

Modesto Junior College
Facilities Council Meeting
 Meeting Summary
March 21, 2016
2:00pm-3:00pm
Library Basement, Room 55

Committee Member	Representing	Present	Absent
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair		✓
Vacant	ASMJC Rep		✓
Jim Howen	Academic Senate Faculty Rep	✓	
Lisa Husman	Recorder	✓	
Lloyd Jackson	Campus Safety Operations Supervisor	✓	
Judy Lanchester	Assistant Director, Facilities Planning & Operations	✓	
Pedro Mendez	Dean		✓
Tim Nesmith	Director, Facilities, Planning & Operations		✓
Dorothy Pimentel	Risk Management Specialist	✓	
Kathy Rau	ASMJC Rep	✓	
Martha Robles	ADA Coordinator	✓	
Alejandro Sabre	Academic Senate Faculty Rep		✓
Glen Stovall	CSAC		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep	✓	
Jeff Swank	Director of Media Services		✓
Angie Vizcarra	CSEA Rep	✓	

Substitute

Name	Member Substituting For
Patrick Bettencourt	Pedro Mendez

Vacancies

ASMJC Representative
YFA Representative

1. Welcome/Introductions/Call to Order

- Al Alt called the meeting to order at 2:05pm.

2. Approval of Minutes

11/16/15, 01/28/16 and 02/29/16 Facilities Council Minutes for Approval

Action Item:

Motion: Judy Lanchester moved to approve the minutes of 11/16/15, 01/28/16 and 02/29/16

Seconded by: Kathy Rau

Result: Motion passed unanimously

3. Pole Barn Replacement

- The pole barn replacement project for the Beckwith Road Facility began with Mark Anglin, former Dean of Ag, however, the process wasn't finalized.

- The *Campus Facilities Project Request* form that was originally submitted by Mark Anglin and an updated form submitted by Don Borges, Dean of Ag, were reviewed by the Council along with a photo and estimate.
- Al Alt relayed that Tim Nesmith has the schematics, estimate and architecture drawing for the project.
- The project will be funded by enterprise funds from the sale of farm products, etc.

Action Item:

Motion: Jim Howen moved to approve the pole barn project as a first and second read.

Seconded by: Kathy Rau

Result: Motion passed unanimously.

4. Bench Options

- Judy brought forward several additional bench options photos to review.
- Judy advised of one particular bench that was made of 100% recycled plastic materials that was used as an outside bench at Columbia College. She advised this bench has held up very well with a high sustainability factor.
- There was discussion regarding the benches and different criteria that Council members preferred.
- At the end of the discussion the following motion was made:

Action Item:

Motion: Patrick Bettencourt made a motion to order a sample bench of the Jayhawk Plastics Recycled Plastic Garden Bench from Frog Furnishings, Item# HN-JP047, SKU# FFPB4-GAR in a 6 foot size if possible.

Seconded by: Kathy Rau

Result: Motion passed unanimously.

- Judy advised she would order the bench in hopes that it would arrive prior to our next meeting on April 18, 2016.

5. Tree Planting on Campus

- As a follow up to our last meeting, the memorial tree that George Boodrookas presented, was planted on March 18, 2016. There was a small ceremony with the family of the honoree and they were very grateful for this opportunity.

6. Accreditation Report

- Al Alt relayed that Standard III B was moving along and the workgroup would be meeting with the District Liaison soon to finalize the district portion.

7. Updates:

Measure E Project Updates – Matt Kennedy

- In Matt's absence, Al reported that the "West Campus Loop Road" project will commence on March 28, 2016 through July 25, 2016 with impact to accessing west campus.

ADA Issues – Martha Robles

- Martha presented a draft of the MJC ADA Committee in order to create a charge, structure, meeting times and membership. This will be on the next meeting agenda. Engaging All Voices will be referenced and Martha is presenting a recommendation to College Council requesting the committee be an advisory committee to Facilities Council.

Facilities Update/Scheduled Maintenance Projects – Judy Lanchester

- Founders Hall will be receiving new emergency lighting. The lighting is currently being shipped.
- The brackets for the ACE Pavilion have been manufactured and will be installed by the end of March.
- Carpentry - The installation of chairs rails has been completed in Founders Hall. Upcoming project will be repair of the volleyball closet and the installation of the GVM animals.
- Electricians – Fire training lights are completed. Forum emergency lights are in progress.
- Painters – Student Center restrooms and foul ball poles have been painted. Upcoming projects will be hand rails in Wawona, along with painting of food service and Ag classrooms.
- Pool maintenance is scheduled for May 9th through May 13th.
- Guy wires have been repaired at the baseball field.
- Minor track repairs will be done the week of March 28th.
- Facilities is asking for everyone’s patience during the week of graduation as they have 3 large events all scheduled for that week including a track meet, graduation set-up, Tech-Ed conferences/luncheons along with pinning ceremonies and Fire Science graduation.

Facilities Planning – Tim Nesmith

- Not available for a report at this time.

Risk Management – Dorothy Pimentel

- Working on contracts and the MJC new online training system.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Lloyd Jackson

- The sub-committee has been discussing hydration stations, electric recharging stations for vehicles and gender neutral restrooms. Dorothy advised she will inquire with ASCIP regarding regulatory issues for the restrooms.
- Other items for consideration are fire escape ladders in some buildings and distress buttons on all phones campus-wide.
- If approved, the mass notification we currently use, Waterfall, would be terminated and we’d be utilizing Blackboard Connect. If approved through District Administrative Council, a process for implementation would be distributed.
- The on-line parking pass process is in the last steps. The cost of the system would not increase the cost of parking to students or employees.
- There will be upcoming “Safety Training” available district wide available at east campus, west campus and Columbia College.

Media Services – Jeff Swank

- Not available for a report at this time.

Technology Services – Patrick Pimentel, Sr.

- Not available for a report at this time.

Space/Scheduling – Sherri Suarez

- Currently working on scheduling.

8. Adjournment

Meeting was adjourned at 3:18pm.

The next meeting is scheduled for Monday, April 18, 2016.