

Modesto Junior College
Facilities Council Meeting
 Meeting Summary
 March 16, 2015
 2:00pm-4:00pm
 Library Basement, Room 55

Committee Member	Representing	Present	Absent
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair	✓	
Johnathon Andrews	ASMJC Rep	✓	
Jim Howen	Academic Senate Faculty Rep	✓	
Lisa Husman	Recorder	✓	
Lloyd Jackson	Campus Safety Operations Supervisor		✓
Dave Keener	Campus Operations Manager, Facilities Operations	✓	
Erik Klevmyr	CSAC		✓
Pedro Mendez	Dean	✓	
Tim Nesmith	Director, Facilities, Planning & Operations		✓
Dale Phillips	YFA Rep	✓	
Dorothy Pimentel	Risk Management Specialist		✓
Kathy Rau	ASMJC Rep	✓	
Martha Robles	ADA Coordinator	✓	
Alejandro Sabre	Academic Senate Faculty Rep		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep	✓	
Jeff Swank	Director of Media Services	✓	
Angie Vizcarra	CSEA Rep	✓	

Substitute

Name	Member Substituting For

Guest

Name	Position
Mark Anglin	Dean
Brian Greene	Librarian
Matt Kennedy	Kitchell
Dimitri Keriotis	Professor, English
Patrick Pimentel, Sr.	Director of Technology Services
William Stacy	Student
Nick Stavrianoudakis	Interim Athletic Director

1. WELCOME/CALL TO ORDER

Al Alt called the meeting to order at 2:05pm.

2. REVIEW CAMPUS FACILITIES PROJECT REQUESTS

A. Benches and Electrical Outlets for Founders Hall

- Dimitri Keriotis presented the above project to Facilities Council for a first read.
- He researched the utilization of ASMJC student funds and found this would be an appropriately funded project and would improve the environment for students.
- Dimitiri answered and/or addressed questions and concerns from Facilities Council members. These concerns included a map/schematics, photo or illustration of the benches and a break-down of the electrical estimate.

Action Item:

Motion: John Zamora moved to suspend the rules for the particular process regarding the sign project.

Seconded by: Pedro Mendez

Result: Motion passed

Action Item:

Motion: John Zamora made a motion to approve the project contingent to the additional information requested by Council members.

Seconded by: Pedro Mendez

11 ayes, 1 opposed, 0 abstentions

Result: Motion passed

B. Bike Parking Improvement

- Brian Greene presented a request that bike parking be improved on both MJC campuses. The areas of improvement would include quantity, quality and location.
- Brian spoke about a bike share program that would coordinate with the City of Modesto.
- Brian mentioned this project would appear to be an infrastructure issue with a traffic & safety issues.
- The bike parking improvement request will be presented to the Traffic & Safety Committee.
- Kathy Rau advised the ASMJC has a bike club and she would address them in their ICC meeting that would be occurring on 3/17/15.
- It was suggested to inquire with other colleges such as U.C. Davis that has a well-established bike program.

Action Item:

Motion: Sherri Suarez made a motion to forward this project to the Traffic & Safety Committee for further research. (Based on AI researching committee charge to confirm that bikes is part of their charge).

Seconded by: Jeff Swank

Result: Motion passed

C. Beckwith Farm Signs (not on today's agenda)

- Mark Anglin stated the new signs for the Beckwith Farm are completed and ready to be installed.
- The signs did not present a financial impact to the college.
- The new signs follow the sign standards.
- Permission was received from the District to not include college officials on the signs as the signs could become outdated.

Action Item:

Motion: John Zamora moved to suspend the rules on the particular process for the sign project.

Seconded by: Pedro Mendez

Result: Motion passed

Action Item:

Motion: Jim Howen made a motion to approve the sign project.

Seconded by: John Zamora

Result: Motion passed

D. Pole Barn Replacement (not on today's agenda)

- Mark spoke to the pole barn project stating the second half is ready to be replaced.
- The metal frame and roof will be replaced but the existing cement slab will be used.
- There is minimal electrical work to be done and no cost to the college. The funds used will be funds raised by the Ag Department.

Action Item:

Motion: John Zamora moved to suspend the particular process and approve the barn project.

Seconded by: Angie Vizcarra

11 ayes, 1 opposed, 0 abstentions

Action Item:

Motion: John Zamora moved to forward the first and second read of the barn project to our next meeting on April 20, 2015.

Seconded by: Jim Howen

Result: Motion passed

Action Item:

Motion: Jim Howen made a motion to approve the first read of the barn project.

Seconded by: Sherri Suarez

Result: Motion passed

3. REVIEW EVALUATION DATA FROM 2013-2014/DETERMINE EVALUATION FOR 2014-2015

- It was suggested that we use the upcoming evaluation data to align our goals for the fall.
- The Council agreed to use the same questions as last year in order to keep the baseline the same and add an open ended question of, "What recommendations for improvement do you have?"

Action Item:

Motion: John Zamora moved to send out a Survey Monkey using the same questions as last year adding the open ended question.

Seconded by: Angie Vizcarra.

Result: Motion passed

4. UPDATES

Measure E Project Updates – Matt Kennedy

- GVM is complete.
- GVM Storage Building is under construction with a July completion date.
- The Center for Advanced Technologies construction project is on schedule to be completed in March.
- There was an inquiry regarding the FF&E (furniture, fixtures & equipment) budget for the Center of Advanced Technologies. The available amount for this is approximately \$385,000.

West Campus Roads & Pathways – Matt Kennedy

- This project is still in the preliminary design stages which will include a loop road with two traffic lanes each way and a bike lane on each side.

East Campus Roads & Pathways – Matt Kennedy

- All east campus projects are in DSA now with a couple of them having approval to start in May. This project is the repair of existing infrastructures including sidewalks, roads, ADA obstacles and drainage issues.

ADA Issues – Martha Robles

- Martha attended her first ADA meeting. She advised that Facilities Council conflicts with another meeting she has and will be trying to find another ADA Coordinator.

Facilities Update – Dave Keener

- The roof of the Regional Fire Training Facility is currently being worked on by sections.
- A broken steam line on east campus broke and has been repaired.
- A valve project is scheduled for this summer.
- The soccer field is being renovated.
- Morris Memorial will start getting new floors next week.

Facilities Planning – Tim Nesmith

- Not available for report.

Scheduled Maintenance Projects – Tim Nesmith (via handout)

- Sewer line replacement around the classroom annex is being planned for April – May 2015.
- The roof and HVAC will be replaced on the Mi-Wuk Child Development building May – July 2015.
- Replacement of switchgears in various locations.
- Resurfacing of track.
- Replacement of water valves on both campuses.
- Renovation of east quad walkway.

Risk Management – Dorothy Pimentel

- Not available for report.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Lloyd Jackson

- Not available for report.

Media Services – Jeff Swank

- Will be getting into the Center for Advanced Technologies to develop a punch list.
- Will be working of 15+ classroom projects over the summer.

Technology Services – Patrick Pimentel, Sr.

- Will be following up on projects in the Center for Advanced Technologies.

Space/Scheduling – Sherri Suarez

- Needs the schematics for the Center for Advanced Technologies from Matt Kennedy with Kitchell in order to input the information into Datatel.

5. Adjournment

Meeting was adjourned at 4:01pm.