

Modesto Junior College
Facilities Council Meeting
 Meeting Summary
February 4, 2019
2:00pm-4:00pm
Library Building, Room 55

| Committee Member | Representing | Present | Absent |
|-------------------------|--|----------------|---------------|
| Al Alt | Chair, Vice President of College & Administrative Services | ✓ | |
| John Zamora | Academic Senate Faculty Co-Chair | | ✓ |
| Alicia Arceo | CSEA Rep | ✓ | |
| Don Borges | Dean Rep | ✓ | |
| Ashley Griffith | ADA Coordinator | ✓ | |
| Anthony Guzman | ASMJC Rep | ✓ | |
| Jim Howen | Academic Senate Faculty Rep | ✓ | |
| Lisa Husman | Recorder | ✓ | |
| Judy Lanchester | Director, Facilities Planning & Operations | ✓ | |
| Alexander Martinez | ASMJC Rep | ✓ | |
| Matt Page | CSEA Rep | ✓ | |
| Yolanda Perregil | Assistant Director, Facilities Planning & Operations | ✓ | |
| Dorothy Pimentel | Director, Risk Management, Purchasing and Receiving | ✓ | |
| Alejandro Sabre | Academic Senate Faculty Rep | ✓ | |
| Glen Stovall | CSAC Rep | ✓ | |
| Sherri Suarez | Events/Facilities Coordinator & CSEA Rep | ✓ | |
| Jeff Swank | Director of Media Services | ✓ | |
| Bill Watts | Campus Safety Operations Supervisor | ✓ | |

Guests

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| Margo Guzman |
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Vacancies

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| YFA Representative |
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1. Welcome/Introductions/Call to Order

Al Alt called the meeting to order at 2:03pm.

2. Approval of Facilities Council Minutes – 10/15/18

Action Item:

Motion: Don Borges made a motion to approve the minutes from 12/03/2018

Seconded by: Yolanda Perregil

Result: Motion passed.

3. Smoke-free Campus Taskforce

John Zamora was not available for a report out.

4. Parking Committee Update

Al Alt updated the Council advising that the task force is not comprised as of yet. He did state that ASMJC is in agreement to provide students for the task force.

5. ACE Equipment Facility

Judy Lanchester reported out on the ACE Equipment Facility building and advised that she would be bringing an artist's rendition to an upcoming meeting. This will give the Council an idea of what it will look like. It is currently in the design phase. It will be a metal structure to strictly store agriculture equipment. It will not have IT drops as they will not be needed. It's possible that it will have cameras and fire alarms.

It's been our practice to have the steering committee go through the governance process for naming of a building. In this case the "ACE Equipment Facility" is a very accurate description of the building and therefore with the consensus of Facilities Council the actual name of the building will remain "ACE Equipment Facility".

6. Facilities Total Cost of Ownership (TCO) Report Update

The TCO Plan was reviewed in October and presented in draft form. The Council was to review the draft and provide any feedback by 12/14/18. With no feedback received, the draft was moved to College Council and approved. It was moved on to District Administrative Council and approved as well. Absent any feedback by 12/14/18, the document moved through the governance process with no need in having to come back to Facilities Council for a second read.

7. Updates:

Measure E & Scheduled Maintenance Projects – Judy Lanchester

Ag Equipment Facility

- Design phase

Ag Modular Project

- Project is complete
- Final inspection on the project in the next several weeks

EI Capitan Re-cladding

- Construction to begin around February 25

John Muir Hospitality

- Contract phase
- Classroom piece of the project to be completed prior to May 6 and restrooms to follow

MSR Outdoor Space

- Planning phase
- Construction to begin summer 2019

West Campus Painting (Yosemite, Sierra and Science Dome)

- Project to begin summer 2019

Science Outdoor Education

- Project nearing completion

Maps for Campus

- Working with artist to add buildings and work on the roads

Morris Memorial Switchgear

- Project is still pending a review from MID

Parking Lot 211

- Design phase

Respiratory Therapy Remodel

- Project completion at the end of February
- Headwalls and computer equipment will follow

Tenaya Welding Lab

- Beginning bid phase
- Construction to begin May 6

Facilities & Planning – Yolanda Perregil

Yolanda advised that the stadium track will be redone over the summer. The current do/don't signage for track use is faded and will be replaced. There will be additional verbiage added to the current sign that shall read, "Please report misuse of track to MJC Campus Safety (209) 575-6351." In addition to the signs we currently have, four additional will be added.

Al Alt and Yolanda advised that the track use has been an ongoing conversation with Nick Stavrianoudakis, MJC Athletic Director. Several ideas have been brought up including limitations of the time used, how the track is used, how long lights are left on after dusk and how these issues would be enforced.

Yolanda advised that Human Resources and Lloyd Jackson, District Title IX/Civil Rights Compliance Coordinator, has reached out to the campuses advising we need lactation rooms on each campus. The rooms could be a small room with a sink and a nearby restroom. Any room ideas should in respective areas should be brought forward.

ADA – Ashley Griffith

No updates or ADA complaints at this time. Ashley does want the college to be aware that she is the ADA Coordinator should any issues come forward.

Risk Management – Dorothy Pimentel

Invoices/bill for the pool incident have been submitted to ASCIP. Currently waiting on reimbursement. Dorothy advised that we are a CUPCCA (California Uniform Public Construction Cost Accounting Act) district. CUPCCA requires a bid with certain regulations in California construction. There are thresholds we work within and depending on where the amount of a bid falls, additional steps may be needed. In addition, our contractors must be DIR (Department of Industrial Relations) contractors. The District will be receiving an updated California Community College purchasing manual in March.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Bill Watts

Bill spoke about burglaries and the fact that someone is in custody awaiting trial that is possibly related to burglaries in 3 different areas. Bill emphasized that anything of value should not be left in vehicles, especially visible items.

There are currently no traffic issues.

Health & Safety Committee has not met since our last Facilities Council meeting.

Media Services – Jeff Swank

The nearly new softball field sound system failure will be replaced.

Four class rooms in John Muir and three rooms in the ACE Pavilion are being finished up.

The upgrade of the multi-media system in Science Community Center 114/115 will be done by the end of summer 2019.

Media will be working collaboratively with Distance Education regarding delivery systems for DE along the Highway 49 corridor.

Technology Services – Margo Guzman

Two staff vacancies have been filled.

Working on cross-training staff.

Working with the team to create a master list of all labs and who's in charge of projects.

Have been touching basis with deans and VP's to open lines of communication which has been well received and accepted.

Space/Scheduling – Sherri Suarez

The summer schedule is done. The fall schedule has been pushed back a bit with the YFA contract issues.

8. Check-out

Our next meeting is scheduled for Monday, March 18, 2019.

9. Adjournment Meeting was adjourned at 3:18pm.