

**Modesto Junior College  
Facilities Council Meeting  
Meeting Summary  
February 2, 2015  
2:00pm-4:00pm  
Library Basement, Room 55**

<b>Committee Member</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair	✓	
Johnathon Andrews	ASMJC Rep	✓	
Jim Howen	Academic Senate Faculty Rep	✓	
Lisa Husman	Recorder	✓	
Lloyd Jackson	Campus Safety Operations Supervisor	✓	
Dave Keener	Campus Operations Manager, Facilities Operations	✓	
Erik Klevmyr	CSAC	✓	
Pedro Mendez	Dean	✓	
Tim Nesmith	Director, Facilities, Planning & Operations	✓	
Dale Phillips	YFA Rep		✓
Dorothy Pimentel	Risk Management Specialist	✓	
Kathy Rau	ASMJC Rep	✓	
Vacant	ADA Coordinator		
Alejandro Sabre	Academic Senate Faculty Rep	✓	
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep	✓	
Jeff Swank	Director of Media Services		✓
Angie Vizcarra	CSEA Rep	✓	

**Substitute**

<b>Name</b>	<b>Member Substituting For</b>

**Guest**

<b>Name</b>	<b>Position</b>
Mark Anglin	Dean
Patrick Pimentel, Sr.	Director of Technology Services

**1. WELCOME & INTRODUCTIONS/CALL TO ORDER**

Al Alt called the meeting to order at 2:08pm.

**2. APPROVAL OF MINUTES**

**12/15/14 Facilities Council Minutes for Approval**

**Action Item:**

**Motion: Pedro Mendez moved to approve the minutes of 12/15/14**

**Seconded by: Jim Howen**

**12 ayes, 0 nays, 0 abstentions**

**Result: Motion passed unanimously**

**3. NAMING OF “NORTH HALL” – RECOMMENDATION TO COLLEGE COUNCIL**

As discussed previously in this forum, the “North Hall” naming project was referred to those divisions/departments that will be occupying the building which include: Computer Science, Computer Graphics, Geography, Anthropology and Administration of Justice. The Dean of BBSS, Jennifer

Hamilton coordinated the effort with the division. Through several meetings, mail exchanges and surveys the division has recommended the following name for the building: Center for Advanced Technologies.

Should the recommended name be approved by Facilities Council it would then be forwarded to College Council as a recommendation and ultimately to the Governing Board, if approved by College Council.

**Action Item:**

**Motion:** Mark Anglin moved to approve the name, Center for Advanced Technology, for “North Hall” and move it forward to College Council.

**Seconded by:** Kathy Rau

**Result:** All in favor, motion passed unanimously.

**4. CAMPUS BEAUTIFICATION PROJECT REQUEST FORM AND COVERSHEET**

Discussion ensued regarding the form and process.

- Jim Howen suggested changing the title of the request form from Campus Beautification Project Request.
- Other recommendations considered were: Campus Improvement Project Request and Campus Facilities Project Request.
- There were multiple other revisions suggested for the request form including moving all approvals to the “For office use only” box, adding a line to include the source of funding and reiterating the question as to who will be affected by the project.
- It was also suggested to add a description of projects that may come through Facilities Council to the guidelines form.

**Action Item:**

**Motion:** John Zamora moved to accept the changes to the form as discussed and send the form out to the projects that will be piloting the form in order to get these projects in the queue. John also moved to have the revised form posted to the Facilities Council webpage.

**Seconded by:** Jim Howen

**1 abstention from Alejandro Sabre. He was not present for the earlier discussion regarding the form revisions.**

**Result:** Motion passed.

**INFORMATIONAL ITEMS**

**5. PILOT PROJECTS**

The requestors of the pilot projects will be furnished with a Campus Facilities Project Request form in order to officially submit their requests. These projects include: Founders Hall Benches and Bike Racks.

**6. DRAFT MEETING SCHEDULE – TOPICS FOR SPRING TERM**

A draft list of questions including last year’s Council evaluation will be brought to the Facilities Council March meeting. We will evaluate ourselves as a Council prior to the end of the spring term.

**7. TRAFFIC AND PARKING ADVISORY COMMITTEE**

Al Alt shared that the college/district is in the formative process to find an on-line parking solution for students, faculty and staff.

- The solution to meet our needs district-wide are being explored.
- The ASMJC President has been contacted.
- There may be work groups regarding the matter in the future to allow students and staff an opportunity to test the options and give their perspective.

- Governance groups and student groups will be engaged in the process.

## 8. UPDATES

### **Measure E Project Updates – Tim Nesmith for Matt Kennedy**

- Completion of “North Hall” is on schedule and should be completed in mid-March with plenty of time for furnishings and fixtures.

### **West Campus Roads & Pathways – Tim Nesmith for Matt Kennedy**

- This project is still in the planning and preliminary design stages.

### **East Campus Roads & Pathways – Matt Kennedy**

- All east campus projects are in DSA now with a couple of them having approval to start in May.

### **ADA Issues – Vacant**

- Will contact Brenda Thames for the ADA Coordinator replacement.

### **Facilities Update – Tim Nesmith for Dave Keener**

- The roof is currently torn off of the Regional Fire Training Facility. This will be partially taken care of prior to the upcoming rain we’re expecting.

### **Facilities Planning – Tim Nesmith**

- The MJC traffic signal contract has been let. We should see some activity in April.
- The District Office Buildings project will be out to bid on March 3, 2015. Contractors have been pre-qualified for that process.

### **Scheduled Maintenance Projects – Tim Nesmith**

- Sewer line replacement around the classroom annex is being planned.
- The roof and HVAC will be replaced on the Mi-Wuk Child Development building.
- The steam line project is being scheduled to dovetail with the road projects on Stadium Way.

### **Risk Management – Dorothy Pimentel**

- Dorothy advised of a safety concern she has with kettle ball on west campus. She’s notified Nick Stavrianoudakis and Patrick Pimentel.

### **Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Lloyd Jackson**

- There’s a continuing parking issue on west campus and an exit issue with only two exits that exist at this time.
- Five parking spaces were added to E Street.
- In the process of ordering “No Parking” signs for the north side of Building 6000.
- Health & Safety Sub-Committee meets on February 19, 2015.

### **Technology Services/Media Services – Patrick Pimentel Jr./Jeff Swank**

- No report at this time.

### **Space/Scheduling – Sherri Suarez**

- No report at this time.

**9. Discussion Item – Mark Anglin**

Mark brought forth two projects. He wanted to make sure that Facilities Council was aware of them and obtain information for following the correct process.

After discussion amongst the Council, Mark will present both projects on a Campus Facilities Project Request form.

- Project 1: MJC Beckwith Farm sign: “MJC Agricultural Lab” (Needs updated information and will be updating to model after other west campus signs.)
- Project 2: Replace the second half of the Beckwith Farm storage facility building on the existing concrete pad.

**10. Adjournment**

Meeting was adjourned at 4:05pm.