

Modesto Junior College
Facilities Council Meeting
 Meeting Summary
April 21, 2014
2:00pm-4:00pm
Electronics 108

Committee Member	Representing	Present	Absent
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair	✓	
Francisco Banuelos	ADA Coordinator		✓
Becky Crow	Director, Campus Safety	✓	
Jim Howen	Academic Senate Faculty Rep		✓
Bill Kaiser	Dean	✓	
Dave Keener	Campus Operations Manager, Facilities Operations		✓
Erik Klevmyr	CSAC		✓
Tara Luihn	ASMJC Rep		✓
Tim Nesmith	Director, Facilities, Planning & Operations	✓	
Dale Phillips	YFA Rep		✓
Dorothy Pimentel	Risk Management Specialist	✓	
Kathy Rau	ASMJC Rep	✓	
Alejandro Sabre	Academic Senate Faculty Rep		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep	✓	
Jeff Swank	Director of Technology (<i>Interim</i>)		✓
Angie Vizcarra	CSEA Rep	✓	

Substitute

Name	Member Substituting For
Jill Stearns	Guest
Patrick Pimentel, Sr.	Jeff Swank

Guest

Name	Position
Matt Kennedy	Kitchell
Mark Anglin	Dean

1. CALL TO ORDER/WELCOME & INTRODUCTIONS

Jill Stearns called the meeting to order at 2:00pm. Al Alt was introduced to the Facilities Council members as MJC's new Vice President of College & Administrative Services.

2. APPROVAL OF MINUTES

03/17/14 Facilities Council Minutes for Approval

Action Item:

Motion: Angie Vizcarra moved to approve the minutes of March 17, 2014
Seconded by: Kathy Rau
12 ayes, 0 nays, 0 abstentions
Result: Motion passed unanimously

3. INFORMATIONAL ITEMS

Morris Memorial – First Floor Plan

Jill Stearns shared the rough draft of the Morris Memorial first floor plans with the committee. The first floor will house Foundation, Community Education and Workforce Development. Health Services will expand and have access from the west side lobby doors. Facilities/Scheduling and the Mailroom will move a little to allow Health Services to expand but still allowing that office to have the loading dock and will be accessible from the east side lobby doors.

Jill Stearns relayed that the Foundation will be asking for donations to remodel their area and Health Services has resources from student health fees.

There was a brief discussion regarding asbestos removal in the Morris Memorial Building. Matt Kennedy advised that if asbestos is disturbed, it must be abated. He stated the danger becomes present when it is airborne. He stated that any area disturbed will be abated.

It was also stated that we do not have a timeframe for the Morris Memorial first floor plan but the departments may be able to choose the time of year that works best for their department.

UPDATES

Measure E Project Updates

Matt Kennedy provided the following updates:

- Art Building – The patio interior is going to be rebuilt due to ADA issues. There is a May 5, 2014 start date plan. The building will remain open but inconvenient due to noise and dust.
- Science Community Center – The GVM exhibits installation is still in process. Matt Kennedy expects an update from the designer today.
- GVM Storage – This project is scheduled to begin on April 28, 2014 and the construction area will be fenced off. Vehicle traffic will be able to come through the back of the campus. This project is not expected to have a major impact to west campus and it is projected to have approximately 1 year of construction.
- Library project – The library is completed and in close out activities.
- Interim Housing Phase II – This will remain until the North Hall project which goes under construction next week is complete. A crane is coming in this weekend or next week to deliver chillers. It will be coordinated early in the morning if it's during the week.
- Turlock Site – Escrow closed and project is complete.

West Campus Roads & Pathways

Once there are drawings for this project, Matt Kennedy will share. This will create a loop road that connects the entire campus on the outside. It will connect the north parking lot to the south parking lot and the east side to the west side.

East Campus Roads & Pathways

These projects are in the way of repairs. North Drive will be re-surfaced and South Drive will be rebuilt. Sidewalks will be repaired and/or replaced and ADA pathways will be created.

ADA Issues

Francisco Banuelos was not available for an update.

Facilities Update/Planning

Tim Nesmith reported on the facilities projects that are incorporated in the Facilities newsletter.

- They are in the process of acquiring products for the Campus Safety office remodel in John Muir.
- Shade structure Wawona fencing project.
- Reception area for CalWorks in Yosemite Hall-construction is tentatively to start January or February 2015.
- Proposition 39 funding for lighting retrofit is still in contract negotiations but the project has been funded.
- Outside area of baseball field will be paved around the bleachers and restroom area.

Risk Management

Dorothy Pimentel advised the district insurance renewals will be underway in the next couple weeks. Dorothy provided a handout from the Safety Committee meeting titled “Risk Management – What is it and why do we need it?” She stated the information along with the purpose of the Risk Management Office is posted on the district website.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee

Becky Crow didn’t have any new reports. She reminded the group of the importance to educate yourself regarding heat illness prevention and to be mindful of making sure yourself and others are hydrated.

Technology Services

Patrick Pimentel Sr. reported that Tech Services is running lean on staff. They’re getting ready for spring/fall labs and getting routine classroom maintenance done. They are also working on removing old software from over 250 systems on the network including two labs with a deadline of August 1, 2014. A contract hire may be brought in for this project.

4. FALL MEETING SCHEDULE

The Council agreed that continuing to meet from 2:00 – 4:00pm on the third Monday of each month works with their schedules. Meetings will resume in the fall with the following schedule:

September 15
 October 20
 November 17
 December 15
 January 19
 February 16
 March 16
 April 20

5. OTHER

John Zamora requested that we add the evaluation process of the council to the next agenda.