

Vacated Space Request Compilation

Facilities Task Force				as of 9/21/2011
Vacated Space Request Compilation				
Request Source	Space Need	Capacity	Description of Preferred Space & Timing	Rationale
<u>Library Instructional Computer Lab</u> -Library Instructional Resource Center and related functions, such as Blackboard help desk and staff	Office & Meeting Room	35 Student Seats- Offices, meeting room, etc.	Beginning Fall 2013--East side of Library basement, primarily Library 10 and current location of TRIO; same location for both functions	These functions are removed from the Library after renovation and are already drawn into architect's plans.
<u>Tech Ed and Workforce Development Division</u>	Offices	14 office spaces, 2 meeting rooms, Division clerical area, secured storage and student multipurpose room	Centralized Division Offices for Workforce Training Center staff and Technical Education area.	
<u>Tech Ed and Workforce Development Division</u>	Storage	Large storage space	Campus storage space for Electronics Technology program to include electrical classes, Computer Electronics, Power Generation and Multi Discipline factory supplies and technology	

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<u>Workforce Training Center</u>	Office Space		Fall 2011	Centralized location establishes an identity for division to conduct its work effectively for supporting CTE programs, student success, and workforce development projects with industry. Presently, the division is spread between multiple locations attempting to conduct its work. The Division office also lacks security of its documents due to the open nature of the partitions in Sierra Hall. Further, El Capitan is not a conducive location for WTC to conduct work with external private business and partners. This work environment restriction directly impacts the ability of the division to meet/respond to community workforce development initiatives and bring resources into the college.
<u>Tech Ed</u>	John Muir Hall: Room 255, 264, 261		Spring 2012	Classroom utilization efficiency for Tech Ed and dedicated classes for Workforce Development campus instructional initiatives
<u>Tech Ed</u>	Electronics Building 114 (Future)		????	Presently, current work environment changes are displacing a location for Electronics class lectures each semester. This has occurred with the rededication of the ELTRN 114. Electronics has a need to have a nearby classroom connected with the lab during semester scheduling.
<u>Tech Ed</u>	Electronics Building (Future)		????	Integrated Scaled Simulated Power Distribution and Factory for Electronics, Machine Tool Technology and Welding students.

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<p><u>Tech Ed</u></p>	<p>Electronics 116 (Future)</p>		<p>????</p>	<p>To provide a high quality experience for students in working with integrated technological systems. The Electronics Tech Dept. requires applied lab spaces for its students. Because the intent is to be able to roll in technology and supplies as needed for application so a local area for storage is needed. Presently, locations for items exist in 9th Street and the West Campus. Storage needs really need to be handled near the buildings where CTE programs are being delivered. The multidiscipline Factory will anticipate "Real Life" production which means requiring a need for raw inventory and supplies ataged near the Factory Lab.</p>
<p><u>Community Education</u> classroom space for activities. Large open floor space needed for movement and group interaction. This would include dance, exercise, self defense and other activities. Room must be open floor space, suitable for dance and exercise. (No carpet) The room also needs to hold the sound and not disrupt adjoining classes and offices.</p>	<p>Large Class Space</p>	<p>Space for 40 or more people to move and exercise. This requires more square footage than classroom seating per person.</p>	<p>John Muir 265. Decision is urgently needed as scheduling deadline for spring class programming is October 17th. Running past the deadline cuts into the time allowed to prepare schedules for printing and mailing, and impacts revenues generated for spring.</p>	<p><i>Community Education has been in existence since at least 1940 at MJC. 12,577 students enrolled in a class or Community Education activity last year. Our on-campus classroom space was lost with the demolition of Champion Building for the Tully Road parking lot project. Destroying the Champion and Media Services building saved \$8 million in Measure E funds over the parking lot structure plan.</i></p>

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<p>Community Education Smart Computer Lab</p>	<p>Smart Computer Lab</p>	<p>Space for 12 workstation computer lab, smart-room, and instructor station and work areas.</p>	<p>John Muir 251. Decision is urgently needed as scheduling deadline for spring class programming is October 17th. Running past the deadline cuts into the time allowed to prepare schedules for printing and mailing, and impacts revenues generated for spring.</p>	<p>Replacement space for the Community Education Computer Lab currently housed at the Lifelong Learning Center. Our dedicated lab is needed for scheduling the computer related classes. Alternate labs are not available, and our software licenses must be installed on the computers we can schedule. John Muir 251 is a newly vacated computer lab, complete with the expensive network cabling. It is ready to accept our computers and instructor station from Lifelong Learning center with no additional costs.</p>
<p>Community Education Smart-room to accommodate multi-use activities, tables or oversized desks and chairs, additional work area, storage, cabinets, and sink.</p>	<p>Multi-Use Room</p>	<p>Space for wide variety of classes offered through Community Education to accommodate up to 32 students.</p>	<p>John Muir 259. Decision is urgently needed as scheduling deadline for spring class programming is October 17th. Running past the deadline cuts into the time allowed to prepare schedules for printing and mailing, and impacts revenues generated for spring.</p>	<p>Community Education has been in existence since at least 1940 at MJC. 12,577 students enrolled in a class or Community Education activity last year. Our on-campus classroom space was lost with the demolition of Champion Building for the Tully Road parking lot project. Destroying the Champion and Media Services building saved \$8 million in Measure E funds over the parking lot structure plan.</p> <p>Replacement space for the Community Education classroom currently housed at the Lifelong Learning Center. John Muir 259 is very flexible and will accommodate a wide variety of hands-on classes and learning activities without incurring any additional costs.</p>

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<p><u>Community Education</u> Medium Shared-Space Classroom. Generally available for Tech Education for morning and afternoon classes, and Community Education evening and weekend classes</p>	<p>Medium Shared Classroom</p>	<p>Medium classroom space for wide variety of classes offered through Community and Technical Education to accommodate 25 students</p>	<p>John Muir 255. Decision is urgently needed as scheduling deadline for spring class programming is October 17th. Running past the deadline cuts into the time allowed to prepare schedules for printing and mailing, and impacts revenues generated for spring.</p>	<p><i>Community Education has been in existence since at least 1940 at MJC. 12,577 students enrolled in a class or Community Education activity last year. Our on-campus classroom space was lost with the demolition of Champion Building for the Tully Road parking lot project. Destroying the Champion and Media Services building saved \$8 million in Measure E funds over the parking lot structure plan. Replacement space for Community Education classroom housed at the Lifelong Learning Center. This space can be shared by Technical Education and Community Education. John Muir 255 is a newly vacated lab with storage space. It would be set up with existing Community Education table and chair seating to accommodate Community and Technical Education needs.</i></p>
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Vacated Space Request Compilation

<p>Community Education Small Shared-Space Classroom. Generally available for Tech Education for morning and afternoon classes, and Community Education evening and weekend classes</p>	<p>Small Shared Classroom</p>	<p>Medium classroom space for wide variety of classes offered through Community and Technical Education to accommodate 20 students</p>	<p>John Muir 264. Decision is urgently needed as scheduling deadline for spring class programming is October 17th. Running past the deadline cuts into the time allowed to prepare schedules for printing and mailing, and impacts revenues generated for spring.</p>	<p><i>Community Education has been in existence since at least 1940 at MJC. 12,577 students enrolled in a class or Community Education activity last year. Our on-campus classroom space was lost with the demolition of Champion Building for the Tully Road parking lot project. Destroying the Champion and Media Services building saved \$8 million in Measure E funds over the parking lot structure plan. Replacement space for Community Education classroom housed at the Lifelong Learning Center. This space can be shared by Technical Education and Community Education. John Muir 264 is a newly vacated small room. It would be set up with existing Community Education table and chair seating to accommodate Community and Technical Education needs.</i></p>
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Vacated Space Request Compilation

<p>Community Education cooking classroom, to be used for home-style cooking classes, kid's classes and camps, and other multi-use classes. A child-friendly location is needed for Community Education kid's classes. The Wawona center fits this need with a walled off center, safety gates and fencing, and a convenient location for parents to park and drop off their children in the classrooms. For the outdoor activities, it is just a short walk across the driveway to a large, grassy area. If the MICL program were co-located in the center, overflow classes could be held in the adjacent classrooms. Aside from the Mi-Wuk center, Wawona is the only space on campus designed for kids.</p>	<p>Space for large, open kitchen area and up to 30 students.</p>		<p>Wawona Center, "Building #1 (south building). Decision is urgently needed as scheduling deadline for spring class programming is October 17th. Running past the deadline cuts into the time allowed to prepare schedules for printing and mailing, and impacts revenues generated for spring. Time to move, install equipment, and pass health inspection would be also be needed before cooking element of classes can begin.</p>	<p><i>Community Education has been in existence since at least 1940 at MJC. 12,577 students enrolled in a class at Wawona Center, Building #1 is a newly vacated portable. It would be set up with existing Community Education kitchen equipment and continue to teach students, both children and adults, how to prepare healthy meals. Community Education activity last year. Our on-campus classroom space was lost with the demolition of Champion Building for the Tully Road parking lot project. Destroying the Champion and Media Services building saved \$8 million in Measure E funds over the parking lot structure plan. Replacement space for Community Education cooking classroom housed at the Lifelong Learning Center. This space can be available for Child Development if needed for preparing food for students during Fall and Spring semesters.</i></p>
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Vacated Space Request Compilation

<p>Community Ed - Wawona Center, Building #1 is a newly vacated portable. It would be set up with existing Community Education kitchen equipment and continue to teach students, both children and adults, how to prepare healthy meals.</p>	<p>Portable</p>	<p>Space for variety of classes up to 30 students.</p>	<p>Wawona Center, "Building #2 (from south). Decision is urgently needed as scheduling deadline for spring class programming is October 17th. Running past the deadline cuts into the time allowed to prepare schedules for printing and mailing, and impacts revenues generated for spring.</p>	<p><i>Community Education has been in existence since at least 1940 at MJC. 12,577 students enrolled in a class or Community Education activity last year. Our on-campus classroom space was lost with the demolition of Champion Building for the Tully Road parking lot project. Destroying the Champion and Media Services building saved \$8 million in Measure E funds over the parking lot structure plan. Replacement space for Community Education kid's classes and camps currently housed at the Lifelong Learning Center. This space can be shared with the MICL program and would be used year round. Wawona Center, Building #2 is a newly vacated portable designed for kids. It has kid's sized restroom facilities in the classroom.</i></p>
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Vacated Space Request Compilation

<p>Community Education MICL Classroom</p>	<p>Space for growing number of MICL members (currently 197 enrolled for Fall 2011). Room should hold 60 students at one time and have a kitchen area.</p>	<p>Space to hold 60 students.</p>	<p>Wawona Center, "Building #3" (from south). Space needed soon as the program must be relocated. Their current home is no longer repairable (roof) and needs to be demolished. Building 6000 currently sits within an area that is slated for the new West Campus Science Building's outdoor habitat.</p>	<p><i>The Community Education MICL program has been in existence since 1986 and provides lifelong learning for older adults, healthy activities, and much needed social interaction. This program is well-known and respected in the Modesto area. Counselors and Doctors often refer isolated adults to the program where they find new interests and joy through lifelong learning. Replacement space for Community Education's MICL classroom and kitchen currently housed in Building 6000. This space can be shared with the kid's camps in summer and would be used year round. Wawona Center #3 is the largest vacated building in the center, and the only one that could house the average numbers of MICL students that attend each class.</i></p>
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Vacated Space Request Compilation

<p>Community Education Kid's multi-use classroom, overflow area for MICL program A child-friendly location is needed for Community Education kid's classes. The Wawona center fits this need with a walled off center, safety gates and fencing, in classroom restrooms, and a convenient location for parents to park and escort their children to the classrooms. For the outdoor activities, it is just a short walk across the driveway to a large, grassy area. If the MICL program were co-located in the center, overflow classes could be held in the adjacent classrooms. Aside from the Mi-Wuk center, Wawona is the only space on campus designed for kids.</p>	<p>The MICL program consists of mostly retired adults and serves students into their 90's. Many of the adults are mobility challenged. A first floor location, with adjacent parking and ramps to enter the building are needed. The Wawona building #3 has all of these features and includes a handicapped accessible kitchen, and restrooms.</p>		<p>Wawona Center, "Building #4 (from south). Decision is urgently needed as scheduling deadline for spring class programming is October 17th. Running past the deadline cuts into the time allowed to prepare schedules for printing and mailing, and impacts revenues generated for spring.</p>	<p><i>Community Education has been in existence since at least 1940 at MJC. 12,577 students enrolled in a class or Community Education activity last year. Our on-campus classroom space was lost with the demolition of Champion Building for the Tully Road parking lot project. Destroying the Champion and Media Services building saved \$8 million in Measure E funds over the parking lot structure plan. Replacement space for Community Education kid's classes and camps currently housed at the Lifelong Learning Center. This space can be shared with the MICL program and would be used year round. Wawona Center, Building #4 is a newly vacated portable designed for kids. It has kid's sized restroom facilities in the classroom.</i></p>
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<p><u>Community Education</u> Replacement lab space for Community Education's Jewelry and Metalcraft, Lapidary, Upholstery, Stained Glass and other heavy crafting classes currently housed in Building 6000, rooms 6002 and 6003. Large classroom space needed on 1st floor location. Heavy concrete floors and loading area needed. High ceilings desired.</p>	<p>Class Space</p>	<p>Large space for 50 students as well as the industrial equipment used in the classes such as rock saws, grinders, cutters and commercial grade upholstery machines. Smaller areas in the building would be used for finish and detail work.</p>	<p>Eastern portion of El Capitan Building vacated by Workforce Training Center if not found suitable for Media Services. Not to include Cabaret West or the 4 offices on the Cabaret West side of the building.</p>	<p><i>Community Education has been in existence since at least 1940 at MJC. 12,577 students enrolled in a class or Community Education activity last year. Building 6000 needs to come down soon as the building is too old to be repaired. It sits on the site planned for the new Science Building's outdoor habitat. The eastern portion of the El Capitan building would be a good fit for this class as it has the required concrete floors, loading dock, high ceilings and was originally built as a warehouse. There is currently no other vacated space identified that would be suitable for these classes.</i></p>
<p><u>MJC Foundation and Community Education</u> Space on the First Floor of Morris Administration Building</p>	<p>Office Space</p>	<p>Space for up to 15 staff, student workers and volunteers</p>	<p>Morris 103 in its entirety and Morris 104 A, B, C, D including reception/work spaces around 104 A</p>	<p>The MJC Foundation and MJC Community Education are currently housed on the second floor of Morris. A first floor location would be superior for greeting the public. The current records office would provide an optimal location for the MJC Foundation. The current counseling office would be ideal for Community Education.</p>

Vacated Space Request Compilation

<p><u>Disability Services</u></p>	<p>Disability Services is requesting to remain in the Journalism building. The Journalism building is centralized, is accessible to students with disabilities, particularly with mobility impairments.</p>	<p>Disability Services employees 10 individuals and requires space to accommodate staff along with providing space for student testing and assistive computer access.</p>	<p>Disability Services current location: Journalism Building rooms 151A, 151B, 152, 155, and 160</p>	<p>No renovation is required. This area is ADA compliant, disabled student accessible and centrally located. It also provides an ADA compliant restroom complete with a stainless steel table designed for use by students with catheterization needs. Remaining in its current location will free up space in the new Student Services building, thereby providing a location to the TRIO programs that have been displaced because of an inability to renovate the Morris Building. Resulting savings will be in the neighborhood of \$3 million. There is no added expense to this request.</p>
<p><u>TRIO</u></p>	<p>Trio Support Services Program (Trio SSS) and Trio Pre College Program</p>	<p>These two programs employ 15 individuals. Eight offices, 30 computer stations and a storage area are required</p>	<p>New Student Services Building in the area currently designated to house Disability Services</p>	<p>The TRIO programs have been displaced with the decision not to renovate the Morris Building. It is left without a student Resource Lab and employee offices. This area will not require any computer or technology expense, thereby saving over \$3 million dollars. Also, being housed in this area will provide more vacated space in the Morris Building</p>

Vacated Space Request Compilation

<p>CAMPUS SAFETY-- Campus Safety administrative office space to include three administrative offices, East Campus Security Counter (currently in Student Center Rotunda), Training Room, and Primary MJC Emergency Operations Center</p>	<p>Office Space</p>	<p>No Student Space. Secure space for three offices including common area for records systems & office equipment; space for East Campus Security Operations Counter, interview room & storage. Dual use classroom space for 24 individuals with adjoining storage and work areas to accommodate Training & Primary MJC EOC planning; conference room, break room & lobby (2900 sqft)</p>	<p>Journalism Building on East Campus (by May 15, 2012 to meet deadline for lease expiration). Journalism is perfect location to demonstrate strong Campus Safety presence on East Campus, provide expanded, efficient & convenient security services to East Campus students & staff, plus, dedicated space for Primary MJC Emergency Operations Center</p>	<p>Campus Safety Administration was displaced from the Champion Building to accommodate Parking Lot 107 and needs permanent campus space for administrative offices, East Campus Security Counter, and Primary MJC Emergency Operations Center (currently housed at Campus Safety Administration in leased space off campus)</p>
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Vacated Space Request Compilation

<p>Child Development - The space in the previous Wawona (MWCC) Child Care Center preschool classroom (MPRS or Portable 3) and Early Head Start classroom (M3YR or Portable 4) will be used primarily for the instructional laboratory class: CLDDV 127 Infant and Toddler Lab Practicum. The space will provide opportunities for student observations and experiential activities for CLDDV 127. The space will also support many of our other child development courses including CLDDV 125 Infant and Toddler Development and Care; CLDDV 122 Infant and Toddler Environments; CLDDV 107 Introduction to Curriculum; and CLDDV 167 Observation and Assessment. The space will also be used for the Early Intervention program. This program is a partnership between the Child Development Department at MJC and the Margaret L. Annear School.</p>	<p>Portables</p>	<p>The combination of the two classrooms will accommodate a minimum of 41 individuals: 12 -15 students enrolled in the course, 16 children under the age of three, three interns, one instructor experienced in theory and the practice of working with infant and toddler (under 36 months), and parents.</p>	<p>MPRS (Portable 3) and M3YR (Portable 4) are needed by Fall 2011 to begin preparing the classroom for Spring 2012 or Summer 2012 class offering.</p>	<p>Since the closure of the Wawona program there is not space on campus to offer the Infant and Toddler Lab Practicum course. This semester (fall 2011) the class has been displaced and is currently being offered in Waterford. Waterford is 20 miles (28 minutes) away from the campus. Instructors are in the arduous process of finding a site to offer the course for spring 2012. The space is needed to allow students to gain experience implementing an infant and toddler curriculum, gain observations skills, and implement lesson plans to meet this specific age group's learning needs. There is currently no space on campus that meets the specific needs of offering students an environment appropriate for developing this specialized training in working with children of this age group. The Child Development Department has maintained the Me-Wuk Center for the CLDDV 128 Preschool Lab class for many years and has recently added CLDDV 126 an Inclusion Special Needs Lab class. This classroom is designed specifically children ages 2-1/2 to 6 years of age. The CLDDV 127 class and the use of the two portables will differ from this</p>
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Vacated Space Request Compilation

<p><u>Grants & Resource Development (GRD), Staff & Faculty Development, and Center of Excellence (COE) - research & evaluation & Research.</u> Need Office and collaborative work space. Reception/clerical support area, 8 – 10 offices for department managers; fiscal oversight for grants; focused research and writing; conference/work room; & storage.</p>	<p>GRD and Title V-funded Staff & Faculty Development coordination are currently located with First Year Experience (FYE) under Title V in Yosemite 118. All three programs are at various stages of institutionalization and are growing. COE is currently located in El Capitan and is also growing.</p>		<p>Morris Building first floor: (Counseling Office). Space for administrative support personnel, 8-10 offices, storage, workroom, and large conference room. Grant funding possible for portion of remodeling needs. Location near other college administrative offices is preferred.</p>	<p>Grants & Resource Deve. And Staff & Faculty Dev. Are relatively new offices on campus (2 years), seeded by Title V funding. Center of Excellence is expanding its research and evaluation services. Collaborative workspace leverages the functions of all 3 offices. Their work affects units campus-wide and should be located with other college administrative offices.</p>
<p><u>PE/Health Education</u></p>	<p>Health Education classroom to accommodate First Aid/CPR courses. This course requires desk space as well as space to place mats on the ground for practical activities. Secure storage cabinets/area is needed to store equipments. A smart classroom is necessary for lecture presentations.</p>	<p>Space sufficient to accommodate from 35 – 40 individuals using desks as well as floor space to accommodate practical activities</p>	<p>Needed for spring and fall semester classes</p>	<p>The HE 100 and 101 courses are currently using MPE-110, the only classroom dedicated to our division. The classroom is used by our athletic teams for theory classes and it is also used on game days for meetings of the football and track teams. The condition of this room is unacceptable for the type of student participation required for these courses.</p>

Vacated Space Request Compilation

<p>Health Services Expanded space for east campus Health Services to accommodate physicians/providers during doctor clinics:</p> <ul style="list-style-type: none"> -More exam rooms (currently only have one with sink) -Medication room with refrigerator -More ADA compliance (doorways are too narrow for motorized wheelchairs) -Expand waiting room to offer more seating and separation of "sick/coughing" students from "well" students -Wider doorways, hallways, and ramp leading to sidewalk for ambulance access 	<p>Space for a least 2 more exam rooms with sinks, a separate room to monitor sick students (observation room) and for personal student health needs, larger waiting room, medication room, storage area, and physician office for charting and confidential consultations and phone calls.</p>	<p>Estimate of 1130 sq. ft.</p>	<p>Prefer any space located next to current location, MM 108, such as Admissions and Records area once vacated. Space needed as soon as possible or by spring 2012 so sinks, etc. can be inserted.</p>	<p>Health Services was able to add more "Doctor Clinics" during the week to respond to student needs and requests. Mental Health services was expanded as well as planned before the announcement was received that the Morris Memorial renovation was cancelled. Physicians who donate their time to MJC now have to operate with only one exam room, which also houses storage, medication, and dorm-like refrigerator on the floor. Physicians do not have space to write in charts and conduct confidential discussions with fellow physicians, staff, and students waiting to be discharged. More space is needed to efficiently provide health and medical services to students in a safe and efficient manner that will support their academic support. (less time out of class, less sick days, health promotion)</p>
<p>Family & Consumer Sciences Conference room for FCS Advisory Committee Meetings, Staff meetings, etc.</p>	<p>Conference Room</p>		<p>Muir Hall 161 – Culinary Arts Dining Room - immediately</p>	<p>When the Pirates Bookstore relocated to Muir Hall with the opening of Yosemite Hall, FCS lost their conference room. FCS has been without a room for our Staff Meetings and FCS Advisory Committee meetings for almost a decade. Until the Culinary Arts program is reinstated FCS would like to have Muir 161 designated for FCS use as a conference room .</p>

Vacated Space Request Compilation

<p>Family & Consumer Sciences Classroom with individual student desks</p>	<p>Classroom to accommodate 50-60 students</p>		<p>Muir Hall 253 or Muir Hall 262</p>	<p>FCS Division has specific courses that are designed for small group interaction after lecture (i.e. CLDDV 262, 109, 154). This requires movement of desks yet we have no classrooms dedicated to FCS that have individual desk seating. With Allied Health moving to their new building, we would like Muir 253 or 262 assigned to FCS, keeping all of our instruction within one building. Our current dedicated classrooms are: Muir 163, large lecture hall with individual seating and popup writing tops; Muir 159 Interior Design "drafting" desks with rolling chairs - desk tops are Interior Design specific; Muir 160 which has movable tables and chairs that can be configured into two person seating or round seating for group activities (this is our dedicated Early Childhood Education curriculum classroom which means projects are completed in this room); and Muir Hall 155 which has rows of tables that seat 10 across and are unmovable (too heavy) with chairs. We would be happy to share but would like either classroom to be dedicated to FCS scheduling first.</p>
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Vacated Space Request Compilation

<p><u>PE/Health</u></p>	<p>Dedicated smart classroom space for Health Education and PE Theory classes on West and East Campus to accommodate all students that want these popular, transferable classes. Also, an office space on West Campus to house health education instructors.</p>	<p>On East Campus, a couple of regular sized classrooms assigned to the PRHE Division to accommodate up to 40-45 individuals. On West Campus, space for large lecture classes (over 100 individuals) dedicated to the PRHE Division. Also, an office space for up to two individuals at one time.</p>	<p>On East Campus, any assigned, regular sized classrooms for the PRHE Division by spring or summer, 2012. On the West Campus, Muir Hall 253 and 163 by spring or summer, 2012. For the office space, any office in Muir Hall, 2nd floor.</p>	<p>The PRHE Division always has to request classroom space from other Divisions to hold many of our classes. Our Health Education classes are one of the top FTES producers in the College. We need dedicated space to improve our productivity, and we need an office on West Campus to house our instructors, day & night.</p>
<p><u>Photography</u></p>	<p>Computer Lab for Digital Photography program</p>	<p>Space for 25 to 30 computers and 4 scanners, 3 printers.</p>	<p>Ansel Adams Hall 208 – need for Spring 2012 and every semester thereafter.</p>	<p>The M.J.C. Photography Program in the Art Department has needed a dedicated lab for its digital photo classes for years and has shared labs in the past 11 years with Engineering, Architecture and Nursing programs. Our program has been limited in its offerings due to a lack of facilities. We currently have two afternoons and two evenings of access to this lab. <i>Please see attached explanation to Carmen Fernandez.</i></p>
<p><u>Science, Math & Engineering</u></p>	<p>Mathematics course offerings must expand to meet student demand. Mathematics needs two additional classrooms on each campus, three more offices on the East Campus over the next few years, and three to five more offices on the West Campus to meet upcoming needs.</p>	<p>Classrooms should have individual desks for approximately 45 students each. Offices should be standard size of approximately 90 square feet.</p>	<p>West Campus Classrooms = Yosemite 211 and 214, effective Spring 2012. West Campus offices should be in Sierra 255 area and/or in Ansel Adams. East Campus classrooms and offices to be determined, secondary to West Campus needs</p>	<p>The two classrooms formerly housed the Architecture department. They are part of the SME division already and would remain so. Likewise, the offices in Adams 2nd floor housed Engineering and Architecture, and adjacent classrooms are used for math instruction.</p>

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<p><u>Technical Education and Workforce Development Division</u> - Office</p>	<p>Centralized Division Offices for Workforce Training Center staff and Technical Education area.</p>	<p>14 office spaces, 2 meeting rooms, Division clerical area, secured storage and student multipurpose room</p>	<p>John Muir Hall: North section of building (2nd Floor) Need by Fall 2011</p>	<p>Centralized location establishes an identity for division to conduct its work effectively for supporting CTE programs, student success, and workforce development projects with industry. Presently, the division is spread between multiple locations attempting to conduct its work. The Division office also lacks security of its documents due to the open nature of the partitions in Sierra Hall. Further, El Capitan is not a conducive location for WTC to conduct work with external private business and partners. This work environment restriction directly impacts the ability of the division to meet respond to community workforce development initiatives and bring resources into the college.</p>
<p><u>Technical Education and Workforce Development Division</u> - Classroom</p>	<p>Small Classroom Space</p>	<p>Priority - 2 smart classrooms (seating 20-35)</p>	<p>John Muir Hall: Room 255, 264 and 261 - Need by Spring 2012</p>	<p>Classroom utilization efficiency for Technical Education & dedicated classes for Workforce Development campus instructional initiatives</p>
<p><u>Technical Education and Workforce Development Division</u> - Classroom</p>	<p>Classroom for Electronics Program</p>	<p>Priority - 1 smart classroom minimum size of 20</p>	<p>Electronics Building 114 [Future Need]</p>	<p>Presently, current work environment changes are displacing a location for Electronics class lectures each semester. This has occurred with the re dedication of the ELTRN 114. Electronics has a need to have a nearby classroom connected with the lab during semester scheduling.</p>
<p><u>Technical Education and Workforce Development Division</u> - Lab</p>	<p>Multi Discipline Factory</p>	<p>Lab Space</p>	<p>Electronics Building [Future Need]</p>	<p>Integrated Scaled Simulated Power Distribution and Factory for Electronics, Machine Tool Technology and Welding Students.</p>

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<p><u>Technical Education and Workforce Development Division</u> - Lab</p>	<p>Multi Discipline Factory</p>	<p>Lab Space</p>	<p>Electronics Building [Future Need]</p>	<p>Integrated Scaled Simulated Power Distribution and Factory for Electronics, Machine Tool Technology and Welding Students.</p>
<p><u>Technical Education and Workforce Development Division</u> - Storage</p>	<p>Campus storage space for Electronics Technology Program to include Electrical Classes, Computer Electronics, Power Generation and Multi Discipline Factory supplies and technology</p>	<p>Lab Storage Space</p>	<p>ELTRN 116 [Future Need]</p>	<p>To provide a high quality experience for students in working with integrated technological systems the Electronics Technology Department requires applied lab spaces for its students. Because the intent is to be able to roll in technology and supplies as needed for application a local area for proper storage is needed. At present locations for items exist in 9th street and the West Campus. Storage needs really need to be handled near the buildings where CTE programs are being delivered. The Multidiscipline Factory will anticipate "Real Life" production which means requires a need for raw inventory and supplies staged near the Factory Lab.</p>
<p><u>Mailroom</u></p>	<p>MJC East Campus mailroom has a need for personnel office space. In the original plan, we were to move out of our space into the vacated EOPS area and that area was to be remodeled to fit out needs.</p>	<p>Space for three personnel and mailboxes. Must have loading dock access as a requirement for space.</p>	<p>If the monies will not be used to remodel the EOPS space for our needs, then we will need to look at our current space, do some repairs/replacements to current boxes on East campus and look into possible utilizing a couple of the office spaces in EOPS and adding a door entrance from those offices into our area.</p>	<p>Currently one person has a desk located in a very undesirable area of the MM109 area. Their back is to the door and mailbox area and sits directly in the delivery zone and the other "area" is basically a lower arm to the desk that was used for a typewriter, not really a desk space at all. This is a safety issue with personnel. Also, there is not a fire alarm in our area of the building and if it goes off we do not hear it. Another safety issue.</p>

Vacated Space Request Compilation

<p>Library - Open Computer Labs swing space</p>	<p>Library collection and operations swing space. Instructional Resource Center swing space. Library storage swing space. Library instructional computer lab swing space</p>	<p>70 computers, approx. Swing space must of adequate size for circulation, reference, the book collection, staffing, student seating ,and equipment to remain together. Square footage to be determined by Kitchell 35 computers, approx.</p>	<p>Classroom Annex 101 & 103. First floor Morris, except Records, Mail Room, and Health Services. First floor Morris, Records area, West Campus Bookstore, two storage closets in YH, additional unknown FH second floor, shared with Lit & Lang</p>	<p>Renovation of Library. Same rationale applies to all. The timeframe for all Library swing space is Summer 2012-Fall 2013.</p>
<p>Arts, Humanities & Comm - Small office spaces to accommodate dressing rooms for student and community dancers and actors performing in Cabaret West Theatre. A wall may be to be erected in order to separate the space from users of the main room.</p>	<p>Four rooms total along the west wall in El Capitan 100.</p>	<p>Accommodations for (20) students and technical equipment to support the theatre space.</p>	<p>El Capitan 100 existing offices. When the space is vacated by the Workforce Training program we would like to begin using the rooms immediately. We are flexible on the start date.</p>	<p>Currently, actors and dancers use the hallway and restrooms to change into costumes and makeup. We need a space to separate men and women while dressing. This request has been included in every planning document prepared during the last 20 years. Re-assignment of the space will provide essential facilities to the only performance venue on the West Campus.</p>

Vacated Space Request Compilation

<p>Tech Services - Technology Services shop space to accommodate seven technicians, a manager and a secretary, as well as space for contract workers and students (approximately four more work stations). Eight work benches for repair and maintenance. Testing lab space for at least 20 computer stations. Warehouse space to accommodate storage needs. Technology Services parking space to accommodate department vehicles. Ideally, the shop and warehouse space should be on the same campus to reduce the need to travel between the two locations.</p>	<p>Total number of technician office spaces is 13. Current shop is 3828 square feet. Current shop is located at 1122 Stoddard Avenue. Eight work benches that accommodate four computer stations per bench. Testing space is currently in the warehouse and holds 15-20 computer stations. Current warehouse/storage space is 1740 square feet, with 16 foot tall ceilings which allows storage of 3 pallets high. Current warehouse is located next to Central Sanitary Supply on 9th Street near Coldwell.</p>	<p>Current parking space is 3100 square feet. Current parking space is located at 1122 Stoddard Avenue.</p>	<p>The use of El Capitan (West Campus) was our original plan for shop, workstations, work benches, testing, and parking space with a separate storage building on the same campus for our warehouse/storage space. If El Capitan and warehouse space on West Campus is not available, place us in a comparable location, keeping in mind our work area/parking and warehouse space should be on the same campus. Our lease will expire on both our Technology Services buildings and parking lot in May 2013.</p>	<p>We had a permanent location on Tully Road and were asked to vacate the permanent space for the Measure E Parking Lot project. We are in a temporary location and need to be relocated to a permanent location again.</p>
<p>Library Basement - Library Instructional Computer Lab</p>	<p>Library Instructional Resource Center and related functions, such as Blackboard help desk and staff -</p>	<p>35 student seats; Offices, meeting room, etc.</p>	<p>East side of Library basement, primarily Library 10 and current location of TRIO; same location for both functions. Beginning Fall 2013</p>	<p>These functions are removed from the Library after renovation and are already drawn into architect's plans.</p>
<p>Lit & Lang</p>	<p>3 Faculty Offices</p>		<p>Electronics building and/or Sierra Hall</p>	<p>Literature and Language Arts currently has 0 vacant faculty offices. More shared office space for part-time faculty is desired, and should any hiring occur, office(s) will be needed.</p>

Vacated Space Request Compilation

<p>Career Development/Transfer Center Space - 1. Two faculty office spaces 2. Two college rep/employer office space 3. Resource Center (smart-room) 4. Computer lab with 10 stations 5. Four workstations 6. Conference room 7. Storage room</p>	<p>1. Offices (4): ~120 sq ft ea. 2. Resource Center: min. 1,700 sq ft to seat at least 45 students with round tables and chairs. 3. Lab (10 computers and printers) 4. Workstations (min. 4) 5. Conference Room: min. 350 sq ft. 6. Storage room: min. 200 sq ft.</p>		<p>Preference #1 – To remain in the current location if the library project is augmented. Preference #2 – To move to the Student Center on East Campus with a scaled down version of the remodel project to only include the Career Dev. & Transfer Center. Preference #3 – Move to the Journalism Building with some remodel. *The most important objective is to remain in a visible, high student traffic location that accommodates our services.</p>	<p>If the library project continues as currently planned, the Career Development/Transfer Center will be displaced.</p>
<p>Counseling - Priority scheduling in two classrooms on East campus (smart-room preferred)</p>	<p>1. Min. capacity 60 students 2. Min. capacity 30 students</p>		<p>Spring 2012 possibly two classrooms needed if any delays to the new SS Bldg. For future: only the smaller classroom is needed.</p>	<p>The Counseling Div. had priority scheduling in Annex 103 and was displaced to Pirates Village when a BBSS comp. lab moved into Annex. PV is being removed and Founders Hall is borrowed only for this sem. If the SS Bldg is not ready for move in by spring 2012, we will not have a classroom. Once we do move in, we will still need a smaller classroom, in addition.</p>

Vacated Space Request Compilation

<p>International Student Program - International Center</p>	<p>1. One office International Center/Resource Center w/student computer space (2), student work stations (2-4), reception/lounge area, Learning Abroad Library space, storage space, presentation space</p>	<p>2. 1. Office: 180sq ft (to accommodate visiting parents/prospective students, and small meetings 2. 710-1000sq ft (room for areas mentioned in description of space need)</p>	<p>The current Admissions Office in the Student Center (as previously promised). The former Welcome Center in the Student Center. First Floor SSB, if vacant. Evaluations/Dean's Office in Morris. Records Office in Morris. Needed by start of Spring Semester 2012</p>	<p>The ISP has been promised a "Center" for the past 8-10 years, however, it never has come to fruition because of space limitations, Now, the space is available and the need has increased because of the scope of the ISP has broadened to include New Americans and the Learning Abroad Library. The Center would provide a space for intercultural learning. The current plan for a new home in the Student Services Building, 3 offices, does not address the vision to have a Center that provides for cross-cultural learning. The ISP Center was not designed into the new SS Building. Locating the ISP elsewhere would open three office spaces in the new SS Bldg.</p>