

MODESTO JUNIOR COLLEGE

CAMPUS DEVELOPMENT COMMITTEE

September 18, 2009

2:00 p.m. – 4:00 p.m.

Morris B

AGENDA

Facilitator: Gary Whitfield & Doug Smith

Recorder: Melissa Beach

ACTION ITEMS

1. Additions/Revisions to the Agenda – *Committee*
2. Approval of Meeting Minutes – May 12, 2009

DISCUSSION ITEMS

3. Naming of College Facilities – *Gary*
4. Updates
 - a. ADA Issues *Milan*
 - b. Facilities Update *Dave*
 - c. Facilities Planning *Tim*
 - d. Scheduled Maintenance Projects *Tim*
 - e. Recycling *Doug*
 - f. Website for CDC
 - g. Next Meeting – October 16, 2009 Morris B, 2:00 pm to 4 pm

★ Attachments

Revised: 10/22/2009 12:08 PM

Modesto Junior College
Campus Development Committee
Meeting Summary
September 18, 2009
2:00pm – 4:00pm
Morris B

Present: Melissa Beach, Donna Blagg, Becky Crow, Dave Keener, Tim Nesmith, Doug Smith, Gary Whitfield, Jeremy Wilson

Absent: Milan Motroni, Dale Pollard, Rich Rose, Gabriel Steiner, Sherri Suarez

ACTION ITEMS:

I. ADDITIONS/REVISIONS TO AGENDA

The shed next to the gym has been installed. There were some issues with parking places being removed. The Crisis Response Team boxes will be coming and Gary Whitfield has submitted the budget for that. Gary W. shared concern that no railing was installed on the ramp for safety to those rolling ping pong tables up it. CDC members made a recommendation to add skirting and hand railing to the Athletics Shed.

Hammer Cage will be removed for site preparation of Allied Health project.

II. APPROVAL OF 5/12/09 MINUTES

Change Doug Smith to “co-chair” on all documents and website. On 5/12/09 meeting notes change Becky Crow’s name spelling and move her to “Attendance” as member, not a guest.

DISCUSSION ITEMS:

III. NAMING OF COLLEGE FACILITIES

Gary W. stated discussion is still being held with Dr. Rose regarding the naming of the Aquatics Center. He added that the “Naming of College Facilities” document still needs revisions. Gary W. recommends for the next CDC meeting for all members to look at the committee’s charge, and make-up. The ‘Naming of Facilities’ document is going through Cabinet, College Council and needs CDC approval as well.

CDC members reviewed the “Naming of College Facilities” document and found confusion in what type of cost is being supported; adding the wording needs revising. In Item 3 ‘maintenance and signage’ is vague. The wording regarding “giving money to support the program” needs better verbiage as well. Doug S. asked what criteria we have to refuse a name. CDC members will look at Board Policies 2820 and 3620 which most likely list criteria this person must meet. CDC members made the recommendation to clarify “The Gift” paragraph, to change the wording to ‘75% or more’, and to define what constitutes 100% funding, salary, materials, equipment—whatever it takes to run a program and forward to Rich Rose for approval.

IV. UPDATES

- A. ADA Issues** – No update due to absence. Gary W. will contact Derek Waring for recommendation of new ADA representative for CDC committee.
- B. Facilities Update** – Dave Keener reported the tree removal project was completed with no problems and/or interruptions. CDC members agreed they didn’t even notice the trees being removed from the different areas. This summer they installed hand sanitizers (approximately 75 on both campuses), completed the trees issue and have handled all routine maintenance all summer.
- C. Facilities Planning** – Tim Nesmith reported Parking Lot 107 is complete across the street from the stadium and the West Campus infrastructure is at DAC and has received its first

back check comments. The Central Plant out of DSA and bidding is expected to take place any day now. The Allied Health groundbreaking will be held on 10/9/09—all on schedule. The Ag Pavilion, housing project, sheep and beef units are on schedule for 10/9/09 as well. All houses are set and all site work is complete. Foundations and utilities are in underground. They are presently hooking up houses and landscaping. The Softball Field is in construction with a 10/2/09 groundbreaking along with the Ag projects Ceremony. The Women's PE building HVAC project is now complete. Student Services is in DSA and the comments are back and we go to bid at the end of this year. The Swing Space Founders Hall project negotiated the contract with the contractor for the Summer 2010. The parking lot will be closed and 31 portables will be brought in to house 70% of Founders Hall office spacing and 1 restroom. The contract has been negotiated with the architect. The High Tech Center is in design development and the Library remodel is in programming phase; moving slowly. The Art Building has some issues with air, health and safety (ventilation needs) and Measure E will fund this due to the safety issue. Scheduled maintenance projects are: Electronic Complex, HVAC Complex, Auto complete and Student Center is in progress with completion date of 11/4/09, running on schedule. Roe Darnell had asked Tim N. for a cost analysis of these projects and with the new HVAC system we will be saving approximately \$74,000 per year in utility bills.

- D. Scheduled Maintenance Projects** – The replacement of the stadium lights will begin 12/09. A new inverter, big battery system, housed in Sierra Hall is scheduled to be replaced in Sierra and Yosemite. CCC Investor Owned Incentive Program with PG&E upgrade to facilities-replacing the boilers here on MJC East, with 50% paid for by PG&E. Tim N. reported he is currently getting a solar and lighting analysis from Chevron. Solar panels would be installed on shaded parking structures, unfortunately at this time it would cost more to purchase the panels than it would to pay the PG&E bill. He received a cost analysis on retrofitting our lighting of all interior for all buildings, where there is pay-back. They are in the process of deciding who to go with and then can apply for various grants for funding. He stated the new parking lot on Tully Road has LED lighting which is very expensive but extremely energy efficient.

Gary W. encouraged everyone to drive around MJC West and see all the accomplished projects and all members present congratulated and shared appreciation to Tim N. and all Facilities staff for all they do!

- E. Recycling** – Doug Smith stated the mini bin program was completed through the summer and he is hopeful everyone continues to use this system. Currently they are looking into curriculum development on solar installation of things. He stated that Peggy Kroll got a Title V Grant and might be able to do something with Project Green. They would like to start new classes with sustainability. He also announced there is no permanent garbage can by MSR, which has become a popular hangout for students. He stated that is the perfect place to start a recycling bin with a garbage can beside it.
- F. Website for CDC** – Gary W. shared handouts regarding our new Campus Development Committee website and what has been posted there asking for suggestions from committee members on what they would like to see on the page. He asked Melissa Beach to add CDC's Charge, Procedures, etc. to the site and asked CDC members to send their documents to her if they want them added.
- G. Other** – One member reported that ASMJC wants to place a storage shed behind MSR, so we need to let them know they need to bring the plans to CDC for approval.
- H. Next Meeting – October 16, 2009, Morris B, 2:00pm – 4:00pm**

Action Item:

- Send CDC members Commemorative marker document, Board Policies 2820 & 3620, CDC Charge and Naming of Facilities documents. Post all approved documents to website.

WHO: Melissa Beach

WHAT: Send CDC members Commemorative marker document, Board Policies 2820 & 3620, CDC Charge and Naming of Facilities documents. Post all approved documents to website.

WHEN: 9/23/09

Action Item:

- Contact Levi Ogden requesting student representation for CDC.

WHO: Gary Whitfield

WHAT: Contact Levi Ogden requesting student representation for CDC.

WHEN: 9/23/09

MEETING ADJOURNED