

Modesto Junior College  
**Campus Development Meeting Minutes**

Sierra Hall Room 235  
September 19, 2008

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**Members Present:** Becky Crow, Dave Keener, Tim Nesmith, Sherri Suarez, Doug Smith, Gabrielle Steiner, Gary Whitfield

**Members Absent:** Jim Howen, Milan Motroni, Dale Pollard, Rich Rose, Jim Sahlman

**Other's Present:** Becki Scharffer, recorder

### 1. Approval of Minutes

Minutes were reviewed with no corrections noted.

#### Action Items:

- The minutes were unanimously approved.

### 2. Review of Agenda

Additional items added: Project Green, Commemorative Markers, CDC co-chair

### 3. Benches in Yosemite Hall Lobby

Gary Whitfield reported that Student Services would like to add four 8-foot benches in the lobby of Yosemite Hall. Becky Crow met with the fire marshal and the area identified would not be a problem. This committee selected the bench marked "option two" and the color shown in the brochure.

#### Action Items:

- The committee approved moving forward with this project.

### 4. CDC Charge

Gary Whitfield indicated that the MJC Facilities and Capital Construction Advisory committee and this committee have similar charges. Gary would like to have a discussion at our next meeting on the charge of each committee.

#### Action Items:

- Gary Whitfield will add this item to next months agenda.
- Gary Whitfield will add Campus Development committee to the Facilities committee distribution list.

### 5. Project Green

Project Green has applied for a \$105,000 grant to fund projects on campus. Over the summer, Project Green purchased 37 outdoor portable recycle stations, 25 will be placed at East Campus

and 12 at West Campus. If the grant is received, they will purchase more recycling stations and a portion of the grant will be used for staffing support. Doug Smith, Tim Nesmith, Janet Hagood and Spence Cooper will be attending a conference on sustainability.

**Action Items:**

- Doug Smith asked to have recycling added to future agendas.

**6. Memorial/Commemorative Markers**

The committee still needs to finalize the guidelines for memorial/commemorative markers.

**Action Items:**

- Becki Scharffer will send out the draft of the guidelines.

Add to the October CDC agenda.

**7. Child Care Center Trees**

Dave Keener reported that discussion has taken place on the trees in the area of the Child Care Center. Dave, Dr. McKinnon and President Rose met and Dr. McKinnon feels that the trees are a hazard for the children. The tree roots are above the ground, they drop sap and have been a home to yellow jackets. For the safety of the children, Dr. McKinnon would like to have the trees removed. Dale Pollard evaluated the trees and reported that the trees are healthy and would like to try other options before removal is considered. A copy of the report from Dale is attached. Gary Whitfield recommended that we visit this site following our meeting.

**Action Items:**

- Doug Smith requested further discussion before a final decision is made.

Add to the October CDC agenda.

**8. Updates**

- ADA Issues:** Milan Motroni was not able to attend but had no items to report.
- Facilities Update:** Dave Keener reported that the bench at Founders Hall was installed and the three trees in the Ag compound area were removed. New benches have been constructed from the milled redwoods that were removed from the Auditorium project. The benches have been placed at the south side of the Performing and Media Arts Center, entrance to the Little Theatre.
- Facilities Planning:** Tim Nesmith received a report from the arborist at Grover that a cedar tree at the northeast corner of the Auditorium has root rot. Tim is requesting that an arborist reevaluate before removal is considered. Tim reported that there are 41 trees in the area of the new student services building and four will be recommended for removal for placement of the building. Trees recommended for removal are either not healthy or we have several of this variety on campus. They are in the process of assessing the trees.

**Measure E Projects:**

- We are in design development for the Science Center and a consultant has been hired to design the Great Valley Museum. The softball field is in design development and an additional \$320,000 is needed for this project. Gary Whitfield indicated that many projects are being revisited as many are over budget.

- There are redwood trees at the west side of the soccer field that were purchased by retired faculty member Marsha Kidd. One of the redwoods will need to be relocated and Tim has contacted Marsha and she is in agreement of moving as needed.
- There is a final proposal for the library. The existing structure will be torn down—leaving the original 1930s structure—and rebuilding in the existing footprint. This was the least expensive option. The 1930s structure and the new structure will look connected but will not be.
- The lease site for Technology Services is still receiving upgrades. Once completed, the Champion building will be demolished and one-month after the start of the spring semester the work will begin on the parking lot.
- Soil testing at West Campus has been completed and we are waiting for the report to proceed, probably January.
- There will be a meeting in October on infrastructure. Doug Smith asked if a bus terminal is planned, Tim has not heard of anything on this.

#### Action Items:

- Gary Whitfield will be sending campus-wide email on links to Measure E project updates.
- d. **Scheduled Maintenance Projects:** Tim Nesmith reported that we have been funded for HVAC projects for the Women's PE, Automotive and phase 2 of the Student Center. In order to complete the Student Center project, the facility will need to be closed down for a minimum of three months.
- e. **Other:** Doug Smith agreed to be the co-chair of CDC.

#### 9. Next Meeting

Friday, October 17, 10:00 a.m., Conference Room A.

#### ADJOURNMENT