



## MJC FACILITIES / CAPITAL CONSTRUCTION ADVISORY COMMITTEE

August 4, 2011  
11:00am – 12:00pm  
Science Room 208

### AGENDA

#### **ACTION ITEMS**

Meeting Summary from July 7, 2011. \*

#### **DISCUSSION ITEMS**

1. Additions to Agenda
2. Measure E Project Updates:
  - West Campus –Infrastructure / Plaza – Matt Kennedy
  - Library / LRC – Patrick Bettencourt
  - Science Community Center – Ken Meidl/Sandy Vanwey
  - Allied Health Building – Maurice McKinnon/Elaine Schuber/Donna Blagg
  - Student Services Building/Morris Building Remodel/Trees – Don Low
  - Founders Hall Modernization and Swing Space – Brian Sanders
  - High Tech Center – Brian Larson/John Zamora
  - Ag Projects – Mark Anglin
  - Art Building – Mike Sundquist
  - Patterson Educational Site – George Boodrookas
  - Turlock Site – George Boodrookas
3. Secondary Effects
  - Student Center / Career Transfer – Don Low
  - Swing Space Phase 2 – Brian Sanders
  - El Capitan – George Boodrookas
  - New Property – Campus Way – Tim Nesmith
  - Leased Spaces/New Homes
    - a. Community Ed, Carpenter Rd – exp. 12/31/11
    - b. Founder's Storage, Woodland Av – *monthly lease*
    - c. Security, 9<sup>th</sup> St – exp. 6/30/12
    - d. Tech Svcs., 9<sup>th</sup> St. – exp. 5/31/13
    - e. Tech Svcs., Stoddard Av. – exp. 6/1/13
    - f. MICL – *Needs to be relocated*
4. Parking & Traffic Issues – Becky Crow
5. Scheduled Maintenance Projects – Update from Facilities and other Members – Tim Nesmith
6. Next Meeting – September 2, 2011, 9:30am – 10:30am, **Science Room 127**

**Modesto Junior College**  
**Facilities/Capital Construction Advisory Committee**  
Meeting Summary  
**Thursday, August 4, 2011**  
**11:00am-12:20pm**  
**Morris Building, Conference Room A**

*The Charge of this committee from the Decision Making Manual:*

Reporting to the College President and convened by the Vice President of Administrative Services, this advisory committee analyzes and prioritizes all capital projects including remodels and new construction.

**Present:**

Mark Anglin, Agriculture Project's Workgroup Chair  
Melissa Beach, Recorder  
George Boodrookas, Patterson/Turlock Ed Site Workgroup Chair  
Carmen Fernandez, Interim Vice President of College Administrative Services  
Lloyd Jackson, Campus Safety  
Matt Kennedy, Kitchell  
Brian Larson, High Tech Center Workgroup Chair  
Don Low, Student Services Building Workgroup Chair  
Ken Meidl, Science Community Center Workgroup Chair  
Pedro Mendez, Technical Education  
Audrey Mills, Kitchell  
Tim Nesmith, Infrastructure/Loop Road Workgroup Chair  
Martha Robles, Student Services Building, Co-Chair  
Elaine Schuber, Allied Health, Co-Chair  
Brian Sinclair, High Tech Center, Co-Chair  
Sherri Suarez, Facilities/Events Coordinator  
Mike Sundquist, Performing, Media and Arts Center Workgroup Chair  
Sandy Vanwey, Science Community Center, Co-Chair  
Nadia Vartan, Director of Media & Information Technology  
John Zamora, Founders Hall and High Tech Center, Co-Chair

**Absent:**

Mel Ainsworth, Network Analyst, Information Technology  
Patrick Bettencourt, BBSS Interim Dean  
Donna Blagg, Allied Health, Co-Chair  
Mark Boddy, Kitchell  
Becky Crow, Campus Safety  
Bill Kaiser, Softball Field Workgroup Chair  
Dave Keener, Facilities Planning & Operations  
Maurice McKinnon, Allied Health Workgroup Chair  
John Mendes, Ag  
Mark Newton, Kitchell  
Marie Otaya, Kitchell  
Brian Sanders, Founders Hall Modernization, Workgroup Chair

*MEETING BEGINS: 11:00am*

**ACTION ITEMS:**

**MINUTES:** Corrections: Under I. Ag Projects, change word "spent" to "allocated." Correct Elaine Schuber's name spelling in 'membership.' The minutes for July 7, 2011 meeting approved by Mark Anglin and seconded by Mike Sundquist.

## **DISCUSSION ITEMS:**

### **1. ADDITIONS TO AGENDA –**

#### **A. Interim President**

Carmen Fernandez announced there is a delay in our interim President, Dr. Larry Calderon arriving to MJC and he probably will not be here for a few weeks due to emergency. She will be inviting him to our next Facilities Meeting after he arrives and he can look at the Facilities Committee's Mission statement at that time.

#### **B. Naming of Ag Pavilion**

Mark Anglin stated the Ag division held a meeting and unanimously agreed on what they would like to name the new Ag Pavilion. He would like a formal acceptance from the Facilities Committee on the name, "The Agriculture Center for Education." The acronym is ACE and he is hopeful that will not be a problem with Ace Hardware. Elaine Schuber asked if there would be a sign on the building and Mark Anglin explained there is no funding for a sign presently, but eventually he would like that. Sherri Suarez stated in Datatel the building has already been named Ag Pavilion (PAGP) and she is concerned regarding the class schedule and the building's name on maps. She will contact Judy Lanchester on this matter. Mike Sundquist suggested, since the building is so visible from the highway, "MJC" should be incorporated in the signage and all present agreed. The name "The Agriculture Center for Education" was approved by Mike Sundquist and seconded by Brian Larson. Carmen Fernandez will forward this to CDAC, President's Cabinet and College Council. Mark Anglin announced they are planning the Pavilion's grand opening on 10/13/11 even though everything will not be fully completed at that time.

#### **C. Institute Day**

Mike Sundquist announced there will be a ribbon cutting for Founders Hall on Institute Day, 8/26/11 at 8:00am with a short ceremony, walk through and then everyone will go over to the Auditorium for the program.

#### **D. John Muir-2<sup>nd</sup> Floor Plans**

George Boodrookas stated they have performed an assessment of total needs and Pedro Mendez, Maurice McKinnon and he will work on the 2<sup>nd</sup> floor planning together and report back.

Pedro Mendez stated there has been conversation regarding Community Ed, Tech Ed and Workforce Training offices and it will probably be a couple weeks until he has more information to report back.

### **2. PROJECT COMPLETION DATE SCHEDULE (*Moving, Tech Needs, Furniture, Etc.*)**

Matt Kennedy asked for this standing item to be removed from future agendas as this planning schedule has been completed. Nadia Vartan stated that people are placing work orders for printers to be installed and she is accepting those work orders, but before making appointments with outside vendors she asked that everyone **please** contact IT so they can be available as well when those outside vendors arrive. Lloyd Jackson asked if he could get a list of the people by name that will be coming in and out of the building so Security knows if they belong there. Nadia Vartan explained the list of areas moving and when. Founders Hall is proceeding on schedule.

### **3. MEASURE E PROJECT UPDATES:**

#### **A. West Campus –Infrastructure / Plaza**

Matt Kennedy said there is a big push to complete the roads by the first day of school. The main roads will be complete but some back roads might not be, due to construction traffic.

#### **B. Library / LRC**

Matt Kennedy stated the Library project is with the architect now and they are working on construction documents to submit to DSA.

### **C. Science Community Center**

Ken Meidl stated construction is proceeding and they are on schedule. The yard to the North of the building is slated for the outdoor education area and they have some rough sketches from the architect with storage, a pond and native plants as of now. They already named the building but, would like to name one room, the Planetarium, after a retired MJC professor. This professor is still very active on campus and volunteers. Ken Meidl stated his group voted and approved the naming and they looked at Board policy in regard to naming a room. George Boodrookas stated this would be very positive and deserved and said he is very supportive. Mark Anglin moved to recommend supporting naming the Planetarium after Bill Luebke and it was seconded by Brian Larson.

### **D. Allied Health Building**

Elaine Schuber stated access to the Allied Health building is complete now and it is coming along beautifully. She stated they successfully moved into the new building last weekend with staff, faculty and Norcal movers. They are unpacking and working with contractors on low voltage wiring right now. The nursing lectures will be held in John Muir for at least the Fall semester due to technology issues. The nursing skills lab will be functional for Fall. Medical Assisting and Respiratory programs will be having lecture and lab in Glacier. They have 24 hospital beds arriving in August. She stated they are working very closely with Nadia Vartan as the technology for the building is very complex. She welcomes the Facilities committee to come visit the new building. Nadia Vartan stated Show and Share has arrived and trainings need to be scheduled soon. The Allied Health building ribbon cutting has been scheduled for September 26 at 12:30pm.

### **E. Student Services Building/Morris Building Remodel/Trees**

Don Lowe stated they are on schedule with a completion date between October and November. The name will be "Student Services Building." The Morris remodel will not be taking place and the ground floor of the Morris Building will be used as swing space, in its present condition for the Library, per Matt Kennedy.

### **F. Founders Hall Modernization and Swing Space**

Reported above.

### **G. High Tech Center**

Brian Larson stated they are holding their first meeting today and this will be their first design meeting.

### **H. Ag Projects**

Mark Anglin reported they are slowly moving forward. They are not sure on technology and are waiting on that. The bleachers will be installed late and the goal is to occupy the building by October 1<sup>st</sup>. He is certain they will need extra funding but not sure on the amount at this time. Matt Kennedy stated the scheduled completion date for the contractors is 8/23/11.

### **I. Art Building**

Mike Sundquist stated the Art building project will be completed and in use for Fall 2011.

### **J. Patterson Educational Site**

Matt Kennedy said the plans have been submitted to the State and there is a 30-day review. The schematic design is complete and submitted to Keystone for their approval.

### **K. Turlock Site**

Matt Kennedy stated the previous plan for the Turlock site from our last President has been scratched and this project is on hold.

## **4. SECONDARY EFFECTS**

### **A. Community Ed**

George Boodrookas stated the Community Ed lease on Carpenter Road has been extended until December 2011.

George Boodrookas stated they are discussing options for MICL and the Older Adult programs located in Building 6000 and presently looking for appropriate replacement space.

**B. Student Center / Career Transfer**

Per Matt Kennedy, the offshoot of the Library project swing space is the Career Transfer Center, which is moving into the Student Center.

**C. Swing Space Phase 2**

Matt Kennedy stated this project is presently driven by the Library remodel project and is a bit delayed at the time. Plans are not complete, nor have they been sent to DSA as of yet. Sherri Suarez asked what is going on with Classroom Annex rooms 101 and 103 regarding this delay. She shared concerns about these 2 classrooms being vacant for Fall semester, adding though the Fall schedule is complete, she could use this space for scheduling needs for large programs like TRIO, etc. Mike Sundquist, Brian Sanders, Patrick Bettencourt and Sherri Suarez will meet together, work on this and report back.

**D. El Capitan**

No information discussed at this meeting.

**E. New Property-Campus Way**

Per Matt Kennedy, the new parking lot is complete, with only a couple punch item lists remaining. They are keeping the parking lot closed until the lights come in. The parking lot will open prior to the start of Fall semester.

**F. Leased Spaces/New Homes**

No information discussed at this meeting.

**5. PARKING & TRAFFIC ISSUES** – Lloyd Jackson stated nothing to report at this time.

Elaine Schuber stated there are concerns they will not have sufficient staff parking for Glacier Hall. Lloyd Jackson said they will research this again and presently there are only 16 staff spaces in front of Glacier, which are primarily being used by Kitchell. They will most likely move spaces over from another location.

**6. SCHEDULED MAINTENANCE PROJECTS – Update from Facilities and Other Members** – Tim Nesmith stated nothing new to report at this time.

**7. MOVING** – Nothing new to report at this time.

*MEETING ADJOURNED: 12:20pm*

**Action Items**

- **Carmen Fernandez**-Invite Interim President Larry Calderon to next Facilities meeting and seek guidance on the Mission of this committee.
- **Pedro Mendez, George Boodrookas and Maurice McKinnon**- Need to discuss use of 2<sup>nd</sup> floor of Muir Hall and report to committee.
- **Melissa Beach** – Remove: Completion Date Schedule, “Central Plants”, Softball Complex from agenda. Call Elaine Schuber for details on Allied Health ribbon cutting.

Reported by Melissa Beach

**NEXT MEETING** – September 2, 2011, **9:30am – 10:30am, Science Room 127**