



**MJC FACILITIES / CAPITAL CONSTRUCTION ADVISORY COMMITTEE/  
CAMPUS DEVELOPMENT ADVISORY COMMITTEE JOINT MEETING**

**May 3, 2012  
9:30am – 11:00am  
Sierra Hall 128**

**AGENDA**

**CDAC Charge:** The charge of the Campus Development Advisory Committee is to provide input and monitor activities and changes related to the physical plant and grounds of the college to ensure a healthy, safe, and aesthetically pleasing environment. The committee will make recommendations to the President, and the decisions and information will be made available to the campus community.

**MJC Facilities/Capital Construction Charge:** Reporting to the College President and convened by the Vice President of Administrative Services, this advisory committee analyzes and prioritizes all capital projects including remodels and new construction.

***DISCUSSION ITEMS***

1. 2/10/12 Facilities/CDAC Minutes for Approval
2. Joining Committees – Naming  
Charge Integration, Best Practice, Membership, Representation
3. District Signage Program (*Informational*)
4. Campus Safety Phone Number (*informational*)
5. Higher One Kiosk Placement in Founders Hall
6. Measure E Project Updates:  
West Campus – Infrastructure / Plaza – Matt Kennedy  
Library / LRC – Patrick Bettencourt  
Science Community Center – Ken Meidl/Sandy Vanwey  
Allied Health Building – Maurice McKinnon/Elaine Schuber/Donna Blagg  
High Tech Center  
Ag Projects  
Art Building  
Patterson Educational Site – George Boodrookas
7. President's Facilities Secondary Effects Taskforce Verbal Report
8. CDAC Updates:  
ADA Issues – Francisco  
Facilities Update – Dave Keener  
Facilities Planning – Tim Nesmith  
Scheduled Maintenance Projects – Tim Nesmith  
Recycling – Doug Smith  
Risk Management – Dorothy Pimentel  
Campus Safety / Parking & Traffic Issues – Becky Crow
9. Leased Spaces/New Homes
  - a. Tech Services, 9<sup>th</sup> St. – *exp. 5/31/13*
  - b. Tech Services, Stoddard Ave. – *exp. 6/1/13*
  - c. MICAL – *Needs to be relocated*
10. Next Meeting – June 7, 2012, 9:30am – 11:00am, MJC East, Science 127

**Modesto Junior College**  
**Facilities/Capital Construction Advisory Committee/  
Campus Development Advisory Committee Joint Meeting**  
Meeting Summary  
**Friday, May 3, 2012**  
**9:30am – 11:00am**  
**Science 208**

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**MJC Facilities/Capital Construction Charge:** Reporting to the College President and convened by the Vice President of Administrative Services, this advisory committee analyzes and prioritizes all capital projects including remodels and new construction.

**Present:**

Mark Anglin, Agriculture Project's Workgroup Chair  
Francisco Banuelos, ADA Coordinator  
Melissa Beach, Recorder  
Donna Blagg, Allied Health, Co-Chair  
Doug Dyrssen, ASMJC President  
Laura Dyrssen, ASMJC Rep  
Michael Guerra, Vice President of College & Administrative Services  
Dave Keener, Facilities Planning & Operations  
Maurice McKinnon, Allied Health Workgroup Chair  
Ken Meidl, Science Community Center Workgroup Chair  
Pedro Mendez, Technical Education  
Audrey Mills, Kitchell  
Brian Sanders, Founders Hall Modernization  
Brian Sinclair, High Tech Center, Co-Chair Nadia Vartan, Director of Media & Information Technology  
Doug Smith, CDAC Faculty member  
Sandy Vanwey, Science Community Co-Chair  
John Zamora, Founders Hall and High Tech Center, Co-Chair

**Absent:**

Mel Ainsworth, Network Analyst, Information Technology  
Patrick Bettencourt, BBSS Interim Dean  
Mark Boddy, Kitchell  
Becky Crow, Campus Safety  
Lloyd Jackson, Campus Safety  
Bill Kaiser, Softball Field Workgroup Chair  
Matt Kennedy, Kitchell  
John Mendes, Ag  
Tim Nesmith, Infrastructure/Loop Road Workgroup Chair  
Mark Newton, Kitchell  
Marie Otaya, Kitchell  
Martha Robles, Student Services Building, Co-Chair  
Elaine Schuber, Allied Health, Co-Chair  
Sherri Suarez, Facilities/Events Coordinator  
Mike Sundquist, Performing, Media and Arts Center Workgroup Chair  
Brenda Thames, Student Services Building Workgroup Chair  
Nadia Vartan, Technology Services

*MEETING BEGINS: 9:38am*

Michael Guerra explained to members that he has been on strict deadline with our MJC budget since our last joint Facilities/CDAC meeting in February.

## **DISCUSSION ITEMS:**

1. **2/10/12 Facilities/CDAC Minutes for Approval** – Add Francisco Banuelos to attendance for this meeting. Doug Smith made the motion to approve the 2/10/12 Facilities/CDAC minutes, seconded by Maurice McKinnon and all members unanimously approved with an aye vote.
2. **Joining Committees –Charge Integration** – John Zamora shared a report from the subgroup on best practices in discussion of consolidation of both Facilities and CDAC committees. He proposed the new name to be CDFAC (Campus Development Facilities Advisory Committee.) He stated we need to capture what all has been done by both committees and why they existed to come up with a new charge. Measure E projects do not conclude until June 2015 so we need to ensure we receive input and expertise from those with closed out projects as well as the ongoing projects and that we keep getting updates. Some members still have concerns regarding membership and not holding a meeting since February. Michael Guerra stated that is why we have a co-chair so in the event he is unable to attend, the meeting can still be led by the co-chair. Discussion was held regarding combining the 2 committees and having one less meeting to be held and the fact that these 2 committees are very similar.

A lengthy discussion was held on transparency and lack of communication and M. Guerra stated we are all in this together with an equal voice. He proposed that we make the decision to operate on consensus, as working in this manner we have the opportunity to hear different options. He suggested using the card system of red card = total disagreement, green card = total agreement, yellow card = clarification. If you show a red card however, you cannot just stalemate an idea/decision, you must give an alternative idea. He suggested members decide if they would prefer to work on consensus or by vote. We would be a campus committee with consensus with all constituents having an equal voice. More discussion was held on joining the 2 committees and how that would work. Francisco Banuelos stated there are no reps on the committee from Student Services and he would like to see that. Brian Sanders suggested more Dean representation on the committee and Doug Smith felt more faculty representation should be present without the worry of speaking out in front of their managers. Melissa Beach stated for the past several years she has contacted Academic Senate several times requesting faculty reps as the CDAC membership was lacking in that area, but Academic Senate never sent her anyone. J. Zamora will take this input/information back to the subgroup, refine their plan, and bring to our next meeting.

3. **District Signage Program** – M. Guerra said District is doing a signage upgrade which is part of Measure E. The signs are similar to the newer signs we have and they will be improving and/or enhancing signage. Some members stated that ‘signage’ isn’t just informational and this group needs to see the plan. M. Guerra will request Tim Nesmith to make a presentation on the signage at our next meeting.
4. **Campus Safety Phone Number** – M. Guerra said the Campus Safety phone number is going to be posted all over campus, so if you see something suspicious you can call and report it. They will have vinyl letters of “Campus Safety” on all doorways. As funds and grants increase, we need to step up security. Hopefully in the future all faculty will have keys to unlock and lock their classrooms. Sandy Vanwey shared good news that Security passed an MOU to install security cameras in common areas.
5. **Higher One Kiosk Placement in Founders Hall** – M. Guerra said Financial Aid will now be issuing cards to students to get their cash and we are getting a donated machine for the cards. It was suggested that Founders Hall is already wired for this machine across from the elevator in the center of building for placement. Lloyd Jackson said placement of an ATM machine is a crime zone for us and there is no camera there. We need to consider placement and enhancement of security to the building. Also there are lots of problems with these machines and where will students go for help? The deans, faculty and staff are not equipped with that kind of information. Some members stated the machine should be placed in the Student Services building where Financial Aid is. The Student Center has items for sale (purchase) whereas Founders Hall has nothing to sell. B. Sanders and L. Jackson will send

documentation regarding problems with placement in Founders Hall to M. Guerra and he will take this feedback to Teresa Scott.

6. **Measure E Project Updates** – See attached list. (I will attach the spreadsheet to this document)
7. **President's Facilities Secondary Effects Taskforce Verbal Report** – M. Guerra said the taskforce is currently exploring space options for Academic Senate and YFA. Now that District IT is coming on campus and moving to upper John Muir we have had to reconfigure where to place some groups. He will finish this report at our next meeting, due to lack of time.
8. **CDAC Updates:** No report due to lack of time.
9. **NEXT MEETING: June 7, 2012, 9:30am – 11:00am, MJC East, Science 127**

*MEETING ADJOURNED:* 11:00 am

Reported by Melissa Beach



Update: May 24, 2012

Construction Completion Date: June 2014 Close Out

<u>Project</u>	<u>Status</u>
Auditorium	Closed Out
Ag-Modular Living Units	Closed Out
Parking Structure/Parking Lot	Complete - Ongoing secondary effects expenditures
211 Campus Way Property	Complete - In close out activities
Ag-Animal Facilities Renovation	Complete - In close out activities
Softball Complex	Closed out with DSA, Financial close out end of fiscal year
Art Building	Complete - In close out activities
Founder's Hall Modernization	Complete - In close out activities
Allied Health Life Sciences	Active: Distance Learning (Columbia) & upgrades MJC
Ag-Multipurpose Pavilion Facility	Active: *Paving: Parking Lot *Increasing the size of the gravel lot on the North Technology upgrades P.A. System install Bleachers and fencing install

<u>Project</u>						<u>Status</u>
Student Services						Building Complete, Move in complete, Starting Close out Activites
Loop Road						On-going (construction needs to be completed for Science Building)
Utility Infrastructure						On-going (construction needs to be completed for Science Building)
West Campus Parking Lot						In Design Phase - 172 stall lot;The design has the potential to add a future solar installation in parking lot. Bidding is complete construction to start soon
Science Community Center						Anticipated completion October 29, 2012
Science Outdoor Education & GVM Storage						In Construction Document activities
Library/Learning Resources Center (LRC)						DSA Approved. Bidding Summer 2012
Student Center/Career Center						\$450K - In planning and design stages
High Tech Center						Updating the Cost Estimate

<b>Project</b>						<b>Status</b>
Interim Housing Phase II (Pirate's Village)						Parking lot back in use. Remaining portables will stay until High Tech is complete.
Patterson Educational Site						Meeting to reduce cost: \$5.5M to \$5.0M Pedro working with Arch
Turlock Site						Holding until site identified