

Modesto Junior College  
**Campus Development Meeting Minutes**

Sierra Hall Room 235  
MAY 14, 2008

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**Members Present:** Don Bunce, Todd Conrado, Becky Crow, Jim Howen, Sherri Suarez, Doug Smith (acting chair)

**Members Absent:** Dave Keener, Milan Motroni, Tim Nesmith, Dale Pollard, Rich Rose, Jim Sahlman, Gabrielle Steiner, Karen Walters Dunlap

**Other's Present:** Gary Whitfield, Derek Sammons, Kenneth Meidl, Sandra Vanwey, Becki Scharffer, recorder

### 1. Approval of Minutes

Minutes were reviewed with no corrections noted.

#### Action Items:

- The minutes were unanimously approved.

### 2. Review of Agenda

No new items were added.

### 3. Campus Directories

Derek Sammons from ASMJC presented a proposal for directional signage at the East Campus. The maps will be printed on vinyl and sealed in weather-proof steel cases. This format will allow for easy updates when changes are needed. Derek monitored traffic patterns and volume to determine the appropriate placement of each case. Areas proposed include: 1) the shuttle stop by the Electronics building, 2) the area between the Classroom Annex and Journalism buildings, 3) the area near the Student Center, 4) the shuttle stop by the Gymnasium, 5) the bus stop in front of the Morris building; and 6) the corner of College and Stoddard. Becky Crow expressed concern with placement in the lawn areas because of mowing and recommended that Derek discuss these locations with Dave Keener. The map should be approved by Becky Crow and the Public Information Office to ensure the latest version is used. Jim Howen recommended placement of maps in parking lots and asked if this had been considered. Derek indicated that it had not been considered at this time and perhaps in the future it could be. Don Bunce said that the approved funding from ASMJC is based on this proposal, estimated cost is \$7,700. Derek stated that copies of this proposal will be left with ASMJC and Tim Nesmith.

#### Action Items:

- Sherri Suarez moved that the proposal be approved as long as the placement of the signage is discussed with Dave Keener. Todd Conrado seconded.

Motion passed unanimously.

#### **4. Science Community Center**

Kenneth Meidl and Sandra Vanwey requested approval from this committee in the naming of the new science building as the Science Community Center. This building will house lecture and lab rooms as well as the planetarium and the Great Valley Museum. The location is just west of Sierra Hall with anticipated completion in 2010. Doug Smith raised concern about the naming of the buildings at West Campus in keeping with the Yosemite theme and requested that this be checked before we approve this recommendation. Other names were suggested by the committee but Kenneth indicated that this facility would be a regional science center with community utilization and feels that "community" is important to the title.

#### **Action Items:**

- Don Bunce moved that we pass the naming of the building as the Science Community Center. Todd Conrado seconded. There was no vote on this motion.
- Sherri Suarez moved that we accept the name as the Science Community Center as long as it follows board policy and we clarify the Yosemite theme of naming West Campus buildings. Becky Crow seconded.

Motion carried unanimously.

Sherri Suarez and Becki Scharffer will check on any existing policies for the naming of West Campus buildings.

Should research reveal that his building needs to be renamed, Doug Smith recommended that the request be brought back to this committee.

#### **5. Removal of Diseased Trees**

Todd Conrado provided a handout from Dale Pollard regarding the diseased trees near the Agriculture compound that need to be removed. Dale's recommendation is to replant a tree at the South side of the building, between the gas pumps and the building. The other areas are not in a good location to replant. Jim Howen would like Dale to consider replanting trees that would do well in this area if possible.

- Don Bunce moved to remove the diseased trees. Sherri Suarez seconded.

Motion carried unanimously.

#### **6. Pirates Galley Remodel**

Don Bunce submitted a proposal to remodel the Pirates Galley area in the East Campus Student Center. The proposal is to replace the tables at the kiosk area, remove the pool tables and the existing tables and chairs and replace with new furnishings. This new arrangement would allow for sitting up to 60 people with more of a coffee house atmosphere. ASMJC has approved the funding for this project. Sherri Suarez recommended that once this room is setup with the new furnishes that no shuffling of tables or chairs be allowed. Gary Whitfield discussed these changes with the Food Services staff and they feel that this would be an improvement to the area. Gary would like future discussion with ASMJC to consider changes to the dining room area. The student activity fee account is what is being used to support this project.

**Action Items:**

- Todd Conrado moved to accept the proposal. Becky Crow seconded.

Motion passed unanimously.

**7. Memorial/Commemorative Markers**

Doug Smith requested that this item be tabled to the September meeting.

**Action Items:**

- Doug Smith and Becki Scharffer will revise the document to reflect recommendations from this committee.

Add to the September CDC agenda.

**8. Updates**

- ADA Issues:** Milan Motroni was not present to report.
- Facilities Update:** Dave Keener was not present to report
- Facilities Planning:** Tim Nesmith was not present to report.
- Scheduled Maintenance Projects:** Tim Nesmith was not present to report.
- Recycling:** Faculty from Project Green plan to attend a conference on recycling. It was recommended that staff from Facilities Operations attend this conference as well. The Project Green committee is writing a grant for three-can outdoor recycling stations to place around the campus.
- Other:** Gary Whitfield, Interim Vice President of Administrative Services will be chairing this committee beginning Fall 2008. Doug Smith will be on a sabbatical leave in 2008-09 and will need a replacement. He would like to continue to be on the mailing list for next year. Don Bunce will need a replacement for next year as well.

**9. Next Meeting**

Friday, September 19, 10:00 a.m., Sierra Hall Room 235.

**ADJOURNMENT**