

Modesto Junior College
Campus Development Meeting Minutes

Sierra Hall Room 235
MARCH 21, 2008

Members Present: Don Bunce, Todd Conrado, Becky Crow, Jim Howen, Dave Keener, Sherri Suarez, Gabrielle Steiner, Doug Smith (acting chair)

Members Absent: Milan Motroni, Tim Nesmith, Dale Pollard, Rich Rose, Jim Sahlman, Karen Walters Dunlap

Other's Present: Mike Sundquist, Becki Scharffer, recorder

1. Approval of Minutes

Minutes were reviewed with no corrections noted.

Action Items:

- The minutes were unanimously approved.

2. Review of Agenda

Doug Smith added the Student Services Building update to the agenda.

3. Auditorium Marquee

Mike Sundquist presented a proposal to replace the existing marquee in front of the Auditorium. The new electronic board will allow for a six-line text message and displays on both sides. The electronic board will allow for more flexibility in updating the sign. If approved, installation would take place over the summer. Control of updating the sign will remain with the Public Information Office.

Action Items:

- Dave Keener moved that we approve the installation of the new electronic board and recommends that an annual maintenance agreement be considered. Don Bunce seconded.

Motion passed unanimously.

4. Memorial/Commemorative Markers

Committee members provided suggested changes to this document.

Action Items:

- Doug Smith and Becki Scharffer will make revisions to this document and bring the draft back to this committee for review.

5. Founders Hall Bench

Dave Keener provided an update on the bench to be placed at the East entrance of Founders Hall. The appropriate bench size for this area is six feet and Dave is trying to find a bench made from 100% recycled material. If not possible, his office will proceed with purchasing one made from steel. A Modesto Bee stand will be relocated to the opposite side of the entrance.

6. Drinking Fountain

Don Bunce received a \$1,950 estimate for the drinking fountain in the Student Center. Don has received funding support from the ASMJC. The fountain will be installed inside the Rotunda near the entrance to the Fireside Lounge. Doug Smith expressed concern that the ASMJC was funding and not the college. Don indicated that Dr. Nadell was contacted and he had no funding to support. Doug Keener stated that any maintenance/repairs to the fountain would be supported by Facilities Operations.

Action Items:

- Sherri Suarez moved that we approve the installation of the drinking fountain. Becky Crow seconded.

Motion passed unanimously.

7. Emergency Call Boxes

Becky Crow would like to add additional call boxes to both East and West Campuses. There are currently 9 call boxes at East Campus and she would like to add 10 more. There are currently 5 boxes at West Campus and she would like to add 8 more. Becky indicated that because of funding this will be a phase-in project with the target of having them all in place over a two year period. Gabrielle Steiner recommended universal/recognizable signage pointing out the call boxes. Jim Howen asked if solar powered boxes could be considered, electric boxes will need to get power to them and possible trenching may be needed. Becky indicated that since these are emergency call boxes that she is concerned about relying on solar during the winter. Becky is hopeful that no trenching will be needed because of the locations that have been selected. Sherri Suarez recommended that all new construction projects include safety in the building plans.

Action Items:

- Jim Howen moved that we approve the installation of new emergency call boxes at both campuses. Gabrielle Steiner seconded.

Motion passed unanimously.

8. Updates

- ADA Issues:** Becki Scharffer reported for Milan Motroni that the ADA Awards will be held on Tuesday, April 8 from 3:00-5:00 p.m. in the Fireside Lounge.
- Facilities Update:** Dave Keener reported that new soap dispensers have been installed in the MSR, Sierra and Yosemite Halls. These replaced defective dispensers and have been placed in accessible locations. The wood bench in the Art Patio area will be repaired using concrete for the seating surface. The HVAC in the Electronics Building is being evaluated and the fan in the men's restroom has been fixed.
- Facilities Planning:** Tim Nesmith was not present to report.
- Scheduled Maintenance Projects:** Tim Nesmith was not present to report.

- e. **Recycling:** Dave Keener and Doug Smith have been working together on recycling for those using the mini bins. Dave has been working with his staff to empty mini bins daily and paper recycling one day each week. Dave asked to be notified if garbage/recycling are not being handled appropriately. Jim Howen requested separate receptacles for recycling cans and bottles in his classroom. Don Bunce would like one also for the Student Activities office. Dave reminded us that there is no food or drinks allowed in classrooms.
- f. **Student Services Building:** Doug Smith reported that the footprint for this building has changed to the area near the Art Building. A meeting took place with the Arts Division with good discussion and good brainstorming ideas. An idea that surfaced is to place the building in the drive-way area of South Drive and have turnarounds at each end of South Drive. The building placement should not disturb the Jim Higgs memorial tree grove. Don Bunce expressed concern with this idea because the turnarounds would not be large enough for buses to use and loss of disability parking spaces. Becky Crow is concerned with the flow of traffic. Jim Howen would like a seriously look at the building itself and what function/services should be placed at West Campus.

Action Items:

- Doug Smith will ask Liz McInnes to order two black recycling containers.
- A Student Services building forum will be held on Tuesday, April 8 from 11:30 a.m. to 2:30 p.m. in the MSR. The outcome of this forum is to have a final decision on the building location.

9. Next Meeting

Friday, April 18, Morris Building, Conference Room A

ADJOURNMENT