

MODESTO JUNIOR COLLEGE

CAMPUS DEVELOPMENT COMMITTEE

February 19, 2010

2:00 p.m. – 4:00 p.m.

Morris B

AGENDA

Facilitator: Gary Whitfield & Doug Smith

Recorder: Melissa Beach

ACTION ITEMS

1. Additions/Revisions to the Agenda – *Committee*
2. Approval of Meeting Minutes – November 20, 2009

DISCUSSION ITEMS

3. Updates
 - a. ADA Issues *Nancee*
 - b. Facilities Update *Dave*
 - c. Facilities Planning *Tim*
 - d. Scheduled Maintenance Projects *Tim*
 - e. Recycling *Doug*
 - f. Risk Management *Dorothy*
 - g. Website for CDC
 - h. Next Meeting – March 19, 2010 Morris B, 2:00 pm to 4 pm

★ Attachments

Revised: 4/6/2010 1:27 PM

Modesto Junior College
Campus Development Advisory Committee
Meeting Summary
February 19, 2010
2:00pm – 4:00pm
Morris B

Present: Melissa Beach, Donna Blagg, Becky Crow, Dave Keener, Charles Palmer, Dorothy Pimentel, Doug Smith, Gabrielle Steiner, Gary Whitfield, Jeremy Wilson
Absent: Tim Nesmith, Dale Pollard, Sherri Suarez, Ken White

ACTION ITEMS:

1. ADDITIONS/REVISIONS TO AGENDA –

A. Follow Up-Crisis Response Team Boxes – Becky Crow reported she went through all the shared governance groups and got approval, obtained funding and finally purchased four Crisis Response boxes for each campus. They are lettered and numbered, matching the team number responsible for that box (there are 2 members responsible per box.) Crisis Response team members have an inventory on the boxes as well. Becky C. will send email announcements and offer trainings regarding what will be in the boxes and how to use them (ex: blankets, snap lights, traffic cones, etc.)

B. West Campus Grounds-Facilities – Doug Smith stated with all the construction taking place on West Campus the roads are deteriorating badly, like the Fire Science Drive entrance with its big chuck holes. Dave Keener stated road patches were done today. Doug S. stated when the Auto Science area was built, they put in a massive driveway where major cracking began just two months after; causing people to wade through puddles several feet deep, and he is curious if there are plans to address the issue. A lengthy discussion was held regarding other areas of campus prone to flooding and where to get the funding to repair these problems, as the issues always come back to “not enough money to address the issue.” With the amount of construction going on at West Campus, any repairs made now will be undone with all the large trucks and equipment travelling back and forth. No major repairs can take place until the majority of construction is completed.

C. Proposal: Architectural Department Lettering on Yosemite Hall – Jeremy Wilson said he sent a proposal regarding dressing up the walls of Yosemite Hall with student architecture work, between rooms 211 and 214. Dave K. said the key questions would be how are they mounted and can the wall support the cases. Gary Whitfield said to add this item to the next CDAC agenda “Architecture Display in Yosemite Hall” and suggested that the Architecture Club students come to our next meeting and present the proposal.

2. APPROVAL OF 11/20/09 MINUTES – Minutes were unanimously approved.

DISCUSSION ITEMS:

3. UPDATES

A. ADA Issues – No report due to absence.

B. Facilities Update – Dave K. said he has nothing to report at this time other than all the Measure E projects taking place on West campus.

C. Facilities Planning – The softball field is almost complete. The Allied Health project will begin construction soon with utilities presently going underground. The Ag Pavilion is underway with steel coming soon. A new push button type keypad lock system is being installed in several labs and codes are being assigned due to theft, until we upgrade to the new proximity code systems in our new buildings which can encompass cameras, lockdowns, etc. The Library is meeting with the architect on equipment and furniture. The Science building project is out to bid by end of March with competition bringing the price down. Allied Health is pouring concrete and building walls on the ground to later hoist into place. This helps them to continue working even during the rainy season. The High Tech Center is on hold until the Science building is further along. Additional funds were approved for a restroom and concession facility in the Softball complex. The Ag projects: Student Housing, Beef, Sheep and Pavilion are moving along. The Art Building is in DSA and if it comes out too late, they will

have to wait until next summer. The Patterson project is waiting to hear from EDD to see if grant funding of \$1.2 - \$1.5 million is coming through.

D. Scheduled Maintenance Projects:

- Steam Boiler replacements
- Working on a system for regulating the heating temperature for the gym showers.
- Stadium lights are almost complete
- Scoreboard is up and training will take place with Graphics Inc. for programming it. This was donated by the Electrician's Union. They may change lettering at the top because it's hard to see now with the glare of the sun.
- Student Services HVAC project is almost complete.
- Still working on the Student Center roof enclosure to hide the venting structure. They might build a wall and are working with an architect. In order to function properly, the new unit had to be placed on the roof, as opposed to the way they used to work in attic systems, etc.

E. Recycling – Doug S. stated there is a need for more recycling and would like to see more outdoor containers. He said they have applied for a couple of grants and Project Green would like MJC to take a bigger role in promoting college-wide recycling in every building. Dave K. reported Facilities has one person handling recycling, which takes 80% of their time. This is not part of their scheduled duties but if they are notified, Facilities will take care of it. Shredding alone is a huge project. It was suggested that Project Green place an ad in the Pirates Log about recycling and our new buses have advertising space available as well. Doug S. questioned if labeling by Facilities of recycling stations could take place and Dave K. stated that again costs extra money to hire extra staff for recycling. Contamination is the issue and Facilities gets accused of causing it; however, the public needs to be educated on recycling to avoid this from happening.

F. Risk Management – Dorothy Pimintel reported she is working with special programs that purchase insurance separately and is putting this into one package which is a huge savings for the district. She stated a lot of our students are doing work experience and no insurance is in place; therefore, she is working with division secretaries on this.

G. Website for CDAC – Gary W. informed committee members of our CDAC website and encouraged them to check it out and make any suggestions for documents/other information they would like to see posted. He encouraged them to continue checking it from time to time to assure its' updated frequently.

H. Other – Gary W. reported the CDAC Charge was taken to College Council and approved. The Linux Lab proposal was also approved by the Board of Trustees at the last meeting and there will be a presentation given by the family sometime soon.

Gary W. stated two proposals came in for the addition of storage sheds-one for PE and the other for ASMJC. The shed by the pool may no longer be an issue, as one was just placed by the gym. The proposal from ASMJC is for a shed by MSR with additional landscaping like an auditorium on the backside. This was part of the original plans with MSR, but they ran out of funds. Gary W. checked with the chancellor and Measure E and we need more information: actual location, picture, format, plot map before a decision can be made.

Next Meeting – March 19, 2010 Morris B, 2:00 pm to 4:00 pm.

Action Item:

- Contact Nancee Carrillo regarding her ADA representation on CDAC and if she's able to continue on committee.

WHO: Gary Whitfield

WHAT: Contact Nancee Carrillo regarding her ADA representation on CDAC and if she's able to continue on committee.

WHEN: 2/26/10

MEETING ADJOURNED