



**MJC FACILITIES / CAPITAL CONSTRUCTION ADVISORY
COMMITTEE**

**February 19, 2009
8:00 a.m. to 10:00 a.m.
Sierra Hall 235, MJC West**

AGENDA

ACTION ITEMS

Meeting Summary from January 22, 2010. *

DISCUSSION ITEMS

1. Additions to Agenda
2. Keying & Room/Building Security Issues-Both Campuses
3. Measure E Project Updates:
 - West Campus - Loop Road and Utility Infrastructure
 - Library / LRC
 - Central Plant Building
 - Science Community Center
 - Allied Health Building
 - Student Services Building
 - Founders Hall Modernization and Swing Space
 - High Tech Center
 - Softball Complex
 - Ag Projects
 - Art Building
 - Patterson Educational Site
5. Scheduled Maintenance Projects – update from Facilities and other members
6. Next Meeting – March 12, 2010 from 9:00 am to 11:00 am – **Founders Hall 123**

*Indicates handout

Modesto Junior College
Facilities/Capital Construction Advisory Committee
Meeting Summary
January 22, 2010
10:00am – 12:00pm
Founders Room 123

Present: Susie Agostini, Mel Ainsworth, Mark Anglin, Melissa Beach, Donna Blagg, Mark Boddy, Tobin Clarke, Becky Crow, Luz Gonzalez, Cece Hudelson-Putnam, Lloyd Jackson, Dave Keener, Matt Kennedy, Brian Larson, Ken Meidl, Audrey Mills, Tim Nesmith, Mark Newton, Marie Otaya, Dale Pollard, Elaine Schuber, Sherri Suarez, Sandy Vanwey, Clement Xavier, John Zamora

ACTION ITEMS:

MEETING SUMMARY FROM December 11, 2009 – Under Central Plant on page 1 delete the word “faculty.” On page 3, add Ken Meidl to both project and action items. Minutes were unanimously approved by all members present after corrections are made.

DISCUSSION ITEMS:

1. ADDITIONS TO AGENDA

A. Parking Lot 107 Flooding

The drains in Parking Lot 107 work very well, but the heavy rain flowing off of Tully Road was too much and flooded the parking lot. Lot drains are designed to handle lot flooding-not street flooding. The city storm drainage on Tully Road was not prepared correctly and flooding there has always been an issue and in that severe of weather there is no place to pump the water. Security placed barricades in front of the flooded areas to keep cars out, but students moved the barricades and parked there anyway. Five vehicles were damaged. Discussion was held regarding placing signage to alert folks about the possibility of flooding (ex: Subject to Flooding), for those 40 parking spaces.

2. REPORT ON PLANT DISEASE – Tim Nesmith reported the Laurel Tree by the Auditorium is being removed due to root rot disease in the soil. There have been other tree removals in that area due to this disease as well. At the 12/09 Facilities meeting he passed out information recommending types of trees that are disease-resistant and suggested we pick out trees to replant there. There are many mature trees along Morris and now would be a good time to recycle by removing some older trees and planting new ‘disease resistant’ trees to avoid possibly losing several trees at the same time, should they become diseased. Dale Pollard is working with Tim N. on the project.

3. MEASURE E PROJECT UPDATES

A. West Campus – Loop Road and Utility Infrastructure

The utility work is in progress for the Ag building and will be soon for the Beef and Sheep units. DAC approval took place last fall and Applegate-Johnson began work right before the winter break. The new sewer lift station will be built and the old one destroyed.

B. Library / IRC

Matt Kennedy reported they just held the Library design meeting and have finished the programming phase. They are presently in the design development phase with the architect and will move into the construction phase by Summer 2011.

C. Central Plant Building

They finished the design phase and permitting last Fall for the Central Plant building. DRP Construction got the bid and they will begin construction soon. The Central Plant will be located between the Allied Health and Science Community Center, designed to feed both buildings.

D. Science Community Center

The state has approved the plans and Kitchell is looking at pre-quals. Bids will open at the end of March. They had planned for Fall 2011, but plans have been pushed to Summer 2012.

E. Allied Health Building

They have received new furniture and are choosing tiles and fabrics. The rain has slowed the project down some.

F. Art Building

Matt K. reported the architects submitted the schematic design so they are in the design process only, addressing the health and safety issues at this time.

G. Student Services Building

The Student Services Building is out to bid and the bid closes March 17, 2010. They hope to break ground by April 2010 and have chosen the chairs and desks. The Morris remodel is still in DSA. The plan is to complete the new Student Services building, move everyone in and then begin the Morris remodel.

H. Founders Hall Modernization and Swing Space

Clement Xavier reported they have defined areas to move labs to and will be calling the area (the Electronics parking lot portables area) "Pirate's Village." Signage will be going up soon. They have spoken to the architects and have completed the layout. They are still in the process of identifying where to place some of the Founders Hall labs. Classroom Annex and Journalism will support some labs; however, that could be a problem "time-wise." They need to begin construction by 4/1/10 to be on schedule for Pirates Village.

The actual Founders Hall project's plans are complete and in DSA. They are expecting them to be approved soon and then will bid the project for construction in the Fall.

I. High Tech Center

Matt K. reported they need to get approval on Founders Hall first and then will move onto the High Tech Center.

J. Softball Complex

The rain has slowed things down a bit, but the plan is still for project completion by February 2010. The restroom/concession stand project is awaiting a proposal from the architect before it can be started.

K. Ag Projects

Mark Anglin reported students are moving into the new housing and the project is pretty much completed; aside from the usual clean up. The other Ag projects, except for inside work, have temporarily stopped due to rain. Framework is up for the Beef unit and the Pavilion footings are in. They have experienced a few issues with designs which are typical in all building stages; however, overall they are on schedule even with the rain delay. Presently they are working on FF&E for the Pavilion. Clement X. questioned if there is technical access to the student housing. The original intent was to have internet capability but there are issues on West Campus with where the routers are located. Presently there is no internet access to the housing units, but the infrastructure has been laid to allow for routers and conduit. Clement X. will meet with Mark A. to view the map and get started on the technology part. Adding cables to the conduit is a budgetary item.

L. Patterson Educational Site

The President's Task Force and its "Operations Work Group" will be focused this spring on all of the Task Force recommendations and creating a formal "operations plan" for the Patterson Site. The Task Force will continue to meet monthly. Additionally, an Economic Development Administration grant to support the infrastructure for this project continues to work its way through the Seattle EDA office. It looks promising and they should know about funding in 60 days. This funding would allow us to begin construction following a formal bid process. Construction could begin as early as April and be completed as early as December. Grand opening is slated for January, 2011.

4. MEASURE E BUDGET – No report was given.

5. REALLOCATION OF MEASURE E PROJECT FUNDS UPDATE – Ken Meidl shared the revised document pointing out the third bullet as the area that took the most time to find the appropriate wording to allow for the flow of funds if the project has a clear and obvious excess of funds. Conversation took place regarding the different scenarios. If the budgeted amount is less than the bid, bullet #1 would be appropriate. If nothing changes and the original budget/bid is close, you move forward with the project. If there is a large difference in budget and bid, this is bullet #3. Everyone needs to be prudent and reasonable. The project committees bring project plans to the evaluation team for final approval. Phased projects hang onto all monies until project completion. (Ex: Student Services building project is related to the Morris remodel.) It is important to remember that every project is unique and cannot be defined perfectly; therefore, examine each project thoroughly. Tobin Clarke suggested the statement from Ken White about including an itemized list of items/costs be inserted in the Reallocation document. Further discussion was held and committee members agreed the document basically stated everything

it needed. The motion was made to approve the "Reallocation of Measure E Project Funds" policy/procedure. John Zamora moved to approve and Elaine Schuber seconded the motion. The motion passed with a unanimous aye vote.

6. SCHEDULED MAINTENANCE PROJECTS – Update from Facilities and Other Members – Tim N. reported the stadium score board has been installed and the light project is in progress. The design boiler replacement project is still in the design phase. The emergency lighting project in Sierra and Yosemite Halls has been completed. The PE HVAC project is coming this Summer. Facilities is working with the architect for a structure to hide the duct work on the Student Center roof. The new heater for the pool arrives today and will take one week for installation. Tim N. reported by replacing the lights with LED it will save the district \$1200 a month in electricity.

VI. NEXT MEETING

February 19, 2010, 8:00am – 10:00am, Sierra 235.

MEETING ADJOURNED