

MODESTO JUNIOR COLLEGE

CAMPUS DEVELOPMENT COMMITTEE

November 20, 2009

2:00 p.m. – 4:00 p.m.

Morris B

AGENDA

Facilitator: Gary Whitfield & Doug Smith

Recorder: Melissa Beach

ACTION ITEMS

1. Additions/Revisions to the Agenda – *Committee*
2. Approval of Meeting Minutes – October 16, 2009

DISCUSSION ITEMS

3. Risk Management Report – *Dorothy Pimentel*
4. Review CDC Charge & Membership
5. Naming of College Facilities: Jeremy Michael Kelley Linux Lab
6. Updates
 - a. ADA Issues *Nancee*
 - b. Facilities Update *Dave*
 - c. Facilities Planning *Tim*
 - d. Scheduled Maintenance Projects *Tim*
 - e. Recycling *Doug*
 - f. Website for CDC
 - g. Next Meeting – December 18, 2009 Morris B, 2:00 pm to 4 pm

★ Attachments

Revised: 12/15/2009 1:35 PM

Modesto Junior College
Campus Development Committee
Meeting Summary
November 20, 2009
2:00pm – 4:00pm
Morris B

Present: Melissa Beach, Nancee Carrillo, Lloyd Jackson (*for Becky Crow*), Dorothy Pimentel, Sherri Suarez, Gary Whitfield, Jeremy Wilson

Absent: Becky Crow, Donna Blagg, Dave Keener, Dale Pollard, Rich Rose, Doug Smith, Gabriele Steiner

ACTION ITEMS:

1. **ADDITIONS/REVISIONS TO AGENDA** – None.
2. **APPROVAL OF 10/16/09 MINUTES** – Minutes were unanimously approved.

DISCUSSION ITEMS:

3. RISK MANAGEMENT REPORT – Dorothy Pimentel, Risk Management Specialist, attended our CDC meeting for the first time to give a Risk Management Report. Both she and CDC members agreed her presence on the committee would be beneficial due to the nature of things. Dorothy reported she handles all insurance for the district (student, property, liability, workman's comp, etc.) She handed out the YCCD Insurance structure showing who to contact regarding each type of insurance/area. She also provided a brief overview of what her job entails with risk management. She shared the Slips, Trips & Falls report which is very informative for staff and students. We (YCCD) scored very poorly on slips, trips and falls and MSD (muscular skeletal disorder) which will eventually raise our insurance premiums. Dorothy is hopeful by bringing awareness to our present unsafe/high risk status; people will take safety measures, improve in these areas and bring our insurance costs down. She stated that an Environmental Health & Safety Specialist management position is needed at YCCD, but due to the present budget that will be delayed. The Safety and Loss Committee is working on an online training program to cover: IPP, Hazardous materials, blood borne pathogens, etc., and we are hoping to offer that training here. Certificates are given for the training and this training is required by Cal. OSHA. Dorothy stated our annual premium for all insurance is approximately \$2 million and she is constantly looking for ways to bring down our losses and claims to a manageable level. She asked members present to spread the word—if we see any potential problems on campus to contact Dorothy and/or Campus Safety. Dorothy agreed to be a regular member of the Campus Development Committee.

4. REVIEW CDC CHARGE & MEMBERSHIP – Members present updated the CDC Charge and membership document. Melissa Beach will send out to the committee and with their approval, the document will be sent to all other approving committees.

5. NAMING OF COLLEGE FACILITIES: Jeremy Michael Kelley Linux Lab – Gary Whitfield reported he met with the Chris and Lisa Kelley, parents of the deceased student. Their son Jeremy Michael was a former MJC student and very passionate about computers going on to be a Computer Systems Administrator/Programmer and he was killed by a motorcycle. His parents would like to donate \$135,000 for the 'Jeremy Michael Kelley Linux Lab' which would rename the portion of the Linux area of the current MAGIC Computer Lab and that this lab would be held in the future High Tech Center. The expense would be for signage, a couple dedicated areas and the software is free; therefore, this is quite a generous donation. CDC members present approved the proposal. Melissa will send the proposal and the Naming of Facilities guidelines to all CDC members asking those absent for their approval/disapproval. If supported, the item will be taken to the Facilities/Capital Construction Committee for approval.

6. UPDATES

- A. **ADA Issues** – Nancee Carrillo stated the ADA Committee deals with campus issues, barriers and instructional barriers. She reported they are receiving estimates and will be placing Braille signage in all elevators regarding emergency evacuation. These will be real signs; not paper. There will also be text and Braille signage stating in case of fire to use the stairs as opposed to the elevators. She stated there has already been a student complaint on the new Student Services alternative media door. She wasn't sure if weight was the issue. She reported the ADA committee is working on a transition plan where they state where they are and where they plan to be as far as ADA compliance. The last plan was completed in 2003 and they are working with an outside agency to complete the

plan. The plan involves all East, West, District and transportation. This plan used to be called the Self Survey. Nancee reported they are currently looking to hire an ADA Coordinator and asked that we help get the word out. They are hopeful to supply Release Time or a Stipend, but are not certain at this time.

B. Facilities Update – No report due to absence; however Gary did state the new ducting work on top of the Student Center has received some complaints stating it looks like a space ship. Facilities has recommended building a wall around the AC unit on top of the building to make it more aesthetically pleasing.

C. Facilities Planning:

- MSR East Campus staff have relocated back to MJC East Student Center. The Bookstore is relocated and open. The Welcome Center will move back next week and the Business Office on 11/20 with ASMJC following.
- Stadium Lights will be down until completion of project (scoreboard and stadium light replacement.)
- The tentative date for Swing Space is to begin summer of 2010. The Electronics parking lot (P108) will be out of use for about a year and a half. The first 6 months will be to bring in the infrastructure for re-locatable buildings and then the buildings themselves. The following 12 months will be during the renovation of Founders Hall.

D. Scheduled Maintenance Projects – No report due to absence.

E. Recycling – No report due to absence.

F. Website for CDC – Members were reminded to check out the CDC website and send suggestions for any additions/changes to Melissa.

Next Meeting – December 18, 2009, Morris B, 2:00 pm to 4:00 pm.

Action Item:

- Contact ASMJC for student representation on committee. Contact Dale Pollard, Donna Blagg and Gabrielle Steiner to see if they will be staying on CDC committee or wish to be replaced. Send Dorothy Pimentel meeting requests and website link. Send CDC Charge, Jeremy Michael Kelley Linux lab proposal, Naming of Facilities guidelines to committee for their approval. Ask CDC members for participation for 12/18/09 meeting and cancel if needed.

WHO: Melissa Beach

WHAT: Contact ASMJC for student representation on committee. Contact Dale Pollard, Donna Blagg and Gabrielle Steiner to see if they will be staying on CDC committee or wish to be replaced. Send Dorothy Pimentel meeting requests and website link. Send CDC Charge, Jeremy Michael Kelley Linux lab proposal, Naming of Facilities guidelines to committee for their approval. Ask CDC members for participation for 12/18/09 meeting and cancel if needed.

WHEN: 11/26/09

Action Item:

- Correct CDC Charge.

WHO: Gary Whitfield

WHAT: Correct CDC Charge and send to Melissa.

WHEN: 11/23/09

MEETING ADJOURNED at 3:30 pm.

PROPOSAL

Naming Opportunity at Modesto Junior College

Date: October 16, 2009

Name: **Jeremy Michael Kelley Linux Lab**

Gift: **\$135,000.00**

Parents: Chris and Lisa Kelley, 209-529-9710
chris@johnstonkelley.com; lisakellev@gmail.com

Background: A former MJC student, Jeremy Michael Kelley was passionate about computers, more specifically, the Linux computer system. Jeremy began teaching himself Linux as a young teenager and was working in San Francisco as a Linux Systems Administrator/Junior Programmer. On June 16, 2009, Jeremy (age 25) was leaving his office on his motorcycle when hit and killed by a careless driver. Lisa Kelley stated, "My family and I are struggling to cope with Jeremy's loss and would like to establish some kind of memorial in Jeremy's name. Jeremy attended MJC and we believe a donation to the school in his name would be a good way to honor his memory. We would further like to inquire if establishing some kind of 'Linux Computer Lab' in his name would be possible."


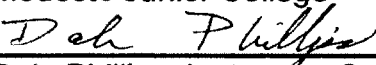


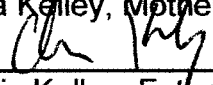
Proposal:

- That the Linux area of the current M.A.G.I.C. Computer Lab be renamed the "Jeremy Michael Kelley Linux Lab."
- That the memorial will honor Jeremy's name with a lab designated as the "Jeremy Michael Kelley Linux Lab," to be located in the future High Tech Center (currently scheduled to open in 2012), or in any future MJC building(s) where Computer Science is taught.
- If the Computer Science department ceases to exist in its current form, Jeremy's name will continue to be a part of computational education at MJC.
- That the Kelley gift be placed in an endowment with the Modesto Junior College Foundation, administered by the Foundation, with future gifts for the "Jeremy Michael Kelley Linux Lab" directed to the MJC Foundation.
- That interest generated from the corpus gift be used for the needs of the Linux and FOSS (Free and Open Source Software) programs of the Computer Science Department, and that those needs/requests should come from, and through, the Division Dean, currently Dr. Kenneth White.
- That the MJC Foundation, in collaboration with the Business, Behavioral & Social Sciences Division, the College and District Administration, and the Kelley family, would plan a meaningful and appropriate Dedication Ceremony for the "Jeremy Michael Kelley Linux Lab" with photo/plaque/signage for the lab as soon as possible following the vote and approval of the District Board of Trustees.
- That a second dedication for the Jeremy Michael Kelley Linux Lab be held when the new High Tech Center is completed.

Process:

1. This naming proposal will be finalized by and with Dr. Kenneth White, Business, Behavioral & Social Sciences Division Dean, Professor Dale Phillips, Computer Science Instructor, Gene Hill, MJC Foundation Director, and Chris and Lisa Kelley.
2. The naming proposal will be submitted to Gary Whitfield, MJC Vice President of College and Administrative Services.
3. The naming proposal will be presented to the MJC President and Executive Team members for consensus.
4. The naming proposal will be presented to:
 - a. Campus Development Committee
 - b. Facilities and Capital Construction Advisory Committee
5. The naming proposal will then be taken from the two committees, by Vice President Whitfield, to MJC President, Dr. Richard Rose, for his recommendation to:
 - a. President's Cabinet
 - b. College Council
6. The College President will inform all committees of the decision made.
7. The College President will forward his recommendation to Yosemite Community College District Chancellor, Dr. Roe Darnell.
8. The Chancellor will forward his recommendation to the elected Board of Trustees of the Yosemite Community College District.
9. The MJC Foundation, with Dr. Kenneth White and Professor Dale Phillips, will secure a date and time with the Kelley family for a Dedication Ceremony.

The above process should move along judiciously.

Name	Date
 Dr. Kenneth White, Dean, Business, Behavioral & Social Sciences Division Modesto Junior College	10/27/09
 Dale Phillips, Instructor, Computer Science Modesto Junior College	10/24/2009
 Eugene C. Hill, Executive Director Modesto Junior College Foundation	OCT 24, 2009
 Lisa Kelley, Mother of Jeremy Michael Kelley	10/30/09
 Chris Kelley, Father of Jeremy Michael Kelley	10/30/09