



**MJC FACILITIES / CAPITAL CONSTRUCTION ADVISORY
COMMITTEE
October 9, 2009
9:00 a.m. to 11:00 a.m.
Founders Hall - Room 110**

AGENDA

ACTION ITEMS

Meeting Summary from August 20, 2009. *

DISCUSSION ITEMS

1. Additions to Agenda

- A. Master Parking Plan (Becky Crow)
- B. Placement of IT Building on West Campus (Ken Meidl)
- C. West Campus "Hammer Cage" (Bill Kaiser)

2. Measure E Project Updates:

West Campus – Loop Road and Utility Infrastructure
Library / LRC
Science Community Center
Student Services Building
Founders Hall Modernization
Founders Hall Swing Space Taskforce
High Tech Center
Softball Complex
Ag Projects
Allied Health
Patterson Educational Site
Turlock Education Site

3. Reallocation of Measure E Project Funds
4. Art Building
5. Scheduled Maintenance Projects – update from Facilities and other members
6. Next Meeting – November 13, 2009 @ 11 am – 1 pm, Founders Room 110

*Indicates handout

Modesto Junior College
Facilities/Capital Construction Advisory Committee
Meeting Summary
October 9, 2009
9:00am – 11:00am
Founders Room 110

Present: Mark Anglin, Melissa Beach, Donna Blagg, Mark Boddy, George Boodrookas, Tobin Clarke, Becky Crow, Lloyd Jackson, Dave Keener, Matt Kennedy, Brian Larson, Ken Meidl, Audrey Mills, Marie Otaya, Brian Sinclair, Mike Sundquist, Sandy Vanwey

ACTION ITEMS:

I.MEETING SUMMARY FROM August 20, 2009

Summary not available at this time. 8/20/09 Meeting Minutes will be sent later.

DISCUSSION ITEMS:

I.ADDITIONS TO AGENDA

A. Master Parking Plan

Becky Crow passed out the "Draft Master Parking Plan Options" document that was developed by her parking and traffic workgroup showing a couple options for calculating how many parking spaces are needed in reference to classrooms, staff, faculty and students. These plans were devised by an architect. To come up with her figures, her staff counted classroom's actual seats on East (84 classrooms) and West (41 classrooms) campuses. Fulltime employees were totaled as well and these amounts were multiplied by $\frac{3}{4}$ per campus. We are presently fine with ADA spaces and actually have more than are necessary. Currently, on West campus we have an extra 742 spaces and on East Campus we are short 1,346 spaces using the above formula. Her concern is this does not include any of the new buildings. She is trying to put this out there now, prior to the buildings going up to get folks thinking and effectively planning. Becky C. wanted to bring this forward to this committee as we are the planners. Also, please note that Lot 103 will be temporarily lost when the Science building is being constructed.

B. Placement of IT Building on West Campus

Ken Meidl shared the diagram of West Campus showing the planned Science Community Center outdoor educational area. He shared there is a new building (Data Center) that showed up on the plan that interferes with the Outdoor Ed. area which will have a biological pond, aviary, classes held out outside performing experiments, etc. Concerns were expressed that it was poor planning to place that kind of building near this area. Discussion took place regarding disguising the Data Center, trying to drown out the loud engine sounds, moving it elsewhere, etc. Matt Kennedy stated there are limited spaces for placing all buildings because of DSC and must have 'cleared operational unit' before placement. Sandy Vanwey stated it is crucial to remember that in the staging area for the buildings the chain link fence will be protected.

C. West Campus "Hammer Cage"

Will carry over to next meeting due to Bill Kaiser's absence; however, Bill K. wants to relocate the cargo container and shed in his area due to congestion. He is currently looking at areas to relocate these items, like possibly by the MJC West racquetball wall.

II. MEASURE E PROJECT UPDATES

A. West Campus – Loop Road and Utility Infrastructure

Matt Kennedy reported the infrastructure project drawings are complete and ready to bid. The plans are not at DSA yet, but are presently with the architect.

B. Library/IRC

Tobin Clarke reported they have now had their second meeting with the consultant and identified things they want. They will be placing a survey on the MJC website to gather input and Linda Hoile will send out announcements.

C. Science Community Center

The Science plans are toward the end at DSA but no clearance for groundbreaking yet. It's currently in the back-check process, getting ready to bid. They are in the prequalification process at Board level and

need to have this resolved by next Wednesday's meeting. They should go to bid by the end of December 2009.

D. Student Services Building

There are two parts to the Student Services building to report, 1) the new building part is in DSA, toward the end with no comments yet and 2) the Morris Remodel has been submitted to DSA and after the first of the year should come into the bidding process.

E. Founders Hall Modernization

Architects are still working on it and are in early design phase. Matt K. reported they are trying to have Founder's swing space in place for Fall 2010. Modular units need to have passed through FSA prior to placement. They need to check site plan for accessibility. The plan is for 75% of classroom and 50% of office replacement.

F. Founders Hall Swing Space Taskforce

Report above.

G. High Tech Center

The High Tech Center is in good shape and will meet in a couple months. Right now the focus is on the Science Building so the High Tech Center is temporarily on hold, but that is fine. Tobin Clarke questioned if some Technology Services staff could be housed in the High Tech Center. Brian Larsen will check into that and include Tobin C. in upcoming meetings.

H. Softball Complex

The groundbreaking was held last Friday and things are moving along, ahead of schedule with a completion date prior to February 2010.

I. Ag Projects

The groundbreaking was held last week. The housing units will be complete by mid-December or earlier and construction has begun on the Pavilion as well. Construction is ready to begin on the Beef and Sheep units. They have needed some abatement due to shingles. Mark Anglin asked for committee approval on the paint colors picked out for the Ag projects (light stone and brown) and passed around samples. Tobin C. motioned to approve the paint colors for the Ag structures. Brian L. seconded the motion. The motion passed with a unanimous aye vote.

J. Allied Health

They have broken ground and are still working on FF&E's and reported lots of utility work taking place.

K. Patterson Educational Site

George Boodrookas reported they are moving forward and will be in Seattle 10/26/09 to make the pitch and apply for the 1.3 million federal funds, which would then give them approximately \$5 million for the project. If the funding comes through the project would be complete approximately January 2011.

L. Turlock Education Site

No report at this time.

III. REALLOCATION OF MEASURE E PROJECT FUNDS

Sandy Vanwey, Ken M. and other members revised the "Reallocation of Measure E Project Funds" document to put into place and determine when the building is complete when funds can be moved elsewhere. The YCCD Board approved the projects budgets. Mark A. stressed it is important to include in the minutes that once one has a project and they keep with their original plan and reduced their initial cost and then they make a change to that plan, as long as it is in scope and had to be cut due to budget constraints, then those funds should be released back to that project. If one changes their plan and grows the project, they do not get the funds, but must start all over with the plan and approval process. He shared concern that money could be taken away before the project is completed and/or before assuring other issues do not arise. Once a project is completed we can look at funds left and put those funds in the contingency pot and then choose to use 50%, save 5% in contingency for 12 months, not holding up all of the money. Committee members held a discussion on what the document should say and on what to send forward for approval and Matt K. (Kitchell) said the revised wording on the document is workable. Ken M. motioned for the "Reallocation of Measure E Funds" document to be forwarded to the President for approval. Donna Blagg seconded the motion. The motion passed with a unanimous aye vote. Sandy V. will email the document to Melissa Beach and Brian L. will forward to Gary Whitfield to send to Dr. Rose.

IV. ART BUILDING

Matt K. stated they have contracted with the architect to set up organization of how it will be implemented. Mike Sundquist stated the Chancellor made a commitment of YCCD Measure E funds from district to complete the Auditorium project because they are safety issues. There was a study performed on the building with input from staff and faculty, the Kitchell engineer, etc. which produced a list of needs focusing on safety (providing ventilation in labs, additional air conditioning needs, etc.) Mike S. will report back in a couple of meetings to confirm the funding source for Art.

V. SCHEDULED MAINTENANCE PROJECTS-UPDATE FROM FACILITIES AND OTHER MEMBERS

Dave Keener reported new lights and a scoreboard will be added to the football field. The contractor is on schedule with the Student Center for 11/4/09 and plans need to be made now for moving everyone back in. They still need to paint inside. The Bookstore has to be moved back in by 11/9/09, so the contractor has added manpower to the project. Tobin C. said to inform Technology Services, Clement Xavier too, about the move because they have a lot of work to do on this and Campus Security, Becky C. needs to be informed as well. David K. will include them all in the email/other communication regarding the move.

VI. NEXT MEETING

November 13, 2009, 11:00am – 1:00pm, Founders Room 110.

Action Item:

- Schedule Fall 2009 Facilities meetings and send requests.

WHO: Melissa Beach

WHAT: Schedule Fall 2009 Facilities meetings and send requests.

WHEN: 8/25/09

Action Item:

- Send updated budget to committee.

WHO: Gary Whitfield

WHAT: Send updated budget to committee.

WHEN: 8/28/09

Action Item:

- Revise "Request for Measure E funds Procedures" document and bring back to next meeting.

WHO: Donna Blagg, Mark Anglin and Sandy Vanwey

WHAT: Revise "Request for Measure E funds Procedures" document and bring back to next meeting.

WHEN: 9/3/09

MEETING ADJOURNED