

# MODESTO JUNIOR COLLEGE

## CAMPUS DEVELOPMENT ADVISORY COMMITTEE

January 20, 2012

1:00 p.m. – 2:00 p.m.

Morris B

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### AGENDA

#### Charge

The charge of the Campus Development Advisory Committee is to provide input and monitor activities and changes related to the physical plant and grounds of the college to ensure a healthy, safe, and aesthetically pleasing environment. The committee will make recommendations to the President, and the decisions and information will be made available to the campus community.

*Facilitator: Michael Guerra & Doug Smith*

*Recorder: Melissa Beach*

#### **ACTION ITEMS**

1. Additions/Revisions to the Agenda – *Committee*
2. Approval of Meeting Minutes – December 16, 2011

#### **DISCUSSION ITEMS**

2. Fireside Lounge Renovation *Laura*
3. No Smoking on Campus *Committee*
4. Additional Seating on East Campus *Laura/Doug*
5. Cherry Blossom Tree Location *Dale*
6. Alternate CDAC Meeting Locations *Doug*
7. Updates
  - a. ADA Issues *Francisco*
  - b. Facilities Update *Dave*
  - c. Facilities Planning *Tim*
  - d. Scheduled Maintenance Projects *Tim*
  - e. Recycling *Doug*
  - f. Risk Management *Dorothy*
  - g. Campus Safety *Becky*

★ Attachments

**Modesto Junior College**  
Campus Development Advisory Committee  
Meeting Summary  
**January 20, 2012**  
**1:00pm-2:00pm**  
**Morris B**

**Present:** Francisco Banuelos, Melissa Beach, Donna Blagg, Becky Crow, Laura Dyrssen, Michael Guerra, Dave Keener, Tim Nesmith, Dorothy Pimentel, Doug Smith, Gabrielle Steiner,  
**Guest:** Douglas Dyrssen  
**Absent:** Dale Pollard, Sherri Suarez

**Opening Discussion:**

**ACTION ITEMS:**

**1. APPROVAL OF 12/16/11 MINUTES** – Section 1. There are only designated smoking areas on MJC East in Pirates Village. Spelling of Laura “Dyrssen’s name. Gabrielle Steiner made the motion to approve the 12/16/11 minutes, seconded by Doug Smith and all CDAC members unanimously approved with an aye vote.

**2. ADDITIONS/REVISIONS TO AGENDA** – Consolidation

**DISCUSSION ITEMS:**

**3. FIRESIDE LOUNGE RENOVATION** – Laura Dyrssen and Doug Dyrssen shared an illustrated 3-step process for their Fireside Lounge renovation proposal. They would like to see these steps approved so they can move forward with the project without further delay. They expressed concern that if we approve it and there is a delay and members of the committee/leadership change it could cause the renovation to be stopped; therefore, they would like approval on the whole process. They would like atmosphere to be more warm and inviting to students and add smart technology to the room. They initially contacted MJC’s Interior Design department a couple of times to see if they would like to be involved but did not hear back from them. Donna Blagg said that might be because the program only has one part-time faculty member running it; therefore, they are short handed on staff.

They introduced Linda Ferns, whom is also an MJC Interior Design graduate. Michael Guerra asked how much the project would cost and the estimate is \$50,000 and ASMJC has these funds and more. Tim Nesmith mentioned they should speak with Purchasing as they might have to go out to bid. He explained if this goes through, Linda must be contracted with the district and Facilities Operations needs to be involved. It might have to go to the state for approval because of the age of the building. They will need to test for asbestos if they put in a projector in ceiling and Facilities Operations can provide quotes, which might raise the cost. Doug Smith asked what would happen to the art presently hanging in the room and Laura Dyrssen said they would like to have MJC student artwork on the walls with constant renewal of art. Doug Smith said they should have Deborah Barr involved in the project and he suggested they hire 3 people and pay them stipends as opposed to one decorator.

The students stated they would continue to bring back drafts/proposals throughout the process for approval. Linda Ferns, of Linda Ferns Designs gave an impressive presentation showing a portfolio of her designs, mostly of car dealerships and Macys and explaining her style and dedication to art. Doug Dyrssen explained that the Fireside Lounge is supposed to be the student lounge and many times now they are locked out of this room. He explained that the room will be used for other functions of the college but its main purpose is for student use. Linda Ferns explained we need to get a contractor but she comes up with the concept, color scheme, lighting, and furnishings-floor to ceiling making her recommendations. Gabrielle Steiner made the motion to approve, seconded by Doug Smith and all CDAC members unanimously approved with an aye vote to approve the project.

**4. NO SMOKING ON CAMPUS** – The topic of MJC as a non-smoking campus came up at College Council, so it the charge of CDAC to address this. The question is who will enforce it as our Campus Safety is not large enough to do so. Conversation was held regarding making designated smoking areas but not having funding to make shelters. Doug Dyrssen said presently there is almost no enforcement whatsoever, students have no smoking area except for the Pirates Village triangle, signage of “No Smoking within 20 feet of buildings” is old and unreadable and he feels by making this a non-smoking campus we missed a step and set them up to fail. We should have signs regarding the 20 foot rule all around campus, enforce it and give students the opportunity to follow the rules first. Laura Dyrssen commented that cigarette butts might be thrown on the ground because she didn’t see any receptacles by buildings. Becky Crow, Government Code and Students Standards of Conduct. UC System has already gone to a non-smoking campus and she explained that by keeping campuses smoke-free with the majority of students in their 20’s which has been proven to be the most likely age to start smoking , could prevent them from starting smoking altogether which is definitely best for their health. Dave Keener stated they have 20’ x 40’ large tents with MJC logos on them in storage that could possibly be used for smoking shelters.

A lengthy conversation was held regarding going completely Non-smoking to Smoking areas with signage and pros and cons of both. Gabrielle Steiner mentioned making this a transition and that we use signage, have smoking areas for a couple of years while in the meantime educating students against smoking, and working toward a non-smoking campus. Enforcement and means of punishment/fines were discussed as well. Tim Nesmith stated we have a model to look at, Columbia College, who went smoke-free due to fire danger and it’s been very hard to enforce. Members asked Becky Crow if they could enforce it and she stated they were not successful in Pirates Village and members discussed the responsibility of enforcement not just being Campus Safety but ALL staff of MJC. 1. Survey and get more signage, decals and place where needed. 2. We will examine smoke-free environment in 3 years to allow time for educating about the rules.

The CDAC committee recommends a survey of nonsmoking signs be made to identify placement locations requiring signage; further to purchase decals to be adhered to all entrances meeting the 20 foot perimeter of main doors and windows; and working with the Student Services Health area to address education on smoking prevention.

**5. ADDITIONAL SEATING ON CAMPUS** – Laura Dyrssen brought a proposal for additional seating on campus to the last meeting and was told to take it back to the students. She stated the maze-like concrete seating area by the library is cold, wet, there are no tables for doing homework or eating and it’s uninviting. They would like to see more seating for students. Michael Guerra explained there are funding issues. He would support this, but who will pay for it? The students have already priced like-benches for \$1000-\$2000. Laura and Doug D. asked if Facilities could find the benches and ASMJC would purchase them.

Dave Keener will work with Laura and Doug Dyrssen showing them catalogs of benches, present their idea, do estimate process, decide placement of benches and look at the size of slab needed. He will bring back bids to the next meeting and they can bring a map with placement ideas. Dave Dyrssen stated the students are not interested in the benches being removed by the Business Office and he feels that moving benches is not going to stop students from leaning against the building anyway as it is a popular covered gathering spot.

**6. CONSOLIDATION** – Michael Guerra stated since the Measure E Bond is coming to conclusion with most projects complete, he suggested collectively bringing both committees together with all representation to address all CDAC and Facilities issues. He stated that the Facilities Committee met earlier today and liked the idea. Both committees would meet and look at all guidelines, rules and policy. We would hold a combined meeting of both groups to decide membership, rules and policies and get a sense for the dynamics. CDAC members liked this idea of one less meeting to attend and that the premise of both committees is very similar with many of the same members on both as well. CDAC members voted to meet with both committees and discuss ramifications of combining both committees into one and all present gave thumbs up approval.

**7. CHERRY BLOSSOM TREE LOCATION** – The item was not discussed due to absence.

**8. ALTERNATE CDAC MEETING LOCATIONS** – Doug Smith mentioned that in the past, CDAC meetings were alternatively held between East and West campuses. Members present said we could look at doing this in the future.

**9. UPDATES**

a. ADA Issues – Francisco Banuelos apologized for missing the past couple meetings; however, he has not been receiving invites. Melissa Beach will make sure he is added to the distribution list and calendar invites. He reported that the ADA committee meets every month and are currently working on a newsletter and ADA website to expedite addressing issues. Next month they will refer to an existing facilities list of areas that are ADA noncompliant. In March 2012, they have invited an attorney to train them on how to make better ADA accommodations.

b. Facilities Update – Dave Keener stated they have implemented grave yard custodial shifts, because of the new buildings coming online; they needed to be more efficient. This schedule allows the custodians better access to all buildings and there are still a couple of custodians available during the normal hours of operation. The graveyard shift is 10:00pm to 6:00am and so far it has been an efficient approach. It also secures access and the custodial staff are an addition to having a watchful eye on what is going on for our Campus Safety unit. During normal operating hours, custodial staff would have to wait outside classes and offices many times as not to cause interruption and this was not efficient.

c. Facilities Planning – Dave Keener stated there is no funding for new capital projects, so that is not presently taking place. Founders Hall got remodeled with many upgrades; however, many areas needing it did not get upgraded due to lack of funds so this is a very big project for Facilities. They are currently replacing the controller of the HVAC which is very time-consuming and tedious, as they want to assure no destruction.

d. Scheduled Maintenance Projects – Nothing new to report at this time.

e. Recycling – Doug Smith reported he is currently on sabbatical and has nothing new to report. Dave Keener stated Tim Nesmith and Crista Noakes just submitted a grant for a large amount of receptacles to increase recycling capabilities.

f. Risk Management – Dorothy Pimentel is currently working with Sherri Suarez to identify activities being held on campus. When MJC has vendors on campus they need to have a contract and certificate of insurance on file at MJC. She stated she now has a DVD training program on Liability and would be pleased to meet with ASMJC and/or any other departments to hold a training. Doug Dyrssen and Laura Dyrssen showed interest in this training for ASMJC.

g. Campus Safety – Becky Crow reported that parking enforcement will begin on Monday, January 30, 2012.

In closing, Michael Guerra thanked all CDAC members for their time today, input and involvement on CDAC and shared with them that our interim President, Larry Calderon highly respects the work of committees and he is very appreciative to that approach.

**Next Meeting** – February 24, 2012, 1:00pm – 2:00pm, Morris Conf. Room B

**MEETING ADJOURNED 3:40pm**