



## MJC FACILITIES / CAPITAL CONSTRUCTION ADVISORY COMMITTEE

January 14, 2010  
8:00 a.m. to 9:30 a.m.  
Science Room 127

### AGENDA

#### **ACTION ITEMS**

Meeting Summary from December 10, 2010. \*

#### **DISCUSSION ITEMS**

1. Additions to Agenda
2. El Capitan Building – Future Use
3. Measure E Project Updates:
  - New Property on Campus Way
  - West Campus –Infrastructure / Plaza
  - Library / LRC
  - Science Community Center / Central Plant
  - Allied Health Building / Central Plant
  - Student Services Building/Morris Building Remodel/Trees
  - Founders Hall Modernization and Swing Space
  - High Tech Center
  - Softball Complex/Concession Stand, Restrooms & Storage Shed
  - Ag Projects
  - Art Building
  - Student Center / Career Transfer
  - Patterson Educational Site
  - Turlock Site
4. Leased Spaces/New Homes
  - Community Ed, Carpenter Rd – *exp. 5/8/11*
  - Founder's Storage, Woodland Av – *exp. 5/31/11*
  - Security, 9<sup>th</sup> St – *exp. 6/30/12*
  - Tech Svcs., 9<sup>th</sup> St. – *exp. 5/31/13*
  - Tech Svcs., Stoddard Av. – *exp. 6/1/13*
  - MICL – *Needs to be relocated*
5. Parking & Traffic Issues
6. Scheduled Maintenance Projects – Update from Facilities and other Members
7. Next Meeting – February 4, 2010, 9:00am – 11:00am, Science Room 127

\* Indicates handout

**Modesto Junior College**  
**Facilities/Capital Construction Advisory Committee**  
**Meeting Summary**  
**January 14, 2011**  
**8:00am – 9:30am**  
**Science Room 127**

**Present:** Mel Ainsworth, Melissa Beach, George Boodrookas, Tobin Clarke, Becky Crow, Jim Howen, Lloyd Jackson, Matt Kennedy, Brian Larson, Don Low, Maurice McKinnon, Ken Meidl, Audrey Mills, Tim Nesmith, Brian Sanders, Elaine Schuber, Brian Sinclair, Sherri Suarez, Mike Sundquist, Sandy Vanwey, Karen Walters Dunlap

**Absent:** Mark Anglin, Patrick Bettencourt, Mark Boddy, Donna Blagg, Carmen Fernandez, Luz Gonzalez, Marie Oyata, Cece Hudelson Putnam, Bill Kaiser, Dave Keener, Gaither Loewenstein, John Mendes, Pedro Mendez, Milan Motroni, Mark Newton, Martha Robles, Doug Smith, Gabriele Steiner, Nadia Vartan, John Zamora

**ACTION ITEMS:**

**MEETING SUMMARY FROM December 10, 2010** – On “D” Science Community Center/Central Plant change to “they are starting to erect the steel.” Under #2 Parking & Traffic change from Becky Crow stated to “Tim Nesmith stated.” Minutes were unanimously approved by committee members after suggested corrections were made.

**DISCUSSION ITEMS:**

Melissa Beach announced that Carmen Fernandez, the new interim Vice President of College Administrative Services and co-chair of the Facilities Committee sends her apologies as she was just notified to attend the Annual Budget Workshop in Sacramento; therefore, unable to chair today’s meeting. She is excited to meet all committee members and be a part of the team!

**1. ADDITIONS TO AGENDA**

**A. Softball Complex with Concessions**

Bill Kaiser shared concerns regarding the Press Box not being funded by Measure E and that he had gone through the proper channels and then the project suddenly disappeared and would no longer be funded. He wanted the statement reflected in the minutes “Press Box project has not yet been funded.”

**2. EL CAPITAN BUILDING – FUTURE USE**

George Boodrookas stated at the last Facilities meeting it was discussed for Community Ed and the Workforce Training Center to be relocated in El Capitan, however, after looking at the building and cost needed the plan has changed. The plan now is that IT will relocate there from the Stoddard and 9<sup>th</sup> Street leased spaces. The WFTC staff are considering looking at the second floor of the Allied Health building for relocation.

**3. MEASURE E PROJECT UPDATES**

**A. New Property on Campus Way**

Tim Nesmith stated the AMR property (parking lot) plans are being drawn. The plan is to remove the building and resurface the parking lot. They are presently working on plans for DSA approval. The project has gone through hazmat and those items have been identified. They are presently preparing documents for hazmat removal, getting the demolition bid and moving forward.

**B. West Campus –Infrastructure Plaza West**

Matt Kennedy reported all underground work is nearing completion. The overhead power lines will eventually be removed, but until they completely make the conversion to underground the overhead wires will remain in place. They are presently out to bid on the Plaza.

**C. Library / LRC**

Tobin Clarke stated the architect is working on the plans and they are beginning to plan their move: how, when and where to store things. The first meeting will be held in 2 weeks with Kitchell on that. They will also plan how they will do swing space and when Pirates Village will be available. Mel Ainsworth asked for a target date for the move and Founders Hall should be complete by 7/25/11 to start moving in furniture, then IT moves equipment, then faculty move in. it will take until mid-November to get all moved in; therefore the Library could begin moving out mid-November.

**D. Science Community Center / Central Plant**

Matt K. stated the Science Central Plant is nearing completion. The Science project has slowed down a bit due to rain which changed the schedule somewhat. There is no news on lawsuit as of now but he said the trial is scheduled in February and he is not sure if that will affect anything.

**E. Allied Health Building / Central Plant**

Elaine Schuber stated the Allied Health project is coming along and on schedule. They are holding 1 – 2 meetings per week regarding FF&E purchases. Storage is now an issue with all the equipment they are purchasing.

**F. Student Services Building/Morris Building Remodel/Trees**

Matt K. stated the Student Services building is on schedule with a completion date of October 2011. When it's complete the ground floor renovation of the Morris building will begin, approximately January 2012 and the plans have DSA approval. Sherri Suarez asked when the moving for swing space on the Morris project would take place and November 2011 is the plan for moving Morris to Pirates Village. Sherri S. stated it's important they include space for traffic due to Fed Ex, Shipping, etc. for deliveries and pick up and also allow space for access. Health Services will need emergency medical response space as well. Matt K. will need to set a series of meetings this spring with each group regarding swing space.

**G. Founders Hall Modernization and Swing Space**

The deans had a tour of Founders Hall and it is coming right along. The interior is on schedule and the walls are going up. They will need to do new numbering in Datatel of the rooms and in a few weeks room designations should be secured.

**H. High Tech Center**

Brian Larson stated the High Tech Center held their 2<sup>nd</sup> value engineering meeting. The economy helped save some money for them, as prices have dropped causing them to stay in budget. They were 1.5 million over budget, however, they cut their contingency fund in half and after value engineering they are back. They have cut some items out and now have a contingency fund again.

Jim Howen questioned if a statement could be written in the minutes regarding under-budgeted project items not being able to immediately spend additional funds and conversation was held that he had missed some meetings where this process was discussed at length. When everyone does value engineering to make cuts, you do not just get the money back; it must be approved by the President. Jim H. asked if there are any additional funds, could they be spent on West Campus parking. Measure E projects, planning and spending were not previously watched or reviewed as they should have been; however, it is now being watched very closely by the President.

**I. Softball Complex/Concession Stand, Restrooms & Storage Shed**

Matt K. stated the Softball complex project is on track. They held a preconstruction meeting yesterday and will start seeing some activity on this in the next couple of weeks. The Concessions/Restroom will serve the softball and soccer fields. There are no funds available for the Press Box stated Matt K.

**J. Ag Projects**

Matt K. reported the Ag animal facilities and housing projects have been completed. The Pavilion is under construction and some weather delays have that project running behind schedule. Mid-June is the completion date as of now.

**K. Art Building**

Mike Sundquist stated the pre-bid walk thru is coming up the beginning of February. The work is slated to be performed and completed over the summer and will not impact classes. This will take care of the ventilation issue and the kilns will be relocated outside the building.

**L. Student Center/Career Transfer**

Matt K. stated the Career Transfer Center is moving out of the Library and into the Student Center in Admissions. This is a secondary effects project. Design meetings have not started yet and this unit will have to go into swing space as well.

**M. Patterson Educational Site**

George B. stated there is nothing to report at this time.

**N. Turlock Site**

George B. stated there is nothing to report at this time.

**4. LEASED SPACES/NEW HOMES**

**Community Ed** - George B. announced he is looking for classrooms for evening in John Muir, maybe in the new buildings, essentially he will take anything. The only problem is the Community Ed classes are activity-based so rooms with small tab-armed desks don't work well like rooms with tables and chairs do. The owner of the leased space on Carpenter Road is working with George B. and has extended the lease through August. **Founders Storage** has expired but the lease will carry on a month to month basis for a couple months. **Security** is looking for a new home and they want to be involved in the discussion of where they will be going. The **MICL group** is very happy where they are presently located, but that building will eventually be destroyed. George B. will continue to explore options on a location for them.

**5. PARKING & TRAFFIC ISSUES** – Becky Crow stated there is nothing to report at this time.

**6. SCHEDULED MAINTENANCE PROJECTS – Update from Facilities and Other Members** – Nothing to report at this time.

**7. NEXT MEETING** – February 4, 2011, 9:30 – 11:30am, Science Room 127