



**FACILITIES COUNCIL MEETING**  
**June 17, 2013**  
**2:30pm – 4:00pm**  
**MJC East Founders Hall 134**

**AGENDA**

**Facilities Council Charter:** The charge of the Campus Development and Facilities Advisory Committee (CDFAC) is to provide input and monitor activities and changes related to the physical plant and grounds of the college to ensure a healthy, safe, and aesthetically pleasing environment. This includes analysis and prioritization of all capital projects including remodels, new construction, and repurposing/reassignment of space. The CDFAC will make recommendations to the College Council, committee members report to their constituent groups and will ensure that decisions and information be made available to the campus community.

- Develop and monitor the facilities and maintenance plans and supporting budgets.
- Cooperate with the Director of Facilities Planning & Operations regarding all aspects of construction projects, planning, revision, and completion.
  - Review and interpret research data related to facilities development and space utilization.
  - Promote the use and understanding of data as a basis for facilities decision-making.
  - Make recommendations and identify priorities for technology issues related to facilities development.
  - Develop, implement, review and revise policies for facilities use in coordination with Central Services.
  - Support the legal responsibilities of all constituency groups.
  - Campus Safety Committee to ensure Health and Safety.

***DISCUSSION ITEMS***

1. Review Agenda
2. 5/2/13 Facilities Council Minutes for Approval
3. Tree in Memory of Tom Schilperoort – Patrick Bettencourt
4. Auditorium Benches – Mike Sundquist
5. Measure E Project Updates
6. President's Facilities Secondary Effects Taskforce Update
7. Updates:
  - ADA Issues – Francisco Banuelos
  - Facilities Update – Dave Keener
  - Facilities Planning – Tim Nesmith
  - Scheduled Maintenance Projects – Tim Nesmith
  - Recycling – Doug Smith
  - Risk Management – Dorothy Pimentel
  - Campus Safety / Parking & Traffic Issues / MJC Health & Safety Sub-Committee– Becky Crow
8. Agenda Development
9. Next Meeting – July 24, 2013, 2:30pm – 4:00pm, MJC West, Sierra 204