



Online Education Committee
Agenda
March 13, 2019
Library Basement, Room 10
1:00 p.m. - 3:00 p.m.

- I. Welcome and Agenda Approval
- II. Minutes Approval: [Link to February 13, 2019 Draft Minutes](#)
- III. Old Business: Review of Action Items from Previous Meeting
 1. Jenni ACCJC Update
 2. Vanessa will show ASMJC Senate and students how to search for zero cost classes in class search.
 3. Mike will work with NetTutor to change default so NetTutor appears in all courses.
 4. Kurt will attend ASMJC meeting to discuss student impressions of Canvas
- IV. New Business
 1. Title V DE Changes—see addendum below
 2. Roster in NameCoach—show students?
 3. Online Final Exam Dates
- V. Reports
 1. Dean's Report (Patrick)
 2. DE Coordinator Report (Mike)
 3. Help Desk (Cheryl)
 4. Instructional Designer Report (Ashli)
 5. District IT Update (Joe Macklin)
 6. Campus Technology Committee (Joshua, Cheryl, Jenni)
 7. Disability Services (Claudia)
 8. ASMJC Report
 9. Division Reports
 - i. Agriculture and Environmental Sciences
 - ii. Allied Health, Family & Consumer Sciences
 - iii. Arts, Humanities, and Communications
 - iv. BBSS

- v. LLA & Library
- vi. PRHE
- vii. SME
- viii. Technical Education

VI. Three Take-A-Ways from This Meeting

- 1.
- 2.
- 3.

VII. Next Meeting Date (April 10, 2019) & Adjournment

Addendum

From: DE Coordinators <DE-ALL@LISTSERV.CCCCO.EDU> **On Behalf Of** Miller, Joanna
Sent: Wednesday, February 27, 2019 4:44 PM
To: DE-ALL@LISTSERV.CCCCO.EDU
Subject: Changes to title 5 regarding Distance Education become effective March 17, 2019

Hi, Everyone,

It's official. The proposed changes to the regulation titled "Distance Education" have been approved. This regulation becomes effective on **March 17, 2019**.

The Secretary of State and the Office of Administrative Law approved changes to five sections of article 1 of subchapter 3 of chapter 6 of division 6 of title 5 of the California Code of Regulations on Friday, February 15, 2019. The Board of Governors had previously approved the changes.

Here is a link to the approved [Form 400 and final text](#)

Here is a very brief synopsis of the changes:

§ 55200. Definition and Application. Amended to add time and/or distance to the definition. Removes ambiguity to say that instruction provided through DE is subject to the Americans with Disabilities Act and Section 508 of the Rehabilitation Act of 1973.

§ 55202. Course Quality Standards. Language change only to move from 'traditional' classroom to 'in-person' class.

§ 55204. Instructor Contact. Amended to specify that regular effective contact must be among students in addition to between instructor and students.

§ 55206. Separate Course Approval. Amends to require an addendum that addresses how course outcomes will be achieved in a DE format, how regular effective communication will be achieved, and how the course will meet accessibility requirements.

§ 55208. Faculty Selection and Workload. Inserts language stating that "instructors of distance education shall be prepared to teach in a distance education delivery method consistent with local district policies and negotiated agreements

The Distance Education and Education Technology Advisory Committee continues its work to revise and update the Distance Education Guidelines to align with new title v revisions. More on that in the next few months.

Best,

Joanna

Joanna M. Miller, Ed.D., Chair

CCC Distance Education and Education Technology Advisory Committee

Dean of Distance Education

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