

DE Committee Meeting Agenda
April 15, 2013
MM Conference Room A
2:30-4:00 p.m.

1. Review Minutes of Previous Meeting

2. Reports on Action Items from Previous Meeting

- A. Suggest addition to the Instruction Council membership to include DE Committee rep (Susan)
- B. Ensure the expectations of the federal government with regard to authentication are broadly shared across the campus (Mike)
- C. Put out a call for presenters for the Summer Institute (Mike)
- D. Add Clarification of DE Committee Representative roles and the reporting out structure for the committee to a future agenda (Mike)
- E. revise the Course Design Rubric so the new faculty/student contact section fits smoothly with other sections. (Mike)

3. Updates from Mike: (Bb archiving old courses)

AREA I: Student Support

- 4. Online Student Services Workgroup Update
Website and Portal, Electronic Forms, Video conference tutoring and counseling

AREA II: Faculty Support

- 5. Course Design Rubric (Mike)

- 6. Summer Institute (Mike)

AREA III: Technology and Infrastructure

- 8. Blackboard archiving old courses (Mike)

AREA IV: Governance, Guidelines and Budget

- 10. College Council (Iris) and Instruction Council

- 11. DE Grant Update (Jenni)

- 13. Items for next agenda