

DE Committee Meeting Agenda
April 7, 2014
Library Basement, Room 10
2:30-4:30 p.m.

1. Agenda Approval
2. Review Minutes of Previous Meeting
 - <https://www.dropbox.com/s/6xu02fy8fvy77um/Unapproved%20DEC%20Minutes%203-14.docx>
3. Reports on Action Items from Previous Meeting
 - a. Contact a faculty liaison as well as Bruce Anders in regards to online tutoring (Shirley)
 - b. Communicate with Barbara Jensen about online tutoring in the Writing Center (Shirley)
 - c. Follow up with Brian about Blackboard morning hours (Mike)
 - d. Check with Susan about funding an Online Education Award (Mike)
 - e. Identify a time and location for Summer Online Instructor's Institute (Mike and Amy)

AREA I: Student Support

4. Online Student Services Update
 - a. Website and Electronic Forms Update (Martha, and Joshua)
5. Updating the Start Here Module (Mike, Letitia, and Eva)
6. Creating a Student Online Diagnostic (Mike, Cheryl, Brian, Shirley, and Joshua)
 - a. <http://www.mjc.edu/instruction/online/diagnostic.php>
7. Embedded Librarian update (Iris)

AREA II: Faculty Support

8. Turnitin contract; Craigslist cheating; Imposter cheating
9. Faculty online evaluations (Mike)
10. Spring and Summer 2014 Online Instruction Cohorts update (Mike)
11. Online Instructor/Course Award (Mike)
12. OTC Conference: <http://www.onlineteachingconference.org/> (Mike)

AREA III: Technology and Infrastructure

13. Updates from Mike (May archiving; WebCT server offline; Blackboard contract)

AREA IV: Governance, Guidelines and Budget

14. Senate Rep (Eva)

15. Curriculum Rep (Shelley)

16. College Council (Iris)

17. Grant Update (Jenni)

18. Items for next agenda