I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from L. Senechal to accommodate guest.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of September 11, 2018 were approved as stated.

III. NEW BUSINESS

Action Items

1. Sunset List Exemption
   a. GEOG 109 Introduction to Geographic Information Systems 3 Units

   Rationale for Removal from Sunset List: GEOG 109 is an introductory GIS (geographical information science) course. It has a c-id at the state and needs to be offered to provide students with a full geography program for the AAT at MJC. I am working with CSU Stan to modify the COR as most universities have a GIS course as a capstone (senior) graduation requirement. This means that we need to revamp the contents of the course as lower division.

   ENVIR 109 was cross-listed in the 1990s to give agriculture and resource students GIS experience and the agriculture program was willing to fund the software. It's appropriate for Geography to take ownership of the course moving forward and pull it more wholly into our department and the Geography TMC.

   M/S/U (T. GUY, L. SENECHAL) to exempt GEOG 109 from the Sunset List

   P. Mendez requested the status on ENVIR 109. H. Townsend noted that ENVIR 109 was inactivated.
Informational Items

1. 2018-2019 Sunset List

OUT OF COMPLIANCE COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 210</td>
<td>ENGL 138</td>
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<td>ADJU 217</td>
<td>ENGL 169</td>
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<td>ANSC 215</td>
<td>ENGL 49</td>
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<tr>
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<td>HIST 105</td>
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<td>PEM 196</td>
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<td>PHILO 123</td>
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<td>PEM 192</td>
<td>PHILO 140</td>
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<td>PEM 197</td>
<td>RSCR 220</td>
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<tr>
<td>PEM 198</td>
<td>RSCR 246</td>
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<tr>
<td>PEM 112</td>
<td>SOCIO 101</td>
</tr>
<tr>
<td>PEM 113</td>
<td>THETR 164</td>
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</table>

COURSES NOT OFFERED IN THE LAST TWO ACADEMIC YEARS / LAST DATE OFFERED PROVIDED

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>AGEC 55</td>
<td>MUSG 121</td>
</tr>
<tr>
<td>ANSC 260</td>
<td>MUSG 122</td>
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<tr>
<td>ANTHR 192</td>
<td>PE 116</td>
</tr>
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<td>GEOG 109</td>
<td>PEA 108</td>
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<tr>
<td>GEOL 160</td>
<td>PEC 135</td>
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<td>(FA 2013)</td>
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<td>(SP 2016)</td>
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<td>(SP 2012)</td>
</tr>
</tbody>
</table>

B. Adams commented that the Divisions did good with the 2017-2018 Sunset List and alerted the committee of the new 2018-2019 Sunset List.

2. Center of Excellence Follow-up Presentation

N. Seronello spoke on the Center of Excellence (COE) and the importance of Labor Market Analysis reports. N. Seronello noted that regarding market information for Career Technical Education (CTE) programs, there is a new program recommendation requirement by the region for any substantial program changes or new programs. N. Seronello mentioned that because we are a two year college we are held to an accountability measure in the State of California. N. Seronello spoke on how the COE provides a brief overview of Labor Market Information (LMI) sources, tailored to the questions that colleges commonly ask related to developing programs, curriculum, writing grants, program review, and regional planning. N. Seronello mentioned that the Regional Centers of Excellence across California support the community colleges by providing customized data on high growth, emerging, and economically-critical industries and occupations and their related workforce needs; noting that the purpose of the COE is to verify that jobs are actually out there for the proposed programs, so students don’t accrue unnecessary debt. She also talked about how the COE crosswalks the California Community College TOP code programs to Standard Occupational Classification (SOC) codes and titles.

B. Adams displayed the Labor Market Analysis (LMI) report for the Agricultural Science program, provided by the COE, as an example of the extensive and customized data available through the Center of Excellence. B. Adams questioned, in terms of the Curriculum Committee, were there certain things, as we review a program, which we may key in on for LMI labor report. N. Seronello noted that the “Recommendations” and “Skills” sections would be key areas to focus on for the committee, although she preferred that the entire document be considered.

N. Seronello referenced the Summary page of the LMI report as the “nuts and bolts” of what the Chancellor’s Office is looking for, but also noted that the Chancellor’s Office is referring back to the COE for program benchmarks. N. Seronello recommended working with the Deputy Sector Navigator and/or the Prop 39 Director because of their expertise along with the program’s Advisory Board.
N. Seronello summarized the key findings in a Labor Market Analysis report which included:

- **Occupational demand** — The largest occupations
- **Wages** — The highest paid occupations
- **Employers** — Top employers in the region
- **Job titles** — The most common occupational titles in job postings
- **Skills and certifications** — The top baseline skill, specialized skill, and top certification requirements
- **Education** — The education required
- **Supply** — Analysis of community college completions in the region
- **Recommendation** — Based on a comparison of occupational demand and community college supply

N. Seronello proceeded to answer specific questions from the committee related to the COE, how the data is obtained for their reports, how to interpret and use the available data, general benchmarks for the different programs, and recommendations for areas of concern.

**IV. COURSE NOTIFICATION AGENDA**

**CCCCO Course Approvals**

(None)

**Course Activity Report**

(None)

**C-ID Approvals**

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

**Columbia College Course Equivalencies**

<table>
<thead>
<tr>
<th>Equivalency</th>
<th>Established</th>
</tr>
</thead>
<tbody>
<tr>
<td>(None)</td>
<td></td>
</tr>
</tbody>
</table>

**V. COURSE CONSENT AGENDA**

*Hearing no objections, the following course changes were approved.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Proposal Type</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGEC 220</td>
<td>Introduction to Agribusiness Management</td>
<td>Non-Substantial</td>
<td>3</td>
</tr>
</tbody>
</table>

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2019

**MODIFY:** Outcomes

**Rationale:** Course pulled for discussion at the September 10, 2018 meeting due to a discussion about a need for a revision to the outcomes. Outcomes have been revised and are here for the purpose of the record.

1. Diagram the decision making process of an agriculture business manager.
2. Distinguish the steps in the financial planning process of an agriculture business.
3. Compare and contrast agriculture businesses on their organizational structures such as sole proprietor, partnership, and corporations.
VI. COURSE DISCUSSION AGENDA

INACTIVATIONS: UNIT(S)

FSCI 312  Fire Investigation 2A 2
CCCCO Proposal Type: Inactivation
Effective: Summer 2019

INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (M. GARCIA, R. CRIPPE) to INACTIVATE FSCI 312
FSCI 323  Fire Hydraulics  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
INACTIVATE  
Rationale: Course is no longer being offered.  
Program Impact:  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 323

FSCI 327  Fire Apparatus and Equipment  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
INACTIVATE  
Rationale: Course is no longer being offered.  
Program Impact:  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 327

FSCI 337  Wildland Fire Control  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
INACTIVATE  
Rationale: Course is no longer being offered.  
Program Impact:  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 337

FSCI 350  Fire Command 1A  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
INACTIVATE  
Rationale: Course is being inactivated as it is no longer being offered.  
Program Impact:  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 350

FSCI 351  Fire Command 1B  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
INACTIVATE  
Rationale: Course is being inactivated as it is no longer being offered.  
Program Impact:  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 351
FSCI 353  
**Training Instructor 1B**  
**CCCO Proposal Type:** Inactivation  
**Effective:** Summer 2019  
**INACTIVATE**  
**Rationale:** Course is no longer being offered.  
**Program Impact:**  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
**M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 353**

FSCI 354  
**Fire Prevention 1A**  
**CCCO Proposal Type:** Inactivation  
**Effective:** Summer 2019  
**INACTIVATE**  
**Rationale:** Course is no longer being offered.  
**Program Impact:**  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
**M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 354**

FSCI 357  
**Fire Investigation 1**  
**CCCO Proposal Type:** Inactivation  
**Effective:** Summer 2019  
**INACTIVATE**  
**Rationale:** Course is no longer being offered.  
**Program Impact:**  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
**M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 357**

FSCI 367  
**Fire Investigation 1B**  
**CCCO Proposal Type:** Inactivation  
**Effective:** Summer 2019  
**INACTIVATE**  
**Rationale:** Course is no longer being offered.  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 367**

FSCI 369  
**Training Instructor 1C**  
**CCCO Proposal Type:** Inactivation  
**Effective:** Summer 2019  
**INACTIVATE**  
**Rationale:** Course is no longer being offered.  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 369**
FSCI 373 Fire Instructor 2A 2.5

CCCCO Proposal Type: Inactivation
Effective: Summer 2019

INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 373

FSCI 374 Fire Instructor 2B 2.5

CCCCO Proposal Type: Inactivation
Effective: Summer 2019

INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 374

FSCI 375 Fire Instructor 2C 2

CCCCO Proposal Type: Inactivation
Effective: Summer 2019

INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 375

MODIFICATIONS:

AGM 50 Preparation for Mechanical Technology 3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of $35.00
Articulation Status: Not Transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (M. GARCIA, R. CRIPE) to MODIFY AGM 50

M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN FEE for AGM 50
AGM 235

Irrigation and Drainage

CCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: (None) Outcomes
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Agriculture Animal Sciences AS-T Degree
- Agriculture Business AS-T Degree
- Agriculture Business A.S. Degree
- Agriculture Plant Science AS-T Degree
- Irrigation Construction and Installation Certificate of Achievement
- Irrigation Design Certificate of Achievement
- Irrigation Management Certificate of Achievement
- Irrigation Technology Certificate of Achievement
- Irrigation Technology A.S. Degree
- Soil Science A.S. Degree

AGM 235 pulled for discussion by T. Guy who questioned if item #2 under the Course Learning Outcomes (CLOs) would be considered one outcome or should the CLO be broken into multiple CLOs.

B. Adams offered, with the committee’s approval, to work with S. Amador for clarification of the CLO and then follow up with a notification of any modifications to AGM 235 on the October 9, 2018 agenda for documentation purposes.

M/S/U (P. MENDEZ, T. GUY) to MODIFY AGM 235

AGM 236

Advanced Irrigation and Drainage

CCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of AGM 235.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Management Certificate of Achievement
- Irrigation Technology A.S. Degree

AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy who noted that the comparable courses at the universities had prerequisites and MJC's courses don't, suggesting that we are not aligning with the transfer institutions. T. Guy also suggested that the AGM courses would fit better as 300 level courses.

M/S (T. AKERS-PORTER, S. CASSIDY) to MODIFY AGM 236

AGM 236 withdrawn by J. Haynes, the division representative, due to the comparable course and course number discussion, thereby removing it from the agenda for consideration.
AGM 237  Irrigation Wells, Pumps, and Drive Systems

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
Modify: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
– Irrigation Construction and Installation Certificate of Achievement
– Irrigation Design Certificate of Achievement
– Irrigation Technology A.S. Degree
– Irrigation Technology Certificate of Achievement

AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy
(See notes on AGM 236)
M/S/ (T. AKERS-PORTER, S. CASSIDY) to MODIFY AGM 237
AGM 237 withdrawn by J. Haynes, the division representative, due to the comparable course and course number discussion, thereby removing it from the agenda for consideration.

AGM 238  Irrigation System Design

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
Modify: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
– Irrigation Design Certificate of Achievement
– Irrigation Technology A.S. Degree
– Irrigation Technology Certificate of Achievement

AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy
(See notes on AGM 236)
M/S/ (T. AKERS-PORTER, S. CASSIDY) to MODIFY AGM 238
AGM 238 withdrawn by J. Haynes, the division representative, due to the comparable course and course number discussion, thereby removing it from the agenda for consideration.
AGM 239
Irrigation System Installation and Maintenance

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:

- Irrigation Construction and Installation Certificate of Achievement
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement

AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy
(See notes on AGM 236)
M/S/_ (T. AKERS-PORTER, S. CASSIDY) to MODIFY AGM 239
AGM 239 withdrawn by J. Haynes, the division representative, due to the comparable course and course number discussion, thereby removing it from the agenda for consideration.

ANSC 240
Beef Fitting and Showing

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Objectives, methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (M. GARCIA, R. CRIPÉ) to MODIFY ANSC 240
ANSC 241  Sheep Fitting and Showing  2
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Methods of instruction
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ANSC 241 pulled for discussion by T. Guy who observed that no classes were listed for CSU Chico or CSU Fresno under Comparable Courses.

J. Haynes mentioned that comparable courses exist and she will work with faculty to obtain the information along with any articulation agreements. B. Adams offered, with the committee's approval, to update ANSC 241 once information is obtained and then add as a notification on the October 9, 2018 agenda for documentation purposes.

M/S/U (R. CRIPE, J. HAYNES) to MODIFY ANSC 241

ANSC 258  Horsemanship  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Title, field trips, repeat policy, methods of instruction, textbooks
Rationale: Course update for periodic review. Title has been changed.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Equine Science A.S. Degree (pending)
- Equine Science Certificate of Achievement

ANSC 258 pulled for discussion by T. Guy who observed that no classes were listed for CSU Chico or CSU Fresno under Comparable Courses.

J. Haynes mentioned that comparable courses exist and she will work with faculty to obtain the information. B. Adams offered, with the committee's approval, to update ANSC 258 once information is obtained and then add as a notification on the October 9, 2018 agenda for documentation purposes.

M/S/U (P. MENDEZ, S. CASSIDY) to MODIFY ANSC 258
ANSC 260  
**Advanced Horsemanship**  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Equine Science A.S. Degree (pending)  
- Equine Science Certificate of Achievement  
**ANSC 260 pulled for discussion by T. Guy** who observed that no classes were listed for CSU Chico or CSU Fresno under Comparable Courses.  

L. Senechal commented on what the CSU expects of our courses when we call them baccalaureate. She noted that the CSUs want to see more theory and practice not just skills, but are trusting us to self-determine what that looks like. After reviewing the course outline, L. Senechal recommended ANSC 260 would fit better as a 300 level course.  

J. Haynes mentioned that as CTE courses many of the ANSC sequences lean heavily on skill based course work. J. Haynes commented that she thought the college was moving away from 300 level courses because they were no longer advantageous for students.  

L. Senechal noted that discussion has lead us astray to the mission of each level of course numbering, giving a false value to the baccalaureate. L. Senechal mentioned that 300 level courses have a different function and should be numbered accordingly; she added that the courses are not of less value, that they just have a different purpose. L. Senechal continued, that CTE are those students who finish and go out to get a job, whereas the transfer students have to reach the next level to obtain their degree and recommended that ANSC 260 be numbered accordingly.  

**M/S/U (T. AKERS-PORTER, P. MENDEZ) to MODIFY ANSC 260**  
**ANSC 260 withdrawn by J. Haynes, the division representative, due to the comparable course and course number discussion, thereby removing it from the agenda for consideration.**

ANSC 265  
**Introduction to Colt Training**  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Field trips, outcomes, objectives, methods of instruction  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Equine Science A.S. Degree (pending)  
- Equine Science Certificate of Achievement  
**ANSC 265 pulled for discussion by T. Guy** who observed that no class was listed for CSU Chico under Comparable Courses.  

B. Adams offered, with the committee’s approval, to update ANSC 265 once a comparable course is obtained for CSU Chico and then add as a notification on the October 9, 2018 agenda for documentation purposes.  

**M/S/U (R. CRIPES, S. BERGER) to MODIFY ANSC 265**
CLDDV 103  Child Growth and Development  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Advisory, DE modalities, outcomes, typical assignments, methods of evaluation, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Teleclass
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC CHILD 1)
C-ID Status: Approved for: (C-ID CDEV 100)
Program Impact:
- Associate Teacher Certificate of Achievement
- CSU General Education Pattern Certificate of Achievement
- Child Development A.S. Degree
- Early Childhood Education A-T Degree
- Early Interventionist Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Master Teacher Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

M/S/U (M. GARCIA, R. CRIPES) to MODIFY CLDDV 103
CLDDV 103, CLDDV 107, and CLDDV 121 pulled as a block for discussion by S. Berger who commented on how the requisite is addressed in CurricUNET, noting that the requisite skills seemed incomplete.

H. Townsend noted that because of AB705 she spoke with J. Daly regarding the advisory in which she was given language to replace the course advisory of ENGL 50. H. Townsend also mentioned that she removed the ENGL 50 match from the requisite skills.

T. Akers-Porter questioned how important are requisite skills on an advisory. B. Adams mentioned that in having an advisory you are recommending this skill for success, so there has to be something they are able to do to succeed, therefore there should be that alignment. B. Adams noted that it is this committee’s charge and if the sentence structure doesn’t align or seems inadequate, it should be addressed.

J. Zellet suggested that this would be a good opportunity to put our heads together and offer some standardized language now that the advisory can become a general recommendation that is not tied to anything. J. Zellet mentioned that it is important to have consistency in the specialized language which would also be comprehensive to our students. J. Zellet noted that this is just one of many implications of AB705.

L. Senechal recommended, that once standardized language is developed for the advisories, a feature be added to CurricUNET to auto-populate the desired language.

H. Townsend questioned if the standardized language could be approved by the October 23, 2018 Curriculum Committee meeting for catalog purposes as well as in building sections for upcoming spring and summer courses.

J. Zellet noted the importance of the recently established AB705 implementation Task Force charged with looking at the institutional wide implications of implementing AB705. J. Zellet referred to an Excel spreadsheet that Santa Rosa Community College had put together covering a number of the implications of implementing AB705 from computer issues, to curricular issues, to changing policy
issues, and noted that as information develops these documents may become a good source of reference. J. Zellet relayed that although not here yet, help was on its way.

With the approval of the committee, B. Adams and H. Townsend will work with L. Stephan on the consistency of language for the advisory for CLDDV 103, CLDDV 107, and CLDDV 121 as well as the requisite skills. B. Adams mentioned that a notification of changes would be added to the October 9, 2018 agenda for documentation purposes.

B. Adams also noted that as resolutions resulting from the implementation of AB705 develop, modifications to courses for the purpose of consistency would be reflected on the agenda for informational purposes.

M/S/U (T. AKERS-PORTER, S. BERGER) to MODIFY REQUISITES for CLDDV 103
M/S/U (R. CRIFE, L. SENECHAL) to MODIFY DE for CLDDV 103
M/S/U (L. SENECHAL, P. MENDEZ) to MAINTAIN PLACEMENT of CLDDV 103 on GE PATTERN(S)

CLDDV 107

Introduction to Curriculum

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, DE modalities, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills

Rationale: Course update for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Teleclass

Materials Fee Status: (None)

Articulation Status: Transfers to CSU; (CC CHILD 35)

C-ID Status: Approved for: (C-ID ECE 130)

General Education Status: (None)

Program Impact:
- Associate Teacher Certificate of Achievement
- Child Development A.S. Degree
- Early Childhood Education AS-T Degree
- Master Teacher Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

CLDDV 107 pulled for discussion by T. Guy who questioned if item #2 under the Course Learning Outcomes (CLOs) would be considered one outcome or should the CLO be broken into multiple CLOs. L. Stephan noted that the CLO was considered as one environmental experience. C. Howard recommended changing “Identify the teachers’ role…” to “Demonstrate the teachers’ role…” for better accurateness. T. Akers-Porter commented that guidance from the Outcomes Assessment Workgroup (OAW) would be helpful when developing CLOs.

T. Guy also observed that no classes were listed for CSU Chico or CSU Fresno under Comparable Courses. B. Adams noted that CLDDV 107 had a C-ID approval and referenced the Course Articulation Summary in Attached Files for a list of comparable courses.

B. Adams offered, with the committee’s approval, to make the recommended changes to CLDDV 107 and then follow up with a notification of the updates on the October 9, 2018 agenda for documentation purposes.

M/S/U (P. MENDEZ, T. AKERS-PORTER) to MODIFY CLDDV 107
CLDDV 103, CLDDV 107, and CLDDV 121 pulled as a block for discussion by S. Berger
(See notes on CLDDV 103)

M/S/U (T. AKERS-PORTER, S. BERGER) to MODIFY REQUISITES for CLDDV 107
M/S/U (R. CRIFE, L. SENECHAL) to MODIFY DE for CLDDV 107
CLDDV 121  
Guidance of Young Children  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Advisory, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills  
Rationale: Course update for periodic review and alignment to the California Community College Curriculum Alignment Project, CAP Transitional Kindergarten Course "Strategies for Working with Challenging Behaviors".  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent.  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU; (CC CHILD 23)  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Child Development A.S. Degree  
- Early Interventionist Certificate of Achievement  
- Master Teacher Certificate of Achievement  
- Site Supervisor Certificate of Achievement  
- Teacher Certificate of Achievement  
M/S/U (M. GARCIA, R. CRIPE) to MODIFY CLDDV 121  
CLDDV 103, CLDDV 107, and CLDDV 121 pulled as a block for discussion by S. Berger  
(See notes on CLDDV 103)  
M/S/U (T. AKERS-PORTER, S. BERGER) to MODIFY REQUISITES for CLDDV 121  
M/S/U (R. CRIPE, L. SENECHAL) to MAINTAIN DE for CLDDV 121

ELIC 23  
Low Intermediate Listening and Speaking  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Prerequisite, requisite skills  
Rationale: Removing prerequisite due to course being an elective, non-transferable course. Students are likely to select the appropriate class for their own level of ability.  
Enrollment Restrictions: Removing: (P) Satisfactory completion of ELW 906 or qualification by the MJC assessment process.  
Distance Education Status: Maintaining: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (M. GARCIA, R. CRIPE) to MODIFY ELIC 23  
M/S/U (M. GARCIA, R. CRIPE) to REMOVE REQUISITES for ELIC 23  
M/S/U (R. CRIPE, L. SENECHAL) to MAINTAIN DE for ELIC 23
ELIC 33  Intermediate Listening and Speaking  3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Prerequisite, requisite skills  
Rationale: Removing prerequisite due to course being an elective, non-transferable course. Students are likely to select the appropriate class for their own level of ability.  
Enrollment Restrictions: Removing: (P) Satisfactory completion of ELIC 23.  
Distance Education Status: Maintaining: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (M. GARCIA, R. CRIPE) to MODIFY ELIC 33  
M/S/U (M. GARCIA, R. CRIPE) to REMOVE REQUISITES for ELIC 33  
M/S/U (R. CRIPE, L. SENECHAL) to MAINTAIN DE for ELIC 33

ELIC 43  Advanced Listening and Speaking  3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Prerequisite, textbooks, requisite skills  
Rationale: Removing prerequisite due to course being an elective, non-transferable course. Students are likely to select the appropriate class for their own level of ability.  
Enrollment Restrictions: Removing: (P) Satisfactory completion of ELIC 33.  
Distance Education Status: Maintaining: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (M. GARCIA, R. CRIPE) to MODIFY ELIC 43  
M/S/U (M. GARCIA, R. CRIPE) to REMOVE REQUISITES for ELIC 43  
M/S/U (R. CRIPE, L. SENECHAL) to MAINTAIN DE for ELIC 43
ELIC 53: Advanced High Listening and Speaking

- CCCCO Proposal Type: Non-Substantial
- Effective: Summer 2019
- **MODIFY**: Prerequisite, textbooks, requisite skills
- **Rationale**: Removing prerequisite due to course being an elective, non-transferable course. Students are likely to select the appropriate class for their own level of ability.
- **Enrollment Restrictions**: Removing: (P) Satisfactory completion of ELIC 43.
- **Distance Education Status**: Maintaining: Mixed modalities/hybrid
- **Materials Fee Status**: (None)
- **Articulation Status**: Not transferable
- **C-ID Status**: (None)
- **General Education Status**: (None)
- **Program Impact**: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

  M/S/U (M. GARCIA, R. CRIPE) to MODIFY ELIC 53
  M/S/U (M. GARCIA, R. CRIPE) to REMOVE REQUISITES for ELIC 53
  M/S/U (R. CRIPE, L. SENECHAL) to MAINTAIN DE for ELIC 53

EMS 350: First Responder with Healthcare Provider CPR

- CCCCO Proposal Type: Substantial
- Effective: Summer 2019
- **MODIFY**: Units, hours, objectives, content
- **Rationale**: CA State EMS Agency mandated instructional & training hours have increased (Third party regulating body).
- **Enrollment Restrictions**: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AP 50 and/or satisfactorily complete MDAST 321.
- **Distance Education Status**: (None)
- **Materials Fee Status**: Maintaining fee of $50.00
- **Articulation Status**: Not transferable; (CC EMS 157)
- **C-ID Status**: (None)
- **General Education Status**: (None)
- **Program Impact**: Fire Science A.S. Degree
  - Fire Science Certificate of Achievement

  M/S/U (M. GARCIA, R. CRIPE) to MODIFY EMS 350
  M/S/U (M. GARCIA, R. CRIPE) to MAINTAIN REQUISITES for EMS 350
  M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN FEE for EMS 350
NR 200

Soils

CCCEO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY (None)

Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: Approved for: (C-ID AG-PS 128 L)

General Education Status: Approved for: (MJC-GE: A ), (CSU-GE: B1, B3), (IGETC: 5A, 5C)

Program Impact:
- Agricultural Science A.S. Degree
- Agriculture Business AS-T Degree
- Agriculture Business A.S. Degree
- Agriculture Plant Science AS-T Degree
- Agriculture Science A.S. Degree
- Agriculture Science Certificate of Achievement (pending)
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Earth Sciences A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Fruit Science A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- Irrigation Management Certificate of Achievement
- Irrigation Technology Certificate of Achievement
- Irrigation Technology A.S. Degree
- Landscape and Park Maintenance Certificate of Achievement
- Landscape Design Certificate of Achievement
- MJC-GE Pattern
- Mechanized Agriculture A.S. Degree
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Soil Science A.S. Degree
- Veterinary Technology A.S. Degree

M/S/U (M. GARCIA, R. CRIPLE) to MODIFY NR 200

M/S/U (L. SENECHAL, P. MENDEZ) to MAINTAIN PLACEMENT of NR 200 on GE PATTERN(S)
NR 222  Native Tree and Shrub Identification 3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Agricultural Environmental Science Certificate of Achievement
- Agricultural Environmental Science A.S. Degree
- Agricultural Sciences A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Landscape and Park Maintenance Certificate of Achievement
- Landscape Design Certificate of Achievement
- Nursery Production Certificate of Achievement
- Soil Science A.S. Degree

NR 222 pulled for discussion by T. Guy who questioned the 1998 edition of Peterson Field Guide to Western Trees as the most recent textbook available, noting that a Barnes and Noble’s search revealed a 2015 western tree guide. B. Adams noted that sometimes a specific authored textbook might be the best for that discipline. L. Senechal recommended working with CurricUNET to address the issue to better utilize the text field, possibly by adding a compound field requesting the most current preferred addition "to date" with an explanation why the faculty prefers a particular textbook.

With the approval of the committee, B. Adams and L. Senechal offered to connect with T. Gravatt to clarify the preferred text and then follow up with a notification of any changes on the October 9, 2018 agenda for documentation purposes.

M/S/U (S. CASSIDY, P. MENDEZ) to MODIFY NR 222

NEW COURSES:
(None)

DE (Distance Education) Only Proposals

ENGL 161  Film Appreciation 3
Effective: Spring 2019
MODIFY: DE modalities only
Rationale: English department is updating all courses to be able to be taught both online and in a hybrid format.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

ENGL 161 pulled for discussion by T. Guy who referred back to previous conversations on distance educations (DE) where 1-99 percent of the hybrid course could be done face-to-face and questioned why this course was limited to a 50/50 percent ratio.

H. Townsend mentioned that D. Gilbert, may be unfamiliar with the 1-99 present hybrid ratio. B. Adams and division representative, C. Howard, will verify with D. Gilbert in changing the DE to reflect the 1-99
percent look. B. Adams noted that a notification of changes will be added to the October 9, 2018 agenda for documentation purposes.

J. Zellet, referring to the block scheduling aspect, noted that the committee needs to remember we can’t schedule classes in such a way that it destroys the student’s capability to enroll in more than six units or affects financial aid.

\textit{M/S/U (L. Senechal, P. Mendez) to ADOPT DE for ENGL 161}

\section*{VII. PROGRAM NOTIFICATION AGENDA}

\textbf{Program Activity}

(None)

\textbf{CCCCO Program Approvals: New/Substantial Change}

(None)

\textbf{Regional Consortium CTE Program Approvals: New/Substantial Change}

(None)

\textbf{ACCJC Program Approvals: New/Substantial Change}

(None)

\textbf{ACCJC DE Substantive Change Proposal Needed}

(None)

\textbf{Program learning outcomes for the following programs were modified in CurricUNET}

(None)

\section*{VIII. PROGRAM CONSENT AGENDA}

(None)
IX. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval  
(Formerly the CCC-501)

ADOPT

AGRICULTURE SCIENCE CERTIFICATE PROGRAM

Certificate of Achievement: Agriculture Science

Effective: Upon CCCCO and ACCJC Approval

ADOPT

Rationale: This certificate is being added to reflect and recognize student achievement in the Agriculture and Environmental Science Division. This will also allow the department to capture students who have completed these classes across all program areas.

Certificate of Achievement: Agriculture Science pulled for discussion by T. Guy noticed the similarities between the Certificate of Achievement in Agriculture Science, the A.S. Degree in Agricultural Environmental Science, and the Certificate of Achievement in Agricultural Environmental Science. T. Guy reviewed the justification for this new program, stating, “This certificate is being added to reflect and recognize student achievement in the Agriculture and Environmental Science Division. This will also allow the department to capture students who have completed these classes across all program areas.” T. Guy questioned the benefits of having a 12 unit certificate that you could get halfway through and is this part of the thinking we want to go into.

J. Zellet mentioned that in CTE areas there could be a logical reason for putting together stackable certificates, which would constitute exit points. J. Zellet continued that if you notice you have a whole certificate or degree and notice that your students are repeatedly reaching employability before completing those awards, you have an exit point in which you can seal-the-deal. If you students are employable, they can come back and continue to the next level.

B. Adams notified the committee that it lost quorum and would not be able to vote on the Certificate of Achievement: Agriculture Science at this point and that the award will be added to the October 9, 2018 agenda.

M/S (S. Cassidy, T. Guy) to ADOPT CERTIFICATE OF ACHIEVEMENT: AGRICULTURE SCIENCE

CERTIFICATE OF ACHIEVEMENT: AGRICULTURE SCIENCE WITHDRAWN by division representative, J. Haynes, thereby removing it from the agenda for consideration.

Application for Approval - New Noncredit Programs - Requires CCCCO Approval  
(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval  
(Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

**COMPUTER PROGRAMMING SPECIALIST PROGRAM**
Certificate of Achievement: Computer Programming Specialist
Effective: Upon CCCCO Approval (Summer 2019)
Rationale: Total units

**MODIFY:**

<table>
<thead>
<tr>
<th>COMPUTER PROGRAMMING SPECIALIST PROGRAM</th>
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<tbody>
<tr>
<td>Certificate of Achievement: Computer Programming Specialist</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
</tr>
<tr>
<td>Rationale: Updating award to reflect course unit change for CSCI 274.</td>
</tr>
<tr>
<td><strong>M/S/U (P. MENDEZ, T. AKERS-PORTER) to MODIFY CERTIFICATE OF ACHIEVEMENT: COMPUTER PROGRAMMING SPECIALIST</strong></td>
</tr>
</tbody>
</table>

**GENERAL STUDIES WITH EMPHASIS PROGRAM**
A.A. Degree: General Studies, Emphasis in Humanities
Effective: Upon CCCCO Approval (Summer 2019)
Rationale: Award is being updated to reflect recent course inactivations.

**MODIFY:**

<table>
<thead>
<tr>
<th>GENERAL STUDIES WITH EMPHASIS PROGRAM</th>
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<tbody>
<tr>
<td>A.A. Degree: General Studies, Emphasis in Humanities</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
</tr>
<tr>
<td>Rationale: Award is being updated to reflect recent course inactivations.</td>
</tr>
<tr>
<td><strong>M/S/U (P. MENDEZ, T. AKERS-PORTER) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN HUMANITIES</strong></td>
</tr>
</tbody>
</table>

INACTIVATIONS:

(Non)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

**ETHNIC STUDIES PROGRAM**
Skills Recognition Award: Ethnic Studies
Effective: Upon BOT Approval (Summer 2019)
Rationale: Award is being updated to reflect recent course inactivations.

**MODIFY:**

<table>
<thead>
<tr>
<th>ETHNIC STUDIES PROGRAM</th>
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<tbody>
<tr>
<td>Skills Recognition Award: Ethnic Studies</td>
</tr>
<tr>
<td>Effective: Upon BOT Approval (Summer 2019)</td>
</tr>
<tr>
<td>Rationale: Award is being updated to reflect recent course inactivations.</td>
</tr>
<tr>
<td><strong>M/S/U (P. MENDEZ, T. AKERS-PORTER) to MODIFY SKILLS RECOGNITION AWARD: ETHNIC STUDIES</strong></td>
</tr>
</tbody>
</table>

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(Non)

X. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. **Articulation:** C-ID Newsletter (Summer 2018), ASSIST Development Update
   L. Senechal
   FAQ and Information on AB705
   L. Senechal mentioned that with AB705, make sure when modifying curriculum you keep in mind those courses and disciplines that are going to need algebra as a prerequisite in a major. L. Senechal reasoned that students may need to demonstrate algebra competency in the upper divisions.

2. **Academic Senate**
   C. Redwing
   No Report
XI. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process (Postponed until the October 9, meeting) B. Adams
2. Expedited Curriculum Approval Guidelines (Postponed until the October 9, meeting) B. Adams

Informational Items

1. AB705 Compliance J. Zellet, L. Maki, J. Abbott
   J. Zellet recommended that the committee go to the College Council website to review the College Council minutes because the charge for the AB705 Task Force was presented and should be posted.

XII. PUBLIC COMMENT

M/S/U(R. CRIPE, L. STEPHAN) to adjourn at 5:17 PM