

Modesto Junior College
Process for Completion of CTE 2-Year Reviews

CTE faculty will review their programs and requisites associated with any courses and/or programs every 2 years, beginning with the fall 2019 semester. CTE faculty and/or appropriate personnel will access the 2-year review forms on the MJC Curriculum Committee website. The Curriculum Manual link contains the 2-year prerequisite review form and the 2-year review form (Section VII – Curriculum Resources). If faculty members/personnel need assistance with prerequisite/corequisite information, they may contact the Instruction Office Curriculum Specialist for a list of courses and/or programs that have prerequisites and/or co-requisites. Faculty and/or appropriate personnel will complete the forms and submit the completed electronic versions to the Instruction Office Curriculum Specialist and the Curriculum Co-Chair via e-mail. The completed forms will be included on the next available Curriculum Committee meeting agenda under the heading - New Business, Informational Item – for informational and documentation purposes.

Reviews for all previous academic year CTE programs and courses are expected to be submitted during the fall semester by October 31.