
Members Absent: P. Brogan, K. Butler, J. Hughes, J. Forte, P. Mendez, M. Neves (ASMJC), N. Sill, Behavioral & Social Sciences Representative (vacant)

Others Present: K. Addington (Administrative Technician)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES October 10, 2017

Review and approval of the October 10, 2017 meeting minutes postponed until the November 7, 2017 meeting.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

ELIC 23 (CCC000586651)
ELIC 33 (CCC000586650)
EMS 313 (CCC0005866530)
EMS 314 (CCC000586652)

Course Activity Report

Several FTECH courses were updated and approved at the September 12, 2017 Curriculum Committee meeting with the effective date of summer 2018 but since the full package of courses and programs are coming through at a later date with an effective date of summer 2019, the previously approved FTECH courses effective for summer 2018 will instead be effective summer 2019. The following FTECH courses now have an approval date of summer 2019:

FTECH 301
FTECH 302
FTECH 303
FTECH 304
FTECH 305
FTECH 306

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

At the September 12, 2017 Curriculum Committee meeting a motion was approved to allow for departments to use the P/NP Only progress indicator for non-credit courses. All departments were notified of the motion and some decided to keep their courses as non-graded while others have approved the implementation of the new policy for their non-credit courses. The following non-credit courses have had their grading policy changed in CurricUNET, Datatel, and the 2018-2019 catalog from non-graded to P/NP only:

- ELW 901
- ELW 902
- ELW 903
- ELW 904
- ELW 905
- ELW 906
- MATH 911
- MATH 912
- MATH 913
- MATH 921
- MATH 922
- MATH 923
- MATH 924
- MUSE 861
- MUSE 871
- PEA 800
- WKFSK 810

MUSA 144

**Guitar 4**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Upon Curriculum Committee approval  
**MODIFY:** CLOs  
**Rationale:** MUSA 144 came through as a course update proposal on October 10, 2017. The outcomes were also modified but the October 10, 2017 agenda did not reflect that the outcomes had changed. This information is here for the purpose of the record.

1. Apply the proper intermediate-to-advanced Left Hand fingering to classical guitar and/or flamenco intermediate-to-advanced works.
2. Execute adequate Right hand techniques to classical and/or flamenco intermediate-to-advanced works.
3. Perform proper left-hand chord formations in a while following a jazz chart.
4. Execute a proper right-hand accompaniment pattern while following a jazz chart.
5. Be able to read music notation on any position.

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>UNIT(S)</th>
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<tbody>
<tr>
<td>AP 150</td>
<td>Integrative Anatomy and Physiology</td>
<td>5</td>
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<tr>
<td></td>
<td><strong>CCCCO Proposal Type:</strong> Inactivation</td>
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<td><strong>Effective:</strong> Summer 2018</td>
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<td></td>
<td><strong>INACTIVATE</strong></td>
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<td><strong>Rationale:</strong> Enrollment in this course is too small to justify it being offered in the future. Furthermore, the programs that use to require this course have changed their requirements rendering this course obsolete.</td>
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<td><strong>Program Impact:</strong></td>
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<td></td>
<td>- CSU General Education Pattern Certificate of Achievement</td>
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<td></td>
<td>- General Studies, Emphasis in Natural Sciences A.A. Degree</td>
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<td></td>
<td>- IGETC Pattern Certificate of Achievement</td>
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<td></td>
<td>- MJC-GE Pattern</td>
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<td></td>
<td>- Respiratory Care A.S. Degree</td>
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<td></td>
<td><strong>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE AP 150</strong></td>
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<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credit Hours</td>
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<tr>
<td>AUTEC 289</td>
<td>Principles of Power Mechanics/Small Engines</td>
<td>3</td>
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<tr>
<td></td>
<td>Rationale: Course is no longer being offered. AUTEC 289 is cross listed with AGM 289. AGM 289 is staying active but the cross listed course, AUTEC 289, will be inactivated.</td>
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<td></td>
<td>Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<td>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE AUTEC 289</td>
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<td>CMPET 302</td>
<td>Introduction to Industrial Networking</td>
<td>1</td>
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<tr>
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<td>Rationale: Course is no longer being offered.</td>
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<td>Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<td>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE CMPET 302</td>
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<td>FREN 51</td>
<td>Introductory French 1</td>
<td>3</td>
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<td>Rationale: Course has not been taught in several semesters and the department does not have faculty to teach it.</td>
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<td>Program Impact: - General Studies, Emphasis in Humanities A.A. Degree - MJC-GE Pattern</td>
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<td>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE FREN 51</td>
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<td>FREN 52</td>
<td>Introductory French 2</td>
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<td>Rationale: Course has not been taught in several semesters and the department does not have faculty to teach it.</td>
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<td>Program Impact: - General Studies, Emphasis in Humanities A.A. Degree - MJC-GE Pattern</td>
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<td>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE FREN 52</td>
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<td>PEC 172</td>
<td>Lifeguard Training</td>
<td>1</td>
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<td>Rationale: This course has not been taught in a number of years and there are no plans on teaching it in the near future.</td>
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<td>Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<td>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE PEC 172</td>
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MODIFICATIONS:

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<tr>
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<th>Course Title</th>
<th>CCCC Proposal Type:</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>C-ID Status:</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
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<tr>
<td>AGM 215</td>
<td>Machinery Management</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Field trips, typical assignments, methods of instruction, textbooks</td>
<td>(None)</td>
<td>(None)</td>
<td>Maintaining fee of $10.00</td>
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<td>(None)</td>
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<td>Advanced Heavy Equipment Technician Certificate of Achievement</td>
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<td>Course update for periodic review.</td>
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<td>ANSC 220</td>
<td>Dairy Industry/Dairy Science</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Outcomes, objectives, content, typical assignments, methods of evaluation, textbooks</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>Approved for: (C-ID AG-AS 112 L)</td>
<td>Approved for: (C-ID AG-AS 112 L)</td>
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<td>M/S/U (L. MILLER, S. CASSIDY)</td>
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BUSAD 50  Business Computations
CCCO Proposal Type: Substantial
Effective: Summer 2018

MODIFY: Advisory, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills, credit status (CB04)

Rationale: Course is being modified to fill the "Financial Management & Budgeting" requirement for the Retail Management Certificate. This will allow RMC to be taught fully online. In addition, these modifications will make this course more current and facilitate student skills acquisition to meet industry needs.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualify by placement through the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 19 or MATH 20 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Not transferable
C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Accounting Clerk Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Entry-level Bookkeeper Skills Recognition Award (In process)
- Office Administration Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement

M/S/U (L. MILLER, S. CASSIDY) to MODIFY BUSAD 50

H. Duarte, referring to Methods of Evaluation (MOE), item #1 “Midterm exams including short essay”, questioned how short essays are evaluated in a math class. In response, committee members suggested that short essays could be tied into business scenarios, requirements for the Retail Management Certificate, or in the analyzing of financial information to make business decisions. Per technical review comments, B. Salerno approved shortening Methods of Instruction (MOI), items #2 and #4, as well as removing reference to “Canvas” from textbooks “Other” section.

BUSAD 50 pulled for discussion by M. Garcia who requested adding MATH 19 (the accelerated version of MATH 20) to the advisory for BUSAD 50. Division representative, B. Salerno approved the request.

M/S/U (T. AKERS-PORTER, A. PEEK) to MODIFY REQUISITES for BUSAD 50

M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for BUSAD 50
| Course   | Title                                                                 | Units | CCCCO Proposal Type | Effective      | MODIFY: | Rationale                                    | Enrollment Restrictions                                                                 | Distance Education Status | Materials Fee Status | Articulation Status | C-ID Status | General Education Status | Program Impact                                                                 |
|----------|-----------------------------------------------------------------------|-------|---------------------|----------------|---------|---------------------------------------------|----------------------------------------------------------------------------------------|---------------------------|---------------------|----------------------|-------------|--------------------------|---------------------------------------------------------------------------------
| ELTEC 212 | Digital Principles and Circuits                                       | 3     | Non-Substantial     | Summer 2018    | Typical assignments | Required periodic review and update of contents.                                      | Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208 and satisfactorily complete MATH 30 or qualification by the MJC assessment process. | (None)                    | Maintaining fee of $36.00 | Transfers to CSU   | (None)      | (None)                   | - Computer Electronics A.S. Degree                                                |
|          |                                                                       |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          | - Computer Electronics Certificate of Achievement                                |
|          |                                                                       |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          | - Industrial Electronics A.S. Degree                                               |
|          |                                                                       |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          | - Industrial Electronics Certificate of Achievement                                |
|          |                                                                       |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          | - Maintaining fee of $36.00                                                     |
| M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 212 |                                                               |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          |                                                                        |
| M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for ELTEC 212 |                                                               |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          |                                                                        |
| M/S/U (T. AKERS-PORTER, R. CRIPES) to MAINTAIN FEE for ELTEC 212 |                                                               |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          |                                                                        |
| ELTEC 223 | Industrial Electrical Components and Control Devices                 | 3     | Non-Substantial     | Summer 2018    | Typical assignments, methods of evaluation | Required course review and update.                                                    | Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208. | (None)                    | (None)               | Transfers to CSU   | (None)      | (None)                   | - Electrician Certificate of Achievement                                          |
|          |                                                                       |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          | - Electro-Mechanic Certificate of Achievement                                    |
|          |                                                                       |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          | - Industrial Electronics Certificate of Achievement                                |
|          |                                                                       |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          | - Industrial Electronics A.S. Degree                                               |
|          |                                                                       |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          | - Maintenance Operator Skills Recognition Award                                   |
| M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 223 |                                                               |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          |                                                                        |
| M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for ELTEC 223 |                                                               |       |                     |                |         |                                             |                                                                                        |                           |                     |                      |             |                          |                                                                        |
ELTEC 320

Electrical Safety

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Textbooks
Rationale: Required periodic review and update of content.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Electrical Installer Skills Recognition Award
- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement
- Maintenance Machinist 2 Certificate of Achievement

M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 320

ELTEC 321

Photovoltaic Systems

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Advisory, materials fee, description, typical assignments, methods of instruction, textbooks, requisite skills
Rationale: Course update for periodic review. Advisory has been removed.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ELTEC 208; Removing: (A)
Before enrolling in this course, students are strongly advised to satisfactorily complete AGM 225 or satisfactorily complete ELTEC 229.
Distance Education Status: (None)
Materials Fee Status: Removing fee of $100.25
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 321

L. Miller referenced the all capitals in “OFF-Grid” in the course description. After doing some research, L. Miller recommended editing the word to read “Off-Grid” which, with the approval of the committee, was changed at the meeting with the understanding the modification would be verified with the division representative, A. De Angelis.

M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for ELTEC 321

ELTEC 321 pulled for discussion by R. Cripe who requested the material fees be removed from ELTEC 321. E. Turner noted that due to the course being moved off-site and funded differently a materials fee is no longer required.

M/S/U (R. CRIBE, E. TURNER) to REMOVE FEE for ELTEC 321
LIBR 100  Research Methods & Media Literacy  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Title, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks
Rationale: Updating objectives and content to align more closely with CSU-Area E, as information literacy courses will be acceptable for Area E effective fall 2018.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or ELIC 151 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE D2); Requesting: (CSU-GE: E)
Program Impact:
- General Studies, Emphasis in Language and Rationality A.A. Degree
M/S/U (L. MILLER, S. CASSIDY) to MODIFY LIBR 100
M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for LIBR 100
M/S/U (L. MILLER, T. AKERS-PORTR) to MAINTAIN DE for LIBR 100
M/S/U (E. LUCAS, A. PEEK) to MODIFY PLACEMENT of LIBR 100 on GE PATTERN(S)

MATH 171  Calculus: First Course  4
CCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Prerequisites, requisite skills
Rationale: To remove MATH 121 and MATH 122 as prerequisites, as those courses have been inactivated.
Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 121 and MATH 122 or MATH 161 and MATH 162 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 161 and MATH 162 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC MATH 18A)
C-ID Status: Approved for: (C-ID: MATH 210, MATH 900 S)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)
Program Impact:
- Biological Sciences A.S. Degree
- Chemistry AS-T Degree
- Computer Science AS-T Degree
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Mathematics AS-T Degree
- Physics AS-T Degree
M/S/U (L. MILLER, S. CASSIDY) to MODIFY MATH 171
MSU (L. MILLER, E. LUCAS) to MODIFY REQUISITES for MATH 171
M/S/U (E. LUCAS, A. PEEK) to MAINTAIN PLACEMENT of MATH 171 on GE PATTERN(S)
MICRO 111

**Plagues of Humankind**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Advisory, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks

**Rationale:** This course is being updated for periodic review.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or ELIC 151 or qualification by the MJC assessment process.

**Distance Education Status:** Maintaining: Online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for: (MJC-GE: A)

**Program Impact:**
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY MICRO 111.**

*Per technical review comments, division representative E. Lucas approved modifying Formative Evaluation item #2 to read “Graded discussions”. The edit to Formative Evaluation item #2 was made at the meeting.*

**M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for MICRO 111**

**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for MICRO 111**

**M/S/U (E. LUCAS, A. PEEK) to MAINTAIN PLACEMENT of MICRO 111 on GE PATTERN(S)**

MUSC 126

**Introduction to Music Technology**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Hours, methods of instruction

**Rationale:** Lecture hours of the course need to align with similar course in the program.

**Enrollment Restrictions:** (None)

**Distance Education Status:** Maintaining: Mixed modalities/hybrid

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** Approved for: (C-ID CMUS 100 X)

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**
- Recording Arts Skills Recognition Award

**MUSC 126 pulled for discussion by M. Garcia** who requested clarification on the Methods of Instruction (MOI) item #4. Division representative, E. Maki, approved modifying MOI item #4 to read “Discussion/critique of lab projects in class” for clarification.

**M/S/U (E. MAKI, E. LUCAS) to MODIFY MUSC 126**

**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for MUSC 126**

**M/S/U (R. CRYPE, M. GARCIA) to MAINTAIN PLACEMENT of MUSC 126 on MJC ACTIVITIES**
NURSE 259  
Transition into the RN Role  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Title, prerequisite, LOE, description, outcomes, objectives, content, typical assignments, textbooks, requisite skills  
Rationale: Updating course requisites.  
Enrollment Restrictions: Removing: (P) Satisfactory completion of ANAT 125 and MICRO 101 and PHYSO 101 and ENGL 101; Removing: (L) Enrollment limited to students who are Licensed Vocational Nurses/Licensed Practical Nurses with an active license and IV certification and a score of 62 or greater on the Test of Essential Academic Skills (TEAS); Requesting: (L) Enrollment limited to students who are Licensed Vocational Nurses (LVN)/Licensed Practical Nurses (LPN) and Psychiatric Technicians (PT) with an active license. LVNs and LPNs must have current IV certification. Students must have a Test of Essential Academic Skills (TEAS) score of 427 (62%) or greater. Students must have successfully completed the required prerequisites for the Associate Degree Nursing (ADN) Program; Maintaining: (C) Concurrent enrollment in NURSK 800.  
Distance Education Status: (None)  
Materials Fee Status: Maintaining fee of $222.00  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree  
M/S/U (L. MILLER, S. CASSIDY) to MODIFY NURSE 259  
M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for NURSE 259  
M/S/U (T. AKERS-PORTER, R. CRIPE) to MAINTAIN FEE for NURSE 259

NURSE 273  
Nursing Process: Maternal-Child  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Title, typical assignments, methods of instruction, textbooks  
Rationale: Course title and texts are being updated.  
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who have been accepted into the Associate Degree Nursing program.  
Distance Education Status: Maintaining: Teleclass  
Materials Fee Status: Maintaining fee of $227.00  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree  
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree  
M/S/U (L. MILLER, S. CASSIDY) to MODIFY NURSE 273  
M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for NURSE 273  
M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for NURSE 273  
M/S/U (T. AKERS-PORTER, R. CRIPE) to MAINTAIN FEE for NURSE 273
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
</table>
| RSCR 230 | **Clinical 1**  
CCC CO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Advisory, outcomes, typical assignments, textbooks, requisite skills  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in RSCR 220; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AP 150.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Respiratory Care A.S. Degree  
**M/S/U (L. MILLER, S. CASSIDY) to MODIFY RSCR 230**  
**M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for RSCR 230** |
| RSCR 240 | **Advanced Cardiopulmonary Physiology**  
CCC CO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Typical assignments, methods of instruction, textbooks  
Rationale: Course due to be reviewed for accuracy and updated.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 222 and RSCR 224; Maintaining: (L) Enrollment limited to students who are accepted into the Respiratory Care Program.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Respiratory Care A.S. Degree  
**M/S/U (L. MILLER, S. CASSIDY) to MODIFY RSCR 240**  
**M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for RSCR 240** |
THETR 100

Introduction to Theatre Arts
CCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Description, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC DRAMA 10)
C-ID Status: Approved for: (C-ID THTR 111)
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Design & Technical Theatre Skills Recognition Award
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Theatre AA-T Degree
- Theatre A.A. Degree

M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 100
L. Miller recommended stylistic revisions to the course description; T. Guy provided information for a new 2016 11th edition textbook. Course description modifications and the textbook update were made at the meeting with the approval of the division representative, T. Guy.

M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for THETR 100

M/S/U (E. LUCAS, A. PEEK) to MAINTAIN PLACEMENT of THETR 100 on GE PATTERN(S)

THETR 114

Script Analysis
CCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: DE modalities, typical assignments, methods of evaluation, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Online; Requesting: mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID THTR 114)
General Education Status: Approved for: (MJC-GE: C)
Program Impact:
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- Theatre Arts AA-T Degree

THETR 114 pulled for discussion by T. Guy who referred to M. Garcia who requested clarification on Methods of Instruction item #4 “Attendance at live productions” in regards to field trips. B. Adams noted live productions could be on the MJC campus or as an off-campus field trip. No modifications were made at the meeting.

M/S/U (E. MAKI, E. LUCAS) to MODIFY THETR 114

THETR 114 pulled for discussion by T. Guy who noted that the Hybrid modality is missing approximate percentages. Questions arose regarding explanation/clarification for the oral presentations and group projects included in question #3.

M/S/withdrawn (L. MILLER, A. PEEK) motion withdrawn by division representative, T. Guy so THETR 114 could be “held for changes”, the Distance Education (DE) online modality updated, and THETR 144 placed on the November 7, 2017 agenda for DE only approval.

M/S/U (E. LUCAS, A. PEEK) to MAINTAIN PLACEMENT of THETR 114 on GE PATTERN(S)
### THETR 133

**Rehearsal and Performance 1**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Outcomes  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (L) Enrollment limited to students who successfully pass audition process.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Approved for: ([C-ID THTR 191](#))  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
- Theatre A.A. Degree  
- Theatre Arts AA-T Degree  
- Theatre Performance Skills Recognition Award  
**M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 133**  
**M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for THETR 133**  
**M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of THETR 133 on MJC ACTIVITIES**

### THETR 134

**Rehearsal and Performance 2**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Outcomes  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (L) Enrollment limited to students who successfully pass audition process.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Approved for: ([C-ID THTR 191](#))  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
- Theatre A.A. Degree  
- Theatre Arts AA-T Degree  
- Theatre Performance Skills Recognition Award  
**M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 134**  
**M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for THETR 134**  
**M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of THETR 134 on MJC ACTIVITIES**
THETR 135  Rehearsal and Performance 3  2
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: LOE, field trips, description, objectives, methods of instruction, textbooks, requisite skills
Rationale: Course update for periodic review.
Enrollment Restrictions: Removing: (L) Enrollment limited to successful audition process and get cast in a role; Requesting: (L) Enrollment limited to students who successfully pass audition process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID THTR 191)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Theatre Arts AA-T Degree

THETR 135 pulled for discussion by M. Garcia who requested clarification on the Formative and Summative Evaluations only listing one item each. T. Guy explained the structure of the Rehearsal and Performance course series, which justified the number of evaluations. No modifications were made at the meeting. L. Miller expressed her concerns with articulation regarding such “Family” type courses and inquired how they benefit transfer students. T. Guy noted it would depend on the student’s objective.

M/S/U (E. MAKI, T. AKERS-PORTE) to MODIFY THETR 135
M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for THETR 135
M/S/U (R. CRipe, M. GARCIA) to MAINTAIN PLACEMENT of THETR 135 on MJC ACTIVITIES

THETR 136  Rehearsal and Performance 4  2
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: LOE, field trips, description, outcomes, methods of instruction, requisite skills
Rationale: Course update for periodic review.
Enrollment Restrictions: Removing: (L) Enrollment limited to students who successfully pass the audition process and get cast in a role; Requesting: (L) Enrollment limited to students who successfully pass audition process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID THTR 191)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Theatre Arts AA-T Degree

M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 136
M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for THETR 136
M/S/U (R. CRipe, M. GARCIA) to MAINTAIN PLACEMENT of THETR 136 on MJC ACTIVITIES
THETR 159

Rehearsal and Performance in Musical Theatre

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Outcomes, typical assignments, methods of instruction, methods of evaluation

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who successfully pass audition process.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: Approved for: (C-ID THTR 191)

General Education Status: Approved for: (MJC Activities)

Program Impact:
- Theatre A.A. Degree

M/S/U (L. MILLER, S. CASSIDY) to modify THETR 159
M/S/U (L. MILLER, E. LUCAS) to maintain requisites for THETR 159
M/S/U (R. CRIP, M. GARCIA) to maintain placement of THETR 159 on MJC Activities

NEW COURSES:

AGM 216

Agriculture Occupational Safety

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval

ADOPT

Rationale: Safety in the workplace is of utmost importance. In addition local industry has contacted the Ag Department several times asking us to offer training and certification in Forklift and OSHA 10/30.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Basic Heavy Equipment Technician Certificate of Achievement

M/S/U (L. MILLER, S. CASSIDY) to adopt AGM 216

Division representative, J. Haynes, requested the course title for AGM 216 be changed from “Occupational Health and Safety” to “Agriculture Occupational Safety”. There were no other changes made to AGM 216. The course title was updated at the meeting with the approval of the Curriculum Committee.

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)
Regional Consortium CTE Program Approvals: New/Substantial Change
(None)

ACCJC Program Approvals: New/Substantial Change
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA
(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)
(No)ne

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)
(No)ne

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)
(No)ne

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>UNITS</th>
<th>MODIFIED:</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGRICULTURAL MECHANICS PROGRAM</td>
<td></td>
<td>MODIFY:</td>
</tr>
<tr>
<td>Certificate of Achievement: Basic Heavy Equipment Technician</td>
<td>18 (Previously 16)</td>
<td></td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2018)</td>
<td></td>
<td>Rationale: AGM 214 is being replaced by a newly proposed course, AGM 216.</td>
</tr>
<tr>
<td>MODIFIED: Total units, PLOs, required courses</td>
<td></td>
<td>M/S/U (R. CRIPES, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT: BASIC HEAVY EQUIPMENT TECHNICIAN</td>
</tr>
</tbody>
</table>
MODIFY: EARTH SCIENCES PROGRAM
A.S. Degree: Earth Sciences
Effective: Upon CCCCO Approval (Summer 2018)
MODIFY: Elective courses
Rationale: Award is being updated to reflect the removal of courses that have been recently inactivated.
M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.S. DEGREE: EARTH SCIENCES

MODIFY: HUMANITIES PROGRAM
A.A. Degree: General Studies, Emphasis in Humanities
Effective: Upon CCCCO Approval (Summer 2018)
MODIFY: Required courses
Rationale: Updated award to reflect removal of FREN 51 and 52 as they are being inactivated.
M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN HUMANITIES

MODIFY: LANGUAGE AND RATIONALITY PROGRAM
A.A. Degree: General Studies, Emphasis in Language and Rationality
Effective: Upon CCCCO Approval (Summer 2018)
MODIFY: Required courses
Rationale: Award is being updated to reflect the removal of recently inactivated courses.
M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN LANGUAGE AND RATIONALITY

MODIFY: LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
A.S. Degree: Logistics and Supply Chain Management
Effective: Upon CCCCO Approval (Summer 2018)
MODIFY: Elective courses
Rationale: Removing SUPR 351 as it is being inactivated and replacing with the BUSAD 351 cross listed course.
M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.S. DEGREE: LOGISTICS AND SUPPLY CHAIN MANAGEMENT

MODIFY: LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
Certificate of Achievement: Logistics And Supply Chain Management
Effective: Upon CCCCO Approval (Summer 2018)
MODIFY: Elective courses
Rationale: Replacing SUPR 351 with the cross listed course BUSAD 351 as SUPR 351 is being inactivated.
M/S/U (R. CRIPE, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT

MODIFY: NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM
A.S. Degree: Nursing: LVN to ADN (RN) Advanced Placement Pathway
Effective: Upon CCCCO Approval (Summer 2018)
MODIFY: Program requirements, prerequisites, award footer, total units
Rationale: Pathway is being updated to reflect the title change for NURSE 273, and prerequisite changes.
M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY

MODIFY: RESPIRATORY CARE PROGRAM
A.S. Degree: Respiratory Care
Effective: Upon CCCCO Approval (Summer 2018)
MODIFY: Prerequisites, total units
Rationale: AP 150 is set to be inactivated. For this reason, AP 150 is being removed from the prerequisite requirements.
M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.S. DEGREE: RESPIRATORY CARE
MODIFY:

RETAIL MANAGEMENT (WAFC) PROGRAM
Certificate of Achievement - Retail Management (WAFC) 24-28 (Previously 25-28)
Effective: Upon CCCCO Approval (Summer 2018)
MODIFY: Required courses
Rationale: Addition of the BUSAD 50 course as an option will allow our Retail Management Certificate to be offered in a fully online format which is desirable for the students currently working in the retail industry.

M/S/U (R. CRIPE, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT - RETAIL MANAGEMENT (WAFC)

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

ADOPT:

BOOKKEEPING PROGRAM
Skills Recognition Award: Entry-level Bookkeeper 14
Effective: Upon BOT Approval
ADOPT:
Rationale: This skills recognition will be targeted for students who wish to obtain job skills for an entry-level position in bookkeeping.

M/S/U (R. CRIPE, E. LUCAS) to ADOPT SKILLS RECOGNITION AWARD: ENTRY-LEVEL BOOKKEEPER

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter (Sept.) L. Miller
   Items covered are listed in the Articulation link above.

2. Academic Senate S. Circle
   Items covered are listed in the Academic Senate link above.

X. UNFINISHED BUSINESS

Action Items

   B. Adams noted that with a new Vice President of Instruction (J. Hamilton), the Curriculum Review Process could be brought back at the November 7, 2017 meeting.
2. **Comparable Courses Workgroup**

   **Approved Motion: Review of Curriculum for Quality and Currency**

   **Comparable Course Criteria – 10.24.17 draft**

   L. Miller reviewed the latest revisions to the Comparable Course Criteria document. L. Miller noted the addition of the “OR (Course updates only) One course currently articulated with a CSU and/or UC” statement she added to levels 100-199 and 200-299.

   Discussion ensued covering:
   - That some courses don’t fall within the parameters of the document and a process to address them would be needed
   - Articulation to a California State University (CSU) and/or University of California (UC)
   - Struggles with comparable courses that don’t exist or no-longer apply to the course
   - Needs and expectations of the students for transferable courses
   - Courses that don’t count towards a Major
   - Courses that apply to a Major versus courses that are good for the student
   - Upper division courses versus lower division courses
   - First-of-their-kind innovated courses
   - Courses that meet General Education Area C

   **M/S/U (R. CRIPÉ, A. PEEK) to end the discussion and to send it back to a workgroup to get more clarification from all the different parties that are being affected. (2/3 majority votes required)**

   **Motion Passed:**
   - 15 AYES
   - 0 NAYS
   - 0 ABSTENTION

   **M/S/Withdrawn (T. GUY, A. PEEK) to create a new comparable course workgroup.**

   Discussion ensued.

3. **CTE 2-Year Reviews**

   **B. Adams**

   - **CTE 2-Year Review Form – 10.10.17 draft**
   - **CTE 2-Year Review Form for Prerequisites – 10.10.17 draft**

   B. Adams reviewed the goal for the CTE 2-Year Review documents and requested that the committee members continue to discuss the CTE 2-Year Review documents with their Career Technical Education (CTE) faculty and e-mail her any comments or suggestions.

4. **Code Alignment Project** (Postponed until the November 21, 2017 meeting)

   **L. Miller**

5. **Proposal to Create ARBC Prefix** (Postponed until the November 7, 2017 meeting)

   **J. Daly**

6. **2018-2019 Catalog Pathways**

   **Committee Members**

   Committee member discussion/recommendations included:
   - T. Akers-Porter recommended that “or qualification by the MJC assessment process” be replaced with “or qualification by the MJC placement process” because of the change to Multiple Measures.
   - S. Cassidy recommended a check box be added for the IB Exam under the “Reading” and “Writing” on page 112 under Earn an Associate’s degree: #3
   - A. Peek questioned why verbiage of “Score of 3, 4, or 5” and not “Score of at least 5 or higher”
   - L. Miller requested direction from Literature and Language Arts on IB Exam scoring and in determining which exams apply

   B. Adams suggested that the document be updated with the committee’s recommendations for review at the November 7, 2017 meeting.
Informational Items

1. Guided Pathways

J. Hamilton was not present at meeting.

XI. NEW BUSINESS

Action Items

(No information)

Informational Items

1. CCCCQ First Friday Update

B. Adams noted the topics included in the CCCCQ First Friday Update for October which included:

- Guided Pathways Workshops
- Credit Course Certification
- Basic Skills Initiative
- Curriculum Inventory 2.0

XII. PUBLIC COMMENT

E. Lucas asked if the next meeting was on the first Tuesday of November, not the second Tuesday. B. Adams noted that due to this year’s holiday schedule and semester finals the November Curriculum Committee meetings will be on the first (7th) and third (21st) Tuesdays in November, instead of the typical second and fourth Tuesdays.

M/S/U (E. MAKI, E. LUCAS) to adjourn at 4.55PM