I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with the request from E. Maki to accommodate guests.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of September 26, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

<table>
<thead>
<tr>
<th>C-ID Descriptor</th>
<th>MJC Course(s)</th>
<th>Approval Effective</th>
<th>Expiration Date</th>
<th>Date Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 190</td>
<td>BIO 101</td>
<td>(Null)</td>
<td>(Null)</td>
<td>(Null)</td>
</tr>
<tr>
<td>PHS 100</td>
<td>HE 110</td>
<td>Conditional</td>
<td>9/1/2018</td>
<td>(Null)</td>
</tr>
<tr>
<td>PHS 103</td>
<td>HE 115</td>
<td>(Null)</td>
<td>(Null)</td>
<td>(Null)</td>
</tr>
</tbody>
</table>

* At the time of agenda production, C-ID2, the new C-ID system released over the summer, was not reporting the “null” values listed above which could be found in the previous system. These are important values for record-keeping. It is unclear as to whether they are not going to be a feature in C-ID2, or whether the interface is merely not yet showing them.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

*Hearing no objections, the following course changes were approved.*

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Effective</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLDDV 111</td>
<td>Health, Safety, and Nutrition</td>
<td>Summer 2018</td>
<td>Course was approved by the Curriculum Committee on September 26, 2017 with the recommendation that the Distance Education Teleclass question be answered more appropriately. B. Adams worked with L. Stephan to modify the answer to read: “Students are able to ask questions during the class period via satellite and receive feedback/answers from the instructor. The off-site students have the ability to participate in the real-time discussions which will enable them to meet the course learning outcomes.” This information is here for the purpose of the record.</td>
</tr>
</tbody>
</table>

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOL 171XAB</td>
<td>Geology Field Studies</td>
<td>Summer 2018</td>
</tr>
<tr>
<td>GEOL 174</td>
<td>Geology Summer Field Studies</td>
<td>Summer 2018</td>
</tr>
<tr>
<td>HUMSR 40</td>
<td>Independent Living Skills &amp; Activities</td>
<td>Summer 2018</td>
</tr>
</tbody>
</table>

**Program Impact:**
- Earth Sciences A.S. Degree

M/S/U (L. MILLER, E. MAKI) to INACTIVATE GEOL 171XAB

M/S/U (L. MILLER, E. MAKI) to INACTIVATE GEOL 174

M/S/U (L. MILLER, E. MAKI) to INACTIVATE HUMSR 40
SPAN 45XABC  Practical Spanish for the Professions  0.5-3
CCCCO Proposal Type: Inactivation
Effective: Summer 2018
INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (L. MILLER, E. MAKI) to INACTIVATE SPAN 45XABC

SUPR 106  Group & Organizational Communication  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2018
INACTIVATE
Rationale: This course is cross listed with COMM 106. This inactivation is only for the SUPR 106 course as COMM 106 is still being offered.
Program Impact:
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement
- Supervisory Management In Public Safety Skills Recognition
M/S/U (L. MILLER, E. MAKI) to INACTIVATE SUPR 106

SUPR 351  Elements of Supervision  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2018
INACTIVATE
Rationale: This course is cross listed with BUSAD 351. This inactivation is only for the SUPR 351 course as BUSAD 351 is still being offered.
Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement
M/S/U (L. MILLER, E. MAKI) to INACTIVATE SUPR 351

SUPR 364  Total Quality Management  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2018
INACTIVATE
Rationale: This course is cross listed with BUSAD 364. This inactivation is only for the SUPR 364 course as BUSAD 364 is still being offered.
Program Impact:
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement
M/S/U (L. MILLER, E. MAKI) to INACTIVATE SUPR 364
MODIFICATIONS:

ASTRO 160

Introduction to Modern Astronomy 3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC ESC 40 – pending)
C-ID Status: (None)
General Education Status: Maintaining: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

ASTRO 160 pulled for discussion by M. Garcia who referred to the course assignments being consolidated into one sentence. The committee approved separating the sentence into four items, which is typically seen, with the understanding that the modifications would be verified by E. Lucas and the faculty author.

M/S/U (L. MILLER, S. CASSIDY) to MODIFY ASTRO 160

M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of ASTRO 160 on GE PATTERN(S)

EMS 350

First Responder with Healthcare Provider CPR 3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Methods of instruction
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AP 50 and/or satisfactorily complete MDAST 321.
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of $50.00
Articulation Status: Not transferable; (CC EMS 157)
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

M/S/U (L. MILLER, E. MAKI) to MODIFY EMS 350

M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN REQUISITES for EMS 350

M/S/U (R. CRYPE, L. MILLER) to MAINTAIN FEE for EMS 350
EMS 390

Emergency Medical Technician 1

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018

MODIFY: Materials fee, content, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in EMS 389; Maintaining: (L)
Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare
Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer
level from the American Red Cross. Students must also provide certification of completion of a 40-hour
First Responder course which meets State of California Fire Marshal training level.
Distance Education Status: (None)
Materials Fee Status: Increasing fee from $45.00 to $60.00
Articulation Status: Not transferable; (CC EMS 4)
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Emergency Medical Technician Skills Recognition Award
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (L. MILLER, E. MAKI) to MODIFY EMS 390
M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN REQUISITES for EMS 390
M/S/U (R. CRIPE, L. MILLER) to INCREASE FEE for EMS 390

GEOL 160

Introduction to Geology

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018

MODIFY: DE modalities, outcomes, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Removing: Telecourse; Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID GEOL 100)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (L. MILLER, E. MAKI) to MODIFY GEOL 160
M/S/U (T. AKERS-PORTER, P. MENDEZ) to MODIFY DE for GEOL 160
M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of GEOL 160 on GE
PATTERN(S)
MUSA 141 Guitar 1
CCCGO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Description, outcomes, objectives, content, textbooks
Rationale: Course is being revised to show clear scaffolding as a sequence.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 141
M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 141 on MJC ACTIVITIES

MUSA 142 Guitar 2
CCCGO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Title, prerequisite, advisory, hours, field trips, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Periodic review and revision for compliance and currency.
Enrollment Restrictions: Removing: (P) Satisfactory completion of MUSA 141; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 142
M/S/U (E. MAKI, T. AKERS-PORTE) to MODIFY REQUISITES for MUSA 142
M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 142 on MJC ACTIVITIES
### MUSA 143

**Guitar 3**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Title, prerequisite, advisory, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course catalog description modification, currency and departmental conformity in forms.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MUSA 141; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142.

**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

*M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 143*

*M/S/U (E. MAKI, T. AKERS-PORTER) to MODIFY REQUISITES for MUSA 143*

*M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 143 on MJC ACTIVITIES*

### MUSA 144

**Guitar 4**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Title, prerequisite, advisory, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Catalog description update, currency and course name change.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MUSA 141; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 143.

**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

*M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 144*

*M/S/U (E. MAKI, T. AKERS-PORTER) to MODIFY REQUISITES for MUSA 144*

*M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 144 on MJC ACTIVITIES*
NEW COURSES:

ELIC 143

Advanced Listening and Speaking

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 33 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ELIC 143 and ELIC 153 pulled as a block for discussion by T. Guy who had questions regarding the transferability of the ELIC 143 and ELIC 153 courses. T. Guy referred back to the English as a Second Language (ESL) Program Redesign 2015 presentation, noting the difference in what was initially described as lower division courses verses the courses currently being proposed.

Articulation Officer, L. Miller, voiced her concern regarding the academic value of courses that are proposed as transfer level and which California State University (CSU) would these courses articulate. L. Miller asked the faculty for a rationale as to what major was ELIC 143 and ELIC 153 preparing student. She relayed to the committee the faculty’s rationale for proposing the 100 level courses, as “It is the position of English Language Department that the units from these classes should be made transferable in recognition of and reward for the highly sophisticated linguistic achievement of the students although we understand the opposing view”.

J. Hamilton acknowledged the desire for recognition of the student’s hard work, nonetheless, recommended that issuing a Certificate would be the appropriate way to acknowledge the student’s participation.

Discussion ensued with Communication Studies faculty voicing concerns regarding ELIC 153 mirroring COMM 100’s Fundamentals of Public Speaking class, noting that in the description it states “Introduction to communication theory.” L. Collins added her concern with adding empty units and the maxing out of units for students. B. Adams noted that the rationales for ELIC 143 and ELIC 153 didn’t change from the originally proposed ELIC 43 and ELIC 53 courses and wondered what, if any, content was updated to address the transferability request.

M/S/Withdrawn (P. BROGAN, T. GUY) motion withdrawn by division representative, S. Circle, who will convey the committee’s concerns and recommendations to the faculty author.
ELIC 153  

**Collegiate Listening and Speaking**  

**CCCCO Proposal Type:** New Credit Course  

**Effective:** Upon CCCCO approval  

**ADOPT**  

**Rationale:** The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.  

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ELIC 143.  

**Distance Education Status:** (None)  

**Materials Fee Status:** (None)  

**Articulation Status:** Requesting: CSU  

**C-ID Status:** (None)  

**General Education Status:** Requesting: (CSU-GE: C2)  

**Program Impact:**  

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

---  

ELIC 143 and ELIC 153 pulled as a block for discussion by T. Guy who had questions regarding the transferability of the ELIC 143 and ELIC 153 courses. T. Guy referred back to the English as a Second Language (ESL) Program Redesign 2015 presentation, noting the difference in what was initially described as lower division courses verses the courses currently being proposed.  

Articulation Officer, L. Miller, voiced her concern regarding the academic value of courses that are proposed as transfer level and which California State University (CSU) would these courses articulate.  

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J. Hamilton acknowledged the desire for recognition of the student’s hard work, nonetheless, recommended that issuing a Certificate would be the appropriate way to acknowledge the student’s participation.  

Discussion ensued with Communication Studies faculty voicing concerns regarding ELIC 153 mirroring COMM 100’s Fundamentals of Public Speaking class, noting that in the description it states “Introduction to communication theory.” L. Collins added her concern with adding empty units and the maxing out of units for students. B. Adams noted that the rationales for ELIC 143 and ELIC 153 didn’t change from the originally proposed ELIC 43 and ELIC 53 courses and wondered what, if any, content was updated to address the transferability request.  

---  

M/SWITHDRAWN (P. BROGAN, T. GUY) motion withdrawn by division representative, S. Circle, who will convey the committee’s concerns and recommendations to the faculty author.
ELW 910  English for Citizenship  0

CCCCO Proposal Type: New Non-Credit Course  
Effective: Upon CCCCO approval  

ADOPT  

Rationale: Over the last five years, there has been increased interest and demand from students within our current programs, prospective students in the community, and community organizations to offer a citizenship course.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELW 902 or qualification by the MJC assessment process. 

Distance Education Status: Requesting Mixed modalities/hybrid 

Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact: 
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). 

ELW 910 pulled for discussion by T. Guy who questioned 90 lecture hours for a citizenship course and requested clarification.

S. Circle pointed out that the ELW 910 course teaches the English language through content using the material for citizenship and is more than just a course to prepare a student for the Citizenship Exam. She noted that in researching comparable courses from Glendale College and San Francisco City College that 90 hours was standard for their English language courses. S. Circle noted that ELW 910 is a language course and already has a cohort of students.

Discussion ensued regarding:  
- ELW 910 as a language course verses a citizenship course  
- Breaking down the 90 hours of course time into modules  
- The need for development of a citizenship only course  
- That language is not something that is learned, language is something that is acquired over time  
- Deferring to the content experts in the discipline area, that all the 900 level ELW courses are running at 90 hours, and that ELW 910 is part of the same series of courses  

M/S/U (M. GARCIA, P. MENDEZ) to ADOPT ELW 910  
M/S/U (E. MAKI, T. AKERS-PORTER) to ADOPT REQUISITES for ELW 910  
M/S/U (T. AKERS-PORTER, P. MENDEZ) to ADOPT DE for ELW 910

DE (Distance Education) Only Proposals

MATH 101  Mathematical Ideas and Applications  3  
Effective: Spring 2018  

MODIFY: DE modalities only  

Rationale: A DE update is being proposed to increase accessibility to transfer level courses. 

Distance Education Status: Requesting: Mixed modalities/hybrid 

Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

M/S/U (T. AKERS-PORTER, P. MENDEZ) to ADOPT DE for MATH 101
VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

VII. PROGRAM CONSENT AGENDA

Program learning outcomes for the following programs were modified in CurricUNET

**MODIFY:** CHEMISTRY PROGRAM
A.S.-T Degree: Chemistry 34
Effective: Upon Release of the 2018-2019 Catalog
Rationale: Program Learning Outcomes have been updated.

**M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S.-T DEGREE: CHEMISTRY**

**MODIFY:** CHEMISTRY PROGRAM
A.S. Degree: Chemistry 28
Effective: Upon Release of the 2018-2019 Catalog
Rationale: Program Learning Outcomes have been updated.

**M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S. DEGREE: CHEMISTRY**

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)

(None)
Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(Non)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>BUSINESS ADMINISTRATION PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.S. Degree: Supervisory Management</td>
<td>24-25</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2018)</td>
<td></td>
</tr>
<tr>
<td>Rationale: Updating A.S. degree to show removal of cross listed courses. Replacing SUPR courses with COMM and BUSAD.</td>
<td></td>
</tr>
<tr>
<td>M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S. DEGREE: SUPERVISORY MANAGEMENT</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>BUSINESS ADMINISTRATION PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate of Achievement: Supervisory Management</td>
<td>21-22</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2018)</td>
<td></td>
</tr>
<tr>
<td>Rationale: Updating certificate to reflect removal of cross listed courses. Replacing SUPR with COMM and BUSAD.</td>
<td></td>
</tr>
<tr>
<td>M/S/U (P. MENDEZ, P. BROGAN) to MODIFY CERTIFICATE OF ACHIEVEMENT: SUPERVISORY MANAGEMENT</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.S. Degree: Nursing: Associate Degree Nursing Program (RN)</td>
<td>60-62 (Previously 60)</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2018)</td>
<td></td>
</tr>
<tr>
<td>Rationale: Degree is being updated to reflect the title change for NURSE 272, and to add prerequisite course changes.</td>
<td></td>
</tr>
<tr>
<td>M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>OFFICE ADMINISTRATION PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate of Achievement: Office Support</td>
<td>18-19 (Previously 17-18)</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2018)</td>
<td></td>
</tr>
<tr>
<td>Rationale: Updating award to reflect a new total unit value.</td>
<td></td>
</tr>
<tr>
<td>M/S/U (P. MENDEZ, P. BROGAN) to MODIFY CERTIFICATE OF ACHIEVEMENT: OFFICE SUPPORT</td>
<td></td>
</tr>
</tbody>
</table>

INACTIVATIONS:

<table>
<thead>
<tr>
<th>INACTIVATE:</th>
<th>BUSINESS ADMINISTRATION PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate of Achievement: Professional Selling</td>
<td>21</td>
</tr>
<tr>
<td>Effective: Summer 2018</td>
<td></td>
</tr>
<tr>
<td>Rationale: This certificate is being inactivated because the award no longer meets any local demand.</td>
<td></td>
</tr>
<tr>
<td>M/S/U (P. MENDEZ, P. BROGAN) to INACTIVATE CERTIFICATE OF ACHIEVEMENT: PROFESSIONAL SELLING</td>
<td></td>
</tr>
</tbody>
</table>
Program Changes that do not require Chancellor’s Office Notification/Application for Approval

**INACTIVATE:**

**ADMINISTRATION OF JUSTICE PROGRAM**
Skills Recognition Award: Supervisory Management in Public Safety  
**Effective:** Summer 2018  
**INACTIVATE**
Rationale: Skills Recognition is being inactivated as it is no longer being offered. The award will need to be removed from the 2018-2019 catalog to show accuracy of offerings.

*M/S/U (P. MENDEZ, P. BROGAN) to INACTIVATE SKILLS RECOGNITION AWARD: SUPERVISORY MANAGEMENT IN PUBLIC SAFETY*

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

**IX. STANDING REPORTS**

1. **Articulation:** [C-ID Newsletter (Sept.)](#)  
   L. Miller
   Items covered are listed in the Articulation link above.

2. **Adult Education**  
   P. Mendez
   Items covered are listed in the Adult Education link above.

3. **Academic Senate**  
   S. Circle
   S. Circle’s report covered the MJC Pathway Liberal Studies proposal which initiated substantial conversation which included:
   - J. Hamilton’s clarification of the use of the University Center Model where Modesto Junior College invites various four year colleges and universities to give their upper division courses on the MJC campus and she noted that such partnerships are not exclusive to Brandman University.
   - The Brandman University Proposal – 9.12.17 draft
     - That we take our students and help them get associates degree and then Brandman comes to MJC and offers their upper division classes to our students using our facilities
     - Brandman is interested in offering BA in Liberal Studies with a Multiple Teaching Emphasis degree
   - Some colleges, like College of the Canyons, have their own University Center for this kind of program
   - This program is for early deciders, students who know the career they want
   - The benefit to our students is they could stay at MJC and receive a 4-year degree; potential benefit to MJC and community is graduates stay in the community
   - There would be no cost to MJC and MJC faculty
   - There is the possibility of Title 1 Teacher loan forgiveness for students
   - Students could get a $100.00 per credit scholarship for utilizing the partnership with Brandman University

   Concerns expressed included:
   - Impact on courses that MJC teaches, specifically English and Math
   - How courses are negotiated between MJC and Brandman University (or any other proposed colleges and/or universities)
   - Brandman University recruiting MJC students
   - The overlapping of MJC and Brandman courses being a conflict of interest
   - Out-sourcing MJC courses – the impact on MJC courses
   - The information of the proposed Brandman University draft being designed with more clarity

Other items covered are listed in the Academic Senate link above.
X. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process** (Postponed indefinitely)  
   B. Adams

2. **MJC Certificate & Degree Publications** (Postponed indefinitely)  
   L. Miller

3. **Comparable Courses Workgroup**  
   L. Miller
   
   **Approved Motion: Review of Curriculum for Quality and Currency**

   **Comparable Course Criteria – 09.12.17 draft**

   Conversation continued from previous Curriculum Committee meetings regarding the Comparable Course Criteria draft which covered:
   
   - Looking for articulation opportunities and focusing on expanding articulation rather than chasing data points
   - Lifting the value on the difference between transfer credit and articulated credit
   - Providing tools and support for faculty in the use of ASSIST through trainings and tutorials
   - Concerns that curriculum is not held up as faculty are instructed in the use of ASSIST
   - The recommendation of providing a second version of the draft, based on the committee’s discussion, for consideration at the next Curriculum Committee meeting

4. **CTE 2-Year Reviews**  
   B. Adams
   
   CTE 2-Year Review Form – 10.10.17 draft
   CTE 2-Year Review Form for Prerequisites – 10.10.17 draft

   B. Adams noted that the CTE drafts have been updated per previous discussion and inquired if the committee had received any feedback from their Career Technical Education (CTE) faculty. The CTE 2-Year Review will continue as Unfinished Business at the next meeting allowing time for additional feedback.

5. **Code Alignment Project** (Postponed indefinitely)  
   L. Miller

6. **CSU EO 1100 and CSU-GE:D/IGETC 4 Subareas in CurricUNET**  
   L. Miller

   L. Miller recommended that due to changes in Legacy ASSIST we move forward in requesting curricula (formerly known as Governet) remove the sub-area option for General Education and Transfer requests in CurricUNET.

   **M/S/U (L. MILLER, E. MAKI) to initiate a request with curricula to remove the sub-areas for CSU-GE:D and IGETC 4 Subareas in CurricUNET.**

   B. Adams recommended developing a resource document covering the change of procedure for submitting General Education and Transfer Requests in CurricUNET.

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. **Proposal to Create ARBC Prefix**  
   J. Daly

   B. Adams questioned if the proposal letter submitted by J. Daly to create a new ARBC prefix was discussed with the division faculty. She noted that typically the proposal document is signed by a division faculty member.

   **M/S/U (E. MAKI, L. MILLER) that this memo request come back with another signature signed by a Language Arts faculty.**
2. **2018-2019 Catalog Pathways**

   Committee Members

   B. Adams recommended that the Curriculum Committee review and forward any recommended changes to the University Preparation Pathways page of the 2018-2019 MJC catalog. She noted that 2018-2019 Catalog Pathways will move to Unfinished Business as an action item.

**Informational Items**

1. **Update to Bylaws-Committee Membership**

   B. Adams

   B. Adams noted that the Curriculum Committee Bylaws has been updated, per the motion that was passed at the September 26, 2017 meeting, to reflect the addition to the current membership. T. Guy and the Curriculum Committee welcomed N. Sill as the new Deans’ Cabinet Representative and mentioned that they look forward to her perspective.

2. **Issues/External Submissions**

   H. Townsend/L. Miller

   CCCC COCI 1.5 Update Memo
   Substantive Change Manual: Substantive Change Review and Approval Process
   https://c-id.net/

   H. Townsend updated the committee on the timeline for the approval of courses/programs for the summer 2018 effective date; she noted that 123 courses made the October 2, 2017 submission deadline in CurricUNET for the October 24, 2017 Curriculum Committee meeting and the summer 2018 effective date. H. Townsend mentioned that courses and/or programs would also need to be approved by the Board of Trustees, Chancellor’s Office, and in some cases where awards are new ACCJC in addition to the Curriculum Committee. H. Townsend informed the committee that due to the Accreditation Site Visit the Modesto Junior College Accreditation team are unable to submit Substantive award changes six months preceding the official visit and will need to wait until January 2018 for the results of the approved report before proceeding with submissions. H. Townsend also covered the approval process and variables that may impact the advancement of courses through the curriculum review/approval process.

   B. Adams mentioned some of the different criteria that will be considered to prioritize the courses and/or programs that will make the October 24, 2017 Curriculum Committee meeting.

   H. Townsend noted the importance of course inactivations, units, and title changes. If a course is set to be up for an inactivation approval, has a title or unit change and is attached to an award, the award must also come through for approval by the Curriculum Committee at the same time as the course to ensure accuracy for the upcoming catalog.

3. **Guided Pathways**

   J. Hamilton

   J. Hamilton encouraged faculty to attend the Paving the Path: Work Sessions being held on Friday, October 13, 2017 and October 27, 2017 in the Mary Stuart Rogers Building from 12:00PM-2:00PM.

**XII. PUBLIC COMMENT**

M/S/U (E. MAKI, J. FORTE) to adjourn at 5:00PM