
Members Absent: H. Duarte, J. Haynes, N. Sill

Others Present: K. Addington (Administrative Technician), K. Hey (ELIC), R. Luman (ELIC)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the agenda was approved as amended per the following motions.

M/S (L. MILLER, T. GUY) to make a correction to the agenda by adding an expedited request for summer 2018 to NURSE 52.

M/S (T. GUY, E. LUCAS) to postpone Unfinished Business Informational Item #1 Guided Pathways to the January 23, 2018 Curriculum Committee meeting.

M/S (T. GUY, E. MAKI) to accommodate guests.

II. APPROVAL OF MINUTES

November 7, 2017

Hearing no objections, the minutes of November 7, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCOO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.
Columbia College Course Equivalencies

(Non)

**IV. COURSE CONSENT AGENDA**

(Non)

**V. COURSE DISCUSSION AGENDA**

**INACTIVATIONS:**

(Non)

**MODIFICATIONS/REACTIVATIONS:**

<table>
<thead>
<tr>
<th>UNIT(S)</th>
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<tbody>
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<td>3</td>
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**ASTRO 141**

Introduction to Astrophysics

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2019

**REACTIVATE/MODIFY:** Advisory, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Reactivating course. New student demand for a high level astronomy course with increased physics population.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of PHYS 101 or PHYS 142; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 161 or qualification by the MJC assessment process.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU and UC

**C-ID Status:** (None)

**General Education Status:** Requesting: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**ASTRO 141 pulled for discussion by M. Garcia** who questioned Methods of Instruction (MOI) item #4. Division representative, E. Lucas, recommended removing MOI item #4 “Homework and exam problems that apply familiar principles to novel issues” and editing MOI item #2 to read “Instructor-led discussion of assigned readings in text”, which were approved by the committee.

L. Miller commented that a comparable course does not appear to be offered at a California State University (CSU) and the CSU Fresno course is no longer active. Discussion ensued regarding the articulation of ASTRO 141, differences between articulated credit and transferable credit, and meeting the needs of transferring students as well as non-transferring students.

**M/S/ (E. LUCAS, E. MAKI) to REACTIVATE/MODIFY ASTRO 141**

**M/S/C (T. GUY, A. PEEK) to table ASTRO 141 until a future Curriculum Committee meeting in which the author is able attend.**

**Motion Passed:**


2 *NAYS* (E. Lucas, S. Cassidy)

0 *ABSTENTION*
CSCI 201

General Computer Literacy

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Typical assignments, methods of instruction, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: D2)

Program Impact:
- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Business Administration A.S. Degree
- Business Administration AS-T Degree
- Business Operations Management A.S. Degree
- Computer Applications Specialist Certificate of Achievement
- Computer Network Technician Certificate of Achievement
- Computer Science A.S. Degree
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- International Business Certificate of Achievement
- Landscape Design Certificate of Achievement
- Marketing A.S. Degree
- MJC-GE Pattern
- Retail Management (WAFC) Certificate of Achievement

CSCI 201 pulled for discussion by M. Garcia who noted that the formative and summative evaluations under Methods of Evaluation (MOE) were the same. B. Adams commented that although not typical, it is acceptable. Potential scenarios were given by committee members for matching MOEs.

M/S/U (A. PEEK, P. MENDEZ) to MODIFY CSCI 201

CSCI 201 pulled for discussion by M. Garcia who asked if it was acceptable to have a percentage range for the hybrid modality. B. Adams noted that using a percentage range was acceptable under the Distance Education guidelines.

M/S/U (T. AKERS-PORTER, A. PEEK) to MAINTAIN DE for CSCI 201.

M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of CSCI 201 on GE PATTERN

ELTEC 236

HMI & Industrial Communications

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Objectives, textbooks

Rationale: Required periodic review and update of contents.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ELTEC 232.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Automation Technician Skills Recognition Award

M/S/U (R. CRIPPE, E. LUCAS) to MODIFY ELTEC 236

M/S/U (R. CRIPPE, K. BUTLER) to MAINTAIN REQUISITES for ELTEC 236
MATH 111  
**College Algebra**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Title, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated to meet the needs of transfer level students, including those that may want to transition into the STEM pathway.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Requesting: (C-ID MATH 150)  
**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)  
**Program Impact:**  
- Agricultural Sciences A.S. Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
**M/S/U (R. CRipe, E. Lucas) to MODIFY MATH 111**  
**M/S/U (R. CRipe, K. Butler) to MAINTAIN REQUISITES for MATH 111**  
**M/S/U (R. CRipe, L. Miller) to ADOPT DE for MATH 111**  
**M/S/U (L. Miller, M. Garcia) to MAINTAIN PLACEMENT of MATH 111 on GE PATTERN(S)**

NURSE 52  
**Nurse Assistant**  
**CCCCO Proposal Type:** Substantial  
**Effective:** Summer 2019  
**Expedited!**  
**Rationale for Expedited Approval:** Possible loss of accreditation due to passage of SB 449, which was chaptered on September 25, 2017.  
**MODIFY:** Units, hours, objectives, content, typical assignments, methods of instruction  
**Rationale:** Course update to show change in hours. Senate bill 449 states that this class must have at least 60 contact hours.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to obtain a GED or High School diploma; Maintaining: (L) Enrollment limited to students with no prior felony convictions.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Nurse Assistant Skills Recognition Award  
**M/S/U (R. CRipe, E. Lucas) to MODIFY NURSE 52**  
**M/S/U (R. CRipe, K. Butler) to MAINTAIN REQUISITES for NURSE 52**  
**M/S/U (R. CRipe, K. Butler) to EXPEDITE MODIFICATIONS of NURSE 52**  
At the beginning of the meeting, L. Miller motioned for NURSE 52 to be expedited for summer 2018 due to the possible loss of accreditation due to passage of SB 449, which was chaptered on September 25, 2017. Motion was seconded by T. Guy.
OFADM 256
Introduction to Microsoft Word

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Title, description

Rationale: Name change to reflect software title used in industry. Job announcements list the specific application name and a change in course name will better reflect the identification of software used.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Human Resources Skills Recognition Award
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree

M/S/U (R. CRipe, E. Lucas) to MODIFY OFADM 256
M/S/U (R. CRipe, K. Butler) to MAINTAIN REQUISITES for OFADM 256
M/S/U (R. CRipe, L. Miller) to MAINTAIN DE for OFADM 256

OFADM 259
Introduction to Microsoft Excel

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Title, description

Rationale: Name change to reflect software title used in industry. Job announcements list the specific application name and a change in course name will better reflect the identification of software used.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Human Resources Skills Recognition Award
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Marketing A.S. Degree
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Office Support Certificate of Achievement

M/S/U (R. CRipe, E. Lucas) to MODIFY OFADM 259
M/S/U (R. CRipe, K. Butler) to MAINTAIN REQUISITES for OFADM 259
M/S/U (R. CRipe, L. Miller) to MAINTAIN DE for OFADM 259
OFADM 261

Introduction to Microsoft Access

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Title, description

Rationale: Name change to reflect software title used in industry. Job announcements list the specific application name and a change in course name will better reflect identification of software used.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and satisfactorily complete OFADM 256 and/or satisfactorily complete OFADM 259.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Records Management/Data Entry Specialist Certificate of Achievement

M/S/U (R. CRIP, E. LUCAS) to MODIFY OFADM 261

M/S/U (R. CRIP, K. BUTLER) to MAINTAIN REQUISITES for OFADM 261

M/S/U (R. CRIP, L. MILLER) to MAINTAIN DE for OFADM 261

OFADM 262

Introduction to Microsoft PowerPoint

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Title, description

Rationale: Name change to reflect software title used in industry. Job announcements list the specific application name and a change in course name will better reflect identification of software used.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to demonstrate basic knowledge of computer use and have the ability to keyboard by touch.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Office Support Certificate of Achievement

M/S/U (R. CRIP, E. LUCAS) to MODIFY OFADM 262

M/S/U (R. CRIP, K. BUTLER) to MAINTAIN REQUISITES for OFADM 262

M/S/U (R. CRIP, L. MILLER) to MAINTAIN DE for OFADM 262
RSCR 242  Critical Care Procedures  4.5  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Prerequisite, description, objectives, content, methods of instruction, textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 222 and RSCR 224 and MICRO 101; Maintaining: (L) Enrollment limited to students who are accepted into the Respiratory care Program.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Respiratory Care A.S. Degree  
M/S/U (R. CRIBE, E. LUCAS) to MODIFY RSCR 242  
M/S/U (R. CRIBE, K. BUTLER) to MAINTAIN REQUISITES for RSCR 242  

NEW COURSES:  

BUSAD 801  21st Century Employability Skills 1  0  
CCCCO Proposal Type: New Non-Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: New World of Work is funded through the CCCCO and provides employability skills necessary in the 21st century. Course is being added to a proposed noncredit Certificate of Completion.  
Enrollment Restrictions: (None)  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: Requesting fee of $10.00  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- 21st Century Employability Skills (NWoW) Certificate of Completion (pending)  
M/S/U (R. CRIBE, E. LUCAS) to ADOPT BUSAD 801  
M/S/U (R. CRIBE, L. MILLER) to ADOPT DE for BUSAD 801  
M/S/U (L. MILLER, T. AKERS-PORTER) to ADOPT FEE for BUSAD 801  

BUSAD 802  21st Century Employability Skills 2  0  
CCCCO Proposal Type: New Non-Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: New World of Work is funded through the CCCCO and provides employability skills necessary in the 21st century. Course is being added to a proposed noncredit Certificate of Completion.  
Enrollment Restrictions: (None)  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- 21st Century Employability Skills (NWoW) Certificate of Completion (pending)  
M/S/U (R. CRIBE, E. LUCAS) to ADOPT BUSAD 802  
M/S/U (R. CRIBE, L. MILLER) to ADOPT DE for BUSAD 802
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>ADOPT</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELIC 910</td>
<td>Academic Language Skills: Sentence Structure</td>
<td>New Non-Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td>There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.</td>
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<tr>
<td>ELIC 911</td>
<td>Academic Language Skills: Verb Tenses</td>
<td>New Non-Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td>There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.</td>
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</tbody>
</table>
ELIC 912  
**Academic Language Skills: Verb Forms**

**CCCCCO Proposal Type:** New Non-Credit Course  
**Effective:** Upon CCCCO approval  
ADOPT  

**Rationale:** There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare students to perform better on placement assessments.  

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have basic computer literacy to complete follow-up course activities and assessments in an online environment.  

**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  

**Program Impact:**  
- English Language Instruction for College: Academic Language Skills Certificate of Completion  
  M/S/U (R. CRIPE, E. LUCAS) to ADOPT ELIC 912  
  M/S/U (R. CRIPE, K. BUTLER) to ADOPT REQUISITES for ELIC 912  

Course author, R. Luman requested that the advisory for the ELIC 911, ELIC 912, ELIC 913, ELIC 914, and ELIC 915 be consistent with ELIC 910 by removing the word “sufficient”, which was approved by the committee.

ELIC 913  
**Academic Language Skills: Nouns, Pronouns, Articles**

**CCCCCO Proposal Type:** New Non-Credit Course  
**Effective:** Upon CCCCO approval  
ADOPT  

**Rationale:** There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.  

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have basic computer literacy to complete follow-up course activities and assessments in an online environment.  

**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  

**Program Impact:**  
- English Language Instruction for College: Academic Language Skills Certificate of Completion  
  M/S/U (R. CRIPE, E. LUCAS) to ADOPT ELIC 913  
  M/S/U (R. CRIPE, K. BUTLER) to ADOPT REQUISITES for ELIC 913  

Course author, R. Luman requested that the advisory for the ELIC 911, ELIC 912, ELIC 913, ELIC 914, and ELIC 915 be consistent with ELIC 910 by replacing the word “sufficient” with basic, which was approved by the committee.
ELIC 914

**Academic Language Skills: Reading**

CCCCCO Proposal Type: New Non-Credit Course  
Effective: Upon CCCCO approval

ADOPT

Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have basic computer literacy to complete follow-up course activities and assessments in an online environment.

Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)

Program Impact:
- English Language Instruction for College: Academic Language Skills Certificate of Completion

M/S/U (R. CRIPE, E. LUCAS) to ADOPT ELIC 914

M/S/U (R. CRIPE, K. BUTLER) to ADOPT REQUISITES for ELIC 914

Course author, R. Luman requested that the advisory for the ELIC 911, ELIC 912, ELIC 913, ELIC 914, and ELIC 915 be consistent with ELIC 910 by removing the word “sufficient”, which was approved by the committee.

ELIC 915

**Academic Language Skills: Writing**

CCCCCO Proposal Type: New Non-Credit Course  
Effective: Upon CCCCO approval

ADOPT

Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have basic computer literacy to complete follow-up course activities and assessments in an online environment.

Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)

Program Impact:
- English Language Instruction for College: Academic Language Skills Certificate of Completion

M/S/U (R. CRIPE, E. LUCAS) to ADOPT ELIC 915

M/S/U (R. CRIPE, K. BUTLER) to ADOPT REQUISITES for ELIC 915

Course author, R. Luman requested that the advisory for the ELIC 911, ELIC 912, ELIC 913, ELIC 914, and ELIC 915 be consistent with ELIC 910 by replacing the word “sufficient” with basic, which was approved by the committee.
DE (Distance Education) Only Proposals

LOGST 200  Introduction to Logistics  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 200

LOGST 201  Operations Management and Lean Principles  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 201

LOGST 202  Introduction to Supply Chain Management  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 202

LOGST 203  Introduction to Transportation Management  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 203
LOGST 205  Introduction to Warehouse Management  3  
**Effective:** Spring 2018  
**MODIFY:** DE modalities only  
**Rationale:** Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.  
**Distance Education Status:** Requesting: Online  
**Program Impact:**  
- Logistics And Supply Chain Management Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- Logistics and Supply Chain Management Skills Recognition Award  
*M/S/U (R. CRIPÉ, L. MILLER) to ADOPT DE for LOGST 205*

LOGST 206  Introduction to Purchasing and Contracting  3  
**Effective:** Spring 2018  
**MODIFY:** DE modalities only  
**Rationale:** Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.  
**Distance Education Status:** Requesting: Online  
**Program Impact:**  
- Logistics And Supply Chain Management Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- Logistics and Supply Chain Management Skills Recognition Award  
*M/S/U (R. CRIPÉ, L. MILLER) to ADOPT DE for LOGST 206*

LOGST 207  Introduction to Customer Service  3  
**Effective:** Spring 2018  
**MODIFY:** DE modalities only  
**Rationale:** Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.  
**Distance Education Status:** Requesting: Online  
**Program Impact:**  
- Logistics And Supply Chain Management Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- Logistics and Supply Chain Management Skills Recognition Award  
*M/S/U (R. CRIPÉ, L. MILLER) to ADOPT DE for LOGST 207*

VI. PROGRAM NOTIFICATION AGENDA

**Program Activity**

(None)

**CCCCCO Program Approvals: New/Substantial Change**

(None)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(None)
ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

**MODIFY:**

**NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM**

A.S. Degree: Nursing: Associate Degree Nursing Program (RN) 65.5-67.5 (Previously 60-62)

**Effective Term:** Upon CCCCO Approval

**Rationale:** The A.S. Degree in Nursing recently was approved at the October 10, 2017 Curriculum Committee meeting. The department noted that the total units listed for the degree when the award came through for approval was wrong due to the addition of ENGL 100 for 5 units. The award footer information which has been included every year in the catalog which states a student must also take 5.5 units for graduation requirements was also missing in CurricUNET. The total units now are at 65.5-67.5. This important information was missing in CurricUNET. The information was updated in CNET and is here for the purpose of the record.

M/S/U (K. BUTLER, M. GARCIA) to **MODIFY A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN), AS AMENDED**

B. Adams noted for clarification that the previous 60-62 units are program requirements and not degree requirements and the 5.5 units were for humanities, activities, and guidance courses, which are graduation requirements. K. Butler requested the statement be modified, for the record, to read “5.5 units for graduation requirements”, which was approved by the committee.

**MODIFY:**

**NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM (11/21/17)**

A.S. Degree: Nursing: LVN to ADN (RN) Advanced Placement Pathway 51.5-60 (Previously 52.5-58)

**Effective Term:** Upon CCCCO Approval

**Rationale:** The A.S. Degree in Nursing LVN to AND (RN) Advanced Placement Pathway recently was approved at the October 24, 2017 Curriculum Committee meeting. The department noted that the total units listed for the degree when the award came through for approval was wrong due to the addition of ENGL 100 for 5 units. The award footer information which has been included every year in the catalog which states a student must also take 5.5 units for graduation requirements was also missing in CurricUNET. The total units now are at 51.5-60. This important information was missing in CurricUNET. The information was updated in CNET and is here for the purpose of the record.

M/S/U (K. BUTLER, M. GARCIA) to **MODIFY A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY, AS AMENDED**

B. Adams noted for clarification that the 5.5 units were for humanities, activities, and guidance courses, which are graduation requirements. K. Butler requested the statement be modified, for the record, to read “5.5 units for graduation requirements”, which was approved by the committee.
VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(Formerly the CCC-501)

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)

ADOPT:

BUSINESS ADMINISTRATION PROGRAM
Certificate of Completion: 21st Century Employability Skills (NWoW) 0
Effective: Upon CCCCO and ACCJC Approval

ADOPT
Rationale: Program courses teach "Top 10" 21st Century Employability Skills and provides digital badging for completers. New World of Work funded through CCC.

M/S/U (L. MILLER, M. GARCIA) TO ADOPT CERTIFICATE OF COMPLETION: 21ST CENTURY EMPLOYABILITY SKILLS (NWOW)

ADOPT:

ACADEMIC ENGLISH LANGUAGE SKILLS FOR SUCCESS PROGRAM
Certificate of Competency: English Language Instruction for College: 0
Academic Language Skills
Effective: Upon CCCCO and ACCJC Approval

ADOPT
Rationale: Language skills workshops offered in the past year have proven to be very successful and popular with students with requests for more regular and structured offerings. Students of all levels in the English language often require refresher workshops and modules that can assist students in gaining a better understanding of gaps in their funds of knowledge about the language. Such modules can also assist new potential program students' work on important language skills to assist them in assessing into higher levels of English programs.

M/S/U (L. MILLER, M. GARCIA) TO ADOPT CERTIFICATE OF CERTIFICATE OF COMPETENCY: ENGLISH LANGUAGE INSTRUCTION FOR COLLEGE: ACADEMIC LANGUAGE SKILLS

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(Formerly the CCC-510)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

UNITS

(Formerly the CCC-511)

(Formerly the CCC-511)

INACTIVATIONS:

(Formerly the CCC-511)

(Formerly the CCC-511)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(Formerly the CCC-511)

(Formerly the CCC-511)
Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval
(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation, and Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter (Nov.)  L. Miller
2. Academic Senate  S. Circle

X. UNFINISHED BUSINESS

Action Items

   B. Adams noted that there has been no progress to report.

2. Comparable Courses Workgroup  L. Miller
   Approved Motion: Review of Curriculum for Quality and Currency
   Comparable Course Criteria – 10.24.17 draft
   L. Miller reported that the workgroup has made progress on clarifying gaps in the Comparable Course Criteria and requested continued input. It was the will of the committee that the Comparable Course Criteria draft document be updated to reflect proposed modifications and presented at the January 23, 2018 Curriculum Committee meeting.

3. CTE 2-Year Reviews  B. Adams
   CTE 2-Year Review Form – 10.10.17 draft
   CTE 2-Year Review Form for Prerequisites – 10.10.17 draft
   B. Adams commented on the responses she received regarding feedback on the CTE 2-Year Review Forms. Discussion continued, with recommended edits to include:
   - That “other” be removed from the second line, leaving the statement to read “every odd-numbered year”
   - That it was unnecessary to distribute a list of CTE courses in March, yet keep the deadline of October 1st
   - Clarification on the language to determine what is the actual information required
   - Reformatting the forms to include “Yes” or “No” check boxes along with dialogue boxes.
   - Noting the actual Title 55003 language on the forms
   - Attaching supporting documentation with the submitted forms
   B. Adams thanked the committee for their feedback and noted she would update the CTE 2-Year Review draft forms and present the modified documents at the January 23, 2018 Curriculum Committee meeting.

4. Code Alignment Project  L. Miller
   L. Miller noted that the Code Alignment Project is a state-wide project where the State Academic Senate made an offer to institutions to opt-in and participate in a facilitated coding review. L. Miller mentioned that Modesto Junior College (MJC) has not elected to opt-in at the time; however, considerations are being made to include the MJC Academic Senate in the conversation on whether or not to proceed with this opportunity.
5. **Proposal to Create ARBC Prefix**

J. Daly

B. Adams acknowledged that the linked ARBC Prefix proposal had been authorized by English Language Professor, M. Akard, per motion made by E. Maki at the October 10, 2017 Curriculum Committee meeting, requesting faculty representation.

M/S/U (A. PEEK, S. CASSIDY) to adopt the ARBC course prefix

6. **2018-2019 Catalog Pathways**

Committee Members

H. Townsend noted that no updates have been made to the 2018-2019 Catalog Pathways page at this time. H. Townsend restated J. Todd’s recommendation not to change “placement” to “assessment” at this time, reasoning that our students understand our assessment process as a “multiple measures assessment process”.

T. Akers-Porter informed the committee that the Math Department implemented a Multiple Measures Matrix called “The Crosswalk” which uses Grade Point Average (GPA). She noted that questions came up regarding students currently taking a math class such as; “Can a student reassess using the Crosswalk, when traditionally once you start the sequence you must see it through” and “Is it fair to focus on improved placement measures with new students only and ignore current students”? T. Akers-Porter communicated that it is important that students understand their option for retaking the placement test, which is evaluated on a case-by-case bases.

H. Townsend mentioned that J. Todd did recommend dedicating a space in the catalog to explain the different processes and asked her to work with A. Guzman on clarifying language for the catalog.

J. Hamilton interjected that she would also have a conversation with J. Todd and reinforce the need to clarify the processes, which would benefit the students.

B. Adams requested a proof of the 2018-2019 Catalog Pathways page, along with the language for clarification of the MJC assessment and placement processes to be presented at the January 23, 2018 Curriculum Committee meeting.

### Informational Items

1. **Guided Pathways** (Postponed until the January 23, 2018 meeting) J. Hamilton

### XI. NEW BUSINESS

#### Action Items

1. **2018-2022 Curriculum Review Matrix Draft** B. Adams

M/S/U (P. MENDEZ, J. FORTE) to adopt the 2018-2022 Curriculum Review Matrix.

### Informational Items

1. **CCCCO First Friday Update** B. Adams

B. Adams encouraged members to read the Chancellor’s Office First Friday Update for information on various topics such as:

- Assembly Bill 705
- Guided Pathways Planning
- Associate Degree for Transfer

### XII. PUBLIC COMMENT

B. Salerno requested an updated Sunset List. B. Adams confirmed that an updated Sunset list would be added to the January 23, 2018 Curriculum Committee Agenda.

M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:27 PM