
MEMBERS ABSENT: C. Barberena, B. Trimble, and ASMJC member

OTHERS PRESENT: S. Bucknell for B. Kline, and M. Langford, Secretary

MINUTES: It was M/S/U passed to approve the minutes of April 25, 1995 with corrections. ART 189A and B recommended for success should read ART 170, not PHOTO; the word “the” was removed from the fourth line of the INFORMATION section.

INTRODUCTIONS

After a brief introduction of all members present, Mr. Manzoni explained for the benefit of the new members, the usual procedures followed by the committee when discussing the agendas. He indicated that training sessions on the new state regulations would begin at the next meeting, and that a Co-Chairperson would be elected at that meeting.

NOTIFICATION AGENDA:

No course outlines were submitted.

CONSENT AGENDA:

FAMLF 390
Modify
THE PROCESS OF PARENTING (1 Unit)
Change from 2 hours every other week to 1 hour each week.
Effective Spring 1996.

MOTION: It was M/S/U passed to approve FAMLF 390..

DISCUSSION AGENDA:

HIST 102
Modify
HISTORY OF THE UNITED STATES (3 Units)

MOTION: HIST 102 was moved from the Consent to the Discussion Agenda and was M/S/U passed. It was requested that the division review part of the catalog description dealing with transfer to state universities.
CLDDV 370  ISSUES IN CHILDREN’S NUTRITIONAL HEALTH (1 Unit)
Modify  Change course objectives and content.  Effective Spring 1996.

MOTION:  CLDDV 370 was moved from the Consent to the Discussion Agenda and was M/S/U passed.  Multi-cultural component had been added to the course, but was not indicated on the C.A.R. form.

FCS 841  THE FAMILY (0 Units)
Modify  Change prefix from HOMEC to FCS.  Effective Spring 1996.

MOTION:  It was M/S/U passed to approve FCS 841.

FDNTR 321  FAMILY FOODS AND NUTRITION (3 Units)
Reactivate  Change title, units, hours, catalog description, course content and objectives, and add materials fee requirement.  Effective Spring 1996.

MOTION:  Prior to the meeting, the division made corrections to the content and methods of evaluation.  It was M/S/U passed to approve FDNTR 321.

GEOL 171A, B  GEOLOGY FIELD STUDIES (1, 2 Units)

GEOL 171A and B was removed from the agenda by the division for further work.

GENED 901  ESL/CITIZENSHIP EDUCATION (0 Units)
New Course  Recommended for success:  Completion of non-credit ESL curriculum.
Grad.Req./No  An outcomes oriented course in American history, government and traditions for speakers of other languages who want to become American citizens.  Instruction and practice in listening, speaking, reading and writing and focus on the organizational powers and duties of the federal, state and local government; understanding and appreciation of democratic ideas; emphasis on privileges, duties and the responsibilities of the citizen.  No grades.  Effective Fall 1995.
GE Trans./No  IGETC/No

MOTION:  It was M/S/U passed to approve GENED 901.

MEMBERS ABSENT: F. Ashworth, C. Barberena, O. Johnson, J. Nicewonger

OTHERS PRESENT: G. Mendenhall, T. McCulloch, R. Nimphius, and M. Langford, Secretary

MINUTES: It was M/S/U passed to approve the minutes of September 12, 1995

NOTIFICATION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>ADJU145A,B,C,D</td>
<td>COMMUNITY AGENCY SERVICE FIELDWORK (1,2,3,4 Units)</td>
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<tr>
<td>ADJU 215</td>
<td>INTRODUCTION TO FIREARMS (1-1/2 Units)</td>
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<tr>
<td>PHILO 105</td>
<td>REASONING (3 Units)</td>
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<tr>
<td>HUMSR 40</td>
<td>INDEPENDENT LIVING SKILLS (1-1/2 Units)</td>
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<tr>
<td>EDDEV 872</td>
<td>ACADEMIC SKILLS--INTRODUCTION (0 Units)</td>
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<tr>
<td>EDDEV 878</td>
<td>ACADEMIC SKILLS--ADVANCED (0 Units)</td>
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<tr>
<td>EDDEV 886</td>
<td>INDEPENDENT LIVING SKILLS--IMPLEMENTATION (0 Units)</td>
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<tr>
<td>IIS 10B</td>
<td>COMMUNICATION STUDIES (1 Unit)</td>
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<tr>
<td>IIS 10C</td>
<td>COMMUNICATION STUDIES (1-1/2 Units)</td>
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<tr>
<td>IIS 11A</td>
<td>MATH (1/2 Unit)</td>
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<tr>
<td>IIS 11B</td>
<td>MATH (1 Unit)</td>
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<tr>
<td>IIS 11C</td>
<td>MATH (1-1/2 Units)</td>
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<tr>
<td>IIS 12</td>
<td>COMPUTER ACCESS INTRODUCTION (1/2 Unit)</td>
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<tr>
<td>IIS 13</td>
<td>IMPROVING LEARNING POTENTIAL (2 Units)</td>
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<td>IIS 14</td>
<td>INFORMATION--MANAGEMENT STRATEGIES (2 Units)</td>
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<td>IIS 15</td>
<td>ADAPTED KEYBOARDING (2 Units)</td>
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<td>IIS 17</td>
<td>COMPUTER ACCESS 2 (2 Units)</td>
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<td>FREN 52</td>
<td>CONVERSATIONAL FRENCH 2 3 Units)</td>
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<tr>
<td>FREN 101</td>
<td>FRENCH 1 (4 Units)</td>
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<tr>
<td>FREN 102</td>
<td>FRENCH 2 (4 Units)</td>
<td></td>
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<td>FREN 103</td>
<td>FRENCH 3 (4 Units)</td>
<td></td>
</tr>
<tr>
<td>FREN 104</td>
<td>FRENCH 4 (4 Units)</td>
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<tr>
<td>FREN 190A,B,C</td>
<td>ADVANCED FRENCH (1, 2, 3 Units)</td>
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<tr>
<td>GERM 160</td>
<td>CONTEMPORARY GERMAN CULTURE &amp; LITERATURE (3 Units)</td>
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<tr>
<td>GERM 190A,B,C</td>
<td>ADVANCED GERMAN (1, 2, 3 Units)</td>
<td></td>
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<tr>
<td>ITAL 51</td>
<td>CONVERSATIONAL ITALIAN 1 (3 Units)</td>
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<tr>
<td>ITAL 52</td>
<td>CONVERSATIONAL ITALIAN 2 (3 Units)</td>
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<tr>
<td>READ 184</td>
<td>CRITICAL READING (3 Units)</td>
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<tr>
<td>SPAN 45</td>
<td>PRACTICAL SPANISH FOR THE PROFESSIONS (2 Units)</td>
<td></td>
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</tbody>
</table>
CURRICULUM COMMITTEE MINUTES - September 26, 1995 - Page 2

SPAN 51
INTRODUCTION TO PRACTICAL SPANISH 1 (3 Units)

SPAN 52
INTRODUCTION TO PRACTICAL SPANISH 2 (3 Units)

SPAN 101
SPANISH 1 (4 Units)

SPAN 102
SPANISH 2 (4 Units)

SPAN 103
SPANISH 3 (4 Units)

SPAN 104
SPANISH 4 (4 Units)

SPAN 111
FUNDAMENTALS OF SPOKEN AND WRITTEN SPANISH FOR SPANISH SPEAKERS (4 Units)

SPAN 112
SPOKEN AND WRITTEN SPANISH FOR SPANISH SPEAKERS (4 Units)

SPAN 138
ADVANCED CONVERSATIONAL SPANISH (3 Units)

Review
Periodic review with no changes.

CONSENT COURSE AGENDA:

EDDEV 802
DEVELOPMENT OF BASIC SKILLS--SENSORY MOTOR FUNCTIONING (0 Units)
Inactivate Effective Fall 1995.

EDDEV 804
DEVELOPMENT OF BASIC SKILLS--VISUAL AND AUDITORY PROCESSING (0 Units)
Inactivate Effective Fall 1995.

EDDEV 812
DEVELOPMENT OF ACADEMIC SKILLS--BEGINNING (0 Units)
Inactivate Effective Fall 1995.

EDDEV 814
DEVELOPMENT OF ACADEMIC SKILLS--INTERMEDIATE (0 Units)
Inactivate Effective Fall 1995.

EDDEV 816
DEVELOPMENT OF ACADEMIC SKILLS--ADVANCED (0 Units)
Inactivate Effective Fall 1995.

EDDEV 818
DEVELOPMENT OF ACADEMIC SKILLS--READING (0 Units)
Inactivate Effective Fall 1995.

EDDEV 822
DEVELOPMENT OF LIVING SKILLS--AWARENESS (0 Units)
Inactivate Effective Fall 1995.

EDDEV 824
DEVELOPMENT OF LIVING SKILLS--INTERMEDIATE (0 Units)
Inactivate Effective Fall 1995.

EDDED 826
DEVELOPMENT OF LIVING SKILLS--IMPLEMENTATION (0 Units)
Inactivate Effective Fall 1995.

EDDEV 874
ACADEMIC SKILLS--BASIC (0 Units)
Inactivate Effective Fall 1995.

EDDEV 876
ACADEMIC SKILLS--INTERMEDIATE 1 (0 Units)
Inactivate Effective Fall 1995.

EDDEV 877
ACADEMIC SKILLS--INTERMEDIATE 2 (0 Units)
Inactivate Effective Fall 1995.
EDDEV 882  INDEPENDENT LIVING SKILLS--AWARENESS (0 Units)
Inactivate  Effective Fall 1995.

EDDEV 884  INDEPENDENT LIVING SKILLS--PRACTICE (0 Units)
Inactivate  Effective Fall 1995.

IIS 10D  COMMUNICATION STUDIES (2 Units)
Inactivate  Effective Fall 1995.

IIS 11D  MATH (2 Units)
Inactivate  Effective Fall 1995.

IIS 18  COMPUTER ACCESS PROJECTS 2 Units)
Modify  Change wording in course objectives.  Effective Fall 1995.

ST-SK 36  DEVELOPMENTAL SKILLS FOR THE HEARING IMPAIRED (2 Units)
Inactivate  Effective Fall 1995.

FREN 51  CONVERSATIONAL FRENCH 1 (3 Units)
Modify  Change course content.  Effective Spring 1996.

GERM 101  GERMAN 1 (4 Units)
Modify  Change course content.  Effective Spring 1996.

GERM 102  GERMAN 2 (4 Units)

GERM 103  GERMAN 3 (4 Units)
Modify  Change teaching methods.  Effective Spring 1996.

GERM 104  GERMAN 4 (4 Units)
Modify  Change teaching methods.  Effective Spring 1996.

SPAN 55  CASA ESPANOLA:  INTENSIVE SUMMER PROGRAM IN SPANISH
Inactivate  (6 Units)
Effective Spring 1996.

SPAN 190A  ADVANCED SPANISH (1, 2, 3 Units)
SPAN 190B  Remove the word “unedited” from the catalog description.
SPAN 190C  Effective Spring 1996.
Modify

MOTION:  It was M/S/U passed to approve the Consent Agenda after moving
THETR 120 to the Discussion Agenda to be considered along with
SPCOM 120, and after removing the word “unedited” from the course
objectives on SPAN 190A, B, and C.
DISCUSSION COURSE AGENDA:

**AP 150**
INTEGRATIVE ANATOMY AND PHYSIOLOGY (4 Units)
Modify
Grad.Req./No
GE.Trans./Yes
IGETC/Yes

R. Nimphius was present to answer questions. The Committee requested the wording of the catalog description be changed and the last sentence removed. AP 50 was removed from recommended for success because it was also listed as a prerequisite. The word “or” was added to the prerequisites. In the objectives, sentences G. Through K. Were reworded, and the word “novel” was removed from teaching methods.

**MOTION:**
It was M/S/U passed to approve AP 150 with the above changes.

**ANSC 212**
ADVANCED LIVESTOCK SELECTION & CARCASS EVALUATION
New course
(3 Units)
Grad.Req./No
Recommended for success: AN-SC 210
GE.Trans./No
Advanced study of animal conformation as related to its various functions. Evaluation of beef, sheep and swine species using performance and carcass data as well as live animal observation. Oral interpretation of these evaluative criteria. Formal reasoning presentations required. Two maximum completions. Lecture 2 hours. Laboratory: 3 hours. Letter grade only. Effective Spring 1996.

**MOTION:**
It was M/S/U passed to approve ANSC 212 with the addition of the word “of” in C and D of the course content.

**MUSIC 127**
ELEMENTARY STRINGS (1 Unit)
Modify
Change the title and catalog description. Effective Spring 1996.

**MOTION:**
It was M/S/U passed to approve MUSIC 127 with the last sentence regarding lecture and lab removed from the catalog description.

**MUSIC 128**
APPLIED MUSIC (VIOLIN AND VIOLA) (1 Unit)
Modify
Change the title, catalog description, concurrent enrollment from recommended to required, the content and course objectives. Add multi-cultural component. Effective Spring 1996.

**MUSIC 129**
APPLIED MUSIC (CELLO AND BASS) (1 Unit)
Modify
Change the title, catalog description, content and course objectives. Change concurrent enrollment from recommended to required. Add multi-cultural component. Effective Spring 1996.

**MUSIC 150**
SYMPHONY ORCHESTRA (2 Units)
Modify
Change the title; increase the number of units from 1 to 2 and increase the hours; add a prerequisite and remove recommended for success; change concurrent enrollment from recommended to required; change catalog description, content, and course objectives; add multi-cultural component. Effective Spring 1996.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description and Changes</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSIC 151</td>
<td>CHAMBER MUSIC ENSEMBLES (STRINGS) (1 Unit)</td>
<td>Modify: Change the title; rearrange the hours; add a prerequisite; remove recommended for success; change concurrent enrollment from recommended to required; change catalog description, content, and course objectives; add multi-cultural component. Effective Spring 1996.</td>
<td></td>
</tr>
<tr>
<td>MUSIC 162</td>
<td>COMMUNITY ORCHESTRA (1 Unit)</td>
<td>New Course: Recommended for success: previous experience in instrumental music to course or equivalent. GE.Trans/No: Rehearsal and public performance of orchestral music (from all eras and nationalities). Rehearsal three hours plus one hour arranged. Field trips may be required. Four maximum completions. Offered evenings only. Includes multi-cultural component. Effective Spring 1996.</td>
<td></td>
</tr>
<tr>
<td>AUTEC 390</td>
<td>INTRODUCTION TO AUTOMOTIVE TECHNOLOGY (4 Units)</td>
<td>Modify: Change from no repeats to a maximum of 3. Effective Spring 1996.</td>
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<tr>
<td></td>
<td></td>
<td>G. Mendenhall was present to answer any questions on AUTEC 390 or 391.</td>
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</tr>
<tr>
<td>SPCOM 120</td>
<td>ORAL READING AND INTERPRETATION 3 Units)</td>
<td>Reactivate. Effective Spring 1996.</td>
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<tr>
<td></td>
<td></td>
<td>MOTION: It was M/S/U passed to approve SPCOM 120 with the following changes in the course objectives: A.8. removed “read aloud and” and took the “s” off genre; A.9. deleted the sentence entirely.</td>
<td></td>
</tr>
<tr>
<td>THETR 120</td>
<td>ORAL READING AND INTERPRETATION (3 Units)</td>
<td>Modify: Indicate that it will also be offered as SPCOM 120. Effective Spring 1996.</td>
<td></td>
</tr>
<tr>
<td>GERM 51</td>
<td>INTRODUCTION TO PRACTICAL GERMAN 1 (3 Units)</td>
<td>Modify: Change title from Conversational German 1; change catalog description, content, teaching methods, and methods of evaluation. Effective Spring 1996.</td>
<td></td>
</tr>
</tbody>
</table>
GERM 52  INTRODUCTION TO PRACTICAL GERMAN 2 (3 Units)
Modify  Change title from Conversational German 2; change content, teaching

MOTION: It was M/S/U passed to approve GERM 51 and GERM 52.

NEW BUSINESS:

Multi-Cultural Component

Committee members indicated the multi-cultural component procedure was confusing. Some
members understood that it should be indicated on the C.A.R. when a new course contained a
multi-cultural component, but other members differed in their understanding of whether a course
that has contained a multi-cultural component for a long period of time should also have it
indicated on the C.A.R. whenever it comes up for review. Tabled for discussion.

Prerequisite/Corequisite Manuals

Ron Manzoni distributed the official Procedures Manual for the Renewal and Establishment of
Prerequisites, Corequisites, Advisories, and Limitations on Enrollment. The official detailed
version (white cover) needs Curriculum Committee and Academic Senate approval and will be
made available to the Division Deans and members of the Curriculum Committee. The shorter,
more concise version (green cover) will be distributed to the faculty. Shirlee Adams briefly
explained each of these packets, and Ron asked the committee members to review them as they
will be discussed and voted on at the next meeting.

Course outline review every 5 years rather than every 3 years

Ron proposed reviewing course outlines every 5 years per Title V regulations. He committee
members to discuss this with their Division Deans for action at the next meeting.

Course Outline Form Revision Subcommittee

A subcommittee was formed to review the current course outline and revise it to meet the new
standards on prerequisites and corequisites. This committee will also recommend an addition to
the C.A.R. to cover the multi-cultural course content for courses that do contain such content. The
committee members are: Shirlee Adams, Susie Agostini, Bill Trimble, and Richard Hickman.

Curriculum Manual Training Session

The committee members were asked to read Section 3 (Five Criteria) and Section 4 (Courses) of
the new Curriculum Standards Handbook for discussion at the next meeting.

Co-Chair

John Leamy was re-elected as Co-Chair for another term.

The meeting was adjourned.

/mlI
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
October 10, 1995

2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: T. Bedford, C. Wesley, B. Jones, and D. Smith (ASMJC)

OTHERS PRESENT: T. McCulloch, T. Cosentino, and M. Langford, Secretary

MINUTES: It was M/S/U passed to approve the minutes of September 26, 1995

NOTIFICATION COURSE AGENDA:

No course outlines were submitted.

CONSENT COURSE AGENDA:

MUSIC 171
Modify (1 Unit)
APPLIED ELECTRONIC MUSIC PERFORMANCE ENSEMBLE
Increase repeat procedures to 4 maximum, and change content and course objectives. Course contains a multi-cultural component. Effective Spring 1996.

HIST 102
Modify
HISTORY OF THE UNITED STATES (3 Units)
Remove last sentence from catalog description. Effective Spring 1996.

CLDDV 370/
FDNTR 370
Modify
ISSUES IN CHILDREN’S NUTRITIONAL HEALTH (1 Unit)
Change catalog description, course objectives, content, and teaching methods. Effective Fall 1996.

MOTION: It was M/S/U passed to approve the Consent Agenda after rewording section D of Content in MUSIC 171.
DISCUSSION COURSE AGENDA:

OLDAD 870
New course
SYNTHESIZER AND MIDI MUSIC COMPOSITION (0 Units)
Introduction to synthesizer-electronic keyboard sound
design and operational procedures. Extensive use of MIDI
GE Trans./No
(Musical Instrument Digital Interface) music studio techniques.
IGETC/No
Music composition, live performance and MIDI computer
software will be explored. Field trips may be required. Lecture:
2 hours. Laboratory: 2 hours. No grades. Course contains
multi-cultural component. Effective Fall 1996.

OLDAD 871
New Course
ELECTRONIC MUSIC PERFORMANCE ENSEMBLE (0 Units)
Recommended for success: MUSIC 170 or previous synthesizer,
Grad.Req./No
tape recording and MIDI music studio experience.
GE Trans./No
Applied topics in electronic music composition. Public
IGETC/No
performance in an electronic music concert is expected. Field
trips may be required. Laboratory: 3 hours. Four maximum
completions. No grades. Course contains multi-cultural
component. Effective Fall 1996.

MOTION: It was M/S/U passed to approve OLDAD 870 AND OLDAD 871
after the number 4 was removed from maximum completions.

CLDDV 245
Modify
INTRODUCTION TO CHILD DEVELOPMENT (3 Units)
Change catalog description, course objectives, and content.
Effective Fall 1996.

CLDDV 245 was removed from the agenda by the division prior to the
meeting.

CLDDV 398
New Topic
HEALTH ISSUES (1/2 Unit)
Health issues in child care centers and procedures to meet state
requirements. Effective Fall 1995.

MOTION: It was M/S/U passed to approve CLDDV 398.

ENGL 25A,B
Modify
WORKSHOP IN ENGLISH SKILLS (1/2, 1 Unit)
Remove prerequisite; change catalog description, course
objectives, and teaching methods. Effective Spring 1996.

MOTION: It was M/S/U passed to approve ENGL 25A and ENGL 25B.
LENF 390  | RESERVE MODULE “D” BRIDGE CLASS (8 Units)
New course  | Prerequisite: Current completion of LENF 309, 310, 312 and 313.
Grad.Req./No  | This course is required by California Commission on Peace
GE.Trans./No  | Office Standards & Training (P.O.S.T.) to be designated Level I
IGETC/No  | law enforcement reserve--bridges difference between Levels III, II
| and I, and fulfills the law enforcement academy requirements.
Field trips may be required. Lecture/laboratory: 16 hours.
(30 weeks, GR)  | Not offered every semester. Effective Spring 1996.

MOTION:  | It was M/S/U passed to approve LENF 390 after removing the
| number 1 from maximum completions, and indicating that
| the course is offered evenings only and not every semester.

ECON 101  | ECONOMIC PRINCIPLES: MACROECONOMICS (3 Units)
| To offer as interactive distance education. Effective Spring 1996.

HIST 154  | HISTORY OF AFRICAN-AMERICANS (3 Units)
| To offer as interactive distance education. Effective Spring 1996.

PHILO 101  | PHILOSOPHY (3 Units)
| To offer as interactive distance education. Effective Spring 1996.

PE 109  | PEAK PERFORMANCE THROUGH MENTAL TRAINING (3 Units)
| To offer as interactive distance education. Effective Spring 1996.

MOTION:  | It was M/S/U passed to approve ECON 101, HIST 154, PHILO 101
| and PE 109 to be offered as interactive distance education courses
| between Columbia and Modesto.

PE-C 128  | AEROBICS (1 Unit)
| To offer as a telecourse. Effective Spring 1996.

MOTION:  | It was M/S/U passed to approve PE-C 128 as a telecourse.

INFORMATION:

IGETC Master Course List.

The IGETC Master Course List was included in the agenda packet distributed to all curriculum committee
members. Shirlee Adams reminded the members that November 3 would be the deadline to submit
courses for graduation, G.E. transfer, or IGETC consideration. She also reminded the committee that no
course can be submitted to the IGETC Committee for approval until it has been approved by the UC
Office of the President, and placed on the UC transfer credit list.

OLD BUSINESS:

Course Outline review every 5 years rather than every 3 years.

MOTION:  | It was M/S/U passed to approve reviewing course outlines every 5
| years rather than every 3 years.
Curriculum Manual Training Session.

Section 3 (Five Criteria) and Section 4 (Courses) of the new Curriculum Standards Handbook will be discussed at the next meeting.

Prerequisite/Corequisite Manuals

Two specific areas of the Prerequisite/Corequisite manuals were discussed by the Committee members:

1. in the statistical analysis standards, the advisability of using actual figures and percentages, and the source of these figures;

2. whose responsibility is it to check that a student has the required prerequisites for a course before an add card is given?

There will be further discussion at the next meeting.

NEW BUSINESS:

New UC Transfer Eligibility Requirements.

The committee reviewed and discussed the new UC transfer eligibility requirements for students who had not satisfied the high school scholarship requirements to be admitted to university as freshmen. This includes an increase in the number of transfer units required from 56 to 60 and additionally, establishes a required course pattern of two transferable college courses in English Composition, one transferable college course in Mathematical Concepts and Quantitative Reasoning, and four transferable college courses chosen from at least two of the following: Arts and Humanities, Social and Behavioral Sciences, and the Physical and Biological Sciences.

The meeting was adjourned.
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
October 24, 1995

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, F. Ashworth, C. Barberena, T. Bedford, M. Campos, J. Clarke, P. Crittenden, O. Johnson, B. Kline, L. H. Pham, S. Stroud, B. Trimble, J. Wheatley (ASMJC), and J. Leamy, Co-Chair

MEMBERS ABSENT: S. Agostini, B. Jones, R. Manzoni and J. Nicewonger

OTHERS PRESENT: M. Langford, Secretary

MINUTES: It was M/S/U passed to approve the minutes of October 10, 1995.

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NOTIFICATION COURSE AGENDA:

No course outlines submitted.

CONSENT COURSE AGENDA:

THETR 198A ASHLAND FIELD TRIP (1 Unit)
New Topic Preparation and participation in a 6-day field trip to Ashland, Oregon for the Oregon Shakespeare Festival. Trip will include three plays at the Angus Bowmer Theatre, one at the Black Swan (dependent on seating), a prologue to at least one play, and the backstage tour including the theatre museum. Effective Spring 1996.

MOTION: It was M/S/U approved to pass the Consent Agenda. Question was raised regarding the meeting dates for THETR 198A; it was requested that the division representative check to see if these dates conflict with any other courses.

DISCUSSION COURSE AGENDA:

ENGL 138 SURVEY OF ENGLISH LITERATURE (3 Units)
Modify To be offered as interactive distance education. Effective Spring 1996.

MOTION: It was M/S/U approved to pass ENGL 138 as an interactive distance education course. Several questions were raised in regard to using an MJC course outline for a Columbia College interactive distance education course. Some of the concerns were:

- How are we determining if courses are equivalent?
- Did a qualified MJC representative review the Columbia course to see if it was equivalent to ours?

- Every campus has different course outlines. Some courses are IGETC approved at MJC, but not at Columbia. How could we legally certify a Columbia course for IGETC or CSU credit if not on both patterns?

- Would challenge by examination confirm that the course at one college was equivalent to the same course at another?

- When using another college’s course, how do we proceed? Does the MJC dean whose course is involved have to see the course outline from the other college?

- Could we require written certification that another college’s course outline be approved by an MJC division dean as equivalent to ours?

- Aren’t we being asked only to decide if the course meets our format?

- Do we need to establish or modify forms and procedures for interactive distance learning courses?

OLD BUSINESS:

Curriculum Committee training session.
The Committee reviewed Sections 3 and 4 of the Curriculum Standards Handbook, specifically the area covering General Education Requirements and the chart comparing the different credit modes. Brief discussion covered the limits on repeated enrollment (i.e., the course outline has to show that a course will become increasingly more difficult every time it is repeated) and the ruling that courses offered to disabled students must be open to everyone.

Prerequisite/Corequisite manuals
It was reported that in developing a model policy, the Subcommittee met with Jane Saldana, Director of Research and Planning, and Diana Sunday, Testing Center Coordinator at Columbia, who made some suggestions to be incorporated into the manuals. The manuals were collected from members present, and will be updated with new pages and returned to them.

New UC transfer eligibility requirements.
Brief discussion on how to measure the percent of MJC incoming students who are UC eligible directly from high school.

NEW BUSINESS:

New Course Outline and C.A.R.
Drafts of a revised course outline form and a C.A.R. form were handed out for curriculum representatives to review with their divisions.

MEMBERS ABSENT: S. Agostini, C. Barberena, T. Bedford, M. Campos, P. Crittenden, O. Johnson, B. Jones and J. Wheatley, ASMJC.

OTHERS PRESENT: M. Langford, Secretary

MINUTES: It was M/S/U passed to approve the minutes of October 24, 1995.

EMERGENCY NOTIFICATION:

MATH 132 should have been inactivated, not dropped, at the March 28, 1995 meeting.

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Status</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 132</td>
<td>INTRODUCTION TO STATISTICS WITH COMPUTERS (4 Units)</td>
<td>Inactivate</td>
<td>Fall 1995</td>
</tr>
<tr>
<td>MATH 132</td>
<td>INTRODUCTION TO STATISTICS WITH COMPUTERS (4 Units)</td>
<td>Reactivate</td>
<td>Fall 1995</td>
</tr>
</tbody>
</table>

APPROVAL OF MINUTES of October 24, 1995

NOTIFICATION COURSE AGENDA:

No course outlines submitted.

CONSENT COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>THETR 198A</td>
<td>PERFORMANCE DANCE FOR THE BACCHAE (1 Unit) Participation and instruction in rehearsal and performance of the dance for the MJC theatre production of Euripides' THE BACCHAE. Effective Spring 1996.</td>
</tr>
</tbody>
</table>

MOTION: It was M/S/U approved to pass THETR 198A.
GEOL 171A
Modify
GEOLOGY FIELD STUDIES (1 Unit)
Change prerequisites; increase repeat procedure. Effective Fall 1995.

MOTION: Motion was made and defeated to pass GEOL 171A with 8 maximum completions. It was then M/S/U passed to approve GEOL 171A with 4 maximum completions.

GEOL 171B
Modify
GEOLOGY FIELD STUDIES (2 Units)
Change prerequisites; increase repeat procedure. Effective Fall 1995.

MOTION: It was M/S/U passed to approve GEOL 171B as submitted.

MATH 174
Modify
INTRODUCTION TO LINEAR ALGEBRA AND ORDINARY
DIFFERENTIAL EQUATIONS (4 Units)
To offer as interactive distance education. Effective Spring 1996

MOTION: It was M/S/U passed to approve MATH 174 as an interactive distance education course.

CLDDV 245
Modify
CHILD GROWTH AND DEVELOPMENT (3 Units)
Change title from INTRODUCTION TO CHILD DEVELOPMENT; change catalog description, course objectives and content. Effective Fall 1996.

MOTION: It was M/S/U passed to approve CLDDV 245.

CLDDV 364
Modify
CREATIVE EXPERIENCES FOR YOUNG CHILDREN (1 Unit)
Add materials fee. Effective Fall 1996.

MACH 212D,E,F
Modify
MACHINE TOOL TECHNOLOGY 2 (4, 5, 6 Units)
Change prerequisite. Effective Spring 1996.

MACH 213C,D,E
Modify
MACHINE TOOL TECHNOLOGY 3 (3, 4, 5 Units)
Change prerequisite. Effective Spring 1996.

MACH 314C,D,E
Modify
MANUFACTURING PROCESSES (3, 4, 5 Units)
Change prerequisite. Effective Spring 1996.

MOTION: It was M/S/U passed to approve MACH 212D,E,F, MACH 213C,D,E, and MACH 314C,D,E after removing the words “completion of any” and “class” from the prerequisites leaving only the prefix and number.

LENF 312
Modify
LAW ENFORCEMENT RESERVE LEVEL 2 (3 Units)
Change concurrent enrollment to prerequisite. Effective Fall 1996.

MOTION: It was M/S/U passed to approve LENF 312.

LENF 388
Modify
BASIC POLICE ORIENTATION (15 Units)
Change units from 13 to 15. Effective Fall 1996.

MOTION: It was M/S/U passed to approve LENF 388.

OLD BUSINESS:
Curriculum Committee training session:

    Mr. Manzoni asked the committee to review Section D of the Curriculum Manual on graduation requirements. The next meeting will cover graduation, G.E. transfer and IGETC.

Revised C.A.R. and course outline form will be discussed at the next meeting.

The meeting was adjourned.
The meeting was canceled due to lack of a quorum.

Mr. Manzoni indicated that the CSU Transfer Pattern Discussion Agenda and the IGETC Discussion Agenda can be carried over to the December 12 meeting and still make the December 15 deadline for submission this year. The MJC Graduation Requirements Discussion Agenda and the remaining course outlines will also be carried over to the December 12 meeting.
MODESTO JUNIOR COLLEGE  
CURRICULUM COMMITTEE MINUTES  
December 12, 1995

2:20 PM - Conference Room A, Morris Admin. Building


OTHERS PRESENT: B. Costello, L. Thompson and M. Langford (Secretary)

MINUTES:  It was M/S/U passed to approve the minutes of November 7, 1995.

NOTIFICATION COURSE AGENDA:

No course outlines submitted.

CONSENT COURSE AGENDA:

 MATH 132  INTRODUCTION TO STATISTICS WITH COMPUTERS (4 Units)  
Inactivate  Effective Fall 1996.

The division requested the effective date be changed from Spring to Fall 1996.

WK-EX 351  WORK EXPERIENCE - GENERAL (1 Unit)  
Modify  Change title from COOPERATIVE GENERAL WORK EXPERIENCE; change method of instruction. Effective Fall 1996.

WK-EX 352  WORK EXPERIENCE - GENERAL (2 Units)  
Modify  Change title from COOPERATIVE GENERAL WORK EXPERIENCE; change method of instruction. Effective Fall 1996.

WK-EX 353  WORK EXPERIENCE - GENERAL (3 Units)  
Modify  Change title from COOPERATIVE GENERAL WORK EXPERIENCE; change method of instruction. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve the Consent Agenda with the above change to MATH 132.
DISCUSSION COURSE AGENDA:

<table>
<thead>
<tr>
<th>COURSE</th>
<th>TITLE</th>
<th>MODIFICATION</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMPSC 276</td>
<td>DATABASE PROGRAMMING (3 Units)</td>
<td>Change title from dBASE PROGRAMMING; change prerequisites, catalog description, content and course objectives. Effective Fall 1996.</td>
<td></td>
</tr>
<tr>
<td>GEOL 64</td>
<td>SCENIC GEOLOGY (3 Units)</td>
<td>Change catalog description and content; add materials fee. Effective Fall 1996.</td>
<td></td>
</tr>
<tr>
<td>GEOL 165</td>
<td>GEOLOGY OF CALIFORNIA (3 Units)</td>
<td>Add materials fee. Effective Spring 1996.</td>
<td></td>
</tr>
<tr>
<td>GEOL 171</td>
<td>GEOLOGY FIELD STUDIES (1/2 Unit)</td>
<td>Change concurrent enrollment, content, and repeat procedures. Effective Spring 1996.</td>
<td></td>
</tr>
</tbody>
</table>

The committee requested the number of repeats be changed from 10 to 4 to comply with the new state regulations.

<table>
<thead>
<tr>
<th>COURSE</th>
<th>TITLE</th>
<th>MODIFICATION</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 71</td>
<td>ELEMENTARY ALGEBRA 1 (2 Units)</td>
<td>Prerequisite: Satisfactory completion of MATH 20 or equivalent or qualification by MJC assessment process and reading assessment of 50% or better. First half of elementary algebra. Evaluating algebraic expressions; solving linear equations in one and two variables; graphing equations and inequalities; scientific notation; applications. Lecture: 3 hours. Effective Fall 1996.</td>
<td></td>
</tr>
<tr>
<td>MATH 72</td>
<td>ELEMENTARY ALGEBRA 2 (2 Units)</td>
<td>Prerequisite: Satisfactory completion of MATH 71. Second half of elementary algebra. Radicals; polynomials; rational expressions; factoring; quadratic equations; applications. Lecture: 3 hours. Effective Fall 1996.</td>
<td></td>
</tr>
</tbody>
</table>

MOTION: It was M/S/U passed to approve MATH 71.

MOTION: It was M/S passed to approve the prerequisites for MATH 71 with 8 votes for and 1 opposed.

MOTION: It was M/S/U passed to approve MATH 72.

MOTION: It was M/S/U passed to approve the prerequisites for MATH 72.
CURRICULUM COMMITTEE MINUTES December 12, 1995 - Page 3

**MATH 73**  
INTEGRATED ALGEBRA (3 Units)  
New Course: Prerequisite: Satisfactory completion of MATH 20 or equivalent or qualification by MJC assessment process and reading assessment of 50% or better.  
Grad.Req./No qualification by MJC assessment process and reading assessment of 50% or better.  
GE.Trans./No qualification by MJC assessment process and reading assessment of 50% or better.  
IGETC/No qualification by MJC assessment process and reading assessment of 50% or better.  
First half of elementary algebra and selected applications in mathematics. Evaluating algebraic expressions; solving linear equations in one and two variables; graphing equations and inequalities; scientific notation; selected introductory application of statistics, geometry, and trigonometry. Field trips may be required. Lecture: 5 hours. Materials and field trip fees may be required. Effective Fall 1996.

**MOTION:** It was M/S passed to approve MATH 73 with 8 votes for and 1 opposed.

**MOTION:** It was M/S passed to approve the prerequisites for MATH 73 with 8 votes for and 1 opposed.

**GUIDE 40**  
JOB SEARCH SKILLS (1 Unit)  
New Course: The realities of the job market and the techniques for conducting a successful job search will be taught and explored. Emphasis will be placed on learning job application procedures and interviewing techniques. Three maximum completions. Lecture: 28 hours. (1 week, CR/NC only). Effective Spring 1996.

**MOTION:** It was M/S/U passed to approve GUIDE 40.

**LENF 855**  
CHEMICAL AGENTS UPDATE (0 Units)  
New Course: Prerequisite: No convictions under California Penal Code Section 12021 and 12021.1.  
Grad.Req./No qualification by MJC assessment process and reading assessment of 50% or better.  
GE.Trans./No qualification by MJC assessment process and reading assessment of 50% or better.  
IGETC/No qualification by MJC assessment process and reading assessment of 50% or better.  
Meets Commission on Peace Officer Standards and Training mandates for possession and use of chemical agents. Course includes: legal aspects, civil liability, types and use of chemical agents, factors affecting the use and the ethical and procedural consideration. Participation in exposure to chemical agents—medical waiver required. This course is certified by P.O.S.T. (California Peace Officer Standards and Training) for private security persons’ possession of MACE and possession of chemical devices restricted by California Penal Code Section 12403.7 and LENF 309. Field trips may be required. Four maximum completions. Lecture/Lab: four hours. (Not offered every semester, 1 week). Effective Spring 1996.

**MOTION:** It was M/S/U passed to approve LENF 855.

**NURSE 251**  
NURSING PROCESS 1 (8 Units)  

The committee requested part of the wording of the prerequisites be changed to read “SOC 101 or 125 or 150 or 154 or 156.”
**NURSE 251P**
INTRODUCTION TO PHARMACOLOGY (1 Unit)
Modify

The committee requested the prerequisites and recommended for success be removed from the outline leaving the concurrent enrollment as NURSE 251 and NURSK 800.

**MOTION:**
It was M/S/U passed to approve NURSE 251 and 251P with the above prerequisite changes to both courses.

**INDIS 55**
INTRODUCTION TO WOMEN'S STUDIES (3 Units)
New Course
Interdisciplinary approach to the study of women and gender.
Grad.Req./Yes
Fundamental concepts in women's studies. Modules in social sciences, arts, humanities, and natural sciences. Can be applied toward degree credits for graduation, but does not meet requirements for college or university transfer. Field trips may be required.
GE.Trans./No
Lecture: three hours. Includes multi-cultural component.
IGETC/No
Effective Fall 1996.

The committee requested the sentence referring to graduation and transfer be removed from the catalog description to make it consistent with other course descriptions.

**MOTION:**
It was M/S/U passed to approve INDIS 55 with the above changes.

**INDIS 105**
INTRODUCTION TO WOMEN'S STUDIES (3 Units)
New Course
Prerequisite: ENGL 50.
Grad.Req./Yes
Interdisciplinary approach to the study of women and gender.
GE.Trans./Yes
Introduction to the concepts, philosophies, and terminology of women's studies. Modules in social sciences, arts, humanities, and natural sciences. Field trips may be required.
IGETC/Yes
Lecture: three hours. Includes multi-cultural component.
Effective Fall 1996.

**MOTION:**
It was M/S/U passed to approve INDIS 105.

**MJC GRADUATION REQUIREMENTS DISCUSSION AGENDA:**

**INDIS 55**
INTRODUCTION TO WOMEN'S STUDIES (3 Units)
Soc/Behavioral Science
or Humanities

**MOTION:**
INDIS 55 was added to the graduation requirements agenda, and it was M/S/U passed to approve the course.

**INDIS 105**
INTRODUCTION TO WOMEN'S STUDIES (3 Units)
Soc/Behavioral Science
or Humanities

**MOTION:**
INDIS 105 was added to the graduation requirements agenda, and it was M/S/U passed to approve the course.
AP 50
Elementary Human Anatomy-Physiology (3 Units)

MOTION: It was M/S/U passed to approve AP 50.

ART 189A-B
Photography Laboratory Technology (1,2 Unit)

MOTION: It was M/S/U passed to approve ART 189A and B.

PE-VW 145
Women's Varsity Water Polo (2 Units)

MOTION: It was M/S/U passed to approve PE-VW 145.

CSU Transfer Pattern Discussion Agenda:

INDIS 105
Introduction to Women's Studies (3 Units)

MOTION: INDIS 105 was added to the CSU transfer pattern agenda, and it was M/S passed to approve the course with 5 votes for and 4 opposed.

AP 150
Integrative Anatomy and Physiology (4 Units)

MOTION: It was M/S/U passed to approve AP 150.

CMPGR 235
Image Manipulation Software (3 Units)

MOTION: It was unanimously decided not to approve CMPGR 235 for CSU transfer pattern at this time because it does not meet EO595 criteria.

IGETC Discussion Agenda:

AP 150
Integrative Anatomy and Physiology (4 Units)

MOTION: AP 150 has not yet been approved by UC Office of the President and cannot be submitted at this time for IGETC approval.

Two members had to leave the meeting early resulting in loss of a quorum; therefore, ENGL 48 and FAMLF/HUMSR 100 will be placed on the next agenda.

Old Business:

Revised C.A.R. and course outline form will be discussed at a future meeting.

The meeting was adjourned.

MEMBERS ABSENT: T. Bedford, P. Crittenden, B. Jones, and J. Wheatley (ASMJC)

OTHERS PRESENT: L. Thompson, D. Top, and M. Langford (Secretary)

MINUTES: It was M/S/U passed to approve the minutes of December 12, 1995

CONSENT COURSE AGENDA:

LENF 388 was moved from the Consent to the Discussion Agenda.

DISCUSSION COURSE AGENDA:

LENF 388  BASIC POLICE ORIENTATION (15 Units)
Modify  Add to methods of evaluation. Effective Spring 1996.

MOTION: It was M/S/U passed to approve LENF 388 after adding “successful completion of P.O.S.T. English tests” to the prerequisite and removing the words “he/she” throughout the objectives, replacing them with the word “students.”

MATH 20  PRE-ALGEBRA (2 Units)
Modify  Add prerequisite and remove recommended for success. Effective Fall 1996.

MOTION: It was M/S/U passed to approve MATH 20 after changing the prerequisite back to recommended for success, removing “50% or better,” and changing the wording to read: “qualification by MJC math assessment process and qualifying reading assessment score.”

MATH 70  ELEMENTARY ALGEBRA 70 (3 Units)
Modify  Add “reading assessment of 50% or better” to prerequisite. Effective Fall 1996.

MATH 90  INTERMEDIATE ALGEBRA (3 Units)
Modify
Add “reading assessment of 50% or better” to prerequisite. Effective Fall 1996.

MOTION:
It was M/S/U passed to approve MATH 70 and MATH 90 after removing words “50 % or better” and changing the prerequisite to read: “satisfactory completion of MATH 20 or equivalent or qualification by MJC math assessment process and qualifying reading assessment score.”

FAMLF 100/ HUMSR 100
INTRODUCTION TO INTERGENERATIONAL CARE PROVIDER PROFESSIONS (1 Unit)
New Courses An introduction to intergenerational care providing, includes the career ladder, exploration of career options and development of employment techniques and skills. Recommended as a first semester course for students pursuing an Intergenerational Care Provider Certificate. Field trips may be required. Lecture: one hour. Letter grade only. Includes multi-cultural component. Effective Fall 1996.

MOTION:
It was M/S/U passed to approve FAMLF 100 and HUMSR 100.

ENGL 48
GRAMMAR REVIEW (1 Unit)

MOTION:
It was M/S/U passed to approve ENGL 48.

Reconsideration of December 12, 1995 agenda items: MATH 71 and MATH 73.

MOTION:
It was M/S/U passed to reconsider MATH 71 and MATH 73.

MOTION:
It was M/S/U passed to approve the removal of the words “50% or better” from the prerequisites on MATH 71 and MATH 73, and change it to read: “satisfactory completion of MATH 20 or equivalent or qualification by MJC math assessment process and qualifying reading assessment score.”

The meeting was adjourned.

/mll
### CURRICULUM COMMITTEE MINUTES
### February 27, 1996

**2:20 PM - Conference Room A, Morris Admin. Building**


**MEMBERS ABSENT:** P. Crittenden, O. Johnson, J. Wheatley (ASMJC), and S. Stroud.

**OTHERS PRESENT:** L. Thompson and M. Langford (Secretary)

**MINUTES:** It was M/S/U passed to approve the minutes of January 23, 1996

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### NOTIFICATION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSAD 200</td>
<td>FINANCIAL ACCOUNTING ON SPREADSHEET</td>
<td>2</td>
</tr>
<tr>
<td>BUSAD 202</td>
<td>MANAGERIAL ACCOUNTING</td>
<td>4</td>
</tr>
<tr>
<td>BUSAD 210</td>
<td>BUSINESS COMMUNICATION</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 233</td>
<td>INVESTMENTS</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 240</td>
<td>PRINCIPLES OF MANAGEMENT</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 245</td>
<td>PRINCIPLES OF MARKETING</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 248</td>
<td>INTRODUCTION TO BUSINESS</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 257</td>
<td>SMALL BUSINESS MANAGEMENT/PLANNING</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 258</td>
<td>SMALL BUSINESS MANAGEMENT/OPERATING</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 259</td>
<td>SMALL BUSINESS MANAGEMENT TELE COURSE</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 274</td>
<td>HUMAN RESOURCES IN MANAGEMENT</td>
<td>3</td>
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<tr>
<td>BUSAD 285A</td>
<td>SPECIAL PROJECTS</td>
<td></td>
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<tr>
<td>BUSAD 285B</td>
<td>SPECIAL PROJECTS</td>
<td></td>
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<tr>
<td>BUSAD 300</td>
<td>MACHINE CALCULATION</td>
<td>2</td>
</tr>
<tr>
<td>BUSAD 310</td>
<td>BOOKKEEPING 1</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 319</td>
<td>PAYROLL ACCOUNTING</td>
<td>3</td>
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<tr>
<td>BUSAD 320</td>
<td>BOOKKEEPING 2</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 364</td>
<td>TOTAL QUALITY MANAGEMENT</td>
<td>3</td>
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<tr>
<td>BUSAD 366</td>
<td>FINANCIAL STATEMENT ANALYSIS</td>
<td>3</td>
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<tr>
<td>BUSAD 367</td>
<td>INSTALLMENT CREDIT</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 377</td>
<td>HUMAN RELATIONS IN BUSINESS</td>
<td>3</td>
</tr>
<tr>
<td>PSYCH 103</td>
<td>PSYCHOBIOLOGY</td>
<td>3</td>
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<tr>
<td>PSYCH 110</td>
<td>HUMAN SEXUAL BEHAVIOR</td>
<td>3</td>
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<tr>
<td>INDIS 101</td>
<td>INTERDISCIPLINARY STUDIES--LECTURE SERIES</td>
<td>1</td>
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<tr>
<td>INDIS 103</td>
<td>INTERDISCIPLINARY STUDIES--LECTURE SERIES</td>
<td>3</td>
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<tr>
<td>INDIS 104</td>
<td>INTERDISCIPLINARY STUDIES--SPRING COLLOQUIUM</td>
<td>1</td>
</tr>
</tbody>
</table>

Review Periodic review with no changes.

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### CONSENT COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MOTION: It was M/S/U passed to approve the Consent Agenda.

DISCUSSION COURSE AGENDA:

AGGE 146 AGRICULTURE, ENVIRONMENT AND SOCIETY (3 Units)
New Course The sociology of agriculture presented through an examination
Grad. Req./Y of relationships between societies and their environments,
GE Trans./Y economics, and agriculture. Emphasis on the analysis of
IGETC/Y agriculture’s use of technology and the corresponding impact on
the environment, economy and society. Field trips may be
required. Lecture: 3 hours. Materials fee may be required.
Includes multi-cultural component. Effective Fall 1996.

MOTION: It was M/S/U passed to approve AG-GE 146 and INDIS 146.

OH 250 URBAN IRRIGATION PRACTICES (3 Units)
New Course Recommended for success: OH 201, 202, 215 and 220
Grad. Req./No Concurrent enrollment: any of the above
GE Trans./No Design, selection, installation, operation, repair, and evaluation
IGETC/No of urban irrigation systems including piping valves, controllers,
backflow prevention, sprinkler and drip/trickle systems, and plumbing
codes. Basic concepts relating to water, moving water through pipes,
plant-soil-water relationships and estimating costs. Field trips may
be required. Lecture: 2 hours. Laboratory: 3 hours.(GR) Effective
Fall 1996.

MOTION: It was M/S/U passed to approve OH 250.
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
</table>
| **BUSAD 100** | STUDIES IN BUSINESS SUCCESS (1-1/2 Units)  
Modify: Change catalog description. Effective Fall 1996.  
**MOTION:** It was M/S/U passed to approve BUSAD 100. |
| **BUSAD 201** | FINANCIAL ACCOUNTING (4 Units)  
To offer as a telecourse with no outline change. Effective Fall 1996.  
**MOTION:** It was M/S/U passed to approve BUSAD 201 as a telecourse. |
| **BUSAD 203** | COMPUTER ACCOUNTING (3 Units)  
Modify: Change the way the hours are stated. Effective Fall 1996.  
**MOTION:** It was M/S/U passed to approve BUSAD 203. |
| **BUSAD 358** | SALES AND ADVERTISING PROMOTION (3 Units)  
New Course: Fundamentals of personal selling and advertising. The sales process is defined and analyzed. The use of a variety of advertising techniques, methods, and media are explored. Stresses practical application. Lecture: 3 hours. Course contains multicultural component. Effective Fall 1996.  
**MOTION:** It was M/S/U passed to approve BUSAD 358 after changing the wording in the catalog description and spelling out the word “advertising” in the title. |
| **PSYCH 51** | PSYCHOLOGY IN EVERYDAY LIFE (3 Units)  
Modify: Change recommended for success, catalog description, course objectives, teaching methods, and methods of evaluation. Effective Fall 1996.  
**MOTION:** It was M/S/U passed to approve PSYCH 51 after removing ENGL 50 from recommended for success. |
| **PSYCH 101** | GENERAL PSYCHOLOGY (3 Units)  
Modify: Change recommended for success, content, and teaching methods. Effective Fall 1996.  
**MOTION:** It was M/S/U passed to approve PSYCH 101. |
| **PSYCH 102** | RESEARCH METHODS (3 Units)  
Modify: Change title from EXPERIMENTAL PSYCHOLOGY; change recommended for success, catalog description, course objectives, content, teaching methods, and methods of evaluation. Effective Fall 1996.  
**MOTION:** It was M/S/U passed to approve PSYCH 102 after removing the words “or completion” from recommended for success. |
| **PSYCH 104** | SOCIAL PSYCHOLOGY (3 Units)  
Modify: Change recommended for success and teaching methods. Effective Fall 1996.  
**MOTION:** It was M/S/U passed to approve PSYCH 104 after removing the words “or completion” from recommended for success. |
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Action</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYCH 111</td>
<td>PSYCHOLOGY OF GENDER (3 Units)</td>
<td>Modify</td>
<td>Change recommended for success.</td>
</tr>
<tr>
<td>PSYCH 130</td>
<td>PERSONAL ADJUSTMENT (3 Units)</td>
<td>Modify</td>
<td>Change title from PERSONAL PSYCHOLOGY. Effective Fall 1996.</td>
</tr>
<tr>
<td>PSYCH 141</td>
<td>HUMAN LIFESPAN (3 Units)</td>
<td>Modify</td>
<td>Change title from HUMAN DEVELOPMENT; change recommended for success, content, teaching methods, and methods of evaluation. Effective Fall 1996.</td>
</tr>
<tr>
<td>CLDDV 264</td>
<td>ADULT RELATIONSHIPS IN SCHOOLS (2 Units)</td>
<td>New Course</td>
<td>Recommended for success: Completion of CLDDV 245.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grad. Req./No</td>
<td>Impact of adult interaction upon children in the learning environment.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>GE Trans./No</td>
<td>Roles and functions of team members in the classroom.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>IGETC/No</td>
<td>Lecture: 2 hours. Not offered every semester. Course contains multicultural component. Effective Fall 1996.</td>
</tr>
<tr>
<td>CLDDV 368</td>
<td>ADAPTING PRESCHOOL FOR EXCEPTIONAL NEEDS CHILDREN (1 Unit)</td>
<td>Modify</td>
<td>Change title from ACTIVITIES FOR EXCEPTIONAL NEEDS CHILDREN; change catalog description, content and course objectives. Effective Fall 1996.</td>
</tr>
<tr>
<td>FAMLF 390</td>
<td>THE PROCESS OF PARENTING (1 Unit)</td>
<td>Modify</td>
<td>Change catalog description, content, course objectives, teaching methods, and methods of evaluation. Courses contain multi-cultural components. Effective Fall 1996.</td>
</tr>
<tr>
<td>FAMLF 393</td>
<td>PARENTS AND PRESHCOOLER (2 Units)</td>
<td>Modify</td>
<td>Change catalog description, content, course objectives, teaching methods, and methods of evaluation. Courses contain multi-cultural components. Effective Fall 1996.</td>
</tr>
<tr>
<td>ENGTC 222</td>
<td>ENGINEERING DRAFTING AND DESIGN 1 (2 Units)</td>
<td>Modify</td>
<td>Change title, units, hours, catalog description, content, and course objectives. Effective Fall 1996.</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Description</td>
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<tr>
<td>ENGTC 223</td>
<td>ENGTC 223 ENGINEERING DRAFTING AND DESIGN 2 (2 Units)</td>
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<tr>
<td></td>
<td>New Course Prerequisite: satisfactory completion of ENGTC 222.</td>
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<td></td>
<td>Grad. Req./No Mechanical drafting using computer (CAD) to emphasize</td>
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<td></td>
<td>GE Trans./No multicomponent assemblies. Specific topics include use of</td>
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<tr>
<td></td>
<td>IGETC/No standard components and materials selection in engineering</td>
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<td></td>
<td>design layout. Special design project. Lecture/laboratory:</td>
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<tr>
<td></td>
<td>4 hours. Materials fees may be required. Not offered every semester. Effective</td>
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<td></td>
<td>Fall 1996.</td>
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</tbody>
</table>

**MOTION:** It was M/S/U passed to approve ENGTC 223.

**MOTION:** It was M/S/U passed to approve ENGTC 222 as prerequisite to ENGTC 223.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
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</thead>
<tbody>
<tr>
<td>PHYS 160</td>
<td>PHYS 160 DESCRIPTIVE INTRODUCTION TO PHYSICS (3 Units)</td>
</tr>
<tr>
<td></td>
<td>Modify Add prerequisites. Effective Fall 1996.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve PHYS 160. The requested prerequisite for this course was lowered from MATH 90 to MATH 70.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYS 165</td>
<td>PHYS 165 INTRODUCTORY PHYSICS (4 Units)</td>
</tr>
<tr>
<td></td>
<td>Modify Change hours. Effective Fall 1996.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve PHYS 165.

**INFORMATION:**

1. **Proposed Program Change**
   Business Management Program and Marketing Program will combine and change to **Business Operations** with an option of one of two tracks: Marketing or Management.

2. **Addition to Core Curriculum**
   BUSAD 240, BUSAD 245, and BUSAD 377 will be added to the Supervisory Training Program core curriculum.

3. **Program Title Change**
   Supervisory Training Program will change to **Supervisory Management**.

4. **Program Change**
   Machine Tool Technology - A.S. Degree and Certificate
   Maintenance Machinist - Certificate (Night)

**NEW BUSINESS**

To establish a specific number for all internship courses. The numbers suggested are 196, 296 and 396.

**MOTION:** It was M/S/U passed to approve 196, 296 and 396 as numbers to be assigned to future internship courses.

The meeting was adjourned.

/ml
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
March 12, 1996

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, F. Ashworth, D. Baggett, T. Bedford, V. Nelson-Hollis, L. H. Pham, S. Stroud, B. Trimble, and J. Leamy (Chair)

MEMBERS ABSENT: S. Agostini, S. DaPrato, O. Johnson, B. Jones, B. Kline, R. Manzoni, and J. Wheatley (ASMJC)

OTHERS PRESENT: M. Langford (Secretary)

MINUTES: It was M/S/U passed to approve the minutes of February 27, 1996

NOTIFICATION COURSE AGENDA:

ENGTC 271 CONSTRUCTION ESTIMATING (3 Units)
Review Periodic review with no changes.

CONSENT COURSE AGENDA:

AG-M 200 INTRODUCTION TO MECHANICAL TECHNOLOGY (3 Units)
Modify Change title from BASIC MECHANICS--AG. Effective Fall 1996.

ALHE 391 EMERGENCY MEDICAL TECHNICIAN 1 UPDATE (1 Unit)
NURSE 218 VN-RN TRANSITION (2 Units)
PMED 396 PARAMEDIC TRAINING 1 (17 Units)
PMED 397 PARAMEDIC TRAINING 2 (15 Units)
Inactivate Effective Fall 1996.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

AG-EC 200 AGRICULTURAL ACCOUNTING AND ANALYSIS (3 Units)
Modify Change units from 4 to 3. Effective Fall 1996.

MOTION: It was M/S/U passed to approve AG-EC 200.
ADJU 206  MULTICULTURAL ISSUES WITHIN PUBLIC SAFETY (3 Units)
New course  A theoretical and conceptual overview of multicultural concepts and 
Grad Req./No  issues; application of those concepts and issues to the four public safety 
GE Trans/No  disciplines: corrections, fire safety, hazardous materials, law 
IGETC/No  enforcement. Identification of problems related to an increasingly 
diverse population. Examination of strategies to overcome those 
problems, particularly in relation to the maintenance of social order. 
Field trips required. Lecture: 3 hours. (GR) Course contains 
multicultural components. Effective Fall 1996.

MOTION:  It was M/S/U passed to table ADJU 206 till the next meeting.

ECON 51  ECONOMICS AT WORK (3 Units)
New course  The basic economic activities of producing, exchanging, consuming, 
Grad Req./Yes  saving, investing of goods/services will be covered using real-world 
GE Trans/No  examples, context-based learning activities, and collaborative 
IGETC/No  learning. Economic concepts will be applied to seven occupational 
clusters to enhance student transition from school to work. Course 
involves some computer lab work. Field trips may be required. 
Lecture: 3 hours. Course contains multicultural components. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve ECON 51.

ECON 101  ECONOMIC PRINCIPLES: MACROECONOMICS (3 Units)
Modify  Change catalog description, content, course objectives, teaching 
methods, and methods of evaluation. Course contains multi- 
cultural components. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve ECON 101.

CLDDV 245  CHILD GROWTH AND DEVELOPMENT (3 Units)
Telecourse  To offer as a telecourse with no outline changes. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve CLDDV 246 as a telecourse.

EASCI 161  EARTH SCIENCE (4 Units)
Modify  Change units from 3 to 4; change lecture and lab hours; remove 
prerequisite. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve EASCI 161 after canceling the 
change in hours so the course will remain at 3 units.

ENGR 140  INTRODUCTION TO CIRCUIT ANALYSIS (W/O LAB) (3 Units)
Modify  Add concurrent enrollment; change catalog description. Effective 
Fall 1996.

ENGR 141  INTRODUCTION TO CIRCUIT ANALYSIS (WITH LAB) (4 Units)
Modify  Add concurrent enrollment; change catalog description; change 
teaching methods and methods of evaluation. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve ENGR 140 AND ENGR 141.
CURRICULUM COMMITTEE MINUTES March 12, 1996 - Page 3

ENGTC 270  CONSTRUCTION PLANS, SPECIFICATIONS, AND BID DOCUMENTS (3 Units)
Modify
Add materials fee requirement. Effective Fall 1996.

MOTION: It was M/S/U passed to approve ENGTC 270.

ENGTC 375  CONSTRUCTION BLUEPRINT READING (2 Units)
ENGTC 376  MECHANICAL BLUEPRINT READING (2 Units)
Modify
Change units from 3 to 2; change some lecture hours to lab hours; add to teaching methods. Effective Fall 1996.

MOTION: It was M/S/U passed to approve ENGTC 375 and 376.

The meeting was adjourned.

/mll
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
March 26, 1996

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: F. Ashworth, T. Bedford, S. DaPrato, V. Nelson-Hollis
O. Johnson, B. Jones, B. Kline, J. Leamy, M. Bender
(for D. Baggett), L. H. Pham, S. Stroud, B. Trimble,
and R. Manzoni (Chair).

MEMBERS ABSENT: S. Adams, S. Agostini, and J. Wheatley (ASMJC).

OTHERS PRESENT: L. Holmes, B. Lomax, K. Short, and M. Langford
(Secretary).

MINUTES: It was M/S/U passed to approve the minutes of March 12, 1996

NOTIFICATION COURSE AGENDA:

RA-TV 183 DESKTOP VIDEO TITLING (1 Unit)
RA-TV 184 DESKTOP VIDEO GRAPHICS (3 Units)
Review Periodic review with no changes.

CONSENT COURSE AGENDA:

BIO 121L NATURAL HISTORY (ANIMALS) LABORATORY (1 Unit)
BIO 145L INTRODUCTION TO FRESHWATER LABORATORY (1 Unit)
Drop Effective Fall 1996

ELTEC 248 ELECTRICAL FUNDAMENTALS (3 Units)
Inactivate Effective Fall 1996

FASMR 367 MODELING (5 Units)
Modify Change project card to materials fee. Effective Fall 1996.

INDED 359 INDUSTRIAL INSTRUMENTATION AND CONTROLS (3 Units)
INDED 392 PRINCIPLES AND REPAIRS OF AC AND DC MOTORS (3 Units)
Inactivate Effective Fall 1996

PE-VW 100 WOMEN'S VARSITY BASKETBALL (Fall) (2 Units)
Modify Change course objectives. Effective Fall 1996.

PE-W 164 WOMEN'S INDOOR-OUTDOOR SOCCER (1 Unit)
Modify Change catalog description, content, and course objectives. Effective Fall 1996.

MOTION: It was M/S/U passed to approve the Consent Agenda.

DISCUSSION COURSE AGENDA:
### CURRICULUM COMMITTEE MINUTES - March 26, 1996

**AG 115**  
INTRODUCTION TO AGRICULTURAL EDUCATION AND CAREERS (.5 Units)  
Modify  
Change course prefix and number from AG 315; change title from INTRODUCTION TO AGRICULTURE; change units, hours, concurrent enrollment, catalog description, content, and course objectives.  
Effective Fall 1996.

**MOTION:** It was M/S/U passed to approve AG 115.

**AG-M 241/AUTEC 241**  
COMPACT DIESEL ENGINES (2 Units)  
New Course  
Recommended for success: AG-M/AUTEC 389 or AUTEC 390 or equal.  
Grad.Req./No Board (CARB) for operation and sales in California after 1997. Topics include fuel characteristics, current emissions testing and standards, related engine systems, operation and trouble-shooting. Problem-solving component failures and disassembly/assembly of representative engine will be covered. (National Outdoor Power Equipment (OPE) Association certification approved course.) Field trips may be required. Lecture: 2 hours. Laboratory: 2 hours. 14 weeks. Materials fee required. (GR).  
Effective Fall 1996.

**MOTION:** It was M/S/U passed to approve AG-M 241/AUTEC 241.

**BIO 121**  
NATURAL HISTORY (ANIMALS) (3 Units)  
Modify  
Change units from 2 to 3, hours from 2 hours lecture to 2 hours lecture and 3 hours lab; change catalog description.  
Effective Fall 1996.

**BIO 140**  
INTRODUCTION TO MARINE BIOLOGY (4 Units)  
Modify  
Change units from 3 to 4 and hours from 2 hours lecture/3 hours lab to 3 hours lecture/3 hours lab; change catalog description, course objectives, and content.  
Effective Fall 1996.

**BIO 145**  
INTRODUCTION TO FRESHWATER BIOLOGY (4 Units)  
Modify  
Change from 2 to 4 units; change hours from 2 hours lecture to 3 hours lecture/3 hours lab; change catalog description.  
Effective Fall 1996.

**MOTION:** It was M/S/U passed to approve BIO 121, BIO 140 and BIO 145.

**FILM 150**  
FILM PRODUCTION (3 Units)  
Modify  
Change title from BASIC CINEMATOGRAPHY/VIDEOGRAPHY; Change catalog description, content, course objectives, and teaching methods. Includes multicultural component.  
Effective Fall 1996.

**FILM 151**  
ADVANCED FILM PRODUCTION 1 (3 Units)  
Modify  
Change title from CINEMATOGRAPHY/VIDEOGRAPHY WORKSHOP; change from 9 hours of lab to 6 hours of lecture/lab; remove prerequisite; add recommended for success; change catalog description, course objectives, and methods of evaluation. Includes multicultural component.  
Effective Fall 1996.
FILM 152
Modify
ADVANCED FILM PRODUCTION 2 (3 Units)
Change title from CINEMATOGRAPHY/VIDEOGRAPHY WORKSHOP; change from 9 hours of lab to 6 hours of lecture/lab; remove prerequisite and add recommended for success; change course objectives, teaching methods, and methods of evaluation. Includes multicultural component. Effective Fall 1996.

MOTION: It was M/S/U passed to approve FILM 150, FILM 151, and FILM 152.

MUSIC 100
Modify
MUSIC FUNDAMENTALS 1 (3 Units)
Add 1 hour lab to the 3 hours lecture. Effective Fall 1996.

MUSIC 101
Modify
MUSIC FUNDAMENTALS 2 (3 Units)
Add an hour of lab to the 3 hours of lecture. Effective Fall 1996.

MUSIC 105
ELEMENTARY MUSICIANSHP (3 Units)

MUSIC 109
INTERMEDIATE MUSICIANSHP (1 Unit)

MUSIC 121
PIANO ENRICHMENT (1 Unit)
Modify
Add an additional hour to the lab hours. Effective Fall 1996.

MOTION: It was M/S/U passed to approve MUSIC 100, 101, 105, 109, 120, 121, and 122.

RA-TV 131
Modify
RADIO CONTROL ROOM AND STUDIO PRODUCTION (3 Units)
Change title by replacing the word "WORKSHOP" with the word "PRODUCTION;" also change course objectives and load factor. Effective Fall 1996.

RA-TV 132
Modify
ADVANCED RADIO PRODUCTION 1 (4 Units)
Change title from RADIO WORKSHOP; change course objectives. Includes a multicultural component. Effective Fall 1996.

RA-TV 133
Modify
ADVANCED RADIO PRODUCTION 2 (4 Units)
Change title from RADIO WORKSHOP; change course objectives. Effective Fall 1996.

RA-TV 135
Modify
ADVANCED TELEVISION PRODUCTION 1 (3 Units)
Change title from TELEVISION PRODUCTION, hours from 9 hours lab to 6 hours lecture/lab; remove prerequisite and add recommended for success; change catalog description, content, course objectives, teaching methods, and methods of evaluation. Includes a multicultural component. Effective Fall 1996.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Effective From</th>
</tr>
</thead>
<tbody>
<tr>
<td>RA-TV 136</td>
<td>ADVANCED TELEVISION PRODUCTION 2 (3 Units)</td>
<td>Modify Change title from TELEVISION PRODUCTION; change from 9 hours lab to 6 hours lecture/lab; remove prerequisite and add recommended for success; change catalog description, content, course objectives, teaching methods and methods of evaluation. Includes multicultural component. Effective Fall 1996.</td>
<td></td>
</tr>
<tr>
<td>RA-TV 134</td>
<td>TELEVISION STUDIO PRODUCTION (3 Units)</td>
<td>Modify Change title from TELEVISION STUDIO OPERATION; change catalog description course objectives, teaching methods, and evaluation. Includes multicultural component. Effective Fall 1996.</td>
<td></td>
</tr>
<tr>
<td>RA-TV 142</td>
<td>LIGHT, SOUND, CAMERA &amp; EDITING WORKSHOP (3 Units)</td>
<td>Modify Change title from LIGHTING; change catalog description, content, and course objectives; add recommended for success. Effective Fall 1996.</td>
<td></td>
</tr>
<tr>
<td>RA-TV 150</td>
<td>INTRODUCTION TO MASS COMMUNICATION (3 Units)</td>
<td>Modify Change title from INTRODUCTION TO RATIO &amp; TV; change catalog description, content, course objectives, methods of instruction, and evaluation. Includes multicultural component. Effective Fall 1996.</td>
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<tr>
<td></td>
<td>MOTION: It was M/S/U passed to approve RA-TV 131, 132, 133, 134, 135, 136, 142, and 150.</td>
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</tr>
<tr>
<td>CMPGR 262</td>
<td>EXPLORING THE WORLD WIDE WEB (1 Unit)</td>
<td>New course Introduction to the World Wide Web (Web). Includes the use of a graphical browser in accessing and viewing Web documents (text, graphics, and audio) and saving for local use. How to search for specific information and the use of bookmarks. Hands-on use of authoring software to develop HyperText Web documents (Web pages). Current and emerging Web technologies and use, and the impact on education, business, organizations, and our professional and personal lives. Lecture: 2 hours. Laboratory: 2 hours. 9 weeks. Materials fee required. Effective Fall 1996.</td>
<td></td>
</tr>
<tr>
<td>CMPGR 264</td>
<td>PUBLISHING ON THE WORLD WIDE WEB (3 Units)</td>
<td>New course The development, components, and impact of the World Wide Web (Web). Publishing of personal and professional documents for access on the Web will be the focus of this course. Popular Web browsers will be demonstrated along with supporting application software including editors, converters, graphics generators and manipulators. Both HyperText (HTML) and portable document coding will use various searching tools and strategies for information and resources retrieval and down loading of files at Web and FTP sites. Course will cover design concepts related to Web document coding graphics and publishing. Will have intensive “hands-on” lab experience publishing and utilizing the Web. Two maximum completions. Lecture: 2 hours. Laboratory: 3 hours. Materials fee required. Effective Fall 1996.</td>
<td></td>
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<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Units</td>
<td>Prerequisite</td>
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<tr>
<td>CMPGR 265</td>
<td>MULTIMEDIA ON THE WORLD WIDE WEB (3 Units)</td>
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<tr>
<td>AUBDY 302</td>
<td>AUTOMOTIVE COLLISION REPAIR 2 (5 Units)</td>
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<tr>
<td>AUBDY 303</td>
<td>AUTOMOTIVE COLLISION REPAIR 3 (5 Units)</td>
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<tr>
<td>AUBDY 304</td>
<td>AUTOMOTIVE COLLISION REPAIR 4 (5 Units)</td>
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<tr>
<td>AUBDY 322</td>
<td>AUTOMOTIVE SPRAY REFINISHING 2 (3 Units)</td>
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<tr>
<td>AUTEC 392</td>
<td>AUTOMOTIVE SKILLS 2 (12 Units)</td>
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<tr>
<td>AUTEC 393</td>
<td>AUTOMOTIVE SKILLS 3 (12 Units)</td>
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<tr>
<td>AUTEC 395</td>
<td>AUTOMOTIVE SKILLS 5 (4 Units)</td>
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<tr>
<td>ELTEC 208/</td>
<td>THE WORLD OF ELECTRICITY AND ELECTRONICS (3 Units)</td>
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<tr>
<td>INDED 208</td>
<td></td>
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<tr>
<td>CMPET 206</td>
<td>PERSONAL COMPUTER ASSEMBLY, UPGRADING &amp; REPAIRING (3 Units)</td>
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</tr>
</tbody>
</table>

MOTION: It was M/S/U passed to approve CMPGR 262, 264, and 265.

MOTION: It was M/S/U passed to approve AUBDY 302, 303, 304, 322, 392, 393, and 395.

MOTION: It was M/S/U passed to approve ELTEC 208/INDED 208.

MOTION: It was M/S/U passed to approve CMPET 206 after changing the prerequisite to recommended for success.

MOTION: It was M/S/U passed to approve ELTEC 205.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELTEC 211</td>
<td>DIRECT CURRENT AND ALTERNATING CURRENT CIRCUITS (3 Units)</td>
<td>Modify: Add materials fee requirement. Effective Fall 1996.</td>
</tr>
<tr>
<td></td>
<td>MOTION: It was M/S/U passed to approve ELTEC 211.</td>
<td></td>
</tr>
<tr>
<td>ELTEC 212/CMPET 212</td>
<td>DIGITAL PRINCIPLES AND CIRCUITS (3 Units)</td>
<td>Modify: Change catalog description and content. Add materials fee requirement and cross reference courses. Effective Fall 1996.</td>
</tr>
<tr>
<td>ELTEC 213</td>
<td>INTRODUCTION TO SEMICONDUCTOR DEVICES (5 Units)</td>
<td>Modify: Change title from ACTIVE ELECTRONIC DEVICES &amp; AMPLIFIED CIRCUITS. Change catalog description and content. Add materials fee. Effective Fall 1996.</td>
</tr>
<tr>
<td>ELTEC 214/CMPET 214</td>
<td>INTRODUCTION TO MICROPROCESSORS AND DIGITAL SYSTEMS (5 Units)</td>
<td>Modify: Change catalog description, add materials fee, and cross reference courses. Effective Fall 1996.</td>
</tr>
<tr>
<td></td>
<td>MOTION: It was M/S/U passed to approve ELTEC 212/CMPET 212, ELTEC 213, and ELTEC 214/CMPET 214.</td>
<td></td>
</tr>
<tr>
<td>ELTEC 223/INDED 223</td>
<td>INDUSTRIAL COMPONENTS AND CONTROL DEVICES (3 Units)</td>
<td>New course: An introduction to common components and control devices found in the manufacturing and processing industry. Content includes basic terminology, component identification, manufacturer's specifications, and maintenance procedures for the components and devices. Lecture/laboratory: 5 hours. Materials fee required. Cross reference courses. (GR) Effective Fall 1996.</td>
</tr>
<tr>
<td>ELTEC 226/INDED 226</td>
<td>MOTORS, CONTROLS AND CONTROLLERS (3 Units)</td>
<td>New course: An introduction to AC and DC motors and the circuits which control them. Use and programming of variable frequency drive motor controllers. Lecture/laboratory: 5 hours. Materials fee required. Cross references courses. (GR) Effective Fall 1996.</td>
</tr>
<tr>
<td>ELTEC 227/CMPET 227</td>
<td>INTRODUCTION TO AUTOMATED PROCESS CONTROL SYSTEMS (2 Units)</td>
<td>New course: Prerequisite: ELTEC 234 or equivalent experience. Basic automated control theory and applications. The use of Man-Machine-Interface (MMI) software and hardware to industrial control systems. Software programming and hardware implementation. Two maximum completions. Lecture/laboratory: 6 hours. 9 weeks. Cross reference outlines. Effective Fall 1996.</td>
</tr>
</tbody>
</table>
**ELTEC 228**/ **CMPET 228**  
**INTEGRATED AUTOMATED PROCESS CONTROL SYSTEMS (2 Units)**  
New course  
Grad Req/No Prerequisite: ELTEC 227, CMPET 227 or equivalent experience.  
GE Trans/No An introduction to integrated automatic control systems. Use and application  
IGETC/No of Supervisory-Control-And-Data-Acquisition (SCADA) software in the  
manufacturing and processing industry. Software programming and  
hardware implementation. Cross reference outlines. Two maximum  
completions. Lecture/laboratory: 6 hours. 9 weeks. Effective Fall 1996.  

**MOTION:** It was M/S/U passed to approve ELTEC 221/INDED 221, ELTEC 223/INDED 223, ELTEC 226/INDED 226, ELTEC 227/CMPET 227, and ELTEC 228/CMPET 228.

**ELTEC 232**/ **CMPET 232**  
**INTRODUCTION TO PROGRAMMABLE LOGIC CONTROLLERS (2 Units)**  
Modify Change prefix and number from ELTEC 332. Cross reference outlines.  
Effective Fall 1996.

**MOTION:** It was M/S/U passed to approve ELTEC 232/CMPET 232 and ELTEC 234/CMPET 234.

**ELTEC 234**/ **CMPET 234**  
**ADVANCED TOPICS IN PROGRAMMABLE LOGIC CONTROLLERS (2 Units)**  
Modify Change prefix and number from ELTEC 334. Cross reference outlines.  
Effective Fall 1996.

**MOTION:** It was M/S/U passed to approve GRC 230, GRC 231, GRC 232 and GRC 331.

**CHEM 162**  
**CHEMISTRY ENVIRONMENTAL LABORATORY (1 Unit)**  
New course Prerequisite or concurrent enrollment: CHEM 150.  
Grad Req./Yes Practical experience using applications in physical science; e.g., chemical  
GE Trans/Yes environments and related sciences. Field trips may be required. Laboratory:  
IGETC/Yes 3 hours. Materials fee may be required. Not offered every semester.  
Effective Fall 1996.  

**MOTION:** It was M/S/U passed to approve CHEM 162.
PHSCI 161  SCIENCE MATTERS (3 Units)
Modify  Change title from INTRODUCTION TO PHYSICAL SCIENCE; change hours from lecture and laboratory to lecture only; change catalog description, content, course objectives. Also to be offered as a distance learning course. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve PHSCI 161 after adjusting the C.A.R. to reflect the telecourse hours.

PHSCI 162  PHYSICAL SCIENCE ENVIRONMENTAL LABORATORY (1 Unit)
New course  Prerequisite or concurrent enrollment: PHSCI 161.
Grad Req/Yes
GE Trans/Yes  Practical experience using applications in physical sciences; e.g., physical science environments and related sciences. Field trips may be required.
IGETC/Yes  Laboratory: 3 hours. Materials fee may be required. Not offered every semester. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve PHSCI 162.

PHYS 162  PHYSICS ENVIRONMENTAL LABORATORY (1 Unit)
New course  Prerequisite or concurrent enrollment: PHYS 160
Grad Req/Yes  Practical experience using applications in physical science; e.g., physics environments and related sciences. Field trips may be required.
GE Trans/Yes
IGETC/Yes  Laboratory: 3 hours. Materials fee may be required. Not offered every semester. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve PHYS 162.

PE-VM 125  MEN’S VARSITY SWIMMING AND DIVING (2 Units)
Modify  Add recommended concurrent enrollment. Effective Fall 1996.

PE-VM 140  MEN’S VARSITY WATER POLO (2 Units)
Modify  Add recommended concurrent enrollment. Effective Fall 1996.

PE-W 102  AQUA EXERCISES (.5 Unit)
Modify  Change catalog description, content, course objectives and methods of evaluation. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve PE-VM 125, PE-VM 140, and PE-W 102.

The following course was tabled at the March 12 meeting for further discussion.

ADJU 206  MULTICULTURAL ISSUES WITHIN PUBLIC SAFETY (3 Units)
New course  A theoretical and conceptual overview of multicultural concepts and issues; application of those concepts and issues to the four public safety disciplines; corrections, fire safety, hazardous materials, law enforcement. Identification of problems related to an increasingly diverse population. Examination of strategies to overcome those problems, particularly in relation to the maintenance of social order. Field trips required. Lecture: 3 hours. (GR) Course contains multicultural components. Effective Fall 1996.

MOTION:  It was M/S/U passed to approve ADJU 206.
INFORMATION:

1. Program Changes for Agriculture/Biological Sciences Division
   - Agriculture Science - A.S. Degree
   - Agriculture Business - A.S. Degree
   - Agriculture Laboratory Technician - A.S. Degree - Technician Certificate
   - Agriculture - Sales, Service - A.S. Degree - Technician Certificate
   - Animal Science - A.S. Degree
   - Artificial Insemination - Technician Certificate
   - Commercial Floristry - Technician Certificate
   - Crop Science - A.S. Degree
   - Dairy Industry - A.S. Degree
   - Dairy Science - A.S. Degree
   - Food Processing - A.S. Degree - Technician Certificate
   - Forestry Vocational - A.S. Degree
   - Forestry - Technician Certificate
   - Fruit Science - A.S. Degree
   - Mechanized Agriculture - A.S. Degree - Technician Certificate
   - Nursery Production - Technician Certificate
   - Ornamental Horticulture - A.S. Degree
   - Poultry Science - A.S. Degree
   - Recreational Land Management - A.S. Degree - Technical Certificate

2. Program Changes:
   - Child Development/Family Day Care Certificate.

The meeting was adjourned.

/mlI
APPROVED

MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
April 23, 1996

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Agostini, D. Baggett, O. Johnson, B. Jones, B. Kline, V. Nelson-Hollis, L. H. Pham, S. Stroud, and J. Leamy (Chair)

MEMBERS ABSENT: S. Adams, F. Ashworth, T. Bedford, S. DaPrato, J. Wheatley, and R. Manzoni

OTHERS PRESENT: K. Goman, Secretary (for M. Langford)

MINUTES: It was M/S/U passed to approve the minutes of March 26, 1996.

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EMERGENCY NOTIFICATION:

Due to the fact that the number 162 had been used in the past, the three new environmental laboratory courses passed at the March 26, 1996 curriculum meeting were changed to CHEM 164, PHSCI 164, and PHYS 164.

NOTIFICATION COURSE AGENDA:

PE-I 112     FOOTBALL (.5 Unit)
PE-I 117     SOFTBALL (.5 Unit)
PE-I 123     ADVANCED TENNIS (.5 Unit)
PE-VM 100    VARSITY BASEBALL (2 Units)
PE-VM 106    MEN'S VARSITY BASKETBALL (SPRING) (1 Unit)
PE-VW 123    WOMEN'S VARSITY SOCCER (2 Units)
PE-W 116     BODY MECHANICS (1 Unit)
PE-W 117     BODY MECHANICS--EXERCISE LAB (.5 Unit)
PE-I 122     INTERMEDIATE TENNIS (.5 Unit)
PE-I 125     TABLE TENNIS (.5 Unit)
PE-I 129     VOLLEYBALL (.5 Unit)
PE-VM 105    MEN'S VARSITY BASKETBALL (FALL) (2 Units)
PE-VM 110    MEN'S VARSITY CROSS COUNTRY/INDOOR TRACK (2 Units)
PE-VM 115    VARSITY FOOTBALL (2 Units)
PE-VM 120    VARSITY GOLF (2 Units)
PE-VM       MEN'S VARSITY SOCCER (2 Units)
PE-VM 130    MEN'S VARSITY TENNIS (2 Units)
PE-VM 135    MEN'S VARSITY TRACK AND FIELD (2 Units)
PE-VM 145    VARSITY WRESTLING (2 Units)
PE-VW 101    WOMEN'S VARSITY BASKETBALL (SPRING) (1 Unit)
PE-VW 103    WOMEN'S VARSITY CROSS COUNTRY (2 Units)
PE-VW 120    WOMEN'S VARSITY SOFTBALL (2 Units)
PE-VW 125    WOMEN'S VARSITY SWIMMING AND DIVING (2 Units)
PE-VW 130    WOMEN'S VARSITY TENNIS (2 Units)
PE-VW 135    WOMEN'S VARSITY TRACK AND FIELD (2 Units)
PE-VW 140    WOMEN'S VARSITY VOLLEYBALL (2 Units)
CONSENT COURSE AGENDA:

NURSE 40  NURSING ASSISTANT (5 Units)
Reactivate  Effective Fall 1996.

NURSE 254  NURSING PROCESS 4 (11.5 Units)
Modify  Change hours from lecture: 6/lab: 15 to lecture: 5/lab: 19.5.
Effective Fall 1996.

MOTION:  It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

ARCH 151  BASIC DESIGN--ARCHITECTURE (4 Units)
Modify  Change units from 3 to 4; change lab hours from 4.5 to 7.5.
Effective Fall 1996.

ARCH 152  ARCHITECTURAL DESIGN 1 (4 Units)
ARCH 153  ARCHITECTURAL DESIGN 2 (4 Units)
Modify  Change units from 3 to 4; change lab hours from 6 to 7.5.
Effective Fall 1996.

MOTION:  It was M/S/U passed to approve ARCH 151, ARCH 152 and ARCH 153.

ENSCI 108  ENVIRONMENTAL CONSERVATION (3 Units)
Modify  Change course prefix and number from BIO 108. Effective Fall 1997.

MOTION:  It was M/S/U passed to approve ENSCI 108. The effective date should read Fall 1997.

INFORMATION:

Changes in Electronics Technology Programs:

* Industrial Electronics Option, A.S. Degree and A.A. Degree
* Computer Electronics Option, A.S. Degree and A.A. Degree
* Elementary Level Certificate
  Industrial Electronics Certificate
  Computer Electronics Certificate
  Elementary Level Certificate (Computer-Based Instruction)

The meeting was adjourned.

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MEMBERS ABSENT: ASMJC Representative

OTHERS PRESENT: J. Higgs (Academic Senate) and M. Langford (Secretary)

MINUTES: It was M/S/U passed to approve the minutes of April 23, 1996

New Members:

Don Lenkeit will replace Tony Bedford, and Lloyd Vaught will replace Bill Jones on the committee. John Leamy volunteered to mentor Lloyd Vaught, who is a new member. Jim Higgs, President of the Academic Senate will be attending the curriculum meetings during the year as a guest, and Steve Stroud volunteered to mentor him. Shirlee Adams and Susie Agostini will be representing Counseling and Student Services respectively as well as retaining their non-voting positions for Articulation and Matriculation.

Introductions:

After introducing the new members, Mr. Manzoni briefly explained some of the Curriculum Committee procedures and terminology. He also explained Emergency Notification procedures.

EMERGENCY NOTIFICATION:

The following course outline was approved by the Vice President of Instruction under emergency action during the summer when the committee was not available to meet.

INDIS 104 INTERDISCIPLINARY STUDIES--COLLOQUIUM (1 Unit)
Modify The title was changed from “SPRING COLLOQUIUM” so the course could also be offered each or every semester.

CONSENT COURSE AGENDA:

MUSIC 128 APPLIED MUSIC (VIOLIN AND VIOLA) (1 Unit)
MUSIC 129 APPLIED MUSIC (CELLO AND BASS) (1 Unit)
MUSIC 151 CHAMBER MUSIC ENSEMBLES (STRINGS) (1 Unit)
Modify Add “or” MUSIC 162 to concurrent enrollment, and change recommended to required concurrent enrollment. Effective Fall 1996.
MUSIC 150  ORCHESTRA (2 Units)
Modify  Change title from SYMPHONY ORCHESTRA; change MUSIC 128 &
129 from required to recommended concurrent enrollment. Effective
Fall 1996.

FSCI 301  INTRODUCTION TO FIRE SCIENCE (3 Units)
Modify  Change course number from FSCI 321. Effective Spring 1997.

FSCI 302  FIRE PREVENTION TECHNOLOGY (3 Units)
Modify  Change course number from FSCI 359. Prerequisite number also

FSCI 303  FIRE PROTECTION EQUIPMENT AND SYSTEMS (3 Units)
Modify  Change course number from FSCI 329. Prerequisite number also

FSCI 304  BUILDING CONSTRUCTION FOR FIRE PROTECTION (3 Units)
Modify  Change course number from FSCI 326. Prerequisite number also

FSCI 305  FIRE BEHAVIOR AND COMBUSTION (3 Units)
Modify  Change course number from FSCI 321B. Prerequisite number also

FSCI 362  BASIC FIRE ACADEMY (15 Units)
Modify  Remove ALHE 390 as a prerequisite. Change other prerequisite
number to FSCI 301. Effective Spring 1997.

MOTION: It was M/S/U passed to approve the Consent Agenda

DISCUSSION COURSE AGENDA:

ENGL 156/ BIBLE AS LITERATURE (3 Units)
ENGL 157  Add Eligibility for ENGL 101 as recommended for success.
Modify  Effective Spring 1997.

MOTION: It was M/S/U passed to approve ENGL 156 and 157.

INFORMATION:

Changes in Arts, Humanities & Communications Division programs:

Mass Communications Major - A.A. Degree
Mass Communications Certificates:
   Print Journalism
   Radio
   Television
   Film
   Electronic Media
   Graphic Design Production

15 Unit Theatre-Performance Certificate

12 Unit Speech Communication Certificate

The Mass Communications A.A. Degree does not follow regulations regarding the number of units required. Steve Stroud will take this back to his division to be revised.

OLD BUSINESS:

1. The Committee will discuss the prerequisite/corequisite requirements at the September 24th curriculum meeting, and Mr. Manzoni will review the procedures required at the next Division Dean’s meeting.

2. Selection of Curriculum Committee Co-Chair was moved to the September 24th meeting. Members were asked to consider nominations for this position between now and the next meeting, when a vote will be taken.

The meeting was adjourned.

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UNAPPROVED

MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
September 24, 1996

2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: None.

OTHERS PRESENT: J. Higgs (Academic Senate) and M. Langford (Secretary)

MINUTES: It was M/S/U passed to approve the minutes of September 10, 1996

Ron Manzoni introduced Lynn Tucker, the new Curriculum Representative from ASMJC, to the other members, and Don Lenkeit volunteered to be her mentor.

EMERGENCY NOTIFICATION:

The following course outlines were approved by the Vice President of Instruction under emergency action during the summer when the committee was not available to meet.

Ron Manzoni explained the reasons for the emergency approval to the committee. Lloyd Vaught explained the partnership MJC shares with the Private Industry Council to fill certain needs within the community. These are open entry/open exit classes. PIC will send students to MJC specifically for these classes; however, the classes are also available to all students on campus.

- **OFADM 351**
  - **INTRODUCTION TO COMPUTERS AND WINDOWS (1/2 Unit)**
  - **New Course**
  - **Grad Req/No**
  - **GE Trans/No**
  - **IGETC/No**
  - Recommended for success: Ability to keyboard
  - Basic introduction to computers and the Windows Operating Environment.
  - Course will explain components of a computer system and provide hands-on training using a personal computer with Windows software. Course is for students new to using personal computers and the Windows environment. Two maximum completions. Lecture/laboratory: 15 hours. 1 week. Effective Summer 1996.

- **OFADM 352**
  - **INTRODUCTION TO COMPUTERS AND WINDOWS (1/2 Unit)**
  - **New Course**
  - **Grad Req/No**
  - **GE Trans/No**
  - **IGETC/No**
  - Recommended for success: Ability to keyboard and OFADM 351.

- **OFADM 353**
  - **INTRODUCTION TO COMPUTERS AND WINDOWS (1 Unit)**
New Course Recommended for success: Ability to keyboard and OFADM 351.
Grad Req/No Combination of OFADM 351 and 352 courses. Basic introduction to computers and the Windows Operating Environment. Course will explain components of a computer system and provide hands-on training using a personal computer with Windows software. Exploration of the Windows features. Courses for students new to using personal computers and the Windows environment. Two maximum completions. Lecture/laboratory: 30 hours. 1 week. Effective Summer 1996.

OFADM 354
New Course INTRODUCTION TO WORD PROCESSING (1/2 Unit)
Grad Req/No Recommended for success: OFADM 351 or equivalent.
GE Trans/No An introductory course in word processing. Features of word processing software presented in a hands-on learning environment. Course for students new to using word processing software. Two maximum completions. Lecture/laboratory: 15 hours. 1 week. Effective Summer 1996.
IGETC/No

OFADM 355
New Course INTRODUCTION TO WORD PROCESSING (1/2 Unit)
Grad Req/No Recommended for success: OFADM 354 or equivalent.
GE Trans/No A continuation of the OFADM 354 course--Introduction to Word Processing. The course is designed for learning document processing through application of word processing software features. Two maximum completions. Lecture/laboratory: 15 hours. 1 week. Effective Summer 1996.
IGETC/No

OFADM 356
New Course INTRODUCTION TO WORD PROCESSING (1 Unit)
Grad Req/No Recommended for success: OFADM 351 or equivalent.
GE Trans/No A combination of the OFADM 354 and 355 courses. A beginning course in the use of word processing software. Features of the software will be explained and demonstrated in a hands-on learning environment. Student will learn document processing through the application of word processing software features. Two maximum completions. Lecture/laboratory: 30 hours. 1 week. Effective Summer 1996.
IGETC/No

OFADM 357
New Course INTRODUCTION TO SPREADSHEET SOFTWARE (1/2 Unit)
Grad Req/No Recommended for success: OFADM 351 or equivalent.
GE Trans/No A beginning course in using features of spreadsheet software. Course is designed to enable students to learn and apply the features of spreadsheet software to the creation of worksheets. Two maximum completions. Lecture/laboratory: 15 hours. 1 week. Effective Summer 1996.
IGETC/No

OFADM 358
New Course INTRODUCTION TO SPREADSHEET SOFTWARE (1/2 Unit)
Grad Req/No Recommended for success: OFADM 357 or equivalent.
GE Trans/No A continuation of OFADM 357. Course is designed to enable students to learn and apply the features of spreadsheet software to the creation of worksheets. Two maximum completions. Lecture/laboratory: 15 hours. 1 week. Effective Summer 1996.
IGETC/No

OFADM 359
INTRODUCTION TO SPREADSHEET SOFTWARE (1 Unit)
New Course: Recommended for success: OFADM 351 or equivalent.
Grad Req/No: A combination of OFADM 357 and 358. A beginning course in
GE Trans/No: using features of spreadsheet software. Course is designed to
IGETC/No: enable students to learn and apply the features of spreadsheet
software to the creation of worksheets. Using the features of the
spreadsheet software to automate and enhance worksheet
operations. Two maximum completions. Lecture/laboratory:
30 hours. 1 week. Effective Summer 1996.

CONSENT COURSE AGENDA:

THETR 198A NEW YORK/BROADWAY FIELD TRIP (1 Unit)
New Topic Preparation and participation in a 6-day field trip to New York’s Theatre
District. Backstage tours, after show discussions, theatre museum visits,
walking tours, and attendance of 4 major plays are all part of this trip.

THETR 198A LONDON/SCOTLAND THEATRE FIELD TRIP (1 Unit)
New Topic A 12-day Fine Arts oriented field trip to London and Scotland. The tour
includes half day orientations in London and Edinburgh. Students will visit the
site of Shakespeare’s old Globe as well as the new Globe restoration site.
Other sites visited and discussed are the National Theatre complex,
Westminster Abbey, Edinburgh Castle, Loch Ness, Dunvegan Castle,
Eilean Donan Castle, and Stirling. Students have the option of visiting
Bath, Stonehenge and Salisbury. Emphasis will be placed on the significance
of London and Edinburgh in relationship to the history of Western theater and

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

BIO 180 SPECIAL PROJECTS IN BIOLOGY (.5 Units)
Modify Add materials fee requirement. Effective Fall 1996.

MOTION: It was M/S/U passed to approve BIO 180 with the correction of .5 units.

INFORMATION:

1. Allied Health:
   Point System for an Associate Degree in Nursing Program
   ADN Program Entrance Requirements

The Nursing Program’s point system was explained by Ron Manzoni. The committee discussed this
system of entry into the program and compared it to nursing programs at other colleges.

Jim Higgs asked if figures were available for the total number of students who applied for the nursing
program this semester and if it could be broken down by ethnicity. He presented to the committee a
proposal from the Academic Senate (Resolution FL96-B - Assessment and Prerequisites for Student
Success). He indicated that there are too many underprepared students in transfer courses. The intent of
this resolution is to change that without making an inordinate amount of work for the college staff, and he
suggested a task force to study the problem.
2. Changes in two Family & Consumer Sciences/Technical Ed programs:
   Graphic Communication
   Machine Tool

Questions were asked regarding the Graphic Communication program:

   Is this program preparing students for the printing industry?
   What does the question mark mean beside the 3 Units on MATH 73?
   Is the term graphic communication driven by the industry?

Bobbie Kline will get answers to these questions from her division and present them at the next meeting.

OLD BUSINESS:

1. Discussion of prerequisite/corequisite procedures.

Shirlee Adams distributed to the committee members the Procedures Manual and the Guide For Establishing Prerequisites And Corequisites. She explained the summary pages, indicating various procedures of scrutiny required for prerequisites and corequisites. A supply of the required forms will be available through the Curriculum Secretary.

2. Draft copies of proposed new C.A.R. form and course outline form to be reviewed.

MOTION: It was M/S/U passed to approve the new course outline form to accommodate the prerequisite/corequisite requirements. The new sections on the form are:

IV. Prerequisite(s)/Recommended for Success/Concurrent Enrollment
X. Prerequisite Skills
XIV. Textbooks (typical)

3. Selection of new Curriculum Co-Chair.

Steve Stroud was elected Co-Chair of the Curriculum Committee.

The meeting was adjourned.

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APPROVED

MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
October 8, 1996

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, S. Agostini, M. Campos, B. Kline, J. Leamy, D. Lenkeit, V. Nelson-Hollis, L. Pham, S. Stroud (Co-chair), L. Tucker (ASMJC), L. Vaught, and R. Manzoni (Chair)


OTHERS PRESENT: B. Boswell, L. Fernandez, R. Ganes, L. Holmes, G. Mendenhall, T. Nicoll-Johnson, B. Sanders, and M. Langford (Secretary)

MINUTES: It was M/S/U passed to approve the minutes of September 24, 1996

CONSENT COURSE AGENDA:

RSCR 205 CLINICAL 1 (2 Units)
Modify Change repeat procedures from none to two maximum completions. Effective Spring 1997.

RSCR 206 CLINICAL 2 (2 Units)
Modify Change repeat procedures from none to two maximum completions. Effective Summer 1997.

RSCR 213 CLINICAL 3 (3 Units)
Modify Change repeat procedures from none to two maximum completions. Effective Fall 1997.

ART 198A BEGINNING PHOTOJOURNALISM (1 Unit)
Special Topic Basic camera techniques, black and white darkroom materials and processes, and an introduction to specific concerns of the photojournalist. Field studies will be required.

MUSIC 179 JAZZ SOLO VOICE (1 Unit)
Modify Change course number from MUSIC 135. Effective Fall 1996.

MUSIC 163 ELEMENTARY GUITAR (1 Unit)
Modify Change hours from Lecture: 2 hours, 1 hour arranged to lecture: 2 hours, laboratory: 1 hour; change catalog description, Effective Spring 1997.

BUSAD 201 FINANCIAL ACCOUNTING (4 Units)
Telecourse To offer as a telecourse with no change to course outline. Effective Spring 1997.

OFADM 301A COMPUTER KEYBOARDING (1 Unit)
OFADM 301B COMPUTER KEYBOARDING--BUSINESS LETTERS (1 Unit)
OFADM 301C COMPUTER KEYBOARDING--REPORTS (1 Unit)
Drop Effective Spring 1997.

OFADM 302A KEYBOARDING FOR SKILL BUILDING (1 Unit)
OFADM 302B KEYBOARDING FOR SKILL BUILDING (2 Units)
Drop Effective Spring 1997.

OFADM 298A, B, C SPECIAL TOPICS IN OFFICE ADMINISTRATION (1, 2, 3 Units)
Prerequisite: varies with topic.
Special Topic Participation in discussion, analysis and evaluation of a special topic
to be announced in class schedule. Field trips may be required.
Four maximum completions to twelve units. Laboratory: 1.5 hours
for each unit. Effective Spring 1997.

HIST 145 SURVEY OF LATIN AMERICAN CIVILIZATION (3 Units)
To offer as an Interdisciplinary Dyad course with no change to outline.
Effective Spring 1997.

SOCSC 198A LIBRARY RESEARCH STRATEGIES (1 Unit)
Special Topic Acquire knowledge and skills necessary for effective use of libraries and
information sources, including development of search strategies and
evaluation of information sources. Students will learn to successfully
access a variety of print and electronic resources including on-line
library catalogs, reference sources, CD-ROM and on-line periodical
databases, and the Internet. Lecture: 3 hours. Six weeks. Effective
Spring 1997.

CLDDV 50A BASIC SKILLS FOR CHILD DEVELOPMENT MAJORS (1/2 Unit)
CLDDV 50B BASIC SKILLS FOR CHILD DEVELOPMENT MAJORS (1 Unit)
Modify Specify “Lecture: 1/2 hour; laboratory: 1/2 hour” on outline. Effective
Spring 1997.

CLDDV 398A DEVELOPMENTALLY APPROPRIATE TEACHING (1 Unit)
Special Topic Evaluation and adjustment of teaching methods for young children;
developmentally appropriate activities. Effective Fall 1996.

INTEC 261 INTRODUCTION TO PLANT MAINTENANCE (3 Units)
Modify Change prefix and number from INDED 361 to INTEC 261. Effective
Spring 1997.

CR 49A,B,C,D COLLEGE READINESS (1-1/2, 3, 4-1/2, 6 Units)
Inactivate Effective Fall 1996.

MOTION: It was M/S/U passed to approve the Consent Agenda, after rewording
part of objectives and content on MUSIC 163.

DISCUSSION COURSE AGENDA:

ALHE 385 INTRODUCTION TO CRITICAL CARE CONCEPTS (3 Units)
Modify Change units and lecture hours from 2 to 3. Effective Spring 1997.

MOTION: It was M/S/U passed to approve ALHE 385.
RSCR 202  BASIC CARDIOPULMONARY ANATOMY AND PHYSIOLOGY (3 Units)
Modify  Change lecture hours and units from 2 to 3. Effective Spring 1997.

MOTION: It was M/S/U passed to approve RSCR 202.

MUSIC 164  INTERMEDIATE GUITAR (1 Unit)
Reactivate & Modify Change course number from 136 to 164; change hours from 2-3 hours
lecture/laboratory to Lecture: 2 hours, laboratory: 1 hour. Change
catalog description, course objectives, and content. Effective Spring
1997.

MOTION: It was M/S/U passed to approve MUSIC 164 and MUSIC 165.

ANTHR 140  MAGIC, WITCHCRAFT & RELIGION (3 Units)
New course  A cross-cultural study of the forms and functions of supernatural beliefs
Grad Req/Yes and associated rituals in various societies of Africa, Asia, aboriginal
GE Trans/Yes Australia, Oceania, South America, and elsewhere.
IGETC/Yes Emphasis on analyzing beliefs and rituals within their cultural contexts,
and on broad comparison, to derive insight into the place of belief and
ritual in human life. Field trips may be required. Lecture: 3 hours.
Effective Spring 1997.

MOTION: It was M/S/U passed to approve ANTHR 140.

GEOG 110  WORLD REGIONAL GEOGRAPHY (3 Units)
New course  Survey of the world’s major geographical regions and their physical,
Grad Req/Yes economic, political, and cultural characteristics. Emphasis is placed
GE Trans/Yes upon historical influences which explain current problems and conditions.
IGETC/Yes Lecture: 3 hours. To be offered as a telecourse. Includes multicultural

MOTION: It was M/S/U passed to approve GEOG 110.

PSYCH 105  ABNORMAL PSYCHOLOGY (3 Units)
New course  Recommended for success: PSYCH 101
Grad Req/No An examination of the broad questions of normality in the context of
GE Trans/Yes biological, psychological, sociological, and cultural factors; including major
IGETC/Yes theoretical, diagnostic and treatment approaches. Field trips required. Lecture:
3 hours. To be offered as a telecourse. Includes multicultural component.
Effective Spring 1997.

MOTION: After discussion, PSYCH 105 was M/S passed (10 for and 1 against) to
offer as a new course and a telecourse.

SOCIO 102  THE AMERICAN SOCIETY (3 Units)
Reactivate & Modify Analysis of the American way of life. Emphasis on significant institutional traits and their functions. Major issues in American society and selected contemporary problems. Field trips may be required. Lecture: 3 hours. Effective Spring 1997.

SOCIO 102 was pulled from the agenda by the committee and returned to the division with the recommendation that they add more detail to the Content and that consideration be given to offering it for graduation requirement, CSU transfer, and IGETC effective Fall 1997.

**BUSAD 208/AG-EC 208**

INTRODUCTION TO INTERNATIONAL BUSINESS (3 Units)

Change title from Survey of International Business; change units from 1 to 3; change total hours from Lecture: 18 to Lecture: 54; add BUSAD 248 to recommended for success; change content. Effective Spring 1997.

**BUSAD 209/AG-EC 209**

IMPORT/EXPORT FUNDAMENTALS (3 units)

Change title from Introduction to Import/Export; change units from 1 to 3; change total hours from Lecture: 18 to Lecture: 54; add AG-EC 108 to recommended for success; change course objectives and content. Effective Spring 1997.

**MOTION:** It was M/S/U passed to approve BUSAD/AG-EC 208 and 209.

**OFADM 231/CMPSC 231**

INTERMEDIATE WORD PROCESSING (3 Units)


**OFADM 301**

BEGINNING KEYBOARDING (1-1/2 Units)

Change units from 3 to 1-1/2; change total hours from 90 to 45. Change catalog description, content, and course objectives; add materials fee requirement. Open entry/open exit. Effective Spring 1997.

**OFADM 302**

BEGINNING DOCUMENT PROCESSING (1-1/2 Units)

New course
Grad Req/No Further development of speed and accuracy on the alpha/numeric keyboard.
GE Trans/No Instruction in the use of floppy disks; opening, saving, naming, printing documents; deletion and addition of text; margin/tab settings; spacing techniques; vertical/horizontal centering; basic business letter, memo and report formats. Laboratory: 2.5 hours; open entry/open exit. Materials fee required. Effective Spring 1997.

**OFADM 303**

KEYBOARDING FOR SPEED AND ACCURACY (1/2 Unit)

New course Prerequisite: OFADM 301 or ability to keyboard 20 wpm.
Grad Req/No An individualized, computerized keyboarding course designed to diagnose a student’s current keyboarding skills needs, prescribe appropriate practice materials, measure skill development, improve speed and accuracy, and continually evaluate the skill building process. Laboratory: 1 hour; open entry/open exit. Six maximum completions. Materials fee required. Effective Spring 1997.

Committee raised questions regarding the above two courses. When the computer is used as the primary method of instruction, is it a lab or a lecture class? Is computer learning more like independent study, or more like traditional lab, or more like traditional lecture courses? Discussion followed. Open entry/open exit courses are positive attendance classes. Committee decided that learning occurs on the computers so it is not like
a lab class. It is closer to a lecture class than a lab, so units will be assigned the same as for a lecture class.

**OFADM 360**  
**MICRO-ALPHABETIC INDEXING (1 Unit)**  
New course: Mastery of microcomputer filing skills. Emphasis on opening a data file, entering data, printing reports, editing records. Laboratory: 1.5 hours; open entry/open exit. Effective Spring 1997.

**OFADM 364**  
**GRAMMAR IN THE OFFICE (1 Unit)**  
New course: A short course in basic English grammar for office employees. Emphasis on parts of speech, subject and verb, pronoun usage, sentences, punctuation, number usage, and business terms. Laboratory: 1.5 hours; open entry/open exit. Effective Spring 1997.

**OFADM 366**  
**PROOFREADING TECHNIQUES (1 Unit)**  
New course: Recommended for success: Business English or equivalent course. This self-paced course covers the skills needed to identify mechanical and content errors in handwritten or printed text by using proofreader's marks. Grammar, punctuation, and spelling rules will be reviewed. Lecture/laboratory: 1.5 hours; open entry/open exit. Effective Spring 1997.

**OFADM 375**  
**10-KEY MASTERY (1 Unit)**  
New course: Touch system of numeric keys on the 10-key pad. Laboratory: 1.5 hours; open entry/open exit. Effective Spring 1997.

**MOTION:** It was M/S/U passed to approve CMPSC/OFADM 231 and OFADM 301, 302, 303, 360, 364, 366, and 375 with the following changes: recommended for success was changed to prerequisite on OFADM 303, and the agenda was corrected to 1/2 unit; the catalog description for OFADM 366 was rephrased.

**AUTEC 311**  
**BASIC AUTOMOTIVE SYSTEMS (3 Units)**  
New course: Prerequisite: AUTEC 390 with a "C" grade or better. Basic repair practices of automotive systems to include cooling, lubrication, fuel, exhaust, and electrical. Proper selection and use of automotive shop manuals, charts, service publications, tools, measuring devices, etc. Field trips may be required. Lecture: 2 hours, laboratory: 4 hours. Materials fee required. (GR) Effective Spring 1997.

**AUTEC 312**  
**AUTOMOTIVE ELECTRONICS & ELECTRICAL SYSTEMS (6 Units)**  
New course: Prerequisite: AUTEC 311 with a "C" grade or better. Design construction and repair procedures of body and accessory electrical circuits. Oscilloscope, infrared, exhaust analyzer, and electronic test instruments used for diagnostic and tune-up purposes. Field trips may be required. Lecture: 4 hours, laboratory: 8 hours. Materials fee required. (GR) Effective Spring 1997.

**AUTEC 313**  
**AUTOMOTIVE TRANSMISSIONS AND AXLES (6 Units)**  
New course: Prerequisite: AUTEC 311 with a "C" grade or better. Construction, operation, and repair of three- and four-speed manual...
GE Trans/No transmissions, rear axles, and automatic transmission.  Overhaul of brake and front end components. Field trips may be required. Lecture: 4 hours, laboratory: 8 hours. Materials fee required. (GR) Effective Spring 1997.

AUTEC 314 ENGINE PERFORMANCE (10 Units)
New course Prerequisite: AUTEC 311
Grad Req/No Provides the automotive technician with a comprehensive up-to-date background in auto emission control. Test equipment and techniques will be used to assure that engine operation and emission levels are within standards. Two maximum completions. Lecture: 8 hours, laboratory: 7 hours. Effective Spring 1997.

AUTEC 315 ENGINE REBUILDING (4 Units)
New course Prerequisite: AUTEC 311 with a “C” grade or better.

AUTEC 316 BRAKING, STEERING AND SUSPENSION SYSTEMS (6 Units)
New course Alignment, repairing and diagnosing of front and rear suspension systems.
Grad Req/No The adjustment, repair and diagnostic procedures of steering systems and suspension systems. Lecture: 4 hours, laboratory: 8 hours. Materials fee required. (GR, evenings). Effective Spring 1997.

AUTEC 317 AIR CONDITIONING (3 Units)
New course Prerequisite: AUTEC 311.
Grad Req/No The principles of air conditioning and the components used in air conditioning. Factory installed air conditioning units and add-on type units. Charging, leak detection, component replacement and repair procedures. Lecture: 2 hours, laboratory: 3 hours. Materials fee required. (GR, evenings). Effective Spring 1997.

MOTION: It was M/S/U passed to approve AUTEC 311, 312, 313, 314, 315, 316 and 317 with the following changes: AUTEC 314, 315, 316, and 317 be changed to indicated “not offered every semester;” and AUTEC 314 indicate 2 completions to 20 maximum units; and change in wording of objectives for AUTEC 315.

CLDDV 260 INTERNSHIP IN CHILD DEVELOPMENT (3 Units)
Modify Add CLDDV 246 to prerequisites with a “C” grade or better. Change course objectives. Effective Spring 1997.

CLDDV 261 INTERNSHIP IN CHILD DEVELOPMENT: K-3 (3 Units)
Modify Add CLDDV 246 to prerequisites with a “C” grade or better. Change course objectives. Effective Spring 1997.

MOTION: It was M/S/U passed to approve CLDDV 260 and CLDDV 261.

INTEC 201 INTRODUCTION TO INDUSTRIAL OPERATIONS (3 Units)
New course Introduction to policies, procedures, terminology, reports, federal and state law, safety, team building and quality programs of modern industrial and processing plants. Field trips may be required. Three maximum completions. Lecture:
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEC 202</td>
<td><strong>Fundamentals of Industrial Technology (2 Units)</strong>&lt;br&gt;New course&lt;br&gt;This course is designed for students who plan to pursue industrial technology related careers. Students will explore common industrial production, manufacturing, and fabrication processes. Field trips are required. Three maximum completions. Lecture: 2 hours, laboratory: 2 hours. Effective Spring 1997.</td>
</tr>
<tr>
<td>INTEC 203</td>
<td><strong>Industrial Mechanical Components and Equipment (3 Units)</strong>&lt;br&gt;New course&lt;br&gt;Prerequisite: INTEC 202.&lt;br&gt;Orientation to common mechanical components and related equipment found in the manufacturing and processing industry. Content includes basic terminology, operation, installation, and maintenance of individual mechanical components and mechanical systems. Field trips may be required. Three maximum completions. Lecture: 2 hours, laboratory: 2 hours. Effective Spring 1997.</td>
</tr>
<tr>
<td>INTEC 204</td>
<td><strong>Industrial Fabrication Processes (3 Units)</strong>&lt;br&gt;New course&lt;br&gt;Prerequisites: INTEC 201 and 202.&lt;br&gt;Supervised field experience in Industrial Technology. Study and research related to job training. Current technical developments in industry. Two maximum completions. Lecture: 1 hour, field experience hours to be arranged. (CR/NC, Spring). Effective Spring 1997.</td>
</tr>
<tr>
<td>INTEC 350</td>
<td><strong>Industrial Technology Internship (2 Units)</strong>&lt;br&gt;New course&lt;br&gt;Prerequisite: minimum of 15 units completed in Industrial Technology major.&lt;br&gt;Supervised field experience in Industrial Technology. Study and research related to job training. Current technical developments in industry. Two maximum completions. Lecture: 1 hour, field experience hours to be arranged. (CR/NC, Spring). Effective Spring 1997.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve INTEC 201, 202, 203, 204, 205, and 350 with the following changes: rephrasing of objectives for INTEC 201, 205, and 350; rephrasing of catalog description for INTEC 202.

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 50</td>
<td><strong>Basic Biology (3 Units)</strong>&lt;br&gt;Reactivate&lt;br&gt;Change title from Biology and Man; change units from 2 to 3; change hours from Lecture: 1 hour; laboratory: 3 hours to Lecture: 1 hour, discussion/demonstration: 2 hours; change catalog description, content, and course objectives. Effective Spring 1997.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve BIO 50 after rephrasing the catalog description and changing repeat procedures to “no repeats.”

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
</table>
| PE-A 101 | **Wheelchair Basketball (1 Unit)**<br>Modify<br>Change title from Adaptive Sports & Competitive Activities; change hours from
lecture/laboratory: 3 hours/week to lecture/laboratory: 2 hour/week. Change prerequisite to read: must be a student with wheelchair abilities. Change catalog description, content, and course objectives. Effective Spring 1997.

MOTION: It was M/S/U passed to approve PE 101.

PE 111 APPLICATION OF SPORTS MEDICINE (3 Units)
New course
Prerequisite: PE 108.
Grad Req/No Practical application of modalities and techniques used in the treatment and care of athletic injuries for the prospective Athletic Trainer. Emphasis on injury recognition, development of conditioning and reconditioning programs and taping techniques to enable athletes to return to competitive activities.
GE Trans/No Lecture: 3 hours. (GR) Effective Spring 1997.
IGETC/No

MOTION: It was M/S/U passed to approve PE 111.

MOTION: It was M/S/U passed to approve PE 108 as a prerequisite to PE 111 with phrasing changes to Form A.

PE-W 166 WOMEN’S SELF DEFENSE (1 Unit)
Reactivate Change units from 1/2 to 1. Change hours from 2 hours/week for 9 weeks & Modify to 2 hours/week for 18 weeks. Change catalog description, content, course objectives, teaching methods, and evaluation. Effective Spring 1997.

MOTION: It was M/S/U passed to approve PE-W 166.

IV. INFORMATION:

Industrial Technology Program Revision Proposal
Automotive Technician Option
Maintenance Mechanic Option

V. OLD BUSINESS:

1. Allied Health point system for Nursing Program entrance requirements.

   This information is still being compiled, and was not yet available.

2. Graphic Communication Program

   The questions posed at the last meeting were answered: the program is part of Mass Communication, and is industry driven.

The meeting was adjourned.
MODESTO JUNIOR COLLEGE  
CURRICULUM COMMITTEE MINUTES  
October 22, 1996

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT:  S. Adams, S. Agostini, F. Ashworth, B. Kline, J. Leamy, D. Lenkeit, T. Lyle (for V. Nelson-Hollis), J. Nicewonger, L. Pham, S. Stroud (Co-chair), B. Trimble, L. Vaught, L. Tucker (ASMJC) and R. Manzoni (Chair)

MEMBERS ABSENT: M. Campos and O. Johnson

OTHERS PRESENT: J. Higgs, J. Mendes, and M. Langford (Secretary)

MINUTES: It was M/S/U passed to approve the minutes of October 8, 1996.

CONSENT COURSE AGENDA:

RA-TV 198A  SCREENWRITING WORKSHOP (1 Unit)  
Special Topic A series of six workshops dedicated to teaching students how to write a screenplay. The class will cover all aspects of writing, including the initial concept, story structure, character development, writing techniques, marketing the completed script, and current Hollywood business practices. Emphasis will be placed on the beginning writer and first script. Effective Fall 1996.

MOTION: It was M/S/U passed to approve RA-TV 198A.

DISCUSSION COURSE AGENDA:

ANSC 200  INTRODUCTION TO ANIMAL SCIENCE (3 Units)  
Modify Change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.

ANSC 201  BEEF CATTLE SCIENCE (3 Units)  
Modify Change title from Beef Production; change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.

The committee rephrased the catalog description.

ANSC 202  SWINE SCIENCE (3 Units)  
Modify Change title from Swine Production; change catalog description, content course objectives; contains multicultural component. Effective Fall 1997.

ANSC 203  SHEEP SCIENCE (3 Units)  
Modify Change title from Sheep Production; change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.
ANSC 207  EQUINE SCIENCE (3 Units)  
Modify  
Change title from Horse Husbandry; change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.

The committee rephrased the catalog description.

ANSC 210  LIVESTOCK SELECTION AND EVALUATION (3 Units)  
Modify  
Change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.

The committee changed a word in the catalog description.

ANSC 214  LIVESTOCK FEEDING AND NUTRITION (3 Units)  
Modify  
Change title from Livestock Feeds and Feeding; change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.

Prior to the meeting, the division removed the first sentence from the catalog description.

ANSC 215  ANIMAL HEALTH AND SANITATION (3 Units)  
Modify  
Change title from Livestock Diseases and Parasites; change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.

The committee removed two words from the catalog description.

ANSC 220  DAIRY INDUSTRY/DAIRY SCIENCE (3 Units)  
Modify  
Change title from Principles of Dairying; change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.

ANSC 221  DAIRY CATTLE SELECTION AND EVALUATION (3 Units)  
Modify  
Change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.

ANSC 222  MILK PRODUCTION AND TECHNOLOGY (3 Units)  
Modify  
Change title from Milk Production and Equipment; change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.

ANSC 230  POULTRY SCIENCE (3 Units)  
Modify  
Change title from Poultry Production; change catalog description, content, course objectives; contains multicultural component. Effective Fall 1997.

MOTION: It was M/S/U passed to approve all outlines on the Discussion Agenda with the changes indicated below each course affected, and moving the “reasonable accommodations” statement regarding disabilities from Objectives to Teaching Methods on all of the above courses except ANSC 221, in which it does not occur.

OLD BUSINESS:
1. Allied Health point system for Nursing Program entrance requirements.

   A handout was distributed to the committee members indicating the breakdown of ethnicity, age, and gender of nursing students attending Modesto Junior College over the last three years.

2. Telecourse guidelines.

   The committee reviewed a statement that would be a guideline for offering telecourses in the future. The statement will be corrected and placed on the agenda for approval at the next meeting.

3. Computer assisted instruction hours and units.

   The committee discussed and reaffirmed the earlier decision on computer assisted instruction. When the computer is the primary source of instruction, it is considered similar to a lecture class.

NEW BUSINESS:

   It was suggested that we consider adding ADA regulations requirements to all course outlines. The committee will consider inviting a guest from DSPS to a future meeting to advise them on this issue.

   It was suggested that representatives from the Office Administration area of the Business Division be invited to attend a future meeting to explain to the committee the procedures of their new open entry/open exit program.

INFORMATION:

   Every prerequisite form A, B, or C on an agenda will be itemized and a separate vote taken on the course as prerequisite, corequisite, or advisory to the primary course submitted.

The meeting was adjourned.
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
November 26, 1996

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, F. Ashworth, M. Campos, O. Johnson, B. Kline, J. Leamy, D. Lenkeit, V. Nelson-Hollis, J. Nicewonger, L. Pham, S. Stroud (Co-chair), B. Trimble, L. Vaught, L. Tucker (ASMJC) and R. Manzoni (Chair)

MEMBERS ABSENT: S. Agostini

OTHERS PRESENT: R. Alves, D. Baggett, L. Holmes and M. Langford (Secretary)

MINUTES: It was M/S/U passed to approve the minutes of October 22, 1996.

CONSENT COURSE AGENDA:

ART 198A
Special Topic FIELD STUDIES IN PHOTOGRAPHY - EUROPE (1 Unit)
Basics of film characteristics, film exposure, composition, use of depth of field, motion, black and white and color special effects, use of camera filters, natural lighting, and editing. Class members will keep a journal of photographs and writing as a class project. Effective Spring 1997.

CMPGR 298A, B SPECIAL TOPICS IN COMPUTER GRAPHICS (1, 2 Units)
Participation in discussion, analysis, and evaluation of a special topic in computer graphics, microcomputer applications, and related technologies. topic to be announced in class schedule. Effective Fall 1997.

BIO 150 was pulled from the agenda by the division prior to the meeting.

MOTION: It was M/S/U passed to approve the Consent Agenda.

PREREQUISITES:

FSCI 302 FIRE PREVENTION TECHNOLOGY
Prerequisite: FSCI 301

FSCI 303 FIRE PROTECTION AND EQUIPMENT SYSTEMS
Prerequisite: FSCI 301.

FSCI 304 BUILDING CONSTRUCTION FOR FIRE PROTECTION
Prerequisite: FSCI 301

FSCI 305 FIRE BEHAVIOR AND COMBUSTION
Prerequisite: FSCI 301

FSCI 350 FIRE COMMAND 1A
Prerequisite: FSCI 301

FSCI 362 BASIC FIRE ACADEMY
Prerequisite: FSCI 301
FSCI 371A FIRE MANAGEMENT 2A
   Prerequisite: FSCI 350
FSCI 372B FIRE MANAGEMENT 2B
   Prerequisite: FSCI 356
FSCI 373A FIRE INSTRUCTOR 2A
   Prerequisite: FSCI 352 and FSCI 353
FSCI 373B FIRE INSTRUCTOR 2B
   Prerequisite: FSCI 352 and FSCI 353

Above prerequisites are required by State Fire Marshal regulations

**MOTION:** It was M/S/U passed to approve the above prerequisites effective
Spring 1997.

**DISCUSSION COURSE AGENDA:**

**ANSC 211 INTRODUCTION TO MEAT SCIENCE (3 Units)**
New course An introductory course to the meat industry with a special
Grad. Req/No emphasis on meat products and value-added meat
GE Trans/No processing techniques. Concepts on food safety and
IGETC/No sanitation, grading and inspection along with preservation
and marketing strategies to meet current consumer demands.
Field trips are required. Lecture: 2 hours. Laboratory: 3 hours.
Course contains multicultural component. (GR). Effective Fall 1997.

**MOTION:** It was M/S/U passed to approve ANSC 211.

**OFADM 351** INTRODUCTION TO COMPUTERS AND WINDOWS (1/2 Unit)
**OFADM 352** INTRODUCTION TO COMPUTERS AND WINDOWS (1/2 Unit)
**OFADM 353** INTRODUCTION TO COMPUTERS AND WINDOWS (1 Unit)
**OFADM 354** INTRODUCTION TO WORD PROCESSING (1/2 Unit)
**OFADM 355** INTRODUCTION TO WORD PROCESSING (1/2 Unit)
**OFADM 356** INTRODUCTION TO WORD PROCESSING (1 Unit)
**OFADM 357** INTRODUCTION TO SPREADSHEET SOFTWARE (1/2 Unit)
**OFADM 358** INTRODUCTION TO SPREADSHEET SOFTWARE (1/2 Unit)
**OFADM 359** INTRODUCTION TO SPREADSHEET SOFTWARE (1 Unit)
**OFADM 360** MICRO-ALPHABETIC INDEXING (1 Unit)
**OFADM 364** GRAMMAR IN THE OFFICE (1 Unit)
**OFADM 366** PROOFREADING TECHNIQUES (1 Unit)
**OFADM 375** TEN-KEY MASTERY (1 Unit)

Modify Add materials fees.

**MOTION:** It was M/S/U passed to approve the above courses with the
following changes to all the C.A.R. Rationales: the words
“consumed by” have been changed to “provided to,” and
The effective semester is Spring 1997.
BIO 115
New course
Grad. Req/Yes
GE Trans/Yes
IGETC/Yes

GENETICS, EVOLUTION, AND SOCIETY (3 Units)
Exploration of basic principles of genetics and evolution as unifying themes in the biological sciences. Emphasis on analysis of gene action, mutation, inheritance, natural selection, evolution of life and of species, biotechnologies and their implications for society.
Lecture: 3 hours. Effective Fall 1997.

Prior to the meeting, the Division made two changes to the course outline: removed a sentence from Prerequisite Skills and substituted the word “diversity” for “race” under Content.

MOTION: It was M/S/U passed to approve BIO 115

MJC GRADUATION REQUIREMENTS - DISCUSSION AGENDA:

AGGE 146/
INDIS 146
Social & Behavioral Sciences

AGRICULTURE, ENVIRONMENT & SOCIETY (3 Units)

ANTHR 140
Social & Behavioral Sciences

MAGIC, WITCHCRAFT AND RELIGION (3 Units)

ECON 51
Social & Behavioral Sciences

ECONOMICS AT WORK (3 Units)

GEOG 110
Social & Behavioral Sciences

WORLD REGIONAL GEOGRAPHY (3 Units)

CMPGR 262
Activities

EXPLORING THE WORLD WIDE WEB (1 Unit)

BIO 50
Natural Sciences

BASIC BIOLOGY (3 Units)

BIO 115
Natural Sciences

GENETICS, EVOLUTION, AND SOCIETY (3 Units)

PHSCI 164
Natural Sciences

PHYSICAL SCIENCE ENVIRONMENTAL LABORATORY (1 Unit)

PHYS 164
Natural Science

PHYSICS ENVIRONMENTAL LAB (1 Unit)

MOTION: It was M/S/U passed to approve the above course outlines for graduation requirement after removing the following four courses for discussion.
CMGR 264  PUBLISHING ON THE WORLD WIDE WEB (3 Units)  
Communication & Analytical Thinking

CMGR 265  MULTIMEDIA ON THE WORLD WIDE WEB (3 Units)  
Communication & Analytical Thinking

MOTION:  
It was M/S/U passed to table CMGR 264 and 265 until the next meeting so the Division can reword the Objectives to more closely reflect the analytical nature of the courses.

ELTEC 208/INDED 208  THE WORLD OF ELECTRICITY & ELECTRONICS (3 Units)  
Natural Sciences

MOTION:  
It was M/S passed (7 for, 6 against, 1 abstaining) to approve ELTEC 208/INDED 208 for graduation requirement.

CSU TRANSFER PATTERN - DISCUSSION AGENDA:

AGGE 146/INDIS 146  AGRICULTURE, ENVIRONMENT & SOCIETY (3 Units)  
D.2. Civilizations & Cultures

ANTHR 140  MAGIC, WITCHCRAFT & RELIGION (3 Units)  
D.2. Civilizations & Cultures

GEOG 110  WORLD REGIONAL GEOGRAPHY (3 Units)  
D.2. Civilizations & Cultures

BIO 115  GENETICS, EVOLUTION, AND SOCIETY (3 Units)  
B.2. Biological Sciences

MOTION:  
It was M/S/U passed to approve the above courses for CSU Transfer consideration.

The following two course outlines were pulled from the above agenda for discussion:

PHSCI 164  PHYSICAL SCIENCE ENVIRONMENTAL LABORATORY (1 Unit)  
B.1. Physical Universe

PHYS 164  PHYSICS ENVIRONMENTAL LAB (1 Unit)  
B.1. Physical Universe

MOTION:  
It was M/S/U passed to approve PHSCI 164 AND PHYS 164 for CSU Transfer consideration after the word “practical” was removed from both catalog descriptions.

PSYCH 105 was pulled from the CSU Transfer Pattern agenda by the Division prior to the meeting.
ELTEC 208/INDED 208 was pulled from the CSU Transfer Pattern Agenda by the Division during the meeting.

**IGETC - DISCUSSION AGENDA:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Area</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGGE 146/</td>
<td>AGRICULTURE, ENVIRONMENT &amp; SOCIETY</td>
<td>3</td>
<td>4 - Social &amp; Behavioral Sciences</td>
<td></td>
</tr>
<tr>
<td>INDIS 146</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANTH 140</td>
<td>MAGIC, WITCHCRAFT &amp; RELIGION</td>
<td>3</td>
<td>4 - Social &amp; Behavioral Sciences</td>
<td></td>
</tr>
<tr>
<td>GEOG 110</td>
<td>WORLD REGIONAL GEOGRAPHY</td>
<td>3</td>
<td>4 - Social &amp; Behavioral Sciences</td>
<td></td>
</tr>
<tr>
<td>ENGL 151</td>
<td>FOLKLORE</td>
<td>3</td>
<td>3b. Humanities</td>
<td></td>
</tr>
<tr>
<td>BIO 115</td>
<td>GENETICS, EVOLUTION, AND SOCIETY</td>
<td>3</td>
<td>5b. Biological Sciences</td>
<td></td>
</tr>
<tr>
<td>PHYS 164</td>
<td>PHYSICS ENVIRONMENTAL LABORATORY</td>
<td>1</td>
<td>5a. Physical Science</td>
<td></td>
</tr>
<tr>
<td>PHSCI 164</td>
<td>PHYSICAL SCIENCE ENVIRONMENTAL LABORATORY</td>
<td>1</td>
<td>5a. Physical Science</td>
<td></td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve the above course outlines for IGETC consideration after removing the following three courses for further discussion:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIGN 125</td>
<td>ASL - BEGINNING COMMUNICATION WITH THE DEAF</td>
<td>3</td>
<td>Language Other than English</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve SIGN 125 for IGETC consideration.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIGN 126</td>
<td>ASL - INTERMEDIATE COMMUNICATION WITH THE DEAF</td>
<td>3</td>
<td>3b. Humanities</td>
</tr>
<tr>
<td>SIGN 127</td>
<td>ASL - ADVANCED COMMUNICATION WITH THE DEAF</td>
<td>3</td>
<td>3b. Humanities</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve SIGN 126 and 127 for IGETC consideration.

PSYCH 105 was pulled from the agenda by the Division prior to the meeting.

**INFORMATION:**

Change of effective date:
OFADM 303 KEYBOARDING FOR SPEED AND ACCURACY (1/2 Unit)
Effective semester for this new course is to be moved from Spring 1997 to Fall 1996.

Business Division Programs:

Vocational Accounting Certificate (Bookkeeping)
Accounting Certificate

OLD BUSINESS:

Telecourse Guidelines: Corrected guideline statement for offering telecourses submitted to Committee for approval.

MOTION: It was M/S/U passed to approve the Telecourse Guidelines to be dated November 26, 1996 and included in the Curriculum Manual.

The meeting was adjourned.

/mll
MEMBERS PRESENT: S. Adams, F. Ashworth, O. Johnson, B. Kline, D. Lenkeit, L. Pham, S. Stroud (Co-chair), B. Trimble, L. Vaught, L. Tucker (ASMJC), and R. Manzoni (Chair).


OTHERS PRESENT: S. Collins, Y. Juergenson, and M. Langford (Secretary)

MINUTES: It was M/S/U passed to approve the minutes of November 26, 1996

CONSENSUS COURSE AGENDA:

- AN-SC 232 AVIAN PRACTICES (3 Units)
- AN-SC 235 POULTRY DISEASES AND HOUSING (3 Units)
- CMPSC 300 USING AN IBM PC (1/2 Unit)

Modify Change catalog description, content, and course objectives. Effective Fall 1997.

- CMPSC 265 BEGINNING MICROSOFT WINDOWS (1 Unit)
- CMPSC 266 INTERMEDIATE MICROSOFT WINDOWS (1 Unit)
- CMPSC 267 ADVANCED MICROSOFT WINDOWS (1 Unit)

Modify Change title from Microsoft Windows; change catalog description, content, and course objectives. Effective Fall 1997.

MOTION: It was M/S/U passed to approve the Consent Agenda after moving CMPSC 265, 266 and 267 to the Discussion Agenda.

DISCUSSION COURSE AGENDA:

- CMPSC 265 BEGINNING MICROSOFT WINDOWS (1 Unit)
  Modify Change title from Microsoft Windows; change catalog description, content, and course objectives. Effective Fall 1997.

- CMPSC 266 INTERMEDIATE MICROSOFT WINDOWS (1 Unit)
  Modify Change title from Microsoft Windows - Intermediate; change catalog description, content, and course objectives. Effective Fall 1997.

- CMPSC 267 ADVANCED MICROSOFT WINDOWS (1 Unit)
  Modify Change title from Microsoft Windows - Advanced; change catalog description, content, and course objectives. Effective Fall 1997.

MOTION: It was M/S/U passed to approve CMPSC 265, 266 and 267 after listing prerequisite skills required under Section X, and adding the following under Recommended for Success: “CMPSC 265 or equivalent skills” for CMPSC 266; and “CMPSC 266 or equivalent skills” for CMPSC 267.
AG-EC 50  
SURVEY OF AGRICULTURAL ECONOMICS (3 Units)  
New course  
A preparatory course designed to further agricultural business  
Grad. Req./No  
knowledge and prepare for entry level employment and further  
GE Trans./No  
argricultural business course pursuits. Field trips are required.  
IGETC/No  
Lecture: 2 hours. Laboratory: 3 hours. One hour arranged.  
Effective Spring 1997.

AG-EC 55  
PREPARATORY AGRICULTURE COMPUTER APPLICATIONS  
(3 Units)  
New course  
Preparation in computer use in the workplace, emphasizing  
Grad. Req./No  
agribusiness situations, use of computer applications software,  
GE Trans./No  
including word processors, spreadsheets, and databases.  
IGETC/No  
Includes information accessing, telecommunications, and other  
software appropriate to agribusiness. Lecture: 3 hours.  
Laboratory: 1 hour. Plus 2 hours arranged. Effective  
Spring 1997.

AN-SC 50  
PREPARATORY ANIMAL SCIENCES (3 Units)  
New course  
A preparatory survey of the livestock industry, supply of animal  
Grad. Req./No  
products and their uses. A special emphasis on the origin,  
GE Trans./No  
characteristics, adaptation and contributions of farm animals  
IGETC/No  
to the ag industry. Analyze the economic trends and career  
opportunities in animal agriculture. Field trips are required.  
Lecture: 3 hours. Effective Spring 1997.

NR 53  
INTRODUCTION TO AGRICULTURE RESOURCES AND  
RURAL RECREATION (3 Units)  
New course  
Natural resources as industries and basic skills relate to natural  
Grad. Req./No  
resources management. Concepts in natural resources manage-  
GE Trans./No  
ment, soil and land, water, forest, fish and wildlife, outdoor  
IGETC/No  
recreation, energy, mineral and metal resources, and opportunities  
for employment. Field trips are required. Lecture: 2 hours.  
Laboratory: 3 hours. Effective Spring 1997.

OH 50  
BEGINNING ORNAMENTAL GARDENING (2 Units)  
New telecourse  
Preparation for the fundamentals of indoor and outdoor gardening,  
Grad. Req./No  
planting for patios and balconies, gardening in containers and  
GE Trans./No  
simple landscaping. Designed for anyone interested in gardening,  
IGETC/No  
regardless of prior experience or size of garden. A series of 30  
television programs supported by coordinating textual material and  
by additional printed materials that are optional. Field trips may be  
required. Two 30-min. television programs per week for 15 weeks  
plus three Saturday six-hour meetings. Effective Spring 1997.

OH 51  
ORNAMENTAL HORTICULTURE PREPARATION (3 Units)  
New course  
A preparatory course in ornamental horticulture, emphasis on  
Grad. Req./No  
nursery operation including structures and layout, seeding,  
GE Trans./No  
transplanting, plotting, balling, canning, fertilizing, pest control,  
IGETC/No  
plant diseases and abnormalities. Preparation and use of  
propagating and planting mediums. Use and maintenance of  
common tools and equipment. Saturday field laboratory may  
be required. Field trips are required. Lecture: 2 hours.  
Laboratory: 3 hours. Effective Spring 1997.
<table>
<thead>
<tr>
<th>OH 56</th>
<th>PREPARATORY PARK AND LANDSCAPE MAINTENANCE (3 Units)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New course</td>
<td>Preparation for training in installation of plant materials and</td>
</tr>
<tr>
<td>Grad Req./No</td>
<td>materials of parks and other planted areas and in skills required</td>
</tr>
<tr>
<td>GE Trans./No</td>
<td>for students to qualify as technicians. Special interest directed</td>
</tr>
<tr>
<td>IGETC/No</td>
<td>to provide specific skills in such areas as forestry, highway</td>
</tr>
<tr>
<td></td>
<td>maintenance, city, state and federal parks. Field trips are</td>
</tr>
<tr>
<td></td>
<td>required. Lecture: 2 hours. Laboratory: 3 hours. Effective</td>
</tr>
<tr>
<td></td>
<td>Spring 1997.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OH 58</th>
<th>PREPARATORY FLORAL DESIGN (3 Units)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New course</td>
<td>A preparatory course in commercial floristry teaching basic</td>
</tr>
<tr>
<td>Grad Req./No</td>
<td>theory, techniques, and skills currently practiced in the floral</td>
</tr>
<tr>
<td>GE Trans./No</td>
<td>design industry. Construction of basic floral products for</td>
</tr>
<tr>
<td>IGETC/No</td>
<td>resale; cut flower processing and industry sales practices.</td>
</tr>
<tr>
<td></td>
<td>Field trips are required. Lecture: 2 hours. Laboratory: 3 hours.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OH 61</th>
<th>PREPARATORY ORNAMENTAL PLANT IDENTIFICATION (3 Units)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New course</td>
<td>Preparation in the identification, growth habits, culture and</td>
</tr>
<tr>
<td>Grad Req./No</td>
<td>ornamental use of house plants, vines, ground covers, annuals,</td>
</tr>
<tr>
<td>GE Trans./No</td>
<td>perennials and small shrubs adapted to climates of</td>
</tr>
<tr>
<td>IGETC/No</td>
<td>California central valleys. One Saturday laboratory required.</td>
</tr>
<tr>
<td></td>
<td>Field trips are required. Lecture: 2 hours. Laboratory: 3 hours.</td>
</tr>
<tr>
<td></td>
<td>Effective Spring 1997.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OH 62</th>
<th>PREPARATORY ORNAMENTAL SHRUB AND TREE IDENTIFICATION (3 Units)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New course</td>
<td>Preparation in the identification, growth habits, culture and use of</td>
</tr>
<tr>
<td>Grad Req./No</td>
<td>large shrubs and trees adapted to climates of California central</td>
</tr>
<tr>
<td>GE Trans./No</td>
<td>valleys. Field laboratories, including some on Saturdays, are</td>
</tr>
<tr>
<td>IGETC/No</td>
<td>required. Field trips are required. Lecture: 2 hours. Laboratory: 3</td>
</tr>
<tr>
<td></td>
<td>hours. Effective Spring 1997.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OH 65</th>
<th>INTRODUCTORY LANDSCAPE PLANNING AND DESIGN (3 Units)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New course</td>
<td>Preparation in the planning and designing of landscaped areas.</td>
</tr>
<tr>
<td>Grad Req./No</td>
<td>Emphasis on location of lawns, trees, shrubs, walks, driveways,</td>
</tr>
<tr>
<td>GE Trans./No</td>
<td>patios, planters and other landscape structures for home and</td>
</tr>
<tr>
<td>IGETC/No</td>
<td>park. Field trips are required. Lecture: 2 hours. Laboratory: 3</td>
</tr>
<tr>
<td></td>
<td>hours. Effective Spring 1997.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PL-SC 50</th>
<th>PREPARATORY PLANT SCIENCE (3 Units)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New course</td>
<td>Preparation in plant science including structure, growth processes,</td>
</tr>
<tr>
<td>Grad Req./No</td>
<td>propagation, physiology, growth media, biological competitors,</td>
</tr>
<tr>
<td>GE Trans./No</td>
<td>and post-harvest factors of food, fiber, and ornamental plants.</td>
</tr>
<tr>
<td>IGETC/No</td>
<td>Field trips are required. Lecture: 3 hours. Effective Spring 1997.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve the above 12 Ag Division course outlines after removing AG-M 50 and NR 50 for further discussion.
AG-M 50
PREPARATION FOR MECHANICAL TECHNOLOGY (3 Units)
New course
Preparation in woodworking, cold metal, forging, plumbing, and welding as related to farm maintenance and repair.
Grad Req./No
Designed for agricultural students who need development in basic mechanical skills. Field trips are required. Lecture: 2 hours. Laboratory: 3 hours. Materials fee required.
GE Trans./No
Effective Spring 1997.
IGETC/No
MOTION: It was M/S/U passed to approve AG-M 50 after indicating the following under XV. Special Student Materials: “State law requires safety glasses for all students.”

NR 50
SURVEY OF NATURAL RESOURCES (3 Units)
New course
Natural resources as industries and basic skills relate to natural resources management. Concepts in natural resources management, soil and land, water, forest, fish and wildlife, outdoor recreation, energy, mineral and metal resources and opportunities for employment. Field laboratories, including some Saturdays, are required. Field trips are required. Lecture: 2 hours. Laboratory: 3 hours. Effective Spring 1997.
Grad Req./No
IGETC/No
GE Trans./No
MOTION: It was M/S/U passed to approve NR 50 after rewording some of the Objectives.

OLD BUSINESS:
CMPGR 264 and 265 were resubmitted for graduation requirement consideration. The catalog description and objectives were modified to more closely reflect the analytical nature of the courses. CMPGR 262 was submitted for review with a catalog description change to bring it in line with the other two classes.

CMPGR 262 - EXPLORING THE WORLD WIDE WEB (3 Units)
CMPGR 264 - PUBLISHING ON THE WORLD WIDE WEB (3 Units)
CMPGR 265 - MULTIMEDIA ON THE WORLD WIDE WEB (3 Units)
MOTION: It was M/S passed (9 for and 1 against) to approve CMPGR 264 and CMPGR 265 for graduation requirement after rewording the catalog description and the objectives.

The meeting was adjourned.

/mll
Steve Stroud asked all those present to introduce themselves. He briefly reviewed some of the curriculum procedures for the two new members. For the remainder of the term, Sandy Bucknell will replace Bobbie Kline as representative from Family & Consumer Science/Technical Ed, and Brian Sanders will replace John Leamy as representative from the Science, Math & Engineering Division.

CONSENT COURSE AGENDA:

**MUSIC 198A**  
Special Topic  
FRANCE/ISRAEL CHORAL CONCERT TOUR (1 Unit)  
Choral concert tour of France with extension to Israel. The tour will include three concerts in France (Tours, Versailles, Chartres) and three concerts in Israel (Jerusalem, Nazareth, Haifa). Students will also experience significant cultural and historical sites in both countries. Emphasis will be placed on the significance of these sights to music history and performance. Effective Spring 1997.

**MOTION:** After moving ENGL 198C to the Discussion Agenda, it was M/S/U passed to approve the Consent Agenda.

DISCUSSION COURSE AGENDA:
ENGL 198C
Special Topic
TUTORIAL PROJECTS IN ENGLISH: MENTOR I (3 Units)
Prerequisite: Completion of English 101 with an A or B grade.
Designed for second-semester Writing Center tutors. Supervised
study in theory and pedagogy in composition as it relates to the
tutoring of writing, laboratory practice, assistance of and collaboration
with first-semester Writing Center tutors. Effective Spring 1997.

Bill Trimble explained the purpose of the special topic course and
the additional information on Content and Methods of Evaluation
the division was adding to the outline. The lab hours were corrected
from 5 to 6, and the prerequisite was removed.

MOTION: After the above changes were made, it was M/S/U passed to
approve ENGL 198C.

MUSIC 185
New course
CHORUS (1 Unit)
Development of vocal technique, artistic interpretation and
performance skills. Rehearsal and performance of choral music
drawn from the world’s cultures. Designed for inexperienced
or beginning level singers. Public performance required. Field
trips are required. Four maximum completions. Lecture/laboratory:
3 hours plus 1 hour arranged. Course contains multicultural
component. Effective Fall 1997.

The C.A.R. was corrected to clarify that the course would be listed
under Activities for graduation requirement and not Humanities.
The word “presentation” replaced “test” under Teaching Methods,
A. 8. on the course outline.

MOTION: It was M/S/U passed to approve MUSIC 185 with the above
changes.

OLD BUSINESS:

Review X. PREREQUISITE SKILLS area on the course outline form to discuss the possibility
of rewording it for clarification.

After some preliminary review, Steve Stroud suggested the subject be considered for further
discussion at the next meeting.

INFORMATION:

Regarding any new or modified course outlines that will effect the next catalog, Steve Stroud
reminded the curriculum members to inform their divisions that instructors should submit these
outlines to their division office by January 31 so they can be approved, typed, and
submitted to the Curriculum Secretary before the curriculum deadline date of February 7.

The meeting was adjourned

/mll
2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Agostini, F. Ashworth, M. Campos, S. Collins (Co-Chair), O. Johnson, S. Bucknell, B. Sanders, D. Lenkeit, L. Pham, B. Trimble, L. Tucker (ASMJC), L. Vaught, and S. Stroud (Co-Chair)

MEMBERS ABSENT: S. Adams, V. Nelson-Hollis, and J. Nicewonger

OTHERS PRESENT: J. Higgs (Academic Senate), D. Waring and A. Pearson (DSPS) and M. Langford, Secretary

MINUTES: It was M/S/U passed to approve the minutes of January 21, 1997.

DISCUSSION COURSE AGENDA:

AUBDY 321 AUTOMOTIVE SPRAY REFINISHING 1 (2 Units)
Modify Change units from 3 to 2 and lecture hours from 2 to 1.
Effective Fall 1997.

MOTION: It was M/S/U passed to approve AUBDY 321.

FDSER 391 COMMERCIAL BAKING (2 Units)
Modify Change units from 3 to 2; change lecture hours from 1.5 to 1 and laboratory hours from 4.5 to 3. Effective Fall 1997.

MOTION: It was M/S/U passed to approve FDSER 391.

WELD 313 LAYOUT AND BLUEPRINT 1 (2 Units)
Modify Change hours from lecture: 1.5, laboratory: 1.5 to just lecture: 2 hours; remove lecture/laboratory from catalog. Effective Fall 1997.

MOTION: It was M/S/U passed to approve WELD 313

OLD BUSINESS:

Discussion continued on the prerequisite skills section of the course outline form. A decision was made to assign further study of this item to the Task Force for Assessment which is being formed.
NEW BUSINESS

Derek Waring and Alysa Pearson from Disabled Students Programs & Services explained the proposed revisions to the Petitions Committee Manual regarding graduation waivers and course substitutions for DSPS students. The committee requested several changes in wording and asked that it be returned for further consideration at a future meeting.

A Task Force for Assessment will be established. This group will also study the prerequisite skills requirement section on the second page of the course outline. Steve Stroud asked for volunteers to work on this task force, with Shirlee Adams and Susie Agostini as advisors.

Discussion was initiated regarding the need for a college researcher. The item was put to a vote.

**MOTION:** It was M/S/U passed to approve support for the creation of a faculty research position.

The meeting was adjourned.

/ml/
APPROVED

MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
February 25, 1997

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, S. Agostini, M. Campos, S. Bucknell, B. Sanders, D. Lenkeit, L. Pham, S. Stroud (Co-Chair), B. Trimble (first meeting), L. Tucker (second meeting), L. Vaught, and S. Collins (Co-Chair).


OTHERS PRESENT: J. Alvarez, M. Bender, S. Clark, J. Higgs (Academic Senate), J. Mace, L. Thompson, L. Wilson, and M. Langford (Secretary).

The meeting reconvened on March 4 to allow the divisions to make necessary adjustments to prerequisite forms required for some of the courses submitted.

MINUTES:

It was M/S/U passed to approve the minutes of February 11, 1997

NOTIFICATION:

1. Two courses will be part of an interdisciplinary dyad: ANTHR 150 and HIST 112. An “H” will be added to these two courses when they are offered in the dyad. There will be no changes to the course outlines.

2. MATH 71, 72 and 73 were originally submitted and passed as not meeting the mathematics competency for graduation. The catalog statement passed by the Curriculum Committee states “completion of MATH 50 or higher with a “C” grade or better.” Effective immediately by emergency action of the Chair, MATH 71, 72 and 73 will meet graduation competency.

CONSENT COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MACH 298</td>
<td>BASIC MACHINING WORKSHOP (1/2 Unit) Instruction in the operation, maintenance, adjustment, and acquisition of basic machine tools that are commonly encountered in a high school metal or agriculture mechanics class. Effective Summer 1997.</td>
</tr>
<tr>
<td>MACH 213E</td>
<td>MACHINE TOOL TECHNOLOGY (5 Units) Effective Fall 1997.</td>
</tr>
<tr>
<td>MACH 304</td>
<td>MACHINING 4 (2 Units) Effective Fall 1997.</td>
</tr>
<tr>
<td>MACH 314 C, D, E</td>
<td>MANUFACTURING PROCESSES (3, 4, 5 Units) Effective Fall 1997.</td>
</tr>
<tr>
<td>AUBDY 353</td>
<td>AUTO BODY COLLISION REPAIR 3 (2 Units)</td>
</tr>
</tbody>
</table>
AUBDY 354 AUTO BODY COLLISION REPAIR 4 (2 Units)
Inactivate Effective Fall 1997.

MOTION: It was M/S/U passed to approve the Consent Agenda.

DISCUSSION COURSE AGENDA:

AG 100A LEADERSHIP IN AGRICULTURE (1 Unit)
New course Lecture and supervised activities relating to student participation
Grad Req/Yes in agricultural competitions, judging contests, livestock
GE Req/No exhibitions, recruitment programs, award and scholarship
IGETC/No applications, and youth activity planning. Field trips are required.
Two maximum completions. Lecture: 1 hour plus discussion
and independent study by students. Effective Fall 1997.

AG 100B LEADERSHIP IN AGRICULTURE (2 Units)
New course Lecture and supervised activities relating to student participation
Grad Req/Yes in agricultural competitions, judging contests, livestock
GE Req/No exhibitions, recruitment programs, award and scholarship
IGETC/No applications, and youth activity planning. Field trips are required.
Lecture: 1 hour plus discussion and independent study by
students. Effective Fall 1997.

MOTION: It was M/S/U passed to approve AG 100A and AG 100B with
modifications to the course outlines in the wording of hours
required, and repeat procedures for AG 100B became
"no repeats." The above information was modified to read
more clearly in the catalog.

AG 249 AGRICULTURE INTERNSHIP (4 Units)
New course Placement as an employee with selected agribusiness firms
Grad Req/No dealing with the production, manufacturing, retailing, retail
GE Trans/No and wholesale production, growers, mechanics, sales and
IGETC/No services of agriculture products in public and private agencies.
The experience must be related to the student’s major.
The student will be under the joint supervision of the
employer and a faculty member; 300 paid hours or 240
unpaid hours of related internship per semester. (CR/NC)
Effective Fall 1997.

MOTION: It was M/S/U passed to approve AG 249

AG-M 280 FLUID POWER SYSTEMS (3 Units)
Modify Recommended for success: AG-M 215 or AG-M 220, AG 280
or MATH 73.
Change course prefix, number and title from AG-M 380,
Hydraulic Power Systems; change lecture hours from 1 to 2
and laboratory hours from 6 to 3; change some of the
courses that are recommended for success; change catalog
description, content, and course objectives. Effective Fall 1997.

MOTION: It was M/S/U passed to approve AG-M 280.

ENSCI 108L ENVIRONMENTAL CONSERVATION LABORATORY (1 Unit)
New course
Prerequisite or concurrent enrollment in ENSCI 108.
Grad Req/Yes
Study of rational environmental conservation management concepts in an experiential format. Laboratory study will encompass environmental pollution controls, population studies; energy use and alternatives; water quality use and conservation; soil analysis and land-use planning; wildlife habitat restoration; and hazardous materials analysis and alternatives. Field trips are required. Laboratory: 3 hours. Materials fee required. Effective Fall 1997.

MOTION: It was M/S/U passed to approve ENSCI 108L
The advisory courses were not passed. Division must resubmit this course before publishing advisories in the catalog.

ALHE 385
INTRODUCTION TO CRITICAL CARE CONCEPTS (3 Units)
Prerequisite: Completion of NURSE 252 or equivalent or have six month medically related training or experience.
Added prerequisite. Effective Fall 1997.

MOTION: It was M/S/U passed to approve ALHE 385.
MOTION: It was M/S/U passed to approve the prerequisite after the requested changes were made to Form A.

RSCR 212
CRITICAL CARE PROCEDURES (4-1/2 Units)
Prerequisite: Completion of RSCR 203, 205, and 206 with a "C" grade or better.
Concurrent enrollment:: RSCR 211 and 213 required.
Change lecture from 2 to 3-1/2 hours, and laboratory from 8 to 4 hours. Effective Fall 1997.

MOTION: It was M/S/U passed to approve RSCR 212 after corrections were made to the course outline.
MOTION: It was M/S/U passed to approve the prerequisites after corrections were made to Form A.

MUSIC 131
ELEMENTARY VOICE (1 Unit)
Concurrent enrollment: MUSIC 185 required.
Change laboratory hours from 2 to 1; add concurrent enrollment; change catalog description, content, and course objectives. Course includes multicultural components. Effective Fall 1997.

MOTION: It was M/S/U passed to approve MUSIC 131 after corrections were made to the course outline.
MOTION: It was M/S/U passed to approve the concurrent enrollment after changes were made to Form A.

MUSIC 132
VOICE ENRICHMENT (1 Unit)
Concurrent enrollment: MUSIC 185 required.
Add concurrent enrollment; change course objectives. Multicultural component included. Effective Fall 1997.

**MOTION:** It was M/S/U passed to approve MUSIC 132 after corrections were made to the course outline.

**MOTION:** It was M/S/U passed to approve the concurrent enrollment after changes were made to Form A.

**MUSIC 152**  
**CHOIR (1 Unit)**  
Modify  
Prerequisite: satisfactory completion of audition. Change title from Collegiate Choir; change catalog description and course objectives. Add recommended for success and change recommended concurrent enrollment. Multicultural component included. Effective Fall 1997.

**MOTION:** It was M/S/U passed to approve MUSIC 152.

**MOTION:** It was M/S/U passed to approve the prerequisite after corrections were made to Forms A and C.

**MUSIC 153**  
**SINGERS (1 Unit)**  
Modify  
Prerequisite: satisfactory completion of audition. Change title from College Singers; change prerequisite, recommended concurrent enrollment, catalog description, content, and course objectives. Multicultural component included. Effective Fall 1997.

**MOTION:** It was M/S/U passed to approve MUSIC 153 with corrections to the course outline.

**MOTION:** It was M/S/U passed to approve the prerequisite with corrections to Forms A and C.

**MUSIC 157**  
**MUSICAL THEATRE WORKSHOP (1 Unit)**  
Modify  

**MOTION:** It was M/S/U passed to approve MUSIC 157.

**MOTION:** It was M/S/U passed to approve the advisory after corrections were made to Form A.

**MUSIC 158**  
**ADVANCED MUSICAL THEATRE WORKSHOP (2 Units)**  
Modify  

**MOTION:** It was M/S/U passed to approve MUSIC 158.

**MOTION:** It was M/S/U passed to approve the advisory after corrections were made to Form A.

**THETR 196**  
**THEATRE MANAGEMENT (1 Unit)**  
New course  
The principles of theatre management: front-of-house operations; box office management and theatre business procedures;
GE Trans/No
IGETC/No

publicity and public relations; budget and organization for school, community and professional theatre. Field trips may be required. Four maximum completions. Lecture/laboratory: 4 hours. (9 weeks) Effective Fall 1997.

MOTION: It was M/S/U passed to approve THETR 196 with minor changes.

THETR 197
New course
Grad Req/Yes
GE Trans/No
IGETC/No

BROADWAY/EUROPE THEATRE TRAVEL (1 Unit)
Preparation and participation in theatre related trips to New York City and Europe. The trips include theatre performances, backstage tours of theatre facilities, workshop sessions with performers, directors, writers, critics, and scholars. Program also includes tours of fine art exhibits, museums and other cultural events. Field trips required. Cost for each trip varies. Lecture/laboratory 7 hours. Four maximum completions. (Spring, Summer, 6 weeks) Effective Fall 1997.

MOTION: It was M/S/U passed to approve THETR 197.

ADJU 215
Modify

INTRODUCTION TO FIREARMS (1-1/2 Units)
Prerequisite: new legal mandates made changes to prerequisites. Effective Fall 1997.

MOTION: It was M/S/U passed to approve ADJU 215.
MOTION: It was M/S/U passed to approve the prerequisites to ADJU 215.

ADJU 216
Modify

ADVANCED FIREARMS & RANGE APPLICATION (1-1/2 Units)
Prerequisites: ADJU 215 or LENF 388; also new legal mandates made changes to prerequisites. Effective Fall 1997.

MOTION: It was M/S/U passed to approve ADJU 216.
MOTION: It was M/S/U passed to approve the prerequisites to ADJU 216.

ADJU 219
New course
Grad Req/Yes
GE Trans/No
IGETC/No

CORRECTIONS FIREARMS TRAINING (1-1/2 Units)
Prerequisite: ADJU 215 OR Police Academy graduation AND legal restrictions.
Specialized training in weaponry used by correctional agencies. Range firing of rifles, shotguns, and handguns. Students must provide their own safety glasses, hearing protectors, and ammunition. Field trips may be required. Three maximum completions. Lecture/laboratory: 3 hours. (GR) Effective Fall 1997.

MOTION: It was M/S/U passed to approve ADJU 219 after the number was changed from 218, a number that had been previously assigned.
MOTION: It was M/S/U passed to approve the prerequisites to ADJU 219.

ANTHR 105
New course
Grad Req/Yes

PHYSICAL ANTHROPOLOGY LABORATORY (1 Unit)
Prerequisite or Concurrent Enrollment: ANTHR 101
Laboratory investigation of methods and techniques of human
GE Trans/Yes  evolution and variation, including use of the scientific method, anthropometrics, and an analysis of the functional morphology of primates. Lines of evidence examined will include the study of population genetics, comparative anatomy and behavior of primates, forensic anthropology, human fossils and their reconstruction. Field trips may be required. Lecture/laboratory: 3 hours. (GR) Effective Fall 1997.

MOTION: It was M/S/U passed to approve ANTHTR 105.

MOTION: It was M/S/U passed to approve the prerequisites to ANTHR 105.

POSC 160
THE PACIFIC RIM (3 Units)
Reactivate
Grad Req/Yes
GE Trans/Yes
IGETC/Yes

Introduction to the economic, geographic, and political developments in the Pacific Rim nations—Japan, China, South Korea, Hong Kong, Taiwan, Singapore, Australia, New Zealand, and the superpowers—U.S. and former Soviet Union. Special emphasis on the economic and political challenges and opportunities for the U.S. in the Pacific Rim. Field trips may be required. Lecture: 3 hours. Effective Fall 1997.

MOTION: It was M/S/U passed to approve POLSC 160.

GUIDE 111
CAREER AWARENESS (1 Unit)
Modify
Add materials fee. Effective Fall 1997.

MOTION: It was M/S passed (7 for and 4 against). to approve materials fee for test packets only:

GUIDE 122
CAREER AWARENESS FOR ADULTS WITH DISABILITIES (1 Unit)
New course
Assists students with disabilities in exploring career alternatives through development of skills necessary for the research, selection and planning of a life-long career. The role of attitudes, interests, coping skills will be addressed. Interests, aptitude and value tests may be used. Important aspects of occupational choice will be covered along with occupational information. An educational plan will be developed. Lecture: 1 hour. (CR/NC) Effective Fall 1997.

MOTION: It was M/S/U passed to approve GUIDE 122.

AUBDY 303
AUTOMOTIVE COLLISION REPAIR 3 (4 Units)
Modify
Prerequisite: AUBDY 302 with a “C” grade or better.
Change units from 5 to 4 and lecture hours from 2 to 1. Effective Fall 1997.

MOTION: It was M/S/U passed to approve AUBDY 303.

MOTION: It was M/S/U passed to approve the prerequisite after corrections were made to Form A.

AUBDY 304
AUTOMOTIVE COLLISION REPAIR 4 (4 Units)
Modify
Prerequisite: AUBDY 303 with a “C” grade or better.
Change units from 5 to 4 and lecture hours from 2 to 1. Effective Fall 1997.
MOTION: It was M/S/U passed to approve AUBDY 304.
MOTION: It was M/S/U passed to approve the prerequisite after corrections were made to Form A.

AUBDY 322
Modify
COMPLETE AUTOMOTIVE PAINTING (3 Units)
Prerequisite: AUBDY 321 with a “C” or better.
Change title from Automotive Spray Refinishing 2; change catalog description and course content. Effective Fall 1997.

MOTION: It was M/S/U passed to approve AUBDY 322.
MOTION: It was M/S/U passed to approve the prerequisite after corrections were made to Form A.

AUBDY 351
AUBDY 352
Modify
AUTO BODY COLLISION REPAIR 1 (2 Units)
AUTO BODY COLLISION REPAIR 2 (2 Units)
Prerequisite: AUBDY 351

MOTION: It was M/S/U passed to approve AUBDY 351 and 352.
MOTION: It was M/S/U passed to approve the prerequisite after corrections were made to Form A.

CLDDV 265
Modify
ASSESSMENT BY OBSERVATION (2 Units)
Prerequisite: CLDDV 244 and CLDDV 245.
Add two prerequisite courses. Effective Fall 1997.

MOTION: It was M/S/U passed to approve CLDDV 265
MOTION: It was M/S/U passed to approve the prerequisites to CLDDV 265 with a word change.

CLDDV 363
Modify
INFANT AND TODDLER CARE (3 Units)
Recommended for success: CLDDV 245.
Change prerequisite to recommended for success. Effective Fall 1997.

MOTION: It was M/S/U passed to approve CLDDV 363.
MOTION: It was M/S/U passed to approve advisory to CLDDV 363.

FASMR 258
FASMR 259
Modify
VISUAL MERCHANDISING 1 (3 Units)
VISUAL MERCHANDISING 2 (4 Units)
Prerequisite: FASMR 258

FASMR 361
Modify
WORKSHOP IN VISUAL MERCHANDISING (1 Unit)
Add materials fee. Effective Fall 1997.

FASMR 367
Modify
MODELING (3 Units)
Change units from 5 to 3; change hours, catalog description, content, and course objectives; change repeat procedures from none to one repeat; add materials fee. Effective Fall 1997.

MOTION: It was M/S/U passed to approve FASMR 258, 259, 361 and 367.
MOTION: It was M/S/U passed to approve the prerequisite to FASMR 259.

GRC 350
Modify
GRAPHIC COMMUNICATION INTERNSHIP (2 Units)
Prerequisite: Minimum of 15 units completed in Graphic Communications major.
Change CR/NC only to CR/NC option; change maximum completions from 2 to 3 and maximum units from 4 to 6.

**MOTION:** It was M/S/U passed to approve GRC 350.

**MOTION:** It was M/S/U passed to approve the prerequisite to GRC 350.

**MACH 302**
Modify
Prerequisite: Completion of MACH 211 or MACH 301.

**MACH 303**
Modify
Prerequisite: MACH 212 or MACH 302.

**MACH 213C, D**
Modify
MACHINE TOOL TECHNOLOGY 3: MANUFACTURING PROCESSES (3, 4 Units)
Prerequisite: MACH 212.
Title change: last two words added. Change to catalog description. Effective Fall 1997.

**MOTION:** It was M/S/U passed to approve MACH 302, 303, 213C and 213D.

**MOTION:** It was M/S/U passed to approve the prerequisites for MACH 302, 303, 213C and 213D with a word change.

**VOCWE 349S**
Modify
VOCATIONAL WORK EXPERIENCE SEMINAR (0 Units)
Change catalog description, course objectives, methods of evaluation and teaching methods. Effective Fall 1997.

**MOTION:** It was M/S/U passed to approve VOCWE 349S with a change to the catalog description.

**DIV 349A, B, C, D**
Modify
WORK EXPERIENCE (1, 2, 3, 4)
Prerequisite: Enrollment in a minimum of seven units which may include Cooperative Work Experience. Completion of one Core or Core Option course in designated program. Concurrent enrollment: in one Core or Core Option course in designated program. Information added to prerequisite and concurrent enrollment, and text changes to methods of evaluation. Effective Fall 1997.

**MOTION:** It was M/S/U passed to approve DIV 349A, B, C and D with modifications to the prerequisites.

**MOTION:** It was M/S/U passed to approve the prerequisites for DIV 349A, B, C and D.

**ENGL 50**
Modify
BASIC COMPOSITION AND READING (3 Units)
Prerequisites: Recommendation of the English Placement Examination or completion of ENGL 49 with a grade of “C” or higher.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 103</td>
<td>CLEAR THINKING IN WRITING (3 Units)</td>
<td></td>
<td>Modify Prerequisite: ENGL 101 Change teaching methods; includes multicultural component. Effective Fall 1997.</td>
</tr>
<tr>
<td>LR 100</td>
<td>LIBRARY RESEARCH STRATEGIES (1 Unit)</td>
<td></td>
<td>New course This course provides knowledge and skills necessary for effective use of libraries and information sources, including development of search strategies and evaluation of information sources. Student will learn to successfully access a variety of print and electronic resources including online library catalogs, reference sources, CD-ROM and online periodical databases, and the Internet. Lecture/laboratory: 3 hours. Two maximum completions. Internet fee. (6 weeks) Effective Fall 1997</td>
</tr>
<tr>
<td>LR 150</td>
<td>INTRODUCTION TO INFORMATION AND RESEARCH (3 Units)</td>
<td></td>
<td>Reactivate/Modify Was LIB 150, Introduction to Library Materials. An overview of how information is developed, organized, and used; students will learn skills to find and use information in libraries, on the Internet (World Wide Web), from other databases, and from other community resources such as archives and museums; students will learn research strategies, how to evaluate information; how to cite different formats and create an in-depth bibliography. Field trips may be required. Lecture/laboratory: 5 hours. Materials fee required. Effective Fall 1997</td>
</tr>
<tr>
<td>PE-VW 115</td>
<td>WOMEN'S VARSITY GOLF (2 Units)</td>
<td></td>
<td>New course Instruction, practice, and competition in intercollegiate golf. Four maximum completions. Lecture/laboratory: 10 hours. (Fall) Effective Fall 1997</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 51</td>
<td>BEGINNING NATURE STUDY (2 Units)</td>
<td></td>
<td>Modify Change field trips to &quot;may be&quot; required and add materials fee. Effective Fall 1997.</td>
</tr>
</tbody>
</table>
MOTION: It was M/S/U passed to approve BIO 51 without the materials fee request.

**BIO 130L**
Modify
INTRODUCTION TO MARINE VERTEBRATES LABORATORY  
(1 Unit)
Prerequisite or concurrent enrollment: in: BIO 130  
Add materials fee; change field trips to “may be” required.  
Effective Fall 1997.

BIO 130L was tabled; to be resubmitted at a future meeting.

**BIO 145**
Modify
INTRODUCTION TO FRESH WATER BIOLOGY (4 Units)  
Add materials fee. Effective Fall 1997.

BIO 145 was pulled from the agenda by the division.

**BIO 180, A, B**
Modify
SPECIAL PROJECTS IN BIOLOGY (1/2, 1, 2 Units)  
Prerequisite: previous completion of or concurrent enrollment in a biology course.  
Change field trips to “may be” required and add materials fee.  
Effective Fall 1997.

BIO 180, 180A and 180B were tabled; to be resubmitted at a future meeting.

**BOT 101**
Modify
GENERAL BOTANY (4 Units)  
Prerequisite: BIO 101  
Add materials fee; change field trips to “may be” required.  
Effective Fall 1997.

BOT 101 was tabled; to be resubmitted at a future meeting.

**GEOL 168**
Modify
MINERALOGY AND CHRYSALLOGRAPHY (4 Units)  
Change field trips to “may be” required. Effective Fall 1997.

GEOL 168 was tabled; to be resubmitted at a future meeting.

**MATH 67**
New course
INTRODUCTORY STATISTICS (3 Units)  
Prerequisite: satisfactory completion of MATH 20 or equivalent or qualification by MJC assessment process.  
Introduction to elements of descriptive statistics with focus on vocational applications and statistics literacy. Lecture: 3 hours.  
Materials fee may be required.

MOTION: It was M/S/U passed to approve MATH 67.

MOTION: It was M/S/U passed to approve the prerequisites after corrections were made to Form A.

Additional Topics for Discussion:
Prerequisite Skills: A motion was made to list the prerequisite skills required for a course on the course outline itself under the “X. Prerequisite Skills” area and refer to this location on Form A.

**MOTION:** It was M/S/U passed to approve the above motion.

Verification of prerequisites: A motion was made suggesting that for verification of acceptance of prerequisites on Form A by three UC or CSU colleges, one copy of the catalog information from these institutions will be submitted for the curriculum files only. No other copies will be required.

**MOTION:** It was M/S/U passed to approve the above motion.

The meeting was adjourned.

/mll
Members present: S. Adams, S. Agostini, F. Ashworth, M. Campos, O. Johnson, S. Bucknell, D. Lenkeit, J. Nicewonger, L. Pham, B. Sanders, S. Stroud (Co-Chair), B. Trimble, L. Vaught and S. Collins (Co-Chair).

Members absent: V. Nelson-Hollis, L. Tucker (ASMJC)

Others present: J. Higgs (Academic Senate) and M. Langford (Secretary).

Minutes: It was M/S/U passed to approve the minutes of February 25, 1997 after modifying the text of the motions for ENSCI 180L to show that the course has passed but the advisories have not. It will have to be resubmitted before the advisories can be published in the catalog.

Consent course agenda:

Autec 391 Automotive skills 1 (12 units)
Autec 392 Automotive skills 2 (12 units)
Autec 393 Automotive skills 3 (12 units)
Autec 395 Automotive skills 5 (4 units)
Inactivate Effective Fall 1997.

Bio 51 Beginning nature study (2 units)
Bio 112 General biology (3 units)
Inactivate Effective Fall 1997.

Motion: It was M/S/U passed to approve the Consent Agenda.

Discussion course agenda:

Enl 44 Fundamentals of grammar (1 unit)
New course A short course in basic English grammar. Self-paced modules on selected topics such as parts of speech, subject and verb agreement, pronoun usage, punctuation and usage. Three maximum completions. Total of 30 hours per semester. Open entry, open exit. (CR/NC). Effective Fall 1997.

The division was requested to change the course number as ENGL 40 had been used previously.

Motion: It was M/S/U passed to approve ENGL 44 after moving the 1.5 hours from Lab to Other.
PORTG 51  INTRODUCTION TO PRACTICAL PORTUGUESE 1 (3 Units)
Modify
Change title from Conversational Portuguese 1; change course objectives and teaching methods. Effective Fall 1997.

MOTION: It was M/S/U passed to approve PORTG 51.

PORTG 52  INTRODUCTION TO PRACTICAL PORTUGUESE 2 (3 Units)
Modify
Recommended for success: PORTG 51
Change title from Conversational Portuguese 2; change teaching methods. Effective Fall 1997.

The division made a minor text change to Prerequisite Skills. The agenda cover was corrected to read Recommended for Success.

MOTION: It was M/S/U passed to approve PORTG 52.
MOTION: It was M/S/U passed to approve the advisory for PORTG 52.

READ 45  ELEMENTS OF READING (1 Unit)
New course
A short course in the elements of reading. Self-paced modules on selected topics such as thesis identification, inference, summary, diction, comprehension, context, figurative language.

IGETC/No
Three maximum completions, Total of 30 hours per semester. Open entry, open exit. (CR/NC) Effective Fall 1997.

MOTION: It was M/S/U passed to approve READ 45 after moving the 1.5 hours from Lab to Other.

BIO 101  BIOLOGICAL PRINCIPLES (5 Units)
Modify
Prerequisite or concurrent enrollment in: college chemistry and eligibility for MATH 90 as determined by the Math assessment test. Change prerequisite and content; change field trips to "may be" required. Effective Fall 1997.

The division requested the removal of the materials fee from the course outline.

MOTION: It was M/S/U passed to approve BIO 101 after removing MATH 90 and the math assessment test requirement from the prerequisites, and the above division change.
MOTION: It was M/S/U passed to approve the prerequisite to BIO 101.

BIO 140  INTRODUCTION TO MARINE BIOLOGY (4 Units)
Modify
Change field trips to "may be" required. Effective Fall 1997.

The division requested the removal of the materials fee from the course outline.

MOTION: It was M/S/U passed to approve BIO 140 with the above change.

BIO 151,A,B,C  INTRODUCTION TO BIOLOGY FIELD STUDIES (1/2, 1, 2, 3 Units)
Modify
Prerequisite: previous completion or concurrent enrollment in any
college level biology, zoology or botany course.
Add materials fee. Effective Fall 1997.

The division pulled the above course outlines from the agenda.

ZOOL 101  GENERAL ZOOLOGY (4 Units)
Modify
Prerequisite: BIO 101

The division requested the removal of the materials fee requirement from the course outline.

MOTION: It was M/S/U passed to approve ZOOL 101 with the above changes.
MOTION: It was M/S/U passed to approve the prerequisite for ZOOL 101.

OLD BUSINESS:

1. Review revised proposed changes to Petitions Committee Manual: Revisions on Graduation Waivers and Course Substitutions for DSPS Students. The proposed new text is the shaded area.

The proposed changes were tabled for further discussion between DSPS and the faculty of Science Math & Engineering. The division felt the text was too general in certain areas and could be stated in more specific terms.

2. Set up a Task Force for Assessment

The task force was established. Two committee members volunteered: Brian Sanders and Steve Stroud. Additional faculty members will be recruited. The task force will meet once a month.

NEW BUSINESS:

1. Shirlee Adams distributed a simplified overview of the prerequisite/corequisite regulations, breaking down the requirements into three levels of scrutiny and briefly explaining the options for each level.

2. Remove prerequisite/corequisite endorsement and Vice President validation from C.A.R.

This item was tabled for further discussion at a future meeting.

The meeting was adjourned.

/mll
2:20 PM - Conference Room A, Morris Admin. Building


OTHERS PRESENT: J. Higgs (Academic Senate) and M. Langford (Secretary).

MINUTES: It was M/S/U passed to approve the minutes of March 11, 1997.

NOTIFICATION COURSE AGENDA:

ENGL 179H INTRODUCTION TO NATIVE AMERICAN LITERATURE, MYTHOLOGY AND THE ORAL TRADITION (3 units)

The above course will be part of an Interdisciplinary dyad. An “H” will be added to the course when it is offered in this manner. There will be no changes to the course outline.

DISCUSSION COURSE AGENDA:

OFADM 203A, B, C INTERMEDIATE KEYBOARDING (1, 2, 3 Units)
OFADM 301 BEGINNING KEYBOARDING (1-1/2 Units)
OFADM 302 BEGINNING DOCUMENT PROCESSING (1-1/2 Units)
Rec. for success: OFADM 301 or ability to keyboard at 25 GWAM.
OFADM 303 KEYBOARDING FOR SPEED AND ACCURACY (1/2 Unit)
Rec. for Success: OFADM 301 or ability to keyboard at 20 GWAM.
OFADM 328A, B MACHINE TRANSCRIPTION (1, 2 Units)
OFADM 351 INTRODUCTION TO COMPUTERS AND WINDOWS (1/2 Unit)
Rec. for Success: Ability to keyboard by touch.
OFADM 352 INTRODUCTION TO COMPUTERS AND WINDOWS (1/2 Unit)
Rec. for Success: Ability to keyboard and OFADM 351.
OFADM 353 INTRODUCTION TO COMPUTERS AND WINDOWS (1 Unit)
Rec. for Success: Ability to keyboard.
OFADM 354 INTRODUCTION TO WORD PROCESSING (1/2 Unit)
Rec. for Success: Ability to keyboard by touch.
OFADM 355 INTRODUCTION TO WORD PROCESSING (1/2 Unit)
Rec. for Success: OFADM 354 or equivalent.
OFADM 356 INTRODUCTION TO WORD PROCESSING (1 Unit)
Rec. for Success: Ability to keyboard by touch.
OFADM 357 INTRODUCTION TO SPREADSHEET SOFTWARE (1/2 Unit)
Rec. for Success: OFADM 351 or equivalent.
**OFADM 358**  INTRODUCTION TO SPREADSHEET SOFTWARE (1/2 Unit)  
Rec. for Success: OFADM 357 or equivalent.

**OFADM 359**  INTRODUCTION TO SPREADSHEET SOFTWARE (1 Unit)  
Rec. for Success: OFADM 351 or equivalent.

**OFADM 360**  MICRO-ALPHABETIC INDEXING (1 Unit)  

**OFADM 364**  GRAMMAR IN THE OFFICE (1 Unit)  

**OFADM 366**  PROOFREADING TECHNIQUES (1 Unit)  
Rec. for Success: Business English or equivalent course.

**OFADM 370A, B, C**  BILINGUAL APPLICATIONS KEYBOARDING (1, 2, 3 Units)  

**OFADM 375**  TEN-KEY MASTERY (1 Unit)  
Rec. for Success: Ability to keyboard by touch.

Modify Remove Credit/No Credit option from the above open-entry/open-exit courses. Effective Fall 1997.

**MOTION:** It was M/S/U passed to approve the removal of the Credit/No Credit option from the above open entry/open exit courses, and offer these courses for Grade only. This was an emergency action taken by the Committee. Effective date was later changed from Fall to Summer 1997 with the approval of Steve Collins, (Curriculum Chair).

**MOTION:** It was M/S/U passed to approve the advisories for OFADM 301, 302, 303, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, and 375.

OFADM 203A,B,C; OFADM 328A,B; and OFADM 370A,B,C will be placed on the first agenda of the Fall semester for a formal review of the course outlines and prerequisites.

**ENGL 183**  TUTORIAL PROJECTS IN ENGLISH (3 Units)  
New course Prerequisite: ENGL 101 with a grade of C or higher.  
Grad Req/No Supervised study of composition as it relates to the tutoring of writing.  
GE Trans/No Writing processes and strategies of effective and less effective writers, including problems of non-native speakers of English. Strategies for writing in various modes. Improvement of fluency, sentence structure, and proofreading. Field trips may be required. Lecture/laboratory: 7 hours (GR) Effective Fall 1997.

**ENGL 184**  ADVANCED TUTORIAL PROJECTS IN ENGLISH (3 Units)  
New course Prerequisite: successful completion of ENGL 183.  
Grad Req/No Continuation of Tutorial Projects in English with emphasis on employing facilitative and leadership skills. In-depth analysis of writing processes and strategies of effective and less effective writers, including problems of non-native speakers of English. Strategies for writing in various modes. Improvement of fluency, sentence structure, and proofreading. Field trips may be required. Two maximum completions. Lecture/laboratory: 7 hours. (GR) Effective Fall 1997.

**MOTION:** It was M/S/U passed to approve ENGL 183 and ENGL 184.

**MOTION:** It was M/S/U passed to approve the prerequisites for ENGL 183 (after changing the grade B to grade C or higher) and ENGL 184.
BOT 101                     GENERAL BOTANY (4 Units)
Modify               Prerequisite: BIO 101
                          Change field trips to “may be” required. Effective Fall 1997.

This course was placed on the agenda as an emergency request to maintain course articulation agreements with U.C. Berkeley for core biology courses.

MOTION: It was M/S/U passed to approve BOT 101.
MOTION: It was M/S/U passed to approve the prerequisite for BOT 101

OLD BUSINESS:

MOTION: It was M/S/U passed to remove the prerequisite/corequisite endorsement and Curriculum Committee Chair validation from the C.A.R. form as this information is also located on Forms A, B, and C.

NEW BUSINESS:

1. Curriculum Committee recommendation to the Academic Senate for additional representatives for multi-discipline divisions.

2. Articulation and Matriculation representatives to become voting members.

3. The possible elimination of the old outline from the curriculum agenda.

4. A workshop, flex activity or committee of Curriculum Representatives who would be willing to advise faculty when they are preparing new or modified courses for Curriculum approval.

The meeting was adjourned.

/mll
MEMBERS PRESENT: S. Adams, S. Adler, S. Agostini, D. Baggett, S. Bucknell, M. Campos, O. Johnson, D. Lenkeit, V. Nelson-Hollis, B. Sanders, S. Stroud (Co-chair), L. Vaught, D. Waring, S. Mills (ASMJC) and S. Collins (Co-chair)

MEMBERS ABSENT: F. Ashworth

OTHERS PRESENT: J. Higgs (Academic Senate) and M. Langford (Curric. Info.)

MINUTES: It was M/S/U passed to approve the minutes of April 22, 1997.

EMERGENCY NOTIFICATION:

The following course outline was approved by the Vice President of Instruction under emergency action when the Curriculum Committee was not available to meet.

**EASCI 161**

**EARTH SCIENCE (4 Units)**

Modify

Change lecture hours from 2 to 3 and units from 3 to 4.


MOTION: It was M/S/U passed to confirm the Chair's action.

DISCUSSION COURSE AGENDA:

**OFADM 203A, B, C**

**INTERMEDIATE KEYBOARDING (1, 2, 3 Units)**

Modify

Recommended for success: one semester of keyboarding and 40 gross words per minute on a 3 minute test.

Change prerequisite to recommended for success; change catalog description, content, course objectives and methods of evaluation.

Effective Fall 1997.

MOTION: It was M/S/U passed to approve OFADM 203A, B and C with the following changes: the advisory on all 3 courses will state that it will be a 3 minute test; also the statement “one unit credit for each of three modules” should be removed from the outline.

MOTION: It was M/S/U passed to approve the advisory to OFADM 203A,B and C with the changes shown in the above motion.
MACHINE TRANSCRIPTION (1, 2 Units)

Recommended for success: OFADM 311 or OFADM 304 with a grade of “C” or better, and ability to keyboard 40 words per minute

Change prerequisite to recommended for success; change content, course objectives, teaching methods, and methods of evaluation.

Effective Fall 1997.

MOTION: It was M/S/U passed to approve OFADM 328A and B with the following changes: the advisory on both courses will state that the keyboarding requirement is 40 gross words per minute on a 3 minute test.

MOTION: It was M/S/U passed to approve the advisory to OFADM 328A and B with the changes shown in the above motion.

BILINGUAL APPLICATIONS KEYBOARDING (1, 2, 3 Units)

Recommended for success: Bilingual (English/Spanish) and able to keyboard 35 gross words per minute.

Change prerequisite to recommended for success; change content and course objectives.

Effective Fall 1997.

OFADM 370A, B and C were pulled from the agenda by the division.

INFORMATION:

New Business Division Program:
International Business Certificate

OLD BUSINESS:

Review draft of revised proposed changes to Petitions Committee Manual: revisions on course substitutions for DSPS students.

MOTION: It was M/S/U passed to approve the revisions on course substitutions for DSPS students with one change: in the beginning of the third paragraph, “students with disabilities” will replace “disabled students.”

NEW BUSINESS:

1. Curriculum Committee recommendation to the Academic Senate for additional representatives for multi-discipline divisions.

   The Committee agreed to wait until after the Academic Senate restructuring to see how their representation will be determined before deciding how many Curriculum Representatives will be assigned.

2. Articulation and Matriculation representatives to become voting members.

MOTION: It was M/S passed (7 for and 3 opposed) to table this motion until the next meeting. This vote does not reflect total members listed as present; some of the member had to leave the meeting before the vote was taken.
3. The possible elimination of the "old outline" from the curriculum agenda.

**MOTION:** It was M/S/U passed to eliminate the old outline from the curriculum agenda. The old outlines will still be submitted by the divisions to the Curriculum Information Coordinator, and will be brought to each meeting for reference.

4. A workshop, flex activity or committee of Curriculum Representatives who would be willing to advise faculty when they are preparing new or modified courses for Curriculum approval.

Co-chairs have agreed to organize this.


**MOTION:** It was M/S/U passed to: leave A intact; remove B and C entirely; remove the word “major” from item D and rename it B; and remove item E entirely.

6. Encourage divisions to review courses on a planned rotational basis of 20% of course outlines for the entire curriculum every year.

Item was added to the agenda during this meeting.

A course review form used in Behavioral & Social Sciences was submitted by D. Lenkeit as a possible aid to other divisions when reviewing course outlines, and copies were distributed to all representatives present.

The Curriculum Information Coordinator will send copies to all Curriculum Representatives of the semi-annual report to their division showing the last date each course was reviewed. The Academic Senate President will receive a copy of this report for all divisions.

The meeting was adjourned at 4:30 p.m.

mll
MEMBERS PRESENT: S. Adams, S. Adler, S. Agostini, F. Ashworth, D. Baggett, S. Bucknell, M. Campos, O. Johnson, C. Huddleston (for D. Lenkeit), M. Strangio, B. Sanders, S. Stroud (Co-chair), L. Vaught, D. Waring, S. Mills (ASMJC) and S. Collins (Chair)

MEMBERS ABSENT: D. Lenkeit and V. Nelson-Hollis

OTHERS PRESENT: R. Alves, R. Cooper, G. Hayes, J. Higgs (Academic Senate), G. Mendenhall, G. Schneider, and M. Langford (Curric. Info)

MINUTES: It was M/S/U passed to approve the minutes of September 9, 1997.

CONSENT COURSE AGENDA:

INDED 363 * PRINCIPLES OF REFRIGERATION (3 Units)
INDED 364 * PRINCIPLES OF FANS, COMPRESSORS AND PUMPS (3 Units)
INDED 379 * UNIFORM PLUMBING CODE (3 Units)
INDED 391 * ELECTRICAL EQUIPMENT AND MACHINES (3 Units)
INDED 394 * ANALYSIS OF ELECTRICAL CODES (3 Units)
MACH 220 INTRODUCTION TO MACHINE TOOL PRACTICES (2 Units)
Inactivate Effective Spring 1998.

HIST 125H HISTORY OF MEXICO (3 Units)
Honors Effective Spring 1998.

POLSC 198C INTRODUCTION TO THE LAW (3 Units)
Special topic Effective Spring 1998.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

AG 285 COMMUNICATIONS IN AGRICULTURE (3 Units)
Modify Change hours from lecture: 2 with 1 hour arranged to lecture: 3 hours. Effective Spring 1998.

MOTION: It was M/S/U passed to approve AG 285.

AG-EC 225 AGRICULTURE COMPUTER APPLICATIONS (3 Units)

MOTION: It was M/S/U passed to approve AG-EC 225.

AG-M 214 TRACTOR SERVICE AND SAFETY (2 Units)
Modify Change prefix and number from AG-M 315 to AG-M 214; change title from "Tractor Service & Preventive Maintenance;" change units from 1 to 2; change hours from lecture: 3, lab: 4 for 4 weeks to lecture: 2, lab: 2 for 9 weeks. Also change catalog description, content, and course objectives. Effective Spring 1998.

This course was pulled from the agenda by the division.

<table>
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<tr>
<th>COURSE</th>
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</table>
| AN-SC 227 | **ADVANCED DAIRY CATTLE SELECTION & EVALUATION (3 Units)**
| New course | Prerequisite: AN-SC 221 |
| Grad Req/No | Advanced study of dairy conformation as related to the function of milk production. Evaluation of dairy cattle using production data, pedigrees and live animal evaluation. Particular emphasis will be placed on linear classification and selective mating. Oral interpretation of these evaluative criteria and formal reasoning presentations will be required. Evaluation of milk and milk products will be required as well. Field trips are required. Two maximum completions. Lecture: 2 hours, laboratory: 3 hours, plus 2 hours arranged. (GR) Effective Spring 1998. |
| GE Trans/No | |
| IGETC/No | |

**MOTION:** It was M/S/U passed to approve AN-SC 227.

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<th>COURSE</th>
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| ENSCI/GEOG 109 | **INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS (3 Units)**
| New course | Introduction to Geographical Information Systems (GIS) focusing upon the creation, application and evaluation of computer-linked database systems. GIS centers upon mapping discrete spatial characteristics as a tool for identifying and assessing spatial relationships of human activity. Applications to business, economics, geology, agriculture and many more. Field trips are required. Lecture: 2 hours, laboratory: 3 hours. Materials fee required. (GR) Effective Spring 1998. |
| Grad Req/Yes | |
| GE Trans/Yes | |
| IGETC/Yes | GEOG 109 was added as a cross referenced course. |

**MOTION:** It was M/S/U passed to approve ENSCI/GEOG 109 after changing the text under Contents, section J to include the word: geography.

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<tr>
<th>COURSE</th>
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| ENSCI/INDIS 110 | **CALIFORNIA WATER (3 Units)**
| New course | An interdisciplinary examination of California’s water use and management with an historical emphasis on the politics and conflict arising from water scarcity. Field trips may be required. Lecture: 2 hours, laboratory: 3 hours. Materials fee may be required. (GR) Effective Spring 1998. |
| Grad Req/Yes | |
| GE Trans/Yes | |
| IGETC/Yes | |

**MOTION:** It was M/S/U passed to approve ENSCI/INDIS 110.

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<th>COURSE</th>
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| ECON 51 | **MONEY, BUSINESS & PERSONAL DECISION MAKING (3 Units)**

**MOTION:** It was M/S/U passed to approve ECON 51 with the condition that it is brought back to the next meeting to discuss the computer lab work.
<table>
<thead>
<tr>
<th>COURSE</th>
<th>TITLE</th>
<th>Approval Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHILO 111</td>
<td>ETHICS: THEORY AND APPLICATION (3 Units)</td>
<td>It was M/S/U passed to approve PHILO 111 with the recommendation that the text be cleaned up when the course is submitted for review.</td>
</tr>
<tr>
<td>SOCIO 102</td>
<td>SOCIAL PROBLEMS IN THE UNITED STATES (3 Units)</td>
<td>It was M/S/U passed to approve SOCIO 102 after changing the title from “The American Society.”</td>
</tr>
<tr>
<td>CMPGR 225</td>
<td>3-D GRAPHICS AND ANIMATION (3 Units)</td>
<td>It was M/S/U passed to approve CMPGR 225.</td>
</tr>
<tr>
<td>AUTEC 311</td>
<td>BASIC AUTOMOTIVE SYSTEMS (3 Units)</td>
<td>Modify Remove prerequisite; change hours to Lecture: 3; laboratory: 3 (from Lecture: 2; lab: 4.) Effective Spring 1998.</td>
</tr>
<tr>
<td>AUTEC 313</td>
<td>AUTOMOTIVE TRANSMISSIONS AND AXLES (6 Units)</td>
<td>Modify Concurrent enrollment in or previous completion of AUTEC 311 Change prerequisite to concurrent enrollment. Effective Spring 1998.</td>
</tr>
<tr>
<td>AUTEC 314</td>
<td>ENGINE PERFORMANCE AND CLEAN AIR COURSE (10 Units)</td>
<td>Modify Prerequisite: AUTEC 311 and 312 Change title from “Engine Performance;” add AUTEC 312 to the prerequisite; add materials fee. Effective Spring 1998.</td>
</tr>
<tr>
<td>AUTEC 316</td>
<td>BRAKING, STEERING &amp; SUSPENSION SYSTEMS (6 Units)</td>
<td>Modify Concurrent enrollment in or previous completion of AUTEC 311. Added concurrent enrollment. Effective Spring 1998.</td>
</tr>
<tr>
<td>AUTEC 317</td>
<td>AIR CONDITIONING (3 Units)</td>
<td>Modify Concurrent enrollment in or previous completion of AUTEC 311. Change prerequisite to concurrent enrollment. Effective Spring 1998.</td>
</tr>
<tr>
<td>AUTEC 373</td>
<td>97 B.A.R. CLEAN AIR COURSE (3-1/2 Units)</td>
<td>Modify Prerequisite: AUTEC 311 and 312</td>
</tr>
</tbody>
</table>
Change title from 94 to 97; change hours to lecture: 3; lab: 2 (from lecture: 5; lab: 3); change units from 6 to 3.5; add materials fee. Effective Spring 1998.

**AUTEC 390**  
INTRODUCTION TO AUTOMOTIVE TECHNOLOGY (4 Units)  
Modify  

**MOTION:**  
It was M/S passed (12 Yes, 1 No) to approve AUTEC 311, 313, 314, 316, 317, 373 and 390 after adding “or previous completion of AUTEC 311” to AUTEC 313, 316 and 317; and with the appropriate prerequisite skills transferred from Form A to the course outlines.

**MOTION:**  
It was M/S/U passed to approve the prerequisites and corequisites for AUTEC 313, 314, 316, 317 and 373 with the changes shown on the above motion.

**INTEC 50**  
BASIC VOCATIONAL ENGLISH FOR INDUSTRIAL TECHNOLOGY (3 Units)  
Modify  
Change prefix from INDED to INTEC; change title from “Vocational English as a Second Language (VSL) Basics for Industrial Technology;” change hours from 6 hours lecture/lab to 5 hours lecture/lab. Effective Spring 1998.

**INTEC 306**  
INTRODUCTION TO OCCUPATIONAL SAFETY & HEALTH (3 Units)  
Modify  

**INTEC/ELTEC 208**  
THE WORLD OF ELECTRICITY AND ELECTRONICS (3 Units)  
Modify  
Recommended for success: MATH 20.  
Change prefix from INDED to INTEC. Effective Spring 1998.

**INTEC/ELTEC 221**  
INSTRUMENTATION DEVICES AND SYSTEMS (3 Units)  
Modify  
Change prefix from INDED to INTEC; remove prerequisite. Effective Spring 1998.

**INTEC/ELTEC 223**  
INDUSTRIAL COMPONENTS AND CONTROL DEVICES (3 Units)  
Modify  
Change prefix from INDED to INTEC. Effective Spring 1998.

**INTEC/AG-M 225**  
RESIDENTIAL AND FARMSTEAD ELECTRICAL WIRING AND PRINCIPLES (3 Units)  
Modify  
Change prefix from ELECT to INTEC. Effective Spring 1998.

**INTEC/ELTEC 226**  
MOTORS, CONTROLS AND CONTROLLERS (3 Units)  
Modify  
Change prefix from INDED to INTEC; remove prerequisite. Effective Spring 1998.

**INTEC 340**  
UNIFORM BUILDING CODE, STRUCTURAL (3 Units)  
Modify  

**INTEC 341**  
UNIFORM BUILDING CODE, NON-STRUCTURAL (3 Units)  
Modify  
**INTEC 344***  UNIFORM MECHANICAL CODE (3 Units)
Modify

**INTEC 346***  ENFORCEMENT OF BUILDING REPAIR AND ABATEMENT REGULATIONS (3 Units)
Modify

**INTEC 248***  ELECTRICAL CODES AND ORDINANCES (3 Units)
Modify
Change prefix from INDED 393 to INTEC 248. Effective Spring 1998.

**INTEC/AG-M 262***  HYDRAULICS/PNEUMATICS (3 Units)
Modify
Change prefix from INDED 362 to INTEC 262 and AG-M 362 to 262; remove recommended for success. Effective Spring 1998.

**INTEC 363***  HIGH VOLTAGE INDUSTRIAL ELECTRICAL SYSTEMS (2 Units)
Modify
Change prefix from INDED 378 to INTEC 363; change title from “Principles of Residential Electrical Wiring;” change units from 3 to 2; change hours from lecture: 3 to lecture: 1, lab: 3. Effective Spring 1998.

**INTEC 364***  PRESSURE SYSTEMS (2 Units)
Modify
Change prefix from INDED 365 to INTEC 364; change title from “Principles of Boilers and Steam Systems;” change units from 3 to 2; change hours from lecture: 3 to lecture:1, lab: 3; remove prerequisite. Effective Spring 1998.

**INTEC 366***  HEATING, VENTILATION, AIR CONDITIONING AND REFRIGERATION (2 Units)
Modify
Change prefix from INDED 380 to INTEC 366; change title from “Principles of Residential Heating & Cooling;” change units from 3 to 2; change hours from lecture: 3 to lecture: 2, lab: 1. Effective Spring 1998.

**INTEC 368***  PLUMBING CODES AND SYSTEMS (2 Units)
Modify
Change prefix from INDED 372 to INTEC 368; change title from “Plumbing Principles & Methods;” change units from 3 to 2

**MOTION:**

**MACH 221**  CNC PROGRAMMING TECHNIQUES (2 Units)
Modify
Recommended for success: MACH 222
Change title from “Advanced CNC Programming Techniques;” change units from 2 to 4; change hours from lecture:1.5, lab: 2.5 to Lecture: 3, lab: 5; change recommended for success from MACH 220 to MACH 222 and previous machining experience. Effective Spring 1998.

**MOTION:**
It was M/S/U passed to approve MACH 221.

**MACH 222**  CNC MACHINE OPERATIONS (1/2 Unit)
New course
Recommended concurrent enrollment:: MACH 221 and previous machining experience.
The setup and operation of computer controlled machine tools with emphasis on vertical machining centers and two axis turning centers.
Primary controller operation, machine setup, tooling application, installation and adjustment and basic codes needed for editing will be addressed. Two maximum completions. Lecture/laboratory: 1.5 hours. Field trips may be required. Materials fee required. Effective Spring 1998.

**MOTION:** It was M/S/U passed to approve MACH 222.

* The Rationale for these courses is in the form of a curriculum plan.

**MATH 115**
PLANE TRIGONOMETRY (3 Units)
Modify
Prerequisite: MATH 80 and MATH 90 or equivalent, or qualification by MJC assessment process.

**MOTION:** It was M/S/U passed to approve MATH 115.

**MOTION:** It was M/S/U passed to approve the prerequisites for MATH 115.

**MATH 171**
CALCULUS: FIRST COURSE (4 Units)
Modify
Prerequisite: Satisfactory completion of MATH 122 or equivalent, or qualification by MJC assessment process.
Change prerequisite from MATH 120 to MATH 122. Effective Spring 1998.

**MOTION:** It was M/S/U passed to approve MATH 171.

**MOTION:** It was M/S/U passed to approve the prerequisites for MATH 171.

**MATH 121**
COLLEGE ALGEBRA (4 Units)
New course
Grad Req/Yes
GE Trans/Yes
IGETC/Yes
Prerequisite: MATH 90 with a “C” or better, or satisfactory score on the MJC placement test.
Review of linear, quadratic, rational, radical, exponential, and logarithmic equations; systems of equations and inequalities; functions and graphs; matrices and determinants; mathematical induction; combinatorics and probability. Lecture: 5 hours. Effective Spring 1998.

**MOTION:** It was M/S/U passed to approve MATH 121.

**MOTION:** It was M/S/U passed to approve the prerequisites for MATH 121.

**MATH 122**
PRECALCULUS (4 Units)
New course
Grad Req/Yes
Prerequisite: MATH 121 with a “C” or better
Recommended for success: MATH 80
GE Trans/Yes  A comprehensive course in analytic geometry and trigonometry, including vectors, rotation of axes, polar and parametric functions, synthetic division, complex roots of polynomials, and the Fundamental Theorem of Algebra. Lecture: 5 hours. Effective Spring 1998.

MOTION: It was M/S/U passed to approve MATH 122.

MOTION: It was M/S/U passed to approve the prerequisite for MATH 121.

OLD BUSINESS:

The motion to have representatives for Articulation and Matriculation become voting members was tabled.

MOTION: It was M/S/U passed to remove this item from the table.

MOTION: It was M/S/U passed to approve the motion to have representatives for Articulation and Matriculation become voting members.

The meeting was adjourned at 4:05 PM.

/mll
MEMBERS PRESENT: S. Adams, S. Adler, F. Ashworth, D. Baggett, S. Bucknell, M. Campos, O. Johnson, D. Lenkeit, B. Sanders, M. Silva, M. Strangio, L. Vaught, D. Waring and S. Collins (Chair)

MEMBERS ABSENT: S. Agostini, V. Nelson-Hollis, S. Stroud (Co-chair) and K. Anderson (ASMJC)

OTHERS PRESENT: J. Higgs (Academic Senate) and M. Langford (Curric. Info. Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of September 23, 1997.

CONSENT COURSE AGENDA:

MUSIC 198A
Special Topic MUSIC PRODUCTION (1 Unit)
The course will explore music composition and production of TV/film/video scoring and public service announcements through the use of MIDI sequencing, digital multi-track recording and SMPTE. Effective Spring 1998.

AUTEC 398A
Special Topic TECHNOLOGY (1 Unit)

CLDDV 398A
Special Topic GRANT WRITING FOR PRESCHOOL PROGRAMS (1 Unit)
Introduction to grant writing for early childhood programs. Techniques in successful grant writing and understanding of proposal process. Effective Spring 1998.

INTEC 298C
Special Topic INTRODUCTION TO TEAMWORK DEVELOPMENT FOR INDUSTRY (3 Units)
Interdisciplinary approach to the study of team solutions to industrial problems. An introduction to team member selection criteria, development of team cohesiveness, team solutions to realistic industry problems, and use of computer software to solve and present team solutions. Modules in communications, computer science, and industrial technology. Effective Spring 1998.

MOTION: I was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:
AN-SC 230  
POULTRY SCIENCE (3 Units)  
Interactive TV  
To offer as an interactive television course with no change to the course outlines. This course contains multi-cultural components. Effective Spring 1998.

MOTION:  
It was M/S/U passed to table AN-SC 230 until the next agenda. Committee members have concerns about how laboratory exercises will be delivered.

OLD BUSINESS

ECON 51  
MONEY, BUSINESS & PERSONAL DECISION MAKING (3 Units)  
Course passed but returned for clarification of computer lab work.

The division requested the removal of the last sentence in the catalog description: “course involves some computer lab work.”

MOTION:  
It was M/S/U passed to approve ECON 51 as changed.

NEW BUSINESS:

1. Library sign off for curriculum.

   After some discussion, the Committee requested this item be left with the members for consideration and research before any final decisions are made.

2. Welfare Reform was added to the agenda prior to the meeting.

   A request was made by J. Higgs, Academic Senate President, to approve the Request For Proposals format, and to create a sub committee of curriculum members to study Welfare Reform. A motion was made to accept the RFP format so it could be included in the grant request.

   MOTION:  
   It was M/S/U passed to approve acceptance of the format for CalWORKS programs.

3. S. Adams explained the complexities of the IGETC system for the curriculum members.

   The following item will be added to the next agenda:

   Odessa Johnson will report on the methods by which Community Education classes and faculty are selected and evaluated.

The meeting was adjourned.
2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT:  S. Adams, S. Adler, F. Ashworth, M. Bender (for D. Baggett), S. Bucknell, M. Campos, O. Johnson, D. Lenkeit, B. Sanders, M. Silva, M. Strangio, L. Vaught and S. Collins (Chair).

MEMBERS ABSENT:  S. Agostini, D. Baggett, V. Nelson-Hollis, S. Stroud (Co-chair), D. Waring, and K. Anderson (ASMJC)

OTHERS PRESENT:  M. Sheehan (President), J. Higgs (Academic Senate) and M. Langford (Curriculum. Information Coord.)

MINUTES:  It was M/S/U passed to approve the minutes of October 21, 1997.

INFORMATION:
New degree program:  A.S. Degree in Physical Education
  to be added to the existing A. A. Degree

Revising current programs in Office Administration.

DISCUSSION COURSE AGENDA:

AN-SC 230  POULTRY SCIENCE (3 Units)
Interactive TV  To offer as an interactive television course with no change to the course outline.  This course contains multi-cultural components.
  Effective Spring 1998.

MOTION:  It was M/S/U passed to approve AN-SC 230 as an interactive television course.

NEW BUSINESS:

For the Committee’s information, Odessa Johnson reported on the methods by which Community Education classes and faculty are selected and evaluated.

Dr. Maria Sheehan explained to the Committee how the Welfare Reform program will effect MJC. She stressed the importance of modularizing curriculum where appropriate, designing certificate programs which can be completed within 18 months.

Jim Higgs discussed the CalWORKS program, answered members’ questions and recommended a sub-committee be formed to review curriculum activities related to CalWORKS. A motion was made to form a sub-committee of three members who will establish criteria for successful RFP’s.
MOTION: It was M/S/U passed to approve the formation of the CalWORKS sub-committee.

B. Sanders (Chair) and M. Strangio volunteered to be on the CalWORKS sub-committee. Another member will be recruited from the vocational area.

The meeting was adjourned at 5 PM.

/mll
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
November 25, 1997

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, S. Adler, D. Baggett, S. Bucknell, M. Campos, O. Johnson, D. Lenkeit, B. Sanders, M. Silva, S. Stroud (Co-chair) L. Vaught, D. Waring, K. Anderson (ASMJC), S. Collins (Co-chair)

MEMBERS ABSENT: S. Agostini, F. Ashworth, V. Nelson-Hollis

OTHERS PRESENT: R. Alves, M. Harris, J. Higgs (Academic Senate), D. Madden, and M. Langford (Curric. Info. Coord.)

MINUTES: It was M/S/U passed to approve the minutes of November 11, 1997.

NOTIFICATION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHILO 140</td>
<td>PHILOSOPHY AND FILM 3 Units)</td>
</tr>
<tr>
<td>PE 50A, B, C</td>
<td>SUPERVISION IN CORRECTIVE P.E. (1, 2, 3 Units)</td>
</tr>
<tr>
<td>PE 101</td>
<td>BASKETBALL THEORY (1 Unit)</td>
</tr>
<tr>
<td>PE-C 140</td>
<td>EXERCISE FOR FITNESS (1 Unit)</td>
</tr>
</tbody>
</table>

DISCUSSION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG-EC 210</td>
<td>ELEMENTS OF AGRICULTURAL ECONOMICS (3 Units)</td>
</tr>
</tbody>
</table>

MOTION: It was M/S/U passed to approve AG-EC 210.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUMSR 101</td>
<td>INTRODUCTION TO HUMAN SERVICES (3 Units)</td>
</tr>
<tr>
<td>Modify</td>
<td>Change course objectives and content. There are multi-cultural elements in this course. Effective Spring 1998.</td>
</tr>
</tbody>
</table>

MOTION: It was M/S/U passed to approve HUMSR 101.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUMSR 145</td>
<td>COMMUNITY AGENCY SERVICE (1 Unit)</td>
</tr>
<tr>
<td>Review</td>
<td></td>
</tr>
<tr>
<td>Prerequisite: HUMSR 110 or 111</td>
<td></td>
</tr>
<tr>
<td>Concurrent enrollment required: HUMSR 145A, 145B or 145D.</td>
<td></td>
</tr>
<tr>
<td>Periodic review of course with no changes. Effective Spring 1998.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUMSR 145A,B,D</td>
<td>COMMUNITY AGENCY SERVICE FIELD WORK (1, 2, 4 Units)</td>
</tr>
<tr>
<td>Review</td>
<td></td>
</tr>
<tr>
<td>Prerequisite: HUMSR 110 or 111</td>
<td></td>
</tr>
<tr>
<td>Concurrent enrollment required: HUMSR 145</td>
<td></td>
</tr>
<tr>
<td>Periodic review of course with no changes. Effective Spring 1998.</td>
<td></td>
</tr>
</tbody>
</table>

MOTION: It was M/S/U passed to table HUMSR 145 and 145A, B and D until the December meeting to allow the division to resubmit Form A and insert the prerequisite skills into the outline.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLSC 120</td>
<td>CALIFORNIA POLITICS AND PROBLEMS (3 Units)</td>
</tr>
</tbody>
</table>

**MOTION:**
It was M/S/U passed to approve POLSC 120.

**CMPSC 201**
GENERAL COMPUTER LITERACY (3 Units)
Modify Change course number from CMPSC 203 to CMPSC 201; change catalog description, content and course objectives. Effective Fall, 1998.

**MOTION:**
It was M/S/U passed to approve CMPSC 201.

**CMPSC 202**
BUSINESS INFORMATION SYSTEMS (3 Units)
Modify Prerequisite: CMPSC 201 or equivalent and BUSAD 201 or 310. Change prerequisite, catalog description, content, course objectives and teaching methods. Effective Fall, 1998.

**MOTION:**
It was M/S/U passed to approve CMPSC 202 after making grammatical changes to the course outline and deleting “or equivalent” from the prerequisite.

**MOTION:**
It was M/S/U passed to approve the prerequisite to CMPSC 202 using only the prerequisite skills stated on the outline and deleting upper division equivalencies listed on Form A.

**BIO 114**
INTRODUCTION TO ECOLOGY (3 Units)
New course Study of general principles of ecology. Topics include: organization and energetics of nature, natural interactions and biological diversity. Global and local ecosystems, scientific methods of ecological research, nutrient cycles and conditions of existence, and ecological assessment. Field trips may be required. Lecture: 3 hours. Effective Fall 1998.

**MOTION:**
It was M/S passed to approve BIO 114: 10 for and 1 against.

**MJC GRADUATION REQUIREMENTS DISCUSSION AGENDA:**

**ADJU 219**
CORRECTIONS FIREARMS TRAINING (1-1/2 Units)
Activities

**MOTION:**
The motion died for lack of a second.

**AG 100A**
LEADERSHIP IN AGRICULTURE (1 Unit)
Activities

**AG 100B**
LEADERSHIP IN AGRICULTURE (2 Units)
Activities

**MOTION:**
It was M/S passed, 8 for and 3 against, to approve AG 100A and AG 100B

**ANTHR 105**
PHYSICAL ANTHROPOLOGY LABORATORY (1 Unit)
Natural Science
MOTION: It was M/S/U passed to approve ANTHR 105.

BIO 114
Natural Sciences
INTRODUCTION TO ECOLOGY (3 Units)

MOTION: It was M/S/U passed to approve BIO 114.

ENSCI 108L
Natural Science
ENVIRONMENTAL CONSERVATION LABORATORY (1 Unit)

MOTION: The motion failed: 5 for and 6 against.

ENSCI 109/
GEOG 109
Natural Sciences
INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS (3 Units)

MOTION: The motion was unanimously defeated.

ENSCI 110/
INDIS 110
Social/Behavioral Sciences
CALIFORNIA WATER (3 Units)

MOTION: It was M/S passed, 9 for and 2 against, to approve ENSCI/INDIS 110.

GUIDE 122
Guidance
CAREER AWARENESS FOR ADULTS WITH DISABILITIES (1 Unit)

MOTION: It was M/S/U passed to approve GUIDE 122.

LR 150
Communication & Analytical Thinking
INTRODUCTION TO INFORMATION AND RESEARCH (3 Units)

MOTION: The motion failed: 2 for and 8 against.

MATH 67
Communication & Analytical Thinking
INTRODUCTORY STATISTICS (3 Units)

MATH 121
Communication & Analytical Thinking
COLLEGE ALGEBRA (4 Units)

MATH 122
Communication & Analytical Thinking
PRE CALCULUS (4 Units)

MOTION: It was M/S/U passed to approve MATH 67, 121 AND 122.

MUSIC 185
Activities
CHORUS (1 Unit)

MOTION: It was M/S/U passed to approve MUSIC 185.
PE-VW 115 WOMEN’S VARSITY GOLF (2 Units)

MOTION: It was M/S/U passed to approve PE-VW 115.

POLSC 160 THE PACIFIC RIM (3 Units)

MOTION: It was M/S/U passed to approve POLSC 160.

SOCIO 102 SOCIAL PROBLEMS IN THE UNITED STATES (3 Units)

MOTION: It was M/S/U passed to approve SOCIO 102.

THETR 196 THEATRE MANAGEMENT (1 Unit)

MOTION: It was M/S/U passed to approve THETR 196.

THETR 197 BROADWAY/EUROPE THEATRE TRAVEL (1 Unit)

MOTION: The motion failed unanimously.

CSU TRANSFER PATTERN DISCUSSION AGENDA:

AG-EC 210 ELEMENTS OF AGRICULTURAL ECONOMICS (3 Units)

D.1. General Social Sciences

MOTION: It was M/S/U passed to approve AG-EC 210

ANTHR 105 PHYSICAL ANTHROPOLOGY LABORATORY (1 Unit)

B.2. Biological Sciences

MOTION: It was M/S/U passed to approve ANTHR 105.

BIO 114 INTRODUCTION TO ECOLOGY (3 Units)

B.2. Biological Sciences

MOTION: It was M/S/U passed to approve BIO 114.

ENSCI 108L ENVIRONMENTAL CONSERVATION LABORATORY (1 Unit)

B.2. Biological Sciences

MOTION: The motion was unanimously defeated.
ENSCI 109/ INTRODUCTION TO GEOGRAPHIC INFORMATION  
GEOG 109 SYSTEMS (3 Units) 
B.1. Physical Science

ENSCI/GEOG 109 were removed from the agenda by the division.

ENSCI 110/ CALIFORNIA WATER (3 Units)  
INDIS 110 
D.2. Civilization & Cultures

MOTION: It was M/S/U passed to approve ENSCI/GEOG 109.

LR 100 LIBRARY RESEARCH STRATEGIES (1 Unit) 
E. Lifelong Understanding 
Self Development

MOTION: The motion died for lack of a second.

MATH 121 COLLEGE ALGEBRA (4 Units) 
B.3. Quantitative 
Reasoning & Mathematics

MATH 122 PRE CALCULUS (4 Units) 
B.3. Quantitative 
Reasoning & Mathematics

MOTION: It was M/S/U passed to approve MATH 121 and 122.

MUSIC 185 CHORUS (1 Unit) 
C.2. Arts

MUSIC 185 was removed by the division.

POLSC 160 THE PACIFIC RIM (3 Units) 
D.2. Civilization & Culture 

MOTION: It was M/S/U passed to strike area D.3. U.S. History & Government

MOTION: It was M/S/U passed to approve POLSC 160 for D.1. and D.2. areas only.

SOCIO 102 SOCIAL PROBLEMS IN THE UNITED STATES (3 Units) 
D.1. Social, Political, & Economic Institutions & Behaviors

MOTION: It was M/S/U passed to approve SOCIO 102.

REMOVE PEC-122, 123 AND 124 FROM CSU GE.
MOTION: It was M/S/U passed to remove PE-C 122, 123 and 124 from CSU GE list.

IGETC DISCUSSION AGENDA:

ANTHR 105           PHYSICAL ANTHROPOLOGY LABORATORY (1 Unit)
Area 5.b.
Biological Sciences

MOTION: It was M/S/U passed to approve ANTHR 105.

ENSCI 108L           ENVIRONMENTAL CONSERVATION LABORATORY (1 Unit)
Area 5.b.
Biological Sciences

MOTION: Motion failed for lack of a second.

ENSCI 109/            INTRODUCTION TO GEOGRAPHIC INFORMATION
GEOG 109             SYSTEMS (3 Units)
Area 5 Physical &
Biological Sciences

ENSCI/GEOG 109 were removed from agenda by division.

ENSCI 110/           CALIFORNIA WATER (3 Units)
INDIS 110
Area 4 Social &
Behavioral Sciences

MOTION: It was M/S/U passed to approve ENSCI/INDIS 110.

LR 100               LIBRARY RESEARCH STRATEGIES (1 Unit)
Area 4 Social &
Behavioral Sciences

No motion was made on LR 100 so it was not accepted.

MATH 121             COLLEGE ALGEBRA (4 Units)
Area 2 Mathematical
Concepts & Quantitative
Reasoning

MATH 122             PRE CALCULUS (4 Units)
Area 2 Mathematical
Concepts & Quantitative
Reasoning

MOTION: It was M/S/U passed to approve MATH 121 and 122.
POLSC 160  PACIFIC RIM (3 Units)
Area 4  Social &
Behavioral Sciences

MOTION: It was M/S/U passed to approve POLSC 160 with the understanding that it must have UC approval before it can be submitted to the IGETC committee for approval.

OLD BUSINESS:

Chairman S. Collins announced that S. Bucknell will be the third member of the CalWORKS sub-committee, and will work with B. Sanders and M. Strangio.

NEW BUSINESS:

1. Use of major course requirements towards breadth.

   S. Adams gave an overview of the problems in this area and the curriculum members will consult with their divisions on the issue. It will be further addressed at a future meeting.

2. J. Higgs, Academic Senate President, presented the subject of a computer literacy requirement for all transfer students. He will bring further information to a future meeting for discussion.

3. Current graduation requirement guidelines in the curriculum manual (page D 3) were set in 1983. It was suggested they be reviewed and updated at a future meeting.

4. Request was made that the subject of more representatives from disciplines be discussed at a future meeting.

Meeting adjourned at 4:55 PM

mll
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
December 9, 1997

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, S. Adler, D. Baggett, S. Bucknell, D. Lenkeit, B. Sanders, M. Silva, M. Strangio, S. Stroud (Co-Chair), L. Vaught, D. Waring, and S. Collins (Co-Chair)

MEMBERS ABSENT: S. Agostini, F. Ashworth, M. Campos, O. Johnson, V. Nelson-Hollis, and K. Anderson (ASMJC)

OTHERS PRESENT: M. Bender, J. HIggs (Academic Senate) and M. Langford (Curric. Info. Coord)

MINUTES: It was M/S/U passed to approve the minutes of November 25, 1997.

NOTIFICATION COURSE AGENDA:

AG 390A, B, C, D AGRICULTURAL SKILLS TRAINING (1, 2, 3, 4 Units)
HE 101 ADVANCED FIRST AID—EMERGENCY RESPONSE (3 Units)
HE 111 WOMEN’S HEALTH ISSUES (3 Units)

CONSENT COURSE AGENDA:

ART 136 PRINTMAKING (3 Units)
ART 137 ADVANCED PRINTMAKING (3 Units)
ART 166 PRINTMAKING (1-1/2 Units)
ART 167 PRINTMAKING (1-1/2 Units)
Inactivate Effective Spring 1998.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

OH 282 FLORAL SHOP MANAGEMENT (4 Units)
Modify Prerequisite: OH 280 and OH 281
Change units from 3 to 4, add 3 hours arranged, and change catalog description. Effective Spring 1998.

OH 383 COMMERCIAL FLORISTRY INTERNSHIP (6 Units)
Review Prerequisite: OH 280 and OH 282
Recommended for success: OH 210 and OH 212
Periodic review with no changes. Effective Spring 1998.
MOTION: It was M/S/U passed to approve OH 282 and OH 383.

MOTION: Motion to approve the prerequisites and advisory for OH 282 and OH 383 was unanimously defeated.

MOTION: To reconsider the motion to approve OH 282 and OH 383. It was M/S/U passed to approve the motion to reconsider the approval of OH 282 and OH 383.

MOTION: The motion to pass OH 282 and OH 383 was unanimously defeated.

OH 282 and OH 383 will be brought to the January 27, 1998 meeting after the course outline and Form A for each have been corrected.

HIST 104
WESTERN CIVILIZATION (3 Units)
Review
Periodic review with no changes. Effective Fall 1998.

HIST 105
WESTERN CIVILIZATION (3 Units)
Review
Periodic review with no changes. Effective Fall 1998.

The division removed the advisories from HIST 104 and HIST 105 changing the modification to a periodic review with no changes to the course outlines.

MOTION: It was M/S/U passed to approve HIST 104 and HIST 105.

HIST 128
HISTORY OF THE AMERICAN FAR WESTERN FRONTIER (3 Units)
Modify
Change course objectives and evaluation methods. Effective Fall 1998.

The division removed the advisories from HIST 128.

MOTION: It was M/S/U passed to approve HIST 128 without the advisories.

HUMSR 145
COMMUNITY AGENCY SERVICE (1 Unit)
Review
Prerequisite: HUMSR 110 or 111
Concurrent enrollment: HUMSR 145A, B or D
Effective Spring 1998.

HUMSR 145A,B,D
COMMUNITY AGENCY SERVICE FIELDWORK (1, 2, 4 Units)
Review
Prerequisite: HUMSR 110 or 111
Concurrent enrollment: HUMSR 145
Effective Spring 1998.

MOTION: It was M/S/U passed to approve HUMSR 145, 145A, 145B and 145D.

MOTION: It was M/S/U passed to approve the prerequisites and corequisites to HUMSR 145, 145A, 145B, and 145D.

CLDDV 248
CHILD DEVELOPMENT PRACTICUM (2 Units)
Modify

Prerequisite: CLDDV 244 and 245
Concurrent enrollment: CLDDV 246 or 247
Changed content, course objectives, teaching methods, and methods of evaluation. Multicultural elements are included in course. Effective Fall 1998.

MOTION:
It was M/S/U passed to approve CLDDV 248.

MOTION:
It was M/S/U passed to approve the prerequisites and corequisites to CLDDV 248.

CLDDV 262
DIVERSITY IN EARLY CHILDHOOD EDUCATION (3 Units)
Modify
Recommended for success: CLDDV 245
Change units from 2 to 3 and lecture hours from 2 to 3; change content, course objectives, teaching methods, and methods of evaluation. There are multicultural elements included. Effective Fall 1998.

MOTION:
It was M/S/U passed to approve CLDDV 262.

MOTION:
It was M/S/U passed to approve the advisory for CLDDV 262.

CLDDV 352
LEARNING MATERIALS FOR YOUNG CHILDREN (1 Unit)
Modify
Remove materials fee; not offered every semester. Effective Fall 1998.

MOTION:
It was M/S/U passed to approve CLDDV 352.

FAMLFL 390
THE PROCESS OF PARENTING (1/2 Unit)
Modify
Change units from 1 to ½ and lecture hours from 1 to ½; change content, course objectives, teaching methods, and methods of evaluation. Effective Fall 1998.

FAMLFL 393
PARENTS AND PRESCHOOLERS (1-1/2 Units)
Modify
Change units from 2 to 1-1/2, and hours from Lecture: 2, Lab: 3 to Lecture: 5, Lab: 1; change content, course objectives and teaching methods. Effective Fall 1998.

MOTION:
It was M/S/U passed to approve FAMLFL 390 and FAMLFL 393.

ENGR 121
INTRODUCTION TO ENGINEERING DRAFTING & DESIGN (4 Units)
Modify
Change title from Introduction to Engineering Drafting; change catalog description and content. Effective Fall 1998.

The division changed the lecture hours from 1.5 to 2 and the discussion hours from 1.5 to 2 prior to the meeting.

MOTION:
It was M/S/U passed to approve ENGR 121 with the division’s changes.

OLD BUSINESS:

1. Welfare Sub-committee Report
The Sub-committee (B. Sanders, S. Bucknell and M. Strangio) presented its report to the rest of the Curriculum Committee and was commended for its work. Discussion followed and minor adjustments were made.

MOTION: It was M/S/U passed to approve the Welfare Sub-committee Report after changing the February 24/25 review date to February 10/11, the March 27 deadline date to February 27, and making May 1, 1998 the deadline to submit the completed curriculum to the Curriculum Committee for final approval; additionally, SCANS will be spelled out and explained.

2. Reconfiguration of CSU GE Pattern to meet EO 595

S. Adams presented a request by the CSU Chancellor’s Office to reconfigure our general education transfer pattern to conform with the rest of the state. The Committee will review this request and take it back to their divisions for feedback.

3. Current graduation requirement guidelines in curriculum manual

MOTION: It was M/S/U passed to discuss in the spring of 1998 the possibility of reviewing and updating the AA/AS guidelines dated 1983.

4. Additional representatives to Curriculum Committee

MOTION: It was M/S/U passed to recommend to the Academic Senate Executive Committee that they approve the addition to the Curriculum Committee of two representatives: one from the discipline of the Co-Chair (Co-Chair has no vote) and one from the sciences area.
MEMBERS PRESENT: S. Adams, S. Agostini, S. Adler, S. Bucknell, S. Collins (Co-chair), M. Campos, R. Engstrom, M. Harris, G. Hayes, O. Johnson, D. Lenkeit, V. Nelson-Hollis, B. Sanders, M. Silva, T. Guy, L. Vaught, D. Waring, K. Anderson (ASMJC) and S. Stroud (Co-chair)

MEMBERS ABSENT: F. Ashworth

OTHERS PRESENT: D. Hoagland and M. Langford (Curric. Info. Coord.)

MINUTES: It was M/S/U passed to approve the minutes of December 9, 1997

CONSENT COURSE AGENDA:

- **ART 198A**
  - **THE NARRATIVE (1 Unit)**

  **MOTION:** It was M/S/U passed to approve ART 198A conditional to the division’s explanation of the hours.

- **ST-SK 40A, B**
  - **EFFECTIVE STUDY SKILLS (1, 2 Units)**
  - Inactivate Effective Fall 1998.

  **MOTION:** It was M/S/U passed to approve inactivating ST-SK 40A and B.

DISCUSSION COURSE AGENDA:

- **AG-M 214**
  - **EQUIPMENT SERVICE AND SAFETY (2 Units)**
  - Modify Change prefix from AG-M 315 and title from Tractor Service & Preventive Maintenance; change units from 1 to 2; hours from Lecture: 3 hours, Lab: 4 hours for 4 weeks to Lecture: 2 hours, Lab: 2 hours for 14 weeks. Also change catalog description, course objectives, and content. Effective Fall 1998.

  **MOTION:** It was M/S/U passed to approve AG-M 214 after changing the weeks from 13 to 14.

- **OH 282**
  - **FLORAL SHOP MANAGEMENT (4 Units)**
  - Modify Prerequisite: OH 280 and OH 281 Change from 3 to 4 units; add an additional 3 hours arranged; change catalog description. Effective Fall 1998.
CURRICULUM COMMITTEE MINUTES – January 27, 1998 - Page 2

MOTION: It was M/S/U passed to approve OH 282 after changing wording of the catalog description.

MOTION: It was M/S/U passed to approve the prerequisites to OH 282.

OH 383
Review
COMMERCIAL FLORISTRY INTERNSHIP (6 Units)
Prerequisite: OH 280 and OH 282
Recommended for Success: OH 210 and OH 212
Periodic review with no changes. Effective Fall 1998.

MOTION: OH 383 was tabled for further work.

CLDDV 266
New course
MENTOR SEMINAR (1/2 Unit)
Grad Req/No
Beginning Early Childhood Mentors attend seminars to explore issues related to their role as supervisors of early childhood student teachers.
GE Trans/No
Seminar content will be individualized to meet the needs of each mentor. Four maximum completions. Lecture: 8 hours. (Eve, 9 weeks, GR) Effective Fall 1998.

MOTION: It was M/S/U passed to approve CLDDV 266 after changing the number of weeks from 8 to 9 on the course outline.

CLDDV 267
New course
DIRECTOR SEMINAR (1 Unit)
Grad Req/No
Directors, site supervisors and other administrators of early childhood programs attend monthly seminars to explore issues related to professional duties. Seminars will include quality improvement efforts, advocacy, supervision and mentoring of colleagues. Seminar content will be individualized to meet the needs of participants. Four maximum completions. Lecture: 1 hour. (GR). Effective Fall 1998.

MOTION: It was M/S/U passed to approve CLDDV 267.

FASMR 264B,C,D
Review
FASHION MERCHANDISING INTERNSHIP (2, 3, 4 Units)
Prerequisite: FASMR 254 or concurrent enrollment.
Course review with no changes. Effective Spring 1998.

MOTION: It was M/S/U passed to approve FASMR 264B, C and D.

MOTION: It was M/S/U passed to approve the prerequisite to FASMR 264B, C and D.

INTEC 368
Modify
PLUMBING CODES AND SYSTEMS (2 Units)
Add one hour of lab. Effective Spring 1998.

MOTION: It was M/S/U passed to approve INTEC 368.

SPAN 112
Modify
INTRODUCTION TO SPANISH AND CHICANO LITERATURE (3 Units)
Prerequisite: SPAN 111 or equivalent.
Change title from “Spoken & Written Spanish for Spanish Speakers” and units from 4 to 3; Change hours, catalog description, content, course objectives, teaching methods, and methods of evaluation. Effective Spring 1998.

MOTION: SPAN 112 was tabled for further work.
CORSC 323  
BASIC CORRECTIONS OFFICER TRAINING COURSE (3 Units)  
Modify  
Prerequisite: No felony convictions or weapon restrictions.  
Change prerequisite wording; change content. Effective Spring 1998.  

MOTION: It was M/S/U passed to approve CORSC 323 after the prerequisite information is also listed on the course outline under section X.  

MOTION: It was M/S/U passed to approve the prerequisite to CORSC 323.  

LENF 306  
STRAIGHT STICK BATON (1/2 Unit)  
Modify  
Prerequisite: Student must be capable of strenuous physical activity including sufficient strength, endurance, and body flexibility to accomplish class requirements. No felony convictions or weapon restrictions.  
Add the last three words to the prerequisite. Effective Spring 1998.  

MOTION: It was M/S/U passed to approve LENF 306 after the prerequisite information is also listed on the course outline under section X.  

MOTION: It was M/S/U passed to approve the prerequisite for LENF 306 after the health and safety prerequisite is added to Form A.  

LENF 307  
SIDE HANDLE BATON (1/2 Unit)  
Modify  
Prerequisite: Student must be capable of strenuous physical activity including sufficient strength, endurance, and body flexibility to accomplish class requirements. No felony convictions or weapon restrictions.  
Add the last three words to the prerequisite. Effective Spring 1998.  

MOTION: It was M/S/U passed to approve LENF 307 after the prerequisite information is also listed on the course outline under section X.  

MOTION: It was M/S/U passed to approve the prerequisite for LENF 307 after the health and safety prerequisite is added to Form A.  

LENF 310  
PC 832 FIREARMS (1/2 Unit)  
Modify  
Prerequisite: No felony convictions or firearm restrictions.  

MOTION: It was M/S/U passed to approve LENF 310 after the prerequisite information is also listed on the course outline under section X.  

MOTION: It was M/S/U passed to approve the prerequisite to LENF 310.  

LENF 311  
RIOTS, CIVIL DISORDER, AND CROWD CONTROL (1/2 Unit)  
Modify  
Prerequisite: No felony convictions or tear gas restrictions.  

MOTION: It was M/S/U passed to approve LENF 311 after the prerequisite information is also listed on the course outline under section X.  

MOTION: It was M/S/U passed to approve the prerequisite to LENF 311.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Prerequisite</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>LENF 312</td>
<td>LAW ENFORCEMENT RESERVE LEVEL 2 (3 Units)</td>
<td>Modify</td>
<td>Prerequisite: LENF 309 and LENF 310</td>
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<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve LENF 312 after the prerequisite skills are listed on the course outline under section X and the catalog description is cleaned up.</td>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve the prerequisites for LENF 312.</td>
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<tr>
<td>LENF 313</td>
<td>LAW ENFORCEMENT RESERVE LEVEL 1</td>
<td>Modify</td>
<td>Prerequisite: LENF 309, LENF 310 and LENF 312</td>
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<tr>
<td></td>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve LENF 313 after the prerequisite skills are listed on the course outline under section X.</td>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve the prerequisites for LENF 313.</td>
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<tr>
<td>LENF 315</td>
<td>USE OF CHEMICAL AGENTS (1/2 Unit)</td>
<td>Modify</td>
<td>Prerequisite: No felony convictions or weapon restrictions. Change wording of prerequisite; remove two sentences from catalog description; change content. Effective Spring 1998.</td>
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<tr>
<td></td>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve LENF 315 after the prerequisite information is also listed on the course outline under section X and the catalog description is cleaned up.</td>
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<tr>
<td>LENF 352</td>
<td>DEFENSIVE DRIVING &amp; EMERGENCY VEHICLE DRIVING (1/2 Unit)</td>
<td>Modify</td>
<td>Prerequisite: LENF 388. Valid permit to operate a motor vehicle is required (the equivalent of a California Class “C” license or higher) Increase vehicle use and truck rental fee. Effective Spring 1998.</td>
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<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve LENF 352 after the prerequisite information is also listed on the course outline under section X.</td>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve the prerequisite for LENF 352.</td>
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<tr>
<td>LENF 388</td>
<td>BASIC POLICE ORIENTATION (15 Units)</td>
<td>Modify</td>
<td>Prerequisite: Successful completion of P.O.S.T. English skills test and physical agility test. Fingerprint clearance required by P.C. 11311.5. No felony convictions. No firearm restrictions. A valid permit to operate a motor vehicle is required (the equivalent of a State of California Class “C” license or higher). Add “no firearm restrictions” sentence to prerequisite above. Effective Spring 1998.</td>
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<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve LENF 388 after the prerequisite information is also listed on the course outline under section X.</td>
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<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve the prerequisite for LENF 388 after the health and safety prerequisite is added to Form A.</td>
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<tr>
<td>Course Code</td>
<td>Course Description</td>
<td>Prerequisite</td>
<td>Modification</td>
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<tr>
<td>LENF 390</td>
<td>RESERVE LEVEL “D” / BRIDGE CLASS (8 Units)</td>
<td>Prerequisite: completion of LENF 309, LENF 310, LENF 312, and LENF 313. No felony convictions or firearm restrictions. A valid California “Class C” driver license or equivalent. Add last two sentences to prerequisite above; change methods of evaluation. Effective Spring 1998.</td>
<td>MOTION: It was M/S/U passed to approve LENF 390 after the prerequisite information is also listed on the course outline under section X.</td>
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<tr>
<td>LENF 390</td>
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<td>MOTION: It was M/S/U passed to approve the prerequisite for LENF 390.</td>
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</tr>
<tr>
<td>LENF 851</td>
<td>EXPANDABLE BATON (0 Units)</td>
<td>Prerequisite: LENF 307 or LENF 388. Student must be capable of strenuous physical activities including sufficient strength, endurance, and body flexibility to accomplish class content requirements. No felony convictions or weapon restrictions. Add last three words to prerequisite. Effective Spring 1998.</td>
<td>MOTION: It was M/S/U passed to approve LENF 851 after the prerequisite information is also listed on the course outline under section X.</td>
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<tr>
<td>LENF 851</td>
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<td>MOTION: It was M/S/U passed to approve the prerequisite for LENF 851 after the health and safety prerequisite is added to Form A and the text is corrected on #4.</td>
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<tr>
<td>LENF 854</td>
<td>EXPANDABLE BATON INSTRUCTORS COURSE (0 Units)</td>
<td>Prerequisite: LENF 388 and LENF 851. No felony convictions or weapon restrictions. Students must be capable of strenuous physical activity including sufficient strength, endurance and body flexibility to accomplish class requirements. Medical waiver required. Added to prerequisite wording. Effective Spring 1998.</td>
<td>MOTION: It was M/S/U passed to approve LENF 854 after the prerequisite information is also listed on the course outline under section X.</td>
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<tr>
<td>LENF 854</td>
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<td>MOTION: It was M/S/U passed to approve the prerequisite for LENF 854 after the health and safety prerequisite is added to Form A.</td>
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<tr>
<td>LENF 855</td>
<td>CHEMICAL AGENT UPDATE (0 Units)</td>
<td>Prerequisite: No felony convictions or weapon restrictions. Change prerequisite wording. Effective Spring 1998.</td>
<td>MOTION: It was M/S/U passed to approve LENF 855 after the prerequisite information is also listed on the course outline under section X.</td>
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<tr>
<td>LENF 855</td>
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<td>MOTION: It was M/S/U passed to approve the prerequisite for LENF 855.</td>
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</table>
UNAPPROVED
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
February 10, 1998

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT:  S. Adams, S. Agostini, S. Adler, S. Bucknell
                     G. Phillips, M. Harris, G. Hayes, O. Johnson,
                     D. Lenkeit, L. Mayhew (for M. Silva), B. Sanders, T.
                     Guy, L. Vaught, D. Waring, K. Anderson (ASMJC)
                     and S. Collins (Chair).

MEMBERS ABSENT:    F. Ashworth, M. Campos, V. Nelson-Hollis,
                     M. Silva and S. Stroud (Co-Chair).

OTHERS PRESENT:    J. Higgs (Academic Senate) and K. Goman
                   (for M. Langford, Curric. Info. Coord.)

MINUTES:           It was M/S/U passed to approve the minutes of January 27, 1998.

CONSENT COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>ART 136</td>
<td>PRINTMAKING</td>
<td>3</td>
</tr>
<tr>
<td>ART 137</td>
<td>ADVANCED PRINTMAKING</td>
<td>3</td>
</tr>
<tr>
<td>ART 166</td>
<td>PRINTMAKING</td>
<td>1-1/2</td>
</tr>
<tr>
<td>ART 167</td>
<td>PRINTMAKING</td>
<td>1-1/2</td>
</tr>
<tr>
<td>THETR 164</td>
<td>IMPROVISATIONAL ACTING</td>
<td>3</td>
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<tr>
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<td>Inactivate</td>
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<tr>
<td>GUIDE 20</td>
<td>JOB SKILLS ORIENTATION FOR ADULTS WITH</td>
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<td>DISABILITIES</td>
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<tr>
<td>GUIDE 45</td>
<td>INTRODUCTION TO COLLEGE</td>
<td>1/2</td>
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<td>Inactivate</td>
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<tr>
<td>READ 21A</td>
<td>VOCABULARY DEVELOPMENT</td>
<td>1</td>
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<tr>
<td>READ 40A</td>
<td>READING COMPREHENSION</td>
<td>1</td>
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<tr>
<td>SIGN 130</td>
<td>SEE – SIGN LANGUAGE</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Inactivate</td>
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</tbody>
</table>

MOTION:  It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLDDV 264</td>
<td>ADULT RELATIONSHIPS &amp; MENTORING IN</td>
<td>2</td>
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<tr>
<td></td>
<td>SCHOOLS</td>
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<tr>
<td></td>
<td>Modify</td>
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<td></td>
<td><strong>Recommended for success:</strong> successful completion of CLDDV 245.**</td>
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<tr>
<td></td>
<td>Add the words “and mentoring” to the title; change catalog description, content, teaching methods and methods of evaluation. Course includes multicultural elements. Effective Fall 1998.</td>
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</tbody>
</table>

MOTION:  It was M/S/U passed to approve CLDDV 264

MOTION:  It was M/S/U passed to approve the advisory to CLDDV 264.
ENGL 156  THE BIBLE AS LITERATURE (3 Units)
Modify
Recommended for success: eligibility for ENGL 101
Change catalog description, content, course objectives and
teaching methods; course includes multicultural elements.
Effective Fall 1998.

ENGL 157  THE BIBLE AS LITERATURE (3 Units)
Modify
Recommended for success: eligibility for ENGL 101
Change catalog description, content, course objectives and
teaching methods; course includes multicultural elements.
Effective Fall 1998.

ENGL 156 and 157 were sent back to the division for clarification.

ESL 901  ESL BEGINNING (0 Units)
ESL 902  ESL LOWER ELEMENTARY (0 Units)
Recommended for success: Successful completion of ESL 901 or
placement by an ESL instructor.

ESL 903  ESL HIGHER ELEMENTARY (0 Units)
Recommended for success: Successful completion of ESL 902 or
placement by an ESL instructor.

ESL 904  ESL INTERMEDIATE (0 Units)
Recommended for success: Successful completion of ESL 903 or
placement by an ESL instructor.

ESL 905  ENGLISH AT WORK 1 (0 Units)
Recommended for success: placement at ESL level 2 or 3
(ESL 20 or ESL 30).

ESL 906  ENGLISH AT WORK 2 (0 Units)
Modify
Recommended for success: placement at ESL level 3 or 4
(ESL 30 or ESL 40).
Change maximum completions from 2 to unlimited. Effective Spring
1998

MOTION: It was M/S/U passed to approve ESL 901, 902, 903, 904, 905 and 906

MOTION: It was M/S/U passed to approve the advisories to ESL 902, 903, 904,
905 and 906 after the correct boxes have been checked on Form A.

LENF 853  RANGE MASTER CERTIFICATION TRAINING (0 Units)
Modify
Recommended for success: successful completion of firearm
proficiency exercise.
Add advisory to course. Effective Spring 1998.

MOTION: It was M/S/U passed to approve LENF 853.

MOTION: It was M/S/U passed to approve the advisory to LENF 853.
Chem 101
General Chemistry 1 (5 units)
Modify
Prerequisite: Satisfactory completion of CHEM 142 or CHEM 143 or one year of high school chemistry with a C or better and Intermediate Algebra competency. Recommended for success: acceptable score on chemistry assessment test given on the first day of class and achievement of level 3 on the MJC Intermediate Algebra competency exam. Change title from Chemistry Principles; change catalog description and methods of evaluation. Effective Fall 1998.

Motion: It was M/S/U passed to approve CHEM 101 after changing the number from Roman to Arabic and changing the wording of the prerequisite.

Motion: It was M/S/U passed to approve the prerequisite to CHEM 101 after rewording it to read “satisfactory completion of,” and to approve the advisory as it is.

Chem 102
General Chemistry 2 (5 units)
Modify
Prerequisite: Satisfactory completion of CHEM 101 Change title from Gen. Chemistry & Qualitative Analysis; change content, catalog description and methods of evaluation. Effective Fall 1998.

Motion: It was M/S/U passed to approve CHEM 102 after changing the number from Roman to Arabic and changing the wording of the prerequisite.

Motion: It was M/S/U passed to approve the prerequisite to CHEM 102 after adding the words “satisfactory completion of.”

Chem 103
General Chemistry 2 Lecture (3 units)
Modify
Prerequisite: Satisfactory completion of CHEM 101 Change title from General Chemistry; change catalog description, content and methods of evaluation. Effective Fall 1998.

Motion: It was M/S/U passed to approve CHEM 103 after changing the number from Roman to Arabic and changing the wording if the prerequisite.

Motion: It was M/S/U passed to approve the prerequisite to CHEM 103 after adding the words “satisfactory completion of.”

Chem 143
Introductory College Chemistry (5 units)
Review
Prerequisite: eligibility for MATH 90.
Periodic review with no changes to outline. Effective Fall 1998.

Motion: It was M/S/U passed to approve CHEM 143 with changes to the prerequisite text.

Motion: It was M/S/U passed to approve the prerequisite to CHEM 143 after submitting a new, corrected Form A and removing the text “as determined by the mathematics assessment test.”

Chem 144
Fundamentals of Organic & Biochemistry (4 units)
Review

Prerequisite: Satisfactory completion of CHEM 142 or CHEM 143
Periodic review with no changes to outline. Effective Fall 1998.

MOTION: It was M/S/U passed to approve CHEM 144 after changing the prerequisite text.

MOTION: It was M/S/U passed to approve the prerequisite to CHEM 144 after adding “satisfactory completion of.”

CHEM 150
EXPLORING OUR CHEMICAL ENVIRONMENT (3 Units)
Review
Periodic review with no changes; however, to be offered as a distance education course on the internet. Effective Fall 1998.

MOTION: It was M/S/U passed to approve CHEM 150.

OLD BUSINESS:

1. Request by CSU Chancellor’s Office to reconfigure our general education transfer pattern to conform with the rest of the state.

This item was tabled until the next meeting to allow members to discuss the subject with their divisions/areas.

2. Review and update current graduation requirement guidelines in the curriculum manual that were set in 1983.

The CSU and General Ed patterns were sent back to the divisions/areas for discussion.

The meeting was adjourned.

/ml

/ml

MEMBERS ABSENT: M. Harris, D. Waring, and K. Anderson (ASMJC)


MINUTES: It was M/S/U passed to approve the minutes of February 10, 1998

CONSENT COURSE AGENDA:

CMPGR 298B/INTERNET PUBLISHING--NEWSPAPERS & MAGAZINES
JRNAL 198B/ON THE WORLD WIDE WEB (2 Units)
Special Topic Effective Fall 1998.

JRNAL 198C/INTERNET PUBLISHING--NEWSPAPERS & MAGAZINES
Special Topic ON THE WORLD WIDE WEB (3 Units)
Effective Fall 1998.

The Committee pulled the above courses from the agenda to be returned to the divisions to rewrite the descriptions.

THETR 198A/SUMMER THEATRE PRODUCTION WORKSHOP (1 Unit)
Special Topic Effective Summer 1998.

GUIDE 70/ORIENTATION TO INTERNATIONAL STUDY (1/2 Unit)
GUIDE 115/ORIENTATION FOR THIRD WORLD STUDENTS (1 Unit)
Inactivate Effective Fall 1998.

WELD 202/ADVANCED ARC & GAS WELDING M.I.G./T.I.G (3 Units)
WELD 313/LAYOUT & BLUEPRINT 1 (2 Units)
WELD 320/PROJECT DEVELOPMENT & DESIGN (3 Units)
Inactivate Effective Fall 1998.

GUIDE 115 was removed from agenda. Course was never approved or offered.

MOTION: It was M/S/U passed to approve the Consent Course Agenda after removing CMPGR 298B, JRNAL 198B, and JRNAL 198C.
### DISCUSSION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Prerequisites/Modifications</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>OH 383</td>
<td>COMMERCIAL FLORISTRY PRACTICUM (4 Units)</td>
<td>Modify: Prerequisite: OH 280, OH 281 and OH 282. Recommended for success: OH 210 and OH 212. Change title from Internship to Practicum; change units from 6 to 4 and catalog description. Effective Fall 1998.</td>
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</tr>
<tr>
<td></td>
<td></td>
<td><strong>MOTION:</strong> It was M/S/U passed to approve OH 383 on the condition that the catalog description be rewritten and submitted to S. Collins by Friday, February 27th.</td>
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</tr>
<tr>
<td></td>
<td></td>
<td><strong>MOTION:</strong> It was M/S/U passed to approve the prerequisites and advisories to OH 383.</td>
<td></td>
</tr>
<tr>
<td>PL-SC 242</td>
<td>INTRODUCTORY ENOLOGY (1 Unit)</td>
<td>New course: Prerequisite: Limited to persons 21 years of age and older.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grad Req/No: The scientific study of wines, with an emphasis on using precise descriptive language for sensory evaluation: the use of the senses of sight, smell, taste and touch in a disciplined, systematic way to learn about some of the chemical and physical properties of wine. Emphasizes California varietal wines as a basis for learning about varietal wine characteristics to build a foundation for understanding the great wines of the world. Field trips may be required. Lecture: 2 hours, Demonstration: 1 hour. Two maximum completions. Materials fee required. (Fall, Eve, 6 weeks). Effective Fall 1998.</td>
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</tr>
<tr>
<td></td>
<td></td>
<td><strong>MOTION:</strong> It was M/S/U passed to approve PL-SC 242.</td>
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<tr>
<td></td>
<td></td>
<td><strong>MOTION:</strong> It was M/S/U passed to approve the prerequisite to PL-SC 242.</td>
<td></td>
</tr>
<tr>
<td>EMT 390</td>
<td>EMERGENCY MEDICAL TECHNICIAN 1 (4 Units)</td>
<td>Modify: Prerequisite: HE 101 or proof of equivalent basic first aid course completion and CPR card, both valid through the end of the course. Change Prefix from ALHE 390; change prerequisite and catalog description. Effective Fall 1998.</td>
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</tr>
<tr>
<td></td>
<td></td>
<td><strong>MOTION:</strong> It was M/S/U passed to approve EMT 390 with text changes to the catalog description and prerequisite skills.</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td><strong>MOTION:</strong> It was M/S/U passed to approve the prerequisite to EMT 390.</td>
<td></td>
</tr>
<tr>
<td>NURWE 361</td>
<td>WORK EXPERIENCE - NURSING (1 Unit)</td>
<td>Modify: Prerequisite: Enrollment in a minimum of 7 units which may include Cooperative Vocational Work Experience. (Students enrolled in work experience during the summer session need only complete one other course regardless of the number of units.) Must be currently certified as a Nurse Assistant (CNA). Concurrent Enrollment: Enrollment in one of the following: NURSE 251, 252, 253 or 254. If enrolled in summer session, student must be in good standing in the nursing program and be enrolled in NURSE 299A or one other college course.</td>
<td></td>
</tr>
</tbody>
</table>
Change prerequisite and concurrent enrollment. Effective Fall 1998.

MOTION: It was M/S/U passed to approve NURWE 361. The division made changes to the objectives before the meeting.

MOTION: It was M/S/U passed to approve the prerequisite for NURWE 361.

NURWE 362
WORK EXPERIENCE - NURSING (2 Units)
Modify
Prerequisite: Enrollment in a minimum of 7 units which may include Cooperative Vocational Work Experience. Must be currently certified as a Nurse Assistant (CNA).
Concurrent Enrollment: Enrollment in one of the following: NURSE 251, 252, 253, or 254. If enrolled in summer session, student must be in good standing in the nursing program and be enrolled in NURSE 299A or one other college course.
Change prerequisite and concurrent enrollment. Effective Fall 1998.

MOTION: It was M/S/U passed to approve NURWE 362. The division made changes to the objectives before the meeting.

MOTION: It was M/S/U passed to approve the prerequisite for NURWE 362.

RSCR 200
INTRODUCTION TO RESPIRATORY CARE PRINCIPLES (5 Units)
Review
Prerequisite: Completion of MATH 70 with a grade of C or better OR eligibility for MATH 90. Eligibility for ENGLISH 50 or 101. Reading Score greater than 12.
Recommended for success: Completion of CHEM 143.
Periodic review with no changes. Effective Fall 1998.

RSCR 202
BASIC CARDIOPULMONARY ANATOMY & PHYSIOLOGY (3 Units)
Modify
Prerequisite: acceptance into the Respiratory Care program.
Change prerequisite and course objectives. Effective Fall 1998.

RSCR 203
RESPIRATORY CARE THEORY 2 (5 Units)
RSCR 205
CLINICAL 1 (2 Units)
Modify
Prerequisite: acceptance into the Respiratory Care program.
Change prerequisite and course objectives. Effective Fall 1998

RSCR 206
CLINICAL 2 (2 Units)
Modify
Prerequisite: Successful completion of RSCR 203, 204 & 205 with a grade of C or better.
Change course objectives. Effective Fall 1998.

RSCR 200, 202, 203, 205 and 206 were pulled from the agenda by the division at the meeting.

ART 169
HISTORY OF NON-WESTERN ART (3 Units)
New Course
Analysis of the art forms of Africa, Oceania, Asia and the Americas in their relation to their cultural history from prehistoric times to the present. Field trips are required. Includes multicultural elements. Lecture: 3 hours. Effective Fall 1998.

MOTION: It was M/S/U passed to approve ART 169 after changing the field trips from “may be” to “are” required.
MUSIC 112
HISTORY OF MUSIC 1: AN HISTORICAL OVERVIEW (3 Units)
Modify
Prerequisite: MUSIC 103 and 105.
Change title from History of Music; add prerequisites, change catalog description, content and course objectives. Effective Fall 1998.

MOTION: It was M/S passed (9 for, 3 against) to approve MUSIC 112 with text changes in the catalog description and objectives, and with the understanding that it would be removed from the G.E. Transfer list.

MOTION: It was M/S passed (9 for, 3 against) to approve the prerequisites to MUSIC 112.

MOTION: It was M/S/U passed to reconsider MUSIC 112.

MOTION: It was M/S/U passed to rescind the Committee’s last action on this course and return it to the original title and status.

MUSIC 185
CHORUS (1 Unit)
Modify
Change course number from MUSIC 185 to 139; remove the one hour arranged; change catalog description. Includes multicultural elements. Effective Fall 1998.

MOTION: It was M/S/U passed to approve this course if the number remains at 185 at this time, and after changing the text in the catalog description and methods of evaluation.

MUSIC 141
JAZZ THEORY AND IMPROVISATION (1 Unit)
Modify
Recommended for success: MUSIC 102 and MUSIC 103 plus concurrent enrollment in MUSIC 147 and/or MUSIC 149. Change title from Instrumental Jazz Improvisation. Add advisory. Effective Fall 1998.

MUSIC 149
JAZZ BAND (2 Units)
Modify

MUSIC 141 and MUSIC 149 were referred back to the division for further work.

MUSIC 154
MASTERWORKS CHORUS (1 Unit)
Modify
Recommended for success: previous experience in a large choral ensemble.
Change rehearsal hours from 3 to 4; add advisory; change catalog description and course instructor load. Effective Fall 1998.

MOTION: It was M/S/U passed to approve MUSIC 154 after striking the “note” from the catalog description.

MOTION: It was M/S/U passed to approve the advisory to MUSIC 154.
MUSIC 157
Modify
MUSICAL THEATRE WORKSHOP (2 Units)
Remove advisory from course; adjust instructor load. Effective Fall 1998.

MOTION: It was M/S/U passed to approve MUSIC 157 with changes to the hours and an increase in units from 1 to 2.

MUSIC 162
Modify
COMMUNITY ORCHESTRA (1 Unit)
Recommended for success: previous experience in instrumental music course or equivalent.
Change 3 hours of lab to 3 hours of lecture. Includes multicultural element. Effective Fall 1998.

Course was pulled by division prior to meeting.

MUSIC 169
New course
INTRODUCTION TO WORLD MUSIC (3 Units)
Exploration of traditional/contemporary folk music of Africa, Asia, Latin America, Europe and the U.S. from the perspective of music as culture. Investigations of the impact/influence of migratory patterns, social-political processes, and how ethnicities are formed in relation to music. Field trips required. Lecture: 3 hours. Includes multicultural element. Effective Fall 1998.

Course was returned to division for further work.

OLDAD 862
New course
COMMUNITY ORCHESTRA (0 Units)
Recommended for success: previous experience in instrumental music.
Rehearsal and public performance of orchestral music (from all areas and nationalities). Rehearsal: three hours plus one hour arranged. Field trips may be required. (Eve) Effective Fall 1998.

Course was pulled by division prior to meeting.

RA-TV 131
Modify
RADIO PRODUCTION (3 Units)
Change title from Radio Control Room & Studio Production. Effective Fall 1998.

MOTION: It was M/S/U passed to return this course to the division for further work.

RA-TV 138
Modify
WRITING FOR RADIO & TELEVISION (3 Units)

MOTION: It was M/S/U passed to approve RA-TV 138 with changes to the catalog description.

SPCOM 105
Modify
FORENSICS & SPEECH ACTIVITIES WORKSHOP (2 Units)
Change catalog description. Effective Fall 1998.
MOTION: It was M/S/U passed to return course to division for further work.

MUSIC 133
Modify
INTERMEDIATE VOICE (1 Unit)
Prerequisite: satisfactory completion of audition.
Concurrent Enrollment: MUSIC 152 or 153.
Add prerequisite; change concurrent enrollment requirement, catalog description, content and course objectives. Effective Fall 1998.

MOTION: Motion died for lack of a second.

MUSIC 134
Modify
ADVANCED VOICE (1 Unit)
Prerequisite: satisfactory completion of audition.
Concurrent Enrollment: MUSIC 152 or 153.
Recommended for success: MUSIC 133.
Add prerequisite; change concurrent enrollment, catalog description and content. Includes multicultural element. Effective Fall 1998.

No motion was made for MUSIC 134. It was returned to the division.

MUSIC 150
Modify
ORCHESTRA (2 Units)
Prerequisite: previous experience in instrumental music
Recommended for success: concurrent enrollment in MUSIC 128 or 129.
Change 5 hours lab to 5 hours lecture. Includes multicultural elements. Effective Fall 1998.

MUSIC 151
Modify
CHAMBER MUSIC ENSEMBLES (STRINGS) (1 Unit)
Prerequisite: previous experience in instrumental music.
Recommended for success: concurrent enrollment in MUSIC 150 or 162.
Change title from (String to Strings); change lecture from 1 to 2 hours

MUSIC 150 and MUSIC 151 were pulled from the agenda by the division prior to the meeting.

MUSIC 152
Modify
CHOIR (1 Unit)
Prerequisite: satisfactory completion of audition.
Concurrent enrollment: MUSIC 133 or 134.
Change concurrent enrollment requirement and remove advisory; change catalog description and course instructor load. Includes multicultural element. Effective Fall 1998.

No motion was made for MUSIC 152. It was returned to the division.

MUSIC 153
Modify
SINGERS (1 Unit)
Prerequisite: satisfactory completion of audition.
Concurrent enrollment: MUSIC 133 or 134 and the appropriate level of music theory.
Change hours from Other to Laboratory; add concurrent enrollment requirement; change catalog description and course instructor load. Includes multicultural elements. Effective Fall 1998.

**No motion made. Course returned to division.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites/Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSAD 204</td>
<td>COST ACCOUNTING</td>
<td>3</td>
<td>Prerequisite: BUSAD 201 and 202. Effective Fall 1998.</td>
</tr>
<tr>
<td>BUSAD 336</td>
<td>TAX ACCOUNTING</td>
<td>3</td>
<td>Prerequisite: BUSAD 201 or 310 or equivalent. Effective Fall 1998.</td>
</tr>
<tr>
<td>CMPGR 219/</td>
<td>COMPUTER GRAPHICS PORTFOLIO REVIEW</td>
<td>1</td>
<td>Recommended for success: This course follows the completed courses of the MCG/BDTP majors/certificate requirements. Periodic review with no changes. Effective Fall 1998.</td>
</tr>
<tr>
<td>ART 119</td>
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</tr>
<tr>
<td>CMPSC 264</td>
<td>NT LANS &amp; WIDE AREA NETWORKS</td>
<td>3</td>
<td>Recommended for success: knowledge of Windows operating system.</td>
</tr>
<tr>
<td></td>
<td>Modified, remove prerequisite and add advisory.</td>
<td></td>
<td>Change title from Novel LANS and Wide Area Networks; remove prerequisite and add advisory. Effective Fall 1998.</td>
</tr>
<tr>
<td>COLSK 820</td>
<td>COLLEGE SKILLS ENHANCEMENT</td>
<td>0</td>
<td>Prerequisite: enrollment in a related class and approval of an instructor or counselor. Supervised experience developing and implementing research methods and strategies to enhance classroom learning. Laboratory: 1 to 30 hours. Effective Fall 1998.</td>
</tr>
</tbody>
</table>

**MOTION:**

- It was M/S/U passed to approve BUSAD 204.
- It was M/S/U passed to approve the prerequisites to BUSAD 204.
- It was M/S/U passed to approve BUSAD 336.
- It was M/S/U passed to approve the prerequisites to BUSAD 336.
- It was M/S/U passed to approve CMPSC 264. The division added a repeat to the course prior to the meeting.
- It was M/S/U passed to approve the advisory to CMPSC 264.
- It was M/S/U passed to approve COLSK 820 after removing the prerequisite.
GUIDE 109  ORIENTATION FOR FOREIGN STUDENTS (1 Unit)  
GUIDE 110  EDUCATIONAL PLANNING (1/2 Unit)  
GUIDE 111  CAREER AWARENESS (1 Unit)  
GUIDE 112  JOB DEVELOPMENT SKILLS (1/2 Unit)  
GUIDE 116  ORIENTATION FOR RE-ENTRY ADULTS (2 Units)  
GUIDE 120  COLLEGE SUCCESS (2 Units)  
Modify  Add to the hours: students must meet with a counselor one hour per semester. Effective Fall 1998.

**MOTION:** It was M/S/U passed to approve GUIDE 100, 110, 111, 112, 116, and 120.

CLDDV 252  INFANT/TODDLER PRACTICUM (2 Units)  
Modify  
Prerequisite: CLDDV 246 and 251.  
Concurrent Enrollment: CLDDV 253.  
Change units from 1 to 2; add concurrent enrollment requirement; change number of weeks from 8 to 18; change content. Includes multicultural elements. Effective Fall 1998.

**MOTION:** It was M/S/U passed to approve CLDDV 252.

**MOTION:** It was M/S/U passed to approve the prerequisites to CLDDV 252.

CLDDV 253  INFANT AND TODDLER ENVIRONMENTS (2 Units)  
New course  
Prerequisite: CLDDV 245 and 246 with a C grade or better.  
Concurrent Enrollment: CLDDV 252.  
Grad Req/No  
Development and evaluation of the learning environment for infants and toddlers including goals, programs, materials and equipment and interaction of children, staff and families. Field trips may be required. Lecture: 2 hours. Effective Fall 1998.

**MOTION:** It was M/S/U passed to approve CLDDV 253 and the prerequisites.

CLDDV 358  CHILDREN WITH SPECIAL NEEDS (2 Units)  
Modify  
Recommended for success: a course in growth and development  
Change title from Intro to Exceptional Needs Children, units from 1 to 2, and weeks from 8 to 18; change catalog description, content, course objectives, teaching methods and methods of evaluation. Includes multicultural element. Effective Fall 1998.

**MOTION:** It was M/S/U passed to approve CLDDV 358 and the prerequisites.

AUBDY 302  AUTOMOTIVE COLLISION REPAIR 2 (5 Units)  
Modify  
Prerequisite: AUBDY 301 with a C grade or better.  
Change catalog description. Effective Fall 1998.

AUBDY 321  AUTOMOTIVE SPRAY REFINISHING 1 (2 Units)
CURRICULUM COMMITTEE MINUTES – February 24, 1998 - Page 9

Modify Change catalog description. Effective Fall 1998.

AUBDY 302 and 321 were returned to division for further work.

AUTEC 314 ENGINE PERFORMANCE & CLEAN AIR COURSE (10 Units)
Modify
Prerequisite: AUTEC 311 and 312 with a C grade or better.
Add "C grade or better" to prerequisite. Effective Fall 1998.

MOTION: It was M/S/U passed to approve AUTEC 314.

MOTION: It was M/S/U passed to approve the prerequisites to AUTEC 314.

ELTEC/INTEC 221 INSTRUMENTATION DEVICES & SYSTEMS (3 Units)
Modify
Prerequisite: ELTEC 211 & 208.
Add prerequisite. Effective Fall 1998.

MOTION: It was M/S/U passed to approve ELTEC/INTEC 221.

MOTION: It was M/S/U passed to approve the prerequisites to ELTEC/INTEC 221.

ELTEC/INTEC 223 INDUSTRIAL ELECTRICAL COMPONENTS AND CONTROL DEVICES (3 Units)
Modify
Change title by adding the word "electrical." Effective Fall 1998.

MOTION: It was M/S/U passed to approve ELTEC/INTEC 223.

ELTEC/INTEC 226 MOTORS, CONTROLS AND CONTROLLERS (3 Units)
Modify
Prerequisite: ELTEC 208 and 211.
Reinstate prerequisites. Effective Fall 1998.

MOTION: It was M/S/U passed to approve ELTEC/INTEC 226.

MOTION: It was M/S/U passed to approve the prerequisites to ELTEC/INTEC 226.

INTEC 200 BASIC MECHANICS – INTEC (3 Units)
INTEC 356 PRINCIPLES OF MECHANICAL POWER TRANSMISSION (3 Units)
Modify
Change course prefix from INDED. Effective Fall 1998.

MOTION: It was M/S/U passed to approve INTEC 200 and INTEC 356.

INTEC 362 INDUSTRIAL REFRIGERATION SYSTEMS (3 Units)
Reactivate
Recommended for success: INTEC 50.
Grad Req/No
Change prefix and number from INDED 363 and title from Principles
GE Trans/No of Refrigeration; add advisory. Effective Fall 1998.
IGETC/No

MOTION: It was M/S/U passed to approve INTEC 362.

MOTION: It was M/S/U passed to approve the advisory to INTEC 362.
INTEC 367
PLUMBING CODES AND SYSTEMS (3 Units)
Modify: Change prefix and number from INTEC 368. Effective Fall 1998.

MOTION: It was M/S/U passed to approve INTEC 367.
(Correction to agenda: INDED 372, Plumbing Principles and Methods, was changed to INTEC 368 in September 1997. Units and lecture hours are changed to 3).

INTEC 379
UNIFORM PLUMBING CODE (3 Units)
Reactivate: Change prefix from INDED. Effective Fall 198.

MOTION: It was M/S/U passed to approve INTEC 379.

WELD 204
GAS METAL ARC (MIG) AND FLUX CORE ARC WELDING (FCAW) (3 Units)
Prerequisite: WELD 200 and 300
Course content includes procedures in welding stainless steel, aluminum, and ferrous metals using the Metallic Inert Gas (MIG)/Flux Core Arc Welding (FCAW) processes. Also, qualification procedures for the American Welding Society (A.W.S.) D1-1 certification for mild steel and aluminum will be covered. Field trips may be required. Lecture: 2 hours. Laboratory: 3 hours. Welding rod required. Effective Fall 1998.

MOTION: It was M/S/U passed to approve WELD 204 with changes to the catalog description.

MOTION: It was M/S/U passed to approve the prerequisites to WELD 204.

WELD 206
GAS TUNGSTEN ARC WELDING (T.I.G.) (3 Units)
Prerequisite: WELD 200 and 300
Advanced arc welding procedures for stainless steel, aluminum, and ferrous metals utilizing the gas tungsten arc welding (T.I.G.) processes. Also, the American Society of Mechanical Engineers (A.S.M.E.) certification qualification procedure will be covered. Field trips may be required. Lecture: 2 hours. Laboratory: 3 hours. Welding rod required. Effective Fall 1998.

MOTION: It was M/S/U passed to approve WELD 206 with changes to the catalog description.

MOTION: It was M/S/U passed to approve the prerequisites to WELD 206.

WELD 300
INTERMEDIATE WELDING (3 Units)
Prerequisite: WELD 200.
Eliminate "or equivalent experience" from prerequisite. Effective Fall 1998.

MOTION: It was M/S/U passed to approve WELD 300.

WELD 325
DESIGN AND FABRICATION PROCESSES (3 Units)
Prerequisite: WELD 200, 300, and 204 or 202.
Instruction will include the theory of drawing to include techniques of sketching out ideas through the development and
of final blueprints. Estimating cost including the selection of appropriate materials and fabrication processes will be covered. Projects are required. Field trips may be required. Lecture: 2 hours. Laboratory: 3 hours. Effective Fall 1998.

**MOTION:** It was M/S/U passed to approve WELD 325 with changes to the catalog description.

**MOTION:** It was M/S/U passed to approve the prerequisites to WELD 325.

**WELD 340**

**PIPE WELDING (3 Units)**

**Prerequisite:** WELD 200 and 300.

Eliminate “or equivalent experience” from prerequisite. Effective Fall 1998.

**MOTION:** It was M/S/U passed to approve WELD 340.

**MOTION:** It was M/S/U passed to approve the prerequisites to WELD 340.

**SPAN 112**

**INTRODUCTION TO SPANISH & CHICANO LITERATURE (3 Units)**

Modify

Recommended for success: SPAN 111.

Change title from Spoken & Written Spanish for Spanish Speakers and units from 4 to 3; remove the 2 hours of lab; change catalog description, content, course objectives, teaching methods and methods of evaluation. Includes multicultural elements. Effective Fall 1998.

**MOTION:** It was M/S/U passed to approve SPAN 112 after changing the prerequisite to an advisory and correcting the catalog description.

**MOTION:** It was M/S/U passed to approve the advisory to SPAN 112.

**PE-C 197**

**ADVANCED WEIGHT TRAINING (1 Unit)**

Reactivate

Recommended for success: PE-C 195 or PE-W 192

Grad Req/No

Change catalog description, content and course objectives.

GE Trans/No

Effective Fall 1998.

IGETC/No

MOTION: It was M/S/U passed to approve PE-C 197.

**CHEM 142**

**PRE-GENERAL CHEMISTRY (4 Units)**

Modify

**Prerequisite:** satisfactory completion of or concurrent enrollment in MATH 90

Change title from College Chemistry. Effective Fall 1998.

**MOTION:** It was M/S/U passed to approve CHEM 142 and the prerequisite after rephrasing the text to “satisfactory completion.”

**INFORMATION:**

HIST 113 - SOCIAL & CULTURAL HISTORY OF THE UNITED STATES (3 Units) will be offered as an honors class beginning Fall 1998.

**OLD BUSINESS:**
Request by Chancellor’s Office to reconfigure our general education transfer pattern to conform with the rest of the state.

MOTION: It was M/S/U passed to table this subject indefinitely.

NEW BUSINESS:

The Respiratory Care program was submitted to the committee at the meeting and returned to the division for further work.

The meeting was adjourned 2/24/98 at 5:15 PM
The continuation was adjourned 3/2/98 at 4:00PM

/mll
2:20 PM - Conference Room A, Morris Admin. Building


OTHERS PRESENT: J. Higgs (Academic Senate) and M. Langford (Curric. Info.)

MINUTES: It was M/S/U passed to approve the minutes of February 24, 1998 after adding to the minutes that HIST 113 will be designated an honors class.

CONSENT COURSE AGENDA:

The following courses were removed from Consent Agenda for discussion.

DISCUSSION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMPGR 298B</td>
<td>INTERNET PUBLISHING: NEWSPAPERS &amp; MAGAZINES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>JRNAL 198B</td>
<td>ON THE WORLD WIDE WEB</td>
<td>2</td>
<td>Fall 1998</td>
</tr>
<tr>
<td></td>
<td>Special Topic</td>
<td></td>
<td></td>
</tr>
<tr>
<td>JRNAL 198C</td>
<td>INTERNET PUBLISHING: NEWSPAPERS &amp; MAGAZINES</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ON THE WORLD WIDE WEB</td>
<td>3</td>
<td>Fall 1998</td>
</tr>
<tr>
<td></td>
<td>Special Topic</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

MOTION: The motion to approve was defeated 6 for and 7 against; the courses were returned to the divisions.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMPSC 298C</td>
<td>DATABASE DEVELOPMENT FOR THE WORLD WIDE WEB</td>
<td>3</td>
<td>Fall 1998</td>
</tr>
<tr>
<td></td>
<td>Special Topic</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

MOTION: It was M/S/U passed to approve CMPSC 298C.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHILO 198C</td>
<td>PHILOSOPHY &amp; POPULAR CULTURE: STAR TREK</td>
<td>3</td>
<td>Fall 1998</td>
</tr>
<tr>
<td></td>
<td>Special Topic</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

MOTION: It was M/S passed (12 for and 2 against) to approve PHILO 198C.
INFORMATION:

Home Building Technologies – A.S. Degree and Certificate

MOTION: It was M/S/U passed to approve the above programs.

OLD BUSINESS:

Review and update current graduation requirement guidelines in the curriculum manual that were established in 1983.

MOTION: It was M/S/U passed to select a Planning Committee to meet under the auspices of the Senate to explore the possibility of revisiting graduation requirements. Members of the Planning Committee are: M. Campos, S. Collins, M. Harris, D. Lenkeit, L. Mayhew and B. Sanders.

NEW BUSINESS:

1. Discuss and rewrite course submission rules for future agendas.

Motion was made to limit the number of course outlines submitted to a curriculum meeting to 35.

MOTION: The motion was defeated 3 yes and 14 no.

Motion was made to require the proposing faculty members to attend the curriculum meeting at which their course proposals will be reviewed as the committee will not make substantive changes to the outlines.

Motion was made to amend the above motion to add “or designee.”

MOTION: Motion to amend was defeated 6 yes and 7 no

Motion was made to amend the above motion to add “strongly recommended.”

MOTION: It was M/S/U passed to add “strongly recommend” to the above motion.

MOTION: It was M/S/U passed to approve the motion that it be strongly recommended that the proposing faculty attend the curriculum meetings at which their course proposals are being reviewed as committee members will not make substantive changes to the outlines.

Motion was made to move the submission deadlines one week earlier to three weeks before the meetings for the Fall and Spring catalog and schedule deadline agendas.
MOTION: It was M/S/U passed to approve the motion.

2. Review and redesign Forms A, B, C, and D.

S. Adams, S. Agostini, and B. Sanders will help redesign the prerequisite manual and forms A, B, C, and D, and look at the possibility of adding a sign off area to the C.A.R. for the division/department Curriculum Representative.

3. Redesign the Special Topics outline form.

Motion was made to discontinue the Special Topics course outline form.

Motion was made to amend the above motion to become effective Fall of 1998.

MOTION: It was M/S/U passed to approve the amendment to the motion.

MOTION: It was M/S/U passed to discontinue the Special Topics outline format and use the regular course outline form for all courses starting Fall 1998.

4. Evidence of Employability/Recognition of Completion – Brian Sanders.

Will be brought back at a future meeting for further discussion.

Meeting was adjourned.

/mll
UNAPPROVED

MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
March 24, 1998

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, S. Agostini, S. Adler, F. Ashworth, G. Mendenhall (for S. Bucknell), G. Phillips, M. Harris, G. Hayes, O. Johnson, D. Lenkeit, B. Sanders, L. Mayhew, T. Guy, L. Vaught, K. Anderson (ASMJC) and Co-chairs S. Collins and S. Stroud

MEMBERS ABSENT: S. Bucknell, M. Campos, V. Nelson-Hollis and D. Waring

OTHERS PRESENT: J. Pinckney and M. Langford (Curric. Info. Coord.)

MINUTES:
It was M/S/U passed to approve the minutes of March 10, 1998 with a correction to the curriculum deadline motion. The motion should state: move the submission deadlines one week earlier to three weeks before the meetings for the Fall and Spring catalog and schedule deadline agendas.

CONSENT COURSE AGENDA:

CMPSC 221 COBOL PROGRAMMING (3 Units)
Drop course Effective Fall 1998.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

AUBDY 302 AUTOMOTIVE COLLISION REPAIR (3 Units)
Modify Prerequisite: AUBDY 301 with a “C” grade or better.
Change catalog description, content and course objectives.
Effective Fall 1998.

MOTION: It was M/S/U passed to approve AUBDY 302 with minor text changes requested by the division.

MOTION: It was M/S/U passed to approve the prerequisite to AUBDY 302.

AUBDY 321 AUTOMOTIVE SPRAY REFINISHING (1 Unit)
Modify Change catalog description, content, course objectives, and teaching methods. Effective Fall 1998.

MOTION: It was M/S/U passed to approve AUBDY 321 with minor text changes requested by the division.

The meeting was adjourned.

/mll
APPROVED

MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
April 7, 1998

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, S. Agostini, S. Adler, S. Bucknell, G. Phillips, G. Hayes, O. Johnson, D. Lenkeit, B. Sanders, L. Mayhew, L. Vaught, D. Waring, S. Collins (Co-Chair) and S. Stroud (Co-Chair).

MEMBERS ABSENT: F. Ashworth, M. Campos, M. Harris, V. Nelson-Hollis, T. Guy, K. Anderson (ASMJC)

OTHERS PRESENT: M. Langford (Curriculum Information)

MINUTES: It was M/S/U passed to approve the minutes of March 24, 1998.

INFORMATION:

COLSK 820 - COLLEGE SKILLS ENHANCEMENT was approved at the February 24, 1998 Curriculum Meeting to be effective Fall of 1998. The originating division requested the effective date be changed to Spring 1998.

MOTION: It was M/S/U passed to confirm the approval to change the effective date of the above course from Fall 1998 to Spring 1998.

NEW BUSINESS:

1. Suggested new course outline form using Microsoft Outlook instead of Speed Edit.

   The Committee reviewed the proposed new course outline form and requested the following changes:

   1. “Date Originally Submitted” will be eliminated
   2. Area I: “Formerly listed as:” will be followed by “Date Changed.”
   3. Area 2: “Prefix/No.”
   4. Area IV: will read Prerequisite (P) Corequisite (C) Recommended for success (R)
      The (R) statement will begin: “satisfactory completion of,” or “concurrent enrollment in.”
   5. Area VII: The super script numbers for “Grading” will be removed
   6. Area X: will read “Before entering the course, the student will be able to:”
   7. Area XI: will read “Upon satisfactory completion of the course, the student will be able to:”

   The Committee decided that when the final new course outline is approved, it will be grandfathered in as courses are reviewed.
2. Responsibility for generic DIV 198, 298 and 398 course outlines. Random copies of generic special topic outlines are attached for information purposes only and not review.

MOTION: It was M/S/U passed to have the divisions/departments inactivate all their generic DIV 198, 298 and 398 course outlines. They are not necessary and this will remove them from the course review lists.

The meeting was adjourned at 3:10 PM.


OTHERS PRESENT: M. Imara, D. Sunday, R. Tueller, B. Trimble and M. Langford (Curric Info. Coord.)

MINUTES: It was M/S/U passed to approve the minutes of April 7, 1998.

NOTIFICATION COURSE AGENDA:

ASTRO 55 EXPLORING THE NIGHT SKY (3 Units)
Periodic review Course includes multicultural elements. Effective Fall 1998.

CONSENT COURSE AGENDA:

ASTRO 141 INTRODUCTION TO ASTROPHYSICS (3 Units)
Modify Add to teaching methods. Effective Fall 1998.

BIO 50 BASIC BIOLOGY (3 Units)
Modify Reworded course objectives. Effective Fall 1998.

The above two courses were removed from the agenda by the division for further work.

DISCUSSION COURSE AGENDA:

ART 197 FIELD STUDIES IN PHOTOGRAPHY (1 Unit)
New course Preparation and participation in field studies of various thematic and technical approaches to photography as a fine art. Course will include travel to specific geographic regions to influence and augment the study of particular styles of photography. Geographic areas to be studied and visited will vary from one semester to the next. Field trips are required. Four maximum completions. Lecture/laboratory: 9-1/2 hours. Materials fee may be required. Cost of each trip varies. Effective Fall 1998.

MOTION: It was M/S/U passed to approve ART 197 with two minor text corrections to the catalog description and content.
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSIC 131</td>
<td>ELEMENTARY VOICE (1 Unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Modify Remove concurrent enrollment. Effective Fall 1998.</td>
</tr>
<tr>
<td>MUSIC 132</td>
<td>VOICE ENRICHMENT (1 Unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Remove concurrent enrollment and recommended for success. Effective Fall 1998.</td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S/U passed to approve MUSIC 131 and 132 after rewording the catalog description of MUSIC 132.</td>
</tr>
<tr>
<td>MUSIC 141</td>
<td>JAZZ THEORY AND IMPROVISATION (1 Unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Change title from Instrumental Jazz Improvisation; change 2 hours lecture to 1 hour lecture, 1 hour lab. Remove prerequisite and concurrent enrollment. Effective Fall 1998.</td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S/U passed to approve MUSIC 141 after changing the format and numbering of the objectives.</td>
</tr>
<tr>
<td>MUSIC 150</td>
<td>ORCHESTRA (2 Units)</td>
</tr>
<tr>
<td>Modify</td>
<td>Prerequisite: Previous experience in instrumental music. Concurrent enrollment recommended: MUSIC 128 or 129. Change 5 hours from laboratory to lecture. Includes multicultural elements. Effective Fall 1998.</td>
</tr>
<tr>
<td>MOTION:</td>
<td>The motion for MUSIC 150 was defeated: 2 for, 12 against.</td>
</tr>
<tr>
<td>MUSIC 151</td>
<td>CHAMBER MUSIC ENSEMBLES (STRINGS) (1 Unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Prerequisite: Previous experience in instrumental music. Concurrent enrollment recommended: MUSIC 150 or 162. Change title from (String) to (Strings); change 1 hour lecture to 2 hours lecture. Effective Fall 1998.</td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S/U passed to approve MUSIC 151 and its prerequisite after changing the hours from 2 hours lecture, 1 hour lab to 2 hours lab and 1 hour other (arranged).</td>
</tr>
<tr>
<td>MUSIC 162</td>
<td>COMMUNITY ORCHESTRA (1 Unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Recommended for success: Previous experience in instrumental music course or equivalent. Change 3 hours laboratory to 3 hours lecture. Includes multicultural element. Effective Fall 1998.</td>
</tr>
<tr>
<td>MOTION:</td>
<td>The motion for MUSIC 162 was defeated: 2 for, 11 against, 1 abstention.</td>
</tr>
<tr>
<td>MUSIC 169</td>
<td>INTRODUCTION TO WORLD MUSIC (3 Units)</td>
</tr>
<tr>
<td>New course</td>
<td>Exploration of traditional/contemporary folk music of Africa, Asia, Latin America, Europe and the U.S. from the perspective of music as culture. Investigations of the impact/influence of migratory patterns, social-political processes, and how ethnicities are formed in relation to music. Field trips are required. Lecture: 3 hours. Effective Fall 1998.</td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S/U passed to approve the amendments made to the catalog description, objectives and content.</td>
</tr>
</tbody>
</table>
MOTION: It was M/S/U passed to approve MUSIC 169 with changes.

OLDAD 862
New course
Grad Req/No
GE Trans/No
IGETC/No
COMMUNITY ORCHESTRA (0 Units)
Recommended for success: Previous experience in instrumental music.
Rehearsal and public performance of orchestral music (from all areas and nationalities). Rehearsal: 3 hours plus 1 hour arranged. Field trips may be required. Unlimited repeats. Effective Fall 1998.

MOTION: It was M/S/U passed to approve OLDAD 862 and its advisory after moving the lecture hours to lab and rewording an objective.

SPCOM 105
Modify
FORENSICS WORKSHOP (2 Units)
Recommended for success: SPCOM 100 or 102.

MOTION: It was M/S/U passed to approve SPCOM 105 and its advisories after rewording text in the objectives.

CLDDV 366
New course
Grad Req/No
G.E. Trans/No
IGETC/No
CURRENT ISSUES: INFANT/TODDLER TEACHERS (1 Unit)

CLDDV 367
New course
Grad Req/No
G.E. Trans/No
IGETC/No
CURRENT ISSUES: PRESCHOOL TEACHERS (1 Unit)

MOTION: It was M/S/U passed to approve CLDDV 366 and 367 with the Spring 1998 effective dates and after changing the weeks to 18.

NOTE: Number 356 had been previously assigned and could not be used; therefore, the course number was changed to 367 and CLDDV 355 was changed to 366.

ESL 24
Modify
ESL COMPOSITION AND READING 1 (4 Units)
Prerequisite: Placement in ESL 20 through assessment process or satisfactory completion of ESL 10 or equivalent course. Concurrent enrollment recommended: ESL 20.
Change units from 3 to 4 and hours from Lecture: 3, Lab: 2 to Lecture: 3, Lab 2, Other: 2. Change catalog description, content, course objectives and teaching methods. Course includes multicultural elements. Effective Fall 1998.
ESL 34
Modify
ESL COMPOSITION AND READING 2 (4 Units)
Prerequisite: Placement in ESL 30 through assessment process or satisfactory completion of ESL 20 or equivalent course.
Concurrent enrollment recommended: ESL 30
Change units from 3 to 4 and hours from Lecture: 3, Lab: 2 to Lecture: 3, Lab: 2, Other 2. Change catalog description, content, course objectives and teaching methods. Course includes multicultural elements. Effective Fall 1998.

ESL 44
Modify
ESL COMPOSITION AND READING 3 (4 Units)
Prerequisite: Placement in ESL 40 through assessment process or satisfactory completion of ESL 30 or equivalent course.
Concurrent enrollment recommended: ESL 40.
Change units from 3 to 4 and hours from Lecture: 3, Lab: 2 to Lecture: 3, Lab: 2, Other 2. Change catalog description, content, course objectives and teaching methods. Course includes multicultural elements. Effective Fall 1998.

ESL 46
Modify
ESL COMPOSITION AND READING 4 (4 Units)
Prerequisite: Placement in ESL 45 through assessment process or satisfactory completion of ESL 40 or equivalent course.
Concurrent enrollment recommended: ESL 45.
Change units from 3 to 4 and hours from Lecture: 3, Lab: 2 to Lecture: 3, Lab: 2, Other 2. Change catalog description, content, course objectives and teaching methods. Course includes multicultural elements. Effective Fall 1998.

ESL 48
Modify
ESL COMPOSITION AND READING 5 (4 Units)
Prerequisite: Placement in ESL 47 through assessment process or satisfactory completion of ESL 45 or equivalent course.
Concurrent enrollment recommended: ESL 47.
Change units from 3 to 4 and hours from Lecture: 3, Lab: 2 to Lecture: 3, Lab: 2, Other 2. Change catalog description, content, course objectives and teaching methods. Course includes multicultural elements. Effective Fall 1998.

MOTION: It was M/S/U passed to approve ESL 24, 34, 44, 46 and 48 and their advisories.

ASTRO 151
Modify
INTRODUCTION TO ASTRONOMY LABORATORY (1 Unit)
Concurrent enrollment: ASTRO 141 or ASTRO 160.
Remove advisory and add as required concurrent enrollment. Effective Fall 1998.

MOTION: It was M/S/U passed to approve ASTRO 151 and its concurrent enrollment after removing the advisory line.

MATH 10
Modify
INTRODUCTION TO MATH (2 Units)
Recommended for success: Qualification by MJC assessment process.
Change content. Effective Fall 1998.

MATH 80
Periodic review
PLANE GEOMETRY (3 Units)
Prerequisite: Satisfactory completion of MATH 70 or qualification by MJC assessment process.
MATH 101
MATHEMATICAL IDEAS AND APPLICATIONS (3 Units)
Modify
Prerequisite: Satisfactory completion of MATH 90 or qualification by MJC assessment process.
Change content and course objectives. Includes multicultural elements. Effective Fall 1998.

MATH 105
STRUCTURES OF MATHEMATICS (3 Units)
Modify
Prerequisite: Satisfactory completion of MATH 90 or qualification by MJC assessment process.
Change hours from Lecture: 3, laboratory: 2 hours to Lecture: 4 hours. There are multicultural elements within this course. Effective Fall 1998.

MATH 106
STRUCTURE OF MATHEMATICS 2 (3 Units)
Modify
Prerequisite: Satisfactory completion of MATH 105.
Recommended for success: High school geometry or MATH 80
Changed hours from Lecture: 3, Lab: 1 to Lecture: 4 hours; changed prerequisites and added recommended for success. Effective Fall 1998.

MATH 130
FINITE MATHEMATICS (3 Units)
Modify
Prerequisite: Satisfactory completion of MATH 90 or qualification by MJC assessment process.
Changed teaching methods. Effective Fall 1998.

MATH 133A, B
PROBLEMS IN STATISTICS (1, 2 Units)
Modify
Prerequisite: Satisfactory completion of MATH 134.
Change catalog description, content, textbook and teaching methods. Effective Fall 1998.

MATH 138
CALCULUS FOR BUSINESS AND SOCIAL SCIENCES (3 Units)
Review
Prerequisite: Satisfactory completion of MATH 90 or qualification by MJC assessment process.
Periodic review with no changes. Effective Fall 1998.

MATH 172
CALCULUS: SECOND COURSE (4 Units)
Review
Prerequisite: Satisfactory completion of MATH 171.
Periodic review with no changes. Effective Fall 1998.

MATH 173
CALCULUS: THIRD COURSE (4 Units)
Review
Prerequisite: Satisfactory completion of MATH 172
Periodic review with no changes. Effective Fall 1998.

MOTION:
It was M/S/U passed to approve MATH 10, 80, 101, 105, 106, 130, 133A and B, 138, 172 and 173 with their prerequisites and advisories.

CHANGE IN EFFECTIVE DATE:

CMPSC 201
GENERAL COMPUTER LITERACY (3 Units)
Course modified and approved November 25, 1997 for Fall 1998. The effective date has been changed from Fall to Summer 1998.
OLD BUSINESS:

1. Approval of the new course outline. A copy with suggested changes will be distributed at the meeting.

   **MOTION:** It was M/S/U passed to approve the new course outline for use effective Fall 1998.

2. Cal Works courses not yet completed.

   **MOTION:** It was M/S/U passed to grant the Co-Chairs authority to give emergency approval to new Cal Works courses over the summer under both signatures. The courses will be presented to the Committee at first meeting in the fall.

NEW BUSINESS:

   Diana Sunday, Interim Director of Research and Planning, will instruct the Committee in the two-year testing format to prove a prerequisite.

The meeting adjourned at 4:55 PM.

mll


MINUTES: It was M/S/U passed to approve the minutes of April 28, 1998.

EMERGENCY APPROVAL:
The following courses were given emergency approval by the Co-chairs during the summer when the Committee did not meet. They are submitted for confirmation by the Committee.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLART 301</td>
<td>CULINARY ACADEMY (14 Units)</td>
<td>New course An introductory course designed to familiarize the student with basic culinary skills development. The daily production will emphasize techniques of roasting, grilling and braising utilizing menus that reflect American regional cuisine. Students will be introduced to stocks, soups, mother sauces, sauce derivatives, thickening agents, and flavoring agents. Identification and function, purchasing and receiving, and proper storage procedures of ingredients and products will be discussed. The baking module will provide students with the opportunity to prepare breads, rolls, biscuits, muffins, pies, tarts and cookies. Field trips may be required. Lecture/laboratory: 26 hours. Fee for food supplies. Effective Fall 1998.</td>
</tr>
</tbody>
</table>

MOTION: It was M/S/U passed to approve CLART 301.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLART 311</td>
<td>FOOD SAFETY AND SANITATION (2 Units)</td>
<td>New course Law and practices related to sanitation and safety in the food preparation industry. Field trips may be required. Three maximum completions. Lecture: 1-1/2 hours. Laboratory: 1-1/2 hours. Effective Fall 1998.</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>Course Code</th>
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<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLDDV 351</td>
<td>RELATIONSHIPS IN CAREGIVING (1 Unit)</td>
<td>Reactivated Guiding young children and others in care toward a positive self image and fulfillment of individual strengths. Lecture: 1 hour. Effective Spring 1998.</td>
</tr>
</tbody>
</table>
### CLDDV 398B
- **Special Topic:** Involving parents in the classroom. Field trips may be required.
- **Lecture:** 2 hours. Effective summer 1998.

### FAML 334
- **New Course:** Practicum experience in a licensed day care home. Field trips may be required. Three maximum completions. 75 hours of practicum plus 3 hours with instructor. Effective Spring 1998.

### FCS 345
- **New Course:** Concurrent enrollment: FCS 345A or B
- **Grad Req/No:** Analysis of community field experiences of students concurrently enrolled in FCS 345A or B. Sharing and evaluating problems.
- **IGETC/No:** Techniques to improve personal role in the agency. Three maximum completions. Lecture: 1 hour. Effective Fall 1998.

### FCS 345A
- **New courses:** Supervised field experience in a variety of community social agencies.
- **GE Trans/No:** Three maximum completions. Laboratory: 5 hours. Effective Fall 1998.

### FCS 345B
- **New courses:** Supervised field experience in a variety of community social agencies.
- **GE Trans/No:** Three maximum completions. Laboratory: 10 hours. Effective Fall 1998.

### INTEC 298A
- **Special Topic:** INTRODUCTION TO TEAMWORK DEVELOPMENT FOR INDUSTRY (1.5 Units)
- **Effective Summer 1998.**

### MOTION:
- *It was M/S/U passed to approve the remainder of the above courses that were given emergency approval over the summer, with the exception of FCS 301/TECH 301, which were withdrawn by the division.*

### NOTIFICATION COURSE AGENDA:
- **OLDAD 820:** JEWELRY AND METAL CRAFT(0 Units)
- **Effective Fall 1998.**

### CONSENT COURSE AGENDA:
- **DIV 198, A,B,C: AG SPECIAL TOPICS AND PROBLEMS (1/2 – 3 Units)**
- **DIV 298, A,B,C: AG SPECIAL TOPICS AND PROBLEMS (1/2 – 3 Units)**
- **FCS 298A, B, C: SPECIAL TOPICS IN FAMILY & CONSUMER SCIENCES (1, 2, 3 Units)**
- **FDSER 323:** CATERING (2 Units)
- **FDSER 324:** FOOD STYLING (2 Units)
- **FDSER 325:** GOURMET FOOD PREPARATION (2 Units)
- **FDSER 326:** DINING ROOM SERVICE (3 Units)
- **FDSER 363:** ELEMENTARY QUANTITY FOOD PREPARATION (3 Units)
- **FDSER 370:** SANITATION (1 Unit)
- **FDSER 371:** SAFETY (1 Unit)
FDSER 372  EQUIPMENT (1 Unit)
FDSER 373  QUANTITY FOOD PREPARATION (3 Units)
FDSER 376  FOOD PURCHASING & MENU PLANNING (4 Units)
FDSER 377  COST CONTROL & RECORD KEEPING (3 Units)
FDSER 378  FOOD PREPARATION SKILLS (2 Units)
FDSER 379  DINNER HOUSE COOK (3 Units)
FDSER 383  SUPERVISION & TRAINING (3 Units)
FDSER 384  FOOD PRODUCTION MANAGEMENT (3 Units)
FDSER 386  INTRO. TO EDUCATION INSTITUTION FOOD SERVICE (3 Units)
FDSER 387  CLINICAL FIELD EXPERIENCE: HEALTH CARE (3 Units)
FDSER 389  CLINICAL FIELD EXPERIENCE: SCHOOL LUNCH (3 Units)
FDSER 390  MENU DESIGN & FOOD PROCUREMENT (3 Units)
FDSER 391  COMMERCIAL BAKING (2 Units)
Inactivate Effective Fall 1998.

MOTION: It was M/S/U passed to approve the Consent Agenda.

DISCUSSION COURSE AGENDA:

EHS 201  PLANT MATERIALS AND USAGE 1 (3 Units)
Modify Change prefix and title from OH 201, Ornamental Plant Identification; change catalog description, course objectives and content. Effective Spring 1999.

EHS 202  PLANT MATERIALS AND USAGE 2 (3 Units)
Modify Change prefix and title from OH 202, Ornamental Shrub and Tree Identification; change catalog description, course objectives and content. Effective Spring 1999.

EHS 210  INTRODUCTION TO ENVIRONMENTAL HORTICULTURE (3 Units)
Modify Change prefix and title from OH 210, Introduction to Ornamental Horticulture; change catalog description, course objectives, and content. Effective Spring 1999.

EHS 215  LANDSCAPE DESIGN (3 Units)
Modify Change prefix and title from OH 215, Landscape Planning & Design; change catalog description, course objectives and content. Effective Spring 1999.

EHS 280  BEGINNING FLORAL DESIGN (3 Units)
Modify Change prefix from OH 280; change catalog description, course objectives and content. Effective Spring 1999.

MOTION: It was M/S/U passed to approve EHS 201, 202, 210, 215 and 280.

OLDAD 822  LAPIDARY (0 Units)
Modify Change content. Effective Fall 1998.

MOTION: It was M/S/U passed to approve OLDAD 822 with one word change in the Objectives.
STSK 25
New Course
Grad Req/No
GE Trans/No
IGETC/No
STUDENT SUCCESS STRATEGIES (1 Unit)
Designed to increase the student’s success in college and to facilitate the transition to the workplace. Emphasis on goal setting, time management, study skills and interpersonal communication. Lecture: 1 hour. Effective Fall 1998.

MOTION: It was M/S/U passed to approve STSK 25.

STSK 27
New course
Grad Req/No
GE Trans/No
IGETC/No
EMPLOYABILITY & RETENTION SKILLS (1 Unit)
This course emphasizes the importance of job skills needed to achieve success in the workplace. A resume and application project will be completed. Lecture: 1 hour. Effective Fall 1998.

STSK 27 was withdrawn from the agenda by the FCS/TE division.

ENGL 156
Modify
THE BIBLE AS LITERATURE—THE HEBREW CANON (3 Units)
Recommended for success: ENGL 101
Change catalog description, content, course objectives and teaching methods. Includes multicultural components. Effective Fall 1998

MOTION: It was M/S/U passed to approve ENGL 156 after expanding the title to distinguish it from ENGL 157.

ENGL 157
Modify
THE BIBLE AS LITERATURE—THE NEW TESTAMENT AND INTERTESTAMENTAL WRITINGS (3 Units)
Recommended for success: ENGL 101
Change catalog description, content, course objectives and teaching methods. Includes multicultural components. Effective Fall 1998

MOTION: It was M/S/U passed to approve ENGL 157 after expanding the title to distinguish it from ENGL 156

NEW BUSINESS:

Susie Agostini addressed the committee on the new Student Success Plan and encouraged the members to review the plan and present their comments.

The meeting adjourned at 4:00 PM.
MEMBERS PRESENT: S. Adams, S. Agostini, S. Adler, F. Ashworth, M. Boyd, S. Bucknell, S. Collins (Co-chair), T. Dyer, T. Guy, C. Hudelson-Putnam, O. Johnson, D. Lenkeit, L. Mayhew, J. Saldana, B. Sanders, M. Strangio, D. Waring, D. Engebretsen (ASMJC) and D. Baggett (Chair)

MEMBERS ABSENT: G. Hayes


MINUTES: It was M/S/U passed to approve the minutes of September 8, 1998.

EMERGENCY APPROVAL:

NURSE 219
New course
Grad Req/No
GE Trans/No
IGETC/No
INTRODUCTION TO NURSING PROCESS (1/2 Unit)
Recommended for success: Reading ability at the 12th grade level (or a minimum score of 12 [50th percentile] on the MJC Reading Assessment test, and keyboarding skills.
An overview of the problem solving process used by nurses when caring for patients. May also be used as a review of the nursing process. Introductory course offered only in an online Internet-based format. The course will not prepare students for the practice of nursing. One of two required courses for LVN to ADN upgrades. An elective for students selecting the 30-unit option. Two maximum completions. Internet: 1.5 hours. (GR). Effective Fall 1998.

NURSE 220
New course
Grad. Req/No
GE Trans/No
IGETC/No
VN TRANSITION: PREPARING FOR A CHANGING ROLE (1-1/2 Units)
Prerequisite: Students must provide evidence of licensure as a Licensed Vocational Nurse (LVN) in the State of California
Concurrent enrollment: NURSE 219
Focus on providing the skills and knowledge required for Licensed Vocational Nurses (LVNs) desiring to enter the third semester of the Associate Degree Nursing (ADN) Program. Course content introduces the concepts and principles of the Roy Adaptation Model as applied to the development of nursing care plans. Additional content includes role transition; legal, ethical and regulatory issues; and clinical skills inherent in the RN role. Lecture: 1 hour. Laboratory: 2 hours. Materials fee required. (GR). Effective Fall 1998.

MOTION: It was M/S/U passed to approve NURSE 219 and 220.

MOTION: It was M/S/U passed to approve the prerequisite to NURSE 220
CONSENT COURSE AGENDA:

ART 170

GEOG 198C
Special Topic

SU-TR 351
Review Periodic review with no changes. Effective Spring 1999

MOTION: It was M/S/U passed to approve the Consent Agenda after moving GERON 101 to the discussion area.

DISCUSSION COURSE AGENDA:

AG 130
New course Prerequisite: Minimum completion of 12 units in agriculture course work.
Grad Req/No To increase the awareness of prospective agriculture teachers through observation, participation in the field, and through analysis of field experiences. Students will be expected to complete 20 hours of observation/field activities. The off-campus activities shall be supervised by the course instructor and shall take place in an approved agriculture department. Field trips required. Lecture: 1 hour. Lab: 2 hours. (GR). Effective Spring 1999.

MOTION: It was M/S/U passed to approve AG 130 after changing the units from 2 to 1, adding text to the catalog description and removing the course from GE Transfer Pattern recommendation.

MOTION: It was M/S/U passed to approve the prerequisite to AG 130 with the addition of: Requested by Cal Poly, San Luis Obispo, June 23, 1998.

AG-M 230
FIELD SURVEYING (2 Units)
Modify Recommended for success: MATH 70 or AG 280

ENGR 230
FIELD SURVEYING (2 Units)
New course Recommended for success: MATH 70 or AG 280
Grad Req/No Selection, care and checking of tapes, levels and laser systems; field observations, note taking and office computations; use of surveying instruments and equipment for land measurement and mapping; practice in differential, profile and contour leveling; horizontal angles and construction problems used in public lands surveying, legal descriptions and county records. Field trips required. Lecture: 2 hours. Lab: 2 hours. (GR). Effective Spring 1999.

MOTION: It was M/S/U passed to approve AG-M 230 and ENGR 230 after rewording the prerequisite skills.
AG-GE 320A, B  EVALUATION OF AGRICULTURAL PRODUCTS (1/2, 1 Unit)  
Modify  
Change course objectives; add materials fee. Effective Spring 1999.

**MOTION:**  
It was M/S/U passed to approve AG-GE 320A, B.

ANSC 217  ADVANCED BREEDING AND ARTIFICIAL INSEMINATION (4 Units)  
Modify  
Prerequisite: ANSC 201 and 220, ANSC 216 or 226. 

**MOTION:**  
It was M/S/U passed to approve ANSC 217 after rewording one of the prerequisite skills.

**MOTION:**  
It was M/S/U passed to approve the prerequisite for ANSC 217.

EHS 278  LANDSCAPE CONSTRUCTION AND INSTALLATION (3 Units)  
Modify  
Recommended for success: EHS 210, 215 and 276  
Change prefix from OH 278, and title from Landscape Engineering.  
Change catalog description, course objectives and content. Effective Spring 1999.

**MOTION:**  
It was M/S/U passed to approve EHS 278.

EHS 281  ADVANCED FLORAL DESIGN (3 Units)  
Modify  
Prerequisite: EHS 280  
Change prefix from OH 281; change catalog description, content and course objectives. Effective Spring 1999.

**MOTION:**  
It was M/S/U passed to approve EHS 281 after correcting the old course title and changing it to the new one, and rewording one of the objectives.

**MOTION:**  
It was M/S/U passed to approve the prerequisite for EHS 281.

RSCR 210  PHYSICIAN ROUNDS FOR RESPIRATORY CARE (1/2 Unit)  
New course  
Concurrent enrollment: RSCR 211, RSCR 212 and RSCR 213.  
This course provides opportunity for interaction between physicians and respiratory care students to determine the appropriateness of a respiratory care plan. The course also includes use of computer instruction in formulating adequate care plans and use of respiratory care protocols. Laboratory: 1-1/2 hours. (CR/NC) Effective Fall 1998

**MOTION:**  
It was M/S/U passed to approve RSCR 210 with changes to the catalog description and prerequisite skills.

**MOTION:**  
It was M/S/U passed to approve the corequisite to RSCR 210.

JRNAL 100  REPORTING AND WRITING FOR THE MEDIA (3 Units)  
Modify  
Prerequisite: ENGL 50  
Change title from Newswriting; change prerequisite from ENGL 101;  
Change catalog description, content and course objectives. Effective Spring 1999.

JRNAL 100 was withdrawn by the division.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description and Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>JRNAL 120A, B, C</td>
<td>STUDENT NEWSPAPER PRODUCTION STAFF (1, 2, 3 Units)</td>
<td>Modify Recommended for success: JRNAL 100 and ENGL 101 eligibility. Change title from Laboratory Newspaper; change catalog description, course objectives and repeat procedures. There are multicultural components in this course. Effective Spring 1999.</td>
</tr>
<tr>
<td>JRNAL 146A, B, C</td>
<td>NEWSPAPER PHOTO STAFF (1, 2, 3 Units)</td>
<td>Modify Prerequisite: ART 170 Change prerequisite from PHOTO 100, catalog description and content. Effective Spring 1999.</td>
</tr>
<tr>
<td>JRNAL 120A, B, C and JRNAL 146A, B, C</td>
<td></td>
<td>MOTION: It was M/S passed to approve JRNAL 120A, B, C and JRNAL 146A, B, C with 10 for, 1 against and 2 abstentions.</td>
</tr>
<tr>
<td>JRNAL 146A, B, C</td>
<td></td>
<td>MOTION: It was M/S/U passed to approve the prerequisite to JRNAL 146A, B and C</td>
</tr>
<tr>
<td>MUSIC 181</td>
<td>ELEMENTARY HARPSICHORD (1 Unit)</td>
<td>New course Recommended for success: MUSIC 120 Introduction to the basic skills of harpsichord performance. Literature from the Renaissance, Baroque and Early Classical periods. Performance techniques will include figured bass, vocal and instrumental accompanying. Field trips may be required. Four maximum completions. Lecture: 2 hours. Lab: 1 hour. (Fall). Effective Spring 1999.</td>
</tr>
<tr>
<td>MUSIC 181</td>
<td></td>
<td>MOTION: It was M/S/U passed to approve MUSIC 181 after changing the lecture and lab hours, and rewording one of the objectives.</td>
</tr>
<tr>
<td>GERON 101</td>
<td>AGING IN AMERICA (3 Units)</td>
<td>Modify Corrected verbs in course objectives and changed major requirement. Effective Spring 1999.</td>
</tr>
<tr>
<td>GERON 101</td>
<td></td>
<td>MOTION: It was M/S/U passed to approve GERON 101 after changing the catalog description, objectives and teaching methods.</td>
</tr>
<tr>
<td>HUMSR 114</td>
<td>DEATH AND DYING (3 Units)</td>
<td>Modify Change catalog description, content and course objectives. Effective Spring 1999.</td>
</tr>
<tr>
<td>HUMSR 114</td>
<td></td>
<td>MOTION: It was M/S/U passed to approve HUMSR 114.</td>
</tr>
<tr>
<td>PHILO 101</td>
<td>PHILOSOPHY (3 Units)</td>
<td>Telecourse To be offered as a telecourse. Effective Spring 1999.</td>
</tr>
<tr>
<td>PHILO 101</td>
<td></td>
<td>MOTION: It was M/S/U to return course to division for further work.</td>
</tr>
<tr>
<td>CMPGR 236</td>
<td>ADVANCED PHOTOSHOP APPLICATIONS (3 Units)</td>
<td>New course Prerequisite: CMPGR 235 or equivalent skills Advanced skills in Adobe Photoshop including layout and publication, image processing, web skills and illustration. Students will have extensive hands-on experience with IBM or MAC graphic systems and related peripheral devices. Field trips may be required. Two maximum completions. Lecture: 2 hours. Lab: 3 hours. Materials fee required. Effective Spring 1999.</td>
</tr>
</tbody>
</table>
MOTION: It was M/S/U passed to approve CMPGR 236.

MOTION: It was M/S/U passed to approve the prerequisite to CMPGR 236.

CMPSC 201
GENERAL COMPUTER LITERACY (3 Units)
Distance
To offer as a distance education course. Effective Spring 1999.

MOTION: It was M/S/U passed to approve CMPSC 201 as a distance education.

OFADM 375
TEN-KEY ON THE COMPUTER (1 Unit)
Modify
Change title from Ten-Key Mastery; change course objectives. Effective Spring 1999.

MOTION: It was M/S/U passed to approve OFADM 375.

CLART 302
CULINARY ACADEMY 2 (14 Units)
New course
Prerequisite: CLART 301 with a “C” grade or better
Grad Req/
Daily production will emphasize techniques of specialty desserts, pastries, garde manger, and advanced cooking techniques that reflect modern American and international cuisine. Areas of specialized studies include management and supervision, cost control, computers, menu planning and facility planning. Field trips may be required.
GE Trans/
IGETC/

MOTION: It was M/S/U passed to approve CLART 302 after completing the C.A.R. and indicating the multicultural areas.

The Curriculum Committee noted that this course would have to be offered as a Level II Certificate until approval for an A.A. Degree was obtained from the California Community Colleges Chancellor’s Office.

GUIDE 120
SUCCESS STRATEGIES FOR TRANSFER STUDENTS (3 Units)
Modify
Recommended for success: eligibility for ENGL 101 and a reading score of 10 (35th percentile).
Change title from College Success, units from 2 to 3 and hours from 2 to 3; change catalog description, content and course objectives. There are multicultural components in this course. Effective Spring 1999.

ST-SK 120
SUCCESS STRATEGIES FOR TRANSFER STUDENTS (3 Units)
New course
Recommended for success: eligibility for ENGL 101 and a reading score of 10 (35th percentile).
Grad Req/Yes
Increases success in college by assisting students in obtaining skills and techniques necessary to reach their educational objectives. Topics include educational planning, motivation and learning styles, research strategies, note-taking, test-taking, subject-specific study techniques, time management and textbook study methods. Lecture: 3 hours. Effective Spring 1999.
GE Trans/No
IGETC/No

Department added advisory to both courses.

MOTION: It was M/S/U passed to approve GUIDE 120 and ST-SK 120 with the advisory if a Form B is submitted for both courses.
READ 42
Modify
READING COMPREHENSION (3 Units)
Change prefix from READ 40B, units from 2 to 3, and add 2 hours of lab. Effective Spring 1999.

READ 42 was withdrawn from the agenda by the division.

ESL 10
Modify/Review
ENGLISH LANGUAGE 1 (6 Units)
Updated prerequisite skills. There are multicultural components in this course. Effective Spring 1999.

ESL 20
Modify/Review
ENGLISH LANGUAGE 2 (4 Units)
Prerequisite: Placement in ESL 20 through assessment process or satisfactory completion of ESL 10 or equivalent course.
Change course objectives, teaching methods, methods of evaluation and prerequisite skills. There are multicultural components in this course. Effective Spring 1999.

ESL 23
Modify/Review
SPOKEN ENGLISH 1 (3 Units)
Recommended for success: Placement is ESL 20 or above. Concurrent enrollment in ESL 20 or ESL 30 is recommended. Change hours to add 1 hour arranged. Effective Spring 1999.

ESL 30
Modify/Review
ENGLISH LANGUAGE 3 (4 Units)
Prerequisite: Placement in ESL 30 through assessment process or satisfactory completion of ESL 20 or equivalent course.
Changed hours to add 2 hours arranged. Changed course objectives, teaching methods, methods of evaluation and prerequisite skills. There are multicultural components in this course. Effective Spring 1999.

ESL 40
Modify/Review
ENGLISH LANGUAGE 4 (3 Units)
Prerequisite: Placement in ESL 40 through assessment process or satisfactory completion of ESL 30 or equivalent course.
Changed hours to add 1 hour arranged; changed course objectives, teaching methods, methods of evaluation and prerequisite skills. There are multicultural components in this course. Effective Spring 1999.

ESL 43
Modify/Review
SPOKEN ENGLISH 2 (3 Units)
Recommended for success: Placement in ESL 40 or above. Concurrent enrollment in ESL 40 or ESL 45 is recommended. Change hours to add 1 hour arranged; change teaching methods, methods of evaluation and prerequisite skills. There are multicultural components in this course. Effective Spring 1999.

ESL 45
Modify/Review
ENGLISH LANGUAGE 5 (3 Units)
Prerequisite: Placement in ESL 45 through assessment process or satisfactory completion of ESL 40 or equivalent course.
Change hours to add 1 hour arranged; change course objectives, teaching methods, methods of evaluation and prerequisite skills. There are multicultural components in this course. Effective Spring 1999.
ESL 47
Modify/Review
ENGLISH LANGUAGE 6 (3 Units)
Prerequisite: Placement in ESL 47 through assessment process or satisfactory completion of ESL 45 or equivalent course.
Change hours to add 1 hour arranged; change course objectives, teaching methods, methods of evaluation and prerequisite skills. There are multicultural components in this course. Effective Spring 1999.

ESL 70
Modify/Review
ENGLISH FOR ACADEMIC PURPOSES (4 Units)
Prerequisite: Placement in ENGL. 49 through assessment process or satisfactory completion of ESL 47 or ESL 48.
Change teaching methods, methods of evaluation and prerequisite skills. There are multicultural components in this course. Effective Spring 1999.

MOTION: It was M/S/U passed to approve ESL 10, 20, 23, 30, 40, 43, 45, 47 and 70.

MOTION: It was M/S/U passed to approve the prerequisites for ESL 20, 30, 40, 45, 47 and 70.

INTEC 249
Reactivate/Modify
ANALYSIS OF ELECTRICAL CODES (3 Units)
Prerequisite: INTEC 248

INTEC 367
Modify
PLUMBING PRINCIPLES AND METHODS (2 Units)
Change title from Plumbing Codes and Systems, units from 3 to 2, and hours from Lecture: 3 to Lecture: 2 hours, Lab: 1 hour. Effective Spring 1999.

MOTION: It was M/S/U passed to approve INTEC 249 and INTEC 367.

NEW BUSINESS:

1. Emergency Approval Procedures.
The procedures were read at the meeting. A question arose on item #4: Who will the dean consult for content review over the summer if the curriculum representative is not available? This will be considered and resolved for the next meeting.

2. Problems with receiving incorrect or incomplete outlines at the deadline date.
This issue was placed before the committee and will be further discussed at the next meeting.

3. The need for a training session on curriculum for all representatives and deans.
This issue will be carried over to the next meeting.

The meeting adjourned at 5:00 PM
MEMBERS PRESENT: S. Agostini, S. Adler, F. Ashworth, D. Baggett (for M. Boyd), S. Bucknell, T. Dyer, T. Guy, G. Hayes, C. Hudelson-Putnam, D. Lenkeit, L. Mayhew, J. Saldana, B. Sanders, M. Strangio, D. Engebretsen (ASMJC), and S. Collins (Chair)

MEMBERS ABSENT: S. Adams, M. Boyd, O. Johnson and D. Waring

OTHERS PRESENT: M. Langford (Curric. Info. Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of September 22, 1998.

II. EMERGENCY APPROVAL:

ENGR 198A SOLID MODELING (1 Unit)
Special Topic Effective Spring 1999.

MOTION: It was M/S/U passed to confirm the emergency approval of ENGR 198A after the number of weeks was changed from 8 to 9.

III. CONSENT COURSE AGENDA:

FSCI 324 FIRE COMPANY ORGANIZATION AND PROCEDURE (3 Units)
FSCI 331 FIRE SERVICE RECORDS AND REPORTS (3 Units)
FSCI 334 HAZARDOUS MATERIALS (3 Units)
FSCI 335 RELATED CODES AND ORDINANCES (3 Units)
FSCI 360A VOLUNTEER FIRE FIGHTER, PHASE 1 (1 Unit)
FSCI 360B VOLUNTEER FIRE FIGHTER, PHASE 2 (1 Unit)
FSCI 360C VOLUNTEER FIRE FIGHTER, PHASE 3 (1 Unit)
FSCI 361 FIRE FIGHTER 1 (1 Unit)
FSCI 370 UNIFORM FIRE CODE (2 Units)
Inactivate Effective Fall 1999.

MOTION: It was M/S/U passed to approve the Consent Agenda.

IV. DISCUSSION COURSE AGENDA:

AN-SC 234 POULTRY FEEDING (3 Units)
Modify Change content, course objectives and teaching methods. Effective Fall 1999.

MOTION: It was M/S/U passed to approve AN-SC 234.
EHS 212  FLORICULTURE CROP PRODUCTION (3 Units)
Modify
Recommended for success: EHS 201 and 202.
Change prefix from OH 212, catalog description, content, and course objectives; add to recommended for success. Effective Fall 1999.

MOTION: It was M/S/U passed to approve EHS 212.

EHS 250  LANDSCAPE IRRIGATION (3 Units)
Modify
Recommended for success: EHS 201, 202, 215 and 220
Change course prefix from OH 250; change title from Urban Irrigation Practices; change catalog description, course objectives and content. Effective Fall 1999.

MOTION: It was M/S/U passed to approve EHS 250.

JRNAL 100  REPORTING AND WRITING FOR THE MEDIA – 3 Units
Modify
Prerequisite: ENGL 101
Recommended for success: Ability to type

MOTION: It was M/S/U passed to approve JRNAL 100.

MOTION: It was M/S/U passed to approve the prerequisite for JRNAL 100.

V. OLD BUSINESS:

1. Emergency Approval Procedures.

The Emergency Approval Procedures will be rewritten using the position titles instead of names, and resubmitted at the next meeting for final approval.

2. Problems receiving incorrect or incomplete outlines at the deadline date.
Training session on curriculum for all representatives and deans.

It was proposed that regulations be developed for all types of course submission, listing what modifications should be reviewed and what should be discussed at a curriculum meeting.

MOTION: It was M/S/U passed to create a subcommittee to develop a brief guide to insure that course outlines will pass through the approval process. This subcommittee consists of D. Baggett (Chair), J. Saldana, D. Lenkeit and B. Sanders.

VI. NEW BUSINESS:

1. Don Lenkeit will present the following two topics:
   • AB 1725: How It Effects Curriculum
   • Mediated Learning

A very informative presentation on AB 1725 addressed why it was written and how it has directed our way of presenting courses.
2. Shirlee Adams will cover the following two topics:
   - New Program Certificate/A.A./A.S. Approvals
   - New Curriculum Standards Handbook

   This item was postponed until the next meeting.

3. Susie Agostini will discuss Prerequisites and Corequisites.

   The Committee received the new Prerequisite/Corequisite Information instructions and
   the new form combining the old A, B, C and D. The form was reviewed by the Committee
   and will be voted on at the next meeting.

MEMBERS ABSENT: S. Collins, O. Johnson and D. Waring

OTHERS PRESENT: M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of October 13, 1998.

NOTIFICATION COURSE AGENDA:

NR 222    NATIVE PLANTS IDENTIFICATION (3 Units)
Review    Periodic review with no changes. Effective Fall 1999.

CONSENT COURSE AGENDA:

AG-M 223    FORESTRY MACHINERY AND AG RELATED HEAVY
Inactivate  EQUIPMENT (1 Unit)
            Effective Fall 1999.
DIV 198, A, B, C    SPECIAL TOPICS AND PROBLEMS (1/2, 1, 2, 3 Units)
Inactivate  Effective Spring 1999.
MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

EHS 276    LANDSCAPE MAINTENANCE (3 Units)
Modify    Recommended for success: EHS 201, 202, 210, NR 220 or 222
          Change Prefix from OH and title from Park and Landscape
          Maintenance; change catalog description, content and
          course objectives. Effective Fall 1999.
MOTION: It was M/S/U passed to approve EHS 276.
ANTHR 101
PHYSICAL ANTHROPOLOGY (3 Units)
Modify
Change catalog description, content and course objectives.
Effective Summer 1999.

ANTHR 102
CULTURAL ANTHROPOLOGY (3 Units)
Modify
Change catalog description, content and course objectives;

ANTHR 101 and 102 were pulled from the agenda for
further work.

ANTHR 130
ARCHAEOLOGY AND CULTURAL PREHISTORY (3 Units)
Modify
Change content and course objectives; contains multicultural

ANTHR 150
NATIVE PEOPLE OF NORTH AMERICA (3 Units)
Modify
Change catalog description, content and course objectives;

MOTION: It was M/S/U passed to approve ANTHR 130 and 150.

HUMSR 103
INTRODUCTION TO HUMAN SERVICES CAREERS (1/2 Unit)
New course
Discussion of academic and personal qualities for success in the
human services field. Students will develop a personal plan for
meeting academic requirements, acquisition of necessary skills
for entry into employment or further educational options. Lecture:

MOTION: It was M/S/U passed to approve HUMSR 103.

HUMSR 145
COMMUNITY AGENCY SERVICE (1 Unit)
Review
Prerequisite: HUMSR 110 or HUMSR 111
Concurrent enrollment: HUMSR 145A, B or D

HUMSR 145A, B, D
COMMUNITY AGENCY SERVICE (1, 2, 4 Units)
Modify
Prerequisite: HUMSR 110 or HUMSR 111
Concurrent enrollment: HUMSR 145
Change hours from lab to other. Effective Summer 1999.

MOTION: It was M/S/U passed to approve HUMSR 145 and
HUMSR 145A, B and D.

MOTION: It was M/S/U passed to approve the prerequisites to
HUMSR 145 and HUMSR 145A, B and D.

V. OLD BUSINESS:

1. Emergency Approval Procedures for new courses.

MOTION: It was M/S/U passed to approve the Emergency Approval
Procedures
2. Vote on Corequisite/Prerequisite Information form and instructions.

   **MOTION:** It was M/S/U passed to approve the new Corequisite/Prerequisite Information form.

3. A preliminary subcommittee report was given regarding a guide to streamlining the course approval process. Additional information will be presented at a future meeting.

VI. **NEW BUSINESS:**

1. Shirlee Adams presented information on the following two topics:
   - New Program Certificate/A.A./A.S. Approvals
   - New Curriculum Standards Handbook

2. Review of graduation requirements.

   Committee was asked to review
   - the Curriculum Handbook, section 4: Title 5 and Intersegmental Standards for Courses, and
   - the HECCC Grid for A.A./A.S. Degree Requirements

3. Sue Adler - Library sign-off on course outlines.

   The Committee discussed the Library’s request to sign off on the C.A.R.s for all new courses. No decision was made at this time.

4. New item was brought to the agenda – the C.A.R. form. Members were asked to review two new C.A.R. forms so they may be used as soon as possible.

   A request was made to delete a line from the modification list on the front page of the current C.A.R. form.

   **MOTION:** It was M/S/U passed to approve the deletion of “I) Two-year prerequisite/corequisite review” listed under A. Modify A Course.

The meeting was adjourned.

/ml
UNAPPROVED

MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
November 10, 1998

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, S. Adler, F. Ashworth, D. Baggett (Co-Chair), M. Boyd, S. Bucknell, T. Dyer, T. Guy, G. Hayes, C. Hudelson-Putnam, O. Johnson, D. Lenkeit, L. Mayhew, J. Saldana, B. Sanders, M. Strangio and S. Collins (Chair)

MEMBERS ABSENT: S. Agostini, D. Engebretsen (ASMJC)

OTHERS PRESENT: M. Franco, S. Buzbee, C. Cardoso and M. Langford (Curric. Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of October 27, 1998.

EMERGENCY APPROVAL:

SPAN 101 SPANISH 1 (4 Units)
Telecourse To offer as a telecourse. Effective Spring 1999.
SPAN 101 telecourse was tabled until the next meeting.

NOTIFICATION COURSE AGENDA:

ART 108 CERAMICS (3 Units)
ART 109 INTERMEDIATE CERAMICS (3 Units)
Recommended for success: ART 108
ART 110 ADVANCED CERAMICS (3 Units)
Recommended for success: ART 109
ART 120 BASIC DRAWING 1 (3 Units)
ART 140 SCULPTURE (3 Units)
ART 150 GALLERY OPERATION AND MANAGEMENT (3 Units)
Recommended for success: ART 160, 164 or 165
ART 160 APPRECIATION OF ART (3 Units)
ART 161 AMERICAN ART (3 Units)
ART 162 HISTORY OF RENAISSANCE ART (3 Units)
ART 163 HISTORY OF MODERN ART (3 Units)
ART 164 HISTORY OF ART (3 Units)
ART 165 HISTORY OF ART (3 Units)
HUMAN 101 INTRODUCTION TO THE HUMANITIES (3 Units)
HUMAN 105 EARLY HUMANISTIC TRADITIONS (3 Units)
HUMAN 106 HUMANITIES IN THE MODERN WORLD (3 Units)
HUMAN 110 EAST MEETS WEST (3 Units)
Review Recommended for success: ENGL 101
Periodic review with no changes to course. Effective Spring 1999.

ADJU 204 LEGAL ASPECTS OF EVIDENCE (3 Units)
ADJU 210 COMMUNICATIONS IN CRIMINAL JUSTICE (3 Units)
ADJU 232 JUVENILE JUSTICE PROCEDURES (3 Units)
ADJU 236 CORRECTIONAL LAW (3 Units)
Review Periodic review with no changes to course. Effective Summer 1999.
PL-SC 386  BUDDING AND GRAFTING (1 Unit)
CLDDV 364  CREATIVE EXPERIENCES FOR YOUNG CHILDREN (1 Unit)
FSCI 322  FIRE SCIENCE CAREER DEVELOPMENT/PROMOTIONS (3 Units)
FSCI 323  FIRE HYDRAULICS (3 Units)
Recommended for success: FSCI 301
FSCI 327  FIRE APPARATUS AND EQUIPMENT (3 Units)
Recommended for success: FSCI 301
SCI 336  RESCUE PRACTICES (3 Units)
Recommended for success: FSCI 301
FSCI 365  EMERGENCY AID FIRST RESPONDER (1 Unit)
Review  Periodic review with no changes. Effective Fall 1999

CONSENT COURSE AGENDA:

ADJU 310  VICE DETECTION AND CONTROL (3 Units)
Inactivate  Effective Summer 1999.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

AN-SC 200  INTRODUCTION TO ANIMAL SCIENCE 3 Units)
Modify  Change catalog description, content and course objectives. Contains
multicultural elements. Effective Fall 1999.

MOTION: It was M/S/U passed to approve AN-SC 200.

EHS 220  TURFGRASS MANAGEMENT (3 Units)
Modify  Change prefix from OH 220, units from 2 to 3, and hours from
Lecture: 3, Lab: 2 for 8 weeks to Lecture: 2 hours, Lab: 3 for 18 weeks.
Change catalog description, content and course objectives. Effective Fall
1999.

MOTION: It was M/S/U passed to approve EHS 220

PL-SC 385  PRUNING (1 Unit)
Modify  Change content. Effective Fall 1999.

MOTION: It was M/S/U passed to approve PL-SC 385.

MDAST 350  MEDICAL TRANSCRIPTION (3 Units)
New course  Recommended for success: MDAST 321, OFADM 311, OFADM 203-C,
Grad Req/No  or equivalents and ability to type 40 WPM
GE Trans/No  Entry-level course to prepare students to take the Medical
IGETC/No  Certification Exam offered by the American Association
for Medical Transcription (AAMT) to qualify as a Certified Medical
Transcriptionist (CMT). Covers use of computers to transcribe
physician dictation including progress notes, letters, consultations,
procedures and radiology reports heard through the earphones of a
transcribing machine. Two maximum completions. Lecture: 3 hours.
(Eve.) Effective Spring, 1999.

MOTION: It was M/S/U passed to approve MDAST 350 after minor formatting
changes to the course outline.
MDAST 352  MEDICAL CODING SPECIALIST (3 Units)
New course Recommended for success: high school graduation or equivalent and
Grad Req/No MDAST 321 or equivalent.
GE Trans/No Entry-level course to prepare students to take the Certified Coding
IGETC/No Specialist Examination offered by the American Health Information
Management Association (AHMA). Covers use of Current Procedural
Terminology (CPT) and medical codes including International
Classification of Diseases, 9th Revision, Clinical Modification (ICD-9-CM),
Diagnosis-Related Groups (DRGs), and Resource-Based Relative Value
Scale (RBRVS). Two maximum completions. Lecture: 3 hours. (Eve.)
Effective Spring, 1999.

MOTION: It was M/S/U passed to approve MDAST 352. after minor formatting
changes to the course outline.

ART 121  BASIC DRAWING 2 (3 Units)
Modify Prerequisite: ART 120

ART 123  FIGURE DRAWING (3 Units)
Modify Prerequisite: ART 120

ART 141  SCULPTURE (3 Units)
Modify Prerequisite: ART 140

ART 142  SCULPTURE (3 Units)
Modify Prerequisite: ART 141

ART 148  OIL PAINTING 1 (3 Units)
Modify Prerequisite: ART 120
Change course objectives and content. Effective Spring 1999.

ART 149  OIL PAINTING 2 (3 Units)
Modify Prerequisite: ART 148
Change course objectives and content. Effective Spring 1999.

The is no change in hours on any of the above courses. The
outlines were accurate, but the agenda cover was incorrect.

MOTION: It was M/S/U passed to approve ART 121, ART 123, ART 141,
ART 142, ART 148 and ART 149

MOTION: It was M/S/U passed to approve the prerequisites to the ART
courses listed above.

SPCOM 103  INTERPERSONAL COMMUNICATION (3 Units)
Modify Change content, course objectives and methods of evaluation. Includes

MOTION: It was M/S/U passed to approve SPCOM 103 with verb changes
in the course objectives.
ART 144  
WATERCOLOR PAINTING (3 Units)  
Modify  
Prerequisite: ART 120  

ART 145  
WATERCOLOR PAINTING (3 Units)  
Modify  
Prerequisite: ART 144  

ART 144 and 145 were withdrawn by the division for further work.

OLDAD 874  
CLOTHING CONSTRUCTION THROUGH KNITTING (0 Units)  
Modify  

MOTION: It was M/S/U passed to approve OLDAD 874.

CLDDV 247  
LEARNING ENVIRONMENT FOR YOUNG CHILDREN (2 Units)  
Modify  

CLDDV 247 was withdrawn by the division for further work.

FAMLF 393  
PARENTS AND PRESCHOOLERS (1-1/2 Units)  
Modify  
Change hours from Lecture: 1/2, Lab: 1 to Lecture: 1, Lab: 2; change repeat procedures to 4 maximum completions for 6 maximum units. Effective Spring 1998

MOTION: It was M/S/U passed to approve FAMLF 393.

GRC 221  
IMAGE CAPTURE (3 Units)  
Modify  
Change title from Process Camera; change catalog description, content and course objectives. Effective Spring 1999.

MOTION: It was M/S/U passed to approve GRC 221.

GRC 331  
TYPOGRAPHY 2 (3 Units)  
Modify  
Recommended for success: GRC 211 and GRC 212  

MOTION: It was M/S/U passed to approve GRC 331.

INTEC 364  
PRESSURE SYSTEMS (2 Units)  
Modify  
Change hours from Lecture: 1, lab: 3 to Lecture 2, lab: 1. Effective Spring 1999.

MOTION: It was M/S/U passed to approve INTEC 364.

MACH 301  
MAINTENANCE MACHINIST 1 (2 Units)  
Modify  

MOTION: It was M/S/U passed to approve MACH 301.
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisites</th>
<th>Description</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSCI 328</td>
<td>INVESTIGATION OF FIRES (3 Units)</td>
<td>Review</td>
<td>Periodic review with no changes. Effective Fall 1999.</td>
<td></td>
</tr>
<tr>
<td>FSCI 332</td>
<td>FIRE FIGHTING TACTICS AND STRATEGY (3 Units)</td>
<td>Review</td>
<td>Periodic review with no changes. Effective Fall 1999.</td>
<td></td>
</tr>
<tr>
<td>FSCI 346</td>
<td>INSTRUCTIONAL METHODS FOR FIRE TRAINING OFFICERS (2 Units)</td>
<td>Review</td>
<td>Prerequisite: FSCI 301 Periodic review with no changes. Effective Fall 1999</td>
<td></td>
</tr>
<tr>
<td>FSCI 347</td>
<td>FIRE PREVENTION 1C (2 Units)</td>
<td>Review</td>
<td>Prerequisite: FSCI 354 and 355 Periodic review with no changes. Effective Fall 1999</td>
<td></td>
</tr>
<tr>
<td>FSCI 356</td>
<td>FIRE MANAGEMENT 1 (2 Units)</td>
<td>Review</td>
<td>Prerequisite: FSCI 301 Periodic review with no changes. Effective Fall 1999</td>
<td></td>
</tr>
<tr>
<td>FSCI 357</td>
<td>FIRE INVESTIGATION 1 (2 Units)</td>
<td>Modify</td>
<td>Prerequisite: FSCI 301 Change catalog description. Effective Fall 1999.</td>
<td></td>
</tr>
<tr>
<td>FSCI 364</td>
<td>DRIVER OPERATOR 1 (2 Units)</td>
<td>Review</td>
<td>Prerequisite: FSCI 301 Periodic review with no changes. Effective Fall 1999</td>
<td></td>
</tr>
<tr>
<td>FSCI 850A</td>
<td>NEW PRACTICES/PROCEDURES IN FIRE SCIENCE (0 Units)</td>
<td>Review</td>
<td>Prerequisite: FSCI 362 Periodic review with no changes. Effective Fall 1999</td>
<td></td>
</tr>
<tr>
<td>FSCI 850B</td>
<td>NEW PRACTICES/PROCEDURES IN FIRE SCIENCE (0 Units)</td>
<td>Review</td>
<td>Prerequisite: FSCI 362 Periodic review with no changes. Effective Fall 1999</td>
<td></td>
</tr>
<tr>
<td>FSCI 850C</td>
<td>NEW PRACTICES/PROCEDURES IN FIRE SCIENCE (0 Units)</td>
<td>Review</td>
<td>Prerequisite: FSCI 362 Periodic review with no changes. Effective Fall 1999</td>
<td></td>
</tr>
<tr>
<td>FSCI 860</td>
<td>ADVANCED MEDICAL FIRST RESPONDER (0 Units)</td>
<td>Review</td>
<td>Prerequisite: FSCI 365 Periodic review with no changes. Effective Fall 1999</td>
<td></td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve FSCI 301, FSCI 328, FSCI 332, FSCI 346, FSCI 347, FSCI 356, FSCI 357, FSCI 364, FSCI 850A, B and C, and FSCI 860.

**MOTION:** It was M/S/U passed to approve the prerequisites to the FSCI courses listed above.
FSCI 337  WILDLAND FIRE CONTROL (3 Units)
Review  Prerequisite: FSCI 301
Periodic review with no changes. Effective Fall 1999

FSCI 337 was withdrawn by the department for further work.

VI. INFORMATION:

Welding Certificates:
   Sheet Metal Fabricator
   Shielded Metal Arc Welding
   Pipe Welding
   Gas Tungsten Arc Welding
   Gas Metal Arc Welding
   Fabrication Technician

OLD BUSINESS:

1. Continuation of review of graduation requirements.
   The committee is to review the differences between Title V language and our philosophy
to determine if our current philosophy is still valid. They will review:
   1. the language that pertains to our competency testing,
   2. the catalog mission statement, and
   3. our philosophy statement in the curriculum manual.

2. New Course Action Request forms were presented by Brian Sanders. The Committee reviewed
   the forms, made final requests for small additions and changes and adopted them as the new
   format for curriculum submission.
   
   MOTION: It was M/S/U passed to approve the two new Course Action Request
   forms and add the word “Advisory” to the course outline form.

3. The new form for ESTABLISHMENT AND RENEWAL OF ADVISORIES, COREQUISITES, AND
   PREREQUISITES AND LIMITATIONS ON ENROLLMENT was re-titled to a shorter version.
   
   MOTION: It was M/S/U passed to approve the new title for the above form as:
   COREQUISITE/PREREQUISITE/ADVISORY FORM.

The meeting adjourned at 4:00 PM.

mll

MEMBERS ABSENT: S. Agostini, F. Ashworth, D. Engebretsen and S. Collins (Co-chair)

OTHERS PRESENT: R. Anderson, D. Gervin, J. Mendes, A. Smith, V. Trask and M. Langford (Curriculum Information)

MINUTES: It was M/S/U passed to approve the minutes of November 10, 1998

CONSENT COURSE AGENDA:

AG-EC 335 LABOR MANAGEMENT IN AGRICULTURE (3 Units)
AG-M 223 FORESTRY MACHINERY & AG RELATED HEAVY EQUIPMENT (1 Unit)
AN-SC 332 POULTRY BREEDER PRODUCTION (1 Unit)
OFADM 211 INTERMEDIATE GREGG SHORTHAND (4 Units)
OFADM 212 ADVANCED GREGG SHORTHAND (4 Units)
OFADM 309 BEGINNING GREGG SHORTHAND (4 Units)
OFADM 310 REVIEW GREGG SHORTHAND (3 Units)
DIV 198A, B, C SPECIAL TOPICS: ARTS/HUMANITIES/COMMUNICATION
Inactivate Effective Spring 1999.

MOTION: It was M/S/U passed to approve the Consent Agenda

DISCUSSION COURSE AGENDA:

ANTHR 101 PHYSICAL ANTHROPOLOGY (3 Units)
Modify Change catalog description, content and course objectives. Effective Summer 1999.

ANTHR 102 CULTURAL ANTHROPOLOGY (3 Units)

MOTION: It was M/S/U passed to approve ANTHR 101 and ANTHR 102.

HIST 154 AFRICAN AMERICANS THROUGH THE 19TH CENTURY (3 Units)

MOTION: It was M/S passed to approve HIST 154 (13 yes, 0 no and 1
HIST 155  
AFRICAN AMERICANS IN THE 20TH AND 21ST CENTURIES (3 Units)  
New course  
Recommended for success: ENGL 101  
Grad Req/Yes  
A political, economic, technological, and social history of African  
GE Trans/Yes  
Americans from the end of the 19th century through the early 21st  
IGETC/Yes  
century. Specific analysis of complex relationships between Europeans,  
Latino/Chicano Americans, and African American ethnic groups.  
Ongoing struggles for ethnic self determination and inclusion are  
contrasted against institutional resistance and social marginalization.  
Field trips may be required. Lecture: 3 hours. Effective Summer 1999.

MOTION:  
It was M/S passed to approve HIST 155 (13 yes, 0 no and 1 abstention).

FASMR 398C  
COMMUNITY DESIGN PROJECT (3 Units)  
Special Topic  
Effective Spring 1999

MOTION:  
It was M/S/U passed to approve FASMR 398C.

GRC 211  
TYPOGRAPHY 1 (2 Units)  
Modify  
Change catalog description and content. Corrected percent of load.  
Effective Spring 1999.

GRC 212  
PREPRESS COPY PREPARATION (3 Units)  
Modify  
Change catalog description; corrected percent of load. Effective Spring 1999.

GRC 230  
GRAPHIC DESIGN 1 (3 Units)  
Modify  
Recommended for success: ART 120, ART 124, GRC 211 and GRC 212  

GRC 231  
GRAPHIC DESIGN 2 (3 Units)  
Modify  
Recommended for success: GRC 230  

GRC 333  
PHOTO TECHNIQUES (3 Units)  
Modify  
Recommended for success: GRC 211 and GRC 221  
Add to recommended for success; change catalog description, content,  
course objectives; correct percent of load. Effective Spring 1999.

MOTION:  
It was M/S/U passed to approve GRC 211, 212, 230, 231 and 333.

FCS 301/  
EMPLOYABILITY SKILLS 1 (2 Units)  
INTEC 301  
Development of basic background in non-technical skills (S.C.A.N.S.)  
New course  
that will increase a person’s employability in the Family and Consumer  
Grad. Req/No  
Science and Industrial Technology related occupations. Topics will  
GE Trans/No  
include: Team Building, Safety, Time and Money Management. Field  
IGETC/No  
trips may be required. Lecture: 1-1/2 hours. Laboratory: 1-1/2 hours.  
Effective Fall 1998.

MOTION:  
It was M/S/U passed to approve FCS/INTEC 301 with minor changes to course outline.
FCS 302/
INTEC 302
New course
Grad. Req/No
GE Trans/No
IGETC/No

EMPLOYABILITY SKILLS 2 (2 Units)
Development of basic background in non-technical skills (S.C.A.N.S.)
that will increase a person’s employability in the Family and Consumer
Science and Industrial Technology related occupations. Topics will
include: Leadership, Safety, Industry Expectations. Field trips may be
required. Lecture: 1-1/2 hours. Laboratory: 1-1/2 hours. Effective Fall
1998.

MOTION: It was M/S/U passed to approve FCS/INTEC 302 with minor changes
to the course outline.

INTEC 50
Modify

BASIC VOCATIONAL ENGLISH FOR INDUSTRIAL
TECHNOLOGY (2 Units)
Change units from 3 to 2 and hours from Lecture: 3, Lab: 2 to

INTEC 363
INTEC 364
Modify

HIGH VOLTAGE INDUSTRIAL ELECTRICAL SYSTEMS (2 Units)
PRESSURE SYSTEMS (2 Units)
Change hours from Lecture: 1, Lab: 3 to Lecture: 1-1/2, Lab: 1-1/2;

MOTION: It was M/S/U passed to approve INTEC 50, INTEC 363 and
INTEC 364.

MJC GRADUATION REQUIREMENTS - DISCUSSION AGENDA:

ART 169
Humanities
HISTORY OF NON-WESTERN ART (3 Units)

MOTION: It was M/S/U passed to approve ART 169.

MUSIC 162
Activities
COMMUNITY ORCHESTRA (1 Unit)

MOTION: It was M/S/U passed to approve MUSIC 162.

MUSIC 169
Humanities
INTRODUCTION TO WORLD MUSIC (3 Units)

MOTION: It was M/S/U passed to approve MUSIC 169.

MUSIC 181
Activities
ELEMENTARY HARPSICHORD (1 Unit)

MOTION: It was M/S/U passed to approve MUSIC 181.

SPCOM 103
Health Ed
INTERPERSONAL COMMUNICATION (3 Units)

MOTION: The motion FAILED with 1 yes, 10 no and 2 abstentions.
CURRICULUM COMMITTEE MINUTES – November 24, 1998 - Page 4

HIST 154
AFRICAN AMERICANS THROUGH THE 19TH CENTURY (3 Units)
Social & Behavioral Science

MOTION: It was M/S/U passed to approve HIST154 and 155.

GUIDE 120
SUCCESS STRATEGIES FOR TRANSFER STUDENTS (3 Units)
Guidance

ST-SK 120
SUCCESS STRATEGIES FOR TRANSFER STUDENTS (3 Units)
Guidance

MOTION: It was M/S/U passed to approve GUIDE 120 AND ST6-SK 120.

PORTG 51
INTRODUCTION TO PRACTICAL PORTUGUESE 1 (3 Units)
Humanities

MOTION: It was M/S passed to approve PORTG 51 (12 yes, 1 no and 0 abstentions).

CSU TRANSFER PATTERN - DISCUSSION AGENDA:

AN-SC 200
INTRODUCTION TO ANIMAL SCIENCE (3 Units)
B.2. Biological Sciences

MOTION: Motion FAILED with 2 yes, 10 no and 0 abstentions.

ART 169
HISTORY OF NON-WESTERN ART (3 Units)
C.2. Arts.

MUSIC 169
INTRODUCTION TO WORLD MUSIC (3 Units)
C.2. Arts

MOTION: It was M/S/U passed to approve ART 169 and MUSIC 169.

SPCOM 103
INTERPERSONAL COMMUNICATION (3 Units)
Area E

MOTION: It was M/S passed to approve SPCOM 103 (10 yes, 2 no and 1 abstention).

HIST 154
AFRICAN AMERICANS THROUGH THE 19TH CENTURY (3 Units)

MOTION: It was M/S/U passed to approve HIST 154.
MOTION: It was M/S/U passed to approve HIST 155.

IGETC - DISCUSSION AGENDA:

ART 169 HISTORY OF NON-WESTERN ART (3 Units)
3.a. Art

MUSIC 169 INTRODUCTION TO WORLD MUSIC (3 Units)
3.a. Art

MOTION: It was M/S/U passed to approve ART 169 and MUSIC 169.

HIST 154 AFRICAN AMERICANS THROUGH THE 19TH CENTURY (3 Units)

HIST 155 AFRICAN AMERICANS IN THE 20TH AND 21ST CENTURIES (3 Units)

MOTION: It was M/S/U passed to approve HIST 154 and HIST 155.

V. OLD BUSINESS:

1. The committee confirmation of the emergency approval of SPAN 101 as a telecourse was postponed until the next meeting.

2. Continuation of graduation requirements review was postponed until a future meeting.

VI. NEW BUSINESS:

New business was postponed until a future meeting.

1. Notification Agenda: How often should there be a complete course review by the committee.

2. Consideration of procedure for dealing with the Discussion Agenda.
The meeting was adjourned at 4:20 PM
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
December 8, 1998

2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, S. Adler, F. Ashworth, M. Boyd, S. Bucknell, T. Dyer, T. Guy, G. Hayes, C. Hudelson-Putnam, D. Lenkeit, L. Mayhew, J. Saldana, B. Sanders, M. Strangio, D. Engebretsen (ASMJC), D. Baggett (Co-Chair) and S. Collins (Chair)

MEMBERS ABSENT: S. Agostini and O. Johnson.

OTHERS PRESENT: M. Franco and M. Langford (Curriculum Information Coord.)

MINUTES: It was M/S/U passed to approve the minutes of November 24, 1998

EMERGENCY APPROVAL:

SPAN 101 SPANISH 1 (4 Units) Telecourse To offer as a telecourse. Effective Spring 1999.

MOTION: It was M/S/U passed to confirm the emergency approval of SPAN 101 as a telecourse.

CONSENT COURSE AGENDA:

AG-GE 145/ PARLIAMENTARY PROCEDURE (1 Unit)
SPCOM 145 Minor word changes in objectives; textbook added. Effective Fall 1999.
Review w/changes
ART 144 WATERCOLOR PAINTING (3 Units)
Review w/changes Prerequisite: ART 120 Minor word changes in content and course objectives; textbook added. Effective Spring 1999.
ART 145 WATERCOLOR PAINTING (3 Units)
Review w/changes Prerequisite: ART 144 Minor word changes in content and course objectives; textbook added. Effective Spring 1999.
ADJU 212 CRIMINAL INVESTIGATION (3 Units)
Review w/changes Minor word changes in course objectives; textbook added. Effective Summer 1999.
ADJU 217 SUBSTANCE ABUSE (3 Units)
Review w/changes Minor word changes in course objectives; textbook added. Effective Summer 1999.
ADJU 234 CRIME CAUSATION (3 Units)
Review w/changes Minor word changes to course objectives; textbook added.
Effective Summer 1999.

BIO 121  NATURAL HISTORY (ANIMALS) (3 Units)
BIO 141  VALLEY PLANT LIFE (2 Units)
PHSCI 100  INTRODUCTION TO CAREERS IN THE PHYSICAL SCIENCES (1 Unit)
Inactivate

MOTION: It was M/S/U passed to approve the Consent Agenda after moving ADJU 201 to the Discussion Agenda.

DISCUSSION COURSE AGENDA:

MOTION: It was M/S passed (13 Yes, 1 No) to limit the discussion to 10 minutes for each course. At the end of this time, the discussion can be extended by a simple majority vote of the Committee.

PL-SC 235
Modify
PLANT PROPAGATION/PRODUCTION (3 Units)
Add new course, EHS 235 as dual listing; change title from Horticultural Plant Propagation, Planting & Varieties; change catalog description, content and course objectives. Effective Fall 1999.

EHS 235
New course
PLANT PROPAGATION/PRODUCTION (3 Units)
Plant propagation and production practices with emphasis on nursery operations, including sexual and asexual reproduction, planting, transplanting, fertilizing, plant pest and disease control, structures and site layout. Preparation and use of propagating and planting mediums. Use and maintenance of common tools and equipment. Regulations pertaining to plant production. Field trips required. Lecture: 2 hours. Laboratory: 3 hours. (GR). Effective Fall 1999.

MOTION: It was M/S/U passed to approve PL-SC 235 and EHS 235.

ADJU 201
Review w/changes
INTRODUCTION TO ADMINISTRATION OF JUSTICE (3 Units)
Minor word changes in course objectives; textbook added. Effective Summer 1999.

ADJU 201 was withdrawn from the agenda by the division.

ADJU 205
Modify
COMMUNITY RELATIONS (3 Units)
Change in content, course objectives and teaching methods. Effective Summer 1999.

ADJU 205 was withdrawn from the agenda by the division.

BUSAD 336
Modify
TAX ACCOUNTING (3 Units)
Prerequisite: BUSAD 201 or 310 and BUSAD 320 or equivalent. Add BUSAD 320 to prerequisites. Effective Summer 1999.
Division changed prerequisite Form A, Step 3 from #1 to #4.

MOTION: It was M/S/U passed to approve BUSAD 336 with the change.
SOCIO 101  INTRODUCTION TO SOCIOLOGY (3 Units)
Modify
Change catalog description, course objectives and content.
Effective Fall 1999.

MOTION:  It was M/S/U passed to approve SOCIO 101.

SOCIO 154  AFRICAN-AMERICAN CULTURES AND COMMUNITIES (3 Units)
Modify
Change title from The African-American; change catalog description, content and course objectives. Includes multicultural elements.
Effective Fall 1999.

The division requested the addition of two words to the catalog description.

MOTION:  It was M/S/U passed to approve SOCIO 154 with the change.

SOCIO 156  MEXICAN CULTURE IN THE UNITED STATES (3 Units)
Modify
Recommended for success: SOCIO 150
Change content and course objectives. Includes multicultural elements.
Effective Fall 1999.

MOTION:  It was M/S/U passed to approve SOCIO 156.

CLDDV 230  CHILD ABUSE PREVENTION (2 Units)
Modify
Review with minor changes to catalog description, content, course objectives, teaching methods and methods of evaluation; removal of field trip requirement. Multicultural elements included.
Effective Spring 1999.

MOTION:  It was M/S/U passed to approve CLDDV 230.

CLDDV 247  LEARNING ENVIRONMENT FOR YOUNG CHILDREN (2 Units)
Modify
Prerequisite: CLDDV 245, 246 and 248 with a C grade or better.
Corequisite: CLDDV 248
Change course content and teaching methods. Multicultural elements included Effective Fall 1999.

MOTION:  It was M/S passed (15 Yes and 1 No) to request a separate prerequisite form for prerequisites and corequisites.

MOTION:  It was M/S/U passed to approve CLDDV 247 with an additional form for the corequisite.

FAMLF 389  PARENT PRESCHOOL PLANNING (2 Units)
Modify
Remove advisory from course. Multicultural elements included.
Effective Spring 1999.

FAMLF 389 was withdrawn from the agenda by the division.

INTEC 362  INDUSTRIAL REFRIGERATION SYSTEMS (3 Units)
Modify
Recommended for success: INTEC 50.
Change units from 3 to 2; change hours from Lecture: 3 to Lecture: 1-1/2, Lab: 1-1/2. Effective Spring 1999.

MOTION:  It was M/S/U passed to approve INTEC 362.
OLD BUSINESS:

1. Graduation requirements.
   
   A special meeting has been set for Tuesday January 19th to discuss this topic.

2. Notification Agenda: How often should there be a complete course review by the committee?

   The Committee agreed that:
   
   Notification Agenda should include only items over which the Committee has no authority—state regulations (i.e., inactivating a course).
   
   Five year review with no changes will be placed on the Consent Agenda so the outlines can be reviewed.
   
   Courses with no changes, but including prerequisites and/or corequisites, will also be placed on the Consent Agenda because the Committee previously agreed that an approval of the course includes approval of any prerequisite and/or corequisite it carries.

3. Consideration of procedure for dealing with the Discussion Agenda.

   The Committee agreed that it would be acceptable to vote on the Discussion Agenda as a whole. Courses which are questioned by a member will be set aside for discussion and vote.
   
   A motion was made and passed to limit discussion of these course outlines to ten minutes, after which a vote will be taken or the discussion time may be extended if a simple majority of the Committee vote to do so.

Meeting adjourned at 3:45 PM
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
January 26, 1999

2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: D. Engebretsen (ASMJC),

OTHERS PRESENT: A. Smith, L. Vaught and M. Langford (Curriculum Information)

MINUTES: It was M/S/U passed to approve the minutes of December 8, 1998.

EMERGENCY APPROVAL:

The Co-chairs gave an emergency approval for the following course to be offered one time as a telecourse.

PHIL 101 PHILOSOPHY (3 Units) Telecourse

CONSENT COURSE AGENDA:

AN-SC 244 DAIRY FITTING AND SHOWING (1 Unit)
Review Periodic review with no changes. Effective Fall 1999.

BUSAD 257 SMALL BUSINESS MANAGEMENT PLANNING (3 Units)
Inactivate Effective Fall 1999.

BUSAD 258 SMALL BUSINESS MANAGEMENT/OPERATING (3 Units)
Inactivate Effective Summer 1999.

CMPSC 200 SURVEY OF COMPUTING (3 Units)
Drop Effective Summer 1999.

FDNTR 320 DIET IN HEALTH AND DISEASE (3 Units)
Review Periodic review with only minor changes. Course contains multicultural elements Effective Spring 1999.

FDNTR 351 PRACTICAL NUTRITION (3 Units)
Review Periodic review with no changes. Course contains multicultural elements Effective Spring 1999.

DIV 198, A, B, C SPECIAL TOPICS AND PROBLEMS—S.M.E. (1/2, 1, 2, 3 Units)
Inactivate Effective Spring 1999.
PHSCI 52  
**THE WAY THINGS WORK (3 Units)**  
Review  
Periodic review with only minor changes. Effective Spring 1999.  

**MOTION:** It was M/S/U passed to approve the Consent Course Agenda.

### DISCUSSION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Summary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>AN-SC 224</td>
<td>DAIRY FEEDS AND FEEDING (3 Units)</td>
<td>Periodic review with changes to catalog description, content and course objectives. Effective Fall 1999.</td>
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</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve AN-SC 224.

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<tr>
<th>Course Code</th>
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<tr>
<td>HIST 102</td>
<td>HISTORY OF THE UNITED STATES POST CIVIL WAR (3 Units)</td>
<td>Change title from History of the U.S.; add ENGL 101 as recommended for success; change catalog description, content and course objectives. Offer as distance education course.</td>
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<tr>
<td>HIST 113</td>
<td>SOCIAL AND CULTURAL HISTORY OF THE UNITED STATES PRIOR TO THE 20TH CENTURY (3 Units)</td>
<td>Change title from Social &amp; Cultural History; add ENGL 101 as recommended for success; change catalog description, content and course objectives. Offer as distance education course. Course contains multicultural elements. Effective Summer 1999.</td>
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| HIST 119    | SOCIAL AND CULTURAL HISTORY OF 20TH CENTURY AMERICA (3 Units) | Recommended for success: ENGL 101  

**HIST 101, HIST 102, HIST 113 and HIST 119 were withdrawn from the agenda by the division.**

<table>
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<tr>
<td>SOCSC 58</td>
<td>STUDENT LEADERSHIP DEVELOPMENT (2 Units)</td>
<td>Change hours from Lecture: 1, Lab: 3 for 18 weeks to Lecture: 2, Lab: 6 for 9 weeks; change catalog description, course objectives and content. Includes multicultural elements. Effective Fall 1999.</td>
<td></td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve SOCSC 58.
BUSAD 259  SMALL BUSINESS MANAGEMENT (3 Units)
Modify  Remove the word “Telecourse” from the title; change content, course
objectives and methods of evaluation.  Contains multicultural elements.
Effective Fall 1999.

MOTION:  It was M/S/U passed to approve BUSAD 259.

CMPSC 103/
PHILO 103  SYMBOLIC LOGIC (3 Units)
Modify  Change catalog description and course objectives.  Effective Fall 1999.

MOTION:  It was M/S/U passed to approve CMPSC 103 and PHILO 103 after
adding the correct pages to the CMPSC course outline.

CMPSC 214  ADVANCED VISUAL BASIC (3 Units)
New course  Prerequisite: CMPSC 213 or equivalent
Grad Req/No  Advanced concepts of computer programming using Microsoft Visual
GE Trans/No  BASIC. Students will program user interfaces with Microsoft Word, Excel
IGETC/No  and Access. They will also create Internet and general business
interfaces. Graphics and game structure applications will be covered.
Lecture: 3 hours, laboratory: 2 hours. (Spring) Effective Fall 1999.

MOTION:  It was M/S/U passed to approve CMPSC 214 after deleting an
unnecessary line under the prerequisite skills.

CMPSC 261  PROBLEM SOLVING AND PROGRAMMING 2 (3 Units)
Modify  Prerequisite: CMPSC 205 or ACM CS-1 equivalent.
Change catalog description and course objectives.  Effective Fall 1999.

MOTION:  It was M/S/U passed to approve CMPSC 261.

CMPSC 263  NETWORKING ESSENTIALS (3 Units)
Modify  Prerequisite: an introductory computer class.
Change title from Introduction to Computer Networking and
Telecommunication; change lecture hours from 2 to 3; change
catalog description, content, course objectives, teaching methods, and

MOTION:  It was M/S/U passed to approve CMPSC 263.

CMPSC 271  INSIDE MICROSOFT WINDOWS (3 Units)
Modify  Change title from Microcomputer Systems Software; change lab hours
from 1 to 2; change catalog description, content and course objectives.
Effective Summer 1999.

MOTION:  It was M/S/U passed to approve CMPSC 271.

CLDDV 350  THE YOUNG CHILD (2 Units)

MOTION:  It was M/S/U passed to approve CLDDV 350.
FAMLF 389  PARENT PRESCHOOL PLANNING (2 Units)
Modify
Remove prerequisite; change catalog description, content and teaching

MOTION: It was M/S/U passed to approve FAMLF 389.

FDNTR 219  NUTRITION (3 Units)
Modify

MOTION: It was M/S/U passed to approve FDNTR 219 after removing Objective 18 and renumbering.

INTDS 398C  COMMUNITY DESIGN PROJECT (3 Units)
Modify Special Topic
Change prefix from FASMR to INTDS. Effective Spring 1999.

MOTION: It was M/S/U passed to approve INTDS 398C after correcting the hours from 10 hours lecture, 10 hours lab to Lecture: 1 hour/week, Lab: 6 hours/week arranged.

INTEC 203  INDUSTRIAL MECHANICAL COMPONENTS AND EQUIPMENT (3 Units)
Modify

INTEC 205  PRINCIPLES OF QUALITY CONTROL SYSTEMS (3 Units)
Modify

MOTION: It was M/S/U passed to approve INTEC 203 and INTEC 205 after new prerequisite forms have been received.

INTEC 366  HEATING, VENTILATION, AIR CONDITIONING AND REFRIGERATION SYSTEMS (2 Units)
Modify

MOTION: It was M/S/U passed to approve INTEC 366

MATH 122  FUNCTIONS AND ANALYTIC GEOMETRY (4 Units)
Modify
Prerequisite: MATH 121 with a grade C or better Recommended for success: MATH 80 Change title from Precalculus. Effective Fall 1999.

MOTION: It was M/S/U passed to approve MATH 122.

NEW BUSINESS:

1. How to respond to requests to take computer courses over again when the student received a passing grade, but the content of the course has changed to a newer version of the program (i.e., content was Windows 3.1, but is now Windows 95).
This issue will be discussed with the Computer Science faculty for their ideas.

2. Five-Year Course Review Report to divisions. Request to send out the report once each year.

Will set up a way to transmit this information by e-mail to all deans and curriculum representatives and continue to generate the report twice each year.

3. How to make it easier for the faculty to comply with the five year review of their courses.

A flex workshop will be set up make curriculum procedures available to faculty members.
2:20 PM - Conference Room A, Morris Admin. Building

MEMBERS PRESENT: S. Adams, S. Adler, M. Boyd, S. Bucknell, T. Dyer, T. Guy, G. Hayes, D. Lenkeit, L. Mayhew, J. Saldana, B. Sanders, M. Strangio, S. Collins (Co-chair) and D. Baggett (Chair)

MEMBERS ABSENT: S. Agostini, F. Ashworth, C. Hudelson-Putnam, O. Johnson and D. Engebretsen (ASMJC)

OTHERS PRESENT: D. Keller, T. Lyle and M. Langford (Curriculum Information)

MINUTES: It was M/S/U passed to approve the minutes of January 26, 1999

NOTIFICATION COURSE AGENDA:

HUMSR 230 CHILD ABUSE PREVENTION (2 units)
Modify Change catalog description, content, course objectives, teaching methods, methods of evaluation; remove field trips. Effective Summer 1999.

CLDDV 230 was reviewed and approved on December 8, 1998. This is the same course. It was not submitted for that agenda.

CONSENT COURSE AGENDA:

AUTEC 389/SMALL ENGINE REPAIR (1 unit)
AG-M 389 Periodic review with no changes. Effective Fall 1999.
Review

WELD 210 SHEET METAL 1 (3 units)
Review Periodic review with minor changes. Effective Fall 1999.

WELD 311 SHEET METAL 2 (3 units)
Review Prerequisite: WELD 210 Periodic review with minor changes. Effective Fall 1999.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

MUSIC 153 SINGERS (1 unit)
Modify Prerequisite: satisfactory completion of audition Change course content and percent of load.

MOTION: It was M/S/U passed to approve MUSIC 153.
ADJU 201  INTRODUCTION TO ADMINISTRATION OF JUSTICE (3 units)
Modify Change catalog description, content and course objectives.
Effective Summer 1999.
MOTION: It was M/S/U passed to approve ADJU 201.

RSCR 220  INTRODUCTION TO RESPIRATORY CARE PRINCIPLES (5 units)
Modify
Prerequisite: CHEM 143 with a grade of C or better.
Change course number from RSCR 200; change units from 6 to 5;
remove existing prerequisites and change CHEM 143 from advisory to
prerequisite; change catalog description, course objectives and content.
Effective Fall 1999.
MOTION: It was M/S/U passed to approve RSCR 220.

RSCR 222  BASIC CARDIOPULMONARY ANATOMY AND PHYSIOLOGY (3 units)
Modify
Prerequisite: AP150 or ANAT 125 and PHYS 101
Change course number from RSCR 202; change prerequisite; remove
corequisite; change catalog description, content, course objectives and
teaching methods. Effective Fall 1999.
MOTION: It was M/S/U passed to approve RSCR 222.

RSCR 224  RESPIRATORY CARE THEORY 2 (5 units)
Modify
Prerequisite: RSCR 220 with a grade of C or better
Change course number from RSCR 203; change prerequisite; remove
corequisite; change catalog description, content, course objectives and
MOTION: It was M/S/U passed to approve RSCR 224.

RSCR 230  CLINICAL 1 (1 unit)
Modify Corequisite: RSCR 220
Change course number from RSCR 205; change units from 2 to 1 and
lab hours from 6 to 3; remove prerequisite and change corequisite;
change catalog description, content, course objectives and
MOTION: It was M/S/U passed to approve RSCR 230.

RSCR 232  CLINICAL 2 (3 units)
Modify
Prerequisite: RSCR 203 with a grade of Pass.
Corequisite: RSCR 224
Change course number from RSCR 206; change units from 2 to
3 and hours from 24 for 4 weeks to 9 hours for 18 weeks; change
prerequisite and add corequisite; change catalog description, content,
course objectives, teaching methods and methods of student
MOTION: It was M/S/U passed to approve RSCR 232.
CURRICULUM COMMITTEE MINUTES – February 9, 1999 - Page 3

RSCR 240

ADVANCED CARDIOPULMONARY PHYSIOLOGY AND DIAGNOSTICS (4-1/2 units)
Prerequisite: RSCR 222 and RSCR 224 with a grade of C or better.
Change course number from RSCR 211 and title from Advanced Cardiopulmonary Physiology and Pathophysiology; change units from 4 to 4-1/2 and lecture hours from 4 to 4-1/2; change prerequisite and remove corequisite; change catalog description, content, course objectives, teaching methods and methods of student evaluation. Effective Fall 2000.

MOTION: It was M/S/U passed to approve RSCR 240.

RSCR 242

CRITICAL CARE PROCEDURES (4-1/2 units)
Prerequisite: RSCR 222, RSCR 224 and MICRO 101 with a grade of C or better.
Change course number from RSCR 212; change prerequisites and remove corequisites; change catalog description, content, course objectives, repeat procedures and teaching methods. Effective Fall 1999.

MOTION: It was M/S/U passed to approve RSCR 242.

RSCR 244

NEONATAL-PEDIATRIC RESPIRATORY CARE (2 units)
Prerequisite: RSCR 240 and RSCR 242 with a grade of C or better.
Change course number from RSCR 214; change prerequisite and remove corequisite; change catalog description, content, and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve RSCR 244.

RSCR 246

CURRENT ISSUES IN RESPIRATORY CARE (3 units)
Prerequisite: RSCR 240 and RSCR 242 with a grade of C or better.
Change course number from RSCR 215; change units from 2 to 3 and lecture hours from 2 to 3; change prerequisites and remove corequisites; change catalog description, content, course objectives, teaching methods and methods of student evaluation. Effective Spring 2000.

MOTION: It was M/S/U passed to approve RSCR 246.

RSCR 248

SELF-DIRECTED STUDY (1/2 unit)
Prerequisite: RSCR 242 with a grade of C or better
Change course number from RSCR 218; change prerequisite and remove corequisite; change catalog description. Effective Fall 1999.

MOTION: It was M/S/U passed to approve RSCR 248.

RSCR 250

CLINICAL 3 (4 units)
Prerequisite: RSCR 232 with a grade of C or better
Corequisite: RSCR 240 and RSCR 242
Change course number from RSCR 213; change units from 3 to 4 and laboratory hours from 9 to 12; change prerequisite, corequisites, catalog description, content, course objectives, teaching methods and methods of student evaluation. Effective Fall 1999.
MOTION: It was M/S/U passed to approve RSCR 250.

RSCR 252
PHYSICIAN ROUNDS FOR RESPIRATORY CARE (1/2 unit)
Modify
Corequisite: RSCR 244 and RSCR 246
Change course number from RSCR 210; change corequisite numbers. Effective Spring 2000.

MOTION: It was M/S/U passed to approve RSCR 252.

RSCR 254
CLINICAL 4 (4 units)
Modify
Prerequisite: RSCR 242 with a grade of C or better
Corequisite: RSCR 244 and RSCR 246
Change course number from RSCR 216; change units from 3 to 4 and laboratory from 16 hours for 9 weeks to 24 hours for 9 weeks; change prerequisites and add corequisites; change catalog description, content, course objectives, teaching methods and methods of student evaluation. Effective Spring 2000.

MOTION: It was M/S/U passed to approve RSCR 254.

RSCR 256
CLINICAL 5 (5-1/2 units)
Modify
Prerequisite: RSCR 242 with a grade of C or better
Corequisite: RSCR 244 and RSCR 246
Change course number from RSCR 216; change units from 7 to 5-1/2 and laboratory from 28-1/4 hours for 12 weeks to 26 hours for 12 weeks; change prerequisite and add corequisites; change catalog description, content, course objectives, teaching methods and methods of student evaluation. Effective Fall 1999.

MOTION: It was M/S/U passed to approve RSCR 256.

CLDDV 100
INTRODUCTION TO EARLY CHILDHOOD EDUCATION (1 unit)
Modify
Change units from ½ to 1 and number of weeks from 8 to 18; change catalog description, content, course objectives, teaching methods and methods of student evaluation. Effective Fall 1999.

MOTION: It was M/S/U passed to approve CLDDV 100.

CLDDV 246
GUIDANCE OF YOUNG CHILDREN (2 units)
Modify
Prerequisite: CLDDV f244 and CLDDV 245 with a C grade or better.
Corequisite: CLDDV 248
Remove field trip requirement and materials fee. Effective Fall 1999.

MOTION: It was M/S/U passed to approve CLDDV 246.

AUBDY 301
AUTOMOTIVE COLLISION REPAIR 1 (5 units)
Modify
Change content and correct % of load. Effective Fall 1999.

MOTION: It was M/S/U passed to approve AUBDY 301.
OLD BUSINESS:

Graduation requirements

**MOTION:** It was M/S/U passed to create a sub-committee to do a light rewrite of the 1983 Philosophy of Associate Degree and to present it at the next meeting. The sub-committee members are: L. J. Saldana, B. Sanders and M. Strangio.

NEW BUSINESS:

1. Out of compliance course outlines.

The committee discussed the issue of course outlines out of compliance with the 5-year curriculum review requirement. It was suggested that a policy be made that in the same package of courses submitted to the Board of Trustees for approval, we will also, beginning Spring 2000, submit a list of classes to be inactivated if they have not been reviewed within the 5-year period or they have been submitted and not recommended for approval by the Curriculum Committee.

2. Advanced placement recommendation.

The Committee was asked to review the Advanced Placement Examination credit as applied to satisfaction of the CSU General Education Breadth Requirements. The members will have time to review the packet and vote on it at the next meeting.

3. The Committee agreed that a generally accepted procedure for completing the required forms for prerequisites, corequisites and advisories would be as follows:

   A separate form should be used for each type of requirement. Within each type, one form may be used for courses with the same justification (i.e., sequential).
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
February 23, 1999

2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: M. Boyd and D. Engebretsen (ASMJC)

OTHERS PRESENT: P. Benker, R. Cooper, D. Gervin, R. Keach, B. Lomax, P. Raleigh and L. Vaught and M. Langford (Curriculum Info.)

MINUTES: It was M/S/U passed to approve the minutes of February 9, 1999 after replacing Board of Directors with Board of Trustees.

NOTIFICATION AGENDA:

HE 806 CARDIO-PULMONARY RESUSCITATION—REFRESHER (0 units)
HE 808 STANDARD FIRST AID AND EMERGENCY CARE REVIEW (0 units)
PE-C 106 BADMINTON (1 unit)
PE-C 117 BODY MECHANICS—EXERCISE LAB (1/2 units)

DISCUSSION AGENDA:

PL-SC 243 COMMERCIAL WINEMAKING PRACTICUM (1 unit)
New course Introduction to current commercial winemaking practices through lecture, observation and practical experience. Experiential component delivered at CSU Fresno winery in cooperation with CSU Fresno enology faculty and students. Field trips required. Four maximum completions. Lecture: 1 hour. Laboratory: 3 hours (Fall, 9 weeks). Effective Fall 1999.

MOTION: It was M/S/U passed to approve PL-SC 243.

DTAST 350 PRE-CLINICAL SCIENCES (ORIENTATION TO DENTAL ASSISTING) (11 units)
Modify Change course number from DTAST 340; title (from Principles of Dental Assisting); units from 17 to 11; hours (from Lec: 8, Lab: 27 for 18 weeks) to Lecture: 16, Laboratory: 20 for 9 weeks; catalog description, content, course objectives, teaching methods and methods of evaluating student progress. Effective Fall 1999.

MOTION: It was M/S/U passed to approve DTAST 350 after removing the prerequisite and correcting the wording under Teaching Methods.
DTAST 351  
DENTAL SCIENCE 1 (1-1/2 units)  
Modify

Prerequisite: DTAST 350 with a grade of C or better  
Corequisite: DTAST 352, 353, 354 and 355.  
Change course number from DTAST 340; title (from Principles of Dental Assisting); units from 17 to 1-1/2; hours (from Lec: 8, Lab: 27 for 18 weeks) to Lecture: 1, Laboratory: 1 for 9 weeks; add prerequisites and corequisites; change catalog description, content, course objectives, teaching methods and methods of evaluating student progress. Effective Fall 1999.

MOTION: It was M/S/U passed to approve DTAST 351 after correcting the wording under Teaching Methods.

DTAST 352  
DENTAL ASSISTING 1 (INTRODUCTION TO DENTAL PROCEDURES) (1 unit)  
Modify

Prerequisite: DTAST 350 with a grade of C or better  
Corequisite: DTAST 351, 353, 354 and 355.  
Change course number from DTAST 340; title (from Principles of Dental Assisting); units from 17 to 1; hours (from Lec: 8, Lab: 27 for 18 weeks) to Lecture: 1, Laboratory: 3 for 9 weeks; add prerequisites and corequisites; change catalog description, content, course objectives, teaching methods and methods of evaluating student progress. Effective Fall 1999.

MOTION: It was M/S/U passed to approve DTAST 352 after changing catalog description and correcting wording in Teaching Methods.

DTAST 353  
DENTAL SCIENCE 2 (1 unit)  
Modify

Prerequisite: DTAST 350 with a grade of C or better  
Corequisite: DTAST 351, 352, 354 and 355.  
Change course number from DTAST 340; title (from Principles of Dental Assisting); units from 17 to 1; hours (from Lec: 8, Lab: 27 for 18 weeks) to Lecture: 1, Laboratory: 3 for 9 weeks; add prerequisites and corequisites; change catalog description, content, course objectives, teaching methods and methods of evaluating student progress. Effective Fall 1999.

MOTION: It was M/S/U passed to approve DTAST 353.

DTAST 354  
RADIOLOGY 1 (THEORY) (1-1/2 units)  
Modify

Prerequisite: DTAST 350 with a grade of C or better  
Corequisite: DTAST 351, 352, 353 and 355.  
Change course number from DTAST 342; title (from Dental Radiology); units from 4 to 1-1/2; hours from Lec: 2, Lab: 6 for 18 weeks) to Lecture: 3, Laboratory: 1 for 9 weeks; add prerequisites and corequisites; change catalog description, content, course objectives, teaching methods and methods of evaluating student progress. Effective Fall 1999.

MOTION: It was M/S/U passed to approve DTAST 354.

DTAST 355  
CLINICAL PRACTICE 1 (3-1/2 units)  
Modify

Prerequisite: DTAST 350 with a grade of C or better  
Corequisite: DTAST 351, 352, 353 and 354.  
Change course number from DTAST 340; title (from Principles of Dental Assisting); units from 17 to 3-1/2; hours (from Lec: 8, Lab: 27 for 18 weeks) to Lecture: 1, Laboratory: 17 for 9 weeks; add prerequisites and corequisites; change catalog description, content, course objectives, teaching methods and methods of evaluating student progress. Effective Fall 1999.

MOTION: It was M/S/U passed to approve DTAST 353, DTAST 354 and DTAST 355.
DTAST 356  DENTAL ASSISTING 2 (ADVANCED DENTAL ASSISTING) (5 units)
Modify
Prerequisite: DTAST 351, 352, 353, 354 and 355 with a grade of C or better.
Corequisite: DTAST 357 and 358.
Change course number from DTAST 341; title (from Advanced Dental Assisting); units from 14 to 5; hours (from Lec: 5, Lab: 24) to Lecture: 4, Laboratory: 4; add prerequisites and corequisites; change catalog description, content, course objectives, teaching methods and methods of evaluating student progress. Effective Fall 1999.

DTAST 357  RADIOLOGY 2 (PRACTICUM) (4 units)
Modify
Prerequisite: DTAST 351, 352, 353, 354 and 355 with a grade of C or better.
Corequisite: DTAST 356 and 358.
Change course number from DTAST 342; title (from Dental Radiology); add prerequisites and corequisites; change catalog description, content, course objectives, teaching methods and methods of evaluating student progress. Effective Fall 1999.

DTAST 358  CLINICAL PRACTICE 2 (7 units)
Modify
Prerequisite: DTAST 351, 352, 353, 354 and 355 with a grade of C or better.
Corequisite: DTAST 356 and 357.
Change course number from DTAST 341; title (from Advanced Dental Assisting); units from 14 to 7; hours (from Lec: 5, Lab: 24) to Lecture: 1, Laboratory: 17; add prerequisites and corequisites; change catalog description, content, course objectives, teaching methods and methods of evaluating student progress. Effective Fall 1999.

MOTION: It was M/S/U passed to approve DTAST 356, DTAST 357 and DTAST 358.

NURWE 361  WORK EXPERIENCE – NURSING (1 unit)
NURWE 362  WORK EXPERIENCE – NURSING (2 units)
Modify
Prerequisite: Must be employable as a Nurse Assistant.
Change prerequisite wording; change content, course objectives, teaching methods and methods of evaluation. Effective Fall 1999.

MOTION: It was M/S/U passed to approve NURWE 361 and 362.

MUSIC 152  CHOIR (1 unit)
Modify
Prerequisite: satisfactory completion of audition.

Course was withdrawn from agenda by division.

MUSIC 185  CHORUS (1 unit)
Modify
Change hours from (Lec: 1, Lab: 2) to Other: 4 hours (rehearsal: 3 hours with 1 hour arranged). Effective Fall 1999.

Course was withdrawn from agenda by division.

RA-TV 131  INTRODUCTION TO RADIO PRODUCTION (3 units)
Modify
Change hours (from Lec: 2, Lab 2) to Lecture: 3 hours, Lab: 1 hour; change course objectives and content. Effective Fall 1999.

MOTION: It was M/S/U passed to approve RA-TV 131.
SPCOM 100  FUNDAMENTALS OF PUBLIC SPEAKING (3 units)
Modify  Add 2 extra hours per semester to Other. Effective Fall 1999.

MOTION: It was M/S/U passed to approve SPCOM 100 and 102.

CMPSC 270  UNDERSTANDING DATA COMMUNICATIONS (3 units)
Modify  Change title from Microcomputer Hardware Systems; change catalog description, content and course objectives. Effective Summer 1999.

MOTION: It was M/S/U passed to approve CMPSC 270 with changes to catalog description.

CMPSC 274  MICROCOMPUTER APPLICATIONS (4 units)
Modify  Recommended for success: minimum touch-keyboarding ability of 30 words per minute.
Change prerequisite to recommended for success; change catalog description and course objectives. Effective Summer 1999.

MOTION: It was M/S/U passed to approve CMPSC 274.

CMPSC 275  DATABASE MANAGEMENT SYSTEMS FOR MICROCOMPUTERS (3 units)
Modify  Change catalog description, content and course objectives. Effective Summer 1999.

MOTION: It was M/S/U passed to approve CMPSC 275.

CMPSC 278  SPREADSHEET SOFTWARE (3 units)
Modify  Change catalog description, content and course objectives. Effective Summer 1999.

MOTION: It was M/S/U passed to approve CMPSC 278.

CMPSC 279  SPREADSHEET DESIGN AND PROGRAMMING (3 units)
Modify  Prerequisite: CMPSC 278 or equivalent experience. Change course objectives. Effective Summer 1999.

MOTION: It was M/S/U passed to approve CMPSC 279 after removing “or equivalent experience” from prerequisite.

CLDDV 248  CHILD DEVELOPMENT PRACTICUM (2 units)
Modify  Prerequisites: CLDDV 244 and 245; fingerprint clearance is required.
Corequisite: CLDDV 246 or 247.
Add fingerprint clearance to prerequisites. Effective Fall 1999.

MOTION: It was M/S/U passed to approve CLDDV 248.

CLDDV 252  INFANT/TODDLER PRACTICUM (2 units)
Modify  Prerequisites: CLDDV 246 and 251; fingerprint clearance is required.
Corequisite: CLDDV 253
Add fingerprint clearance to prerequisites. Effective Fall 1999.

MOTION: It was M/S/U passed to approve CLDDV 252 after adding corequisite to outline, removing fingerprint clearance from X. Prerequisite Skills, and adding textbook bibliography to outline.
CLDDV 260  INTERNSHIP IN CHILD DEVELOPMENT (3 units)
Modify  Prerequisite: CLDDV 245, 246 and 248 with a C grade or better; fingerprint clearance is required. Change prerequisite to add fingerprint clearance. Effective Fall 1999.

MOTION: It was M/S/U passed to approve CLDDV 260.

CLDDV 261  INTERNSHIP IN CHILD DEVELOPMENT K-3 (3 units)
Modify  Prerequisite: CLDDV 245, 246 and 248 with a C grade or better; fingerprint clearance is required. Change prerequisite to add fingerprint clearance. Effective Fall 1999.

MOTION: It was M/S/U passed to approve CLDDV 261.

CLDDV 381  CURRENT ISSUES: SCHOOL AGE CHILD CARE (1 unit)

MOTION: It was M/S/U passed to approve CLDDV 381.

CLART 302  CULINARY ACADEMY (14 units)
Modify  Prerequisite: CLART 301 Remove “with a C grade or better” from prerequisite. Effective Fall 1999.

MOTION: It was M/S/U passed to approve CLART 302.

FASMR 254  FUNDAMENTALS OF FASHION MERCHANDISING (3 units)
Modify  Change content and course objectives. Effective Fall 1999.

MOTION: It was M/S/U passed to approve FASMR 254.

AUTEC 314  ENGINE PERFORMANCE AND CLEAN AIR COURSE (10 units)
Modify  Prerequisite: AUTEC 311 and 312 with a “C” grade or better OR as outlined by state regulations. Added state regulations to prerequisite; changed content. Effective Fall 1999.

MOTION: It was M/S/U passed to approve AUTEC 314 after textbook area is clarified by the addition of State of California publication.

AUTEC 373  97 B.A.R. CLEAN AIR COURSE (8 units)
Modify  Prerequisite: AUTEC 311, 312 with a C grade or better OR as outlined by state regulations. Change units from 3-1/2 to 6-1/2 and Lecture from 3 to 6 hours; add state regulations requirement to prerequisite; change content, semesters offered and maximum completions. Effective Fall 1999.

MOTION: It was M/S/U passed to approve AUTEC 373.
CURRICULUM COMMITTEE MINUTES – February 23, 1999 - Page 6

**CMPET 206**
PERSONAL COMPUTER ASSEMBLY, UPGRAADING AND REPAIRING (3 units)
Prerequisite: CMPSC 201 or equivalent
Add prerequisite and remove computer experience as recommended for success. Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve CMPET 206.

**CMPET 210**
INTERMEDIATE PERSONAL COMPUTER SERVICING WITH A+ CERTIFICATION TRAINING (3 units)
Grad Req/No Prerequisite: CMPET 206 or CMPET/ELTEC 214
GE Trans/No Intermediate principles and practices of personal computer systems maintenance, upgrading and repair with an emphasis on preparation for A+ Computer Technician Certification. Contents include hardware and operating system setup, adding peripherals, communication and networking fundamentals, disaster recovery and supporting Windows NT. Lecture: 2 hours. Lab: 3 hours. Materials fee required. Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve CMPET 210 after adding a phrase to catalog description.

**PE-C 148**
YOGA FOR BETTER HEALTH (1 unit)
Reactivate Achieve better health by gaining a greater awareness and practice of yoga.
Grad Req/Yes Emphasis on muscle tone and flexibility with a goal of greater lifetime fitness.

**Course was withdrawn from agenda by division.**

**PE-C 171**
SWIM FOR FITNESS (1 unit)
Modify Recommended for success: ability to handle self in deep water
Change title from (Recreational Swimming). Effective Summer 1999.

**MOTION:** It was M/S/U passed to approve PE-C 171.

**PE-C 182**
TRAINING FOR DISTANCE RUNNING (1 unit)
New course Become better prepared for endurance distance running with organized training runs. Information on creating an effective training program, nutrition, weight training and cross training. Field trips may be required. Four maximum completions. Lecture/laboratory: 2 hours. Effective Summer 1999.

**MOTION:** It was M/S/U passed to approve the catalog description for publication, but table the rest of the course for further discussion at the next meeting.

**PE-W 102**
WATER AEROBICS (1/2 unit)
Modify Change title from Aqua Exercises; change catalog description and content. Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve PE-W 102.
PE-W 116  EXERCISE FOR HEALTHY LIVING (1 unit)

MOTION: It was M/S/U passed to approve PE-W 116.

FSCI 337  WILDLAND FIRE CONTROL (3 units)
Modify Prerequisite: FSCI 301
Change course objectives.  Effective Fall 1999.

MOTION: It was M/S/U passed to approve FSCI 337.

FSCI 375  FIRE INSTRUCTOR 2C (2 units)
New course Prerequisite: FCSI 352 and 353.
Grad Req/No Principles of media in the instructional process; selection of audio-visual and
G.E. Req/No instructional media; employment of basic and advanced forms of instructional
IGETC/No media; use of computers in the instructional process; individualized instruction
programs. Field trips may be required. Lecture: 30 hours, laboratory: 10 hours;
Materials fee for State Fire Marshal certificate and student manual. (GR, 1 week)
Effective Fall 1999.

MOTION: It was M/S/U passed to approve FSCI 375.

BIO 264  FOUNDATIONS FOR INDUSTRIAL LABORATORY TECHNIQUES (3 units)
New course Corequisite: BIO 101
Grad Req/No Basic laboratory skills for entry-level lab technicians in industrial or research
GE Trans/No oriented labs requiring a background in chemistry. Topics include lab safety,
IGETC/No lab tools and techniques, the scientific method, hazardous materials, basic
microbiology, and data analysis. Field trips required. Lecture: 2-1/2 hours.
Laboratory: 1-1/2 hours. (GR) Effective Fall 1999.

MOTION: It was M/S/U passed to approve BIO 264.

SPCOM 111  JUDGING FORENSIC SPEAKING (1 unit)
New course Concurrent enrollment in one of the following: SPCOM 101, 102, 104, 105, 107,
Grad Req/No 108, 110 or 120.
GE Trans/No Activities course in preparing speech students to judge and critique high school
speakers competing in local forensic tournaments. Students will learn the criteria
for various speaking categories and how to write a constructive critique/ballot. Students
will serve as judges in 2-3 high school tournaments. Field trips required. Four maximum completions. Lecture 3 hours. (2 weeks, GR)

Course was withdrawn from agenda by the division.

INFORMATION:

The Shakespeare Academy – Certificate – 17 units

MOTION: It was M/S passed (8 for, 2 against and 1 abstaining) to approve the Shakespeare Academy Certificate.

State Industrial Technology Program Approval

MOTION: It was M/S/U passed to approve this program with the prior requirement
that the unit values for Maintenance, Electrical and Systems certificates be adjusted to meet state requirements.

NEW BUSINESS:

The issue was brought to the table regarding the division signatures on the Course Action Request accompanying a course outline. The Committee agreed that a signature on a C.A.R. form just brings the outline to the table. It does not indicate approval of those signing.

The meeting adjourned at 4:30 p.m.

mll.
UNAPPROVED

MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
March 9, 1999

2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: C. Hudelson-Putnam, J. Saldana, M. Strangio and D. Engebretsen (ASMJC)

OTHERS PRESENT: Paula McCauley, A. Smith and M. Langford (Curriculum Info.)

MINUTES: It was M/S/U passed to approve the minutes of February 23, 1999.

CONSENT COURSE AGENDA:

AG 390A,B,C,D AGRICULTURAL SKILLS TRAINING (1, 2, 3, 4 units)
Periodic Review Periodic review with minor word change to catalog description. Effective Fall 1999.

NR 215 WILDLIFE PRODUCTION (3 units)
Periodic Review Review with only minor changes to wording of objectives. Effective Fall 1999.

AG 290A, B, C, D and NR 215 were withdrawn from the agenda by the division.

ADJU 235 INTRODUCTION TO CORRECTIONS (3 units)
Periodic Review Review with minor changes to wording of course objectives and content. Effective Fall 1999.

MOTION: It was M/S/U passed to approve ADJU 235.

DISCUSSION COURSE AGENDA:

AG 810 AGRICULTURE SCIENCE FIELD DAY (0 units)
New course Participation in MJC’s Agricultural Science Field Day includes evaluation of agricultural products and livestock, troubleshooting agricultural equipment and demonstration of various agriculturally-related skills. Enrollment limited to high school FFA members. Four maximum completions. Materials fee required. (Spr.). Effective Spring 1999.

MOTION: It was M/S/U passed to approve AG 810.

NR 220 INTRODUCTORY FORESTRY (3 units)
Modify Changes to catalog description, content and course objectives. Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve NR 220.

<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve ADJU 202.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ADJU 205</th>
<th>COMMUNITY RELATIONS (3 units)</th>
<th>Periodic Review Review with clarification to course content. Effective Fall 1999.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve NR 205.</td>
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</table>

<table>
<thead>
<tr>
<th>ANTHR 150</th>
<th>NATIVE PEOPLE OF NORTH AMERICA (3 units)</th>
<th>Modify Change catalog description and course objectives. Effective Fall 1999.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve ANTHR 150.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ECON 101</th>
<th>ECONOMIC PRINCIPLES: MACROECONOMICS (3 units)</th>
<th>Modify/ Distance Education Change prerequisite to recommended for success; change content, course objectives, teaching methods and method of evaluating student progress. Effective Fall 1999.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve ECON 101 AND ECON 102.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ECON 102</th>
<th>ECONOMIC PRINCIPLES: MICROECONOMICS (3 units)</th>
<th>Modify/ Distance Education Change prerequisite to recommended for success; change content, course objectives, teaching methods and method of evaluating student progress. Effective Fall 1999.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve ECON 101 AND ECON 102.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>PHILO 107</th>
<th>PHILOSOPHY OF SCIENCE (3 units)</th>
<th>Modify Prerequisite: ENGL 101 (required by IGETC) Change course objectives. Effective Fall 1999.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve PHILO 107.</td>
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</tbody>
</table>

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<thead>
<tr>
<th>PHILO / POLSC 130</th>
<th>POLITICAL THEORY (3 units)</th>
<th>Modify Change course objectives. Effective Fall 1999.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve PHILO 130 and POLSC 130</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PSYCH 190A,B,C</th>
<th>FIELD OBSERVATION (1, 2, 3 units)</th>
<th>Modify Prerequisite or concurrent enrollment: PSYCH 101 Change catalog description. Effective Fall 1999.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve PSYCH 190A, B, C.</td>
<td></td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>ENGR 215</th>
<th>INTRODUCTION TO SOLID MODELING (1 unit)</th>
<th>New course Recommended for success: previous CAD or drafting experience. Grad Req/No Introduction to use of the computer as a Solid Modeler. Topics include working in the draft environment, solids construction, solids editing.</th>
</tr>
</thead>
</table>
IGETC/No drawing views, dimensioning, and assembly drawings. Field trips may be required. Lecture/laboratory: 3 hours. Materials fee may be required. (Spr. 8 wks.) Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve ENGR 215.

**MATH 67**
Modify
INTRODUCTORY STATISTICS (3 units)
Eliminate the one hour per week under “Other.” Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve MATH 67.

**OLD BUSINESS:**

1. Sub-Committee report on graduation requirements.

   A sub-committee was formed to rewrite the definition for the Activities requirement. The members are: M. Boyd, T. Dyer and T. Guy.

   L. Mayhew will take Guidance requirement to the divisions for review.

2. Submitting courses that are out of compliance to the Board of Trustees.

   **MOTION:** It was M/S passed (11 yes, 0 no and 1 abstention) that beginning with Spring of 2000, the committee will submit to the Board of Trustees a list of courses to be inactivated if they have not been reviewed within the five year period or they have been submitted and not recommended for approval by the Curriculum Committee. There will be an amnesty on these courses ending with the second meeting in January 2000.

3. Survey regarding computer literacy requirements as part of G.E. for A.A./A.S. degrees.

MEMBERS ABSENT: S. Agostini, F. Ashworth, G. Hayes, C. Hudelson-Putnam, and O. Johnson.

OTHERS PRESENT: Dr. M. Sheehan, A. Smith, and M. Langford (Curriculum Info.)

MINUTES: It was M/S/U passed to approve the minutes of March 9, 1999 after moving the last line of the minutes up to the graduation requirement section.

EMERGENCY APPROVAL:

HIST 101
HISTORY OF THE UNITED STATES THROUGH
Modify RECONSTRUCTION (3 units)
Distance Ed
Recommended for success: ENGL 101

MOTION: It was M/S passed (12 Yes and 1 No) to confirm the emergency approval of HIST 101.

HIST 102
HISTORY OF THE UNITED STATES POST CIVIL WAR (3 units)
Modify
Recommended for success: ENGL 101
Distance Ed

MOTION: It was M/S passed (12 Yes and 1 No) to confirm the emergency approval of HIST 102.

HIST 113
SOCIAL AND CULTURAL HISTORY OF THE U.S. PRIOR TO THE
Modify 20 TH CENTURY (3 units)
Recommended for success: ENGL 101

MOTION: It was M/S/U passed to confirm the emergency approval of HIST 113.
HIST 119  SOCIAL AND CULTURAL HISTORY OF 20TH CENTURY  
New course  AMERICA (3 units)  
Grad Req/Yes  Recommended for success: ENGL 101  
GE Trans/Yes  Examines the development of American society and culture in the 20th and 21st centuries. Specifically analyzes American political and economic institutions and their interaction with Latino/Chicano, African American, European, and Asian American ethnicities. Particular attention is given to various historic and contemporary civil and human rights movements. Critical evaluation of the developing role of local, State and Federal government in the inclusion of ethnic and gender participation. The gradual movement toward full protection of all peoples of America under State and Federal Constitutional law is emphasized. The effects of U.S. foreign and domestic policies on first and third world nations will be evaluated. Lecture: 3 hours. Effective Fall 2000.

MOTION: It was M/S passed (12 Yes and 1 No) to confirm the emergency approval of HIST 119.

HIST 154  AFRICAN AMERICANS THROUGH THE 19TH CENTURY (3 units)  
Modify  Recommended for success: ENGL 101  

MOTION: It was M/S passed (12 Yes and 1 No) to confirm the emergency approval of HIST 154.

HIST 155  AFRICAN AMERICANS IN THE 20TH AND 21ST CENTURIES (3 units)  
Modify  Recommended for success: ENGL 101  
Change catalog description, content, course objectives and method of student evaluation. Effective Fall 2000.

The agenda listing was incorrect. HIST 155 is being modified. It was approved as a new course in November 1998.

MOTION: It was M/S passed (12 Yes and 1 No) to confirm the emergency approval of HIST 155.

ADJU 213  PATROL PROCEDURES (3 units)  
Modify  Remove 3 hours lab and add one hour of lecture. Effective Fall 1999.

MOTION: It was M/SU passed to confirm the emergency approval of ADJU 213.

CONSENT COURSE AGENDA:

AG-M 215  FARM TRACTORS (2 units)  
Periodic review  Review with only minor changes. Effective Fall 1999.

FAML 131  FAMILY RELATIONSHIPS (3 units)  
Periodic review  Review with minor changes to content and objectives to indicate multicultural components. Effective Fall 1999.
MICRO 110  MICROBIOLOGY FOR ALLIED HEALTH (3 units)
Inactivate

MOTION: It was M/S/U passed to approve the Consent Course Agenda after moving AG-M 245, PHILO 115, CLDDV 244 and CLDDV 249 to the Discussion Agenda.

IV. DISCUSSION COURSE AGENDA:

AG-M 245  ENGINE FUELS, FUEL SYSTEMS AND TURBOS (3 units)
Periodic review  Review with only minor changes. Effective Fall 1999.

MOTION: It was M/S/U passed to approve AG-M 245

AG 280  AGRICULTURAL COMPUTATIONS (3 units)
Modify  Recommended for success: MATH 20 or equivalent or qualification by MJC assessment process.
Change prerequisite to advisory; change course objectives. Effective Fall 1999.

AG 280 was withdrawn from the agenda by the division.

AN-SC 200  INTRODUCTION TO ANIMAL SCIENCE (3 units)
Modify  Add one hour arranged. Effective Fall 1999.

AS-SC 200 was withdrawn from the agenda by the division.

ENSCI 108  ENVIRONMENTAL CONSERVATION (3 units)
Modify  Add one hour arranged for field trips; change teaching methods. Effective Fall 1999.

ENSCI 108 was withdrawn from the agenda by the division.

PL-SC 200  INTRODUCTION TO PLANT SCIENCE (3 units)
Modify  Add one hour arranged. Effective Fall 1999.

PL-SC 200 was withdrawn from the agenda by the division.

PHILO 115  RELIGION: A PHILOSOPHICAL AND COMPARATIVE INQUIRY (3 units)
Periodic review  Review with only minor changes. Effective Fall 1999.

MOTION: The motion to pass PHILO 115 FAILED (0 Yes, 12 No, 1 Abstaining).

OFADM 304  BUSINESS ENGLISH (3 units)

MOTION: It was M/S/U passed to approve OFADM 304.
OFADM 305  RECORDS MANAGEMENT (4 units)
Modify  Change content and course objectives. Effective Fall 1999.

MOTION: It was M/S/U passed to approve OFADM 305.

OFADM 311  BUSINESS ENGLISH AND TRANSCRIPTION (3 units)
Modify  Recommended for success: ability to keyboard assignments. Change prerequisite to advisory; change methods of student evaluation. Effective Fall 1999.

MOTION: It was M/S/U passed to approve OFADM 311.

OFADM 314  OFFICE PROCEDURES AND TECHNOLOGIES (3 units)
Modify  Recommended for success: OFADM 203 and 231 Move prerequisites to advisories; change catalog description, content, course objectives and methods of student evaluation. Effective Fall 1999.

MOTION: It was M/S/U passed to approve OFADM 314.

CLDDV 244  OBSERVATIONAL STUDY OF CHILDREN (1 unit)
Periodic review  Review with only minor changes to objectives to indicate the multicultural components. Effective Fall 1999.

MOTION: It was M/S/U passed to approve CLDDV 244.

CLDDV 249  CHILD-FAMILY-COMMUNITY (3 units)
Periodic review  Review with only minor changes. Effective Fall 1999.

MOTION: It was M/S/U passed to approve CLDDV 249 with changes to the course objectives.

CLDDV 250  ADMINISTRATION OF CHILDREN’S PROGRAMS (3 units)
Modify  Prerequisite: CLDDV 244 and 245 Change title from Admin. of Preschool Programs; add prerequisite; remove advisory; change catalog description, content, course objectives, teaching methods and methods of student evaluation. Effective Fall 1999.

MOTION: It was M/S/U passed to approve CLDDV 250.

FAMLF 330  LICENSING FAMILY CHILD CARE (1/2 unit)
Modify  Change title from Licensing Family Day Care; change catalog description. Effective Fall 1999.

MOTION: It was M/S/U passed to approve FAMLF 330.
FAML 355A, B
THE CHILD IN THE FAMILY (1/2, 1 unit)
Modify
Change catalog description, content, course objectives, teaching methods and methods of student evaluation.
Effective Fall 1999.

MOTION: It was M/S/U passed to approve FAML 355A and B.

PE-C 148
YOGA FOR BETTER HEALTH (1 unit)
New course
Achieve better health by gaining a greater awareness and practice Grad
Req/Yes
of yoga. Emphasis on muscle tone and flexibility with a goal of
GE Trans/No
greater lifetime fitness. The student will improve in strength,
IGETC/No
flexibility, balance and coordination while becoming aware of improved
breathing patterns and methods of relaxation. Four
maximum completions. Lecture/laboratory: 2 hours. Effective
Summer 1999.

PE-C 148 was withdrawn from the agenda by the division.

PE-C 182
TRAINING FOR DISTANCE RUNNING (1 unit)
New course
Become better prepared for endurance distance running with organized
Grad Req/Yes
training runs. Information on creating an effective training program,
GE Trans/No
nutrition, weight training, and cross training. Field trips may be required.
IGETC/No
Four maximum completions. Lecture/laboratory: 2 hours. Effective
Summer 1999.

Catalog description was approved for publication at the February
23rd meeting.

MOTION: It was M/S/U passed to approve PE-C 182.

OLD BUSINESS:

1. Revision of the Meaning of the Associate Degree (B. Sanders and M. Strangio).

   MOTION: It was M/S/U passed to accept the new philosophy statement (The Meaning
   of the Associate Degree) submitted by B. Sanders and M. Strangio.

2. Revision of the Guidance Requirement (Counseling Dept.)

   MOTION: It was M/S/U passed to accept the Guidance Requirement statement
   submitted by L. Mayhew.

3. Subcommittee revision of the Activities Requirement

   Recommendations for revision of the Activities Requirement were presented by
   T. Guy for review by the Committee.

4. Challenge process.
NEW BUSINESS:

1. Dr. Maria Sheehan would like to update the Committee on information that may be helpful for the future.

   Dr. Sheehan thanked the Committee members for their commitment and hard work, and presented some innovative curriculum ideas.

Meeting adjourned at 4:30 PM

MEMBERS ABSENT: S. Adams, F. Ashworth, C. Hudelson-Putnam, J. Saldana, M. Strangio,

OTHERS PRESENT: A. Contreras (ASMJC), E. Christopherson, G. Steiner, D. Martinez, D. Waring and M. Langford (Curriculum Info.)

MINUTES: It was M/S/U passed to approve the minutes of March 23, 1999

CONSENT COURSE AGENDA:

AG-M 225/ INTEC 225 RESIDENTIAL AND FARMSTEAD ELECTRICAL WIRING AND PRINCIPLES (3 units)
Review Periodic review with minor changes. Effective Fall 1999.

AG-M 235 IRRIGATION AND DRAINAGE (3 units)
Review Periodic review with minor word change to course objectives. Effective Fall 1999.

AG 390A,B,C,D AGRICULTURAL SKILLS TRAINING (1 unit)
Review Periodic review with minor word changes to course objectives. Effective Fall 1999.

GEOL 168 MINERALOGY AND CRYSTALLOGRAPHY (4 units)
Review Periodic review with minor word changes to course objectives. Effective Fall 1999.

MOTION: It was M/S/U passed to approve the Consent Course Agenda above.

PL-SC 388 INTEGRATED PEST MANAGEMENT SEMINAR 2 (1 unit)
Review Periodic review with minor word changes to course objectives. Effective Fall 1999.

PL-SC 388 was withdrawn from the agenda by the division.

DISCUSSION COURSE AGENDA:

AG-M 240 FARM POWER (3 units)
Review Periodic review with minor changes. Effective Fall 1999.

MOTION: It was M/S/U passed to approve AG-M 240 with word changes in the objectives.
AN-SC 210  LIVESTOCK SELECTION AND EVALUATION (3 units)
Modify/Review Add 2 hours arranged to attend judging contests
Effective Fall 1999.

MOTION: It was M/S/U passed to approve AN-SC 210.

EHS 200  ORNAMENTAL GARDENING (2 units)
Modify/Review Change Prefix from OH 200; reword content. Effective Fall 1999.

MOTION: It was M/S/U passed to approve EHS 200.

NR 215  WILDLIFE PRODUCTION (3 units)
Modify/Review Change catalog description, course objectives and teaching methods. Effective Fall 1999.

MOTION: It was M/S/U passed to approve NR 215.

PHILO 101  PHILOSOPHY (3 units)
Modify/ Telecourse Change catalog description, content and course objectives. Also offer as a telecourse. Effective Fall 1999.

MOTION: It was M/S/U passed to approve PHILO 101.

OFADM 330  BEGINNING WORD PROCESSING (3 units)
Modify/Review Change prerequisite to recommended for success; change catalog description and content. Effective Fall 1999.

MOTION: It was M/S/U passed to approve OFADM 330 with minor corrections.

IIS 16  COMPUTER ACCESS 1 (2 units)
Modify Remove prerequisite; change catalog description, repeat procedures, content, course objectives, teaching methods and methods of student evaluation. Effective Fall 1999.

MOTION: It was M/S/U passed to approve IIS 16 after indicating the number of maximum repeats.

FAMLF 242  PARENT INVOLVEMENT (2 units)

MOTION: It was M/S/U passed to approve FAMLF 242.

GEOL 161  PHYSICAL GEOLOGY (4 units)
Modify Change catalog description, content and course objectives. Effective Fall 1999.

MOTION: It was M/S/U passed to approve GEOL 161.

GEOL 166  HISTORICAL GEOLOGY (4 units)
Modify Change catalog description, content and course objectives. Effective Fall 1999.
MOTION: It was M/S/U passed to approve GEOL 166.

INFORMATION:

Speech Communication – A.A. Degree

OLD BUSINESS:

1. Vote on Activities Requirement for graduation.

   MOTION: It was M/S/U passed to approve the amended version of the Activities Requirement for graduation and include a copy in the next agenda.


   Final reading and vote is scheduled for the next meeting

3. Double Counting.

   Vote will be taken at the start of the next meeting.

4. Student fees (from S. Collins: sent separately)

   Sub-committee was formed (S. Agostini and M. Strangio) to determine the legality. If it is legal, what criteria to use for each course.

5. EO 595 (from L. Mayhew: sent separately)

   Vote will be taken at the start of the next meeting.
2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: S. Adams, C. Hudelson-Putnam, O. Johnson, and N. Merza (ASMJC)

OTHERS PRESENT: D. Keller, L. Lanigan and M. Langford (Curriculum Info.)

MINUTES: It was M/S/U passed to approve the minutes of April 13, 1999.

ITEMS OF OLD BUSINESS FOR VOTE:

1. Double counting.

   MOTION: It was M/S passed (9 yes, 4 no) to approve the acceptance of double counting except for the general college major.

2. EO 595

   MOTION: It was M/S/U passed to accept the EO595 outline and replace the current CSU outline with it effective July 1, 1999.

CONSENT COURSE AGENDA:

NR 376   FORESTRY TECHNOLOGY (3 units)
  Review Periodic review with minor word changes to course objectives. Effective Fall 1999.

NR 379   WILDLAND FIRE CONTROL (1 unit)
  Review Periodic review with minor word changes to course objectives. Effective Fall 1999.

NR 380   LOG SCALING (1 unit)
  Review Periodic review with minor word changes to course objectives. Effective Fall 1999.

NURSE 243 NURSING PROCESS 4 (7-1/2 units)
NURSE 244 NURSING PRECEPTORSHIP (4 units)
NURWE 363 WORK EXPERIENCE – NURSING (3 units)
NURWE 364 WORK EXPERIENCE – NURSING 4 units
Inactivate Effective Spring 1999.
263 AND 264 were submitted as NURSE. They should have been NURWE 263 and 264.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Action</th>
<th>Effective Period</th>
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</thead>
<tbody>
<tr>
<td>FASMR 373</td>
<td>SALES IN FASHION AND INTERIORS (3 unit)</td>
<td>Review</td>
<td></td>
</tr>
<tr>
<td>AUTEC 367</td>
<td>AUTOMOTIVE ENGINES 2 (2 units)</td>
<td>Periodic review with no changes to outline. Effective Fall 1999.</td>
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</tr>
<tr>
<td>AUTEC 378</td>
<td>ELECTRONIC ENGINE CONTROL SYSTEMS (2 units)</td>
<td>Periodic review with no changes to outline. Effective Fall 1999.</td>
<td></td>
</tr>
<tr>
<td>AUTEC 396</td>
<td>INTRODUCTION TO ELECTRONIC ENGINE CONTROL (2 units)</td>
<td>Periodic review with no changes to outline. Effective Fall 1999.</td>
<td></td>
</tr>
<tr>
<td>AUTEC 397</td>
<td>GENERAL MOTORS, C-3 AND C-4 ELECTRONIC CONTROL SYSTEMS (2 units)</td>
<td>Periodic review with no changes to outline. Effective Fall 1999.</td>
<td></td>
</tr>
<tr>
<td>CMPET 304</td>
<td>PERSONAL COMPUTER SERVICING: A PRACTICAL APPROACH (1-1/2 units)</td>
<td>Periodic review with no changes to outline. Effective Fall 1999.</td>
<td></td>
</tr>
</tbody>
</table>
| ELTEC 287   | OPERATIONAL AMPLIFIER FUNDAMENTALS (1-1/2 units) | Prerequisite: ELTEC 283.  
Periodic review with no changes to outline. Effective Fall 1999. |                  |
| ELTEC 289   | OPERATIONAL AMPLIFIER APPLICATIONS (1-1/2 units) | Prerequisite: ELTEC 287.  
Periodic review with no changes to outline. Effective Fall 1999. |                  |
| ELTEC 297   | INTRODUCTION TO TRANSISTOR FEEDBACK (1-1/2 units) | Prerequisite: ELTEC 289.  
Periodic review with no changes to outline. Effective Fall 1999. |                  |
| INTDS 206   | COMPUTERIZED INTERIOR DESIGN (2 units)           | Prerequisite: INTDS 200.  
Periodic review with no changes to outline. Effective Fall 1999. |                  |
| WELD 200    | ARC AND GAS WELDING (3 units)                     | Periodic review with minor word changes to course objectives. Effective Fall 1999. |                  |
| WELD 300    | INTERMEDIATE WELDING (3 units)                    | Prerequisite: WELD 200.  
Correction of percent of load. Effective Fall 1999. |                  |
| WELD 312    | SHEET METAL 3 (3 units)                           | Prerequisite: WELD 311.  
Periodic review with minor word changes to course objectives. Effective Fall 1999. |                  |
| WELD 330    | CERTIFICATION WELDING (3 units)                   | Prerequisite: WELD 300.  |                  |
Periodic review with removal of the words “this course” from catalog description. Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve the Consent Course Agenda without RSTH 303 and 304 which were withdrawn by the division.

**DISCUSSION COURSE AGENDA:**

**AG-M 221**  
FARM EQUIPMENT (2 units)  
Modify  
Change units from 1 to 2 and hours (from Lecture: 1, Lab: 6 for 6 weeks) to Lecture: 2 hours, Lab: 2 hours for 12 weeks; change catalog description, content and course objectives. Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve AG-M 221.

**NR 224**  
MAPPING AND PHOTO INTERPRETATION (3 units)  
Modify  
Change catalog description, content, course objectives and teaching methods. Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve NR 224.

**NR 230**  
RECREATIONAL LAND MANAGEMENT (3 units)  
Modify  
Change catalog description, content, course objectives. Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve NR 230.

**NR 324**  
MAP AND PHOTO SKILLS (1 unit)  
Modify  
Change catalog description, content, course objectives and teaching methods. Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve NR 324.

**ALHE 380**  
BASIC CARDIAC ARRHYTHMIAS (3 units)  
Modify  
Recommended for success: understand basic medical terminology. Add advisory; change content, course objectives, teaching methods and methods of evaluation. Effective Fall 1999.

**MOTION:** It was M/S/U passed to approve ALHE 380.

**RSTH 301**  
INTRODUCTION TO RESPIRATORY THERAPY (5 units)  
Modify  
Remove MATH 20 as a prerequisite. Effective Spring 1999.

*RSTH 301 was withdrawn from the agenda by the division.*

**RSTH 302**  
PRINCIPLES OF RESPIRATORY THERAPY 1 (10-1/2 units)  
Modify  
Prerequisite: RSTH 301  

*RSTH 302 was withdrawn from the agenda by the division.*
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Motion</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURSE 40</td>
<td>NURSE ASSISTANT 5-1/2 units</td>
<td>Modify, Change title from Nursing Assistant; change units from 5 to 5-1/2; change laboratory hours from 6 to 8; remove prerequisite; add advisories; change catalog description and content; change number of weeks from 17 to read “may be offered in either an 8-week or 18-week format..” Effective Fall 1999.</td>
<td>M/S/U</td>
</tr>
<tr>
<td>MUSIC 152</td>
<td>CHOIR (1 unit)</td>
<td>Prerequisite: satisfactory completion of audition. Remove all corequisite and advisory courses; change course objectives. Effective Fall 1999.</td>
<td>M/S/U</td>
</tr>
<tr>
<td>MUSIC 185</td>
<td>CHORUS (1 unit)</td>
<td>Change hours from Lecture: 1, Lab: 2 hours to Rehearsal: 3 hours and 1 hour arranged. Effective Fall 1999.</td>
<td>M/S/U</td>
</tr>
<tr>
<td>CLDDV 358</td>
<td>CHILDREN WITH SPECIAL NEEDS (2 units)</td>
<td>Correct load and add prerequisite skills. Effective Fall 1999.</td>
<td>M/S/U</td>
</tr>
<tr>
<td>CLDDV 372</td>
<td>HEALTH AND SAFETY OF THE YOUNG CHILD (1 unit)</td>
<td>Change weeks from 8 to 9; change content, course objectives, teaching methods and methods of evaluation. Effective Fall 1999.</td>
<td>M/S/U</td>
</tr>
<tr>
<td>FASMR 365</td>
<td>COLOR IN FASHION AND INTERIORS (3 units)</td>
<td>Change content. Effective Fall 1999.</td>
<td>M/S/U</td>
</tr>
<tr>
<td>FDSER 323</td>
<td>CATERING (2 units)</td>
<td>Reactivate, A study of catering principles and application in the production of cold and hot hors d’oeuvres, including vegetables, ham, pork, poultry, seafood, fruit, cheese, mousse and sauces for buffet service. Stresses quality and quantity control and artistic presentation. Two maximum completions. Lecture: 1 hour. Lab: 3 hours (Spr.) Effective Summer 1999.</td>
<td>M/S/U</td>
</tr>
<tr>
<td>POLSC 101</td>
<td>AMERICAN POLITICS (3 units)</td>
<td>Modify, Change catalog description, content and course objectives. Effective Fall 1999.</td>
<td>M/S/U</td>
</tr>
</tbody>
</table>
MOTION: It was M/S/U passed to approve POLSC 101.

POLSC 102 THE CONSTITUTION AND THE RIGHTS OF AMERICANS (3 units)
Modify Change catalog description, content and course objectives.
Effective Fall 1999.

MOTION: It was M/S/U passed to approve POLSC 102.

POLSC 120 CALIFORNIA POLITICS AND PROBLEMS (3 units)
Modify Change catalog description, content and course objectives.
Effective Fall 1999.

MOTION: It was M/S/U passed to approve POLSC 120.

POLSC 140 COMPARATIVE POLITICS (3 units)
Modify Change catalog description, content and course objectives.
Effective Fall 1999.

MOTION: It was M/S/U passed to approve POLSC 140.

BIO 130 INTRODUCTION TO MARINE VERTEBRATES (3 units)
Modify
Grad Req/Yes
GE Trans/Yes
IGETC/Yes

Recommended for success: high school or college biology.
Change units from 2 to 3; add advisory; change content and course objectives. Effective Summer 1999.

MOTION: It was M/S/U passed to approve BIO 130.

MATH 144 APPLIED FORTRAN (3 units)
Modify
Corequisite: Successful completion of MATH 122 or qualification by MJC assessment process.
Change Fortran from all caps; change corequisite from MATH 120 to MATH 122; change catalog description, content and course objectives. Effective Fall 1999.

MOTION: It was M/S/U passed to approve MATH 144.

AUTEC 41 BASIC LEARNING SKILLS FOR AUTOMOTIVE (2 UNITS)
Modify Change catalog description and content, and a word in course objectives. Effective Fall 1999.

MOTION: It was M/S/U passed to approve AUTEC 41.

WELD 340 PIPE WELDING (3 units)
Modify Prerequisite: WELD 200 and 300.
Change content and course objectives. Effective Fall 1999.

MOTION: It was M/S/U passed to approve WELD 340.

V. OLD BUSINESS:

1. Amended version of the Activities Requirement for graduation.

MOTION: It was M/S/U passed to approve the amended version of the
Activities Requirement for graduation.


   **MOTION:** It was M/S/U passed to accept the process as written subject to referring it to a sub-committee to set the dates. The sub-committee members will be: B. Sanders, M. Strangio, and D. Baggett.

3. Sub-committee report on student fees.

   This issue was postponed to the first meeting of the fall semester.
2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: F. Ashworth and T. Dyer

OTHERS PRESENT: D. Helsel and K. Goman (Exec. Secretary)

MINUTES: It was M/S/U passed to approve the minutes of April 27, 1999

I. EMERGENCY APPROVAL:

SPCOM 100 FUNDAMENTALS OF PUBLIC SPEAKING (3 units)
SPCOM 102 Remove the 2 hours “Other” that was added at the February meeting due to questions of legality. Effective Fall 1999.

MOTION: It was M/S/U passed to approve SPCOM 100 AND 102.

FCS 301A/ Employment Skills 1 (1 unit)
INTEC 301A New course that will increase a person’s employability in the Family and Consumer Science and Industrial Technology related occupations. Topics will include: Team Building, Safety, Time and Money Management. Field trips may be required. Lecture: 1 hour. Effective Summer 1999.

FCS 301B/ INTEC 301B Change course prefix and number from FCS 301 and INTEC 201 to FCS 301B and INTEC 301B. Effective Summer 1999.

The Committee made the following changes to the emergency approval of the FCS/INTEC courses above to be effective Spring 2000:

1. Inactivate FCS 301A and INTEC 301A.
2. Remove the letter B and return the second group of courses to FCS 301 and INTEC 301.
3. A new course (FCS 39) will have to be created which can be used in the Spring 2000 semester.
II. NOTIFICATION COURSE AGENDA:

- BANK 364  BANK MANAGEMENT (3 units)
- OFADM 204A,B,C  ADVANCED KEYBOARDING (1, 2, 3 units)
- Drop  Effective Spring 2000.
- CMPSC 39  COMPUTER SKILLS TRAINING FOR BUSINESS (3 units)
- OFADM 39  COMPUTER SKILLS TRAINING FOR BUSINESS (3 units)
- Inactivate  Effective Fall 1999.
- ART 104  DESKTOP VIDEO GRAPHICS (3 units)
- RA-TV 184  DESKTOP VIDEO GRAPHICS (3 units)
- RA-TV 183  DESKTOP VIDEO TITLING (1 unit)
- CMPGR 283  DESKTOP VIDEO TITLING (1 unit)
- MUSIC 156  STUDIO SINGERS (1 unit)
- SPCOM 49  PRACTICAL SPEECH COMMUNICATION (3 units)
- CMPGR 257  DESKTOP PUBLISHING WITH WORD PERFECT (3 units)
- OFADM 257  DESKTOP PUBLISHING WITH WORD PERFECT (3 units)
- OFADM 205A, B  PRODUCTION KEYBOARDING (1, 2 units)
- OFADM 301S  BILINGUAL BEGINNING KEYBOARDING (3 units)
- OFADM 370A,B,C  BILINGUAL APPLICATIONS KEYBOARDING (1, 2, 3 units)
- ENGL 165  SCIENCE FICTION (3 units)
- ENGL 170  CHILDREN’S LITERATURE 2 (3 units)
- Inactivate  Effective Spring 2000.

ENGL 198, A, B and C were removed from the agenda by the division prior to the meeting.

MUSIC 135 was removed from the agenda by the division as it had been changed to MUSIC 179 and was not to be inactivated.

MOTION: It was M/S/U passed to approve the Notification Agenda.

III. CONSENT COURSE AGENDA:

- SPCOM 122/ INTRODUCTION TO READERS’ THEATRE (3 units)
  REVIEW
  Periodic review with minor word changes. Effective Spring 2000.
- SPCOM 123/ STORYTELLING: THE INTERPRETATION OF CHILDREN’S LITERATURE (3 units)
  REVIEW
  Periodic review with minor word changes. Effective Spring 2000.
- ADJU 349A, B, C, D  WORK EXPERIENCE—ADMINISTRATION OF JUSTICE (1, 2, 3, 4 units)
  REVIEW
  Periodic review with minor word changes. Effective Spring 2000.
- PHILO 120  HISTORY OF PHILOSOPHY: ANCIENT (3 units)
  REVIEW
  Periodic review with only minor changes. Effective Fall 1999.
PHILO 121  HISTORY OF PHILOSOPHY: MODERN (3 units)
Review  Periodic review with only minor changes.  Effective Fall 1999.

ENGL 108  CREATIVE WRITING: AUTOBIOGRAPHY (3 units)

ENGL 110  NOVEL WRITING (3 units)

ENGL 112  INTRODUCTION TO THE NOVEL AND SHORT STORY (3 units)
Review  Recommended for success: ENGL 101
Periodic review with minor format updating.  Effective Spring 2000.

ENGL 114  INTRODUCTION TO POETRY (3 units)

ENGL 116  INTRODUCTION TO DRAMA (3 units)

COLSK 810  COLLEGE SKILLS DEVELOPMENT (0 units)
Review  Periodic review with only minor changes.  Effective Fall 1999.

PE 113  OFFENSIVE/DEFENSIVE SOFTBALL THEORY (1 unit)

MOTION:  It was M/S/U passed to approve the Consent Agenda after removing
ADJU 145, CMPGR 243 and HE 110 from the agenda and moving
SPCOM 108 and 109 and PE-C 111 to Discussion Agenda.

III. DISCUSSION COURSE AGENDA:

DTAST 354  RADIOLGY 1 (THEORY) ( 2 units)
Modify  Prerequisites approved 2/99.
Change units from 1-1/2 to 2; change hours from Lecture: 3, lab: 1 to

DTAST 357  RADIOLGY 2 (CLINICAL) (3 units)
Modify  Prerequisites approved 2/99
Change title from (PRACTICUM) TO (CLINICAL); change units from 4 to
3, and hours from Lecture: 2, lab: 6 to Lecture: 1, lab: 6.  Effective Spring
2000.

It was M/S/U passed to approve DTAST 354 and 355 with changes.

ART 124  COLOR AND DESIGN 1  (3 units)

ART 125  COLOR AND DESIGN 2  (3 units)
Modify  Prerequisite: ART 124
Change advisory to a prerequisite, and change course objectives.
Effective Spring 2000.

MOTION:  It was M/S/U passed to approve ART 124 and 125 after adding the
numbers 1 and 2 to the title.
MUSIC 110  
MUSIC APPRECIATION (3 units)
Modify

MOTION: It was M/S/U passed to approve MUSIC 110.

SPCOM 106 / SU-TR 106  
GROUP AND ORGANIZATIONAL COMMUNICATION (3 units)
Modify
Remove field trips; add offered evenings only; change course objectives, teaching methods and methods of evaluation. Effective Spring 2000.

MOTION: It was M/S/U passed to approve SPCOM 106 and SU-TR 106.

SPCOM 108  
ADVANCED DEBATE (3 units)
Review
Periodic review with minor word changes. Effective Spring 2000.

SPCOM 109  
COMMUNICATION AND LEADERSHIP SKILLS FOR WOMEN IN MANAGEMENT (3 units)
Review
Periodic review with minor word changes. Effective Spring 2000.

MOTION: It was M/S/U passed to approve SPCOM 108 and 109 with a few minor word changes in the Objectives.

SPCOM 110  
PERSUASION (3 units)
Modify
Change content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve SPCOM 110.

SPCOM 112  
INTRODUCTION TO MEDIATION TRAINING (1 unit)
New course
Mediate differences between individuals as a method of resolving conflicts. Practical application of skills for assisting others to effectively communicate when solving disputes. Lecture: 2 hours plus 1 hour arranged. (CSU). Effective Spring 2000.

MOTION: It was M/S/U passed to approve SPCOM 112.

SPCOM 130  
INTERCULTURAL COMMUNICATION (3 units)
Modify

MOTION: It was M/S/U passed to approve SPCOM 130 after removing the materials fee.

RA-TV 101 /
SPCOM 101 /
THETR 101  
BASIC VOICE IMPROVEMENT (3 units)
Modify

MOTION: It was M/S/U passed to approve RA-TV 101, SPCOM 101 and THETR 101.

THETR 100  
INTRODUCTION TO THEATRE ARTS (3 units)
Modify

MOTION: It was M/S/U passed to approve THETR 100 after adding a materials fee.
THETR 110 DRAMA IN PERFORMANCE (3 units)
Modify
Removed recommended for success; changed content, course objectives and teaching methods. Effective Spring 2000.

THETR 165 HISTORY OF THE AMERICAN MUSICAL THEATRE (3 units)
Modify
Removed corequisites and advisory; minor word changes in course objectives. Effective Spring 2000.

THETR 178 INTRODUCTION TO SCENERY DESIGN (3 units)
Modify
Recommended for success: THETR 100
Change course objectives and teaching methods. Effective Spring 2000.

THETR 182 PRACTICAL STAGE LIGHTING (3 units)
Modify
Recommended for success: THETR 100.
Change course objectives and teaching methods. Effective Spring 2000.

MOTION: It was M/S/U passed to approve THETR 110, THETR 165, THETR 178 and THETR 182.

THETR 160 FUNDAMENTALS OF ACTING (3 units)
Modify
Remove corequisites; change content, course objectives and methods of evaluation. Effective Spring 2000.

THETR 160 was removed from the agenda by the division.

ADJU 203 CONCEPTS OF CRIMINAL LAW (3 units)
Modify
Change course objectives and add field trips may be required. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ADJU 203.

ECON 115/ HIST 115 ECONOMIC HISTORY OF THE UNITED STATES (3 units)
Modify
Recommended for success: ENGL 101
Add recommended for success; change content, course objectives, teaching methods and methods of evaluation. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ECON 115 and HIST 115.

HUMSR 110 INTRODUCTION TO INTERVIEWING, COUNSELING (3 units)
Review/Modify
Change course objectives and teaching methods. Effective Fall 1999.

MOTION: It was M/S/U passed to approve HUMSR 110.

HUMSR 111 COUNSELING IN CHEMICAL DEPENDENCY (3 units)
Modify
Recommended for success: HUMSR 110

MOTION: It was M/S/U passed to approve HUMSR 111.

HUMSR 116 DRUGS AND ALCOHOL IN SOCIETY (3 units)
Modify

MOTION: It was M/S/U passed to approve HUMSR 116.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Motion</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUMSR 117</td>
<td>INTERVENTION AND TREATMENT STRATEGIES IN CHEMICAL</td>
<td>Modify DEPENDENCY (3 units)</td>
<td>It was M/S/U passed to approve HUMSR 117.</td>
</tr>
<tr>
<td></td>
<td>DEPENDENCY (3 units)</td>
<td>Prerequisite: HUMSR 111 and HUMSR 116</td>
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<td></td>
<td>Changed course objectives and content. Effective Fall 1999.</td>
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</tr>
<tr>
<td>HUMSR 118</td>
<td>PHARMACOLOGY OF ABUSED SUBSTANCES (3 units)</td>
<td>Modify Change course objectives and content. Effective Spring 2000.</td>
<td>It was M/S/U passed to approve HUMSR 118.</td>
</tr>
<tr>
<td>HUMSR 120</td>
<td>PROFESSIONAL DEVELOPMENT IN CHEMICAL DEPENDENCY</td>
<td>Modify COUNSELING (3 units)</td>
<td>It was M/S/U passed to approve HUMSR 120.</td>
</tr>
<tr>
<td></td>
<td>COUNSELING (3 units)</td>
<td>Prerequisite: HUMSR 117</td>
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<td></td>
<td>Recommended for success: HUMSR 110</td>
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<td></td>
<td>Add recommended for success and change catalog description. Effective Fall 1999.</td>
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</tr>
<tr>
<td>GEOG 105</td>
<td>ECONOMIC GEOGRAPHY (3 units)</td>
<td>New course</td>
<td>It was M/S/U passed to approve GEOG 105.</td>
</tr>
<tr>
<td>SOCSC 109</td>
<td>INTRODUCTION TO EDUCATION—PRACTICUM IN TUTORING</td>
<td>New course</td>
<td>It was M/S/U passed to approve SOCSC 109 after adding the text book.</td>
</tr>
<tr>
<td></td>
<td>(2 units)</td>
<td>Orientation to the teaching profession. Designed for prospective elementary, secondary or college teachers but open to all. Students are required to observe and tutor in an appropriate educational setting a minimum of three hours a week. Lecture: 1 hour; laboratory: 3 hours. (CSU). Effective Spring 2000.</td>
<td></td>
</tr>
<tr>
<td>SOCSC 110</td>
<td>INTRODUCTION TO EDUCATION (3 units)</td>
<td>Modify Change content, course objectives and teaching methods. Effective Spring 2000.</td>
<td>It was M/S/U passed to approve SOCSC 110 after rewording the Objectives and adding the text book.</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Notes</td>
<td>Effective Date</td>
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<tr>
<td>SOCIO 131</td>
<td>SOCIOMETRY OF MEDICINE: CROSS-CULTURAL PERSPECTIVES (3 units)</td>
<td>The experiences of caregivers and patients from several ethnic minority groups (Hispanic, African American and Southeast Asian) provide access to an understanding of some of the meanings and traditions of health in the U.S. Definitions of health and strategies of healing as well as the distribution of illness in our stratified, multicultural society are examined. The influence of Western biomedicine, its network of roles and relationships and the effects of economics and bioethics on health care delivery are evaluated. Field trips may be required. Lecture: 3 hours. (CSU). Effective spring 2000.</td>
<td>Spring 2000</td>
</tr>
<tr>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve SOCIO 131.</td>
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</tr>
<tr>
<td>BANK 360</td>
<td>PRINCIPLES OF BANKING (3 units)</td>
<td>Change content, course objectives and methods of evaluation.</td>
<td>Spring 2000</td>
</tr>
<tr>
<td>Modify</td>
<td></td>
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</tr>
<tr>
<td>BANK 361</td>
<td>BANKING LAW (3 units)</td>
<td>Change catalog description, content, course objectives, teaching methods, and methods of evaluation.</td>
<td>Spring 2000</td>
</tr>
<tr>
<td>Modify</td>
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</tr>
<tr>
<td>BANK 367</td>
<td>INSTALLMENT CREDIT (3 units)</td>
<td>Change in content, course objectives and teaching methods.</td>
<td>Spring 2000</td>
</tr>
<tr>
<td>Review/Modify</td>
<td></td>
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</tr>
<tr>
<td>BANK 370</td>
<td>MONEY AND BANKING (3 units)</td>
<td>Change content, course objectives, teaching methods and methods of evaluation.</td>
<td>Spring 2000</td>
</tr>
<tr>
<td>Modify</td>
<td></td>
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<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve BANK 360, 361, 367 and 370.</td>
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</tr>
<tr>
<td>BANK 366</td>
<td>FINANCIAL STATEMENT ANALYSIS (3 units)</td>
<td>Changed content, course objectives, teaching methods and methods of evaluation.</td>
<td>Spring 2000</td>
</tr>
<tr>
<td>Modify</td>
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<tr>
<td></td>
<td><strong>BANK 366 was removed from the agenda.</strong></td>
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</tr>
<tr>
<td>CMPGR 219</td>
<td>COMPUTER GRAPHICS PORTFOLIO REVIEW (1 unit)</td>
<td>Change course objectives.</td>
<td>Spring 2000</td>
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<tr>
<td>Modify</td>
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<tr>
<td></td>
<td><strong>CMPGR 219 was removed from the agenda.</strong></td>
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<tr>
<td>Modify</td>
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<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve CMPGR 284.</td>
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</tbody>
</table>
OFADM 362
New course
Grad Req/No
GE Trans/No
IGETC/No
Selected course
Recommended for success: OFADM 351

MOTION: It was M/S/U passed to approve OFADM 362 after the word “software” was added to the title.

CMPSC 264
Modify
Prerequisite: CMPSC 263
Change title from NT LANS and WANS; change lecture hours from 2 to 3; add prerequisite; remove recommended for success; change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Spring 2000.

MOTION: It was M/S/U passed to approve CMPSC 264.

CMPSC 268
New course
Prerequisite: CMPSC 264
Technical study of the Windows NT Server in the Enterprise. Includes planning an enterprise network, configuring protocol and protocol bindings, core and optional services, RAS, managing mass storage, clients, servers, user and group accounts, profiles and policies, NetWare, multi-protocol binding, analysis and optimization, printers, and troubleshooting. Designed to help individuals prepare for Microsoft Certification Exam #70-068. Hands-on computer assignments required. Field trips may be required. Lecture: 3 hours. Laboratory: 2 hours. Materials fee required. (CSU). Effective Spring 2000.

MOTION: It was M/S/U passed to approve CMPSC 268.

CMPSC 277
New course
Prerequisite: CMPSC 263
Technical study of the Windows NT Workstation operating system. Includes installation, users, groups, policies, configuration and the registry, file systems, security, network architecture, connectivity, workgroups, domains, network browsing, RAS, performance tuning, booting, and troubleshooting. Designed to help individuals prepare for Microsoft Certification Exam #70-073. Hands-on computer assignments required. Field trips may be required. Lecture: 3 hours. Laboratory: 2 hours. Materials fee required. (CSU). Effective Spring 2000.

Course was submitted as 272, but the number was already assigned.

MOTION: It was M/S/U passed to approve CMPSC 277.
CMOCS 281
New course: Prerequisite: CMPSC 263

MOTION: It was M/S/U passed to approve CMPSC 281.

CMOCS 282
New course: Prerequisite: CMPSC 263
Grad Req/No: Technical study of the TCP/IP communications protocol on Windows NT.
GE Trans/No: Includes installation, architecture, utilities, addressing, bridging and routing, DHCP, domains, services, and troubleshooting. Designed to help individuals prepare for Microsoft Certification Exam #70-059. Hands-on computer assignments required. Field trips may be required. Lecture: 2 hours. Laboratory: 1 hour. Materials fee required. (CSU). Effective Spring 2000.

MOTION: It was M/S/U passed to approve CMPSC 282.

CMOCS 291
Reactivate course: Prerequisite: CMPSC 205, or CAN CSCI 22 course equivalent, or ACM CS-1 course equivalent.
Grad Req/No: Introduction to the Microsoft Visual C++ programming environment.
GE Trans/No: Review of the C++ language and object-oriented programming concepts. Emphasis on using Visual C++ to build user applications, user interfaces, ActiveX applications, Internet programming, and advanced programming techniques. Hands-on computer programming projects will be required. Field trips may be required. Lecture: 3 hours. Laboratory: 2 hours. Materials fee required. (CSU). Effective Spring 2000.

MOTION: It was M/S/U passed to approve CMPSC 291.

OFADM 313
New course: OFFICE SKILLS (3 units)
Grad Req/No: A study of various positions available in an office. Emphasis on position location; skills; and salary, benefits and retirement packages for a variety of positions. Covers entry-level skills and experiences necessary for beginning office positions, including telephone and time management skills. Field trips may be required. Lecture: 3 hours. Effective Spring 2000.

MOTION: It was M/S/U passed to approve OFADM 313.

OFADM 318A,B,C,D

MOTION: It was M/S/U passed to approve OFADM 318A, B, C, D.
OFADM 361  INTRODUCTION TO DATABASES (1 ½ units)
New course  Recommended for success: OFADM 351 or equivalent.
Grad Req/No  A beginning course using features of database software. Course is
GE Req/No  designed to enable students to learn and apply the features of database
IGETC/No  software to organize information and to work with stored information.
Two maximum completions. Laboratory: 3 hours. Materials fee required.

MOTION: It was M/S/U passed to approve OFADM 361

RLES 380  REAL ESTATE PRINCIPLES (3 units)
Modify  Add: field trips may be required. Change catalog description, content,
course objectives, teaching methods and methods of evaluation.
Effective Spring 2000.

MOTION: It was M/S/U passed to approve RLES 380.

RLES 381  REAL ESTATE PRACTICES (3 units)
Modify  Prerequisite: RLES 380
      Add: field trips may be required; change catalog description, content,
course objectives, methods of evaluation and teaching methods.
      Effective Spring 2000.

RLES 381 was removed from the agenda.

RLES 385  REAL ESTATE APPRAISAL, RESIDENTIAL (3 units)
Modify  Prerequisite: RLES 380
      Add “field trips may be required;” change catalog description, course

RLES 385 was removed from agenda by division.

RLES 390  REAL ESTATE ECONOMICS (3 units)
Modify  Prerequisite: RLES 380 and RLES 381
      Change catalog description, content, course objectives and methods of

RLES 390 removed from agenda by division.

ENGL 49  BASIC ENGLISH SKILLS (3 units)
Modify  Prerequisite: recommendation of the current placement test or successful
      completion of ESL 47 or ESL 48.
      Recommended for success: concurrent enrollment in READ 40B or
      higher level reading class.
      Add recommended for success; change course objectives and teaching

MOTION: It was M/S/U passed to approve ENGL 49 after rewording the
      prerequisite.
ENGL 101
Modify
COMPOSITION AND READING (3 units)
Prerequisite: recommendation of the English Placement Examination or completion of ENGL 50 with a grade of C or higher.
Recommended for success: students should demonstrate college competency in reading by either an appropriate assessment score or by taking READ 184.

It was M/S/U passed to approve ENGL 101 with changes.

ENGL 105
Modify
CREATIVE WRITING: POETRY (3 units)
Prerequisite: ENGL 101

ENGL 106
Modify
CREATIVE WRITING: SHORT FICTION (3 units)
Prerequisite: ENGL 101
Change title from Creative Writing: Fiction; change course objectives and teaching methods. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ENGL 105 and 106.

ENGL 151
Modify
FOLKLORE (3 units)
Recommended for success: ENGL 50 or ENGL 101.
Change content and course objectives. Effective Spring 2000.

ENGL 151 was removed from the agenda.

ENGL 161
Modify
FILM APPRECIATION (3 units)
Change content, course objectives, teaching methods and methods of instruction. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ENGL 161.

ENGL 163
Modify
INTRODUCTION TO SHAKESPEARE (3 units)
Recommended for success: ENGL 101
Change content, course objectives, teaching methods and methods of instruction. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ENGL 163.

ENGL 171
Modify
INTRODUCTION TO AFRICAN-AMERICAN LITERATURE (3 units)
Recommended for success: ENGL 50 or ENGL 101.

ENGL 171 was removed from the agenda by the division.

ENGL 175
Modify
WOMEN IN LITERATURE (3 units)
Recommended for success: ENGL 101 eligibility.

ENGL 175 was removed from the agenda.
ENGL 178  MASS MEDIA AND THE PUBLIC (3 units)

MOTION:  It was M/S/U passed to approve ENGL 178.

READ 21  VOCABULARY DEVELOPMENT (2 units)
Modify  Change course prefix and number from 21B. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve READ 21 with word changes to the Objectives.

CLDDV 100  INTRODUCTION TO EARLY CHILDHOOD EDUCATION (1 unit)
Modify  Change % of load. Effective Fall 1999.

MOTION:  It was M/S/U passed to approve CLDDV 100.

PE-C 111  BEGINNING RACQUETBALL (1 unit)
Review  Periodic review with minor word changes. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve PE-C 111 with the addition of the fee explanation on the course outline.

MATH 50  BUSINESS MATHEMATICS (3 units)
Modify  Prerequisite: satisfactory completion of MATH 20 or qualification by MJC assessment process.

MOTION:  It was M/S/U passed to approve MATH 50.

MATH 121  COLLEGE ALGEBRA (4 units)
Modify  Prerequisite: satisfactory completion of MATH 90 or satisfactory score on the MJC placement test.
Change wording of prerequisite and prerequisite skills, catalog description, content and course objectives. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve MATH 121 with a wording change to the prerequisite.

MATH 122  FUNCTIONS AND ANALYTIC GEOMETRY (4 units)
Modify  Prerequisite: satisfactory completion of MATH 121
Recommended for success: MATH 80
Change wording of prerequisite and prerequisite skills; change catalog description and course objectives. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve MATH 122.

MATH 171  CALCULUS: FIRST COURSE (4 units)
Modify  Prerequisite: satisfactory completion of MATH 121 and 122 or qualification by MJC assessment process.

MOTION:  It was M/S/U passed to approve MATH 171.
MATH 172  CALCULUS: SECOND COURSE (4 units)  Modify
Prerequisite: satisfactory completion of MATH 171
Change catalog description, content, and course objectives. Effective
Spring 2000.

MOTION: It was M/S/U passed to approve MATH 172.

VI. NEW BUSINESS:

Discussed 1998/99 IGETC course submission results regarding necessity for listing a
representative text on each outline.

MEMBERS ABSENT: F. Ashworth, S. Agostini, O. Johnson and S. Collins (Co-Chair)

OTHERS PRESENT: M. Langford (Curriculum Info.)

MINUTES:
It was M/S/U passed to approve the minutes of September 14, 1999 with corrections.

NOTIFICATION:
OFADM 361 INTRODUCTION TO DATABASES (1 1/2 units)
Correction This course was approved on the September 14th agenda after changes were made in the hours to 3 hours of lab. Since that meeting, we have been informed that the information given at the time was incorrect, and the outline is correct as 1 1/2 hours of lecture.

CONSENT COURSE AGENDA:
ENGL 138 SURVEY OF ENGLISH LITERATURE (3 units)
Review Periodic review with minor word changes. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ENGL 138.

DISCUSSION COURSE AGENDA:
AG 120 INTRODUCTION TO AGRICULTURE EDUCATION (2 units)
New course Overview of agricultural education and agricultural education programs including goals and purposes, types of programs and qualifications essential to successful agriculture teaching. Field trips may be required. Lecture: 2 hours; Other: 1 hour. (CSU, GR). Effective Spring 2000.

MOTION: It was M/S/U passed to approve AG 120.

ART 168 SURVEY OF PHOTOGRAPHY (3 units)
Modify Recommended for success: ART 170 or ART 181. Change corequisite to advisory; change content, course objectives and teaching methods. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ART 168.
ART 172
Modify
INTERMEDIATE PHOTOGRAPHY (3 units)
Prerequisite: ART 170 or ART 182
Change content, course objectives and teaching methods. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ART 182.

ART 175
Modify
COLOR PHOTOGRAPHY (3 units)
Prerequisite: ART 172 or ART 186
Remove corequisite; change content, course objectives, teaching methods and methods of evaluation. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ART 175.

ART 178B, C, D
Modify
ADVANCED PHOTOGRAPHY (2, 3, 4 units)
Prerequisite: ART 172, ART 175 or ART 186
Recommended for success: ART 168
Change corequisite to advisory; change content, course objectives and teaching methods. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ART 178 B, C, D.

ART 181
Modify
BASIC PHOTOGRAPHY 1 (1 ½ units)

MOTION: It was M/S/U passed to approve ART 181.

ART 182
Modify
BASIC PHOTOGRAPHY 2 (1 ½ units)
Prerequisite: ART 181
Change title number from Roman to Arabic; change content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ART 182.

ART 185
Modify
INTERMEDIATE PHOTOGRAPHY 1 (1 ½ units)
Prerequisite: ART 170 or ART 182
Change title number from Roman to Arabic; change content, course objectives and teaching methods. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ART 185.

ART 186
Modify
INTERMEDIATE PHOTOGRAPHY 2 (1 ½ units)
Prerequisite: ART 185
Change title number from Roman to Arabic; change content, course objectives and teaching methods. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ART 186.

MUSIC 124
Modify
ORGAN (ELEMENTARY) (1 unit)
Recommended for success: MUSIC 120 or equivalent.

MOTION: It was M/S/U passed to approve MUSIC 124.
MUSIC 125  ORGAN (INTERMEDIATE) (1 unit)
Modify
Recommended for success: MUSIC 124 or equivalent.
Change content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve MUSIC 125.

MUSIC 126  ORGAN (ADVANCED) (1 unit)
Modify
Recommended for success: MUSIC 125 or equivalent.
Change content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve MUSIC 126.

MUSIC 155  JAZZ SINGERS (1 unit)
Modify
Recommended for success: MUSIC 121
Changed corequisite to advisory; changed hours from Lecture/lab: 3 hours plus 1 hour arranged to Lecture: 2 hours, laboratory: 1 hour; changed course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve MUSIC 155 with changes to the objectives.

BUSAD 379  CUSTOMER RELATIONS (1 unit)
New course
Provide the student with the elements necessary to establish effective customer relations. Field trips may be required. Lecture: 1 hour.
Effective Spring 2000.

BUSAD 379 was removed from the agenda.

BUSAD 380  CUSTOMER SERVICE (1 unit)
New course
Provide the student with the elements necessary to establish effective customer service skills. Field trips may be required. Lecture: 1 hour.
Effective Spring 2000.

BUSAD 380 was removed from the agenda.

CMPGR 215  BUSINESS PRESENTATION GRAPHICS (1 unit)
Review
Periodic review with minor word changes. Effective Spring 2000.

MOTION: It was M/S/U passed to approve CMPGR 215 with changes.

CMPGR 217  COMPUTER ILLUSTRATION SOFTWARE (3 units)
Modify
Recommended for success: CMPGR 202 or ART102
Change prerequisite to advisory; change catalog description, content, course description, teaching methods and methods of evaluation. Effective Spring 2000.

MOTION: It was M/S/U passed to approve CMPGR 217 with changes to catalog description.

CMPGR 245  MICROCOMPUTER GRAPHICS FOR DESKTOP PUBLISHING (1 unit)
Review
Periodic review with no changes. Effective Spring 2000.
<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMPSC 262</td>
<td>Object-Oriented Programming with Java (3 units) Prerequisite: CMPSC 205 OR CAN: CSCI 22 course equivalent, or ACM CS 1 course equivalent. Change title from Object-Oriented Design and Programming; add information to prerequisite; remove advisory; change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Spring 2000.</td>
</tr>
<tr>
<td>OFADM 232</td>
<td>Advanced Word Processing and Desktop Publishing (3 units) Recommended for success: CMPSC 231 or prior knowledge of word processing software. Application of advanced word processing techniques and procedures including those features relating to desktop publishing. For students who are already knowledgeable in word processing software. Lecture: 2 hours; laboratory: 3 hours. Effective Spring 2000.</td>
</tr>
<tr>
<td>OFADM 363</td>
<td>Understanding the Internet (1 unit) Fundamentals of using the internet. Topics included in the course: Internet terminology, use of browsers, search engines and sites, downloading of files and e-mail. Two maximum completions. Lecture: 1 hour. Materials fee required. (GR). Effective Spring 2000.</td>
</tr>
<tr>
<td>POLSC 110</td>
<td>International Relations (3 units) Change title from Contemporary Issues in World Politics; add field trips may be required; change content, course objectives, teaching methods and methods of evaluation. Effective Spring 2000.</td>
</tr>
</tbody>
</table>
POLSC 111  WAR AND PEACE IN THE 20TH CENTURY (3 units)
Modify
Change title from War and Revolution in the 20th Century; change catalog
description, content and course objectives.

MOTION:  It was M/S/U passed to approve POLSC 111 with changes to
content and catalog description.

SOCSC 120A, B, C  COMPUTER APPLICATIONS IN THE SOCIAL SCIENCES (1, 2, 3 units)
Modify
Prerequisite: prior or concurrent enrollment in CMPSC 200 or equivalent
background.
Change content and course objectives. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve SOCSC 120A, B, C with changes to
prerequisite and new prerequisite forms.

ENGL 169  CHILDREN’S LITERATURE (3 units)
Modify
Recommended for success: ENGL 101 eligibility.
Add advisory; change course objectives. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve ENGL 169.

FREN 51  INTRODUCTION TO PRACTICAL FRENCH 1 (3 units)
Modify

MOTION:  It was M/S/U passed to approve FREN 51.

BIO 151, A, B, C  BIOLOGY FIELD STUDIES (½, 1, 2, 3 units)
Modify
Prerequisite: previous completion or concurrent enrollment in any college
level biology, zoology or botany course.
Change maximum completions from unlimited to 4 in any combination
not
to exceed 6 units; change content and course objectives. Effective Spring
2000.

MOTION:  It was M/S/U passed to approve BIO 151, A, B, C.

PHYS 101  GENERAL PHYSICS (4 units)
Review
Prerequisite: PHYS 165 or high school physics with a grade of A
or B, and MATH 171.
Concurrent enrollment: MATH 172.
Periodic review with minor word changes to prerequisite. Effective
Spring 2000.

MOTION:  It was M/S/U passed to approve PHYS 101.

PHYS 102  GENERAL PHYSICS (4 units)
Modify
Prerequisite: PHYS 101 and MATH 172

MOTION:  It was M/S/U passed to approve PHYS 102.

PHYS 103  GENERAL PHYSICS (4 units)
Modify
Prerequisite: PHYS 101 and MATH 172

MOTION: It was M/S/U passed to approve PHYS 103.

IV. NEW BUSINESS:

1. EO595 – double counting for U.S. History Institution requirement.

   This will be taken back to the division, and discussion will continue at the next meeting.

2. 5-year review of special topics generic outlines.

   MOTION: It was M/S/U passed to approve eliminating the generic 198, 298 and 398 (Special Topic) outlines from the 5-year review.

3. One C.A.R. and prerequisite form only for each variable unit course.

   S. Adams will research the legality of this and respond at the next meeting. If it is acceptable, only one C.A.R. and prerequisite form will be submitted with signatures for all variable unit courses. Copies will be made for each file.

4. Mentors for new Curriculum Representatives.

MEMBERS ABSENT: F. Ashworth

OTHERS PRESENT: M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of September 28, 1999.

APPROVAL OF MINUTES: of meeting of September 28, 1999

NOTIFICATION COURSE AGENDA:

The Business/Behavioral & Social Sciences Division has corrected the following open entry/open exit courses to more accurately reflect the hours.

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Load</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFADM 203A</td>
<td>Lecture 1 hour</td>
<td>.056</td>
<td>1 unit</td>
</tr>
<tr>
<td>OFADM 203B</td>
<td>Lecture 2 hours</td>
<td>.111</td>
<td>2 units</td>
</tr>
<tr>
<td>OFADM 203C</td>
<td>Lecture 3 hours</td>
<td>.167</td>
<td>3 units</td>
</tr>
<tr>
<td>OFADM 300</td>
<td>Lecture 2 hours</td>
<td>.111</td>
<td>2 units</td>
</tr>
<tr>
<td>OFADM 301</td>
<td>Lecture 1 ½ hours</td>
<td>.083</td>
<td>1 ½ units</td>
</tr>
<tr>
<td>OFADM 302</td>
<td>Lecture 1 ½ hours</td>
<td>.083</td>
<td>1 ½ units</td>
</tr>
<tr>
<td>OFADM 303</td>
<td>Lecture ½ hour</td>
<td>.028</td>
<td>½ unit</td>
</tr>
<tr>
<td>OFADM 318A</td>
<td>Lecture ½ hour</td>
<td>.028</td>
<td>½ unit</td>
</tr>
<tr>
<td>OFADM 318B</td>
<td>Lecture 1 hour</td>
<td>.056</td>
<td>1 unit</td>
</tr>
<tr>
<td>OFADM 318C</td>
<td>Lecture 1 ½ hours</td>
<td>.083</td>
<td>1 ½ units</td>
</tr>
<tr>
<td>OFADM 318D</td>
<td>Lecture 2 hours</td>
<td>.111</td>
<td>2 units</td>
</tr>
<tr>
<td>OFADM 328A</td>
<td>Lecture 1 hour</td>
<td>.056</td>
<td>1 unit</td>
</tr>
<tr>
<td>OFADM 328B</td>
<td>Lecture 2 hours</td>
<td>.111</td>
<td>2 units</td>
</tr>
<tr>
<td>OFADM 330</td>
<td>Lecture 3 hours</td>
<td>.167</td>
<td>3 units</td>
</tr>
<tr>
<td>OFADM 351</td>
<td>Lecture ½ hour</td>
<td>.028</td>
<td>½ unit</td>
</tr>
<tr>
<td>OFADM 352</td>
<td>Lecture ½ hour</td>
<td>.028</td>
<td>½ unit</td>
</tr>
<tr>
<td>OFADM 353</td>
<td>Lecture 1 hour</td>
<td>.056</td>
<td>1 unit</td>
</tr>
<tr>
<td>OFADM 354</td>
<td>Lecture ½ hour</td>
<td>.028</td>
<td>½ unit</td>
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<tr>
<td>OFADM 355</td>
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<td>.028</td>
<td>½ unit</td>
</tr>
<tr>
<td>OFADM 356</td>
<td>Lecture 1 hour</td>
<td>.056</td>
<td>1 unit</td>
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<tr>
<td>OFADM 357</td>
<td>Lecture ½ hour</td>
<td>.028</td>
<td>½ unit</td>
</tr>
<tr>
<td>OFADM 358</td>
<td>Lecture ½ hour</td>
<td>.028</td>
<td>½ unit</td>
</tr>
<tr>
<td>OFADM 359</td>
<td>Lecture 1 hour</td>
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<tr>
<td>OFADM 360</td>
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<td>.056</td>
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<td>OFADM 364</td>
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<td>1 unit</td>
</tr>
<tr>
<td>OFADM 366</td>
<td>Lecture 1 hour</td>
<td>.056</td>
<td>1 unit</td>
</tr>
<tr>
<td>OFADM 375</td>
<td>Lecture 1 hour</td>
<td>.056</td>
<td>1 unit</td>
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</tbody>
</table>
**CONSENT COURSE AGENDA:**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 349A,B,C,D</td>
<td>WORK EXPERIENCE AGRICULTURE: SUPERVISED PRACTICE (1, 2, 3 and 4 units)</td>
<td>Periodic review with minor word changes. Effective Spring 2000.</td>
</tr>
</tbody>
</table>

**MOTION:**

It was M/S/U passed to approve the Consent Course Agenda after moving ENGL 135 to Discussion.

**DISCUSSION COURSE AGENDA:**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 130</td>
<td>AGRICULTURE EDUCATION EARLY FIELD EXPERIENCE (2 units)</td>
<td>Prerequisite approved in 1998. Change units from 1 to 2 and add one hour to the laboratory. Effective Spring 2000.</td>
</tr>
</tbody>
</table>

**MOTION:**

It was M/S/U passed to approve AG 130.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 390</td>
<td>AGRICULTURAL SKILLS TRAINING ( ½ unit)</td>
<td>Change catalog description, content and course objectives. Effective Spring 2000.</td>
</tr>
</tbody>
</table>

**MOTION:**

It was M/S/U passed to approve AG 390.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 135</td>
<td>AMERICAN LITERATURE TO 1850 (3 units)</td>
<td>Recommended for success: ENGL 101. Periodic review with minor word changes. Effective Spring 2000.</td>
</tr>
</tbody>
</table>

**MOTION:**

It was M/S/U passed to approve ENGL 135 after adding “to 1850” to the course title.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Notes</th>
</tr>
</thead>
</table>

**MOTION:**

It was M/S/U passed to approve ENGL 136 after adding “1850 to the Present” to the course title.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Notes</th>
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</thead>
</table>

**MOTION:**

It was M/S/U passed to approve RA-TV 137.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Notes</th>
</tr>
</thead>
</table>
MOTION: It was M/S/U passed to approve SPCOM 124/THETR 124.

THETR 160
Modify
FUNDAMENTALS OF ACTING (3 units)
Remove corequisite; change content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve THETR 160.

THETR 175
Modify
STAGE COSTUMING (3 units)
Change hours (from lecture/lab: 5 hours) to Lecture: 2, laboratory: 2, plus 1 hour arranged; change content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve THETR 175.

THETR 183
Modify
FUNDAMENTALS OF STAGE MAKE-UP 1 (1 unit)
Change hours (from lecture: 1 ½, lab: 1 ½) to lecture ½, laboratory: 2 ½ hours; change content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve THETR 183.

THETR 184
Modify
FUNDAMENTALS OF STAGE MAKE-UP 2 (1 unit)
Prerequisite: THETR 183
Change hours (from lecture: 1 ½, lab: 1 ½) to lecture ½, laboratory: 2 ½ hours. Add Prerequisite; remove advisory; change course objectives and teaching methods. Effective Spring 2000.

MOTION: It was M/S/U passed to approve THETR 184.

THETR 192
Modify
REHEARSAL AND PERFORMANCE (2 units)
Recommended for success: THETR 100
Change corequisite to advisory; change course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve THETR 192.

MEMBERS ABSENT: F. Ashworth, C. Hudelson-Putnam.

OTHERS PRESENT: M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of October 12, 1999.

EMERGENCY APPROVAL:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 105</td>
<td>DRAWING 1</td>
<td>1 ½</td>
<td>Introductory techniques in representing line, texture, and perspective with various media. Field trips may be required. Lecture: 1 ½ hours; laboratory: 1 ½ hours. Trustee receipt. Required to purchase materials as needed. Effective Spring 2000.</td>
</tr>
<tr>
<td>ART 106</td>
<td>DRAWING 2</td>
<td>1 ½</td>
<td>Introductory techniques in representing tone, texture, and perspective with various media. Field trips may be required. Lecture: 1 ½ hours; laboratory: 1 ½ hours. Trustee receipt. Required to purchase materials as needed. Effective Spring 2000.</td>
</tr>
</tbody>
</table>

MOTION: It was M/S/U passed to approve ART 105 and ART 106 after including the following information for the catalog: Completion of ART 105 and ART 106 is the equivalent of completion of ART 120.

NOTIFICATION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 140</td>
<td>RESIDENTIAL PLANNING</td>
<td>2</td>
<td>Spring 2000.</td>
</tr>
<tr>
<td>GRC 252</td>
<td>DESKTOP PUBLISHING IN BUSINESS</td>
<td>3</td>
<td>Summer 2000.</td>
</tr>
<tr>
<td>MATH 73</td>
<td>INTEGRATED ALGEBRA</td>
<td>3</td>
<td>Spring 2000.</td>
</tr>
<tr>
<td>MATH 120</td>
<td>FUNCTIONS AND ANALYTIC GEOMETRY</td>
<td>4</td>
<td>Spring 2000.</td>
</tr>
</tbody>
</table>
CONSENT COURSE AGENDA:

ARCH 106  MATERIALS OF CONSTRUCTION (2 units)
Review
Recommended for success: ARCH 107.
Periodic review with minor word changes. Effective Spring 2000.

ARCH 107  MATERIALS OF CONSTRUCTION LABORATORY (1 unit)
Review
Recommended for success: Concurrent enrollment in or completion of
ARCH 106 or ENGTC 250
Periodic review with minor word changes. Effective Spring 2000.

ARCH 110  DESCRIPTIVE DRAWING (1 unit)
Review
Periodic review with minor word changes. Effective Spring 2000.

ARCH 111  PERSPECTIVE DRAWING (2 units)
Review
Periodic review with minor word changes. Effective Spring 2000.

ARCH 112  ARCHITECTURAL GRAPHICS (3 units)
Review
Recommended for success: ARCH 110 or ARCH 111.
Periodic review with minor word changes. Effective Spring 2000.

MUSIC 118  INTRODUCTION TO AMERICAN POPULAR MUSIC (3 units)
Review
Periodic review with minor word changes. Effective Spring 2000.

MUSIC 144  APPLIED MUSIC (WOODWIND) (1 unit)
Review
Periodic review with minor word changes. Effective Spring 2000.

MUSIC 170  INTRODUCTION TO THE SYNTHESIZER AND MIDI STUDIO
Review
COMPOSITION
Periodic review with no changes. Effective Spring 2000.

PE 106  OFFENSIVE BASEBALL THEORY (2 units)
Review
Periodic review with no changes. Effective Spring 2000.

PE 107  DEFENSIVE BASEBALL THEORY (2 units)
Review
Periodic review with no changes. Effective Spring 2000.

PE 109  PEAK PERFORMANCE THROUGH MENTAL TRAINING (3 units)
Review
Periodic review with minor word changes. Effective Spring 2000.

PE 115  OFFICIATING: FALL SPORTS (3 units)
Review
Periodic review with minor word changes. Effective Spring 2000.

PHYS 143  ELECTRICITY, MAGNETISM, OPTICS, ATOMIC AND NUCLEAR
Review
STRUCTURE (4 units)
Prerequisite: PHYS 143.
Periodic review with minor word changes. Effective Spring 2000.

MOTION: It was M/S/U passed to approve the Consent Agenda after moving
ARCH 132 to the Discussion Agenda.
DISCUSSION COURSE AGENDA:

ARCH 117
Modify
HISTORY OF ARCHITECTURE 1 (3 units)
Change title by adding the number; change catalog description, content, and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ARCH 117.

ARCH 118
Modify
HISTORY OF ARCHITECTURE 2 (3 units)

MOTION: It was M/S/U passed to approve ARCH 118.

ARCH 131
Modify
ARCHITECTURAL DRAFTING 1 (4 units)
Recommended for success: previous drafting experience. Change units from 3 to 4 and hours from Lecture: 3, lab: 6 to Lecture: 1 ½, lab: 7 ½. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ARCH 131.

ARCH 132
Modify
ARCHITECTURAL DRAFTING 2 (3 units)
Prerequisite: ARCH 131.
Change units from 2 to 3 and hours from Lecture/lab: 6 hours to Lecture: 1 ½ hours, Laboratory: 4 ½ hours. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ARCH 132.

ARCH 331
Modify
BASIC ARCHITECTURAL DRAFTING 1 (2 units)

MOTION: It was M/S/U passed to approve ARCH 331.

CLDDV 251
Modify
INFANT AND TODDLER DEVELOPMENT (3 units)
Prerequisite: CLDDV 245

MOTION: It was M/S/U passed to approve CLDDV 251.

ART 102/
CMPGR 202
Modify
INTRODUCTION TO MICROCOMPUTER GRAPHICS (3 units)

MOTION: It was M/S/U passed to approve ART 102 and CMPGR 202.

ART 103/
CMPGR 213
Modify
APPLIED MICROCOMPUTER GRAPHICS (3 units)
Recommended for success: CMPGR 202 or ART 102
Change prerequisite to advisory; change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Spring 2000.
**MOTION:** It was M/S/U passed to approve ART 103 and CMPGR 213.

**CMPGR 219**
COMPUTER GRAPHICS PORTFOLIO REVIEW (1 unit)
Modify
Prerequisite: Completion of the Microcomputer Graphics or Business Desktop Publishing majors certificate core requirements. Add prerequisite; remove advisory; change course objectives. Effective Spring 2000.

**MOTION:** It was M/S/U passed to approve CMPGR 219 after rewording the prerequisites

**CMPGR 243**
INTRODUCTION TO DESKTOP PUBLISHING PAGE LAYOUT SOFTWARE (1 unit)
Modify
Change content and course objectives. Effective Summer 2000.

**MOTION:** It was M/S/U passed to approve CMPGR 243.

**CMPGR 252**
DESKTOP PUBLISHING IN BUSINESS (1 unit)
Modify
Recommended for success: Keyboarding at 30 wpm and one of the following: CMPGR 202, CMPSC 274 or CMPSC/OFADM 231. Change content; no longer offered as GRC 252. Effective Spring 2000.

**MOTION:** It was M/S/U passed to approve CMPGR 252 after removing the prerequisite skills.

**CMPGR 298C**
INTERNET LITERACY (3 units)
Special Topic
Spring 2000.

**MOTION:** It was M/S/U passed to approve CMPGR 298C after correcting the catalog description.

**EHS 52**
ORNAMENTAL HORTICULTURE PREPARATION – A (1 unit)
New course
One of a series of introductory courses that prepare students for gainful entry level employment in the nursery industry. Topics in this course include the Nursery and Landscape Industry, plant identification, the anatomy and physiology of plants and the requirements for plant growth (light, water, air, temperature, minerals, anchorage). Practical hands-on reinforcement will be augmented through practical work experience in a commercial nursery. Upon completion of the entire series of modules (EHS 52, 53, 54, 66, 67, 68), students will receive a Certificate of Completion. Modules are organized into six-week blocks. Field trips are required. Lecture: 2 hours. Laboratory: 3 hours (6 weeks). Effective 10/26/99.

**MOTION:** It was M/S/U passed to approve EHS 52.

**EHS 53**
ORNAMENTAL HORTICULTURE PREPARATION – B (1 unit)
New course
One of a series of introductory courses that prepare students for gainful entry level employment in the nursery industry. Topics in this course include the Nursery and Landscape Industry, plant identification, the anatomy and physiology of plants and the requirements for plant growth (light, water, air, temperature, minerals, anchorage). Practical hands-on reinforcement will be augmented through practical work experience in a commercial nursery. Upon completion of the entire series of modules (EHS 52, 53, 54, 66, 67, 68), students will receive a Certificate of Completion. Modules are organized into six-week blocks.
Field trips are required. Lecture: 2 hours. Laboratory: 3 hours (6 weeks). Effective 10/26/99.

**MOTION:** It was M/S/U passed to approve EHS 53.

**EHS 54**

**ORNAMENTAL HORTICULTURE PREPARATION – C (1 unit)**

New course

One of a series of introductory courses that prepare students for gainful entry level employment in the nursery industry. Topics in this course include the Nursery and Landscape Industry, plant identification, the anatomy and physiology of plants and the requirements for plant growth (light, water, air, temperature, minerals, anchorage). Practical hands-on reinforcement will be augmented through practical work experience in a commercial nursery. Upon completion of the entire series of modules (EHS 52, 53, 54, 66, 67, 68), students will receive a Certificate of Completion. Modules are organized into six-week blocks. Field trips are required. Lecture: 2 hours. Laboratory: 3 hours (6 weeks). Effective 10/26/99.

**MOTION:** It was M/S/U passed to approve EHS 54.

**EHS 66**

**PREPARATORY LANDSCAPE MAINTENANCE – A (1 unit)**

New course

One of a series of introductory courses that prepare students for gainful entry level employment in the landscape maintenance industry. Topics in this course include planting, care and selection of various plant materials utilized in landscapes, identifying and correcting abnormalities and pruning and training techniques. Employee expectations of the landscape industry are also discussed. Practical hands-on reinforcement will be augmented through practical work experience in landscape settings. Upon completion of the entire series of modules (EHS 52, 53, 54, 66, 67, 68), student will receive a Certificate of Completion. Modules are organized into six-week blocks. Lecture: 2 hours. Laboratory: 3 hours. (6 weeks). Effective 10/26/99.

**MOTION:** It was M/S/U passed to approve EHS 66.

**EHS 67**

**PREPARATORY LANDSCAPE MAINTENANCE – B (1 unit)**

New course

One of a series of introductory courses that prepare students for gainful entry level employment in the landscape maintenance industry. Topics in this course include landscape design and irrigation principles. Employee expectations of the landscape industry are also discussed. Practical hands-on reinforcement will be augmented through practical work experience in landscape settings. Upon completion of the entire series of modules (EHS 52, 53, 54, 66, 67, 68), student will receive a Certificate of Completion. Modules are organized into six-week blocks. Lecture: 2 hours. Laboratory: 3 hours. (6 weeks). Effective 10/26/99.

**MOTION:** It was M/S/U passed to approve EHS 67.
EHS 68  PREPARATORY LANDSCAPE MAINTENANCE – C (1 unit)
New course
One of a series of introductory courses that prepare students for gainful
entry level employment in the landscape maintenance industry. Topics in
this course include landscape construction and maintenance and
irrigation system installation. Employee expectations of the landscape
industry are also discussed. Practical hands-on reinforcement will be
augmented through practical work experience in landscape settings.
Upon completion of the entire series of modules (EHS 52, 53, 54, 66, 67,
68), student will receive a Certificate of Completion. Modules are
organized into six-week blocks. Lecture: 2 hours. Laboratory: 3 hours. (6
weeks). Effective 10/26/99.

MOTION:  It was M/S/U passed to approve EHS 68.

HE 110  HEALTHFUL LIVING (3 units)
Modify
Change content and course objectives. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve HE 110.

HE 805  COMMUNITY CPR (0 units)
Modify
Change title from Cardio-Pulmonary Resuscitation; change catalog
description, content and course objectives. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve HE 805.

MUSIC 113  HISTORY OF MUSIC 2 (3 units)
Modify
Change course objectives and methods of evaluation. Effective
Spring 2000.

MOTION:  It was M/S/U passed to approve MUSIC 113.

PE-C 118  BOWLING (1 unit)
Modify
Change content and course objectives. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve PE-C 118.

PE-C 141  FITNESS FOR SPECIAL POPULATIONS (1 unit)
Modify
Change content and course objectives. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve PE-C 141 after renaming the course.

PHYS 142  MECHANICS, HEAT AND WAVES (4 units)
Modify
Prerequisite: MATH 115 or MATH 122 or qualification by MJC
assessment process.
Add MATH 122 to prerequisite. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve PHYS 142.

SPCOM 107  INTRODUCTION TO DEBATE (3 units)
Modify
Change catalog description, content, and course objectives.
Effective Spring 2000.
MOTION: It was M/S/U passed to approve SPCOM 107.

THETR 150  
ELEMENTS OF PLAYWRIGHTING (3 units)  
Modify  
Minor word change in objectives; change in content. Effective Spring 2000.

MOTION: It was M/S/U passed to approve THETR 150.

THETR 161  
INTERMEDIATE ACTING (3 units)  
Modify  
Prerequisite: THETR 160 or equivalent. Add prerequisite; remove corequisite and advisory; change course objectives and methods of evaluation. Effective Spring 2000.

MOTION: It was M/S/U passed to approve THETR 161

INFORMATION

ART 119  
COMPUTER GRAPHICS PORTFOLIO REVIEW (1 unit)  
Modify  
Prerequisite: Completion of the Microcomputer Graphics or Business Desktop Publishing majors certificate core requirements. Add prerequisite; remove advisory; change course objectives. Effective Spring 2000.

The above course was inadvertently left off the agenda. It was passed as CMPG 219.

CORRECTION:

In the minutes of April 27, 1999, the inactivated courses should have read NURWE 363 and NURWE 364 rather than 263 and 264.
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
November 9, 1999

2:20 PM - Conference Room A, Morris Admin. Building


OTHERS PRESENT: M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of October 26, 1999.

CONSENT COURSE AGENDA:

ARCH 135 ARCHITECTURAL MECHANICS-STATICS (2 units)
Review Prerequisite: PHYS 101 and MATH 172
Periodic review with no changes. Effective Spring 2000.

FSCI 350 FIRE COMMAND 1A (2 units)
Review Prerequisite: FSCI 301
Periodic review with only minor word changes. Effective Spring 2000.

FSCI 354 FIRE PREVENTION 1A (2 units)
Review Prerequisite: FSCI 301
Periodic review with only minor word changes. Effective Spring 2000.

FSCI 355 FIRE PREVENTION 1B (2 units)
Review Prerequisite: FSCI 301 and FSCI 354
Periodic review with only minor word changes. Effective Spring 2000.

FSCI 372B FIRE MANAGEMENT 2B (2 units)
Review Prerequisite: FSCI 356
Periodic review with minor word changes. Effective Spring 2000.

PE-C 126 JAZZ DANCE (1 unit)
Review Periodic review with minor word changes. Effective Spring 2000.

PE-C 133 BALLET 1 (1 unit)
Review Periodic review with minor word changes. Effective Spring 2000.

PE-C 135 DIVING (1 unit)
Review Periodic review with minor word changes. Effective Spring 2000.

MOTION: It was M/S/U passed to approve the Consent Agenda after removing the ENGL 198 generic outlines.
DISCUSSION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Modifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG-EC 220</td>
<td>AGRICULTURAL BUSINESS MANAGEMENT (3 units)</td>
<td>Modify, Recommended for success: AG-EC 200, AG 285 or equivalent; MATH 70 or equivalent; and one agriculture production class. Change catalog description, content and course objectives. Effective Spring 2000.</td>
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<tr>
<td>ARCH 100/</td>
<td>INTRODUCTION TO ENGINEERING AND ARCHITECTURE</td>
<td>Modify, Change in course objectives. Effective Spring 2000.</td>
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<tr>
<td>ENGR 100</td>
<td>(1 unit)</td>
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<tr>
<td>ASTRO 141</td>
<td>INTRODUCTION TO ASTROPHYSICS (3 units)</td>
<td>Modify, Prerequisite: successful completion of PHYS 142 or PHYS 101 or one year of high school physics with a grade of A or B. Recommended for success: MATH 122 or qualification by the MJC assessment process. Changed prerequisite; added advisory; added field trips; changed teaching methods and methods of evaluation. Effective Spring 2000.</td>
</tr>
<tr>
<td>BANK 366</td>
<td>FINANCIAL STATEMENT ANALYSIS (3 units)</td>
<td>Modify, Prerequisite: two semesters of accounting Change content, course objectives, methods of evaluation, and teaching methods. Effective Summer 2000.</td>
</tr>
</tbody>
</table>

MOTION: It was M/S/U passed to approve AG-EC 220.

MOTION: It was M/S/U passed to approve AG-EC 280.

MOTION: It was M/S/U passed to approve ARCH 100/ENGR 100.

MOTION: It was M/S/U passed to approve ARCH 113.

MOTION: It was M/S/U passed to approve ASTRO 141.

MOTION: It was M/S/U passed to approve ASTRO 160.

MOTION: It was M/S/U passed to approve BANK 366.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
<th>Change Details</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve ENGL 109.</td>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve FSCI 351.</td>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve FSCI 352.</td>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve FSCI 353.</td>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve FSCI 371.</td>
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<tr>
<td>FSCI 373</td>
<td>FSCIENCE 373: FIRE INSTRUCTOR 2A (2 units)</td>
<td>Change course number from FSCI 373A. Effective Spring 2000.</td>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve FSCI 373.</td>
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<td><strong>MOTION:</strong> It was M/S/U passed to approve FSCI 374.</td>
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</tbody>
</table>

INTDS 375 was moved from this agenda to the next meeting agenda by the division.
LENF 388  BASIC POLICE ORIENTATION (18 units)
Modify  Prerequisite: successful completion of a P.O.S.T. English skills test and physical agility test. Fingerprint clearance required by P.C. 11311.5 No felony convictions. No firearm restrictions. A valid permit to operate a motor vehicle is required. (The equivalent of a State of California Class “C” license or higher.) Change units from 15 to 18 and hours from 760 to 920. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve LENF 388.

MICRO 101  MICROBIOLOGY (4 units)
Modify  Prerequisite: satisfactory completion of CHEM 143 or high school chemistry with a grade of A or B. Change prerequisite, content, course objectives, teaching methods; Change field trips to “may be required.” Effective Spring 2000.

MOTION:  It was M/S/U passed to approve MICRO 101.

MUSIC 133  INTERMEDIATE VOICE (1 unit)
Modify  Recommended for success: MUSIC 131 or MUSIC 132 or ability to meet requirements of class. Remove corequisite; change advisory, content, course objectives, teaching methods and methods of evaluation. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve MUSIC 133 after changing the wording of some of the Objectives.

MUSIC 134  ADVANCED VOICE (1 unit)
Modify  Prerequisite: MUSIC 133 Add prerequisite; remove corequisite and advisory; change content, course objectives, teaching methods and methods of evaluation. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve MUSIC 134 after changing some of the wording of the Prerequisite Skills and Objectives.

PE 102  OFFENSIVE FOOTBALL THEORY (2 units)
Modify  Change content, course objectives and teaching methods. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve PE 102.

PE 105  DEFENSIVE FOOTBALL THEORY (2 units)
Modify  Change content, course objectives and teaching methods. Effective Spring 2000.

MOTION:  It was M/S/U passed to approve PE 105.

RLES 381  REAL ESTATE PRACTICES (3 units)
Modify  Prerequisite: RLES 380 Change catalog description, content, course objectives, teaching methods, methods of evaluation; add field trips. Effective Spring 2000.
CURRICULUM COMMITTEE MINUTES – November 9, 1999 - Page 5

MOTION: It was M/S/U passed to approve RLES 381.

RLES 385
REAL ESTATE APPRAISAL, RESIDENTIAL (3 units)
Modify
Prerequisite: RLES 380
Change catalog description, content, course objectives methods of evaluation and field trips. Effective Spring 2000.

MOTION: It was M/S/U passed to approve RLES 385

RLES 390
REAL ESTATE ECONOMICS (3 units)
Modify
Prerequisite: RLES 380 and 381

MOTION: It was M/S/U passed to approve RLES 390.

SOCSC 120A,B,C
COMPUTER APPLICATIONS IN THE SOCIAL SCIENCES (1, 2, 3 units)
Modify
Remove corequisite; change content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve SOCSC 120A, B, C.

IV. OLD BUSINESS:

MJC graduation list challenge process.

MOTION: It was M/S/U approved that the curriculum committee will accept challenges to no other courses besides ELTEC 208/INTEC 208, and that this challenge will be null and void if the committee does not receive a written note of intention to challenge the course by the next meeting, November 23, as specified in Step 1 of the Graduation Course List Challenge Process.
MODESTO JUNIOR COLLEGE CURRICULUM COMMITTEE MINUTES November 23, 1999

2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: S. Agostini and L. Vaught

OTHERS PRESENT: J. Weaver and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of November 9, 1999

II. NOTIFICATION COURSE AGENDA:

ENGR 137 MANUFACTURING PROCESSES (3 units)
Inactivate Effective Spring 2000.

III. CONSENT COURSE AGENDA:

AN-SC 205 BEEF CATTLE BREEDS (1 unit)

AN-SC 208 CARE AND HANDLING OF HORSES AND TACK (3 units)

ENGR 220 BASIC ENGINEERING DRAFTING 1 (2 units)
Review Periodic review with minor word changes. Effective Spring 2000.

MOTION: It was M/S/U passed to approve the Consent Agenda after moving PE 110 to the Discussion Agenda.

IV. DISCUSSION COURSE AGENDA:

AG 305 SUPERVISION IN AGRICULTURE (2 units)
Modify Change course prefix from AG-EC to AG; units from 1 to 2; hours (from 2 hours lecture/9 weeks) to Lecture: 1 hour, 3 hours applied skills for 18 weeks. Change catalog description, content, course objectives, repeat procedures, teaching methods and methods of evaluation. Effective Spring 2000.

MOTION: It was M/S/U passed to approve AG 305
AG-M 376  
FARM WELDING (1 unit)  
Modify  
Change catalog description, weeks from 8 to 9 and content.  
Effective Spring 2000.  

MOTION:  
It was M/S/U passed to approve AG-M 379.

AN-SC 237  
POULTRY MANAGEMENT (3 units)  
Modify  
Recommended for success: a poultry science course.  
Add advisory; change content and teaching methods.  Effective Spring 2000.  

MOTION:  
It was M/S/U passed to approve AN-SC 237.

CHEM 112  
ORGANIC CHEMISTRY 1 (5 units)  
Modify  
Prerequisite: satisfactory completion of CHEM 102 or 103  
Add 1 to the title; change content and course objectives.  Effective Spring 2000.  

MOTION:  
It was M/S/U passed to approve CHEM 112

CHEM 113  
ORGANIC CHEMISTRY 2 (5 units)  
Modify  
Prerequisite: CHEM 112  
Add 2 to the title; change catalog description, content, and course objectives.  Effective Spring 2000.  

MOTION:  
It was M/S/U passed to approve CHEM 113.

GEOG 101  
PHYSICAL GEOGRAPHY (3 units)  
Modify  
Change catalog description, content, course objectives, and teaching methods.  Effective Spring 2000.  

MOTION:  
It was M/S/U passed to approve GEOG 101.

GEOG 102  
CULTURAL GEOGRAPHY (3 units)  
Modify  
Recommended for success: ENGL 101  
Add advisory; change catalog description, content, and course objectives.  Effective Spring 2000.  

MOTION:  
It was M/S/U passed to approve GEOG 102.

INDIS 198B  
HOLLYWOOD TODAY (2 units)  
Special Topic  
Introduction to contemporary first-run films with emphasis on development of sensitivity to aesthetics and critical judgement. Lecture, viewing, and discussion on site at Brenden Theatres in downtown Modesto. Fee of approximately $50-$75 to cover the cost of admission to 15 or 16 films. Effective Spring 2000.  

MOTION:  
it was M/S/U passed to approve INDIS 198B after changing the hours from lecture to Other: lecture/lab, removing the repeats, and changing wording in fee explanation, objectives, and adding Discussion to methods of evaluation.
INTDS 375  HOME MERCHANDISING AND DESIGN (2 units)

MOTION: It was M/S/U passed to approve INTDS 375.

MACH 211D, E, F  MACHINE TOOL TECHNOLOGY 1 (4, 5, 6 units)

MOTION: It was M/S/U passed to approve MACH 211D, E and F.

MACH 212D, E, F  MACHINE TOOL TECHNOLOGY 1 (4, 5, 6 units)
Modify  Prerequisite: MACH 211

MOTION: It was M/S/U passed to approve MACH 212D, E and F.

MACH 213C, D  MACHINE TOOL TECHNOLOGY 3 – MANUFACTURING PROCESSES (3, 4 units)
Modify  Prerequisite: MACH 212
Change course objectives; add repeats and change lab fees. Effective Spring 2000.

MOTION: It was M/S/U passed to approve MACH 213C and D.

MACH 221  CNC PROGRAMMING TECHNIQUES (4 units)
Modify  Recommended for success: concurrent enrollment in MACH 222 and previous machining experience.
Change lab fees and add protective eyewear.

MOTION: It was M/S/U passed to approve MACH 221.

MACH 222  CNC MACHINE OPERATIONS (1 unit)
Modify  Recommended for success: concurrent enrollment in MACH 221 and previous machining experience.
Change units from ½ to 1; change hours to lecture: ½ , lab: 1, plus 1 hour arranged. Add materials fee and protective eyewear. Effective Spring 2000.

MOTION: It was M/S/U passed to approve MACH 222.

MACH 300  INTRODUCTION TO MACHINING PROCESSES (3 units)
Modify  Add materials fee and protective eyewear. Effective Spring 2000.

MOTION: It was M/S/U passed to approve MACH 300.

MACH 301  MAINTENANCE MACHINIST 1 (2 units)
Modify  Change hours (from Lec: 1, Lab: 3) to Lecture: 1½; Lab: 2½.
Change grading from A-F only to CR/NC option; change materials fee; add protective eyewear. Effective Spring 2000.

MOTION: It was M/S/U passed to approve MACH 301.
MACH 302
Modify
Prerequisite: completion of MACH 211 or 301
Change hours (from Lec: 1, Lab: 3) to Lecture: 1½; Lab: 2½.
Change content, course objectives, grading from A-F only to CR/NC option; change materials fees. Effective Spring 2000.

MOTION: It was M/S/U passed to approve MACH 302.

MACH 303
Modify
Prerequisite: completion of MACH 212 or 302
Change hours (from Lec: 1, Lab: 3) to Lecture: 1½; Lab: 2½.
Change course objectives, grading from A-F only to CR/NC option; change materials fees. Effective Spring 2000.

MOTION: It was M/S/U passed to approve MACH 303.

MACH 313
Modify
MANUFACTURING PROCESSES (2 units)
Change grading from A-F only to CR/NC option; add repeats. Effective Spring 2000.

MOTION: It was M/S/U passed to approve MACH 313.

PE 110
Review
OFFICIATING: SPRING SPORTS (3 units)
Periodic review with minor word changes. Effective Spring 2000.

PE 110 was withdrawn by the division.

MJC GRADUATION REQUIREMENTS AGENDA:

ART 105
Activities
DRAWING 1 (1 ½ units)

ART 106
Activities
DRAWING 2 (1 ½ units)

MOTION: It was M/S/U passed to approve ART 105 and ART 106.

BIO 130
Natural Sciences
INTRODUCTION TO MARINE VERTEBRATES (3 units)

MOTION: It was M/S/U passed to approve BIO 130.

GEOG 105
Social & Behavioral Science
ECONOMIC GEOGRAPHY (3 units)

HIST 119
Social & Behavioral Science
SOCIAL AND CULTURAL HISTORY OF 20TH CENTURY AMERICA (3 units)

MOTION: It was M/S/U passed to approve GEOG 105 and HIST 119.
PE-C 182
Activities
MOTION: It was M/S/U passed to approve PE-C 182.

SOCIO 131
Social & Behavioral Science
MOTION: It was M/S/U passed to approve SOCIO 131.

SPCOM 103
Activities
MOTION: The motion FAILED with a vote of 5 yes and 8 no.

SPCOM 112
Activities
MOTION: It was M/S/U passed to approve SPCOM 112.

SPCOM 124
THETR 124
Humanities
MOTION: It was M/S/U passed to approve SPCOM 124 and THETR 124.

CSU TRANSFER PATTERN AGENDA:

BIO 130/130L
Area B.2
INTRODUCTION TO MARINE VERTEBRATES (3 units)

GEOG 105
Area D.2
ECONOMIC GEOGRAPHY (3 units)

MOTION: It was M/S/U passed to approve GEOG 105.

HIST 119
Area D.3 or D.6
SOCIAL AND CULTURAL HISTORY OF 20TH CENTURY AMERICA (3 units)

MOTION: Division changed from Area D 2 to D6.

MOTION: It was M/S/U passed to approve HIST 119.

MUSIC 170
Area C.2
INTRODUCTION TO THE SYNTHESIZER AND MIDI MUSIC
STUDIO COMPOSITION (2 units)

MOTION: MUSIC 170 was withdrawn by the division.

SOCIO 131
Area D.
SOCIOLOGY OF MEDICINE: CROSS-CULTURAL PERSPECTIVES (3 units)
MOTION: The motion FAILED with a vote of 1 yes and 13 no.

SPCOM 123/
THETR 123 STORYTELLING: THE INTERPRETATION OF CHILDREN’S
LITERATURE (3 units)
Area C.2

MOTION: It was M/S/U passed to approve SPCOM 123 and THETR 123

THETR 110 DRAMA IN PERFORMANCE (3 units)
Area C.2

MOTION: It was M/S/U passed to approve THETR 110.

IGETC AGENDA:

BIO 130/130L INTRODUCTION TO MARINE VERTEBRATES (3 units)
Area 5.B

BIO 130/130L were withdrawn by the division.

GEOG 105 ECONOMIC GEOGRAPHY (3 units)
Area 4

HIST 119 SOCIAL AND CULTURAL HISTORY OF 20TH CENTURY AMERICA
Area 4 and (3 units)
U.S. History, Constitution
and American Ideals

THETR 110 DRAMA IN PERFORMANCE (3 units)
Area 3a.

MOTION: The motion PASSED with a vote of 13 yes and 1 no to approve
GEOG 105, HIST 119 and THETR 110.

SOCIO 131 SOCIOLOGY OF MEDICINE: CROSS-CULTURAL PERSPECTIVES
Area 4 (3 units)

SOCIO 131 was withdrawn by the division.

V. NEW BUSINESS:


2. Criminal Justice requested an extension of the deadline for their out of compliance
courses due to the absence of a permanent director.

MOTION: It was M/S/U passed to extend the deadline for the Criminal Justice
out of compliance courses to the last meeting in September 2000.
2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: S. Agostini, D. Waring, N. Merza (ASMJC).


MINUTES: It was M/S/U passed to approve the minutes of November 23, 1999.

NOTIFICATION COURSE AGENDA:

- **GRC 252**
  - **DESKTOP PUBLISHING IN BUSINESS (3 units)**
  - Inactivate
  - Effective Spring 2000.

CONSENT COURSE AGENDA:

- **ENGL 172**
  - **INTRODUCTION TO CHICANO LITERATURE (3 units)**
  - Review: Recommended for success: ENGL 101
  - Periodic review with minor word changes. Effective Spring 2000.

- **GRC 224**
  - **ELECTRONIC PUBLISHING (2 units)**
  - Review: Recommended for success: a computer literacy course.
  - Periodic review with no changes. Effective Spring 2000.

- **GRC 225**
  - **PRODUCTION SCREEN PRINTING (2 units)**

- **GRC 303**
  - **PRE-PRESS PRODUCTION (2 units)**
  - Review: Prerequisite: GRC 201 or 302 or 211, or related trade experience.
  - Periodic review with no changes. Effective Spring 2000.

- **GRC 332**
  - **ADVANCED PRESSES (3 units)**
  - Review: Prerequisite: GRC 223.
  - Periodic review with no changes. Effective Spring 2000.

- **GRC 352**
  - **PRODUCTION MANAGEMENT (1 units)**
  - Review: Prerequisite: minimum of 15 units completed in Graphic Communication major.
  - Periodic review with no changes. Effective Spring 2000.
TUTORING SEMINAR (½, 1, 1 ½, 2 units)  
Review  
Periodic review with no changes. Effective Spring 2000.

PIPE WELDING (3 units)  
Review  
Prerequisite: WELD 200 and 300. Periodic review with no changes. Effective Spring 2000.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

AG 820A,B,C,D  AGRICULTURAL SKILLS AND LEADERSHIP  
New course DEVELOPMENT (0 units)  
Grad Req/No  
Non-credit participation in any of MJC’s agricultural skills and leadership development activities including: agricultural product preparation, sales or marketing, agricultural product exhibition, poultry processing, agricultural field day organization and other agricultural leadership activities. Four maximum completions. Hours (4, 8, 16, 32) variable by activity. Effective Spring 2000.

MOTION: It was M/S/U passed to approve AG 820A,B,C,D.

FARM CONSTRUCTION ADVANCED LAB (2 units)  

MOTION: It was M/S/U passed to approve AG-M 252.

DAIRY BREEDING AND SELECTION (3 units)  
Modify Change catalog description, content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve AN-SC 226.

FARM PROCESSING OF MEAT ANIMALS (2 units)  
Modify Change hours to Lecture: 1 hour; laboratory: 3 hours; change weeks from 12 to 18; change catalog description, content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve AN-SC 316.

PACKING ANIMALS – WALKING/RIDING (1 ½ units)  

MOTION: It was M/S/U passed to approve AN-SC 358.

PRINCIPLES OF SCIENTIFIC INVESTIGATION (1 unit)  
Recommended for success: MATH 90 or qualification by the MJC assessment process. Laboratory investigations emphasizing hands-on research methodology.
GE Trans/No incorporating math skills and scientific writing. Students will generate questions, develop hypotheses, design experiments, collect, present and discuss data in oral and written form. Computer resources involving simulations, spread sheets, on-line search techniques, and statistical software will be taught. Two field trips are required: one to UCD and the other to a local research facility. (CSU, Summer, 4 weeks, GR) Effective Spring 2000.

MOTION: It was M/S/U passed to approve BIO 165/CHEM 165.

BIO 180, A, B SPECIAL PROJECTS IN BIOLOGY (‘1/2, 1, 2 units)
Modify Corequisite: previous completion of or concurrent enrollment in a biology course.

MOTION: It was M/S/U passed to approve BIO 180, A, B.

BUSAD 366 FINANCIAL STATEMENT ANALYSIS (3 units)
Modify Prerequisite: two semesters of accounting.

MOTION: It was M/S/U passed to approve BUSAD 366.

CLDDV 264 ADULT RELATIONSHIPS AND MENTORING IN SCHOOLS (2 units)
Modify Prerequisite: CLDDV 244 and 245
Corequisite: CLDDV 250
Remove advisory; add prerequisites and corequisite; change course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve CLDDV 264.

ENGL 168 ADOLESCENT LITERATURE (3 units)
Modify Recommended for success: ENGL 101 eligibility.

MOTION: It was M/S/U passed to approve ENGL 168.

ENGL 173 INTRODUCTION TO LATIN AMERICAN LITERATURE (3 units)
Modify Recommended for success: ENGL 101

MOTION: It was M/S/U passed to approve ENGL 173.

GENED 900 BASIC ADULT EDUCATION (0 units)
Modify Change hours from variable to 20 hours per week; change course objectives.

MOTION: It was M/S/U passed to approve GENED 900.

GENED 956 GED PREPARATION (0 units)
Modify Recommended for success: some high school
Change hours from variable to 20 hours per week; change content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve GENED 956.
GEOL 160
INTRODUCTION TO GEOLOGY (3 units)
Modify

MOTION:
It was M/S/U passed to approve GEOL 160.

GEOL 174
GEOLOGY SUMMER FIELD STUDIES (3 units)
Modify
Recommended for success: a previous course in geology or earth science.

MOTION:
It was M/S/U passed to approve GEOL 174.

GRC 201
GRAPHIC ARTS FUNDAMENTALS (3 units)
Modify
Change content and course objectives. Effective Spring 2000.

MOTION:
It was M/S/U passed to approve GRC 201.

GRC 214
BINDERY (3 units)
Modify
Change content and course objectives. Effective Spring 2000.

MOTION:
It was M/S/U passed to approve GRC 214.

GRC 222
IMAGE ASSEMBLY AND PLATEMAKING (3 units)
Modify
Change content and course objectives. Effective Spring 2000.

MOTION:
It was M/S/U passed to approve GRC 222.

GRC 223
OFFSET PRESS (3 units)
Modify

MOTION:
It was M/S/U passed to approve GRC 223.

GRC 342
ADVANCED COPY DESIGN (2 units)
Modify
Prerequisite: GRC 212.
Remove “and Preparation” from the title; change course objectives. Effective Spring 2000.

MOTION:
It was M/S/U passed to approve GRC 342.

METEO 151
INTRODUCTION TO WEATHER AND CLIMATE (3 units)
Modify
Corequisite: satisfactory completion of or concurrent enrollment in METEO 160.

MOTION:
It was M/S/U passed to approve METEO 151.

METEO 160
INTRODUCTION TO WEATHER AND CLIMATE (3 units)
Modify

MOTION:
It was M/S/U passed to approve METEO 160.

METEO 171 A,B,C
METEOROLOGY FIELD STUDIES (½, 1, 2, 3 units)
Modify Corequisite: satisfactory completion of or concurrent enrollment in METEO 160.
Change prerequisite to corequisite; change content. Effective Spring 2000.

MOTION: It was M/S/U passed to approve METEO 171, A, B, C.

PL-SC 387 SEMINAR IN INTEGRATED PEST MANAGEMENT (1 unit)

MOTION: It was M/S/U passed to approve PL-SC 387.

PL-SC 388 SEMINAR IN INTEGRATED PEST MANAGEMENT 2 (1 unit)

MOTION: It was M/S/U passed to approve PL-SC 388.

ST-SK 78 COLLEGE STUDY SKILLS (3 units)
Modify Recommended for success: ENGL 50 and READ 82 eligibility. Add advisories; change catalog description, content and course objectives. Effective Spring 2000.

MOTION: It was M/S/U passed to approve ST-SK 78.

WKFSK 801 INTRODUCTION TO WORKFORCE DEVELOPMENT SKILLS (0 units)
New course Training for employees on how to achieve success in any career situation. Explores elements of communication, team building, active listening and job retention skills. Open entry/open exit class. Four maximum completions. Lecture 8 hours. (2 weeks). Effective Spring 2000.

MOTION: It was M/S/U passed to approve WKFSK 801.

NEW BUSINESS:

HECCC Grid Articulation.

Motion was made and seconded that the curriculum committee supports the concept of identifying equivalents of MJC and Columbia College courses, and publishing it in the most useful format. After some discussion, the motion was WITHDRAWN.

MEMBERS ABSENT: O. Johnson

OTHERS PRESENT: C. Collins, M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of December 7, 1999.

II. EMERGENCY APPROVAL:

LFSPN 801 AGING PARENTS SEMINAR (0 units)
New Course Issues on aging. Seminar series on legal, financial, housing, distance
Grad Req/No care giving, government programs, and family dynamics aspects of
GE Trans/No aging. Designed for adult children, adult caregivers, older adults, and
IGETC/No professionals, but open to all students. Field trips may be required.

MOTION: It was M/S/U passed to confirm the approval of LFSPN 801.

III. NOTIFICATION COURSE AGENDA:

AP 49 ANATOMY AND PHYSIOLOGY FOR CLINICAL PERSONNEL (2 units)
AP 132 INTRODUCTION TO HUMAN ANATOMY-PHYSIOLOGY (4 units)
ENGR 101 PLANE SURVEYING (3 units)
FDNTR 217 PRINCIPLES OF FOOD PREPARATION (3 units)
Inactivate Effective Spring 2000.
PE-A 100 ADAPTIVE PHYSICAL EDUCATION ACTIVITIES (1 unit)
PE-A 103 ADAPTIVE THERAPEUTIC SWIMMING (1 unit)
Inactivate Effective Fall 2000.

IV. CONSENT COURSE AGENDA:

ENGTC 251 PROPERTIES OF MATERIALS (1 unit)
Review Recommended for success: completion of or concurrent enrollment in
ENGTC 250
Periodic review with minor changes. Effective Fall 2000.
PE-104 WRESTLING THEORY (2 units)
Review Periodic review with no changes. Effective Fall 2000.
CURRICULUM COMMITTEE MINUTES – January 25, 2000 - Page 2

PE 110
OFFICIATING: SPRING SPORTS (3 units)
Review
Periodic review with minor changes. Effective Fall 2000.

PE 112
UNDERSTANDING DISABLED STUDENT NEEDS (2 units)
Review
Periodic review with text updated. Effective Fall 2000.

READ 62
COLLEGE VOCABULARY (3 units)
Review
Periodic review with minor word changes. Effective Fall 2000.

MOTION:
It was M/S/U passed to approve the Consent Agenda.

V. DISCUSSION COURSE AGENDA:

AP 50
ELEMENTARY HUMAN ANATOMY-PHYSIOLOGY (3 units)
Modify

MOTION:
It was M/S/U passed to approve AP 50.

BIO 111
GENERAL BIOLOGY (4 units)
Modify
Change course objectives. Effective Fall 2000.

MOTION:
It was M/S/U passed to approve BIO 111.

CMPSC 801
DATABASE MANAGEMENT SYSTEM WORKSHOP (0 units)
Modify
Change number of weeks from 1 to 2, content and teaching methods. Effective Fall 2000.

MOTION:
It was M/S/U passed to approve CMPSC 801.

CMPSC 803
SPREADSHEET WORKSHOP (0 units)
Modify
Change number of weeks from 1 to 2; change catalog description, content and course objectives. Effective Fall 2000.

MOTION:
It was M/S/U passed to approve CMPSC 803.

CMPSC 805
WORD PROCESSING WORKSHOP (0 units)
Modify
Change number of weeks from 1 to 2; change catalog description, content and course objectives. Effective Fall 2000.

MOTION:
It was M/S/U passed to approve CMPSC 805.

ENGL 151
FOLKLORE (3 units)
Modify
Recommended for success: ENGL 101
Remove ENGL 50 as advisory; change course objectives and content. Effective Fall 2000.

MOTION:
It was M/S/U passed to approve ENGL 151

ENGL 171
INTRODUCTION TO AFRICAN-AMERICAN LITERATURE (3 units)
Modify
Recommended for success: ENGL 101
Remove ENGL 50 as advisory; change catalog description and content. Effective Fall 2000.
MOTION: It was M/S/U passed to approve ENGL 171.

ENGL 175

WOMEN IN LITERATURE (3 units)
Modify
Recommended for success: ENGL 101.
Change advisory from ENGL 101 eligibility; change content, course objectives, and methods of evaluation. Effective Fall 2000.

MOTION: It was M/S/U passed to approve ENGL 175.

ENGR 127

ENGINEERING DESIGN AND GRAPHICS (4 units)
Modify
Recommended for success: previous drafting and computer experience and completion of MATH 90 or equivalent.
Change title from Engineering Graphics and Design; change prerequisite to advisory; change catalog description and content. Effective Fall 2000.

ENGR 127 was removed from the agenda by the division.

ENGR 130

PROPERTIES OF MATERIALS (3 units)
Modify
Prerequisites: CHEM 101 and PHYS 101
Change PHYS 101 from corequisite to prerequisite; change catalog description. Effective Fall 2000.

MOTION: It was M/S/U passed to approve ENGR 130.

ENGR 135

ENGINEERING MECHANICS—STATICS (3 units)
Modify
Prerequisite: PHYS 101 and MATH 172.
Change course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve ENGR 135.

ENGR 221

ENGINEERING DRAFTING 2 (2 units)
Modify
Prerequisite: satisfactory completion of ENGR 220.
Change content. Effective Fall 2000.

MOTION: It was M/S/U passed to approve ENGR 221.

ENGTC 210

INTRODUCTION TO COMPUTER ASSISTED DRAFTING
Modify
(1 unit)
Change repeat procedures; change course objectives.

MOTION: It was M/S/U passed to approve ENGTC 210.

ENGTC 211

INTERMEDIATE TOPICS IN COMPUTER-ASSISTED DRAFTING (1 unit)
Modify
ENGT 210 or previous experience with PC based CAD.
Change course objectives and repeat procedures. Effective Fall 2000.

MOTION: It was M/S/U passed to approve ENGTC 211.

ENGTC 212

ADVANCED TOPICS IN COMPUTER-ASSISTED DRAFTING (1 unit)
Modify
Prerequisite: ENGTC 211 or previous experience with PC based CAD.
Change repeat procedures, catalog description and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve ENGTC 212.
ENGTC 250  MATERIALS IN ENGINEERING (3 units)
Modify  Change course objectives. Effective Fall 2000.

MOTION:  It was M/S/U passed to approve ENGTC 250.

ENGTC 255  STATICS AND STRENGTH OF MATERIALS (3 units)
Modify  Recommended for success: MATH 115 or MATH 122 or placement by MJC assessment process.
Add MATH 122 or placement by MJC assessment process; change course objectives. Effective Fall 2000.

MOTION:  It was M/S/U passed to approve ENGTC 255 after changing the prerequisite to an advisory.

IIS 10A  COMMUNICATION STUDIES (1/2 unit)
Modify  Change course objectives and content. Effective Fall 2000.

MOTION:  It was M/S/U passed to approve IIS 10A.

PE 100  INTRODUCTION TO PHYSICAL EDUCATION (3 units)
Modify  Change content. Effective Fall 2000.

MOTION:  It was M/S/U passed to approve PE 100.

PE 103  TRACK AND FIELD TEAM CONCEPTS (2 units)
Modify  Change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Fall 2000.

MOTION:  It was M/S/U passed to approve PE 103.

PE 108  CARE AND PREVENTION OF ATHLETIC INJURIES (3 units)
Modify  Change catalog description and course objectives. Effective Fall 2000.

MOTION:  It was M/S/U passed to approve PE 108.

PE-A 102  ADAPTIVE WEIGHT TRAINING (1 unit)
Modify  Remove prerequisite; change catalog description, content, course objectives and teaching methods. Effective Fall 2000.

MOTION:  It was M/S/U passed to approve PE-A 102.

PE-A 800  ADAPTIVE EXERCISE FOR MATURE ADULTS (0 units)
Modify  Remove prerequisite; change catalog description, content, course objectives and teaching methods. Effective Fall 2000.

MOTION:  It was M/S/U passed to approve PE-A 800.

PE-C 112  INTERMEDIATE RACQUETBALL (1 unit)
Modify  Recommended for success: PE-C 111
Change content and course objectives. Effective Fall 2000.

MOTION:  It was M/S/U passed to approve PE-C 112.

PE-C 122  BEGINNING MODERN DANCE (1 unit)
Modify  Change course objectives and content. Effective Fall 2000.
MOTION: It was M/S/U passed to approve PE-C 122.

PE-C 123
INTERMEDIATE MODERN DANCE (1 unit)
Modify
Recommended for success: PE-C 122 or equivalent.
Change content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve PE-C 123.

PE-C 124
ADVANCED MODERN DANCE (1 unit)
Modify
Recommended for success: PE-C 123 or equivalent.
Change content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve PE-C 124.

READ 40
READING COMPREHENSION (3 units)
Modify
Remove the letter “B” from the course number; change units from 2 to 3; change repeat procedures, content, course objectives, teaching methods, and methods of evaluation. Effective Fall 2000.

MOTION: It was M/S/U passed to approve READ 40 after the letter was removed and the catalog description was reworded.

READ 82
COLLEGE READING—COMPREHENSION (3 units)
Modify
Recommended for success: a minimum score of 10th percentile on the reading assessment or successful completion of READ 40. Add the second part of the advisory; change content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve READ 82 after rewording the prerequisites.

SPELL 31
SPELLING: CONSONANT SOUNDS AND SYMBOLS (3 units)
Modify
Change units from 2 to 3, and hours (from Lecture: 2, Lab: 1) to Lecture: 3 hours; change repeat procedures and teaching methods. Effective Fall 2000.

MOTION: It was M/S/U passed to approve SPELL 31 after correcting the maximum units.

SPELL 32
SPELLING AND PRONUNCIATION (3 units)
Modify
Recommended for success: concurrent enrollment in ENGL 49 or 50.
Remove the letter “B” from course number; change units from 2 to 3, and hours (from Lecture: 2, Lab: 1) to Lecture: 3 hours; change repeat procedures and teaching methods. Effective Fall 2000.

MOTION: It was M/S/U passed to approve SPELL 32 after
Removing ENGL 101 from the advisory.

VI. PROGRAM CHANGE:

Proposed changes to the core courses required for the Machine Tool Technology A.S. degree and certificate programs.

Proposed changes to the Engineering A.S. degree.

MOTION: It was M/S/U passed to approve the changes to the above programs.

VII. NEW BUSINESS:

1) Motion is proposed to amend current awarding of credit to veterans for DD214. The procedure would read as follows:

   Health Education Requirements:
   Veterans or reservists who submit proof of U.S. military Basic Training will receive three units of health education and two units of activities for the AA/AS degree or three units toward certification of Area E on the CSU GE pattern. Students will be allowed to count additional units taken in these categories as electives for graduation or transfer.

   MOTION: It was M/S/U passed to approve the above Health Education Requirements for veterans after specifying U.S. military. Effective Fall 2000.

2) Proposal for Advanced Placement credit (attached)

   MOTION: It was M/S/U passed to approve the proposal for Advanced Placement credit.

3) Motion is proposal that MATH 67 be removed from Area D.2. of the MJC graduation requirement list.

4) Motion is proposed that the committee change the MJC mathematics competency to read:

   3. MATHEMATICS
   a) Completion of MATH 50, 67 or 70, or both MATH 71 and 72 with a grade C or better.
   b) Completion of MATH 90 or any 100-level mathematics course with a grade C or better.
   c) Completion of AG 280, Agricultural Computations, with a grade C or better.
   d) Demonstrate algebra competency with a MATH 90 eligibility or higher on the mathematics assessment test.
   e) Submit College Board scores: SAT 1 500, ACT 20, APT 3+

   MOTION: It was M/S/U passed to approve the above two motions.
4) Review action on courses still out of compliance.

The courses out of compliance must be passed by the February 22\textsuperscript{nd} curriculum meeting or they will be inactivated and removed from the 2001-2002 catalog. Special consideration may be requested.

MEMBERS ABSENT: S. Agostini, O. Johnson and M. Strangio.

OTHERS PRESENT: D. Keller, A. Sabre, V. Trask and M. Langford (Curriculum Information Coordinator).

MINUTES: It was M/S/U passed to approve the minutes of January 25, 2000.

EMERGENCY APPROVAL:

INTEC 398B INTRODUCTION TO TEAMWORK DEVELOPMENT FOR INDUSTRY (2 units)

MOTION: It was M/S/U passed to approve INTEC 398B after making changes to the course number, units, hours, weeks and % of load.

NOTIFICATION COURSE AGENDA:

EDDEV 872 ACADEMIC SKILLS—INTRODUCTION (0 units)
EDDEV 878 ACADEMIC SKILLS—ADVANCED (0 units)
EDDEV 886 INDEPENDENT LIVING SKILLS—IMPLEMENTATION (0 units)
   Inactivate Effective Fall 2000.

MATH 140 INTRODUCTION TO THE GRAPHING CALCULATOR (1 unit)
   Inactivate Effective Spring 2000.

MUSIC 167 KEYBOARD JAZZ IMPROVISATION (1 unit)
   Inactivate Effective Fall 2000.

CONSENT COURSE AGENDA:

AG 300 AGRICULTURE FIELD PRACTICES (1 unit)
   Review Periodic review with minor word changes. Effective Fall 2000.

FD-P 380 FOOD PRODUCTS MICROANALYSIS-A (1 unit)
   Review Periodic review with minor word changes. Effective Fall 2000.

SIGN 125 A.S.L.—BEGINNING COMMUNICATION WITH THE DEAF (3 units)
   Review Periodic review with minor word changes. Effective Fall 2000.

SIGN 126 A.S.L.—INTERMEDIATE COMMUNICATION WITH THE DEAF (3 units)
Prerequisite: completion of SIGN 125 or equivalent. Periodic review with minor word changes. Effective Fall 2000.

SIGN 127
Review
A.S.L.—ADVANCED COMMUNICATION WITH THE DEAF (3 units)
Prerequisite: completion of SIGN 126 or equivalent.
Periodic review with very minor changes. Effective Fall 2000.

SPCOM 104
Review
ARGUMENTATION (3 units)
Periodic review with very minor changes. Effective Fall 2000.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

IV. DISCUSSION COURSE AGENDA:

ANAT 125
Modify
HUMAN ANATOMY (4 units)
Prerequisite: high school biology or any of the following: AP 50, BIO 101, BIO 111.
Change content and course objectives; add special student materials. Effective Fall 2000.

MOTION: It was M/S/U passed to approve ANAT 125.

AP 150
Modify
INTEGRATIVE ANATOMY AND PHYSIOLOGY (4 units)
Prerequisite: high school biology or any of the following: BIO 101, BIO 111, AP 50.
Change the prerequisite; remove the advisory; add materials fee; change course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve AP 150.

BUSAD 379
New course
CUSTOMER RELATIONS (1 unit)
Grad Req/No Provide the student with skills and attitudes necessary to be successful in
the workplace. Focusing upon internal and external business interactions, customer satisfaction, departmental dynamics, appropriate 
GE Trans/No procedure and protocol. Field trips may be required. Lecture: 1 hour. Effective Summer 2000.
IGETC/No

MOTION: It was M/S/U passed to approve BUSAD 379.

BUSAD 380
New course
CUSTOMER SERVICE (1 unit)
Grad Req/No Provide the student with the skills necessary to establish effective
the public. Field trips may be required. Lecture: 1 hour. Effective 
GE Trans/No customer service. Including public administration skills, sales 
IGETC/No techniques, and conflict management. Course is focused upon serving 

MOTION: It was M/S/U passed to approve BUSAD 380.

CMPSC 205
Modify
PROBLEM SOLVING AND PROGRAMMING 1 (3 units)
Prerequisite: CMPSC 204
Change catalog description, content, course objectives, and teaching methods. Effective Summer 2000.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Action</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMPS 206</td>
<td>INTRODUCTION TO UNIX/LINUX SYSTEMS AND PROGRAMMING (3 units)</td>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve CMPS 206.</td>
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<td>New course</td>
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<td><strong>New course</strong></td>
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<td>Grad Req/No</td>
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<td><strong>Grad Req/No</strong></td>
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<td><strong>GE Trans/No</strong></td>
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<td>IGETC/No</td>
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<td><strong>IGETC/No</strong></td>
</tr>
<tr>
<td>EDDEV 894</td>
<td>PRACTICAL LIFE SKILLS FOR DEVELOPMENTALLY DELAYED LEARNERS (0 units)</td>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve EDDEV 894.</td>
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<td>Modify</td>
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<td><strong>Modify</strong></td>
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<tr>
<td>ENGL 137</td>
<td>SURVEY OF ENGLISH LITERATURE: TO THE 18TH CENTURY (3 units)</td>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve ENGL 137.</td>
</tr>
<tr>
<td>ENGL 138</td>
<td>SURVEY OF ENGLISH LITERATURE: 18TH AND 19TH CENTURIES (3 units)</td>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve ENGL 138.</td>
</tr>
<tr>
<td>FD-P 376</td>
<td>BASIC FOOD PLANT LABORATORY PROCEDURES (1 unit)</td>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve FD-P 376.</td>
</tr>
<tr>
<td></td>
<td>Modify/Review</td>
<td></td>
<td><strong>Modify/Review</strong></td>
</tr>
<tr>
<td>FD-P 379</td>
<td>FOOD PRODUCTS GRADING (1 unit)</td>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve FD-P 379.</td>
</tr>
<tr>
<td></td>
<td>Modify/Review</td>
<td></td>
<td><strong>Modify/Review</strong></td>
</tr>
<tr>
<td>FD-P 387</td>
<td>FOOD PROCESSING SANITATION AND CLEAN UP (1 unit)</td>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve FD-P 387.</td>
</tr>
<tr>
<td></td>
<td>Modify/Review</td>
<td></td>
<td><strong>Modify/Review</strong></td>
</tr>
</tbody>
</table>
MATH 97  
**PRECALCULUS PRIMER (2 units)**
New course
Prerequisite: eligibility for MATH 121.
Grad Req/No
Designed to prepare the student to succeed in MATH 21 (College
GE Trans/No
Algebra) and MATH 122 (Functions and Analytic Geometry). A review of
IGETC/No
fundamental algebra concepts including graphing, modeling, systems of
equations, sequences and series, and complex numbers. Lecture/lab: 9
hours. (6 wks.) Effective Summer 2000.

**MOTION:**
It was M/S/U passed to approve MATH 97.

MATH 99  
**CALCULUS PRIMER (2 units)**
New course
Prerequisite: eligibility for MATH 171
Grad Req/No
Designed to prepare the student to succeed in Calculus, MATH 171 and
GE Trans/No
172. A review of precalculus concepts including graphic, modeling,
IGETC/No
series, and other essential background skills. Also includes a preview of
the concepts of limits and continuity. Lecture/lab: 9 hours. (6 wks.)
Effective Summer 2000.

**MOTION:**
It was M/S/U passed to approve MATH 99.

MATH 174  
**INTRODUCTION TO LINEAR ALGEBRA AND ORDINARY
DIFFERENTIAL EQUATIONS. (4 units)**
Prerequisite: satisfactory completion of MATH 173 or equivalent.
Add “offered only in Spring,” and “not offered every semester.” Effective
Fall 2000.

**MOTION:**
It was M/S/U passed to approve MATH 174.

MUSIC 102  
**MUSIC THEORY 1 (3 units)**
Prerequisite: MUSIC 100 or satisfactory score on theory placement
Examination.
Corequisite: MUSIC 104 and MUSIC 197
Change title from “Elementary Harmony;” add to hours: Other: 1 hour
arranged; change prerequisite; add course to corequisite. Change
catalog description, content, and course objectives. Effective Fall 2000.

**MOTION:**
It was M/S passed to approve MUSIC 102 and 103 with 10 yes, 0 no,
and 2 abstaining.

MUSIC 103  
**MUSIC THEORY 2 (3 units)**
Prerequisite: MUSIC 102
Corequisite: MUSIC 105 and MUSIC 197
Change title from “Elementary Harmony;” add to hours: Other: 1 hour
arranged; change prerequisites; add course to corequisite. Change
catalog description, content, and course objectives. Effective Fall 2000.

**MOTION:**
It was M/S passed to approve MUSIC 102 and 103 with 10 yes, 0 no,
and 2 abstaining.

MUSIC 104  
**AURAL SKILLS 1 (1 unit)**
Corequisite: MUSIC 102
Change title from “Elementary Musicianship;” remove prerequisite;
remove a course from corequisite; change catalog description, content,
course objectives, teaching methods, and methods of evaluation.
Effective Fall 2000.
MUSIC 105  AURAL SKILLS 2  (1 unit)
Modify
Prerequisite: MUSIC 104
Corequisite: MUSIC 103
Change title from "Elementary Musicianship;" remove "or equivalent" from prerequisite; change corequisite; change catalog description, course objectives, teaching methods, and methods of evaluation. Effective Fall 2000.

MUSIC 106  MUSIC THEORY 3  (3 units)
Modify
Prerequisite: MUSIC 103
Corequisite: MUSIC 197
Recommended for success: concurrent enrollment in MUSIC 108
Change title from "Intermediate Harmony;" change prerequisites and Corequisites; change corequisite to advisory; change catalog description, content, course objectives and methods of evaluation. Effective Fall 2000.

MUSIC 107  MUSIC THEORY 4  (3 units)
Modify
Prerequisite: MUSIC 106
Corequisite: MUSIC 197
Recommended for success: MUSIC 109
Change title from "Intermediate Harmony;" change prerequisites and Corequisites; change other corequisite to advisory; change catalog description, content, course objectives and methods of evaluation. Effective Fall 2000.

MUSIC 108  AURAL SKILLS 3  (1 unit)
Modify
Prerequisite: MUSIC 105
Recommended for success: MUSIC 106
Change title from "Intermediate Musicianship;" remove a course from corequisite; change other corequisite to an advisory; change catalog description, content, and course objectives. Effective Fall 2000.

MUSIC 109  AURAL SKILLS 4  (1 unit)
Modify
Prerequisite: MUSIC 108
Recommended for success: MUSIC 107
Change title from "Intermediate Musicianship;" remove a course from corequisites; change other corequisite to advisory; change catalog description, content, course objectives, teaching methods, and methods of evaluation. Effective Fall 2000.

MOTION: It was M/S passed, with 10 yes, 0 no, and 2 abstaining, to approve MUSIC 104, 105, 106, 107, 108 and 109 after changing some corequisites to advisories on MUSIC 106, 107, 108 and 109.

MUSIC 112  HISTORY OF MUSIC 1  (3 units)
Modify
Change catalog description, content, course objectives, teaching methods, and methods of evaluation. Effective Fall 2000.

MUSIC 114  CONDUCTING 1  (1 unit)
Modify
Prerequisite: MUSIC 100, MUSIC 101 or eligibility for MUSIC 102 via music placement test.
Add to prerequisite; remove corequisites; change catalog description, content, and course objectives. Effective Fall 2000.
<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSIC 115</td>
<td>CONDUCTING 2 (1 unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Prerequisite: MUSIC 114</td>
</tr>
<tr>
<td></td>
<td>Remove corequisites; change content and course objectives. Effective Fall 2000.</td>
</tr>
<tr>
<td>MUSIC 119</td>
<td>RHYTHMICAL SKILLS (1 unit)</td>
</tr>
<tr>
<td>New course</td>
<td>Introduction to terminology and symbols used in the rhythmic notation of music, and to facilitate the development of the ability to read, write and accurately perform rhythmic figures with proper inflexion and artistic phrasing. Four maximum completions. Lecture/laboratory: 3 hours. (CSU). Effective Fall 2000.</td>
</tr>
<tr>
<td>MUSIC 123</td>
<td>ADVANCED PIANO (1 unit)</td>
</tr>
<tr>
<td>MUSIC 140</td>
<td>BRASS AND PERCUSSION INSTRUMENTS (ELEMENTARY) (1 unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Corequisite: students must own or have access to a band instrument. Remove prerequisite; add corequisite; change course objectives. Effective Fall 2000.</td>
</tr>
<tr>
<td>MUSIC 142</td>
<td>APPLIED MUSIC (BRASS AND PERCUSSION) (1 unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Recommended for success: MUSIC 140 or equivalent. Change content, course objectives and teaching methods. Effective Fall 2000.</td>
</tr>
<tr>
<td>MUSIC 145</td>
<td>CHAMBER MUSIC ENSEMBLES (BAND INSTRUMENTS) (1 unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Corequisite: MUSIC 146 or MUSIC 161 Change content, course objectives and teaching methods. Effective Fall 2000.</td>
</tr>
<tr>
<td>MUSIC 146</td>
<td>SYMPHONIC BAND (2 units)</td>
</tr>
<tr>
<td>Modify</td>
<td>Prerequisite: previous experience in instrumental music or completion of MUSIC 140 or MUSIC 180. Change prerequisites, catalog description, content, course objectives, and teaching methods. Effective Fall 2000.</td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S passed, with 10 yes, 0 no, and 2 abstaining, to approve MUSIC 112, 114, 115, 119, 123, 140, 142, 145 and 146.</td>
</tr>
<tr>
<td>MUSIC 147</td>
<td>EVENING JAZZ BAND (1 unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Prerequisite: previous experience in instrumental music and/or jazz ensembles. Change course objectives. Effective Fall 2000.</td>
</tr>
<tr>
<td>MUSIC 148</td>
<td>PEP BAND (1 unit)</td>
</tr>
<tr>
<td>Modify</td>
<td>Change hours (from Lecture/lab: 2 hours) to Lecture: 2 hours, Other: 1 hour rehearsal arranged. Remove prerequisite and corequisite; change catalog description and course objectives. Effective Fall 2000.</td>
</tr>
<tr>
<td>MUSIC 149</td>
<td>JAZZ BAND (2 units)</td>
</tr>
</tbody>
</table>
Modify

Prerequisite: previous experience in instrumental music and/or jazz ensembles.
Corequisite: MUSIC 141
Change corequisite from MUSIC 146 to 141; change course objectives;
Effective Fall 2000.

MUSIC 161
CONCERT BAND (1 unit)
Modify
Prerequisite: previous experience in instrumental music or successful completion of MUSIC 140 or MUSIC 180.
Add prerequisite; remove advisory; change catalog description, content, course objectives, and teaching methods. Effective Fall 2000.

MUSIC 180
WOODWIND INSTRUMENTS (ELEMENTARY) (1 unit)
Modify
Corequisite: students must own or have access to a band instrument.
Change prerequisite to corequisite; change course objectives. Effective Fall 2000.

MUSIC 197
“PRACTICA MUSICA” (1 unit)
Modify
Corequisite: MUSIC 102, MUSIC 103, MUSIC 106 or MUSIC 107
Change title from “Rhythmic Notation and Reading;” add corequisites; change catalog description, content, course objectives, teaching methods, and methods of evaluation. Effective Fall 2000.

MOTION: It was M/S passed, with 10 yes, 0 no, and 2 abstaining, to approve MUSIC 147, 148, 149, 161, 180 and 197.

SOCIO 125
SOCIOLOGY OF THE FAMILY (3 units)
Modify
Change content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve SOCIO 125.

SOCIO 150
ETHNICITY AND CULTURE IN AMERICA (3 units)
Modify
Change course objectives and content. Effective Fall 2000.

MOTION: It was M/S/U passed to approve SOCIO 150.

THETR 190A, B
THEATRE PRODUCTION WORKSHOP (1, 2 units)
Modify
Recommended for success: THETR 100
Remove materials fee; change content, course objectives, and methods of evaluation. Effective Fall 2000.

MOTION: It was M/S/U passed to approve THETR 190A and B.

V. OLD BUSINESS:
Waiver of fee for credit by examination for advanced placement.

VI. NEW BUSINESS:
Report by David Baggett

A sub-committee of D. Baggett, L. Mayhew, and B. Sanders was formed to consider the topic of common graduation requirements.

MEMBERS ABSENT: T. Dyer and E. Lanigan.

OTHERS PRESENT: M. Bender, L. Bucknell, J. Curl, D. Dow, T. Foggia, K. Gyuran, J. Johnson, P. McCauley and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of February 8, 2000.

I. ADJUSTMENTS to the February 8, 2000 minutes:

EDDEV 872, 878 and 886 are inactivated effective Fall 2000.

Title change: ENGL 138: SURVEY OF ENGLISH LITERATURE: 18TH CENTURY TO PRESENT.

II. NOTIFICATION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENED 901</td>
<td>ESL/CITIZENSHIP EDUCATION</td>
<td>0</td>
</tr>
<tr>
<td>GUIDE 40</td>
<td>JOB SEARCH SKILLS</td>
<td>1</td>
</tr>
<tr>
<td>OFADM 300</td>
<td>BEGINNING PERSONAL KEYBOARDING</td>
<td>2</td>
</tr>
<tr>
<td>ST-SK 35</td>
<td>LANGUAGE DEVELOPMENT FOR THE HEARING IMPAIRED</td>
<td>2</td>
</tr>
<tr>
<td>ST-SK 49</td>
<td>INDIVIDUAL STUDY PROBLEMS</td>
<td>1</td>
</tr>
</tbody>
</table>

Inactivate Effective Summer 2000.

ST-SK 35

The following theatre courses were all approved under their Physical Education title within the last four months. They will now be offered through the Arts, Humanities and Communications division as well.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>THETR 185</td>
<td>BEGINNING MODERN DANCE</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Also offered as PE-C 122</td>
<td></td>
</tr>
<tr>
<td>THETR 186</td>
<td>INTERMEDIATE MODERN DANCE</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Also offered as PE-C 123</td>
<td></td>
</tr>
</tbody>
</table>
THETR 187  ADVANCED MODERN DANCE (1 unit)
Also offered as PE-C 124

THETR 188  JAZZ DANCE (1 unit)
Also offered as PE-C 126

THETR 189  BALLET 1 (1 unit)
Also offered as PE-C 133
Effective Fall 2000.

III. CONSENT COURSE AGENDA:

AG 376  BASIC SCIENCE AND LABORATORY TECHNIQUES (3 units)
Review Periodic review with very minor changes. Effective Fall 2000.

AN-SC 216  LIVESTOCK BREEDING AND SELECTION (3 units)
Review Periodic review with very minor changes. Effective Fall 2000.

AN-SC 378  SMALL ANIMAL BEHAVIOR (1 unit)
Review Periodic review with very minor changes. Effective Fall 2000.

ENGL 179  INTRODUCTION TO NATIVE AMERICAN LITERATURE, MYTHOLOGY
AND THE ORAL TRADITION (3 units)
Review Recommended for success: ENGL 101
Periodic review with very minor changes. Effective Fall 2000.

FD-P 382  FOOD PRODUCTS MICROANALYSIS-C (1 unit)
Review Periodic review with very minor changes. Effective Fall 2000.

FD-P 383  ENZYMES IN THE FOOD INDUSTRY (1 unit)
Review Periodic review with very minor changes. Effective Fall 2000.

FD-P 386  FOOD LABORATORY CHEMISTRY PROCEDURES (1 unit)
Review Periodic review with very minor changes. Effective Fall 2000.

PL-SC 374  BEEKEEPING (1 unit)
Review Periodic review with very minor changes. Effective Fall 2000.

TUTOR 810  TUTORING SEMINAR (0 units)
Review Periodic review with very minor changes. Effective Fall 2000.

MOTION: It was M/S/U passed to approve the Consent Agenda after the Ag
representative pulled AG-218, and the committee moved AG 280,
AN-SC 228, FD-P 381, ENGL 102, ENGL 131 and ENGL 132 to the
Discussion Agenda.

IV. DISCUSSION COURSE AGENDA:

AG 280  AGRICULTURAL COMPUTATIONS (3 units)
Review  
Prerequisite: MATH 20 or equivalent or qualification by MJC assessment process.
Periodic review with very minor changes. Effective Fall 2000.

MOTION: It was M/S passed (14 yes, 1 no) to review the course prerequisite with its prerequisite.

MOTION: It was M/S passed (14 yes, 1 no) to approve AG 280 with its prerequisite.

AG 298B  
Special Topic  
INTRODUCTION TO CURRENT TOPICS FOR AGRICULTURE INDUSTRIES (2 units)
Interdisciplinary approach to the study of topics and solutions to agricultural problems. Introduction to industry professionals, selection of relevant topics, development of team cohesiveness, realistic industry problems, and use of computer software to solve and present agriculture-industry topics. Modules in communications, computer application and agriculture skills. Lecture: 5 hours. (CSU, 8 wks). Effective Fall 2000.

MOTION: It was M/S/U passed to approve AG 298B.

AG-EC 215  
AGRICULTURAL MARKETING (3 units)
Modify Change content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve AG-EC 215 with lab: 3 hours.

AG-M 210  
AGRICULTURAL WELDING (3 units)
Modify Change units (from 2) to 3 and lecture hours (from 1) to 2; change content, and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve AG-M 210.

AN-SC 228  
DAIRY MANAGEMENT (3 units)
Periodic review with very minor changes. Effective Fall 2000.

MOTION: It was M/S/U passed to approve AN-SC 228.

AN-SC 242  
SWINE FITTING AND SHOWING (1 unit)
Modify Change hours (from lecture: 1, lab: 2) to lecture: 2 plus 4 hours arranged per semester; change content, course objectives and special student materials. Effective Fall 2000.

MOTION: It was M/S/U passed to approve AN-SC 242.

AUTEC 313  
AUTOMOTIVE TRANSMISSIONS AND AXLES (6 units)
Modify Recommended for success: previous completion of or concurrent enrollment in AUTEC 311

MOTION: It was M/S/U passed to approve AUTEC 313.

AUTEC 316  
BRAKING, STEERING AND SUSPENSION SYSTEMS (6 units)
Modify Recommended for success: previous completion of or concurrent enrollment in AUTEC 311

**MOTION:** It was M/S/U passed to approve AUTEC 316.

**AUTEC 366**
AUTOMOTIVE ENGINE REBUILDING 1 (2 units)
Modify
Change title from “Automotive Engines 1.” Effective Fall 2000.

**MOTION:** It was M/S/U passed to approve AUTEC 366.

**AUTEC 367**
AUTOMOTIVE ENGINE REBUILDING 2 (2 units)
Modify
Change title from “Automotive Engines 2” and change catalog description. Effective Fall 2000.

**MOTION:** It was M/S/U passed to approve AUTEC 367.

**BIO 128**
THE SIERRA NEVADA (3 units)
Modify

**MOTION:** It was M/S/U passed to approve BIO 128

**BIO 198**
BEGINNING MOLECULAR BIOLOGY TECHNIQUES (1 unit)
Special Topic
Recommended for success: a previous course in biology or chemistry. A short course designed as an in-service to introduce high school teachers and their students to basic laboratory techniques associated with molecular biology. Topics covered would include use of specific instrumentation associated with molecular biology, gel electrophoresis, bacterial growth curves, generation of standard curves, principles of transformation and preparation of chemical solutions and media. Field trips may be required. Lecture: 7 hours. Materials fee required. (CSU, 1 wk., GR). Effective Summer 2000.

**MOTION:** It was M/S/U passed to approve BIO 198.

**BIO 198**
ADVANCED MOLECULAR BIOLOGY TECHNIQUES (1 unit)
Special Topic
Recommended for success: a previous course in biology or chemistry. A short course designed to provide teachers and their students an in-service to experience a variety of molecular biology techniques involving both DNA and protein analysis. The specific topics and procedures will vary according to the class; examples of molecular techniques include, but are not limited to, gel electrophoresis, PCR, use of restriction enzymes, bacterial transformation followed by a mini-prep plasmid extraction, and protein separation techniques. Field trips may be required. Lecture: 7 hours. Materials fee required. (CSU, 1 wk., GR). Effective Summer 2000.

**MOTION:** It was M/S/U passed to approve BIO 198.

**BUSAD 331**
BEGINNING COMPUTER ACCOUNTING SOFTWARE (1 unit)
New Course
Prerequisite: BUSAD 201 or BUSAD 310
Grad Req/No
Recommended for success: BUSAD 320 if BUSAD 310 is used to satisfy prerequisite.
GE Trans/No
IGETC/No
A beginning course using features of computerized accounting software package(s). Course is designed to enable students to learn and apply
the features of computerized accounting software to record, process and communicate financial accounting data for a Service Company in the small business setting. Lecture: 1 hour. Two maximum completions. Effective Summer 2000.

**MOTION:** It was M/S/U passed to approve BUSAD 331.

**MOTION:** It was M/S/U passed to approve the prerequisites.

**BUSAD 332**
New Course
Prerequisite: BUSAD 331
Grad Req/No
GE Trans/No
IGETC/No

INTERMEDIATE COMPUTER ACCOUNTING SOFTWARE (1 unit)
A continuation of the beginning course using features of computerized accounting software package(s). Course is designed to enable students to learn and apply the features of computerized accounting software to record, process and communicate financial accounting data for a Merchandising Company in the small business setting. Lecture: 1 hour. Two maximum completions. Effective Summer 2000.

**MOTION:** It was M/S/U passed to approve BUSAD 332

**MOTION:** It was M/S/U passed to approve the prerequisite.

**BUSAD 333**
New Course
Prerequisite: BUSAD 201 or BUSAD 310
Grad Req/No
GE Trans/No
IGETC/No

COMPUTER ACCOUNTING SOFTWARE (2 units)
A combination of BUSAD 331 and BUSAD 332. A beginning course using features of computerized accounting software package(s). Course is designed to enable students to learn and apply the features of computerized accounting software to record, process and communicate financial accounting data for a Service Company and for a Merchandising Company in the small business setting. Lecture: 2 hours. Two maximum completions. Effective Fall 2000.

**MOTION:** It was M/S/U passed to approve BUSAD 333.

**MOTION:** It was M/S/U passed to approve the prerequisites.

**CMPSC 241**
Prerequisite: CMPSC 204
Grad Req/No
GE Trans/No
IGETC/No

ASSEMBLY LANGUAGE PROGRAMMING (3 units)
Add field trips; change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Summer 2000.

**MOTION:** It was M/S/U passed to approve CMPSC 241.

**MOTION:** It was M/S/U passed to approve the prerequisite.

**CMPSC 286**
Prerequisite: CMPSC 263
Grad Req/No
GE Trans/No
IGETC/No

WINDOWS 2000 PROFESSIONAL (3 units)
Technical study of the Windows 2000 Professional operating system. Includes installation, administrative resources, hardware devices and drivers, optimizing system performance and reliability, the desktop environment, network protocols and services, security, and troubleshooting. Designed to help individuals prepare for Microsoft Certification Exam #70-210. Hands-on computer assignments required.
Field trips may be required. Lecture: 3 hours. Lab: 2 hours. Materials fee required. (CSU). Effective Fall 2000.

**MOTION:** It was M/S/U passed to approve CMPSC 286.

**MOTION:** It was M/S/U passed to approve the prerequisite.

**ELTEC 211**

**Modify**

DIRECT AND ALTERNATING CURRENT CIRCUITS AND ELECTRICAL DEVICES (4 units)
Recommended for success: completion of or concurrent enrollment in MATH 70.
Change title by adding “and electrical devices;” change units (from 3) to 4; add 2 lab hours; change course objectives. Effective Fall 2000.

**MOTION:** It was M/S/U passed to approve ELTEC 211 after removing prerequisite skills from the outline and explaining materials fee.

**ELTEC 212/CMPET 212**

**Modify**

DIGITAL PRINCIPLES AND CIRCUITS (4 units)
Recommended for success: completion of or concurrent enrollment in MATH 70.
Change units (from 3) to 4; add 2 lab hours; change content and course objectives. Effective Fall 2000.

**MOTION:** It was M/S/U passed to approve ELTEC 212 and CMPET 212 after removing prerequisite skills from the outline and explaining materials fee.

**ELTEC 213**

**Modify**

INTRODUCTION TO SEMICONDUCTOR DEVICES AND CIRCUITS (4 units)
Prerequisite: ELTEC 211
Change title by adding “and circuits;” change units (from 5) to 4; change lecture hours (from 3) to 2; change content and course objectives. Effective Fall 2000.

**MOTION:** It was M/S/U passed to approve ELTEC 213 after explaining materials fee.

**MOTION:** It was M/S/U passed to approve the prerequisite.

**ELTEC 214/CMPET 214**

**Modify**

MICROPROCESSOR PROGRAMMING AND INTERFACING (4 units)
Prerequisite: ELTEC 212
Change title from “Introduction to Microprocessors and Digital Systems.” Change units (from 5) to 4 and lecture hours (from 3) to 2; change catalog description, content and course objectives. Effective Fall 2000.

**MOTION:** It was M/S/U passed to approve ELTEC 214 and CMPET 214 after explaining the materials fee.

**MOTION:** It was M/S/U passed to approve the prerequisite.

**ENGL 102**

**Review**

ADVANCED COMPOSITION AND INTRODUCTION TO LITERATURE (3 units)
Prerequisite: ENGL 101 with a grade C or better.
Periodic review with very minor changes. Effective Fall 2000.

 Correction to original agenda. Course has prerequisite not advisory.
MOTION: It was M/S/U passed to approve ENGL 102 after adding prerequisite skills to outline.

ENGL 131
INTRODUCTION TO WORLD LITERATURE TO 1500 (3 units)
Recommended for success: ENGL 101
Periodic review with very minor changes. Effective Fall 2000.

MOTION: It was M/S/U passed to approve ENGL 131 after adding to course name.

ENGL 132
INTRODUCTION TO WORLD LITERATURE FROM 1500 TO PRESENT (3 units)
Recommended for success: ENGL 101
Periodic review with very minor changes. Effective Fall 2000.

MOTION: It was M/S/U passed to approve ENGL 132 after adding to course name.

EMT 391
EMERGENCY MEDICAL TECHNICIAN—REFRESHER COURSE
New Course (1 unit)
Prerequisite: EMT 390 with a grade C or better or equivalent
Provides new and updated information for the Emergency Medical Technician, as well as reinforcement of basic knowledge and skills. Meets requirements for re-certification as an EMT in California. Unlimited completions. Lecture: 4 hours. (6 wks). Effective March 2000.

MOTION: It was M/S/U passed to approve EMT 391.

MOTION: It was M/S/U passed to approve prerequisite.

ENGR 127
ENGINEERING DESIGN AND GRAPHICS (4 units)
Modify Recommended for success: previous drafting and CAD experience or ENGR 121 and successful completion of MATH 90 or equivalent.

MOTION: It was M/S/U passed to approve ENGR 127 after explaining the materials fee.

FAMLF 395
PARENT-TODDLER RELATIONSHIP (1/2 unit)
Modify Add “A” to course number. Effective Fall 2000.

MOTION: It was M/S/U passed to approve FAMLF 395 without the “A” which designates unit value.

FAMLF 395A
PARENT-TODDLER RELATIONSHIP (1 unit)
New Course The process of parenting the toddler (ages 12-36 months) with emphasis on the developmental growth sequence and adult role in guiding toddlers.
Lecture: 16 hours for one unit; Two maximum completions. FAMLF 395A and B may be combined for a maximum of two units. Effective Fall 2000.

MOTION: It was M/S/U passed to approve FAMLF 395A after changing the “B” to an “A” designating a 1-unit value.

FILM 150
FILM PRODUCTION (3 units)
Modify Change content and add materials fee. Effective Fall 2000.
<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MOTION:</strong></td>
<td>It was M/S/U passed to approve FILM 150 after explaining materials fee.</td>
</tr>
</tbody>
</table>
| **FD-P 200** | BASIC FOOD PROCESSING (3 units)  
Modify  
Change catalog description, content and course objectives. Effective Fall 2000. |
| **FD-P 381** | FOOD PRODUCTS MICROANALYSIS-B-MOLD COUNTING (2 units)  
Modify  
Add 4 hours per semester arranged. Effective Fall 2000. |
| **MOTION:** | It was M/S/U passed to approve FD-P 200 and FD-P 381. |
| **GEOL 64** | GEOLOGY OF NATIONAL PARKS (3 units)  
Modify  
Change title from “Scenic Geology;” change catalog description, content and course objectives; remove materials fee. Effective Fall 2000. |
| **GEOL 165** | GEOLOGY OF CALIFORNIA (3 units)  
Modify  
Remove advisory; change catalog description, content and course objectives; remove materials fee. Effective Fall 2000. |
| **GEOL 171,A,B** | GEOLOGY FIELD STUDIES (1/2, 1, 2 units)  
Modify  
Recommended for success: previous enrollment in geology or earth science courses.  
Change content and change materials fee to field trip fee. Effective Fall 2000. |
| **HUMAN 120** | DIVERSITY, CULTURE AND TOLERANCE IN THE ARTS (3 units)  
New Course  
Introduction to works of art that examine, affirm, and celebrate culture, diversity and the human spirit. Students will attend artistic and communication events. Class discussion will concentrate on the historical, cultural, and contemporary implications of each event. Lecture/discussions will alternate with event viewing sessions. Field trips are required. Lecture: 3 hours. Lab: 1 hour. (CSU). Effective Fall 2000. |
| **MOTION:** | It was M/S/U passed to approve GEOL 64, GEOL 165, GEOL 171, A and B. |
| **LC 55** | INTRODUCTION TO WOMEN’S STUDIES (3 units)  
Modify  
Change name of division to Learning Communities and course prefix from INDIS to LC. Effective Fall 2000. |
| **LC 105** | INTRODUCTION TO WOMEN’S STUDIES (3 units)  
Modify  
Recommended for success: ENGL 50  
Change prerequisite to advisory; change name of division to Learning Communities and course prefix from INDIS to LC. Effective Fall 2000. |
LC 55 AND LC 105 were pulled from the agenda by division.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MDAST 352</td>
<td>MEDICAL CODING/CPT (3 units)</td>
<td></td>
<td>Modify Estimated for success: MDAST 321 or equivalent. Change title from &quot;Medical Coding Specialist;&quot; change catalog description, content and course objectives. Effective Fall 2000.</td>
</tr>
<tr>
<td>MDAST 353</td>
<td>MEDICAL CODING/ICD (3 units)</td>
<td></td>
<td>New Course Recommended for success: MDAST 321 or equivalent. Entry-level course that covers the International Classification of Diseases, 9th Revision, Clinical Modification (ICD-9-CM) which is designed for the classification of patient morbidity (sickness) and mortality (death) information for statistical purposes and for the indexing of hospital records by disease and operation for data storage and retrieval. This course along with Medical Assisting 352 prepares students to take the Certified Coding Specialist Examination offered by the American Health Information Management Association (AHIMA). Two maximum completions. Lecture: 3 hours. (Eve.). Effective Spring 2001.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve MDAST 352 and 353.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSIC 166</td>
<td>APPLIED MUSIC (GUITAR) (1 unit)</td>
<td></td>
<td>New Course Prerequisite: MUSIC 164 Advanced study and performance of Jazz and/or Classical guitar literature. Recital and public performance participation required. Field trips may be required. Four maximum completions. Lecture: 2 hours. Lab: 1 hour. (CSU). Effective Fall 2000.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve MUSIC 166
**MOTION:** It was M/S/U passed to approve the prerequisite.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSIC 172</td>
<td>BEGINNING RECORDING STUDIO TECHNIQUES (1 unit)</td>
<td></td>
<td>New Course Recommended for success: MUSIC 170 and MUSIC 171 Introduction to the basic aspects of the recording studio, the properties of sound, microphone placement, multi-track recording, mixing and mastering. Analog and digital recording will be examined. Field trips may be required. Four maximum completions. Lecture: 2 hours. Lab: 2 hours. Materials fee required. (CSU). Effective Fall 2000.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve music 172.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSIC 190</td>
<td>THE MUSIC OF THE BEATLES (3 units)</td>
<td></td>
<td>New Course A survey of the musical styles by the Beatles dating from 1958-1970. Emphasis will be placed on identifying the various musical periods, the stylistic practices in their compositions, their performances and interviews. Lecture: 3 hours. (CSU, GR). Effective Summer 2000.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve MUSIC 190.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>NR 377</td>
<td>FORESTRY PRACTICUM (1 ½ units)</td>
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<td></td>
</tr>
</tbody>
</table>

NR 377 FORESTRY PRACTICUM (1 ½ units)
Modify

Recommended for success: completion of any one of the following: NR 220, NR 222 or equivalent.
Change the way hours are shown; change content, course objectives, teaching methods and methods of evaluation. Effective Fall 2000.

MOTION: It was M/S/U passed to approve NR 377.

NURSE 250
LIFE SPAN NURSING (3 units)
Modify
Remove prerequisites and corequisites; change content, course objectives, and methods of evaluation. Effective Fall 2000.

MOTION: It was M/S/U passed to approve NURSE 250.

NURSE 252
NURSING PROCESS 2 (8 units)
Modify
Prerequisite: completion of NURSE 251 and NURSE 251P with a grade of C or better.
Corequisite: NURSE 250 and NURSK 800
Change catalog description, content, course objectives, teaching methods, and methods of evaluation. Effective Fall 2000.

MOTION: It was M/S/U passed to approve NURSE 252.
MOTION: It was M/S/U passed to approve prerequisites.

MOTION: It was M/S/U passed to approve prerequisite and corequisite.

NURSE 253
NURSING PROCESS 3 (9 units)
Modify
Prerequisite: completion of NURSE 252 with a grade of C or better.
Corequisite: NURSK 800
Remove NURSE 250 from prerequisite; change catalog description, content, course objectives, special student materials, and methods of evaluation. Effective Fall 2000.

MOTION: It was M/S/U passed to approve NURSE 253.
MOTION: It was M/S/U passed to approve prerequisite and corequisite.

OFADM 315
TODAY’S OFFICE (2 units)
New Course
Recommended for success: previous completion of all core courses for Office Administration or Clerical degree or certificate.
The course will provide a simulated office environment to give students the experience that is often necessary in obtaining and keeping an office position. Students will be “hired” as an employee within the simulated office with the availability of transferring to other positions later in the course. Application of skills and knowledge necessary to be an effective employee will be emphasized. Upon mastery of necessary skills, students may be placed as interns in offices to gain additional experience. The course should be taken in the student’s last semester before graduation or certificate completion. Field trips may be required. Two maximum completions. Laboratory: 6 hours. Effective Fall 2000.

MOTION: It was M/S/U passed to approve OFADM 315.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description/Changes</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYSO 101</td>
<td>INTRODUCTORY HUMAN PHYSIOLOGY (4 units)</td>
<td>Prerequisite: successful completion of ANAT 125 and satisfactory completion of CHEM 143 or one year of high school chemistry with grade of A or B. Change prerequisite, content, teaching methods, and special student materials. Effective Fall 2000.</td>
<td></td>
</tr>
<tr>
<td>RA-TV 134</td>
<td>TELEVISION STUDIO OPERATIONS (3 units)</td>
<td>Change title from “Television Studio Production;” change content; add materials fee. Effective Fall 2000.</td>
<td></td>
</tr>
<tr>
<td>RA-TV 142</td>
<td>LIGHT, SOUND, CAMERA AND EDITING WORKSHOP (3 units)</td>
<td>Recommended for success: FILM 150, RA-TV 134 Add materials fee; change content and course objectives. Effective Fall 2000.</td>
<td></td>
</tr>
</tbody>
</table>

**MOTION:**
- It was M/S/U passed to approve PHILO 115 after changing catalog description.
- It was M/S/U passed to approve PHYSO 101
- It was M/S/U passed to approve prerequisites.
- It was M/S/U passed to approve RA-TV 134 and RA-TV 142 after explaining the materials fee.
Modify

Change course number from 31; change course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve SM 331 after adding the number to the title.

SM 332

VOCATIONAL SHEET METAL AND INSTALLATION 2 (3 units)
Prerequisite: SM 331
Change course number from 32; change course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve SM 332 after adding the number to the title.

MOTION: It was M/S/U passed to approve the prerequisite.

SM 333

VOCATIONAL SHEET METAL AND INSTALLATION 3 (3 units)
Prerequisite: SM 332
Change course number from 33; change content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve SM 333 after adding the number to the title.

MOTION: It was M/S/U passed to approve the prerequisite.

SM 334

VOCATIONAL SHEET METAL AND INSTALLATION 4 (3 units)
Prerequisite: SM 333
Change course number from 34; change content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve SM 334 after adding the number to the title.

MOTION: It was M/S/U passed to approve the prerequisite.

SM 335

VOCATIONAL SHEET METAL AND INSTALLATION 5 (3 units)
Prerequisite: SM 334
Change course number from 35; change content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve SM 335 after adding the number to the title.

MOTION: It was M/S/U passed to approve the prerequisite.

SM 336

VOCATIONAL SHEET METAL AND INSTALLATION 6 (3 units)
Prerequisite: SM 335
Change course number from 36. Effective Fall 2000.

MOTION: It was M/S/U passed to approve SM 336 after adding the number to the title.

MOTION: It was M/S/U passed to approve the prerequisite.
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>SM 337</td>
<td>VOCATIONAL SHEET METAL AND INSTALLATION 7 (3 units)</td>
<td>Modify&lt;br&gt;Prerequisite: SM 336&lt;br&gt;Change course number from 37. Effective Fall 2000.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MOTION: It was M/S/U passed to approve SM 337 after adding the number to the title.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MOTION: It was M/S/U passed to approve the prerequisite.</td>
</tr>
<tr>
<td>SM 338</td>
<td>VOCATIONAL SHEET METAL AND INSTALLATION 8 (3 units)</td>
<td>Modify&lt;br&gt;Prerequisite: SM 337&lt;br&gt;Change course number from 38; change content and course objectives. Effective Fall 2000.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MOTION: It was M/S/U passed to approve SM 338 after adding the number to the title.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MOTION: It was M/S/U passed to approve the prerequisite.</td>
</tr>
<tr>
<td>ST-SK 135</td>
<td>COLLEGE SUCCESS FOR SCIENCE MAJORS (½ unit)</td>
<td>New Course&lt;br&gt;Assists student in the study of scientific materials. Topics include reading and note-taking strategies, preparing for and taking exams in the sciences, and creating effective study groups. Lecture: 1 hour. (CSU, 8 wks). Effective Summer 2000.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MOTION: It was M/S/U passed to approve ST-SK 135.</td>
</tr>
<tr>
<td>THETR 164</td>
<td>IMPROVISATIONAL ACTING (3 units)</td>
<td>Reactivated&lt;br&gt;Intensive study of the basic techniques of theatre games and improvisational acting with specific concentration on improvisational theatre formats. Field trips may be required. Two maximum completions. Lecture: 3 hours. Lab: 1 hour. (CSU) Effective Fall 2000.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Correction to original agenda. Course is not new; it's being reactivated.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MOTION: It was M/S/U passed to approve THETR 164.</td>
</tr>
<tr>
<td>TUTOR 850</td>
<td>SUPERVISED TUTORING (0 units)</td>
<td>Modify&lt;br&gt;Change course prefix from ST-SK 850. Effective Fall 2000.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TUTOR 850 was removed from the agenda by the representative.</td>
</tr>
<tr>
<td>WKFSK 802</td>
<td>THE ART OF ACTIVE LISTENING (0 units)</td>
<td>New Course&lt;br&gt;Training for employees on maximizing the effectiveness of communication in the workplace and elsewhere. Explores helpful listening techniques, dealing with listening problems, and moving from conflict to consensus. Open-entry/open exit class. Lecture: 6 hours per week for 2 weeks. Four maximum completions. Field trips may be required. Effective Summer 2000.</td>
</tr>
</tbody>
</table>
|         |                                                                      | WKFSK 803
|         |                                                                      | New Course<br>Training for employees on efficient and effective problem solving. Topics discussed include problem definition, finding the root cause, creating solutions, implementation of solutions and monitoring for success. Open-
IGETC/No entry/open-exit class. Lecture: 9 hours per week for 2 weeks. Four maximum completions. Field trips may be required. Effective Summer 2000.

**WKFSK 804**

**THE ART OF TEAMWORK (0 units)**

New Course Training for employees on becoming a true “team player.” Topics covered include: team roles, facilitation, team communication, reaching agreements, team goal-setting, and effective leadership. Open-entry/open-exit class. Lecture: 6 hours per week for 2 weeks. Four maximum completions. Field trips may be required. Effective Summer 2000.

**MOTION:** It was M/S/U passed to approve WKFSK 802, WKFSK 803 and WKFSK 804.

V. OLD BUSINESS:

1. Report from the sub-committee on the topic of common graduation requirements.

**MOTION:** It was M/S/U passed to request the Academic Senate table resolution “Spring 2000D” indefinitely while we research the implications of implementing common course numbering and common course outlines.

MEMBERS ABSENT: C. Hudelson-Putnam, O. Johnson.

OTHERS PRESENT: T. Burke and K. Toloui, L. Paul, S. Stroud, and M. Langford (Curriculum Information Coordinator).

MINUTES:
It was M/S/U passed to approve the minutes of February 22, 2000 with the following corrections:
- GEOL 171, A and B – replace materials fee with field trip fee.
- FD-P 381 – placed on Discussion agenda to add “4 hours arranged per semester.

NOTIFICATION COURSE AGENDA:
- FASMR 370 ALTERATIONS (3 units)
- FASMR 371 EXPLORATION OF THE FASHION INDUSTRY (3 units)
- FASMR 372 SMALL STORE FASHION RETAILING (3 units)
- INTDS 360 DRAPERY CONSTRUCTION (1 unit)
  Drop Effective Fall 2000.

CONSENT COURSE AGENDA:
- AG-M 310 AGRICULTURAL WELDING (2 units)
  Review Periodic review with very minor changes. Effective Fall 2000.
- FAMLF 331 OVERVIEW OF FAMILY DAY CARE: GETTING STARTED (½ unit)
  Review Periodic review with very minor changes. Effective Fall 2000.
- FAMLF 332 BUSINESS ASPECTS OF FAMILY DAY CARE (½ unit)
  Review Periodic review with very minor changes. Effective Fall 2000.
- FAMLF 391 PARENTS AND INFANTS (¼ unit)
  Review Periodic review with very minor changes. Effective Fall 2000.
- FAMLF 396 PARENTS AND TODDLERS 1 (1 ½ units)
  Review Periodic review with very minor changes. Effective Fall 2000.
- FAMLF 397 PARENTS AND TODDLERS 2 (1 ½ units)
  Review Periodic review with very minor changes. Effective Fall 2000.
- INTDS 200 INTERIOR DESIGN FUNDAMENTALS (3 units)
Review Periodic review with very minor changes. Effective Fall 2000.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTDS 202</td>
<td>PERIOD/CONTEMPORARY FURNITURE (3 units)</td>
<td>Periodic review with very minor changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>INTDS 204</td>
<td>INTERIOR ENVIRONMENT (3 units)</td>
<td>Periodic review with very minor changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>INTDS 205</td>
<td>COMMERCIAL FACILITY PLANNING (3 units)</td>
<td>Periodic review with very minor changes. Effective Fall 2000.</td>
</tr>
</tbody>
</table>

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

**DISCUSSION COURSE AGENDA:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG-GE 145</td>
<td>PARLIAMENTARY PROCEDURE (1 unit)</td>
<td>Change hours (from 3 hours lecture) to lecture: 2 hours plus 4 hours Arranged. Effective Fall 2000.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>AG-GE 145 was removed from the agenda by the division rep.</td>
</tr>
<tr>
<td>AG-M 211</td>
<td>ADVANCED AGRICULTURAL WELDING (3 units)</td>
<td>Prerequisite: AG-M 210 or equivalent experience Recommended for success: high school welding—two years Change content and course objectives. Effective Fall 2000.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MOTION: It was M/S/U passed to approve AG-M 211.</td>
</tr>
<tr>
<td>AG-M 220</td>
<td>INDUSTRIAL/AGRICULTURAL MACHINERY (3 units)</td>
<td>Recommended for success: AG 280 or other math equivalent. Change prerequisite to advisory; change content and course objectives. Effective Fall 2000.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MOTION: It was M/S/U passed to approve AG-M 220.</td>
</tr>
<tr>
<td>AN-SC 240</td>
<td>BEEF FITTING AND SHOWING (1 unit)</td>
<td>Change hours (from lecture: 3) to lecture: 1 hour, lab: 2 hours; change weeks from 6 to 9; change content. Effective Fall 2000.</td>
</tr>
<tr>
<td>AN-SC 241</td>
<td>SHEEP FITTING AND SHOWING (1 unit)</td>
<td>Change hours (from lecture: 3) to lecture: 1 hour, lab: 2 hours; change weeks from 6 to 9; change content. Effective Fall 2000.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Division rep added the change in number of weeks for the above two courses prior to the meeting.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MOTION: It was M/S/U passed to approve AN-SC 240 and AN-SC 241.</td>
</tr>
<tr>
<td>AUBDY 321</td>
<td>AUTOMOTIVE SPRAY REFINISHING 1 (2 units)</td>
<td>Add 1 hour arranged. Effective Fall 2000.</td>
</tr>
<tr>
<td>Course</td>
<td>Description</td>
<td></td>
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<td>-----------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>AUBDY 322</td>
<td>COMPLETE AUTOMOTIVE PAINTING (3 units)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Modify Prerequisite: AUBDY 321</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Add 3 hours arranged. Effective Fall 2000.</td>
<td></td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S/U passed to approve AUBDY 321 and AUBDY 322.</td>
<td></td>
</tr>
<tr>
<td>BIO 130L</td>
<td>INTRODUCTION TO MARINE VERTEBRATES LABORATORY (1 unit)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Modify Prerequisite: or concurrent enrollment in BIO 130</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Change catalog description and teaching methods. Effective Fall 2000.</td>
<td></td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S/U passed to approve BIO 130L.</td>
<td></td>
</tr>
<tr>
<td>CLDDV 357</td>
<td>CURRENT ISSUES: CHILD CARE DIRECTORS (1 unit)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Modify Change last part of title from “Preschool Directors;” change content</td>
<td></td>
</tr>
<tr>
<td></td>
<td>and course objectives. Effective Fall 2000.</td>
<td></td>
</tr>
<tr>
<td>CLDDV 369</td>
<td>CHILDREN AT RISK (1 unit)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Modify Change title from “Helping SubstanceExposed Children;” change catalog</td>
<td></td>
</tr>
<tr>
<td></td>
<td>description, content and course objectives. Effective Fall 2000.</td>
<td></td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S/U passed to approve CLDDV 357 and CLDDV 369.</td>
<td></td>
</tr>
<tr>
<td>CMPGR 214</td>
<td>DIGITAL CAPTURE FOR COMPUTER GRAPHICS (3 units)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Recommended for success: any previous computer graphics course.</td>
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</tr>
<tr>
<td></td>
<td>Explore digital capture and image editing techniques using such hardware</td>
<td></td>
</tr>
<tr>
<td></td>
<td>devices as scanners, capture boards, digital cameras and video. Field trips</td>
<td></td>
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<tr>
<td></td>
<td>may be required. Lecture: 2 hours. Lab: 3 hours. Materials fee required.</td>
<td></td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S/U passed to approve CMPGR 214.</td>
<td></td>
</tr>
<tr>
<td>EHS 100</td>
<td>ENVIRONMENTAL GARDENING (3 units)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Modify Change course prefix (from OH) and course name from “Environmental</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Horticulture;” add one extra hour to lab time; change catalog description,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>content and course objectives. Effective Fall 2000.</td>
<td></td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S/U passed to approve EHS 100.</td>
<td></td>
</tr>
<tr>
<td>FAMLF 333</td>
<td>PROBLEM SOLVING AND NETWORKING IN FAMILY CHILD CARE (½ unit)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Modify Change “Day” to “Child” in the title; change catalog description,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Content, Course objectives, teaching methods and methods of evaluation.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Fall 2000.</td>
<td></td>
</tr>
<tr>
<td>MOTION:</td>
<td>It was M/S/U passed to approve FAMLF 333.</td>
<td></td>
</tr>
<tr>
<td>FILM 198C</td>
<td>MOVING PICTURES: THE HUMAN EXPERIENCE ON SCREEN</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Special Topic (3 units)</td>
<td></td>
</tr>
</tbody>
</table>
MOTION: It was M/S/U passed to approve FILM 198C after removing a line of text from the catalog description.

INTDS 201
Modify
HOUSING CONCEPTS (3 units)
Remove prerequisite. Effective Fall 2000.

MOTION: It was M/S/U passed to approve INTDS 201.

OFADM 232
Modify
ADVANCED WORD PROCESSING AND DESKTOP PUBLISHING (3 units)
Recommended for success: OFADM 231 or CMPSC 231 or prior knowledge of word processing
Change hours (from lecture: 2, lab: 3) to lecture: 3, lab: 2 hours; remove prerequisite and change advisory. Effective Fall 2000.

MOTION: It was M/S/U passed to approve OFADM 232.

ZOOL 110
Modify
ANIMAL BIOLOGY (3 units)
Change catalog description, content, course objectives and teaching methods. Effective Fall 2000.

MOTION: It was M/S/U passed to approve ZOOL 110.

V. NEW BUSINESS:

1) Removing the assessment test as an option for meeting graduation competency.

   The Committee has asked for recommendations from Literature and Language Arts, Science, Math and Engineering, and Counseling.

2) Challenge to graduation requirement: ELTEC/INTEC 208

   The challenge to ELTEC/INTEC 208 was withdrawn.

3) Administrative jurisdiction over Learning Communities curriculum.
MODESTO JUNIOR COLLEGE  
CURRICULUM COMMITTEE MINUTES  
March 28, 2000

2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: S. Adler, O. Johnson, D. Waring and ASMJC Representative

OTHERS PRESENT: M. Barba, B. Trimble and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of March 14, 2000.

NOTIFICATION COURSE AGENDA:

- **FASMR 205**  
  FASHION TRENDS AND DESIGNS (3 units)  
  Drop Effective Fall 2000.

- **ELTEC 215**  
  OPERATIONAL AMPLIFIER APPLICATIONS AND WAVE SHAPING CIRCUITS (5 units)

- **ELTEC 216**  
  INTERMEDIATE MICROPROCESSOR PROGRAMMING (5 units)

- **ELTEC 217**  
  ADVANCED CIRCUIT APPLICATIONS (5 units)

- **ELTEC 218**  
  ADVANCED MICROPROCESSOR SYSTEMS (5 units)

- **ELTEC 261**  
  DIRECT CURRENT FUNDAMENTALS (1 ½ units)

- **ELTEC 263**  
  ALTERNATING CURRENT FUNDAMENTALS (1 ½ units)

- **ELTEC 272**  
  DIGITAL LOGIC FUNDAMENTALS (1 ½ units)

- **ELTEC 274**  
  DIGITAL CIRCUIT FUNDAMENTALS 1 (1 ½ units)

- **ELTEC 276**  
  DIGITAL CIRCUIT FUNDAMENTALS 2 (1 ½ units)

- **ELTEC 281**  
  SEMICONDUCTOR DEVICE FUNDAMENTALS (1 ½ units)

- **ELTEC 283**  
  TRANSISTOR AMPLIFIER CIRCUITS (1 ½ units)

- **ELTEC 285**  
  FIELD EFFECT TRANSISTOR FUNDAMENTALS (1 ½ units)

- **ELTEC 291**  
  TRANSISTOR POWER AMPLIFIERS (1 ½ units)

- **ELTEC 293**  
  POWER SUPPLY REGULATORS (1 ½ units)

- **ELTEC 295**  
  THYRISTOR CIRCUIT FUNDAMENTALS (1 ½ units)

- **ELTEC 315**  
  INTRODUCTION TO MEDIA SYSTEMS (2 units)

- **ELTEC 350**  
  CERTIFIED ELECTRONIC TECHNICIAN (CET) PREPARATION COURSE (2 units)

Inactivate Effective Fall 2000.

CONSENT COURSE AGENDA:
### CURRICULUM COMMITTEE MINUTES – March 28, 2000

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG-M 222</td>
<td>ORNAMENTAL HORTICULTURE MACHINERY (1 unit)</td>
<td>Periodic review with no changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>AG-M 251</td>
<td>FARM CONSTRUCTION AND MATERIALS (4 units)</td>
<td>Prerequisite: AG-M 200 and AG-M 210. Periodic review with only minor changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>AN-SC 212</td>
<td>ADVANCED LIVESTOCK SELECTION AND CARCASS EVALUATION (3 units)</td>
<td>Recommended for success: AN-SC 210 Periodic review with minor changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>CLDDV 353</td>
<td>PHYSICAL ENVIRONMENT FOR YOUNG CHILDREN (1 unit)</td>
<td>Periodic review with very minor changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>CLDDV 359</td>
<td>PRE-MATH ACTIVITIES FOR YOUNG CHILDREN (1 unit)</td>
<td>Periodic review with no changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>CLDDV 360</td>
<td>GROUP ACTIVITIES FOR YOUNG CHILDREN (1 unit)</td>
<td>Periodic review with very minor changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>CLDDV 361</td>
<td>SCIENCE FOR YOUNG CHILDREN (1 unit)</td>
<td>Periodic review with very minor changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>CLDDV 380</td>
<td>SCHOOL AGE CHILD CARE (1 unit)</td>
<td>Recommended for success: CLDDV 245, FAMLF 394 or PSYCH 141 Periodic review with very minor changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>FAMLF 143</td>
<td>LIFE MANAGEMENT (3 units)</td>
<td>Periodic review with very minor changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>FAMLF 394</td>
<td>THE MIDDLE YEARS OF CHILDHOOD (1 unit)</td>
<td>Periodic review with very minor changes. Effective Fall 2000.</td>
</tr>
<tr>
<td>SPAN 51</td>
<td>INTRODUCTION TO PRACTICAL SPANISH 1 (3 units)</td>
<td>To be offered as a telecourse with no changes to course outline. Effective Fall 2000.</td>
</tr>
<tr>
<td>ST-SK 78</td>
<td>COLLEGE STUDY SKILLS (3 units)</td>
<td>To be offered as a telecourse with no changes to course outline. Effective Fall 2000.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve the Consent Course Agenda.

**MOTION:** It was M/S/U passed to approve the prerequisites to AG-M 251.

### DISCUSSION COURSE AGENDA:

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG-EC 215</td>
<td>AGRICULTURAL MARKETING (3 units)</td>
<td>Add one additional hour of lab. Effective Fall 2000.</td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve AG-EC 215.

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG-GE 307</td>
<td>AQUACULTURE—HUSBANDRY OF AQUATIC PLANTS AND ANIMALS (1 unit)</td>
<td></td>
</tr>
</tbody>
</table>
Change 3 hours from lab to lecture; change course objectives and teaching methods. Effective Fall 2000.

**MOTION:**
It was M/S/U passed to approve AG-GE 307

**AN-SC 218**
LIVESTOCK MANAGEMENT (3 units)
Modify
Recommended for success: suggested sophomore standing, at least one animal production course, AG-EC 200 and AG-EC 215.
Change prerequisite to advisory. Effective Fall 2000.

**AN-SC 233**
TURKEY PRODUCTION AND MANAGEMENT (3 units)
Modify
Change catalog description, content and course objectives. Effective Fall 2000.

**AN-SC 236**
POULTRY BREEDING AND SELECTION (3 units)
Modify
Change catalog description, content and course objectives. Effective Fall 2000.

**AN-SC 330**
BROILER-FRYER PRODUCTION (1 unit)
Modify
Change content, course objectives and teaching methods. Effective Fall 2000.

**AN-SC 331**
EGG PRODUCTION (1 unit)
Modify
Change content and course objectives. Effective Fall 2000.

**AN-SC 355**
ROPE HORSE TRAINING (3 units)
Modify
Change course objectives. Effective Fall 2000.

**AN-SC 390**
CATTLE RANCH SKILLS (2 units)
Modify
Change content and course objectives. Effective Fall 2000.

**MOTION:**
It was M/S/U passed to approve AN-SC 218, AN-SC 233, AN-SC 236, AN-SC 330, AN-SC 331, AN-SC 355 and AN-SC 390.

**EHS 390**
NURSERY INDUSTRY SKILLS (1 unit)
Modify
Change prefix from OH; change repeat procedures from 5 to 6 maximum completions. Effective Fall 2000.

**MOTION:**
It was M/S/U passed to approve EHS 390.

**ELTEC 208**
THE WORLD OF ELECTRICITY AND ELECTRONICS (3 units)
Modify
Recommended for success: MATH 20
Change catalog description, content, course objectives and teaching methods. Effective Fall 2000.

**MOTION:**
It was M/S pass (12 yes, 1 no) to approve ELTEC 208 and INTEC 208.

**FASMR 364**
FASHION AND INTERIOR DESIGN TOUR (2 units)
Modify
Change title from “Fashion Study Tour” and change catalog description. Effective Fall 2000.

**MOTION:**
It was M/S/U passed to approve FASMR 364.
FASM 200  TEXTILES FOR FASHION AND INTERIORS (3 units)
Modify  Also offered as INTDS 260
Change title from “Textiles;” change catalog description, content, course objectives. Effective Fall 2000.

INTDS 260 TEXTILES FOR FASHION AND INTERIORS (3 units)
New course  Also offered as FASM 200
Grad Req/No  An introduction to natural and manufactured textiles focusing on both the apparel and furnishings markets including the influence of textiles on product development. Field trips are required. Lecture: 3 hours. (CSU) Effective Fall 2000.

MOTION: It was M/S/U passed to approve FASM 200 and INTDS 260.

INFORMATION:

Proposed new degree programs:

MOTION: It was M/S/U passed to approve the new Chicano/Latino Studies, A.A. Degree.
MOTION: It was M/S/U passed to approve the new Culinary Arts, A.S. degree
MOTION: It was M/S/U passed to approve the new Retail Management Certificate.

Athletic Training, A.A. degree will be brought to the next meeting.

OLD BUSINESS:

Congratulations from the Chair on bringing the considerable number of out of compliance courses down to a very small count.

The Literature & Language Arts division will make recommendations on reading competency for graduation, and the Committee will vote on this issue at the last meeting in November 2000.

NEW BUSINESS:

Research the process for collaboration with Columbia College.

Draft from Dave Wilson (Columbia) of a collaborative agreement for reciprocal use of college curriculum between Modesto Junior College and Columbia College.

Committee reviewed the draft. The following were points of concern the Committee felt should be clarified:
1. How long the host college has to add a course to its curriculum (one year time limit?)
2. The section on student registration is unclear.

MEMBERS ABSENT: S. Agostini, R. Merza (ASMJC).

OTHERS PRESENT: T. Lyle, B. Boswell and M. Langford (Curriculum Information Coordinator).

MINUTES: It was M/S/U passed to approve the minutes of March 28, 2000.

INFORMATION:

INDIS 61 Effective date has been changed from Fall 2000 to 5/12/00 to offer course during summer session. Change confirmed by Co-Chairs.

NOTIFICATION COURSE AGENDA:

CMPSC 207 INTRODUCTION TO SCIENTIFIC COMPUTING (3 units)
FCS 298A,B,C FAMILY AND CONSUMER SCIENCES SPECIAL TOPICS (1, 2, 3 units)
Inactivate Effective Fall 2000.

CONSENT COURSE AGENDA:

AN-SC 308 RABBIT PRODUCTION (2 units)
Review Periodic review with very minor changes. Effective Fall 2000.

AUTEC 363 DRIVE LINES AND REAR AXLE (2 units)
Review Periodic review with very minor changes. Effective Fall 2000.

AUTEC 364 AUTOMATIC TRANSMISSIONS (2 units)
Review Periodic review with no changes. Effective Fall 2000.

AUTEC 368 AUTOMOTIVE ELECTRICITY 1 (2 units)
Review Periodic review with very minor changes. Effective Fall 2000.

AUTEC 369 AUTOMOTIVE ELECTRICITY 2 (2 units)
Review Periodic review with very minor changes. Effective Fall 2000.

FASMR 204 ORIGINS OF FASHION (3 units)
Review Periodic review with no changes. Effective Fall 2000.
FASMR 256  PRODUCT KNOWLEDGE (3 units)  
Review  
Periodic review with very minor changes. Effective Fall 2000.

FASMR 368  FASHION FIELD WORK 1 (1 unit)  
Review  
Periodic review with very minor changes. Effective Fall 2000.

FASMR 369  FASHION FIELD WORK 2 (1 unit)  
Review  
Periodic review with very minor changes. Effective Fall 2000.

FASMR 374  PERSONAL SHOPPERS/WARDROBE CONSULTANTS (4 units)  
Review  
Periodic review with no changes. Effective Fall 2000.

NR 200  SOILS (3 units)  
Review  
Periodic review with very minor changes. Effective Fall 2000.

PL-SC 241  VITICULTURE (3 units)  
Review  
Recommended for success: NR 200 and PL-SC 200  
Periodic review with only minor changes. Effective Fall 2000.

PL-SC 255  PLANT PEST CONTROL (3 units)  
Review  
Periodic review with only minor changes. Effective Fall 2000.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

AG-GE 306  SUBURBAN AGRICULTURE AND LIVING (2 units)  
Modify  
Change content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve AG-GE 306.

AG-GE 145/SPCOM 145  PARLIAMENTARY PROCEDURE (1 unit)  
Modify  
Change from 3 hours lecture to 2 hours lecture plus 4 hours arranged. Effective Fall 2000.

MOTION: It was M/S/U passed to approve AG-GE 145/SPCOM 145.

AN-SC 243  HORSE FITTING AND SHOWING (1 unit)  
Modify  
Remove “Other: primarily lecture demonstration” and change course objectives. Effective Fall 2000.

AN-SC 375  ANIMAL HEALTH (LIVESTOCK) (1 unit)  
Modify  
Change content. Effective Fall 2000.

AN-SC 377  ANIMAL HEALTH (SMALL ANIMALS) (1 unit)  
Modify  
Change content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve AN-SC 243, AN-SC 375 and AN-SC 377.

ART 189A,B  PHOTO LABORATORY TECHNOLOGY 1 (1, 2 units)  
Modify  
Recommended for success: ART 170
MOTION:

It was M/S/U passed to approve ART 189A and B.

AUTEC 307
New course
INTRODUCTION TO AUTOMOTIVE INDUSTRY (3 units)
Introduction to educational and automotive employment opportunities.
Grad Req/No
Includes an understanding of curriculum requirements that pertain to
educational goals as they relate to automotive majors. Assists students
in setting goals and developing skills necessary for life-long success in
obtaining, maintaining, and advancing in automotive careers. Current
events that impact automotive industries and society will be discussed.
History and employment opportunities in the automotive industry.
Techniques and applications of sound shop/agency practices, hazardous
waste management. Field trips may be required. Three maximum
completions. Lecture: 2 hours plus 2 hours arranged. (GR). Effective
Fall 2000.

MOTION:

It was M/S/U passed to approve AUTEC 307.

AUTEC 362
Modify
CLUTCH AND STANDARD TRANSMISSIONS (2 units)
Change content and course objectives. Effective Fall 2000.

AUTEC 371
Modify
AIR CONDITIONING (2 units)
Change content and course objectives. Effective Fall 2000

AUTEC 375
Modify
SUSPENSION AND TOTAL ALIGNMENT (2 units)
Prerequisite: AUTEC 311 or industry experience
Add prerequisite. Effective Fall 2000.

AUTEC 376
Modify
IGNITION SYSTEMS (2 units)
Prerequisite: AUTEC 311 or industry experience
Add prerequisite. Effective Fall 2000.

AUTEC 377
Modify
FUEL SYSTEMS (2 units)
Prerequisite: AUTEC 311 or industry experience
Add prerequisite. Effective Fall 2000.

MOTION:

It was M/S/U passed to approve AUTEC 352, AUTEC 371, AUTEC
375, AUTEC 376 and AUTEC 377.

MOTION:

It was M/S/U passed to approve the prerequisites for AUTEC 375,
AUTEC 376 and AUTEC 377.

CLDDV 270
New course
ADVANCED ADMINISTRATION OF CHILDREN’S PROGRAMS
(3 units)
Grad Req/No
Prerequisite: CLDDV 244, 245, 250
GE Trans/No
An advanced course for directors and site supervisors in child care

Change Photography to Photo in the title; remove corequisite; change
course objectives, content and teaching methods. Effective Fall 2000.
IGETC/No programs. Staff development and leadership techniques. Fiscal, advocacy and current issues will be explored. Lecture: 3 hours. (CSU, Eve.). Effective Fall 2000.

**MOTION:**

It was M/S/U passed to approve CLDDV 270.

**MOTION:**

It was M/S/U passed to approve the prerequisites for CLDDV 270.

**CMPGR 287**

INTRODUCTION TO MULTIMEDIA (3 units)

Modify Change content and course objectives. Effective Fall 2000.

**CMPGR 288**

INTERMEDIATE MULTIMEDIA (3 units)

Prerequisite: CMPGR 287

Modify Change catalog description, content and course objectives. Effective Fall 2000.

**MOTION:**

It was M/S/U passed to approve CMPGR 387 AND CMPGR 288.

**MOTION:**

It was M/S/U passed to approve the prerequisite for CMPGR 288.

**EMS 350**

FIRST RESPONDER (2 units)

New course An entry-level course designed for firefighters and other emergency workers who will respond to medical emergencies ahead of ambulance transportation. Focuses on stabilization of ill or injured patients prior to arrival of more advanced life support. This course meets the basic requirements for most volunteer fire agencies as well as some paid fire departments. Unlimited completions. Lecture: 1 ½ hours. Laboratory: 1 ½ hours. Effective Summer 2000.

**MOTION:**

It was M/S/U passed to approve EMS 350.

**FAML 160/ANTHR 160**

FAMILIES IN SOUTHEAST ASIAN CULTURES (2 units)

Modify Change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Fall 2000.

**MOTION:**

It was M/S/U passed to approve FAML 160/ANTHR 160.

**FAML 161/ANTHR 161**

FAMILIES IN LATIN AMERICAN CULTURES (2 units)

Modify Change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Fall 2000.

**MOTION:**

It was M/S/U passed to approve FAML 161/ANTHR 161.

**FAML 335**

CURRENT ISSUES: FAMILY CHILD CARE (½ unit)

New course Study of current issues in focusing on topics which impact family child care providers. Four maximum completions. Lecture: 1 hour. (8 wks.) Effective Fall 2000.
MOTION: It was M/S/U passed to approve FAMLF 335.

FASMR 202
FASHION ANALYSIS (3 units)
Modify
Change units from 2 to 3; change lecture hours from 2 to 3. Effective Fall 2000.

MOTION: It was M/S/U passed to approve FASMR 202.

FASMR 363
FASHION PROMOTION AND COORDINATION (3 units)
Modify
Remove prerequisite; change content, course objectives and teaching methods. Effective Fall 2000.

MOTION: It was M/S/U passed to approve FASMR 363.

FD-P 378
FOOD LABORATORY INSTRUMENTS (1 unit)
Modify
Remove “Other: 3 hours per week for 10 weeks” and change course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve FD-P 378.

INDIS 61
HOLLYWOOD TODAY (2 units)
New course
A non-technical, non-transfer course for the consumer of contemporary popular films, emphasizing the development of sensitivity in audience response. Lecture, viewing, discussion. Lecture: 3 hours. Four maximum completions. Fee to cover admission. Effective 5/12/00.

MOTION: It was M/S/U passed to approve INDIS 61 after removing the specific cinema name and changing the wording of the catalog description.

INTEC 390,A,B
ADVANCED MANUFACTURING SKILLS TRAINING (½, 1, 2 units)
New courses
Advanced skills utilized in industry and needed by students working in the mechanical and automation areas of plant maintenance. Field trips may be required. Maximum of 10 units of INTEC 390 and INTEC 391 credit.
Lecture: 8, 16, 32 hours. (1 wk., 2 wks, 4 wks, GR) Effective Fall 2000.

MOTION: It was M/S/U passed to approve INTEC 390, A, B.

INTEC 391
ADVANCED MANUFACTURING SKILLS TRAINING (1 ½ units)
New course
Advanced skills utilized in industry and needed by students working in the mechanical and automation areas of plant maintenance. Field trips may be required. Maximum of 10 units of INTEC 390 and INTEC 391 credit.
Lecture: 24 hours. (2 wks., GR) Effective Fall 2000.

MOTION: It was M/S/U passed to approve INTEC 391.

NURSE 251
NURSING PROCESS 1 (8 units)
Modify
Prerequisite: complete with a "C" or better: ANAT 125, PHYSO 101, MICRO 101, PSYCH 101, SOCIO 101 or 125 or 150 or 154 or 156 or ANTHR 102, SPCOM 100 or ENGL 101 and acceptance into the ADN Program.
Corequisite: NURSE 251P and NURSK 800
Recommended for success: FDNTR 219 with a "C" or better
Change prerequisite, catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Fall 2000.
MOTION: It was M/S/U passed to approve NURSE 251.

MOTION: It was M/S/U passed to approve the prerequisites and corequisites for NURSE 251.

OLDAD 854
CHORAL SINGING (0 units)
Modify
Change teaching methods. Effective Fall 2000.

MOTION: It was M/S/U passed to approve OLDAD 854.

PL-SC 200
INTRODUCTION TO PLANT SCIENCE (3 units)
Modify
Change course objectives and content. Effective Fall 2000.

MOTION: It was M/S/U passed to approve PL-SC 200.

PL-SC 260
PLANT DISEASE CONTROL (3 units)
Modify
Change catalog description, content and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve PL-SC 260.

PL-SC 380
WEED CONTROL (2 units)
Modify
Recommended for success: PL-SC 200
Change course objectives, teaching methods and methods of evaluation. Effective Fall 2000.

MOTION: It was M/S/U passed to approve PL-SC 200, PL-SC 260 and PL-SC 380.

PL-SC 383
PESTICIDE APPLICATION (1 ½ units)
Modify
Change catalog description and course objectives. Effective Fall 2000.

MOTION: It was M/S/U passed to approve PL-SC 383.

WKFSK 810
SKILLS FOR SUCCEEDING AT A NEW JOB (0 units)
New course
Intended for those just starting to work who are looking for skills to achieve success as a new employee. Explores in depth job retention skills including job transition concepts, workplace expectations, customer service, attitude feedback and balancing work and personal life. Field trips may be required. Four maximum completions. Lecture: 2 hours. (15 wks.) Effective Summer 2000.

MOTION: It was M/S/U passed to approve WKFSK 810.

V. OLD BUSINESS:

Reading Competency:
1) Documentation of research on Reading Competency.
2) ENGL 50 course outline

Athletic Training Program tabled at last meeting was brought back for discussion.

MOTION: It was M/S/U passed to approve the Athletic Training Program
VI. NEW BUSINESS:

Top Codes: Page of new Education TOP Codes will be added to the curriculum manuals.
MODESTO JUNIOR COLLEGE
CURRICULUM COMMITTEE MINUTES
September 12, 2000

2:20 PM - Conference Room A, Morris Admin. Building


MEMBERS ABSENT: M. Boyd, T. Dyer, O. Johnson, D. Waring

OTHERS PRESENT: Y. Juergenson (for M. Boyd), T. Conway (for T. Dyer), M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of April 25, 2000

I. EMERGENCY APPROVAL:

DAIND 301	GOOD MANUFACTURING PRACTICES AND SANITATION
New course	(1 unit)

MOTION: It was M/S/U passed to approve DAIND 301.

II. NOTIFICATION COURSE AGENDA:

In their June 2000 meeting, the Board of Trustees approved the inactivation of the following courses. C.A.R.s (attached) were submitted for some of these courses:

CMPSC 301	COMPUTER-ASSISTED WRITING (1/2 unit)
Inactivate	Effective Summer 2000.

CMPGR 285A, B	SPECIAL PROJECTS (1, 2 units)
CMPSC 285A, B	SPECIAL PROJECTS (1, 2 units)
ENGL 174	INTRODUCTION TO MODERN ASIAN LITERATURE (3 units)
PE-I 104	BASKETBALL (1/2 unit)
POLSC 170	STUDY TOUR OF WASHINGTON, D.C. (2 units)
RSTH 301	INTRODUCTION TO RESPIRATORY THERAPY (5 units)
RSTH 302	PRINCIPLES OF RESPIRATORY THERAPY 1 (10 ½ units)
RSTH 303	PRINCIPLES OF RESPIRATORY THERAPY 2 (14 units)
RSTH 304	INTENSIVE CLINICAL PRACTICUM FOR THE RESPIRATORY THERAPY TECHNICIAN (3 ½ units)
RLES 382	LEGAL ASPECTS OF REAL ESTATE 1 (3 units)
RLES 384	REAL ESTATE FINANCE (3 units)
RLES 392	BASIC ESCROW PROCEDURES (3 units)
Inactivate	Effective Fall 2000.
ENGTC 270	CONSTRUCTION PLANS, SPECIFICATIONS AND BID DOCUMENTS (3 units)
IV. CONSENT COURSE AGENDA:

HUMSR 100  INTRODUCTION TO INTERGENERATIONAL CARE PROVIDER
Review  PROFESSIONS (1 unit)
Periodic review with very minor changes. Effective Fall 2000

CMPGR 235  IMAGE MANIPULATION SOFTWARE (3 units)
Review  Recommended for success: a previous course in computer graphics.
Periodic review with only minor changes. Correction of repeat

MDAST 321  MEDICAL TERMINOLOGY (3 units)

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

V. DISCUSSION COURSE AGENDA:

BUSAD 246  STORE MANAGEMENT (3 units)
Reactivate  An examination of the resources, abilities and knowledge necessary to
Grad Req/No establish and operate a retail business successfully. Subjects studied
GE Trans/No include site selection, merchandising policies and management, buying
IGETC/No policies and activities, pricing, retail promotion, customer service and
credit, personal selling and marketing research for retailers. Lecture: 3

MOTION: It was M/S/U passed to approve BUSAD 246.

CLDDV 271  HEADSUP! READING 1  (1 unit)
New course  Prerequisites: CLDDV 245 or CLDDV 350
Grad Req/No  Research-based principles and practices for providing children birth
GE Trans/No through age five a strong foundation in early reading and writing within a
IGETC/No developmentally appropriate approach. Part one of a three part series.
Lecture: 2 hours. (8 wks) Effective Fall 2000.

CLDDV 272  HEADSUP! READING 2  (1 unit)
New course  Prerequisite: CLDDV 245 OR CLDDV 350
Grad Req/No  Research-based principles and practices for providing children birth
GE Trans/No through age five a strong foundation in early reading and writing within a
developmentally appropriate approach. Part two of a three part series.
Lecture: 2 hours (8 wks) Effective Fall 2000.

MOTION: It was M/S/U passed to approve CLDDV 271 and 272 with an
effective semester of Fall 2000.

MOTION: It was M/S/U passed to approve the prerequisites to CLDDV 271 and 272.

CLDDV 273  HEADSUP! READING 3  (1 unit)
New course  Prerequisite: CLDDV 245 OR CLDDV 350
Grad Req/No  Research-based principles and practices for providing children birth
GE Trans/No through age five a strong foundation in early reading and writing within a developmentally appropriate approach. Part three of a three part series. Lecture: 2 hours (8 wks) Effective Fall 2001.

MOTION: It was M/S/U passed to approve CLDDV 273 with an effective semester of Fall 2000.

MOTION: It was M/S/U passed to approve the prerequisites to CLDDV 273.

CMPET 302
New course
Grad Req/No
GE Trans/No
IGETC/No
INTRODUCTION TO INDUSTRIAL NETWORKING WITH DEVICENET
(1 unit)
Instruction on DeviceNet which is an open architecture system of smart sensors, controllers, and I/O all linked together on a common network and controlled by a PC that may or may not be networked to other PC’s. Exploration of device level hardware and software. Lecture: 4 hours. (4 wks). Effective Fall 2000.

CMPSC 264
WINDOWS 2000 SERVER (3 units)
Modify
Prerequisite: CMPSC 263
Change title (from NT to 2000); change catalog description, content, course objectives and repeat procedures. Effective Spring 2001.

MOTION: It was M/S/U passed to approve CMPET 302 and CMPSC 264 after removing the checks from non-credit on the outline.

MOTION: It was M/S/U passed to approve the prerequisite to CMPSC 264.

DAIND 302
FLUID STREAM (1 unit)
New course
Introduction to the basic elements of routing and uses of fluid milk throughout the dairy plant. Demonstration of how fluids are utilized.
GE Trans/No Process flow from incoming raw milk throughout the plant to pasteurized finished products. Field trips required. Two maximum completions. Lecture: 3 hours (6 wks., GR) Effective Fall 2000.
IGETC/No

DAIND 303
INDUSTRIAL SAFETY (1 unit)
New course
Introduction to the elements of industrial safety as it relates to a dairy processing facility. Topics to be covered: illness and injury prevention, confined space entry, lock-out, tag-out programs, hazard communication programs, and industrial lift programs. Field trips required. Two maximum completions. Lecture: 3 hours (6 wks., GR) Effective Fall 2000.

DAIND 304
SENSORY EVALUATION (1 unit)
New course
Develop skills for sight, taste, smell and touch in the evaluation of various dairy products. Course content follows the California Agriculture Teaching Association Curricular Code used for Career Development Events—dairy product evaluation. Field trips required. Two maximum completions. Lecture: 3 hours. (6 wks., GR) Effective Fall 2000.

MOTION: It was M/S/U passed to approve DAIND 302, 303 and 304.

DAIND 305
HAZARDOUS ANALYSIS CRITICAL CONTROL POINT AND FOOD SAFETY (1 unit)
New course
Introduction to hazardous analysis critical control point programs including the importance of HACCP and the identification of critical control points. The class will demonstrate how to design and implement an HACCP program. Field trips required. Two maximum completions. Lecture: 3 hours. (6 wks., GR) Effective Fall 2000.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>DAIN 306</td>
<td>DAIRY INDUSTRY EMPLOYABILITY SKILLS (1 unit)</td>
<td>New course: Resume preparation, interviewing skills, and job search techniques that are unique to the dairy processing industry. Field trips required. Two maximum completions. Lecture: 3 hours. (6 wks., GR) Effective Fall 2000.</td>
</tr>
<tr>
<td>DAIN 308</td>
<td>LABORATORY SKILLS (1 unit)</td>
<td>New course: Demonstration and analysis of common laboratory tests. Identification of various equipment used in the dairy lab, proper safety, and chemical disposal will be stressed. Designed for the plant technician, not a laboratory technician. Field trips required. Two maximum completions. Lecture: 3 hours. (6 wks., GR) Effective Fall 2000.</td>
</tr>
<tr>
<td>DAIN 309</td>
<td>DAIRY PRODUCTS AND MARKETING (1 unit)</td>
<td>New course: Introduction to the standards of identifying milk, dairy foods, and elementary dairy products. Marketing and handling will be covered. GE Trans/No: Field trips required. Two maximum completions. Lecture: 3 hours. (6 wks., GR) Effective Fall 2000.</td>
</tr>
<tr>
<td></td>
<td>MOTION:</td>
<td>It was M/S/U passed to approve DAIN 305, 306, 307, 308, 309, 310, 311 and 312 after changing the title of DAIN 306.</td>
</tr>
<tr>
<td>ENGTC 214</td>
<td>3D CAD APPLICATIONS FOR ARCHITECTS AND ENGINEERS (1 unit)</td>
<td>New course: Recommended for success: previous CAD experience; preferably AutoCAD. Introduction to the use of the computer for 3D imaging. Topics include: creating wireframe and surface models from 2D data, creating 3D images and walk-through animations, and efficient techniques for use of software and hardware. Field trips may be required. Three maximum completions. Lecture: 1 ½ hours. Laboratory: 1 ½ hours. Materials fee required. (9 wks, CR/NC, CSU). Effective Spring 2001.</td>
</tr>
<tr>
<td>Motion</td>
<td>Description</td>
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<tr>
<td>It was M/S/U passed to approve ENGTC 214.</td>
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<tr>
<td>It was M/S/U passed to approve HIST 128 and 129.</td>
<td></td>
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<tr>
<td>It was M/S/U passed to approve INTDS 240.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>It was M/S/U passed to approve INTEC 312, 313 and 314.</td>
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</tbody>
</table>

### HIST 128
- **HISTORY OF THE AMERICAN FAR WESTERN FRONTIER (3 units)**

### HIST 129
- **HISTORY OF CALIFORNIA (3 units)**
- Change catalog description, content, course objectives and teaching methods. Effective Fall 2000.

### INTDS 240
- **RESIDENTIAL PLANNING (2 units)**
- Recommended for success: ARCH 131 or ARCH 331 and ARCH 112
- Remove co-listing as ARCH 140 was inactivated; change teaching methods; minor change to objectives; Effective Spring 2001.

### INTEC 312
- **BEARINGS (½ unit)**
- New course
- A descriptive introduction to the common industrial bearing. Content includes basic terminology, operation and maintenance of journal bearings, ball and roller bearings, bearing seals, bearing lubrication, and bearing maintenance. Lecture: 4 hours (2 wks). Effective Fall 2000.

### INTEC 313
- **LUBRICATION (½ unit)**
- New course
- A descriptive introduction to the characteristics and functions of lubricants. Content includes basic terminology, function and application of lubricants. Use of oils and greases in lubrication systems. Lecture: 4 hours. (2 wks). Effective Fall 2000.

### INTEC 314
- **POWER TRANSMISSION DEVICES (1 unit)**
- New course
- A descriptive introduction to the basic elements commonly used in power transmission systems. Content includes basic terminology, operation and maintenance of both individual power transmission components and simple power transmission systems. Lecture: 4 hours. (4 wks.). Effective Fall 2000.

### INTEC 315
- **POWER TRANSMISSION DEVICES AND SYSTEMS (1 ½ units)**
- New course
- Introduction to the elements of power transmission systems. Content includes the operation of basic power transmission components and the development of power transmission systems. Hands-on experience with the installation, operation, maintenance and trouble shooting of power transmission systems. Lecture: 4 hours. Laboratory: 4 hours. (5 wks) Effective Fall 2000.

### INTEC 316
- **INDUSTRIAL HYDRAULICS (1 unit)**
- New course
- Descriptive introduction to industrial hydraulics components and systems. Content includes description and function of various hydraulic components and the basic aspects of hydraulic systems. Lecture: 2 hours. Laboratory: 2 hours. (4 wks) Effective Fall 2000.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Number of Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEC 317</td>
<td>INDUSTRIAL HYDRAULIC COMPONENTS AND SYSTEMS</td>
<td>1½ units</td>
<td>New course Introduction to industrial hydraulics components and systems. Content includes basic hydraulic principles, hydraulic pumps, control valves and cylinders. Hands-on experience with the installation, operation, maintenance and troubleshooting of hydraulic systems. Lecture: 4 hours. Laboratory: 4 hours. (5 wks) Effective Fall 2000.</td>
</tr>
<tr>
<td>INTEC 318</td>
<td>INDUSTRIAL PNEUMATICS</td>
<td>1 unit</td>
<td>New course Descriptive introduction to industrial pneumatic components and systems. Content includes description of various pneumatic components and the basic aspects of pneumatic systems. Lecture: 2 hours.</td>
</tr>
<tr>
<td>INTEC 319</td>
<td>INDUSTRIAL PNEUMATIC COMPONENTS AND SYSTEMS</td>
<td>1 ½ units</td>
<td>New course Introduction to industrial pneumatics components and systems. Content includes compressible fluid principles, metallic and organic pneumatic components and pneumatic control devices. Hands-on experience with the installation, operation, maintenance and troubleshooting of pneumatic systems. Lecture: 4 hours. Laboratory: 4 hours. (5 wks.) Effective Fall 2000.</td>
</tr>
<tr>
<td>MDAST 320</td>
<td>INTRODUCTION TO MEDICAL ASSISTING</td>
<td>3 units</td>
<td>New course INTRODUCTION TO MEDICAL ASSISTING (3 units)</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Corequisite Details</td>
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<tr>
<td>MDAST 320</td>
<td>MEDICAL ASSISTING ADMINISTRATIVE PROCEDURES (3 ½ units)</td>
<td>Concurrent enrollment: MDAST 320, 321, 322, and 323; Remove NURSK 800 from corequisites. Effective Spring 2001</td>
<td></td>
</tr>
<tr>
<td>MDAST 322</td>
<td>MEDICAL ASSISTING ADMINISTRATIVE PROCEDURES (3 ½ units)</td>
<td>Concurrent enrollment: MDAST 320, 321, and 323; Remove NURSK 800 from corequisites. Effective Spring 2001</td>
<td></td>
</tr>
<tr>
<td>MDAST 323</td>
<td>MEDICAL ASSISTING CLINICAL PROCEDURES (3 units)</td>
<td>Concurrent enrollment: MDAST 320, 321, and 322; Remove NURSK 800 from corequisites. Effective Spring 2001</td>
<td></td>
</tr>
<tr>
<td>MDAST 324</td>
<td>INTRODUCTION TO DISEASES AND PHARMACOLOGY (4 units)</td>
<td>Concurrent enrollment: MDAST 320, 321, and 322; Remove NURSK 800 from corequisites. Effective Spring 2001</td>
<td></td>
</tr>
<tr>
<td>MDAST 325</td>
<td>LABORATORY PROCEDURES (2 units)</td>
<td>Concurrent enrollment: MDAST 320, 321, and 322; Remove NURSK 800 from corequisites. Effective Spring 2001</td>
<td></td>
</tr>
<tr>
<td>MDAST 326</td>
<td>EXTERNSHIP (7 units)</td>
<td>Concurrent enrollment: MDAST 320, 321, and 322; Remove NURSK 800 from corequisites. Effective Spring 2001</td>
<td></td>
</tr>
</tbody>
</table>

**MOTION:** It was M/S/U passed to approve MDAST 320, 322, 323, 324, 325 and 326.

**MOTION:** It was M/S/U passed to approve the corequisites for the above MDAST courses.

**SPCOM 120/THETR 120**

- ORAL READING AND INTERPRETATION (3 units)

**MOTION:** It was M/S/U passed to approve SPCOM 120 and THETR 120.

**VI. OLD BUSINESS:**

Extensions given for out of compliance courses:
1) HE 100 - Standard First Aid – being updated by American Red Cross
2) All Correctional Science courses – extension to end of September 2000

The committee agreed to move these issues to the September 26, 2000 meeting.

**VII. NEW BUSINESS:**

1. Staff access to curriculum information on website (B. Sanders).
2. Streamline curriculum manual and remove unnecessary sections (i.e., TOP codes, SAM codes)

A sub-committee was formed (S. Adams, M. Strangio and T. Lyle) to streamline the
curriculum manual.

3. Technology Mediated Instruction (T. Lyle)

4. Online course procedures.

   A sub-committee was formed (T. Guy and C. Hudelson-Putnam) to work on procedures to be followed when courses are submitted to the committee for online presentation. The information will be presented at the October 10, 2000 meeting.

5. Curriculum conference report (T. Lyle)

6. New Business set for the October 24, 2000 meeting: a committee of T. Guy, L. Mayhew and B. Sanders will develop models of possible transfer degrees.

VIII. INFORMATION ATTACHMENT:

   Executive Summary on Associate Degree Definitions and Graduation Requirements in the California Community College System: Perceptions of California Community College Leaders.

MEMBERS ABSENT: S. Agostini and D. Waring

OTHERS PRESENT: L. Bryhni, E. Mo, L. Paul, H. Piscopo and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of September 12, 2000

NOTIFICATION COURSE AGENDA:

LENF 312 LAW ENFORCEMENT RESERVE LEVEL 2 – 3 UNITS
LENF 313 LAW ENFORCEMENT RESERVE LEVEL 1 - 3 UNITS
LENF 390 RESERVE MODULE D – BRIDGE CLASS - 8 UNITS
Drop Effective Fall 2000

BUSAD 240 PRINCIPLES OF MANAGEMENT – 3 UNITS
BUSAD 331 BEGINNING COMPUTER ACCOUNTING SOFTWARE – 1 UNIT
BUSAD 332 INTERMEDIATE COMPUTER ACCOUNTING SOFTWARE – 1 UNIT
BUSAD 333 COMPUTER ACCOUNTING SOFTWARE – 2 UNITS
CMPGR 262 EXPLORING THE WORLD WIDE WEB – 1 UNIT
CMPSC 201 GENERAL COMPUTER LITERACY – 3 UNITS
CMPSC 275 DATABASE MANAGEMENT SYSTEMS/MICROCOMPUTERS – 3 UNITS

ECON 101 ECONOMIC PRINCIPLES: MACROECONOMICS – 3 UNITS
ECON 102 ECONOMIC PRINCIPLES: MICROECONOMICS – 3 UNITS
GEOG 101 PHYSICAL GEOGRAPHY – 3 UNITS
GEOG 105 ECONOMIC GEOGRAPHY – 3 UNITS
POLSC 101 AMERICAN POLITICS – 3 UNITS
PSYCH 101 GENERAL PSYCHOLOGY – 3 UNITS
PSYCH 104 SOCIAL PSYCHOLOGY – 3 UNITS
PSYCH 110 HUMAN SEXUAL BEHAVIOR – 3 UNITS
SU-TR 351 ELEMENTS OF SUPERVISION – 3 UNITS

Distance Education To offer as online courses with no change to outline. Effective Spring 2001.
CONSENT COURSE AGENDA:

AUTEC/AG-M 241—COMPACT DIESEL ENGINES – 2 UNITS
Recommended for success: AUTEC/AG-M 389 or AUTEC 390 or equivalent.

MUSIC 127 – ELEMENTARY STRINGS – 1 UNIT

MUSIC 162 – COMMUNITY ORCHESTRA – 1 UNIT

PL-SC 50 – PREPARATORY PLANT SCIENCE – 3 UNITS

MOTION: It was M/S/U passed to approve the consent course agenda.

IV. DISCUSSION COURSE AGENDA:

AG-EC 325 – INTRODUCTION TO PRACTICAL AGRICULTURAL COMPUTING – 1 UNIT
Introductory computer use in the agricultural workplace, emphasizing agribusiness situations, brief overview of the use of computer applications software, including word processors, spreadsheets and databases. Includes information accessing, telecommunications, and other software appropriate to agribusiness. Two maximum completions. Lecture: 3 hours with one hour arranged. (6 wks. GR). Effective Fall 2000.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve AG-EC 325.

AG-EC 326 – PRACTICAL AGRICULTURE SPREADSHEET APPLICATIONS – 1 UNIT
Recommended for success: AG-EC 325 or the equivalent. Using computer spreadsheet applications for developing a series of financial statements and production records pertaining to various agricultural operations. Agricultural industry-standard forms will be developed using lending institutions’ models. Two maximum completions. Lecture: 3 hours with one hour arranged. (6 wks., GR). Effective Fall 2000.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve AG-EC 326.

AG-EC 327 – PRACTICAL AGRICULTURE TELECOMMUNICATIONS – 1 UNIT
Recommended for success: AG-EC 325 or the equivalent. Using telecommunications and the World Wide Web to gather agricultural information including market reports, weather, commodity pricing, etc. Purchasing agricultural inputs, accessing current agricultural technology, troubleshooting production and agribusiness problems, and marketing agricultural products will also be explored. Two maximum completions. Lecture: 3 hours with one hour arranged. (6 wks., GR). Effective Fall 2000.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve AG-EC 327.

AG-M 214—EQUIPMENT SERVICE AND SAFETY - 2 UNITS

MOTION: It was M/S/U passed to approve AG-M 214.
AUTEC 307 – INTRODUCTION TO AUTOMOTIVE INDUSTRY – 2 UNITS
*Modify:* Change units (from 3) to 2) and hours (from Lec: 3, Lab: 3 plus 2 Arr) to Lecture: 2 hours plus 1 hour arranged. Effective Spring 2001.

**MOTION:** It was M/S/U passed to approve AUTEC 307.

BUSAD 230 – PERSONAL FINANCE – 3 UNITS
*Modify/Distance:* Change content and course objectives; also, to offer as telecourse and Internet course. Effective Spring 2001.

**MOTION:** It was M/S/U passed to approve BUSAD 230.

CLDDV 365 – BRAIN DEVELOPMENT AND MOTOR SKILL ACTIVITIES FOR YOUNG CHILDREN - 1 UNIT

*New course:* Grad Req/No, GE Trans/No, IGETC/No

**MOTION:** It was M/S/U passed to approve CLDDV 365 after changing the number from 362.

CMPSC 204 – INTRODUCTION TO PROGRAMMING – 3 UNITS
Recommended for success: MATH 90 or qualification by MJC assessment process.
*Modify/Distance:* Change catalog description, content, course objectives and teaching methods; also to offer as an online course. Effective Spring 2001.

**MOTION:** It was M/S/U passed to approve CMPSC 204 AND CMPSC 213

**MOTION:** It was M/S/U passed to approve the prerequisite to CMPSC 213.

CMPSC 216 – JAVASCRIPT PROGRAMMING FOR THE INTERNET – 3 UNITS
Prerequisite: CMPGR 264 and CMPSC 204
Developing World Wide Web applications with HTML and Javascript. An introduction to creating interactive HTML documents through manipulation of the WWW DOM (Document Object Model). Designing Web-based applications, validating and processing user input, creating implementation skills will be assigned throughout the semester. Hands-on computer assignments required. Field trips may be required. Two maximum completions. Lecture: 3 hours. Laboratory: 2 hours. Materials fee required. (CSU). Effective Spring 2001.

*New course:* Grad Req/No, GE Trans/No, IGETC/No

**MOTION:** It was M/S/U passed to approve CMPSC 216 after removing the first sentence.

**MOTION:** It was M/S/U passed to approve the prerequisite to CMPSC 216.

CMPSC 277 – WINDOWS 2000 ACTIVE DIRECTORY - 3 UNITS
Prerequisite: CMPSC 263
*Modify/Distance:* Change title (from Windows NT Workstation); change repeat procedures, catalog description, content, and course objectives; also to offer as an online course. Effective Spring 2001.
CMPS 282 – WINDOWS 2000 NETWORKING - 2 UNITS
Prerequisite: CMPS 263
Modify/Distance: Change title (from TCP/IP for Windows NT); change repeat procedures, catalog description, content and course objectives; also to offer as an online course. Effective Spring 2001.

MOTION: It was M/S/U passed to approve CMPS 277 and CMPS 282
MOTION: It was M/S/U passed to approve the prerequisites to CMPS 277 and CMPS 282

EHS 56 – PREPARATORY PARK AND LANDSCAPE MAINTENANCE - 3 UNITS

MOTION: It was M/S/U passed to approve EHS 56.

EHS 291 – ENVIRONMENTAL HORTICULTURE SCIENCE TEACHING STRATEGIES – 2 UNITS
Exploration of science curriculum standards as they relate to teaching strategies applied in the classroom. Field trips required. Two maximum completions. Lecture: 2 hours. (CSU) Effective Spring 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

EHS 292 – ENVIRONMENTAL HORTICULTURE SCIENCE TEACHING STRATEGIES – FIELD EXPERIENCE – 1 UNIT
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve EHS 291 AND EHS 292.

INTEC 380 – ELEMENTARY CARPENTRY AND CONSTRUCTION – 6 UNITS
Designed to provide entry-level skills for students wanting to explore and enter the construction trades. Experiences in developing carpentry, construction, planning and employability skills used in the residential and commercial construction industry. Field trips may be required.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve INTEC 380.

LENF 316 – POLICE RESERVE MODULE LEVEL III – 3 UNITS
Prerequisite: successful completion of a POST. English skills test and physical agility. Completion of POST PC 832 Arrest Control and Firearms (MJC LENF 309/310). Fingerprint clearance required by PC 11311.5. No felony convictions. No firearms restrictions. A valid permit to operate a motor vehicle is required (the equivalent of a State of California Class “C” license or higher)
Satisfies the POST requirements for Police Reserve Officer Level III. Taught in the modular format so that the student can work as a Police Reserve Officer Level III and continue taking the Reserve Officer Levels II and I to complete the Module Reserve Academy. Level III covers a wide range of classes including: professionalism, criminal law, search and seizure, investigative report writing, vehicle operations, crimes in progress, traffic enforcement, baton training, first aid/CPR and cultural diversity. Field trips may be required. Materials fee for POST workbooks, uniform and leather equipment. Lecture: 10 hours. Lab: 10 hours (GR, 5 wks.) Effective Spring 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve LENF 316 after changing Basic POST to Module Reserve.
MOTION: It was M/S/U passed to approve the prerequisite to LENF 316.

LENF 317 – POLICE RESERVE MODULE LEVEL II – 4 UNITS
Prerequisite: successful completion of POST PC 832 Arrest-Control/ Firearms and Police Reserve Modular Level III (MJC LENF 309/310 and 316). Completion of POST English skills test and physical agility test. Fingerprint clearance required by PC 11311.5. No felony convictions. No firearm restrictions. A valid permit to operate a motor vehicle is required (the equivalent of a State of California class “C” license or higher).
A POST certified course which prepares the student to be a Level II Police Reserve Officer with any POST law enforcement agency in California. Police Reserve Level Officers II can perform general law enforcement duties while under the supervision of either a Police Reserve Level I Officer or a Regular Sworn Police Officer. Completion of Level II also allows the student to enroll in Police Reserve Level I, completion of which awards student with the Module Reserve Certificate and eligibility for employment as a Regular Sworn Police Officer. Some of the subject areas that are covered in Level II are community relations, victimology/crisis intervention, property crimes, crimes against persons, general criminal statutes, crimes against children, sex crimes, laws of arrest, search and seizure. Presentation of evidence, investigative report writing, use of force, arrest-control/baton, crimes in progress, unusual occurrences, persons with disabilities, firearms, physical training and cultural diversity. Field trips may be required. Materials fee for POST student workbooks and Museum of Tolerance. Lecture: 10 hours. Lab: 10 hours. (GR, 12 wks.) Effective Spring 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No
MOTION: It was M/S/U passed to approve LENF 317 after changing Basic POST to Module Reserve.
MOTION: It was M/S/U passed to approve the prerequisite to LENF 317.

LENF 318 – POLICE RESERVE MODULE LEVEL I – 9 UNITS
Prerequisite: successful completion of MJC LENF 309, 310, 316 and 317 or completion of POST certified PC 832 Arrest/Control and Firearms and POST certified Police Reserve Modular Format Levels III and II. Completion of a POST English skills test and physical agility test. No felony convictions. No firearm restrictions. A valid permit to operate a motor vehicle is required. Successful completion of the POST mid-term exam for entry into Police Reserve Modular Level 1. The terminal module to complete the requisite hours of instruction to receive the Module Reserve Certificate to be qualified for employment as a Regular Sworn Police Officer or a Police Reserve Officer Level I in the State of California. Topics covered in this course are a continuation of the POST Learning Domains from Levels III and II. The following domains will be covered: community relations, firearms, arrest and control/baton, victimology/crisis intervention, investigative report writing, handling disputes, unusual occurrences, physical training, crimes in progress, use of force, vehicle pullovers, cultural diversity, hazardous materials, domestic violence, defensive tactics, introduction to traffic, vehicle operations, scenario-role playing exercises, courtroom demeanor and gangs. Field trips may be required. Materials fee for POST student workbooks, EVOC training, uniform. Lecture: 10 hours. Lab: 10 hours (GR, 28 wks.) Effective Spring 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No
MOTION: It was M/S/U passed to approve LENF 318 after changing Basic POST to Module Reserve.
MOTION: It was M/S/U passed to approve the prerequisite to LENF 318.
MATH 198A – AN INTRODUCTION TO FRACTAL GEOMETRY - 1 UNIT
Concurrent enrollment: or previous completion of MATH 121 or eligibility for MATH 171 as determined by the MJC assessment process.
An introduction to linear and non-linear fractals and applications of fractal geometry. Topics include history of fractals, methods of generating fractals, fractal dimensions, levels of infinity, the Mandelbrot Set, Julia Sets, Newton’s Method Fractal, and chaos theory. Lecture: 1 hour.
Special Topic.

MOTION: It was M/S/U passed to approve MATH 198A.
MOTION: It was M/S/U passed to approve the corequisite to MATH 198A.

OFADM 203A,B,C – INTERMEDIATE KEYBOARDING - 1, 2, 3 UNITS
Recommended for success: one semester of keyboarding and 40 gross words per minute on a 3-minute test. Spring 2001.
Modify/Distance: Add materials fee and offer as an internet course.

MOTION: It was M/S/U passed to approve OFADM 203A,B,C.

OFADM 328A,B – MACHINE TRANSCRIPTION - 1, 2 UNITS
Recommended for success: OFADM 311 or OFADM 304 with a grade of C or better, and ability to keyboard 40 gross words per minute on a 3-minute test.
Modify/Distance: Add materials fee and offer as an online course. Spring 2001.

MOTION: It was M/S/U passed to approve OFADM 328 A, B.

PE-C 148 – YOGA FOR BETTER HEALTH - 1 UNIT
Fitness class using Yoga postures, breathing, and relaxation techniques to increase flexibility and strength, balance and coordination. Appropriate for all ages and learning abilities. Four maximum completions. (CSU). Effective Spring 2001.
Reactivate course: Grad Req/Yes, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve PE 148.

PE 194/THETR 194 – INTRODUCTION TO WORLD DANCE - 3 UNITS
A survey of dance and its development as an art form through social, political and cultural context. Investigation of cultural traditions and styles, values, aesthetics and mores will be explored. Field trips required. Lecture: 3 hours. (CSU) Effective Spring 2001.
New course: Grad Req/Yes, GE Trans/Yes, IGETC/Yes

MOTION: It was M/S/U passed to approve PE 194/THETR 194.

PHILO 123 – TWENTIETH CENTURY PHILOSOPHY – 3 UNITS
New course: Grad Req/Yes, GE Trans/Yes, IGETC/Yes

PHILO 123 was removed from the agenda by the division.
PL-SC 244 – WINE GRAPE VINEYARD DEVELOPMENT – 1 UNIT
Wine grape vineyard development including site evaluation through vineyard design, development planning and scheduling, installation, and management. Field trips may be required. Three maximum completions. Lecture: 3 hours (6 wks CSU). Effective Spring 2001. *New course*: Grad Req/No, GE Trans/No, IGETC/No

**MOTION:** It was M/S/U passed to approve PL-SC 244.

RA-TV 150 – INTRODUCTION TO MASS COMMUNICATIONS - 3 UNITS

**MOTION:** It was M/S/U passed to approve RA-TV 150.

SOCSC 105 – WOMEN’S STUDIES - 3 UNITS
Recommended for success: ENGL 101; INDIS 55 or INDIS 105
A multidisciplinary introduction to the origins, purpose, subject matter, and methods of feminist theory in the social sciences. This course explores political, economic, social, cultural and historical issues from a feminist perspective. The focus is on classic feminist texts: how they have changed gender roles in society, how feminist politics have evolved, and how they have shaped contemporary world views. Lecture: 3 hours. (CSU). Effective Spring 2001. *New course*: Grad Req/No, GE Trans/Yes, IGETC/Yes

**MOTION:** It was M/S/U passed to approve SOCSC 105 after changing the catalog description.

SPAN 52 – INTRODUCTION TO PRACTICAL SPANISH 2 - 3 UNITS
Prerequisite: SPAN 51 or equivalent introductory course
*Modify/Distance:* Change content and course objectives, and offer as a telecourse. Effective Spring 2001.

SPAN 102 – SPANISH 2 - 4 UNITS
Prerequisite: SPAN 101 or two years of high school Spanish
*Modify/Distance:* Change content and course objectives, and offer as a telecourse. Effective Spring 2001.

**MOTION:** It was M/S/U passed to approve SPAN 52 and SPAN 102

**MOTION:** It was M/S/U passed to approve the prerequisites to SPAN 52 and SPAN 102.

SCI 310A,B,C,D – WORK EXPERIENCE NATURAL HISTORY AND SCIENCE – SUPERVISED PRACTICE - 1, 2, 3, 4 UNITS
Prerequisite: enrollment in a minimum of 6 units, which may include Cooperative Vocational Work Experience and previous completion or concurrent enrollment in a total of 6 units of science courses.
Designed for science majors who wish to combine classroom experience with an expansion of skills or knowledge acquired at a site of employment on a paid or volunteer basis. Work must directly relate to the student’s area of study. Maximum of 4 units may be earned per semester. May be repeated to a maximum of 16 units Work Experience credit. (Cooperative General Work Experience is included in this maximum.) Also offered during May, June and July. Field trips may be required. Lecture: 1 hour. Other: 4, 8, 11, 16 hours. Effective Spring 2001. *New course*: Grad Req/No, GE Trans/No, IGETC/No

**MOTION:** It was M/S/U passed to approve SCI 310A, B, C, D after changing the advisory to prerequisite, adding a second prerequisite, and listing prerequisite skills.
SCI 800A,B,C,D – EXPLORATIONS IN NATURAL HISTORY AND SCIENCES – 0 UNITS
Exploring natural history through lecture series and educational trips. Topics and locations for field excursions will include biological, botanical, zoological, geological, anthropological or astronomical information appropriate to specific bioregions. Field trips required. Four maximum completions. Hours variable by activity: 4, 8, 16, 32. Materials and trip fees as appropriate. (1 wk.). Effective Spring 2001.
**New course:** Grad Req/No, GE Trans/No, IGETC/No

SCI 800A, B, C, D was removed from the agenda by the division.

THETR 195 – MOVEMENT FOR THE PERFORMING ARTIST (3 units)
Introduction to the fundamentals of movement as applied to body awareness, motor efficiency, and basic compositional components. Exploration of qualities and dynamics in performance through technique, improvisation and compositional studies. Field trips are required. Four maximum completions. Lecture/laboratory: 4 hours. (CSU). Effective Spring 2001.
**New course:** Grad Req/Yes, GE Trans/Yes, IGETC/No

**MOTION:** It was M/S/U passed to approve THETR 195.

**NEW BUSINESS:**
Curriculum Chair, S. Collins, reported on new state requirement for stand alone courses.
Course approval forms from the state will have to be filled out for every new course that is:
1. Not part of a major (listed as core options)
2. Not part of a certificate program
3. Accepted by CSU only as an elective rather than meeting specific general ed requirements.

**INFORMATION:**
As both Curriculum Committee Co-Chairs will not be here on October 10th, the Committee agreed to cancel the October 10th curriculum meeting. The next meeting will be on October 24, 2000.

MEMBERS ABSENT: S. Agostini and O. Johnson


MINUTES: It was M/S/U passed to approve the minutes of September 26, 2000

II. NOTIFICATION COURSE AGENDA:

IIS 10B – COMMUNICATION STUDIES – 1 UNIT
IIS 10C – COMMUNICATION STUDIES – 1 ½ UNITS
IIS 11A – MATH – ½ UNIT
IIS 11B – MATH – 1 UNIT
IIS 11C – MATH – 1 ½ UNITS
IIS 12 – COMPUTER ACCESS INTRODUCTION – ½ UNIT
IIS 14 – INFORMATION MANAGEMENT STRATEGIES – 2 UNITS
IIS 17 – COMPUTER ACCESS 2 – 2 UNITS


The effective date was changed from Fall 2000 to Spring 2001 because some courses were still being offered in the fall semester.

III. CONSENT COURSE AGENDA:

AG-GE 146/INDIS 146 – AGRICULTURE, ENVIRONMENT AND SOCIETY – 3 UNITS
Periodic review with very minor changes. Effective Spring 2001.

AN-SC 50 – PREPARATORY ANIMAL SCIENCE – 3 UNITS
AN-SC 201 – BEEF CATTLE SCIENCE – 3 UNITS
AN-SC 202 – SWINE SCIENCE – 3 UNITS
AN-SC 203 – SHEEP SCIENCE – 3 UNITS
AN-SC 211 – INTRODUCTION TO MEAT SCIENCE – 3 UNITS
AN-SC 214 – LIVESTOCK FEEDING AND NUTRITION – 3 UNITS
AN-SC 215 – ANIMAL HEALTH AND SANITATION – 3 UNITS
Periodic review with very minor changes. Effective Spring 2001.

FCS 841 – THE FAMILY – 0 UNITS
Periodic review with very minor changes. Effective Spring 2001.

MUSIC 171 – APPLIED ELECTRONIC MUSIC PERFORMANCE ENSEMBLE – 1 UNIT
Recommended for success: MUSIC 170 or previous synthesizer, tape recording and MIDI music studio experience.
Periodic review with very minor changes. Effective Spring 2001.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.
IV. DISCUSSION COURSE AGENDA:

**AG 115** – INTRODUCTION TO AGRICULTURAL EDUCATION AND CAREERS – ½ UNIT
Concurrent enrollment in GUIDE 110
*Modify:* change lecture (from 2 hours for 5 weeks) to 1 hour for 9 weeks; change catalog description, content and course objectives. Effective Spring 2001.

**AG-M 50** – PREPARATION FOR MECHANICAL TECHNOLOGY – 3 UNITS
*Modify:* change field trips from required to may be required; Effective Spring 2001.

**AG-M 200** – INTRODUCTION TO MECHANICAL TECHNOLOGY – 3 UNITS
Also **INTEC 200**
*Modify:* change field trips from required to may be required. Cross list with INTEC 200. Effective Spring 2001.

**AG-M 280** - FLUID POWER SYSTEMS - 3 UNITS
Recommended for success: AG-M 215 or AG-M 220 and AG 280.

**AN-SC 209** – EQUINE BREEDING AND REPRODUCTION – 2 UNITS
Recommended for success: AN-SC 207
A short-term, advanced level course designed for those interested in learning more about equine breeding and reproduction. Field trips required. Lecture: 3 hours plus 2 hours arranged. (CSU, 9 wks., GR). Effective Spring 2001.
*New course:* Grad Req/No, GE Trans/No, IGETC/No

**MOTION:** It was M/S/U passed to approve AG-115, AG-M 50, AG-M 200 and AG-M 280

**ART 191** – PHOTO LABORATORY TECHNOLOGY 2 – 1 UNIT
Recommended for success: ART 170
Maintenance and operation of a photographic lab facility; equipment, chemistry, scheduling and other related activities. Field trips may be required. Four maximum completions. Laboratory: 3 hours. (CSU) Effective Spring 2001.
*New course:* Grad Req/No, GE Trans/No, IGETC/No

**MOTION:** It was M/S/U passed to approve ART 191.

**DTAST 360** – INTRODUCTION TO DENTAL ASSISTING – 3 UNITS
Prerequisite: high school graduation or equivalent; proof of completion of CPR for the Professional Rescuer from the American Red Cross or the Health Care Provider CPR course from the American Heart Association, which must be valid through the end of the program.
An introduction to the profession of dentistry including the educational requirements, legal and ethical responsibilities of each member of the dental team. Discussion of current issues facing the dental profession. Overview of the career opportunities available to the registered dental assistant. Introduction to data gathering on dental patients, including oral diagnosis and treatment planning. Instruction in evaluating the medically compromised dental patient and preparing for medical emergencies. Field trips may be required. Lecture: 3 hours. Materials fee required (Fall, GR) Effective Fall 2001.
*New course:* Grad Req/No, GE Trans/No, IGETC/No

**MOTION:** It was M/S/U passed to approve DTAST 360 with a change in evaluation methods.
**MOTION:** It was M/S/U passed to approve the prerequisite and corequisite of DTAST 360.
DTAST 361 – PREVENTION OF DISEASE TRANSMISSION – 2 UNITS
Prerequisite: high school graduation or equivalent; proof of completion of CPR for the Professional Rescuer from the American Red Cross or the Health Care Provider CPR course from the American Heart Association, which must be valid through the end of the program.
This course covers the knowledge and skills required for dental health care professionals to control, prevent the spread of disease, properly manage hazardous chemical and maintain a safe dental office environment. Protocols established by the American Dental Association, Dental Board of California, California Dental Association, Center for Disease Control and Presentation, OSAP, and OSHA regulations with emphasis on Bloodborne Pathogen Standard and the Hazard Communication Standard. Field trips may be required. Lecture: 1 hour. Laboratory: 3 hours. Materials fee required (Fall, GR) Effective Fall 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 361 with a change in evaluation methods.
MOTION: It was M/S/U passed to approve the prerequisite and corequisite of DTAST 361.

DTAST 362 – DENTAL SCIENCE – 3 UNITS
Corequisite: DTAST 360, 361, 363, 364 and 365
An overview of human anatomy and physiology with an emphasis on the head and neck. The knowledge of the structures of the head and oral cavity including identification of oral landmarks and to recognize whether any abnormalities or lesions exist. The study of tooth morphology and the relationship to form and function of the dentition. Recognize conditions that are variations of normal but not considered pathological. Field trips may be required. Lecture: 3 hours. Materials fee required (Fall, GR) Effective Fall 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 362 with a change in evaluation methods.
MOTION: It was M/S/U passed to approve the corequisite of DTAST 362.

DTAST 363 – INTRODUCTION TO CLINICAL DENTISTRY – 2 UNITS
Corequisite: DTAST 360, 361, 362, 364 and 365
Introduction to dental assisting, role of the chairside assistant, basic skills for preparing the dental patient for treatment. Intraoral tasks delegated to qualified dental assisting which are related to operative dentistry. Field trips may be required. Lecture: 1 hour. Laboratory: 3 hours. Materials fee required (Fall, GR) Effective Fall 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 363 with a change in evaluation methods.
MOTION: It was M/S/U passed to approve the corequisite to DTAST 363.

DTAST 364 – DENTAL MATERIALS – 2 UNITS
Corequisite: DTAST 360, 361, 362, 363 and 365
The dental assistant’s role in the manipulation of dental materials used in the oral environment. Instruction in the properties, characteristics, and manipulation of dental materials. Identification of government regulations and compliance with health and safety procedures when using dental materials. The study of drugs, their composition, uses, effects and contraindications as applied to the dental patient. Identification of laws regulating safe use of medication for the dental patient. Field trips may be required. Lecture: 1 hour. Laboratory: 3 hours. Materials fee required. (GR) Effective Fall 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 364 with a change in evaluation methods.
MOTION: It was M/S/U passed to approve the corequisite of DTAST 364.
DTAST 365 – THEORY OF DENTAL RADIOLOGY – 3 UNITS
Prerequisite: high school graduation or equivalent; proof of completion of CPR for the Professional Rescuer from the American Red Cross or the Health Care Provider CPR course from the American Heart Association, which must be valid through the end of the program.
Corequisite: DTAST 360, 361, 362, 363, and 364.
Introduction to the principles of dental radiology, basic concepts of x-ray generation, occupational safety procedures, materials and equipment used in producing dental x-rays. Theory of dental radiological techniques. DTAST 365 (Fall) and DTAST 369 (Spring) have been designed to meet the standards set forth by the Dental Board of California for the California Radiation Safety Licensure. Both courses must be completed with a grade of C or better in order to qualify for licensure. Field trips may be required. Lecture: 3 hours. Materials fee required. (Fall, GR)
Effective Fall 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 365 with a change in evaluation methods.
MOTION: It was M/S/U passed to approve the prerequisite and corequisite of DTAST 365.

DTAST 366 – ADMINISTRATIVE DENTAL ASSISTING – 2 UNITS
Prerequisite: DTAST 360, 361, 362, 363, 364 and 365
Corequisite: DTAST 367, 368, 369 and 370
Basic dental office business concepts and procedures including communication skills, patient relations, record management, risk management and application of current technology. Employment skills necessary to obtain a position as an administrative dental assistant. Field trips may be required. Lecture: 2 hours. Materials fee required. (Spr., GR) Effective Spring 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 366 with a change in evaluation methods.
MOTION: It was M/S/U passed to approve the prerequisite and corequisite of DTAST 366.

DTAST 367 – EXPANDED FUNCTIONS – 2 UNITS
Prerequisite: DTAST 360, 361, 362, 363, 364 and 365 with a C or better
Corequisite: DTAST 366, 368, 369 and 370
Achievement of a healthy and functional dentition through the prevention of new and recurring disease by the means of dental plaque control techniques. Procedures in which plaque and stains on the surface of the teeth are removed from the coronal surfaces. Specific intraoral tasks that are completed as a procedure delegated to the expanded function dental assistant. Field trips may be required. Lecture: 1 hour. Laboratory: 3 hours. Materials fee required. (Spr., GR) Effective Spring 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 367 with a change in evaluation methods.
MOTION: It was M/S/U passed to approve the prerequisite and corequisite of DTAST 367.

DTAST 368 – ADVANCED DENTAL ASSISTING – 3 UNITS
Prerequisite: DTAST 360, 361, 362, 363, 364 and 365 with a C or better
Corequisite: DTAST 366, 367, 369 and 370
Advanced training in the areas of dental specialties including prosthodontics, endodontics, periodontics, pediatric dentistry, orthodontics and oral surgery. Field trips may be required. Lecture: 2 hours. Laboratory: 3 hours. (Spr., GR) Effective Spring 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 368 with a change in evaluation methods.
MOTION: It was M/S/U passed to approve the prerequisite and corequisite of DTAST 368.
DTAST 369 – CLINICAL DENTAL RADIOLOGY – 3 UNITS  
Prerequisite: DTAST 360, 361, 362, 363, 364 and 365 with a C or better  
Corequisite: DTAST 366, 367, 368 and 370  
Applied advanced dental radiography techniques. Identification and interpretation of anatomical landmarks related to dental radiography, exposure, processing and evaluation techniques, and applied quality assurance techniques. Emphasis on infection control as applied to dental radiography, evaluation of the exposed and processed dental radiograph used for diagnostic interpretation using manual and automatic processing. DTAST 365 (Fall) and DTAST 369 (Spring) have been designed to meet the standards set forth by the Dental Board of California for the California Radiation Safety Licensure. Both courses must be completed with a grade of C or better in order to qualify for licensure. Field trips may be required. Lecture: 1 hour. Laboratory: 6 hours. Materials fee required. (Spr., GR) Effective Spring 2002.  
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 369 with a change in evaluation methods.  
MOTION: It was M/S/U passed to approve the prerequisite and corequisite of DTAST 369.

DTAST 370 – CLINICAL 1 – 6 UNITS  
Prerequisite: DTAST 360, 361, 362, 363, 364 and 365 with a C or better  
Corequisite: DTAST 366, 367, 368, and 369  
Role of the chairside dental assistant; basic skills for preparing the dental patient for treatment including knowledge and skills essential to the functions of the registered dental assistant during clinical experience. Field trips may be required. Lecture: 1 hour. Laboratory: 16 hours. Materials fee required. (Spr., GR) Effective Spring 2002.  
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 370 with a change in evaluation methods.  
MOTION: It was M/S/U passed to approve the prerequisite and corequisite of DTAST 370.

DTAST 371 – CLINICAL 2 – 1 UNIT  
Prerequisite: DTAST 366, 367, 368, 369 and 370 with a C or better.  
Role of the chairside dental assistant; advanced skills for preparing the dental patient for treatment including knowledge and skills essential to the functions of the registered dental assistant. Field trips may be required. Laboratory: 6 hours. Materials fee required. (Summer, GR). Effective Summer 2002.  
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve DTAST 371 with a change in evaluation methods.  
MOTION: It was M/S/U passed to approve the prerequisite of DTAST 371.

EHS 50 – BEGINNING ORNAMENTAL HORTICULTURE – 2 UNITS  
Modify: change prefix from OH to EHS. Effective Spring 2001. 

MOTION: It was M/S/U passed to approve EHS 50.

FILM 153/INDIS 153 – CONTEMPORARY FILM – 3 UNITS  
Introductory course examines the film industry from a creative, technical and business perspective. Samples of topics explored include the business behind today’s film industry, artistic effects of cinematic composition and film as it relates to popular culture. Attendance of first run feature films at local movie theatres is required. Two maximum completions. Lecture: 4 hours. Materials fee required. (CSU) Effective Spring 2001.  
New course: Grad Req/Yes, GE Trans/Yes, IGETC/No.

MOTION: It was M/S passed (10 yes, 4 no, 2 abstaining) to approve FILM 153/INDIS 153.
FILM 154 – MOVIES WITH A MESSAGE: SOCIAL TOPICS IN FILM – 3 UNITS
A film appreciation class aimed at broadening awareness of current societal and global issues through the medium of film. Selected sequences of feature films, documentaries, unusual foreign and domestic releases will explore aspects of history, culture, religion, race, gender, class, ideology and other issues in a global perspective, as seen by film makers embracing a wide spectrum of viewpoints. Course will cover related elements of film style and theory, such as the relationship of subject to style, form and function. Thematic focus will change from semester to semester. Proposed topic for Fall 2001: Man in the Mirror: Movies on Media. (Alternate: The Border and South: Change and conflict in Latin America.) Field trips may be required. Lecture: 4 hours. (CSU) Effective Fall 2001.

New course: Grad Req/Yes, GE Trans/Yes, IGETC: No

Course was withdrawn from the agenda by the division prior to the meeting.

FD-P 300 – CERTIFIED PROFESSIONAL FOOD MANAGER TRAINING – 1 ½ UNITS
Working knowledge and familiarity with all technology and information to manage food safely within the production to consumer. Field trips may be required. Two maximum completions. Lecture: 3 hours. Materials fee required. (8 wks., GR) Effective Spring 2001.

New course: Grad Req/No, GE Trans/No, IGETC/No

Course was withdrawn from the agenda by the division representative.

FD-P 301 – CERTIFIED HACCP MANAGER TRAINING – 1 ½ UNITS
Recommended for success: an understanding of basic food safety program: i.e., GMP’s, SSPO’s, and fundamentals of sanitation procedures. Elements of hazard analysis and critical control points and how they integrate into a successful food safety program for manufacturers, wholesalers, distributors and food establishment operations with the goal of HACCP certification. Field trips required. Two maximum completions. Lecture: 3 hours. Materials fee required. (8 wks., GR) Effective Spring 2001.

New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve FD-P 301.

INDIS 198A – FINDING JOY AND FULFILLMENT IN THE WORKPLACE – 1 UNIT
Participation in a study of finding joy and fulfillment in the workplace. To help students discover that work is a place where it may be possible to find deeper meaning, self-expression, joy and fulfillment in their lives. Field trips may be required. Lecture: 2 hours (CSU, 9 wks. CR/NC). Effective Spring 2001.

Special topic

Course was withdrawn from the agenda by the department representative.

INTEC 200 – INTRODUCTION TO MECHANICAL TECHNOLOGY – 3 UNITS
Also AG-M 200

INTEC 303 – INTRODUCTION TO TEAMWORK DEVELOPMENT FOR INDUSTRY – 1 UNIT
Interdisciplinary approach to the study of team solutions to industrial problems. Introduction to team member selection criteria, development of team cohesiveness, team solutions to realistic industry problems, and use of computer software to solve and present team solutions. Modules in communications, computer application and industrial technology. Lecture 1 ½ hours. (12 wks.) Effective Spring 2001.

New course: Grad Req/No, GE Trans/No, IGETC/No
MOTION: It was M/S/U passed to approve INTEC 200 and INTEC 303.

JRNAL 100 – REPORTING AND WRITING FOR THE MEDIA – 3 UNITS
Prerequisite: ENGL 50 or successful completion of the MJC assessment test. Recommended for success: ability to type
Modify: change prerequisite from ENGL 101 to ENGL 50; change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Spring 2001.

Course was withdrawn from the agenda by division representative.

MUSIC 152 – CHOIR – 1 UNIT
Prerequisite: satisfactory completion of audition.
Modify: change “Other” hours (from total of 4: 3 plus 1 arr) to total of 5 hours: 4 hrs. plus 1 arranged. Effective Spring 2001.

MUSIC 185 – CHORUS – 1 UNIT
Modify: change “Other” hours (from total of 4: 3 plus 1 arr) to total of 5 hours: 4 hrs. plus 1 arranged. Effective Spring 2001.

Both courses were withdrawn from the agenda by division representative.

NURSK 800 – NURSING SKILLS DEVELOPMENT – 0 UNITS
Corequisite: NURSE 251 or 252 or 253 or 254

MOTION: It was M/S/U passed to approve NURSK 800.
MOTION: It was M/S/U passed to approve the corequisite of NURSK 800.

PHILO 105 – REASONING – 3 UNITS
Prerequisite: ENGL 101
Modify: change catalog description, content and course objectives; also to offer as an online course. Effective Spring 2001.

MOTION: It was M/S/U passed to approve PHILO 105 with a change in prerequisite skills.
MOTION: It was M/S/U passed to approve the prerequisite of PHILO 105.

V. OLD BUSINESS:

Report from the sub-committee on procedures to be followed for future online courses.
Options were discussed. Sub-committee will return with more information at the next meeting.

Report from the sub-committee on models of possible transfer degrees.
Several options were discussed. A packet of options will be distributed to all members prior to the next meeting.

VI. NEW BUSINESS:

Committee will review granting a further extension to the Criminal Justice Department for out of compliance courses at the last meeting in October.

The department was given an extension to the last meeting in April, 2001.

VII. INFORMATION:
Family Services Specialist Certificate  27-30 units
November 7, 2000


MEMBERS ABSENT: S. Agostini, O. Johnson, M. Tolang (ASMJC) and D. Waring

OTHERS PRESENT: B. Sawyer (Diablo Valley College) and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of October 24, 2000 with changes to the number of units for DTAST 370 and the effective semester for the inactivated IIS courses.

INFORMATION: A correction was requested and approved to add an hour to the lab for THETR 195, which was reviewed at the September 26, 2000 meeting

CONSENT COURSE AGENDA:

**AG-M 262 / INTEC 262** – HYDRAULICS/PNEUMATICS – 3 UNITS

**AN-SC 230** – POULTRY SCIENCE – 3 UNITS
*Periodic review* with no changes. Effective Spring 2001.

**AN-SC 232** – AVIAN PRACTICES – 3 UNITS

**FDNTR 321** – FAMILY FOODS AND NUTRITION – 3 UNITS
*Periodic review* with no changes. Effective Spring 2001.

**MOTION:** It was M/S/U passed to approve the Consent Course Agenda

DISCUSSION COURSE AGENDA:

**AG-EC 210** – ELEMENTS OF AGRICULTURAL ECONOMICS – 3 UNITS

**MOTION:** It was M/S/U passed to approve AG-EC 210
AUBDY 322 – COMPLETE AUTOMOTIVE PAINTING – 3 UNITS
Prerequisite: AUBDY 321 (approved in March 2000)
Modify: add 1 hour arranged to the 1 lecture, 6 lab hours. Effective Spring 2001.

This course was withdrawn from the agenda by the division

CLDDV 370 / FDNTR 370 – ISSUES IN CHILDREN’S NUTRITIONAL HEALTH – 2 UNITS
Modify: change units from 1 to 2; change hours (from 3 for 6 weeks) to 3 hours for 12 weeks; change catalog description, content, course objectives and teaching methods. Effective Spring 2001.

MOTION: It was M/S/U passed to approve CLDDV 370 and FDNTR 370

CLDDV 371– MENU PLANNING FOR CHILD NUTRITION – 3 UNITS
Also FDNTR 371
Overview of menu planning for child nutrition programs including menu planning options, nutrition standards, menu writing, student preferences and evaluations. Procedures for developing standardized products, budgetary controls and evaluating procurement and delivery systems. Federal, state and local standards. Field trips may be required. (17 wks). Effective Spring 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve CLDDV 371

EHS 58 – PREPARATORY FLORAL DESIGN – 3 UNITS
Modify: change prefix from OH to EHS. Effective Spring 2001.

EHS 61 – PREPARATORY ORNAMENTAL PLANT IDENTIFICATION – 3 UNITS
Modify: change prefix from OH to EHS. Effective Spring 2001.

MOTION: It was M/S/U passed to approve EHS 58 and EHS 61

ENGTC 215 – INTRODUCTION TO SOLID MODELING – 1 UNIT
Recommended for success: previous CAD or drafting experience (approved in March 1999)
Modify: change prefix from ENGR to ENGTC. Effective Spring 2001.

MOTION: It was M/S/U passed to approve ENGTC 215

FAMLF 355B – THE CHILD IN THE FAMILY – 1 UNIT
Modify: change hours from (1 for 18 weeks) to 2 hours for 8 weeks. Effective Spring 2001.

MOTION: It was M/S/U passed to approve FAMLF 355B

FDNTR 371– MENU PLANNING FOR CHILD NUTRITION – 3 UNITS
Also CLDDV 371
Overview of menu planning for child nutrition programs including menu planning options, nutrition standards, menu writing, student preferences and evaluations. Procedures for developing standardized products, budgetary controls and evaluating procurement and delivery systems. Federal, state and local standards. Field trips may be required. (17 wks). Effective Spring 2001.
Reactivate and modify: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve FDNTR 371
OLD BUSINESS:

Further information to be presented regarding procedures to offer online courses.

A proposed form for technologically mediated courses was presented to the committee by C. Hudelson-Putnam. The committee reviewed it. It will be presented to the Virtual Classroom Committee.

NEW BUSINESS:

1. Barbara Sawyer, Chairman of the State Senate Curriculum Committee, will be a guest speaker on models for a course outline.

   Ms. Sawyer presented information to the committee on the ideal course outline and reviewed a few of MJC’s course outlines.

2. Curriculum Representative’s role in catalog course and program review.

   T. Guy suggested the curriculum representatives be more active in reviewing the courses and programs in the catalog. It was agreed that M. Langford will copy each curriculum representative with the cover memo that is sent to the deans when the catalog programs and courses are distributed for review.
Minutes

CURRICULUM COMMITTEE MEETING

Conference Room A, Morris Admin. Building
2:20 PM

November 21, 2000


MEMBERS ABSENT: E. Lanigan


MINUTES: It was M/S/U passed to approve the minutes of November 7, 2000

DISCUSSION COURSE AGENDA:

ART 198C – DIGITAL IMAGING FOR PHOTOGRAPHERS – 3 Units
Prerequisite: ART 170, ART 182 or equivalent
An introductory course in digital imaging and electronic desktop photography. Applications related to the use of fine art photography and publication will be emphasized. The class includes lectures, discussions, critiques, computer laboratory work. Field trips may be required. Lecture: 2 ½ hours. Laboratory: 1 ½ hours. Materials fee required. (CSU, 15 wks.) Effective Spring 2001.

MOTION: It was M/S/U passed to approve ART 198C.

MOTION: It was M/S/U passed to approve the prerequisites for ART 198C.

AUBDY 322 – AUTOMOTIVE SPRAY REFINISHING 2 – 3 Units
Prerequisite: AUBDY 321
Modify: change title from Complete Automobile Painting; add 2 hours arranged. Effective Spring 2001.

MOTION: It was M/S/U passed to approve AUBDY 322
MOTION: It was M/S/U passed to approve the prerequisite for AUBDY 322

BIO 265 – BEGINNING MOLECULAR BIOLOGY TECHNIQUES – 1 Unit
Recommended for success: Previous course in biology or chemistry; instructor recommendation for high school students.
A short course designed to introduce basic laboratory techniques associated with molecular biology. Topics covered would include but are not limited to use of specific instrumentation associated with molecular biology, gel electrophoresis, bacterial growth curves, generation of standard curves, principles of transformation and preparation of chemical solutions and media. Field trips may be required. Lecture/laboratory: 22 hours. Materials fee required. (CSU, Summer, 1 week, CR/NC only) Effective Spring 2001.

New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve BIO 265.

BIO 266 – ADVANCED MOLECULAR BIOLOGY TECHNIQUES – 1 Unit
Recommended for success: Previous course in biology or chemistry; instructor recommendation for high school students.

A short course designed to explore a variety of molecular biology techniques involving both DNA and protein analysis. The specific topics and procedures will vary according to the class; examples of molecular techniques include, but are not limited to, gel electrophoresis, PCR, use of restriction enzymes, bacterial transformation followed by a mini-prep plasmid extraction, blotting techniques and protein separation techniques. Field trips may be required. Lecture/laboratory: 22 hours. Materials fee required. (CSU, Summer, 1 week, CR/NC only) Effective Spring 2001.

New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve BIO 266.

BUSAD 310 – BOOKKEEPING 1 – 3 Units
Modify: change content and course objectives; and to offer as an internet course. Effective Spring 2001.

MOTION: It was M/S/U passed to approve BUSAD 310.

ENGR 140 – INTRODUCTION TO CIRCUIT ANALYSIS (w/o Lab) – 3 Units
Prerequisite: MATH 173 and PHYS 102 or equivalent
Corequisite: PHYS 103 and MATH 174

MOTION: It was M/S/U passed to approve ENGR 140
MOTION: It was M/S/U passed to approve the prerequisites and corequisites for ENGR 140

ENGR 141 – INTRODUCTION TO CIRCUIT ANALYSIS (with Lab) – 4 Units
Prerequisite: MATH 173 and PHYS 102 or equivalent
Corequisite: PHYS 103 and MATH 174

MOTION: It was M/S/U passed to approve ENGR 141
MOTION: It was M/S/U passed to approve the prerequisites and corequisites for ENGR 141

ELTEC 221 / INTEC 221 – INSTRUMENTATION DEVICES AND SYSTEMS – 3 Units
Prerequisite: ELTEC 211 or ELTEC 208
Modify: Change prerequisites from “and” to “or.” Effective Spring 2001.

MOTION: It was M/S/U passed to approve ELTEC 221/INTEC 221.
MOTION: It was M/S/U passed to approve the prerequisite for ELTEC 221/INTEC 221.

FILM 154 – MOVIES WITH A MESSAGE: SOCIAL TOPICS IN FILM – 3 Units
A thematic film course aimed at using the medium of film to broaden the awareness of current societal and global issues, focusing on different topics semester to semester. Selected sequences of feature films, documentaries, unusual foreign and domestic releases will explore how film makers depict aspects of history, culture, religion, race, gender, class, ideology and other issues in a global perspective. Course will cover related elements of film style and theory, such as the relationship of subject to style, form and function. Field trips may be required. Lecture: 4 hours. Field trips may be required. Lecture: 4 hours. (CSU). Effective Fall 2001.

New course: Grad Req/Yes, GE Trans/Yes, IGETC/Yes

MOTION: It was M/S passed (11 yes, 4 no, 2 abstaining) to approve FILM 154 after rewording the catalog description.

CGR 214 – PRINTING PRESSES AND BINDERY 1 – 3 Units
Modify: change title from Bindery; change catalog description, content, course objectives and teaching methods; remove materials fee. Effective Spring 2001.

CGR 223 – PRINTING PRESSES AND BINDERY 2 – 3 Units
Recommended for success: CGR 214
Modify: change title from Beginning Press; add advisory; change catalog description, content, course objectives, field trips, teaching methods; remove materials fee. Effective Spring 2001.

CGR 332 – PRODUCTION PRESSES AND BINDERY – 3 Units
Recommended for success: CGR 214, 223 or equivalent training
Modify: change title from Advanced Press; remove prerequisite and add advisory; change catalog description, content, course objectives, field trips and teaching methods; remove materials fees. Change prefixes from GRC to CGR. Effective Spring 2001.

The division added the change in prefix to the agenda prior to the meeting.

MOTION: It was M/S/U passed to approve CGR 214, CGR 223 and CGR 332.

MATH 134 – ELEMENTARY STATISTICS – 4 Units
Prerequisite: satisfactory completion of MATH 90 or equivalent or qualification by MJC assessment process.

MOTION: It was M/S/U passed to approve MATH 134.
MOTION: It was M/S/U passed to approve the prerequisite for MATH 134

PE-C 130 – INTERNATIONAL FOLK DANCE – 1 Unit
Folk dance is accessible to the average person in good condition at this introductory level. Dances which originated with people living in or native to various countries/areas, such as Middle East, Balkans, Russia, etc. Dance exploration and recreation. Four maximum completions. Lecture: 1 hour. Laboratory: 1 hour. Effective Spring 2001.
New course: Grad Req/Yes, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve PE-C 130.

RA-TV 134 – TELEVISION STUDIO PRODUCTION – 3 Units

MOTION: It was M/S/U passed to approve RA-TV 134.

RA-TV 140 – MULTI-CAMERA REMOTE PRODUCTION – 4 Units
Recommended for success: RA-TV 134, 142 or FILM 150
Technical and aesthetic elements of producing and directing televised multi-camera events. This course will cover program conceptualization, preproduction and “live” event coverage. Sports, performance and community events will be the subject of several programs produced by student crew and broadcast on local cable television. Field trips are required. Three maximum completions. Lecture: 2 hours. Laboratory: 6 hours. Materials fee required. (GR) Effective Spring 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve RA-TV 140.

RA-TV 141 – TELEVISION-VIDEO DOCUMENTARY PRODUCTION – 3 Units
Recommended for success: RA-TV 134 or FILM 150
Technical and aesthetic elements of producing and directing a television documentary. This course will cover the process from conceptualization to postproduction. Exploration of historical, social, political, and personal concerns that are communicated through the television documentary. Students will participate in the production of a local documentary to be broadcast on cable television. Field trips may be required. Two maximum completions. Lecture: 2 hours. Laboratory: 3 hours. Materials fee required. (GR) Effective Spring 2001.

**New course:** Grad Req/No, GE Trans/No, IGETC/No

**MOTION:** It was M/S/U passed to approve RA-TV 141.

**THETR 110 – DRAMA IN PERFORMANCE – 3 Units**

**Modify:** Change catalog description, content and course objectives. Effective Spring 2001.

**MOTION:** It was M/S/U passed to approve THETR 110.

### MJC GRADUATION REQUIREMENTS AGENDA

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 191</td>
<td>PHOTO LABORATORY TECHNOLOGY 2 – 1 Unit</td>
<td></td>
<td>Activities</td>
</tr>
<tr>
<td>FILM 153</td>
<td>CONTEMPORARY FILM – 3 Units</td>
<td></td>
<td>Humanities</td>
</tr>
<tr>
<td>FILM 154</td>
<td>MOVIES WITH A MESSAGE: SOCIAL TOPICS IN FILM – 3 Units</td>
<td></td>
<td>Humanities</td>
</tr>
<tr>
<td>HUMAN 120</td>
<td>DIVERSITY, CULTURE AND TOLERANCE IN THE ARTS – 3 Units</td>
<td></td>
<td>Humanities</td>
</tr>
<tr>
<td>MUSIC 166</td>
<td>APPLIED MUSIC (GUITAR) – 1 Unit</td>
<td></td>
<td>Activities</td>
</tr>
<tr>
<td>MUSIC 169</td>
<td>INTRODUCTION TO WORLD MUSIC – 3 Units</td>
<td></td>
<td>Humanities</td>
</tr>
<tr>
<td>MUSIC 172</td>
<td>BEGINNING RECORDING STUDIO TECHNIQUES – 1 Unit</td>
<td></td>
<td>Activities</td>
</tr>
<tr>
<td>MUSIC 190</td>
<td>THE MUSIC OF THE BEATLES – 3 Units</td>
<td></td>
<td>Humanities</td>
</tr>
<tr>
<td>PE-C 148</td>
<td>YOGA FOR BETTER HEALTH – 1 Unit</td>
<td></td>
<td>Activities</td>
</tr>
</tbody>
</table>

**MOTION:** The motion failed.

**MOTION:** FILM 153 passed with 2 abstentions.

**MOTION:** FILM 154 passed with 2 abstentions.

**MOTION:** It was M/S/U passed to approve HUMAN 120.

**MOTION:** It was M/S/U passed to approve MUSIC 166 and MUSIC 169.

**MOTION:** The motion passed for MUSIC 172

**MOTION:** The motion failed for MUSIC 190.
MOTION: It was M/S/U passed to approve PE-C 148.

PE-C 122
THETR 185
Activities
BEGINNING MODERN DANCE – 1 Unit

MOTION: It was M/S/U passed to approve PE-C 122/THETR 185.

PE-C 123
THETR 186
Activities
INTERMEDIATE MODERN DANCE – 1 Unit

MOTION: It was M/S/U passed to approve PE-C 123/THETR 186

PE-C 124
THETR 187
Activities
ADVANCED MODERN DANCE – 1 Unit

MOTION: It was M/S/U passed to approve PE-C 124/THETR 187

PE-C 126
THETR 188
Activities
JAZZ DANCE – 1 Unit

MOTION: It was M/S/U passed to approve PE-C 126/THETR 188

PE-C 133
THETR 189
Activities
BALLET 1 – 1 Unit

MOTION: It was M/S/U passed to approve PE-C 133/THETR 189

PE 194
THETR 194
Humanities
INTRODUCTION TO WORLD DANCE – 3 Units

MOTION: It was M/S/U passed to approve PE-C 194/THETR 194

RA-TV 140
Activities
MULTI-CAMERA REMOTE PRODUCTION – 4 Units

MOTION: The motion passed for RA-TV 140.

RA-TV 141
Activities
TELEVISION-VIDEO DOCUMENTARY PRODUCTION – 3 Units

MOTION: The motion passed for RA-TV 141.

SOCSC 105
Humanities
WOMEN'S STUDIES – 3 Units

MOTION: This course was added to the agenda at the meeting.

MOTION: It was M/S/U passed to approve SOCSC 105.

SPCOM 106
D.2.
GROUP AND ORGANIZATIONAL COMMUNICATION – 3 Units
MOTION: It was M/S/U passed to approve SPCOM 106.

THETR 110 Humanities
DRAMA IN PERFORMANCE – 3 Units
This course had been approved last year.

THETR 164 Activities
IMPROVISATIONAL ACTING – 3 Units

MOTION: It was M/S/U passed to approve THETR 164.

THETR 195 Activities
MOVEMENT FOR THE PERFORMING ARTIST – 3 Units

MOTION: It was M/S/U passed to approve THETR 164 and THETR 195.

CSU TRANSFER PATTERN AGENDA

FILM 153 Area C.2.
CONTEMPORARY FILM – 3 Units

MOTION: The motion failed for FILM 153.

FILM 154 Area C.2.
MOVIES WITH A MESSAGE: SOCIAL TOPICS IN FILM – 3 Units

MOTION: The motion passed for FILM 154.

HUMAN 120 Area C.2.
DIVERSITY, CULTURE AND TOLERANCE IN THE ARTS – 3 Units

MOTION: It was M/S/U passed to approve HUMAN 120.

MUSIC 190 Area C.1
THE MUSIC OF THE BEATLES – 3 Units
Course was removed by the division.

SOCSC 105 Area D.4.
WOMEN'S STUDIES – 3 Units

MOTION: It was M/S/U passed to approve SOCSC 105.

THETR 110 Area C.1.
DRAMA IN PERFORMANCE – 3 Units

MOTION: The motion passed for THETR 110.

PE 194
THETR 194 Area C.1.
INTRODUCTION TO WORLD DANCE – 3 Units

MOTION: It was M/S/U passed to approve PE 194/THETR 194.

THETR 195 Area C.1.
MOVEMENT FOR THE PERFORMING ARTIST – 3 Units
CURRICULUM COMMITTEE MINUTES – November 21, 2000

MOTION: The motion failed with 1 abstention.

IGETC TRANSFER PATTERN AGENDA

**ENGL 151**
Area 3
FOLKLORE – 3 Units

**MOTION:** It was M/S/U passed to approve ENGL 151.

**HUMAN 120**
Area 3.b.
DIVERSITY, CULTURE AND TOLERANCE IN THE ARTS – 3 Units

**MOTION:** It was M/S/U passed to approve HUMAN 120.

**MUSIC 190**
Area 3.a
THE MUSIC OF THE BEATLES – 3 Units

Course was removed by the division.

**PE 194**
THETR 194
INTRODUCTION TO WORLD DANCE – 3 Units

**MOTION:** It was M/S/U passed to approve PE 194/THETR 194

**SOCSC 105**
Area 4
WOMEN'S STUDIES – 3 Units

**MOTION:** It was M/S/U passed to approve SOCSC 105.

**THETR 110**
Area 3.a.
DRAMA IN PERFORMANCE – 3 Units

**MOTION:** It was M/S/U passed to approve THETR 110.

**THETR 150**
Area 3.b.
ELEMENTS OF PLAYWRIGHTING – 3 Units

**MOTION:** It was M/S/U passed to approve THETR 150.

NEW BUSINESS:

Consider rules for granting multiple degrees. (S. Agostini)

A subcommittee was formed to set up the rules for multiple degrees. The members are S. Agostini, L. Mayhew, M. Strangio and P. Turner.
Minutes
CURRICULUM COMMITTEE MEETING

Conference Room A, Morris Admin. Building

December 5, 2000

MEMBERS PRESENT: M. Boyd, S. Bucknell, T. Guy, G. Hayes, C. Hudelson-Putnam, E. Lanigan, L. Mayhew, B. Sanders, M. Strangio, L. Vaught, D. Waring, M. Tolang (ASMJC), and Co-Chairs: S. Collins and T. Lyle

MEMBERS ABSENT: S. Adams, S. Agostini, S. Adler, T. Conway, J. Guffy, O. Johnson


MINUTES: It was M/S/U passed to approve the minutes of November 21, 2000.

CONSENT COURSE AGENDA:

CLDDV 110/
REC 110 — SOCIAL RECREATION LEADERSHIP — 2 Units

PE-C 143 — BEGINNING GOLF — 1 Unit

PE-C 144 — INTERMEDIATE GOLF — 1 Unit
Recommended for success: PE-C 143 or equivalent.

PE-C 145 — ADVANCED GOLF — 1 Unit
Recommended for success: PE-C 144 or equivalent

PE-C 159 — SPIRIT LEADERSHIP TRAINING — 1 Unit

PE-C 164 — SELF DEFENSE — 1 Unit

PE-C 174 — TABLE TENNIS — 1 Unit

PE-C 177 — ADVANCED TENNIS — 1 Unit
Recommended for success: PE-C 176 or equivalent
PE-C 178 – TOURNAMENT TENNIS – 1 Unit
Recommended for success: PE-C 177 or competitive tennis experience

PE-C 183 – VOLLEYBALL – 1 Unit

PE-C 186 – INTERMEDIATE VOLLEYBALL – 1 Unit
Recommended for success: PE-C 183.

PE-M 108 – BASEBALL – 1 Unit

PE-M 109 – INTERMEDIATE BASEBALL – 1 Unit
Recommended for success: PE-M 108 or equivalent.

PE-M 110 – ADVANCED BASEBALL – 1 Unit
Recommended for success: PE-M 109 or equivalent

PE-M 111 – BASEBALL—TEAM PLAY CONCEPTS – 1 Unit
Recommended for success: PE-M 110 or equivalent

PE-M 112 – BEGINNING BASKETBALL – 1 Unit

PE-M 113 – INTERMEDIATE BASKETBALL – 1 Unit

PE-M 114 – ADVANCED BASKETBALL – 1 Unit

PE-M 196 – ADVANCED WRESTLING – 1 Unit

MOTION: It was M/S/U passed to approve the Consent Agenda.

DISCUSSION COURSE AGENDA:

ASTRO 151 – INTRODUCTION TO ASTRONOMY LABORATORY – 1 Unit
Concurrent enrollment: or previous completion of ASTRO 141 or ASTRO 160
Modify: change corequisite to read “or previous completion of.” Effective Spring 2001.

MOTION: It was M/S/U passed to approve ASTRO 151.

BIO 145 – INTRODUCTION TO FRESHWATER BIOLOGY – 4 Units
Modify: change catalog description, content and course objectives; add materials fee; change
field trips to “are required.” Effective Spring 2001.

MOTION: It was M/S/U passed to approve BIO 145.
CGR 212 – ELECTRONIC PREPRESS – 3 Units
Recommended for success: concurrent enrollment in CGR 211.
Modify: change prefix from GRC; change title from Prepress Copy Preparation; add advisory; remove fees; change catalog description, content, course objectives, teaching methods, textbooks and methods of evaluation. Effective Spring 2001.

CGR 230 – GRAPHIC DESIGN 1 – 2 Units
Recommended for success: ART 120, ART 124, CGR 211 and CGR 212
Modify: change prefix from GRC; change units from 3 to 2; hours (from Lec: 2, Lab: 5) to Lecture: 1, Lab: 3; change content. Effective Spring 2001.

CGR 231 – GRAPHIC DESIGN 2 – 2 Units
Recommended for success: CGR 230
Modify: change prefix from GRC; change units from 3 to 2; change hours (from Lec: 2, Lab: 5) to Lecture: 1, Lab: 3; change content. Effective Spring 2001.

The above 3 courses were withdrawn from the agenda by the division representative.

LENF 330 – GANG AWARENESS UPDATE – ½ Unit
Prerequisite: LENF 388 or equivalent
Designed to aid unformed personnel and investigators in identifying gang members by manner of dress, hand signals, graffiti and activities. Course covers California gangs, criminal street gangs and prison gangs. Students will also learn investigation and prosecution techniques pertaining to PC 186.22 cases as well as techniques to investigate graffiti “tagging” cases. Field trips may be required. Three maximum completions. Lecture: 24 hours. (1 wk). Effective Spring 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve LENF 330.

LENF 335 – DRUG INFLUENCE – ½ Unit
Prerequisite: LENF 388 or equivalent
Introduction to controlled substances and how they affect the human body both psychologically and physiologically. Course will enable students to recognize, photograph and document Health and Safety Code 11550 suspects and prepare the officer for court. Field trips may be required. Three maximum completions. Lecture: 24 hours. (1 wk.). Effective Spring 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve LENF 335.

LENF 337 – BICYCLE PATROL – ½ Unit
Prerequisite: LENF 388 or equivalent
Designed to provide the working peace officer with the skills necessary to be an effective bicycle patrol officer. Skills learned are: basic law enforcement bicycle patrol techniques, mounting and dismounting, riding in confined spaces, safety and understanding the mechanical operation of bicycles. Field trips may be required. Lecture: 20 hours. Laboratory: 12 hours. (1 wk).
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve LENF 337.
LENF 374 – TACTICAL RIFLE INSTRUCTOR – ½ Unit
Prerequisite: LENF 388 or equivalent
A basic course for officers assigned to carry rifles in the patrol function and/or those assigned to train riflemen. Includes liability issues, mechanical function of typical patrol rifles (AR-15, M-16, Mini-14) and qualification standards. Emphasis is on rifle deployment and use in the patrol function; manipulation, malfunctions, close quarters shooting and range considerations. Also covered will be long distance marksmanship, considerations of optics, support equipment and role of the rifle in law enforcement. Field trips may be required. Lecture: 20 hours. Laboratory: 20 hours. (1 wk). Effective Spring 2001.

MOTION: It was M/S/U passed to approve LENF 374.

LENF 379 – FIREARMS INSTRUCTOR – ½ Unit
Prerequisite: LENF 388 or equivalent
Designed to teach the different elements of firearms instruction, i.e., firearms and the use of force guidelines; applicable case law review; types of ranges; firearms instructional methods; lesson plan development; shoot/don’t shoot scenarios; operation techniques for reduce/ambient light; shotgun and rifle training. Field trips may be required. Lecture: 20 hours. Laboratory: 20 hours. (1 wk) Effective Spring 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve LENF 379.

PE-C 147 – GYMNASTICS – 1 unit

PE-C 168 – BEGINNING SWIMMING – 1 Unit

PE-C 175 – BEGINNING TENNIS – 1 Unit

PE-C 176 – INTERMEDIATE TENNIS – 1 Unit
Recommended for success: PE-C 175 or equivalent

PE-C 179 – TRACK AND FIELD – 1 Unit
Modify: change catalog description, content, course objectives and teaching methods

PE-C 195 – WEIGHT TRAINING – 1 Unit

PE-C 841 – EXERCISE FOR SPECIAL POPULATIONS – 0 Units

MOTION: It was M/S/U passed to approve PE-C 147, 168, 175, 176, 179 195 and 841.

WK-EX 351, 352, 353 – GENERAL WORK EXPERIENCE – 1, 2, 3 Units
Concurrent enrollment: enrollment in a minimum of 7 units including General Work Experience
Modify: change title from Work Experience—General; remove prerequisite; add corequisite; change catalog description, content, course objectives, teaching methods, methods of evaluation and repeat procedures on 351 from 4 to 6.

MOTION: It was M/S/U passed to approve WK-EX 351, 352 and 353.
WKFSK 802 – THE ART OF ACTIVE LISTENING – 0 Units

WKFSK 803 – TROUBLESHOOTING ON THE JOB – 0 Units
Modify: change hours from 9 to 4. Effective Spring 2001.

WKFSK 804 – THE ART OF TEAMWORK – 0 Units

MOTION: It was M/S/U passed to approve WKFSK 802, 803 and 804.

OLD BUSINESS:
Transfer degree options.

MOTION: It was M/S/U passed to table the recommendation to adopt option 2 as a transfer studies degree, and take this recommendation to the divisions and the senate for discussion.

NEW BUSINESS:
How to demonstrate reading competency.

Testing/retesting policies. Guest from Student Services to be announced.

The above two topics were removed from the agenda and will return at a future meeting.
CURRICULUM COMMITTEE MEETING

Conference Room A, Morris Admin. Building
2:20 PM

January 23, 2001


MEMBERS ABSENT: S. Agostini, O. Johnson, M. Tolang (ASMJC), D. Waring,

OTHERS PRESENT: W. Kaiser, A. Layne, M. Martinez, S. Hinton, and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of December 5, 2000, including the revision to the units of the LENF courses.

EMERGENCY APPROVAL:

FD-P 300 – CERTIFIED PROFESSIONAL FOOD MANAGER TRAINING – 1 ½ Units
Develops a working knowledge and familiarity with technology and strategies to manage food safely from production to consumption. Field trips may be required. Two maximum completions. Lecture: 3 hours; Materials fee required. (8 wks., GR). Effective Spring 2001.

New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve FD-P 300.

CONSENT COURSE AGENDA:

FAMLF 100 – INTRODUCTION TO INTERGENERATIONAL CARE PROVIDER PROFESSIONS – 1 Unit

HUMSR 40 – INDEPENDENT LIVING SKILLS – 1 ½ Units
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

ANTHR 105 – PHYSICAL ANTHROPOLOGY LABORATORY - 1 Unit
Prerequisite: ANTHR 101 or concurrent enrollment

MOTION: It was M/S/U passed to approve ANTHR 105.
MOTION: It was M/S/U passed to approve the prerequisite to ANTHR 105
CURRICULUM COMMITTEE MINUTES – January 23, 2001

CGR 212 – ELECTRONIC PREPRESS – 3 Units
Recommended for success: concurrent enrollment in CGR 211
Modify: change prefix from GRC and title from “Prepress Copy Preparation;” add advisory; remove fees; change catalog description, content, course objectives, teaching methods, and methods of evaluation. Effective Fall 2001.

CGR 230 – GRAPHIC DESIGN 1 – 2 Units
Recommended for success: ART 120, Art 124, CGR 211 and CGR 212
Modify: change prefix from GRC; change units from 3 to 2; remove 2 hours of lab, and change course content. Effective Fall 2001.

CGR 231 – GRAPHIC DESIGN 2 – 2 Units
Recommended for success: CGR 230
Modify: change prefix from GRC; change units from 3 to 2, remove 2 hours of lab and change course content. Effective Fall 2001.

MOTION: It was M/S/U passed to approve CGR 212, CGR 230 and CGR 231.

IIS 13 – IMPROVING LEARNING POTENTIAL – 2 Units
Modify: change grading from CR/NC option to CR/NC only; change catalog description, content, course objectives, method of instruction, methods of evaluation and teaching methods. Effective Fall 2001.

IIS 15 – ADAPTIVE KEYBOARDING – 2 Units

IIS 18 – COMPUTER ACCESS PROJECTS – 2 Units

IIS 20 – MATH STRATEGIES FOR SUCCESS FOR STUDENTS WITH DISABILITIES – 1 Unit
A course intended for students with disabilities who need additional instruction and compensatory strategies to learn to be successful within the traditional classroom. Specialized instruction will occur in basic skills and in formulating efficient test taking and study strategies for math learning. Four maximum completions. Lecture: 1 hour. Effective Fall 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve IIS 13, IIS 15, IIS 18 and IIS 20 with minor modifications to some of the catalog descriptions and teaching software.

PHILO 123 – TWENTIETH CENTURY PHILOSOPHY – 3 Units
New course: Grad Req/Yes, GE Trans/Yes, IGETC/Yes

MOTION: It was M/S/U passed to approve PHILO 123.

PSYCH 101 – GENERAL PSYCHOLOGY – 3 Units
Modify: change content and course objectives. Also to offer as an internet course and a telecourse. Effective Summer 2001.

MOTION: It was M/S/U passed to approve PSYCH 101.
OLD BUSINESS:

Procedures to offer online courses

**Topic tabled until next meeting.**

Transfer degrees

**MOTION:** It was M/S/U passed to present the following motion to the Academic Senate for review on February 8, 2001 and take the final vote at the February 20th curriculum meeting:

1. There should be a transfer A.A. degree which requires 60 units, including completion of CSU GE pattern or IGETC

2. The Guidance and Activities requirements should be continued; however, students who have completed the CSU GE pattern or IGETC without taking a Guidance course should be offered an accommodation allowing for completion of the transfer degree without completing a Guidance class.

3. A specific Health Education requirement should not be included in the transfer degree requirements.

NEW BUSINESS:

Revise the course outline form to indicate total hours only and eliminate the number of weeks.

**The Committee was in agreement that the course outline should be changed. Topic will be further discussed at the February 6th meeting.**

LENF 388 - Basic Police Academy (18 units): should have been listed on the March 28, 2000 agenda and minutes as a new program to be sent to Sacramento for approval.

**MOTION:** It was M/S/U passed to approve adding the above program to the March 28, 2000 minutes

INFORMATION:

1. There are two new AP exams that will be added to our list:
   a) Statistics, B.4 (3 units)
   b) Spanish Literature, C.2 (6 units)

2. Ruling from the State Chancellor’s Office on repeatability for vocational courses.

3. Due to a recent request from the State Chancellor’s Office, the following courses have been reduced from 1 unit back to ½ unit:

   LENF 330       LENF 374
   LENF 335       LENF 379
   LENF 337
Minutes
CURRICULUM COMMITTEE MEETING

Conference Room A, Morris Admin. Building
2:20 PM

February 6, 2001


MEMBERS ABSENT: T. Conway, G. Hayes, D. Waring, M. Tolang (ASMJC)

OTHERS PRESENT: D. Scully, M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of January 23, 2001

DISCUSSION COURSE AGENDA:

CLDDV 274 – EARLY LITERACY – 3 Units
Recommended for success: CLDDV 345
Research-based principles and practice for literacy; reading, writing, speaking, listening, and thinking development in an early childhood education setting. Field trips may be required.
Lecture: 3 hours. (CSU). Effective Fall 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve CLDDV 274.

CLDDV 367 – CURRENT ISSUES: PRESCHOOL TEACHERS – 1 Unit
Modify: change hours from 1 hour per week for 18 weeks to 2 hours per week for 8 weeks.
Effective Fall 2001.

MOTION: It was M/S/U passed to approve CLDDV 367.

CMPSC 276 – DATABASE PROGRAMMING –3 Units
Prerequisite: CMPSC 274 and CMPSC 275 or work experience with Microsoft Access or similar DBM software.

MOTION: It was M/S/U passed to approve CMPSC 276.

PSYCH 103 – PSYCHOBIOLOGY – 3 Units
Prerequisite: PSYCH 101

MOTION: It was M/S/U passed to approve PSYCH 103 after listing prerequisite skills on the course outline.
RLES 382 – LEGAL ASPECTS OF REAL ESTATE 1 - 3 Units  
*Recommended for success: RLES 381*
California real property laws including the principal legal aspects of ownership, acquisition and transfer of real property, legal descriptions, contracts, escrow procedures, forms of trust and foreclosure, liens, and restrictions, legal instruments. Lecture 3 hours. Effective Summer 2001.  
*Reactivate course: Grad Req/No, GE Trans/No, IGETC/No.*

RLES 384 – REAL ESTATE FINANCE – 3 Units  
*Recommended for success: RLES 380 or RLES 381*
Lending regulations, policies and procedures applicable to financing residential, multi-family, commercial and special purpose properties. Special attention to the money market, sources of funds and FHA and VA loans as factors in property financing. Lecture 3 hours. Effective Summer 2001.  
*Reactivate course: Grad Req/No, GE Trans/No, IGETC/No.*

RLES 392 – BASIC ESCROW PROCEDURES - 3 Units  
*Recommended for success: RLES 380 or RLES 381*
Basic escrow elements and practices. Terms, phraseology, and documents. Preparation of instructions and statements and their use; legal descriptions; vesting of title, balancing debits and credits, loan payoffs and dispensing funds. Lecture 3 hours. Effective Summer 2001.  
*Reactivate course: Grad Req/No, GE Trans/No, IGETC/No.*

**MOTION:** It was M/S/U passed to approve RLES 382, RLES 384 and RLES 392.

III. OLD BUSINESS:

1. **Reading competency (M. Strangio)**
   
   After careful scrutiny and much discussion with members of the Literature and Language Arts Department and some other members of the Curriculum Committee, it is hereby proposed that the reading requirement for graduation shall be met by successful completion of both English 50 and Reading 184, or successful completion of English 101.

   *Three different views were presented and discussed. The topic will be brought back to the next meeting for a vote.*

2. **Procedures for distance education courses (C. Hudelson-Putnam)**

   **MOTION:** It was M/S/U passed to approve the form for distance education with a few minor modifications.

3. **Change C.A.R. and outline form to show total hours and eliminate weeks.**

   *A few points need to be cleared with Information Systems before finalizing the changes to the outline and C.A.R. This topic will be brought back to the next meeting.*
February 20, 2001


MEMBERS ABSENT: O. Johnson, M. Tolang (ASMJC),

OTHERS PRESENT: E. Mo, J. Netto, P. Raleigh, D. Smith and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of February 6, 2001

EMERGENCY APPROVAL:

LENF 316 – POLICE RESERVE MODULE LEVEL III – 2 Units
Prerequisite: successful completion of a POST English skills test and physical agility test. Completion of LENF 309/310. Fingerprint clearance required by P.C. 11311.5. No felony convictions. No firearms restrictions. A valid permit to operate a motor vehicle is required (equivalent of a State of California Class C license or higher). (approved in 2000; no form required)

Modify: change units from 3 to 2. Effective February 20, 2001.

MOTION: It was M/S/U passed to confirm the approval of LENF 316.
MOTION: It was M/S/U passed to confirm the approval of the prerequisite to LENF 316

CONSENT COURSE AGENDA:

PE-C 170 – ADVANCED SWIMMING – 1 Unit
Recommended for success: PE-C 168 or equivalent
Periodic review with only minor changes. Effective Summer 2001.

PE-C 184 – POWER VOLLEYBALL – 1 Unit
Recommended for success: PE-C 183 or equivalent.
Periodic review with only minor changes. Effective Summer 2001.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.
DISCUSSION COURSE AGENDA:

ARCH 100/ENGR 100 – INTRODUCTION TO ENGINEERING AND ARCHITECTURE – 1 Unit
Modify: change hours from 1 to 2; change weeks from 12 to 9; change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Summer 2001.

MOTION: It was M/S/U passed to approve ARCH 100/ENGR 100.

ASTRO 151 – INTRODUCTION TO ASTRONOMY LABORATORY – 1 Unit
Concurrent enrollment in or previous completion of ASTRO 141 or 160
Recommended for success: satisfactory completion of MATH 70

MOTION: It was M/S/U passed to approve ASTRO 151

ART 173 – DIGITAL IMAGING FOR PHOTOGRAPHERS – 3 Units
Prerequisite: ART 170, ART 182 or equivalent
An introductory course in digital imaging and electronic desktop photography. Applications related to the use of fine art photography and publication will be emphasized. The class includes lectures, discussions, critiques, computer laboratory work. Field trips may be required. Lecture/laboratory: 6 hours. Effective Fall 2001.

New course: Grad Req/Yes, GE Trans/Yes, IGETC/No

MOTION: It was M/S/U passed to approve ART 173 after changing the lecture to 2 hrs. and the lab to 4 hrs. and getting the C.A.R. signed by deans of affected divisions.

MOTION: It was M/S/U passed to approve the prerequisites to ART 173

BUSAD 210 – BUSINESS COMMUNICATION – 3 Units
Recommended for success: eligibility for ENGL 101 on current English placement evaluation
Modify: change prerequisite to advisory; change content and course objectives. Effective Summer 2001. Course was withdrawn from the agenda by the division.

CHEM 112 – ORGANIC CHEMISTRY 1 – 5 Units
Prerequisite: satisfactory completion of CHEM 102 or 103

MOTION: It was M/S/U passed to approve CHEM 112
MOTION: It was M/S/U passed to approve the prerequisite to CHEM 112

CHEM 164 – CHEMISTRY LABORATORY FOR THE ELEMENTARY SCHOOL TEACHER – 2 Units
Prerequisite: completion of or concurrent enrollment in CHEM 150
Modify: change title (from Chemistry Environ. Lab); change units from 1 to 2; add 1 hour of lecture; change catalog description, content, course objectives and teaching methods. Effective Summer 2001.

MOTION: It was M/S/U passed to approve CHEM 164
MOTION: It was M/S/U passed to approve the prerequisite to CHEM 164.
**CMPSC 225 – SQL DATABASE IMPLEMENTATION – 3 Units**  
*Prerequisite: CMPSC 275*  
Provides students with the technical skills required to implement a database solution with SQL Server. Topics include: architecture, key features of SQL Server, reviewing SQL Server programming tools, Transact-SQL, creating databases, data integrity, planning and creating indexes, advanced query techniques, summarizing data, managing transactions and locks, implementing views, stored procedures and triggers, working with distributed data, and advanced text queries. Two maximum completions. Lecture: 2 hours. Laboratory: 3 hours arranged. Materials fee required. (CSU). Effective Fall 2001.  
*New course: Grad Req/No, GE Trans/No, IGETC/No*

**MOTION:** It was M/S/U passed to approve CMPSC 225  
**MOTION:** It was M/S/U passed to approve the prerequisite to CMPSC 225

**CMPSC 268 – WINDOWS 2000 NETWORK – 3 Units**  
*Prerequisite: CMPSC 264 OR CMPSC 286*  
*Modify:* change title (from "NT Server in the Enterprise"); add CMPSC 286 option to prerequisite; change catalog description, repeatability, content, and course objectives. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve CMPSC 268  
**MOTION:** It was M/S/U passed to approve the prerequisite to CMPSC 268

**CMPSC 289 – WINDOWS 2000 DIRECTORY SERVICES – 3 Units**  
*Prerequisite: CMPSC 264 or CMPSC 286*  
Technical study of the Windows 2000 Directory Services. Includes analyzing business requirements, information technology structures, software, hardware and network requirements, macro and micro Active Directory design, group policy design, directory services and security design, design topology and locations, replication and disaster recovery. Designed to help individuals prepare for Microsoft Certification Exam #70-219. Hands-on computer assignments required. Field trips may be required. Two maximum completions. Lecture: 3 hours. Laboratory: 2 hours arranged. Materials fee required. (CSU). Effective Fall 2001.  
*New course: Grad Req/No, GE Trans/No, IGETC/No*

**MOTION:** It was M/S/U passed to approve CMPSC 289  
**MOTION:** It was M/S/U passed to approve the prerequisite to CMPSC 289.

**CLDDV 248 – CHILD DEVELOPMENT PRACTICUM – 2 Units**  
*Prerequisite: CLDDV 244 and 245 with grade “C” or better; fingerprint clearance is required. Corequisite: CLDDV 246 or 247 (approved in 1999; no form required).*  
*Modify:* add grade to prerequisite. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve CLDDV 248  
**MOTION:** It was M/S/U passed to approve the prerequisites and corequisites to CLDDV 248

**ENGL 49 – BASIC ENGLISH SKILLS – 5 Units**  
*Prerequisite: recommendation of the current placement test or successful completion of ESL 47 or ESL 48. (approved in 1999; no form required)*  
*Recommended for success: concurrent enrollment in READ 40 or higher level reading class (approved in 1999; no form required)*  
*Modify:* change units from 3 to 5; change hours (from Lec: 3/Lab: 5) to Lecture: 5 hours. Effective Fall 2001.

**MOTION:** It was M/S passed (voice vote with 2 abstentions) to approve ENGL 49  
**MOTION:** It was M/S passed (voice vote with 2 abstentions) to approve the prerequisite to ENGL 49.
ENGL 50 – BASIC COMPOSITION AND READING – 5 Units
Prerequisite: recommendation of the English placement examination or completion of ENGL 49 with a grade of C or higher.
Modify: change units from 3 to 5; change hours (from Lec: 3/Lab: 5) to Lecture: 5 hours.
Effective Fall 2001.

MOTION: It was M/S/U passed to approve ENGL 50
MOTION: It was M/S/U passed to approve the prerequisites to ENGL 50

ENGL 162 – HISTORY OF CINEMA – 3 Units
Recommended for success: satisfactory completion of ENGL 161
This course examines the international development of cinema from 1895 to the present. Covering a wide range of both American and foreign films, the course offers a broad survey of major movements, styles, and genres in the history of motion pictures. Finally, the course focuses specifically on the social, historical, technical and technological factors that have shaped the film industry and the films produced by it. Field trips may be required. Lecture: 4 hours.
(CSU)
New course: Grad Req/No, GE Trans/Yes, IGETC/Yes

MOTION: It was M/S passed (12 yes, 3 No, 1 abstention) to TABLE ENGL 162 at this time.

FILM 154/SOCSC 154 – MOVIES WITH A MESSAGE: SOCIAL TOPICS IN FILM – 3 Units
Modify: cross list as SOCSC. To be offered as telecourse and internet classes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve FILM 154/SOCSC 154.

FD-P 342 – INTRODUCTORY WINE EVALUATION – 1 Unit
Prerequisite: limited to persons 21 years of age and older
Modify: change prefix from PL-SC 242 and change title; change methods of evaluation.
Effective Fall 2001.

MOTION: It was M/S/U passed to approve FD-P 342
MOTION: It was M/S/U passed to approve the prerequisite to FD-P 342

FD-P 343 – COMMERCIAL WINEMAKING PRACTICUM – 1 Unit

MOTION: It was M/S/U passed to approve FD-P 343

FD-P 344 – SENSORY EVALUATION OF RED TABLE WINES – 1 Unit
Prerequisite: limited to persons 21 years of age and older
Recommended for success: FD-P 342
Sensory evaluation of red table wines, with an emphasis on premium California red table wines. Field trips may be required. Two maximum completions. Lecture 2 hours; Other: 1 hour. Materials fee required. (6 wks.) Effective Fall 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve FD-P 344
MOTION: it was M/S/U passed to approve the prerequisite to FD-P 344
HE 100 – STANDARD FIRST AID/CPR – 1 Unit  
Modify: change part of title (from “Responding to Emergencies”); change units (from 2) to 1; change hours (from 2 hours lecture for 18 wks) to 2 hours lecture for 9 wks.; change catalog description, content and course objectives. Effective Summer 2001.

MOTION: It was M/S/U passed to approve HE 100 after removing the lab hour and changing the lecture from 1 to 2 hours.

HE 101 – ADVANCED FIRST AID/CPR FOR THE PROFESSIONAL – 3 Units  

MOTION: It was M/S/U passed to approve HE 101

HIST 106 – WORLD CIVILIZATION TO THE 16TH CENTURY – 3 Units  
Recommended for success: ENGL 101  
A comparative and interactive investigation and analysis of World Civilization as related to the development of the modern world. Five geographic regions surveyed include: North America, South America, Asia/Pacific Rim, Europe, and Africa. Students will become acquainted with the major events and significant trends in world history from antiquity to the sixteenth century. Historical methodologies and interpretations will be addressed through analysis of political, economic, technological, social and cultural commonalities and differences between civilizations. World civilization examines issues relevant to understanding race, culture, ethnicity, class, gender, religion, disability and sexualities in human history. Field trips may be required. Lecture: 3 hours. (CSU) Effective Summer 2001.  
New course: Grad Req/Yes, GE Trans/Yes, IGETC/Yes

MOTION: It was M/S/U passed to approve HIST 106 after correcting the catalog description and removing the word “subjective” from the methods of evaluation.

HIST 107 – WORLD CIVILIZATION FROM THE 16TH CENTURY – 3 Units  
Recommended for success: ENGL 101  
A comparative and interactive investigation and analysis of World Civilization as related to the development of the modern world. Five geographic regions surveyed include: North America, South America, Asia/Pacific Rim, Europe, and Africa. Students will become acquainted with the major events and significant trends in world history from the sixteenth century to the modern time. Historical methodologies and interpretations will be addressed through analysis of political, economic, technological, social and cultural commonalities and differences between civilizations. World civilization examines issues relevant to understanding race, culture, ethnicity, class, gender, religion, disability and sexualities in human history. Field trips may be required. Lecture: 3 hours. (CSU) Effective Summer 2001.  
New course: Grad Req/Yes, GE Trans/Yes, IGETC/Yes

MOTION: It was M/S/U passed to approve HIST 107 after correcting the catalog description and removing the word “subjective” from the methods of evaluation.

LR 100 – LIBRARY RESEARCH STRATEGIES – 1 Unit  
Modify: change catalog description, content, and course objectives; also to offer as an internet course. Effective Fall 2001.

MOTION: It was M/S/U passed to approve LR 100
LR 120 – LIBRARY RESEARCH ON THE WORLD WIDE WEB – 1 Unit
Introduction to the World Wide Web, with an emphasis on the concepts and skills necessary for academic research. Analysis of advantages and limitations of web-based information; extensive practice on a variety of standard search tools, including subject directories, search engines, and information portals; exploring the “invisible web;” use of email and bookmarks to organize online information; evaluating web-based information; and documentation of online information in APA and MLA formats. Lecture: 3 hours (6 wks., CSU) Effective Fall 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve LR 120

LENF 317 – POLICE RESERVE MODULE LEVEL II – 4 Units
Prerequisite: LENF 309, LENF 310, LENF 316
Modify: change units from 8 to 4; change weeks, materials fee, wording of prerequisites, catalog description and content. Effective Summer 2001.

MOTION: It was M/S/U passed to approve LENF 317
MOTION: It was M/S/U passed to approve the prerequisites to LENF 317

LENF 370 – HIGH RISK WARRANT SERVICE – ½ Unit
Prerequisite: LENF 388

MOTION: It was M/S/U passed to approve LENF 370
MOTION: It was M/S/U passed to approve the prerequisite to LENF 370

LENF 380 – SURVIVAL SHOOTING INSTRUCTOR – 1 Unit
Prerequisite: LENF 388

MOTION: It was M/S/U passed to approve LENF 380
MOTION: It was M/S/U passed to approve the prerequisite to LENF 380

MATH 20 – PRE-ALGEBRA – 3 Units
Prerequisite: qualification by MJC math assessment process or satisfactory completion of MATH 10.
Recommended for success: eligibility for READ 82 or higher.
Modify: change units from 2 to 3; add prerequisite and change advisory; change catalog description, content, course objectives and teaching methods. Effective Summer 2001.

MOTION: It was M/S/U passed to approve MATH 20
MOTION: It was M/S/U passed to approve the prerequisites to MATH 20

MATH 62 / PHSCI 62 – MATHEMATICAL SKILLS FOR THE SCIENCES – ½ Unit
Prerequisite: eligibility for MATH 90
An overview of the essential mathematical skills for success in the sciences. Topics include units conversion, percentages, scientific notation, graphing data, and an introduction to the use of logarithms. Lecture: 3 hours. (3 wks.) Effective Summer 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S passed (15 yes, 0 no, 1 abstaining) to approve MATH 62/PHSCI 62
MOTION: It was M/S/U passed to approve the prerequisite for MATH 62/PHSCI 62
MATH 70 – ELEMENTARY ALGEBRA – 5 Units
Prerequisite: satisfactory completion of MATH 20
Recommended for success: eligibility for READ 82 or higher
Modify: change units from 3 to 5; remove reading assessment score from prerequisite; add advisory; change catalog description, content and course objectives. Effective Summer 2001.

MOTION: It was M/S/U passed to approve MATH 70
MOTION: It was M/S/U passed to approve the prerequisite to MATH 70

MATH 71 – ELEMENTARY ALGEBRA 1 – 3 Units
Prerequisite: satisfactory completion of MATH 20 or qualification by MJC math assessment process
Recommended for success: eligibility for READ 82 or higher
Modify: change units from 2 to 3; remove reading assessment score from prerequisite; add advisory; change catalog description, content and course objectives. Effective Summer 2001.

MOTION: It was M/S/U passed to approve MATH 71
MOTION: It was M/S/U passed to approve the prerequisite to MATH 71

MATH 72 – ELEMENTARY ALGEBRA 2 – 3 Units
Prerequisite: satisfactory completion of MATH 71
Recommended for success: eligibility for READ 82 or higher
Modify: change units from 2 to 3; add advisory; change catalog description, content, course objectives and teaching methods. Effective Summer 2001.

MOTION: It was M/S/U passed to approve MATH 72
MOTION: It was M/S/U passed to approve the prerequisite to MATH 72

MATH 90 – INTERMEDIATE ALGEBRA – 5 Units
Prerequisite: satisfactory completion of MATH 70 or qualification by MJC math assessment process
Recommended for success: eligibility for READ 184
Modify: change units from 3 to 5; add advisory; change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Summer 2001.

MOTION: It was M/S/U passed to approve MATH 90
MOTION: It was M/S/U passed to approve the prerequisites to MATH 90

Rationale for the change in units in MATH 20, 70, 71, 72, 90 and ENGL 49 and 50.

OLDAD 861 – CONCERT BAND – 0 Units
Prerequisite: previous experience in instrumental music or successful completion of MUSIC 140 or MUSIC 180.
Modify: change hours (from lecture: 1, lab: 3, plus 1 hr arranged) to Laboratory: 1 hour, Rehearsal: 3 hours. Add MUSIC 140 or 180 to prerequisite; change catalog description, content, course objectives and teaching methods. Effective Fall 2001.

MOTION: It was M/S/U passed to approve OLDAD 861
MOTION: It was M/S/U passed to approve the prerequisites to OLDAD 861

PE-C 106 – BADMINTON – 1 Unit
Reactivate course: Grad Req/Yes, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve PE-C 106
PE 114 – CROSS COUNTRY CONCEPTS – 1 Unit
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve PE 114

PE-C 167 – PADDLE TENNIS/PICKLEBALL – 1 Unit
New course: Grad Req/Yes, GE trans/No, IGETC/No

MOTION: It was M/S/U passed to approve PE-C 167

RA-TV 132 – ADVANCED RADIO PRODUCTION 1 – 3 Units
Prerequisite: RA-TV 131
Modify: change advisory to prerequisite; change content, course objectives and teaching methods. Effective Fall 2001.

MOTION: It was M/S/U passed to approve RA-TV 132 after making minor changes to the catalog description.
MOTION: It was M/S/U passed to approve the prerequisite to RA-TV 132

THETR 111 – ACTING WITH STYLE – 3 Units
Recommended for success: THETR 160 or equivalent.
Intensive study focusing on different styles of acting semester to semester. A survey of a specific style of the actors art leading to an understanding and appreciation of the physical, mental and emotional basis required for performance of that style. Individual semesters may focus on such styles as: Greek, Shakespearean, Brechtian, Farce, and others. Field trips may be required. Two maximum completions. Lecture/laboratory: 4 hours plus 2 hours arranged. Effective Fall 2001.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve THETR 111

INFORMATION:

1. Technician Certificate: Concepts in Dairy Food Processing – 17 Units

2. LENF 388 – Police Reserve Module Level II – to return to a 15 unit program.

3. The following courses require only a prefix change to complete the transfer to the Communication Graphics Program. No other changes were made to the outlines.

GRC 201 to CGR 201  GRC 303 to CGR 303  GRC 352 to CGR 352
GRC 211 to CGR 211  GRC 232 to CGR 232
GRC 222 to CGR 222  GRC 333 to CGR 333
GRC 225 to CGR 225  GRC 342 to CGR 342
GRC 331 to CGR 331  GRC 350 to CGR 350
OLD BUSINESS:

Transfer degrees.

**MOTION:** It was M/S passed (13 yes, 2 no, 0 abstentions) to approve the motion on the floor from the February 6th meeting to adopt a transfer studies degree as follows:

1. MJC Graduation Plan B will be relabeled “Plan B: Transfer Studies.”
2. The units required for graduation under Plan A and Plan B will be reduced to 60.
3. A footnote will be added to the Guidance requirement under Plan A and Plan B stating that the Guidance requirement “may also be met by a written or oral challenge exam in the student’s final semester. Contact Counseling Office for information.”

   It will be understood by the college that this challenge exam does not require a fee, but that passing the exam fulfills the Guidance requirement for graduation.

Reading Competency

**MOTION:** It was M/S/U passed to approve the following motion:

“Completion of the breadth requirements for an Associate Degree with a C or better or READ 184 with a C or better.”

Change course outline and C.A.R. to show total hours and eliminate weeks.

**This topic was tabled for further discussion at the next meeting.**
Minutes
CURRICULUM COMMITTEE MEETING

Conference Room A, Morris Admin. Building
2:20 PM

March 13, 2001


OTHERS PRESENT: M. Boyatt and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of February 20, 2001

NOTIFICATION COURSE AGENDA:

- CORSC 310 – JUVENILE COUNSELOR CORE TRAINING – 3 Units
- CORSC 324 – PRISON STRIKE TEAM – 1 Unit
- CORSC 331 – FUNDAMENTALS OF CRIMINAL JUSTICE CRISIS INTERVENTION – ½ Unit
- CORSC 380 – PERSONAL DEFENSIVE TACTICS IN A CORRECTIONAL SETTING – ½ Unit
- CORSC 382 – CROWD CONTROL FOR PROBATION – 1 Unit
- CORSC 383B – ADVANCED DEFENSIVE TACTICS/PROBATION – ½ Unit
- LENF 308 – STANDARD FIRST AID AND PERSONAL SAFETY – 1 Unit
- LENF 340B – ADVANCED FIELD TRAINING OFFICER – ½ Unit
- LENF 344 – HAZARDOUS MATERIALS/FIRST RESPONDER – 1 Unit
- LENF 345 – BASIC FINGERPRINT COURSE – 1 Unit
- LENF 346 – ADVANCED LATENT FINGERPRINT COURSE – 1 Unit
- LENF 356 – HOSTAGE NEGOTIATION AND CONFLICT RESOLUTION – 1 Unit
- LENF 362 – LIVESTOCK AND RURAL CRIME INVESTIGATION – 1 Unit
- LENF 365 – EMERGENCY MEDICAL DISPATCHER TRAINING – 1 Unit
- LENF 369 – COUNTER TERRORISM – 1 Unit
- LENF 852 – LAW ENFORCEMENT/CORRECTIONS FIREARMS REQUALIFICATION TRAINING – 0 Units


DISCUSSION COURSE AGENDA:

- AG 115 – INTRODUCTION TO AGRICULTURAL EDUCATION AND CAREERS – 1 Unit

Modify: remove corequisite; change units from ½ to 1; remove 1 hour arranged; change catalog description, content, course objectives and methods of evaluation. Effective Fall 2001.

MOTION: It was M/S/U passed to approve AG 115.
BUSAD 210 – BUSINESS COMMUNICATION – 3 Units
Prerequisite: eligibility for ENGL 101 on current English placement evaluation.

MOTION: It was M/S/U passed to approve BUSAD 210.
MOTION: It was M/S/U passed to approve the prerequisite of BUSAD 210

BUSAD 300 – MACHINE CALCULATION – 3 Units
Recommended for success: MATH 20

MOTION: It was M/S/U passed to approve BUSAD 300

BUSAD 320 – BOOKKEEPING 2 – 3 Units
Prerequisite: BUSAD 310

MOTION: It was M/S/U passed to approve BUSAD 320.
MOTION: It was M/S/U passed to approve the prerequisite of BUSAD 320.

CGR 221 – IMAGE CAPTURE AND MANIPULATION – 3 Units
Modify: Change prefix from GRC; add “and Manipulation” to title; change catalog description, content, and teaching methods; add field trips may be required; change grading to CR/NC Option.

CGR 224 – ELECTRONIC PUBLISHING SYSTEMS – 2 Units
Recommended for success: OFADM 315
Modify: Change prefix from GRC; add “Systems” to title; change hours (from Lec: 2, Lab 1) to Lecture: 1 hour. Lab: 3 hours; change catalog description, content, course objectives and add field trips may be required. Effective Fall 2001.

MOTION: It was M/S/U passed to approve CGR 221 and CGR 224

LENF 318 – POLICE RESERVE MODULE LEVEL 1 – 11 Units
Prerequisite: LENF 309, 310, 316 and 317. Successful completion of a POST English skills test and physical agility test. No felony convictions. No firearm restrictions. A valid permit to operate a motor vehicle is required. Successfully complete the POST mid-term exam for entry into Police Reserve Modular Level I.
Modify: Change prerequisite; change units from 9 to 11; correct hours to 20 hours lab. Effective Summer 2001.

MOTION: It was M/S/U passed to approve LENF 318
MOTION: It was M/S/U passed to approve the prerequisite of LENF 318

LENF 360 – OFFICER SAFETY FIELD TACTICS – 1 Unit
Prerequisite: LENF 388

MOTION: It was M/S/U passed to approve LENF 360
MOTION: It was M/S/U passed to approve the prerequisite of LENF 360

LENF 376 – BASIC PUBLIC SAFETY DISPATCHER COURSE – 2 ½ Units
Modify: Change units from 3 to 2 ½; change content. Effective Summer 2001.

MOTION: It was M/S/U passed to approve LENF 376
MOTION: It was M/S/U passed to approve the prerequisite of LENF 376
CURRICULUM COMMITTEE MINUTES – March 13, 2001

PE-M 115A, B – BASKETBALL TEAM PLAY CONCEPTS – ½, 1 Unit
Periodic review with very minor changes. Effective Summer 2001.

PE-M 140 – TOUCH FOOTBALL AND KANAKI – 1 Unit
Periodic review with very minor changes. Effective Summer 2001.

PE-M 141 – ADVANCED TOUCH FOOTBALL – 1 Unit
Recommended for success: PE-M 140 or interscholastic football or intercollegiate football
Periodic review with very minor changes. Effective Summer 2001.

PE-M 162 – SOCCER – 1 Unit
Periodic review with very minor changes. Effective Summer 2001.

The above four PE-M courses were moved from Consent to Discussion agenda and then removed from the agenda by the division representative for further study.

SOCSC 109 – INTRODUCTION TO EDUCATION – PRACTICUM IN TUTORING – 2 Units
Modify: change 3 hours lab to 2 hours Other. Effective Fall 2001.

Course was removed from the agenda by the division.

SPCOM 100 – FUNDAMENTALS OF PUBLIC SPEAKING – 3 Units
Periodic review with minor changes; offer as internet and other: hybrid course. Effective Fall 2001.

MOTION: It was M/S/U passed to approve SPCOM 100.

V. OLD BUSINESS:

1. Report on Information Competency Hearing – T. Lyle
   This topic will be further discussed at the next meeting.

2. Discussion on the Subcommittee Report on printing the major on the diploma and awarding multiple degrees – L. Mayhew

MOTION: It was passed (11 Yes, 1 No) to accept the four recommendations pending future action with the deans and after cleaning up the list of programs.

Recommendation 1:
A. That the current graduation option “Plan A” be renamed “Occupational and Vocational Studies (normally not for students planning to transfer).”
B. That the major completed by the student be listed on the diploma and transcript of students who graduate with this option.

Recommendation 2:
A. That the current graduation option “Plan B” be renamed “Transfer Studies” for students planning to transfer; and
B. That “Transfer Studies” be listed on the diploma and transcript of students who graduate with this option.

Recommendation 3:
In order to better communicate with students, we recommend that the attached list of “Occupational and Technical Studies” majors and the list of transfer majors, organized by category, be adopted and included in the college catalog.
Recommendation 4:
That the college grant multiple associate degrees with the following limitations:
A. Both an AA and AS in a subject will not be granted in the same major, and
B. A student may not receive a degree in General College and Transfer Studies.

3. Specialized sub-committees – T. Lyle

4. Revising the Curriculum Manual: select a meeting to review the curriculum manual and streamline the contents.

The manual will be revised by a subcommittee of S. Adams, S. Collins, M. Strangio and M. Langford. An example curriculum manual from Grossmont College will be presented to the committee for review at the next meeting.
CURRICULUM COMMITTEE MEETING

Conference Room A, Morris Admin. Building
2:20 PM

March 27, 2001


MEMBERS ABSENT: O. Johnson, M. Tolang (ASMJC)

OTHERS PRESENT: F. Ashworth, M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of March 13, 2001.

CONSENT COURSE AGENDA:

FSCI 302 – FIRE PREVENTION TECHNOLOGY – 3 Units
Prerequisite: FSCI 301 or concurrent enrollment.
Perodic review with no changes. Effective Fall 2001.

FSCI 303 – BUILDING CONSTRUCTION FOR FIRE PROTECTION – 3 Units
Prerequisite: FSCI 301.
Perodic review with no changes. Effective Fall 2001.

FSCI 304 – FIRE PREVENTION TECHNOLOGY – 3 Units
Prerequisite: FSCI 301.
Perodic review with no changes. Effective Fall 2001.

FSCI 305 – FIRE BEHAVIOR AND COMBUSTION – 3 Units
Prerequisite: FSCI 301 or concurrent enrollment.
Perodic review with no changes. Effective Fall 2001.

FSCI 362 – BASIC FIRE ACADEMY – 15 Units
Prerequisite: FSCI 301. Students must complete an English skills test and a physical agility test prior to enrollment. Students must also submit a letter of health to the Fire Training Center.
Perodic review with only minor changes. Effective Fall 2001.

PE-VM 105 – MEN’S VARSITY BASKETBALL (FALL) – 2 Units
Recommended for success: PE 101
Perodic review with only minor changes. Effective Summer 2001.

PE-VM 106 – MEN’S VARSITY BASKETBALL (SPRING) – 1 Unit
Recommended for success: PE-VM 105
Perodic review with only minor changes. Effective Summer 2001.

PE-VM 115 – VARSITY FOOTBALL – 2 Units
Perodic review with only minor changes. Effective Summer 2001
PE-VM 135 – MEN’S VARSITY TRACK AND FIELD – 2 Units  
*Periodic review* with only minor changes. Effective Summer 2001.

PE-VW 100 – WOMEN’S VARSITY BASKETBALL (FALL) – 2 Units  
*Periodic review* with only minor changes. Effective Summer 2001.

PE-VW 101 – WOMEN’S VARSITY BASKETBALL (SPRING) – 1 Unit  
*Recommended for success: PE-VW 100*  
*Periodic review* with only minor changes. Effective Summer 2001.

PE-VW 135 – WOMEN’S VARSITY TRACK AND FIELD – 2 Units  
*Periodic review* with only minor changes. Effective Summer 2001.

**MOTION:** It was M/S/U passed to approve the remaining courses on the Consent Agenda.

**MOTION:** It was M/S/U passed to approve the prerequisites to the courses on the Consent Agenda.

AG-GE 320A and B were withdrawn from agenda by the division.

**DISCUSSION COURSE AGENDA:**

ARCH 151 – BASIC DESIGN – ARCHITECTURE – 4 Units  
*Concurrent enrollment: ARCH 112*  

ARCH 152 – ARCHITECTURAL DESIGN 1 – 4 Units  
*Prerequisite: ARCH 151 and ARCH 112*  

ARCH 153 – ARCHITECTURAL DESIGN 2 – 4 Units  
*Prerequisite: ARCH 152*  

**MOTION:** It was M/S/U passed to approve ARCH 151, 152 and 153.

**MOTION:** It was M/S/U passed to approve the prerequisites and corequisite to ARCH 151, 152 and 153.

AG-EC 200 – AGRICULTURAL ACCOUNTING AND ANALYSIS – 3 Units  
*Modify:* change catalog description, content and course objectives. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve AG-EC 200

BUSAD 201 – FINANCIAL ACCOUNTING – 4 Units  
*Recommended for success: BUSAD 310 and ENGL 101 placement*  

**MOTION:** It was M/S/U passed to approve BUSAD 201 after minor changes to the prerequisite form
BUSAD 203 – COMPUTERIZED ACCOUNTING – 3 Units
Prerequisite: BUSAD 201 or BUSAD 310
Recommended for success: BUSAD 320 if BUSAD 310 is used to satisfy a prerequisite

MOTION: It was M/S/U passed to approve BUSAD 203.
MOTION: It was M/S/U passed to approve the prerequisite to BUSAD 203

CMPGR 298C – INTERNET TECHNOLOGY AND TOOLS – 3 Units
Recommended for success: any introductory computer class.
Provides the conceptual background and the online skills needed to become Internet literate. Covers internet services: e-mail, listserv, newsgroups, FTP, telenet and the World Wide Web (WWW). Emphasis will be placed on the WWW, types of access (ISP), usage, software (browsers and other support software) and internet etiquette in a global environment. Introduction to publishing and multimedia. Usage of search engines to conduct research and copyright issues and bibliographic style. Reflects on the impact of emerging technologies on the future of commerce and communications as well as societal issues. Lecture: 3 hours. Laboratory: 2 hours. Materials fee required. Effective Fall 2001.

Special Topic

MOTION: It was M/S/U passed to approve CMPGR 298C

ENSCI 108 – ENVIRONMENTAL CONSERVATION – 3 Units
Modify: change catalog description, content, course objectives and teaching methods; add field trips. Effective Fall 2001.

ENSCI 108L – ENVIRONMENTAL CONSERVATION LABORATORY – 1 Unit
Modify: change catalog description, content, course objectives and teaching methods. Effective Fall 2001.

MOTION: It was M/S/U passed to approve ENSCI 108 and 108L.

ENGTC 222 – ENGINEERING DRAFTING AND DESIGN 1 – 2 Units
Prerequisite: satisfactory completion of ENGR 220 and ENGR 221 and experience with CAD
Modify: add the experience with CAD to prerequisite; change catalog description and content. Effective Fall 2001.

MOTION: It was M/S/U passed to approve ENGTC 222 after removing the words “or equivalent” before “and experience with CAD” from the prerequisite.
MOTION: It was M/S/U passed to approve the prerequisites to ENGTC 222 after removing the words “or equivalent” before “ and experience with CAD.”

ENGTC 223 – ENGINEERING DRAFTING AND DESIGN 2 – 2 Units
Prerequisite: ENGTC 222.
Modify: add “equivalent skills” to prerequisite; change catalog description and content. Effective Fall 2001.

MOTION: It was M/S/U passed to approve ENGTC 223 after removing “or equivalent skills” from the prerequisite.
MOTION: It was M/S/U passed to approve the prerequisite to ENGTC 223 after removing “or equivalent skills.”
ENGTC 375 – CONSTRUCTION BLUEPRINT READING – 2 Units
*Modify:* change content and add field trips. Effective Fall 2001.

ENGTC 376 – MECHANICAL BLUEPRINT READING – 2 Units
*Modify:* change content and add field trips. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve ENGTC 375 and 376.

FSCI 398 – FIRE MANAGEMENT 2A – 2 Units
*Prerequisite:* FSCI 356
Fire service organizational development and human relations. Topics include transition from supervisor to manager, internal and external influences, personality factors, managing human relations, group dynamics and conflict resolution. Field trips may be required. Lecture: 40 hours. Materials fee required (GR, 2 wks.). Effective Fall 2001.

Special Topic.

**MOTION:** It was M/S/U passed to approve FSCI 398
**MOTION:** It was M/S/U passed to approve the prerequisite to FSCI 398.

LENF 331A,B – ADVANCED LAW ENFORCEMENT ORIENTATION – ½, 1 Unit
*Prerequisite:* LENF 388
*Modify:* change hours from 24 hours lecture to 24 hours lab. Effective Fall 2001.

Course was withdrawn by the division for further work.

PHSCI 161 – SCIENCE MATTERS – 3 Units
*Modify:* change content and course objectives. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve PHSCI 161.

PHSCI 164 – PHYSICAL SCIENCE ENVIRONMENTAL LABORATORY – 1 Unit
*Concurrent enrollment in or previous completion of PHSCI 161.*
*Modify:* change prerequisite to corequisite; change course objectives. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve PHSCI 164
**MOTION:** It was M/S/U passed to approve the corequisite to PHSCI 164.

PHYS 164 – PHYSICS ENVIRONMENTAL LABORATORY – 1 Unit
*Concurrent enrollment in or previous completion of PHYS 160*
*Modify:* change from prerequisite to corequisite; change course objectives. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve PHYS 164.
**MOTION:** It was M/S/U passed to approve the corequisite to PHYS 164

PHYS 165 – INTRODUCTORY PHYSICS – 4 Units
*Recommended for success: satisfactory completion of MATH 115 or MATH 122*
*Modify:* change prerequisite to advisory; change content, course objectives and teaching methods. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve PHYS 165.

SOCSC 109 – INTRODUCTION TO EDUCATION – PRACTICUM IN TUTORING – 2 Units
*Modify:* change hours (from 1 hour lecture, 2 hours lab) to Lecture: 2 hours. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve SOCSC 109 after adding the words “at CSU Stanislaus” to the last line of the catalog description.
SPCOM 122 / THETR 122 – INTRODUCTION TO READERS’ THEATRE – 3 Units
Modify: remove one hour of lab. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve SPCOM 122 / THETR 122.

SPCOM 124 / THETR 124 – ADVANCED READERS’ THEATRE – 3 Units
Modify: remove one hour of lab. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve SPCOM 124 / THETR 124.

**OLD BUSINESS:**


2. Information Competency

   The Committee requested something be put in writing that they could vote on at the next meeting.

3. New course outline and C.A.R.

   **MOTION:** It was M/S/U passed that the new outline and C.A.R. be sent electronically to all Curriculum Members who will vote their acceptance.

4. Reading Competency

   This topic was brought back for reconsideration of the last motion, but no action was taken at this time.
April 24, 2001


MEMBERS ABSENT: J. Guffy, O. Johnson, M. Tolang

OTHERS PRESENT: F. Ashworth and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of March 27, 2001.

NOTIFICATION COURSE AGENDA:

- CMPET 227/ELTEC 227 – INTRO. TO AUTOMATED PROCESS CONTROL SYSTEMS – 2 Units
- CMPET 228/ELTEC 228 – INTEGRATED AUTOMATED PROCESS CONTROL SYSTEMS – 2 Units
- GERM 160 – CONTEMPORARY GERMAN CULTURE AND LITERATURE – 3 Units
  

CONSENT COURSE AGENDA:

- AG-EC 208 / BUSAD 208 – INTRODUCTION TO INTERNATIONAL BUSINESS – 3 Units
  Recommended for success: BUSAD 248
  Periodic review with only minor changes. Effective Fall 2001.

- BUSAD 233 – INVESTMENTS – 3 Units
  Recommended for success: BUSAD 230 and at least one semester of accounting.
  Periodic review with minor changes. Effective Fall 2001.

- BUSAD 358 – SALES AND ADVERTISING PROMOTION – 3 Units
  Periodic review with only minor changes. Effective Fall 2001.

- ELTEC 205 – ELECTRONICS FABRICATION AND ASSEMBLY TECHNIQUES – 3 Units
  Periodic review with minor changes. Effective Spring 2002.

- ENGL 48 – GRAMMAR REVIEW – 1 Unit
  Periodic review with minor changes. Effective Fall 2001.

- ESL 901 – ESL BEGINNING – 0 Units
  Periodic review with minor changes. Effective Fall 2001.

- GERM 51 – INTRODUCTION TO PRACTICAL GERMAN 1 – 3 Units
  Periodic review with minor changes. Effective Fall 2001.
CONSENT COURSE AGENDA (continued)

GERM 103 - GERMAN 3 – 4 Units
Prerequisite: GERM 102 or three years of high school German
Periodic review with minor changes. Effective Fall 2001.

GERM 104 - GERMAN 4 – 4 Units
Prerequisite: GERM 103 or four years of high school German
Periodic review with minor changes. Effective Fall 2001.

PE-I 112 - FOOTBALL – ½ Unit

PE-I 117 - SOFTBALL – ½ Unit

PE-I 122 – INTERMEDIATE TENNIS – ½ Unit

PE-I 123 – ADVANCED TENNIS – ½ Unit

PE-I 125 – TABLE TENNIS – ½ Unit

PE-I 129 – VOLLEYBALL – ¼ Unit
Periodic review with minor changes. Effective Fall 2001.

PE-VM 100 – VARSITY BASEBALL – 2 Units

PE-VM 122 – MEN’S VARSITY SOCCER – 2 Units
Periodic review with minor changes. Effective Fall 2001.

PE-VM 125 – MEN’S VARSITY SWIMMING AND DIVING – 2 Units
Recommended for success: concurrent enrollment in PE-C 170, PE-C 195

PE-VM 130 – MEN’S VARSITY TENNIS – 2 Units
Periodic review with minor changes. Effective Spring 2002.

PE-VM 140 – MEN’S VARSITY WATER POLO – 2 Units
Recommended for success: concurrent enrollment PE-C 170, PE-C 195.

PE-VM 145 – VARSITY WRESTLING – 2 Units
Periodic review with minor changes. Effective Fall 2001.

PE-VW 103 – WOMEN’S VARSITY CROSS COUNTRY – 2 Units
Periodic review with minor changes. Effective Fall 2001.

PE-VW 115 – WOMEN’S VARSITY GOLF – 2 Units
Periodic review with minor changes. Effective Spring 2002.

PE-VW 120 – WOMEN’S VARSITY SOFTBALL – 2 Units
Periodic review with minor changes. Effective Spring 2002.
CONSENT COURSE AGENDA (continued)

PE-VW 123 – WOMEN’S VARSITY SOCCER – 2 Units
Periodic review with minor changes. Effective Fall 2001.

PE-VW 130 – WOMEN’S VARSITY TENNIS – 2 Units
Periodic review with minor changes. Effective Spring 2002.

PE-VW 145 – WOMEN’S VARSITY WATER POLO – 2 Units
Periodic review with minor changes. Effective Fall 2001.

SPAN 138 – ADVANCED CONVERSATIONAL SPANISH – 3 Units
Recommended for success: SPAN 103
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve the Consent Agenda.
MOTION: It was M/S/U passed to approve the prerequisites of GERM 103 and 104

DISCUSSION COURSE AGENDA:

ADJU 206 – MULTICULTURAL ISSUES WITHIN PUBLIC SAFETY – 3 Units
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve ADJU 206.

ADJU 145 – COMMUNITY AGENCY SERVICE – 1 Unit
Concurrent enrollment: ADJU 145A, B, C, or D
Prerequisite: completion of nine ADJU units. Basic exposure to the components of the criminal justice system.
Modify: change prerequisite to advisory; change course objectives. Effective Fall 2001.

ADJU 145A, B, C, D – COMMUNITY AGENCY SERVICE FIELDWORK – 1, 2, 3, 4 Units
Concurrent enrollment: must be taken in conjunction with ADJU 145.
Prerequisite: completion of nine ADJU units. Basic exposure to the components of the criminal justice system.
Modify: change prerequisite to advisory; change course objectives. Effective Fall 2001.

MOTION: It was M/S/U passed to approve ADJU 145 and ADJU 145A, B, C and D after returning the advisory to a prerequisite
MOTION: It was M/S/U passed to approve the prerequisites and corequisites to ADJU 145 and ADJU 145A, b, c, and d.

AG-EC 209 / BUSAD 209 – IMPORT/EXPORT FUNDAMENTALS – 3 Units
Recommended for success: AG-EC 20/BUSAD 208
Periodic review with only minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve AG-EC 209/BUSAD 209 after making changes to catalog description.

AUTEC 307 – INTRODUCTION TO AUTOMOTIVE INDUSTRY – 2 Units
Modify: add to catalog description. Effective Spring 2002

MOTION: It was M/S/U passed to approve AUTEC 307 after adding new objectives, content, and indicating textbook is MJC catalog.
BANK 367 / BUSAD 367 – INSTALLMENT CREDIT – 3 Units  
Periodic review with only minor changes. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve BANK 367/BUSAD 367 after rewording some objectives.

BUSAD 100 – STUDIES IN BUSINESS SUCCESS – 1 ½ Units  
Recommended for success: GUIDE 110  
**Modify:** change 3 hours lecture to 1 ½ hours lecture. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve BUSAD 100 after rewording some objectives.

BUSAD 200 – SPREADSHEET SKILLS FOR FINANCIAL ACCOUNTING – 2 Units  
Prerequisite: or concurrent enrollment in BUSAD 201 or BUSAD 320  
**Modify:** change title, catalog description, content, course objectives, and teaching methods; also to offer as an internet course. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve BUSAD 200 after rewording catalog description and correcting objectives.  
**MOTION:** It was M/S/U passed to approve the prerequisites to BUSAD 200

BUSAD 202 – MANAGERIAL ACCOUNTING – 4 Units  
Prerequisite: BUSAD 201  
**Modify:** add “or concurrent enrollment in.” Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve BUSAD 202 after removing concurrent enrollment.  
**MOTION:** It was M/S/U passed to approve the prerequisite to BUSAD 200

BUSAD 218 – BUSINESS LAW – 4 Units  
Recommended for success: third semester business major  
Periodic review with minor changes; and to offer as a teleweb course. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve BUSAD 218 after rewording advisory.

BUSAD 240 – PRINCIPLES OF MANAGEMENT – 3 Units  
Periodic review with minor changes; and to offer as a telecourse. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve BUSAD 240.

BUSAD 245 – PRINCIPLES OF MARKETING – 3 Units  
**Modify:** change content and teaching methods. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve BUSAD 245 after removing the mention of telecourse from the prerequisite and catalog description.

BUSAD 248 – INTRODUCTION TO BUSINESS – 3 Units  
Periodic review with minor changes; and to offer as telecourse and internet course. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve BUSAD 248.

BUSAD 274 – HUMAN RESOURCES MANAGEMENT – 3 Units  
**Modify:** change content. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve BUSAD 274.
BUSAD 319 – PAYROLL ACCOUNTING – 3 Units
Prerequisite: BUSAD 310 or BUSAD 201
Recommended for success: BUSAD 320 if BUSAD 310 is used as a prerequisite
Modify: add BUSAD 310 to advisory; change catalog description, content, course objectives and teaching methods. Effective Fall 2001.

MOTION: It was M/S/U passed to approve BUSAD 319.
MOTION: It was M/S/U passed to approve the prerequisites to BUSAD 319

BUSAD 364 / SU-TR 364 – TOTAL QUALITY MANAGEMENT – 3 Units
Recommended for success: SU-TR 35, BUSAD 240
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve BUSAD 364/SU-TR 364 after rewording some of the objectives.

BUSAD 377 – HUMAN RELATIONS IN BUSINESS – 3 Units
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve BUSAD 377.

CMPET 232 / ELTEC 232 – INTRO. TO PROGRAMMABLE LOGIC CONTROLLERS – 2 Units
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve CMPET 232/ELTEC 232 after rewording some of the objectives.

CMPGR 214 – DIGITAL CAPTURE FOR COMPUTER GRAPHICS – 3 Units
Recommended for success: any previous computer graphics course

MOTION: It was M/S/U passed to approve CMPGR 214.

CMPET 234 / ELTEC 234 – ADVANCED TOPICS IN PROGRAMMABLE LOGIC CONTROLLERS
– 2 Units
Recommended for success: CMPET 232 or ELTEC 232

MOTION: It was M/S/U passed to approve CMPET 234/ELTEC 234 after rewording some of the objectives.

ENGL 25A, B – WORKSHOP IN ENGLISH SKILLS – ½, 1 Unit
Periodic review with no changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve ENGL 25A and B after removing duplication of directions from the objectives.

ESL 902 – ESL: LOWER ELEMENTARY – 0 Units
Recommended for success: ESL 901 or placement by assessment process
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve ESL 902 after removing “by an ESL instructor” from the advisory and replacing it with “by assessment process.”
ESL 903 – ESL: HIGHER ELEMENTARY – 0 Units
Recommended for success: ESL 902 or placement by assessment process.
*Periodic review* with minor changes. Effective Fall 2001.

ESL 904 – ESL: INTERMEDIATE – 0 Units
Recommended for success: ESL 903 or placement by assessment process
*Periodic review* with minor changes. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve ESL 903 and ESL 904 after removing “by an ESL instructor” from the advisory and replacing it with “by assessment process.”

ESL 905 – ESL: ENGLISH AT WORK 1 – 0 Units
Recommended for success: placement by assessment process at ESL level 2 or 3 (ESL 20 or ESL 30)
*Periodic review* with minor changes. Effective Fall 2001.

ESL 906 – ESL: ENGLISH AT WORK 2 – 0 Units
Recommended for success: placement by assessment process at ESL level 3 or 4 (ESL 30 or ESL 40)
*Periodic review* with minor changes. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve ESL 905 and ESL 906 after adding “by assessment process” to the advisories.

FILM 151 – ADVANCED FILM PRODUCTION 2 – 3 Units
Recommended for success: FILM 150, RA-TV 142
Modify: change hours (from Other: 3) to lecture: 3 hours, lab: 3 hours; add materials fee. Effective Fall 2001.

FILM 152 – ADVANCED FILM PRODUCTION 2 – 3 Units
Recommended for success: FILM 151, RA-TV 142
Modify: change hours from “Other” to lecture: 3 hours, lab: 3 hours; add materials fee. Effective Fall 2001.

**FILM 151 and FILM 152 were withdrawn from the agenda by the division.**

FREN 52 – INTRODUCTION TO PRACTICAL FRENCH 2 - 3 Units
Prerequisite: successful completion of FREN 51

**MOTION:** It was M/S/U passed to approve FREN 52 after rewording the prerequisite and adding additional text to the catalog description.

**MOTION:** It was M/S/U passed to approve the prerequisite of FREN 52

FREN 101 – FRENCH 1 – 4 Units
Modify: change content and teaching methods. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve FREN 101 after removing the advisory and some text from the catalog description.

FREN 102 – FRENCH 2 – 4 Units
Prerequisite: FREN 101 or two years of high school French

**MOTION:** It was M/S/U passed to approve FREN 102 after rewording the catalog description.

**MOTION:** It was M/S/U passed to approve the prerequisite of FREN 102
FREN 103 – FRENCH 3 – 4 Units  
*Prerequisite:* FREN 102 or three years of high school French  

FREN 104 – FRENCH 4 – 4 Units  
*Prerequisite:* FREN 103 or four years of high school French  

**MOTION:** It was M/S/U passed to approve FREN 103 and FREN 104 after removing text from the catalog description. 
**MOTION:** It was M/S/U passed to approve the prerequisites of FREN 103 and FREN 1004.

FREN 190A, B, C – ADVANCED FRENCH – 1, 2, 3 Units  
*Prerequisite:* FREN 104 with a grade “C” or better.  
*Periodic review* with minor changes. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve FREN 190A, B, and C after changing the prerequisite from a B to a C grade or better.  
**MOTION:** it was M/S/U passed to approve the prerequisite of FREN 190A, B and C.

FSCI 398 – FIRE COMMAND 2E – 2 Units  
*Prerequisite:* FSCI 350  
Strategy and tactics for wildland fire control. Topics include California’s wildland fire problem, weather effects, fuels, fire behavior, safety, attack methods, support equipment, topographic maps and air attack operations. Field trips may be required. Lecture: 40 hours. Materials fee required. (1 wk., GR). Effective Fall 2001.  
*Special topic.*

FSCI 398 – FIRE INVESTIGATION 1B – 2 Units  
*Prerequisite:* FSCI 357  
Techniques of fire investigation. Topics include report writing, juvenile fire setter programs, evidence preservation and collection, interview techniques, motives and fire fatalities. Field trips may be required. Lecture: 40 hours. Materials fee. (GR, 1 wk.). Effective Fall 2001.  
*Special topic.*

**MOTION:** It was M/S/U passed to approve the above two FSCI 398 special topic courses.

GERM 52 – INTRODUCTION TO PRACTICAL GERMAN 2 – 3 Units  
*Prerequisite:* GERM 51  
*Periodic review* with minor changes. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve GERM 52 after adding information the catalog description.  
**MOTION:** It was M/S/U passed to approve the prerequisite of GERM 52.

GERM 101 – GERMAN 1 – 4 Units  
*Periodic review* with minor changes. Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve GERM 101 after removing the advisory and some text from the catalog description.
GERM 102 – GERMAN 2 – 4 Units
Prerequisite: GERM 101 or two years of high school German
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve GERM 102 after adding additional information to the catalog description.

MOTION: It was M/S/U passed to approve the prerequisite of GERM 102.

GERM 190A, B, C – ADVANCED GERMAN – 1, 2, 3 Units
Prerequisite: GERM 104
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve GERM 190A, B and C.
MOTION: It was M/S/U passed to approve the prerequisite of GERM 190A, B and C.

ITAL 51 – INTRODUCTION TO PRACTICAL ITALIAN 1 – 3 Units
Modify: change title (from Conversational Italian 1). Effective Fall 2001.

MOTION: It was M/S/U passed to approve ITAL 51.

ITAL 52 – INTRODUCTION TO PRACTICAL ITALIAN 2 – 3 Units
Recommended for success: ITAL 51 or equivalent.
Modify: change title (from Conversational Italian 2). Effective Fall 2001.

MOTION: It was M/S/U passed to approve ITAL 52 after rewording the advisory and adding more information to the catalog description.

MATH 90 – INTERMEDIATE ALGEBRA - 5 Units
Prerequisite: satisfactory completion of MATH 70 or qualification by MJC math assessment process.
Recommended for success: eligibility for READ 184.
TMI: to offer as an internet course.

MOTION: It was M/S/U passed to approve MATH 90 as an internet course (the prerequisite was approve in February 2001).

MUSIC 120 – ELEMENTARY PIANO – 1 Unit

MOTION: It was M/S/U passed to approve MUSIC 120.

MUSIC 121 – PIANO ENRICHMENT – 1 Unit
Recommended for success: MUSIC 120 or equivalent.

MOTION: It was M/S/U passed to approve MUSIC 121.

MUSIC 122 – INTERMEDIATE PIANO – 1 Unit
Recommended for success: MUSIC 121 or equivalent

MOTION: It was M/S/U passed to approve MUSIC 122.
CURRICULUM COMMITTEE MINUTES – April 24, 2001

NURSE 251P – INTRODUCTION TO PHARMACOLOGY – 1 Unit
*Prerequisite: acceptance into Associate Degree Nursing program
*Concurrent enrollment: NURSE 251 and NURSK 800
*Recommended for success: FDNTR 219 with a grade of C or better.
*Modify: change content, teaching methods, methods of evaluation, and course objectives.
*Effective Fall 2001.

**MOTION:** It was M/S/U passed to approve NURSE 251P after rewording the prerequisite skills.

**MOTION:** It was M/S/U passed to approve the prerequisite and corequisites of NURSE 251P.

PE-C 128 – AEROBICS – 1 Unit
*Modify: change hours to ½ hour lecture, 1 ½ hours lab. Change content and teaching methods. Effective Summer 2001.

**MOTION:** It was M/S/U passed to approve PE-C 128.

PE-C 172 – LIFEGUARD TRAINING – 1 Unit
*Prerequisite: swimming pretest

**MOTION:** It was M/S/U passed to approve PE-C 172 after moving text from the prerequisite into the catalog description.

**MOTION:** It was M/S/U passed to approve the prerequisite of PE-C 172.

PE-C 173 – WATER SAFETY INSTRUCTOR – 1 Unit
*Recommended for success: must be able to perform skills in the swimmer courses.

**MOTION:** It was M/S/U passed to approve PE-C 173 after modifying the catalog description.

PE-C 189 – INTERMEDIATE WATER POLO – 1 Unit
*Modify: change hours to ½ hour lecture, 1 ½ hours lab. Change content and teaching methods. Effective Summer 2001.

PE-C 190 – ADVANCED WATER POLO – 1 Unit
*Recommended for success: PE-C 189
*Modify: change hours to ½ hour lecture, 1 ½ hours lab. Change content and teaching methods. Effective Summer 2001.

**MOTION:** It was M/S/U passed to approve PE-C 189 and PE-C 190.

PE-C 809 – EXERCISE AND HEALTH FOR MATURE ADULTS – 0 Units

**MOTION:** It was M/S/U passed to approve PE-C 809 after changing the hours to Lecture: ½ hour; Lab: 1 ½ hours.

PE-M 115, A – BASKETBALL TEAM PLAY CONCEPTS – ½, 1 Unit
*Modify: change hours to ½ hour lecture, 1 ½ hours lab. Change content and teaching methods. Effective Summer 2001.

**MOTION:** It was M/S/U passed to approve the above course after changing the A and B to PE-M 115 and PE-M 115A.
PE-M 140 – TOUCH FOOTBALL AND KANAKI – 1 Unit  
Modify: change hours to ½ hour lecture, 1 ½ hours lab. Change content and teaching methods. Effective Summer 2001.

MOTION: It was M/S/U passed to approve PE-M 140 after adding additional information to the catalog description.

PE-M 141 – ADVANCED TOUCH FOOTBALL – 1 Unit  
Recommended for success: PE-M 140 or Interscholastic Football or Intercollegiate Football  
Modify: change hours to ½ hour lecture, 1 ½ hours lab. Change content and teaching methods. Effective Summer 2001.

MOTION: It was M/S/U passed to approve PE-M 141.

PE-M 162 – SOCCER – 1 Unit  
Modify: change hours to ½ hour lecture, 1 ½ hours lab. Change content and teaching methods. Effective Summer 2001.

MOTION: It was M/S/U passed to approve PE-M 162 after adding additional information to the catalog description.

PE-VM 110 – MEN’S VARSITY CROSS COUNTRY – 2 Units  
Modify: remove "Indoor Track" from title; change catalog description, course objectives, and teaching methods. Effective Fall 2001.

MOTION: It was M/S/U passed to approve PE-M 141.

PE-VM 120 – MEN’S VARSITY GOLF – 2 Units  

MOTION: It was M/S/U passed to approve PE-VM 120.

PE-VW 125 – WOMEN’S VARSITY SWIMMING AND DIVING – 2 Units  
Modify: change content and course objectives. Effective Spring 2002.

PE-VW 140 – WOMEN’S VARSITY VOLLEYBALL – 2 Units  

MOTION: It was M/S/U passed to approve PE-VW 125 and PE-VW 140.

PE-W 164 – WOMEN’S INDOOR-OUTDOOR SOCCER – 1 Unit  
Modify: change hours to ½ hour lecture, 1 ½ hours lab; change content and teaching methods. Effective Summer 2001.

MOTION: It was M/S/U passed to approve PE-W 164 after adding additional information to the catalog description.

PE-W 166 – WOMEN’S SELF DEFENSE – 1 Unit  
Modify: change hours to ½ hour lecture, 1 ½ hours lab; change content and teaching methods. Effective Summer 2001.

MOTION: It was M/S/U passed to approve PE-W 166.
PE-W 180 – WOMEN’S SOFTBALL – 1 Unit
Modify: change hours to ½ hour lecture, 1 ½ hours lab; change content and teaching methods. Effective Summer 2001.

MOTION: It was M/S/U passed to approve PE-W180.

PE-W 192 – WOMEN’S WEIGHT TRAINING – 1 Unit
Modify: change hours to ½ hour lecture, 1 ½ hours lab; change content, course objectives, and teaching methods. Effective Summer 2001.

MOTION: It was M/S/U passed to approve PE-W 192.

PHYS 160 – DESCRIPTIVE INTRODUCTION TO PHYSICS – 3 Units
Prerequisite: satisfactory completion of MATH 70 or qualification by MJC assessment process
Modify: remove “or equivalent” from prerequisite; change content and course objectives. Effective Fall 2001.

MOTION: It was M/S/U passed to approve PHYS 160.
MOTION: It was M/S/U passed to approve the prerequisite of PHYS 160.

PSYCH 51 – PSYCHOLOGY IN EVERYDAY LIFE – 3 Units
Recommended for success: eligibility for ENGL 49
Modify: change catalog description; also to offer as an internet course and a telecourse. Effective Summer 2001.

MOTION: It was M/S/U passed to approve PSYCH 51.

PSYCH 102 – RESEARCH METHODS – 3 Units
Prerequisite: PSYCH 101
Recommended for success: ENGL 101 eligibility

MOTION: It was M/S/U passed to approve PSYCH 102 after listing the prerequisite skills on the course outline.
MOTION: It was M/S/U passed to approve the prerequisite of PSYCH 102.

PSYCH 104 – SOCIAL PSYCHOLOGY – 3 Units
Recommended for success: PSYCH 101 and ENGL 101 eligibility or completion

MOTION: It was M/S/U passed to approve PSYCH 104.

PSYCH 105 – ABNORMAL PSYCHOLOGY – 3 Units
Recommended for success: PSYCH 101
Modify: change prerequisite to advisory; change teaching methods. Effective Fall 2001.

PSYCH 105 was withdrawn from the agenda by the division.

PSYCH 110 – HUMAN SEXUALITIES – 3 Units
Modify: change title, catalog description, content, course objectives, teaching methods and methods of evaluation; also to offer as an internet course. Effective Fall 2001.

MOTION: It was M/S/U passed to approve PSYCH 110.
PSYCH 111 – PSYCHOLOGY OF GENDER – 3 Units
Recommended for success: PSYCH 101

MOTION: It was M/S/U passed to approve PSYCH 111.

PSYCH 130 – PERSONAL ADJUSTMENT – 3 Units

MOTION: It was M/S/U passed to approve PSYCH 130.

PSYCH 141 – HUMAN LIFESPAN – 3 Units
Recommended for success: PSYCH 101 and ENGL 101 eligibility
TMI: to offer as a telecourse and an internet course. Effective Summer 2001.

MOTION: It was M/S/U passed to approve PSYCH 141 as a telecourse and internet course.

RA-TV 133 – ADVANCED RADIO PRODUCTION 2 – 4 Units
Recommended for success: RA-TV 131, RA-TV 132

RA-TV 135 – ADVANCED TELEVISION PRODUCTION 1 – 3 Units
Recommended for success: RA-TV 134, RA-TV 142

RA-TV 136 – ADVANCED TELEVISION PRODUCTION 2 – 3 Units
Recommended for success: RA-TV 135, RA-TV 142

RA-TV 133, RA-TV 135 and RA-TV 136 were withdrawn from the agenda by the division.

READ 184 – CRITICAL READING – 3 Units
Recommended for success: READ 82 with a C grade or better or recommendation of the reading process.
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve READ 184 after rewording the advisory.

SPAN 45 – PRACTICAL SPANISH FOR THE PROFESSIONS – 2 Units

MOTION: It was M/S/U passed to approve SPAN 45 after changing the percent of load.

SPAN 101 – SPANISH 1 – 4 Units
Periodic review with minor changes; removed text from catalog description. Effective Fall 2001.

MOTION: It was M/S/U passed to approve SPAN 101.

SPAN 103 – SPANISH 3 – 4 Units
Prerequisite: SPAN 102 or three years of high school Spanish

MOTION: It was M/S/U passed to approve SPAN 103 after removing text from the catalog descriptions.
MOTION: It was M/S/U passed to approve the prerequisites of SPAN 103.
SPAN 104 – SPANISH 4 – 4 Units  
Prerequisite: SPAN 103 or four years of high school Spanish  

MOTION: It was M/S/U passed to approve SPAN 104 after removing text from the catalog descriptions.
MOTION: It was M/S/U passed to approve the prerequisites of SPAN 104.

SPAN 111 – FUNDAMENTALS OF SPOKEN AND WRITTEN SPANISH FOR SPANISH SPEAKERS – 4 Units  
Prerequisite: ability to understand spoken and read and write colloquial Spanish  
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve SPAN 111 after removing text from the catalog description and rewording the prerequisite.
MOTION: It was M/S/U passed to approve the prerequisite of SPAN 111

SPAN 190A, B, C – ADVANCED SPANISH – 1, 2, 3 Units  
Prerequisite: SPAN 104 with a grade C or better.  
Periodic review with minor changes. Effective Fall 2001.

MOTION: It was M/S/U passed to approve SPAN 190A, B and C after changing the prerequisite to read “with a C or better.”
MOTION: It was M/S/U passed to approve the prerequisite of SPAN 190A, B and C.

OLD BUSINESS:


2. Reading Competency and Majors on Diplomas

MOTION: It was M/S/U passed to approve the following text for Reading Competency:

Reading competency can be demonstrated by completion of the Title V breadth requirements for an Associate Degree with a C average or better (2.0), or by completion of Reading 184 with a C or better. Students who have previously established Reading Competency through placement examination retain these rights.

INFORMATION:

1. Correction to an error in the motion passed on March 13, 2001. The motion was to accept all four recommendations.

MOTION: It was passed (11 Yes, 1 No) to accept the four recommendations pending future action with the deans and after cleaning up the list of programs.

Recommendation 1:
A. That the current graduation option “Plan A” be renamed “Occupational and Technical Studies (normally not for students planning to transfer).”
B. That the major completed by the student be listed on the diploma and transcript of students who graduate with this option.
Recommendation 2:
A. That the current graduation option “Plan B” be renamed “Transfer Studies” for students planning to transfer; and
B. That “Transfer Studies” be listed on the diploma and transcript of students who graduate with this option.

Recommendation 3:
In order to better communicate with students, we recommend that the attached list of “Occupational and Technical Studies” majors and the list of transfer majors, organized by category, be adopted and included in the college catalog.

Recommendation 4:
That the college grant multiple associate degrees with the following limitations:
A. Both an AA and AS in a subject will not be granted in the same major, and
B. A student may not receive a degree in General College and Transfer Studies.

2. Human Services Certificate (24 to 27 units)

In an electronic vote, the Committee gave approval to the above certificate. There were 14 yes votes, and 4 did not respond.
Meeting Date: September 11, 2001

I. APPROVAL OF MINUTES: of the meeting of April 24, 2001

II. EMERGENCY APPROVAL:

The following out of compliance courses have been given emergency approval over the summer to be presented on the early Fall 2001 agenda:

LENF 314  LENF 852  CORSC 383  LENF 332
LENF 367  LENF 368  LENF 375  LENF 377
LENF 381  LENF 382  LENF 331A, B, C  LENF 340
LENF 850A, B, C, D, E  LENF 309  LENF 333  LENF 340B
LENF 334  INDIS 55  INDIS 105

PE 198 – CONTACT IMPROVISATION – 1 Unit
An exciting movement art form, exploring the vast potential for movement generated by two or more people, communicating spontaneously through weight, motion and touch. Lecture: 2 hours. Laboratory: 2 hours. (CSU, 12 wks., CR/NC). Effective 9/14/01

Special Topic

III. CONSENT COURSE AGENDA:

CMPSC 265 – BEGINNING MICROSOFT WINDOWS – 1 Unit
Periodic review with very minor changes. Effective Spring 2002

CMPSC 266 – INTERMEDIATE MICROSOFT WINDOWS – 1 Unit
Recommended for success: CMPSC 265
Periodic review with very minor changes. Effective Spring 2002

CMPSC 267 – ADVANCED MICROSOFT WINDOWS – 1 Unit
Recommended for success: CMPSC 266
Periodic review with very minor changes. Effective Spring 2002

IV. DISCUSSION COURSE AGENDA:

ADJU 240 – DRUG AWARENESS – ½ Unit
Basic understanding of current drugs of abuse including psychological and physical symptomology, Appearance, and social implications. Lecture: 8 hours. (CSU, 1 week, GR). Effective Spring 2002
New course: Grad Req/No, GE Trans/No, IGETC/No
ADJU 242 – DOMESTIC VIOLENCE PREVENTION – ½ Unit
New course: Grad Req/No, GE Trans/No, IGETC/No

GEOG 110 – WORLD REGIONAL GEOGRAPHY – 3 Units

MACH 310 – ADVANCED TOPICS IN MACHINING – 1 Unit
Prerequisite: Previous machining experience or completion of MACH 211E OR MACH 301 OR MACH 221 OR MACH 222.
Overview of advanced tooling and machining practices. Topics may include electrical discharge machining, rapid prototyping, fixturing, cutting tool materials and geometry, die casting and plastic injection molding. Field trips may be required. Three maximum completions. Lecture: 1.5 hours. Laboratory: 2.5 hours. Materials fee required. (Summer, 8 weeks, CR/NC). Effective Summer 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No

MUSIC 179 – JAZZ SOLO VOICE – 2 Units
Recommended for success: MUSIC 121, MUSIC 131 or equivalent private vocal instruction or experience.
Modify: Remove prerequisite and corequisite; add advisory; change course objectives. Effective Spring 2002.

PSYCH 105 - ABNORMAL PSYCHOLOGY – 3 Units
Recommended for success: PSYCH 101
Periodic review with very minor changes. Effective Spring 2002

V. OLD BUSINESS:

VI. NEW BUSINESS:

1. Using MATH 71 and 72 to improve grades in MATH 70.
2. Review of the new course outline and Course Action Request forms.

VII. INFORMATION:

1. First view of the new Curriculum Representative’s Manual
2. Report on the State Curriculum Conference
September 25, 2001


MEMBERS ABSENT: S. Agostini, S. Adler, G. Boodrookas, and D. Waring

OTHERS PRESENT: M. Akard, M. Bender, A. Boyer, C. Gaugler, S. Hinton, and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of September 11, 2001

NOTIFICATION COURSE AGENDA:

AUTEC 307 – INTRODUCTION TO AUTOMOTIVE INDUSTRY – 2 Units
*Drop course.* Effective Spring 2002

LENF 331B – ADVANCED LAW ENFORCEMENT ORIENTATION – 1 Unit
*Inactivate course.*

CONSENT COURSE AGENDA:

LENF 309 – P.C. 832 – ARREST COURSE – 2 Units
*Prerequisite: no felony convictions*
*Periodic review* with no changes. Effective Spring 2002

LENF 334 – LAW ENFORCEMENT SUPERVISION – 3 Units
*Prerequisite: LENF 388*
*Periodic review* with no changes. Effective Spring 2002

LENF 360 – OFFICER SAFETY FIELD TACTICS – 1 Unit
*Prerequisite: LENF 388*
*Periodic review* with no changes. Effective Spring 2002

LENF 368 – ADVANCED S.W.A.T. TRAINING – ½ Unit
*Prerequisite: LENF 367*

LENF 376 – BASIC PUBLIC SAFETY DISPATCHER COURSE – 3 Units
*Periodic review* with no changes. Effective Spring 2002

LENF 380 – SURVIVAL SHOOTING INSTRUCTOR – 1 Unit
*Prerequisite: LENF 388*
*Periodic review* with no changes. Effective Spring 2002
LENF 382 – SIDE HANDLE BATON (INSTRUCTOR) – 1 Unit  
*Prerequisite: LENF 388*  
*Periodic review* with no changes. Effective Spring 2002

LENF 850A, B, C, D – NEW PRACTICES/CONCEPTS IN LAW ENFORCEMENT – 0 Units  
*Prerequisite: LENF 388*  
*Periodic review* with no changes. Effective Spring 2002

LENF 314 was moved to the Discussion agenda.

LENF 375, LENF 377 and LENF 382 were withdrawn from the agenda by the representative.

**MOTION:** It was M/S/U passed to approve the Consent Course Agenda.  
**MOTION:** It was M/S/U passed to approve the prerequisites of the courses on the Consent Course Agenda.

**DISCUSSION COURSE AGENDA:**

**ART 168** – SURVEY OF PHOTOGRAPHY – 3 Units  
*Recommended for success: ART 170 or ART 181*  
*Modify:* change hours (from Lec: 3, Lab: 0) to Lecture: 3 hour. Laboratory: 1 hour. Effective Spring 2002

**MOTION:** It was M/S/U passed to approve ART 168.

**AUTEC 312** – AUTOMOTIVE ELECTRICAL, ELECTRONIC AND IGNITION SYSTEMS – 6 Units  
*Prerequisite: AUTEC 311 with a C grade or better.*  
*Modify:* change title from “Automotive Electronics & Electronic Systems;” change weeks from 18 to 16; change hours (from Lec: 4 hours, Lab: 8 hours) to Lecture: 2 hours. Laboratory: 12 hours; change content and course objectives. Effective Spring 2002

**MOTION:** It was M/S/U passed to approve AUTEC 312 after changing the hours to Lecture: 2 hours; Laboratory: 12 hours.  
**MOTION:** It was M/S/U passed to approve the prerequisite for AUTEC 312

**AUTEC 317** – AUTOMOTIVE AIR CONDITIONING – 3 Units  
*Concurrent enrollment in or previous completion of AUTEC 311*  
*Modify:* change title from “Air Conditioning;” change weeks from 18 to 16; change hours (from Lec: 2 hours, Lab: 3 hours) to Lecture: 2 hours. Laboratory: 4 hours; change catalog description. Effective Spring 2002

**MOTION:** It was M/S/U passed to approve AUTEC 317  
**MOTION:** It was M/S/U passed to approve the corequisite for AUTEC 317

**AUTEC 319** – AUTOMOTIVE FUEL SYSTEMS – 3 Units  
*Prerequisite: AUTEC 311, AUTEC 312 with a C grade or better.*  
Provides the automotive technician with a comprehensive, up-to-date background in automotive fuel systems overhaul and testing of carburetors, fuel injection systems, pumps and relays. Test equipment and techniques used will assure that engine operation and emission levels are within state standards. Field trips may be required. Lecture: 1 ½ hours. Laboratory: 5 ½ hours. Materials fee required. (16 wks., GR). Effective Spring 2002  
*New Course:* Grad Req/No, GE Trans/No, IGETC/No

**MOTION:** It was M/S/U passed to approve AUTEC 319 with minor changes to the catalog description.  
**MOTION:** It was M/S/U passed to approve the prerequisite for AUTEC 319
AUTEC 320 – ENGINE PERFORMANCE – 3 Units
Prerequisite: AUTEC 311, AUTEC 312, AUTEC 319 with a C grade or better.
Provides the automotive technician with a comprehensive, up-to-date background in automotive emission control. Test equipment and techniques used will assure that engine operation, performance and emission levels are within C.A.R.B. standards. Field trips may be required. Lecture: 1 ½ hours. Laboratory: 5 ½ hours. Materials fee required. (16 wks., GR). Effective Spring 2002
New Course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve AUTEC 320 with minor changes to the catalog description.
MOTION: It was M/S/U passed to approve the prerequisite for AUTEC 320

AUTEC 322 – STEERING, SUSPENSION AND ALIGNMENT – 3 Units
Recommended for success: concurrent enrollment in or previous completion of AUTEC 311
Principles of design and operation, techniques for diagnosis and repair of steering and suspension systems. Includes component replacement and alignment theory and procedures using two and four-wheel alignment equipment. Field trips may be required. Lecture: 1 ½ hours. Laboratory: 5 ½ hours. Materials fee required. (16 wks., GR). Effective Spring 2002
New Course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve AUTEC 322 with minor changes to the catalog description.

AUTEC 323 – AUTOMATIC TRANSMISSION AND TRANSAXLE – 3 Units
Recommended for success: concurrent enrollment in or previous completion of AUTEC 311
Construction, operation and diagnosis of automatic transmissions and transaxles to include service diagnosis and overhaul. Field trips may be required. Lecture: 2 hours. Laboratory: 6 hours. Materials fee required. (Spr.,16 wks., GR). Effective Spring 2002
New Course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve AUTEC 323

AUTEC 324 – MANUAL TRANSMISSION AND DRIVE AXLES – 3 Units
Recommended for success: AUTEC 311 and AUTEC 323
Construction, operation and diagnosis of manual transmissions and axles, to include service and overhaul. Theory as well as “hands-on” training with clutch systems and drive axle operation and service. Field trips may be required. Lecture: 1 ½ hours; Laboratory: 5 hours. Materials fee required. (Fall, 16 wks, GR). Effective Spring 2002.
New Course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve AUTEC 324

AUTEC 373 – B.A.R. 97 CLEAN AIR CAR COURSE – 5 Units
Prerequisite: AUTEC 311, AUTEC 312 with a C grade or better OR as outlined by C.A.R.B. specification
Modify: change units from 6 ½ to 5; change hours (from Lec: 6 hours, Lab: 2 hours) to Lecture: 4 hours. Laboratory: 3 hours. Change weeks from 18 to 16. Effective Spring 2002

MOTION: It was M/S/U passed to approve AUTEC 373 after rewording the prerequisite and the catalog description.
MOTION: It was M/S/U passed to approve the prerequisite for AUTEC 373
BUSAD 303 – INTRODUCTION TO THE CALIFORNIA GAMING INDUSTRY – 3 Units

Recommended for success: basic English and basic arithmetic skills.

Introduction to the history, current issues, laws, regulations, and career opportunities in the California Gaming Industry. Discusses the roles and responsibilities of gaming industry employees and provides hands-on training experiences in the terminology, skills and operations of legal games available throughout California. Students successfully completing this course will be prepared to seek employment within the gaming industry. Field trips required. Lecture: 2 hours. Laboratory: 3 hours. Students are required to replace lost or damaged course materials.

Effective Spring 2002

New Course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S passed (8 yes, 5 no and 1 abstaining) to approve BUSAD 303 with a minor catalog description change.

CGR 222 – IMAGE ASSEMBLY AND PLATEMAKING – 2 Units

Modify: change units from 3 to 2; change hours (from Lab: 6 hours) to Laboratory: 3 hours.

Effective Spring 2002

MOTION: It was M/S/U passed to approve CGR 222

CGR 230 – GRAPHIC DESIGN 1 – 2 Units

Recommended for success: ART 120, ART 124, CGR 211, CGR 212 and CGR 224

Modify: add CGR 224 to advisory. Effective Spring 2002

MOTION: It was M/S/U passed to approve CGR 230

CLLDV 249 – CHILD-FAMILY-COMMUNITY – 3 Units

Recommended for success: completion of or concurrent enrollment in CLDDV 245

Modify: change hours (from Lec: 2 plus 3 hours arranged) to just Lecture: 3 hours; change content and teaching methods. Effective Spring 2002

MOTION: It was M/S/U passed to approve CLDDV 249

CMPGR 262 – EXPLORING THE WORLD WIDE WEB – 1 Unit

Modify: change catalog description. Effective Spring 2002

MOTION: It was M/S/U passed to approve CMPGR 262

CMPGR 263 – INTERNET LITERACY – 3 Units

Recommended for success: any introductory computer class.

Provides the conceptual background and the online skills needed to become Internet literate. Covers internet services: e-mail, listserv, newsgroups, FTP, telenet and the World Wide Web (WWW). Emphasis will be placed on the WWW, types of access (ISP), usage, software (browsers and other support software) and internet etiquette in a global environment. Introduction to publishing and multimedia. Usage of search engines to conduct research and copyright issues and bibliographic style. Reflects on the impact of emerging technologies on the future of commerce and communications as well as societal issues. Lecture: 3 hours. Laboratory: 2 hours. Materials fee required. (CSU). Effective Spring 2002.

New Course: Grad Req/Yes, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve CMPGR 263
**CURRICULUM COMMITTEE MINUTES – September 25, 2001**

**CMPSC 220 – SQL SERVER ADMINISTRATION – 3 Units**  
*Prerequisite: CMPSC 275*  
Provides students with the knowledge and skills required to install, configure, administer, and troubleshoot Microsoft SQL Server client/server database management system version 7.0 or higher. Two maximum completions. Lecture: 2 hours. Laboratory: 3 hours. Materials fee required. (CSU). Effective Fall 2002  
*New Course:* Grad Req/No, GE Trans/No, IGETC/No

*MOTION:* It was M/S/U passed to approve CMPSC 220.

**CMPSC 274 – MICROCOMPUTER APPLICATIONS – 4 Units**  
*Recommended for success: minimum touch-keyboarding ability of 30 words per minute.*  
*Modify:* change catalog description, content and course objectives. Effective Spring 2002

*MOTION:* It was M/S/U passed to approve CMPSC 274

**CMPSC 278 – SPREADSHEET SOFTWARE – 3 Units**  
*Recommended for success: any introductory computer class*  
*Modify:* add advisory and offer as an internet course. Effective Spring 2002

*MOTION:* It was M/S/U passed to approve CMPSC 278

**CMPSC 281 – WINDOWS 2000 SECURITY – 3 Units**  
*Prerequisite: CMPSC 264 or CMPSC 286*  
*Modify:* change title from “Windows Internet Information Server;” change prerequisite courses; change repeat procedures, catalog description, content, and course objectives. Effective Spring 2002

*MOTION:* It was M/S/U passed to approve CMPSC 281.

**CMPSC 298C – UPDATING TO MICROSOFT OFFICE XP – 3 Units**  
*Recommended for success: experience with a previous version of Microsoft Office Suite*  
Update Microsoft Office applications skills to Microsoft Office XP. Lecture: 3 hours. Laboratory: 2 hours. (CSU). Effective Spring 2002  
*Special Topic and TMI:* to offer as a one-time, online course.

*MOTION:* It was M/S/U passed to approve CMPSC 298C

**ENGL 25 – COMPUTER-ASSISTED ESL WRITER’S WORKSHOP – 1 Unit**  
*Recommended for success: completion of ESL 45 and/or enrollment in ESL 46, 47, 48, 70.*  
*Modify:* change course number (from 25A) to 25; change title from “Workshop in English Skills;” change units (from ½ ) to 1 unit; change hours (from Lab: 1 ½ ) to Laboratory: 3 hours; add advisory; change catalog description, content, course objectives, repeat procedures, methods of evaluation and teaching methods. Effective Spring 2002

*MOTION:* It was M/S/U passed to approve ENGL 25 after removing a sentence from the catalog description.

**ENGL 26 – COMPUTER- ASSISTED WRITER’S WORKSHOP – 1 Unit**  
*Recommended for success: completion of ESL courses and/or enrollment in ENGL 49, ENGL 50 or ENGL 101.*  
*Modify:* change course number (from 25B) to 26; change title from “Workshop in English Skills;” add advisory; change repeat procedures, catalog description, content, course objectives, teaching methods, and methods of evaluation. Effective Spring 2002

*MOTION:* It was M/S/U passed to approve ENGL 25 after removing a sentence from the catalog description.
ENGL 46 – COMPUTER-ASSISTED FUNDAMENTALS OF WRITING – 1 Unit
Concurrent enrollment: in PEAK (Pre-collegiate Education for Academic Success), ENGL 48 course cluster and/or concurrent enrollment in ENGL 44 and READ 45.
This is a computer-based course in the fundamentals of writing, focusing on basic written expression. Students must complete self-paced modules on selected topics. Students must log-in for a minimum of three hours each week at the Center for Learning Assistance, complete the required writing exercises and computer-based modules, and meet with the Center for Learning Assistance instructor and tutors at specified times to receive credit for the course. Recommended for students whose English placement scores fall below entrance into ENGL 50. Three maximum completions. Two hours per week. (CR/NC). Effective Spring 2002
New Course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve ENGL 46 after changing 2 hours per week to 3 hours per week and making minor changes to the catalog description.

MOTION: it was M/S/U passed to approve the corequisite for ENGL 46

FAMLF 242 – PARENT INVOLVEMENT – 3 Units
Recommended for success: CLDDV 245
Modify: change units from 2 to 3; change hours (from Lec: 2 hours) to Lecture: 2 hours plus 1 hour per week arranged. Effective Spring 2002

MOTION: It was M/S/U passed to approve FAMLF 242 after changing the hours per week arranged from 1 to 3.

HUMAN 110 – EAST MEETS WEST – 3 Units
TMI: to offer as an Internet course.
Periodic review with minor changes. Effective Spring 2002

MOTION: It was M/S/U passed to approve HUMAN 110

IIS 21 – MAKING THE MOVE: TRANSITION TO COLLEGE – 1 Unit
Intended for new and re-entry students with disabilities who need additional instruction and compensatory strategies to learn and be successful within the traditional classroom. Specialized instruction will occur in disability awareness and in formulating strategies for success in the college environment. Four maximum completions. Lecture: 1 hour. Effective Spring 2002
New Course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve IIS 21 after adding to the title and a minor change to the catalog description.

INTEC 115 – INTRODUCTION TO TECHNICAL INDUSTRIES – 1 Unit
Introduction to educational and technical employment opportunities. Includes an understanding of curriculum requirements that pertain to educational goals as they relate to technical majors. Assists students in setting goals and developing skills necessary for life-long success in obtaining, maintaining, and advancing in technical careers. Current events that impact technical industries and society will be discussed. History and employment opportunities in technical industries. Techniques and applications of sound shop/agency practices and hazardous waste management. Development of an educational plan and presentations by MJC counselors. Field trips may be required. Lecture: 2 hours plus 1 hour arranged. (CSU, 9 wks, GR). Effective Spring 2002
New Course: Grad Req/Yes, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve INTEC 115 (originally submitted as TECH 115)
LENF 314 – INTERMEDIATE DEFENSIVE TACTICS – 1 Unit  
Prerequisite: LENF 388  
Modify: remove LENF 309 and 312 from prerequisite. Effective Spring 2002

MOTION: It was M/S/U passed to approve LENF 314  
MOTION: It was M/S/U passed to approve the prerequisite for LENF 314

LENF 331 – ADVANCED LAW ENFORCEMENT ORIENTATION – 1 Unit  
Prerequisite: LENF 388  
Modify: change LENF 331A to 331; change content and course objectives. Effective Spring 2002

MOTION: It was M/S/U passed to approve LENF 331  
MOTION: It was M/S/U passed to approve the prerequisite for LENF 331

LENF 340 – FIELD TRAINING OFFICER ORIENTATION – 1 Unit  
Prerequisite: LENF 388  
Modify: change units from 2 to 1; change hours (from Lec: 40) to Laboratory: 40 hours; add field trips may be required. Effective Spring 2002

MOTION: It was M/S/U passed to table LENF 340 at this time and resubmit it for a future meeting.

LENF 367 – BASIC S.W.A.T. TRAINING – 1 ½ Units  
Prerequisite: LENF 388  
Modify: change units from 1 to 1 ½ ; change hours (from Lec: 30/Lab: 18) to Laboratory: 84 hours; change content and add field trips may be required. Effective Spring 2002

MOTION: It was M/S/U passed to approve LENF 367  
MOTION: It was M/S/U passed to approve the prerequisite for LENF 367

LENF 370 – HIGH RISK WARRANT SERVICE – ½ Unit  
Prerequisite: LENF 388  
Modify: add field trips. Effective Spring 2002

MOTION: It was M/S/U passed to approve LENF 370  
MOTION: It was M/S/U passed to approve the prerequisite for LENF 370

LENF 381 – DEFENSIVE TACTICS (POLICE INSTRUCTOR) – 2 Units  
Prerequisite: LENF 388  
Modify: change units from 1 to 2; change hours (from Lec: 8, Lab: 32) to Lecture: 24, Laboratory: 56; change catalog description and content. Effective Spring 2002

MOTION: It was M/S/U passed to approve LENF 381  
MOTION: It was M/S/U passed to approve the prerequisite for LENF 381

LENF 850E – NEW PRACTICES/CONCEPTS IN LAW ENFORCEMENT – 0 Units  
Prerequisite: LENF 388  
Modify: change catalog description, content and objectives to make it match the other LENF 850 outlines. Effective Spring 2002

MOTION: It was M/S/U passed to approve LENF 850E  
MOTION: It was M/S/U passed to approve the prerequisite for LENF 850E
MUSIC 100 – MUSIC FUNDAMENTALS 1 – 3 Units
Recommended for success: MUSIC 120, MUSIC 170
Modify: change corequisite to advisory; change course objectives.
TMI: to offer as an internet course. Effective Spring 2002

MOTION: It was M/S/U passed to approve MUSIC 100 after rewording some of the objectives to make them applicable to all the formats being offered.

MUSIC 101 – MUSIC FUNDAMENTALS 2 - 3 Units
Prerequisite: MUSIC 100
Recommended for success: MUSIC 120, MUSIC 197
Modify: Remove corequisite; add advisory; change course objectives. Effective Spring 2002

MOTION: It was M/S/U passed to approve MUSIC 101
MOTION: It was M/S/U passed to approve the prerequisite for MUSIC 101

MUSIC 163 – ELEMENTARY GUITAR – 1 Unit
Recommended for success: MUSIC 100

MOTION: It was M/S/U passed to approve MUSIC 163

MUSIC 164 – GUITAR ENRICHMENT – 1 Unit
Prerequisite: successful completion of MUSIC 163.
Modify: change title from "Intermediate Guitar;" remove advisory; add prerequisite; change catalog description, content, course objectives, teaching methods and methods of evaluation. Effective Spring 2002.

MOTION: It was M/S/U passed to approve MUSIC 164 with minor changes to the catalog description.
MOTION: It was M/S/U passed to approve the prerequisite for MUSIC 164

MUSIC 165 – INTERMEDIATE GUITAR – 1 Unit
Prerequisite: successful completion of MUSIC 164

MOTION: It was M/S/U passed to approve MUSIC 165 with minor changes to the catalog description.
MOTION: It was M/S/U passed to approve the prerequisite for MUSIC 165

MUSIC 166 – APPLIED CLASSICAL GUITAR – 1 Unit
Prerequisite: successful completion of MUSIC 165

MOTION: It was M/S/U passed to approve MUSIC 166 with minor changes to the catalog description.
MOTION: It was M/S/U passed to approve the prerequisite for MUSIC 166
PE-A 141 – ADAPTED FITNESS – 1 Unit  
Prerequisite: provide medical verification of physical or learning disability or motor problems.  
A specialized course in physical exercise which includes individual and group exercises that  
include development of an overall fitness routine involving all aspects of body conditioning:  
balance, flexibility, functional motor control, developmental movement, strength and endurance.  
There will be an emphasis on encouraging independence and teaching lifelong fitness knowledge  
and skills. Four maximum completions. Lecture: 1 ½ hour. Laboratory: 1 ½ hour. (CSU) Effective  
Spring 2002  
New Course: Grad Req/Yes, GE Trans/No, IGETC/No  

MOTION: It was M/S/U passed to approve PE-A 141  
MOTION: It was M/S/U passed to approve the prerequisite for PE-A 141

PE-C 150 – INTERMEDIATE YOGA FOR BETTER HEALTH – 1 Unit  
Recommended for success: PE-C 148 or prior experience in yoga.  
Intermediate class using yoga postures, breathing, and relaxation techniques to increase  
flexibility, strength, balance and coordination. Four maximum completions. Lecture: ½ hour.  
Laboratory: 1 ½ hour. (CSU) Effective Spring 2002  
New Course: Grad Req/Yes, GE Trans/No, IGETC/No  

MOTION: It was M/S/U passed to approve PE-C 150  

PE-C 191 – POWERLIFTING – 1 Unit  
Prerequisite: PE-C 195 or PE-W 192  
Advanced techniques of effective strength training in a supervised weight training program with  
emphasis on traditional powerlifting using free weight. Four maximum completions. Lecture: ½  
hour. Laboratory: 1 ½ hour. (CSU) Effective Spring 2002  
New Course: Grad Req/Yes, GE Trans/No, IGETC/No  

MOTION: It was M/S/U passed to approve PE-C 191  
MOTION: It was M/S/U passed to approve the prerequisite for PE-C 191

RA-TV 133 – ADVANCED RADIO PRODUCTION 2 – 4 Units  
Prerequisite: RA-TV 132  
Modify: remove advisory; add prerequisite; change catalog description, content, course  
objectives, teaching methods and methods of evaluation. Effective Spring 2002  

MOTION: It was M/S/U passed to approve RA-TV 133 after justifying the repeats.  
MOTION: It was M/S/U passed to approve the prerequisite for RA-TV 133

SPAN 45, A, B, C – Practical Spanish for the Professions – ½ , 1, 2, 3 Units  
Modify: changes units and hours (from 2) to ½ to 3, multiple completions not to exceed 9 units;  
change catalog description, content and teaching methods. Effective Spring 2002  

MOTION: It was M/S/U passed to approve SPAN 45, A, B, and C

SPCOM 102 – INTRODUCTION TO HUMAN COMMUNICATION – 3 Units  
TMI: to offer as distance education. Effective Spring 2002  

MOTION: It was M/S/U passed to approve SPCOM 102

THETR 110 – DRAMA IN PERFORMANCE – 3 Units  
TMI: to offer as a distance education course. Effective Spring 2002  

MOTION: It was M/S/U passed to approve THETR 110 after removing the repeats.
THETR 131 – FUNDAMENTALS OF CHOREOGRAPHY – 3 Units
Introduction into the creative process involved in composing dance. The knowledge of compositional components will be explored, crafted, and aesthetically analyzed. Exploration of qualities and dynamics, elements of dance, performance qualities will be addressed through technique, improvisation, and compositional studies. Field trips required. Four maximum completions. Lecture: 2 hours. Laboratory: 3 hours. (CSU). Effective Spring 2002

New Course: Grad Req/Yes, GE Trans/Yes, IGETC/No

MOTION: It was M/S/U passed to approve THETR 131 after justifying the repeats.

OLD BUSINESS

1. Adoption of Carnegie unit policy – S. Collins

Units. The course grants units of credit based upon a relationship specified by the governing board, between the number of units assigned to the course and the number of lecture and/or laboratory hours or performance criteria specified in the course outline. The course also requires a minimum of three hours of work per week, including class time for each unit of credit, prorated for short-term, laboratory and activity courses.

Note: The Carnegie Rule and Title 5 Section 55002, sets forth the minimum standards for granting course credit based upon a relationship specified by the governing board, between the number of units assigned to the course and the number of lecture and/or lab hours or performance criteria specified in the course outline which requires one (1) hour lecture and two (2) hours homework = one (1) unit. The unit requires three (3) hours of student work per week, per unit, including class time and/or demonstrated competency, for each unit of credit, pro-rated for short term, laboratory and activity courses. The Carnegie Unit is a measure of work required of students in order to earn a unit. It has no relation to faculty workload.

(Proposal to Curriculum Committee; if passed to be submitted to Board of Trustees: The YCCD Board of Trustees has determined: seventeen and one half (17.5) hours of lecture and thirty-five (35.0) hours of homework = 1 unit; thirty-five (35.0) hours of lab and seventeen and one half (17.5) hours of homework = one (1) unit; fifty-two and one half (52.5) hours of lab with no homework = one (1) unit. Lecture also includes discussion and/or demonstration hours; laboratory includes activity and/or studio hours. The Board may grant exceptions to these minimums as long as such exemptions are consistent with code 55002.)

2. New course outline form incorporating information required by the CCCCO in Sacramento.

MOTION: It was M/S/U passed to approve the changes to the existing course outline, moving the number of weeks to the Course Action Request form and adding sections to cover typical assignments and other reading material.
October 9, 2001


MEMBERS ABSENT: P. Guerra-Schmidt, G. Boodrookas, and E. Lanigan

OTHERS PRESENT: B. Gauvreau and M. Langford (Curriculum Information Coordinator)

MINUTES:

It was M/S/U passed to approve the minutes of September 25, 2001

II. NOTIFICATION COURSE AGENDA:

CORS 383B – ADVANCED DEFENSIVE TACTICS/PROBATION – ½ Unit
LENF 333 – ADVANCED DISPATCHER TRAINING COURSE – 1 Unit
LENF 375 – ADVANCED DISPATCHER TRAINING COURSE – 1 Unit
LENF 377 – COMPLAINT DISPATCHER – 1 Unit
LENF 382 – SIDE HANDLE BATON INSTRUCTOR – 1 Unit
Inactivate. Effective Spring 2002

LR 100 – LIBRARY RESEARCH STRATEGIES – 1 Unit
LR 120 – LIBRARY RESEARCH ON THE WORLD WIDE WEB – 1 Unit
Load correction only. Effective Spring 2002

III. CONSENT COURSE AGENDA:

LENF 332 – TRAFFIC ACCIDENT INVESTIGATION – 2 Units
Periodic review with no changes. Effective Spring 2002

LENF 340 – FIELD TRAINING OFFICER ORIENTATION – 2 Units
Periodic review with no changes. Effective Spring 2002

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

IV. DISCUSSION COURSE AGENDA:

INDIS 55 – INTRODUCTION TO WOMEN’S STUDIES – 3 Units
Modify: change content, course objectives, teaching methods and methods of evaluation. Effective Spring 2002

MOTION: It was M/S/U passed to approve INDIS 55.
INDIS 105 – INTRODUCTION TO WOMEN’S STUDIES – 3 Units
Recommended for success: ENGL 50
Modify: change prerequisite to advisory; change content, course objectives, teaching methods
and methods of evaluation. Effective Spring 2002

MOTION: It was M/S/U passed to approve INDIS 105.

V. OLD BUSINESS:

Adoption of the Carnegie Unit policy:

Units. The course grants units of credit based upon a relationship specified by the
governing board, between the number of units assigned to the course and the number
of lecture and/or laboratory hours or performance criteria specified in the course
outline. The

course also requires a minimum of three hours of work per week, including class time
for each unit of credit, prorated for short-term, laboratory and activity courses.

Note: The Carnegie Rule and Title 5 Section 55002, sets forth the minimum standards for granting
course credit based upon a relationship specified by the governing board, between the number of units
assigned to the course and the number of lecture and/or lab hours or performance criteria specified in
the course outline which requires one (1) hour lecture and two (2) hours homework = one (1) unit. The
unit requires three (3) hours of student work per week, per unit, including class time and/or
demonstrated competency, for each unit of credit, pro-rated for short term, laboratory and activity
courses.

(Proposal to Curriculum Committee; if passed to be submitted to Board of Trustees: The YCCD
Board of Trustees has determined: seventeen and a half (17.5) hours of lecture and thirty-five
(35.0) hours of homework = 1 unit; thirty-five (35.0) hours of lab and seventeen and a half
(17.5) hours of homework = one (1) unit; fifty-two and a half (52.5) hours of lab with no
homework = one (1) unit. Lecture also includes discussion and/or demonstration hours;
laboratory includes activity and/or studio hours. The Board may grant exceptions to these
minimums as long as such exemptions are consistent with code ( 55002 )

MOTION: It was M/S passed (13 Yes, 0 No, 2 Abstaining) to send the proposal to adopt the
above Carnegie unit policy to the Board of Trustees for their approval.

VI. NEW BUSINESS:

Online and Hybrid Online courses – B. Gauvreau
CURRICULUM COMMITTEE MEETING

Conference Room A, Morris Admin. Building
2:20 PM

October 23, 2001


MEMBERS ABSENT:  G. Hausmann, M. Boyd

OTHERS PRESENT:  M. Langford (Curriculum Information Coordinator)

MINUTES:  It was M/S/U passed to approve the minutes of October 9, 2001 after correcting LENF 332 to 2 Units.

CONSENT COURSE AGENDA:

AG-EC 50 – SURVEY OF AGRICULTURAL ECONOMICS – 3 Units
Periodic review with minor changes. Effective Spring 2002

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

ADJU 201 – INTRODUCTION TO ADMINISTRATION OF JUSTICE – 3 Units
Periodic review with minor changes.  TMI: to offer an internet course and a hybrid course. Effective Spring 2002

MOTION: It was M/S/U passed to approve ADJU 201 after rewording the catalog description.

ADJU 203 – CONCEPTS OF CRIMINAL LAW – 3 Units
Recommended for success: ADJU 201 and ADJU 202
Modify: add advisory.
TMI: to offer as an internet course and a hybrid course. Effective Spring 2002

MOTION: It was M/S/U passed to approve ADJU 203.

ADJU 204 – LEGAL ASPECTS OF EVIDENCE- 3 units
Recommended for success: ADJU 202 and ADJU 203
Periodic review with minor changes.
TMI: to offer as an internet course and a hybrid course. Effective Spring 2002

MOTION: It was M/S/U passed to approve ADJU 204.
ADJU 205 – COMMUNITY RELATIONS – 3 Units
Periodic review with minor changes. 
TMI: to offer as an internet course and a hybrid course. Effective Spring 2002

MOTION: It was M/S/U passed to approve ADJU 205.

AN-SC 207 – EQUINE SCIENCE – 3 Units
Modify: change catalog description, objectives and content. Effective Spring 2002

MOTION: It was M/S/U passed to approve AN-SC 207.

AN-SC 240 – BEEF FITTING AND SHOWING – 2 Units
Modify: change units from 1 to 2; change hours (from Lec: 1, Lab: 2) to Lec: 1, Lab: 1, Other: 2 hours arranged. Effective Fall 2002.

AN-SC 241 – SHEEP FITTING AND SHOWING – 2 Units
Modify: change units from 1 to 2; change hours (from Lec: 1, Lab: 2) to Lec: 1, Lab: 1, Other: 2 hours arranged. Effective Fall 2002.

AN-SC 242 – SWINE FITTING AND SHOWING – 2 Units
Modify: change units from 1 to 2; change hours (from Lec: 2, Other: 4) to Lec: 1, Lab: 2, Other 3 hours arranged. Effective Fall 2002.

MOTION: It was M/S/U passed to approve AN-SC 240, AN-SC 241 and AN-SC 242.

AN-SC 243 – HORSE FITTING AND SHOWING – 2 Units
Modify: change units from 1 to 2; add Other: 3 hours arranged. Effective Fall 2002

MOTION: It was M/S/U passed to approve AN-SC 243.

AN-SC 244 – DAIRY FITTING AND SHOWING – 2 Units
Modify: change units from 1 to 2; add Other: 3 hours arranged. Effective Fall 2002

MOTION: It was M/S/U passed to approve AN-SC 244.

ANTHR 101 – PHYSICAL ANTHROPOLOGY - 3 Units
Periodic review with no changes. 
TMI: to offer as an internet course and a hybrid course. Effective Spring 2002

MOTION: It was M/S/U passed to approve ANTHR 101.

ANTHR 140 – MAGIC, WITCHCRAFT AND RELIGION – 3 Units
Recommended for success: ENGL 101
Modify: change content; add advisory. Effective Spring 2002

MOTION: It was M/S/U passed to approve ANTHR 140 after adding information to the Methods of Evaluation.

CMPGR 265 – MULTIMEDIA ON THE WORLD WIDE WEB – 3 Units
Prerequisite: CMPGR 264 or CMPGR 287.
Modify: change content. Effective Spring 2002

MOTION: It was M/S/U passed to approve CMPGR 265.

MOTION: It was M/S/U passed to approve the prerequisite for CMPGR 265.
**CMPGR 287** – INTRODUCTION TO MULTIMEDIA – 3 Units  
*Prerequisite: any introductory computer course.*  
*Periodic review* with minor changes.  
*TMI:* to offer as an internet course and a hybrid course. Effective Spring 2002  

**MOTION:** It was M/S/U passed to approve CMPGR 287.  
**MOTION:** It was M/S/U passed to approve the prerequisite for CMPGR 287.

**HIST 105** – WESTERN CIVILIZATION – 3 Units  
*Modify:* change catalog description.  
*TMI:* to offer as an internet course and a hybrid course. Effective Spring 2002  

**MOTION:** It was M/S/U passed to approve HIST 105.

**MUSIC 169** – INTRODUCTION TO WORLD MUSIC – 3 Units  
*TMI:* to offer as a teleweb course. Effective Spring 2002  

**MOTION:** It was M/S/U passed to approve MUSIC 169.

**POLSC 198C** – MODEL UNITED NATIONS SIMULATIONS – 3 Units  
Student preparation for and participation in Model United Nations Simulations (held in Bay Area) in conjunction with colleges and universities from all over the world. Field trips required. (GR)  
*Special Topic.* Effective Spring 2002  

**MOTION:** It was M/S/U passed to approve POLSC 198C.

**NEW BUSINESS:**

The following was added to the agenda at the meeting.

S. Collins spoke briefly of the upcoming Academic Senate agenda item regarding membership and chairpersonship of the Curriculum Committee.

S. Collins explained the rationale behind the PE Division’s special request for adding ½ unit designations to the existing 1 unit activity courses.
November 6, 2001


MEMBERS ABSENT: G. Boodrookas, D. Waring, and M. Harrington (ASMJC)

OTHERS PRESENT: B. Kaiser and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of October 23, 2001

DISCUSSION COURSE AGENDA:

**AN-SC 220** – DAIRY INDUSTRY/DAIRY SCIENCE – 3 Units
*Modify:* change methods of evaluation. Effective Spring 2002

**AN-SC 221** – DAIRY CATTLE SELECTION AND EVALUATION – 3 Units
*Modify:* change course objectives and methods of evaluation; add 35 hours arranged. Effective Spring 2002

**AN-SC 222** – MILK PRODUCTION AND TECHNOLOGY – 3 Units
*Modify:* change methods of evaluation. Effective Spring 2002

**AN-SC 235** – POULTRY DISEASES AND HOUSING – 3 Units
*Modify:* change course objectives, content, and methods of evaluation. Effective Spring 2002

MOTION: It was M/S/U passed to approve AN-SC 220, AN-SC 221, AN-SC 222 and AN-SC 235.

**BUSAD 310** – BOOKKEEPING 1 – 3 units
*Recommended for success:* BUSAD 300 or MATH 50
*TMI:* to offer as an online course and as a hybrid course. Effective Spring 2002

MOTION: It was M/S/U passed to approve BUSAD 310 as an online and as a hybrid course.

**ENGL 101** – COMPOSITION AND READING – 3 Units
*TMI:* to offer as an online course and as a hybrid course. Effective Spring 2002.

The online modality was withdrawn by division representative for further clarification.

MOTION: It was M/S passed (12 Yes, 2 No) to approve ENGL 101 as a hybrid course.

**ENGL 103** – CLEAR THINKING IN WRITING – 3 Units
*TMI:* to offer as an online course. Effective Spring 2002

MOTION: It was M/S/U passed to approve ENGL 103 as an online course.
ENGL 157 – THE BIBLE AS LITERATURE: THE NEW TESTAMENT AND INTER-TESTAMENTAL WRITINGS – 3 Units

TMI: to offer as an online course. Effective Spring 2002

MOTION: It was M/S/U passed to approve ENGL 157 as an online course.

ENGL 175 – WOMEN IN LITERATURE – 3 Units

TMI: to offer as an online course. Effective Spring 2002

MOTION: It was M/S/U passed to approve ENGL 175 as an online course.

GEOG 104 – CALIFORNIA GEOGRAPHY – 3 Units

Introduction to California’s unique geography; examining political, economic, cultural, physical, and historical processes and characteristics. Field trips may be required. Lecture: 3 hours/week. (CSU). Effective Spring 2002.

New course: Grad Req/No, G.E. Trans/Yes, IGETC/Yes

MOTION: It was M/S/U passed to approve GEOG 104.

HIST 116 – WOMEN IN AMERICAN HISTORY – 3 Units

Modify: change catalog description, content, course objectives, teaching methods, and methods of evaluation. Effective Spring 2002

MOTION: It was M/S/U passed to approve HIST 116.

NURSE 254 – NURSING PROCESS 4 – 11 ½ Units

Prerequisite: NURSE 253
Corequisite: NURSE 800

Modify: change catalog description, content and course objectives. Effective Spring 2002

MOTION: It was M/S/U passed to approve NURSE 254.

MOTION: It was M/S/U passed to approve the prerequisite and corequisite of NURSE 254.

ST-SK 78 – COLLEGE STUDY SKILLS – 3 Units

Recommended for success: ENGL 50 and READ 82 eligibility.

Modify: change catalog description, content, course objectives and methods of evaluation. Effective Spring 2002

MOTION: It was M/S/U passed to approve ST-SK 78.

OLD BUSINESS:

B. Kaiser presented his plans to the Committee to add ½ unit classes to existing 1 unit activity courses. The Committee offered suggestions on the best way for P.E. to offer courses in the 15 week semester.

NEW BUSINESS:

MOTION: It was M/S/U passed to approve S. Agostini’s proposal that the unit maximum (currently 7 units for summer) be increased to 12 for Summer 2002.

T. Lyle gave a brief report on the State Academic Meeting.

MEMBERS ABSENT: S. Adler, T. Conway, C. Hudelson-Putnam,

OTHERS PRESENT: R. Alves, M. Bender, D. Gervin, B. Kaiser, M. Motroni, L. Riggs, and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of November 6, 2001.

II. CONSENT COURSE AGENDA:

PE-111 – APPLICATION OF SPORTS MEDICINE – 3 Units
Periodic review with only minor changes. Effective Summer 2001.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

III. DISCUSSION COURSE AGENDA:

EHS 51 – ENVIRONMENTAL HORTICULTURE PREPARATION – 2 Units
Modify: change prefix from OH to EHS; change word in title (from Ornamental); change catalog description and content. Effective Spring 2002.

EHS 62 – PREPARATORY ORNAMENTAL SHRUB AND TREE IDENTIFICATION – 3 Units
Modify: change prefix from OH to EHS. Effective Spring 2002

EHS 65 – INTRODUCTORY LANDSCAPE PLANNING AND DESIGN – 3 Units
Modify: change prefix from OH to EHS. Effective Spring 2002

EHS 282 – FLORAL SHOP MANAGEMENT – 4 Units
Prerequisite: EHS 280 and EHS 281
Modify: change prefix from OH to EHS. Effective Spring 2002

EHS 383 – COMMERCIAL FLORISTRY PRACTICUM – 4 Units
Prerequisite: EHS 280, 281 and 282
Recommended for success: EHS 210 and 212
Modify: change prefix from OH to EHS; change course objectives, content and methods of evaluation. Effective Spring 2002.

MOTION: It was M/S/U passed to approve EHS 51, EHS 62, EHS 65, EHS 282 and EHS 383.

MOTION: It was M/S/U passed to approve the prerequisites for EHS 282 and EHS 383.
NR 200 – SOILS – 3 Units
Modify: change catalog description, course objectives, content, teaching methods, and methods of evaluation. Also CSU transfer. Effective Spring 2002.

MOTION: It was M/S/U passed to approve NR 200.

NURSE 115 – GUIDANCE FOR NURSING MAJORS – ½ Unit
Acquaints students with the college, its curriculum, facilities, services, academic requirements, nursing program, degree and transfer requirements. Students view the role and function of the nurse. Students analyze their educational needs and goals and choose alternatives to enhance success through nursing education. Students will understand the curriculum requirements that pertain to them and formulate a detailed educational plan with alternatives for higher education. The role of aptitudes, interests, values and skills will be addressed. Important aspects of nursing as an occupational choice will be covered along with information regarding the nursing profession. Lecture 2 hours. (CSU, 4 wks. CR/NC)
New course: Grad Req/Yes, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve NURSE 115 after removing the last two sentences of the catalog description, rewriting Objective F, and indicating the multicultural areas on the course outline.

PE-A 141 – ADAPTED FITNESS – 1 Unit
Recommended for success: provide medical verification of physical or learning disability or motor problems.

MOTION: It was M/S/U passed to approve PE-A 141 after correcting the lecture hours to ½ and rewording the advisory.

PE-C 134 – CONTACT IMPROVISATION – 1 Unit
Contact Improvisation is an exciting movement art form, exploring the vast potential for movement generated by two or more people, communicating spontaneously through weight, motion and touch. Four maximum completions. (Lecture: 1 hour. Laboratory: 1 hour. CSU). Effective Summer 2002.
New course: Grad Req/Yes, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve PE-C 134.

PE-C 187 – PILATES FOR FITNESS – 1 Unit
A fitness class that utilizes the Pilates exercise system focused on improving flexibility and strength for the total body through a series of controlled movements. Pilates exercises can improve posture, alignment, coordination and balance. Movements are designed to tone muscles without putting stress on the spine. For people of all ages and fitness levels. Four maximum completions. Lecture: ½ hour; laboratory: 1 ½ hours. (CSU). Effective Summer 2002
New Course: Grad Req/Yes, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve PE-C 187.

IV. MJC GRADUATION REQUIREMENTS AGENDA

AG 115 INTRO. TO AGRICULTURAL EDUCATION & CAREERS – 1 Unit
Guidance

MOTION: It was M/S/U passed to approve AG 115 for graduation.
ARCH/ENGR 100  INTRODUCTION TO ENGINEERING AND ARCHITECTURE – 1 Unit
Guidance

MOTION: It was M/S/U passed to approve ARCH/ENG 100 for graduation.

ART 173  DIGITAL IMAGING FOR PHOTOGRAPHERS – 3 Units
Activities

MOTION: It was M/S/U passed to approve ART 173 for graduation.

CLDDV 100  INTRODUCTION TO EARLY CHILDHOOD EDUCATION – 1 Unit
Guidance

The above course was withdrawn by the division representative.

CMPGR 263  INTERNET LITERACY – 3 Units
Communication & Analytical Thinking

The motion died for lack of a second.

HIST 106  WORLD CIVILIZATION TO THE 16TH CENTURY – 3 Units
Social/Behavioral Science

MOTION: It was M/S/U passed to approve HIST 106 for graduation.

HIST 107  WORLD CIVILIZATION FROM THE 16TH CENTURY – 3 Units
Social/Behavioral Science

MOTION: It was M/S/U passed to approve HIST 107 for graduation.

INTEC 115  INTRODUCTION TO TECHNICAL INDUSTRIES – 1 Unit
Guidance

MOTION: It was M/S/U passed to approve INTEC 115 for graduation.

MATH 111  APPLIED COLLEGE ALGEBRA – 3 units
Communication & Analytical Thinking

MOTION: It was M/S/U passed to approve MATH 111 for graduation.

NURSE 115  GUIDANCE FOR NURSING MAJORS – ½ Unit
Guidance

MOTION: It was M/S/U passed to approve NURSE 115 for graduation.

PE-A 141  ADAPTED FITNESS – 1 Unit
Activities

MOTION: It was M/S/U passed to approve PE-A 141 for graduation.
PE-C 106  BADMINTON – 1 Unit
Activities

MOTION: It was M/S/U passed to approve PE-C 106 for graduation.

PE-C 134  CONTACT IMPROVISATION – 1 Unit
Activities

MOTION: It was M/S/U passed to approve PE-C 134 for graduation.

PE-C 150  INTERMEDIATE YOGA FOR BETTER HEALTH – 1 Unit
Activities

MOTION: It was M/S/U passed to approve PE-C 150 for graduation.

PE-C 167  PADDLE TENNIS/PICKLE BALL – 1 Unit
Activities

MOTION: It was M/S/U passed to approve PE-C 167 for graduation.

PE-C 187  PILATES FOR FITNESS – 1 Unit
Activities

MOTION: It was M/S/U passed to approve PE-C 187 for graduation.

PE-C 191  POWERLIFTING – 1 Unit
Activities

MOTION: It was M/S/U passed to approve PE-C 191 for graduation.

PHILO 123  TWENTIETH CENTURY PHILOSOPHY – 3 Units
Humanities

MOTION: It was M/S/U passed to approve PHILO 123 for graduation.

ST-SK 78  COLLEGE STUDY SKILLS – 3 Units
Guidance

MOTION: It was M/S/U passed to approve ST-SK 78 for graduation.

ST-SK 120  SUCCESS STRATEGIES FOR TRANSFER STUDENTS – 3 Units
Guidance

MOTION: It was M/S/U passed to approve ST-SK 120 for graduation.

THETR 131  FUNDAMENTALS OF CHOREOGRAPHY – 3 Units
Activities

MOTION: It was M/S/U passed to approve THETR 131 for graduation.
V. CSU TRANSFER PATTERN AGENDA

ART 173
DIGITAL IMAGING FOR PHOTOGRAPHERS – 3 Units
Area C. 1.

The above course was withdrawn by the division representative.

HIST 106
WORLD CIVILIZATION TO THE 16TH CENTURY – 3 Units
Area D. 6.

MOTION: It was M/S/U passed to approve HIST 106 for CSU transfer.

HIST 107
WORLD CIVILIZATION FROM THE 16TH CENTURY – 3 Units
Area D. 6.

MOTION: It was M/S/U passed to approve HIST 107 for CSU transfer.

MATH 111
APPLIED COLLEGE ALGEBRA – 3 units
Area B. 4.

MOTION: It was M/S/U passed to approve MATH 111 for CSU transfer.

NR 200
SOILS – 3 Units
Area B. 1.

MOTION: It was M/S/ passed (7 Yes, 4 No, 0 Abstentions) to approve NR 200 for CSU transfer.

PHILO 123
TWENTIETH CENTURY PHILOSOPHY – 3 Units
Area C. 2.

MOTION: It was M/S/U passed to approve PHILO 123 for CSU transfer.

SPCOM 130
INTERCULTURAL COMMUNICATION – 3 Units
Area D. 3.

MOTION: It was M/S passed (10 Yes, 1 No, 0 Ab.) to approve SPCOM 130 for CSU transfer.

THETR 131
FUNDAMENTALS OF CHOREOGRAPHY – 3 Units
Area C. 1.

MOTION: It was M/S/U passed to approve THETR 131 for CSU transfer.

VI. IGETC TRANSFER PATTERN AGENDA

HIST 106
WORLD CIVILIZATION TO THE 16TH CENTURY – 3 Units
Area 4

MOTION: It was M/S/U passed to approve HIST 106 for IGETC transfer.

HIST 107
WORLD CIVILIZATION FROM THE 16TH CENTURY – 3 Units
Area 4

MOTION: It was M/S/U passed to approve HIST 107 for IGETC transfer.
MATH 111  
APPLIED COLLEGE ALGEBRA – 3 units

Area 2

MOTION: It was M/S/U passed to approve MATH 111 for IGETC transfer.

PHILO 123  
TWENTIETH CENTURY PHILOSOPHY – 3 Units

Area 3B

MOTION: It was M/S/U passed to approve PHILO 123 for IGETC transfer.

VII. NEW BUSINESS:

1. Possible changes to make the Curriculum Committee a more effective institution. – T. Lyle
CURRICULUM COMMITTEE MEETING

December 4, 2001

Conference Room A, Morris Admin. Building


MEMBERS ABSENT: S. Adler, S. Agostini, J. Peterson, D. Waring, and T. Lyle (Co-chair)

OTHERS PRESENT: S. Watkins, S. Akard, and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of November 20, 2001.

NOTIFICATION COURSE AGENDA:

AUTEC 313 – AUTOMOTIVE TRANSMISSIONS AND AXLES – 6 Units
AUTEC 316 – BRAKING STEERING AND SUSPENSION SYSTEMS – 6 Units
Drop. Effective Spring 2002

DTAST 350 – PRE-CLINICAL SCIENCES (ORIENTATION TO DENTAL ASSIST.) – 11 Units
DTAST 351 – DENTAL SCIENCE 1- 1 ½ Units
DTAST 352 – DENTAL ASSISTING 1 (INTRO TO DENTAL PROCEDURES) – 1 Unit
DTAST 353 – DENTAL SCIENCE 2 – 1 Unit
DTAST 354 – RADIOLOGY 1 (THEORY) – 2 Units
DTAST 355 – CLINICAL PRACTICE 1 – 3 ½ Units
DTAST 356 – DENTAL ASSISTING 2 (ADVANCED DENTAL ASSISTING) – 5 Units
DTAST 357 – RADIOLOGY 2 (CLINICAL) – 3 Units
DTAST 358 – CLINICAL PRACTICE 2 - 7 Units

DISCUSSION COURSE AGENDA:

CMPSC 278 – SPREADSHEET SOFTWARE - 3 Units
Recommended for success: any introductory computer class
TMI: to offer as a hybrid course. Effective Spring 2002

MOTION: It was M/S/U passed to approve CMPSC 278 as a hybrid course.
DTAST 360 – INTRODUCTION TO DENTAL ASSISTING – 3 Units
Prerequisite: high school graduation or equivalent.
Prerequisite: proof of completion of “CPR for the Professional Rescuer” from the American Red Cross or the “Health Care Provider” CPR course from the American Heart Association which must be valid through the end of the program.
Corequisite: DTAST 361, 362, 363, 364 and 365
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 360 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

DTAST 361 – PREVENTION OF DISEASE TRANSMISSION – 2 Units
Prerequisite: high school graduation or equivalent.
Prerequisite: proof of completion of “CPR for the Professional Rescuer” from the American Red Cross or the “Health Care Provider” CPR course from the American Heart Association which must be valid through the end of the program.
Corequisite: DTAST 360, 362, 363, 364 and 365
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 361 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

DTAST 362 – DENTAL SCIENCE – 3 Units
Corequisite: DTAST 360, 361, 363, 364 and 365
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 362 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

DTAST 363 – INTRODUCTION TO CLINICAL DENTISTRY – 2 Units
Corequisite: DTAST 360, 361, 362, 364 and 365
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 363 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

DTAST 364 – DENTAL MATERIALS – 2 Units
Corequisite: DTAST 360, 361, 362, 363 and 365
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 364 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

DTAST 365 – THEORY OF DENTAL RADIOLOGY – 3 Units
Prerequisite: high school graduation or equivalent.
Prerequisite: proof of completion of “CPR for the Professional Rescuer” from the American Red Cross or the “Health Care Provider” CPR course from the American Heart Association which must be valid through the end of the program.
Corequisite: DTAST 360, 361, 362, 363, and 364.
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 365 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.
DTAST 366 – ADMINISTRATIVE DENTAL ASSISTING – 2 Units
Prerequisite: DTAST 360, 361, 362, 363, 364 and 365
Corequisite: DTAST 367, 368, 369 and 370
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 366 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

DTAST 367 – EXPANDED FUNCTIONS – 2 Units
Prerequisite: DTAST 360, 361, 362, 363, 364 and 365 with a grade of C or better
Corequisite: DTAST 366, 368, 369 and 370
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 367 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

DTAST 368 – ADVANCED DENTAL ASSISTING – 3 Units
Prerequisite: DTAST 360, 361, 362, 363, 364 and 365 with a grade of C or better
Corequisite: DTAST 366, 367, 369 and 370
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 368 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

DTAST 369 – CLINICAL DENTAL RADIOLOGY – 3 Units
Prerequisite: DTAST 360, 361, 362, 363, 364 and 365 with a grade of C or better
Corequisite: DTAST 366, 367, 368 and 370
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 369 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

DTAST 370 – CLINICAL 1 – 3 Units
Prerequisite: DTAST 360, 361, 362, 363, 364 and 365 with a grade of C or better
Corequisite: DTAST 366, 367, 368 and 369
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 370 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

DTAST 371 – CLINICAL 2 – 1 Unit
Prerequisite: DTAST 366, 367, 368, 369 and 370 with a grade of C or better
Modify: change methods of evaluating student progress. Effective Fall 2002

MOTION: It was M/S/U passed to approve DTAST 371 after removing the paragraph on theory grades and 76% minimum grade from methods of evaluating student progress.

The prerequisites and corequisites of the above courses were approved in October 2000.
HUMSR 118 – PHARMACOLOGY OF PSYCHOACTIVE DRUGS – 3 Units
*Prerequisite: HUMSR 116 or PSYCH 101*

**Modify:** change title from "Pharmacology of Abused Substances;" cross list with PSYCH 118; add prerequisites; change catalog description, content and methods of evaluating student progress. Effective Fall 2002.

PSYCH 118 – PHARMACOLOGY OF PSYCHOACTIVE DRUGS – 3 Units
*Prerequisite: HUMSR 116 or PSYCH 101*

In-depth examination of the biochemical, physiological, and behavioral aspects of substance use, abuse, and dependence. Emphasis on basic principles in psychopharmacology and the mechanism of action of psychoactive agents including stimulants, sedative/hypnotics, hallucinogens, marijuana, alcohol, antianxiety agents, antidepressants, and antipsychotics. Field trips may be required. Lecture. (CSU). Effective Spring 2002.

**New course:** Grad Req/No, GE Trans/Yes, IGETC/Yes.

HUMSR 118 and PSYCH 118 were tabled.

MUSIC 169 – INTRODUCTION TO WORLD MUSIC – 3 Units

**Modify:** change textbook, special student materials, and methods of evaluating student progress.

**TMI:** to offer as an internet course. Effective Spring 2002.

**MOTION:** It was M/S/U passed to approve MUSIC 169 as an internet course.

OLD BUSINESS:

Adoption of the Carnegie Unit policy:

Columbia has suggested a minor revision to the Carnegie Unit policy adopted by the MJC Curriculum Committee, with the addition of the words “AS A MINIMUM” as highlighted below.

Proposal to be submitted to Board of Trustees:

The YCCD Board of Trustees has determined **AS A MINIMUM:** seventeen and a half (17.5) hours of lecture and thirty-five (35.0) hours of homework = 1 unit; thirty-five (35.0) hours of lab and seventeen and a half (17.5) hours of homework = one (1) unit; fifty-two and a half (52.5) hours of lab with no homework = one (1) unit. Lecture also includes discussion and/or demonstration hours; laboratory includes activity and/or studio hours. The Board may grant exceptions to these minimums as long as such exemptions are consistent with code (55002)

**This item was tabled until the next meeting for further review.**

MEMBERS ABSENT: M. Boyd, G. Hayes, E. Lanigan.

OTHERS PRESENT: J. Guffey and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of December 4, 2001.

PRELIMINARY REVIEW:

LENF 398, A, B – LAW ENFORCEMENT SPECIAL TOPICS (½, 1, 1½ units)
Prerequisite: LENV 388 or employment with a Public Safety Agency; police/sheriff, fire, corrections.
Modify: change wording of prerequisite; change catalog description, course objectives and content.

A syllabus will be brought to the next meeting to consider attaching syllabi to a generic outline form as these courses are offered. The following sub-committee was formed to write a list of guidelines: C. Hudelson-Putnam, F. Drummond, G. Boordrokas, G. Hausmann and J. Guffey.

OLD BUSINESS:

1. Carnegie unit: a motion was passed in October 2001 to send the following policy proposal to the Board of Trustees for their approval; however, it had to be accepted by Columbia College first. Columbia College has agreed to accept the proposal with the inclusion of the words “AS A MINIMUM.” Some MJC divisions have classes that conflict with this. At the December meeting it was requested that the representatives determine if this would or would not be a problem and bring it back to the table in January 2002.

The YCCD Board of Trustees has determined AS A MINIMUM:
- seventeen and a half (17.5) hours of lecture and thirty-five hours (35.0) of homework = one unit;
- thirty-five (35.0) hours of lab and seventeen and a half (17.5) hours of homework = one (1) unit;
- fifty-two and a half (52.5) hours of lab with no homework = one (1) unit.
- Lecture also includes discussion and/or demonstration hours.
- Laboratory includes activity and/or studio hours.

The Board may grant exceptions to these minimums as long as such exemptions are consistent with code (55002).
It was agreed that the above proposal be taken back to Columbia to see if they will remove the words “as a minimum” as it could be a problem for existing MJC courses.

2. Information competency – T. Lyle

The information competency requirement was left un-amended by the State Senate. It will be a requirement for all associate and certificate programs. Librarian Kathleen Ennis is forming a sub-committee to explore ways Modesto Junior College could meet this new requirement. She will forward her sub-committee’s proposals to the Curriculum Committee within 18 months for its approval.

NEW BUSINESS:

Proposed by-law changes – T. Lyle and B. Sanders

This item was postponed. It will be brought back at a future meeting.
CURRICULUM COMMITTEE MEETING

Conference Room A, Morris Admin. Building

February 5, 2002


MEMBERS ABSENT: S. Adler, M. Boyd

OTHERS PRESENT: M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of January 22, 2002.

DISCUSSION COURSE AGENDA:

**RSCR 251 – NEONATAL AND PEDIATRIC CLINICAL PRACTICE 1 – ½ Unit**
- **Prerequisite:** RSCR 242
- **Corequisite:** RSCR 244
  - Introduction to respiratory care clinical practice in perinatal, neonatal and pediatric care. Field trips may be required. Laboratory: 30 hours. (CSU, Summer, 5 wks., CR/NC) Effective Summer 2002.
- **New course:** Grad Req/No, GE Trans/No, IGETC/No

**RSCR 253 – NEONATAL AND PEDIATRIC CLINICAL PRACTICE 2 – ½ Unit**
- **Prerequisite:** RSCR 242
- **Corequisite:** RSCR 244
  - Additional respiratory care clinical practice in perinatal, neonatal and pediatric care. Field trips may be required. Laboratory: 30 hours. (CSU, 5 wks., CR/NC) Effective Summer 2002.
- **New course:** Grad Req/No, GE Trans/No, IGETC/No

**RSCR 255 – Clinical 4 – 5 Units**
- **Prerequisite:** RSCR 244
- **Corequisite:** RSCR 246
  - **Modify:** change number from RSCR 254 to RSCR 255; change units from 4 to 5; change hours from 206 to 258 total lab hours. remove RSCR 242 as a prerequisite; change RSCR 244 from corequisite to prerequisite. Effective Fall 2002.

It was requested that a modification be made to the wording of four of the objectives. This course will return as an information item at the next meeting to review those changes.

**RSCR 257 – Clinical Preceptorship – 3 Units**
- **Prerequisite:** RSCR 244
- **Corequisite:** RSCR 246
  - **Modify:** change number from RSCR 256 to RSCR 257; change title from Clinical 5; change units from 4 to 3; change hours from 281 to 155 total lab hours. remove RSCR 242 as a prerequisite; change RSCR 244 from corequisite to prerequisite. Effective Fall 2002.

**MOTION:** It was M/S/U passed to approve RSCR 251, RSCR 253, RSCR 255 and RSCR 257.
MOTION: It was M/S/U passed to approve the prerequisites and corequisites for the above courses.
MOTION: It was M/S/U passed to approve the program change as follows: the addition of two ½ unit courses and the total reduction of ½ unit from the program.

OLD BUSINESS:


   Columbia College Curriculum Committee will review our proposed policy and our request that the words “as a minimum” be removed from the policy as it could be a problem for existing MJC courses.

2. Discussion on how to offer short, mandated criminal justice training courses. A sample syllabus and guidelines were requested from the sub-committee. One proposed course outline format (LENF 398) is attached for reference.

   MOTION: It was M/S/U passed to table this item until the next meeting (at the request of the Criminal Justice department).

NEW BUSINESS:

1. How to handle field trip classes (Career Center).

   A sub-committee was formed (M. Smedshammer, C. Hudelson-Putnam, T. Lyle and B. Scroggins) to write guidelines to be used by the division deans to determine if a class meets Title 5 requirements to be called an Independent Study class (199, 299 or 399).

2. A new item was introduced at the meeting regarding courses where the basic course does not change, but the standards of software do. Students want to repeat these courses when there is a change. One possible solution was to identify standards under which the faculty could change the static ID number of the course. Bill Scroggins will bring a draft of alternatives for discussion.
February 19, 2002


MEMBERS ABSENT: S. Adler, T. Conway, G. Hausmann, and J. Peterson


MINUTES: It was M/S/U passed to approve the minutes of February 5, 2002.

NOTIFICATION COURSE AGENDA:

AN-SC 377 – ANIMAL HEALTH (SMALL ANIMALS) – 1 Unit
AN-SC 378 – SMALL ANIMAL BEHAVIOR – 1 Unit
*Inactivate.* Effective Fall 2002.

AUTEC 314 – ENGINE PERFORMANCE AND CLEAN AIR COURSE – 10 Units
ELTEC 211 – DIRECT & ALTERNATING CURRENT CIRCUITS & ELECTRICAL DEVICES – 4 Units
ELTEC 287 – OPERATIONAL AMPLIFIER FUNDAMENTALS – 1 ½ Units
ELTEC 289 – OPERATIONAL AMPLIFIER APPLICATIONS – 1 ½ Units
ELTEC 297 – INTRODUCTION TO TRANSISTOR FEEDBACK – 1 ½ Units
*Drop.* Effective Fall 2002.

CMPGR 252 – DESKTOP PUBLISHING IN BUSINESS – 3 Units
CMPGR 254 – DESKTOP PUBLISHING PAGE LAYOUT SOFTWARE – 2 Units
CMPGR 255 – ADVANCED DESKTOP PUBLISHING PAGE LAYOUT SOFTWARE – 3 Units
ECON 51 – MONEY, BUSINESS AND PERSONAL DECISION MAKING – 3 Units
*Inactivate.* Effective Summer 2002.

ARCH 110 – DESCRIPTIVE DRAWING – 1 Unit
ARCH 111 – PERSPECTIVE DRAWING – 2 Units
ARCH 112 – ARCHITECTURAL GRAPHICS – 3 Units
ARCH 113 – ARCHITECTURAL GRAPHIC ANALYSIS 1 Unit
ARCH 151 – BASIC DESIGN/ARCHITECTURE – 4 Units
*Inactivate.* Effective Fall 2002. *Added to agenda at the meeting by B. Scroggins.*
CONSENT COURSE AGENDA:

INTEC 115 / AUBDY 115 / AUTEC 115 – INTRODUCTION TO TECHNICAL INDUSTRIES – 1 Unit
Cross listing for an existing course (INTEC 115). Effective Fall 2002.

P.E. Activity courses: existing listed one unit courses will also be offered for one-half unit. Effective Summer 2002.

RSCR 255 – CLINICAL 4 – 5 Units
Includes revisions to the Objectives requested by the committee at the last meeting.

MOTION: It was M/S/U passed to approve the Consent Course Agenda.

DISCUSSION COURSE AGENDA:

ADJU 243 – DOMESTIC VIOLENCE CRISIS INTERVENTION – 3 Units
Recommended for success: ADJU 201 or ADJU 242.
New course: Grad Req/No, GE Trans/No, IGETC/No.
TMI: to offer as an online class.

MOTION: It was M/S/U passed to approve ADJU 243.

ADJU 351 – ELEMENTS OF SUPERVISION IN PUBLIC SAFETY – 3 Units
The nature and function of the supervisor's role in business, industry, and government. The skills and techniques of effective management will be examined and applied in terms of attaining maximum results through the cooperative efforts of others. Lecture: 52.5 hours. Effective Summer 2002.
TMI: to offer as an internet class and a hybrid class.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve ADJU 351 after indicating the multicultural areas.

AG-M 214 – EQUIPMENT SERVICE AND SAFETY – 1 Unit
Modify: change units (from 2) to 1 and hours (from Lec: 2, Lab: 2) to 18 hours lecture/laboratory; change catalog description, course objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002.

MOTION: It was M/S/U passed to approve AG-M 214 after removing the repeatability.

AN-SC 379 – SMALL ANIMAL MEDICINE AND BEHAVIOR – 2 Units
Basic introductory course in normal animal behavior of dogs and cats. The diagnosis and treatment for some of the most common pet behavior problems. Includes history of diseases and parasites in the area; management techniques to prevent diseases and parasites; state and federal regulatory services. Lecture: 36 hours. (CSU, GR). Effective Fall 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve AN-SC 379.
AP 50 – ELEMENTARY HUMAN ANATOMY-PHYSIOLOGY – 3 Units
TMI: to offer as an internet class. Effective Fall 2002.

MOTION: It was M/S/U passed to approve AP 50.

ARCH 121 – BEGINNING GRAPHICS AND DESIGN 1 – 4 Units
Introduction to the graphic and computer production of architectural drawings pertaining to freehand, orthographic, axonometric and perspective drawings. Basic principles and concepts of two- and three-dimensional design. Field trips may be required. Lecture: 35 hours. Laboratory: 105 hours. Materials fee may be required. (CSU). Effective Fall 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve ARCH 121.

ARCH 122 – BEGINNING GRAPHICS AND DESIGN 2 – 4 Units
Prerequisite: ARCH 121
Continuation of ARCH 121. Extended development of the content in ARCH 121 plus the introduction of the graphic methods and skills to communicate and represent conceptual ideas, analysis, and design concepts. Field trips may be required. Lecture: 35 hours. Laboratory: 105 hours. Materials fee may be required. (CSU). Effective Fall 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve ARCH 122.
MOTION: It was M/S/U passed to approve the prerequisite for ARCH 122.

ARCH 152 – ARCHITECTURAL DESIGN 1 – 5 Units
Prerequisite: ARCH 151 and 112 to ARCH 122. Effective Fall 2002.
Modify: change units from 4 to 5; change hours to total (Lecture: 52.5. Lab: 105 hours); change prerequisite from ARCH 151 and 112 to ARCH 122. Effective Fall 2002.

ARCH 153 – ARCHITECTURAL DESIGN 2 – 5 Units
Prerequisite: ARCH 152
Modify: change units from 4 to 5; change hours to total (Lecture: 52.5. Lab: 105 hours); change course objectives and content. Effective Fall 2002.

MOTION: It was M/S/U passed to approve ARCH 152 and ARCH 153.
MOTION: It was M/S/U passed to approve the prerequisites for ARCH 152 and ARCH 153.

The outlines for the above two courses were submitted at the meeting and are at the end of the agenda.

ART 173 – DIGITAL IMAGING FOR PHOTOGRAPHERS – 3 Units
Recommended for success: ART 170, ART 181, ART 182 or equivalent
Modify: change prerequisite to advisory; change repeat procedures, catalog description, course objectives, teaching methods, and methods of evaluation. Effective Fall 2002.

MOTION: It was M/S/U passed to approve ART 173.

AUTEC 321 – BRAKING SYSTEMS – 3 Units
Recommended for success: concurrent enrollment in or previous completion of AUTEC 311
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve AUTEC 321 after explaining the materials fees and removing the unnecessary prerequisite skills.
AUTEC 323 – AUTOMATIC TRANSMISSIONS AND TRANAXLES – 4 Units
Recommended for success: concurrent enrollment in or previous completion of AUTEC 311
Modify: change units from 3 to 4. Effective Fall 2002

MOTION: It was M/S/U passed to approve AUTEC 323 on the condition that the missing advisory form is submitted.

AUTEC 368 – AUTOMOTIVE ELECTRICITY/ELECTRONIC SYSTEMS 1 – 3 Units
Prerequisite: successful completion of AUTEC 311.
Modify: change title from (Automotive Electricity 1)/ change units (from 2) to 3; change hours (from Lec: 1 ½, Lab: 1 ½) to Lecture: 3 hours. Laboratory: 3 hours. Change catalog description and course objectives. Effective Fall 2002.

MOTION: It was M/S/U passed to approve AUTEC 368 after rewording the prerequisites and explaining the materials fees.
MOTION: It was M/S/U passed to approve the prerequisites for AUTEC 368.

AUTEC 369 – AUTOMOTIVE ELECTRICITY/ELECTRONIC SYSTEMS 2 – 3 Units
Prerequisite: successful completion of AUTEC 311 and AUTEC 368.
Modify: change title (from Automotive Electricity); change units (from 2) to 3; change hours (from Lec: 1 ½, Lab: 1 ½) to Lecture: 3 hours. Laboratory: 3 hours. Add prerequisite. Change catalog description, course objectives, content, and methods of evaluation. Effective Fall 2002.

MOTION: It was M/S/U passed to approve AUTEC 369 after rewording the prerequisites and explaining the materials fees.
MOTION: It was M/S/U passed to approve the prerequisites for AUTEC 369.

Automotive Technology program courses have been added and deleted at this meeting. The entire program will be submitted for curriculum committee review at the next meeting.

BUSAD 201 – FINANCIAL ACCOUNTING – 4 Units
Recommended for success: BUSAD 310; ENGL 101 placement.
Periodic review: with no changes to outline. Effective Summer 2002
TMI: to offer an a hybrid class.

MOTION: It was M/S/U passed to approve BUSAD 201.

BUSAD – 202 – MANAGERIAL ACCOUNTING – 4 Units
Prerequisite: BUSAD 201
Periodic review: with no changes to outline. Effective Summer 2002
TMI: to offer an a hybrid class.

MOTION: It was M/S/U passed to approve BUSAD 202
MOTION: It was M/S/U passed to approve the prerequisite for BUSAD 202.

BUSAD 364/SU-TR 364 – TOTAL QUALITY MANAGEMENT – 3 Units
Cross listed
Recommended for success: SU-TR 351, BUSAD 240
Periodic review: with no changes to outline. Effective Fall 2002
TMI: to offer an internet class.

MOTION: It was M/S/U passed to approve BUSAD 364/SU-TR 364 after rewording the catalog description.
BUSAD 274 – HUMAN RESOURCES MANAGEMENT – 3 Units  
*Periodic review:* with no changes to outline. Effective Fall 2002  
*TMI:* to offer an internet class.

**MOTION:** It was M/S/U passed to approve BUSAD 274.

CLDDV 275 – SCHOOL-AGE DEVELOPMENT – 3 Units  
*Prerequisite:* CLDDV 245  
A study of the developing child during the school-age years. Developmental characteristics of school-age children, influences on behavior and learning, and the fundamentals of planning and implementing curriculum in programs serving school-aged children and their families. Field trips may be required. Lecture: 52.5 hours. (CSU). Effective Fall 2002.  
*New course:* Grad Req/Yes, GE Trans/No, IGETC/No.

**MOTION:** It was M/S/U passed to approve CLDDV 275 after removing the repeatability.  
**MOTION:** It was M/S/U passed to approve the prerequisite for CLDDV 275.

CLDDV 276 – SCHOOL-AGE PROGRAM AND CURRICULUM – 3 Units  
*Prerequisite:* CLDDV 245  
Planning, implementing and evaluating curriculum and program development for school-age care and elementary classrooms. Developing and providing age appropriate activities, environment, and relationships in the context of an integrated and active curriculum. Field trips may be required. Lecture: 52.5 hours. (CSU) Effective Fall 2002.  
*New course:* Grad Req/Yes, GE Trans/No, IGETC/No.

**MOTION:** It was M/S/U passed to approve CLDDV 276 after removing the repeatability and rewording some of the Objectives.  
**MOTION:** It was M/S/U passed to approve the prerequisite for CLDDV 276.

CLDDV 277 – ATYPICAL DEVELOPMENT – 3 Units  
*Recommended for success:* ENGL 50 or above and CLDDV 245  
Examines the interaction of genetic, biological, and environmental influences in the prenatal, natal, and postnatal environment that contribute to the development of the atypical child. Identification of a variety of special needs in children from birth to 12 years of age. Factors influencing development will be explored, including family, community, and culture as the child is included in all environments. Field trips may be required. Lecture: 52.5 hours. (CSU) Effective Fall 2002.  
*New course:* Grad Req/Yes, GE Trans/Yes, IGETC/No.

**MOTION:** It was M/S/U passed to approve CLDDV 277 after removing the repeatability and indicating multicultural areas.

CLDDV 278 – INTRODUCTION TO CHILD DEVELOPMENT CURRICULUM – 3 Units  
*Recommended for success:* English 50 or above.  
The study of appropriate play, aesthetic and learning experiences including program content, use of materials and equipment and guidance of children’s experiences in developmentally appropriate fashion; techniques of meeting physical needs of children. Principles of learning, models of curricular philosophies and programs and integration of domains of development will be integrated. Discussion of cultural contexts, variations in development and inclusion of children with special needs. Field trips may be required. Lecture: 52.5 hours. (CSU). Effective Fall 2002.  
*New course:* Grad Req/No, GE Trans/No, IGETC/No.

**MOTION:** It was M/S/U passed to approve CLDDV 278 after removing the repeatability, changing the catalog description, and indicating multicultural areas in the Objectives.
CMPGR 201 – ANIMATION: A GLOBAL VIEW OF ART IN MOTION – 3 Units
History of animation and its relationship to societies and cultures. Explores the development of animation from its earliest attempts in prehistoric times through the present day integration of technology. Strategies for production are presented, including animation techniques, design, layout, editing, timing, composition, color, lighting, music, sound effects, voice, story, concept, content, theme, historical relationship, social context, ethical context, purpose, audience, and philosophy. Field trips may be required. Lecture: 52.5 hours. (CSU) Effective Summer 2002.
New course: Grad Req/Yes, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve CMPGR 201.

MOTION: It was M/S/U passed to approve CMPGR 217 after removing the repeatability.
MOTION: It was M/S/U passed to approve the prerequisite for CMPGR 217.

CMPGR 264 – PUBLISHING ON THE WORLD WIDE WEB – 3 Units
Recommended for success: CMPGR 262, CMPS 261

MOTION: It was M/S/U passed to approve CMPGR 264 after removing the repeatability.

CMPGR 268 – FLASH: WEB GRAPHICS AND ANIMATION 1 – 3 Units
Recommended for success: CMPGR 202 or ART 102
TMI: to offer as an online class. Effective Summer 2002.

MOTION: It was M/S/U passed to approve CMPGR 268 after removing the repeatability.

CMPGR 269 – FLASH: WEB GRAPHICS AND ANIMATION 2 – 3 Units
Prerequisite: CMPGR 268.
In-depth look into how FLASH is effectively used by real-world interactive designers and developers. Explore advanced FLASH concepts and tools such as dynamic text, tell-targeting movie clips, drop-down menus, scrolling text, scriptable masks, embedded video, streaming and event sound, and the integration of FLASH with HTML. Gain an understanding of how to use Action Scripting for more powerful interactivity and animation by exploring the use of variables, properties, expressions, functions, and operators. Bring together the FLASH methods learned into the creation of a final, online portfolio presentation. Two maximum completions. Lecture: 35 hours. Laboratory: 57.5 hours. Materials fee required. (CSU) Effective Summer 2002.
TMI: to offer as an online class.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve CMPGR 269 after removing the repeatability.
CMPSC 269L/CMPET 269L – NETWORK + CERTIFICATION TRAINING LAB – 1 Unit
Corequisite: CMPSC 263
Recommended for success: any introductory computer course
Network + is quickly becoming the standard for introductory-level industry certification. Designed for those interested in a career in network support, this vendor-neutral certification takes the student through installing and configuring a network client. This laboratory course along with the CMPSC 263 course provides preparation for CompTIA's Network+ certification exam. Extensive network lab projects will be required. Field trips may be required. Laboratory: 52.5 hours. Materials fee required. (CSU). Effective Summer 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve CMPSC 269L/CMPET 269L.
MOTION: It was M/S/U passed to approve the corequisite for CMPSC 269L/CMPET 269L.

The outlines for the above two courses were submitted at the meeting and are at the end of the agenda.

CMPSC 231/OFADM 231 – INTERMEDIATE WORD PROCESSING – 3 units
Cross listed
Recommended for success: OFADM 203 and either OFADM 330 or CMPSC 274
Modify: change course objectives and content; change repeat procedures from 4 to 2.
TMI: to offer as an internet class. Effective Summer 2002.

MOTION: It was M/S/U passed to approve CMPSC 231/OFADM 231.

CMPSC 286 – WINDOWS 2000 PROFESSIONAL – 3 Units
Prerequisite: CMPSC 263
TMI: to offer as an online class. Effective Fall 2002

MOTION: It was M/S/U passed to approve CMPSC 286.
MOTION: It was M/S/U passed to approve the prerequisite for CMPSC 286.

ELTEC 265/INTEC 265 – TROUBLESHOOTING TECHNIQUES – 1 Unit
Cross listed
Common troubleshooting methodologies used in manufacturing today. One-solution and multiple-solution problems commonly found in everyday life through industrial processes. Prepares students to actively solve problems in personal and professional life. Lecture: 17.5 hours. (CSU) Effective Fall 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve ELTEC 265/INTEC 265.

ENGL 50 – BASIC COMPOSITION AND READING – 5 Units
Prerequisite: recommendation of the English placement examination or completion of ENGL 49 with a grade of C or higher.
TMI: to offer an internet class. Effective Summer 2002.

MOTION: It was M/S/U passed to approve ENGL 50.
MOTION: It was M/S/U passed to approve the prerequisite for ENGL 50.
ENGL 118 – WRITING TECHNIQUES FOR THE WORLD WIDE WEB – 3 Units
Prerequisite: eligibility for ENGL 101.
Recommended for success: satisfactory completion of READ 184 or Reading Graduation Competency satisfied. Satisfactory completion of CMPGR 263.
Introduction to writing for the world wide web through rhetorical study and practical experience. Emphasizes conscientious reading of on-line materials and excellence in on-line writing. Intended for students who are interested in on-line reading and writing beyond the casual use of the web for browsing or who would like some preparation for positions that may demand web writing. Field trips may be required. (CSU) Effective Fall 2002.
New course: Grad Req/Yes, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve ENGL 118 after the lecture hours were changed to 52.5, the prerequisite and advisory were reworded, and the teaching methods included the statement “6000 words of text.”

MOTION: It was M/S/U passed to approve the prerequisite for ENGL 118.

ENGL 162/INDIS 162 – HISTORY OF CINEMA – 3 Units
Cross listed
Examines the international development of cinema from 1895 to the present. Covers a wide range of both American and foreign films and offers a broad survey of major movements, styles, and genres in the history of motion pictures. Focuses specifically on the social, historical, technical, and technological factors that have shaped the film industry and the films produced by it. Field trips may be required (CSU). Cross listed as INDIS 162. Effective Fall 2002.
New course: Grad Req/Yes, GE Trans/Yes, IGETC/Yes

MOTION: It was M/S passed (14 Yes, 1 No) to approve ENGL 162/INDIS 162.

GEOL 160 – INTRODUCTION TO GEOLOGY – 3 Units
TMI: to offer as a telecourse. Effective Fall 2002

MOTION: It was M/S/U passed to approve GEOL 160.

HIST 112 – 20TH CENTURY AMERICA – 3 Units
Modify: change catalog description, content and teaching methods. Effective Fall 2002
TMI: to offer as an internet class.

MOTION: It was M/S/U passed to approve HIST 112.

HIST 145 – LATIN AMERICAN HISTORY – 3 Units
Modify: change title (from Survey of Latin American Civilization); change catalog description, course objectives, content, teaching methods and methods of evaluation. Effective Summer 2002.

MOTION: It was M/S/U passed to approve HIST 145.

HUMSR 118– PHARMACOLOGY OF ABUSED SUBSTANCES – 3 Units
Cross listed with PSYCH 118
Recommended for success: HUMSR 116 or PSYCH 101
Modify: cross list with new course PSYCH 118; add advisory; change catalog description, content, course objectives, teaching methods, and methods of evaluation. Effective Fall 2002.

MOTION: It was M/S passed (11 Yes, 3 No, 1 Abstention) to approve HUMSR/PSYCH 118.
PSYCH 118– PHARMACOLOGY OF ABUSED SUBSTANCES – 3 Units
Cross listed with HUMSR 118
Recommended for success: HUMSR 116 or PSYCH 101
An introduction to psychopharmacology and the process of drug addiction. Topics include classification of abused and psychotherapeutic drugs, basic principles of pharmacology, behavioral and physiological effects of drugs, major neurotransmitter systems and how they are influenced by drugs. (CSU). Effective Fall 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S passed (11 Yes, 3 No, 1 Abstention) to approve HUMSR/PSYCH 118.

LR 150 – INTRODUCTION TO INFORMATION AND RESEARCH – 3 Units

MOTION: It was M/S/U passed to approve LR 150.

MATH 47 – SKILLS FOR SUCCESS IN ELEMENTARY ALGEBRA – 2 Units
Prerequisite: successful completion of MATH 20 or placement for MATH 70 by the MJC assessment process.
Designed to provide further practice on basic skills needed for success in elementary algebra, in particular, for students who are weak in prerequisite skills and/or who have failed MATH 70.
Lecture: 35 hours. Note: MATH 47 DOES NOT serve as a prerequisite to MATH 90. (CR/NC) Effective Fall 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve MATH 47.

MOTION: It was M/S/U passed to approve the prerequisites for MATH 47.

MATH 49 – SKILLS FOR SUCCESS IN INTERMEDIATE ALGEBRA – 2 Units
Prerequisite: successful completion of MATH 70 or MATH 71 and MATH 72 or placement for MATH 90 by the MJC assessment process.
Designed to provide further practice on basic skills needed for success in intermediate algebra, in particular, for students who are weak in prerequisite skills and/or who have failed MATH 90.
Lecture: 35 hours. Note: MATH 49 DOES NOT serve as a prerequisite to transferable mathematics courses. (CR/NC) Effective Fall 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve MATH 49.

MOTION: It was M/S/U passed to approve the prerequisites for MATH 49.

MUSIC 158 – ADVANCED MUSICAL THEATRE WORKSHOP – 2 Units
Recommended for success: MUSIC 157 or equivalent.
Modify: change teaching methods and update repeat procedures. Effective Fall 2002.

MOTION: It was M/S/U passed to approve MUSIC 158 after changing some of the methods of evaluating student progress.
MUSIC 173 – GUITAR ORCHESTRA – 2 Units  
Prerequisite: successful completion of MUSIC 163. Enrollment limited to those with some sight-reading ability.  
Corequisite: MUSIC 164  
The Modesto Junior College Guitar Orchestra will focus on international classical and folkloric guitar ensemble repertoire. Students will be exposed to a large and multicultural repertoire for large guitar groups. This is a performance class, and students are required to perform in different venues representing the college’s guitar department. Two recitals will be required. Field trips required. Four maximum completions. Laboratory: 52.5 hours. Rehearsal: 157.5 hours. (CSU). Effective Fall 2002.  
New course: Grad Req/Yes, GE Trans/Yes, IGETC/No  
MOTION: It was M/S/U passed to approve MUSIC 173 after rewording the prerequisite.  
MOTION: It was M/S/U passed to approve the prerequisite and corequisite for MUSIC 173 after rewording.

MUSIC 174 – GUITAR ADVANCEMENT – 2 Units  
Prerequisite: MUSIC 164  
Designed to fill the gap between MUSIC 164 and MUSIC 165. Elements of intermediate level technique and repertoire in both class and one-on-one sessions. Field trips may be required. Four maximum completions. Lecture: 35 hours. Laboratory: 52.5 hours. (CSU). Effective Fall 2002.  
New course: Grad Req/Yes, GE Trans/Yes, IGETC/No  
MOTION: It was M/S/U passed to approve MUSIC 174.  
MOTION: It was M/S/U passed to approve the prerequisite for MUSIC 174.

PHILO 105 – REASONING – 3 units  
Prerequisite: ENGL 101  
Periodic review: with no changes to outline. Effective Summer 2002  
TMI: to offer an internet class.  
MOTION: It was M/S/U passed to approve PHILO 105.  
MOTION: It was M/S/U passed to approve the prerequisite for PHILO 105.

PE 90A, B – ASSISTING IN ADAPTED PHYSICAL EDUCATION – 1, 2 Units  
Prerequisite: PE 122  
Experience working with physically limited students enrolled in the PE-A programs. Emphasis on application and improvement in skills acquired in PE 122. Opportunity to work with students with a wide range and varying degrees of disabilities and disease manifestations. Four maximum completions. Laboratory: 52.5, 105 hours. Effective Summer 2002.  
New course: Grad Req/Yes, GE Trans/No, IGETC/No.  
MOTION: It was M/S/U passed to approve PE 90A and B after removing the general education sentence from the catalog description.  
MOTION: It was M/S/U passed to approve the prerequisite for PE 90 A and B.

PE-A 104 – ADAPTED STRENGTH DEVELOPMENT – 1 Unit  
Recommended for success: provide medical verification of disability and recommendation of medical specialist.  
Development and maintenance of muscular strength for students with physical/medical limitations. Emphasis on encouraging independence and teaching lifelong fitness knowledge and skills. Four maximum completions. Lecture: 18 hours. Laboratory: 36 hours. Other: 16 hours. Effective Summer 2002.  
New course: Grad Req/Yes, GE Trans/No, IGETC/No.  
MOTION: It was M/S/U passed to approve PE-A 104.
PE-122 – ADAPTED PHYSICAL EDUCATION THEORY AND LAB – 3 Units
Common definitions, scope and basic concepts of Adapted Physical Education. A study of specific disabilities, with a primary focus on identification, etiology and implications for physical education. Course includes practical experience in the field. Intended for students interested in pursuing a career in physical therapy, nursing, adapted physical education, gerontology or fields requiring one to work with individuals with disabilities. Lecture: 35 hours. Laboratory: 52.5 hours. (CSU, GR). Effective Summer 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve PE 122 after removing the general education sentence from the catalog description.

PE 141 – SUPERVISION IN ATHLETIC TRAINING – 2 Units
Policies and procedures, emergency protocols, vital signs, bloodbourne pathogens, and daily functions that are necessary for the student to work in the Athletic Treatment Center. Students will develop a plan using decision-making strategies, analysis, and an awareness of the factors related to medical protocols. The students will work in the Athletic Treatment Center with our athletes and coaches for an in depth experience related to sports medicine. Field trips may be required. Four maximum completions. Lecture: 18 hours. Laboratory: 48 hours. (CSU, GR). Effective Summer 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve PE 141.

SCI 201 – CONCEPTS OF EARTH SCIENCE – 2 Units
An introduction to the fundamental concepts of Earth science and astronomy. Designed to provide a general knowledge of rock formation, plate tectonics, mountain building, erosion, water cycles, weather, and the solar system. Field trips may be required. Lecture/discussion: 35 hours. Effective Fall 2002.
New course: Grad Req/No, GE Trans/No, IGETC/No.

MOTION: It was M/S/U passed to approve SCI 201.

SOCIO 102 – SOCIAL PROBLEMS IN THE UNITED STATES – 3 Units
TMI: to be offered as an internet class.

MOTION: It was M/S/U passed to approve SOCIO 102.

SOCSC 109 – INTRODUCTION TO EDUCATION – PRACTICUM IN TUTORING – 2 Units

SOCSC 110 – INTRODUCTION TO EDUCATION – 2 units

MOTION: It was M/S/U passed to approve SOCSC 109 and SOCSC 110.

The outlines for the above two courses were submitted at the meeting and are not shown on the agenda.
THETR 102 – WORLD THEATRE – 3 Units
Survey of world theatre and its development as an art form through social, political and cultural contexts. Investigation of cultural traditions and styles, values, aesthetics will be explored. Field trips are required. (CSU). Effective Fall 2002.
New course: Grad Req/Yes, GE Trans/Yes, IGETC/Yes
TMI: to offer as an internet class.

MOTION: It was M/S/U passed to approve THETR 102.

INFORMATION:

Program Changes:

1. Minor changes to the following programs of the Business, Behavioral & Social Sciences Division. No changes to total units required.
   - Office Administration – A.A./A.S. Degree – Certificate  20 Units
   - Clerical – A.A./A.S. Degree – Certificate  20 Units

2. Changes to programs of the Ag Environmental Sciences and Technical Education Division. These are slight modifications with no change to total units. One degree is being inactivated.
   - Industrial Electronics A.S. Degree (modified)  30 Units
   - Industrial Electronics Certificate (modified)  34 Units
   - Industrial Electronics A.A. Degree (inactivated)

3. New certificate programs of the Business, Behavioral & Social Sciences Division
   - Computer Science/Computer Electronics:
     - Computer Network Technician Certificate  17 Units
   - Computer Science:
     - Computer Network Administration Certificate  17 Units
     - Computer Applications Specialist Certificate  17 Units
     - Computer Programming Specialist Certificate  17 Units

4. Changes to the following Associate Degrees for Science Math and Engineering Division.
   - Architecture and Architectural Engineering – A.S. Degree
   - Architectural Drafting and Technology – A.S. Degree
   - Landscape Architecture – A.S. Degree
   - City and Regional Planning – A.S. Degree
   - Construction Management – A.S. Degree

   Core and core options have moved around. Some courses have been inactivated and two new ones have replaced them. Units have been changed. The total units have not changed. They are all 30 Unit programs.

5. Supervisory Management in Public Safety Certificate (proposed certificate)
VI. OLD BUSINESS:

1. Repeatability for courses where the basic course does not change but the standards of software do (B. Scroggins)

2. Carnegie unit proposal. (T. Lyle)

T. Lyle reported that the Columbia College Curriculum Committee had reviewed our proposed Carnegie unit policy and agreed to remove the words “as a minimum” from the policy statement.
CURRICULUM COMMITTEE MEETING

March 12, 2002


OTHERS PRESENT: R. Cooper, J. Guffey, R. Hickman, and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of February 19, 2002

DISCUSSION COURSE AGENDA:

ART 102 – INTRODUCTION TO COMPUTER GRAPHICS – 3 Units
Also offered as CMPGR 202
Modify: change microcomputer to computer in the title and catalog description. Effective Fall 2002.

MOTION: It was M/S/U passed to approve ART 102 and CMPGR 202.

CMPGR 202 – INTRODUCTION TO COMPUTER GRAPHICS – 3 Units
Also offered as ART 102
Modify: change microcomputer to computer in the title and catalog description. Effective Fall 2002.

MOTION: It was M/S/U passed to approve ART 102 and CMPGR 202.

CMPSC 213 – PROGRAMMING WITH VISUAL BASIC – 3 Units
Prerequisite: CMPSC 204
Periodic review with no changes to course outline.
TMI: to offer as an internet course. Effective Summer 2002.

MOTION: It was M/S/U passed to approve CMPSC 213.
MOTION: It was M/S/U passed to approve the prerequisite for CMPSC 213

CMPSC 275 – DATABASE MANAGEMENT SYSTEMS/MICROCOMPUTERS – 3 Units
Periodic review with no changes to course outline.
TMI: to offer as an internet course. Effective Summer 2002.

MOTION: It was M/S/U passed to approve CMPSC 275.

CLDDV 245 – CHILD GROWTH AND DEVELOPMENT – 3 Units
Modify: remove corequisite.
TMI: to offer as an internet course. Effective Summer 2002.
MOTION: It was M/S/U passed to approve CLDDV 245.

MATH 134 – ELEMENTARY STATISTICS – 4 units
Prerequisite: satisfactory completion of MATH 90 or equivalent or qualification by MJC assessment process.
TMI: to offer as an internet course and as a telecourse. *Not being updated or reviewed.*
Effective Fall 2002

MOTION: It was M/S/U passed to approve MATH 134.

INFORMATION:

1. Automotive Technology Program: Some courses have been inactivated and replaced with other courses. No changes in total units for the program.

<table>
<thead>
<tr>
<th>Automotive Technology A.A. Degree</th>
<th>30 Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automotive Technology Certificate</td>
<td>40 Units</td>
</tr>
<tr>
<td>Maintenance Mechanic Certificate</td>
<td>30 Units</td>
</tr>
</tbody>
</table>

2. New programs in Mass Communications.

<table>
<thead>
<tr>
<th>Mass Communications Certificates:</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Film</td>
<td>16</td>
</tr>
<tr>
<td>Television</td>
<td>16</td>
</tr>
<tr>
<td>Journalism</td>
<td>16-17</td>
</tr>
<tr>
<td>Radio Broadcasting</td>
<td>17</td>
</tr>
</tbody>
</table>

The Mass Communication programs were tabled. A sub-committed was formed to review the procedures for certificate program approval, and decide if it should be more than a curriculum information item. The members of this sub-committee are: M. Boyd, C. Hudelson-Putnam, T. Guy, M. Smedshammer, B. Scroggins, and L. Vaught.

OLD BUSINESS:

1. Revisit the Special Topics discussion. POST approved course outlines for a sample of the courses that would be presented through the LENF 398 courses – J. Guffey

MOTION: It was M/S/U passed to approve a generic outline specifically for Criminal Justice to use to cover in-service training. These courses will fall under LENF 398, 398A, and 398B (½, 1, and 1½ units). The prerequisite would be shown as limitations on enrollment.

2. Changes to the By-Laws – T. Lyle

MOTION: It was M/S/U passed to approve the recommended changes to the By-Laws drawn up by T. Lyle, B. Sanders, and M. Smedshammer. They will replace the old By-Laws in the Curriculum Manual.

3. Recommended changes of the approval process for course repetition

This topic will be covered at the next curriculum meeting.
4. Recommended changes of the approval process for special topics courses.

   **MOTION:** It was M/S/U passed to approve the recommended changes to the approval process for Special Topics courses as drawn up by M. Smedshammer and B. Scroggins.

**NEW BUSINESS:**

   C.A.R. information required for the DSK screens and course scheduling. – D. Weatherford
CURRICULUM COMMITTEE MEETING

March 26, 2002

Conference Room A, Morris Admin. Building


MEMBERS ABSENT: S. Agostini, T. Conway, and J. Peterson

OTHERS PRESENT: M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of March 12, 2002

NOTIFICATION COURSE AGENDA:

CLDDV 368 – ADAPTING PRESCHOOL FOR CHILDREN WITH EXCEPTIONAL NEEDS – 1 Unit
   Inactivate. Effective Summer 2002

CMPGR 245 – COMPUTER GRAPHICS FOR DESKTOP PUBLISHING – 1 Unit
   Inactivate. Effective Fall 2002

OFADM 360 – MICRO-ALPHABETIC INDEXING – 1 Unit
   Drop: Effective Fall 2002

CONSENT COURSE AGENDA:

GUIDE 122 – CAREER AWARENESS FOR ADULTS WITH DISABILITIES - 1 Unit
   Periodic Review with no changes. Effective Fall 2002.

   MOTION: It was M/S/U passed to approve the GUIDE 122 after adding a text.

DISCUSSION COURSE AGENDA:

ART 103 – APPLIED COMPUTER GRAPHICS – 3 Units
   Recommended for success: ART 102
   Also listed as CMPGR 213
   Modify: change microcomputer to computer in the title; change catalog description; remove repeat procedures. Effective Fall 2002

CMPGR 213 – APPLIED COMPUTER GRAPHICS – 3 Units
   Recommended for success: CMPGR 202
   Also listed as ART 103
   Modify: change microcomputer to computer in the title; change catalog description; remove repeat procedures. Effective Fall 2002

   MOTION: It was M/S/U passed to approve ART 103/CMPGR 213.
ART 119 – COMPUTER GRAPHICS PORTFOLIO REVIEW – 1 Unit  
Also listed as CMPGR 219  
Prerequisite: complete the Computer Graphics majors/certificate core requirements.  
Modify: change wording of prerequisite; change catalog description; remove repeat procedures. Effective Fall 2002

CMPGR 219 – COMPUTER GRAPHICS PORTFOLIO REVIEW – 1 Unit  
Also listed as ART 119  
Prerequisite: complete the Computer Graphics majors/certificate core requirements.  
Modify: change wording of prerequisite; change catalog description; remove repeat procedures. Effective Fall 2002

MOTION: It was M/S/U passed to approve ART 119/CMPGR 219 after changing the advisory to sequential.

CMPGR 284 – DESKTOP VIDEO ANIMATION – 3 Units  
Recommended for success: basic computer graphics literacy such as CMPGR 202/ART 102.  
Modify: change catalog description, course objectives; remove repeat procedures. Effective Fall 2002.

MOTION: It was M/S/U passed to approve CMPGR 284 after rewording the advisory.

CMPGR 287 – INTRODUCTION TO MULTIMEDIA – 3 Units  
Prerequisite: basic computer literacy such as CMPSC 201.  
Modify: change catalog description, course objectives; remove repeat procedures. Effective Fall 2002

MOTION: It was M/S/U passed to approve CMPGR 287 after rewording the advisory.

OLD BUSINESS:

Recommended changes of the approval process for course repetition. – B. Scroggins

MOTION: It was M/S/U passed to approve the recommended approval process for course Repetition as submitted.

NEW BUSINESS:

1. Advanced Placement credit: Statistics, Spanish Literature and Environmental Science – information item – S. Adams
2. Consideration of a new Co-Chair.

To be appointed or elected at the next meeting. The Co-Chairs will alternate the following duties:

a. Chair meetings  
b. Sign forms for curriculum agendas  
c. Respond to procedural questions  
d. Attend Curriculum Senate Conference  
e. Train curriculum representatives each fall  
f. Assist curriculum representatives with problem issues.  
g. Vote in a tie-breaking situation
April 16, 2002


MEMBERS ABSENT: S. Agostini, G. Hausmann, M. Harrington (ASMJC), and T. Lyle (Co-chair)

OTHERS PRESENT: F. Ashworth, R. Hickman, and M. Langford (Curriculum Information Coordinator)

MINUTES: It was M/S/U passed to approve the minutes of March 26, 2002.

NOTIFICATION COURSE AGENDA:

ALHE 385 – INTRODUCTION TO CRITICAL CARE CONCEPTS – 3 Units
Inactivate. Effective Fall 2002

OFADM 364 – GRAMMAR IN THE OFFICE – 1 Unit
Inactivate. Effective Fall 2002.

The Division removed OFADM 364 from the notification agenda and will not inactivate it at this time. It will be added it to the list of out-of-compliance courses under New Business and considered for an extension to early fall.

CONSENT COURSE AGENDA:

CLDDV 363 – INFANT AND TODDLER CARE – 3 Units
Recommended for success: CLDDV 245
Periodic review with no changes. Effective Summer 2002

FASMR 258 – VISUAL MERCHANDISING 1 – 3 Units
Periodic review with no changes. Effective Summer 2002

FASMR 259 – VISUAL MERCHANDISING 2 – 4 Units
Prerequisite: FASMR 258
Periodic review with no changes. Effective Summer 2002

PORT 51 – INTRODUCTION TO PRACTICAL PORTUGUESE 1 – 3 Units
Periodic review with no changes. Effective Fall 2002

PORT 52 – INTRODUCTION TO PRACTICAL PORTUGUESE 2 – 3 Units
Recommended for success: PORT 51
Periodic review with no changes. Effective Fall 2002
Reactivate the LVN program in Fall 2002.

**MOTION:** It was M/S/U passed to approve the Consent Course Agenda.

**MOTION:** It was M/S/U passed to approve the prerequisite to FASMR 258.

**DISCUSSION COURSE AGENDA:**

**ADJU 212 – CRIMINAL INVESTIGATION – 3 Units**

*Modify:* update text.

*TMU:* to offer as an internet class. Effective Spring 2003.

**MOTION:** It was M/S/U passed to approve ADJU 212.

**BIO 50 – BASIC BIOLOGY – 3 Units**

*Modify:* change objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002.

**BIO 115 – GENETICS, EVOLUTION AND SOCIETY – 3 Units**

*Modify:* change objectives, content, teaching methods and methods of evaluation. Effective Fall 2002

**MOTION:** It was M/S/U passed to approve BIO 50 and BIO 115.

**CLDDV 264 – ADULT RELATIONSHIPS AND MENTORING IN SCHOOLS – 2 Units**

*Prerequisite:* CLDDV 244 and CLDDV 245


**MOTION:** It was M/S/U passed to approve CLDDV 264

**MOTION:** It was M/S/U passed to approve the prerequisites for CLDDV 264

**CLDDV 366 – MENTOR SEMINAR –**

*Topic:* Current Issues for Infant and Toddlers: Language Development in Infant and Toddlers – 1 Unit

*Topic:* Current Issues for Infant and Toddlers: Caregivers, Culture, and Family – 1 Unit


**MOTION:** It was M/S/U passed to approve the new seminar topics syllabi listed above.

The actual course outline was not reviewed at this time.

**CLDDV 367 – DIRECTOR SEMINAR –**

*Topic:* Current Issues: Preschool Teachers – 1 Unit

Syllabus attached. Effective Fall 2002.

**MOTION:** It was M/S/U passed to approve the new seminar topic syllabus listed above.

The actual course outline was not reviewed at this time.

**EASCI 161 – EARTH SCIENCE – 4 Units**

*Modify:* change objectives and teaching methods. Effective Fall 2002

**MOTION:** It was M/S/U passed to approve EASCI 161
EHS 215 – LANDSCAPE DESIGN – 3 Units
Recommended for success: EHS 201 and EHS 202
Modify: change methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve EHS 215

ENGL 101 – COMPOSITION AND READING – 3 Units
Prerequisite: satisfactory completion of ENGL 50 or qualification by MJC English assessment process.
Recommended for success: satisfactory completion of READ 184 or satisfactory completion of the Reading Graduation Competency requirements.
Modify: change wording of advisory; change objectives, content, and teaching methods.
TMI: to offer as an internet class. Effective Fall 2002

MOTION: It was M/S/U passed to approve ENGL 101 after adding the research paper to methods of evaluation.
MOTION: It was M/S/U passed to approve the prerequisite for ENGL 101

ENGL 103 – ADVANCED COMPOSITION AND CRITICAL THINKING – 3 Units
Prerequisite: ENGL 101
Modify: change title from “Clear Thinking in Writing;” change catalog description, objectives, content, and teaching methods. Effective Fall 2002.

MOTION: It was M/S/U passed to approve ENGL 103
MOTION: It was M/S/U passed to approve the prerequisite for ENGL 103

ENGL 172 – INTRODUCTION TO CHICANO LITERATURE – 3 Units
Recommended for success: ENGL 101
Modify: change objectives and methods of evaluation.
TMI: to offer as an internet class. Effective Fall 2002

MOTION: It was M/S/U passed to approve ENGL 172 after removing the prerequisite skills.

FSCI 398, A, B, C, D – FIRE SCIENCE SPECIAL TOPICS – ½, 1, 1½, 2, 2½
Prerequisite: FSCI 301 or employment with a Public Safety Agency
Modify: add employment statement to prerequisite; change hours, catalog description, objectives, content, teaching methods and methods of evaluation; change repeat procedures. Effective Summer 2002.

MOTION: It was M/S/U passed to approve FSCI 398 (A, B, C, D) and include it along with LENF 398 (passed 3/12/02) as a generic outline specifically for Public Safety departments to use to cover in-service training. The prerequisite would be shown as limitations on enrollment.

GERON 101 – AGING IN AMERICA – 3 Units
Also offered as HUMSR 104
Modify: change catalog description and cross list with HUMSR 104. Effective Fall 2002

HUMSR 104 – AGING IN AMERICA – 3 Units
Also offered as GERON 101
Modify: change catalog description and cross list with GERON 101. Effective Fall 2002

MOTION: It was M/S/U passed to approve GERON 101 and HUMSR 104
MATH 10 – INTRODUCTION TO MATH – 3 Units
Recommended for success: qualification by MJC assessment process.
Modify: change units from 2 to 3.
TMI: to offer as a hybrid course and as a rebroadcast teleclass. Effective Fall 2002

MOTION: It was M/S/U passed to approve MATH 10

NURSE 254 – NURSING PROCESS 4 – 11 Units
Prerequisite: NURSE 253
Corequisite: NURSK 800
Modify: change units from 11½ to 11; change lab hours from 345 to 306. Effective Fall 2002.

MOTION: It was M/S/U passed to approve NURSE 254
MOTION: It was M/S/U passed to approve the prerequisite and corequisite for NURSE 254

OFADM 40 – GRAMMAR IN THE OFFICE – 1 Unit
New course: Grad Req/No, GE Trans/No, IGETC/No

The division representative withdrew OFADM 40 from the agenda.

OFADM 301 – BEGINNING KEYBOARDING – 1 ½ Units
Modify: change hours from 26.25 lab to 8.75 lecture, 52.5 lab; change objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002.

MOTION: It was M/S/U passed to approve OFADM 301

OFADM 302 – BEGINNING DOCUMENT PROCESSING – 1 ¼ Units
Recommended for success: OFADM 301 or ability to keyboard by touch at 25 GWAM.
Modify: change hours from 26.25 lab to 8.75 lecture, 52.5 lab; add “by touch” to advisory; change catalog description, objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002.

MOTION: It was M/S/U passed to approve OFADM 302

OFADM 303 – KEYBOARDING FOR SPEED AND ACCURACY – ½ Unit
Recommended for success: OFADM 301 or ability to keyboard by touch at 25 GWAM.
Modify: change hours from 8.75 lecture to 26.125 lab; change objectives, content, and teaching methods. Effective Fall 2002.

MOTION: It was M/S/U passed to approve OFADM 303

OFADM 351 – INTRODUCTION TO COMPUTERS AND WINDOWS 1 – ½ Unit
Recommended for success: ability to keyboard
Modify: change hours from 8.75 lecture to 4.375 lecture, 13.125 lab; change catalog description, objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve OFADM 351 after adding a 1 to the title.

OFADM 352 – INTRODUCTION TO COMPUTERS AND WINDOWS 2 – ½ Unit
Recommended for success: ability to keyboard
Modify: change hours from 8.75 lecture to 4.375 lecture, 13.125 lab; change catalog description, objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve OFADM 351 after adding a 2 to the title.
OFADM 353 – INTRODUCTION TO COMPUTERS AND WINDOWS – 1 Unit
Recommended for success: ability to keyboard
Modify: change hours from 17.5 lecture to 8.25 lecture, 26.25 lab; change catalog description, objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve OFADM 353.

OFADM 354 – INTRODUCTION TO WORD PROCESSING 1 – ½ Unit
Recommended for success: ability to keyboard by touch.
Modify: change hours from 8.75 lecture to 4.375 lecture, 13.125 lab; change catalog description, objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve OFADM 354 after adding a 1 to the title.

OFADM 355 – INTRODUCTION TO WORD PROCESSING 2 – ½ Unit
Recommended for success: OFADM 354
Modify: change hours from 8.75 lecture to 4.375 lecture, 13.125 lab; change catalog description, objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve OFADM 355 after adding a 2 to the title.

OFADM 356 – INTRODUCTION TO WORD PROCESSING – 1 Unit
Recommended for success: ability to keyboard by touch.
Modify: change hours from 17.5 lecture to 8.75 lecture, 26.25 lab; change catalog description, objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve OFADM 356.

OFADM 357 – INTRODUCTION TO SPREADSHEET SOFTWARE 1 – ½ Unit
Recommended for success: OFADM 351
Modify: change hours from 8.75 lecture to 4.375 lecture, 13.125 lab; change catalog description, objectives, teaching methods, and methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve OFADM 357 after adding a 1 to the title.

OFADM 358 – INTRODUCTION TO SPREADSHEET SOFTWARE 2 – ½ Unit
Recommended for success: OFADM 357
Modify: change hours from 8.75 lecture to 4.375 lecture, 13.125 lab; change catalog description, objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve OFADM 384 after adding a 2 to the title.

OFADM 359 – INTRODUCTION TO SPREADSHEET SOFTWARE – 1 Unit
Recommended for success: OFADM 351
Modify: change hours from 17.5 lecture to 8.75 lecture, 26.25 lab; change catalog description, objectives, content, teaching methods, and methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve OFADM 359

OFADM 366 – PROOFREADING TECHNIQUES – 1 Unit
Recommended for success: OFADM 304

MOTION: It was M/S/U passed to approve OFADM 366 (shown on agenda in error as 266)
OLDAD 830 – PUBLIC SPEAKING: TALKING IT OUT – 0 Units
Development of effective listening, thinking and speaking skills among the older adult population. Course builds and reinforces speech development skills. Lecture. Effective Fall 2002.

New course: Grad Req/No, GE Trans/No, IGETC/No

MOTION: It was M/S/U passed to approve OLDAD 830

ZOOL 101 – GENERAL ZOOLOGY – 4 Units
Prerequisite: BIO 101

Modify: add prerequisite skills; change objectives, content and methods of evaluation. Effective Fall 2002

MOTION: It was M/S/U passed to approve ZOOL 101

Programs:

Child Development Programs: one revised and one new certificate.
- Master Teacher School Age Child Care Certificate – 8 Units
- Early Interventionist Certificate – Assistant Level 1 – 6 Units
- Assistant Level 2 – 8 Units

MOTION: It was M/S/U passed to approve the Child Development programs.

OLD BUSINESS:

Appoint or elect Co-Chair.

R. Hickman, as Vice President of the Academic Senate will be the new Chair for 2002-2003. M. Strangio was elected new Co-Chair by the Committee.

NEW BUSINESS:

1. Out of compliance courses requesting an extension to fall.

   BUSAD 285A, B  INTEC 201  INDIS 101
   AG-EC 55      INTEC 202  INDIS 103
   NR 50         INTEC 204  INDIS 104
   NR 53         INTEC 261  CLDDV 48A, B
   AUTEC 315     INTEC 350  OFADM 364

   The Committee granted an extension for the following out-of-compliance courses to be submitted for review in September 2002, so they will not be inactivated by the Board.

2. Prerequisites – B. Scroggins
   a. Enforcement: current and future practices
   b. Reviewed by Curriculum committee prior to MIS enforcement
   c. Review as part of program review
   d. Training session on prerequisites

   The following sub-committee was formed to review and evaluate MJC’s current policies on course prerequisites: B. Sanders, C. Hudelson-Putnam, M. Smedshammer and M. Strangio
3. What would be the implications of requiring *successful* completion of all area requirements for the AA/AS degrees? (Currently, a D is allowed to meet the graduation requirement.) - B. Sanders

The following sub-committee was formed to research and consider the above change in MJC’s graduation policy: B. Sanders, C. Hudelson-Putnam, M. Smedshammer and M. Strangio.

4. A discussion of the enrollment bottleneck for repeat W’s in math courses. What can be done to get new students into math classes sooner? – B. Sanders

Discussion of the possibility of limiting students to two enrollments for either an F, D, W, or N/C. Also considered was setting aside a certain number of sections of a course that would be open to first time students only. S. Agostini will be consulted to see if either of these can be accomplished.

5. Revisions to curriculum outline and C.A.R.

The Committee accepted the proposed changes to the above forms. The forms will be completed in time for the divisions to use over the summer. They will become effective Fall 2002.

The changes to the course outline:
- add variable units check boxes;
- add limitation on enrollment under IV;
- add space to include areas for graduation requirement, CSU GE, and IGETC.

Changes to the C.A.R:
- remove check boxes under Distance Education; see TMI form
- change text in III., 6 to reflect the 16-week semester;
- add request to attach a copy of the program to III., 8;
- remove areas for graduation requirement, GE Transfer, and IGETC (III., 9, 10 and 11)
Meeting Date: September 17, 2002


MEMBERS ABSENT: S. Agostini, G. Hausmann, J. Peterson, L. Mayhew

OTHERS PRESENT: R. Dixon, C. Lancaster, J. Johnson, T. Parker, M. Perez-Sesser

MINUTES: It was M/S/U passed to approve the minutes of April 16, 2002.

NOTIFICATION COURSE AGENDA

- FSCI 348 – PUBLIC FIRE EDUCATION  1 – 2 Units
  Inactivate: Effective Fall 2002.

- BANK 360 – PRINCIPLES OF BANKING – 3 Units
- BANK 361 – BANKING LAW – 3 Units
- BANK 366/BUSAD 366 – FINANCIAL STATEMENT ANALYSIS – 3 Units
- BANK 370 – MONEY AND BANKING – 3 Units
- BANK 367/BUSAD 367 – INSTALLMENT CREDIT – 3 Units
- CMPGR 243 – INTRODUCTION TO DESKTOP PUBLISHING PAGE LAYOUT – 3 Units
- HUMSR 100 – INTRO TO INTERGENERATIONAL CARE PROVIDER PROFESSIONS – 1 Unit
- HUMSR 230 – CHILD ABUSE PREVENTION – 2 Units
- RLES 390 – REAL ESTATE ECONOMICS – 3 Units
  Inactivate: Effective Spring 2003

CONSENT COURSE AGENDA:

DISCUSSION COURSE AGENDA:

- ART 160 – APPRECIATION OF ART – 3 UNITS
  Modify: change teaching methods, methods of evaluation, textbook. Effective Spring 2003

  MOTION: It was M/S/U passed to approve Art 160

- BIO 140 – INTRODUCTION TO MARINE BIOLOGY – 4 Units
  Modify: change course objectives, content and textbooks. Effective Fall 2002

  MOTION: It was M/S/U passed to approve Bio 140
CLDDV 101 – INTRODUCTION TO EARLY CHILDHOOD STUDIES – 3 UNITS  
Modify: change title, course number, change units from one to three, change hours from 17.5 to 52.5, change advisory from none to Engl 50 or above. Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 101 after removing "or above" from prerequisites

CLDDV 103 – CHILD GROWTH AND DEVELOPMENT – 3 UNITS  
Modify: change course number to 103, change corequisite to none, add Engl 50 or above as advisory  
Effective Spring 2003.  
TMI: Mixed modalities/hybrid course

MOTION: It was M/S/U passed to approve CLDDV 103 after removing “or above” from prerequisites

CLDDV 104 – CHILD GROWTH AND DEVELOPMENT – CONCEPTION THROUGH EARLY CHILDHOOD – 2 UNITS  
Conception through early childhood, including prenatal and birthing: physical, cognitive, social, emotional, and atypical development. Discussion of current research and application.  
New Course: Grad Req/NO, GE Transfer/No, IGETC/No  
TMI: Offer as mixed modalities/hybrid course  
Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 104 after removing “or above” from prerequisite.  
MOTION: It was M/S/U passed to approve English 50 as prerequisite

CLDDV 105 – CHILD GROWTH AND DEVELOPMENT – 2 UNITS  
Late childhood through late adolescence: physical, cognitive, social, emotional and atypical development: discussion of current research and application.  
New Course: Grade Req/NO, GE Transfer/NO, IGETC/No. Effective Spring 2003  
TMI: Offer as mixed modalities/hybrid course

MOTION: It was M/S/U passed to approve CLDDV 105 after removing "or above" from prerequisite.  
MOTION: It was M/S/U passed to approve English 50 as prerequisite

CLDDV 107 – INTRODUCTION TO CHILD DEVELOP CURRICULUM - 3 UNITS  
Modify: change course number to 107; course objectives. Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 107

CLDDV 109 – CHILD-FAMILY-COMMUNITY – 3 UNITS  
Modify: change course number to 109, change advisories to none, change catalog description, course objectives, content, teaching methods and methods of evaluation. Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 109

CLDDV 121 – GUIDANCE OF YOUNG CHILDREN – 3 UNITS  
Modify: change course number; change units from 2 to 3, change prerequisites to none; change corequisites to none, add advisories, change catalog description, course objectives, content, methods of evaluation. Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 121

CLDDV 123 – LEARNING ENVIRONMENT FOR YOUNG CHILDREN – 3 UNITS  
Modify: change course number to 123, units from 2 to 3, change prerequisites and corequisites to none, add advisories. Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 123
CLDDV 125 – INFANT AND TODDLER DEVELOPMENT – 3 UNITS
Modify: change number from 251 to 125, change prerequisites from CLDDV 245 to CLDDV 103, OR CLDDV; 104 and CLDDV 105. Effective Spring 2003
MOTION: It was M/S/U passed to approve CLDDV 125

CLDDV 127B, C, D – INFANT/TODDLER PRACTICUM – 2,3,4, UNITS
Modify: change course number, change units to variable, change hours, change prerequisites and catalog description. Effective Spring 2003
MOTION: It was M/S/U passed to approve CLDDV 127, B, C, D

CLDDV 128B, C, D – PRESCHOOL PRACTICUM – 2, 3, 4 UNITS
Modify: change course number to 128 B,C,D, change title to Preschool Practicum, change units to variable, change hours and prerequisites. Effective Spring 2003.
MOTION: It was M/S/U passed to approve CLDDV 128B, C, D

CLDDV 129B, C, D – SCHOOL AGE PRACTICUM – 2, 3, 4 UNITS
Prerequisites – CLDDV 101 or 103 or 104 and 105
A hands-on practical experience of planning developmentally appropriate activities for school-age children. Includes hands-on experience in a classroom environment and evaluating developmental levels of the children through authentic observational assessment. CLDDV 130 – Supervised Field Experience may NOT be used as a substitute for lab practicum.
New Course: Grad Req/No, GE Transfer/No, IGETC/No. Effective Spring 2003
MOTION: It was M/S/U passed to approve CLDDV 129B, C, D
MOTION: It was M/S/U passed to approve CLDDV 101 or 103 or 103 and 105 as prerequisites

CLDDV 130B, C, D – SUPERVISED FIELD EXPERIENCE – 2, 3, 4 UNITS
Modify: change course number from 260 to 130 B, C, D, change title from Internship in Child Development to Supervised Field Experience, change hours to 17.5, change prerequisites, catalog description, course objectives, content. Effective Spring 2003
MOTION: It was M/S/U passed to approve CLDDV 130B, C, D

CLDDV 150 – ADMINISTRATION OF CHILDREN’S PROGRAMS – 3 UNITS
Modify: change course number to from 250 to 150, change prerequisites to CLDDV 103 or 104 and 105. Effective Spring 2003
MOTION: It was M/S/U passed to approve CLDDV 150

CLDDV 151 – ADVANCED ADMINISTRATION OF CHILDREN’S PROGRAMS – 3 UNITS
Modify: change course number from 270 to 151, change prerequisites to CLDDV 103 or CLDDV104 and CLDDV 105; CLDDV 150. Effective Spring 2003
MOTION: It was M/S/U passed to approve CLDDV 151

CLDDV 154 – ADULT RELATIONSHIPS AND MENTORING IN SCHOOLS – 2 UNITS
Modify: change course number from 264 to 154, change prerequisites from none to CLDDV 101, 103 or CLDDV 104 and 105. Effective Spring 2003
MOTION: It was M/S/U passed to approve CLDDV 154
CLDDV 160 – ATYPICAL DEVELOPMENT – 2 Units  
Modify: change course number, add advisories.  Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 160

CLDDV 161 – CHILDREN WITH SPECIAL NEEDS – 2 Units  
Modify: change course number and advisories, methods of evaluation.  Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 161

CLDDV 162 – CHILDREN AT RISK – 1 Unit  
Modify: change course number, objectives and methods of evaluation.  Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 162

CLDDV 231 – OVERVIEW OF FAMILY CHILD CARE – 3 Units  
Modify: change course prefix and number, course title, units, hours, description, objectives, content, methods of evaluation.  Effective Spring 2003.

TMI: Mixed modalities/hybrid class

MOTION: It was M/S/U passed to approve CLDDV 231

CLDDV 232 – HEALTHY CAREGIVER – 3 Units  
Modify: change course prefix and number, title, units, hours, catalog description, course objectives, contents and methods of evaluation

TMI: Mixed modalities/hybrid class

MOTION: It was M/S/U passed to approve CLDDV 232

CLDDV 263 – CHILDREN, FAMILIES, AND CULTURE – 3 units  
Modify: change course prefix, title, units, hours, catalog description, course objectives, content, teaching methods and methods of evaluation.  Effective Spring 2003

Division representative pulled CLDDV 263 from agenda.

CLDDV 279 – HEADS UP! READING – 1, 2, 3 – 3 UNITS  
Research-based princliples and practices for providing children birth through age 5 a strong foundation in early reading and writing within a developmentally appropriate approach

New course: Grad Req/No, GE Trans/No, IGETC/No, Transfer Credit, CSU, UC

MOTION: It was M/S/U passed to approve CLDDV 279

CLDDV 280 – SCHOOL-AGE DEVELOPMENT – 3 units  
Modify: change course number from 275 to 280, change perquisites to none.  Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 280

CLDDV 281 – SCHOOL-AGE PROGRAM AND CURRICULUM – 3 Units  
Modify: change course number from 276 to 281, change prerequisites to none and change catalog description.  Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 281

CLDDV 290A, C – BRAIN DEVELOPMENT THROUGH MUSIC AND MOVEMENT ACTIVITIES – 1, 3 Units  
Modify: change course prefix number from 365 to 390, change title, units from 1 to 1,3, hours to 18 for one unit course, 54 for three unit course, change advisories, objectives, content, teaching methods and methods of instruction.  Effective Spring 2003.
MOTION: It was M/S/U passed to approve CLDDV 290A,C

CLDDV 291A, C – CREATIVE EXPERIENCES FOR YOUNG CHILDREN – 1,3 Units
Modify: change course number to 291, units from 1 to 1.3, hours to 18/54 and advisories, description, objectives, content, teaching methods and methods of evaluation. Effective Spring 2003

MOTION: It was M/S/U passed to approve CLDDV 291A,C

CLDDV 292 – MATH AND SCIENCE CURRICULUM FOR YOUNG CHILDREN – 3 UNITS
Recommended for Success: ENG 50 or above, CLDDV 103 or CLDDV 104 and CLDDV 105
Study of math and science exploration by young children. Evaluation and development of appropriate math and science activities and materials. Discussion of variations in developmental levels, inclusion of children with special needs, and respect of cultural differences.
New course: Grad req/No, GE Trans/No, IGETC/No. Effective Spring 2003

Division representative pulled CLDDV 292 from the agenda

ENGLISH 90 – WRITING THE RESEARCH PAPER – 1 UNIT
Prerequisite: Eligibility for English 101 or concurrent enrollment in English 50
Practice in the fundamentals of research and the writing of the research paper in both MLA and APA formats.

MOTION: It was M/S/U passed to approve English 90
MOTION: It was M/S/U passed to approve the prerequisites for English 90

ESL 10 – ENGLISH LANGUAGE 1 – 6 UNITS
Modify: Change units to 10/Lec. Effective Spring 2003.

MOTION: It was M/S/U passed to approve ESL 10

ESL 20 – ENGLISH LANGUAGE 2 – 4 UNITS
Modify: change units from units to five. Effective Spring 2003

MOTION: It was M/S/U passed to approve ESL 20

ESL 23 - SPOKEN ENGLISH 1 – 3 UNITS
Modify: Change units from 3 to 5, Lec/2, Lab Lab 3, Other 1 to Lect.5, Lab 1. Effective Spring 2003

MOTION: It was M/S/U passed to approve ESL 23

ESL 24 – COMPOSITION AND READING 1 – UNIT
Modify: Change units from 4 to 5, change hours from Lec 3/Lab 2/Other 2 to Lec 5/Lab 2. Effective Spring 2003

MOTION: It was M/S/U passed to approve ESL 24

ESL 30 – ENGLISH LANGUAGE 3 – 4 Units
Modify – change units from 4 to 5, Change lect/Lab and Others from Lec3/Lab2/Others 2 to Lec5, lab 2. Effective spring 03

MOTION: It was M/S/U passed to approve ESL 30

ESL 34 – ESL Composition and Reading 2 – 4 units
Modify: change units from 4 to 5, Change Lect 3/Lab 2/Other to Lect 5, Lab 2 effective Spring 2003
MOTION: It was M/S/U passed to approve ESL 34

ESL – 40 ENGLISH LANGUAGE 4 – 3 UNITS
Modify: change units from 3 to 5; change hours from lec 3/Lab 2/Other. Effective Spring 2003

MOTION: It was M/S/U passed to approve ESL 40

ESL 40A – SKILLS FOR SUCCESS IN INTERMEDIATE GRAMMAR - .5 UNITS
Prerequisite: Placement at ESL 30 level or higher
Designed to provide further practice on grammar points needed for success in ESL 40 or higher; in particular, for students who are weak in prerequisite skills and/or who have failed ESL 40. These courses do not serve as prerequisites for ESL 45.
New course: Grad Req/No, GE Trans/No; IGETC/No. Effective Spring 2003

MOTION: It was M/S/U passed to approve ESL 40A
MOTION: It was M/S/U passed to approve prerequisites for ESL 40A

ESL 43 – SPOKEN ENGLISH 2 – 3 UNITS
Modify: change units from 3 to 5, change hours from Lec 3, Lab 2, Other 1 to Lec 5, Lab 1. Effective Sp 2003

MOTION: It was M/S/U passed to approve ESL 43

ESL 44 – ESL COMPOSITION AND READING 3 – 4 UNITS
Modify: change units from 4 to 5; change hours from Lec 3, Lab 2, Other 2 to Lec 5, Lab 2. Effective SP2003

MOTION: It was M/S/U passed to approve ESL 44

ESL 45 – ENGLISH LANGUAGE 5 – 3 UNITS
Modify: change units from 3 to 5, change hours from Lec 3, Lab 2, Other 1 to Lec 5, Lab 1 Effective Sp 2003

MOTION: It was M/S/U passed to approve ESL 45

ESL 46 – ESL COMPOSITION AND READING 4 – 4 UNITS
Modify: change units from 4 to 5; change hours from Lec 3, Lab 2, Other 2 to Lec 5, Lab 2 Effective Sp 2003

MOTION: It was M/S/U passed to approve ESL 46

ESL 47 – ENGLISH LANGUAGE 6 – 3 UNITS
Modify: change units from 3 to 4; change hours from lec 3, Lab 2, Other 1 to Lec 5, Lab 1 Effective Sp 2003

MOTION: It was M/S/U passed to approve ESL 47

ESL 48 – ESL COMPOSITION AND READING 5 – 4 UNITS
Modify: change units from 4 to 5; change hours from Lec 3, Lab 2, Other 2 to Lec 5, Lab 2 Effective Sp 2003

MOTION: It was M/S/U passed to approve ESL 48

ESL 70 – ENGLISH FOR ACADEMIC PURPOSES – 4 UNITS
Modify: change units from 4 to 5. Effective Spring 2003

MOTION: It was M/S/U passed to approve ESL 70

HUMAN 130 – INTRODUCTION TO WESTERN RELIGIONS – 3 UNITS
Origins and development of the three monotheistic religions of Western civilization, Judaism, Christianity and Islam; scripture, beliefs, traditions, rituals, and celebrations; scripture of all three faiths, along with the architecture and art.
New course: Transfer CSU/UC; Grad Req/No, GE Trans/C.2, IGETC 3B Effective Spring 2003
MOTION: It was M/S/U passed to approve Human 130 after changing CAR to indicate no Stand Alone form was attached.

NURSE 350 – VOCATIONAL NURSE 1 – 12.5 UNITS
Prerequisites: Reading 184, English 49, Math 20, Certified Nursing Assistant (see outline for specifics)
Applies the fundamentals of nursing to the care and needs of patients within the acute and long-term hospital setting. The primary focus of the course is on the care of patients with alterations in basic health care needs. Students practice fundamental clinical skills in a simulated lab setting prior to beginning care in the hospital. Additional theoretical principles taught in the course are Anatomy and Physiology; Pharmacology and Psychology.
New Course: Grad Req/No, GE Trans/No, IGETC/No. Effective Spring 2003

Division representative pulled NURSE 350 from the agenda.

PE-VM 100 – VARSITY BASEBALL – 3 UNITS
Modify: change units from 2 to 3; change hours from Lec 5, Lab 5 to Lab 157.5 and 17.5 other. Effective Sp 2003

MOTION: It was M/S/U passed to approve PE-VM 100

PE-VW 101- WOMEN’S VARSITY BASKETBALL (SPRING) – 1.5 UNITS
Modify: change units from 1.0 to 1.5, change hours from Lec 5, Lab 5 to Lab 70, Other 17.5 Effective Sp 2003

MOTION: It was M/S/U passed to approve PE-VW 101

PE-VM 106 – MEN’S VARSITY BASKETBALL (SPRING) – 1.5 UNITS
Modify: change units from 1.0 to 1.5, change hours from Lec 5, Lab 5 to Lab 70, Other 17.5. Effective Spring 2003

MOTION: It was M/S/U passed to approve PE-VM 106

PE-VM 120 – MEN’S VARSITY GOLF – 3 UNITS
Modify: change units from 2.0 to 3.0; change hours from LEC 5, LAB 5 to 157.5 Lab, 17.5 other
Effective Spring 2003

MOTION: It was M/S/U passed to approve PE-VM 120

PE 121 – COACHING EFFECTIVENESS – 3 UNITS
Roles of a coach in athletics; ethics, physiological systems, physical training theory, sports psychology, and leadership models and management principles
New course – Grad req/NO; GE Req/NO, IGETC/NO; Transfer Credit CSU and UC. Effective 2003

MOTION: It was M/S/U passed to approve PE 121

PE-VM 125 – MEN’S VARSITY SWIMMING AND DIVING – 3 UNITS
Modify: change units from 2.0 to 3.0; change hours from LEC 5, LAB 5 to 157.5, Other 17.5 Effective Spring 2003

MOTION: It was M/S/U passed to approve PE-VM 125

PE-VM 135 MENS VARSITY TRACK AND FIELD – 3 UNITS
Modify: change units from 2.0 to 3.0; change hours from Lec 5, Lab 5 to 157.5 Lab and 17.5 Other. Effective Spring 2003

MOTION: It was M/S/U passed to approve PE-VM 135
PE-VW 120 – WOMEN'S VARSITY SOFTBALL – 3 UNITS

*Modify:* change units from 2.0 to 3.0; change hours from 2.0 to 3.0; change hours from Lec 5 Lab 5 to 157.5 Lab and 17.5 Others. Effective spring 2003

*MOTION:* It was M/S/U passed to approve PE-VW 120

PE-VW 125 – WOMEN'S VARSITY SWIMMING AND DIVING – 3 UNITS

*Modify:* change units from 2.0 to 3.0, change hours from Lec 5, Lab 5 to 157.5 Lab and 17.5 other
Effective Spring 2003

*MOTION:* It was M/S/U passed to approve PE-VW 125

PE-VW 135 – WOMEN'S VARSITY FIELD AND TRACK – 3 UNITS

*Modify:* – Change units from 2.0 to 3.0, change hours from LEC 5, Lab 5 to Lab 157.5, Other 17.5. Effective Spring 2003

*MOTION:* It was M/S/U passed to approve PE-VW135

POLSC 190 – MODEL UNITED NATIONS – 3 UNITS

Study of International Organization in International Politics with a special emphasis on the institutions and processes of the United Nations. Participation in a five day Model United Nations simulation of the UN is required.

*New course:* Grad Req/Yes, Transfer CSU/UC Effective Spring 2003

*MOTION:* It was M/S/U passed to approve POLSC 190 contingent on rationale for class size of 15

POLSC 198A – SPECIAL TOPICS IN INTERNATIONAL RELATIONS; TERRORISM – 1 UNIT

Special topics in International Relations, Political Science 198A, focuses on a specific topic of historical or contemporary interest in International politics. May be repeated for credit.

*New course:* Grad Req/Yes, Transfer to CSU, UC Effective Spring 2003

*MOTION:* It was M/S/U passed to approve POLSC 198A contingent on Stand Alone form.

SPAN109 – FUNDAMENTALS OF SPOKEN AND WRITTEN SPANISH FOR SPANISH SPEAKERS
1 - 4 UNITS

*Recommended for Success:* SPAN 104 or equivalent skill level

Fundamentals of spoken and written Spanish for Spanish speakers. Designed to help Spanish-speaking students improve their oral and written communication skills. It will be taught in Spanish.

*New course:* Grad Req/Activities, CSU GE Area: C.2, Transfer Credit CSU, UC. Effective Spring 2003

Division representative pulled SPAN 109 from agenda.

SPAN 110 – FUNDAMENTALS OF SPOKEN AND WRITTEN SPANISH FOR SPANISH SPEAKERS
2 - 4 UNITS

*Prerequisite:* SPAN 109 or equivalent

Continuation of SPAN 109. Spoken and written Spanish for Spanish speakers. Designed to help Spanish-speaking students to further improve their oral and written communication skills. Course will be taught in Spanish.

*New course:* Grad Req/Humanities, CSU GE Area/C.2, Transfer credit: CSU, UC. Effective Spring 2003

Division representative pulled SPAN 110 from agenda

SPAN 173 – SURVEY OF LATIN AMERICAN LITERATURE – 3 UNITS

*Prerequisite:* either Spanish 104, Spanish 111 or equivalent skill level

Introduction to Latin American literature from its Colonial Period to the present. Emphasis on chronological survey of major works of Latin American writers selected from the following: indigenous
texts, chronicles, epistles, poetry, novels, dramas, and short stories. Field trips may be required. Class conducted in Spanish.

**New course:** Grad Req/no, CSU/No, IGETC/No. Effective Spring 2003

**MOTION:** It was M/S/U passed to approve SPAN 173

**MOTION:** It was M/S/U passed to approve prerequisites for SPAN 173

**Programs:**

**Revised Certificates:** Infant Toddler Certificate, Family Child Care, School Age Child Care, Early Interventionist Certificate Assistant Level 1, Early Interventionist Certificate Assistant Level 2

**MOTION:** It was M/S/U passed to approve revised certificates

**New Certificates:** Literacy, Creative Curriculum, Families and Culture, Teacher, Associate Teacher, Journalism, Radio Broadcasting, Film Production, Television, International Business

**MOTION:** It was M/S/U passed to approve the Literacy, Teacher, Associate Teacher, Film Production, Television and International Business certificates.

Division representatives pulled Creative Curriculum, Families and Culture, Journalism, and Radio Broadcasting from the agenda

**Inactivate these Certificates:** Family Life Educator, Preschool Certificate

**MOTION:** It was M/S/U passed to approve the inactivation of these certificates effective Fall 2003

**OLD BUSINESS:**

1. Carnegie unit policy – B. Scroggins

   Units. The course grants units of credit based upon a relationship specified by the governing board, between the number of units assigned to the course and the number of lecture and/or laboratory hours or performance criteria specified in the course outline. The course also requires a minimum of three hours of work per week, including class time for each unit of credit, prorated for short-term, laboratory and activity courses.

   Note: The Carnegie Rule and Title 5 Section 55002, sets forth the minimum standards for granting course credit based upon a relationship specified by the governing board, between the number of units assigned to the course and the number of lecture and/or lab hours or performance criteria specified in the course outline which requires one (1) hour lecture and two (2) hours homework = one (1) unit. The unit requires three (3) hours of student work per week, per unit, including class time and/or demonstrated competency, for each unit of credit, pro-rated for short term, laboratory and activity courses.

   (Proposal to Curriculum Committee; if passed to be submitted to Board of Trustees: The YCCD Board of Trustees has determined: seventeen and a half (17.5) hours of lecture and thirty-five (35.0) hours of homework = 1 unit; thirty-five (35.0) hours of lab and seventeen and a half (17.5) hours of homework = one (1) unit; fifty-two and a half (52.5) hours of lab with no homework = one (1) unit. Lecture also includes discussion and/or demonstration hours; laboratory includes activity and/or studio hours. The Board may grant exceptions to these minimums as long as such exemptions are consistent with code (55002)

   **MOTION:** It was M/S/U passed to approve above proposal

**NEW BUSINESS:**

1. Consistent terminology for Certificates – S. Agostini (to be placed on next agenda)

2. Information: LENS 318 Reserve Level 1. Add 40 additional hours to course outline per Administrative decision
Meeting Date: September 24, 2002

MINUTES: It was M/S/U passed to approve the minutes of September 17, 2002

NOTIFICATION COURSE AGENDA:

CMPGR 245 – MICROCOMPUTER GRAPHICS FOR DESKTOP PUBLISHING – 3 UNITS
Inactivate: Effective Spring 2003

CONSENT COURSE AGENDA:

DISCUSSION COURSE AGENDA:

ADJU 145 – COMMUNITY AGENCY SERVICE – 1 UNIT
This outline submitted for prerequisite change only, not review of outline.

Division representative pulled outline from agenda.

ADJU 145A – COMMUNITY AGENCY SERVICE – 1 UNIT
This outline is submitted for prerequisite change only, not review of outline.

Division representative pulled outline from agenda.

ADJU 145B – COMMUNITY AGENCY SERVICE – 2 UNITS
This outline is submitted for prerequisite change only, not review of outline.

Division representative pulled outline from agenda.

ADJU 145C – COMMUNITY AGENCY SERVICE – 3 UNITS
This outline submitted for prerequisite change only, not review of outline.

Division representative pulled outline from agenda.

ADJU 145D – COMMUNITY AGENCY SERVICE – 4 UNITS
This outline submitted for prerequisite change only, not review of outline.

Division representative pulled outline from agenda.

ADJU 243 – ADVANCED DOMESTIC VIOLENCE PREVENTION – 3 UNITS
TMI: Online course. Effective Spring 2003

Motion: It was M/S/U passed to approve ADJU 243 with a correction to the TMI form.
AG-M 230 – FIELD SURVEYING – 2 UNITS
Modify: Change catalog description, course objectives, content, and methods of evaluation. Effective Fall 2002

Motion: It was M/S/U passed to approve AG-M 230

BUSAD 285A – SPECIAL PROJECTS – 1 UNIT
Modify: Change catalog description, course objectives, content, teaching methods. Effective Spring 2003

Division representative pulled outline from the agenda.

BUSAD 285B – SPECIAL PROJECTS – 2 UNITS
Modify: Change catalog description, course objectives, content, teaching methods. Effective Spring 2003

Division representative pulled outline from the agenda.

ENGR 230 – FIELD SURVEYING – 2 UNITS
Modify: Change catalog description, course objectives, content, methods of evaluation. Effective Spring 2003

Motion: It was M/S/U passed to approve ENGR 230. Content needs to reflect Objective 8.

V. OLD BUSINESS:
1. Rationale for maximum enrollment of 15 in POLSC190 – It was noted that there was no stand alone form for POLSC 190

VI. NEW BUSINESS:
1. Consistent terminology for Certificates – This will be placed on a future agenda.
Minutes

CURRICULUM COMMITTEE MEETING

YOSEMITE 205
2:20 P.M.

Meeting Date: November 5, 2002


MEMBERS ABSENT: S. Agostini, G. Boodrookas, R. Lamont, C. Vaughn

OTHERS PRESENT: F. Drummond, K. Goman, P. Lloyd, L. Senechal

MINUTES: It was M/S/U to approve the minutes of September 24 with changes.

DISCUSSION COURSE AGENDA:

ADJU 206 – Multicultural issues within Public Safety – 3 units
Modify – Add other readings: Other research articles as applicable
TMI – Mixed modalities/hybrid class
Distance Education – Online course

Motion: M/S/U to approve with changes

ADJU 222 – Profiling Terrorism – 3 units
Recommended for success – ADJU 201
"Profiling Terrorism" strives to discuss the most significant theories by the best terrorist analysts in the world, while still focusing on the domestic and international threat of terrorism and the basic security issues surrounding terrorism today. Social-historical origins of terrorism, criminal, legal, and social response to terrorism, at-risk populations, prevention, and intervention strategies.
New Course: GradReq/No, CSU GE/No, IGETC/No Effective Summer 2003
TMI: On-line course, mixed modalities/hybrid course

Division representative pulled outline from agenda.

CMPSC 202 – Business Information Systems – 3 Units
Modify – Change wording on course objectives (old outline attached), Effective Summer 2003

Division representative pulled outline from agenda.

ENGR 101 – Intro to Surveying and Topography – 3 units
Reactivate, Effective Spring 2003

Motion: It was M/S/U to approve ENGR 101 with changes that accompany letter (attached).
HIST 106 – World Civilization to the 16th Century – 3 Units  
TMI – On-line course, Effective Summer 2003  
Motion: M/S/U to move to next agenda

HIST 113 – Social & Cultural History of the U.S. Prior to the 20th Century – 3 Units  
TMI – On-line course, Effective Summer 2003  
Motion: M/S/U to move to next agenda

HIST 119 – Social and Cultural History of 20th Century America – 3 Units  
TMI – On-line course, Effective Summer 2003  
Motion: M/S/U to move to next agenda

HIST 154 – African Americans Through the 19th Century – 3 Units  
TMI – On-line course, effective Summer 2003  
Motion: M/S/U to move to next agenda

HIST 155 – African Americans in the 20th and 21st Centuries – 3 Units  
TMI – On-line course, Effective 2003  
Motion: M/S/U to move to next agenda

PHIL 111 – Ethics: Theory and Application – 3 Units  
Modify – Change course objectives, content and textbooks (old outline attached)  
TMI – On-line course, Effective Summer 2003  
Motion: M/S/U to move to next agenda (no representation from division)

PHILO 140, Philosophy and Film – 3 Units  
Modify – Change hours from 4 hours lecture to 3.20 hours lecture; Change textbook , Effective Summer 2003  
Motion: M/S/U to move to next agenda (no representation from division). Need explanation of rationale.

SCI 202 – Concepts of Life – 2 Units  
Prerequisites – None  
An introduction to the fundamental concepts of Life Science. Designed to provide a general knowledge of the structure and function of living things, ecological principles, and the scientific method.  
New course – GradReq/No, CSU GE/No, IGETC/No, Effective Spring 2003  
Motion: M/S/U to approve SCI 202

SCI 203 – Concepts of Physical Science – 2 Units  
Prerequisites – None  
An introduction to the fundamental concepts of Physical Science. Designed to provide a general knowledge of electricity, magnetism, thermal energy and the structure and classification of matter.  
New course – GradReq/No, CSU GE/No, IGETC/No, Effective Fall 2003  
Motion: M/S/U to approve SCI 203
ST-SK 70 – Mind Over Math – 1 Unit
*Recommended for Success – Eligibility for Math 20 or 70*
Designed for students who experience math anxiety and math avoidance. This course explores the fear of math including common causes, symptoms, past experiences, math myths and negative thinking that contribute to math anxiety. Students will learn techniques to reduce their anxiety, learn practical math tips and study methods, learn about college resources available to help math students, develop strategies to more effectively learn math, and develop a more positive attitude about math and about their own abilities to do well in math
*New course* – GradReq/No, CSU GE/No, IGETC/No, Effective Spring 2003

**Motion: M/S/U to approve ST-SK 70**

V. **OLD BUSINESS:**

VI. **NEW BUSINESS:**

1. Consistent terminology for Certificates – S. Agostini

**Moved to next agenda**
CURRICULUM COMMITTEE MEETING

Meeting Date: November 19, 2002
Location: Conference Room A, 2:20 P.M.


MEMBERS ABSENT: T. Conway, G. Hausmann, E. Lanigan, J. Peterson, B. Sanders

OTHERS PRESENT: K. Gyuran, P. Schreivogel, A. Smith

MINUTES: It was M/S/U to approve the minutes of November 5, 2002 with changes to be brought back to committee.

I. **APPROVAL OF MINUTES:** of November 5, 2002

II. **NOTIFICATION COURSE AGENDA:**

III. **CONSENT COURSE AGENDA:**

THETR 120/SPCOM 120 Oral Reading and Interpretation

3.0 units

Modify -textbook

IV. **DISCUSSION COURSE AGENDA:**

CMPSC 279 Spreadsheet Design and Programming

TMI – On-line course, Effective Summer 2003

MSU to Approve pending revised TMI showing additional hours

HIST 106 World Civilization to the 16th Century

TMI – On-line course, Effective Summer 2003

Changed "Recommended for Success" to "Eligibility for English 101"

HIST 113 Social & Cultural History of the U.S. Prior to the 20th Century

TMI – On-line course, Effective Summer 2003

Changed "Recommended for Success" to "Eligibility for English 101"

HIST 119 Social and Cultural History of 20th Century America

TMI – On-line course, Effective Summer 2003

Changed "Recommended for Success" to "Eligibility for English 101"

HIST 154 African Americans Through the 19th Century

TMI – On-line course, effective Summer 2003

Changed "Recommended for Success" to "Eligibility for English 101"

HIST 155 African Americans in the 20th and 21st Centuries

3.0 units

63
Curriculum Committee Meeting – November 19, 2002

TMI – On-line course, Effective 2003

**Changed** "Recommended for Success" to "Eligibility for English 101"

**PHIL 111** Ethics: Theory and Application 3.0 units 73
*Modify* – Change course objectives, content and textbooks (old outline attached)

**PHILO 140** Philosophy and Film 3.0 units 85
*Modify* – Change hours from 4 hours lecture to 3.20 hours lecture; Change textbook

**Effective Summer 2003**

**Pulled**

**V. MJC GRADUATION REQUIREMENTS AGENDA:**

**ART 173** Digital Photography 3.0 units 91
*Activities*  
M/S/U to Approve

**CLDDV 160** Atypical Development 3.0 units 95
*Behavioral and Social Sciences*  
M/S/C to Approve

**CLDDV 276** School Age Program and Curriculum 3.0 units 99
*Behavioral And Social Sciences*  
Pulled

**CLDDV 275** School Age Development 3.0 units 103
*Behavioral And Social Sciences*  
Pulled

**CMPGR 201** Animation: A Global View of Art in Motion 3.0 units 107
*Humanities*  
M/S/C to Approve

**ENGLISH 118** Writing Techniques for the World Wide Web 3.0 units 111
*Unspecified category*  
Pulled

**ENGLISH 162/INDISC 162** – History of Cinema 3.0 units 117
*Behavioral And Social Sciences*  
M/S/U to Approve for Humanities

**HUMAN 130** Intro to Western Religion 3.0 units 121
*Humanities*  
M/S/U to Approve

**MUSIC 173** Guitar Orchestra 2.0 units 125
*Activities*  
M/S/U to Approve

**MUSIC 174** Guitar Advancement 2.0 units 129
*Activities*  
M/S/U to Approve

03/30/2009 12:29 PM
V. MJC GRADUATION REQUIREMENTS AGENDA (cont’d):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Notes</th>
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<tbody>
<tr>
<td>PE A 90</td>
<td>Assisting in Adapted Physical Education</td>
<td>3.0</td>
<td>M/S/U to Approve</td>
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<td>Activities</td>
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<tr>
<td>PE-A 104</td>
<td>Adapted Strength Development</td>
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<td>Activities</td>
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<td>POLSC 190</td>
<td>Model United Nations</td>
<td>3.0</td>
<td>M/S/C Defeated: yes/5, no/9</td>
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<td>Behavioral And Social Sciences</td>
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<tr>
<td>POLSC 198A</td>
<td>Special Topics in International Relations</td>
<td>3.0</td>
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<td>Behavioral And Social Sciences</td>
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<tr>
<td>RATV 150</td>
<td>Introduction to Mass Communication</td>
<td>3.0</td>
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<td>Social and Behavioral Sciences</td>
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<td>SPCOM 110</td>
<td>Persuasion</td>
<td>3.0</td>
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<td></td>
<td>Move from Activities to Communication and Analytical Thinking</td>
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<td>Humanities</td>
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<tr>
<td>THETR 102</td>
<td>World Theatre</td>
<td>3.0</td>
<td>M/S/U to Approve</td>
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VI. CSU TRANSFER PATTERN AGENDA:

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<th>Course Code</th>
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<tr>
<td>ART 173</td>
<td>Digital Photography</td>
<td>3.0</td>
<td>Pulled</td>
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<td></td>
<td>C.1 Arts</td>
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<tr>
<td>ENGL 162/INDIS 162</td>
<td>History of Cinema</td>
<td>3.0</td>
<td>117</td>
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<td></td>
<td>D.7 Interdisciplinary: Social or Behavior Science</td>
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<tr>
<td></td>
<td>Submit for C.2 Literature and D7 Interdisciplinary Social or Behavior Science</td>
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<td>HUMAN 130</td>
<td>Intro to Western Religion</td>
<td>3.0</td>
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<td>C.2 – Literature, Philosophy, Foreign Language</td>
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<td>MUSIC 173</td>
<td>Guitar Orchestra</td>
<td>2.0</td>
<td>Pulled</td>
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<td>(does not meet criteria of minimum 3.0 units)</td>
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<tr>
<td>MUSIC 174</td>
<td>Guitar Advancement</td>
<td>2.0</td>
<td>Pulled</td>
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<td>(does not meet criteria of minimum 3.0 units)</td>
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</tbody>
</table>
VI. **CSU TRANSFER PATTERN AGENDA (cont’d):**

**POLSC 190**  Model United Nations  
*D.8 – Political Science, Government, and Legal Institutions*  
3.0 units  
141

**SPCOM 110**  Persuasion  
*A.1 Oral Communication*  
3.0 units  
153

Pulled

**THETR 102**  World Theatre  
*C.1 Arts*  
3.0 units  
157

Pulled

VII. **IGETC TRANSFER PATTERN AGENDA:**

**HUMAN 130**  Intro to Western Religion  
*Area 3B - Humanities*  
3.0 units  
121

M/S/U to Approve

**RATV 150**  Introduction to Mass Communication  
*Area 4 - Social and Behavioral Sciences*  
3.0 units  
149

Pulled

**THETR 102**  World Theatre  
*Area 3A – Arts*  
3.0 units  
157

Pulled

**ENGL 162/INDIS 162**  History of Cinema  
*Area 3B – Literature*  
3.0 units  
117

M/S/U to Approve

VIII. **OLD BUSINESS:**

IX. **NEW BUSINESS:**

1. **Consistent Terminology for Certificates – S. Agostini**

   Discrepancies exist between Chancellor’s Office approved program titles and those used by divisions and the college catalog. Division representatives were requested to go back to their divisions to relay the message that these errors needed to be corrected. Lew Mayhew commented that the revision should not lose focus of the two different degree tracks, occupational vocation training, and transfer preparation. Susie Agostini reminded the committee that several years ago, a transfer list of majors was developed but was not included in the catalog because of page limitation.

2. **Curriculum Management Software – B. Scroggins**

   Bill Scroggins explained that a vendor who has developed curriculum management software, **CurricuNet**, would like to make a presentation to the Curriculum Committee lasting 1 ½ hours. Committee members requested that it take about ½ hour. The committee compromised. It was determined that on December 10, 2002, there would be a presentation lasting about one hour.
IX. **NEW BUSINESS (cont’d):**

3. **New Accreditation Standards – B. Scroggins**
   Bill Scroggins discussed new accreditation standards as they relate to the Curriculum Committee. He advised the committee that we will be asked to help determine: How do we assess that students have reached learning objectives in each course? Per Scroggins we cannot use grades because there is too much variability so we will have to define some other measurement standard.

4. **Curriculum Committee representation from the Virtual Classroom Committee – R. Hickman**
   The Virtual Classroom Committee has expressed a strong interest in having representation on the CC. It was decided that a VCC Member will need to formally request representation and present their case to the CC. VCC representative shall present case to CC in Spring.

   Kim Gyuran has been working on Ethnic Studies certificate. She would like approval of the certificate soon. It was decided that the certificate would be vocational as opposed to transfer. The committee requested that she form an advisory committee (letters may be accepted in lieu of attendance) from local employers to determine that there is a need for this certificate in local industry. She will present this information at a later CC meeting.
CURRICULUM COMMITTEE MEETING

Meeting Location: YOSEMITE 205, 2:20 P.M.
Meeting Date: December 10, 2002


Members Absent: M. Boyd, R. LaMont

Others Present: L. Senechal, B. Sanders, P. Bettencourt

Minutes: It was M/S/U to Approve the minutes for November 5, 2002 and November 19, 2002

CONSENT COURSE AGENDA:

CLDDV 100  Introduction to Early Childhood Education  1.0 units
Inactivate
M/S/U to Approve
Prerequisite
M/S/U to Approve

DISCUSSION COURSE AGENDA:

NURWE 385  Work Experience – Vocational Nurse  1.0-4.0 Units
M/S/U to Approve

BUSAD 218  Business Law
TMI – Attached
M/S/U to Approve

ADJU 232  Juvenile Justice Procedures
TMI – Attached
M/S/U to Approve

CLDDV 292  Math and Science Curriculum for Young Children  3.0 units
Adopt – Study of math and science exploration by young children. Evaluation and development of appropriate math and science activities and materials. Discussion of variations in developmental levels, inclusion of children with special needs, and respect of cultural differences.
Moved to next agenda

CLDDV 291A, C  Creative Activities for Young Children  1.0, 3.0 units
Modify – Title, Content
Moved to next agenda
## DISCUSSION COURSE AGENDA (cont’d):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>ENGL 44</td>
<td>Fundamentals of Grammar</td>
<td>1.0</td>
<td>Modify - Hours, Catalog Description, Content, Teaching Methods, Methods of Evaluation, Textbooks</td>
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</tbody>
</table>

A computer-based and workshop-based course for students who want to review English grammar. Offered in the Center for Learning Assistance. Orientation required. Recommended for students who need preparation to succeed in English 49. Open-entry / open-exit.

<table>
<thead>
<tr>
<th>ENGL 183</th>
<th>Tutorial Projects in English</th>
<th>3.0</th>
<th>Modify – Hours, Prerequisite(s), Catalog Description, Course Objectives, Content, Teaching Methods, Methods of Evaluation, Textbooks.</th>
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<tr>
<td>ENGL 184</td>
<td>Tutorial Projects in English</td>
<td>3.0</td>
<td>Modify – Prerequisite(s), Course Objectives, Content, Teaching Methods, Methods of Evaluation, Textbooks.</td>
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<td>HIST 155</td>
<td>African Americans in the 20th and 21st Centuries</td>
<td>3.0</td>
<td>TMI - Attached</td>
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<td>M/S/U to Approve</td>
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<tr>
<td>READ 45</td>
<td>Elements of Reading</td>
<td>1.0</td>
<td>Modify - Hours, Catalog description, Course Objectives, Content. Teaching Methods, Methods of Evaluation</td>
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<td>M/S/U to Approve</td>
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<tr>
<td>SPCOM 120</td>
<td>Oral Reading and Interpretation</td>
<td>3.0</td>
<td>Modify – Textbooks</td>
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<td>M/S/U to Approve</td>
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<tr>
<td>THETR 100</td>
<td>Introduction to Theatre Arts</td>
<td>3.0</td>
<td>Modify- Textbooks</td>
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<td>M/S/U to Approve</td>
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<tr>
<td>THETR 122/SPCOM 122</td>
<td>Introduction to Reader’s Theatre</td>
<td>3.0</td>
<td>Modify – Catalog Description, Textbooks, Remove Materials Fees</td>
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<td></td>
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<td>Change % Load – Lecture .15, Lab .05 to Lecture .20 %</td>
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<td>Moved to next agenda</td>
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<tr>
<td>THETR 160</td>
<td>Fundamentals of Acting</td>
<td>3.0</td>
<td>Modify – Catalog Description, Field Trips</td>
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<td>Moved to next agenda</td>
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</tbody>
</table>
OLD BUSINESS:

UCOP

Change per form to reflect standard– S. Adams
Appropriate prerequisites for coursework must be required as per memo dated November 6, 2002, Sheila Lau, Articulation Analyst UC Office of the President. If prerequisites are changed to Recommended for Success, Articulation with UC courses is no longer valid.

M/S/U to Approve

NEW BUSINESS:

1. **RACDARS Presentation** – B. Scroggins
   Presenter: George Tamas
   Mr. Tamas gave a Powerpoint presentation on CurricUNET software, a curriculum management application that automates much of the curriculum approval process. He also gave a guided tour of San Diego CCD's CurricUNET system. He said that most of the application was customizable to meet the specific curricular needs of MJC. B. Sanders had concern that there were too many features that would create much more work than necessary for faculty. B. Scroggins reminded him that MJC could request a design that did not necessarily call upon all of the features used by SDCCD. B. Scroggins also commented that there has been discussion of developing an Access database within MJC that would house entire outlines as OLE objects, rather than breaking the content into individual fields (as shown at SDCCD). It was decided that the Curriculum Committee would await the outcome of the HECCC meeting with the articulation officers December 16, 2002.

2. **CSU Lower Division Common Core Project Presentation** - B. Scroggins
   Moved to Next Agenda

3. **Change in procedure: Credit by Examination** - S. Agostini
   Literature and Language Arts has requested that the existing policy on Credit by Examination be revised to read “A student may petition for credit by examination in appropriate courses as determined by College Division or Area provided the student has evidence of training and/or experience in that subject area”.
   Motion: Curriculum Committee to endorse recommendation and forward to Academic Senate for Adoption

   M/S/C to Approve
   A: 9
   N: 5

4. **Information Competency Update** - K. Ennis
   Moved to Next Agenda
CURRICULUM COMMITTEE MEETING

Meeting Location: MORRIS, CONFERENCE ROOM A, 2:20 P.M.

Meeting Date: January 7, 2003


Others Present: L. Senechal, C. Martin, F. Drummond

Minutes: It was M/S/C to Approve the minutes for December 10, 2002
Aye: 12
Nay: 0
Abstention: 1

DISCUSSION COURSE AGENDA:

ADJU 145  Community Agency Service 1.0 units 49
PREREQUISITE CLARIFICATION ONLY
Modify – Prerequisites "completion of 9 ADJU Units to ADJU 201"
Modify – Corequisites "ADJU 145 A, ADJU 145 B, ADJU 145C, ADJU 145D, to ADJU 201"
Effective: Summer 2003

M/S/U to Approve Course Outline with Changes
VIII. Repeat Procedures: 4 maximum completions, 4 maximum units

M/S/U to approve prerequisite/corequisite form with changes
Remove Advisory and Prerequisite, select Sequential Prerequisite within or across disciplines

ADJU 145A  Community Agency Service 1.0 units 57
PREREQUISITE CLARIFICATION ONLY
Modify – Prerequisites "completion of 9 ADJU Units to ADJU 201"
Modify – Corequisites "must be taken in conjunction with ADJU 145"
Effective: Summer 2003

M/S/U to Approve ADJU 145 A,B,C,D with changes
Consolidate 145A, B, C, D to one outline

V. Catalog Description Revision
Supervised field experience in a variety of community social agencies. 75 hours of work experience or 60 hours of volunteerism in a community service/social agency are required for every unit earned each semester. May be repeated for up to sixteen units in any combination.

VIII. Repeat Procedures: 16 maximum completions, 16 maximum units
**M/S/U to approve Prerequisite/Corequisite for ADJU 145 A, B, C, D with changes**
*Remove Advisory and Prerequisite, select Sequential Prerequisite within or across disciplines*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>ADJU 145B</td>
<td>Community Agency Service</td>
<td>2.0</td>
<td>ADJU 145B with changes. See ADJU 145A</td>
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<td>Modify – Prerequisites “completion of 9 ADJU Units to ADJU 201”</td>
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<tr>
<td></td>
<td>Modify – Corequisites “must be taken in conjunction with ADJU 145”</td>
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<td>Effective: Summer 2003</td>
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**M/S/U to Approve ADJU 145B with changes. See ADJU 145A**

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<td>ADJU 145C with changes. See ADJU 145A</td>
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<td>Modify – Prerequisites “completion of 9 ADJU Units to ADJU 201”</td>
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<td>Modify – Corequisites “must be taken in conjunction with ADJU 145”</td>
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**M/S/U to Approve ADJU 145C with changes. See ADJU 145A**

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<td>Modify – Corequisites “must be taken in conjunction with ADJU 145”</td>
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**M/S/U to Approve ADJU 145D with changes. See ADJU 145A**

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<tr>
<td>ADJU 222</td>
<td>Profiling Terrorism</td>
<td>3.0</td>
<td>AG-EC 55</td>
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<tr>
<td></td>
<td>TMI</td>
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<td></td>
<td><strong>M/S/U to approve with changes</strong></td>
<td></td>
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<tr>
<td></td>
<td>Augment Methods of Evaluation</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Indicate Multi-Cultural Aspects with Asterisks</td>
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<tbody>
<tr>
<td>AG-EC 55</td>
<td>Preparatory Agriculture Computer Applications</td>
<td>3.0</td>
<td>AG-EC 55</td>
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<tr>
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<td><strong>Modify</strong></td>
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<tr>
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<td>Catalog Description</td>
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<tr>
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<td>Course Objectives</td>
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<td>Teaching Methods</td>
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<td>Methods of Evaluation</td>
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<tr>
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<td>Textbooks</td>
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**M/S/U to Approve AG-EC 55**
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<th>CRN</th>
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<tbody>
<tr>
<td>BUSAD 320</td>
<td>Bookkeeping 2</td>
<td>3.0</td>
<td>95</td>
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<tr>
<td></td>
<td><strong>Modify:</strong> Textbooks</td>
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<tr>
<td></td>
<td><strong>Distance Education</strong></td>
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<td><strong>Effective:</strong> Summer 2003</td>
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</table>

M/S/U to approve BUSAD 320 with changes.

**Course Outline:** Section V, **Course Description:**
Entries requiring analysis and interpretation; entries for promissory notes; adjustments for prepaid; unearning and accrued items; depreciation of assets; property sales; closing of books; partnership and corporate accounting; cash flows and financial analysis.

M/S/U to approve Prerequisite/Corequisite for BUSAD 320 with changes
Remove Advisory and Prerequisite, select Sequential Prerequisite within or across disciplines

M/S/U to approve for TMI

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>CRN</th>
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</thead>
<tbody>
<tr>
<td>BUSAD 391</td>
<td>Logistics Management</td>
<td>3.0</td>
<td>254</td>
</tr>
<tr>
<td></td>
<td><strong>Adopt</strong> – Basic aspects of logistics management: to include customer service, transportation, distribution, warehousing, inventory, procurement and materials handling management.</td>
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<td></td>
<td><strong>Effective</strong> – Summer 2003</td>
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M/S/U to approve

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<th>Course Code</th>
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<tbody>
<tr>
<td>CLDDV 291A, C</td>
<td>Creative Activities for Young Children</td>
<td>1.0, 3.0</td>
<td>1</td>
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<tr>
<td></td>
<td><strong>Modify</strong> – Title, Content</td>
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<td><strong>Effective</strong> – Summer 2003</td>
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M/S/U to Approve CLDDV 291 as 3 units only.

<table>
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<tr>
<th>Course Code</th>
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<th>Units</th>
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</thead>
<tbody>
<tr>
<td>CLDDV 292</td>
<td>Math and Science Curriculum for Young Children</td>
<td>3.0</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td><strong>Adopt</strong> – Study of math and science exploration for young children. Evaluation and development of appropriate math and science activities and materials. Discussion of variations in developmental levels, inclusion of children with special needs, and respect of cultural differences.</td>
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<td><strong>Effective</strong> – Spring 2003</td>
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M/S/U to Approve CLDDV with changes (above) to description and updated textbooks as provided by P.Guerra Schmidt.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>CRN</th>
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<tbody>
<tr>
<td>ENSCI 110</td>
<td>California Water</td>
<td>3.0</td>
<td>103</td>
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<tr>
<td></td>
<td><strong>Modify</strong> - Course Objectives</td>
<td></td>
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<td></td>
<td>Methods of Evaluation</td>
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<td></td>
<td><strong>Effective</strong> – Spring 2003</td>
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M/S/U to approve ENSCI 110

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>CRN</th>
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</thead>
<tbody>
<tr>
<td>HE 118</td>
<td>Exercise and Nutrition for Healthy Living</td>
<td>3.0</td>
<td>111</td>
</tr>
<tr>
<td></td>
<td><strong>Adopt</strong>: Theories of exercise including techniques of endurance, methods of strength attainment, flexibility training. Nutrition concepts and influences on exercise and weight management.</td>
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<td></td>
<td><strong>Effective</strong> – Summer 2003</td>
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M/S/U to approve HE 118

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Units</th>
<th>CRN</th>
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</thead>
<tbody>
<tr>
<td>HIST 125</td>
<td>History of Mexico</td>
<td>3.0</td>
<td>261</td>
</tr>
</tbody>
</table>

* - To view the PE AA Degree Program and Core Courses and Core Options, see page 251
Outline being updated for Spring 2003

TMI

M/S/U to approve for Spring Semester Only pending revision of Course Outline for compliance.

HIST 129  History of California  3.0 units  117
*Distance Education*
*Effective* Summer 2003

M/S/U to approve HIST 129

HIST 145  Latin American History  3.0 units  125
*Distance Education: For TMI only*
*Effective:* Summer 2003

M/S/U to approve HIST 145

MATH 70  Elementary Algebra  5.0 units  133
*Distance Education*
*Effective:* Spring 2003

M/S/U to approve MATH 70

PE-A 116*  Adapted Run/Walk  1.0 units  143
*Adopt:*
Personalized and group exercises that include development of an overall fitness routine involving conditioning for walking and/or running: balance, gait, functional motor control, developmental movement, strength and endurance. Emphasis on encouraging independence and teaching lifelong fitness knowledge and skills.
*Effective:* Summer 2003

M/S/U to approve PE-A 116 with changes to course outline

Section IV: Remove advisory.
Section V, course description:
Personalized and group exercises that include development of an overall fitness routine involving conditions for walking and/or running: balance, gait, functional motor control, developmental movement, strength and endurance. Emphasis on encouraging independence and teaching lifelong fitness knowledge and skills. Recommended for students with physical or learning disabilities.

PE-A 119*  Adapted Sports  3.0
*Adopt*

M/S/U to approve PE-A 116 with changes to course outline

Section IV: Remove advisory.

Section V, course description:
Introduces students with a physical and/or developmental disabilities to a variety of sports. Students will safely participate in sports such as, but not limited to, softball, volleyball, tennis, Frisbee, soccer, basketball, and golf.

PE-A 154*  Back Basics  1.0 units  151
*Adopt:*
Improvement of back health including structure of the healthy spine and musculature, common deviations and back injuries and proper body mechanics. Students participate in flexibility training, pilates, body mechanics, and a progressive exercise program to build musculature and correct posture. Students learn how to perform daily living activities while maintaining back health.
**Effective:** Summer 2003

**M/S/U to approve PE-A 154 with changes to course outline**

**Section IV:** Remove advisory.

**Section V, course description:**
Intended for students with medically verified physical disabilities. Improvement of back health including: structure of the healthy spine and musculature, common deviations and back injuries and proper body mechanics. Students participate in flexibility training, pilates, body mechanics and a progressive exercise program to build musculature and correct posture. Students learn how to perform daily living activities while maintaining back health.

**PE-C 825**
Advanced Basketball Team Play 0 units 167

**Adopt:** Introduce high school students to advanced concepts and skills of collegiate basketball play.

**Effective:** Summer 2003

**M/S/U to approve PE-C 825 with changes to course outline**

**Section V, course description:**
An introduction to advanced concepts and skills of collegiate basketball play for high school students.

**PE-VM105**
Men's Varsity Basketball 3.0 units 173

**Modify:**
- Units: 2.0 - 3.0
- Hours: 5/hrlec-5/hrlab for 175 total hrs to 175 lab hours

**Effective:** Summer 2003

**M/S/U to approve PE-VM105**

**PE-VM110**
Men's Varsity Cross Country 3.0 units 179

**Modify:**
- Units: 2.0 - 3.0
- Hours: 5/hrlec-5/hrlab for 175 total hrs to 175 lab hours

**Effective:** Summer 2003

**M/S/U to approve PE-VM110**

**PE-VM115**
Varsity Football 3.0 units 115

**Modify:**
- Units: 2.0 - 3.0
- Hours: 5/hrlec-5/hrlab for 175 total hrs to 175 lab hours

**Effective:** Summer 2003

**M/S/U to approve PE-VM115**

**PE-VM122**
Men's Varsity Soccer 3.0 units 191

**Modify:**
- Units: 2.0 - 3.0
- Hours: 5/hrlec-5/hrlab for 175 total hrs to 175 lab hours

**Effective:** Summer 2003

**M/S/U to approve PE-VM122**

* - To view the PE AA Degree Program and Core Courses and Core Options, see page 251
PE-VM140*  Men's Varsity Water Polo  
**Modify:** Units: 2.0 - 3.0  
Hours: 5/hrlab/lec for 175 total hrs to 175 lab hours  
**Effective:** Summer 2003  
M/S/U to approve PE-VM140

PE-VM145*  Varsity Wrestling  
**Modify:** Units: 2.0 - 3.0  
Hours: 5/hrlab/lec for 175 total hrs to 175 lab hours  
**Effective:** Summer 2003  
M/S/U to approve PE-VM145

PE-VW 100*  Women's Varsity Basketball  
**Modify:** Units: 2.0 - 3.0  
Hours: 5/hrlab/lec for 175 total hrs to 175 lab hours  
**Effective:** Summer 2003  
M/S/U to approve PE-VW 100

PE-VW 103*  Women's Varsity Cross Country  
**Modify:** Units: 2.0 - 3.0  
Hours: 5/hrlab/lec for 175 total hrs to 175 lab hours  
**Effective:** Summer 2003  
M/S/U to approve PE-VW 103

PE-VW 115*  Women's Varsity Golf  
**Modify:** Units: 2.0 - 3.0  
Hours: 5/hrlab/lec for 175 total hrs to 175 lab hours  
**Effective:** Summer 2003  
M/S/U to approve PE-VW 115

PE-VW 123*  Women's Varsity Soccer  
**Modify:** Units: 2.0 - 3.0  
Hours: 5/hrlab/lec for 175 total hrs to 175 lab hours  
**Effective:** Summer 2003  
M/S/U to approve PE-VW 123

PE-VW 145*  Women's Varsity Water Polo  
**Modify:** Units: 2.0 - 3.0  
Hours: 5/hrlab/lec for 175 total hrs to 175 lab hours  
**Effective:** Summer 2003  
M/S/U to approve PE-VW 145

PE-VW 140*  Women's Varsity Volleyball  
**Modify:** Units: 2.0 - 3.0  

* - To view the PE AA Degree Program and Core Courses and Core Options, see page 251
Hours: 5/hrlec-5/hrlab for 175 total hrs to 175 lab hours

Methods of Evaluation

Effective: Summer 2003

M/S/U to approve PE-VW 145

PHILO 140 Philosophy & Film 3.0 units
Modify – Hours: 4 hours lecture to 3 hours lecture, 1 hour lab
Textbooks

Effective – Summer 2003

M/S/U to approve PHILO 140 with changes to CAR form to say “Certificate” instead of “Credential” and inclusion of load on CAR form

THETR 122/SPCOM 122 Introduction to Reader's Theatre 3.0 units
Modify – Catalog Description, Textbooks, Remove Materials Fees
Change % Load – Lecture .15, Lab .05 to Lecture .20 %

Effective: Spring 2003

M/S/U to Approve THETR 122/SPCOM 122

THETR 160 Fundamentals of Acting 3.0 units
Modify – Catalog Description, Field Trips

Effective: Spring 2003

M/S/U to Approve THETR 160

IV. OLD BUSINESS:

1. CurricUNET Update following HECCC meeting on 12/16/2003— S. Adams
   There is no money available to invest in CurricUNET unless a Title V grant is received. Questions exist as to whether there will be compatibility issues arising from the use of PeopleSoft or Datatel at the different HECCC campuses. UC Merced wants the source code. Grant monies will still be pursued.

2. Credit by Examination Statement to be included in Catalog – R Hickman
   “Whereas, the granting of credit in a course by examination may be less appropriate for some courses than others, and Whereas, the faculty in a discipline are best able to make a decision as to whether credit for a particular course should, or should not, be available by examination, Therefore be it resolved that the catalog reference to credit by examination should be revised to read “A student may petition for credit by examination in appropriate courses as determined by each division or area provided that the student has evidence of training and/or experience in that subject area.”

VI. NEW BUSINESS:

1. CSU Lower Division Common Core Project Presentation - B. Scroggins
   CSU is planning to implement four standard core courses for each of the twenty most popular academic programs. These courses will be standard for the entire CSU system to facilitate student planning for CSU schools.

   1. Information Competency Update - K. Ennis
      The State Academic Senate is discussing implementation of a technology requirement. The nature of the requirement has yet to be defined. Kathleen Ennis suggested that it is a
worthwhile endeavor, and that YCCD or MJC may want to consider implementing an interim requirement locally.
2. **Certificate Approval** – P. Guerra Schmidt

   a. **CLDDV Master Teacher Families and Culture Certificate**  
      M/S/U to Approve Families and Culture Certificate

   b. **CLDDV Master Teacher Development of Literacy Certificate**  
      M/S/U to Approve Development of Literacy Certificate

   c. **Creative Curriculum Certificate**  
      M/S/U to Approve Creative Curriculum Certificate

**Whereas,** the granting of credit in a course by examination may be less appropriate for some courses than others, and

**Whereas,** the faculty in a discipline are best able to make a decision as to whether credit for a particular course should, or should not, be available by examination,

Therefore be it resolved that the catalog reference to credit by examination should be revised to read “A student may petition for credit by examination in appropriate courses as determined by each division or area provided that the student has evidence of training and/or experience in that subject area.”

3.  
4. **Statement to Support Retaining Articulation Officer** – P Guerra Schmidt  
   M/S/U to Approve

   It was m/s that the Curriculum Committee express to the College President, the MJC College Council and the Chancellor, the request that, with the upcoming retirement of the current articulation officer the position of a full-time MJC Articulation Officer be considered the highest priority and the selection process begin as soon as possible. In addition it was requested that the following rationale be included. The motion passed unanimously.

   MJC has one of the most effective college and high school articulation programs in the state. Articulation is a time consuming task that requires extensive consulting with officials from other schools, careful analysis and judgment regarding a variety of state regulations, graduation and transfer requirements and the detailed content of programs and courses.

   Many MJC instructional and student support functions rely upon timely and accurate assistance from the Articulation Officer. The Curriculum Committee depends on the advice of the Articulation Officer in developing course outlines that will meet standards for graduation, for general education transfer credit and lower division major preparation. In addition, the college relies on the articulation officer to develop working relationships and course agreements with high schools in the surrounding areas.

   The information produced by the Articulation is essential for Counselors and faculty advisors who must have information in an accurate and timely way.

   In sum the articulation officer plays a pivotal role in student success. MJC has developed an exceptional regional network with other colleges, and area high schools and a statewide reputation for articulation excellence.
I. APPROVAL OF MINUTES  January 7, 2003
M/S/U to Approve with Changes by CIS

II. NOTIFICATION COURSE AGENDA

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Units</th>
<th>M/S/U to Approve</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication Studies</td>
<td></td>
<td>Inactivate</td>
</tr>
</tbody>
</table>

Summer 2003

III. DISCUSSION COURSE AGENDA

<table>
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<tr>
<th>Course Title</th>
<th>Units</th>
<th>M/S/U to Approve with Changes by Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Web Marketing</td>
<td>3</td>
<td>Adopt New Course</td>
</tr>
</tbody>
</table>

Fall 2003

Designed to provide an understanding of the World Wide Web and its potential as a marketing tool. Includes application basics, design, and utilization in primary or supportive e-commerce roles.

CAR - Section VI - check that TMI is attached.TMI Form, Course Analysis - awkward sentence under item 1. Should be rewritten to read "Student is virtually in continual contact with instructor."

B. Scroggins recommended "basic computer skills" for RFS (Recommended for Success) advisory. Outline: Section XII "Content" - Remove "the" from headline, add to item 1 "The Marketing Process"
V. OLD BUSINESS

A. Ethnic Studies Certificate – 17 Units

M/S/U to Approve with Changes by Division

Fall 2003

A 15 unit certificate program to add to, not replace existing programs. Intended for students to put in professional portfolios to make them a “little more” qualified. Letters to support the certificate were provided by area agencies and merchants, in addition to a letter from ASMJC President, Emilio Vaca. K. Gyuran stated that such a certificate allows students to learn in a safe environment that will encourage program completion and prepare them for job readiness, and restated that this is not intended to be in lieu of other programs.

L. Mayhew had concerns about “worldview” statement as it would appear to the state. S. Adams said that the program needs a description for the catalog, which would make it helpful to students. L. Mayhew requested that there be a footnote stating that this certificate wouldn’t replace other programs. M. Smedshammer wondered why ENGL 131/132 “Survey of World Literature” was not included in certificate. B. Scroggins commented that the certificate could be modified to include other courses. He also commented that there should be a Comparative Ethnic Studies course. It could include ENGL 174 when reactivated. It was requested that ENGL 175 “Women in Literature” be included. K. Gyuran stated that the certificate doesn’t satisfy everything. B. Sanders and L. Mayhew supported the program stating that it offered many choices, and regardless of what courses a student chooses, it is a strong program. The committee approved the certificate.

B. 17 Units or Less Certificate Subcommittee

M/S/U to Approve

B. Scroggins has moved to commence a committee that will study the issue of the role of the Curriculum Committee in the approval process for certificates having 17 units or fewer. The committee shall return a recommendation and appropriate/required standards for such an approval. The subcommittee will report its direction, and await validation by the curriculum committee prior to putting it in writing.

M. Smedshammer will chair the committee which will include R. LaMont, B. Scroggins, S. Adams, and T. Guy.
VI. NEW BUSINESS

A. Web-Based Curriculum Management
Feasability
M/S/U to Approve

In response to a presentation on CurricUNET curriculum management software, C. Vaughn and other faculty initiated a feasibility study on the implementation of a software system in-house based upon MJC’s curricular needs. C. Vaughn commented that the CurricUNET system is intimidating and complex, but our existing Outlook management system is rather cumbersome. By using Adobe PDF software as the interface, he believes there are a number of benefits to the in-house development of such a system including: portable, open-source Internet standard, excellent resolution “screen to print”, built-in spell-checking, form field input, comment highlighting, voice annotation, file attachments, web-accessibility, MASSIVE searchability, and a database to store ALL curriculum-related data and information. All users can populate data on demand through the forms that they are accustomed to using, thanks to Adobe PDF. Data integrity is maintained because replication is eliminated. All updates are made to the database itself, rather than paper documents, where often inconsistent data is housed in any number of locations.

Chris has reviewed two channels by which we can pursue the vision, Sharepoint Web and PDF. Sharepoint offers threaded discussions. He also commented that we have not yet gauged the time required to implement, nor have we identified what resources will be required.

Motion to pursue project in greater depth with the participation of a subcommittee.

All in favor of a subcommittee to include K. Ennis, B. Sanders, R. LaMont, L. Senechal, M. Strangio. Participation recommended for division secretaries, those nominated were L. Williams, R. Perez, and S. Vanwey.

B. Existing Curriculum Workflow - L. Senechal
M/S/U to Approve

L. Senechal discussed flow of curriculum documents following submission by division representatives. M. Strangio stressed the importance of CAR’s and outlines being submitted by the established deadlines because of the complicated process following the submission deadline. R. Hickman requested that committee members receive their agendas shortly following the deadline.

It was decided that the CIS would begin to place agenda items on the network for subsequent agendas. C. Vaughn commented that he may be able to help with an interim solution to make discussions more accessible. He stated that we will need to evaluate what tools will be necessary immediately. R. Lamont expressed concern that there is no existing way to track receipt of course items by the CIS. She requested that something be put in place because outlines have been lost in that office.
Minutes
Curriculum Committee Meeting
Tuesday, February 11, 2003
2:20 PM    Morris, Conf. Rm A

ATTENDANCE:


OTHERS PRESENT:  I. Johnson, Lloyd Vaught, P. Van Zwalenburg

ABSENT:  M. Strangio

I. APPROVAL OF MINUTES for January 28, 2003

M/S/C to Approve with Changes by CIS
18 yes
1 abstention
R. LaMont requested that there be some form of receipt notification for curriculum items received by Curriculum Information Specialist at the January 28, 2003 meeting.

II. NOTIFICATION COURSE AGENDA

AUTEC  390  Introduction to Automotive Technology  4
M/S/U to Approve
Inactivate
Spring 2003

INTEC  204  Industrial Fabrication Process  3
M/S/U to Approve
Inactivate
Spring 2003

III. CONSENT COURSE AGENDA

INTEC  248  Electrical Codes and Ordinances  3
M/S/U to Approve as is
Periodic Review - No Changes
Spring 2003
### III. CONSENT COURSE AGENDA

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Action</th>
<th>Period</th>
</tr>
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<tbody>
<tr>
<td>INTEC 261</td>
<td><em>Introduction to Plant Maintenance</em></td>
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<td>M/S/U to Approve</td>
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<td>Periodic Review - No Changes</td>
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<td>INTEC 306</td>
<td><em>Introduction to Occupational Safety and Health</em></td>
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<td>INTEC 340</td>
<td><em>Uniform Building Code, Structural</em></td>
<td>3</td>
<td>M/S/U to Approve</td>
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<td>INTEC 341</td>
<td><em>Uniform Building Code, Non-Structural</em></td>
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<td>INTEC 346</td>
<td><em>Enforcement of Building Repair and Abatement Regulations</em></td>
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<td>M/S/U to Approve</td>
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### IV. DISCUSSION COURSE AGENDA

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<tr>
<td>AG 100A B</td>
<td><em>Leadership in Agriculture</em></td>
<td>1-2</td>
<td>Modify</td>
<td>Spring 2003</td>
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<td>M/S/U to Approve</td>
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<td>AN-SC 227</td>
<td><em>Advanced Dairy Cattle Selection and Evaluation</em></td>
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<td>M/S/U to Approve</td>
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<td>AUTEC 311</td>
<td><em>Basic Automotive Systems</em></td>
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<td>M/S/U to Approve</td>
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IV. DISCUSSION COURSE AGENDA

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Note</th>
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<tbody>
<tr>
<td>CLDDV 163</td>
<td>Working with Children with Special Needs</td>
<td>3</td>
<td>M/S/U to Approve Adopt New Course Fall 2003 Introduction to inclusion of children with special needs, from infancy to adolescence in the school and community. Includes laws and policies. Emphasis on cognitive, social, emotional, and physical development for the child with disabilities in care and educational settings. Collaboration with parents as partners and methods for working with professionals.</td>
</tr>
<tr>
<td>ENGL 198 C</td>
<td>Special Topics: The Literature of California</td>
<td>3</td>
<td>Variable M/S/U to Approve with Changes by Division Special Topics Fall 2003 Indicate multi-cultural item with asterisk under XII Content: d. Migration/Immigration to California.</td>
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<tr>
<td>FD-P 345</td>
<td>Sensory Evaluation of White Table Wines</td>
<td>1</td>
<td>Variable Moved to later agenda Adopt New Course Spring 2003 Sensory evaluation of white table wines, with an emphasis on premium California white table wines.</td>
</tr>
<tr>
<td>INDISI 110</td>
<td>California Water</td>
<td>3</td>
<td>Variable M/S/U to Approve Modify Spring 2003</td>
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<tr>
<td>NR 50</td>
<td>Survey of Natural Resources</td>
<td>3</td>
<td>Variable Pulled Modify Fall 2003</td>
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<tr>
<td>NR 53</td>
<td>Introduction to Agriculture Resources and Rural Recreation</td>
<td>3</td>
<td>Variable Pulled Modify Fall 2003</td>
</tr>
<tr>
<td>NURSE 351</td>
<td>Vocational Nurse 2</td>
<td>22</td>
<td>Variable M/S/U to Approve M/S/U to Approve Prerequisites Adopt New Course Spring 2003 Applies basic nursing knowledge to the care and needs of adult patients with disorders of musculoskeletal system, integumentary system, cardiopulmonary system, neurological system, urinary system, and endocrine system. Practical experience will be gained in the acute hospital setting. M/S/U to Approve Prerequisites for Nurse 351</td>
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</table>
IV. DISCUSSION COURSE AGENDA

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>POLSC 151</td>
<td>Women and Politics</td>
<td>3</td>
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</tbody>
</table>

M/S/U to Approve
Adopt New Course
Summer 2003

This course was approved as POLS 150, but the number had already been taken. D. Weatherford has changed the course number to POLS 151 in CMD.

V. OLD BUSINESS

A. Under 17 Unit Subcommittee – M. Smedshammer
   The committee will meet soon.

B. Web-Based Curriculum Management – C. Vaughn
   The committee will later in the week to evaluate the existing system and define the needs of the new system. As of now, 1370 curriculum outlines have been uploaded to a database, while 170 (older documents) remain that will require manual entry.

C. Print Journalism Certificate - 16 Units
   M/S/U to Approve
   Fall 2003
   Committee moved approval of a 15-unit certificate with deletion of English 48.

D. Radio Broadcasting Certificate - 17 Units
   M/S/U to Approve as is
   Fall 2003

VI. NEW BUSINESS

1. CMPSC AS Degree – L. Vaught
   L. Vaught supplied a program revision for the AS Degree in Computer Science. It was requested that he bring it back for review at the next meeting provided that the core courses and core options were presented in catalog format.

2. Child Development Program Revision - P. Guerra-Schmidt
   M/S/U to Approve on Condition
   Certificates/Degrees approved (with the exception of Early Interventionist Certificate which would need to be printed in the catalog with a disclaimer) with the expectation that the Curriculum Committee will see an improved layout that shall better communicate complicated relationships of certificates and degrees to one another and to California Permit Matrix.

   Pulled
   L. Senechal will revise dates so that January meeting date will fall on a day when school is open. She will submit this to the committee via email in order to submit by Master Calendar deadline. Revisions will circulate after 2/25/03 Curriculum Committee Meeting.

3. CAN – R. Hickman
   R. Hickman discussed the new CAN model which is being considered.
I. APPROVAL OF MINUTES  

M/S/U to Approve  

February 11, 2003  

II. NOTIFICATION COURSE AGENDA  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>CLDDV 353</td>
<td>Physical Environment for Young Children</td>
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<tr>
<td></td>
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INACTIVATE –

The following courses were M/S/U to Approve for inactivation:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>BIO 114</td>
<td>Introduction to Ecology</td>
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<tr>
<td>CLDDV 162</td>
<td>Children at Risk</td>
<td>1</td>
</tr>
<tr>
<td>CLDDV 230</td>
<td>Child Abuse Prevention</td>
<td>2</td>
</tr>
<tr>
<td>CLDDV 265</td>
<td>Assessment by Observation</td>
<td>1</td>
</tr>
<tr>
<td>CLDDV 351</td>
<td>Relationships in Caregiving</td>
<td>1</td>
</tr>
<tr>
<td>CLDDV 352</td>
<td>Learning Materials for Young Children</td>
<td>1</td>
</tr>
<tr>
<td>CLDDV 359</td>
<td>Pre-Math Activities for Young Children</td>
<td>1</td>
</tr>
<tr>
<td>CLDDV 360</td>
<td>Group Activities for Young Children</td>
<td>1</td>
</tr>
<tr>
<td>CLDDV 361</td>
<td>Science for Young Children</td>
<td>1</td>
</tr>
<tr>
<td>CLDDV 363</td>
<td>Infant and Toddler Care</td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 371</td>
<td>Menu Planning for Child Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 372</td>
<td>Health &amp; Safety of the Young Child</td>
<td>1</td>
</tr>
<tr>
<td>CLDDV 380</td>
<td>School Age Child Care</td>
<td>1</td>
</tr>
<tr>
<td>CLDDV 381</td>
<td>Current Issues: School Age Child Care</td>
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<tr>
<td>FAMLF 100</td>
<td>Introduction to Intergenerational Care</td>
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<tr>
<td></td>
<td>Provider Professions</td>
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<tr>
<td>FAMLF 332</td>
<td>Business Aspects of Family Day Care</td>
<td>.5</td>
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<tr>
<td>FAMLF 333</td>
<td>Problem-Solving and Networking in Family</td>
<td>.5</td>
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<tr>
<td></td>
<td>Child Care</td>
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<tr>
<td>FAMLF 334</td>
<td>Care Provider Practicum</td>
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<tr>
<td>FAMLF 335</td>
<td>Current Issues: Family Child Care</td>
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<tr>
<td>FAMLF 389</td>
<td>Parent Preschool Planning</td>
<td>2</td>
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<tr>
<td>FAMLF 391</td>
<td>Parents and Infants</td>
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</tr>
<tr>
<td>FAMLF 393</td>
<td>Parents and Preschoolers</td>
<td>1.5</td>
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<tr>
<td>FAMLF 394</td>
<td>The Middle Years of Childhood</td>
<td>1</td>
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<tr>
<td>FAMLF 395</td>
<td>Parent-Toddler Relationship</td>
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<tr>
<td>FAMLF 395A</td>
<td>Parent-Toddler Relationship</td>
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<tr>
<td>FAMLF 396</td>
<td>Parents and Toddlers 1</td>
<td>1</td>
</tr>
<tr>
<td>FAMLF 397</td>
<td>Parents and Toddlers 2</td>
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<tr>
<td>FCS 301</td>
<td>Employability Skills 1</td>
<td>2</td>
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<tr>
<td>FCS 302</td>
<td>Employability Skills II</td>
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<tr>
<td>FCS 345</td>
<td>Community Agency Service</td>
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II. NOTIFICATION COURSE AGENDA

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<tr>
<td>FCS 345B</td>
<td>Community Agency Service Field Work</td>
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<tr>
<td>FDTR 371</td>
<td>Menu Planning for Child Nutrition</td>
<td>3</td>
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<tr>
<td>HUMAN 120</td>
<td>Diversity, Culture, and Tolerance in the Arts</td>
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II. NOTIFICATION COURSE AGENDA

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<tr>
<td>MATH 115</td>
<td>Plane Trigonometry</td>
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<td>RA-TV 140</td>
<td>Multi-Camera Television Remote Production</td>
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<td>THETR 110</td>
<td>Drama in Performance</td>
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<tr>
<td>THETR 111</td>
<td>Acting with Style</td>
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III. CONSENT COURSE AGENDA

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<th>Code</th>
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<tbody>
<tr>
<td>AUTEC 315</td>
<td>Engine Rebuilding</td>
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IV. DISCUSSION COURSE AGENDA

<table>
<thead>
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<th>Code</th>
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<tbody>
<tr>
<td>AUBDY 351</td>
<td>Auto Body Collision Repair</td>
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<tr>
<td>BIO 101</td>
<td>Biological Principles</td>
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<td>BOT 101</td>
<td>General Botany</td>
<td>4</td>
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<td>BOT 110</td>
<td>Plant Biology</td>
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<td>CLDDV 127 B,C,D,E</td>
<td>Infant/Toddler Practicum</td>
<td>2-5</td>
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<tr>
<td>CLDDV 128 B,C,D,E</td>
<td>Preschool Practicum</td>
<td>2-5</td>
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<tr>
<td>CLDDV 129 V</td>
<td>School Age Practicum</td>
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## IV. DISCUSSION COURSE AGENDA

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<tr>
<td>CLDDV 201</td>
<td><strong>Health &amp; Safety Practices in Programs for Young Children</strong></td>
<td>2-5</td>
<td>M/S/U to Approve Adopt New Course</td>
<td>Fall 2003</td>
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<tr>
<td></td>
<td>Universal health precautions and other health and safety practices for children's programs. Health and safety requirements mandated by county and state, including injury prevention, infant and child first aid and CPR, prevention of infectious disease, caring for ill children, and recognizing signs of child abuse.</td>
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<td>CLDDV 290</td>
<td><strong>Brain Development through Music/Movement Activities</strong></td>
<td>3</td>
<td>M/S/U to Approve Modify</td>
<td>Fall 2003</td>
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<tr>
<td>CMPGR 267</td>
<td><strong>Dreamweaver in Website Design</strong></td>
<td>3</td>
<td>M/S/U to Approve as is Adopt new course</td>
<td>Fall 2003</td>
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<tr>
<td></td>
<td>Macromedia's Dreamweaver web design software, including templates, libraries, Castcading Style Sheets, and FTP. Strategies for creating intuitive and accessible web sites such as audience considerations, site map, and navigational building, and testing.</td>
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<tr>
<td>ENGL 131</td>
<td><strong>Introduction to World Literature to 1500</strong></td>
<td>3</td>
<td>M/S/U to Approve Modify</td>
<td>Fall 2003</td>
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<td>Classical and medieval literature including historical backgrounds and reading in Asian, Greek, Roman, Teutonic, and Italian literature.</td>
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<tr>
<td>ESL 34</td>
<td><strong>ESL Composition and Reading 2</strong></td>
<td>5</td>
<td>M/S/U to Approve with Changes by Division Modify</td>
<td>Fall 2003</td>
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<td>Remove Multicultural items from Section III of CAR form</td>
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<td>ESL 44</td>
<td><strong>ESL Composition and Reading 3</strong></td>
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<td>M/S/U to Approve with Changes by Division Modify</td>
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<td>ESL 46</td>
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<td>Remove Multicultural items from Section III of CAR form</td>
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### IV. DISCUSSION COURSE AGENDA

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<td>ESL</td>
<td>ESL Composition and Reading 5</td>
<td>48</td>
<td>M/S/U to Approve with Changes by Division Modify</td>
<td>Fall 2003</td>
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<td>Remove Multicultural items from Section III of CAR form</td>
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<td>HIST</td>
<td>History of Mexico</td>
<td>125</td>
<td>M/S/U to Approve</td>
<td>Summer 2003</td>
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<td>HUMSR</td>
<td>Introduction to Human Services</td>
<td>101</td>
<td>M/S/U to Approve</td>
<td>Fall 2003</td>
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<td>HUMSR</td>
<td>Pharmacology of Abused Substances</td>
<td>118</td>
<td>M/S/U to Approve TMI</td>
<td>Fall 2003</td>
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<tr>
<td>LR</td>
<td>Introduction to Online Learning</td>
<td>140</td>
<td>M/S/U to Approve Adopt a new course</td>
<td>Spring 2003</td>
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<td>OFADM</td>
<td>Records Management</td>
<td>305</td>
<td>M/S/U to Approve Modify &amp; TMI</td>
<td>Fall 2003</td>
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<tr>
<td>PSYCH</td>
<td>Pharmacology of Abused Substances</td>
<td>118</td>
<td>M/S/U to Approve TMI</td>
<td>Fall 2003</td>
</tr>
<tr>
<td>THETR</td>
<td>Broadway/Europe Theatre Travel</td>
<td>197</td>
<td>M/S/C to Approve</td>
<td>Fall 2003</td>
</tr>
</tbody>
</table>
IV. OLD BUSINESS

1. CLDDV Program Rev. & Print Design - P. Guerra-Schmidt, L. Senechal

P. Guerra-Schmidt presented a chart showing the relationship of CLDDV curriculum to itself and to the State of California Permit Matrix. R. Nimphius suggested that the chart show a running total of units at the base of each column for the different degrees and certificates. The total would breakdown units categorically; CLDDV Core Units, CLDDV Core Options; General Education Units; Elective Units, Total Units Required. L. Mayhew was concerned that the Site Supervisor Certificate would not yield what it appears promise – preparedness for the State Site Supervisor exam, since it requires the AA/AS degree in addition to the CLDDV units. Jon Peterson said that the existing format was not the easiest to read, and that communications standards are calling for flow charts in stead of matrices. L. Senechal clarified that the presentation was to better communicate the complex nature of the Child Development program to the curriculum committee and that there were limitations imposed by the design program and the paper size. P. Guerra-Schmidt is hoping that such a matrix would appear in the catalog to guide students when planning coursework.

Information Item – No Vote

2. Computer Science AS Degree – C. Vaughn, L. Vaught

M/S/U to Approve as is

L. Vaught returned with a draft of the CMPSC AS degree in a format for use in the catalog. Committee members commended C. Vaughn and L. Vaught on the program, commenting that it was very clean, and accessible to the students.

VI. NEW BUSINESS

3. Communication Graphics - P. Mendez

Moved to later agenda

4. Physical Science A.S. Degree - S. Uyshiro

Moved to later agenda

5. Art Gallery/Museum Studies 17 Unit Certificate - T. Guy, V. Lee

M/S/C to Approve as is

V. Lee brought the 17-Unit certificate to the committee for approval. She presented newspaper articles, testimonial, and shared news of quadrupled growth in ART 150. She stated that two students have left her program and have been employed and that her courses have been credited with making them marketable employees at museums. The issue as to whether or not this program should be held to the same standards that were required of the Ethnic Studies certificate committee. R. LaMont commented that she appears to have met some of the requirements that have been discussed and is satisfied with her presentation. M. Smedshammer commented that the Under 18-Unit Subcommittee has learned a great deal studying the Title 5 guidelines. He stated that it is not explicit that we follow criteria, but it seems to be implicit. This issue will be discussed at length on the 3/11 CC agenda. One of the criteria, however, is that you establish need, and M. Smedshammer commented that V. Lee had clearly shown need for this certificate. K. Ennis commented that she wanted to see more CORE courses, like Art History, etc. V. Lee said that she would love to expand curriculum, but there is only so much she can do at this time to bring forth change.
I. APPROVAL OF MINUTES

M/S/U to approve

II. NOTIFICATION COURSE AGENDA

Table:

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III. DISCUSSION COURSE AGENDA

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IV. DISCUSSION COURSE AGENDA

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V. OLD BUSINESS

1. Under 18 Unit Subcommittee - M. Smedshammer
   No Vote Required - Discussion Item
   Fall 2003

2. Credit by Examination for Catalog - B. Scroggins
   M/S/U to Approve
   1 Abstention
   Dr. Scroggins announced that the new verbiage for the Credit by Examination clause of the MJC catalog has been approved by the college council. Attached to the agenda were the proposed changes, handwritten over the catalog page. Discussion of the topic raised concerns for L. Mayhew, who stated that he wanted to know what process would be put in place to establish what courses adhere to this policy, and who supervises this. Dr. Scroggins stated that the deans would be in charge of establishing this list.

VI. NEW BUSINESS

3. Curriculum Manual Revision/Update - B. Scroggins
   M/S/U to approve
   Dr. Scroggins pointed out that the end of the compressed schoolyear is coming to a rapid end, with only two curriculum meetings on the horizon. This means that there is not much time to decide how to proceed with revisions/uploads to the existing Curriculum Committee manual. It was decided that committee members forward their comments and concerns to M. Strangio and R. Hickman, who would in turn, submit them to Dr. Scroggins and the CIS. They would collaborate on these changes and deliver a proposed redesign at the beginning of the fall semester.
1. Communications Graphics Certificates - P. Mendez, A Layne
M/S/U to approve

2. Physical Science AS Degree - B. Sanders
M/S/U to approve

3. Physical Science A.S. Degree - B. Sanders
M/S/U to approve

4. 2004-2005 Catalog Redesign - B. Scroggins
M/S/U to approve

B. Scroggins announced that an overhaul of the MJC catalog for 2004-2005 is in the conceptualization stages. Currently, the catalog is used as a reference tool for administrators and articulation purposes, however, from a student point-of-view, it is very dense, and it is difficult to locate specific services and information quickly. He informed the committee that their feedback and participation will be encouraged and needed for this project which will take place over the next year. He said that not only will their be aesthetic changes, there may be changes required within the design of academic program information, with the end result being a more intuitive, student-friendly reference tool. MJC would pioneer this sort of change, which would keep intact the existing "rubric by alpha" listing of courses in back of the catalog. New, however, would be the organization of programs. Students would be given more tools and information by which they could make a more educated decision about their coursework and academic/career plans. Committee members showed great enthusiasm and frustration with the existing design. Dr. Scroggins stated that as time allows, the project will continue forward, and the committee will be alerted when action on their part is required.
Members Present: S. Adams, M. Robles, G. Boodrookas, K. Ennis, P. Guerra-Schmidt, T. Guy, R. LaMont, L. Mayhew, J. Peterson, B. Sanders, M. Smedshammer, R. Stevenson, C. Vaughn, B. Scroggins, R. Hickman, M. Strangio


Others Present: S. Pehl, P. Bettencourt, L. Senechal

I. APPROVAL OF MINUTES

M/S/U to Approve with Changes by CIS
Pluralize Communications Graphics Certificate

II. NOTIFICATION COURSE AGENDA

INACTIVATE – Fall 2003

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<tr>
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<td>Automotive Transmissions and Axles</td>
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<td>CGR 231</td>
<td>Graphic Design 2</td>
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<td>MACH 300</td>
<td>Introduction to Machining Processes</td>
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III. CONSENT COURSE AGENDA

Ethnic Studies Certificate - Program Description
M/S/U to Approve with Changes by CIS

Typos include POLSCI 110 (remove I), ANTRR 140 (ANTH). Add B., and C. to Section II, Options. Core total should be changed to 6 units instead of 3. Discussion ensued about use of 2.0 average following completion of core. GPA was suggested, but some commented that students might be mislead thinking that it refers to total GPA. It was decided that “C or better” would be substituted for 2.0. M. Smedshammer commented on the “quick, friendly format” of the layout and wanted to commend K. Gyuran and B. Scroggins for their efforts.

IV. DISCUSSION COURSE AGENDA

<table>
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<th>Course Code</th>
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<td>Auto Body Collision Repair 2</td>
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Moved to next agenda
Modify
Fall 2002
## IV. DISCUSSION COURSE AGENDA

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IV. DISCUSSION COURSE AGENDA

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<td>ENGL 198</td>
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<td>MACH 220</td>
<td>CNC Machine Tool Programming</td>
<td>Moved to next agenda Adopt a new course</td>
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The use of manual and CAM (computer-aided manufacturing) programming techniques to develop tool path codes required to machine products using CNC milling and turning equipment.

VI. NEW BUSINESS

Lecture/Lab & Hours of Apportionment - B. Scroggins
Moved to later agenda
Table as unfinished business

Associate Degree/New Accreditation Standards - B. Scroggins
Notification - No Vote Required

B. Scroggins informed that, according to new accreditation standards, each degree/certificate needs to state desired learning outcomes. Technical competencies are required for licensure and certification, however, they are not explicit in MJC publications. He thinks that these competencies should go through the curriculum process. Currently the institution relies on faculty expertise and advisory committees to inform the institution about competencies. According to new standards, competencies would need to be specific. He suggested that we request pilots from departments. They could bring competency statements forward where they could be discussed and reviewed with a subcommittee, one item to address would be how to include statement of competency in catalog. He also commented that a vehicle for such review of competencies could be collective; as opposed to the current process of "course by course". Right now, courses are reviewed every 6 years, however, departmental curriculum is seldom, if ever, reviewed in its entirety. If this were somehow implemented, much of the grueling "course" questions that are posed during curriculum meetings might be eliminated because we are having to examine the role of courses in a department's curriculum each time they are reviewed. As far as establishment of student learning objectives/competencies is concerned, another way to do this is to have a finer level of detail reflected in course outlines and syllabi. B. Sanders commented that this would be a waste of paper, and that students won't care, too much information. G. Boodrookas said that the benefits would be clear in the catalog. K. Ennis said that students enjoy clarity about the desired end result, and that students are often suspicious about instructors and the way they often make students "jump through hoops". B. Sanders suggested that the objectives are copied from the course outline and included in the syllabus. Program review is currently non-existent or sporadic. There are six "magic questions" that, if answered by an administrator or faculty member, approve a program. This procedure is not effective, nor in compliance with new standards. New standards require competencies in areas such as Humanities, Fine Arts, Quantitative Learning, Oral/Written communication, etc. However, they have also included items like "recognition of Ethics/Citizenship", "civility", recognition of cultural diversity, and historic/aesthetic sensitivity. Many comments were made about how to measure
such abstract objectives. B. Scroggins said that there are ways, many of them are already part of existing courses (as indicated by multi-cultural items), for example, the student comparing Asian watercolor technique with that of the western watercolor artist. The desired result of the new accreditation standards is to MEASURE OUTCOMES.

VI. NEW BUSINESS

**AUTEC Degree/Certificate - J. Peterson/P. Mendez**  
Moved to next agenda

**Credit for AP in Environmental Science - S. Adams**  
M/S/U to Approve on Condition  
Committee initially moved to hold off on approval until further discussion with R. Alves about content of AP examination. Following the meeting, his written comments were located and were as follows:

To: Whom it May Concern  
From Ron Alves  
Re: AP in Environmental Science  
February 20, 2002

The course description document is very comprehensive in a topical sense, but it lacks the specific details of a course description. Specifically, student outcomes are not clearly specified in the outline. My comments on the document give a little more detail, but there seems to be a lack of teaching of the scientific method in the topic outline. Perhaps it is implied.

I would approve of the program with the reservation noted above. I also assume that anyone applying for advanced placement would have to successfully complete our course’s final examination.

**English AA Requirements - M. Smedshammer**  
M/S/U to Approve with Changes by CIS  
Approve with the following changes: Add 162 History of Film for 3 credits, remove ENGL 184 from Core Options, change units on ENGL 183 from 3 to 2. Replace ‘11 Units” with “Four courses from the following list…”'

**Office Computer Applications Certificate, 17 Units - C. Vaughn**  
M/S/U to Approve

**Office Support Certificate, 17 Units - C. Vaughn**  
M/S/U to Approve

**Records Management/Data Entry Cert, 17Units - C. Vaughn**  
M/S/U to Approve

**Selection of Curriculum Committee Co-Chair - R. Hickman, M. Strangio**  
M/S/U to Approve  
Due to circumstances revolving around the Academic Senate, R. Hickman will need to depart as co-chair of the Curriculum Committee The committee thus voted to allow M. Strangio to keep his position as Co-chair for an additional year.

**SOCSC 105 on Humanities AA/AS List - B. Scroggins**  
Notification – No vote required
I. APPROVAL OF MINUTES  March 25, 2003

M/S/U to Approve

II. NOTIFICATION COURSE AGENDA

ADJU 351 as Core Option for ADJU - F. Drummond (Fall 2004)  M/S/U to Approve

INACTIVATIONS
M/S/U to Approve the following inactivations
(Effective Fall 2003)

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<td>INDIS 103</td>
<td>Interdisciplinary Studies –Lecture Series</td>
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<td>PE-M 109 A</td>
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<td>POLSC 160</td>
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DROPPED COURSES
M/S/U to Approve the following dropped courses

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<td>PE A,B,C 50</td>
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<td>PE 112</td>
<td>Understanding Disabled Persons’ Needs - Fall 2003</td>
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### III. CONSENT COURSE AGENDA

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<td>SPCM</td>
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<td>Periodic Review (No changes)</td>
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### IV. DISCUSSION COURSE AGENDA

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<td>ART</td>
<td>Digital Imaging for Photographers</td>
<td>3</td>
<td>Modify a Course</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Fall 2003</td>
</tr>
<tr>
<td></td>
<td>M/S/U to Approve</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUBDY</td>
<td>Auto Body Collision Repair 2</td>
<td>2</td>
<td>Modify</td>
</tr>
<tr>
<td></td>
<td>Modify</td>
<td></td>
<td>Fall 2002</td>
</tr>
<tr>
<td></td>
<td>PULLED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUTEC</td>
<td>Automotive Air Conditioning</td>
<td>3</td>
<td>Modify</td>
</tr>
<tr>
<td></td>
<td>Modify</td>
<td></td>
<td>Fall 2003</td>
</tr>
<tr>
<td></td>
<td>M/S/U to Approve with changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Modify prerequisite form.</td>
<td></td>
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</tr>
</tbody>
</table>
## IV. DISCUSSION COURSE AGENDA

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUTEC 319</td>
<td>Automotive Fuel Systems</td>
<td>4</td>
<td>Modify</td>
</tr>
<tr>
<td></td>
<td>Fall 2003</td>
<td></td>
<td>M/S/U to Approve</td>
</tr>
<tr>
<td></td>
<td><strong>Modify with changes</strong></td>
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<td></td>
</tr>
<tr>
<td>AUTEC 320</td>
<td>Engine Performance</td>
<td>4</td>
<td>Modify</td>
</tr>
<tr>
<td></td>
<td>Fall 2003</td>
<td></td>
<td>M/S/U to Approve</td>
</tr>
<tr>
<td></td>
<td><strong>Modify with changes</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUTEC 321</td>
<td>Braking Systems</td>
<td>3</td>
<td>Modify</td>
</tr>
<tr>
<td></td>
<td>Fall 2003</td>
<td></td>
<td>M/S/U to Approve</td>
</tr>
<tr>
<td>AUTEC 322</td>
<td>Steering, Suspension, and Alignment</td>
<td>3</td>
<td>Modify</td>
</tr>
<tr>
<td></td>
<td>Fall 2003</td>
<td></td>
<td>M/S/U to Approve</td>
</tr>
<tr>
<td></td>
<td><strong>Modify with changes</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUTEC 323</td>
<td>Automatic Transmissions and Transaxles</td>
<td>4</td>
<td>Modify</td>
</tr>
<tr>
<td></td>
<td>Fall 2003</td>
<td></td>
<td><strong>PULLED</strong></td>
</tr>
<tr>
<td>AUTEC 324</td>
<td>Manual Transmissions and Drive Axles</td>
<td>3</td>
<td>Modify</td>
</tr>
<tr>
<td></td>
<td>Fall 2003</td>
<td></td>
<td>M/S/U to Approve</td>
</tr>
<tr>
<td></td>
<td><strong>Modify with changes</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUTEC 368</td>
<td>Automotive Electricity/Electronic Systems 1</td>
<td>3</td>
<td>Modify</td>
</tr>
<tr>
<td></td>
<td>Fall 2003</td>
<td></td>
<td>M/S/U to Approve</td>
</tr>
<tr>
<td>AUTEC 369</td>
<td>Automotive Electricity/Electronic Systems 2</td>
<td>3</td>
<td>Modify</td>
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<td>Fall 2003</td>
<td></td>
<td>M/S/U to Approve</td>
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<tr>
<td>CGR 230</td>
<td>Graphic Design</td>
<td>3</td>
<td>Modify</td>
</tr>
<tr>
<td></td>
<td>Fall 2003</td>
<td></td>
<td>M/S/U to Approve</td>
</tr>
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</table>
### IV. DISCUSSION COURSE AGENDA

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLDDV</td>
<td>Fundamental Communications Skills for Child Development Majors</td>
<td>1-2</td>
<td>Modify Fall 2003 M/S/U to Approve</td>
</tr>
<tr>
<td>CMPGR</td>
<td>Publishing on the World Wide Web</td>
<td>3</td>
<td>Modify Fall 2003 M/S/U to Approve</td>
</tr>
<tr>
<td>ELTEC</td>
<td>Digital Principle &amp; Circuits</td>
<td>3</td>
<td>Modify Fall 2003 M/S/U to Approve</td>
</tr>
<tr>
<td>ENGL</td>
<td>The Bible as Literature: The Hebrew Canon and Intertestamental Writing</td>
<td>3</td>
<td>Modify Fall 2003 M/S/U to Approve</td>
</tr>
<tr>
<td>ENGL</td>
<td>The Bible as Literature: The New Testament</td>
<td>3</td>
<td>Modify Fall 2003 M/S/U to Approve</td>
</tr>
<tr>
<td>ENGL</td>
<td>Advanced Tutoring of Composition</td>
<td>2</td>
<td>Modify Fall 2003 M/S/U to Approve with changes</td>
</tr>
<tr>
<td>ENGR</td>
<td>Introduction to Engineering Drafting and Design</td>
<td>4</td>
<td>Modify Fall 2003 M/S/U to Approve</td>
</tr>
<tr>
<td>HIST</td>
<td>Western Civilization</td>
<td>3</td>
<td>Modify Fall 2003 M/S/U to Approve</td>
</tr>
</tbody>
</table>
| MACH  | CNC Machine Tool Programming                                                | 2       | Reactivate Fall 2003 M/S/U to Approve  
|       | *The use of manual and CAM (computer-aided manufacturing) programming       |         | techniques to develop tool path codes required to machine products using CNC milling and turning equipment.* |

M/S/U to Approve
### IV. DISCUSSION COURSE AGENDA

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE TITLE</th>
<th>Units</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSIC 139</td>
<td>Vocal Master Class</td>
<td>1</td>
<td>Adopt a New Course Fall 2003 Development of vocal performance through the consideration and application of good vocal technique, performance practice, and dramatic character development; principles applied through recital attendance and through solo, duet, or ensemble performances in class and public recitals. M/S/U to Approve</td>
</tr>
<tr>
<td>MUSIC 349 A</td>
<td>Work Experience in the Arts - Supervised Practice</td>
<td>1</td>
<td>Adopt a New Course Fall 2003 Designed for those majors who wish to combine classroom experience with an expansion of skills or knowledge acquired at a site of employment on a paid or volunteer basis. Work must directly relate to student's area of study. May be repeated for a total of 16 units. Also offered during May, June, and July. M/S/U to Approve</td>
</tr>
<tr>
<td>NURSE 352</td>
<td>Vocational Nurse 3</td>
<td>12</td>
<td>Adopt a new course Spring 2003 Applies the basic principles and concepts of the nursing process to meet the adaptation needs of the pediatric patient, the patient with alterations of the reproductive system, the childbearing woman and family, basic emergency care, and patient with disorders of the eyes, ears, nose, and throat. Family centered care in the acute hospital setting will be emphasized. M/S/U to Approve</td>
</tr>
<tr>
<td>PE 116</td>
<td>Football Team Play Concepts</td>
<td>2</td>
<td>Adopt a New Course Fall 2003 Explores the essential concepts of team building in regard to the sport of football. Includes team goal setting, and within the group framework, the development of individual roles. Team communication processes as well as the activation of leadership as is found in a successful football team are also explored. M/S/U to Approve</td>
</tr>
<tr>
<td>PE-C 185 A</td>
<td>Hiking 1</td>
<td>1</td>
<td>Adopt a new course Fall 2003 Emphasizes use and familiarity with trails within this area. Use of compass and map, various hiking themes, activities, safety and awareness of the unique aspects of areas to be hiked. M/S/U to Approve</td>
</tr>
</tbody>
</table>
IV. DISCUSSION COURSE AGENDA

PE-VM 130  Men's Varsity Tennis
Modify a Course
Fall 2003
M/S/U to Approve

PE-VW 130  Women's Varsity Tennis
Modify
Fall 2003
M/S/U to Approve

PSYCH 130  Personal Adjustment
TMI
Fall 2003
M/S/U to Approve

SPCOM 123  Storytelling: The Interpretation of Children's Literature
Modify a Course
Fall 2003
M/S/U to Approve

THETR 131  Fundamentals of Choreography
Modify a Course
Fall 2003
M/S/U to Approve

THETR 161  Intermediate Acting
Modify a Course
Fall 2003
M/S/U to Approve

THETR 192  Rehearsal & Performance
Modify a Course
Fall 2003
Pulled

THETR 196  Theatre Management
Modify a Course
Fall 2003
M/S/U to Approve

V. OLD BUSINESS

17 Unit Certificate Subcommittee - M. Smedshammer
M. Smedshammer stated that, using new guidelines, all under-17 unit programs will be reviewed. No grandfathering of existing programs, all will be subject to program review. For vocational programs, we will need to verify the need for them, and not all programs will succeed. There will be a formal committee established next year.

M/S/U to Approve: Committee accepted the guidelines and thanked the subcommittee for their efforts, and recommended that the guidelines be forwarded to the Academic Senate.
with request that certificates that do not meet said requirements receive a differentiating label, i.e. “Specialist” in the context of program review.

Credit for AP in Environmental Science - S. Adams
M/S/U to Approve

VI. NEW BUSINESS

AA/AS Math and English Requirements - R. Hickman
Title V Requirements proposed a higher level for AA/AS Math and English requirements. The executive committee will support no change at this time, and in less than one year there will be further breakout sessions on the issue.

AUTEC Program - J. Peterson/P. Mendez
M/S/U to Approve

CCC Program and Course Approval Handbook - B. Scroggins
Bill Scroggins announced that the newest version of the CCC Course approval handbook is available, and will be included in the 03-04 Curriculum Manual.

Transfer Studies Degree (General Education) - L. Mayhew

Rehearsal as Mode of Instruction – T. Guy
AHC proposed new “mode of instruction”, Rehearsal, where 1 unit equates to 105 hours of rehearsal.
M/S/U to Approve

Instructional Materials Fee Compliance Guidelines – B. Scroggins
Included in the agenda were Instructional Materials Fee Guidelines, as outlined by the State Chancellor’s office. Divisions should follow them so that they can ensure that, when audited, we are assigning fees to courses appropriately and reasonably. The underlying notion of valid fee assignment is “when the item has lasting value to the student.”

Catalog Language Change – L. Senechal
Change catalog language of Core Courses and Core Options to REQUIRED COURSES and ELECTIVE COURSES, respectively, for use in the 2003-2004 MJC Catalog.
M/S/U to Approve

Members Absent:

I. APPROVAL OF MINUTES

M/S/U to Approve the Minutes from 4/8/03

II. NOTIFICATION COURSE AGENDA

Inactivations  (Effective Fall 2003 unless otherwise indicated)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUTEC 41</td>
<td>Basic Learning Skills for Automotive</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 361</td>
<td>Braking Systems</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 362</td>
<td>Clutch and Standard Transmissions</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 363</td>
<td>Drive Lines and Rear Axles</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 364</td>
<td>Automatic Transmissions 1</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 366</td>
<td>Automotive Engine Rebuilding</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 367</td>
<td>Automotive Engine Rebuilding 2</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 371</td>
<td>Air Conditioning</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 375</td>
<td>Suspension and Total Alignment</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 376</td>
<td>Ignition Systems</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 377</td>
<td>Fuel Systems</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 378</td>
<td>Electronic Engine Control System</td>
<td>2</td>
</tr>
<tr>
<td>AUTEC 390</td>
<td>Introduction to Automotive Technology (inact. Sp 03 – 2/11/03)</td>
<td>4</td>
</tr>
<tr>
<td>AUTEC 397</td>
<td>General Motors, C-3 and C-4 Electronic Control Systems</td>
<td>2</td>
</tr>
<tr>
<td>INTEC 356</td>
<td>Principles of Mechanical Power Transmission</td>
<td>3</td>
</tr>
<tr>
<td>INTEC 363</td>
<td>High Voltage Industrial Electrical Systems</td>
<td>2</td>
</tr>
<tr>
<td>CMPET 304</td>
<td>Personal Computer Servicing</td>
<td>1.5</td>
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<tr>
<td>CGR 303</td>
<td>Pre-Press Production</td>
<td>2</td>
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<tr>
<td>MACH 300</td>
<td>Introduction to Machining Processes (dropped Sp 03 – 3/25/03)</td>
<td>3</td>
</tr>
<tr>
<td>MATH 133 A, B</td>
<td>Problems in Statistics (Effective Spring 2004)</td>
<td>1, 2</td>
</tr>
</tbody>
</table>

M/S/U to Approve all Inactivations

III. CONSENT COURSE AGENDA
IV. DISCUSSION COURSE AGENDA

HE 118 Exercise and Nutrition for Healthy Living 3

TMI

M/S/U to Approve with changes

V. OLD BUSINESS

No old business

VI. NEW BUSINESS

Change of Curriculum Committee Meeting Times

Michael Strangio started the meeting by raising the point that, because of the new compressed calendar, faculty schedules are scheduled differently, making the standing 2:20 meeting commencement time awkward for some committee members. He moved that the meetings should begin at 2:40 and end at 4:40.

M/S/U to Approve

Curriculum Meeting Guest Attendance

Michael Strangio mentioned that the traditional policy of allowing guest attendees to appear first on the agenda be modified. He felt that they might learn something about the curriculum process by sitting through the agenda, thus making them better prepared for future course submissions. Some committee members raised concerns, specifically, that often guests attend the Senate Meetings – only to have their agenda item pushed to a subsequent Senate agenda. Bill Scroggins suggested that the co-chairs discuss it with the guest attendee beforehand to gauge what their preference is.

No Vote

Annual Curriculum Orientation

Michael Strangio discussed the Friday, September 12 Curriculum Orientation, stressing that attendance is very important and beneficial to all who participate. He mentioned a “heightened sense of confidence” in interpreting curriculum related topics. Bill Scroggins mentioned the content of the meeting, highlighting review of issues like the Certificate Approval Process, Prerequisites, and Instructional Materials Fees – which have been recurring curricular issues in recent months. Brian Sanders noted that Curriculum can be very personal for some individuals and divisions, and that is something to keep in mind as one begins to participate in the Curriculum Review process.

No Vote

Agenda Distribution and Review

Michael Strangio informed the committee that agenda distribution and review is key to an efficient curriculum approval process. He encouraged committee members to, upon receiving their agendas, to take the four days prior to the meeting (even the weekend) to carefully review the submissions for adherence to policies and appropriateness of content, commenting that the “private scrutiny” is most important. He also mentioned that this window of time before the meeting is where the committee is to address its concerns regarding certain submissions with other faculty – specifically the faculty representative from the division, and/or the “originator” (the author of the course listed on the CAR form under “Action Requested By”). By doing this, meetings will move quickly through curricular items so that topical issues can be discussed.

No Vote
VI. NEW BUSINESS (cont’d)

**Importance of Curriculum Committee to Institution**

Michael Strangio, in closing, stressed the importance of the Curriculum Committee to MJC, stating that “this college can only be as good as this committee” because of its central role in protecting and ensuring the quality of the college curriculum. He reminded committee members of the following: there should remain a respectful collegiality during all committee functions; and to never vote on an issue of discomfort. He encouraged new members to find a mentor within the committee to help clarify complicated procedures or precedents for them. He predicted that this would be the “best year yet” in curriculum because of the leadership, membership, and specialization within the committee. He extended a hearty welcome to Eva Mo, who is standing in as Interim Co-chair while the Academic Senate carefully and quickly fills the role of President-Elect of the Academic Senate. He also introduced Yancey Juergenson, who replaces Shirlee Adams as Articulation Officer, and welcomed him enthusiastically for the committee.

**No Vote**

**Senate Report**

*Honor Dr. Richard Hickman:* There has been a unanimous Senate Resolution of recognition and appreciation for Dr. Richard Hickman. There will be a memorial Sunday, September 14, 2003 at Downey Park where the Hickman family will be presented with the resolution and the award. There is also ongoing Senate discussion of some permanent memorial to Dr. Hickman somewhere on campus, for example, in front of the Academic Senate office with crape myrtles and plaques.

*Election – Senate Representative:* Eva Mo clarified the need for a Senate Vice President to fill the vacancy left by Richard Hickman’s death. She said that the senate is overlooking rules that the candidate have served on the committee within the last five years. The position grants the VP 40% load. Also, curriculum committee members are strongly desired for the position because of their knowledge of curriculum processes.

*Resolution SP03H:* Upon receipt of the Curriculum Committee’s new Certificate Approval Process, the Academic Senate requested further clarification. Apparently, the CC resolution that was presented to the Senate was never before seen by Curriculum Committee members prior to submission, however, there was some speculation that Richard Hickman had prepared it. The Academic Senate sent it to the Academic Standards committee for evaluation because of the incomplete resolution on what has been loosely defined as “academic certificates” as opposed to “vocational certificates”. Because no law is laid out for certificates under 18 units, the Certificate Review process requires the Curriculum Committee to carefully review those certificates. The CCC CAH is silent on the issue of >18 unit-certificates, EXCEPT the requirement that they be appropriate to the mission of the California Community Colleges. Bill Scroggins commented that historically at MJC there has been no discussion of the quality of certificates in the curriculum committee. It became plainly evident during recent years that there needed to be a clear and fair review process to guide prospective program authors when creating a program. The clearest part that the Certificate Subcommittee could identify when preparing the guidelines was “Will this certificate lead to a career?” Bill Scroggins reiterated that this is entirely MJC’s decision. It is not driven by state law. With regards to certificates in trades versus academia, they are two different types of certificates with two different outcomes, and therefore, require two different evaluative processes. Bobby Hutchinson commented that we should take into careful consideration the national naming conventions used for such programs. For example “specialization” is often reserved for a specialized area of study within a larger program. Bill Scroggins mentioned that there is a disparity between California’s interpretation of the Associate of Science degree against the federal Interpretation of the Associate of Applied Science. California has yet to integrate its comprehensive curriculum into the federal standard. The Curriculum Committee agreed that there will be a new Certificate Subcommittee made of the following members: Tom West, Brian Sanders, Michael Strangio, Bill Scroggins, Michael Akard. Eva Mo reminded the committee that the resolution can be pulled from the senate or tabled, and that she could inform the Senate of the Committee’s wish to create a new committee to review the existing guidelines and further clarify the language as it correlates to both types of certificates referenced in the guidelines.
VI. NEW BUSINESS (cont’d)

Curriculum Representative Vacancy: Public Safety

B. Scroggins

The Public Safety Management structure has been revised. A full-time director and coordinator are “on loan” from MPD. Kevin Finnerty, Lieutenant Chief of Police will occupy the director seat for one-year, although there is hope for 5-year cycles of leadership for the academy. Greg Hausmann, former Curriculum Representative for Public Safety, has accepted full-time reassignment to ADJU. Fire Science’s existing faculty retired, and John Sola, who was hired in late spring of 2003 needs time to adjust to his new role at the RFTC, but could eventually serve as the Curriculum Representative for the Public Safety Division. The committee moved that George Boodrookas, under whom the Public Safety division falls, be the new representative for the Public Safety Division.

M/S/U to Approve

Curriculum Board Report 2002-2003

B. Scroggins

Dr. Scroggins announced that the Office of Instruction erred in releasing periodic board reports last year, and he apologized for the group error. He presented the board report for the entire 2002-2003 school year, noting the new format that, in the future will include ONLY new programs and courses. Committee members noted a few typos, and the CIS will repair them.

Catalog Report 2003-2004

B. Scroggins

Bill Scroggins presented the Catalog Report that included revisions that were made prior to printing the catalog for 2003-2004. He mentioned that much work was done to improve the layout and marketing presentation of the catalog, making it easier to understand program requirements. The revisions were made with the approval of faculty in the affected department. Brian Sanders expressed concern that shared governance was not entirely present in the process. Letitia Senechal reiterated the role of language in program structure, and how faculty should be consistent in naming and organizing their programs. B. Scroggins mentioned that much of what we include in the catalog is going to be reviewed for appropriateness in the coming year. Originally, a total redesign was planned, but the content of the catalog was replete with errors, thus requiring much attention. The redesign is planned for 2004-2005, again with the intent of making it a better educational marketing tool.

Inactivation of Desktop Publication Certificate

G. Rose (notification attached)

(Notification only)
Curriculum Committee Meeting

Minutes

Tuesday, September 23, 2003
Morris Building, Conf. Room A, 2:40 PM

Members Present:

Members Absent:
P. Guerra-Schmidt, G. Boodrookas

I. APPROVAL OF MINUTES

M/S/U to Approve with Changes
Change reference to E. Mo's title from "Academic Senate Vice President" to Academic Senate Representative

II. NOTIFICATION COURSE AGENDA

Inactivations
(Effective Spring 2004 unless otherwise indicated)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 189 B</td>
<td>Photo Laboratory Technology 1</td>
<td>2</td>
</tr>
<tr>
<td>CLDDV 161</td>
<td>Children with Special Needs</td>
<td>2</td>
</tr>
<tr>
<td>INDIS 101</td>
<td>California Water (Fall 2003)</td>
<td>3</td>
</tr>
<tr>
<td>JRNAL 120A</td>
<td>Student Newspaper Production Staff</td>
<td>1</td>
</tr>
<tr>
<td>JRNAL 146A</td>
<td>Newspaper Production Staff</td>
<td>1</td>
</tr>
<tr>
<td>RA-TV 140</td>
<td>Multi-Camera Television Remote Production</td>
<td>4</td>
</tr>
<tr>
<td>THETR 110</td>
<td>Drama in Performance</td>
<td>3</td>
</tr>
<tr>
<td>THETR 111</td>
<td>Acting with Style</td>
<td>3</td>
</tr>
<tr>
<td>THETR 164</td>
<td>Improvisational Acting</td>
<td>3</td>
</tr>
</tbody>
</table>

III. CONSENT COURSE AGENDA

(No consent items on this agenda)

IV. DISCUSSION COURSE AGENDA

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AN-SC 250</td>
<td>Veterinary Medical Terminology (Anatomy &amp; Physiology)</td>
<td>3</td>
</tr>
</tbody>
</table>

Adopt: Commonly used terminology and biological concepts used in veterinary medicine. Includes study of basic normal anatomy and physiology (in both large and small animals) in a body systems format, along with related vocabulary and spelling. Commonly used veterinary acronyms and abbreviations are woven throughout the course where relevant.

Effective: Spring 2004

Prerequisite: ENGL 101

M/S/U to Approve with Changes provided by Faculty Originator
IV. DISCUSSION COURSE AGENDA (cont’d)

<table>
<thead>
<tr>
<th>AUTEC 322 Steering, Suspension, and Alignment</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Modify:</strong></td>
<td>Hours to 35 Lecture, 70 Lab</td>
</tr>
<tr>
<td><strong>Effective:</strong></td>
<td>Fall 2003</td>
</tr>
<tr>
<td><strong>PULLED BY DIVISION REPRESENTATIVE</strong></td>
<td></td>
</tr>
</tbody>
</table>

V. OLD BUSINESS

**Child Development Program – Chancellor’s Office Approval**

Bill Scroggins was pleased to present a letter of formal approval with exception from the CCC Chancellor’s Office for the Child Development Program revision. However, he drew the committee’s attention to the following paragraph within the letter:

“… Also in regard to course outlines, we believe that your college should add a section to its standard course outline format covering “student assignments” or “typical student assignments.” Title V, Section 55002 requires that “the course outline shall also specify types or provide examples of required reading and writing assignments, other outside-of-class assignments, instructional methodology, and methods of evaluation”. We have found the “Methods of Evaluation” of student progress section in your college’s outlines does not always contain such information. We believe that your outlines would be stronger and more in conformance with Title 5 if they contained a separate section that provided some information on number and types of assignments typically expected. Such information need not be as specific as what appears on a syllabus for a particular section, but should give some general idea that would apply to all sections of the course. This is a long-term recommendation for all your course outlines.”

B. Scroggins commented that this is not a “lethal flaw”. SAS papers do give guidance including examples. The committee informally decided that, due to the Curriculum Management System in development, it would be best to avoid such revisions and modifications until the system is live.

**Instructional Materials Fee Compliance**

Bill Scroggins presented a revised Materials Fee Compliance worksheet. This would be the official version. Brian Sanders requested that it be distributed without sample figures included. B. Scroggins agreed and informed that Letitia would distribute the final version to the committee.

**M/S/U to Approve the Revised Materials Fee Compliance Form**

**Web-based Curriculum Management**

Chris Vaughn updated the committee on the current status of the web-based Curriculum Management System. Right now, the project is in development at a specialized programming level. The course outlines are in the system, and he is applying logic to consolidate many areas where we have been inconsistent in the past 20 years. When the system gets close to going live, it may be the responsibility of curriculum representatives to review their curriculum to ensure that translation has been done correctly. However, at this time, he is unable to use committee members’ assistance. Immediate goals include developing administrative interfaces with the assistance of the Curriculum Info. Specialist. He provided a website for committee members to peruse [www.onsite-online.net/curriculum](http://www.onsite-online.net/curriculum).
VI. NEW BUSINESS

Change Work Experience 349 to 249  B. Scroggins

Bill Scroggins requested a blanket change of General Work Experience courses from 349 to 249 with the intent of making them transferable. He sought clarification as to whether this was something that would require each course to be subject Curriculum Committee approval, or whether it was something that they wished to do globally with a single vote. Long discussion ensued. Yancey Juergenson noted that there were substantial differences between General Work Experience and Vocational Work Experience. Vocational work experience is often tied directly to applied skills required for vocational employment. B. Scroggins suggested that the course outlines for General Work Experience be revised in work and scope to align with the standards of the Vocational Work Experience. He suggested that the charge may be to create campus-wide templates for both WK-EX and VOCWE courses. B. Sanders suggested that Special Projects and Independent Study courses be added to that campus-wide "template" movement. Some committee members agreed with his suggestion, however, with the impending implementation of the course management system, changes to course outline structure and content might be a laborious task, and cause much confusion. It was said that perhaps it would be best to make such changes all at once. B. Scroggins clarified that it appears that there are two issues requiring attention.

1) Representatives will need to see a general outline template that might be implemented campus wide for each type of work experience course. The Office of Instruction would provide a samples to review.

2) The committee would need more information relevant to General Work Experience; specifically, information on rigor, content, and standards by which they could ascertain whether a General Work Experience course was transferable or not.

Misalignment of MJC Graduation Requirements, CSU-GE, and IGETC patterns  B. Scroggins

Bill Scroggins presented a document prepared by former Articulation Officer, Shirlee Adams, in April, 2003 which highlighted misaligned courses on the MJC Graduation/CSU-GE/IGETC educational patterns. According to the document, misalignments occur in the following conditions:

Courses on CSU-GE or IGETC but not on AA/AS

Courses in different categories of different patterns

He commented that some may be intentional, but there are some that may not be intentional. Lew Mayhew stated that he had addressed the issue with the Evaluators earlier in the day, and that it was not a major problem, however, in theory, such misalignments could allow a student to complete the IGETC pattern, for example, but not be granted an Associate Degree because the student completed Psychology 104 which is on the IGETC, but not on the MJC Graduation Requirements. He stressed that the likelihood was not great. Letitia Senechal reported that there had been an occurrence in the spring of 2003 that brought the issue into discussion between the evaluators, Shirlee Adams and herself. Bill Scroggins stated clearly that he thought it was an informational issue that should be brought back to the divisions by the faculty representatives for their review, with the inquiry "is it the intention to have these misalignments?" He also informed the committee that, if the intention is to keep the misalignments, students affected by them have the opportunity to go through the course substitution process that requires three signatures; faculty, division dean, and the VP of Instruction. These students do not have to go through the Petitions Committee. The recommendation was that the Curriculum Representatives take the list back to their respective divisions to inform their colleagues, and return on the November 25 Graduation/Transfer Pattern agenda with the faculty recommendations.
Bill Scroggins presented a copy of the Columbia College meeting minutes to the committee. He stated that we are under a board directive to align the curriculum of the two colleges, and feels that in two-college districts, it is nice to see the curricular activities of the other schools. He noted that, at the student level, there is not an easy articulation between the two schools. However, because of the physical distance between the two schools, the need is not as high as say, for example, the community college district in San Diego. The rate of articulation between our campuses is not as frequent as that particular district where, by virtue of their physical proximity, the separate colleges interact in ways similar to MJC’s east and west campuses. In fact, they have an inter-college curriculum committee that approves the curriculum after each college’s curriculum committee has approved their own curriculum. B. Scroggins said that it may be a good goal for the colleges to try to better align their prerequisites. As for solving this issue of inter-college review, one solution may be to add a component to the course outline or CAR form that notes that the course has been reviewed and discussed by the peer faculty member at the other college.
Curriculum Committee Meeting

Minutes

Tuesday, October 7, 2003
Yosemite 205, 2:40 PM

I. APPROVAL OF MINUTES


Members Absent: B. Hutchison, J. Peterson, S. Uyeshiro, C. Vaughn

September 23, 2003

M/S/U to approve

II. NOTIFICATION COURSE AGENDA

III. CONSENT COURSE AGENDA

IV. DISCUSSION COURSE AGENDA

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V. OLD BUSINESS

Web-based Curriculum Management System
C. Vaughn

Development is ongoing. Beginning in November, Chris will begin working with Letitia to review the administrative components of the site.
Curriculum Committee Meeting

Minutes

Tuesday, October 21, 2003
EAST: Yosemite 205, 2:40 PM


Members Absent: K. Ennis, P. Guerra-Schmidt, R. Stevenson; J. Peterson

Announcements

Michael Strangio thanked Eva Mo for her interim work as Curriculum Co-Chair. He welcomed Curtis Martin as the new Curriculum Co-Chair in an informal “passing of the gavel”

All Curriculum Committee meetings will take place in Yosemite 205. Committee members agreed that the room is more hospitable to the size of the group.

I. APPROVAL OF MINUTES

Approval of minutes postponed until 11/25/03 meeting.

II. NOTIFICATION COURSE AGENDA

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III. CONSENT COURSE AGENDA

IV. DISCUSSION COURSE AGENDA

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### IV. DISCUSSION COURSE AGENDA (con’td)

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V. OLD BUSINESS

Web-based Curriculum Management System

C. Vaughn

VI. NEW BUSINESS

Certificate Approval Guidelines

Certificate Subcommittee

Michael Strangio thanked the Certificate Subcommittee, which included Brian Sanders, Tom West, Michael Akard, Yancey Juergenson, Eva Mo, Bill Scroggins, for their hard work on the preparation of the revised Certificate Approval Guidelines. He commented that, until there was a substantive document for review, it would be difficult for constructive evaluation to take place. He stated that the written word is much more powerful than others, as people must commit to them. Brian Sanders provided an overview of the document and gave a background. In the past, certificates were approved without any guidelines, but for the most part they were vocational certificates. When academic certificates came forth for review and were being scrutinized with the same “lens” as the vocational certificates, the committee realized there was a problem. He informed the committee that the main question facing the Certificates Subcommittee was “how do we approach academic certificates as opposed to vocational certificates”. He wanted the committee to observe the delineation of certificates on page 3 of the certificate guidelines, and paragraph 1 on page 1. He commented that there could be advisories for both vocational and academic certificates, and they could be ad hoc. Both should have advisory committees visible to the curriculum committee, articulation, counseling (who would perhaps participate for transfer-related issues). Lew Mayhew spoke up with concerns about “opening the door”, i.e., child psychology and working with transfer students in that discipline. If he or she [child development student] sees a Child Psychology certificate for example, they might arrive at an objective. Confusion could arise. “What is the significant value that a student will gain by completing an academic certificate?” If it is just a validation for their interests, Lew discourages it. Brian responded to Lew’s concerns by stating that the committee can say no to a certificate, but he was sympathetic to Lew’s concerns. Brian’s main concern for the meeting at hand was to ask the committee “Will this be a useful tool? Should this be appearing in the minutes?” Michael Akard reminded the committee that the guidelines aren’t broadening eligibility rather, they provide a set of restrictions and guidelines where there once were none. Bobby Hutchison commented that he found it helpful. Bill Scroggins added that the issue raised about Academic versus Transfer certification was indeed relevant. He clarified that transfer is driven by the receiving institution. The number of students interested in the certificate would be those who take the courses to help them broaden their education. In academia, many students might choose to transfer but never make it to that goal– but will use whatever they’ve learned. For example, the recipient of a Child Psychology certificate might use that as a receptionist in a doctor’s office. He commented “we are providing a service – whether for the motivated transfer student, or for those who never make it to their associate degree – a service to give the student a fuller academic experience.” Dave Baggett observed that the guidelines clearly identify how the approval process works, and that the subcommittee members deserve “atta boys.” Bill Scroggins wanted to know if there had been discussion with the Academic Senate subcommittee. Tom West shared that they had met last Friday and approved this version.

M/S/U to Approve

CVAHECC Transfer Studies Degree

Bill Scroggins

CVHEC group (Central Valley Higher Education Consortium) was put together by UC Merced to improve articulation. Shirlee Adams has been working over a year on this project. This draft is under review by HECCC. At this time, MJC is the only Community College in the valley who has a transfer studies degree, or transfer associate degree. Lew Mayhew stated that Item B was good, but was not clear as to whether or not it waived Guidance/Activities requirements. He suggested that this presentation was highlighted in the catalog, for omissions like that do not serve the students well. Bill Scroggins told the committee that Reading
as an instrument of evaluation is illegal, and that his presentation was primarily with the intent of getting the Curriculum Committee’s feedback. Cheryl Mulder noted that a change in the Activities Requirements would affect her division, as they provide the college a number of FTE’s, and that most students transfer with less than the required number of units.
Curriculum Committee Meeting

Minutes

Tuesday, November 25, 2003
West Campus, Yosemite 205, 2:40 PM


Members Absent: B. Scroggins, J. Peterson

Others Present: T. Giron; M. Boyd, T. Hartman

INTRODUCTION

2003-2004 Curriculum Calendar
Michael Strangio commenced the meeting by expressing concern over the calendar for this year's Curriculum Committee. The cancelled meeting, which was the result of the Veteran's Day holiday on November 11, is something that he felt was not good for the committee. Michael Akard concurred.

Importance of this Agenda to the College and Students
Michael Strangio stressed that the agenda for this meeting was an important meeting, and expressed appreciation to Brian Sanders for alerting the Committee members (via email) of their key role in deciding the fate of these courses on the various breadth patterns.

Fewer Submissions for Curriculum Committee Review this Year
Michael noted the smaller agendas of the year, and wondered why this is so. D. Baggett commented that this was likely due to the fact that over the past few years, there has been a concerted effort to get course outlines in compliance, and now they appear to be caught up. It was mentioned that word has gotten around that the Curriculum Committee is maintaining high standards for review of courses. B. Sanders speculated that it was due to a backlog on a desk somewhere, and that due to budget cuts and overload, faculty has no time to prepare courses or follow through on suggested revisions.

Reactivation of Inactivated Courses
Sandy Uyeshiro asked whether inactivated courses could be reactivated. Yancey informed her that they could be reactivated, but he advised that faculty proceed with caution. If a breadth pattern course is inactivated, it must be pulled from the breadth patterns. Upon reactivation, it will have to be resubmitted for review and approval. Faculty would be wise to be cautious about inactivations for that very reason. Brian Sanders also pointed out that reactivated courses don't get reactivated in their old format. They are required to be reactivated using the most current documents and forms, hence, reactivations will likely require updates on the course outlines and other forms.

I. APPROVAL OF MINUTES

October 7, 2003
October 21, 2003

M/S/U to approve the minutes of 10/7/03
M/S/C to approve the minutes of 10/21/03 with changes
1 Abstention
II. NOTIFICATION COURSE AGENDA

The Committee was notified of the following inactivations
Inactivate for Spring 2004

- PSYCH 190 A-C Field Observation 1-3
- OFADM 318 A-D Individualized Study 1-2
- OFADM 360 Micro-Alphabetic Indexing 1
- BUSAD 285A-B Special Projects 1-2

This course did not require inactivation as it was renamed Marketing Projects

III. DISCUSSION COURSE AGENDA

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<td>Business Internship</td>
<td>3</td>
<td>Adopt New Course: Placement as an employee with selected business firms dealing with either accounting, computer science, marketing, business law, office administration, bookkeeping, or retail management practices in public or private agencies. The experience must be related to the student's major. The student will be under the joint supervision of the employer and a faculty member.</td>
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Lengthy discussion ensued regarding this course. Modeled precisely after other work experience courses at MJC, this course was designed for students in the last or second to last semester who want to apply skills from earlier coursework to a real work environment. Concerns were not raised about the validity of the course inasmuch as the connection of the way the objectives and content were represented in the course outline. Everyone agreed on the value of the course. Some members were concerned that the course would be open to just any student, despite the very specific intention of the course. One member commented that it would be nice to see how the college is "codifying" the experience and/or skill level of the student prior to allowing them to enroll. Another member felt that the scrutiny of the course was not fair, as other courses almost identical to this in design have been approved and are active. This raised an issue central to the committee; courses under review are to be evaluated against the most current standards and processes. One member noted that it is important to evaluate how the course varies from conventional Work Experience courses. Internships are distinguished from work experience in that they are generally unpaid. It also requires experience that must be related to the students major. This isn't true for work experience. The member suggested that this might be represented best by a limitation on enrollment. It was suggested that the catalog description be revised to advise who should enroll in the class, or whom the class is intended for, or recommend...
### III. DISCUSSION COURSE AGENDA (cont’d)

that the student meet with an advisor. One member commented that, if this work experience course is held to this standard, then all WK-EX courses should be brought in for review under the same standards. Another representative commented that the volume of work experience courses would be so massive, global review would be an enormous undertaking, so single courses are handled as they come through and are reviewed based upon the established standards at that time. Another member stated that she really thinks the course is valuable, but she just wants to see the objectives mirrored in the content. It was summarized that the committee would like to pass the course, and will do everything that they can to get the course passed, including assisting the originator with the necessary revisions. One member said that we should also consider the global motion to change all work experience courses to the number 249. The committee was reminded that a global change would be much easier once the curriculum management system was in place. This course would be brought back to the committee for the 12/9 meeting.

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IV. MJC GRADUATION REQUIREMENTS AGENDA

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<td>ART 181</td>
<td>Basic Photography 1</td>
<td>1 ½</td>
</tr>
<tr>
<td>ART 182</td>
<td>Basic Photography 2</td>
<td>1 ½</td>
</tr>
<tr>
<td>CLDDV 101</td>
<td>Introduction to Early Childhood Studies</td>
<td>3</td>
</tr>
<tr>
<td>HE 118</td>
<td>Exercise and Nutrition for Healthy Living</td>
<td>3</td>
</tr>
<tr>
<td>PE 116</td>
<td>Football Team Play Concepts</td>
<td>2</td>
</tr>
<tr>
<td>PE-A 116</td>
<td>Adapted Run/Walk</td>
<td>1</td>
</tr>
<tr>
<td>PE-A 119</td>
<td>Adapted Sports</td>
<td>3</td>
</tr>
<tr>
<td>PE-A 154</td>
<td>Back Basics</td>
<td>1</td>
</tr>
<tr>
<td>PE-C 185A</td>
<td>Adapted Run/Walk</td>
<td>1</td>
</tr>
<tr>
<td>POLSC 151</td>
<td>Women and Politics</td>
<td>3</td>
</tr>
</tbody>
</table>

IV. MJC GRADUATION REQUIREMENTS AGENDA (cont’d)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PE-A 116</td>
<td>Adapted Run/Walk</td>
<td>1</td>
</tr>
<tr>
<td>PE-A 119</td>
<td>Adapted Sports</td>
<td>3</td>
</tr>
<tr>
<td>PE-A 154</td>
<td>Back Basics</td>
<td>1</td>
</tr>
<tr>
<td>PE-C 185A</td>
<td>Adapted Run/Walk</td>
<td>1</td>
</tr>
<tr>
<td>POLSC 151</td>
<td>Women and Politics</td>
<td>3</td>
</tr>
</tbody>
</table>
### V. CSU-GE TRANSFER PATTERN AGENDA

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Area</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>HE</td>
<td>Exercise and Nutrition for Healthy Living</td>
<td>3</td>
<td>Area E: Lifelong Understanding and Self-Development</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>MUSIC</td>
<td>Music Theory 1</td>
<td>3</td>
<td>Area C: Arts, Literature, Philosophy, and Foreign Language</td>
<td>Pulled</td>
</tr>
<tr>
<td>MUSIC</td>
<td>Music Theory 2</td>
<td>3</td>
<td>Area C: Arts, Literature, Philosophy, and Foreign Language</td>
<td>Pulled</td>
</tr>
<tr>
<td>MUSIC</td>
<td>Music Theory 4</td>
<td>3</td>
<td>Area C: Arts, Literature, Philosophy, and Foreign Language</td>
<td>Pulled</td>
</tr>
<tr>
<td>NR</td>
<td>Soils</td>
<td>4</td>
<td>Area B.3: Laboratory</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>POLSC</td>
<td>Women and Politics</td>
<td>3</td>
<td>Area D: Social, Political, and Economic Institutions and Behavior</td>
<td>M/S/U to approve</td>
</tr>
</tbody>
</table>

### VI. UC/CSU IGETC TRANSFER PATTERN AGENDA

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Area</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOT</td>
<td>Plant Biology</td>
<td>3</td>
<td>Area 5: Physical and Biological Sciences</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>POLSC</td>
<td>Women and Politics</td>
<td>3</td>
<td>Area 4: Social and Behavioral Sciences</td>
<td>M/S/U to approve</td>
</tr>
</tbody>
</table>

### V. OLD BUSINESS

**Web-based Curriculum Management System**  
C. Vaughn  
Chris Vaughn updated the committee on the development of the Curriculum Management System. He has generated a report of all the courses in the MasterOutlines folder on Outlook’s public folders that were imported into the new system. There are an estimated 2000 course records in DSK. Letitia is currently reviewing the Master Outlines against the active courses in DSK to see where there might be discrepancies between the two. Per Chris, there were some outlines that did not convert from Master Outlines for one reason or another. It is likely that those courses will need to be manually entered into the system. As for the course by course comparison, it appears that there are other missing outlines; e.g., Work Experience courses and, some others. Letitia will also compare the data to what is in the current college catalog. Chris informed the committee that, for courses which have not converted or are missing from Outlook, that the updating will need to take place at the division level, since it will be too large of a job for one person. A complete report of the evaluation will be distributed to committee members at the 12/9 Curriculum Committee meeting.
Curriculum Committee Meeting

Minutes

Tuesday, December 9, 2003
West Campus, Yosemite 205, 2:40 PM


Members Absent: C. Mulder, B. Hutchison, J. Peterson, C. Vaughn, D. Baggett, W. McCombs

Others Present: A. Sabre, T. Giron, Ann Smith, N. Sill, N. Backlund

Please note: Prerequisites/Corequisites/Advisories

In the past, advisories, co-requisites, and prerequisites (new or existing) were highlighted in the agenda with each course to which they are attached. The Instruction Office will begin doing this again to secure the approval process. The Curriculum Committee should be reviewing these items for appropriateness and compliance regardless of whether they are new or existing. As a simplifying convention, we will call Advisories/Recommended for Success, Prerequisite, and Co-requisite links requisites when referred to as a group, and (A), (P) and (C), respectively.

MJC Graduation Requirements, CSU-GE Transfer Pattern; IGETC Pattern

In an ongoing effort to simplify operational language, the Instruction Office will now refer to the above patterns as “Breadth Patterns” when referring to them as a group.

Breadth Pattern Notation

We have also added the note “Request placement on breadth patterns” to alert the Instruction Office that this course should be placed on the next Breadth Pattern agenda for review. When indicated by the originator, we will specify which pattern it “wants” to be placed on. This will also allow CC members to keep standards in mind when reviewing submissions.

ANNOUNCEMENTS

Curtis Martin began the meeting. Michael Strangio drew attention to the new language in the agenda, saying that it was important and helpful to have this information presented in such a way.

I. APPROVAL OF MINUTES

November 25, 2003

M/S/U to Approve the Minutes of 11/25/03

II. NOTIFICATION COURSE AGENDA

The committee was notified of the following course inactivations:

Inactivate for Spring 2004

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 105</td>
<td>Drawing 1</td>
<td>1 1/2</td>
</tr>
<tr>
<td>ART 106</td>
<td>Drawing 2</td>
<td>1 1/2</td>
</tr>
<tr>
<td>LENF 307</td>
<td>Side Handle Baton</td>
<td>1/2</td>
</tr>
<tr>
<td>LENF 311</td>
<td>Riots, Civil Disorder, and Crowd Control</td>
<td>1/2</td>
</tr>
<tr>
<td>LENF 331</td>
<td>Advanced Law Enforcement Orientation</td>
<td>1</td>
</tr>
<tr>
<td>LENF 851</td>
<td>Expandable Baton Training</td>
<td>0</td>
</tr>
</tbody>
</table>
### II. NOTIFICATION COURSE AGENDA

Inactivate for Spring 2004 (cont’d)

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>LENF 853</td>
<td>Range Master Certification Training</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>LENF 854</td>
<td>Expandable Baton Instructors Course</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>LENF 855</td>
<td>Chemical Agent Update</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>MUSIC 112</td>
<td>History of Music</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MUSIC 150</td>
<td>Orchestra</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>MUSIC 155</td>
<td>Jazz Singers</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

### III. DISCUSSION COURSE AGENDA

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSAD 200</td>
<td>Spreadsheet Skills for Financial Accounting</td>
<td>3</td>
<td>TMI</td>
</tr>
<tr>
<td></td>
<td>M/S/U to Approve</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Requisites- (P) BUSAD 201 or BUSAD 320</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U to Approve the requisites for BUSAD 200 with change to “Sequential Corequisite”</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUSAD 203</td>
<td>Computer Accounting</td>
<td>3</td>
<td>TMI</td>
</tr>
<tr>
<td></td>
<td>M/S/U to Approve</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Requisites- (P) BUSAD 310 or 201 (R) BUSAD 320</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U to Approve the requisites for BUSAD 200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUSAD 249</td>
<td>Business Internship</td>
<td>4</td>
<td>TMI</td>
</tr>
<tr>
<td></td>
<td>M/S/U to Approve with changes to catalog description (above), prerequisite skills, grammar, and Teaching Format.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUSAD 319</td>
<td>Payroll Accounting</td>
<td>3</td>
<td>TMI</td>
</tr>
<tr>
<td></td>
<td>M/S/U to Approve with Changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Requisites- (P) BUSAD 310 or 201 (R) BUSAD 320</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U to Approve the requisites for BUSAD 200 with changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 174</td>
<td>Introduction to Modern Asian Literature</td>
<td>3</td>
<td>Reactivate</td>
</tr>
<tr>
<td></td>
<td>Reactivate</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Modify -Textbooks</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Requisites- (R) ENGL 101</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Note: Request placement on breadth patterns (unspecified)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U to Approve</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------</td>
<td>---------</td>
<td></td>
</tr>
<tr>
<td>ENGL 176</td>
<td>Introduction to Mexican Literature</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Adopt New Course</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Introduction to Mexican literature from its Colonial Period to the present. Emphasis on chronological survey of major works of Mexican writers studied in English translation and selected from the following: chronicles, epistles, poetry, novel, drama, and short story.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Requisites</strong> - None</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Note:</strong> Request placement on breadth patterns (MJC, CSU, IGETC)</td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Note:</strong> This course has been approved for emergency submission to the agenda due to changes that need to take place prior to the spring semester. It will be distributed it via email when ready for submission. It currently is a special topics course – English 198C.</td>
<td></td>
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<tr>
<td></td>
<td><strong>M/S/U to Approve</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Many issues were discussed relating to the late submission of this course for placement on the agenda. A representative for the course spoke as to why it was being brought forth as a new course, stating that it contributes to the Title V status of MJC being an Hispanic serving institution and improves transfer options for students.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Committee members complimented the division for a comprehensive course and noted that it covered most – if not all- of the requirements for CSU-GE breadth. At this point, the Instruction Office informed the committee that it was not too late for submission of this course to CSU with the previously approved CSU-GE breadth courses approved on the 11/25 “Breadth Pattern” agenda. It could be placed on CSU-GE C.2. if the committee were to act during the meeting. Concerns were expressed about setting a preceded for allowing approval of GE submissions after the established deadline.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Motion:</strong> Approve late approval of submission of ENGL 176 to CSU for placement on GE Pattern (C.2 Humanities) as a ONE-TIME EXCEPTION to the established deadline.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>M/S/C to Approve</strong></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Yes – 7</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>No – 6</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Abstentions - None</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSIC 101</td>
<td>Music Fundamentals 2</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Modify – Hours</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>M/S/U to Approve</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Requisites</strong> - (R) MUSIC 120, 197</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>M/S/U to Approve the Requisites of MUSIC 101</strong></td>
<td></td>
</tr>
</tbody>
</table>
MUSIC 182  Music Theory Fundamentals and Beyond: From Intervals to Inventions  3

Adopt New Course—A comprehensive course exploring the inner workings of Western Art Music and composition. Topics include music notation, scales, intervals, key signatures, triads and seventh chords; part-writing in four voices, figured bass realization, and basic composition. Musicianship topics also included: sight singing and ear training with Solfege system using Movable do, and identification of diatonic intervals. A few 20th Century in Pop Music will be analyzed.

M/S/U to Approve

Requisites- Music Program requisites to be revised to include the following clause “Satisfactory score on theory placement examination…or MUSIC 100 and 101, or MUSIC 182.”

Note: Request placement on breadth patterns.

M/S/U to Approve pending revisions to Music Program Prerequisites and Theory Placement examination review.

It was noted that the Theory placement assessment needed to be validated and that this may necessitate changing the program prerequisite statement.

SPCOM 123  Storytelling: The Interpretation of Children's Literature  3

Modify-Hours

Requisites- None

M/S/U to Approve

THETR 123  Storytelling: The Interpretation of Children's Literature  3

Modify-Hours

Requisites- None

M/S/U to Approve

IV. ACADEMIC PROGRAMS

ACCOUNTING CLERK CERTIFICATE (New)  14.5-16.5

M/S/U to Approve

This certificate was, on the whole, well-received for its clean presentation and content. Many committee members validated the need for such a certificate. It was noted that no advisory committee had been convened, but that this proposal pre-dated the Committee’s latest change in policy.
IV. OLD BUSINESS

Web-based Curriculum Management System

L. Senechal

C. Vaughn has downloaded all the course outlines into a database where there are now 1200 outline "records". L. Senechal then took the data and compared it with its matching record in DSK. She found that there is not a one-to-one relationship between DSK and Master Outlines. Some courses accounted for in DSK are not accounted for in the Master Outlines. She also noted that many of the records in DSK are Work Experience, Special Topics, Independent Study, and Special Topics. Among those, there is an inconsistency in the way that we approach these courses in naming conventions. These courses, since they are not in Master Outlines, are not subject to review on a regular basis. Many courses have not been reviewed in almost 10 years. She also noted that some of that set are represented on Master outlines and some are not. There are roughly 20 “H” or Honors courses still active in DSK. Other courses on the report did not convert correctly, so courses that may appear to be missing were in Master Outlines, but will still require manual entry. The report is still a work in progress, so Letitia will continue to update the committee on what is needed from each division as implementation of the new system begins.

IV. NEW BUSINESS

TOP Codes

M. Strangio

Michael Strangio informed the committee that he and Curtis Martin have received the new Taxonomy of Programs for the CCC.

Noncredit Course Inventory

B. Scroggins

Included in the agenda was the CCC Noncredit Course Inventory, which includes all courses approved noncredit courses eligible for state support through June 30, 2003.
Curriculum Committee Meeting

Minutes

Tuesday, January 20, 2004
West Campus, Yosemite 205, 2:40 PM


Members Absent: M. Strangio, D. Baggett

Others Present: D. Gervin

ANNOUNCEMENTS

Bill Scroggins facilitated the meeting in Michael Strangio’s absence.

I. APPROVAL OF MINUTES

M/S/U to Approve the Minutes of 12/09/03 as amended.

II. NOTIFICATION COURSE AGENDA

III. DISCUSSION COURSE AGENDA

MATH 138  Calculus for Business and Social Sciences
Modify: requisites, catalog description, objectives, content, textbooks
M/S/U to Approve
Requisites- (P) Satisfactory completion of MATH 90 or qualification by MJC assessment process
M/S/U to Approve the Requisites for MATH 138

CHEM 144  Fundamentals of Organic and Biochemistry
Modify: requisites, course objectives, content, textbooks
M/S/U to Approve
Requisites- (P) Satisfactory completion of CHEM 142 or CHEM 143
M/S/U to Approve the Requisites for CHEM 144

GEOL 168  Mineralogy and Crystallography
Modify—prerequisites, course objectives, content, teaching methods, methods of evaluation, textbooks
M/S/U to Approve
Requisites- (P) GEOL 161 Physical Geology
M/S/U to Approve the Requisites for GEOL 168

IV. OLD BUSINESS

Web-based Curriculum Management System
C. Vaughn
Chris Vaughn is still working on the system. He has met with Bill Scroggins and Letitia Senechal to discuss the nuts and bolts of implementation, and project timelines will be outlined in the next month. Chris will soon have dedicated time to devote to implementation, and will be working closely with Letitia to begin dealing with some of the many details that need attention in order for implementation to continue.

**Work-Experience**

Dennis Gervin provided an overview of work experience to the committee. He summarized that there are two types of work experience at MJC. General Work Experience has more to do with the acquisition of soft skills, like schedule, punctuality, interpersonal skills, etc. The Office of Instruction will play a central role in the overseeing this program. Currently, Eva Rivera-Jara is coordinating General Work Experience students out of Morris 208, as are Kim Bailey (counseling), and Student Services. Faculty can assist with the program by doing site visits, evaluations, etc. for reassigned time. So far, Dennis observed, the program has been successful. The overall goal of General Work Experience is to connect on-the-job training with the classroom experience.

Occupational Work Experience, on the other hand, will be a part of various academic programs, and will be strongly linked to the curriculum of a department. As far as standards are concerned, the Office of Instruction can provide a service to help streamline these programs, however, the management of the course content is up to the departments.

As far as standard curriculum, for General Work Experience there is none at this time, however, Dennis noted that the Agriculture department has a good example of Occupational Work Experience course across the curriculum. He noted, however, that for Occupational Work Experience, the learning experience is not as easy to standardize because of the specific machines and skills required for each occupation. He commented that a standardized General Work-Experience course could be more menu-driven in terms of its content and objectives. Carrying this strategy over to Occupational would be unsuccessful, however.

B. Scroggins summarized that Work Experience can be considered a way to bridge the classroom experience to the workplace. It is also a conduit to communication between business and faculty to ensure proper course preparation for the needs of the workplace. Work experience, in a sense, teaches the “common sense” skills not written into a curriculum. In addition, it helps the student with internships that could lead to future employment opportunities. It keeps the overhead low for the college, as well, in that many of the costs associated with running a program are covered by the jobsite.

**V. NEW BUSINESS**

**17 unit (and under) Certificate Form**

Letitia Senechal revised the Certificate Approval form (accompanying the new certificate guidelines) to better meet the operational needs of the Instruction Office. The committee reviewed the form and noted that some changes to language would be appropriate. There was discussion as to whether it would be appropriate for the form to apply to both 17/fewer certificates and 18/over. There was also discussion that a form could be presented for Academic Programs. There was no resolution to this issue. It was decided that Bill Scroggins and Letitia would review the form and make a recommendation to the committee.
Curriculum Committee Meeting

Minutes

Tuesday, February 3, 2004
West Campus, Yosemite 205, 2:40 PM


Members Absent: J. Peterson, M. Strangio, T. West, B. Sanders, (MJC Representative), D. Baggett

Others Present: S. Hinton, D. Waring, L. Senechal

ANNOUNCEMENTS

Bill Scroggins chaired the meeting in Michael Strangio’s absence. Michael has had to miss two meetings due to sick leave. He will return for the 2/17 meeting.

Emergency Adjustments to Curriculum Calendar and Workflow
Due to pressing deadlines and emergency action on course outlines from the BSS division, there will be some changes to the curriculum calendar.

1) CATALOG DEADLINE EXTENSION
The Instruction office is overwhelmed by the various tasks relating to Datatel’s implementation and operational issues surrounding it. Bill Scroggins and Letitia Senechal have reviewed the catalog production calendar and decided that there is room this year to push the deadline for changes back as a result of the high volume of work needed at this time. In addition, there are a number of divisions who were not able to submit all courses for the same reasons. Note: the divisions were immediately notified on 02/04/03 of the extension and have until Friday, February 13 to submit these outlines to the Instruction Office.

2) EMERGENCY REVIEW OF BSS COURSES
CSU is requesting modifications to approximately 10 BSS courses by February 27, 2004 in order to bring the courses into compliance with the US History, Constitution, and American Ideals Requirement. The division has been notified and has made revisions to the outlines, and these will be distributed to the committee during the week of 2/16-2/20. No other courses will be reviewed at this meeting.

I. APPROVAL OF MINUTES
M/S/U to approve the minutes of 1/20/2004 as amended.

II. NOTIFICATION COURSE AGENDA

INACTIVATIONS EFFECTIVE FALL 2004

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>FCS 841</td>
<td>The Family</td>
<td>0</td>
</tr>
<tr>
<td>LFSPN 801</td>
<td>Aging Parents Seminar</td>
<td>0</td>
</tr>
</tbody>
</table>

The committee was notified of the inactivations

III. DISCUSSION COURSE AGENDA

Emergency BSS outlines were presented and tabled until the next meeting.
IV. OLD BUSINESS

Web-based Curriculum Management System

C. Vaughn

Chris has prepared a number of items to get the “ball rolling” on the curriculum management system. In terms of the project scope, Chris has prepared a Gantt chart which includes project timelines, milestones, and target dates for implementation, etc. The Office of Instruction is clearing a workspace for the project, and getting a short-time support staff to do the data-entry and reporting activities necessary to expedite the process. It is feasible that intensive work on the project will begin within the next three weeks.

Certificate Form

Following the approval of the new Certificate Guidelines, it was requested that the Certificate Form be modified. The modifications were made, but to improve it, Bill Scroggins proposed that the form be made interactive so that personnel who use it are aware of the process while completing the form. The form would be brought back to the committee at the March 3 meeting in an interactive format.

V. NEW BUSINESS

ACADEMIC PROGRAMS

Certificate of Achievement of Supervisory Management in Public Safety

F. Drummond

M/S/U to Approve the Certificate of Achievement of Supervisory Management in Public Safety (only)

This Certificate came to the curriculum committee for approval in February 2002. Some individuals recall that the certificate was approved, but it was not recorded as such in the minutes for the meeting. It was only listed as a “proposed certificate.” So, the certificate did not make it into the 2002-2003 Catalog, nor the 2003-2004 Catalog. Plus, students in the program have been advised that the program exists, and at this time, expect to be awarded certificates. So, although it is not local practice to approve certificates and activate them before the catalog is printed, due to the special circumstances of this case, students will be given awards for 2003-2004. This is effective immediately.

Please note: documentation that was included in the agenda for an AA/AS degree in Supervisory Training was NOT APPROVED. Essentially, this was a slight modification (ADJU 351 in lieu of SUPR 351) to the AA/AS degree in Supervisory Management. What it will entail is a course substitution by the instructor.

Also, the issue was noted that Supervisory Training is no longer an existing department or program. Confusion about this issue may be traced to the Supervisory Management department still using the SU-TR code for all courses and programs. Although change to SUPR has been initiated by the instructor, the department, and the Office of Instruction, the Curriculum Committee has not yet been formally notified. This will be on the next curriculum committee agenda, along with some other modifications to department information.

Modification to ADJU AA/AS Program

F. Drummond

M/S/U to Approve the addition of ADJU 351 to the ELECTIVES for the ADJU AA/AS Programs

BUSINESS

Course Competency Substitutions

D. Waring, B. Sanders, S. Hinton

Disability Services has presented a revised set of guidelines for Course Competency Substitutions. These will allow for students with a verified disability (who have exhausted every possibly resource and tool) to substitute courses in order to meet the MJC Graduation requirements. This is not to be used toward the IGETC or CSU-GE patterns. Students will need to meet the requirements of the target institution elsewhere. This substitution process will not be documented on the transcript. The transcript will only note that the student has met the MJC Graduation Requirements. DSPS met with the Math department to check the
validity of the procedure against the Math department’s requirements. They agreed that the process was intended to show that a student had put forth a good effort, and that the division had put forth an effort to both help and accommodate a student. Bill Scroggins noted that the form might need to represent the degrees of help that had been provided to the student to make the form more complete. Bill Scroggins also wanted to clarify the meaning of the endorsements on the form, for example, “who is the division representative that signs the form?” Sharien Hinton clarified that this is the signature of the department instructor who is working with the student.

Prerequisites

Bill Scroggins informed the committee that a number of issues have arisen surrounding prerequisite data with the implementation of Datatel. He also presented a list of MJC courses with which highlighted prerequisites that could not be validated by the Datatel system. In some cases, the prerequisites were actually limitations on enrollment, and in others, just poorly written. Others, however, would require validation. Following the BOG Model District Policy on Prerequisites, Corequisites, and Advisories on Recommended Preparation, he showed the committee that we there are a number of ways to validate prerequisites. One of these measures is statistical validation. He then presented an example of what was recently done to statistically validate an MJC course. This was an involved process, and he recommended that a Curriculum subcommittee be formed to establish a statistical validation procedure for the committee and MJC faculty to be used when necessary.

UC Transferable Courses

The following courses have been accepted by UC as meeting the requirements for the IGETC pattern:

BIO 101  Biological Principles (5)  HUMAN 130  Intro to Western Religions (3)
BOT 101  General Botany (4)  PE-C 130  International Folk Dance (.5-1)
ENGR 101  Intro to Surveying and Topography (3)  POLSC 151  Women and Politics (3)

Courses not approved as UC Transferable

HE 118  (Practical and applied)
PSYCH 118  (No comparable course in lower division at UC)

Recording of Minutes

T. West

Tabled until the next meeting
I. APPROVAL OF MINUTES

M/S/U to approve the minutes of 2/3/2004 as amended.

II. NOTIFICATION COURSE AGENDA

EFFECTIVE IMMEDIATELY: DEPARTMENT CODE REVISIONS
SUPR will replace SU-TR as the department code Supervisory Management.

Hyphens will no longer be used in department codes. Effected departments include. See attached documentation on Revised Academic Programs and Major Codes

III. DISCUSSION COURSE AGENDA

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<th>Description</th>
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**IV. OLD BUSINESS**

- Web-based Curriculum Management System
  - C. Vaughn
  - Tabled until next agenda

- Certificate Form
  - Tabled until next Agenda

- Prerequisite Subcommittee
  - M. Strangio, C. Martin, B. Sanders
  - Tabled until next agenda

**V. NEW BUSINESS**

**ACADEMIC PROGRAMS**

- Revised Academic Programs and Major Codes
  - L. Senechal
  - (Effective Summer Schedule/ 04-05 Catalog)

**BUSINESS**

- ELTEC “C or Better in Required Core” Standard for AS Degree
  - J. Howen
  - Jim Howen will submit proposal.
Curriculum Committee Meeting

Minutes

Tuesday, March 2, 2004
West Campus, Yosemite 205, 2:40 PM


Members Absent: (ASMJC Representative), J. Peterson, M. Robles, B. Scroggins, T. West

Others Present: S. Fornelli, L. Senechal

I. APPROVAL OF MINUTES

M/S/U to approve the minutes of 2/3/2004 as amended.

II. NOTIFICATION COURSE AGENDA

MUSIC 141 Jazz Theory and Improvisation 1
Inactivated

III. DISCUSSION COURSE AGENDA

ANAT 125 Human Anatomy 4
Modify: hours, prerequisites, objectives, content, teaching methods, textbooks
Effective: Fall 2004
Requisites: AP 50 or BIO 101 or BIO 111
M/S/U to Approve

ANSC 251 Veterinary Laboratory and Pharmacy Procedures 3
Adopt a New Course: Introduction to manual and automated veterinary lab techniques and procedures, including work with blood, urine, fecal, and skin samples. Also includes discussion of veterinary pharmacology and common items dispensed with emphasis on proper labeling and dispensing instructions.
Effective: Spring 2004
Recommended for Success: ENGL 50
M/S/U to Approve

ANSC 252 Veterinary Equipment, Operation Instrumentation and Safety 3
Effective: Spring 2004
Recommended for Success: ENGL 50
M/S/U to Approve
ANSC 254  Veterinary Medical Office Procedures  
Adopt a New Course: This course covers customer service, medical communication skills, office organization, scheduling, emergency recognition and management, stress management, preventative health programs, and medical record keeping. 
Effective: Spring 2004 
Recommended for Success: ENGL 50 
M/S/U to Approve

ANSC 255  Preparation for Surgical and Dental Assistance  
Adopt a New Course: Preparation for surgery, surgery assistance, surgical and dental instruments and packs, anesthesia induction, monitoring and anesthetic machine maintenance, anatomy of the mouth and dental arcade, dental prophylaxis and extractions. 
Effective: Spring 2004 
Recommended for Success: ENGL 101, BIO 111 
M/S/U to Approve

ANSC 256  Veterinary Assistance and Nursing: Emergency Procedures  
Adopt a New Course: Emphasis on emergency procedures, monitoring vital signs, taking steps to stabilize patients. Basic nutritional requirements for pets, species requirements, nutritional disorders, feeding methods. Basic animal behavior, detecting signs of stress, and identifying causes of behavioral problems. 
Effective: Spring 2004 
M/S/U to Approve

ANSC 257  Veterinary Assistance and Nursing: Animal Handling  
Adopt a New Course: Basic veterinary nursing procedures including animal restraint, administration of medication, catheterization, vaccination techniques, bathing, bandaging, and performing minor medical procedures. 
Effective: Spring 2004 
M/S/U to Approve

ART 150  Gallery Operation and Management  
Modify: hours, objectives, teaching methods, textbooks 
Effective: Fall 2004 
Recommended for Success: ART 160, ART 164, or ART 165 (Renewal) 
M/S/U to Approve

ASTRO 55  Exploring the Night Sky  
Modify: objectives, content, teaching methods, textbooks 
Effective: Fall 2004 
M/S/U to Approve with conditions

AUBDY 302  Automotive Collision Repair 2  
Modify: objectives, content 
Effective: Fall 2004 
Requisites: AUBDY 301 with “C” or better (Renewal) 
M/S/U to Approve

AUBDY 303  Automotive Collision Repair 3  
Modify: objectives, content 
Effective: Fall 2004 
Requisites: AUBDY 302 with “C” or better (Renewal) 
M/S/U to Approve
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Effective: Fall 2004  
Requisites: CHEM 101 (Renewal)  
M/S/U to Approve all modifications except MATH prerequisites |
| CHEM 142   | Pre-General Chemistry                            | 5       | Modify: units, hours, prerequisites, objectives, content, textbooks  
Effective: Fall 2004  
Requisites: Satisfactory completion or concurrent enrollment in MATH 90  
M/S/U to Approve all modifications except MATH prerequisites |
| CHEM 143   | Introductory College Chemistry                   | 5       | Modify: prerequisites, description, objectives, content, teaching methods, textbooks  
Effective: Fall 2004  
Requisites: MATH 90  
TMI  
M/S/U to Approve all modifications except MATH prerequisites |
| CLART 211  | Food Safety and Sanitation                       | 2       | Modify: prefix & number  
Effective: Fall 2004  
M/S/U to Approve number change only |
| CLDDV 165  | Children at Risk                                 | 3       | Adopt a New Course: Examines risking conditions for prenatal, infants, and young children including prenatal drug exposure, very low birth weight, serious congenital infection, congenital anomaly, low Apgar scores at birth, and other potential neurologic problems. Introduces the characteristics and effects of major childhood stress, including parental divorce and remarriage, parental illness and death, childhood illness and disability, child abuse and family violence, and parental incarceration.  
Effective: Fall 2004  
Recommended for Success: ENGL 50  
M/S/U to Approve |
| CLDDV 167  | Observation and Assessment                       | 3       | Adopt a New Course: Observation as a means of assessing developmental levels of infants, young and school age children. Introduction of various informal, formal, normed, standardized, and valid assessment and screening tools. Integration of observation techniques to perform reliable screenings and assessments to create a portfolio to be presented to parents.  
Effective: Fall 2004  
Requisite: CLDDV 103, or CLDDV 104 and CLDDV 105, or CLDDV 245  
Recommended for Success: ENGL 50  
M/S/U to Approve |
**MACH 219**  
**Introduction to CNC Machine Tool Programming**  
2

**Adopt a New Course:** The use of manual programming techniques to develop tool path codes required to produce products using CNC milling and turning equipment. Effective cutting speeds, feeds, and depth of cut for various machining operations using “canned cycles” and word address programming format will be addressed.

**Effective:** Fall 2004

**Recommended for Success:** Previous experience in the use of manual or CNC lathes and milling machines.

M/S/U to Approve

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**MACH 301**  
**Machine Shop I**

**Modify:** title

**Effective:** Fall 2004

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**MACH 302**  
**Machine Shop II**

**Modify:** title

**Effective:** Fall 2004

M/S/U to Approve

---

**MACH 303**  
**Machine Shop III**

**Modify:** title

**Effective:** Fall 2004

M/S/U to Approve

---

**MACH 395 A-C**  
**Advanced Machine Tool Technology Laboratory**

1, 2, 3

**Adopt a New Course:** Provides access to a Machine Tool Technology laboratory setting for advanced students for the purpose of continued skills development applicable to production machining processes.

**Effective:** Fall 2004

**Requisites:** MACH 211, MACH 221, MACH 222, or MACH 301 (P)

M/S/U to Approve

---

**MATH 37**  
**Math Study Lab**

1

**Adopt a New Course:** Designed to provide academic skills for success in mathematics courses, including time management, class preparation, test preparation, and problem solving.

**Effective:** Fall 2004

**Requisites:** Concurrent enrollment in a specified section of MATH 70.

M/S/U to Approve

---

**MATH 80**  
**Plane Geometry**

3

**Modify:** objectives, content, textbooks

**Effective:** Fall 2004

**Requisites:** MATH 70 (P) (Renewal)

M/S/U to Approve

---

**MATH 101**  
**Mathematical Ideas and Applications**

3

**Modify:** content, textbooks

**Effective:** Fall 2004

**Requisites:** MATH 90 or placement by MJC assessment (P) (Renewal)

M/S/U to Approve
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**V. OLD BUSINESS**

Web-based Curriculum Management System

Tabled until next meeting

C. Vaughn

Certificate Form

Tabled until next meeting
VI. NEW BUSINESS

ACADEMIC PROGRAMS

Industrial Technology Program
Certificate of Achievement: Building and Safety Code Administration 30
A.S. Degree: Building and Safety Code Administration 30
Certificate of Achievement: General Plant Maintenance 24
A.A. Degree: General Plant Maintenance 21
A.S. Degree: General Plant Maintenance 30
Certificate of Achievement: Home Building Technologies 24
A.S. Degree: Home Building Technologies 30
Certificate of Achievement: Industrial Technology - Electrician 30
A.S. Degree: Industrial Technology - Electrician 30
Certificate of Achievement: Industrial Technology - Maintenance 24
A.S. Degree: Industrial Technology - Maintenance 30
Certificate of Achievement: Industrial Technology - Systems 30
A.S. Degree: Industrial Technology - Systems 30
Certificate of Achievement: Industrial Technology - Technician 29
Certificate of Achievement: Maintenance Electrician 24
A.A. Degree: Maintenance Electrician 21
A.S. Degree: Maintenance Electrician 30
M/S/U to Approve

Machine Tool Technology Program
Certificate of Achievement: Machine Tool Technology 1 16
Certificate of Achievement: Machine Tool Technology 2 30
A.S. Degree: Machine Tool Technology 30
Certificate of Achievement: Maintenance Machinist 1 9
Certificate of Achievement: Maintenance Machinist 2 21
Certificate of Achievement: CNC Operator 6
Certificate of Achievement: CNC Programmer 10
M/S/U to Approve

Administration of Justice
Certificate of Achievement: Administration of Justice 30
Certificate of Completion: Criminal Law Specialist 12
Certificate of Completion: Juvenile Counseling 15
Certificate of Completion: Patrol Specialist 15
Certificate of Completion: Crime Scene Investigator 15
No motion

Certificate of Achievement in Veterinary Technology 17
M/S/U to Approve

BUSINESS

Distribution of catalogs to division representatives for annual revision

Co-chair for 2004-2005
I. APPROVAL OF MINUTES

March 2, 2004

M/S/U to approve the minutes of 3/2/2004. R. Stevenson, B. Hutchison

II. CONSENT COURSE AGENDA

ASTRO 55 held over until 3/30 Agenda. CGR 211, CGR 212, and CGR 331 all met the conditions for approval imposed at the 3/2 meeting.

II. DISCUSSION COURSE AGENDA

MUSIC 154  Masterworks Chorus

Modify: Catalog description, course objectives, content, methods of evaluation


Added to Outline: Section XIV – Selected readings from choral library. ‘Punctuality’ changed to ‘Active Participation.’

There was some question as to whether paragraph 11 was acceptable in lieu of stated increments in learning objectives for repeats. The answer was yes, it is ok.

M/S/U to Approve

M. Strangio asked that the revisions from originating faculty/department be complete before meeting. That is to say that the committee shouldn’t have to deal with announced corrections before they entertain discussion and vote. B. Sanders suggested that nothing but the final versions of CARs/outlines be included in the printed agenda.
V. OLD BUSINESS

C or Better for Required Core  J. Howen
Jim Howen made a presentation to the committee requesting that his department (Tech Ed) be allowed to require a C or better for any given A.A./A.S. program’s required courses as well as any elective courses for that program that would count towards the completion of a program.

It was recommended that a proposal to the Academic Senate be drafted suggesting that once a majority of faculty from a given department recommend it, A.A. /A.S. programs in that department will require all courses that are to count towards completion of the degree be completed with a C or better. L. Mayhew raised concerns that there may be students who have a 3.5 GPA but have a D in an elective course.

M/S/U to Approve C or better requirement for 3 specific programs that were presented with signatures at the meeting.

B. Scroggins asked if CC should make recommendation on this grading policy to Academic Senate. The committee decided that they would, and C. Martin and J. Howen will draft proposal. CC will vote electronically on proposal before it goes to senate.

Web-based Curriculum Management System  C. Vaughn
C. Vaughn gave a presentation showing the Curriculum Management System (CMS). Many members were impressed with the versatility of the system and it is thought that this will make the curriculum process run much more efficiently. There was concern, however, that the system is too complex to be grasped all at once. Could a simplified version be put in place and features added as faculty and staff grow more comfortable with the system? It was decided that the system would be simplified. M. Strangio and B. Sanders will assist C. Vaughn in simplifying the system for its introduction.

Certificate Form  B. Scroggins
Tabled until 3/30 meeting

Catalog Revisions  L. Senechal
L. Senechal informed CC that the Mar. 30 meeting is the last opportunity to submit insertions/modifications for 2004-2005 catalog and asked if there were any questions about the process.

Prerequisite Subcommittee Update  B. Sanders, C. Martin, M. Strangio
Prerequisite Subcommittee is meeting to discuss possibilities for a prerequisite validation process. Sandra Woodside and Jacqueline Faris are assisting. Because the nature of the process is complicated, Brian Sanders and Michael Strangio will work together to simplify the process and create a presentation for the CC as to how the process will work. Brian Sanders has created new forms, but has noted that there are many inconsistencies on the forms that could be cleaned up. He will work with Letitia to address these concerns.
VI. NEW BUSINESS

Resolution SP04-B: Raising Math and English Requirements for Graduation  C. Martin
This resolution states that the MJC Academic Senate directs the Curriculum Committee to work together with the English and math departments, vocational education instructors, and counselors to research the issue of raising English and mathematics requirements for graduation and give a preliminary report to the Academic Senate by the end of this semester.

Academic Senate has requested that CC provide preliminary report regarding raising academic standards for Math and English. What impact will this have on students? B. Scroggins informed committee that individual A.A. /A.S. programs can require different levels of math to complete the degree. It was suggested that all programs perform an analysis to determine math and English needs. A subcommittee was formed to draft a preliminary report to Academic Senate. The Subcommittee will consist of T. West, B. Sanders, P. Mendez. L. Mayhew will find someone from counseling to sit on subcommittee as well.

Distribute Curriculum Calendar for 2004 -2005  L. Senechal
There is one deadline for two CC meetings for Catalog Agenda for next year. Jan. 14 will be the deadline for both the Feb. 1 and Feb. 15 meetings. Outlines that quickly pass technical review will appear on the Feb. 1 agenda. Those that require more work will make it on the Feb. 15 agenda.

New Curriculum Approval Measures for Datatel  B. Scroggins
Tabled

Review of Existing Co-Chair Bylaws  T. West
Tabled

Recording of CC Minutes  T. West
T. West informed CC that according to law, it is permissible to record public meetings of Academic Senate or its “subcommittees” and asked that the CC meetings be allowed to be recorded. M. Strangio announced that, henceforth, barring any great objection, CC meetings will be recorded.

Nominations for Curriculum Co-Chair 2004-2005  C. Martin, M. Strangio
Nominations for co-chair were entertained. In a written nomination K. Ennis nominated T. West. B. Sanders auto-nominated. Election of new co-chair will be held during Mar. 30 meeting.
Curriculum Committee Meeting

Minutes

Tuesday, March 30, 2004
West Campus, Yosemite 205, 2:40 PM

Members Present: M. Akard, G. Boodrookas, K. Ennis, Y. Juergenson, C. Martin, L. Mayhew, C. Mulder, B. Sanders, B. Scroggins, M. Strangio, T. West

Members Absent: (ASMJC Representative), M. Boyd (for D. Baggett), G. Coats, P. Guerra Schmidt, B. Hutchison, P. Mendez, M. Robles, R. Stevenson, S. Uyeshiro, C. Vaughn

Others Present: S. Fornelli, L. Senechal

I. APPROVAL OF MINUTES

M/S/U to approve the minutes of 3/16/2004.

II. CONSENT COURSE AGENDA

Conditionally Approved at the 03/02/04 Meeting

ASTRO 55 Exploring the Night Sky
ASTRO 55 held over until 4/13 Agenda.

Timelines for the next year have been adjusted. Deadlines for submissions will be four weeks prior to the CC meeting. If a course passes technical review with no problems, it can go on the next available agenda.

III. DISCUSSION COURSE AGENDA

HE 110 Healthful Living
Modify: Description, Objectives, Content, Teaching Methods
M/S/U to Approve

PE 101 Basketball Theory
Modify: Objectives, Content, Methods of Evaluation
M/S/U to Approve

PE 106 Offensive Baseball Theory
Modify: Objectives, Content, Teaching Methods, Methods of Evaluation
M/S/U to Approve

PE 107 Defensive Baseball Theory
Modify: Objectives, Content, Teaching Methods, Methods of Evaluation
M/S/U to Approve

PE 109 Peak Performance Through Mental Training
Modify: Objectives, Content, Teaching Methods, Methods of Evaluation
M/S/U to Approve

PE 113 Offensive / Defensive Softball Theory
Modify: Objectives, Content, Teaching Methods, Methods of Evaluation
M/S/U to Approve
PE-C 109 Flatwater Kayaking
Adopt a New Course: Navigating a kayak on flatwater (no current under Class I). Paddling and bracing techniques as well as safety guideline needed while on the water. Field trips to lakes and water reservoirs are required. Basic swimming skills are necessary.
Not offered every semester
Advisory: PE-C 171; Student will be able to swim and/or float.
Pull by Division rep

PE-C 126 Jazz Dance
Modify: Objectives, Content, Teaching Methods, Methods of Evaluation
Pull by Division rep

PE-C 133 Ballet I
Modify: Objectives, Content, Teaching Methods, Methods of Evaluation
Pull by Division rep

PE-C 140 Exercise for Fitness
Modify: Objectives, Content
M/S/U to Approve

PE-C 159 Spirit Leadership Training
Modify: Units, Hours, Description, Objectives, Content
M/S/U to Approve

PE-C 171 Swim for Fitness
Modify: Objectives, Content
M/S/U to Approve

PE-C 172 Lifeguard Training
Modify: Prerequisites, Description, Objectives, Content, Teaching Methods, Methods of Evaluation, Materials Fees
Prerequisites: Pass swimming pre-test; be at least 15 years old
Pull by Division rep

PE-C 182 Training for Distance Running
Modify: Objectives, Content
Pull by Division rep

PE-C 197 Weight Training
Modify: Objectives
M/S/U to Approve

RLES 381 Real Estate Practices
Modify: Prerequisites, Methods of Evaluation, Textbooks
Sent back to division

IV. OLD BUSINESS

Web-based Curriculum Management System
C. Vaughn
No report

Certificate Form
B. Scroggins
No report
Catalog Revisions
Catalog proofs were collected

L. Senechal

Prerequisite Subcommittee Update
Subcommittee has not met. Members have been working individually.

B. Sanders, C. Martin, M. Strangio

Resolution SP04-B: Raising Math and English Requirements for Graduation
Subcommittee has not met. Will meet before end of year.
T. West will take the lead with this sub-committee.

C Martin

V. NEW BUSINESS

C or Better for Required Core
Divisions will have the option to request that their programs be allowed to require a ‘C’ or better in the courses included therein.
The approval of this requirement on 16 March is not in accord with college policy at this time

New Curriculum Approval Measures for Datatel
No report

B. Scroggins

Review of Existing Co-Chair Bylaws
Question as to whether elected co-chair should be replaced by new rep from same division. Committee will add language to curriculum manual to direct divisions to replace their rep if the current rep becomes co-chair.
The committee voted 8 to 1 to amend bylaws to make the position of co-chair a non-voting position, even in the case of a tie.

T. West

Election of Curriculum Co-Chair 2004-2005
It was decided to postpone the election. Election is to take place via electronic voting as coordinated by CIS.

C. Martin, M. Strangio
Curriculum Committee Meeting

Minutes

Tuesday, April 13, 2004
West Campus, Yosemite 205, 2:40 PM


Members Absent: (ASMJC Representative), M. Boyd (for D. Baggett), B. Sanders, C. Vaughn

Others Present: S. Fornelli, L. Senechal

I. APPROVAL OF MINUTES

M/S/U to approve the minutes of 3/30/2004 as amended.

II. CONSENT COURSE AGENDA

Conditionally Approved at the 03/02/04 Meeting

ASTRO 55 Exploring the Night Sky
ASTRO 55 nearing resolution.

III. DISCUSSION COURSE AGENDA

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<td>Desktop Video Animation</td>
<td>3</td>
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<tr>
<td>CMPGR 287</td>
<td>Introduction to Multimedia</td>
<td>3</td>
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<td>CMPGR 288</td>
<td>Intermediate Multimedia</td>
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<td>CMPSC 201</td>
<td>General Computer Literacy</td>
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<td>Business Information Systems</td>
<td>3</td>
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<td>CMPSC 204</td>
<td>Introduction to Programming</td>
<td>3</td>
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<td>CMPSC 205</td>
<td>Problem-Solving and Programming 1</td>
<td>3</td>
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<tr>
<td>CMPSC 206</td>
<td>Introduction to UNIX/Linux Systems and Programming</td>
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<td>Fall 2004</td>
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<td>CMPSC 213</td>
<td>Programming with Visual Basic</td>
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<td>CMPSC 225</td>
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<td>CMPSC 241</td>
<td>Assembly Language Programming</td>
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<td>Fall 2004</td>
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<td>CMPSC 264</td>
<td>Windows 2000 Server</td>
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<td>CMPSC 268</td>
<td>Windows 2000 Network</td>
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<td>Network + Certification Training Laboratory</td>
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<td>CMPSC 271</td>
<td>Inside Microsoft Windows</td>
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<td>Microcomputer Applications</td>
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<td>CMPSC 275</td>
<td>Database Management Systems/ Microcomputers</td>
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<td>TMI</td>
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<td>CMPSC 276</td>
<td>Database Programming</td>
<td>3</td>
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<td>M/S/U to Approve</td>
</tr>
</tbody>
</table>
IV. OLD BUSINESS

Web-based Curriculum Management System

C. Vaughn

No report

Curriculum Operations Update

M. Strangio, C. Martin

Co-chairs and L. Senechal informed committee about operational and procedural questions/proposed solutions/modifications that have been discussed during the Friday morning meetings. Some of the ideas are: adjusting the deadlines for submission, distributing a curriculum calendar with all relevant dates and timelines, and the electronic submissions of outlines to reduce paper usage and to better monitor and track changes. The importance and value of communication was stressed.
Curriculum Manual Revisions for 2004-2005  
L. Senechal
Curriculum binders were collected. It is hoped that by examining the additional pages included by each rep/division, the Manual subcommittee can better address the needs of all the reps/divisions. It was suggested that the section of the manual that is designed to assist the reps in reviewing courses be retained.

Prerequisite Subcommittee Update  
B. Sanders, C. Martin, M. Strangio
No report

Update on Resolution SP04-B: Raising Math and English Requirements for Graduation  
C. Martin
No report

Revised Co-Chair Bylaws  
T. West
T. West reported to committee the wording changes that had been made to the bylaws.

Recording of CC Minutes  
M. Strangio
Being done

Announcement Curriculum Co-Chair 2004-2005  
C. Martin, M. Strangio
T. West will replace M. Strangio as co-chair.

B. Scroggins asked for the Committee's input regarding the reorganization of the Office of Instruction. Due to many factors, the work load and work flow of the Office of Instruction has changed greatly in the past several years. To better meet today's needs, the VPI envisions creating a 'Publications' person who would produce the catalog and schedules of classes as well as other publications as needed. The position of Curriculum Information Specialist would be a support position for the curriculum process as well as an archivist. The duties of preparing the agendas and taking the minutes would be part of the Executive Secretary's job.

L. Mayhew suggested that a counselor and representation from any group that uses the catalog frequently be included in the design process. There used to be a Catalog Committee. Perhaps it would be a good idea to reform this committee to assist the Publications person in producing the catalog.
I. APPROVAL OF MINUTES

M/S/U to approve the minutes of 4/13/2004 as amended.

II. NOTIFICATION COURSE AGENDA

POLSC 198A  American Elections  1
To be offered during Fall 2004 semester

The committee expressed the need to clarify the process whereby Special Topics courses are created and reviewed. The issue will appear on an Agenda in the fall.

III. CONSENT COURSE AGENDA

Conditionally Approved at the 03/02/04 Meeting

ASTRO 55  Exploring the Night Sky
ASTRO 55 has not passed technical review.

IV. DISCUSSION COURSE AGENDA

CLDDV 122  Learning Environments for Infants and Toddlers  3
Effective: Fall 2004
Modify: Course Prefix & Number, Title, Hours, Requisites, Objectives, Content
Requisites: CLDDV 103, or CLDDV 104 and CLDDV 105, and CLDDV 121
M/S/U to Approve

CLDDV 127  Infant / Toddler Practicum  2, 3, 4, 5
Effective: Fall 2004
Modify: Requisites
Requisites: CLDDV 122
M/S/U to Approve
CMPSC 261  Problem Solving & Programming 2
Effective: Fall 2004
TMI
M/S/U to Approve

CMPSC 262  Learning Object-Oriented Programming with Java
Effective: Fall 2004
TMI
M/S/U to Approve

CMPSC 263  Networking Essentials
Effective: Fall 2004
TMI
M/S/U to Approve

EMS 390 (EMT 390)  Emergency Medical Technician
Effective: Fall 2004
Modify: Course Prefix & Number, Hours, Requisites
Requisites: HE 101 or EMS 350; Valid CPR card
M/S/U to Approve

ENGL 105  Creative Writing: Poetry
Effective: Spring 2005
Periodic Review
Requisites: ENGL 101
Pulled by division representative.
There was a question regarding the repeatability of this course.

ENGL 112  Introduction to the Novel and Short Story
Effective: Spring 2005
Modify: Objectives, Content, Teaching Methods, Textbooks
Advisory: ENGL 101
M/S/U to Approve course only. No vote on Advisory.

ENGL 116  Introduction to Drama
Effective: Fall 2004
Periodic Review
Advisory: ENGL 101
M/S/U to Approve course only. No vote on Advisory.

ENGL 163  Introduction to Shakespeare
Effective: Fall 2004
Periodic Review
Advisory: ENGL 101
M/S/U to Approve course only. No vote on Advisory.

ENGL 173  Introduction to Latin American Literature
Effective: Fall 2004
Modify: Textbooks
Advisory: ENGL 101
M/S/U to Approve course only. No vote on Advisory.

For all English classes here, there was a question as to why English 101 was not a prerequisite. It was suggested that perhaps English 50 could be made a prerequisite and English 101 remain an advisory. The question of whether English 50 and/or English 101 are appropriate prerequisites for these classes was sent back to the division. However, the authority to set requisites ultimately resides with the Curriculum Committee.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>Type of Change</th>
<th>Approval Status</th>
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<tbody>
<tr>
<td>FREN 51</td>
<td>Introduction to Practical French</td>
<td>3</td>
<td>Spring 2005</td>
<td>Modify: Methods of Evaluation, Textbooks</td>
<td>M/S/U to Approve</td>
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<td>MUSIC 112</td>
<td>History of Music 1</td>
<td>3</td>
<td>Fall 2004</td>
<td>Reactivate Modify: Teaching Methods, Textbooks</td>
<td>M/S/U to Approve</td>
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<td>MUSIC 131</td>
<td>Elementary Voice 1</td>
<td>1</td>
<td>Fall 2004</td>
<td>Modify: Title, Hours, Teaching Methods, Textbooks</td>
<td>M/S/U to Approve</td>
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<tr>
<td>MUSIC 132</td>
<td>Elementary Voice 2</td>
<td>1</td>
<td>Fall 2004</td>
<td>Modify: Title, Hours, Advisories, Objectives, Teaching Methods, Textbooks Advisory: Previous Vocal Experience</td>
<td>M/S/U to Approve</td>
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<tr>
<td>MUSIC 151</td>
<td>Chamber Music Ensembles (Strings)</td>
<td>1</td>
<td>Fall 2004</td>
<td>Modify: Hours, Requisites, Advisories, Description, Teaching Methods, Methods of Evaluation, Textbooks Requisites: None Advisory: Concurrent enrollment in MUSIC 162 Limitation on Enrollment: Previous experience in instrumental music</td>
<td>M/S/U to Approve</td>
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<tr>
<td>MUSIC 157</td>
<td>Musical Theatre Workshop</td>
<td>2</td>
<td>Fall 2004</td>
<td>Modify: Hours, Advisories, Objectives, Content, Teaching Methods, Methods of Evaluation, Textbooks Advisory: Previous Vocal Experience</td>
<td>M/S/U to Approve</td>
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<tr>
<td>NURSE 219</td>
<td>Introduction to Nursing Process</td>
<td>.5</td>
<td>Fall 2004</td>
<td>Periodic Review Advisory: READ 184 or or placement by MJC assessment</td>
<td>M/S/U to Approve</td>
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<tr>
<td>NURSE 220</td>
<td>VN Transition: Preparing for a Changing Role</td>
<td>1.5</td>
<td>Fall 2004</td>
<td>Periodic Review Requisites: NURSE 219 (c)</td>
<td>M/S/U to Approve</td>
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</table>
NURSE 251  
**Nursing Process 1**  
*Effective: Fall 2004*  
*Modify: Requisites*  
**Requisites:** ANAT 125 (p), PHYSO 101 (p), MICRO 101 (p), ENGL 101 (p), READ 184 or or placement by MJC assessment (p), MATH 70 or placement in MATH 90 or higher by MJC assessment (p), acceptance into the ADN program (p), PSYCH 101 (c), SOCIO 101 or SOCI 125 or SOCI 150 or SOCI 154 (c), ANTHR 102 (c), SPCOM 100 or SPCOM 102 (c), NURSE 251P (c), NURSK 800 (c)  
*M/S/U to Approve*

NURSE 350  
**Vocational Nurse 1**  
*Effective: Fall 2004*  
*Modify: Units, Hours, Objectives, Content*  
**Limitation:** Those admitted to the CNA to LVN program  
*M/S/U to Approve*

NURSE 351  
**Vocational Nurse 2**  
*Effective: Fall 2004*  
*Modify: Units, Hours, Objectives, Content*  
**Requisite:** NURSE 350 (p)  
*M/S/U to Approve*

NURSE 352  
**Vocational Nurse 3**  
*Effective: Fall 2004*  
*Modify: Units, Hours, Objectives, Content*  
**Requisite:** NURSE 351 (p)  
*M/S/U to Approve*

NURSE 353  
**Vocational Nurse 4**  
*Effective: Fall 2004*  
**Adopt a New Course:** Applies basic nursing knowledge to the care and needs of adult patients with disorders of the reproductive system and with normal maternity and nursing care. Practical experience will be gained in the acute hospital setting. Nursing leadership principles are introduced.  
**Requisite:** NURSE 352 (p)  
*M/S/U to Approve*

NURSE 354  
**Vocational Nurse 5**  
*Effective: Fall 2004*  
**Adopt a New Course:** Applies the basic principles and concepts of the nursing process to meet the adaptation needs of the pediatric patient, patients with disorders of the eyes, ears, nose, and throat, and provide basic first aid and emergency care.  
**Requisite:** NURSE 353 (p)  
*M/S/U to Approve*

NURSE 355  
**Intravenous Therapy**  
*Effective: Fall 2004*  
**Adopt a New Course:** Applies the foundation and basic concepts of infusion therapy, including LVN nursing responsibilities to the initiation, maintenance, and therapeutic modalities of intravenous therapy. The course focuses on risk management and legal responsibilities, quality assessment and competency criteria, infection control practices related to infusion therapy, fundamentals of fluid and electrolyte balance, and special needs of the pediatric and geriatric population.  
**Requisite:** NURSE 354 (p)  
*M/S/U to Approve*
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<td>PE 102</td>
<td><em>Offensive Football Theory</em></td>
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<td>PE 105</td>
<td><em>Defensive Football Theory</em></td>
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<td>PE-A 106</td>
<td><em>Functional Water Exercise</em></td>
<td>1</td>
<td>Fall 2004</td>
<td>Adopt a New Course: A specialized course in physical fitness involving group aquatic exercises which include range of motion, strength, endurance, and flexibility training. Specialized adapted equipment appropriate for limited mobility conditions may be used. Advisory: Medical verification of physical or learning disability or motor problems.</td>
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<td>PE-A 107</td>
<td><em>Adapted Swimming</em></td>
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<td>Fall 2004</td>
<td>Adopt a New Course: A specialized course in physical exercise which includes: personalized and group swim exercises which include strength, endurance, and flexibility training and instruction in improving and/or modifying swimming skills. Advisory: Medical verification of physical or learning disability or motor problems. Basic swimming and water safety skills.</td>
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<td>PE-A 108</td>
<td><em>Adapted Aquatics</em></td>
<td>1</td>
<td>Fall 2004</td>
<td>Adopt a New Course: A specialized course in physical exercise which includes: personalized and group aquatic exercises for strength, endurance, and flexibility which can involve specialized adapted equipment appropriate to one’s disability or injury. Advisory: Medical verification of physical or learning disability or motor problems.</td>
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<td>PE-C 102</td>
<td><em>Water Aerobics</em></td>
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<td>PE-C 108</td>
<td><em>Deep Water Aerobics</em></td>
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<td>Fall 2004</td>
<td>Adopt a New Course: Group aquatic exercises utilizing strength, endurance, flexibility training in deep water which can involve specialized aquatic equipment. Advisory: Basic swimming and water safety skills.</td>
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<td>PE-C 111</td>
<td><em>Beginning Racquetball</em></td>
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<td>Modify: Objectives, Content, Teaching Methods, Methods of Evaluation</td>
<td>M/S/U to Approve</td>
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</table>
PE-C 118  Bowling  
Effect: Fall 2004  
Modify: Description, Objectives  
M/S/U to Approve  
There was no rational on CAR for this course.

PE-C 172  Lifeguard Training  
Effect: Fall 2004  
Modify: Requisites, Description, Objectives, Content, Teaching Methods, Methods of Evaluation  
Limitations: Pass swimming pre-test, be at least 15 years old  
M/S/U to Approve

V. OLD BUSINESS

Operations Report  
L. Senechal, M. Strangio, C. Martin  
Report given. Weekly Friday meetings were addressed. Forms meeting, CMS, as well as CC Manual updates / revisions.

Prerequisite Subcommittee  
B. Sanders, C. Martin, M. Strangio  
Protocol being developed to determine how to assign prerequisites. Final report nearing completion.

Resolution SP04-B: Raising Math and English Requirements for Graduation  
T. West  
Preliminary report has been given to Academic Senate. Discussion and research continues.

Counseling sees a need for the development of standards for Occupational students.

C or better requirement  
J. Howen, C. Martin  
C. Martin and J. Howen will work over summer to draft resolution to present to Academic Senate.

VI. NEW BUSINESS

Catalog plan for 2004 – 2005  
L. Senechal  
Due to the high level of efficiency of the catalog production team, it is likely that all curriculum changes made during the 2003-2004 year will make it into the catalog. The February deadline can be understood to be a guarantee date, after which, modifications or additions may or may not make it into the next catalog.

SPCOM Program  
R. Stevenson for T. Guy  
Tabled

Compliance Report  
L. Senechal  
Lists of noncompliant courses distributed to division reps.

Work Keys  
G. Boodrookas  
A program wherein curriculum is tailored to closely fit with the needs of employers is to be implemented in the near future. Some issues being addressed are: How do we assess employers’ needs? How do we align our training with the existing Work Keys system? How do we design curriculum to meet employability needs? A pilot program is underway with Signature Fruits.

Some questions from committee: Is there an additional cost to the college? Yes, but the cost will be defrayed by participants in the program. Some expenses may be underwritten by State Government. Is there any other benefit to the college? Yes. By providing what businesses need, MJC can expect to have even better relations with them. This may in turn lead to access to their resources as well as financial support in the form of donations or scholarships.

Work Keys is part of a multi-pronged approach to reach out to potential students.
Further discussion of Work Keys will take place in the fall semester.

**Anticipated Representation for 2004 – 2005**

M. Strangio, C. Martin

Many of the current representatives will stay on. From Literature and Language Arts, B.J. Wells and Patrick Bettencourt will replace M. Strangio and T. West. From Allied Health, Libby Lanigan will replace G. Coats.

**Virtual Classroom Committee**

B. Scroggins

Subcommittee of Academic Senate is developing standards for online courses. How might VCC interface with the Curriculum Committee? Some suggestions: Perhaps a representative of VCC to sit on CC. Tech review of TMIs to be done by VCC. CC to meet with VCC to work on standards for TMI together. VCC to participate in fall training.
Curriculum Committee Meeting

Minutes

Tuesday, September 7, 2004
West Campus, Yosemite 205, 2:40 PM

Members Present:

Members Absent:
(ASMJC Representative), J. Monast, (Science Representative), C. Vaughn

Others Present:
S. Fornelli, L. Senechal

C. Martin called the meeting to order and welcomed new members to the committee.

I. APPROVAL OF MINUTES

M/S/U to approve the minutes of 4/27/2004

II. NOTIFICATION COURSE AGENDA

Inactivations

<table>
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<tr>
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<th>Title</th>
<th>Units</th>
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</thead>
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<tr>
<td>INDIS 104</td>
<td>Interdisciplinary Studies – Colloquium</td>
<td>1</td>
</tr>
<tr>
<td>INDIS 153</td>
<td>Contemporary Film</td>
<td>3</td>
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<tr>
<td>INDIS 162</td>
<td>History of Cinema</td>
<td>3</td>
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</tbody>
</table>

Committee was notified of the inactivations.
These courses are still listed under other rubrics. They are not interdisciplinary studies.

III. DISCUSSION COURSE AGENDA

COLSK 810  College Skills Development
Effective: Fall 2004
Periodic Review w/ no changes
M/S/U to Approve

P. Mendez observed that the CAR/Outline seemed to be a little incomplete. 99 repetitions are allowable because the course is non-credit. B. Scroggins explained that this class was to allow students, taking a class with lab hours, to put in more lab time than that class’s outline would permit.

P. Mendez asked about how much attention the committee should pay to courses that are coming through for Periodic Review. T. West answered that in the near future, new forms would simplify the process but that each course still needs to be examined with the same attention to detail because of changes to Title 5. B. Sanders added that because there have been changes in what the committee expects from an outline, often courses will need to be updated. C. Martin added that this is an opportunity to review a course that otherwise wouldn’t otherwise be examined. He also mentioned that with the committee has a new understanding of Student Learning Outcomes.
THETR 161  Intermediate Acting
Effective: Spring 2005
Modify: Requisites
Requisites: THETR 160 and Satisfactory Completion of Audition
M/S/U to Approve

This course was only on this agenda for approval of the prerequisites. T. Guy, the faculty originator was present at the meeting so the committee offered feedback on the course outline. Repeat justification is missing.

B. Scroggins described two approaches when talking about assessment: types, and examples. Types describe, in general, what categories of assessment are done and how methods justified student achieving the objectives. Examples actually cite examples of what is done such as a typical assignment. Types tend to be terser.

The combination of Teaching Methods and Methods of Evaluation need to be sufficiently detailed. There is Missing information under Grading Method and Repeat Procedures. Load section on CAR doesn’t match hours on outline.

Discussion ensued regarding the proposed prerequisites. Subjective evaluation is an acceptable means of evaluating a student’s readiness to take a class. Being the second course in a sequence makes the standard for prerequisites different from that of other classes. Title 5 states that ‘Satisfactory’ Completion of a course that serves as a prerequisite means receiving a grade of C or better.

IV. NEW BUSINESS

Introduction to Curriculum at MJC  C. Martin/T. West

Significant changes to AP Exams  B. Scroggins
The committee was made aware of the changes to AP Exams.

Implementation date for 6th ed. TOP  B. Scroggins
Last year, the 6th ed. of the TOP was published. The committee was made aware of relevant dates and that more materials would be forthcoming.

Attendee list for CC Training  L. Senechal
C. Martin urged all members to attend the curriculum training. T. West stressed that there were some new things to be learned at the training.

Distribution of CC Manuals  T. West, L. Senechal
Manuals were distributed along with some replacement pages.
B. Scroggins went over a course approval checklist.
T. West called the meeting to order.

I. APPROVAL OF MINUTES

M/S/P to approve the minutes of 9/7/2004

15 Ayes 1 Abstention

II. NOTIFICATION

UC Requirement of Intermediate Algebra for Science Courses

R. Cranley

CSU US History, Constitution, and American Ideals requirement

R. Cranley

S. Collins spoke in R. Cranley's absence

MJC already requires Intermediate Algebra as a prerequisite for certain science courses. B. Sanders expressed that the UC letter would serve to provide justification for this practice. M. Boyd observed that this requirement might lead to a need to increase the number of MATH 90 sections that are offered. B. Sanders explained that this requirement only applied to Major Preparation science courses such as BIO 101 and not non-Major science courses such as BIO 111. This letter validates what is already being done at MJC.

C. Martin informed the committee that the Social Sciences department was acutely aware of the lukewarm tone of the CSU approval letter. He explained that the issue centered on the requirement to include a California component in US History courses. He felt that the way to address this deficit was to include additional readings on California History as he knew of no US History textbook that dealt also with California history. B. Sanders reminded the committee that the MJC Curriculum Committee has expressed reservations similar to those noted by CSU. T. West informed the committee that R. Cranley had been in contact with CSU and had received detailed responses to her inquiries into what exactly were CSU’s concerns and what should MJC do to ‘fix’ the problems. C. Martin indicated that the Social Sciences department would be addressing these concerns in the near future.

II. DISCUSSION

ENSCI 109 Introduction to Geographic Information Systems

Effective: Fall 2004

Modify: Teaching Methods, Methods of Evaluation

Pulled by division rep.

The committee felt that there should be consultation with the Social Sciences department regarding this course. There was discussion about the catalog description. Is it understandable? Does it serve to limit enrollment to those who really need it? It was observed that the title indicates that this is an introductory
course but that it really seems to be for those who already know something about GIS. If it is expected that the student will already have knowledge of GIS, isn’t a prerequisite or a recommended for success needed? M. Boyd agreed to pull the course and do some fine tuning on it. Course is also offered as GEOG 109. Item II on the outline needs to be corrected.

### III. OLD BUSINESS

CMS Status Report

No report

Operations Report

**Technical Review Committee**

- Call for Print/Web reference Materials and Operations Committee, Integrating Manual, Tutorial, and CMS

C. Martin gave a report of how Technical Review was now being done. CIS distributes submitted courses/programs to Tech. Review Committee. Committee has 1 week to review. Problems of a technical nature are referred back to the division. Those courses that pass Tech. Review go on the next Curriculum Committee agenda. Feedback on the process was solicited. Members expressed that they thought this was a good process and that it was comparable to the way in which other schools reviewed courses. Because of the increase in workload, additional reassigned time has been approved by the Academic Senate for the committee-elected co-chair. It is now 20%.

T. West asked committee members to start thinking about how the CMS, tutorials, manual, and website work together. There might come a time when a subcommittee needs to be formed to make sure the various sources of information integrate well.

Curriculum Manuals

Feedback was solicited regarding the manuals. Committee members haven’t had much need to use them yet. B. Sanders asked about more dividers.

Forms Subcommittee

No report

Prerequisite Subcommittee

No report

### IV. NEW BUSINESS

**Standardizing Citation Style for Textbooks on Outlines**

To assist committee members with their review of courses, it was suggested that the committee agree on a format for citing textbooks and other readings in course outlines. The committee decided to adopt APA formatting as the standard. K. Ennis will submit sample of APA formatting.

**Other Business**

M. Akard asked if the committee wished to pursue collaboration with the Virtual Classroom Committee. The VCC will be invited to come to a Curriculum Committee meeting when it seems appropriate. M. Akard agreed to be the liaison between the two committees. B. Sanders proposed that the VCC be asked to create a TMI-like form based on what information the CC needs.

S. Fornelli asked for feedback from the training. Many members expressed that the right people were there, the right information was presented, and the right length of time was spent on the training. The breakout sessions were very helpful. Some members did feel like the food could have been better and that coffee should be available at all times.
Curriculum Committee Meeting

Minutes

Tuesday, October 19, 2004
West Campus, Yosemite 205, 2:40 PM


Members Absent: B. Hutchison, L. Lanigan, J. Monast, M. Robles, (Science Representative), C. Vaughn

Others Present: S. Fornelli, L. Senechal

C. Martin called the meeting to order.

I. APPROVAL OF MINUTES

M/S/P to approve the minutes of 9/21/2004

II. NOTIFICATION

Corrections were made to the following courses from last year.

EMS 390 Emergency Medical Technician I
   Title corrected to Emergency Medical Technician I (was Emergency Medical Technician)

NURSE 351-355 Vocational Nurse 2-5, Intravenous Therapy
   Added course numbers of prerequisite courses.
   Adjusted units to make multiples of ½ (some were ¼ or ¾).
   Committee was notified as to the corrections

III. DISCUSSION

ART 120 Basic Drawing 1
   Effective: Spring 2005
   Modify: Description, Objectives, Content, Teaching Methods, Methods of Evaluation, Textbooks
   M/S/U to approve ART 120

Per AO – ART 120 has the CAN designation of ART 8.

MUSIC 181 Elementary Harpsichord
   Effective: Spring 2005
   Modify: Advisories, Objectives, Teaching Methods, Textbooks
   Requisites: MUSIC 120 (R)
   M/S/U to approve MUSIC 181
   M/S/U to approve requisites for MUSIC 181

Per AO – MUSIC 181 is UC transferable.
THETR 161 *Intermediate Acting*

**Effective:** Spring 2005  
**Modify:** Objectives, Content, Teaching Methods, Methods of Evaluation, Textbooks  
**Requisites:** THETR 160 and Satisfactory Completion of Audition  
M/S/U to approve THETR 161  
M/S/U to approve requisites for THETR 161

THETR 161 was pulled for discussion. The question was regarding the need for repeat justification. The answer was that Studio/Performing Art courses and PE courses are listed as exceptions in the Ed Code and therefore do not need the same level of justification for repeatability. B. Sanders asked that the CMS be designed to take into account the difference between Studio/Performing Art courses and PE courses in terms of repeatability.

**IV. OLD BUSINESS**

**CMS Status Report**  
L. Senechal  
Chris is working on it. Some of the courses that have come over into CMS have holes in the data. The next step is to go through each course and fill in these holes.

**Operations Report**  
C. Martin, T. West  
T. West discussed whether changes in policy for the Curriculum Committee should take place immediately or all take place at once on a predetermined date. Members agreed that it would best if changes in policy or procedure take place all at once. The effective date for changes to be implemented will be the end of the academic year. Occasional exceptions to this policy will be allowed depending on need. A motion was made to make this change. The motion was seconded, and passed with unanimous approval.

T. West brought to the committee’s attention that according to state law, Disproportionate Impact Studies need to be conducted during program review for courses that have a limitation on enrollment. After some discussion, it was decided to table this topic until further research could be done as to how this requirement might be fulfilled. S. Collins will send out a query to state CIOs via email. This requirement can be found in the curriculum manual in the section: Course Approval Handbook (pg. 127).

C. Martin asked for input from the committee regarding an upcoming vote in the State Academic Senate. The question is: Should Math and English standards be raised for an associate’s degree? Much discussion ensued. One option is to raise standards to something higher than the current level of MATH 70 and ENGL 50 but not MATH 90 or ENGL 101. This might come in the form of courses at the same level as MATH 90 and ENGL 101 but with a more vocational focus. The committee ultimately voted to recommend that MJC’s representative to the State Academic Senate vote in favor of raising standards to a level about MATH 70 and ENGL 50. R. Cranley, dissenting, felt that there should be a structure in place to provide the alternative courses before raising the standards. The fear is that higher standards will be required but no alternatives to MATH 90 and ENGL 101 will exist.

**Curriculum Manuals**  
T. West  
Feedback was solicited regarding the manuals. Some members expressed that they felt the manuals were proving to be useful.

**Forms Subcommittee**  
L. Senechal  
L. Senechal informed the committee that the pace of development of new forms is dependant of the pace of development of the CMS.

**Prerequisite Subcommittee**  
B. Sanders, C. Martin  
No report
Standardizing Citation Style for Textbooks on Outlines  
T. West  
K. Ennis has provided a style guide for APA format which will be included in future editions of the Curriculum Manual.

C or Better Requirement  
C. Martin  
Proposal from J. Howen was reviewed and minor corrections recommended. B. Sanders will work on revisions. This requirement will apply to all degrees including the AA in Transfer Studies. Presently, a student can receive a degree in Transfer Studies and not be able to be certified with CSU or IGETC because CSU and UC already require C or better to be certified. A student can still transfer without being certified or receiving an associate’s degree. This requirement only applies to the courses in a student’s major.

V. NEW BUSINESS
C. Martin called the meeting to order.

I. APPROVAL OF MINUTES

October 19, 2004

M/S/U to approve the minutes of 10/19/2004

II. DISCUSSION

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Effective</th>
<th>Prerequisites</th>
<th>Requisites</th>
<th>Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 108</td>
<td>Ceramics 1</td>
<td>3</td>
<td>Fall 2005</td>
<td></td>
<td></td>
<td>M/S/U to approve ART 108</td>
</tr>
<tr>
<td>ART 109</td>
<td>Ceramics 2</td>
<td>3</td>
<td>Fall 2005</td>
<td>ART 108 (P)</td>
<td>ART 108</td>
<td>M/S/U to approve ART 109 M/S/U to approve requisites for ART 109</td>
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<tr>
<td>ART 110</td>
<td>Ceramics 3</td>
<td>3</td>
<td>Fall 2005</td>
<td>ART 109 (P)</td>
<td>ART 109</td>
<td>M/S/U to approve ART 110 M/S/U to approve requisites for ART 110</td>
</tr>
<tr>
<td>ART 140</td>
<td>Sculpture 1</td>
<td>3</td>
<td>Fall 2005</td>
<td></td>
<td></td>
<td>M/S/U to approve ART 140</td>
</tr>
</tbody>
</table>
ART 141  Sculpture 2  
Effective: Fall 2005  
Modify: Title, Teaching Methods  
Requisites: ART 140 (P)  
M/S/U to approve ART 141  
M/S/U to approve requisites for ART 141

ART 142  Sculpture 3  
Effective: Fall 2005  
Modify: Title, Teaching Methods, Other: Repeat Procedures  
Requisites: ART 141 (P)  
M/S/U to approve ART 142  
M/S/U to approve requisites for ART 142

ART 144  Watercolor Painting 1  
Effective: Fall 2005  
Modify: Title, Prerequisites, Objectives, Content, Teaching Methods, Methods of Evaluation, Other: Textbooks  
Requisites: ART 120 (P)  
M/S/U to approve ART 144  
M/S/U to approve requisites for ART 144

ART 145  Watercolor Painting 2  
Effective: Fall 2005  
Modify: Title, Content, Teaching Methods, Other: Textbooks  
Requisites: ART 144 (P)  
M/S/U to approve ART 145  
M/S/U to approve requisites for ART 145

ART 146  Mixed Media Painting  
Effective: Fall 2005  
Adopt: Theory and practice of acrylic or oil painting with an emphasis on experimental techniques and different mixed mediums.  
Requisites: ART 120 (P)  
M/S/U to approve ART 146  
M/S/U to approve requisites for ART 146

Per AO – ART 146 is not yet UC transferable

ART 164  History of Art  
Effective: Fall 2005  
TMI  
M/S/U to approve ART 164

ART 170  Basic Photography  
Effective: Fall 2005  
Modify: Objectives, Content, Teaching Methods, Other: Textbooks

ESL 24  ESL Composition and Reading I  
Effective: Spring 2005  
Modify: Hours, Description, Objectives, Content, Teaching Methods, Methods of Evaluation  
Requisites: ESL 10 or equivalent or placement through MJC assessment process (P)  
M/S/U to approve ESL 24  
M/S/U to approve requisites for ESL 24
### ESL 34  
**ESL Composition and Reading 2**  
Effective: Spring 2005  
Modify: Hours, Description, Objectives, Content, Teaching Methods  
Requisites: ESL 20 and ESL 24, or equivalent, or placement through MJC assessment process (P)  
M/S/U to approve ESL 34  
M/S/U to approve requisites for ESL 34

### ESL 44  
**ESL Composition and Reading 3**  
Effective: Spring 2005  
Modify: Hours, Description, Objectives, Content, Teaching Methods  
Requisites: ESL 30 and ESL 34, or equivalent, or placement through MJC assessment process (P)  
M/S/U to approve ESL 44  
M/S/U to approve requisites for ESL 44

### ESL 46  
**ESL Composition and Reading 4**  
Effective: Spring 2005  
Modify: Hours, Description, Objectives, Content, Teaching Methods, Methods of Evaluation  
Requisites: ESL 40 and ESL 44, or equivalent, or placement through MJC assessment process (P)  
M/S/U to approve ESL 46  
M/S/U to approve requisites for ESL 46

### HUMAN 101  
**Introduction to the Humanities**  
Effective: Fall 2005  
Modify: Advisories, Objectives, Content, Teaching Methods, Methods of Evaluation, Other: Field Trips  
Requisites: ENGL 101 (R)  
M/S/U to approve HUMAN 101  
M/S/U to approve requisites for HUMAN 101

### SIGN 125  
**A.S.L. – Beginning Communication with the Deaf**  
Effective: Spring 2005  
Modify: Description  
M/S/U to approve SIGN 125

### SIGN 126  
**A.S.L. – Intermediate Communication with the Deaf**  
Effective: Spring 2005  
Modify: Prerequisites  
Requisites: SIGN 125 or two years of high school ASL (P)  
M/S/U to approve SIGN 126  
M/S/U to approve requisites for SIGN 126

### SPCOM 103  
**Interpersonal Communication**  
Effective: Fall 2005  
Modify: Teaching Methods, Methods of Evaluation, Other: Textbooks  
M/S/U to approve SPCOM 103
IV. OLD BUSINESS

CMS Status Report
L. Senechal
The Instruction Office will begin the task of scraping all existing data from course outlines, including prerequisites, TMIs, etc. Implementation is still several months away.

Operations Report
C. Martin, T. West
No report

Curriculum Manuals
T. West
B. Sanders asked if we could come up with a more colorful cover. L. Senechal will accommodate.

Forms Subcommittee
L. Senechal
L. Senechal informed the committee that forms could not go forward until the CMS was more complete.

Prerequisite Subcommittee
B. Sanders, C. Martin
Sub-committee will meet to determine what needs to be addressed and how to move forward.

C or Better Requirement
C. Martin
Some minor corrections were made to the proposed resolution. Some committee members asked for some information about the nationwide grade inflation claim. It was made very clear that the intention is to require a student to earn a C or better in (1) each required course in a given academic program and (2) each elective course that will apply to the completion of said program in order to receive the degree or certificate. The committee voted in favor of moving this proposal on to the Academic Senate. M. Garcia, dissenting, shared that the counseling department felt that adopting this policy would be burdensome to General Education and Transfer Studies majors.

IV. NEW BUSINESS

Sequencing of Course Titles
T. West
T. West led a discussion of course titles. Some courses have roman numerals, some have Arabic numerals, and some use descriptors such as beginning/intermediate/etc. Should there be a college-wide standard? B. Sanders reminded the committee that Arabic numerals are the standard. It was suggested that each division/department decide which stand they will use and stick to it. Due to the character limit imposed by Colleague, it was recommended that Arabic numerals be used whenever possible.

Interim Workflow Change in Instruction Office
L. Senechal
For the foreseeable future, S. Fornelli will be the contact person in the Instruction Office for course submissions and questions and agenda items. L. Senechal will be working on big picture stuff, including how to streamline the entire curriculum process and working to speed implementation of the CMS.

Audit of Courses, TMIs, Requisites
L. Senechal
L. Senechal is conducting an audit of electronic files, paper files, Datatel records, and catalog information. There are discrepancies and she is working to reconcile all of the various sources of information.

T. West asked the committee if it’s appropriate that TMIs be part of periodic review. S. Collins indicated that he felt that TMIs were part of the course outlines and therefore subject to periodic review. L. Senechal informed the committee that there is no uniformity in the way that TMI information is stored by the divisions. The only real record that exists is in the paper files. Colleague has no way of keeping track of that information. B. Sanders suggested that the Virtual Classroom Committee be more involved in future decisions as to how to handle TMI components of courses. L. Senechal asked if TMI information should be built into the course outline. The committee was asked to keep this topic in mind for future discussion.

R. Cranley distributed a list of CAN numbers and courses.

M. Akard asked for some guidance regarding materials fees. This topic will appear on the next agenda.
Curriculum Committee Meeting

Minutes

Tuesday, November 16, 2004
West Campus, Yosemite 205, 2:40 PM


Others Present: S. Fornelli

C. Martin called the meeting to order.

I. APPROVAL OF MINUTES

M/S/U to approve the minutes of 11/02/2004

II. CONSENT

FSCI 301  Fire Protection Organization
Effect: Spring 2005
Periodic Review
Pulled by Division Representative
There was question as to why this was listed under the Consent portion of the agenda. It was moved to the Discussion area. Pulled because it needs to appear on the newest form of outline.

II. DISCUSSION

ART 121  Basic Drawing 2
Effect: Fall 2005
Modify: Prerequisites, Objectives, Content, Teaching Methods, Methods of Evaluation, Textbooks
Requisites: (P) ART 120
M/S/U to approve ART 121

ART 123  Figure Drawing
Effect: Fall 2005
Modify: Textbooks
Requisites: (P) ART 120
M/S/U to approve ART 123

ART 148  Oil Painting 1
Effect: Fall 2005
Modify: Teaching Methods, Methods of Evaluation, Textbooks
Requisites: (P) ART 120
M/S/U to approve ART 148
IV. Breadth Patterns

A. MJC Graduation Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 146</td>
<td>Mixed Media Painting</td>
<td>3</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>ENGL 174</td>
<td>Introduction to Modern Asian Literature</td>
<td>3</td>
<td>M/S/U to approve</td>
</tr>
</tbody>
</table>

Brian suggested that pages 78-79 be updated in the manual. Clarification needs to be made that the AA transfer pattern is to complete the CSU or UC transfer pattern.

B. CSU-GE Transfer Pattern

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>ART 146</td>
<td>Mixed Media Painting</td>
<td>3</td>
<td>Area C1: Arts</td>
</tr>
<tr>
<td>ART 181</td>
<td>Basic Photography 1</td>
<td>1 ½</td>
<td>Area C1: Arts, Pulled by Division Representative</td>
</tr>
<tr>
<td>ART 182</td>
<td>Basic Photography 2</td>
<td>1 ½</td>
<td>Area C1: Arts, Pulled by Division Representative</td>
</tr>
<tr>
<td>Course</td>
<td>Title</td>
<td>Units</td>
<td>Area</td>
</tr>
<tr>
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<td>------------------------------------------------------------------------</td>
<td>-------</td>
<td>---------------</td>
</tr>
<tr>
<td>ENGL 174</td>
<td><em>Introduction to Modern Asian Literature</em></td>
<td>3</td>
<td>Area C2: Literature, Philosophy, and Foreign Language</td>
</tr>
<tr>
<td>ENGL 176</td>
<td><em>Introduction to Modern Mexican Literature</em></td>
<td>3</td>
<td>Area C2: Literature, Philosophy, and Foreign Language</td>
</tr>
<tr>
<td>MUSIC 182</td>
<td><em>Music Theory Fundamentals and Beyond: From Intervals to Inventions</em></td>
<td>3</td>
<td>Area C1: Arts</td>
</tr>
<tr>
<td>THETR 102</td>
<td><em>World Theatre</em></td>
<td>3</td>
<td>Area C1: Arts</td>
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</table>

**C. UC/CSU Transfer Pattern**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Area</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 161</td>
<td><em>Film Appreciation</em></td>
<td>3</td>
<td>Area 3B: Humanities</td>
<td>M/S/U to approve</td>
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<tr>
<td>ENGL 174</td>
<td><em>Introduction to Modern Asian Literature</em></td>
<td>3</td>
<td>Area 3B: Humanities</td>
<td>M/S/U to approve</td>
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<tr>
<td>ENGL 176</td>
<td><em>Introduction to Modern Mexican Literature</em></td>
<td>3</td>
<td>Area 3B: Humanities</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>MUSIC 112</td>
<td><em>Music History 1</em></td>
<td>3</td>
<td>Area 3A: Arts and Humanities</td>
<td>M/S/U to approve</td>
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<tr>
<td>MUSIC 113</td>
<td><em>History of Western Music 2</em></td>
<td>3</td>
<td>Area 3A: Arts and Humanities</td>
<td>M/S/U to approve</td>
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<tr>
<td>MUSIC 182</td>
<td><em>Music Theory Fundamentals and Beyond: From Intervals to Inventions</em></td>
<td>3</td>
<td>Area 3A: Arts and Humanities</td>
<td>Pulled by Division Representative</td>
</tr>
</tbody>
</table>
V. OLD BUSINESS

Operations Report
C. Martin, T. West
No report

CMS Status Report / Forms Subcommittee
L. Senechal
C. Vaughn gave a report. Data entry has begun. Test of output files has begun. Program information is also being added to the system.
M. Boyd asked about the relationship between what’s decided at CC meetings and what appears in the schedule of classes. S. Fornelli gave a brief overview of how results from CC meetings get translated to Colleague and therefore, the schedule of classes and catalog.

Prerequisite Subcommittee
B. Sanders, C. Martin
No report

Curriculum Manuals
T. West
Feedback was solicited.

C or Better Requirement
C. Martin
No report

Sequencing of Course Titles
T. West
Feedback was solicited.

VI. NEW BUSINESS

Field Trips
C. Martin, S. Collins
Tabled

Materials Fees
C. Martin

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>INDIS 61</td>
<td>Hollywood Today</td>
<td>3 units</td>
</tr>
<tr>
<td>FILM 153</td>
<td>Contemporary Film</td>
<td>3 units</td>
</tr>
</tbody>
</table>

Tabled

There was discussion about justifying the fee for these two classes but the topic was tabled.

The Accreditation committee has contacted T. West to ask how the Curriculum Committee was addressing Student Learning Outcomes. This will be a question that will be addressed at future meetings.

S. Fornelli asked the committee if they preferred receiving the minutes along with the agenda. The committee indicated that they would prefer getting the agendas as early as possible. S. Fornelli will distribute the agendas and minutes separately.
C. Martin called the meeting to order.

I. APPROVAL OF MINUTES

November 16, 2004

M/S/U to approve the minutes of 11/16/2004

II. NOTIFICATION

RATV 131 Introduction to Radio Production

3

Units

Modifications from 1999 were never implemented. They are being implemented now. Committee was notified

III. DISCUSSION

ART 161 American Art

Effective: Fall 2005

3

Modify: Content, Teaching Methods, Methods of Evaluation

M/S/U to approve ART 161

ART 162 History of Renaissance Art

Effective: Fall 2005

3

Modify: Content, Teaching Methods, Methods of Evaluation, Other: Textbooks

M/S/U to approve ART 162

ART 163 History of Modern Art

Effective: Fall 2005

3

Modify: Objectives, Content, Teaching Methods, Methods of Evaluation, Other: Textbooks

M/S/U to approve ART 163

ART 164 History of Art 1

Effective: Fall 2005

3

Modify: Title, Objectives, Content, Teaching Methods, Methods of Evaluation, Other: Textbooks

M/S/U to approve ART 164
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Term Effective</th>
<th>Approval Notes</th>
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<tr>
<td>ART 165</td>
<td>History of Art 2</td>
<td>3</td>
<td>Fall 2005</td>
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<td><strong>Modify:</strong> Title, Objectives, Content, Teaching Methods, Methods of Evaluation, Other: Textbooks</td>
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<td>M/S/U to approve ART 165</td>
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<td>CLART 211</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
<td>Spring 2005</td>
<td>M/S/U to approve TMI for CLART 211</td>
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<td>CLART 301</td>
<td>Culinary Academy 1</td>
<td>14</td>
<td>Spring 2005</td>
<td>M/S/U to approve CLART 301 M/S/U to approve TMI for CLART 301</td>
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<td>CLDDV 262</td>
<td>Honoring Diversity in Educational Settings</td>
<td>3</td>
<td>Spring 2005</td>
<td>M/S/U to approve CLDDV 262 M/S/U to approve requisites for CLDDV 262</td>
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<td>CMPSC 204</td>
<td>Introduction to Programming</td>
<td>3</td>
<td>Spring 2005</td>
<td>M/S/U to approve CMPSC 204 M/S/U to approve TMI for CMPSC 204</td>
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<tr>
<td>CMPSC 264</td>
<td>Windows Server OS</td>
<td>3</td>
<td>Fall 2004</td>
<td>M/S/U to approve CMPSC 264 M/S/U to approve requisites for CMPSC 264</td>
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<td>CMPSC 268</td>
<td>Windows Network</td>
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<td>Fall 2004</td>
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<td>Summer 2005</td>
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<td>M/S/U to approve requisites for ENGL 108</td>
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ENGL 109  Creative Writing: Scriptwriting 3
Effective: Summer 2005
Modify: Title
Add to Breadth Patterns
M/S/U to approve ENGL 109
M/S/U to approve requisites for ENGL 109

ENGL 112  Introduction to the Novel and Short Story 3
Effective: Summer 2005
Modify: Requisites, Objectives, Content, Teaching Methods, Other: Textbooks
Requisites: (R) ENGL 101 eligibility
M/S/U to approve ENGL 112
M/S/U to approve requisites for ENGL 112

ENGL 114  Introduction to Poetry 3
Effective: Summer 2005
Modify: Requisites, Other: Textbooks
Requisites: (R) ENGL 101 eligibility
M/S/U to approve ENGL 114
M/S/U to approve requisites for ENGL 114

ENGL 116  Introduction to Drama 3
Effective: Summer 2005
Modify: Requisites
Requisites: (R) ENGL 101 eligibility
M/S/U to approve ENGL 116
M/S/U to approve requisites for ENGL 116

ENGL 135  American Literature: To 1850 3
Effective: Fall 2005
Modify: Requisites, Objectives, Teaching Methods, Methods of Evaluation, Other: Textbooks, Field Trips
Requisites: (P) ENGL 101 eligibility
M/S/U to approve ENGL 135
M/S/U to approve requisites for ENGL 135

ENGL 136  American Literature: 1850 to the Present 3
Effective: Fall 2005
Modify: Requisites, Objectives, Teaching Methods, Methods of Evaluation, Other: Textbooks, Field Trips
Requisites: (P) ENGL 101 eligibility
M/S/U to approve ENGL 136
M/S/U to approve requisites for ENGL 136

ENGL 163  Introduction to Shakespeare 3
Effective: Summer 2005
Modify: Requisites
Requisites: (R) ENGL 101 eligibility
M/S/U to approve ENGL 163
M/S/U to approve requisites for ENGL 163
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<td>Chamber Choir</td>
<td>1</td>
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<td>M/S/U to approve MUSIC 153</td>
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<td>M/S/U to approve requisites for MUSIC 153</td>
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</table>
PE 130  Personal Trainer Health Fitness Instructor  3
Effective: Summer 2005
Adopt: Basic competency in designing and implementing fitness programs for a health population. Features both practical and theoretical instruction as well as career advice. Emphasis on safe, effective, and efficient methods of teaching cardiovascular training, resistance training, balance training, and flexibility training for individuals or groups. Covers a broad range of exercise physiology, exercise program design, anatomy of major muscle groups, interval and circuit training, exercise biomechanics, advanced lifting techniques, the basics of working with special populations, and exercise progression. Lecture.
Requisites: (R) PEC 195, PEC 197, or PEW 192
M/S/U to approve PE 130
M/S/U to approve requisites for PE 130

PEC 126  Jazz Dance  ½, 1
Effective: Fall 2005
Modify: Objectives, Content, Teaching Methods
M/S/U to approve PEC 126

READ 21  Vocabulary Development  2
Effective: Summer 2005
Periodic Review, Modify: Other: Textbooks
M/S/U to approve READ 21

THETR 188  Jazz Dance  ½, 1
Effective: Fall 2005
Modify: Objectives, Content, Teaching Methods
M/S/U to approve THETR 188
IV. OLD BUSINESS

Voting on Prerequisites from 16 November 2004 meeting  
T. West  
ART 121, ART 123, ART 148, ART 149  
M/S/U to approve prerequisites for ART 121, ART 123, ART 148, AND ART 149  

Operations Report  
C. Martin, T. West  
Report given.  

CMS Status Report / Forms Subcommittee  
L. Senechal  
Report given.  

Prerequisite Subcommittee  
B. Sanders, C. Martin  
No report  

Curriculum Manuals  
T. West  
C. Vaughn asked that the manuals be converted to .pdf format to allow for searchable documents. No new feedback.  

C or Better Requirement  
C. Martin  
No report  

CVHEC Guaranteed Transfer Associates Degree  
B. Scroggins  
Dr. Scroggins delivered an update to the Committee. Differences between this degree and the existing Transfer Studies Associates Degree include: all courses for the guaranteed transfer degree must be transferable and a higher minimum grade point average would be required to guarantee transfer. The way this new degree option might be realized is as a ‘higher standard’ option to the existing Transfer Studies Degree.  

Topic will reappear on the next agenda.  

V. NEW BUSINESS

Field Trips  
C. Martin, S. Collins  
If a field trip is required, the college must pay for the transportation costs for the trip. The college may ask for the student to pay for meals, etc. If a student says he cannot pay for the trip, that student cannot be prevented from going on the field trip. District money is not allowed to be used to pay for this student’s expenses.  
The Business Office has created a form that a student can use to get cleared to go on the trip if they have been unable to pay the cost of the trip.  
If a field trip is not required, total costs of the trip may be required of the student. In this case, the trip must be truly optional.  
Language used in course descriptions and syllabi must be clear.  
When maybe is checked on the course outline (section VI), a field trip can be required for a particular semester or section.  

Materials Fees  
C. Martin  
INDIS  61  Hollywood Today  
3 units  
FILM  153  Contemporary Film  
3 units  
The permissibility of charging students a fee to take these courses is in question. Steve cited some examples of how other colleges get around the issue of materials fees for these type of courses. Steve will continue to investigate this issues. He will put out a query on the CIO listserv. It was mentioned that if the class were offered as an online course, it would be ok to require students to go rent these movies (or perhaps borrow them from a library).  

TCA Deadline  
T. West, R. Cranley  
Removed from agenda
Curriculum Committee Meeting

Minutes

Tuesday, January 18, 2005
West Campus, Yosemite 205, 2:40 PM

Members Absent: J. Monast, A. Pal, (Science Representative), J. Sola, C. Vaughn
Others Present: S. Fornelli, L. Senechal

C. Martin called the meeting to order.

I. APPROVAL OF MINUTES

M/S/U to approve the minutes of 11/30/2004

II. NOTIFICATION

Inactivations

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<th>Course</th>
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<tr>
<td>CLDDV 368</td>
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<td>CMPSC 262</td>
<td>3</td>
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<td>CMPSC 276</td>
<td>3</td>
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<td>FASMR 264B-D</td>
<td>2, 3, 4</td>
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<td>FASMR 367</td>
<td>3</td>
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<td>NURSE 250</td>
<td>3</td>
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</table>

Committee was notified of the inactivations.

III. DISCUSSION

ADJU 210 Communications in Criminal Justice
Effective: Spring 2005
Modify: Textbooks

M/S/U to approve ADJU 210

ADJU 217 Substance Abuse
Effective: Spring 2005
Modify: Requisites
Requisites: (R) ADJU 201, (R) ADJU 202

M/S/U to approve ADJU 217
M/S/U to approve Requisites for ADJU 217
M/S/U to approve TMI for ADJU 217

ADJU 234 Crime Causation
Effective: Spring 2005
Periodic Review

M/S/U to approve ADJU 234
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<td>Correctional Law</td>
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<td>Cultural Anthropology</td>
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<td>Archaeology and Cultural Prehistory</td>
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<td>History of Art 2</td>
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<td>CLDDV 266</td>
<td>Mentor Seminar</td>
<td>½</td>
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<td>Early Humanistic Traditions</td>
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<td>Humanities in the Modern World</td>
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Requisites for JRNL 100 tabled
Faculty originator will be asked to come discuss the requisites for this course.
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<td>JRNL 146B, C</td>
<td>Newspaper Photo Staff</td>
<td>Fall 2005</td>
<td>Requisites, Objectives, Teaching Methods, Methods of Evaluation, Textbooks</td>
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<td>JRNL 146B, C</td>
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<td>Spring 2005</td>
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<td>(R) Keyboard by touch by completing OFADM 301 or equivalent</td>
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<td>Ballet 1</td>
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<td>Periodic Review</td>
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**Sent back to Division**
B and C courses need to be on the same outline.

M/S/U to approve OFADM 375
M/S/U to approve Requisites for OFADM 375
M/S/U to approve PEC 133
M/S/U to approve THETR 189
M/S/U to approve WELD 200
IV. OLD BUSINESS

Operations Report  C. Martin, T. West

Do we count vacant seats towards the quorum count? This will be investigated.

There was general discussion about deadlines. Would it possible to push back the catalog deadline to allow for more submissions to get into the catalog? What should the committee be doing after the catalog deadline passes? Lit & Lang is planning on using the post deadline period to submit courses that are falling out of compliance. Could the Summer/Fall schedules be unyoked so as to allow for a later deadline for the fall schedule? Why are these two schedules combined? Financial reasons? Advising purposes? Outreach? There was general agreement that the deadlines come too early.

Part of the uncertainty about the catalog deadline is that for the past couple of years one person had the responsibility to gather the data and to also create the document (catalog). Now, it is possibly going to be a two person operation wherein one person will gather the information and a second person will create the document. This second person has not been hired yet. The co-chairs will report back to the committee as to whether additional submissions beyond the established deadlines might be included in the catalog.

T. West suggested that the last meeting of the academic year be the catalog deadline so as to make the process cleaner.

Chairs will look into this issue further.

CMS Status Report / Forms Subcommittee  L. Senechal

No report

Prerequisites Subcommittee  B. Sanders, C. Martin

No report

Curriculum Manuals  T. West

Manuals will be redesigned to more resemble textbooks. These will be organized by topic. L. Senechal and T. West are meeting regularly to work on the manuals.

C or Better Requirement  C. Martin

Proposal has been pulled from Academic Senate agenda for revisions by originator. L. Senechal reported that no rule exists to ensure that a student earn a “C” or better in each of the courses for a given program nor does a student need a 2.0 GPA for the courses in a program. P. Mendes will follow up on this.

CVHEC Guaranteed Transfer Associates Degree  C. Martin

The Academic Senate at Stanislaus State has voted to approve the implementation of this agreement. The difference between this transfer degree and the existing transfer degree is that this one would eliminate the need for MJC students to meet our local graduation requirements such as guidance and activities and further, this degree has a higher GPA requirement.

Columbia College has voted against approval of the agreement due to the issue of the local requirements. Motion to recommend to the Academic Senate that this degree, with or without Columbia’s changes, be approved for MJC students. M/S/U

Field Trips  S. Collins

Sample language was provided to the committee. If a course is designed as a field trip (i.e. Field Studies) does this make the entire course a voluntary field trip? S. Collins and B. Sanders will discuss this question further. L. Senechal asked if the cost of field trips needs to be indicated in the catalog description.

Materials Fees  S. Collins

S. Collins has sent out a general inquiry and received back a few responses. Two responses indicated that the topic is under discussion and one response asked for clarification on the question.
V. NEW BUSINESS

Reading Competency Requirement  L. Senechal
Language in catalog will be modified to include completing the CSU/IGETC pattern as a means of satisfying the Reading Competency Requirement. M/S/U

SciGETC Breadth Pattern  L. Senechal
Committee members felt that this was a good thing. At the moment this is a proposal. IMPAC is looking for feedback.

AA degree in Spanish  T. West
Lit & Lang wants to define an A.A. degree for Spanish. The division wants to know how to go about this. Division will be asked to submit in catalog format. T. West will speak to division personnel to seek clarification.

Curriculum issues Advisory Committee query  T. West
The topic was not raised.
Curriculum Committee Meeting

Minutes

Tuesday, February 1, 2005
West Campus, Yosemite 205, 2:40 PM

Members Absent: J. Monast, C. Mulder, A. Pal, M. Robles, (Science Representative), J. Sola, R. Stevenson, C. Vaughn
Others Present: S. Fornelli, L. Wilson

I. APPROVAL OF MINUTES

January 18, 2005
M/S/U to approve the minutes of 01/18/2005

II. NOTIFICATION

NURSE 250 Life Span Nursing
Effective: Fall 2005
Drop
Committee was notified of the drop.

III. DISCUSSION

AGM 221 Farm Equipment
Effective: Fall 2005
Modify: Units, hours, objectives
M/S/U to approve AGM 221

ANSC 250 Veterinary Physiology, Anatomy, & Terminology
Effective: Fall 2005
Modify: Title, other: textbooks
Sent back to Division
These ANSC courses are ‘Lecture courses’ but there seems to be a large laboratory component. In the course objectives, laboratory techniques are listed, but the courses do not give students the opportunity to actually practice these techniques. It is not financially feasible to hire licensed veterinarians to be the instructors for a laboratory class. The intent and means by which students satisfy these objectives is by being placed in a local veterinary practice. Adding Work Experience to the program as a co-requisite would smooth out some wrinkles but it would put the certificate over the 17 unit limit. One proposed solution would be to create a 0 units, 800 level, skills class modeled after NURSK 800.
M. Boyd will work on this further.

ANSC 251 Veterinary Pharmacy Procedures
Effective: Fall 2005
Modify: Title, units, hours, description, objectives, content
Sent back to Division
ANSC 252 Veterinary Equipment, Operation, Instrumentation & Safety 3
Effective: Fall 2005
Modify: Hours, content
Sent back to Division

ANSC 253 Veterinary Laboratory Procedures 1
Effective: Fall 2005
Adopt
Sent back to Division

ANSC 254 Veterinary Medical Office Procedures 2
Effective: Fall 2005
Modify: Hours, objectives, content
Sent back to Division

ANSC 255 Preparation for Veterinary Surgical & Dental Assistance 3
Effective: Fall 2005
Modify: Hours, objectives, content
Sent back to Division

ANSC 256 Veterinary Assistance and Nursing: Emergency Procedures 1
Effective: Fall 2005
Modify: Hours, objectives, content
Sent back to Division

ANSC 257 Veterinary Assistance and Nursing: Animal Handling 2
Effective: Fall 2005
Modify: Hours
Sent back to Division

INTDS 298 Special Topics in Interior Design 1
Effective: Spring 2005
Adopt
M/S/U to approve INDIS 298

LR 100 Research Methodology 2
Effective: Fall 2005
Modify: Title, units, description, objectives, content
M/S/U to approve LR 100
CSU box needs to be checked on form. There is no need for a Stand Alone form as the course already exists. Outline and CAR need to read 35 hours lecture, not 6.

MUSIC 112 History of Western Music 1 3
Effective: Fall 2005
Modify: Title, description, objectives, content, teaching methods, other: textbooks
M/S/U to approve MUSIC 112

MUSIC 150 Orchestra 2
Effective: Fall 2005
Reactivate
Modify: Hours, objectives, content, teaching methods, methods of evaluation, other: textbooks
Sent back to Division
Previous experience in instrumental music should be a limitation on enrollment, not a prerequisite. There was a question about the prerequisite skills and how they apply to instrumentalists other than string players. Is the title, “Orchestra” or “Chamber Orchestra?”
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<tr>
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<th>Course Title</th>
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<td>Radio Programming and Broadcast Announcing</td>
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IV. OLD BUSINESS

Operations Report  C. Martin, T. West
No report

CMS Status Report / Forms Subcommittee  L. Senechal, B. Sanders
B. Sanders distributed and discussed a new Limitation on Enrollment form. B. Sanders will try to finalize form and work with Nursing Department to bring forward NURSE prerequisites on the new form. With regard to Learning Communities, the Curriculum Committee should be notified as to which communities are being offered each semester, and courses that are part of a learning community should have alternate sections for students who do not wish to be involved in the community. T. West will draft a MOU between the Curriculum Committee and the Learning Communities program.

Prerequisite Subcommittee  B. Sanders, C. Martin
No report

Curriculum Manuals (feedback)  T. West
No feedback

C or Better Requirement  C. Martin
Proposal will be sent to the Academic Senate

Central Valley Higher Education Consortium (CVHEC)  C. Martin
Guaranteed Transfer Agreement
Will appear on Consent Agenda for next Academic Senate. R. Cranley has asked the evaluators to look at the past 3 years of applications for graduation to see how many student have applied for a general education (transfer) degree.

Curriculum issues Advisory Committee query  T. West
Committee was informed about the proposed changes to the way programs are approved by the state.

V. NEW BUSINESS

Virtual Classroom Committee representative to Curriculum Committee  C. Martin
Should a delegate from the Virtual Classroom Committee sit as a voting member of the Curriculum Committee? As it is not a discipline, the committee felt that a member of the VCC would be welcome to attend, and might even be considered an advisory member of the Curriculum Committee (much as the Vice President of Instruction) but voting should be limited to Division Representatives.

Load on Outline/CAR  C. Martin, S. Collins
Load continues to be a confusing, problematic issue. The committee does not need to see this information. Can we think of a different way to provide this information to the Instruction Office? Perhaps an additional form for each course containing information that does not typically change such as load, TOP code, etc.

Executive Order 918  R. Cranley
FAQ about Lower-Division Transfer Pattern process
http://www.calstate.edu/acadaff/faqs.shtml
R. Cranley passed out information on these items and explained them to the committee.
I. APPROVAL OF MINUTES

M/S/U to approve the minutes of 01/18/2005

II. NOTIFICATION

The following courses will be dropped effective Fall 2005

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<th>Title</th>
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<td>NURSE 251</td>
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<td>Nursing Process 4</td>
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III. DISCUSSION

JRNAL 120B, C  Student Newspaper Production Staff

Effective: Fall 2005

Modify: Requisites, objectives, teaching methods, methods of evaluation, other: textbooks

Requisites: (P) JRNAL 100

M/S/U to approve JRNAL 120B, C

M/S/U to approve requisites for JRNAL 120B, C

JRNAL 146B, C  Newspaper Photo Staff

Effective: Fall 2005

Modify: Requisites, objectives, teaching methods, methods of evaluation, other: textbooks

Limitation on Enrollment: ART 170 or equivalent camera and darkroom skills

M/S/U to approve JRNAL 146B, C

Limitation for JRNAL 146B, C tabled

There was a question as to whether this was truly a limitation on enrollment or a prerequisite. It is hoped that the new forms will clarify this issue. This limitation will be re-examined at a later date.

MUSIC 118  Introduction to Popular Music

Effective: Fall 2005

Modify: Objectives, content, methods of evaluation

M/S/U to approve MUSIC 118
MUSIC 152 Concert Choir
Effective: Fall 2005
Modify: Title, hours, content, teaching methods, methods of evaluation
Limitation on Enrollment: Ability to match pitch, sing melodies in tune, and sight read elementary-level passages will be tested in audition.
M/S/U to approve MUSIC 152
M/S/U to approve limitation for MUSIC 152

NURSE 259 VN Transition: Preparing for a Role Change
Effective: Fall 2005
Adopt: Applies skills and knowledge required for Licensed Vocational Nurses desiring to enter the 3rd semester of the Associate Degree Nursing Program. Content includes concepts and principles of the Nursing Process; role transition; legal, ethical, and regulatory issues; and clinical skills inherent in the Registered Nurse role.
Requisites: (P) Current LVN licensure, A.D.N. prerequisites. (C) NURSK 800
M/S/U to approve NURSE 259
Requisites for NURSE 259 tabled

READ 21 Vocabulary Development
Effective: Fall 2005
Modify: Units
M/S/U to approve change of units only for READ 21
Pulled by division

Certificate: Speech Communication
Effective: Fall 2005
Modify: Placement of SPCOM 110 within the pattern
M/S/U to approve change in Certificate

IV. OLD BUSINESS

Operations Report C. Martin, T. West
Topics coming out of Operations group appear under New Business.

CMS Status Report / Forms Subcommittee T. West, B. Sanders
No report

Prerequisite Subcommittee B. Sanders, C. Martin
No report

Curriculum Manuals (feedback) T. West
T. West spoke about the revision in progress to the manuals.

C or Better Requirement C. Martin
Academic Senate approved resolution.

Central Valley Higher Education Consortium (CVHEC) Guaranteed Transfer Agreement C. Martin
L. Senechal has revised page for catalog to reflect new degree.

Curriculum issues Advisory Committee query T. West
T. West has asked Advisory Committee for more information.
V. NEW BUSINESS

Faculty Curriculum Review Specialist
S. Collins, T. West
It was decided to have the entire Curriculum Committee elect the Specialist and to make that person a member of the Technical Review Committee. B. Sanders was elected to fill this position. This will appear on the Academic Senate agenda.

Curriculum Committee Mission Statement
S. Collins, T. West
Technical Review committee will work on a mission statement.

Calendar issues
S. Collins, T. West
Summer is first term of academic year
Can the catalog legally be made effective Fall to Fall? S. Collins will investigate. There was much opposition to the idea of moving deadlines earlier.

Representatives were asked to report back to their divisions regarding the question of deadlines/calendar issues and then bring feedback back to the committee.

Compliance Report
T. West, S. Fornelli
The reports were distributed to the committee members. The committee asked that the rule which requires ‘Out of Compliance’ courses to be forwarded to the Board of Trustees be suspended. There was general agreement that this be done.

Can time be set aside on Institute Day to work with Curriculum? There was much enthusiasm for working with Compliance Report courses during Institute Day.
Curriculum Committee Meeting

Minutes

Tuesday, March 01, 2005
West Campus, Yosemite 205, 2:40 PM

Members Present:  P. Bettencourt, R. Cranley, P. Guerra-Schmidt, C. Martin, K. Ennis, M. Garcia,
C. Mulder, M. Robles, B. Sanders, R. Stevenson, T. West

Members Absent:  M. Akard, M. Boyd, S. Collins, B. Hutchison, L. Lanigan, J. Monast, P. Mendez, A. Pal,
(Science Representative), J. Sola, C. Vaughn, B.J. Wells

Others Present:  S. Fornelli, T. Lyle

No votes could be taken as there was no quorum. However, the following information was discussed.

An idea was presented regarding the setting of one day per semester (year?) wherein a division's curriculum
would be addressed/considered. Some anticipated advantages include: cohesion of courses for a given
meeting and clearly defined deadlines for each division. There was general opposition to this idea.
Another idea was to have one deadline for each semester and then the submissions would be ‘evenly’
distributed throughout the semester.

However, if a division has several dozen courses that need to go through for compliance issues as well as
several more courses that are being submitted for modification or adoption, having only one deadline for
submission of all these courses imposes too heavy a burden on the division rep. This burden is made even
worse by having the deadline excessively early.

We are one of the last schools to publish a catalog and class schedules. For recruitment purposes, it would
be advantageous to publish earlier. It appears that the date of the catalog publication will change.

T. Lyle was present to share information about the proposed change in the Area E requirement for
graduation.

The Academic Senate approved the creation of a Technical Review Specialist for the curriculum committee.

T. West presented the sample Table of Contents pages from the forthcoming curriculum manual. He asked
that the committee volunteer to work on developing content for different sections of the manual.

Catalogs were passed out so that the divisions could begin the revision process.

There has been a delay in completing the CMS. C. Vaughn will be unable to continue development. There
will be a meeting to discuss what to do about the CMS.
Curriculum Committee Meeting

Minutes

Tuesday, March 15, 2005
West Campus, Yosemite 205, 2:40 PM


Members Absent: J. Monast, C. Mulder, A. Pal, M. Robles, (Science Representative), J. Sola, C. Vaughn

Others Present: S. Fornelli, B. Scharffer, L. Senechal

The beginning of the meeting was dedicated to discussion of a proposed restructuring of deadlines and catalog/schedule publication. Proposal: **AUG 17 deadline for submissions for entire fall semester. Catalog to be published before end of spring semester and prior to, or at the same time as, the publication of the summer/fall schedule of classes.** In practical terms this means an APR 30 deadline for submissions in the fall. The committee generally felt that although they understood the desire for the change, it would make the process problematic. It has been discussed in previous committee meetings that the faculty should continue to be responsible for when courses are submitted and not to have a one deadline per semester policy. It was recommended that the catalog deadline be the last meeting in November. Submissions for this meeting would be approximately 4 weeks prior to the meeting date. There was general consensus for this idea. Co-chairs asked the representatives to come to the next meeting prepared to discuss this further.

I. APPROVAL OF MINUTES

M/S/U to approve the minutes of 02/15/2005
M/S/U to approve the minutes of 03/01/2005

II. NOTIFICATION

The committee was notified about corrections to the following courses:

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<td>READ 184</td>
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The following course was pulled by the division:

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The committee was notified as to the following inactivation

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III. CONSENT

Shakespeare Academy Certificate

M/S/U to approve revision of ENGL 102 modification to Shakespeare Academy Certificate
## IV. DISCUSSION

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<tr>
<td>ANSC 255</td>
<td>Preparation for Veterinary Surgical &amp; Dental Assistance</td>
<td>3</td>
<td>Fall 2005</td>
<td>Hours,</td>
<td>ENGL 50</td>
<td>ANSC 255</td>
<td>ANSC 255</td>
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<tr>
<td>ANSC 256</td>
<td>Veterinary Assistance and Nursing: Emergency Procedures</td>
<td>1</td>
<td>Fall 2005</td>
<td>Hours,</td>
<td>ENGL 101</td>
<td>ANSC 256</td>
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<td><strong>ANSC 257</strong></td>
<td>Veterinary Assistance and Nursing: Animal Handling</td>
<td>2</td>
<td>Fall 2005</td>
<td>Hours, Requisites (R) ENGL 101, BIO 111</td>
<td>ANSC 257</td>
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<td><strong>AUBDY 301</strong></td>
<td>Automotive Collision Repair</td>
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<td>Objectives</td>
<td>AUBDY 301</td>
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<td>Industrial Electrical Components and Controls</td>
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<td>Fall 2005</td>
<td>Objectives, content</td>
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<td><strong>INTEC 223</strong></td>
<td>Industrial Electrical Components and Controls</td>
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<td>Fall 2005</td>
<td>Objectives, content</td>
<td>INTEC 223</td>
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<tr>
<td><strong>INTEC 201</strong></td>
<td>Introduction to Industrial Operations</td>
<td>3</td>
<td>Fall 2005</td>
<td>Other: Repeat Procedures</td>
<td>INTEC 201</td>
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<tr>
<td><strong>INTEC 202</strong></td>
<td>Fundamentals of Industrial Technology</td>
<td>2</td>
<td>Fall 2005</td>
<td>Other: Repeat Procedures</td>
<td>INTEC 202</td>
<td></td>
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<tr>
<td><strong>INTEC 367</strong></td>
<td>Plumbing Principles and Methods</td>
<td>2</td>
<td>Fall 2005</td>
<td>Prefix &amp; number, hours, objectives, content, teaching methods, Other: Repeat Procedures, Other: Materials Fees</td>
<td>INTEC 367</td>
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<td><strong>MUSIC 124</strong></td>
<td>Organ 1</td>
<td>1</td>
<td>Fall 2005</td>
<td>Hours, objectives, teaching methods</td>
<td>MUSIC 124</td>
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<td></td>
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<tr>
<td><strong>MUSIC 125</strong></td>
<td>Organ 2</td>
<td>1</td>
<td>Fall 2005</td>
<td>Hours, requisites, objectives, teaching methods</td>
<td>MUSIC 125</td>
<td></td>
<td></td>
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<tr>
<td><strong>MUSIC 126</strong></td>
<td>Organ 3</td>
<td>1</td>
<td>Fall 2005</td>
<td>Hours, requisites, objectives, teaching methods</td>
<td>MUSIC 126</td>
<td></td>
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</tbody>
</table>
V. OLD BUSINESS

Operations Report  C. Martin, T. West
Operations meetings recently have taken the form of specific topic meetings (e.g. CMS, forms, etc.).

CMS Status Report / Forms Subcommittee  L. Senechal, B. Sanders
C. Vaughn will not be able to complete the CMS in the near future. It has been decided that someone will be hired to complete the remaining work on the CMS. This will take place after the beginning of the next fiscal year.
L. Senechal asked if, during the period of waiting for the CMS to be completed and implemented, she should redesign the forms to be interactive, fill-in documents or if they should be more like reports that the CMS will generate. There was no answer at this meeting but it is hoped that a meeting that will take place on March 25 will help to resolve some of those question.

Prerequisite Subcommittee  B. Sanders, C. Martin

Curriculum Manuals (feedback)  T. West
L. Senechal is looking for committee members to create content for the next version of the Curriculum Manuals. Members who have knowledge in particular areas are encouraged to contribute to the manual.

Curriculum Committee Mission Statement  S. Collins, C. Martin, L. Senechal, T. West
After some revisions, the committee voted to send the proposed statement to the Academic Senate for approval.

VI. NEW BUSINESS

Memorandum of Understanding on Learning Communities  T. West
The Memorandum of Understanding on Learning Communities will be forwarded to the Academic Senate.

Revised Graduation Pattern  L. Senechal
The CVHEC Guaranteed Transfer Agreement Degree was clarified. It will be a third option for graduation alongside the existing transfer studies and occupational & technical studies degrees.

Health Education Waiver for Allied Health graduates  T. West
The committee voted to exempt students in the Allied Health programs from the area E. requirement of the MJC graduation pattern.

Technical Revision to CCC Inventory of Programs: General Education to Transfer Studies  R. Cranley
The committee was notified of the change in language.

Catalog revisions  L. Senechal
Due from committee members at the next meeting.

2+2 Policies and Procedures  R. Cranley
Committee was asked to review attached materials to discuss at the March 29 meeting.

Master Outlines  T. West
Microsoft Exchange Server 2003 does not appear to allow accessing Public Folders from home. The outlines stored in Master Outlines are not necessarily up to date. We need to standardize a means by which outlines are submitted. When (before or after approval) and how (electronically or paper file). There was a suggestion to separate the signatures from individual forms and create an endorsement page that would accompany course submissions.
I. DISCUSSION

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ART 124</td>
<td>Color and Design 1</td>
<td>3</td>
</tr>
<tr>
<td>Effective: Summer 2006</td>
<td></td>
<td></td>
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<tr>
<td>Modify: Requisites, description, objectives, content, teaching methods, methods of evaluation, other: textbooks</td>
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<tr>
<td>Description: Design principles and color theory. Problems in two dimensional form using various media.</td>
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<td>Requisites: (R) ART 120 or previous drawing experience</td>
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<td>M/S/U to approve ART 124</td>
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<tr>
<td>M/S/U to approve requisites for ART 124</td>
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<tr>
<td>ART 125</td>
<td>Color and Design 2</td>
<td>3</td>
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<td>Effective: Fall 2005</td>
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<td>Modify: Objectives, content, teaching methods, methods of evaluation, other: textbooks</td>
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<td>Requisites: (P) ART 124</td>
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<td>M/S/U to approve ART 125</td>
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<tr>
<td>M/S/U to approve requisites for ART 125</td>
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<tr>
<td>ART 147</td>
<td>Painting 1 in Acrylic</td>
<td>3</td>
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<tr>
<td>Effective: Fall 2005</td>
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<tr>
<td>Adopt: Introduction to acrylic painting; basic techniques and stylistic approaches. Emphasis on developing form through color.</td>
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<td>Requisites: (P) ART 120 or ART 124</td>
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<tr>
<td>M/S/U to approve ART 147</td>
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<td>M/S/U to approve requisites for ART 147</td>
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<td>ART 169</td>
<td>History of Non-Western Art</td>
<td>3</td>
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<td>Effective: Fall 2005</td>
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<tr>
<td>Modify: Objectives, content, teaching methods, other: textbooks</td>
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<tr>
<td>M/S/U to approve ART 169</td>
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<tr>
<td>ENGL 131</td>
<td>Introduction to World Literature to 1500</td>
<td>3</td>
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<tr>
<td>Effective: Summer 2006</td>
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<tr>
<td>Modify: Requisites, objectives, content, other: textbooks</td>
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<tr>
<td>Requisites: (P) ENGL 101 Eligibility, (R) ENGL 101</td>
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<tr>
<td>M/S/U to approve ENGL 131</td>
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<tr>
<td>M/S/U to approve requisites for ENGL 131</td>
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</tbody>
</table>
ENGL 132  Introduction to World Literature from 1500 to Present  3
Effective: Summer 2006
Modify: Description, requisites, objectives, content, other: textbooks
Description: English 132 is a continuation of English 131, reading from the renaissance to contemporary literatures of Asian, Middle Eastern, European, and Latin American cultures. Note: students do not have to have taken English 131 to enroll in English 132.
Requisites: (P) ENGL 101 Eligibility, (R) ENGL 101
M/S/U to approve ENGL 132
M/S/U to approve requisites for ENGL 132

HUMAN 140  Introduction to World Mythologies  3
Effective: Fall 2005
Adopt: An overview of mythology which examines the nature, functions, and meaning of myths throughout the world, their cultural contexts, artistic expressions, and influence in contemporary life.
Requisites: (R) ENGL 101
M/S/U to approve HUMAN 140
M/S/U to approve requisites for HUMAN 140

MUSIC 110  Music Appreciation  3
Effective: Summer 2006
Modify: Description, objectives, content, teaching methods, methods of evaluation, other: textbooks
Description: A survey course emphasizing the development of the listener's perception of the basic elements of music. Illustrations encompass various types of folk and traditional music, traditional classical music from a variety of periods, and musical material of a contemporary nature.
M/S/U to approve MUSIC 110

MUSIC 133  Applied Vocal Repertoire 1  1
Effective: Summer 2006
Modify: Title, hours, requisites, description, objectives, teaching methods
Description: Study and performance of vocal solo literature with emphasis on building repertoire, development of style, and preparation for recitals. Recital and public performance participation required.
Requisites: (C) MUSIC 139
Limitation: Basic ability to sight read music and sing within the tonal center.
M/S/U to approve MUSIC 133
M/S/U to approve requisites for MUSIC 133
M/S/U to approve limitation for MUSIC 133

MUSIC 134  Applied Vocal Repertoire 2  1
Effective: Summer 2006
Modify: Title, hours, requisites, description, objectives, teaching methods, other: Field Trips
Description: Continuation of MUSIC 133 with greater emphasis on building repertoire, development of style, and preparation for recitals. Recital and public performance participation required.
Requisites: (C) MUSIC 139, (P) MUSIC 133
M/S/U to approve MUSIC 134
M/S/U to approve requisites for MUSIC 134

MUSIC 144  Applied Music (Woodwind)  1
Effective: Summer 2006
Modify: Requisites, objectives, other: Textbooks
Limitation: Ability to read music and play a woodwind instrument at an intermediate level will be tested during first week of class.
M/S/U to approve MUSIC 144
M/S/U to approve limitation for MUSIC 144
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<thead>
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<th>Course Title</th>
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<tr>
<td>MUSIC 150</td>
<td>String Orchestra</td>
<td>Summer 2006</td>
<td>Title, hours, requisites, description, objectives, content, teaching methods, methods of evaluation, other: Textbooks</td>
<td>MUSIC 150</td>
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<td>Description: Rehearsal and public performance of orchestral music for strings (from all eras and a variety of cultures). Focus on developing bowing and left hand technique.</td>
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<td>Requisites: (R) MUSIC 128 or MUSIC 129</td>
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<td>Limitation: Ability to read music and adjust intonation on a bowed string instrument</td>
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<td>M/S/U to approve limitation for MUSIC 150</td>
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<td>MUSIC 185</td>
<td>Chorus</td>
<td>Fall 2005</td>
<td>Objectives</td>
<td>MUSIC 185</td>
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<td>READ 40</td>
<td>Reading Comprehension</td>
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<td>College Vocabulary</td>
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<td>Methods of evaluation, other: Textbooks</td>
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<td>READ 82</td>
<td>College Reading - Comprehension</td>
<td>Summer 2006</td>
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<td>SPAN 51</td>
<td>Introductory Spanish 1</td>
<td>Summer 2006</td>
<td>Title, hours, description, other: Textbooks</td>
<td>SPAN 51</td>
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<td>Description: Slow-paced, non-transferable course designed for people who have never studied a foreign language before, especially Spanish. Basic Spanish grammar and pronunciation.</td>
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<td>SPAN 52</td>
<td>Introductory Spanish 2</td>
<td>Summer 2006</td>
<td>Title, hours, description, other: Textbooks</td>
<td>SPAN 52</td>
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<td></td>
<td>Description: Slow-paced, non-transferable course. Basic Spanish grammar and pronunciation.</td>
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<td>Requisites: (P) SPAN 51 or equivalent introductory course</td>
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<td>SPCOM 106</td>
<td>Organizational Communication</td>
<td>Summer 2006</td>
<td>Title, objectives, content, other: Textbooks</td>
<td>SPCOM 106</td>
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<td>M/S/U to approve SPCOM 106</td>
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</table>
SPCOM 109 Managerial Skills for Women
Effective: Summer 2006
Modify: Title, objectives, content, other: Textbooks
M/S/U to approve SPCOM 109

SPCOM 123 Storytelling
Effective: Summer 2006
Modify: Title, description, objectives, content, teaching methods, methods of evaluation, other: Textbooks
Description: An introduction to the history of storytelling and the techniques of critical listening to, and preparation and presentation of literature. Emphasis is upon sources, selection of materials, analysis, preparation and presentation of prose, verse, and drama. Designed to develop the adult reader’s knowledge, critical ability, and appreciation of literature.
M/S/U to approve SPCOM 123

SPCOM 130 Intercultural Communication
Effective: Summer 2006
Modify: Description, teaching methods, methods of evaluation, other: Textbooks
Description: Examines the influence of culture on human communication. Students will learn skills to communicate effectively with people from different cultures. Theoretical and practical models are explored. Emphasis on cultural identity, relationships, stereotyping, prejudice, nonverbal and verbal cues, values, beliefs, and norms.
M/S/U to approve SPCOM 130

SUPR 106 Organizational Communication
Effective: Summer 2006
Modify: Title, objectives, content, other: Textbooks
M/S/U to approve SUTR 106

THETR 123 Storytelling
Effective: Summer 2006
Modify: Title, description, objectives, content, teaching methods, methods of evaluation, other: Textbooks
Description: An introduction to the history of storytelling and the techniques of critical listening to, and preparation and presentation of literature. Emphasis is upon sources, selection of materials, analysis, preparation and presentation of prose, verse, and drama. Designed to develop the adult reader’s knowledge, critical ability, and appreciation of literature.
M/S/U to approve THETR 123

AA Degree: Spanish
Effective: Summer 2006
M/S/U to approve AA Degree: Spanish
L. Senechal indicated to the committee that oftentimes, an inactivated course can have a ripple effect with academic programs. That is to say, an inactivated course might still appear as a required or elective course within an academic program. A method needs to be devised to catch these occurrences so that the affected programs can be changed.
II. OLD BUSINESS

Requisites for several nursing courses were held over from a previous meeting. They were reintroduced on new forms. In general, the committee liked the forms. The forms subcommittee will try to incorporate suggestions made by the curriculum committee.

M/S/U to approve requisites for NURSE 260, 261, 262, 263, 264, 265, 266, and 267
M/S/U to approve limitations for NURSE 260, 261, 262, 263, 264, 265, 266, and 267
M/S/U to approve new requisite and limitation forms

Operations Report

C. Martin, T. West

There was a meeting with C. Vaughn. It looks as though the CMS is close to completion. It’s preferable if an IT person already employed by the district is selected to complete the CMS. C. Vaughn will determine if a person is available. If someone from outside the district needs to be hired, it will have to wait until after the start of the new fiscal year.

Calendar Issues

L. Senechal

A proposed revision of the curriculum calendar was given to the committee. It proposed moving the deadline for all fall submissions to late August, early September. The committee once again expressed disapproval of this change. The committee was informed that the division secretaries supported the proposal. One member suggested that if there is a staffing issue, then that is what needs to be addressed, not changing deadlines. In general, the committee felt that having such an early deadline would prove to be too burdensome on the faculty who write the outlines. A compromise of a mid-October deadline for the following year’s catalog was suggested. This was more acceptable but still not embraced by the committee. One idea mentioned was to create a position in the Instruction Office for a curriculum secretary that would be responsible for working with faculty to create course outlines, CAR forms, etc.

Action: Send back to Instruction Office. Ask for another proposal.

Curriculum Manuals (feedback)

T. West

No feedback

Catalog revisions

L. Senechal

Copies of the 2004-2005 catalog were returned by division representatives.

2+2 Policies and Procedures

R. Cranley

There was a question about the MATH policy for 2+2 courses. Specifically regarding using AP test scores as satisfying requirements for MATH 122 2+2 credit. This will be looked into and this topic will appear on the next agenda.

III. NEW BUSINESS

Program Approval Guidelines (AA, AS, Certificate)

T. West

AA Degree: Spanish was provided as a model for program approval.

SLO Coordinator

C. Martin

Feedback was solicited regarding the proposed position. This topic will appear on the next agenda.
Curriculum Committee Meeting

Minutes

Tuesday, April 12, 2005
West Campus, Yosemite 205, 2:40 PM

Members Present:  M. Boyd, R. Cranley, S. Collins, M. Garcia, B. Hutchison, L. Lanigan, C. Martin, O. One (for P. BettenCourt), M. Robles, B. Sanders, R. Stevenson, M. Sundquist (for M. Akard), B.J. Wells, T. West


Others Present:  S. Fornelli, J. Hagen, S. Kerr, R. Nimphius, L. Senechal

I. APPROVAL OF MINUTES

March 15, 2005
March 29, 2005

No vote on the minutes of March 15, 2005 as minutes were not present at the start of the meeting.

No vote on the minutes of March 29, 2005 as minutes were not present at the start of the meeting.

II. NOTIFICATION

Units

AGGE 320 A  Evaluation of Agricultural Products  ½
Effective: Summer 2005
Inactivate
Committee was notified of the inactivation

III. DISCUSSION

ADJU 235  Introduction to Corrections  3
Effective: Summer 2005
TMI
M/S/U to approve TMI for ADJU 235

AGGE 320  Evaluation of Agricultural Products  1
Effective: Summer 2005
Modify: Objectives, content, teaching methods, methods of evaluation
M/S/U to approve AGGE 320

ANSC 234  Poultry Feeding  3
Effective: Summer 2006
Modify: Description, objectives, content, teaching methods, methods of evaluation
Description: Economics of poultry feeding. Composition of feeds, nutritional requirements, feed formulations for poultry, computer-assisted feed formulation, and proper feeding techniques.
M/S/U to approve ANSC 234
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<th>Revisions</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHR 174</td>
<td>Anthropology Summer Field Studies</td>
<td>Summer 2005</td>
<td>Adopt: Application of principles of anthropology and archaeology through extended field studies at selected sites in the western United States. Skills developed in cultural field studies, ethnographic data collection, archaeological artifact and site identification and classification. Requires ability to work and study under rigorous conditions.</td>
<td>Requisites: (R) ANTHR 102, ANTHR 102T, ANTHR 130, or ANTHR 150 M/S/U to approve ANTHR 174 M/S/U to approve requisites for ANTHR 174</td>
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<td>ART 148</td>
<td>Painting 1 in Oil</td>
<td>Summer 2006</td>
<td>Modify: Title, requisites</td>
<td>Requisites: (P) ART 120 or ART 124 M/S/U to approve ART 148 M/S/U to approve requisites for ART 148</td>
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<td>ART 149</td>
<td>Painting 2</td>
<td>Summer 2006</td>
<td>Modify: Title, requisites</td>
<td>Requisites: (P) ART 147 or ART 148 M/S/U to approve ART 149 M/S/U to approve requisites for ART 149</td>
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<td>ART 172</td>
<td>Intermediate Photography</td>
<td>Summer 2005</td>
<td>Modify: Objectives, content, teaching methods, other: Textbooks</td>
<td>Requisites: (P) ART 170 or ART 182 M/S/U to approve ART 172 M/S/U to approve requisites for ART 172</td>
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<tr>
<td>ART 175</td>
<td>Color Photography</td>
<td>Summer 2005</td>
<td>Modify: Objectives, content, teaching methods, other: Textbooks</td>
<td>Requisites: (P) ART 172 or ART 186 M/S/U to approve ART 175 M/S/U to approve requisites for ART 175</td>
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<td>ART 178 B-D</td>
<td>Advanced Photography</td>
<td>Summer 2006</td>
<td>Modify: Requisites, objectives, content, teaching methods</td>
<td>Requisites: (P) ART 172 or ART 186 M/S/U to approve ART 178B-D M/S/U to approve requisites for ART 178B-D</td>
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<td>ART 181</td>
<td>Basic Photography 1</td>
<td>Summer 2005</td>
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<td>ART 185</td>
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<td>1½</td>
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<td>Medical Terminology</td>
<td>3</td>
<td>Summer 2005</td>
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<td>MUSIC 110</td>
<td>Music Appreciation</td>
<td>3</td>
<td>Summer 2005</td>
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<td>MUSIC 125</td>
<td>Organ 2</td>
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<td>(L) Ability to coordinate keyboard manuals and pedals together using basic rhythms, melodic, and chordal structures, (R) MUSIC 124 or equivalent</td>
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<td>MUSIC 126</td>
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<td>(L) Ability to coordinate keyboard manuals and pedals together using intermediate rhythms, melodic, and chordal structures, (R) MUSIC 125 or equivalent</td>
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**MJC Curriculum Committee Meeting Agenda – 04/12/2005  Page 3 of 5**

**Revised 03/30/2009**
<table>
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<tr>
<th>Course Code</th>
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<th>Description</th>
<th>M/S/U to approve</th>
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<tr>
<td>MUSIC 170</td>
<td>Introduction to Synthesizer &amp; MIDI</td>
<td>2</td>
<td>Summer 2006</td>
<td>Title, description, objectives, content, teaching methods, methods of evaluation, other: Textbooks</td>
<td>Introduction to synthesizer and electronic keyboard sound design and operational procedures. MIDI (Musical Instrument Digital Interface) music studio techniques will be examined and utilized in an electronic music studio environment. Music acoustics, electronic music composition, synthesizer live performance, digital sampling, audio recording and music software programs will be explored.</td>
<td>MUSIC 170</td>
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<td>NR 222</td>
<td>Native Tree and Shrub Identification</td>
<td>3</td>
<td>Summer 2006</td>
<td>Title, description, objectives, content</td>
<td>The study of botanical characteristics, taxonomy, physiology, and community relationships of the major trees and shrubs in California and the Western United States. Includes discussion of commercial uses and geographic ranges of native plants common to the region. May require field trips outside of regular class hours.</td>
<td>NR 222</td>
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<td>OFADM 304</td>
<td>Business English</td>
<td>3</td>
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<td>OFADM 311</td>
<td>Business English and Transcription</td>
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<td>SPELL 32</td>
<td>Spelling and Pronunciation</td>
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<td>Other: Textbooks</td>
<td>M/S/U to approve SPELL 32</td>
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</table>
IV. OLD BUSINESS

Operations Report

C. Martin, T. West

Deadlines / meeting dates

T. West

A revised schedule of meeting dates and deadlines for the 2005-2006 was presented.
M/S/U to approve Motion (Lack of Quorum)

Catalog revisions

L. Senechal

Revisions are in process. An electronic version will go up on the website soon.

2+2 Policies and Procedures

R. Cranley

These were presented to the committee. These policies and practices reflect established practice but have never been ratified by the Curriculum Committee.

Very soon, we will not be allowed to use Social Security numbers for identification purposes. Ruth is waiting to hear from various sources as to how this issue is being addressed at other schools.

There was discussion about whether a 2+2 course could serve as a prerequisite to a higher level class. This has always been the case and will continue to be.

M/S/U to approve 2+2 policies and Procedures

SLO Coordinator

M. Sundquist, C. Martin

Several suggestions were made. The position should be open only to those current employees who meet minimum qualifications to be faculty members. The position should be clearly defined before a person is selected. Could the SLO Committee be a subcommittee of the Curriculum Committee? There was general approval for this last idea. The Academic Senate will need to be consulted.

Motion: Ask the SLO Committee to revise and clean up the proposal and job description and bring them back to the Curriculum Committee in the fall for possible implementation as early as spring of 2006. Further, ask that the Academic Senate not approve the job announcement until after the Curriculum Committee has revisited the issue.
M/S/U to approve Motion (Lack of Quorum)

Field Trips

B. Sanders

B. Sanders presented clarifications to the field trip policy. There are two different kinds of field trips; required and optional. If a trip is required, the district must pay for all costs for the trip. For a truly optional field trip, the student can be required to pay for the costs of the trip. This includes field studies classes. Field studies classes are voluntary in nature. Voluntary field trips can count for extra credit as long as a reasonable alternative is available to the students who cannot afford the trip.

Virtual Classroom Committee – “Regular and Effective Contact”

T. West

This item was not discussed due to the absence of a quorum.

V. NEW BUSINESS

Change to the General College Major

T. West

Compliance Report

L. Senechal

VI. PUBLIC COMMENT
Curriculum Committee Meeting

Minutes

Tuesday, September 06, 2005
West Campus, Yosemite 205, 2:40 PM


Members Absent: ASMJC Representative, Science Representative, J. Sola

Others Present: N. Backlund, S. Fornelli, A. Lowry, D. Nordin, L. Senechal, B. Sinclair

I. APPROVAL OF MINUTES

March 15, 2005
M/S/C to approve the minutes of 3/15/2005 (1 abstention)

March 29, 2005
M/S/C to approve the corrected minutes of 3/29/2005 (1 abstention)
CIS was able to include all changes from this meeting in the 2005-2006 catalog revision.

April 12, 2005
M/S/C to approve the minutes of 4/12/2005 (1 abstention)
CIS was able to include all changes from this meeting in the 2005-2006 catalog revision.

II. NOTIFICATION

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<tr>
<th>Course</th>
<th>Title</th>
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<tr>
<td>NURSE 219</td>
<td>Introduction to Nursing Process</td>
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<td>NURSE 220</td>
<td>VN Transition: Preparing for a Changing Role</td>
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III. DISCUSSION

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<td>ANSC 217</td>
<td>Advanced Breeding and Artificial Insemination</td>
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<td>Course pulled by division representative</td>
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<td>EMS 350</td>
<td>First Responder with Healthcare Provider CPR</td>
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<td>Effective: Summer 2006</td>
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<td>Modify: Title, Units, Hours</td>
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<td>M/S/U to approve EMS 350</td>
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<td>EMS 380</td>
<td>Basic ECG Interpretation and Introduction to Cardiac Care</td>
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<td><strong>Modify:</strong> Course Prefix &amp; Number, Title</td>
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<td><strong>M/S/U to approve EMS 380</strong></td>
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<td>EMS 390</td>
<td>Emergency Medical Technician I</td>
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<td><strong>Requisites:</strong> (R) EMS 350 or equivalent as determined by instructor, (R) Must possess an EMT-1 certification</td>
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<td><strong>M/S/C to approve requisites for EMS 390</strong></td>
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<td>C. Mulder requested that HE 101 be listed as a possible prerequisite to EMS 390. The committee decided to approve the course as written and C. Mulder will investigate whether or not HE 101 supplies the prerequisite skills for EMS 390.</td>
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<td>EMS 391</td>
<td>Emergency Medical Technician - 1 Refresher Course</td>
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<td><strong>Modify:</strong> Course Prefix &amp; Number, Units, Hours</td>
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<td><strong>Requisites:</strong> (R) EMS 390 with a grade of “C” or better</td>
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<td><strong>M/S/U to approve EMS 391</strong></td>
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<td><strong>M/S/U to approve requisites for EMS 391</strong></td>
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<td>INTDS 100</td>
<td>Careers in Design</td>
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<td><strong>Effective: Spring 2006</strong></td>
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<td><strong>Adopt:</strong> Examines the interior design profession, wholesale and retail related industries, occupations, and work sites. The course emphasizes personal, educational, and professional qualifications required for entry into the field. Preparation for job searching including informational interviewing and preparation of resumes. May require field trips.</td>
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<td><strong>Add course to Graduation, CSUGE, and/or IGETC lists</strong></td>
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<td><strong>M/S/C to approve INTDS 100</strong></td>
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<td>There was concern that the content for this course is insufficient to meet the Guidance requirement for graduation purposes. With the understanding that it would not meet the standard for a guidance course for graduation in its current form the course was approved.</td>
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<td>INTDS 155</td>
<td>History of Interior Architecture and Furnishings II</td>
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<td><strong>Effective: Spring 2006</strong></td>
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<td><strong>Adopt:</strong> Survey of historical relationship between the interior architecture, furniture, and the decorative arts. Overview of styles from the Classical Revival Period of the nineteenth century through the present time. Social, economic, technological influences and innovations are emphasized. Field trips may be required outside of class time.</td>
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<td><strong>Add course to Graduation, CSUGE, and/or IGETC lists</strong></td>
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<td></td>
<td><strong>M/S/U to approve INTDS 155</strong></td>
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INTDS 210  Intro to Sales and Marketing for Design  3
Effective: Spring 2006
Adopt: Psychology of professional sales and introduction to marketing and business development. Increasing success in the workplace by building client relationships, understanding client needs and wants, finding a niche. Focus on marketing methods, branding, ethics, selling design services, professional development and networking, and the effective use of technology.
M/S/U to approve INTDS 210
A question was asked, “Isn’t there already a marketing course that would meet the needs of the Interior Design program?” Business representative replied that the relevant instructors had been consulted and they felt that this course was sufficiently different from existing marketing courses to justify its creation. There was also concern about the prominent use of the word ‘psychology’ in the catalog description. Is it likely that an interior design instructor would meet minimum qualifications to teach a psychology course? The division representative stated that ‘psychology’ really was the best term to use in the context of the course. The committee decided to approve the course based on the endorsement from the Business, Behavioral & Social Sciences division.

INTDS 230  Drafting for Interiors  3
Effective: Spring 2006
Adopt: Introduction to tools and techniques necessary for interior architectural drafting. Development of construction and installation drawing sets. (CCC Program Plan) Incorporation of space planning, ADA guidelines, building codes, and concepts of universal design in visual and oral presentation.
M/S/C to approve INTDS 230 (ayes: 11, nays: 6)
There were varying views as to how much overlap there was between this course and existing ARCH courses. There was concern that sufficient consultation with SME had not been done. An agreement was reached whereby the courses were approved with the understanding that additional consultation with the architectural drafting department must occur or the course will not be offered in the spring.

INTDS 250  Computer Aided Drafting/Design (CADD)  for Interior Design I  3
Effective: Spring 2006
Adopt: An overview and application of the basic skills and techniques of Computer Aided Drafting/Design (CADD) related to various careers in the field of interior design. Floor plans, space planning, evaluations, and client needs are emphasized. The principles and elements of design as well as the ADA and NKBA guidelines will be applied to interior architecture, layout, lighting, finish materials, and furnishings.
M/S/C to approve INTDS 250 (ayes: 11, nays: 6)
There were varying views as to how much overlap there was between this course and existing ARCH courses. There was concern that sufficient consultation with SME had not been done. An agreement was reached whereby the courses were approved with the understanding that additional consultation with the architectural drafting department must occur or the course will not be offered in the spring.

OFADM 330  Beginning Word Processing  3
Effective: Spring 2006
Modify: Content
M/S/U to approve OFADM 330
In the future, repeats for courses such as OFADM 330 can be handled by assigning a new static id number to the course whenever a software upgrade makes a repetition valuable. Currently, Colleague does not check against the static id number.

RSCR 220  Introduction to Respiratory Care Principles  5
Effective: Summer 2006
Periodic Review
Requisites: (P) Chemistry 143 with grade of “C” or better, (C) RSCR 230
M/S/U to approve RSCR 220
M/S/U to approve requisites for RSCR 220
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<td>RSCR 222</td>
<td>Basic Cardiopulmonary Anatomy and Physiology</td>
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<td>Neonatal and Pediatric Respiratory Care</td>
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IV. OLD BUSINESS

New Requisite Form
B. Sanders, L. Senechal
M/S/U to approve new form

New Limitation on Enrollments Form
B. Sanders, L. Senechal
M/S/U to approve new form

V. NEW BUSINESS

Field Trip Guidelines and Field Trip Form
B. Sanders
Proposed field trip guidelines were distributed to the committee. Committee members will review and share the proposed guidelines with their areas and this topic will reappear on a future agenda.
M/S/U to approve a policy whereby all incidental and transportation costs for voluntary field trips and voluntary field studies classes will be passed on to the participating students

New Materials Fee Form
B. Sanders
M/S/U to approve new form

Guidelines for Repeatable Courses
B. Sanders
Proposed guidelines for repeatability were presented to the committee.
M/S/U to approve form

Defining the process for bringing forth new disciplines/departments
L. Senechal
L. Senechal will research procedures and requirements and report back to the committee. B. Sanders has experience in developing new disciplines.

Virtual Classroom Committee – Regular & Effective Contact
T. West
VCC has submitted a proposed definition for what would constitute regular and effective contact for a course with technology mediated instruction. Some committee members expressed concern at the different requirements for online classes and traditional classes. It may be that a forthcoming revision of the course outline will incorporate the elements of the current TMI form.

VI. PUBLIC COMMENT

There was no public comment.
I. APPROVAL OF MINUTES

September 06, 2005

M/S/C to approve the minutes of 9/6/2005 as corrected
Correction made to D. Bolter’s name.

II. NOTIFICATION

<table>
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<tr>
<th>Course</th>
<th>Title</th>
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<td>Introduction to Electronic Engine Control</td>
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<tr>
<td>INDIS 110</td>
<td>California Water</td>
<td>3</td>
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<tr>
<td>INDIS 146</td>
<td>Agriculture, Environment, &amp; Society</td>
<td>3</td>
<td>Inactivate</td>
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Committee was notified of the inactivations

III. DISCUSSION

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INTEC 226  Motors, Controls, and Controllers  3
Effective: Summer 2006
Modify: Requisites, description, objectives, content
Requisites: (P) INTEC/ELTEC 208
M/S/U to approve INTEC 226
M/S/U to approve Requisites for ELTEC 226

INTEC 367  Plumbing Principles and Methods  2
Effective: Summer 2006
Modify: Hours, objectives, content, teaching methods, other: Repeat Procedures
M/S/U to approve INTEC 367

OFADM 311  Word Processing Transcription  3
Effective: Summer 2006
Modify: Title, description, objectives, content
M/S/U to approve OFADM 311

IV. OLD BUSINESS

Defining the process for bringing forth new disciplines/departments  L. Senechal
P. Mendez will document his efforts to establish a new discipline, CONST.

Virtual Classroom Committee – Regular & Effective Contact  T. West
Language for Regular and Effective Contact was proposed as follows:

California Ed. Code and Title 5 regulations require that distance ed. courses include regular and effective contact between instructor and students. “Regular and effective contact is the exchange of information between instructor and student that disseminates information including curriculum content and course procedures and policies, allows students to address individual concerns that may arise with meeting the course objective, and provides feedback to students on their progress in meeting these objectives.”

There was discussion about whether or not to include this language for every course, not just online.

The topic will appear on the next agenda

Location of website  T. West
The website will be moved to a location that will be accessible from off campus.

Field Trip Guidelines and Field Trip Form  B. Sanders
A policy previously passed by the Curriculum Committee regarding cost for voluntary field trips has met with resistance at the district level. J. Sahlman will discuss this at Academic Senate.

Minor vs. major changes to course outlines  T. West
Currently, any change to a course triggers a full review by the committee. Are there some changes that shouldn’t trigger a full review? For example, if a title is being shortened to fit in the Datatel system, could that take place without any scrutiny of the content or objectives and also not change the date for purposes of periodic review?

Could a category of review be created that allows for technical changes but does not change the date for periodic review and does not open the course for full review?

T. West will work on this and the topic will be brought up at the next meeting.
V. NEW BUSINESS

Rationales
J. Sahlman
Rationales are sometimes too vague. Committee members were reminded that for every action requested, a corresponding rationale should be provided. This will be very helpful when looking at these changes in the future and trying to understand why a change was made. In the spring, a clearer rationale will be expected for each course submitted. For the next few meetings, no courses will be sent back for only rationale questions, but any course that is sent back for other reasons may also request an expanded rationale.

Drop vs. Inactivate
J. Sahlman
What is the difference between these two action items? Inactivating a course allows it to be reactivated whereas dropping a course requires adopting a new course to get it back. But is there a difference between reactivating a course and adopting a new course in terms of how the committee reviews a submission?

Questions

- If a course is dropped, does the course number become available sooner than if the course is inactivated?
  That is not clear.
- If a course is inactivated, can it be reactivated with a different number or content?
  Unknown.
- If a course is inactivated, does it appear in the catalog the next year?
  No.
- Does the inactivation expire (become dropped)?
  Not to anyone’s knowledge and not in practice.
- If a student takes a course that satisfies a prerequisite, then is out of school for a period of time sufficient to lose catalog rights, and during the interim that course is inactivated, can the student still be considered to have met the prerequisite?
  Unknown. These are appropriate questions for the ongoing discussions on how to handle prerequisites.
- If a course is inactive longer than the 6 year review cycle, might it still count towards serving as a prerequisite?
  Unknown. These are appropriate questions for the ongoing discussions on how to handle prerequisites.
- Is there a policy on when a course should be inactivated?
  If a course hasn’t been offered in two years.
- Should we even have a ‘drop’ category (because the Datatel system doesn’t account for a drop category)?
  J. Sahlman will research and follow up.

Periodic review of programs
T. West
The committee should be reviewing degree and certificate programs as well as courses. T. West will work on this topic and distribute information to the committee. A committee was formed to begin looking at how the committee will review programs.

Stand alone guidelines
J. Johnson
A state document on moving stand alone approval to the local (district) level was presented.

L. Senechal gave an update on the status of the development of the CMS system.

L. Senechal reported that the Instruction Office will be conducting an audit of prerequisites before spring registration.
Curriculum Committee Meeting

Minutes

Tuesday, November 1, 2005
West Campus, Yosemite 205, 2:40 PM

Members Present:

Members Absent:
R. Aiken-James, K. Ennis, P. Guerra-Schmidt, J. Johnson, J. Monast, J. Sola

Others Present:
N. Backlund, S. Fornelli, C. Groth, C. Lancaster-Mingus, A. Layne, L. Paull, P. Schrievogel

I. APPROVAL OF ORDER OF AGENDA
M/S/C to approve the order of agenda

II. APPROVAL OF MINUTES
October 04, 2005
M/S/C to approve the minutes of 10/4/2005
Clarification made to minutes regarding the rationale discussion. No new policy is in place, courses will not be rejected from technical review solely because of rationale issues.

III. NOTIFICATION

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<td>Machine Tool Technology 1</td>
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<td>PLSC 386</td>
<td>Budding and Grafting</td>
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SPCOM 108  Advanced Debate
Effective: Summer 2006
Inactivate

SPCOM 112  Introduction to Mediation Training
Effective: Summer 2006
Inactivate

TUTOR 10 A  Tutoring Seminar
Effective: Summer 2006
Inactivate

TUTOR 10 B  Tutoring Seminar
Effective: Summer 2006
Inactivate

TUTOR 10 C  Tutoring Seminar
Effective: Summer 2006
Inactivate

WELD 210  Sheetmetal I
Effective: Summer 2006
Inactivate

WELD 311  Sheetmetal 2
Effective: Summer 2006
Inactivate

WELD 312  Sheetmetal 3
Effective: Summer 2006
Inactivate

ANSC 200  Introduction to Animal Science
Effective: Summer 2006
Modify: Description, objectives, content, teaching methods, methods of evaluation, other: Textbooks
M/S/U to approve ANSC 200

ANSC 217  Advanced Breeding and Artificial Insemination
Effective: Summer 2006
Modify: Requisites, advisories, methods of evaluation, other: Textbooks
Requisites: (R) ANSC 201 & (ANSC 220, ANSC 216, or ANSC 226)
M/S/U to approve ANSC 217
M/S/U to approve Requisites for ANSC 217

ART 144  Watercolor Painting 1
Effective: Summer 2006
Modify: Requisites
Requisites: (P) ART 120 or ART 124
M/S/U to approve ART 144
M/S/U to approve Requisites for ART 144

Committee was notified

IV. DISCUSSION
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CGR  350  Graphic Communication Internship  3  189
Effective: Summer 2006
Modify: Description, objectives, content, teaching methods
Requisites: (P) Minimum of 15 units completed in Graphic Communications major.
M/S/U to approve CGR 350
M/S/U to approve Requisites for CGR 350

CMPET  212  Digital Principles and Circuits  3  197
Effective: Summer 2006
Modify: Units, hours
Requisites: (R) MATH 70 or concurrent enrollment
M/S/U to approve CMPET 212
M/S/U to approve Requisites for CMPET 212

EHS  201  Plant Identification and Usage 1  3  207
Effective: Summer 2006
Modify: Title, advisories, description, objectives, teaching methods, methods of evaluation, other:
Student materials
Requisites: (R) EHS 210 and/or PLSC 200
M/S/U to approve EHS 201
M/S/U to approve Requisites for EHS 201

EHS  202  Plant Identification and Usage 2  3  215
Effective: Summer 2006
Modify: Title, advisories, description, objectives, teaching methods, methods of evaluation, other:
Student materials
Requisites: (R) EHS 210 and/or PLSC 200
M/S/U to approve EHS 202
M/S/U to approve Requisites for EHS 202

EHS  210  Introduction to Environmental Horticulture  3  223
Effective: Summer 2006
Modify: Description, methods of evaluation, other: Textbooks
M/S/U to approve EHS 210

EHS  212  Floriculture Crop Production  3  231
Effective: Summer 2006
Modify: Advisories, methods of evaluation, other: Textbooks
Requisites: (R) EHS 201 and EHS 202
M/S/U to approve EHS 212
M/S/U to approve Requisites for EHS 212

EHS  220  Turfgrass Management  3  239
Effective: Summer 2006
Modify: Methods of evaluation, other: Textbooks
M/S/U to approve EHS 220

EHS  235  Plant Propagation/Production  3  247
Effective: Summer 2006
Modify: Advisories, content, teaching methods, methods of evaluation, other: Textbooks
Requisites: (R) PLSC 200 and/or EHS 210
M/S/U to approve EHS 235
M/S/U to approve Requisites for EHS 235
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<td>GUIDE 111</td>
<td>Career Awareness</td>
<td>1 375</td>
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<td>GUIDE 111 tabled</td>
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<td>Job Development Skills</td>
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<td>GUIDE 116</td>
<td>Orientation for Re-Entry Adults</td>
<td>2 387</td>
<td>Summer 2006</td>
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<td>Machine Tool Technology I</td>
<td>4, 5 393</td>
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<td>Machine Tool Technology 2</td>
<td>4, 5 405</td>
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<td>Machine Tool Technology III – Manufacturing Processes</td>
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<td>MACH 222</td>
<td>CNC Machine Operations</td>
<td>2</td>
<td>Summer 2006</td>
<td>Units, hours, advisories, other: Repeat procedures</td>
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<td>MACH 301</td>
<td>Machine Shop 1</td>
<td>3</td>
<td>Summer 2006</td>
<td>Units, hours, description, objectives, content</td>
<td>(R) MATH 20 and ESL 45 or equivalent placement</td>
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<td>Machine Shop 2</td>
<td>3</td>
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<td>Units, description</td>
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<td>Machine Shop 3</td>
<td>3</td>
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<td>Medical Transcription</td>
<td>3</td>
<td>Summer 2006</td>
<td>Periodic Review</td>
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<td>Vocational Nursing 1</td>
<td>14</td>
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<td>Hours</td>
<td>Enrollment limited to those admitted to the CNA to LVN program.</td>
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<td>OFADM 314</td>
<td>Office Procedures and Technologies</td>
<td>3</td>
<td>Summer 2006</td>
<td>Objectives, content, methods of evaluation</td>
<td>(R) OFADM 203 or AFADM 231</td>
<td>OFADM 314</td>
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**M/S/U to Approve Requisites for MACH 222**

**M/S/U to Approve Requisites for MACH 301**

**M/S/U to Approve Requisites for MACH 303**

**M/S/U to Approve Requisites for MDAST 350**

**M/S/U to Approve Limitation for NURSE 350**

**M/S/U to Approve Requisites for OFADM 304**

**M/S/U to Approve Requisites for OFADM 314**
PLSC 235  Plant Propagation/Production  3  508
Effective: Summer 2006
Modify: Advisories, content, teaching methods, methods of evaluation, other: Textbooks
Requisites: (R) PLSC 200 and/or EHS 210
M/S/U to approve PLSC 235
M/S/U to approve Requisites for PLSC 235

PLSC 385  Pruning  1  518
Effective: Summer 2006
Modify: Hours, objectives, methods of evaluation
M/S/U to approve PLSC 385

SOCIO 101  Introduction to Sociology  3  525
Effective: Summer 2006
Periodic Review
M/S/U to approve SOCIO 101

STSK 025  Student Success Strategies  1  531
Effective: Summer 2006
Modify: Description
M/S/U to approve STSK 025

STSK 120  Success Strategies for Transfer Students  3  537
Effective: Summer 2006
Modify: Description, objectives, content, methods of evaluation, other: Textbooks
Requisites: (R) Eligibility for ENGL 101 and reading score of 10 (35th percentile)
STSK 120 tabled

TUTOR 050  Tutor Seminar  2  545
Effective: Summer 2006
Modify: Course prefix & number, hours
M/S/U to approve TUTOR 050

TUTOR 810  Tutor Training  0  551
Effective: Summer 2006
Modify: Hours, objectives, content, teaching methods, methods of evaluation
M/S/U to approve TUTOR 810

TUTOR 850  Supervised Tutoring for Students  0  557
Effective: Summer 2006
Periodic Review
M/S/U to approve TUTOR 850

V. MJC GRADUATION REQUIREMENTS

ART 147  Painting 1 (in Acrylic)  3  603
(Activities)
M/S/U to Add to MJC Graduation pattern

CGR 201  Graphic Arts Fundamentals  3  119
(Activities)
M/S/C to Add to MJC Graduation pattern (1 abstention)
CGR 211 Typography 1 3 563
   (Activities)
   M/S/C to Add to MJC Graduation pattern (1 abstention)

CGR 212 Electronic Prepress 3 127
   (Activities)
   M/S/C to Add to MJC Graduation pattern (1 abstention)

CGR 221 Image Capture and Manipulation 3 571
   (Activities)
   M/S/C to Add to MJC Graduation pattern (1 abstention)

CGR 224 Electronic Publishing Systems 3 165
   (Activities)
   M/S/C to Add to MJC Graduation pattern (1 abstention)

CGR 230 Graphic Design 3 579
   (Activities)
   M/S/C to Add to MJC Graduation pattern (1 abstention)

CGR 331 Typography 2 3 589
   (Activities)
   Pulled by division

CGR 333 Photo Techniques 3 595
   (Activities)
   M/S/C to Add to MJC Graduation pattern (1 abstention)

FILM 155 The Documentary Film 3 343
   (Area C: Humanities)
   M/S/U to Add to MJC Graduation pattern

FREN 051 Introduction to Practical French 1 3 607
   (Area C: Humanities)
   Pulled by division

FREN 052 Introduction to Practical French 2 3 611
   (Area C: Humanities)
   Pulled by division

HE 118 Exercise and Nutrition for Healthy Living 3 615
   (Area E: Health Education)
   M/S/U to Add to MJC Graduation pattern

HUMAN 140 Intro to World Mythologies 3 619
   (Area C: Humanities)
   M/S/C to Add to MJC Graduation pattern (1 abstention)

INTDS 155 History of Interior Architecture and Furnishings II 3 623
   (Area C: Humanities)
   M/S/U to Add to MJC Graduation pattern

ITAL 051 Introduction to Practical Italian 1 3 629
   (Area C: Humanities)
   Pulled by division
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<td>C</td>
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<td>POLSC 190</td>
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<td>PORT 052</td>
<td>Introduction to Practical Portuguese 1</td>
<td>3</td>
<td>C</td>
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<td>(Area C: Humanities)</td>
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<td>SPAN 173</td>
<td>Survey of Latin American Literature</td>
<td>3</td>
<td>C</td>
<td>M/S/U to Add to MJC Graduation pattern</td>
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**VI. CSU-GE TRANSFER PATTERN**

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<td>ANSC 200</td>
<td>Introduction to Animal Science</td>
<td>3</td>
<td>B: Life Science</td>
<td>M/S/U to submit for CSU-GE Transfer Pattern</td>
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<td>ART 147</td>
<td>Painting 1 (in Acrylic)</td>
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<td>C: Arts</td>
<td>M/S/U to submit for CSU-GE Transfer Pattern</td>
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<td>ENGL 109</td>
<td>Creative Writing: Script Writing</td>
<td>3</td>
<td>C: Literature, Philosophy, and Foreign Language</td>
<td>M/S/U to submit for CSU-GE Transfer Pattern</td>
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<td>HUMAN 140</td>
<td>Intro to World Mythologies</td>
<td>3</td>
<td>C: Literature, Philosophy, and Foreign Language</td>
<td>M/S/U to submit for CSU-GE Transfer Pattern</td>
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<td>INTDS 155</td>
<td>History of Interior Architecture and Furnishings II</td>
<td>3</td>
<td>C: Arts</td>
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<td>SPAN 173</td>
<td>Survey of Latin American Literature</td>
<td>3</td>
<td>C: Literature, Philosophy, and Foreign Language</td>
<td>M/S/U to submit for CSU-GE Transfer Pattern</td>
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**VII. UC/CSU IGETC TRANSFER PATTERN**

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<td>ANSC 200</td>
<td>Introduction to Animal Science</td>
<td>3</td>
<td>B: Biological Science</td>
<td>M/S/U to submit for IGETC Transfer Pattern</td>
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<td>ENGL 109</td>
<td>Creative Writing: Script Writing</td>
<td>3</td>
<td>B: Humanities</td>
<td>M/S/F to submit for IGETC Transfer Pattern – Not Approved</td>
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HUMAN 140  Intro to World Mythologies  3  619  (3B: Humanities)  M/S/U to submit for IGETC Transfer Pattern

SPAN 173  Survey of Latin American Literature  3  645  (3B: Humanities)  M/S/U to submit for IGETC Transfer Pattern

SPCOM 110  Persuasion  3  653  (1C: Speech Communication)  M/S/U to submit for IGETC Transfer Pattern

THETR 102  World Theatre  3  657  (3A: Arts)  M/S/U to submit for IGETC Transfer Pattern

VIII. OLD BUSINESS

Defining the process for bringing forth new disciplines/departments  L. Senechal
Nothing to report.

Virtual Classroom Committee – New TMI form  T. West  663
A new TMI form was presented. Additional input will be sought from Dr. Scroggins. No action taken.

Location of website  T. West
The website has been moved to a location that is accessible from off campus.
http://www.mjc.edu/curriculum/MJC_Curriculum.htm

Field Trip Guidelines and Field Trip Form  B. Sanders
Nothing to report.

Minor vs. major changes to course outlines  T. West
Nothing to report.

Drop vs. Inactivate  J. Sahlman
Nothing to report.

IX. NEW BUSINESS

Limiting Curriculum Agendas  J. Sahlman
There was discussion on the size of agendas. Some are very large, some are quite small. It was noted
that this is not a new problem. Past incarnations of the committee has wrestled with this problem as
well. Some observations: The compressed calendar means there are fewer months in which to meet.
We now have fewer meetings per month. Moving the catalog deadline and the renewed attention to
compliance issues together have driven up the number of courses that the committee is looking at this
fall. Some ideas: Make everything due all at once and parcel out submissions over the course of a
semester. Allocate additional resources to Office of Instruction. Secure reassigned time for committee
members. Connect course review to program review.
No decision made as to this issue. It will appear on future agendas.

X. PUBLIC COMMENT

There was no public comment.
Curriculum Committee Meeting

Minutes
Tuesday, November 22, 2005
West Campus, Yosemite 205, 2:40 PM


Members Absent: R. Cranley, K. Ennis, L. Lanigan, L. Maki, J. Monast

Others Present: S. Fornelli, L. Manzo, S. Miller, D. Onorato, R. Stevenson

I. APPROVAL OF ORDER OF AGENDA

M/S/U to approve the order of agenda

II. APPROVAL OF MINUTES

M/S/U to approve the minutes of 11/1/2005

November 01, 2005

III. NOTIFICATION

The committee was notified of the following inactivations:

<table>
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<tr>
<td>ARCH 135</td>
<td>Architectural Mechanics – Statics</td>
<td>2</td>
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<tr>
<td>BIO 165</td>
<td>Principles of Scientific Investigation</td>
<td>1</td>
<td>275</td>
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<tr>
<td>CHEM 165</td>
<td>Principles of Scientific Investigation</td>
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<td>Beginning Microsoft Windows</td>
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<td>CMPSC 266</td>
<td>Intermediate Microsoft Windows</td>
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<td>Advanced Microsoft Windows</td>
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<td>CMPSC 268</td>
<td>Windows Network</td>
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<td>CMPSC 271</td>
<td>Inside Microsoft Windows</td>
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<td>Microcomputer Applications</td>
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<td>Introductory Statistics</td>
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<td>Calculus Primer</td>
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<td>MATH 144</td>
<td>Applied Fortran</td>
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III. DISCUSSION

**ADJU 213**  
*Patrol Procedures*  
M/S/U to approve ADJU 213

**ADJU 215**  
*Introduction to Firearms*  
Requisites: (no change) This course is restricted under state and federal laws. The student must submit a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This will confirm the student does not have any criminal convictions, which would prohibit them from possessing a firearm. Refer to California Penal Code Sections. Also, please see attached sheet.  
M/S/U to approve ADJU 215  
M/S/U to approve requisites for ADJU 215  
Outline needs to indicate that ADJU 215 and ADJU 216 can be completed a maximum of 4 times in combination.

**ADJU 216**  
*Advanced Firearms and Range Applications*  
Requisites: (no change) ADJU 215 or LENF 388. This course is restricted under state and federal laws. The student must submit a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This will confirm the student does not have any criminal convictions, which would prohibit them from possessing a firearm.  
M/S/U to approve ADJU 216  
M/S/U to approve requisites for ADJU 216  
Outline needs to indicate that ADJU 215 and ADJU 216 can be completed a maximum of 4 times in combination.

**ADJU 219**  
*Corrections Firearms Training*  
Requisites: (no change) ADJU 215 or LENF 388. This course is restricted under state and federal laws. Also, please see attached sheet. The student must submit a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This will confirm the student does not have any criminal convictions, which would prohibit them from possessing a firearm. Refer to California Penal Code Sections. Also, please see attached sheet.  
M/S/U to approve ADJU 219  
M/S/U to approve requisites for ADJU 219

**ADJU 234**  
*Crime Causation*  
M/S/U to approve ADJU 234  
Fix minor problems on forms.

**AGM 245**  
*Diesel Engine Fuel Systems & Diagnosis*  
M/S/U to approve AGM 245

**AGM 289**  
*Principles of Power Mechanics/Small Engi*  
M/S/U to approve AGM 289

**ANAT 125**  
*Human Anatomy*  
Requisites: (P) Satisfactory completion of AP 50 or BIO 101 or BIO 111  
M/S/U to approve ANAT 125  
M/S/U to approve requisites for ANAT 125
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<td></td>
<td>M/S/A to approve requisites for MATH 174 (Aye:11, Nay:2)</td>
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<tr>
<td>MDAST 350</td>
<td>Medical Transcription</td>
<td>3</td>
<td>753</td>
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<td></td>
<td>Requisites: (R) MDAST 321 Medical Terminology or equivalent, (R) OFADM 203-C Intermediate Keyboarding or equivalent ability to type at 40 wpm.</td>
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<td></td>
<td>M/S/U to approve MDAST 350</td>
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<td>M/S/U to approve requisites for MDAST 350</td>
<td></td>
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<tr>
<td>METEO 151</td>
<td>Introduction to Meteorology Laboratory</td>
<td>1</td>
<td>761</td>
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<td></td>
<td>Requisites: (C) Satisfactory completion of or concurrent enrollment in METEO 160</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>M/S/U to approve METEO 151</td>
<td></td>
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<tr>
<td></td>
<td>M/S/U to approve requisites for METEO 151</td>
<td></td>
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<tr>
<td>METEO 160</td>
<td>Introduction to Weather and Climate</td>
<td>3</td>
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<td>M/S/U to approve METEO 160</td>
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<tr>
<td>COURSE</td>
<td>TITLE</td>
<td>UNITS</td>
<td>PREREQUISITE(S)</td>
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<tr>
<td>METEO 171x,A</td>
<td>Meteorology Field Studies</td>
<td>½,1,2,3</td>
<td>(C) Satisfactory completion of or concurrent enrollment in METEO 160</td>
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<tr>
<td>MICRO 101</td>
<td>Microbiology</td>
<td>4</td>
<td>(P) BIO 111 (or BIO 101) and CHEM 143</td>
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<tr>
<td>MUSIC 127</td>
<td>Elementary Strings</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>MUSIC 140</td>
<td>Introduction to Brass &amp; Percussion</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>MUSIC 142</td>
<td>Applied Music (Brass &amp; Percussion)</td>
<td>1</td>
<td>(R) MUSIC 140 or Equivalent</td>
</tr>
<tr>
<td>MUSIC 145</td>
<td>Chamber Music Ensembles (Band Instrument)</td>
<td>1</td>
<td>(C) MUSIC 146 or MUSIC 161</td>
</tr>
<tr>
<td>MUSIC 146</td>
<td>Symphonic Band</td>
<td>2</td>
<td>(R) Previous experience in instrumental music or completion of MUSIC 140 or MUSIC 180</td>
</tr>
<tr>
<td>MUSIC 147</td>
<td>Evening Jazz Band</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>MUSIC 148</td>
<td>Pep Band</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>MUSIC 149</td>
<td>Jazz Band</td>
<td>2</td>
<td>(R) Previous experience in instrumental music and/or jazz ensembles</td>
</tr>
<tr>
<td>MUSIC 161</td>
<td>Concert Band</td>
<td>1</td>
<td>(R) Previous experience in instrumental music or successful completion of MUSIC 140 or MUSIC 180</td>
</tr>
<tr>
<td>MUSIC 162</td>
<td>Community Orchestra</td>
<td>1</td>
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</tr>
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<td>Course Code</td>
<td>Course Title</td>
<td>Units</td>
<td>Course Code</td>
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<tr>
<td>MUSIC 171</td>
<td>Electronic Music 2</td>
<td>1</td>
<td>MUSIC 172</td>
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<tr>
<td></td>
<td>Requisites: (R) MUSIC 170 or previous synthesizer, tape recording and MIDI music studio experience</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>M/S/U to approve MUSIC 171</td>
<td></td>
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<tr>
<td></td>
<td>M/S/U to approve requisites for MUSIC 171</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MUSIC 180</td>
<td>Introduction to Woodwinds</td>
<td>1</td>
<td>MUSIC 190</td>
</tr>
<tr>
<td>PE 103</td>
<td>Track and Field Team Concepts</td>
<td>1</td>
<td>PE 110</td>
</tr>
<tr>
<td>PE 132</td>
<td>Aquatic Fitness &amp; Health Instructor</td>
<td>3</td>
<td>PE 349</td>
</tr>
<tr>
<td></td>
<td>Requisites: (C) Enrollment in a minimum of 7 units, which may include Cooperative Vocational Work Experience.</td>
<td></td>
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<tr>
<td></td>
<td>M/S/U to approve requisites for PE 349</td>
<td></td>
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<tr>
<td>PEC 143</td>
<td>Beginning Golf</td>
<td>½,1</td>
<td>PEC 144</td>
</tr>
<tr>
<td></td>
<td>M/S/U to approve PE 143</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U to approve PE 144</td>
<td></td>
<td></td>
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<tr>
<td>PEC 145</td>
<td>Advanced Golf</td>
<td>½,1</td>
<td>PEC 147</td>
</tr>
<tr>
<td></td>
<td>Requisites: (R) PEC 144 or equivalent</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U to approve requisites for PEC 145</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PEC 164</td>
<td>Self Defense</td>
<td>½,1</td>
<td></td>
</tr>
</tbody>
</table>
PEC 168  **Beginning Swimming**  ½, 1 997  
Requisites: (R) Must be comfortable in shallow water. Class is primarily conducted in a shallow pool.
M/S/U to approve PEC 168
M/S/U to approve requisites for PEC 168

PEC 172  **Lifeguard Training**  1 1005  
Limit. on Enrollment: (L) Pass swimming pretest. Be at least 15 years old on the first day of class.
M/S/U to approve PEC 172
M/S/U to approve requisites for PEC 172

PEC 179  **Track and Field**  ½, 1 1015  
M/S/U to approve PEC 179

PEC 186  **Intermediate Volleyball**  ½, 1 1021  
Requisites: (R) PEC 183
M/S/U to approve PEC 186
M/S/U to approve requisites for PEC 186

PEC 195  **Weight Training**  1 1029  
M/S/U to approve PEC 195

PEM 108  **Baseball**  ½, 1 1035  
M/S/U to approve PEM 108

PEM 111  **Baseball - Team Play Concepts**  ½, 1 1041  
Requisites: (R) PEM 110
M/S/U to approve PEM 111
M/S/U to approve requisites for PEM 111

PHYS 142  **Mechanics, Heat, and Waves**  4 1049  
Requisites: (P) MATH 115 or MATH 122 or qualification by the MJC assessment process
M/S/U to approve PHYS 142
M/S/U to approve requisites for PHYS 142

PHYS 143  **Electricity, Magnetism, Optics, Atomic a**  4 1059  
Requisites: (P) PHYS 142
M/S/U to approve PHYS 143
M/S/U to approve requisites for PHYS 143

PHYSO 101  **Introductory Human Physiology**  5 1069  
Requisites: (P) ANAT 125, CHEM 143, and BIO 101 (or BIO 111)
M/S/U to approve PHYSO 101
M/S/U to approve requisites for PHYSO 101

POLSC 131  **American Political Thought**  3 1085  
M/S/U to approve POLSC 131

RATV 101  **Basic Voice and Articulation**  3 1093  
M/S/U to approve RATV 101

There was a change to the wording of the catalog description.
SOCIO 154  African American Cultures and Community  3  1099
M/S/U to approve SOCIO 154

SPAN 109  Spanish for Spanish Speakers: Fundamenta  4  1105
Requisites: (R) Near native ability to speak and understand Spanish, but little or no formal academic training in the language. Determined by test.
M/S/U to approve SPAN 109
M/S/U to approve requisites for SPAN 109

SPAN 110  Spanish for Spanish Speakers: Intermedia  4  1115
Requisites: (P) Spanish 109 or equivalent skill level, as determined by test.
M/S/U to approve SPAN 110
M/S/U to approve requisites for SPAN 110

SPCOM 101  Basic Voice and Articulation  3  1127
M/S/U to approve SPCOM 101

SPCOM 104  Argumentation  3  1133
Requisites: (P) ENGL 101
M/S/U to approve SPCOM 104
M/S/U to approve requisites for SPCOM 104

SPCOM 107  Introduction to Debate  3  1145
M/S/U to approve SPCOM 107

SPCOM 110  Persuasion  3  1151
M/S/U to approve SPCOM 110

STSK 120  Success Strategies for Transfer Students  3  1157
Requisites: (R) Eligibility for ENGL 101
M/S/U to approve STSK 120
M/S/U to approve requisites for STSK 120

SUPR 351  Elements of Supervision  3  1167
M/S/U to approve SUPR 351

THETR 101  Basic Voice and Articulation  3  1173
M/S/U to approve THETR 101

THETR 165  History of the American Musical Theatre  3  1179
M/S/U to approve THETR 165

WELD 330  Certification Welding  3  1185
M/S/U to drop WELD 330

There was a change to the wording of the catalog description.
I. APPROVAL OF ORDER OF AGENDA

M/S/U to approve the order of agenda

II. APPROVAL OF MINUTES

November 22, 2005

M/S/U to approve the minutes of 11/22/2005

III. NOTIFICATION

The committee was notified of the following administrative modifications (effective summer 2006):

- CMPSC 297 was approved at the November 22 meeting. It was later realized that that number was not available. The course will be CMPSC 294 instead.
- HUMSR 112 was approved at the November 22 meeting. It was later realized that that number was not available. The course will be HUMSR 119 instead.

The committee was notified of the following inactivations (effective summer 2007):

<table>
<thead>
<tr>
<th>Unit</th>
<th>Course</th>
<th>Units</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG</td>
<td>Agriculture Science Field Day</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>HE</td>
<td>Community CPR</td>
<td>0</td>
<td>13</td>
</tr>
<tr>
<td>NR</td>
<td>Map and Photo Skills</td>
<td>1</td>
<td>19</td>
</tr>
<tr>
<td>NR</td>
<td>Forestry Practicum</td>
<td>1½</td>
<td>25</td>
</tr>
<tr>
<td>NR</td>
<td>Log Scaling</td>
<td>1</td>
<td>31</td>
</tr>
<tr>
<td>PEA</td>
<td>Adaptive Weight Training</td>
<td>1</td>
<td>37</td>
</tr>
<tr>
<td>PEC</td>
<td>Fitness for Special Populations</td>
<td>1</td>
<td>43</td>
</tr>
<tr>
<td>PEW</td>
<td>Exercise for Healthy Living</td>
<td>½</td>
<td>49</td>
</tr>
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</table>

The committee was notified of the following drops (effective summer 2007):

- EHS 200 Ornamental Gardening               | 2     | 7    |
### III. DISCUSSION

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective</th>
<th>Credits</th>
<th>Hours</th>
<th>Description, Content, Objectives, Teaching Methods, Methods of Evaluation, Other: Textbooks</th>
</tr>
</thead>
</table>
| AG 100      | Leadership in Agriculture                         | Summer 2007   | 1, 2    | 55    | Modify: Hours, other: Textbooks

M/S/U to approve AG 100

| AG 120      | Introduction to Agriculture Education             | Summer 2007   | 2       | 63    | Modify: Objectives, teaching methods, methods of evaluation, other: Textbooks

M/S/U to approve AG 120

| AG 130      | Agriculture Education Early Field Experience      | Summer 2007   | 2       | 69    | Modify: Description, objectives, content

Requisites: (P) Minimum completion of 12 units in agriculture course work.

Pulled by division representative

| AGGE 145    | Parliamentary Procedure                           | Summer 2007   | 1       | 77    | Modify: Other: Textbooks

M/S/U to approve AGGE 145

When a course is cross-listed, should the same instructor be the faculty originator for each of the cross-listings? Who is the “owner” of a course? An instructor may not have standing in a different department/division to propose modifications to a course.

| AGM 215     | Machinery Management                              | Summer 2007   | 2       | 83    | Modify: Title, description, content, other: Textbooks

M/S/U to approve AGM 215

| AGM 225     | Principles of Electrical Wiring                   | Summer 2007   | 3       | 89    | Modify: Title, description, content, teaching methods, methods of evaluation, other: Textbooks

M/S/U to approve AGM 225

| AGM 240     | Truck and Tractor Power Trains                    | Summer 2007   | 3       | 99    | Modify: Title, description, objectives, content, methods of evaluation, other: Textbooks

M/S/U to approve AGM 240

| GERM 101    | German 1                                          | Summer 2007   | 4       | 105   | Modify: Hours, objectives, content

M/S/U to approve GERM 101

| GERM 102    | German 2                                          | Summer 2007   | 4       | 111   | Modify: Hours, requisites, objectives, content

Requisites: (P) GERM 101

M/S/U to approve GERM 102

M/S/U to approve requisites for GERM 102

Remove “or equivalent” from requisite. Remove reference to laboratory in teaching methods.
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Modifications</th>
</tr>
</thead>
</table>
| GERM 103 | German 3 | 4 | Summer 2007 | Hours, requisites, Requisites: (P) GERM 102, M/S/U to approve GERM 103, M/S/U to approve requisites for GERM 103. Remove "or equivalent" from requisite.
| GERM 104 | German 4 | 4 | Summer 2007 | Hours, requisites, Requisites: (P) GERM 103, M/S/U to approve GERM 104, M/S/U to approve requisites for GERM 104. Remove "or equivalent" from requisite.
| INTEC 225 | Principles of Electrical Wiring | 3 | Summer 2007 | Title, description, content, teaching methods, methods of evaluation, other: Textbooks, M/S/U to approve INTEC 225.
| NR 215 | Wildlife Production | 3 | Summer 2007 | Objectives, content, other: Textbooks, M/S/U to approve NR 215.
| NR 220 | Introductory Forestry | 3 | Summer 2007 | Description, objectives, content, teaching methods, methods of evaluation, other: Textbooks, M/S/U to approve NR 220.
| NR 224 | Introduction to Forest Measurement | 3 | Summer 2007 | Title, objectives, content, Requisites: (R) EHS 201 or EHS 202 or NR 220 or NR 222 or NR 376, M/S/U to approve NR 224, M/S/U to approve requisites for NR 224.
| NR 230 | Outdoor/Forest Recreation | 3 | Summer 2007 | Title, description, objectives, content, teaching methods, other: Textbooks, M/S/U to approve NR 230.
| NR 376 | Forestry Technology | 3 | Summer 2007 | Objectives, content, teaching methods, other: Textbooks, Requisites: (R) NR 220 or NR 222 or NR 224, M/S/U to approve NR 376, M/S/U to approve requisites for NR 376.
| NR 379 | Wildland Fire Control | 2 | Summer 2007 | Units, hours, description, objectives, content, teaching methods, other: Textbooks, Requisites: (R) NR 220 or NR 222 or NR 224, Pulled by division representative.
V. OLD BUSINESS

Defining the process for bringing forth new disciplines/departments  L. Senechal
Pushed to Feb 7 agenda.

Virtual Classroom Committee – New TMI form  T. West
Pushed to Feb 7 agenda.

Minor vs. major changes to course outlines  T. West
Committee will discuss at a future meeting if there are some types of revisions to courses that would not
reset the 5 year review cycle.

Drop vs. Inactivate  J. Sahlman
R. Cranley shared some reasons why courses should not be dropped.

VI. NEW BUSINESS

APA Guidelines  J. Sahlman
The committee is not so much concerned about what citation style to use as it is about the information
appearing in a consistent manner. The style does not matter for articulation purposes. The committee wants
to see: author, title, year of publication, and if necessary, edition.

LDTP (Lower Division Transfer Pattern)  R. Cranley
R. Cranley presented information about a new transfer path for CSU that will take effect Fall 2007.

Advanced Placement (AP) Credit Grid  R. Cranley
R. Cranley presented an updated AP Credit grid.
Indicate to CIS to include in catalog (pg 58) AP scores as meeting competencies for graduation.
Motion: To approve the revised grid (including the forthcoming resolution to the Art History and Calculus
questions).
M/S/U to approve

Limiting Curriculum Agendas  J. Sahlman
The committee decided not to try to limit the size of agendas in any formal way.
Developing an institutional style for the writing of requisites (P, C, A)  
L. Senechal / J. Sahlman

The committee authorized CIS to reword requisites in the catalog to provide consistency. Topic pushed to next agenda.

Authentication of non-course requisites  
J. Sahlman
Tabled

Authentication of Competencies for Certificate Programs  
J. Sahlman
Tabled

New forms – Drafts  
L. Senechal 211

New forms were presented to general approval by the committee. Suggestion: Move catalog description to Other Elements or give it its own box. Same with Limitation on Enrollment. There is not room for existing version and proposed version. Clarify inactivate vs. drop. Temporarily inactivate leads one to wonder about permanently inactivating.

Dates and Deadlines for 2006-2007  
L. Senechal 219

The committee was asked their opinion about taking a break from the curriculum process. A break would allow a revision of the process to clean it up.

A vote on this subject could not be taken as there was no quorum present.

VII. PUBLIC COMMENT
Curriculum Committee Meeting

Minutes

Tuesday, February 07, 2006
West Campus, Yosemite 205, 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

Request made to add "Virtual Classroom Committee - New TMI form" to Old Business.

M/S/U to approve order with requested change.

II. APPROVAL OF MINUTES

January 17, 2006

M/S/U to approve

III. NOTIFICATION

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
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</table>

AUTEC 323 - hour change
Change made to hours of AUTEC 323 from 52.5 lecture, 87.5 lab to 35 lecture, 78.75 lab.
The change was made administratively.

Effective: Summer 2006
Emergency modification

The committee was notified.

CLDDV 101
Introduction to Early Childhood Studies
Remove from MJC Guidance Requirement list

Effective: Summer 2006
Emergency modification

The committee was notified.

CMPGR Program modifications
Changes to the CMPGR program were submitted over a year ago but never made it to an agenda. The proposed changes were approved administratively.

Effective: Summer 2006
Emergency modification

The committee was notified.

SPAN 111
Fundamentals of Spoken and Written Spanish for Spanish Speakers

Effective: Summer 2006
Emergency Inactivation

The committee was notified.
### IV. DISCUSSION

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Effective</th>
<th>Modify</th>
<th>Requisites</th>
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<tbody>
<tr>
<td>AG 130</td>
<td>Agriculture Education Early Field Experience</td>
<td>2</td>
<td>Summer 2007</td>
<td>Requisites, description, objectives, content</td>
<td>M/S/U to approve AG 130</td>
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<tr>
<td>AG 349</td>
<td>Work Experience Agriculture-Supervised Practices</td>
<td>1, 2, 3, 4</td>
<td>Summer 2007</td>
<td>Description, content, methods of evaluation</td>
<td>(C) Concurrent enrollment in a minimum of 7 units of MJC classes, which may include Cooperative Vocational Work Experience. M/S/U to approve AG 349</td>
</tr>
<tr>
<td>AG 390</td>
<td>Agricultural Skills Training</td>
<td>½, 1, 2, 3, 4</td>
<td>Summer 2007</td>
<td>Description, content, methods of evaluation</td>
<td>M/S/U to approve AG 390</td>
</tr>
<tr>
<td>AGM 235</td>
<td>Irrigation and Drainage</td>
<td>3</td>
<td>Summer 2007</td>
<td>Other: textbooks</td>
<td>M/S/U to approve AGM 235</td>
</tr>
<tr>
<td>ANSC 210</td>
<td>Livestock Selection and Evaluation</td>
<td>3</td>
<td>Summer 2007</td>
<td>Objectives, content, teaching methods, methods of evaluation</td>
<td>M/S/U to approve ANSC 210</td>
</tr>
<tr>
<td>ARCH 107</td>
<td>Materials of Construction Laboratory</td>
<td>3</td>
<td>Summer 2007</td>
<td>Content, other: Materials Fee</td>
<td>(R) Concurrent enrollment or completion of ARCH 106 or ENGTC 250 M/S/U to approve ARCH 107 M/S/U to approve requisites for ARCH 107</td>
</tr>
<tr>
<td>NR 379</td>
<td>Wildland Fire Control</td>
<td>1</td>
<td>Summer 2007</td>
<td>Hours, description, objectives, content, teaching methods, other: Textbooks</td>
<td>M/S/U to approve NR 379</td>
</tr>
<tr>
<td>READ 021</td>
<td>Vocabulary Development</td>
<td>3</td>
<td>Summer 2007</td>
<td>Description, objectives, content, teaching methods, methods of evaluation</td>
<td>M/S/U to approve READ 021</td>
</tr>
<tr>
<td>READ 184</td>
<td>Critical Reading</td>
<td>3</td>
<td>Summer 2007</td>
<td>Description, objectives, content</td>
<td>(R) READ 082 with a C grade or better or recommendation of the reading assessment. M/S/U to approve READ 184 M/S/U to approve requisites for READ 184</td>
</tr>
</tbody>
</table>
V. OLD BUSINESS

Virtual Classroom Committee – New TMI form  D. Keller
Motion: To accept the content of the form presented as the official content for the TMI form. (The look of the form will likely change.)
No second, no vote
Motion: To approve the TMI form as modified.
M/S/C to approve changes to TMI form (Ayes: 15, Nays: 0, Abstentions:1)

Minor vs. major changes to course outlines  T. West  89
Minor changes to course outlines which will be considered notification items and not reset the periodic review cycle will include: textbooks, instructional materials, methods of instruction, course number (within college policy), course title, corrections to typos, corrections to load, approved changes to load.
M/S/U to approve policy on what constitutes a minor change

Guidelines for textbooks on course outlines  T. West  91
Henceforth, textbook citation will include the following: title (underlined), edition, author(s) or editor, publisher, year of publication.
M/S/U to approve style guide for textbook citation

VI. NEW BUSINESS

Developing an institutional style for the writing of requisites (P, C, A)  L. Senechal
Tabled

Authentication of non-course requisites  S. Agostini
Tabled

Authentication of Competencies for Certificate Programs  S. Agostini
Motion: To support the substitution of (AG 280 or MATH 050) in lieu of MATH 070 for the purposes of meeting Industrial Electronics certificate requirements. Ask the division to submit revised programs for the 2006-2007 catalog year.
M/S/U to approve

Dates and Deadlines for 2006-2007  L. Senechal  93
A calendar for the following year was presented.
M/S/U to approve

VII. PUBLIC COMMENT

Proposal: to cancel the March meeting and to look at/approve new forms but not course submissions at the April meeting (with an exception for emergency action). Courses that were submitted by the deadline for March will be transferred to new forms by Curriculum Committee members.
M/S/U to approve
Curriculum Committee Meeting

Minutes

Tuesday, September 05, 2006
West Campus, Yosemite 205, 2:40 PM


Members Absent: L. Maki (Sabatical), B. Sinclair

Others Present: S. Fornelli, D. Yarnal

Co-chairs had everyone introduce themselves.

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order is approved.

II. APPROVAL OF MINUTES

February 07, 2006

M/S to approve (M. Robles, D. Keller). Hearing no objection, the minutes are approved.

III. NOTIFICATION

<table>
<thead>
<tr>
<th>Units</th>
<th>Food Safety and Sanitation</th>
<th>2</th>
</tr>
</thead>
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<th>Units</th>
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<td>Units</td>
<td>Vocational Sheet Metal and Installation 4</td>
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<tr>
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<td>The committee was notified as to the corrections.</td>
<td></td>
</tr>
</tbody>
</table>
IV. CONSENT

ART 178B,C,D Advanced Photography 2,3,4  
Effective: Fall 2006  
Modify: Hours (Course previously approved but hours not attached)  
Hearing no objection, the modification is approved.

INTDS 120 Color Theory and Application 3  
INTDS 270 Business and Professional Practices 3  
Effective: Spring 2007  
Adopt  
Hearing no objection, the courses are approved.

Amend minutes from November 19, 2002  
CLDDV 160 was incorrectly listed as CLDDV 277 under the MJC Graduation Requirements Agenda  
Hearing no objection, the modifications are approved.

V. DISCUSSION

INTDS 150 History of Interiors/Decorative Arts 1 (moved from consent) 3  
INTDS 215 Interior Design Studio 1 (moved from consent) 2  
Effective: Spring 2007  
Adopt  
Hearing no objection, the courses are approved.

MDAST 327 Clinical Externship (moved from consent) 3.5  
Effective: Fall 2006  
Adopt  
This course is a modification of MDAST 326 with a change to hours (to meet external agency requirements)  
Approval of this course was contingent upon all information needed for Colleague being provided to Instruction Office prior to the curriculum meeting. Allied Health representative will meet with iCIS to complete information input.  
Hearing no objection, the course is approved.

NURSE 350 Vocational Nursing 1 (moved from consent) 14  
NURSE 351 Vocational Nursing 2 (moved from consent) 12  
NURSE 352 Vocational Nursing 3 (moved from consent) 13  
NURSE 353 Vocational Nursing 4 (moved from consent) 9  
NURSE 354 Vocational Nursing 5 (moved from consent) 2  
Effective: Fall 2006  
Modify: Units, hours (to align with 16 week semester as well as external agency requirements)  
Approval of these courses was contingent upon all information needed for Colleague being provided to Instruction Office prior to the curriculum meeting. Allied Health representative will meet with CIS to complete information input.  
Hearing no objection, the courses are approved.

Representatives asked that full course outlines be provided for all items on the agenda; Notification, Consent, and Discussion.

CMSPSC 274 inactivation impact on Office Administration Certificate  
When it is fully implemented, CurricuWeb will prevent occurrences like this from happening.
LDTP

Articulation Officer has the ability, through Project Assist, to research the courses that other colleges have. Currently assigned CAN numbers will be honored for up to two years. During the two years, the courses with CAN numbers should be submitted for review to be assigned a number in the LDTP system. Articulation Officer will work with appropriate faculty to submit courses for review.

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

Materials Fees at the Section level
J. Sahlman
Materials fees are only allowed at the course level.
Motion: To direct that materials fees apply to all sections of a course.
M/S/U to approve (B. Sanders, M. Garcia)

Emergency Approval Procedures
J. Sahlman
A subcommittee was formed to review emergency approval procedures.
Members: J. Monast, B. Adams

Switching Order of Topics on Course Outline Report from CurricuWeb
B. Sanders
Motion: To reorder elements on Course Outline Report
M/S/U to approve (K. Ennis, B.J. Wells)

Course goal field in CurricuWeb
B. Sanders
Committee had previously voted to allow filling out the Course Goal Field in CurricuWeb to be optional.
Motion: To make filling out the Course Goal Field mandatory.
M/S/U to approve (B.J. Wells, K. Ennis)

VIII. PUBLIC COMMENT

A representative asked if it would be possible to alternate meeting locations between East Campus and West Campus. This topic will be placed on Unfinished Business on the October agenda.
I. APPROVAL OF ORDER OF AGENDA

Request to move ART/JRNAL 200 to top of Discussion
Request to move discussion of CurricuWeb to top of New Business
Hearing no objection, the revised order is approved.

II. APPROVAL OF MINUTES

September 05, 2006
M/S to approve (D. Keller, K. Ennis). Hearing no objection, the minutes are approved.

III. NOTIFICATION

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
</tr>
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<tbody>
<tr>
<td>MACH 211 D &amp; E</td>
<td>Machine Tool Technology 1</td>
</tr>
<tr>
<td>Course Outline should be recommended for success versus prerequisite</td>
<td>4,5</td>
</tr>
<tr>
<td>EDDEV 872</td>
<td>Independent Living Skills Implementation</td>
</tr>
<tr>
<td>EDDEV 878</td>
<td>Independent Living Skills Implementation</td>
</tr>
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<td>EDDEV 886</td>
<td>Independent Living Skills Implementation</td>
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<td>Effective Summer 2007</td>
<td></td>
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<tr>
<td>Drop</td>
<td></td>
</tr>
<tr>
<td>Pre-requisites for NURSK 800, NURWE 361, &amp; NURWE 362 were updated to reflect current nursing courses.</td>
<td>25</td>
</tr>
</tbody>
</table>

The committee was notified.

Motion that all course approvals at this meeting be contingent on technical review and appear again on the next agenda.
M/S/U to approve (B. Sanders, C. Mulder)

IV. CONSENT

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
</tr>
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<tbody>
<tr>
<td>ANTHR 140</td>
<td>Magic, Witchcraft &amp; Religion</td>
</tr>
<tr>
<td>Effective: Summer 2007</td>
<td>3</td>
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<tr>
<td>Modify: (Textbooks, Content, Typical Assignments)</td>
<td></td>
</tr>
<tr>
<td>M/S/U to approve ANTHR 140</td>
<td></td>
</tr>
</tbody>
</table>
Motion to encourage but not require entering summative assessments for each course (whether or not formative assessments are present).
M/No second (D. Keller)

Motion to require entering both formative and summative assessments for each course and to request that the programmers modify CurricuWeb to enforce this.
M/S/U to approve (C. Lancaster-Mingus, B. Sanders)

V. DISCUSSION

AGEC 225  
Ag Computer Applications  
Effective: Summer 2007  
Modify: (Hours, Description, Textbooks, Learning Goals, Typical Assignments, Methods of Instruction, Methods of Assessment)  
M/S/U to approve AGEC 225

AGM 243  
Machinery Electrical and Electronics  
Effective: Summer 2007  
Adopt  
Pulled by division representative

AGM 289  
Principles of Power Mechanics/Small Engines (Cross Listed with AUTEC 289)  
Effective: Summer 2007  
Modify: (Hours, Typical Assignments, Methods of Instruction, Methods of Assessment)  
Pulled by division representative

ANSC 254  
Vet Medical Office Procedures  
Effective: Summer 2007  
Modify: (Hours)  
Pulled by division representative

ANSC 257  
Vet Assistant & Nursing: Animal Handling  
Effective: Summer 2007  
Modify: (Hours)  
Pulled by division representative

ANSC 258  
Beginning Horsemanship  
Effective: Summer 2007  
Adopt  
Pulled by division representative

ANSC 260  
Advanced Horsemanship  
Effective: Summer 2007  
Adopt  
M/S/U to approve ANSC 260

ART 200  
Photojournalism (Cross-Listed with JRNAL 200)  
Effective: Spring 2007  
Adopt  
Number changed to ART 183 at meeting.  
M/S/U to approve ART 183  
Request was made to allow the course to be offered in Spring 2007.  
M/S/U to approve early offering of ART 183  
After the meeting, it was determined that the number 183 was not available. Course will be ART 179.
AUTEC 289  Principles of Power Mechanics/Small Engine (Cross-Listed with AGM 289)  3  79
Effective: Summer 2007
Modify: (Hours, Typical Assignments, Methods of Instruction, Methods of Assessment)
Pulled by division representative

CLDDV 166  ADHD: Identify, Assess, Interventions  1  85
Effective: Summer 2007
Adopt
M/S/U to approve CLDDV 166

CLDDV 168  Autism 1: Description and Identification  1  91
Effective: Summer 2007
Adopt
M/S/U to approve CLDDV 168

CLDDV 169  Autism 2: Interventions and Treatments  1  97
Effective: Summer 2007
Adopt
M/S/U to approve CLDDV 169

CLDDV 170  Autism 3: DIR Floortime Approach  1  103
Effective: Summer 2007
Adopt
M/S/U to approve CLDDV 170

CLDDV 173  Autism: Overview and Treatment  3  111
Effective: Summer 2007
Adopt
M/S/U to approve CLDDV 173

CLDDV 175  Step-Parenting: Health, Happy Parenting  1  117
Effective: Summer 2007
Adopt
M/S/U to approve CLDDV 175

CMPSC 201  General Computer Literacy  3  121
Effective: Summer 2007
Modify: (Hours, Description, Textbooks, Typical Assignments)
M/S/U to approve CMPSC 201
Online modality
M/S/U to approve online modality for CMPSC 201

ESL 901  ESL: Beginning  0  129
Effective: Summer 2007
Modify: (Textbooks, Content, Typical Assignments, Methods of Instruction, Methods of Assessment)
M/S/U to approve ESL 901

ESL 902  ESL: Lower Elementary  0  135
Effective: Summer 2007
Modify: (Textbooks, Content, Typical Assignments, Methods of Assessment, Learning Goals, Enrollment Restrictions, Description)
M/S/U to approve ESL 902
<table>
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<td>ESL: Higher Elementary</td>
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<td>Summer 2007</td>
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<td><strong>Modify:</strong> Textbooks, Typical Assignments, Methods of Assessment, Learning Goals, Enrollment Restrictions, Description</td>
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<td><strong>M/S/U to approve ESL 903</strong></td>
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<td>ESL 904</td>
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<td><strong>M/S/U to approve ESL 904</strong></td>
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<td><strong>M/S/U to approve ESL 905</strong></td>
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<td><strong>Adopt</strong></td>
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<td><strong>M/S/U to approve FSCI 309</strong></td>
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<td>Request was made to allow the course to be offered in Fall 2006.</td>
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<td><strong>M/S/U to approve early offering of FSCI 309</strong></td>
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<td>JRNAL 200</td>
<td>Photojournalism (Cross-Listed with ART 200)</td>
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<td><strong>M/S/U to approve early offering of JRNAL 183</strong></td>
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<td>After the meeting, it was determined that the number 183 was not available. Course will be JRNAL 179.</td>
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<td>NURSE 259</td>
<td>LVN Transition: Role Change Preparation</td>
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<td><strong>Modify:</strong> Title, hours, Textbooks, Learning Goals, Enrollment Restrictions, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, CSU-GE Transfer Pattern</td>
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<td><strong>Restrictions:</strong> Licensed Vocational Nurses with an active license</td>
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<td><strong>M/S/U to approve NURSE 259</strong></td>
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<tr>
<td></td>
<td><strong>M/S/U to approve restrictions for NURSE 259</strong></td>
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<td><strong>Modify:</strong> Hours, Textbooks, UC Transfer Status, Enrollment Restrictions, Typical Assignments, Methods of Assessment</td>
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<td><strong>M/S/U to approve NURSE 267</strong></td>
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<td>NURSK 800</td>
<td>Nursing Skills Development</td>
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<td><strong>Modify:</strong> Hours, Enrollment Restrictions, Typical Assignments, Methods of Assessment, Methods of Instruction</td>
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<td><strong>M/S/U to approve NURSK 800</strong></td>
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</table>
OFADM 310 Telephone Techniques
Effective: Summer 2007
Adopt
M/S/U to approve OFADM 310

OFADM 312 Alphabetic Notetaking
Effective: Summer 2007
Adopt
M/S/U to approve OFADM 312

WKEK 249 Cooperative General Work Experience
Effective: Summer 2007
Adopt
M/S/U to approve WKEK 249

WKEK 351 Cooperative General Work Experience
Effective: Summer 2007
Modify: (Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment)
Restriction: (C) Minimum of 7 units including General Work Experience
M/S/U to approve WKEK 351
M/S/U to approve restrictions for WKEK 351

WKEK 352 Cooperative General Work Experience
Effective: Summer 2007
Modify: (Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment)
Restriction: (C) Minimum of 7 units including General Work Experience
M/S/U to approve WKEK 352
M/S/U to approve restrictions for WKEK 352

WKEK 353 Cooperative General Work Experience
Effective: Summer 2007
Modify: (Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment)
Restriction: (C) Minimum of 7 units including General Work Experience
M/S/U to approve WKEK 353
M/S/U to approve restrictions for WKEK 353

VI. UNFINISHED BUSINESS

Alternating CC Meeting locations from West to East
B. Adams
We have been unable to find a suitable room on East Campus.

Emergency Approval Procedures
B. Adams, J. Monast
Subcommittee met. Emergency approval will be determined by imminent need and follow Best Practices.
Subcommittee will continue to meet and language for Emergency Approval Procedures will be distributed
by D. Yarnal prior to November meeting.

VII. NEW BUSINESS

Increased MATH and ENGLISH requirements
B. Adams
The statewide requirements for graduation in the areas of Math and English will be raised by Fall of 2009.
The level of Math required for graduation will be at the level of MATH 090 and the level of English will be at
the level of ENGL 101.
Ad-hoc committee formed to look at how MJC will move toward implementing this requirement. Members to
New Curriculum Flowchart

D. Bolter 223

There is concern that there are curriculum decisions being made outside the committee. Curriculum Rep approval will be moved to after Division staff approval in CurricuWeb. Load will be reviewed by division staff. Motion to make these changes.

MIS/U to approve changes to order of approvals in CurricuWeb

YFA Load Administrator

D. Bolter

Clarification was made as to the responsibilities of this role.

Access to Fields in CurricuWeb

B. Sanders

Course information for the first couple of sections in the CurricuWeb wizard affects the sections that follow. As such, access to information in these initial sections is restricted to those with Admin security.

Change Requests for CurricuWeb

D. Bolter

There were examples presented that there had been changes to the names of sections without prior approval by the committee. Any changes with which the committee disagrees can be changed.

Student Learning Outcomes

D. Bolter

To what extent are SLOs integrated in course outlines? SLO trainings are addressing this issue.

Special Topics, Experimental, Independent Study and Work Experience

B. Sanders

Tabled until next meeting.

Non-Credit Education at MJC and in the State

J. Monast

The State has approved increased apportionment for non-credit courses. The percentage of apportionment for non-credit courses is to be raised from 60% to 75% of credit courses.

VIII. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the revised order is approved.

II. APPROVAL OF MINUTES

October 05, 2006

M/S to approve (D. Keller, K. Ennis). Hearing no objection, the minutes are approved.

III. NOTIFICATION

<table>
<thead>
<tr>
<th>Units</th>
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<th>Course Description</th>
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<td>0</td>
<td>AG 820</td>
<td>Agriculture Skills and Leadership Development</td>
<td>Summer 2007</td>
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<td>1</td>
<td>ANSC 205</td>
<td>Beef Cattle Breeds</td>
<td>Summer 2007</td>
<td>Inactivate</td>
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<tr>
<td>3</td>
<td>ANSC 237</td>
<td>Poultry Management</td>
<td>Summer 2007</td>
<td>Inactivate</td>
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<td>1½</td>
<td>ANSC 358</td>
<td>Packing Animals Walking/Riding</td>
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<td>Environmental Horticulture Preparatory A</td>
<td>Summer 2007</td>
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<tr>
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<td>EHS 053</td>
<td>Environmental Horticulture Preparatory B</td>
<td>Summer 2007</td>
<td>Inactivate</td>
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</tbody>
</table>
APPROVED

EHS 054 Environmental Horticulture Preparatory C
Effective: Summer 2007
Inactivate
The committee was notified.

EHS 066 Preparatory Landscape Maintenance A
Effective: Summer 2007
Inactivate
The committee was notified.

EHS 067 Preparatory Landscape Maintenance B
Effective: Summer 2007
Inactivate
The committee was notified.

EHS 068 Preparatory Landscape Maintenance C
Effective: Summer 2007
Inactivate
The committee was notified.

ESL 010-070 Credit ESL Courses – Adjust Lab hours to Lecture Hours
The committee was notified.

HE 100 Standard First Aid/CPR
Effective: Spring, 2007
Modify: Change in Material Fees per Red Cross, formerly $12.00 now $8.00
The committee was notified.

HE 101 Emergency Response/CPR FPR
Effective: Spring, 2007
Modify: Change in Material Fees per Red Cross, formerly $12.00 now $8.00
The committee was notified.

IV. CONSENT

AGEC 225 Ag Computer Applications
Effective: Summer 2007
Modify: Hours, description, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
M/S/U to approve AGEC 225

AGM 243 Heavy Machinery Electrical Systems
Effective: Summer 2007
Adopt
M/S/U to approve AGM 243

ANSC 254 Vet Medical Office Procedures
Effective: Summer 2007
Modify: Hours
M/S/U to approve ANSC 254

ANSC 257 Vet Assisting & Nursing: Animal Handling
Effective: Summer 2007
Modify: Hours
M/S/U to approve ANSC 257
<table>
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<th>Credits</th>
<th>Action</th>
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<td>ANSC 260</td>
<td>Advanced Horsemanship</td>
<td>Summer 2007</td>
<td>3</td>
<td>Adopt</td>
<td>M/S/U to approve ANSC 260</td>
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<tr>
<td>ANTHR 140</td>
<td>Magic, Witchcraft &amp; Religion</td>
<td>Summer 2007</td>
<td>3</td>
<td>Modify</td>
<td>Restrictions, content, typical assignments, textbooks</td>
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<td>ANTHR 140 withdrawn by Instruction Office</td>
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<td>ART 179</td>
<td>Photojournalism</td>
<td>Spring 2007</td>
<td>3</td>
<td>Adopt</td>
<td>M/S/U to approve ART/JRNAL 179</td>
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<tr>
<td>JRNL 179</td>
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<td>M/S/U to approve Restrictions for ART/JRNAL 179</td>
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<td>CLDDV 166</td>
<td>ADHD: Identify, Assess, Interventions</td>
<td>Summer 2007</td>
<td>1</td>
<td>Adopt</td>
<td>M/S/U to approve CLDDV 166</td>
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<tr>
<td>CLDDV 168</td>
<td>Autism 1: Description and Identification</td>
<td>Summer 2007</td>
<td>1</td>
<td>Adopt</td>
<td>M/S/U to approve CLDDV 168</td>
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<td>CLDDV 169</td>
<td>Autism 2: Interventions and Treatments</td>
<td>Summer 2007</td>
<td>1</td>
<td>Adopt</td>
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<td>Autism 3: DIR Floortime Approach</td>
<td>Summer 2007</td>
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<td>CLDDV 173</td>
<td>Autism: Overview and Treatment</td>
<td>Summer 2007</td>
<td>3</td>
<td>Adopt</td>
<td>M/S/U to approve CLDDV 173</td>
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<td>CLDDV 175</td>
<td>Step-Parenting: Healthy, Happy Parenting</td>
<td>Summer 2007</td>
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<td>General Computer Literacy</td>
<td>Summer 2007</td>
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<td>M/S/U to approve CMPSC 201 as corrected</td>
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ESL 901  ESL: Beginning
Effective: Summer 2007
Modify: Content, typical assignments, methods of instruction, methods of assessment, textbooks
M/S/U to approve ESL 901

ESL 902  ESL: Lower Elementary
Effective: Summer 2007
Modify: Description, learning goals, restrictions, content, typical assignments, methods of assessment
Restrictions: None
M/S/U to approve ESL 902

ESL 903  ESL: Higher Elementary
Effective: Summer 2007
Modify: Description, learning goals, restrictions, content, typical assignments, methods of assessment
Restrictions: None
M/S/U to approve ESL 903

ESL 904  ESL: Intermediate
Effective: Summer 2007
Modify: Description, learning goals, restrictions, content, typical assignments, methods of instruction,
methods of assessment, textbooks
Restrictions: None
M/S/U to approve ESL 904

ESL 905  ESL: Higher Elementary
Effective: Summer 2007
Modify: Description, learning goals, restrictions, content, typical assignments, methods of instruction,
methods of assessment, textbooks
Restrictions: None
M/S/U to approve ESL 905

FSCI 309  Fire Management 2E
Effective: Fall 2006
Adopt
Restrictions: (P) Satisfactory completion of FSCI 356
M/S/U to approve FSCI 309
M/S/U to approve Restrictions for FSCI 309

NURSE 259  LVN Transition: Role Change Preparation
Effective: Summer 2007
Modify: Title, hours, learning goals, restrictions, content, typical assignments, methods of instruction,
methods of assessment, textbooks, CSU-GE status
Restrictions: (L) Enrollment limited to Licensed Vocational Nurses with an active license
NURSE 259 withdrawn by Instruction Office

NURSE 267  Nursing Process Advanced Med-Surg
Effective: Summer 2007
Modify: Hours, learning goals, restrictions, content, typical assignments, methods of instruction, methods of
assessment, textbooks, CSU-GE status
Restrictions: (P) Satisfactory completion of NURSE 265
(P) Satisfactory completion of NURSE 266
(C) Concurrent enrollment in NURSK 800
M/S/U to approve NURSE 267
M/S/U to approve Restrictions for NURSE 267
NURSK 800  Nursing Skills Development 0  
Effective: Summer 2007  
Modify: Hours, restrictions, typical assignments, methods of instruction, methods of assessment, textbooks  
Restrictions: (C) Concurrent enrollment in NURSE 259 or 261 or 262 or 263 or 264 or 265 or 266 or 267 or NURSE 040  
M/S/U to approve NURSK 800  
M/S/U to approve Restrictions for NURSK 800  

OFADM 310  Telephone Techniques 1  
Effective: Summer 2007  
Adopt  
M/S/U to approve OFADM 310  

OFADM 312  Alphabetic Notetaking 2  
Effective: Summer 2007  
Adopt  
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301  
M/S/U to approve OFADM 312  
M/S/U to approve Restrictions for OFADM 312  

WKEX 249 A,B,C  Cooperative General Work Experience 1, 2, 3  
Effective: Summer 2007  
Adopt  
Restrictions: (C) Concurrent enrollment in Minimum of 7 units including General Work Experience.  
M/S/U to approve WKEX 249  
M/S/U to approve Restrictions WEX 249  

WKEX 351  Cooperative General Work Experience 1  
Effective: Summer 2007  
Modify: Learning goals, content, typical assignments, methods of instruction, methods of assessment  
Restrictions: (C) Concurrent enrollment in Minimum of 7 units including General Work Experience.  
M/S/U to approve WKEX 351  
M/S/U to approve Restrictions for WKEX 351  

WKEX 352  Cooperative General Work Experience 2  
Effective: Summer 2007  
Modify: Learning goals, content, typical assignments, methods of instruction, methods of assessment  
Restrictions: (C) Concurrent enrollment in Minimum of 7 units including General Work Experience.  
M/S/U to approve WKEX 352  
M/S/U to approve Restrictions for WKEX 352  

WKEX 353  Cooperative General Work Experience 3  
Effective: Summer 2007  
Modify: Learning goals, content, typical assignments, methods of instruction, methods of assessment  
Restrictions: (C) Concurrent enrollment in Minimum of 7 units including General Work Experience.  
M/S/U to approve WKEX 353  
M/S/U to approve Restrictions for WKEX 353  

V. ACADEMIC PROGRAMS  

Allied Health  
Clerical/Office Administration
Clerical Program AA, AS, Certificate

Interior Design Program AA, AS, Certificate

MACH Program changes to certificate for Machine Tool Technology 2

Office Administration Program Certificate

Office Support Program Certificate

Spanish Degree AA

Word Processing Program Certificate

**VI. DISCUSSION**

**ADJU 235**

Introduction to Corrections

Effective: Summer 2007

Periodic Review

M/S/U to approve ADJU 235

M/S/U to approve ADJU 235 for DE

**AGM 212**

Mechanical Systems Design & Evaluation 1

Effective: Summer 2007

Adopt

M/S/U to approve AGM 212

**AGM 213**

Mechanical Systems Design & Evaluation 2

Effective: Summer 2007

Adopt

M/S/U to approve AGM 213

**AGM 289**

Principles of Power Mechanics/Small Engines

Effective: Summer 2007

Modify: Hours, typical assignments, methods of instruction, methods of assessment

M/S/U to approve AGM/AUTEC 289

**ANAT 125**

Human Anatomy

Effective: Summer 2007

Modify: Hours, units

Restrictions: (P) Satisfactory completion of AP 050 or BIO 111 or BIO 101

M/S/U to approve ANAT 125

M/S/U to approve Restrictions for ANAT 125

**ANSC 258**

Beginning Horsemanship

Effective: Summer 2007

Adopt

M/S/U to approve ANSC 258
<table>
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<th>Description</th>
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<td>Language, Culture and Communication</td>
<td>3</td>
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<td>Forensic Anthropology Introduction</td>
<td>3</td>
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<td>Anthropology Summer Field Studies</td>
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<td>Food Safety and Sanitation</td>
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<td>Commercial and Industrial Wiring</td>
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HIST 128  History of American Far Western Frontier 3
effective: Summer 2007
modify: Textbooks, field trips
M/S/U to approve HIST 128

HUMSR 040  Independent Living Skills and Activities 1½
effective: Summer 2007
modify: Title, units, hours, description, repeatability
M/S/U to approve HUMSR 040

HUMSR 110  Introduction to Interviewing/Counseling 3
effective: Summer 2007
modify: Description, textbooks, restrictions
restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101
M/S/U to approve HUMSR 110
M/S/U to approve Restrictions for HUMSR 110

HUMSR 111  Counseling in Chemical Dependency 3
effective: Summer 2007
modify: Description, textbooks, restrictions, field trips, grading
restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101
M/S/U to approve HUMSR 111
M/S/U to approve Restrictions for HUMSR 111

HUMSR 116  Drugs and Alcohol in Society 3
effective: Summer 2007
modify: Description, textbooks, restrictions
restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101
M/S/U to approve HUMSR 116
M/S/U to approve Restrictions for HUMSR 116

HUMSR 117  Interv/Treatment Strategies in Chemical Dependency 3
effective: Summer 2007
modify: Description, field trips, restrictions
restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101
(P) Satisfactory completion of HUMSR 111 and HUMSR 116
M/S/U to approve HUMSR 117
M/S/U to approve Restrictions for HUMSR 117

HUMSR 120  Professional Development in the Helping Profession 3
effective: Summer 2007
modify: Title, description, textbooks, restrictions
restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101
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<td>Interior Design Open Lab</td>
<td>Summer 2007</td>
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<td>Summer 2007</td>
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<td>Barrier-Free Design</td>
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<td>Restrictions: (A) Before enrolling in this course, students are strongly advised to have previously completed courses or training that have provided them with experience in the use of manual or CNC milling machines. The previous courses and/or training must have been completed satisfactorily.</td>
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OFADM 328 A,B  Machine Transcription  1, 2
Effective: Summer 2007
Modify: Description, units, textbooks
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete (OFADM 311 or OFADM 304) and have the ability to keyboard 40 gross words per minute on a 3-minute test.
M/S/U to approve OFADM 328
M/S/U to approve Restrictions for OFADM 328

OFADM 363  Understanding the Internet  1
Effective: Summer 2007
Periodic Review
M/S/U to approve OFADM 363

OFADM 364  Grammar in the Office  1
Effective: Summer 2007
Periodic Review
M/S/U to postpone OFADM 364 until next meeting

PEC 120 X,A  Hip Hop  ½, 1
Effective: Summer 2007
Adopt
M/S/U to approve PEC 120

PEC 165 X,A  Judo  ½, 1
Effective: Summer 2007
Adopt
M/S/U to approve PEC 165

PEC 169 X,A  Intermediate Swimming  ½, 1
Effective: Summer 2007
Adopt
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 168A
M/S/U to approve PEC 169
M/S/U to approve Restrictions for PEC 169

PEC 191  Powerlifting  1
Effective: Summer 2007
Modify: Units, textbooks
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 195 or PEW 192
M/S/U to approve PEC 191
M/S/U to approve Restrictions for PEC 191

PEC 197  Advanced Weight Training  1
Effective: Summer 2007
Modify: Units, hours, description, restrictions
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 195
M/S/U to approve PEC 197
M/S/U to approve Restrictions for PEC 197
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### VII. GE PATTERNS

#### A. MJC Graduation Requirements

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<td>3</td>
<td>(Activities)</td>
<td>M/S/U to approve ART/JRNAL 179</td>
</tr>
<tr>
<td>CMPSC 203</td>
<td>Technical Computer Literacy</td>
<td>3</td>
<td>(Area D, Communication and Analytical Thinking)</td>
<td>M/S/U to approve CMPSC 203</td>
</tr>
<tr>
<td>ENGL 102</td>
<td>Advanced Composition and Introduction to Literature</td>
<td>3</td>
<td>(Area C, Humanities)</td>
<td>M/S/U to approve ENGL 102</td>
</tr>
<tr>
<td>ENGL 178</td>
<td>Mass Media and the Public</td>
<td>3</td>
<td>(Area C, Humanities)</td>
<td>ENGL 178 withdrawn by division</td>
</tr>
<tr>
<td>HUMSR 111</td>
<td>Counseling in Chemical Dependency</td>
<td>3</td>
<td>(Area B, Social &amp; Behavioral Sciences)</td>
<td>HUMSR 111 withdrawn by division</td>
</tr>
<tr>
<td>HUMSR 113</td>
<td>Co-Occurring Disorders</td>
<td>3</td>
<td>(Area B, Social &amp; Behavioral Sciences)</td>
<td>HUMSR 113 withdrawn by division</td>
</tr>
<tr>
<td>HUMSR 116</td>
<td>Drugs and Alcohol in Society</td>
<td>3</td>
<td>(Area B, Social &amp; Behavioral Sciences)</td>
<td>HUMSR 116 withdrawn by division</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
<td>Area/Category</td>
<td>Action</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------------</td>
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</tr>
<tr>
<td>HUMSR 119</td>
<td>Introduction to Group Leadership and Group Process</td>
<td>3</td>
<td>Area B, Social &amp; Behavioral Sciences</td>
<td>Approved</td>
</tr>
<tr>
<td>HUMSR 144</td>
<td>Community Agency Practicum</td>
<td>3</td>
<td>Area B, Social &amp; Behavioral Sciences</td>
<td>Approved</td>
</tr>
<tr>
<td>INTEC 376</td>
<td>Mechanical Blueprint Reading</td>
<td>2</td>
<td>Area 2, Activities</td>
<td>Approved</td>
</tr>
<tr>
<td>MACH 223</td>
<td>Advanced CNC Machine Operations</td>
<td>2</td>
<td>Area 2, Activities</td>
<td>Approved</td>
</tr>
<tr>
<td>MUSIC 102</td>
<td>Music Theory I</td>
<td>3</td>
<td>Area C, Humanities</td>
<td>Approved</td>
</tr>
<tr>
<td>MUSIC 103</td>
<td>Music Theory 2</td>
<td>3</td>
<td>Area C, Humanities</td>
<td>Approved</td>
</tr>
<tr>
<td>MUSIC 142</td>
<td>Applied Music Brass &amp; Percussion</td>
<td>3</td>
<td>Activities</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>MUSIC 145</td>
<td>Chamber Ensembles (Band Instruments)</td>
<td>3</td>
<td>Activities</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>PEC 120 X,A</td>
<td>Hip Hop</td>
<td>½,1</td>
<td>Activities</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>PEC 165 X,A</td>
<td>Judo</td>
<td>½,1</td>
<td>Activities</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>PEC 169 X,A</td>
<td>Intermediate Swimming</td>
<td>½,1</td>
<td>Activities</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>PHYSO 101</td>
<td>Introductory Human Physiology</td>
<td>4</td>
<td>Area A, Natural Sciences</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>PHYSO 160</td>
<td>Neuroscience: Exploring the Brain</td>
<td>3</td>
<td>Area A, Natural Sciences</td>
<td>M/S/U to approve</td>
</tr>
<tr>
<td>POLSC 111</td>
<td>War and Peace in the 20th Century</td>
<td>3</td>
<td>Area B, Social &amp; Behavioral Sciences</td>
<td>M/S/U to approve</td>
</tr>
</tbody>
</table>
POLSC 131 American Political Thought 3
(Area B, Social & Behavioral Sciences)
M/S/U to approve POLSC 131

POLSC 140 Comparative Politics 3
(Area B, Social & Behavioral Sciences)
M/S/U to approve POLSC 140

POLSC 145 Third World in International Politics 3
(Area B, Social & Behavioral Sciences)
M/S/U to approve POLSC 145

SPAN 109 Spanish for Spanish Speakers: Fundamentals 4
(Area C, Humanities)
SPAN 109 withdrawn by division

SPAN 110 Spanish for Spanish Speakers: Intermediate 4
(Area C, Humanities)
SPAN 110 withdrawn by division

THETR 164 Improvisational Acting 3
(Activities)
M/S/U to approve THETR 164

B. CSU-GE Transfer Pattern

ADJU 235 Introduction to Corrections 3
(Area D0, Sociology & Criminology)
M/S/U to approve ADJU 235

ANTHR 104 Language, Culture and Communication 3
(Area C2, Literature, Philosophy & Foreign Language; Area D1, Anthropology & Archaeology)
M/S/U to approve ANTHR 104

ANTHR 107 Forensic Anthropology Introduction 3
(Area D1, Anthropology & Archaeology)
M/S/U to approve ANTHR 107

ART 179 Photojournalism 3
JRNAL 179 (Area A3, Critical Thinking)
No motion for ART/JRNAL 179

ENGL 178 Mass Media and the Public 3
(Area D7, Interdisciplinary Social or Behavioral Science)
M/S/C to approve ENGL 178 (11 yes, 2 no)

FDNTR 219 Nutrition 3
(Area B2, Life Science)
FDNTR 219 withdrawn by division

FILM 155 The Documentary Film 3
(Area C1, Arts)
M/S/U to approve FILM 155
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 106</td>
<td>World Civilization to the 16th Century (Area C2, Literature, Philosophy and Foreign Language)</td>
<td>3</td>
<td>M/S/U to approve HIST 106</td>
</tr>
<tr>
<td>HUMSR 110</td>
<td>Intro to Interviewing and Counseling (Area C2, Literature, Philosophy and Foreign Language)</td>
<td>3</td>
<td>HUMSR 110 withdrawn by division</td>
</tr>
<tr>
<td>HUMSR 111</td>
<td>Counseling in Chemical Dependency (Area C2, Literature, Philosophy and Foreign Language)</td>
<td>3</td>
<td>HUMSR 111 withdrawn by division</td>
</tr>
<tr>
<td>HUMSR 116</td>
<td>Drugs and Alcohol in Society (Area C2, Literature, Philosophy and Foreign Language)</td>
<td>3</td>
<td>HUMSR 116 withdrawn by division</td>
</tr>
<tr>
<td>HUMSR 120</td>
<td>Professional Development in Chemical Dependency Counseling (Area C2, Literature, Philosophy and Foreign Language)</td>
<td>3</td>
<td>HUMSR 120 withdrawn by division</td>
</tr>
<tr>
<td>HUMSR 144</td>
<td>Community Agency Practicum (Area D0, Sociology &amp; Criminology; D7 Interdisciplinary Social or Behavioral Science; D9, Psychology)</td>
<td>1, 2, 4</td>
<td>HUMSR 144 withdrawn by division</td>
</tr>
<tr>
<td>MUSIC 102</td>
<td>Music Theory I (Area C1, Arts)</td>
<td>3</td>
<td>No motion for MUSIC 102</td>
</tr>
<tr>
<td>MUSIC 103</td>
<td>Music Theory 2 (Area C1, Arts)</td>
<td>3</td>
<td>MUSIC 103 withdrawn by division</td>
</tr>
<tr>
<td>MUSIC 107</td>
<td>Music Theory 4 (Area C1, Arts)</td>
<td>3</td>
<td>MUSIC 107 withdrawn by division</td>
</tr>
<tr>
<td>PHYSO 160</td>
<td>Neuroscience: Exploring the Brain (Area B2, Life Science)</td>
<td>3</td>
<td>M/S/U to approve PHYSO 160</td>
</tr>
<tr>
<td>POLSC 131</td>
<td>American Political Thought (Area D8, Political Science, Government &amp; Legal Institutions)</td>
<td>3</td>
<td>M/S/U to approve POLSC 131</td>
</tr>
<tr>
<td>POLSC 145</td>
<td>Third World in International Politics (Area D8, Political Science, Government &amp; Legal Institutions)</td>
<td>3</td>
<td>M/S/U to approve POLSC 145</td>
</tr>
<tr>
<td>SPAN 109</td>
<td>Spanish for Spanish Speakers: Fundamentals (Area C2, Literature, Philosophy, &amp; Foreign Language)</td>
<td>4</td>
<td>M/S/U to approve SPAN 109</td>
</tr>
<tr>
<td>SPAN 110</td>
<td>Spanish for Spanish Speakers: Intermediate (Area C2, Literature, Philosophy, &amp; Foreign Language)</td>
<td>4</td>
<td>M/S/U to approve SPAN 110</td>
</tr>
</tbody>
</table>
THETR 164  Improvisational Acting  
(Area A1, Oral Communication)  
No motion for THETR 164

C. UC/CSU (IGETC) Transfer Pattern

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Area(s)</th>
<th>Units</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 235A-D</td>
<td>Introduction to Corrections</td>
<td>(Area 4, Social &amp; Behavioral Sciences)</td>
<td>1, 2, 3, 4</td>
<td>No motion for ADJU 235</td>
</tr>
<tr>
<td>ANAT 125</td>
<td>Human Anatomy</td>
<td>(Area 5B, Biological Sciences)</td>
<td>4</td>
<td>M/S/U to approve ANAT 125</td>
</tr>
<tr>
<td>ANTHR 104</td>
<td>Language, Culture and Communication</td>
<td>(Area 3B, Humanities; Area 4, Social &amp; Behavioral Sciences)</td>
<td>3</td>
<td>M/S/U to approve ANTHR 104</td>
</tr>
<tr>
<td>ART 124</td>
<td>Color and Design 1</td>
<td>(Area 3A, Arts and Humanities)</td>
<td>3</td>
<td>M/S/U to approve ART 124</td>
</tr>
<tr>
<td>ART 179</td>
<td>Photojournalism</td>
<td>(Area 1B, Critical Thinking/English Composition)</td>
<td>3</td>
<td>ART/JRNAL 179 withdrawn by division</td>
</tr>
<tr>
<td>ENGL 102</td>
<td>Advanced Composition and Introduction to Literature</td>
<td>(Area 3B, Humanities)</td>
<td>3</td>
<td>M/S/U to approve ENGL 102</td>
</tr>
<tr>
<td>ENGL 168</td>
<td>Adolescent Literature</td>
<td>(Area 3B, Humanities)</td>
<td>3</td>
<td>M/S/U to approve ENGL 168</td>
</tr>
<tr>
<td>ENGL 169</td>
<td>Children's Literature</td>
<td>(Area 3B, Humanities)</td>
<td>3</td>
<td>M/S/U to approve ENGL 169</td>
</tr>
<tr>
<td>FREN 102</td>
<td>French 2</td>
<td>(Area 3B, Humanities)</td>
<td>5</td>
<td>M/S/C to approve FREN 102 (6 yes, 5 no, 1 abstain)</td>
</tr>
<tr>
<td>GERM 102</td>
<td>German 2</td>
<td>(Area 3B, Humanities)</td>
<td>5</td>
<td>M/S/C to approve GERM 102 (6 yes, 5 no, 1 abstain)</td>
</tr>
<tr>
<td>HIST 106</td>
<td>World Civilization to the 16th Century</td>
<td>(Area 3B, Humanities)</td>
<td>3</td>
<td>M/S/U to approve HIST 106</td>
</tr>
<tr>
<td>PHYSO 160</td>
<td>Neuroscience: Exploring the Brain</td>
<td>(Area 5B, Biological Sciences)</td>
<td>3</td>
<td>M/S/U to approve PHYSO 160</td>
</tr>
</tbody>
</table>
APPROVED

POLSC 131  American Political Thought  (Area 4, Social & Behavioral Sciences)  3
M/S/U to approve POLSC 131

POLSC 145  Third World in International Politics  (Area 4, Social & Behavioral Sciences)  3
M/S/U to approve POLSC 145

SPAN 110  Spanish for Spanish Speakers: Intermediate  (Area 6, Language Other than English)  4
M/S/U to approve SPAN 110

SPAN 112  Intro to Spanish and Chicano Literature  (Area 6, Language Other than English)  3
SPAN 112 withdrawn by division

THETR 164  Improvisational Acting  (Area 1C, Speech Communications)  3
No motion for THETR 164

VIII. UNFINISHED BUSINESS

Emergency Approval Procedures  B. Adams, J. Monast
Postponed until next meeting

Increased Math and English requirements  B. Adams
Postponed until next meeting

IX. NEW BUSINESS

Special Topics, Experimental, Independent Study and Work Experience  B. Sanders
Sub-committee to write guidelines (postponed from 10/3/06 meeting)
Postponed until next meeting

X. PUBLIC COMMENT
Curriculum Committee Meeting

Minutes

Tuesday, December 5, 2006
West Campus, Yosemite 205, 2:40 PM


Others Present: K. Alavezos, N. Backlund, S. Fornelli, E. Mo, D. Yarnal

I. APPROVAL OF ORDER OF AGENDA

There were the following adjustments:
To move discussion of OFADM 364 to just prior to the Notification Agenda.
To move discussion of Honors Program to just after OFADM 364.
To move discussion regarding the use of the word assessment to just after Honors Program.

J. Sahlman asked that the meeting end no later than 4:30 to allow members to attend a separate meeting to showcase the features of CurricuNet. The college administration and the academic senate want to make a decision about which direction to proceed with regard to computer-based curriculum development. What will be more cost effective? Is it better to continue to develop CurricuWeb or to move to a different program/process, e.g. CurricuNet?

Hearing no objection, the revised order is approved.

II. APPROVAL OF MINUTES

November 14, 2006

Hearing no objection, the minutes are approved as corrected.

III. NOTIFICATION

Corrections to Nov. 14 Agenda Cover Sheet, revision posted to the Curriculum Website

<table>
<thead>
<tr>
<th>Units</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AP 050</td>
<td>Human Anatomy-Physiology</td>
<td>Minutes from Nov. '05 indicated this was a zero unit course, but it is 3 Units</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The committee was notified.</td>
</tr>
</tbody>
</table>
| ELTEC 229 | Commercial and Industrial Wiring (also offered as INTEC 229) | Effective: Summer 2007
|       |                                         | Adopt (Originally submitted as 228 but 228 is already in use - changed to 229) |
|       |                                         | Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactory complete (INTEC 225 or AGM 225) and (INTEC 208 or ELTEC 208) |
|       |                                         | The committee was notified.                                                 |
| ESL 906| English at Work 2                       | Inactivate                                                                 |
|       |                                         | Withdrawn by division                                                       |

Inactivate

Withdrawn by division
GERM 190A  Advanced German  1
190B  Advanced German  2
190C  Advanced German  3

Inactivate  (effective Summer 2007)
The committee was notified.

MACH 315  3D Part Programming for CNC Machines  1
Course submitted as MACH 314 but that number is already in use
Changed to MACH 315
Restrictions: (P) Satisfactory completion of MACH 220
The committee was notified.

OFADM 320  Telephone Techniques  1
~ Course Number changed from 310 to 320 ~
The committee was notified.

The Instruction Office will now be using the word RESTRICTIONS in place of Requisites to coincide with CurricuWeb beginning with the December agenda cover, packet and minutes. This will include the specific designations of (P) for Prerequisite(s), (C) for Co-requisite, (A) for Advisory (L) Limitations on enrollment.
The committee was notified.

Emergency Approvals With Contingencies

J. Sahlman expressed concern with conditions not being met on courses approved with contingencies at previous meetings. Division deans will be informed of courses approved with contingencies. Curriculum reps will be responsible for communicating back to the divisions.

IV. CONSENT

FSCI 381  Ethics of Leadership Course 1  3
Effective: Summer 2007
Adopt
Restrictions: (P) Satisfactory completion of FSCI 362
(L) Enrollment limited to Public Safety Personnel
M/S/U to approve FSCI 381
M/S/U to approve restrictions for FSCI 381

FSCI 382  Ethics of Leadership Course 2  3
Effective: Summer 2007
Adopt
Restrictions: (P) Satisfactory completion of FSCI 362
M/S/U to approve FSCI 382
M/S/U to approve restrictions for FSCI 382

INTDS 010  Interior Design Open Lab  ½, 1, 2
Effective: Summer 2007
Adopt
Restrictions: (C) Concurrent enrollment in INTDS 100 or INTDS 120 or INTDS 130 or INTDS 140 or INTDS 145 or INTDS 150 or INTDS 155 or INTDS 160 or INTDS 170 or INTDS 180 or INTDS 190 or INTDS 200 or INTDS 201 or INTDS 202 or INTDS 203 or INTDS 204 or INTDS 205 or INTDS 206 or INTDS 210 or INTDS 215 or INTDS 220 or INTDS 230 or INTDS 235 or INTDS 240 or INTDS 245 or INTDS 250 or INTDS 255 or INTDS 260 or INTDS 265 or INTDS 270 or INTDS 290 or INTDS 295x or INTDS 298x or INTDS 299 or INTDS 349 or INTDS 373 or INTDS 375 or INTDS 397 or INTDS 398 or INTDS 399
M/S/U to approve INTDS 010
M/S/U to approve restrictions for INTDS 010
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective From</th>
<th>Action</th>
<th>Restrictions</th>
<th>Distance Education</th>
<th>Approval Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTDS 120</td>
<td>Color Theory and Application</td>
<td>3</td>
<td>Spring 2007</td>
<td>Adopt</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 082 and ENGL 050 and MATH 020</td>
<td>Hybrid</td>
<td>M/S/U to approve INTDS 120, M/S/U to approve restrictions for INTDS 120</td>
</tr>
<tr>
<td>INTDS 140</td>
<td>Rendering and Rapid Visualization</td>
<td>3</td>
<td>Summer 2007</td>
<td>Adopt</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 082 and ENGL 050 and MATH 020</td>
<td>Hybrid</td>
<td>M/S/U to approve INTDS 140, M/S/U to approve restrictions for INTDS 140</td>
</tr>
<tr>
<td>INTDS 145</td>
<td>Fundamentals of Lighting Design</td>
<td>3</td>
<td>Summer 2007</td>
<td>Adopt</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 082 and ENGL 050 and MATH 020</td>
<td>Hybrid</td>
<td>M/S/U to approve INTDS 145, M/S/U to approve restrictions for INTDS 145, M/S/U to approve DE modality for INTDS 145</td>
</tr>
<tr>
<td>INTDS 150</td>
<td>History of Interiors – Decorative Arts 1</td>
<td>3</td>
<td>Spring 2007</td>
<td>Adopt</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 040 and MATH 020</td>
<td>Hybrid</td>
<td>M/S/U to approve INTDS 150, M/S/U to approve restrictions for INTDS 150, M/S/U to approve DE modality for INTDS 150</td>
</tr>
<tr>
<td>INTDS 160</td>
<td>Asian Design and Decorative Arts</td>
<td>3</td>
<td>Summer 2007</td>
<td>Adopt</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 082 and ENGL 050 and MATH 020</td>
<td>Hybrid and Online</td>
<td>M/S/U to approve INTDS 160, M/S/U to approve restrictions for INTDS 160, M/S/U to approve DE modality for INTDS 160</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credit</td>
<td>Effective</td>
<td>Action</td>
<td>Restrictions</td>
<td>Distance Education</td>
<td>Action Requests</td>
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<tr>
<td>------------</td>
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<td>--------</td>
<td>-------------------------------------------------------------------------------</td>
<td>--------------------</td>
<td>------------------------------------------</td>
</tr>
</tbody>
</table>
| INTDS 180  | Barrier-Free Design, Codes & Regulations          | 3      | Summer 2007 | Adopt  | (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 082 and ENGL 050 and MATH 020  
(P) Satisfactory completion of INTDS 200 and INTDS 230  
(C) Satisfactory completion of or concurrent enrollment in INTDS 215 | Hybrid and On-Line | M/S/U to approve INTDS 180  
M/S/U to approve restrictions for INTDS 180  
M/S/U to approve DE modality for INTDS 180 |
| INTDS 220  | Interior Finishes – Construction Materials        | 3      | Summer 2007 | Adopt  | (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 020 and READ 082 and ENGL 050 and CMPCS 201  
(P) Satisfactory completion of INTDS 200  
(C) Satisfactory completion of or concurrent enrollment in INTDS 215 | Hybrid and On-Line | M/S/U to approve INTDS 220  
M/S/U to approve restrictions for INTDS 220  
M/S/U to approve DE modality for INTDS 220 |
| INTDS 235  | Residential Space Planning                        | 3      | Summer 2007 | Adopt  | (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 082 and ENGL 050 and MATH 020  
(P) Satisfactory completion of INTDS 200 and INTDS 215 and INTDS 230 | Hybrid            | M/S/U to approve INTDS 235  
M/S/U to approve restrictions for INTDS 235  
M/S/U to approve DE modality for INTDS 235 |
| INTDS 245  | Kitchen and Bath Design                          | 3      | Summer 2007 | Adopt  | (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 082 and ENGL 050 and MATH 050  
(P) Satisfactory completion of INTDS 235 | Hybrid and On-Line | M/S/U to approve INTDS 245  
M/S/U to approve restrictions for INTDS 245  
M/S/U to approve DE modality for INTDS 245 |
| MATH 072   | Elementary Algebra 2                              | 3      | Summer 2007 | Modify | (A) Before enrolling in this course, students are strongly advised to be eligible for READ 082 or higher  
(P) Satisfactory completion of MATH 071 |                    | Withdrawn by division |

**Withdrawn by division**
MATH 090 Intermediate Algebra  5
Effective: Summer 2007
Modify: Renewal of advisories
Restrictions: (A) Before enrolling in this course, students are strongly advised to be eligible for READ 184
(P) Satisfactory completion of MATH 070 or (MATH 071 and MATH 072) or qualification by
MJC math assessment process
Distance Education: Hybrid, On-Line, and Telecourse
Withdrawn by division

SPAN 102 Spanish 2  5
Effective: Summer 2007
Modify: Teaching modalities
Restrictions: (P) Satisfactory completion of SPAN 101
Distance Education: Hybrid and Telecourse
M/S/U to approve SPAN 102
M/S/U to approve restrictions for SPAN 102
M/S/U to approve DE modality for SPAN 102

WKFSK 802 Art of Active Listening  0
Effective: Summer 2007
Periodic Review
Restrictions: None
M/S/U to approve WKFSK 802

WKFSK 804 The Art of Teamwork  0
Effective: Summer 2007
Periodic Review
Restrictions: None
M/S/U to approve WKFSK 804

WKFSK 810 Skills to Succeed At a New Job  0
Effective: Summer 2007
Periodic Review
Restrictions: None
M/S/U to approve WKFSK 810

V. BREADTH PATTERNS

A. **MJC Graduation Requirements**

INTDS 140 Rendering and Rapid Visualization  3
(Area 2, Activities)
M/S/U to approve INTDS 140

INTDS 145 Fundamentals of Lighting Design  3
(Area C, Humanities)
Motion, no second for INTDS 145

INTDS 160 Asian Design and Decorative Arts  3
(Area B, Social and Behavioral Sciences and Area C, Humanities)
M/S/F to approve INTDS 160 (Yea: 4, Nay: 8)
### CSU Transfer Pattern

**INTDS 180**  
Barrier Free Design, Codes & Regulations  
(Area C, Humanities and Area E, Health Education)  
Motion, no second for INTDS 180

**PSYCH 105**  
Abnormal Psychology  
(Area B, Social and Behavioral Sciences)  
M/S/U to approve PSYCH 105

**PSYCH 111**  
Psychology of Gender  
(Area B, Social and Behavioral Sciences)  
M/S/U to approve PSYCH 111

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>BIO 130</td>
<td>Introduction to Marine Vertebrates</td>
<td>3</td>
<td>(Area B2, Life Science)</td>
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<tr>
<td>BIO 130L</td>
<td>Introduction to Marine Vertebrates Laboratory</td>
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<td>(Area B2/B3, Life Science Lab)</td>
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<tr>
<td>INTDS 140</td>
<td>Rendering and Rapid Visualization</td>
<td>3</td>
<td>(Area C1, Arts)</td>
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<tr>
<td>INTDS 150</td>
<td>History of Interiors-Decorative Arts 1</td>
<td>3</td>
<td>(Area C1, Arts)</td>
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<td>INTDS 160</td>
<td>Asian Design and Decorative Arts</td>
<td>3</td>
<td>(Area C1, Arts D3, Ethnic Studies)</td>
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<tr>
<td>INTDS 180</td>
<td>Barrier Free Design, Codes &amp; Regulations</td>
<td>3</td>
<td>(Area E, Lifelong Understanding and Self-Development)</td>
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<td>INTDS 245</td>
<td>Kitchen and Bath Design</td>
<td>3</td>
<td>(Area C1, Arts)</td>
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<td>MATH 173</td>
<td>Calculus: Third Course</td>
<td>4</td>
<td>(Area B4, Quantitative Reasoning and Mathematics)</td>
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<td>MATH 174</td>
<td>Introduction to Linear Algebra and Ordinary Differential Equations</td>
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<td>(Area B4, Quantitative Reasoning and Mathematics)</td>
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<tr>
<td>PSYCH 105</td>
<td>Abnormal Psychology</td>
<td>3</td>
<td>(Area D9, Psychology)</td>
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**M/JC Curriculum Committee Meeting Minutes – 12/05/06**  
**Page 6 of 9**  
Revised 03/30/2009
C. UC/CSU (IGETC) Transfer Pattern

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<tr>
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<td>Psychology of Gender</td>
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<td>M/S/U to approve ANTHR 140</td>
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<td>BIO 115</td>
<td>Genetics, Evolution and Society</td>
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<td>M/S/U to approve BIO 115</td>
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<td></td>
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<td>BIO 130</td>
<td>Introduction to Marine Vertebrates</td>
<td>3</td>
<td>(Area 5B, Biological Sciences Lab)</td>
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<td>M/S/U to approve BIO 130</td>
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<td></td>
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<tr>
<td>BIO 130L</td>
<td>Introduction to Marine Vertebrates Laboratory</td>
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<td>(Area 5B, Biological Sciences)</td>
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<td>M/S/U to approve BIO 130L</td>
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<td>FAMLF 131</td>
<td>Family Relationships</td>
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<td>World Regional Geography</td>
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<td>(Area 4E, Social and Behavioral Sciences)</td>
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<td>INTDS 150</td>
<td>History of Interiors-Decorative Arts 1</td>
<td>3</td>
<td>(Area 3A, Arts)</td>
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<td></td>
<td>M/S/U to approve INTDS 150</td>
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<tr>
<td>INTDS 160</td>
<td>Asian Design and Decorative Arts</td>
<td>3</td>
<td>(Area 3A, Arts, 3B Humanities, 4, Social and Behavioral Sciences)</td>
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<td>M/S/F to approve INTDS 160</td>
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<td>(Area 4D Social and Behavioral Sciences)</td>
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<td>Motion, no second for INTDS 180</td>
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<td>MATH 173</td>
<td>Calculus: Third Course</td>
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<td>(Area 2A, Mathematical Concepts and Quantitative Reasoning)</td>
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<td>MUSIC 118</td>
<td>Introduction to American Popular Music</td>
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<td>Philosophy and Film</td>
<td>3</td>
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<td>PSYCH 105</td>
<td>Abnormal Psychology</td>
<td>3</td>
<td>M/S/U to approve PSYCH 105</td>
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<td>PSYCH 111</td>
<td>Psychology of Gender</td>
<td>3</td>
<td>M/S/U to approve PSYCH 111</td>
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<td>THETR 165</td>
<td>History of the American Musical Theatre</td>
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<td>M/S/U to approve THETR 165</td>
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<td>ZOOL 110</td>
<td>Animal Biology</td>
<td>3</td>
<td>M/S/U to approve ZOOL 110</td>
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</tbody>
</table>

### VI. DISCUSSION

**AGM 212** Mechanical Systems Design  
**Effective:** Requested for Spring ’07  
**Modify:** Effective Term (request to change from Summer ’07 to Spring ’07)  
**Restrictions:** None  
M/S/U to approve AGM 212

**OFADM 364** Grammar in the Office  
**Effective:** Summer 2007  
**Periodic Review**  
**Restrictions:** None  
M/S/U to approve OFADM 364

### VII. UNFINISHED BUSINESS

**INTDS Breadth Patterns**  
R. Cranley/P. Guerra-Schmidt

**Special Topics, Experimental, Independent Study and Work Experience**  
B. Sanders  
Pushed to January 09, 2007 agenda

**Emergency Approval Procedures**  
B. Adams/J. Monast  
Pushed to January 09, 2007 agenda

**Increased Math and English requirements**  
B. Sanders  
Pushed to January 09, 2007 agenda
VIII. NEW BUSINESS

Separate approval process for distance education courses (ASCCC)  B. Adams
Distance education modalities and face-to-face modality need to be approved separately. The committee will vote on DE modalities separately.

Use of the word “assessment” as it relates to Title V  J. Sahlman
Pushed to January 09, 2007 agenda

Honors Program/Course (INDIS 100)  E. Mo
E. Mo distributed a packet about the forthcoming Honors Program. She discussed where ideas for the program have come from. She also talked about what would go into an ‘honors’ course.

Regarding INDIS 100, the committee felt that there should be a more defined Honors Program before there can be an honors course.

The committee will take time to review the materials that were distributed and discuss the topic further at a future meeting.

Challenge Process  B. Sanders
Pushed to January 09, 2007 agenda

Pre-requisites for Foreign Language courses (2 yrs HS For. Lang.)  R. Cranley
For articulation purposes, the catalog needs to indicate that the prerequisite for foreign language classes can be satisfied by completing an appropriate number of years of study in that language at the high school level. Therefore, all foreign language classes (FREN, GERM, SIGN, SPAN) at the 102, 103, and 104 level will reflect high school classes as an option for completing the prerequisite using the following model:

“FREN 102 – (P) Successful completion of (FREN 101 or 2 years of high school French.)”

This was later changed to “Satisfactory completion of…” to conform to existing conventions.

Review of Non-Credit Courses, and future reporting with CurricuWeb  B. Sanders
Pushed to January 09, 2007 agenda

IX. PUBLIC COMMENT
Curriculum Committee Meeting

Minutes

Tuesday, January 09, 2007
West Campus, Yosemite 205, 2:40 PM


Members Absent:  K. Doyle, K. Ennis, L. Maki, J. Monast, M. Robles

Others Present:  S. Fornelli, D. Yarnal

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, order is approved.

II. APPROVAL OF MINUTES  December 05, 2006

Hearing no objection, the minutes are approved as corrected

III. NOTIFICATION

Spring 2007 Meetings and Deadlines  B. Adams
Representatives were asked to remind their constituents that there are many courses that are due for periodic review.

IV. DISCUSSION

PE  109  Peak Performance Through Mental Training
Effective:  Requested for Summer '07
Last Updated:  3/30/04
Modify:  Requesting approval for on-line modality to begin Summer '07
Restrictions:  None
DE:  On-line requested
M/S/U to approve expedited offering of PE 109 via the online modality (B. Sanders)

STSK  120  Success Strategies for Transfer Students
Effective:  Requested for Summer '07
Last Updated:  11/22/05
Modify:  Requesting approval for on-line modality to begin Summer '07
Restrictions:  Eligibility for ENGL 101 and a reading score of 10 (35th percentile)
DE:  On-line requested
M/S/U to approve expedited offering of STSK 120 via the online modality (B. Sanders)
V. UNFINISHED BUSINESS

Special Topics, Experimental, Independent Study and Work Experience  
B. Sanders  
A subcommittee was formed to examine the guidelines concerning these types of courses. Members of the subcommittee include: S. Fornelli, P. Guerra-Schmidt, P. Mendes, J. Sola.

Emergency Approval Procedures  
B. Adams/J. Monast  
The committee discussed which circumstances would qualify for emergency approval. There was some concern that in defining the circumstances for emergency approval, other worthy circumstances would be left out. Some specific suggestions were made about how to include TMI/DE in these procedures. B. Adams will take the committee's suggestions and supply a revised set of procedures for the committee to examine.

Increased Math and English requirements  
B. Sanders  
Many faculty members have begun (or will soon be) working on developing new courses to address the changes in Math and English requirements. A previously formed subcommittee will meet to discuss this issue.

VI. NEW BUSINESS

Use of the word “assessment” as it relates to Title V  
J. Sahlman  
Is the use of the word, “assessment” confusing? Is it the intent that the course outline be more understandable by the general public? A question was asked about whether both formative and summative assessments are required. Recollection was that the Academic Senate decided to require one or the other but not both. The intention for the assessments section of the outline is that the listed methods are to be considered ‘typical’ unless followed by the designation, ‘required’. J. Sahlman will check with secretary of AS to get clarification as to what was decided there.

Several committee members expressed displeasure with the short notice given for the presentation of CurricuNet in December.

Challenge Process  
B. Sanders  
An example of a challenge process used by the committee in the past was presented. However, the issue that brought this topic to the committee’s attention has already been resolved.

Review of Non-Credit courses, and future reporting with CurricuWeb  
B. Sanders  
B. Sanders presented a vision of how CurricuWeb will handle non-credit courses.

VII. PUBLIC COMMENT

The committee agreed to use the most recently approved TMI form for courses that courses that wish to add DE modalities provided said courses are not already up for review and thus are not already entered in CurricuWeb.

A discussion of the future of CurricuWeb took place. We will continue to be in a holding pattern until the college president has an opportunity to do a cost benefit analysis on the relative values of CurricuWeb and CurricuNet.

Several members asked that the curriculum committee formally state a position on the direction in which to proceed.

The committee asked for a list of future additions to CurricuWeb and a timeline for implementation.
I. APPROVAL OF ORDER OF AGENDA

Move ESL Certificate to Discussion Agenda.
Hearing no objection, revised order is approved.

II. APPROVAL OF MINUTES

Correction: “Committee agreed to use the most recently approved TMI form for courses that courses that wish to add DE modalities provided said courses are not already up for review and thus are not already entered in CurricuWeb.”
Hearing no objection, the minutes are approved as corrected

III. NOTIFICATION

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGR 212</td>
<td>3</td>
<td>Electronic Prepress&lt;br&gt;Change in semesters offered to be published in the catalog&lt;br&gt;Now offered in Semester 2</td>
</tr>
<tr>
<td>CGR 222</td>
<td>2</td>
<td>Image Assembly and Plate Making&lt;br&gt;Change in semesters offered to be published in the catalog&lt;br&gt;Now offered in Semester 1</td>
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<tr>
<td>POLSCI 130</td>
<td>3</td>
<td>Political Theory&lt;br&gt;Cross-Listing issue/discussion, involved faculty members agreed no challenges&lt;br&gt;Or changes would be made to the graduation placement areas of PHIL 130 at the present time</td>
</tr>
<tr>
<td>PHILO 130</td>
<td>3</td>
<td>Political Theory&lt;br&gt;Cross-Listing issue/discussion, involved faculty members agreed no challenges&lt;br&gt;Or changes would be made to the graduation placement areas of PHIL 130 at the present time</td>
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<tr>
<td>PHYSO 160</td>
<td>3</td>
<td>Neuroscience: Exploring the Brain&lt;br&gt;Request to inactivate&lt;br&gt;Effective: Summer 2007</td>
</tr>
</tbody>
</table>

Hearing no objection, the Notification Agenda is approved
Curriculum Management System Update  
J. Sahlman

J. Sahlman reported on a pair of meetings that had recently taken place regarding the use and future of CurricuWeb. Development of CurricuWeb has been halted until a determination can be made as to what are the needs of the college and what are the costs of several options for curriculum development. A pair of Computer Science faculty were there to point out to the committee some of the flaws in CurricuWeb and to offer their expert assistance in developing the system (if that's the direction the college goes.) The general consensus was that the college should continue to use CurricuWeb even while it is being developed.

Motion (D. Keller): To indicate to Dr. Rose that the committee would like the design/development/implementation of CurricuWeb to be completed. M/S/C to approve.

Motion (D. Keller): To Require courses to be submitted through CurricuWeb and when problems with input are encountered, to have the Instruction Office fill in the blanks. No second.

IV. DISCUSSION

ESL Certificates
Effective: Spring 2007
M/S/U to approve ESL Certificates (J. Monast)
M/S/U to approve expedited offering (B. Sanders)

ANTHR 102  
Cultural Anthropology  
Effective: Summer 2007 (Expedited)
Last Updated: 01/18/2005
Restrictions: None
DE
M/S/U to approve expedited offering of ANTHR 102 via the online modality (B. Sanders)

PE 100  
Introduction to Physical Education  
Effective: Summer 2007 (Expedited)
Last Updated: 01/25/2000
Restrictions: None
DE
No motion (Sent back to division)

V. UNFINISHED BUSINESS

Emergency Approval Procedures  
B. Adams/J. Monast
A draft of the subcommittee's work was distributed. Members were asked to review and forward comments to B. Adams to incorporate into next draft.

Use of the word “assessment” as it relates to Title V  
J. Sahlman
The committee voted to reaffirm its position in support of requiring both formative and summative assessments for every course. M/S/U to approve (B.J. Wells). J. Sahlman will take back to Academic Senate.

Math and English Requirement Changes Sub-Committee  
B. Sanders
Vocational areas will use ENGL 101 as the course which meets the higher English requirement. New MATH courses will be developed to meet forthcoming needs.

Special Topics, Experimental, Independent Study & Work Experience Sub-Committee  
P. Mendez
In P. Mendez's absence, S. Fornelli reported on the sub-committee's progress. Some work has been done on Special Topics. Experimental, Independent Study, and Work Experience questions remain.
VI. NEW BUSINESS

SME Compliance Report B. Sanders/L. Maki
Extension Request for Engineering Program
Due to a complete turnover in Engineering faculty, the SME Division asked for a 2 year extension for new faculty to update ENGR and ENGTC courses and programs. M/S/U to approve extension (B. Sanders)

Curriculum Calendar 2007-2008 B. Adams
A copy of the upcoming academic calendar was not available at the meeting. This topic will appear on the next agenda.

Assist R. Cranley
R. Cranley demonstrated to the committee how faculty and staff can access some new features of Assist.org.

ADA Compliance in Courses J. Sahlman
The committee was asked to consider whether it has any role in ensuring ADA compliance for online courses. The matter will be redirected to the Dean of Instructional Services.

VII. PUBLIC COMMENT

Committee members were asked to forward their catalog revisions to D. Yarnal as soon as possible.
I. APPROVAL OF ORDER OF AGENDA

Move New Business items to just after Approval of Minutes.

Hearing no objection, revised order is approved.

II. APPROVAL OF MINUTES

February 06, 2007

There was a question about the February 06 minutes. Instruction staff will investigate.

The minutes were not approved. They will reappear in April with corrections if necessary.

III. NOTIFICATION

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<td>AGEC 326</td>
<td>Practical Agriculture Spreadsheet Applications</td>
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<td>Aquaculture-Husbandry of Aquatic Plants and Animals</td>
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<td>ANSC 218</td>
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ANSC 308  Rabbit Production
Effective: Summer 2008
Inactivate

ANSC 330  Broiler-Fryer Production
Effective: Summer 2008
Inactivate

ANSC 331  Egg Production
Effective: Summer 2008
Inactivate

ANSC 355  Rope Horse Training
Effective: Summer 2008
Inactivate

ANSC 375  Animal Health (Livestock)
Effective: Summer 2008
Inactivate

PLSC 388  Seminar in Integrated Pest Management 2
Effective: Summer 2008
Inactivate

STSK 135  College Success for Science Majors
Effective: Summer 2008
Inactivate

Hearing no objection, Notification Agenda is approved.

IV. CONSENT

INTDS 155  History of Interiors/Decorative Arts 2
Effective: Summer 2007 (Expedited)
Modify: Title

Hearing no objection, Consent Agenda is approved.

V. DISCUSSION

AG 305  Supervision in Agriculture
Effective: Summer 2008
Modify: Catalog description, course content, grading policy, methods of assessment, methods of instruction
Requisites: None
M/S/U to approve AG 305 (D. Keller)
M/S/U to approve requisites for AG 305 (D. Keller)
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<th>Requisites:</th>
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<td>AGEC 220</td>
<td>Agricultural Bus Management</td>
<td>3</td>
<td>Summer 2008</td>
<td>Catalog description, course content, learning goals (objectives), methods of assessment, methods of instruction, textbooks</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete (AGEC 200) and (AG 285 or equivalent) and (MATH 070 or equivalent) and (one AG production class).</td>
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<td>M/S/U to approve requisites for AGEC 220 (D. Keller)</td>
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<td>AGEC 280</td>
<td>Agricultural Sales &amp; Service</td>
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<td>Summer 2008</td>
<td>Course content, methods of assessment, textbooks</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete three agriculture classes (preferably two or more agricultural production courses and one or more agribusiness courses).</td>
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<td>AGM 215</td>
<td>Machinery Management</td>
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<td>AGM 221</td>
<td>Equipment Diagnosis and Repair</td>
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<td>Catalog description, course content, textbooks, title</td>
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<td>Compact Power Equipment Repair</td>
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<td>Catalog description, course content, learning goals (objectives), textbooks, title</td>
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<td>Farm Construction Advanced Lab</td>
<td>2</td>
<td>Summer 2008</td>
<td>Catalog description, course content, materials fee, methods of assessment</td>
<td>(P) Satisfactory completion of AGM 251</td>
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CMPGR 226  3D Graphics and Animation 2  
Effective: Summer 2008  
Adopt  
Requisites: (A) Satisfactory completion of CMPGR 225.  
M/S/U to approve CMPGR 226 (P. Bettencourt)  
M/S/U to approve requisites for CMPGR 226 (P. Bettencourt)

CMPGR 252  Desktop Publishing for Computer Graphics  
Effective: Summer 2008  
Reactivate  
Modify: Course content, title  
Requisites: (A) Satisfactory completion of CMPGR 202 OR CMPSC 274 or CMPSC/OFADM 231  
M/S/U to approve CMPGR 252 (D. Keller)  
M/S/U to approve requisites for CMPGR 252 (D. Keller)

ENGL 137  Survey Engl Lit to the 18th Centry  
Effective: Summer 2008  
Modify: Course content, methods of assessment, textbooks, typical assignments  
Requisites: (A) Satisfactory completion of ENGL 102 (P) Satisfactory completion of ENGL 50 or placement in ENGL 101 by MJC assessment process.  
M/S/U to approve ENGL 137 (D. Keller)  
M/S/U to approve requisites for ENGL 137 (D. Keller)

FSCI 328  Investigation of Fires  
Effective: Summer 2008  
Modify: Units  
Requisites: (P) Satisfactory completion of FSCI 301.  
M/S/U to approve FSCI 328 (D. Keller)  
M/S/U to approve requisites for FSCI 328 (D. Keller)

FSCI 332  Fire Science Tactics & Strategy  
Effective: Summer 2008  
Modify: Course content, textbooks, title  
Requisites: (P) Satisfactory completion of FSCI 301.  
M/S/U to approve FSCI 332 (D. Keller)  
M/S/U to approve requisites for FSCI 332 (D. Keller)

FSCI 336  Rescue Practices  
Effective: Summer 2008  
Modify: Course content, textbooks  
Requisites: (P) Satisfactory completion of FSCI 301.  
M/S/U to approve FSCI 336 (D. Keller)  
M/S/U to approve requisites for FSCI 336 (D. Keller)

FSCI 362  Basic Fire Academy  
Effective: Summer 2008  
Modify: Catalog description, enrollment restrictions/advisories, textbooks  
Requisites: (P) Satisfactory completion of FSCI 301.  
M/S/I to approve FSCI 362 (P. Bettencourt)  
M/S/U to postpone consideration of FSCI 362 to 04/03/2007 (D. Keller)
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|            |                         |       |                | Requisites: (P) Satisfactory completion of FSCI 362  
|            |                         |       |                | (L) Enrollment limited to Public Safety Personnel. |
|            |                         |       |                | M/S/U to approve FSCI 381 (D. Keller) |
|            |                         |       |                | M/S/U to approve requisites for FSCI 381 (D. Keller) |
| FSCI 382   | Ethics of Leadership Course 2 | 3     | Summer 2008    | Adopt  |
|            |                         |       |                | Requisites: (P) Satisfactory completion of FSCI 362  
|            |                         |       |                | (L) Enrollment limited to Public Safety Personnel. |
|            |                         |       |                | M/S/U to approve FSCI 382 (P. Bettencourt) |
|            |                         |       |                | M/S/U to approve revised requisites for FSCI 382 (P. Bettencourt) |
| GEOG 105   | Economic Geography       | 3     | Summer 2008    | Modify  |
|            |                         |       |                | Catalog description, learning goals (objectives), methods of assessment, methods of instruction, textbooks |
|            |                         |       |                | Requisites: None |
|            |                         |       |                | M/S/U to approve GEOG 105 (D. Keller) |
| MDAST 327  | Clinical Externship     | 3½    | Summer 2007    | Adopt  |
|            |                         |       | (Expedited)    | Requisites: (P) Satisfactory completion of MDAST 320, 321, 322 and 323. |
|            |                         |       |                | M/S/U to approve MDAST 327 (D. Keller) |
|            |                         |       |                | M/S/U to approve requisites for MDAST 327 (D. Keller) |
| MUSIC 102  | Music Theory 1          | 3     | Summer 2008    | Modify  |
|            |                         |       |                | Enrollment restrictions (advisories) |
|            |                         |       |                | Requisites: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSIC 100, and concurrently with this course, students are strongly advised to enroll in MUSIC 104.  
<p>|            |                         |       |                | (C) Concurrent enrollment in MUSIC 197 |
|            |                         |       |                | M/S/U to approve MUSIC 102 (D. Keller) |
|            |                         |       |                | M/S/U to approve requisites for MUSIC 102 (D. Keller) |
| NURSE 351  | Vocational Nurse 2      | 12    | Summer 2007    | Modify  |
|            |                         |       | (Expedited)    | Hours, methods of evaluation, typical assignments |
|            |                         |       |                | Requisites: (P) Satisfactory completion of NURSE 350. |
|            |                         |       |                | M/S/U to approve NURSE 351 (D. Keller) |
|            |                         |       |                | M/S/U to approve requisites for NURSE 351 (D. Keller) |
| NURSE 352  | Vocational Nurse 3      | 13    | Summer 2007    | Modify  |
|            |                         |       | (Expedited)    | Catalog description, hours, methods of evaluation, methods of instruction, typical assignments, units |
|            |                         |       |                | Requisites: (P) Satisfactory completion of NURSE 351. |
|            |                         |       |                | M/S/U to approve NURSE 352 (D. Keller) |
|            |                         |       |                | M/S/U to approve requisites for NURSE 352 (D. Keller) |</p>
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VI. UNFINISHED BUSINESS

Expeditied Approval Procedures B. Adams 379
There was much discussion about how expedited approval can meet the needs of areas like Workforce Training. Some wording changes were suggested.
M/S/U (C. Redwing) to approve change to item three: To facilitate unexpected opportunities for public or private sector partnerships except as noted below.” and change it to item four. Also fourth item under procedures to read as follows: “For requesting DE modality only for an existent compliant course not already on CurricuWeb, complete steps 2 through 4.”

Math and English Requirement Changes Subcommittee B. Sanders
No report

Special Topics Subcommittee P. Mendez
No report

Curriculum Calendar 2007-2008 B. Adams 383

Curriculum Management System Update J. Sahlman
A committee has been created to review the merits of CurricuWeb and CurricuNet. G. Rose and T. Clarke are among the members of this committee.

Honors Program E. Mo 385
E. Mo gave a presentation of the forthcoming Honors Program. The committee was generally supportive of what was presented and commended Eva for her work. They asked for additional information to be presented that will show how the program will look in the MJC catalog.
M/S/P (C. Redwing) to approve the Honors Program in concept.
E. Mo will work with Instruction Office to craft catalog pages for the Honors Program.

VII. NEW BUSINESS

Time Limit on Catalog Rights S. Agostini
What happens when students have continuous enrollment but the degree for which they are applying is no longer offered? What happens when students change majors? Do they have catalog rights from the first year of enrollment or from when the major was declared?
The committee was asked to discuss these issues and provide direction to the admissions office.

Satisfaction of GE and competency requirements using Baccalaureate or higher degree from regionally accredited institutions and from Foreign Universities S. Agostini/R. Cranley
Existing MJC policy: Students who have a bachelor’s degree from an accredited university will be given a waiver from meeting basic degree requirements from plan A for graduation. Competency testing also is waived. Competency waiver includes guidance, activities, & general education requirements.
Chancellor’s Office suggests not ‘waiving’ requirements but rather ‘substituting’ requirements. This leads to the question, “Should it be a blanket substitution or a course by course substitution?” What if a student received a BA in 1970 that didn’t require him to take a laboratory science class?

How should MJC handle similar situations with regard to foreign universities? MJC has never recognized degrees awarded from foreign universities. The reason for this is unclear. Course by course substitutions are made as determined by the evaluators. Should it be the evaluators who do this or should it go out to the divisions for a decision?
Should MJC continue to require the last 12 units to be completed in residence?
M/S/ to approve (R. Cranley) changing policy to “At least 12 semester units must be completed in residence for MJC to award degree.”
J. Sahlman volunteered to draft this in the form of a resolution for the Academic Senate.
M/S/U (R. Cranley) to refer matter to a committee consisting of R. Cranley, M. Garcia, B. Adams, M. Robles

VIII. PUBLIC COMMENT
Curriculum Committee Meeting

Minutes

Tuesday, April 03, 2007
West Campus, Yosemite 205, 2:40 PM


Others Present: S. Fornelli, C. Hudelson-Putnam, L. Manzo, E. Mo, D. Yarnal

I. APPROVAL OF ORDER OF AGENDA

Move the following to the top of Discussion Agenda in this order:
- Honors Program
- Baseline Workload/YFA Issues (non-agenda item)
- Courses requesting placement on Breadth Patterns
- Calculating Units for Field Studies

Hearing no objection, revised order is approved.

II. APPROVAL OF MINUTES

February 06, 2007
March 06, 2007

Hearing no objection, the minutes from February 06, 2007 are approved.
Hearing no objection, the minutes from March 06, 2007 are approved.

III. NOTIFICATION

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<td>Turkey Production and Management</td>
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**PEC 809**  
**Exercise and Health for Mature Adults**  
Effective: Summer 2008  
Inactivate

**PEI 112**  
**Football**  
Effective: Summer 2008  
Inactivate

**PEI 117**  
**Softball**  
Effective: Summer 2008  
Inactivate

**PEI 122**  
**Intermediate Tennis**  
Effective: Summer 2008  
Inactivate

**PEI 123**  
**Advanced Tennis**  
Effective: Summer 2008  
Inactivate

**PEI 125**  
**Table Tennis**  
Effective: Summer 2008  
Inactivate

**PEI 129**  
**Volleyball**  
Effective: Summer 2008  
Inactivate

**PEM 115 X,A**  
**Basketball Team Play Concepts**  
Effective: Summer 2008  
Inactivate

**PLSC 248**  
**Orchard Management**  
Effective: Summer 2008  
Inactivate

**PLSC 374**  
**Beekeeping**  
Effective: Summer 2008  
Inactivate

**PLSC 380**  
**Weed Control**  
Effective: Summer 2008  
Inactivate

**PLSC 383**  
**Pesticide Application**  
Effective: Summer 2008  
Inactivate

**HUMAN courses**  
Revise all HUMAN course outlines to make Restrictions read, "(A) Eligibility for ENGL 101"

Hearing no objection, the Notification Agenda is approved.
IV. CONSENT

NURSE 350  Vocational Nurse 1  14
Effective Summer 2007 (Expedited)
Modify: Materials Fee added after prior approval
Restrictions: (L) Enrollment limited to those admitted to the CNA to LVN program.
Hearing no objection, the Consent Agenda is approved.

The following topics were taken out of order at the permission of the committee.

Honors Program  E. Mo
E. Mo presented an outline of the Honors Program. There was some discussion and a few minor changes. No motion was made and no vote was taken. The committee seemed satisfied with the work E. Mo had done.

Baseline Workload / YFA Issues  C. Hudelson-Putnam
Changing hours of courses can have an impact on load. The YFA contract specifies a number of classes that an instructor should teach per year whereas instructors are paid based on load which is determined by the number of hours of student contact.

Calculating Units for Field Studies  B. Sanders
Guidelines for granting units for field studies were presented.
M/S/U to approve (B. Sanders)

V. DISCUSSION

AG 249  Agriculture Internship  4
Effective: Summer 2008
Modify: Description, learning goals, content, methods of assessment
Restrictions: None
M/S/U (C. Mulder) to approve AG 249

AGM 210  Agriculture Welding  3
Effective: Summer 2008
Modify: Description
Restrictions: None
M/S/U (C. Mulder) to approve AGM 210

ANAT 180 A,B  Introduction to Tutoring Anatomy  1,2
Effective: Summer 2008
Adopt
Restrictions: (R) Satisfactory completion of ANAT 125
M/S/C (B. Sanders) to approve ANAT 180. Motion failed.

ANSC 228  Dairy Management  3
Effective: Summer 2008
Modify: Learning goals, content
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 220, ANSC 224 and AGEC 200.
M/S/U (C. Mulder) to approve ANSC 228
M/S/U (K. Ennis) to approve restrictions for ANSC 228
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<td>Child-Family-Community</td>
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<td>Learning Environment of Infants/Toddlers</td>
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<td>Summer 2008</td>
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<td>Learning Environments for Young Children</td>
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<td>Infant &amp; Toddler Development and Care</td>
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<td>3</td>
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| ECON 101    | Principles of Macroeconomics               | 3       | Summer 2008    | Modify: Title & number, textbooks, restrictions, course goal, typical assignments, methods of instruction, methods of assessment
<p>|             | Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 070. DE: Hybrid M/S/U (C. Mulder) to approve ECON 101 M/S/U (K. Ennis) to approve restrictions for ECON 101 M/S/U (P. Guerra-Schmidt) to approve Hybrid Modality for ECON 101 |         |                |               |
| ELTEC 230   | Blue Print Reading                         | 1       | Summer 2008    | Adopt Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGM 225 and (MELTEC 229 or MINTEC 229) and (MELTEC 226 or MINTEC 226). M/S/U (C. Mulder) to approve ELTEC 230/INTEC 230 M/S/U (K. Ennis) to approve restrictions for ELTEC 230/INTEC 230 |         |                |               |
| INTEC 230   |                                           |         |                |               |
| ENGL 138    | Survey of English Literature 1700 to Present | 3       | Summer 2008    | Modify: Title &amp; number, description, textbooks, learning goals, restrictions, field trips, course goal, content, typical assignments, methods of instruction, methods of assessment Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete (ENGL 101 and ENGL 102). (P) Satisfactory completion of (ENGL 050 or placement in ENGL 101 by the MJC assessment process). M/S/U (P. Guerra-Schmidt) to approve ENGL 138 M/S/U (P. Guerra-Schmidt) to approve restrictions for ENGL 138 |         |                |               |
| ENGL 151    | Introduction to Folklore                   | 3       | Summer 2008    | Modify: Title, description, teaching modalities, textbooks, restrictions, course goal, content, typical assignments, methods of instruction, methods of assessment Restrictions: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed ENGL 050 OR have been placed in ENGL 101 by the MJC assessment process. DE: Hybrid, Online M/S/U (C. Mulder) to approve ENGL 151 M/S/U (P. Guerra-Schmidt) to approve Hybrid Modality for ENGL 151 M/S/U (P. Guerra-Schmidt) to approve Online Modality for ENGL 151 |         |                |               |
| FAMLF 131   | Family Relationships                       | 3       | Summer 2008    | Modify: Teaching modalities, course goal, typical assignments, methods of instruction, methods of assessment Restrictions: None M/S/U (C. Mulder) to approve FAMLF 131 |         |                |               |
| FAMLF 355 X,A | The Child in the Family                   | ½,1     | Summer 2008    | Modify: Textbooks, learning goals, field trips, course goal, content, typical assignments, methods of instruction, methods of assessment Restrictions: None M/S/U (C. Mulder) to approve FAMLF 355 |         |                |               |</p>
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<td>Introduction to Practical French 1</td>
<td>3</td>
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<td>Title &amp; number, hours, textbooks, learning goals, course goal, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>M/S/U (C. Mulder) to approve FREN 051</td>
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<td>FREN 052</td>
<td>Introduction to Practical French 2</td>
<td>3</td>
<td>Summer 2008</td>
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<td>FREN 103</td>
<td>French 3</td>
<td>5</td>
<td>Summer 2008</td>
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<td>FSCI 311</td>
<td>Rescue Systems 1</td>
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<td>M/S/U (C. Mulder) to approve FSCI 311</td>
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<td>FSCI 332</td>
<td>Fire Science Tactics and Strategies</td>
<td>3</td>
<td>Summer 2008</td>
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<td>M/S/U (C. Mulder) to approve FSCI 332</td>
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<td>FSCI 336</td>
<td>Rescue Practices</td>
<td>3</td>
<td>Summer 2008</td>
<td>Textbooks, learning goals, restrictions, course goal, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>M/S/U (C. Mulder) to approve FSCI 336</td>
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<td>FSCI 381</td>
<td>Ethics of Leadership Course 1</td>
<td>3</td>
<td>Summer 2008</td>
<td>Catalog description, enrollment restrictions/advisories, textbooks</td>
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<td>GEOL 171 X,A,B</td>
<td>Geology Field Studies</td>
<td>½,1,2</td>
<td>Summer 2008</td>
<td>Description, textbooks, learning goals, course goal, content, typical assignments, methods of instruction, methods of assessment</td>
<td>(A) Before enrolling in this course, students are strongly advised to have satisfactorily completed or be concurrently enrolled in a geology or earth science course.</td>
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<td>HUMSR 144</td>
<td>Community Agency Practicum Discussion</td>
<td>Summer 2008</td>
<td>Modify: Title (was Community Agency Service) &amp; number (was HUMSR 145), hours,</td>
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<td>M/S/U (C. Mulder) to approve HUMSR 144</td>
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<td>IIS 013</td>
<td>Improving Learning Potential</td>
<td>Summer 2008</td>
<td>Modify: Hours, textbooks, learning goals, course goal, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
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<td>IIS 015</td>
<td>Adapted Keyboarding</td>
<td>Summer 2008</td>
<td>Modify: Title &amp; number, hours, description, textbooks, course goal, content,</td>
<td>None</td>
<td>M/S/U (C. Mulder) to approve IIS 015</td>
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<td>IIS 018</td>
<td>Computer Access Projects</td>
<td>Summer 2008</td>
<td>Modify: Description, course goal, typical assignments, methods of instruction, methods of assessment</td>
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<td>M/S/U (C. Mulder) to approve IIS 018</td>
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<td>IIS 020</td>
<td>Math Strategies for Disabled Students</td>
<td>Summer 2008</td>
<td>Modify: Description, learning goals, course goal, typical assignments, methods of instruction, methods of assessment</td>
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<td>M/S/C (C. Mulder) to approve IIS 020. Motion failed (A-4, N-12).</td>
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<td>ITAL 051</td>
<td>Introduction to Practical Italian 1</td>
<td>Summer 2008</td>
<td>Modify: Title &amp; number, hours, description, teaching modalities, textbooks, learning goals, field trips, course goal, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>M/S/U (C. Mulder) to approve ITAL 051</td>
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<td>ITAL 052</td>
<td>Introduction to Practical Italian 2</td>
<td>Summer 2008</td>
<td>Modify: Title &amp; number, description, textbooks, learning goals, field trips, course goal, content, typical assignments, methods of instruction, methods of assessment</td>
<td>(P) Satisfactory completion of ITAL 51.</td>
<td>M/S/U (BJ Wells) to approve ITAL 051</td>
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<td>MATH 134</td>
<td>Elementary Statistics</td>
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<td>Summer 2008</td>
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<td>Calculus Third Course</td>
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<td>MDAST 327</td>
<td>Clinical Externship</td>
<td>3½</td>
<td>Summer 2008</td>
<td>Description, restrictions, methods of assessment</td>
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<td>MDAST 352</td>
<td>Medical Coding/CPT</td>
<td>3</td>
<td>Summer 2008</td>
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<td>MUSIC 100</td>
<td>Music Fundamentals 1</td>
<td>3</td>
<td>Summer 2008</td>
<td>Description, teaching modalities, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>MUSIC 103</td>
<td>Music Theory 2</td>
<td>3</td>
<td>Summer 2008</td>
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<td>Summer 2007</td>
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<td>PE 100</td>
<td>Introduction to Physical Education</td>
<td>Summer 2008</td>
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**Modify:** Description, learning goals, restrictions, content, typical assignments, methods of instruction, methods of assessment

**Restrictions:**
- MUSIC 105: (C) Satisfactory completion of or concurrent enrollment in MUSIC 103.
- NURSE 351: (P) Satisfactory completion of NURSE 350.
- NURSE 352: (P) Satisfactory completion of NURSE 351.
- NURSE 353: (P) Satisfactory completion of NURSE 352.
- NURSE 354: (P) Satisfactory completion of Nurse 353.
- NURSE 355: (L) Enrollment limited to Licensed Vocational Nurses or eligibility for NCLEX-PN.
- PE 100: None

M/S/U (D. Keller) to approve MUSIC 105
M/S/U (K. Ennis) to approve restrictions for MUSIC 105
M/S/U (C. Mulder) to approve NURSE 351
M/S/U (K. Ennis) to approve restrictions for NURSE 351
M/S/U (C. Mulder) to approve NURSE 352
M/S/U (K. Ennis) to approve restrictions for NURSE 352
M/S/U (C. Mulder) to approve NURSE 353
M/S/U (K. Ennis) to approve restrictions for NURSE 353
M/S/U (P. Guerra-Schmidt) to approve NURSE 354
M/S/U (K. Ennis) to approve restrictions for NURSE 354
M/S/U (C. Mulder) to approve NURSE 355
M/S/U (K. Ennis) to approve restrictions for NURSE 355
M/S/U (C. Mulder) to approve PE 100
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<td>PE 104</td>
<td>Wrestling Theory</td>
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<td>Summer 2008</td>
<td>Learning goals, repeatability, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>M/S/U (C. Mulder) to approve PE 104</td>
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<td>PE 108</td>
<td>Care and Prevention of Athletic Injuries</td>
<td>3</td>
<td>Summer 2008</td>
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<td>PE 114</td>
<td>Cross-Country Concepts</td>
<td>1</td>
<td>Summer 2008</td>
<td>Description, textbooks, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
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<td>PE 194</td>
<td>Introduction to World Dance</td>
<td>3</td>
<td>Summer 2008</td>
<td>Content, typical assignments, methods of assessment</td>
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<td>M/S/U (C. Mulder) to approve PE 194</td>
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<td>PEC 106 X,A</td>
<td>Badminton</td>
<td>½, 1</td>
<td>Summer 2008</td>
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<td>PEC 122 X,A</td>
<td>Beginning Modern Dance</td>
<td>½, 1</td>
<td>Summer 2008</td>
<td>Description, textbooks, typical assignments, methods of instruction, methods of assessment</td>
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<td>M/S/U (C. Mulder) to approve PEC 122/THETR 185</td>
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<td>PEC 123 X,A</td>
<td>Intermediate Modern Dance</td>
<td>½, 1</td>
<td>Summer 2008</td>
<td>Description, restrictions, typical assignments, methods of instruction, methods of assessment</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 122X,A or THETR 185X,A.</td>
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<td>M/S/U (K. Ennis) to approve restrictions for PEC 123/THETR 186</td>
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<td>PEC 130 X,A</td>
<td>International Folk Dance</td>
<td>½, 1</td>
<td>Summer 2008</td>
<td>Description, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>M/S/U (C. Mulder) to approve PEC 130</td>
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PEC 170 X,A  Advanced Swimming  ½, 1  
Effective: Summer 2008  
Modify: Description, learning goals, content, typical assignments, methods of instruction, methods of assessment  
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 168A.  
M/S/U (C. Mulder) to approve PEC 170  
M/S/U (K. Ennis) to approve restrictions for PEC 170

PEC 174 X,A  Table Tennis  ½, 1  
Effective: Summer 2008  
Modify: Typical assignments, methods of instruction, methods of assessment  
Restrictions: None  
M/S/U (C. Mulder) to approve PEC 174

PEC 175 X,A  Beginning Tennis  ½, 1  
Effective: Summer 2008  
Modify: Learning goals, typical assignments, methods of instruction, methods of assessment  
Restrictions: None  
M/S/U (C. Mulder) to approve PEC 175

PEC 176 X,A  Intermediate Tennis  ½, 1  
Effective: Summer 2008  
Modify: Typical assignments, methods of instruction, methods of assessment  
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 175X,A.  
M/S/U (C. Mulder) to approve PEC 176  
M/S/U (K. Ennis) to approve restrictions for PEC 176

PEC 177 X,A  Advanced Tennis  ½, 1  
Effective: Summer 2008  
Modify: Learning goals, typical assignments, methods of instruction, methods of assessment  
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 176X,A.  
M/S/U (C. Mulder) to approve PEC 177  
M/S/U (K. Ennis) to approve restrictions for PEC 177

PEC 178 X,A  Tournament Tennis  ½, 1  
Effective: Summer 2008  
Modify: Learning goals, restrictions, typical assignments, methods of instruction, methods of assessment  
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 177X,A.  
M/S/U (C. Mulder) to approve PEC 178  
M/S/U (K. Ennis) to approve restrictions for PEC 178

PEC 190 X,A  Advanced Water Polo  ½, 1  
Effective: Summer 2008  
Modify: Learning goals, content, typical assignments, methods of instruction, methods of assessment  
Restrictions: None  
M/S/U (C. Mulder) to approve PEC 190
PEC 841  Exercise for Special Populations  05
Effective: Summer 2008
Modify: Typical assignments, methods of instruction, methods of assessment
Restrictions: None
M/S/U (C. Mulder) to approve PEC 841

PEM 112 X,A  Beginning Basketball  ½, 1
Effective: Summer 2008
Modify: Learning goals, content, typical assignments, methods of instruction, methods of assessment
Restrictions: None
M/S/U (C. Mulder) to approve PEM 112

PEM 114 X,A  Advanced Basketball  ½, 1
Effective: Summer 2008
Modify: Learning goals, content, typical assignments, methods of instruction
Restrictions: None
M/S/U (C. Mulder) to approve PEM 114

PEM 140 X,A  Touch Football and Kanaki  ½, 1
Effective: Summer 2008
Modify: Restrictions, content, typical assignments, methods of instruction
Restrictions: None
M/S/U (C. Mulder) to approve PEM 140

PEM 141 X,A  Advanced Touch Football  ½, 1
Effective: Summer 2008
Modify: ?
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete
PEM 140A.
M/S/U (C. Mulder) to approve PEM 141
M/S/U (K. Ennis) to approve restrictions for PEM 141

PEM 196 X,A  Advanced Wrestling  ½, 1
Effective: Summer 2008
Modify: Description, learning goals, content, typical assignments, methods of instruction, methods of assessment
Restrictions: None
M/S/U (C. Mulder) to approve PEM 196

PEW 180 X,A  Women's Softball  ½, 1
Effective: Summer 2008
Modify: Description, learning goals, content, typical assignments, methods of instruction, methods of assessment
Restrictions: None
M/S/U (C. Mulder) to approve PEM 180

PHILO 101  Philosophy  3
Effective: Summer 2008
Modify: Teaching modalities, content, typical assignments, methods of instruction, methods of assessment
Restrictions: None
M/S/C (D. Bolter) to approve PHILO 101
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<td>Religion: A Philos/Comparative Inquiry</td>
<td>3</td>
<td>Summer 2008</td>
<td>Modify: Content, typical assignments, methods of instruction, methods of assessment</td>
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<td>M/S/C (D. Bolter) to approve PHILO 115</td>
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<td>PHILO 120</td>
<td>History of Philosophy: Ancient</td>
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<td>Summer 2008</td>
<td>Modify: Content, typical assignments, methods of instruction, methods of assessment</td>
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<td>M/S/C (D. Bolter) to approve PHILO 120</td>
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<td>History of Philosophy: Modern</td>
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<td>Summer 2008</td>
<td>Modify: Description, teaching modalities, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>M/S/C (D. Bolter) to approve PHILO 121</td>
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<td>20th Century Philosophy</td>
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<td>Summer 2008</td>
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<td>PHILO 130</td>
<td>Political Theory</td>
<td>3</td>
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<td>Modify: Content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>M/S/C (D. Bolter) to approve PHILO 130</td>
<td></td>
</tr>
<tr>
<td>PHSCI 161</td>
<td>Science Matters</td>
<td>3</td>
<td>Summer 2008</td>
<td>Modify: Learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>M/S/U (C. Mulder) to approve PHSCI 161</td>
<td></td>
</tr>
<tr>
<td>PHSCI 164</td>
<td>Physical Science Environmental Lab</td>
<td>1</td>
<td>Summer 2008</td>
<td>Modify: Description, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>M/S/U (C. Mulder) to approve PHSCI 164</td>
<td></td>
</tr>
<tr>
<td>PHYS 160</td>
<td>Descriptive Introduction to Physics</td>
<td>3</td>
<td>Summer 2008</td>
<td>Modify: Description, textbooks, learning goals, restrictions, content, typical assignments, methods of instruction, methods of assessment</td>
<td>(P) Satisfactory completion of MATH 090 or eligibility for MATH 101 or higher as determined by MJC assessment process.</td>
<td>M/S/U (C. Mulder) to approve PHYS 160&lt;br&gt;M/S/U (K. Ennis) to approve restrictions for PHYS 160</td>
<td></td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Name</td>
<td>Credits</td>
<td>Effective</td>
<td>Modify/Restrictions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------</td>
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<td>---------</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHYS 164</td>
<td>Physics Environmental Lab</td>
<td>1</td>
<td>Summer 2008</td>
<td>Description, learning goals, content, typical assignments, methods of instruction, methods of assessment. Restrictions: (C) Satisfactory completion of or concurrent enrollment in PHYS 160. M/S/U (C. Mulder) to approve PHYS 164. M/S/U (K. Ennis) to approve restrictions for PHYS 164.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHYS 165</td>
<td>Introduction to Physics</td>
<td>4</td>
<td>Summer 2008</td>
<td>Description, textbooks, learning goals, restrictions, content, typical assignments, methods of instruction, methods of assessment. Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 122 or be eligible for enrollment in Math 171 as determined by the MJC assessment process. M/S/U (C. Mulder) to approve PHYS 165. M/S/U (K. Ennis) to approve restrictions for PHYS 165.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLSC 250</td>
<td>Plant Nutrition and Fertilizer</td>
<td>3</td>
<td>Summer 2008</td>
<td>Learning goals, methods of assessment. Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete NR 200. M/S/U (C. Mulder) to approve PLSC 250. M/S/U (K. Ennis) to approve restrictions for PLSC 250.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSYCH 104</td>
<td>Social Psychology</td>
<td>3</td>
<td>Summer 2008</td>
<td>Teaching modalities, learning goals, restrictions, content, typical assignments, methods of instruction, methods of assessment. Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101 and be eligible for ENGL 101. M/S/C (D. Bolter) to approve PSYCH 104. M/S/U (K. Ennis) to approve restrictions for PSYCH 104.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
<td>Effective</td>
<td>Modify:</td>
<td>Restrictions:</td>
<td>Approving Committee:</td>
<td></td>
</tr>
<tr>
<td>------------</td>
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<td>-----------------------------</td>
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<td></td>
</tr>
<tr>
<td>PSYCH 130</td>
<td>Personal Adjustment</td>
<td>3</td>
<td>Summer 2008</td>
<td>Typical assignments, methods of instruction</td>
<td>None</td>
<td>M/S/C (D. Bolter) to approve PSYCH 130 with the understanding that this approval doesn't reflect the committees position on where the course fits in the various breadth patterns.</td>
<td></td>
</tr>
<tr>
<td>PSYCH 141</td>
<td>Human Lifespan</td>
<td>3</td>
<td>Summer 2008</td>
<td>Teaching modalities, learning goals, content, typical assignments, methods of assessment</td>
<td>None</td>
<td>M/S/C (D. Bolter) to approve PSYCH 141</td>
<td></td>
</tr>
<tr>
<td>RATV 134</td>
<td>Television Studio Production</td>
<td>3</td>
<td>Summer 2008</td>
<td>Description, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>M/S/U (C. Mulder) to approve RATV 134</td>
<td></td>
</tr>
<tr>
<td>RATV 142</td>
<td>Lights, Sound, Camera and Editing Workshop</td>
<td>3</td>
<td>Summer 2008</td>
<td>Description, learning goals, restrictions, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>M/S/U (C. Mulder) to approve RATV 142</td>
<td></td>
</tr>
<tr>
<td>SPAN 103</td>
<td>Spanish 3</td>
<td>5</td>
<td>Summer 2008</td>
<td>Description, units, textbooks, learning goals, restrictions, content, typical assignments, methods of instruction, methods of assessment</td>
<td>(P) Satisfactory completion of Spanish 102 or 3 years of high school Spanish.</td>
<td>M/S/U (C. Mulder) to approve SPAN 103; M/S/U (K. Ennis) to approve restrictions for SPAN 103</td>
<td></td>
</tr>
<tr>
<td>SPAN 104</td>
<td>Spanish 4</td>
<td>5</td>
<td>Summer 2008</td>
<td>Description, units, textbooks, learning goals, restrictions, content, typical assignments, methods of instruction, methods of assessment</td>
<td>(P) Satisfactory completion of Spanish 103 or four years of high school Spanish.</td>
<td>M/S/U (C. Mulder) to approve SPAN 104; M/S/U (K. Ennis) to approve restrictions for SPAN 104</td>
<td></td>
</tr>
<tr>
<td>THETR 183</td>
<td>Fundamentals of Stage Make Up 1</td>
<td>1</td>
<td>Summer 2008</td>
<td>Description, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>M/S/U (C. Mulder) to approve THETR 183 pending YFA workload appeals committee review.</td>
<td></td>
</tr>
<tr>
<td>THETR 184</td>
<td>Fundamentals of Stage Make Up 2</td>
<td>1</td>
<td>Summer 2008</td>
<td>Hours, description, textbooks, learning goals, restrictions, content, typical assignments, methods of instruction, methods of assessment</td>
<td>(P) Satisfactory completion of THETR 183.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
M/S/U (C. Mulder) to approve THETR 184 pending YFA workload appeals committee review.
M/S/U (K. Ennis) to approve restrictions for THETR 184

THETR 891  Youth Theatre Ensemble  0
Effective: Summer 2008
Adopt
Restrictions: None
M/S/U (C. Mulder) to approve THETR 891 pending YFA workload appeals committee review.

MATH 198  Special topic course
MATH 198 withdrawn by division representative (J. Lanning)

VI. Breadth Patterns

A. MJC Graduation Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 109</td>
<td>Spanish for Spanish Speakers: Fundamentals (Area C, Humanities)</td>
<td>4</td>
</tr>
<tr>
<td>SPAN 110</td>
<td>Spanish for Spanish Speakers: Intermediate (Area C, Humanities)</td>
<td>4</td>
</tr>
</tbody>
</table>

M/S/U (BJ Wells) to approve placement of SPAN 109 on MJC Graduation Pattern – Area C
M/S/U (BJ Wells) to approve placement of SPAN 110 on MJC Graduation Pattern – Area C

VII. UNFINISHED BUSINESS

Expedited Approval Procedures (Sub-Committee)  B. Adams
Postponed

Math and English Requirement Changes (Sub-Committee)  B. Sanders
No report

Special Topics (Sub-Committee)  P. Mendez
No report

Calendar  B. Adams
A revised calendar was presented. B. Adams invited the committee to submit ideas for training.
VIII. NEW BUSINESS

Discussion of Tech Review Process  J. Sahlman
   No discussion

Non-Credit Course Awards  G. Boodrookas
   Removed from agenda at request of J. Lanning

Form/Process for Creation of a Program  J. Sahlman
   No discussion

Limitation on Enrollment (LOE) Form  B. Adams
   M/S/U to approve the LOE form and its use (D. Keller)

IX. PUBLIC COMMENT
Curriculum Committee Meeting

Minutes

Tuesday, September 18, 2007
West Campus, Yosemite 205, 2:40 PM


Members Absent: (AHC Rep.), (ASMJC Rep), G. Boodrookas, M. Boyd, R. Cranley, L. Lanigan, M. Robles

Others Present: S. Fornelli, E. Mo, L. Paull, L. Senechal (CIS)

I. APPROVAL OF ORDER OF AGENDA

To respect the visitors attending the Curriculum Committee meeting, B. Adams made a motion to move the following to the top of the Discussion Agenda:

• Honors Program E. Mo
• Journalism L. Paull

Hearing no objection, revised order was approved.

II. APPROVAL OF MINUTES April 03, 2007

Errors noted and corrected. There was a question about the LOE form that was approved. Forms, policies, etc. that are adopted or corrected should appear with the minutes.

Hearing no objection, the revised minutes from April 03, 2007 were approved.

III. NOTIFICATION Units Page

Distribution of Curriculum Manual Materials

L. Senechal distributed an updated page (Meeting Dates and Deadlines) for the curriculum meeting manual.

Articulation Approvals

The committee was notified of the following external articulation approvals and/or changes that have taken place since April, 2007.

LDTP “TCSU” Identifiers

The following courses have been *approved for TCSU numbers effective Fall 2007 and will be reflected in the 2008-2009 MJC Catalog:

<table>
<thead>
<tr>
<th>Course</th>
<th>TCSU Identifiers</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMPSC 202</td>
<td>TSCU IS 120 001</td>
</tr>
<tr>
<td>FDNTR 219</td>
<td>TSCU NUTR 110 001</td>
</tr>
</tbody>
</table>
**LDTP “TCSU” Identifiers (cont’d)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Code</th>
<th>Seq.</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 171</td>
<td>Calculus: First Course</td>
<td>TSCU MATH 210</td>
<td>001</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TCSU MATH SEQA</td>
<td></td>
</tr>
<tr>
<td>MATH 172</td>
<td>Calculus: Second Course</td>
<td>TSCU MATH 220</td>
<td>002</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TSCU MATH SEQA</td>
<td></td>
</tr>
<tr>
<td>MATH 174</td>
<td>Intro to Linear Algebra and Ord. Diff Equations</td>
<td>TCSU MATH 260</td>
<td>002</td>
</tr>
<tr>
<td>SOCIO 101</td>
<td>Intro to Sociology</td>
<td>TCSU SOC 110</td>
<td>002</td>
</tr>
<tr>
<td>SOCIO 102</td>
<td>Social Problems in the United States</td>
<td>TCSU SOC 120</td>
<td>003</td>
</tr>
</tbody>
</table>

**Transfer to UC (TCA)**

The following courses are approved for transfer to UC (TCA) effective 2007-2008, and will be reflected in the 2008-2009 catalog:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Code</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 175</td>
<td>Color Photography</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 104</td>
<td>Child Growth and Development - Conception Through Early Childhood</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>* 103 and 104/105 combined: maximum credit, 3 units</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CLDDV 105</td>
<td>Child Growth and Development - Late Childhood through Late Adolescence</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>* 103 and 104/105 combined: maximum credit, 3 units</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 108</td>
<td>Creative Writing: Autobiography</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>ITAL 101</td>
<td>Italian 1</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>* Corresponds to two years of high school study</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The following course requires additional review or campus action:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Code</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>JRNAL 100</td>
<td>Reporting and writing for the Media</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>No credit if taken after Summer 2008</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Insufficient Prerequisite</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>All writing courses must have a prerequisite of eligibility for English 101</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CSU-GE Pattern**

The following courses have been approved or reapproved for CSU-GE in the areas specified, effective as of the date specified, and will be reflected in the 2008-2009 MJC Catalog:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Code</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHR 104</td>
<td>Language Culture and Communication</td>
<td>(CSU-GE: C2,D1) Sp07</td>
<td>007</td>
</tr>
<tr>
<td>BIO 130</td>
<td>Introduction to Marine Vertebrates</td>
<td>(CSU-GE: B2) Sp07</td>
<td>007</td>
</tr>
<tr>
<td>BIO 130L</td>
<td>Introduction to Marine Vertebrates Laboratory</td>
<td>(CSU-GE: B3) Sp07</td>
<td>008</td>
</tr>
<tr>
<td>ENGL 178</td>
<td>Mass Media and the Public</td>
<td>Sp 2005 – Su 2007 (CSU-GE: C2)</td>
<td>008</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Su 2007 forward (CSU-GE: D7)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(This course was erroneously placed in IGETC:3B in years past)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FAMLF 131</td>
<td>Family Relationships</td>
<td>(CSU-GE: D7,E) Sp07</td>
<td>008</td>
</tr>
<tr>
<td>FILM 155</td>
<td>The Documentary Film</td>
<td>(CSU-GE: C1)Su07</td>
<td>008</td>
</tr>
<tr>
<td>HIST 106</td>
<td>World Civilization to the 16th Century</td>
<td>(CSU-GE: D6) Fa02</td>
<td>008</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(CSU-GE: C2) Sp07</td>
<td></td>
</tr>
<tr>
<td>INTDS 150</td>
<td>History of Interiors-Decorative Arts 1</td>
<td>(CSU-GE:C1) Su07</td>
<td>009</td>
</tr>
<tr>
<td>MATH 173</td>
<td>Calculus: Third Course</td>
<td>(CSU-GE:B4) Sp07</td>
<td>009</td>
</tr>
<tr>
<td>MATH 174</td>
<td>Intro to Linear Algebra and Ord. Differential Equations</td>
<td>(CSU-GE:B4) Sp07</td>
<td>009</td>
</tr>
</tbody>
</table>
**CSU-GE Pattern (cont’d)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>GE Area</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLSC 131</td>
<td>American Political Thought</td>
<td>(CSU –GE: D8)</td>
<td>Sp07 009</td>
</tr>
<tr>
<td>POLSC 145</td>
<td>Third World in International Politics</td>
<td>(CSU –GE: D8)</td>
<td>Su07 009</td>
</tr>
<tr>
<td>PSYCH 105</td>
<td>Abnormal Psychology</td>
<td>(CSU –GE: D9)</td>
<td>Sp07 010</td>
</tr>
<tr>
<td>PSYCH 111</td>
<td>Psychology of Gender</td>
<td>(CSU –GE: D4, D9)</td>
<td>Sp07 010</td>
</tr>
<tr>
<td>SPAN 109</td>
<td>Spanish for Spanish Speakers: Fundamental</td>
<td>(CSU –GE: C2)</td>
<td>Su07 010</td>
</tr>
<tr>
<td>SPAN 110</td>
<td>Spanish for Spanish Speakers: Intermediate</td>
<td>(CSU –GE: C2)</td>
<td>Sp07 010</td>
</tr>
</tbody>
</table>

The following courses have been removed from CSU-GE in the areas specified, effective as of the semester specified, and will be reflected in the 2008-2009 MJC catalog.

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>GE Area</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 124</td>
<td>Color and Design 1</td>
<td>(CSU –GE: D1)</td>
<td>Fa08 007</td>
</tr>
<tr>
<td>ENGL 178</td>
<td>Mass Media and the Public</td>
<td>(CSU-GE:3B)</td>
<td>Sp05 008</td>
</tr>
</tbody>
</table>

**IGETC Pattern**

The following courses have been approved or reapproved for IGETC in the areas specified, effective as of the date specified, and will be reflected in the 2008-2009 MJC Catalog.

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>IGETC Area</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 125</td>
<td>Human Anatomy</td>
<td>(IGETC: 5B)</td>
<td>Sp07 011</td>
</tr>
<tr>
<td>ANTHR 104</td>
<td>Language, Culture, and Communication</td>
<td>(IGETC: 3B, 4A)</td>
<td>Su07 011</td>
</tr>
<tr>
<td>ANTHR 140</td>
<td>Magic, Witchcraft, and Religion</td>
<td>(IGETC: 4A)</td>
<td>Sp07 011</td>
</tr>
<tr>
<td>AP 150</td>
<td>Integrative Anatomy and Physiology</td>
<td>(IGETC:5B)</td>
<td>Sp07 012</td>
</tr>
<tr>
<td>BIO 115</td>
<td>Genetics, Evolution, and Society</td>
<td>(IGETC:5B)</td>
<td>Sp07 012</td>
</tr>
<tr>
<td>ENGL 102</td>
<td>Advanced Comp. and Intro to Lit.</td>
<td>(IGETC:3B)</td>
<td>Sp07 013</td>
</tr>
<tr>
<td>ENGL 168</td>
<td>Adolescent Literature</td>
<td>(IGETC: 3B)</td>
<td>Sp07 013</td>
</tr>
<tr>
<td>ENGL 169</td>
<td>Children’s Literature</td>
<td>(IGETC: 3B)</td>
<td>Sp07 013</td>
</tr>
<tr>
<td>FAMLF 131</td>
<td>Family Relationships</td>
<td>(IGETC:4G)</td>
<td>Sp07 013</td>
</tr>
<tr>
<td>FREN 102</td>
<td>French 2</td>
<td>(IGETC:3B)</td>
<td>Sp07 014</td>
</tr>
<tr>
<td>GEOG 110</td>
<td>World Regional Geography</td>
<td>(IGETC: 4E)</td>
<td>Sp07 014</td>
</tr>
<tr>
<td>GERM 102</td>
<td>German 2</td>
<td>(IGETC:3B)</td>
<td>Sp07 014</td>
</tr>
<tr>
<td>HIST 106</td>
<td>World Civilization to the 16th Century</td>
<td>(IGETC: 4F F02, 3B)</td>
<td>Sp07 014</td>
</tr>
<tr>
<td>MATH 173</td>
<td>Calculus: Third Course</td>
<td>(IGETC: 2A)</td>
<td>Sp07 015</td>
</tr>
<tr>
<td>MATH 174</td>
<td>Intro to Linear Algebra and Ord. Differential Equations</td>
<td>(IGETC: 2A)</td>
<td>Sp07 015</td>
</tr>
<tr>
<td>MUSIC 118</td>
<td>Intro to American Popular Music</td>
<td>(IGETC: 3A)</td>
<td>Sp07 015</td>
</tr>
<tr>
<td>PHILO 140</td>
<td>Philosophy and Film</td>
<td>(IGETC: 3B)</td>
<td>Sp07 016</td>
</tr>
<tr>
<td>POLSC 131</td>
<td>American Political Thought</td>
<td>(IGETC:4H)</td>
<td>Sp07 016</td>
</tr>
<tr>
<td>POLSC 145</td>
<td>Third World in International Politics</td>
<td>(IGETC: 4H)</td>
<td>Su07 016</td>
</tr>
<tr>
<td>PSYCH 105</td>
<td>Abnormal Psychology</td>
<td>(IGETC: 4I)</td>
<td>Sp07 016</td>
</tr>
<tr>
<td>PSYCH 111</td>
<td>Psychology of Gender</td>
<td>(IGETC: 4D, 4I)</td>
<td>Sp07 017</td>
</tr>
<tr>
<td>SPAN 110</td>
<td>Spanish for Intermediate Spanish Speakers</td>
<td>(IGETC: 6A)</td>
<td>Sp07 017</td>
</tr>
<tr>
<td>THETR 165</td>
<td>History of the American Musical Theatre</td>
<td>(IGETC:3A)</td>
<td>Sp07 017</td>
</tr>
</tbody>
</table>
### Notification Course/Program/Policy Items

The Committee was notified of the following course, program, and institutional policy items that are taking place or have taken place outside of the curriculum review and approval process.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
<th>Effective Date</th>
<th>Correction Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUBDY 321</td>
<td>Automotive Spray Refinishing 1</td>
<td>2</td>
<td>Fall 2007</td>
<td>MO (instruction office) will remove 17.5 other hours on previously approved course outline.</td>
</tr>
<tr>
<td>AUBDY 322</td>
<td>Automotive Spray Refinishing 2</td>
<td>3</td>
<td>Fall 2007</td>
<td>IO will remove 35 other hours on previously approved course outline.</td>
</tr>
<tr>
<td>AUTEC 368</td>
<td>Automotive Electricity/Electronic Systems 1</td>
<td>3</td>
<td>Fall 2007</td>
<td>IO will remove 112 other hours on previously approved course outline.</td>
</tr>
<tr>
<td>AUBDY 369</td>
<td>Automotive Electricity/Electronic Systems 2</td>
<td>3</td>
<td>Fall 2007</td>
<td>IO will remove 112 other hours on previously approved course outline.</td>
</tr>
<tr>
<td>CHEM 142</td>
<td>Pre-General Chemistry</td>
<td>5</td>
<td>Fall 2007</td>
<td>Outline approved on 03/02/2004 shows 5 units. Change from 4 units was not reflected in catalog/Datatel/etc.</td>
</tr>
<tr>
<td>CLART 301 L</td>
<td>Culinary Academy 1</td>
<td>14</td>
<td>Summer 2008</td>
<td>Inactivate (Never actually existed)</td>
</tr>
<tr>
<td>ESL 901</td>
<td>ESL: Lower Elementary</td>
<td>0</td>
<td>Fall 2007</td>
<td>Modify: Repeatability</td>
</tr>
<tr>
<td>ESL 902</td>
<td>ESL: Higher Elementary</td>
<td>0</td>
<td>Fall 2007</td>
<td>Modify: Repeatability</td>
</tr>
<tr>
<td>ESL 903</td>
<td>ESL: Intermediate</td>
<td>0</td>
<td>Fall 2007</td>
<td>Modify: Repeatability</td>
</tr>
<tr>
<td>ESL 904</td>
<td>English at Work 1</td>
<td>0</td>
<td>Fall 2007</td>
<td>Modify: Repeatability</td>
</tr>
<tr>
<td>ESL 905</td>
<td>English at Work 2</td>
<td>0</td>
<td>Fall 2007</td>
<td>Modify: Repeatability</td>
</tr>
</tbody>
</table>
Notification Course/Program/Policy Items (cont’d)

LENF  316  Police Reserve Module Level III  2  023
Effective: Immediately (will be reflected in 2008-2009 catalog)
Correct: Change from 3 to 2 units

PROGRAM:  Printing & Lithography Program
Effective: Fall 2007
Modify: Title changed in catalog from “Lithography and Printing” to match CCCC0 Inventory of Programs

Vocational Nurse Program 50  027
Effective: Fall 2007 (9/18/2007)

POLICY:  Pass/No Pass Grade Notations  025

PROCEDURES:  Procedures for the Apprenticeship Program P. Mendez

Additional information was presented by Pedro Mendez regarding the Apprenticeship Program. Pedro described and distributed the Apprenticeship Program procedures.

Hearing no objection, the committee was officially notified of the above actions and activities.

IV. CONSENT

LVN Program Materials Fees 187
Effective: Fall 2007
Correction: to materials fees for NURSE 350 and NURSE 355

Hearing no objection, the Consent Agenda was approved.

V. DISCUSSION

ANSC  265  Introduction to Colt-Training  3  031
Effective: Spring 2008 (Expedited)
Requesting Expedited Input into Systems (for Sp08 scheduling)
Restrictions: None
Articulation: Transfers to CSU

M/S/U (J. Sola) to approve ANSC 265 for expedited input into Datatel for Spring 2008 scheduling. 2008-2009 schedule will still need to be updated with this information.

(Continued)
## V. DISCUSSION (cont’d)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 189 A,B</td>
<td>Photography Lab Technology</td>
<td>1,2</td>
<td>Summer 2008</td>
<td>Modify: Title &amp; number, units, description, restrictions</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Restrictions: (C) Concurrent enrollment in ART 170.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TMI: Hybrid</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>MJC-GE: Maintaining Activities placement</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Articulation: Transfers to CSU</td>
</tr>
<tr>
<td></td>
<td>ART 189 A,B pulled by division representative (D. Keller) to help authoring faculty member address committee questions about content and benefit to student.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CLDDV/REC 110</td>
<td>Social Recreation Leadership</td>
<td>2</td>
<td>Summer 2008</td>
<td>Modify: Description, content, course goal, learning goals, methods of assessment, textbooks, typical assignments</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Inactivate: CLDDV 110 listing</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TMI: None</td>
</tr>
<tr>
<td></td>
<td>CLDDV/REC 110 pulled by PE division representative (C. Mulder) because FCS division intends to inactivate, while PE, Rec, HealthEd division wishes to modify and maintain the course.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CMPSC/PHILO 103</td>
<td>Symbolic Logic</td>
<td>3</td>
<td>Summer 2008</td>
<td>Modify: Description, course goal, learning goals, methods of assessment, methods of instruction</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Restrictions: None</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TMI: None</td>
</tr>
<tr>
<td></td>
<td>CMPSC/PHILO 103 pulled by division representative (D. Keller) to help authoring faculty member address committee questions about content and benefit to student.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CMPSC/OFADM 231</td>
<td>Intermediate Word Processing</td>
<td>3</td>
<td>Spring 2008 ( Expedited)</td>
<td>Modify: Title &amp; number, units, description, restrictions</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Restrictions: None</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TMI: Requesting Online Modality</td>
</tr>
<tr>
<td></td>
<td>M/S/U (B. Sanders) to approve CMPSC/PHILO 103 with the understanding that the appearance of &quot;General Education Status: IGETC: 1B&quot; on the agenda cover sheet was erroneous. The Curriculum staff is to remove this designation from the agenda cover sheet.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>M/S/U (P. Mendez) to approve CMPSC 231 for expedited TMI offering in Spring 2008.</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

(Continued)
V. DISCUSSION (cont’d)

ENGL 175  
Introduction to Women’s Literature  
Effective: Summer 2008  
Modify: CSU-GE status, content, coarse goal, IGETC status, learning goals, methods of assessment, methods of instruction, textbooks, title, typical assignments  
Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.  
TMI: Online, hybrid  
Articulation Status: Transfers to CSU, UC  
General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC:3B)  
Requested CSU-GE D4 & IGETC 4D  
M/S/U (J. Sola) to approve ENGL 175 as modified  
M/S/U (K. Ennis) to approve TMI modality for ENGL 175  
M/S/U (B. Sanders) to approve advisory for ENGL 175.

FREN 104  
French 4  
Effective: Summer 2008  
Modify: Content, course goal, restrictions, hours, learning goals, methods of assessment, methods of instruction, textbooks, typical assignments, units  
Restrictions: (P) Satisfactory completion of FREN 103 or four years of high school French  
TMI: None  
Articulation Status: Transfers to CSU, UC  
General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC:3B, 6A)  
FREN 104 pulled by division representative to address concerns about depth of rigor described in learning goals for transfer level course.

GUIDE 111  
Career Awareness  
Effective: Summer 2008  
TMI: Requesting Online modality  
Restrictions: None  
Fulfills MJC Guidance Requirement  
Articulation: Transfers to CSU  
GUIDE 111 approved for TMI modality in Summer 2008.

INDIS 100  
Introduction to Honors Scholarship  
Effective: Summer 2008  
Adopt New Course  
Restrictions: (L) Enrollment limited to students who have been admitted to the honors program.  
TMI: None  
Articulation: Transfers to CSU  
Request: Transfer to UC (TCA), placement on MJC-GE-D2  
M/S/U (K. Ennis) to approve INDIS 100 with the understanding that the proposed course title be revised from “Introduction to Honors” to “Introduction to Honors Scholarship.” Seán Fornelli made the revision to CurricuWeb during the meeting.  
M/S/U (K. Ennis) to approve the Limitation on Enrollment for INDIS 100.

(Continued)
V. DISCUSSION (cont’d)

INDIS 100 (cont’d) Faculty author, Eva Mo does not wish for the course to be proposed for placement on IGETC or CSU-GE, despite the appearance of such on the course outline. Course will still request placement on MJC-GE: D2, Language and Rationality, as well as to request Transfer to UC. Seán Fornelli made these changes to CurricuWeb during the meeting.

MUSIC 104 Aural Skills 1
Effective: Summer 2008
Modify: Description, content, course goal, hours, learning goals, methods of assessment, methods of instruction, textbooks, typical assignments
Restrictions: (C) Satisfactory completion of or concurrent enrollment in MUSIC 102
TMI: None
Articulation Status: Transfers to CSU, UC

M/S/U (J. Sola) to approve MUSIC 104 as modified.
M/S/U (B. Sanders) to approve the co-requisite for MUSIC 104 as listed.

OFADM 315 Today’s Office
Effective: Summer 2008
Modify: Content, course goal, field trips, learning goals, methods of assessment, methods of instruction, typical assignments
Restrictions: (A) Before enrolling in this course, students are strongly advised to have previously completed all core courses for Office Administration or Clerical degree or certificate.
TMI: None

M/S/U (J. Sola) to approve OFADM 315 as modified.
M/S/U (B. Sanders) to approve advisory for OFADM 315

OFADM /CMPSC 231 Intermediate Word Processing
(See “CMPSC/OFADM 231” for committee action)

PE 120 Sports and Society
Effective: Summer 2008
Adopt
Restrictions: None
TMI: Proposing Online modality
Articulation Status: Will transfer to CSU
Request TCA

M/S/U (J. Sola) to approve PE 120 as a new course.
M/S/U (K. Ennis) to approve TMI modality for PE 120

PEA 800 Adaptive Exercise for Mature Adults
Effective: Summer 2008
Modify: Content, course goal, hours, learning goals, methods of assessment, methods of instruction, repetition, typical assignments
Restrictions: None

M/S/U (J. Sola) to approve PEA 800 as modified.
V. DISCUSSION (cont’d)

PEC  128 X,A  Aerobics  ½,1  121
Effective: Summer 2008
Modify: Content, course goal, learning goals, methods of assessment, methods of instruction
Restrictions: None
TMI: Hybrid
Fulfills MJC Activities Requirement
Articulation: Transfers to CSU, UC

M/S/U (J. Sola) to approve PE 128X,A as modified.
M/S/U (K. Ennis) to approve TMI modality for PE 128 X,A.

PHILO/ CMPSC 103  Symbolic Logic  3  129
See “CMPSC/PHILO 203” for committee action

PHILO  107  Philosophy of Science  3  135
Effective: Summer 2008
Modify: Description, content, course goal, methods of assessment, methods of instruction, textbooks, typical assignments
Restrictions: (P) Satisfactory completion of ENGL 101
TMI: Online
Articulation: Transfers to CSU, UC
Articulation Status: Approved for (MJC-GE:D2) (CSU-GE:A3)(IGETC:1B)

PHILO 107 pulled by division representative to address concerns about depth of content in terms of more sub-items on content and more specific learning goals

PHYSO/PSYCH 103  Introduction to Neuroscience  3  157
Effective: Summer 2008
Note: This is a new PHYSO course that will be cross-listed with an existing PSYCH course
Adopt New Course (PHYSO 103) and Modify Existing Course (PSYCH 103)
[Modify (PSYCH 103) Title, Description, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment.
Restrictions: (P) Satisfactory completion of PSYCH 101
TMI: None
Articulation Status: Transfer to CSU, UC
Request TCA, MJC

M/S/U (J. Sola) to approve PHYSO 103 as adopted, which includes a cross-listing to the existing course PSYCH 103.
M/S/U (B. Sanders) to approve prerequisite for PHYSO/PSYCH 103

(Continued)
V. DISCUSSION (cont’d)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Type</th>
<th>Effective</th>
<th>Notes</th>
</tr>
</thead>
</table>
| PSYCH 101   | General Psychology                | 3     | 141  | Summer 2008 | Modify: Content, course goal, learning goals, methods of assessment, methods of instruction, textbooks, typical assignments. Restrictions: (A) Before enrolling in this course, students are strongly advised to meet the eligibility requirements for ENGL 101. TMI: Online, hybrid. Articulation Status: Transfers to CSU, UC. General Education Status: Approved for (MJC-GE:B)((CSU-GE:D9)(IGETC:4I)
| M/S/U (K. Ennis) to approve PSYCH 101 as modified with the correction to the Agenda cover sheet so that “General Education: (CSU-GE Area :D9)” appears in the minutes. M/S/U (C. Hudelson-Putnam) to approve the TMI modalities; online, hybrid for PSYCH 101. M/S/U (K. Ennis) to approve the advisory for PSYCH 101. |
| PSYCH 102   | Research Methods                  | 3     | 151  | Summer 2008 | Modify: Description, content, course goal, methods of assessment, methods of instruction, textbooks, typical assignments. Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101. (P) Satisfactory completion of PSYCH 101. TMI: None. Articulation Status: Transfer to CSU, UC. General Education Status: No GE placement at this time. |
| M/S/U (J. Sola) to approve PSYCH 102 as modified. M/S/U (B. Sanders) to approve the advisories and prerequisites for PSYCH 102. |
| PSYCH/PHYSO 103 | Introduction to Neuroscience | 3     | 157  | Summer 2008 | (See “PHYSO/PSYCH103” for committee action) Note: This is an existing course that will be cross-listed with a new PHYSO course. |
| REC/ CLDDV 110 | Social Recreation Leadership | 2     | 045  |            | |
| SPELL 032   | Spelling and Pronunciation        | 3     | 169  | Summer 2008 (Expedited) | TMI: Propose Online modality. Restrictions: None. |
| M/S/U(K. Ennis) to approve SPELL 032 for online TMI modality. |
| PROGRAM:    | Journalism AA: Proposed Changes   | 19    | 183  | Summer 2008 | M/S/U (D. Keller) to approve changes to Journalism AA Degree with a friendly amendment to make the following revisions to L. Paul's document. |
VI. UNFINISHED BUSINESS

**Expeditend Approval Procedures** B. Adams 185

M/S/U (D. Keller) to approve Draft #4 of expedited approval guidelines with revisions, notably adding “Curriculum Rep from area of concern” after Curriculum Specialist in Step 2 and an appeals process. K. Walters Dunlap will follow-up with Academic Senate President to discuss the role of Academic Senate in appeals process. B. Adams will work with S. Fornelli to create form for faculty members requesting expedited approval to complete which addresses concerns about expedited course approval on student catalog rights and degree requirements.

**Math and English Requirement Changes Subcommittee** B. Sanders

*No report.*

**Special Topics, Experimental, Independent, Work-Experience Course Development and Approval Guidelines** P. Mendez

P. Mendez addressed the committee with an update on subcommittee progress. While the committee demonstrated considerable progress on Special Topics, they had not yet addressed Experimental Courses, Independent Study, and Wk-Experience. He requested more time. There were no objections.

**Curriculum Calendar 2007-2008 - Revised** B. Adams

B. Adams announced that the curriculum meeting dates and deadlines previously distributed in the Curriculum Committee Representative manual were to be replaced by a new calendar which was distributed at the meeting. She drew attention to three new meeting dates added during the spring (January 29, February 26, and March 25) which will be used for training, CurricUNET, and policy discussion. She emphasized that quorum on these dates would be essential.

**CurricuWeb – Usage issues for 2007-2008** L. Senechal/K. Walters-Dunlap

K. Walters Dunlap is to discuss CurricUNET implementation with a CurricUNET representative Friday, September 21. The committee raised a specific concern about CurricUNET’s previous offer to move not only MJC course outlines into CurricUNET, but also CurricuWeb course outlines into CurricUNET. A CurricUNET representative had shared with L. Senechal at the July 2007 Curriculum Institute that CurricUNET may not be able to convert CurricuWeb data. Some representatives voiced concern that conversion of CurricuWeb data and Microsoft Word outlines was one of the selling points of the CurricUNET products.

P. Guerra Schmidt expressed concern about faculty ability to access course outlines approved last year in CurricuWeb. Faculty on campus are very interested in getting access to those outlines to modify them in time for the 2008-2009 catalog deadline. K. Walters Dunlap shared that L. Senechal is to provide her a list of functions missing in CurricuWeb that are impeding normal curriculum support and productivity. K. Walters Dunlap will meet with Gina Rose, Chancellor of Information Technology to discuss possible
solutions to these issues. L. Senechal shared that one solution G. Rose has proposed to ease reporting problems is a query builder. K. Walters Dunlap will update the committee at the next meeting.

**Time Limit on Catalog Rights**

S. Agostini

S. Agostini was not present to discuss this issue, but an email from R. Cranley sent to the Curriculum Co-Chairs stating “Time limits on catalog rights and Satisfaction of GE and competency requirements…” will be referred to the Academic Standards Subcommittee now being formed by the Academic Senate.”

B. Sanders expressed concern that this committee is less oriented to such institutional technical academic policy. Those things traditionally come through the Curriculum Committee because of their technical nature.

**Satisfaction of GE and competency requirements using Baccalaureate or higher degree from regionally accredited institutions and from Foreign Universities**

S. Agostini/R. Cranley

**VII. NEW BUSINESS**

**Composition of the Committee**

B. Adams

B. Adams asked that the committee review the current Composition and Structure of the Curriculum Committee for a number of reasons. “Is it working most effectively to meet our needs at an institutional and divisional level?” L. Senechal added that Susie Agostini’s past representation helped bring matriculation issues to the attention of the committee during course approval. Currently, the committee does not have an expert on issues relating to matriculation, transcripts, records, and the student module Datatel. L. Senechal had proposed that an evaluator sit on the committee as a non-voting member to address such issues before the vote. B. Sanders stated the meetings are open meetings, and it is possible to have an evaluator at meetings without changing the membership structure of the committee. B. Adams asked the committee to review the entire issue and be prepared to discuss at a later meeting.

**Academic Integrity Policy in the Catalog**

M. Adams

Mike Adams shared that the academic integrity policy is incorrect in the catalog and that we are out of compliance with certain legal statutes. Effective 2008-2009, the policy will be updated to read:

> The grading of a student’s work rests on the fundamental idea that an instructor is evaluating a student’s own work, so cheating or plagiarism demonstrates a failure to complete this most basic requirement of any course. Thus a faculty member may administer academic consequences for violating the Academic Integrity Policy ranging from partial credit to an F on the assignment or exam. The instructor may also consider that a student’s violation of academic integrity should be a consideration for disciplinary measures. Disciplinary action for violating academic integrity is administered through the Office of Student Success under Board Policy 5500 Standards of Conduct.

**VIII. PUBLIC COMMENT**

There was no public comment.
Curriculum Committee Meeting

Minutes

Tuesday, October 09, 2007
West Campus, Yosemite 205, 2:40 PM


Others Present: S. Fornelli, L. Senechal, R. Stevenson

I. APPROVAL OF ORDER OF AGENDA

M/S/U to move ART 124 to the top of the discussion agenda since R. Stevenson was in attendance as a faculty author.

II. APPROVAL OF MINUTES

September 18, 2007

Minor corrections to the minutes of the 09/18/07 Meeting were noted.

III. NOTIFICATION

<table>
<thead>
<tr>
<th>Unit</th>
<th>Course Title</th>
<th>Units</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>EHS 292</td>
<td>Environmental Gardening</td>
<td>3</td>
<td>1</td>
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<td></td>
<td>Effective: Summer 2008</td>
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</tr>
<tr>
<td></td>
<td>Inactivate</td>
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</tr>
<tr>
<td></td>
<td>Articulation Status: Transfers to CSU</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>General Education Status: (Does not fulfill GE requirement)</td>
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<td>FDP 343</td>
<td>Commercial Winemaking Practicum</td>
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<td>7</td>
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<tr>
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<td>Effective: Summer 2008</td>
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</tr>
<tr>
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<td>Inactivate</td>
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<td></td>
</tr>
<tr>
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<td>Articulation Status: Does not Transfer</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>General Education Status: (Does not fulfill GE requirement)</td>
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<td></td>
</tr>
<tr>
<td>FDP 344</td>
<td>Sensory Evaluation of Red Table Wines</td>
<td>1</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td>Effective: Summer 2008</td>
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<tr>
<td></td>
<td>Inactivate</td>
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</tr>
<tr>
<td></td>
<td>Articulation Status: Does not Transfer</td>
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</tr>
<tr>
<td></td>
<td>General Education Status: (Does not fulfill GE requirement)</td>
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<td></td>
</tr>
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</table>

Hearing no objection the following course inactivations were approved.
### III. NOTIFICATION (cont’d)

Hearing no objection the following course inactivations were approved.

<table>
<thead>
<tr>
<th>Code</th>
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<th>Units</th>
<th>Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLSC</td>
<td>Wine Grape Vineyard Development</td>
<td>1</td>
<td>19</td>
</tr>
<tr>
<td></td>
<td><strong>Inactivate</strong></td>
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<td><strong>Articulation Status:</strong> Transfers to CSU</td>
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<td></td>
</tr>
<tr>
<td></td>
<td><strong>General Education Status:</strong> (Does not fulfill GE requirement)</td>
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</tr>
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### IV. DISCUSSION

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Enrollment</th>
</tr>
</thead>
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<tr>
<td>AGEC</td>
<td>Agricultural Marketing</td>
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<td>25</td>
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<tr>
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<td><strong>Modify:</strong> Course Content, Course Goal, Learning Goals (Objectives), Methods of Assessment, Methods of Instruction, Textbooks and other Readings, Typical Assignments.</td>
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<td><strong>Enrollment Restrictions:</strong> (None)</td>
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</tr>
<tr>
<td></td>
<td><strong>TMI:</strong> (None)</td>
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<td></td>
</tr>
<tr>
<td></td>
<td><strong>Materials Fees:</strong> (None on file)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Articulation Status:</strong> Transfers to CSU</td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>General Education Status:</strong> (Does not fulfill GE requirement)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>M/S/U to approve (C. Mulder, D. Keller) modifications to AGEC 215</strong></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Enrollment</th>
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<tbody>
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<td>AGM</td>
<td>Advanced Agricultural Welding</td>
<td>3</td>
<td>31</td>
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<td><strong>Modify:</strong> Course Goal, Enrollment Restrictions/Advisories, Methods of Assessment, Textbooks and Other Readings, Typical Assignments, Materials Fees</td>
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<td><strong>Enrollment Restrictions:</strong> (P) Satisfactory completion of AGM 210.</td>
<td></td>
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<td></td>
<td><strong>TMI:</strong> (None)</td>
<td></td>
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<tr>
<td></td>
<td><strong>Materials Fees:</strong> (None on file)</td>
<td></td>
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<tr>
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<td><strong>Articulation Status:</strong> Transfers to CSU</td>
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<td><strong>General Education Status:</strong> (Does not fulfill GE requirement)</td>
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<td><strong>M/S/U to approve (C. Mulder, D. Keller) modifications to AGM 211</strong></td>
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<tr>
<td></td>
<td><strong>M/S/U to approve prerequisites (B. Sanders, K. Ennis)for AGM 211</strong></td>
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<table>
<thead>
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<tr>
<td>AGM</td>
<td>Industrial/Agricultural Machinery</td>
<td>3</td>
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<td><strong>Modify:</strong> Course content, Course Goal, Learning Goals (objectives), Methods of Assessment, Textbooks and Other Readings, Typical Assignments</td>
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<td><strong>Enrollment Restrictions:</strong> (None)</td>
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<td><strong>TMI:</strong> (None)</td>
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<td><strong>Materials Fees:</strong> (None on file)</td>
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<td><strong>Articulation Status:</strong> Transfers to CSU</td>
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<td><strong>General Education Status:</strong> (Does not fulfill GE requirement)</td>
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<td><strong>M/S/U to approve (C. Mulder, D. Keller) modifications to AGM 220</strong></td>
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</tr>
</tbody>
</table>
IV. DISCUSSION (cont’d)

AGM/AUTEC 241  Diesel Engine Principles  3  49
Effective: Summer 2008
Modify: Catalog Description, Course Content, Course Goal, Enrollment
Restrictions/Advisories, Hours, Learning Goals (objectives), Methods of Assessment, Textbooks and Other Readings, Typical Assignments
Enrollment Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGM/AUTEC 289.
TMI: (None)
Materials Fees: Renewing $10.00
Articulation Status: Transfers to CSU
General Education Status: (Does not fulfill GE requirement)

M/S/U to approve (C. Mulder, D. Keller) modifications to AGEC 241
M/S/U to approve advisory (B. Sanders, K. Ennis) for AGM/AUTEC 241.

AGM 280  Mobile Machinery/Hydraulic Systems  3  57
Effective: Summer 2008
Modify: Catalog Description, Course Content, Course Goal, Field Trips, Grading Policy, Hours, Learning Goals (objectives), Methods of Assessment, Textbooks and Other Readings, Typical Assignments
Enrollment Restrictions: Removing Advisory
TMI: (None)
Materials Fees: NEW! $10.00
Articulation Status: Transfers to CSU
General Education Status: (Does not fulfill GE requirement)

M/S/U to approve (C. Mulder, D. Keller) modifications to AGM 280

ANSC 055  Introduction to Veterinary Technology  3  67
Effective: Summer 2008
Adopt New Course
Enrollment Restrictions: (None)
TMI: (None)
Materials Fees: (None on file)
Articulation Status: Does Not Transfer (Associate Degree-Applicable)
General Education Status: (Does not fulfill GE requirement)

M/S/U to approve (K. Ennis, B. Sanders) the new course ANSC 055
### IV. DISCUSSION (cont’d)

| Code  | Title                                      | Units | Units
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>ANSC 212</td>
<td>Advanced Livestock Selection and Evaluation</td>
<td>3</td>
<td>75</td>
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<tr>
<td>ART 124</td>
<td>Color and Design 1</td>
<td>3</td>
<td>81</td>
</tr>
<tr>
<td>AUTEC/AGM 241</td>
<td>Diesel Engine Principles</td>
<td>3</td>
<td>89</td>
</tr>
</tbody>
</table>

**ANSC 212**

**Effective:** Summer 2008

- **Modify:** Title, Course Content, Course Goal, Field Trips, Hours, Learning Goals (objectives), Methods of Assessment, Methods of Instruction, Textbooks and Other Readings, Repetition Policy, Typical Assignments
- **Enrollment Restrictions:** (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 210.
- **TMI:** (None)
- **Materials Fees:** (None on file)
- **Articulation Status:** Transfers to CSU
- **General Education Status:** (Does not fulfill GE requirement)

P. Bettencourt noted that title on new outline differed from 2007-2008 college catalog. Instruction office will double check new and old outlines to make sure the change was deliberate.

- M/S/U to approve (C. Mulder, D. Keller) modifications to ANSC 212
- M/S/U to approve advisory (B. Sanders, K. Ennis) for ANSC 212

**ART 124**

**Effective:** Spring 2008 (EXPEDITED!)

- **TMI Approval Only:** Requesting Mixed Modalities/Hybrid Course
- **Articulation Status:** Transfers to CSU. Approved for transfer to UC.
- **General Education Status:** Fulfills Activities requirement. Approved for (MJC-GE:C)(CSU-GE:C1)

- M/S/U to approve (D. Keller, C. Mulder) mixed modality and hybrid TMI for AGEC 215
- M/S/U to approve (K. Ennis, G. Boodrookas) expedited implementation of Mixed Modality/Hybrid TMI implementation for ART 124

**AUTEC/AGM 241**

**(Cross-listed course. See “AGM/AUTEC 241)***

- M/S/U to approve (C. Mulder, D. Keller) AGEC 241
IV. DISCUSSION (cont’d)

GUIDE  120  Success Strategies for Transfer Students  1  97
Note: STSK 120 cross-listing will be inactivated on 10/23 due to incompatibility with the TOP inventory and guidelines. STSK courses are intended to be “two levels below transfer.” It is believed that a change in discipline will remedy this.)

REACTIVATE
Effective: Spring 2008 (EXPEDITED!)
Modify: Discipline, Teaching Modalities, Learning Goals, Enrollment Restrictions, Course Goal, Course Content, Typical Assignments, Methods of Instruction, Methods of Assessment
Enrollment Restrictions: No enrollment restrictions.
TMI: Requesting approval for online modality.
Materials Fees: No fee required.
Articulation Status: STSK 120 approved for transfer to UC. Transfers to CSU. Will need to request transfer to UC for GUIDE 120.
General Education Status: Does not fulfill GE requirement. STSK 120 approved for Guidance

M/S/U to approve (C. Mulder, D. Keller) GUIDE 120 as reactivated and modified. M/S/U to approve (D. Keller, C. Mulder) online modality TMI for GUIDE 120. M/S/U to approve (K. Ennis, G. Boodrookas) expedited implementation for reactivations and modifications to GUIDE 120

JRNAL  100  Report Writing for the Media  3  N/A
Effective: Summer 2008
Modify: Enrollment Restrictions, Description, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks
Enrollment Restrictions: (P): Eligibility for ENGL 101
TMI Status: Not approved for TMI modalities.
Materials Fee Status: No fee required.
Articulation Status: Currently approved for Transfer to UC, but will lose transferability if (P) is not changed to the above. Transfers to CSU. Requesting that transferability to UC. Will resubmit in October 2007.
General Education Status: Does not fulfill GE requirement.

M/S/U to approve (D. Keller, M. Garcia) JRNAL 100 as modified with the condition that the faculty author revise minor errors by the next meeting. D. Keller will follow up with L. Paull to discuss the errors which include a stylistic revision to the COURSE GOAL, language change away from “basic skill development” since this is a transfer-level course, and some minor typographical errors. This exception was made because of the emergency nature of the course revisions.

M/S/U to approve (D. Keller, K. Ennis) the prerequisite for JRNAL 100.

PE  100  Introduction to Physical Education  3  107
Effective: Spring 2008 (EXPEDITED!)
TMI Approval Only: Requesting online modality.
Articulation Status: Transfers to CSU. Approved for transfer to UC.
General Education Status: (Does not fulfill GE requirement)

M/S/U to postpone discussion and approval of TMI for PE 100 until 10/23/06 due to
questions about on-campus discussion for a strictly online modality.

V. OLD BUSINESS

Expedited Approval Procedures – Revised Draft  
B. Adams

B. Adams drew attention to the revised Expedited Approval Procedures and reported that the Academic Senate does not believe that it would be appropriate nor in the best interests of students/curriculum for Senate to play a role in emergency approvals, largely in part because of the expediency of action required and how expedited approvals would be slowed by the Academic Senate meeting schedule. It was recommended that it stay within the hands of the Curriculum Committee or that the committee determine whether administration play a role. There was concern about whether the Vice President role would handle a faculty-driven process consistently and appropriately in the future. However, it was countered that the Vice President may have a more global and immediate understanding on the positive or negative impacts of expedited actions on programs and enrollment. B. Adams emphasized the importance of the future form and rationale for expedited approval, which will require faculty to evaluate the positive and possible negative effects of expedited approval on things such as catalog rights and programs.

Recording Instruction Office Action Outside of Process as Notification on Agendas.  
B. Adams reminded the committee that she and L. Senechal were also reflecting on the agendas technical items that are modified on an emergency basis by the Instruction Office outside of process because of special circumstances (e.g. 09/18/07 Curriculum Agenda.) The goal is to have record of why/when such changes take place. D. Keller pointed out that it should be assumed that – if anything occurs outside of process that the committee does not approve – it can be reverted back to it’s original form. There were no objections.

Minutes and Information Distributed Campus-Wide
A few committee verbalized appreciation for the minutes being distributed campus-wide after meetings, saying that it was “constructive” for colleagues to see what the committee is doing and to have more direct access to information. Some members asked that essential information also accompany the emails, for example, Title 5 language regarding changes to approval processes. This way, one member commented, faculty will see that changes are not being driven by the committee, rather, that this is coming from the State.

The curriculum committee unanimously voted to recommend the revised Expedited Approval Procedures and forward them to the Academic Senate for approval.

Math and English Requirement Changes Subcommittee  
B. Sanders

B. Sanders reported that – while the Subcommittee has not met – the Math department has met to discuss potential courses that could be used to meet the needs of students trying to earn an associate degree without transfer.

Special Topics, Experimental, Independent, Work-Experience Course Development and Approval Guidelines Update  
P. Mendez

No report.
V. OLD BUSINESS (cont’d)

CurricWeb – Usage issues for 2007-2008 – Update

K. Walters Dunlap reported that she met with L. Senechal to discuss CurricWeb issues to determine if any solutions could be found to the problems faced by the committee. She shared that IT is swamped with R-18 (Datatel) and will not be able to do any programming to fix the issues, nor should it be their priority given that the college is moving forward with CurricUNET. L. Senechal shared that the problems being experienced are largely due to features that were never developed, for example, courses that are “approved for live” but never were moved into active mode, and the archiving that would be required to monitor versions of courses. B. Sinclair expressed concern about the fact that some faculty are feeling “why bother” with revising courses close to non-compliance – if they are to be held to a different standard and process with CurricUNET. K. Waters Dunlap and L. Senechal clarified that CurricUNET is developed to our specifications, CurricUNET will work the way we develop it to work. L. Senechal did point out that the one major difference is that CurricUNET will not have the conditional interface which allows end-users to only interact with steps that apply to them. CurricUNET will expose end users to all curriculum variables. This will likely impact how faculty perceive the experience/process to be different.

CurricUNET – Update

K. Walters-Dunlap

CurricUNET is looking to implement the system in Spring of 2008. K. Walters Dunlap said that that is incumbent upon CurricUNET getting the materials they need from Instruction. She shared that L. Senechal was gathering materials to mail to CurricUNET.

Time Limit on Catalog Rights and Satisfaction of GE and competency requirements using Baccalaureate or higher degree from regionally accredited institutions and from Foreign Universities

R. Cranley

R. Cranley shared that this curriculum subcommittee will meet at 3pm on October 16. The committee includes: Ruth Cranley, Susie Agostini, Martha Robles, Marcos Garcia, and Barbara Adams.

Composition of the Committee

B. Adams

B. Adams asked the committee to redirect their attention to the composition of the committee, by reviewing page 1-7 of the representatives’ Curriculum Meeting Manual. She mentioned that this has not been reviewed in some time, and it could be in the interest of the committee to acknowledge that the topic has been re-evaluated – even if there is no change.

S. Fornelli drew attention to the fact that the ASMJC Representative has not been selected nor present recently, even though he has invited their participation. K. Walters Dunlap reminded the committee that students have a right to participate on this committee. L. Senechal asked if students have to be ASMJC members to participate, and could there be some sort of campus-wide recruitment campaign? The committee largely agreed that it was an important role. It was suggested that the VP of Instruction or the Curriculum Committee co-chairs play a larger role in eliciting participation.

S. Fornelli also asked for clarification as to whether vacant representative seats count against committee quorum. No one had a response.

Committee members expressed confusion about why certain academic divisions were split in two in terms of representatives on pages 1-8 (e.g. Lit. and Language “ with a representative identified as “Language/Basic Skills” and another identified as “Literature.”) Committee members expressed that they wanted the sub-identifiers removed since roles are determined internally as representatives change.
V. OLD BUSINESS (cont’d)

B. Sanders reminded the committee of the original reason why this topic was raised, which was the fact that matriculation was not well-represented on the committee to monitor technical issues in curriculum development. L. Senechal shared that H. Gillis, Evaluator, has expressed interest in attending meetings to provide information. K. Walters Dunlap will discuss the matriculation representation issue with R. Nadell, VP of Student Services.

While there was no resolution on garnering ASMJC Representation and technicalities of quorum, the curriculum “Membership and Structure of the Curriculum Committee” document will be updated in 2008-2009 to reflect no sub-representation.

VI. NEW BUSINESS

Title 5 Revisions: Planning for Implementation

Certificates

B. Adams called attention to new Title 5 language showing the directive from the state to overhaul the titles and approval processes for certificates. Discussion ensued about timelines for responding and implementation. L. Senechal shared that the catalog must go to print on February 15, so it changes definitely need to be approved by that date. She called attention to what happened with the implementation of CVHEC in that there were differing interpretations of how the program was supposed to work that only became visible upon seeing it represented in catalog format which resulted in some complications. Because making changes throughout the catalog in terms of technical content and design can be laborious and time intensive. B. Sanders reminded the committee that a grade of C or better in every course will now be required to earn a certificate or degree. This is a change from the 2.0 GPA requirement that is currently in effect campus-wide.

Mandatory Correspondence of Units and Hours:

Title 5 section 55002.5 Revisions

B. Sanders reminded the committee of the other revisions that are slated for 2008, which include the fact that hours and units must correspond on outlines. B. Sanders advised that the Curriculum Committee must prepare and finalize a proposal for implementation which must be brought to the Academic Senate for review and approval before proceeding with implementation.

VII. PUBLIC COMMENT

Hospitality at Curriculum Meetings

L. Senechal informed the committee that there are no longer funds available for refreshments at Curriculum Committee meetings. B. Adams asked the committee if they wished to have refreshments, and the majority commented that they were not necessary.
VIII. ATTACHMENTS

**Expedited Curriculum Approval Guidelines**

CRITERIA FOR IMMINENT NEED:

*Proposals for expedited curriculum committee approval will be accepted if they meet one of the following criteria:*

- To avoid loss of accreditation from an outside agency
- To avoid loss of course articulation
- To facilitate Work Force Training demands
- To accommodate programs with course changes that would adversely impact students’ abilities to progress.

The following are examples that would *not* qualify as imminent need:

- The course originator did not prepare adequately to meet the established curriculum review timeline.
- Contracts in place that include specific curriculum that was not approved by the curriculum committee at the time of the signing of the contract.
- Classes have already been scheduled and students are enrolled prior to the curriculum being approved as a part of the curriculum committee process.

PROCEDURES FOR EXPEDITED APPROVAL:

**New Courses**

Faculty requesting expedited approval shall follow the following procedure:

For new courses, complete steps 1 through 3.
For revisions of existing courses that are compliant, complete steps 2 through 3.
For revisions of existing courses that are non-compliant, complete steps 1 through 3.
For requesting DE modality only for an existing compliant course, complete steps 2 through 4.

1. Enter the course into Curricuweb for submittal to the committee.
2. Notify the Curriculum Specialist and Curriculum Representative for area of concern that expedited approval is being requested.
3. Provide a written rationale demonstrating imminent need.
4. Complete the current TMI form and submit to Curriculum Specialist.

The request will then be placed before the committee for full committee vote.
In instances when the full committee is unavailable (e.g., Summer), the co-chairs and a minimum of two curriculum representatives will review the request. If the expedited approval request is granted, the item will be placed on the next scheduled curriculum meeting for notification.

APPEAL:
An item denied as imminent need by the process above can be appealed to the Vice-President of Instruction.

5 CCR s 55070
Cal. Admin. Code tit. 5, s 55070

BARCLAYS OFFICIAL CALIFORNIA CODE OF REGULATIONS
TITLE 5. EDUCATION
DIVISION 6. CALIFORNIA COMMUNITY COLLEGES
CHAPTER 6. CURRICULUM AND INSTRUCTION
SUBCHAPTER 1. PROGRAMS, COURSES AND CLASSES
ARTICLE 7. CREDIT CERTIFICATES
This database is current through 9/21/07, Register 2007, No. 38
s 55070. Credit Certificates.

(a) Any sequence of courses consisting of 18 or more semester units or 27 or more quarter units of degree-applicable credit coursework shall constitute an educational program subject to approval by the Chancellor pursuant to section 55130. The college-awarded document confirming that a student has completed such a program shall be known as a certificate of achievement and may not be given any other designation. The award of a certificate of achievement is intended to represent more than an accumulation of units. Listing of the certificate of achievement on a student transcript symbolizes successful completion of patterns of learning experiences designed to develop certain capabilities that may be oriented to career or general education. For purposes of this subdivision, the term "general education" includes coursework taken to satisfy transfer patterns established by the University of California, the California State University, or accredited public postsecondary institutions in adjacent states which award the baccalaureate degree.

(b) Shorter credit programs leading to a certificate may be established without review and approval by the Chancellor after approval by the college curriculum committee and the district governing board. Such a certificate may be given any name or designation deemed appropriate by the district governing board, except that such a certificate may not be referred to as a certificate of achievement, a certificate of completion, or a certificate of competency, unless approved by the Chancellor pursuant to subdivision (c). Such a certificate may not be listed on a student's transcript, unless approved by the Chancellor pursuant to subdivision (c).

(c) A district may submit any sequence of courses consisting of 12 or more semester units or 18 or more quarter units of degree-applicable credit coursework to the Chancellor and request that it
be approved as a program leading to a certificate of achievement. The Chancellor may approve such a program if he or she determines that it satisfies the requirements of subdivision (a) despite requiring fewer than 18 semester or 27 quarter units of degree-applicable credit coursework.

(d) Content and assessment standards for certificates shall be defined by the local curriculum committee and comply with the requirements of this chapter. Such standards should also ensure that certificate programs will be consistent with the mission of the college, meet a demonstrated need, be feasible, and adhere to guidelines on academic integrity which may be developed by the Chancellor, the Academic Senate for California Community Colleges or other appropriate statewide bodies.

(e) A description of each approved program shall be included in the college catalog.

(f) The Chancellor shall develop forms and procedures for submission of applications for approval of a program leading to a certificate of achievement.

(g) Provisions of this section regarding the naming or designation of certificates shall become effective for the Fall 2008 term.


5 CCR s 55002.5
Cal. Admin. Code tit. 5, s 55002.5

BARCLAYS OFFICIAL CALIFORNIA CODE OF REGULATIONS
TITLE 5. EDUCATION
DIVISION 6. CALIFORNIA COMMUNITY COLLEGES
CHAPTER 6. CURRICULUM AND INSTRUCTION
SUBCHAPTER 1. PROGRAMS, COURSES AND CLASSES
ARTICLE 1. PROGRAM, COURSE AND CLASS CLASSIFICATION AND STANDARDS
This database is current through 9/28/07, Register 2007, No. 39
s 55002.5. Credit Hour.

(a) One credit hour of community college work requires a minimum of 48 hours of lecture, study, or laboratory work at colleges operating on the semester system or 33 hours of lecture, study or laboratory work at colleges operating on the quarter system.

(b) A course requiring 96 hours or more of lecture, study or laboratory work at colleges operating on the semester system or 66 hours or more of lecture, study, or laboratory work at colleges operating on the quarter system shall provide at least 2 units of credit.
(c) The amount of credit awarded shall be adjusted in proportion to the number of hours of lecture, study or laboratory work in half unit increments.

(d) A district may elect to adjust the amount of credit awarded in proportion to the number of hours of lecture, study or laboratory work in increments of less than one half unit.


HISTORY

1. New section filed 3-4-91 by Board of Governors of California Community Colleges with the Secretary of State; operative 4-5-91 (Register 91, No. 23). Submitted to OAL for printing only pursuant to Education Code Section 70901.5(b).

2. Editorial correction of History 1 (Register 95, No. 20).

3. Amendment filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

[Note: Bold text added for emphasis]


Others Present: E. D’Ambrosio (for K. Ennis), S. Fornelli, M. Morales (for M. Boyd), L. Senechal

I. APPROVAL OF ORDER OF AGENDA

There was a request that –if necessary - discussion of FREN 104 take place at 3:30 so that the faculty author could attend.

II. APPROVAL OF MINUTES

October 9, 2007

Hearing no objection, the minutes were approved with minor revisions noted during the meeting.

III. NOTIFICATION

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
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**Expedited Approval Procedures – Revised Draft**

B. Adams

Final approved draft included in 10/09/07 minutes.

M. Adams shared that the Expedited Approval Procedures were approved by the Academic Senate at the October 18 meeting.

The committee was notified of the following inactivations:

- **GUIDE 122**
  - Career Awareness for Adults with Disabilities
  - Effective: Summer 2008
  - Inactivate
  - Transfer Status: Transfers to CSU
  - General Education Status: Fulfills Guidance requirement.

- **STSK 070**
  - Mind Over Math
  - Effective: Summer 2008
  - Inactivate
  - Transfer Status: Does not transfer.
  - General Education Status: Does not fulfill GE requirement.
NOTIFICATION (cont’d)

The committee was notified of the following inactivations: (cont’d)

<table>
<thead>
<tr>
<th>Units</th>
<th>Description</th>
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<tbody>
<tr>
<td>STSK 120</td>
<td>Success Strategies for Transfer Students</td>
</tr>
</tbody>
</table>

Note: GUIDE 120 has been reactivated (10/09/07 CC Meeting) in place of STSK 120. Inactivate Effective: Spring 2008 (Expedited!)
Articulation Status: Transfers to CSU, UC
General Education Status: (Does not fulfill GE requirement, fulfills Guidance Requirement)

IV. CONSENT

After moving PE 100 to discussion, and hearing no objection, the consent agenda was approved.

<table>
<thead>
<tr>
<th>Units</th>
<th>Description</th>
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<tbody>
<tr>
<td>JRNAL 100</td>
<td>Report Writing for the Media</td>
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</table>

Note: Approval at 10/09 contingent on seeing revisions included in 10/23/07 agenda. Effective: Summer 2008
Modify: Enrollment restrictions
Enrollment Restrictions: (P) Eligibility for ENGL 101
TMI Status: Not approved for TMI modalities.
Materials Fee Status: No fee required.
Articulation Status: Currently approved for Transfer to UC, but will lose transferability if (P) is not changed to the above. Transfers to CSU.
General Education Status: Does not fulfill GE requirement.

Note: JRNAL 100 approved pending YFA workload appeals committee.

<table>
<thead>
<tr>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFADM 311</td>
<td>Business Proofreading and Editing</td>
</tr>
</tbody>
</table>

Modify: Title Only (Old Outline)
Note: Instruction office will update old outline title, change effective date, and archive previous version on Master Outlines.
B. Adams reported that she is working with C. Groth to update the outline in CurricuWeb which should be submitted for the December meeting. The change to the old outline was allowed because C. Groth wanted the title change to be effective for the new catalog. S. Fornelli noted that the title on the agenda cover sheet was reversed. Title should read “Business Proofreading and Editing” instead of “Business Editing and Proofreading.”

<table>
<thead>
<tr>
<th>Units</th>
<th>Description</th>
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<tr>
<td>PE 100</td>
<td>(Moved to Discussion Agenda)</td>
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## V. DISCUSSION

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Pages</th>
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<tr>
<td>AGM 251</td>
<td>Farm Construction and Materials</td>
<td>4</td>
<td>Summer 2008</td>
<td>p.45</td>
</tr>
<tr>
<td>ANSC 236</td>
<td>Poultry Breeding and Selection</td>
<td>3</td>
<td>Summer 2008</td>
<td>p.55</td>
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<tr>
<td>CGR 232</td>
<td>Graphic Design Portfolio Development</td>
<td>1</td>
<td>Summer 2008</td>
<td>p.63</td>
</tr>
<tr>
<td>EHS 056</td>
<td>Preparatory Park and Landscape</td>
<td>3</td>
<td>Summer 2008</td>
<td>p.73</td>
</tr>
</tbody>
</table>

### AGM 251: Farm Construction and Materials
- **Effective**: Summer 2008
- **Modify**: Hours, Enrollment Restrictions, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment
- **Enrollment Restrictions**: Change (P) to (A): Satisfactory completion of AGM 200 and AGM 210
- **TMI Status**: No TMI requested
- **Materials Fee Status**: No fee required.
- **Articulation Status**: Transfers to CSU
- **General Education Status**: Does not fulfill GE requirement

*M/S/U to Approve (B.J. Wells, C. Mulder) AGM 251 as modified.*

*M/S/U to Approve (P. Mendez, J. Sola) ADVISORY for AGM 251.*

### ANSC 236: Poultry Breeding and Selection
- **Effective**: Summer 2008
- **Modify**: Description, Field Trips, Course Goal, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks
- **Enrollment Restrictions**: (Enrollment is not restricted.)
- **TMI Status**: No TMI requested
- **Materials Fee Status**: No materials fee required.
- **Articulation Status**: Transfers to CSU.
- **General Education Status**: (Does not fulfill GE requirement.)

*M/S/U to Approve (B.J. Wells, C. Mulder) ANSC 236 as modified.*

### CGR 232: Graphic Design Portfolio Development
- **Effective**: Summer 2008
- **Modify**: Description, Field Trips, Materials Fee, Enrollment Restrictions, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment.
- **Enrollment Restrictions**: (A) 15 units in CGR or your major.
- **TMI Status**: No TMI requested
- **Materials Fee Status**: Removing previously approved materials fee.
- **Articulation Status**: Transfers to CSU.
- **General Education Status**: (Does not fulfill GE requirement.)

*M/S/U to Approve (B.J. Wells, C. Mulder) CGR 232 as modified.*

*M/S/U to Approve (P. Mendez, J. Sola) ADVISORY for CGR 232.*

### EHS 056: Preparatory Park and Landscape Maintenance
- **Effective**: Summer 2008
- **Modify**: Field Trips, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment
- **Enrollment Restrictions**: (Enrollment is not restricted.)
- **TMI Status**: No TMI requested
- **Materials Fee Status**: No fee required.
- **Articulation Status**: Not a transferable course. Applicable to Associate Degree.
- **General Education Status**: (Does not fulfill GE requirement)
M/S/U to Approve (B.J. Wells, C. Mulder) EHS 056 as modified.

EHS 291

EHS Teaching Strategies

Effective: Summer 2008
Modify: Units, Hours, Catalog Description, Learning Goals, Course Goal, Course Content, Typical Assignments, Methods of Instruction, Methods of Assessment
Enrollment Restrictions: (Enrollment is not restricted.)
TMI Status: No TMI requested
Materials Fee Status: No fee required.
Articulation Status: Transfers to CSU
General Education Status: (Does not fulfill GE requirement)

M/S/U to Approve (B.J. Wells, C. Mulder) EHS 291 as modified.

ENGINEERING DRAFTING TECHNOLOGY & ENGINEERING TECHNOLOGY

Associate of Science Degrees – MODIFICATIONS

M/S/U to Approve (B. Sanders, M. Morales) modifications to the requirements for Engineering Drafting and Engineering Drafting Technology Associate Degrees.

ENGR 127

Engineering Graphics

Effective: Summer 2008
Modify: Course Title and Number, Hours, Catalog Description, Textbooks, Learning Goals, Enrollment Restrictions, Field Trips, Course Goal, Course Content, Typical Assignments, Methods of Instruction, Methods of Assessment.
Enrollment Restrictions: Change (A) to (P): Satisfactory completion of MATH 90.
TMI Status: No TMI requested
Materials Fee Status: Removing prior materials fee.
Articulation Status: Approved for transfer to UC. Transfers to CSU.
General Education Status: (Does not fulfill GE requirement)

M/S/U to Approve (B.J. Wells, C. Mulder) ENGR 127 as modified.

M/S/U to Approve PREREQUISITE (B. Sanders, C. Mulder) for ENGR 127 with a friendly amendment from (M. Garcia) to add "or eligibility for MATH 101 or higher" to the prerequisite language.

ENGR 130

Properties of Materials

Effective: Summer 2008
Modify: Units, Catalog Description, Learning Goals, Enrollment Restrictions, Field Trips, Course Goal, Course Content, Typical Assignments, Methods of Instruction, Methods of Assessment.
TMI Status: No TMI requested
Materials Fee Status: Removing prior materials fee.
Articulation Status: Approved for transfer to UC. Transfers to CSU.
General Education Status: (Does not fulfill GE requirement)

Pulled for discussion (R. Cranley) reporting that course outline had duplicate information on the requisite. B. Sanders reported that he has already changed the error.

M/S/U to Approve (B. Sanders, P. Upton) ENGR 130 as modified
M/S/U to Approve (P. Mendez, J. Sola) PREREQUISITE for ENGR 130
V. DISCUSSION (cont’d)

ENGR 135  
**Engineering Mechanics/Statics**  
**Effective:** Summer 2008  
**Modify:** Hours, Learning Goals, Materials Fees, Course Goal, Course Content, Typical Assignments, Methods of Instruction, Methods of Assessment  
**Enrollment Restrictions:** Renewing (P) of MATH 172 and PHYS 101  
**TMI Status:** No TMI requested  
**Materials Fee Status:** No fee required  
**Articulation Status:** Approved for transfer to UC. Transfers to CSU.  
**General Education Status:** (Does not fulfill GE requirement)

_M/S/U to Approve (B. J. Wells, C. Mulder) ENGR 135 as modified noting that the agenda cover sheet incorrectly reflected the prerequisite. Instead of MATH 101 and PHYS 172, it should read MATH 172 and PHYS 101._

_M/S/U to Approve PREREQUISITE (B. Sanders, C. Mulder) for ENGR 135_

ENGR 141  
**Introduction to Circuit Analysis**  
**Effective:** Summer 2008  
**Modify:** Textbooks, Learning Goals, Enrollment Restrictions, Course Goal, Course Content, Typical Assignments, Methods of Instruction, Methods of Assessment  
**Enrollment Restrictions:** Changing (P) to (C): Satisfactory completion of or concurrent enrollment in MATH 174 and PHYS 103.  
**TMI Status:** No TMI requested  
**Materials Fee Status:** Renewing and modifying existing materials fee from $3.00 to $14.00.  
**Articulation Status:** Approved for transfer to UC. Transfers to CSU.  
**General Education Status:** (Does not fulfill GE requirement)

_M/S/U to Approve (B. J. Wells, C. Mulder) ENGR 141 as modified._

_M/S/U to Approve (P. Mendez, J. Sola) CO-REQUISITE for ENGR 141_

ENGR 220  
**Basic Engineering Graphics 1**  
**Effective:** Summer 2008  
**Modify:** Course Title, Catalog Description, Textbooks, Learning Goals, Enrollment Restrictions, Course Goal, Course Content, Typical Assignments, Methods of Instruction, Methods of Assessment.  
**Enrollment Restrictions:** (NEW!) (P): Satisfactory completion of MATH 90.  
**TMI Status:** No TMI requested  
**Materials Fee Status:** Removing prior materials fee.  
**Articulation Status:** Requesting transfer to UC. Transfers to CSU.  
**General Education Status:** (Does not fulfill GE requirement)

_M/S/U to Approve (B. J. Wells, C. Mulder) ENGR 220 as modified._  
_M/S/U to Approve PREREQUISITE (B. Sanders, C. Mulder) with a friendly amendment from (M. Garcia) to add “or eligibility for MATH 101 or higher” to the language._
### V. DISCUSSION (cont’d)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>P.</th>
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<tbody>
<tr>
<td>ENGR 221</td>
<td>Basic Engineering Graphics 2</td>
<td>2</td>
<td>Summer 2008</td>
<td>147</td>
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<td><strong>Modify:</strong> Course Title, Catalog Description, Textbooks, Learning Goals, Field Trips, Course Goal, Course Content, Typical Assignments, Methods of Instruction, Methods of Assessment</td>
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<td><strong>Enrollment Restrictions:</strong> (Renewing) - (P) Satisfactory completion of ENGR 220.</td>
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<td><strong>Materials Fee Status:</strong> Removing prior materials fee.</td>
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<td><strong>Articulation Status:</strong> Requesting transfer to UC. Transfers to CSU.</td>
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<td><strong>General Education Status:</strong> (Does not fulfill GE requirement)</td>
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<td><strong>M/S/U to Approve (B.J. Wells, C. Mulder) ENGR 221 as modified.</strong></td>
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<td><strong>M/S/U to Approve (P. Mendez, J. Sola) advisory for ENGR 221</strong></td>
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<td>FREN 104</td>
<td>French 4</td>
<td>5</td>
<td>Summer 2008</td>
<td>155</td>
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<td><strong>Enrollment Restrictions:</strong> Renewing (P) Satisfactory completion of FREN 103 or four years of high school French.</td>
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<td><strong>Materials Fee Status:</strong> No fee required.</td>
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<td><strong>Articulation Status:</strong> Approved for transfer to UC. Transfers to CSU.</td>
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<td><strong>General Education Status:</strong> Approved for (MJC-GE:C)(CSU-GE:C2)(IGETC:3B,6A)</td>
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<td><strong>M/S/U to Approve (B.J. Wells, C. Mulder) FREN 104 as modified.</strong></td>
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<td><strong>M/S/U to Approve (P. Mendez, J. Sola) advisory for FREN 104</strong></td>
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<td>FSCI 305</td>
<td>Fire Behavior and Combustion</td>
<td>3</td>
<td>Summer 2008</td>
<td>165</td>
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<td></td>
<td><strong>Modify:</strong> Field Trips, Enrollment Restrictions, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment.</td>
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<td><strong>Enrollment Restrictions:</strong> Removing past (C) of FSCI 301 which was erroneously identified as a (P) of prior completion of or concurrent enrollment in FSCI 301 on course outline.</td>
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<td><strong>Materials Fee Status:</strong> No fee required.</td>
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<td><strong>Articulation Status:</strong> Not a transferable course.</td>
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<td><strong>General Education Status:</strong> (Does not fulfill GE requirement)</td>
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<td><strong>M/S/U to Approve (B.J. Wells, C. Mulder) FSCI 305 as modified.</strong></td>
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<td><strong>M/S/U to Approve (P. Mendez, J. Sola) advisory for FSCI 305</strong></td>
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<td>PE 100</td>
<td>Introduction to Physical Education</td>
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<td>Spring 2008</td>
<td>37</td>
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<td><strong>Note:</strong> Resubmission with changes as per from 10/09/07 meeting</td>
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<td><strong>Effective:</strong> Spring 2008 <em>(Expedited!)</em></td>
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<td><strong>TMI:</strong> Requesting online modality.</td>
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<td><strong>Articulation Status:</strong> Transfers to CSU. Approved for transfer to UC.</td>
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</table>
Curriculum Committee Minutes  
APPROVED  

General Education Status: (Does not fulfill GE requirement)

Note: *This course was pulled from CONSENT agenda for discussion*

M/S/U to Approve PE 100 - TMI: ONLINE (P. Mendez, C. Mulder)
M/S/U to Approve (C. Mulder, B. Sinclair) EXPEDITED IMPLEMENTATION of TMI for PE 100 in SPRING 2008

**PHYS 180**  Conceptual Physics: A Hands-On Approach  4  p.173
Adopt New Course
Effective: Summer 2008
Enrollment Restrictions: (P) Satisfactory completion of MATH 90 or qualification by assessment process.
TMI Status: No TMI requested.
Materials Fee Status: No fee required.
Articulation Status: Requesting transfer to UC. Transfers to CSU
General Education Status: Requesting placement on (MJC-GE:A)(CSU-GE:B1, B3)
(IGETC:5A)

M/S/U to Approve (B.J. Wells, C. Mulder) the new courses, PHYS 180
M/S/U to Approve (P. Mendez, J. Sola) PREREQUISITE for PHYS 180.

**PLSC 050**  Preparatory Plant Science  3  p. 185
Effective: Summer 2008
Modify: Field Trips, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment
Enrollment Restrictions: No enrollment restrictions.
TMI Status: No TMI requested.
Materials Fee Status: No fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill a GE requirement.

M/S/U to Approve (B.J. Wells, C. Mulder) PLSC 050 as modified.

V. DISCUSSION (cont’d)

**PLSC 200**  Introduction to Plant Science  3  p.195
Effective: Summer 2008
Modify: Field Trips, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment
Enrollment Restrictions: No enrollment restrictions.
TMI Status: No TMI requested.
Materials Fee Status: No fee required.
Articulation Status: Approved for transfer to UC. Transfers to CSU.
General Education Status: Approved for (MJC-GE:A)(CSU-GE:B2)

M/S/U to Approve (B.J. Wells, C. Mulder) PLSC 200 as modified.

**PLSC 241**  Viticulture  3  p.105
Effective: Summer 2008
Modify: Catalog Description, Enrollment Restrictions, Course Goal, Course Content,
Typical Assignments, Methods of Instruction, Methods of Assessment.

**Enrollment Restrictions:** Removing advisory.

**TMI Status:** No TMI requested

**Materials Fee Status:** No fee required.

**Articulation Status:** Requesting transfer to UC. Transfers to CSU.

**General Education Status:** Does not fulfill a GE requirement.

*M/S/U to Approve (B.J. Wells, C. Mulder) PLSC 241 as modified.*

**PLSC 255 Plant Pest Control**

**Effective:** Summer 2008

**Modify:** Textbooks, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment

**Enrollment Restrictions:** No enrollment restrictions.

**TMI Status:** No TMI requested.

**Materials Fee Status:** No fee required.

**Articulation Status:** Transfers to CSU.

**General Education Status:** Does not fulfill a GE requirement.

*M/S/U to Approve (B.J. Wells, C. Mulder) PLSC 255 as modified.*

**STSK 078 College Study Skills**

**Effective:** Summer 2008

**Modify:** Field Trips, Teaching Modalities, Enrollment Restrictions, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks.

**Enrollment Restrictions:** Removing (A) ENGL 50 and READ 82 eligibility

**TMI Status:** Requesting TELECOURSE modality.

**Materials Fee Status:** No fee required.

**Articulation Status:** Not a transferable course.

**General Education Status:** Currently fulfills Guidance Requirement

*M/S/U to Approve (B.J. Wells, C. Mulder) STSK 078 as modified.*

*M/S/U to Approve (P. Mendez, J. Sola) PREREQUISITE for STSK 078*

*M/S/U to Approve (P. Mendez, C. Mulder) TMI with a friendly amendment (P. Mendez) that the course be offered in TMI: TELECOURSE and HYBRID formats since there were references to on-campus tours and meetings.*

*(cont’d)*
V. OLD BUSINESS

Math and English Requirement Changes Subcommittee

B. Sanders

B. Sanders stated that the committee has not met, however, within the math department there has been continued discussion about how to structure the Math sequence to facilitate an intelligent response to the required changes. For example, one proposal includes taking MATH 90 and splitting it into two courses, two units of general content, with (for example) four one unit components each specifically dedicated to a vocational focus. P. Mendez was supportive of such an approach, and suggested that such an approach could work for MATH 70.

Special Topics, Experimental, Independent, Work-Experience

P. Mendez

Course Development and Approval Guidelines Update

P. Mendez stated that the committee has not met so there is no report.

CurricUNET – Update

K. Walters-Dunlap

K. Walters Dunlap was not present to give a report, but L. Senechal noted that many of our curriculum materials have been mailed to Steve Thyberg of Governet. There are some that still have to be prepared before sending them on to S. Thyberg.

Time Limit on Catalog Rights and

R. Cranley

Satisfaction of GE and competency requirements using Baccalaureate or higher degree from regionally accredited institutions and from Foreign Universities

R. Cranley reported that the subcommittee on Catalog Rights met and had a very productive meeting. The committee wants to recommend that existing language regarding “completion of 60 units, the last 12 of which must be completed in-residence,” be revised to “completion of 60 units, the last 12 of which must be completed in-residence.” Such limitations have caused problems, penalties for individuals who have, for example, completed the largesse of units at MJC, but relocate prior to completion. She also shared that a comprehensive review of other college practices was undertaken to inform the committee’s action, after which the learned that MJC’s current practice is an exception. Matriculation would prefer that the change be made. C. Mulder commented that it was a good idea, as it removes road blocks to students. Before a vote was taken, M. Morales raised a point of information for the committee, asking if the college wants students to be able to earn multiple degrees with only 12 units in-residence at MJC.

M/S/C (R. Cranley, B.J. Wells) to approve the change in requirements/catalog language for Associate Degree effective 2008-2009 to read:

...completion of 60 units, 12 of which must be completed in-residence

Ayes: 14
Nays: 01

R. Cranley reported that S. Agostini wanted to remind the committee of a policy that has appeared and then disappeared from the college catalog. The following will reappear in the MJC Catalog, 2008-2009

Students who possess baccalaureate or higher degree completed a regionally accredited college or university will have satisfied general education and
Composition of the Committee

K. Waters-Dunlap

K. Walters Dunlap was not present to report back to the committee. B. Adams shared that K. Walters Dunlap and B. Nadell had met to discuss the issue of matriculation representation on the committee.

Title 5 Revisions: Planning for Implementation

B. Adams

B. Adams invited B. Sanders to discuss his Resolution: Implementing Title 5 Changes at MJC. B. Sanders asked the committee to focus on p. 239, the resolution itself. He drew attention to the numbered list of eleven (11) items and asked the committee for its feedback on his work. He expressed that his goal was for the Resolution, with any revisions requested, would be forwarded to the Academic Senate for vote for quick action, since timelines are very compressed on implementation.

There was lively, lengthy discussion about the impact of the Title 5 changes, of largest interest, the (approximately) 44 Certificates of Achievement which will no longer appear on student transcripts. There was discussion about the validity of certain certificates to employers and what the process is for evaluating them. B. Sinclair wanted to understand how an employer validates a certificate and expressed interest in having that information about how to make determinations about employer demand, as he commented it would be very powerful. He also commented that in the wake of such changes, it might behoove a department like his to take multiple 17 and under certificates and to consolidate them into one 18 or higher certificate and subsequently go through state approval processes. Many members had technical questions about the impact of the changes on operations. “How will this appear in the catalog… Who will be responsible for conferring the 17 and under (renamed) certificates since they will not appear on transcripts… How will this effect catalog rights for a student….What is the timeline for implementation… How will this affect IT/Datatel?”

Brian commented that although these are important items to discuss and resolve, action is required now in order to demonstrate our compliance with these new Title 5 requirements in time for the publication of the catalog for 2008-2009. L. Senechal clarified that – even though the catalog goes to print February 15, an action plan should be ready and work within the catalog should begin in early January.

Certificates

Mandatory Correspondence of Units and Hours: B. Sanders

Title 5 section 55002.5 Revisions

VII. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the revised order was approved.

II. APPROVAL OF MINUTES

Hearing no objection, the revised minutes of October 23 were approved. Revisions included:

- Notification of an error in the minutes regarding catalog language pertaining to baccalaureate degree holders:

  Students who possess baccalaureate or higher degree completed a regionally accredited college or university will have satisfied general education and competency requirements including guidance and activities for Associate of Arts or Associate of Science Degree. (rev 11/06/07)

- Minor text revisions to language for individual course listings on the cover sheet. Minutes have been updated to reflect the changes.

III. NOTIFICATION

Hearing no objection, the following notification items were approved.

The following courses, which were approved on 04/03/07, have been updated in the 04/03 minutes to reflect that they are “Approved pending YFA workload appeals committee review”

<table>
<thead>
<tr>
<th>Units</th>
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THETR 183 Fundamentals of Stage Make Up 1 1
Effective: Summer 2008
Modify: Description, learning goals, content, typical assignments, methods of instruction, methods of assessment
Restrictions: None
M/S/U (C. Mulder) to approve THETR 183 pending YFA workload appeals committee review.
Hearing no objection, the following notification items were approved:

THETR 184  
*Fundamentals of Stage Make Up 2*  
Effective: Summer 2008  
**Modify:** Hours, description, textbooks, learning goals, restrictions, content, typical assignments, methods of instruction, methods of assessment  
**Restrictions:** (P) Satisfactory completion of THETR 183.  
M/S/U (C. Mulder) to approve THETR 184 pending YFA workload appeals committee review.  
M/S/U (K. Ennis) to approve restrictions for THETR 184

THETR 891  
*Youth Theatre Ensemble*  
Effective: Summer 2008  
**Adopt**  
**Restrictions:** None  
M/S/U (C. Mulder) to approve THETR 891 pending YFA workload appeals committee review.

The following course, which was approved on 10/09/07, has been updated in the 10/09/07 minutes to reflect that it is “Approved pending YFA workload appeals committee review”

ANSC 212  
*Advanced Livestock Selection and Evaluation*  
Effective: Summer 2008  
**Modify:** Title, Course Content, Course Goal, Field Trips, Hours, Learning Goals (objectives), Methods of Assessment, Methods of Instruction, Textbooks and Other Readings, Repetition Policy, Typical Assignments  
**Enrollment Restrictions:** (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 210.  
**TMI:** (None)  
**Materials Fees:** (None on file)  
**Articulation Status:** Transfers to CSU  
**General Education Status:** (Does not fulfill GE requirement)  

P. Bettencourt noted that title on new outline differed from 2007-2008 college catalog. Instruction office will double check new and old outlines to make sure the change was deliberate.

M/S/U to approve (C. Mulder, D. Keller) modifications to ANSC 212 pending YFA workload appeals committee review.  
M/S/U to approve advisory (B. Sanders, K. Ennis) for ANSC 212
Hearing no objection, the following notification items were approved.

CORRECTION TO 09/18/07 Meeting Minutes:

R. Cranley noted that PSYCH 103/PHYSO 103 need to be more thoroughly reflected in meeting minutes. PSYCH 103 has changed considerably with the design of its cross-listed NEW companion course PHYSO 103, thus impacting course articulation. Modifications to PSYCH 103 are as follows:

PHYSO/PSYCH 103 Introduction to Neuroscience 3

Effective: Summer 2008
Note: This is a new PHYSO course that will be cross-listed with an existing PSYCH course

Adopt New Course (PHYSO 103) and Modify Existing Course (PSYCH 103)

Modify (PSYCH 103) Title, Description, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment.
Restrictions: (P) Satisfactory completion of PSYCH 101
TMI: None
Articulation Status: Transfer to CSU, UC
Request TCA, MJC

M/S/U (J. Sola) to approve PHYSO 103 as adopted, which includes a cross-listing to the existing course PSYCH 103.
M/S/U (B. Sanders) to approve prerequisite for PHYSO/PSYCH 103

CORRECTIONS TO MJC-GE

ELTEC 208 World of Electricity and Electronics 3

INACTIVATIONS

P. Mendez noted that courses had been incorrectly posted to the cover sheets as “Inactivations” when they were intended to be “Dropped.” Cover sheets and minutes will reflect this change.

Hearing no objection, the following notification items were approved.

AUTEC 314 Engine Performance and Clean Air Course 10
Effective: Summer 2008
Inactivate
Transfer Status: Not a transferable course
General Education Status: Does not fulfill GE requirement

AUTEC 316 Braking, Steering, and Suspension Systems 16
Effective: Summer 2008
Inactivate
Transfer Status: Not a transferable course
General Education Status: Does not fulfill GE requirement
Hearing no objection, the following notification items were approved:

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Inactivate</th>
<th>Transfer Status</th>
<th>General Education Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUTEC 391</td>
<td>Automotive Skills 1</td>
<td>12</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transferable course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>CLDDV 110</td>
<td>Social Recreation Leadership</td>
<td>2</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Transfers to CSU</td>
<td></td>
</tr>
<tr>
<td>CMPET/ELTEC 228</td>
<td>Integrated Automated Process Control System</td>
<td>2</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Transfers to CSU</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>CORSC 323</td>
<td>Basic Corrections Police Officer Training</td>
<td>3</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td></td>
</tr>
<tr>
<td>ELTEC 211</td>
<td>Direct and Alternating Current Circulation and Electr.</td>
<td>4</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Transfers to CSU</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>ELTEC 213</td>
<td>Introduction to Semiconductor Devices</td>
<td>4</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Transfers to CSU</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>ELTEC/CMPET 228</td>
<td>Integrated Automated Process Control System (See “CMPET/ELTEC” 228)</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESL 70</td>
<td>English for Academic Purposes</td>
<td>5</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
</tbody>
</table>
INACTIVATIONS (cont’d)

Hearing no objection, the following notification items were approved.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Status</th>
<th>Transfer Status</th>
<th>General Education Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTDS 260</td>
<td>Textiles for Fashion and Interiors</td>
<td>3</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Transfers to CSU</td>
<td></td>
</tr>
<tr>
<td>INTEC 312</td>
<td>Bearings</td>
<td>1/2</td>
<td>Summer 2008</td>
<td>Drop</td>
<td>Not a transferable course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>INTEC 313</td>
<td>Lubrication</td>
<td>½</td>
<td>Summer 2008</td>
<td>Drop</td>
<td>Not a transferable course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>INTEC 314</td>
<td>Power Transmission Devices</td>
<td>1</td>
<td>Summer 2008</td>
<td>Drop</td>
<td>Not a transferable course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>INTEC 315</td>
<td>Power Transmission Devices and Systems</td>
<td>1 ½</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transferable course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>INTEC 316</td>
<td>Industrial Hydraulics</td>
<td>1</td>
<td>Summer 2008</td>
<td>Drop</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>INTEC 317</td>
<td>Industrial Hydraulic Components and Systems</td>
<td>1 ½</td>
<td>Summer 2008</td>
<td>Drop</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>INTEC 318</td>
<td>Industrial Pneumatics</td>
<td>1</td>
<td>Summer 2008</td>
<td>Drop</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
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</table>
INACTIVATIONS (cont’d)

Hearing no objection, the following notification items were approved.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Drop</th>
<th>Transfer Status</th>
<th>General Education Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEC 319</td>
<td>Industrial Pneumatics Components and Systems</td>
<td>1 ½</td>
<td>Summer 2008</td>
<td></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>INTEC 325</td>
<td>Temperature Measurement</td>
<td>½</td>
<td>Summer 2008</td>
<td></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>INTEC 326</td>
<td>Flow Measurement</td>
<td>½</td>
<td>Summer 2008</td>
<td></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>INTEC 327</td>
<td>Pressure Measurement</td>
<td>½</td>
<td>Summer 2008</td>
<td></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>INTEC 364</td>
<td>Principles of Boilers and Steam Systems</td>
<td>2</td>
<td>Summer 2008</td>
<td></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
</tbody>
</table>

Law Enforcement (LENF) Program Inactivation – CCCCQ

<table>
<thead>
<tr>
<th>Certificate</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law Enforcement Academy</td>
<td>15</td>
</tr>
<tr>
<td>Certificate of Completion: Basic Academy</td>
<td>20 ½</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Inactivate</th>
<th>Transfer Status</th>
<th>General Education Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>LNF 306</td>
<td>Straight Stick Baton</td>
<td>½</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LNF 309</td>
<td>P.C. 832: Arrest Course</td>
<td>2</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
</tbody>
</table>
INACTIVATIONS (cont’d)

*Hearing no objection, the following notification items were approved.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Inactivate</th>
<th>Transfer Status</th>
<th>General Education Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>LENF 310</td>
<td><em>P.C. 832: Firearms Course</em></td>
<td>½</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 312</td>
<td><em>Law Enforcement Reserve Module 2</em></td>
<td>3</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 314</td>
<td><em>Intermediate Defense Tactics</em></td>
<td>1</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 315</td>
<td><em>Use of Chemical Agents</em></td>
<td>½</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 316</td>
<td><em>Police Reserve Module Level III</em></td>
<td>2</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 317</td>
<td><em>Police Reserve Module Level II</em></td>
<td>4</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 318</td>
<td><em>Police Reserve Module Level I</em></td>
<td>9</td>
<td>Summer 2008</td>
<td>Inactivate</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
</tbody>
</table>
### INACTIVATIONS (cont’d)

**Hearing no objection, the following notification items were approved.**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Inactive</th>
<th>Transfer Status</th>
<th>General Education Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>LENF 330</td>
<td>Gange Awareness Update</td>
<td>½</td>
<td>Summer 2008</td>
<td>Inactive</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 332</td>
<td>Traffic Accident Investigation</td>
<td>2</td>
<td>Summer 2008</td>
<td>Inactive</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 334</td>
<td>Law Enforcement Supervision</td>
<td>3</td>
<td>Summer 2008</td>
<td>Inactive</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 335</td>
<td>Drug Influence</td>
<td>½</td>
<td>Summer 2008</td>
<td>Inactive</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 337</td>
<td>Bicycle Patrol</td>
<td>½</td>
<td>Summer 2008</td>
<td>Inactive</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
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<tr>
<td>LENF 340</td>
<td>Field Training Officer Orientation</td>
<td>2</td>
<td>Summer 2008</td>
<td>Inactive</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 352</td>
<td>Defensive Driving and Emergency Vehicle</td>
<td>½</td>
<td>Summer 2008</td>
<td>Inactive</td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
</tbody>
</table>
### INACTIVATIONS (cont’d)

**Hearing no objection, the following notification items were approved.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Status</th>
<th>Transfer Status</th>
<th>General Education Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>LENF 360</td>
<td>Officer Safety/Field Tactics</td>
<td>1</td>
<td>Summer 2008</td>
<td><strong>Inactivate</strong></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 367</td>
<td>Basic S.W.A.T. Training</td>
<td>1 ½</td>
<td>Summer 2008</td>
<td><strong>Inactivate</strong></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 368</td>
<td>Advanced S.W.A.T Training</td>
<td>1</td>
<td>Summer 2008</td>
<td><strong>Inactivate</strong></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 370</td>
<td>High Risk Warrant Service</td>
<td>½</td>
<td>Summer 2008</td>
<td><strong>Inactivate</strong></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 374</td>
<td>Tactical Rifle Instructor</td>
<td>1</td>
<td>Summer 2008</td>
<td><strong>Inactivate</strong></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 376</td>
<td>Basic Public Safety Dispatcher Course</td>
<td>2 ½</td>
<td>Summer 2008</td>
<td><strong>Inactivate</strong></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
<tr>
<td>LENF 379</td>
<td>Firearms Instructor</td>
<td>½</td>
<td>Summer 2008</td>
<td><strong>Inactivate</strong></td>
<td>Not a transfer-level course</td>
<td>Does not fulfill GE requirement</td>
</tr>
</tbody>
</table>
**INACTIVATIONS** (cont’d)

*Hearing no objection, the following notification items were approved.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>LENF 380</td>
<td><em>Survival Shooting (Instructor)</em></td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>Effective:</strong> Summer 2008</td>
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<tr>
<td></td>
<td><strong>Inactivate</strong></td>
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<tr>
<td></td>
<td><strong>Transfer Status:</strong> Not a transfer-level course</td>
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<tr>
<td></td>
<td><strong>General Education Status:</strong> Does not fulfill GE requirement</td>
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</tr>
<tr>
<td>LENF 381</td>
<td><em>Defensive Tactics</em></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td><strong>Effective:</strong> Summer 2008</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Inactivate</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Transfer Status:</strong> Not a transfer-level course</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>General Education Status:</strong> Does not fulfill GE requirement</td>
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<tr>
<td>LENF 388</td>
<td><em>Basic Police Orientation</em></td>
<td>15</td>
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<td><strong>Effective:</strong> Summer 2008</td>
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</tr>
<tr>
<td></td>
<td><strong>Inactivate</strong></td>
<td></td>
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<tr>
<td></td>
<td><strong>Transfer Status:</strong> Not a transfer-level course</td>
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<td><strong>General Education Status:</strong> Does not fulfill GE requirement</td>
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<tr>
<td>LENF 390</td>
<td><em>Reserve Module “D” Bridge Class</em></td>
<td>8</td>
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<tr>
<td></td>
<td><strong>Effective:</strong> Summer 2008</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Inactivate</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Transfer Status:</strong> Not a transfer-level course</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>General Education Status:</strong> Does not fulfill GE requirement</td>
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</tr>
<tr>
<td>LENF 398,A-C,U,V</td>
<td><em>Law Enforcement Special Topics</em></td>
<td>½</td>
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<td></td>
<td><strong>Effective:</strong> Summer 2008</td>
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<td></td>
<td><strong>Inactivate</strong></td>
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<tr>
<td></td>
<td><strong>Transfer Status:</strong> Not a transfer-level course</td>
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<td></td>
<td><strong>General Education Status:</strong> Does not fulfill GE requirement</td>
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</tr>
<tr>
<td>LENF 850A-E</td>
<td><em>New Practices/Concepts in Law Enforcement</em></td>
<td>0</td>
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<td><strong>Effective:</strong> Summer 2008</td>
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</tr>
<tr>
<td></td>
<td><strong>Inactivate</strong></td>
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</tr>
<tr>
<td></td>
<td><strong>Transfer Status:</strong> Not a transfer-level course</td>
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<td></td>
<td><strong>General Education Status:</strong> Does not fulfill GE requirement</td>
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<tr>
<td>LR 150</td>
<td><em>Introduction to Information and Research</em></td>
<td>3</td>
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<tr>
<td></td>
<td><strong>Effective:</strong> Summer 2008</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Inactivate</strong></td>
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</tr>
<tr>
<td></td>
<td><strong>Transfer Status:</strong> Transfers to CSU.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>General Education Status:</strong> Does not fulfill GE requirement</td>
<td></td>
</tr>
</tbody>
</table>
INACTIVATIONS (cont’d)

Hearing no objection, the following notification item was approved.

MACH 221  CNC Programming Techniques  4
Effective: Summer 2008
Inactivate
Transfer Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement

IV. DISCUSSION

AGGE 146  Agriculture, Environment and Society  3  1
Effective: Summer 2008
Modify: Materials Fee, Course Goal, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings
Enrollment Restrictions: Enrollment is not restricted.
TMI Status: Not approved for TMI
Materials Fee Status: Removing materials fee approval from outline. No fee has been collected in recent semesters (VG).
Articulation Status: Transfers to CSU. Approved for transfer to UC.
General Education Status: Approved for (MJC-GE:B) (CSU-GE: D7)

M/S/U (D. Keller/B. Sinclair) to Approve modifications to AGGE 146

Agricultural Mechanics – CERTIFICATES

Adopt New Certificate: Basic Heavy Equipment Technician  16  15
Adopt New Certificate: Advanced Heavy Equipment Technician  17  17
Adopt New Certificate: Heavy Equipment Management  15  19

Pulled for discussion by B. Sanders.

B. Sanders commented that – given the incoming changes to the curriculum that are being brought about by Title 5, certificates of achievement less than 18 units are going to be problematic for the committee to approve, since approval processes are changing at this time. B. Sanders noted that there is no evidence of advisory committees accompanying the documents, although the work was likely completed, that is part of the approval process. T. Conrado agreed that it would be better to bring them forward in the future, once processes are in place to ensure compliance with Title 5, and enthusiastically shared that a great deal of work has been done building this program. B. Sanders commended him on his work, and suggested that he wait to finalize and develop them until we have a clear sense of how to demonstrate compliance to Title 5 as an institution. T. Conrado agreed.

Withdrawn on behalf of the division (T. Conrado)
IV. DISCUSSION (cont’d)

AGM 242  
**Diesel Engine Overhaul**  
*Effective: Summer 2008*  
**Adopt New Course**  
**Enrollment Restrictions:** Enrollment is not restricted.  
**TMI Status:** Not requesting TMI  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not requesting GE placement.  

*M/S/U (D. Keller/B. Sinclair) to approve the NEW COURSE: AGM 242*

ANAT 180 A,B  
**Introduction to Tutoring Anatomy**  
*Effective: Summer 2008*  
**Adopt New Course**  
**Note:** This course is being revised after no approval on 04/03/07 Agenda.  
**Enrollment Restrictions:** (P) ANAT 125  
**TMI Status:** Requesting HYBRID modality  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not requesting GE placement.  

*Pulled for discussion by C. Hudelson Putnam*

C. Hudelson Putnam noted that this was one few (if any) courses designed specifically to train tutors in a specific discipline. She wondered if this was setting a precedence of discipline-specific courses in tutoring. K. Walters Dunlap commented that Independent Study courses are offered to meet this need at other institutions. The course author, M. Monlux, commented that there were no independent studies available to do this. She added that the course has enormous benefits to both students and tutors. One member wondered if the course and ANAT 125 were to be offered simultaneously, and M. Monlux confirmed this, but also noted that the instructor would not get paid double the compensation. One questioned whether the tutors would be grading students, to which M. Monlux said “no.” C. Hudelson Putnam expressed reservation about approval of the course in that this could send a message to students to “stay at MJC” and be a tutor, instead of pursuing transfer. M. Monlux remarked that the nursing program is so impacted that this course is a way for students in between the prerequisites and the program to keep their knowledge current while waiting enrollment in the Nursing program. Members of the committee later commented that the instructor’s input on the course was very helpful to understanding the intent and benefit of the course.

*M/S/U (P.Guerra Schmidt/G. Boodrookas)to approve the NEW COURSE ANAT 180 A,B,  
M/S/U (B. Sanders/P. Upton) to approve the PREREQUISITE for ANAT 180A, B  
M/S/U (K.Ennis/B.Sanders) to approve the HYBRID TMI modality for ANAT 180A,B.*
IV. DISCUSSION (cont’d)

ANSC 240  Beef Fitting & Showing
Effective: Summer 2008
Modify: Hours, Course Goal, Content, Typical Assignments, Learning Goals, Methods of Instruction, Methods of Assessment
Enrollment Restrictions: Enrollment is not restricted.
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.

M/S/U (D. Keller/B. Sinclair) to approve modifications to ANSC 240

ANSC 241  Sheep Fitting & Showing
Effective: Summer 2008
Modify: Hours, Course Goal, Content, Typical Assignments, Methods of Instruction, Learning Goals, Methods of Assessment
Enrollment Restrictions: Enrollment is not restricted.
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.

M/S/U (D. Keller/B. Sinclair) to approve modifications to ANSC 241

ANSC 242  Swine Fitting & Showing
Effective: Summer 2008
Modify: Hours, Course Goal, Learning Goals, Typical Assignments, Methods of Instruction, Learning Goals, Methods of Assessment
Enrollment Restrictions: Enrollment is not restricted.
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.

M/S/U (D. Keller/B. Sinclair) to approve modifications to ANSC 242

ANSC 243  Equine Fitting & Showing
Effective: Summer 2008
Modify: Hours, Course Goal, Learning Goals, Typical Assignments, Methods of Instruction, Learning Goals, Methods of Assessment
Enrollment Restrictions: Enrollment is not restricted.
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.

M/S/U (D. Keller/B. Sinclair) to approve modifications to ANSC 243
## IV. DISCUSSION (cont’d)

### ANSC 244  Dairy Fitting & Showing

**Effective:** Summer 2008

**Modify:** Hours, Course Goal, Learning Goals, Typical Assignments, Methods of Instruction, Learning Goals, Methods of Assessment, Textbooks and Other Readings

**Enrollment Restrictions:** Enrollment is not restricted.

**TMI Status:** Not approved for TMI

**Materials Fee Status:** No materials fee required.

**Articulation Status:** Transfers to CSU.

**General Education Status:** Does not fulfill GE requirement.

*M/S/U (D. Keller/B. Sinclair) to approve modifications to ANSC 244*

### ANSC 245  Meat Goat Fitting and Showing

**Effective:** Summer 2008

**Adopt New Course**

**Enrollment Restrictions:** Enrollment is not restricted.

**TMI Status:** Not approved for TMI

**Materials Fee Status:** No materials fee required.

**Articulation Status:** Transfers to CSU.

**General Education Status:** Does not fulfill GE requirement.

*M/S/U (D. Keller/B. Sinclair) to approve modifications to ANSC 245*

### ARCH/ENGR 100  Introduction to Engineering and Architecture

**Effective:** Summer 2008

**Modify:** Hours, Materials Fee, Course Goal, Learning Goals, Typical Assignments, Methods of Instruction, Methods of Assessment

**Enrollment Restrictions:** Enrollment is not restricted.

**TMI Status:** Not approved for TMI

**Materials Fee Status:** No materials fee required.

**Articulation Status:** Transfers to CSU. Approved for transfer to UC.

**General Education Status:** Fulfills Guidance requirement.

*Course WITHDRAWN from the agenda (B. Sanders) with the goal of forming a subcommittee to analyze campus-wide need for Guidance courses embedded within disciplines and to create process and policy for addressing those needs. Item to be placed on the 11/20 Curriculum Committee agenda.*

### AUTEC 317  A7: Auto Heating and Air Conditioning

**Effective:** Summer 2008

**Modify:** Title, Materials Fee, Enrollment Restrictions, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment

**Enrollment Restrictions:** Changing existing (A) AUTEC 311 to (C) AUTEC 311

**TMI Status:** Not approved for TMI

**Materials Fee Status:** Change existing materials fee from $27.00 (VG*) to ($38.00)

**Articulation Status:** Not a transfer-level course.

**General Education Status:** Does not fulfill GE requirement.

*M/S/U (D. Keller/B. Sinclair) to approve modifications to AUTEC 317*

*M/S/U (P.Mendez/BJ Wells) to approve PREREQUISITE for AUTEC 317*
IV. DISCUSSION (cont’d)

AUTEC 319

A8: Engine Performance
Effective: Summer 2008
Modify: Title, Units, Hours, Field Trips, Materials Fees, Enrollment Restrictions, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks
Enrollment Restrictions: Modify (P) AUTEC 311 and AUTEC 312 to (P) AUTEC 368 and (C) AUTEC 369
TMI Status: Not approved for TMI
Materials Fee Status: Change existing materials fee from $17.00 (VG) to $20.00
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.

M/S/U (D. Keller/B. Sinclair) to approve modifications to AUTEC 319
M/S/U (P. Mendez/BJ Wells) to approve PREREQUISITE for AUTEC 319

AUTEC 320

L1: Advanced Engine Performance
Effective: Summer 2008
Modify: Title, Field Trips, Enrollment Restrictions, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks
Enrollment Restrictions: Modify (P) AUTEC 311 and AUTEC 368 and AUTEC 369 and AUTEC 319 to (P) Satisfactory completion of AUTEC 319.
TMI Status: Not approved for TMI
Materials Fee Status: Change existing materials fee from $25.00 (VG) to $17.50
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.

M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to AUTEC 320
M/S/U (P. Mendez/BJ Wells) to approve PREREQUISITE for AUTEC 320

AUTEC 321

A5: Brakes Systems
Effective: Summer 2008
Modify: Title, Description, Materials Fees, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks
Enrollment Restrictions: Maintaining (P) AUTEC 311
TMI Status: Not approved for TMI
Materials Fee Status: Change existing materials fee from $17.00 (VG) to $40.00
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.

M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to AUTEC 321
M/S/U (P. Mendez/BJ Wells) to approve PREREQUISITE for AUTEC 321
### IV. DISCUSSION (cont’d)

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<td><strong>Automatic Transmissions and Transaxles</strong></td>
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</table>
IV. DISCUSSION (cont’d)

AUTEC 369  
A6: Automotive Electricity 2  
4  
Effective: Summer 2008

Modify Title, Units, Hours, Description, Materials Fee, Enrollment Restrictions, Course Goal, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks.

Enrollment Restrictions: Changing existing from (P) AUTEC 311 and AUTEC 368 to (P) AUTEC 368

TMI Status: Not approved for TMI

Materials Fee Status: Changing existing fee from $32.00 (VG) to $30.00

Articulation Status: Not a transfer-level course.

General Education Status: Does not fulfill GE requirement.

M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to AUTEC 324

M/S/U (P.Mendez/BJ Wells) to approve PREREQUISITE for AUTEC 324

CHEM 142  
Pre-General Chemistry  
3  
Effective: Summer 2008

Modify Units, Hours, Description, Materials Fee, Enrollment Restrictions, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings

Enrollment Restrictions: Changing existing (P) MATH 90 to (C) MATH 90

TMI Status: Currently approved for HYBRID/ONLINE TMI

Materials Fee Status: Removing existing $8.00 materials fee (VG).

Articulation Status: Transfers to CSU. Approved for transfer to UC.

General Education Status: Maintaining placement on (MJC-GE:A) (CSU-GE: B1, B3) (IGETC:5A)

M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to CHEM 142

M/S/U (P.Mendez/BJ Wells) to approve PREREQUISITE for CHEM 142

M/S/U (J. Sola/P. Mendez) to approve HYBRID/ONLINE TMI for CHEM 142

CHEM 164  
Introductory Chemistry Laboratory  
2  
Effective: Summer 2008

Modify Title, Description, Field Trips, Materials Fee, Enrollment Restrictions, Transfer Status, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings

Enrollment Restrictions: Changing existing (P) CHEM 150 to (C) CHEM 142 or CHEM 150

TMI Status: Not approved for TMI

Materials Fee Status: Approval for materials fee on previous outline. However, no fees are currently being collected for this course $0.00 (VG). Proposing $8.00 fee.

Articulation Status: Transfers to CSU. Requesting transfer to UC.

General Education Status: Requesting placement on (MJC-GE:A) (CSU-GE: B1) (IGETC:5A)

M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to CHEM 164

M/S/U (P.Mendez/BJ Wells) to approve PREREQUISITE for CHEM 164.
IV. DISCUSSION (cont’d)

CLDDV 293/MUSIC176  Music, Birth to K: Theory and Practice

Effective: Summer 2008
Adopt New Course
Enrollment Restrictions: (A) Possess the following basic skills: ability to read music (note names, melody and rhythm) and define and apply basic music vocabulary, or have successfully completed one or more of the following courses: MUSIC 100, MUSIC 120, MUSIC 127, MUSIC 131, or MUSIC 163.
TMI Status: No TMI requested.
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: No GE category requested.

M/S/U (D. Keller/B. Sinclair) to approve the NEW COURSE: CLDDV 293/MUSIC176.
M/S/U (P. Mendez/BJ Wells) to approve PREREQUISITE for CLDDV 293/MUSIC176.

CLDDV 294/MUSIC177  Music, Birth to K: Application

Effective: Summer 2008
Adopt New Course
Enrollment Restrictions: (P) CLDDV 293/MUSIC 176
TMI Status: No TMI requested.
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU
General Education Status: No GE category requested.

M/S/U (D. Keller/B. Sinclair) to approve the NEW COURSE: CLDDV 294/MUSIC 177.
M/S/U (P. Mendez/BJ Wells) to approve PREREQUISITE for CLDDV 294/MUSIC 177.

EASCI 162  Introduction to Oceanography

Effective: Summer 2008
Adopt New Course
Enrollment Restrictions: (A) (MATH 70 or PHYS 160) and (EASCI 161)
TMI Status: Requesting ONLINE TMI modality.
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU. Requesting transfer to UC
General Education Status: Requesting placement on (MJC-GE:A) (CSU-GE: B1, B3) (IGETC: 5A)

M/S/U (D. Keller/B. Sinclair) to approve the NEW COURSE: EASCI 162.
M/S/U (P. Mendez/BJ Wells) to approve ADVISORY for EASCI 162.
M/S/U (J. Sola/P. Mendez) to approve ONLINE TMI for EASCI 162.
IV. DISCUSSION (cont’d)

ENGL 049  
**Basic English Skills**

**Effective:** Summer 2008

**Modify:** Description, Field Trips, Grading, Enrollment Restrictions, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings

**Enrollment Restrictions:** Changing existing (A) “Concurrent enrollment in READ 40 or higher” to (C) READ 40

**TMI Status:** Not approved for TMI

**Materials Fee Status:** No materials fee required.

**Articulation Status:** Not a transfer-level course.

**General Education Status:** Does not fulfill GE requirement.

*M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to ENGL 049.*

*M/S/U (P. Mendez/BJ Wells) to approve COREQUISITE for ENGL 049.*

**ENGINEERING PROGRAM: AS Degree Modifications**

*M/S/U to approve changes to ENGINEERING AS Degree per changes in units to MATH courses.* *(see “MATH: Campus-wide review of programs for impact resulting from MATH UNIT CHANGES”)*

ENGR/ARCH 100  
**Introduction to Engineering and Architecture**

*(See “ARCH/ENGR 100”)*

FILM 150  
**Film Production**

**Effective:** Summer 2008

**Modify:** Hours, Description, Field Trips, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings

**Enrollment Restrictions:** Enrollment is not restricted

**TMI Status:** Not approved for TMI

**Materials Fee Status:** Modify existing materials fee from $5.00 (VG) to $2.50

**Articulation Status:** Transfers to CSU. Approved for transfer to UC

**General Education Status:** Maintaining (Activities) Requesting (CSU-GE:C1) *(rev11/2)*

*M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to FILM 150.*
IV. DISCUSSION (cont’d)

**FILM/SOCSC 154 Movies with a Message**

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*Pulled for discussion by C. Hudelson Putnam*

C. Hudelson Putnam expressed concerns on behalf of SOCSC that there was very little time to collaborate on the course, although she approved it. L. Paull (FILM Author) shared that she and Dean of AHC were unsure as to whether to cross-list, but welcomes collaboration. Both disciplines agree to collaborate in the next year on the next outline revision.

*M/S/U (K. Ennis / C. Hudelson Putnam) to approve MODIFICATIONS to FILM/SOCSC 154.*

**FSCI 302 Fire Prevention Technology**

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*M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to FSCI 302.*

**FSCI 323 Fire Hydraulics**

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*M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to FSCI 323.*

*M/S/U (P. Mendez/BJ Wells) to approve ADVISORY for FSCI 323.*
IV. DISCUSSION (cont’d)

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<td>Wildland Fire Control</td>
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<td>FSCI 352</td>
<td>Fire Instructor 1A</td>
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**Effective:** Summer 2008

**Modify:** Description, Repetitions, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks

**Enrollment Restrictions:** Maintaining (P) FSCI 301

**TMI:** No TMI requested.

**Materials Fee Status:** No materials fee required.

**Articulation Status:** Not a transfer level course.

**General Education Status:** Does not fulfill GE requirement.

**M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to FSCI 337.**
**M/S/U (P. Mendez/BJ Wells) to approve PREREQUISITE for FSCI 337.**

**M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to FSCI 352.**
**M/S/U (P. Mendez/BJ Wells) to approve PREREQUISITE for FSCI 352.**

**M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to FSCI 362.**
**M/S/U (P. Mendez/BJ Wells) to approve PREREQUISITE and LOE for FSCI 362.**
IV. DISCUSSION (cont’d)

FSCI 364  
**Fire Apparatus Driver/Operator 1A**  
**Effective:** Summer 2008  
**Modify:** Title, Units, hours, Description, Field Trips, Materials Fee, Enrollment Restrictions, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks  
**Enrollment Restrictions:** Changing (P) FSCI 301 to [(P) FSCI 362 and (LOE) Enrollment limited to those students who possess a valid California driver's license, Class B, fire fighter restricted (minimum.)  
**Materials Fee Status:** NEW! $110  
**Articulation Status:** Not a transfer level course.  
**General Education Status:** Does not fulfill GE requirement.

M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to FSCI 364.  
M/S/U (P. Mendez/BJ Wells) to approve PREREQUISITE and LOE for FSCI 364.

HE 111  
**Women's Health Issues**  
**Effective:** Summer 2008  
**TMI Review Only:** Requesting ONLINE TMI modality  
**Materials Fee Status:** No materials fee required  
**Articulation Status:** Transfers to CSU. Approved for transfer to UC.  
**General Education Status:** Approved for (MJC-GE:E)(CSU-GE:E)

M/S/U (J. Sola/P. Mendez) to approve ONLINE TMI for HE 111.

HUMSR 103  
**Introduction to Human Service Careers**  
**Effective:** Summer 2008  
**Modify:** Title, Hours (not listed on previous outline), Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
**Enrollment Restrictions:**  
**TMI Status:** Not approved for TMI: Enrollment is not restricted.  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Does not fulfill GE requirement.

M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to HUMSR 103.

HUMSR 114  
**Death and Dying**  
**Effective:** Summer 2008  
**Modify:** Description, Field Trips, Enrollment Restrictions, Articulation Status, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
**Enrollment Restrictions:** Requesting (A) ENGL 101  
**TMI Status:** Not approved for TMI  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** (Requesting MJC-GE: B)

M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to HUMSR 114.
## IV. DISCUSSION (cont’d)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>IIS 020</td>
<td>Math Strategies for Disabled Students</td>
<td>1</td>
<td>283</td>
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<td><strong>Effective:</strong> Summer 2008</td>
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<td></td>
<td><strong>Modify:</strong> Title, Description, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment</td>
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<td></td>
<td><strong>Enrollment Restrictions:</strong> Enrollment is not restricted.</td>
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<td><strong>TMI Status:</strong> Not approved for TMI</td>
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<td><strong>Materials Fee Status:</strong> No materials fee required.</td>
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<td><strong>Articulation Status:</strong> Not a transfer-level course.</td>
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<td><strong>General Education Status:</strong> Does not fulfill a GE requirement.</td>
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<td>INTDS 130</td>
<td>Fabrics for Interiors (11/02)</td>
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<td>289</td>
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<td><strong>Effective:</strong> Summer 2008</td>
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<td><strong>Adopt New Course</strong></td>
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<td><strong>Enrollment Restrictions:</strong> Requesting (A) (READ 82 and MATH 20 and ENGL 50)</td>
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<td><strong>TMI Status:</strong> Requesting ONLINE and HYBRID modalities.</td>
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<td><strong>Materials Fee Status:</strong> No materials fee required.</td>
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<td><strong>General Education Status:</strong> Does not fulfill GE requirement.</td>
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<td>INTDS 190</td>
<td>Sustainable and Green Design (11/02)</td>
<td>3</td>
<td>295</td>
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<td><strong>Effective:</strong> Summer 2008</td>
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<td><strong>Adopt New Course</strong></td>
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<td><strong>Enrollment Restrictions:</strong> Requesting (A) (READ 82 and MATH 20 and ENGL 50)</td>
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<td><strong>TMI Status:</strong> Requesting HYBRID modalities.</td>
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<td><strong>Materials Fee Status:</strong> No materials fee required.</td>
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<td><strong>Articulation Status:</strong> Transfers to CSU.</td>
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<td><strong>General Education Status:</strong> Does not fulfill GE requirement.</td>
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<td><strong>M/S/U (P.Mendez/BJ Wells) to approve ADVISORY for INTDS 190.</strong></td>
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<td><strong>M/S/U (J. Sola/P. Mendez) to approve HYBRID TMI for INTDS 190.</strong></td>
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</table>
IV. DISCUSSION (cont’d)

MATH: Campus-wide review of programs for impact resulting from MATH UNIT CHANGES

Pulled for discussion by B. Sanders

B. Sanders brought to the committee’s attention the impact of the pending MATH course unit changes on the college curriculum. He provided materials to show the committee units for comparable courses at other institutions. Currently, the MATH courses are not compliant with Title 5 in that hours of instruction must correspond to units earned. Thus, multiple MATH courses will see an increase in units. C. Hudelson Putnam expressed concern that such unit increases would present needless obstacles for students pursuing transfer, specifically in that the units earned may be in excess of what the students need for transfer to a university. Is that number of units really required for mastery? R. Cranley responded that a student would not be denied transfer of an MJC MATH course in the event that the units earned were in excess of the comparable course at UC or CSU, that transfer of courses is not determined on a unit-by-unit basis. K. Walters Dunlap commented that evidence is showing that more face-to-face time increases student success in MATH. It was mentioned that it would be hard to equate the UC/CSU student with the MJC student anyway, and one member commented that what he recalls of student activities UC instructor’s lecture is very different from what his students require in order to master the material in the same class, so a unit-by-unit comparison would be a disservice to our students.

There was concern about the impact of the unit on the Computer Science AA Degree. B. Sinclair commented that he had not forwarded the information to his colleagues, having not been clear on the implications of an email from B. Sanders. P. Mendez suggested that the committee not vote on this change because the CMPSC group were not aware of the changes to their program. B. Sinclair commented that there was nothing that could be done because the units are changing whether the CMPSC faculty is aware of it or not. L. Senechal reminded the committee that this is the first time a committee member has taken the time to review the impact of departmental curriculum changes on campus-wide programs, and that this is the first time the committee is being made aware of what the Instruction Office has been managing behind the scenes for years. She added that this is one program of dozens that are likely to experience the same effects for 2008-2009, however, only MATH has taken the time to review the curriculum for those impacts. Usually (Curriculum staff) are forced to make the changes outside of the approval of the Curriculum committee because the link between courses and programs is not currently part of the curriculum review process.

M/S/C (B. Sanders/P. Guerra Schmidt) to approve revisions to programs resulting from MATH unit changes.

Programs (Awards) impacted: AA Degree: Computer Science, AS Degree: City and Regional Planning, AS Degree: Engineering, AS Degree: Engineering Drafting Technology, AS Degree: Physical Science

Ayes: 12
Nays: 12
IV. DISCUSSION (cont’d)

MATH 105  
*Structure of Mathematics 1* (rev 11/02)  
**Effective:** Summer 2008  
**Modify:** Title, Units, Description, Field Trips, Enrollment Restrictions, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
**Enrollment Restrictions:** Maintaining existing (P) “MATH 90 or qualification by assessment process”  
**TMI Status:** Not approved for TMI  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU. Approved for transfer to UC.  
**General Education Status:** Approved for (MJC-GE:D2) (CSU-GE:B4)  

*M/S/U (B.Sanders/P. Mendez) to approve MODIFICATIONS to MATH 105*  
*M/S/U (B.Sanders/ B.J. Wells) to approve PREREQUISITE for MATH 105*

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MATH 106  
*Structure of Mathematics 2*  
**Effective:** Summer 2008  
**Modify:** Units, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
**Enrollment Restrictions:** Changing to (P) MATH 105  
**TMI Status:** Not approved for TMI  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU. Approved for transfer to UC.  
**General Education Status:** Approved for (MJC-GE:D2) (CSU-GE:B4) (rev. 11/02)  

*Before the meeting, R. Cranley called B. Sanders attention to the fact that the prerequisite on the outline read “(P) MATH 90 or qualification…” B. Sanders agreed that this was an error, and promptly fixed the outline in CurricuWeb. The minutes have been corrected to reflect the accurate prerequisite.*

*M/S/U (B.Sanders/P. Mendez) to approve MODIFICATIONS to MATH 106*  
*M/S/U (B.Sanders/ B.J. Wells) to approve PREREQUISITE for MATH 106*

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MATH 121  
*Precalculus 1*  
**Effective:** Summer 2008  
**Modify:** Units, Enrollment Restrictions, Course Goal, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
**Enrollment Restrictions:** Maintaining existing (P) “MATH 90 or qualification by assessment process”  
**TMI Status:** Not approved for TMI  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU. Approved for transfer to UC.  
**General Education Status:** Approved for (MJC-GE:D2) (CSU-GE:B4)(IGETC:2A)  

*M/S/U (B.Sanders/P. Mendez) to approve MODIFICATIONS to MATH 121*  
*M/S/U (B.Sanders/ B.J. Wells) to approve PREREQUISITE for MATH 121*
IV. DISCUSSION (cont’d)

MATH 122

**Precalculus 2**

**Effective:** Summer 2008

**Modify:** Units, Enrollment Restrictions, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings

**Enrollment Restrictions:** Modifying [(A) MATH and (P) MATH 121] to read (P) MATH 121.

**TMI Status:** Not approved for TMI

**Materials Fee Status:** No materials fee required.

**Articulation Status:** Transfers to CSU. Approved for transfer to UC.

**General Education Status:** Approved for (MJC-GE:D2) (CSU-GE:B4) (IGETC:2A)

*M/S/U (B. Sanders/P. Mendez) to approve MODIFICATIONS to MATH 122
M/S/U (B. Sanders/ B.J. Wells) to approve PREREQUISITE for MATH 122*

MATH 134

**Elementary Statistics**

**Effective:** Summer 2008

**Modify:** Units, Hours, Description, Enrollment Restrictions, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings

**Enrollment Restrictions:** Maintain (P) “MATH 90 or qualification by assessment process”

**TMI Status:** Maintaining approval for ONLINE and TELCOURSE modalities.

**Materials Fee Status:** Maintaining existing materials fee $8.00 (VG)

**Articulation Status:** Transfers to CSU. Approved for transfer to UC.

**General Education Status:** Approved for (MJC-GE:D2) (CSU-GE:B4) (IGETC:2A)

*B. Sanders brought it to the committee’s attention that, while other MATH courses on this agenda were merely changing units to align with the hours of instruction, this course was changing content as well. K. Walters Dunlap commented that 5 units granted is not common practice for statistics courses. The committee engaged in heightened discussion about the content changes, and some members expressed concern that the content added might not be essential for a lower-division statistics course, and perhaps causing impediments to student success and transfer, and wanted more insight on the relevance of and need for the content changes.*

*M/S/C (B. Sanders/M. Garcia) to approve MODIFICATIONS to MATH 134

Ayes: 9
Nayes: 3

*M/S/U (M. Garcia/C. Hudelson Putnam) to approve PREREQUISITE for MATH 134
M/S/U (B.J. Wells/J. Sola) to approve ONLINE and TELCOURSE TMI for MATH 134*
IV. DISCUSSION (cont’d)

MATH 171  
**Calculus: First Course**  
**Effective:** Summer 2008  
**Modify:** Units, Enrollment Restrictions, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
**Enrollment Restrictions:** Maintaining (P) "MATH 121 and MATH 122 or qualification by assessment process"  
**TMI Status:** No TMI requested  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU. Approved for transfer to UC.  
**General Education Status:** Approved for (MJC-GE:D2) (CSU-GE:B4)(IGETC:2A)  

M/S/U (B.Sanders/P. Mendez) to approve MODIFICATIONS to MATH 171  
M/S/U (B.Sanders/ B.J. Wells) to approve PREREQUISITE for MATH 171

MATH 172  
**Calculus: Second Course**  
**Effective:** Summer 2008  
**Modify:** Units, Hours, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
**Enrollment Restrictions:** Maintaining (P) MATH 171  
**TMI Status:** No TMI approval.  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU. Approved for transfer to UC.  
**General Education Status:** Approved for (CSU-GE:B4)(IGETC:2A)  

M/S/U (B.Sanders/P. Mendez) to approve MODIFICATIONS to MATH 172  
M/S/U (B.Sanders/ B.J. Wells) to approve PREREQUISITE for MATH 172

MATH 174  
**Introduction to Linear Algebra & Differential Equations**  
**Effective:** Summer 2008  
**Modify:** Units, Title, Teaching Modalities, Enrollment Restrictions, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
**Enrollment Restrictions:** Modifying (P) MATH 173 or equivalent to (P) MATH 173  
**TMI Status:** Removing TMI modality approved on 11/07/95.  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU. Approved for transfer to UC.  
**General Education Status:** Maintaining (CSU-GE: B4) (IGETC:2A) Note: these approvals appear only on 2007-2008 patterns, and are not currently reflected in the 2007-2008 catalog.  

M/S/U (B.Sanders/P. Mendez) to approve MODIFICATIONS to MATH 174  
M/S/U (B.Sanders/ B.J. Wells) to approve PREREQUISITE for MATH 174
IV. DISCUSSION (cont’d)

**METEO 161**  
*Introduction to Meteorology*  
Effective: Summer 2008  
Adopt New Course  
Enrollment Restrictions: (A) (MATH 70 or PHYS 160) and (EASCI 161)  
TMI Status: Requesting ONLINE and HYBRID modalities  
Materials Fee Status: No materials fee required.  
Articulation Status: Transfers to CSU. Requesting transfer to UC.  
General Education Status: Requesting (MJC-GE:A)(CSU-GE:B1,B3) (IGETC:5A)  

*M/S/U (D. Keller/B. Sinclair) to approve the NEW COURSE: METEO 161.  
M/S/U (P. Mendez/BJ Wells) to approve ADVISORY for METEO 161.  
M/S/U (J. Sola/P. Mendez) to approve HYBRID TMI for METEO 161.*

**MUSIC 154**  
*Masterworks Chorus*  
Effective: Summer 2008  
Note: This course is also offered, but not cross-listed as OLDAD 854, a noncredit course.  
Modify Hours, Description, Enrollment Restrictions, Course Goal, Learning Goals, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
Enrollment Restrictions: Modifying existing advisory to read (A) Prior experience in singing, particularly in choirs. Ability to read music also helpful.  
TMI Status: No TMI approval.  
Materials Fee Status: No materials fee required.  
Articulation Status: Transfers to CSU. Approved for transfer to UC.  
General Education Status: Fulfills MJC Activities requirement.  
NOTE: Load will require approval of YFA workload appeals committee.  

*M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to: MUSIC 154.  
M/S/U (P. Mendez/BJ Wells) to approve ADVISORY for MUSIC 154.*

**MUSIC PROGRAM: Proposed renumbering for implementation in 2009-2010**  

**MUSIC/RATV 168**  
*Music Production for MultiMedia*  
Effective: Summer 2008  
Adopt New Course  
Enrollment Restrictions: Enrollment is not restricted  
TMI Status: No TMI requested.  
Materials Fee Status: No materials fee required.  
Articulation Status: Transfers to CSU. Requesting transfer to UC.  
General Education Status: Requesting placement on Activities.  

*M/S/U (D. Keller/B. Sinclair) to approve the NEW COURSE: MUSIC/RATV 168.*
## IV. DISCUSSION (cont’d)

### MUSIC/RATV 172

**Recording Arts 1**

| 2 | 411 |

**Effective:** Summer 2008

**Modify** Title, Units, Description, Materials Fee, Enrollment Restrictions, Transfer Status, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and other readings

**Enrollment Restrictions:** Enrollment is not restricted. Removing (A) MUSIC 170 and 171.

**TMI Status:** No TMI requested.

**Materials Fee Status:** Changing existing fee to $5.00

**Articulation Status:** Transfers to CSU. Requesting transfer to UC.

**General Education Status:** Does not fulfill GE Requirement.

**NOTE:** Load will require approval of YFA workload appeals committee.

**M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS to: MUSIC/RATV 172.**

### MUSIC176/CLDDV 293

**Music, Birth to K: Theory and Practice**

| 3 | 153 |

(Cross-listed course. See CLDDV 293/MUSIC 176)

### MUSIC177/CLDDV 294

**Music, Birth to K: Application**

| 3 | 163 |

(Cross-listed course. See CLDDV 294/MUSIC 177)

### MUSIC/RATV 178

**Recording Arts 2**

| 2 | 421 |

**Effective:** Summer 2008

**Adopt New Course**

**Enrollment Restrictions:** (A) MUSIC/RATV 172

**TMI Status:** No TMI requested.

**Materials Fee Status:** $5.00

**Articulation Status:** Transfers to CSU. Requesting transfer to UC.

**General Education Status:** Requesting placement on Activities.

**NOTE:** Load will require approval of YFA workload appeals committee.

**M/S/U (D. Keller/B. Sinclair) to approve the NEW COURSE: MUSIC/RATV 178.**

**M/S/U (P. Mendez/BJ Wells) to approve ADVISORY for MUSIC/RATV 178.**

### MUSIC 183

**Music Theory Review**

| 1 | 433 |

**Effective:** Summer 2008

**Adopt New Course**

**Enrollment Restrictions:** (A) (MUSIC 100 or MUSIC 101) or two years of high school or community ensemble performance experience; and a declared music major.

**TMI Status:** No TMI requested.

**Materials Fee Status:** No materials fee required.

**Articulation Status:** Transfers to CSU. Requesting transfer to UC.

**General Education Status:** No request for GE placement.

**M/S/U (D. Keller/B. Sinclair) to approve the NEW COURSE: MUSIC/RATV 183.**

**M/S/U (P. Mendez/BJ Wells) to approve ADVISORY for MUSIC/RATV 183.**
IV. DISCUSSION (cont’d)

OLDAD 854  
*Masterworks Chorus*  
**Effective:** Summer 2008  
**Modify** Hours, Field Trips, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
**Enrollment Restrictions:** Enrollment is not restricted.  
**TMI Status:** No TMI requested.  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** This is a noncredit course so it cannot transfer.  
**General Education Status:** This is a noncredit course so it cannot fulfill a GE requirement.  

*M/S/U (D. Keller/B. Sinclair) to approve the MODIFICATIONS to OLDAD 854*

OLDAD 862  
*Community Orchestra*  
**Effective:** Summer 2008  
**Modify** Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings  
**Enrollment Restrictions:** Removing (A) *Previous experience in instrumental music.*  
**TMI Status:** No TMI requested.  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** This is a noncredit course so it cannot transfer.  
**General Education Status:** This is a noncredit course so it cannot fulfill a GE requirement.  

*M/S/U (D. Keller/B. Sinclair) to approve the MODIFICATIONS to OLDAD 862*

PEC 124/THETR 187A,X  
*Advanced Modern Dance*  
**Effective:** Summer 2008  
**Modify** Hours, Enrollment Restrictions, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment.  
**Enrollment Restrictions:** Modifying (A) *THETR 186 or PEC 123.*  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU. Approved for transfer to UC.  
**General Education Status:** Fulfills MJC Activities requirement.  

*M/S/U (D. Keller/B. Sinclair) to approve the MODIFICATIONS to: PEC 124/THETR 187A,X*  
*M/S/U (P. Mendez/BJ Wells) to approve ADVISORY for PEC 124/THETR 187A,X*

PEW 167 A, X  
*Women’s Beginning Judo*  
**Effective:** Summer 2008  
**Adopt New Course**  
**Enrollment Restrictions:** Enrollment is not restricted.  
**TMI Status:** No TMI requested.  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU. Requesting transfer to UC.  
**General Education Status:** Fulfills Activities requirement. No request for GE placement  

*M/S/U (D. Keller/B. Sinclair) to approve the NEW COURSE: PEW 167 A, X*
IV. DISCUSSION (cont’d)

**PHILO 113**  
*Philosophy and of Art*  
3 465

- **Effective:** Summer 2008
- **Adopt New Course**
- **Enrollment Restrictions:** Enrollment is not restricted.
- **TMI Status:** No TMI requested.
- **Materials Fee Status:** No materials fee required.
- **Articulation Status:** Transfers to CSU. Requesting transfer to UC.
- **General Education Status:** Requesting placement on (MJC-GE:B)(CSU-GE:C2)(IGETC:3B)

_Pulled for discussion by D. Keller_

D. Keller expressed concerns that the course title written as “Philosophy and Art” may mislead students to believe that art and philosophy will be of equal weight in the course. J. Monast (PHILO) commented that the department would not be averse to modifying the course title to “Philosophy of Art.”

**M/S/U (K. Ennis/C. Hudelson Putnam) to approve the course with a friendly amendment that the title be changed to Philosophy of Art.**

**POLSC 102**  
*The Constitution and the Rights of Americans*  
3 473

- **Effective:** Summer 2008
- **Modify** Teaching Modalities, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings
- **Enrollment Restrictions:** Enrollment is not restricted.
- **TMI Status:** Requesting ONLINE TMI modality
- **Materials Fee Status:** No materials fee required.
- **Articulation Status:** Transfers to CSU. Approved for transfer to UC.
- **General Education Status:** Maintaining approval for (MJC-GE:B)(CSU-GE:D8)(IGETC:4)

**M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS TO POLSC 102. M/S/U (J. Sola/P. Mendez) to approve ONLINE TMI for POLSC 102.**

It was noted that the title on the cover sheet was missing the first “The” that appeared on the course outline. Instruction Office will correct.

**RATV 141**  
*Documentary Production*  
3 483

- **Effective:** Summer 2008
- **Modify** Title, Hours, Description, Repetitions, Grading, Materials Fee, Enrollment Restrictions, Transfer Status, Articulation Status, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings
- **Enrollment Restrictions:** Removing (A) RATV 134 or FILM 150
- **TMI Status:** No TMI requested.
- **Materials Fee Status:** Removing existing materials fee of $5.00 (VG)
- **Articulation Status:** Transfers to CSU.
- **General Education Status:** Requesting placement on (CSU-GE:C1), Fulfills Activities requirement for associate degree.

**M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS TO RATV 141.**
### IV. DISCUSSION (cont’d)

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Hours</th>
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<tr>
<td>RATV/MUSIC 168</td>
<td><strong>Music Production for MultiMedia</strong></td>
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<td>(See “MUSIC/RATV 168.” Cross-listed course)</td>
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<td>REC 110</td>
<td><strong>Social Recreation Leadership</strong></td>
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<td><strong>Modify</strong> Units, Hours, Description, Field Trips, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks and Other Readings</td>
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<td><strong>Materials Fee Status:</strong> No materials fee required.</td>
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<td><strong>M/S/U (D. Keller/B. Sinclair) to approve MODIFICATIONS TO RATV 141.</strong></td>
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<tr>
<td>SOCSC/FILM 154</td>
<td><strong>Movies with a Message</strong></td>
<td>3</td>
<td>201</td>
<td>(Cross-listed course. See FILM/SOCSC 154)</td>
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<td>THETR 103</td>
<td><strong>Dance Repertory Rehearsal and Performance</strong></td>
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<td><strong>Adopt New Course</strong></td>
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<td><strong>Articulation Status:</strong> Transfers to CSU. <strong>Requesting transfer to UC.</strong></td>
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<td><strong>General Education Status:</strong> Requesting placement on Activities.</td>
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<td><strong>M/S/U (D. Keller/B. Sinclair) to approve the NEW COURSE: THETR 103</strong></td>
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<tr>
<td>THETR 187/PEC 124 A,X</td>
<td><strong>Advanced Modern Dance</strong></td>
<td>1, ½</td>
<td>451</td>
<td>(Cross-listed course. See PEC 124/THETR187A,X)</td>
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</tbody>
</table>
VI. OLD BUSINESS

Math and English Requirement Changes Subcommittee  B. Sanders  -

No Report

Special Topics, Experimental, Independent, Work-Experience  P. Mendez  -

Course Development and Approval Guidelines Update

No Report

CurricUNET – Update  K. Walters-Dunlap  -

K. Walters Dunlap reported that MJC is currently waiting for IT to provide data for CurricUNET implementation, but that IT is currently deeply involved in the Datatel conversion to Version R18 of the system software.

Time Limit on Catalog Rights  R. Cranley  -

R. Cranley reported that she received an email from Stephanie Lowe, Specialist in Academic Planning for the CCC, stating that establishing a timeline for catalog rights is essentially a local issues, and that she encouraged MJC to check with local counsel on the issue.

Composition of the Committee  K. Waters-Dunlap  -

K. Walters Dunlap reported that she met with Bob Nadell, VP of Student Services, and that he is not currently in support of adding a matriculation representative to the committee, citing concerns that this is the busiest time for the evaluators. B. Nadell did say that he would allow an evaluator to participate on an educational requirements committee, which is being considered for implementation in the future.

Title 5 Revisions Report  M. Adams  -

M. Adams reported that the Academic Senate has not met since our last meeting, so there has been no vote on the Curriculum Committee’s Resolution.

VII. NEW BUSINESS

Special Topics – Waiting for Templates from Subcommittee  B. Sanders  -

B. Sanders reported that the college clearly needs working deliverables from the Special Topics subcommittee. We do not have a clear cut policy nor process with which to give faculty who want to develop special topics courses. K. Walters Dunlap has access to templates from Sierra College that she can provide P Mendez if they would like. P. Mendez was interested and K. Walters Dunlap said that she would forward them to him.

VIII. PUBLIC COMMENT

* (VG) While CurricuWeb now tracks fee amounts, previous versions of course outlines often did not. Because of this, it was easy for materials fees to be changed without notification to the Curriculum Committee. In an attempt to reconcile various fee discrepancies on record at the college, this information is being closely scrutinized and reconciled when courses are submitted to the Curriculum Committee. When (VG) is listed, this is the “current” or “previous” amount on record with Vicki Graff, who safeguards the amount into Datatel that students are actually charged.
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

November 06, 2007

III. MJC-GE, GUIDANCE & ACTIVITIES

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
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<tbody>
<tr>
<td>3</td>
<td>(email)</td>
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</table>

AGEC 225 Agriculture Computer Applications

[MJC-GE: D2: Communication and Analytical Thinking]

11/05/06

Pulled for discussion by P. Bettencourt

P. Bettencourt noted that, while the course placement requested MJC-GE:D2, Communication did not appear to be addressed in the course outline. B. Sanders remarked that the outline seemed to show that the course was not a “core” GE course, and that there was a great deal of distance between the idea of using computer applications, and the programming thereof, making it not ideal for fulfilling this core requirement for GE. C. Vaughn asked J. Palmer, course author, about programming of cell calculations in Excel, and J. Palmer commented that such was covered in the course. C. Vaughn then suggested that J. Palmer modify the outline to reflect more analysis and critical thinking. He insightfully observed that the course essentially is “teaching programming with Excel.” J. Palmer agreed and emphasized that the course covers “real world problems” and that the application is merely the tool through which the problem-solving is done. Many members agreed that the outline could be rewritten to better reflect that depth of critical thinking. C. Hudelson-Putnam noted that one option would be to create a 1-unit elective course that could be paired with GIS to meet needs across disciplines. J. Palmer willingly offered to rewrite the outline for the purpose of MJC-GE consideration at a later date.

M/S/F (M. Garcia, G. Boodrookas) to approve AGEC 225 for MJC-GE:D2

MJC-GE:D2 Request withdrawn by faculty author (J. Palmer)
<table>
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<tr>
<th>Course Code</th>
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<tr>
<td>GUIDE 120</td>
<td>Success Strategies for Transfer Students</td>
<td>(Guidance)</td>
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**CURRICULUM COMMITTEE MINUTES – NOVEMBER 20, 2007**

M/S/U (B. Sinclair, B. Sanders) to approve CHEM 164 for MJC-GE:A

CLDDV 103, 104, and 105 pulled for discussion by B Sanders

B. Sanders called the committee’s attention to the fact that the full standards for evaluating course placement on MJC-GE: E are missing and currently unavailable to representatives and faculty authors, making it difficult to evaluate course placement with integrity. Specifically, the ten categories in which a course should fall to make it eligible for consideration are missing. There have been additional requests for placement in this area, so B. Sanders suggested that the committee find the old document, or revise it before reviewing course placement for MJC-GE:E. Members agreed that this was problematic. G. Boodrookas commented that he would search an old binder in his possession for the categories. **MJC-GE: E request for CLDDV 103,104,105 withdrawn by division representative (P. Guerra Schmidt)** (IO Note: Area E categories were found and Courses were re-reviewed and approved on 01/15/08)

M/S/U (B. Sinclair, B. Sanders) to approve FILM/SOCSC 154 for MJC-GE:C

M/S/U (B. Sinclair, B. Sanders) to approve EASCI 162 for MJC-GE:A

M/S/U (B. Sinclair, B. Sanders) to approve GUIDE 120 for GUIDANCE
### Curriculum Committee Minutes – November 20, 2007

#### HUMSR 114
- **Death and Dying**
- **MJC-GE: B: Social & Behavioral Sciences**
- **Approval Date:** 11/6/2007
- **Approval:** M/S/U (B. Sinclair, B. Sanders) to approve HUMSR 114 for MJC-GE:B

#### INDIS 100
- **Introduction to Honors Scholarship**
- **MJC-GE: D2: Communication and Analytical Thinking**
- **Approval Date:** 9/18/2007
- **Pulled for Discussion:** B. Sanders
- **Approval:** M/S/F (M. Garcia, C. Hudelson-Putnam) to approve INDIS 100 for MJC-GE:D2

  B. Sanders remarked that this course is constituted of a series of different courses, while also being intended as preparation for other rigorous general education classes. B. Adams agreed with B. Sanders, adding that such a “short burst” 1-unit intro seems to lack depth needed for GE. J. Palmer asked how this was a transfer-level (100-299) course. B. Sanders replied that it is designed for transfer students, but R. Cranley added that UC rejected it for IGETC. B. Adams informed the committee that student progress will not be impeded without using this course in GE.

  **Ayes:** 0  
  **Nayes:** 13  

  **INDIS 100 was not approved for placement on MJC-GE:D2**

#### ITAL 101
- **Italian 1**
- **MJC-GE: C: Humanities**
- **Approval Date:** 4/3/2007
- **Approval:** M/S/U (B. Sinclair, B. Sanders) to approve ITAL 101 for MJC-GE:C

#### MACH 218
- **Introduction to CNC Lathe Programming**
- **Activities**
- **Approval Date:** 11/14/2006
- **Pulled for Discussion:** M. Garcia
- **Approval:** M/S/F (G. Boodrookas, C. Mulder) to approve MACH 218, 219 for ACTIVITIES

  M. Garcia asked why this course was being proposed for activities. G. Boodrookas commented that he grasped the intent, as the product of the course can often be artistic. B. Sanders countered that CNC products are often reproductions, as opposed to original art. J. Palmer noted similarities between other technologies, e.g. dressmaking and CNC. M. Adams drew attention to the fact that the course focused more on technology than on artistic expression.

  **Ayes:** 0  
  **Nayes:** 13  

  **MACH 218, 219 are NOT APPROVED for placement on ACTIVITIES**

#### MACH 219
- **Introduction to CNC Mill Programming**
- **Activities**
- **Approval Date:** 11/14/2006

  **See MACH 218**

#### MATH 172
- **Calculus: Second Course**
- **MJC-GE: D2: Communication and Analytical Thinking**
- **Approval Date:** 11/6/2007
- **Approval:** M/S/U (B. Sinclair, B. Sanders) to approve MATH 172 for MJC-GE:D2
<table>
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<td>METEO 161</td>
<td>Introduction to Meteorology</td>
<td>4</td>
<td>099</td>
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<td>M/S/U (B, Sinclair, B. Sanders) to approve METEO 161 for MJC-GE:A</td>
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<td>MUSIC/RATV 168</td>
<td>Music Production for MultiMedia</td>
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<td>Activities</td>
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<td>11/6/2007</td>
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<td>M/S/U (B, Sinclair, B. Sanders) to approve MUSIC/RATV 168 for ACTIVITIES</td>
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<td>MUSIC/RATV 172</td>
<td>Recording Arts 1</td>
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<td>MUSIC/RATV 172, 178 pulled for discussion by P. Bettencourt</td>
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<td>M/S/U (B, Sinclair, M. Garcia) to approve MUSIC/RATV 172 for ACTIVITIES</td>
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<td>MUSIC/RATV 178</td>
<td>Recording Arts 2</td>
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<td>MUSIC/RATV 172, 178 Pulled for discussion by P. Bettencourt</td>
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<tr>
<td>PHILO 113</td>
<td>Philosophy of Art</td>
<td>3</td>
<td>139</td>
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<td>Pulled for discussion by Ruth Cranley</td>
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<tr>
<td>R. Cranley noted that Art classes usually occur under Area C, and yet the course outline appears to request Area B. She stated she was not clear on whether the author intends C or B. The committee checked the requirements, noting “Philology” which was defined as “love of words.” Most in attendance believed that area C was intended.</td>
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<td>M/S/U (Z. Davidson, P.Upton) to approve PHILO 113 with a revised proposal to request MJC-GE:C</td>
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<td>PHYS 180</td>
<td>Conceptual Physics: A Hands-on Approach</td>
<td>4</td>
<td>143</td>
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<td>M/S/U (B, Sinclair, B. Sanders) to approve PHYS 180 for MJC-GE:A</td>
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<td>PHYSO/PSYCH 103</td>
<td>Introduction to Neuroscience</td>
<td>3</td>
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<td>(MJC-GE: A: Natural Sciences)</td>
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Curriculum Committee Minutes

November 20, 2007

9/18/2007
M/S/U (B. Sinclair, B. Sanders) to approve PHYSO/PSYCH 103 for MJC-GE:A
One committee member noted that PHYSO 103 is cross-listed with PSYCH 103, however, PSYCH version was not listed on the agenda. Instruction Office will take care of correcting the minutes.

PHYSO/PSYCH 103
Introduction to Neuroscience
(See PHYSO/PSYCH 103)

PSYCH 104
Social Psychology
(MJC-GE: B: Social & Behavioral Sciences)
Area E: Health Education
Email to Ruth
Pulled for discussion by B. Sanders
(See notes for CLDDV 103)
M/S/U (C. Hudelson Putnam, P. Guerra-Schmidt) to approve PSYCH 104 for MJC-GE:B
PSYCH 104 request for MJC-GE: E withdrawn due to lack of criteria for evaluating appropriateness for Area E

PSYCH 130
Personal Adjustment
(MJC-GE: B: Social & Behavioral Sciences)
Pulled for discussion by M. Garcia
M. Garcia noted that the course already has approval for Area E. R. Cranley was concerned that the content and objectives were too focused for placement in Area B. C. Hudelson-Putnam commented that the “request” for placement may have resulted from the CurricuWeb interface where the inexperienced author is asked to request categories, perhaps resulting in an erroneous choice. There was concern about AREA E as currently listed in the catalog, and that it lacks the flexibility for courses under 3 units. B. Sanders noted that the pattern is an interpretation of the code, not altogether correct, in that it intends for “three units in the area” not necessarily one “course at three units.” L. Senechal asked whether a vote on a change to the pattern would require a vote. The committee commented “no,” that such a change was merely superficial. Such a change would allow for combinations of under-three-unit courses to be used to fill the requirement.
M/S/F (G. Boodrookas, B. Sinclair) to approve PSYCH 130 for MJC-GE:B
Ayes: 0
Nayes: 12
PSYCH 130 was not approved for placement on MJC-GE:B

RATV 142
Light, Sound, Camera, & Editing Workshop
(Activities)
M/S/U (B. Sinclair, B. Sanders) to approve RATV 142 for Activities

RATV/MUSIC 168
Music Production for MultiMedia
(See MUSIC/RATV 168)
M/S/U (B. Sinclair, B. Sanders) to approve RATV 168 for Activities

RATV/MUSIC 172
Recording Arts 1
(See MUSIC/RATV 172)

RATV/MUSIC 178
Recording Arts 2
(See MUSIC/RATV 178)
IV. CSU-GE TRANSFER PATTERN

CHEM 164 Introductory Chemistry Laboratory 2 011
CSU-GE: B3: Laboratory
11/6/2007
M/S/U (B, Sinclair, P. Bettencourt) to approve CHEM 164 for CSU-GE:B3

CLDDV 103 Child Growth and Development 3 005
CSU-GE: E: Lifelong Understanding and Self-Development
Email to Ruth
Pulled for discussion by B. Sanders
B. Sanders commented that most courses placed in Area E are intended for self-awareness and individual health. He expressed concern that the CLDDV sequence, if placed in E would focus on development of children instead of self. P. Guerra Schmidt countered that the course covers classical theories on physical and psychological development. C. Hudelson Putnam remarked that 85% of Americans end up having children, so it is not as though the course would not be relevant in an individual’s lifelong development. R. Cranley said she encouraged placement of this course because CSU Stanislaus liberal studies program includes this course on their sequence as well, setting a precedent for such a sequence to be placed in this area.
M/S/U to approve (R.Cranley, C. Hudelson-Putnam) CLDDV 103 for CSU-GE:E

CLDDV 104 Child Growth & Development- Conception 2 011
CSU-GE: E: Lifelong Understanding and Self-Development
(See CLDDV 103 for comments)
M/S/U to approve (R.Cranley, C. Hudelson-Putnam) CLDDV 103 for CSU-GE:E

CLDDV 105 Child Growth and Development- Late Child 2 017
CSU-GE: E: Lifelong Understanding and Self-Development
(See CLDDV 103 for comments)
M/S/U to approve (R.Cranley, C. Hudelson-Putnam) CLDDV 103 for CSU-GE:E

EASCI 162 Introduction to Oceanography 4 023
CSU-GE: B1- Physical Science), (CSU-GE: B3: Laboratory
11/8/2007
M/S/U (B, Sinclair, P. Bettencourt) to approve EASCI 162 for CSU-GE:B1, B3.

ENGL 175 Introduction to Women’s Literature 3031 CSU
GE: D4: Gender Studies
9/18/2007
M/S/U (B. Sinclair, P. Bettencourt) to approve ENGL 175 for CSU GE: D4

FILM 150 Film Production 3 039
CSU-GE: C1: Arts
11/6/2007
Pulled for discussion by R. Cranley
R. Cranley noted that the course is technical, as opposed to covering “great works,” as detailed in the guidelines. P. Bettencourt agreed, noting there is no theory requirement.
M/S_ (B. Sinclair, P. Guerra Schmidt) to approve FILM 150 for CSU-GE: C1
Ayes: 0
Nays: 13
FILM 150 was not approved for placement on CSU-GE: C1

FILM/SOCSC 154 Movies with a Message 3 043
CSU-GE: C1: Arts, CSU-GE: C2: Literature, Philosophy, and Foreign Language
11/6/2007
Pulled for discussion by P. Bettencourt
P. Bettencourt remarked that the course only adheres to guidelines for C1 alone and that the committee should vote only on CSU-GE:C1. C Mulder agreed.
M/S/U to approve FILM/SOCSC 154 for CSU-GE: C1 ONLY

ITAL 101 Italian 1 5 073
CSU-GE: C2: Literature, Philosophy, and Foreign Language
M/S/U (B, Sinclair, P. Bettencourt) to approve ITAL 101 for CSU-GE:C2.

METEO 161 Introduction to Meteorology 4 099
CSU-GE: B1: Physical Science, (B3: Laboratory
11/6/2007
M/S/U (B, Sinclair, P. Bettencourt) to approve METEO 161 for CSU-GE:B1,B3.

MUSIC 102 Music Theory 1 3 109
CSU-GE: C1: Arts
3/6/2007
Request for placement withdrawn by division representative prior to the meeting (D. Keller) noting that MUSIC 102 and 103 are intended for MUSIC majors.

MUSIC 103 Music Theory 2 3 115
CSU-GE: C1: Arts
Request for placement withdrawn by division representative prior to the meeting (D. Keller) noting that MUSIC 102 and 103 are intended for MUSIC majors.

PHILO 113 Philosophy of Art 3 139
CSU-GE: C2: Literature, Philosophy, and Foreign Language
11/6/2007
M/S/U (B, Sinclair, P. Bettencourt) to approve PHILO 113 for CSU-GE:C2.

PHYS 180 Conceptual Physics: A Hands-on Approach 4 143
Curriculum Committee Minutes

CSU-GE: B1: Physical Science, B3: Laboratory
10/23/2007
M/S/U (B, Sinclair, P. Bettencourt) to approve PHYS 180 for CSU-GE:B1, B3.

PHYSO/PSYCH 103
Introduction to Neuroscience
CSU-GE: B2: Life Science
9/18/2007
Note: Instruction Office added the PSYCH cross-listing to the original PHYSI request for placement.

PSYCH 130
Personal Adjustment
CSU-GE: D9: Psychology
Pulled for discussion by M. Garcia
M. Garcia noted that PSYCH 130 is already in Area E of the CSU-GE pattern, and fits more appropriately in that area. It does not fit in History or Political categories within D, either. C. Hudelson Putnam commented that the course content is not broad enough for special sections of content to cover requirements as well.
M/S/F (P. Bettencourt, B. Sinclair) to approve PSYCH 130 for CSU-GE:D9
Ayes:0
Nays:13
PSYCH 130 was not approved for placement on CSU-GE:D9

RATV 141
Documentary Production
CSU-GE: C1: Arts
11/6/2007
M/S/U (B, Sinclair, P. Bettencourt) to approve RATV 141 for CSU-GE:C1.

SOCSC/FILM 154
Movies with a Message
(See FILM/SOCSC 154)

V. UC/CSU IGETC TRANSFER PATTERN

CHEM 164
Introductory Chemistry Laboratory
IGETC: 5A: Physical Science
11/6/2007
M/S/U (B. Sanders, C. Mulder) to approve CHEM 164 for IGETC:5A.

EASCI 162
Introduction to Oceanography
IGETC: 5A: Physical Science
11/6/2007
M/S/U (B. Sanders, C. Mulder) to approve EASCI 162 for IGETC:5A.

ENGL 175
Introduction to Women's Literature
IGETC: 4: Social and Behavioral Sciences
9/18/2007
M/S/U to approve ENGL 175 for IGETC: 3B
Withdrawn from consideration for IGETC: 4D by representative (P. Bettencourt)

METEO 161
Introduction to Meteorology
IGETC: 5A: Physical Science
11/6/2007
M/S/U (B. Sanders, C. Mulder) to approve METEO 161 for IGETC:5A.

PHILO 113  Philosophy of Art  3  139
[IGETC: 3B: Humanities]
11/6/2007
M/S/U (B. Sanders, C. Mulder) to approve PHILO 113 for IGETC:3B.

PHYS 180  Conceptual Physics: A Hands-on Approach  4  143
[IGETC: 5A: Physical Science]
10/23/2007
M/S/U (B. Sanders, C. Mulder) to approve PHYS 180 for IGETC:5A.

PHYSO 103  Introduction to Neuroscience  3  151
[IGETC:5B: Biological Science]
9/18/2007
M/S/U (B. Sanders, C. Mulder) to approve PHYSO 103 for IGETC:5B.

VI. OLD BUSINESS

Math and English Requirement Changes Subcommittee
B. Sanders  -
No Report

Special Topics, Experimental, Independent, Work-Experience
P. Mendez  -
Course Development and Approval Guidelines Update
B. Adams to request templates from K. Walters Dunlap

CurricUNET – Update
K. Walters-Dunlap  -
Instruction Office to send reports generated by CurriuWeb to CurricuNet, in lieu of a database extract.

Satisfaction of GE and competency requirements using
R. Cranley  -
Baccalaureate or higher degree from Foreign Universities
R. Cranley reported that there is no consistent policy for accepting proof of baccalaureate degrees from other countries. As for agencies that evaluate, some are more reputable than others. Evaluators have had many problems in the past, and many meetings are to be anticipated.

Title 5 Revisions Report
M. Adams  -
M. Adams reported that the Title 5 proposal has not yet made it to an agenda to be voted on because of other large Academic Senate issues, but anticipates that the issue will be finalized by the end of the semester.

VII. NEW BUSINESS

Title 5 Compliance Meeting
B. Sanders  -
B. Sanders reported on a meeting held Tuesday, November 13 where a small group met to discuss how MJC might go about demonstrating compliance in terms of associate degree “Areas of Emphasis” in tandem with transfer patterns. In attendance were K. Bailey, P. Bettencourt, R. Cranley, M. Adams, B. Adams, L. Senechal, and B. Sanders. B. Sanders noted that K. Bailey had a “great insight” that the Areas of Emphasis should be developed in the spirit of “transfer preparation” and to find those units that overlap to ensure students are taking relevant coursework for their baccalaureate major. L. Senechal had asked for an update as to how these would be implemented in the coming catalog. It was determined at the meeting that the single page Associate degree requirements would be updated to comply with the new guidelines, however, the “areas of emphasis” would only be referenced with...
specific instructions on “Speak to a counselor” etc. M. Adams reiterated that this would be the best year for an addendum. C. Hudelson-Putnam countered that addendums are not in the best interest of the student, as it is “hard enough” for students to understand what is expected of them. She questioned why we could not wait to publish until 2009-2010. B. Sanders clarified that the college had 180 days to respond to the memo calling for compliance with the new standards.

VIII. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

Hearing no objection the agenda was approved

II. APPROVAL OF MINUTES

Hearing no objection, the minutes were approved pending minor technical revisions which the Instruction Office will correct for the record.

III. NOTIFICATION

Hearing no objection, the committee was notified of the following actions.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 137/138</td>
<td>The title of ENGL 138 was revised by the department after original CC approval (04/03/07) to better reflect the sequence of the content. It had read “Survey of English Lit: 1700-present.” The instruction office had concerns that the use of 1700’s versus 18th century might be slightly confusing. The revised/desired titles are: ENGL 137 - Survey of English Lit to 18th Century 133 ENGL 138 - Survey of English Lit: 18th Cent-Prsnt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CLDDV 398 A</td>
<td>Grant-writing for Preschool Programs Effective: Summer 2009 Inactivate Transfer Status: Not a transferable course General Education Status: Does not fulfill GE requirement The committee was notified that CLDDV 398A is to be inactivated.</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>CLDDV 398 B</td>
<td>Special Topic – Parent Involvement Effective: Summer 2009 Inactivate Transfer Status: Not a transferable course General Education Status: Does not fulfill GE requirement</td>
<td>2</td>
<td>5</td>
</tr>
</tbody>
</table>
The committee was notified that CLDDV 398B is to be inactivated.

<table>
<thead>
<tr>
<th>ENGL 118</th>
<th>Writing Techniques for the WWW</th>
<th>3</th>
<th>11</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong> Summer 2009</td>
<td><strong>Inactivate</strong></td>
<td><strong>Transfer Status:</strong> Transfers to CSU</td>
<td><strong>General Education Status:</strong> Does not fulfill GE requirement</td>
</tr>
<tr>
<td><strong>The committee was notified that ENGL 118 is to be inactivated.</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The committee was notified that ENGL 118 is to be inactivated.

<table>
<thead>
<tr>
<th>SPCOM 109</th>
<th>Managerial Skills for Women</th>
<th>19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong> Summer 2009</td>
<td><strong>Inactivate</strong></td>
<td><strong>Transfer Status:</strong> Transfers to CSU</td>
</tr>
<tr>
<td><strong>General Education Status:</strong> Does not fulfill GE requirement</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>The committee was notified that the correct title for SPCOM 109.</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**IV. DISCUSSION**

<table>
<thead>
<tr>
<th>DAIN 301</th>
<th>Good Manufacturing Practice &amp; Sanitation</th>
<th>1</th>
<th>21</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong> Summer 2009</td>
<td><strong>Modify Existing Course:</strong> Title, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks</td>
<td><strong>Enrollment Restrictions:</strong> Enrollment is not restricted.</td>
<td><strong>TMI Status:</strong> Not approved for TMI</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong> No materials fee required.</td>
<td><strong>Articulation Status:</strong> Not a transfer level course.</td>
<td><strong>General Education Status:</strong> Does not fulfill GE requirement.</td>
<td></td>
</tr>
<tr>
<td><strong>Pulled for discussion by M. Garcia</strong></td>
<td><strong>M/S/U (M.Boyd, K. Ennis) to approve DAIN 301 as modified.</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

M. Garcia was concerned that the course did not demonstrate need for repeatability. B Sanders pointed to a portion of the course outline where it reveals that the content changes with each repetition. M. Boyd commented that repetitions are necessary because safety laws change and repetitions allow for students to get updated on changes to those laws.

<table>
<thead>
<tr>
<th>DAIN 302</th>
<th>Fluid Stream</th>
<th>1</th>
<th>27</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong> Summer 2009</td>
<td><strong>Modify Existing Course:</strong> Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks</td>
<td><strong>Enrollment Restrictions:</strong> Enrollment is not restricted.</td>
<td><strong>TMI Status:</strong> Not approved for TMI</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong> No materials fee required.</td>
<td><strong>Articulation Status:</strong> Not a transfer level course.</td>
<td><strong>General Education Status:</strong> Does not fulfill GE requirement.</td>
<td></td>
</tr>
<tr>
<td><strong>Pulled for discussion by M. Garcia</strong></td>
<td><strong>M/S/U (M.Boyd, K. Ennis) to approve DAIN 301 as modified.</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(See DAIN 301 for discussion)

<table>
<thead>
<tr>
<th>DAIN 303</th>
<th>Industrial Safety</th>
<th>1</th>
<th>33</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong> Summer 2009</td>
<td><strong>Modify Existing Course:</strong> Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks</td>
<td><strong>Enrollment Restrictions:</strong> Enrollment is not restricted.</td>
<td><strong>TMI Status:</strong> Not approved for TMI</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong> No materials fee required.</td>
<td><strong>Articulation Status:</strong> Not a transfer level course.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
General Education Status: Does not fulfill GE requirement.

Pulled for discussion by M. Garcia
(See DAIND 301 for discussion)
M/S/U (M.Boyd, K. Ennis) to approve modifications to the existing course DAIND 301.

FSCI 356
Fire Management 1
2
37
Effective: Summer 2009
Modify Existing Course: Title, Hours, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks, Materials Fee
Enrollment Restrictions: (P) FSCI 301
TMI: No TMI requested.
Materials Fee Status: Removing past materials fee of $80.
Articulation Status: Not a transfer level course.
General Education Status: Does not fulfill GE requirement.

M/S/U (K. Ennis, J. Sola) to approve modifications to the existing course FSCI 356
M/S/U (K. Ennis, E. Maki) to approve the prerequisite for FSCI 357

FSCI 357
Fire Investigation 1A
2
45
Effective: Summer 2009
Modify Existing Course: Hours, Course Goal, Content, Typical Assignments, Methods of Assessment, Materials Fee
Enrollment Restrictions: (P) FSCI 301
TMI: No TMI requested.
Materials Fee Status: Removing past materials fee of $80.
Articulation Status: Not a transfer level course.
General Education Status: Does not fulfill GE requirement.

M/S/U (K. Ennis, J. Sola) to approve FSCI 356 as modified, with a correction to the title. The course outline and agenda do not reflect “1A” only 1 The instruction office will correct both records.

M/S/U (K. Ennis, E. Maki) to approve the prerequisite for FSCI 357

LR 120
Library Research on the Internet
1
53
Effective: Summer 2009
Modify Existing Course: Title, Course Goal, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks
Enrollment Restrictions: Enrollment is not restricted.
TMI: No TMI requested.
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.

M/S/U (K. Ennis, J. Sola) to approve modifications to the existing course LR 120.

LVN PROGRAM: Certificate Reactivation/Modifications
50
63
Effective: Summer 2009 (Expedited!)

M/S/U (K. Ennis, J. Sola) to approve and reactivate the LVN Program as modified.

OFADM 311
Business Proofreading & Editing
3
67
Effective: Summer 2009
Modify Existing Course: Title, Course Goal, Typical Assignments, Methods of
Instruction, Methods of Assessment, Textbooks

**Enrollment Restrictions:** (A) Before enrolling in this course, students are strongly advised to be able to keyboard assignments.

**TMI:** No TMI requested.

**Materials Fee Status:** No materials fee required.

**Articulation Status:** Not a transfer level course.

**General Education Status:** Does not fulfill GE requirement.

**M/S/U (K. Ennis, J. Sola) to approve modifications to the existing course OFADM 311.**

**M/S/U (K. Ennis, E. Maki) to approve the advisory for OFADM 311**

**OLDAD 847**

**Jazz Band**

**Effective:** Summer 2009

**Adopt New Course**

**Enrollment Restrictions:** Enrollment is not restricted.

**TMI:** No TMI requested.

**Materials Fee Status:** No materials fee required.

**Articulation Status:** Not a transfer level course.

**General Education Status:** Does not fulfill GE requirement.

**M/S/U (K. Ennis, J. Sola) to approve the NEW COURSE OLDAD 847**

B. Sanders offered a point of information that noncredit classes stand-alone in the curriculum and therefore, require state-level approval. He stated that it should be interesting to see what sort of feedback we receive on this course. L. Senechal added that, when attempting data-entry for a comparable noncredit course, "Youth Theatre Ensemble" she learned from updated state guidelines that noncredit courses are intended to be "marketed exclusively to" older adults, and that the objectives for the course must show a direct influence on improving the lives of older adults.

**OLDAD 861**

**Concert Band**

**Effective:** Summer 2009

**Modify Existing Course**

**Restrictions, Course Goal, Learning Goals, Content, Typical Assignments, Methods of Instruction, Methods of Assessment, Textbooks**

**Enrollment restrictions:** (A) previous experience in instrumental music or successful completion of MUSIC 140 or MUSIC 180.

**TMI:** No TMI requested.

**Materials Fee Status:** No materials fee required.

**Articulation Status:** This is a noncredit course and does not transfer

**General Education Status:** Does not fulfill GE requirement.

**M/S/U(K Ennis, J.Sola) to approve modifications to the existing course OLDAD 861.**

**M/S/U (K. Ennis, E. Maki) to approve the advisory for OLDAD 861**

**PEC 166 X,A**

**Intermediate Judo**

**Effective:** Summer 2009

**Adopt New Course**

**Enrollment Restrictions:** Enrollment is not restricted.

**TMI:** No TMI requested.

**Materials Fee Status:** No materials fee required.

**Articulation Status:** Transfers to CSU, UC Transfer requested

**General Education Status:** MJC-GE: 2 requested

**M/S/U (K. Ennis, J. Sola) to approve the NEW course PEC 166X,A with a friendly...**
amendment (B. Sanders) that an advisory of PEC 165X, A be added to the course.

PSYCH 51  
*Psych in Everyday Life*  
**Effective:** Summer 2009  
**Modify Existing Course:** Title, Restrictions, Course Goal, Learning Goals, Typical Assignments, Methods of Assessment  
**Enrollment Restrictions:** (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 049  
**TMI:** No TMI requested.  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Not a transfer level course.  
**General Education Status:** Approved for MJC-GE: B

*M/S/U (K. Ennis, J. Sola) to approve modifications to the existing course PSYCH 51.*

V. MJC GRADUATION REQUIREMENTS

CLDDV 103  
Child Growth and Development  
*(Area E: Health Education)*  
Email to Ruth

*M/S/U (K. Ennis, G. Boodrookas) to approve CLDDV 103 on MJC-GE:E*

CLDDV 104  
Child Growth & Development - Conception  
*(Area E: Health Education)*  
B. Sanders introduced the issue behind “revisiting” MJC-GE approvals at this meeting. B. Sanders reminded the committee that we lacked criteria at the 11/20/07 meeting – which included 10 specific content categories that would make a course eligible for placement in MJC-GE:E. There was lengthy discussion about CLDDV courses, specifically 104 and 105 placed in Area E on MJC-GE. One member asked if there should be an “and” statement between the two courses on the pattern to ensure that both courses were taken in order to cover all content. After lengthy discourse, it was realized that the 3 unit Health Education requirement would not be fulfilled if the student only took 104 or 105. The student would need to take both (104 and 105), or either plus another course to fulfill the 3-unit total required.

*M/S/U (K. Ennis, G. Boodrookas) to approve CLDDV 104 on MJC-GE:E*

CLDDV 105  
Child Growth and Development: Late Child  
*(Area E: Health Education)*  

*M/S/U (K. Ennis, G. Boodrookas) to approve CLDDV 105 on MJC-GE:E*

PSYCH 104  
Social Psychology  
*(Area E: Health Education)*  
Email to Ruth

*M/S/U (K. Ennis, G. Boodrookas) to approve PSYCH 104 on MJC-GE:E*

VI. OLD BUSINESS
Special Topics, Experimental, Independent, Work-Experience  
P. Mendez  

Course Development and Approval Guidelines Update

While there had been no meeting of the subcommittee, B. Adams reported to P. Mendez that K. Walters Dunlap had shared templates from Sierra College that MJC may consider as we proceed with our own system. P. Mendez shared that he had met with G. Rose to discuss whether or not Datatel could handle subsets on course numbers and titles. P. Mendez was optimistic that Datatel could handle the needs of Technical Education. It was not clear how this would affect Instruction Office staff and curriculum approval timelines. P. Mendez commented that G. Rose had expressed concern that there would be multiple variables to consider before proceeding.

CurricUNET – Update  
K. Walters-Dunlap  

K. Walters Dunlap reported that CurricUNET implementation is moving along rapidly, and that we are slated to go live sometime in late spring. There are to be two more meetings, as well as a site visit on February 5, with the goal being that MJC go live at the same time as Columbia in late March. She reported a few meetings where the subcommittee (B. Adams, M. Adams, B. Sanders, L. Senechal, R. Cranley, D. Phillips, and herself) had held conference calls with CurricUNET.  M. Boyd asked – if courses were slated for review and update – whether it best to wait for CurricUNET or to enter into CurricuWeb.   Many members commented that divisions should not wait for the new system, that data will be uploaded to CurricUNET from CurricuWeb later. M. Boyd wanted to know how training would be implemented, and reminded K. Walters Dunlap that staff should be included in the training. This brought about discussion of the role of staff in curriculum development. M. Boyd commented that staff update curriculum in the division. K. Walters Dunlap responded that staff will not be trained, since faculty the ones responsible for curriculum, and that no secretaries will be able to access the system, as it is password driven. B. Adams commented that curriculum should be faculty driven.

B. Sanders requested that the committee take a moment to preview later discussion on the agenda, since the CurricuWeb subcommittee will need to take action at these planning meetings, those topics of importance include items like defining “major and minor” changes in the process, as well as the ability of the Technical Review team to halt a course from advancing to the agenda.

Time Limit on Catalog Rights and  
R. Cranley  

Satisfaction of GE and competency requirements using Baccalaureate or higher degree from regionally accredited institutions and from Foreign Universities

No report.

Title 5 Revisions Report  
M. Adams  

M. Adams passed the gavel to B. Adams to report on the Title 5 revisions now under consideration by the Academic Senate. He reported that, at the 12/11 Academic Senate meeting, the senate voted to postpone, due to the fact that there was resistance to the committee’s resolution. He made an ardent request that anyone who could come to the Thursday Senate meeting, do so in support of the resolution. B. Sinclair responded to this on behalf of a concerned faculty member, reporting that “it became clear that some differing interpretations of Title 5 had not been thought of,” and that the curriculum committee please “keep an open mind.” K. Walters Dunlap informed the committee that we have to comply with Title 5, and supports the Curriculum Committee being proactive. She asked if the concerned faculty member could share his concerns with the committee. She suggested that the faculty member identify those areas where there are concerns and that the resolution be voted on in a way that does not include those areas, and asked for an explanation about MJC process. A Peek shared that the Senate can override concerns. M. Adams commented that we could choose to not comply as a “rogue” institution, but then our accreditation would fall into question. B. Adams reported that she and M. Adams had met with J. Zamora to discuss concerns, and that she recalled believing that his concerns were addressed in that conversation. K. Walters Dunlap informed the committee that she regretted that she would not be able to attend the Senate meeting on Thursday, January 17, 2008.
VII. NEW BUSINESS

Policy on TMI Approval within the Curricular Year

P. Guerra Schmidt was not present to discuss the issue pertaining to TMI approval. B. Adams offered to summarize the concern, stating that there is no set process or policy for when TMI should be considered, voted on, and implemented for a course. B. Adams noted that it was unclear as to whether the addition of TMI was a minor or substantial revision to a course. She added that there are differing opinions, admitting that she believes it is “major.” K. Walters Dunlap commented that she and B. Adams agree to disagree on the issue, and that at Sierra College – a different policy was in place. The discussion was lively, and two issues arose. Is TMI a major component of a course, requiring that a course be evaluated in its entirety when TMI is added, and Should TMI approvals take place on a semester-by-semester basis? K. Walters Dunlap reported that a department level policy should be put into place to ensure that TMI is warranted for a course in question, and that process across the VCC and CC should ensure that instructors are prepared for TMI instruction. It was determined that TMI approval would follow the Expedited Approval process if they are requesting expedited approval for TMI outside of the curriculum cycle by submitting the TMI form.

TMI Policy is

Review Process for General Education Patterns (MJC-GE, IGETC, CSU-GE)

This issue was brought to the committee’s attention because of the timeline to implement CurricUNET. B. Sanders shared that past practice of “one meeting annually to review courses for placement on breadth patterns” is so, just because it has always been, and that CurricUNET presents an opportunity for the committee to evaluate why we do things, and if it is necessary for them to continue in that manner. B. Sanders asked the committee if it would be possible to evaluate courses for breadth at each meeting, thus to review a course only once? Two members immediately commented that this would not be good for their workflow, reporting that this is what they are accustomed to. B. Sanders wondered if that is because they have just “learned” to do it in that manner. L. Senechal expressed concern that faculty campus-wide are having a difficult time staying on top of timelines and deadlines because they do not understand the relevance or meaning of each. “By consolidating the calendar, we could make it easier to educate them for planning purposes.” P. Mendez said it helped to think of it for the benefit of the faculty member. L. Senechal also shared that it is evident that curriculum is viewed in pieces, which may not be to the student’s advantage. She added that we spend a great deal scrutinizing aspects of courses, and not necessarily how those courses come into transfer, program, and associate degree requirements.

M/S/U (B. Sanders, P. Mendez) to change the process so that courses are evaluated for GE placement at the time of their course outline review.

Minor/Major Changes in Curriculum Process

B. Adams shared the Best Practices in Course Approvals document as a framework for delineating major versus minor changes in the curriculum process. The committee was in agreement with most of the delineations and it was decided that the document would help guide decisions made in the implementation of CurricUNET, and would be brought back for discussion at a later date if necessary.

2008-2009 (Revised) Associate Degree Requirements – DRAFT

L. Senechal distributed numerous handouts to the committee for the purpose of catalog production. One was the revised Associate Degree Requirements (draft) which she brought to the committee to check her interpretations of Title 5 revisions. She clarified that this document would become our contract with students and the public. Because the meeting was running over schedule, she asked that the committee take time to thoroughly review the accuracy of her interpretation and send feedback to her directly. She also distributed a document where she noted problems with requirement “math,” in that the totals listed in the catalog are not always accurate. She cited examples where instructors were requesting that programs reflect different numbers than their actual required total on record with the state, or, events where the curriculum had evolved so much that the original totals no longer reflected reality. It became clear that this was a large issue and there was no immediate resolution.

Members Absent: M. Boyd, M. Lynch, Z. Davidson (ASMJC)

Others Present: A. Lowry, M. McKinnon, L. Senechal, J. Beebe, C. Vaughn

I. APPROVAL OF ORDER OF AGENDA

It was requested that the order of the agenda be changed so that subcommittee reports could take place following approval of the meeting minutes. The order of the agenda was approved as revised.

II. APPROVAL OF MINUTES

January 15, 2007

Hearing no request for revision or correction, the meeting minutes of January 15, 2007 were approved as presented.

III. OLD BUSINESS

1. Minor/Major Changes in Curriculum Process

   B. Sanders cited the “major/minor” changes discussion that took place at the last meeting could have been confusing to some, and that he wanted to make it clear that when the committee is discussing Major/Minor changes and CurricUNET is discussing major/minor processes, that these are different issues. One is about making minor/major revisions to a document, while the other is about major/minor levels of approval.

2. Title 5 Compliance Progress

   a. University Preparation Pathway/Career Preparation Pathway

      R. Cranley asked the committee to look closely at the two new sets of degree pathways (Career & Technical Education and University Preparation) which resulted from the Title 5 compliance changes. L. Senechal had created them for the purpose of the catalog, using the approved Title 5 compliance resolution as a guide.

      i. Differences between degree-applicable units for University Preparation Pathway and Career & Technical Education Pathway

      R. Cranley called the committee’s attention to the revised requirements for Associate Degree, specifically, the two new pathways to degree (taking place of Transfer Studies and Occupational Studies plans), Career and Technical Education Pathway and University Preparation Pathway.

      She did this because she believed that it was important that the committee be fully clear on what it was approving at every level of the requirements, because there may be assumptions campus-wide on how things have and should work, and that often those assumptions are not in agreement.

      R. Cranley noted that the UP plan had departed from the prior associate degree requirements in
that it now only allowed courses numbered 100-299, instead of 50-399. She asked “was this the committee’s intent?” B. Sanders added that this sort of discussion was important, and that to his recollection, there had been no directed discussion to determine whether this change should take place with the resolution.

He asked rhetorically, “does the UP student need to take courses numbered 50-99 or 300-399 for the upper division major?” K. Ennis asked if this would change how preparatory units courses numbered 50-99 would count toward degree. B. Sanders confirmed that it would. C. Mulder noted that if a student takes an excess of 99 units, this delays registration times, and that students can also transfer up to 70 units.

P. Mendez asked for clarification as to why it had been changed, and B. Sanders commented that it was a draft that had been prepared, perhaps an interpretation of the Curriculum Committee’s Title 5 Resolution. M Garcia reported that transfer students are required to complete a minimum of 60 transferable units to be eligible for transfer.

R. Cranley paraphrased that this interpretation occurred out as a result of L. Senechal more thoroughly the splitting the design of the Associate Degree requirements into their previously board-approved two “plans” (what was Occupational and Technical Studies and Transfer Studies.)

She commented that it was important that the committee sign off on this change in policy to confirm that the group agrees with the concept so that if there are questions that arise, that the committee has a record of approving the changes. K. Ennis was concerned for the remedial student who would need a great deal of preparatory remedial coursework that would not count toward a degree. R. Cranley confirmed that – to transfer – the student would still need 60 transferable units (and that courses numbered 50-99 would not count).

P. Mendez observed that CSU or UC would only accept courses numbered 100-299, and that this was an external policy. R. Cranley added that the student needing extensive preparation would also have the option to graduate under the Career and Technical Education pathway if this was a deterrent. P. Mendez observed that a student could easily get confused by a degree pathway that did accept courses numbered 50-399 for a transferable MJC Associate’s Degree, even though the transfer institution would only accept MJC courses 100-299.

M.Garcia noted that the old catalog had an advisory telling the students stating that coursework completed for degree should be transferable (100-299), but allowing students to complete courses numbered 50-99/300-399 courses for the Associate’s Degree. A. Peek countered that this was problematic because the universities wouldn’t accept them.

Many committee members remarked that this new language seemed much clearer to students. B. Sanders suggested that if the guidelines are there, publicly observable, students will orient themselves to achieving this higher criteria, which would be to their benefit, especially since they are transfer-oriented. B. Sanders then asked who it might hurt rhetorically, e.g. a person attempting the University Preparation pathway, with the GE component and an Area of Emphasis, or GE and Major. He commented that those individuals pursuing GE and AOE will not be hurt because they are preparing for upper-division/baccalaureate study. As for the other students who are pursuing a local “terminal” degree could feasibly “back up” and pursue the CTE Pathway, and if they have met CSU-GE requirements they should not be adversely affected, since most courses double-count toward MJC-GE (the non-transferable GE pattern for associate’s degree.)

**Area of Emphasis and Major options for University Preparation and Career and Technical Education Plan**

R. Cranley called attention to another area of the two pathways She noted that there was no Area of Emphasis option for the Career and Technical Education pathway. She noted that many schools and colleges within the UC system do not accept, for example, IGEC, because they want students to instead use lower-division courses at the community college to prepare for upper
division courses at the transfer institution. IGETC requires students to complete so many units which prevent students from doing completing what is known as “lower-division preparation.” R. Cranley expressed concern that there was not going to be a way for one of these students to earn an Area of Emphasis. R. Cranley wanted to propose that there be an Area of Emphasis option for students following on the Career and Technical Education plan.

Editing Remarks

R. Cranley also noted a series of stylistic issues in the documents. She wondered if some phrases was too wordy. Her revisions were supported by the committee and it was resolved to incorporate them. Other members noted some other awkward language that was to be changed.

MJC-GE Removed from University Preparation as option for GE

B. Sanders asked rhetorically – if a student has completed CSU-GE or IGETC, hasn’t the student – in essence – met competency requirements required by Title 5 for associate’s degree? Committee members confirmed this. He asked that a motion be put on the table.

Motion: If a person has completed CSU-GE or IGETC, that the individual would have met Title 5 competencies for reading, writing, and mathematics competencies

A. Peek noted with concern that READ 184, which can fulfill the competency for reading, is not listed as an option on IGETC or CSU-GE. It is only an option for students completing the non-transferable MJC-GE pattern. She was concerned that students would not be able to demonstrate that they have met competencies for degree if we use CSU-GE or IGETC in as evidence of competency. R. Cranley assured A. Peek that they could use CSU-GE or IGETC because – in the past - the Curriculum Committee approved that, if the student completed the Title 5 GE requirement (which is MJC-GE), that they would have satisfied the reading competency.

M. Garcia then asked what would happen to those students in pursuit of “high-unit” baccalaureate majors. B. Sanders clarified that this was not an issue with the University Preparation pathway. B. Sanders used this as an opportunity to exemplify why he felt it important to guide students in “high-unit” majors to the Career and Technical Education pathway. R. Cranley noted that these students would automatically be left out.

B. Sanders asked, in terms of the University Preparation Pathway, if it was really necessary to tell students to complete something that they had already completed by virtue of the GE. L. Senechal asked if it would be possible to include language on the Pathway stating something to the effect of “by completing CSU-GE or IGETC, the student has demonstrated competency in reading, writing, and mathematics as required by Title 5.”

R. Cranley was concerned that removal of the competency checklist might not be in the best interest of the student, as the list details accomplishments that the student can “check off” as progress is made. K. Ennis agreed. She commented that she liked the clarity of the new requirements, and how the page parses out all of the steps required.

M. Garcia then suggested that a note be added to #5, stating that competency would be met through IGETC or CSU-GE. B. Sanders expressed concern that unnecessary information or “steps” could make the students unnecessarily nervous about what is expected of them, and that number 5 is not necessary. K. Ennis asked if there would be a page available to supply that information. Yes, members commented, that would be the case.

P. Guerra Schmidt observed that - if the competencies were to be included on the page – that they could mislead students again because there are courses listed under 100-299 in number, directly contradicting the phrase, “complete courses numbered 100-299.”

B. Sanders provided some history and reported that MJC was criticized for equating Reading 184 and an Assessment test, but we learned that the reading test was an assessment test, not a
competency test. Consequently, MJC had to disallow.

An earlier motion was repeated for clarification and a vote was taken.

**M/S/U (R. Cranley/C. Mulder) to approve that completion of the University Preparation Pathway would demonstrate that the student has met competencies in reading, writing, and mathematics.**

B. Sanders asked that another motion be put on the table.

**Motion: Remove #3 and add statement under statement #5 on University Preparation Pathway essentially read that “Completion of IGETC or CSU-GE validates your competence in reading, writing, and mathematics.”**

**M/S/C (B. Sanders/P. Bettencourt)**

1 Nay
23 Ayes

L. Senechal commented that the design process allows for innovation in unforeseen places, and reminded the committee to keep that in mind when determining the best solution to an information delivery problem.

**“Completion by Area” Language and the confusion it could cause**

R. Cranley wanted to see that emphasis would be put on completion of the appropriate associate degree pattern. She reasoned that individuals who transfer to CSU have the option to complete only portions of the pattern for certification, so in contrast, this document should emphasize completion is required. She strongly discouraged the committee from encouraging this language in the requirements. L. Senechal provided background on the issue of GE Certification, claiming that the process of certifying GE is different than earning and applying for a Certificate of Achievement, and that few people on campus outside of admissions and records staff are aware of this essential step in the transfer process. She claimed that she included it in the document to help raise awareness about this step. She claimed that she had no opinion about how it appeared, only that it should appear in this context for the benefit of the students. B. Sanders didn’t want to confuse students more. L. Senechal commented that her intent was to counter the fact that nowhere was this information listed in the catalog as a necessary step.

**Certificate of Achievement for completion IGETC or CSU-GE**

M. Garcia was surprised to see that students would now be able to earn a Certificate of Achievement for full completion of IGETC or CSU-GE. B. Sanders reported that this was a new component as to compensate for the removal of the Transfer Studies major. K. Ennis asked if it was still possible to transfer without graduating. A. Peek commented that there was information provided as a disclaimer citing that the student with an associate’s degree may not possess all GE requirements for transfer.

**Inclusion of GE Certification Language in the Requirements**

B. Sanders asked S. Agostini if – in the process of checking a student’s transcript for eligibility for GE Certification of Achievement - that GE Certification be completed at the same time. She said that it could not be done, because it is a separate step, and it is a step linked to CSU and UC. B. Sanders noted that one process is internal, and one is external. Someone asked if students know that the GE Certification step is required of them for transfer. R. Cranley mentioned that it is on the form when the students apply for degree. L. Senechal clarified that GE certification happens upon request in the Records Office when students are requesting transcripts for transfer, in contrast to when they apply for degree or certificate in the Evaluations Office.

**IGETC: Specific Language for UC and CSU Transfer Students**

R. Cranley also noted that, on the University IGETC Pattern, there is language for CSU transfer
students, to “follow CSU requirements.” It is not consistently listed for UC, e.g “For UC, follow UC requirements.” L. Senechal was confused about where it specifically refers to UC requirements, and R. Cranley pointed out that Language other than English and American Institutions have UC-specific requirements. L. Senechal commented that she as the designer should add “UC Only” to the pattern.

**GE Requirements for Students who cannot use of IGETC/CSU-GE Preparation for transfer**

K. Bailey reportedly worked with L. Senechal on the requirements, and requested that “individual Breadth pattern” option for GE completion be struck from the University Preparation Pathway requirements. R. Cranley suspected that the reason for its removal was the fact that there are few published breadth patterns in ASSIST. R. Cranley understands the motivation for such a change. She suggested that it read “as it appears in ASSIST.” B. Sanders added that “see a UC catalog” be removed as well.

**Whether to include language for students headed to private or out-of-state schools.**

L. Senechal asked if it matters that we only include ‘transfer” and degree language for students attempting transfer to UC and CSU, and, using herself as an example being a being a graduate of a California high school who attended a university on the East Coast. R. Cranley commented that we are holding students to completion of a specific set of requirements. M. Garcia commented that out-of-state, transfer-oriented Guidance students are told to follow IGETC, since IGETC is more applicable and most universities will follow IGETC. L. Senechal asked if it would behoove MJC to include that guidance in the printed requirements for associate degree, so that it’s standardized, and not subjective. M. Garcia, suggested a “third box” that said something to the effect of “for those students who plan to transfer to an out-of-state institution, meet with a counselor.”

P. Guerra Schmidt added that it’s already in the catalog. “for students planning to attend a private or out-of-state school, please meet with a counselor.” R. Cranley reminded the committee that the evaluators are using this document to evaluate whether students have met the criteria for associate degree. She commented that – if there is no record on file, no articulation, how would an evaluator know that the students have completed the requirements for Associate Degree? Does the counselor know? She added that there is very little on file that can be used to measure student progress. C. Mulder commented that student athletes are often advised to go to a counselor or to contact the college directly. L. Senechal asked C. Mulder if she knew how such students were evaluated for meeting requirements for degree at MJC. C. Mulder shared that athletes are different in that if they are cleared through the “clearinghouse” they do not have to transfer with degree. R. Cranley observed that those students would be served by Career and Technical Education.

B. Sanders and L. Senechal repeated that the concern is “how will the student demonstrate completion of a GE pattern?” B. Sanders commented that they probably would use one pattern or the other. M. McKinnon remarked that she was not clear on why there was such an emphasis on CSU and UC, was there a law? M. Adams remarked that it was probably due to the fact that the sheer large number of students transferring to those schools warrants it. B. Sanders suggested a question in the box: “Do you plan to transfer to a private or out-of-state university? See a counselor to help you select courses from the CSU-GE or IGETC pattern.” He commented that we should strongly encourage the students to “double-up” on preparation.

**Whether to include language for high-unit Majors**

B. Sanders added that he was hoping to see language for “high-unit” majors that the UP Pathway is not the best pathway for students to follow. He would like to see MJC do a better job of guiding Associate Degree oriented students in high-unit majors to appropriate preparation for transfer into baccalaureate degree majors. A. Peek added that the note on the IGETC pattern could work. R. Cranley observed that there was a list available to students on the Transfer to UC page. B. Sanders asked that those students be directed to follow the CTE Pathway, also. L. Senechal asked for clarification, “could such direction be interpreted that the students could complete courses numbered 50-399.” B. Sanders said yes.
Clarity of requirements for “high unit” and out-of-state/private transfer oriented students

R. Cranley was still concerned that there was no clear measure stating how students will be evaluated for fulfillment of GE requirements degree. B. Sanders commented that he saw the page design fulfilling that need. C. Mulder remarked that the UC page of the catalog provided that information. L. Senechal shared that in the past, the evaluator had an informal system of evaluation, where it was understood that there were many “if/then” understandings. She added that the evaluation team is new, and that the new evaluators are hungry for the logic behind every step we ask students to complete, and that they want concise information. She commented that she understood R. Cranley’s concern that the document was still too vague for the purpose of the evaluators. L. Senechal promised to redo the document for the purpose of the committee reviewing again very soon since the document would need to go to print two days after the next meeting.

How do we communicate to students transferring without associate degrees?

P. Guerra Schmidt asked a question that – when faculty are advising students – and there is no need for a degree – if it would be possible to include that information. R. Cranley commented that many students move successfully through community colleges transferring preparation without collecting Associate’s Degrees. A. Peek clarified that the document in focus is for the purpose of “Earning an Associate Degree from MJC” while preparing for transfer.

L. Senechal added that nowhere in the MJC catalog is there a page detailing how to prepare for transfer without earning a degree, and asked the committee “is this something we want to do?” There was no response.

R. Cranley noted other typos in the pattern, other committee members noted other minor errors.

B. Adams called for a motion.

Motion: There should a policy that the University Preparation Pathway require that students take 60 units courses numbered 100-299

M/S/U (B.Sanders/K.Ennis)

Areas of Emphasis

B. Sanders observed that Areas of Emphasis (AOEs) are new, and that MJC still needs to determine how they should be used and what they should consist of. He reported it was first thought that the AOE should be used only for the purpose of transfer students on the University Preparation Pathway, with carefully selected classes pulled together for the purpose of transfer.

On the CTE Pathway, K. Bailey had suggested that AOE’s be used to help students in high-unit majors prepare for upper division coursework in MJC courses. B. Sanders proposed that – if it were to be done that way, that it should be restricted so that a student does not earn too many awards in one area. B. Sanders wondered if there was a definition of “high unit” majors.

R. Cranley remarked that usually high-unit majors are identified by the accompanying recommendation (from UC) that students NOT use IGETC if in pursuing certain baccalaureate majors. According to Brian, K. Bailey commented that AOE’s could adequately prepare students for transfer in high unit majors. For example, a new AOE in Engineering would be developed to provide students coursework needed for transfer to a baccalaureate major.

B. Sanders noted that, if a student completes the MJC Associate Degree major in engineering and IGETC as the GE component for the purpose of transfer, he or she is wasting a great deal of time in classes that will not apply to the baccalaureate major.

R. Cranley had concerns that by exclusively limiting AOE’s to the University Preparation Pathway or to transfer-minded students on the Career and Technical Education (CTE) Pathway, that we may
be excluding some students. B. Sanders expressed concern that – if we were to open up CTE with MJC-GE and an AOE (which only requires 18 units), we would be requiring students to have the “least amount of preparation.”

R. Cranley observed that students on that track, however, would still be held to the same amount of requirements as any other students. Not every major at MJC is geared for transfer, she observed. By adopting a set of area of emphases, she wondered why we might be blocking students. B. Adams asked K. Walters Dunlap if –at other institutions – this question is being raised. K. Walters Dunlap suggested that the question go on a listserv.

K. Ennis asked “what would the cost be if we were to allow every student to earn an AOE?” C. Mulder then asked who was creating the AOEs. B. Sanders said that, theoretically, divisions would be creating them, and the Curriculum Committee would approve them. L. Senechal pointed the committee’s attention to the fact that the new UP Pathway publicized that these “AOEs” are to be available in counseling in August, 2008. B. Sanders shared K. Bailey’s concerns that many students use the catalog to self-advice, and then end up with too many units for transfer. B. Sinclair was concerned that there may be extenuating circumstances, and reported he felt like he didn’t have enough information. B. Adams said that this information was need for the MJC Catalog and that it was clear there were two camps on this issue.

M. Garcia asked if it were not true that the AOE was added by Title 5 to amend what was the Transfer Studies program from years prior, and asked why we would want to move it to the CTE pathway? B. Sanders shared that this was for the high unit major. M. Garcia commented that they would be following the transfer GE patterns, even though being held to the less rigorous MJC-GE requirements alone. B. Sanders then suggested that there might be a need for a third pathway. A. Peek commented that if we add the AOE to the CTE plan, that it still does not eliminate restrictions but it still leaves the options open. She commented “if we put it in, we get everything we want?” P. Guerra Schmidt asked why we do not leave them on the first page?

Title of Career and Technical Education Pathway
L. Senechal reported that she and P. Mendez had a conversation about the appropriateness of the Career and Technical Education title. L. Senechal had concerns that the term is a CCC system name for is a professional in educating for Careers and Technology, like someone pursuing a degree in Music Education would be aspiring for a career in Music Education. Some members felt that because this language is currently in use by the CCC system, that it is appropriate and that concerns are unwarranted.

b. Skills Recognitions – Update on Conversion Process
   for 17 Unit or Fewer Awards
   Karen Walters Dunlap

The Instruction Office is working on garnering expedited regional approval to certificates 12-17 units so that they can appear on transcripts as certificates of achievement. No changes may be made to programs in this process. Every dean is working with faculty to revise and submit forms. Certificates will be approved. IAC is tracking this process very closely during what is a tiny window for approval. For this approval process, many steps are being overlooked by the consortium so that approval is quick. This applies only to VTEA (technical) programs, and not to programs like Speech Communications and Shakespeare Academy. K. Walters Dunlap Feb 8. Regional Consortium meets every 2nd and 4th meeting of the month, and she reported that the printed catalog WILL not include these certificates as certificates. B. Sanders said that they would be included in the catalog, just listed as Skills Recognitions. L. Senechal mentioned that there are also certificates for fewer than 12 units, and K. Walters Dunlap commented that yes, those are an issue. L. Senechal reported that all of those certificates will appear in the 2008-2009 catalog as Skills Recognitions.

c. Hours of Instruction
   CC Leadership
L. Senechal reported that this was on the agenda as an update. B. Sanders asked the committee whether or
not courses where there is a disparity between hours and units earned must come through immediately for update, or whether they should come through on periodic review. K. Walters Dunlap commented that this was effective immediately... M. Adams asked if it was a clarification or a new rule, because that would influence our action. B. Sanders commented that we could identify courses that fall into that category. He suggested that we identify them and ask them to come through in the next year. B. Sinclair commented that his area has some, and that it would be nice to get some direction from the Curriculum Committee to “get on the ball.” K. Walters Dunlap commented that she would prefer that it be effective immediately. C. Mulder asked about block scheduling, and mentioned complications with block scheduling, and that some classes will not work with that format. She asked if all classes were changed to 52.5 lab hours, would then every class be brought through for approval or would a blanket approval serve that process? K. Walters Dunlap said a blanket approval would be appropriate. There was no clear resolution.

**d. Skills Recognitions: 12 Units or Fewer**  
Brian Sanders

B Sanders noted that there were a number of “12 unit or fewer” certificates in the catalog that would no longer be recognized by the state, so, he asked the committee if MJC should recognize those certificates? J. Sola noted that the certification for his 6 unit course is granted externally. M. Garcia asked if the evaluators put that certificate on the transcript. J. Sola noted that there is no point of feedback as to whether or not students who complete the MJC program actually get certified. P. Guerra Schmidt shared that the Child Development program would be getting rid of the CLLDV Assistant 6-unit certificate. L. Senechal noted the “Certificate of Completion” in Culinary Arts that is in the catalog, even though it is conferred by the instructor not Evaluations. K. Walters Dunlap noted that those should be removed. B. Sinclair wondered how many would be affected. B. Adams commented this was a philosophical issue. B. Sinclair said we might consider leaving it open. K. Walters Dunlap commented that they should not be in the catalog. G. Boodrookas mentioned that it is a marketing issue. A. Peek asked if a certificate in Shielded Metal Arc Welding makes a student prepared for employment. Members commented ‘yes,’ to which A. Peek stated that we should then keep the 6-12 unit certificates on the books. B. Sanders not certain that they should be pulled from the catalog. Per B. Sanders said that S. Agostini’s email (distributed at the meeting) provides good suggestions as to where to go from here. B. Adams commented that we also need to be cognizant of how it affects the evaluative process, and that we have a goal of working closely with Evaluations. B. Adams called for discussion. P Guerra Schmidt asked if employers actually use certificates? She asked if the employers care about them, or do they really want to know if they care. B. Sinclair commented that history has shown it was a track record, wherein the certificate is equated with employability. C. Mulder commented that certificates or cards are granted after completing a CPR class, which C. Mulder determines. B. Sanders added that S. Agostini provided a history on past process for instructor-conferrered awards, and that breakdowns in record-keeping ended up adversely affecting students years later because non-institutional awards were not tracked. K. Walters Dunlap agreed that Records needs to keep track of information, and that the committee needs to come to agreement with S. Agostini on this issue, because it will affect the staff in that area, by printing awards and fielding inquiries, etc. L. Senechal informed the committee that Datatel has a way of organizing certificates by the number of units associated with the award. There was a suggestion that the Welding faculty comment on this issue, and how it would affect students. B. Sinclair suggested that we clarify the difference between externally and internally conferred certificates. He asked if we couldn’t separate them out, and that a distinction would be helpful. L. Senechal asked if she should remove them, and was told no by B. Sanders. M. Adams shared the same perception. K. Walters Dunlap said that the Instruction Office should ask of the state. B. Adams said that we should readdress the issue later. M. Adams informed L. Senechal that she could act at the discretion of K. Walters Dunlap.

**B. Adams noted that she would be out of order, in that no motion had ever been made relating to all R. Cranley’s points on the revised Associate Degree requirements.**

**Motion:** Any motion not proposed before pertaining to the **University Preparation Pathway and Career and Technical Education**, that it be proposed for approval now.

Discussion: L. Senechal thanked R. Cranley for her diligent work on finding all of the complications in the pattern that could pose problems for students or for the Curriculum Committee.
M/S/U (A. Peek, L. Lanigan)

e. Catalog  
L. Senechal reported that the first COURSE/PROGRAM proof had been electronically distributed, and that she was grateful that K. Walters Dunlap had invited her to IAC to explain the process and its breakdowns. She reiterated that the catalog is manually generated. K. Walters Dunlap noted that it’s a rollover of previous year, and that errors should be proofed throughout the document. She added that degrees are wrong on individuals. L. Senechal added that language throughout the catalog can be erroneous. B. Sanders countered that, on the other hand, if faculty members do not like the program as configured, they may not change requirements without CC oversight. L. Senechal cited a revision where the faculty member had changed the language for the requirements with a new stipulation, and that such changes were not acceptable, either.

IV. NEW BUSINESS

1. Curriculum Review Cycle  
Brian Sanders

B. Sanders passed discussion of the item to K. Walters Dunlap. K. Walters Dunlap mentioned she has proposed changes to the MJC curriculum review (in DRAFT format) process. She wanted to be clear that this is a draft. She mentioned that she observed huge curriculum agendas in November and that everyone is overwhelmed by curriculum agendas. She added that curriculum compliance and program review are not linked nor holistic at MJC. She mentioned that MJC’s course-by-course approval process is not helping us in terms of accreditation. What defines a department, “curriculum.” To have an effective program review, you need to look at your curriculum review. She commended the speech department for a thorough review of the curriculum. She proposed that the committee change to a more programmatic view of curriculum. She pointed the committee’s attention to the documents, citing examples of how it would work. Holistic perspectives of programs reveal holes that might get missed in a course-by-course process. She pointed out and explained the steps involved. She added that changing from a course-centered perspective to a programmatic perspective can be tough. She called attention to Sierra’s matrix for when programs were approved. She also shared that the way courses were reviewed were important to the process, citing math as an example, because of it’s role as a prerequisite for so many courses an programs. This necessitated that it should be reviewed first.

2. Expedited Program approval  
Mike Adams

No discussion

3. Educational Requirements Committee  
Karen Walters Dunlap

K. Walters Dunlap brought for the concept of an Educational Requirements Committee, overseen by the Academic Senate. She mentioned that this committee would be constituted of faculty AND matriculation personnel. This group would be poised to closely evaluate educational requirements to ensure that they were in the best interest of the student in both the short term and long term. This group would also provide support to faculty on the development of programs (degrees and certificates). M. Adams asked if this would reduce workload for the CC. B. Adams wanted to tie program review into curriculum review, and that this would help facilitate that. Combining this would help alleviate pressures on faculty. K. Walters Dunlap added that if we do not tie curriculum review into program review, we are not doing a good enough job. She commented that Public Safety and vocational programs must be reviewed frequently. Concerns were expressed about the number of classes in some areas. B. Adams commented that volume would be a consideration. K Walters Dunlap suggested that members think about it, and reminded the committee that this was Sierra College’s document.

4. Broadness of Degrees for Title 5 Compliance 08-09 (e.g. Physical Science, Behavioral/Social Science)  
Brian Sanders

B. Sanders noted that there are a number of broad degrees in the catalog that may not be compliant by Title 5. Do we need to remove it, or create an Area of Emphasis? Examples include AA: Family and Consumer Sciences, AA: Business and Behavioral Sciences.

5. Completion of State-Required Forms – Programs, NonCredit, etc.  
Letitia Senechal

L. Senechal reported that in the past few forms were required, but now more are surfacing. Who is responsible for
K Walters Dunlap commented that faculty should complete the required forms, but suggested that we look at what forms are being considered before taking further action.

V. SUBCOMMITTEES

1. **UPDATE: Special Topics, Experimental, Independent, Work-Experience**

   P. Mendez

   Course Development and Approval Guidelines Update

   P. Mendez shared that he and the subcommittee received templates and that the committee would review them. B. Adams shared that she had visited assist.org and had “sleuthed” out what other schools had done with special topics courses, and how they were attached to course outlines. She hopes that the subcommittee could use those also.

2. **UPDATE: CurricUNET Implementation**

   B. Sanders

   B. Sanders reported on activity surrounding CurricUNET implementation. He informed the committee that CurricUNET has the ability to import modules that have been developed for other colleges. As far as progress, he shared that there would be an all-day Steering Committee meeting (including himself, B. Adams, M. Adams, L. Senechal, R. Cranley, D. Phillips, and K. Walters Dunlap) on Tuesday, February 5 to look at the initial vision, and that CNET is asking a lot of technical questions. B. Adams added that on a later date, CurricUNET would like to provide a comprehensive training to many key people on campus. She added that CurricUNET already has modules in place to deal with Special Topics. B. Sanders cited the “major/minor” changes discussion that took place at the last meeting could have been confusing to some, and that he wanted to make it clear that when the committee is discussing Major/Minor changes and CurricUNET is discussing major/minor processes, that these are different issues. One is about revisions to a document, while the other is about major levels of approval, versus minor levels of approval – pending what type of action is taking place on a course.

3. **UPDATE: Time Limit on Catalog Rights and Satisfaction of GE and competency requirements using Baccalaureate or higher degree from regionally accredited institutions and from Foreign Universities**

   R. Cranley

   R. Cranley shared that the subcommittee would meet on Tuesday, February 5, after the CurricUNET meeting. She added that schedule conflicts are making it challenging for members to meet.

VIII. PUBLIC COMMENT


Others Present: M. McKinnon, L. Senechal

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

   Review and approval of the January 29 meeting minutes will be postponed until catalog production is complete.

II. NOTIFICATION

Correction to Minutes of April 3, 2007

   The minutes of April 3, 2007 have been corrected to include unit changes to FREN 103, SPAN 103, and SPAN 104 that were approved at that meeting. Each course increased units from 4 to 5.

   CLDDV 367  Current Issues: Preschool Teachers 1 001
   Effective: Summer 2008
   Special Topic Focus Area
   Enrollment Restrictions: No enrollment restrictions
   TMI Status: Not approved for TMI
   Materials Fee Status: No materials fee required.
   Articulation Status: Not a transfer-level course.
   General Education Status: Does not fulfill GE requirement.

   Hearing no objection, the Notification Agenda was approved

III. CONSENT

   PHYS 165  Introductory Physics 5 005
   Effective: Summer 2008 ( Expedited! )
   Modify: Hours, units
   Enrollment Restrictions: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 122 or be eligible for enrollment in Math 171 as determined by the MJC assessment process.
   TMI Status: Not approved for TMI
   Materials Fee Status: No materials fee required.
   Articulation Status: Transfers to CSU and UC.

   Hearing no objection, the Consent Agenda was approved
IV. DISCUSSION

**OFADM 311**  
**Business Proofreading and Editing**  
Effective: Summer 2008 *(Expedited!)*  
Modify: Methods of instruction  
Enrollment Restrictions: No enrollment restrictions  
TMI Status: Requesting online modality  
Materials Fee Status: No materials fee required.  
Articulation Status: Not a transfer-level course.  
General Education Status: Does not fulfill GE requirement.

*M/S/U (C.Hudelson-Putnam, B. Sinclair) to approve TMI for OFADM 311.*

Rationale for expedited approval was not included with TMI form. The representative commented that it was not clear what the process is. B. Adams reported that the CC had discussed it at an earlier meeting. The question arose as to whether or not TMI requests out of the curriculum review cycle require a rationale. It was suggested that anytime there is need for expedited approval, that the author be required to provide it. The committee was reminded that it is possible to approve TMI, without approving for expedited approval.

/ /FAILED to expedite approval for OFADM 311.

**OFADM 320**  
**Telephone Techniques**  
Effective: Summer 2008 *(Expedited!)*  
Modify: Hours  
Enrollment Restrictions: No enrollment restrictions  
TMI Status: Not approved for TMI  
Materials Fee Status: No materials fee required.  
Articulation Status: Not a transfer-level course.  
General Education Status: Does not fulfill GE requirement.

B. Adams reported that this course has already been offered and is “stuck” in CurricuWeb, and mentioned that the faculty author had provided a strong rationale.

*M/S/U (B. Sinclair, C.Hudelson-Putnam) to approve modifications to OFADM 320  
M/S/U to expedite approval OFADM 320.*

It was noted that there was a typo in the memo. The request for approval was for Summer 2008 not Summer 2007.

V. OLD BUSINESS

1. **Title 5 Compliance Progress**
   a. **University Preparation Pathway/Career Preparation Pathway**  
      Ruth Cranley  
      029

R. Cranley provided a recap of what motions passed at the last meeting. She also noted that many issues were left out of the motion. She noted that the committee had also not officially voted on the creation of two new Associate Degree pathways. There was discussion about how to handle students who attempt preparation for and then transfer to high unit majors. How would these students be held to requirements that could be evaluated against internal requirements, without adversely affecting their transfer into target majors? There was a great deal of discussion about ways to do this. One proposal was to create a third pathway for high unit major, although it could not happen in time for the printed catalog, which was slated to go to print in
two days. A member was concerned that the language about the availability of Areas of Emphasis was too extreme, and asked “are we to get all of them approved by that time?” B. Sanders commented that we would probably focus on developing the top 10 transfer majors first, for example Biology majors transferring to Davis, and Liberal Studies transferring to Stan State. It was also clarified that Certificate of Achievement and GE certification would both be referenced on the plans, to better clarify the differences between these two important elements.

There was further discussion. Clarification was sought about the meaning of the phrase upon receipt of associate degree you will also receive a Certificate of Achievement in General Education.” within the University Preparation plan “It was clarified that the student will earn a Certificate of Achievement for completion of either CSU-GE or IGETC, whether or not a degree is earned on top of that coursework.

R. Cranley asked if there were any changes to the Career and Technical Education plan, and there were no concerns noted.

M/S/U: (B. Sanders, R. Cranley) Move approval of the University Preparation Pathway and the Career and Technical Education Pathway, (with revisions noted in the discussion) with a friendly amendment that the University Preparation Pathway be amended with a third option for high unit majors, reading something to the effect of: “Work with a counselor to determine if the UP Pathway is right for you” or “A third option for high unit majors may be available in August.”

b. Skills Recognitions – Update on Conversion Process Karen Walters Dunlap

for 17 Unit or Fewer Awards

K. Walters Dunlap reported that there was a deadline of February 8 for deans to have applications for 12-18 unit Certificate of Achievement conversion in to the Instruction Office so that they could be submitted for regional, followed by state approval. She reported that some faculty decided not to proceed with specific certificates because they were no longer viable. That list will be provided at a later meeting. The question remains is “do we completely remove those from the catalog that are not submitted for approval?” Approximately 40 certificates were submitted.

c. Hours of Instruction CC Leadership

This item was struck from the agenda for discussion.

d. Skills Recognitions: 12 Units or Fewer Brian Sanders

B. Sanders called the committee’s attention to Certificates of Achievement for 12 units or fewer which are no longer to recognized by the state. It was asked, are these viable awards? Is it possible to have two courses yield a certificate of achievement? Representatives answered “yes.” Many Certificates have been created to meet local industry needs. The question arose as to the role of the MJC certificate in the job seeking process. Is a student at an advantage with an MJC Certificate? Many members shared that students usually relied on proof of competencies that are externally granted, e.g., , or a CPR Provider Card. However, Nursing must directly link state certification to a certified and accredited nurse training program. One question was raised, “if we pull such awards from the catalog, will that impact marketing of such specialized programs?” The committee discussed the relevance of tracking such specialized series of coursework through Evaluations, without officially granting an award. S. Agostini shared that it would be possible to record sequences without it appearing on the transcript. The committee arrived at keeping awards 12 units or fewer in the catalog, and calling them Skills Recognitions, although no formal motion was made.

e. Catalog Letitia Senechal

L. Senechal reported on the progress of the catalog, and that divisions were currently proofing her work. She reported that curriculum revisions are still being attempted during the catalog proofing process. K. Walters Dunlap asked who, and L. Senechal responded that revisions like that are attempted across the board, secretaries, faculty. B. Adams confirmed this with her own examples. K. Walters Dunlap said that she would
2. Curriculum Review Cycle
Karen Walters Dunlap

K. Walters Dunlap shared that a draft of a revised Curriculum Review Cycle went out for review, and that she is waiting to hear responses from stakeholders. In two weeks there will be a response. She commented that the accreditation report is not good, and that the time to dialog has ended because Accreditation has made the decision for us about how to streamline our review and to move from a course-centered focus to a programmatic focus. We need a cyclic review of curriculum from a programmatic perspective by October 2008.

3. Educational Requirements Committee
Karen Walters Dunlap

K. Walters Dunlap is waiting to hear responses to the Educational Requirements Committee. B. Sanders expressed concern that moving graduation requirements from the Curriculum Committee’s hands to another group would not be beneficial to curriculum review, and that movement of programmatic review to an Educational Requirements committee would be a fundamental change to the curriculum review process. C. Hudelson Putnam countered that it could help curriculum review, because people tend to fear the learning curve associated with being a curriculum representative. K. Walters Dunlap reported that discussion has gone to the eboard for further consideration. L. Senechal asked if such a change would streamline the curriculum development and review process at all levels. K. Walters Dunlap commented that it would.

4. Broadness of Degrees for Title 5 Compliance 08-09
Brian Sanders
(e.g. Physical Science, Behavioral/Social Science)

B. Sanders asked the committee to consider assorted degrees from MJC that may be considered “too broad” per the new Title 5 standards. Many associate degrees may come under scrutiny from the state because of a lack of focus. Examples of such degrees include, AA in Behavioral and Social Sciences, AA Family Consumer Sciences. It was noted that the AA in General College is going away. B. Sanders reported that S. Lowe from the System Office very specifically cited analogous programs at other schools as being ‘too vague.” C. Hudelson-Putnam expressed concern for programs against which such majors are modeled with the intent of transfer preparation, e.g. Behavioral and Social Sciences for transfer to CSU Stanislaus. B. Sanders read aloud from Executive Order 5 of the State Chancellor’s Office:

VI. NEW BUSINESS

VII. SUBCOMMITTEES

1. UPDATE: Special Topics, Experimental, Independent, Work-Experience
Course Development and Approval Guidelines Update
P. Mendez

There is to be a meeting on 2-13 regarding template construction.

2. UPDATE: CurricUNET Implementation
Implementation Subcommittee

The committee was updated on the status of CurricUNET implementation by members of the implementation subcommittee which includes M. Adams, B. Adams, D. Philips, B. Sanders, L. Senechal, R. Cranley, and K. Walters Dunlap. On February 5, a representative from CurricUNET came to MJC to discuss the “nuts and bolts” of implementation with members of the subcommittee. Various members reported on the outcomes of the meeting. B. Sanders reported that CurricUNET has many features that have been developed by other colleges to support processes analogous to MJC’s existing process, as well as some that have been developed to deal with needs that we have not yet addressed institutionally. Such modules are available to us, however, B. Sanders was clear that the subcommittee would not choose to take advantage of the modules without the endorsement and approval of the
Curriculum Committee. Examples of available modules now in use by other colleges include; “Institutional Learning Outcomes,” “mapping outcomes to assessment,” itemization of lab and lecture elements on the outline. K. Walters Dunlap encouraged the committee to take advantage of some features, given the college’s accreditation status. There was an interest in opening up the system for a preview by faculty. CC Leadership expressed concern that the system as currently configured was too raw. B. Adams said that CurricUNET implementation will be more contained. CurricUNET is scheduled to go live around the first week of May.

A side discussion occurred about the role of division support staff in the curriculum process. Some representatives asked that division staff be included in training. Curriculum leadership reported that division staff will not be involved in curriculum development any longer, because curriculum is a “faculty-driven” process. Some representatives were concerned that this would be a difficult transition for faculty members. One representative commented that it is the division staff that tends to have the institutional memory despite administrative and faculty turnover. L. Senechal reported that CurricUNET will be the institutional memory, and issues that currently plague the college will be addressed, like version control issues, and report-generating.

The committee saw the merit of many of the features, but wanted an opportunity to review them in context.

M/S/U (M. Robles, M. Lynch): To give the CurricUNET Implementation Subcommittee permission to work with CurricUNET to program, but not yet implement possible curriculum modules.

3. UPDATE: Time Limit on Catalog Rights and R. Cranley
Satisfaction of GE and competency requirements using Baccalaureate or higher degree from regionally accredited institutions and from Foreign Universities

R. Cranley reported that the subcommittee met on February 5. Topics of concerns included “should there be a time limit on catalog rights?” Due to concerns about students who are progressing incrementally with one to two courses per year, it was decided that the focus should not be on catalog rights, but how time limits should be established as it relates to modifications of certificates, degrees, course and program availability. What should be done? There will be a meeting on March 4 to further discuss.

VIII. PUBLIC COMMENT

There was no public comment.

Members Absent: G. Boodrookas, Z. Davidson (ASMJC), L. Lanigan, M. Lynch

Others Present: S. Fornelli

I. APPROVAL OF ORDER OF AGENDA

Subcommittee reports moved to top of agenda

II. APPROVAL OF MINUTES

January 29, 2008
February 12, 2008

Review and approval of the January 29 and February 12 meeting minutes postponed until March 11th meeting.

III. OLD BUSINESS

1. Title 5 Compliance Progress
   a. Skills Recognitions – Update on Conversion Process
      for 17 Unit or Fewer Awards
      Karen Walters Dunlap

   Some departments/divisions don’t want to move forward with submitting their <17 unit Skills Recognitions to the State during the current grace period. Someone asked if the Instruction Office would take responsibility for creating the CSUGE/IGETC certificates. This is unknown. Programs must be a defined series of courses, not just a collection of whatever units a student chose to complete.

2. Curriculum Review Cycle
   Karen Walters Dunlap

   Committee members were asked if they had floated the idea of the review cycle back at their divisions? No answer was given. Accreditation mandates adopting a review cycle. Committee needs to decide what programs and courses will be the first up to start the cycle. And what comes next. A schedule needs to be created that will begin this fall. CurricUNET can be set up to assist with creating and maintaining the cycle. Courses recently reviewed (within a year) can be wrapped into the package of courses being submitted as a group.
   K Walters Dunlap will bring the topic of the review cycle to IAC.

3. Educational Requirements Committee
   Karen Walters Dunlap

   Until Program Review is settled, the idea of an Education Requirements Committee will be postponed (postponed indefinitely).
Curriculum Committee Minutes February 26, 2008

APPROVED

4. Broadness of Degrees for Title 5 Compliance 08-09 (e.g. Physical Science, Behavioral/Social Science)  
Brian Sanders  
(See discussion under 'Title 5 Compliance Progress - a. Skills Recognitions – Update on Conversion Process for 17 Unit or Fewer Awards')

5. CurricUNET Features (Lab Content, Institutional Outcomes, Matching)  
Brian Sanders  

MOTION: Courses that have LAB component need to spell out what is contained therein when entering the course content in CurricUNET. (R. Cranley)  
LDTP needs the content for LAB courses to be explicitly stated on outlines.  
Concern was expressed about courses that are a blend of LEC and LAB (e.g. MUSIC and PE courses.)  
AMENDMENT: “…have either required content or a standard text saying, ‘This is a combination LEC/LAB class.’…” Maybe as a checkbox in CurricUNET (B. Sanders) No objection to friendly amendment.  
M/S/U to approve amended motion

Science Labs need a textbook. This is being required by four-year public institutions.

MOTION: To activate/implement the requirement that institutional outcomes must be selected for each course. (B. Sanders)  
Outcomes can include many things; academic, life long learning, etc.  
M/S/U to approve

MOTION: To require matching course outcomes to methods of assessment (A. Peek)  
M/S/U to approve

IV. NEW BUSINESS

1. Curriculum Committee Membership - Addition of Matriculation Representative  
Karen Walters Dunlap

According to existing bylaws, the Matriculation Representative is a voting member.

2. Credit by Examination & CurricUNET  
Brian Sanders

MOTION: To include a checkbox in CurricUNET to indicate if a course is eligible for Credit by Examination (M. Robles)  
M/S/U to approve

3. Curriculum Meeting/Submission Calendar for 2008-2009  
Barbara Adams  

Sample calendar for the 2008-2009 year was presented. One member pointed out that the school would be closed on November 11 and therefore we shouldn’t schedule a meeting. Another member suggested that the spring dates be moved back a week to allow for a week between the beginning of the semester and the first curriculum meeting.

One member requested a calendar/schedule for CurricUNET training.

V. SUBCOMMITTEES

1. UPDATE: Special Topics, Experimental, Independent, Work-Experience  
Pedro Mendez

Subcommittee is making progress. They will meet again on Thursday, February 28.
2. **UPDATE: CurricUNET Implementation**  
   Karen Walters Dunlap  
   Subcommittee members have had the opportunity to play around with the system. CurricUNET people were looking to find out who submitted the data. They said it was the cleanest data they’ve ever seen. The Curriculum Committee was invited to move across the hall at the end of the meeting to see a demonstration.

3. **UPDATE: Satisfaction of GE and competency requirements using course work from foreign universities**  
   Ruth Cranley  
   Subcommittee last met on February 5. They will meet again on March 4.

**VIII. PUBLIC COMMENT**

The topic, “Areas of Emphasis” needs to reappear on the next agenda.
CURRICULUM COMMITTEE

Minutes

Tuesday, March 11, 2008
Yosemite, 205 at 2:40 PM


Members Absent: S. Agostini, G. Boodrookas, M. Boyd, Z. Davidson (ASMJC), C. Mulder, A. Peek, J. Sola

Others Present: S. Fornelli, L. Senechal, J. Weaver

I. APPROVAL OF ORDER OF AGENDA

P. Bettencourt asked to add SLO Update to New Business. Apart from that, no objection to order of agenda

II. APPROVAL OF MINUTES

January 29, 2008
February 12, 2008
February 26, 2008

Review and approval of the January 29 minutes postponed.
February 12 minutes not approved.
February 26 minutes approved after corrections to show that J. Beebe, M. Boyd, and C. Hudelson-Putnam were present at that meeting.

III. NOTIFICATION

The committee was notified as to the following items.

Correction to Minutes of November 22, 2005
The following courses were approved at the November 22, 2005 with the approval action as “M/SU to Approve ANSC 200” (an incorrect department and course number). The minutes of that meeting have been corrected to reflect the accurate course and number.

<table>
<thead>
<tr>
<th>Course</th>
<th>Department</th>
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<tbody>
<tr>
<td>FSCI 367</td>
<td>INTEC 380</td>
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<tr>
<td>GEOL 064</td>
<td>MATH 010</td>
</tr>
<tr>
<td>GEOL 160</td>
<td>MATH 020</td>
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<tr>
<td>GEOL 161</td>
<td>MATH 050</td>
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<td>GEOL 165</td>
<td>MATH 144</td>
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<td>MATH 171</td>
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<td>INTDS 230</td>
<td>MUSIC 127</td>
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<td>INTEC 115</td>
<td>MUSIC 140</td>
</tr>
</tbody>
</table>

PHYS 349
PEC 143
PEC 144
PEC 145
PEC 147
PEC 164
PEC 168
PEC 172
PEC 179
PEC 186
PEC 195
PEC 108
PE 103
PE 110
PE 132
PHYS 142
PHYS 143

MATH 010
MATH 020
MATH 050
MATH 144
MATH 149
MATH 161
MATH 172
MUSIC 142
MUSIC 145
MUSIC 146
MUSIC 147
MUSIC 148
MUSIC 149
MUSIC 162
MUSIC 171
MUSIC 172
MUSIC 180
MUSIC 190
PE 103
PE 110
PE 132
PEM 108
PEM 111
PEM 103
PHYS 142
PHYS 143
Engineering Award Approvals – Correction to the minutes of 10/23/07

On the 10/23 agenda, it read that the Engineering AS degree was up for review, however actual review of that degree did not take place until 11/06/07. On 10/23/07, the Engineering Technology and the Engineering Drafting Technology AS degrees were under review and were approved. The minutes from 10/23/07 will be updated to accurately reflect approvals of both awards instead of Engineering AS degree.

IV. CONSENT

MACH 212 D,E  
*Machine Tool Technology 2*  
Effective: Summer 2008 *( Expedited!)*  
Modify: Hours  
*Enrollment Restrictions:* Maintaining (P) Satisfactory completion of MACH 211 or MACH 301  
TMI Status: Not approved for TMI  
*Materials Fee Status:* Maintaining Materials Fee of $20.00.  
Articulation Status: Transfers to CSU  
*General Education Status:* Does not fulfill GE requirement.  
*No objection to approval of MACH 212 D,E*

MACH 395 A,B  
*Advanced Machine Tool Technology Laboratory*  
Effective: Summer 2008 *(Expedited!)*  
Modify: Grading  
*Enrollment Restrictions:* Maintaining (P) Satisfactory completion of MACH 211, MACH 221, MACH 222, or MACH 301  
TMI Status: Not approved for TMI  
*Materials Fee Status:* No materials fee required.  
Articulation Status: Not a transfer-level course.  
*General Education Status:* Does not fulfill GE requirement.  
*No objection to approval of MACH 395 A,B*

V. DISCUSSION

AUTEC 315  
*A1: Engine Repair*  
Effective: Summer 2009  
Modify: Title, units, hours, description, course goal, learning goals, content, typical assignments, methods of assessment  
*Enrollment Restrictions:* Maintaining (P) Satisfactory completion of AUTEC 311  
TMI Status: Not approved for TMI  
*Materials Fee Status:* Old outline was approved for Materials Fee of an unspecified amount. No Materials Fee is currently being charged per Datatel. Proposed Materials fee of $16.35. *(Note: One unresolved Tech Review question remains regarding materials fee (disposable gloves))*  
Articulation Status: Not a transfer-level course.  
*General Education Status:* Does not fulfill GE requirement.  
M/S to approve AUTEC 315 *(B. Sanders).*  
M/S/U to amend motion approve with the minor revision of removing gloves from Materials Fees *(B. Sanders).* Amended motion passed.  
*No motion on Enrollment Restrictions.*
DAIND 304  Sensory Evaluation  1
Effective: Summer 2009
Modify: Field trips, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: No enrollment restrictions
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve MODIFICATIONS to DAIND 304 (C. Hudelson-Putnam)

DAIND 305  HACCP and Food Safety  1
Effective: Summer 2009
Modify: Title, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: No enrollment restrictions
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve MODIFICATIONS to DAIND 305 (C. Hudelson-Putnam)

DAIND 306  Dairy Industry Employability Skills  1
Effective: Summer 2009
Modify: Field trips, repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: No enrollment restrictions
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve MODIFICATIONS to DAIND 306 (C. Hudelson-Putnam)

Industrial Technology - Electrician Program – (INTEC)
Expedited approval for (term unspecified)
Certificate: Industrial Technology – Electrician
AS Degree: Industrial Technology – Electrician
M/S/U to approve Industrial Technology - Electrician Program (K. Ennis)
M/S to approve expedited offering of Industrial Technology - Electrician Program (J. Beebe)
M/S/U to postpone consideration of expedited offering of Industrial Technology - Electrician Program until March 25 (C. Hudelson-Putnam)
B. Sanders requested that programs be separated from courses on the agendas.

MACH 223  Advanced CNC Machine Operations  3
Effective: Summer 2008 (Expedited)
Modify: Hours, units
Enrollment Restrictions: Maintaining (P) Satisfactory completion of MACH 222
TMI Status: Not approved for TMI
Materials Fee Status: Maintaining Materials Fee of $10.00
Articulation Status: Transfers to CSU
General Education Status: Does not fulfill GE requirement.
M/S/U to approve modifications to MACH 223 (C. Hudelson-Putnam)
No motion on Enrollment Restrictions
M/S/P (A-7, N-6) to approve expedited offering of MACH 223 (J. Beebe)
OFADM 232  Advanced Word Processing & Desktop Publishing 3
Effective: Summer 2008 (Expedited!)
Modify: Methods of instruction (TMI)
Enrollment Restrictions: Maintaining (A) OFADM/CMPSC 231 or prior knowledge of word processing software
TMI Status: Requesting online modality
Materials Fee Status: No Materials Fee Required
Articulation Status: Transfers to CSU
General Education Status: Does not fulfill GE requirement.
M/S/U to approve modifications to OFADM 232 (C. Hudelson-Putnam)
M/S/U to approve TMI for OFADM 232 (B. Sinclair)
M/S/U to approve expedited offering of OFADM 232 (J. Beebe)

OFADM 311  Business Proofreading and Editing 1
Effective: Summer 2008 (Expedited!)
Modify: Methods of instruction (TMI)
Enrollment Restrictions: No enrollment restrictions
TMI Status: Requesting online modality
Materials Fee Status: No materials fee required.
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve OFADM 311 (C. Hudelson-Putnam)
M/S/U to approve TMI for OFADM 311 (B. Sinclair)
M/S/U to approve expedited offering of OFADM 311 (J. Beebe)

OFADM 312  Alphabetic Notetaking 3
Effective: Summer 2008 (Expedited!)
Modify: Units, Hours
Enrollment Restrictions: Maintaining (A) Satisfactory completion of OFADM 301
Materials Fee Status: No materials fee required.
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement
M/S/U to approve OFADM 312 (C. Hudelson-Putnam)
No motion on Enrollment Restrictions
M/S/P (A-8, N-5) to approve expedited offering of OFADM 312 (K. Ennis)
VI. OLD BUSINESS

1. Title 5 Compliance Progress
   a. Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards
      Karen Walters Dunlap
      People are working on it
   b. Broadness of Degrees: (e.g. Social Science, Family and Consumer Sciences, Foreign Language)
      Brian Sanders
      C. Hudelson-Putnam, P. Bettencourt, and P. Guerra-Schmidt will have something for the fall.
   c. Areas of Emphasis
      Brian Sanders
      B. Sanders will create a letter to instruct faculty how to create Areas of Emphasis
   d. AOEa and Production of 08-09 Addendum
      Letitia Senechal
      Will AOEa be finalized by the end of the semester? The college catalog says that they will be available in the Counseling Office by August.
      MOTION: That MJC uses the Area of Emphasis designation for preparation for transfer. That everything submitted by June 1st will be forwarded for State approval for intended publication in August. (B. Sanders)
      M/S/U to approve.

2. Curriculum Review Process
   Karen Walters Dunlap
   We are waiting for results from Program Review.

3. Educational Requirements Committee
   Karen Walters Dunlap
   (This item postponed indefinitely)
   This item continues to be postponed.

   Barbara Adams
   The committee asked that the new AOE deadline of June 1st be added to the calendar.

VII. NEW BUSINESS

1. CurricUNET Training
   Karen Walters Dunlap
   CurricUNET representatives will be on campus for 2 days to train Curriculum Committee members. B. Sanders will work with CurricUNET folks to determine those dates.

2. SLO Update
   P. Bettencourt asked where expected outcomes would be listed. The answer was: On course outlines. B. Sanders expressed the point of view that SLOs are already on course outlines in the form of Objectives.

VIII. SUBCOMMITTEES

1. UPDATE: Special Topics, Experimental, Independent, Work-Experience
   Pedro Mendez
   Sub-committee has met, is making progress, and will meet again around the 20th of the month.

2. UPDATE: CurricUNET Implementation
   Brian Sanders
   CurricUNET people are working on the hours to units relationship, particularly with variable unit courses.

3. UPDATE: Satisfaction of GE and competency requirements using course work from foreign universities
   Ruth Cranley
   Sub-committee did not meet due to illness. Next meeting is scheduled for the 18th of March.

IX. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

Order of agenda adjusted so that reports and discussion about Old and New Business could take place first to allow time to make quorum.

II. APPROVAL OF MINUTES

January 29, 2008
February 12, 2008
March 11, 2008

Review and approval of the January 29 minutes postponed.
February 12 minutes approved.
March 11 minutes approved.

III. NOTIFICATION

The committee was notified of the following correction:

FSCI 362  Basic Fire Academy  17
Effective: Summer 2008
Modify: Enrollment Restrictions
Enrollment Restrictions: Changing (P) FSCI 362 to (P) FSCI 301. Maintaining (LOE) Enrollment limited to those students who have passed a physical agility test OR have a valid CPAT card.
TMI: No TMI requested.
Materials Fee Status: Maintain existing fee of $575
Articulation Status: Not a transfer level course.
General Education Status: Does not fulfill GE requirement.
This course, as approved, had erroneously listed itself as a prerequisite.
IV. DISCUSSION

The following courses were reviewed by the committee at the March 11, 2008 meeting. The enrollment restrictions were not voted on separately as is committee policy. These courses reappear here so that the committee can vote on the enrollment restrictions. Course outlines are not included in this meeting’s packet. Please refer to the March 11, 2008 agenda for these course outlines.

AUTEC 315
A1: Engine Repair
Effective: Summer 2009
Modify: (see 3/11/08 minutes)
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311
TMI Status: Not approved for TMI
Materials Fee Status: Maintaining Materials Fee of $8.35
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve restrictions for AUTEC 315 (B. Sinclair)

MACH 212 D,E
Machine Tool Technology 2
Effective: Summer 2008
Modify: (see 3/11/08 minutes)
Enrollment Restrictions: Maintaining (P) Satisfactory completion of MACH 211 or MACH 301
TMI Status: Not approved for TMI
Materials Fee Status: Maintaining Materials Fee of $20.00.
Articulation Status: Transfers to CSU
General Education Status: Does not fulfill GE requirement.
M/S/U to approve restrictions for MACH 212D,E (B. Sinclair)

MACH 223
Advanced CNC Machine Operations
Effective: Summer 2008
Modify: (see 3/11/08 minutes)
Enrollment Restrictions: Maintaining (P) Satisfactory completion of MACH 222
TMI Status: Not approved for TMI
Materials Fee Status: Maintaining Materials Fee of $10.00
Articulation Status: Transfers to CSU
General Education Status: Does not fulfill GE requirement.
M/S/U to approve restrictions for MACH 223 (B. Sinclair)

MACH 395 A,B
Advanced Machine Tool Technology Laboratory
Effective: Summer 2008
Modify: (see 3/11/08 minutes)
Enrollment Restrictions: Maintaining (P) Satisfactory completion of MACH 211, MACH 221, MACH 222, or MACH 301
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve restrictions for MACH 395A,B (B. Sinclair)
Curriculum Committee Minutes (Rev. 3/30/2009)

March 25, 2008

V. OLD BUSINESS

1. Title 5 Compliance Progress
   a. Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards  
      K. Walters Dunlap
      B. Adams reported that K. Walters Dunlap is under the impression that what the committee had decided was 
      moving forward.
   b. Broadness of Degrees – Revised Deadlines and Instructions  
      B. Sanders
      Several degrees that are being revised to meet with State guidelines will need to be approved by the Board of 
      Trustees in May in order to meet the State’s deadline.
   c. Areas of Emphasis  
      B. Sanders
      More discussion is taking place regarding Area’s of Emphasis. B. Sanders asked B. Adams to schedule a meeting 
      with the two of them and Kim Bailey.
   d. Awards Earned in 2008-2009  
      P. Bettencourt, L. Senechal
      Confusion persists about Areas of Emphasis. How are they different from majors? Some differences include: 
      Majors closely parallel lower division course work at a university. Areas of Emphasis need not. Every course in a 
      major needs to be offered within a two year time period. An Area of Emphasis would not have this requirement. 
      An AOE is broader than a major.
      B. Sanders suggested that the word “Preparation” be part of all degrees containing an AOE. (e.g. AA: Psychology 
      Preparation, AA: Science and Mathematics Preparation)
      L. Senechal reported that S. Agostini believes that MJC is conferring Transfer Degrees incorrectly. Further that we 
      would need to reapply for approval, from the State, for every AA degree we offer. B. Sanders and B. Adams 
      disagreed with this interpretation. B. Sanders will follow up with S. Agostini.
      All AOE’s will be AA degrees.
   e. AOE’s and Production of 08-09 Addendum  
      L. Senechal
      No report.

2. Curriculum Review Process  
   K. Walters Dunlap
   B. Adams presented a draft of a proposed curriculum review cycle. Good Practices suggests that courses should not 
   be reviewed piecemeal but programmatically.

3. Educational Requirements Committee  
   K. Walters Dunlap
   (This item postponed indefinitely)

4. CurricUNET Training  
   K. Walters Dunlap
   There is no additional information at this time
VI. NEW BUSINESS

1. **IGETC Update**
   R. Cranley
   Postponed until April 8 meeting

2. **Accreditation, Curriculum and SLOs**
   P. Bettencourt, L. Senechal
   (More) Communication needs to take place between the Curriculum Committee and the SLO committee.
   There is not enough time before the next Accreditation Progress Report to include SLOs into all course outlines. There is, however, time to identify SLOs for all courses and include them on the course syllabus to be kept on file in the Division Offices. Eventually, the expected outcomes and means of assessment, etc. will be warehoused with all the other information on course outlines.

3. **Election of Curriculum Co-chair**
   M. Adams
   M. Robles nominated B. Adams for another term as Curriculum Committee Co-chair. There were no other nominations and the committee unanimously re-elected Barbara to a second term.

VII. SUBCOMMITTEES

1. **UPDATE: Special Topics, Experimental, Independent, Work-Experience**
   P. Mendez
   Sub-committee has not met

2. **UPDATE: CurricUNET Implementation**
   B. Sanders
   No new information to report

3. **UPDATE: Satisfaction of GE and competency requirements using course work from foreign universities**
   R. Cranley
   No report

VIII. PUBLIC COMMENT

P. Bettencourt reported that it has been suggested that the Curriculum Committee take the lead on identifying SLOs for the IGETC and CSU-GE patterns. B. Adams will follow up.

Meeting adjourned at 3:40


Others Present: S. Fornelli, L. Senechal, R. Stevenson

I. APPROVAL OF ORDER OF AGENDA

No objections to the order of agenda

II. APPROVAL OF MINUTES

January 29, 2008 minutes approved after minor corrections.
March 25, 2008 minutes approved.

III. NOTIFICATION

The committee was notified as to the following four items:

Results from IGETC / CSU-GE Submissions of December 2007

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Addition to the minutes of November 6, 2007

The following should have appeared on the minutes of November 6, 2007

**MOTION:** to approve the course outlines attached, with the embedded increase in units as the sole intentional change to these outlines, and also to approve the units increase for MATH 173 whose outline was just approved last year yet is currently stuck in ‘Approved for Live’ status in CurricuWeb.

*M/S/U to approve (B. Sanders)*

This motion had the effect of increasing the units (from 3 to 4) on the following courses:
- MATH 105
- MATH 106

This motion had the effect of increasing the units (from 4 to 5) on the following courses:
- MATH 121
- MATH 171
- MATH 173
- MATH 122
- MATH 172
- MATH 174

**MATH 173**  
Calculus: Third Course 5

*Effective:* Summer 2008 (approved at the November 6 meeting but not recorded)

*Modify:* Units

*Enrollment Restrictions:* (P) Satisfactory completion of MATH 172.

*TMI Status:* Not approved for TMI

*Materials Fee Status:* No materials fee required.

*Articulation Status:* Transfers to CSU and UC.

*General Education Status:* Does not fulfill GE requirement.

The committee was notified that MATH 173 is to be inactivated

**CHEM 101**  
The Chemistry department is requesting that materials fees be removed from these courses (left) effective Fall 2008:
- CHEM 102
- CHEM 112
- CHEM 113
- CHEM 143
- CHEM 144
- CHEM 164

**IV. DISCUSSION**

**ELTEC / INTEC 300**  
Survey of Applied Technologies 3

*Effective:* Summer 2009

*Adopt*

*Enrollment Restrictions:* No enrollment restrictions

*TMI Status:* Not approved for TMI

*Materials Fee Status:* No materials fee required.

*Articulation Status:* Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.

M/S/U to approve the NEW COURSE ELTEC/INTEC 300 (P. Mendez)

ENGL 162
History of Cinema
Effective: Summer 2009
Modify: Hours, course goal, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: No enrollment restrictions
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: MJC-GE: C, CSU-GE: C2, IGETC: 3B.
M/S/U to approve MODIFICATIONS to ENGL 162 (P. Mendez)

ENGR 140
Intro Circuit Anal (w/o Lab)
Effective: Summer 2009
Modify: Enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Changing to (P) Satisfactory completion of or concurrent enrollment in MATH 174 and PHYS 103
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve MODIFICATIONS to ENGR 140 (P. Mendez)
M/S/U to approve restrictions for ENGR 140 (A. Peek)

ESL 010
English Language 1
Effective: Summer 2009
Modify: Enrollment restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Adding (A) Satisfactory completion of ESL 901 and/or ESL 902
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve ESL 010 (P. Mendez)
M/S/U to approve restrictions for ESL 010 (A. Peek)

MDAST 353
Medical Coding/ICD
Effective: Summer 2009
Modify: Course goal, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Maintaining (A) Satisfactory completion of MDAST 321
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Not a transfer-level course.
General Education Status: Does not fulfill GE requirement
M/S/U to approve MDAST 353 (P. Mendez)
M/S/U to approve restrictions for MDAST 353 (A. Peek)
V. PROGRAMS

Industrial Technology - Electrician Program – (INTEC)

*Expedited approval for (Summer 2008)*

Certificate: Industrial Technology – Electrician

AS Degree: Industrial Technology – Electrician

**M/S/U to approve Industrial Technology – Electrician Program (K. Ennis)**

**M/S/Failed to approve EXPEDITED OFFERING of Industrial Technology – Electrician Program (P. Mendez) A-6, N-7**

P. Mendez was present to ask for expedited approval for this program. Some points that were brought up include: Problem with the timing of the requested change; it would contradict the catalog. Would it be better for the student to implement these changes according to the existing schedule or to have them go into effect earlier than normal? The Evaluators rely on the printed catalog when granting degrees. Ultimately, the committee approved the change to the program but voted against implementing it earlier than Summer 2009. The committee recommended that the division advise student to take specific courses which would serve as electives under the current plan, but be required courses within the revised program.

VI. OLD BUSINESS

1. **Title 5 Compliance Progress**
   a. **Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards**
      
      No update except to report that follow-up is taking place with deans.
   
   b. **Broadness of Degrees – Revised Deadlines and Instructions**
      
      Permission for the use of the state’s 520 form had been set to expire July 1st. This has now been extended, although it was unclear for how long.

      **Areas of Emphasis**
      
      B. Sanders, B. Adams, and K. Bailey met and looked at an example of an approved degree with areas of emphasis from Hartnell College. They liked it. It shows both breadth and depth. They intend to borrow from that design and model our own future degree proposals on it.

   c. **AOEs and Production of 08-09 Addendum**
      
      No report

2. **Curriculum Review Process**

   To respond to Accreditation demands, a new curriculum review cycle will begin in Fall of 2008. At the May 6th meeting, the committee will be asked to vote on the revised curriculum review process. Division deans are working out placement of the various disciplines within the 5-year cycle. Courses need to be kept compliant but eventually courses and programs will be synced to the same semester. Committee opinion was in favor of a template, with instructions and expectations, for faculty to use when reviewing programs. B. Adams will bring a draft of such a template to a future meeting.

3. **Educational Requirements Committee**

   (This item postponed indefinitely)

4. **CurricUNET Training**

   K. Walters Dunlap and B. Adams will schedule 2 days of training to take place in May.

VII. NEW BUSINESS

1. **AP Exam Update**
   
   R. Cranley

2. **IGETC Update**
   
   R. Cranley
   
   R. Cranley went over some of the changes to the IGETC approval criteria/process.
VIII. SUBCOMMITTEES

1. **UPDATE: Special Topics, Experimental, Independent, Work-Experience**  
   P. Mendez  
   Sub-committee has not met.

2. **UPDATE: CurricUNET Implementation**  
   B. Sanders  
   Programmers continue to work on it.

3. **UPDATE: Satisfaction of GE and competency requirements using course work from foreign universities**  
   R. Cranley  
   Sub-committee has not met.

IX. PUBLIC COMMENT

B. Adams asked that committee members review program listings in the catalog to ensure clarity in requirements, as evaluators sometimes have difficulty interpreting them.


Others Present: S. Fornelli, B. Hutchison, L. Senechal, R. Stevenson

I. APPROVAL OF ORDER OF AGENDA

No objections to the order of agenda

II. APPROVAL OF MINUTES

April 08, 2008

April 08, 2008 minutes approved.

III. NOTIFICATION

The committee was notified as to the following item.

IGETC / CSU-GE Submissions Results December 2007

EASCI 162  METEO 161

UCOP and CSU Office of the Chancellors changed their decision to approve the lecture AND the lab portion of these courses for inclusion on their respective breadth patterns.

IGETC
EASCI 162 - Introduction to Oceanography – approved for area 5A effective F07
METEO 161 - Introduction to Meteorology – approved for area 5A effective F07

CSU-GE
EASCI 162 - Introduction to Oceanography – approved for areas B1 and B3 effective F07
METEO 161 - Introduction to Meteorology – approved for areas B1 and B3 effective F07
IV. DISCUSSION

BUSAD 201  Financial Accounting  4
Effective: Summer 2009
Modify: Modalities, course goal, learning goals, content, typical assignments, methods of instruction, textbooks
Enrollment Restrictions: Maintaining (A) Satisfactory completion of BUSAD 310, (P) Satisfactory completion of ENGL 50 or Eligibility for ENGL 101 as determined by MJC Assessment process.
TMI Status: Adding Online, Hybrid, Telecourse
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve BUSAD 201 (C. Hudelson-Putnam)
M/S/U to approve restrictions for BUSAD 201 (A. Peek)
M/S/U to approve TMI modalities for BUSAD 201 (P. Bettencourt)

ENGL 101  Composition and Reading  3
Effective: Summer 2009
Modify: Description, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Modifying to read (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 184, Maintaining (P) Satisfactory completion of ENGL 50 or qualification by MJC Assessment process.
TMI Status: Maintaining Online, Hybrid
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: MJC-GE: D1, CSU-GE: A2, IGETC: 1A
M/S/U to approve ENGL 101 (C. Hudelson-Putnam)
M/S/U to approve restrictions for ENGL 101 (A. Peek)
M/S/U to approve TMI modalities for ENGL 101 (P. Bettencourt)

ESL 040  English Language 4  5
Effective: Summer 2009
Modify: Field trips, course goal, learning goals, content, typical assignments, methods of instruction, textbooks
Enrollment Restrictions: Maintaining (P) Satisfactory completion of ESL 30 or placement in ESL 40 by MJC Assessment process
TMI Status: Not approved for TMI
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve ESL 040 (C. Hudelson-Putnam)
M/S/U to approve restrictions for ESL 040 (A. Peek)

FSCI 373  Fire Instructor 2A  3
Effective: Summer 2009
Modify: Hours, description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining (P) Satisfactory completion of FSCI 352 and FSCI 353.
TMI Status: Not approved for TMI
Materials Fee Status: Maintaining materials fee of $130.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve FSCI 373 (C. Hudelson-Putnam)
M/S/U to approve restrictions for FSCI 373 (A. Peek)
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V. PROGRAMS

AA: Language Studies

Effective: Summer 2008

Modify: Title, required and elective courses

M/S/U to approve AA: Language Studies Program (A. Peek)

There was discussion about whether or not this program should be effective SU 2008 or SU 2009. How would that affect the INTEC program modifications that were approved at the April 08, 2008 meeting? One of the co-chairs pointed out that there was no rationale for expedited approval as would be required by committee policy. It was observed that meeting the old requirements would not satisfy the modified degree. Nor would meeting the new requirements satisfy the old degree.

Discussion moved to the question of whether or not to include this revised degree (and the recently modified INTEC degree) in the addendum to the college catalog that will be published in the summer of 2008. One idea was to include the revised degrees and also a paragraph stating that petitioning for course substitutions could take place. L. Senechal suggested that yes, a paragraph announcing the degrees as ‘coming attractions’ should be published but without the degrees’ requirements. The concern was that listing the requirements might cause confusion as to when the degree would be effective.

Lit & Lang representative asked if expedited approval need to take place at all since the program had met the deadline for the ‘addendum meeting’.

It was clarified that the changes to the program would supplant the previous program. The old and new versions will not be effective at the same time.

There was concern expressed that it would seem like the committee was playing favorites if this degree was approved for Summer 2008 while an earlier submission, the INTEC program, was denied. A distinction was made about why this program might be eligible for expedited approval when INTEC was not. The Language Studies degree was being modified to make the program compliant with Title V.

MOTION: To include both revised programs in the addendum to be used as advising tools for the following year, but only if S. Agostini (Dean of Matriculation) saw no problem with doing so.

M/S/U to approve. (B. Sanders)

VI. OLD BUSINESS

1. Title 5 Compliance Progress
   a. Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards K. Walters Dunlap
   b. Broadness of Degrees – Revised Deadlines and Instructions B. Sanders
   c. Areas of Emphasis B. Sanders

   B. Sanders presented a group of proposed AoEs that he, K. Bailey, & B. Adams had created. R. Stevenson was present to recommend some modifications to the Art and Design AoE. Those modifications were accepted by the committee. Several additional modifications to other AoEs were suggested and, for the most part, accepted. C. Hudelson-Putnam requested that an email be sent to key faculty from affected disciplines to allow them the opportunity to request modifications and to inform them that AoEs will continue to be developed into the future.

   MOTION: To approve, as modified, these AoEs for the University Preparation degree. Further that permission to make minor changes as needed be granted to the subcommittee working on this project.
   M/S/U to approve. (B. Sanders)

   B. Sanders presented a General Studies degree that could serve as a replacement to the previous General College degree. The new degree is modeled on a similar degree offered at Hartnel College that has received State approval.
MOTION: To approve the proposed General Studies degree, to make it effective as of Summer 2008, and to publish the requirements for this degree in the forthcoming college catalog addendum.
M/S/U to approve. (B. Sanders)

MOTION: That for degrees earned by following the Career and Technical Education Pathway, step five can be satisfied by completing the CSU-GE or IGETC requirements.
M/S/U to approve. (B. Sanders)

d. AOEs and Production of 08-09 Addendum
   L. Senechal
2. Curriculum Review Process
   B. Adams
   B. Adams is working on a draft of a template that faculty can use to assist them in reviewing their courses. This template is based on the process utilized for Program Review.
3. Educational Requirements Committee
   K. Walters Dunlap
   (This item postponed indefinitely)
4. CurricUNET Training
   B. Adams
   Training is set for Aug. 20, 21

VI. NEW BUSINESS

1. 2007-2008 Curriculum Training Manual Feedback
   B. Adams
   B. Adams will be emailing a feedback form to the committee.
2. Revised outlines needed to reflect articulation correspondence:
   EASCI 162, MATH 134, METEO 161
   B. Sanders

VII. SUBCOMMITTEES

1. UPDATE: Special Topics, Experimental, Independent, Work-Experience
   B. Adams
   Subcommittee has not met.
2. UPDATE: CurricUNET Implementation
   B. Sanders
3. UPDATE: Satisfaction of GE and competency requirements using course work from foreign universities
   R. Cranley
   Subcommittee has a meeting scheduled for May 14th.

VIII. PUBLIC COMMENT

Members Absent: G. Boodrookas, T. Lopez (ASMJC), E. Maki

Others Present: S. Fornelli, L. Senechal

I. APPROVAL OF ORDER OF AGENDA

No objections to the order of agenda

II. APPROVAL OF MINUTES

May 06, 2008

May 06, 2008 minutes approved.

III. NOTIFICATION

The committee was notified as to the following items.

FSCI 352  Training Instructor 1A 2
Effective: Spring 2009 Expedited!
Modify: Title, materials fees
Enrollment Restrictions: Maintaining (P) Satisfactory completion of FSCI 301.
TMI Status: Not approved for TMI.
Materials Fee Status: Requesting Materials Fees in the amount of $110.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirements.
Note: This course is currently being worked on in CurricUNET.
The committee was notified of EXPEDITED APPROVAL for FSCI 352

S. Agostini asked that the reference to unlimited repeats in both FSCI courses be reworded to refer to legally mandated training.

FSCI 353  Training Instructor 1B 2
Effective: Spring 2009 Expedited!
Modify: Title, materials fees
Enrollment Restrictions: Maintaining (P) Satisfactory completion of FSCI 352.
TMI Status: Not approved for TMI.
Materials Fee Status: Requesting Materials Fees in the amount of $110.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirements.
Note: This course is currently being worked on in CurricUNET.
The committee was notified of EXPEDITED APPROVAL for FSCI 353
M/S/U to refer to committee of B. Sanders & S. Agostini (J. Daly)

**MATH 62**
Mathematical Skills For the Sciences ½
Effective: Summer 2009
Inactivate
Enrollment Restrictions: Maintaining (P) Eligibility for MATH 90.
TMI Status: Not approved for TMI.
Materials Fee Status: No Materials Fees required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirements.
The committee was notified that MATH 62 is to be inactivated.

Correction to minutes of April 8, 2008

R. Cranley asked for a correction to the minutes of April 8. MATH 105 and MATH 106 were incorrectly noted as increasing units from 4 to 5.

Therefore, the minutes of 04/08/08 were revised as follows:

This motion had the effect of increasing the units (from 3 to 4) on the following courses:

MATH 105  MATH 106

This motion had the effect of increasing the units (from 4 to 5) on the following courses:

MATH 121  MATH 171  MATH 173
MATH 122  MATH 172  MATH 174

The committee was notified of the corrections to the minutes of April 8, 2008.

Areas of Emphasis

Local language for Areas of Emphasis will be "University Preparation: Emphasis in X" and L. Senechal "General Studies: Emphasis in X"

The committee was notified that Areas of Emphasis will be referred to as Emphases on degrees and within publications.

**LANGUAGE STUDIES AA**

Effective: Summer 2008
Modify: Title, required and elective courses

The committee was notified that of changes that took place over the summer to the proposed Language Studies AA degree currently pending approval at the CCCCCO

**CSU-GE/IGETC Results 2008-2009**

The committee was notified of MJC-GE course approvals for CSU-GE and IGETC transfer patterns effective for 2008-2009

**LDTP Results 2008-2009**

The committee was notified of approvals for Lower Division Transfer Patterns effective 2008-2009

**TCA Results 2008-2009**

The committee was notified of University of California,Transfer Course Agreement approvals (MJC courses that will transfer to UC) effective 2008-2009
The committee was notified that the California Community College Chancellor's Office has approved the following:

**AREAS OF EMPHASIS**

**CERTIFICATES OF ACHIEVEMENT**

### IV. DISCUSSION

**Changing Math and English Graduation Requirements?**

B. Sanders

*Should we remove English 50 from MJC-GE area D.1?*

*Should we remove Math 90 from MJC-GE area D.2?*

*Should any new classes created to meet the revised graduation requirements be added to D.1 or D.2?*

There was discussion about whether or not to remove MATH 90 from area D.2 of the graduation pattern. MATH 90 is now the minimum competency for graduation. Removing it from this list would force students to take something else, over and above what is already a requirement for graduation. The class taken from area D.2 need not be a MATH class. Should the same logic apply to ENGL 101 in area D.1 as it is now the minimum level for graduation?

M/S/U to make this question a “First Reading” (C. Hudelson-Putnam)

M/S/U to request success rates from the Research and Planning Office for ENGL & MATH students (J. Daly)

**PE 121  Coaching Effectiveness**

3

**Effective:** Spring 2009 *Expedited!*

**Modify:** Methods of Instruction (Modalities)

**Enrollment Restrictions:** No enrollment restrictions.

**TMI Status:** Requesting Online Modality.

**Materials Fee Status:** No Materials Fees required.

**Articulation Status:** Transfers to CSU.

**General Education Status:** Does not fulfill GE requirements.

**M/S/U to approve online modality for PE 121 (K. Ennis)**

Motion withdrawn (K. Ennis)

**PE 121 withdrawn by the division**

**AP Grid**

R. Cranley

R. Cranley announced revisions to the AP Grid and policy for MJC. The CSU and UC systems have released two documents that are to have a profound effect on our local interpretation of AP examinations, CSU Executive Order 1036, section 1.2.4 (coded memorandum AA; AA-2008-28) and IGETC version 1.0 Section 7, which essentially dictate how we interpret multiple AP examinations on CSU-GE and IGETC patterns. S. Agostini noted that numerous students send their AP transcripts to MJC. Concern was expressed about local authority on how AP Exams are used to satisfy MJC-GE requirements. M. Adams determined that it was the will of the committee was to:

**ACTION:** CC Representatives should bring the AP Grid back to their departments for area placement and discussion

**ACTION:** AP Grid will reappear on the October 7 Agenda under Old Business.

### V. PROGRAMS
Program change
AA: Music 28-34
Effective: Summer 2009
Modify: Required and elective courses
M/S/ to approve AA: Music (B. Sinclair) - Withdrawn
M/S/ to postpone AA: Music (J. Daly) – Withdrawn
In effect, there was no motion.

The program itself was discussed and then withdrawn, as the committee wished some minor changes to be made and then brought forth back to the committee.

1. Update the program proposal to reflect newly approved prefixes.
2. Correct unit value range on the program proposal.
3. Change the wording "sequential" to reflect student's ability to repeat completions and avoid confusion that the student is taking sequential courses.
4. Include documentation indicating the proposal includes typical music courses for music majors. For example, documentation from ASSIST showing what a CSUs requires of a music major.

MUSIC DEPT
Effective: Summer 2009
Proposing New Subdisciplines: MUSA, MUSC, MUSE, MUSG, MUSI, MUSP, MUST
Proposing New Numbering
M/S/U to approve renumbering of MUSIC courses (B. Sinclair)
Instruction Office will have to set up equates between old and new numberings.

VI. OLD BUSINESS

1. Title 5 Compliance Progress
   a. Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards K. Walters Dunlap
      No word of approval on proposed vocational Certificates of Achievement. A response from the State is expected at any time. It was noted that faculty should continue to use the Certificate form that was developed a few years ago when applying for new [locally approved] Skills Recognitions.
   b. Broadness of Degrees – Revised Deadlines and Instructions B. Sanders
      BBSS Division is taking a look at the Behavioral and Social Sciences AA Degree which is a noncompliant degree per Title 5 in its current configuration. Family and Consumer Sciences AA is also in need of revision in order to be compliant. Both degrees as currently written will be struck from the 2008-2009 MJC Catalog Addendum.
   c. Areas of Emphasis B. Sanders
      This item was not discussed.
   d. AOEs and Production of 08-09 Addendum L. Senechal
      This item was not discussed.

2. Curriculum Review Process B. Adams
   B. Adams presented a draft of a Curriculum Review Process for the college. Should deans attend Curriculum Committee meetings when their division's programs are up for review? Committee felt that is would be highly recommended that the deans attend, but not required.
   M/S/U to approve Curriculum Review Process draft as amended (J. Daly)

3. Educational Requirements Committee K. Walters Dunlap
   (This item postponed indefinitely)
4. CurricUNET Training  
B. Adams and Brian Sanders announced forthcoming opportunities for faculty training.  
- Wednesday, September 24, 3 pm FH 154  
- Tuesday, September 30, 7pm Sierra 221  
- Friday, October 3, 10-12 FH 154 (tentative)  
- Friday, October 3, 1 pm, Sierra 221

5. Credit for Courses Taken at Institutions of Higher Learning Outside the United States  
R. Cranley  
R. Cranley asked for reps to discuss this with their divisions.

6. Revised outlines needed to reflect articulation correspondence:  
B. Sanders  
EASCI 162  
MATH 134  
METEO 161  
This item was not discussed

The meeting adjoumed at 5:05 PM.

VI. NEW BUSINESS

1. Revise Local AOE Guidelines to allow non-transferable AOE s for  
MJC-GE categories A, B, C, D  
This item was not discussed.

2. DE (Distance Education) vs. TMI (Technology Mediated instruction)  
This item was not discussed.

3. ASCCC: Course Outline of Record: A Curriculum Reference Guide  
a. Course Outline Language & Elements  
This item was not discussed.

VII. SUBCOMMITTEES

1. UPDATE: Special Topics, Experimental, Independent, Work-Experience  
B. Adams

2. UPDATE: CurricUNET Implementation  
B. Sanders

VIII. PUBLIC COMMENT

B. Sanders asked if it wouldn’t be a good idea to revert to the catalog production timelines and academic year timelines to those that were in effect until a few years ago. This would mean changing from a summer-spring catalog to a fall-summer catalog.

Motion: S. Agostini to investigate if/what ramifications may occur if catalog production/distributions timelines are delayed by three months resulting in catalog publications being released in July instead of March

M/S/U to approve request for S. Agostini. (J. Daly)
I. APPROVAL OF ORDER OF AGENDA

No objections to the order of agenda

II. APPROVAL OF MINUTES

May 06, 2008 minutes approved.

III. NOTIFICATION

The committee was notified as to the following approvals from the State.

CCCO Approvals:

- AA: General Studies with Areas of Emphasis
- AA: Language Studies

The committee was notified as to the following inactivations:

GERM 103
German 3
Effective: Summer 2009
Inactivate
Enrollment Restrictions: Maintaining (P) Satisfactory completion of GERM 102.
TMI Status: Not approved for TMI.
Materials Fee Status: No Materials Fees required.
Articulation Status: Transfers to UC and CSU.
General Education Status: MJC-GE: C, CSU-GE: C.2, IGETC: 3B.

The committee was notified that GERM 103 is to be inactivated.
GERM 104  German 4  4
Effective: Summer 2009
Inactivate
Enrollment Restrictions: Maintaining (P) Satisfactory completion of GERM 103.
TMI Status: Not approved for TMI.
Materials Fee Status: No Materials Fees required.
Articulation Status: Transfers to UC and CSU.
General Education Status: MJC-GE: C, CSU-GE: C.2, IGETC: 3B.
The committee was notified that GERM 104 is to be inactivated.

MATH 47  Skills for Success in Elementary Algebra  2
Effective: Summer 2009
Inactivate
Enrollment Restrictions: Maintaining (P) Satisfactory completion of MATH 20 or placement for MATH 70 by the MJC assessment process.
TMI Status: Not approved for TMI.
Materials Fee Status: No Materials Fees required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirements.
The committee was notified that MATH 47 is to be inactivated.

MATH 49  Skills for Success in Intermediate Algebra  2
Effective: Summer 2009
Inactivate
Enrollment Restrictions: Maintaining (P) Satisfactory completion of MATH 70 or (MATH 71 and MATH 72) or placement for MATH 90 by the MJC assessment process.
TMI Status: Not approved for TMI.
Materials Fee Status: No Materials Fees required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirements.
The committee was notified that MATH 49 is to be inactivated.

IV. DISCUSSION

BUSAD 201  Financial Accounting  4
Effective: Spring 2009 Expedited!
Modify: Description, content, methods of instruction, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Maintaining (A) Satisfactory completion of BUSAD 310, (A) Satisfactory completion of ENGL 50 or Eligibility for ENGL 101 as determined by MJC Assessment process.
TMI Status: Approved for Online, Hybrid
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve modifications to BUSAD 201 (K. Ennis)
M/S/U to approve restrictions for BUSAD 201 (C. Hudelson-Putnam)
M/S/U to approve online & hybrid modalities for BUSAD 201 (K. Ennis)
M/S/U to approve expedited approval for BUSAD 201 (B. Sinclair)
**BUSAD 202**  
Managerial Accounting  
**Effective:** Spring 2009  
**Expedited!**  
**Modify:** Description, content, textbooks, learning goals, methods of assessment, modalities  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of BUSAD 201  
**TMI Status:** Requesting approval for Online, Hybrid  
**Materials Fee Status:** No materials fee required.  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Does not fulfill GE requirement.  

**M/S/U to approve modifications to BUSAD 202 (K. Ennis)**  
**M/S/U to approve restrictions for BUSAD 202 (C. Hudson-Putnam)**  
**M/S/U to approve online & hybrid modalities for BUSAD 202 (K. Ennis)**  
**M/S/U to approve expedited approval for BUSAD 202 (B. Sinclair)**

**V. PROGRAMS**

**MUSIC (AA)**  
**Effective:** Summer 2009  
**28-34**  
**Modify:** Required and elective courses  

*This item postponed due to lack of information/changes*

**VI. UNFINISHED BUSINESS**

1. **Changing Math and English Graduation Requirements** (SECOND READING)  
   **B. Sanders**
   
   a. Should we remove English 50 from MJC-GE area D.1?  
   b. Should we remove Math 90 from MJC-GE area D.2?  
   c. Should any new classes created to meet the revised graduation requirements be added to D.1 or D.2?  

   The Math department feels that MATH 90 should be removed from area D.2. The English department likewise feels that ENGL 50 should be removed from area D.1.  

   The committee had requested some data to use in discussing this topic, but the date was not provided.  

   **M/S/C (1 nay) to remove ENGL 50 from area D.1 and to remove MATH 90 from area D.2 of the MJC Graduation Pattern (A. Peek)**

2. **AP Grid, Revisions to**  
   **R. Cranley**  
   
   There was further discussion about the revised AP Grid. Individual departments need to make the decision about whether course credit will be given for passing AP exams. Sciences will look at whether or not to continue to not award lab credit for passing AP exams. Committee members were again asked to take back to their divisions for feedback.
3. **Title 5 Compliance Progress**
   a. Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards  
      K. Walters Dunlap
   b. Broadness of Degrees – Revised Deadlines and Instructions  
      B. Sanders
   c. Areas of Emphasis  
      B. Sanders
   d. AOE’s and Production of 08-09 Addendum  
      L. Senechal
   
   *Production of the Addendum will continue, time permitting.*

4. **CurricUNET Trainings**
   B. Adams
   
   A training is scheduled for Friday, October 10 at 8:00 in the AG Department.

5. **Granting of Credit for Courses Taken at Institutions of Higher Learning Outside the United States**
   R. Cranley
   
   Committee members were asked to take the latest draft back to their divisions for feedback.

6. Revised outlines needed to reflect articulation correspondence:  
   B. Sanders
   
   a. EASCI 162
   b. MATH 134
   c. METEO 161
   
   *MATH 134 can be taken off this list as the issues affecting articulation have been resolved.*

7. **Educational Requirements Committee**  
   K. Walters Dunlap
   (This item postponed indefinitely)

**VII. NEW BUSINESS**

1. Should we revise AOE Guidelines to allow non-transferable AOE’s for the non-transferable General Studies AA?  
   B. Sanders/B. Adams
   
   Add topic of ‘multiple degrees’ to next agenda.
   M/S/U to modify committee guidelines to allow AOE’s for the non-transferable General Studies AA (J. Daly)

2. **Local Language:** Should we use *Distance Education* or *Technology Mediated Instruction* (TMI)?
   
   *M/S/U to use the term Distance Education instead of Technology Mediated Instruction (J. Daly)*
3. ASCCC: Course Outline of Record: A Curriculum Reference Guide  B. Adams
   a. Course Outline Language & Elements
      Barbara gave a short presentation about the most recent version of the guide for the Course Outline of Record. Two questions that were raised: should we revert to calling the Student Learning Goals, Objectives? Should we revert to calling Methods of Assessment, Methods of Evaluation?

4. Student Learning Outcomes and the Course Outline of Record  A. Peek
   Adrienne asked the committee to change some of the terminology used on our local course outline. Student Learning Goals would become Objectives. Course Goal is where SLOs would be listed. No motion was made.

   Adrienne & Barbara will meet to work on a potential revision to the course outline and will bring the topic back before the committee.

VIII. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Committee  B. Adams
2. CurricUNET Implementation Committee Update  B. Sanders

IX. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES  

October 7, 2008

M/S/U to approve the minutes of 10/07/08 as modified. (J. Daly, E. Maki)

III. CONSENT

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IV. NOTIFICATION

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PHSCI 62  Mathematical Skills for the Sciences ½ 081
Effective: Summer 2009
Inactivate
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.

The committee was notified that PHSCI 62 is to be inactivated.

SCI 201  Concepts of Earth Science 2 089
Effective: Summer 2009
Inactivate
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.

The committee was notified that SCI 201 is to be inactivated.

SCI 202  Concepts of Life Science 2 097
Effective: Summer 2009
Inactivate
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.

The committee was notified that SCI 202 is to be inactivated.

SCI 203  Concepts of Physical Science 2 101
Effective: Summer 2009
Inactivate
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.

The committee was notified that SCI 203 is to be inactivated.

SCI 310 A,B,C,D Work Experience Natural History & Science – Supervised Practice 1,2,3,4 105
Effective: Summer 2009
Inactivate
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.

The committee was notified that SCI 310 A-D are to be inactivated.

V. DISCUSSION

Prior to voting on courses under Discussion, B. Sanders addressed a number of concerns raised by Curriculum Committee members regarding discrepancies or omissions that were appearing in various reports currently under review by the committee. He explained that data which has been entered is still safe within the CurricUNET system, but that the report programming is malfunctioning. This means that the errors that appear are merely problems in the way data is programmed to appear, and should be resolved by CurricUNET who is responsible for report programming. He recommended that the committee focus on what is showing on the CurricUNET interface, as opposed to the reports before the committee. Other procedural issues with CurricUNET were discussed. B. Sanders proposed a “re-check” of all data prior to catalog production.

BUSAD 210  Business Communication 3 129
Effective: Summer 2009
Modify: Learning goals, content, modalities, GE pattern placement
Enrollment Restrictions: Maintaining (A) Satisfactory completion of ENGL 101.
Distance Education Status: Requesting Online
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Requesting placement on CSU-GE: A.1, A.2, A.3.
M/S/U to approve MODIFICATIONS to BUSAD 210 (B. Sinclair, E. Maki)
M/S/U to approve ENROLLMENT RESTRICTIONS for BUSAD 210 (J. Daly, M. Lynch)
M/S/U to approve ONLINE MODALITY for BUSAD 210 (J. Daly, M. Lynch)

GE Placement pulled for discussion by M. Garcia

M. Garcia commented that he wasn't clear as to why this course was requesting placement on CSU-GE: A1, A2, A3. The rep was not clear on why placement was requested for the areas noted and that he would defer to the committee.

M/S/(R. Cranley, B. Sinclair) Failed to request placement of BUSAD 210 on CSU-GE: A.1, A.2, A.3.
Nays: 12, Absentions: 2

CLDDV 262  Diversity in Educational Settings 3  139
Effective: Summer 2009
Modify: Description, learning goals, content, textbooks, GE pattern placement
Enrollment Restrictions: Maintaining (A) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105).
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Requesting placement on MJC-GE area B and CSU-GE area D.7.

M/S/U to approve MODIFICATIONS to CLDDV 262 (B. Sinclair, E. Maki)
M/S/U to approve ENROLLMENT RESTRICTIONS for CLDDV 262 (J. Daly, M. Lynch)
M/S/U to PLACE CLDDV 262 on MJC-GE Area B, and to REQUEST PLACEMENT on CSU-GE:D7 (E. Maki, M. Lynch)

ECON 101  Principles of Macroeconomics 3  149
Effective: Summer 2009
Modify: Description, enrollment restrictions, learning goals, textbooks
Enrollment Restrictions: Requesting (P) Satisfactory completion of MATH 90 and (A) college-level composition skills.
Distance Education Status: Removing Hybrid
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.

M/S/U to approve MODIFICATIONS to ECON 101 (B. Sinclair, E. Maki)
M/S/U to approve ENROLLMENT RESTRICTIONS for ECON 101 (J. Daly, M. Lynch)
M/S/U to approve the removal of HYBRID MODALITY for ECON 101 (C. Hudelson Putnam, B. Sinclair)

ECON 102  Principles of Microeconomics 3  161
Effective: Summer 2009
Modify: Description, enrollment restrictions, learning goals, content, textbooks
Enrollment Restrictions: Request (P) Satisfactory completion of MATH 90 and (A) college-level composition skills.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE area B, CSU-GE area D.2, IGETC area 4.

M/S/U to approve MODIFICATIONS to ECON 102 (B. Sinclair, E. Maki)
M/S/U to approve ENROLLMENT RESTRICTIONS for ECON 102 (J. Daly, M. Lynch)

ENGL 50  Basic Composition & Reading 5  171
Effective: Summer 2009
Modify: Description, learning goals, content, methods of instruction, methods of assessment, textbooks, GE pattern placement
Enrollment Restrictions: Modifying (P) Satisfactory completion of ENGL 49 or qualification by MJC
Assessment process. (Striking “or” statement of ENGL 47 and 48).
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Approved for MJC-GE area D.1. but will be removed for 2009-2010 MJC-GE patterns as per minutes of 10/7/2008.
M/S/U to approve MODIFICATIONS to ENGL 50 (B. Sinclair, E. Maki)
M/S/U to approve ENROLLMENT RESTRICTIONS for ENGL 50 (J. Daly, M. Lynch)
J. Daly wanted to make sure that READ 40 and placement in READ 82 will be included in the how this requisite is enforced in the system.
NOTE: ENGL 50 will be removed from MJC-GE:D1 effective 2009-2010.

ENGL 103 Adv Comp & Critical Thinking 3 183
Effective: Summer 2009
Modify: Description, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining (P) Satisfactory completion of ENGL 101.
Distance Education Status: Requesting Hybrid & Online. Postponed to 11/4/08
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE area D.2, CSU-GE area A.3, IGETC area 1B.
M/S/U to approve MODIFICATIONS to ENGL 103 (B. Sinclair, E. Maki)
M/S/U to approve ENROLLMENT RESTRICTIONS for ENGL 103 (J. Daly, M. Lynch)
Vote on DISTANCE EDUCATION MODALITIES postponed until 11/04/08

ESL 30 English Language 3 5 193
Effective: Summer 2009
Modify: Description, course goal, enrollment restrictions, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining (P) placement in ESL 30 or satisfactory completion of ESL 20 or equivalent course.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve MODIFICATIONS to ESL 30 (B. Sinclair, E. Maki)
M/S/U to approve ENROLLMENT RESTRICTIONS for ESL 30 (J. Daly, M. Lynch)

ESL 45 English Language 5 5 205
Effective: Summer 2009
Modify: Description, field trips, course goal, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining (P) Satisfactory completion of ESL 40.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve MODIFICATIONS to ESL 45 (B. Sinclair, E. Maki)
M/S/U to approve ENROLLMENT RESTRICTIONS for ESL 45 (J. Daly, M. Lynch)

ESL 47 English Language 6 5 215
Effective: Summer 2009
Modify: Description, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining (P) Satisfactory completion of ESL 45 or Eligibility for ESL 47 as determined by MJC Assessment process.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Curriculum Committee Minutes – rev.3/30/2009 12:41 PM

GERM 101
German 1
Effective: Summer 2009
Modify: Units, learning goals, content, methods of instruction, methods of assessment, distance education
Enrollment Restrictions: None
Distance Education Status: Requesting Hybrid
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: C, CSU-GE: C.2, IGETC: 6A.
M/S/U to approve MODIFICATIONS to GERM 101 (B. Sinclair, E. Maki)
M/S/U to approve the HYBRID MODALITY for GERM 101 (J. Daly, M. Lynch)

MATH 80
Plane Geometry
Effective: Summer 2009
Modify: Methods of assessment
Enrollment Restrictions: Modifying (P) to read satisfactory completion of MATH 70 or (MATH 71 and MATH 72) or qualification by MJC Assessment Process.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement. Request placement to satisfy MJC Competencies.
Pulled for discussion with MATH 88 by M. Morales
M. Morales questioned the role of this new course in the math sequence. This course, with MATH 88, is being offered as an alternative branch to MATH 90 to satisfy the new math competency for graduation, in addition to preparing for higher level geometric courses. These courses will not lead to transfer level courses. There were questions about the relationship of these courses to the assessment process.
These courses were developed in response to concerns raised by faculty about the lack of math options for meeting the revised – more rigorous- math competencies for associate degree.
M/S/U to approve MATH 80 (C. Mulder, P. Guerra-Schmidt)
M/S/U to approve ENROLLMENT RESTRICTIONS for MATH 80 (J. Daly, M. Lynch)
M/S/U to allow MATH 80 to satisfy MJC Mathematics competencies (E. Maki, M. Lynch)

MATH 88
Algebra with Applications
Effective: Summer 2009
Adopt
Enrollment Restrictions: Requesting (P) Satisfactory completion of MATH 70 or (MATH 71 and MATH 72) or qualification by MJC Assessment Process..
Distance Education Status: Requesting Hybrid
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement. Request placement to satisfy MJC Competencies.
Pulled for discussion with MATH 80 by M. Morales
MATH 88 is designed solely as an alternative to MATH 90.
M/S/U to approve the NEW COURSE MATH 88 (P. Upton, C. Mulder)
M/S/U to approve ENROLLMENT RESTRICTIONS for MATH 88 (J. Daly, M. Lynch)
M/S/U to approve the HYBRID MODALITY for MATH 88 (C. Hudelson Putnam, B. Sinclair)
M/S/U to allow MATH 88 to satisfy MJC Mathematics competencies (E. Maki, M. Lynch)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Notes</th>
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<tbody>
<tr>
<td>MATH 810</td>
<td>Mathematical Skill Modules</td>
<td>0</td>
<td>None</td>
<td>Requesting Hybrid</td>
<td>No materials fee required</td>
<td>Does not transfer.</td>
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<td>261</td>
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<td>Pulled for discussion by S. Agostini</td>
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<td>S. Agostini asked if the course was designed to assist specific math classes. What is it? It was explained that it is an open-entry/exit class consisting of ALEX modules ranging from basic math to calculus. It will give counselors a skill-strengthening course option for students who do not assess into a specific level course. After 60 days of coursework in this course, students will be able to reassess in the MJC Assessment process. Labs will collect positive attendance hours and the hybrid course will include face-to-face time.</td>
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<td>M/S/U to approve the NEW COURSE MATH 810X-C (S. Agostini, M. Lynch)</td>
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<td>M/S/U to approve the HYBRID MODALITY for MATH 810X-C(C. Hudelson Putnam, B. Sinclair)</td>
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<td>OFADM 232</td>
<td>Advanced Word Processing and Desktop</td>
<td>3</td>
<td>Maintaining (A) Satisfactory completion of CMPSC 231 or OFADM 231 or have prior knowledge of word processing software.</td>
<td>Maintaining Online</td>
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<td>Transfers to CSU.</td>
<td>Does not fulfill GE requirement.</td>
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<td>M/S/U to approve MODIFICATIONS to OFADM 232 (B. Sinclair, E. Maki)</td>
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<td>M/S/U to approve ENROLLMENT RESTRICTIONS for OFADM 232(J. Daly, M. Lynch)</td>
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<td>M/S/U to approve the ONLINE MODALITY for OFADM 232(C. Hudelson Putnam, B. Sinclair)</td>
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<td>PE 121</td>
<td>Coaching Effectiveness</td>
<td>3</td>
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<td>Requesting Online</td>
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<td>Transfers to CSU. Requesting UC transferability.</td>
<td>Does not fulfill GE requirement.</td>
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<td>M/S/U to approve MODIFICATIONS to PE 121 (B. Sinclair, E. Maki)</td>
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<td>PEC 135</td>
<td>Springboard Diving</td>
<td>1</td>
<td>None</td>
<td>Not approved for Distance Education</td>
<td>No materials fee required</td>
<td>Transfers to CSU. Requesting transfer to UC.</td>
<td>Requesting MJC Activities.</td>
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<td>M/S/U to approve the NEW COURSE PEC 135 (B. Sinclair, E. Maki)</td>
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<td>M/S/U to PLACE PEC 135 on ACTIVITIES (E. Maki, M. Lynch)</td>
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<td>PEVM 105</td>
<td>Men’s Varsity Basketball – Fall</td>
<td>3</td>
<td>Summer 2009</td>
<td>Modify: Course goal, content, methods of instruction, methods of assessment</td>
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<td>Materials Fee Status: No materials fee required.</td>
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<td>Articulation Status: Transfers to CSU and UC.</td>
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<td>General Education Status: Approved for MJC Activities.</td>
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<td><strong>M/S/U to approve MODIFICATIONS to PEVM 105 (B. Sinclair, E. Maki)</strong></td>
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<td>It was noted that the system is currently calculating/reporting 3.33 units. It was confirmed that the course is for practical purposes and Title 5 compliance, to be rounded down to 3 units.</td>
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<td>SPAN 103</td>
<td>Spanish 3</td>
<td>5</td>
<td>Summer 2009</td>
<td>Modify: Learning goals, content, methods of instruction, textbooks, distance education</td>
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<td>Enrollment Restrictions: Maintaining (P) Satisfactory completion of SPAN 102.</td>
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<td>Articulation Status: Transfers to CSU and UC.</td>
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<td>General Education Status: Approved for MJC-GE: C, CSU-GE: C.2, IGETC:3B,6A.</td>
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<td><strong>M/S/U to approve MODIFICATIONS to SPAN 103 (B. Sinclair, E. Maki)</strong></td>
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<td><strong>M/S/U to approve ENROLLMENT RESTRICTIONS for SPAN 103 (J. Daly, M. Lynch)</strong></td>
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<td>A question was raised about whether the catalog description should include language about equivalencies of high school foreign language preparation as equivalent preparation. Datatel does use high school transcripts to evaluate that students have completed coursework, so using that coursework as a prerequisite would be unenforceable using the system. R. Cranley is to investigate how other schools check high school coursework, and if there are other means through which this information is included with the course.</td>
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<td><strong>M/S/U to approve the HYBRID MODALITY for SPAN 103 (C. Hudelson Putnam, B. Sinclair)</strong></td>
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<td>SPCOM 100</td>
<td>Fundamentals of Public Speaking</td>
<td>3</td>
<td>Summer 2009</td>
<td>Modify: Learning goals, content, methods of instruction, textbooks</td>
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<td>Materials Fee Status: No materials fee required.</td>
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<td>Articulation Status: Transfers to CSU and UC.</td>
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<td>General Education Status: Approved for MJC-GE: D2, CSU-GE: A.1, IGETC: 1C.</td>
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<td><strong>M/S/U to approve MODIFICATIONS to SPCOM 100 (B. Sinclair, E. Maki)</strong></td>
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<td>SPCOM 101</td>
<td>Voice &amp; Articulation</td>
<td>3</td>
<td>Summer 2009</td>
<td>Modify: Title, learning goals, methods of assessment</td>
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<td>Distance Education Status: Not approved for Distance Education</td>
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<td>Materials Fee Status: No materials fee required.</td>
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<td>Articulation Status: Transfers to CSU and UC.</td>
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<td>SPCOM 102</td>
<td>Introduction to Human Communication</td>
<td>3</td>
<td>Summer 2009</td>
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<td>General Education Status: Does not fulfill GE requirement.</td>
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<td><strong>M/S/U to approve MODIFICATIONS to SPCOM 101 (B. Sinclair, E. Maki)</strong></td>
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</tr>
</tbody>
</table>
Modify: Methods of Instruction
Enrollment Restrictions: None
Distance Education Status: Maintaining Hybrid
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:D2, CSU-GE:A.1, IGETC:1C.

M/S/U to approve MODIFICATIONS to SPCOM 102 (B. Sinclair, E. Maki)
M/S/U to approve the HYBRID MODALITY for SPCOM 102 (C. Hudelson Putnam, B. Sinclair)

SPCOM 103
Interpersonal Communication
Effective: Summer 2009
Modify: Description, learning goals, methods of assessment, GE pattern placement
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Requesting MJC-GE:D2, CSU-GE:D.7, IGETC:4G.

M/S/U to approve MODIFICATIONS to SPCOM 103 (B. Sinclair, E. Maki)

SPCOM 104
Argumentation
Effective: Summer 2009
Modify: Learning goals, distance education
Enrollment Restrictions: Maintaining (P) Satisfactory completion of ENGL 101.
Distance Education Status: Requesting Online
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC-GE area D2, CSU-GE area A.3, IGETC areas 1B.

M/S/U to approve MODIFICATIONS to SPCOM 104 (B. Sinclair, E. Maki)
Enrollment Restriction pulled for discussion by S. Agostini
S Agostini wanted to confirm that ENGL 101 is a prerequisite because of articulation agreements. B. Adams explained that UC requires that the prerequisite is in place.

M/S/U to approve ENROLLMENT RESTRICTION for SPCOM 104 (S.Agostini, L. Lanigan)
M/S/U to approve the ONLINE MODALITY for SPCOM 104 (C. Hudelson Putnam, B. Sinclair)

SPCOM 105
Forensics Debate
Effective: Summer 2009
Modify: Title, methods of instruction
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities.

Pulled for discussion by M. Garcia
Issues with assessments matching with learning goals were noted. B. Adams clarified that this is an output issue, so she forwarded them to the committee from technical review.

M/S/U to approve SPCOM 105 (G. Boodrookas, C. Mulder)

SPCOM 106
Group & Organizational Communication
Effective: Summer 2009
Modify: Title, Description, learning goals, content, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC-GE area D.2.
M/S/U to approve MODIFICATIONS to SPCOM 106 (B. Sinclair, E. Maki)

SPCOM 107  Introduction to Debate  3  401
Effective: Summer 2009
Modify: Field trips, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE area D.2.
M/S/U to approve MODIFICATIONS to SPCOM 106 (B. Sinclair, E. Maki)

SPCOM 109  Women in Management  3  415
Effective: Summer 2009
Modify: Title, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfer to CSU.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve MODIFICATIONS to SPCOM 107 (B. Sinclair, E. Maki)

SPCOM 110  Persuasion  3  425
Effective: Summer 2009
Modify: Methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:D.2, CSU-GE:A.1, IGETC:1C.
M/S/U to approve MODIFICATIONS to SPCOM 109 (B. Sinclair, E. Maki)

SPCOM 115  Forensics Platform Speeches  2  435
Effective: Summer 2009
Adopt
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Requesting MJC Activities.
Pulled for discussion by M. Garcia
Issues with assessments matching with learning goals were noted. B. Adams clarified that this is an output issue, so she forwarded them to the committee from technical review.
M/S/U to approve SPCOM 115 (G. Boodrookas, C. Mulder)
M/S/U to PLACE SPCOM 115 on ACTIVITIES (E. Maki, M. Lynch)

SPCOM 120  Oral Reading / Interpretation  3  443
Effective: Summer 2009
Modify: Textbooks
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
M/S/U to approve MODIFICATIONS to SPCOM 120 (B. Sinclair, E. Maki)
SPCOM 122  Introduction to Readers' Theatre  3  455
Effective: Summer 2009
Modify: Description, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities, CSU-GE: C.1.
M/S/U to approve MODIFICATIONS to SPCOM 122 (B. Sinclair, E. Maki)

SPCOM 123  Storytelling  3  465
Effective: Summer 2009
Modify: Description, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities, CSU-GE:C.1
M/S/U to approve MODIFICATIONS to SPCOM 123 (B. Sinclair, E. Maki)

SPCOM 124  Advanced Readers' Theatre  3  475
Effective: Summer 2009
Modify: Enrollment restrictions. Description, materials fee, learning goals, methods of instruction, methods of assessment
Enrollment Restrictions: Modifying (A) to Satisfactory completion of SPCOM/THETR 122.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
M/S/U to approve MODIFICATIONS to SPCOM 124 (B. Sinclair, E. Maki)
M/S/U to approve ENROLLMENT RESTRICTIONS for SPCOM 124 (J. Daly, M. Lynch)

SPCOM 125  Forensics Interpretation Events  2  485
Effective: Summer 2009
Adopt
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Requesting MJC Activities.
Pulled for discussion by M. Garcia
Issues with assessments matching with learning goals were noted. B. Adams clarified that this is an output issue, so she forwarded them to the committee from technical review.
M/S/U to approve the NEW COURSE SPCOM 125 (G. Boodrookas, C. Mulder)
M/S/U to PLACE SPCOM 125 on ACTIVITIES (E. Maki, M. Lynch)

SPCOM 130  Intercultural Communication  3  493
Effective: Summer 2009
Modify: Learning goals, methods of instruction, textbooks, distance education, GE pattern placement
Enrollment Restrictions: None
Distance Education Status: Requesting Online
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE area D.2, CSU-GE areas D.3, D.7, IGETC area 4G. Requesting MJC-GE area B, IGETC area 4C.
M/S/U to approve MODIFICATIONS to SPCOM 130 (B. Sinclair, E. Maki)
Distance Education component pulled for discussion by C. Hudelson Putnam)
There were questions about communication in culture, and how that happens in an online environment. It was explained that this is social psychological course, learning about different cultures, but not specific to interaction. This is not applicable to classroom interaction, but the processes and theories that different groups and cultures observe.

M/S/U to approve the ONLINE MODALITY for SPCOM 130 (J. Daly, C. Mulder)
GE placement pulled for discussion by C. Hudelson Putnam
C. Hudelson expressed concern about requesting placement on MJC-GE: B. She reported that social sciences want courses in that area to have the methodology of a social science, and does not feel that SPCOM 130 does that. B. Adams did not object to removing that request, especially because the course is in MJC-GE:D2.

M/S/U to REQUEST PLACEMENT of SPCOM 130 on IGETC:4C, with a friendly amendment to strike the request for MJC-GE:B. (J. Michelina, E. Maki)

SPCOM 145  Parliamentary Procedure 1 501
Effective: Summer 2009
Modify: Methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.

M/S/U to approve MODIFICATIONS to SPCOM 145 (B. Sinclair, E. Maki)

VI. PROGRAMS

Program Inactivations

ARCHITECTURAL DRAFTING TECHNOLOGY (AS) 30 537
Effective: Summer 2009
Inactivate
M/S/U to inactivate the AS DEGREE in ARCHITECTURAL DRAFTING TECHNOLOGY
(C. Hudelson Putnam, B. Sinclair)

Program Modifications (Non-Substantial)

ARCHITECTURE (AS) (Formerly ARCHITECTURE / ARCHITECTURAL ENGINEERING) 30 535
Effective: Summer 2009
Modify: Title, Required and elective courses
M/S/U to approve modifications to the AS DEGREE in ARCHITECTURE
(C. Hudelson Putnam, B. Sinclair)

CONSTRUCTION MANAGEMENT (AS) 30 533
Effective: Summer 2009
Modify: Required and elective courses
M/S/U to approve modifications to the AS DEGREE in CONSTRUCTION MANAGEMENT
(C. Hudelson Putnam, B. Sinclair)

DRAFTING TECHNOLOGY (AS) (Formerly ENGINEERING DRAFTING TECHNOLOGY) 30 531
Effective: Summer 2009
Modify: Title, Required and elective courses
M/S/U to approve modifications to the AS DEGREE in DRAFTING TECHNOLOGY
(C. Hudelson Putnam, B. Sinclair)
I. ENGINEERING TECHNOLOGY (AS)

Effective: Summer 2009
Modify: Required and elective courses

M/S/U to approve modifications to the AS DEGREE in ENGINEERING TECHNOLOGY
(C. Hudelson Putnam, B. Sinclair)

MUSIC (AA)

Effective: Summer 2009
Modify: Units, required and elective courses

MUSIC AA pulled for discussion by S. Agostini

Changes requested at the last meeting were prepared by D. Keller. Recording the program as a substantial change on the agenda cover sheet was incorrect. E. Maki explained how students who are underprepared for MUST 121 Music Theory 1, will be able to enroll in a remedial theory in a short-term course, MUST1 11, Music Theory Review 1 meeting at the same time in an adjoining classroom. S. Agostini noted that the repeatability of certain courses must be repeated together in the program as proposed. S. Agostini informed the committee that repeat limitations have changed for visual and performing arts, allowing students to repeat each course 3 times, instead of completing the courses in the sequence in total up to three times. E. Maki informed the committee that 2-unit MUSIC 175, Symphonic Band will revise its units to align with other 1-unit performance ensembles. S. Agostini reminded that the catalog should make plainly clear the relationship of new course IDs to old, “formerly listed as.” Changes will need to be made in CurricUNET.

M/S/U to approve modifications to the AA in MUSIC (E. Maki, P. Guerra Schmidt)

Program Modifications (Substantial)

Agricultural Mechanics program awards

T. Conrado provided a comprehensive rationale for the changes to the programs in Agricultural Mechanics. He explained that these revised programs will provide competitive alternatives to programs offered at other private, more costly institutions. He reported that these programs are applicable to both transfer and non-transfer students. B. Sanders noted that these awards – although under 18 units, since will require CCCC0 approval since they are in a sequence.

ADVANCED HEAVY EQUIPMENT TECHNICIAN © 18 541
(Formerly MECHANIZED AGRICULTURE TECHNICIAN)
Effective: Summer 2009
Modify: Title, units, required and elective courses

M/S/U to approve modifications to ADVANCED HEAVY EQUIPMENT TECHNICIAN (G. Boodrookas, J. Daly)

BASIC HEAVY EQUIPMENT TECHNICIAN © (Formerly MECHANIZED AGRICULTURE TECHNICIAN) 16 555
Effective: Summer 2009
Modify: Title, units, required and elective courses

M/S/U to approve modifications to BASIC HEAVY EQUIPMENT TECHNICIAN (G. Boodrookas, J. Daly)

HEAVY MACHINERY MANAGEMENT © (Formerly MECHANIZED AGRICULTURE TECHNICIAN) 15 569
Effective: Summer 2009
Modify: Title, units, required and elective courses

M/S/U to approve modifications to HEAVY MACHINERY MANAGEMENT (G. Boodrookas, J. Daly)

II. IIIV. UNFINISHED BUSINESS
1. **Catalog Production Timeline** *(added to discussion by J. Daly)*

   B. Sanders reported that K. Walters Dunlap decided that the catalog production year is too far along to make a change in timelines, but that next year, the committee may want to investigate pursuing pushing back the deadline. L. Senechal asked the committee to consider that the effects of moving the deadline, because that most are not aware that the “CATALOG DEADLINE” also affects scheduling. She reported that schedules will no longer be published in spring, and therefore would be unavailable for high schools, recruitment events, among other applications. M. Garcia reported that the Student Services council was concerned that the effective date would precede the availability of the publication for advising purposes. Counselors believe it is beneficial to advise incoming students with the pertinent publication in hand. C. Hudelson Putnam expressed concern that the effective date would be affected adversely by pushing it back. L. Senechal shared that the history of the change to an earlier start day was driven by Datatel. In the past, academic year start dates were ambiguous. Then interim VP of Instruction, S. Collins inquired statewide about academic year dates and learned that many schools start a new academic year in summer following graduation. The committee played no role in determining when it is published. J. Daly ideated that it would be good to find a mutually beneficial solution to the problem, how do we meet the needs of both students and faculty? For example, why not elect individuals to the Curriculum Committee in January, instead of in May, so that they are better prepared to assist with timelines. B. Adams clarified that individuals do have the ability to be more proactive with curriculum development in the spring months prior to the deadline. It was also suggested that curriculum terms be extended from two to three years.

2. **AP Grid, Revisions to**

   R. Cranley gave another overview of the revised AP grid. Academic Senate subcommittee passed resolution that CCC’s should develop an equivalency for AP exams, and that we all comply so that transfer students are set up for success. This will be voted at the ASCCC Spring Plenary session. R. Cranley did not need action on the grid at this time.

**MEETING ADJOURNED AT 5:02 PM**

3. **Title 5 Compliance Progress**

   a. **Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards** K. Walters Dunlap

   b. **Broadness of Degrees – Revised Deadlines and Instructions** B. Sanders

   c. **Areas of Emphasis** B. Sanders

   d. **AOEs and Production of 08-09 Addendum** L. Senechal

4. **CurricUNET Trainings** B. Adams

5. **Granting of Credit for Courses Taken at Institutions of Higher Learning Outside the United States** S. Agostini

   Revised outlines needed to reflect articulation correspondence:

   a. EASCI 162

   b. METEO 161

6. **Educational Requirements Committee** *(This item postponed definitely)* K. Walters Dunlap

7. **ASCCC: Course Outline of Record: A Curriculum Reference Guide** B. Adams

   a. Course Outline Language & Elements

   Student Learning Outcomes and the Course Outline of Record A. Peek
VIII. NEW BUSINESS

1. Satisfying the Guidance requirement  M. Garcia
2. Distance Education Workgroup  M. Adams
3. Technical Review Committee Members  B. Adams

IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Committee  B. Adams
2. CurricUNET Implementation Committee Update  B. Sanders

X. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

M/S/U to approve the minutes of 10/21/08 with changes

III. NOTIFICATION

<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ENGR 121</td>
<td>Introduction to Engineering Drafting &amp; Effective: Summer 2009 Inactivate Articulation Status: Transfers to CSU and UC. General Education Status: Does not fulfill GE requirement. The committee was notified that ENGR 121 is to be inactivated.</td>
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<td>ENGT 214</td>
<td>3D Cad Applications for Architects &amp; Engi Effective: Summer 2009 Inactivate Articulation Status: Transfers to CSU. General Education Status: Does not fulfill GE requirement. The committee was notified that ENGT 214 is to be inactivated</td>
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<td>ENGT 222</td>
<td>Engineering Drafting and Design 1 Effective: Summer 2009 Inactivate Articulation Status: Transfers to CSU. General Education Status: Does not fulfill GE requirement. The committee was notified that ENGT 222 is to be inactivated</td>
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<tr>
<td>ENGT 223</td>
<td>Engineering Drafting and Design 2 Effective: Summer 2009 Inactivate</td>
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</table>
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.
The committee was notified that ENGTC 223 is to be inactivated

IV. DISCUSSION

AGEC 225 Agriculture Computer Applications 3 043
Effective: Spring 2009 (EXPEDITED)
Modify: Description, learning goals, content, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Requesting placement on MJC-GE area D.2.
M/S/U to approve MODIFICATIONS to AGEC 225 (C. Hudelson Putnam, K. Ennis)
M/S/U to place AGEC 225 on MJC-GE D2 (J. Daly, C. Hudelson Putnam)
M/S/U to EXPEDITE APPROVAL for AGEC 225 (C. Hudelson Putnam, M. Morales)

AGGE 191 X,A,B Agriculture Field Studies ½,1,2 061
Effective: Summer 2009
Adopt
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve the NEW COURSE, AGGE 191 X,A,B (C. Hudelson Putnam, K. Ennis)

CLDDV 126 C,D,E Inclusion Special Needs Practicum 3,4,5 075
Effective: Summer 2009
Adopt
Enrollment Restrictions: Maintaining (A) Satisfactory completion of ENGL 50, (C) Concurrent enrollment in or satisfactory completion of CLDDV 121, (P) Satisfactory completion of CLDDV 103 (or CLDDV 104 and CLDDV 105), (L) TB clearance required.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve the NEW COURSE, CLDDV 126 C,D,E (C. Hudelson Putnam, K. Ennis)
M/S/U to approve ENROLLMENT RESTRICTIONS for CLDDV 126 C,D,E (P. Guerra Schmidt, K. Ennis)

CLDDV 127 B,C,D,E Infant / Toddler Practicum 2,3,4,5 095
Effective: Summer 2009
Modify: Description, field trips, repetitions, restrictions, course goal, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing (P) Satisfactory completion of CLDDV 122. Requesting (C) Concurrent enrollment in or satisfactory completion of CLDDV 125. Maintaining (A) Satisfactory completion of ENGL 50, (L) TB clearance required.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve MODIFICATIONS to CLDDV 127 B,C,D,E (C. Hudelson Putnam, K. Ennis)
M/S/U to approve ENROLLMENT RESTRICTIONS for CLDDV 127,B,C,D,E (P. Guerra Schmidt, K. Ennis)

CLDDV 128 B,C,D,E  Preschool Practicum  2,3,4,5  115  
Effective: Summer 2009  
Modify: Description, learning goals, content, methods of instruction, methods of assessment  
Enrollment Restrictions: Maintaining (A) Satisfactory completion of ENGL 50, (P) Satisfactory completion of CLDDV 101, (P) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105), (L) TB clearance required.  
Distance Education Status: Not approved for Distance Education  
Materials Fee Status: No materials fee required.  
Articulation Status: Transfers to CSU.  
General Education Status: Does not fulfill GE requirement.  
M/S/U to approve MODIFICATIONS to CLDDV 128 B,D,C,E (C. Hudelson Putnam, K. Ennis)  
M/S/U to approve ENROLLMENT RESTRICTIONS for CLDDV 128,B,C,D,E (P. Guerra Schmidt, K. Ennis)

CLDDV 150  Administration of Children’s Programs  3  133  
Effective: Summer 2009  
Modify: Description, learning goals, textbooks, modalities  
Enrollment Restrictions: Maintaining (P) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105).  
Distance Education Status: Requesting Online  
Materials Fee Status: No materials fee required.  
Articulation Status: Transfers to CSU.  
General Education Status: Does not fulfill GE requirement.  
M/S/U to approve MODIFICATIONS to CLDDV 150 (C. Hudelson Putnam, K. Ennis)  
M/S/U to approve ENROLLMENT RESTRICTIONS for CLDDV 150,E (P. Guerra Schmidt, K. Ennis)  
M/S/U to approve ONLINE MODALITY for CLDDV 150 (P. Guerra Schmidt, J. Sola)

CLDDV 151  Advanced Administration of Children’s Pro  3  149  
Effective: Summer 2009  
Modify: Description, restrictions, content  
Enrollment Restrictions: Removing (P) Satisfactory completion of CLDDV 150. Maintaining (P) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105).  
Distance Education Status: Not approved for Distance Education  
Materials Fee Status: No materials fee required.  
Articulation Status: Transfers to CSU.  
General Education Status: Does not fulfill GE requirement.  
Pulled for discussion by D. Gilbert  
M/S/U to approve MODIFICATIONS to CLDDV 151 (P. Guerra Schmidt, K. Ennis)  
M/S/U to approve ENROLLMENT RESTRICTIONS for CLDDV 151 (P. Guerra Schmidt, K. Ennis)

CLDDV 154  Adult Relationship & Mentoring in School  3  163  
Effective: Summer 2009  
Modify: Description, repetitions, content, methods of instruction, methods of assessment, textbooks  
Enrollment Restrictions: Maintaining (P) Satisfactory completion of CLDDV 101, (P) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105). Removal of CLDDV 150.  
Distance Education Status: Not approved for Distance Education  
Materials Fee Status: No materials fee required.  
Articulation Status: Transfers to CSU.  
General Education Status: Does not fulfill GE requirement.  
M/S/U to approve MODIFICATIONS to CLDDV 154 (C. Hudelson Putnam, K. Ennis)  
M/S/U to approve ENROLLMENT RESTRICTIONS for CLDDV 154 (P. Guerra Schmidt, K. Ennis)
ENGL 103  Adv Comp & Critical Thinking  3  177
Effective: Summer 2009
Modify: Modalities
Enrollment Restrictions: Maintaining (P) Satisfactory completion of ENGL 101.
Distance Education Status: Requesting Hybrid & Online
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE area D.2, CSU-GE area A.3, IGETC area 1B.
M/S/U to approve ONLINE and HYBRID MODALITIES for ENGL 103 (P. Guerra Schmidt, J. Sola)
M/S/U to approve ENROLLMENT RESTRICTIONS for ENGL 103 (P. Guerra Schmidt, K. Ennis)

ESL 920  English at Work 1  0  195
Effective: Summer 2009
Modify: Discipline/number, repetitions, course goal, typical assignments, methods of instruction
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve MODIFICATIONS to ENGL 920 (C. Hudelson Putnam, K. Ennis)

ESL 921  English at Work 2  0  227
Effective: Summer 2009
Adopt
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.
M/S/U to approve the NEW COURSE, ESL 921 (C. Hudelson Putnam, K. Ennis)

FAML 800  Parent Education  0  251
Effective: Summer 2009
Adopt
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.
Pulled for discussion by M.Garcia
M/S/U to approve the NEW COURSE, FAML 800 (P. Guerra Schmidt, L. Lanigan)

HUMSR 142  Introduction to Psychosocial Rehabilitation  3  265
Effective: Spring 2009 (Expedited!)
Adopt
Enrollment Restrictions: None
Distance Education Status: Requesting Hybrid, Online, & Telecourse
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Requesting MJC-GE area B.
M/S/U to approve the NEW COURSE, HUMSR 142 (C. Hudelson Putnam, K. Ennis)
M/S/U to approve ONLINE, TELECOURSE and HYBRID MODALITIES for HUMSR 142 (P. Guerra Schmidt, J. Sola)
M/S/U to place HUMSR 142 on MJC-GE:B (J. Daly, C. Hudelson Putnam)
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<tr>
<td>HUMSR 143</td>
<td>Psychosocial Rehabilitation Practice</td>
<td>3</td>
<td>Spring 2009 (Expedited!)</td>
<td>M/S/U to approve the NEW COURSE, HUMSR 143 (C. Hudelson Putnam, K. Ennis)</td>
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<td>M/S/U to approve ONLINE, TELECOURSE and HYBRID MODALITIES for HUMSR 143 (P. Guerra Schmidt, J. Sola)</td>
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<td>M/S/U to place HUMSR 143 on MJC-GE:B (J. Daly, C. Hudelson Putnam)</td>
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<td>M/S/U to EXPEDITE APPROVAL for HUMSR 143 (C. Hudelson Putnam, M. Morales)</td>
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<tr>
<td>MATH 10</td>
<td>Introduction to Math</td>
<td>4</td>
<td>Summer 2009</td>
<td>M/S/U to approve MODIFICATIONS to MATH 10 (C. Hudelson Putnam, K. Ennis)</td>
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<td>M/S/U to approve TELECLASS MODALITY for MATH 10 (P. Guerra Schmidt, J. Sola)</td>
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<td>MATH 20</td>
<td>Pre-Algebra</td>
<td>5</td>
<td>Summer 2009</td>
<td>M/S/U to approve MODIFICATIONS to MATH 20 (C. Hudelson Putnam, K. Ennis)</td>
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<td>M/S/U to approve ENROLLMENT RESTRICTIONS for MATH 20 (P. Guerra Schmidt, K. Ennis)</td>
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<td>M/S/U to approve HYBRID and TELECLASS MODALITIES for MATH 20 (P. Guerra Schmidt, J. Sola)</td>
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<tr>
<td>MATH 111</td>
<td>Applied College Algebra</td>
<td>3</td>
<td>Summer 2009</td>
<td>M/S/U to approve MODIFICATIONS to MATH 111 (C. Hudelson Putnam, K. Ennis)</td>
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<td>M/S/U to approve ENROLLMENT RESTRICTIONS for MATH 111 (P. Guerra Schmidt, K. Ennis)</td>
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<td>MATH 134</td>
<td>Elementary Statistics</td>
<td>5</td>
<td>Summer 2009</td>
<td>M/S/U to approve MODIFICATIONS to MATH 90 (C. Hudelson Putnam, K. Ennis)</td>
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<td>M/S/U to approve ENROLLMENT RESTRICTIONS for MATH 90 (P. Guerra Schmidt, J. Sola)</td>
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</tbody>
</table>
Distance Education Status: Maintaining Teleclass. Removing Online
Materials Fee Status: Requesting fee of $16.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE area D.2, CSU-GE area B4, IGETC area 2.

M/S/U to approve MODIFICATIONS to MATH 134 (C. Hudelson Putnam, K. Ennis)
M/S/U to approve ENROLLMENT RESTRICTIONS for MATH 134 (P. Guerra Schmidt, K. Ennis)
M/S/U to approve TELECLASS MODALITY for MATH 134 and to remove the ONLINE modality (P. Guerra Schmidt, J. Sola)

MATH  138  Calculus for Business & Social Sciences  3  379
Effective: Summer 2009
Modify: Methods of assessment
Enrollment Restrictions: Maintaining (P) Satisfactory completion of MATH 90.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE area D.2, CSU-GE area B4, IGETC area 2A.
M/S/U to approve MODIFICATIONS to MATH 138 (C. Hudelson Putnam, K. Ennis)
M/S/U to approve ENROLLMENT RESTRICTIONS for MATH 138 (P. Guerra Schmidt, K. Ennis)

MDAST  354  Intermediate Medical Coding / ICD9CM  3  395
Effective: Fall 2008 Spring 2009 (delayed because of course approval date) Expedited!
Adopt
Enrollment Restrictions: Requesting (P) Satisfactory completion of MDAST 321, MDAST 352, MDAST 353.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.
Pulled for discussion by M.Garcia
M/S/U to approve the NEW COURSE, MDAST 354 (C. Mulder, M. Garcia)
M/S/U to approve ENROLLMENT RESTRICTIONS for MDAST 354 (P. Guerra Schmidt, K. Ennis)
M/S/U to EXPEDITE APPROVAL for MDAST 354 (C. Hudelson Putnam, M. Morales)

PE  116  Football Team Play Concepts  2  409
Effective: Summer 2009
Modify: Description, grading, content, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Transfers to CSU and UC.
Articulation Status: Does not fulfill GE requirement.
General Education Status: Does not fulfill GE requirement.
PE 116, PE 137, PEC 180, PEVW 120 pulled for discussion by M.Garcia
M. Garcia noted that the reports within the agenda show the courses as "not applicable to the associate degree." Leadership confirmed that this malfunction is being addressed by CurricUNET. Confirmation was sought as to whether the course was transferable to UC. It was confirmed that it is transferable, and that the reports do not yet reflect that.
M/S/U to approve MODIFICATIONS to PE 116 (J. Sola, K. Ennis)

PEC  137  Indoor Rock Climbing  1  423
Effective: Summer 2009
Adopt
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU. Requesting transfer to UC.
General Education Status: Requesting MJC Activities.

**PE 116, PE 137, PEC 180, PEVW 120 pulled for discussion by M.Garcia**
(See comments for PE 116)

**M/S/U to approve the NEW COURSE, PEC 137 (J. Sola, K. Ennis)**
**M/S/U to place PEC 137 on MJC-Activities (C. Mulder, J. Sola)**

**PEC 180**
Advanced Judo
1 433
Effective: Summer 2009
Adopt
Enrollment Restrictions: Requesting (A) Satisfactory completion of PEC 165A or PEW 167A or demonstrate competencies.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU. Requesting transfer to UC.
General Education Status: Requesting MJC Activities.

**PEC 841**
Fitness for Life
0 443
Effective: Summer 2009
Modify: Description, learning goals, content, typical assignments, title
Enrollment Restrictions: None.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.

Questions arose as to whether non-credit courses require stand-alone approval. M. Adams mentioned they do not, because non-credit falls into other approval processes.

**M/S/U to approve MODIFICATIONS to PEC 841 (C. Hudelson Putnam, K. Ennis)**

**PEVW 120**
Women’s Varsity Softball
3 453
Effective: Summer 2009
Modify: Course goal, learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: None.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.

**PE 116, PE 137, PEC 180, PEVW 120 pulled for discussion by M.Garcia**
(See comments for PE 116)

**M/S/U to approve MODIFICATIONS to PEVW 120 (J. Sola, K. Ennis)**

**PHILO 135**
Environmental Ethics
3 463
Effective: Summer 2009
Adopt
Enrollment Restrictions: None.
Distance Education Status: Requesting Hybrid
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU. Requesting UC transferability.
General Education Status: Requesting MJC-GE area C, CSU-GE area C.2, IGETC area 3B.
Pulled for discussion by M. Garcia

Concern about the number of completions allowed and the requisite skills. The committee discussed the requisite skills and commented that they were valid skills, but not linked with an enrollment restriction. B. Anelli mentioned that he may determine a different way to offer the course as repeatable, and was agreeable to the requisite skills being struck.

M/S/U to approve the NEW COURSE, PHILO 135 with a friendly amendment that there will be revisions to the number of completions allowed (zero) and to delete requisite skills, PHILO 135 (K. Ennis, E. Maki)

M/S/U to approve HYBRID MODALITY for PHILO 135 (P. Guerra Schmidt, J. Sola)

M/S/U to place PHILO 135 on MJC-GE:C, and to pursue external approvals for CSU-GE:C.2 and, IGETC:3B (J. Daly, C. Hudelson Putnam)

RATV 143 Non-Linear Video Editing 3 489
Effective: Summer 2009
Adopt
Enrollment Restrictions: (A) Basic computer skills.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU.
General Education Status: Requesting CSU-GE area C.1.

Pulled for discussion by M. Garcia

M. Garcia noted the advisory within the reports, and the fact that the agenda cover sheet did not reflect the advisory. L. Senechal agreed that it needed correction and would be reflected in the minutes.

Another member sought clarification as to what the process is for consultation between divisions when the subject matter is being taught in other divisions, and if CurricUNET would have the feature built into CurricWeb. B. Adams confirmed MJC has requested that feature in CurricUNET. B. Adams added that – because of the current limitations of CurricUNET – that the committee is relying on collegiality between faculty members in instances like this.

M/S/U to approve the NEW COURSE, RATV 143 (K. Ennis, E. Maki)

M/S/U to approve ENROLLMENT RESTRICTIONS for RATV 143 (P. Guerra Schmidt, K. Ennis)

M/S/U to pursue external approval for CSU-GE:C1 (C. Mulder, J. Sola)

SPCOM 106 Group & Organizational Communication 3 507
Effective: Summer 2009
Modify: Transferability, Title
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU. Requesting transfer to UC.
General Education Status: Approved for MJC-GE area D.2.

M/S/U to approve MODIFICATIONS to SPCOM 106 (C. Hudelson Putnam, K. Ennis)

V. PROGRAMS

REVISIONS TO CLLDV Matrix
This item was not discussed and will reappear on the 11/21/08 agenda.

NEW PROGRAM

SKILLS RECOGNITION IN PSYCHOSOCIAL REHABILITATION
M/S/U to approve the SKILLS RECOGNITION (G. Boodrookas, C. Hudelson Putnam)

VI. UNFINISHED BUSINESS

1. AP Grid, Revisions to R. Cranley 525

Next Item: AP Grid, Revisions to

AP Grid, Revisions to

R. Cranley 525
R. Cranley asked that the grid be brought back to the committee at the November 18, 2008 meeting because a number of changes need to take place. **M/S/U to postpone review and approval of the AP Grid until November 18, 2008 where it will be Item 1 on Unfinished Business (M. Morales, K. Ennis)**

2. **Title 5 Compliance Progress**

   a. **Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards**  K. Walters Dunlap  527

   K. Walters Dunlap informed the committee that many Certificate of Achievement applications were returned to MJC from the System Office, because they were reportedly missing elements. The deans now have these applications and are working with the faculty to find this information. There are concerns that information that was sent to the office got lost somewhere in the process.

   b. **Broadness of Degrees – Revised Deadlines and Instructions**  B. Sanders

   No Report

   c. **Areas of Emphasis**  B. Sanders

   No Report

   d. **AOEs and Production of 08-09 Addendum**  L. Senechal

   L. Senechal reported that the Addendum has been created and forwarded to webmaster Brian Hill, who should post it on www.mjc.edu/catalog before Friday, since the goal is to have it posted by the Accreditation site visit, Friday, November 7.

3. **CurricUNET Trainings**  B. Adams

   B. Adams is trying to establish a training on a Wednesday or Thursday afternoon training for faculty. B. Sanders is going to attempt conducting a training for Science, Math and Engineering faculty. B. Adams will set up Founders Hall 154, on the days specified, and will send an email to representatives announcing the training date.

4. **Granting of Credit for Courses Taken at Institutions of Higher Learning Outside the United States**  S. Agostini  535

   (Motion: Accept the proposed draft with some changes. (S. Agostini, K. Ennis)

   More students are presenting coursework from foreign colleges and universities. MJC has no process in place for processing the foreign coursework. When students bring a high volume of foreign units, they are calculated as GENX - or generic units - which aren't associated with a particular MJC course. This approach implies that the student has completed X number of units of lower-division coursework. When these students talk to a counselor or apply for graduation very few of those units are ever equated with a specific MJC course that applies toward specific graduation, certificate or transfer requirements. To this effect, we hurt students.

   Students occasionally insist that a course on the foreign transcript is equivalent to a course at MJC. To validate this, the student must go to the division and request a course substitution. In that case, the student doesn't have much evidence to present about the foreign course. Over the summer, B. Adams, R. Cranley, M. Garcia, M. Robles, and S. Agostini, evaluated other college policies designed to deal with this issue.

   Should we evaluate a new student's foreign transcript, or wait until the student has progressed in the YCCD curriculum with a C average or higher? This particular approach would be very time consuming for many at MJC. Evaluations can only evaluate GENX coursework, and must leave the role of evaluating the equivalency of the course to faculty experts. It is thought that it would be beneficial to wait until the student has progressed in the curriculum to before investing in any sort of evaluation.

   Many recognize that transcript/foreign curriculum evaluation could be problematic without having evidence that the student will persist at MJC. One member, however, noted that policy limiting transcript evaluations to those who have persisted to 12 units or higher would present obstacles for students who only come to MJC to fill a specific prerequisite requirement. It was suggested that an exception be made in those instances where prerequisite completion is the goal. It was also noted that there are numerous attempts for course substitutions from a foreign transcript, and that foreign transcripts are significantly different from American transcripts. They are also written in a foreign language making
them almost impossible for many to evaluate. MJC requires students to pay a service provider to have foreign transcripts translated. This policy will be revised and placed in the next agenda for the purpose of the record.

M. Garcia recommended that the policy be revised to acknowledge that “courses taken outside the US may not use courses to substitute for Reading, Writing, and Oral Communication requirements.”

M/S/U: to accept as academic policy the document dated May 19, 2008, “CREDIT FOR COURSES TAKEN AT INSTITUTIONS OF HIGHER LEARNING OUTSIDE THE UNITED STATES” (S. Agostini, K. Ennis),

- with the friendly amendment to add “an exception to the 12-unit requirement will be made if the student needs the course to meet a prerequisite” (S. Agostini)
- with the friendly amendment to change the word “challenge” to “petition” in Section 3.2.A (P. Guerra-Schmidt)
- with the friendly amendment students may petition this requirement (Section 3.2.A) if the student completed the course in English speaking countries such as, The United Kingdom, Australia, Canada. (S. Agostini)

5. Revised outlines needed to reflect articulation correspondence: B. Sanders
   a. EASCI 162
   b. METEO 161

R Cranley noted that these courses did not reflect lab content, and that these courses should be brought back through the curriculum process.

6. Educational Requirements Committee: K. Walters Dunlap
   (This item postponed definitely)

   It was noted that this item should be struck from the agenda, with the understanding that K. Walters Dunlap will bring this back before the committee at a later date.

ASCCC: Course Outline of Record: A Curriculum Reference Guide

Motion: That the committee accept the revised course outline language & elements proposed in the agenda (B. Adams, A. Peek)

The ASCCC has provided new recommendations on structure and elements within course outline of record in the publication, Course Outline of Record: A Curriculum Reference Guide, or “Mustard Copy.” Many at MJC are currently confused between student learning goals, assessment, and quantity and quality. B. Adams has proposed that MJC’s course outline be modeled after the recommendations of the Mustard Copy, with the addition of some other elements currently in use at MJC. She asked the committee, “Do we want to follow the recommendations of the Mustard Copy?” There was lively discussion. There was praise for the Mustard Copy as a resource, and it was noted that we need to devise a consistent terminology in whatever we decide to do for the benefit of the end-user of the outline and the CurricUNET system.

Amendment to the Motion: That the proposed outline elements be accepted by the committee with the category OVERALL STUDENT LEARNING OUTCOME be revised to read EXPECTED STUDENT LEARNING OUTCOMES

A. Peek explained that, like the course goal, outcomes are what the student is supposed to do as a result of mastery of the objectives, what they can do as a whole with the discrete objectives listed on the outline. B. Adams commented that she liked the idea of keeping EXPECTED COURSE STUDENT LEARNING OUTCOME.

B. Adams, as a point of information, clarified that this discussion had now combined Old Business items 7 and number 8 on this agenda. It was pointed out that it is easier for faculty to understand the course outline context if we include the word “course.” It was clarified that CurricUNET currently reads the prompt, “Overall Course Goal.” Concern was expressed about the implications of changing the language to “Overall Student Learning Outcomes” in that it gives the perception that we are asking faculty to put their student learning outcomes onto the course outline. A. Peek brought a letter from J. Sahlman, Academic Senate president, which was a statement in support of placing Student Learning
Outcomes on the course outline of record. B. Adams, as a point of information, informed the committee that the Mustard Copy does not make a recommendation about placement of SLOs on the course outline, and reported that 50% approve placing SLOs on the outline, and 50% do not. She also expressed concern that voting to approve placing SLOs on the course outline without comprehensive college-wide discussion would be problematic. A. Peek read from a document from the Curriculum Institute, detailing the pros and cons of including SLOs. She added that changes to SLOs do not necessarily mean that a course must go through the curriculum review process again to be revised. B. Adams commented that, if the course outline is changed as result of changing one component (SLOs), she would want to see the course would need to go before the committee for review.

Amendment to the Motion:
That the proposed outline elements be accepted by the committee with the category OVERALL STUDENT LEARNING OUTCOME, be revised to read EXPECTED STUDENT LEARNING OUTCOMES.

Clarification was sought on the original language, which B. Adams clarified was the original language “Overall Course Student Learning Outcome.”

Original Motion: That the committee accept the revised course outline language & elements (which includes the category Overall Course Student Learning Outcome (B. Adams, A. Peek)

Amendment to the Motion: That the committee accept the revised course outline language and elements, by striking the proposed revision “Overall Course Student Learning Outcome” and changing it back to Overall Course Goal. (C. Hudelson Putnam.)

K. Walters Dunlap asked where SLOs are being housed now if not on the outline? Multiple members commented that syllabi and other locations house them. A. Peek commented that - without SLOs on the course outline - there would be no need to purchase the program review module of CurricUNET. K. Walters Dunlap commented that, since this may affect Accreditation, it may be a good idea to table this discussion until we determine how this decision will affect our Institutional Effectiveness Report. It was mentioned that it should go to a wider faculty audience to make decisions.

M. Adams sought clarification on the implications of not putting SLOs into CurricUNET. He asked what the negative outcomes would be. It was shared that MJC has purchased a program review module which will house outcomes, and that we will not be able to use it to that purpose. K. Walters Dunlap clarified that it is not just the software program, but the ability to regularly record, evaluate and respond to our outcomes each semester. She added that, without a tool, we will not be demonstrating to the accreditors that we are making changes to how we do business at MJC.

It was asked if CurricUNET could generate an addendum which includes the SLOs. B. Adams commented that she believed it could. A. Peek asked why we would not want it on the course outline of record? M. Adams commented the reason may be analogous to why we do not include Distance Education, in that it may have negative impacts.

It was asked what changes are urgent and must be taken care of now, and clarified that the issue of SLOs are not settled yet. B. Adams clarified her goal of wanting to expediently address issues with much of the course outline language in CurricUNET.

C. Mulder asked for clarification on the Senate’s position because the committee has not been informed on its position, despite the letter from the Academic Senate president.

M/S/U to approve the revised course outline language and elements, with a revision to the motion that “Overall Course Goal” be used instead of “Overall Course Student Learning Outcome.” (B. Adams, A. Peek)

7. Student Learning Outcomes and the Course Outline of Record
A. Peek

(Discussion for this item took place under Item 7, Old Business.)

MEETING ADJOURNED at 5:02 PM

VI. NEW BUSINESS
1. Satisfying the Guidance requirement  M. Garcia
2. Distance Education Workgroup  M. Adams
3. Technical Review Committee Members  B. Adams
4. Multiple Degrees/Awards  S. Agostini
5. Minimum Requirements for the Associate’s Degree  B. Adams/R. Cranley  539
6. Enforcement of Prerequisites in Datatel  S. Agostini/L. Senechal

VII. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Committee  B. Adams
2. CurricUNET Implementation Committee Update  B. Sanders

VIII. PUBLIC COMMENT

Members Absent: L. Lanigan, T. Lopez (ASMJC), J. Michelena, A. Peek, B. Sanders, B. Sinclair, K. Walters Dunlap

Others Present: L. Senechal, D. Waring

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

M/S/U to approve the minutes of November 4, 2008 with changes. (C Hudelson Putnam, J. Sola)

III. NOTIFICATION

ART 124  Color & Design 1
Remove from MJC Activities
Effective: Summer 2009

The committee was notified that ART 124 is to be removed from MJC Activities list for 2009-2010.

IV. DISCUSSION

FSCI 352  Training Instructor 1A
Effective: Spring 2009 Expedited!
Modify: Learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of FSCI 301.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Maintaining materials fee of $110.
Articulation Status: Does not transfer to CSU or UC.
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to FSCI 352
M/S/U to approve ENROLLMENT RESTRICTIONS for FSCI 352.
M/S/U to EXPEDITE APPROVAL for SCI 352.

GEOG 104  California Geography
Effective: Summer 2010
Modify: Learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Requesting placement on MJC-GE:B, CSU-GE: D.5, IGETC: 4E.

M/S/U to approve MODIFICATIONS to GEOG 104.
M/S/U to place GEOG 104 on MJC-GE:B, and to request placement on CSU-GE:D5 and IGETC:4E

GEOG 109 Introduction to Geographic Information Systems 3 29
Effective: Summer 2010
Modify: Modalities, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Requesting Hybrid and Online
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Not approved for GE.
M/S/U to approve MODIFICATIONS to GEOG 109.
M/S/U to approve HYBRID and ONLINE modalities for GEOG 109.

GEOG 110 World Regional Geography 3 39
Effective: Summer 2010
Modify: Modalities, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Requesting Hybrid, Online, Telecourse, and Teleweb
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for placement on MJC-GE area B, CSU-GE area D.5, IGETC area 4E.
M/S/U to approve MODIFICATIONS to GEOG 110.
M/S/U to approve HYBRID, ONLINE, TELECOURSE for GEOG 110

PE 100 Introduction to Physical Education 3 53
Effective: Summer 2010
Modify: Modalities, learning goals, content, methods of assessment, typical assignments
Enrollment Restrictions: None
Distance Education Status: Removing Online
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU and UC.
General Education Status: Not approved for GE.
M/S/U to approve MODIFICATIONS to PE 100.
Request to modify ONLINE MODALITY withdrawn. Representative was not certain that the removal of the online modality was intentional and will consult with the faculty author.

V. PROGRAMS

Program Inactivations
CLDDV Assistant (C) 6 61
Inactivate
Effective: Summer 2008
There was lively discussion surrounding the inactivation of the CLDDV certificate, which was slated to be inactivated Summer, 2008. Why was it being retroactively inactivated? P. Guerra
Schmidt informed the committee that it was no longer compliant, so the CLDDV department decided that they should drop it from the list of program options. L. Senechal pointed out that it was struck from the 2008-2009 catalog without formal inactivation through the committee, and that, as a result, confusion existed about whether the omission was intentional. **M/S/U to retroactively inactivate the CLDDV Assistant (effective Summer 08 and 08-09 MJC Catalog), which was formerly a certificate of achievement.**

**FAMILY AND CONSUMER SCIENCES (AA, AS) 30 65**

Inactivate
Effective: Summer 2008
**M/S/U to INACTIVATE the Family and Consumer Sciences AA and AS degree**

**CLDDV Program and Matrix (C) 6 61**

Modify
Effective: Summer 2008
**M/S/U to approve MODIFICATIONS to the Child Development Program and its corresponding matrix.**

**VI. GE TRANSFER PATTERNS**

**A. MJC Graduation Requirements**

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<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective:</th>
<th>Activities</th>
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<tr>
<td>PEC 166 X,A</td>
<td>Intermediate Judo</td>
<td>½,1</td>
<td>Summer 2009</td>
<td><strong>M/S/U to place PEC 166X,A on MJC Activities list.</strong></td>
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<tr>
<td>PEW 167X,A</td>
<td>Women’s Beginning Judo</td>
<td>½,1</td>
<td>Summer 2009</td>
<td><strong>M/S/U to place PEW 176X,A on MJC Activities list.</strong></td>
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**VII. UNFINISHED BUSINESS**

**A. Action Items**

1. **AP Grid, Revisions to**
   
   **R. Cranley 77**
   
   **Effective: 2009-2010 MJC Catalog**
   **M/S/U to approve the revised Advanced Placement Credit Policy and grid 79**

   a. AP – English
   
   Ruth Cranley reported that the English Department has agreed to accept scores of 3, 4, and 5 as equivalent to satisfactory completion of ENGL 101.

2. **Student Learning Outcomes and the Course Outline of Record**

   **A. Peek**

   *This item was not discussed.*

**Informational Items**

1. **Title 5 Compliance Progress**
2. Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards  
K. Walters Dunlap
L. Senechal and B. Adams reported for K. Walters Dunlap that MJC has received notification of approval for 15 Certificates of Achievement. Two of the applications that were submitted were not approved; in Fire Science and Machine Tool Technology. It is believed that it will be possible to address the problems with the certificate in Fire Science. Approval of the MTT certificate will require that a course outline of record for Independent Study in MACH be submitted to the CCC System Office.

3. Broadness of Degrees – Revised Deadlines and Instructions  
B. Sanders
This item was not discussed.
   a. Areas of Emphasis  
   B. Sanders
   This item was not discussed.
   b. AOEs and Production of 08-09 Addendum  
   L. Senechal
   L. Senechal reported that the addendum is complete and posted at www.mjc.edu/catalog

4. CurricUNET Trainings  
B. Adams
   a. Training scheduled 11/20/08 2:30-4:30 in FH 154.
   B. Adams is conducting a CurricUNET training on this date/time and is open to having more participants.

5. Revised outlines needed to reflect articulation correspondence:  
B. Sanders
   a. EASCI 162  
   This item was not discussed.
   b. METEO 161  
   This item was not discussed.

6. Granting of Credit for Courses Taken at Institutions of Higher Learning Outside the United States – Approved Document  
S. Agostini
The recently approved MJC policy, updated by the Instruction Office to reflect the changes discussed at 11/04/08, was brought before the committee for the purpose of the record. It will take effect in 2009-2010/immediately and will be placed in the 2009-2010 MJC Catalog.

7. ASCCC: Course Outline of Record: A Curriculum Reference Guide-Approved Document  
B. Adams
B. Adams updated the MJC Course Outline of Record document which was “approved with changes” on 11/04/08 to reflect the changes for the purpose of the record. It was requested that she add the date of approval to the document to which she agreed.

VIII. NEW BUSINESS

1. Minimum Requirements for Associates Degree  
R. Cranley/B. Adams
B. Adams distributed a printed document entitled MJC Guidelines for Associate Degree to the committee which was not included in the agenda packet. She informed the committee that the version of the document which currently appears in the manual was updated to reflect missing information. In this document, there was also language cited from the repeal of Title 5, Section 55806, which explicitly defines new minimum requirements for degree.

   Effective Dates: S. Agostini expressed concern about the effective date in the cited Title 5 language, stating “Effective for all students admitted to a community college for the Fall 2009 term, or any term thereafter.” She asked the committee if this meant that students who enroll during StartSmart will be held to different – less rigorous - minimum requirements than for those enrolling in Fall 2009? There was lively discussion. Curriculum leadership commented that it was likely that MJC’s local response to these guidelines would have them take effect with the
2009-2010 catalog, meaning that the more rigorous requirements for graduation would take effect with the Summer 2009 term.

**Local Interpretation of Intermediate Algebra reference in Title 5:** R. Cranley brought language within Title 5 §55063 to the attention of the committee. She expressed concern that on 10/07/08, the committee voted to strike MATH 90 as an option from MJC-GE:D2, even though Title 5 allows such a course to fulfill both competencies and GE areas. She noted that Title 5, §55063 states,

“Satisfactory completion of a mathematics course at the level of Intermediate Algebra shall satisfy both this competency requirement and the coursework requirements set forth in subdivision (b) (1)(D)(ii) of this section.”

R. Cranley asked, if by adopting this policy with this language, if the committee was contradicting their own vote to strike MATH 90- Intermediate Algebra from MJC-GE:D2.

**Title:** M. Robles expressed concern that the title “Guidelines” might not be adequate for communicating that these are required by law.

**M/S/U to approve MJC Requirements for A.A and A.S. Degree: with the friendly amendments to:**

- Clarify MJC’s local response to the effective date for implementation of Title 5 revisions, by denoting an effective date of “Summer 2009” in the document with an asterisk, referencing that – while Title 5 says that this is required in Fall of 2009 - MJC has elected to implement the changes in Summer 2009 to conform to our catalog year.
- Revise the title to “Minimum Requirements for A.S. or A.A. Degree.”
- For R. Cranley and B Adams to review the document to see if it the “strike MATH 90 from MJC-GE:D2” vote on 10/07/08 was contradictory and to clean up – if necessary, clean up language pertaining to Intermediate Algebra within the document.

2. **Satisfying the Guidance requirement**

M. Garcia informed the committee that the Counseling department is concerned that the curriculum committee voted against the wishes of both discipline and guidance faculty in 2007, when they requested removal of ENGR/ARCH 100 from MJC Guidance requirement options. According to minutes, the request was tabled until the next meeting, because of intent of forming a curriculum subcommittee to evaluate and develop practices and policies for Guidance classes taught by faculty in disciplines other than Guidance. The issue never reappeared on an agenda. D. Waring added that there are many issues surrounding non-guidance instruction for Guidance courses, including but not limited to minimum qualifications, inappropriate development of Educational Plans, etc. M. Garcia added that NURSE 115, nearing its review, would also like to opt-out of fulfilling the Guidance Requirement, and does not want to see this happen again. Multiple concerns were raised, but there was no resolution.

3. **Distance Education Workgroup**

M. Adams informed the committee that, due to recommendations about governance structures that took place over the summer, that the Distance Education committee will now become a workgroup of the Curriculum Committee. Membership needs are being evaluated, and there will be future reports on its progress. J. Daly added that although there are qualitative issues pertaining to distance education, that there are factors driven by curriculum development that impact contract issues and that, as YFA leadership, she is very interested in the development of this group and how it will consider and address such factors. M. Adams will pursue membership of this committee in the coming weeks and months.

4. **Technical Review Committee Membership**

B. Adams brought to light that the makeup of the Technical Review Committee is open to change, especially if there are interested parties. She reported that she does not mind addressing Technical Review with the current team of M. Adams, L. Senechal, and R. Cranley. She asked the committee for input. Questions were raised about the responsibilities of the Technical Review member, and if there were any incentives for participating. It was suggested that the membership be opened campus-wide to recruit former members of the committee who may be experienced in this area.
5. **Multiple Degrees/Awards**
   S. Agostini

S. Agostini presented to the committee documentation on issues being encountered in Student Services related to various degrees and certificates for which students are applying.

**Issues**
Because of the new areas of emphasis, students meeting certain conditions may actually meet criteria for multiple, e.g. seven, eight MJC awards, many within the same taxonomical program. Is this the intent of our curriculum? It is difficult to propose degree/certificate scenarios when there are multiple options for students. Also, students don’t often know what award they seek to earn when they request an evaluation for degree or certificate.

**Policies at other CCC’s:** S. Agostini referenced other institutions that have instituted policies limiting the way students can use coursework to apply to degrees and certificates. There was lively discussion about whether or not it is appropriate. *Does it lessen the value of a degree?* Is it wrong to deny students the ability to claim an award if they have completed the requirements? It was mentioned that vocational students only benefit from having multiple awards, so that students have more opportunities upon leaving MJC, and multiple awards show vocational competencies in multiple areas. L. Senechal drew the committee’s attention to the fact that much of the problem lies within Step 5 of the 2008-2009 *University Preparation Pathway* as this opens up students to multiple degree options. She noted that students can essentially follow either transfer or non-transfer GE patterns to arrive at the same major, because of the way the awards are interpreted. Does the committee believe that an AA in English following MJC-GE is equivalent to an AA in English following CSU-GE or IGETC? Many questions were raised, but there was no resolution on the issue.

6. **Reuse of Inactive/Dropped Course Numbers at MJC**
   K. Walters Dunlap/L. Senechal

Because of complications encountered with curriculum that was approved by the committee during 2007-2008, L. Senechal wanted to reaffirm a grandfathered policy at MJC per K. Walters Dunlap.

**Curriculum Policy:** Inactive/dropped course numbers are not to be reused for new course numbers.

She informed the committee that it can cause problems with student records, and that it is frequent practice at other institutions per K. Walters Dunlap. Faculty authors, curriculum representatives, and division offices should consult Datatel to identify which course numbers have not been used in the past.

7. **Foreign Language Course Equivalency**
   R. Cranley

R. Cranley announced that, since MJC is currently unable to track completion of foreign language in high school automatically, and therefore, that this information cannot appear in prerequisites, it has been decided to add the phrase “equivalent to completion of two years of high school (equivalent foreign language)” to course catalog descriptions, so that students and advisors are aware that this equivalency exists. It was asked if foreign language faculty had been consulted. They had not. As a result, it was determined that R. Cranley would consult with the foreign language faculty to get guidance make sure they are in agreement. This issue will be brought back on the next agenda. Upon approval, this language will appear in the catalog. It was suggested that the language be revised globally on the course outline at the time of approval. No determination was made as to whether course outlines would be simultaneously updated for this technical update.

**IX. TASK FORCES**

1. **Special Topics, Experimental, Independent, Work-Experience Committee**
   B. Adams

2. **CurricUNET Implementation Committee Update**
   B. Sanders

**X. PUBLIC COMMENT**

Members Absent: T. Lopez (ASMJC), J. Michelena, M. Morales, A. Peek, M. Robles, B. Sanders

Others Present: L. Senechal

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

Hearing no objection, the minutes of November 18, 2008 were approved with corrections noted during the meeting.

III. NOTIFICATION

ART Courses – Emergency Corrections for Summer/Fall Scheduling
The following courses had emergency corrections to hours for the purposes of Summer/Fall 2009 scheduling. The course outlines of record did not detail the type of hours. The course outline will be updated on Outlook Public Folders. Please note: the errors have not been corrected in CurricUNET because the course outlines would need to be fully updated and resubmitted through the curriculum process to complete the corrections.

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 181</td>
<td>(1 hour Lec + 2 hours Lab)</td>
</tr>
<tr>
<td>ART 182</td>
<td>(1 hour Lec + 2 hours Lab)</td>
</tr>
<tr>
<td>ART 186</td>
<td>(1 hour Lec + 2 hours Lab)</td>
</tr>
<tr>
<td>ART 185</td>
<td>(1 hour Lec + 2 hours Lab)</td>
</tr>
</tbody>
</table>

CCCCO Certificate of Achievement Approvals
In 2008-2009, multiple locally-approved Certificates of Achievement were identified as being noncompliant with state regulation by the CCC System Office. In response, they were converted locally by the Curriculum Committee to Skills Recognitions. MJC was allowed to resubmit the awards through a state level Certificate of Achievement approval process for awards 12-17 units. The following skills recognitions have been approved by the CCCCCO as Certificates of Achievement:

Accounting Clerk, Certificate of Achievement in
Effective: 2008-2009 (retroactive)
Approved by the Chancellor’s Office on 11/10/2008

14½-16½ 07
<table>
<thead>
<tr>
<th>Certificate of Achievement</th>
<th>Year</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Applications Specialist</td>
<td>2008-2009</td>
<td>08</td>
</tr>
<tr>
<td>Computer Network Administration</td>
<td>2008-2009</td>
<td>09</td>
</tr>
<tr>
<td>Computer Network Technician</td>
<td>2008-2009</td>
<td>10</td>
</tr>
<tr>
<td>Computer Programming Specialist</td>
<td>2008-2009</td>
<td>11</td>
</tr>
<tr>
<td>Dairy Industry Technician</td>
<td>2008-2009</td>
<td>12</td>
</tr>
<tr>
<td>Flexographic Printing</td>
<td>2008-2009</td>
<td>13</td>
</tr>
<tr>
<td>International Business</td>
<td>2008-2009</td>
<td>14</td>
</tr>
<tr>
<td>Office Computer Applications</td>
<td>2008-2009</td>
<td>15</td>
</tr>
<tr>
<td>Office Support</td>
<td>2008-2009</td>
<td>16</td>
</tr>
<tr>
<td>Prepress</td>
<td>2008-2009</td>
<td>17</td>
</tr>
<tr>
<td>Presses &amp; Bindery</td>
<td>2008-2009</td>
<td>18</td>
</tr>
<tr>
<td>Printing Maintenance</td>
<td>2008-2009</td>
<td>19</td>
</tr>
<tr>
<td>Records Management</td>
<td>2008-2009</td>
<td>20</td>
</tr>
<tr>
<td>Veterinary Technician</td>
<td>2008-2009</td>
<td>21</td>
</tr>
</tbody>
</table>
CLDDV 127 BCDE  Infant/Toddler Practicum  2,3,4,5  23
Effective: Summer 2009
Modify: Hours (retroactive)
Approved by the Chancellor’s Office on 11/10/2008

MUSE 881  Evening Jazz Band  0
Effective: Summer 2009
Modify: Prefix/number, title
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE
This course was not on the matrix of Music course IDs that were globally revised and approved at September 23, 2008 meeting.
The committee was notified of the modification.
It was not noted on the agenda that the title was changed from Jazz Band to Evening Jazz Band.

PEC 136  Indoor Rock Climbing  1
Effective: Summer 2009
Modify: Course Number
The adoption of this course, with the number PEC 137, was approved at the 11/04/2008 meeting. That number is unavailable so PEC 136 will be used instead.
The committee was notified of the modification.

IV. CONSENT

PEC 135  Springboard Diving  1
Effective: Summer 2009
Reactivate: Title, units, hours, description, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Requesting: (A) Basic swimming and water safety skills are highly recommended.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU. Requesting transfer to UC.
General Education Status: Requesting MJC Activities.
This inactive course was erroneously approved as ‘new’ at the ‘10/21/2008 meeting.

PEC 157  Advanced Judo  1
Effective: Summer 2009
Reactivate: Hours, description, repetitions, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (P) PEC 156 or beginning judo or equivalent.
Requesting (A) Satisfactory completion of PEC 165A or PEW 167A or demonstrate competencies.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfers to CSU. Requesting transfer to UC.
General Education Status: Requesting MJC Activities.
This inactive course was erroneously approved as ‘new’ and as PEC 180 at the 11/4/08 meeting.
However, it existed in the past as PEC 157, and needed reactivation.

Consent items were presented, and hearing no objections, consent items were adopted.
IV. DISCUSSION

HUMAN 110  East Meets West  
Effective: Summer 2010  
Modify: Articulation status, course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks  
Enrollment Restrictions: Maintaining (A) Eligibility for ENGL 101.  
Distance Education Status: Maintaining approval for Hybrid, Online.  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC.  
M/S/U to approve modifications to HUMAN 110 (C. Hudelson Putnam, R. Cranley)  
M/S/U to approve ENROLLMENT RESTRICTIONS for HUMAN 110 (C Hudelson Putnam, M. Lynch)  
M/S/U to approve HYBRID and ONLINE modalities for HUMAN 110 (E. Maki, P. Upton)  
M/S/U to request placement of HUMAN 110 on CSU-GE:C1  

HUMAN 130  Introduction to Western Religions  
Effective: Summer 2010  
Modify: Description, course goal, learning goals, content, typical assignments, methods of assessment, textbooks  
Enrollment Restrictions: Requesting (A) Eligibility for ENGL 101.  
Distance Education Status: Maintaining approval for Hybrid, Online.  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC.  
General Education Status: Approved for MJC-GE:C, CSU-GE:C2, IGETC:3B.  
M/S/U to approve modifications to HUMAN 130 (C. Hudelson Putnam, R. Cranley)  
M/S/U to approve ENROLLMENT RESTRICTIONS for HUMAN 130 (C Hudelson Putnam, M. Lynch)  
M/S/U to approve HYBRID and ONLINE modalities for HUMAN 130 (E. Maki, P. Upton)  

AP Chart Updates  
R. Cranley reported that, due to recent changes announced by CSU, the AP Chart and policy approved at the November 18 meeting requires updates. She also noted an error in the copy provided in the Curriculum agenda. These updates and corrections have been made and will appear in the 2009-2010 catalog.  
Pulled for discussion from Notification Agenda by R. Cranley  
M/S/U to approve the 2009-2010 AP chart and policy as revised. (R. Cranley, C. Mulder)  

AUBDY 301  Automotive Collision Repair 1  
Effective: Summer 2010  
Modify: Description, materials fees, course goal, learning goals, content, typical assignments, methods of assessment, textbooks  
Enrollment Restrictions: None  
Distance Education Status: Not approved for Distance Education  
Materials Fee Status: Requesting fee increase from $25.00 to $45.00.  
Articulation Status: Does not transfer.  
General Education Status: Not approved for GE  
Withdrawn from the agenda by the division representative (J. Beebe)
Behavioral & Social Science Associate of Arts Degree

Effective: Summer 2010

Inactivate

In 2007, MJC learned that the Behavioral & Social Sciences degree, along with other associate degrees and certificates of achievement, was noncompliant with Title 5. Departments and divisions were given an opportunity to revise these awards through the curriculum process and state review processes until the end of the fall semester of 2008. As of January 14, 2009, this degree has not yet been revised nor approved at local and state levels. Per the Instruction Office and Curriculum leadership this award is to be inactivated and therefore removed from the MJC Catalog for 2009-2010.

Pulled for discussion by C. Hudelson-Putnam

C. Hudelson Putnam informed the committee that she was prepared to present a revised program that could be sent to the state for approval. While the revisions did not narrow the scope of the award, new language specifically instructs students to use ASSIST.org to formulate a transfer oriented degree program. She expressed concern that – by limiting the scope of the award – Behavioral and Social Sciences majors would be adversely impacted by the specificity. This is in large part, she commented, due to the fact that transfer institutions vary widely in their requirements for Behavioral and Social Sciences programs. Reference was made to Title 5 specifically stating that programs must have a specific educational focus and that this degree as designed was likely to be considered non compliant. C. Hudelson Putnam suggested that it be forwarded to the state as designed to see if it would be rejected. It was noted that it would need to be pulled for 2009-2010, since it was unlikely to be approved by the state in the next three weeks for inclusion in the catalog. C. Hudelson Putnam would complete the forms if provided access to them by the Instruction Office.

M/S/U to approve revisions to the A.A. in Behavioral & Social Sciences for 2009-2010, on the condition that it is also approved by the CCC System Office. (C Hudelson Putnam, J. Daly)

V. UNFINISHED BUSINESS

Action Items

1. Foreign Language Course Equivalency Resolution

   R. Cranley

   M/S/U to approve (R. Cranley, J. Daly)

2. Multiple Degrees/Awards

   S. Agostini

   S. Agostini presented multiple documents to the committee to ask for clarification on MJC’s policy on awarding multiple degrees. She reported that many schools have policies limiting how many degrees can be conferred to one student. There was lengthy discussion about the issue. Concern was raised about the benefits and problems associated with limiting degrees, including but not limited to; lessening the perceptual value of MJC degrees, or denying a student of a degree that has been technically completed. Most were concerned about the appropriateness of awarding both a non-transfer AA and a University Preparation AA in the same programmatic area (e.g. Agricultural Science and University Preparation; Agricultural Science.) L. Senechal pointed out that – in her perspective the largest problem seems to be lack of a focused design to the curriculum structure overall, e.g., mixed purposes for various degrees. It is as though there is no consistent purpose for award types. How would a student be able to discern what is better for his or her goals – an AA with emphasis, or a transfer AA? C. Hudelson Putnam agreed with this assessment and reasoned that faculty would probably be highly supportive of a qualitative review of the structure of the curriculum. The committee was in agreement. L. Senechal offered to provide the committee some sort of visual diagram to show the various ways all MJC awards are designed in the curriculum. She will deliver this at a meeting following production of the MJC catalog.

   ACTION ITEM: After the month of February, L. Senechal will deliver a document to the committee that will illustrate the varied purposes of MJC awards within the curriculum.
Informational Items

1. **Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards**  
   K. Walters Dunlap  
   B. Adams reminded the committee that multiple awards were recently approved by the CCCCO. J. Sola reported that major changes were being made to the Fire Science Academy to allow it to comply with Title 5. B. Adams reported that MACH 399A, an outline which does not exist, will be created as a template for other Independent Study courses.

2. **CurricUNET Trainings**  
   B. Adams  
   a. Training scheduled for 1/30/09  
      B. Adams will provide training on this date at 11 AM in FH 154. More trainings will be held this semester.

3. **Contradiction: Minimum Math Requirements for Associates Degree, &**  
   R. Cranley/B. Adams  
   **Removing MATH 90 from MJC-GE Requirements**  
   On October 7, 2008, the Curriculum Committee voted to remove MATH 90 from MJC-GE:D2 since MATH 90 is required to demonstrate math competency for associate degree. However, after reviewing Title 5 at the request of R. Cranley, the MATH department noted specific language making it clear that students “shall” be allowed to count Intermediate Algebra (MATH 90) toward both MATH competency and MJC-GE:D2 Language and Rationality.

   While the committee voted to remove it from D2 at the October 7, 2008 meeting, it was agreed that Title 5 had been misinterpreted by the Curriculum Committee.

   **M/S/U to return MATH 90 to MJC-GE:D2, effective Summer 2009, in light of more complete understanding of Title 5 language. (J.Daly/P. Guerra Schmidt)**

4. **Satisfying the Guidance requirement**  
   M. Garcia  
   M. Garcia presented a memo on behalf of the Counseling department encouraging the curriculum committee to approve any requests to remove the guidance component from a non-Guidance course. B. Adams said that this document could go on the record as a recommendation from Guidance faculty, but that the curriculum committee could not be directed to reject courses proposed to fulfill Guidance from disciplines outside of the Guidance department.

5. **Distance Education Workgroup**  
   M. Adams  
   M. Adams informed the committee that the Academic Senate has decided to move the Distance Education workgroup from the oversight of the Curriculum Committee to that of the Senate itself, so this is no longer a concern of the Curriculum Committee.
VI. NEW BUSINESS

1. Revisions to University Preparation Pathway and Career & Technical Education Pathway for 2009-2010 catalog

L. Senechal presented the committee a draft of the revised Career and Technical Education Pathway for associate degree. The committee made minor suggestions for revisions which L. Senechal acknowledged.

M/S/U to approve the Career Technical Education pathway for 2009-2010 as revised with corrections noted during the meeting.

VII. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Committee

   B. Adams

   No report

2. CurricUNET Implementation Committee Update

   B. Sanders

   The committee has not met since December, so there is no new information to report.

VIII. PUBLIC COMMENT

Meeting adjourned at 4:26 PM.


Others Present: None

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES January 20, 2009

M/S/U (J. Daly, R. Cranley) to approve the minutes of January 20, 2009 with corrections noted during the meeting.

III. DISCUSSION

AGEC 200  Agricultural Accounting and Analysis 3
Effective: Summer 2010
Modify: Course goal, learning goals, content, typical assignments, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE
M/S/U to approve modifications to AGEC 200 (J. Daly, C. Hudelson-Putnam)

ANSC 227  Advanced Dairy Cattle Selection and Evaluation 3
Effective: Summer 2010
Modify: Restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Remove: (P) ANSC 221. Request: (A) ANSC 220, ANSC 221, and/or completed another class in livestock evaluation.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE
M/S/U to approve modifications to ANSC 227 (J. Daly, C. Hudelson-Putnam)
M/S/U to approve ENROLLMENT RESTRICTIONS for ANSC 227 (M. Morales, M. Garcia)
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Start</th>
<th>Modify</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 230</td>
<td>Poultry Science</td>
<td>3</td>
<td>Summer 2010</td>
<td>Course goal, learning goals, content, typical assignments, methods of assessment, textbooks</td>
<td>None</td>
<td>Not approved for Distance Education</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Not approved for GE</td>
</tr>
<tr>
<td>FSCI 304</td>
<td>Bldg Construction for Fire Prevention</td>
<td>3</td>
<td>Summer 2010</td>
<td>Description, repeats, course goal, learning goals, content, typical assignments, methods of assessment, textbooks</td>
<td>Maintaining: (P) Satisfactory completion of FSCI 301.</td>
<td>Not approved for Distance Education</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE</td>
</tr>
<tr>
<td>FSCI 353</td>
<td>Training Instructor 1B</td>
<td>2</td>
<td>Summer 2010</td>
<td>Title, hours, description, course goal, learning goals, content, typical assignments, methods of assessment, textbooks</td>
<td>Maintaining: (P) Satisfactory completion of FSCI 352.</td>
<td>Not approved for Distance Education</td>
<td>Maintaining fee of $110.00.</td>
<td>Does not transfer.</td>
<td>Not approved for GE</td>
</tr>
<tr>
<td>NURSE 115</td>
<td>Introduction for Nursing Majors</td>
<td>½</td>
<td>Summer 2009</td>
<td>Title, description, course goal, learning goals, content, typical assignments, methods of assessment</td>
<td>None</td>
<td>Not approved for Distance Education</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Not approved for GE</td>
</tr>
<tr>
<td>PE 102</td>
<td>Offensive Football Theory</td>
<td>2</td>
<td>Summer 2010</td>
<td>Repeats, course goal, content, typical assignments, methods of assessment</td>
<td>None</td>
<td>Not approved for Distance Education</td>
<td>None</td>
<td>Transfers to CSU and UC.</td>
<td>Not approved for GE</td>
</tr>
</tbody>
</table>

- **ANSC 230**: M/S/U to approve modifications to ANSC 230 (J. Daly, C. Hudelson-Putnam)
- **FSCI 304**: Withdrawn from agenda by the division representative (J. Sola)
- **FSCI 353**: Withdrawn from agenda by the division representative (J. Sola)
- **NURSE 115**: M/S/U to approve modifications to NURSE 115 (R. Cranley, C. Hudelson-Putnam)
- **PE 102**: M/S/U to approve modifications to PE 102 (G. Boodrookas, M. Morales) with it being noted in discussion that course was not currently approved for MJC-GE: Activities and was not requesting it.
V. UNFINISHED BUSINESS

Action Items

1. **Student Learning Outcomes and the Course Outline of Record**  A. Peek
   A. Peek indicated this item should be removed from the agenda. No action needs to be taken.

2. **Foreign Language Course Equivalency**  R. Cranley
   R. Cranley and B. Adams noted the resolution approved at 1/20/09 meeting (with correction of typographical error and approval date notation in footer) was included in agenda packet for documentation purpose. No action needed to be taken, as this was an information item only.

Informational Items

1. **Title 5 Compliance Progress**

2. **Skills Recognitions – Update on Conversion for 17 Unit or Fewer Awards**  K. Walters Dunlap
   B. Adams reported there was no change in status since last meeting.

3. **Broadness of Degrees – Revised Deadlines and Instructions**  B. Sanders
   a. **Areas of Emphasis**  B. Sanders
   b. **AOEs and Production of 08-09 Addendum**  L. Senechal
   M. Adams asked if these items were still needed on agenda. C. Hudelson-Putnam noted some disciplines might want to still create AOE’s, so there was some relevance to leaving on agenda.

4. **CurricUNET Trainings**  B. Adams
   a. **Training scheduled**
   B. Adams informed the committee of four additional trainings that have been scheduled. These workshops are for those who need initial training or additional training/assistance with course outline entry in CurricUNET. The trainings/workshops are scheduled in FH 154 from 3 PM to 4:30 PM on the following dates:
   - February 12, 2009
   - February 26, 2009
   - March 12, 2009
   - March 26, 2009
   C. Hudelson-Putnam suggested B. Adams send an e-mail to all MJC faculty announcing the training dates/times and encouraging faculty to attend. Additionally, the submission deadlines and documents discussing the curriculum review cycle could be included in the e-mail.

   **ACTION ITEM:** B. Adams will e-mail CurricUNET training/workshop information and curriculum review cycle information to MJC faculty.

5. **Contradiction: Minimum Math Requirements for Associates Degree**  R. Cranley/B. Adams
   R. Cranley and B. Adams noted the document approved at 11/18/08 meeting (with corrections of typographical error and approval date notation in footer) was included in agenda packet for documentation purposes. A. Peek noted one more typographical error in the language and rationality section. B. Adams noted correction and will revise document accordingly.

   **ACTION ITEM:** B. Adams will e-mail corrected document to MJC Curriculum Committee members.
6. **Multiple Degrees/Awards**
   S. Agostini
   M. Adams inquired if this item needed to be discussed further. Committee members recalled S. Agostini presented as an informational item and asked that the issue be addressed in the future and some resolution be made. Additionally, it was noted L. Senechal offered to prepare a document illustrating varied purposes of MJC awards; creation of document will occur sometime after February and catalog production deadline has been met.

**VI. NEW BUSINESS**

**Action Items**

1. **FTECH Prefix**
   J. Sola / B. Adams
   J. Sola explained the proposal for new prefix CE and timeframe. J. Sola explained the need for special topics offerings for community level and current firefighters. B. Adams explained J. Sola and L. Parker believed this was the best option after investigating possibilities. The research involved course searches in ASSIST and how other colleges have formatted various course offerings to accommodate quick turnaround offerings. M. Morales indicated AG has similar CE offerings and L. Lanigan commented the nursing profession is similar regarding continuing education requirements. J. Sola explained the state has certification levels. As examples, J. Sola stated he had to recently attend a CE offering to receive update on curriculum, and state officer trainers now must have continuing education.

   M/S/U to approve the FTECH prefix (G. Boordookas/J. Sola).

**VII. TASK FORCES**

1. **Special Topics, Experimental, Independent, Work-Experience Task Force**
   B. Adams
   No report

2. **CurricUNET Implementation Task Force Update**
   B. Sanders / B. Adams
   B. Adams informed the committee she recently e-mailed the CurricUNET project manager asking for assistance in resolving issues identified by MJC personnel. Hopefully there will be some action from programmers and we will see improvement in the data entry process and future documents generated by CurricUNET.

**VIII. PUBLIC COMMENT**

Meeting adjourned at 3:54 PM.


Others Present: None

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

February 03, 2009

M/S/U (P. Upton, G. Boodrookas) to approve the minutes of February 3, 2009 with corrections to attendees as noted during the meeting.

III. NOTIFICATION

LVN to ADN Advanced Placement Pathway

Effective: Summer 2009
Modify: Program title
Department requested name change from LVN to RN Upgrade Program. Per nursing faculty B. Costello and L. Riggs, the name change is based on recommendations from state Nursing Education Consultant and also complies with state regulatory body, the Board of Registered Nursing (BRN). Request was made during catalog revisions; notification item is being provided to Curriculum Committee for notification and documentation purposes

Correction to FSCI hours

Effective: Spring 2009
Modify: hours
Current FSCI courses entered in CurricUNET which are 40-hour courses have had unit values revised to reflect correct hours and unit values. Future revisions/additions to FSCI courses will utilize correct values in lecture and/or lab fields to meet state-mandated hours.

Cross-listed Courses

In Fall of 2008, the following courses were reviewed by the Curriculum Committee without their cross-listings also being identified for review. Per Karen Walters Dunlap, those approved actions should also take place on following cross-listed courses effective Summer 2009. Please note: the course outlines for the cross-listed courses will need to be updated in CurricUNET to correspond to the updates which took place on the parent course. Please see the meeting minutes of the date referenced to review what modifications took place.


<table>
<thead>
<tr>
<th>Course</th>
<th>Cross-listing</th>
<th>Meeting Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILM 154</td>
<td>SOCS 154</td>
<td>November 6, 2007</td>
</tr>
<tr>
<td>GEOG 109</td>
<td>ENSCI 109</td>
<td>November 18, 2008</td>
</tr>
<tr>
<td>MUSIC 172</td>
<td>RATV 172</td>
<td>November 6, 2007</td>
</tr>
<tr>
<td>MUSIC 176</td>
<td>CLDDV 292</td>
<td>November 6, 2007</td>
</tr>
<tr>
<td>MUSIC 177</td>
<td>CLDDV 293</td>
<td>November 6, 2007</td>
</tr>
<tr>
<td>MUSIC 178</td>
<td>RATV 178</td>
<td>November 6, 2007</td>
</tr>
<tr>
<td>SPCOM 101</td>
<td>RATV 101 and THETR 101</td>
<td>October 21, 2008</td>
</tr>
<tr>
<td>SPCOM 106</td>
<td>SUPR 106</td>
<td>October 21, 2008</td>
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<td>SPCOM 120</td>
<td>THETR 120</td>
<td>October 21, 2008</td>
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<td>SPCOM 122</td>
<td>THETR 122</td>
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</tr>
<tr>
<td>SPCOM 123</td>
<td>THETR 123</td>
<td>October 21, 2008</td>
</tr>
<tr>
<td>SPCOM 124</td>
<td>THETR 124</td>
<td>October 21, 2008</td>
</tr>
<tr>
<td>SPCOM 145</td>
<td>AGGE 145</td>
<td>October 21, 2008</td>
</tr>
</tbody>
</table>

M. Adams noted there were some discrepancies with the MUSIC numbers as noted by B. Scharffer. The corrections will be noted on the March 3, 2009 agenda for clarification and documentation.

**IV. CONSENT**

**MUSE 885 Evening Jazz Band**

**Effective:** Summer 2009  
**Modify:** Number  
**Enrollment Restrictions:** None  
**Distance Education Status:** Not approved for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
This course was OLDAD 847 – Jazz Band until the prefix/number and title were changed to MUSE 881 Evening Jazz Band at the 1/20/09 meeting. Changing the number to MUSE 885 Evening Jazz Band would mimic the course numbering in the 100-block (MUSE 185/MUSE 885).  

**Hearing no objections, MODIFICATION to MUSE 885 was approved.**

**V. DISCUSSION**

**AG 285 Agricultural Communications**

**Effective:** Summer 2010  
**Modify:** Course goal, content, typical assignments, methods of assessment, textbooks  
**Enrollment Restrictions:** None  
**Distance Education Status:** Not approved for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not approved for GE  

**M/S/U to approve MODIFICATIONS to AG 285 (E. Maki, J. Beebe)**

**AGGE 146 Agriculture, Environment, and Society**

**Effective:** Summer 2010  
**Modify:** Course goal, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Not approved for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC-GE:B, CSU-GE:D7  

**M/S/U to approve MODIFICATIONS to AGGE 146 (E. Maki, J. Beebe)**

**M/S/U to MAINTAIN PLACEMENT on MJC-GE:B, CSU-GE:D7 for AGGE 146 (G. Boodrookas, J. Beebe)**
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Effective</th>
<th>Units</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 101</td>
<td>General Chemistry 1</td>
<td>Summer 2009 Expedited!</td>
<td>5</td>
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</tr>
<tr>
<td>CHEM 102</td>
<td>General Chemistry 2</td>
<td>Summer 2009 Expedited!</td>
<td>5</td>
<td>055</td>
</tr>
<tr>
<td>CHEM 112</td>
<td>Organic Chemistry 1</td>
<td>Summer 2009 Expedited!</td>
<td>5</td>
<td>071</td>
</tr>
</tbody>
</table>

**Chem 101**
- Description, restrictions, course goal, typical assignments, methods of instruction, methods of assessment, textbooks
- Enrollment Restrictions: Modifying: (P) Satisfactory completion of MATH 90. (A) Satisfactory completion of CHEM 142.
- Distance Education Status: Renewing approval for Hybrid modality.
- Materials Fee Status: None
- Articulation Status: Transfers to CSU and UC.
- General Education Status: Approved for MJC-GE:A, CSU-GE:B1,B3, IGETC:5A
  - M/S/U to approve MODIFICATIONS to CHEM 101 (E. Maki, J. Beebe)
  - M/S/U to approve ENROLLMENT RESTRICTIONS for CHEM 101 (K. Ennis, A. Peek)
  - M/S/U to approve HYBRID modality for CHEM 101 (A. Peek, E. Maki)
  - M/S/U to approve GE for CHEM 101 (G. Boordrookas, J. Beebe)
  - M/S/U to approve EXPEDITED APPROVAL (K. Ennis, J. Sola)

**Chem 102**
- Description, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
- Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 101
- Distance Education Status: Renewing approval for Hybrid modality.
- Materials Fee Status: Removing fee.
- Articulation Status: Transfers to CSU and UC.
- General Education Status: Approved for CSU-GE:B1,B3, IGETC:5A. Requesting MJC-GE:A
  - M/S/U to approve MODIFICATIONS to CHEM 102 (E. Maki, J. Beebe)
  - M/S/U to approve ENROLLMENT RESTRICTIONS for CHEM 102 (K. Ennis, A. Peek)
  - M/S/U to approve HYBRID modality for CHEM 102 (A. Peek, E. Maki)
  - M/S/U to MAINTAIN PLACEMENT on CSU-GE:B1,B3, IGETC:5A for CHEM 102 and to PLACE on MJC-GE:A (G. Boordrookas, J. Beebe)
  - M/S/U to approve EXPEDITED APPROVAL (K. Ennis, J. Sola)
  - M/S/U to approve REMOVAL of Materials Fees (A. Peek, J. Sola)

**Chem 112**
- Materials fees, restrictions, course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks
- Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 101
- Distance Education Status: Removing Hybrid modality
- Materials Fee Status: Removing fee.
- Articulation Status: Transfers to CSU and UC.
- General Education Status: Approved for CSU-GE:B1,B3, IGETC:5A
  - M/S/U to approve MODIFICATIONS to CHEM 112 (E. Maki, J. Beebe)
  - M/S/U to approve ENROLLMENT RESTRICTIONS for CHEM 112 (K. Ennis, A. Peek)
  - M/S/U to approve removal of HYBRID modality for CHEM 112 (A. Peek, E. Maki)
  - M/S/U to MAINTAIN PLACEMENT on GE patterns for CHEM 112 (G. Boordrookas, J. Beebe)
  - M/S/U to approve EXPEDITED APPROVAL (K. Ennis, J. Sola)
  - M/S/U to approve REMOVAL of Materials Fees (A. Peek, J. Sola)
<table>
<thead>
<tr>
<th>COURSE</th>
<th>COURSE TITLE</th>
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<td>CHEM 142</td>
<td>Pre-General Chemistry</td>
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<td></td>
<td>Effective: Summer 2010</td>
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<tr>
<td></td>
<td>Modify: Materials fee, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<tr>
<td></td>
<td>Enrollment Restrictions: Maintaining (C) Concurrent enrollment in or satisfactory completion of MATH 90.</td>
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<td></td>
<td>Distance Education Status: Renewing approval for Hybrid modality.</td>
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<td></td>
<td>Materials Fee Status: Removing fee.</td>
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<tr>
<td></td>
<td>Articulation Status: Transfers to CSU and UC.</td>
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<td>M/S/U to approve MODIFICATIONS to CHEM 142 (E. Maki, J. Beebe)</td>
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<td>M/S/U to approve ENROLLMENT RESTRICTIONS for CHEM 142 (K. Ennis, A. Peek)</td>
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<td>M/S/U to approve HYBRID modality for CHEM 142 (A. Peek, E. Maki)</td>
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<td></td>
<td>M/S/U to MAINTAIN PLACEMENT of CHEM 142 on MJC-GE:A, CSU-GE:B1, IGETC:5A, and to REMOVE from CSU-GE:B3 (G. Boodrookas, J. Beebe)</td>
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<td>M/S/U to approve REMOVAL of Materials Fees (A. Peek, J. Sola)</td>
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<td>CHEM 144</td>
<td>Fundamentals of Organic &amp; Biochemistry</td>
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<td>Effective: Summer 2009 Expedited!</td>
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<tr>
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<td>Modify: Materials fees, restrictions, course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<td>Distance Education Status: Requesting approval for Hybrid modality.</td>
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<td></td>
<td>Materials Fee Status: Removing fee.</td>
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<tr>
<td></td>
<td>Articulation Status: Transfers to CSU and UC.</td>
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<tr>
<td></td>
<td>General Education Status: Approved for CSU-GE:B1,B3, IGETC:5A Requesting MJC-GE:A</td>
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<tr>
<td></td>
<td>M/S/U to approve MODIFICATIONS to CHEM 144 (E. Maki, J. Beebe)</td>
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<td></td>
<td>M/S/U to approve ENROLLMENT RESTRICTIONS for CHEM 144 (K. Ennis, A. Peek)</td>
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<tr>
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<td>M/S/U to approve HYBRID modality for CHEM 144 (A. Peek, E. Maki)</td>
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<tr>
<td></td>
<td>M/S/U to MAINTAIN PLACEMENT of CHEM 144 on MJC-GE:A, CSU-GE:B1, IGETC:5A, and to PLACE CHEM 144 on MJC-GE pattern for Summer 2009 (G. Boodrookas, J. Beebe)</td>
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<td>M/S/U to approve EXPEDITED APPROVAL (K. Ennis, J. Sola)</td>
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<td>M/S/U to approve removal of Materials Fees (A. Peek, J. Sola)</td>
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<td>EHS 215</td>
<td>Landscape Design</td>
<td>3</td>
<td>113</td>
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<td></td>
<td>Effective: Summer 2009 Expedited!</td>
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<tr>
<td></td>
<td>Modify: Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<tr>
<td></td>
<td>Enrollment Restrictions: Maintaining: (A) Satisfactory completion of EHS 201 and EHS 202.</td>
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<td>Materials Fee Status: None</td>
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<td></td>
<td>General Education Status: Not approved for GE</td>
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<tr>
<td></td>
<td>M/S/U to approve MODIFICATIONS to EHS 215 (E. Maki, J. Beebe)</td>
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<td>M/S/U to approve ENROLLMENT RESTRICTIONS for EHS 215 (K. Ennis, A. Peek)</td>
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<td>M/S to approve EXPEDITED APPROVAL WITHDRAWN (M. Morales, K. Ennis); by division rep (M. Morales)</td>
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</tr>
<tr>
<td>Course</td>
<td>Title</td>
<td>Units</td>
<td>CRN</td>
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<tr>
<td>ENSCI 108</td>
<td>Environmental Conservation</td>
<td>3</td>
<td>129</td>
</tr>
<tr>
<td>FDP 342</td>
<td>Introductory Wine Evaluation</td>
<td>1</td>
<td>137</td>
</tr>
<tr>
<td>FSCI 304</td>
<td>Bldg Construction for Fire Prevention</td>
<td>3</td>
<td>147</td>
</tr>
<tr>
<td>FSCI 353</td>
<td>Training Instructor 1B</td>
<td>2</td>
<td>157</td>
</tr>
</tbody>
</table>

**ENSCI 108**

**Effective:** Summer 2010

**Modify:** Field trips, course goal, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** None

**Distance Education Status:** Not approved for Distance Education

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for MJC-GE:A, CSU-GE:B2, IGETC:5B

M/S/U to approve MODIFICATIONS to ENSCI 108 (E. Maki, J. Beebe)

M/S/U to maintain PLACEMENT on GE patterns for ENSCI 108 (K. Ennis, M. Morales)

**FDP 342**

**Effective:** Summer 2010

**Modify:** Field trips, restrictions, course goal, typical assignments, methods of assessment, textbooks

**Enrollment Restrictions:** Modifying: (L) Enrollment limited to persons 21 years of age or older.

**Distance Education Status:** Not approved for Distance Education

**Materials Fee Status:** Maintaining fee of $40.00.

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE

M/S/U to approve MODIFICATIONS to FDP 342 (E. Maki, J. Beebe)

M/S/U to approve ENROLLMENT RESTRICTIONS for FDP 342 (K. Ennis, A. Peek)

M/S/U to maintain Materials Fees (A. Peek, J. Sola)

**FSCI 304**

**Effective:** Summer 2010

**Modify:** Description, repeats, course goal, learning goals, content, typical assignments, methods of assessment, textbooks

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of FSCI 301.

**Distance Education Status:** Not approved for Distance Education

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE

M/S/U to approve MODIFICATIONS to FSCI 304 (E. Maki, J. Beebe)

M/S/U to approve ENROLLMENT RESTRICTIONS for FSCI 304 (K. Ennis, A. Peek)

**FSCI 353**

**Effective:** Summer 2010

**Modify:** Title, hours, description, course goal, learning goals, content, typical assignments, methods of assessment, textbooks

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of FSCI 352.

**Distance Education Status:** Not approved for Distance Education

**Materials Fee Status:** Maintaining fee of $110.00.

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE

M/S/U to approve MODIFICATIONS to FSCI 353 (E. Maki, J. Beebe)

M/S/U to approve ENROLLMENT RESTRICTIONS for FSCI 353 (K. Ennis, A. Peek)

M/S/U to maintain Materials Fees (A. Peek, J. Sola)
VI. UNFINISHED BUSINESS

Informational Items

1. **Title 5 Compliance Progress**
   K. Walters Dunlap
   No report

2. **CurricUNET Trainings**
   B. Adams
   a. **Training scheduled**
      February 26, 2009  FH 154  3:00 – 4:30
      March 12, 2009  FH 154  3:00 – 4:30
      March 26, 2009  FH 154  3:00 – 4:30
   B. Adams reported 5 faculty members attended the February 12, 2009 training and asked representatives to encourage faculty to attend future trainings.

VII. NEW BUSINESS

No new business.

VIII. TASK FORCES

1. **Special Topics, Experimental, Independent, Work-Experience Task Force**
   B. Adams
   No report

2. **CurricUNET Implementation Task Force Update**
   B. Sanders / B. Adams
   B. Sanders updated the committee on the progress of CurricUNET staff repairing identified issues. Approximately 75% of the issues were repaired on Monday, February 16, 2009. A materials fees report now exists, and all of the reports are consolidated under the “WR” icon. A user simply needs to hover over the “WR” icon to see a list of the reports. The DE Addendum proposal type should be fully functioning now. There are two new “jumbo” reports which will enable Office of Instruction to compile the courses outlines needed for agendas. There is a new option listed in the expedited approval request to address Title 5 compliance.
IX. PUBLIC COMMENT

B. Sanders updated the committee on MATH 810. It was previously approved by the committee and submitted to the state for approval. The state denied the request, so the MATH faculty will work on some repairs to it and a revised version will be included in a future agenda for review and vote.
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

M/S/U to approve the minutes of Feb. 17, 2009 with revisions noted.

III. NOTIFICATION

Hearing no objections, the committee was notified of the following actions:

LDTP “TCSU” Identifiers

The following courses have been approved for TCSU numbers effective Fall 2009.

<table>
<thead>
<tr>
<th>MJC Course</th>
<th>LDTP ID</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 201</td>
<td>TCSU CJ 110</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>ANTHR 101/ANTHR 105</td>
<td>TCSU ANTH 110</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>ANTHR 102</td>
<td>TCSU ANTH 120</td>
<td>Accepted as proposed</td>
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<td>ANTHR 104</td>
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<td>ANTHR 130</td>
<td>TCSU ANTH 150</td>
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<td>ART 120</td>
<td>TCSU ART 210</td>
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<td>ART 124</td>
<td>TCSU ART 230</td>
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<td>ART 164</td>
<td>TCSU ART 110</td>
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<td>BIO 101 &amp; BOT 101 &amp; ZOOL 101</td>
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<td>BUSAD 202</td>
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<td>CMPSC 202</td>
<td>TCSU IS 120</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>CMPSC 205</td>
<td>TCSU CSCI 110</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>CMPSC 261</td>
<td>TCSU CSCI 120</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>FDNTR 219</td>
<td>TCSU NUTR 110</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>GEOG 101</td>
<td>TCSU GEOG 110</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>GEOG 102</td>
<td>TCSU GEOG 120</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>HIST 101</td>
<td>TCSU HIST 130</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>HIST 102</td>
<td>TCSU HIST 140</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>HIST 106</td>
<td>TCSU HIST 150</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>MATH 171</td>
<td>TCSU MATH 210</td>
<td>Accepted as proposed</td>
</tr>
<tr>
<td>MATH 171 &amp; MATH 172</td>
<td>TCSU MATH SEQ A1</td>
<td>Accepted as proposed</td>
</tr>
</tbody>
</table>
MATH 172  TCSU MATH 220  Accepted as proposed
MATH 173  TCSU MATH 230  Accepted as proposed
MATH 174  TCSU MATH 260  Accepted as proposed
MUST 122  TCSU MUS 140  Accepted as proposed
MUST 131  TCSU MUS 160  Accepted as proposed
POLSC 101  TCSU POLSC 110  Accepted as proposed
SOCIO 101  TCSU SOC 110  Accepted as proposed
SOCIO 102  TCSU SOC 120  Accepted as proposed
SPAN 103  TCSU SPAN 130  Accepted as proposed
SPAN 103 & SPAN 104  TSCU SPAN SEQ B  Accepted as proposed
SPAN 104  TCSU SPAN 140  Accepted as proposed
SPCOM 103  TCSU COMS 130  Accepted as proposed

Cross-listed Courses

In fall of 2008, the following courses were reviewed by the Curriculum Committee without their cross-listings also being identified for review. Per Karen Walters Dunlap, those approved actions should also take place on following cross-listed courses effective Summer 2009. Please note: the course outlines for the cross-listed courses will need to be updated in CurricUNET to correspond to the updates which took place on the parent course. Please see the meeting minutes of the date referenced to review what modifications took place.

<table>
<thead>
<tr>
<th>Course</th>
<th>Cross-listing</th>
<th>Meeting Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSC 111</td>
<td>RATV 172</td>
<td>November 6, 2007</td>
</tr>
<tr>
<td>MUST 103</td>
<td>CLDDV 292</td>
<td>November 6, 2007</td>
</tr>
<tr>
<td>MUST 106</td>
<td>CLDDV 293</td>
<td>November 6, 2007</td>
</tr>
<tr>
<td>MUSC 112</td>
<td>RATV 178</td>
<td>November 6, 2007</td>
</tr>
</tbody>
</table>

CLDDV 280  School-Age Development 3 XX
CLDDV 281  School-Age Program and Curriculum 3

At the request of the division, these two courses are being removed from the MJC-GE pattern (Area B). Research by R. Cranley turned up no evidence that they were actually ever approved for placement in that area so they will be removed effective Summer 2009 Expedited!

FILM 153  Contemporary Film 3
Effective: Summer 2009 Expedited!
Modify: Materials Fees
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Fee increasing to $104.25
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC-GE:C

Fee is for cost to attend 15 movie showings at a theater. Ticket price has gone up necessitating this fee increase.

MUSIC 179  Jazz Solo Voice 1 XX
Effective: Summer 2009 Expedited!
Inactivate

MUSIC 182  Music Theory Fundamentals and Beyond: From Intervals to Inventions 1 XX
Effective: Summer 2009 Expedited!
Inactivate
General Education Status: Remove from MJC Activities

MUSIC 185  Chorus 1 XX
Effective: Summer 2009 Expedited!
Inactivate
General Education Status: Remove from MJC Activities

PEC 136
Indoor Rock Climbing
Effective: Summer 2009 Expedited!
Modify: Description
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities
Catalog production editing revealed a typographical error in the facility name. Fees notation was also modified to reflect the type of fee and to follow stylistic guidelines of materials fees statements.

III. CONSENT

MUST 120
Music Theory Review
Effective: Summer 2009 Expedited!
Modify: Prefix & number
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE
This course (formerly MUSIC 183) was missed in the restructuring of the MUSIC courses earlier this academic year.

Hearing no objections, MODIFICATIONS to MUST 120 were approved.

IV. DISCUSSION

CGR 211
InDesign and Typography 1
Effective: Summer 2010
Modify: Title, description, restrictions, course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (C) CGR 212. Adding: (A) Basic computer skills
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities
M/S/U to approve MODIFICATIONS to CGR 211 (J. Beebe, J. Daly)
M/S/U to approve modifications to ENROLLMENT RESTRICTIONS for CGR 211 (C. Hudelson Putnam, J. Beebe)
M/S/U to maintain ACTIVITIES PLACEMENT for CGR 211 (K. Ennis, C. Hudelson Putnam)

CGR 214
Bindery
Effective: Summer 2010
Modify: Title, description, course goal, content, typical assignments, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to CGR 214 (J. Beebe, J. Daly)

CGR 222  Image Assembly and Platemaking  
**Effective:** Summer 2010
Modify: Units, description, course goal, typical assignments, methods of assessment
Enrollment Restrictions: Maintaining (A) Satisfactory completion of OFADM 351 and CGR 214.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to CGR 222 (J. Beebe, J. Daly)
M/S/U to maintain ENROLLMENT RESTRICTIONS for CGR 222 (C. Hudelson Putnam, J. Beebe)

CGR 223  Lithographic & Flexographic Printing  
**Effective:** Summer 2010
Modify: Title, description, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, repetitions
Enrollment Restrictions: Removing: (A) CGR 214
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to CGR 223 (J. Beebe, J. Daly)
(Enrollment restrictions pulled for discussion by M.Garcia)
M/S/U to remove ENROLLMENT RESTRICTIONS for CGR 223 (C. Hudelson Putnam, J. Beebe)

CGR 224  Illustrator and Electronic Publishing  
**Effective:** Summer 2010
Modify: Title, description, restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) OFADM 351
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities
M/S/U to approve MODIFICATIONS to CGR 224 (J. Beebe, J. Daly)
(Enrollment restrictions pulled for discussion by M.Garcia)
M/S/U to remove ENROLLMENT RESTRICTIONS for CGR 224 (C. Hudelson Putnam, J. Beebe)
M/S/U to maintain ACTIVITIES PLACEMENT for CGR 224 (K. Ennis, C. Hudelson Putnam)

CGR 331  InDesign and Typography  
**Effective:** Summer 2010
Modify: Title, description, field trips, restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) CGR 211. Removing: (P) CGR 212
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to CGR 331 (J. Beebe, J. Daly)
(Enrollment restrictions pulled for discussion by S. Agostini)
M/S/U to POSTPONE definitely approval of ENROLLMENT RESTRICTIONS for CGR 331 due to uncertainty about the course author's intent (K.Ennis, D. Pollard)
CGR  332  Advanced Presses  3  
Effective: Summer 2010  
Modify: Title, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment  
Enrollment Restrictions: Maintaining (A) Satisfactory completion of CGR 214, 223, or equivalent training.  
Distance Education Status: Not approved for Distance Education  
Materials Fee Status: None  
Articulation Status: Does not transfer.  
General Education Status: Not approved for GE  
M/S/U to approve MODIFICATIONS to CGR 332 (J. Beebe, J. Daly)  
M/S/U to maintain ENROLLMENT RESTRICTIONS for CGR 332 (C. Hudelson Putnam, J. Beebe)  

V. UNFINISHED BUSINESS  

Informational Items  
1. Title 5 Compliance Progress  
K. Walters Dunlap / B. Adams  
No report  

2. CurricUNET Trainings  
B. Adams  
   a. Training scheduled  
   February 26, 2009  FH 154  3:00 – 4:30  
   March 12, 2009  FH 154  3:00 – 4:30  
   March 26, 2009  FH 154  3:00 – 4:30  

B. Adams reported there were eight (8) attendees at the 2/26/09 CurricUNET training workshop.  

VI. NEW BUSINESS  

Action Items  
1. CurricUNET Style Guide  
J. Daly / D. Gilbert / B. Adams  
A style guide prepared by the English department was reviewed by the committee. Many issues were discussed which related to style and grammar in CurricUNET. The committee agreed it would be helpful to include the stylistic guide notes in the help functions of CurricUNET.  

2. LIBR Prefix  
K. Ennis / B. Adams  
M/S/U to approve the new LIBR prefix which will replace the LR prefix when course outlines are brought through CurricUNET in Fall.(M. Lynch/J. Monast)  

Information Items  
1. End of year review session  
B. Adams  
   a. April 14  
   b. Pizza and soda provided  

2. Catalog Production  
L. Senechal / B. Adams  
L. Senechal reported that the catalog went to the presses on Friday, February 27th, after proofs were reviewed. Counseling has been filing numerous complaints about the catalog to the Office of Instruction. T. White reported that
counselors have forwarded complaints to him. L. Senechal said that errors are the result of the manual update process (unlike the Schedule of Classes) and that CurricUNET is not ready to automate reporting. She shared that B. Adams may bring the catalog earlier in the year as an agenda item for Curriculum Representatives to bring back to their divisions for close review. When CurricUNET is fully functional, this issue will be largely resolved. S. Agostini reminded the committee that catalog errors are not unique to the present--that the catalog has been filled with errors for years.

VII. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force
   B. Adams
   No report

2. CurricUNET Implementation Task Force Update
   B. Sanders / B. Adams
   B. Adams informed the committee that many of the issues had been repaired by CurricUNET staff. Concerns were expressed about representatives’ ability to make changes after launching a course. B. Adams reported that the implementation team followed the CurricUNET recommendation to configure it that way because other campuses reported problems with representatives making changes after authoring. Many suggestions were made as to how to incorporate the work of the English department, including online help screens, manual, and trainings.

VIII. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

March 03, 2009

M/S/U to approve the minutes of 03/03/2009 with changes noted.

III. NOTIFICATION

Hearing no objections, the committee was notified of the following curriculum actions.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Status</th>
<th>Curriculum Action</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGM 222</td>
<td>Compact Power Equipment Repair</td>
<td>1</td>
<td>001</td>
<td>INACTIVATE</td>
<td>Transfers to CSU</td>
<td>Not approved for GE</td>
<td>1. Landscape and Park Maintenance Certificate of Achievement 2. Nursery Production Certificate of Achievement 3. Recreational Land Management A.S. Degree Faculty author verified there is no adverse effect to any affiliated programs.</td>
</tr>
<tr>
<td>AUBDY 304</td>
<td>Automotive Collision Repair 4</td>
<td>4</td>
<td>009</td>
<td>INACTIVATE</td>
<td>Does not transfer</td>
<td>Not approved for GE</td>
<td>1. Autobody/Collision Repair Certificate of Achievement</td>
</tr>
<tr>
<td>AUBDY 351</td>
<td>Auto Body Collision Repair 1</td>
<td>2</td>
<td>019</td>
<td>INACTIVATE</td>
<td>Does not transfer</td>
<td>Not approved for GE</td>
<td>1. Autobody/Refinishing Skills Recognition Award</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Units</td>
<td>Effective</td>
<td>Description</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------</td>
<td>-------</td>
<td>-----------</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUBDY 352</td>
<td>Auto Body Collision Repair 2</td>
<td>2</td>
<td>Summer 2010</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MUSA 155</td>
<td>Vocal Master Class</td>
<td>1</td>
<td>Summer 2009</td>
<td>Expedited</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>AGEC 210</td>
<td>Elements of Agricultural Economics</td>
<td>3</td>
<td>Summer 2010</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUBDY 301</td>
<td>Automotive Collision Repair 1</td>
<td>5</td>
<td>Summer 2010</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUBDY 302</td>
<td>Automotive Collision Repair 2</td>
<td>5</td>
<td>Summer 2010</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Articulation Status:**
- Does not transfer
- Transfers to CSU

**General Education Status:**
- Not approved for GE
- Approved for MJC-GE: B, CSU-GE: D2

**Program Impact:**
- None

**Enrollment Restrictions:**
- Adding: (C) Concurrent enrollment in MUSA 153 or MUSA 154
- Adding: (A) Satisfactory completion of or concurrent enrollment in MATH 70
- Requesting (A) Satisfactory completion of or concurrent enrollment in AUBDY 321.
- Maintaining: (P) Satisfactory completion of AUBDY 301
- Satisfactory completion of AUBDY 301

**Distance Education Status:**
- Not approved for Distance Education
- Not approved for Distance Education

**Materials Fee Status:**
- None
- Requesting fee increase from $25.00 to $45.00.
- Requesting fees: $50.00

**M/S/U to approve MODIFICATIONS to AGEC 210 (J. Lanning, M. Robles)**

**M/S/C to approve ADVISORY for AGEC 210 (E. Maki, M. Lynch) (1 abstention)**

**M/S/C to maintain GE placement on MJC-GE and CSU-GE (P. Upton, M. Robles) (1 abstention)**

**M/S/U to approve MODIFICATIONS to AUBDY 301 (J. Lanning, M. Robles)**

**M/S/C to approve ADVISORY for AUBDY 301 (E. Maki, M. Lynch) (1 abstention)**

**M/S/C to increase MATERIALS FEE for AUBDY 301 (M. Garcia, J. Sola) (1 abstention)**
### AUBDY 321
**Automotive Spray Refinishing 1**
- **Effective:** Summer 2010
- **Modify:** Materials fees, course goal, content, typical assignments, methods of assessment
- **Enrollment Restrictions:** None
- **Distance Education Status:** Not approved for Distance Education
- **Materials Fee Status:** Requesting fees: $35.00
- **Articulation Status:** Does not transfer
- **General Education Status:** Not approved for GE
- **M/S/U to approve MODIFICATIONS to AUBDY 321 (J. Lanning, M. Robles)**
- **M/S/C to approve PREREQUISITE for AUBDY 321 (E. Maki, M. Lynch) (1 abstention)**
- **M/S/C to add MATERIALS FEE for AUBDY 321 (M. Garcia, J. Sola) (1 abstention)**

### AUTEC 311
**Basic Automotive Systems**
- **Effective:** Summer 2010
- **Modify:** Units, description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
- **Enrollment Restrictions:** None
- **Distance Education Status:** Not approved for Distance Education
- **Materials Fee Status:** Maintaining fees: $27.00
- **Articulation Status:** Does not transfer
- **General Education Status:** Not approved for GE
- **M/S/U to approve MODIFICATIONS to AUTEC 311 (J. Lanning, M. Robles)**
- **M/S/C to maintain MATERIALS FEE for AUTEC 311 (M. Garcia, J. Sola) (1 abstention)**

### CGR 211
**InDesign and Typography 1**
- **Effective:** Summer 2009 *Expedited*
- **Modify:** Effective date
- **Enrollment Restrictions:** Maintaining: (A) Basic computer skills
- **Distance Education Status:** Not approved for Distance Education
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU.
- **General Education Status:** Approved for MJC Activities
- **M/S/C to EXPEDITE IMPLEMENTATION of CGR 211 (S. Agostini, J. Sola)**
- **9 ayes, 3 nays, 1 abstention**
- **EXPEDITED IMPLEMENTATION of changes to CGR 211 overturned by VP of Instruction on 03/31/09.**

Non-mandatory changes to courses after the established curriculum deadline can cause numerous issues for instructional operations and also has the potential to cause confusion for students during enrollment and advising.

### CGR 214
**Bindery**
- **Effective:** Summer 2009 *Expedited*
- **Modify:** Effective date
- **Enrollment Restrictions:** None
- **Distance Education Status:** Not approved for Distance Education
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU.
- **General Education Status:** Not approved for GE
- **M/S/C to EXPEDITE IMPLEMENTATION of CGR 211 (S. Agostini, J. Sola)**
- **9 ayes, 3 nays, 1 abstention**
- **EXPEDITED IMPLEMENTATION of changes to CGR 211 overturned by VP of Instruction on 03/31/09.**

Non-mandatory changes to courses after the established curriculum deadline can cause numerous issues for instructional operations and also has the potential to cause confusion for students.
Non-mandatory changes to courses after the established curriculum deadline can cause numerous issues for instructional operations and also has the potential to cause confusion for students during enrollment and advising.
Enrollment Restrictions: Maintaining (A) Satisfactory completion of CGR 214, 223, or equivalent training.

Distance Education Status: Not approved for Distance Education

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE

M/S/C to EXPEDITE IMPLEMENTATION of CGR 211 (S. Agostini, J. Sola)

(9 ayes, 3 nays, 1 abstention)

EXPEDITED IMPLEMENTATION of changes to CGR 211 overturned by VP of Instruction on 03/31/09. Non-mandatory changes to courses after the established curriculum deadline can cause numerous issues for instructional operations and also has the potential to cause confusion for students during enrollment and advising.

FSCI 322  Fire Service Career Development/Promotions 3 171

Effective: Summer 2010

Modify: Title, hours, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 301

Distance Education Status: Not approved for Distance Education

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

M/S/U to approve MODIFICATIONS to FSCI 322 (J. Lanning, M. Robles)

M/S/C to approve PREREQUISITE for FSCI 322 (E. Maki, M. Lynch) (1 abstention)

FSCI 369  Training Instructor 1C 2 181

Effective: Spring 2009 Expedited

Adopt

Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 353

Distance Education Status: Not approved for Distance Education

Materials Fee Status: Requesting fees: $165.00

Articulation Status: Does not transfer

General Education Status: Not approved for GE

M/S/U to approve the NEW COURSE FSCI 369 (J. Lanning, M. Robles)

M/S/C to approve PREREQUISITE for FSCI 369 (E. Maki, M. Lynch) (1 abstention)

M/S/C to approve MATERIALS FEE for FSCI 369 (M. Garcia, J. Sola) (1 abstention)

M/S/C to EXPEDITE IMPLEMENTATION of FSCI 369 (M. Lynch, J. Lanning)

GUIDE 109  International Student / New American Focus 1 201

Effective: Summer 2010

Modify: Title, description, restrictions, (load) course goal, learning goals, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have eligibility for ESL 45, 46

Distance Education Status: Not approved for Distance Education

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Approved for MJC Guidance

M/S/U to approve MODIFICATIONS to GUIDE 109 (J. Lanning, M. Robles)

M. Adams noted that the faculty load indicated had an error. He reminded the committee that load is not approved by the committee, however this data is generated and implemented through the curriculum process and should be corrected when necessary. The error shows a 1 unit load of 3.33 percent, and it should be changed to 6.67% for all guidance courses.

M/S/C to approve ADVISORY for GUIDE 109 (E. Maki, M. Lynch) (1 abstention)

M/S/C to maintain placement of GUIDE 109 on GUIDANCE (P. Upton, M. Robles) (1 abstention)
GUIDE 110  Educational Planning  ½  209
Effective: Summer 2010
Modify: Course goal, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Approved for MJC Guidance
M/S/U to approve MODIFICATIONS to GUIDE 110 (J. Lanning, M. Robles)
See notes on LOAD for GUIDE 109.
M/S/U to approve ONLINE modality for GUIDE 110 (M. Lynch, J. Lanning) (1 abstention)
M/S/C to maintain placement of GUIDE 110 on GUIDANCE (P. Upton, M. Robles) (1 abstention)

GUIDE 111  Career Awareness  1  217
Effective: Summer 2010
Modify: Course goal, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Removing: Online
Materials Fee Status: Maintaining fee: $18.00
Articulation Status: Transfers to CSU
General Education Status: Approved for MJC Guidance
M/S/U to approve MODIFICATIONS to GUIDE 111 (J. Lanning, M. Robles)
See notes on LOAD for GUIDE 109.
M/S/ to approve removal of ONLINE modality for GUIDE 111
(Motion withdrawn by representative.)
M. Garcia noted that this course was never approved for an online modality, so the removal was not required.*
(*See minutes of 3/31/09 for updated information GUIDE 111 DE.)
M/S/C to maintain placement of GUIDE 111 on GUIDANCE (P. Upton, M. Robles)(1 abstention)

GUIDE 112  Job Hunting Skills  ½  227
Effective: Summer 2010
Modify: Title, description, repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Approved for MJC Guidance
M/S/U to approve MODIFICATIONS to GUIDE 112 (J. Lanning, M. Robles)
See notes on LOAD for GUIDE 109.
M/S/C to maintain placement of GUIDE 112 on GUIDANCE (P. Upton, M. Robles) (1 abstention)

GUIDE 116  Orientation for Re-Entry Adults  2  235
Effective: Summer 2010
Modify: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Approved for MJC Guidance
M/S/U to approve MODIFICATIONS to GUIDE 116 (J. Lanning, M. Robles)
See notes on LOAD for GUIDE 109.
M/S/C to maintain placement of GUIDE 116 on GUIDANCE (P. Upton, M. Robles) (1 abstention)

INTEC 203  Industrial Mechanical/Pneumatic Components and Equipment  3  243  
Effective: Summer 2010  
Modify: Title, description, repetitions, course goal, learning goals, typical assignments, methods of instruction, methods of assessment  
Enrollment Restrictions: None  
Distance Education Status: Not approved for Distance Education  
Materials Fee Status: None  
Articulation Status: Transfers to CSU  
General Education Status: None  
M/S/U to approve MODIFICATIONS to INTEC 203 (J. Sola, J. Michelena)

MATH 101  Mathematical Ideas and Applications  3  253  
Effective: Summer 2010  
Modify: Course goal, typical assignments, methods of instruction, methods of assessment  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90  
Distance Education Status: Not approved for Distance Education  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
General Education Status: Approved for MJC-GE:D2, CSU-GE:B4, IGETC:2A  
M/S/U to approve MODIFICATIONS to MATH 101 (J. Lanning, M. Robles)  
M/S/C to approve PREREQUISITE for MATH 101 (E. Maki, M. Lynch) (1 abstention)  
M/S/C to maintain placement of MATH 101 on MJC-GE, CSU-GE, and IGETC (P. Upton, M. Robles) (1 abstention)

MATH 105  Structure of Mathematics 1  4  261  
Effective: Fall 2009 Expedited!  
Modify: Course goal, typical assignments, methods of assessment  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90  
Distance Education Status: Requesting hybrid modality  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
General Education Status: Approved for MJC-GE: D2, CSU-GE: B4  
M/S/U to approve MODIFICATIONS to MATH 105 (J. Lanning, M. Robles)  
M/S/C to maintain PREREQUISITE for MATH 105 (E. Maki, M. Lynch) (1 abstention)  
M/S/U to approve PREREQUISITE for MATH 105 (M. Lynch, J. Lanning) (1 abstention)  
M/S/C to maintain placement of MATH 105 on MJC-GE, and CSU-GE (P. Upton, M. Robles) (1 abstention)  
M/S/C to EXPEDITE IMPLEMENTATION of MATH 105 (M. Lynch, J. Lanning) (1 abstention)

MATH 106  Structure of Mathematics 2  4  275  
Effective: Summer 2010  
Modify: Restrictions, course goal, typical assignments, methods of assessment  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 105  
Distance Education Status: Not approved for Distance Education  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
General Education Status: Approved for MJC-GE: D2, CSU-GE: B4  
M/S/U to approve MODIFICATIONS to MATH 106 (J. Lanning, M. Robles)  
M/S/C to maintain PREREQUISITE for MATH 106 (E. Maki, M. Lynch) (1 abstention)  
M/S/U to maintain placement of MATH 106 on MJC-GE, and CSU-GE (P. Upton, M. Robles) (1 abstention)

MATH 121  Pre-Calculus 1  5  285  
Effective: Fall 2009 Expedited!
**V. PROGRAMS**

Hearing no objections, the committee was notified of the impact of course changes on the following programs. *(Minor revisions were noted on the instructional language used on the documents. J. Beebe will need to provide revisions to L. Senechal for 2010-2011 catalog production)*

- **Certificate of Achievement Auto Body Collision Repair** 24 309
- **AA Degree Auto Body Collision Repair** 24 310
- **AS Degree Auto Body Collision Repair** 31 311

**Apprenticeship Program** 313

*M/S/U (J. Lanning, M. Robles)* to approve the creation of an APPRENTICESHIP PROGRAM for the occupational areas of:

- Electrical Maintenance (DOT Code: 829.261-018)
- Instrument Technician (DOT Code: 003.261-010)
- Machinist (DOT Code: 600.281-022)
- Maintenance Mechanic (DOT Code: 638.281.014)
- Packaging Technician (DOT Code: 638.281-01X)

**VI. UNFINISHED BUSINESS**

**Informational Items**
1. **Title 5 Compliance Progress**  
   K. Walters Dunlap / B. Adams  
   No report

2. **CurricUNET Trainings**  
   B. Adams  
   a. Training scheduled  
      March 12, 2009  FH 154  3:00 – 4:30  
      March 26, 2009  FH 154  3:00 – 4:30

3. **End of year review session**  
   B. Adams  
   a. April 14  
   b. Pizza and soda provided

### VII. NEW BUSINESS

#### Action Items

1. **Enforcement of Requisites**  
   S. Agostini / L. Senechal  
   S. Agostini reminded the committee that, per Title 5, MJC is required to enforce all approved prerequisites at the time of registration. Datatel can be used to accomplish that. MJC is currently enforcing core communication and computation courses for the most part because, until recently, Datatel did not have enough information on equivalencies with other institutions with which to enforce them correctly. This is no longer an issue.  
   L. Senechal will begin writing syntax for prerequisites and corequisites in April which will, in effect, impact registration for summer and fall. S. Agostini reported that divisions will need to be prepared for prerequisite challenges during registration periods. Challenge committees may consist of 2 members, and will need to respond to all challenge requests within two weeks.  
   L. Senechal reported that faculty need to be aware that there are also “implied” prerequisites and corequisites – not indicated on the course outline- that may be realized after enforcement takes place, for example, higher level courses that demonstrate competence, e.g., While ENGL 49 shows (C) READ 40, READ 82 also demonstrates competence for ENGL 49. These relationships, while not detailed on the course outline prerequisite, are often implied and necessary and will need to be mapped out, and updated in the curriculum if necessary. S. Agostini reminded the committee that we may only enforce pre and co-requisites that are approved by the curriculum committee.

2. **CurricUNET Approval Process**  
   B. Adams  
   This item was not discussed due to adjournment.

#### Informational Items

1. **Title V and Catalog Rights**  
   S. Agostini / B. Adams  
   This item was not discussed due to adjournment.

### VIII. TASK FORCES

1. **Special Topics, Experimental, Independent, Work-Experience Task Force**  
   B. Adams  
   No report

2. **CurricUNET Implementation Task Force Update**  
   B. Sanders / B. Adams  
   Outline Tool

### IX. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

March 17, 2009

M/S/U to approve the MINUTES of 03/17/09 with changes noted. (J. Daly, J. Sola)

Update on GUIDE 111 from 03/17/09 agenda.

GUIDE 111 Career Awareness 1
Effective: Summer 2010
Modify: Course goal, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Removing: Online
Materials Fee Status: Maintaining fee: $18.00
Articulation Status: Transfers to CSU

M/S/U to approve removal of ONLINE modality for GUIDE 111
(Motion withdrawn by representative.)

At the 03/17/09 meeting, M. Garcia commented that this course was never approved for an online modality, deducing that the "removal of ONLINE" noted on the agenda cover sheet was not required. However, later research in Instruction showed that this course was in fact approved for ONLINE modality on 09/18/2007. Because no vote was taken at the 03/17/09 meeting regarding the modality, the voting record, therefore did not make it clear that the intention is to remove the online modality.

At the 3/31/09 meeting, M. Garcia announced that the Counseling Department would like to maintain the ONLINE modality for GUIDE 111, although they have not yet used it.

M/S/U to MAINTAIN ONLINE modality for GUIDE 111. (J. Daly, J. Beebe)

See 03/17/09 minutes for votes on other items.

09/18/07 Minutes:

GUIDE 111 Career Awareness 1
Effective: Summer 2008
TMI: Requesting Online modality
Restrictions: None
Fulfills MJC Guidance Requirement
Articulation: Transfers to CSU

GUIDE 111 approved for TMI modality in Summer 2008.
Hearing no objections, the committee was notified of the following actions.

Clarification on Eligibility for MJC President’s List
Effective: 2010-2011 MJC Catalog

Current policy
“To be eligible for the President’s list (formerly Dean’s List) the student must complete a minimum of 12 degree-applicable units at MJC and have a grade point average (GPA) of 3.5 or better with no grade lower than a C. The student receives a personal letter of commendation.”

Clarification of policy
“To be eligible for the President’s list (formerly Dean’s List) the student must complete a minimum of 12 degree-applicable units in a semester at MJC and have a grade point average (GPA) of 3.5 or better with no grade lower than a C. The student receives a personal letter of commendation.”

ANTHR 160 Families in Southeast Asian Cultures
Effective: Summer 2010
INACTIVATE
Articulation Status: Transfers to CSU
General Education Impact: None
Program Impact: None

ANTHR 161 Families in Latin American Cultures
Effective: Summer 2010
INACTIVATE
Articulation Status: Transfers to CSU
General Education Impact: None
Program Impact:
1. Spanish A.A. Degree Major

BUSAD 247 Web Marketing
Effective: Summer 2010
INACTIVATE
Articulation Status: Transfers to CSU
General Education Impact: None
Program Impact: None

BUSAD 303 Introduction to the California Gaming Industry
Effective: Summer 2010
INACTIVATE
Articulation Status: (Not a transfer-level course)
General Education Impact: None
Program Impact: None

BUSAD 391 Logistics Management
Effective: Summer 2010
INACTIVATE
Articulation Status: (Not a transfer-level course)
General Education Impact: None
Program Impact: None
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<th>Term Effective</th>
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<td>Computer-Assisted ESL Writer's Workshop</td>
<td>Summer 2010</td>
<td>1 041</td>
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<td>Summer 2010</td>
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</table>
IV. CONSENT

Hearing no objections, the consent agenda was approved.

**ENGTC 215**
Introduction to Solid Modeling 1 099
- **Effective:** Summer 2009 **Expedited!**
- **Modify:** Hours
  Division indicated that the hours listed on the approved outline of record are incorrect.
  The course was last approved November 07, 2000. No draft is underway in CurricUNET.

V. DISCUSSION

**ANTHR 101**
Physical Anthropology 3 105
- **Effective:** Summer 2010
- **Modify:** Title, description, restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
- **Enrollment Restrictions:** Requesting: (A) Satisfactory completion of ENGL 101
- **Distance Education Status:** Requesting: Online, hybrid
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU and UC
- **General Education Status:** Approved for MJC-GE: A, CSU-GE: B2, D1, IGETC 5B
  - **M/S/U to approve MODIFICATIONS to ANTHR 101 (J. Lanning, J. Beebe)**
  - **M/S/U to approve ONLINE and HYBRID MODALITY for ANTHR 101 (E. Maki, P. Upton)**
  - **M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for ANTHR 101 (J. Daly, D. Gilbert)**

**ANTHR 104**
Linguistic Anthropology 3 115
- **Effective:** Summer 2010
- **Modify:** Title, description, restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
- **Enrollment Restrictions:** Requesting: (A) Satisfactory completion of ENGL 101
- **Distance Education Status:** Requesting: Online, hybrid
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU and UC
- **General Education Status:** Approved for MJC-GE: B, C, CSU-GE: C2, D1, IGETC 3B, 4A
  - **M/S/U to approve MODIFICATIONS to ANTHR 104 (J. Lanning, J. Beebe)**
  - **M/S/U to maintain ADVISORY for ANTHR 104 (J. Daly, K. Ennis)**
  - **M/S/U to approve ONLINE and HYBRID MODALITY for ANTHR 104 (E. Maki, P. Upton)**
  - **M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for ANTHR 101 (J. Daly, D. Gilbert)**

**ANTHR 105**
Physical Anthropology Laboratory 1 125
- **Effective:** Summer 2010
- **Modify:** Course goal, typical assignments, methods of assessment, textbooks
- **Enrollment Restrictions:** Maintaining: (C) Satisfactory completion of or concurrent enrollment in ANTHR 101
- **Distance Education Status:** Not approved for Distance Education
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU and UC
- **General Education Status:** Approved for MJC-GE: A, CSU-GE: B3, IGETC 5B
  - **M/S/U to approve MODIFICATIONS to ANTHR 105 (J. Lanning, J. Beebe)**
  - **M/S/U to maintain COREQUISITE for ANTHR 105 (J. Daly, K. Ennis)**
  - **M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for ANTHR 101 (J. Daly, D. Gilbert)**
### ANTHR 107
- **Forensic Anthropology Introduction**
- **Effective:** Summer 2010
- **Modify:** Course goal, typical assignments, methods of instruction, textbooks
- **Enrollment Restrictions:** None
- **Distance Education Status:** Maintaining: Hybrid
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU
- **General Education Status:** Not approved for GE
  - **M/S/U to approve MODIFICATIONS to ANTHR 107 (J. Lanning, J. Beebe)**
  - **M/S/U to maintain HYBRID MODALITY for ANTHR 107 (E. Maki, P. Upton)**

### ANTHR 130
- **Archaeology & Cultural Prehistory**
- **Effective:** Summer 2010
- **Modify:** Course goal, learning goals, content, typical assignments, methods of assessment, textbooks
- **Enrollment Restrictions:** None
- **Distance Education Status:** Not approved for Distance Education
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU and UC
- **General Education Status:** Approved for CSU-GE: D1, IGETC 4A
  - **M/S/U to approve MODIFICATIONS to ANTHR 130 (J. Lanning, J. Beebe)**
  - **M/S/U to maintain placement on CSU-GE and IGETC for ANTHR 130 (J. Daly, D. Gilbert)**

### ANTHR 150
- **Native People of North America**
- **Effective:** Summer 2010
- **Modify:** Description, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
- **Enrollment Restrictions:** None
- **Distance Education Status:** Requesting: Online, hybrid
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU and UC
- **General Education Status:** Approved for CSU-GE: D1, IGETC 4A
  - **M/S/U to approve MODIFICATIONS to ANTHR 150 (J. Lanning, J. Beebe)**
  - **M/S/U to approve ONLINE and HYBRID modality for ANTHR 150 (E. Maki, P. Upton)**
  - **M/S/U to maintain placement on CSU-GE and IGETC for ANTHR 150 (J. Daly, D. Gilbert)**

### ANTHR 174
- **Anthropology Summer Field Studies**
- **Effective:** Summer 2010
- **Modify:** Fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
- **Enrollment Restrictions:** Removing: (A) Satisfactory completion of ANTHR 102, ANTHR 130, or ANTHR 150
- **Distance Education Status:** Not approved for Distance Education
- **Materials Fee Status:** Requesting fees: $500.00
- **Articulation Status:** Transfers to CSU
- **General Education Status:** Not approved for GE
  - **M/S/U to approve MODIFICATIONS to ANTHR 174 (J. Lanning, J. Beebe)**
  - **M/S/U to remove ADVISORY for ANTHR 174 (J. Daly, K. Ennis)**
  - **M/S/U to approve MATERIALS FEE for ANTHR 174 (J. Michelina, J. Beebe)**
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<td>AUBDY 303</td>
<td>Automotive Collision Repair 3</td>
<td>4</td>
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<td>Description, materials fees, course goal, learning goals, content</td>
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<td>Communication Graphics Open Lab</td>
<td>1,2,3</td>
<td>Summer 2010</td>
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<td>Requesting: (P) Satisfactory completion of CGR 211, CGR 214, CGR 221, CGR 223, and/or CGR 224</td>
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<td>CHEM 150</td>
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<td>M/S/U to approve ONLINE and HYBRID modality for CHEM 150 (E. Maki, P. Upton)</td>
<td>M/S/U to maintain placement on MJC-GE, CSU-GE and to request IGETC: 5A for CHEM 150 (J. Daly, D. Gilbert)</td>
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<td>Introductory Chemistry Laboratory</td>
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<td>Effective: Summer 2010</td>
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<td>General Education Status: Approved for MJC-GE: A, CSU-GE: B3, IGETC: 5A</td>
<td>M/S/U to approve MODIFICATIONS to CHEM 164 (J. Lanning, J. Beebe)</td>
<td>M/S/U to approve COREQUISITE for CHEM 164 (J. Daly, K. Ennis)</td>
<td>M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for CHEM 164 (J. Daly, D. Gilbert)</td>
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<tr>
<td>CMPET/ELTEC 232</td>
<td>Introduction to Programmable Logic Controllers</td>
<td>2</td>
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Cross-listed Course

Effective: Summer 2010

Modify: Course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: None

Distance Education Status: Not approved for Distance Education

Materials Fee Status: None

Articulation Status: Transfers to CSU.

General Education Status: Not approved for GE

M/S/U to approve MODIFICATIONS to CMPET/ELTEC 232 (J. Lanning, J. Beebe)
<table>
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<th>M/S/U to Approve Online Modality</th>
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<td>ELTEC 205</td>
<td>Electronics Fabrication and Assembly Techniques</td>
<td>3</td>
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<td>Description, fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>Modifying: $30.00</td>
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<td>Not approved for GE</td>
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<td>M/S/U to Approve Online Modality for ELTEC 205 (E. Maki, P. Upton)</td>
<td>M/S/U to Approve Materials Fee for ELTEC 205 (J. Michelina, J. Beebe)</td>
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<td>ELTEC 212</td>
<td>Digital Principles and Circuits</td>
<td>3</td>
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<td>Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>M/S/U to Approve Modifications to ELTEC/CMPET 212 (J. Lanning, J. Beebe)</td>
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<td>ELTEC 214</td>
<td>Microprocessor Programming and Interfacing</td>
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<td>Maintaining: (A) Satisfactory completion of CMPET 212 or ELTEC 212</td>
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ELTEC 221 Instrumentation Devices and Systems 3 297
INTEC 221 Cross-listed Course
Effective: Summer 2010
Modify: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ELTEC 208
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Removing: $25.00
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to ELTEC/INTEC 221 (J. Lanning, J. Beebe)
M/S/U to maintain PREREQUISITE for ELTEC/INTEC 221 (J. Daly, K. Ennis)
M/S/U to remove MATERIALS FEE for ELTEC/INTEC 221 (J. Michelina, J. Beebe)

ELTEC 232 Introduction to Programmable Logic Controllers 2 305
CMPET 232 Cross-listed Course
Effective: Summer 2010
Modify: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to ELTEC/CMPET 232 (J. Lanning, J. Beebe)

ELTEC 265 Troubleshooting Techniques 1 313
Effective: Summer 2010
Modify: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to ELTEC 235 (J. Lanning, J. Beebe)

ENGL 48 Grammar Review 1 321
Effective: Summer 2010
Modify: Typical assignments, textbooks
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to ENGL 48 (J. Lanning, J. Beebe)
ENGL 49  Basic English Skills  5  331
Effective: Summer 2010
Modify: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in or satisfactory completion of READ 40
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to ENGL 49 (J. Lanning, J. Beebe)
M/S/U to maintain COREQUISITE for ENGL 49 (J. Daly, K. Ennis)

ENGL 101  Composition and Reading  3  341
Effective: Summer 2010
Modify: Course goal, learning goals, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50, (A) Satisfactory completion of READ 184
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE: D1, CSU-GE: A2, IGETC: 1A
M/S/U to approve MODIFICATIONS to ENGL 101 (J. Lanning, J. Beebe)
M/S/U to maintain PREREQUISITE and ADVISORY for ENGL 101 (J. Daly, K. Ennis)
M/S/U to approve ONLINE and HYBRID modality for ENGL 101 (E. Maki, P. Upton)
M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for ENGL 101 (J. Daly, D. Gilbert)

ENGL 102  Advanced Composition and Introduction to Literature  3  355
Effective: Summer 2010
Modify: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 101
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE: C, CSU-GE: C2, IGETC: 3B
M/S/U to approve MODIFICATIONS to ENGL 102 (J. Lanning, J. Beebe)
M/S/U to maintain PREREQUISITE for ENGL 102 (J. Daly, K. Ennis)
M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for ENGL 102 (J. Daly, D. Gilbert)

ENGL 105  Creative Writing: Poetry  3  365
Effective: Summer 2010
Modify: Articulation status, course goal, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 101
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC Activities, CSU-GE: C2
ENGL 105 pulled by faculty representative due to questions about repetitions. Course will appear on first Fall 09 agenda.
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<td>ENGL 106</td>
<td>Creative Writing: Short Fiction</td>
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<td>ENGL 108</td>
<td>Creative Writing: Autobiography</td>
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<td>ENGL 112</td>
<td>Introduction to the Novel and Short Story</td>
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<td>ENGL 114</td>
<td>Introduction to Poetry</td>
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**Effective:** Summer 2010

**Modify:** Repetitions, course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ENGL 101

**Distance Education Status:** Not approved for Distance Education

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for MJC Activities, CSU-GE: C2

*ENGL 106 pulled by faculty representative due to questions about repetitions. Course will appear on first Fall 09 agenda.*

*ENGL 107 pulled by faculty representative due to questions about repetitions. Course will appear on first Fall 09 agenda.*

**Effective:** Summer 2010

**Modify:** Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ENGL 101

**Distance Education Status:** Not approved for Distance Education

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for MJC Activities, Requesting: CSU-GE: C2

*ENGL 107 pulled by faculty representative due to questions about repetitions. Course will appear on first Fall 09 agenda.*

**Effective:** Summer 2010

**Modify:** Restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ENGL 50, (A) Satisfactory completion of ENGL 101

**Distance Education Status:** Not approved for Distance Education

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for MJC-GE: C, CSU-GE: C2, IGETC: 3B

*M/S/U to approve MODIFICATIONS to ENGL 112 (J. Lanning, J. Beebe)*

*M/S/U to approve PREREQUISITE and ADVISORY for ENGL 112 (J. Daly, K. Ennis)*

*M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for ENGL 112 (J. Daly, D. Gilbert)*

**Effective:** Summer 2010

**Modify:** Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Maintaining: (A) Satisfactory completion of ENGL 101, (P) Satisfactory completion of ENGL 50

**Distance Education Status:** Not approved for Distance Education

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for MJC-GE: C, CSU-GE: C2, IGETC: 3B

*M/S/U to approve MODIFICATIONS to ENGL 114 (J. Lanning, J. Beebe)*

*M/S/U to approve PREREQUISITE and ADVISORY for ENGL 114 (J. Daly, K. Ennis)*

*M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for ENGL 114 (J. Daly, D. Gilbert)*
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<td>ENGL 116</td>
<td>Introduction to Drama</td>
<td>Summer 2010</td>
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<td>ENGL 131</td>
<td>Introduction to World Literature to 1500</td>
<td>Summer 2010</td>
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<td>ENGL 132</td>
<td>Introduction to World Literature (1500 to Present)</td>
<td>Summer 2010</td>
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<td>ENGL 135</td>
<td>Survey of American Literature to 1850</td>
<td>Summer 2010</td>
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<td>Survey of American Literature: 1850 to the Present</td>
<td>3</td>
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<td><strong>ENGL 137</strong></td>
<td>Survey of English Literature to the 18th Century</td>
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<td><strong>ENGL 156</strong></td>
<td>The Bible as Literature: The Hebrew Canon and Intertestamental Writings</td>
<td>3</td>
<td>Summer 2010</td>
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<td><strong>ENGL 161</strong></td>
<td>Film Appreciation</td>
<td>3</td>
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ENGL 175  Introduction to Women’s Literature  3  545  
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**Articulation Status:** Transfers to CSU and UC  
**General Education Status:** Approved for MJC-GE: C, CSU-GE: C2, IGETC: 3B  
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M/S/U to approve PREREQUISITE and ADVISORY for ENGL 175 (J. Daly, K. Ennis)  
M/S/U to approve ONLINE and HYBRID modality for ENGL 175 (E. Maki, P. Upton)  
M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for ENGL 175 (J. Daly, D. Gilbert)  

ENGL 176  Introduction to Mexican Literature  3  559  
**Effective:** Summer 2010  
**Modify:** Restrictions, course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks  
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**Articulation Status:** Transfers to CSU and UC  
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M/S/U to approve PREREQUISITE and ADVISORY for ENGL 176 (J. Daly, K. Ennis)  
M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for ENGL 176 (J. Daly, D. Gilbert)  

ENGL 179  Introduction to Native American Literature, Mythology, and the Oral Tradition  3  569  
**Effective:** Summer 2010  
**Modify:** Description, restrictions, course goal, learning, goals, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Requesting: (A) Satisfactory completion of ENGL 101, (P) Satisfactory completion of ENGL 50  
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M/S/U to approve PREREQUISITE and ADVISORY for ENGL 179 (J. Daly, K. Ennis)  
M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for ENGL 179 (J. Daly, D. Gilbert)  

ENGL 183  Introduction to Tutoring Composition  2  579  
**Effective:** Summer 2010  
**Modify:** Course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ENGL 101  
**Distance Education Status:** Not approved for Distance Education  
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**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE  
**ENGL 183 pulled by faculty representative due to questions about formative assessments.**
**ENGL 184**  Advanced Tutoring of Composition  
**Effective:** Summer 2010  
**Modify:** Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ENGL 183  
**Distance Education Status:** Not approved for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE  
*ENGL 184 pulled by faculty representative due to questions about formative assessments.*

**INTEC 262**  Hydraulics / Pneumatics  
**AGM 262**  Cross-listed Course  
**Effective:** Summer 2010  
**Modify:** Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** None  
**Distance Education Status:** Not approved for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE  
*M/S/U to approve MODIFICATIONS to INTEC/AGM 262 (J. Lanning, J. Beebe)*

**MATH 47**  Skills for Success in Non-transfer Level Courses  
**Effective:** Summer 2009 **Expedited**  
**Modify:** Title, units, description, restrictions, course goal, learning goals, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MATH 20 or eligibility for MATH 70 via the MJC Assessment process.  
**Distance Education Status:** Requesting: Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
*M/S/U to approve MODIFICATIONS to MATH 47 (J. Lanning, J. Beebe)*  
*M/S/U to REMOVE PREREQUISITE for MATH 47 (J. Daly, K. Ennis)*  
*M/S/U to approve HYBRID modality for MATH 47 (E. Maki, P. Upton)*  
No expedited approvals are to be considered at this meeting. Per VP of Instruction, it is too late to accommodate non-mandatory changes to courses.

**MATH 49**  Skills for Success in Transfer Level Math Courses  
**Effective:** Summer 2009 **Expedited**  
**Modify:** Title, units, description, repetitions, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MATH 70, MATH 71, MATH 72, or MATH 90  
**Distance Education Status:** Requesting: Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
*M/S/U to approve MODIFICATIONS to MATH 49 (J. Lanning, J. Beebe)*  
*M/S/U to REMOVE PREREQUISITE for MATH 49 (J. Daly, K. Ennis)*  
*M/S/U to approve HYBRID modality for MATH 49 (E. Maki, P. Upton)*  
No expedited approvals are to be considered at this meeting. Per VP of Instruction, it is too late to accommodate non-mandatory changes to courses.
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MATH 122  Pre-Calculus 2  5  679
Effective: Summer 2010
Modify: Description, modalities, course goal, learning goals, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 121 and (A) MATH 80.
Distance Education Status: Requesting: Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE D2, CSU-GE: B4, IGETC: 2A
Enrollment restrictions pulled for discussion (M. Garcia)
M/S/U to approve MODIFICATIONS to MATH 122 (J. Lanning, J. Beebe)
M/S/U to approve PREREQUISITE for MATH 122 (K. Ennis, J. Michelina)
M/S/U to approve HYBRID modality for MATH 122 (E. Maki, P. Upton)
M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for MATH 122 (J. Daly, D. Gilbert)

MATH 130  Finite Mathematics 3  691
Effective: Summer 2010
Modify: Description, course goal, learning goals, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE: D2, CSU-GE: B4, IGETC: 2A
M/S/U to approve MODIFICATIONS to MATH 130 (J. Lanning, J. Beebe)
M/S/U to maintain PREREQUISITE for MATH 130 (J. Daly, K. Ennis)
M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for MATH 130 (J. Daly, D. Gilbert)

METEO 171  Meteorology Field Study ½,1,2,3  701
Effective: Summer 2010
Modify: Restrictions, course goal, content, typical assignments, methods of assessment
Enrollment Restrictions: Requesting: (C) Satisfactory completion of METEO 161
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
Enrollment restrictions pulled for discussion (M. Garcia)
M/S/U to approve MODIFICATIONS to METEO 171 (J. Lanning, J. Beebe)
M/S/U to approve COREQUISITE for METEO 171 (E. Maki, K. Ennis)

PE 101  Basketball Theory 1  709
Effective: Summer 2010
Modify: Course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to PE 101 (J. Lanning, J. Beebe)
PE 104 Wrestling Theory
Effective: Summer 2010
Modify: Course goal, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to PE 104 (J. Lanning, J. Beebe)

PE 105 Defensive Football Theory
Effective: Summer 2010
Modify: Course goal, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to PE 105 (J. Lanning, J. Beebe)

PE 106 Offensive Baseball Theory
Effective: Summer 2010
Modify: Course goal, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to PE 106 (J. Lanning, J. Beebe)

PE 107 Defensive Baseball Theory
Effective: Summer 2010
Modify: Course goal, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to PE 107 (J. Lanning, J. Beebe)

PE 108 Care and Prevention of Athletic Injuries
Effective: Summer 2010
Modify: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to PE 108 (J. Lanning, J. Beebe)
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<th>Effectiveness</th>
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<tr>
<td>PE 109</td>
<td>Peak Performance Through Mental Training</td>
<td>3</td>
<td>Summer 2010</td>
<td>Modify: Course goal, typical assignments, methods of assessment</td>
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<td>M/S/U to approve MODIFICATIONS to PE 109 (J. Lanning, J. Beebe)</td>
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<td>M/S/U to approve ONLINE modality for PE 109 (E. Maki, P. Upton)</td>
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<td>PE 111</td>
<td>Application of Sports Medicine</td>
<td>3</td>
<td>Summer 2010</td>
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<td>PE 113</td>
<td>Offensive/Defensive Softball Theory</td>
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<td>PE 115</td>
<td>Officiating: Fall Sports</td>
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<td>PE 130</td>
<td>Personal Trainer Health Fitness Instructor</td>
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PE 141 Supervision in Athletic Training
Effective: Summer 2010
Modify: Description, repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Requesting: (P) Satisfactory completion of PE 108
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to PE 141 (J. Lanning, J. Beebe)
M/S/U to APPROVE PREREQUISITE for PE 141 (J. Daly, K. Ennis)

PEVM 115 Varsity Football
Effective: Summer 2010
Modify: Field trips, course goal, content, typical assignments, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: Activities
PEVM 115 WITHDRAWN by faculty representative (C. Mulder). Course will appear on first agenda for Fall 2009.

SM 331 Sheet Metal and Installation 1
Effective: Summer 2010
Modify: Title, description, course goal, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
M/S/U to approve MODIFICATIONS to SM 331 (J. Lanning, J. Beebe)

VI. UNFINISHED BUSINESS

Informational Items

1. **Title 5 Compliance Progress**
   K. Walters Dunlap / B. Adams
   No report

2. **CurricUNET Trainings**
   B. Adams
   a. Training scheduled
      March 26, 2009  FH 154  3:00 – 4:30
      Trainings in April TBD

3. **End of year review session**
   B. Adams
   b. April 14
   c. Pizza and soda provided
VII. NEW BUSINESS

Action Items

1. CurricUNET Approval Process
   M. Adams
   M. Adams posed questions to the committee about the CurricUNET approval process. The following were the will of the committee:
   a. To allow representatives to edit courses after they have been launched by faculty authors
   b. To disallow deans from editing courses after faculty authors launch them, since curriculum is a faculty-driven process
   c. To have a one-click "launch" for faculty authors, instead of the "submit," then "launch" process.

Information Items

1. Title V and Catalog Rights
   S. Agostini / B. Adams 829
   On behalf of S. Agostini, L. Senechal distributed a document prepared by S. Agostini, and summarized issues pertaining to MJC’s current policy on catalog rights. She suggested that representatives review the document, which summarized catalog rights policies from other colleges, and bring the issues back to their divisions for discussion and evaluation. Some of the issues discussed were:
   a. Currently, MJC has no limit on how long catalog rights should be maintained. While there are clear benefits for the continuing student, there are also problems that can arise, e.g., relevancy of content, program inactivations. Does this serve the student?
   b. L. Senechal noted that – while past catalogs mention how a student can maintain catalog rights - no definition of what catalog rights are exists. She copied a definition from LACC for the purpose of the 2009-2010 catalog. Is this new definition correct?
   c. Because of the lack of a definition there are differing interpretations college-wide on how catalog rights work. Some believe that you can use one catalog for graduation requirements, and use another for the major requirements. Others believe that only one catalog should be used. The Evaluations team uses only one catalog to graduate students. Degree audit will also use only one catalog.
   d. It is also not clear in the catalog – or on campus – how prerequisites work. Are they linked with catalog rights? There is expert knowledge among many that prerequisites do not follow catalog rights, and that a student must take the current corequisite/prerequisite configuration. However, there is no published policy on this, and reportedly, some are not aware of this, leading to confusion for students.

2. 2009-2010 Curriculum Committee meeting schedule
   B. Adams 831
   The committee approved the proposed meeting schedule, which features a new “faculty” launch deadline. Dates will be published soon.

VIII. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force
   B. Adams
   No report

2. CurricUNET Implementation Task Force Update
   B. Sanders / B. Adams
   No report

IX. PUBLIC COMMENT


Others Present: L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES 

Hearing no objections, the minutes were approved with corrections as noted during the meeting.

III. NOTIFICATION

California Community College Chancellor’s Office Approval

The following new awards have been approved by the CCCCO and – per Stephanie Low- are effective locally as of the date of the CCCCO correspondence.

- Certificate of Achievement: Basic Heavy Equipment Technician – 01
  Effective July, 20, 2009
- Certificate of Achievement: Advanced Heavy Equipment Technician – 02
  Effective July, 15, 2009
- Certificate of Achievement: Heavy Machinery Management – 03
  Effective July, 22, 2009

Clarification was sought as to whether these awards would be reflected in Datatel on their date of approval. K. Walters Dunlap codified that they would and confirmed that the Instruction Office will make a practice of promptly entering record of their approvals and active status as close to the CCCCO effective date possible.

The committee was notified of the CCCCO Award Approvals

California Community College Chancellor’s Office Denial

On August 24, 2009, MJC was notified by the California Community College Chancellor’s Office that the applications to convert the following Skills Recognitions to Certificates of Achievement were denied for a variety of reasons (some factors attached). Currently, these awards are listed as skills recognitions in the 2009-2010 catalog, and will remain as such until applications are resubmitted and approved through the curriculum process.

- Machine Tool Technology 1
- Supervisory Management in Public Safety
- Basic Fire Academy
- Child Development Associate Teacher

The committee was notified of the CCCCO Award Denials
September 22, 2009

It was noted during the meeting that the CCCCO extension to resubmit these applications will expire December 9, 2009.

Transfer to UC (TCA)

The committee was notified that the following courses are approved for transfer to UC (TCA) effective 2009-2010, and will be reflected in the 2010-2011 catalog:

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<tr>
<th>Course</th>
<th>Title</th>
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<tr>
<td>METEO 171</td>
<td>Meteorology Field Studies</td>
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<tr>
<td>PE 121</td>
<td>Coaching Effectiveness</td>
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<td>PEC 135</td>
<td>Springboard Diving</td>
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<td>PEC 125</td>
<td>Beginning Ballroom Dance (added to the record 05/25/2010)</td>
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<td>Indoor Rock Climbing</td>
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<td>PEC 157</td>
<td>Advanced Judo</td>
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<td>PEC 162</td>
<td>Aikido 1 Basic (added to the record 05/25/2010)</td>
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<tr>
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<td>Aikido 2 Intermediate (added to the record 05/25/2010)</td>
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<td>PHILO 135</td>
<td>Environmental Ethics</td>
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The committee was notified that the following courses were not approved for transfer to UC (TCA)

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<th>Course</th>
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<tr>
<td>ELTEC 212</td>
<td>Digital Principles and Circuits</td>
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<tr>
<td>SPCOM 106</td>
<td>Group &amp; Organizational Communication</td>
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</table>

CSU-GE Pattern

The committee was notified that the following courses have been approved or reapproved for CSU-GE in the areas specified, effective as of the date specified, and will be reflected in the 2010-2011 MJC Catalog:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CSU-GE Code</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLDDV 262</td>
<td>Diversity in Educational Settings</td>
<td>(CSU-GE: D7)</td>
<td>F08</td>
</tr>
<tr>
<td>GEOG 104</td>
<td>California Geography</td>
<td>(CSU-GE: D5)</td>
<td>F08</td>
</tr>
<tr>
<td>PHILO 135</td>
<td>Environmental Ethics</td>
<td>(CSU-GE: C2)</td>
<td>F08</td>
</tr>
<tr>
<td>SPCOM 103</td>
<td>Interpersonal Communication</td>
<td>(CSU-GE: D7)</td>
<td>F08</td>
</tr>
</tbody>
</table>

The committee was notified that the following course was denied for placement on the CSU-GE pattern.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>RATV 143</td>
<td>Non-Linear Video Editing</td>
</tr>
</tbody>
</table>

IGETC Pattern

The committee was notified that the following courses have been approved or reapproved for IGETC in the areas specified, effective as of the date specified, and will be reflected in the 2010-2011 MJC Catalog:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>IGETC Code</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 104</td>
<td>California Geography</td>
<td>(IGETC: 4E)</td>
<td>F08</td>
</tr>
<tr>
<td>SPAN 102</td>
<td>Spanish 2</td>
<td>(IGETC: D7)</td>
<td>F08</td>
</tr>
<tr>
<td>SPCOM 103</td>
<td>Interpersonal Communication</td>
<td>(IGETC: 4G)</td>
<td>F08</td>
</tr>
<tr>
<td>SPCOM 130</td>
<td>Intercultural Communication</td>
<td>(IGETC: 4C, 4G)</td>
<td>F08</td>
</tr>
</tbody>
</table>
The committee was notified that communications from the California Chancellor’s Systems Office indicate the proposal approved by the MJC Curriculum Committee at the 1/20/09 meeting will not be approved if/when submitted to the state because of the lack of a listing of required and/or elective courses. Based on the imminent denial of the proposal, the VP of Instruction overruled the 1/20/09 MJC Curriculum Committee vote.

ESL Curriculum Review

The committee was notified that R. Luman has requested postponement of the ESL curriculum review with the following rationale: "Given the fact that the non-credit ESL program will be significantly revising its curriculum this semester (e.g. aligning standards, content, and objectives with new materials as well as possibly expanding the sequence to six levels), the ESL Department requests a postponement for the 900 series in the upcoming curriculum review process until Spring 2010." She has received the support of the division dean, P. Bettencourt and her request has been approved.

ASTRO 160  Introduction to Modern Astronomy 3
Effective: Fall 2009 Expedited!
Modify: Materials Fee
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Removing fee
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE:A, CSU-GE:B1, IGETC:5A
Division review of courses revealed materials fees were being erroneously charged to students, and therefore were removed.

The committee was notified of MODIFICATIONS to ASTRO 160.

Discussion of Inactivated Courses and Impact on Programs

B. Adams called attention to the program impact of three proposed inactivations on the agenda, and noted how inactivation of courses often has specific, unexpected impact on programs from other departments. If other areas are only “notified” when inactivations take place, students are affected as well as CCCCO program compliance. For example, if the required units of a program change as the indirect or direct result of an inactivation, MJC is required to notify the CCCCO of a change in units using a form of impact include Chancellor’s Office Compliance.

M/S/U to move COURSE INACTIVATIONS from the NOTIFICATION section of the agenda to the DISCUSSION section for all future agendas. J. Daly/C.Vaughn

BUSAD 259  Small Business Management 3
Effective: Summer 2010
Inactivate
Program Impact:
1. Bookkeeping Certificate of Achievement
2. Commercial Floristry Technician Certificate of Achievement
3. Marketing A.A. Degree Major
4. Professional Selling Certificate of Achievement

M/S/U to PULL INACTIVATION so that co-chair can discuss VIABLE COURSE REPLACEMENT and PROGRAM REVISIONS for AFFECTED DEGREES. Co-chair will encourage faculty to attend meetings to be present to discuss such alternatives. (K. Ennis/E. Makl)
BUSAD 379  Customer Relations 1
Effective: Summer 2010

INACTIONATE
Program Impact:
1. Clerical A.S. Degree

The committee was notified that BUSAD 379 is to be INACTIVATED

BUSAD 380  Customer Service 1
Effective: Summer 2010

INACTIONATE
Program Impact:
1. Clerical A.S. Degree

The committee was notified that BUSAD 380 is to be INACTIVATED

EASCI 161  Earth Science 4
Effective: Fall 2009 Expedited!
Modify: Materials Fee
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Removing fee
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE:A, CSU-GE:B1,B3, IGETC:5A
Division review of courses revealed materials fees were being erroneously charged to students, and therefore were removed.

The committee was notified of EXPEDITED MODIFICATIONS to EASCI 161.

ECON 101  Principles of Macroeconomics 3
Effective: Fall 2009 Expedited!
Modify: Restrictions (wording only)
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90 or equivalent or qualification by MJC assessment process; and (A) college-level composition skills.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:B, CSU-GE:D2, IGETC:4B

The committee was notified of the EXPEDITED wording change to the prerequisite for ECON 101.

ECON 102  Principles of Microeconomics 3
Effective: Fall 2009 Expedited!
Modify: Title, restrictions (wording only)
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90 or equivalent or qualification by MJC assessment process; and (A) college-level composition skills.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:B, CSU-GE:D2, IGETC:4B

The title is being changed so that the two ECON courses match.

The committee was notified of EXPEDITED MODIFICATIONS to ECON 102.
ECON 101 & ECON 102 - Revision to prerequisite statement

ECON 101 and ECON 102 course outlines were approved at the 10/21/08 meeting with the following prerequisite statement:

Prerequisite: Satisfactory completion of MATH 90.

The prerequisite statement did not reflect equivalency or assessment process. The “Assessment exists” box in CurricUNET has been checked for these two courses so the prerequisite statement is accurate and now reflects the following:

Prerequisite: Satisfactory completion of MATH 90 or equivalent or qualification by MJC assessment process.”

The LDTP descriptor indicates the prerequisite in the following manner: “Algebra II (the CSU freshman entry requirement) or Equivalent”.

R. Cranley has contacted Mark McKellip, Assistant Director, LDTP Curricular & Articulation Programs CSU, Office of the Chancellor, and has received verification that the revised prerequisite statements for ECON 101 and ECON 102 are acceptable.

R. Cranley has also informed L. Senechal of error in ’09-’10 catalog so it is corrected for next year’s catalog.

The committee was notified of the MODIFICATIONS to ECON 101 and ECON 102.

ENGL 178  Mass Media and the Public 3
Effective: Summer 2010
INACTIVATE
Articulation Status: Transfers to CSU and UC
General Education Impact: Approved for CSU-GE:D7, IGETC:4
Program Impact:
1. English A.A. Degree Major
2. Journalism A.A. Degree Major
3. Print Journalism Skills Recognition Award
4. Television Production Skills Recognition Award

M/S/U to PULL INACTIVATION so that co-chair can discuss Viable Course Replacement and Program Revisions for Affected Degrees. Co-chair will encourage faculty to attend meetings to be present to discuss such alternatives (K. Ennis/E. Maki)

ENGR 130  Properties of Materials 4
Effective: Fall 2009 Expedited!
Modify: Materials Fee
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 101, MATH 171, and PHYS 101
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Removing fee
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE

Division review of courses revealed materials fees were being erroneously charged to students, and therefore were removed.

The committee was notified of EXPEDITED MODIFICATIONS to ENGR 130
ENGTC 210  Introduction to Computer-Assisted Drafting  1
Effective: Fall 2009 Expedited
Modify: Materials Fee
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Removing fee
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Division review of courses revealed materials fees were being erroneously charged to students, and therefore were removed.

The committee was notified of EXPEDITED MODIFICATIONS to ENGTC 210.

ENGTC 211  Intermediate Computer-Assisted Drafting  1
Effective: Fall 2009 Expedited
Modify: Materials Fee
Enrollment Restrictions: Maintaining: (P) Previous experience with PC based CAD or ENGTC 210.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Removing fee
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Division review of courses revealed materials fees were being erroneously charged to students, and therefore were removed.

The committee was notified of EXPEDITED MODIFICATIONS to ENGTC 211.

FSCI Materials Fee Adjustments
Materials Fees for many FSCI courses were modified. Summer expedited approval process was followed. The changes were approved by both co-chairs (Mike Adams and Barbara Adams) and reps Judith Lanning and John Sola.

Effective: Summer 2009 Expedited

The committee was notified of the following EXPEDITED MODIFICATIONS to multiple FSCI courses

<table>
<thead>
<tr>
<th>CRSE</th>
<th>Title</th>
<th>Corrected Mat Fees</th>
<th>CRSE Fees Revised</th>
<th>F 09 SECT Fees Revised</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSCI-309</td>
<td>Fire Management 2E</td>
<td>$110</td>
<td>✓</td>
<td>None</td>
</tr>
<tr>
<td>FSCI-311</td>
<td>Rescue Systems 1</td>
<td>$110</td>
<td>(Same)</td>
<td>N/A</td>
</tr>
<tr>
<td>FSCI-328</td>
<td>Investigation of Fires</td>
<td>None</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>FSCI-336</td>
<td>Rescue Practices</td>
<td>$110</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>FSCI-347</td>
<td>Fire Prevention 1C</td>
<td>$110</td>
<td>✓</td>
<td>None</td>
</tr>
<tr>
<td>FSCI-350</td>
<td>Fire Command 1A</td>
<td>$110</td>
<td>✓</td>
<td>#2414</td>
</tr>
<tr>
<td>FSCI-351</td>
<td>Fire Command 1B</td>
<td>$110</td>
<td>✓</td>
<td>#2411</td>
</tr>
<tr>
<td>FSCI-352</td>
<td>Training Instructor 1A</td>
<td>$110</td>
<td>(Same)</td>
<td>N/A</td>
</tr>
<tr>
<td>FSCI-354</td>
<td>Fire Prevention 1A</td>
<td>$110</td>
<td>✓</td>
<td>None</td>
</tr>
<tr>
<td>FSCI-355</td>
<td>Fire Prevention 1B</td>
<td>$110</td>
<td>✓</td>
<td>None</td>
</tr>
<tr>
<td>FSCI-356</td>
<td>Fire Management 1</td>
<td>$110</td>
<td>✓</td>
<td>#2104</td>
</tr>
<tr>
<td>FSCI-357</td>
<td>Fire Investigation 1A</td>
<td>$110</td>
<td>(Same)</td>
<td>N/A</td>
</tr>
<tr>
<td>FSCI-364</td>
<td>Driver Operator 1A</td>
<td>$110</td>
<td>✓</td>
<td>None</td>
</tr>
<tr>
<td>FSCI-367</td>
<td>Fire Investigation 1B</td>
<td>$110</td>
<td>✓</td>
<td>None</td>
</tr>
<tr>
<td>FSCI-371</td>
<td>Fire Command 2A</td>
<td>$110</td>
<td>✓</td>
<td>None</td>
</tr>
<tr>
<td>FSCI-372B</td>
<td>Fire Management 2B</td>
<td>$110</td>
<td>✓</td>
<td>#2100</td>
</tr>
<tr>
<td>FSCI-373</td>
<td>Fire Instructor 2A</td>
<td>$110</td>
<td>✓</td>
<td>None</td>
</tr>
<tr>
<td>FSCI-374</td>
<td>Fire Instructor 2B</td>
<td>$110</td>
<td>✓</td>
<td>None</td>
</tr>
<tr>
<td>FSCI-375</td>
<td>Fire Instructor 2C</td>
<td>$110</td>
<td>✓</td>
<td>None</td>
</tr>
<tr>
<td>FSCI-381</td>
<td>Ethics of Leadership Course 1</td>
<td>?</td>
<td>? (J.S.)</td>
<td>0 sect</td>
</tr>
<tr>
<td>FSCI-382</td>
<td>Ethics of Leadership Course 2</td>
<td>?</td>
<td>? (J.S.)</td>
<td>0 sect</td>
</tr>
</tbody>
</table>
HUMSR 144  Community Agency Practicum Discussion
          Effective: Spring 2010  Expedited
          Modify: Requisites
          Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
          Requesting (C) Mandatory concurrent enrollment in HUMSR 145 A,B, or D.
          Distance Education Status: Not approved for Distance Education
          Materials Fee Status: None
          Articulation Status: Transfers to CSU
          General Education Status: Not approved for GE.
          When HUMSR 145 was changed to HUMSR 144 on 04/03/07, the instructor had intended to maintain a two-way co-requisite between HUMSR 144 (formerly HUMSR 145) and HUMSR 145A,B,D. The instructor has been trying to maintain the co-requisite independently of the curriculum which is not compliant with educational code. B. Adams has authorized that this change can be expedited, since it appears to have been an oversight during the last revision and it is essential to student success in the program.
          The committee was notified of EXPEDITED MODIFICATIONS to HUMSR 144.

READ 45  Elements of Reading
          Effective: Summer 2010
          INACTIVATE
          Program Impact:
          None
          The committee was notified that READ 45 is to be inactivated.

WKEX 249 A,B,C  Cooperative General Work Experience
          Effective: Summer 2010
          INACTIVATE
          Program Impact:
          None
          The committee was notified that WKEX 249ABC is to be inactivated.

WKEX 351  Cooperative General Work Experience
          Effective: Summer 2010
          INACTIVATE
          Program Impact:
          None
          The committee was notified that WKEX 351 is to be inactivated.

WKEX 352  Cooperative General Work Experience
          Effective: Summer 2010
          INACTIVATE
          Program Impact:
          1. Construction - Carpentry Skills Recognition Award
          M/S/U to PULL INACTIVATION so that co-chair can discuss Viable Course Replacement
          and PROGRAM REVISIONS for AFFECTED DEGREES. Co-chair will encourage faculty to attend
          meetings to be present to discuss such alternatives (K. Ennis/E. Maki)

WKEX 353  Cooperative General Work Experience
          Effective: Summer 2010
          INACTIVATE
          Program Impact:
          None
          The committee was notified that WKEX 353 is to be inactivated.
IV. CONSENT

DTAST 372  Pit and Fissure Sealants ½
Effective: Summer 2009 Expedited!
Adopt
Enrollment Restrictions: Requesting: (P) Satisfactory completion of DTAST 367, (L) Enrollment limited to students admitted to Dental Assisting Program.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Requesting fee of $63.68
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Hearing no objections, all elements contained in DTAST 372 were ADOPTED and implementation will be EXPEDITED

V. DISCUSSION

CHEM 143  Introductory College Chemistry 5
Effective: Summer 2010
Modify: Description, restrictions, modalities, course goal, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 70. Requesting: Satisfactory completion of MATH 90.
Distance Education Status: Removing hybrid modality (approved 3/2/2004)
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE: A, CSU-GE: B1,B3, IGETC: 5A.
M/S/U to approve MODIFICATIONS to CHEM 143 (C. Mulder/J. Daly)
M/S/C to approve ENROLLMENT RESTRICTIONS for CHEM 143 (K.Ennis/D. Gilbert)
14 ayes, 0 nays, 1 abstention
M/S/U to remove HYBRID MODALITY for CHEM 143 (J. Daly/J. Sola)
M/S/U to maintain placement on MJC-GE, CSU-GE and IGETC for CHEM 143 (E. Kerr, L Prusso)

EASCI 162  Introduction to Oceanography 4
Effective: Summer 2010
Modify: Articulation Status, course goal, learning goals, typical assignments, methods of instruction, textbooks
Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete (MATH 70 or PHYS 160) and EASCI 161.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE: A, CSU-GE: B1, B3, IGETC: 5A.
M/S/U to approve MODIFICATIONS to EASCI 162 (C. Mulder/J. Daly)
M/S/C to approve ENROLLMENT RESTRICTIONS for EASCI 162 (K.Ennis/D. Gilbert)
14 ayes, 0 nays, 1 abstention
M/S/U to MAINTAIN placement on MJC-GE, CSU-GE and IGETC for EASCI 162 (E. Kerr, L Prusso)
ENGL 105  Creative Writing: Poetry  3  
Effective: Summer 2010
Modify: Course goal, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 101
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC Activities, CSU-GE: C2.
M/S/U to approve MODIFICATIONS to ENGL 105 (C. Mulder/J. Daly)
M/S/C to approve ENROLLMENT RESTRICTIONS for ENGL 105 (K. Ennis/D. Gilbert)
14 ayes, 0 nays, 1 abstention
M/S/U to maintain placement of ENGL 105 on ACTIVITIES and CSU-GE:C2 (E. Kerr, L Prusso)

ENGL 106  Creative Writing: Short Fiction  3
Effective: Summer 2010
Modify: Repetitions, course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 101
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC Activities, CSU-GE: C2.
M/S/U to approve MODIFICATIONS to ENGL 106 (C. Mulder/J. Daly)
M/S/C to approve ENROLLMENT RESTRICTIONS for ENGL 106 (K. Ennis/D. Gilbert)
14 ayes, 0 nays, 1 abstention
M/S/U to maintain placement of ENGL 105 on ACTIVITIES and CSU-GE:C2 (E. Kerr, L Prusso)

ENGL 108  Creative Writing: Autobiography  3
Effective: Summer 2010
Modify: Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 101
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
M/S/_ ENGL 108 proposal PULLED by DIVISION REPRESENTATIVE due to the fact that assessments were not matched to learning goals. (J. Daly/K. Ennis)

ENGL 109  Creative Writing: Scriptwriting  3
Effective: Summer 2010
Modify: Course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks, articulation status, repetitions
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 101
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
M/S/U to approve MODIFICATIONS to ENGL 109 (C. Mulder/J. Daly)
M/S/C to approve ENROLLMENT RESTRICTIONS for ENGL 109 (K. Ennis/D. Gilbert)
14 ayes, 0 nays, 1 abstention
Request for placement on MJC-GE:C withdrawn by division rep.
M/S/U to maintain placement on MJC Activities and to request placement of ENGL 109 on CSU-GE:C2. (E. Kerr/L. Prusso)
ENGL 157  The Bible as Literature: The New Testament 3
Effective: Summer 2010
Modify: Restrictions, course goal, learning goals, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.
Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; (P) Satisfactory completion of ENGL 50
Distance Education Status: Maintaining Online Modality
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE: C, CSU-GE: C2, IGETC: 3B
M/S/U to approve MODIFICATIONS to ENGL 157 (C. Mulder/J. Daly)
M/S/C to approve ENROLLMENT RESTRICTIONS for ENGL 157 (K. Ennis/D. Gilbert)
14 ayes, 0 nays, 1 abstention
M/S/U to approve ONLINE MODALITY for ENGL 157 (J. Daly/J. Sola)
M/S/U to MAINTAIN placement on MJC-GE, CSU-GE and IGETC for ENGL 157 (E. Kerr, L Prusso)

ENGL 162  History of Cinema 3
Effective: Summer 2010
Modify: Field trips, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; (P) Satisfactory completion of ENGL 50
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE: C, CSU-GE: C2, IGETC: 3B
M/S/U to approve MODIFICATIONS to ENGL 162 (C. Mulder/J. Daly)
M/S/C to approve ENROLLMENT RESTRICTIONS for ENGL 162 (K. Ennis/D. Gilbert)
14 ayes, 0 nays, 1 abstention
M/S/U to MAINTAIN placement on MJC-GE, CSU-GE and IGETC for ENGL 162 (E. Kerr, L Prusso)

ENGL 183  Introduction to Tutoring Composition 2
Effective: Summer 2010
Modify: Course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 101
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
M/S/U to approve MODIFICATIONS to ENGL 183 (C. Mulder/J. Daly)
M/S/C to approve ENROLLMENT RESTRICTIONS for ENGL 183 (K. Ennis/D. Gilbert)
14 ayes, 0 nays, 1 abstention
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>Modify:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 184</td>
<td>Advanced Tutoring of Composition</td>
<td>2</td>
<td>Summer 2010</td>
<td>Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td>Maintaining: (P) Satisfactory completion of ENGL 183</td>
<td>Not approved for Distance Education</td>
<td>None</td>
<td>Transfers to CSU</td>
<td>Not approved for GE.</td>
<td>M/S/U to approve MODIFICATIONS to ENGL 184 with a friendly amendment (J. Daly) M/S/U to APPROVE MODIFICATIONS to ENGL 184 (J. Daly/K. Ennis) M/S/C to approve removal of ENROLLMENT RESTRICTIONS for ENGL 184 (K. Ennis/D. Gilbert) 14 ayes, 0 nays, 1 abstention</td>
</tr>
<tr>
<td>FSCI 350</td>
<td>Fire Command 1A</td>
<td>2</td>
<td>Summer 2010</td>
<td>Description, materials fee, content, methods of assessment, textbooks</td>
<td>Maintaining: (P) Satisfactory completion of FSCI 301</td>
<td>Not approved for Distance Education</td>
<td>Requesting fee of $110</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>M/S/U to approve MODIFICATIONS to FSCI 350 (C. Mulder/J. Daly) M/S/C to approve ENROLLMENT RESTRICTIONS for FSCI 350 (K. Ennis/D. Gilbert) 14 ayes, 0 nays, 1 abstention M/S/U to approve MATERIALS FEE for FSCI 350 (L. Prusso/M. Garcia)</td>
</tr>
<tr>
<td>INTEC 248</td>
<td>Electrical Codes and Ordinances</td>
<td>3</td>
<td>Summer 2010</td>
<td>Field trips, repetitions, course goal, learning goals, content, methods of instruction, methods of assessment</td>
<td>None</td>
<td>Not approved for Distance Education</td>
<td>None</td>
<td>Transfers to CSU</td>
<td>Not approved for GE.</td>
<td>M/S/U to approve MODIFICATIONS to INTEC 248 proposal PULLED by DIVISION REPRESENTATIVE due to concerns that number of repeats were not supported by content and learning goals (J. Beebe/S. Agostini)</td>
</tr>
<tr>
<td>INTEC 261</td>
<td>Introduction to Plant Maintenance</td>
<td>3</td>
<td>Summer 2010</td>
<td>Description, field trips, repetitions, course goal, learning goals, content, methods of instruction, methods of assessment</td>
<td>None</td>
<td>Not approved for Distance Education</td>
<td>None</td>
<td>Transfers to CSU</td>
<td>Not approved for GE.</td>
<td>M/S/U to approve MODIFICATIONS to INTEC 261 (J. Beebe/L. Prus)</td>
</tr>
</tbody>
</table>
INTEC 362  Industrial Refrigeration Systems 2
Effective: Summer 2010
Modify: Description, repetitions, restrictions, course goal, learning goals, methods of instruction, methods of assessment
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete INTEC 50.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.

M/S/U to approve MODIFICATIONS to INTEC 362 (J. Beebe/L. Prusso)
M/S/C to approve removal of ENROLLMENT RESTRICTIONS for INTEC 362 (K. Ennis/D. Gilbert)
14 ayes, 0 nays, 1 abstention

NURSE 259  LVN Transition: Role Change Preparation 2
Effective: Summer 2010
Modify: Units, hours, description, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (P) Students must provide evidence of licensure as a Licensed Vocational Nurse (LVN) in the State of California, and completion of ADN program prerequisites. (C) Concurrent enrollment in NURSK 800.
Requesting: (L) Limited to Licensed Vocational Nurses with an active license with IV certification. Board of Registered Nursing (BRN) requires Associate Nursing Degree programs to provide a pathway for LVNs to enter an ADN program. This course fulfills one of the BRN's requirements. (L) Completion of ANAT 125, MICRO 101, PHYSO 101 and ENGL 101 with a grade of "C" or better. A score of 67 or greater on the Test of Essential Academic Skills (TEAS). Course prerequisites and TEAS score are the same requirements for qualification for entry into the generic ADN program.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Requesting $45.00
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
L. Senechal noted that the program prerequisite courses specified above as (L) could be programmed into the system as prerequisites to block academically ineligible students. B. Adams clarified that this is an implementation decision.

M/S/U to APPROVE MODIFICATIONS to NURSE 259. (C. Mulder/J. Daly)
M/S/C to approve ENROLLMENT RESTRICTIONS for NURSE 259 (K. Ennis/D. Gilbert)
14 ayes, 0 nays, 1 abstention

PEVM 115  Varsity Football 3
Effective: Summer 2010
Modify: Field trips, course goal, content, typical assignments, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: Activities

M/S/U to approve MODIFICATIONS to PEVM 115 (C. Mulder/J. Daly)
M/S/U to MAINTAIN placement of PEVM 115 on ACTIVITIES (E. Kerr, L Prusso)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Modify</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>READ 62</td>
<td>College Vocabulary</td>
<td>3</td>
<td>Summer 2010</td>
<td>Modalities, restrictions, methods of assessment</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete, or assess above, READ 82.</td>
<td>Requesting online modality.</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>Pulled for discussion by C. Mulder. M/S/ READ 62 proposal PULLED by DIVISION REPRESENTATIVE due to concerns that assessments were not matched to learning goals. (J.Daly/K. Ennis)</td>
</tr>
<tr>
<td>SIGN 125</td>
<td>ASL: Beginning Communication with the Deaf</td>
<td>3</td>
<td>Summer 2010</td>
<td>Description, restrictions, learning goals, content, methods of instruction, methods of assessment</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.</td>
<td>Not approved for Distance Education.</td>
<td>None</td>
<td>Transfers to CSU and UC.</td>
<td>Approved for MJC-GE: C, CSU-GE: C2, IGETC: 6A</td>
<td>M/S/U to approve MODIFICATIONS to SIGN 125 (C. Mulder/J. Daly). M/S/C to approve ENROLLMENT RESTRICTIONS for SIGN 125 (K. Ennis/D. Gilbert). 14 ayes, 0 nays, 1 abstention. M/S/U to MAINTAIN placement on MJC-GE, CSU-GE and IGETC for SIGN 125 (E. Kerr, L Prusso)</td>
</tr>
</tbody>
</table>
VI. PROGRAMS

Program Modifications (Non-Substantial)

LANGUAGE STUDIES (AA)

**Effective:** Summer 2010

**Modify:** Required courses

*M/S/U to approve MODIFICATIONS to the A.A. in LANGUAGE STUDIES (J. Daly/L Prusso)*

VII. UNFINISHED BUSINESS

Informational Items

1. **Enforcement of Requisites**

   L. Senechal 21

   L. Senechal reported that registration for SPRING 2009 will include enforcement of all enforceable prerequisites and co-requisites. Since 2004, only a small subset of MJC courses have had prerequisites and co-requisites enforced. She explained the report attached to the agenda which detailed problems she encountered while writing enforcement syntax for all prerequisites and co-requisites. Some of the problems reside within the curriculum, while others are unavoidable because of statute or regulation. This information has been shared with division secretaries and is to be shared with deans. Faculty and representatives are encouraged to address these problems when they occur in the curriculum.

2. **CurricUNET Trainings**

   B. Adams

   a. **Summer trainings** – 5 trainings were conducted, approximately 25 faculty attended

   b. **Training scheduled**

      Trainings in Fall 2009 – Sept. 9, Sept. 17

3. **Approval Process** – One-step launch, curriculum reps to have editing rights

   B. Adams reported that it appears faculty can finally submit courses with a one-step “launch.”

VIII. NEW BUSINESS

Information Items

1. **Title V and Catalog Rights**

   S. Agostini / B. Adams

   S. Agostini shared correspondence from Stephanie Low, Acting Dean of Academic Affairs, California Community College Chancellors Office dated 09/21/2009 regarding how catalog rights should “play out” for math and English requirements. After consulting Legal Affairs, Stephanie wrote,

   “In regard to catalog rights and the new English/math requirements, students who do not have catalog rights must complete the new degree requirements. This includes students who were previously enrolled in another community college because catalog rights do not transfer from one college to another, even when both colleges are in the same district. It also includes students who were previously enrolled in your college, but lost their catalog rights because there was a lapse in continuous enrollment.”
IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  
   B. Adams
   B. Adams reported that a template exists in CurriUNET for Special Topics, Experimental, Independent Study, and Work Experience courses. It was noted that one of the denied Certificate of Achievement applications (Machine Tool Technology 1) cannot be approved because of a missing course outline for a Independent Study course specified in the program. The representative (J. Beebe) is to work with the dean to ensure that this issue is addressed.

2. CurricUNET Implementation Task Force Update  
   B. Sanders / B. Adams
   B. Adams reported that four curriculum personnel are going to the CurricUNET Users-Group conference on October 29-30, 2009 at Ohlone College.

X. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

M/S/U to approve the order of the agenda as presented. (J. Lanning/J. Daly)

II. APPROVAL OF MINUTES

September 22, 2009

M/S/C to approve the minutes of September 22, 2009 with changes noted during the meeting (13 ayes, 1 abstention) (R. Cranley/L. Prusso)

III. NOTIFICATION

The following four COURSE IDs are being inactivated to ensure local compliance with noncredit course regulation. A recent noncredit audit showed that these were being reported to the state without prior CCCCO approval to offer them as noncredit courses. Origins of the following course IDs (which appear in Datatel) are unclear, but it may be that they were created for scheduling purposes when MJC first implemented Datatel. For the purpose of the record, these courses are to be formally inactivated through the curriculum process, effective Fall 2009.

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Description</th>
<th>Effective</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL 43 L</td>
<td>Spoken English 2</td>
<td>Fall 2009</td>
<td>Stand-Alone</td>
</tr>
<tr>
<td></td>
<td>[INACTIVATE]</td>
<td></td>
<td></td>
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<tr>
<td>EMS 350 L</td>
<td>First Responder</td>
<td>Fall 2009</td>
<td>Stand-Alone</td>
</tr>
<tr>
<td></td>
<td>[INACTIVATE]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EMT 390 L</td>
<td>Emergency Medical Technician 1</td>
<td>Fall 2009</td>
<td>Stand-Alone</td>
</tr>
</tbody>
</table>
Hearing no objections, the committee was notified that ESL 43L, EMS 350L, EMT 390L and SOCSC 109L are to be inactivated.

IV. CONSENT

(No items appeared on the consent agenda.)

V. DISCUSSION

MUSIC 179  Jazz Solo Voice  1
Effective: Summer 2010
INACTIVATE
Program Impact:
Stand-Alone

M/S/U to approve the INACTIVATION of MUSIC 179. (E. Maki/M. Lynch)

MUSIC 182  Music Theory Fundamentals & Beyond  3
Effective: Summer 2010
INACTIVATE
Program Impact:
Stand-Alone

M/S/U to approve the INACTIVATION of MUSIC 182. (E. Maki/M. Lynch)

MUSIC 185  Chorus  1
Effective: Summer 2010
INACTIVATE
Program Impact:
Stand-Alone

M/S/U to approve the INACTIVATION of MUSIC 185. (E. Maki/M. Lynch)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Modify:</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGM 230</td>
<td>Field Surveying</td>
<td>2</td>
<td>Summer 2010</td>
<td>Materials fee, course goal, learning goals, methods of assessment, textbooks</td>
</tr>
<tr>
<td></td>
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<td>Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AG 280 or MATH 70.</td>
</tr>
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<td>Distance Education Status: Not approved for Distance Education</td>
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<td>Materials Fee Status: Requesting fee of $15</td>
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<td>Articulation Status: Transfers to CSU</td>
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<td>General Education Status: Not approved for GE.</td>
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<td>Rationale: Periodic review</td>
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<td>Program Impact:</td>
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<td></td>
<td>Required, None</td>
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<td>Elective</td>
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<td></td>
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<td></td>
<td></td>
<td>1. Construction - Carpentry Skills Recognition Award</td>
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<td>2. Construction - General Skills Recognition Award</td>
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<td></td>
<td>3. Forestry A.S. Degree</td>
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<td>4. Forestry Certificate of Achievement</td>
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<td></td>
<td>5. Landscape Design Certificate of Achievement</td>
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<td>6. Landscape and Park Maintenance Certificate of Achievement</td>
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<td>7. Mechanized Agriculture A.S. Degree</td>
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<td>8. Mechanized Agriculture Technician Certificate of Achievement</td>
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<td>9. Recreational Land Management Certificate of Achievement</td>
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<td></td>
<td>10. Recreational Land Management A.S. Degree</td>
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<td></td>
<td>11. Soil Science A.S. Degree</td>
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<td></td>
<td></td>
<td>MSU to approve MODIFICATIONS to AGM 230 (E. Maki/M. Lynch)</td>
</tr>
<tr>
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<td></td>
<td>MSU to maintain ENROLLMENT RESTRICTIONS for AGM 230 (C. Mulder/M. Lynch)</td>
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<td></td>
<td>MSU to add MATERIALS FEE to AGM 230 (K. Ennis/E. Maki)</td>
</tr>
<tr>
<td>ENGL 108</td>
<td>Creative Writing: Autobiography</td>
<td>3</td>
<td>Summer 2010</td>
<td>Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Enrollment Restrictions: Maintaining (P) Satisfactory completion of ENGL 101</td>
</tr>
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<td>Distance Education Status: Not approved for Distance Education</td>
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<td></td>
<td></td>
<td>Materials Fee Status: None</td>
</tr>
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<td></td>
<td>Articulation Status: Transfers to CSU and UC</td>
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<td></td>
<td></td>
<td>Rationale: Periodic review</td>
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<td>Program Impact:</td>
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<td></td>
<td></td>
<td>Required, None</td>
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<td>Elective</td>
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<tr>
<td></td>
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<td></td>
<td></td>
<td>1. English A.A. Degree Major</td>
</tr>
<tr>
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<td></td>
<td>2. Print Journalism Skills Recognition Award</td>
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<td></td>
<td></td>
<td></td>
<td>MSU to approve MODIFICATIONS to ENGL 108 (E. Maki/M. Lynch)</td>
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<tr>
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<td></td>
<td></td>
<td>MSU to maintain ENROLLMENT RESTRICTIONS for ENGL 108 (C. Mulder/M. Lynch)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>MSU to MAINTAIN PLACEMENT of ENGL 108 on MJC ACTIVITIES and to REQUEST PLACEMENT on CSU-GE:C2 (J. Sola/J. Beebe).</td>
</tr>
</tbody>
</table>
INTEC 248  Electrical Codes and Ordinances  3
Effective: Summer 2010
MODIFY: Field trips, repetitions, course goal, learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Minor updating and revision for apprenticeship correlation.
Program Impact:
   Required
   1. Building and Safety Code Administration Certificate of Achievement
   2. Construction - General Skills Recognition Award
   3. Home Building Technologies Certificate of Achievement
   4. Industrial Technology - Electrician Certificate of Achievement
   5. Maintenance Electrician Certificate of Achievement
   6. Maintenance Electrician A.A. Degree Major
   7. Maintenance Electrician A.S. Degree
   Elective
   None

MSU to approve MODIFICATIONS to INTEC 248 (E.Maki/M.Lynch)

PEC 112  Intermediate Racquetball  1
Effective: Summer 2010
MODIFY: Units, repetitions, course goal, learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 111
Distance Education Status: Not approved for Distance Education
Materials Fee Status: Maintaining fee of $30
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: (None)
Program Impact:
   Required
   None
   Elective
   1. Physical Education A.A. Degree Major

MSU to approve MODIFICATIONS to PEC 112 (E.Maki/M.Lynch)
MSU to maintain ENROLLMENT RESTRICTIONS for PEC 112 (C. Mulder/M. Lynch)
MSU to maintain MATERIALS FEE for PEC 112 (K.Ennis/E. Maki)
MSU to MAINTAIN PLACEMENT of PEC 112 on MJC ACTIVITIES (J. Sola/J. Beebe).
<table>
<thead>
<tr>
<th>PEC 125</th>
<th>Beginning Ballroom Dance</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong> Summer 2010</td>
<td><strong>REACTIVATE:</strong> All areas modified/updated. Last approved outline – 09/28/82</td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong> None</td>
<td><strong>Distance Education Status:</strong> Not approved for Distance Education</td>
<td></td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong> None</td>
<td><strong>Articulation Status:</strong> Transfers to CSU Requesting transfer to UC.</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Status:</strong> Requesting MJC Activities.</td>
<td><strong>Rationale:</strong> I would like to reactivate this course because I feel this is a needed addition to the P.E. curriculum which would be fun and exciting for adults especially since Dancing with the Stars is so popular and many people would like to learn those dances.</td>
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<tr>
<td><strong>Program Impact:</strong></td>
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<tr>
<td>Required</td>
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<tr>
<td>None</td>
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<tr>
<td>Elective</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Physical Education A.A. Degree Major</td>
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</tr>
</tbody>
</table>

**MSU to approve REACTIVATION of and MODIFICATIONS to PEC 125 (E.Maki/M.Lynch)**
**MSU to PLACE PEC 125 on MJC ACTIVITIES (J. Sola/J. Beebe).**

<table>
<thead>
<tr>
<th>PEC 148</th>
<th>Yoga for Better Health</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong> Summer 2010</td>
<td><strong>MODIFY:</strong> Units, hours, course goal, methods of instruction, methods of assessment</td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong> None</td>
<td><strong>Distance Education Status:</strong> Not approved for Distance Education</td>
<td></td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong> None</td>
<td><strong>Articulation Status:</strong> Transfers to CSU and UC.</td>
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</tr>
<tr>
<td><strong>General Education Status:</strong> Approved for MJC Activities.</td>
<td><strong>Rationale:</strong> Periodic review</td>
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<tr>
<td><strong>Program Impact:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Required</td>
<td></td>
<td></td>
</tr>
<tr>
<td>None</td>
<td></td>
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</tr>
<tr>
<td>Elective</td>
<td></td>
<td></td>
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<tr>
<td>1. Physical Education A.A. Degree Major</td>
<td></td>
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</tbody>
</table>

**MSU to approve MODIFICATIONS to PEC 148 (E.Maki/M.Lynch)**
**MSU to MAINTAIN PLACEMENT of PEC 148 on MJC ACTIVITIES (J. Sola/J. Beebe).**

<table>
<thead>
<tr>
<th>PEC 162</th>
<th>Aikido 1 Basic</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong> Summer 2010</td>
<td><strong>ADOPT</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong> Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate physical activity, such as falling down and standing up. Students are also advised to consult a physician if they are pregnant, or have significant health problems.</td>
<td><strong>Distance Education Status:</strong> Not approved for Distance Education</td>
<td></td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong> None</td>
<td><strong>Articulation Status:</strong> Transfers to CSU. Requesting transfer to UC.</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Status:</strong> Requesting MJC Activities.</td>
<td><strong>Rationale:</strong> To differentiate the ethical, non-competitive, purely defensive martial art of Aikido from competitive, offensive martial arts (i.e. Karate, Judo, etc.).</td>
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<tr>
<td><strong>Program Impact:</strong></td>
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<tr>
<td>Required</td>
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<td></td>
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<tr>
<td>None</td>
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<tr>
<td>Elective</td>
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</tr>
<tr>
<td>1. Physical Education A.A. Degree Major</td>
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</tbody>
</table>

**MSU to approve the NEW COURSE PEC 162 (E.Maki/M.Lynch)**
**MSU to approve ENROLLMENT RESTRICTIONS for PEC 162 (C. Mulder/M. Lynch)**
**MSU to PLACE PEC 162 on MJC ACTIVITIES (J. Sola/J. Beebe).**
PEC 163  Aikido 2, Intermediate 1
Effective: Summer 2010
ADOPT
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate the Aikido Techniques: Yonkyo, Sumi Otoshi, Tenchi Nage, Ikkyo, Kotegaeshi and Irimi Nage or hold Kyu rank from an Aikido Dojo.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU. Requesting transfer to UC.
General Education Status: Requesting MJC Activities.
Rationale: To continue the study of Aikido and differentiate the ethical, non-competitive, purely defensive martial art of Aikido from competitive, offensive martial arts (i.e. Karate, Judo, etc.).
Program Impact:
   Required
   None
   Elective
1. Physical Education A.A. Degree Major
MSU to approve the NEW COURSE PEC 163 (E.Maki/M.Lynch)
MSU to approve ENROLLMENT RESTRICTIONS for PEC 163 (C. Mulder/M. Lynch)
MSU to PLACE PEC 163 on MJC ACTIVITIES (J. Sola/J. Beebe).

PEC 164  Self Defense 1
Effective: Summer 2010
MODIFY: Units, hours, course goal
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
   Required
   None
   Elective
1. Physical Education A.A. Degree Major
MSU to approve MODIFICATIONS to PEC 164 (E.Maki/M.Lynch)
MSU to MAINTAIN PLACEMENT of PEC 164 on MJC ACTIVITIES (J. Sola/J. Beebe).
PEC 165  Beginning Judo  1
Effective: Summer 2010
MODIFY: Title, units, hours, description, course goal, learning goals, content, typical assignments, methods of instruction
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: We are adding sequential courses of Judo (beginning, intermediate, and advanced) so "Judo" is no longer an appropriate title.
Program Impact:
Required
None
Elective
1. Physical Education A.A. Degree Major
MSU to approve MODIFICATIONS to PEC 165 (E. Maki/M. Lynch)
MSU to MAINTAIN PLACEMENT of PEC 165 on MJC ACTIVITIES (J. Sola/J. Beebe).

PEVM 106  Men's Varsity Basketball - Spring  1½
Effective: Summer 2010
MODIFY: Description, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEVM 105
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
Required
None
Elective
1. Physical Education A.A. Degree Major
MSU to approve MODIFICATIONS to PEVM 106 (E. Maki/M. Lynch)
MSU to MAINTAIN ENROLLMENT RESTRICTIONS for PEVM 106 (C. Mulder/M. Lynch)
MSU to MAINTAIN PLACEMENT of PEVM 106 on MJC ACTIVITIES (J. Sola/J. Beebe).

PEVM 110  Men's Varsity Cross Country  3
Effective: Summer 2010
MODIFY: Description, course goal, content, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
Required
None
Elective
1. Physical Education A.A. Degree Major
MSU to approve MODIFICATIONS to PEVM 110 (E. Maki/M. Lynch)
MSU to MAINTAIN PLACEMENT of PEVM 110 on MJC ACTIVITIES (J. Sola/J. Beebe).
**PEVM 120**  
**Men's Varsity Golf**  
**Effective:** Summer 2010  
**MODIFY:** Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Not approved for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Periodic review  
**Program Impact:**  
- Required  
- None  
- Elective  

1. Physical Education A.A. Degree Major  

**MSU to approve MODIFICATIONS to PEVM 120 (E.Maki/M.Lynch)**  
**MSU to MAINTAIN PLACEMENT of PEVM 120 on MJC ACTIVITIES (J. Sola/J. Beebe).**

**PEVM 125**  
**Men's Varsity Swimming and Diving**  
**Effective:** Summer 2010  
**MODIFY:** Repetitions, course goal, content, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to concurrently enroll in PEC 170 and PEC 195  
**Distance Education Status:** Not approved for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Periodic review  
**Program Impact:**  
- Required  
- None  
- Elective  

1. Physical Education A.A. Degree Major  

**MSU to approve MODIFICATIONS to PEVM 125 (E.Maki/M.Lynch)**  
**MSU to maintain ENROLLMENT RESTRICTIONS for PEVM 125 (C. Mulder/M. Lynch)**  
**MSU to MAINTAIN PLACEMENT of PEVM 125 on MJC ACTIVITIES (J. Sola/J. Beebe).**

**PEVM 140**  
**Men's Varsity Water Polo**  
**Effective:** Summer 2010  
**MODIFY:** Repetitions, course goal, methods of instruction, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Not approved for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Periodic review  
**Program Impact:**  
- Required  
- None  
- Elective  

1. Physical Education A.A. Degree Major  

**MSU to approve MODIFICATIONS to PEVM 140 (E.Maki/M.Lynch)**  
**MSU to MAINTAIN PLACEMENT of PEVM 140 on MJC ACTIVITIES (J. Sola/J. Beebe).**
PEVW 120  Women’s Varsity Softball  3
Effective: Summer 2010
MODIFY: Course goal
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
Required
None
Elective
1. Physical Education A.A. Degree Major
MSU to approve MODIFICATIONS to PEVW 120 (E.Maki/M.Lynch)
MSU to MAINTAIN PLACEMENT of PEVW 120 on MJC ACTIVITIES (J. Sola/J. Beebe).

PEVW 123  Women’s Varsity Soccer  3
Effective: Summer 2010
MODIFY: Course goal, learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
Required
None
Elective
1. Physical Education A.A. Degree Major
MSU to approve MODIFICATIONS to PEVW 123 (E.Maki/M.Lynch)
MSU to MAINTAIN PLACEMENT of PEVW 123 on MJC ACTIVITIES (J. Sola/J. Beebe).

PEVW 140  Women’s Varsity Volleyball  3
Effective: Summer 2010
Modify: Course goal, learning goals, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
Required
None
Elective
1. Physical Education A.A. Degree Major
MSU to approve MODIFICATIONS to PEVW 140 (E.Maki/M.Lynch)
MSU to MAINTAIN PLACEMENT of PEVW 140 on MJC ACTIVITIES (J. Sola/J. Beebe).
VI. PROGRAMS

Program Modifications (Non-Substantial)

PHYSICAL EDUCATION (AA)  

Effective: Summer 2010  
MODIFY: Elective courses  
Adding: PEC 125, PEC 135, PEC 136, PEC 157, PEC 162, PEC 163, PEC 165, PEC 186  

MSU to approve revisions to ELECTIVE/ACTIVITY courses for AA in PHYSICAL EDUCATION (L.Prusso/E. Maki).
VII. UNFINISHED BUSINESS

Informational Items

1. Title V and Catalog Rights
   S. Agostini / B. Adams
   B. Adams reported that she is still working on issues surrounding policies on catalog rights with S. Agostini. She reported that numerous areas of ambiguity exist around catalog rights. Until this is resolved, this item will remain on the agenda.

2. CurricUNET Trainings
   B. Adams
   a. Recent trainings – Sept. 9, Sept. 17, approximately 15 faculty attended
   b. Training scheduled
      Trainings in Fall 2009 – Oct. 27, FH 154 – 2:30
   It was suggested that trainings be specifically promoted and offered to those departments in which curriculum is slated for review in Spring 2009.

3. Approval Process
   B. Adams
   B. Adams presented to the committee an Excel spreadsheet prepared by S. Fornelli listing courses slated for review during the Fall 2009 term. She asked if the committee thought it would be useful to track how well we are completing scheduled review by department. The committee was supportive of the concept.

4. Award count for MJC in year 2008-2009
   L. Miller
   L. Miller demonstrated how to use the CCC Chancellor’s Office “Datamart” website, from which visitors can query data on community colleges and students statewide. One query available is the Student Program Awards option, which pulls data on the quantities of awards conferred in a given academic year. It was noted that this data may not accurately reflect the number of students who have completed requirements, since it only reflects students who have applied for degree or certificate. It was also mentioned that this data is not currently used in the program review process. B. Adams commented that this tool could be useful in assessing the role of awards within the curriculum.

VIII. NEW BUSINESS

Information Items

1. Curriculum Review – Five-Year Matrix
   B. Adams
   B. Adams reported that the 5-year Matrix of Curriculum Review (included in the agenda) was reviewed by the deans on September 14, 2009. She asked the committee for feedback. J. Daly asked that a distinction be made between literature courses and composition courses in the English (ENGL) department.

IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force
   B. Adams
   No report.

2. CurricUNET Implementation Task Force Update
   B. Sanders / B. Adams
   No report.
X. PUBLIC COMMENT

M. Garcia asked that it go on the record that the counseling department is strongly opposed to the recent change to enrollment restrictions for CHEM 143 which now has (P) MATH 90.L. Lanigan also expressed concern as a representative of the nursing program.

This revision was approved by the Curriculum Committee on 09/22/2009. M Garcia noted that this creates an additional barrier for students who are enrolled in the impacted Nursing sequence. It was reported that data show that students who satisfactorily complete MATH 90 are more likely to succeed than those who have only satisfactorily completed MATH 70. It was also added that this change may also be taking place because of the impacted sequence for the Nursing program, given that students who do not succeed in CHEM 143 are apt to have to retake it one or more times, preventing students who may fare better from actually enrolling and moving through the sequence.

Members Absent: M. Boyd, J. Daly, C. Mulder, L. Prusso, Vacant (ASMJC), K. Walters Dunlap

Others Present: N. Backlund (OFADM), L. Miller (Curriculum Specialist) B. Sinclair (CMPGR)

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of the OCTOBER 6, 2009 meeting were approved.

III. NOTIFICATION

IV. CONSENT

V. DISCUSSION

COURSE INACTIVATIONS

ENGL 178  Mass Media and the Public  3
Effective: Summer 2010
INACTIVATE
Articulation Status: Transfers to CSU and UC
General Education Impact: Approved for CSU-GE:D7, IGETC:4
Program Impact:
1. English A.A. Degree Major
2. Journalism A.A. Degree Major
3. Print Journalism Skills Recognition Award
4. Television Production Skills Recognition Award

INACTIVATION of ENGL 178 WITHDRAWN by B. Adams due to concerns about impact on various program.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Status</th>
<th>Course Impact</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFADM 351</td>
<td>Introduction to Computers and Windows 1</td>
<td>1 1/2</td>
<td>Summer 2010</td>
<td>INACTIVATE</td>
<td>1. CGR 222  2. CGR 224  3. OFADM 352  4. OFADM 357  5. OFADM 359  6. OFADM 361  7. OFADM 362</td>
<td>Stand Alone  M/S/U (M.Robles/L. Lanigan) to INACTIVATE OFADM 351</td>
</tr>
<tr>
<td>OFADM 352</td>
<td>Introduction to Computers and Windows 2</td>
<td>2 1/2</td>
<td>Summer 2010</td>
<td>INACTIVATE</td>
<td></td>
<td>Stand Alone  M/S/U (M.Robles/L. Lanigan) to INACTIVATE OFADM 352</td>
</tr>
<tr>
<td>OFADM 354</td>
<td>Introduction to Word Processing 1</td>
<td>1 1/2</td>
<td>Summer 2010</td>
<td>INACTIVATE</td>
<td>1. OFADM 355</td>
<td>Stand Alone  M/S/U (M.Robles/L. Lanigan) to INACTIVATE OFADM 354</td>
</tr>
<tr>
<td>OFADM 355</td>
<td>Introduction to Word Processing 2</td>
<td>2 1/2</td>
<td>Summer 2010</td>
<td>INACTIVATE</td>
<td></td>
<td>Stand Alone  M/S/U (M.Robles/L. Lanigan) to INACTIVATE OFADM 355</td>
</tr>
<tr>
<td>OFADM 357</td>
<td>Introduction to Spreadsheet Software 1</td>
<td>1 1/2</td>
<td>Summer 2010</td>
<td>INACTIVATE</td>
<td>1. OFADM 358</td>
<td>Stand Alone  M/S/U (M.Robles/L. Lanigan) to INACTIVATE OFADM 357</td>
</tr>
</tbody>
</table>
OFADM 358  Introduction to Spreadsheet Software 2
Effective: Summer 2010
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Robles/L. Lanigan) to INACTIVATE OFADM 358

Revisions (including modifications/reactivations)

ADJU 144  Community Agency Service 1
Effective: Summer 2010
MODIFY: Title, units, repetitions, restrictions, course goal, learning goals, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ADJU 201. Maintaining (C) Concurrent enrollment in ADJU 145A,B,C,D.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
1. Administration of Justice A.A. Degree Major
2. Administration of Justice A.S. Degree
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to ADJU 144
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for ADJU 144 (14 ayes, 1 abstention)

ADJU 213  Patrol Procedures 3
Effective: Summer 2010
MODIFY: Course goal, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
1. Administration of Justice A.A. Degree Major
2. Administration of Justice A.S. Degree
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to ADJU 213
AGM 230  Field Surveying  
**Effective:** Summer 2010  
(These two courses are cross-listed and should have appeared together on the 10/06/09 agenda. AGM 230 was approved at that time, but not ENGR 230.)

**MODIFY:** Materials fee, course goal, learning goals, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AG 280 or MATH 70.

**Distance Education Status:** Not approved for Distance Education  
**Materials Fee Status:** Requesting fee of $15  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE.  

**Rationale:** Periodic review  
**Program Impact:**
1. Construction - Carpentry Skills Recognition Award  
2. Construction - General Skills Recognition Award  
3. Forestry A.S. Degree  
4. Forestry Certificate of Achievement  
5. Landscape Design Certificate of Achievement  
6. Landscape and Park Maintenance Certificate of Achievement  
7. Mechanized Agriculture A.S. Degree  
8. Mechanized Agriculture Technician Certificate of Achievement  
9. Recreational Land Management Certificate of Achievement  
10. Recreational Land Management A.S. Degree  
11. Soil Science A.S. Degree

**IMPORTANT!** This is a cross-listed course. CurricUNET sees cross-listed courses as separate courses. MJC would like cross-listed courses to have only one course record stored under one or more course IDs. Right now, each outline must be updated separately. Until programming is established that allows for two or more course ID’s to be associated with one course record, Curricunet records will be inaccurate for the latter course ID. In this case, the first course outline was updated, but the latter was not. Once this issue is addressed by CurricUNET, these will need to be reconciled by confirming that the latter course ID is linked to the newer course proposal.

M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to AGM/ENGR 230  
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for AGM/ENGR 230 (14 ayes, 1 abstention)

M/S/U (J. Lanning/J. Sola) to approve MATERIALS FEE for AGM/ENGR 230

ANTHR 102  Cultural Anthropology  
**Effective:** Summer 2010  

**MODIFY:** Description, modalities, learning goals, content, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, UC  
**General Education Status:** Approved for MJC-GE: B, CSU-GE: D1, IGETC: 4A.  
**Rationale:** Periodic review  
**Program Impact:**
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree  
2. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree  
3. Human Services A.A. Degree Major  
4. Nursing: LVN to ADN Upgrade A.S. Degree

M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to ANTHR 102  
M/S/U (K. Ennis/ L. McInnes) to ADD HYBRID, ONLINE modalities for ANTHR 102  
M/S/U (E. Kerr/E. Maki) to MAINTAIN MJC-GE, CSU-GE, and IGETC placement for ANTHR 102

Curriculum Committee Agenda — rev. 11/6/2009 4:34 PM/isdta  
October 20, 2009
ANTHR 140
Magic, Witchcraft, and Religion
Effective: Summer 2010
MODIFY: Description, modalities, restrictions, learning goals, content, methods of assessment
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: B, CSU-GE: D1, IGETC: 4A.
Rationale: Periodic review
Program Impact:
1. Ethnic Studies Certificate of Achievement
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to ANTHR 140
M/S/U (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for ANTHR 140
14 ayes, 1 abstention
M/S/U (K. Ennis/L. McInnes) to approve HYBRID and ONLINE modalities for ANTHR 140
M/S/U (E. Kerr/E. Maki) to MAINTAIN MJC-GE, CSU-GE, and IGETC placement for ANTHR 140

CMPGR Expedited Approval Rationale Memo

CMPGR 201
Animation: A Global View of Art in Motion
Effective: Summer 2010
MODIFY: Methods of assessment
Enrollment Restrictions: None
Distance Education Status: Maintaining online modality.
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Approved for MJC-GE: C
Rationale: Periodic review
Program Impact:
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to CMPGR 201
M/S/U (K. Ennis/L. McInnes) to MAINTAIN ONLINE modality for CMPGR 201
M/S/U (E. Kerr/E. Maki) to MAINTAIN MJC-GE placement for CMPGR 201
Introduction to Computer Graphics

Effective: Spring 2010 Expedited! (To comply with newly revised code or law)

Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor’s Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

MODIFY: Description, field trips, materials fees, restrictions, content, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and resizing windows, the Start Menu, understanding how a computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, and deleting files; using portable flash memory and other common storage devices.

Distance Education Status: Maintaining: Hybrid, online

Materials Fee Status: Removing fee of $10.00.

Articulation Status: Transfers to CSU, UC

General Education Status: Approved for MJC Activities, CSU-GE: C1

Rationale: Periodic review

Course Impact:
1. CMPGR 213
2. CMPGR 217
3. CMPGR 252
4. CMPGR 267
5. CMPGR 268

Program Impact:

IMPORTANT! This is a cross-listed course. CurricUNET sees cross-listed courses as separate courses. MJC would like cross-listed courses to have only one course record stored under one or more course IDs. Right now, each outline must be updated separately. Until programming is established that allows for two or more course ID’s to be associated with one course record, Curricunet records will be inaccurate for the latter course ID. In this case, the first course outline was updated, but the latter was not. Once this issue is addressed by CurricUNET, these will need to be reconciled by confirming that the latter course ID is linked to the newer course proposal.

M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to CMPGR 202/ART 102
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for CMPGR 202/ART 102 (14 ayes, 1 abstention)
M/S/U (K. Ennis/L. McInnes) to ADD HYBRID, ONLINE modalities for CMPGR 202/ART 102
M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE for CMPGR 202/ART 102 (remove)
M/S/U (E. Kerr/E. Maki) to maintain ACTIVITIES and CSU-GE placement for CMPGR 202/ART 102
M/S/U (J. Lanning/M. Lynch) to EXPEDITE IMPLEMENTATION of CMPGR 202/ART 102
Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

MODIFY: Repetitions, modalities, materials fees, restrictions, learning goals, content, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 102 / CMPGR 202. Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.

Distance Education Status: Requesting: Hybrid, online

Materials Fee Status: Removing fee of $10.00

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

Computer Graphics Applications Certificate of Achievement

IMPORANT! This is a cross-listed course. CurricUNET sees cross-listed courses as separate courses. MJC would like cross-listed courses to have only one course record stored under one or more course IDs. Right now, each outline must be updated separately. Until programming is established that allows for two or more course ID’s to be associated with one course record, Curricunet records will be inaccurate for the latter course ID. In this case, the first course outline was updated, but the latter was not. Once this issue is addressed by CurricUNET, these will need to be reconciled by confirming that the latter course ID is linked to the newer course proposal.

(CMPGR 213/ART 103), CMPGR 217, and CMPGR 284 pulled for discussion as a block by S. Agostini due to concerns about repetitions The committee noted that, like OFADM courses discussed earlier in the meeting, problems with repetitions existed in these courses. The committee quickly resolved to take the same tactic taken with the OFADM 356, 359, and 361.

ACTION ITEM: Committee will review and potentially revise current RETAKE POLICY AND PROCEDURES in SPRING 2010 to ensure that it adheres to Title 5 §55041, which was revised in 2007.

M/S/U (M. Garcia/M. Robles) to approve as a block MODIFICATIONS to (CMPGR 213/ART 103), CMPGR 217, CMPGR 284 with the understanding that B. Adams will work with CMPGR faculty to fix completions to adhere to the current local policy.

M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for CMPGR 213/ART 103 (14 ayes, 1 abstention)

M/S/U (K. Ennis/L. McInnes) to ADD HYBRID, ONLINE modalities for CMPGR 213/ART 103

M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE for CMPGR 213/ART 103 (remove)

M/SU (J. Lanning/M. Lynch) to EXPEDITE IMPLEMENTATION of CMPGR 213/ART 103
CMPGR 215  Business Presentation Graphics 3

Effective: Spring 2010 Expedited! (To comply with newly revised code or law)

Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor’s Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

MODIFY: Description, modalities, materials fees, restrictions, content, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete any introductory computer science class. Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.

Distance Education Status: Requesting: Hybrid, online

Materials Fee Status: Removing fee of $10.00

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Business Operations: Management A.A. Degree Major
2. Computer Graphics Applications Certificate of Achievement
3. Marketing A.A. Degree Major
4. Office Administration A.S. Degree
5. Office Administration Certificate of Achievement
6. Word Processing Certificate of Achievement

M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to CMPGR 215

M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for CMPGR 215 (14 ayes, 1 abstention)

M/S/U (K. Ennis/L. McInnes) to ADD HYBRID, ONLINE MODALITIES for CMPGR 215

M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE for CMPGR 215

M/S/U (J. Lanning/M. Lynch) to EXPEDITE IMPLEMENTATION of CMPGR 215
CMPGR 217  Computer Illustration Software

Effective: Spring 2010  Expedited!  (To comply with newly revised code or law)

Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor’s Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

Rationale:

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 102 / CMPGR 202. Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.

Distance Education Status: Maintaining: Hybrid, online

Materials Fee Status: Removing fee of $10.00

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale:

Program Impact:

2. Word Processing Certificate of Achievement

(CMPGR 213/ART 103), CMPGR 217, and CMPGR 284 pulled for discussion as a block by S. Agostini due to concerns about repetitions

The committee noted that, like OFADM courses discussed earlier in the meeting, problems with repetitions existed in these courses. The committee quickly resolved to take the same tactic taken with the OFADM 356, 359, and 361.

M/S/U (M. Garcia/M. Robles) to approve as a block MODIFICATIONS to (CMPGR 213/ART 103), CMPGR 217, CMPGR 284 with the understanding that B. Adams will work with CMPGR faculty to fix completions to adhere to the current local policy. ACTION ITEM: Committee will review and potentially revise current RETAKE POLICY AND PROCEDURES in SPRING 2010 to ensure that it adheres to Title 5 §55041, which was revised in 2007.

M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for CMPGR 217 (14 ayes, 1 abstention)

M/S/U (K. Ennis/L. McInnes) to MAINTAIN HYBRID, ONLINE modalities for CMPGR 217

M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE for CMPGR 217

M/SU (J. Lanning/M. Lynch) to EXPEDITE IMPLEMENTATION of CMPGR 217
CMPGR 219
Computer Graphics Portfolio Review
Effective: Summer 2010
MODIFY: Description, modalities, restrictions, learning goals, methods of instruction, methods of assessment
Enrollment Restrictions: Removing: (P) This course follows the completed courses of the Computer Graphics majors/certificate core requirements. Requesting: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and resizing windows, the Start Menu, understanding how your computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, and deleting files; using portable flash memory and other common storage devices.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:

IMPORTANT! This is a cross-listed course. CurricUNET sees cross-listed courses as separate courses. MJC would like cross-listed courses to have only one course record stored under one or more course IDs. Right now, each outline must be updated separately. Until programming is established that allows for two or more course ID’s to be associated with one course record, Curricunet records will be inaccurate for the latter course ID. In this case, the first course outline was updated, but the latter was not. Once this issue is addressed by CurricUNET, these will need to be reconciled by confirming that the latter course ID is linked to the newer course proposal.

M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to CMPGR 219/ART 119
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for CMPGR 219/ART 119 (14 ayes, 1 abstention)
M/S/U (K. Ennis/L. McInnes) to ADD HYBRID, ONLINE modalities for CMPGR 219/ART 119

CMPGR 225
3D Graphics and Animation
Effective: Spring 2010 Expedited! (To comply with newly revised code or law)
Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor’s Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.
MODIFY: Modalities, materials fees, restrictions
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and resizing windows, the Start Menu, understanding how your computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, and deleting files; using portable flash memory and other common storage devices.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: Removing fee of $10.00
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Course Impact:
1. CMPGR 226
Program Impact:
2. Word Processing Certificate of Achievement

CMPGR 225 (proposal withdrawn from agenda by B. Adams on 10/19/09)
CMPGR 226 3D Graphics and Animation 2

Effective: Spring 2010 Expedited! (To comply with newly revised code or law)
Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.
MODIFY: Repetitions, modalities, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 225.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:

CMPGR 226 proposal withdrawn from agenda by B. Adams on 10/19/09

CMPGR 235 Beginning Photoshop

Effective: Spring 2010 Expedited! (To comply with newly revised code or law)
Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.
MODIFY: Title, description, materials fees, restrictions, learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete a previous course in Computer Graphics. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 102 / CMPGR 202.
Distance Education Status: Maintaining: Hybrid, online
Materials Fee Status: Removing fee of $10.00
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Course Impact:
— 1. CMPGR 236
Program Impact:
— 2. Word Processing Certificate of Achievement

CMPGR 235 proposal withdrawn from agenda by B. Adams on 10/19/09
Advanced Photoshop

**Effective:** Spring 2010  
**Rationale for imminent need:** Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online & hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

**MODIFY:** Title, description, repetitions, modalities, materials fees, restrictions, methods of assessment

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of CMPGR 235. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 235.

**Distance Education Status:** Requesting: Hybrid, online

**Materials Fee Status:** Removing fee of $10.00

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Rationale:** Periodic review

**Program Impact:**


CMPGR 236 proposal withdrawn from agenda by B. Adams on 10/19/09

Desktop Publishing for Computer Graphics

**Effective:** Spring 2010  
**Rationale for imminent need:** Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

**MODIFY:** Modalities, restrictions, typical assignments

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 202 or CMPSC 274 or CMPSC 231 or OFADM 231. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 202.

**Distance Education Status:** Requesting: Hybrid, online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Rationale:** Add modalities

**Program Impact:**

1. Journalism A.A. Degree Major

CMPGR 252 proposal withdrawn from agenda by B. Adams on 10/20/09

Internet Literacy

**Effective:** Summer 2010  
**MODIFY:** Modalities, restrictions, learning goals

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete any introductory computer class. Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.

**Distance Education Status:** Requesting: Hybrid, online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Rationale:** Periodic Review

**Program Impact:**


M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to CMPGR 263

M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for CMPGR 263 (14 ayes, 1 abstention)

M/S/U (K. Ennis/L. McInnes) to ADD HYBRID, ONLINE modalities for CMPGR 263
CMPGR 265  Multimedia on the World Wide Web  3
Effective: Spring 2010 Expedited! (To comply with newly revised code or law)
Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.
MODIFY: Repetitions, modalities, materials fees, restrictions, content, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 264 or CMPGR 287. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 264.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: Removing fee of $10.00
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to CMPGR 265
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for CMPGR 265 (14 ayes, 1 abstention)
M/S/U (K. Ennis/ L. McInnes) to ADD HYBRID, ONLINE modalities for CMPGR 265
M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE CMPGR 265 (remove)
M/SU (J. Lanning/M. Lynch) to EXPEDITE IMPLEMENTATION of CMPGR 265

CMPGR 267  Dreamweaver in Web Site Design  3
Effective: Summer 2010
MODIFY: Repetitions, modalities, restrictions, methods of instruction, methods of assessment
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 202 or ART 102. Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to CMPGR 267
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for CMPGR 267 (14 ayes, 1 abstention)
M/S/U (K. Ennis/ L. McInnes) to ADD HYBRID, ONLINE modalities for CMPGR 267
**CMPGR 284**  
**Desktop Video Animation**  
**Effective:** Spring 2010 *Expedited!* (To comply with newly revised code or law)  
**Rationale for imminent need:** Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, It is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

**MODIFY:** Description, repetitions, modalities, materials fees, restrictions, learning goals, content, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 202 or ART 102. Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.

**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** Removing fee of $10.00  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**


**MODIFY:** CMPGR 213/ART 103, CMPGR 217, and CMPGR 284 pulled for discussion as a block by S. Agostini due to concerns about repetitions

The committee noted that, like OFADM courses discussed earlier in the meeting, problems with repetitions existed in these courses. The committee quickly resolved to take the same tactic taken with the OFADM 356, 359, and 361.  

**M/S/U (M. Garcia/M. Robles) to approve as a block MODIFICATIONS to (CMPGR 213/ART 103), CMPGR 217, CMPGR 284 with the understanding that B. Adams will work with CMPGR faculty to fix completions to adhere to the current local policy.**  

**ACTION ITEM:** Committee will review and potentially revise current RETAKE POLICY AND PROCEDURES in SPRING 2010 to ensure that it adheres to Title 5 §55041, which was revised in 2007.

**M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for CMPGR 284 (14 ayes, 1 abstention)**  

**M/S/U (J. Lanning/J. Sola) to APPROVE MATERIALS FEE CMPGR 284**  

**M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement for CMPGR 284**

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**FSCI 362**  
**Basic Fire Academy**  
**Effective:** Summer 2010  
**MODIFY:** Units, hours, materials fee, restrictions, content, typical assignments, textbooks  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of FSCI 301. Requesting: (L) Students must possess CPAT certification because they wear self-contained breathing apparatus equipment, so they must meet physical and medical requirements in order to ensure safety, per NFPA 1582 regulation. (L) Acceptance into program by Fire Academy Selection Committee; consideration of acceptance based upon completion of application process.

**Distance Education Status:** Not approved for Distance Education  
**Materials Fee Status:** Requesting fee of $344  
**Articulation Status:** Does not transfer.  
**General Education Status:** Not approved for GE.  
**Rationale:** Basic Fire Academy is being split into two courses to meet Title 5 requirements to be a sequence of courses leading to awarding of a certificate of achievement.  
**Program Impact:**

1. Fire Science Certificate of Achievement

**M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to FSCI 362**  

**M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for FSCI 362 (14 ayes, 1 abstention)**  

**M/S/U (J. Lanning/J. Sola) to APPROVE MATERIALS FEE FSCI 362**
OFADM 231  Intermediate Word Processing  3
Effective: Summer 2010

MODIFY: Repetitions, modalities, materials fees, learning goals, content, methods of instruction, methods of assessment

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily complete OFADM 203 and (OFADM 330 or CMPSC 274).

Distance Education Status: Requesting: Hybrid, online

Materials Fee Status: Removing fee of $2.50

Articulation Status: Transfers to CSU.

General Education Status: Not approved for GE.

Rationale: Periodic Review

Course Impact:
1. OFADM 314

Program Impact:
1. Clerical Certificate of Achievement *New Program*
2. Clerical A.A. Degree Major *New Program*
3. Office Administration Certificate of Achievement *New Program*
4. Office Administration A.A. Degree Major *New Program*
5. Office Computer Applications Certificate of Achievement *New Program*
6. Word Processing Certificate of Achievement

IMPORTANT! This is a cross-listed course. CurricUNET sees cross-listed courses as separate courses. MJC would like cross-listed courses to have only one course record stored under one or more course IDs. Right now, each outline must be updated separately. Until programming is established that allows for two or more course ID’s to be associated with one course record, CurricUNET records will be inaccurate for the latter course ID. In this case, the first course outline was updated, but the latter was not. Once this issue is addressed by CurricUNET, these will need to be reconciled by confirming that the latter course ID is linked to the newer course proposal.

M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to OFADM/CMPSC 231
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for OFADM/CMPSC 231 (14 ayes, 1 abstention)
M/S/U (K. Ennis/L. McInnes) to ADD HYBRID, ONLINE modalities to OFADM/CMPSC 231
M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE OFADM/CMPSC 231

OFADM 301  Beginning Keyboarding  1½
Effective: Summer 2010

MODIFY: Materials fees, learning goals, content, typical assignments, methods of assessment, textbooks

Enrollment Restrictions: None
Distance Education Status: None

Materials Fee Status: Removing fee of $2.50

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Periodic Review

Course Impact:
1. OFADM 302
2. OFADM 303
3. OFADM 312

Program Impact:
1. Accounting Clerk Certificate of Achievement *New Program*
2. Computer Science A.A. Degree Major *New Program*
3. Office Computer Applications Certificate of Achievement *New Program*
4. Office Support Certificate of Achievement *New Program*
5. Records Management/Data Entry Specialist Certificate of Achievement

M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to OFADM 301
M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE OFADM 301 (remove)
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Effective</th>
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<tbody>
<tr>
<td>OFADM 302</td>
<td>Beginning Document Processing</td>
<td>1½</td>
<td>Summer 2010</td>
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<td><strong>MODIFY:</strong> Repetitions, materials fees, restrictions, learning goals, methods of instruction, methods of assessment</td>
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<td><strong>Enrollment Restrictions:</strong> Removing: (A) Before enrolling in this class, students are strongly advised to satisfactorily complete OFADM 301 or ability to keyboard by touch at 25 GWAM. Requesting: Before enrolling in this class, students are strongly advised to satisfactorily complete OFADM 301 or ability to keyboard by touch at 35 GWAM.</td>
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<td><strong>Materials Fee Status:</strong> Removing fee of $2.50</td>
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<td></td>
<td><strong>Articulation Status:</strong> Does not transfer.</td>
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<td><strong>General Education Status:</strong> Not approved for GE.</td>
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<td><strong>Rationale:</strong> (Unspecified)</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td></td>
<td>1. Office Computer Applications Certificate of Achievement <em>New Program</em></td>
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<td>2. Office Support Certificate of Achievement <em>New Program</em></td>
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<td></td>
<td>3. Records Management/Data Entry Specialist Certificate of Achievement</td>
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<td><strong>M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to OFADM 302</strong></td>
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<td><strong>M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for OFADM 302 (14 ayes, 1 abstention)</strong></td>
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<th>Title</th>
<th>Credit</th>
<th>Effective</th>
<th>MODIFIED: Repetitions, materials fees, restrictions, learning goals, typical assignments, methods of instruction, methods of assessment</th>
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<tbody>
<tr>
<td>OFADM 303</td>
<td>Keyboarding for Speed and Accuracy</td>
<td>½</td>
<td>Summer 2010</td>
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<td></td>
<td><strong>MODIFY:</strong> Repetitions, materials fees, restrictions, learning goals, typical assignments, methods of instruction, methods of assessment</td>
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<td><strong>Enrollment Restrictions:</strong> Removing: (A) Before enrolling in this class, students are strongly advised to satisfactorily complete OFADM 301 or ability to keyboard by touch at 25 GWAM. Requesting: Before enrolling in this class, students are strongly advised to satisfactorily complete OFADM 301 or ability to keyboard by touch at 20 GWAM.</td>
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<td><strong>Distance Education Status:</strong> None</td>
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<td><strong>Materials Fee Status:</strong> Removing fee of $2.50</td>
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<td><strong>Articulation Status:</strong> Does not transfer.</td>
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<td><strong>General Education Status:</strong> Not approved for GE.</td>
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<td><strong>Rationale:</strong> Periodic Review</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td></td>
<td>1. Accounting Clerk Certificate of Achievement <em>New Program</em></td>
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<td>2. Clerical Certificate of Achievement <em>New Program</em></td>
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<tr>
<td></td>
<td>3. Clerical A.S. Degree <em>New Program</em></td>
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<td>4. Office Administration A.S. Degree <em>New Program</em></td>
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<td></td>
<td>5. Word Processing Certificate of Achievement</td>
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<td><strong>M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to OFADM 303</strong></td>
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<td><strong>M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for OFADM 303 (14 ayes, 1 abstention)</strong></td>
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<td><strong>M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE OFADM 303 (remove)</strong></td>
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</tbody>
</table>
OFADM 206 305 Records Management 3 01

Effective: Summer 2010

MODIFY: Discipline/number, modalities, restrictions, content, typical assignments, methods of instruction, textbooks

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have successfully completed OFADM 353 and be eligible for ENGL 50.

Distance Education Status: Requesting: Hybrid, online

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: To make eligible for transfer to CSU.

Program Impact:

1. Bookkeeping Certificate of Achievement *New Program*
2. Clerical Certificate of Achievement *New Program*
3. Clerical A.A. Degree Major *New Program*
4. Office Administration A.S. Degree *New Program*
5. Office Support Certificate of Achievement *New Program*
6. records Management/Data Entry Specialist Certificate of Achievement

OFADM 206 pulled for discussion by R. Cranley. R. Cranley expressed concern that this course was not transfer-level according to transfer approval standards set out in CSU Executive Order 167, as it appeared to place emphasis on filing and not on critical thinking skills. Through CSU Executive Order 167, the CSU has given the community colleges the privilege of determining whether courses are baccalaureate level, as opposed to UC, which does not grant the CCCs that privilege. N. Backlund, course author, explained the transfer proposal was due in part to the fact that the field of records management is not merely filing, but evaluating workflows and making decisions about the selection, use and development of databases and other tools. Such training would be an ideal part of a four-year program for business administrators, exemplifying that major corporations employ records managers who require such preparation. R. Cranley noted that the advisory is eligibility for ENGL 50. A. Peek reported that, by definition of assessment, students who place into ENGL 50 are not capable of reading and writing at the college level. Thus, it was suggested that the advisory to modified to (A) Eligibility for ENGL 101. It was countered that such an advisory would discourage a large segment of the population from enrolling – is that something that we want to do? N. Backlund did not. The rhetorical question arose as to whether such scrutiny really mattered, especially since the enrollment restriction is only an advisory – not a prerequisite or corequisite. R. Cranley commented that careless approvals of transferable courses could lead to our current privileges of “local approval for CSU transfer courses (CSU EQ 167)” being taken away.

M/S/FAILED (K. Ennis/M. Lynch) to approve MODIFICATIONS (course prefix/number from OFADM 306) for OFADM 206 due to concern that course content/rigor/objectives are not transfer-level.3 Ayes, 13 Nays

M/S/U (R. Cranley/J. Lanning) to REMOVE proposed modifications to COURSE ID so that it remains “OFADM 206”

M/S/U (K. Ennis/L. Lanigan) to approve the remaining MODIFICATIONS to OFADM 206-305

M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for OFADM 206 305 (14 ayes, 1 abstention)

M/S/U (K. Ennis/ L. McInnes) to ADD HYBRID, ONLINE modalities for OFADM 206 305
OFADM 313  Office Skills  3
Effective: Summer 2010
MODIFY: Learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
   1. Clerical Certificate of Achievement *New Program*
   2. Clerical A.A. Degree Major *New Program*
   3. Records Management/Data Entry Specialist Certificate of Achievement
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to OFADM 313

OFADM 353  Introduction to Computers and Windows  1
Effective: Summer 2010
MODIFY: Description, repetitions, learning goals, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have the ability to keyboard by touch.
Distance Education Status: None
Materials Fee Status: Removing fee of $2.50
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
   1. Clerical Certificate of Achievement *New Program*
   2. Clerical A.A. Degree Major *New Program*
   3. Office Computer Applications Certificate of Achievement
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to OFADM 353
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for OFADM 353 (14 ayes, 1 abstention)
M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE OFADM 353 (remove)
OFADM 356 Introduction to Word Processing 1

Effective: Summer 2010

MODIFY: Description, repetitions, materials fees, learning goals, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have the ability to keyboard by touch.

Distance Education Status: None

Materials Fee Status: Removing fee of $2.50

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Periodic Review

Program Impact:

1. Accounting Clerk Certificate of Achievement

OFADM 356, 359 and 361 pulled for discussion by S. Agostini for concerns about repetitions. S. Agostini noted that repetitions for technology courses are not explicitly permitted in Title 5. She expressed concern that the allowable course repetitions as configured in this proposal would allow the student to retake the course in subsequent semesters. She commented that understands the intent of faculty is to allow students to retake the course as needed for changes to software, however, as configured that could be abused because Datatel retakes allow students to retake in subsequent semesters. Is that what the faculty wants? B. Sinclair commented that CMPGR students are encouraged to retake courses. C. Vaughn noted that software versions are upgraded usually on an 18 month cycle. CSU would take both transfer repetitions, according to R. Cranley. The issue remained that the repetitions are in question based on current local policy and local interpretation of Title 5. Other solutions were proposed, like stacking multiple courses in one class, modifying the content to show multiple completions. It was observed that our local policy has not been updated since Title 5 §55041 which was revised in 2007.

M/S/U (M. Robles/J. Sola to approve OFADM 356, 359 and 361 with the understanding that B. Adams will work with course author N. Backlund/K. Alavezos to fix completions to adhere to the current local policy. ACTION ITEM: Committee will review and potentially revise current RETAKE POLICY AND PROCEDURES in SPRING 2010 to ensure that it adheres to Title 5 §55041, which was revised in 2007.

M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for OFADM 356 (14 ayes, 1 abstention)

M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE OFADM 356 (remove)
OFADM 359  
Introduction to Spreadsheet Software  
**Effective:** Summer 2010  
**MODIFY:** Description, repetitions, materials fees, learning goals, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353.  
**Distance Education Status:** None  
**Materials Fee Status:** Removing fee of $2.50  
**Articulation Status:** Does not transfer.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Accounting Clerk Certificate of Achievement *New Program*  
2. Clerical Certificate of Achievement *New Program*  
3. Clerical A.A. Degree Major *New Program*  
4. Office Administration Certificate of Achievement *New Program*  
5. Office Administration A.A. Degree Major *New Program*  
6. Office Support Certificate of Achievement *New Program*  
7. Word Processing Certificate of Achievement

M/S/U (M. Robles/J. Sola) to approve OFADM 356, 359 and 361 with the understanding that B. Adams will work with course author N. Backlund/K. Alavezos to fix completions to adhere to the current local policy.  

(See discussion pertaining to these courses under OFADM 356.)  
**ACTION ITEM:** Committee will review and potentially revise current RETAKE POLICY AND PROCEDURES in SPRING 2010 to ensure that it adheres to Title 5 §55041, which was revised in 2007.  

M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for OFADM 359 (14 ayes, 1 abstention)  

M/S/U (J. Lanning/J. Sola) to REMOVE MATERIALS FEE OF ADM 359

OFADM 361  
Introduction to Databases  
**Effective:** Summer 2010  
**MODIFY:** Repetitions, restrictions, learning goals, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353, OFADM 356, OFADM 359 and/or OFADM 362.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Office Administration Certificate of Achievement *New Program*  
2. Office Administration A.A. Degree Major *New Program*  
3. Office Computer Applications Certificate of Achievement *New Program*  
4. Records Management/Data Entry Specialist Certificate of Achievement *New Program*  
5. Word Processing Certificate of Achievement

M/S/U (M. Robles/J. Sola) to approve OFADM 356, 359 and 361 with the understanding that B. Adams will work with course author N. Backlund/K. Alavezos to fix completions to adhere to the current local policy.  

(See discussion pertaining to these courses under OFADM 356.)  
**ACTION ITEM:** Committee will review and potentially revise current RETAKE POLICY AND PROCEDURES in SPRING 2010 to ensure that it adheres to Title 5 §55041, which was revised in 2007.  

M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for OFADM 361 (14 ayes, 1 abstention)
<table>
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<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>MODIFIED:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Rationale:</th>
<th>Program Impact:</th>
</tr>
</thead>
</table>
| OFADM 366  | Proofreading Techniques       | 1     | Summer 2010    | Learning goals, content, typical assignments, methods of instruction, methods of assessment | Maintaining; (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 304. | None                        | None                      | Does not transfer. | Not approved for GE. | Periodic Review   | 1. Clerical Certificate of Achievement "New Program"  
2. Clerical A.S. Degree |
|            |                               |       |                |                                   |                         |                           |                       |                       |                           |            | M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to OFADM 366  
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for OFADM 366 (14 ayes, 1 abstention) |
| PE 110     | Officiating: Spring Sports    | 3     | Summer 2010    | Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment | None                    | None                        | None                      | Transfers to CSU, UC | Not approved for GE. | Periodic Review |
|            |                               |       |                |                                   |                         |                           |                       |                       |                           |            | M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to PE 110 |
| PEC 111    | Beginning Racquetball         | 1     | Summer 2010    | Units, hours, repetitions, course goal, learning goals, content, typical assignments, textbooks | None                    | None                        | Maintaining fee of $30.00. | Transfers to CSU, UC | Approved for MJC Activities. | Periodic Review |
|            |                               |       |                |                                   |                         |                           |                       |                       |                           |            | 1. PEC 112  
Program Impact:  
1. Physical Education A.A. Degree Major  
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to PEC 111  
M/S/U (J. Lanning/J. Sola) to MAINTAIN MATERIALS FEE for PEC 111  
M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement for PEC 111 |
PEVM 100  Varsity Baseball 3
Effective: Summer 2010
MODIFY: Course goal, learning goals, content, methods of instruction
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review
Program Impact:
1. Physical Education A.A. Degree Major
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to PEVM 100
M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement for PEVM 100

PEVM 122  Men’s Varsity Soccer 3
Effective: Summer 2010
MODIFY: Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review
Program Impact:
1. Physical Education A.A. Degree Major
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to PEVM 122
M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement for PEVM 122

PEVM 135  Men’s Varsity Track and Field 3
Effective: Summer 2010
MODIFY: Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review
Program Impact:
1. Physical Education A.A. Degree Major
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to PEVM 135
M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement for PEVM 135
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<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
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<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
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<tbody>
<tr>
<td>PEVM 145</td>
<td>Varsity Wrestling</td>
<td>3</td>
<td>Summer 2010</td>
<td>Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities</td>
<td>Periodic Review</td>
<td>1. Physical Education A.A. Degree Major M/S/U (J. Sola/M.Garcia) to approve MODIFICATIONS to PEVM 145 M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement for PEVM 145</td>
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<tr>
<td>PEVW 100</td>
<td>Women's Varsity Basketball - Fall</td>
<td>3</td>
<td>Summer 2010</td>
<td>Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities</td>
<td>Periodic Review</td>
<td>1. Physical Education A.A. Degree Major M/S/U (J. Sola/M.Garcia) to approve MODIFICATIONS to PEVW 100 M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement for PEVW 100</td>
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<tr>
<td>PEVW 101</td>
<td>Women's Varsity Basketball - Spring</td>
<td>1½</td>
<td>Summer 2010</td>
<td>Repetitions, course goal, content, typical assignments, methods of instruction, methods of assessment</td>
<td>Maintaining (A)</td>
<td>Before enrolling in this course, students are strongly advised to satisfactorily complete PEVW 100</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities</td>
<td>Periodic Review</td>
<td>1. Physical Education A.A. Degree Major M/S/U (J. Sola/M.Garcia) to approve MODIFICATIONS to PEVW 101 M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement for PEVW 101</td>
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<td>Course Code</td>
<td>Course Name</td>
<td>Credits</td>
<td>Effective</td>
<td>MODIFY:</td>
<td>Enrollment Restrictions</td>
<td>Distance Education Status</td>
<td>Materials Fee Status</td>
<td>Articulation Status</td>
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<td>Program Impact</td>
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<td>PEVW 103</td>
<td>Women's Varsity Cross Country</td>
<td>3</td>
<td>Summer 2010</td>
<td>Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>None</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities.</td>
<td>Periodic Review</td>
<td>1. Physical Education A.A. Degree Major</td>
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<td>M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to PEVW 103</td>
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<td>M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement PEVW 103</td>
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<td>PEVW 115</td>
<td>Women's Varsity Golf</td>
<td>3</td>
<td>Summer 2010</td>
<td>Repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities.</td>
<td>Periodic Review</td>
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<td>M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to PEVW 115</td>
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<td>PEVW 130</td>
<td>Women's Varsity Tennis</td>
<td>3</td>
<td>Summer 2010</td>
<td>Repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities.</td>
<td>Periodic Review</td>
<td>1. Physical Education A.A. Degree Major</td>
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<td>M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement for PEVW 130</td>
</tr>
</tbody>
</table>
**PEWV 135**  
Women's Varsity Track and Field  
**Effective:** Summer 2010  
**MODIFY:** Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, UC  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Physical Education A.A. Degree Major

M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to PEWV 135  
M/S/U (E. Kerr/E. Maki) to MAINTAIN ACTIVITIES placement for PEWV 135

**PSYCH 111**  
Psychology of Gender  
**Effective:** Summer 2010  
**MODIFY:** Field trips, course goal, content, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, UC  
**General Education Status:** Approved for MJC-GE: B, CSU-GE: D4,D9, IGETC: 4D,4I.  
**Rationale:** Periodic Review  
**Program Impact:**  
1. General Studies, Emphasis in Social & Behavioral Sciences A.A. Degree Major

PSYCH 111 pulled from agenda by B. Adams because it never appeared in CurricUNET for members to review.
PSYCH 118 Pharmacology of Abused Substances  
Effective: Summer 2010  
Modify: Modalities, articulation status, learning goals, content, typical assignments, methods of instruction, methods of assessment  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 116 or PSYCH 101.  
Distance Education Status: Requesting: Hybrid, online  
Materials Fee Status: None  
Articulation Status: Transfers to CSU  
General Education Status: Requesting: MJC-GE:B  
Rationale: Periodic Review  
Program Impact:  
Stand Alone  

IMPORTANT! This is a cross-listed course. CurricUNET sees cross-listed courses as separate courses. MJC would like cross-listed courses to have only one course record stored under one or more course IDs. Right now, each outline must be updated separately. Until programming is established that allows for two or more course ID's to be associated with one course record, Curricunet records will be inaccurate for the latter course ID. In this case, the first course outline was updated, but the latter was not. Once this issue is addressed by CurricUNET, these will need to be reconciled by confirming that the latter course ID is linked to the newer course proposal.

M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to PSYCH/HUMSR 118  
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for PSYCH/HUMSR 118 (14 ayes, 1 abstention)  
M/S/U (K. Ennis/L. McInnes) to ADD HYBRID, ONLINE modality for PSYCH/HUMSR 118  
PSYCH 118 MJC-GE proposal pulled for discussion by M. Garcia  
M. Garcia called attention to the content and learning goals for PSYCH 118. The committee noted that the content was highly specialized, almost scientific in substance, and did not cover general social science principles as one would expect for GE placement. A representative from the Behavioral and Social Sciences area agreed that it narrow focus needed to be broader to validate being a survey course for GE. 

M/S/FAILED (J. Michelena/K. Ennis) to APPROVE PSYCH/HUMSR 118 for MGC-GE:B. (0 ayes, 15 nays)  

READ 82 College Reading - Comprehension  
Effective: Summer 2010  
Modify: Restrictions, content, typical assignments, methods of instruction, methods of assessment  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to score a minimum of 10th percentile on the reading assessment or READ 40 with a C or better.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Does not transfer.  
General Education Status: Not approved for GE.  
Rationale: Periodic Review  
Course Impact:  
1. INTDS 180  
2. INTDS 229  
3. INTDS 235  
4. INTDS 245  
5. READ 184  
6. STSK 78  
Program Impact:  
Stand Alone  

READ 82 proposal withdrawn from agenda by A. Peek, citing concerns about the appearance of requisite skills without a requisite, and problems with learning goals.
STSK  25  Student Success Strategies  1  
Effective: Summer 2010  
**MODIFY:** Field trips, learning goals, content, typical assignments, methods of instruction  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Does not transfer.  
General Education Status: Not approved for GE.  
Rationale: (Unspecified)  
Program Impact:  
Stand Alone  
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to STSK 25

STSK  78  College Study Skills  3  
Effective: Summer 2010  
**MODIFY:** Restrictions, learning goals, content, typical assignments, methods of assessment, textbooks  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or READ 82.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Does not transfer.  
General Education Status: Approved for MJC Guidance  
Rationale: (Unspecified)  
Program Impact:  
Stand Alone  
M/S/U (J. Sola/M. Garcia) to approve MODIFICATIONS to STSK 78  
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for STSK 78 (14 ayes, 1 abstention)  
M/S/U (E. Kerr/E. Maki) to MAINTAIN GUIDANCE placement for STSK 78

ADOPTIONS  

FSCI  363  Advanced Fire Academy  9  
Effective: Summer 2010  
**ADOPT**  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 362.  
Distance Education Status: None  
Materials Fee Status: Requesting fee of $230.00  
Articulation Status: Does not transfer.  
General Education Status: Not approved for GE.  
Rationale: To meet the State Chancellor's Office criteria for the certificate of achievement, the currently approved Fire Academy course needed to be split into at least two courses; hence, FSCI 362 and FSCI 363 are being proposed.  
Program Impact:  
Stand Alone  
M/S/U (J. Sola/M. Garcia) to ADOPT the NEW COURSE FSCI 363  
M/S/C (J. Sola/E. Kerr) to approve ENROLLMENT RESTRICTIONS for FSCI 363  
M/S/U (J. Lanning/J. Sola) to APPROVE the MATERIALS FEE for FSCI 363
VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

California Community College Chancellor’s Office Approval

The following existing award, upgraded from a Skills Recognition to a Certificate of Achievement, has been approved by the CCCCO and -- per Stephanie Low - is effective locally as of the date of the CCCCO correspondence.

- Certificate of Achievement: Child Development Associate Teacher  
  Effective July, 20, 2009

(C) Supervisory Management in Public Safety (Application Withdrawn)

In Spring 2008 the ADJU department requested via CCC-501 application that this award be approved at the state level as a Certificate of Achievement. The CCCCO denied the application in spring 2009 due to deficiencies in the application, but granted MJC an extension to December, 2009 to revise and resubmit. Due to extenuating circumstances the division dean, ADJU faculty, and curriculum leadership determined that the application should be pulled from consideration by the CCCCO. We may resubmit a revised application at a later date. The award will remain as a Skills Recognition until further notice.

- Skills Recognition: Supervisory Management in Public Safety  
  Withdrawn via email on 10/13/09

The committee was notified of CCC Chancellor’s Office activity.

Program Changes that do not require Chancellor’s Office Notification/Application

(C) COMPUTER GRAPHICS APPLICATIONS

Effective: Summer 2010
MODIFY: Elective courses
Adding: CMPGR 226
M/S/U (J. Sola/R. Cranley) to approve MODIFICATIONS to this certificate.

(C) MACHINE TOOL TECHNOLOGY 2

Effective: Summer 2010
MODIFY: Required courses
Removing: MACH 399
Adding: MACH 395
M/S/U (J. Sola/R. Cranley) to approve MODIFICATIONS to this certificate.

(AS) MACHINE TOOL TECHNOLOGY

Effective: Summer 2010
MODIFY: Required courses
Removing: MACH 399
Adding: MACH 395
M/S/U (J. Sola/R. Cranley) to approve MODIFICATIONS to this certificate.

CCC-501: Application for Approval - New Credit Programs

(C) FIRE ACADEMY

Effective: Summer 2010
MODIFY: Required courses
Adding: FSCI 363
M/S/U (J. Sola/R. Cranley) to approve modifications to this pending CCC-501 application
MACHINE TOOL TECHNOLOGY 1

Effective: Summer 2010
MODIFY: Required courses
Removing: MACH 399
Adding: MACH 395
M/S/U (J. Sola/R. Cranley) to approve modifications to this pending CCC-501 application

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

<table>
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<tr>
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<tr>
<td>(AA) Behavioral and Social Sciences – INACTIVATE</td>
<td>20</td>
<td>24</td>
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<tr>
<td>(AA) Fashion Merchandising/ Visual Merchandising – INACTIVATE</td>
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<td>(C) Fashion Merchandising/Visual Merchandising – INACTIVATE</td>
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<tr>
<td>(C) Image Consultant/Personal Shopper – INACTIVATE</td>
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<tr>
<td>(C) Fashion Merchandising: General – INACTIVATE</td>
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<tr>
<td>(AA) Fashion Merchandising: General – INACTIVATE</td>
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<tr>
<td>(AS) Fashion Merchandising: General – INACTIVATE</td>
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</tr>
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</table>

The committee was notified of CCC Chancellor’s Office inactivations.

VII. UNFINISHED BUSINESS

Informational Items

1. CurricUNET Trainings
   B. Adams
   a. Training scheduled
      Trainings in Fall 2009 – Oct. 27th at 2:30, FH 154

2. Approval Process
   B. Adams
   The committee discussed the current state of curriculum review and approval. Many members admitted they do not have time to review course outlines to the depth required. One member commented that she would like to be able to spend more time evaluating each outline. It was suggested that the committee be divided into groups for the purposes of review so that expertise and standards could be developed.

3. Title V and Catalog Rights
   S. Agostini / B. Adams
   S. Agostini and B. Adams are to meet in about two weeks to discuss many issues related to catalog rights. S. Agostini commented that statewide there are varying often contradictory policies stemming from catalog rights.
VIII. NEW BUSINESS

Information Items

1. Equating Courses and Repetitions  S. Agostini / L. Miller
   S. Agostini revisited the course repetition policy discussed earlier in the meeting, alerting the committee that Datatel is supposed to be able to break relationships between courses so that repeats may be allowed (e.g. CMPGR 201 from 1990 would not be automatically equivalent to CMPGR 201 in 2009.) However, that feature does not seem to work. Research and testing by S. Agostini, L. Miller, and J. Nielsen (Admissions and Records) will continue in this area with the goal of finding a way to break the relationship between versions of courses.

   L. Miller brought to the committee’s attention that she is currently the decision maker as to when a revised course is EQUATED to its previous version. She asked the committee if the college believes that – when a course is revised – it should ALWAYS be equated to its former version. She asked “Did the student who completed COURSE XX for 3 get the same content as the student who completed it two years later for 5 units? Should that student be allowed to complete the course again?” It became clear that the committee determined this was a valid issue to be evaluated. L. Miller and E. Kerr both postulated that CurricUNET might be a good place to prompt faculty as to whether course modifications are significant enough to “break” equivalency with the older version. **ACTION: L Miller asked the representatives to think about this issue and return to report whether it merits evaluation and a change in process.**

2. CCCCO Recertifies MJC to Locally Approve Credit Courses  B. Adams
   B. Adams proudly reported that the college has been notified that it has been recertified to locally approve stand-alone courses. This is because of all of the representatives who attended training in a timely fashion.

IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  B. Adams
   No report.

2. CurricUNET Implementation Task Force Update  B. Sanders / B. Adams
   No report

X. PUBLIC COMMENT

B. Adams asked the committee if they found her summary of Curriculum Review comments (from CurricUNET) useful in their review of courses before the meeting. The committee seemed to indicate that it did. She remarked that, time allowing, she will continue to make this resource available to members.

**MEETING ADJOURNED AT 4:51 PM**
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

October 20, 2009

III. NOTIFICATION

CGR 222 OFADM 351, an advisory for both of these courses, has been inactivated. CGR faculty have asked to substitute OFADM 353 as the advisory for both CGR courses.

CGR 224

OFADM 356 B. Adams met with K. Alavezos on 10/28/09 and inserted additional completion information in OFADM 356, 359, and 361.

OFADM 359

OFADM 361

SPAN 103 Spanish 3 5
Effective: Summer 2008
The unit change for this course was approved at the April 3, 2007 Curriculum Committee meeting however in the current catalog, the AA Degree in Spanish still reflects the previous unit count. This appears on the agenda to ensure that the program is updated in future catalogs.

SPAN 104 Spanish 4 5
Effective: Summer 2008
The unit change for this course was approved at the April 3, 2007 Curriculum Committee meeting however in the current catalog, the AA Degree in Spanish still reflects the previous unit count. This appears on the agenda to ensure that the program is updated in future catalogs.

The committee was notified of actions pertaining to the above courses.

IV. CONSENT

ART 108
ART 109
ART 110
ART 110
ART 140
ART 141
ART 142

The proposed fee addition and increase (for sculpture and ceramics respectively)effective SU 2010 are proposed for the courses above so that students enrolling in these courses will have automatically purchased materials integral to the course. This is also intended to ease the burden on the workers in the Business office where currently students must use to purchase/get receipt for materials. See attached memo, page 01.

Hearing no objections, MATERIALS FEES were approved for the above courses effective SUMMER 2010.
V. DISCUSSION

Inactivations

BUSAD 259 Small Business Management 3
Effective: Summer 2010
INACTIVATE
Program Impact:
1. Bookkeeping Certificate of Achievement
2. Commercial Floristry Technician Certificate of Achievement
3. Marketing A.A. Degree Major
4. Professional Selling Certificate of Achievement
M/S/U (J. Daly/J. Lanning) to INACTIVATE BUSAD 259

CMPSC 269 Network + Certification Training Lab 1
Effective: Summer 2010
INACTIVATE
Program Impact:
1. Computer Network Technician Certificate of Achievement
This course is cross-listed with CMPET 269. CMPET 269 is not being inactivated.
Certificate of Achievement
M/S/U (J. Daly/J. Lanning) to INACTIVATE CMPSC 269

CMPSC 279 Spreadsheet Design and Programming 3
Effective: Summer 2010
INACTIVATE
Program Impact:
1. Computer Applications Specialist Certificate of Achievement
M/S/U (J. Daly/J. Lanning) to INACTIVATE CMPSC 279

ENGL 178 Mass Media and the Public 3
Effective: Summer 2010
INACTIVATE
Articulation Status: Transfers to CSU and UC
General Education Impact: Approved for CSU-GE:D7, IGETC:4
Program Impact:
1. English A.A. Degree Major
2. Journalism A.A. Degree Major
3. Print Journalism Skills Recognition Award
4. Television Production Skills Recognition Award
M/S/U (J. Daly/J. Lanning) to INACTIVATE ENGL 178

ESL 40 A Skills for Success in Intermediate Grammar ½
Effective: Summer 2010
INACTIVATE
Program Impact:
Stand Alone
M/S/U (J. Daly/J. Lanning) to INACTIVATE ESL 40A
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<td>Stand Alone</td>
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<td>Youth Theatre Ensemble</td>
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<td>Summer 2010</td>
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<td>Stand Alone</td>
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<td>WKEX 352</td>
<td>Cooperative General Work Experience</td>
<td>2</td>
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<td>Program Impact:</td>
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<td>1. Construction - Carpentry Skills Recognition Award</td>
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**Revisions (including modifications/reactivations)**

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<td>ANAT 125</td>
<td>Human Anatomy</td>
<td>Summer 2010</td>
<td>MODIFY: Restrictions, content, typical assignments, methods of instruction</td>
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<td>General Education Status: Approved for MJC-GE: A, CSU-GE: B2,B3, IGETC: 5B</td>
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<td>Rationale: We are creating a new prerequisite option for nursing-prep students, BIO 116. This proposal is to add BIO 116 as a prereq for Anatomy and remove AP 50 as a prereq.</td>
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<td>Course Impact:</td>
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<td>1. ANAT 180</td>
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<td>2. PHYSO 101</td>
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<td>3. RSCR 222</td>
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<td>Program Impact:</td>
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<td></td>
<td>1. Athletic Training/Sports Medicine A.S. Degree</td>
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<td>2. Nursing A.S. Degree</td>
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<td>3. Nursing: Associate Degree Nursing A.S. Degree</td>
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<td>4. Nursing: LVN to ADN Upgrade A.S. Degree</td>
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<td>M/S/U (M. Lynch/E. Kerr) to MODIFY ANAT 125</td>
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<td>M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for ANAT 125</td>
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<td>M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for ANAT 125</td>
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</table>
AP 150  Integrated Anatomy and Physiology 5
Effective: Summer 2010
MODIFY: Restrictions, content
Enrollment Restrictions: Removing: (P) AP 50. Maintaining: (P) BIO 101 or BIO 111. Requesting: (P) or BIO 116.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: A, CSU-GE: B2,B3, IGETC: 5B
Rationale: We are changing our prerequisites within the nursing prep program to be more consistent across courses.
This proposal is only to change the prerequisite, not a substantive change to the course.
We are creating a new prerequisite option for nursing-prep students, BIO 116. This proposal is to add BIO 116 as a prereq for Anatomy and remove AP 50 as a prereq.
Program Impact:
Stand Alone
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for AP 150
M/S/U (M. Lynch/E. Kerr) to MODIFY AP 150
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for AP 150

BIO 50  Basic Biology 3
Effective: Summer 2010
MODIFY: Description, content, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Approved for MJC-GE: A
Rationale: Periodic review
Program Impact: Stand Alone
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for BIO 101
M/S/U (M. Lynch/E. Kerr) to MODIFY BIO 50
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for BIO 50

BIO 101  Biological Principles 5
Effective: Summer 2010
MODIFY: Restrictions, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (P) (CHEM 101 or CHEM 142 or CHEM 143) and Eligibility for MATH 101. Requesting: (P) MATH 90, (C) CHEM 101 or satisfactory prior completion.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: A, CSU-GE: B2,B3, IGETC: 5B
Rationale: Periodic review
Course Impact:
1. ANAT 125
2. AP 150
3. BOT 101
4. MICRO 101
5. PHYSO 101
6. ZOOL 101
Program Impact:
1. Athletic Training/Sports Medicine A.S. Degree
M/S/U (M. Lynch/E. Kerr) to MODIFY BIO 101
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for BIO 101
BIO 115  Genetics, Evolution, and Society  3
Effective: Summer 2010
MODIFY: Field trips, content, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: A, CSU-GE: B2, IGETC: 5B
Rationale: Periodic review
Program Impact:
Stand Alone
M/S/U (M. Lynch/E. Kerr) to MODIFY BIO 115
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for BIO 115

BOT 101  General Botany  4
Effective: Summer 2010
MODIFY: Articulation status, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining (P) BIO 101
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
Rationale: Periodic review
Program Impact:
Stand Alone
M/S/U (M. Lynch/E. Kerr) to MODIFY BOT 101
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for BOT 101

CLDDV 101  Principles and Practices of Teaching Young Children  3
Effective: Summer 2010
MODIFY: Title, description, field trips, modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Requesting (A) ENGL 50
Distance Education Status: Requesting: Hybrid, online, teleclass
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Aligning with State's Curriculum Alignment Project and infusing Early Intervention core competencies; new catalog description, objectives, and course content.
Course Impact:
1. CLDDV 121
2. CLDDV 122
3. CLDDV 123
4. CLDDV 128
5. CLDDV 154
Program Impact:
1. Associate Teacher Skills Recognition Award
2. Early Intervention Assistant 1 Certificate of Achievement
3. Early Intervention Assistant 2 Certificate of Achievement
4. Master Teacher Certificate of Achievement
5. Site Supervisor Certificate of Achievement
6. Teacher Certificate of Achievement
M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 101 (14 ayes, 1 nay)
M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CLDDV 101
CLDDV 103  

Child Growth and Development  

Effective: Summer 2010  

MODIFY: Description, modalities, restrictions, articulation status, course goal, learning goals, content, methods of instruction, methods of assessment, textbooks  

Enrollment Restrictions: Requesting: (A) ENGL 50  

Distance Education Status: Requesting: Hybrid, online, teleclass  

Materials Fee Status: None  

Articulation Status: Transfers to CSU, UC  


Rationale: Aligning with State’s Curriculum Alignment Project and infusing Early Intervention core competencies; new catalog description, objectives, and course content.  

Course Impact:  
1. CLDDV 121  
2. CLDDV 122  
3. CLDDV 123  
4. CLDDV 125  
5. CLDDV 126  
6. CLDDV 128  
7. CLDDV 150  
8. CLDDV 151  
9. CLDDV 154  
10. CLDDV 160  
11. CLDDV 167  
12. CLDDV 262  
13. CLDDV 291  
14. CLDDV 292  

Program Impact:  
1. Associate Teacher Skills Recognition Award  
2. Early Intervention Assistant 1 Certificate of Achievement  
3. Early Intervention Assistant 2 Certificate of Achievement  
4. MJC-GE Pattern A.A. Degree Major  
5. Master Teacher Certificate of Achievement  
6. Site Supervisor Certificate of Achievement  
7. Teacher Certificate of Achievement  

M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 103 (14 ayes, 1 nay)  
M/S/C (J. Daly/K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 103 (14 ayes, 1 abstention)  
M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CLDDV 103  
M/S/U (E. Kerr/J. Daly) to approve GE PROPOSAL for CLDDV 103
CLDDV 104 Child Growth and Development – Conception through Early Childhood

Effective: Summer 2010

MODIFY: Description, modalities, restrictions, articulation status, learning goals, content, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Requesting: (A) ENGL 50
Distance Education Status: Requesting: Hybrid, online, teleclass
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
Rationale: Aligning with State's Curriculum Alignment Project and infusing Early Intervention core competencies; new catalog description, objectives, and course content.

Course Impact:
1. CLDDV 121
2. CLDDV 122
3. CLDDV 123
4. CLDDV 125
5. CLDDV 128
6. CLDDV 150
7. CLDDV 151
8. CLDDV 154
9. CLDDV 160
10. CLDDV 167
11. CLDDV 262
12. CLDDV 291
13. CLDDV 292

Program Impact:
1. Associate Teacher Skills Recognition Award
2. Early Intervention Assistant 1 Certificate of Achievement
3. Early Intervention Assistant 2 Certificate of Achievement
4. Master Teacher Certificate of Achievement
5. Site Supervisor Certificate of Achievement
6. Teacher Certificate of Achievement

M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 104 (14 ayes, 1 nay)
M/S/C (J. Daly/K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 104 (14 ayes, 1 abstention)
M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CLDDV 104
M/S/U (E. Kerr, J. Daly) to approve GE PROPOSAL for CLDDV 104
CLDDV 105 Child Growth and Development – Late Childhood through Adolescence

Effective: Summer 2010
MODIFY: Title, description, modalities, articulation status, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Maintaining: (A) ENGL 50
Distance Education Status: Requesting: Hybrid, online, teleclass
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC

Rationale: Aligning with State's Curriculum Alignment Project and infusing Early Intervention core competencies; new catalog description, objectives, and course content.

Course Impact:
1. CLDDV 121
2. CLDDV 122
3. CLDDV 123
4. CLDDV 125
5. CLDDV 128
6. CLDDV 150
7. CLDDV 151
8. CLDDV 154
9. CLDDV 160
10. CLDDV 167
11. CLDDV 262
12. CLDDV 291
13. CLDDV 292

Program Impact:
1. Associate Teacher Skills Recognition Award
2. Early Intervention Assistant 1 Certificate of Achievement
3. Early Intervention Assistant 2 Certificate of Achievement
4. Master Teacher Certificate of Achievement
5. Site Supervisor Certificate of Achievement
6. Teacher Certificate of Achievement

M/S/C (K. Ennis / C. Mulder) to MODIFY CLDDV 105 (14 ayes, 1 nay)
M/S/C (J. Daly / K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 105
(14 ayes, 1 abstention)
M/S/U (J. Lanning / K. Ennis) to approve MODALITIES for CLDDV 105
M/S/U (E. Kerr, J. Daly) to approve GE PROPOSAL for CLDDV 105
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<td>3</td>
<td>Summer 2010</td>
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<td>Rationale: Aligning with State's Curriculum Alignment Project and infusing Early Intervention core competencies; new catalog description, objectives, and course content.</td>
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<tr>
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<td>1. Associate Teacher Skills Recognition Award</td>
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<td>2. Early Intervention Assistant 1 Certificate of Achievement</td>
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<td>6. Teacher Certificate of Achievement</td>
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<td>M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CLDDV 107</td>
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<tr>
<td>CLDDV 109</td>
<td>Child – Family – Community</td>
<td>3</td>
<td>Spring 2010</td>
<td>EXPEDITED</td>
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<td></td>
<td>Rationale for imminent need: Distance education modality is being requested and an earlier effective date will have no impact on catalog production or program. The instructor for this course completed the Online Academy and is ready to teach the course online.</td>
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<td>MODIFY: Modalities</td>
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<td>Enrollment Restrictions: None</td>
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<td>Distance Education Status: Requesting: Hybrid, online, teleclass</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfers to CSU</td>
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<td>General Education Status: Not approved for GE.</td>
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<td>Rationale: Distance education modality is being requested for this course.</td>
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<td>Program Impact:</td>
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<td></td>
<td>1. Associate Teacher Skills Recognition Award</td>
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<td>2. Early Intervention Assistant 1 Certificate of Achievement</td>
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<td>3. Early Intervention Assistant 2 Certificate of Achievement</td>
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<td>4. Master Teacher Certificate of Achievement</td>
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<td>5. Site Supervisor Certificate of Achievement</td>
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<td>6. Teacher Certificate of Achievement</td>
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<td></td>
<td>M/S/U (J. Daly/C. Mulder) to approve EXPEDITED MODIFICATION to MODALITIES</td>
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</tbody>
</table>
CLDDV 109  Child – Family – Community  3
Effective: Summer 2010
MODIFY: Description, modalities, restrictions, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Requesting: (A) ENGL 50
Distance Education Status: Requesting: Hybrid, online, teleclass
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Aligning with State’s Curriculum Alignment Project and infusing Early Intervention core competencies; new catalog description, objectives, and course content.
Program Impact:
1. Associate Teacher Skills Recognition Award
2. Early Intervention Assistant 1 Certificate of Achievement
3. Early Intervention Assistant 2 Certificate of Achievement
4. Master Teacher Certificate of Achievement
5. Site Supervisor Certificate of Achievement
6. Teacher Certificate of Achievement
M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 109 (14 ayes, 1 nay)
M/S/C (J. Daly/K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 109 (14 ayes, 1 abstention)
M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CLDDV 109

CLDDV 121  Guidance of Young Children  3
Effective: Summer 2010
MODIFY: Description, field trips, repetitions, modalities, restrictions, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) CLDDV 101 and (CLDDV 103 or (CLDDV 104 and CLDDV 105)). Requesting: (A) ENGL 50.
Distance Education Status: Requesting: Hybrid, online, teleclass
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Revision will update course and allow repetition along with infusing Early Intervention Core Competencies in the student learning goals and course content. Advances in neuroscience technology and the study of emotional and social development require an emphasis on positive interactions between adults and children.
In support of teachers, those who have completed this course may benefit from repeating it from time to time.
Program Impact:
1. Early Intervention Assistant 1 Certificate of Achievement
2. Early Intervention Assistant 2 Certificate of Achievement
3. Master Teacher Certificate of Achievement
4. Site Supervisor Certificate of Achievement
5. Teacher Certificate of Achievement
Pulled for discussion by S. Agostini.
S. Agostini expressed concern, again, about repetitions in this course. P. Guerra Schmidt shared that repetitions are in place to allow students to have time practicing skills essential to child care. Great discussion ensued about repetitions at MJC. Technology courses were also mentioned, but B. Adams countered that issues facing repetition of technology courses were different that of child development courses.
M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 121 (14 ayes, 1 nay)
M/S/C (J. Daly/K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 121 (14 ayes, 1 abstention)
M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CLDDV 121
CLDDV 125  Infant and Toddler Development and Care  3
Effective: Summer 2010
MODIFY: Modalities, restrictions, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) CLDDV 103 or (CLDDV 104 and CLDDV 105). Requesting: (A) ENGL 50.
Distance Education Status: Requesting: Hybrid, online, teleclass
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Aligning with State’s Curriculum Alignment Project and infusing Early Intervention core competencies; some new objectives.
Course Impact:
1. CLDDV 127
Program Impact:
1. Early Intervention Assistant 1 Certificate of Achievement
2. Early Intervention Assistant 2 Certificate of Achievement
3. Master Teacher Certificate of Achievement
4. Site Supervisor Certificate of Achievement
5. Teacher Certificate of Achievement
M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 125 (14 ayes, 1 nay)
M/S/C (J. Daly/K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 125 (14 ayes, 1 abstention)
M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CLDDV 125

CLDDV 163  Working with Children with Special Needs  3
Effective: Summer 2010
MODIFY: Modalities, restrictions, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Requesting: (A) ENGL 50.
Distance Education Status: Requesting: Hybrid, online, teleclass
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Aligning with State’s Curriculum Alignment Project and infusing Early Intervention core competencies; new catalog description, objectives, and course content.
Program Impact:
1. Early Intervention Assistant 2 Certificate of Achievement
M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 163 (14 ayes, 1 nay)
M/S/C (J. Daly/K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 163 (14 ayes, 1 abstention)
M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CLDDV 163
CLDDV 167  Observation and Assessment
Effective: Summer 2010
MODIFY: Modalities, restrictions, learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) ENGL 50, (P) CLDDV 103 or (CLDDV 104 and CLDDV 105). Removing: (P) or CLDDV 245.
Distance Education Status: Requesting: Hybrid, online, teleclass
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Aligning with State's Curriculum Alignment Project and infusing Early Intervention core competencies; new catalog description, objectives, and course content.
Program Impact:
Stand Alone
M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 167 (14 ayes, 1 nay)
M/S/C (J. Daly/K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 167 (14 ayes, 1 abstention)
M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CLDDV 167

CLDDV 262  Diversity in Educational Settings
Effective: Summer 2010
MODIFY: Description, modalities, restrictions, course goal, learning goals, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) ENGL 50. Requesting: (A) and CLDDV 103 or (CLDDV 104 and CLDDV 105).
Distance Education Status: Requesting: Hybrid, online, teleclass
Materials Fee Status: None
Articulation Status: Transfers to CSU
Rationale: Aligning with State’s Curriculum Alignment Project and infusing Early Intervention core competencies; new catalog description, objectives, and course content.
Program Impact:
Stand Alone
M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 262 (14 ayes, 1 nay)
M/S/C (J. Daly/K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 262 (14 ayes, 1 abstention)
M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CLDDV 262
M/S/U (E. Kerr, J. Daly) to approve GE PROPOSAL for CLDDV 262

CLDDV 266  Mentor Teacher Seminar
Effective: Summer 2010
MODIFY: Title, field trips, repetitions, restrictions, methods of instruction, methods of assessment
Enrollment Restrictions: Requesting: (A) ENGL 50
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Submitting child development program as a group. This course needs to go through periodic review, title change.
Program Impact:
Stand Alone
M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 266 (14 ayes, 1 nay)
M/S/C (J. Daly/K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 266 (14 ayes, 1 abstention)
CLDDV 267  
**Director Seminar**

**Effective:** Summer 2010  
**MODIFY:** Units, field trips, repetitions, restrictions  
**Enrollment Restrictions:** Requesting: (A) ENGL 50  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review and changing course from 1 unit to a half unit.  
**Program Impact:**  
- Stand Alone  
  
**M/S/C (K. Ennis/C. Mulder) to MODIFY CLDDV 267** (14 ayes, 1 nay)  
**M/S/C (J. Daly/K. Ennis) to approve ENROLLMENT RESTRICTIONS for CLDDV 267** (14 ayes, 1 abstention)

CMPGR 225  
**3D Graphics and Animation**

**Effective:** Spring 2010  
**Expedited:** (To comply with newly revised code or law)  
**Rationale for imminent need:** Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.  
**MODIFY:** Modalities, materials fees, restrictions  
**Enrollment Restrictions:** Requesting: (A) have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and resizing windows, the Start Menu, understanding how your computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, and deleting files; using portable flash memory and other common storage devices.  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** Removing fee of $10.00  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Course Impact:**  
1. CMPGR 226  
2. Computer Graphics Applications Certificate of Achievement  
3. Word Processing Certificate of Achievement  
**MODIFICATIONS TO CMPGR 225 WITHDRAWN BY CO-CHAIRS with the exception of DE which must be expedited for Title 5 compliance**  
**M/S/U (C. Mulder/L. Prusso) to EXPEDITE MODIFICATIONS to MODALITIES for CMPGR 225
**CMPGR 226**  
3D Graphics and Animation 2  3  
**Effective:** Spring 2010  
**Expedited:** (To comply with newly revised code or law)  

**Rationale for imminent need:** Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, It is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.  

**MODIFY:** Repetitions, modalities, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) CMPGR 225.  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
1. CMPGR 236  
2. Word Processing Certificate of Achievement  

**MODIFICATIONS TO CMPGR 226 WITHDRAWN BY CO-CHAIRS with the exception of DE which must be expedited for Title 5 compliance**  
**M/S/U (C. Mulder/L. Prusso) to EXPEDITE MODIFICATIONS to MODALITIES for CMPGR 226**

**CMPGR 235**  
Beginning Photoshop  3  
**Effective:** Spring 2010  
**Expedited:** (To comply with newly revised code or law)  

**Rationale for imminent need:** Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, It is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.  

**MODIFY:** Title, description, modalities, materials fees, restrictions, learning goals, content, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Removing: (A) a previous course in Computer Graphics. Requesting: (A) ART 102 / CMPGR 202.  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** Removing fee of $10.00  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Course Impact:**  
1. CMPGR 236  
2. Word Processing Certificate of Achievement  

**PROPOSALS TO CMPGR 235 WITHDRAWN BY CO-CHAIRS with the exception of DE which must be expedited for Title 5 compliance**  
**M/S/U (C. Mulder/L. Prusso) to EXPEDITE MODIFICATIONS to MODALITIES for CMPGR 235**
**Advanced Photoshop**

**Effective:** Spring 2010 *Expedited* (To comply with newly revised code or law)

**Rationale for imminent need:** Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

**MODIFY:** Title, description, repetitions, modalities, materials fee, restrictions, methods of assessment

**Enrollment Restrictions:** Removing: (P) CMPGR 235. Requesting: (A) CMPGR 235.

**Distance Education Status:** Requesting: Hybrid, online

**Materials Fee Status:** Removing fee of $10.00

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Rationale:** Periodic review

**Program Impact:**


**MODIFICATIONS TO CMPGR 236 WITHDRAWN BY CO-CHAIRS with the exception of DE which must be expedited for Title 5 compliance**

**M/S/U (C. Mulder/L. Prusso) to EXPEDITE MODIFICATIONS to MODALITIES for CMPGR 236**

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**Desktop Publishing for Computer Graphics**

**Effective:** Spring 2010 *Expedited* (To comply with newly revised code or law)

**Rationale for imminent need:** Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor’s Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

**MODIFY:** Modalities, restrictions, typical assignments

**Enrollment Restrictions:** Removing: (A) CMPGR 202 or CMPSC 274 or CMPSC 231 or OFADM 231. Requesting: (A) CMPGR 202.

**Distance Education Status:** Requesting: Hybrid, online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Rationale:** Add modalities

**Program Impact:**

1. Journalism A.A. Degree Major

**MODIFICATIONS TO CMPGR 252 WITHDRAWN BY CO-CHAIRS with the exception of DE which must be expedited for Title 5 compliance**

**M/S/U (C. Mulder/L. Prusso) to APPROVE and EXPEDITE MODIFICATIONS to MODALITIES for CMPGR 252**
CMPSC 201 General Computer Literacy 3

**Effective:** Summer 2010

**MODIFY:** Typical assignments, methods of assessment, textbooks

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining: Hybrid, online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU, UC

**General Education Status:** Approved for MJC-GE: D2

**Rationale:** Periodic Review

**Course Impact:**
1. CMPET 206
2. CMPGR 264
3. CMPGR 264
4. CMPSC 202
5. CMPSC 202
6. CMPSC 263
7. INTDS 220

**Program Impact:**
1. Accounting A.S. Degree
2. Accounting A.A. Degree Major
3. Accounting Certificate of Achievement
4. Computer Applications Specialist Certificate of Achievement
6. Computer Network Technician Certificate of Achievement
7. Computer Science A.S. Degree
8. Engineering Drafting Technology A.S. Degree
9. Landscape Design Certificate of Achievement
10. Marketing A.A. Degree Major
11. Retail Management (WAFC) Certificate of Achievement

**CMPS 201 WITHDRAWN FROM AGENDA BY CO-CHAIRS**

M/S/U to to put CMPSC courses back on the agenda. (1 abstention) Co-Chairs agreed to withdraw the withdrawals.

M/S/U (C. Vaughn/E. Kerr) to approve MODIFICATIONS to CMPSC 201 contingent on changes being made to repeatability by faculty authors so that the course outline is compliant with TITLE 5, § 55041

M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 201

M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for CMPSC 201
**CMPSC 202**  Business Information Systems  
**Effective:** Summer 2010  
**MODIFY:** modalities (Spring 2010), materials fees, learning goals, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (P) CMPSC 201 and BUSAD 201 or BUSAD 310  
**Distance Education Status:** Maintaining: Hybrid, online  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, UC  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Accounting A.S. Degree  
2. Accounting Certificate of Achievement  
3. Bookkeeping Certificate of Achievement  
5. Computer Applications Specialist Certificate of Achievement  
7. Computer Information Systems A.A. Degree Major  
8. Computer Science A.S. Degree  
9. International Business Certificate of Achievement  
10. Retail Management (WAFC) Certificate of Achievement  
**M/S/U (C. Vaughn/E. Kerr) to MODIFY to CMPSC 202**  
**M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 202**  
**M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 202**

**CMPSC 203**  Technical Computer Literacy  
**Effective:** Summer 2010  
**MODIFY:** modalities (Spring 2010), materials fees, learning goals, content  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** Removing fee of $2.50  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Approved for MJC-GE: D2  
**Rationale:** Periodic Review  
**Course Impact**  
1. CMPSC 275  
**Program Impact:**  
1. Computer Applications Specialist Certificate of Achievement  
2. Computer Science A.S. Degree  
**M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 203**  
**M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 203**  
**M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 203**  
**M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for CMPSC 203**
CMPSC 204  Introduction to Programming 3

Effective: Summer 2010

MODIFY: Description, modalities (Spring 2010), materials fees, learning goals, content

Enrollment Restrictions: Maintaining: (A) MATH 90.

Distance Education Status: Requesting: Hybrid, online

Materials Fee Status: Removing fee of $2.50

Articulation Status: Transfers to CSU, UC

General Education Status: Not approved for GE

Rationale: Periodic Review

Course Impact:
1. CMPSC 205
2. CMPSC 205
3. CMPSC 206
4. CMPSC 213
5. CMPSC 213
6. CMPSC 216
7. CMPSC 216
8. CMPSC 225
9. CMPSC 241
10. CMPSC 264

Program Impact:
1. Computer Electronics A.S. Degree
2. Computer Electronics A.A. Degree Major
3. Computer Programming Specialist Certificate of Achievement
4. Computer Science A.S. Degree

M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 204

M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 204

M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 204

M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 204
**CMPSC 205**

**Problem Solving and Programming 1**

**Effective:** Summer 2010

**Modify:** Units, description, modalities (Spring 2010), materials fees, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Maintaining: (P) CMPSC 204

**Distance Education Status:** Requesting: Hybrid, online

**Materials Fee Status:** Removing fee of $2.50

**Articulation Status:** Transfers to CSU, UC

**General Education Status:** Requesting MJC-GE: D2

**Rationale:** Periodic Review

**Course Impact:**
1. CMPSC 219
2. CMPSC 241
3. CMPSC 261
4. CMPSC 261
5. CMPSC 291
6. CMPSC 291

**Program Impact:**
1. Computer Electronics A.S. Degree
2. Computer Electronics A.A. Degree Major
3. Computer Programming Specialist Certificate of Achievement
4. Computer Science A.S. Degree
5. Computer Science A.A. Degree Major
6. Electronics Technology-Computer Electronics Certificate of Achievement

M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 205
M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 205
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 205
M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 205
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL For CMPSC 205

**CMPSC 206**

**Intro to UNIX/Linux Syst & Programming**

**Effective:** Summer 2010

**Modify:** Repetitions, modalities (Spring 2010), materials fees, restrictions, methods of assessment

**Enrollment Restrictions:** Maintaining: (P) CMPSC 204

**Distance Education Status:** Requesting: Hybrid, online

**Materials Fee Status:** Removing fee of $2.50

**Articulation Status:** Transfers to CSU, UC

**General Education Status:** Not approved for GE

**Rationale:** Periodic Review

**Course Impact:**
1. CMPSC 281
2. CMPSC 289

**Program Impact:**
1. Computer Network Administration Certificate of Achievement
2. Computer Network Technician Certificate of Achievement
3. Computer Programming Specialist Certificate of Achievement
4. Computer Science A.S. Degree

**CMPSC 206 WITHDRAWN FROM AGENDA BY CO-CHAIRS**

M/S/U to put CMPSC courses back on the agenda. (1 abstention) Co-Chairs agreed to withdraw the withdrawals.

M/S/U (C. Vaughn/E. Kerr) to approve MODIFICATIONS to CMPSC 206 contingent on changes being made to repeatability by faculty authors so that the course outline is compliant with TITLE 5, § 55041

M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 206

M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 206

M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 206
CMPSC 213  Programming with Visual Basic  3
Effective: Summer 2010
MODIFY: modalities (Spring 2010), materials fees, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) CMPSC 204
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: Removing fee of $2.50
Articulation Status: Transfers to CSU, UC
General Education Status: Approved MJC-GE: D2
Rationale: Periodic Review
Course Impact:
  1. CMPSC 214
  2. CMPSC 214
Program Impact:
  1. Computer Electronics A.S. Degree
  2. Computer Electronics A.A. Degree Major
  3. Computer Programming Specialist Certificate of Achievement
  4. Computer Science A.S. Degree
  5. Computer Science A.A. Degree Major
  6. Electronics Technology-Computer Electronics Certificate of Achievement

CMPSC 213 WITHDRAWN FROM AGENDA BY CO-CHAIRS
M/S/U to put CMPSC courses back on the agenda. (1 abstention) Co-Chairs agreed to withdraw the withdrawals.
M/S/U (C. Vaughn/E. Kerr) to approve MODIFICATIONS to CMPSC 213 contingent on changes being made to repeatability by faculty authors so that the course outline is compliant with TITLE 5, § 55041
M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 213
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 213
M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 213

CMPSC 214  Advanced Visual Basic  3
Effective: Summer 2010
MODIFY: modalities (Spring 2010), learning goals, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) CMPSC 213
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
  1. Computer Programming Specialist Certificate of Achievement
  2. Computer Science A.S. Degree

CMPSC 214 WITHDRAWN FROM AGENDA BY CO-CHAIRS
M/S/U to put CMPSC courses back on the agenda. (1 abstention) Co-Chairs agreed to withdraw the withdrawals.
M/S/U (C. Vaughn/E. Kerr) to approve MODIFICATIONS to CMPSC 214 contingent on changes being made to repeatability by faculty authors so that the course outline is compliant with TITLE 5, § 55041
M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 214
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 214

CMPSC 216

Script Programming for the Web

Effective: Summer 2010

Modify: Title, description, modalities (Spring 2010), materials fees, restrictions, learning goals, content, methods of assessment, textbooks

Enrollment Restrictions: Removing: (P) CMPSC 264. Maintaining: (P) CMPSC 204

Distance Education Status: Requesting: Hybrid, online

Materials Fee Status: Removing fee of $2.50

Articulation Status: Transfers to CSU, UC

General Education Status: Not approved for GE

Rationale: Periodic Review

Program Impact:

1. Computer Programming Specialist Certificate of Achievement
2. Computer Science A.S. Degree

**CMPSC 216 WITHDRAWN FROM AGENDA BY CO-CHAIRS**

M/S/U (C. Vaughn/E. Kerr) to approve MODIFICATIONS to CMPSC 216 contingent on changes being made to repeatability so that the course outline is compliant with TITLE 5, § 55041

M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 216

M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 216

M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 216

CMPSC 220

Database Server Administration

Effective: Summer 2010

Modify: Title, description, modalities (Spring 2010), materials fees, restrictions, content, methods of assessment, textbooks

Enrollment Restrictions: Removing: (P) CMPSC 274. Requesting: (A) Before enrolling in this course, students enrolled in this course should have prior experience working with computer server systems or first complete CMPSC264 - Windows Server OS course.

Distance Education Status: Requesting: Hybrid, online

Materials Fee Status: Removing fee of $2.50

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale: Periodic Review

Course Impact:

1. CMPSC 276
2. CMPSC 276

Program Impact:

1. Computer Applications Specialist Certificate of Achievement
2. Computer Information Systems A.A. Degree Major
3. Computer Network Administration Certificate of Achievement
4. Computer Science A.S. Degree

M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 220

M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 220

M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 220

M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 220
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>MODIFY:</th>
<th>Course Details</th>
<th>Rationale</th>
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<tr>
<td>CMPSC 225</td>
<td>Database Programming with SQL</td>
<td>3</td>
<td>Summer 2010</td>
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<td>Title, modalities (Spring 2010), materials fees, restrictions, methods of instruction, methods of assessment, textbooks</td>
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<td>Enrollment Restrictions: Maintaining: (P) CMPSC 275. Requesting: (P) CMPSC 204.</td>
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<td>1. CMPSC 276</td>
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<td>1. Computer Applications Specialist Certificate of Achievement</td>
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<td>2. Computer Science A.S. Degree</td>
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<td>M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 225</td>
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<td>M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 225</td>
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<td>CMPSC 241</td>
<td>Assembly Language Programming</td>
<td>4</td>
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<td>3. Computer Electronics A.A. Degree Major</td>
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<td>5. Computer Science A.A. Degree Major</td>
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<td>6. Electronics Technology-Computer Electronics Certificate of Achievement</td>
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<td>M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 241</td>
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<td>M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for CMPSC 241</td>
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CMPS 261  Problem Solving & Programming 2  4
Effective: Summer 2010
MODIFY: Units, description, modalities, materials fees, restrictions (wording), typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) CMPSC 205.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: Removing fee of $2.50
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: D2
Rationale: Periodic Review
Program Impact:
1. Computer Programming Specialist Certificate of Achievement
2. Computer Science A.S. Degree
3. Computer Science A.A. Degree Major
M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 261
M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 261
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 261
M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 261
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for CMPSC 261

CMPS 263  Networking Essentials 4
Effective: Summer 2010
MODIFY: Units, description, modalities, restrictions, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (P) any introductory computer class. Requesting: (P) CMPSC 201.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: Maintaining fee of $2.50
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic Review
Course Impact:
1. CMPET 269
2. CMPSC 264
3. CMPSC 264
4. CMPSC 269
5. CMPSC 269
Program Impact:
1. Computer Electronics A.S. Degree
2. Computer Electronics A.A. Degree Major
3. Computer Network Technician Certificate of Achievement
4. Computer Science A.S. Degree
5. Electronics Technology-Computer Electronics Certificate of Achievement
M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 263
M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 263
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 263
M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 263
**CMPSC 264**  
**Windows Server OS**  
**Effective:** Summer 2010  
**MODIFY:** Modalities, materials fees, restrictions, learning goals, methods of assessment  
**Enrollment Restrictions:** Removing: (P) CMPSC 204. Maintaining: (P) CMPSC 263.  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** Removing fee of $2.50  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Requesting MJC-GE: D2  
**Rationale:** Industry demands  
**Course Impact:**  
1. CMPSC 216  
2. CMPSC 281  
3. CMPSC 281  
4. CMPSC 289  
**Program Impact:**  
1. Computer Applications Specialist Certificate of Achievement  
2. Computer Electronics A.A. Degree Major  
3. Computer Electronics A.S. Degree  
4. Computer Network Administration Certificate of Achievement  
5. Computer Science A.S. Degree  
6. Electronics Technology-Computer Electronics Certificate of Achievement  
**M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 264**  
**M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 264**  
**M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 264**  
**M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 264**  
**M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for CMPSC 264**

**CMPSC 275**  
**Database Management Systems/Microcomputer**  
**Effective:** Summer 2010  
**MODIFY:** Description, field trips, modalities, restrictions, articulation status, methods of assessment, textbooks  
**Enrollment Restrictions:** Requesting: (P) CMPSC 203.  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Requesting: MJC-GE: D2  
**Rationale:** Periodic Review  
**Course Impact:**  
1. CMPSC 220  
2. CMPSC 225  
3. CMPSC 225  
4. CMPSC 276  
5. CMPSC 276  
**Program Impact:**  
1. Computer Applications Specialist Certificate of Achievement  
2. Computer Information Systems A.A. Degree Major  
3. Computer Science A.S. Degree  
**M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 275**  
**M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 275**  
**M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 275**  
**M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 275**  
**M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for CMPSC 275**
**CMPSC 276**  
**Web Database Development**  
**Effective:** Summer 2010  
**MODIFY:** Title, description, field trips, repetitions, modalities, materials fees, learning goals, content, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (P) CMPSC 275, CMPSC 225, or CMPSC 220.  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** Removing fee of $2.50  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Requesting: MJC-GE: D2  
**Rationale:** Industry demands  
**Program Impact:**  
1. Computer Applications Specialist Certificate of Achievement  
2. Computer Electronics A.S. Degree  
3. Computer Electronics A.A. Degree Major  
4. Computer Science A.S. Degree  
5. Electronics Technology-Computer Electronics Certificate of Achievement  

**M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 276**  
**M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES ONLY for CMPSC 276**  
**M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 276**  
**M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 276**  
**M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for CMPSC 276**

**CMPSC 281**  
**Advanced Networking & Security**  
**Effective:** Summer 2010  
**MODIFY:** Modalities, materials fees, restrictions, methods of instruction, methods of assessment, texts  
**Enrollment Restrictions:** Removing: (P) CMPSC 206. Maintaining: (P) CMPSC 264  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** Removing fee of $2.50  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Computer Network Administration Certificate of Achievement  
2. Computer Science A.S. Degree  

**M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 281**  
**M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 281**  
**M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 281**  
**M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 281**

**CMPSC 289**  
**Directory Services**  
**Effective:** Summer 2010  
**MODIFY:** Modalities, materials fees, restrictions, learning goals, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Removing: (P) CMPSC 206. Maintaining: (P) CMPSC 264  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** Removing fee of $2.50  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE.  
**Rationale:** Industry demands  
**Program Impact:**  
1. Computer Network Administration Certificate of Achievement  
2. Computer Science A.S. Degree  

**M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 289**  
**M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 289**  
**M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 289**  
**M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 289**
**CMPSC 291**

**Windows Programming with Visual Studio**

**Effective:** Summer 2010

**MODIFY:** Title, units, description, modalities, materials fees, restrictions (wording), articulation status, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Maintaining: (P) CMPSC 205.

**Distance Education Status:** Requesting: Hybrid, online

**Materials Fee Status:** Removing fee of $2.50

**Articulation Status:** Transfers to CSU, UC

**General Education Status:** Requesting: MJC-GE: D2

**Rationale:** Periodic Review

**Program Impact:**
1. Computer Programming Specialist Certificate of Achievement
2. Computer Science A.A. Degree

*M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 291*

*M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 291*

*M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 291*

*M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for CMPSC 291*

*M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for CMPSC 291*

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**CMPSC 294**

**Computer Science Final Project**

**Effective:** Summer 2010

**MODIFY:** Modalities, restrictions, methods of instruction, textbooks

**Enrollment Restrictions:** Removing: (A) Completion of at least 18 units of required courses leading to the Associate Degree in Computer Science. Requesting: (L) The Final Project class is designed to bring technical education students together from the three computer science options: Information System, Networking, and Programming. The students are required to bring the skills of their individual specializations, based on their 18 hours of coursework, together to form teams and solve a collaborative real-world IT industry level of problem application. The absence of the cumulative experience of the area specialization would leave the student unprepared to meet their team member role obligation. Our Computer Science technical advisory board from industry has approved of this finishing course, and students that have completed this course indicate that they tied together many “loose ends” of the curriculum by completing this course.

**Distance Education Status:** Requesting: Hybrid

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE.

**Rationale:** Periodic Review

**Program Impact:**
1. Computer Science A.A. Degree

*M/S/U (C. Vaughn/E. Kerr) to MODIFY CMPSC 294*

*M/S/U (L. Prusso/C. Mulder) to EXPEDITE MODIFICATIONS to MODALITIES for CMPSC 294*

*M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS as revised above for CMPSC 294*
ENGR 100  Intro to Engineering & Architecture  1
ARCH 100  Effective: Summer 2010

MODIFY: Description, field trips, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Remove from MJC Guidance.
Rationale: (Unspecified)
Program Impact:
1. Construction Management A.S. Degree
2. Engineering A.S. Degree
3. Engineering Drafting Technology A.S. Degree
4. Engineering Technology A.S. Degree

M/S/U (M. Lynch/E. Kerr) to MODIFY ENGR 100/ARCH 100

ENGTC 210  Intro to Computer Assisted Drafting  1
Effective: Summer 2010

MODIFY: Field trips, repetitions, materials fees, learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Removing fee of $5.00.
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Remove materials fee. Misc. modifications.
Course Impact:
1. ENGTC 211

Program Impact:
1. Architectural Drafting Technology A.S. Degree
2. Architecture/Architectural Engineering A.S. Degree *A.A. Degree Minor Revision*
3. Architecture/Architectural Engineering A.S. Degree
4. City & Regional Planning A.S. Degree
6. Landscape Architecture A.S. Degree
7. Landscape Design Certificate of Achievement

Pulled for discussion by C. Mulder to discuss lab content section
M/S/U (M. Garcia/E. Maki) to MODIFY ENGTC 2100

M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for ENGTC 210
ENGTC 211
Intermediate Computer Assisted Drafting
Effective: Summer 2010
MODIFY: Title, description, field trips, repetitions, materials fees, learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) ENGTC 210
Distance Education Status: None
Materials Fee Status: Removing fee of $5.00.
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Periodic review
Course Impact:
1. ENGTC 212
Program Impact:
1. Architectural Drafting Technology A.S. Degree
2. Architecture/Architectural Engineering A.S. Degree *A.A. Degree Minor Revision*
3. Architecture/Architectural Engineering A.S. Degree
4. City & Regional Planning A.S. Degree
5. Landscape Architecture A.S. Degree
Pulled for discussion by C. Mulder to discuss lab content section
M/S/U (M. Garcia/E. Maki) to MODIFY ENGTC 211
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for ENGTC 211
M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for ENGTC 211

ENGTC 215
Introduction to Solid Modeling
Effective: Summer 2010
MODIFY: Description, field trips, restrictions, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Previous CAD or drafting experience
Distance Education Status: None
Materials Fee Status: Removing fee of $5.00.
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact: Stand Alone
Pulled for discussion by C. Mulder to discuss lab content section
M/S/U (M. Garcia/E. Maki) to MODIFY ENGTC 215
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for ENGTC 215
M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for ENGTC 215

ESL 23
English Speaking and Listening 1
Effective: Summer 2010
MODIFY: Title, description, restrictions, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Placement in ESL 20 or higher and concurrent enrollment in ESL 20 or ESL 30. Requesting: (A) Use English grammar and tenses at the elementary level. Read simplified texts demonstrating knowledge of elementary vocabulary and follow basic oral and written instructions without the need of a translator.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact: Stand Alone
M/S/U (M. Lynch/E. Kerr) to MODIFY ESL 23
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for ESL 23
M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for ESL 23
<table>
<thead>
<tr>
<th>Course Code</th>
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<tr>
<td>ESL 43</td>
<td>English Speaking and Listening 3</td>
<td>5</td>
<td>Summer 2010</td>
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<td><strong>MODIFY:</strong> Title, description, repetitions, restrictions, learning goals, content, methods of instruction, methods of assessment, textbooks</td>
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<td><strong>Enrollment Restrictions:</strong> Removing: (A) Placement in ESL 40 or higher and concurrent enrollment in ESL 40 or ESL 45. Requesting: (P) ESL 33.</td>
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<td><strong>Materials Fee Status:</strong> None</td>
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<td><strong>Rationale:</strong> Periodic review</td>
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<td><strong>Program Impact:</strong> Stand Alone</td>
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<td><strong>M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for ESL 43</strong></td>
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<td>LIBR 100</td>
<td>Research Methodology</td>
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<td><strong>Distance Education Status:</strong> Maintaining: Online</td>
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<td><strong>Rationale:</strong> Periodic review to maintain compliance, plus prefix change as approved by curriculum committee on 03/09/09.</td>
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<td><strong>Program Impact:</strong> Stand Alone</td>
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<td><strong>M/S/U (M. Lynch/E. Kerr) to MODIFY LIBR 100</strong></td>
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<td><strong>M/S/U (J. Lanning/J. Daly) to APPROVE MODALITIES for LIBR 100</strong></td>
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<td>Summer 2010</td>
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<td>(1. Print Journalism Skills Recognition Award)</td>
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<td>MICRO 101</td>
<td>Microbiology</td>
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<td>Summer 2010</td>
<td>Description, restrictions, content, methods of assessment</td>
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<td>MUSA 135</td>
<td>Elementary Harpsichord</td>
<td>1</td>
<td>Summer 2010</td>
<td>Field trips, course goal, learning goals, typical assignments, methods of instruction, methods of assessment</td>
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</table>
NURSE 262  
Nursing Process: Skills  
Effective: Fall 2009 Summer 2010 Expedited (To ensure student progression within program)  
Rationale for imminent need: to facilitate continued training for current and new students in the field of nursing  
MODIFY: Materials fees, content, methods of instruction, methods of assessment  
Enrollment Restrictions: Maintaining: (P) NURSE 260 & NURSE 261, (P) NURSK 800, (L) Program capacity.  
Distance Education Status: Not approved for Distance Education  
Materials Fee Status: Modifying fee: $115.00  
Articulation Status: Transfers to CSU.  
General Education Status: Not approved for GE.  
Rationale: Periodic review  
Course Impact:  
1. NURSE 263  
2. NURSE 264  
3. NURSE 265  
4. NURSE 266  
5. NURSK 800  
6. NURWE 361  
7. NURWE 362  
Program Impact:  
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree  
Request for expedited approval withdrawn by B. Adams who had consulted with the faculty authors. It was mutually determined that a SUMMER 2009 timeline was impossible and that the request was in error because the department misunderstood and thought the course could not be offered if not revised in time.  
M/S/U (M. Lynch/E. Kerr) to MODIFY NURSE 262  
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for NURSE 262  
M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for NURSE 262

NURSE 263  
Nursing Process: Maternity  
Effective: Summer 2010  
MODIFY: Field trips, modalities, restrictions, course goal, learning goals, methods of assessment, textbooks  
Enrollment Restrictions: Removing: (P) NURSE 260 & NURSE 261. Maintaining: (C) NURSK 800, (L) Program capacity. Requesting: (P) NURSE 262.  
Distance Education Status: Requesting: Teleclass  
Materials Fee Status: None  
Articulation Status: Transfers to CSU.  
General Education Status: Not approved for GE.  
Rationale: Periodic review  
Course Impact:  
1. NURSE 266  
2. NURSK 800  
3. NURWE 361  
4. NURWE 362  
Program Impact:  
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree  
M/S/U (M. Lynch/E. Kerr) to MODIFY NURSE 263  
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for NURSE 263  
M/S/U (J. Lanning/J. Daly) to APPROVE MODALITIES for NURSE 263
NURSE 265  Nursing Process: Medical-Surgical  6
Effective: Summer 2010
MODIFY: Modalities, restrictions, course goal, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) NURSE 262, NURSE 263, & NURSE 264, (C) NURSK 800, (L) Program capacity. Requesting: (P) and NURSE 260 and NURSE 261.
Distance Education Status: Requesting: Teleclass
Materials Fee Status: Maintaining: $80.00
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic review
Course Impact:
1. NURSE 266
2. NURSE 267
3. NURSK 800
4. NURWE 361
5. NURWE 362
Program Impact:
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
2. Nursing: LVN to ADN Upgrade A.S. Degree
M/S/U (M. Lynch/E. Kerr) to MODIFY NURSE 265
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for NURSE 265
M/S/U (J. Lanning/J. Daly) to APPROVE MODALITIES for NURSE 265
M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for NURSE 265

NURSE 267  Nursing Process: Adv. Medical-Surgical  11
Effective: Spring 2010 (Expedited) (To avoid loss of program accreditation)
Rationale for imminent need: Increased hours in preceptorship added to course.
MODIFY: Hours, modalities
Enrollment Restrictions: Maintaining: (P) NURSE 265 & NURSE 266, (C) NURSK 800, (L) Program capacity.
Distance Education Status: Requesting: Teleclass
Materials Fee Status: Maintaining: $80.00
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic review
Course Impact:
1. NURSK 800
2. NURWE 361
3. NURWE 362
Program Impact:
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
2. Nursing: LVN to ADN Upgrade A.S. Degree
M/S/U (M. Lynch/E. Kerr) to MODIFY NURSE 267
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for NURSE 267
M/S/U (J. Lanning/J. Daly) to APPROVE MODALITIES for NURSE 267
M/S/U (R. Jones/L. Prusso) to approve MATERIALS FEES MODIFICATION for NURSE 267
M/S/U (E. Kerr, L Prusso) to EXPEDITE PROPOSAL for SPRING 2010.
NURSK 800  Nursing Skills Development  0
Effective: Summer 2010
MODIFY: Restrictions, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (C) NURSE 40, NURSE 259, NURSE 261, NURSE 262, NURSE 263, NURSE 264, NURSE 265, NURSE 266, or NURSE 267. Requesting: (C) or NURSE 350, NURSE 351, or NURSE 352.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review
Course Impact:
1. NURSE 260
2. NURSE 261
3. NURSE 262
4. NURSE 263
5. NURSE 264
6. NURSE 265
7. NURSE 266
8. NURSE 267
Program Impact:
Stand Alone
M/S/U (M. Lynch/E. Kerr) to MODIFY NURSK 800
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for NURSK 800

NURWE 361  Work Experience - Nursing  1
Effective: Summer 2009 Expedited! Summer 2010 - To ensure student progression w/in program
Rationale for imminent need: to facilitate continued training for current and new students in the field of nursing.
MODIFY: Hours, repetitions, restrictions, content, typical assignments, methods of instruction, textbooks
Enrollment Restrictions: Removing: (L) Enrolled in a minimum of 7 units and employable as a Nurse Assistant. Maintaining: (C) NURSE 262, NURSE 263, NURSE 264, NURSE 265, NURSE 266, or NURSE 267. Requesting: (P) NURSE 260 or NURSE 261, (C) or NURSE 299
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
Stand Alone
Request for expedited approval withdrawn by B. Adams who had consulted with the faculty authors. It was mutually determined that a SUMMER 2009 timeline was impossible and that the request was in error because the department misunderstood and thought the course could not be offered if not revised in time.
M/S/U (M. Lynch/E. Kerr) to MODIFY NURWE 361
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for NURWE 361
<table>
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<th>Materials Fee Status</th>
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<th>General Education Status</th>
<th>Program Impact</th>
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<tbody>
<tr>
<td>NURWE 362</td>
<td>Work Experience - Nursing</td>
<td>2</td>
<td>Summer 2009, Expedited Summer 2010</td>
<td>To ensure student progression w/in program</td>
<td>to facilitate continued training for current and new students in the field of nursing</td>
<td>Removing: (L) Enrolled in a minimum of 7 units and employable as a Nurse Assistant. Maintaining: (C) NURSE 262, NURSE 263, NURSE 264, NURSE 265, NURSE 266, or NURSE 267. Requesting: (P) NURSE 260 or NURSE 261, (C) or NURSE 299</td>
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<td>None</td>
<td>Does not transfer</td>
<td>None</td>
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<td>PEVM 130</td>
<td>Men’s Varsity Tennis</td>
<td>3</td>
<td>Summer 2010</td>
<td></td>
<td></td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities</td>
<td>1. Physical Education A.A. Degree Major</td>
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</table>
PSYCH 105  Abnormal Psychology 3
Effective: Summer 2010
MODIFY: Restrictions, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) PSYCH 101. Requesting (A) and be familiar with the theories of personality, experimental design, introductory information on diagnostic categories, diagnosis and treatment of mental illnesses.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: B, CSU-GE: D9, IGETC: 4I
Rationale: Periodic Review
Program Impact:
M/S/U (M. Lynch/E. Kerr) to MODIFY PSYCH 105
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for PSYCH 105
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for PSYCH 105

READ 82  College Reading - Comprehension 3
Effective: Summer 2010
MODIFY: Restrictions, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Modifying: Satisfactory completion of READ 40 or qualification by MJC assessment process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Course Impact:
1. INTDS 180
2. INTDS 220
3. INTDS 235
4. INTDS 245
5. READ 184
6. READ 184
7. STSK 78
8. STSK 78
Program Impact:
M/S/U (M. Lynch/E. Kerr) to MODIFY READ 82
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for READ 82
Adoptions

**BIO 114  General Ecology**

Effective: Summer 2010

REACTIVATE

Enrollment Restrictions: Requesting: (A) ENGL 50

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU. Requesting transfer to UC.


Rationale: We are reactivating this course because we have new staff able to teach the course and we want to provide additional options for non-majors and non-nursing students.

Program Impact:

M/S/U (M. Lynch/E. Kerr) to ADOPT the new course, BIO 114

M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for BIO 114

M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for BIO 114

**BIO 116  Biology: A Human Perspective**

Effective: Summer 2010

ADOPT

Enrollment Restrictions: Requesting: (A) ENGL 50 & MATH 70

Distance Education Status: Requesting: Hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU. Requesting transfer to UC.

General Education Status: Requesting:CSU-GE: B2,B3,IGETC: 5B, (MJC-GE:A added at meeting)

Rationale: This course in human biology is designed to present an overview of anatomy, physiology, biology, and microbiology to students that are considering careers in the allied health field. It will serve as a pre-requisite to more specialized courses in anatomy, physiology and microbiology.

Course Impact:

1. ANAT 125 *Launched*
2. AP 150 *Launched*
3. MICRO 101 *Launched*
4. PHYSO 101

Program Impact:

Stand Alone

M/S/U (K. Ennis, J. Lanning) to ADOPT the new course, BIO 116

M/S/C (K. Ennis, C. Vaughn) to approve ENROLLMENT RESTRICTIONS for BIO 116

14 ayes, 1 abstention

M/S/U (M. Garcia, E. Kerr) to approve MODALITIES for BIO 116

M/S/U (M. Garcia, J. Michelena) to approve GE PROPOSAL with the addition of MJC-GE:A (suggested by R. Cranley) for BIO 116
<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Units</th>
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<th>Action</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
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<th>Rationale</th>
<th>Program Impact</th>
<th>Action</th>
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<tr>
<td>CLDDV 111</td>
<td>Health, Safety, and Nutrition</td>
<td>4</td>
<td>Summer 2010</td>
<td>Adopt</td>
<td>Requesting: (A) ENGL 50</td>
<td>Hybrid, online, teleclass</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Requesting: MJC-GE: E</td>
<td>Developing new course to align with State's Curriculum Alignment Project and infusing Early Intervention core competencies.</td>
<td>Stand Alone</td>
<td>M/S/U</td>
<td>Lynch/E. Kerr</td>
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<td>M/S/U (M. Lynch/E. Kerr) to ADOPT the new course, CLDDV 111</td>
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<td>M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for CLDDV 111</td>
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<td>CMPSC 210</td>
<td>Unix/Linux Administration</td>
<td>3</td>
<td>Summer 2010</td>
<td>Adopt</td>
<td>Requesting: (P) CMPSC 206</td>
<td>Hybrid, online</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Not approved for GE</td>
<td>To create a yearlong unix/linux program to allow our students to be prepared to enter the workforce.</td>
<td>Stand Alone</td>
<td>M/S/U</td>
<td>Lynch/E. Kerr</td>
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<td>M/S/U (M. Lynch/E. Kerr) to ADOPT the new course, CMPSC 210</td>
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<td>M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 210</td>
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<td>CMPSC 219</td>
<td>Discrete Structures for Computer Science</td>
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<td>Summer 2010</td>
<td>Adopt</td>
<td>Requesting: (P) CMPSC 205 &amp; MATH 121</td>
<td>Hybrid, online</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Requesting: MJC-GE: D2, CSU-GE: B4, IGETC:2</td>
<td>Discrete Structures is an important aspect of Computer Science programs. Four-year institutions are now requiring discrete structures at the lower-division level and is now part of the core courses of the Computer Science Curriculum.</td>
<td>Stand Alone</td>
<td>M/S/U</td>
<td>Lynch/E. Kerr</td>
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<td>CMPSC 219</td>
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<td>M/S/U (M. Lynch/E. Kerr) to ADOPT the new course, CMPSC 219</td>
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<td>M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for CMPSC 219</td>
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<td>M/S/U (J. Lanning/K. Ennis) to approve MODALITIES for CMPSC 219</td>
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<td>M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for CMPSC 219</td>
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</tbody>
</table>
ESL 33  English Speaking and Listening 2  5  
Effective: Summer 2010
ADOPT
Enrollment Restrictions: Requesting: (P) ESL 23 or placement by MJC assessment process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: (Unspecified)
Course Impact:
   1. ESL 43
Program Impact:

Pulled for discussion by S. Agostini
M/S/U (D. Gilbert. J.Daly) to ADOPT the new course, ESL 33
M/S/U (D. Gilbert/M. Garcia) to approve ENROLLMENT RESTRICTIONS for ESL 33

THETR 156  Rehearsal and Performance in Comedy  2  
Effective: Summer 2010
ADOPT
Enrollment Restrictions: Requesting: (L) Each student must demonstrate the potential ability to work as an ensemble member, ability to memorize lines and a commitment to the artistic process of creating a live theatre production. Enrollment in the class is inherently limited by the number of roles listed in the play script's cast of characters. An audition process is used to determine the casting of the play's character parts.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU. Requesting: transfer to UC.
General Education Status: Requesting: MJC Activities
Rationale: This course will provide the student with an opportunity to develop and apply acting skills for comedic works. The department is developing new curriculum in order to align course content with the actual classroom experience.
Program Impact:
   1. Theatre A.A. Degree Major (as proposed at this meeting)
M/S/U (M. Lynch/E. Kerr) to ADOPT the new course, THETR 156
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for THETR 156
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for THETR 156
THETR 157  Rehearsal and Performance in Drama  2  
Effective: Summer 2010  
ADOPT  
Enrollment Restrictions: Requesting: (L) Each student must demonstrate the potential ability to work as an ensemble member, ability to memorize lines and a commitment to the artistic process of creating a live theatre production. Enrollment in the class is inherently limited by the number of roles listed in the play script's cast of characters. An audition process is used to determine the casting of the play's character parts.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU. Requesting: transfer to UC.  
General Education Status: Requesting: MJC Activities  
Rationale: This course will provide the student with an opportunity to develop and apply acting skills for modern dramatic works. The department is developing new curriculum in order to align course content with the actual classroom experience.  
Program Impact:  
1. Theatre A.A. Degree Major (as proposed at this meeting)  
M/S/U (M. Lynch/E. Kerr) to ADOPT the new course, THETR 157  
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for THETR 157  
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for THETR 157  

THETR 158  Rehearsal and Performance in Classical Theatre  2  
Effective: Summer 2010  
ADOPT  
Enrollment Restrictions: Requesting: (L) Each student must demonstrate the potential ability to work as an ensemble member, ability to memorize lines and a commitment to the artistic process of creating a live theatre production. Enrollment in the class is inherently limited by the number of roles listed in the play script's cast of characters. An audition process is used to determine the casting of the play's character parts.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU. Requesting: transfer to UC.  
General Education Status: Requesting: MJC Activities  
Rationale: This course will provide the student with an opportunity to develop and apply acting skills for the classical play (Shakespeare, Greek and Roman, Chekhov, etc.). The department is developing new curriculum in order to align course content with the actual classroom experience.  
Program Impact:  
1. Theatre A.A. Degree Major (as proposed at this meeting)  
M/S/U (M. Lynch/E. Kerr) to ADOPT the new course, THETR 158  
M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for THETR 158  
M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for THETR 158
<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
<th>CREDITS</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>THETR 159</td>
<td>Rehearsal and Performance in Musical Theatre</td>
<td>2</td>
<td>Summer 2010</td>
</tr>
</tbody>
</table>

**ADOPT**

**Enrollment Restrictions:** Requesting: (L) Each student must demonstrate the potential ability to work as an ensemble member, ability to memorize lines and a commitment to the artistic process of creating a live musical theatre production. Enrollment in the class is inherently limited by the number of roles listed in the libretto’s cast of characters. An audition process is used to determine the casting of the libretto’s character parts.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU. Requesting: transfer to UC.

**General Education Status:** Requesting: MJC Activities

**Rationale:** This course will provide the student with an opportunity to develop and apply acting and performance skills for the musical play. The department is developing new curriculum in order to align course content with the actual classroom experience.

**Program Impact:**

1. Theatre A.A. Degree Major (as proposed at this meeting)

   - M/S/U (M. Lynch/E. Kerr) to ADOPT the new course, THETR 159
   - M/S/U (C. Mulder/L. Prusso) to approve ENROLLMENT RESTRICTIONS for THETR 159
   - M/S/U (J. Daly/R. Jones) to approve GE PROPOSAL for THETR 159

**VI. PROGRAMS**

**Chancellor’s Office Approvals/Denials/Updates**

NONE

**Program Changes that do not require Chancellor’s Office Notification/Application**

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>EFFECTIVE</th>
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</thead>
<tbody>
<tr>
<td>(SR) CONSTRUCTION - CARPENTRY</td>
<td>Summer 2010</td>
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<tr>
<td><strong>MODIFY:</strong> Required Courses</td>
<td></td>
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<tr>
<td>Removing: WKEX 352 from Required Courses</td>
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<tr>
<td>Adding: VOCWE 349ABCD to Required Courses</td>
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</tbody>
</table>

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<thead>
<tr>
<th>PROGRAM</th>
<th>EFFECTIVE</th>
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<tbody>
<tr>
<td>(AA) COMPUTER SCIENCE</td>
<td>Summer 2010 (Submitted prior to deadline)</td>
</tr>
<tr>
<td><strong>MODIFY:</strong> Required courses, elective courses, program structure</td>
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<tr>
<td>Removing: CMPSC 213</td>
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<td>CMPSC 279</td>
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<td>MATH 134</td>
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<td>MATH 144</td>
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<td>MATH 173</td>
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<td>MATH 174</td>
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<td>PHYS 102</td>
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<tr>
<td>Adding: CMPGR 219 to Required Courses</td>
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</tbody>
</table>
(AA) JOURNALISM

**Effective:** Summer 2010  
**MODIFY:** Required courses, elective courses  
Removing: ENGL 178 from Required Courses  
Adding:  FILM 154 to Required Courses  
ART/JRNAL 179 to Required Courses  
CGR 224 to Elective Courses  
FILM 155 to Elective Courses

(AA) MARKETING

**Effective:** Summer 2010  
**MODIFY:** Required Courses  
Removing: BUSAD 259 from Required Courses  
Adding:  BUSAD 240 to Required Courses

(AA) THEATRE

**Effective:** Summer 2010  
**MODIFY:** Elective Courses, program structure  
Removing: THETR 192 from Elective Courses  
Adding:  THETR 131 to Elective Courses  
THETR 156 to Elective Courses  
THETR 157 to Elective Courses  
THETR 158 to Elective Courses  
THETR 159 to Elective Courses  
THETR 194 to Elective Courses  
THETR 170X,A to Elective Courses  
THETR 185X,A to Elective Courses  
THETR 186X,A to Elective Courses  
THETR 187X,A to Elective Courses  
THETR 188 to Elective Courses  
THETR 189 to Elective Courses  
THETR 195 to Elective Courses

CCC-501: Application for Approval - New Credit Programs

(C) RECORDING ARTS

**Effective:** Summer 2010  
**ADOPT**  
M/S/U (M Lynch, M. Garcia) to approve the proposal for CERTIFICATE OF ACHIEVEMENT in Recording Arts.

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

INACTIVATIONS

(C) EARLY INTERVENTION ASSISTANT 1  
**Effective:** Summer 2010  
**INACTIVATE**

(C) EARLY INTERVENTION ASSISTANT 2  
**Effective:** Summer 2010  
**INACTIVATE**  
Units in the MJC catalog (32-33) did not match approved units (24) in CCC Inventory of Approved Programs.
(AA) CHILD DEVELOPMENT 24-25 08
Effective: Summer 2010
INACTIVATE
CCC-211 has not yet been completed.

MODIFICATIONS

(AS) CHILD DEVELOPMENT 33 08
Effective: Summer 2010
MODIFY: Units (from 32 to 33)

(C) MASTER TEACHER 32-38 08
Effective: Summer 2010
MODIFY: Units (from 32 to 32-38)

(C) SITE SUPERVISOR 32-40 08
Effective: Summer 2010
MODIFY: Units (from 32 to 32-40)

(C) TEACHER 24-30 08
Effective: Summer 2010
MODIFY: Units (from 24 to 24-30)

(C) COMPUTER APPLICATIONS SPECIALIST 18 3
Effective: Summer 2010 (Submitted prior to deadline)
MODIFY: Total units, required courses, elective courses, program structure
Removing: CMPGR 262
CMPSC 220
CMPSC 225
CMPSC 231
CMPSC 264
CMPSC 276
CMPSC 279
Adding: CMPGR 263 to Required Courses
Moving: CMPSC 275 from Elective Courses to Required Courses
CMPSC 278 from Elective Courses to Required Courses

This program was approved at the 11/03/09 meeting. It appears here for purpose of the record.

(C) COMPUTER NETWORK TECHNICIAN 17 4
Effective: Summer 2010 (Submitted prior to deadline)
MODIFY: Total units, required courses
Removing: CMPSC 269

This program was approved at the 11/03/09 meeting. It appears here for purpose of the record.

(C) COMPUTER PROGRAMMING SPECIALIST 16 5
Effective: Summer 2010 (Submitted prior to deadline)
MODIFY: Required courses
Removing: CMPGR 262

This program was approved at the 11/03/09 meeting. It appears here for purpose of the record.

(AS) COMPUTER SCIENCE 30 2
Effective: Summer 2010 (Submitted prior to deadline)
MODIFY: Required course unit values
Removing: CMPGR 262
November 03, 2009

(AA) LANGUAGE STUDIES

---

**Effective:** Summer 2010

**Modify:** Units, required courses, elective courses, program structure

Adding:  
- ENGL 176 to Elective Courses
- ITAL 101 to Required Courses
- SPAN 109 to Required Courses
- SPAN 110 to Required Courses

Ines Bucknam, French instructor, was present to express concerns about recent revisions to the Language Studies AA degree. She reported that she expressed concerns in her department but was out-voted. She shared that she did not believe it was necessary to stipulate that the student must complete two languages instead of the past practice of one. She presented evidence of two other CCC’s who only require one language for a language studies degree. Committee members mentioned that this appeared to be an issue that needed to be resolved within the department, and that this was not necessarily the purview of the curriculum committee. L. Senechal pointed out that this degree, as written, is only available to students who are completing the University Preparation Pathway because it requires the IGETC or CSU-GE pattern. This is how the degree was approved at the Chancellor’s Office last year and this technicality was only recently realized. She asked if the committee wanted to set a precedent for disallowing CTE pathway students from earning a degree? Currently, this is the only one of its kind.

**MODIFICATIONS TO AA in LANGUAGE STUDIES withdrawn by division representative in order to facilitate department level dialog about unresolved concerns within the department about the “two language” criteria, and whether it is appropriate to set a precedent for a “transfer only” AA degree.**

**MEETING ADJOURNED DUE TO LACK OF QUORUM at 5:47 PM**

VII. UNFINISHED BUSINESS

Informational Items

1. **CurricUNET Trainings**  
   a. Recent trainings – Oct 27, approximately 17 faculty attended  
   b. Training scheduled  
      Trainings in Fall 2009 –

2. **Approval Process** – One-step launch, curriculum reps to have editing rights

3. **Title V and Catalog Rights**  
   S. Agostini / B. Adams

VIII. NEW BUSINESS

Information Items

1. **Equating Courses and Repetitions**  
   S. Agostini / L. Miller
IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  B. Adams

2. CurricUNET Implementation Task Force Update  B. Sanders / B. Adams
   No report

X. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

November 03, 2009

III. NOTIFICATION

B. Adams met with J. Hagen on 11/04/09 and inserted additional completion information in CMPGR 215, 217, and 284 to fulfill the contingency of the course approvals on 11/03/09.

IV. CONSENT

EMS 390

Effective: Spring 2010 Expedited! (Unspecified rationale)
MODIFY: Restrictions
Enrollment Restrictions: Maintaining: (P) EMS 350, Valid CPR card. Requesting: (C) EMS 389
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE.
Rationale: (Unspecified).
Program Impact:
Stand Alone
(1. Emergency Medical Technician Skills Recognition)

Hearing no objections, proposed modifications to EMS 390 were approved and expedited.
V. DISCUSSION

Inactivations

AUTEC 312 Automotive Electrical, Electronic, & Ignition
   Effective: Summer 2011
   Inactivate
   Course Impact:
      1. AUTEC 373
   Program Impact:
      Stand Alone

   M/S/U (J. Beebe, R. Jones) to approve INACTIVATION of all proposed inactivations.

AUTEC 398 A Independent Study / Special Problems
   Effective: Summer 2011
   Inactivate
   Program Impact:
      Stand Alone

   M/S/U (J. Beebe, R. Jones) to approve INACTIVATION of all proposed inactivations.

CGR 352 Production Management
   Effective: Summer 2011
   Inactivate
   Program Impact:
      Stand Alone

   M/S/U (J. Beebe, R. Jones) to approve INACTIVATION of all proposed inactivations.

INTEC 298 AC Special Topics
   Effective: Summer 2011
   Inactivate
   Program Impact:
      Stand Alone

   M/S/U (J. Beebe, R. Jones) to approve INACTIVATION of all proposed inactivations.

INTEC 398 B Special Topics
   Effective: Summer 2011
   Inactivate
   Program Impact:
      Stand Alone

   M/S/U (J. Beebe, R. Jones) to approve INACTIVATION of all proposed inactivations.

MACH 298 X Special Topics – Basic Machining Workshop
   Effective: Summer 2011
   Inactivate
   Program Impact:
      Stand Alone

   M/S/U (J. Beebe, R. Jones) to approve INACTIVATION of all proposed inactivations.
Revisions (including modifications/reactivations)

ART 145  Watercolor Painting 2  3
Effective: Summer 2011
**MODIFY:** Course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) ART 144.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC Activities.
Rationale: Periodic review.
Program Impact:
1. Art A.A. Degree Major

**M/S/U (J. Sola/C. Mulder) to MODIFY ART 145**

**M/S/U (M. Lynch/L. Prusso) to approve the RESTRICTIONS ART 145**

CMPGR 225  3D Graphics and Animation  3
Effective: Summer 2010  **Expedited**  Spring 2010 for modalities only  **Expedited**  (To comply with newly revised code or law)
Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor’s Office, It is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

**MODIFY:** Modalities, materials fees, restrictions
Enrollment Restrictions: Requesting: (A) have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and resizing windows, the Start Menu, understanding how your computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, and deleting files; using portable flash memory and other common storage devices.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: Removing fee of $10.00
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Course Impact:
1. CMPGR 226
Program Impact:
2. Word Processing Certificate of Achievement

**CMPGR courses pulled as a block by S. Agostini**
S. Agostini called the committee’s attention to completion data for CMPGR courses. She reported that students who had completed courses under a policy for multiple repeats were not completing them after with significant lapses of of time between repeats (as would be expected for technology retraining). Instead, they were taking the courses successively over one or two semesters.

**M/S/U (J. Beebe/M. Garcia) to MODIFY CMPGR 225**

**M/S/U (M. Lynch/L. Prusso) to approve the RESTRICTIONS for CMPGR 225**

**M/S/U (L. Prusso/M. Lynch) to approve DE MODALITIES for CMPGR 225**

**M/S/U (J. Sola/L. Prusso) to approve MATERIALS FEES MODIFICATIONS for CMPGR 225**

**M/S/U (R. Cranley/K. Ennis) to EXPEDITE CMPGR 225 PROPOSAL for SUMMER 2010 (with the exception that modalities will take effect SPRING 2010 since they would not adversely impact Datatel.**
CMPGR 226  3D Graphics and Animation 2  
Effective: Summer 2010 Expedited, Spring 2010 for modalities only Expedited (To comply with newly revised code or law)
Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor’s Office, It is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.
MODIFY: Repetitions, modalities, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) CMPGR 225.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact: Stand Alone

CMPGR courses pulled as a block by S. Agostini
S. Agostini called the committee’s attention to completion data for CMPGR courses. She reported that students who had completed courses under a policy for multiple repeats were not completing them after with significant lapses of of time between repeats (as would be expected for technology retraining). Instead, they were taking the courses successively over one or two semesters.

M/S/U (J. Beebe/M. Garcia) to MODIFY CMPGR 226
M/S/U (M. Lynch/L. Prusso) to approve the RESTRICTIONS for CMPGR 226
M/S/U (L. Prusso/M.Lynch) to approve DE MODALITIES for CMPGR 226
M/S/U (R. Cranley/K. Ennis) to EXPEDITE CMPGR 226 PROPOSAL for SUMMER 2010 (with the exception that modalities will take effect SPRING 2010 since they would not adversely impact Datatel.)
Beginning Photoshop 3

Effective: Summer 2010 Expedited, Spring 2010 for modalities only Expedited (To comply with newly revised code or law)

Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

MODIFY: Title, description, materials fees, restrictions, learning goals, content, methods of instruction, methods of assessment

Enrollment Restrictions: Removing: (A) a previous course in Computer Graphics. Requesting: (A) ART 102 / CMPGR 202.

Distance Education Status: Maintaining: Hybrid, online

Materials Fee Status: Removing fee of $10.00

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale: Periodic review

Course Impact:
1. CMPGR 236

Program Impact:
2. Word Processing Certificate of Achievement

**CMPGR courses pulled as a block by S. Agostini**

S. Agostini called the committee's attention to completion data for CMPGR courses. She reported that students who had completed courses under a policy for multiple repeats were not completing them after with significant lapses of time between repeats (as would be expected for technology retraining). Instead, they were taking the courses successively over one or two semesters.

M/S/U (J. Beebe/M. Garcia) to MODIFY CMPGR 235

M/S/U (M. Lynch/L. Prusso) to approve the RESTRICTIONS for CMPGR 235

M/S/U (L. Prusso/M. Lynch) to approve DE MODALITIES for CMPGR 235

M/S/U (J. Sola/L. Prusso) to approve MATERIALS FEES MODIFICATIONS for CMPGR 235

M/S/U (R. Cranley/K. Ennis) to EXPEDITE CMPGR 235 PROPOSAL for SUMMER 2010 (with the exception that modalities will take effect SPRING 2010 since they would not adversely impact Datatel.)
Advanced Photoshop

Effective: Summer 2010 Expedited Spring 2010 for modalities only Expedited (To comply with newly revised code or law)

Rationale for imminent need: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor’s Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

MODIFY: Title, description, repetitions, modalities, materials fees, restrictions, methods of assessment

Enrollment Restrictions: Removing: (P) CMPGR 235. Requesting: (A) CMPGR 235.

Distance Education Status: Requesting: Hybrid, online

Materials Fee Status: Removing fee of $10.00

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:


CMPGR courses pulled as a block by S. Agostini

S. Agostini called the committee’s attention to completion data for CMPGR courses. She reported that students who had completed courses under a policy for multiple repeats were not completing them after with significant lapses of time between repeats (as would be expected for technology retraining). Instead, they were taking the courses successively over one or two semesters.

M/S/U (J. Beebe/M. Garcia) to MODIFY CMPGR 236

M/S/U (M. Lynch/L. Prusso) to approve the RESTRICTIONS for CMPGR 236

M/S/U (L. Prusso/M. Lynch) to approve DE MODALITIES for CMPGR 236

M/S/U (J. Sola/L. Prusso) to approve MATERIALS FEES MODIFICATIONS for CMPGR 236

M/S/U (R. Cranley/K. Ennis) to EXPEDITE CMPGR 236 PROPOSAL for SUMMER 2010 (with the exception that modalities will take effect SPRING 2010 since they would not adversely impact Datatel.)
**CMPGR 252**

**Desktop Publishing for Computer Graphics**

**Effective:** Summer 2010 *(Expedited)*, Spring 2010 for modalities only *(Expedited)* *(To comply with newly revised code or law)*

**Rationale for imminent need:** Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor's Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.

**MODIFY:** Modalities, restrictions, typical assignments

**Enrollment Restrictions:** Removing: (A) CMPGR 202 or CMPSC 274 or CMPSC 231 or OFADM 231. Requesting: (A) CMPGR 202.

**Distance Education Status:** Requesting: Hybrid, online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Rationale:** Add modalities

**Program Impact:**

1. Journalism A.A. Degree Major

**CMPGR courses pulled as a block by S. Agostini**

S. Agostini called the committee’s attention to completion data for CMPGR courses. She reported that students who had completed courses under a policy for multiple repeats were not completing them after with significant lapses of time between repeats (as would be expected for technology retraining). Instead, they were taking the courses successively over one or two semesters.

**M/S/U (J. Beebe/M. Garcia) to MODIFY CMPGR 252**

**M/S/U (M. Lynch/L. Prusso) to approve RESTRICTIONS for CMPGR 252**

**M/S/U (L. Prusso/M. Lynch) to approve DE MODALITIES for CMPGR 252**

**M/S/U (R. Cranley/K. Ennis) to EXPEDITE CMPGR 252 PROPOSAL for SUMMER 2010 (with the exception that modalities will take effect SPRING 2010 since they would not adversely impact Datatel.)**

**MUSA 151**

**Elementary Voice 1**

**Effective:** Summer 2011

**MODIFY:** Hours, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU, UC

**General Education Status:** Approved for MJC Activities

**Rationale:** Periodic review.

**Program Impact:**

Stand Alone

**M/S/U (J. Sola/C. Mulder) to MODIFY MUSA 151**

**M/S/U (M. Lynch/E. Maki) to approve GE for MUSA 151**
MUSA 155  Vocal Master Class  1
Effective: Summer 2011
MODIFY: Hours, repetitions, restrictions, articulation status, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (C) MUSA 153 or MUSA 154. Removing: (C) or MUSA 151 or MUSA 152.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE. Requesting MJC Activities.
Rationale: Periodic review.
Course Impact:
1. MUSA 153
2. MUSA 154
Program Impact:
          M/S/U (J. Sola/C. Mulder) to MODIFY MUSA 155
          M/S/U (M. Lynch/L. Prusso) to approve RESTRICTIONS for MUSA 155
          M/S/U (M. Lynch/E. Maki) to approve MJC Activities for MUSA 155

MUSA 163  Applied Music (Violin and Viola)  1
Effective: Summer 2011
MODIFY: Description, repetitions, restrictions, articulation status, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (C) MUSE 165. Requesting: (C) or MUSE 161, (A) play a violin or viola at an intermediate level and demonstrate the ability to read music.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Requesting: MJC Activities.
Rationale: Periodic review.
Course Impact:
1. MUSE 165
Program Impact:
          M/S/U (J. Sola/C. Mulder) to MODIFY MUSA 163
          M/S/U (M. Lynch/L. Prusso) to approve RESTRICTIONS for MUSA 163
          M/S/U (M. Lynch/E. Maki) to approve MJC Activities for MUSA 163
MUSE 175  Symphonic Band
Effective: Summer 2011. Spring 2010 for modalities only Expedited (To comply with newly revised code or law)

Rationale for imminent need: TBA hours need to be removed so course will be in compliance with Title 5 regulations.

MODIFY: Units, hours, repetitions, restrictions, course goal, typical assignments, methods of assessment

Enrollment Restrictions: Requesting: (A) have previous experience playing in a band and have the ability to read music.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU, UC

General Education Status: Approved for MJC Activities.

Rationale: Course is being modified to correct TBA hours, which are non-compliant with Title 5 regulations.

Course Impact:
1. MUSE 176

Program Impact:
1. Music A.A. Degree Major

MUSE 175 and 181 pulled for discussion by S. Agostini S. Agostini called the committee’s attention to problems in the Methods of Instruction for MUSE181 and REQUIRED LAB CONTENT for MUSE 175. The representative, E. Maki, agreed with her observations about truncated text and outdated technologies and agreed to correct it in the system.

M/S/U (E. Maki/K. Ennis) to MODIFY MUSA 175 and MUSE 181
M/S/U (M. Lynch/L. Prusso) to approve RESTRICTIONS for MUSE 175
M/S/U (M. Lynch/E. Maki) to approve MJC Activities for MUSA 175
M/S/U (E. Maki/K. Ennis) to EXPEDITE MUSA 175 MODALITIES MODIFICATION SPRING 2010

MUSE 181  Jazz Band
Effective: Summer 2011. Spring 2010 for modalities only Expedited (To comply with newly revised code or law)

Rationale for imminent need: TBA hours need to be removed so course will be in compliance with Title 5 regulations.

MODIFY: Units, hours, repetitions, restrictions, course goal, learning goals, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: Removing: (A) Previous music in instrumental music and/or jazz ensembles. Requesting: (A) Previous experience playing jazz music (one player per part)

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU, UC

General Education Status: Approved for MJC Activities.

Rationale: Course is being modified to correct TBA hours, which are non-compliant with Title 5 regulations.

Program Impact:
1. Music A.A. Degree Major

MUSE 175 and 181 pulled for discussion by S. Agostini S. Agostini called the committee’s attention to problems in the Methods of Instruction for MUSE181 and REQUIRED LAB CONTENT for MUSE 175. The representative, E. Maki, agreed with her observations about truncated text and outdated technologies and agreed to correct it in the system.

M/S/U (E. Maki/K. Ennis) to MODIFY MUSA 175 and MUSE 181
M/S/U (M. Lynch/L. Prusso) to approve RESTRICTIONS for MUSE 181
M/S/U (M. Lynch/E. Maki) to approve MJC Activities for MUSA 175
M/S/U (E. Maki/K. Ennis) to EXPEDITE MUSA 175 MODALITIES MODIFICATION for SPRING 2010
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>Modify:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSP 151</td>
<td>Musical Theatre Workshop</td>
<td>2</td>
<td>Summer 2011</td>
<td>Repetitions, course goal, learning goals, typical assignments, methods of instruction, methods of assessment</td>
<td>Maintenance: (A) Before enrolling in this course, students are strongly advised to have previous vocal performance experience.</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities.</td>
<td>Periodic review.</td>
<td>Stand alone</td>
<td></td>
</tr>
</tbody>
</table>

**MUSP 151 pulled for discussion by C. Mulder**

C. Mulder noted that the content appeared to be written in paragraph format, as opposed to the more common practice of creating an outline. She held no opinion on the matter, but wanted to know if the committee found such formatting variations to be of issue. The group agreed that it was a minor problem, but that it should probably be repaired. E. Maki and others noted that C. Llewellyn would have no problem changing the format.

M/S/U (E. Kerr/M. Lynch) to MODIFY MUSP 151

M/S/U (M. Lynch/L. Prusso) to approve RESTRICTIONS for MUSP 151

M/S/U (M. Lynch/E. Maki) to approve MJC Activities for MUSP 151

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>Modify:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSP 153</td>
<td>Advanced Musical Theatre Workshop</td>
<td>2</td>
<td>Summer 2011</td>
<td>Repetitions, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td>Maintenance: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSP 151.</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities.</td>
<td>Periodic review.</td>
<td>Stand alone</td>
<td></td>
</tr>
</tbody>
</table>

M/S/U (J. Sola/C. Mulder) to MODIFY MUSP 153

M/S/U (M. Lynch/L. Prusso) to approve RESTRICTIONS for MUSP 153

M/S/U (M. Lynch/E. Maki) to approve MJC Activities for MUSP 153

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>Modify:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYCH 111</td>
<td>Psychology of Gender</td>
<td>3</td>
<td>Summer 2010</td>
<td>Field trips, course goal, content, typical assignments, methods of instruction, methods of assessment</td>
<td>Maintenance: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101.</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC-GE: B, CSU-GE: D4,D9, IGETC: 4D,4I.</td>
<td>Periodic Review.</td>
<td>1. General Studies, Emphasis in Social &amp; Behavioral Sciences A.A. Degree Major</td>
<td></td>
</tr>
</tbody>
</table>

M/S/U (J. Sola/C. Mulder) to MODIFY PSYCH 111

M/S/U (M. Lynch/L. Prusso) to approve RESTRICTIONS for PSYCH 111

M/S/U (M. Lynch/E. Maki) to approve GE for PSYCH 111
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>MODIFIED:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>THETR 100</td>
<td>Introduction to Theatre Arts</td>
<td>3</td>
<td>Summer 2011</td>
<td>Modalities, content, methods of instruction, methods of assessment, textbooks</td>
<td>None</td>
<td>Requesting: Online</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC-GE: C, CSU-GE: C1, IGETC: 3A</td>
<td>Periodic review.</td>
</tr>
<tr>
<td>THETR 131</td>
<td>Fundamentals of Choreography</td>
<td>2</td>
<td>Summer 2011</td>
<td>Field trips, learning goals, content, methods of instruction, methods of assessment, textbooks</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 185 or PEC 122.</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities</td>
<td>Periodic review.</td>
</tr>
<tr>
<td>THETR 175</td>
<td>Stage Costuming</td>
<td>3</td>
<td>Summer 2011</td>
<td>Description, learning goals, content, methods of assessment</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU, UC</td>
<td>Approved for MJC Activities</td>
<td>Periodic review.</td>
</tr>
</tbody>
</table>
THETR 188 Jazz Dance 1
PEC 126

Effective: Summer 2011

MODIFY: Units, hours, description, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC Activities
Rationale: Periodic review.

Program Impact:
THETR 188 - Stand Alone
PEC 126 – Physical Education A.A. Degree Major

M/S/U (J. Sola/C. Mulder) to MODIFY THETR 188/PEC 126
M/S/U (M. Lynch/E. Maki) to approve GE for THETR 188/PEC 126

THETR 195 Movement for the Performing Artist 3

Effective: Summer 2011

MODIFY: Hours/face to face modalities, grading, learning goals, content, methods of instruction,
methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC Activities
Rationale: Periodic review.

Program Impact:
Stand alone
(1. Theatre Performance Skills Recognition Award)

M/S/U (J. Sola/C. Mulder) to MODIFY THETR 195
M/S/U (M. Lynch/E. Maki) to approve GE for THETR 195

Adoptions
None

VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

California Community College Chancellor's Office Approval

The following existing award, upgraded from a Skills Recognition to a Certificate of Achievement, has
been approved by the CCCCO and – per Stephanie Low- is effective locally as of the date of the
CCCCO correspondence.

• Certificate of Achievement: Machine Tool Technology I 12 1

Effective: Nov 03, 2009
Program Changes that do not require Chancellor's Office Notification/Application

This program was approved at the 11/03/09 meeting. It appears here for purpose of the record.

(AA) COMPUTER SCIENCE

**Effective:** Summer 2010 (Submitted prior to deadline)

**MODIFY:** Required courses, elective courses, program structure

Removing: CMPSC 213
CMPSC 279
MATH 134
MATH 144
MATH 173
MATH 174
PHYS 102

Adding: CMPSC 219 to Required Courses

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

This program was approved at the 11/03/09 meeting. It appears here for purpose of the record.

(C) COMPUTER APPLICATIONS SPECIALIST

**Effective:** Summer 2010 (Submitted prior to deadline)

**MODIFY:** Total units, required courses, elective courses, program structure

Removing: CMPGR 262
CMPSC 220
CMPSC 225
CMPSC 231
CMPSC 264
CMPSC 276
CMPSC 279

Adding: CMPGR 263 to Required Courses

Moving: CMPSC 275 from Elective Courses to Required Courses
CMPSC 278 from Elective Courses to Required Courses

This program was approved at the 11/03/09 meeting. It appears here for purpose of the record.

(C) COMPUTER NETWORK TECHNICIAN

**Effective:** Summer 2010 (Submitted prior to deadline)

**MODIFY:** Total units, required courses

Removing: CMPSC 269

This program was approved at the 11/03/09 meeting. It appears here for purpose of the record.

(C) COMPUTER PROGRAMMING SPECIALIST

**Effective:** Summer 2010 (Submitted prior to deadline)

**MODIFY:** Required courses

Removing: CMPGR 262

This program was approved at the 11/03/09 meeting. It appears here for purpose of the record.

(AS) COMPUTER SCIENCE

**Effective:** Summer 2010 (Submitted prior to deadline)

**MODIFY:** Required course unit values

Removing: CMPGR 262
VII. UNFINISHED BUSINESS

Informational Items

1. CurricUNET Trainings  
   a. Recent trainings  
   b. Training scheduled  
      Trainings in Fall 2009 –

2. Approval Process

3. Title V and Catalog Rights  
   S. Agostini / B. Adams

4. Equating Courses and Repetitions  
   S. Agostini / L. Miller

VIII. NEW BUSINESS

Action Items

1. AP & IB Credit  
   R. Cranley
   6
   R. Cranley presented to the committee important information regarding Advanced Placement (AP) and International Baccalaureate (IB).

   First, she presented an updated AP Chart to be included in the 2010-2011 catalog. Changes that were incorporated included very literal references to how specific examinations are used by each department.

   M/S/U (K. Ennis/E. Maki) to approve the updated AP CHART for the 2010-2011 catalog

   IB is being discussed statewide and different institutions are determining how they wish to respond. R. Cranley gave a comprehensive explanation of how IB might impact MJC, and some of the questions that may will need to be answered locally to have a successful implementation. She encouraged representatives to go back to their divisions to raise those questions with their colleagues, and that the document would be made available to representatives via the curriculum website.

IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  
   B. Adams

2. CurricUNET Implementation Task Force Update  
   B. Sanders / B. Adams

X. PUBLIC COMMENT

M. Garcia pointed out to the committee that ENGR 100/ARCH 100 used to count toward the GUIDANCE requirement for graduation, but no longer does, and that the faculty initiated this change because they no longer wanted to be involved with the educational planning component.

One of the faculty members solicited assistance and insights from other areas as to how to develop a process for prerequisite challenges, since prerequisite and corequisite enforcement is taking hold campus wide.

Meeting adjourned at 4:58
Curriculum Committee

MINUTES

Tuesday, December 01, 2009
Yosemite 205 2:40 PM


Members Absent: M. Boyd, J. Daly, J. Lanning, E. McInnes (for P. Upton), C. Vaughn

Others Present: L. Miller (Curriculum Specialist), J. Peterson

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

November 17, 2009

III. NOTIFICATION

NURSE 259

LVN Transition: Role Change Preparation

When NURSE 259 was modified and approved earlier this year, the faculty authors converted previously established prerequisite courses into a “limitation on enrollment” statement. By doing this, they disallowed Datatel from checking that students had completed the courses. After consultation with the Instruction Office, it was determined that these courses should remain in effect as prerequisites. Nursing faculty also indicated that they do not want to remove the corequisite of NURSK 800.

(SR) Recording Arts

Effective: Summer 2010

At the 11/03/09 meeting, the CCC-501 application and program requirements for a new (C) in Recording Arts were approved by the curriculum committee. However, on closer review of the application, it was discovered that the application was incomplete and not ready for forwarding to the Central Region Consortium, YCCD Board of Trustees, and the CCCC0 for approval. Consultation with the dean made it clear that the faculty author only intended for the curriculum committee to approve the award locally as a Skills Recognition as a preliminary step toward building a CCC-501. It was agreed that the faculty author would resubmit the proposal and application for Certificate of Achievement when the information was complete and prepared for review by external agencies.

Hearing no objections, the committee was notified.
IV. CONSENT

The chemistry department has some concerns about the validity of the statistics provided by the research department that were used to determine the CHEM 143 prerequisite. The department is in the process of re-evaluating those statistics and would like to incorporate a few more semesters of information to determine if this prerequisite is sound. They are requesting that the MATH 90 prerequisite for CHEM 143 be postponed for 1 year and changed to an advisory for the 2010-2011 catalog. This would give the department sufficient time to look at the statistics and also allow a slower transition for the students.

CHEM 143
Introductory College Chemistry 5
Effective: Summer 2010 Expedited!
MODIFY: Restrictions
Enrollment Restrictions: Removing: (P) MATH 90.
Requesting: (P) MATH 70, (A) MATH 90.
Distance Education Status: None.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE: A, CSU-GE: B1,B3, IGETC: 5A.
Rationale:
Course Impact:
1. BIO 101
2. CHEM 144
3. MICRO 101
4. PHYSO 101
5. RSCR 220
Program Impact:
1. Agriculture Laboratory Technician A.S. Degree
2. Agriculture Laboratory Technician Certificate of Achievement
3. Athletic Training/Sports Medicine A.S. Degree

Hearing no objections, the consent agenda was approved.

V. DISCUSSION

Inactivations
None

Revisions (including modifications/reactivations)

ART 162
History of Renaissance Art 3
Effective: Summer 2011
MODIFY: Course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: C, CSU-GE: C1, IGETC: 3A.
Rationale: Periodic review.
Program Impact:
1. Art A.A. Degree Major
2. MJC-GE Pattern A.A. Degree Major

M/S/U to approve MODIFICATIONS to ART 162 (E. Maki/J. Sola)
M/S/U to approve GE for ART 162 (L. Prusso/J. Michelena)
ART 163 History of Modern Art 3
Effective: Summer 2011
MODIFY: Description, course goal, learning goals, content, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: C, CSU-GE: C1, IGETC: 3A.
Rationale: Periodic review.
Program Impact:
  1. Art A.A. Degree Major
  2. MJC-GE Pattern A.A. Degree Major
  3. Photography A.A. Degree Major
M/S/U to approve MODIFICATIONS to ART 163 (E. Maki/J. Sola)
M/S/U to approve GE for ART 163 (L. Prusso/J. Michelena)

ART 164 History of Art 1 3
Effective: Summer 2011
MODIFY: Modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online.
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: C, CSU-GE: C1, IGETC: 3A.
Rationale: Periodic review.
Course Impact:
  1. ART 150
Program Impact:
  1. Art A.A. Degree Major
  2. MJC-GE Pattern A.A. Degree Major
  3. Photography A.A. Degree Major
M/S/U to approve MODIFICATIONS to ART 164 (E. Maki/J. Sola)
M/S/U to approve ONLINE MODALITY for ART 164 (R. Jones/K. Ennis)
M/S/U to approve GE for ART 164 (L. Prusso/J. Michelena)

ART 165 History of Art 2 3
Effective: Summer 2011
MODIFY: Modalities, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online.
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: C, CSU-GE: C1, IGETC: 3A.
Rationale: Periodic review.
Course Impact:
  1. ART 150
Program Impact:
  1. Art A.A. Degree Major
  2. MJC-GE Pattern A.A. Degree Major
  3. Photography A.A. Degree Major
M/S/U to approve MODIFICATIONS to ART 165 (E. Maki/J. Sola)
M/S/U to approve ONLINE MODALITY for ART 165 (R. Jones/K. Ennis)
M/S/U to approve GE for ART 165 (L. Prusso/J. Michelena)
AUTEC 368  Automotive Electricity/Electronic Systems 1  3½
Effective: Summer 2010 Expedited. To ensure student progression within the program.
Rationale for Expedited Approval: PREREQUISITE CHANGE: Presently AUTEC 368 has a pre-req of AUTEC 311 and we would like to change that to be a prerequisite or a co-requisite of AUTEC 311. This change should increase the number of students enrolled in the first portion of the program and strengthen the number of students progressing to AUTEC 369 and 319. We have not been consistent enough in offering a comprehensive AUTO Core Program.
MODIFY: Description, materials fees, restrictions, course goal, learning goals, content, methods of assessment
Enrollment Restrictions: Removing: (P) AUTEC 311. Requesting: (C) AUTEC 311 or previous completion
Distance Education Status: None
Materials Fee Status: Modifying fee to $43.66
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Presently AUTEC 368 has a pre-requisite of AUTEC 311 and we would like to change that to be a prerequisite or a co-requisite of AUTEC 311. This change should increase the number of students enrolled in the first portion of the program and strengthen the number of students progressing to AUTEC 369 and 319. We have not been consistent enough in offering a comprehensive AUTO Core Program.
Course Impact:
  1. AUTEC 319
  2. AUTEC 369
Program Impact:
  1. Autobody/Refinishing A.S. Degree
  2. Automotive Technician A.S. Degree
  3. Automotive Technician Certificate of Achievement
  4. Maintenance Mechanic Certificate of Achievement

EMS 389  Emergency Medical Technician 1 - Lab  ½
Effective: Summer 2011
MODIFY: Description, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) EMS 350, (C) EMS 390
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Modifying to include corequisite.
Program Impact:
  Stand Alone

M/S/U to approve MODIFICATIONS to EMS 389  (E. Maki/J. Sola)
M/S/U to approve MODIFICATIONS to AUTEC 368  (E. Maki/J. Sola)
M/S/U to approve REQUISITES for EMS 389 (J. Beebe/M.Lynch)
M/S/U to approve REQUISITES for AUTEC 368 (J. Beebe/M.Lynch)
FSCI 301  Fire Protection Organization 3

Effective: Summer 2011

MODIFY: Content, methods of instruction, methods of assessment

Enrollment Restrictions: Maintaining: None.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Periodic review.

Course Impact:
1. FSCI 303
2. FSCI 304
3. FSCI 322
4. FSCI 323
5. FSCI 327
6. FSCI 328
7. FSCI 332
8. FSCI 336
9. FSCI 337
10. FSCI 346
11. FSCI 350
12. FSCI 351
13. FSCI 352
14. FSCI 354
15. FSCI 355
16. FSCI 356
17. FSCI 357
18. FSCI 362
19. FSCI 398

Program Impact:
1. Fire Science Skills Recognition

M/S/U to approve MODIFICATIONS to FSCI 301 (E. Maki/J. Sola)

Adoptions

None

VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

California Community College Chancellor's Office Approval

The following award has been denied by the CCCCO.

• Certificate of Achievement: Fire Academy 17 6

Effective: Aug 24, 2009

Fire Academy will remain in the catalog as a Skills Recognition until the application is resubmitted and approved.

Hearing no objections, the committee was notified of the CCCCO denial for (C) Fire Academy.

Program Changes that do not require Chancellor's Office Notification/Application

None
VII. UNFINISHED BUSINESS

Action Items

1. **AP & IB Credit**
   
   (AP Credit was not discussed since it was updated/approved on 11/17/09.)
   
   R. Cranley revisited the document she distributed at the last meeting regarding recent declarations from CSU and the IGETC regarding International Baccalaureate (IB) exams and credit earned. According to recent memorandums from the CSU and IGETC review committee, IB exam scores may be used to fulfill requirements of both patterns. At MJC, we will be mandated to apply these standards for CSU-GE and IGETC certification. UC and CSU are also granting course equivalency for many IB exam completions.

   Given these changes, R. Cranley posed the question again as to how MJC should respond to the changes at CSU and UC, and asked if representatives had consulted with their divisions as to how they might respond. Various representatives had gotten feedback, mostly favorable, about wanting to emulate the UC and CSU. However, some were reportedly reluctant.

   In anticipation of concerns and questions about what scores mean, R. Cranley prepared a comprehensive spreadsheet detailing how each IB exam is being interpreted at each UC, CSU in terms of subject credit and those courses' equivalents at MJC. The committee's response was highly favorable. R. Cranley encouraged the committee to share the spreadsheet with their colleagues to help them see how UC and CSU interpret IB exam results. E. Kerr plans to post IB course outlines to the curriculum website so that faculty may use them as a tool in this process.

Informational Items

1. **CurricUNET Trainings**
   
   B. Adams

   a. Recent trainings
   b. Training scheduled
   
   Trainings in Fall 2009 – Dec. 2nd, 3:00-4:30, West Campus IRC

2. **Approval Process**
   
   B. Adams

   B. Adams asked the committee if it was reasonable to set a resubmission deadline for courses that require changes after Technical Review (TR). Courses coming in later from technical review can impact the integrity of the agenda. The response from the group was that setting a deadline was reasonable.

3. **Title V and Catalog Rights**
   
   S. Agostini / B. Adams

   (No report)

4. **Prerequisite Challenge Process:**
   
   S. Agostini reported instead on prerequisite challenge forms and local acceptance of upper division coursework. She distributed and explained a prerequisite challenge form that is used by students to challenge prerequisites/co-requisites for a course. She explained what Title 5 allows for challenges, including the process to review/approve them.
5. **Taskforce on Upper Division Coursework**  
S. Agostini reported on ongoing ambiguities as to how to locally award credit for upper division coursework. A group recently met to discuss the factors. It was suggested in the group that counselors/advisors could advise students to petition up to ten units to satisfy program/course prerequisites and major/preparation for major courses, but evaluators still must determine if the foreign coursework was offered by an accredited institution. The group decided then that the process would rely on determining equivalency. This would require that divisions look at courses to determine if there is equivalency. In any case, a cogent process is needed. Any resulting process resulting from the work of the task force would need to be brought to IAC, Counselors, and Allied Heath, and curriculum for adoption.

6. **Equating Courses and Repetitions**  
S. Agostini / L. Miller  
L. Miller and S. Agostini reminded the committee that the process for defining course equates is not developed but needs to be. S. Agostini explained that when courses are modified in curriculum that Datatel often requires that instruction stop the old course and create a new version of the course because some changes to courses can wreak havoc on past student records. Creating new versions of courses removes the relationships between past and present.

**Equates** are created to link two course records together so that they are seen as equivalent. What process is there so that Instruction can determine whether a revision to a course should require that it equate or not equate to the previous version. And at what point, does a revision to a course (e.g., units, IGETC placement, prerequisites) warrant that a new course be created? These are all aspects of curriculum that need to be identified by the faculty in the curriculum development process. At this time, Instruction is equating the course in all instances. Complicating the issue further is that different processes uniquely define what substantial changes to courses are, and that all of those variables will need to be analyzed and sorted. Those processes include:

- a. ASCCC Best Practices
- b. Datatel
- c. CCCCCO MIS Reporting

**VIII. NEW BUSINESS**

**Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
L. Miller  
Requisites have historically been written in innumerable ways. For example, one course might specify “Satisfactory completion of MATH 70” while another might say “Eligibility for MATH 90.” Such inconsistencies can have unintended consequences for the college community, including varying interpretations and missed information (e.g., MATH 70 completion is equivalent to MATH 72 completion and Assessment test completion). In addition, ‘advisories’ were locally renamed as “Recommended for Success” many years ago. Does the committee want to retain this phrase? Are we prepared to move forward with standardization, and what would that entail. The will of the group was to move forward with this project.

**Informational Items**

1. **Curriculum Review Matrix**  
B. Adams  
B. Adams prepared a spreadsheet to show the committee how well the college had stayed on-track with curriculum review and the matrix. The spreadsheet showed both the courses that had been reviewed and those that had not for Fall, as well as courses that are in the pipeline for Spring 2010. She noted those courses that were reviewed on time, and those that had been reviewed prior to schedule. She commented she was largely pleased with the results, but that there was still room for improvement.
IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force
   B. Adams
   No Report

2. CurricUNET Implementation Task Force Update
   B. Sanders / B. Adams
   No Report

X. PUBLIC COMMENT

MEETING ADJOURNED AT 4:58 PM

Members Absent: M. Boyd, K. Ennis, L. Lanigan, J. Lanning

I. APPROVAL OF ORDER OF AGENDA
B. Adams requested the New Business information item, Catalog Update, be moved to New Business action item.

II. APPROVAL OF MINUTES
December 01, 2009
Hearing no objections, minutes were approved.

III. NOTIFICATION

ANTHR 174
This course was approved with a $500 materials fee for field studies (field trip) related stuff, travel, supplies, etc. According to V. Groff, this should not have been approved as a materials fee, but should have been handled administratively at the division/sect level after the course was implemented. This is handled very differently by Datatel. Therefore the $500 has been removed from the course in CurricUNET.

DTAST 371 L
This ‘course’ is being inactivated in Datatel as it was never actually a course at all.

IV. CONSENT

V. DISCUSSION

Inactivations
None

Revisions (including modifications/reactivations)

AGEC 225
Agriculture Computer Applications
Effective: Summer 2011
DE Approval
Enrollment Restrictions: None
Distance Education Status: Requesting: Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC-GE: D2.
M/S/U (J. Sola/P. Upton) to approve DE MODALITY to the existing course AGEC 225
AGM 240  Truck and Tractor Power Trains  3
Effective: Summer 2011
MODIFY: Field trips, content
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
AGM 240 pulled by C. Mulder

C. Mulder indicated the lecture content and lab content were identical and asked if that was intentional. She also questioned methods of instruction. B. Adams offered to communicate with T. Conrado and revise based on committee’s comments.

M/S/U (J. Beebe/E. Maki) to MODIFY AGM 240 with contingency the revisions would be made.

ART 108  Ceramics 1  3
Effective: Summer 2011
MODIFY: Learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Maintaining fee of $15.
Articulation Status: Transfers to CSU, UC.
General Education Status: Approved for MJC Activities.

M/S/U (M. Lynch/C. Mulder) to MODIFY ART 108
M/S/U (C. Mulder/P. Upton) to approve MJC Activities for ART 108
M/S/U (E. Maki/L. Prusso) to approve MATERIALS FEES for ART 108

ART 109  Ceramics 2  3
Effective: Summer 2011
MODIFY: Learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) ART 108.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $15.
Articulation Status: Transfers to CSU, UC.
General Education Status: Approved for MJC Activities.

M/S/U (M. Lynch/C. Mulder) to MODIFY ART 109
M/S/U (M. Lynch/P. Upton) to approve RESTRICTIONS for ART 109
M/S/U (C. Mulder/P. Upton) to approve MJC Activities for ART 109
M/S/U (E. Maki/L. Prusso) to approve MATERIALS FEES for ART 109

ART 110  Ceramics 3  3
Effective: Summer 2011
MODIFY: Description, learning goals, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) ART 109.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $15.
Articulation Status: Transfers to CSU, UC.
General Education Status: Approved for MJC Activities.

M/S/U (M. Lynch/C. Mulder) to MODIFY ART 110
M/S/U (M. Lynch/P. Upton) to approve RESTRICTIONS for ART 110
M/S/U (C. Mulder/P. Upton) to approve MJC Activities for ART 110
M/S/U (E. Maki/L. Prusso) to approve MATERIALS FEES for ART 110
ART 120  Basic Drawing 1  3  
Effective: Summer 2011  
MODIFY: Learning goals, content, methods of instruction, methods of assessment  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU, UC.  
General Education Status: Approved for MJC Activities, CSU-GE: C1.  
M/S/U (M. Lynch/C. Mulder) to MODIFY ART 120  
M/S/U (C. Mulder/P. Upton) to approve MJC Activities, GE for ART 120  

ART 121  Basic Drawing 2  3  
Effective: Summer 2011  
MODIFY: Content, methods of instruction, methods of assessment  
Enrollment Restrictions: Maintaining: (P) ART 120.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU, UC.  
General Education Status: Approved for MJC Activities.  
M/S/U (M. Lynch/C. Mulder) to MODIFY ART 121  
M/S/U (M. Lynch/P. Upton) to approve RESTRICTIONS for ART 121  
M/S/U (C. Mulder/P. Upton) to approve MJC Activities for ART 121  

ART 123  Figure Drawing  3  
Effective: Summer 2011  
MODIFY: Repetitions, learning goals, content, methods of instruction, methods of assessment  
Enrollment Restrictions: Maintaining: (P) ART 120.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU, UC.  
General Education Status: Approved for MJC Activities.  
M/S/U (M. Lynch/C. Mulder) to MODIFY ART 123  
M/S/U (M. Lynch/P. Upton) to approve RESTRICTIONS for ART 123  
M/S/U (C. Mulder/P. Upton) to approve MJC Activities for ART 123  

ART 124  Color and Design 1  3  
Effective: Summer 2011  
MODIFY: Hours, content, typical assignments, methods of instruction, methods of assessment  
Enrollment Restrictions: Maintaining: (A) ART 120.  
Distance Education Status: Maintaining: Hybrid.  
Materials Fee Status: None  
Articulation Status: Transfers to CSU, UC.  
General Education Status: Approved for MJC-GE:C.  
M/S/U (M. Lynch/C. Mulder) to MODIFY ART 124  
M/S/U (M. Lynch/P. Upton) to approve RESTRICTIONS for ART 124  
M/S/U (J. Sola/P. Upton) to approve DE MODALITY for ART 124  
M/S/U (C. Mulder/P. Upton) to approve GE for ART 124
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Effective</th>
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<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
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<tbody>
<tr>
<td>ART 160</td>
<td>Appreciation of Art</td>
<td>3</td>
<td>Summer 2011</td>
<td>Modalities, learning goals, content, methods of instruction</td>
<td>None</td>
<td>Requesting Online.</td>
<td>None</td>
<td>Transfers to CSU, UC.</td>
<td>Approved for MJC-GE:C, CSU-GE:C1, IGETC:3A.</td>
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<td>M/S/U (M. Lynch/C. Mulder) to MODIFY ART 160</td>
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<td>M/S/U (J. Sola/P. Upton) to approve DE MODALITY for ART 160</td>
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<td>MODIFY:</td>
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<td></td>
<td>M/S/U (C. Mulder/P. Upton) to approve GE for ART 160</td>
</tr>
</tbody>
</table>

The following course was most recently approved at the December 01, 2009 meeting. However the author left off the DE Modalities at that time. The course appears here for DE Approval.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
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<tbody>
<tr>
<td>CHEM 143</td>
<td>Introductory College Chemistry</td>
<td>5</td>
<td>Summer 2010</td>
<td>Expedited</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Approved for MJC-GE: A, CSU-GE: B1,B3, IGETC: 5A.</td>
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<td>MODIFY:</td>
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<td>M/S/U (J. Sola/P. Upton) to approve DE MODALITY for CHEM 143</td>
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<td>MODIFY:</td>
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<td>M/S/U (E. Maki/J. Sola) to approve EXPEDITED APPROVAL OF DE MODALITY FOR CHEM 143</td>
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<tr>
<td>EHS 201</td>
<td>Plant Identification and Usage 1</td>
<td>3</td>
<td>Summer 2011</td>
<td>Learning goals, methods of instruction</td>
<td>Maintaining: (P) MATH 70, (A) MATH 90.</td>
<td>Requesting Hybrid.</td>
<td>None</td>
<td>Transfers to CSU, UC.</td>
<td>Not approved for GE.</td>
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<td>MODIFY:</td>
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<td>EHS 201 pulled by C. Mulder and S. Agostini</td>
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<td>MODIFY:</td>
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<td></td>
<td>C. Mulder noted the course is requesting two completions; this should be non-repeatable. S. Agostini indicated she pulled for same reason.</td>
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<td>MODIFY:</td>
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<td></td>
<td>M/S/U (C. Mulder/E. Kerr) to MODIFY EHS 201, with removal of second repeatability request.</td>
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<td>M/S/U (M. Lynch/P. Upton) to approve RESTRICTIONS for EHS 201</td>
</tr>
<tr>
<td>EHS 220</td>
<td>Turfgrass Management</td>
<td>3</td>
<td>Summer 2011</td>
<td>Grading, learning goals</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU. Requesting: UC.</td>
<td>Not approved for GE.</td>
</tr>
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<td>MODIFY:</td>
<td></td>
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<td></td>
<td></td>
<td>M/S/U (M. Lynch/C. Mulder) to MODIFY EHS 220</td>
</tr>
</tbody>
</table>
ENGL 138  Survey of English Literature: 1700 - Present  3

- **Effective**: Summer 2011
- **MODIFY**: Title, description, course goal, methods of instruction, methods of assessment
- **Enrollment Restrictions**: Maintaining: (A) ENGL 101 & ENGL 102; (P) ENGL 50
- **Distance Education Status**: None
- **Materials Fee Status**: None
- **Articulation Status**: Transfers to CSU, UC.
- **General Education Status**: Approved for MJC-GE:C, CSU-GE:C2, IGETC:3B.

ENGL 178 course pulled by S. Agostini

S. Agostini realized she pulled course too soon and wished to pull when discussing restrictions.

**M/S/U (D. Gilbert/M. Garcia) to MODIFY ENGL 138**

S. Agostini informed the committee there are implementation issues with the prerequisite statement. She will work with English faculty to resolve.

**M/S/U (D. Gilbert, R. Jones) to approve RESTRICTIONS for ENGL 138**

ENSCI 110  California Water  3

- **Effective**: Summer 2011
- **MODIFY**: Grading, textbooks
- **Enrollment Restrictions**: None
- **Distance Education Status**: None
- **Materials Fee Status**: None
- **Articulation Status**: Transfers to CSU, UC.
- **General Education Status**: Approved for MJC-GE:B, CSU-GE:D7, IGETC:4G.

**M/S/U (M. Lynch/C. Mulder) to MODIFY ENSCI 110**

MUSA 142  Guitar Performance  1

- **Effective**: Summer 2011
- **MODIFY**: Title, articulation status, course goal, learning goals, content, typical assignments, methods of assessment
- **Enrollment Restrictions**: Removing: (P) MUSA 141
- **Distance Education Status**: None
- **Materials Fee Status**: None
- **Articulation Status**: Transfers to CSU, UC.
- **General Education Status**: Requesting MJC Activities.

**M/S/U (M. Lynch/C. Mulder) to MODIFY MUSA 142**

MUSA 142 RESTRICTIONS pulled by E. Maki

E. Maki was in contact with faculty author to clarify intent with prerequisite of MUSA 141. Author indicated the prerequisite should not be removed. Upon reviewing the course in CurricUNET, committee saw the prerequisite skills were completed. The requisites section was incomplete, so MUSA 141 was added as prerequisite in system.

**M/S/U (E. Maki/J. Beebe) to approve RESTRICTIONS for MUSA 142**

**M/S/U (C. Mulder/P. Upton) to approve MJC ACTIVITIES for MUSA 142**
MUSA 164  Applied Music (Cello and Bass)  
Effective: Summer 2011  
MODIFY: Description, restrictions, articulation status, course goal, learning goals, content, typical assignments, methods of assessment  
Enrollment Restrictions: Requesting: (C) MUSE 161 or MUSE 165 or MUSE 861; (A) Demonstrate ability to play cello or bass at an intermediate or advanced level and read music.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU, UC.  
General Education Status: Requesting MJC Activities.  
M/S/U (M. Lynch/C. Mulder) to MODIFY MUSA 164  
M/S/U (M. Lynch/P. Upton) to approve RESTRICTIONS for MUSA 164  
M/S/U (C. Mulder/P. Upton) to approve MJC ACTIVITIES for MUSA 164  

MUSE 166  Chamber Music Ensembles (Strings)  
Effective: Summer 2011  
MODIFY: Description, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
Enrollment Restrictions: Removing: (A) Concurrent enrollment in MUSE 161 or MUSE 165; (L) Previous experience in instrumental music. Requesting: (A) Demonstrate ability to read music and play instrument at an advanced level.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU, UC.  
General Education Status: Approved for MJC Activities.  
M/S/U (M. Lynch/C. Mulder) to MODIFY MUSE 166  
M/S/U (M. Lynch/P. Upton) to approve RESTRICTIONS for MUSE 166  
M/S/U (C. Mulder/P. Upton) to approve MJC ACTIVITIES for MUSE 166  

MUSG 122  History of Western Music 2  
Effective: Summer 2011  
MODIFY: Course goal, content, typical assignments, methods of assessment, textbooks  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU, UC.  
General Education Status: Approved for MJC-GE:C, CSU-GE:C1, IGETC:3A.  
M/S/U (M. Lynch/C. Mulder) to MODIFY MUSG 122  
M/S/U (C. Mulder/P. Upton) to approve GE for MUSG 122  

MUST 121  Music Theory 1  
Effective: Summer 2011  
MODIFY: Description, restrictions, articulation status, learning goals, typical assignments, methods of instruction  
Enrollment Restrictions: Removing: (A) MUST 101. Requesting: (P) MUST 101; (C) MUST 130 and MUST 131.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU, UC.  
M/S/U (M. Lynch/C. Mulder) to MODIFY MUST 121  
M/S/U (M. Lynch/P. Upton) to approve RESTRICTIONS for MUST 121  
M/S/U (C. Mulder/P. Upton) to approve GE for MUST 121
<table>
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<tr>
<th>Course Code</th>
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<th>Units</th>
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<th>MODIFY</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>M/S/U (M. Lynch/C. Mulder)</th>
<th>M/S/U (C. Mulder/P. Upton)</th>
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<tbody>
<tr>
<td>MUST 122</td>
<td>Music Theory 2</td>
<td>3</td>
<td>Summer 2011</td>
<td>Description, field trips, restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks</td>
<td>Removing: (A) Concurrent enrollment in MUST 132. Maintaining: (P) MUST 121. Requesting: (C) MUST 132 and MUST 130.</td>
<td>None</td>
<td>Transfers to CSU, UC,</td>
<td>Approved for IGETC:3A. Requesting: MJC-GE:C, CSU-GE:C1.</td>
<td>MODIFY MUST 122</td>
<td>approve RESTRICTIONS for MUST 122</td>
</tr>
<tr>
<td>PEVW 145</td>
<td>Women's Varsity Water Polo</td>
<td>3</td>
<td>Summer 2011</td>
<td>Grading, course goal, methods of instruction, methods of assessment</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU, UC,</td>
<td>Approved for MJC Activities.</td>
<td>MODIFY PEVW 145</td>
<td>approve MJC ACTIVITIES for PEVW 145</td>
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<td>RATV 150</td>
<td>Introduction to the Media Arts</td>
<td>3</td>
<td>Summer 2011</td>
<td>Title, description, learning goals, content, methods of instruction, methods of assessment</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU, UC,</td>
<td>Approved for MJC-GE:C. Requesting CSU-GE:D7, IGETC:4G.</td>
<td>MODIFY to RATV 150</td>
<td>approve GE for RATV 150</td>
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<tr>
<td>SPELL 32</td>
<td>Spelling and Pronunciation</td>
<td>3</td>
<td>Summer 2011</td>
<td>Description, repetitions, modalities, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td>Removing: (A) Concurrent enrollment in ENGL 49 or ENGL 50.</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>MODIFY SPELL 32</td>
<td>approve RESTRICTIONS for SPELL 32</td>
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</table>
### THETR 160
**Fundamentals of Acting**

**Effective:** Summer 2011  
**MODIFY:** Learning goals, content, methods of assessment, textbooks  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, UC.  
**General Education Status:** Approved for MJC Activities, CSU-GE:C1.  
- **M/S/U (M. Lynch/C. Mulder) to MODIFY THETR 160**  
- **M/S/U (C. Mulder/P. Upton) to approve MJC Activities, GE for THTR 160**

### THETR 161
**Intermediate Acting**

**Effective:** Summer 2011  
**MODIFY:** Description, articulation status, learning goals, content, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (P) THETR 160  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, UC.  
**General Education Status:** Approved for CSU-GE:C1. Requesting MJC Activities.  
- **M/S/U (M. Lynch/C. Mulder) to MODIFY THETR 161**  
- **M/S/U (M. Lynch/P. Upton) to approve RESTRICTIONS for THETR 161**  
- **M/S/U (C. Mulder/P. Upton) to approve MJC Activities, GE for THTR 161**

### Adoptions

**AGGE 150**
**Sustainable Production Systems**

**Effective:** Summer 2011  
**ADOPT**

**Enrollment Restrictions:** Requesting: (A) Complete more than two agricultural laboratory courses.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU. Requesting transfer to UC.  
**General Education Status:** Requesting CSU-GE:B2.  
- **M/S/U (M. Lynch/C. Mulder) to ADOPT AGGE 150**  
- **M/S/U (M. Robles/J. Michelena) to approve RESTRICTIONS for AGGE 150**  
- **M/S/U (C. Mulder/P. Upton) to approve GE for AGGE 150**
VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor’s Office Notification/Application

Fire Science (SR)  
Effective: Summer 2010 Expedited! (This change, if approved, will be reflected in the 2010-2011 catalog.)
MODIFY: Elective courses
Adding:  
- FSCI 309 Fire Management 2E  2
- FSCI 311 Rescue Systems 1  2
- EMS 350 First Responder with Health Care  3
- EMS 380 Basic ECG Interpretation  3
- EMS 389 Emergency Medical Technician  ½

M/S/U (C. Mulder/M. Lynch) to MODIFY Fire Science (SR)

MUSIC (AA)  
Effective: Summer 2010 Expedited! (This change, if approved, will be reflected in the 2010-2011 catalog.)
MODIFY: Applied Music courses, description
Adding:  
- MUSA 121 Elementary Piano  1
- MUSA 122 Piano Enrichment  1
- MUSA 123 Intermediate Piano  1
- MUSA 124 Advanced Piano  1
- MUSA 145 Applied Classical Guitar  1
- MUSA 153 Applied Vocal Repertoire 1  1
- MUSA 154 Applied Vocal Repertoire 2  1
- MUSA 163 Applied Music (violin and viola)  1
- MUSA 164 Applied Music (cello and bass)  1
- MUSA 173 Applied Music (Brass and Percussion)  1
- MUSA 183 Applied Music (Woodwind)  1

M/S/U (E. Maki/J. Beebe) to MODIFY MUSIC (AA) with expedited approval.

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None
VII. UNFINISHED BUSINESS

Action Items

1. **IB Credit**
   R. Cranley 3
   R. Cranley mentioned she revised some wording from last revision of IB Chart. She indicated catalog is so near to deadline that it would be nice to have some information in the 2010-2011 catalog. D. Gilbert asked if she should remain on her division meeting agenda, based on the new information provided by R. Cranley. R. Cranley stated it would probably be best to wait at this point, and asked if a subcommittee could be formed to draft an IB Policy. The subcommittee will consist of R. Cranley, E. Kerr, D. Gilbert, S. Agostini, and B. Adams.
   M/S/U (R. Cranley/L. Prusso) to approve the IB Chart and information for inclusion in 2010-2011 catalog.

2. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**
   L. Miller
   B. Adams notified the committee L. Miller is in the peak of catalog production, so there is no standardized language proposal yet. S. Agostini has been working with L. Miller and a process will be proposed in the near future.

Informational Items

1. **CurricUNET Trainings**
   B. Adams
   a. **Recent trainings** – Dec. 2nd, 3:00-4:30, West Campus IRC
   b. **Training scheduled**
      Trainings in Spring 2010 – TBD

2. **Title V and Catalog Rights**
   S. Agostini / B. Adams
   B. Adams notified the committee of a recent memo from the Chancellor's Office which provided a legal opinion on catalog rights and the new Math and English requirements. S. Agostini provided information which was new to most committee members, including the fact Columbia College students do not have MJC catalog rights, even though both colleges are in the same district. The discussion led into the third item on the agenda regarding equating courses.

3. **Equating Courses and Repetitions**
   S. Agostini / L. Miller
   S. Agostini noted there is a page in the catalog stating which courses at Columbia College are equivalent to MJC courses (p. 83). Some members were unaware of the course equivalency process between the two colleges. R. Cranley informed the committee she is involved in the process of providing faculty with course outlines and forms when a change has been made to a course and it needs to be determined if the course is still considered equivalent.

4. **Curriculum Review Matrix**
   B. Adams
   B. Adams asked the committee to remind faculty who are scheduled for Spring 2010 review to work on their course outlines so they may be launched in CurricUNET and reviewed by committee.
VIII. NEW BUSINESS

Action Items

1. Apprenticeship Prefixes
   P. Mendez
   J. Beebe requested this item be postponed until a later meeting, as requested by P. Mendez.

2. Catalog Update
   L. Miller/B. Adams
   B. Adams informed the committee L. Miller is in the final stages of catalog production. She informed the committee one notable deficiency in the catalog is the updating of General Studies Areas of Emphasis. Since their approval and inception two years ago, other courses have been approved for MJC-GE Areas A-D; however, these courses which have been added to the MJC-GE pattern have not been incorporated into the General Studies Area of Emphasis for Natural Sciences, Humanities, Behavioral and Social Sciences, and Language and Rationality. It seems reasonable these courses should be added into their respective General Studies AOE's. M/S/U (P. Upton/M. Lynch) to approve revisions to General Studies AOE's to reflect courses approved for MJC-GE pattern through the November 4, 2009 meeting.

Informational Items

1. Catalog update
   L. Miller/B. Adams
   This item was moved to new business, action item, as requested by B. Adams during the discussion of approval of order of agenda.

IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force
   B. Adams
   No Report

2. CurricUNET Implementation Task Force Update
   B. Sanders / B. Adams
   CurricUNET has not fixed any of the issues identified. In addition, the company recently sent an e-mail announcing the "black box" tool would be available shortly and pricing would be forthcoming. This is surprising news to curriculum leadership, as the tool was marketed as a component of CurricUNET and assumed to be an additional tool added to the current service contract.

X. PUBLIC COMMENT

L. Prusso requested catalog proofing files be sent earlier next year, as it was so close to returning for the semester and having outlines to review and approve at the meeting. She suggested another option could be to postpone outlines until the second meeting of the Spring semester so reps could focus on proofing their respective areas.

J. Sola reminded committee members of the invitation to attend upcoming Fire Science Academy trainings to see curriculum in action. Pizza will be served. He’s hoping many of the committee members will be able to attend at least one of the sessions. The first session will be held Friday, January 29 from 11 AM to 12 PM.
Curriculum Committee

MINUTES
Tuesday, February 02, 2010
Yosemite 205 2:40 PM


Members Absent: R. Jones, E. Kerr, J. Lanning, A. Peek (Co-chair)

Others Absent: L. Miller

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

Hearing no objections, the minutes were approved as written.

III. NOTIFICATION

IV. CONSENT

V. DISCUSSION

Inactivations

None

Revisions (including modifications/reactivations)

<table>
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<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
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<tr>
<td>AGEC 210</td>
<td>Elements of Agricultural Economics</td>
<td>3</td>
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<td></td>
<td><strong>Effective:</strong> Summer 2010 <strong>Expedited!</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>MODIFY:</strong> Hours</td>
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<tr>
<td></td>
<td><strong>Enrollment Restrictions:</strong> Maintaining: (A) Satisfactory completion of or concurrent enrollment in MATH 70</td>
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<tr>
<td></td>
<td><strong>Distance Education Status:</strong> Not approved for Distance Education</td>
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<td></td>
<td><strong>Materials Fee Status:</strong> None</td>
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<tr>
<td></td>
<td><strong>Articulation Status:</strong> Transfers to CSU, UC</td>
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<tr>
<td></td>
<td><strong>General Education Status:</strong> Approved for MJC-GE: B, CSU-GE: D2</td>
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<td></td>
<td>M/S/U (L. Prusso/J. Beebe) to MODIFY AGEC 210</td>
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<td></td>
<td>M/S/U (P. Upton/J. Sola) to approve RESTRICTIONS for AGEC 210</td>
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<td></td>
<td>M/S/U (E. Maki/M. Lynch) to approve GE for AGEC 210</td>
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<tr>
<td></td>
<td>M/S/U (J. Beebe/M. Robles) to approve EXPEDITED APPROVAL for AGEC 210</td>
<td></td>
</tr>
</tbody>
</table>
HE 101  Emergency Response / CPR FPR  3  
**Effective:** Summer 2011  
**MODIFY:** Description, learning goals, content, methods of instruction, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** Maintaining fee of $8.  
**Articulation Status:** Transfers to CSU, UC.  
**General Education Status:** Not approved for GE.  
*M/S/U (L. Prusso/J. Beebe) to MODIFY HE 101*  
*M/S/U (C. Mulder/L. Prusso) to approve MATERIALS FEES for HE 101*  

PEA 106  Functional Water Exercise  1  
**Effective:** Summer 2011  
**MODIFY:** Units, hours, description, repetitions, grading, course goal, learning goals, content, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Medical verification of physical or learning disability or motor problems.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, UC.  
**General Education Status:** Approved for MJC Activities.  
*M/S/U (L. Prusso/J. Beebe) to MODIFY PEA 106*  
*M/S/U (P. Upton/J. Sola) to approve RESTRICTIONS for PEA 106*  
*M/S/U (E. Maki/M. Lynch) to approve MJC ACTIVITIES for PEA 106*  

PEA 107  Adapted Swimming  1  
**Effective:** Summer 2011  
**MODIFY:** Repetitions, learning goals, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Medical verification of physical or learning disability or motor problems and possess basic water safety and swim skills.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, UC.  
**General Education Status:** Approved for MJC Activities.  
*M/S/U (L. Prusso/J. Beebe) to MODIFY PEA 107*  
*M/S/U (P. Upton/J. Sola) to approve RESTRICTIONS for PEA 107*  
*M/S/U (E. Maki/M. Lynch) to approve MJC ACTIVITIES for PEA 107*  

PHYS 101  General Physics: Mechanics  5  
**Effective:** Summer 2011  
**MODIFY:** Units, restrictions, course goal, learning goals, content, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Maintaining: (P) PHYS 165 and MATH 171  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, UC.  
**General Education Status:** Approved for MJC-GE:A, CSU-GE:B1,B3, IGETC:5A.  
*M/S/U (L. Prusso/J. Beebe) to MODIFY PHYS 101*  
*M/S/U (P. Upton/J. Sola) to approve RESTRICTIONS for PHYS 101*  
*M/S/U (E. Maki/M. Lynch) to approve GE for PHYS 101*
PHYS 142  Mechanics, Heat, & Waves  5

Effective: Summer 2011
MODIFY: Units, restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Maintaining: (P) MATH 122. Removing: (P) or MATH 115.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC,
General Education Status: Approved for MJC-GE:A, CSU-GE:B1,B3, IGETC:5A.

M/S/U (L. Prusso/J. Beebe) to MODIFY PHYS 142
M/S/U (P. Upton/J. Sola) to approve RESTRICTIONS for PHYS 142
M/S/U (E. Maki/M. Lynch) to approve GE for PHYS 142

Adoptions
None

VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor’s Office Notification/Application

University Prep AOE - Communication

B. Adams informed the committee the ENGL 178 course was inactivated (effective Summer 2010) and this course was an elective course in the degree. The inactivation of the course now leaves the total elective units at 8, and 9 are required. The committee indicated they would like the SPCOM department faculty to propose appropriate elective courses for the list. For 2010-2011, students will need to request substitutions for ENGL 178 if they are obtaining the University Prep AOE in Communication. B. Adams will discuss with SPCOM faculty and bring a revised program proposal to a future meeting.

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None
VII. UNFINISHED BUSINESS

Action Items

1. IB Credit
   R. Cranley
   R. Cranley informed the committee the subcommittee will be meeting during the next two months to review IB credit policies and make a recommendation to the committee. She reported E. Kerr is working on procuring various outlines for the subcommittee review.

2. Title V and Catalog Rights
   S. Agostini
   S. Agostini reminded the committee of the formation of a subcommittee which reviewed acceptance of upper division work at various colleges and crafted a draft policy. No action was ever taken on it, and she noted issues have continued to occur (primarily in Nursing) because the college does not have a clear policy on upper division work. There was extended discussion on the proposed policy. M/S/U (M. Robles/C. Vaughn) to approve the acceptance of upper division work policy.

Informational Items

1. CurricUNET Trainings
   B. Adams

2. Recent trainings
   Jan. 27th, East Campus IRC
   Training scheduled
   Trainings in Spring 2010 – Feb. 17th, 3:00-5:00, East Campus IRC

3. Title V and Catalog Rights
   S. Agostini / B. Adams
   Multiple Degrees - S. Agostini noted the committee had previously discussed multiple degrees. She provided committee with current catalog statement and requested feedback. Committee agreed multiple degrees statement was acceptable and it was left as it is currently written.
   Credit by Examination – S. Agostini notified the committee of the credit by examination statement included in the catalog. M. Anglin explained the procedure used for courses articulated with high schools.

4. Equating Courses and Repetitions
   S. Agostini / L. Miller
   S. Agostini informed the committee she would be sending out a Withdrawals and Repeat Procedure document soon and requested the item remain on future agendas.
VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  
   L. Miller  
   S. Agostini informed the committee L. Miller requested this item be postponed.

2. GE SLOs  
   A. Peek/B. Adams  
   The committee discussed the GE SLOs proposed for the catalog, which were forwarded by GE SLO work group. K. Ennis expressed her frustration on the lack of an SLO for information competency. M/S/U (M. Garcia/J. Sola) to approve GE SLOs with the recommendation the GE SLOs page include an SLO on information competency.

Informational Items

1. Curriculum Review Matrix  
   B. Adams  
   B. Adams showed the committee an updated spreadsheet of courses which fall within the Fall 2009 and Spring 2010 matrix which have been updated.

2. Program SLOs  
   A. Peek  
   A. Peek provided information to B. Adams for the meeting. B. Adams informed the committee 41 program SLOs are slated for inclusion in the 2010-2011 MJC Catalog; the goal was 10.

IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  
   B. Adams  
   No Report

2. CurricUNET Implementation Task Force Update  
   B. Sanders / B. Adams  
   No Report

X. PUBLIC COMMENT

J. Beebe provided information on the proposed apprenticeship programs. The item did not make it on the agenda, so he wanted to make committee members aware it would be addressed at the next meeting.
I. APPROVAL OF ORDER OF AGENDA

M/S/U to move APPRENTICESHIP PROGRAM PREFIXES section III of the agenda. (J. Beebe, E. Kerr)
M/S/U to move LANGUAGE STUDIES AA to section III of the agenda. (D. Gilbert, M. Garcia)

II. APPROVAL OF MINUTES

M/S/U to approve the meeting minutes of February 2, 2010. (M. Garcia, M. Lynch)

III. NOTIFICATION

AGM 240  Truck and Tractor Power Trains
This course was approved at the 1/19/10 meeting with the contingency the author revise methods of instruction and add a statement regarding identical lecture and lab content. B. Adams spoke with T. Conrado (via phone) on 1/20/10 and following actions were taken in CurricUNET: methods of instruction were revised and lab content statement was inserted.

The committee was notified that the contingency was fulfilled for approval of AGM 240.

IV. CONSENT

CHEM 112  Organic Chemistry 1
Effective: Summer 2011

MODIFY: GE placement
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 404 102
Distance Education Status: Maintaining Hybrid modality
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for CSU-GE:B1,B3, IGETC:5A. Requesting MJC-GE:A.
Rationale: Add MJC-GE placement
CHEM 112 was approved at the 2/17/09 meeting. The author did not check the box for MJC-GE Area A and this was not noted in Technical Review or at the meeting. The course is currently approved for CSU-GE Area B1, B3 and IGETC 5A.

M/S/U to approve the request for placement of CHEM 112 on MJC-GE:A. (P. Upton, J. Beebe)
This has already been addressed on the GE pattern. B. Adams had determined that the faculty author had overlooked requesting placement on MJC-GE, despite requests for other areas.
### V. DISCUSSION

**Inactivations**

None

**Revisions (including modifications/reactivations)**

<table>
<thead>
<tr>
<th>AGM 200</th>
<th>Introduction to Mechanical Technology</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEC 200</td>
<td>Introduction to Mechanical Technology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Effective:** Summer 2011

**MODIFY:** Description, fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** Modifying fees to $25.

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE.

**Rationale:** Periodic review

**Course Impact:**

1. AGM 251

**Program Impact:**

1. Agricultural Science A.S. Degree
2. Agriculture Business A.S. Degree
3. Agriculture Laboratory Technician Certificate of Achievement
4. Agriculture Laboratory Technician A.S. Degree
5. Agriculture: Sales, Service A.S. Degree
6. Agriculture: Sales, Service Technician Certificate of Achievement
7. Animal Science A.S. Degree
8. Commercial Floristry Technician Certificate of Achievement
9. Crop Science A.S. Degree
10. Dairy Industry A.S. Degree
11. Dairy Science A.S. Degree
12. Environmental Horticultural Science A.S. Degree
13. Food Processing A.S. Degree
14. Food Processing Certificate of Achievement
15. Forestry A.S. Degree
16. Forestry Certificate of Achievement
17. Fruit Science A.S. Degree
18. Heavy Machinery Management Certificate of Achievement
19. Landscape and Park Maintenance Certificate of Achievement
20. Mechanized Agriculture A.S. Degree
21. Mechanized Agriculture Technician Certificate of Achievement
22. Nursery Production Certificate of Achievement
23. Poultry Science A.S. Degree
24. Recreational Land Management A.S. Degree
25. Soil Science A.S. Degree

*M/S/U to approve MODIFICATIONS to AGM/INTEC 200 (K. Ennis/J. Sola)*

*M/S/U to approve MATERIALS FEE for AGM/INTEC 200. (E. Maki/J. Beebe)*
EMS 350  First Responder with Health Care Provider CPR  3
Effective: Summer 2011
MODIFY: Hours, fees, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Requesting fee of $20.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review
Course Impact:
1. EMS 389
2. EMS 390
Program Impact:
Stand alone

M/S/U to approve MODIFICATIONS to EMS 350 (K. Ennis/J. Sola)
M/S/U to approve MATERIALS FEE for EMS 350. (E. Maki/J. Beebe)

HUMAN 101  Introduction to the Humanities  3
Effective: Summer 2011
MODIFY: Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to be eligible for ENGL 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC.
General Education Status: Approved for MJC-GE:C, CSU-GE:C2, IGETC:3B.
Rationale: Periodic review
Program Impact:
1. MJC-GE Pattern
2. University Preparation emphasis in Humanities A.A. Degree

M/S/U to approve MODIFICATIONS to HUMAN 101 (K. Ennis/J. Sola)
It was noted that the existing online Distance Ed modality (which is currently in use) had not been indicated on the proposal. It was decided that the course would be resubmitted for online approval after consultation with the author.

M/S/U to approve ADVISORY for HUMAN 101 (K. Ennis/P. Upton)
M/S/U to MAINTAIN GE PLACEMENT for HUMAN 101 (M. Garcia/M. Lynch)
MACH 220  CNC Machine Tool Programming

Effective: Summer 2011

MODIFY: Description, repetitions, grading, restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to be familiar with basic metal cutting practices, machine setup, and calculation of tool speeds and feeds as encountered in the operation of manual lathes and milling machines, have a basic understanding of formatting and the codes used in the Word address format system of CNC programming, and have a good working knowledge in the basic operation of personal computers.

Distance Education Status: None

Materials Fee Status: Maintaining fee of $15.

Articulation Status: Transfers to CSU.

General Education Status: Not approved for GE.

Rationale: Periodic review

Course Impact:

1. MACH 315

Program Impact:

1. CNC Programmer Skills Recognition Award
2. Machine Tool Technology 2 Certificate of Achievement

M/S/ (R. Cranley, P. Upton)

PULLED for discussion by R. Cranley due to questions about textbooks, lecture/lab modalities, appropriateness of repetitions.

PROPOSAL WITHDRAWN BY DIVISION REPRESENTATIVE

MACH 311  CNC Programming with Macros

Effective: Summer 2011

MODIFY: Modalities, course goal, learning goals, content, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MACH 219 and have previous CNC programming experience or on-the-job training. This is not an entry level class.

Distance Education Status: Requesting: Hybrid

Materials Fee Status: Maintaining fee of $5.

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Periodic review

Program Impact:

1. CNC Programmer Skills Recognition Award

M/S/ (K. Ennis, P. Upton)

PULLED for discussion by R. Cranley due to questions about textbooks, lecture/lab modalities, appropriateness of repetitions, hybrid request, and missing information for lecture lab.

PROPOSAL WITHDRAWN BY DIVISION REPRESENTATIVE
MACH 395 A,B,C  Advanced Machine Tool Technology Lab  1,2,3
Effective: Summer 2011
MODIFY: Repetitions, restrictions, course goal, learning goals, content, typical assignments, methods of assessment
Enrollment Restrictions: Requesting: (P) MACH 211 or MACH 301 or MACH 218 or MACH 219 or MACH 220 or MACH 222.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
   Stand-alone
M/S/ (K.Ennis, M. Garcia)
PULLED for discussion by J. Beebe due to concerns that there was only one lab goal, and that it appeared there may have been goals placed in LECTURE in error.
PROPOSAL WITHDRAWN BY DIVISION REPRESENTATIVE

PEA 104  Adapted Strength Development  1
Effective: Summer 2011
MODIFY: Hours, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to provide medical verification of disability and recommendation of medical specialist.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
   1. Physical Education A.A. Degree Major
M/S/U to approve MODIFICATIONS to PEA 104 (K. Ennis/J.Sola)
M/S/U to approve ADVISORY for PEA 104 (K.Ennis/P.Upton)
M/S/U to approve ACTIVITIES PLACEMENT for PEA 104 (K. Ennis/M. Lynch)

PEVW 125  Women's Varsity Swimming and Diving  3
Effective: Summer 2011
MODIFY: Hours, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
   1. Physical Education A.A. Degree Major
M/S/U to approve MODIFICATIONS to PEVW 125 (K. Ennis/J.Sola)
M/S/U to approve ACTIVITIES PLACEMENT for PEVW 125 (K. Ennis/M. Lynch)
Adoptions
None

VI. PROGRAMS

*M/S/U to approve the CHANGES all programs proposed below (with the exception of University Preparation: Emphasis in Communications.)*

Chancellor’s Office Approvals/Denials/Updates
None

Program Changes that do not require Chancellor’s Office Notification/Application

- **A.A. Degree: Human Services/Chemical Dependency Counseling**
  - Effective: Summer 2010
  - Correction to program listing in catalog to reflect State-approved unit total.

- **Certificate Word Processing**
  - Effective: Summer 2010
  - MODIFIED: Required courses
  - Adding: OFADM 364

- **University Prep AOE – Communication**
  - Effective: Summer 2011
  - **PROPOSAL WITHDRAWN BY CO-CHAIR**
  - B. Adams noted that departmental discussion of this award had not yet taken place.

CCC-501: Application for Approval - New Credit Programs
None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

- **Certificate Office Support**
  - Effective: Summer 2010
  - MODIFIED: Units

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

- **A.A. Degree: Language Studies**
  - Effective: (Subject to State approval)
  - MODIFIED: Units, program structure

VII. UNFINISHED BUSINESS

Action Items

1. **IB Credit**
   - R. Cranley reported that she will attend meetings on February 24, 25, and March 9 pertaining to IB Credit for MJC coursework.
Informational Items

1. **CurricUNET Trainings** B. Adams
   
a. **Recent trainings**
   - Jan. 27th, East Campus IRC
   b. **Training scheduled**
   - Trainings in Spring 2010 – Feb. 17th, 3:00-5:00, East Campus IRC; Mar. 4th, 3:00-4:30, West Campus IRC.

2. **Title V and Catalog Rights** S. Agostini / B. Adams
   B. Adams informed the committee that an email has been sent to S. Low of the CCCCO asking for information on AA and AS degrees. There has been no response yet.

3. **Equating Courses and Repetitions** S. Agostini / L. Miller
   No report.

VIII. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller
   It is a goal of curriculum leadership to create a style guide for faculty when crafting enrollment restrictions. During catalog production, various requests for "changes" to boilerplate language came into Instruction that were not accommodated. L Senechal explained that – even if such customizations are made in the catalog or in Datatel–CurricUNET boilerplate language will continue to appear in reports from the system in the future, making topical fixes irrelevant.

2. **Apprenticeship Prefixes** P. Mendez 05
   P. Mendez explained that, because of SAM coding requirements recently discovered by MIS, apprenticeship courses will need to be coded separately from traditional, open-enrolled courses. For this reason, the department is requesting the new course prefix MFGA. All apprenticeship courses will be coded using an apprenticeship SAM code.

   **M/S/U to APPROVE the NEW PREFIX “MFGA” (J, Beebe, M Garcia)**

Informational Items

1. **Curriculum Review Matrix** B. Adams
   B. Adams presented a comprehensive spreadsheet of all courses that are slated for spring review.

IX. TASK FORCES

1. **Special Topics, Experimental, Independent, Work-Experience Task Force** B. Adams
   No Report

2. **CurricUNET Implementation Task Force Update** B. Sanders / B. Adams
   No Report

X. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

Hearing no objection the minutes of 02/16/2010 were approved.

III. NOTIFICATION

AGEC 210 Elements of Agricultural Economics
Course revision of AGEC 210 was approved at the 3/17/09 meeting. At the 2/2/10 meeting, M. Boyd requested the lecture/lab modality (lecture - 2 units, lab - 1 unit) be modified to 3 units of lecture only for articulation purposes and TBA hours compliance. The committee approved this request with the contingency the course outline in CurricUNET would be updated. B. Adams and M. Boyd communicated on 2/24/10 and the CurricUNET revisions were made to reflect the necessary changes, based on the removal of lab component.

NURSE 40 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
NURSE 251 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
NURSE 252 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
NURSE 253 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
NURSE 371 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
NURSE 371 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
SPAN 51 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
SPAN 101 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
SPAN 102 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
## IV. CONSENT

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>Effective</th>
<th>Expedited!</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 161</td>
<td>Film Appreciation</td>
<td>4</td>
<td>Summer 2010</td>
<td>Expedited!</td>
</tr>
<tr>
<td>SPAN 109</td>
<td>Spanish for Spanish Speakers: Fundamentals</td>
<td>5</td>
<td>Summer 2010</td>
<td>Expedited!</td>
</tr>
<tr>
<td>SPAN 110</td>
<td>Spanish for Spanish Speakers: Intermediate</td>
<td>5</td>
<td>Summer 2010</td>
<td>Expedited!</td>
</tr>
</tbody>
</table>

**ENGL 161**
- **Effective:** Summer 2010 *Expedited!*
- **MODIFY:** Units
- **Enrollment Restrictions:** None
- **Distance Education Status:** None
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU and UC.
- **General Education Status:** Approved for MJC-GE:C, CSU-GE:C1,C2, IGETC:3B.
- **Rationale:** Units need to be increased to match Carnegie formula.
- **Program Impact:**
  1. English A.A. Degree

Hearing no objections, MODIFICATIONS to ENGL 161 were approved and EXPEDITED.

**SPAN 109**
- **Effective:** Summer 2010 *Expedited!*
- **MODIFY:** Units
- **Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to possess near native ability to speak and understand Spanish, but little or no formal academic training in the language. Determined by test.
- **Distance Education Status:** None
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU and UC.
- **General Education Status:** Approved for MJC-GE:C, CSU-GE:C2.
- **Rationale:** Units need to be increased to match Carnegie formula.
- **Course Impact:**
  1. SPAN 110
- **Program Impact:**
  1. Spanish A.A. Degree

Hearing no objections, MODIFICATIONS to SPAN 109 were approved and EXPEDITED.

**SPAN 110**
- **Effective:** Summer 2010 *Expedited!*
- **MODIFY:** Units
- **Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of SPAN 109.
- **Distance Education Status:** None
- **Materials Fee Status:** None
- **Articulation Status:** Transfers to CSU and UC.
- **General Education Status:** Approved for MJC-GE:C, CSU-GE:C2, IGETC 6A.
- **Rationale:** Units need to be increased to match Carnegie formula.
- **Course Impact:**
  1. SPAN 112
  2. SPAN 173
- **Program Impact:**
  1. Spanish A.A. Degree

Hearing no objections, MODIFICATIONS to SPAN 110 were approved and EXPEDITED.
## V. DISCUSSION

### Inactivations

**INDIS 55**  
Introduction to Women’s Studies  
Effective: Summer 2010 *Expedited*  
Course Impact:  
1. SOCSC 105  
Program Impact:  
Stand Alone  
[M/S/U to INACTIVATE INDIS 55 (R. Jones/E.Maki)]

**INDIS 61**  
Hollywood Today  
Effective: Summer 2010 *Expedited*  
Program Impact:  
Stand Alone  
[M/S/U to INACTIVATE INDIS 61 (R. Jones/E.Maki)]

**INDIS 105**  
Introduction to Women’s Studies  
Effective: Summer 2010 *Expedited*  
Course Impact:  
1. SOCSC 105  
Program Impact:  
Stand Alone  
[M/S/U to INACTIVATE INDIS 105 (R. Jones/E.Maki)]

### Revisions (including modifications/reactivations)

**ESL 34**  
ESL Composition and Reading  
Effective: Summer 2011  
MODIFY: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be concurrently enrolled in ESL 30. (P) ESL 20 and ESL 24.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Does not transfer.  
General Education Status: Not approved for GE.  
Rationale: Periodic review  
Program Impact:  
Stand Alone  
[M/S/U (M.Lynch/M. Garcia) to MODIFY ESL 34  
[M/S/U (L. Prusso/P. Upton) to MAINTAIN ADVISORY/PREREQUISITE for ESL 34]
ESL 44  ESL Composition and Reading 3  
Effective: Summer 2011
MODIFY: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be concurrently enrolled in ESL 40. (P) Satisfactory completion of ESL 30 and ESL 34.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
Stand Alone
M/S/U (M.Lynch/M. Garcia) to MODIFY ESL 44
M/S/U (L. Prusso/P. Upton) to MAINTAIN ADVISORY/PREREQUISITE for ESL 44

HE 110  Healthful Living 3  
Effective: Summer 2011
MODIFY: Description, modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Requesting Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:E, CSU-GE:E.
Rationale: Periodic review
Program Impact:
1. Athletic Training/Sports Medicine A.S. Degree
2. MJC-GE Pattern A.A. Degree
M/S/U (M.Lynch/M. Garcia) to MODIFY HE 110
M/S/U to (M.Garcia/J. Beebe) APPROVE ONLINE modality for HE 110.
M/S/U (E. Maki/E. Kerr) to MAINTAIN GE PLACEMENT for HE 110.

HUMAN 101  Introduction to the Humanities 3  
Effective: Summer 2010 Expedited!
MODIFY: Modalities
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be eligible for ENGL 101.
Distance Education Status: Requesting Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC.
General Education Status: Approved for MJC-GE:C, CSU-GE:C2, IGETC:3B.
Rationale: Add DE modalities
Program Impact:
1. MJC-GE Pattern
2. University Preparation emphasis in Humanities A.A. Degree
M/S/U to (M.Garcia/J. Beebe) APPROVE ONLINE modality for HUMAN 101.
NOTE: HUMAN 101 was most recently approved at the February 16, 2010 meeting. However the author left off the DE Modalities at that time. The course appears here for DE Approval.
M/S/U (L. Prusso/J. Beebe) to EXPEDITE IMPLEMENTATION of ONLINE modality for HUMAN 101.
INTEC 376  Mechanical Blueprint Reading  2
Cross-listed with
ENGTC 376  Mechanical Blueprint Reading  2
Effective: Summer 2011
MODIFY: Restrictions, modalities, learning goals, content, typical assignments, methods of instruction
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers.
Distance Education Status: Requesting Hybrid
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
  1. Machine Tool Technology 2 Certificate of Achievement
     M/S/U (M.Lynch/M. Garcia) to MODIFY INTEC/ENGTC 376
     M/S/U (L. Prusso/P. Upton) to MAINTAIN ADVISORY/PREREQUISITE for INTEC/ENGTC 376
     M/S/U to (M. Garcia/J. Beebe) APPROVE HYBRID modality for INTEC/ENGTC 376.

Adoptions
None

VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor’s Office Notification/Application

University Prep AOE – Communication  18
Effective: Summer 2011
B. Adams reported that she is meeting with her department Friday, March 5 to fix the list of elective courses in this emphasis.

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None
VII. UNFINISHED BUSINESS

Action Items

1. **IB Credit**
   R. Cranley
   R. Cranley reported that the IB workgroup met last week, and will meet again on March 9, where they will review information presented by E. Kerr. The group plans to present at the March 16 Curriculum meeting.

Informational Items

1. **CurricUNET Trainings**
   B. Adams
   a. **Recent trainings**
      Feb. 17th, East Campus IRC
   b. **Training scheduled**
      Trainings in Spring 2010 – Mar. 4th, 3:00-4:30, West Campus IRC.
      B. Adams reported that there were 11 attendees at the Feb. 17th meeting.

2. **Title V and Catalog Rights**
   S. Agostini / B. Adams
   S. Agostini informed the committee that there are two large issues related to catalog rights that have no resolution at this time.
   a. **Catalog Rights for Nursing Students**
      Students are completing program prerequisites in order to be eligible for the Nursing program. However, the admission lottery is not able to accommodate all eligible students who apply. These students, while waiting to be accepted for admission, pause in taking courses at the college. This affects their status as they are no longer “continuously enrolled” and lose catalog rights. These students then get trapped by newer requirements, e.g. higher Math requirements for graduation which ultimately penalize them. E. Kerr noted that graduate schools employ a policy wherein a student’s application renders them as “enrolled.” Might this be a solution?
   b. **Catalog Rights for Continuing Students**
      When increases to Math and English requirements went into effect in Summer 2009, it was noted that the requirements for “continuing students would be waived.” S. Agostini noted that this can be interpreted in various ways. What does “waived” mean? Evaluations interprets this as the students will retain a prior catalog year where the requirements were lower. Others, however, interpret this as the ability to “split” catalog requirements, for example, use the current requirements for major, but retain the lower Math requirement from a previous year. Lively discussion ensued. Many perspectives were shared. It was agreed upon that this was an issue that warranted further evaluation and discussion to determine a solution.
      **ACTION: Form a CATALOG RIGHTS subcommittee comprised of S. Agostini, L. Lanigan, B. Adams, M. Garcia, R. Cranley, and L. Miller**

3. **Equating Courses and Repetitions**
   S. Agostini / L. Miller
   No report.
VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization   L. Miller
   No report.

Informational Items

1. Chancellor’s Office Curriculum Memo   B. Adams  01
   B. Adams reported to the committee that the CCCCO is adopting and implementing a state level version of CurricUNET. Because of this, the Chancellor's Office Inventory of Approved Programs will no longer be used (nor updated) effective March 1, 2010. Curriculum chairs, Curriculum Specialists, and Administrators are all to be trained on the use of the new system in April. Until then, MJC will not be allowed to submit applications and paperwork to the CCCCO. Systems and processes that will be affected and replaced by this system include:
   a. CCCCO Credit Inventory of Approved and Projected Programs
   b. Noncredit Inventory of Courses
   c. Web interfaces for submission of noncredit programs for enhanced funding (SB361)

Apprenticeship applications will not be replaced at this time.

IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force   B. Adams
   No Report

2. CurricUNET Implementation Task Force Update   B. Sanders / B. Adams
   No Report

X. PUBLIC COMMENT

ASMJC Report

R. Jones reported that students went on Sunday, February 28 to the capitol. She noted that one legislator remarked that students in California Community Colleges are staying too long. Representatives were troubled by this remark and asked for the name of the legislator. She also distributed materials promoting the March in March and the Hispanic Education Conference on March 27.

Curriculum Review Cycle: Behind Schedule?

M. Garcia expressed concern that many courses should have been reviewed at this point in the spring semester. It was noted that some courses may still be stuck at the course author level because individuals may have authored courses when we were still at a “two-step submission” process. Representatives were encouraged to notify their areas of timelines.
I. APPROVAL OF ORDER OF AGENDA

M/S/U (C. Vaughn, L. Prusso) TO APPROVE THE ORDER OF THE AGENDA

II. APPROVAL OF MINUTES

March 02, 2010

M/S/U (L. Prusso, J. Sola) TO APPROVE THE MINUTES OF 03/02/2010

III. NOTIFICATION

IV. CONSENT

MUSA  163  Applied Music Violin and Viola  1

Effective: Summer 2011

MODIFY: Enrollment restrictions

Enrollment Restrictions: Maintaining: (C) MUSE 165 or MUSE 161, (A) play a violin or viola at an intermediate level and demonstrate the ability to read music. Requesting: (C) "or MUSE 861"

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU, UC

General Education Status: Approved for MJC Activities.

Rationale: MUSA 163, Applied Music Violin and Viola, was approved at the 11/17/09 meeting. The corequisites of MUSE 161 or MUSE 165 were also approved at the 11/17/09 meeting. The faculty author inadvertently omitted the request for the additional option of the corequisite of MUSE 861 (concurrent enrollment). Author is requesting approval of MUSE 861 as a corequisite. Approval of this request will allow the course to match the corequisites listed for MUSA 164, Applied Music Cello and Bass, which was approved at the 1/19/10 meeting.

Course Impact:

1. MUSE 165

Program Impact:

Stand Alone

HEARING NO OBJECTION, MODIFICATIONS TO MUSA 163 WERE APPROVED
V. DISCUSSION

Inactivations

None

Revisions (including modifications/reactivations)

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGR 225</td>
<td>Production Screen Printing</td>
<td>2</td>
<td>Summer 2011</td>
<td>MODIFY: Enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment. Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have some experience with Illustrator, InDesign, or Photoshop to complete lab projects. Distance Education Status: None. Materials Fee Status: Maintaining fee of $10. Articulation Status: Transfers to CSU. General Education Status: Not approved for GE. Rationale: Periodic review. Program Impact: 1. Printing and Lithography Certificate of Achievement.</td>
</tr>
</tbody>
</table>

M/S/U (J. Beebe, P. Upton) TO APPROVE MODIFICATIONS TO CGR 221
M/S/U (E. Maki, K. Ennis) TO MAINTAIN ACTIVITIES PLACEMENT FOR CGR 221.

M/S/U (J. Beebe, J. C. Sola) TO APPROVE MODIFICATIONS TO CGR 225
M/S/U (J. Lanning, J. Beebe) TO APPROVE ENROLLMENT RESTRICTIONS FOR CGR 225
M/S/U (J. Beebe, J. Sola) TO MAINTAIN MATERIALS FEES FOR CGR 225.
CGR 230 Graphic Design

Effective: Summer 2011

MODIFY: Description, field trips, course goal, learning goals, content, typical assignments, methods of assessment

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 124 and CGR 212. Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 120, CGR 211, and CGR 224.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU.

General Education Status: Approved for MJC Activities

Rationale: Periodic review

Course Impact:

1. CGR 342

Program Impact:

1. Graphic Design Certificate of Achievement
2. Graphic Design A.A. Degree
3. Printing and Lithography Certificate of Achievement

PULLED FOR DISCUSSION BY M. Lynch due to division’s concerns about overlap with photography program (ART courses). C. Vaughn, (representing CMPGR) echoed concerns and stated that there is increasing overlap in courses offered in all three disciplines. Lively discussion took place. Mentioned was the budget crisis and how it is necessitating review of overlapping disciplines and courses. A solution was proposed that cross-listings be created in the disciplines. B. Adams mentioned that cross-listings as well are coming under scrutiny due to issues with minimum qualifications, program requirements, accuracy of program enrollment data, and FTE and that the college would be entering into formal dialog about this in fall.

RECOMMENDATION: Form a committee to analyze and discuss overlap of CMPGR, ART and CGR courses, with representation from all three areas.

M/S/FAILED (J. Beebe/L. Prusso) TO APPROVE MODIFICATIONS TO CGR 230 AND CGR 333.

CGR 333 Advanced Image Capture and Manipulation

Effective: Summer 2011

MODIFY: Title, description, field trips, grading, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: Before enrolling in this course students are strongly advised to satisfactorily complete CGR 211. Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CGR 224.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Approved for MJC Activities

Rationale: Periodic review

Program Impact:

1. Printing and Lithography Certificate of Achievement

PULLED FOR DISCUSSION BY M. Lynch (see CGR 230)

RECOMMENDATION: Form a committee to analyze and discuss overlap of CMPGR, ART and CGR courses, with representation from all three areas.

M/S/FAILED (J. Beebe/L. Prusso) TO APPROVE MODIFICATIONS TO CGR 230 AND CGR 333.
HE 100 Standard First Aid/CPR 1

Effective: Summer 2011

MODIFY: Description, course goal, content, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: Maintaining fee of $8.00.

Articulation Status: Transfers to CSU and UC.

General Education Status: Not approved for GE.

Rationale: Periodic review

Program Impact:

1. Recreational Land Management A.S. Degree

C. Mulder noted that she was not aware that HE 100 is a requirement for AS in Recreational Land Management. She was not certain that the Ag department was aware that the content of HE 100 had changed dramatically. How does this affect their degree? It was stated that this is a common scenario, given ongoing changes to courses that are required across the college curriculum, and there is hope that CurricUNET's program module will help raise awareness that changes to courses and programs do impact other departments and programs.

M/S/U (J. Beebe, P. Upton) TO APPROVE MODIFICATIONS TO HE 100

M/S/U (J. Beebe, J. Sola) TO MAINTAIN MATERIALS FEES FOR HE 100

MACH 220 CNC Machine Tool Programming 2

Effective: Summer 2011

MODIFY: Description, repetitions, grading, restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to be familiar with basic metal cutting practices, machine setup, and calculation of tool speeds and feeds as encountered in the operation of manual lathes and milling machines, have a basic understanding of formatting and the codes used in the Word address format system of CNC programming, and have a good working knowledge in the basic operation of personal computers.

Distance Education Status: None

Materials Fee Status: Maintaining fee of $15.

Articulation Status: Transfers to CSU.

General Education Status: Not approved for GE.

Rationale: Periodic review

Course Impact:

1. MACH 315

Program Impact:

1. CNC Programmer Skills Recognition Award

Jeff Weaver, course author, was present for discussion. He expressed sincere interest in learning how to write a course outline to adhere to Title 5 regulation for repetitions. He explained the ever-shifting focus of the lab each semester, and how different students are leveraging different skill-levels and skills each term. How do you document that logically? The committee recommended that he focus on desired essential learning that should ultimately be taken from all course repetitions. With that in mind, he should write the first completion for the entry-level students, and write each successive repetition showing incremental advancement toward mastery of the desired objectives.

M/S/U (J. Beebe, P. Upton) TO APPROVE MODIFICATIONS TO MACH 220

M/S/U (J. Lanning, J. Beebe) TO APPROVE ENROLLMENT RESTRICTIONS FOR MACH 220

M/S/U (J. Beebe, J. Sola) TO MAINTAIN MATERIALS FEES FOR MACH 220
Adoptions
None

VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates
None

Program Changes that do not require Chancellor’s Office Notification/Application

University Prep AOE – Communication

| Effective: Summer 2010 Expedited! |
| MODIFY: Elective courses |
| Removing: ENGL 178 |
| Adding: | JRNL 100 |
| RATV 134 |
| RATV 150 |
| SPCOM 130 |

M/S/U (L. Prusso/J. Sola) TO APPROVE MODIFICATIONS TO AA: University Preparation: Emphasis in Communication

CCC-501: Application for Approval - New Credit Programs
None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status
None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement
None

VII. UNFINISHED BUSINESS

Action Items

1. IB Credit
   B. Adams for R. Cranley
   B. Adams reported that the IB subcommittee met last week. They are meeting again April 6, hoping that the subcommittee will have a finalized grid for the committee to review and vote on at the last Curriculum Committee meeting in April.

Informational Items

1. CurricUNET Trainings
   B. Adams
   a. Recent trainings
      Mar. 4th, West Campus IRC.
      Two faculty attended
b. Training scheduled
Trainings in Spring 2010 –
B. Adams stated some faculty have requested a training in the first or second week of May, once the semester is completed. She is also hoping to plan a breakout session on Institute Day since AHC, her division, is hosting the event.

2. Title V and Catalog Rights S. Agostini / B. Adams
Committee will have its first meeting on March 23, at 4 PM.

3. Equating Courses and Repetitions S. Agostini / L. Miller
L. Miller reported that there has been no update on this issue because it is complex and there are many factors to consider, and that a formal process and documentation may need to be developed. B. Adams suggested that a committee be formed to evaluate the issues of equating courses in Curriculum and Datatel.

ACTION: Form a committee to evaluate equating courses. First meeting probably will not take place until May. Members will include B. Adams, L. Prusso, L. Miller, R. Cranley and S. Agostini will be invited to participate.

VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
No Report

2. Curriculum Committee meeting schedule for 2010-2011 L. Miller
S. Fornelli drafted a calendar of proposed meeting dates for 2010-2011. The committee asked that the curriculum training not take place on Labor Day weekend and agreed to move it to the following Friday, September 10. They group also requested that the entire year’s meeting invites be sent earlier in the year, ideally now, so that Curriculum meeting times are not scheduled with other meetings in the months before the term begins.

Hearing no objections, the meeting schedule for 2010 -2011 was approved with changes

ACTION: Make it a practice to send out Curriculum meeting invites using Outlook in the academic year prior to the scheduled meetings.

3. Curriculum Co-Chair Election (3. has a strikethrough, but I couldn't highlight for you) A. Peek
Floor was open for nominations. C. Mulder nominated B. Adams. No other nominations were made. M/S/U (C. Mulder/J. Sola) to approve B. Adams as Curriculum Committee Co-Chair, with the term expiring Spring 2012.

Informational Items

1. Curriculum Representatives – Terms Expiring B. Adams
It was asked if any representatives would be leaving their seats as representatives. Lively discussion ensued. One representative reported that he was only beginning to feel comfortable in his role now that it was the end of his first term because the learning curve is so steep. Many representatives reported that they were surprised to realize that they wished to retain their seats, having had an initial sense of resistance when they first began. C. Mulder asked if the committee would want to consider increasing terms to, for example, three years. This brought to light many concerns about adequate preparation for new representatives, making extended time commitments. It was decided that an increase in term length might not serve the committee as well, and that more preparation was needed for new representatives, be it mentoring by exiting reps, staggered terms in divisions with two representatives. Only one representative, C. Vaughn of BBSS announced that his seat would be vacated.
IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  
   B. Adams
   No Report

2. CurricUNET Implementation Task Force Update  
   B. Sanders / B. Adams
   B. Adams reported that there is no specific update to CurricUNET, but that PRNet, the recently purchased module of CurricUNET that deals with Program Review, is getting a great deal of attention because of its role in MJC's accreditation. She is highly optimistic that because of the essential relationship between Program Review and program requirements, that the program module of CurricUNET will have to be fixed very soon, since CurricUNET's program module generates data required for program review.

X. PUBLIC COMMENT

J Sola had public comment -- reminding everyone of Advanced Drills on March 24 from 1:30 to 3:30 at Training Center. Committee members invited to attend.

L. Miller public comment on catalog asking representatives if they felt they had enough time to review the catalog. Many members noted they had not had enough time.

Members Absent: M. Boyd, S. Circle, M. Lynch, C. Vaughn, K. Walters Dunlap

Others Present: L. Miller (Curriculum Specialist), J. Weaver (MACH)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections the order of the agenda was approved.

II. APPROVAL OF MINUTES

March 16, 2010

Hearing no corrections, the minutes of March 16 were approved.

III. NOTIFICATION

The committee was notified of the following adjustments to hours for many FSCI courses.

Over the summer of 2009, the Instruction Office made adjustments to the hours of many of the FSCI courses. The courses listed below now reflect accurate hours in Datatel and CurricUNET.

<table>
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<tr>
<td>FSCI 301</td>
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<td>FSCI 356</td>
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</table>
BIO 180, X, A, B  Introduction to Tutoring Biology  ½, ½, 1, 2
Effective: Summer 2010 Expedited
Rationale for imminent need: Fees are being removed to comply with state law.
MODIFY: Fees
Enrollment Restrictions: Maintaining (P) Concurrent enrollment in a college-level biology course.
Distance Education Status: None
Materials Fee Status: Removing fee of $15.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.

The committee was notified of the EXPEDITED CHANGE to MATERIALS FEES.

MATH 134  Elementary Statistics  5  24
Effective: Summer 2010 Expedited
Rationale for imminent need: Fees are being reduced to comply with state law.
MODIFY: Fees
Enrollment Restrictions: Maintaining (P) Satisfactory completion of MATH 90.
Distance Education Status: Maintaining Teleclass.
Materials Fee Status: Requesting reduction of fee from $16 to $3.
Articulation Status: Transfers to CSU and UC.

The committee was notified of the EXPEDITED CHANGE to MATERIALS FEES.

MUSE 175  Symphonic Band  1
Effective: Spring 2010 Expedited (To comply with newly revised code or law)
Rationale for imminent need: TBA hours need to be removed so course will be in compliance with Title 5 regulations.
MODIFY: Units, face-to-face modalities, repetitions, restrictions, course goal, typical assignments, methods of assessment
Enrollment Restrictions: Requesting: (A) have previous experience playing in a band and have the ability to read music.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC Activities.
Rationale: Course is being modified to correct TBA hours, which are non-compliant with Title 5 regulations.
Course Impact:
1. MUSE 176
Program Impact:
1. Music A.A. Degree

The committee approved change in hours and units only to MUSE 175 and MUSE 181 at the 11/17/09 meeting. Because of DATATEL limitations on implementation of partial components of a course, VPI Dr. K Walters-Dunlap overrode the committee vote and stipulated all components of the courses would be effective Spring 2010. The courses are listed here for documentation purposes to record that all modifications to the course have been approved as expedited.

The committee was notified of the EXPEDITED MODIFICATIONS for TBA COMPLIANCE.
MUSE 181  Jazz Band  1

Effective: Spring 2010  Expedited! (To comply with newly revised code or law)

Rationale for imminent need: TBA hours need to be removed so course will be in compliance with Title 5 regulations.

MODIFY: Units, face-to-face modalities, repetitions, restrictions, course goal, learning goals, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: Removing: (A) Previous music in instrumental music and/or jazz ensembles.

Requesting: (A) Previous experience playing jazz music (one player per part)

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU, UC

General Education Status: Approved for MJC Activities.

Rationale: Course is being modified to correct TBA hours, which are non-compliant with Title 5 regulations.

Program Impact:
1. Music A.A. Degree

See notes on MUSE 175 above.

The committee was notified of the EXPEDITED MODIFICATIONS for TBA COMPLIANCE

IV. CONSENT

V. DISCUSSION

Inactivations
None

Revisions (including modifications/reactivations)

BIO 111  General Biology  4

Effective: Summer 2011

MODIFY: Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC-GE:A, CSU-GE:B2,B3, IGETC:5B.

Rationale: Periodic review

Course Impact:
1. ANAT 125
2. AP 150
3. MICRO 101
4. PHYSO 101

Program Impact:
1. Athletic Training/Sports Medicine A.S. Degree  03
2. CSU General Education Pattern Certificate of Achievement  04
3. Veterinary Technician Certificate of Achievement  06

M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for BIO 111.

M/S/U (P. Upton/R. Jones) to approve GE PLACEMENT for BIO 111.
EMS 390  Emergency Medical Technician 1

Effective: Summer 2011

MODIFY: Face-to-face modalities, repetitions, course goal, typical assignments, methods of assessment

Enrollment Restrictions: Removing: (P) EMS 350; valid CPR card.

Requesting: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.

Distance Education Status: None

Materials Fee Status: Maintaining fee of $35.

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Course is being updated for alignment with the Spring 2010 Curriculum Review Matrix.

Course Impact:
1. EMS 389
2. EMS 391

Program Impact:
1. Fire Science Certificate of Achievement

M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for EMS 390.

M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for EMS 390.

M/S/U (L. Prusso/M. Garcia) to approve MATERIALS FEE for EMS 390.

FSCI 311  Rescue Systems 1

Effective: Summer 2010 Expedited!

Rationale for imminent need: Need to adjust fee based on external mandate.

MODIFY: Enrollment restrictions, materials fees, course goal, learning goals, content, methods of assessment

Enrollment Restrictions: Requesting: (P) FSCI 362 & FSCI 363

Distance Education Status: None

Materials Fee Status: Requesting increase of fee from $110 to $155.

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Periodic review

Program Impact:
1. Stand Alone

PROPOSAL WITHDRAWN BY DIVISION REPRESENTATIVE
FSCI 398 XABCD  Fire Science Special Topics  1/2,3,4
Effective: Summer 2010 Expedited!
Rationale for imminent need: This course is a contract with Modesto Fire Dept. The course is for fire fighters continued education as required by OSHA and NFPA Standards for Firefighter.(National Fire Protection Association) The course revision requires expediting to remove prerequisite to eliminate registration complications.
MODIFY: Enrollment restrictions, course goal, content, typical assignments
Enrollment Restrictions: Removing: (P) Employment with a Public Service Agency.
Requesting: (A) Before enrolling in this course, students are strongly advised to have completed their firefighter probation or have supervisor’s approval for enrollment if still on probation.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Modifying enrollment restrictions
Program Impact:
Stand Alone

Pulled for discussion by Marcos Garcia due to concerns that assessments needed more depth as compared to FSCI 311 which were better written. S. Agostini noted that the reference to “9 hours” within the assessments was problematic. This was removed.
M/S/U (J. Sola/P. Upton) to approve MODIFICATIONS to FSCI 398XABCD
M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for FSCI 398XABCD.

MACH 395 A,B,C  Advanced Machine Tool Technology Lab  1,2,3
Effective: Summer 2011
MODIFY: Repetitions, restrictions, course goal, learning goals, content, typical assignments, methods of assessment
Enrollment Restrictions: Requesting: (P) MACH 211 or MACH 301 or MACH 218 or MACH 219 or MACH 220 or MACH 222.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
Stand alone

M/S/U (J. Sola/P. Upton) to approve MODIFICATIONS to MACH 395ABC
M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for MACH 395ABC.
NURSE 261  Nursing Process: Fundamentals  8  08
Effective: Summer 2010  Expedited
Rationale for imminent need: To bring into compliance with Title 5.
MODIFY: DE modalities
Enrollment Restrictions: Maintaining: (C) NURSE 260 & NURSK 800, (A) NURSE 115 & FDNTR 219, (L) Program capacity
Distance Education Status: Requesting: Teleclass
Materials Fee Status: Maintaining fee of $150.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: To bring into compliance with Title 5.

M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for NURSE 261.
M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for NURSE 261
M/S/U (L. Prusso/K. Ennis) to approve DE MODALITIES for NURSE 261.
M/S/U (L. Prusso/M. Garcia) to approve MATERIALS FEE for NURSE 261.
M/S/U (L. Prusso/L. Lanigan) to EXPEDITE APPROVAL of DE MODALITIES for NURSE 261.

NURSE 262  Nursing Process: Skills  ½  09
Effective: Summer 2010  Expedited
Rationale for imminent need: To bring into compliance with Title 5.
MODIFY: DE Modalities
Enrollment Restrictions: Maintaining: (A) NURSE 260 & NURSE 261, (P) NURSK 800, (L) Program capacity.
Distance Education Status: Requesting: Teleclass
Materials Fee Status: Maintaining fee of $115.00
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: To bring into compliance with Title 5.

PROPOSAL WITHDRAWN BY DIVISION REPRESENTATIVE

PHSCI 52  The Way Things Work  3
Effective: Summer 2011
MODIFY: Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Approved for MJC-GE:A.
Rationale: Periodic review
Program Impact:
1. MJC-GE Pattern A.A. Degree

M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for PHSCI 52
M/S/U (P. Upton/R. Jones) to approve GE PLACEMENT for PHSCI 52
PHSCI 161  Science Matters  3
Effective: Summer 2011
MODIFY: Description, learning goals, content, typical assignments
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:A, CSU-GE:B1, IGETC:5A.
Rationale: Periodic review
Course Impact:
  1. PHSCI 164
Program Impact:
  1. CSU General Education Pattern Certificate of Achievement 04
  2. MJC-GE Pattern A.A. Degree 10

M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for PHSCI 161
M/S/U (P. Upton/R. Jones) to approve GE PLACEMENT for PHSCI 161.

PHSCI 164  Physical Science Environmental Lab  1
Effective: Summer 2011
MODIFY: Content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in or satisfactory completion of PHSCI 161.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
Rationale: Periodic review
Program Impact:
  1. CSU General Education Pattern Certificate of Achievement 04
  2. MJC-GE Pattern A.A. Degree 10

M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for PHSCI 164
M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for PHSCI 164.
M/S/U (P. Upton/R. Jones) to approve GE PLACEMENT for PHSCI 164.

PHYS 102  General Physics: Waves Thermodynamics, & Optics  5
Effective: Summer 2011
MODIFY: Units, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) PHYS 101 and MATH 172.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for CSU-GE:B1,B3, IGETC:5A. Requesting MJC-GE:A.
Rationale: Periodic review
Program Impact:
  1. CSU General Education Pattern Certificate of Achievement 10
  2. Computer Science A.A. Degree 11
  3. Construction Management A.S. Degree 12
  4. Engineering A.S. Degree 13
  5. Physical Science A.S. Degree 14

M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for PHYS 102
M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for PHYS 102
M/S/U (P. Upton/R. Jones) to approve GE PLACEMENT for PHYS 102.
PHYS 103  General Physics: Electricity, Magnetism, & Modern Physics 5
Effective: Summer 2011
MODIFY: Units, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction
Enrollment Restrictions: Maintaining: (P) PHYS 101 and MATH 172.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for CSU-GE:B1,B3, IGETC:5A. Requesting MJC-GE:A.
Rationale: Periodic review
Course Impact:
1. ENGR 140
2. ENGR 141
Program Impact:
1. CSU General Education Pattern Certificate of Achievement 04
2. Construction Management A.S. Degree 12
3. Engineering A.S. Degree 13
4. Physical Science A.S. Degree 14
M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for PHYS 103
M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for PHYS 103
M/S/U (P. Upton/R. Jones) to approve GE PLACEMENT for PHYS 103.

PHYS 143  Electricity, Magnetism, Optics, Atomic and Nuclear Structures 5
Effective: Summer 2011
MODIFY: Units, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, textbooks
Enrollment Restrictions: Maintaining: (P) PHYS 142.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for CSU-GE:B1,B3, IGETC:5A. Requesting MJC-GE:A.
Rationale: Periodic review
Program Impact:
1. CSU General Education Pattern Certificate of Achievement 04
2. Physical Science A.S. Degree 14
M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for PHYS 143
M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for PHYS 143
M/S/U (P. Upton/R. Jones) to approve GE PLACEMENT for PHYS 143.
PHYS 160  Descriptive Introduction to Physics 3
Effective: Summer 2011
MODIFY: Course goal, learning goals
Enrollment Restrictions: Maintaining: (P) MATH 90.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:A, CSU-GE:B1,B3, IGETC:5A.
Rationale: Periodic review
Course Impact:
1. EASCI 162
2. PHYS 164
Program Impact:
1. CSU General Education Pattern Certificate of Achievement 04
2. MJC-GE Pattern A.A. Degree 10
M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for PHYS 160
M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for PHYS 160
M/S/U (P. Upton/R. Jones) to approve GE PLACEMENT for PHYS 160.

PHYS 165  Introductory Physics 5
Effective: Summer 2011
MODIFY: Enrollment restrictions, learning goals, content, typical assignments, methods of instruction, textbooks
Enrollment Restrictions: Removing: (P) MATH 122. Requesting: (P) MATH 121 or eligibility for MATH 171 (added during the 03/30/2010 meeting).
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:A, CSU-GE:B1,B3, IGETC:5A.
Rationale: Periodic review
Course Impact:
1. PHYS 101
Program Impact:
1. CSU General Education Pattern Certificate of Achievement 04
Pulled for discussion by S. Agostini who noted that students can't test into MATH 122. B. Adams revised it during the meeting to say (P) MATH 121 or eligibility for MATH 171.

M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS to PHYS 165.
Prerequisites pulled for discussion by S. Agostini who noted that students can't test into MATH 122. B. Adams revised it during the meeting (P) MATH 121 or eligibility for MATH 171.
M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for PHYS 165
M/S/U (P. Upton/R. Jones) to approve GE PLACEMENT for PHYS 165.
<table>
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<th>Rationale</th>
<th>Program Impact</th>
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<td>PHYS 180</td>
<td>Conceptual Physics: a Hands-On Approach</td>
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<td>Periodic review</td>
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<td>2. MJC-GE Pattern A.A. Degree 10</td>
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<td>MODIFY: Course goal, learning goals, content</td>
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<td>M/S/U (J. Beebe/R. Jones) to approve MODIFICATIONS for PHYS 180</td>
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<td>M/S/U (M. Garcia/J. Beebe) to approve ENROLLMENT RESTRICTIONS for PHYS 180</td>
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</table>

**Adoptions**

None

**VI. PROGRAMS**

**Chancellor's Office Approvals/Denials/Updates**

None

**Program Changes that do not require Chancellor's Office Notification/Application**

**Recording Arts Skills Recognition**

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<td>M/S/U (J. Beebe/E. Maki) to approve MODIFICATIONS to SR: RECORDING ARTS</td>
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**CCC-501: Application for Approval - New Credit Programs**

None

**CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status**

**Prepress Certificate**

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</table>

**Presses & Bindery Certificate**

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<th>Rationale</th>
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<td>13</td>
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<td>Modify: Units (correction to unit count – corrections reflected in 2010-2011 addendum)</td>
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<td>M/S/U (J. Beebe/E. Maki) to approve MODIFICATIONS to C: PRESSES AND BINDERY</td>
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</table>
VII. UNFINISHED BUSINESS

Action Items

1. IB Credit
   R. Cranley
   R. Cranley reported that the IB Workgroup meet two times. They will meet again on Tuesday, April 6. Issues being discussed are minimum scores for GE areas, as well as evaluation of IB exams. R. Cranley will work with L. Miller to update the IB Chart, hopefully in time for inclusion in the addendum.

Informational Items

1. CurricUNET Trainings
   B. Adams
   a. Training scheduled
      Trainings in Spring 2010 – Next training will be scheduled during first or second week of May.

2. Title V and Catalog Rights
   S. Agostini / B. Adams
   S. Agostini reported that two procedures were forwarded to N. Stavrionoudakis at district. First procedure responds to withdrawal and repeat policy. The latter deals with a change in district procedure for Priority Registration. It must now go to be evaluated by constituent groups.

3. Equating Courses and Repetitions
   S. Agostini / L. Miller
   No report.

VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization
   L. Miller
   Standardized language will need to be developed for various aspects of enrollment restrictions. L. Miller provided an example of how a recent issue arose with LOEs language. S. Agostini had suggested to another group that divisions, independently of the curriculum process, add information to sections of courses specifying how/what evidence students must provide to show they meet the limitation on the first day of class. L. Miller reported that she and Susie had agreed that, since this information is driven by the LOE at the course level, that it would be more efficient to capture information through the CurricUNET with the LOE so that L. Miller can input it once into the course rather than division staff entering the data for multiple sections. It was suggested that an additional prompt be added to the LOE screen.
2. AP Calculus

J. Michelena announced that the Math department had arrived at the following revisions to the AP Policy effective 2010-11 MJC Catalog addendum. He also brought with him proposed revisions to some AP language that some thought would be clearer. The committee warmly congratulated the department on accomplishing the following MATH changes.

a. An AP Calculus AB or BC score of 4 or 5 may be used to satisfy the prerequisite for courses requiring satisfactory completion of MATH 171 prior to enrollment
b. An AP Calculus BC score of 5 may be used to satisfy the prerequisite for courses requiring satisfactory completion of MATH 172 prior to enrollment
c. NOTE: Students earning a 5 on the BC Calculus test MAY enroll in MATH 173 but are strongly encouraged to enroll in MATH 172 instead. Students wishing to enroll in MATH 172 will need to enroll in person at the Admissions Office.

3. MJC-GE Areas and Placement on A.A. Degree General Studies

B. Adams brought to the committee’s attention the effective dates of the AA Degree in General Studies and how the policy was recently devised to ensure that the Areas of Emphasis are updated with the MJC-GE. She pointed out to the committee that the effective dates are also an area of ambiguity. Do the courses placed in the areas of emphasis bear the same effective dates as those listed in the MJC-GE Discussion ensued on the policy draft. Suggestions to the policy language were provided and B. Adams will provide Draft #2 at the 4/13/10 meeting for committee review and potential vote.

4. Number of Courses Reviewed Per Meeting

B. Adams and A. Peek presented to the committee a spreadsheet of how many courses were reviewed at each meeting last year. The data showed that fewer courses were being reviewed at some meetings and more at others, usually close to deadlines. They asked the committee if it would be possible to set up a maximum number of courses for review. Lively discussion ensued, and various points of view were shared, including concern that those who meet the deadline for their scheduled review might be pushed aside by others who submit by a day earlier who are late for their scheduled review. No clear resolution was formed.

Informational Items

None

IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force
   B. Adams
   No Report

2. CurricUNET Implementation Task Force Update
   B. Sanders / B. Adams
   No Report

X. PUBLIC COMMENT

1. R. Jones reported on behalf of ASMJC that ASMJC will host a César Chavez event on the East Campus quad, Wednesday, March 31. It will feature a farmer’s market from 10:00 to 2:00. On April 7, they will host a MeCHA event. She also added that she is running for ASMJC Treasurer, but hopes to remain involved with the committee. B. Adams noted that R. Jones has been an exceptional ASMJC representative.
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES  

Hearing no objections, the minutes of March 30, 2010 were approved.

III. NOTIFICATION

IGETC/CSU-GE Decisions for 2010

The committee was notified of IGETC/CSU-GE decisions for 2010.

IV. CONSENT

V. DISCUSSION

Inactivations

None
### Revisions (including modifications/reactivations)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ART 140</td>
<td>Sculpture 1</td>
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</tr>
<tr>
<td>BUSAD 218</td>
<td>Business Law</td>
<td>4</td>
</tr>
</tbody>
</table>

**ART 140**  
**Sculpture 1**  
*Effective: Summer 2011*  
**MODIFY:** Hours/face-to-face modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** None.  
**Distance Education Status:** None  
**Materials Fee Status:** Maintaining fee of $15.  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC Activities, CSU-GE:C1.  
**Rationale:** Periodic review

**Course Impact:**
- ART 141

**Program Impact:**
- Art A.A. Degree  
- CSU General Education Pattern Certificate of Achievement

**M/S/U (E. Maki/J. Beebe) to MODIFY ART 140**

**M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for ART 140,**

**M/S/U (L. Prusso/E. Maki) to approve LOCAL REQUIREMENTS for ART 140**

**M/S/U (E. Maki/M. Garcia) to approve GE for ART 140**

**BUSAD 218**  
**Business Law**  
*Effective: Summer 2011*  
**MODIFY:** Enrollment restrictions, DE modalities, course goal, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Removing (A) Before enrolling in this course, students are strongly advised to be a 3rd semester business major.  
**Distance Education Status:** Removing Online, Teleweb.  
**Materials Fee Status:** None.  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic review

**Program Impact:**
- Accounting A.S. Degree  
- Accounting Certificate of Achievement  
- Accounting A.A. Degree Major  
- Business Operations: Management A.A. Degree  
- Computer Information Systems A.A. Degree  
- International Business Certificate of Achievement  
- Marketing A.S. Degree  
- Real Estate A.A. Degree  
- Real Estate A.S. Degree  
- Real Estate Certificate of Achievement

**M/S/U (E. Maki/J. Beebe) to MODIFY BUSAD 218**

**M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for BUSAD 218**

**M/S/U (K. Ennis/L. Lanigan) to remove DE MODALITIES for BUSAD 218**
### BUSAD 377  Human Relations in Business

**Effective:** Summer 2011  
**MODIFY:** DE modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** None.  
**Distance Education Status:** Requesting Online  
**Materials Fee Status:** None.  
**Articulation Status:** Does not transfer.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic review  
**Program Impact:**

1. Accounting Certificate of Achievement  
2. Accounting A.S. Degree  
3. Bookkeeping A.S. Degree  
4. Bookkeeping Certificate of Achievement  
5. Bookkeeping A.A. Degree  
6. Office Administration A.S. Degree  
7. Professional Selling Certificate of Achievement  
8. Retail Management (WAFC) Certificate of Achievement  
9. Supervisory Management A.A. Degree  
10. Supervisory Management A.S. Degree  

*M/S/U (E. Maki/J. Beebe) to MODIFY BUSAD 377*

### CGR 230  Graphic Design

**Effective:** Summer 2011  
**MODIFY:** Description, field trips, course goal, learning goals, content, typical assignments, methods of assessment  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 124 and CGR 212. Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 120, CGR 211, and CGR 224.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Approved for MJC Activities  
**Rationale:** Periodic review  
**Course Impact:**

1. CGR 342  

**Program Impact:**

1. Graphic Design Certificate of Achievement  
2. Graphic Design A.A. Degree  
3. Printing and Lithography Certificate of Achievement  

*M/S/U (E. Maki/J. Beebe) to MODIFY CGR 230*

*M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for CGR 230*

*M/S/U (L. Prusso/E. Maki) to approve LOCAL REQUIREMENTS for CGR 230*
FILM 151 Advanced Film Production 1 3
Effective: Summer 2011
MODIFY: Description, repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining; (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FILM 150 and RATV 142.
Distance Education Status: None.
Materials Fee Status: Maintaining fee of $15.
Articulation Status: Transfers to CSU and UC.
General Education Status: Not approved for GE.
Rationale: Periodic review
Course Impact:
1. FILM 152
Program Impact:
1. Film Skills Recognition Award 30
2. Television Production A.A. Degree 31
M/S/U (E. Maki/J. Beebe) to MODIFY FILM 151.
M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for FILM 151
M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for FILM 151.

FILM 152 Advanced Film Production 2 3
Effective: Summer 2011
MODIFY: Description, repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining; (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FILM 151 and RATV 142.
Distance Education Status: None.
Materials Fee Status: Maintaining fee of $15.
Articulation Status: Transfers to CSU and UC.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
1. (Adding to) Television Production A.A. Degree 31
M/S/U (E. Maki/J. Beebe) to MODIFY FILM 152
M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for FILM 152
M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for FILM 152.

HIST 104 Western Civilizations 3
Effective: Summer 2010 Expedited: To comply with newly revised code or law.
Rationale for Expedited Approval: To provide documentation of curriculum committee approval.
MODIFY: DE modalities
Enrollment Restrictions: Maintaining; (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete ENGL 50.
Distance Education Status: Requesting Online
Materials Fee Status: None.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:C, CSU-GE:D6, IGETC:4F.
Rationale: Distance Education modality is being proposed for Instruction Office documentation purposes.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement 07
2. MJC-GE Pattern A.A. Degree 32
M/S/U (K.Ennis/L. Lanigan) to approve DE MODALITY for HIST 104
M/S/U (L. Prusso/E. Maki) to EXPEDITE IMPLEMENTATION OF HIST 104.
HIST 107  World Civilization from the 16th Century
Effective: Summer 2010 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: To provide documentation of curriculum committee approval.
MODIFY: DE modalities
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete ENGL 101.
Distance Education Status: Requesting Online
Materials Fee Status: None.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:B, CSU-GE:D6, IGETC:3B,4F.
Rationale: Distance Education modality is being proposed for Instruction Office documentation purposes.
Program Impact:
  1. CSU General Education Pattern Certificate of Achievement 07
  2. MJC-GE Pattern A.A. Degree 32
M/S/U (K. Ennis/L. Lanigan) to approve DE MODALITIES for HIST 107
M/S/U (L. Prusso/E. Maki) to EXPEDITE IMPLEMENTATION OF HIST 107

HUMAN 106  Humanities in the Modern World
Effective: Summer 2010 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: To provide documentation of curriculum committee approval.
MODIFY: DE modalities
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to have eligibility for ENGL 101.
Distance Education Status: Requesting Hybrid, Online
Materials Fee Status: None.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:C, CSU-GE:C2, IGETC:3B.
Rationale: To provide documentation of curriculum committee approval.
Program Impact:
  1. CSU General Education Pattern Certificate of Achievement 07
  2. MJC-GE Pattern A.A. Degree 32
M/S/U (K. Ennis/L. Lanigan) to approve DE MODALITIES for HUMAN 106
M/S/U (L. Prusso/E. Maki) to EXPEDITE IMPLEMENTATION OF HUMAN 106

JRNAL 120 BC  Student Newspaper Production Staff
Effective: Summer 2010 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: To comply with Title 5 regulations.
MODIFY: DE modalities
Distance Education Status: Requesting Hybrid
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities.
Rationale: To comply with Title 5 regulations.
Program Impact:
  1. Journalism Skills Recognition Award (‘C’ version of course only.) 33
  2. Journalism A.A. Degree (‘C’ version of course only.) 34
M/S/U (K. Ennis/L. Lanigan) to approve DE MODALITY for JRNAL 120 BC
M/S/U (L. Prusso/E. Maki) to EXPEDITE IMPLEMENTATION OF JRNAL 120 BC
JRNAL 146 BC  Newspaper Photo Staff 2,3
Effective: Summer 2010 Expedited. To comply with newly revised code or law.
Rationale for Expedited Approval: To comply with Title 5 regulations.
MODIFY: DE modalities
Enrollment Restrictions: None.
Distance Education Status: Requesting Hybrid
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities.
Rationale: To add a Distance Education Modality in order to expand and reflect new modes of
instruction and in order to fulfill Title 5 requirements for Lab class instructional hours.
Program Impact:
1. Photography A.A. Degree

MFGA 202  Fundamentals of Industrial Technology 2
Cross-listed with
INTEC 202  Fundamentals of Industrial Technology 2
Effective: Summer 2011
MODIFY: Course goal, learning goals, content, typical assignments, methods of instruction, methods of
assessment, textbooks, establish cross-listing
Enrollment Restrictions: None.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: New MFGA course.
Course Impact:
1. INTEC 205
Program Impact:
1. Building and Safety Code Administration Certificate of Achievement
2. General Plant Maintenance Certificate of Achievement
3. Home Building Technologies A.S. Degree
4. Industrial Electronics A.S. Degree
5. Industrial Electronics Certificate of Achievement
6. Industrial Technology - Maintenance Certificate of Achievement
7. Industrial Technology - Systems A.S. Degree
8. Maintenance Electrician A.S. Degree

M/S/U (E. Maki/J. Beebe) to MODIFY MFGA/INTEC 202
MFGA 218  Introduction to CNC Lathe Programming  2
Cross-listed with
MACH 218  Introduction to CNC Lathe Programming  2
Effective: Summer 2011
MODIFY: Repetitions, enrollment restrictions, learning goals, content, typical assignments, establish cross-listing
Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to have previous experience in the use of manual or CNC lathes to (A) Before enrolling in this course, students are strongly advised to have previous machining experience using manual or CNC lathes.
Distance Education Status: None.
Materials Fee Status: Maintaining fee of $10.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: New MFGA course.
Course Impact:
1. MACH 310
2. MACH 395
Program Impact:
1. CNC Programmer Skills Recognition Award
2. Machine Tool Technology 2 Certificate of Achievement
M/S/U (E. Maki/J. Beebe) to MODIFY MFGA/MACH 218
Enrollment Restrictions for MFGA/MACH 218, MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 223, MFGA/ELTEC/INTEC 229, MFGA/MACH 302, RATV 141, WELD 325 pulled by S. Agostini due to concerns that requisite skills were not identified in support of the advisories. Lively discussion ensued regarding this issue. B. Adams noted that the Curriculum Committee in Fall of 2009 determined that requisite skills must be identified for an advisory. P. Mendez noted his area was not aware of this requirement.
M/S/U (M. Lynch/J. Beebe) to APPROVE ENROLLMENT RESTRICTIONS for MFGA/MACH 218 with a friendly amendment to remove WELD 200 as prerequisite for WELD 204.
M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for MFGA 218/MACH 218.
MFGA 219  Introduction to CNC Mill Programming  2
Cross-listed with
MACH 219  Introduction to CNC Mill Programming  2
Effective: Summer 2011
MODIFY: Repetitions, enrollment restrictions, learning goals, content, typical assignments, establish cross-listing
Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to have previous experience in the use of manual or CNC lathes and milling machines. The previous courses and/or training must have been completed satisfactorily. to (A) Before enrolling in this course, students are strongly advised to have previously completed courses or training that have provided them with experience in the use of manual or CNC milling machines. The previous courses and/or training must have been completed satisfactorily.
Distance Education Status: None.
Materials Fee Status: Maintaining fee of $10.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: New MFGA course.
Course Impact:
1. MACH 310
2. MACH 312
3. MACH 395
Program Impact:
1. CNC Operator Skills Recognition Award  45
2. CNC Programmer Skills Recognition Award  44
3. Machine Tool Technology 2 Certificate of Achievement  46

MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 229, MFGA/MACH 301, MFGA/MACH 302, MFGA/MACH 303, and WELD 300 pulled for discussion by S. Agostini due to concerns about depth in the lab content.

M/S/U (L. Prusso/J. Beebe) to MODIFY with a friendly amendment to revise the lab content statements.

Enrollment Restrictions for MFGA/MACH 218, MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 223, MFGA/ELTEC/INTEC 229, MFGA/MACH 302, RATV 141, WELD 325 pulled by S. Agostini due to concerns that requisite skills were not identified in support of the advisories. Lively discussion ensued regarding this issue. B. Adams noted that the Curriculum Committee in Fall of 2009 determined that requisite skills must be identified for an advisory. P. Mendez noted his area was not aware of this requirement.

M/S/U (M. Lynch/J. Beebe) to APPROVE ENROLLMENT RESTRICTIONS for MFGA/MACH 219 with a friendly amendment to remove WELD 200 as prerequisite for WELD 204.
M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for MFGA/MACH 219.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>MFGA 222</td>
<td>CNC Machine Operations</td>
<td>2</td>
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<tr>
<td>MACH 222</td>
<td>CNC Machine Operations</td>
<td>2</td>
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</table>

**Effective:** Summer 2011

**MODIFY:** Hours/face-to-face modalities, repetitions, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, establish cross-listing

**Enrollment Restrictions:** Modifying: (A) Before enrolling in this course, students are strongly advised to concurrently enrolled in MACH 219, MACH 220, or MACH 221 and have previous machining experience. (B) Before enrolling in this course, students are strongly advised to concurrently enrolled in MACH 219, MACH 220, or MACH 221 and have years of machining experience.

**Distance Education Status:** None.

**Materials Fee Status:** Maintaining fee of $10.

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE.

**Rationale:** New MFGA course.

**Course Impact:**
1. MACH 223
2. MACH 395

**Program Impact:**
1. CNC Operator Skills Recognition Award
2. CNC Programmer Skills Recognition Award
3. Machine Tool Technology 2 Certificate of Achievement

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MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 229, MFGA/MACH 301, MFGA/MACH 302, MFGA/MACH 303, and WELD 300 **pulled for discussion by S. Agostini** due to concerns about depth in the lab content.

**M/S/U (L. Prusso/J. Beebe) to MODIFY MFGA/MACH 222 with a friendly amendment to revise the lab content statements.**

**Enrollment Restrictions for MFGA/MACH 218, MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 223, MFGA/ELTEC/INTEC 229, MFGA/MACH 302, RATV 141, WELD 325 pulled by S. Agostini due to concerns that requisite skills were not identified in support of the advisories. Lively discussion ensued regarding this issue. B. Adams noted that the Curriculum Committee in Fall of 2009 determined that requisite skills must be identified for an advisory. P. Mendez noted his area was not aware of this requirement.**

**M/S/U (M. Lynch/J. Beebe) to APPROVE ENROLLMENT RESTRICTIONS for MFGA/MACH 222 with a friendly amendment to remove WELD 200 as prerequisite for WELD 204.**

**M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for MFGA/MACH 222.**
MFGA 223  Industrial Electrical Components & Control Devices  3
Cross-listed with
ELTEC 223  Industrial Electrical Components & Control Devices  3
Cross-listed with
INTEC 223  Industrial Electrical Components & Control Devices  3

Effective: Summer 2011

MODIFY: Field trips, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, establish cross-listing

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to be satisfactorily complete ELTEC 208 or INTEC 208.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfers to CSU.

General Education Status: Not approved for GE.

Rationale: New MFGA course.

Program Impact:

1. General Plant Maintenance Certificate of Achievement  37
2. Industrial Technology - Electrician Certificate of Achievement  47
3. Industrial Technology - Maintenance Certificate of Achievement  41
4. Industrial Technology - Systems A.S. Degree  42
5. Maintenance Electrician A.A. Degree  48
6. Maintenance Electrician Certificate of Achievement  49
7. Maintenance Electrician A.S. Degree  43

M/S/U (E. Maki/J. Beebe) to MODIFY MFGA/ELTEC/INTEC 223

Enrollment Restrictions for MFGA/MACH 218, MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 223, MFGA/ELTEC/INTEC 229, MFGA/MACH 302, RATV 141, WELD 325 pulled by S. Agostini due to concerns that requisite skills were not identified in support of the advisories. Lively discussion ensued regarding this issue. B. Adams noted that the Curriculum Committee in Fall of 2009 determined that requisite skills must be identified for an advisory. P. Mendez noted his area was not aware of this requirement.

M/S/U (M. Lynch/J. Beebe) to APPROVE ENROLLMENT RESTRICTIONS for MFGA/ELTEC/INTEC 218 with a friendly amendment to remove WELD 200 as prerequisite for WELD 204.
MFGA 226  Motors, Controls, and Controllers  3  
Cross-listed with
ELTEC 226  Motors, Controls, and Controllers  3  
Cross-listed with
INTEC 226  Motors, Controls, and Controllers  3  
Effective: Summer 2011

MODIFY: Enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, establish cross-listing

Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete ELTEC 211 and ELTEC 208 to (P) ELTEC 208 or INTEC 208.

Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: New MFGA course.

Course Impact:
1. INTEC 230

Program Impact:
1. General Plant Maintenance Certificate of Achievement  37
2. Industrial Technology - Electrician Certificate of Achievement  47
3. Industrial Technology - Maintenance Certificate of Achievement  41
4. Maintenance Electrician A.A. Degree  48
5. Maintenance Electrician Certificate of Achievement  49
6. Maintenance Electrician A.S. Degree  43

M/S/U (E. Maki/J. Beebe) to MODIFY MFGA/ELTEC/INTEC 226
M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for MFGA/ELTEC/INTEC 226
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<td>Commercial &amp; Industrial Wiring</td>
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<tr>
<td>ELTEC 229</td>
<td>Commercial &amp; Industrial Wiring</td>
<td>3.5</td>
</tr>
<tr>
<td>INTEC 229</td>
<td>Commercial &amp; Industrial Wiring</td>
<td>3.5</td>
</tr>
</tbody>
</table>

**Course Information**

- **Effective:** Summer 2011
- **Modify:** Units, hours/face-to-face modalities, learning goals, content, typical assignments, methods of instruction, methods of assessment, establish cross-listing
- **Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete (INTEC 225 or AGM 225) and (ELTEC 208 or INTEC 208).
- **Distance Education Status:** None.
- **Materials Fee Status:** Maintaining fee of $49.43.
- **Articulation Status:** Transfers to CSU.
- **General Education Status:** Not approved for GE.
- **Rationale:** New MFGA course.
- **Course Impact:**
  - 1. INTEC 230
- **Program Impact:**
  - 1. Industrial Technology - Electrician Certificate of Achievement
  - 2. Maintenance Electrician A.A. Degree
  - 3. Maintenance Electrician Certificate of Achievement
  - 4. Maintenance Electrician A.S. Degree

**Other Courses Pulled:**

- MFGA/MACH 219, MFGA/MACH 222, **MFGA/ELTEC/INTEC 229**, MFGA/MACH 301, MFGA/MACH 302, MFGA/MACH 303, and WELD 300 pulled for discussion by S. Agostini due to concerns about depth in the lab content.

**Enrollment Restrictions:**

- M/S/U (L. Prusso/J. Beebe) to MODIFY MFGA/ELTEC/INTEC 229 with a friendly amendment to revise the lab content statements.

- Lively discussion ensued regarding this issue. B. Adams noted that the Curriculum Committee in Fall of 2009 determined that requisite skills must be identified for an advisory. P. Mendez noted his area was not aware of this requirement.

- M/S/U (M. Lynch/J. Beebe) to APPROVE ENROLLMENT RESTRICTIONS for MFGA/ELTEC/INTEC 229 with a friendly amendment to remove WELD 200 as prerequisite for WELD 204.

- M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for MFGA/ELTEC/INTEC 229.
MFGA 301  Machine Shop 1  3
Cross-listed with
MACH 301  Machine Shop 1  3

Effective: Summer 2011
MODIFY: Description, field trips, repetitions, materials fees, course goal, learning goals, content, typical
assignments, methods of instruction, methods of assessment, establish cross-listing

Enrollment Restrictions: None.
Distance Education Status: None.
Materials Fee Status: Requesting increase of fee from $15 to $25.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: New MFGA course.
Course Impact:
  1. MACH 310
  2. MACH 395
  3. MFGA 302

Program Impact:
  1. Automotive Technician A.S. Degree  50
  2. Automotive Technician Certificate of Achievement  51
  3. General Plant Maintenance Certificate of Achievement  37
  4. Maintenance Machinist 1 Skills Recognition Award  52
  5. Maintenance Machinist 2 Certificate of Achievement  53
  6. Maintenance Mechanic Certificate of Achievement  54
  7. Printing Maintenance Certificate of Achievement  55

MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 229, MFGA/MACH 301, MFGA/MACH 302, MFGA/MACH 303, and WELD 300 pulled for discussion by S. Agostini due to concerns about depth in the lab content.

M/S/U (L. Prusso/J. Beebe) to MODIFY with a friendly amendment to revise the lab content statements.
M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for MFGA/MACH 301.
MFGA 302  Machine Shop 2  3  
Cross-listed with  
MACH 302  Machine Shop 2  3  
Effective: Summer 2011  
MODIFY: Description, field trips, repetitions, enrollment restrictions, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, establish cross-listing  
Enrollment Restrictions: Modifying (P) MACH 211DE or MACH 301 to (P) MACH 211, MACH 301, or MFGA 301.  
Distance Education Status: None.  
Materials Fee Status: Requesting increase of fee from $15 to $20.  
Articulation Status: Does not transfer.  
General Education Status: Not approved for GE.  
Rationale: New MFGA course.  
Course Impact:  
1. MFGA 303  
Program Impact:  
1. Maintenance Machinist 1 Skills Recognition Award  52  
2. Maintenance Machinist 2 Certificate of Achievement  53  

MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 229, MFGA/MACH 301, MFGA/MACH 302, MFGA/MACH 303, and WELD 300 pulled for discussion by S. Agostini due to concerns about depth in the lab content.  
M/S/U (L. Prusso/J. Beebe) to MODIFY with a friendly amendment to revise the lab content statements.  
Enrollment Restrictions for MFGA/MACH 218, MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 223, MFGA/ELTEC/INTEC 229, MFGA/MACH 302, RATV 141, WELD 325 pulled by S. Agostini due to concerns that requisite skills were not identified in support of the advisories. Lively discussion ensued regarding this issue. B. Adams noted that the Curriculum Committee in Fall of 2009 determined that requisite skills must be identified for an advisory. P. Mendez noted his area was not aware of this requirement.  
M/S/U (M. Lynch/J. Beebe) to APPROVE ENROLLMENT RESTRICTIONS for MFGA/MACH 302 with a friendly amendment to remove WELD 200 as prerequisite for WELD 204.  
M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for MFGA/MACH 302.
MFGA 303  Machine Shop 3  3
Cross-listed with
MACH 303  Machine Shop 3  3
Effective: Summer 2011
MODIFY: Field trips, repetitions, enrollment restrictions, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks, establish cross-listing
Enrollment Restrictions: Modifying (P) MACH 212D or MACH 302 to (P) MACH 302, or MFGA 302.
Distance Education Status: None.
Materials Fee Status: Requesting increase of fee from $20 to $25.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: New MFGA course.
Program Impact:
1. Maintenance Machinist 2 Certificate of Achievement  53

M/S/U (E. Maki/J. Beebe) to MODIFY MFGA/MACH 303
M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for MFGA/MACH 303
M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for MFGA/MACH 303.

MFGA 306  Introduction to Occupational Safety & Health  3
Cross-listed with
INTEC 306  Introduction to Occupational Safety & Health  3
Effective: Summer 2011
MODIFY: Course goal, typical assignments, methods of instruction, methods of assessment, textbooks, establish cross-listing
Enrollment Restrictions: None.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: New MFGA course.
Program Impact:
2. General Plant Maintenance Certificate of Achievement  37
3. Home Building Technologies Certificate of Achievement  56
4. Industrial Technology - Maintenance Certificate of Achievement  41
5. Maintenance Electrician A.S. Degree  43
6. Maintenance Machinist 2 Certificate of Achievement  53
7. Welding A.S. Degree  57

M/S/U (E. Maki/J. Beebe) to MODIFY MFGA/INTEC 306
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFGA 367</td>
<td>Plumbing Principles and Methods</td>
<td>2</td>
</tr>
<tr>
<td>INTEC 367</td>
<td>Plumbing Principles and Methods</td>
<td>2</td>
</tr>
</tbody>
</table>

**Effective:** Summer 2011

**MODIFY:** Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, establish cross-listing

**Enrollment Restrictions:** None.

**Distance Education Status:** None.

**Materials Fee Status:** None.

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** New MFGA course.

**Program Impact:**

1. Construction - General Skills Recognition Award
2. General Plant Maintenance Certificate of Achievement
3. Home Building Technologies Certificate of Achievement
4. Industrial Technology - Maintenance Certificate of Achievement

**EXPEDITED!** To comply with newly revised code or law.

**Rationale for imminent need:** Lecture and lab hours need to be modified to comply with Title 5 regulations.

**MODIFY:** Hours/face-to-face modalities, content, learning goals

**Enrollment Restrictions:** Maintaining: (A) have previous experience playing in a band and have the ability to read music.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU, UC

**General Education Status:** Approved for MJC Activities.

**Rationale:** Course is being revised to comply with Title 5 regulations.

**Course Impact:**

1. MUSE 176

**Program Impact:**

1. Music A.A. Degree Major

**EXPEDITED IMPLEMENTATION OF MSUE 175**
MUSG 111  Introduction to American Popular Music  3
Effective: Summer 2010 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: DE approval needs to be expedited based on direction from instruction office.
MODIFY: DE modalities
Enrollment Restrictions: None.
Distance Education Status: Requesting Online.
Materials Fee Status: None.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:C, CSU-GE:C1, IGETC:3A.
Rationale: DE approval needs to be expedited based on direction from instruction office. Note: Course last updated 2/15/2005.
Program Impact:
1. MJC-GE Pattern A.A. Degree  32
2. CSU General Education Pattern Certificate of Achievement  07
M/S/U (K. Ennis/L. Lanigan) to approve DE MODALITIES for MUSG 111
M/S/U (L. Prusso/E. Maki) to EXPEDITE IMPLEMENTATION OF MUSG 111.

OFADM 362  Introduction to Business Presentation Software  1
Effective: Summer 2011
MODIFY: Hours/face-to-face modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete OFADM 353.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
1. Clerical A.S. Degree  60
2. Clerical Certificate of Achievement  61
3. Office Administration A.A. Degree  62
4. Office Computer Applications Certificate of Achievement  63
M/S/U (E. Maki/J. Beebe) to MODIFY OFADM 362
M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for OFADM 362

RATV 131  Introduction to Radio Production  3  64
Effective: Summer 2010 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: To comply with Title 5 regulations.
MODIFY: DE modalities
Enrollment Restrictions: None.
Distance Education Status: Requesting Hybrid
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities.
Rationale: To comply with Title 5 regulations.
Course Impact:
1. RATV 132
Program Impact:
1. Radio Broadcasting A.A. Degree  65
2. Radio Broadcasting Skills Recognition Award  66
3. Television Production A.A. Degree  31
M/S/U (K. Ennis/L. Lanigan) to approve DE MODALITIES for RATV 131
M/S/U (L. Prusso/E. Maki) to EXPEDITE IMPLEMENTATION OF RATV 131.
RATV 132  Advanced Radio Production 1  4  67
Effective: Summer 2010 [Expedited] To comply with newly revised code or law.
Rationale for Expedited Approval: To comply with Title 5 regulations.
MODIFY: DE modalities
Enrollment Restrictions: None.
Distance Education Status: Requesting Hybrid
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: To comply with Title 5 regulations.
Course Impact:
  1. RATV 133
Program Impact:
  1. Radio Broadcasting A.A. Degree  65
  2. Radio Broadcasting Skills Recognition Award  66
M/S/U (K. Ennis/L. Lanigan) to approve DE MODALITIES for RATV 132
M/S/U (L. Prusso/E. Maki) to EXPEDITE IMPLEMENTATION OF RATV 132.

RATV 137  Radio Programming and Broadcast Announcing  3  68
Effective: Summer 2010 [Expedited] To comply with newly revised code or law.
Rationale for Expedited Approval: To comply with Title 5 regulations.
MODIFY: DE modalities
Enrollment Restrictions: None.
Distance Education Status: Requesting Hybrid
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: To comply with Title 5 regulations.
Course Impact:
  1. RATV 132
Program Impact:
  1. Radio Broadcasting A.A. Degree  65
  2. Radio Broadcasting Skills Recognition Award  66
  3. Television Production A.A. Degree  31
M/S/U (K. Ennis/L. Lanigan) to approve DE MODALITIES for RATV 137
M/S/U (L. Prusso/E. Maki) to EXPEDITE IMPLEMENTATION OF RATV 137.
RATV 138  Writing for Radio, TV, & New Media 3
Effective: Summer 2011
MODIFY: Title, hours/face-to-face modalities, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process.
Distance Education Status: None
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
1. Journalism A.A. Degree 33
2. Print Journalism Skills Recognition Award 34
3. Radio Broadcasting A.A. Degree 65
4. Radio Broadcasting Skills Recognition Award 66
5. Television Production Skills Recognition Award 69
6. Television Production A.A. Degree 31
M/S/U (E. Maki/J. Beebe) to MODIFY RATV 138
M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for RATV 138

RATV 141  Documentary Production 3
Effective: Summer 2011
MODIFY: Field trips, grading, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete FILM 150 or RATV 134.
Distance Education Status: None
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
1. Journalism A.A. Degree 33
2. Print Journalism Skills Recognition Award 34
3. Radio Broadcasting A.A. Degree 65
4. Radio Broadcasting Skills Recognition Award 66
5. Television Production Skills Recognition Award 69
6. Television Production A.A. Degree 31
M/S/U (E. Maki/J. Beebe) to MODIFY RATV 141
Enrollment Restrictions for MFGA/MACH 218, MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 223, MFGA/ELTEC/INTEC 229, MFGA/MACH 302, RATV 141, WELD 325 pulled by S. Agostini due to concerns that requisite skills were not identified in support of the advisories. Lively discussion ensued regarding this issue. B. Adams noted that the Curriculum Committee in Fall of 2009 determined that requisite skills must be identified for an advisory. P. Mendez noted his area was not aware of this requirement.
M/S/U (M. Lynch/J. Beebe) to APPROVE ENROLLMENT RESTRICTIONS for MFGA/ELTEC/INTEC 229 with a friendly amendment to remove WELD 200 as prerequisite for WELD 204.
M/S/U (L. Prusso/E. Maki) to approve LOCAL REQUIREMENTS for RATV 141
RATV 142  Light, Sound, Camera, and Editing Workshop  3
Effective: Summer 2010 [Expedited] To comply with newly revised code or law.
Rationale for Expedited Approval: Changes in state requirements on assigned lab hours has mandated modifications in all RATV and Film Lec/Lab courses.
MODIFY: Hours/face-to-face modalities, field trips, course goal, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: None.
Distance Education Status: None
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities.
Rationale: Changes in state requirements on assigned lab hours has mandated modifications in all RATV and Film Lec/Lab courses.
Course Impact:
1. FILM 151
2. FILM 152
3. RATV 135
4. RATV 136
Program Impact:
1. Film Skills Recognition Award  30
2. Television Production Skills Recognition Award  63
3. Television Production A.A. Degree  31
M/S/U (E. Maki/J. Beebe) to MODIFY RATV 142
M/S/U (L. Prusso/E. Maki) to approve LOCAL REQUIREMENTS for RATV 142
M/S/U (L. Prusso/E. Maki) to EXPEDITE IMPLEMENTATION OF RATV 142

RATV 168  Music Production for Multi-Media  2
Cross-listed with
MUSC 126  Music Production for Multi-Media  2
Effective: Summer 2010 [Expedited] To comply with newly revised code or law.
Rationale for Expedited Approval: To provide documentation of curriculum committee approval.
MODIFY: DE modalities
Enrollment Restrictions: None.
Distance Education Status: Requesting Hybrid
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities.
Rationale: Distance Education modality is being proposed for Instruction Office documentation purposes.
Program Impact:
Stand Alone
M/S/U (K. Ennis/L. Lanigan) to approve DE MODALITIES for RATV 168/MUSC 126
M/S/U (L. Prusso/E. Maki) to EXPEDITED IMPLEMENTATION OF RATV 168/MUSC 126.
RATV 172  Recording Arts 1  2
Cross-listed with
MUSC 111  Recording Arts 1  2

Effective: Summer 2010 Expedited: To comply with newly revised code or law.
Rationale for Expedited Approval: DE Addendum is being completed to comply with Title 5 regulations.

MODIFY: DE modalities

Rationale for Expedited Approval: DE Addendum is being completed to comply with Title 5 regulations.

Expedited!

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete MUSC 121 and MUSC 122.
Distance Education Status: Requesting Hybrid
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities.
Rationale: DE addendum is being completed for Instruction Office documentation purposes.
Program Impact:

M/S/U (K. Ennis/L. Lanigan) to approve DE MODALITIES for RATV 172/MUSC 111.

WELD 200  Arc & Gas Welding  3
Cross-listed with
MFGA 200  Arc & Gas Welding  3

Effective: Summer 2011

MODIFY: Description, grading, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks, establish cross-listing

Enrollment Restrictions: None.
Distance Education Status: None.
Materials Fee Status: Requesting increase of fees from $25 to $35.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: New MFGA course.
Course Impact:

1. WELD 204
2. WELD 206
3. WELD 300
4. WELD 325
5. WELD 340

Program Impact:

1. Engineering Drafting Technology A.S. Degree  70
2. Engineering Technology A.S. Degree  71
3. Fabricator Technician Skills Recognition Award  72
4. Gas Metal Arc Welding Skills Recognition Award  73
5. Gas Tungsten Arc Welding Skills Recognition Award  74
6. General Plant Maintenance Certificate of Achievement  37
7. Industrial Technology - Maintenance Certificate of Achievement  41
8. Machine Tool Technology 1 Skills Recognition Award  75
10. Maintenance Machinist 1 Skills Recognition Award  52
11. Maintenance Machinist 2 Certificate of Achievement  53
12. Pipe Welding Skills Recognition Award  76
13. Sheet Metal Fabricator Skills Recognition Award  77
14. Shielded Metal Arc Welding Skills Recognition Award  78
15. Welding A.S. Degree  57

M/S/U (E. Maki/J. Beebe) to MODIFY WELD/MFGA 200

M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for WELD/MFGA 200.
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>WELD 204</td>
<td>Gas Metal Arc Welding (G.M.A.W.) &amp; Flux Core Arc Welding (F.C.A.W.)</td>
<td>3</td>
</tr>
<tr>
<td>MFGA 204</td>
<td>Gas Metal Arc Welding (G.M.A.W.) &amp; Flux Core Arc Welding (F.C.A.W.)</td>
<td>3</td>
</tr>
</tbody>
</table>

**Effective:** Summer 2011

**MODIFY: Description, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks, establish cross-listing**

**Enrollment Restrictions:** Maintaining: (P) WELD 200.

**Distance Education Status:** None.

**Materials Fee Status:** Requesting increase of fees from $25 to $35.

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE.

**Rationale:** New MFGA course.

**Course Impact:**
1. WELD 325

**Program Impact:**
1. Fabricator Technician Skills Recognition Award 72
2. Gas Metal Arc Welding Skills Recognition Award 73
3. Machine Tool Technology 2 Certificate of Achievement 46
4. Maintenance Machinist 2 Certificate of Achievement 53
5. Welding A.S. Degree 57

M/S/U (E. Maki/J. Beebe) to MODIFY WELD/MFGA 204

M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for WELD/MFGA 204

M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for WELD/MFGA 204.

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<table>
<thead>
<tr>
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<td>WELD 206</td>
<td>Gas Tungsten Arc Welding (G.T.A.W.)</td>
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<td>MFGA 206</td>
<td>Gas Tungsten Arc Welding (G.T.A.W.)</td>
<td>3</td>
</tr>
</tbody>
</table>

**Effective:** Summer 2011

**MODIFY: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, establish cross-listing**

**Enrollment Restrictions:** Maintaining: (P) WELD 200.

**Distance Education Status:** None.

**Materials Fee Status:** Maintaining fee of $25.

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE.

**Rationale:** New MFGA course.

**Program Impact:**
1. Gas Tungsten Arc Welding Skills Recognition Award 74
2. Machine Tool Technology 2 Certificate of Achievement 46
3. Maintenance Machinist 2 Certificate of Achievement 53
4. Welding A.S. Degree 57

M/S/U (E. Maki/J. Beebe) to MODIFY WELD/MFGA 206

M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for WELD/MFGA 206

M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for WELD/MFGA 206.
WELD 300  Intermediate Welding  3
Effective: Summer 2011
MODIFY: Description, grading, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) WELD 200.
Distance Education Status: None.
Materials Fee Status: Maintaining fee of $25, $35.00
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Course Impact:
1. WELD 340
Program Impact:
1. Fabricator Technician Skills Recognition Award  72
2. Gas Metal Arc Welding Skills Recognition Award  73
3. Gas Tungsten Arc Welding Skills Recognition Award  74
4. Pipe Welding Skills Recognition Award  76
5. Shielded Metal Arc Welding Skills Recognition Award  78
6. Welding A.S. Degree  57

M/S/U (E. Maki/J. Beebe) to MODIFY WELD 300
M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for WELD 300
Materials fee pulled for discussion by M. Garcia, who noted that the agenda was incorrect in noting it was $25.00.
M/S/U (J. Beebe/L. Prusso) to approve MATERIALS FEE for WELD 300.

WELD 325  Design and Fabrication Processes  3
Effective: Summer 2011
MODIFY: Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (P) WELD 200 & WELD 204.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
1. Fabricator Technician Skills Recognition Award  72
2. Welding A.S. Degree  57

M/S/U (E. Maki/J. Beebe) to MODIFY WELD 325
Enrollment Restrictions for MFGA/MACH 218, MFGA/MACH 219, MFGA/MACH 222, MFGA/ELTEC/INTEC 223, MFGA/ELTEC/INTEC 229, MFGA/MACH 302, RATV 141, WELD 325 pulled by S. Agostini due to concerns that requisite skills were not identified in support of the advisories. Lively discussion ensued regarding this issue. B. Adams noted that the Curriculum Committee in Fall of 2009 determined that requisite skills must be identified for an advisory. P. Mendez noted his area was not aware of this requirement.
M/S/U (M. Lynch/J. Beebe) to APPROVE ENROLLMENT RESTRICTIONS or WELD 325 with a friendly amendment to remove WELD 200 as prerequisite for WELD 204.
WELD 340  Pipe Welding  3

**Effective:** Summer 2011

**MODIFY:** Description, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment

**Enrollment Restrictions:** Maintaining: (P) WELD 200 & WELD 300.

**Distance Education Status:** None.

**Materials Fee Status:** Requesting increase of fees from $15 to $35.

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** Periodic review.

**Program Impact:**

1. Pipe Welding Skills Recognition Award  76
2. Welding A.S. Degree  57

**M/S/U (E. Maki/J. Beebe) to MODIFY WELD 340**

**M/S/U (K. Ennis/J. Beebe) to approve ENROLLMENT RESTRICTIONS for WELD 340.**

**M/S/U (K. Ennis/J. Beebe) to approve MATERIALS FEE for WELD 340.**

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### Adoptions

None

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### VI. PROGRAMS

#### Chancellor's Office Approvals/Denials/Updates

None

#### Program Changes that do not require Chancellor’s Office Notification/Application

**C. Printing and Lithography**

**Effective:** Summer 2011 2010

**MODIFY:** Required and elective courses

**Moving:** CGR 331 from required list to elective list

**M/S/U to MODIFY Certificate in Printing and Lithography**

**A.A. Television Production**

**Effective:** Summer 2011 (or 2010?)

**MODIFY:** Elective courses

**Adding:** FILM 152

**M/S/U to MODIFY A.A. in Television Production**

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#### CCC-501: Application for Approval - New Credit Programs

None

#### CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

#### CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None
VII. UNFINISHED BUSINESS

Action Items

1. **IB Credit**  
   R. Cranley / B. Adams  
   At the April 6th meeting, the group honed the chart. R. Cranley has requested that an update for the Curriculum Committee take place at the first Fall 2010 meeting, as we are still working with the Math department on scores and policy language.

2. **MJC-GE Areas and Placement on A.A. Degree General Studies**  
   B. Adams  
   B. Adams made adjustments to the drafted policy.  
   **M/S/U (J. Beebe/L. Prusso) to approve the policy for Approve of Courses for MJC-GE Areas and Placement on A.A. Degree General Studies Degrees**

   **Policy for Approval of Courses for MJC-GE Areas and Placement on A.A. General Studies Degrees**

   When a request to place a course on the MJC-GE pattern in Area A, B, C, or D is approved by the MJC Curriculum Committee, the course will automatically be included in the list of required courses for the appropriate A.A. General Studies, Emphasis degree.

   Therefore, courses approved for MJC-GE areas will be placed, based on approved effective date, as follows:

   1. Courses approved for Area A will be placed in the General Studies, Emphasis in Natural Sciences degree
   2. Courses approved for Area B will be placed in the General Studies, Emphasis in Social and Behavioral Sciences degree
   3. Courses approved for Area C will be placed in the General Studies, Emphasis in Humanities degree
   4. Courses approved for Area D will be placed in the General Studies, Emphasis in Language and Rationality degree

Informational Items

1. **CurricUNET Trainings**  
   B. Adams  
   a. **Training scheduled**  
      Trainings in Spring 2010 – Next training will be scheduled during first or second week of May. B. Adams will send a blanket email to faculty.

2. **Title V and Catalog Rights**  
   S. Agostini / B. Adams  
   No Report

3. **Equating Courses and Repetitions**  
   S. Agostini / L. Miller  
   No report.
VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization   L. Miller
   No report.

Informational Items

1. Curriculum Review Matrix   B. Adams
   B. Adams showed the committee how she had placed the curriculum review matrix information on the CurricUNET homepage. She also presented a spreadsheet she had prepared listing all courses slated for review in Fall which will be available for review on the MJC Curriculum Website.

2. Distance Education – Substantive Changes   B. Adams
   B. Adams showed how she added a new column to the spreadsheet that shows programs and what percentage of the total award units have the possibility of being offered in a distance education modality. She hoped that this improvement will make it easier for the committee to track how approvals of DE modalities in curriculum are affecting the larger scope of these programs. When more than 50% of a degree, certificate, or skills recognition units can be offered online, MJC must notify WASC, our accrediting body in an application for substantive change.

   Lively discussion ensued. Representatives were not clear on their role in this process. It was stated that reps are to bring back this information to their divisions when distance education units increase and affect the 50% factor. For example, divisions may have a philosophy on feasibility or philosophy. You can choose to remove DE if quality of delivery for the discipline is in question. K. Walters Dunlap reminded the committee that –for degrees – 50% of a program equates to 50% of the 60 units for associate degree. Many of the units showing up as DE in AA/AS programs are represented by the GE portion of the requirements for degree, as all 18 units of GE can be completed in a DE format. K. Walters Dunlap said that the goal of this review is to show the accreditors that we maintain the same degree of quality for distance education programs as we do for traditional instruction; e.g., learning resources, support services, tutoring. This type of quality review needs to be taking place at the department level. It was clarified that MJC will file the paperwork for WASC applications, and that the curriculum committee is not responsible for that part of the project.

IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force   B. Adams
   No Report

2. CurricUNET Implementation Task Force Update   B. Sanders / B. Adams
   No Report

X. PUBLIC COMMENT
APPROVED 09/28/2010

Curriculum Committee

MINUTES

Tuesday, September 14, 2010
Yosemite 213 2:40 PM


Members Absent: M. Boyd, D. Gilbert, R. Jones, (Matriculation), M. Lynch, K. Walters Dunlap

Others Present: E. David (Title V: Counselor/Coordinator.), L. Miller (Curriculum Specialist), N. Seronello (Research Analyst)

Updated: September 13

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

April 13, 2010

Hearing no objections, the minutes of 04/13/10 were approved.

III. NOTIFICATION

Hearing no objections, the committee was notified of the following items:

On 3/31/2009, ELTEC 208 appeared on the committee’s agenda without its cross-listed course, INTEC 208. The agenda (and minutes) from that meeting should reflect the following:

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
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<tbody>
<tr>
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<td>3</td>
</tr>
</tbody>
</table>

ELTEC 208  The World of Electricity and Electronics
INTEC 208  Effective: Summer 2010
Modify: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Satisfactory completion of MATH 20
Distance Education Status: Requesting: Online
Materials Fee Status: Maintaining: $22.50
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC-GE: A. Requesting CSU-GE: B1*

M/S/U to approve MODIFICATIONS to ELTEC 208 (J. Lanning, J. Beebe)
M/S/U to maintain ADVISORY for ELTEC 208 (J. Daly, K. Ennis)
M/S/U to approve ONLINE modality for ELTEC 208 (E. Maki, P. Upton)
M/S/U to maintain MATERIALS FEE for ELTEC 208 (J. Michellina, J. Beebe)
M/S/U to maintain placement on MJC-GE, and to request CSU-GE:B1 for ELTEC 208 (J. Daly, D. Gilbert)

*NOTE: Courses were rejected for CSU-GE: B1. "This course does not address sufficiently the principles, theories, and methodology of electricity. The subject content is too narrow and focuses on
career-preparation.”

**READ 82**  College Reading - Comprehension  3

**SCI 800 C**  Explorations in Natural History and Science  3
Course shows as active in CurricUNET and Datatel. Division says this is an error. This will be changed to reflect Historical/Inactive effective Summer 2011. (Inactivated in Datatel 09/15/10)

**Transfer to UC (TCA)**
The following courses are approved for transfer to UC (TCA) effective 2010-2011, and will be reflected in the 2011-2012 catalog:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGGE 150</td>
<td>Sustainable Production Systems</td>
<td>3</td>
<td>(Effective SU11)</td>
</tr>
<tr>
<td>BIO 114</td>
<td>General Ecology</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>BIO 116</td>
<td>Biology: A Human Perspective</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>CMPSC 210</td>
<td>Unix/Linux Administration</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CMPSC 219</td>
<td>Discrete Structures for Computer Science</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>RATV 150</td>
<td>Introduction to Mass Communication</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>THETR 156</td>
<td>Rehearsal and Performance in Comedy</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>THETR 157</td>
<td>Rehearsal and Performance in Drama</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>THETR 158</td>
<td>Rehearsal and Performance in Classical Theatre</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>THETR 159</td>
<td>Rehearsal and Performance in Musical Theatre</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

The following courses were not approved for transfer to UC (TCA)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>EHS 220</td>
<td>Turfgrass Management</td>
<td>3</td>
<td>No comparable course in lower division at UC Practical and applied</td>
</tr>
</tbody>
</table>

**CSU-GE Pattern**
The following courses have been approved or reapproved for CSU-GE in the areas specified, effective as of the date specified, and will be reflected in the 2010-2011 MJC Catalog Addendum and the 2011-2012 MJC Catalog:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CSU-GE</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 114</td>
<td>General Ecology</td>
<td>(B2) SU10</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>BIO 116</td>
<td>Biology: A Human Perspective</td>
<td>(B2) SU10</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>BIO 116</td>
<td>Biology: A Human Perspective</td>
<td>(B3) SU10</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>CLDDV 103</td>
<td>Child Growth and Development</td>
<td>(D7) F09</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CMPSC 219</td>
<td>Discrete Structures for Computer Science</td>
<td>(B4) SU10</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>

The following courses were denied for placement on the CSU-GE pattern:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELTEC 208</td>
<td>The World of Electricity and Electronics</td>
<td>This course does not address sufficiently the principles, theories, and methodology of electricity. The subject content is too narrow and focuses on career-preparation.</td>
</tr>
<tr>
<td>INTEC 208</td>
<td>Creative Writing: Autobiography</td>
<td>The primary focus of this repeatable course is the development of students' creative writing skills. Although some literary works of known authors are examined, the analysis and appreciation of works of literary and cultural importance is not evident in the course outline. Rather, the analysis appears to address primarily the technique of writing.</td>
</tr>
<tr>
<td>ENGL 108</td>
<td>Creative Writing: Autobiography</td>
<td>The primary focus of this repeatable course is the development of students' creative writing skills. Although some literary works of known authors are examined, the analysis and appreciation of works of literary and cultural importance is not evident in the course outline. Rather, the analysis appears to address primarily the technique of writing.</td>
</tr>
<tr>
<td>ENGL 109</td>
<td>Creative Writing: Scriptwriting</td>
<td>The primary focus of this repeatable course is the development of students' creative writing skills. Although some script from outside sources are examined, the analysis and appreciation of works of literary and cultural importance are not evident in the course outline. Rather, the analysis appears to address primarily the technique of writing.</td>
</tr>
</tbody>
</table>
HUMAN 110  East Meets West
This course emphasizes theories in the humanities and is not appropriate for CSU GE Area C1. It will be retained in Area C2.

IGETC Pattern
The following courses have been approved or reapproved for IGETC in the areas specified, effective as of the date specified, and will be reflected in the 2011-2012 MJC Catalog:

- CHEM 150  Exploring Our Chemical Environment (IGETC: 5A) F09
- CLDDV 103  Child Growth and Development (IGETC: 4G) F09
- NR 200  Soils (IGETC: 5A) F09
- PHILO 135  Environmental Ethics (IGETC: 3B) F09
- PHSCI 164  Physical Science Environmental Laboratory (IGETC: 5A) F09

This course is accepted to satisfy the laboratory requirement in IGETC Area 5 only if PHSCI 161 is successfully completed prior to or concurrently with PHSCI 164.

IV. CONSENT

V. DISCUSSION

Inactivations

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Inactivate</th>
<th>Program Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLDDV 231</td>
<td>Overview of Family Child Care</td>
<td>3</td>
<td>Summer 2011</td>
<td></td>
<td>Stand Alone</td>
</tr>
<tr>
<td>ENGR 220</td>
<td>Basic Engineering Graphics 1</td>
<td>2</td>
<td>Summer 2011</td>
<td>Inactivate</td>
<td>ENGR 221</td>
</tr>
<tr>
<td>ENGR 221</td>
<td>Basic Engineering Graphics 2</td>
<td>2</td>
<td>Summer 2011</td>
<td>Inactivate</td>
<td>Stand Alone</td>
</tr>
<tr>
<td>ENGTC 250</td>
<td>Materials in Engineering</td>
<td>3</td>
<td>Summer 2011</td>
<td>Inactivate</td>
<td></td>
</tr>
</tbody>
</table>

M/S/U to approve the INACTIVATION of CLDDV 231 (C. Mulder, M. Garcia)
M/S/U to approve the INACTIVATION of ENGR 220 (C. Mulder, M. Garcia)
M/S/U to approve the INACTIVATION of ENGR 221 (C. Mulder, M. Garcia)
M/S/U to approve the INACTIVATION of ENGTC 250 (C. Mulder, M. Garcia)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Action</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| ENGTC 251   | Properties of Materials            | 1       | Summer 2011    | Inactivate     | 1. Engineering Drafting Technology A.S. Degree  
2. Engineering Technology A.S. Degree  
M/S/U to approve the INACTIVATION of ENGTC 251 (C. Mulder, M. Garcia) |
| ENGTC 255   | Statics and Strengths of Materials | 3       | Summer 2011    | Inactivate     | 1. Engineering Drafting Technology A.S. Degree  
2. Engineering Technology A.S. Degree  
M/S/U to approve the INACTIVATION of ENGTC 255 (C. Mulder, M. Garcia) |
| PEC 185XA   | Hiking 1                           | ½       | Summer 2011    | Inactivate     | 1. Physical Education A.A. Degree Major  
M/S/U to approve the INACTIVATION of PEC 185XA (C. Mulder, M. Garcia) |
| PEC 825     | Advanced Basketball Team Play      | 0       | Summer 2011    | Inactivate     | Stand Alone  
M/S/U to approve the INACTIVATION of PEC 825 (C. Mulder, M. Garcia) |
Revisions (including modifications/reactivations)

**EHS 210**  
Introduction to Environmental Horticulture Science  
3  
*Effective*: Summer 2011  
*MODIFY*: Course goal, learning goals, content, typical assignments, methods of assessment  
*Enrollment Restrictions*: None.  
*Distance Education Status*: None  
*Materials Fee Status*: None  
*Articulation Status*: Transfers to CSU.  
*General Education Status*: Not approved for GE.  
*Rationale*: Update for course compliance.  
*Course Impact*:  
1. EHS 202  
2. EHS 235  
3. EHS 276  
4. EHS 278  
5. EHS 383  
6. PLSC 235  
*Program Impact*:  
1. Agricultural Science A.S  
2. Commercial Floristry Technician Certificate of Achievement  
3. Environmental Horticultural Science A.S. Degree  
4. Landscape Architecture A.S. Degree  
5. Landscape Design Certificate of Achievement  
6. Landscape and Park Maintenance Certificate of Achievement  
7. Nursery Production Certificate of Achievement  
8. Soil Science A.S. Degree

*Pulled for discussion (M. Garcia) due to concerns about formative and summative assessments.*  
*M/S/U to approve MODIFICATION of EHS 210 with a friendly amendment to insert the word "final" before "examinations" in the summative assessment prompt. (L. Prusso, P. Upton)*

**EHS 280**  
Beginning Floral Design  
3  
*Effective*: Summer 2011  
*MODIFY*: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
*Enrollment Restrictions*: None.  
*Distance Education Status*: None  
*Materials Fee Status*: Requesting increase from $70.00 to $80.00.  
*Articulation Status*: Transfers to CSU.  
*General Education Status*: Not approved for GE.  
*Rationale*: Updating for course compliance and updating textbook.  
*Course Impact*:  
1. EHS 281  
2. EHS 282  
3. EHS 283  
*Program Impact*:  
1. Agricultural Science A.S  
2. Commercial Floristry Technician Certificate of Achievement  
3. Environmental Horticultural Science A.S. Degree

*M/S/U to approve the MODIFICATION of EHS 280 (C. Mulder, M. Garcia)*  
*M/S/U to approve MATERIALS FEE for EHS 280 (J. Beebe/K. Ennis).*
ENGTC 375  Construction Blueprint Reading 2
Effective: Summer 2011
MODIFY: Description, field trips, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Update for course compliance.
Program Impact:
- Building and Safety Code Administration Certificate of Achievement
- Construction - Carpentry Skills Recognition Award
- Construction - General Skills Recognition Award
- Engineering Drafting Technology A.S. Degree
- General Plant Maintenance Certificate of Achievement
- Home Building Technologies A.S. Degree

M/S/U to approve the MODIFICATION of ENGTC 375 (C. Mulder, M. Garcia)

ESL 46  Composition and Reading 4 5
Effective: Summer 2011
MODIFY: Restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Concurrent enrollment in ESL 45. Maintaining: (P) Placement in ESL 45 or satisfactory completion of ESL 40 and ESL 44.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Update for course compliance.
Course Impact:
1. ESL 48
Program Impact:
- Stand Alone

M/S/U to approve the MODIFICATION of ESL 46 (C. Mulder, M. Garcia)
M/S/U to approve ENROLLMENT RESTRICTIONS for ESL 46 (E. Kerr/E. Maki)
MACH 211 DE  Machine Tool Technology 1 4, 5
Effective: Fall 2010 Expedited. To ensure student progression within the program.
Rationale for expedited implementation: Lab material fees currently cover less than half of the cost of materials used and have not been adjusted to reflect actual cost for many years. With current budget reductions (2009-2010 Fund 11 operating/repair budget = $00.00) it will be difficult to provide adequate material for student lab projects. If the program is to continue to function and facilitate student skill development, the students will need to provide funding to cover a greater portion of the cost of material used. An increase of $10 (from $15 to $25) is proposed. Summer 2011 - This course proposal was initially proposed for expedited approval/implementation. Due to concerns about operational feasibility of implementation, the request has been definitely postponed by the VP of Instruction. Feasibility will be evaluated and discussed by Curriculum Leadership and the Instruction Office at the Curriculum Operations Meeting on 09/21/2010. At this time this proposal is up for consideration under the regular curriculum review cycle.
MODIFY: Hours, restrictions, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 and ESL 45.
Distance Education Status: None.
Materials Fee Status: Requesting increase in fee from $15.00 to $25.00.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Lab material fee change and periodic review
Course Impact:
1. MACH 212
2. MACH 310
3. MFGA 302
Program Impact:
Stand Alone

Pulled for discussion by C. Mulder due to concerns about quality of instructional content. M/S/FAILED (J. Beebe, J. Sola) to approve MODIFICATIONS to MACH 211DE
Ayes – 0
Nays – 15
Abstentions - 1
MACH 312  
**4 Axis Mill Programming and Operation**  
**Effective:** Summer 2011  
**MODIFY:** Restrictions, learning goals, content  
**Enrollment Restrictions:** Removing: (C) MACH 211 or MACH 301. Requesting: (A) Before enrolling in this course, students are strongly advised to have previous programming experience on CNC Machining Centers using Word Address Format language.  
**Distance Education Status:** None.  
**Materials Fee Status:** Maintaining fee of $31.50.  
**Articulation Status:** Does not transfer.  
**General Education Status:** Not approved for GE.  
**Rationale:** Lab material fee change and periodic review  
**Course Impact:**  
1. MACH 212  
2. MACH 310  
3. MFGA 302  
**Program Impact:**  
Stand Alone  

*Pulled for discussion by C. Mulder due to concerns that all assessments were not matched.  
M/S/FAILED (C. Mulder, M.Garcia) to approve MODIFICATIONS to MACH 312  
Ayes – 0  
Nays – 16  
Abstentions -0*  

MUSE 165  
**String Orchestra**  
**Effective:** Spring 2011 **Expedited**  
**Rationale for expedited implementation:** Reconcile units and hours and make them conform to the Carnegie formula. **Summer 2011** - This course proposal was initially proposed for expedited approval/implementation. Due to concerns about operational feasibility of implementation, the request has been definitely postponed by the VP of Instruction. Feasibility will be evaluated and discussed by Curriculum Leadership and the Instruction Office at the Curriculum Operations Meeting on 09/21/2010. At this time this proposal is up for consideration under the regular curriculum review cycle.  
**MODIFY:** Units, hours, description, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 163 or MUSA 164. Modifying: (L) Enrollment limited to students who perform satisfactorily in an audition, demonstrating ability to sight read music, play scales, and adjust intonation on a bowed string instrument.  
**Distance Education Status:** None.  
**Materials Fee Status:** None.  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Updating for course compliance.  
**Program Impact:**  
Stand Alone  

*M/S/U to approve the MODIFICATION of MUSE 165 (E. Maki/K. Ennis)  
M/S/U to approve ENROLLMENT RESTRICTIONS for MUSE 165 (E. Kerr/E. Maki).  
M/S/U to approve ACTIVITIES PLACEMENT for MUSE 165 (K. Ennis/E.Maki).*
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Effective Date</th>
<th>MODIFIED:</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYS 164</td>
<td>Physics Environmental Laboratory</td>
<td>Summer 2011</td>
<td>Requisite skills, pattern placement, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in or satisfactory completion of PHYS 160.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Distance Education Status: None.</td>
<td></td>
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<td></td>
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<td></td>
<td>Materials Fee Status: None.</td>
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<td>Articulation Status: Transfers to CSU and UC.</td>
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<td></td>
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<td></td>
<td>Rationale: Periodic review.</td>
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<td></td>
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<td></td>
<td>Program Impact:</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>1. CSU General Education Pattern Certificate of Achievement</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>2. MJC-GE Pattern A.A. Degree Major</td>
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<td></td>
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<td></td>
<td>M/S/U to approve the MODIFICATION of PHYS 164 (C. Mulder, M. Garcia)</td>
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<tr>
<td></td>
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<td></td>
<td>M/S/U to approve ENROLLMENT RESTRICTIONS for PHYS 164 (E. Kerr/E. Maki).</td>
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<td></td>
<td></td>
<td></td>
<td>M/S/U to MAINTAIN PLACEMENT ON MJC-GE and CSU-GE:B3, and to REQUEST IGETC 5A PLACEMENT for PHYS 164 (R. Cranley/P. Upton).</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Effective Date</th>
<th>MODIFIED:</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>RATV 135</td>
<td>Advanced Television Production 1</td>
<td>Summer 2011</td>
<td>Hours, description, repetitions, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete RATV 134 &amp; RATV 142.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Distance Education Status: None.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Materials Fee Status: Maintaining fee of $15.</td>
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<td></td>
<td></td>
<td></td>
<td>Articulation Status: Transfers to CSU.</td>
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<td></td>
<td></td>
<td></td>
<td>General Education Status: Not approved for GE.</td>
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<td></td>
<td>Rationale: Periodic review.</td>
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<td></td>
<td></td>
<td></td>
<td>Course Impact:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1. Television Production Skills Recognition Award</td>
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<td></td>
<td>2. Television Production A.A. Degree Major</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>RATV 135 PROPOSAL WITHDRAWN BY FACULTY AUTHOR PRIOR TO THE MEETING</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Effective Date</th>
<th>MODIFIED:</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>RATV 136</td>
<td>Advanced Television Production 2</td>
<td>Summer 2011</td>
<td>Hours, description, repetitions, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete RATV 135 &amp; RATV 142.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Distance Education Status: None.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Materials Fee Status: Maintaining fee of $15.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Articulation Status: Transfers to CSU.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>General Education Status: Not approved for GE.</td>
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<td></td>
<td></td>
<td></td>
<td>Rationale: Periodic review.</td>
<td></td>
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<td></td>
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<td></td>
<td>Program Impact:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1. Television Production A.A. Degree Major</td>
<td></td>
</tr>
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<td></td>
<td></td>
<td></td>
<td>RATV 136 PROPOSAL WITHDRAWN BY FACULTY AUTHOR PRIOR TO THE MEETING</td>
<td></td>
</tr>
</tbody>
</table>
READ 184  Critical Reading  3
Effective: Summer 2011
MODIFY: Requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete READ 82.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
Stand Alone

During discussion of blanket course approvals S. Circle inquired whether the catalog description of READ 184 was appropriate for students as written. M/S/U to approve the MODIFICATION of READ184 with a friendly amendment to remove the phrase “score of 85 or higher on the reading assessment” because students do not see the score of 85, but 3004 on placement results. (C. Mulder/M. Garcia)
M/S/U to approve ENROLLMENT RESTRICTIONS for READ 184 (E. Kerr/M. Garcia)

Adoptions
FTECH 301 XABC Incident Command Systems  ¼, 1, 2, 3
Effective: Summer 2011
ADOPT
Enrollment Restrictions: None
Distance Education Status: None.
Materials Fee Status: Requesting fee of $56.50.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Short courses on mandated fire agency training needs as required by OSHA, FEMA and other State/Federal Agencies.
Program Impact:
Stand Alone
M/S/U to ADOPT FTECH 301XABC (C. Mulder, M. Garcia)
M/S/U to approve MATERIALS FEE for FTECH 301XABC (J. Beebe/K. Ennis)
VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor’s Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. IB Credit R. Cranley / B. Adams
   At the April 6th meeting, the group honed the chart. R. Cranley has requested that an update for the Curriculum Committee take place at the first Fall 2010 meeting, as we are still working with the Math department on scores and policy language.

   R. Cranley indicated that the new IGETC Standards, version 1.2, released June 9, 2010 and an updated E.O. 1036, Section 1.2.4 released May 10, 2010 may contain changes that will affect the current AP and IB chart in use at MJC.

   The CSU has significantly expanded its acceptance of tests administered by the “College Board’s College Learning Examination Program,” CLEP and for the first time authorizes the use of CLEP toward areas of the GE Breadth curriculum. This is meant to let community colleges use these tests for “pass-along” credit in GE certification, as set forth in our Executive Orders 1033 and 1036. MJC will need to determine if CLEP will be used toward the satisfaction of our local GE requirements.

2. Equating Courses and Repetitions L. Miller
   L. Miller revisited how courses, when modified through curriculum, need to supply a response to the question “should this course be equated to its previous version?” When changes to units, description, coding, requisites, etc. are modified, a new version of the course must be created. It is at this point that the new version may be equated to the older version. This issue has various facets that need to be examined, like repetition, etc. L. Miller suggested, with the support of B. Adams, that a subcommittee be convened to evaluate the issue and make a recommendation.

   M/S/U to form a subcommittee to evaluate “equating courses and repetitions.” Subcommittee members include B. Adams, S. Circle, J. Beebe, C. Vaughn, and L. Miller.

   A meeting request will be sent to all participants.
Informational Items

1. **CurricUNET Trainings**  
   B. Adams
   
   a. **Training scheduled**  
      September 17, 9:00-11:00, AG 127

VIII. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   *Postponed to 9/28/2010*

Informational Items

1. **Curriculum Review Matrix – Fall 2010**  
   B. Adams
   
   B. Adams showed the committee the matrix. Questions arose about the distribution of courses for Child Development. She explained how it should be read to new users, and how courses that are not compliant should be bringing through courses now regardless of where they fall on the matrix. It was shared that noncompliant courses may not be offered. Courses slated for review in 2014 and beyond may not be visible on this matrix, but by adding five years to the current matrix date, departments can plan ahead for curriculum review.

2. **Chancellor’s Office Correspondence – SB 1440**  
   B. Adams
   
   B. Adams was pleased to report that SB 1440, which is designed to streamline transfer to CSU, is asking California Community Colleges to design majors that prepare students for upper-division coursework at four-year institutions. B. Adams consulted with K. Walters Dunlap and confirmed that MJC is already in compliance with SB 1440, as the result of the numerous transferable associate degree emphases (areas of emphasis) that were created effective 2009-2010.

3. **Cross-listing Noncredit and Credit Courses**  
   L. Miller
   
   Over the past few years, there have been inquiries in the Instruction Office about cross-listing noncredit and credit courses. Can it be done? L. Miller sought feedback from the CCCCO. S. Vorhies Specialist Noncredit (Adult Continuing and Community Education) promptly provided the following advisory from the CCCCO:

   You should consult with your college’s CIO and/or general counsel on this issue. The Chancellor’s Office has consistently advised that this combination of the same course being offered under different fee structures should not be allowed because of the inequity that would be created.

4. **Scheduling Configurations and Curriculum**  
   L. Miller
   
   In an attempt to resolve a scheduling problem, faculty authors may be making unnecessary curriculum design decisions. For example, the ESL department-while developing new courses- cross-listed noncredit ESL to credit ESL courses in CurricUNET. Later on, it was realized that the only reason the instructors were doing this was to allow noncredit students to be scheduled concurrently with credit students, giving the noncredit students exposure to the credit sequence. The cross-listings were removed in CurricUNET once L. Miller pointed out that this can be accomplished by the “stacking” courses in the scheduling process, meaning that multiple courses can be scheduled concurrently in the same location – with the same instructor of record. It can be used to resolve enrollment problems across a sequence, and other challenges. Division deans understand how this can be done. If there is a desire to explore scheduling alternatives, deans should be consulted about available options.
IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  B. Adams  
   No Report

2. CurricUNET Implementation Task Force Update  B. Sanders / B. Adams  
   No Report

X. PUBLIC COMMENT

C. Mulder inquired on use of surplus funds in materials fees account. B. Adams indicated she would ask Dr. Walters Dunlap at 9/21/10 curriculum operations meeting.
Curriculum Committee

MINUTES
Tuesday, September 28, 2010
Yosemite 213 2:40 PM


Members Absent: M. Boyd, D. Gilbert, J. Lanning, Matriculation (vacant), K. Walters Dunlap

Others Present: L. Miller (Curriculum Specialist), N. Seronello (Research Analyst)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

September 14, 2010

Hearing no objections, the minutes of September 14, 2010 were approved with noted corrections.

III. NOTIFICATION

IV. CONSENT

V. DISCUSSION

Inactivations

<table>
<thead>
<tr>
<th>Course</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGR 230</td>
<td>Field Surveying</td>
</tr>
<tr>
<td></td>
<td>Effective: Summer 2011</td>
</tr>
<tr>
<td></td>
<td>Inactivate</td>
</tr>
<tr>
<td></td>
<td>Program Impact:</td>
</tr>
<tr>
<td></td>
<td>1. Landscape Architecture A.S. Degree</td>
</tr>
<tr>
<td></td>
<td>M/S/U to INACTIVATE ENGR 230 (A. Peek/M. Lynch)</td>
</tr>
<tr>
<td>ENGTC 376</td>
<td>Mechanical Blueprint Reading</td>
</tr>
<tr>
<td></td>
<td>Effective: Summer 2011</td>
</tr>
<tr>
<td></td>
<td>Inactivate</td>
</tr>
<tr>
<td></td>
<td>Program Impact:</td>
</tr>
<tr>
<td></td>
<td>1. Machine Tool Technology 2 Certificate of Achievement</td>
</tr>
<tr>
<td></td>
<td>M/S/U to INACTIVATE ENGTC 376 (A. Peek/M. Lynch)</td>
</tr>
</tbody>
</table>
### Revisions (including modifications/reactivations)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGTC 212</td>
<td>Advanced Computer Assisted Drafting</td>
<td>Summer 2011</td>
<td>MODIFY: Title, hours, description, field trips, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment. Enrollment Restrictions: Maintaining: (P) ENGTC 211. Distance Education Status: None. Materials Fee Status: None. Articulation Status: Transfers to CSU. General Education Status: Not approved for GE. Rationale: Update for course compliance. Program Impact: 1. Drafting Technology A.S. Degree. Pulled for discussion by E. Kerr noting that the lecture and lab content were identical, and that there was no evidence demonstrating the difference between the first and second completions. M/S/pulled (J. Sola, L. Prusso) PULLED BY P. UPTON, DIVISION REP.</td>
</tr>
<tr>
<td>FSCI 311</td>
<td>Rescue Systems 1</td>
<td>2011</td>
<td>Expedited! Rationale for imminent need: Need to adjust fee based on external mandate. Summer 2011 - This course proposal was initially proposed for expedited approval/implementation. Due to concerns about operational feasibility of implementation, the request has been definitely postponed by the VP of Instruction. Feasibility will be evaluated and discussed by Curriculum Leadership and the Instruction Office at the Curriculum Operations Meeting on 09/21/2010. At this time this proposal is up for consideration under the regular curriculum review cycle. MODIFY: Enrollment restrictions, materials fees, course goal, learning goals, content, methods of assessment. Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have completed California State Fire Training's Firefighter One Certification or have satisfactorily completed FSCI 363. Distance Education Status: None. Materials Fee Status: Requesting increase of fee from $110 to $155. Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: Periodic review. Program Impact: 1. Fire Science Certificate of Achievement. M/S/U to APPROVE FSCI 311 (A. Peek/M. Lynch) M/S/U to APPROVE Restrictions for FSCI 311 (L. Prusso/C. Mulder) M/S/U to APPROVE materials fee on FSCI 311 (E. Maki/M. Lynch).</td>
</tr>
</tbody>
</table>
FSCI  336  Rescue Practices  3

Effective: Summer 2011
MODIFY: Hours, materials fee

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete FSCI 301.

Distance Education Status: None
Materials Fee Status: Removing fee of $110.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.

Rationale: To correct course hours, and cancel course fees.

Program Impact:

1. Fire Science Certificate of Achievement
M/S/U to APPROVE FSCI 336 (A. Peek/M. Lynch)
M/S/U to APPROVE Restrictions for FSCI 336 (L. Prusso/C. Mulder)
M/S/U to APPROVE removal of materials fee on FSCI 336 (C. Mulder/P. Upton)

Adoptions

ELTEC  321  Photovoltaic Systems  3

Effective: Spring 2011 Expedited

To facilitate workforce training demands

Rationale: We were involved with the ARRA initiative receiving a grant to develop the necessary training equipment for the relocation of displaced workers from the construction industry. As a consequence, a number of professional grade devices for residential installations were purchased and assembled as trainers. The demand in this field goes beyond the mere training for a quick unemployment fix, as the capabilities of the equipment built at MJC. The demand for this type of knowledge includes electricians, electrical contractors (C10), General Construction contractors, engineers, tech sales personnel, and many other trade people and professionals directly or indirectly involved with this relatively new field. We cannot lag behind the requirements of our times and we should follow the lead of other community Colleges that have made of PV systems full programs with their related certificates and associates degrees. This course will help to put MJC in this path and keep this institution in the vanguard of technical preparation for our local work force.

ADOPT

Enrollment Restrictions: Requesting: (P) ELTEC 208 or INTEC 208 or MFGA 208 and ELTEC 230 or INTEC 230 and ELTEC 320 or INTEC 320 and ELTEC 229 or INTEC 229 or MFGA 229 and AGM 225 or INTEC 225 and INTEC 248.

Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.

Rationale: This course is being proposed to expand MJC's technical education offering into the new and growing green technologies industries. In this case, a class focused into the expanding photovoltaic industry

Program Impact:
Stand Alone

Pulled for discussion by E. Kerr noting that the lecture and lab content were identical, and that there was no evidence demonstrating the difference between the first and second completions.
M/S/pulled (J. Beebe, R. Jones) PULLED BY J. Beebe, DIVISION REP
ESL 1 ESL: Beginning English for Life and Work 5
Effective: Summer 2011
ADOPT
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: The course is being proposed to provide a credit option to students.
Course Impact:
ESL 2
Program Impact:
Stand Alone
Pulled for discussion by R. Cranley due to concerns that the requisite skills did not match the actual requisite in selected for the course. Lengthy discussion ensued about the ESL sequence. S. Circle, provided a rationale for the sequence on behalf of the faculty author. However, various potential complications were realized through discussion of the sequence of courses. They included the following:

1. The Instruction Office Audit of the ESL sequence resulted in the removal of the noncredit prerequisites set in place by the faculty author. This left the requisite skills “matched” from the noncredit course, ultimately disrupting the curriculum as designed. Is this a desired outcome of Instruction Office Audit? This is determined to be operational/implementation issue that will likely be discussed at the October 5 Curriculum Operations meeting.

2. Guidelines for “stand-alone” course approval from the CCCC Program and Course Approval Handbook (PCAH) states, “When a college offers a group of stand-alone credit courses in the same T.O.P. Code that total 18 semester units or 27 quarter units and that are linked to one another as prerequisites or corequisites, the courses are no longer considered ‘stand-alone’ and Chancellor’s Office program approval is required. The college should submit this sequence of courses for approval as a Certificate of Achievement.” The proposed ESL 1-6 sequence totals 30 units and would require submission as a program to Chancellor’s Office.

3. Proposed noncredit prerequisites can be used for credit courses, per J. Vorhies of the CCCCO, however, they cannot be used as a prerequisite in a credit certificate. Such restraints would maintain that ESL courses cannot have noncredit prerequisites, since the ESL sequence “program” would be linked through the credit/noncredit prerequisites.

4. There is a 30-unit maximum for pre-collegiate basic skills courses and financial aid. A student who completes the ESL 1-6 sequence would earn 30 units. What happens to students who then need to go advance into ESL 10 or other pre-collegiate basic skills courses? Many members commented that they would be blocked from collecting financial aid.

M/S/pulled (E.Maki/K.Ennis) PULLED BY S. CIRCLE, DIVISION REP. The committee expressed interested in seeing these courses again at the 10/12/10 meeting, with these issues resolved.
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Effective</th>
<th>Units</th>
<th>Action</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Course Impact</th>
<th>Program Impact</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL 2</td>
<td>ESL: Elementary English for Life and Work</td>
<td>Summer 2011</td>
<td>5</td>
<td>ADOPT</td>
<td>(P) ESL 1</td>
<td>None</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>The course is being proposed to offer students a credit option to ESL 902.</td>
<td>ESL 3</td>
<td>Stand Alone</td>
<td>See comments on ESL 1</td>
</tr>
<tr>
<td>ESL 3</td>
<td>ESL: Higher Elementary English for Life and Work</td>
<td>Summer 2011</td>
<td>5</td>
<td>ADOPT</td>
<td>(P) ESL 2</td>
<td>None</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>The course is being proposed to allow students the option of taking ESL 903 for credit.</td>
<td>ESL 4</td>
<td>Stand Alone</td>
<td>See comments on ESL 1</td>
</tr>
<tr>
<td>ESL 4</td>
<td>ESL: Intermediate English for Life and Work</td>
<td>Summer 2011</td>
<td>5</td>
<td>ADOPT</td>
<td>(P) ESL 3</td>
<td>None</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>Course is being proposed to allow students the option of taking ESL 904 for credit.</td>
<td>ESL 5</td>
<td>Stand Alone</td>
<td>See comments on ESL 1</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Name</td>
<td>Credits</td>
<td>Effective Date</td>
<td>Action</td>
<td>Enrollment Restrictions</td>
<td>Distance Education Status</td>
<td>Materials Fee Status</td>
<td>Articulation Status</td>
<td>General Education Status</td>
<td>Rationale</td>
<td>Course Impact</td>
<td>Program Impact</td>
<td>Summary</td>
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<tr>
<td>ESL 5</td>
<td>ESL: High Intermediate English for Life and Work</td>
<td>5</td>
<td>Summer 2011</td>
<td>ADOPT</td>
<td>(P) ESL 4</td>
<td>None</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>The course is being proposed to allow students the option of taking the equivalent of ESL 905/920 for credit.</td>
<td>ESL 6</td>
<td>Stand Alone</td>
<td>Stand Alone</td>
</tr>
<tr>
<td>ESL 6</td>
<td>ESL: Low Advanced English for Life and Work</td>
<td>5</td>
<td>Summer 2011</td>
<td>ADOPT</td>
<td>(P) ESL 5</td>
<td>None</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>The course is being proposed to allow students the option of taking the equivalent of ESL 906/921 for credit.</td>
<td>ESL 6</td>
<td>Stand Alone</td>
<td>Stand Alone</td>
</tr>
</tbody>
</table>
VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor’s Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. IB Credit R. Cranley / B. Adams
   The IB Credit subcommittee will be meeting on Oct 6 and 20 from 1:30 – 3:00.

Informational Items

1. CurricUNET Trainings B. Adams
   a. Training scheduled
      Recent trainings: 9/17/10 – 12 attendees
      B. Adams reported that 12 people attended the last training. She shared that she would like to establish a CurricUNET “open lab” to help authors with their deadline-related curriculum issues. The committee agreed that this was an excellent idea.

2. Equating Courses and Repetitions L. Miller
   L. Miller reported that the Equating Courses and Repetitions Task Force would meet after this meeting, and had not yet met. She added that the group invited the participation of Molly Boyatt, as to get expertise from the “student” side and to give examples of how any decisions regarding equates and repetitions for courses might affect records, transcripts, enrollments, etc.

3. Cross-listing Noncredit and Credit Courses L. Miller
   No Report
VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   L. Miller suggested that the issue of consistency in language used for Prerequisite, Corequisites, Advisories, and
   Limitations on Enrollment drawn into a taskforce project to gather varying perspectives and expertise to make the most
   comprehensive recommendations of how to proceed. B. Adams added that this would be an ideal endeavor, however,
   it should wait until the work of some of the other taskforces is complete or nearing completion.

Informational Items

None

IX. WORKGROUPS

1. Operations Workgroup A. Peek / B. Adams / L. Miller
   B. Adams reported on the first meeting of the curriculum Operations Workgroup (September 21, 2010) which includes
   B. Adams, A. Peek, K. Walters Dunlap, V. Groff, A. Bethel, L. Miller, and S. Fornelli. She reported that this group will
   be paying close attention to how curriculum committee approvals and policies impact college operations. One issue
   that was discussed at length at the first operations meeting was the issue of expedited approval. She explained that
   expedited approval of various elements in curriculum are not feasible to implement under expedited timelines. She
   predicted that the frequency of expedited approvals would dramatically decrease, and that what committee members
   are likely to see approved for expedited approval would be those proposals that are being mandated by outside
   entities, for example, state mandated fees for Fire Science that without implementation in a specific time frame, will
   impact department budgets. It was also discussed that when a department has surplus garnered from material fees,
   what are they able to do with the money? Theresa Rule's name was mentioned as a resource.

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force B. Adams
   No Report

2. CurricUNET Implementation Task Force Update B. Sanders / B. Adams
   B. Adams noted that this item may be on the agenda for some time, given the fact that GoverNET, CurricUNET's
   parent company is not responding in a timely manner to requests and bug reports. She said that this is causing great
   problems for the college. For example, the Program Module is going to be linked to many other essential institutional
   processes, like assessment and program review. Without these functioning, we are unable to follow through on set
   institutional goals.

XI. PUBLIC COMMENT

E. Maki noted that the Public Comment section should be labeled XI instead of X.

Members Absent: J. Beebe, M. Boyd, S. Circle, R. Jones, (Matriculation), C. Vaughn, K. Walters Dunlap

Others Present: E. David (Title V: Counselor/Coordinator.), L. Miller (Curriculum Specialist), N. Seronello (Research Analyst)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

September 28, 2010

Hearing no objections, the minutes of 09/28/10 were approved with changes noted at the meeting.

III. NOTIFICATION

Hearing no objections, the committee was notified of the following information.

<table>
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<tr>
<th>Units</th>
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</table>

MUSIC as a prefix/discipline was changed by the division to MUSA, MUSC, MUSE, MUSG, MUSI, MUSP, and MUST and approved by the committee to be effective summer 2009. For reporting and implementation considerations, all MUSIC courses are now considered inactive.

B. Adams explained that this item appears on the agenda because there was no formal action to inactivate the MUSIC prefix, and therefore, some MUSIC courses still appear in the Compliance Report. This action will instruct the Instruction Office to inactivate all remaining MUSIC courses in systems and publications.

IV. CONSENT

V. DISCUSSION

Inactivations

MUSA 171 Introduction to Brass & Percussion
Effective: Summer 2011
Inactivate
Program Impact:
Stand Alone
M/S/U (J. Sola/P. Upton) to INACTIVATE MUSA 171
**MUSA 181**  Introduction to Woodwinds  
**Effective:** Summer 2011  
**Inactivate**  
**Program Impact:**  
Stand Alone  
*M/S/U (J. Sola/P. Upton) to INACTIVATE MUSA 181*

**MUSE 186**  Pep Band  
**Effective:** Summer 2011  
**Inactivate**  
**Program Impact:**  
Stand Alone  
*M/S/U (J. Sola/P. Upton) to INACTIVATE MUSE 186*

**MUSE 191**  Conducting 1  
**Effective:** Summer 2011  
**Inactivate**  
**Course Impact:**  
1. MUSE 192  
**Program Impact:**  
Stand Alone  
*M/S/U (J. Sola/P. Upton) to INACTIVATE MUSE 191*

**MUSE 192**  Conducting 2  
**Effective:** Summer 2011  
**Inactivate**  
**Program Impact:**  
Stand Alone  
*M/S/U (J. Sola/P. Upton) to INACTIVATE MUSE 192*

**Revisions (including modifications/reactivations)**

**ENGTC 212**  Advanced Computer Assisted Drafting  
**Effective:** Summer 2011  
**MODIFY:** Title, hours, description, field trips, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Maintaining: (P) ENGTC 211.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not approved for GE.  
**Rationale:** Update for course compliance.  
**Program Impact:**  
1. Drafting Technology A.S. Degree  
*M/S/U (J. Sola/P. Upton) to MODIFY ENGTC 212*  
*M/S/U (L. Prusso/L. Lanigan) to approve ENROLLMENT RESTRICTIONS for ENGTC 212*
ESL 48  ESL Composition and Reading 5

**Effective:** Summer 2011

**MODIFY:** Course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly encouraged to concurrently enroll in ESL 47., (P) ESL 45 and ESL 46 or placement by MJC assessment process.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** Periodic Review

**Program Impact:**

- Stand Alone

**M/S/U (J. Sola/P. Upton) to MODIFY ESL 48**

During discussion of the blanket approval of courses, M. Garcia asked why this course was not visible to the committee in CurricUNET. B. Adams clarified that this course had accidentally slipped past the committee in Fall 2009, and was activated in CurricUNET without having appeared on an actual committee agenda. The course was going before committee at this meeting to have record of committee approval, and that she had emailed representatives to let them know how to find it in the system for the purpose of review.

**M/S/U (L. Prusso/L. Lanigan) to approve ENROLLMENT RESTRICTIONS for ESL 48**

MUSA 141  Elementary Guitar 1

**Effective:** Summer 2011

**MODIFY:** Hours/Face-to-Face modalities, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete MUST 101.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for MJC Activities.

**Rationale:** Update for periodic review and compliance.

**Course Impact:**

1. MUSA 142
2. MUSE 145

**Program Impact:**

- Stand Alone

**M/S/U (J. Sola/P. Upton) to MODIFY MUSA 141**

**M/S/U (L. Prusso/L. Lanigan) to remove ENROLLMENT RESTRICTIONS for MUSA 141**

**M/S/U (L. Prusso/E. Kerr) to approve MUSA 141 for ACTIVITIES**
MUSA 161  Elementary Strings

Effective: Summer 2011
MODIFY: Hours/Face-to-Face modalities, description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: None.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Need to modify hours to comply with Title 5 regulation.
Program Impact:
Stand Alone

M/S/U (J. Sola/P. Upton) to MODIFY MUSE 161
M/S/U (L. Prusso/E. Kerr) to approve MUSE 161 for ACTIVITIES

MUSE 161  Community Orchestra

Effective: Summer 2011
MODIFY: Description, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (A) Previous experience in instrumental music course or equivalent. Requesting: (A) Before enrolling in this course, students are strongly encouraged to have previous experience playing a musical instrument.
Distance Education Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Need to modify hours to comply with Title 5.
Course Impact:
1. MUSA 163
2. MUSA 164
3. MUSE 166

Program Impact:
Stand Alone

M/S/U (J. Sola/P. Upton) to MODIFY MUSE 161

PE 103  Track and Field Team Concepts

Effective: Summer 2011
MODIFY: Repetitions, course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Not approved for GE
Rationale: course is being reviewed to keep in compliance.
Program Impact:
1. Physical Education A.A. Degree

M/S/U (J. Sola/P. Upton) to MODIFY PE 103

It was noted that B. Adams removed “competition” from assessments with the oversight of C. Mulder, since this is a lecture class.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>MODIFIED:</th>
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<tbody>
<tr>
<td>PE 114</td>
<td>Cross Country Concepts</td>
<td>1</td>
<td>Summer 2011</td>
<td>Hours/Face-to-Face modalities, description, repetitions, course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
</tr>
<tr>
<td></td>
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<td></td>
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<td>Distance Education Status: None</td>
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<td>Materials Fee Status: None</td>
</tr>
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<td>Articulation Status: Transfers to CSU and UC.</td>
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<td></td>
<td>General Education Status: Not approved for GE</td>
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<td></td>
<td>Rationale: Periodic review and update to meet current curriculum standards.</td>
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<td>Program Impact:</td>
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<td></td>
<td></td>
<td>1. Physical Education A.A. Degree</td>
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<td><strong>M/S/U (J. Sola/P. Upton) to MODIFY PE 114</strong></td>
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<tr>
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<td>It was noted that B. Adams removed “competition” from assessments with the oversight of C. Mulder, since this is a lecture class.</td>
</tr>
<tr>
<td>SPCOM 130</td>
<td>Intercultural Communication</td>
<td>3</td>
<td>Summer 2011</td>
<td>DE modalities</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Enrollment Restrictions: None</td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
<td>Distance Education Status: Approved for: Online. Requesting: Hybrid.</td>
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<tr>
<td></td>
<td></td>
<td></td>
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</tr>
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<td>Articulation Status: Transfers to CSU and UC.</td>
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<tr>
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<td>General Education Status: Approved for MJC-GE: D2, CSU-GE: D3, D7, IGETC: 4C, 4G</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Rationale: Course is being modified to add hybrid modality.</td>
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<td>Program Impact:</td>
</tr>
<tr>
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<td>1. CSU General Education Pattern Certificate of Achievement</td>
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<td>2. MJC-GE Pattern A.A. Degree</td>
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<td></td>
<td>3. Speech Communication A.A. Degree</td>
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<td><strong>M/S/U (J. Sola/P. Upton) to MODIFY SPCOM 130</strong></td>
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<td><strong>M/S/U to approve DE MODALITIES for SPCOM 130</strong></td>
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<tr>
<td>THETR 178</td>
<td>Introduction to Scenery Design</td>
<td>3</td>
<td>Summer 2011</td>
<td>Hours/faces to face modalities, description, repetitions, course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<td>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete THETR 100.</td>
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<td>General Education Status: Approved for MJC Activities.</td>
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<td>Rationale: Course needs to be brought up to compliance</td>
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<td>Program Impact:</td>
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<td>Stand Alone</td>
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<td><strong>M/S/U (J. Sola/P. Upton) to MODIFY THETR 178</strong></td>
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<td><strong>M/S/U (L. Prusso/L. Lanigan) to maintain ENROLLMENT RESTRICTIONS for THETR 178</strong></td>
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<td><strong>M/S/U (L. Prusso/E. Kerr) to approve THETR 178 for ACTIVITIES</strong></td>
</tr>
</tbody>
</table>
Adoptions

ELTEC 321  Photovoltaic Systems  3

Effective: Spring 2011 Expedited To facilitate workforce training demands

Rationale: We were involved with the ARRA initiative receiving a grant to develop the necessary training equipment for the relocation of displaced workers from the construction industry. As a consequence, a number of professional grade devices for residential installations were purchased and assembled as trainers. The demand in this field goes beyond the mere training for a quick unemployment fix, as the capabilities of the equipment built at MJC. The demand for this type of knowledge includes electricians, electrical contractors (C10), General Construction contractors, engineers, tech sales personnel, and many other trade people and professionals directly or indirectly involved with this relatively new field. We cannot lag behind the requirements of our times and we should follow the lead of other community colleges that have made of PV systems full programs with their related certificates and associates degrees. This course will help to put MJC in this path and keep this institution in the vanguard of technical preparation for our local work force.

ADOPT

Enrollment Restrictions: Requesting: (P) ELTEC 208 or INTEC 208 or MFGA 208 and ELTEC 230 or INTEC 230 and ELTEC 320 or INTEC 320 and ELTEC 229 or INTEC 229 or MFGA 229 or AGM 225 or INTEC 225 and INTEC 248.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: This course is being proposed to expand MJC's technical education offering into the new and growing green technologies industries. In this case, a class focused into the expanding photovoltaic industry.

Program Impact:

Stand Alone

M/S/U (J. Sola/P. Upton) to ADOPT ELTEC 321
M/S/U (L. Prusso/L. Lanigan) to remove ENROLLMENT RESTRICTIONS for ELTEC 321
M/S/U (J. Lanning/J. Sola) to EXPEDITED APPROVAL of ELTEC 321 for SPRING 2011
ESL SEQUENCE
The following ESL courses, if approved, will comprise a new, yet unnamed certificate program. This new program will require that the department submit a CCC-501 “Application for New Credit Program” form to the CCCCO. Until approved by the CCCCO, the courses will remain Stand Alone.

ESL 1 ESL: Beginning English for Life and Work Effective: Summer 2011
ADOPT
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: The course is being proposed to provide a credit option to students.

Course Impact:
ESL 2

Program Impact: Stand Alone
M/S/U (J. Sola/P. Upton) to ADOPT ESL 1

During blanket approval M. Garcia asked rhetorically why a student would want to take the new ESL1-6 sequence for credit, as opposed to the noncredit 900 sequence. R. Luman, ESL faculty author was present to explain that this sequence has been developed to respond to the needs of two different ESL student populations. ESL students who enroll in the credit sequence (ESL 10-48) are pursuing college-level coursework and may plan to earn associate and baccalaureate degrees. The noncredit ESL 900 sequence is designed to teach students English for life and work situations. Students who merely want to apply ESL skills in the workforce currently only have the option to enroll in the noncredit 900 series to gain relevant workforce ESL skills. Credit ESL 1-6 will allow for those students to take the course for credit and transfer into vocations without pursuing the academic track, and also collect Financial Aid. The academic sequence (ESL 10-48) is not appropriate for these students. Emphasis in that sequence is on writing a five-page paper, not on relevant workforce skills like writing resumes and self-improvement plans. It was noted that the ESL 1-6 sequence is not designed to precede the academic ESL 10-48 sequence. Students who complete the ESL 1-6 sequence will need to assess into the academic sequence after completion of ESL 1-6 because you cannot assume that the student is literate in her own language. M. Garcia shared that M. Rush reportedly sent an email stating that students who enroll in ESL courses are not adversely impacted in Financial Aid. It was noted that the ESL chart would need to be updated to reflect the credit option, and L. Miller offered to assist R. Luman in updating it for 2011-12. B. Adams asked R. Luman when the committee could expect to see the CCCCO Application for New Credit Program (to address stand-alone sequencing issues). She added that in order to have it effective for Summer 2011, the committee would need to see the completed application by the November 9, 2010 curriculum meeting. L. Miller pointed out that – even if the committee approves it by November 9, MJC must still forward and wait for CCCCO approval. B. Adams offered the assistance of herself and L. Miller in this process.
ESL 2  
ESL: Elementary English for Life and Work 5  
Effective: Summer 2011
ADOPT
Enrollment Restrictions: (P) ESL 1 or qualification by MJC assessment process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: The course is being proposed to offer students a credit option to ESL 902.
Course Impact:
   ESL 3
Program Impact:
   Stand Alone
M/S/U (J. Sola/P. Upton) to ADOPT ESL 2 (see notes on ESL 1)
M/S/U (L. Prusso/L. Lanigan) to approve ENROLLMENT RESTRICTIONS for ESL 2

ESL 3  
ESL: Higher Elementary English for Life and Work 5  
Effective: Summer 2011
ADOPT
Enrollment Restrictions: (P) ESL 2 or qualification by MJC assessment process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: The course is being proposed to allow students the option of taking ESL 903 for credit.
Course Impact:
   ESL 4
Program Impact:
   Stand Alone
M/S/U (J. Sola/P. Upton) to ADOPT ESL 3 (see notes on ESL 1)
M/S/U (L. Prusso/L. Lanigan) to approve ENROLLMENT RESTRICTIONS for ESL 3

ESL 4  
ESL: Intermediate English for Life and Work 5  
Effective: Summer 2011
ADOPT
Enrollment Restrictions: (P) ESL 3 or qualification by MJC assessment process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Course is being proposed to allow students the option of taking ESL 904 for credit.
Course Impact:
   ESL 5
Program Impact:
   Stand Alone
M/S/U (J. Sola/P. Upton) to ADOPT ESL 4 (see notes on ESL 1)
M/S/U (L. Prusso/L. Lanigan) to approve ENROLLMENT RESTRICTIONS for ESL 4
ESL 5

ESL: High Intermediate English for Life and Work

Effective: Summer 2011

ADOPT

Enrollment Restrictions: (P) ESL 4 or qualification by MJC assessment process.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: The course is being proposed to allow students the option of taking the equivalent of ESL 905/920 for credit.

Course Impact:

ESL 6

Program Impact:

Stand Alone

M/S/U (J. Sola/P. Upton) to ADOPT ESL 5 (see notes on ESL 1)

M/S/U (L. Prusso/L. Lanigan) to approve ENROLLMENT RESTRICTIONS for ESL 5

ESL 6

ESL: Low Advanced English for Life and Work

Effective: Summer 2011

ADOPT

Enrollment Restrictions: (P) ESL 5 or qualification by MJC assessment process.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: The course is being proposed to allow students the option of taking the equivalent of ESL 906/921 for credit.

Program Impact:

Stand Alone

M/S/U (J. Sola/P. Upton) to ADOPT ESL 6 (see notes on ESL 1)

M/S/U (L. Prusso/L. Lanigan) to approve ENROLLMENT RESTRICTIONS for ESL 6

VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor’s Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None
VII. UNFINISHED BUSINESS

Action Items

1. **IB Credit**  
   R. Cranley / B. Adams

Informational Items

1. **CurricUNET Trainings**  
   B. Adams
   
   a. **Training scheduled**  
      Recent: Drop-in session 10/7/10  
      Seven individuals attended the CurricUNET open lab, and as a result, 9 courses were submitted during the lab! B. Adams informed the committee that some departments have elected to pursue training as a group. She encouraged representatives to try that as an approach to training departments and divisions.

2. **Equating Courses and Repetitions**  
   L. Miller  
   The taskforce on Equating Courses and Repetitions met following the last Curriculum Meeting. In attendance were C. Vaughn, J. Beebe, A. Peek, M. Boyatt, C. Circle. The group distilled the issues into some key themes.
   
   a. Academic disciplines are typically not affected by modifications, thus it may be safe to assume that all academic course modifications must automatically equate the new version of a course to the old
   
   b. Vocational disciplines can be dramatically affected by modifications, in that a version of a course offered (e.g.) ten years ago is likely be dramatically different than the version offered today because of advances in technology. Such courses should clearly identify whether the modification should establish an equate.
   
   c. Decisions about whether to equate or not to equate a course should not occur at a staff level, but through the curriculum development process
   
   **ACTION:** Research other institutions’ policies, read Guiding Principles and Assumptions, schedule another meeting of taskforce.

VIII. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller
   
   Topic postponed until other sub-committees/workgroups finish up their tasks.

Informational Items

1. **AP Exam Update**  
   R. Cranley  
   Over the summer, we learned that CSU and UC are accepting additional AP examinations. The revised AP chart is effective immediately and will be forwarded to the Counseling department for immediate use in advising students.
IX. WORKGROUPS

1. Operations Workgroup  A. Peek / B. Adams / L. Miller
   Much of the curriculum operations workgroup meeting on 10/05/2010 was spent discussing incoming changes to hours of lecture and lab for an array of music courses. During technical review of these courses, it was noted that there appeared to be inconsistencies in how hours of lecture and lab were established across the music curriculum. This often correlated to issues with repeats for those courses as well. E. Maki explained that many courses, although entitled “Applied (Instrument)” are very lecture oriented, and that there is a great interchange between student and instructor; analyzing music, using artistic judgment. He also explained that there were a number of impetuses that required the department to initiate these changes. He identified them as compliance with Title 5 and arranged hours, block scheduling, and the minimum units of lecture that can be scheduled per week. The music faculty were being faced with a question of whether they were meeting individually with each student one hour per week as the prior setup indicated, which is impossible for the program to deliver. Other issues arose in this area, including use of repetitions. C. Mulder noted that, if not using the “activities” option to justify (four) repetitions, the curriculum needed to reflect the differences in the course with each repetition. Ultimately, E. Maki wanted to prepare the committee for what they would be seeing, and give them background as to why the curriculum would reflect the changes in this manner.

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  B. Adams
   No Report

2. CurricUNET Implementation Task Force Update  B. Sanders / B. Adams
   No Report

XI. PUBLIC COMMENT

C-ID  Course Identification Numbering System  R. Cranley
R. Cranley explained how C-ID, a new California course numbering system across the UC, CSU and CCC systems (as well as some independent colleges and universities), is intended to address the need for a “common course numbering system” to simplify student movement both within the California Community Colleges and intersegmentally. The development of these descriptors is faculty-driven and reviewed statewide. It will provide guidelines to faculty in the development of curriculum, as well as to students who need to be certain that completion of lower-division coursework at one institution will seamlessly transfer to another. The C-ID will not be based upon one course from a particular system, rather, it will be a universal descriptor to which all CCCs can attach courses. Participation in the C-ID is voluntary and Intersegmental. A. Peek shared information she gathered at the recent Student Success Workshop. Because of the passage of SB 1440, the CCCs and the CSUs are currently working on C-IDs GE courses. The CSU agreed to accept CCC transfer students at junior status ON THE CONDITION that the two segments agreed on somewhat standardized lower division coursework to be completed at a CC. C-ID as a project is a culmination of insights gleaned from CAN, LDTP, IMPAC, and therefore is likely to have more traction getting off the ground. UC, who did not participate in CAN, is participating in C-ID.


Others Present: L. Miller (Curriculum Specialist), S. Miller (POLSC), N. Seronello (Research Analyst)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

October 12, 2010

Hearing no objections, the MINUTES of 10/12/10 were approved.

III. NOTIFICATION

EMT as a prefix/discipline was changed by the division to EMS.
For reporting and implementation considerations, all EMT courses are now considered inactive.

Hearing no objections, the committee was notified of the inactivation of the EMT prefix.

IV. CONSENT

V. DISCUSSION

Inactivations

CLDDV 168  Autism 1: Description and Identification
Effective: Summer 2011
Inactivate
Program Impact:
Stand Alone
M/S/U (E. Maki/J. Michelena) to INACTIVATE CLDDV 168

CLDDV 169  Autism 2: Intervention & Treatment
Effective: Summer 2011
Inactivate
Program Impact:
Stand Alone
M/S/U (E. Maki/J. Michelena) to INACTIVATE CLDDV 169
<table>
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<th>Course Title</th>
<th>Units</th>
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<th>Program Impact</th>
<th>M/S/U (E. Maki/J. Michelena) to INACTIVATE</th>
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<td>CLDDV 170</td>
<td>Autism 3: DIR Floortime Approach</td>
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<td>Summer 2011</td>
<td>Inactivate</td>
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<td>CLDDV 170</td>
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<tr>
<td>CLDDV 175</td>
<td>Step-Parenting: Healthy, Happy Parenting</td>
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<td>Summer 2011</td>
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<td>METEO 171 XABC</td>
<td>Meteorology Field Study</td>
<td>1/2,3</td>
<td>Summer 2011</td>
<td>Inactivate</td>
<td>Stand Alone</td>
<td>METEO 171 XABC</td>
</tr>
</tbody>
</table>
| POLSC 145   | Third World in International Politics           | 3     | Summer 2011 | Inactivate | 1. CSU General Education Pattern Certificate of Achievement  
|             |                                                  |       |            |                                                     | 2. MJC-GE Pattern A.A. Degree               |                                          |
| POLSC 151   | Women and Politics                              | 3     | Summer 2011 | Inactivate | 1. CSU General Education Pattern Certificate of Achievement  
|             |                                                  |       |            |                                                     | 2. MJC-GE Pattern A.A. Degree               |                                          |
| POLSC 190   | Model United Nations                            | 3     | Summer 2011 | Inactivate | 1. MJC-GE Pattern A.A. Degree                       |                                           |
|             |                                                  |       |            |                                                     | 2. General Studies A.A., Emphasis in Social & Behavioral Sciences |                                          |
Revisions (including modifications/reactivations)

AG  280  Agricultural Computations  

**Effective:** Summer 2011  
**MODIFY:** Hours/face to face modalities, course goal, typical assignments, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (P) MATH 20  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic Review.  

**Course Impact:**  
1. AGM 220  
2. AGM 230  
3. ENGR 230  

**Program Impact:**  
1. Agriculture Laboratory Technician A.S. Degree  
2. Agriculture Laboratory Technician Certificate of Achievement  
3. Agriculture: Sales, Service A.S. Degree  
4. Crop Science A.S. Degree  
5. Food Processing A.S. Degree  
6. Food Processing Certificate of Achievement  
7. Forestry Certificate of Achievement  
8. Forestry A.S. Degree  
9. Landscape and Park Maintenance Certificate of Achievement  
10. Mechanized Agriculture Technician Certificate of Achievement  
11. Nursery Production Certificate of Achievement  
12. Recreational Land Management Certificate of Achievement  
13. Recreational Land Management A.S. Degree  

**M/S/U (E. Maki/J. Michelena) to MODIFY AG 280**  
Enrollment restrictions pulled for discussion by R. Cranley, who pointed out that computation requisites across disciplines (in this case, MATH 20 for AG 280) require a statistical validation study every six years. There is no evidence that this has occurred with AG 280. Multiple members of the AG department were contacted by B. Adams about this issue, and she has received no response. There was speculation that this prerequisite may have been appropriate when AG 280 satisfied the rationality requirement of MJC-GE:D. However, there is no evidence available that a statistical validation study took place during the last review of the course, either. N. Seronello commented that, although the research office would be able to pull the data to evaluate the success rates of student who have completed the course with or without the prerequisite, there would not be enough time to perform the study by the November 9 2010 meeting to meet the 2011-12 deadline. Many commented that the course should proceed without the prerequisite attached, rather than pulling the course and reviewing it at the next meeting.  

**M/S/FAILED (K. Ennis/M.Garcia) to APPROVE PREREQUISITE for AG 280**
AGM 245  Diesel Engine Fuel Systems & Diagnosis  3
  Effective: Summer 2011
  MODIFY: Course goal, learning goals, typical assignments
  Enrollment Restrictions: None
  Distance Education Status: None
  Materials Fee Status: None
  Articulation Status: Transfers to CSU.
  General Education Status: Not approved for GE.
  Rationale: Periodic Review.
  Program Impact:
  1. Advanced Heavy Equipment Technician Certificate of Achievement

M/S/U (E. Maki/J. Michelena) to MODIFY AGM 245

AP 50  Elementary Human Anatomy-Physiology  3
  Effective: Summer 2011
  MODIFY: DE modalities, course goal, typical assignments, methods of instruction, methods of assessment
  Enrollment Restrictions: None
  Distance Education Status: Requesting: Hybrid, online
  Materials Fee Status: None
  Articulation Status: Does not transfer.
  General Education Status: Approved for MJC-GE: A.
  Rationale: This course lends itself to be offered as an online or a hybrid where material is presented online and there is face-to-face discussion and exams. Hybrid courses are in demand.
  Program Impact:
  1. Medical Assisting Certificate of Achievement
  2. Vocational Nursing Curriculum Certificate of Achievement
  3. General Studies A.A., Emphasis in Natural Sciences

M/S/U (E. Maki/J. Michelena) to MODIFY AP 50
M/S/U (P. Upton/S. Circle) to approve HYBRID/ONLINE DE MODALITY for AP 50
M/SU (E. Kerr/R. Jones) to maintain GE PLACEMENT for AP 50

ART 140  Sculpture 1  3
  Effective: Summer 2011
  MODIFY: Hours/face to face modalities, content
  Enrollment Restrictions: None
  Distance Education Status: None
  Materials Fee Status: Maintaining fee of $15.
  Articulation Status: Transfers to CSU and UC.
  General Education Status: Approved for MJC Activities, CSU-GE: C1.
  Rationale: Need to adjust hours.
  Course Impact
  1. ART 141
  Program Impact:
  1. Art A.A. Degree
  2. University Preparation A.A., Emphasis in Art and Design
  3. University Preparation A.A., Emphasis in Liberal Studies

M/S/U (E. Maki/J. Michelena) to MODIFY ART 140
M/S/U (K. Ennis/L. Prusso) to approve FEE for ART 140.
M/SU (E. Kerr/R. Jones) to maintain GE PLACEMENT for ART 140
M/S/U (K. Ennis/L. Prusso) to maintain ACTIVITIES for ART 140.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>MODIFIED:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 141</td>
<td>Sculpture 2</td>
<td>3</td>
<td>Summer 2011</td>
<td>Course goal, learning goals, content, typical assignments, methods of assessment</td>
<td>Maintaining: (P) ART 140</td>
<td>None</td>
<td>Maintaining fee of $15.</td>
<td>Transfers to CSU and UC.</td>
<td>Approved for MJC Activities.</td>
<td>Updating for compliance.</td>
<td>1. ART 142</td>
</tr>
<tr>
<td>ART 142</td>
<td>Sculpture 3</td>
<td>3</td>
<td>Summer 2011</td>
<td>Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td>Maintaining: (P) ART 141</td>
<td>None</td>
<td>Maintaining fee of $15.</td>
<td>Transfers to CSU and UC.</td>
<td>Approved for MJC Activities.</td>
<td>Updating for compliance.</td>
<td>1. Art A.A. Degree</td>
</tr>
<tr>
<td>EASCI 161</td>
<td>Earth Science</td>
<td>4</td>
<td>Summer 2011</td>
<td>Description, field trips, course goal, learning goals, content, typical assignments, methods of assessment, textbooks</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU and UC.</td>
<td>Approved for MJC-GE: A, CSU-GE: B1,B3, IGETC: 5A.</td>
<td>Periodic review.</td>
<td>1. EASCI 162</td>
</tr>
</tbody>
</table>

*Note: Modifications are indicated in bold text.*

**Course Impact**
- **Program Impact:**
  1. Art A.A. Degree
  2. EASCI 162

**Rationale:**
- Updating for compliance.
- Periodic review.

**Course Impact**
- **Program Impact:**
  1. CSU General Education Pattern Certificate of Achievement
  2. MJC-GE Pattern A.A. Degree
  3. Physical Science A.S. Degree
  4. General Studies A.A., Emphasis in Natural Sciences
  5. University Preparation A.A., Emphasis in Liberal Studies
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Rationale:</th>
<th>Program Impact:</th>
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</thead>
<tbody>
<tr>
<td>GEOL 171 XAB</td>
<td>Geology Field Studies</td>
<td>½,1,2</td>
<td>Summer 2011</td>
<td>Course goal, content, typical assignments, methods of assessment, textbooks</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete or concurrently enroll in a geology or earth science course.</td>
<td>None</td>
<td>Transfers to CSU and UC.</td>
<td>Not approved for GE.</td>
<td>Periodic review.</td>
<td>Stand Alone</td>
<td>M/S/U (E. Maki/J. Michelena) to MODIFY GEOL 171XAB &lt;br&gt;M/S/U (L. Prusso/K. Ennis) to maintain ADVISORY for GEOL 171XAB</td>
</tr>
<tr>
<td>HIST 101</td>
<td>History of the United States to 1877</td>
<td>3</td>
<td>Summer 2011</td>
<td>Title, description, DE modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.</td>
<td>Requesting: Hybrid, online, telecourse.</td>
<td>None</td>
<td>Transfers to CSU and UC.</td>
<td>Approved for MJC-GE: B, CSU-GE: D6, CSU-AI: a,c, IGETC: 4F.</td>
<td>Periodic review.</td>
<td>1. CSU General Education Pattern Certificate of Achievement &lt;br&gt;2. General Studies A.A., Emphasis in Social &amp; Behavioral Sciences &lt;br&gt;3. University Preparation A.A., Emphasis in Liberal Studies</td>
</tr>
</tbody>
</table>
Microbiology

**Effective:** Summer 2011

**MODIFY:** Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Maintaining: (P) BIO 116 or BIO 101 or BIO 111 and CHEM 143.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for MJC-GE: A, CSU-GE: B2,B3, IGETC: 5B.

**Rationale:** Periodic review.

**Course Impact:**
1. RSCR 242

**Program Impact:**
1. Agriculture Laboratory Technician Certificate of Achievement
2. Agriculture Laboratory Technician A.S. Degree
3. CSU General Education Pattern Certificate of Achievement
4. Food Processing Certificate of Achievement
5. Food Processing A.S. Degree
6. MJC-GE Pattern A.A. Degree
7. Nursing A.S. Degree
8. Nursing: Associate Degree Nursing A.S. Degree
9. Nursing: LVN to ADN Upgrade A.S. Degree
10. Respiratory Care A.S. Degree
11. General Studies A.A., Emphasis in Natural Sciences

M/S/U (E. Maki/J. Michelena) to MODIFY MICRO 101

M/S/U (L. Prusso/K. Ennis) to maintain PREREQUISITE for MICRO 101

M/SU (E. Kerr/R. Jones) to maintain GE PLACEMENT for MICRO 101

Concert Band

**Effective:** Summer 2011

**MODIFY:** Hours face to face modalities, enrollment restrictions, learning goals, content, typical assignments, methods of instruction, methods of assessment

**Enrollment Restrictions:** Removing: (A) Concurrent enrollment in MUSE 161 or MUSE 165.

Requesting: (A) Before enrolling in this course, students are strongly advised to have previous experience in instrumental music and have the ability to read music.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for MJC Activities.

**Rationale:** To comply with Title 5.

**Program Impact:**
1. Stand Alone

M/S/U (E. Maki/J. Michelena) to MODIFY MUSE 171

M/S/U (L. Prusso/K. Ennis) to modify ADVISORY for MUSE 171

M/S/U (K. Ennis/L. Prusso) to maintain ACTIVITIES for MUSE 171
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSE 181</td>
<td>Jazz Band</td>
<td>Summer 2011</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>MODIFY:</strong> Hours/face to face modalities, learning goals, content, typical assignments</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Enrollment Restrictions:</strong> Maintaining: (A) Before enrolling in this course, students are strongly advised to have previous experience playing jazz music (one player per part).</td>
<td></td>
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<tr>
<td></td>
<td><strong>Distance Education Status:</strong> None</td>
<td></td>
<td></td>
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<td></td>
<td><strong>Materials Fee Status:</strong> None</td>
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<tr>
<td></td>
<td><strong>Articulation Status:</strong> Transfers to CSU and UC.</td>
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<td><strong>General Education Status:</strong> Approved for MJC Activities.</td>
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<tr>
<td></td>
<td><strong>Rationale:</strong> Modify lecture/lab ration to comply with Title 5 regulations.</td>
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<tr>
<td></td>
<td><strong>Program Impact:</strong> Stand Alone</td>
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<tr>
<td></td>
<td>M/S/U (E. Maki/J. Michelena) to MODIFY MUSE 181</td>
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<td></td>
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<tr>
<td></td>
<td>M/S/U (L. Prusso/K. Ennis) to modify ADVISORY for MUSE 181</td>
<td></td>
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<tr>
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<td>M/S/U (K. Ennis/L. Prusso) to maintain ACTIVITIES for MUSE 181</td>
<td></td>
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<tr>
<td>MUSE 185</td>
<td>Evening Jazz Band</td>
<td>Summer 2011</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>MODIFY:</strong> Hours/face to face modalities, enrollment restrictions, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Enrollment Restrictions:</strong> Removing: (L) Student must have previous experience playing jazz ensemble music. Requesting: (A) Before enrolling in this course, students are strongly advised to previous experience playing jazz ensemble music (one player per part).</td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Distance Education Status:</strong> None</td>
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<td></td>
<td><strong>Materials Fee Status:</strong> None</td>
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<tr>
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<td><strong>Articulation Status:</strong> Transfers to CSU and UC.</td>
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<td><strong>General Education Status:</strong> Approved for MJC Activities.</td>
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<tr>
<td></td>
<td><strong>Rationale:</strong> To comply with Title 5.</td>
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<tr>
<td></td>
<td><strong>Program Impact:</strong> 1. Music A.A. Degree</td>
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<td>M/S/U (E. Maki/J. Michelena) to MODIFY MUSE 185</td>
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<td>M/S/U (L. Prusso/K. Ennis) to modify ENROLLMENT RESTRICTIONS for MUSE 185</td>
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<td>M/S/U (K. Ennis/L. Prusso) to maintain ACTIVITIES for MUSE 185</td>
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<tr>
<td>MUSG 112</td>
<td>The Music of the Beatles</td>
<td>Summer 2011</td>
<td>3</td>
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<td><strong>MODIFY:</strong> Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<td></td>
<td><strong>Distance Education Status:</strong> None</td>
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<td></td>
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<td><strong>Articulation Status:</strong> Transfers to CSU and UC.</td>
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<tr>
<td></td>
<td><strong>General Education Status:</strong> Not approved for GE.</td>
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<tr>
<td></td>
<td><strong>Rationale:</strong> Periodic review.</td>
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<td></td>
<td><strong>Program Impact:</strong> Stand Alone</td>
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<tr>
<td></td>
<td>M/S/U (E. Maki/J. Michelena) to MODIFY MUSG 112</td>
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</tr>
</tbody>
</table>
PEC 111  Beginning Racquetball  1

**Effective:** Summer 2011
**MODIFY:** Content, methods of instruction
**Enrollment Restrictions:** None
**Distance Education Status:** None
**Materials Fee Status:** Maintaining fee of $30.
**Articulation Status:** Transfers to CSU and UC.
**General Education Status:** Approved for MJC Activities.
**Rationale:** Periodic review.
**Course Impact:**
1. PEC 112

**Program Impact:**
1. Physical Education A.A. Degree

*M/S/U (E. Maki/J. Michelena) to MODIFY PEC 111*
*M/S/U (K. Ennis/L. Prusso) to maintain FEE for PEC 111*
*M/S/U (K. Ennis/L. Prusso) to maintain ACTIVITIES for PEC 111*

PHYS 160  Descriptive Introduction to Physics  3

**Effective:** Summer 2011
**MODIFY:** DE modalities
**Enrollment Restrictions:** Maintaining: (P) MATH 90
**Distance Education Status:** Requesting: Hybrid
**Materials Fee Status:** None
**Articulation Status:** Transfers to CSU and UC.
**General Education Status:** Approved for MJC-GE: A, CSU-GE: B1, IGETC: 5A.
**Rationale:** Add hybrid option for students.
**Program Impact:**
1. General Studies A.A., Emphasis in Natural Sciences

*M/S/U (P. Upton/S. Circle) to approve HYBRID MODALITY for PHYS 160*

PHYS 180  Conceptual Physics: A Hands-On Approach  4

**Effective:** Summer 2011
**MODIFY:** DE modalities
**Enrollment Restrictions:** Maintaining: (P) MATH 90
**Distance Education Status:** Requesting: Hybrid
**Materials Fee Status:** None
**Articulation Status:** Transfers to CSU and UC.
**General Education Status:** Approved for MJC-GE: A, CSU-GE: B1,B3, IGETC: 5A.
**Rationale:** Add hybrid option for students.
**Program Impact:**
1. General Studies A.A., Emphasis in Natural Sciences

*M/S/U (P. Upton/S. Circle) to approve HYBRID MODALITY for PHYS 180*
POLSC 101  American Politics
Effective: Summer 2011
MODIFY: DE modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Approved for: Online. Requesting: Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: B, CSU-GE: D8, CSU-AI: b, IGETC: 4H.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies A.A., Emphasis in Social & Behavioral Sciences
3. University Preparation A.A., Emphasis in Liberal Studies

M/S/U (E. Maki/J. Michelena) to MODIFY POLSC 101
M/S/U (P. Upton/S. Circle) to approve HYBRID MODALITY for POLSC 101
M/SU (E. Kerr/R. Jones) to maintain GE PLACEMENT for POLSC 101

POLSC 102  The Constitution and Rights of Americans
Effective: Summer 2011
MODIFY: DE modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Approved for: Online. Requesting: Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: B, CSU-GE: D8, CSU-AI: b, IGETC: 4H.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree

M/S/U (E. Maki/J. Michelena) to MODIFY POLSC 102
M/S/U (P. Upton/S. Circle) to maintain ONLINE and to add HYBRID MODALITY for POLSC 101
M/SU (E. Kerr/R. Jones) to maintain GE PLACEMENT for POLSC 102
POLSC 110  International Relations 3
Effective: Summer 2011
MODIFY: Enrollment restrictions, DE modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbook
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Removing: Online.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: B, CSU-GE: D8, IGETC: 4H.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree
4. University Preparation A.A., Emphasis in Geography
M/S/U (E. Maki/J. Michelena) to MODIFY POLSC 110
M/S/U (L. Prusso/K. Ennis) to create ADVISORY for POLSC 110
M/S/U (P. Upton/S. Circle) to remove ONLINE MODALITY for POLSC 110
M/SU (E. Kerr/R. Jones) to maintain GE PLACEMENT for POLSC 110

POLSC 111  War & Peace: From Lenin to Al Qaeda 3
Effective: Summer 2011
MODIFY: Description, enrollment restrictions, DE modalities, learning goals, content, typical assignments, methods of instruction, textbook
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to complete ENGL 101.
Distance Education Status: Removing: Online.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: B, CSU-GE: D8, IGETC: 4H.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree
4. University Preparation A.A., Emphasis in Geography
Pulled for discussion by M. Garcia, noting that ASSIGNMENTS had duplicate items in the list. #4 in the list should read "multiple exams per term." This was corrected in the system during the meeting.
M/S/U (K. Ennis/R. Jones) to MODIFY POLSC 111
M/S/U (L. Prusso/K. Ennis) to create ADVISORY for POLSC 111
M/S/U (P. Upton/S. Circle) to remove ONLINE MODALITY for POLSC 111
M/SU (E. Kerr/R. Jones) to maintain GE PLACEMENT for POLSC 111
POLSC 120  California Politics and Problems 3
Effective: Summer 2011
MODIFY: Field trips, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbook
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: B, CSU-GE: D8, CSU-AI: b, IGETC: 4H.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Human Services A.A. Degree
3. MJC-GE Pattern A.A. Degree
M/S/U (E. Maki/J. Michelena) to MODIFY POLSC 120
M/SU (E. Kerr/R. Jones) to maintain GE PLACEMENT for POLSC 120

POLSC 130  Political Theory 3
Effective: Summer 2011
MODIFY: Description, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for CSU-GE: D8, IGETC: 4H. Requesting MJC-GE: B
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
M/S/U (E. Maki/J. Michelena) to MODIFY POLSC 130
M/SU (E. Kerr/R. Jones) to maintain and expand GE PLACEMENT for POLSC 130

POLSC 131  American Political Thought 3
Effective: Summer 2011
MODIFY: Description, DE modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: B, CSU-GE: D8, IGETC: 4H.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree
M/S/U (E. Maki/J. Michelena) to MODIFY POLSC 131
M/S/U (P. Upton/S. Circle) to add HYBRID and ONLINE MODALITY to POLSC 131
M/SU (E. Kerr/R. Jones) to maintain GE PLACEMENT for POLSC 131
POLSC 140  Comparative Politics 3
Effective: Summer 2011
MODIFY: Enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to complete ENGL 101 and POLSC 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: B, CSU-GE: D8, IGETC: 4H.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree
4. University Preparation A.A., Emphasis in Geography
Questioned by S. Circle prior to blanket approval of courses due to the addition of ENGL 101 as an advisory for POLSC 140 and other POLSC courses. She noted that it appears to be a challenging enrollment restriction. B. Adams clarified that it was in place to advise students of preparation that would help them succeed in the courses, and that it was not required. Many commented that research is required in POLSC courses, thus the student who has mastered writing a research paper in ENGL 101 will have an easier time satisfying the learning goals of POLSC 140.
M/S/U (E. Maki/J. Michelena) to MODIFY POLSC 140
M/S/U (L. Prusso/K. Ennis) to create ADVISORY for POLSC 140
M/S/U (E. Kerr/R. Jones) to maintain GE PLACEMENT for POLSC 140

POLSC 195  Internship in Political Science Discussion 1
Effective: Summer 2011
MODIFY: Title, field trips, repetitions, content, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (C) POLSC 196
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Course Impact:
1. POLSC 196
Program Impact:
Stand Alone
Pulled for discussion by M. Garcia noting that “Required” and “Recommended” content are identical. S. Miller, POLSC faculty author was present and said that it should be removed as it was an error.
M/S/U (J. Sola/P. Upton) to MODIFY POLSC 195
M/S/U (L. Prusso/K. Ennis) to maintain CO-REQUISITE for POLSC 195
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective:</th>
<th>MODIFIED:</th>
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<th>Distance Education Status:</th>
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<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Rationale:</th>
<th>Program Impact:</th>
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<tbody>
<tr>
<td>POLSC 196 ABC</td>
<td>Internship in Political Science</td>
<td>1,2,3</td>
<td>Summer 2011</td>
<td>Description, repetitions, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td>Maintaining: (C) POLSC 195</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU</td>
<td>Not approved for GE</td>
<td>Periodic review</td>
<td>POLSC 195</td>
</tr>
<tr>
<td>READ 21</td>
<td>Vocabulary Development</td>
<td>3</td>
<td>Summer 2011</td>
<td>Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<td>Does not transfer</td>
<td>Not approved for GE</td>
<td>Periodic review</td>
<td>Stand Alone</td>
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<tr>
<td>SPELL 31</td>
<td>Basic Spelling and Phonics</td>
<td>3</td>
<td>Summer 2011</td>
<td>Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td>None</td>
<td>None</td>
<td>Does not transfer</td>
<td>Not approved for GE</td>
<td>Periodic review</td>
<td>Stand Alone</td>
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</tbody>
</table>
VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor’s Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. IB Credit  R. Cranley / B. Adams  1
   R. Cranley explained that a new version of the IB chart has been developed according to revised guidelines from CSU and UC. She explained that the committee (E. Kerr, B. Adams, D. Gilbert, and M. Boyatt [Matriculation]) had met to develop a means to gather endorsements for the updated chart. P. Upton had done a great deal of legwork in facilitating the improvements to the chart. The new chart aligns IB exams to GE areas locally, as well as CSU-GE and IGETC. If a student earns an IB score of 5, they will satisfy the GE area. R. Cranley asked committee reps to take this information back to divisions. At the next meeting, she will ask for a vote.

Informational Items

1. CurricUNET Trainings  B. Adams
   a. Training scheduled
      November 18th, 2 – 3:30 PM, East Campus IRC (located in Library).
      B. Adams reported that the above "training" is now a misnomer, as these sessions are evolving to drop-in open labs. The last was very successful. B. Adams will email faculty regarding these trainings, and she encouraged individuals to attend to ease the process of developing and submitting curriculum.

2. Equating Courses and Repetitions  L. Miller
   Topic postponed until further notice.
VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   Topic postponed until other sub-committees/workgroups finish up their tasks.

Informational Items

None

IX. WORKGROUPS

Operations Workgroup  A. Peek / B. Adams / L. Miller
Curriculum Leadership will reserve the option to advance courses to earlier meetings if it is operationally feasible and will help ease the load on the curriculum review process. For example, last week, over 100 courses were in the queue for review at the November 9, 2010 meeting. At the curriculum operations meeting, it was decided that the curriculum leadership could move some of the courses to an earlier meeting if it presented advantages to the leadership team, curriculum staff, and the curriculum committee.

M. Garcia asked if – in light of the high number of courses coming forward for review at the next meeting – if the committee might “divide and conquer” the list of courses for review. The committee agreed that this was a good idea. B. Adams was asked to identify a breakdown and send it to the committee, identifying two or more groups responsible for reviewing various sets of courses.

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  B. Adams
   No Report

2. CurricUNET Implementation Task Force Update  B. Sanders / B. Adams
   B. Adams reported that there have been no updates to report to the committee after confirming with A. Peek that there have been no status updates on the Program Review (PRNet) side of the system, either.

XI. PUBLIC COMMENT

R. Jones announced that the ASMJC Halloween Carnival is Saturday, October 30 and encouraged members to attend with family, friends, and children.
Curriculum Committee

MINUTES

Tuesday, November 09, 2010
Yosemite 213 2:40 PM


Members Absent: M. Boyd, D. Gilbert, (Matriculation), R. Jones, (ASMJC) L. Lanigan, J. Lanning, K. Walters Dunlap

Others Present: N. Backlund (OFADM), E. Bartley (FSCI) E. Davis (Title 5, Basic Skills Counselor), C. Groth (OFADM) L. Miller (Curriculum Specialist), N. Seronello (Research Analyst), B. Smith (GENED)

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

October 26, 2010

M/S/U TO APPROVE THE MINUTES OF 10/26/10 WAS NOTIFIED OF THE FOLLOWING ACTIVITIES

III. NOTIFICATION

THE COMMITTEE WAS NOTIFIED OF THE FOLLOWING ACTIVITIES

ELTEC 321 Photovoltaic Systems 3

Effective: Spring 2011

Expedited: To facilitate workforce training demands

This course was originally approved for expedited implementation on 10/12/10.

Expedited implementation OVERTURNED BY VPI on 11/04/10

Effective: SUMMER 2011

Rationale: We were involved with the ARRA initiative receiving a grant to develop the necessary training equipment for the relocation of displaced workers from the construction industry. As a consequence, a number of professional grade devices for residential installations were purchased and assembled as trainers. The demand in this field goes beyond the mere training for a quick unemployment fix, as the capabilities of the equipment built at MJC. The demand for this type of knowledge includes electricians, electrical contractors (C10), General Construction contractors, engineers, tech sales personnel, and many other trade people and professionals directly or indirectly involved with this relatively new field. We cannot lag behind the requirements of our times and we should follow the lead of other community colleges that have made of PV systems full programs with their related certificates and associates degrees. This course will help to put MJC in this path and keep this institution in the vanguard of technical preparation for our local work force.

ADOPT

Enrollment Restrictions: Requesting: (P) ELTEC 208 or INTEC 208 or MFGA 208 and ELTEC 230 or INTEC 230 and ELTEC 320 or INTEC 320 and ELTEC 229 or INTEC 229 or MFGA 229 and AGM 225 or INTEC 225 and INTEC 248.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: This course is being proposed to expand MJC's technical education offering into the new and growing green technologies industries. In this case, a class focused into the expanding photovoltaic industry

Program Impact:

Stand Alone

M/S/U (J. SOLA/P. UPTON) to ADOPT ELTEC 321

M/S/U (L. PRUSSO/L. LANIGAN) to remove ENROLLMENT RESTRICTIONS for ELTEC 321

M/S/U (J. LANNING/J. SOLA) to EXPEDITE APPROVAL of ELTEC 321 for SPRING 2011
IV. CONSENT

HEARING NO OBJECTIONS, THE CONSENT AGENDA WAS APPROVED.

The ARCHITECTURE department is officially dropping use of the name ARCHITECTURE / ARCHITECTURAL ENGINEERING. This department name erroneously made its way into Datatel and CurricUNET for reasons unknown to many, and the department would like to notify the college that the correct department/programmatic name is ARCHITECTURE.

ART 110  Ceramics 3 3
Effective: Summer 2011
MODIFY: Repetitions
Enrollment Restrictions: Maintaining: (P) ART 109.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $15.
Articulation Status: Transfers to CSU, UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
1. Art A.A. Degree Major

The course author recently contacted B. Adams regarding ART 110, approved on 01/19/10, noting that he had failed to modify the repeat policy, despite plans to do so. He is asking that the repeat policy be modified to three repetitions/four completions.

FTECH 301 XABC Incident Command Systems ½, 1, 2, 3
Effective: Summer 2011
ADOPT
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who are certified firefighters.
Distance Education Status: None.
Materials Fee Status: Requesting fee of $56.50.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Short courses on mandated fire agency training needs as required by OSHA, FEMA and other State/Federal Agencies.
Program Impact:
Stand Alone

This course was approved by the committee on 9/14/2010. At that time, the enrollment restriction was not included on the agenda. It appears on today’s agenda to ensure a complete record.

MUSA 142  Guitar Performance 1
Effective: Summer 2011
MODIFY: Description
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC.
General Education Status: Approved for MJC Activities.
Rationale: Administrative change
Course Impact:
1. MUSA 143
2. MUSA 144
3. MUSA 145
Program Impact:
Stand Alone

In consultation with the author, the Instruction Office has reworded and simplified the description. This course was recently approved at the 1/19/2010 meeting.
V. DISCUSSION

Inactivations

BUSAD 246  Store Management 3
Effective: Summer 2011
Inactivate

Program Impact:
1. Retail Management (WAFC) Certificate of Achievement

Pulled for discussion by R. Cranley
Is there an impact on state records because of this inactivation? B. Adams reported that the total required units for the certificate will decrease, thus requiring submission of the CCC-511, Non-Substantial Change form.

M/S/U (M.GARCIA, L. PRUSSO) to INACTIVATE BUSAD 246.

Revisions (including modifications/reactivations)

BUSAD 310  Bookkeeping 1 3
Effective: Summer 2011
MODIFY: DE modalities, course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 300 or MATH 50.

Distance Education Status: Removing: Hybrid, online
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.

Course Impact:
1. BUSAD 201
2. BUSAD 203
3. BUSAD 319
4. BUSAD 331
5. BUSAD 333
6. BUSAD 336
7. CMPSC 202

Program Impact:
1. Accounting Clerk Certificate of Achievement
2. Bookkeeping A.S. Degree
3. Bookkeeping A.A. Degree
4. Bookkeeping Certificate of Achievement
5. Clerical A.S. Degree
6. Clerical Certificate of Achievement
7. Marketing A.S. Degree
8. Office Administration A.S. Degree
9. Professional Selling Certificate of Achievement
10. Retail Management (WAFC) Certificate of Achievement
11. Supervisory Management A.S. Degree

M/S/U (E. MAKI, S. CIRCLE) to MODIFY BUSAD 310.
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for BUSAD 310.
M/S/U (M. GARCIA, E. MAKI) REMOVE HYBRID, ONLINE MODALITIES for BUSAD 310.
ESL 20  English Language 2  5
Effective: Summer 2011
MODIFY: Description, requisite skills, learning goals, content, typical assignments, methods of
instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (P) ESL 10
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
Stand Alone
M/S/U (E. MAKI, S. CIRCLE) to MODIFY ESL 20.
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for ESL 20.

ESL 24  ESL Composition and Reading 1  5
Effective: Summer 2011
MODIFY: Course goal, learning goals, content, typical assignments, methods of instruction, methods of
assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised
to satisfactorily complete ESL 20; (P) ESL 10 or qualification by the MJC assessment process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
Stand Alone
M/S/U (E. MAKI, S. CIRCLE) to MODIFY ESL 24.
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for ESL 24.

FILM 150  Film Production  3
Effective: Summer 2011
MODIFY: Hours/face to face modalities, materials fees, pattern placement, methods of instruction,
textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Requesting increase to $5.00.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Lab hours are being removed from all film production courses. Increasing numbers of
students own the equipment necessary to complete their assignments. Mandatory lab time with be
converted to open lab hours for those needing equipment and editing facilities.
Course Impact:
1. FILM 151
2. RATV 141
Program Impact:
1. Television Production A.A. Degree
M/S/U (E. MAKI, S. CIRCLE) to MODIFY FILM 150.
M/S/U (E. MAKI, C. MULDER) to APPROVE FEE for FILM 150.
M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for FILM 150.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Rationale:</th>
<th>Program Impact:</th>
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<tr>
<td>FREN 101</td>
<td>French 1</td>
<td>5</td>
<td>Summer 2011</td>
<td>Description, course goal, learning goals, content, typical assignments, methods of assessment, textbooks</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU and UC.</td>
<td>Approved for MJC-GE: C, CSU-GE: C2, IGETC: 6A.</td>
<td>Periodic review.</td>
<td>1. FREN 102</td>
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<td>1. CSU General Education Pattern Certificate of Achievement</td>
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<td>M/S/U (E. MAKI, S. CIRCLE) to MODIFY FREN 101.</td>
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<td>FSCI 364</td>
<td>Fire Apparatus Driver/Operator 1A</td>
<td>2</td>
<td>Summer 2011</td>
<td>Hours/face to face modalities, description, learning goals, content, methods of assessment</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 362; (L) Enrollment limited to students who possess a valid California Driver's License, class B, firefighter restricted (minimum).</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>Updating for course compliance.</td>
<td>1. Fire Science Certificate of Achievement</td>
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<td>M/S/U (E. MAKI, S. CIRCLE) to MODIFY FSCI 364.</td>
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<td>M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for FSCI 364.</td>
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<td>M/S/U (E. MAKI, C. MULDER) to MAINTAIN FEE for FSCI 364.</td>
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<td>GENED 956</td>
<td>GED Preparation</td>
<td>0</td>
<td>Summer 2011</td>
<td>Repetitions, course goal, typical assignments, methods of instruction, methods of assessment</td>
<td>None</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>Course is being revised to bring it up to current standards.</td>
<td>Stand Alone</td>
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<td>M/S/U (E. MAKI, S. CIRCLE) to MODIFY GENED 956.</td>
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<td>GERM 51</td>
<td>Introductory German 1</td>
<td>3</td>
<td>Summer 2011</td>
<td>Title, description, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td>Stand Alone</td>
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<td>Enrollment Restrictions: None</td>
<td>M/S/U (E. MAKI, S. CIRCLE) to MODIFY GERM 51.</td>
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<td>HIST 104</td>
<td>Western Civilizations</td>
<td>3</td>
<td>Summer 2011</td>
<td>Enrollment restrictions, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td>M/S/U (K. ENNIS, S. CIRCLE) to place GERM 51 on MJC-GE:C</td>
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<td>Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfers to CSU and UC.</td>
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<td>General Education Status: Approved for MJC-GE: C, CSU-GE: D6, IGETC: 4F. Requesting MJC-GE: B, CSU-GE: C2, IGETC 3B.</td>
<td>HIST courses Pulled for discussion as a block by E. Maki</td>
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<td>Rationale: Periodic review.</td>
<td>Methods of instruction do not appear to be methods of instruction. Media types are listed, without detailing how they are used instructionally. M. Garcia and others expressed concern that HIST 104 and HIST 105 bear almost identical names of “Western Civilization(s).” How is this helpful to a student? E. Kerr informed that the department would give a final directive on the course names on 11/10/10. E. Maki asked why there were no comparable courses identified for HIST 105, 116, 125, 128, 129, and 145. It was stated that if the course is already identified as transferable to CSU/UC, then no evidence of comparable courses is required. The dialog turned to confusion about the articulation interface, and various needs that were currently not being met by the design of the system. The only way a faculty member may provide evidence of requirements for transfer is through the use of attachments. It is often unclear as to whether a course is approved or requesting approval for transfer or GE placement. It was decided that links to the GE patterns would be useful to help reviewers determine the current transfer/articulation status of a course. R. Cranley stated that it was very important to use the attachment feature to ensure proper review and consideration of transfer/articulation proposals. M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 104 with a friendly amendment that the methods of instruction are revised to say “Incorporation of (media)” rather than media alone, and that the course titles on HIST 104 and 105 be revised to more accurately reflect the difference between the two courses take place on 11/10/10.</td>
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<td>M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for HIST 104.</td>
<td>No VOTE TAKEN ON DE because agenda did not show it as approved at the time of the meeting.</td>
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<td>M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 104 on GE PATTERNS, to place on MJC-GE: B, and to request placement on CSU-GE: C2, IGETC 3B</td>
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HIST 105  Western Civilization  3
Effective: Summer 2011
MODIFY: Enrollment restrictions, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Approved for: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree Major

M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 105 with a friendly amendment that the course titles on HIST 104 and 105 be revised to more accurately reflect the difference between the two courses take place by 11/10/10. (see notes on HIST 104)

M/S/U (C. MULDER, E. KERR) to ADD ENROLLMENT RESTRICTIONS to HIST 105.

M/S/U (M. GARCIA, E. MAKI) MAINTAIN DE MODALITIES for HIST 105.

M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 105 on GE PATTERNS, to place on MJC-GE:B, and to request placement CSU-GE:C2, IGETC:3B

HIST 106  World Civilization to the 16th Century  3
Effective: Summer 2011
MODIFY: Description, enrollment restrictions, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Approved for: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: B, CSU-GE: C2,D6, IGETC: 3B,4F. Requesting MJC-GE: C.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree Major

M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 106 (see notes on HIST 104)

M/S/U (C. MULDER, E. KERR) to REMOVE ENROLLMENT RESTRICTIONS for HIST 106. with the friendly amendment to correct the erroneous removal of (A) ENGL 101. B. Adams corrected this in CurricUNET.

M/S/U (M. GARCIA, E. MAKI) MAINTAIN DE MODALITIES for HIST 106.

M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 106 on GE PATTERNS, and to place on MJC-GE:C
HIST 107  Western Civilization from the 16th Century  3
Effective: Summer 2011
MODIFY: Description, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: None – per E. Kerr, approved for DE
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree Major
M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 107 (see notes on HIST 104)
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for HIST 107.
No VOTE TAKEN ON DE because agenda did not show it as approved at the time of the meeting. DE Only Proposal was approved on 04/13/10, expedited for SU 2010
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 107 on GE PATTERNS, and to place on MJC-GE:C, and to request placement on CSU-GE:C2, IGETC:3B

HIST 113  Social and Cultural History of the United States Prior to the 20th Century  3
Effective: Summer 2011
MODIFY: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Approved for Online.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree Major
M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 113 (see notes on HIST 104)
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for HIST 113.
M/S/U (M. GARCIA, E. MAKI) MAINTAIN DE MODALITIES for HIST 113.
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 113 on GE PATTERNS, and to request placement on CSU-GE:D3, IGETC:4C
HIST 116  Women in American History 3
Effective: Summer 2011
MODIFY: Description, pattern placement, course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Requesting: Hybrid, online.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 116 (see notes on HIST 104)
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for HIST 116
M/S/U (M. GARCIA, E. MAKI) APPROVE DE MODALITIES for HIST 116.
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 116 on GE PATTERNS, to place on MJC-GE:B, and to request placement on CSU-GE:D4, IGETC:4D.

HIST 119  Social and Cultural History of 20th Century America 3
Effective: Summer 2011
MODIFY: Description, requisite skills, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Requesting: Online.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree Major
M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 119 (see notes on HIST 104)
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for HIST 119.
M/S/U (M. GARCIA, E. MAKI) APPROVE DE MODALITY for HIST 119.
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 119 on GE PATTERNS, and to request placement on CSU-GE:D3, IGETC:4C.
HIST 125  History of Mexico  3  
Effective: Summer 2011  
**MODIFY:** Description, enrollment restrictions, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.  
**Distance Education Status:** Requesting: Hybrid, online.  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for CSU-GE: D3,D6, IGETC: 4F. Requesting MJC-GE: B, IGETC: 4C.  
**Rationale:** Periodic review.  
**Program Impact:**  
1. CSU General Education Pattern Certificate of Achievement  
2. MJC-GE Pattern A.A. Degree Major  
3. Spanish A.A. Degree Major  

M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 125 (see notes on HIST 104)  
M/S/U (C. MULDER, E. KERR) to ADD ENROLLMENT RESTRICTIONS TO HIST 125.  
M/S/U (M. GARCIA, E. MAKI) APPROVE DE MODALITIES for HIST 125.  
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 125 on GE PATTERNS, to place on MJC-GE:B, and to request placement on IGETC:4C.

HIST 128  History of American Far Western Frontier  3  
Effective: Summer 2011  
**MODIFY:** Pattern placement, course goal, learning goals, content, typical assignments  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC-GE: B, CSU-GE: D6, IGETC: 4F. Requesting CSU-GE: D3, IGETC: 4C.  
**Rationale:** Periodic review.  
**Program Impact:**  
1. CSU General Education Pattern Certificate of Achievement  
2. MJC-GE Pattern A.A. Degree Major  

M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 128 (see notes on HIST 104)  
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 128 on GE PATTERNS, and to request placement on CSU-GE:D3, IGETC:4C.
HIST 129  History of California  3
Effective: Summer 2011
MODIFY: Description, field trips, enrollment restrictions, de modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Requesting: Hybrid, online.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for CSU-GE: D6, IGETC: 4F. Requesting MJC-GE: B.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 129 (see notes on HIST 104)
M/S/U (C. MULDER, E. KERR) to ADD ENROLLMENT RESTRICTIONS to HIST 129.
M/S/U (M. GARCIA, E. MAKI) APPROVE DE MODALITIES for HIST 129.
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 129 on GE PATTERNS, and to place on MJC-GE:B

HIST 145  History of Latin America  3
Effective: Summer 2011
MODIFY: Title, description, field trips, enrollment restrictions, de modalities, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Requesting: Hybrid, online.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for CSU-GE: D3, D6, IGETC: 4F. Requesting MJC-GE: B, IGETC: 4C.
Rationale: Periodic review.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Spanish A.A. Degree Major
M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 145 (see notes on HIST 104)
M/S/U (C. MULDER, E. KERR) to ADD ENROLLMENT RESTRICTIONS to HIST 145.
M/S/U (M. GARCIA, E. MAKI) APPROVE DE MODALITIES for HIST 145.
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 145 on GE PATTERNS, to place on MJC-GE: B, and to request placement on IGETC:4C
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<th>Title</th>
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<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Rationale:</th>
<th>Program Impact:</th>
</tr>
</thead>
</table>
| HIST 154 | African-Americans Through the 19th Century | 3     | Summer 2011| MODIFY: Description, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks | Maintain: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101. | Maintain: Online | None              | Transfers to CSU and UC. | Approved for MJC-GE: B, CSU-GE: D3,D6, AI: a, IGETC: 4F. Requesting IGETC: 4C. | Periodic review. | 1. CSU General Education Pattern Certificate of Achievement  
2. MJC-GE Pattern A.A. Degree Major | M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 154 (see notes on HIST 104)  
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for HIST 154.  
M/S/U (M. GARCIA, E. MAKI) MAINTAIN DE MODALITY for HIST 154.  
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 154 on GE PATTERNS, and to request placement on IGETC: 4C. |
| HIST 155 | African Americans in the 20th and 21st Centuries | 3     | Summer 2011| MODIFY: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks | Maintain: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101. | Maintain: Online | None              | Transfers to CSU and UC. | Approved for MJC-GE: B, CSU-GE: D3,D6, AI: a, IGETC: 4C,4F. | Periodic review. | 1. CSU General Education Pattern Certificate of Achievement  
2. MJC-GE Pattern A.A. Degree Major | M/S/U (E. MAKI, M. GARCIA) to MODIFY HIST 155 (see notes on HIST 104)  
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for HIST 155.  
M/S/U (M. GARCIA, E. MAKI) MAINTAIN DE MODALITY for HIST 155.  
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HIST 155 on GE PATTERNS. |
HUMSR 101

Introduction to Human Services

Effective: Summer 2011

MODIFY: Description, enrollment restrictions, DE modalities, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: Requesting: Hybrid, online, telecourse

Materials Fee Status: None

Articulation Status: Transfers to CSU.


Rationale: Periodic review.

Program Impact:

1. Human Services Certificate of Achievement
2. Human Services A.A. Degree
3. Human Services/Chemical Dependency Counseling A.A. Degree

**HUMSR 101 pulled for discussion by B. Adams**

Course had clear issues with formatting and bundling of goals into a single group, which disallowed the user from properly matching assessments to goals. B. Adams had requested repairs from the author, but had not seen changes being made accurately. A representative from the division mentioned that it was most important that the DE proposal be approved. It was also mentioned that the author may not fully understand how to use the system and may benefit from attending B. Adams’ training or working one on one with the curriculum representative.

M/S/FAILED (L. PRUSSO, S. CIRCLE) to MODIFY HUMSR 101 (AYES: 0, NAYS: 13)

**ENROLLMENT RESTRICTIONS pulled for discussion by B. Adams**

B. Adams asked the committee if it was appropriate to approve an advisory for a course that had not been approved.

M/S/FAILED (C. VAUGHN, L. PRUSSO) to ADD ENROLLMENT RESTRICTIONS to HUMSR 101.

(AYES: 0, NAYS: 12)


**GE PROPOSAL pulled for discussion by B. Adams**

B. Adams asked the committee if it was appropriate to approve a GE proposal for a course that had not been approved.

No motion to (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF HUMSR 101 on MJC-GE, and to request placement on CSU-GE:D7
INTDS 120  Color Theory and Application  
Effective: Summer 2011  

**MODIFY:** Hours/face to face modalities, enrollment restrictions, course goal, learning goals, content, methods of instruction, methods of assessment, textbooks  

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 82, ENGL 50, and MATH 20., (C) INTDS 200.  

Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU.  
General Education Status: Requesting MJC-GE: C.  
Rationale: Periodic review.  

**Course Impact:**  
1. INTDS 10  
2. INTDS 140  

**Program Impact:**  
Stand Alone  

**M/S/U (E. MAKI, S. CIRCLE) to MODIFY INTDS 120**  

**ENROLLMENT RESTRICTIONS FOR INTDS COURSES PULLED AS A BLOCK BY S. Circle**  
Why are all of the advisories and requisites being removed for the Interior Design courses? S. Circle remarked that this appeared to be a major change that will impact students. B. Adams informed the committee that the department is trying to align the curriculum with the CCC Interior Design program model. The enrollment restrictions were originally added in 2006 for what was imagined to be cohorts of students moving through the program. This did not happen, and enrollment in courses suffered. Removal of the requisites allows for multiple entry points into the curriculum.  

**M/S/U (S. Circle, M. Garcia) to REMOVE ENROLLMENT RESTRICTIONS for INTDS 120.**  

**GE PROPOSALS for INTDS 120 and INTDS 150 pulled for Discussion by C. Mulder**  
These classes appear to be very narrow in scope for AREA C. Do these courses really follow Title 5 criteria for Area C: Humanities?  

(C) **HUMANITIES**  
Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. To satisfy the general education requirements in the humanities, a course shall be designed to help the student develop an awareness of the ways in which people throughout the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation and help the student develop aesthetic understanding and an ability to make value judgments. Such courses could include introductory or integrative course in the arts, foreign languages, literature, philosophy, and religion.  

The course content of INTDS 120 was reviewed, where it was noted that only one of dozens of topics seemed to peer into broader humanities categories, while the others were very specific to color theory applied the interior design vocation. However, in light of closer review of INTDS 150 against the criteria, C. Mulder recanted her concerns for INTDS 150.  

**M/S/FAILED (M. Garcia/K. Ennis) to place INTDS 120 on GE PATTERNS** (0 AYES, 12 NAYS)
INTDS 145 Fundamentals of Lighting Design 3
Effective: Summer 2011
MODIFY: Hours/face to face modalities, description, enrollment restrictions, DE modalities, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 82, ENGL 50, and MATH 50., (P) INTDS 235.
Distance Education Status: Removing: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Course Impact:
1. INTDS 10
Program Impact:
Stand Alone
M/S/U (E. MAKI, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS FOR INTDS COURSES PULLED AS A BLOCK BY S. Circle
See notes on INTDS 120.
M/S/U (S. Circle, M. Garcia) to REMOVE ENROLLMENT RESTRICTIONS for INTDS 145.
M/S/U (M. GARCIA, E. MAKI) REMOVE DE MODALITIES for INTDS 145.

INTDS 150 History of Interiors/Decorative Arts 1 3
Effective: Summer 2011
MODIFY: Description, enrollment restrictions, DE modalities, pattern placement, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 40, MATH 20, (C) INTDS 200.
Distance Education Status: Removing: Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for CSU-GE: C1. Requesting MJC-GE: C.
Rationale: Periodic review.
Course Impact:
1. INTDS 10
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
M/S/U (E. MAKI, S. CIRCLE) to MODIFY INTDS 150
ENROLLMENT RESTRICTIONS FOR INTDS COURSES PULLED AS A BLOCK BY S. Circle
See notes on INTDS 120.
M/S/U (S. Circle. M. Garcia) to REMOVE ENROLLMENT RESTRICTIONS for INTDS 150.
M/S/U (M. GARCIA, E. MAKI) REMOVE DE MODALITY for INTDS 150.
GE PROPOSALS for INTDS 120 and INTDS 150 pulled for Discussion by C. Mulder
See notes on INTDS 120.
M/S/U (M. García, K. Ennis) to MAINTAIN PLACEMENT OF INTDS 150 on CSU-GE, and to place on MJC-GE:C.
### INTDS 180
**Universal Design for Health, Safety, & Welfare**  
**Effective:** Summer 2011

**Modify:** Title, hours/face to face modalities, description, enrollment restrictions, DE modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20, ENGL 50, & READ 82, (P) INTDS 200, INTDS 230, (C) INTDS 215.

**Distance Education Status:** Removing: Hybrid, online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE.

**Rationale:** Facilitate matriculation; update per Chancellor's Office CCC Program Plan for Interior Design, 2009.

**Course Impact:**  
1. INTDS 10

**Program Impact:**  
Stand Alone

- **M/S/U (E. MAKI, S. CIRCLE) to MODIFY INTDS 180**
- **ENROLLMENT RESTRICTIONS FOR INTDS COURSES PULLED AS A BLOCK BY S. Circle**

See notes on INTDS 120.

- **M/S/U (S. Circle, M. Garcia) to REMOVE ENROLLMENT RESTRICTIONS for INTDS 180.**
- **M/S/U (M. GARCIA, E. MAKI) REMOVE DE MODALITIES for INTDS 180.**

### INTDS 220
**Interior Finishes Construction Materials**  
**Effective:** Summer 2011

**Modify:** Hours/face to face modalities, description, enrollment restrictions, DE modalities, course goal, learning goals, content, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPSC 201, ENGL 50, MATH 20, & READ 82., (P) INTDS 200, (C) INTDS 215.

**Distance Education Status:** Removing: Hybrid, online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE.

**Rationale:** Per CCC Program Plan for Interior Design (2009).

**Course Impact:**  
1. INTDS 10

**Program Impact:**  
Stand Alone

- **M/S/U (E. MAKI, S. CIRCLE) to MODIFY INTDS 220**
- **ENROLLMENT RESTRICTIONS FOR INTDS COURSES PULLED AS A BLOCK BY S. Circle**

See notes on INTDS 120.

- **M/S/U (S. Circle, M. Garcia) to REMOVE ENROLLMENT RESTRICTIONS for INTDS 220.**
- **M/S/U (M. GARCIA, E. MAKI) REMOVE DE MODALITIES for INTDS 220.**
INTDS 235  Space Planning 3
Effective: Summer 2011
MODIFY: Title, hours/face to face modalities, description, enrollment restrictions, DE modalities, course goal, learning goals, content, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50, MATH 20, & READ 82., (P) INTDS 200, INTDS 215, & INTDS 230.
Distance Education Status: Removing: Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Course Impact:
1. INTDS 10
2. INTDS 145
3. INTDS 245
Program Impact:
Stand Alone
M/S/U (E. MAKI, S. CIRCLE) to MODIFY INTDS 235
ENROLLMENT RESTRICTIONS FOR INTDS COURSES PULLED AS A BLOCK BY S. Circle
See notes on INTDS 120.
M/S/U (S. Circle, M. Garcia) to REMOVE ENROLLMENT RESTRICTIONS for INTDS 235.
M/S/U (M. GARCIA, E. MAKI) REMOVE DE MODALITIES for INTDS 235.

INTDS 245  Kitchen and Bath Design 3
Effective: Summer 2011
MODIFY: Hours/face to face modalities, description, enrollment restrictions, DE modalities, course goal, learning goals, content, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50, MATH 20, & READ 82., (P) INTDS 235.
Distance Education Status: Removing: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Facilitate matriculation; Per CCC Program Plan for FCS, Interior Design (2009).
Course Impact:
1. INTDS 10
Program Impact:
Stand Alone
INTDS 245 pulled for discussion by C. Mulder
There are random elements appearing under methods of instruction. B. Adams cleaned them up during the meeting.
M/S/U (S. Circle, C. Mulder) to MODIFY INTDS 245
ENROLLMENT RESTRICTIONS FOR INTDS COURSES PULLED AS A BLOCK BY S. Circle
See notes on INTDS 120.
M/S/U (S. Circle, M. Garcia) to REMOVE ENROLLMENT RESTRICTIONS for INTDS 245.
M/S/U (M. GARCIA, E. MAKI) REMOVE DE MODALITY for INTDS 245.
<table>
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<td>JRNAL 120 BC</td>
<td>Multimedia News Production Staff</td>
<td>2,3</td>
<td>Summer 2011</td>
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<td><strong>MODIFY:</strong> Title, description, field trips, grading, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<td><strong>Enrollment Restrictions:</strong> Removing: (C) JRNAL 100. Requesting: (P) JRNAL 100.</td>
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<td><strong>Rationale:</strong> Periodic review.</td>
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**Program Impact:**

1. Journalism A.A. Degree

**M/S/U (E. MAKI, S. CIRCLE) to MODIFY JRNAL 120B,C**

**M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for JRNAL 120 BC.**

**No VOTE TAKEN ON DE because agenda did not show it as approved at the time of the meeting.**

DE Only Proposal was approved on 04/13/10, expedited for SU 2010

**M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for JRNAL 120BC.**

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<td>JRNAL 146 BC</td>
<td>Pirates' Log Photo Staff</td>
<td>2,3</td>
<td>Summer 2011</td>
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<td><strong>MODIFY:</strong> Title, description, field trips, repetitions, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<td><strong>Rationale:</strong> Periodic review.</td>
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**Program Impact:**

**Stand Alone**

**M/S/U (E. MAKI, S. CIRCLE) to MODIFY JRNAL 146B,C**

**M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for JRNAL 146BC.**

**No VOTE TAKEN ON DE because agenda did not show it as approved at the time of the meeting.**

DE Only Proposal was approved on 04/13/10, expedited for SU 2010

**M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for JRNAL 146BC.**
MUSA 121 Elementary Piano 1
Effective: Fall 2009 Expedited To avoid loss of program accreditation.
Rationale for expedited implementation: At the request of our Arts Division Dean, course must be reviewed ASAP. Summer 2011
MODIFY: Hours/face to face modalities, description, requisite skills, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review.
Course Impact:
1. MUSA 122
2. MUSA 131
3. MUSA 135
4. MUST 101
5. MUST 102
Program Impact:
1. Music A.A. Degree
M/S/U (E. Maki, S. Circle) to MODIFY MUSA 121
M/S/U (P. Upton, M. Robles) to MAINTAIN ACTIVITIES placement for MUSA 121.

MUSA 123 Intermediate Piano 1
Effective: Fall 2009 Expedited To avoid loss of program accreditation.
Rationale for expedited implementation: Our dean has requested that this course be updated and reviewed ASAP. Summer 2011
MODIFY: Hours/face to face modalities, description, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 122.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Requesting activities.
Rationale: Periodic Review.
Course Impact:
1. MUSA 124
Program Impact:
1. Music A.A. Degree
MUSA 123 (E. Maki, R. Cranley) pulled for discussion by R. Cranley
This is a lecture course, that does not have repetitions justified, which it must because it is LECTURE, not LAB, disqualifying it from being an activities course. Both MUSA 121 and MUSA 124 show are LAB modalities therefore making them eligible to be activities courses. This course, however, uses a LECTURE modality. Why the inconsistency within the sequence? Attention was drawn to the fact that MUSA 121 requires 54 lab hours (1 unit), MUSA 124 requires 108 lab hours (2 units), yet MUSA only requires 18 LECTURE (1 unit) hours. Does the style of instruction truly change back and forth within the sequence?
MUSA 123 PROPOSAL WITHDRAWN BY DIVISION REPRESENTATIVE (E. Maki)
MUSA 124  Advanced Piano  2
  Effective: Fall 2009  Expedited To avoid loss of program accreditation.
  Rationale for expedited implementation: Our dean has requested that this course be updated and reviewed ASAP. Summer 2011
  MODIFIED: Units, hours/face to face modalities, description, field trips, grading, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment.
  Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 123.
  Distance Education Status: None
  Materials Fee Status: None
  Articulation Status: Transfers to CSU and UC.
  General Education Status: Requesting MJC Activities.
  Rationale: Periodic Review.
  Program Impact:
  1. Music A.A. Degree

M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSA 124
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 124.
M/S/U (P. UPTON, M. ROBLES) to APPROVE ACTIVITIES placement for MUSA 124.

MUSA 143  Guitar Enrichment  1
  Effective: Summer 2011
  MODIFIED: Title, units, hours/face to face modalities, description, repetitions, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks.
  Enrollment Restrictions: Modifying to: (P) MUSA 141, (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142.
  Distance Education Status: None
  Materials Fee Status: None
  Articulation Status: Transfers to CSU and UC.
  General Education Status: Approved for MJC Activities.
  Rationale: Periodic Review.
  Program Impact:
  Stand Alone

M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSA 143
M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for MUSA 143.
M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for MUSA 143.

MUSA 144  Intermediate Guitar  1
  Effective: Summer 2011
  MODIFIED: Hours/face to face modalities, description, field trips, enrollment restrictions, requisite skills, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks.
  Enrollment Restrictions: Modifying to: (P) MUSA 141, (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142 or MUSA 143.
  Distance Education Status: None
  Materials Fee Status: None
  Articulation Status: Transfers to CSU and UC.
  General Education Status: Requesting MJC Activities.
  Rationale: Periodic Review.
  Course Impact:
  1. MUSA 145
  Program Impact:
  Stand Alone

M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSA 144
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 144.
M/S/U (P. UPTON, M. ROBLES) to APPROVE ACTIVITIES placement for MUSA 144.
MUSA 145  Applied Classical Guitar  1
Effective: Summer 2011
MODIFY: Field trips, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Modifying from (P) MUSA 144 to: (C) Satisfactory completion of or concurrent enrollment in MUSA 144.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review.
Program Impact:
  1. Music A.A. Degree

M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSA 145
M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for MUSA 145.
M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for MUSA 145.

MUSA 154  Applied Vocal Repertoire 2  1
Effective: Summer 2011
MODIFY: Hours/face to face modalities, description, enrollment restrictions, requisite skills, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (C) MUSA 155, (L) Enrollment limited to students with an intermediate level ability to sight read music and sing within the tonal center. Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 153. Requesting: (P) MUSA 153
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Requesting MJC Activities.
Rationale: (Unspecified) Periodic Review. (ADDED 11/18/10)
Course Impact:
  1. MUSA 155
Program Impact:
  1. Music A.A. Degree

MUSA 154 pulled for discussion by R. Cranley
No rationale was provided for repetitions within this lecture course. E. Maki had spoken with C. Llewellyn, and was certain that this should be fixed during the meeting to show that students begin with no knowledge of vocal anatomy and advance to deep understanding of anatomy and physiology and are able to apply that understanding to their own voices. This was revised during the meeting.
M/S/U (P. Upton, J. Sola) to MODIFY MUSA 154
M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for MUSA 154.
M/S/U (P. UPTON, M. ROBLES) to APPROVE ACTIVITIES placement for MUSA 154.
<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Effective:</th>
<th>1</th>
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<tbody>
<tr>
<td>MUSA 155</td>
<td>Vocal Master Class</td>
<td>Summer 2011</td>
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<td></td>
<td><strong>MODIFY:</strong> Hours/face to face modalities, learning goals, content, methods of instruction</td>
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<td></td>
<td><strong>Enrollment Restrictions:</strong> Maintaining: (C) MUSA 153 or MUSA 154</td>
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<td></td>
<td><strong>Distance Education Status:</strong> None</td>
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<td><strong>Materials Fee Status:</strong> None</td>
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<td><strong>Articulation Status:</strong> Transfers to CSU.</td>
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<td><strong>General Education Status:</strong> Requesting MJC Activities.</td>
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<td></td>
<td><strong>Rationale:</strong> Need to adjust hours.</td>
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<td><strong>Program Impact:</strong></td>
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<td></td>
<td>Stand Alone</td>
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<td></td>
<td><strong>M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSA 155</strong></td>
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<td><strong>M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 155.</strong></td>
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<td><strong>M/S/U (P. UPTON, M. ROBLES) to APPROVE ACTIVITIES placement for MUSA 155.</strong></td>
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<td>MUSA 163</td>
<td>Applied Music (Violin and Viola)</td>
<td>Summer 2011</td>
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<td><strong>MODIFY:</strong> Hours/face to face modalities, requisite skills, pattern placement, learning goals, content</td>
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<td><strong>Enrollment Restrictions:</strong> Maintaining: (A) Before enrolling in this course, students are strongly advised to play a violin or viola at an intermediate level and demonstrate the ability to read music and (C) MUSE 161 or MUSE 165.</td>
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<td><strong>Distance Education Status:</strong> None</td>
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<td><strong>Materials Fee Status:</strong> None</td>
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<td><strong>Articulation Status:</strong> Transfers to CSU and UC.</td>
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<td><strong>General Education Status:</strong> Requesting MJC Activities.</td>
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<td></td>
<td><strong>Rationale:</strong> Need to modify hours to comply with Title 5 regulation.</td>
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<td><strong>Course Impact:</strong></td>
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<td>1. MUSE 165</td>
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<td><strong>Program Impact:</strong></td>
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<td>Stand Alone</td>
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<td></td>
<td><strong>M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSA 163</strong></td>
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<td></td>
<td><strong>M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 163.</strong></td>
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<td><strong>M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for MUSA 163.</strong></td>
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<tr>
<td>MUSA 164</td>
<td>Applied Music (Cello and Bass)</td>
<td>Summer 2011</td>
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<td><strong>MODIFY:</strong> Hours/face to face modalities, requisite skills, pattern placement, learning goals, content</td>
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<td><strong>Enrollment Restrictions:</strong> Maintaining: (A) play cello or bass at an intermediate level and demonstrate the ability to read music, and (C) MUSE 161 or MUSE 165</td>
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<td><strong>Distance Education Status:</strong> None</td>
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<td><strong>Materials Fee Status:</strong> None</td>
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<td><strong>Articulation Status:</strong> Transfers to CSU and UC.</td>
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<td><strong>General Education Status:</strong> Requesting MJC Activities.</td>
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<td></td>
<td><strong>Rationale:</strong> Need to modify hours to be Title 5 compliant.</td>
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<td><strong>Course Impact:</strong></td>
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<tr>
<td></td>
<td>1. MUSE 165</td>
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<td><strong>Program Impact:</strong></td>
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<td><strong>M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSA 164</strong></td>
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<td><strong>M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 164.</strong></td>
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<td><strong>M/S/U (P. UPTON, M. ROBLES) to APPROVE ACTIVITIES placement for MUSA 164.</strong></td>
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<td>Course Code</td>
<td>Course Title</td>
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<tr>
<td>MUSA 173</td>
<td>Applied Music (Brass and Percussion)</td>
<td>Summer 2011</td>
<td>Modify: Hours/face to face modalities, description, enrollment restrictions, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment. Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 171. Requesting: (L) Enrollment limited to students who pass audition. Distance Education Status: None. Materials Fee Status: None. Articulation Status: Transfers to CSU and UC. General Education Status: Approved for MJC Activities. Rationale: Compliance with Title 5 and TBA hours. Program Impact: 1. Music A.A. Degree.</td>
</tr>
</tbody>
</table>
### MUSE 145  Guitar Orchestra

**Effective:** Summer 2011  
**Modify:** Units, hours/face to face modalities, description, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141., (P) MUSA 142, (L) Enrollment limited to those with some sight-reading ability. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141 or be concurrently enrolled in MUSA 141.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Compliance with new standards as set forth by administration.

**Program Impact:**  
1. Music A.A. Degree

### MUSE 166  Chamber Music Ensembles (Strings)

**Effective:** Summer 2011  
**Modify:** Hours/face to face modalities, enrollment restrictions, requisite skills, learning goals  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to be concurrently enrolled in MUSE 165 or MUSE 161., (L) Enrollment limited to those with previous experience in instrumental music. Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate ability to read music and play an instrument at an advanced level.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Need to modify hours to comply with Title 5.

**Program Impact:**  
1. Stand Alone

### Rationale:

- **MUSE 145 pulled for discussion by M. Garcia.**  
  Course description is very informal and conversational. B. Adams noted that this is the author’s communication style, and that this had surfaced with other courses, which L. Miller had edited to the standard style with the consent of the author (as evidenced with MUSA 142 under notification on this agenda.) It was noted that the evidence of critical thinking is also very lengthy and more informal. To rectify this, “TYPICAL ASSIGNMENT” was added to the heading to better contextualize the tone and application of the information provided. A typographical error was also fixed under “ASSIGNMENTS”  
- **M/S/U (M. Lynch, K. Ennis) to MODIFY MUSE 145 with revisions to the CATALOG DESCRIPTION by L. Miller**
- **M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for MUSE 145**
- **M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for MUSE 145.**

### Rationale:

- **M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSE 166**
- **M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for MUSE 166**
- **M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for MUSE 166.**
MUSE 176  Chamber Ensembles (Band Instruments) 1
Effective: Summer 2011
MODIFY: Hours/face to face modalities, enrollment restrictions, requisite skills, course goal, learning goals, typical assignments, methods of assessment
Enrollment Restrictions: Modifying to: (A) Before enrolling in this course, students are strongly advised to have at least 2 years of experience on their instrument, be able to read music notation, and enroll in MUSE 175, and/or MUSE 171.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Modify lecture/lab units to comply with title 5 regulations.
Program Impact:
Stand Alone
M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSE 176
M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for MUSE 176
M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for MUSE 176.

MUSG 101  Music Appreciation 3
Effective: Summer 2011
MODIFY: Course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: C, CSU-GE: C1, IGETC: 3A.
Rationale: Periodic Review
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree
M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSG 101
M/S/U (M. GARCIA, E. MAKI) MAINTAIN DE MODALITIES for MUSG 101.
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF MUSG 101 on GE PATTERNS

MUSG 102  Introduction to World Music 3
Effective: Summer 2011
MODIFY: Field trips, DE modalities, course goal, learning goals, typical assignments, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online. Removing: Teleweb
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: C, CSU-GE: C1, IGETC: 3A.
Rationale: Periodic Review
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree
M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUSG 102
M/S/U (M. GARCIA, E. MAKI) MODIFY DE MODALITIES for MUSG 102.
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF MUSG 102 on GE PATTERNS
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<tr>
<th>Course Code</th>
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<th>Credits</th>
<th>Effective Date</th>
<th>MODIFIED:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact</th>
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<tbody>
<tr>
<td>MUSP 151</td>
<td>Musical Theatre Workshop</td>
<td>2</td>
<td>Summer 2011</td>
<td>Hours/face to face modalities, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to have previous vocal experience.</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU and UC.</td>
<td>Approved for MJC Activities.</td>
<td>Need to adjust hours.</td>
<td>Stand Alone</td>
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<td>MODIFY:</td>
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<td>MAXI (E. MAKI, S. CIRCLE) to MODIFY MUSP 151</td>
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<tr>
<td>MUSP 153</td>
<td>Advanced Musical Theatre Workshop</td>
<td>2</td>
<td>Summer 2011</td>
<td>Hours/face to face modalities, learning goals, content, typical assignments, methods of assessment</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSP 151.</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU and UC.</td>
<td>Approved for MJC Activities.</td>
<td>Need to adjust hours.</td>
<td>Stand Alone</td>
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<td>MODIFY:</td>
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<td>MAXI (E. MAKI, S. CIRCLE) to MODIFY MUSP 153</td>
<td>MUSP 153</td>
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</table>
MUST 130 Practica Musica 1
Effective: Fall 2010 Expedited To avoid loss of program accreditation.
Rationale for expedited implementation: Our dean has requested that this course be updated and reviewed ASAP. Summer 2011
MODIFY: Hours/faceto face modalities, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (C) MUST 121, MUST 122, MUST 123, or MUST 124
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Requesting MJC Activities.
Rationale: Need to adjust hours.
Course Impact:
1. MUST 102
2. MUST 121
3. MUST 122
4. MUST 123
5. MUST 124
Program Impact:
1. Music A.A. Degree
M/S/U (E. MAKI, S. CIRCLE) to MODIFY MUST 130
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for MUST 130
M/S/U (P. UPTON, M. ROBLES) to APPROVE ACTIVITIES placement for MUST 130.

NURSE 40 Nurse Assistant 5
Effective: Summer 2011
MODIFY: Description, repetitions, materials fee, course goal, learning goals, content, typical assignments
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to obtain a GED or High School diploma. (L) Enrollment limited to students who have had a physical examination within the last three months and can provide confirmation of a PPD and pass a criminal background screening through the Livescan fingerprint process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Course Impact:
1. NURSK 800
Program Impact:
Stand Alone
M/S/U (E. MAKI, S. CIRCLE) to MODIFY NURSE 40
M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for NURSE 40
**NURSE 264**  Nursing Process: Pediatrics  
**Effective:** Summer 2011  
**Modify:** Field trips, enrollment restrictions, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (P) NURSE 260 and NURSE 261. (C) NURSK 800, (L) Enrollment limited to students admitted to the Nursing Program.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic review.  
**Course Impact:**  
1. NURSE 266  
2. NURSK 800  
3. NURWE 361  
4. NURWE 362  
**Program Impact:**  
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree

*NURSE 264 pulled for discussion by M. Garcia*

The course goal and student learning goals are identical. This means that the overall course goal is very lengthy. It appears that the course goal is merely a copy/paste of the student learning goals. B. Adams said that she could work with the author to correct this no later than 11/10/10.  
**M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY NURSE 264 by 11/10/10**

**M/S/U (C. MULDER. E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for NURSE 264**

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**OFADM 304**  Professional English for Business  
**Effective:** Summer 2011  
**Modify:** Enrollment restrictions, DE modalities, course goal, learning goals, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 49.  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic review.  
**Program Impact:**  
1. Clerical Certificate of Achievement  
2. Clerical A.A. Degree  
3. Office Administration A.S. Degree  
4. Office Support Certificate of Achievement  
5. Records Management/Data Entry Specialist Certificate of Achievement  
6. Supervisory Management A.A. Degree  

**M/S/U (E. MAKI, S. CIRCLE) to MODIFY OFADM 304**

**M/S/U (C. MULDER. E. KERR) to REMOVE ENROLLMENT RESTRICTIONS for OFADM 304**

**DISTANCE ED PROPOSAL for OFADM 304, OFADM 314, and OFADM 330 for pulled for discussion on behalf of A. Peek by B. Adams**

A. Peek pointed out that these courses are removing the advisory of ENGL 49. This means that students who enroll in this course, from an assessment perspective, are not able to read and write. When we consider the success rates of students in our DE courses, do we want to set up students to struggle in a course by approving a DE modality when it is shown that students are struggling to succeed online? Response was mixed to this question. Many representatives pointed out that there are innumerable courses across the curriculum which have DE in place, but do not require a level of academic competency higher than ENGL 49. Students have a right to succeed or fail.  

**M/S/U (K. ENNIS, M. GARCIA) APPROVE DE MODALITIES for OFADM 304.**
OFADM 314  Office Procedures and Technologies  3
Effective: Summer 2011
MODIFY: Description, enrollment restrictions, requisite skills, DE modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Modifying to: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 202 and OFADM 362; and also have satisfactorily completed OFADM 231 or have prior knowledge of word processing software.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
1. Accounting Clerk Certificate of Achievement
2. Clerical A.A. Degree
3. Clerical Certificate of Achievement
4. Office Administration Certificate of Achievement
5. Office Administration A.A. Degree
6. Word Processing Certificate of Achievement
M/S/U (E. MAKI, S. CIRCLE) to MODIFY OFADM 314
M/S/U (C. MULDER. E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for OFADM 314
DISTANCE ED PROPOSAL for OFADM 304, OFADM 314, OFADM 330, OFADM 375 for pulled for discussion on behalf of A. Peek by B. Adams
See notes on OFADM 304.
M/S/U (K. ENNIS, M. GARCIA) APPROVE DE MODALITIES for OFADM 314.

OFADM 330  Beginning Word Processing  3
Effective: Summer 2011
MODIFY: Enrollment restrictions, requisite skills, DE modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Modifying to: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or another equivalent course.
Distance Education Status: Maintaining: Online. Requesting: Hybrid.
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Course Impact:
1. CMPSC 231
Program Impact:
1. Clerical A.S. Degree
2. Office Computer Applications Certificate of Achievement
3. Office Support Certificate of Achievement
M/S/U (E. MAKI, S. CIRCLE) to MODIFY OFADM 330
M/S/U (C. MULDER. E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for OFADM 330
DISTANCE ED PROPOSAL for OFADM 304, OFADM 314, OFADM 330, OFADM 375 for pulled for discussion on behalf of A. Peek by B. Adams
See notes on OFADM 304.
OFADM 375  10-KEY on the Computer  1
Effective: Summer 2011
MODIFY: DE modalities, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have the ability to keyboard by touch.
Distance Education Status: Requesting: Hybrid, online
Materials Fee Status: Removing fee of $2.50.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
  1. Accounting Clerk Certificate of Achievement
  2. Clerical Certificate of Achievement
  3. Clerical A.A. Degree
  4. Office Administration A.S. Degree
  5. Office Administration Certificate of Achievement
  6. Records Management/Data Entry Specialist Certificate of Achievement
M/S/U (E. MAKI, S. CIRCLE) to MODIFY OFADM 375
M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for OFADM 375
DISTANCE ED PROPOSAL for OFADM 304, OFADM 314, OFADM 330, OFADM 375 for pulled for discussion on behalf of A. Peek by B. Adams
See notes on OFADM 304.
M/S/U (K. ENNIS, M. GARCIA) APPROVE DE MODALITIES for OFADM 375.
M/S/U (E. MAKI, C. MULDER) to REMOVE FEE on OFADM 375.

PEC 157  Advanced Judo  1
Effective: Summer 2011
MODIFY: Description, enrollment restrictions, course goal, learning goals, content, methods of instruction, methods of assessment
Enrollment Restrictions: Modifying to: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 165 or PEC 166 or PEW 167 or demonstrate basic judo skills and competencies, along with a knowledge and understanding of judo concepts, terminology, etiquette, and methods of scoring, timekeeping, and elimination systems.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review.
Program Impact:
  1. Physical Education A.A. Degree
M/S/U (E. MAKI, S. CIRCLE) to MODIFY PEC 157
M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for PEC 157
M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for PEC 157.
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Effectiveness</th>
<th>Changes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYSO 101</td>
<td>Introductory Human Physiology</td>
<td>Summer 2011</td>
<td>MODIFY: Hours/face to face modalities, DE modalities, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
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<td>Enrollment Restrictions: Maintaining: (P) BIO 116 or BIO 111 or BIO 101 and ANAT 125 and CHEM 143.</td>
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<td>Distance Education Status: Requesting: Hybrid</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfers to CSU and UC.</td>
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<td>General Education Status: Approved for MJC-GE: A, CSU-GE: B2, B3, IGETC: 5B.</td>
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<td>Rationale: This gives the student the option to take the class as a hybrid or as a face-to-face course.</td>
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<td>Course Impact:</td>
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<td></td>
<td>1. Nurse 259</td>
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<td>2. RSCR 222</td>
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<td>Program Impact:</td>
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<td></td>
<td></td>
<td>1. Athletic Training/Sports Medicine A.S. Degree</td>
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<td>2. CSU General Education Pattern Certificate of Achievement</td>
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<td>3. MJC-GE Pattern A.A. Degree</td>
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<td>4. Nursing: Associate Degree Nursing A.S. Degree</td>
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<td>5. Nursing: LVN to ADN Upgrade A.S. Degree</td>
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<td>M/S/U (E. MAKI, S. CIRCLE) to MODIFY PHYSO 101</td>
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<td>M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for PHYSO 101</td>
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<td>M/S/U (M. GARCIA, E. MAKI) APPROVE DE MODALITIES for PHYSO 101</td>
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<td>M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF PHYSO 101 on GE PATTERNS</td>
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<tr>
<td>READ 40</td>
<td>Reading Comprehension</td>
<td>Summer 2011</td>
<td>MODIFY: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<td>Enrollment Restrictions: None</td>
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<td>Articulation Status: Does not transfer.</td>
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<td>General Education Status: Does not transfer.</td>
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<td></td>
<td>Rationale: Periodic review.</td>
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<td>Course Impact:</td>
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<td>1. ENGL 49</td>
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<td>Program Impact:</td>
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<td>Stand Alone</td>
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<td>M/S/U (E. MAKI, S. CIRCLE) to MODIFY READ 40</td>
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<td>Credits</td>
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<td>SIGN 127</td>
<td>ASL: Advanced Communication with the Deaf</td>
<td>3</td>
<td>Summer 2011</td>
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<tr>
<td>SPAN 51</td>
<td>Introductory Spanish 1</td>
<td>3</td>
<td>Summer 2011</td>
</tr>
</tbody>
</table>
SPAN 109  Spanish for Spanish Speakers 1  5  
**Effective:** Summer 2011  
**MODIFY:** Title, description, enrollment restrictions, DE modalities, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Modifying to: (A) Before enrolling in this course, students are strongly advised to understand and be able to communicate in Spanish with near native fluency, but with little or no formal academic study in the language.  
**Distance Education Status:** Requesting: Hybrid, online  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC-GE: C, CSU-GE: C2. Requesting IGETC: 3B, 6A  
**Rationale:** Updating for course compliance and we would like include a Hybrid/ Fully Online teaching modality.  
**Course Impact:**  
1. SPAN 110  
2. Spanish A.A. Degree  
**Program Impact:**  
1. CSU General Education Pattern Certificate of Achievement  
2. Spanish A.A. Degree  
  
**M/S/U (E. MAKI, S. CIRCLE) to MODIFY SPAN 109**  
**M/S/U (C. MULDER, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS for SPAN 109**  
**M/S/U (M. GARCIA, E. MAKI) APPROVE DE MODALITIES for SPAN 109.**  
**M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF SPAN 109 on GE PATTERNS, and to request placement on IGETC:3B, 6A.**

SPAN 110  Spanish for Spanish Speakers 2  5  
**Effective:** Summer 2011  
**MODIFY:** Title, description, requisite skills, DE modalities, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (P) SPAN 109  
**Distance Education Status:** Requesting: Online  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC-GE: C, CSU-GE: C2, IGETC: 6A. Requesting IGETC: 3B  
**Rationale:** Periodic review  
**Course Impact:**  
1. SPAN 112  
2. SPAN 173  
**Program Impact:**  
1. CSU General Education Pattern Certificate of Achievement  
2. Spanish A.A. Degree  
  
**M/S/U (E. MAKI, S. CIRCLE) to MODIFY SPAN 110**  
**M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for SPAN 110**  
**M/S/U (M. GARCIA, E. MAKI) APPROVE DE MODALITIES for SPAN 110.**  
**M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT OF SPAN 110 on GE PATTERNS, and to request placement on IGETC:3B.**
SPAN 112  Introduction to Chicano/a Literature  
**Effective**: Summer 2011  
**MODIFY**: Description, requisite skills, DE modalities, pattern placement, course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions**: Maintaining: (P) SPAN 104 or SPAN 110  
**Distance Education Status**: Removing: Hybrid  
**Materials Fee Status**: None  
**Articulation Status**: Transfers to CSU and UC.  
**General Education Status**: Approved for MJC-GE: C, CSU-GE: C2, IGETC: 3B, 6A  
**Rationale**: Periodic review  
**Program Impact**:  
1. CSU General Education Pattern Certificate of Achievement  
2. Spanish A.A. Degree  

**SPAN 112 pulled for discussion by C. Mulder**  
Is it intentional that this course, which is REMOVING the HYBRID modality, is still using “online discussion, chat rooms, online peer review”? Could this be a remnant from when the course was approved for online instruction? A. Peek pointed out that many courses use online modalities for face-to-face courses, and that it is perfectly reasonable to employ those tools with students if you have a course shell for a face-to-face course.  

M/S/U (M. GARCIA, S. CIRCLE) to **MODIFY SPAN 112**  
M/S/U (C. MULDER, E. KERR) to **MAINTAIN ENROLLMENT RESTRICTIONS for SPAN 112**  
M/S/U (M. GARCIA, E. MAKI) **REMOVE DE MODALITIES for SPAN 112**  
M/S/U (K. ENNIS, S. CIRCLE) to **MAINTAIN PLACEMENT OF SPAN 112 on GE PATTERNS**

SPAN 173  Survey of Latin American Literature  
**Effective**: Summer 2011  
**MODIFY**: Description, DE modalities, content, textbooks  
**Enrollment Restrictions**: Maintaining: (P) SPAN 104 or SPAN 110  
**Distance Education Status**: Removing: Hybrid  
**Materials Fee Status**: None  
**Articulation Status**: Transfers to CSU and UC.  
**General Education Status**: Approved for MJC-GE: C, CSU-GE: C2, IGETC: 3B. Requesting IGETC: 6A  
**Rationale**: Periodic review  
**Program Impact**:  
1. CSU General Education Pattern Certificate of Achievement  
2. Spanish A.A. Degree  

M/S/U (E. MAKI, S. CIRCLE) to **MODIFY SPAN 173**  
M/S/U (C. MULDER, E. KERR) to **MAINTAIN ENROLLMENT RESTRICTIONS for SPAN 173**  
M/S/U (M. GARCIA, E. MAKI) **APPROVE DE MODALITY for SPAN 173**  
M/S/U (K. ENNIS, S. CIRCLE) to **MAINTAIN PLACEMENT OF SPAN 173 on GE PATTERNS, and to request placement on IGETC:6A**
THETR 156  Rehearsal and Performance in Comedy  2
Effective: Summer 2011
**MODIFY:** Hours/face to face modalities
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who successfully pass audition process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities
Rationale: Lecture units do not align with allowable range. Proposing a change to a (2 unit) Lab only course.
Program Impact:
  - Stand Alone
  - M/S/U (E. MAKI, S. CIRCLE) to MODIFY THETR 156
  - M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for THETR 156
  - M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for THETR 156.

THETR 157  Rehearsal and Performance in Drama  2
Effective: Summer 2011
**MODIFY:** Hours/face to face modalities, content
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who successfully pass audition process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities
Rationale: Lecture unit value does not align with minimum standard. Proposing a change to a (2 unit) Lab only course.
Program Impact:
  - Stand Alone
  - M/S/U (E. MAKI, S. CIRCLE) to MODIFY THETR 157
  - M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for THETR 157
  - M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for THETR 157.

THETR 158  Rehearsal and Performance in Classical Theatre  2
Effective: Summer 2011
**MODIFY:** Hours/face to face modalities, content
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who successfully pass audition process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities
Rationale: Lecture unit value does not align with minimum standard. Proposing a change to a (2 unit) Lab only course.
Program Impact:
  - Stand Alone
  - M/S/U (E. MAKI, S. CIRCLE) to MODIFY THETR 158
  - M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for THETR 158
  - M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for THETR 158.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>THETR 159</td>
<td>Rehearsal and Performance in Musical Theatre</td>
<td>2</td>
<td>Summer 2011</td>
<td>MODIFY</td>
<td>Hours/face to face modalities, content &lt;br&gt;Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who successfully pass audition process. &lt;br&gt;Distance Education Status: None &lt;br&gt;Materials Fee Status: None &lt;br&gt;Articulation Status: Transfers to CSU and UC. &lt;br&gt;General Education Status: Approved for MJC Activities &lt;br&gt;Rationale: Lecture unit value does not align with minimum standard. Proposing a change to a (2 unit) Lab only course. &lt;br&gt;Program Impact: Stand Alone &lt;br&gt;M/S/U (E. MAKI, S. CIRCLE) to MODIFY THETR 159 &lt;br&gt;M/S/U (C. MULDER, E. KERR) to MAINTAIN ENROLLMENT RESTRICTIONS for THETR 159 &lt;br&gt;M/S/U (P. UPTON, M. ROBLES) to MAINTAIN ACTIVITIES placement for THETR 159.</td>
</tr>
<tr>
<td>TUTOR 850</td>
<td>Supervised Tutoring</td>
<td>0</td>
<td>Fall 2010</td>
<td>Expedited</td>
<td>To comply with newly revised code or law &lt;br&gt;Rationale for expedited implementation: Need to reactivate TUTOR 850, effective fall 2010. This is a critical piece of our action plan to bring the college into compliance with Title 5. Summer 2011 &lt;br&gt;MODIFY: Hours/face to face modalities, description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks &lt;br&gt;Enrollment Restrictions: None &lt;br&gt;Distance Education Status: None &lt;br&gt;Materials Fee Status: None &lt;br&gt;Articulation Status: Does not transfer. &lt;br&gt;General Education Status: Not approved for GE. &lt;br&gt;Rationale: Reactivate course to offer beginning Fall 2010 &lt;br&gt;Program Impact: Stand Alone &lt;br&gt;M/S/U (E. MAKI, S. CIRCLE) to MODIFY TUTOR 850</td>
</tr>
<tr>
<td>COLSK 100</td>
<td>Foundations for First Year College Success</td>
<td>3</td>
<td>Summer 2011</td>
<td>ADOPT</td>
<td>Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and READ 82. &lt;br&gt;Distance Education Status: None &lt;br&gt;Materials Fee Status: None &lt;br&gt;Articulation Status: Transfers to CSU. &lt;br&gt;General Education Status: Requesting MJC-GE: E, CSU-GE: E. &lt;br&gt;Rationale: &quot;The First Year Experience course is designed to improve MJC’s high attrition rates, low course completion, and lack of student persistence from year one to year two. The FYE course will address retention efforts through targeted outlined objectives of the course that will address personal future development, relationship and community building, health maintenance, and other topics that promote lifelong learning skills, and other skills that are conducive to personal and academic success. (Added 11/08/10) &lt;br&gt;Program Impact: Stand Alone &lt;br&gt;M/S/U (E. MAKI, S. CIRCLE) to ADOPT COLSK 100 &lt;br&gt;M/S/U (C. MULDER, E. KERR) to ADOPT ENROLLMENT RESTRICTIONS for COLSK 100 &lt;br&gt;M/S/U (K. ENNIS, S. CIRCLE) to place COLSK 100 on MJC-GE, and to request placement on CSU-GE:E</td>
</tr>
</tbody>
</table>
FSCI 368  Fire Apparatus Driver/Operator 1B
Effective: Summer 2011
ADOPT
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who possess a valid California Driver's License, class B, firefighter restricted (minimum).
Distance Education Status: None
Materials Fee Status: Requesting fee of $110.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Updated to reflect the 2009 NFPA 1002 Standard for Fire Apparatus Drivers/Operator Professional Qualifications and requires a textbook and student supplement.
Program Impact:
1. Fire Science Certificate of Achievement

M/S/U (E. MAKI, S. CIRCLE) to ADOPT FSCI 368
M/S/U (C. MULDER, E. KERR) to ADOPT ENROLLMENT RESTRICTIONS for FSCI 368
M/S/U (E. MAKI, C. MULDER) to APPROVE FEE for FSCI 368.

VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

FAML 800 – PARENT EDUCATION (0 UNITS)

11/04/08 MEETING

FAML 800 Parent Education 0
Effective: Summer 2009
Adopt
Enrollment Restrictions: None
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Does not transfer.
General Education Status: Does not fulfill GE requirement.
Pulled for discussion by M.Garcia
M/S/U to approve the NEW COURSE, FAML 800 (P. Guerra Schmidt, L. Lanigan)

UPDATE: CCC-456 APPLICATION DENIED BY THE CCCCO on 11/02/2010

Hi Letitia,

Let me quickly describe my concerns about this course:

First, [below] is a memo from the Chancellor detailing the priorities of our agency. This course does not fall into the priorities listed and Question #17 on the proposal must be answered in detail of why the course is being considered/offered.

My next concern, the nine hours listed for the course is too low. I counted over 35 topics listed on the course outline of record which is to be covered in nine hours; that is approximately 13.5 minutes per topic. In addition, the title of the course is too vague (Parent Education) when in fact I believe it is a lab preschool for parents or parents wanting to work in a preschool (?). The entire proposal is unclear based on the hours, the
.05 unit required (page 6), late fees are charged by the preschool, the course outline of record and the eight pages describing the Me-Wuk Child Development Lab Preschool agreement.

With these concerns I am suggesting the college withdraw this proposal, re-design this to be a true parent education course with the appropriate amount of hours and re-submit to our office.

Sincerely,

Jo Anne
Jo Anne Vorhies
Specialist, Curriculum & Instruction
Academic Affairs Division
California Community Colleges Chancellor's Office
1102 Q Street
Sacramento, CA 95811-6549
jvorhies@cccco.edu
(916) 322.9048 work
(916) 445.6268 fax

Memo from Jack Scott:

To: Chief Executive Officers
    Chief Instructional Officers
    Chief Business Officers

From: Jack Scott, Chancellor

Subject: Priorities in Class Scheduling

Date: October 28, 2010

Last year the Legislature lowered the enrollment cap in California community colleges by 3.39% given the harsh funding reductions that we suffered in the 2009-10 fiscal year. However, the Legislature further stated that it was their intent that community colleges make every effort to protect classes in basic skills, transfer, and workforce training. Specifically, the Legislature’s guidance was provided in the 2009 Budget Act (Chapter 1, Statutes of 2009):
29. Notwithstanding any other provision of law, the Chancellor of the California Community Colleges may reduce community college district base workload measures to match available funding under Schedule (1), which reflects a base reduction of $120,000,000, and local revenues designated to support community college district general apportionments. It is the intent of the Legislature that community college districts, to the greatest extent possible, shall implement any necessary workload reductions in areas other than basic skills, workforce training, and transfer. On or before March 1, 2010, the chancellor shall provide the Legislature and the Director of Finance with a report on the implementation of this provision.

In reviewing recent enrollment data, it is evident that most colleges followed this direction and made fewer cuts in basic skills, transfer, and workforce training then in other parts of the class schedule. Yet, it is well once again to remind colleges of this legislative intent.

First, unless we take the lead on this matter, then one day the Legislature may become specific in what courses we should offer. One remembers the 1980’s when the Legislature adopted a “hit list” that prohibited community colleges from receiving state funding for certain avocational courses. And we recall that last year the Legislative Analyst recommended that all physical education courses in our colleges be funded at the non-credit level. Fortunately, we were able to defeat that recommendation and prevent it from becoming law. But this still remains the view by some that we are offering too many avocational courses. We should take steps to avoid that vulnerability.

Second, it is clear that in times of scarce resources we have to prioritize. In 2009-10 it is estimated that community colleges turned away 140,000 students, most of whom were first time students. In times like this it is difficult to justify keeping a course such as aerobics for seniors while not scheduling enough classes in basic math or English. Under these circumstances the public will be upset when students seeking transfer classes or job retraining are turned away.

The recently adopted 2010 Budget Act provides community college districts with $126 million to support an additional 26,000 full-time equivalent enrollments. These added resources represent an opportunity for community colleges to expand access to badly needed instruction in basic skills, transfer, and workforce training. As you consider how your district will use these additional funds, I strongly urge you to consider both the legislative intent and the pressing need to prioritize scarce resources, described above.

I want to be clear: This is a recommendation, not a requirement. The determination of which courses to offer is a decision made at the college level. This is the genius of our system: each college can determine the needs of its community. But I believe it is wise for us to take into account the intent of the Legislature and the general feeling of the public. It is good policy and makes sense for us to prioritize transfer, workforce training, and basic skill courses in these difficult times. We moved in that direction in 2009-10; let’s continue that trend in 2010-11.
Program Changes that do not require Chancellor’s Office Notification/Application

C: Interior Design 27 1
A.A. Interior Design 24
A.S. Interior Design 34

Effective: Summer 2011
MODIFY: Required courses, elective courses

M/S/U (K. ENNIS, E. MAKI) to APPROVE MODIFICATIONS to INTERIOR DESIGN CERTIFICATE, A.A., and A.S.

CCC-501: Application for Approval - New Credit Programs

A.A. Degree: University Preparation, Emphasis in Earth Science 31 2
Effective: Summer 2011
ADOPT
M/S/U (E. MAKI, S. CIRCLE) to ADOPT A.A. Emphasis in Earth Science

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

A.S. Degree: Nursing/RN 49
Effective: Summer 2011
MODIFY: Units, elective courses

REQUIRED COURSES - COMPLETE 49 UNITS

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYCH 101 [NP] General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>ANTHR 102 [NP] Cultural Anthropology</td>
<td>3 OR</td>
</tr>
<tr>
<td>SOCIO 101 [NP] Introduction to Sociology</td>
<td>3 OR</td>
</tr>
<tr>
<td>SOCIO 125 [NP] Sociology of the Family</td>
<td>3 OR</td>
</tr>
<tr>
<td>SOCIO 150 [NP] Ethnicity and Culture in America</td>
<td>3 OR</td>
</tr>
<tr>
<td>SOCIO 154 [NP] African-American Cultures and Communities</td>
<td>3 OR</td>
</tr>
<tr>
<td>SOCIO 156 [NP] Mexican Culture in the United States</td>
<td>3</td>
</tr>
<tr>
<td>SPCOM 100 [NP] Fundamentals of Public Speaking</td>
<td>3 OR</td>
</tr>
<tr>
<td>SPCOM 102 [NP] Introduction to Human Communication</td>
<td>3</td>
</tr>
<tr>
<td>NURSE 261 [1] Nursing Process: Fundamentals</td>
<td>8</td>
</tr>
<tr>
<td>NURSE 263 [2] Nursing Process: Maternity</td>
<td>4</td>
</tr>
<tr>
<td>NURSE 266 [3] Nursing Process: Mental Health</td>
<td>4</td>
</tr>
</tbody>
</table>

ELECTIVE COURSES (Nursing: Work Experience)

One of the following courses may be completed concurrently with students enrolled in the 2nd, 3rd and/or 4th semesters of the ADN Program. Four completions allowed. Employment as a Nurse Extern at a contracted facility is required.

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURWE 361 [2,3,4] Work Experience: Nursing</td>
<td>1</td>
</tr>
</tbody>
</table>

MINIMUM UNITS IN A.S. MAJOR

M/S/U (K. ENNIS, E. MAKI) to APPROVE MODIFICATIONS to AS: NURSING
VII. UNFINISHED BUSINESS

Action Items

1. **IB Credit**  
   R. Cranley / B. Adams  
   R. Cranley presented the revised IB chart, and explained that this chart and had received endorsement from all involved discipline faculty. Final approval was needed by the committee.  
   **M/S/U to APPROVE the IB CHART for 2010-11**

Informational Items

1. **CurricUNET Trainings**  
   B. Adams  
   a. Training scheduled  
      Drop-in Session: 11/17/10 East Campus IRC 1:00 – 3:00

2. **Equating Courses and Repetitions**  
   L. Miller  
   Topic postponed until further notice.

VIII. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller

Informational Items

None

IX. WORKGROUPS

1. **Operations Workgroup**  
   A. Peek / B. Adams / L. Miller  
   No report – group did not meet on November 2

X. TASK FORCES

1. **Special Topics, Experimental, Independent, Work-Experience Task Force**  
   B. Adams  
   No Report

2. **CurricUNET Implementation Task Force Update**  
   B. Sanders / B. Adams  
   No Report

XI. PUBLIC COMMENT

Meeting adjourned at 5:16 PM


Others Present:  L. Miller (Curriculum Specialist),

To meet quorum, A. Peek stepped out of Co-chair role during the meeting to substitute as a representative for D. Gilbert (LIT/LANG).

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES  November 09, 2010

Hearing no objection, the minutes of November 9, 2010 were approved with changes noted at the meeting.

III. NOTIFICATION

The committee was notified of the following actions.

Transfer to UC (TCA)

The following course is approved for transfer to UC (TCA) effective 2010-11, and will be reflected in the 2011-2012 catalog: 1

Actions Taken

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSE 165</td>
<td>String Orchestra</td>
</tr>
</tbody>
</table>

The following two HIST courses were approved at the 11/9/2010 meeting with the understanding that the authors and the department would explore differentiating the titles to prevent confusion. They have done so and the revised titles are as follows:

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 104</td>
<td>Western Civilization to 1650 Effective: Summer 2011 MODIFY: Title</td>
</tr>
<tr>
<td>HIST 105</td>
<td>Western Civilization since 1650 Effective: Summer 2011 MODIFY: Title</td>
</tr>
</tbody>
</table>
The following NURSE course was approved at the 11/9/2010 meeting. Subsequent to that meeting, it was determined that an administrative change was needed:

**NURSE  40  Nurse Assistant  5**

**Effective:** Summer 2011

**MODIFY:** Description

Catalog description changed administratively by the Instruction Office because it contained content specific to scheduling which is not stylistically appropriate for catalog descriptions.

IV. CONSENT

**MUSE  145  Guitar Orchestra  1**

**Effective:** Summer 2011

**MODIFY:** Units, hours/face to face modalities, description, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141., (P) MUSA 142, (L) Enrollment limited to those with some sight-reading ability. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141 or be concurrently enrolled in MUSA 141.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for MJC Activities.

**Rationale:** Compliance with new standards as set forth by administration.

**Program Impact:**

1. Music A.A. Degree

*In consultation with the author, the Instruction Office has reworded and simplified the description.*

*This course was recently approved at the 11/9/2010 meeting.*

*Hearing no objection, administrative MODIFICATIONS to MUSE 145 were approved.*
V. DISCUSSION

Revisions (including modifications/reactivations)

<table>
<thead>
<tr>
<th>ART 150</th>
<th>Gallery Operation and Management</th>
<th>3</th>
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</thead>
<tbody>
<tr>
<td><strong>Effective:</strong> Summer 2012</td>
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<td></td>
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<tr>
<td><strong>MODIFY:</strong> Hours/face to face modalities, repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong> Removing: (A) Concurrent enrollment in ART 160, 164, or 165. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 160, ART 164, or ART 165.</td>
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<tr>
<td><strong>Distance Education Status:</strong> None</td>
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<tr>
<td><strong>Materials Fee Status:</strong> None.</td>
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<tr>
<td><strong>Articulation Status:</strong> Transfers to CSU.</td>
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<tr>
<td><strong>General Education Status:</strong> Approved for MJC Activities.</td>
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<tr>
<td><strong>Rationale:</strong> Periodic review</td>
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<tr>
<td><strong>Program Impact:</strong></td>
<td></td>
<td></td>
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<tr>
<td>1. Art A.A. Degree</td>
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</table>

**PULLED FOR DISCUSSION BY C. MULDER**

Course is requesting Activities placement, but course goal and content appear much more technical and vocational in nature (packing boxes, marketing, etc.) Lively discussion ensued. Not all members initially recognized this and had various insights into the aesthetic aspects of gallery management. Review of the previous version of the course outline took place to see how this course might have been previously approved as an Activities course. The older version revealed more of the aesthetic involvement associated with Gallery Operation and Management. The division rep, E. Maki, suspected that the author may have inadvertently - perhaps unintentionally - removed aesthetic content while cleaning up the course for this round of curriculum review. It was decided that the course author should be consulted to whether this de-emphasis on aesthetic considerations was deliberate, and to return the course to committee for review once the intent to activities placement is clear.

**ART 150 WITHDRAWN FROM AGENDA BY DIVISION REPRESENTATIVE (E. MAKI).**
BUSAD 331  Beginning Computer Accounting Software

Effective: Spring 2011 Summer 2011 [Expedited] To facilitate Workforce Training Demands

The course author originally requested expedited approval for SPRING 2011. The instruction office will not be able to honor a SPRING 2011 expedition if approved by the committee, specifically because the scheduling deadline is over and registration has already begun. Why? Students who register for the course(s) would be held to different requisites by the system, depending on when they register. NOTE: The instruction office can only expedite courses for SUMMER 2011 until Wednesday, November 24, 2010 because of the scheduled MIS roll date Monday, Nov. 29, at 6:00 AM.

Rationale for expedited implementation: Students with experience in the workforce can complete this class without formal education. Many need to update skills and cannot because of prerequisite.

[MODIFY] Description, repetitions, enrollment restrictions, requisite skills, DE modalities, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (P) BUSAD 310 or BUSAD 201, (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to satisfy prerequisite. Requesting: (A) Before enrolling in this course, students are strongly advised to know the complete accounting cycle.

Distance Education Status: Maintaining: Online. Requesting: Hybrid.

Materials Fee Status: None.

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Out of compliance for review. Want to remove prerequisites.

Course Impact:

1. BUSAD 332

Program Impact:

1. Accounting Clerk Certificate of Achievement

BUSAD 331 and BUSAD 333 PULLED FOR DISCUSSION BY M. GARCIA

Various issues appear in this course, however, one issue with repetitions had been addressed by B. Adams prior to the meeting. References to what appears to be a “Final Project” are confusing, when there is no final project listed in the methods of assessment. The committee agreed that the errant phrase “similar to Final Project” may be missing an article and have some unnecessary capitalization “similar to a final project” The revision was addressed during the meeting.

M/S/U (S. CIRCLE, L. PRUSSO) to MODIFY BUSAD 331

M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS for BUSAD 331

M/S/U (A. PEEK, M. LYNCH) to MAINTAIN ONLINE and ADD HYBRID MODALITIES for BUSAD 331.

M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL and IMPLEMENTATION of BUSAD 331.
BUSAD 333  Computer Accounting Software  

**Effective:** Spring 2011 Summer 2011  Expedited: To facilitate Workforce Training Demands

The course author originally requested expedited approval for SPRING 2011. The instruction office will not be able to honor a SPRING 2011 expedition if approved by the committee, specifically because the scheduling deadline is over and registration has already begun. Why? Students who register for the course(s) would be held to different requisites by the system, depending on when they register. **NOTE:** The instruction office can only expedite courses for SUMMER 2011 until Wednesday, November 24, 2010 because of the scheduled MIS roll date Monday, Nov. 29, at 6:00 AM.

**Rationale for expedited implementation:** Course was canceled in Fall 2010 for the first time because of low enrollment, yet QuickBooks skills are in high demand in the Central Valley. Several students who were enrolled contacted me with workforce related stories of need.

**MODIFY:** Description, repetitions, enrollment restrictions, requisite skills, DE modalities, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Removing: (P) BUSAD 310 or BUSAD 201, (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to satisfy prerequisite. Requesting: (A) Before enrolling in this course, students are strongly advised to know the complete accounting cycle.

**Distance Education Status:** Requesting: Hybrid, Online.

**Materials Fee Status:** None.

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** To change pre-requisites to recommended for success. Community members with on-the-job experience are fully capable of completing this course without the prerequisites, but are unfamiliar with the waiver process.

**Program Impact:**

- Stand alone

**M/S/U (S. Circle, L. Prusso) to MODIFY BUSAD 333.**

**BUSAD 331 and BUSAD 333 PULLED FOR DISCUSSION BY M. GARCIA**

See notes on BUSAD 331.

**M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS for BUSAD 333.**

**M/S/U (A. PEEK, M. LYNCH) to ADD HYBRID, ONLINE MODALITIES to BUSAD 333.**

**M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL and IMPLEMENTATION of BUSAD 333.**
EASCI 162  Introduction to Oceanography 4
Effective: Summer 2012
MODIFY: Description, field trips, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EASCI 161 and (satisfactorily complete PHYS 160 or satisfactorily complete MATH 70 ). Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EASCI 161 and satisfactorily complete MATH 70.
Distance Education Status: None
Materials Fee Status: None.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: A, CSU-GE: B1,B3, IGETC: 5A.
Rationale: Periodic review
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree
EASCI 162 PULLED FOR DISCUSSION BY S. CIRCLE
References to a recurring assignment wherein students are asked to review current events and apply concepts learned in the course to those events does not seem to be linked to any aspect of the course, whether goals or assignments. Per the rep, P. Upton, the faculty author granted the committee the right to add any information overlooked.
M/S/U (L. Prusso, C. Mulder) to MODIFY EASCI 162.
M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS for EASCI 162.
M/S/U (C. MULDER, M. ROBLES) to MAINTAIN GE PLACEMENT for EASCI 162.

GEOL 160  Introduction to Geology 3
Effective: Summer 2012
MODIFY: Course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None.
Distance Education Status: Maintaining: Telecourse.
Materials Fee Status: None.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: A, CSU-GE: B1, IGETC: 5A.
Rationale: Periodic review
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree
M/S/U (A. Peek, M. Lynch) to MODIFY GEOL 160.
M/S/U (A. PEEK, M. LYNCH) to MAINTAIN TELECOURSE MODALITY for GEOL 160.
M/S/U (A. PEEK, M. LYNCH) to MAINTAIN GE PLACEMENT for GEOL 160.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective:</th>
<th>Summer 2012</th>
<th>Modify:</th>
<th>Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</th>
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</thead>
<tbody>
<tr>
<td>GEOL 161</td>
<td>Physical Geology</td>
<td>4</td>
<td>Summer 2012</td>
<td></td>
<td></td>
<td>Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<td>Enrollment Restrictions:</td>
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<td>None.</td>
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<td></td>
<td>Distance Education Status:</td>
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<td>Materials Fee Status:</td>
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<td>None.</td>
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<td>General Education Status:</td>
<td></td>
<td>Transfers to CSU and UC.</td>
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<td>Transfers to CSU and UC.</td>
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<td>Program Impact:</td>
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<td>M/S/U (A. PEEK, M. LYNCH) to MODIFY GEOL 161.</td>
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<td>M/S/U (C. MULDER, M. ROBLES) to MAINTAIN GE PLACEMENT for GEOL 161.</td>
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<tr>
<td>GEOL 165</td>
<td>Geology of California</td>
<td>3</td>
<td>Summer 2012</td>
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<td></td>
<td>Course goal, typical assignments, methods of instruction, methods of assessment</td>
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<td></td>
<td>Enrollment Restrictions:</td>
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<td>None.</td>
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<td>Distance Education Status:</td>
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<td>None.</td>
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<td>None.</td>
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<td></td>
<td>Materials Fee Status:</td>
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<td>None.</td>
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<td></td>
<td>General Education Status:</td>
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<td>Transfers to CSU and UC.</td>
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<td>Transfers to CSU and UC.</td>
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<td>Program Impact:</td>
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<td>M/S/U (A. PEEK, M. LYNCH) to MODIFY GEOL 165.</td>
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<td>M/S/U (C. MULDER, M. ROBLES) to MAINTAIN GE PLACEMENT for GEOL 165.</td>
</tr>
<tr>
<td>GEOL 166</td>
<td>Historical Geology</td>
<td>4</td>
<td>Summer 2012</td>
<td></td>
<td></td>
<td>Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
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<tr>
<td></td>
<td>Enrollment Restrictions:</td>
<td></td>
<td>None.</td>
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<td></td>
<td>Distance Education Status:</td>
<td></td>
<td>None.</td>
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<tr>
<td></td>
<td>Materials Fee Status:</td>
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<td></td>
<td>General Education Status:</td>
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<td>Program Impact:</td>
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<td>M/S/U (A. PEEK, M. LYNCH) to MODIFY GEOL 166.</td>
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<td>M/S/U (C. MULDER, M. ROBLES) to MAINTAIN GE PLACEMENT for GEOL 166.</td>
</tr>
</tbody>
</table>
GEOL 174  Geology Summer Field Studies 3
Effective: Summer 2012
MODIFY: Course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete a college-level course in geology or Earth science.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
Stand Alone
M/S/U (A. PEEK, M. LYNCH) to MODIFY GEOL 174.
M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS for GEOL 174.

METEO 161  Introduction to Meteorology 4
Effective: Summer 2012
MODIFY: DE modalities, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EASCI 161 and (satisfactorily complete PHYS 160 or satisfactorily complete MATH 70 ).
Distance Education Status: Removing: Hybrid, online.
Materials Fee Status: None.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: A, CSU-GE: B1,B3, IGETC: 5A.
Rationale: Periodic review
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
M/S/U (A. PEEK, M. LYNCH) to MODIFY METEO 161.
ENROLLMENT RESTRICTIONS PULLED FOR DISCUSSION BY J. LANNING
If MATH 90 is a prerequisite for PHYS 160, how can that be a logical prerequisite for a course when there are two different competency levels within the “or” statement? R. Cranley noted this issue had surfaced with EASCI 162 and was easily resolved with the author. B. Adams will fix this issue in this course after the meeting, confident that the author would agree to the changes.
M/S/U (A. Peek, P. Upton) to MODIFY ENROLLMENT RESTRICTIONS contingent on the removal of the (P) of PHYS 160 for METEO 161.
M/S/U (A. PEEK, M. LYNCH) to REMOVE HYBRID, ONLINE MODALITY for METEO 161.
M/S/U (C. MULDER, M. ROBLES) to MAINTAIN GE PLACEMENT for METEO 161.
MUSA 123 Intermediate Piano

Effective: Summer 2011 Expedited. To comply with newly revised code or law.
Rationale for expedited implementation: This course met submission deadlines but required revisions to ensure compliance. IO has indicated that it can implement for Summer 2011.
MODIFY: Hours/face to face modalities, description, requisite skills, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 122.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Requesting MJC Activities.
Rationale: Periodic Review.
Course Impact:
1. MUSA 124
Program Impact:
1. Music A.A. Degree
M/S/U (A. PEEK, M. LYNCH) to MODIFY MUSA 123.
M/S/U (L. PRUSSO, S. CIRCLE) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 123.
M/S/U (E. MAKI, A. PEEK) to PLACE MUSA 123 on ACTIVITIES.
M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL/IMPLEMENTATION of MUSA 123.

MUSA 151 Elementary Voice 1

Effective: Summer 2011 Expedited. To comply with newly revised code or law.
Rationale for expedited implementation: This course met submission deadlines but required revisions to ensure compliance. IO has indicated that it can implement for Summer 2011.
MODIFY: Hours/face to face modalities, repetitions, requisite skills, learning goals, content, typical assignments
Enrollment Restrictions: None.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Adjust hours.
Program Impact:
Stand Alone
M/S/U (A. PEEK, M. LYNCH) to MODIFY MUSA 151.
M/S/U (E. MAKI, A. PEEK) to MAINTAIN ACTIVITIES PLACEMENT for MUSA 151
M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL/IMPLEMENTATION of MUSA 151.
MUSA 152  Elementary Voice 2

Effective: Summer 2011 Expedited. To comply with newly revised code or law.

Rationale for expedited implementation: This course met submission deadlines but required revisions to ensure compliance. IO has indicated that it can implement for Summer 2011.

MODIFY: Repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have previous vocal experience.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC Activities.

Rationale: Periodic review

Program Impact:

Enrollment Restrictions:
Maintaining: (A) Before enrolling in this course, students are strongly advised to have previous vocal experience.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfers to CSU and UC.

General Education Status: Requesting MJC Activities.

Rationale: Title 5 compliance and alignment

Program Impact:

Course Impact:
1. MUSA 154
2. MUSA 155

M/S/U (A. PEEK, M. LYNCH) to MODIFY MUSA 152 with the removal of repeat information since describing repetition content is not required for Activities courses (LAB modality)
M/S/U (L. PRUSSO, S. CIRCLE) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 152.
M/S/U (E. MAKI, A. PEEK) to MAINTAIN ACTIVITIES PLACEMENT for MUSA 152.
M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL/IMPLEMENTATION of MUSA 152.

MUSA 153  Applied Vocal Repertoire 1

Effective: Summer 2011 Expedited. To comply with newly revised code or law.

Rationale for expedited implementation: This course met submission deadlines but required revisions to ensure compliance. IO has indicated that it can implement for Summer 2011.

MODIFY: Hours/face to face modalities, description, pattern placement, enrollment restrictions, course goal, content, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: Maintaining: (C) MUSA 155. Removing: (L) Basic ability to sight read music and sing within the tonal center. Requesting: (A) Before enrolling in this course, students are strongly advised to have a choral background or previous voice lessons. (L) Enrollment limited to students possessing the ability to read music and sing within the tonal center.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfers to CSU and UC.

General Education Status: Requesting MJC Activities.

Rationale: Title 5 compliance and alignment

Course Impact:
1. MUSA 154
2. MUSA 155

Program Impact:
1. Music A.A. Degree

M/S/U (A. PEEK, M. LYNCH) to MODIFY MUSA 153.
M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS for MUSA 152.
M/S/U (E. MAKI, A. PEEK) to place MUSA 152 on ACTIVITIES.
M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL/IMPLEMENTATION of MUSA 152.
VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor's Office Notification/Application

A.A. Degree: University Preparation, Emphasis in Health and Physical Education 19
Effective: Summer 2011 Expedited.
Rationale for expedited implementation:
MODIFY: Required courses

REQUIRED COURSES - COMPLETE 19 UNITS.
ANAT 125 [NP] Human Anatomy.................................................................5
BIO 111 [NP] General Biology .................................................................4 OR
BIO 116 [NP] Biology: A Human Perspective .........................................4
CHEM 143 [NP] Introductory College Chemistry ....................................5
PHYSO 101 [NP] Introductory Human Physiology .................................5
TOTAL UNITS REQUIRED IN AREA OF EMPHASIS ..............................................19

M/S/U (A. PEEK, S. CIRCLE) to MODIFY AA: UNIVERSITY PREP, EMPHASIS IN HEALTH AND PHYSICAL EDUCATION.
M/S/U (M. LYNCH, S. CIRCLE) to EXPEDITE APPROVAL/IMPLEMENTATION of MODIFICATIONS to AA: UNIVERSITY PREP, EMPHASIS IN HEALTH AND PHYSICAL EDUCATION.

CCC-501: Application for Approval - New Credit Programs

None
CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

A.A. Degree: French

**Effective:** Summer 2011 Expedited

**Rationale for expedited implementation:** Instruction Office staff received the proposal by the deadline, but neglected to place it on the 11/09/10 agenda.

**REACTIVATE/MODIFY:** Required courses, elective courses, total units, adding Expected Outcomes

The CCCCO has on the books that MJC is approved for an AA Degree in French. The college has not had an active program for many years.

An A.A. degree in French will give students a greater opportunity to be employed in communications, international businesses, banking systems, journalism, cultural exchanges, travel industry, government agencies, and in education.

**AA in French: Expected Outcomes**

- Write expository and argumentative papers
- Examine the connections between culture and communication
- Synthesize ideas and develop conclusions in French
- Engage in conversation and written correspondence in French

**REQUIRED COURSES** – COMPLETE 23 UNITS.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 103 [NP]</td>
<td>Advanced Composition &amp; Critical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>FREN 101 [1]</td>
<td>French 1</td>
<td>5</td>
</tr>
</tbody>
</table>

**ELECTIVE COURSES** – COMPLETE 3 UNITS.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHR 104 [NP]</td>
<td>Language, Culture, and Communication</td>
<td>3</td>
</tr>
<tr>
<td>ART 160 [NP]</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>ART 163 [NP]</td>
<td>History of Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 132 [NP]</td>
<td>Introduction to World Literature</td>
<td>3</td>
</tr>
<tr>
<td>HIST 104 [NP]</td>
<td>Western Civilization to 1650</td>
<td>3</td>
</tr>
<tr>
<td>HIST 105 [NP]</td>
<td>Western Civilization since 1650</td>
<td>3</td>
</tr>
<tr>
<td>POLSC 110 [NP]</td>
<td>International Relations</td>
<td>3</td>
</tr>
<tr>
<td>PHILO 121 [NP]</td>
<td>Modern Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>MUSG 101 [NP]</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 161 [NP]</td>
<td>Film Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 162 [NP]</td>
<td>History of Cinema</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL UNITS IN A.A. MAJOR**........................................................................................................... 26

I. BUCKNAM had informed her division representative that when the Language Studies AA was revised, students were no longer allowed to focus on the French language as they could with the AA: Foreign Languages. B. Adams noted that I. Bucknam had consulted with multiple departments regarding the use of courses in her program.

**M/S/U (A. PEEK, S. CIRCLE) to MODIFY AA: FRENCH.**

**M/S/U (L. PRUSSO, S. CIRCLE) to EXPEDITE APPROVAL/IMPLEMENTATION of MODIFICATIONS to AA: FRENCH.**

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None
VII. UNFINISHED BUSINESS

Action Items
[None]

Informational Items

1. CurricUNET Trainings  B. Adams
   a. Training scheduled
      Recent Drop-in Session: 11/17/10 East Campus IRC 1:00 – 3:00
      3 attendees.

2. Equating Courses and Repetitions  L. Miller
   No report.

3. Cross-listing Noncredit and Credit Courses  L. Miller
   No report.

VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   Definitely postponed until the work of the “Equating courses and repetitions committee” is final.
Informational Items

1. **LOEs for a Cohort of Students – Legal Opinion**

   B. Adams shared correspondence from the CCCCO Chancellor’s Office regarding limiting enrollment for a block of students. Since we are an open-access institution, it is illegal to set up enrollment for a specific group of people, unless of course, a significant number of sections are offered and open to the college population. J. Lanning shared that this may be due to some schools not offering comparable sections at times useful to other groups. B. Adams pointed out that the whole issue can be summarized in the second to last paragraph of the CCCCO legal option:

   Section 58106(b)(4) allows for limiting the enrollment of a course to a cohort of students enrolled in one or more other courses together. According to section 58106(b)(4), this restriction can only be placed provided that “a reasonable percentage of all sections of the course do not have such restrictions.”

   A review of title 5 and the Education Code provides no clear guidance on what is “reasonable” or what a “reasonable percentage” would be. Absent anything specific, terms are defined through their plain meaning. For “reasonable,” the plain meaning is “Just; proper. Ordinary or usual. Fit and the appropriate to the end view.” (See Black’s Law Dict. (5th ed. 1979) p. 1138, col. 1.) Legally the term is often used to refer to levels of care, cause, compensation or doubt.

   In this case, what is “just, rational and appropriate,” must be based on the community college’s primary goal of ensuring access to students through open coursework. Additionally any limitations should balance the fact that the makeup and purpose of cohorts vary across the state. Thus, maintaining some flexibility in determining what is a “reasonable percentage” is crucial in order to maximize the educational opportunities for all.

   Based on the above factors, a “reasonable percentage” is deemed to be a majority. If a college chooses to restrict sections of a course to a cohort, there must be a greater number of sections of that course to be left for open enrollment. For example, in a case where a single section is limiting its enrollment to a cohort, two other sections need to be offered for open enrollment.

   Allowing for a majority of courses to remain open is consistent with the community college system’s goal of ensuring access. Not setting a fixed percentage beyond this point also allows community colleges the greatest amount of flexibility in planning course sections that may be restricted by cohort enrollment.

**IX. WORKGROUPS**

1. Operations Workgroup
   
   A. Peek / B. Adams / L. Miller

**X. TASK FORCES**

1. Special Topics, Experimental, Independent, Work-Experience Task Force
   
   B. Adams

   No Report

2. CurricUNET Implementation Task Force Update
   
   B. Sanders / B. Adams
XI. PUBLIC COMMENT

After numerous inquiries from curriculum representatives regarding her recently announced departure from MJC, J. Lanning informed the committee that she will be resigning to stay at home, where she may pursue other personal endeavors.

Meeting adjourned at 4:04 PM
Hearing no objections, the order of the agenda was approved.

Hearing no objections, the minutes of November 23, 2010 were approved.

The committee was notified of the following corrections to curriculum and other administrative activities.

During the implementation phase, the Instruction Office noted and corrected the following errors in past agendas/minutes:

**RATV 150**

In addition to description, learning goals, content, methods of instruction, and methods of assessment, please note that the **TITLE** also changed - - - from Introduction to Mass Communications to **INTRODUCTION TO MEDIA ARTS**. (1/19/2010)

**THETR 160**

In addition to learning goals, content, methods of assessment, please note that the **HOURS** changed from BLANK to 45 LEC/27 LAB. The comparison report would have shown no hours in CNET for the active course because the fields were blank in the active version of the course. This will affect scheduling for SU11. (1/19/2010)

**THETR 161**

In addition to description, articulation status, learning goals, content, methods of instruction, methods of assessment, textbooks, please note that:

- **HOURS** changed from BLANK to 45 LEC/27 LAB,
- **REPETITIONS** went from BLANK to NO REPETITIONS ALLOWED (although Datatel was enforcing 1 repetition).

The comparison report would have shown no hours/no repetitions in CNET for the currently active course because the fields were blank/unfinished in the active version of the course. This affects scheduling for SU11. (1/19/2010)
THETR 195

In addition to grading, learning goals, content, methods of instruction, methods of assessment, please note that:

- **HOURS** changed from BLANK to 45 LEC/27 LAB, (Datatel showed 36/54)
- **REPETITIONS** went from BLANK to ONE REPETITION ALLOWED (Datatel was enforcing 3 repetitions).

The comparison report would have shown no hours/no repetitions in CNET for the currently active course because the fields were blank/unfinished in the active version of the course. This affects scheduling for SU11. (11/17/2009)

EHS 280

Had a **MATERIALS FEE** change that was not referenced in the agenda. The fee changed from the existing CNET version ($70.00) to $80.00. Agenda said ‘Maintaining fee’ but should have said ‘Increasing fee’. (9/14/2010)

READ 184

Did not reflect the MJC assessment option on the **Enrollment Restrictions** as this was not selected in the system. (9/14/2010)

THETR 178

Please note that the **HOURS** changed from BLANK to 45 LEC/27 LAB. Datatel showed 54/18. This will affect scheduling for SU11. (10/12/2010)

ART 108

**REPETITIONS** (from 0 to 3 repeats) (01/19/2010)

ART 109

**REPETITIONS** (from 0 to 3 repeats) (01/19/2010)

READ 40

The **repeat** policy had changed from 3 to zero completions. CurricUNET’s active record had an empty repeat policy (11/9/2010)

WELD 340

Pipe Welding

**Effective:** Summer 2011 Expedited!

**Rationale for expedited implementation:** This course, last approved 4/13/2010, was missing the repeatability information.

**MODIFY:** Repetitions

**Enrollment Restrictions:** Maintaining: (P) WELD 200 & WELD 300.

**Distance Education Status:** None.

**Materials Fee Status:** Maintaining fees of $35.

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** Periodic review.

**Program Impact:**
1. Pipe Welding Skills Recognition Award
2. Welding A.S. Degree

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**IV. CONSENT**

None
V. DISCUSSION

Inactivations

ZOOL 110  Animal Biology  3  
Effective: Summer 2012

INACTIVATE

Rationale: This course has not been taught in several years and is not scheduled for several more at least. We’ll reactivate it later if eventually needed.

Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree

M/S/U (M. LYNCH, K. ENNIS) to INACTIVATE ZOOL 110.

Revisions (including modifications/reactivations)

ART 150  Gallery Operation and Management  3  
Effective: Summer 2012

MODIFY:
Hours/face to face modalities, repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (A) Concurrent enrollment in ART 160, 164, or 165. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 160, ART 164, or ART 165.

Distance Education Status: None
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
1. Art A.A. Degree

M/S/U (M. LYNCH, K. ENNIS) to MODIFY ART 150.
M/S/U (L. PRUSSO, P. UPTON) to MODIFY REQUISITES for ART 150.
M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN ACTIVITIES for ART 150.

PEC 133  Beginning Ballet
THETR 189  Effective: Summer 2012

MODIFY:
Title, units, hours/face to face modalities, course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review and to adhere to curriculum review matrix.
Program Impact:
1. Physical Education A.A. Degree

M/S/U (M. LYNCH, K. ENNIS) to MODIFY PEC 133 / THETR 189.
M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN ACTIVITIES for PEC 133/THETR 189.
PEC 148  Yoga for Better Health
Effective: Summer 2012
MODIFY: Content, typical assignments, methods of instruction
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.
Program Impact:
  1. Physical Education A.A. Degree
      M/S/U (M. LYNCH, K. ENNIS) to MODIFY PEC 148.
      M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN ACTIVITIES for PEC 148.

PEC 165  Beginning Judo
Effective: Summer 2012
MODIFY: Description, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix
Course Impact:
  1. PEC 166
Program Impact:
  Stand alone
      M/S/U (M. LYNCH, K. ENNIS) to MODIFY PEC 165.
      M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN ACTIVITIES for PEC 165.

PEC 168  Beginning Swimming
Effective: Summer 2012
MODIFY: Units, hours/face to face modalities, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Must be comfortable in shallow water. Class conducted in shallow pool. Requesting: (A) Before enrolling in this course, students are strongly advised to have the ability to enter shallow water.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.
Course Impact:
  1. PEC 169
  2. PEC 170
Program Impact:
  1. Physical Education A.A. Degree
      M/S/U (M. LYNCH, K. ENNIS) to MODIFY PEC 168.
      M/S/U (L. PRUSSO, P. UPTON) to MODIFY REQUISITES for PEC 168.
      M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN ACTIVITIES for PEC 168.
PEC 170 Advanced Swimming

Effective: Summer 2012

MODIFY: Units, hours/face to face modalities, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 168.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC Activities.

Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.

Course Impact:

1. PEVM 125

Program Impact:

M/S/U (M. LYNCH, K. ENNIS) to MODIFY PEC 170.
M/S/U (L. PRUSSO, P. UPTON) to MAINTAIN REQUISITES for PEC 170.
M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN ACTIVITIES for PEC 170.

PEC 182 Training for Distance Running

Effective: Summer 2012

MODIFY: Units, hours/face to face modalities, field trips, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC Activities.

Rationale: Periodic update and review for course compliance and to follow the curriculum matrix.

Program Impact:

Stand alone

M/S/U (M. LYNCH, K. ENNIS) to MODIFY PEC 182.
M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN ACTIVITIES for PEC 182.

PEC 186 Intermediate Volleyball

Effective: Summer 2012

MODIFY: Units, hours/face to face modalities, description, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 183.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC Activities.

Rationale: Periodic Review and update to meet current curriculum standards and adhere to the curriculum matrix.

Program Impact:

Stand alone

M/S/U (M. LYNCH, K. ENNIS) to MODIFY PEC 186.
M/S/U (L. PRUSSO, P. UPTON) to REMOVE REQUISITES for PEC 186.
M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN ACTIVITIES for PEC 186.
THETR 190 AB  
**Theatre Production Workshop**  
**Effective:** Summer 2011  
**Expedited:**

**Rationale for expedited implementation:** This course had accidentally slipped past the committee in Fall 2009, and was activated in CurricUNET without actually having appeared on an committee agenda. The proposal was submitted in time for the 12/1/2009 meeting.

**MODIFY:** Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for MJC Activities.

**Rationale:** Same classes which were different only by the number of units and have combined them.

**Program Impact:**

- Stand alone

**M/S/U (M. LYNCH, K. ENNIS) to MODIFY THETR 190AB.**

**M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN ACTIVITIES for THETR 190AB.**

**M/S/U (E. MAKI, M. LYNCH) to EXPEDITE APPROVAL/IMPLEMENTATION for THETR 190AB.**

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**Adoptions**

FSCI 306  
**Principles of Fire and Emergency Services Safety**  
**Effective:** Summer 2012

**ADOPT**

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the assessment process.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** Adopted by California State Fire Marshal, this class will be added to the Fire Technology Core Classes required for the Certificate of Achievement in Fire Technology, and Associate of Science Degree.

**Program Impact:**

- Stand alone

**M/S/U (M. LYNCH, K. ENNIS) to ADOPT FSCI 306.**

**M/S/U (L. PRUSSO, P. UPTON) to ADOPT REQUISITES for FSCI 306.**
VI. PROGRAMS

Review of 2010-11 Academic Programs/Award for 2011-12 Catalog

Academic programs will require technical scrutiny of Curriculum Representatives for 2011-2012. Word Documents containing catalog requirements copied and pasted from the 2010-11 CATALOG/ADDENDUM can be found at the links below (on the MJC Catalog Sharepoint site). These do not reflect any changes to courses and programs that have taken place in the curriculum review cycle to be effective 2011-12. Reports of curriculum changes will be provided for this project.

- Agriculture, Environmental Sciences
- Allied Health
- Arts, Humanities, and Communications
- Behavioral and Social Sciences
- Business
- Family and Consumer Sciences
- Literature and Language Arts
- Public Safety
- Science, Math, and Engineering
- Technical Education
- General Studies
- University Preparation

While many awards in the college may be affected by changes in the curriculum, the following awards have already been noted as having technical incongruities or inaccuracies in the 2010-2011 catalog. Changes that do not require notification/approval of the CCCCO will be brought before the Curriculum Committee for notification/consent at a future meeting, but are required to be revised electronically using the Word files above, and received by L. Miller in the MJC Instruction Office NO LATER THAN JANUARY 7, 2011.

- C: Computer Graphics Applications
- AA: Computer Science
- AS: Computer Science
- AA: Office Administration
- C: Office Computer Applications
- AA: Spanish
- AS: Athletic Training/Sports Medicine
- AS: Physical Science
- C: Maintenance Mechanic
- C: Printing and Lithography
- C: Printing Maintenance
- C: University Preparation: Emphasis in Physics

L. Miller instructed the committee how to download Word documents for the purpose of reviewing academic programs for the 2011-12 MJC catalog. This is the only opportunity for divisions to review the accuracy of their programs and to address any issues at the 01/18/2011 curriculum meeting.

Chancellor's Office Approvals/Denials/Updates

None
Program Changes that do not require Chancellor’s Office Notification/Application

A.A. Degree: Music

Effective: Summer 2011

Rationale for expedited implementation: Music faculty requested a revision to the program by the 11/09/10 curriculum committee meeting deadline; however, the item was inadvertently omitted from the 11/09/10 and 11/23/10 meeting agendas.

MODIFY: Ensemble courses

To earn an Associate in Arts Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway (p. 71) or the University Preparation Pathway (p. 69) which include completion of the requirements below (except where listed as recommended). Students who plan to transfer to a four-year school are strongly advised to meet with a member of the music faculty.

PROGRAM PREREQUISITES
MUST 101 [P] Music Fundamentals 1 ................................................................................... 3 OR
MUST 120 [P] Music Theory Review ..................................................................................... 1 OR
SATISFACTORY SCORE on music theory placement examination offered during the first meeting of MUST 120 and/or MUST 121. Students who do not meet entrance proficiencies will be encouraged to enroll in MUST 101 or MUST 120 prior to enrollment in MUST 121.

RECOMMENDED PREREQUISITES
MUST 111 [P] Rhythmic Skills ..................................................................................................... 1

REQUIRED COURSES IN MUSIC THEORY – COMPLETE 20 UNITS
MUST 121 [1] Music Theory 1 ..................................................................................................... 3
MUST 131 [1] Aural Skills 1 ........................................................................................................... 1
MUST 132 [2] Aural Skills 2 ........................................................................................................... 1
MUST 133 [3] Aural Skills 3 ........................................................................................................... 1
MUST 134 [4] Aural Skills 4 ........................................................................................................... 1
MUST 130 [1234] Practica Musica .............................................................................................1 (X4)

ENSEMBLE – COMPLETE 4 UNITS
Any of the following* (repeated individually, or combined with each other to equal the required number of units—see Repeat Limitations above)
MUSE 145 [NP] Guitar Orchestra ............................................................................................. 1
MUSE 155 [NP] Concert Choir ................................................................................................. 1
MUSE 161 [NP] Community Orchestra ..................................................................................... 1
MUSE 165 [NP] String Orchestra ............................................................................................. 1
MUSE 175 [NP] Symphonic Band ............................................................................................. 1
MUSE 185 [NP] Jazz Band ......................................................................................................... 1

APPLIED MUSIC – COMPLETE 4 UNITS
Complete one or more of the courses below appropriate to the students’ instrument or voice* (repeat individually, or combined with each other to equal the required number of units – see Repeat Limitations above).
MUSA 121 Elementary Piano ..................................................................................................... 1
MUSA 122 Piano Enrichment .................................................................................................... 1
MUSA 123 Intermediate Piano ................................................................................................. 1
MUSA 124 Advanced Piano ..................................................................................................... 1
MUSA 145 Applied Classical Guitar .......................................................................................... 1
MUSA 153 Applied Vocal Repertoire 1 .................................................................................... 1
MUSA 154 Applied Vocal Repertoire 2 .................................................................................... 1
MUSA 163   Applied Music (Violin and Viola) ................................................................. 1
MUSA 164   Applied Music (Cello and Bass) ...................................................................... 1
MUSA 173   Applied Music (Brass and Percussion) ............................................................. 1
MUSA 183   Applied Music (Woodwind) ............................................................................ 1

*Music majors will typically combine ensembles and applied studies according to their primary instrument/voice. Vocalists will enroll in Concert Choir and the appropriate applied voice course. Orchestral instrumentalists will enroll in Community Orchestra and the appropriate applied strings course. Band instrumentalists will enroll in Symphonic Band and/or Jazz Band and applied woodwinds or brass/percussion. Guitarists will enroll in Guitar Orchestra and the appropriate applied guitar class. Students are strongly advised to seek the advice of a music faculty member specializing in his/her primary instrument/voice when choosing ensemble and applied music courses.

PIANO** – COMPLETE 2 UNITS
Any of the following (repeated individually, or combined with each other to equal the required number of units—see Repeat Limitations above)
MUSA 121 [NP]   Elementary Piano ......................................................................................... 1
MUSA 122 [NP]   Piano Enrichment ......................................................................................... 1
MUSA 123 [NP]   Intermediate Piano ......................................................................................... 1
MUSA 124 [NP]   Advanced Piano ............................................................................................. 1

**Students whose primary instrument is piano may count their applied studies in piano toward this requirement.

TOTAL UNITS IN THE A. A. MAJOR ......................................................................................... 30

RECOMMENDED MUSIC ELECTIVES

ENSEMBLE – COMPLETE 1-2 UNITS
Any ensemble other than the student’s primary ensemble. (Students are advised to seek the advice of a faculty member directing that ensemble to determine if he/she has the appropriate experience to succeed in the ensemble.)

APPLIED MUSIC – COMPLETE 1-2 UNITS
Any applied music course other than that in the student’s primary instrument/voice. (Students are advised to seek the advice of a faculty member specializing in that instrument/voice to determine which level of course is appropriate.)

OTHER – COMPLETE 1-3 UNITS
MUSG 121 [NP]   History of Western Music 1 ........................................................................ 3
MUSG 122 [NP]   History of Western Music 2 ........................................................................ 3
MUSP 151 [NP]   Musical Theatre Workshop ........................................................................... 1
MUSP 153 [NP]   Advanced Musical Theatre Workshop .......................................................... 1

TOTAL OPTIONAL MUSIC ELECTIVES ......................................................................................... 3-7

M/S/U (C. MULDER, L. PRUSSO) to MODIFY AA: MUSIC and AA: OFFICE ADMINISTRATION
A.A. Degree: Office Administration

**Effective:** Summer 2011

**Rationale for expedited implementation:** To correct error in existing program

**MODIFY:** Required courses

Removing OFADM 353 from required courses.

**M/S/U (C. MULDER, L. PRUSSO) to MODIFY AA: MUSIC and AA: OFFICE ADMINISTRATION**

**CCC-501: Application for Approval - New Credit Programs**

None

**CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status**

None

**CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement**

None

**VII. UNFINISHED BUSINESS**

**Action Items**

1. **Philosophy of the Associate’s Degree and General Education**

   L. Miller 10

   K. Walters Dunlap has asked that the committee review and revise or reaffirm the existing Philosophy of the Associate’s Degree (currently listed on page 37 of the 2010-2011 MJC Catalog). She has noted that the college does not have an identified philosophy of General Education which is required for Accreditation. However, research by R. Cranley, B. Adams, and L. Miller showed that our current Philosophy appears to be drawn from Title 5 §55805, wherein it includes in the words “General Education” in the title.

   
   55805. Philosophy and Criteria for Associate Degree and General Education
   
   (a) The governing board of a community college district shall adopt a policy which states its specific philosophy on General Education. In developing this policy governing boards shall consider the following policy of the Board of Governors:

   The awarding of an Associate Degree is intended to represent more than an accumulation of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand the modes of inquiry of the major disciplines; be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, the student shall possess sufficient depth in some field of knowledge to contribute to lifetime interest.

   Central to an Associate Degree, General Education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons must be able to use this knowledge when evaluating and appreciating the
physical environment, the culture and the society in which they live. Most importantly, General Education should lead to better self-understanding.

In establishing or modifying a general education program, ways shall be sought to create coherence and integration among the separate requirements. It is also desirable that general education programs involve students actively in examining values inherent in proposed solutions to major social problems.

(b) The governing board of a community college district shall also establish criteria to determine which courses may be used in implementing its philosophy on the associate degree and general education.

(c) The governing board of a community college district shall, on a regular basis, review the policy and criteria established pursuant to subsections (a) and (b) of this section.

Does the committee want to reaffirm or edit the existing policy? Is it possible to simply append “General Education” to the title currently in the catalog?

M/S/U (J. LANNING, L. PRUSSO) to reaffirm the existing philosophy and append “General Education” to the title “Philosophy of the [MJC] Associate Degree” for the 2011-2012 MJC Catalog.

Informational Items

1. CurricUNET Trainings  B. Adams
   Next trainings/drop-ins will be in Spring 2011

2. Equating Courses and Repetitions  L. Miller
   No report.

3. C-ID  B. Adams for R. Cranley
   B. Adams updated the committee on the most recent updates to the C-ID project on behalf of R. Cranley. She attended an SB1440 conference in Los Banos on December 5, 2010. Course descriptors are currently being developed for specific disciplines statewide, and CCC faculty input is being sought on the integrity of those descriptors. Do the proposed C-ID descriptors match the content of our own course outlines? Do they serve students in preparation for upper division work in the major? She emphasized that MJC faculty are being encouraged to participate by registering on the www.c-id.net website and providing input on the draft descriptors. She explained that the C-ID program is designed to maximize portability of MJC courses for students, but that the CCCs are still trying to get the CSU system to buy in to the framework, in addition to the fact that CSU participation is required by law.

   Lively discussion ensued. Some representatives expressed concern about the objectives of the various initiatives, while others were not clear on the role of C-ID versus the Transfer Model Curriculum versus the SB1440 legislation itself. One member provided an anecdote that a project “Discipline Input Group” or DIG representative from a division may have misinformed her colleagues by presenting C-ID and the Transfer Model Curriculum as a single integrated concept. One member expressed skepticism about the impetus for all of the initiatives, noting that this seems to be an edict from the state, maybe analogous to standardization initiatives going on in K-12. Are community colleges going to be told what to do by the state? Isn’t curriculum supposed to be faculty-driven?

   A. Peek gave the committee a comprehensive response to all of the issues referenced. She explained that “SB 1440 is the legislation to which we are required by law to respond, while C-ID, and the Transfer Model Curriculum are two distinct, separate tools that are being developed by post-secondary faculty to help the CCCs respond.” She noted the difference between the two initiatives:

   - **C-ID** is a course numbering system within the Community College System that will help universally the CCC, CSU, and UC identify courses across community colleges. Development of the C-IDs and their descriptors is CCC faculty-driven, and a process that faculty are being encouraged to participate in now.
TMC - Transfer Model Curriculum encompasses “proposed community college majors or areas of emphasis that consist of courses appropriate for an associate degree, providing a foundational understanding of the discipline, and prepare the student for transfer to any CSU that are now being developed” (as defined by the C-ID Transfer Model Curriculum Review Area on the C-ID website)

She clarified that C-ID and the Transfer Model Curriculum were not developed in tandem and not necessarily in reaction to SB1440, but that in light of the recent legislation of SB1440, had conveniently been identified as valuable tools to use for responding to SB1140. In each initiative, faculty input is being sought to ensure that the response to SB1440 is comprehensive and rigorous and faculty-driven. The conversation then turned to deeper discussion and review of the Transfer Model Curriculum, item VII.1 of the agenda.

VIII. NEW BUSINESS

Action Items

1. **TRANSFER MODEL CURRICULUM**
   
   B. Adams then shared a presentation given on October 19, 2010 (available on the CCC Academic Senate’s [SB1440 website](http://www.ccc.ca.gov)), wherein the legislation of SB1440 was simplified into its essential principles. Her desire to have this issue discussed on this meeting agenda was to formally define MJC’s response to SB1440.

   **State TMC Implementation Feedback from S. Low of the CCCCO**
   
   In recent weeks, MJC faculty have developed local degrees to correspond to SB1440 and TMC. Two degrees (Geology and Math) were ready for review and adoption by the MJC Curriculum Committee. L. Miller, in anticipation of needing to expedite application at the state level, had emailed S. Low at the CCCCO to inquire about state-level application requirements. On 12/02/2010 S. Low, CCCCO Dean, Academic Affairs responded thus:

   “The Chancellor’s Office urges you to withhold any curriculum actions until the Transfer Model Curriculum (TMC) development process has officially identified majors. As of today, no TMC major has been finalized or approved.

   The Chancellor’s Office approval process will not be developed or available for the submission of proposals for SB 1440 degrees until the Oversight Committee has made some decisions about how the SB 1440 implementation will proceed over the coming months. We anticipate that the approval process, forms and requirements may be available as early as February 2011.

   Please note that catalog language for community colleges and CSU campuses in regard to the availability in Fall 2011 of associate degrees that comply with SB 1440 is being developed as part of the implementation process.”

   **M/S/C the Curriculum Committee will follow SB1440 Transfer Model Curriculum majors or areas of emphasis**
   
   10 ayes
   
   3 abstentions

2. **Curriculum Review Process**
   
   B. Adams informed the committee that the college is halfway through the Curriculum Review Matrix. She showed the committee how many courses – of those scheduled – had come through the committee. While a number of disciplines had been reviewed as scheduled, a significant number had not. C. Mulder said that all of the remaining PEC courses will be submitted by the end of the spring term.

   B. Adams asked the committee if the process was working as designed. Some members commented that the scheduled meeting was problematic, because inevitably, faculty know that the “drop dead” date for updates is ultimately the deadline for the next academic year (the first November meeting.) Why not just return to that practice? L.
Miller reported that this causes major problems for on the staffing side, because it is difficult to implement and troubleshoot courses accurately in the small window of time between the last meeting and her own implementation deadlines. Errors occur and quality control is non-existent. She added that she has always believed that we should de-emphasize that deadline because it clearly condones procrastination and consequently creates chaos at the last meeting. B. Adams reframed this idea by saying that this actually causes more work for the committee and that the quality of review is compromised. Some members agreed, noting that the “assigned meeting” seemed to be working.

The conversation moved to the rhetorical question of “what happens to those courses that are not reviewed as scheduled or are not compliant?” B. Adams commented that there is no curriculum committee practice in place. Members added that deans are not supposed to be offering them, or are saying they will inactivate them. L. Miller shared that the stated policy of the past was that courses not in compliance would be inactivated by the Board of Trustees, however, there has been no follow through on this policy.

The committee was agreeable and supportive of the matrix and process as designed.

3. Program Learning Outcomes  A. Peek

A. Peek reported that 42 (22%) of MJC’s academic programs have established and published Program Learning Outcomes (PLOs). She informed the committee that the college president, G. Loewenstein, has asked the college to have 75% of the Program Learning Outcomes in place by the end of the 2010-11 academic year. Many groups are working on PLOs “as we speak.”

A. Peek asked the committee if they were comfortable with the fact that PLOs, or program learning outcomes, were currently being placed in the catalog without formal review/approval of the curriculum committee. Members were not immediately concerned. She went on to explain that the process last year involved the Assessment Workgroup assembling program learning outcomes, forwarding them to A. Peek, who compiled them into one single document, which she forwarded to L. Miller for placement in the MJC Catalog.

Animated dialog began. “What does a PLO do?” asked a member. A. Peek commented that it “communicates a tangible result of completing a program to the student and community.” It provides a concrete description of what knowledge, skills, and/or abilities can be expected upon satisfactory completion of a specific program.

Another member expressed concern about the possibility of PLOs to be used for punitive purposes, for example, within evaluations. A. Peek said that is not the intention of learning outcomes within the institution. They are truly intended to be a heuristic tool through which faculty can evaluate if academic programs are achieving identified goals. She added that you cannot learn this through one cycle of assessment, but through many cycles, and therefore you cannot focus on specific incidents or isolated evidence to prove a point. Only data monitored over time will show meaningful trends or gaps. PLOs create a framework through which those gaps and trends can be observed. She exemplified the Engineering department, who – through the process of identifying essential skills for engineering graduates – determined that “working in teams” was essential skill needed in the field of engineering. Upon evaluating the engineering degree requirements using the Program Mapping framework as a tool, the department made the surprising discovery that nowhere in the curriculum of the course requirements for degree was this skill introduced, applied, reinforced, or assessed in the curriculum.

Some members commented that they did not feel qualified to review PLOs. L. Miller commented that, at this point, no governance group is reviewing/endorsing them. She added that it would secure a paper trail and protect students from clerical errors by having an approval channel to research in the event of an error in the catalog. Some members were still reluctant. L. Miller commented that she suspected part of the problem is that the curriculum course review process is highly evolved for courses, but still is rather inconsistent and underdeveloped –even absent- for programs. Faculty are not formally required to cyclically evaluate academic program requirements for accuracy/currency. She added that this is why K. Walters Dunlap had suggested the development of a program requirements committee a few years ago. B. Adams added that CurricUNET has been paid to develop our program development interface which is designed to facilitate this to a large degree, but that it is still not working or complete as it was promised by the company months ago. Part of the design of this module includes a screen in which program learning outcomes are developed and associated with programs. All of this information would come together in a report for the purpose of producing the catalog automatically.
While the committee took this into account, L. Miller called attention to the fact that – while accreditation requires the development of Program Learning Outcomes, the CCC Chancellor’s office requires new and existing programs to have “Program Goals and Objectives” (p. 54 of the CCCCO Program and Course Approval Handbook) for new and existing programs. That information does not get reviewed nor does it even exist at MJC for programs.

In addition to this, she informed the committee that the PRNet module of CurricUNET has not been designed to prompt faculty for information or to capture change data required for Chancellor’s Office approval of new programs, substantial modifications to programs, and non-substantial changes to programs. This system would be the tool MJC faculty will use to develop/modify program requirements and Program Learning Outcomes. She advised that the committee be mindful of this gap as well as the similarity/differences of learning outcomes, program goals, and program objectives when taking into account review and management of Program Learning Outcomes. She asked rhetorically “what is the difference between a Program Learning Outcome and a Program Goal and A Program Objective?” Is this locally defined or understood? She added that the CCCCO has their own version of CurricUNET in place in which applications are submitted, however, their course and program data is not tied into our systems, and the interface is not accessible to all but a four MJC personnel, including K. Walters Dunlap, B. Adams, L. Miller, and S. Fornelli. Statewide there is no evidence of a master plan or map as to how to most efficiently integrate these separate systems which are all dealing with the same data set.

Many members were surprised to learn of this systems problem, but grew in agreement that PLOs should – at the least - have some form of endorsement from a governance group.

M/S/U (E. Maki, S. Circle )The MJC Curriculum Committee, a college governance group, commencing from this date forward, will formally endorse Program Learning Outcomes as prepared by the Assessment Workgroup for the purpose of MJC Catalogs/Addendums as an agenda “Notification” item

4. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
   Postponed indefinitely

Informational Items

None

IX. WORKGROUPS

1. Operations Workgroup A. Peek / B. Adams / L. Miller
   No Report

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force B. Adams
   No Report

2. CurricUNET Implementation Task Force Update B. Sanders / B. Adams
   No Report

XI. PUBLIC COMMENT

Meeting adjourned at 4:51 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of December 07, 2010 were approved.

III. NOTIFICATION

None

IV. CONSENT

None

V. DISCUSSION

Inactivations

None
### Revisions (including modifications/reactivations)

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Rationale:</th>
<th>Program Impact:</th>
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<tbody>
<tr>
<td>AG</td>
<td>349 ABCD Work Experience Agriculture – Supervised Practice</td>
<td>Summer 2012</td>
<td>Hours/face to face modalities, course goal, learning goals, content, typical assignments, methods of assessment</td>
<td>Maintaining: (C) Enrollment in a minimum of 7 units which may include Cooperative Vocational Work Experience.</td>
<td>None</td>
<td>None</td>
<td>Does not transfer.</td>
<td>Not approved for GE.</td>
<td>Unspecified</td>
<td>Stand Alone</td>
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**AG 349 ABCD Pulled for discussion by R. Cranley**

R. Cranley believed that the description for the concurrent enrollment did not make much sense. B. Adams stated the field is not editable because of the different interfaced used by Governet data entry personnel when the original information was entered. The CNET system will not allow persons to add a new corequisite because there are no specific courses attached to it. M. Morales stated that there is a limitation or glitch within the system. The committee asked that B. Adams and the author of this course meet to fix the wording that is currently stated in the corequisite section of CNET. The committee also looked at the units/hours field of the course in CNET. The committee found that the information needs to be revised. The units/hours field in CNET reflects as lecture when it should reflect as lab only. The course will go back to the author for revision in CNET.

M/S/F (M. LYNCH, K. ENNIS) to approve AG 349 ABCD

Ayes=0
Nays=17

**MDAST 320 Introduction to Medical Assisting**

3

**Effective:** Summer 2012

**MODIFY:** Enrollment restrictions, requisite skills, course goal, content, typical assignments, methods of assessment

**Enrollment Restrictions:** Removing: (C) MDAST 321. Maintaining: (C) MDAST 322, MDAST 323. Requesting: (L) Enrollment limited to students accepted into the Medical Assisting Program.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** Updating for accreditation compliance and periodic review.

**Course Impact:**
1. MDAST 322
2. MDAST 323

**Program Impact:**
1. Medical Assisting Certificate of Achievement

**M/S/U (E. Maki, J. Sola) to MODIFY MDAST 320.**

**M/S/U (L. Prusso, M. Lynch) to MODIFY REQUISITES for MDAST 320.**
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
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</table>
| MDAST 321  | Medical Terminology              | 3       | Effective: Summer 2012  
MODIFY: Content, typical assignments, course goal, methods of assessment  
Enrollment Restrictions: None  
Distance Education Status: Maintaining: Online  
Materials Fee Status: None  
Articulation Status: Does not transfer.  
General Education Status: Not approved for GE.  
Rationale: Updating for accreditation compliance and periodic review.  
Course Impact:  
1. MDAST 320  
2. MDAST 322  
3. MDAST 323  
4. MDAST 350  
5. MDAST 352  
6. MDAST 353  
7. MDAST 354  
Program Impact:  
1. Medical Assisting Certificate of Achievement  
2. Vocational Nursing Curriculum Certificate of Achievement  
M/S/U (E. Maki, J. Sola) to MODIFY MDAST 321.  
M/S/U (L. Prusso, M. Lynch) to MAINTAIN Online for MDAST 321. |
| MDAST 322  | Medical Assisting Administrative Procedures | 3½      | Effective: Summer 2012  
MODIFY: Enrollment restrictions, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  
Enrollment Restrictions: Removing: (C) MDAST 321. Maintaining: (C) MDAST 320, MDAST 323.  
Requesting: (L) Enrollment limited to students who have been accepted into the Medical Assisting Program.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Does not transfer.  
General Education Status: Not approved for GE.  
Rationale: Updating for accreditation compliance and periodic review.  
Course Impact:  
1. MDAST 320  
2. MDAST 323  
Program Impact:  
1. Medical Assisting Certificate of Achievement  
M/S/U (E. Maki, J. Sola) to MODIFY MDAST 322.  
M/S/U (L. PRUSSO, S. Circle) to MODIFY REQUISITES for MDAST 322. |
MDAST 323  Medical Assisting Clinical Procedures 3
Effective: Summer 2012
Modifying: Enrollment restrictions, requisite skills, materials fee, content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (C) MDAST 321. Maintaining: (C) MDAST 320, MDAST 322. Requesting: (L) Enrollment limited to students who have been accepted into the Medical Assisting Program.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $35.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Updating for accreditation compliance and periodic review.
Course Impact:
1. MDAST 320
2. MDAST 322
Program Impact:
1. Medical Assisting Certificate of Achievement

Pulled for Discussion by S. Circle
S. Circle questioned the course goal wording and was worried it was too vague. Committee reviewed the course goal in CurricUNET and agreed it was sufficient.
M/S/U (L. Prusso, M. Lynch) to MODIFY MDAST 323.
M/S/U (L. Prusso, S. Circle) to MODIFY REQUISITES for MDAST 323
M/S/U (K. Ennis, J. Sola) to MAINTAIN Materials Fees for MDAST 323

MDAST 324  Introduction to Disease and Pharmacology 4
Effective: Summer 2012
Modifying: Hours/face to face modalities, enrollment restrictions, requisite skills, content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (C) MDAST 325, MDAST 326. Requesting: (P) MDAST 320, MDAST 322, & MDAST 323.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Updating for accreditation compliance and periodic review.
Course Impact:
1. MDAST 325
2. MDAST 326
Program Impact:
1. Medical Assisting Certificate of Achievement

Pulled for Discussion by S. Circle
S. Circle had a question about lab skills and requisites. There were problems with the second assignment and its wording. A name that popped up for S. Circle was Susu. S. Buzbee explained that Susu is the name of a student nurse. Revision was made to the assignment in CNET to replace the name “Susu” with the word student.
M/S/U (K. Ennis, P. Upton) to MODIFY MDAST 324.
M/S/U (L. Prusso, S. Circle) to MODIFY REQUISITES for MDAST 324
MDAST 325  Medical Assisting Laboratory Procedures  3
Effective: Summer 2012
MODIFY: Enrollment restrictions, requisite skills, content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (C) MDAST 324, MDAST 326. Requesting: (P) MDAST 320, MDAST 322, & MDAST 323.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Updating for accreditation compliance and periodic review.
Course Impact:
1. MDAST 324
2. MDAST 326
Program Impact:
1. Medical Assisting Certificate of Achievement

Pulled for Discussion by R. Cranley
R. Cranley erroneously pulled the course and indicated she did not have any questions and/or concerns about it.
M/S/U (E. Maki, S. Circle) to MODIFY MDAST 325.
M/S/U (L. Prusso, S. Circle) to MODIFY REQUISITES for MDAST 325

MDAST 326  Medical Assisting Practicum  7
Effective: Summer 2012
MODIFY: Title, description, enrollment restrictions, requisite skills, materials fee, content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (C) MDAST 324, MDAST 325. Requesting: (P) MDAST 320, MDAST 322, & MDAST 323.
Distance Education Status: None
Materials Fee Status: Removing fee of $35.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Updating for accreditation compliance and periodic review.
Course Impact:
1. MDAST 324
2. MDAST 326
Program Impact:
1. Medical Assisting Certificate of Achievement

Pulled for Discussion by M. Garcia
M. Garcia had a question about the lab learning goal listed under methods of instruction. M. Garcia had only seen one goal listed. S. Buzbee reported that there are actually five goals listed and that it had been revised after he had reviewed it initially. Review of learning goals in CNET verified that there were five learning goals.
M/S/U (S. Circle, J. Sola) to MODIFY MDAST 326.
M/S/U (L. Prusso, S. Circle) to MODIFY REQUISITES for MDAST 326
M/S/U (K. Ennis, J. Sola) to REMOVE Materials Fees for MDAST 326
PEC 118  Bowling

**Effective:** Summer 2012

**MODIFY:** Units, hours/face to face modalities, materials fee, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for MJC Activities.

**Rationale:** Periodic review and update to meet curriculum standards and adhere to the curriculum matrix.

**Program Impact:**

1. Physical Education A.A. Degree

**M/S/U (E. Maki, J. Sola) to MODIFY PEC 118.**

**M/S/U (M. Garcia, K. Ennis) to MAINTAIN MJC Activities**

---

**VI. PROGRAMS**

**Chancellor's Office Approvals/Denials/Updates**

None

**Program Changes that do not require Chancellor's Office Notification/Application**

**A.A. Degree: English**

**Effective:** Summer 2012

**MODIFY:** Required courses

For those who love to read, write, interpret, and create, majoring or minoring in English is the right choice. English courses are designed to give proficiency in skills that are highly regarded by society: the ability to read with comprehension and critical judgment, to communicate accurately and effectively both orally and in writing, to think logically, to do research and organize materials, and to interpret and appreciate literature.

The English major can lead to a career in teaching as well as in professional fields such as law, medicine, publishing, information science, and business. In addition to pre-collegiate composition courses (ENGL 49 and ENGL 50) and transfer-level courses (ENGL 101, ENGL 102, and ENGL 103), the English program includes survey courses in English, American and world literature; introductory genre courses in poetry, fiction, and drama; and a number of topical courses such as Shakespeare, Bible as literature, ethnic literatures, folklore, and children’s literature. The program also offers creative writing courses in poetry, fiction, and script writing. English majors choose to take survey, writing, and literature courses based upon their areas of interest, but they should include a balanced load of genre and survey courses. Many students who become English majors at four-year colleges and universities are required to take introductory survey courses in American and British literature (ENGL 135, ENGL 136, ENGL 137, and ENGL 138). However, prospective English majors and minors are strongly urged to discuss their plans with MJC counselors and English faculty advisors regarding the specific lower-division requirements at the four-year colleges and universities they plan to attend.

**A.A. Degree: English**

**STUDENT LEARNING OUTCOMES**

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate’s Degree in English will be able to:

- **Read, comprehend, and evaluate a variety of texts and various forms of media.**
- **Write clear, organized work in a style suited for its purpose and audience.**
- **Create professional-looking written work that shows careful editing and properly document sources.**
- **Demonstrate an appreciation of literature by reading and analyzing works from various genres, periods, and cultures**
DEGREE REQUIREMENTS

To earn an Associate in Arts Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway (p. 67) or the University Preparation Pathway (p. 65) which include completion of the requirements below

REQUIRED COURSES - COMPLETE 6 UNITS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>ENGL 102</td>
<td>[NP] Advanced Composition &amp; Introduction to Literature</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 103</td>
<td>[NP] Advanced Composition and Critical Thinking</td>
<td>3</td>
</tr>
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</table>

REQUIRED COURSES - COMPLETE 3 UNITS

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>ENGL 163</td>
<td>[NP] Introduction to Shakespeare</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 131</td>
<td>[NP] Introduction to World Literature to 1500</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 132</td>
<td>[NP] Introduction to World Literature from 1500 to Present</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 135</td>
<td>[NP] Survey of American Literature to 1850</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 136</td>
<td>[NP] Survey of American Literature: 1850 to Present</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 137</td>
<td>[NP] Survey of English Literature to 18th Century</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 138</td>
<td>[NP] Survey of English Literature: 18th Century - Present</td>
<td>3</td>
</tr>
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</table>

ELECTIVE COURSES - COMPLETE 11 UNITS

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<thead>
<tr>
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<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 105</td>
<td>[NP] Creative Writing: Poetry</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 106</td>
<td>[NP] Creative Writing: Short Fiction</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 108</td>
<td>[NP] Creative Writing: Autobiography</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 109</td>
<td>[NP] Creative Writing: Scriptwriting</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 112</td>
<td>[NP] Introduction to the Novel and Short Story</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 114</td>
<td>[NP] Introduction to Poetry</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 116</td>
<td>[NP] Introduction to Drama</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 132</td>
<td>[NP] Introduction to World Literature from 1500 to Present</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 135</td>
<td>[NP] Survey of American Literature to 1850</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 136</td>
<td>[NP] Survey of American Literature: 1850 to Present</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 137</td>
<td>[NP] Survey of English Literature to 18th Century</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 138</td>
<td>[NP] Survey of English Literature: 1700 to the Present</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 151</td>
<td>[NP] Introduction to Folklore</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 156</td>
<td>[NP] The Bible as Literature -- The Hebrew Canon and Intertestamental Writings</td>
<td>3</td>
</tr>
</tbody>
</table>

MINIMUM UNITS IN A.A. MAJOR ........................................................................................ 20

M/S/U (S. CIRCLE, L. PRUSSO) TO MODIFY AA: ENGLISH

CCC-501: Application for Approval - New Credit Programs

None
CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

None

Informational Items

1. CurricUNET Trainings B. Adams
   Next trainings/drop-ins will be in spring 2011
   B. Adams advised the committee about the next CurricUNET training date scheduled for February 17, 2011 at the Fire Center. B. Adams will be sending out an email soon regarding details for this planned training date. M. Morales asked about a previous discussion of having a training video or audio taped for those who want to brush up on any missed items that may be discussed at the training. B. Adams stated that she will work to have in the future a link that people can click to view a video or audio taped training.

2. Equating Courses and Repetitions L. Miller
   Postponed Indefinitely

3. C-ID Update R. Cranley XX
   R. Cranley provided the committee with a C-ID update. An update was sent out via email on January 11th. R. Cranley encouraged everyone to go back to their departments to register for the DIG sessions. The next session is scheduled for January 25th in San Jose. R. Cranley informed the committee that so far the C-ID project has 177 approved course descriptors and Modesto Junior College has submitted 96 course outlines for review.

VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
   Postponed indefinitely

2. Curriculum Committee Self-Evaluation A. Peek / B. Adams 01
   B. Adams shared that in 2008 or 2009 the Academic Senate presented a list of all of the members (voting and non-voting) for Modesto Junior College standing committees. The Curriculum Committee will need to re-evaluate its membership to see if anything needs to be altered. The committee discussed the list of members and found that a recommendation of revision to membership is needed. B. Adams will assist in modifying the current charter. The committee will revisit this item and finalize before the last spring curriculum meeting.
Informational Items

1. **CCCCO DE Guidelines**  
   B. Adams  
   B. Adams discussed with the committee the CCCO De Guidelines document. B. Adams stated that reviewing this document helps as a refresher and to verify the committee is following proper procedures. M. Garcia added that he would like to see a link to the document provided somewhere within CNET. B. Adams will ask S. Fornelli if a link can be provided for future reference in CNET or on the MJC Curriculum website.

IX. WORKGROUPS

1. **Operations Workgroup**  
   A. Peek / B. Adams / L. Miller  
   No Report

X. TASK FORCES

1. **Special Topics, Experimental, Independent, Work-Experience Task Force**  
   B. Adams  
   No Report

2. **CurricUNET Implementation Task Force Update**  
   B. Sanders / B. Adams  
   B. Adams reported B. Sanders will be presenting a demonstration of the program module of CurricUNET at the Feb. 1 meeting.

XI. PUBLIC COMMENT

1. S. Circle asked the committee for clarification on the status of the ESL 900 course series. B. Adams stated that only the ESL 1-6 courses were reviewed and approved in the fall, and not the 900 courses. In terms of reviewing purposes, B. Adams advised S. Circle to review the courses as she would any other regular approval at the rep level.

2. K. Ennis asked the committee if they knew of any legal mandate stating a student “has 24 hours after the initial class meeting to contact the instructor in order to avoid being dropped from a class that he/she did not attend on the first day of instruction”. She further asked if other instructors follow the same procedures she does in which she drops the no-show students immediately after the class has ended. The committee members all agreed that they also follow the same procedure and have not heard about any legal mandates.

3. E. Maki thanked J. Lanning for the wonderful and delicious cookies. J. Lanning announced her farewell party will be on Friday, January 21st at the Fireside Lounge from 5:00-7:00. All committee members are welcome to attend.

Meeting adjourned at 4:27 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of January 18, 2011 were approved.

III. NOTIFICATION

Previously, the ½ unit versions of variable unit courses had no letter (X) attached to the course number. So we had many courses that followed the pattern of INTEC 390,A,B or PEC 102,A. At some point in the past 5-8 years, the college started using the letter X to indicate the ½ unit variant of a course. Variable unit courses that have come through in the last several years have included X when appropriate, and CurricUNET puts an X in even if a course was only previously approved with the ‘no letter’ formatting.

Datatel, the catalog, and course outlines are mixed in terms of how these variable unit courses are listed.

The following is a list of variable unit courses (that have a ½ unit version) that appear in Datatel with no X designation.

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 199</td>
<td>½</td>
<td>Independent Study</td>
</tr>
<tr>
<td>AG 390</td>
<td>½</td>
<td>Agricultural Skills Training</td>
</tr>
<tr>
<td>ALHE 199</td>
<td>½</td>
<td>Independent Study</td>
</tr>
<tr>
<td>ANAT 199</td>
<td>½</td>
<td>Independent Study</td>
</tr>
<tr>
<td>BIO 180</td>
<td>½</td>
<td>Special Projects in Biology</td>
</tr>
<tr>
<td>BIO 199</td>
<td>½</td>
<td>Independent Study</td>
</tr>
<tr>
<td>BIO 298</td>
<td>½</td>
<td>Special Topics and Problems</td>
</tr>
<tr>
<td>CHEM 199</td>
<td>½</td>
<td>Independent Study</td>
</tr>
<tr>
<td>CLDDV 398</td>
<td>½</td>
<td>Special Topics in Early Childhood Education</td>
</tr>
<tr>
<td>ENGL 198</td>
<td>½</td>
<td>English Special Topics</td>
</tr>
<tr>
<td>FAMLF 399</td>
<td>½</td>
<td>Independent Study / Special Problems</td>
</tr>
<tr>
<td>INTEC 390</td>
<td>½</td>
<td>Advanced Manufacturing Training</td>
</tr>
<tr>
<td>LENF 398</td>
<td>½</td>
<td>Law Enforcement Special Topics</td>
</tr>
<tr>
<td>NURSE 299</td>
<td>½</td>
<td>Independent Study</td>
</tr>
<tr>
<td>PE 199</td>
<td>½</td>
<td>Independent Study</td>
</tr>
<tr>
<td>PEC 108</td>
<td>½</td>
<td>Deep Water Aerobics</td>
</tr>
</tbody>
</table>
Effective: Summer 2012

**MODIFY:** Course ID (add X to course number in Datatel)

**Rationale:** For the purpose of the record and to make data align across systems

ALHE 199 Independent Study 1
ALHE 299 ACD Independent Study 1,3,4
ALHE 349 D Work Experience 4
ALHE 399 A-F Independent Study 1,2,3,4,5,6

Effective: Summer 2012

**Inactivate:**

There have been no courses from the ALHE discipline offered in over 5 years. Most ALHE courses have been inactivated or were switched to other disciplines. The ones that remain active in Datatel are the Independent Study or Work Experience courses that typically have not been held to the same review standards as most courses in the curriculum. The Allied Health Division considers ALHE to be an inactive discipline and would like these last remaining courses to be inactivated. ALHE does not exist as a discipline in CurricUNET so the division can’t inactivate them in the conventional manner. The courses appear here for the purpose of the record.

---

**The committee was notified of the following actions.**

**IV. CONSENT**

**EMT Program**

Effective: Summer 2011 **Expedited!**

**MODIFY:** Program Requisites

Remove: CPR - Healthcare provider level from the American Heart Assn or National Safety Council or Professional Rescuer Level from the American Red Cross AND First Aid Any Level

Replace with: A valid health care provider CPR card

B. Adams also noted that a change was made regarding the header, changing it from program prerequisites to program requisites.

Hearing no objections, proposed modifications to EMT Program were approved and expedited
V. DISCUSSION

Inactivations

None

Revisions (including modifications/reactivations)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 349 ABCD</td>
<td>Work Experience Agriculture – Supervised Practice</td>
<td>Effective: Summer 2012, MODIFY: Description, repetitions, hours/face to face modalities, enrollment restrictions, course goal, learning goals, content, methods of instruction, typical assignments, methods of assessment. Enrollment Restrictions: Removing: (C) Enrollment in a minimum of 7 units which may include Cooperative Vocational Work Experience. Requesting: (A) Before enrolling in this course, students are strongly advised to be following an agriculture major course of study. Distance Education Status: None, Materials Fee Status: None. Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: Periodic Review. Program Impact: Stand Alone, M/S/U (M. Lynch, P. Upton) to MODIFY AG 349 ABCD.</td>
</tr>
</tbody>
</table>

MACH 211 DE Machine Tool Technology 1 4,5
Effective: Summer 2012
MODIFY: Description, enrollment restrictions, materials fees, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (P) MATH 20 and ESL 45
Distance Education Status: None
Materials Fee Status: Increasing fee from $15 to $25
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Course Impact:
1. MACH 212 DE
2. MACH 310
3. MFGA 302
Program Impact:
None

MACH 211 DE Pulled for discussion by M. Garcia
M. Garcia commented that the required content and lab content is the same. M. Garcia requested that a statement be added for the reasoning on why these two areas were the exact same in CNET. The committee looked at the wording in CNET and added a statement to say, “The lab content is the same as the course content. Lab provides the hands-on part of the course.” M. Garcia also noticed that the method of instruction area has weekly homework added. M. Garcia believes that adding weekly homework to the methods of instruction is not needed because it is already stated in the assignments area. B. Adams changed the wording in the methods of instruction section to reflect, “Assign weekly homework assignments from textbook.” J. Weaver, Professor of Machine Tool Technology, noted that the Machinery’s Handbook in the texts and other readings section of CNET needed to be revised to say 28th edition. The handbook edition year was changed to reflect 28th edition by B. Adams. B. Adams will verify the year and also update the information in the system.

M/S/U (J. Beebe, J. Sola) to MODIFY MACH 211 DE
M/S/U (C. Mulder, M. Garcia) to MODIFY REQUISITES for MACH 211 DE
M/S/U (P. Upton, E. Kerr) to Increase Materials fee for MACH 211 DE

MACH 312 4 Axis Mill Programming and Orientation 1
Effective: Summer 2012
MODIFY: Enrollment restrictions, content, learning goals
Enrollment Restrictions: Removing: (P) MACH 219. Requesting: (A) Before enrolling in this course, students are strongly advised to have had previous programming experience on CNC machining centers using word address format language.
Distance Education Status: Requesting: Hybrid
Materials Fee Status: Maintaining fee of $5
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
1. CNC Programmer Skills Recognition Award

M/S/U (E. Maki, J. Sola) to MODIFY MACH 312
M/S/U (C. Mulder, M. Garcia) to MODIFY REQUISITES for MACH 312
M/S/ (J. Beebe, P. Upton) Request for hybrid withdrawn by division rep for more clarification
M/S/U (P. Upton, E. Kerr) to Maintain fee for MACH 312
VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates
None

Program Changes that do not require Chancellor's Office Notification/Application
None

CCC-501: Application for Approval - New Credit Programs
None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status
None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement
None

VII. UNFINISHED BUSINESS

Action Items

1. Curriculum Committee Self-Evaluation  A. Peek / B. Adams
   B. Adams reminded the committee of the Curriculum Committee Self-Evaluation (see attachment) discussed at the last curriculum meeting. At the last meeting, the committee started looking at the Decision Making document. The Self Evaluation Report document was emailed out to the committee for review. It was determined at the last meeting, that the committee was in no hurry to update the self evaluation document. C. Mulder noted that committee members had discussed having the ASMJC representative as a non-voting position. Also discussed was the change for the Dean of Matriculation to be a voting member. The committee agreed that the current draft looks good. C. Vaughn suggested a cover letter to be provided with the proposal to senate. B. Adams volunteered to draft a cover letter for submittal along with the proposal. A motion to accept the draft as the official proposal to the senate was taken.

   M/S/U (E. Maki, S. Circle) to approve the cover letter and Curriculum Committee Self-Evaluation Report for submittal to the Academic Senate

Informational Items

1. CurricUNET Trainings  B. Adams
   February 17, 2011, Training from 2:30 - 4:00 PM and Drop-in Session from 4:00 - 5:00 PM, Regional Fire Science Center.
   B. Adams informed the committee of an upcoming CurricUNET training. The training is set for February 17, 2011 from 2:30-4:00 PM at the Regional Fire Science Center. This year, B. Adams is doing the training a little differently. If anyone needs just a few items fixed, they can drop-in at the drop-in session from 4:00-5:00 PM which immediately follows the training.

2. Equating Courses and Repetitions  L. Miller
   Postponed indefinitely
VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   Postponed indefinitely

Informational Items

1. Pending Courses in CurricUNET  B. Adams
   B. Adams recently discussed with S. Fornelli the idea of cleaning up courses in CurricUNET that have been sitting for quite some time without any action. Some courses have been sitting in the system since 2008. C. Mulder asked if the committee could discuss the procedure/process again because many faculty members believe their course has been moved to the right area and have no idea that the course may need further action. B. Sanders suggested having a small group of people set some time aside for discussion on what is needed from CurricUNET and what is not needed regarding the approval steps in CurricUNET and what is not needed.
   B. Adams will request a document listing all courses that need action be sent via email from S. Fornelli.

IX. WORKGROUPS

1. Operations Workgroup  A. Peek / B. Adams / L. Miller
   No Report

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  B. Adams
   No Report

2. CurricUNET Implementation Task Force Update  B. Sanders
   B. Sanders presented a CurricUNET program module demonstration to the committee. B. Sanders, S. Fornelli, and C. Martin have been meeting every Tuesday afternoon to assist in the development of the Program module within CurricUNET. S. Fornelli and C. Martin were also in attendance for any questions or comments that may arise from committee members. B. Sanders went through all aspects of the program module in CurricUNET with the committee. A test course was put through the system for committee members to view the process and ask questions. The committee was excited to see the new module. The module is currently a work in progress. A final implementation date has not been formally set.

XI. PUBLIC COMMENT

Meeting adjourned at 4:39 PM
The MJC Curriculum Committee began a self-evaluation of its charter and membership (as stated in the MJC Decision-Making Process document dated 2008) at the 1/18/11 Curriculum Committee meeting. Discussion on its charter and committee membership produced the following recommendations:

Recommendation #1: Remove the Program Specialist 1 position from committee membership.

Rationale: The Office of Instruction has membership on the Curriculum Committee with the Curriculum Information Specialist and the Vice-President of Instruction (both non-voting members), so this position’s committee membership is not necessary.

Recommendation #2: Change the Dean of Matriculation and Admissions position from an ex-officio/non-voting member to a voting member.

Rationale: The Dean of Matriculation and Admissions provides additional perspective to faculty input and therefore should be a voting member.

Recommendation #3: Remove Student Learning Outcomes Coordinator as a faculty representative.

Rationale: Course student learning outcomes are not required on course outlines of record. Program learning outcomes will be entered in the program module of CurricUNET, which will be reviewed and voted on by all curriculum committee members.

Recommendation #4: Remove the Community and Economic Development faculty representative.

Rationale: There are no full-time faculty members in the Community and Economic Development division. Representation is present with the Community Education Representative member elected by Community Education.

Recommendation #5: List the Science faculty representative and the Math faculty representative as Science, Math, and Engineering (2); in addition, list the Business faculty representative and the Behavioral and Social Sciences faculty representative as Business, Behavioral and Social Sciences (2).

Rationale: The criteria for faculty representation is based on division membership, not department membership; therefore, the Science, Math, and Engineering Division and the Business, Behavioral and Social Sciences Division should each be listed as a division which has 2 representatives, just as the Arts, Humanities, and Communications Division and the Literature and Language Division are listed.

Respectfully submitted,
Curriculum Co-Chairs,
Barbara Adams (Elected by Committee) and Adrienne Peek (Academic Senate President-Elect)


Others Present: H. Townsend (Administrative Assistant, Instruction)

I. APPROVAL OF ORDER OF AGENDA

The committee moved the Athletic Training/Sports Medicine notification item to the program section of the agenda.

M/S/U (A. Peek, S. Circle) to approve the revised order of the agenda.

II. APPROVAL OF MINUTES

February 01, 2011

Hearing no objections, the minutes of February 1, 2011 were approved as written.

III. NOTIFICATION

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

Art 189 Photo Laboratory Technology 1

This course is no longer a variable unit course and as such, the ‘A’ has been removed from the course number. This will be reflected in the 2011-2012 MJC catalog update and will take effect in Datatel for SU 2012.

Athletic Training/Sports Medicine

See Programs section.

Mechanized Agriculture Technician Certificate of Achievement

This program had inadvertently been removed from the State Inventory of Approved Programs. Communication with the Chancellor’s Office has been successful in rectifying the error. This certificate will be restored to the 2011-2012 MJC College Catalog.

IV. CONSENT

None
V. DISCUSSION

Inactivations

MUST 102  Music Fundamentals 2  3
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone
M/S/U (L. Prusso, P. Upton) to APPROVE the INACTIVATION of MUST 102.

PE 132  Aquatic Fitness & Health Instructor  3
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone
M/S/U (L. Prusso, P. Upton) to APPROVE the INACTIVATION of PE 132.

PEA 116  Adapted Run/Walk  1
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Physical Education A.A. Degree
M/S/U (L. Prusso, P. Upton) to APPROVE the INACTIVATION of PEA 116.

PEA 154  Back Basics  1
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Physical Education A.A. Degree
M/S/U (L. Prusso, P. Upton) to APPROVE the INACTIVATION of PEA 154.

Revisions (including modifications/reactivations)

ANSC 201  Beef Cattle Science  3
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Course Impact:
1. ANSC 217
Program Impact:
1. Agricultural Science A.S. Degree
2. Animal Science A.S. Degree
3. Artificial Insemination Technician Certificate of Achievement
M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to ANSC 201.
<table>
<thead>
<tr>
<th><strong>ANSC 250</strong></th>
<th><strong>Veterinary Physiology, Anatomy, &amp; Terminology</strong></th>
<th><strong>3</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer 2012</td>
<td></td>
</tr>
<tr>
<td><strong>Modify:</strong></td>
<td>Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.</td>
<td></td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>None</td>
<td></td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>None</td>
<td></td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU.</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>Not approved for GE.</td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>Periodic Review</td>
<td></td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>1. Veterinary Technician Certificate of Achievement</td>
<td></td>
</tr>
</tbody>
</table>

Pulled for discussion by M. Garcia. M. Garcia noted that the typical assignments area only shows one assignment. The committee reviewed the course in CNET and found the information listed lacked more information. The committee members believe that the author is in need of producing approximately two more assignments for this particular area. The division representative will ask the author to provide more information. The committee approved the modification on the contingency that at least two more examples will be added to the typical assignments section in CurricUNET. B. Adams will enter the new assignments into CurricUNET.  
M/S/U (K. Ennis, M. Lynch) to APPROVE MODIFICATIONS to ANSC 250. M/S/P (K. Ennis, S. Circle) to MAINTAIN ENROLLMENT RESTRICTIONS for ANSC 250. 11 ayes, 1 nay

<table>
<thead>
<tr>
<th><strong>ANSC 251</strong></th>
<th><strong>Veterinary Pharmacy Procedures</strong></th>
<th><strong>2</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer 2012</td>
<td></td>
</tr>
<tr>
<td><strong>Modify:</strong></td>
<td>Enrollment restrictions, content, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AQ 280.</td>
<td></td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>None</td>
<td></td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>None</td>
<td></td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU.</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>Not approved for GE.</td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>Periodic Review</td>
<td></td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>1. Veterinary Technician Certificate of Achievement</td>
<td></td>
</tr>
</tbody>
</table>

MODIFICATIONS to ANSC 251 WITHDRAWN FROM AGENDA by DIV. REP.

<table>
<thead>
<tr>
<th><strong>ANSC 252</strong></th>
<th><strong>Veterinary Equipment: Operation, Instrumentation, and Safety</strong></th>
<th><strong>3</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer 2012</td>
<td></td>
</tr>
<tr>
<td><strong>Modify:</strong></td>
<td>Content, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.</td>
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<tr>
<td><strong>Distance Education Status:</strong></td>
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<td><strong>Materials Fee Status:</strong></td>
<td>None</td>
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<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU.</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>Not approved for GE.</td>
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</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>Periodic Review</td>
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<tr>
<td><strong>Program Impact:</strong></td>
<td>1. Veterinary Technician Certificate of Achievement</td>
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</tbody>
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MODIFICATIONS to ANSC 252 WITHDRAWN FROM AGENDA by DIV. REP.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
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</thead>
<tbody>
<tr>
<td>ANSC 253</td>
<td>Veterinary Laboratory Procedures</td>
<td>Summer 2012</td>
<td>MOD</td>
<td></td>
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<tr>
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<td>MOD: Content, typical assignments, textbooks, course goal, methods of assessment</td>
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<td>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfers to CSU.</td>
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<td>Rationale: Periodic Review</td>
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<td></td>
<td>Program Impact:</td>
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<td></td>
<td>1. Veterinary Technician Certificate of Achievement</td>
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**MODIFICATIONS to ANSC 253 WITHDRAWN FROM AGENDA by DIV. REP.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 254</td>
<td>Veterinary Medical Office Procedures</td>
<td>Summer 2012</td>
<td>MOD</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MOD: Enrollment restrictions, content, textbooks, course goal</td>
<td></td>
<td></td>
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<td>Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfers to CSU.</td>
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<td>General Education Status: Not approved for GE.</td>
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<td></td>
<td>Rationale: Periodic Review</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>1. Veterinary Technician Certificate of Achievement</td>
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</tbody>
</table>

**M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to ANSC 254.**

**M/S/P (K. Ennis, S. Circle) to MAINTAIN ENROLLMENT RESTRICTIONS for ANSC 254. 11 ayes, 1 nay**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective</th>
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<th>2</th>
<th>3</th>
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</thead>
<tbody>
<tr>
<td>ANSC 255</td>
<td>Preparation for Veterinary Surgical and Dental Assistance</td>
<td>Summer 2012</td>
<td>MOD</td>
<td></td>
<td></td>
</tr>
<tr>
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<td>MOD: Content, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
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<tr>
<td></td>
<td>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.</td>
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<tr>
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<td>Distance Education Status: None</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfers to CSU.</td>
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<td>General Education Status: Not approved for GE.</td>
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<td></td>
<td>Rationale: Periodic Review</td>
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<td></td>
<td>Program Impact:</td>
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<td></td>
<td>1. Veterinary Technician Certificate of Achievement</td>
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</table>

**MODIFICATIONS to ANSC 255 WITHDRAWN FROM AGENDA by DIV. REP.**

<table>
<thead>
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<th>Course Code</th>
<th>Course Title</th>
<th>Effective</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 256</td>
<td>Veterinary Assistance and Nursing: Emergency Procedures</td>
<td>Summer 2012</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MOD: Content, typical assignments, textbooks, course goal, methods of assessment</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Enrollment Restrictions: None</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Distance Education Status: None</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Materials Fee Status: None</td>
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</tr>
<tr>
<td></td>
<td>Articulation Status: Transfers to CSU.</td>
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<td></td>
<td>General Education Status: Not approved for GE.</td>
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<tr>
<td></td>
<td>Rationale: Periodic Review</td>
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<tr>
<td></td>
<td>Program Impact:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. Veterinary Technician Certificate of Achievement</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**MODIFICATIONS to ANSC 256 WITHDRAWN FROM AGENDA by DIV. REP.**
ANSC 257  Veterinary Assistance and Nursing: Animal Handling  2
Effective: Summer 2012
MODIFY: Materials fee, content, textbooks, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Requesting fee of $25.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
  1. Veterinary Technician Certificate of Achievement

MODIFICATIONS to ANSC 257 WITHDRAWN FROM AGENDA by DIV. REP.

BIO 140  Introduction to Marine Biology  4
Effective: Summer 2012
MODIFY: DE modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Requesting: Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: A, CSU-GE: B2,B3, IGETC: 5B.
Rationale: Periodic Review
Program Impact:
  1. CSU General Education Pattern Certificate of Achievement

M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to BIO 140.
M/S/U (J. Sola, L. Prusso) to APPROVE DE MODALITIES for BIO 140.
M/S/U (S. Circle, L. Lanigan) to MAINTAIN PLACEMENT OF BIO 140 on GE PATTERNS.

EHS 202  Plant Identification and Usage  3
Effective: Summer 2012
MODIFY: Repetitions, enrollment restrictions, content, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EHS 210 and/or PLSC 200.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Course Impact:
  1. EHS 212
  2. EHS 215
  3. EHS 250
  4. NR 224
Program Impact:
  1. Environmental Horticultural Science A.S. Degree
  2. Landscape Design Certificate of Achievement
  3. Landscape and Park Maintenance Certificate of Achievement
  4. Nursery Production Certificate of Achievement

Pulled for discussion by M. Garcia. M. Garcia questioned the methods of instruction area which states, “Plant Characteristics Keys.” The committee reviewed the item in question and deleted the statement in CNET. There were enough methods of instruction items provided, therefore it was easy to resolve this issue with a deletion of the listed method in question.

M/S/P (K. Ennis, S. Circle) to MAINTAIN ENROLLMENT RESTRICTIONS for EHS 202 11 ayes, 1 nay
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective Date</th>
<th>Rationale for Expedited Approval</th>
<th>Revisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 350</td>
<td>First Responder with Healthcare Provider CPR</td>
<td>Summer 2011</td>
<td>To facilitate workforce training demands.</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Rationale for Expedited Approval:</strong> To correct the hours of instruction, from 41 hours of lecture and 41 hours of lab, to 54 hours of lecture.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>MODIFY:</strong> Repetitions, hours face to face modalities, content, learning goals</td>
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<tr>
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<td><strong>Enrollment Restrictions:</strong> None</td>
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<td><strong>Distance Education Status:</strong> None</td>
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</tr>
<tr>
<td></td>
<td><strong>Materials Fee Status:</strong> Maintaining fee of $20.</td>
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<tr>
<td></td>
<td><strong>Articulation Status:</strong> Does not transfer.</td>
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<tr>
<td></td>
<td><strong>Rationale:</strong> Need to adjust hours face to face modalities to make lecture only.</td>
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<td><strong>Program Impact:</strong> Stand Alone</td>
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</tbody>
</table>

Pulled for discussion by M. Garcia. M. Garcia noted that the methods of assessment area were not matched up to a specific goal. B. Adams volunteered to match up every goal in CurricUNET sometime after the meeting. The committee agreed with B. Adams and approves the modifications that B. Adams will be making outside of the meeting in CurricUNET for EMS 350.

M/S/U (L. Prusso, L. Lanigan) to APPROVE MODIFICATIONS to EMS 350.

M/S/U (J. Michelena, K. Ennis) to MAINTAIN FEE for EMS 350.

M/S/U (S. Circle, M. Garcia) to EXPEDITE EMS 350 PROPOSAL for SUMMER 2011.

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<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective Date</th>
<th>Rationale for Expedited Approval</th>
<th>Revisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL 901</td>
<td>ESL: Beginning English for Life and Work</td>
<td>Summer 2011</td>
<td>To ensure student progression within the program</td>
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<tr>
<td></td>
<td><strong>Rationale for Expedited Approval:</strong> Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.</td>
<td></td>
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<td><strong>MODIFY:</strong> Title, hours face to face modalities, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment</td>
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<td><strong>Distance Education Status:</strong> None</td>
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<td><strong>Materials Fee Status:</strong> None</td>
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<td><strong>General Education Status:</strong> Not approved for GE.</td>
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<td><strong>Rationale:</strong> Periodic review.</td>
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<td><strong>Program Impact:</strong> Stand Alone</td>
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M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to ESL 901.

M/S/U (S. Circle, M. Garcia) to EXPEDITE APPROVAL/IMPLEMENTATION of ESL 901.

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<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective Date</th>
<th>Rationale for Expedited Approval</th>
<th>Revisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL 902</td>
<td>ESL: Elementary English for Life and Work</td>
<td>Summer 2011</td>
<td>To ensure student progression within the program</td>
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<tr>
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<td><strong>Rationale for Expedited Approval:</strong> Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.</td>
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<td><strong>MODIFY:</strong> Title, description, hours face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment</td>
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<tr>
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<td><strong>Rationale:</strong> Periodic review.</td>
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<td><strong>Program Impact:</strong> Stand Alone</td>
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M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to ESL 902.

M/S/P (K. Ennis, S. Circle) to APPROVE ENROLLMENT RESTRICTIONS for ESL 902. 11 ayes, 1 nay.

M/S/U (S. Circle, M. Garcia) to EXPEDITE APPROVAL/IMPLEMENTATION of ESL 902.
February 15, 2011

ESL 903  ESL: Higher Elementary English for Life and Work 0
Effective: Summer 2011 Expedited! To ensure student progression within the program
Rationale for Expedited Approval: Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.
MODIFY: Title, description, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Requesting: (P) ESL 902
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
Stand Alone
M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to ESL 903.
M/S/P (K. Ennis, S. Circle) to APPROVE ENROLLMENT RESTRICTIONS for ESL 903. 11 ayes, 1 nay
M/S/U (S. Circle, M. Garcia) to EXPEDITE APPROVAL/IMPLEMENTATION of ESL 903.

ESL 904  ESL: Intermediate English for Life and Work 0
Effective: Summer 2011 Expedited! To ensure student progression within the program
Rationale for Expedited Approval: Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.
MODIFY: Title, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Requesting: (P) ESL 903
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
Stand Alone
M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to ESL 904.
M/S/P (K. Ennis, S. Circle) to APPROVE ENROLLMENT RESTRICTIONS for ESL 904. 11 ayes, 1 nay
M/S/U (S. Circle, M. Garcia) to EXPEDITE APPROVAL/IMPLEMENTATION of ESL 904.

ESL 905  ESL: High Intermediate English for Life and Work 0
Effective: Summer 2011 Expedited! To ensure student progression within the program
Rationale for Expedited Approval: Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.
REACTIVATE/MODIFY: Title, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Requesting: (P) ESL 904
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
Stand Alone
M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to ESL 905.
M/S/P (K. Ennis, S. Circle) to APPROVE ENROLLMENT RESTRICTIONS for ESL 905. 11 ayes, 1 nay
M/S/U (S. Circle, M. Garcia) to EXPEDITE APPROVAL/IMPLEMENTATION of ESL 905.
ESL 906  
ESL: Low Advanced English for Life and Work  
**Effective:** Summer 2011 * Expedited!  
To ensure student progression within the program  
**Rationale for Expedited Approval:** Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.  
**REACTIVATE/MODIFY:** Title, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Requesting: (P) ESL 905  
**Distance Education Status:** None  
**Articulation Status:** Does not transfer.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic review.  
**Program Impact:**  
Stand Alone  

*M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to ESL 906.*  
*M/S/P (K. Ennis, S. Circle) to APPROVE ENROLLMENT RESTRICTIONS for ESL 906. 11 ayes, 1 nay.*  
*M/S/U (S. Circle, M. Garcia) to EXPEDITE APPROVAL/IMPLEMENTATION of ESL 906.*

FILM 151  
Advanced Film Production 1  
**Effective:** Summer 2012  
**MODIFY:** Hours/face to face modalities, content, learning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FILM 150, RATV 142.  
**Distance Education Status:** None  
**Materials Fee Status:** Maintaining fee of $15.  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Not approved for GE.  
**Rationale:** Need to adjust hours. Lab hours are being removed from all film production courses.  
**Program Impact:**  
1. Television Production A.A. Degree  

*Pulled by M. Garcia for discussion. M. Garcia noted that the typical assignments section has a description for week one and week two but not the rest of the weeks that follow. The committee members discussed the items listed in week one and week two and found that the information did actually cover the entire semester.*  
*M/S/U (L. Prusso, M. Lynch) to APPROVE MODIFICATIONS to FILM 151.*  
*M/S/P (K. Ennis, S. Circle) to MAINTAIN ENROLLMENT RESTRICTIONS for FILM 151. 11 ayes, 1 nay.*  
*M/S/U (J. Michelena, K. Ennis) to MAINTAIN FEE for FILM 151.*

FILM 152  
Advanced Film Production 2  
**Effective:** Summer 2012  
**MODIFY:** Hours/face to face modalities, content, learning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FILM 151, RATV 142.  
**Distance Education Status:** None  
**Materials Fee Status:** Maintaining fee of $15.  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Not approved for GE.  
**Rationale:** Need to adjust hours. Lab hours are being removed from all film production courses.  
**Program Impact:**  
Stand Alone |  

*M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to FILM 152.*  
*M/S/P (K. Ennis, S. Circle) to MAINTAIN ENROLLMENT RESTRICTIONS for FILM 152. 11 ayes, 1 nay.*  
*M/S/U (J. Michelena, K. Ennis) to MAINTAIN FEE for FILM 152.*
HE 118  Exercise and Nutrition for Healthy Living

Effective: Summer 2012

Modify: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU.

General Education Status: Approved for MJC-GE: E.

Rationale: Periodic review

Program Impact:

1. MJC-GE Pattern A.A. Degree

M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to HE 118
M/S/U (S. Circle, L. Lanigan) to MAINTAIN GE PLACEMENT FOR HE 118

MACH 312  4 Axis Mill Programming and Orientation

Effective: Summer 2012

Modify: Enrollment restrictions, content, learning goals

Enrollment Restrictions: Removing: (P) MACH 219. Requesting: (A) Before enrolling in this course, students are strongly advised to have had previous programming experience on CNC machining centers using word address format language.

Distance Education Status: Requesting: Hybrid

Materials Fee Status: Maintaining fee of $5

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Periodic review.

Program Impact:

1. CNC Programmer Skills Recognition Award

This course had modifications, enrollment restrictions, and materials fees viewed and approved at the last curriculum meeting dated 2/01/2011. The DE modality was brought back through for approval as it was withdrawn at the last meeting by the division representative for more clarification.

M/S/U (J. Sola, L. Prusso) to APPROVE DE MODALITIES for MACH 312

MUSC 122  Electronic Music 2

Effective: Summer 2012

Modify: Units, hours/face to face modalities, DE modalities, content, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSC 121 or have previous synthesizer, tape recording and MIDI music studio experience.

Distance Education Status: Requesting: Hybrid.

Materials Fee Status: None

Articulation Status: Transfers to CSU.

General Education Status: Approved for MJC Activities.

Rationale: Periodic review

Course Impact:

1. MUSC 111
2. RATV 172

Program Impact:

Stand Alone

M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to MUSC 122.
M/S/P (K. Ennis, S. Circle) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSC 122. 11 ayes, 1 nay
M/S/U (J. Sola, L. Prusso) to APPROVE DE MODALITIES for MUSC 122.
M/S/U (P. Upton, L. Prusso) to MAINTAIN ACTIVITIES PLACEMENT for MUSC 122.
PEA 108  Adapted Aquatics 1
Effective: Summer 2012
MODIFY: Description, repetitions, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (A) Medical verification of physical or learning disability or motor problems.
Requesting: (A) Before enrolling in this course, students are strongly advised to provide medical verification of physical or learning disability or motor problems.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
1. Physical Education A.A. Degree

M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to PEA 108.
M/S/P (K. Ennis, S. Circle) to APPROVE ADVISORY for PEA 108. 11 ayes, 1 nay.
W/S/U (P. Upton, L. Prusso) to MAINTAIN ACTIVITIES PLACEMENT for PEA 108.

PEA 119  Adapted Sports 1
Effective: Summer 2012
MODIFY: Enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (A) Medical verification of physical or learning disability or motor problems.
Requesting: (A) Before enrolling in this course, students are strongly advised to provide medical verification of physical or developmental disability.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
1. Physical Education A.A. Degree

M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to PEA 119.
M/S/P (K. Ennis, S. Circle) to APPROVE ADVISORY for PEA 119. 11 ayes, 1 nay.
W/S/U (P. Upton, L. Prusso) to MAINTAIN ACTIVITIES PLACEMENT for PEA 119.

PEC 108  Deep Water Aerobics 1
Effective: Summer 2012
MODIFY: Units, description, grading, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to demonstrate basic swimming and/or water safety skills.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
1. Physical Education A.A. Degree

M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to PEC 108.
M/S/P (K. Ennis, S. Circle) to MAINTAIN ENROLLMENT RESTRICTIONS for PEC 108. 11 ayes, 1 nay.
W/S/U (P. Upton, L. Prusso) to MAINTAIN ACTIVITIES PLACEMENT for PEC 108.
PEC 169 Intermediate Swimming 1
Effective: Summer 2012
MODIFY: Units, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 168.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
1. Physical Education A.A. Degree
M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to PEC 169.
M/S/P (K. Ennis, S. Circle) to MAINTAIN ENROLLMENT RESTRICTIONS for PEC 169. 11 ayes, 1 nay
M/S/U (P. Upton, L. Prusso) to MAINTAIN ACTIVITIES PLACEMENT for PEC 169.

PEC 171 Swim for Fitness 1
Effective: Summer 2012
MODIFY: Units, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (A) Ability to handle self in deep water. Requesting: (L) Enrollment limited to students who can swim in deep water.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
1. Physical Education A.A. Degree
M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to PEC 171.
M/S/P (K. Ennis, S. Circle) to APPROVE ENROLLMENT RESTRICTIONS for PEC 171. 11 ayes, 1 nay
M/S/U (P. Upton, L. Prusso) to MAINTAIN ACTIVITIES PLACEMENT for PEC 171.

PEC 172 Lifeguard Training 1
Effective: Summer 2012
MODIFY: Enrollment restrictions, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (P) Pass swimming pre-test, be at least 15 years old on the first day of class. Requesting: (L) Enrollment limited to students who are able to pass a swimming test and carry a 10-pound brick while in the water, and who are at least 15 years of age on the first day of the class.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $18.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
1. Physical Education A.A. Degree
M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to PEC 172.
M/S/P (K. Ennis, S. Circle) to APPROVE ENROLLMENT RESTRICTIONS for PEC 172.11 ayes, 1 nay
M/S/U (J. Michelena, K. Ennis) to MAINTAIN FEE for PEC 172.
M/S/U (P. Upton, L. Prusso) to MAINTAIN ACTIVITIES PLACEMENT for PEC 172.
PEC 187  Pilates for Fitness 1
Effective: Summer 2012
MODIFY: Units, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
   1. Physical Education A.A. Degree
M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to PEC 187
M/S/U (P. Upton, L. Prusso) to MAINTAIN ACTIVITIES PLACEMENT for PEC 187

New Courses

FSCI 341  Fire Command 1C: I-Zone Firefighting 2
Effective: Summer 2012
ADOPT
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 350 and satisfactorily complete FSCI 351.
Distance Education Status: None
Materials Fee Status: Requesting fee of $110.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: This new course will enable fire-fighters to continue the State approved fire command course series. This course will be added to the elective list for the Fire Science Certificate of Achievement. It brings the structural Company Officer out of the city and into the urban/interface.
Program Impact:
   1. Fire Science Certificate of Achievement
Pulled for discussion by M. Garcia. M. Garcia noted that the methods of instruction section just states lecture. After pulling up this course in CNET, J. Sola, division representative, noted that some information was missing. The committee revised the methods of instruction in CurricUNET with the following information added: PowerPoint, audio visual presentation, discussions, table top scenarios, and lecture.
M/S/U (L. Prusso, P. Upton) to ADOPT FSCI 341.
M/SP (K. Ennis, S. Circle) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 341. 11 ayes, 1 nay
M/S/U (J. Michelena, K. Ennis) to APPROVE FEE for FSCI 341.

VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor's Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None
### A.S. Degree: AGRICULTURAL SCIENCE/AGRICULTURAL EDUCATION

To earn an Associate in Science Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway (p. 71) or the University Preparation Pathway (p. 69) which include completion of the requirements below.

#### I. AGRICULTURE CAREER COURSES (COMPLETE 5 UNITS)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 115</td>
<td>Introduction to Agriculture Education &amp; Careers</td>
<td>1</td>
</tr>
<tr>
<td>AG 349 ABCD</td>
<td>Work Experience (4 Units)</td>
<td>4</td>
</tr>
<tr>
<td>AG 249</td>
<td>Agriculture Internship</td>
<td>or 4</td>
</tr>
</tbody>
</table>

#### II. AGRICULTURE SCIENCE BREADTH COURSES (COMPLETE 9 UNITS)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLSC 200</td>
<td>Introduction to Plant Science</td>
<td>3</td>
</tr>
<tr>
<td>ANSC 200</td>
<td>Introduction to Animal Science</td>
<td>3</td>
</tr>
<tr>
<td>NR 200</td>
<td>Soils</td>
<td>4</td>
</tr>
<tr>
<td>AGM 200</td>
<td>Introduction to Mechanical Technology</td>
<td>3</td>
</tr>
<tr>
<td>AGEC 200</td>
<td>Agriculture Accounting &amp; Analysis</td>
<td>3</td>
</tr>
<tr>
<td>AGEC 210</td>
<td>Elements of Agriculture Economics</td>
<td>or 3</td>
</tr>
<tr>
<td>AGEC 225</td>
<td>Agriculture Computer Applications</td>
<td>or 3</td>
</tr>
</tbody>
</table>

#### III. AGRICULTURE MAJOR COURSES (COMPLETE 9 UNITS)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>AGM 210</td>
<td>Agriculture Welding</td>
<td>3</td>
</tr>
<tr>
<td>AGM 289</td>
<td>Principles of Power Mechanics and Small Engines</td>
<td>or 3</td>
</tr>
<tr>
<td>ANSC 201</td>
<td>Beef Cattle Science</td>
<td>3</td>
</tr>
<tr>
<td>ANSC 202</td>
<td>Swine Science</td>
<td>or 3</td>
</tr>
<tr>
<td>ANSC 203</td>
<td>Sheep Science</td>
<td>or 3</td>
</tr>
<tr>
<td>ANSC 220</td>
<td>Dairy Industry/Dairy Science</td>
<td>3</td>
</tr>
<tr>
<td>ANSC 230</td>
<td>Poultry Science</td>
<td>3</td>
</tr>
<tr>
<td>EHS 210</td>
<td>Introduction to Environmental Horticulture</td>
<td>3</td>
</tr>
<tr>
<td>EHS 280</td>
<td>Beginning Floral Design</td>
<td>3</td>
</tr>
<tr>
<td>PLSC 205</td>
<td>Field Crops</td>
<td>3</td>
</tr>
<tr>
<td>PLSC 215</td>
<td>Vegetable Crops</td>
<td>or 3</td>
</tr>
<tr>
<td>PLSC 230</td>
<td>Fruit Science</td>
<td>or 3</td>
</tr>
<tr>
<td>NR 220</td>
<td>Introductory Forestry</td>
<td>3</td>
</tr>
</tbody>
</table>

#### IV. AGRICULTURE MAJOR ELECTIVE COURSES (COMPLETE 7 UNITS)

**AGRICULTURAL SCIENCE OPTION**

- Any Class Listed But Not Used in Area II or III
- Any 200 Level Agriculture Class Approved by Advisor
- Up to 2 Units of any 300 Level Agriculture Class Approved by Advisor
AGRICULTURE EDUCATION OPTION (COMPLETE 7 UNITS)
AG  100  B  Leadership in Agriculture  2
AG  120  Introduction of Agriculture Education  2
AG  130  Agriculture Education Early Field Experience  2
AG  285  Agricultural Communications  3
AGM  214  Equipment Service & Safety  1

TOTAL UNITS IN A.S. MAJOR  30

The Committee members would like for area IV. of the program to be re-formatted to match the wording just below it, “Agriculture Education Option (COMPLETE 7 UNITS)”

M/S/U (M. Garcia, L. Prusso) to approve modifications to A.S. Degree: AGRICULTURAL SCIENCE/AGRICULTURAL EDUCATION

A.S. Degree: Athletic Training/Sports Medicine  33  09

B. Adams and C. Mulder have taken a look at this program to correct errors that have appeared in the catalog for several years. No changes to the approved program have taken place. The corrections will be reflected in the 2011-2012 MJC College Catalog. The Athletic Training/Sports Medicine program needs a CCC511 form sent to the state due to a change in units. M. Garcia noted that there was a variable unit for the Supervision in Athletics course which makes the program change from a 33 unit to a 32-33 unit program. The CCC511 form will be updated and sent to the state for approval of the program.

M/S/U (K. Ennis, S. Circle) to approve modifications to A.S. Degree: Athletic Training/ Sports Medicine.

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status
None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement
None

VII. UNFINISHED BUSINESS

Action Items
None

Informational Items

1. CurricUNIT Trainings
   B. Adams
   February 17, 2011, Training from 2:30 - 4:00 PM and Drop-in Session from 4:00 - 5:00 PM, Regional Fire Science Center.
   B. Adams reminded the committee of the upcoming CurricUNET training to be held in Room 105 of the Regional Fire Science Center.

2. Equating Courses and Repetitions
   L. Miller
   Postponed indefinitely
VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller  
   Postponed indefinitely

2. How Programs should appear on agendas  B. Adams  03  
   Recently B. Adams and S. Fornelli spoke about how to best display programs on the agenda. The committee currently has a good system in place for the display of changes to courses and would like to incorporate something similar when compiling the agendas. The committee agreed to have B. Adams and S. Fornelli devise a worksheet for the committee to review at the next meeting.

3. A.A. and A.S. Degrees  B. Adams  
   http://www.asccc.org/resolutions/defining-associate-arts-and-associate-science  
   The committee reviewed the State Academic Senate Resolution 09.03 from fall 2008 and discussed the current philosophy of the A.A. and A.S. degree at MJC. There was discussion on the awarding of A.A. and A.S. based on unit values vs. the State Academic Resolution which defines them based on discipline. The committee agreed this needed to be discussed at division levels and with many faculty before any type of policy recommendation could be made by the MJC Curriculum Committee. This item will move to Unfinished Business and continue to be discussed at the next meeting.

Informational Items

1. Launching of First TMC Associate Degrees for Transfer (per SB 1440)  B. Adams  04  
   B. Adams informed the committee the first three TMC Associate degrees have been finalized by the CCCCO. The transfer degrees are Communication Studies, Psychology, and Sociology. The Speech Communication faculty members have discussed the Communication Studies TMC and a proposal will be on a future spring 2011 agenda. B. Adams participated in a webinar on February 14, 2011 which discussed the requirements of SB 1440 and compliance by community colleges.

IX. WORKGROUPS

1. Operations Workgroup  A. Peek / B. Adams / L. Miller  
   No Report

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  B. Adams  
   No Report

2. CurricUNET Implementation Task Force Update  
   No Report

XI. PUBLIC COMMENT

Meeting adjourned at 4:29 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

February 15, 2011

Hearing no objection, the minutes of February 15, 2011 were approved.

III. NOTIFICATION

None

IV. CONSENT

None

V. DISCUSSION

Inactivations

ANSC 234 Poultry Feeding

Effective: Summer 2012

INACTIVATE

Program Impact:

1. Poultry Science A.S. Degree

M/S/U (L. Prusso, S. Circle) to APPROVE INACTIVATION of ANSC 234
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>MODIFY:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale:</th>
<th>Program Impact:</th>
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<tbody>
<tr>
<td>ANSC 207</td>
<td>Equine Science</td>
<td>3</td>
<td>Summer 2012</td>
<td></td>
<td></td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU and UC</td>
<td>Not approved for GE</td>
<td>Periodic Review</td>
<td>M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ANSC 207</td>
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<tr>
<td>ANSC 232</td>
<td>Avian Practices</td>
<td>3</td>
<td>Summer 2012</td>
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<td></td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU and UC</td>
<td>Not approved for GE</td>
<td>Periodic Review</td>
<td>M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ANSC 232</td>
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<tr>
<td>ANSC 235</td>
<td>Poultry Diseases and Housing</td>
<td>3</td>
<td>Summer 2012</td>
<td></td>
<td></td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU</td>
<td>Not approved for GE</td>
<td>Periodic Review</td>
<td>M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ANSC 235</td>
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</tbody>
</table>
ANSC 236  Poultry Breeding and Selection  3  
**Effective:** Summer 2012  
**MODIFY:** Description, field trips, content, typical assignments, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Poultry Science A.S. Degree  

*M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ANSC 236*  

ANSC 251  Veterinary Pharmacy Procedures  2  
**Effective:** Summer 2012  
**MODIFY:** Enrollment restrictions, content, typical assignments, textbooks, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AG 280.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Veterinary Technician Certificate of Achievement  

*M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ANSC 251*  
*M/S/U (M. Garcia, J. Sola) to APPROVE ENROLLMENT RESTRICTIONS for ANSC 251*  

ANSC 252  Veterinary Equipment: Operation, Instrumentation, and Safety  3  
**Effective:** Summer 2012  
**MODIFY:** Content, typical assignments, textbooks, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Veterinary Technician Certificate of Achievement  

*M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ANSC 252*  
*M/S/U (M. Garcia, J. Sola) to MAINTAIN ENROLLMENT RESTRICTIONS for ANSC 252*
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>MODIFIED:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Rationale:</th>
<th>Program Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 253</td>
<td>Veterinary Laboratory Procedures</td>
<td>1</td>
<td>Summer 2012</td>
<td>Content, typical assignments, textbooks, course goal, methods of assessment</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Not approved for GE.</td>
<td>Periodic Review</td>
<td>1. Veterinary Technician Certificate of Achievement</td>
<td>M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ANSC 253; M/S/U (M. Garcia, J. Sola) to MAINTAIN ENROLLMENT RESTRICTIONS for ANSC 253</td>
</tr>
<tr>
<td>ANSC 255</td>
<td>Preparation for Veterinary Surgical and Dental Assistance</td>
<td>3</td>
<td>Summer 2012</td>
<td>Content, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Not approved for GE.</td>
<td>Periodic Review</td>
<td>1. Veterinary Technician Certificate of Achievement</td>
<td>M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ANSC 255; M/S/U (M. Garcia, J. Sola) to MAINTAIN ENROLLMENT RESTRICTIONS for ANSC 255</td>
</tr>
<tr>
<td>ANSC 256</td>
<td>Veterinary Assistance and Nursing: Emergency Procedures</td>
<td>1</td>
<td>Summer 2012</td>
<td>Content, typical assignments, textbooks, course goal, methods of assessment</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Not approved for GE.</td>
<td>Periodic Review</td>
<td>1. Veterinary Technician Certificate of Achievement</td>
<td>M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ANSC 256</td>
</tr>
<tr>
<td>ANSC 257</td>
<td>Veterinary Assistance and Nursing: Animal Handling</td>
<td>2</td>
<td>Summer 2012</td>
<td>Content, textbooks, learning goals, methods of assessment</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Not approved for GE.</td>
<td>Periodic Review</td>
<td>1. Veterinary Technician Certificate of Achievement</td>
<td>M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ANSC 257</td>
</tr>
</tbody>
</table>
ARCH 107  
**Materials of Construction Laboratory**

**Effective:** Summer 2012  
**MODIFY:** Enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in or satisfactory completion of ARCH 106. Removing: (C) or ENGTC 250.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE.

**Rationale:** Periodic Review

**Course Impact:**
1. ARCH 106

**Program Impact:**
1. Architectural Drafting Technology Certificate of Achievement
2. Architectural Drafting Technology A.S. Degree
3. Architecture/Architectural Engineering A.S. Degree
5. City & Regional Planning A.S. Degree
6. Home Building Technologies A.S. Degree
7. Landscape Architecture A.S. Degree
8. Landscape Design Certificate of Achievement

M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ARCH 107

M/S/U (M. Garcia, J. Sola) to APPROVE ENROLLMENT RESTRICTIONS for ARCH 107

ARCH 121  
**Beginning Graphics and Design 1**

**Effective:** Summer 2012  
**MODIFY:** Materials fees, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** Requesting fee of $6.

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Not approved for GE.

**Rationale:** Periodic Review

**Course Impact:**
1. ARCH 122

**Program Impact:**
1. Architectural Drafting Technology Certificate of Achievement
2. Architectural Drafting Technology A.S. Degree
3. Architecture/Architectural Engineering A.S. Degree
4. City & Regional Planning A.S. Degree
5. Landscape Architecture A.S. Degree
6. Landscape Design Certificate of Achievement

M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ARCH 121

M/S/U (P. Upton, M. Garcia) to APPROVE MATERIALS FEE for ARCH 121
ARCH 122  Beginning Graphics and Design 2  4
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) ARCH 121.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $6.
Articulation Status: Transfers to CSU and UC.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Course Impact:
1. ARCH 152
Program Impact:
1. Architectural Drafting Technology Certificate of Achievement
2. Architectural Drafting Technology A.S. Degree
3. Architecture/Architectural Engineering A.S. Degree
4. City & Regional Planning A.S. Degree
5. Landscape Architecture A.S. Degree
M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ARCH 122
M/S/U (M. Garcia, J. Sola) to MAINTAIN ENROLLMENT RESTRICTIONS for ARCH 122
M/S/U (P. Upton, M. Garcia) to MAINTAIN MATERIALS FEE for ARCH 122

ARCH 152  Architectural Design 1  5
Effective: Summer 2012
MODIFY: Field trips, transfer status, enrollment restrictions, materials fees, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) ARCH 122. Requesting: (C) Concurrent enrollment in or satisfactory completion of ARCH 131.
Distance Education Status: None
Materials Fee Status: Requesting fee of $6.
Articulation Status: Transfers to CSU. Requesting transfer to UC.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Course Impact:
1. ARCH 153
Program Impact:
1. Architectural Drafting Technology A.S. Degree
2. Architecture/Architectural Engineering A.S. Degree
3. City & Regional Planning A.S. Degree
4. Landscape Architecture A.S. Degree
5. Landscape Design Certificate of Achievement
M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ARCH 152
M/S/U (M. Garcia, J. Sola) to APPROVE ENROLLMENT RESTRICTIONS for ARCH 152
M/S/U (P. Upton, M. Garcia) to APPROVE MATERIALS FEE for ARCH 152
ARCH 153 Architectural Design 3
Effective: Summer 2012
MODIFY: Field trips, transfer status, materials fees, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) ARCH 152.
Distance Education Status: None
Materials Fee Status: Requesting fee of $6.
Articulation Status: Transfers to CSU. Requesting transfer to UC.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
1. Architectural Drafting Technology A.S. Degree
2. Architecture/Architectural Engineering A.S. Degree
3. City & Regional Planning A.S. Degree
4. Landscape Architecture A.S. Degree
M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ARCH 153
M/S/U (M. Garcia, J. Sola) to MAINTAIN ENROLLMENT RESTRICTIONS for ARCH 153
M/S/U (P. Upton, M. Garcia) to MAINTAIN MATERIALS FEE for ARCH 153

ART 144 Watercolor Painting 1
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) ART 120 or ART 124.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review
Course Impact:
1. ART 145
Program Impact:
1. Art A.A. Degree
M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ART 144
M/S/U (M. Garcia, J. Sola) to MAINTAIN ENROLLMENT RESTRICTIONS for ART 144
M/S/U (S. Circle, C. Vaughn) to MAINTAIN ACTIVITIES PLACEMENT for ART 144

ART 146 Mixed Media Painting
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) ART 120 or ART 124.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review
Program Impact:
1. Art A.A. Degree
M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ART 146
M/S/U (M. Garcia, J. Sola) to MAINTAIN ENROLLMENT RESTRICTIONS for ART 146
M/S/U (S. Circle, C. Vaughn) to MAINTAIN ACTIVITIES PLACEMENT for ART 146
ART 147  Painting 1 (in Acrylic)  3
Effective: Summer 2012
MODIFY: Content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) ART 120 or ART 124.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review
Course Impact:
1. ART 149
Program Impact:
1. Art A.A. Degree

M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ART 147
M/S/U (M. Garcia, J. Sola) to MAINTAIN ENROLLMENT RESTRICTIONS for ART 147
M/S/U (S. Circle, C. Vaughn) to MAINTAIN ACTIVITIES PLACEMENT for ART 147

ART 148  Painting 1 (in Oil)  3
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) ART 120 or ART 124.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review
Course Impact:
1. ART 149
Program Impact:
1. Art A.A. Degree

M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ART 148
M/S/U (M. Garcia, J. Sola) to MAINTAIN ENROLLMENT RESTRICTIONS for ART 148
M/S/U (S. Circle, C. Vaughn) to MAINTAIN ACTIVITIES PLACEMENT for ART 148

ART 149  Painting 2  3
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) ART 147 or ART 148.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic Review
Program Impact:
1. Art A.A. Degree

M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to ART 149
M/S/U (M. Garcia, J. Sola) to MAINTAIN ENROLLMENT RESTRICTIONS for ART 149
M/S/U (S. Circle, C. Vaughn) to MAINTAIN ACTIVITIES PLACEMENT for ART 149
SPAN 45 XABC  Practical Spanish for the Professions  ½,1,2,3  
Effective: Summer 2012  
MODIFY: Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Does not transfer  
General Education Status: Not approved for GE  
Rationale: Expand course to meet the needs of additional professions  
Program Impact:  
Stand Alone  
M/S/U (L. Prusso, S. Circle) to APPROVE MODIFICATIONS to SPAN 45 XABC  

New Courses  

FTECH 310 XABC  Rescue Systems and Operations  ½,1,2,3  
Effective: Summer 2012  
ADOPT  
Enrollment Restrictions: (L) Enrollment limited to students who are able to provide Low Angle Rescue (LAR) course certification  
Distance Education Status: None  
Materials Fee Status: Requesting fee of $56.50  
Articulation Status: Does not transfer  
General Education Status: Not approved for GE  
Rationale: To meet the needs of our local fire departments continuing education requirements as set by State Fire Training and OSHA for all firefighters responding to Emergency Incidents  
Program Impact:  
1. Fire Science Certificate of Achievement  
2. Fire Science A.S. Degree  
M/S/U (L. Prusso, S. Circle) to ADOPT FTECH 310 XABC  
M/S/U (M. Garcia, J. Sola) to APPROVE ENROLLMENT RESTRICTIONS for FTECH 310 XABC  
M/S/U (P. Upton, M. Garcia) to APPROVE MATERIALS FEE for FTECH 310 XABC  

VI. PROGRAMS  

Chancellor's Office Approvals/Denials/Updates  
None  
Program Changes that do not require Chancellor's Office Notification/Application  
A.S. Degree: Fire Science  
Effective: Summer 2012  
MODIFY: Elective courses  
M/S/U (J. Sola, C. Mulder) to MODIFY A.S. DEGREE: FIRE SCIENCE  

Certificate of Achievement: Fire Science  
Effective: Summer 2012  
MODIFY: Elective courses  
M/S/U (J. Sola, C. Mulder) to MODIFY CERTIFICATE of ACHIEVEMENT: FIRE SCIENCE
Certificate of Achievement: Veterinary Technician

Effective: Summer 2012

MODIFY: Elective courses

M/S/U (J. Sola, C. Mulder) to MODIFY CERTIFICATE of ACHIEVEMENT: VETERINARY TECHNICIAN

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

A.A. Degree: University Preparation, Emphasis in Physics

Effective: Summer 2012

MODIFY: Total units

M/S/U (J. Sola, C. Mulder) to MODIFY A.A. DEGREE: UNIVERSITY PREPARATION, EMPHASIS IN PHYSICS

M. Garcia alerted the committee to a word revision that needed to be made to the catalog description. The description was changed to reflect the following: “To earn an Associate in Arts Degree with this emphasis, the student must complete the requirements detailed in the University Preparation Pathway (page) and the requirements below. See advisor for selection of courses.”

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. How Programs should appear on agendas
   B. Adams
   B. Adams and S. Fornelli are currently working on a proposal that will show how programs will appear on upcoming agendas. The proposal may look similar to a course comparison report. B. Adams will present the proposal to the committee members at the next scheduled Curriculum Committee meeting.

2. A.A. and A.S. Degrees
   B. Adams
   http://www.asccc.org/resolutions/defining-associate-arts-and-associate-science

Discussion continued on the criteria to determine what types of degrees should be A.A. degrees and what types should be A.S. degrees. The committee viewed the link to the Chancellor’s Office which included language referring to the STEM (Science, Technology, Engineering, and Math) resolution which indicates these areas should be A.S. degrees, along with CTE, and indicates other areas should be A.A. degrees. The committee discussed the probability that the A.A. Degree University Preparation, Emphasis in Physics will appear on a future agenda for approval as an A.S. degree once the A.A. and A.S. degree criteria has been established and approved. The committee requested B. Adams draft a resolution for review for the March 15, 2011 meeting.
Informational Items

1. **CurricUNET Trainings**  
   B. Adams  
   February 17, 2011, Training – 4 attendees.  
   A CurricUNET training was held on February 17, 2011. Four people attended the training. B. Adams will be postponing scheduling any additional training sessions within the near future because of the current situation with the proposed budget and program discontinuance.

2. **Equating Courses and Repetitions**  
   L. Miller  
   Postponed indefinitely

**VIII. NEW BUSINESS**

**Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   Postponed indefinitely

2. **TMC Associate Degrees (SB 1440)**  
   B. Adams  
   B. Adams provided committee members with a proposed resolution titled: SP11-CC1 SB 1440 Universal CSU Transferability. The committee reviewed the document and found a few typos in need of correction. The Curriculum Committee approved the resolution with noted corrections and B. Adams will make the corrections and forward to A. Peek and Instruction Office for documentation purposes. The document will be presented to the Academic Senate for approval. The revised document can be viewed at the following link: [SP11-CC1 Document](#)  
   M/S/U (C. Mulder, P. Upton) to APPROVE RESOLUTION: SP11-CC1 SB 1440-UNIVERSAL CSU TRANSFERABILITY

**Informational Items**

None

**IX. WORKGROUPS**

1. **Operations Workgroup**  
   A. Peek / B. Adams / L. Miller  
   No Report

**X. TASK FORCES**

1. **Special Topics, Experimental, Independent, Work-Experience Task Force**  
   B. Adams  
   No Report

2. **CurricUNET Implementation Task Force Update**  
   No Report
XI. PUBLIC COMMENT

L. Prusso discussed with the committee her thoughts on the general education requirement of activities. L. Prusso found that majority of colleges that she had researched had physical education listed as the requirement. B. Adams read aloud the local definition from the 2010-2011 Modesto Junior College Catalog. B. Adams volunteered to search other colleges to verify their listed definition of what is a requirement for them. L. Prusso believes that consistency needs to be in place for transfer. R. Cranley informed the committee that Columbia College requires two physical activities courses. B. Adams volunteered to put something together regarding this discussion and will provide the information to the committee members at the next scheduled meeting.

Meeting adjourned at 3:59 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

March 01, 2011

Hearing no objection, the minutes of March 01, 2011 were approved.

III. NOTIFICATION

None

IV. CONSENT

None

V. DISCUSSION

Inactivations

ANSC 208  Care and Handling of Horses and Tack 3
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to APPROVE INACTIVATION of ANSC 208

ESL 920  English at Work 1 0
Effective: Summer 2011 Expedited!
Rationale for Expedited Approval: ESL 905 is replacing this course and was approved for Summer 2011 effective date. ESL 920 is being inactivated to align with Summer 2011 effective date.
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to APPROVE INACTIVATION of ESL 920
M/S/U (L. Prusso, M. Garcia) to EXPEDITE INACTIVATION of ESL 920 for SUMMER 2011
ESL  921  English at Work 2 0
Effective: Summer 2011 Expedited!
Rationale for Expedited Approval: ESL 906 is replacing ESL 921 and was approved for Summer 2011 effective date. ESL 921 is being inactivated to align with Summer 2011 effective date.
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to APPROVE INACTIVATION of ESL 921
M/S/U (L. Prusso, M. Garcia) to EXPEDITE INACTIVATION of ESL 921 for SUMMER 2011

Revisions (including modifications/reactivations)

AG  120  Introduction to Agriculture Education 2
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to APPROVE MODIFICATIONS to AG 120

AGEC  55  Preparatory Agriculture Computer Applications 3
Effective: Summer 2012
MODIFY: Description, hours/face to face modalities, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to APPROVE MODIFICATIONS to AGEC 55
AGEC 225  Agriculture Computer Applications

**Effective:** Fall 2011 *Expedited!* To ensure student progression within the program.

**Rationale for expedited approval:** We thought this course was already approved for online modality. We'd like expedited approval in order to be able to offer the course in Fall 2011.

**MODIFY:** DE modalities

**Enrollment Restrictions:** None

**Distance Education Status:** Approved for Hybrid. Requesting: Online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Not approved for GE.

**Rationale:** Would like to teach this class as an online class. Thought it was already set up for online modality.

**Program Impact:**
1. Agricultural Science A.S. Degree
2. Agriculture Business A.S. Degree
3. Agriculture Laboratory Technician Certificate of Achievement
4. Agriculture Laboratory Technician A.S. Degree
5. Agriculture: Sales, Service A.S. Degree
6. Animal Science A.S. Degree
7. Commercial Floristry Technician Certificate of Achievement
8. Dairy Industry A.S. Degree
9. Dairy Industry Technician Certificate of Achievement
10. Dairy Science A.S. Degree
11. Environmental Horticultural Science A.S. Degree
12. Food Processing A.S. Degree
13. Food Processing Certificate of Achievement
14. Forestry Certificate of Achievement
15. Forestry A.S. Degree
16. Fruit Science A.S. Degree
17. Heavy Machinery Management Certificate of Achievement
18. Landscape Design Certificate of Achievement
19. Landscape and Park Maintenance Certificate of Achievement
20. MJC-GE Pattern A.A. Degree
21. Mechanized Agriculture A.S. Degree
22. Nursery Production Certificate of Achievement
23. Poultry Science A.S. Degree
24. Recreational Land Management Certificate of Achievement
25. Recreational Land Management A.S. Degree
26. Soil Science A.S. Degree

*M/S/U (C. Mulder, P. Upton) to APPROVE DE MODALITIES for AGEC 225
*M/S/U (L. Prusso, M. Garcia) to EXPEDITE DE MODALITIES for AGEC 225 for FALL 2011

ANAT 180 AB  Introduction to Tutoring Anatomy

**Effective:** Summer 2012

**MODIFY:** Content, methods of instruction, typical assignments, learning goals, methods of assessment

**Enrollment Restrictions:** Maintaining: (P) ANAT 125

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE.

**Rationale:** Periodic Review

**Program Impact:** Stand Alone

*M/S/U (M. Lynch, J. Sola) to APPROVE MODIFICATIONS for ANAT 180AB
*M/S/U (E. Kerr, M. Garcia) to MAINTAIN ENROLLMENT RESTRICTIONS for ANAT 180AB
**ANSC 221**  
Dairy Cattle Selection and Evaluation  
*Effective:* Summer 2012  
*MODIFY:* Hours/face to face modalities, content, typical assignments, course goal, learning goals, methods of assessment  
*Enrollment Restrictions:* None  
*Distance Education Status:* None  
*Materials Fee Status:* None  
*Articulation Status:* Transfers to CSU and UC.  
*General Education Status:* Not approved for GE.  
*Rationale:* Periodic Review  
*Program Impact:*  
1. Dairy Science A.S. Degree  

*M/S/U (M. Lynch, J. Sola) to APPROVE MODIFICATIONS for ANSC 221*

**AP 150**  
Integrative Anatomy and Physiology  
*Effective:* Summer 2012  
*MODIFY:* Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  
*Enrollment Restrictions:* Maintaining: (P) BIO 116, BIO 111, or BIO 101  
*Distance Education Status:* None  
*Materials Fee Status:* None  
*Articulation Status:* Transfers to CSU and UC.  
*General Education Status:* Approved for MJC-GE:A, CSU-GE:B2,B3, IGETC:5B.  
*Rationale:* Periodic Review  
*Program Impact:*  
1. CSU General Education Pattern Certificate of Achievement  
2. MJC-GE Pattern A.A. Degree  

*M/S/U (M. Lynch, J. Sola) to APPROVE MODIFICATIONS for AP 150*  
*M/S/U (E. Kerr, M. Garcia) to MAINTAIN ENROLLMENT RESTRICTIONS for AP 150*  
*M/S/U (L. Prusso, M. Lynch) to MAINTAIN GE for AP 150*

**BIO 180 AB**  
Introduction to Tutoring Biology  
*Effective:* Summer 2012  
*MODIFY:* Title, units, description, field trips, hours / face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  
*Enrollment Restrictions:* Removing: (C) Concurrent enrollment in a college level biology course. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BIO 111 or satisfactorily complete BIO 116 or satisfactorily complete BIO 101.  
*Distance Education Status:* None  
*Materials Fee Status:* None  
*Articulation Status:* Transfers to CSU.  
*General Education Status:* Not approved for GE.  
*Rationale:* We are aligning BIO 180 with the recently designed ANAT 180 since they serve parallel purposes.  
*Program Impact:*  
Stand Alone  

_Pulled for discussion by M. Garcia. M. Garcia asked B. Adams to show the committee the course description in CurricUNET. The issue seems to be that this course looks like a new course and not a revision of the old one. The course is modeled after ANAT 180. P. Upton, division representative agreed and withdrew the course from the agenda. P. Upton will consult with the course author to make revisions and will have this course come through the committee again at a later date._  

*BIO 180AB WITHDRAWN FROM AGENDA BY DIVISION REPRESENTATIVE (P. Upton)*
March 15, 2011

**PHYSO 103  Introduction to Neuroscience**  
**Effective:** Summer 2012  
**MODIFY:** DE modalities, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (P) PSYCH 101  
**Distance Education Status:** Removing Online, Telecourse  
**Materials Fee Status:** None.  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC-GE:A, CSU-GE:B2, IGETC:5B.  
**Rationale:** Periodic Review  
**Program Impact:**  
1. CSU General Education Pattern Certificate of Achievement  
2. MJC-GE Pattern A.A. Degree  
**M/S/U (M. Lynch, J. Sola) to APPROVE MODIFICATIONS for PHYSO/PSYCH 103**  
**M/S/U (E. Kerr, M. Garcia) to MAINTAIN ENROLLMENT RESTRICTIONS for PHYSO/PSYCH 103**  
**M/S/U (C. Mulder, P. Upton) to REMOVE ONLINE, TELE COURSE DE MODALITIES for PHYSO/PSYCH 103**  
**M/S/U (L. Prusso, M. Lynch) to MAINTAIN GE for PHYSO/PSYCH 103**

**New Courses**  
None

**VI. PROGRAMS**

**Chancellor’s Office Approvals/Denials/Updates**  
None

**Program Changes that do not require Chancellor’s Office Notification/Application**  
None

**CCC-501: Application for Approval - New Credit Programs**  
None

**CCC-510: Substantial Changes to an Approved Credit Program**  
None

**CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status**  
None

**CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement**  
None

**VII. UNFINISHED BUSINESS**

**Action Items**

1. **How Programs should appear on agendas**  
   B. Adams  
   S. Fornelli and B. Adams are still in the process of creating a worksheet of how programs would look, when appearing on the agenda. B. Adams is in the process of creating a mock up worksheet that would list programs on the agenda in the same format as currently done for courses.
2. A.A. and A.S. Degrees

B. Adams did some more research and found important information about this topic on the TMC website. The TMC launch cover letter indicates “This never was implemented through Title 5 because the Department of Finance determined that it would be an unfunded mandate. While this recommendation was not put in Title 5 because the Department of Finance would be an unfunded mandate, we are recommending that these new degrees reflect this change.” B. Adams stated “At least we know now, in terms of our philosophy, and how to approach the idea of our A.A. and A.S. degrees.” B. Adams drafted Resolution: SP11-CC2 for A.A. and A.S. degree. B. Adams noted that in terms of flexibility, this is good because it is not a part of a Title 5 mandate. One item that bothered B. Adams while creating the Resolution was unit values for the degrees. B. Adams stated that she was not real specific within the document to actually make a statement saying “That if you have both (A.A. and A.S degree), you are going to have to get rid of one or the other.” After looking at Title 5 information, it is known that this is not necessarily the case currently. It could possibly be the case within the near future and if so, that would be a time when decisions would have to be made. B. Adams asked the committee to take the document home to review and/or edit. This Resolution will be addressed at the March 29th Curriculum Committee meeting.

Informational Items

1. Equating Courses and Repetitions  
   L. Miller  
   Postponed definitely to 12 April 2011

VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  
   L. Miller  
   Postponed definitely to 12 April 2011

2. Local Requirements  
   B. Adams / L. Prusso/ R. Cranley

At the last Curriculum meeting, L. Prusso had discussed with the committee her thoughts on the general education requirement of activities. L. Prusso found that majority of colleges that she had researched had physical education listed as the requirement. L. Prusso wanted to know what the MJC local requirements were as it pertains to an A.A. or A.S. degree. B. Adams had volunteered to search other colleges to verify their listed definition of what is a requirement for them. B. Adams worked with R. Cranley and researched to find the requested information. R. Cranley sent out an email to other articulation officers within Region 5 to find information on their local requirements. A document was distributed to the committee members outlining the local requirements for several colleges that R. Cranley had researched. R. Cranley said that after looking at this document, you can see that the local requirement vary across the board. R. Cranley also stated that at some point in time it was decided here at MJC that our requirements were Guidance and Activities. B. Adams showed the committee a document created by R. Cranley with assistance from H. Townsend, which currently shows the requirements for MJC-GE, CSU-GE, and IGETC-GE. The purpose for the creation of this document was to combine these areas in a way, so that across the board committee members and faculty can see where they reside so inconsistencies can be detected and recommendations for revisions may be made. An involved discussion ensued regarding the inconsistencies that were shown within the document.

A. Peek alerted the committee to possible changes that may come down the pipe line from Legislature in the near future. A. Peek discussed that she was hearing discussion but not sure if it was true or not, that there are some things going on at the State level when it comes to funding proposals. It might be best to pull some courses out of Activities because the rumor is that the State wants to defund Activities. Modesto Junior College has a huge broad category of Activities, courses like Theatre, Creative Writing and Visual Arts. If the State suddenly puts into place a defunding of all Activities courses, then courses like those listed above will be without any funding. If these courses are placed outside of the Activities requirement, then future funding may be more secure. E. Maki noted that the committee cannot anticipate the way things are going to fall in regards to this discussion at State level. M. Lynch agreed. A. Peek said that she believes, in regards to the defunding of Activities, it is highly likely.

B. Adams showed the committee the local document the committee had approved in February 2009 showing the General Education requirements for Modesto Junior College. B. Adams and R. Cranley cleaned up the document by including a paragraph that states our local option. B. Adams asked the committee to also look at the local requirements document and make any
R. Cranley will email the Excel document to committee members for review and discussion among their department faculty. If a course within their department is listed within the Activities requirement, then discussion should probably develop among the department faculty to determine if the course can be placed within a different area. The Curriculum Committee agreed these items of this nature should be consent agenda items if any changes are made by taking the course from the Activities section and adding it to a GE section. It was determined that changes of this nature could be emailed to B. Adams or S. Fornelli requesting the item be placed on a future agenda. In addition, R. Cranley noted she would revise the GE Alignment Chart to include a faculty comment box for remarks/recommendations given by department faculty. If changes start coming through now, changes will be effective Summer 2012.

3. Course Substitutions for Academic Awards M. Robles / B. Adams

Due to M. Robles being absent, the committee voted to postpone this item until the next scheduled meeting.

M/S/U (A. Peek, J. Sola) Postponed until March 29, 2011

Informational Items

1. TMC Associate Degrees (SB 1440) B. Adams

http://www.c-id.net

B. Adams would like to keep the TMC Associate Degrees (SB 1440) as a standing item to remind committee members of when new things come up. B. Adams showed the committee the C-ID website and discussed items that have been finalized and items that are pending. R. Cranley also noted that if faculty members sign up for the Discipline Listserv, they will receive emails regarding their discipline.

IX. WORKGROUPS

1. Operations Workgroup A. Peek / B. Adams / L. Miller

No Report

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force B. Adams

No Report

2. CurricUNET Implementation Task Force Update B. Adams

No Report

XI. PUBLIC COMMENT

Meeting adjourned at 4:03 PM


Others Present: H. Townsend (Administrative Assistant, Instruction), Julie Hughes (Admissions & Records Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the committee moved the Curriculum in Transition Informational item before the Action item of the agenda.

II. APPROVAL OF MINUTES

March 15, 2011

Hearing no objections, the minutes of March 15, 2011 were approved as written.

III. NOTIFICATION

None

IV. CONSENT

None

V. DISCUSSION

Inactivations

None
Revisions (including modifications/reactivations)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Effective</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>AGEC 208</td>
<td>Introduction to International Business</td>
<td>Summer 2012</td>
<td>3</td>
</tr>
<tr>
<td>BUSAD 208</td>
<td>Effective: Summer 2012</td>
<td>MODIFY: Description, field trips, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
<td></td>
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<tr>
<td>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 248.</td>
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<td>Distance Education Status: None</td>
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<tr>
<td>Materials Fee Status: None</td>
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<tr>
<td>Articulation Status: Transfers to CSU.</td>
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<tr>
<td>General Education Status: Not approved for GE.</td>
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<tr>
<td>Rationale: Periodic Review</td>
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<tr>
<td>Program Impact: Stand Alone</td>
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<tr>
<td>Pulled for discussion by S. Circle. S. Circle noted that the assignments in the critical thinking area of CurricUNET are not listed. S. Circle suggested that we move some of the student learning goals to the critical thinking area to fill in the missing information. B. Adams opened CurricUNET and added the information as suggested by S. Circle.</td>
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<td>M/S/U (M. Garcia, J. Beebe) to APPROVE MODIFICATIONS to AGEC/BUSAD 208</td>
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<tr>
<td>M/S/U (C. Vaughn, L. Prusso) to MAINTAIN ENROLLMENT RESTRICTIONS to AGEC/BUSAD 208</td>
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</table>

| AGM 50 | Preparation for Mechanical Technology | Effective: Summer 2012 | 3 |
| MODIFY: Materials fees, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment |
| Enrollment Restrictions: None |
| Distance Education Status: None |
| Materials Fee Status: Requesting fee increase to $25 (from $10). |
| Articulation Status: Does not transfer. |
| General Education Status: Not approved for GE. |
| Rationale: Periodic Review |
| Program Impact: Stand Alone |
| M/S/U (S. Circle, M. Lynch) to APPROVE MODIFICATIONS to AGM 50 |
| M/S/U (J. Beebe, K. Ennis) to APPROVE MATERIALS FEE for AGM 50 |

| ANSC 202 | Swine Science | Effective: Summer 2012 | 3 |
| MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment |
| Enrollment Restrictions: None |
| Distance Education Status: None |
| Materials Fee Status: None |
| Articulation Status: Transfers to CSU and UC. |
| General Education Status: Not approved for GE. |
| Rationale: Periodic Review |
| Program Impact: |
| 1. Agricultural Science A.S. Degree |
| 2. Animal Science A.S. Degree |
| M/S/U (S. Circle, M. Lynch) to APPROVE MODIFICATIONS to ANSC 202 |
ANSC 209  Equine Breeding & Reproduction  3
Effective: Summer 2012
MODIFY: Field trips, methods of instruction, typical assignments, learning goals
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 207.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
   - Stand Alone
M/S/U (S. Circle, M. Lynch) to APPROVE MODIFICATIONS to ANSC 209
M/S/U (C. Vaughn, L. Prusso) to MAINTAIN ENROLLMENT RESTRICTIONS to ANSC 209

ANSC 212  Advanced Livestock Selection and Carcass Evaluation  3
Effective: Summer 2012
MODIFY: Content, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 210.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
   - Stand Alone
PROPOSAL WITHDRAWN BY DIVISION REPRESENTATIVE

ANSC 220  Dairy Industry / Dairy Science  3
Effective: Summer 2012
MODIFY: Content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Course Impact:
  1. ANSC 217
  2. ANSC 228
Program Impact:
  1. Agricultural Science A.S. Degree
  2. Artificial Insemination Technician Certificate of Achievement
  3. Dairy Science A.S. Degree
M/S/U (S. Circle, M. Lynch) to APPROVE MODIFICATIONS to ANSC 220
<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Radio Modify</th>
<th>Description</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 222</td>
<td>Milk Production &amp; Technology</td>
<td>3</td>
<td>Summer 2012</td>
<td>MODIFY</td>
<td>Content, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU and UC.</td>
<td>Not approved for GE.</td>
<td>Periodic Review</td>
<td>M/S/U (S. Circle, M. Lynch) to APPROVE MODIFICATIONS to ANSC 222</td>
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</tr>
<tr>
<td>ANSC 228</td>
<td>Dairy Management</td>
<td>3</td>
<td>Summer 2012</td>
<td>MODIFY</td>
<td>Description, content, typical assignments, course goal, learning goals</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 220, ANSC 222, and AGEC 200.</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Not approved for GE.</td>
<td>Periodic Review</td>
<td>M/S/U (S. Circle, M. Lynch) to APPROVE MODIFICATIONS to ANSC 228 M/S/U (C. Vaughn, L. Prusso) to MAINTAIN ENROLLMENT RESTRICTIONS to ANSC 228</td>
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<tr>
<td>ANSC 244</td>
<td>Dairy Fitting and Showing</td>
<td>2</td>
<td>Summer 2012</td>
<td>MODIFY</td>
<td>Description, content, typical assignments, course goal, learning goals</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU.</td>
<td>Not approved for GE.</td>
<td>Periodic Review</td>
<td>M/S/U (S. Circle, M. Lynch) to APPROVE MODIFICATIONS to ANSC 244</td>
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</table>

*ANSC 222* and *ANSC 228* are part of the Dairy Science A.S. Degree, while *ANSC 244* is a Stand Alone course.
New Courses

FSCI 312 Fire Investigation 2A 2
**Effective:** Fall 2011 * Expedited! To comply with newly revised code or law.
**Rationale for expedited approval:** This course is being proposed to meet the California State Fire Training standards for Arson Investigators.

**ADOPT**

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who provide verification of completion of Fire Investigation 1B.
**Distance Education Status:** None
**Materials Fee Status:** Requesting fee of $110.
**Articulation Status:** Does not transfer.
**General Education Status:** Not approved for GE.

**Rationale:** New state regulations have created curriculum to train firefighters on arson situations. This course is being proposed so firefighters may analyze a possible arson situation and decrease the possibility of harm or death of firefighters that often occurs with arson situations.

**Program Impact:**
1. Fire Science Certificate of Achievement

* M/S/U (S. Circle, M. Lynch) to ADOPT FSCI 312
* M/S/U (C. Vaughn, L. Prusso) to APPROVE ENROLLMENT RESTRICTIONS to FSCI 312
* M/S/U (J. Beebe, K. Ennis) to APPROVE MATERIALS FEE for FSCI 312
* M/S/U (C. Mulder, J. Beebe) to EXPEDITE APPROVAL of FSCI 312 for FALL 2011

VI. PROGRAMS

**Chancellor’s Office Approvals/Denials/Updates**

None

**Program Changes that do not require Chancellor’s Office Notification/Application**

None

**CCC-501: Application for Approval - New Credit Programs**

None
CCC-510: Substantial Changes to an Approved Credit Program

A.A. Degree: Communication Studies for Transfer

Effective: Summer 2011

Expedited!

Rationale for expedited implementation: To comply with newly revised code or law

K. Walters Dunlap, Vice President of Instruction, explained the timeline for approval of the TMC degrees. Once the Curriculum Committee votes for approval, the TMC needs local board approval and will be sent to the Board of Trustees for review and approval. Once the board approves the TMC degree, it gets moved on to the State of California through an electronic submission. The Chancellor's Office has fast tracked the AA-T and AS-T degrees. K. Walters Dunlap stated it is mandatory that every single college have at least two of these on the books. As soon as the proposals are submitted to the Chancellor's Office, the hope is that they will be approved fairly quickly. The MJC Catalog has just been published so it will not currently include these degrees. An addendum will be published to reflect these degrees. B. Adams added that at the C-ID website http://www.c-id.net, they now have published “Baccalaureate Degrees Deemed Similar” for Communication Studies and other finalized TMCs in Group One. B. Adams noted that the published information could help faculty when completing the CCC-510.

M/S/U (K. Ennis, S. Circle) to APPROVE AA DEGREE: COMMUNICATION STUDIES FOR TRANSFER WITH EXPEDITED APPROVAL TO FACILITATE STATE APPROVAL BY SUMMER 2011

A.A. Degree: Mathematics for Transfer

Effective: Summer 2011

Expedited!

Rationale for expedited implementation: To comply with newly revised code or law

MODIFY:

J. Michelena reported that the A.A. Degree: Mathematics for Transfer needs a unit adjustment and will have to be revised and brought back at the next Curriculum Committee meeting on April 12, 2011.

PROPOSAL WITHDRAWN BY DIVISION REPRESENTATIVE

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. How Programs should appear on agendas

B. Adams and S. Fornelli have been working on making a document to assist with language standardization for program modifications on agendas. B. Adams presented the most recent proposal to the committee and asked for their approval.

M/S/U (J. Sola, P. Upton) to APPROVE DOCUMENT PROPOSAL
2. **A.A. and A.S. Degrees**

   B. Adams

   http://www.asccc.org/resolutions/defining-associate-arts-and-associate-science


   **M/S/C (M. Morales, M. Lynch) to lay item Number 2 on the table and move to new business item number 2.**

   16 Ayes

   1 Abstention

   B. Adams provided the committee with a draft of Resolution: SP11-CC2 AA Degree and AS Degree. The Resolution has been discussed at previous meetings and B. Adams had been asked by committee members to edit the document for a final review at this meeting. L. Prusso noted that, by developing this document, MJC is creating criteria to determine A.A. versus A.S degrees. The committee agreed that the resolution is ready to forward to the Academic Senate for approval.

   **M/S/U (R. Cranley, S. Circle) to APPROVE Resolution: SP11-CC2 AA DEGREE and AS DEGREE**

3. **Local Requirements**

   R. Cranley / B. Adams / L. Prusso

   As follow-up from the March 15 Curriculum Meeting, R. Cranley discussed how some courses differ in their placement on the three GE Patterns. She provided a chart titled “Suggestions for GE Placement”. R. Cranley asked that before the next meeting, scheduled for April 12, 2011, division reps contact their department faculty to dialogue on courses that need to be closely looked at and possibly cleaned up when it comes to general education alignment. This item will be placed on the next agenda as GE Alignment for a vote. She mentioned that it might be wise to wait on aligning courses that involve changes to/from the Activities category until the state makes a decision regarding activities and repeatability.

   **Informational Items**

1. **EQUATING COURSES AND REPETITIONS**

   L. Miller

   Postponed definitely to 12 April 2011

   **VIII. NEW BUSINESS**

   **Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**

   L. Miller

   Postponed definitely to 12 April 2011

2. **Course Substitutions for Academic Awards**

   M. Robles / B. Adams

   M. Robles reported that there was nothing specifically that needed to be worked on today but wanted to get interest by the committee on course substitutions. M. Robles would like to establish a subcommittee on course substitutions. The subcommittee will work together to come up with a proposal for policy and procedure because Modesto Junior College currently does not have a defined policy. B. Adams asked if there were any volunteers interested to take part as a member of the subcommittee. The following persons volunteered: L. Prusso, B. Adams, M. Robles, R. Cranley and J. Sola.

   **M/S/U (M. Morales, E. Maki) to bring back to the table unfinished item number 2 A.A. Degrees**
Informational Items

1. TMC Associate Degrees (SB 1440)  B. Adams
   http://www.c-id.net
   B. Adams had shown the C-ID website to the committee in previous conversation with the CCC-510 programs in the Programs section of the agenda and asked if the committee would like to discuss anything further. The committee had nothing further to discuss regarding this informational item.

2. Curriculum in Transition  K. Walters Dunlap
   K. Walters Dunlap announced that a lot of changes are taking place at the state level. The LAO, Legislative Analyst's Office, is looking at the course offerings that colleges have across the state for repeatability and activities courses. The committee reviewed the current State Senate Resolutions discussing the defining of repeatability and the elimination of the definition for an activity course. K. Walters Dunlap stated “I think we need to take a look because there is a state trend to stop funding programs that are truly activity based or limit the funding apportionment as opposed to something that really might be a lecture or a lab activity.” K. Walters Dunlap said that she believes it to be best for every department to look at the activity courses that they have on file and make sure it is really an activity course. Colleges are not being mandated to eliminate all activities courses; however, the apportionment of funding will likely decrease. K. Walters Dunlap suggested departments check the guidelines of how an activities course is defined under Title V and then look at their activities courses to see if the course actually falls within the guidelines put forth by Title V. R. Cranley suggested that departments hold off and wait for the final word from the state before we make any changes to existing courses that involve “activities” placement or removable, but at least start the discussion within departments now. K. Walters Dunlap indicated she is most worried about what will happen to the PE courses. K. Walters Dunlap stated “My prediction is we will see some changes in that area within a year.” C. Mulder asked about varsity sports and if it was possible that the state is going to discontinue funding for that area. K. Walters Dunlap said that she had not heard anything at the state regarding varsity sports.

K. Walters Dunlap discussed local requirements with the Curriculum members. If the Board of Trustees approves the proposal to eliminate suggested programs then courses within those areas cannot be offered and will be inactivated. For example, if Engineering is eliminated, than MJC cannot offer Engineering courses for 39 months. If the college offers any of the Engineering courses within that time period, then the employee whom was cut will have to be brought back. Faculty reps will have to work with deans to inactivate courses and programs after the Board takes action.

K. Walters Dunlap announced that there is a strong possibility that the Federal Government will be requiring colleges to provide additional justification how they measure student success. K. Walters Dunlap stated “There is a push for accountability measures because it is tied to student aid. Because of this, there is an increased emphasis on us to demonstrate how students are succeeding here at Modesto Junior College.”

3. Curriculum Committee Membership 2011-2012  B. Adams
   B. Adams presented the Curriculum Committee Membership document for 2011-2012. B. Adams asked the committee to review the document and email S. Fornelli or herself if changes need to be made to the document. B. Adams stated that S. Fornelli will put this document back on the Fall agenda for the committee to review again due to possible restructuring of divisions.

4. Curriculum Committee Meetings – 2011-2012 Calendar  B. Adams
   B. Adams showed the committee the Curriculum Committee Meetings Calendar for 2011-2012 and noted that the November 8 meeting will be the last meeting in Fall 2011 for items to take effect for Summer 2012.
X. WORKGROUPS

1. Operations Workgroup
   A. Peek / B. Adams / L. Miller
   No Report

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force
   B. Adams
   No Report

2. CurricUNET Implementation Task Force Update
   No Report

XI. PUBLIC COMMENT

Committee members commented on the great review received for committee member M. Lynch’s Pirates of Penzance production.

C. Mulder stated that Bo Aiello, Professor, Baseball Coach, had a valve repair done this morning and asked that members keep him in their thoughts.

Meeting adjourned at 4:56 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as amended to accommodate a faculty author in attendance.

II. APPROVAL OF MINUTES  

March 29, 2011

Amendments made to minutes, New Business, Information Items, #2: Curriculum in Transition

M/S/U (L. Prusso, K. Ennis) to approve the minutes as amended.

III. NOTIFICATION

2011 GE Breadth Decisions

IV. CONSENT

None

V. DISCUSSION

Inactivations

None
Revisions (including modifications/reactivations)

AG 115 Introduction to Agricultural Education & Careers

**Effective:** Summer 2012

**MODIFY:** Content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU.

**General Education Status:** Approved for MJC Guidance.

**Rationale:** Periodic Review

**Program Impact:**

1. Agricultural Science A.S. Degree
2. Agriculture Business A.S. Degree
3. Agriculture Laboratory Technician Certificate of Achievement
4. Agriculture Laboratory Technician A.S. Degree
5. Agriculture: Sales, Service A.S. Degree
6. Agriculture: Sales, Service Technician Certificate of Achievement
7. Animal Science A.S. Degree
8. Artificial Insemination Technician Certificate of Achievement
9. Commercial Floristry Technician Certificate of Achievement
10. Crop Science A.S. Degree
11. Dairy Industry A.S. Degree
12. Dairy Science A.S. Degree
13. Environmental Horticultural Science A.S. Degree
14. Food Processing Certificate of Achievement
15. Food Processing A.S. Degree
16. Forestry Certificate of Achievement
17. Forestry A.S. Degree
18. Forestry Certificate of Achievement
19. Forestry A.S. Degree
20. Fruit Science A.S. Degree
21. Landscape Design Certificate of Achievement
22. Landscape and Park Maintenance Certificate of Achievement
23. Mechanized Agriculture A.S. Degree
24. Mechanized Agriculture Technician Certificate of Achievement
25. Nursery Production Certificate of Achievement
26. Poultry Science A.S. Degree
27. Recreational Land Management A.S. Degree
28. Recreational Land Management Certificate of Achievement
29. Soil Science A.S. Degree

M/S/U (J. Sola, J. Beebe) to APPROVE MODIFICATIONS to AG 115

M/S/U (S. Circle, L. Prusso) to MAINTAIN PLACEMENT of AG 115 on GUIDANCE
AGEC 209  Import/Export Fundamentals 3
Effective: Summer 2012
MODIFY: Grading, enrollment restrictions, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (A) AGEC 208
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
Stand Alone
Minor wording change made to Course Goal.
M/S/U (J. Sola, J. Beebe) to APPROVE MODIFICATIONS to AGEC 209 / BUSAD 209
M/S/U (K. Ennis, C. Vaughn) to APPROVE ENROLLMENT RESTRICTIONS for AGEC 209 / BUSAD 209

AGEC 220  Agricultural Business Management 3
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGEC 200 and satisfactorily complete AG 285 and satisfactorily complete MATH 70 and satisfactorily complete one AG production class.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
1. Agriculture: Sales, Service A.S. Degree
2. Fruit Science A.S. Degree
3. Heavy Machinery Management Certificate of Achievement
Pulled for discussion by M. Garcia. Questions regarding the Typical Assignments and Lab Learning Goals were addressed.
M/S/U (L. Prusso, P. Upton) to APPROVE MODIFICATIONS to AGEC 220
M/S/U (K. Ennis, C. Vaughn) to APPROVE ENROLLMENT RESTRICTIONS for AGEC 220
ANSC 200 Introduction to Animal Science
Effective: Summer 2012
MODIFY: Methods of instruction, typical assignments, course goal, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE: A, CSU-GE: B2, IGETC: 5B.
Rationale: Periodic Review
Program Impact:
1. Agricultural Science A.S. Degree
2. Agriculture Business A.S. Degree
3. Agriculture Laboratory Technician A.S. Degree
4. Agriculture Laboratory Technician Certificate of Achievement
5. Agriculture; Sales, Service A.S. Degree
6. Agriculture; Sales, Service Technician Certificate of Achievement
7. Animal Science A.S. Degree
8. CSU General Education Pattern Certificate of Achievement
9. Crop Science A.S. Degree
10. Dairy Industry A.S. Degree
11. Environmental Horticultural Science A.S. Degree
12. Food Processing A.S. Degree
13. Food Processing Certificate of Achievement
14. Forestry Certificate of Achievement
15. Fruit Science A.S. Degree
16. General Studies, Emphasis in Natural Sciences A.A. Degree
17. MJC-GE Pattern A.A. Degree Major
18. Mechanized Agriculture A.S. Degree
19. Nursery Production Certificate of Achievement
20. Poultry Science A.S. Degree
21. Recreational Land Management Certificate of Achievement
22. Soil Science A.S. Degree
23. University Preparation, Emphasis in Agricultural Sciences A.A. Degree
24. Veterinary Technician Certificate of Achievement

M/S/U (J. Sola, J. Beebe) to APPROVE MODIFICATIONS to ANSC 200
M/S/U (S. Circle, L. Prusso) to APPROVE GE for ANSC 200
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Type of Change</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
<th>Rationale</th>
</tr>
</thead>
</table>
| ANSC 203    | Sheep Science                             | 3     | Summer 2012| MODIFY:        | Content, typical assignments, textbooks, course goal, learning goals, methods of assessment | None                     | None                | Transfers to CSU and UC | Not approved for GE.     | 1. Agricultural Science A.S. Degree  
2. Animal Science A.S. Degree  
3. University Preparation, Emphasis in Agricultural Sciences A.A. Degree | M/S/U (J. Sola, J. Beebe) to APPROVE MODIFICATIONS to ANSC 203          |
| ANSC 212    | Advanced Livestock Selection and Carcass Evaluation | 3     | Summer 2012| MODIFY:        | Content, course goal, learning goals, methods of assessment | Maintaining: Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 210. | None                | Transfers to CSU.      | Not approved for GE.     | Stand Alone  
Pulled for discussion by R. Cranley. Questions regarding the Textbooks and second completion of the course were addressed. | M/S/U (S. Circle, J. Sola) to APPROVE MODIFICATIONS to ANSC 212  
M/S/U (K. Ennis, C. Vaughn) to APPROVE ENROLLMENT RESTRICTIONS for ANSC 212 |
| ANSC 214    | Livestock Feeding and Nutrition           | 3     | Summer 2012| MODIFY:        | Content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment | None                     | None                | Transfers to CSU and UC | Not approved for GE.     | 1. Artificial Insemination Technician Certificate of Achievement  
2. Poultry Science A.S. Degree  
3. University Preparation, Emphasis in Agricultural Sciences A.A. Degree | M/S/U (J. Sola, J. Beebe) to APPROVE MODIFICATIONS to ANSC 214          |
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>MODIFY: Content, typical assignments, course goal, learning goals, methods of assessment</th>
<th>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 201 and satisfactorily complete ANSC 220 and (satisfactorily complete ANSC 216 or satisfactorily complete ANSC 226).</th>
<th>Distance Education Status: None</th>
<th>Materials Fee Status: None</th>
<th>Articulation Status: Transfers to CSU and UC.</th>
<th>General Education Status: Not approved for GE.</th>
<th>Rationale: Periodic Review</th>
<th>Program Impact:</th>
<th>Course Impact:</th>
<th>Program Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 217</td>
<td>Advanced Breeding and Artificial Insemination</td>
<td>4</td>
<td>Summer 2012</td>
<td></td>
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<td></td>
<td></td>
<td>M/S/U (J. Sola, J. Beebe) to APPROVE MODIFICATIONS to ANSC 217</td>
<td>M/S/U (J. Sola, J. Beebe) to APPROVE MODIFICATIONS to ANSC 217</td>
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<tr>
<td>ANSC 224</td>
<td>Dairy Feeds &amp; Feeding</td>
<td>3</td>
<td>Summer 2012</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Textbook updated</td>
<td>M/S/U (J. Sola, J. Beebe) to APPROVE MODIFICATIONS to ANSC 224</td>
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<tr>
<td>ANSC 226</td>
<td>Dairy Breeding and Selection</td>
<td>3</td>
<td>Summer 2012</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M/S/U (J. Sola, J. Beebe) to APPROVE MODIFICATIONS to ANSC 226</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MACH 311  CNC Programming with Macros  1
Effective: Summer 2012

MODIFY: DE modalities, content, textbooks, learning goals

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MACH-219 and have previous CNC programming experience or on-the-job training. This is not an entry level class.

Distance Education Status: Requesting: Hybrid

Materials Fee Status: Maintaining fee of $5.

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Periodic Review & add DE Modality

Program Impact:
   1. CNC Programmer Certificate of Achievement

M/S/U (J. Sola, J. Beebe) to APPROVE MODIFICATIONS to MACH 311
M/S/U (K. Ennis, C. Vaughn) to APPROVE ENROLLMENT RESTRICTIONS for MACH 311
M/S/U (C. Mulder, P. Upton) to APPROVE DE MODALITIES for MACH 311
M/S/U (J. Beebe, K. Ennis) to APPROVE MATERIALS FEE for MACH 311

New Courses

None

VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor's Office Notification/Application

A.S. Degree: Fire Science  30
Effective: Summer 2012

MODIFY: Elective courses

Certificate: Fire Science  30
Effective: Summer 2012

MODIFY: Elective courses

Adding to elective courses:

- FSCI 312  Fire Investigation 2A  2
- FSCI 341  Fire Command 1C: I-Zone Firefighting  2
- FTECH 310 XABC Rescue Systems and Operations ½,1,2,3

M/S/U (J. Sola, S. Circle) to APPROVE MODIFICATIONS to Fire Science Program (Certificate & A.S. Degree)

CCC-501: Application for Approval - New Credit Programs

None
CCC-510: Substantial Changes to an Approved Credit Program

A.S. Degree: Mathematics for Transfer 24-25 10

Effective: Summer 2011 Expedited

Rationale for expedited implementation: To comply with newly revised code or law

MODIFY: New award with same TOP code

M/S/U (J. Sola, S. Circle) to APPROVE MODIFICATIONS to Mathematics Program (A.S. Degree)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. GE ALIGNMENT

Effective: Summer 2012

<table>
<thead>
<tr>
<th>CRSE ID</th>
<th>TITLE</th>
<th>Remove from:</th>
<th>Proposed GE (Green)</th>
<th>Current GE (Black)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGEC 210</td>
<td>Elem of Ag Econ (3)</td>
<td></td>
<td>MJC-GE AREA</td>
<td>CSU-GE AREA</td>
</tr>
<tr>
<td>ANTHR 130</td>
<td>Arch and Cultural Prehist (3)</td>
<td></td>
<td>N/A</td>
<td>Recommend B</td>
</tr>
<tr>
<td>ANTHR 150</td>
<td>Native People of North America (3)</td>
<td></td>
<td>N/A</td>
<td>Recommend B</td>
</tr>
<tr>
<td>ART 120</td>
<td>Basic Drawing 1 (3)</td>
<td>Activities</td>
<td>Recommend C</td>
<td>C1</td>
</tr>
<tr>
<td>ART 140</td>
<td>Sculpture 1 (3)</td>
<td>Activities</td>
<td>Recommend C</td>
<td>C1</td>
</tr>
<tr>
<td>ART 170</td>
<td>Basic Photography (3)</td>
<td>Activities</td>
<td>Recommend C</td>
<td>C1</td>
</tr>
<tr>
<td>ASTRO 141/151</td>
<td>Intro to Astrophysics w/ lab (3,1)</td>
<td>N/A</td>
<td>Recommend A</td>
<td>B1</td>
</tr>
<tr>
<td>ASTRO 160/151</td>
<td>Intro to Mod Astro w/ Lab (3,1)</td>
<td>N/A</td>
<td>Recommend A</td>
<td>B1</td>
</tr>
<tr>
<td>ENGL 161</td>
<td>Film Appreciation(4)</td>
<td>N/A</td>
<td>C</td>
<td>C2^</td>
</tr>
<tr>
<td>MATH 173</td>
<td>Calculus: Third Course (5)</td>
<td>N/A</td>
<td>Recommend D2</td>
<td>B4</td>
</tr>
</tbody>
</table>
### MATH 174
Intro. to Linear Alg. & Ord. Diff. Eq. (5)
(N/A)
Recommend D2
B4 2

### PLSC 200
Introduction to Plant Science (3)
(N/A)
A B2 Recommend 5B

### PSYCH 104
Social Psychology (3)
(N/A)
E^ B^ E Recommend D9

### SOCIO 125
Sociology of the Family (3)
(N/A)
Recommend B D0 4J

### SPCOM 103
Interpersonal Communication(3)
(MJC)
Recommend B D7 4G

### SPCOM 122/THETR 122
Intro to Readers' Theatr (3)
(Activities)
Recommend C C1 T

### SPCOM 123/THETR 123
Storytelling (3)
(Activities)
Recommend C C1 NT

### SPCOM 130
Intercultural Communication (3)
(MJC)
Recommend B D3^, D7^ 4C^, 4G^

### THETR 160
Fundamentals of Acting (3)
(Activities)
Recommend C C1 T

### THETR 161
Intermediate Acting (3)
(Activities)
Recommend C C1 T

---

**The committee engaged in a brief discussion about moving courses out of Activities and the repeatability of courses. Some courses that might otherwise have appeared on this chart were intentionally left off because the COR is out of date.**

**M/S/U (M Lynch, E. Kerr) to APPROVE MODIFICATIONS to GE Placement as represented on the above chart.**

### VIII. UNFINISHED BUSINESS

#### Action Items

1. **A.A. and A.S. Degrees**
   - B. Adams 13
   - **M/S/U (C. Vaughn, J. Sola) to APPROVE Minimum Requirements for Associate’s Degree draft**

2. **Local Requirements**
   - B. Adams / L. Prusso
   - **No action.**

3. **Course/Substitutions for Academic Awards**
   - M. Robles / B. Adams
   - **The subcommittee formed at the March 29, 2011 Curriculum Committee meeting will have their first meeting on April 19, 2011.**
Informational Items

1. **Equating Courses and Repetitions**  
   L. Miller  
   Postponed definitely to 13 September 2011

2. **Curriculum in Transition**  
   M. Lynch

   Discussion ensued regarding the process by which discontinued courses and programs would be inactivated. Some members have been hearing rumors and speculation about what might be done and why. Many questions were asked, including:
   - What is the hurry to inactivate courses?
   - Will a forthcoming addendum reflect inactivated courses/programs?
   - If curriculum is truly a faculty driven process, where is the faculty involvement in inactivating programs?
   - Wouldn’t it be better for students if inactivated courses weren’t listed as part of a program in the catalog?
   - What IS the process to inactivate courses and programs?

   And many comments were made, including:
   - It is unlikely that college administration would accidentally offer an inactivated course.
   - Some members felt that the Committee was being asked/directed to provide cover for actions taken by administration.
   - Curriculum leadership doesn’t expect that much curriculum action will take place over the summer.
   - CCCC0 dictates a lot of what the Curriculum Committee has to do.
   - The faculty of the Literature and Language Arts Division are not in favor of inactivating courses outside of normal process.
   - The committee has to respond to decisions that are made and the committee can’t react until word comes from administration.
   - Some committee members feel pressured and rushed to enact Board of Trustees decisions.
   - Word from at least one other college is that administration there felt that having AA-T/AS-T degrees in a discipline meant that other, higher unit degrees in that discipline should be inactivated.
   - According to Stephanie Lowe, courses can stay on books for 4 semesters without being offered.

   One question that was answered was: What is the position of the Academic Senate Executive Board regarding the likely forthcoming inactivations? And would action by the Curriculum Committee help or hurt the administration’s position in any potential lawsuits? To which A. Peek responded: The position of the Academic Senate Executive Board is that discontinued programs will need to be inactivated. She further stated that no lawsuits are being contemplated by the Academic Senate.

   There was discussion about whether or not the Curriculum Committee should draft a statement to the Academic Senate indicating non-support for inactivating programs. Ultimately it was decided that the committee needed to wait until fall to take any action.

   Finally, the representatives were asked to speak to rumors as they hear them by saying that no action will take place until fall and that the committee hasn’t been asked to do anything.
IX. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   Postponed definitely to 13 September 2011

Informational Items

None

X. WORKGROUPS

1. Operations Workgroup  A. Peek / B. Adams / L. Miller
   No Report

XI. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  B. Adams
   No Report

2. CurricUNET Implementation Task Force Update
   No Report

XII. PUBLIC COMMENT

Meeting adjourned at 4:30 PM


Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES April 12, 2011

Hearing no objections, the minutes of April 12, 2011 were approved as stated.

III. NOTIFICATION

The committee was notified of the following information:

<table>
<thead>
<tr>
<th>COURSE/PROGRAM NOTIFICATION ITEMS</th>
<th>Units</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGM 240 (During the scheduling process for SPRING 2012, it was discovered that the JANUARY 19, 2010 Agenda did not reflect a modification to HOURS for AGM 240. Lecture hours in CurricUNET had changed from 18 to 36, and LAB hours changed from 108 to 54. The course record in Datatel was changed on 08/25/2011 and will take effect with SP 2012 term section(s).)</td>
<td></td>
<td></td>
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<tr>
<td>BUSAD 347 (Web Marketing) (BUSAD 247)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This course was erroneously listed and approved on an agenda on 01/28/2003 as BUSAD 347. However, the course was actually submitted on the COR as BUSAD 247, and was later inactivated as such on 03/31/2009. This discrepancy is being clarified here for the purpose of the record. No action is needed.</td>
<td></td>
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</tr>
<tr>
<td>FSCI 312 (ADD TO LIST OF AA: Fire Science ELECTIVES TO CHANGE PROGRAM-APPLICABLE (CB24) STATUS)</td>
<td></td>
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<tr>
<td>PEC 157 (ADD TO LIST OF AA: Physical Education ELECTIVES TO CHANGE PROGRAM-APPLICABLE (CB24) STATUS)</td>
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<td></td>
</tr>
<tr>
<td>AS: Agricultural Science with Education Option (CCC-510)</td>
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<tr>
<td>Effective: Summer 2012, Summer 2011 Expedited</td>
<td></td>
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<tr>
<td>M/S/U to EXPEDITE APPROVAL OF AS in Agricultural Science</td>
<td></td>
<td></td>
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<tr>
<td>(Through the summer voting process)</td>
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### C-ID Notifications

<table>
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<tr>
<th>Course #</th>
<th>Course Name</th>
<th>CID #</th>
<th>CID Name</th>
<th>Approval Date</th>
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<tbody>
<tr>
<td>SPCOM 104</td>
<td>Argumentation</td>
<td>COMM 120</td>
<td>Argumentation or Argumentation and Debate</td>
<td>10/31/2008</td>
<td>46</td>
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<tr>
<td>ART 120</td>
<td>Basic Drawing 1</td>
<td>ARTS 110</td>
<td>Fundamentals of Drawing</td>
<td>10/31/2007</td>
<td>37</td>
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<tr>
<td>MATH 171</td>
<td>Calculus: First Course</td>
<td>MATH 900S</td>
<td>Single Variable Calculus Sequence</td>
<td>10/31/2007</td>
<td>28</td>
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<tr>
<td>MATH 172</td>
<td>Calculus: Second Course</td>
<td>MATH 900S</td>
<td>Single Variable Calculus Sequence</td>
<td>10/31/2007</td>
<td>28</td>
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<td>MATH 173</td>
<td>Calculus: Third Course</td>
<td>MATH 230</td>
<td>Multivariable Calculus</td>
<td>06/30/2008</td>
<td>37</td>
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<td>ART 124</td>
<td>Color and Design 1</td>
<td>ARTS 100</td>
<td>2-D Foundations</td>
<td>10/31/2007</td>
<td>51</td>
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<tr>
<td>SPCOM 100</td>
<td>Fundamentals of Public Speaking</td>
<td>COMM 110</td>
<td>Public Speaking</td>
<td>06/30/2007</td>
<td>57</td>
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<td>CHEM 101</td>
<td>General Chemistry 1</td>
<td>CHEM 110</td>
<td>General Chemistry for Science Majors I, with Lab</td>
<td>06/30/2008</td>
<td>37</td>
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<tr>
<td>CHEM 102</td>
<td>General Chemistry 2</td>
<td>CHEM 120</td>
<td>General Chemistry for Science Majors II, with Lab</td>
<td>06/30/2008</td>
<td>33</td>
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<td>Geol 165</td>
<td>Geology of California</td>
<td>GEOL 200</td>
<td>Geology of California</td>
<td>08/01/2011</td>
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<td>SPCOM 106</td>
<td>Group &amp; Organizational Communication</td>
<td>COMM 140</td>
<td>Small Group Communication</td>
<td>06/30/2007</td>
<td>53</td>
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<td>ART 164</td>
<td>History of Art 1</td>
<td>ARTH 110</td>
<td>Survey of Western Art from Prehistory through the Middle Ages</td>
<td>10/31/2007</td>
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<td>SPCOM 103</td>
<td>Interpersonal Communication</td>
<td>COMM 130</td>
<td>Interpersonal Communication</td>
<td>06/30/2007</td>
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<td>ADJU 201</td>
<td>Introduction to Justice</td>
<td>AJ 110</td>
<td>Introduction to Criminal Justice</td>
<td>06/30/2007</td>
<td>42</td>
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<td>GEOL 160</td>
<td>Introduction to Geology</td>
<td>GEOL 100</td>
<td>Physical Geology</td>
<td>07/12/2011</td>
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<td>SOCIO 125</td>
<td>Sociology of the Family</td>
<td>SOCI 130</td>
<td>Introduction to Marriage and Family</td>
<td>04/14/2011</td>
<td>42</td>
</tr>
</tbody>
</table>

### ASSIST INFO: NEW IGETC SUB AREA ANNOUNCED

**From:** Chief Instructional Officers [mailto:CIO-ALL@LISTSERV.CCCCO.EDU] **On Behalf Of** Dunkle, Glenn  
**Sent:** Tuesday, August 23, 2011 12:54 PM  
**To:** CIO-ALL@LISTSERV.CCCCO.EDU  
**Subject:** ASSIST Update: New IGETC 5C Subarea

Dear Colleagues:

In December, 2010, the Intersegmental Council of Academic Senates (ICAS) voted to create a new sub-area within IGETC. A new sub-area 5C will identify those biological or physical science courses that meet the laboratory requirement within area 5. ASSIST is in the process of implementing changes to accommodate the new IGETC sub-area 5C.

THIS MAY AFFECT PUBLICATIONS SUCH AS CATALOGS AND ADVISING SHEETS, AND MAY ALSO AFFECT LOCAL SOFTWARE APPLICATIONS UTILIZING ASSIST DATA. THIS ANNOUNCEMENT IS TO SERVE AS AN ADVANCE NOTICE OF THE UPCOMING CHANGE IN ORDER TO PROVIDE TIME FOR CAMPUSES AND SYSTEM OFFICES TO MAKE THE NECESSARY UPDATES. PLEASE DISTRIBUTE AS APPROPRIATE.

ASSIST ([www.assist.org](http://www.assist.org)) is the official repository of IGETC information and contains all approved IGETC information from its start in 1991 through the present. The Physical and Biological Sciences requirement of IGETC, area 5, requires that students complete at least 2 courses, one in Physical Science (5A) and one in Biological Science (5B). At least one course must contain a laboratory activity. Currently, ASSIST provides
institution level reports that identify courses that meet the laboratory portion of the requirement by showing the courses in **bold type**.

**THE FOLLOWING IMPLEMENTATION DATES ARE PLANNED:**

As of **May, 2012**, data and reports on the ASSIST website will reflect the new IGETC sub-area 5C. At that time, **all** physical and biological science courses that are laboratory activity only will be listed exclusively in area 5C, while lecture-laboratory combination courses will continue to be listed in the appropriate area 5A or 5B as well as in the new area 5C. This will include historical courses as well as those approved as of Fall 2012. Bolding of the 5A and 5B courses on the ASSIST website IGETC reports will be eliminated in lieu of new area 5C qualification.

As of **June 5, 2012**, the monthly ASSIST data extracts (generated on the 5th of each month) will also include the new sub-area 5C. If your campus uses the monthly ASSIST IGETC extracts to seed data systems on your campus, you may need to make changes to accommodate the new sub-area 5C.

To aid in testing, please find attached the revised ASSIST Extract Specifications for your review. Additionally, ASSIST will make a test extract file available on our ftp site at [ftp://extracts:assist@ftp.assist.org](ftp://extracts:assist@ftp.assist.org) as of August 24, 2011 for your use in testing any program changes. The file name will be “igetc_5C_test”. Please note that this is sample data and it is not recommended for loading into production systems.

If you have any questions about the policy, please contact Ken O’Donnell (kodonnell@calstate.edu) with the California State University Chancellor’s Office.

If you have any technical questions, please contact Glenn Dunkle (glenn@assist.org) with the ASSIST Coordination Site.

Thanks,
-Glenn Dunkle
Program Manager, ASSIST
[www.assist.org](http://www.assist.org)
5201 California, Suite 203B, Irvine CA 92697
w: 949.824.5443

-Ken O’Donnell
Associate Dean, CSU Chancellor’s Office
[www.calstate.edu](http://www.calstate.edu)
401 Golden Shore, Long Beach CA 90802
w: 562.951.4735

**GE Breadth Decisions –2011: IGETC/CSU-GE**


**UC Transfer Course Agreement (TCA) Results**

Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College TCA for 11-12. This information is currently being entered into the ASSIST database. Subscribers to the ASSIST-L listserv will be notified via email when this new TCA has been published at [www.assist.org](http://www.assist.org). For information on subscribing to the ASSIST-L email listserv, visit [http://assist.org/assist_l_about.html](http://assist.org/assist_l_about.html).

The following is a summary of our actions on your newly submitted courses:
New courses approved as UC Transferable:

ARCH 152  Architectural Design 1  5  
ARCH 153  Architectural Design 2  5  
COLSK 100  Foundations for First Year College Success  3  

College catalog is required for transferable "college success" courses; Please consider adopting Modesto Junior College's catalog as required text.

Courses re-reviewed and approved as UC Transferable:
NONE

Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:
NONE

Courses not approved as UC Transferable:
NONE

HISTORY INFORMATION

NOTE: This year, UCOP will be conducting a subject area review for history and a course credit limitation review for pre-calculus. Submission of history courses is voluntary for the 2011-2012 cycle, but unsubmitted courses will be marked for fall 2012 removal. For further details on the history review, please see the attachments.

In 2010, UCOP received clarification from UC history faculty about the need for expanded details in the outlines of the following history courses: World History, Western Civilization, American History, Latin American History, History of Africa, History of Asia. We are only looking at series courses in these subjects, rather than courses with specialized focuses (e.g.
Students are expected to write, in their own words, short written responses, examinations (e.g. bluebook essays) and/or longer papers (writings should utilize proper citation as appropriate);
The COR should explicitly state the expectation that students think critically through various types of assignments, such as: out of class assignments, collaborative group work, interactive presentations, independent research, and/or analytical writing;
The COR must include a primary text as well as additional required reading material (the COR should clearly indicate how the secondary reading material is incorporated into the content of the course);
An understanding of how students will learn historical perspectives as well as personal, class, and cultural values should be clearly indicated in the COR

A suggestion, but not a requirement: the COR should include detailed information about the topics covered in the course content section, rather than simply a list of dates and locations covered in the course. The UCOP course evaluators will also be looking for a breakdown of course content into sections, though a breakdown by number of hours, as shown in the "good" history course outline, is not required.

Courses which require additional review or campus action:

HIST 101  History of the United States to 1877  3  

UCOP will notify when a response is received
HIST 102  History of the United States Post Civil War  3  
HIST 104  Western Civilization to 1650  3  

UCOP will notify when a response is received
HIST 105  Western Civilization since 1650  3  

September 13, 2011
IV. CONSENT

The following course was approved for reactivation in 2009. Because no program status was indicated on the agenda or in the course record, CB24 Program Status was unclear.

PEC 157  Advanced Judo
Effective: Summer 2012
Modify: Program Status
Enrollment Restrictions: (A) Satisfactory completion of PEC 165A or PEW 167A or demonstrate competencies.
Distance Education Status: Not approved for Distance Education
Materials Fee Status: No materials fee required.
Articulation Status: Transfer to CSU and UC.
Guidance/Activities Status: Approved for MJC Activities.
Program Status:
1. Physical Education – A.A. Electives

Hearing no objections, PROGRAM STATUS for PEC 157 was approved.

V. DISCUSSION

INACTIVATIONS

PE 90 A,B  Assisting in Adapted Physical Education
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone
M/S/U (C. Vaughn, J. Sola) to INACTIVATE PE 90
PEC 145 X,A Advanced Golf
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Physical Education A.A. Degree
M/S/U (C. Vaughn, J. Sola) to INACTIVATE PEC 145X,A

UPDATES (including modifications/reactivations)

ADJU 235 Introduction to Corrections 3
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Requesting Online.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE:B)
Rationale: Periodic Review
Program Impact:
1. Administration of Justice A.A. Degree
2. Administration of Justice A.S. Degree
3. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
M/S/U (C. Vaughn, J. Sola) to MODIFY ADJU 235
M/S/U (J. Sola, J. Beebe) to MAINTAIN PLACEMENT of ADJU 235 on MJC-GE.

ENGL 49 Basic English Skills 5
Effective: Summer 2012
MODIFY: Description, content, enrollment restrictions, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (C)Concurrent enrollment in or satisfactory completion of READ 40 Adding: or qualification by the MJC Assessment Process
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified to make language consistent across composition sequence
Program Impact:
Stand Alone
ENGL 49, ENGL 50, ENGL 101, and ENGL 103 pulled as a block for discussion by R. Cranley
R. Cranley asked for clarification on the status of course descriptions which had been noted as problematic during technical review by L. Miller. Per past practice, course descriptions have been expected to be written in a concise, “pithy” style without unnecessary words or lead-in phrases such as; “this course is designed to teach” or “instruction in.” Occasionally, course descriptions are written in a formal and technically complete manner, and L. Miller has been given the authority to edit them. D. Gilbert noted that the college’s style uses sentence fragments, and that the goal of the department was to clean those up. However, L. Miller had confirmed that this has always served a purpose to ensure that our catalog is “to the point” and to avoid restating the obvious for each course offered at MJC. D. Gilbert agreed that the established campus-wide style should overrule the department’s desire to stop using fragments.
M/S/U (K.Ennis, L. Prusso) to MODIFY ENGL 49 with a friendly amendment (K. Ennis) that L. Miller collaborate with D. Gilbert to revise the course descriptions to follow the college’s established style.
M/S/U (J. Beebe, E. Kerr) to MODIFY REQUISITES for ENGL 49
ENGL 50  Basic Composition and Reading  5
Effective: Summer 2012
MODIFY: Description, content, textbooks, course goal, learning goals
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 49 or qualification by the MJC assessment process
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE.
Rationale: Course is being modified to make language consistent across composition sequence
Program Impact:
1. Dental Assisting Certificate of Achievement
2. Professional Selling Certificate of Achievement
3. Retail Management (WAFC) Certificate of Achievement

ENGL 101  Composition and Reading  3
Effective: Summer 2012
MODIFY: Description, content, enrollment restrictions, typical assignments, learning goals, methods of assessment
Enrollment Restrictions: Requesting (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintaining (A) Before enrolling in this course students are strongly advised to satisfactorily complete READ 184.
Distance Education Status: Maintaining: Hybrid, Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC-GE:D1, CSU-GE:A2, IGETC:1A
Rationale: Course is being modified to make language consistent across composition sequence
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Dental Assisting Certificate of Achievement
3. English A.A. Degree
7. Nursing Associate Degree Nursing A.S. Degree
8. Nursing: LVN to AND Upgrade A.S. Degree
9. Professional Selling certificate of Achievement
10. Retail Management (WAFC) Certificate of Achievement

M/S/U (K. Ennis, L. Prusso) to MODIFY ENGL 49 with a friendly amendment (K. Ennis) that L. Miller collaborate with D. Gilbert to revise the course descriptions to follow the college’s established style.

M/S/U (J. Beebe, E. Kerr) to MAINTAIN REQUISITES for ENGL 50

M/S/U (K. Ennis, L. Prusso) to MODIFY ENGL 49 with a friendly amendment (K. Ennis) that L. Miller collaborate with D. Gilbert to revise the course descriptions to follow the college’s established style.

M/S/U (J. Beebe, E. Kerr) to MODIFY REQUISITES for ENGL 101.
ENGL 101 and ENGL 103 pulled as a block for discussion by M. Garcia due to concern about references to face-to-face meetings for an online course. How is it that the DE Addendum for this course shows that students may have to attend online meetings? Shouldn’t that be removed? D. Gilbert reported that some instructors may offer a face-to-face meeting with students and find them to be beneficial to students. There was lively discussion. Can you require students in an online course to come to a face-to-face meeting? Many members reported that you may not, an example of which would be the student who is taking the course overseas. D. Gilbert withdrew the DE proposals; she will bring back to her department for revisions.

M/S (C. Vaughn, P. Upton) to MAINTAIN MODALITIES for ENGL 101 WITHDRAWN BY DIVISION
ENGL 103  
Advanced Composition & Critical Thinking  
Effective: Summer 2012  
MODIFY: Description, content, enrollment restrictions, methods of instruction, typical assignments, textbooks, methods of assessment  
Enrollment Restrictions: Requesting (P) Satisfactory completion of ENGL 101  
Distance Education Status: Maintaining: Hybrid, Online  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
General Education Status: Approved for MJC-GE:D2, CSU-GE: A3, IGETC:1B  
Rationale: Course is being modified to make language consistent across composition sequence  
Program Impact:  
1. CSU General Education Pattern Certificate of Achievement  
2. English A.A. Degree  
3. Nursing A.S.Degree  
4. General Studies, Emphasis in Language and Rationality A.A. Degree  
5. MJC-GE Pattern  
ENGL 49, ENGL 50, ENGL 101, and ENGL 103 pulled as a block for discussion by R. Cranley  
(See discussion notes on ENGL 49.)  
M/S/U (K. Ennis, L. Prusso) to MODIFY ENGL 49 with a friendly amendment (K. Ennis) that L. Miller collaborate with D. Gilbert to revise the course descriptions to follow the college’s established style.  
M/S/U (J. Beebe, E. Kerr) to ADD REQUISITE for ENGL 103.  
M/S/U (C. Vaughn, P. Upton) to MAINTAIN MODALITIES for ENGL 101 WITHDRAWN BY DIVISION REP, D. Gilbert. (See notes on ENGL101)  
M/S/U (J. Sola, J. Beebe) to MAINTAIN PLACEMENT of ENGL 103 on MJC-GE, CSU-GE, and IGETC.  

LIBR 100  
Research Concepts and Practice  
Effective: Summer 2012  
MODIFY: Course ID, title, units, description, content, methods of Instruction, typical assignments, learning goals, methods of assessment  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.  
Distance Education Status: Approved for: Online  
Materials Fee Status: None  
Articulation Status: Transfers to CSU. Requesting UC  
General Education Status: Requesting (MJC-GE:D2).  
Rationale: We are adding learning goals, content, and assignments to more fully align the class with the information competency standards laid out by the Association of College and Research Libraries. These additions will bump the course up to three units, which will also allow us to add it to the MJC graduation requirements. We are also changing the title because the current title is too close to the Psych102 class (Research Methods)  
Program Impact:  
Stand Alone  
M/S/U (C. Vaughn, J. Sola) to MODIFY LIBR 100  
M/S/U (J. Beebe, E. Kerr) to ADD ADVISORY to LIBR 100  
M/S/U (J. Beebe, M. Adams) to MAINTAIN MODALITY for LIBR 101.  
M/S/U (J. Sola, J. Beebe) to APPROVE PLACEMENT of LIBR 100 on MJC-GE.
MATH 49  
Skills for Success in Transfer Level Math courses  
1/2

Effective: Summer 2012

MODIFY: Title, hours/face to face modalities, content, typical assignments, textbooks

Enrollment Restrictions: None

Distance Education Status: Maintaining: Hybrid

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE

Rationale: To change the course from 0.25 units of lecture and 0.25 units of lab to 0.5 units of lab only.

Program Impact:

Stand Alone

MATH 49 pulled for discussion by R. Cranley for concerns about requisite skills and a lack of clarity on how the content differs with each repetition. It was confirmed that the requisite information on repetitions was provided, so R. Cranley took back her remarks. There was considerable confusion about the requisite skills, which would imply that MATH 70 is a requisite for MATH 49, possibly implying that MATH 49 is a co-requisite or prerequisite for MATH 49. M. Adams clarified this is not the case, that this is a course designed to support students headed for the transfer math sequence, and should be taken in tandem with MATH 70 or MATH 90. It was resolved that this should be changed and brought back to the committee as a consent item on the next agenda.

M/S/U (M. Adams, P. Upton) to MODIFY MATH 49 with the contingency that an advisory be considered to clarify the role of the course in the MATH department curriculum.

M/S/U (J. Beebe, M. Adams) to MAINTAIN MODALITY for MATH 49.

PEC 128  
Aerobics  
1

Effective: Summer 2012

MODIFY: Discipline/Number, (x version of course will require inactivation in Datatel!), hours/face to face modalities, units, description, content, methods of instruction, typical assignments, learning goals, methods of assessment

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be able to move and breathe with reasonable ease and with limited risk for incurring injury.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

Guidance/Activities Status: Approved for (MJC Activities)

Rationale: Periodic Review

Program Impact:

1. Physical Education A.A. Degree

M/S/U (C. Vaughn, J. Sola) to MODIFY PEC 128

M/S/U (L. Prusso, K. Ennis) to MAINTAIN PLACEMENT of PEC 128 on ACTIVITIES

PEC 140  
Exercise for Fitness  
1

Effective: Summer 2012

MODIFY: Discipline/Number, (x version of course will require inactivation in Datatel!), hours/face to face modalities, units, repetitions, content, methods of Instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

Guidance/Activities Status: Approved for (MJC Activities)

Rationale: Periodic Review

Program Impact:

1. Physical Education A.A. Degree

M/S/U (C. Vaughn, J. Sola) to MODIFY PEC 140

M/S/U (L. Prusso, K. Ennis) to MAINTAIN PLACEMENT of PEC 140 on ACTIVITIES
PEC 143  Beginning Golf
Effective: Summer 2012
MODIFY: Discipline/Number, (x version of course will require inactivation in Datatel), hours/face to face modalities, units, repetitions, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC.
Guidance/Activities Status: Approved for (MJC Activities)
Rationale: Periodic Review
Program Impact:
  1. Physical Education A.A. Degree

M/S/U (C. Vaughn, J. Sola) to MODIFY PEC 143
M/S/U (L. Prusso, K. Ennis) to MAINTAIN PLACEMENT of PEC 143 on ACTIVITIES

PEC 144  Intermediate Golf
Effective: Summer 2012
MODIFY: Discipline/Number, (x version of course will require inactivation in Datatel), units, hours/face to face modalities, description, repetitions, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 143 or demonstrate basic knowledge and skills of the game.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU, UC.
Guidance/Activities Status: Approved for (MJC Activities)
Rationale: Periodic Review
Program Impact:
  1. Physical Education A.A. Degree

M/S/U (C. Vaughn, J. Sola) to MODIFY PEC 144
M/S/U (J. Beebe, E. Kerr) to MAINTAIN ENROLLMENT RESTRICTION for PEC 144
M/S/U (L. Prusso, K. Ennis) to MAINTAIN PLACEMENT of PEC 144 on ACTIVITIES

PEC 183  Volleyball
Effective: Summer 2012
MODIFY: Discipline/number, (x version of course will require inactivation in Datatel), title, units, hours/face to face modalities, description, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU, UC.
Guidance/Activities Status: Approved for (MJC Activities)
Rationale: Periodic Review
Program Impact:
  1. Physical Education A.A. Degree

M/S/U (C. Vaughn, J. Sola) to MODIFY PEC 183
M/S/U (L. Prusso, K. Ennis) to MAINTAIN PLACEMENT of PEC 183 on ACTIVITIES
PEC 195  Weight Training  
**Effective:** Summer 2012
**MODIFY:** Repetitions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
**Enrollment Restrictions:** None
**Distance Education Status:** None
**Materials Fee Status:** None
**Articulation Status:** Transfer to CSU, UC
**Guidance/Activities Status:** Approved for (MJC Activities)
**Rationale:** Periodic Review
**Program Impact:**
1. Physical Education A.A. Degree

*M/S/U (C. Vaughn, J. Sola) to MODIFY PEC 195*
*M/S/U (L. Prusso, K. Ennis) to MAINTAIN PLACEMENT of PEC 195 on ACTIVITIES*

SPAN 101  Spanish 1  
**Effective:** Summer 2012
**MODIFY:** content, methods of instruction, typical assignments, textbooks, learning goals
**Enrollment Restrictions:** None
**Distance Education Status:** Requesting: Online, Hybrid
**Materials Fee Status:** None
**Articulation Status:** Transfer to CSU, UC
**General Education Status:** Approved for (MJC –GE:C), (CSU-GE:C2), (IGETC: 6A)
**Rationale:** Updating for course compliance
**Program Impact:**
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Humanities A.A. Degree

*M/S/U (C. Vaughn, J. Sola) to MODIFY SPAN 101*
*M/S/U (J. Beebe, M. Adams) to ADD MODALITIES to SPAN 101.*
*M/S/U (J. SOLA, J. BEEBE) to MAINTAIN PLACEMENT of SPAN 101 on MJC-GE, CSU-GE, and IGETC.*

NEW COURSES  
(None)

VI. PROGRAMS

**Chancellor’s Office Approvals/Denials/Updates**

*Definitely postponed until 09/27/2011*

B. Adams shared that, we have received formal notification of approval for various awards, that they were not put on the agenda due to time constraints. She shared that we received notification of CCCC O approval for two TMCs proposed and locally approved last spring.

**Program Changes that do not require Chancellor’s Office Notification/Application**

None

**CCC-501: Application for Approval - New Credit Programs**

None

**CCC-510: Substantial Changes to an Approved Credit Program**
None

**CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status**

None

**CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement**

None

### VII. UNFINISHED BUSINESS

**Action Items**

1. **Course Substitutions for Academic Awards**
   M. Robles / B. Adams
   M. Robles shared that Admissions and Records is looking for clarification on the process for course substitutions. How is this done in the divisions? Is the prerequisite challenge process consistent campus-wide? M. Robles reported concern that students are not seeing the same message/process from all divisions, creating confusion.

**Informational Items**

1. **Equating Courses and Repetitions**
   L. Miller
   No Report

2. **Curriculum in Transition**
   B. Adams
   
   **PROGRAM DATA AND APPROVAL**
   B. Adams continued discussion on the transition of curriculum in light of recent program discontinuances, changes to state process and regulation, and CurricUNET’s program module. There is a great deal of activity in all these areas. She reminded the committee to check to confirm that the catalog accurately reflects programs, as well as the recently input program module data. This data will eventually be used to create the catalog, so it is important that departments are reviewing data that was input over the summer by J. Van Kuren (SME) and S. Fornelli. Programs that were discontinued will need to be inactivated through the CCCO, but B. Adams wants to ensure that courses associated with the program do not first need to be inactivated. L. Miller will contact the state for advice. **Deadline to submit changes for 2012-2013 is October 3.**

   **CHANGES TO WITHDRAWALS AND REPETITIONS**
   There are going to be changes to statewide regulations on withdrawals and repetitions. Information should be forthcoming this fall.

   **PLACING COURSES WITHIN DISCIPLINES**
   There are going to be changes to practices and regulations of placement of courses within disciplines, because this is tied into which faculty meet the minimum qualifications for teaching in a given discipline.

### IX. NEW BUSINESS

**Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**
   L. Miller
   No Report
Informational Items

ICAS: University faculty requesting individual faculty syllabi and final exams  R. Cranley
R. Cranley reported that ICAS (Intersegmental Committee of Academic Senates), a committee representative of the UC, CSU and CCC systems, has clarified some articulation practices through a memo to CCC Senate presidents, Curriculum chairs, and Articulation officers.

While ICAS recognizes the primacy of the institution’s course outline of record, it reserves the right to request course syllabi or final examinations to gauge the content and rigor of a course. Due to concerns about a transfer student’s ability to succeed in a more advanced course within the UC or CSU, ICAS advises colleges to ensure that objectives, content, assignments reflected in the COR vividly demonstrate the rigor and scope of the course.

X. WORKGROUPS

1. Operations Workgroup  J. Zamora / B. Adams / L. Miller
The Operations Workgroup has not met, but B. Adams and L. Miller would like to resume this workgroup to ensure that committee and operational processes functioning most efficiently. B. Adams asked L. Miller to check into whether there will be a meeting of the workgroup on Tuesday, September 20.

XI. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force  B. Adams
B. Adams stated that we are going to run Special Topics, Experimental, Independent, Work Experience courses through the system like standard course revisions. We will create templates for Independent study courses.

2. CurricUNET Implementation Task Force Update  B. Adams reported that B. Sanders, L. Miller, L. Gerasimchuk, and she met on Tuesday, September 6 to review the proposal types in CurricUNET and clean up the system. The removal of some confusing proposal types should make the course revision and creation processes easier for faculty to navigate.

XII. PUBLIC COMMENT

- E. Maki asked if committee members are responsible for reviewing and inputting information in the program module for all of the programs in each member’s discipline. B. Adams commented that the responsibility lies with each discipline’s faculty, and the committee member will then review as rep.

- Chris Vaughn informed the committee the Computer Science faculty plan to revamp their curriculum and change their discipline prefix.
I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

September 13, 2011

Hearing no objection, the minutes of 09/13/11 were approved.

III. NOTIFICATION

IV. CONSENT

Modifications to these courses were approved on 09/13/2011, but DE was withdrawn and therefore no vote took place. These courses are being reviewed for DE only.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Effective</th>
<th>Distance Education Status:</th>
<th>M/S/U (P. Upton, M. Adams) to MAINTAIN DE MODALITIES for ENGL 101 and ENGL 103</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 101</td>
<td>Composition and Reading</td>
<td>3</td>
<td>Summer 2012</td>
<td>Maintaining: Hybrid, Online</td>
<td></td>
</tr>
<tr>
<td>ENGL 103</td>
<td>Advanced Composition &amp; Critical Thinking</td>
<td>3</td>
<td>Summer 2012</td>
<td>Maintaining: Hybrid, Online</td>
<td></td>
</tr>
</tbody>
</table>

D. Gilbert fixed the issue identified in the 09/13/2011 meeting wherein on-campus meetings were required for the online modalities of ENGL 101 and ENGL 103. Members confirmed that the requirement had been removed and that the modalities could now be approved.

(See notes on ENGL 101)
V. DISCUSSION

INACTIVATIONS

BIO 130  Introduction to Marine Vertebrates 3
Effective: Summer 2012
INACTIVATE
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences
M/S/U (R. CRANLEY, J. SOLA) to INACTIVATE BIO 130

CLART 301  Culinary Academy 1 14
Effective: Summer 2012
INACTIVATE
Program Impact:
1. CLART 301 Skills Recognition Award
2. Culinary Arts Certificate of Achievement
3. Culinary Arts A.S. Degree
M/S/U (R. CRANLEY, J. SOLA) to INACTIVATE CLART 301

CLDDV 232  Healthy Caregiver 3
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone
M/S/U (R. CRANLEY, J. SOLA) to INACTIVATE CLDDV 232

MDAST 327  Clinical Externship 3.5
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone
M/S/U (R. CRANLEY, J. SOLA) to INACTIVATE MDAST 327

MDAST 350  Medical Transcription 3
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone
M/S/U (R. CRANLEY, J. SOLA) to INACTIVATE MDAST 350
UPDATES (including modifications/reactivations)

AUTEC 317  Auto Heating & Air Conditioning 3 changed to 3 ½
Effective: Spring 2012 Expedited! (Request overridden by Office of Instruction) Summer 2012
Rationale for Expedited Approval: At present, student's majoring in Heavy Equipment do not take
ATUEC 311 and due to this do not meet the requirement for AUTEC 317 despite the fact that
professor's feel they have gained appropriate pre requisite skills to enroll in AUTEC 317. The expedited
request will enable student's majoring in Heavy Equipment to enroll in AUTEC 317 in the Spring 2012.
NOTE: Because scheduling deadlines have passed for SP 2012 and processes are in motion, it is not
feasible to implement expedited changes to this course without complications for staff and students, so
the Instruction Office is denying the request for expedition.
MODIFY: Title, units, hours, materials fee, content, methods of instruction, typical assignments,
textbooks, course goal, learning goals
Enrollment Restrictions: Modifying: (P) Satisfactory completion of AUTEC 311 or AGM 241
Distance Education Status: None
Materials Fee Status: Decreasing fees from $38 to $32
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
1. Automotive Technician Certificate of Achievement
2. Automotive Technician A.S. Degree
3. Maintenance Mechanic Certificate of Achievement
M/S/U to (M. ADAMS, E. MAKI) MODIFY AUTEC 317
Multiple concerns about the units/hours were noted during technical and committee review. The
Instruction Office denied the course's proposal (as originally drafted) for 2 units of LEC and 1 unit of
LAB, because the hours as written did not align with the Carnegie Unit formula of 1 hour of LEC
equating to 54 hours of lab instruction. On the day of the meeting, dialog between the dean (P. Mendez)
vice president of Instruction (K. Walters Dunlap), B. Adams (chair) and Instruction Office staff, resulted
in the hours and units being adjusted to 3 ½ Carnegie units. The course and meeting minutes were
updated during the meeting to reflect this change. E. Maki requested that the agenda from the previous
meeting also be updated by the Instruction Office to reflect the change.
M/S/U to (J. BEEBE, M. ROBLES) DECREASE FEES FOR AUTEC 317

NEW COURSES

(None)

VI. PROGRAMS

The committee was notified of the following CCCCO Inventory activity:

Chancellor's Office Approvals

COURSES: CB00 Numbers/TOP Codes have been granted, updated, or reaffirmed for the following COURSES

<table>
<thead>
<tr>
<th>COURSE ID</th>
<th>CB00#s</th>
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<tr>
<td>AGGE 150</td>
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<td>CCC000525194</td>
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<td>CMPSC 219</td>
<td>CCC000524642</td>
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</table>
PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

NEW PROGRAMS
AS: Computer Science
AA: Physical Science

MODIFIED PROGRAMS
Apprenticeship: Electrician Maintenance
AS-T: Mathematics
AA-T: Communication Studies
AA: University Preparation, Emphasis in Earth Science

Chancellor’s Office Denials
(None)

Chancellor’s Office Updates
(None)

Program Changes that do not require Chancellor’s Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-510: Substantial Changes to an Approved Credit Program

None
CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards M. Robles / B. Adams
   M. Robles announced that there will be a meeting on Oct. 6 for Course Substitutions. She also shared that the plan remains to explore how divisions manage their prerequisite challenges, in order to establish consistency campus-wide.
Informational Items

1. **Equating Courses and Repetitions**
   - L. Miller
   - Postponed Indefinitely

2. **Independent Study and Work Experience Course Outlines**
   - B. Adams

   B. Adams mentioned that there is a need to get Independent Study and Work Experience outlines in compliance. One approach she thought may be useful would be to update the “DIV” outlines currently on (paper) file in the Instruction Office through a template format in the system (that has not yet been developed). She provided history on how this information was managed in the past and explained how data in systems is outdated or incongruous with curriculum approvals. Historically, disciplines were given a block of .49, .98, .99 courses in DSK back in 1998 (for all appropriate levels: 100, 200, 300). The course outlines for all of these were represented by DIV outlines, with DIV meaning “all divisions.” Unfortunately, an audit of Datatel shows that many of these courses have never been used. B. Adams encouraged the faculty to review the appropriateness and relevance of these courses, and inactivate those that are not in use. E. Maki raised a question for the committee to consider, “how would we measure learning outcomes for an Independent Study course if were one template?” B. Adams noted that there is an “Independent Study Proposal Form” in use campus wide. Might this be the way that learning outcomes for an independent study course are identified and then measured?

3. **Title 5: Repeats and Withdrawals**
   - B. Adams

   B. Adams reminded the committee of K. Walters Dunlap’s email regarding changes to state policy on repeats and withdrawals. In times of budgetary crisis, the state is looking for ways to save capital, and one opportunity that emerged is to save on the number of times the institution can be reimbursed for students who repeat coursework. M. Robles informed the committee that IT is already working on implementing the changes in Datatel so that the system is ready to enforce the new guidelines by Summer 2012 Registration. She also informed the committee that this is important because repetition/withdrawal data are considered by the Progress Probation process.

IX. NEW BUSINESS

Action Items

1. **Prerequisite/Co-requisite/Advisory/Limitation on Enrollment Language Standardization**
   - L. Miller
   - Postponed indefinitely. L. Miller explained that the “issue is being postponed due to a lack of resources to address it, but it still needs resolution.”

2. **Placing Courses within Disciplines**
   - B. Adams/M. Adams

   B. Adams informed the committee that M. Adams had drafted a resolution regarding MJC’s noncompliance with Title 5 regarding the “assigning of courses to disciplines.” M. Adams explained to the committee that there is no way for the state to know which disciplines are assigned to teach a given course. He also explained that only recently have we learned that, since 1990, MJC has not fully complied with “10+1”, which indicates that the faculty is responsible for the establishment of curriculum, which includes prerequisites and placing of courses within disciplines. In some cases, it is obvious which courses are associated with disciplines, however, in others it is not. Examples of courses were shown to the committee, e.g., Economic History of the United States, Death, and Photoshop, wherein any number of disciplines might, in theory, be able to offer the course. He also clarified that more than one discipline may be associated with a given course. Many committee members were unclear on what exactly was meant by placing courses within disciplines. Isn’t this already established when a course is created in a department? J. Zamora explained that this is a way of formally associating one or more academic disciplines with courses. M. Adams stated that it would be in the committee’s best interest to put a resolution forward to the Academic Senate requesting that the committee be in charge of developing the process and protocols through which disciplines would be associated with courses. He pointed out that it is better for faculty to determine this than for another entity to do it. Concerns were raised about the use of the word “Assigning Courses to Disciplines”. B. Adams pointed out that this language comes from state presentations on the issue. It was decided that M. Adams would make minor changes and bring it back to committee for review.
Informational Items

X. WORKGROUPS

1. Operations Workgroup  
   J. Zamora / B. Adams / L. Miller  
   A meeting will be held on October 4 with K. Walters Dunlap, B. Adams, A. Bethel, L. Miller, and L. Gerasimchuk to discuss operational sides of the curriculum process.

XI. TASK FORCES

1. CurricUNET Implementation Task Force Update  
   B. Adams/L. Miller  
   B. Adams reported that she, L. Miller, and L. Gerasimchuk met last week to address issues in CurricUNET. The committee can anticipate planned improvements to the system, for example, links, language etc. that faculty see will be more clear and consistent throughout the site. She noted that there are bugs in the new program module that need to be addressed.
   
   a. A handful of academic program awards cannot be linked to a specific department. Under whose oversight should these fall?
   b. Proposal Types are very chaotic and confusing. For example, one type says “D.N.U.” for Do Not Use is used anyway. These options will be simplified, removed or cleaned up.
   c. Right now, to modify a program, faculty authors must use the “Program Deletion” to create a copy of a program.
   d. Catalog Description for programs appear to allow for only the active catalog description. No history is created when a description is modified. The college needs to retain the history.

XII. PUBLIC COMMENT

M. Robles wanted to remind faculty to “get out the word” that students will be automatically dropped for non-payment 10 days after registration if they neglect to pay their fees. Exceptions will be made for certain situations, like pending financial aid. This will go into effect with November registration.

Meeting adjourned at 4:15 pm
I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES September 27, 2011

Hearing no objection, the order of the agenda was approved.

III. NOTIFICATION

The committee was notified of the following activity.

- **MATH 49**
  - Skills for Success in Transfer Level Math courses
  - Effective: Summer 2012
  - MATH 49 was approved at the 9/13/11 meeting. At the meeting, the course was pulled for discussion and there was concern that requisite skills were listed, but no requisites were listed. M. Adams indicated he would go back to Math department faculty to determine if an advisory should be added, or if the requisite skills were not necessary and should not have been included. It was agreed upon that if an advisory needed to be added, it would be placed as an agenda item on a future agenda since requisites require separate approval. The Math department faculty determined no advisory should be listed, and requested the requisite skills be removed. On 9/28/11, B. Adams removed the requisite skills from MATH 49 in the CurricUNET requisite skills field. This notification item is for documentation/historical purposes.

- **FSCI 366**
  - Fire Apparatus Driver/Operator 1B
  - Effective: Summer 2011
  - Modify: Course ID
  - Rationale: On 11/09/2010, this course was first adopted as FSCI 368. During the spring of 2011, N. Marcelino discovered on implementation that the course ID “FSCI 368” had been used in the past for a variable unit course of a different name. For this reason, implementation under FSCI 368 could not take
IV. CONSENT

V. DISCUSSION

INACTIVATIONS

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<td>1. Food Processing Certificate of Achievement</td>
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<td>Alternative Drawing Methods</td>
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<td>2. Art Gallery / Museum Studies Skills Recognition Award</td>
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<td>3. CSU General Education Pattern Certificate of Achievement</td>
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<td>4. General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>7. Photography A.A. Degree</td>
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<td>1. Fire Science Certificate of Achievement</td>
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<td>2. Fire Science A.S. Degree</td>
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| FSCI 381   | Ethics of Leadership Course 1             | 3       | Summer 2012    | INACTIVATE | Stand Alone<br>
|            |                                           |         |                |        | M/S/U (J. SOLA/L. HATCH) to INACTIVATE FSCI 381                                |
| FSCI 382   | Ethics of Leadership Course 2             | 3       | Summer 2012    | INACTIVATE | Stand Alone<br>
|            |                                           |         |                |        | M/S/U (J. SOLA/L. HATCH) to INACTIVATE FSCI 382                                |
| FSCI 860   | Advanced Medical First Responder         | 0       | Summer 2012    | INACTIVATE | Stand Alone<br>
|            |                                           |         |                |        | M/S/U (J. SOLA/L. HATCH) to INACTIVATE FSCI 360                                |
| GENED 349 D| Work Experience                           | 4       | Summer 2012    | INACTIVATE | Stand Alone<br>
|            |                                           |         |                |        | M/S/U (J. SOLA/L. HATCH) to INACTIVATE GENED 349                                |
| GENED 956  | GED Preparation                           | 0       | Summer 2012    | INACTIVATE | Stand Alone<br>
|            |                                           |         |                |        | M/S/U (J. SOLA/L. HATCH) to INACTIVATE GENED 956                                |
| GUIDE 199A | Independent Study/Special                 | 1       | Summer 2012    | INACTIVATE | Stand Alone<br>
|            |                                           |         |                |        | M/S/U (J. SOLA/L. HATCH) to INACTIVATE GUIDE 199A                               |
| GUIDE 199B | Independent Study/Special                 | 2       | Summer 2012    | INACTIVATE | Stand Alone<br>
|            |                                           |         |                |        | M/S/U (J. SOLA/L. HATCH) to INACTIVATE GUIDE 199B                               |
| GUIDE 199C | Independent Study/Special                 | 3       | Summer 2012    | INACTIVATE | Stand Alone<br>
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UPDATES (including modifications/reactivations)

ADJU 201  Intro to Administration of Justice 3
Effective: Summer 2012
MODIFY  Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Maintaining Online, Removing hybrid.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: B), (CSU-GE:DO); Requesting: (CSU-GE: D8) (IGETC: 4H)
Rationale: Periodic Review
Program Impact:
1. Administration of Justice A.A. Degree
2. Administration of Justice A.S. Degree
3. CSU General Education Pattern Certificate of Achievement
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree

M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 201
M/S/U (M. ADAMS/L. LANIGAN) to MAINTAIN ONLINE MODALITY for ADJU 201
M/S/U (J. SOLA/R. CRANLEY) to MAINTAIN GE PLACEMENT and REQUEST CSU-GE:D8 and IGETC:4H for ADJU 201

ADJU 202  Principles/Procedures of Justice 3
Effective: Summer 2012
MODIFY  Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: Maintaining: (A) students are strongly advised to satisfactorily complete ADJU 201
Distance Education Status: Maintaining Online, Removing Hybrid.
Materials Fee Status: None
Articulation Status: Transfers to CSU; Requesting UC
General Education Status: Requesting: (MJC-GE:B)(CSU-GE: D8) (IGETC: 4H)
Rationale: Updating for course compliance
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree

M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 202
M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for ADJU 202.
DE Addendum pulled for discussion by M. Garcia due to concerns that supporting information on the TMI form was placed in the wrong field. He noted that the information “Students can access bookstores, ours and other libraries world-wide. Student service information is also on line as well as registration, the current schedule, the catalog and students can contract via e-mail any of the staff or instructors at the college. The MJC help desk offers on-line student help with technical question” which was input under methods that allow student to meet the student learning goals for the course. This should have been placed under methods to ensure appropriate instructor/student contact B. Adams made the change during the meeting.

M/S/U (J. SOLA/R. CRANLEY) to REQUEST PLACEMENT of ADJU 202 ON MJC-GE:B, CSU-GE: D8, and IGETC:4H.
ADJU 203  Concepts of Criminal Law  3
Effective: Summer 2012
- **MODIFY**: Enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
- **Enrollment Restrictions**: Maintaining: (A) Students are strongly advised to satisfactorily complete ADJU 201 and ADJU 202
- **Distance Education Status**: Removing Online and Hybrid.
- **Materials Fee Status**: None
- **Articulation Status**: Transfers to CSU and UC
- **General Education Status**: Requesting (MJC-GE:B), (CSU-GE:D8), (IGETC: 4H)
- **Rationale**: Updating for course compliance
- **Program Impact**:
  1. Administration of Justice A.S. Degree
  2. Administration of Justice A.A. Degree
  
**M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 203**
**M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ENROLLMENT RESTRICTIONS for ADJU 203**
**M/S/U (M. ADAMS/L. LANIGAN) to REMOVE DE MODALITIES for ADJU 203**
**M/S/U (J. SOLA/R. CRANLEY) to REQUEST PLACEMENT of ADJU 203 ON MJC-GE:B, CSU-GE:D8, and IGETC:4H**

ADJU 204  Legal Aspects of Evidence  3
Effective: Summer 2012
- **MODIFY**: Enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
- **Enrollment Restrictions**: Maintaining: (A) Students are strongly advised to satisfactorily complete ADJU 202 and ADJU 203
- **Distance Education Status**: Maintaining Online. Removing Hybrid.
- **Materials Fee Status**: None
- **Articulation Status**: Transfer to CSU
- **General Education Status**: Not approved for GE
- **Rationale**: Updating for course compliance
- **Program Impact**:
  1. Administration of Justice A.S. Degree
  2. Administration of Justice A.A. Degree
  
**M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 204**
**M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for ADJU 204**
**M/S/U (M. ADAMS/L. LANIGAN) to MODIFY DE MODALITIES for ADJU 204**

ADJU 205  Community Relations  3
Effective: Summer 2012
- **MODIFY**: Content, methods of instruction, typical assignments, course goal, methods of assessment
- **Enrollment Restrictions**: None
- **Distance Education Status**: Maintaining Online. Removing Hybrid..
- **Materials Fee Status**: None
- **Articulation Status**: Transfer to CSU and UC
- **General Education Status**: Not approved for GE
- **Rationale**: Periodic Review
- **Program Impact**:
  1. Administration of Justice A.S. Degree
  2. Administration of Justice A.A. Degree
  
**M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 205**
**M/S/U (M. ADAMS/L. LANIGAN) to MODIFY DE MODALITIES for ADJU 205**
ADJU 210  Communications in Criminal Justice  
**Effective:** Summer 2012  
**MODIFY:** Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Administration of Justice A.S. Degree  
2. Administration of Justice A.A. Degree  

*M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 210*

ADJU 232  Juvenile Justice Procedures  
**Effective:** Summer 2012  
**MODIFY:** DE Modalities  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting Online  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Requesting (CSU-GE: DO)  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Administration of Justice A.S. Degree  
2. Administration of Justice A.A. Degree  

DE PROPOSAL FOR ADJU 232 and ADJU 233 pulled as a block for discussion by Ruth Cranley because the Voting Grid did not reflect GE requests for CSU-GE: D0 for both courses as noted on the agenda. Why the difference between the agenda and the Voting Grid? B. Adams, who created the grid, explained that she creates the grid from going directly into the pending launched DE proposal. In this context, the reviewer only sees the DE addendum, with the only editable fields pertaining to DE. No GE information appears in the DE addendum. B. Adams concluded that this course is only proposed for DE, and therefore would only be voted on for DE. M. Garcia as well as some other members explained they had seen the CSU-GE: D0 request as well, and requested that the course outline be opened to confirm that the GE was being requested. It was not clear where this information came from and how it was populating the course outline report and the course compare report, both of which are used by various personnel in the curriculum process. B. Adams posed the question, can a DE proposal have academic integrity and relevance if the course outline is not current? B. Adams checked the megaminutes to research when the course was last reviewed and discovered that the course was last reviewed by the committee 12/10/2002 and therefore out of compliance. Should a DE proposal be denied on this premise? Discussion ensued.  

*M/S/FAILED (DE1/DE2) to ADD DE MODALITY to ADJU 232 and ADJU 236*
ADJU 236  Correctional Law 3
Effective: Summer 2012
MODIFY: DE Modalities
Enrollment Restrictions: None
Distance Education Status: Requesting Online
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Requesting (CSU-GE: DO)
Rationale: Periodic Review
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree
M/S/FAILED (DE1/DE2) to ADD DE MODALITY to ADJU 232 and ADJU 236  (See notes on ADJU 232)

FSCI 309  Fire Management 2E 2
Effective: Summer 2012
MODIFY: Description, hours, face-to-face modalities, requisite skills, content, textbooks, course goal, learning goals
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 356 with a minimum grade of C or better; Requesting: (LOE) Enrollment limited to students who provide proof of certificate of completion for Fire Management 1
Distance Education Status: None
Materials Fee Status: Maintaining fee of $110
Articulation Status: Not approved for GE
General Education Status: Not approved for GE
Rationale: Course is being modified for adherence to scheduled periodic review in curriculum review matrix, Fall 2011
Program Impact:
1. Fire Science Certificate of Achievement
2. Fire Science A.S. Degree
M/S/U (J. SOLA/L. HATCH) to MODIFY FSCI 309
M/S/U (M. GARCIA/L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for FSCI 309.
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN FEES for FSCI 309.

MUSA 122  Piano Enrichment 1
Effective: Summer 2012
MODIFY: Description, hours/face to face modalities, repetitions, content, typical assignments, course goal, learning goals, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) students are strongly advised to satisfactorily complete MUSA 121
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
Guidance/Activities Status: Approved for MJC Activities
Rationale: Periodic Review
Program Impact:
1. Music A.A. Degree
M/S/U (J. SOLA/L. HATCH) to MODIFY MUSA 122
M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 122.
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT of MUSA 122 on MJC ACTIVITIES.
<table>
<thead>
<tr>
<th>Course</th>
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<th>Effective</th>
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<th>Program Impact</th>
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<tr>
<td>MUSA 151</td>
<td>Elementary Voice 1</td>
<td>1</td>
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<tr>
<td>MUSA 163</td>
<td>Applied Music (Violin and Viola)</td>
<td>1</td>
<td>Summer 2012</td>
<td>Periodic Review</td>
<td>1. Music A.A. Degree</td>
</tr>
<tr>
<td></td>
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<td>MODIFY: Enrollment restrictions, requisite skills, methods of instruction,</td>
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<td>Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUSE 161 or MUSE 165; Maintaining: (A) students are strongly advised to be able to play a violin or viola at an intermediate level and demonstrate the ability to read music</td>
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<td>Guidance/Activities Status: Approved for MJC Activities</td>
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M/S/U (J. SOLA/L. HATCH) to MODIFY MUSA 151
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT of MUSA 151 ON MJC ACTIVITIES

MUSA 163, MUSA 164 and MUSE 176 pulled for discussion as a block by C. Mulder

C. Mulder asked E. Maki for clarification as to how a course could be configured as a lecture course but also be an Activities course, and therefore repeatable. E. Maki explained that this was to adhere to the Carnegie Unit formula and to strip of TBA (to be arranged) hours. One member remarked that it is puzzling that an “Applied” course is in lecture format. Does that have an adverse impact on articulation? E. Maki explained that this is not an issue because transfer institutions recognize “applied courses” regardless of their assigned method of delivery. One member asked if the method of delivery was consistent within the sequence, for example, were all courses “LECTURE” in a given sequence. E. Maki confirmed this.

M/S/U (E. MAKI/C. MULDER) to MODIFY MUSA 163
M/S/U (M. GARCIA/L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for MUSA 163
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES
<table>
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<th>Course</th>
<th>Course Title</th>
<th>Effective:</th>
<th>Notes</th>
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<tbody>
<tr>
<td>MUSA 164</td>
<td>Applied Music (Cello and Bass)</td>
<td>Summer 2012</td>
<td>MODIFY: Enrollment restrictions, requisite skills, methods of instruction. Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUSE 161 or MUSE 165; Maintaining: (A) Students are strongly advised to play a cello or bass at an intermediate or advanced level and demonstrate the ability to read music. Distance Education Status: None. Materials Fee Status: None. Articulation Status: Transfers to CSU and UC. Guidance/Activities Status: Approved for MJC Activities. Rationale: Periodic Review. Program Impact: 1. Music A.A. Degree.</td>
</tr>
<tr>
<td>MUSE 155</td>
<td>Concert Choir</td>
<td>Summer 2012</td>
<td>MODIFY: Hours, content, requisite skills, methods of instruction, typical assignments, course goal, learning goals, methods of assessment. Enrollment Restrictions: Modifying: (L) Enrollment limited to students who pass an audition. Distance Education Status: None. Materials Fee Status: None. Articulation Status: Transfers to CSU and UC. Guidance/Activities Status: Approved for MJC Activities. Rationale: To align with all other ensemble courses in the AA major, this class must be converted to all lab. Program Impact: 1. Music A.A. Degree.</td>
</tr>
</tbody>
</table>

MUSA 163, MUSA 164 and MUSE 176 pulled for discussion as a block by C. Mulder. (See notes on MUSA 163)

M/S/U (E. MAKI/C. MULDER) to MODIFY MUSA 164
M/S/U (M. GARCIA/L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for MUSA 164.
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSA 164.

M/S/U (J. SOLA/L. HATCH) to MODIFY MUSA 173
M/S/U (M. GARCIA/L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for MUSE 173.
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSA 173.

MUSA 163, MUSA 164 and MUSE 176 pulled for discussion as a block by C. Mulder. (See notes on MUSA 163)

M/S/U (J. SOLA/L. HATCH) to MODIFY MUSE 155
M/S/U (M. GARCIA/L. HATCH) to MODIFY LIMITATION ON ENROLLMENT to MUSE155.
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSE 155.
MUSE 156  Chamber Choir  1
Effective: Summer 2012
MODIFY: Hours, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining (L): Enrollment limited to students who pass an audition.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
Guidance/Activities Status: Approved for MJC Activities
Rationale: To align with all other ensemble courses in the AA major, this class must be converted to all lab
Program Impact:
M/S/U (J. SOLA/L. HATCH) to MODIFY MUSE 156
M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ENROLLMENT RESTRICTION FOR MUSE 156.
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSE 156

MUSE 176  Chamber Ensembles (Band Instruments)  1
Effective: Summer 2012
MODIFY: Typical assignments, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Students are strongly advised to have at least 2 years of experience on their instrument, be able to read music notation; and/or satisfactorily complete MUSE 175 and/or satisfactorily complete MUSE 171
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
Guidance/Activities Status: Approved for MJC Activities
Rationale: To comply with Title 5 regulations
Program Impact:
M/S/U (E. MAKI/C. MULDER) to MODIFY MUSE 176
M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for MUSE 176.
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSE 176

MUST 133  Aural Skills 3  1
Effective: Summer 2012
MODIFY: Description, hours/ face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, grading, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MUST 132; Modifying: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 123
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
1. Music A.A. Degree
M/S/U (J. SOLA/L. HATCH) to MODIFY MUST 133
M/S/U (M. GARCIA/L. HATCH) to MAINTAIN REQUISITES for MUST 133.
PEC 175  **Beginning Tennis**  1  
**Effective:** Summer 2012  
**MODIFY:** Discipline/Number, (x version of course will require inactivation in Datatel), units, hours/ face to face modalities, content, methods of instruction, typical assignments, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
- Stand Alone  

M/S/U (J. SOLA/L. HATCH) to **MODIFY PEC 175**  
M/S/U (L. HATCH/M. GARCIA) to **MAINTAIN PLACEMENT ON MJC ACTIVITIES for PEC 175**

PEC 176  **Intermediate Tennis**  1  
**Effective:** Summer 2012  
**MODIFY:** Discipline/Number, requisite skills, (x version of course will require inactivation in Datatel), units, hours/ face to face modalities, content, methods of instruction, typical assignments, learning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 175  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
- 1. Physical Education A.A. Degree  

PEC 176 pulled for discussion by M. Garcia due to concerns that content still appears under lecture learning goals, when there are only LAB learning goals. This was corrected during the meeting.  
M/S/U (P. UPTON/C. MULDER) to **MODIFY PEC 176**  
M/S/U (M. GARCIA/L. HATCH) to **MAINTAIN ADVISORY for PEC 176**  
M/S/U (L. HATCH/M. GARCIA) to **MAINTAIN PLACEMENT ON MJC ACTIVITIES for PEC 176**

PEC 177  **Advanced Tennis**  1  
**Effective:** Summer 2012  
**MODIFY:** Discipline/Number, (x version of course will require inactivation in Datatel), units, hours/ face to face modalities, content, requisite skills, methods of Instruction, typical assignments, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 176  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
- Stand Alone  

M/S/U (J. SOLA/L. HATCH) to **MODIFY PEC 177**  
M/S/U (M. GARCIA/L. HATCH) to **MAINTAIN ADVISORY for PEC 177**  
M/S/U (L. HATCH/M. GARCIA) to **MAINTAIN PLACEMENT ON MJC ACTIVITIES for PEC 177**
NEW COURSES

(None)

REACTIVATED COURSES

(None)

VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

APPROVED:  CCC-511: AA: University Preparation, Emphasis in Physics

Program Changes that do not require Chancellor’s Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-510: Substantial Changes to an Approved Credit Program

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

Due to SB 1440, and the creation of an AA-T in Communication, and an AS-T in MATHEMATICS, the SPCOM and MATH departments determined that there was no longer a need for the following awards:

INACTIVATE:  AA: University Preparation – Emphasis in Mathematics  20 units
Requested Effective Term: Summer 2012
M/S/U (P. UPTON/C. MULDER) to INACTIVATE AA: UNIVERSITY PREP, MATHEMATICS

INACTIVATE:  AA: University Preparation – Emphasis in Communication  18 units
Requested Effective Term: Summer 2012
M/S/U (P. UPTON/C. MULDER) to INACTIVATE AA: UNIVERSITY PREP, COMMUNICATION

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards  M. Robles / B. Adams
M. Robles reported that there was a productive meeting last week. Some research was completed, and a process was drafted. The work is being compiled for a subcommittee. They plan to elicit feedback on the work and then bring to the Curriculum Committee for review. They are looking for common practices and common criteria for course substitutions
within the divisions. J. Hughes has researched Columbia College as well. M. Boyd expressed concern about how this might limit substitution options. M. Robles explained that this is to get a policy on the books, for example, how to handle certificates or degrees no longer in existence. How long should we grant course substitutions? How many courses per award may be substituted by another course. In some cases, some courses have been repeatedly substituted by another. Is this appropriate. Might there be a need to reevaluate the requirements for the award? L. Miller explained that we should keep in mind that the CCCCO is paying more attention to the goals and objectives of awards as presented in our applications. Substitutions can be problematic, in the sense that deviating from the official requirements for awards may trigger scrutiny. For example, if we cannot demonstrate how a particular course fulfills the goals and objectives, nor leads to careers and transfer pathways initially identified in our formal application.

Informational Items

1. **Equating Courses and Repetitions**
   
   L. Miller
   
   Postponed Indefinitely

2. **Curriculum in Transition/Independent Study and Work Experience Outlines**
   
   B. Adams
   
   B. Adams plans to ask K. Walters Dunlap what direction to pursue for Independent Study course and Work Experience outlines. This is on the Curriculum Operations agenda for 10/18/11

**VIII. NEW BUSINESS**

**Action Items**

1. **Placing Courses within Disciplines**
   
   B. Adams/M. Adams
   
   M. Adams presented a revised draft of the “Placing Courses within Discipline’s resolution. He believes he successfully incorporated requested changes from the first meeting. The goal is to have the resolution go before the Academic Senate on Thursday, October 20. The goal of the resolution is to establish that the Curriculum Committee be charged with the role of “placing courses within disciplines” because that aligns within the body’s realm of expertise in curriculum. The majority of California Community Colleges have a formal polices in place in which the curriculum committee has a clear formal charge of placing courses within disciplines, but MJC is not included in that majority. There is no way to objectively identify which courses are associated with which disciplines. The college needs to establish that through a formal, rational process. When we consider legal battles that are still ongoing, we need to have a clear, objective answer to some of the questions, including, “What kind of professor can teach what kind of course?”

   **M/S/U to APPROVE “Curriculum Committee Resolution: FL11-A, Disciplines for Courses”**

   **Modesto Junior College**
   
   **Curriculum Committee**
   
   **Resolution: FL11-A**
   
   **Disciplines for Courses**

   **Proposed by:** Mike Adams

   **Whereas:** Title 5 section 53200 lays out the powers and responsibilities of California Community College Academic Senates in a list commonly referred to as the “10 + 1”; and

   **Whereas:** The first item on the 10 + 1 list states that Community College Academic Senates are in charge of “curriculum, including establishing prerequisites and placing courses within disciplines” (emphasis added); and

   **Whereas:** The Yosemite Community College District Board of Trustees has agreed to rely primarily upon the district’s Academic Senates for curriculum issues; and
Whereas: The Modesto Junior College Academic Senate meets this part of its professional responsibilities by means of the Modesto Junior College Curriculum Committee; and

Whereas: The Modesto Junior College Curriculum Committee is the body on campus with the best expertise to determine the process by which faculty place courses within disciplines, but does not currently do so; and

Whereas: The Modesto Junior College Curriculum Committee derives its authority from the Modesto Junior College Academic Senate.

Therefore: Be it resolved, The Modesto Junior College Curriculum Committee asks the Modesto Junior College Academic Senate to add approval of faculty assignment of courses to disciplines to the charge of the Curriculum Committee.

\textit{M/S/U to APPROVE “Curriculum Committee Resolution: FL11-A, Disciplines for Courses”}

2. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization \hspace{1cm} L. Miller
\textit{Postponed indefinitely.}

\section*{Informational Items}
\textit{(None)}

\section*{IX. WORKGROUPS}
1. \hspace{1cm} Operations Workgroup \hspace{2cm} J. Zamora / B. Adams / L. Miller
   The group did not meet as expected last week due to absences.

\section*{X. TASK FORCES}
1. \hspace{1cm} CurricUNET Implementation Task Force Update
   B. Sanders, B. Adams, L. Miller and L. Gerasimchuk met on October 4. At the request of B. Sanders, B. Adams explained that B. Sanders needs direction as to whether or not to include the “semester preference” information in program requirements, and he is looking for the committee to provide it. Many members were unclear as to what “semester preference” is. B. Adams clarified it is the information in the catalog that appears in brackets with program requirements, e.g:

   \begin{tabular}{l|l}
   \textbf{COURSE ID} & \textbf{[4]} & \textbf{Course Title} & \textbf{#} \\
   \end{tabular}

   Many members felt this information to be incredibly valuable and asked that it remain. One suggested that a disclaimer be included as well, in the event that courses are not offered or other extenuating circumstances.

   B. Adams announced that, after many technical problems encountered by authors, the Student Learning Goals box can be checked again.

   L. Miller advised the group that – despite the program module being active and usable – that we should not anticipate the catalog being produced directly from the system. This may be one to two years out before we can anticipate reports being accurately designed and reliable for print publication.

\section*{XI. PUBLIC COMMENT}

\textit{Meeting adjourned at 4:12 PM}
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

October 11, 2011

Hearing no objections, the minutes of 10/11/2011 were approved.

III. NOTIFICATION

IV. CONSENT

V. DISCUSSION

INACTIVATIONS

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<tr>
<td>ARCH 117</td>
<td>History of Architecture 1</td>
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<td>Effective: Summer 2012</td>
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INACTIVATE

Program Impact:
1. Architectural Drafting Technology A.S. Degree (PENDING INACTIVATION)
2. Architecture A.S. Degree (PENDING INACTIVATION)
3. CSU General Education Pattern and Certificate
4. City & Regional Planning A.S. Degree (PENDING INACTIVATION)
5. General Studies, Emphasis in Humanities A.A. Degree
6. Landscape Architecture A.S. Degree (PENDING INACTIVATION)
7. MJC-GE Pattern

B. Adams asked if there was any discussion pertaining to the blanket approval of discontinued program course inactivations. She displayed an email received from J. Zamora, who, on behalf of L. Kropp, asked if it was prudent to inactivate Board-discontinued courses and programs currently undergoing employment law litigation. And, in light of this, recommended that inactivation of said courses and programs be tabled until there is more clarity on the outcome. B. Adams reasoned that Accreditation, catalog production, as well as federal reporting for financial aid require alignment of curriculum records with reality. She shared that J. Zamora asked “what if these programs are brought back?” She remarked that the committee could then reactivate and align the program with current standards and practices. She added that K. Walters Dunlap explained that litigation and curriculum approval are two separate issues. B. Adams noted the committee is responsible for staying compliant and keeping college reporting of programs current and accurate. C. Vaughn asked to speak.
under the premise of having strong opinions, as well as strong sentiment about these programs. He noted he “would not be here [at MJC] were it not for these industries.” He remarked that the decision to remove these programs was arbitrary, with no discussion. If the committee votes yes, it “validates” this action. “Our goals as are nebulous, but even so, aren’t our goals to have depth and breadth?” He went on, “This is a poor example of serving our community.” K. Ennis appended his remarks, noting that colleagues and specifically, close friends have been negatively affected. While she noted the importance of accuracy and currency of information, she would not vote to inactivate because, personally, it is an emotional decision. Many members noted that litigation is a separate issue. B. Adams reminded the group that the Board has already removed the programs, and it is the committee’s responsibility to keep things up to date. M. Adams reasoned that it could possibly hurt the position of RIFed personnel to have programs in the catalog, in that the evidence of the negative impact of their removal would not be as compelling without showing the program removal. Many members felt strongly that the programs can be reactivated. C. Vaughn suggested that in addition to retaining them in the catalog, that an addendum be created later showing their removal. C. Mulder expressed concern that by not inactivating programs and courses removed by the Board, that this is analogous to defying a supervisor. Questions were raised about the process. L. Miller read from the 2009 CCCCO PCAH (CCC-511) which details the information required for reactivating an inactive programs:

“[To] Change from Inactive to Active Status: attach proposed program description and requirements, catalog description, list of required course titles, units, and other completion requirements.”

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011
9 AYES
2 NAYS
1 ABSTENTION

ARCH 118 History of Architecture 2
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Architectural Drafting Technology A.S. Degree (PENDING INACTIVATION)
2. Architecture Engineering A.S. Degree (PENDING INACTIVATION)
3. CSU General Education Pattern and Certificate
4. City & Regional Planning A.S. Degree (PENDING INACTIVATION)
5. General Studies, Emphasis in Humanities A.A. Degree
6. Landscape Architecture A.S. Degree (PENDING INACTIVATION)
7. MJC-GE Pattern

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

ARCH 331 Basic Architectural Drafting
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Building and Safety Code Administration Certificate (PENDING INACTIVATION)
2. Landscape Design Certificate (PENDING INACTIVATION)

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)
CGR 211  InDesign and Typography  
Effective: Summer 2012  
INACTIVATE  
Program Impact:  
1. Computer Graphics Applications A.S. Degree (PENDING INACTIVATION)  
2. Computer Graphics Applications C (PENDING INACTIVATION)  
3. Flexographic Printing Certificate (PENDING INACTIVATION)  
4. Graphic Design A.A. Degree (PENDING INACTIVATION)  
5. Graphic Design Certificate (PENDING INACTIVATION)  
6. Graphic Design A.A. Degree Major (PENDING INACTIVATION)  
7. Graphic Design Certificate (PENDING INACTIVATION)  
8. Prepress Certificate (PENDING INACTIVATION)  
9. Print Journalism Skills Recognition Award (PENDING INACTIVATION)  
10. Printing and Lithography Certificate (PENDING INACTIVATION)  
M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 214  Bindery  
Effective: Summer 2012  
INACTIVATE  
Program Impact:  
1. Flexographic Printing Certificate (PENDING INACTIVATION)  
2. Printing Maintenance Certificate (PENDING INACTIVATION)  
3. Printing and Lithography Certificate (PENDING INACTIVATION)  
M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 222  Image Assembly and Platemaking  
Effective: Summer 2012  
INACTIVATE  
Program Impact:  
1. Flexographic Printing Certificate (PENDING INACTIVATION)  
2. Prepress Certificate (PENDING INACTIVATION)  
3. Printing and Lithography Certificate (PENDING INACTIVATION)  
M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 223  Lithographic & Flexographic Presses  
Effective: Summer 2012  
INACTIVATE  
Program Impact:  
1. Flexographic Printing Certificate (PENDING INACTIVATION)  
2. Printing and Lithography Certificate (PENDING INACTIVATION)  
M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)
CGR 224  Illustrator and Electronic Publishing  3
Effective: Summer 2012
INACTIVATE
Program Impact:
2. Computer Graphics Applications A.S. Degree (PENDING INACTIVATION)
3. Graphic Design A.A. Degree Major (PENDING INACTIVATION)
4. Graphic Design Certificate (PENDING INACTIVATION)
5. Journalism A.A. Degree (PENDING INACTIVATION)
6. Prepress Certificate (PENDING INACTIVATION)
7. Printing and Lithography Certificate (PENDING INACTIVATION)

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 225  Production Screen Printing  2
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Printing and Lithography Certificate (PENDING INACTIVATION)

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 230  Graphic Design  3
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Graphic Design Certificate (PENDING INACTIVATION)
2. Graphic Design A.A. Degree (PENDING INACTIVATION)
3. Printing and Lithography Certificate (PENDING INACTIVATION)

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 232  Graphic Design Portfolio Development  1
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Graphic Design A.S. Degree (PENDING INACTIVATION)
2. Printing Maintenance Certificate (PENDING INACTIVATION)
3. Printing and Lithography Certificate (PENDING INACTIVATION)

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 331  InDesign and Typography 2  3
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Graphic Design A.S. Degree (PENDING INACTIVATION)
2. Graphic Design Certificate (PENDING INACTIVATION)
3. Journalism A.A. Degree (PENDING INACTIVATION)
4. Prepress Certificate (PENDING INACTIVATION)
5. Printing and Lithography Certificate (PENDING INACTIVATION)

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)
CGR 332  Advanced Presses  3
Effective: Summer 2012
INACTIVATE

Program Impact:
1. Graphic Design A.S. Degree (PENDING INACTIVATION)
2. Graphic Design Certificate (PENDING INACTIVATION)
3. Journalism A.A. Degree (PENDING INACTIVATION)
4. Prepress Certificate (PENDING INACTIVATION)
5. Printing and Lithography Certificate (PENDING INACTIVATION)

M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 342  Designing for Clients  2
Effective: Summer 2012
INACTIVATE

Program Impact:
1. Graphic Design A.S. Degree (PENDING INACTIVATION)
2. Graphic Design Certificate (PENDING INACTIVATION)

M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 349  Work Experience  1-4
Effective: Summer 2012
INACTIVATE

Program Impact:
Stand Alone

M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 350  Graphic Communications Internship  2
Effective: Summer 2012
INACTIVATE

Program Impact:
1. Graphic Design Certificate (PENDING INACTIVATION)
2. Printing and Lithography Certificate (PENDING INACTIVATION)

M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 395  Communication Graphics Open Lab  1-3
Effective: Summer 2012
INACTIVATE

Program Impact:
Stand Alone

M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR 398  Special Topics  1-2
Effective: Summer 2012
INACTIVATE

Program Impact:
Stand Alone

M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<th>Action</th>
<th>Program Impact</th>
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<tr>
<td>CGR 399</td>
<td>Independent Study/Special Problems</td>
<td>1-4</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</td>
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<td>COLSK 810</td>
<td>College Skills Development</td>
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<td>Summer 2012</td>
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<td>M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE COLSK 810</td>
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<td>COLSK 820</td>
<td>College Skills Enhancement</td>
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<td>INACTIVATE</td>
<td>M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE COLSK 820</td>
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<td>INTEC 50</td>
<td>Basic Vocational English for Industrial</td>
<td>2</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</td>
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<td>INTEC 115</td>
<td>Introduction to Technical Industries</td>
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<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</td>
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<td>INTEC 201</td>
<td>Introduction to Industrial Operation</td>
<td>3</td>
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<td>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</td>
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</table>
INTEC 203  Industrial Mechanical/Pneumatic Components  3
Effective: Summer 2012
INACTIVATE
Program Impact:
1. General Plant Maintenance Certificate (PENDING INACTIVATION)
2. Industrial Electronics A.S. Degree
3. Industrial Electronics Certificate
4. Industrial Technology - Maintenance Certificate (PENDING INACTIVATION)
5. Industrial Technology - Systems A.S. Degree (PENDING INACTIVATION)
6. Maintenance Electrician A.A. Degree
7. Maintenance Electrician A.S. Degree
8. Maintenance Electrician Certificate
M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 
(See discussion notes on ARCH 117)

INTEC 204  Industrial Fabrication Processes  3
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone
M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 
(See discussion notes on ARCH 117)

INTEC 208  The World of Electricity & Electronics  3
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Building and Safety Code Administration Certificate (PENDING INACTIVATION)
2. General Plant Maintenance Certificate (PENDING INACTIVATION)
3. General Studies, Emphasis in Natural Sciences A.A. Degree
4. Home Building Technologies A.S. Degree (PENDING INACTIVATION)
5. Industrial Technology - Electrician Certificate
6. Industrial Technology - Maintenance A.S. Degree
7. MJC-GE Pattern
8. Maintenance Electrician Certificate
9. Maintenance Electrician A.S. Degree
M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 
(See discussion notes on ARCH 117)

INTEC 221  Instrumentation Devices and Systems  3
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Industrial Technology - Electrician Certificate
2. Maintenance Electrician A.S. Degree
M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 
(See discussion notes on ARCH 117)
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<td>INTEC 230</td>
<td>Blueprint Reading for Electricians</td>
<td>1</td>
<td>Summer 2012</td>
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<td>Stand Alone&lt;br&gt;&lt;br&gt;<strong>M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011</strong>&lt;br&gt;(See discussion notes on ARCH 117)</td>
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<td>INTEC 265</td>
<td>Troubleshooting Techniques</td>
<td>1</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>1. Maintenance Electrician Certificate&lt;br&gt;&lt;br&gt;<strong>M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011</strong>&lt;br&gt;(See discussion notes on ARCH 117)</td>
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<td>INTEC 298A</td>
<td>Special Topics</td>
<td>1.5</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>Stand Alone&lt;br&gt;&lt;br&gt;<strong>M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011</strong>&lt;br&gt;(See discussion notes on ARCH 117)</td>
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<td>INTEC 298C</td>
<td>Introduction to Teamwork Development</td>
<td>3</td>
<td>Summer 2012</td>
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<td>Stand Alone&lt;br&gt;&lt;br&gt;<strong>M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011</strong>&lt;br&gt;(See discussion notes on ARCH 117)</td>
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<tr>
<td>INTEC 320</td>
<td>Electrical Safety</td>
<td>Summer 2012</td>
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<td>Stand Alone</td>
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<td>INTEC 340</td>
<td>Uniform Bldg Code, Structural</td>
<td>Summer 2012</td>
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<td>INTEC 341</td>
<td>Uniform Bldg Code, Non-Structural</td>
<td>Summer 2012</td>
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<td>INTEC 344</td>
<td>Uniform Mechanical Code</td>
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<td>INTEC 346</td>
<td>Enforcement of Building Repair &amp; Abatement Regulations</td>
<td>Summer 2012</td>
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<td>INTEC 349</td>
<td>Work Experience</td>
<td>Summer 2012</td>
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<td>Stand Alone</td>
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Program Impact:
- M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011
- (See discussion notes on ARCH 117)
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<th>Course Code</th>
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<td>INTEC 350</td>
<td>Industrial Technology Internship</td>
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<td>Summer 2012</td>
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<td>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</td>
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<td>INTEC 362</td>
<td>Industrial Refrigerator Systems</td>
<td>2</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</td>
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<td>INTEC 366</td>
<td>Heating, Ventilation, Air Conditioning</td>
<td>2</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</td>
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<td>INTEC 379</td>
<td>Uniform Plumbing Code</td>
<td>3</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</td>
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<td>INTEC 380</td>
<td>Elementary Carpentry and Construction</td>
<td>5</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</td>
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<td>Advanced Manufacturing Training</td>
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<td>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</td>
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<td>INTEC 390A</td>
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<td>INTEC 391</td>
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<td>INTEC 399</td>
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<td>MATH 810</td>
<td>Mathematical Skill Modules</td>
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<td>MUSE 185</td>
<td>Evening Jazz Band</td>
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<td>OFADM 312</td>
<td>Alphabetic Notetaking</td>
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INACTIVATE
Program Impact:
- Stand Alone

M/S/C (J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011
(See discussion notes on ARCH 117)
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<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>Stand Alone</td>
<td>M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 333</td>
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<tr>
<td>SM 334</td>
<td>Sheet Metal and Installation 4</td>
<td>3</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>Stand Alone</td>
<td>M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 334</td>
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<tr>
<td>SM 335</td>
<td>Sheet Metal and Installation 5</td>
<td>3</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>Stand Alone</td>
<td>M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 335</td>
</tr>
<tr>
<td>SM 336</td>
<td>Sheet Metal and Installation 6</td>
<td>3</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>Stand Alone</td>
<td>M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 336</td>
</tr>
<tr>
<td>SM 337</td>
<td>Sheet Metal and Installation 7</td>
<td>3</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>Stand Alone</td>
<td>M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 337</td>
</tr>
<tr>
<td>SM 338</td>
<td>Sheet Metal and Installation 8</td>
<td>3</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>Stand Alone</td>
<td>M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 338</td>
</tr>
<tr>
<td>SPCOM 198</td>
<td>Special Topics</td>
<td>1-3</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>Stand Alone</td>
<td>M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SPCOM 198</td>
</tr>
<tr>
<td>SPCOM 349</td>
<td>Work Experience</td>
<td>1-4</td>
<td>Summer 2012</td>
<td>INACTIVATE</td>
<td>Stand Alone</td>
<td>M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SPCOM 349</td>
</tr>
</tbody>
</table>
SPCOM 399  Independent Study/Special Problems 1-3
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SPCOM 399

UPDATES (including modifications/reactivations)

CMPSC 202  Business Information Systems 3
Effective: Summer 2012
MODIFY: Requisites, requisite skills, content
Enrollment Restrictions: Modifying: (P) Satisfactory completion of CMPSC 201 or CMPSC 203 or CMPSC 204; Removing: (P) Satisfactory completion of BUSAD 201 or BUSAD 310
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
Rationale: Prerequisite changes
Program Impact:
1. Accounting A.S. Degree
2. Accounting Certificate
3. Bookkeeping Certificate
4. Business Administration A.A. Degree
5. Business Operations: Management A.A. Degree
6. Computer Applications Specialist Certificate
7. Computer Graphics Applications A.S. Degree
9. Computer Information Systems A.A. Degree
10. Computer Science A.S. Degree
11. International Business Certificate
12. Retail Management (WAFC) Certificate

Pulled for discussion by C. Mulder due to concerns about the course goal, which included the phrase “CurricUNET is an example.” Is this appropriate? C. Vaughn agreed to strike it. Other concerns were raised about the lecture/lab statement in lab content section. Why not use language as in CMPSC 275, which has a clear explanation? C. Vaughn agreed that the information should be “boilerplate” for the courses that have the same lecture and lab content.
P. Upton noted an issue with Requisite Skills and that there were duplicate entries. CurricUNET was not accessible at this point, so B. Adams made notations of the revisions to fix post-meeting. M. Garcia asked why there was no longer a (P) of BUSAD 201. C. Vaughn explained that the program emphasizes technical skills, and that students will still take BUSAD 201, merely later in the program. Why prevent students from advancing when it is not necessary?

M/S/U (C. MULDER, J. SOLA) to MODIFY CMPSC 202 with a friendly amendment to modify the course goal, the lab content, and requisite skills.
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for CMPSC 202
CMPSC 275  Database Management Systems/Microcomputer  
Effective: Summer 2012  
**MODIFY:** Requisites, requisite skills, textbooks, learning goals  
**Enrollment Restrictions:** Modifying: (P) Satisfactory completion of CMPSC 201 or CMPSC 203 or CMPSC 204  
**Distance Education Status:** Maintaining online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Approved for (MJC-GE: D2)  
**Rationale:** New text book and change of prerequisites  
**Program Impact:**  
1. Computer Applications Specialist Certificate  
2. Computer Information Systems A.A. Degree  
3. Computer Science A.S. Degree  
4. General Studies, Emphasis in Language and Rationality A.A. Degree  

**Pulled for discussion by M. Garcia** due to concerns that repeatability didn’t make clear how the course would vary in subsequent completions. B. Adams explained that this issue was noted and fixed recently and that the repeat information now shows in the proposal. M. Garcia also noted that Formative and Summative assessments appeared to be duplicate information. The committee suggested a revision so that assignments, quizzes, and labs be listed as formative, while exams and projects be listed as summative. C. Vaughn was amenable to this change.

**M/S/U (P. UPTON, M. GARCIA) to MODIFY CMPSC 275 with a friendly amendment to modify the formative/summative assessments**  
**M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for CMPSC 275**  
**M/S/U (M. LYNCH, P. UPTON) to MAINTAIN ONLINE, and HYBRID MODALITIES for CMPSC 275**  
**M/S/U (L. LANIGAN, C. VAUGHN) to MAINTAIN GE PLACEMENT for CMPSC 275**

FREN 51  Introductory French 1  
Effective: Summer 2012  
**MODIFY:** GE Placement  
**Note:** Because this course is compliant and scheduled for Curriculum review in FA 2012, it is only appearing on the agenda for GE modification. The course record will not move through the CurricUNET review queue.  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Requesting MJC-GE: C  
**Rationale:** To align French offerings with other foreign language offerings on MJC-GE: C  
**Program Impact:**  
- Stand Alone  

**M/S/U (L. LANIGAN, C. VAUGHN) to place FREN 51 on MJC-GE:C**
FSCI 309  Fire Management 2E  2
Effective: Summer 2012
MODIFY: Units (NOTE: additional changes that take effect 2012 were approved by Committee on 10/11/11. See rationale below)
Enrollment Restrictions: Maintaining (LOE) Enrollment limited to students who provide proof of certificate of completion for Fire Management 1
Distance Education Status: None
Materials Fee Status: Maintaining fee of $110
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: This course was approved at the 10/11/11 meeting. Further review by FSCI personnel revealed the need for the course to be increased to 2-1/2 units to meet standards of State Fire Marshal. The course is being placed on the 11/1/11 agenda for approval of the increase in units and affected fields.
Program Impact:
1. Fire Science Certificate of Achievement
2. Fire Science A.S. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY FSCI 309. Motion carried with a friendly amendment to correct minor issues noted on some courses included in the blanket approval which did not warrant to be pulled for separate discussion. C. Mulder noted that methods of instruction for a series of OFADM courses included methods of instruction that are not student-centered. She will provide a list to B. Adams and L. Miller, (OFADM 201, OFADM 202, OFADM 203, OFADM 231, OFADM 301, OFADM 302, OFADM 303, OFADM 353, OFADM 356, OFADM 359, OFADM 361, OFADM 362, and OFADM 363.) P. Upton noted a stylistic problem on THETR 175, wherein multiple items were listed under one bullet in the course content. This was fixed during the meeting. C. Mulder also questioned the use of Study Aids as a formative assessment in GUIDE 120. M. Garcia stated that the author, M. Silva would not object if the formative assessment was removed. Members noted that there was an adequate supply of alternate formative assessment methods.

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 309
M/S/U (M. ROBLES, J. SOLA) to MAINTAIN FEE on FSCI 309.

FSCI 352  Training Instructor 1A  2
Effective: Summer 2012
MODIFY: Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment, UNITS
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to complete of FSCI 301 or and/or possess a California Firefighter I Certificate
Distance Education Status: None
Materials Fee Status: Maintaining fee of $110
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: California State Fire Training is in the process to align all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1A now adheres to nationally recognized standards
Program Impact:
1. Fire Science Certificate
2. Fire Science A.S. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY FSCI 352
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 352
M/S/U (M. ROBLES, J. SOLA) to MAINTAIN FEE on FSCI 352.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSCI 353</td>
<td>Training Instructor 1B</td>
<td>2</td>
<td>Summer 2012</td>
</tr>
<tr>
<td></td>
<td>MODIFY: Description, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
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<td></td>
<td>Enrollment Restrictions: Requesting: (LOE) Enrollment limited to students who can provide State Fire Training Certificate for Training Instructor 1A.</td>
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<td></td>
<td>Distance Education Status: None</td>
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<td></td>
<td>Materials Fee Status: Maintaining fee of $110</td>
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<tr>
<td></td>
<td>Articulation Status: Does not transfer</td>
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<td>General Education Status: Not approved for GE</td>
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<tr>
<td></td>
<td>Rationale: California State Fire Training is in the process to align all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1B now adheres to nationally recognized standards.</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>1. Fire Science, A.S. Degree</td>
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<td>2. Fire Science, Certificate</td>
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<tr>
<td>M/S/U (K. ENNIS, E. MAKI) to MODIFY FSCI 353</td>
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<tr>
<td>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 353</td>
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<td>M/S/U (M. ROBLES, J. SOLA) to MAINTAIN FEE on FSCI 353</td>
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<tr>
<td>FSCI 372</td>
<td>Fire Management 2B</td>
<td>2</td>
<td>Summer 2012</td>
</tr>
<tr>
<td></td>
<td>MODIFY: Hours/ face to face modalities, content, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
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<tr>
<td></td>
<td>Enrollment Restrictions: Requesting: (LOE) Enrollment limited to students who can provide State Fire Training Certificate for Fire Management 1.</td>
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<tr>
<td></td>
<td>Distance Education Status: None</td>
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<tr>
<td></td>
<td>Materials Fee Status: Maintaining fee of $110</td>
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<td></td>
<td>Articulation Status: Does not transfer</td>
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<td></td>
<td>General Education Status: Not approved for GE</td>
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<td></td>
<td>Rationale: Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>1. Fire Science Certificate</td>
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<td></td>
<td>2. Fire Science A.S. Degree</td>
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<tr>
<td>M/S/U (K. ENNIS, E. MAKI) to MODIFY FSCI 372</td>
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<tr>
<td>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 372</td>
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<tr>
<td>M/S/U (M. ROBLES, J. SOLA) to MAINTAIN FEE on FSCI 372</td>
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<tr>
<td>GUIDE 120</td>
<td>Success Strategies for Transfer Students</td>
<td>3</td>
<td>Summer 2012</td>
</tr>
<tr>
<td></td>
<td>MODIFY: Description, content, methods of instruction, typical assignments, textbooks, methods of assessment</td>
<td></td>
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<td>Articulation Status: Transfers to CSU and UC</td>
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<td>General Education Status: Approved for (MJC-GE: Guidance)</td>
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<td>Rationale: This course is being proposed for modification to keep it in the compliance cycle</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>1. Stand Alone</td>
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<tr>
<td>M/S/U (K. ENNIS, E. MAKI) to MODIFY GUIDE 120</td>
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<tr>
<td>M/S/U (M. LYNCH, P. UPTON) to APPROVE ONLINE for GUIDE 120</td>
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<tr>
<td>M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN GUIDANCE PLACEMENT for GUIDE 120</td>
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</table>

Curriculum Committee Agenda — rev. 11/10/2011 9:24 AM
November 1, 2011
HIST 102  History of the United States since 1865  3
Effective: Summer 2012
**MODIFY**: Title, description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
**Enrollment Restrictions**: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101
**Distance Education Status**: Requesting Mixed Modalities/Hybrid, Online course, Telecourse
**Materials Fee Status**: None
**Articulation Status**: Transfers to CSU and UC
**General Education Status**: Approved for (MJC-GE: B) (CSU-GE: D6) (IGETC: 4F)
**Rationale**: Periodic Review
**Program Impact**:

1. CSU General Education Pattern Certificate
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

M/S/U (K. ENNIS, E. MAKI) to MODIFY HIST 102
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for HIST 102
M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE, and TELECOURSE MODALITIES for HIST 102
M/S/U (L. LANIGAN, C. VAUGHN) to MAINTAIN GE PLACEMENT for HIST 102

MUSA 161  Elementary Strings  1
Effective: Summer 2012
**MODIFY**: Methods of instruction, learning goals
**Enrollment Restrictions**: None
**Distance Education Status**: None
**Materials Fee Status**: None
**Articulation Status**: Transfers to CSU and UC
**General Education Status**: Approved for MJC Activities
**Rationale**: Periodic Review for Title 5 compliance
**Program Impact**: Stand Alone

M/S/U (K. ENNIS, E. MAKI) to MODIFY MUSA 161
M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for MUSA 161

OFADM 201  Intermediate Keyboarding 1  1
Effective: Summer 2012
**MODIFY**: Title, Requisites, requisite skills, textbooks, course goal, learning goals, methods of assessment
**Enrollment Restrictions**: Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing
**Distance Education Status**: Requesting Online, hybrid
**Materials Fee Status**: None
**Articulation Status**: Transfers to CSU
**General Education Status**: Not approved for GE
**Rationale**: Periodic review for course compliance.
**Program Impact**: Stand Alone

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 201
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 201
M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 201
OFADM 202  Intermediate Keyboarding 2  2
Effective: Summer 2012
MODIFY: Title, Requisite skills, content, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Clerical Certificate
2. Clerical A.A. Degree
3. Clerical Certificate
4. Office Administration A.A. Degree
5. Office Administration Certificate
6. Office Computer Applications Certificate
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 202
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 202
M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 202

OFADM 203  Intermediate Keyboarding 3  3
Effective: Summer 2012
MODIFY: Requisite skills, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute of on a five-minute timing
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Bookkeeping Certificate
2. Word Processing Certificate
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 203
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 203
M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 203
OFADM 231  Intermediate Word Processing  3
Effective: Summer 2012
MODIFY: Requisites, content, textbooks, learning goals
Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to have completed OFADM 203 and/or OFADM 330
Distance Education Status: Maintaining Online, hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
  1. Clerical Certificate
  2. Clerical A.A. Degree
  3. Clerical Certificate
  4. Office Administration Certificate
  5. Office Administration A.A. Degree
  6. Office Computer Applications Certificate
  7. Word Processing Certificate
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 231 / CMPSC 231
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 231 / CMPSC 231
M/S/U (E. MAKI, E. KERR) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 231 / CMPSC 231 with a friendly amendment to revise the DE ADDENDUM so that on-campus meetings are noted on the hybrid modality.

OFADM 232  Advanced Word Processing and Desktop Publishing  3
Effective: Summer 2012
MODIFY: Title, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPSC 231 or OFADM 231 or have strong prior knowledge of word processing software
Distance Education Status: Maintaining Online, Requesting: hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
  1. Clerical A.S. Degree
  2. Office Administration A.S. Degree
  3. Word Processing Certificate
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 232
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 232
M/S/U (M. LYNCH, P. UPTON) to MAINTAIN ONLINE, and APPROVE HYBRID MODALITIES for OFADM 232
OFADM 301  Beginning Keyboarding
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
  1. Accounting Clerk Certificate
  2. Computer Science A.A. Degree
  3. Office Computer Applications Certificate
  4. Office Support Certificate
  5. Records Management/Data Entry Specialist Certificate
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 301
M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 301

OFADM 302  Beginning Document Processing
Effective: Summer 2012
MODIFY: Content, repetitions, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to complete OFADM 301 or have ability to keyboard and type a minimum of 35 gross words per minute on a three-minute timing
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
  1. Office Computer Applications Certificate
  2. Office Support Certificate
  3. Records Management/Data Entry Specialist Certificate
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 302
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 302
M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 302
OFADM 303  Keyboarding for Speed and Accuracy 1/2
Effective: Summer 2012
MODIFY: Enrollment restrictions, Requisite skills, learning goals
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are
strongly advised to satisfactorily complete OFADM 301 or have ability to keyboard by touch at
20 GWAM
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Accounting Clerk Certificate
2. Accounting Clerk Certificate
3. Clerical Certificate
4. Clerical A.S. Degree
5. Office Administration A.S. Degree
6. Word Processing Certificate
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 303
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 303

OFADM 304  Professional English for Business 3
Effective: Summer 2012
MODIFY: Typical assignments, learning goals
Enrollment Restrictions: None
Distance Education Status: Maintaining Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Clerical Certificate
2. Clerical A.A. Degree
3. Office Administration A.S. Degree
4. Office Support Certificate
5. Records Management/Data Entry Specialist Certificate
6. Supervisory Management A.S. Degree
7. Supervisory Management A.A. Degree
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 304
M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 304
OFADM 305  Records Management 3
Effective: Summer 2012
MODIFY: Requisite skills, textbooks, learning goals
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have successfully completed OFADM 353 and have ENGL 50 eligibility
Distance Education Status: Maintaining Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Bookkeeping Certificate
2. Clerical Certificate
3. Clerical A.A. Degree
4. Office Administration A.S. Degree
5. Office Support Certificate
6. Records Management/Data Entry Specialist Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 305
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 305
M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 305

OFADM 313  Office Skills 3
Effective: Summer 2012
MODIFY: Typical assignments, textbooks, learning goals
Enrollment Restrictions: None
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Clerical Certificate
2. Clerical A.A. Degree
3. Records Management/Data Entry Specialist Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 313
M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 313
OFADM 314  Office Procedures & Technologies  3  
Effective: Summer 2012  
MODIFY: Enrollment restrictions, requisite skills, description, content, typical assignments, textbooks, learning goals  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 202 and OFADM 362 and (OFADM 231 or CMPSC 231), or have prior knowledge of word processing software  
Distance Education Status: Maintaining Online, hybrid  
Materials Fee Status: None  
Articulation Status: Does not transfer  
General Education Status: Not approved for GE  
Rationale: Periodic review  
Program Impact:  
1. Accounting Clerk Certificate  
2. Clerical Certificate  
3. Clerical A.A. Degree  
4. Office Administration A.A. Degree  
5. Office Administration Certificate  
6. Office Support Certificate  
7. Word Processing Certificate  
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 314  
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 314  
M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 314  

OFADM 315  Today's Office  2  
Effective: Summer 2012  
MODIFY: Repetitions, grading, requisites, requisite skills, content, methods of instruction, textbooks, learning goals, methods of assessment  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to previous completion of all core courses for Office Administration or Clerical degree or certificate. Requesting: (P) Satisfactory completion of OFADM 202 and OFADM 314  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Does not transfer  
General Education Status: Not approved for GE  
Rationale: Periodic review  
Program Impact:  
1. Office Administration A.A. Degree  
2. Office Administration Certificate  
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 315  
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 315
OFADM 320  Telephone Techniques
Effective: Summer 2012
MODIFY: Hours, Content, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Clerical A.S. Degree
2. Office Administration Certificate
3. Office Administration A.A. Degree
4. Office Support Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 320

OFADM 328  Machine Transcription 1
Effective: Summer 2012
MODIFY: Course ID/Number, title, hours, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 311 or OFADM 304 and have the ability to keyboard 40 gross words per minute on a three-minute timing
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
Stand Alone

Pulled for discussion by C. Mulder, who had concerns about the repeatability statement. K. Alavezos provided rationale, and committee requested the wording in the outline be revised to parallel his oral explanation. He agreed to work with B. Adams to revise accordingly.

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 328 with a friendly amendment to revise repeatability phrase in lab content section.

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 328

OFADM 329  Machine Transcription 2
Effective: Summer 2012
MODIFY: Course ID/Number, title, description, hours, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 311 or OFADM 304 and have the ability to keyboard 40 gross words per minute on a three-minute timing
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Office Administration Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 329

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 329
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFADM 330</td>
<td>Beginning Word Processing</td>
<td>3</td>
<td>Summer 2012</td>
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<tr>
<td></td>
<td><strong>Modify</strong>: Repetitions, content, methods of instruction, textbooks</td>
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<td><strong>Enrollment Restrictions</strong>: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301</td>
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<td><strong>Distance Education Status</strong>: Maintaining Online, hybrid</td>
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<td><strong>Materials Fee Status</strong>: None</td>
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<td><strong>Articulation Status</strong>: Does not transfer</td>
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<td><strong>General Education Status</strong>: Not approved for GE</td>
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<td><strong>Rationale</strong>: Periodic review</td>
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<td><strong>Program Impact</strong>:</td>
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<td>1. Clerical A.S. Degree</td>
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<td>2. Office Computer Applications Certificate</td>
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<td>3. Office Support Certificate</td>
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<td><strong>M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 330</strong></td>
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<td><strong>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 330</strong></td>
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<td><strong>M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 330</strong></td>
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<tr>
<td>OFADM 353</td>
<td>Introduction to Computers and Windows</td>
<td>1</td>
<td>Summer 2012</td>
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<td><strong>Modify</strong>: Repetitions, methods of instruction, typical assignments, textbooks, course goal, learning goals</td>
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<td><strong>Enrollment Restrictions</strong>: Maintaining: (A) Before enrolling in this course, students are strongly advised to have the ability to keyboard by touch</td>
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<td><strong>Distance Education Status</strong>: Requesting Online, hybrid</td>
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<td><strong>Materials Fee Status</strong>: None</td>
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<td><strong>General Education Status</strong>: Not approved for GE</td>
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<td><strong>Rationale</strong>: Periodic review</td>
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<td><strong>Program Impact</strong>:</td>
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<td>1. Clerical Certificate</td>
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<td>2. Clerical A.A. Degree</td>
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<td>3. Office Computer Applications Certificate</td>
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<td><strong>M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 353</strong></td>
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<td><strong>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 353</strong></td>
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<td><strong>M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 353</strong></td>
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</table>
OFADM 356  Introduction to Word Processing 1
Effective: Summer 2012
MODIFY: Textbooks, learning goals
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 301 and/or have the ability to keyboard by touch
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Accounting Clerk Certificate
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 356
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 356
M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 356

OFADM 359  Introduction to Spreadsheet Software 1
Effective: Summer 2012
MODIFY: Methods of instruction, typical assignments, textbooks, learning goals
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 353
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Accounting Clerk Certificate
2. Clerical Certificate
3. Clerical A.A. Degree
4. Office Administration Certificate
5. Office Administration A.A. Degree
6. Office Support Certificate
7. Word Processing Certificate
M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 359
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 359
M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 359
OFADM 361  Introduction to Databases  
**Effective:** Summer 2012  
**MODIFY:** Requisite skills, textbooks, learning goal  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 353 and OFADM 356 and OFADM 359, and/or OFADM 362  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
1. Office Administration A.A. Degree 
2. Office Administration Certificate 
3. Office Computer Applications Certificate 
4. Records Management/Data Entry Specialist Certificate 
5. Word Processing Certificate  

*M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 361*  
*M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 361*  
*M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 361*  

OFADM 362  Introduction to Business Presentation Software  
**Effective:** Summer 2012  
**MODIFY:** Textbooks, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 353  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
1. Clerical Certificate 
2. Clerical A.S. Degree 
3. Office Administration A.A. Degree 
4. Office Computer Applications Certificate 

*M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 362*  
*M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 362*  
*M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 362*
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<th>Note</th>
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<tbody>
<tr>
<td>OFADM 363</td>
<td>Understanding the Internet</td>
<td>Summer 2012</td>
<td>MODIFY: Hours, hours/face-to-face modalities, repetitions, field trips, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment</td>
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<td>Enrollment Restrictions: None</td>
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<td>General Education Status: Not approved for GE</td>
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<td>Rationale: Periodic review</td>
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<td>1. Clerical Certificate</td>
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<td>5. Word Processing Certificate</td>
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<td>M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 363</td>
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<td>M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 363</td>
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</table>

| OFADM 364| Grammar in the Office                  | Summer 2012       | MODIFY: Content, typical assignments, learning goals, methods of assessment |
|          |                                         |                   | Enrollment Restrictions: None                                         |
|          |                                         |                   | Distance Education Status: Requesting Online, hybrid                  |
|          |                                         |                   | Materials Fee Status: None                                           |
|          |                                         |                   | Articulation Status: Does not transfer                               |
|          |                                         |                   | General Education Status: Not approved for GE                        |
|          |                                         |                   | Rationale: Periodic review                                           |
|          |                                         |                   | Program Impact:                                                      |
|          |                                         |                   | 1. Word Processing Certificate                                       |
|          |                                         |                   | M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 364                       |
|          |                                         |                   | M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 364 |

| OFADM 375| 10-Key on the Computer                | Summer 2012       | MODIFY: Content, typical assignments, textbooks, learning goals, methods of assessment |
|          |                                         |                   | Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have the ability to keyboard by touch |
|          |                                         |                   | Distance Education Status: Maintaining Online, hybrid                |
|          |                                         |                   | Materials Fee Status: None                                           |
|          |                                         |                   | Articulation Status: Does not transfer                               |
|          |                                         |                   | General Education Status: Not approved for GE                        |
|          |                                         |                   | Rationale: Periodic review                                           |
|          |                                         |                   | Program Impact:                                                      |
|          |                                         |                   | 1. Accounting Clerk Certificate                                      |
|          |                                         |                   | 2. Clerical Certificate                                              |
|          |                                         |                   | 3. Clerical A.A. Degree                                              |
|          |                                         |                   | 4. Office Administration A.S. Degree                                 |
|          |                                         |                   | 5. Office Administration Certificate                                 |
|          |                                         |                   | 6. Records Management/Data Entry Specialist Certificate              |
|          |                                         |                   | M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 375                       |
|          |                                         |                   | M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 375 |
|          |                                         |                   | M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 375 |
PE 113  Offensive/Defensive Softball Theory  2  
Effective: Summer 2012  
MODIFY: Units, repetitions, hours/face to face modalities, content, methods of Instruction, course goal, learning goals, methods of assessment  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
Guidance/Activities Status: Requesting MJC Activities  
Rationale: This course is being expanded to more accurately reflect what is taught and the time commitment involved  
Program Impact:  
  Physical Education A.A. Degree  
M/S/U (K. ENNIS, E. MAKI) to MODIFY PE 113  
Activities Placement request WITHDRAWN by rep C. Mulder. PE 113 should not have been designated in the course proposal, as this is a theory class.

PEC 178  Tournament Tennis  1  
Effective: Summer 2012  
MODIFY: Discipline/Number, (x version of course will require inactivation in Datatel), units, hours/ face to face modalities, requisite skills, content, methods of Instruction, typical assignments, learning goals, methods of assessment  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 177  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
Guidance/Activities Status: Approved for MJC Activities  
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix  
Program Impact:  
  1. Physical Education A.A. Degree  
M/S/U (K. ENNIS, E. MAKI) to MODIFY PEC 178  
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for PEC 178  
M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for PEC 178

PEC 179  Track and Field  1  
Effective: Summer 2012  
MODIFY: Discipline/Number, (x version of course will require inactivation in Datatel), units, repetitions, hours/ face to face modalities, content, methods of Instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
Guidance/Activities Status: Approved for MJC Activities  
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix  
Program Impact:  
  1. Physical Education A.A. Degree  
M/S/U (K. ENNIS, E. MAKI) to MODIFY PEC 179  
M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for PEC 179
PEC 184  Power Volleyball

Effective: Summer 2012

**MODIFY**: Discipline/Number (x version of course will require inactivation in Datatel), requisite skills, units, repetitions, hours/face to face modalities, content, methods of Instruction, typical assignments, course goal, learning goals, methods of assessment

**Enrollment Restrictions**: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 183

**Distance Education Status**: None

**Materials Fee Status**: None

**Articulation Status**: Transfers to CSU and UC

**Guidance/Activities Status**: Approved for MJC Activities

**Rationale**: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix

**Program Impact**:

1. Physical Education A.A. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY PEC 184

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for PEC 184

M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for PEC 184

PHILO 107  Philosophy of Science

Effective: Summer 2012

**MODIFY**: Description, Requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

**Enrollment Restrictions**: Maintaining: (P) Satisfactory completion of ENGL 101

**Distance Education Status**: None

**Materials Fee Status**: None

**Articulation Status**: Transfers to CSU and UC

**General Education Status**: Approved for (MJC-GE: D2), (CSU-GE: A3), (IGETC: 1B)

**Rationale**: Periodic Review

**Program Impact**:

1. CSU General Education Pattern Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY PHILO 107

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for PHILO 107

M/S/U (L. LANIGAN, C. VAUGHN) to MAINTAIN GE PLACEMENT for PHILO 107

PHILO 111  Ethics: Theory and Application

Effective: Summer 2012

**MODIFY**: Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

**Enrollment Restrictions**: None

**Distance Education Status**: Maintaining: Telecourse, Requesting: Online, Mixed Modalities/Hybrid course

**Materials Fee Status**: None

**Articulation Status**: Transfers to CSU and UC

**General Education Status**: Approved for (MJC-GE:C), (CSU-GE: C2), (IGETC: 3B)

**Rationale**: Periodic Review

**Program Impact**:

1. CSU General Education Pattern Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY PHILO 111

M/S/U (M. LYNCH, P. UPTON) to MAINTAIN TELECOURSE, and to APPROVE ONLINE and HYBRID MODALITIES for PHILO 111

M/S/U (L. LANIGAN, C. VAUGHN) to MAINTAIN GE PLACEMENT for PHILO 111
PHILO 123  Twentieth Century Philosophy
Effective: Summer 2012
MODIFY: Description, pattern placement, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)
Rationale: Periodic Review
Program Impact:
   1. CSU General Education Pattern Certificate
   2. General Studies, Emphasis in Humanities A.A. Degree

Pulled for discussion by M. Garcia due to concerns about a requisite skill of ENGL 101, even though there is no requisite listed and that the textbook is more than 10 years old. E. Kerr stated she believed the intent was for there to be an advisory. There were attempts to reach the author, but since he is on sabbatical, it is difficult to communicate and make contact.
B. Adams noted that the committee could not vote on an advisory that was not included in the agenda. She will clean up the requisite skill and attempt to consult with B. Anelli about his intent, and any changes to the enrollment restrictions will appear on a future agenda.
Regarding the textbook, B. Adams agreed to look at the textbook and search for more current editions.

M/S/U (J. SOLA, E. KERR) to MODIFY PHILO 123
M/S/U (L. LANIGAN, C. VAUGHN) to MAINTAIN GE PLACEMENT for PHILO 123

REC 110  Social Recreation Leadership
Effective: Summer 2012
MODIFY: Description, Content, methods of instruction, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.
Program Impact:
   Stand Alone

M/S/U (K. ENNIS, E. MAKI) to MODIFY REC 110
SPCOM 105  Forensics Debate  
**Effective:** Summer 2012  
**MODIFY:** Enrollment restrictions, hour/face-to-face modalities, description, repetitions, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 107  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Approved for MJC Activities  
**Rationale:** To add an advisory and to comply with Title 5 Regulation  
**Program Impact:**  
1. AA-T: Communication Studies for Transfer  
2. Speech Communication A.A. Degree  

Pulled for discussion by M. Garcia due to concerns about evidence of critical thinking. The phrase “heal the wound” is unclear – what does it mean? B. Adams explained that this is a typical type of resolution one might see in parliamentary debate, and commonly used in the SPCOM discipline. How to clarify? B. Adams suggested inserting “Typical debate resolution:” before the actual stated resolution for clarification. The committee agreed to this revision. B Adams also noted she had consulted with T. Guy (author of course) before the meeting and he indicated he was okay with any minor revisions that needed to be made to the Forensics course proposals.  

M/S/U (J. SOLA, M. LYNCH) to MODIFY SPCOM 105 with a friendly amendment to modify the assignment in the evidence of critical thinking section.  
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for SPCOM 105.  
M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for SPCOM 105  

SPCOM 115  Forensics Platform Speeches  
**Effective:** Summer 2012  
**MODIFY:** Enrollment restrictions, description, repetitions, hours/face-to-face modalities, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 100  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Approved for MJC Activities  
**Rationale:** To add an advisory and to comply with Title 5 Regulation  
**Program Impact:**  
1. AA-T: Communication Studies for Transfer  
2. Speech Communication A.A. Degree  

M/S/U (K. ENNIS, E. MAKI) to MODIFY SPCOM 115  
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for SPCOM 115  
M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for SPCOM 115
SPCOM 125  Forensics Interpretation Events 2

**Effective:** Summer 2012

**MODIFY:** Enrollment restrictions, description, repetitions, hours/face-to-face modalities, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 120

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Approved for MJC Activities

**Rationale:** To add an advisory and to comply with Title 5 Regulation

**Program Impact:**
1. AA-T: Communication Studies for Transfer
2. Speech Communication  A.A. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY SPCOM 125

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for SPCOM 125

M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for SPCOM 125

THETR 175  Stage Costuming 3

**Effective:** Summer 2012

**MODIFY:** Description, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for MJC Activities

**Rationale:** Bringing the course in to conformity with the Transfer Model Curriculum

**Program Impact:**
1. Design & Technical Theatre Skills Recognition Award
2. Theatre A.A. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 175

M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for THETR 175

THETR 185  Modern Dance 1 1

PEC 122 1

**Effective:** Summer 2012

**MODIFY:** Discipline/Number (x versions will need to be inactivated in Datatel), title, description, repetitions, hours/ face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for MJC Activities

**Rationale:** Course is being modified to change course title and to change to Lab hours only - 54 hours total lab

**Program Impact:**
1. Theatre  A.A. Degree (THETR 185)
2. Physical Education  A.A. Degree (PEC 122)

M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 185 / PEC 122

M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for THETR 185/PEC 122
Curriculum Committee Agenda – rev.11/10/2011 9:24 AM

THETR 186  Modern Dance 2
PEC 123  
Effective: Summer 2012
MODIFY: Discipline/Number, title, repetitions, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 185 OR PEC 122
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC Activities
Rationale: Title change, change to all lab hrs 54 total
Program Impact:
1. Theatre A.A. Degree (THETR 186)
2. Physical Education A.A. Degree (PEC 123)
M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 186 / PEC 123
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for THETR 186 / PEC 123
M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES placement for THETR 186 / PEC 123

THETR 187  Modern Dance 3
PEC 124  
Effective: Summer 2012
MODIFY: Discipline/Number (x-version of the course will need to be inactivated in Datatel), title, description, repetition, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 186 or PEC 123
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for MJC Activities
Rationale: Course is being modified to change course title and to lab hours only
Program Impact:
1. Theatre A.A. Degree (THETR 187)
2. Physical Education A.A. Degree (PEC 124)
M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 187 / PEC 124
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for THETR 187 / PEC 124
M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for THETR 187 / PEC 124
THETR 188  Jazz 1
PEC 126

Effective: Summer 2012

**MODIFY:** Discipline/Number (x-version of the course will need to be inactivated in Datatel), title, repetitions, hours/face to face modalities, field trips, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for MJC Activities

**Rationale:** Course is being modified to change course title and to lab hours only

**Program Impact:**

1. Theatre A.A. Degree (THETR 188)
2. Physical Education A.A. Degree (PEC 126)

M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 188 / PEC 126

M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES placement for THETR 188 / PEC 126

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THETR 197  Broadway/Europe Theatre Travel

Effective: Summer 2012

**MODIFY:** Hours/face to face modalities, content, typical assignments, course goal, learning goal, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Rationale:** Periodic Review

**Program Impact:**

Stand Alone

M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 197
NEW COURSES

FSCI 399  Independent Study/Special Problems  2 ½
Effective: Summer 2012
REACTIVATE/MODIFY: Course number (will need to inactivate FSCI 399 ABC versions in Datatel, and create new 399 version in Datatel), units, hours, description, field trips, repetitions, grading, enrollment restrictions, materials fee, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have completed their firefighter probation or have supervisor’s approval for enrollment if still on probation
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being reactivated to follow recommendation of state auditor to offer as independent study rather than special topics (398).
Program Impact: Stand-Alone

Pulled for discussion by M. Adams due to concerns about this course being configured as an independent study for 2.5 units, as well as a grammatical error in the catalog description. Is that typical? Do we allow for that? Multiple representatives confirmed that their disciplines and divisions do. B. Adams explained that this change was necessary and actually suggested by a CCCCO auditor, who had pulled this course (formerly listed as 398) and explicitly said “This course should be an Independent Study, as opposed to Special Topics.” This revision is part of a two-part plan to reactivate FSCI 399, and subsequently inactivate 398. B. Adams added that she learned in consultation with Lee Parker that prior issues with fitting the course hours in to the Carnegie formula are no longer an issue. With this change, hours are being increased to 45 from 40. 40 hours is the minimum amount of hours the course may have, and the course is still within State Fire Marshal regulations with hours that exceed 40. FSCI faculty were reportedly having difficulty covering the desired amount of material in the previous configuration, so this increase in hours is beneficial to students.

M/S/U (M. ADAMS, M. GARCIA) to REACTIVATE and MODIFY FSCI 399
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 399

PE 124  Introduction to Kinesiology  3
Effective: Summer 2012
ADOPT
Enrollment Restrictions: None
Distance Education Status: Requesting: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU; requesting UC
General Education Status: Requesting (MJC-GE: A)
Rationale: This course is being proposed to enhance transferable program curriculum within the Physical Education/Kinesiology area.
Program Impact:
Stand Alone

M/S/U (K. ENNIS, E. MAKI) to ADOPT PE 124
M/S/U (M. LYNCH, P. UPTON) to APPROVE ONLINE MODALITY for PE 124
M/S/U (L. LANIGAN, C. VAUGHN) to PLACE PE 124 on MJC-GE:A
SPCOM 135  Forensics Limited Preparation Events  2  
Effective: Summer 2012  
ADOPT  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 100  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU  
General Education Status: Requesting MJC Activities  
Rationale: Students have 2 years of competitive eligibility. This creates the 4th class in the Forensics series for competitors to take and complies with title 5 requirements  
Program Impact:  
1. Speech Communication, A.A. Degree (elective)  
2. Communication Studies for Transfer, AA-T Degree  
M/S/U (K. ENNIS, E. MAKI) to ADOPT SPCOM 135  
M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for SPCOM 135  
M/S/U (M. GARCIA, K. ENNIS) to APPROVE ACTIVITIES PLACEMENT FOR SPCOM 135  

VI. PROGRAMS  

Chancellor's Office Approvals  

CB00 Numbers Granted/ Updated  

FSCI 312: CCC000527770  
FSCI 366: CCC000527776  

Chancellor's Office Denials  
(None)  

Chancellor's Office Updates  
(Nonne)
Program Changes that do not require Chancellor's Office Notification/Application

MODIFY: AA: Art 20 units
Modify: Required courses, elective courses (refer to current catalog to review changes)
Effective Term: Summer 2012

Art (proposed 2012-2013)
The comprehensive MJC Art Program offers several areas of concentration: art history, ceramics, computer graphics, drawing, design, sculpture, water color painting, oil painting, museum studies, and photography. The program is designed to include pre-professional and professional courses, personal enrichment in specific art areas, and classes for students who plan an art-related career. Art courses help students develop a capacity for visual analysis and the ability to solve problems in new and creative ways.

A.A. Degree: Art

STUDENT LEARNING OUTCOMES

Upon satisfactory completion of this program, the student will be able to:
• Demonstrate preparedness to successfully continue studies in art at an upper division level.
• Reproduce, render, and interpret in a variety of media through observation.
• Plan, design, and produce original works of art.
• Make informed assessments of quality and effectiveness in works of art, including their own.
• Identify and distinguish various historical periods of art.

PROGRAM REQUIREMENTS
To earn an Associate in Arts Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway or the University Preparation Pathway which include completion of the requirements below. Courses should be selected with the assistance of an Art faculty advisor.

• Students who plan to transfer to a four-year college or university should consult with an Art faculty advisor and a counselor to ensure that all required transfer courses are completed.

REQUIRED COURSES - Complete 9 units

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 120</td>
<td>Basic Drawing 1</td>
<td>3</td>
</tr>
<tr>
<td>ART 124</td>
<td>Color and Design 1</td>
<td>3</td>
</tr>
<tr>
<td>ART 164</td>
<td>History of Art 1</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 165</td>
<td>History of Art 2</td>
<td>3</td>
</tr>
</tbody>
</table>

ELECTIVE COURSES - Complete 11 units, no more than 1 course in each area

Design and Drawing Area

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 121</td>
<td>Basic Drawing 2</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 123</td>
<td>Figure Drawing</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 125</td>
<td>Color and Design 2</td>
<td>3</td>
</tr>
</tbody>
</table>

Three-Dimensional Art Area

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 108</td>
<td>Ceramics 1</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 140</td>
<td>Sculpture 1</td>
<td>3</td>
</tr>
</tbody>
</table>

Painting and Printmaking Area

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 144</td>
<td>Watercolor Painting 1</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 146</td>
<td>Mixed Media Painting</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 147</td>
<td>Painting 1 (in Acrylic)</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 148</td>
<td>Painting 1 (in Oil)</td>
<td>3</td>
</tr>
</tbody>
</table>

Art History and Appreciation Area

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 150</td>
<td>Gallery Operation and Management</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 162</td>
<td>History of Renaissance Art</td>
<td>3 OR</td>
</tr>
<tr>
<td>Course Code</td>
<td>Title</td>
<td>Units</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>ART 163</td>
<td>History of Modern Art</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 164</td>
<td>History of Art 1</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 165</td>
<td>History of Art 2</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 168</td>
<td>Survey of Photography</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 169</td>
<td>History of Non-Western Art</td>
<td>3</td>
</tr>
</tbody>
</table>

**Photography and Computer Graphics Area**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 102</td>
<td>Introduction to Computer Graphics</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 170</td>
<td>Basic Photography</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 181</td>
<td>Basic Photography 1</td>
<td>1.5 OR</td>
</tr>
<tr>
<td>ART 182</td>
<td>Basic Photography 2</td>
<td>1.5 OR</td>
</tr>
<tr>
<td>ART 173</td>
<td>Digital Imaging for Photographers</td>
<td>3</td>
</tr>
</tbody>
</table>

Units in Major: 20 units

**M/S/C (P. Upton, M. Garcia) to MODIFY AA: ART**

**MODIFY:**

AA: Speech Communication

Modify: Elective courses (refer to current catalog to review changes)

Add SPCOM 135 to list of electives

Effective Term: Summer 2012

**M/S/C (P. Upton, M. Garcia) to MODIFY AA: SPEECH COMMUNICATION**

**MODIFY:**

AA-T: Communication Studies

Modify: Elective courses (List B) (refer to current catalog to review changes)

Add SPCOM 135 to list of electives

Effective Term: Summer 2012

**M/S/C (P. Upton, M. Garcia) to MODIFY AA-T: COMMUNICATION STUDIES**

**INACTIVATE:**

SRA: Print Journalism

Effective Term: Summer 2012

**M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: PRINT JOURNALISM**

**INACTIVATE:**

SRA: Television Broadcasting

Effective Term: Summer 2012

**M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: TELEVISION BROADCASTING**

**INACTIVATE:**

SRA: Radio Broadcasting

Effective Term: Summer 2012

**M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: RADIO BROADCASTING**

**INACTIVATE:**

SRA: CLART 301

Effective Term: Summer 2012

**M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: CLART 101**

**INACTIVATE:**

SRA: Construction-Carpentry

Effective Term: Summer 2012

**M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: CONSTRUCTION-CARPENTRY**

**INACTIVATE**

SRA: Construction-General

Effective Term: Summer 2012

**M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: CONSTRUCTION-GENERAL**

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CCC-501: Application for Approval - New Credit Programs
None

**CCC-510: Substantial Changes to an Approved Credit Program**

None

**CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status**

MODIFY:

<table>
<thead>
<tr>
<th>AS: Athletic Training/Sports Medicine</th>
<th>32 units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Modify: Required courses, Units in Major</strong> (refer to current catalog to review changes)</td>
<td></td>
</tr>
<tr>
<td><strong>Effective Term:</strong> Summer 2012</td>
<td></td>
</tr>
</tbody>
</table>

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**Athletic Training/Sports Medicine Program (proposed 2012-2013)**

The Athletic Training/Sports Medicine program at MJC is designed to prepare students for appropriate procedures in prevention, care, and rehabilitation of athletic injuries. This degree is also designed to transfer students to four-year institutions where they can continue their education to fulfill the requirements of the National Athletic Trainer's Association. This will lead to the student's eventual eligibility to challenge the national examination, and upon satisfactory completion of the required Courses and passing the exam, become a Certified Athletic Trainer.

**A.S. Degree: Athletic Training /Sports Medicine**

**STUDENT LEARNING OUTCOMES**

Upon satisfactory completion of this program, the student will be able to:

- Complete the transfer pattern to successfully transfer to a four (4) year degree program.
- Apply critical thinking to utilize protocols in regard to safely designing and monitoring the various preventive and rehabilitative techniques, as well as administering emergency care.
- Demonstrate competence in Athletic Training concepts, NATA competencies, and NATA theoretical perspectives and current research
- Comply with degree related institutional GELO's.

**PROGRAM REQUIREMENTS**

To earn an Associate in Science degree in this major, the student must complete the requirements detailed in the Athletic Training/Sports Medicine Pathway, which include completion of the requirements below. Courses should be selected with the assistance of an Athletic Training faculty adviser.

**Required Courses - Complete 32 units**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PE 108</td>
<td>3</td>
</tr>
<tr>
<td>PE 111</td>
<td>3</td>
</tr>
<tr>
<td>PE 141</td>
<td>2</td>
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<tr>
<td>ANAT 125</td>
<td>5</td>
</tr>
<tr>
<td>CHEM 143</td>
<td>5</td>
</tr>
<tr>
<td>HE 101</td>
<td>3</td>
</tr>
<tr>
<td>HE 110</td>
<td>3</td>
</tr>
<tr>
<td>PHYSO 101</td>
<td>5</td>
</tr>
<tr>
<td>PSYCH 101</td>
<td>3</td>
</tr>
</tbody>
</table>

**Units in Major**: 32

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*M/S/C (P. Upton, M. Garcia) to MODIFY AS: ATHLETIC TRAINING/SPORTS MEDICINE*
The following awards are being inactivated due to budgetary program discontinuances which took place effective Summer, 2011. They will remain accessible in the CCCCO Inventory until reactivation or (permanent) deletion is requested by Modesto Junior College.

**INACTIVATE:**

**AA: Journalism**

Requested Effective Term: Summer 2012  
*M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES*  
8 AYES  
2 NAYS  
2 ABSTENTIONS

It was noted that members upheld the same concerns referenced during discussion of course inactivations resulting from program discontinuances, but most acknowledged that it is the responsibility of the committee to ensure accuracy and currency of the curriculum and the college catalog.

**INACTIVATE:**

**AA: Radio Broadcasting**

Requested Effective Term: Summer 2012  
*M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES*  
See details above on INACTIVATION OF AA: JOURNALISM

**INACTIVATE:**

**AA: Television Broadcasting**

Requested Effective Term: Summer 2012  
*M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES*  
See details above on INACTIVATION OF AA: JOURNALISM

**INACTIVATE:**

**AS: Architecture**

Requested Effective Term: Summer 2012  
*M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES*  
See details above on INACTIVATION OF AA: JOURNALISM

**INACTIVATE:**

**AS: Landscape Architecture**

Requested Effective Term: Summer 2012  
*M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES*  
See details above on INACTIVATION OF AA: JOURNALISM

**INACTIVATE:**

**AS: Drafting Technology**

Requested Effective Term: Summer 2012  
*M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES*  
See details above on INACTIVATION OF AA: JOURNALISM

**INACTIVATE:**

**C: Flexographic Printing**

Requested Effective Term: Summer 2012  
*M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES*  
See details above on INACTIVATION OF AA: JOURNALISM

**INACTIVATE:**

**C: Graphic Design**

Requested Effective Term: Summer 2012  
*M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES*  
See details above on INACTIVATION OF AA: JOURNALISM

**INACTIVATE:**

**AA: Graphic Design**

Requested Effective Term: Summer 2012  
*M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES*  
See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:  AS: Graphic Design  32 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:  C: Prepress  16 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:  C: Presses and Bindery  13 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:  C: Printing and Lithography  36 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:  AA: Printing and Lithography  21 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:  AS: Printing and Lithography  31 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:  C: Printing Maintenance  16 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:  C: Culinary Arts  28 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:  AS: Culinary Arts  30 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:  C: Dental Assisting  38 ½ units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:  AS: Dental Assisting  60 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE: C: Building and Safety Code Administration  30 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: AS: Building and Safety Code Administration  30 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: C: Home Building Technologies  24 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: AS: Home Building Technologies  30 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: C: General Plant Maintenance  24 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: AA: General Plant Maintenance  21 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: AS: General Plant Maintenance  30 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: C: Industrial Technology - Maintenance  24 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: AS: Industrial Technology - Maintenance  30 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: C: Industrial Technology - Systems  30 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: AS: Industrial Technology - Systems  30 units
Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
See details above on INACTIVATION OF AA: JOURNALISM
The following awards are being inactivated because the Career/Technical Education division wishes to observe Resolution SP11-CC2 which states CTE programs should be designated as A.S. degrees; therefore they propose inactivation of:

**INACTIVATE:**

- **AA: Autobody Collision Repair**
  - Requested Effective Term: Summer 2012
  - M/S/U (J. Sola/C. Mulder) to INACTIVATE to align with Resolution SP11-CC2

- **AA: Computer Electronics**
  - Requested Effective Term: Summer 2012
  - M/S/U (J. Sola/C. Mulder) to INACTIVATE to align with Resolution SP11-CC2

- **AA: Maintenance Electrician**
  - Requested Effective Term: Summer 2012
  - M/S/U (J. Sola/C. Mulder) to INACTIVATE to align with Resolution SP11-CC2

- **AA: Welding**
  - Requested Effective Term: Summer 2012
  - M/S/U (J. Sola/C. Mulder) to INACTIVATE to align with Resolution SP11-CC2

**VII. UNFINISHED BUSINESS**

**Action Items**

1. **Course Substitutions for Academic Awards**
   - M. Robles / B. Adams
   - M. Robles said there is nothing to report, except that a process has been drafted.

**Informational Items**

1. **Equating Courses and Repetitions**
   - L. Miller
   - Postponed Indefinitely

2. **Independent Study and Work Experience Course Outlines**
   - B. Adams
   - No report.

3. **Placing Courses within Disciplines**
   - M. Adams / B. Adams
   - The resolution passed the First Reading, will likely pass on Thursday, Nov. 3. M. Adams shared he already has ideas for how the process might work.

**IX. NEW BUSINESS**
Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  
   L. Miller  
   No Report

Informational Items

1. Accreditation Team Visit/Meetings Regarding Curriculum  
   B. Adams/J. Zamora
   B. Adams reported that she attended three meetings on behalf of curriculum, one with the committee, one exclusively with herself and J. Zamora as co-chairs, and one regarding SB 1440 and TMCs. She shared the informal commendation announced by the Chair of the Visiting Team at the exit presentation for MJC’s prompt response to SB1440. It was also noted that the Fire Science program was also commended.

X. WORKGROUPS

1. Operations Workgroup  
   J. Zamora / B. Adams / L. Miller
   B. Adams reported that there have not been any operations workgroup meetings because of other campus activities. However, she noted that she and L. Miller have been in discussion about having a curriculum meeting focused on the impact of course changes on programs that are typically realized after courses are approved. B. Adams will be working extensively in the Program Module to bring some of these changes to light, and hopes to bring them before the committee in one of the next few meetings.

XI. TASK FORCES

1. CurricUNET Implementation Task Force Update  
   B. Adams/L. Miller

XII. PUBLIC COMMENT

- M. Robles asked about the status of Activities Requirement listings. Last spring there was discussion of the appropriateness of some of these courses for this requirement. Has this work been finalized? B. Adams commented that she believes it is with the completion of the GE Alignment project undertaken last spring.
- C. Mulder wanted the committee to be aware that, following input from the ASCCJC/WASC Site Visitor, Rebecca Kenney that our requirements should be written in a manner that is clear for students, that C. Mulder rewrote the PLOs for the AS: Athletic Training/Sports Medicine so that the language would be more clear to a student. Instead of “Complete the transfer pattern to successfully transfer to a four (4) year degree program” it now reads “complete the courses to successfully transfer to a four (4) year degree program.” It was noted that this change was made after the agenda was published.
- J. Sola announced to the committee that he has been attaching documentation from the State Fire Marshall requirements to FSCI CurricUNET proposals to provide clear evidence as to the nature of their changes and how the curriculum is configured. B. Adams commended the department for a high level of compliance and adherence to what is clearly and extensive set of guidelines, regulations and good practices in the discipline.

Meeting adjourned at 4:54 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

November 1, 2011

Hearing no objection, the minutes of Nov. 1, 2011 were approved with changes.

III. NOTIFICATION

Units Page

IV. CONSENT

ARCH 100 Introduction to Engineering and Architecture

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<tr>
<th>Units</th>
<th>Program Impact:</th>
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<tr>
<td>1</td>
<td>1. Architectural Drafting Technology Certificate of Achievement</td>
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<td></td>
<td>2. Architectural Drafting Technology A.S. Degree</td>
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<td></td>
<td>3. Architectural Drafting Technology Certificate of Achievement</td>
</tr>
<tr>
<td></td>
<td>4. Architecture/Architectural Engineering A.S. Degree</td>
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<tr>
<td></td>
<td>5. City &amp; Regional Planning A.S. Degree</td>
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<tr>
<td></td>
<td>6. Landscape Architecture A.S. Degree</td>
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<tr>
<td></td>
<td>7. Landscape Design Certificate of Achievement</td>
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M/S/U (J. SOLA, P. UPTON) to INACTIVATE ARCH 100

M/S/U (L. HATCH, J. BEEBE) to EXPEDITE INACTIVATION OF ARCH 100

V. DISCUSSION

INACTIVATIONS

MUSA 131 Organ (Elementary)

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<th>Units</th>
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<tr>
<td>Code</td>
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**UPDATES (including modifications/reactivations)**

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<th>Program Impact</th>
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<tbody>
<tr>
<td>CLDDV 126 CDE</td>
<td>MODIFY</td>
<td>Limitation on enrollment, materials fee, learning goals</td>
</tr>
</tbody>
</table>
3. Teacher Certificate of Achievement

**Modifications pulled by E. Maki** due to concerns that the outline for this variable unit course shows three tabular breakdowns of hours each per variable unit, but the header for each table displays 3 units, as opposed to 3, 4, or 5. B. Adams clarified that this is not an author error, but a display issue in CurricUNET. Other members noted that the agenda did not display the variable increments as well and requested that it be fixed. R. Cranley noted that there were no prerequisite skills, and that completion information was missing for repetitions. D. Gilbert noted on behalf of S. Circle that there was only one learning goal. Others noted that the texts were missing dates of publication. L. Hatch explained that this is a lab manual created each term by an MJC instructor, so dates are not relevant.

**M/S (E. MAKI, J. BEEBE) CLDDV 126 CDE WITHDRAWN BY DIVISION REPRESENTATIVE (L. HATCH)**

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**CLDDV 160**  
Atypical Development  
**Effective:** Summer 2013  
**MODIFY:** Content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CLDDV 103 or satisfactorily complete CLDDV 104 and CLDDV 105 and satisfactorily complete ENGL 50  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Approved for (MJC-GE: B)  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Early Intervention Assistant 2 Certificate of Achievement  
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree

**Modifications pulled by M. Adams** due to concerns that the textbook was out of date, there was an advisory but no requisite skills. He asked for clarification “Is a requisite an advisory? Do we require authors to provide requisite skills for advisories?” B. Adams explained that two years prior that the committee decided there must be at least one requisite skill listed for advisories. M. Adams was also puzzled that the assignments appeared to be term-based as opposed to weekly. “Is this stylistically appropriate?” He added that the Methods of Instruction did not appear to be instructor-centered, for example, “presentation on resource development,” is something the student does, not the instructor. It was noted that the Distance Education box was checked, but the form was not completed. B. Adams asked the division representative if the author wanted DE or not, as the course does not currently have approval for DE modalities.

**M/S (M. ROBLES, J. BEEBE) CLDDV 160 WITHDRAWN BY DIVISION REPRESENTATIVE (L. HATCH)**

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**FSCI 301**  
Fire Protection Organization  
**Effective:** Summer 2013  
**MODIFY:** Description, enrollment restrictions, textbooks, course goal  
**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to be eligible for ENGL 50.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011.  
**Program Impact:**  
1. Fire Science A.S. Degree  
2. Fire Science Certificate of Achievement

**Modifications pulled by M. Adams** due to concerns about the advisory, which referenced Assessment Testing. B. Adams noted that various assignments are included in the catalog description, and that this is not stylistically consistent with other catalog descriptions. D. Gilbert asked on behalf of S.
Circle why there is reference to both a 10-page essay, and a 1,000 word essay. B. Adams noted M. Adams’ concern about the advisory should be addressed during the group’s vote on enrollment restrictions. All other modification issues were corrected in the meeting.

M/S/U (M. ADAMS, E. MAKI) to MODIFY FSCI 301.

ENROLLMENT RESTRICTIONS pulled by M. Adams due to concerns about the advisory, which referenced Assessment Testing. J. Sola explained that the goal is to have some form of assessment so that instructors are clear on the students’ level of skill, specifically in English. Members asked for clarification on the level of assessment and the advisory was modified to reflect this. Eligibility for ENGL 50 was determined to be appropriate and advisory was modified to reflect this. B. Adams also updated the requisite skills to justify this advisory.

M/S/U (M. ADAMS, J. BEEBE) to ADD ENROLLMENT RESTRICTION to FSCI 301.

FSCI 354 Fire Prevention IA

Effective: Summer 2013

MODIFY: Units, hours/ face to face modalities, content, typical assignments, textbooks, course goal, methods of assessment

Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 301. Requesting: (A) Before enrolling in this course, students are strongly advised to have completed their firefighter probation or have supervisor’s approval for enrollment if still on probation

Distance Education Status: None

Materials Fee Status: Maintaining fee of $110

Articulation Status: Does not transfer

Rationale: Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011.

Program Impact:

1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

FSCI 354 pulled by M. Adams due to concerns about a typo in the Evidence of Appropriate Workload, "resent" as opposed to "recent." This was corrected in the meeting.

M/S/U (M. ADAMS, M. GARCIA) to MODIFY FSCI 354.

ENROLLMENT RESTRICTIONS pulled by M. ADAMS due to concerns that there are requisite skills listed with no requisite in place. B. Adams noted she had met with J. Sola on 11/3/11 and they revised. She made a notation in the CurricUNET comments for the course proposal.

M/S/U (M. ADAMS, M. GARCIA) to MODIFY ENROLLMENT RESTRICTION to FSCI 354

M/S/U (J. BEEBE, E. MAKI) to MAINTAIN FEE for FSCI 354.

FSCI 369 Training Instructor IC

Effective: Summer 2013

MODIFY: Units, description, hours/ face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment

Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 353. Requesting: (L) Enrollment limited to students who can provide a State Fire Training Certificate for Training Instructor 1A and a State Fire Training Certificate for Training Instructor 1B.

Distance Education Status: None

Materials Fee Status: Increasing fee from $165 to $175

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: California State Fire Training is in the process of aligning all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1C now adheres to nationally recognized standards.

Program Impact:

1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

M/S/U (M. GARCIA, E. KERR) to MODIFY FSCI 369

M/S/U (P. UPTON, L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for FSCI 369.
M/S/U (J. BEEBE, E. MAKI) to INCREASE FEE for FSCI 369.

PEC 147 Gymnastics

Effective: Summer 2013

MODIFY: Discipline/Number, description, field trips, repetitions, grading, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Maintaining MJC Activities
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.

Program Impact:
1. Physical Education A.A. Degree

M/S/U (M. GARCIA, E. KERR) to MODIFY PEC 147
M/S/U (M. ROBLES, J. SOLA) to MAINTAIN ACTIVITIES PLACEMENT for PEC 147

NEW COURSES

THETR 105 Introduction to Stagecraft

Effective: Summer 2012 Expedited

Rationale for Expedited Approval: The proposal met the submission deadlines for 2012-13 implementation, but due to technical issues with the proposal type, the Instruction Office did not see that it should be placed on the last 2012-13 agenda.

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU, Requesting UC
Guidance/Activities Status: Requesting Activities
Rationale: To bring our curriculum in alignment with the CSU and UC system for core classes for a Theater major; for the following schools in particular: CSU’s: Cal Poly Pomona, Chico, Sacramento, San Bernardino, San Francisco, San Jose, Sonoma and the UC’s: San Diego, Santa Barbara, Santa Cruz.

Program Impact:
1. Theatre A.A. Degree (Add to Electives)

M/S/U (M. GARCIA, E. KERR) to ADOPT THETR 105
M/S/U (M. ROBLES, J. SOLA) to APPROVE ACTIVITIES PLACEMENT for THETR 105
M/S/U (L. HATCH, E. KERR) to EXPEDITE IMPLEMENTATION of THETR 105

Chancellor’s Office Approvals: COURSES: CCC-530, CCC-580, CCC-456, CCC-480 Application Approvals
(None)

Chancellor’s Office Denials: COURSES
(None)

VI. PROGRAMS

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(None)

Chancellor’s Office Denials: PROGRAMS
(None)

Chancellor’s Office Updates
Program Changes that do not require Chancellor’s Office Notification/Application

**INACTIVATE:** SRA: Shakespeare Academy 17 units
Effective Term: Summer 2012

It was asked why this Skills Recognition was being inactivated. D. Gilbert explained that the department voted to do so about one year ago because, in attempting to convert it to a certificate, they learned that there is no other award like it on ASSIST, that very few students earn the award annually, that they would be required to write PLOs (program learning outcomes). After learning this, the faculty expressed little interest in keeping the award active.

*M/S/U (P. UPTON, L. HATCH) to INACTIVATE the SKILLS RECOGNITION IN SHAKESPEARE ACADEMY.*

*M/S/U (R. CRANLEY, M. ADAMS) to EXPEDITE INACTIVATION for the 2012-13 CATALOG.*

CCC-501: Application for Approval - New Credit Programs

None

CCC-510: Substantial Changes to an Approved Credit Program

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

**Action Items**

1. **Course Substitutions for Academic Awards**
   M. Robles / B. Adams
   The form is being finalized within the workgroup Monday with hopes to bring it to the next curriculum meeting.

**Informational Items**

1. **EQUATING COURSES AND REPETITIONS**
   L. Miller
   Postponed Indefinitely

2. **INDEPENDENT STUDY AND WORK EXPERIENCE COURSE OUTLINES**
   B. Adams
   Since the curriculum committee has met the last three weeks, there has been no Curriculum Operations Meeting. B. Adams has been planning to discuss this topic with K. Walters Dunlap at the next Operations meeting.

IX. NEW BUSINESS

**Action Items**
1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   No Report

2. **Placing Courses within Disciplines**  
   M. Adams/B. Adams  
   M. Adams explained that he reported in error at the last meeting that the Academic Senate would vote last week on this resolution, since they did not meet because of Plenary Session. The Academic Senate will meet on Thursday and it is anticipated by many that this resolution will pass with no complication. E. Kerr asked for clarification on the process “Who determines which faculty teach these courses? For example, for interdisciplinary programs, can someone who has never taught the course make that decision?” It was noted that this will need to be hammered out in the process. M. Garcia was interested in how the inactivation of INTEC courses would affect the cross-listed ELTEC courses. It was explained that only the INTEC versions of the courses were to be inactivated.

**Informational Items**

   **Training scheduled November 16th, 2:30 – 4:00, FH 111**  
   B. Adams reminded the committee that the training would be offered and is recommended for those who need to get a course outline through curriculum. In the past two months, several faculty have asked for training. Full-time faculty, and IAC have received the announcement via email. B Adams asked that representatives inform part-time faculty who run smaller programs of this opportunity.

**X. WORKGROUPS**

1. **Operations Workgroup**  
   J. Zamora / B. Adams / L. Miller  
   No report.

**XI. TASK FORCES**

1. **CurricUNET Implementation Task Force Update**  
   B. Adams/L. Miller  
   B. Adams reminded the committee of SP11-CC2, where it was agreed that AA degrees would be offered in the liberal arts, while Science, Math, Engineering, Technology and CTE programs (with some exceptions) would offer AS degrees and that all other areas would be AA degrees. She asked if they realized that University Preparation programs are classified mostly as AA degrees, and that some should be offered as AS degrees. After questions were raised about the rule of 20 units for AA degrees and 30 units for AS degrees, B. Adams explained that the SP11-CC2 resolution eliminated that rule. She informed the committee as well that the CCCC inventory will restrict colleges from submitting applications for both AA and AS programs with the same title in the same TOP code. The colleges must choose one or the other, not both.

**XII. PUBLIC COMMENT**

*Meeting adjourned at 3:48*


Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

November 8, 2011

Hearing no objections, the minutes of 11/08/2011 were approved.

III. NOTIFICATION

Chancellor’s Office Approvals: COURSES: CCC-530, CCC-580, CCC-456, CCC-480 Application Approvals (None)

Chancellor’s Office Denials: COURSES (None)

THETR 190 AB Theatre Production Workshop

Effective: Summer 2011

Enrollment restrictions: Removing (A) Students are strongly advised to satisfactorily complete THETR 100 prior to enrolling in this course.

This course appeared on the 12/07/10 Curriculum Committee agenda for expedited modifications (SU 2011) to many course elements. The agenda did not show that the proposal had also removed the advisory of THETR 100. Datatel was updated to reflect this on 11/15/2011 for the purpose of Spring 2012 registration. No further action is required. This appears on the agenda only for the purpose of informing the committee of the expedited correction.

The committee was notified of the expedited actions on THETR 190AB.

IV. CONSENT
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<th>Course Title</th>
<th>Effective</th>
<th>Action</th>
<th>Program Impact</th>
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<td>BIO 130 L</td>
<td>Introduction to Marine Vertebrates Laboratory</td>
<td>Summer 2012</td>
<td>Expedited</td>
<td>M/S/U (L. HATCH, C. MULDER) to INACTIVATE BIO 130L.</td>
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<td>M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF BIO 130L.</td>
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<td>CLART 211</td>
<td>Food Safety and Sanitation</td>
<td>Summer 2012</td>
<td>Expedited</td>
<td>M/S/U (L. HATCH, C. MULDER) to INACTIVATE CLART 211.</td>
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<td>M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF CLART 211.</td>
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<td>M/S/U (L. HATCH, C. MULDER) to INACTIVATE CLART 302.</td>
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<td>M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF CLART 302.</td>
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<td>DTAST 349</td>
<td>Work Experience</td>
<td>Summer 2012</td>
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<td>M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF DTAST 349.</td>
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<td>DTAST 360</td>
<td>Introduction to Dental Assisting</td>
<td>Summer 2012</td>
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<td>M/S/U (L. HATCH, C. MULDER) to INACTIVATE DTAST 360.</td>
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<td>DTAST 361</td>
<td>Prevention of Disease Transmission</td>
<td>Summer 2012</td>
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<td>M/S/U (L. HATCH, C. MULDER) to INACTIVATE DTAST 361.</td>
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<td>Course Code</td>
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<td>Dental Science</td>
<td>3</td>
<td>Summer 2012</td>
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<td>Introduction to Clinical Dentistry</td>
<td>2</td>
<td>Summer 2012</td>
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<td>3</td>
<td>Summer 2012</td>
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<td>DTAST 366</td>
<td>Administrative Dental Assisting</td>
<td>2</td>
<td>Summer 2012</td>
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<td>Advanced Dental Assisting</td>
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<td>Program Impact:</td>
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<td>1. Dental Assisting Certificate of Achievement</td>
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<td>M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF DTAST 368</td>
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<td>M/S/U (L. HATCH, C. MULDER) to INACTIVATE DTAST 372.</td>
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<td>DTAST 399</td>
<td>Independent Study/Special Problems</td>
<td>1-6</td>
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<td>Effective: Summer 2012 Expedited</td>
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<td>Program Impact:</td>
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<td>Stand Alone</td>
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<td>M/S/U (L. HATCH, C. MULDER) to INACTIVATE DTAST 399.</td>
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<td>FDSER 323</td>
<td>Catering</td>
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<td>1. Culinary Arts A.S. Degree</td>
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<td>M/S/U (L. HATCH, C. MULDER) to INACTIVATE FDSER 323.</td>
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<td>Eff. Date</td>
<td>Program Impact</td>
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</table>
| NURSE 350 | Vocational Nurse 1 | Summer 2012 | M/S/U (L. HATCH, C. MULDER) to INACTIVATE NURSE 350.  
M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF NURSE 350. |
| NURSE 351 | Vocational Nurse 2 | Summer 2012 | M/S/U (L. HATCH, C. MULDER) to INACTIVATE NURSE 351.  
M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF NURSE 351. |
| NURSE 352 | Vocational Nurse 3 | Summer 2012 | M/S/U (L. HATCH, C. MULDER) to INACTIVATE NURSE 352.  
M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF NURSE 352. |
| NURSE 353 | Vocational Nurse 4 | Summer 2012 | M/S/U (L. HATCH, C. MULDER) to INACTIVATE NURSE 353.  
M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF NURSE 353. |
| NURSE 354 | Vocational Nurse 5 | Summer 2012 | M/S/U (L. HATCH, C. MULDER) to INACTIVATE NURSE 354.  
M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF NURSE 354. |
| NURSE 355 | Intravenous Therapy | Summer 2012 | M/S/U (L. HATCH, C. MULDER) to INACTIVATE NURSE 355.  
M/S/U (J. SOLA, J. BEEBE) to EXPEDITE INACTIVATION OF NURSE 355. |
UPDATES

FSCI 362  Basic Fire Academy  8
Effective: Summer 2012  Expedited!
Rationale for Expedited Approval: To pass on cost savings to students at earliest possible implementation date.
MODIFY Fees
Distance Education Status: None
Materials Fee Status: Decreasing fee from $410 to $300
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Fees are decreasing due to a cost savings found by changing vendors for a product
Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement
3. Fire Academy Skills Recognition Award
M/S/U (L. HATCH, C. MULDER) to MODIFY FSCI 362.
M/S/U (J. SOLA, J. BEEBE) to EXPEDITE MODIFICATION of FSCI Materials Fees

V. DISCUSSION

INACTIVATIONS

CLDDV 123  Learning Environments for Young Children  3
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Early Intervention Assistant 1 Certificate of Achievement
2. Early Intervention Assistant 2 Certificate of Achievement
M/S/U (L. HATCH, C. MULDER) to INACTIVATE CLDDV 123.

CLDDV 130B  Supervised Field Experience  2
Effective: Summer 2013
INACTIVATE
Program Impact:
Stand Alone
M/S/U (L. HATCH, C. MULDER) to INACTIVATE CLDDV 130B.

CLDDV 130C  Supervised Field Experience  3
Effective: Summer 2013
INACTIVATE
Program Impact:
Stand Alone
M/S/U (L. HATCH, C. MULDER) to INACTIVATE CLDDV 130C.

CLDDV 130D  Supervised Field Experience  4
Effective: Summer 2013
INACTIVATE
Program Impact:
Stand Alone
M/S/U (L. HATCH, C. MULDER) to INACTIVATE CLDDV 130D.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Action</th>
<th>Program Impact</th>
<th>Responsible Parties</th>
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<tr>
<td>CLDDV 357</td>
<td>Current Issues: Child Care Directors</td>
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<td>Stand Alone</td>
<td>L. HATCH, C. MULDER</td>
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<td>CLDDV 370</td>
<td>Issues in Children's Nutritional Health</td>
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<td>CLDDV 398A</td>
<td>Grant Writing for Preschool Program</td>
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<td>FDNTR 320</td>
<td>Diet in Health and Disease</td>
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<td>Summer 2013</td>
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<tr>
<td>INTDS 10X</td>
<td>Interior Design Open Lab</td>
<td>½</td>
<td>Summer 2013</td>
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<td>L. HATCH, C. MULDER</td>
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<tr>
<td>INTDS 250</td>
<td>Comp Aided Draft/Design for Int Design</td>
<td>3</td>
<td>Summer 2013</td>
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<td>L. HATCH, C. MULDER</td>
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### UPDATES (including modifications/reactivations)

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<th>Course Code</th>
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<th>Rationale</th>
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<tr>
<td>FAMLF 800</td>
<td>Parent Education</td>
<td>0</td>
<td>Summer 2013</td>
<td>This course was approved at the local MJC curriculum meeting but not approved at the State level. After a discussion with the State, changes were made to the course content.</td>
</tr>
<tr>
<td>FSCI 347</td>
<td>Fire Prevention 1C</td>
<td>2½</td>
<td>Summer 2012</td>
<td>To meet the needs of Fire Prevention Officer working in the Regional Fire Training Center area.</td>
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</tbody>
</table>

**MODIFY**: Content, methods of instruction, learning goals, methods of assessment

**Enrollment Restrictions**: None

**Distance Education Status**: None

**Materials Fee Status**: None

**Articulation Status**: Does not transfer

**General Education Status**: Not approved for GE

**Rationale for Expedited Approval**: To meet the needs of Fire Prevention Officer working in the Regional Fire Training Center area.

**Enrollment Restrictions**: Requesting: (L) before enrolling in this course, students are strongly advised to California State Fire Training requires Fire Prevention 1A and 1B before enrolling.; Removing: (P) Satisfactory completion of FSCI 354 and FSCI 355

**Distance Education Status**: None

**Materials Fee Status**: Maintaining fee of $110

**Articulation Status**: Does not transfer

**General Education Status**: Not approved for GE

**Rationale**: Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011.

**Program Impact**: 1. Fire Science A.S. Degree 2. Fire Science Certificate of Achievement

**M/S/U (L. HATCH, C. MULDER) to MODIFY FAMLF 800.**

**M/S/U (L. HATCH, C. MULDER) to MODIFY FSCI 347.**

**M/S/U (C. VAUGHN, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS FOR FSCI 347.**

**M/S/U (J. BEEBE, M. GARCIA) to MAINTAIN FEE for FSCI 347.**

**M/S/U (J. SOLA, J. BEEBE) to EXPEDITE MODIFICATION of FSCI 347.**
FSCI 355  Fire Prevention IB  2½
Effective: Summer 2013
[MODIFY: Units, hours/face to face modalities, enrollment restrictions, requisite skills, content, typical assignments, course goal, learning goals, methods of assessment.
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 301 and FSCI 354.
Requesting: (L) Before enrolling in this course, students are strongly advised to complete Firefighter 1 certificate or complete Fire Prevention 1A with State Fire Training certification or successfully complete FSCI 301
Distance Education Status: None
Materials Fee Status: Maintaining fee of $110
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011.
Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement
3. Fire Academy Skills Recognition Award
M/S/U (L. HATCH, C. MULDER) to MODIFY FSCI 355
M/S/U (C. VAUGHN, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS FOR FSCI 355
M/S/U (J. BEEBE, M. GARCIA) to MAINTAIN FEE for FSCI 355

FSCI 371  Fire Command 2A  2½
Effective: Summer 2013
[MODIFY: Units, repetitions, hours/face to face modalities, enrollment restrictions, content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 350 with a minimum grade of C or better. Requesting: (L) Enrollment limited to students who can provide a State Fire Training Certificate for Fire Command 1A and I-300.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $110
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011.
Program Impact:
1. Stand Alone
M/S/U (L. HATCH, C. MULDER) to MODIFY FSCI 371
M/S/U (C. VAUGHN, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS FOR FSCI 371
M/S/U (J. BEEBE, M. GARCIA) to MAINTAIN FEE for FSCI 371
FSCI 373  Fire Instructor 2A  2½
Effective: Summer 2013
MODIFY: Units, description, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, methods of assessment
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 350 with a minimum grade of C or better; Requesting: (L) Before enrolling in this course, students are strongly advised to completed to Course instructor will confirm students have successfully completed Training Instructor 1A, 1B, and 1C.

Distance Education Status: None
Materials Fee Status: Increasing fee from $110 to $120
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified to adhere to scheduled periodic review in curriculum review matrix, Fall 2011.
Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

M/S/U (L. HATCH, C. MULDER) to MODIFY FSCI 373
M/S/U (C. VAUGHN, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS FOR FSCI 373
M/S/U (J. BEEBE, M. GARCIA) to INCREASE FEE for FSCI 373
It was noted during the blanket approval of materials fees that the increase in fees for FSCI 373 would go toward an increased cost of and need for extra materials.

MATH 88  Algebra with Applications  3
Effective: Summer 2013
MODIFY: Description
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 70 or MATH 71 and MATH 72 or qualification by the MJC assessment process
Distance Education Status: Maintaining Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Approved for (MJC-GE: D2)
Rationale: After discussion with the counseling department, we have decided to improve the wording of the Catalog Description for this course.
Program Impact:
1. General Studies, Emphasis in Language and Rationality A.A. Degree
2. MJC-GE Pattern A.A. Degree Major

M/S/U (L. HATCH, C. MULDER) to MODIFY MATH 88
M/S/U (C. VAUGHN, E. KERR) to MODIFY ENROLLMENT RESTRICTIONS FOR MATH 88
M/S/U (L. HATCH, E. MAKI) to MAINTAIN DE MODALITIES for MATH 88
M/S/U (P. UPTON, J. SOLA) to MAINTAIN GE PLACEMENT for MATH 88

NEW COURSES

None
VI. PROGRAMS

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(No)

Chancellor’s Office Denials: PROGRAMS
(No)

Chancellor’s Office Updates
(No)

Program Changes that do not require Chancellor’s Office Notification/Application

Prior to asking for a vote, B Adams explained to the committee that the list of programs reflected a more proactive approach to catalog production for 2012-2013. This list reflects all programs that have been impacted by course inactivations during the curriculum approval cycle for 2012-2013. L. Miller noted that this list was not quite complete, as she had neglected to note approved additions to the MJC-GE pattern, Guidance, and Activities requirements.

**MODIFY:**

**SRA:** Art Gallery/Museum Studies  
*Effective Term:* Summer 2012  
*Modify:* Remove ART 161 from Art History/Humanities Area  
*M/S/U (L. HATCH, C. MULDER)* to MODIFY SRA: ART GALLERY/MUSEUM STUDIES  
*M/S/U (J. BEEBE, C. MULDER)* to EXPEDITE MODIFICATION OF SRA: ART GALLERY/MUSEUM STUDIES

**MODIFY:**

**AS:** Clerical  
*Effective Term:* Summer 2012  
*Modify:* Remove OFADM 312 from the list of electives  
*M/S/U (L. HATCH, C. MULDER)* to MODIFY AS: CLERICAL  
*M/S/U (J. BEEBE, C. MULDER)* to EXPEDITE MODIFICATION OF AS: CLERICAL

**MODIFY:**

**CSU-GE Pattern and Certificate of Achievement**  
*Effective Term:* Summer 2012  
*Modify:* Remove ART 161 from Area C1, remove BIO 130 from B2, remove BIO 130L from B2 and B3, and remove ZOOL 110 from B2  
*M/S/U (L. HATCH, C. MULDER)* to MODIFY MJC-GE PATTERN  
*M/S/U (J. BEEBE, C. MULDER)* to EXPEDITE MODIFICATION OF MJC-GE PATTERN AND CERTIFICATE OF ACHIEVEMENT

**MODIFY:**

**AS:** Fire Science  
*Effective Term:* Summer 2012  
*Modify:* Remove FSCI 346 and FSCI 365 from list of elective courses.  
*M/S/U (L. HATCH, C. MULDER)* to MODIFY AS: FIRE SCIENCE  
*M/S/U (J. BEEBE, C. MULDER)* to EXPEDITE MODIFICATION AS: FIRE SCIENCE

**MODIFY:**

**C:** Food Processing  
*Effective Term:* Summer 2012  
*Modify:* Remove ANSC 316 from Agriculture Major Electives area.  
*M/S/U (L. HATCH, C. MULDER)* to MODIFY C: FOOD PROCESSING  
*M/S/U (J. BEEBE, C. MULDER)* to EXPEDITE MODIFICATION OF C: FOOD PROCESSING
MODIFY: AA: General Studies, Humanities
Effective Term: Summer 2012 Expedited
Modify: Remove ART 161
M/S/U (L. HATCH, C. MULDER) to MODIFY AA: GENERAL STUDIES: HUMANITIES
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE MODIFICATION OF AA: GENERAL STUDIES, HUMANITIES

MODIFY: AA: General Studies, Natural Sciences
Effective Term: Summer 2012 Expedited
Modify: Remove BIO 130, BIO 130 L, and ZOOL 110 from the list of electives
M/S/U (L. HATCH, C. MULDER) to MODIFY AA: GENERAL STUDIES: NATURAL SCIENCES
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE MODIFICATION OF AA: GENERAL STUDIES, NATURAL SCIENCES

MODIFY: MJC-GE Pattern
Effective Term: Summer 2012 Expedited
Modify: Remove BIO 130, BIO 130L and ZOOL 110 from AREA 1. Remove ART 161 from Area 3.
M/S/U (L. HATCH, C. MULDER) to MODIFY MJC-GE PATTERN
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE MODIFICATION OF MJC-GE PATTERN

MODIFY: AA: Music
Effective Term: Summer 2012 Expedited
Modify: Remove MUSE 185 from ENSEMBLE requirement options because it was approved for inactivation on 11/01/01.
M/S/U (L. HATCH, C. MULDER) to MODIFY AA: MUSIC
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE MODIFICATION OF AA: MUSIC

MODIFY: AS: Office Administration
Effective Term: Summer 2012 Expedited
Modify: Remove OFADM 312 from the list of electives
M/S/U (L. HATCH, C. MULDER) to MODIFY AS: OFFICE ADMINISTRATION
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE MODIFICATION OF AS: OFFICE ADMINISTRATION

MODIFY: C: Office Support
Effective Term: Summer 2012 Expedited
Replace OFADM 312 – Alphabetic Notetaking with OFADM 314 Office Procedures and Technologies
M/S/U (L. HATCH, C. MULDER) to MODIFY C: OFFICE SUPPORT
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE MODIFICATION OF C: OFFICE SUPPORT

MODIFY: AA: Photography
Effective Term: Summer 2012 Expedited
Modify: Remove ART 161 from the list of electives.
M/S/U (L. HATCH, C. MULDER) to MODIFY AA: PHOTOGRAPHY
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE MODIFICATION OF AA: PHOTOGRAPHY

MODIFY: AA: Physical Education
Effective Term: Summer 2012 Expedited
Modify: Remove PEA 116, PEA 154, PE 145XA from the list of elective (activities) courses.
M/S/U (L. HATCH, C. MULDER) to MODIFY AA: PHYSICAL EDUCATION
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE INACTIVATION OF AA: PHYSICAL EDUCATION

MODIFY: AS: Poultry Science
Effective Term: Summer 2012 Expedited
Modify: Remove ANSC 234 from Agriculture Major Courses area.
M/S/U (L. HATCH, C. MULDER) to MODIFY AS: POULTRY SCIENCE
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE MODIFICATION OF AS: POULTRY SCIENCE
MODIFY:

AA: Theatre  
Effective Term: Summer 2012 Expedited  
Modify: Add Theatre 105 to list of electives  
M/S/U (L. HATCH, C. MULDER) to MODIFY AA: THEATRE  
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE MODIFICATION OF AA: THEATRE

CCC-501: Application for Approval - New Credit Programs  
(None)

CCC-510: Substantial Changes to an Approved Credit Program  
(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

MODIFY:

AA: Computer Information Systems  
Effective Term: Summer 2012 Expedited  
Modify: Degree Type (Convert AA to AS)  
M/S/U (L. HATCH, C. MULDER) to CONVERT AA: COMPUTER INFORMATION SYSTEMS to an AS DEGREE.  
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE CONVERSION OF AA: COMPUTER INFORMATION SYSTEMS

MODIFY:

AA: University Preparation, Emphasis in Health and Physical Education  
Effective Term: Summer 2012 Expedited  
Modify: Degree Type (Convert AA to AS)  
M/S/U (L. HATCH, C. MULDER) to CONVERT AA: UNIVERSITY PREPARATION, EMPHASIS IN HEALTH AND PHYSICAL EDUCATION to an AS DEGREE.  
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE CONVERSION OF AA: UNIVERSITY PREPARATION EMPHASIS IN HEALTH AND PHYSICAL EDUCATION

INACTIVATE:

C: Vocational Nurse  
Effective Term: Summer 2012 Expedited  
Rationale for Expedited Approval: This program was discontinued in Fall of 2011 due to a lack of funding. For the past ten years, 100% of its funding had been provided by a community group, which stopped the funding last year. It was removed from the catalog informally while L. Miller was on maternity leave in the Spring of 2011. It is currently active in the CCCC0 Curriculum Inventory (Program ID 06679, TOP 123000).  
M/S/U (L. HATCH, C. MULDER) to INACTIVATE C: VOCATIONAL NURSE  
M/S/U (J. BEEBE, C. MULDER) TO EXPEDITE INACTIVATION OF C: VOCATIONAL NURSE

VII. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards  
M. Robles / B. Adams  
M. Robles reported that the work is still ongoing, but there is nothing to report to the committee at this time. B Adams hopes to present at the December 6 2011 curriculum meeting.
Informational Items

1. Equating Courses and Repetitions  L. Miller
   Postponed Indefinitely

2. Independent Study and Work Experience Course Outlines  B. Adams
   There was no operations meeting at which to discuss this issue with K. Walters Dunlap. B. Adams noted that it is important to progress with this issue, and hopes that this will happen in spring.

IX. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   No Report

2. Placing Courses within Disciplines  M. Adams/B. Adams
   Last week the Academic Senate had a second reading and voted in support of the resolution. M. Adams and B. Adams will need to meet to determine how the process will work, for example, might a field in CurricUNET be developed to house all appropriate disciplines? It is currently unknown who will assign disciplines to courses. The committee arrived at consensus that B. Adams and M. Adams be charged with fleshing out the process.

3. Proposed Changes to the Format of Curriculum Committee Agendas  B. Adams/L. Miller
   B. Adams presented to the committee a revised format for the curriculum agenda. In light of an increased volume of activity at the programmatic level, it is becoming evident that the current “course-centered” agenda format is not adequate for presenting information in a clean consistent way. The revised format will allow for a parallel structure for courses and programs, wherein there will be NOTIFICATION, CONSENT, and DISCUSSION sections for both courses and programs. The committee supported the revision to the format, which will be used at the next meeting.

Informational Items

X. WORKGROUPS

1. Operations Workgroup  J. Zamora/B. Adams/L. Miller

XI. TASK FORCES

1. CurricUNET Implementation Task Force Update  B. Adams/L. Miller
   B. Adams is sending in system issues to the CurricUNET staff. She reported hosting a CurricUNET training with only two individuals attending who were not faculty. This was unexpected, since many had reported needing training in recent weeks. A member noted that this may be due to the fact that the annual deadline for Summer 2012 effective dates has passed. B. Adams questioned if it might be better to call it a “CurricUNET Drop-In Session” as opposed to “training”, to faculty who have had training, but need a “refresher” could be inclined to attend.
XII. PUBLIC COMMENT

M. Garcia asked for clarification as to why only two AA degrees were proposed on the agenda for conversion to AS degree, noting that we have others that seem to fit the criteria for conversion. B. Adams stated that the two degrees on the agenda were the result of two faculty responding to the email L. Miller sent out the e-mail regarding the A.A. vs. A.S. conversion. B. Adams informed the committee that other faculty are evaluating A.A. degrees that should be converted to A.S. degrees, and that the committee can anticipate seeing those come forward in the Spring; for example, Nancy Backlund informed B. Adams that OFADM will be working on their A.A. degrees in the spring.

MEETING ADJOURNED 3:17
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of November 22, 2011 were approved.

III. NOTIFICATION

IV. CONSENT

It was asked during the meeting why some inactivations appeared under the Consent agenda, and some under discussion. B. Adams explained that the intent of the separation was to make it clear that the inactivation of some courses fell under the special circumstance of the program discontinuances. The expedited inactivations appearing under Consent were courses affiliated with programs that were discontinued by Board Action in Spring of 2011, and consequently inactivated by the committee. B. Adams hopes that this distinction will make it clear in future years, when researching agendas, why so many inactivations came through after established deadlines. M. Lynch asked how difficult it would be to reactivate the courses in the future. B. Adams explained that, in the event that programs are reinstated, measures will be taken to quickly and easily reactivate courses, with the exception of course outlines that are non-compliant, which will require review by the curriculum committee prior to reactivation. R. Cranley informed the committee that articulation will need to be re-established for inactivated courses as well. E. Maki, later in the meeting, asked why these proposals did not appear in CurricUNET with requests for expedited approval. B. Adams explained that CurricUNET currently does not allow users to expedite course inactivation proposals, even though the college does need to have this feature in the system.

FILM 150  Film Production

Effective: Summer 2012  \textbf{Expedited!}\n
\textbf{INACTIVATE}

Program Impact:
1. Film Skills Recognition Award
2. Television Production A.A. Degree

\textbf{M/S/C (P. UPTON, E. MAKI) to INACTIVATE FILM 150 IN RESPONSE TO PROGRAM DISCONTINUANCES}
AYES: 9  
NAYS: 1  
ABSTENTIONS: 1  
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of FILM 150

AYES: 9  
NAYS: 1  
ABSTENTIONS: 1  
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of FILM 198.

FILM 198 Special Topics  3  
Effective: Summer 2012 Expedited  
INACTIVATE  
Program Impact:  
Stand Alone  
M/S/C (P. UPTON, E. MAKI) to INACTIVATE FILM 198 IN RESPONSE TO PROGRAM DISCONTINUANCES  
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of FILM 198.

FILM 199 Independent Study/Special Problems  1-3  
Effective: Summer 2012 Expedited  
INACTIVATE  
Program Impact:  
1. Film Skills Recognition Award  
M/S/C (P. UPTON, E. MAKI) to INACTIVATE FILM 199 IN RESPONSE TO PROGRAM DISCONTINUANCES  
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of FILM 199.

JRNAL 100 Reporting and Writing for the Media  3  
Effective: Summer 2012 Expedited  
INACTIVATE  
Program Impact:  
1. Journalism A.A. Degree  
2. Print Journalism Skills Recognition Award  
M/S/C (P. UPTON, E. MAKI) to INACTIVATE JRNAL 100 IN RESPONSE TO PROGRAM DISCONTINUANCES  
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of JRNAL 100.

JRNAL120 BC Multimedia News Production Staff  2-3  
Effective: Summer 2012 Expedited  
INACTIVATE  
Program Impact:  
1. Journalism A.A. Degree  
2. Print Journalism Skills Recognition Award  
M/S/C (P. UPTON, E. MAKI) to INACTIVATE JRNAL 120BC IN RESPONSE TO PROGRAM DISCONTINUANCES  
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of JRNAL 120 BC.

JRNAL 146 Pirates' Log Photo Staff  2-3  
Effective: Summer 2012 Expedited  
INACTIVATE  
Program Impact:  
1. Photography A.A. Degree  
M/S/C (P. UPTON, E. MAKI) to INACTIVATE JRNAL 146 IN RESPONSE TO PROGRAM DISCONTINUANCES  
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of JRNAL 146.
JRNAL 179  Photojournalism  3
Effective: Summer 2012  Expedited
INACTIVATE
Program Impact:
1. Journalism A.A. Degree
M/S/C (P. UPTON, E. MAKI) to INACTIVATE JRNAL/ART 179 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of JRNAL/ART 179.

JRNAL 199  Independent Study/Special Problems  1-3
Effective: Summer 2012  Expedited
INACTIVATE
Program Impact:
Stand Alone
M/S/C (P. UPTON, E. MAKI) to INACTIVATE JRNAL 199 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of JRNAL 199.

JRNAL 349  Work Experience  1-4
Effective: Summer 2012  Expedited
INACTIVATE
Program Impact:
Stand Alone
M/S/C (P. UPTON, E. MAKI) to INACTIVATE JRNAL 349 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of JRNAL 349.

RATV 101  Basic Voice & Articulation  3
Effective: Summer 2012  Expedited
INACTIVATE
Program Impact:
1. Radio Broadcasting A.A. Degree
2. Radio Broadcasting Skills Recognition Award
3. Television Production A.A. Degree
M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 101 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 101.

RATV 131  Introduction to Radio Production  3
Effective: Summer 2012  Expedited
INACTIVATE
Program Impact:
1. Radio Broadcasting A.A. Degree
2. Radio Broadcasting Skills Recognition Award
3. Recording Arts Skills Recognition Award
4. Television Production A.A. Degree
M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 131 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 131.

RATV 132  Advanced Radio Production  4
Effective: Summer 2012  Expedited
INACTIVATE
Program Impact:
1. Radio Broadcasting Skills Recognition Award
2. Radio Broadcasting A.A. Degree
<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>Expedited?</th>
<th>Program Impact</th>
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<td>RATV 133</td>
<td>Advanced Radio Production 2</td>
<td>4</td>
<td>Summer 2012</td>
<td>Yes</td>
<td>1. Radio Broadcasting Skills Recognition Award&lt;br&gt;2. Radio Broadcasting A.A. Degree</td>
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<tr>
<td>RATV 135</td>
<td>Advanced Television Production 1</td>
<td>3</td>
<td>Summer 2012</td>
<td>Yes</td>
<td>1. Television Production Skills Recognition Award&lt;br&gt;2. Television Production A.A. Degree</td>
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<tr>
<td>RATV 136</td>
<td>Advanced Television Production 2</td>
<td>3</td>
<td>Summer 2012</td>
<td>Yes</td>
<td>1. Television Production A.A. Degree</td>
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M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 137.

RATV 138 Writing for Radio, TV, & and New Media 3
Effective: Summer 2012 Expedited
ACTIVATE
Program Impact:
1. Journalism A.A. Degree
2. Print Journalism Skills Recognition Award
3. Radio Broadcasting A.A. Degree
4. Radio Broadcasting Skills Recognition Award
5. Television Production Skills Recognition Award
6. Television Production A.A. Degree

M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 138 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 138.

RATV 141 Documentary Production 3
Effective: Summer 2012 Expedited
ACTIVATE
Program Impact:
1. Television Production Skills Recognition Award
2. Television Production A.A. Degree

M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 141 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 141.

RATV 142 Light, Sound, Camera and Editing Workshop 3
Effective: Summer 2012 Expedited
ACTIVATE
Program Impact:
1. Film Skills Recognition Award
2. Television Production A.A. Degree
3. Television Production Skills Recognition Award

M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 142 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 142.

RATV 143 Non-Linear Video Editing 3
Effective: Summer 2012 Expedited
ACTIVATE
Program Impact:
1. Film Skills Recognition Award
2. Television Production A.A. Degree
3. Television Production Skills Recognition Award

M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 143 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 143.

RATV 150 Introduction to the Media Arts 3
Effective: Summer 2012 Expedited
ACTIVATE
Program Impact:
1. Film Skills Recognition Award
2. General Studies, Emphasis in Humanities A.A. Degree
3. Journalism A.A. Degree
4. Print Journalism Skills Recognition Award
5. Radio Broadcasting Skills Recognition Award
6. Radio Broadcasting A.A. Degree
7. Television Production A.A. Degree
8. Television Production Skills Recognition Award

M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 150 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 150.

M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 168 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 168.

M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 172 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 172.

M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 178 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 178.

M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 198 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 198.

M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 199 IN RESPONSE TO PROGRAM DISCONTINUANCES
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 199.

RATV 168
Music Production for Multimedia
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone

RATV 172
Recording Arts 1
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone

RATV 178
Recording Arts 2
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone

RATV 198
Special Topics and Problems
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone

RATV 199
Independent Study/Special Problems
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Film Skills Recognition Award
2. Radio Broadcasting Skills Recognition Award
3. Television Production Skills Recognition Award

RATV 349
Work Experience
INACTIVATIONS

RATV 399  Independent Study/Special Problems  1-3  
Effective: Summer 2012  
[NACTIVATE]  
Program Impact:  
Stand Alone 
M/S/C (P. UPTON, E. MAKI) to INACTIVATE RATV 349 IN RESPONSE TO PROGRAM DISCONTINUANCES  
M/S/C (M. ROBLES, M. GARCIA) to EXPEDITE INACTIVATION of RATV 349 .

V. DISCUSSION

INACTIVATIONS

EHS  61 Preparatory Ornamental Plant Identification  3  
Effective: Summer 2013  
[NACTIVATE]  
Program Impact:  
Stand Alone 
M/S/U (K. ENNIS, M. LYNCH) to INACTIVATE EHS 61

PLSC  50 Preparatory Plant Science  3  
Effective: Summer 2013  
[NACTIVATE]  
Program Impact:  
Stand Alone 
M/S/U (K. ENNIS, M. LYNCH) to INACTIVATE PLSC 50
UPDATES (including modifications/reactivations)

ART 168  History of Photography  3  
**Effective:** Summer 2013  
**MODIFY** Title, description, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 170 or ART 181  
**Distance Education Status:** Requesting Online, Mixed Modalities/Hybrid course  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C1) Requesting: (IGETC: 3A)  
**Rationale:** Periodic review and revision of class title  
**Program Impact:**  
1. Art A.A. Degree  
2. CSU General Education Pattern Certificate of Achievement  
3. General Studies, Emphasis in Humanities A.A. Degree  
4. MJC-GE Pattern A.A. Degree Major  
5. Photography A.A. Degree  

M/S/U (K. ENNIS, M. LYNCH) to MODIFY ART 168  
M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN ENROLLMENT RESTRICTIONS for ART 168  
M/S/U (M. GARCIA, R. CRANLEY) to APPROVE DE MODALITIES for ART 168  

B. Adams informed the committee that she had overlooked to provide them information on the percentage of DE in programs for the purpose of Substantive Change, in the meeting actions grid, but that Art and Humanities degrees have been reported as having over 50% of the course requirements offered in a DE modality  

M/S/U (K. ENNIS, P. UPTON) to MAINTAIN GE PLACEMENT for ART 168

ART 169  Survey of Asian Art  3  
**Effective:** Summer 2013  
**MODIFY** Title, description, field trip, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining Online, Mixed Modalities/Hybrid course  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C1) (IGETC: 3A)  
**Rationale:** This course is being modified in scope and content to meet the new C-ID descriptor.  
**Program Impact:**  
1. Art A.A. Degree  
2. Art Gallery / Museum Studies Skills Recognition Award  
3. CSU General Education Pattern Certificate of Achievement  
4. Ethnic Studies Skills Recognition Award  
5. General Studies, Emphasis in Humanities A.A. Degree  
6. MJC-GE Pattern A.A. Degree Major  

M/S/U (K. ENNIS, M. LYNCH) to MODIFY ART 169  
M/S/U (M. GARCIA, R. CRANLEY) to MAINTAIN DE MODALITIES for ART 169  
M/S/U (K. ENNIS, P. UPTON) to MAINTAIN GE PLACEMENT for ART 169

ART 170  Basic Photography  3  
**Effective:** Summer 2013  
**MODIFY** Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** Reducing fee from $30 to $28
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (CSU-GE: C1); Requesting (MJC-GE: C)
Rationale: Updating for course compliance and reclassify GE and transfer areas.
Program Impact:
1. Art A.A. Degree
2. CSU General Education Pattern Certificate of Achievement

Modifications to ART 170 pulled for discussion by R. Cranley who noted that the TYPICAL ASSIGNMENTS section included used of the phrase “or ???” Is that an error? A member commented that it was likely how the assignment is written, and that it should remain.
M/S/U (M. GARCIA, K. ENNIS) to MODIFY ART 170
M/S/U (L. HATCH, K. ENNIS) to REDUCE FEE for ART 170
M/S/U (R. CRANLEY, M. ROBLES) to MAINTAIN CSU-GE PLACEMENT and to PLACE ART 170 ON MJC-GE
M. Garcia asked what happened to the previous placement of ART 170 on MJC Activities. R. Cranley noted that the course was going to be removed from Activities effective 2012-13 as a result of the GE Alignment project which took place in April 2011.

EMS 380  Basic ECG Interp/Intro to Cardiac Care 3
Effective: Summer 2013
MODIFY: Field trip, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to understand basic medical terminology
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified for course compliance.
Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement
M/S/U (K. ENNIS, M. LYNCH) to MODIFY EMS 380
M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN ENROLLMENT RESTRICTIONS for EMS 380

HUMAN 105  Early Humanistic Traditions 3
Effective: Summer 2013
MODIFY: DE Modalities, content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to have ENGL 101 eligibility
Distance Education Status: Requesting Online, Mixed Modalities/Hybrid course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Rationale: This course is up for periodic review, and is being proposed for distance education.
Program Impact:
1. Art Gallery / Museum Studies Skills Recognition Award
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Humanities A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
M/S/U (K. ENNIS, M. LYNCH) to MODIFY HUMAN 105
HUMAN 106  Humanities in the Modern World  3
Effective: Summer 2013
MODIFY: Description, content, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to have ENGL 101 eligibility
Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Rationale: This course is being edited for periodic review.
Program Impact:
1. Art Gallery / Museum Studies Skills Recognition Award
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Humanities A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
M/S/U (K. ENNIS, M. LYNCH) to MODIFY HUMAN 106
M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN ENROLLMENT RESTRICTIONS for HUMAN 106
M/S/U (M. GARCIA, R. CRANLEY) to MAINTAIN DE MODALITIES for HUMAN 106
M/S/U (K. ENNIS, P. UPTON) to MAINTAIN GE PLACEMENT for HUMAN 106

HUMAN 140  Introduction to World Mythology  3
Effective: Summer 2013
MODIFY: DE Modalities, content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to have ENGL 101 eligibility
Distance Education Status: Requesting Online, Mixed Modalities/Hybrid course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Rationale: This course is being edited for periodic review, and modification for distance education.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Humanities A.A. Degree
3. MJC-GE Pattern A.A. Degree Major
M/S/U (K. ENNIS, M. LYNCH) to MODIFY HUMAN 140
M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN ENROLLMENT RESTRICTIONS for HUMAN 140
M/S/U (M. GARCIA, R. CRANLEY) to APPROVE DE MODALITIES for HUMAN 140
M/S/U (K. ENNIS, P. UPTON) to MAINTAIN GE PLACEMENT for HUMAN 140

OFADM 311  Business Proofreading and Editing  3
Effective: Summer 2013
MODIFY: Description, enrollment restrictions, requisite skills, content, textbooks, learning goals
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to possess keyboarding skills to keyboard assignments.
Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid course
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
1 Office Administration A.A. Degree
2. Office Administration Certificate of Achievement
3. Retail Management (WAFC) Certificate of Achievement
4. Word Processing Certificate of Achievement
M/S/U (K. ENNIS, M. LYNCH) to MODIFY OFADM 311
M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN ENROLLMENT RESTRICTIONS for OFADM 311
M/S/U (M. GARCIA, R. CRANLEY) to MAINTAIN DE MODALITIES for OFADM 311
M/S/U (K. ENNIS, P. UPTON) to MAINTAIN GE PLACEMENT for OFADM 311

NEW COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Effective</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>Guidance/Activities Status</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>PEC 127</td>
<td>Ballet 2</td>
<td>Summer 2012 Expedited!</td>
<td>Before enrolling in this course, students are strongly advised to satisfactorily complete PEC-133 or THETR 189.</td>
<td>None</td>
<td>None</td>
<td>Transfer to CSU, Requesting UC</td>
<td>Requesting Activities</td>
<td>To bring into compliance THETR 183 &amp; THETR 184 with the state's Transfer Model Curriculum Process.</td>
</tr>
<tr>
<td>THETR 177</td>
<td>Stage Makeup</td>
<td></td>
<td>None</td>
<td>None</td>
<td>Requesting fee of $70</td>
<td>Requesting Activities</td>
<td>Requesting Activities</td>
<td>To bring into compliance THETR 183 &amp; THETR 184 with the state's Transfer Model Curriculum Process.</td>
</tr>
<tr>
<td>THETR 181</td>
<td>Jazz 2</td>
<td>Summer 2012 Expedited!</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>Transfer to CSU, Requesting UC</td>
<td>Requesting Activities</td>
<td>To bring into compliance THETR 183 &amp; THETR 184 with the state's Transfer Model Curriculum Process.</td>
</tr>
</tbody>
</table>
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 188 or PEC 126.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU, Requesting UC

Guidance/Activities Status: Requesting Activities

Rationale: This course is a course that precedes Jazz 1 and is specific to level

Program Impact:
1. Theatre A.A. Degree (Elective)
2. Physical Education A.A. Degree (Elective)

M/S/U (K. ENNIS, M. LYNCH) to MODIFY THETR 181/PEC 129
M/S/U (K. ENNIS, M. GARCIA) to APPROVE ENROLLMENT RESTRICTIONS for THETR 181/PEC 129
M/S/U (R. CRANLEY, M. ROBLES) to PLACE THETR 181/PEC 129 on ACTIVITIES
M/S/U (M. LYNCH, M. BOYD) to EXPEDITE IMPLEMENTATION of THETR 181/PEC 129

M. Garcia asked if the reason THETR 174 was being expedited was due to the inactivation of the other stage makeup courses currently offered for one unit each. B. Adams said she wasn’t aware of any plans to do so. M. Lynch mentioned he thought that may be the intent. L. Miller reported working with A. Shanto on these courses, and explained that the intent of the adoption was to create a stage makeup course that would be eligible for C-ID and consequently, TMC. M. Garcia commented that inactivation of the other stage makeup courses would be the logical “next steps” to be taken.

VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals (None)

Chancellor’s Office Denials: PROGRAMS (None)

Chancellor’s Office Updates (None)

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application

**MODIFY:**

AA: Physical Education
Effective Term: Summer 2012 Expressed
Modify: Add PEC 127 and PEC 129 to the list of electives.
M/S/U (K. ENNIS, M. ADAMS) to MODIFY AA: PHYSICAL EDUCATION
M/S/U to EXPEDITE MODIFICATION of AA: PHYSICAL EDUCATION

**MODIFY:**

AA: Theatre
Effective Term: Summer 2012 Expressed
Modify: Add THETR 174, THETR 177, and THETR 181 to the list of electives.
M/S/U (K. ENNIS, M. ADAMS) to MODIFY AA: THEATRE
M/S/U (E. MAKI, M. GARCIA) to EXPEDITE MODIFICATION of AA: THEATRE
IX. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards  
   M. Robles / B. Adams
   M. Robles presented a draft of a college form to be used by all divisions for Course Substitutions. The draft is a first attempt at outlining a more thorough, thoughtful process for course substitutions between students, divisions and the Evaluations office. Lively discussion ensued. The form included prompts such as requiring more than one division to endorse an inter-division course substitution, allowing no more than “30% of a program” to be substituted, requiring the signature of a faculty member, dean, and curriculum representative. Many questions arose about various elements on the form, including but not limited to the appropriateness of a second division endorsing a course, the role of the curriculum representative in a course substitution, and the definition of 30% of a program. Various reasons were provided as to why a second division would need to endorse a substitution. One example was provided by B. Adams, who saw examples of SPCOM 103 being used in substitution for SPCOM 100 or 102 for a nursing degree. The non-SPCOM faculty member had endorsed this substitution, but she, as a Speech instructor, believed it to be inappropriate. M. Garcia noted that the SPCOM course was not required in the major but for the degree, so why is this a problem. B. Adams countered, saying “all the more reason such a substitution should not be allowed since it is a GE course.” Some remarked that substitutions are a way to help move students toward academic goals when obstacles are encountered, like courses that are not being offered. It was noted that careless substitutions can undermine the quality of degrees, and can have implications for transfer students. Discussion revolved around the language stating to the effect that no more than 30% of a program should be substituted. E. Maki asked for clarification as to what is meant by 30% of a program. The intent, according to M. Robles, is to have no more than 30% of the units in the major be substituted. A question arose about the role of the curriculum representative in signing the form. Some members thought it might be excessive. B. Adams explained the discussion at the subcommittee meeting determined that this is a way for curriculum representatives to be more aware of substitutions and the reasons for them, for example, inactive courses or courses no longer being offered. Perhaps curriculum action is needed on the course requiring substitution, such as the degree is requiring a deeper review and appropriate revisions. Some members expressed concern about language and format. L. Miller offered to assist M. Robles with the design, suggesting that many problems noted by the committee may be design problems, easily fixable with “word-smithing” and design changes.

M. Robles agreed to reflect on the committee’s concerns, incorporate suggested changes, and work with L. Miller to prepare a second draft for consideration.

Informational Items

1. Equating Courses and Repetitions  
   L. Miller
   Postponed Indefinitely

2. Independent Study and Work Experience Course Outlines  
   B. Adams
   No meeting has taken place with K. Walters Dunlap, so it is likely that this issue will not be addressed until Spring 2011. B. Adams has researched this topic at other schools using CurricUSEARCH, and notes that other schools seem to lack model templates as well.

X. NEW BUSINESS
Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   No Report

2. **Placing Courses within Disciplines**  
   M. Adams/B. Adams  
   M. Adams contacted B. Sanders and asked about adding features to the system. B. Sanders explained that additional features are unlikely at this time, so M. Adams and B. Adams are exploring alternatives. M. Adams pointed the committee’s attention to the state Academic Senate “Mustard Copy” (The Course Outline of Record; A Curriculum Reference Guide) showing that, while it is not a required element on the course outline, appropriate disciplines can be conveniently recorded on the course outline. He reported that he is glad to know the MJC is doing the right thing.

Informational Items

**XI. WORKGROUPS**

1. **Operations Workgroup**  
   J. Zamora / B. Adams / L. Miller  
   No meeting. No report.

**XII. TASK FORCES**

1. **CurricUNET Implementation Task Force Update**  
   B. Adams/L. Miller  
   No meeting. No report.

**XIII. PUBLIC COMMENT**

J. Zamora reminded the committee of the Faculty Social from Tuesday, December 13 from 4-7 in the Faculty lounge.

Meeting adourned: 4:00 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of December 6, 2011 were approved.

III. NOTIFICATION

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>THETR 129</td>
<td>Jazz 2</td>
<td>1</td>
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<tr>
<td>PEC 129</td>
<td></td>
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</tbody>
</table>

**THETR 129**

**Effective:** Summer 2012

**Expedited:**

**Effective:** Summer 2012

**Modify:** Course ID

**Rationale:**

On 12/06/2011, this course was first adopted as THETR 181/PEC 129. However, N. Marcelino discovered during the implementation process that the course ID “THETR 181” already existed (Advanced Scenic Techniques), but was inactivated in 1989. For this reason, implementation under THETR 181 could not take place, so Instruction Office will use THETR 129 as an alternative. This notification item is for documentation/historical purposes.

The committee was notified of the change to COURSE ID for THETR 129/PEC 129

IV. CONSENT

V. DISCUSSION

INACTIVATIONS

None
UPDATES (including modifications/reactivations)

ART 125  Color and 3-D Foundation Design  3
Effective: Spring 2012 (Request overridden by Office of Instruction) Fall 2012 Expedited
Rationale for Expedited Approval: Department is developing a TMC AA in Art. We wish to have all courses approved by curriculum as we move forward with an accelerated plan.
Note: Because scheduling deadlines have passed for SP 2012 and processes are in motion, it is not feasible to implement expedited changes to this course without complications for staff and students, so the Instruction Office is denying the request for expedition
MODIFY: Title, description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 124
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for MJC Activities
Rationale: Updating course for course compliance.
Program Impact:
1. Art A.A. Degree
2. Graphic Design Certificate of Achievement
3. Graphic Design A.S. Degree
M/S/U (J. SOLA, J. BEEBE) to MODIFY ART 125.
M/S/U (E. MAKI, C. MULDER) to MAINTAIN ENROLLMENT RESTRICTIONS for ART 125.
M/S/U (J. BEEBE, S. CIRCLE) to MAINTAIN ACTIVITIES PLACEMENT for ART 125.
Request to EXPEDITE ART 125 pulled by M. Adams due to concerns about the Instruction Office overriding the request. B. Adams explained that the override was because we are in the Spring term already, and that the earliest date of implementation would be Fall 2012. She added that the rationale for the proposal was to ensure that courses are modified to align with the Transfer Model Curriculum (TMC) for Art. She shared that R. Stevenson is on the statewide committee to develop the Art TMC.
M/S/U (M. GARCIA, K. ENNIS) to EXPEDITE MODIFICATIONS to ART 125

ART 189AB  Photo Laboratory Technology  1, 2
Effective: Fall 2012 Expedited
Rationale for Expedited Approval: Expedited approval is being requested to comply with changes to Title 5 and TBA hours.
MODIFY: Number, units, description, repetitions, grading, hours/face to face modalities, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 170 with a minimum grade of C or better
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Approved for MJC Activities
Rationale: Updating for course compliance.
Program Impact:
1. Stand Alone
M/S/U (J. SOLA, J. BEEBE) to MODIFY ART 189AB.
M/S/U (E. MAKI, C. MULDER) to MAINTAIN ENROLLMENT RESTRICTIONS for ART 189AB.
M/S/U (J. BEEBE, S. CIRCLE) to MAINTAIN ACTIVITIES PLACEMENT for ART 189AB.
Request to EXPEDITE ART 189AB pulled by K. Ennis due to concerns as to whether a course that does not meet customary deadlines should be considered for expedited approval.
B. Adams clarified that expedited approval of the proposal was to ensure that the course stays compliant with educational code.
M/S/Completed (K. ENNIS, E. MAKI) to EXPEDITE MODIFICATIONS to ART 189AB.
13 Ayes
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Effective</th>
<th>Credits</th>
<th>Notes</th>
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<td>FSCI 302</td>
<td>Fire Prevention Technology</td>
<td>Summer 2013</td>
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<td></td>
<td><strong>MODIFY</strong>: Content, typical assignments, textbooks, learning goals</td>
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<td><strong>Enrollment Restrictions</strong>: None</td>
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<td><strong>Materials Fee Status</strong>: None</td>
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<td><strong>Articulation Status</strong>: Does not transfer</td>
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<td></td>
<td><strong>General Education Status</strong>: Not approved for GE</td>
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<td><strong>Rationale</strong>: Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011.</td>
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<td><strong>Program Impact</strong>:</td>
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<td>1. Fire Science A.S. Degree</td>
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<td>2. Fire Science Certificate of Achievement</td>
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<td><strong>M/S/U (J. SOLA, J. BEEBE) to MODIFY FSCI 302</strong></td>
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<tr>
<td>FSCI 303</td>
<td>Fire Protection Equipment &amp; Systems</td>
<td>Summer 2013</td>
<td>3</td>
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<td></td>
<td><strong>MODIFY</strong>: Title, enrollment restrictions, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment</td>
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<td><strong>Enrollment Restrictions</strong>: Requesting (A) before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 301</td>
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<td><strong>Materials Fee Status</strong>: None</td>
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<td><strong>Articulation Status</strong>: Does not transfer</td>
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<td><strong>General Education Status</strong>: Not approved for GE</td>
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<td><strong>Rationale</strong>: Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011.</td>
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<td><strong>Program Impact</strong>:</td>
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<td>1. Fire Science A.S. Degree</td>
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<td>2. Fire Science Certificate of Achievement</td>
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<td><strong>M/S/U (J. SOLA, J. BEEBE) to MODIFY FSCI 303</strong></td>
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<td><strong>M/S/U (E. MAKI, C. MULDER) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 303</strong></td>
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<tr>
<td>FSCI 327</td>
<td>Fire Apparatus and Equipment</td>
<td>Summer 2013</td>
<td>3</td>
<td></td>
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<tr>
<td></td>
<td><strong>MODIFY</strong>: Hours/face to face modalities, enrollment restrictions, requisite skills, content, methods of instruction, typical assignments, learning goals</td>
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<td></td>
<td><strong>Enrollment Restrictions</strong>: Requesting (LOE) Enrollment limited to student who can provide State Fire Training Certificate for Firefighter 1</td>
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<td></td>
<td><strong>Distance Education Status</strong>: None</td>
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<td><strong>Materials Fee Status</strong>: None</td>
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<td><strong>General Education Status</strong>: Not approved for GE</td>
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<td><strong>Program Impact</strong>:</td>
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<tr>
<td></td>
<td>1. Fire Science A.S. Degree</td>
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<td>2. Fire Science Certificate of Achievement</td>
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<td><strong>M/S/U (J. SOLA, J. BEEBE) to MODIFY FSCI 327</strong></td>
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<td><strong>M/S/U (E. MAKI, C. MULDER) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 327</strong></td>
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</tbody>
</table>
FSCI 328  Investigation of Fires  3  
**Effective:** Summer 2013  
**MODIFY:** Units, hours/face to face modalities, enrollment restrictions, content, methods of assessment  
**Enrollment Restrictions:** Removing (P) Satisfactory completion of FSCI 301 with a minimum grade of C or better; Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 301  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Change unit value, from 4 to 3 units.  
**Program Impact:**  
1. Fire Science A.S. Degree  
2. Fire Science Certificate of Achievement  

M/S/U (J. SOLA, J. BEEBE) to MODIFY FSCI 328  
M/S/U (E. MAKI, C. MULDER) to MODIFY ENROLLMENT RESTRICTIONS for FSCI 328

HIST 112  20th Century America  3  
**Effective:** Summer 2013  
**MODIFY:** Description, enrollment restrictions, content, typical assignments, textbooks, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Requesting: (A) before enrolling in this course, students are strongly advised to successfully complete ENGL 101  
**Distance Education Status:** Maintaining Mixed Modalities/Hybrid, Online course  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for (MJC-GE: B) (CSU-GE: D6) (IGETC: 4F)  
**Rationale:** Course due for periodic review  
**Program Impact:**  
1. CSU General Education Pattern Certificate of Achievement  
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
3. MJC-GE Pattern A.A. Degree Major  

M/S/U (J. SOLA, J. BEEBE) to MODIFY HIST 112  
M/S/U (E. MAKI, C. MULDER) to APPROVE ENROLLMENT RESTRICTIONS for HIST 112

B. Adams called the committee’s attention to the fact that references to ONLINE MEETINGS for HIST 112 were removed in response to M. Garcia’s reviewer comment  

M/S/U (K. ENNIS, C. MULDER) to MAINTAIN DE MODALITIES for HIST 112  
M/S/U (K. ENNIS, M. ADAMS) to MAINTAIN GE PLACEMENT for HIST 112
HUMSR 101
Introduction to Human Services
Effective: Summer 2012 (Request overridden by Office of Instruction) Fall 2012 Expedited
Rationale for Expedited Approval: This introductory course is required for all students, and critical to their progression and success within the Human Service's programs.
Note: Because scheduling deadlines have passed for SU 2012 and processes are in motion, it is not feasible to implement expedited changes to this course without complications for staff and students, so the Instruction Office is denying the request for expedition.

MODIFY: Description, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to successfully complete ENGL 50 with a C or better

Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid course

Materials Fee Status: None

Articulation Status: Transfer to CSU

General Education Status: Approved for (MJC-GE: B); Requesting for (CSU-GE: D7)

Program Impact:
1. Chemical Dependency Counseling Certificate of Achievement
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
3. Human Services Certificate of Achievement
4. Human Services A.A. Degree
5. Human Services/ Chemical Dependency Counseling A.A. Degree Major

M/S/U (J. SOLA, J. BEEBE) to MODIFY HUMSR 101
M/S/U (E. MAKI, C. MULDER) to APPROVE ENROLLMENT RESTRICTIONS for HUMSR 101
M/S/U (K. ENNIS, C. MULDER) to MAINTAIN DE MODALITIES for HUMSR 101
M/S/U (K. ENNIS, M. ADAMS) to MAINTAIN MJC-GE PLACEMENT and to REQUEST CSU-GE PLACEMENT for HUMSR 101

Request to EXPEDITE HUMSR 101 pulled for discussion by C. MULDER due to questions about whether or not it meets requirements for imminent need. B. Adams stated that she does not believe it does given that the course is currently active, and the changes would not affect student progression in the program, as indicated in the CurricUNET proposal. M. Garcia reminded the committee that this course had been sent back by the committee the previous year, so a good amount of time had passed before revisions were made and it came back to the committee.

PROPOSAL to EXPEDITE MODIFICATIONS to HUMSR 101 FAILED DUE TO LACK OF A MOTION

NURSE 266
Nursing Process: Mental Health
Effective: Summer 2013
MODIFY: Hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: Removing: (P) Satisfactory completion of NURSE 260, NURSE 261, NURSE 262, NURSE 263, NURSE 264, NURSE 265, or (C) concurrent enrollment in NURSK 800. Requesting: (LOE) Enrollment limited to students who have been accepted into the Associate Degree Nursing Program

Distance Education Status: Maintaining Teleclass

Materials Fee Status: None

Articulation Status: Transfer to CSU

General Education Status: Not approved for GE

Rationale: Periodic Review to make course in compliance

Program Impact:
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
2. Nursing: LVN to ADN Upgrade A.S. Degree

M/S/U (J. SOLA, J. BEEBE) to MODIFY NURSE 266

M. Garcia asked during discussion of the vote on requisites why the prerequisites were being replaced by a Limitation on Enrollment. L. Lanigan explained that the restrictions were preventing students from registering, and that the additional LOE of “admission into the nursing program” would prevent students outside the program from enrolling. M. Garcia countered that the course is offered in
Curriculum Committee Minutes: January 17, 2012

the third term of the program and asked, How will students be prevented from registering in the first term without the prerequisites?” L. Langian assured him that the students would be advised not to enroll in this course.

M/S/U (E. MAKI, C. MULDER) to MODIFY ENROLLMENT RESTRICTIONS for NURSE 266
M/S/U (K. ENNIS, C. MULDER) to MAINTAIN DE MODALITIES for NURSE 266

PLSC 205  Field Crops  3
Effective: Summer 2013
MODIFY Field trips, content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for curriculum review matrix
Program Impact:
1. Crop Science A.S. Degree
2. Soil Science A.S. Degree
3. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis

M/S/U (J. SOLA, J. BEEBE) to MODIFY PLSC 205

PLSC 215  Vegetable Crops  3
Effective: Summer 2013
MODIFY Content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Crop Science A.S. Degree
2. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis

M/S/U (J. SOLA, J. BEEBE) to MODIFY PLSC 215

PLSC 230  Fruit Science  3
Effective: Summer 2013
MODIFY Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: A)
Rationale: Periodic review
Program Impact:
1. Agricultural Science A.S. Degree
2. Fruit Science A.S. Degree
3. General Studies, Emphasis in Natural Sciences A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. Soil Science A.S. Degree
6. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis

M/S/U (J. SOLA, J. BEEBE) to MODIFY PLSC 230
M/S/U (K. ENNIS, M. ADAMS) to MAINTAIN MJC-GE PLACEMENT for PLSC 230
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Revisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLSC 241</td>
<td>Viticulture</td>
<td>3</td>
<td>Summer 2013</td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
<td>Requisite skills, content, typical assignments, course goal, learning goals, methods of assessment</td>
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<td></td>
<td>Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete NR 200 and satisfactorily complete PLSC 200</td>
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<tr>
<td></td>
<td>Distance Education Status: None</td>
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<td></td>
<td>Materials Fee Status: None</td>
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<td></td>
<td>Articulation Status: Transfer to CSU and UC</td>
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<td></td>
<td>General Education Status: Not approved for GE</td>
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<td></td>
<td>Rationale: Periodic review</td>
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<td>Program Impact:</td>
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<td></td>
<td>1. Fruit Science A.S. Degree</td>
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<td>2. Soil Science A.S. Degree</td>
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</table>

**M/S/U (J. SOLA, J. BEEBE) to MODIFY PLSC 241**

**M/S/U (E. MAKI, C. MULDER) to MAINTAIN ENROLLMENT RESTRICTIONS for PLSC 241**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Revisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLSC 250</td>
<td>Plant Nutrition and Fertilizer</td>
<td>3</td>
<td>Summer 2013</td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
<td>Hours/face to face modalities, content, typical assignments, textbooks, course goal, methods of assessment</td>
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<td></td>
<td>Enrollment Restrictions: Removing: (A) before enrolling in this course, students are strongly advised to satisfactorily complete NR 200</td>
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<td></td>
<td>Distance Education Status: None</td>
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<td>Materials Fee Status: None</td>
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<td></td>
<td>Articulation Status: Transfer to CSU</td>
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<td></td>
<td>General Education Status: Not approved for GE</td>
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<td></td>
<td>Rationale: Periodic review</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>1. Crop Science A.S. Degree</td>
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<td></td>
<td>2. Environmental Horticultural Science A.S. Degree</td>
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<td>3. Fruit Science A.S. Degree</td>
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<td></td>
<td>4. Landscape and Park Maintenance Certificate of Achievement</td>
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<td>5. Nursery Production Certificate of Achievement</td>
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<td>6. Soil Science A.S. Degree</td>
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<td></td>
<td>7. University Preparation, Emphasis in Agricultural Sciences A.A.</td>
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</tbody>
</table>

**M/S/U (J. SOLA, J. BEEBE) to MODIFY PLSC 250**

**M/S/U (E. MAKI, C. MULDER) to APPROVE ENROLLMENT RESTRICTIONS for PLSC 250**
PLSC 255 Plant Pest Control 3
Effective: Summer 2013
MODIFY: Content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Commercial Floristry Technician Certificate of Achievement
2. Crop Science A.S. Degree
3. Environmental Horticultural Science A.S. Degree
4. Fruit Science A.S. Degree
5. Landscape and Park Maintenance Certificate of Achievement
6. Nursery Production Certificate of Achievement
7. Soil Science A.S. Degree
M/S/U (J. SOLA, J. BEEBE) to MODIFY PLSC 255

SOCSC 105 Women’s Studies 3
Effective: Summer 2013
MODIFY: Description, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D4) (IGETC: 4J); Requesting (IGETC: 4D)
Rationale: This course is due for periodic review
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Ethnic Studies Skills Recognition Award
3. General Studies, Emphasis in Humanities A.A. Degree
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. MJC-GE Pattern A.A. Degree Major
SOCSC 105 MODIFICATIONS pulled for discussion by S. Circle who expressed concern that the course content did not seem to connect to the learning goals. Content appears to be more complex than the learning goals. C. Hudelson Putnam, acting as a substitute representative for the division, explained that this may have been a time frame issue for the faculty author, who was using CurricUNET and trying to meet a submission deadline, and that the disconnect could be the result of an oversight. She asked if there was any reason why the course could not be revised and resubmitted. B. Adams asked if postponing review of the course at the committee level would adversely affect requests for placement on IGETC. R. Cranley explained that December is the deadline for IGETC requests, therefore “no.”
M/S/ (M. GARCIA, P. UPTON) to MODIFY SOCSC 105 WITHDRAWN BY DIVISION REPRESENTATIVE IN ORDER TO WORK WITH THE FACULTY AUTHOR TO ALIGN CONTENT AND OBJECTIVES
SOCSC 109  Introduction to Education – Practicum in Tutoring  3  
**Effective:** Summer 2013  
**MODIFY:** Units, hours/face to face modalities, content, typical assignments, textbooks, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU; Requesting UC  
**General Education Status:** Not approved for GE  
**Rationale:** This course needs to be modified to meet criteria for articulation to transfer institutions.  
**Program Impact:**  
1. University Preparation, Emphasis in Liberal Studies A.A. Univ Prep - Area of Emphasis M/S/U (J. SOLA, J. BEEBE) to MODIFY SOCSC 109

NEW COURSES
None

VI. PROGRAM NOTIFICATION AGENDA

Program Learning Outcomes

Program Learning Outcomes (PLOs) for 2012-2013 Catalog (attachment)

_The committee was notified of additions and changes to PLOs for the 2012-2013 catalog._

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC310, CCC-511, CCC-300 Application Approvals
(None)

Chancellor's Office Denials: PROGRAMS

Chancellor's Office Updates

B. Adams informed the committee that this information was appearing to keep the committee apprised of the status of programs locally approved and pending at the CCCCO. She explained that new approval procedures are demonstrating how local approval timelines do not always correspond to state approval timelines, and that this degree cannot take effect as hoped in Summer 2012. She added that the division is currently working to respond to the requested changes from the CCCCO per an email from M. Anglin on 01/17/2012.

CCC-510 Update: Agriculture Science/Agriculture Education

In September, L. Miller received feedback (below) on the CCC-510 Application for “AS: Agricultural Science/Agricultural Education.” Myriad changes were requested in variety of areas.

At this time, the department has not yet taken action to revise the application or respond to the requested changes. For this reason, the application, originally slated for approval and implementation in the 2012-2013 catalog, cannot take effect at this time, and the degree as published in the 2011-2012 catalog will remain.
VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor's Office Notification/Application

Program Learning Outcomes (PLOs) for 2012-2013 Catalog
MODIFY: 
A.S: Crop Science 30 units  
Effective Term: Summer 2012 Expedited!  
Modify: Agriculture Major courses and Agriculture Major Electives courses

## Crop Science A.S. Degree (proposed 2012-2013)
(Note: Maintaining Catalog description and PLOs as published in 2011-2012 Catalog. Information is also included in CurricUNET, but proposal is unable to be forwarded to committee level for review.

I. Agriculture Career Core: Complete 5 Units  
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 115</td>
<td>Introduction to Agriculture Education &amp; Careers</td>
<td>1</td>
</tr>
<tr>
<td>AG 349A-D</td>
<td>Work Experience (total of 4 units)**</td>
<td>4 OR</td>
</tr>
<tr>
<td>AG 249</td>
<td>Agriculture Internship</td>
<td>4</td>
</tr>
</tbody>
</table>

II. Agriculture Science Breadth Core: Complete 9 Units  
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 200</td>
<td>Introduction to Animal Science</td>
<td>3</td>
</tr>
<tr>
<td>NR 200</td>
<td>Soils</td>
<td>4</td>
</tr>
<tr>
<td>AGM 200</td>
<td>Introduction to Mechanical Technology</td>
<td>3</td>
</tr>
<tr>
<td>AGEC 225</td>
<td>Agriculture Computer Applications</td>
<td>3 OR</td>
</tr>
<tr>
<td>AGEC 210</td>
<td>Elements of Agriculture Economics</td>
<td>3 OR</td>
</tr>
<tr>
<td>AGEC 200</td>
<td>Agriculture Accounting and Analysis</td>
<td>3</td>
</tr>
</tbody>
</table>

III. Agriculture Major Courses: Complete 9 Units  
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLSC 200</td>
<td>Introduction to Plant Science</td>
<td>3</td>
</tr>
<tr>
<td>PLSC 205</td>
<td>Field Crop</td>
<td>3</td>
</tr>
<tr>
<td>PLSC 215</td>
<td>Vegetable Crops</td>
<td>3</td>
</tr>
<tr>
<td>PLSC 250</td>
<td>Plant Nutrition and Fertilizers</td>
<td>3</td>
</tr>
</tbody>
</table>

IV. Agriculture Major Electives: Complete 7 Units  
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 280</td>
<td>Agriculture Computations</td>
<td>3</td>
</tr>
<tr>
<td>PLSC 255</td>
<td>Plant Pest Control</td>
<td>3</td>
</tr>
<tr>
<td>AGM 235</td>
<td>Irrigation and Drainage</td>
<td>3</td>
</tr>
<tr>
<td>PLSC 260</td>
<td>Plant Disease Control</td>
<td>3</td>
</tr>
</tbody>
</table>

Any course not already taken in Area III above  
MINIMUM UNITS IN MAJOR: 30

**Required

M/S/U (J. BEEBE, M. LYNCH) to APPROVE minor changes to the AS: Crop Science and AS: Fruit Science  
M/S/U (C. MULDER, J. SOLA) to EXPEDITE A.S.:CROP SCIENCE AND A.S.: FRUIT SCIENCE
MODIFY A.S: Fruit Science 30 units

Effective Term: Summer 2012 Expedited
Modify: Agriculture Major Courses and Agriculture Major Electives courses

Fruit Science A.S. Degree (proposed 2012-2013)
(Note: Maintaining Catalog description and PLOs as published in 2011-2012 Catalog. Information is also included in CurricUNET, but proposal is unable to be forwarded to committee level for review.)

I. Agriculture Career Core: Complete 5 Units
AG 115 Introduction to Agriculture Education & Careers .................................................. 1
AG 349A-D Work Experience (total of 4 units)** ................................................................. 4 OR
AG 249 Agriculture Internship .......................................................................................... 4

II. Agriculture Science Breadth Core: Complete 9 Units
ANSC 200 Introduction to Animal Science ........................................................................ 3
NR 200 Soils ......................................................................................................................... 4
AGM 200 Introduction to Mechanical Technology ............................................................ 3 OR
AGEC 225 Agriculture Computer Applications .................................................................... 3 OR
AGEC 210 Elements of Agriculture Economics ................................................................. 3
AGEC 200 Agriculture Accounting and Analysis ............................................................... 3

III. Agriculture Major Courses: Complete 9 Units
Complete 3 Units
PLSC 230 Fruit Science .......................................................................................................... 3

Complete 6 Units
PLSC 241 Viticulture ........................................................................................................... 3
PLSC 255 Plant Pest Control ................................................................................................ 3
PLSC 200 Introduction to Plant Science ................................................................................ 3

IV. Agriculture Major Electives: Complete 7 Units
PLSC 235 Plant Propagation/Production Planting & Varieties ........................................... 3
PLSC 250 Plant Nutrition and Fertilizers .............................................................................. 3
AGM 235 Irrigation and Drainage ......................................................................................... 3
PLSC 260 Plant Disease Control .......................................................................................... 3

Any class not already taken in area III

MINIMUM UNITS IN MAJOR ........................................................................................................... 30

** Required

M/S/U (J. BEEBE, M. LYNCH) to APPROVE minor changes to the AS: Crop Science and AS: Fruit Science
M/S/U (C. MULDER, J. SOLA) to EXPEDITE A.S.:CROP SCIENCE AND A.S.: FRUIT SCIENCE

CCC-501: Application for Approval - New Credit Programs
(None)

CCC-510: Substantial Changes to an Approved Credit Program
(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

IX. UNFINISHED BUSINESS
Action Items

1. **Course Substitutions for Academic Awards**  
   M. Robles / B. Adams  
   M. Robles shared she has nothing new to report. The subcommittee has taken into account the feedback provided by the curriculum committee, and that she is waiting to work with L. Miller to redesign the document after catalog production.

2. **Placing Courses within Disciplines**  
   M. Adams/B. Adams  
   M. Adams reported that he and B. Adams have not met given that it is the start of the spring term and that they will meet soon.

Informational Items

1. **Equating Courses and Repetitions**  
   L. Miller  
   Postponed Indefinitely

2. **Independent Study and Work Experience Course Outlines**  
   B. Adams  
   No Report

X. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   No Report

2. **Revisions to CurricUNET Course Proposal Fields and Word Report**  
   B. Adams  
   B. Adams reported that she met with K. Walters Dunlap, A. Peek, and B. Sanders as an informal workgroup to discuss one item on the preliminary accreditation site visit report, which “dinged” Modesto Junior College for the fact that there was no evidence of alignment between student learning outcomes and course outline objectives. The purpose of the meeting was to address how MJC might respond. Many challenges and ideas were discussed. She presented to the committee an action plan and CurricUNET mockup prepared by B. Sanders as the result of the meeting.

   As she presented B. Sanders’ document, B. Adams reported that she reminded the workgroup that the curriculum committee had resolved to not put SLOs on the course outline of record in 2008. The workgroup ultimately decided that, while the information must stay separate per vote of the Curriculum Committee and Academic Senate, it was essential that SLOs be stored in a central repository, and that CurricUNET was the most logical location. The next step was to figure out how to put SLOs into the course module of CurricUNET without having them appear on outlines or be tied to the curriculum review process. One challenge of linking the two is that curriculum is reviewed once every five years, while SLOs can and should be evaluated more frequently. How would they be kept separate?

   The group identified a course of action, bearing in mind past delays in getting improvements to the system. The first phase of the project would entail working with CurricUNET to make some changes to the existing course proposal structure in the system. The existing field for OVERALL COURSE GOAL would be repurposed to house SLOs, since the Overall Course Goal field had caused confusion for some. Language on the course outline and course development interface would be changed to align with the ASCCC Model Course Outline of Record and use “Objectives” instead of Learning Goals, and “Methods of Evaluation” instead of Methods of Assessment. This language change to the course outline was agreed to in 2008 by the Curriculum Committee, but was pending implementation within the CurricUNET system. L. Miller asked for clarification if language changes would also occur at the formative assessment and summative assessment levels. B. Adams indicated the mockup created by B. Sanders addressed this by using Evaluation as the consistent term. This new field of SLOs would populate an SLO report, separate from the Outline report, which would not require any curriculum processes or approvals. It would, for all intents and purposes, be considered separate from the course outline.
The second phase of the project would entail creating an interface wherein faculty would link student learning objectives to identified Student Learning Outcomes through a table or matrix. B. Adams suggested that this evaluative step could be required of faculty when the discipline is reviewed under the curriculum review matrix, and the others at the meeting believed this was reasonable.

L. Miller added that one aspect of this issue is how to get this information before the students. She reported as a member of the Accreditation and Institutional Effectiveness committee that this issue was discussed at great length in the AIE meeting on Friday, January 13. She mentioned that CurricUNET was being considered as an option for this, but that she informed AIE that we may be able to append SLOs to the PiratesNet course description, however, it could be burdensome to update SLOs in Datatel every time they are updated each term or academic year. She asked if it would be appropriate to update SLOs on the course description in Datatel once every five years with the curriculum review cycle. Discussion ensued. One member suggested that it could work if it was clear that the SLOs were effective at a specific time, i.e., Effective 2011-2012, the student who satisfactorily completes Course ID will be able to:

B. Adams told the committee that their role in the process was to review B. Sanders’ proposal, to provide any feedback, and then continue to review and discuss it at the next meeting. J. Zamora noted, however that few people have actually seen the preliminary site visit report. Is taking action on information unseen by the institution wise? Might it be better to postpone creating a formal action plan until the final report is accessible to all? Many members nodded in agreement.

The group agreed informally to review B. Sanders’ proposal bearing in mind that the final report has yet to be delivered. Discussion will continue under Old Business at the January 31, 2012 meeting.

3. Catalog proofing
   L. Miller
   A. Programs
   B. Courses

Informational Items

B. Adams informed the committee of the following changes to CCCCO Noncredit Regulations.

STATE OF CALIFORNIA

JACK SCOTT, CHANCELLOR

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR’S OFFICE
1102 Q STREET
SACRAMENTO, CA 95811-6549
(916) 445-8752
http://www.cccco.edu

DATE: December 14, 2011
TO: Chief Instructional Officers
Association of Community and Continuing Education
FROM: Barry A. Russell
Vice Chancellor of Academic Affairs

SUBJECT: NONCREDIT REGULATIONS

Below, please find the link to Noncredit Regulations regarding noncredit curriculum and instruction from Chapter 6, division 6 of title 5, sections 55150 through 55155. These regulations were adopted by the Board of Governors in September 2011, were recently approved by the Department of Finance, and filed today with the Secretary of State.

These revised regulations clarify certain noncredit sections and repeal others, yet at the same time, the approval process remains the same.

- All noncredit courses and programs including High School noncredit courses must still be approved by the Chancellor’s Office.
- The delegated authority to the colleges remains the same.
- Noncredit funding is not affected.
- Noncredit funding is still based on positive attendance.
- Noncredit enhanced funding for programs that result in certificates of completion or certificates of competency remain the same.

To access the Noncredit Regulations, please click the following link: http://www.cccco.edu/ChancellorsOffice/Divisions/Legal/RegulationNotices/tabid/411/Default.aspx

Please contact Joanne Vorhies at 916.322.9048 or by email at jvorhies@cccco.edu, should you need further information.

XI. WORKGROUPS

1. Operations Workgroup
   J. Zamora / B. Adams / L. Miller
   No Report

XII. TASK FORCES

1. CurricUNET Implementation Task Force Update
   B. Adams/L. Miller
   B. Adams noted that much of this discussion was covered in the discussion of Action item 2.

XIII. PUBLIC COMMENT

[None]

Meeting adjourned at 4:00 PM
Curriculum Committee Minutes

Tuesday, January 31, 2012
Yosemite 213 2:40 PM


Others Present: L. Miller (Curriculum Specialist), J. Hughes (Evaluations)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

(M/S/U (M. GARCIA, C. MULDER) to APPROVE the MINUTES of 01/17/2012)

III. NOTIFICATION

PEC 133 Ballet 1
THETR 189 Effective: Summer 2012 Expedited

Rationale for Expedited Approval: A data discrepancy has been discovered. A misalignment between the parent course record and the child course record caused one course title to be erroneously changed from Ballet 1 to Beginning Ballet. Let the record show that the course title should be Ballet 1 and therefore align with Ballet 2, recently approved. In CurricUNET, the PEC 133 is the correct version of the course, and should provide the data that is required for the 2012-2013 Catalog.

MODIFY; Title
Program Impact:
1. Theatre, AA Degree
2. Physical Education, AA Degree

The committee was notified of the EXPEDITED MODIFICATIONS to PEC 133/THETR 189

IV. CONSENT

CGR 221 Image Capture and Manipulation

Effective: Summer 2012 Expedited

INACTIVATE

Program Impact:
1. Graphic Design A.S. Degree
2. Graphic Design Certificate of Achievement
3. Photography A.A. Degree Major
4. Prepress Certificate of Achievement
5. Printing and Lithography Certificate of Achievement
During discussion of the CONSENT AGENDA, B. Adams informed the committee that, due to catalog production, she and Instruction Office are discovering issues that should have been resolved during the academic year that— for whatever reason (often technological) did not occur. This late inactivation is an example of such an issue. The committee was told that there are likely to be more on future agendas.

Hearing no objections, the EXPEDITED INACTIVATION of CGR 221 was approved.

V. DISCUSSION

INACTIVATIONS

(None)

UPDATES (including modifications/reactivations)

ELTEC 205  Electronics Fabrication and Assembly Techniques  3
Effective: Fall 2012 Expedited.
Rationale for Expedited Approval: Lab hours were doubled in the last update of ELTEC 205. The structure should be a 3 unit class that is 2 hours of lecture and 3 hours of lab.
MODIFY: Hours/face to face modalities
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Maintaining $30
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: To ensure student progression within program
Program Impact:
1. Industrial Electronics Certificate of Achievement
2. Industrial Electronics A.S. Degree

M/S/U (S. CIRCLE, P. UPTON) to MODIFY ELTEC 205
M/S/U (J. BEEBE, L. LANIGAN) to MAINTAIN FEE for ELTEC 205
M/S/U (S. CIRCLE, J. BEEBE) to EXPEDITE IMPLEMENTATION of ELTEC 205

FSCI 332  Fire Science Tactics & Strategy  3
Effective: Summer 2013
MODIFY: Content, methods of instruction, assignments, textbooks, assessments, requisite skills
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of FSCI 301
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011/Spring 2012.
Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

M/S/U (S. CIRCLE, P. UPTON) to MODIFY FSCI 332
M/S/U (C. MULDER, E. MAKI) to MAINTAIN ENROLLMENT RESTRICTIONS FOR FSCI 332

FSCI 337  Wildland Fire Control  3
Effective: Summer 2013
MODIFY: Content, enrollment restrictions, content, methods of instruction, textbooks, course goal, learning goals
Enrollment Restrictions: Removing (P) Satisfactory completion of FSCI 301 with a minimum grade of C or better; Requesting: (LOE) enrollment limited to students who can provide State Fire Training
Certificate for Firefighter 1
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011/Spring 2012.

Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

**M/S/U (S. CIRCLE, P. UPTON) to MODIFY FSCI 337** During blanket approval of course modifications, S. Circle expressed concern about one of the course goals for FSCI 337. She commented that it did not appear to follow the format and style of the other goals. Lively discussion ensued. It was clarified that course goals are a continuation of the phrase, “Upon successful completion of this course, student will be able to...” It was determined that there was no issue.

**M/S/U (C. MULDER, E. MAKI) to MODIFY ENROLLMENT RESTRICTIONS FOR FSCI 337**

FSCI 356 Fire Management 1 2.5
Effective: Summer 2013

**MODIFY** Units, hours/face to face modalities, enrollment restrictions, content

**Enrollment Restrictions:** Removing (P) Satisfactory completion of FSCI 301 with a minimum grade of C or better; Adding (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 356.

**Distance Education Status:** None
**Materials Fee Status:** Maintain fee of $110
**Articulation Status:** Does not transfer
**General Education Status:** Not approved for GE
**Rationale:** Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011.

Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

**Pulled by M. Adams due to concerns that requisite skills were still in place for the course even though the enrollment restrictions were being removed, and due to concerns about a referenced guide under Texts and Other Readings.** J. Sola provided background and explained that the requisite skills were not required by the State Fire Marshal; however, faculty wanted to keep them in place. He had removed the prerequisite and neglected to remove the requisite skills. Questions arose as to why he as an administrator was revising course outlines. He explained that there are no full-time faculty in FSCI. It was suggested that, in lieu of a prerequisite, that an advisory be added. He agreed to this solution. The other concern was about the appearance of a reading listed with textbooks. The title as written might confuse students “State Fire Marshal, Fire Management 1…” It was noted the State Fire Marshal was a “corporate author,” not necessarily one author and the formatting may need revisions to help clarify this to students.

**M/S/U (M. ADAMS, M. GARCIA) to MODIFY FSCI 356**

**M/S/U (C. MULDER, E. MAKI) to REMOVE ENROLLMENT RESTRICTIONS FOR FSCI 356**

**M/S/U (J. BEEBE, L. LANIGAN) to MAINTAIN FEE for FSCI 356**

FSCI 367 Fire Investigation 1B 2.5
Effective: Summer 2013

**MODIFY** Units, hours/face to face modalities, content, enrollment restrictions, typical assignments, course goal

**Enrollment Restrictions:** Removing (P) Satisfactory completion of FSCI 357 with a minimum grade of C or better; Requesting: (LOE) enrollment limited to students who can provide State Fire Training Certificate for Fire Investigation 1A

**Distance Education Status:** None
**Materials Fee Status:** Maintain fee of $110
**Articulation Status:** Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011.

Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

Pulled by M. Adams due to concerns that the LOE for FSCI 367 seems read as though the student needs to show completion of FSCI 367. J. Sola noted this was an error and that it should read “1A” instead of “1B”. The other issue was that the Evidence of Appropriate Workload seemed to display assignments, not the amount of time. The committee agreed that this could be improved with minor adjustments to the text which were addressed during the meeting.

M/S/U (M. ADAMS, E. KERR) to MODIFY FSCI 367
M/S/U (C. MULDER, E. MAKI) to MODIFY ENROLLMENT RESTRICTIONS FOR FSCI 367
M/S/U (J. BEEBE, L. LANIGAN) to MAINTAIN FEE for FSCI 367

MUST 134 Aural Skills 4 1
Effective: Spring 2013 Fall 2012 Expedited!
Rationale for Expedited Approval: The course is being modified to comply with Title 5 changes to TBA hours.

MODIFY Description, grading, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MUST 133. (A) Before enrolling in this course, students are strongly advised to satisfactorily complete or be concurrently enrolled in MUST 124.

Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
1. Music A.A. Degree

M/S/U (S. CIRCLE, P. UPTON) to MODIFY MUST 134
M/S/U (C. MULDER, E. MAKI) to MAINTAIN ENROLLMENT RESTRICTIONS FOR MUST 134

During blanket approval of EXPEDITED proposals, it was asked why the course was being expedited for SP 2013 as opposed to other terms like SUMMER 2012 and FALL 2012. B. Adams reported that the division dean and author indicated it would not be offered again until SP 2013, and that it is too late to implement for SP 2012 or SU 2012. It was asked “why not FALL 2012?” J. Zamora noted that would be effective, in terms of the catalog, and reminded the committee that the curriculum cycle revolves around the academic terms defined in the catalog.

M/S/U (S. CIRCLE, J. BEEBE) to EXPEDITE IMPLEMENTATION with a friendly amendment to change the effective term from SP2013 to FA2012 for MUST 134

NURSE 265 Nursing Process: Medical-Surgical 6
Effective: Summer 2013
MODIFY Hours/face to face modalities, enrollment restrictions, content, methods of instruction, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: Removing: (P) satisfactory completion of NURSE 260, NURSE 261, NURSE 262, NURSE 263, and NURSE 264, or (C) concurrent enrollment in NURSK 800. Maintaining: (LOE) Enrollment limited to students who have been accepted into the Associate Degree Nursing Program.

Distance Education Status: Maintaining Teleclass
Materials Fee Status: Decreasing fee from $80 to $65
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review to make course in compliance.

Program Impact:
Stand Alone
SOCSC 105  Women’s Studies  3
Effective: Summer 2013
MODIFY  Description, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D4) (IGETC: 4J); Requesting for (IGETC: 4D)
Rationale: This course is due for periodic review
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Ethnic Studies Skills Recognition Award
3. General Studies, Emphasis in Humanities A.A. Degree
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. MJC-GE Pattern A.A. Degree Major

M/S/U (S. CIRCLE, P. UPTON) to MODIFY SOCSC 105
M/S/U (C. MULDER, E. MAKI) to MAINTAIN ENROLLMENT RESTRICTIONS FOR SOCSC 105
M/S/U (E. KERR, J. SOLA) to MAINTAIN EXISTING GE PLACEMENT and REQUEST ADDITIONAL PLACEMENT on IGETC:4D

NEW COURSES
None

VI. PROGRAM NOTIFICATION AGENDA

Program Learning Outcomes

Technical Education Program Learning Outcomes  (attached)

Child Development Program Learning Outcomes  (attached)

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(No)

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA
Program Changes that do not require Chancellor's Office Notification/Application

MODIFY:

AS: Child Development 30 units
Effective Term: Summer 2012 Expedited
Modify: Program Structure
Rationale: Current structure as reflected in the catalog does not reflect the true intent of the program, and is misleading students and counselors. Revisions came through as "soft revisions" to L. Miller, who noted that they need approval of the curriculum committee to be reflected in the catalog.

M/S/U (L. HATCH/ J. SOLA) to APPROVE MODIFICATION of AS: CHILD DEVELOPMENT
M/S/U (L. HATCH/ J. SOLA) to EXPEDITE APPROVAL of AS: CHILD DEVELOPMENT

MODIFY:

AS: Fire Science 30 units
Effective Term: Summer 2012 Expedited
Modify: Add FTECH 301XABC to list of electives
Rationale: the committee intended to add this course as an elective course into program at the 4/21/11 meeting, however the agenda/minutes erroneously listed FTECH 310XABC, which had already been added to the electives.

M/S/U to (L. HATCH/ J. SOLA) APPROVE MODIFICATION of AS: FIRE SCIENCE
M/S/U to (L. HATCH/ J. SOLA) EXPEDITE APPROVAL of AS: FIRE SCIENCE

CCC-501: Application for Approval - New Credit Programs
(Non)

CCC-510: Substantial Changes to an Approved Credit Program
(Non)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

INACTIVATE:

AS: City and Regional Planning 30 units
Effective Term: Summer 2012 Expedited
INACTIVATE: AS: CITY AND REGIONAL PLANNING
13 AYES
1 NAY
0 ABSTENTIONS

INACTIVATE:

AS: Construction Management 30 units
Effective Term: Summer 2012 Expedited
INACTIVATE: AS: CONSTRUCTION MANAGEMENT

INACTIVATE:

C: Film 17 units
Effective Term: Summer 2012 Expedited
INACTIVATE: C: FILM

INACTIVATE:

AA: French
Effective: Summer 2011 (Retroactive)
This degree was approved by the MJC Curriculum Committee for modification/reactivation at the 11/23/2010 curriculum meeting. The degree was already active in the CCC Inventory, but has not been offered in a number of years because it was inactivated locally and possibly...
informally.

The proposed modification would change the “total units” in the major, therefore requiring a CCC-511 application to change the number of units on file at the CCCCO. The CCC-511 application requires identification of Program Learning Outcomes (PLOs) as well as evidence of course articulation, of which the latter was not on file in the MJC Instruction Office. At the time of submitting the CCC-511, when prompted to provide this information, the faculty author, Ines Bucknam, stated she did not want to proceed with forwarding the application to the CCCCO, and suggested that reactivation be pursued at a later date. L. Miller informed her that inactivation of the degree would be required at this time to keep alignment between local curriculum and state curriculum records.

M/S/C (P. UPTON/ M. ADAMS) to APPROVE INACTIVATION of AA: FRENCH
M/S/C (P. UPTON/ M. ADAMS) to RETROACTIVELY INACTIVATE AA: FRENCH

IX. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards  M. Robles / B. Adams
   M. Robles reported that this project is on hold until the completion of catalog production so that L. Miller can assist with designing improvements to the form.

2. Placing Courses within Disciplines  M. Adams/B. Adams
   M. Adams reported that the question of “how are people placed with disciplines” is a question that is being posed at institutions statewide. Those schools that have this process in place are reporting to the effect that this is done “the way we plan to do it.” B. Adams and M. Adams are to meet today and next week to further discuss options. The issue that really needs attention right now is WHERE in CurricUNET would this be captured within the course development structure- on the cover page? M. Adams believes this could be a logical place for this information. For example, cross-listings are captured in this location. L. Hatch reminded the group “when you hire adjunct, they must be qualified to teach any course in the discipline.” L. J. Zamora offered an example from Computer Science, explaining that – within that program/dept. – all courses would be assigned the discipline of Computer Science. Since the Computer Science department is also responsible for Computer Information Systems, it would be appropriate to also assign the discipline of Computer Information Systems to some Computer Science courses, such as General Computer Literacy and Introduction to Information Systems.

3. Revisions to CurricUNET Course Proposal Fields and Word Report  B. Adams
   B. Adams brought up the proposal prepared by B. Sanders, and noted that the college is still waiting to hear what the accreditation Site Visit Report notes about alignment of SLOs to course goals (objectives.) Because she had yet to meet with her division, S. Circle expressed immediate concern about her perception that the SLOs would appear on the course outline of record. B. Adams showed S. Circle the Phase 2 overview, S. Circle expressed additional concern about information she is getting about SLOs, and how SLOs might be driving content. She noted that this appeared to support that, and that she is concerned. She gave the specific example of peer-editing assignments, and how, reportedly – since they could not be assessed, it was advised that that sort of peer-editing objective be removed from the course, which was unfortunate. “They learn so much from that sort of assignment.” There was lively discussion. Many members provided feedback, explaining that this may be a misunderstanding, that it may be that it is not understood that the SLO of editing is more global, and can include various editing assignments – and that the peer-editing project is granular. It is not the format in which the student is editing, but the editing itself that needs to be assessed. It was stated that SLOs need to be as sparse as possible, and it appeared to S. Circle that this was in direct conflict with that directive. She claimed that current trends seem to be focusing on assessment rather than a global goal of improving teaching and learning. It was offered that the emphasis and challenge is not so much about assessment, but documenting the whole process, which is what this proposal aims to do.
Informational Items

1. Equating Courses and Repetitions   L. Miller
   Postponed Indefinitely

2. Independent Study and Work Experience Course Outlines   B. Adams
   No Report

X. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization   L. Miller
   No Report

2. AP and IB Charts, Pathways – Catalog Pages   R. Cranley/L. Miller
   R. Cranley presented updated AB and IB Charts for the 2012-2013 catalog, explaining that the updates were non-technical, but structural and editorial. She explained that the goal is to make the documents more student-friendly, and to make it very clear to all involved the scope of the policy and how the process works. L. Miller then explained that the University Preparation Pathway, Career/Technical Education Pathway, and CSU Transfer Model Curriculum requirements were updated. Were there any issues that needed to be addressed or corrected on the proofs before the committee? Some typos were noted. J. Hughes asked the committee what was meant by “only one degree may be offered in any one program,” a phrase which appears on both the CSU TMC pathway, and the UP pathway. This means, for evaluators, that a student can earn a degree (for example) in University Preparation, Emphasis in Communication, an AA in Speech Communication, as well as the recently approved AA-T in Communication. Is the group OK with that? One member remarked that M. Morales (AG) would be able to defend the need for multiple degrees in a program because of how the curriculum is designed. Others did not think it appropriate. One member asked “what is the meaning of the degree, and does that undermine it?” There was no resolution. It was suggested that the issue be placed on a future agenda for further inquiry and evaluation. B Adams reminded the committee of past practice, wherein these pathways were endorsed by the committee prior to inclusion in the next catalog and requested a vote be taken on this action item.

M/S/U (M. ADAMS, E. KERR) to approve the 2012-2013 UNIVERSITY PREPARATION PATHWAY, CAREER TECHNICAL EDUCATION PATHWAY, and CSU TRANSFER MODEL CURRICULUM with corrections.

XI. WORKGROUPS

1. Operations Workgroup   J. Zamora / B. Adams / L. Miller
   Catalog Production Update
   L. Miller explained that proofs were available on the http://curriculum.comm.mjc.edu and asked the committee to be diligent in their review of all data in the drafts.

XII. TASK FORCES

1. CurricUNET Implementation Task Force Update   B. Adams/L. Miller
   B. Adams indicated this was addressed in Unfinished Business Action Item #3, Revisions to CurricUNET.

XIII. PUBLIC COMMENT

E. Kerr announced that her daughter is selling Girl Scout cookies.

Meeting adjourned at 4:30
Members Present:  B. Adams (Co-chair), M. Adams, J. Beebe, S. Circle, R. Cranley, K. Ennis, M. Garcia, E. Kerr, L. Lanigan, C. Mulder, E. Maki, L. Hatch, P. Upton, J. Zamora (Co-Chair/President-Elect Academic Senate)


Others Present:  L. Gerasimchuk (Administrative Assistant, Instruction Office), J. Hughes (Evaluations)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

January 31, 2012

M/S/U (   ) to APPROVE the MINUTES of 01/31/2012

III. NOTIFICATION

<table>
<thead>
<tr>
<th>ART</th>
<th>Description</th>
<th>Units</th>
<th>Page</th>
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<tbody>
<tr>
<td>ART 181</td>
<td>Basic Photography 1</td>
<td>1½</td>
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<tr>
<td>Effective: Summer 2012 Expedited</td>
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<tr>
<td>Modify: Remove from Activities placement and place on (MJC-GE: C)</td>
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<tr>
<td>Rationale for expedited approval: When the Curriculum did the GE Alignment project on 4/12/2011, we removed ART 170 from MJC Activities and moved it to MJC-GE Humanities, Area C. In order to make the alignment project more accurate, we need to remove ART 181 Basic Photography 1 (1.5) and ART 182 Basic Photography 2 (1.5) from MJC Activities and move them to MJC-GE Humanities, Area C as well. This update has already been reflected in MJC-GE and Guidance/Activities patterns in the 2012-2013 Catalog.</td>
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<tr>
<td>The committee was notified of the EXPEDITED MODIFICATION to ART 181</td>
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</table>

| ART 182 | Basic Photography 1                      | 1½   |      |
| Effective: Summer 2012 Expedited |
| Modify: Remove from Activities placement and place on (MJC-GE: C) |
| Rationale for expedited approval: When the Curriculum did the GE Alignment project on 4/12/2011, we removed ART 170 from MJC Activities and moved it to MJC-GE Humanities, Area C. In order to make the alignment project more accurate, we need to remove ART 181 Basic Photography 1 (1.5) and ART 182 Basic Photography 2 (1.5) from MJC Activities and move them to MJC-GE Humanities, Area C as well. This update has already been reflected in MJC-GE and Guidance/Activities patterns in the 2012-2013 Catalog. |
| The committee was notified of the EXPEDITED MODIFICATION to ART 182 |
CMPSC 275 Database Management Systems 3
Effective: Summer 2012 Expedited
Rationale for Expedited Approval: This title is currently listed as Database Management Systems/Microcomputer and appears to be truncated. In consultation with the department (J. Zamora) it was determined that the title could be shortened to the above and not have any adverse impact.
MODIFY: Title
Program Impact:
1. Computer Applications Specialist Certificate of Achievement
2. Computer Information Systems A.A. Degree
3. Computer Science A.S. Degree
4. General Studies, Emphasis in Language and Rationality A.A. Degree
The committee was notified of the EXPEDITED MODIFICATION to CMPSC 275

IV. CONSENT

V. DISCUSSION

INACTIVATIONS

FSCI 398 Fire Science Special Topics 2
Effective: Summer 2012 Expedited
Rationale for Expedited Approval: Inactivation of this course will align with the reactivation of FSCI 399, and catalog course information. In addition, note that FSCI 398 will be proposed for removal from Fire Science certificate and degree electives list and FSCI 399 will be proposed for addition to electives list at 2/14/12 meeting.
INACTIVATE
Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement
M/S/U (J. BEEBE/M. GARCIA) to INACTIVATE FSCI 398
M/S/U (J. BEEBE/ M. GARCIA) to EXPEDITE INACTIVATION OF FSCI 398

OLDAD 820 Jewelry and Metalcraft 0
Effective: Summer 2012 Expedited
Rationale for Expedited Approval: This course is being expedited for inactivation to ensure accuracy in the 2012-2013 college catalog.
INACTIVATE
Rationale: Course is now being offered in Community Education fee funded mode.
Program Impact:
None
M/S/U (J. BEEBE/M. GARCIA) to INACTIVATE OLDAD 820
M/S/U (J. BEEBE/ M. GARCIA) to EXPEDITE INACTIVATION OF OLDAD 820

OLDAD 822 Lapidary 0
Effective: Summer 2012 Expedited
Rationale for Expedited Approval: This course is being expedited for inactivation to ensure accuracy in the 2012-2013 college catalog.
INACTIVATE
Rationale: Course is now being offered in Community Education fee funded mode.
Program Impact:
None
M/S/U (J. BEEBE/M. GARCIA) to INACTIVATE OLDAD 822
M/S/U (J. BEEBE/ M. GARCIA) to EXPEDITE INACTIVATION OF OLDAD 822
OLDAD 830  Public Speaking Talking It Out  
Effective: Summer 2012  Expedited  
Rationale for Expedited Approval: This course is being expedited for inactivation to ensure accuracy in the 2012-2013 college catalog. 
INACTIVATE  
Rationale: Course is no longer being offered. 
Program Impact: 
None  
M/S/U (J. BEEBE/ M. GARCIA) to INACTIVATE OLDAD 830  
M/S/U (J. BEEBE/ M. GARCIA) to EXPEDITE INACTIVATION OF OLDAD 830  

OLDAD 874  Clothing Construction through Knitting  
Effective: Summer 2012  Expedited  
Rationale for Expedited Approval: This course is being expedited for inactivation to ensure accuracy in the 2012-2013 college catalog. 
INACTIVATE  
Rationale: Course is no longer being offered. 
Program Impact: 
None  
M/S/U (J. BEEBE/ M. GARCIA) to INACTIVATE OLDAD 874  
M/S/U (J. BEEBE/ M. GARCIA) to EXPEDITE INACTIVATION OF OLDAD 874  

UPDATES (including modifications/reactivations)  
ADJU 203  Concepts of Criminal Law  
Effective: Summer 2012  Expedited  
Rational for Expedited Approval: Course revision had been approved at the 10/11/2011 meeting in which the agenda reflected “removal of Distance Education.” After reviewing the meeting minutes, G. Hausmann alerted B. Adams that there may be an error. He reported that the course should show DE approval. Upon investigation, it was found that – even though the DE module appeared to be inactive, information had been entered into the module by the course author. A query into the system showed that before the course was submitted, the Distance Education field in the cover page had been changed from YES to NO and this made it appear as though no Distance Education modality was proposed.  
Rationale: To maintain current DE approval status  
M/S/U (S. CIRCLE/ L. LANIGAN) to MAINTAIN DE MODALITY FOR ADJU 203  
M/S/U (L. HATCH/ M. ADAMS) to EXPEDITE IMPLEMENTATION of DE for ADJU 203  

ADJU 232  Juvenile Justice Procedures  
Effective: Summer 2013  
MODIFY  Description, Content, Methods of Instruction, Typical Assignments, Textbooks, Course Goal, Learning Goals, Methods of Assessment  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101 Removing: (A) With a minimum Grade of C or Better  
Distance Education Status: Approved for Online  
Materials Fee Status: None  
Articulation Status: Transfer to CSU  
General Education Status: Requesting: (MJC-GE: B)  
Rationale: Periodic Review  
Program Impact:  
1. Administration of Justice A.S. Degree  
M/S/U (P. UPTON/C. MULDER) to MODIFY ADJU 232  
M/S/U (S. CIRCLE/ L. LANIGAN) to MAINTAIN DE MODALITY FOR ADJU 232  
M/S/F (L. HATCH/P. UPTON) to REQUEST PLACEMENT on MJC-GE AREA B  
0 AYES  
12 NAYS
ART 172
Intermediate Photography
Effective: Summer 2012 Expedited
Rationale for Expedited Approval: To comply with newly revised code or law. This class is presently out of compliance and is part of an overall update in photography.
MODIFY Description, Requisite Skills, Content, Methods of Instruction, Typical Assignments, Textbooks, Course Goal, Learning Goals, Methods of Assessment
Enrollment Restrictions: Removing: Satisfactory completion of ART 170 with a minimum grade of C or better ART 182 with a minimum grade of C or better or Requesting: Satisfactory completion of ART 170 or ART 182
Distance Education Status: None
Materials Fee Status: Maintaining fee of $28
Articulation Status: Transfer to CSU and UC
General Education Status: None
Rationale: Curriculum is being updated to reflect changes in the materials, techniques and aesthetics of fine art photography.
Program Impact:
1. Art A.A. Degree
2. Photography A.A. Degree
M/S/U (P. UPTON/C. MULDER) to MODIFY ART 172
M/S/U (M. GARCIA, J. BEEBE ) to MAINTAIN FEE for ART 172
Request to expedite ART 172 withdrawn by rep E. MAKI
Comments included in CurricUNET noted that the author did not provide rationale for the expedited approval that indicated it met criteria for imminent need. Committee members agreed that courses that are late submissions should not be granted expedited approval if imminent need is not demonstrated.

NURSE 260
Nursing Process: Pharmacology
Effective: Summer 2013
MODIFY Description, Hours/Face to Face Modalities, Content, Methods of Instruction, Typical Assignments, Textbooks, Course Goal, Learning Goals, Methods of Assessment
Enrollment Restrictions: Removing (A) Satisfactory completion of FDNTR 219, (P) Acceptance into the Nursing Program, (C) Concurrent enrollment in NURSE 261 or satisfactory completion of corequisite course, Modifying (LOE): Enrollment limited to students who have been accepted into the Associate Degree Nursing Program.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: None
Rationale: Periodic Review
Program Impact:
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
M/S/U (P. UPTON/C. MULDER) to MODIFY NURSE 260
M/S/U (S. CIRCLE/J. BEEBE) to MODIFY ENROLLMENT RESTRICTIONS FOR NURSE 260
M/S/U (S. CIRCLE/L. LANIGAN) to MAINTAIN DE MODALITY FOR NURSE 260

NURSE 261
Nursing Process Fundamentals
Effective: Summer 2013
MODIFY Hours/Face to Face Modalities, Content, Methods of Instruction, Typical Assignments, Textbooks, Course Goal, Learning Goals, Methods of Assessment
Enrollment Restrictions: Removing: (P) Acceptance into the Associate Degree Nursing program (C) Concurrent enrollment in NURSE 260, Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete NURSE 115 and FDNTR 219. Maintaining (C) Concurrent enrollment in NURSK 800, Modifying: (LOE) Enrollment limited to students who have been accepted into the Associate Degree Nursing Program.
Distance Education Status: Requesting: Teleclass
Materials Fee Status: Decreasing fee from $150 to $135
Articulation Status: Transfer to CSU
General Education Status: None
Rationale: Periodic Review
Program Impact:
  1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree

M/S/U (P. UPTON/C. MULDER) to MODIFY NURSE 261
M/S/U (S. CIRCLE/J. BEEBE) to MODIFY ENROLLMENT RESTRICTIONS FOR NURSE 261
M/S/U (S. CIRCLE/L. LANIGAN) to MAINTAIN DE MODALITY FOR NURSE 261
M/S/U (M. GARCIA, J. BEEBE) to DECREASE FEE for NURSE 261

PEC 162  Aikido 1 Basic
Effective: Summer 2013
MODIFY: Content, Methods of Instruction, Course Goal, Learning Goals, Methods of Assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate physical activity, such as falling down and standing up. Students are also advised to consult a physician if they are pregnant, or have significant health problems.
Distance Education Status: Not approve for Distance Education
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for MJC Activities.
Rationale: Minor changes in vocabulary.
Program Impact:
  1. Physical Education A.A. Degree

M/S/U (P. UPTON/C. MULDER) to MODIFY PEC 162
M/S/U (M. ADAMS/E. KERR) to MAINTAIN ACTIVITIES PLACEMENT for PEC 162

PEC 163  Aikido 2 Intermediate
Effective: Summer 2013
MODIFY: Repetitions, Content, Methods of Instruction, Typical Assignments, Course Goal, Learning Goals, Methods of Assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to demonstrate the Aikido Techniques: Yonkyo, Sumi Otoshi, Tenchi Nage, Ikkyo, Kotegaeshi and Irimi Nage or hold Kyu rank from an Aikido Dojo.
Distance Education Status: Not approve for Distance Education
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for MJC Activities.
Rationale: Updating to reflect correct lab unit values.
Program Impact:
  1. Physical Education A.A. Degree

M/S/U (P. UPTON/C. MULDER) to MODIFY PEC 163
M/S/U (S. CIRCLE/J. BEEBE) to MODIFY ENROLLMENT RESTRICTIONS FOR PEC 163
Discussion on requisites indicated PEC 162 should be listed as an advisory rather than the Aikido techniques. The advisory section was modified in CurricUNET to reflect the following as the advisory: PEC 162 or hold Kyu rank from an Aikido Dojo.
M/S/U (M. ADAMS/E. KERR) to MAINTAIN ACTIVITIES PLACEMENT for PEC 163
**PEW 180 Women’s Softball**

**Effective:** Summer 2013  
**MODIFY** Discipline Number, Units, Description, Field Trips, Repetitions, Hours, Content, Methods of Instruction, Typical Assignments, Course Goal, Learning Goals, Methods of Assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Not approve for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Physical Education A.A. Degree

*M/S/U (P. UPTON/C. MULDER) to MODIFY PEW 180*

*M/S/U (M. ADAMS/E. KERR) to MAINTAIN ACTIVITIES PLACEMENT for PEW 180*

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**PHILO 140 Philosophy and Film**

**Effective:** Summer 2013  
**MODIFY** Content, typical Assignments Textbooks, Course Goal, Learning Goals, Methods of Assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Not approve for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for MJC-GE: C, CSU-GE: C2, IGETC: 3B  
**Rationale:** Cover  
**Program Impact:**  
1. CSU General Education Pattern Certificate of Achievement  
2. General Studies, Emphasis in Humanities A.A. Degree

*M/S/U (P. UPTON/C. MULDER) to MODIFY PHILO 140*

Discussion included one of the methods of instruction, which committee agreed should be modified for clarity. For time considerations, rather than modify at meeting (CurricUNET was loading slowly), B. Adams will make revision before moving course forward in approval stream.

*M/S/U (E. MAKI/K. ENNIS) to MAINTAIN EXISTING GE PLACEMENT FOR PHILO 140*

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**NEW COURSES**

None

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**VI. PROGRAM NOTIFICATION AGENDA**

**Program Learning Outcomes**

- Medical Assisting Program Learning Outcomes (attached)
- Theatre Program Learning Outcomes (attached)

**Chancellor’s Office Approvals:** PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals  
(No)

**Chancellor’s Office Denials:** PROGRAMS

**Chancellor’s Office Updates**
VII. PROGRAM CONSENT AGENDA

INACTIVATE:
SRA: Art Gallery/Museum Studies 17 units
Effective Term: Summer 2012 Expedited
M/S/U (P. UPTON/J. BEEBE) to INACTIVATE SRA: ART GALLERY/MUSEUM STUDIES
M/S/C (M. GARCIA/P. UPTON) to EXPEDITE INACTIVATION of SRA: ART GALLERY/MUSEUM STUDIES

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application

MODIFY
AS: Fire Science 30 units
Effective Term: Summer 2012 Expedited
Modify: Electives List - Add FSCI 399; Remove FSCI 398
Rationale: Following CCCCO auditor recommendations, FSCI 399 has been reactivated and FSCI 398 is proposed for inactivation.
M/S/U (P. UPTON/J. BEEBE) to APPROVE MODIFICATION of AS: FIRE SCIENCE
M/S/U to (M. GARCIA/P. UPTON) EXPEDITE APPROVAL of AS: FIRE SCIENCE

MODIFY
C: Fire Science 30 units
Effective Term: Summer 2012 Expedited
Modify: Electives List - Add FSCI 399; Remove FSCI 398
Rationale: Following CCCCO auditor recommendations, FSCI 399 has been reactivated and FSCI 398 is proposed for inactivation.
M/S/U to (P. UPTON/J. BEEBE) to APPROVE MODIFICATION of C: FIRE SCIENCE
M/S/U to (M. GARCIA/P. UPTON) EXPEDITE APPROVAL of C: FIRE SCIENCE

MODIFY
AA: Spanish 20 units
Effective Term: Summer 2012 Expedited
Modify: Required preparation courses: Removal of "or" statements
Rationale: "Or" statements are incorrect. They are no longer necessary.
M/S/U with friendly amendment (P. UPTON/J. BEEBE) to APPROVE MODIFICATION of A.A.: SPANISH
M/S/U to (M. GARCIA/P. UPTON) EXPEDITE APPROVAL of A.A.: SPANISH
See discussion notes under CCC-511

CCC-501: Application for Approval - New Credit Programs
(No application)

CCC-510: Substantial Changes to an Approved Credit Program

ADOPT:
C: Chemical Dependency Counseling 36 units
Effective Term: Upon CCCCO application approval
M/S/U (L. HATCH/L. LANIGAN) to APPROVE ADOPTION of C: CHEMICAL DEPENDENCY COUNSELING

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

MODIFY:
AA: Spanish 20 units
Effective Term: Summer 2012 Expedited.
Modify: Required preparation courses: Removal of “or” statements

Rationale: “Or” statements are incorrect. They are no longer necessary.

M. Garcia questioned the unit values, stating the course unit values would total 10, not 8, based on the courses being 5 units each. This would also impact the total number of units to 22. The change in unit value would require a CCC-511, so this item and discussion is shown here for documentation purposes. M. Garcia made a friendly amendment to approve the revisions to the degree with the revisions to unit values. The approval of the program with the friendly amendment will change effective date to the CCCCO application approval date.

Questions arose if it modified degree could go into next year’s catalog. B. Adams informed the committee the revised program may still be included in the 2012-2013 catalog, with the statement “Pending CCCCO Approval” attached to it.

M/S/U with friendly amendment (P. UPTON/J. BEEBE) to APPROVE MODIFICATION of AA: SPANISH

M/S/U to (M. GARCIA/P. UPTON) EXPEDITE APPROVAL of A.A.: SPANISH

INACTIVATE: AS: Industrial Technology – Electrician 30
Effective Term: Summer 2012
M/S/U (J. BEEBE/C. MULDER) to INACTIVATE AS: INDUSTRIAL TECHNOLOGY-ELECTRICIAN
M/S/C (M. GARCIA/P. UPTON) to EXPEDITE INACTIVATION of AS: INDUSTRIAL TECHNOLOGY-ELECTRICIAN

INACTIVATE: C: Industrial Technology – Electrician 30 ½
Effective Term: Summer 2012
M/S/U (J. BEEBE/C. MULDER) to INACTIVATE C: INDUSTRIAL TECHNOLOGY-ELECTRICIAN
M/S/C (M. GARCIA/P. UPTON) to EXPEDITE INACTIVATION of C: INDUSTRIAL TECHNOLOGY-ELECTRICIAN

INACTIVATE: AS: Maintenance Electrician 30 ½
Effective Term: Summer 2012
M/S/U (J. BEEBE/C. MULDER) to INACTIVATE AS: MAINTENANCE ELECTRICIAN
M/S/C (M. GARCIA/P. UPTON) to EXPEDITE INACTIVATION of AS: MAINTENANCE ELECTRICIAN

INACTIVATE: C: Maintenance Electrician 24½
Effective Term: Summer 2012
M/S/U (J. BEEBE/C. MULDER) to INACTIVATE C: MAINTENANCE ELECTRICIAN
M/S/C (M. GARCIA/P. UPTON) to EXPEDITE INACTIVATION of C: MAINTENANCE ELECTRICIAN

MODIFY: C: Automotive Maintenance 37
Effective Term: Summer 2012
Modify: Title from “Maintenance Mechanic” to the above.
M/S/U (J. BEEBE/C. MULDER) to MODIFY C: AUTOMOTIVE MAINTENANCE
M/S/C (M. GARCIA/P. UPTON) to EXPEDITE MODIFICATION of C: AUTOMOTIVE MAINTENANCE

MODIFY: University Preparation, Emphasis in Biological Sciences 21-25
Effective Term: Summer 2012
Modify: Degree type from AA to AS
M/S/U (J. BEEBE/C. MULDER) to MODIFY UP, BIOLOGICAL SCIENCES
M/S/C (M. GARCIA/P. UPTON) to EXPEDITE MODIFICATION OF UP, BIOLOGICAL SCIENCES
MODIFY: University Preparation, Emphasis in Chemistry
Effective Term: Summer 2012 Expedited
Modify: Degree type from AA to AS
M/S/U (J. BEEBE/C. MULDER) to MODIFY UP, CHEMISTRY
M/S/C (M. GARCIA/P. UPTON) to EXPEDITE MODIFICATION OF UP, CHEMISTRY

MODIFY: University Preparation, Emphasis in Environmental Science
Effective Term: Summer 2012 Expedited
Modify: Degree type from AA to AS
M/S/U (J. BEEBE/C. MULDER) to MODIFY UP, ENVIRONMENTAL SCIENCE
M/S/C (M. GARCIA/P. UPTON) to EXPEDITE MODIFICATION OF UP, ENVIRONMENTAL SCIENCE

MODIFY: University Preparation, Emphasis in Physics
Effective Term: Summer 2012 Expedited
Modify: Degree type from AA to AS
M/S/U (J. BEEBE/C. MULDER) to MODIFY UP, PHYSICS
M/S/C (M. GARCIA/P. UPTON) to EXPEDITE MODIFICATION OF UP, PHYSICS

IX. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards
   M. Robles / B. Adams
   B. Adams reported that this project is on hold until the completion of catalog production so that L. Miller can assist with designing improvements to the form.

2. Placing Courses within Disciplines
   M. Adams/B. Adams
   B. Adams reported that she and M. Adams met after the 1/31/12 meeting and on 2/7/12 to draft a mockup of the placement of courses within disciplines field and the procedure for proposal and approval of assignments of discipline(s) within course outlines. The document was included in the full agenda for committee members to review.
   The committee members agreed the cover page was a logical place for the field, and also agreed that having the link to the ASCCC disciplines list next to the field would be the best spot for it. If the link is not able to be placed there, then it was proposed to put the link on the left-hand side of the page with other existing links. B. Adams also informed the committee of a question from a faculty member regarding proposals outside of CurricUNET. For example, his department recently completed curriculum review based on the review cycle, and didn’t want to wait until the next cycle to propose disciplines. He asked if there was a way to propose once the process is approved by committee and the Senate, and before, or even after, the disciplines field is functioning in CurricUNET. For example, his department recently completed curriculum review based on the review cycle, and didn’t want to wait until the next cycle to propose disciplines. He asked if there was a way to propose once the process is approved by committee and the Senate, and before, or even after, the disciplines field is functioning in CurricUNET. Discussion continued about the scenario of a course that has been recently revised and the only field that would be updated would be the disciplines field. It doesn’t seem feasible to ask department faculty to complete an entire revision proposal. She then noted the example of a course that is recently revised and there isn’t even the capability of making a working copy to make a revision to the course. The committee agreed the first four steps of the process seemed reasonable, but wished for the “fast track” proposal process to be delineated separately. B. Adams will revise the draft and the revised mockup and process will be placed on the next agenda.

3. Revisions to CurricUNET Course Proposal Fields and Word Report
   B. Adams
   B. Adams brought up the proposal prepared by B. Sanders for further discussion. J. Zamora noted there was discussion of warehousing of outcomes in the final accreditation Site Visit Report and it was tied to one of the recommendations. S. Circle still voiced some concerns regarding the placement of the outcomes in the course checklist. It was once again noted the outcomes would not be placed on the course outline report, but that outcomes would be entered for data recording purposes. The other intent of placement of course learning outcomes in the checklist is to enable faculty to be able to review objectives and outcomes in one centralized database so alignment of objectives and outcomes may be discerned. K. Ennis noted the need to demonstrate faculty’s ability to differentiate between objectives and outcomes, and this would enable the college to have concrete evidence of this. She noted there has been discussion of this recommendation in the Assessment Workgroup also. S. Circle asked for
clarification on another part of the mockup, the learning goals (being renamed to objectives) and the methods of assessment (being renamed to methods of evaluation). It was noted these are two changes to the language, and the student learning outcomes would be entered in the overall course goal field (which would be removed). J. Zamora noted he has not had enough time to review the accreditation document and the revisions to CurricUNET course proposal fields to determine if the proposal is the best way to solve the problem identified by accreditation. Questions arose on the use of Program Review module, which houses outcome assessments. It was noted that the assessments are entered in PRNet, not the actual learning outcomes. J. Zamora requested that members talk with their constituents for feedback on the proposal. The discussion may continue at next meeting.

Informational Items

1. Equating Courses and Repetitions L. Miller
   Postponed Indefinitely

2. Independent Study and Work Experience Course Outlines B. Adams
   B. Adams noted she met with K. Walters Dunlap and asked for some guidance on the independent study course outlines, noting the committee was concerned about the DIV-199 outlines and how SLO’s would come into play. K. Walters Dunlap offered to send out some questions via the CIO listserv to find out what other colleges are doing. B. Adams noted the Curriculum Chair listserv could be another avenue for information. She asked committee members to bring back possible questions to next meeting so they could be discussed and sent out via listserv(s).

X. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
   No Report

XI. WORKGROUPS

1. Operations Workgroup J. Zamora / B. Adams / L. Miller
   Catalog Production Update
   B. Adams informed the committee the deadline date to submit revisions to proof has passed, and at this point L. Miller is completing final phases of catalog production.

XII. TASK FORCES

1. CurricUNET Implementation Task Force Update B. Adams/L. Miller
   B. Adams indicated this was addressed in Unfinished Business Action Item #3, Revisions to CurricUNET.

XIII. PUBLIC COMMENT

Meeting adjourned at 4:28

Members Absent: M. Boyd, S. Circle, Community & Economic Development Rep. (Vacant), L. Hatch, R. Jones (ASMJC Rep.), Student Services Rep. (Vacant), S. Shore,

Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

February 14, 2012

Hearing no objection, the minutes of 02/14/12 were approved.

III. NOTIFICATION

IV. CONSENT

V. DISCUSSION

INACTIVATIONS

<table>
<thead>
<tr>
<th>Units</th>
<th>Program Name</th>
<th>Effective</th>
<th>Program Impact</th>
<th>M/S/U</th>
</tr>
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<tbody>
<tr>
<td>EHS</td>
<td>Introductory Landscape Planning and Designing</td>
<td>Summer 2013</td>
<td>Stand Alone</td>
<td>E. Kerr, P. Upton</td>
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<tr>
<td>65</td>
<td>INACTIVATE</td>
<td></td>
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FDP 300 Certified Professional Food Manager Training

Effective: Summer 2013

INACTIVATE

Program Impact:
1. Food Processing A.S. Degree
2. Food Processing Certificate of Achievement

M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 300.

During the discussion of blanket approvals, M. Garcia questioned the rational for inactivation of FDP courses. B. Adams explained that the division also plans to inactivate the programs, and that the committee should see those next meeting. M. Garcia was puzzled by the inactivation and reported that students are still interested in the program. B. Adams
noted that the division claimed there is no need or interest in the program. M. Garcia added that this program provides employees of the canneries, etc., opportunities to improve their skills and to advance their careers. Review of the rationale of one of the course inactivation proposals noted that the FDP courses may be more appropriately offered under Community Education and Workforce Development.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Action</th>
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<td>FDP 301</td>
<td>Certified HACCP Manager Training</td>
<td>1.5</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>1. Food Processing A.S. Degree</td>
<td>None</td>
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<td></td>
<td>2. Food Processing Certificate of Achievement</td>
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<td>M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 301</td>
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<td>FDP 342</td>
<td>Introductory Wine Evaluation</td>
<td>1</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>1. Food Processing Certificate of Achievement</td>
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<td>M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 342</td>
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<td>FDP 376</td>
<td>Basic Food Plant Lab Procedures</td>
<td>1</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>1. Agriculture Laboratory Technician Certificate of Achievement</td>
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<td>M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 376</td>
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<td></td>
<td>2. Agriculture Laboratory Technician A.S. Degree</td>
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<td>3. Food Processing Certificate of Achievement</td>
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<td>4. Food Processing A.S. Degree</td>
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<td>FDP 378</td>
<td>Food Lab Instruments</td>
<td>1</td>
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<td>INACTIVATE</td>
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<td>Program Impact:</td>
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<td></td>
<td>1. Agriculture Laboratory Technician Certificate of Achievement</td>
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<td>M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 378</td>
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<td>2. Agriculture Laboratory Technician A.S. Degree</td>
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<td>3. Food Processing Certificate of Achievement</td>
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<td>4. Food Processing A.S. Degree</td>
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<td>FDP 379</td>
<td>Food Products Grading</td>
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<td>Summer 2013</td>
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<td>1. Agriculture Laboratory Technician Certificate of Achievement</td>
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<td>M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 379</td>
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</table>
FDP 380 Food Products Microanalysis-A 1
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Food Processing A.S. Degree
2. Food Processing Certificate of Achievement
3. Agriculture Laboratory Technician Certificate of Achievement
4. Agriculture Laboratory Technician A.S. Degree
M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 380.

FDP 382 Food Products Microanalysis-C 1
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Food Processing A.S. Degree
2. Food Processing Certificate of Achievement
3. Agriculture Laboratory Technician Certificate of Achievement
4. Agriculture Laboratory Technician A.S. Degree
M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 382.

FDP 386 Food Lab Chemistry Procedures 1
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Food Processing A.S. Degree
2. Food Processing Certificate of Achievement
3. Agriculture Laboratory Technician Certificate of Achievement
4. Agriculture Laboratory Technician A.S. Degree
M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 386.

FDP 387 Food Processing Sanitation & Cleanup 1
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Agriculture Laboratory Technician Certificate of Achievement
2. Agriculture Laboratory Technician A.S. Degree
3. Food Processing Certificate of Achievement
4. Food Processing A.S. Degree
M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 387.

INTDS 155 Hist of Interiors/Decorative Arts 2 3
Effective: Summer 2013
INACTIVATE
Program Impact:
1. General Studies, Emphasis in Humanities A.A. Degree
M/S/U (E. KERR, P. UPTON) to INACTIVATE FDP 387.
### UPDATES (including modifications/reactivations)

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
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</table>
| FSCI 323    | Fire Hydraulics           | **Effective:** Summer 2013  
**MODIFY:** Content, requisite skills, methods of Instruction, textbooks, leaning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 301  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Course is being modified for adherence to scheduled periodic review matrix, Fall 2011/Spring 2012.  
**Program Impact:**  
1. Fire Science Certificate of Achievement  
2. Fire Science A.S. Degree  

*M/S/U (E. KERR, P. UPTON) to MODIFY FSCI 323.*  
*M/S/U (E. MAKI, M. GARCIA) to MAINTAIN ENROLLMENT RESTRICTIONS for FSCI 323.*

| FSCI 374    | Fire Instructor 2B        | **Effective:** Summer 2013  
**MODIFY:** Units, description, hours/face to face modalities, requisite skills, content, methods of Instruction, typical assignments, textbooks, leaning goals, methods of assessment  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of FSCI 352, FSCI 353; Requesting: (L) Enrollment limited to students who can provide State Fire Training Certificates for Fire Instructor 1A and 1B, or Training Instructor 1A, 1B, and 1C.  
**Distance Education Status:** None  
**Materials Fee Status:** Maintaining fee of $110  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Fire Science Certificate of Achievement  
2. Fire Science A.S. Degree  

*M/S/U (E. KERR, P. UPTON) to MODIFY FSCI 374.*  
*M/S/U (E. MAKI, M. GARCIA) to MODIFY ENROLLMENT RESTRICTIONS for FSCI 374.*  
*M/S/U (J. BEEBE, M. ADAMS) to MAINTAIN FEE for FSCI 374.*
PEM 140  Touch Football and Kanaki  1  
**Effective:** Summer 2013  
**MODIFY:** Discipline/Number, units, field trips, hours/face to face modalities, content, methods of 
Instruction, typical assignments, textbooks, leaning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for (MJC-GE: Activities)  
**Rationale:** Periodic review and update to meet current curriculum standards and adhere to curriculum 
matrix.  
**Program Impact:**  
1. Physical Education A.A. Degree  
   *Pulled for discussion with PEM 141 by M. Garcia due to concerns that one of the formative 
   assessments was identical to one of the summative assessments.*  
   **M/S/U (C.MULDER, L. LANIGAN) to MODIFY PEM 140 with a friendly amendment to add the word 
   “final” to Summative Assessments**  
   **M/S/U (M. LYNCH, J. SOLA) to MAINTAIN ACTIVITIES PLACEMENT for PEM 140**

PEM 141  Advanced Touch Football  1  
**Effective:** Summer 2013  
**MODIFY:** Discipline/Number, units, field trips, hours/face to face modalities, enrollment restrictions, 
content, methods of Instruction, typical assignments, textbooks, course goal, leaning goals, methods of 
assessment  
**Enrollment Restrictions:** Requesting: (A) before enrolling in this course, students are strongly advised 
to have previously participated in high school and/or intercollegiate sports requiring strength, agility, and 
physical conditioning.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for (MJC-GE: Activities)  
**Rationale:** Periodic review and update to meet current curriculum standards and adhere to curriculum 
matrix.  
**Program Impact:**  
1. Physical Education A.A. Degree  
   *Pulled for discussion with PEM 140 by M. Garcia due to concerns that one of the formative 
   assessments was identical to one of the summative assessments.*  
   **M/S/U (C.MULDER, L. LANIGAN) to MODIFY PEM 141 with a friendly amendment to add the word 
   “final” to Summative Assessments**  
   **M/S/U (E. MAKI, M. GARCIA) to ADD ENROLLMENT RESTRICTION to PEM 141**  
   **M/S/U (M. LYNCH, J. SOLA) to MAINTAIN ACTIVITIES PLACEMENT for PEM 141**
PEM 162 Soccer 1
Effective: Summer 2013
MODIFY: Discipline/Number, units, field trips, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, leaning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: Activities)
Rationale: Periodic review and update to meet current curriculum standards and adhere to curriculum matrix.
Program Impact:
1. Physical Education A.A. Degree
   M/S/U (E. KERR, P. UPTON) to MODIFY PEM 162
   M/S/U (M. LYNCH, J. SOLA) to MAINTAIN ACTIVITIES PLACEMENT for PEM 162

PEW 164 Women's Indoor-Outdoor Soccer 1
Effective: Summer 2013
MODIFY: Discipline/Number, units, field trips, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, leaning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: Activities)
Rationale: Periodic review and update to meet current curriculum standards and adhere to curriculum matrix.
Program Impact:
1. Physical Education A.A. Degree
   M/S/U (E. KERR, P. UPTON) to MODIFY PEW 164.
   M/S/U (M. LYNCH, J. SOLA) to MAINTAIN ACTIVITIES PLACEMENT for PEW 164
PLSC 200 Introduction to Plant Science

Effective: Summer 2013

MODIFY Field trips, content, typical Assignments, textbooks, course goal, methods of assessment

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: A) (CSU-GE: B2)

Rationale: Periodic Review

Program Impact:

1. Agricultural Science A.S. Degree
2. Agriculture Business A.S. Degree
3. Agriculture Laboratory Technician Certificate of Achievement
4. Agriculture Laboratory Technician A.S. Degree
5. Agriculture: Sales, Service A.S. Degree
6. Agriculture: Sales, Service Technician Certificate of Achievement
7. Animal Science A.S. Degree
8. CSU General Education Pattern Certificate of Achievement
9. Commercial Floristry Technician Certificate of Achievement
10. Crop Science A.S. Degree
11. Dairy Industry A.S. Degree
12. Dairy Science A.S. Degree
13. Environmental Horticultural Science A.S. Degree
14. Food Processing A.S. Degree
15. Food Processing Certificate of Achievement
16. Forestry A.S. Degree
17. Forestry Technician Certificate of Achievement
18. Fruit Science A.S. Degree
19. General Studies, Emphasis in Natural Sciences A.A. Degree
20. Landscape and Park Maintenance Certificate of Achievement
21. MJC-GE Pattern A.A. Degree Major
22. Mechanized Agriculture A.S. Degree
23. Nursery Production Certificate of Achievement
24. Poultry Science A.S. Degree
25. Recreational Land Management Certificate of Achievement
26. Recreational Land Management A.S. Degree
27. Soil Science A.S. Degree
28. University Preparation, Emphasis in Agricultural Sciences A.A. Degree

M/S/U (E. KERR, P. UPTON) to MODIFY PLSC 200.

M/S/U (P. UPTON, C. MULDER) to MAINTAIN GE PLACEMENT for PLSC 200.
NEW COURSES

None

VI. PROGRAM NOTIFICATION AGENDA

Program Learning Outcomes
(None)

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(None)

Chancellor's Office Denials: PROGRAMS

Chancellor’s Office Updates

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application
(None)

CCC-501: Application for Approval - New Credit Programs
(None)

CCC-510: Substantial Changes to an Approved Credit Program
(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

MODIFY

University Preparation, Emphasis in Earth Science

Effective Term: Summer 2012 Expedited

Modify: Degree type from AA to AS

M/S/U (J. SOLA, L. LANIGAN) to MODIFY University Prep: Emphasis in Earth Science

M/S/U (M. LYNCH, J. BEEBE) to EXPEDITE IMPLEMENTATION of University Prep: Emphasis in Earth Science
IX. UNFINISHED BUSINESS

Action Items

1. **Course Substitutions for Academic Awards**  
   M. Robles / B. Adams  
   Now that catalog production is completed, M. Robles will work with L. Miller to redesign the proposed Course Substitution form being discussed by the committee.

2. **Placing Courses within Disciplines**  
   M. Adams/B. Adams  
   M. Adams opened discussion on this item by asking the committee about the process now in development. He asked, “What about disciplines who want to fast-track getting approvals of disciplines for courses without going through an entire course curriculum revision?” One solution presented at the meeting was to create a template that users could grab from the site. This would not require revision of an entire course through the curriculum process. B. Adams had prepared a mock-up of such a template, and mentioned that she could work with L. Miller to fine-tune its appearance. She mentioned that it would be ideal to have the ability to immediately associate a discipline with a course included in CurricUNET, but that is not necessarily going to be an option at this point because of staffing and technology limitations. M. Adams also asked the committee to consider what the review process for associating disciplines with courses might look like, and where it should take place. He opined that the curriculum committee seems like an ideal forum for such review and discussion. It was clarified that when courses come through curriculum, that this process will be added to the list of elements already reviewed by the committee.

Lively discussion ensued. Columbia College’s course outlines were brought up for review, and some members wondered how they had implemented their process so quickly. Many members were still unclear on how this process related to hiring of adjunct faculty, minimum qualifications, and FSAs (faculty service areas). J. Zamora reminded the committee that this is a separate issue from those other topics. Some members noted that in the past it seemed that because an instructor is hired within a department, that the instructor is considered qualified to teach all courses offered by that department. J. Zamora explained that this would clean up that perception, because appropriate disciplines would be clearly linked to the course itself, as opposed to the entire department. It was asked that—if the faculty author is the one to identify disciplines associated with the course—what is in place to ensure that all possible appropriate disciplines are identified? What about those courses that could introduce conflict? J. Zamora re-emphasized that this issue is about associating disciplines with courses, and that things like hiring, FSAs, and minimum qualifications are separate issues. L. Miller suggested that she work with J. Zamora to create a graphic illustrating the relationship of these elements to make the distinction between these areas more clear because many members admitted to struggling with the distinction. It was mentioned and re-emphasized that deans need to be made aware of this process to ensure that appropriate personnel are selected for adjunct assignments.

3. **Revisions to CurricUNET Course Proposal Fields and Word Report**  
   B. Adams/J. Zamora  
   J. Zamora began discussion on the topic by distributing and reviewing a document he prepared highlighting all of the site visit report’s language as to how MJC “has not fully addressed the recommendation”. The committee was reminded that the proposed plan will allow for Course Learning Outcomes or CLOs (formerly known as SLOs) to be housed in CurricUNET but not reported on the course outline, nor reviewed/approved by the curriculum committee. This plan would help the college respond to the concerns of WASC. The dialog moved swiftly into discussion of related topics including but not limited to; the inclusion of CLOs on the syllabus, the accessibility of CLOs for students, questions about where they are housed, and the appropriateness of the CLOs being placed in the curriculum module of CurricUNET as opposed to the Program Review module. B. Adams reminded the committee that the ASCCC’s Model Course Outline of Record reference guide notes that the course outline is not required to include CLOs, but that it provides a convenient place to locate them. She reminded the committee of a meeting she attended with K. Walters Dunlap, B. Sanders, and A. Peek, where discussion took place on the inclusion of CLOs on the outline. Her response was that the committee could not be expected to keep up with the review of CLOs on every outline, and with every revision. This would make the process much more cumbersome. It was agreed that it would be reasonable to have the committee review them when courses came through in the scheduled review matrix, to verify objectives align with outcomes. As noted during the discussion, the alignment of objectives and outcomes is included in Standard IIA.
Informational Items

1. Equating Courses and Repetitions
   L. Miller
   Postponed Indefinitely

2. Independent Study and Work Experience Course Outlines
   B. Adams
   B. Adams reported because of accreditation concerns and work on the CurricUNET mockups, no progress has been made on this item.

X. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization
   L. Miller
   No Report

XI. WORKGROUPS

1. Operations Workgroup
   J. Zamora / B. Adams / L. Miller
   Catalog Production Update

XII. TASK FORCES

1. CurricUNET Implementation Task Force Update
   B. Adams/L. Miller
   This item was covered under Unfinished Business, Action Items 2 and 3.

XIII. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

February 28, 2012

Hearing no objections, the minutes of 02/28/12 were approved, with one correction

III. NOTIFICATION

IV. CONSENT

V. DISCUSSION

INACTIVATIONS

<table>
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<th>Course</th>
<th>Title</th>
<th>Units</th>
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<td>ENGL 198</td>
<td>English Special Topics</td>
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<td></td>
<td>1. English A.A. Degree</td>
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<td>FDP 200</td>
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<td>1. Agriculture Laboratory Technician A.S. Degree</td>
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<td>2. Agriculture Laboratory Technician Certificate of Achievement</td>
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<td>4. Food Processing A.S. Degree</td>
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<td>INACTIVATE FDP 200</td>
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FDP 381 Food Products Microanalysis-B-Mold
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Food Processing Certificate of Achievement
2. Food Processing A.S. Degree
3. Agriculture Laboratory Technician Certificate of Achievement
4. Agriculture Laboratory Technician A.S. Degree
M/S/U (J. BEEBE, M. GARCIA) to INACTIVATE FDP 381

FDP 383 Enzymes in the Food Industry
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Food Processing Certificate of Achievement
2. Food Processing A.S. Degree
3. Agriculture Laboratory Technician Certificate of Achievement
4. Agriculture Laboratory Technician A.S. Degree
M/S/U (J. BEEBE, M. GARCIA) to INACTIVATE FDP 383

GERM 52 Introduction to Practical German 2
Effective: Summer 2013
INACTIVATE
Program Impact:
Stand Alone
M/S/U (J. BEEBE, M. GARCIA) to INACTIVATE GERM 52

PLSC 385 Pruning
Effective: Summer 2013
INACTIVATE
Program Impact:
Stand Alone
M/S/U (J. BEEBE, M. GARCIA) to INACTIVATE PLSC 385
UPDATES (including modifications/reactivations)

**ADJU 212  Criminal Investigation**

**Effective:** Summer 2013

**MODIFY** description, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201

**Distance Education Status:** Maintaining Online

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** Periodic Review

**Program Impact:**
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree

*M/S/U (J. BEEBE, M. GARCIA) to MODIFY ADJU 212* During blanket approval, M. Adams noted that there was a typo in the Student Learning Goals for this course. “…in to a state” should read “in a state.” This was corrected during the meeting.

*M/S/U (L. HATCH, S. CIRCLE) to APPROVE ENROLLMENT RESTRICTIONS for ADJU 212* M. Adams noted during blanket approval that there appears to be an issue with goals matching requisite skills. B. Adams was aware of this and reported to the committee that this is a CurricUNET issue. She has entered an issue in the Governet ticket system to request resolution of the problem.

**ADJU 213  Patrol Procedures**

**Effective:** Summer 2013

**MODIFY** description, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201

**Distance Education Status:** Requesting Online

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** Periodic Review

**Program Impact:**
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree

*M/S/U (J. BEEBE, M. GARCIA) to MODIFY ADJU 213* 

*M/S/U (L. HATCH, S. CIRCLE) to APPROVE ENROLLMENT RESTRICTIONS for ADJU 213* 

*M/S/U (M. LYNCH, S. CIRCLE) to APPROVE MODALITY for ADJU 213*
ADJU 217  Substance Abuse  3
Effective: Summer 2013
MODIFY: description, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, leaning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201; and satisfactorily complete ADJU 202
Distance Education Status: Maintaining Online
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Requesting (MJC-GE: B, E) (CSU-GE: D7, E)
Rationale: Periodic Review
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree
M/S/U (J. BEEBE, M. GARCIA) to MODIFY ADJU 217
M/S/U (L. HATCH, S. CIRCLE) to MAINTAIN ENROLLMENT RESTRICTIONS for ADJU 217
M/S/U (E. KERR, R. CRANLEY) to PLACE ADJU 217 on (MJC-GE:B,E) and to REQUEST PLACEMENT on (CSU-GE:D7, E) with M. Garcia noting during discussion of the approval that R. Cranley (in the approval stream) had found other Substance Abuse courses (Sac City College) had been placed in similar CSU-GE areas. He noted that in his own searches, the course - while previously approved - had since had GE approval removed. R. Cranley explained that she had used a different search method. Various ASSIST searches were conducted at the meeting, and it was determined that even though SCC did not have the GE designation any longer, other colleges with similar course titles had GE designations.
M/S/U (M. LYNCH, S. CIRCLE) to MAINTAIN DE MODALITY for ADJU 217

ADJU 234  Crime Causation  3
Effective: Summer 2013
MODIFY: description, content, methods of instruction, typical assignments, textbooks, course goal, leaning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Maintaining Online
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree
M/S/U (J. BEEBE, M. GARCIA) to MODIFY ADJU 234
M/S/U (M. LYNCH, S. CIRCLE) to MAINTAIN DE MODALITY for ADJU 234
ADJU 243  Domestic Violence Crisis Intervention  3
Effective: Summer 2013
MODIFY: enrollment restrictions, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201; Removing: (A) ADJU 242
Distance Education Status: Maintaining Online
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree
M/S/U (J. BEEBE, M. GARCIA) to MODIFY ADJU 243
M/S/U (L. HATCH, S. CIRCLE) to MAINTAIN ENROLLMENT RESTRICTIONS for ADJU 243
M/S/U (M. LYNCH, S. CIRCLE) to MAINTAIN MODALITY for ADJU 243

CMPGR 262  Exploring the World Wide Web  1
Effective: Spring 2010 (Request overridden by Office of Instruction because timeline is impossible)
Spring 2013 Expedited!
Rationale for Expedited Approval: Due to clarified guidelines regarding TBA lab hours from the California Community Colleges Chancellor’s Office, it is clear that our facilities are insufficient to accommodate our current enrollment. As suggested in these guidelines, we are adding online and hybrid modality options to all of our classes that utilize TBA lab hours. These standards must be applied by the Spring 2010 semester.
MODIFY: Hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid course
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Approved for GE: Activities
Rationale: To comply with newly revised code or law
Program Impact:
2. Computer Graphics Applications Certificate of Achievement
3. Computer Network Technician Certificate of Achievement
PULLED FOR DISCUSSION BY E. MAKI due to concerns about references to laboratory activities when this course is identified as a lecture-only course. Revisions to language were suggested, but many members expressed concern about editing the language when it was not clear if there truly are lab activities in the course. It was decided not to edit the proposal on behalf of the faculty when the revisions could have adverse affects on the course design.
M/S/ (L. HATCH, M. LYNCH) CMPGR 262 PROPOSAL WITHDRAWN BY DIVISION REP
PLSC  260  Plant Disease Control  3  
**Effective:** Summer 2013  
**MODIFY:** Field trips, content, methods of instruction, typical assignments, learning goal, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Plant Science classes are scheduled for 5 year review cycle Fall 2011  
**Program Impact:**  
1. Crop Science A.S. Degree  
2. Environmental Horticultural Science A.S. Degree  
3. Fruit Science A.S. Degree  
4. Soil Science A.S. Degree  
5. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis  
**PULLED FOR DISCUSSION BY M. GARCIA** due to concerns that the methods of instruction appeared to be student-centered as opposed to instructor-driven. It was decided that there was an ample number of instructional methods, so it would be safe to delete the student-centered methods, which also were reflected in the Typical Assignments section.  
**M/S/U (J. SOLA, M. ADAMS) to MODIFY PLSC 260 with a friendly amendment to modify the Methods of Instruction so that they are strictly instructor-driven.**  

**NEW COURSES**

AUTEC  200  Automotive Service Management  3  
**Effective:** Summer 2013 pending CCCCO approval.  
**ADOPT**  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** It was recognized and supported by the automotive advisory committee as a needed course to prepare students for the role of service manager. The course will also help prepare students for the Automotive Service Excellence (ASE) certification test C-1 exam  
**Program Impact:**  
**Stand Alone**  
**PULLED FOR DISCUSSION BY M. ADAMS** due to concerns that the course is requesting transfer to CSU, but had not identified comparable courses. J. Beebe explained that the course units would be used to apply toward CSU Stanislaus Applied Leadership Studies program, and other courses of analogous content were visible on ASSIST for this program. R. Cranley noted that she, too, had observed that about the search results; however, none of the courses reflected management. She did find a management course, but it was upper division. E. Maki noted that J. Beebe’s explanation could have helped had it been provided in the rationale.  
**M/S/U (J. BEEBE, P. UPTON) to ADOPT AUTEC 200**
AUTEC 211  Introduction to Alternative Fuels and Advanced Technology Vehicles  3
Effective: Fall 2012 Spring 2013 pending CCCCO approval. Expedited!
NOTE: The Instruction office has overridden the request for FALL 2012 implementation because scheduling deadlines have passed for FALL 2012, and this new course will require both YCCD Board of Trustees approval as well as CCCCO CCC-530 approval prior to any scheduling taking place.
Rationale for Expedited Approval: Course has been developed to comply with current CTE Collaborative Grant Workplan activities. Course is also a critical component of the alternative fuels footprint for the Automotive Program.
ADOPT
Enrollment Restrictions: Requesting (P) Satisfactory completion of AUTEC 368.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: It was recognized and supported by the automotive advisory committee as a needed course to prepare students for the role of service manager. The course will also help prepare students for the Automotive Service Excellence (ASE) certification test C-1 exam
Program Impact: Stand Alone

PULLED FOR DISCUSSION BY M. ADAMS due to concerns that the overall course goal did not seem to reflect the full scope of the course as evidenced in the learning goals and content. It was decided to add a clause culled from the student learning goals to the course goal
M/S/U (M. GARCIA, M. LYNCH) to ADOPT AUTEC 211
M/S/U (L. HATCH, S. CIRCLE) to APPROVE ENROLLMENT RESTRICTIONS for AUTEC 211
M/S/U (M. ADAMS, J. BEEBE) to EXPEDITE IMPLEMENTATION for AUTEC 211.

VI. PROGRAM NOTIFICATION AGENDA

Program Learning Outcomes

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(Nonne)

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application

CCC-501: Application for Approval - New Credit Programs
(Nonne)

CCC-510: Substantial Changes to an Approved Credit Program

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

IX. UNFINISHED BUSINESS

Quorum was lost during unfinished business, so no vote could be taken on action items.

Action Items

1. Course Substitutions for Academic Awards
   M. Robles / B. Adams
   M. Robles was not present to report, but B. Adams spoke on her behalf to inform that L. Miller and M. Robles have not yet met to design a form.

2. Placing Courses within Disciplines
   M. Adams/B. Adams
   B. Adams opened discussion of this item by reporting that she had spoken with CurricUNET (Travis) on the proposed design of the interface for placing courses. Travis informed B. Adams that using a drop down list was a much better use of the available technology than to merely create a text box into which faculty could write disciplines. Multiple disciplines would be able to be selected. This was better news than anticipated, since this was the original goal of the design, and the concern was that CurricUNET would not be able to deliver it.

   B. Adams was also pleased to share the new electronic "Placing Courses within Disciplines" form for use by those divisions who want to “fast-track” placement of compliant courses in disciplines. This form would be used for those courses that are compliant and which may have recently gone through the curriculum process. The form previously proposed would have been a Word form, but L. Miller consulted with J. Sigman (web developer) who suggested using Google forms instead. This technology allows for the development of an electronic form, for which a spreadsheet database is automatically created in the background. The form can then be embedded into any website. The committee liked the concept, however, it was noted that a disadvantage is that only one course could be submitted at a time. L. Miller said it could be designed that way; however, that was not a clear specification when she created the form from the original draft of the template. It was also unclear whether the disciplines list should include only those disciplines offered at the college, or whether it should include all possible disciplines. M. Adams clarified that the list should be inclusive of all disciplines on the Minimum Qualifications for Faculty and Administrators in the California Community Colleges because MJC may want to offer those disciplines in the future. Questions arose about who could submit a form and if the form could be used for non-compliant courses. It had been determined at a previous meeting that non-compliant courses would not be eligible for the fast-track process. L. Miller noted she should emphasize the relationship to the ASCCC list on the form, and that she should also emphasize the fact that this process may be used for compliant courses only.

3. Revisions to CurricUNET Course Proposal Fields and Word Report
   B. Adams
   B. Adams presented an updated version of the Adding CLOs to the CurricUNET Database proposal. She pointed out that the use of SLOs as an acronym did not seem appropriate since discussion often includes CLOs, PLOs, and GELOs. M. Adams added that SLO is the umbrella term for all “levels” of SLOs, while CLO refers specifically to course-level learning outcomes. B. Adams pointed out that the revised mockup showed how CLOs are listed separately from the rest of the course, further illustrating the distinction between the course and the learning outcomes. When seeing the proposed report design S. Circle asked for clarification as to whether this was part of the course outline. B. Adams stated it is a separate report. At the end of the discussion, B. Adams noted that it is not quite clear if a course could be prevented from being launched if the CLO element was incomplete, and the committee would need to determine if it was appropriate. Directions could then be given to Governet to allow the submit button to appear without the CLO field being completed, or to have the submit button appear when all fields are completed, including CLOs.

Informational Items

1. Equating Courses and Repetitions
   L. Miller
   Postponed Indefinitely

2. Independent Study and Work Experience Course Outlines
   B. Adams
   Postponed Indefinitely
X. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   No Report

Informational Items

1. CurricUNET Training scheduled for March 14, 2012 from 2:00 p.m. – 3:30 p.m., FH 111
   B. Adams reported she will be conducting a training/drop-in session on March 14 and had sent an e-mail to faculty
   and deans. E. Maki stated he appreciated the e-mail indicated it would be a drop-in session also, so faculty who have
   had previous training would be able to attend and complete any pending course outlines.

XI. WORKGROUPS

1. Operations Workgroup  J. Zamora / B. Adams / L. Miller
   Catalog Production Update
   The catalog is at the printer, however, printing cannot take place until the PO is established.

XII. TASK FORCES

1. CurricUNET Implementation Task Force Update  B. Adams/L. Miller

XIII. PUBLIC COMMENT

S. Circle warmly introduced S. Shore (ESL) who has replaced D. Gilbert as a representative for Literature and
Language Arts. S. Shore noted that she has a time conflict which prevents her from arriving on time for the meetings in
that she must teach until 3:30 on the East Campus.

MEETING ADJOURNED AT 4:19


Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), J. Hughes (Evaluator), L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

March 13, 2012

M/S/U (L. HATCH, M. GARCIA) to APPROVE the minutes of 03/13/2012.

III. COURSE NOTIFICATION AGENDA

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>RSCR 230</td>
<td>1</td>
<td>Clinical 1</td>
</tr>
</tbody>
</table>

Effective: Fall 2012 Expedited. Expedited administrative update to fee Granted by VPI

Rationale for Expedited Approval: Materials fees for liability insurance are illegal, according to division staff in ALHE. This course was missed. It should be noted that this course is not compliant, and that updates to the fees will require a change to the active course record. L. Miller will attach the existing fee report to the active course record, and update the fee information in CurricUNET so that no fee appears on the active course. The fee removal will be effective Fall 2012. L. Miller has advised the division to bring this course into review-cycle compliance ASAP to avoid inactivation and to ensure it can continue to be offered.

MODIFY: Materials fee (on active CurricUNET course)

Materials Fee Status: Removing fee of $12.00

The committee was notified of the expedited changes to RSCR 230

UC Transfer Articulation: History Subject Area Review Results

From: Jennifer Forsberg [mailto:Jennifer.Forsberg@ucop.edu]
Sent: Wednesday, December 21, 2011 4:14 PM
To: Ruth Cranley
Subject: History Subject Area Review Results - Modesto Junior College

Dear Community College Articulation Officer:
Below you will find a detailed breakdown of the courses identified by the UCOP transfer articulation staff as a part of the 2011 UC history subject area review. The designated courses for your college are divided into the following sections:

- courses submitted by you and approved upon review
- courses submitted by you and not approved (these should be resubmitted during the 2012-2013 TCA cycle)
- courses identified by the reviewer but not submitted (these need to be submitted during the 2012-2013 TCA cycle)
- courses submitted by you that are not part of this review (thus approved without review)

In reviewing your courses, we have strived to give valuable and detailed feedback about courses that do not meet the established requirements. Should you or your faculty have questions about the results, Dawn and I would be happy to set up a conference call with you to go over the results and give further feedback.

### Submitted and retained

- **HIST 101** History of the United States to 1877
- **HIST 102** History of the United States Post Civil War
- **HIST 104** Western Civilization to 1650
- **HIST 105** Western Civilization since 1650
- **HIST 106** World Civilization to the 16th Century
- **HIST 107** World Civilization from the 16th Century
- **HIST 145** History of Latin America

### Submitted and phased out

None

### Not submitted and phased out

None

### Submitted and automatically retained (not part of review)

- **HIST 119** Social and Cultural History of 20th Century America

Courses that currently have phase out notices are due to be phased out after summer 2013; this will us time to work with you to make the course(s) transferable. If you wish to re-submit these course(s) for review during the 2012-2013 TCA cycle, please submit outline(s) in OSCAR in the 2012 calendar year.

If your outlines have gone through curriculum committee review and you’d like us to take a look at them ahead of the 2012-2013 TCA cycle, send them to me for an unofficial review (meaning, the course will not be marked as retained until it goes through the official TCA review, but we can look at it to see if there are any problems that should be addressed).

As a reminder, you can find the criteria for the history subject review in the 2011 UC TCA letter, found here: [http://info.assist.org/tca_guidelines.html](http://info.assist.org/tca_guidelines.html)

Best regards,

Jennifer Forsberg
University of California Office of the President
Student Affairs/Transfer Articulation Analyst
1111 Franklin Street, 9th Floor
The committee was notified of the UC Transfer “History Subject Area Results” for HIST 101, HIST 102, HIST 104, HIST 105, HIST 106, HIST 107, HIST 145, and HIST 119.

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Effective</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>EHS 250</td>
<td>Landscape Irrigation</td>
<td>3</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
</tr>
</tbody>
</table>

Program Impact:
1. Environmental Horticultural Science A.S. Degree
2. Landscape and Park Maintenance Certificate of Achievement

M/S/U (J. BEEBE, J. SOLA) to INACTIVATE EHS 250

<table>
<thead>
<tr>
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<th>Title</th>
<th>Units</th>
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<th>Action</th>
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</thead>
<tbody>
<tr>
<td>INTDS 215</td>
<td>Interior Design Studio 1</td>
<td>2</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
</tr>
</tbody>
</table>

Program Impact:
Stand Alone

M/S/U (J. BEEBE, J. SOLA) to INACTIVATE INTDS 215

<table>
<thead>
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<th>Title</th>
<th>Units</th>
<th>Effective</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>MACH 310</td>
<td>Advanced Topics in Machining</td>
<td>1</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
</tr>
</tbody>
</table>

Program Impact:
1. CNC Programmer Certificate of Achievement CNC Programmer Skills Recognition Award
2. Machine Tool Technology 2 Certificate of Achievement

M/S/U (J. BEEBE, J. SOLA) to INACTIVATE MACH 310
UPDATES (including modifications/reactivations)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PLSC 235</td>
<td>Plant Propagation/Production</td>
<td>3</td>
</tr>
<tr>
<td>EHS 235</td>
<td>Effective: Summer 2013</td>
<td></td>
</tr>
</tbody>
</table>

**MODIFY:** Hours face to face modalities, content, typical assignments, textbooks, course goal, leaning goals, methods of assessment

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PLSC 200.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** Periodic Review

**Program Impact:**
1. Fruit Science A.S. Degree

*M/S/U (J. BEEBE, J. SOLA) to MODIFY PLSC/EHS 235 with the clarification by M. Garcia that PLSC 235 is cross-listed with EHS 235. This is to be corrected in the agenda.*

*M/S/U (S. CIRCLE, P. UPTON) to MAINTAIN ADVISORY for PLSC 235/EHS235.*

NEW COURSES

None

VI. PROGRAM NOTIFICATION AGENDA

**Program Learning Outcomes**

C: Mechanized Agriculture Technician

*Adept:*

**Effective:** Summer 2012, **Expedited**, pending a directive to produce a 2012-2013 Catalog Addendum

**Students who earn a Certificate of Achievement in Mechanized Agriculture Technician will be able to:**

1. Describe the various employment opportunities available within the mechanized agriculture field and demonstrate the minimum educational requirements for entrance into each.
2. Locate, read, and interpret appropriate plans, manuals and equipment documentation in order to fabricate and/or repair equipment effectively.
3. Select proper tools and equipment for various applications, staying within the desired financial restraints.
4. Maintain tools and equipment and demonstrate the value of preventative maintenance and proper equipment usage.
5. Demonstrate and relate the use of skills developed across various general education disciplines (ex. English, math, physics etc.) to help solve problems within the mechanized agriculture field.

*The committee was notified of PLOs adopted for C: MECHANIZED AGRICULTURE TECHNICIAN*

AA: University Preparation: Emphasis in Humanities
Adopt
Effective: Summer 2012, Expedited pending a directive to produce a 2012-2013 Catalog Addendum

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who earn an AA in University Preparation, Emphasis in Humanities in will be able to:

1. Describe how cultural beliefs, values and practices have influenced societies in various times.
2. Analyze the ways that individuals and various cultural groups act in response to their societies and environment.
3. Demonstrate awareness of the various ways that culture, ethics, history, belief, and ethnicity affect individual experience and society as a whole.
4. Demonstrate the ability to interpret and analyze works of art for meaning and to forge aesthetic judgments.
5. Demonstrate critical thinking in the analysis of cultural production using both thematic and historical synthesis.

The committee was notified of PLOs adopted for AA: UNIVERSITY PREPARATION, HUMANITIES During transcription of the minutes, L. Miller noted that the wrong degree had been identified in the agenda as “AA: General Studies: Emphasis in Humanities.” The meeting minutes show the correct degree.

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(No

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

VII. PROGRAM CONSENT AGENDA
VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application

ADOPT:
Skills Recognition in Gerontology 9
Effective Term: Summer 2013
M/S/U (M.ROBLES, L. HATCH) to ADOPT SR: GERONTOLOGY with the friendly amendment to revise the award header language to match those used in the catalog by removing redundant course requirement language.

CCC-501: Application for Approval - New Credit Programs
(No

CCC-510: Substantial Changes to an Approved Credit Program

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

INACTIVATE:
Agriculture Laboratory Technician Certificate of Achievement 30
IX. UNFINISHED BUSINESS

**Action Items**

1. **Course Substitutions for Academic Awards**
   
   **M. Robles / B. Adams**
   
   M. Robles opened discussion stating that L. Miller has not yet worked on the form, but that she could provide previously recommended updates on the existing form for the committee to preview. The goal of this new form is to make sure that it goes to all appropriate divisions, specifically in the instance of a cross-listed course. Members reviewed the form and provided extensive feedback. One member asked if a field might be provided wherein a justification could be provided for any course substitution denials. J. Fay asked if records were kept on denials. "No," stated J. Hughes. "That should be a goal," stated J. Fay. J. Zamora countered by saying that records of substitutions may be misleading, as each substitution may have different influencing factors, for example, a student must graduate, or a course is not being offered in a semester. C. Hudelson Putnam noted that inconsistencies in how a department handles this can be problematic for students. One member noted a bullet stating that courses used for substitution must be compliant. K. Ennis expressed clear concern, "Why should we punish our students for our own delinquencies?" Other members agreed. M. Adams countered that it is analogous to accredited schools. We do not accept transcripts from non-accredited schools. Some members thought that was not an accurate analogy. M. Robles noted that the process will allow for divisions to uphold their own substitution processes. What are the criteria? It appears to be inconsistent across the board already. Attention was called to the signature required of the Curriculum Representative. "What is that necessary for?" asked some members. It was noted as an example that SPCOM 106 is frequently substituted for SPCOM 100/102. B. Adams noted that the form will allow interested parties to see any patterns of substitution so that curriculum changes to program requirements may possibly be considered. L. Lanigan indicated the nursing division is very concerned about another party being able to deny a substitution. She referenced email dialog from the division addressing this concern, and that the program should retain the right to substitute coursework, as they are familiar with their requirements of the BRN. B. Adams noted that her research into the issue showed that the BRN requirements call for 6 semester units of communication skills, including oral communication as one type of communication skill, and if nursing students really need oral communication skills, SPCOM 100 or 102 would fulfill that need, while SPCOM 103 would not seem to be an appropriate substitute since it does not emphasize oral communication skills. SPCOM 106, an often-substituted course, does not emphasize oral communication through public speaking. However, if SPCOM 106 fulfills another type of communication skill that the BRN allows, then perhaps it should be considered to be added into the program requisites. Patterns of substitution like this can cause concern for the discipline faculty, for example, "Are students detouring public speaking for graduation by taking other courses? Is this appropriate?" The intent is not to deny course substitution requests. The conversation turned to varying interpretations of "equivalency" and "substitution." R. Cranley asked the intent of a "bullet" on the form stating that "any substitution must be the equivalent." She questioned the appropriateness of that requirement, explaining to the committee that it is a moot point, because if a course is identified as an equivalent through the transcript evaluation process, it is automatically satisfies any equivalent listing. Substitution is different from equivalency – this requirement makes them one and the same. Members then noted that the form lacked clarity about
the substitution process. “Who is this form for? Students? Faculty?” One additional bullet deemed “courses used for G.E. requirements [at other institutions] cannot be substituted.” Various members took issue with this. R. Cranley commented “it does not make sense that a course that has been used on another campus, and has satisfied their Title 5 requirements for GE, cannot be used as a substitution to satisfy our similar area Title 5 requirements. Is that what this is saying?” J. Hughes was asked about current process pertaining to enforcing this. “We are inconsistent at this time.” M. Robles reminded them that this was only a draft. L. Hatch attempted to summarize the real issue behind the technical problems with the document saying “It ultimately seems like the question we are facing is ‘how do we support student success while maintaining academic rigor?’” L. Miller will work on the form prior to the next meeting.

2. Placing Courses within Disciplines M. Adams/B. Adams

   J. Zamora opened discussion by presenting a graphic drafted from collaboration between L. Miller and himself. The graphic serves to better illustrate instruction and human resources terms such as “department”, “program”, “discipline” and “minimum qualifications” to help the committee and others understand the way that any “placing courses in disciplines process” will affect things like the hiring process, course outlines, and certificated applicants. The committee received the document well, and was encouraged to share it with colleagues to get feedback for any improvements. J. Zamora reminded them that this is a working draft, not final. B. Adams pointed the committee’s attention to the Placing Courses within Disciplines “fast track” form that was presented at the last meeting. L. Miller explained the electronic form’s technology “Google Forms” and how it has some limitations, but is a drastic improvement over using a Word form. Limitations include that faculty cannot submit more than one course at a time. It was noted that some disciplines may be missing. L. Miller noted she had not been able to proofread the list of disciplines and that it needs to be reviewed. L. Miller asked if the use of this form should have a sunset clause so that it is not used indefinitely in lieu of CurricUNET. The committee agreed and determined that it be used for one year. Members recommended that this be shared at IAC. When asked about “next steps” for use of the form, M. Adams reminded the committee that no Academic Senate approval is necessary, as they delegated authority to the Curriculum Committee to determine the process and set it in motion.

   M/S/U (M. Adams, K. Ennis) to approve the proposed process for “placing courses within disciplines” as drafted for CurricUNET and its “fast track” alternative, the form on the Curriculum Website, which will be available for one year, with the friendly amendment that it be proofread.

3. Revisions to CurricUNET Course Proposal Fields and Word Report B. Adams

   Committee reviewed and briefly discussed.

   M/S/U to approve (S. Circle, P. Upton)

Informational Items

1. Equating Courses and Repetitions L. Miller
   Postponed Indefinitely

2. Independent Study and Work Experience Course Outlines B. Adams
   Postponed Indefinitely

X. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
   No Report

2. Curriculum Committee Meeting Schedule for 2012-2013 L. Miller
   L. Miller had prepared a draft of the meeting calendar for 2012-2013 that closely resembles the current calendar. The committee briefly reviewed and B. Adams asked members to review so a vote could be taken at the next meeting.

3. Curriculum Committee Co-Chair Election J. Zamora
B. Adams presented on behalf of J. Zamora who had to depart the meeting early. She reported that the co-chair election will need to take place at either this meeting or the next meeting, and that any interested candidates are encouraged to put forth their names. Lively banter ensued as curriculum representatives expressed playful disdain at the idea of B. Adams departing from the role. Many expressed gratitude to B. Adams for her work as co-chair, and also, concern that she may depart. B. Adams clarified that her decision to remain is largely related to the amount of reassign time for the role and the lack of certainty that it will continue. Many representatives then began to express the essential nature of the reassign time, and how much work is required of the co-chair. Based on sentiment from committee members that Academic Senate would understand the importance of maintaining the status quo, B. Adams agreed she would gladly serve another two-year term as Co-Chair. **M/S/U (C. Mulder, E. Maki) to elect B. Adams as Curriculum Co-Chair.**

**Informational Items**

1. **Policies for Prerequisites/Corequisites/Advisories**

   **M. Robles**

   **JACK SCOTT, CHANCELLOR**

   **CALIFORNIA COMMUNITY COLLEGES**

   **CHANCELLOR’S OFFICE**

   1102 Q STREET

   SACRAMENTO, CA 95811-6549

   (916) 445-8752

   [http://www.cccco.edu](http://www.cccco.edu)

   **DATE:**

   February 8, 2012

   **TO:**

   Chief Instructional Officers

   Academic Senate for California Community Colleges

   Chief Student Services Officers

   **FROM:**

   Barry A. Russell

   Vice Chancellor, Academic Affairs Division

   Linda Michalowski

   Vice Chancellor, Student Services and Special Programs

   **SUBJECT:**

   Guidelines for Title 5 Regulations Section 55003: Policies for Prerequisites, Corequisites and Advisories on Recommended Preparation

   Guidelines addressing the title 5 Regulations regarding policies for prerequisites, corequisites and advisories on recommended preparation adopted by the Board of Governors in March 2011, are now available for your reference. The guidelines focus on the changes made to section 55003. However, for the convenience of the user, the guidelines incorporate information regarding prerequisites, corequisites, and advisories on recommended preparation from other references, as well as a Q&A that addresses the regulations in a topical fashion.

   The guidelines are available on the Chancellor’s Office website from either the Student Services and Special Programs Division or Academic Affairs Division home pages under “What’s New.”

   Questions regarding the guidelines can be directed to Mark Wade Lieu at mlieu@cccco.edu or 916.327.2987.

   **cc:**

   Sally Montemayor Lenz

   Mark Wade Lieu
Sonia Ortiz-Mercado

M. Robles opened discussion on this item by informing the committee that MJC is compliant with Title 5 Regulations, Section 55003. Members agreed, noting the “levels of scrutiny” prompts embedded in CurricUNET for prerequisites, corequisites, and advisories. K. Ennis brought to the committee’s attention ongoing frustration within certain academic departments about challenges in establishing a prerequisite of ENGL 101 for various academic disciplines to ensure that students can succeed in the written component of the course. Departments often desire this prerequisite, but have been discouraged from doing so for various reasons, including but not limited to the idea of impacting the sequence, as well as the data gathering process. She questioned how reliable the data is for revealing whether students might succeed, given the multitude of factors that can influence student success in a sequence. Some members responded that, over time, patterns can be seen within the dataset. She confessed her colleagues’ as well as her own frustration with the deteriorating competency level of her students over time, and how other instructors have shared they have had to adjust expectations and remove major writing assignments to ensure students pass their courses. She also referenced Delta College, noting that an ENGL 101 prerequisite is established for many disciplines. With respect to local institutional culture, J. Fay remarked that it is not likely that our student population is very different from that of Delta’s in terms of their potential for success. One member asked “what do other schools do statewide,” It was asked why we cannot use other college’s established prerequisites to justify our own. K. Ennis mentioned that the recent change to regulations on repetitions – limiting students to three completions - is all the more reason why we should evaluate this issue. It was asked if K. Ennis was interested in joining a subcommittee were one to be convened, and she agreed. There was no movement towards creating a subcommittee during the discussion. M. Robles mentioned she could discuss this issue in more depth with K. Ennis. It was decided it did not need to appear on the next agenda.

2. Curriculum Representatives – Terms Expiring

B. Adams

After lively, humorous discussion, it was confirmed that all outbound representatives would be returning to complete another term as curriculum representatives.
XI. WORKGROUPS

1. Operations Workgroup J. Zamora / B. Adams / L. Miller
   Catalog Production Update/Final Report

XII. TASK FORCES

1. CurricUNET Implementation Task Force Update B. Adams/L. Miller
   B. Adams indicated this item was considered through unfinished business Action items 2 and 3.

XIII. PUBLIC COMMENT

Meeting adjourned at 4:20 PM


Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), L. Miller (Curriculum Specialist), J. Hughes (Evaluations) J. Weaver (MACH)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved with consideration of a guest in attendance, J. Weaver.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of March 27, 2012 were approved.

III. COURSE NOTIFICATION AGENDA

<table>
<thead>
<tr>
<th>ENGL 161</th>
<th>Film Appreciation</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Effective: Summer 2013</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Modify: Updating textbooks</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>FSCI 372</th>
<th>Fire Management 2</th>
<th>2½</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Effective: Summer 2012</td>
<td>Expedited</td>
</tr>
<tr>
<td></td>
<td>Modify: Units/Hours</td>
<td></td>
</tr>
</tbody>
</table>
| Minutes of 11/01/2011 did not reflect that FSCI 372 had been changed in tandem with other FSCI courses to address complications with the hours. FSCI 309 had come through curriculum as 2 units at the 10/11/2011 meeting, and after further discussion with J. Sola and L. Parker, it was determined the 40 hour courses should be 2½ units rather than 2 units because 2 units equated to 36 hours, and they were worried some instructors might be concerned about teaching the course and meeting the requirements for the State Fire Marshal Certificate because it was 4 hours short of the 40 (even though this range is permissible). There is no restriction on going over the 40 hours, so this was determined to be the best route. We then placed FSCI 309 back on the 11/01/11 agenda, and the other corresponding 40 hour FSCI courses, such as FSCI 372, were changed to 2.5 units. It is believed the course comparison and agenda were created before the course came back through with the 2½ units, and we didn't catch on the agenda. So, to summarize, yes, FSCI 372 should be 2.5 units and agenda (of 11/01/01) was incorrect.

<table>
<thead>
<tr>
<th>MATH 134</th>
<th>Elementary Statistics</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Effective: Summer 2012</td>
<td>Expedited</td>
</tr>
<tr>
<td>Rationale for Expedited Approval: Students will no longer be required to purchase the Statgraphics CD, so the materials fee needs to be removed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Modify: Removing fee of $3</td>
<td></td>
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</tr>
</tbody>
</table>
CSU/IGETC DECISIONS RECEIVED April 3, 2012

ONLINE SERVICES FOR CURRICULUM AND ARTICULATION REVIEW
How To Read a Decisions Report
March, 2012

The following pages list the courses your institution submitted last fall through OSCAR and ASSIST, for approval in California’s patterns of general education in the CSU and UC systems.

In about a month, ASSIST will post information about each approved course, including its prefix, number, title, approved area, and dates of approval. In the meantime, you can rely on the following pages as you prepare catalog copy and communicate with those on your campus who manage curriculum and transfer.

Each page of the Decisions Report will tell you:

At the top, which pattern the decision relates to:
- IGETC (CSU and UC general education)
- GE-Breadth (CSU only)
- American Institutions (CSU only)

Which area in the pattern your institution proposed for the course.

Which area is approved for the course. In most cases this is the same as the area proposed – but not in the example to the left, which was proposed in 4J but approved in 4H.

For courses that are denied, or approved in a different area, the Notes section will give you a reason. Sometimes an approved course will also have Notes, such as a request to update the textbooks in use. In these cases the request for revision isn’t binding, and you can publicize the approval. Notes aren’t published on ASSIST.

Reviewers are careful to keep the GE-Breadth pattern at least as permissive as IGETC, to protect students who switch. So when a course is proposed for an area in IGETC but not for the corresponding GE-Breadth, reviewers will approve in the same area for both sides.

More documents about the review procedure, including detailed guidelines published by the system offices for reviewers of GE courses, are available at http://www.calstate.edu/app/general-ed-transfer.shtml.
<table>
<thead>
<tr>
<th>Course Name</th>
<th>Course Title</th>
<th>Cross Listed Courses</th>
<th>Area Proposed</th>
<th>Area Accepted</th>
<th>Date Accepted</th>
<th>Date Removed</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 201</td>
<td>Introduction to Administration of Justice</td>
<td>D8</td>
<td>D9</td>
<td>F11</td>
<td></td>
<td></td>
<td>This course was grandfathered into CSU GE Area D9; however its emphasis on the structure of the judicial system rather than on the sociology of criminal behavior makes it more appropriately approved for Area D9. This designation will be effective starting Fall 2011 and the D9 designation will be removed effective Fall 2012.</td>
</tr>
<tr>
<td>ADJU 202</td>
<td>Principals and Procedures of the Justice System</td>
<td>D8</td>
<td>NO</td>
<td>F11</td>
<td></td>
<td></td>
<td>As described by the outline, this course appears to be more focused on the occupationally-oriented procedures of law enforcement than on the principles and theories of the criminal justice system to qualify for CSU GE Area D8.</td>
</tr>
<tr>
<td>ADJU 203</td>
<td>Concepts of Criminal Law</td>
<td></td>
<td>D0</td>
<td>NO</td>
<td>F11</td>
<td></td>
<td>The focus of this course on sociological aspects of criminology and the nature of crime makes it more appropriately approved for CSU GE Area D0 than for Area D8 as requested.</td>
</tr>
<tr>
<td>ANTH 150</td>
<td>Native People of North America</td>
<td>D3</td>
<td>D3</td>
<td>F11</td>
<td></td>
<td></td>
<td>This course is retained in CSU GE Area D1 and also approved for Area D3 to reflect its focus on the study of an ethnic population within the United States.</td>
</tr>
<tr>
<td>ENGL 101</td>
<td>Film Appreciation</td>
<td></td>
<td>C1</td>
<td>F05</td>
<td>F13</td>
<td></td>
<td>This course's emphasis on the elements of film that make it an art form, as opposed to film as an expression of a particular culture, makes it most appropriately approved for CSU GE Area C1 rather than Area C2. The C2 designation will be removed effective Fall 2013. Reviewers also request that the college consider more recently published textbooks.</td>
</tr>
<tr>
<td>PSYCH 104</td>
<td>Social Psychology</td>
<td>D9</td>
<td>D9</td>
<td>F91</td>
<td></td>
<td></td>
<td>As described by the outline, this course appears to lack the required physiological content integrated with the obvious sociological and psychological content to qualify for CSU GE Area E. Unless the outline is revised, resubmitted and approved in the next review cycle, the Area E designation will be removed effective Fall 2013. This course is approved for Area D9 effective Fall 1991 to maintain congruence with the IOETC designation.</td>
</tr>
<tr>
<td>Course Name</td>
<td>Course Title</td>
<td>Area Proposed</td>
<td>Area Accepted</td>
<td>Date Accepted</td>
<td>Notes</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>ADJU 201</td>
<td>Introduction to Administration of Justice</td>
<td>4H</td>
<td>4H</td>
<td>F11</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ADJU 202</td>
<td>Principles and Procedures of the Justice System</td>
<td>4H</td>
<td>NO</td>
<td>F11</td>
<td>As described by the outline, this course appears to be more focused on the occupation-oriented procedures of law enforcement than on the principles and theories of the criminal justice system to qualify for IGETC Area 4H.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ADJU 203</td>
<td>Concepts of Criminal Law</td>
<td>**</td>
<td>4J</td>
<td>F11</td>
<td>The focus of this course on sociological aspects of criminology and the nature of crime makes it more appropriately approved for IGETC Area 4J than for Area 4H as requested.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AGEC 210</td>
<td>Elements of Agricultural Economics</td>
<td>**</td>
<td>4B</td>
<td>F11</td>
<td>The strong Economics content of this course makes it most appropriately approved for IGETC Area 4B. Reviewers suggest the college adopt more recently published textbooks for the course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANTHR 150</td>
<td>Native People of North America</td>
<td>4C</td>
<td>4C</td>
<td>F11</td>
<td>This course is retained in IGETC Area 4A and also approved for Area 4C to reflect its focus on the study of an ethnic population within the United States.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 161</td>
<td>Film Appreciation</td>
<td>3A</td>
<td>3A</td>
<td>F11</td>
<td>This course's emphasis on the elements of film that make it an art form, as opposed to film as an expression of a particular culture, makes it most appropriately approved for IGETC Area 3A rather than Area 3B. Reviewers also request that the college consider more recently published textbooks.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLSC 200</td>
<td>Introduction to Plant Science</td>
<td>5B</td>
<td>5B</td>
<td>F11</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
### IV. COURSE CONSENT AGENDA

### V. COURSE DISCUSSION AGENDA

#### INACTIVATIONS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credit</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUTEC 241</td>
<td>Diesel Engine Principles</td>
<td>3</td>
<td>Note! This is a cross-listed course. Inactivation applies for AUTEC 241 only and not AGM 241, which will still be offered. Effective: Summer 2013</td>
</tr>
<tr>
<td>AGM 241</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>INTEC 200</td>
<td>Introduction to Mechanical Technology</td>
<td>3</td>
<td>Effective: Summer 2013</td>
</tr>
<tr>
<td>INTEC 205</td>
<td>Principles of Quality Control System</td>
<td>3</td>
<td>Effective: Summer 2013</td>
</tr>
<tr>
<td>INTEC 302</td>
<td>Employability Skills 2</td>
<td>2</td>
<td>Effective: Summer 2013</td>
</tr>
<tr>
<td>NR 50</td>
<td>Survey of Natural Resources</td>
<td>3</td>
<td>Effective: Summer 2013</td>
</tr>
<tr>
<td>NR 53</td>
<td>Natural Resources</td>
<td>3</td>
<td>Effective: Summer 2013</td>
</tr>
</tbody>
</table>

**Program Impact:** Stand Alone

**M/S/U (C. Mulder, L Lanigan) to INACTIVATE AUTEC 241**

**M/S/U (C. Mulder, L Lanigan) to INACTIVATE INTEC 200**

**M/S/U (C. Mulder, L Lanigan) to INACTIVATE INTEC 205**

**M/S/U (C. Mulder, L Lanigan) to INACTIVATE INTEC 302**

**M/S/U (C. Mulder, L Lanigan) to INACTIVATE NR 50**

**M/S/U (C. Mulder, L Lanigan) to INACTIVATE NR 53**

#### UPDATES (including modifications/reactivations)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Dates</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| ADJU 222  | Profiling Terrorism                              | 3     | Summer 2013                  | 1. Administration of Justice A.A. Degree  
2. Administration of Justice A.S. Degree  
M/S/U (C. Mulder, L Lanigan) to MODIFY ADJU 222  
M/S/U (J. Sola, M. Lynch) to MAINTAIN ADVISORY for ADJU 222  
M/S/U (L. Hatch, L. Lanigan) to MAINTAIN ONLINE MODALITY for ADJU 222 |
| ADJU 351  | Elements of Supervision in Public Safety          | 3     | Summer 2013                  | 1. Administration of Justice A.A. Degree  
2. Administration of Justice A.S. Degree  
M/S/U (C. Mulder, L Lanigan) to MODIFY ADJU 351  
M/S/U (J. Sola, M. Lynch) to MAINTAIN ADVISORY for ADJU 351  
M/S/U (L. Hatch, L. Lanigan) to MAINTAIN ONLINE MODALITY for ADJU 351 |
| ART 191   | Photo Laboratory Technology 2                    | 1     | Expedited! (Request overridden by Office of Instruction because timeline is impossible) Spring 2013  
Expedited! To comply with newly revised code or law  
Rationale for Expedited Approval: I had submitted this two years ago and didn't realize that it was not approved in final review. Since then, I made further revisions as stated above  
MODIFY: Content, methods of Instruction, typical assignments, course goal, learning goals, methods of assessment  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete Art 170  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfer to CSU  
General Education Status: Approved for MJC Activities  
Rationale: Periodic review - Course is being modified to include changing technology, i.e., digital  
Program Impact:  
Stand Alone  
M/S/U (C. Mulder, L Lanigan) to MODIFY ART 191  
M/S/U (J. Sola, M. Lynch) to MAINTAIN ADVISORY for ART 191 |
FSCI 304 Building Construction for Fire Protection 3
Effective: Summer 2013
MODIFY: Title, repetitions, enrollment restrictions, content, methods of instruction, typical assignments, learning goals, methods of assessment
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 301, Requesting: (A) Satisfactory completion of FSCI 301
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified for adherence to scheduled periodic review in curriculum review matrix, Fall 2011/Spring 2012.
Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement
M/S/U (C. Mulder, L Lanigan) to MODIFY FSCI 304
M/S/U (J. Sola, M. Lynch) to MODIFY ENROLLMENT RESTRICTIONS for FSCI 304

FSCI 357 Fire Investigation 1 2.5
Effective: Summer 2013
MODIFY: Units, hours/face-to-face modalities, enrollment restriction, content, course goal, learning goals
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 301, Requesting: (A) Satisfactory completion of FSCI 301
Distance Education Status: None
Materials Fee Status: Maintaining fee of $110
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified for adherence to scheduled periodic review in curriculum review matrix, Fall 2011.
Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement
M/S/U (C. Mulder, L Lanigan) to MODIFY FSCI 357
M/S/U (J. Sola, M. Lynch) to MODIFY ENROLLMENT RESTRICTIONS for FSCI 357
M/S/U (J. Sola, J. Beebe) to MAINTAIN FEE for FSCI 357

PEC 197 Advanced Weight Training 1
Effective: Summer 2013
MODIFY: Description, grading, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 195
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for MJC Activities
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.
Program Impact:
1. Physical Education A.A. Degree
M/S/U (C. Mulder, L Lanigan) to MODIFY PEC 197
NEW COURSES

MACH 357  Machine Trades Print Reading  2
Effective: Fall 2012 (Request overridden by Office of Instruction because timeline is impossible) Spring 2013. Pending CCCC approval; Expedited! To ensure student progression within program

Rationale for Expedited Approval: With the elimination of the Engineering, Engineering Technology, and Industrial Technology programs, students in the Machine Tool Technology program have lost all opportunity to enroll in any relevant blue print or drafting courses. The need to apply the information found on a technical drawing to produce the part to the required specifications is essential to student success in the Machine Tool Technology area.

ADOPT

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers and have the ability to add, subtract, multiply, and divide numbers and have a working knowledge of the English language as applied to manufacturing processes.

Distance Education Status: Requesting mixed modalities/Hybrid course
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for MJC Activities

Rationale: There is a deep need for knowledge of interpretation of prints by students in the Machine Tool Technology and related programs. A class of this nature is required for both AS degree as well as certificates. There are currently no engineering drafting or technical drawing classes available and Modesto Jr. College to address this need.

Program Impact:
Stand Alone

M/S/U (C. Mulder, L Lanigan) to ADOPT MACH 357
M/S/U (J. Sola, M. Lynch) to APPROVE ADVISORY for MACH 357
M/S/U (L. Hatch, L. Lanigan) to APPROVE MIXED MODALITIES/HYBRID for ADJU 357
M/S/U (E. Maki, L. Hatch) to EXPEDITE IMPLEMENTATION of MACH 357.
VI. PROGRAM NOTIFICATION AGENDA

Program Learning Outcomes

**AA: Administration of Justice**

*Effective: Summer 2012, Expedited* To ensure accreditation compliance

Modify Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate of Arts Degree in Administration of Justice will be able to:

1. The student will be able to discuss the roots of the American legal system and how it applies to today’s criminal justice profession, including ethical dilemmas confronting today’s society.
2. The student will be able to create narrative reports, develop note taking skills, create visual simulations and develop interview techniques.
3. The student will describe the value of diversity and its inclusion rather than exclusion into the criminal justice system.
4. The student will be able to select a topic and be able to solve a social / criminal justice issue.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

**AS: Administration of Justice**

*Effective: Summer 2012, Expedited* To ensure accreditation compliance

Modify Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate of Science Degree in Administration of Justice will be able to:

1. The student will be able to discuss the roots of the American legal system and how it applies to today’s criminal justice profession, including ethical dilemmas confronting today’s society.
2. The student will be able to create narrative reports, develop note taking skills, create visual simulations and develop interview techniques.
3. The student will describe the value of diversity and its inclusion rather than exclusion into the criminal justice system.
4. The student will be able to select a topic and be able to solve a social / criminal justice issue.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

**SR: Supervisory Management in Public Safety**

*Effective: Summer 2012, Expedited* To ensure accreditation compliance

Modify Program Learning Outcomes (adopt)

1. The student will be able to discuss management, supervision and human resources as it relates to today’s criminal justice profession.
2. The student will be able to analyze ethical dilemmas confronting law enforcement.
3. The student will describe the value of diversity and its inclusion rather than exclusion into the criminal justice system.
4. The student will be able to select a topic and be able to solve a social / criminal justice issue.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

**C: Accounting Clerk**

*Effective: Summer 2012, Expedited* To ensure accreditation compliance

Modify Program Learning Outcomes (adopt)

1. Prepare basic financial statements
2. Demonstrate the ability to perform general office procedures
3. Utilize technology to perform general office and bookkeeping procedures
AA: **Human Services**  
**Effective:** Summer 2012. **Expedited**  
To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

*In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate’s Degree in Human Services will be able to:*

1. Demonstrate an understanding of the Human Services, delivery systems, and application of the code of ethics as it relates to the Human Service profession.
2. Exhibit effective, communication, body language, and written abilities.
3. Demonstrate an understanding of theoretical orientations, social problems, and the relation to clinical or group practice with individuals, families, groups, communities, and organizations.
4. Comprehend the wide range of Human Service employment options, historical perspectives, and the populations served.
5. Conduct an elementary assessment, interview, intervention, referral, individual counseling, and group session.

*Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.*

C: **Human Services**  
**Effective:** Summer 2012. **Expedited**  
To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

*Students who earn a Certificate of Achievement in Human Services will be able to:*

1. Demonstrate an understanding of the Human Services, delivery systems, and application of the code of ethics as it relates to the Human Service profession.
2. Exhibit effective, communication, body language, and written abilities.
3. Demonstrate an understanding of theoretical orientations, social problems, and the relation to clinical or group practice with individuals, families, groups, communities, and organizations.
4. Comprehend the wide range of Human Service employment options, historical perspectives, and the populations served.
5. Conduct an elementary assessment, interview, intervention, referral, individual counseling, and group session.

*Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.*

AA: **Chemical Dependency Counseling**  
**Effective:** Summer 2012. **Expedited**  
To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

*In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate’s Degree in Chemical Dependency Counseling will be able to:*

1. Demonstrate an understanding of chemical dependency, family systems, and the application of the code of ethics as it relates to chemical dependency counseling.
2. Exhibit effective, communication, body language, and written abilities.
3. Demonstrate an understanding of addiction, biology, psychoactive substances, co-occurring disorders, social problems, and the relation to clinical or group practice with individuals, families, groups, communities, and organizations.
4. Comprehend the wide range of Human Service employment options, historical perspectives, and the populations served.
5. Conduct a basic assessment, interview, intervention, referral, individual counseling, and group session with individuals that are chemically dependent.

*Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.*
C: Chemical Dependency Counseling
   Effective: Summer 2012, Expedited, To ensure accreditation compliance
   Modify: Program Learning Outcomes (adopt)

   **Students who earn certificate of Achievement in Chemical Dependency will be able to:**

   1. Perform clinical evaluations with individuals that have substance use disorders; being considered for admission to addiction-related services, or presenting in a crisis situation.
   2. Develop collaborative treatment plans, goals, action plans, and expected outcomes.
   3. Verbalize referrals, and facilitate the individuals use of support systems, and community resources to meet the needs identified in clinical evaluations and treatment plans.
   4. Conduct individual and group counseling sessions that facilitate client’s progress towards mutually determined treatment goals and objectives.
   5. Provide client, family, and community education on the risks related to psychoactive substance use, as well as available prevention, treatment, and recovery resources.
   6. Demonstrate appropriate documentation skills essential for screening, intake, assessment, treatment planning, clinical reports, progress notes, discharge summaries, and other client related data.
   7. Uphold professional standards, ethical responsibilities, conduct, and professional development.

   Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

SR: Psychosocial Rehabilitation
   Effective: Summer 2012, Expedited, To ensure accreditation compliance
   Modify: Program Learning Outcomes (adopt)

   **Students who earn a Skills Recognition Award in Psychosocial Rehabilitation will be able to:**

   1. Demonstrate an understanding of psychosocial rehabilitation, family systems, and historical perspectives as it relates to the public mental health movement.
   2. Exhibit effective, communication, body language, and written abilities with consumers or families.
   3. Demonstrate an understanding of theoretical philosophies, biology, co-occurring disorders, environmental or psychosocial stressors, and the relation to psychosocial rehabilitation practice.
   4. Comprehend the impact of stigma, culture, and various practice models in psychosocial rehabilitation.
   5. Conduct a basic assessment, interview, intervention, referral, individual counseling, and group session with individuals that are mentally ill.

   Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

SR: Gerontology
   Effective: Summer 2012, Expedited, To ensure accreditation compliance
   Modify: Program Learning Outcomes (adopt)

   **Students who earn a Skills Recognition Award in Gerontology will be able to:**

   1. Demonstrate an understanding of gerontology, family systems, and the psychology of aging as it relates to individual, family, and group counseling.
   2. Exhibit effective, communication, clinical skills, body language, and written abilities with the elderly.
   3. Demonstrate an understanding of theoretical philosophies, biology, life span, environmental or psychosocial stressors, and the relation to gerontological counseling.
   4. Conduct a basic assessment, interview, intervention, case plan, individual counseling, and group session with the aged.

   Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.
C: Food Processing
Effective: Summer 2012, Expedited To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

Students who earn certificate of Achievement in Food Processing will be able to:

1. Demonstrate mastery of the technical and soft skills needed for successful employment in the food processing industry
2. Demonstrate proficiency in agriculture sciences/engineering by employing the scientific methods to solve agricultural problems.
3. Employ safe work habits as prescribed in the injury illness Prevention Plan (IIPP) for the food processing industry.
4. Apply the principles of basic food processing industry and laboratory procedures to analyze processed food quality and safety

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

C: Mechnized Agriculture
Effective: Summer 2012, Expedited To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

Students who earn certificate of Achievement in Mechanized Agriculture will be able to:

1. Demonstrate proficiency in agricultural sciences/engineering by employing the scientific method to solve agricultural problems. Demonstrate proficiency in agriculture sciences/engineering by employing the scientific methods to solve agricultural problems.
2. Be able to employ safe work habits as prescribed in the ‘Injury, Illness Prevention Plan’ (IIPP) for the workplace employed, including but not limited to handling and storage of hazardous materials.
3. Demonstrate mastery of the technical and soft skills needed for successful employment in mechanized agriculture
4. Describe the various employment opportunities available within the mechanized agriculture field and demonstrate the minimum educational requirements for entrance into each.
5. Locate, read, and interpret appropriate plans, manuals and equipment documentation in order to fabricate and/or repair equipment effectively.
6. Select proper tools and equipment for various applications, staying within the desired financial restraints.
7. Maintain tools and equipment and demonstrate the value of preventative maintenance and proper equipment usage.
8. Demonstrate and relate the use of skills developed across various general education disciplines (math, English, physics) to help solve problems within the mechanized agriculture field.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

AS: University Preparation, Emphasis in Chemistry
Effective: Summer 2012, Expedited To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.S. Degree in University Preparation, Chemistry the student will be prepared to:

1. Successfully transfer to a 4 year college or university and/or begin working an entry level chemistry technician position
2. Score the national median or higher on American Chemical Society General Chemistry Exam (full year).
3. Score the national median or higher on American Chemical Society Organic Chemistry Exam (full Year).
4. Use of quantitative and/or qualitative analysis techniques to determine an unknown in a general chemistry laboratory
5. Use of NMR, IR and other spectrum to determine an unknown organic compound.

*University Preparation, Emphasis in Chemistry PLOs withdrawn from agenda due to knowledge that an almost identical PLO had been removed from the AS-T: Geology for myriad reasons after lengthy email dialog between Geology faculty, the Assessment Coordinator, curriculum staff and the division dean.*

**AS:** University Preparation, Emphasis in Physics  
**Effective:** Summer 2012, **Expedited**!  
To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

*In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.S. Degree in University Preparation Physics, the student will be prepared to…*

1. Use the Scientific Method to collect and analyze data in forming conclusions and to verify physical principles through experimentation.  
2. Solve problems and predict outcomes in nature using physical laws.  
3. State and apply physical concepts to explain phenomena encountered in our everyday world.  

*Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.*

**AS:** University Preparation, Emphasis in Health & Physical Education  
**Effective:** Summer 2012, **Expedited**!  
To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

*In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.S. Degree in University Preparation, Health & Physical Education the student will be prepared to:*

1. Demonstrate a working knowledge of the anatomy, physiology, and microbiology of the human body in order to enter the nursing program.  
2. Succeed in the nursing board exams in sections related to these disciplines.  

*Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.*

**AS:** University Preparation, Emphasis in Biological Science  
**Effective:** Summer 2012, **Expedited**!  
To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

*In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.S. Degree in University Preparation, Biological Sciences the student will be prepared to…*

1. Demonstrate a working knowledge of the anatomy, physiology, and microbiology of the human body in order to enter the nursing program.  
2. Succeed in the nursing board exams in sections related to these disciplines.  

*University Preparation, Emphasis in Biological Sciences PLOs withdrawn because concerns about science outcomes and the requirements of the program appearing very similar to the outcomes for the university Preparation, Emphasis in Health and Physical Education.*

**AS:** University Preparation, Emphasis in Environmental Sciences  
**Effective:** Summer 2012, **Expedited**!  
To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

*In addition to demonstrating the abilities listed as General Education Student Learning Outcomes,*
students who complete the A.S. Degree in University Preparation, Environment Sciences will be able to...

1. Apply the scientific methods of discovery to problem solving situations in biology, mathematics, and chemistry.
2. Proficiently use the scientific vocabulary, including the key terms and concepts in biology, chemistry, and mathematics.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

SR: Speech Communication
Effective: Summer 2012, Expedited
Modify: Program Learning Outcomes (adopt)

Upon successful completion of the Skills Recognition in Speech Communication, students will be able to:

1. Construct a speech outline demonstrating clarity of ideas, proper source citation, awareness of audience, and proper outlining techniques.
2. Identify and apply principles of interpersonal communication theory to build functional relationships.
3. Find, evaluate, and incorporate research materials into written and oral argumentation, as well as cite sources correctly.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

C: Computer Application Specialist
Effective: Summer 2012, Expedited
Modify: Program Learning Outcomes (adopt)

Upon the successful completion of the Certificate of Achievement in Computer Application Specialist at Modesto Junior College, students will be able to:

1. Apply basic computer hardware, software and information technology concepts and techniques to a variety of business environments.
2. Demonstrate proficiency in applying common business productivity software to business functions, including word processing, spreadsheets, database, and presentation applications.
3. Identify software to be used to address specific business needs.
4. Demonstrate professional and effective communication skills.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

C: Computer Programming Specialist
Effective: Summer 2012, Expedited
Modify: Program Learning Outcomes (adopt)

Upon the successful completion of the Certificate of Achievement in Computer Programming Specialist at Modesto Junior College, students will be able to:

1. Demonstrate a firm understanding and working knowledge of basic problem analysis, design, implementation, and maintenance.
2. Be prepared to obtain employment in an entry-level position in software engineering.
3. Employ industry-accepted coding practices and standards.
4. Implement object oriented software solutions.
5. Employ various code level debugging techniques.
6. Utilize software development tools.
7. Perform functional software testing.
8. Demonstrate professional and effective communication skills.
Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

C: Computer Network Administration

Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

Upon the successful completion of the Certificate of Achievement in Computer Network Administration at Modesto Junior College, students will be able to:

1. Demonstrate a firm understanding and working knowledge of basic network topologies, client and server operating system configuration, network security principals, and directory services.
2. Be prepared to obtain employment in an entry-level position assisting in network design and implementation.
3. Design, implement and document a client/server network complete with security policy and a disaster recovery plan for a small-business network.
4. Demonstrate professional and effective communication skills.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

C: Computer Network Technician

Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

Upon the successful completion of the Certificate of Achievement in Computer Network Technician at Modesto Junior College, students will be able to:

1. Demonstrate a firm understanding and working knowledge of basic network troubleshooting techniques.
2. Be prepared to obtain employment in an entry-level position as a network technician and help-desk support tech.
3. Install, configure, upgrade and maintain personal computer hardware and operating systems.
4. Install, configure, and troubleshoot basic networking hardware and protocols.
5. Provide support for users of operating systems, applications and computer information systems.
6. Demonstrate professional and effective communication skills.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

AS: Computer Science

Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate of Science degree in Computer Science will be able to:

1. Demonstrate preparedness to successfully enter local industry as a software programmer, network specialist, or information systems specialist depending of degree option completed.
2. Configure and use computer hardware and software to solve most entry level business application requirements.
3. Plan, design, and implement solutions to standard computing problems.
4. Make informed assessments of the quality and effectiveness software implementations, including their own.
5. Assist and help provide training to employees in local area businesses.
6. Demonstrate a high level of communication skills.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.
AA: **Computer Science**
*Effective: Summer 2012, Expedited* To ensure accreditation compliance

Modify Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate of Arts degree in Computer Science will be able to:

1. Demonstrate preparedness to successfully continue studies in computer science at an upper division level.
2. Demonstrate the techniques of problem solving and programming computer based software development.
3. Demonstrate a high level of mathematical reasoning and scientific methodology.
4. Use these techniques to model real-world applications.
5. Demonstrate a high level of communication skills.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

AA: **Computer Information Systems**
*Effective: Summer 2012, Expedited* To ensure accreditation compliance

Modify Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate of Arts degree in Computer Information Systems will be able to:

1. Demonstrate preparedness to successfully continue studies in computer information systems at an upper division level.
2. Demonstrate the techniques of information analysis and application design and implementation for information technology industries.
3. Demonstrate a high level of data organization techniques for information storage and retrieval processes.
4. Use these techniques to model real-world applications.
5. Demonstrate a high level of communication skills.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

SR: **Sheet Metal Fabricator** (corrected from agenda which erroneously listed “Welding”)
*Effective: Summer 2012, Expedited* To ensure accreditation compliance

Modify Program Learning Outcomes (adopt)

1. Comply with current welding industry safety and environmental regulations.
2. Perform sheet metal fitting and welding operations in accordance to industry recognized and accepted practices.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

**Chancellor’s Office Approvals:** PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(Noce)

**Chancellor’s Office Denials:** PROGRAMS

**Chancellor’s Office Updates**
VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application

CCC-501: Application for Approval - New Credit Programs

ADOPT: AS-T: Geology
Effective Term: (Upon CCCCO Approval)

EXPECTED STUDENT LEARNING OUTCOMES
In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the AS-T in Geology will be able to:

1. Identify the rock-forming minerals, ore minerals, igneous rocks, sedimentary rocks, and metamorphic rocks, utilizing the physical and chemical properties of each.
2. Analyze and interpret stratigraphic columns, geologic profiles, and geologic and topographic maps to determine the geological and structural history of a given region.
3. Analyze the geological hazards of a given region based on identification of the tectonic and erosional processes acting on the landscape.

REQUIRED COURSES:

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOL 161</td>
<td>4</td>
<td>Physical Geology</td>
</tr>
<tr>
<td>GEOL 166</td>
<td>4</td>
<td>Historical Geology</td>
</tr>
<tr>
<td>CHEM 101</td>
<td>5</td>
<td>General Chemistry 1</td>
</tr>
<tr>
<td>CHEM 102</td>
<td>5</td>
<td>General Chemistry 2</td>
</tr>
<tr>
<td>MATH 171</td>
<td>5</td>
<td>Calculus: First Course</td>
</tr>
<tr>
<td>MATH 172</td>
<td>5</td>
<td>Calculus: Second Course</td>
</tr>
</tbody>
</table>

UNITS REQUIRED IN MAJOR 28

Questions were raised about late revisions to the degree as it appeared on an early version of the agenda. It was explained that there is a limit on the total number of units for TMC degrees: 60. Completion of CSU-GE would force the student to exceed this number of units. In 2010-2011 G. Hayes had attempted to create this award and ran into such complications. It was noted that the PLO for “transfer to a UC or CSU” was removed, and R. Cranley noted that she had learned in a TMC webinar that statements explaining the students’ eventual ability to transfer were strongly encouraged. J. Hughes asked whether “IGETC” meant IGETC-CSU or IGETC –UC, since each system embeds different requirements into the IGETC pattern. It was clarified that it was IGETC-CSU (since TMCs are being built for the CSU system) It was requested that this statement be made very clear in the catalog. It was questioned why other TMCs were not successfully drafted, and it was explained that the 6-unit “double-counting” rule in effect for some TMCs prevented those awards from being 60 units or fewer, and it was also explained that each TMC can have different caps on double-counting courses within GE requirements.

M/S/U (S. Circle, J. Sola) to ADOPT the AS-T in Geology

CCC-510: Substantial Changes to an Approved Credit Program

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

IX. UNFINISHED BUSINESS

Action Items
1. **Course Substitutions for Academic Awards**  
   **M. Robles / B. Adams**

   M. Robles was pleased to present a substantially revised form to the committee that had been developed by L. Miller, stating she thought that she had done an exceptional job of making improvements to the form. The committee members reviewed their copies and had immediate questions. It was noted that the form noted “33%” of units in the major as opposed to the original amount of 30%. L. Miller noted this was an overlooked error. Questions were raised about keeping records of substitutions, to which M. Robles commented that this could be done, and that it has been proposed as a means of gathering evidence of existing substitution patterns. L. Miller explained how she approached designing the form, with one section/page dedicated to explaining the substitution process, while the other section/page contained the form itself. B. Adams noted that the form may, in itself, be attempting to accomplish too much, for example, GE information may require a different level or type of review. This concept was openly supported by some members, who expressed concern about ongoing confusion about the process. It became clear that there is often confusion about the difference between substitution and equivalency. Some departments report confusion about the meaning of “area”, B. Adams reported. She also shared that N. Backlund, who had taken time to review the form, expressed open concern about one department being able to deny a substitution. B. Adams reported she had used an example to illustrate a possible concern to N. Backlund, “what if someone from another discipline felt it appropriate to substitute Telephone Techniques for a public speaking course?”

   M. Robles explained to the committee that the form should be put in use with the caveat that it be evaluated for effectiveness and usability, and that discussions with the divisions would take place, perhaps at meetings, noting that every division has a different process. R. Cranley brought forth an example of problems with substitutions. A student from Columbia has completed a course at Columbia and satisfied their activities requirement. Columbia’s course is lecture/lab, while MJC’s course is “lecture only” and does not satisfy Activities. C. Mulder reported that various interpretations of how courses apply to activities cause many problems. Assumptions cause problems. Various interpretations of GE courses in the substitution process cause problems, for example, a student who satisfies GE area requirement through completion of a non-equivalent course is denied substitution of that course for GE, while an MJC course may be locally substituted by another MJC course to satisfy GE even though it is not placed on the GE pattern. Would more specific forms be useful? It was noted that some faculty may not understand the implications of a proposed substitution on the integrity of a program, they may operate merely on the assumption that they are helping a student out. J. Zamora expressed concern that an excessive number of forms could be problematic, and that training could be useful to help faculty make good substitution decisions.

   E. Maki raised the issue of a course like Film Appreciation, housed in English. He personally was affected because he was “short” units in an area because film fell under English, as opposed to a film department. He had to rationalize his case to ensure the units were appropriately interpreted. B. Adams saw this as an opportunity for collaboration, as opposed to obstructing student progress. This form, according to M. Robles, should trigger departments to evaluate program requirements. B. Adams added that in some cases, required courses have not been offered in 3-4 years, impeding student progress.

2. **Curriculum Committee Meeting Schedule for 2012-2013**  
   **L. Miller**

   **M/S/U (K. Ennis, C. Mulder) to approve the proposed meeting calendar for 2012-2013**
Informational Items

1. Equating Courses and Repetitions  
   Postponed Indefinitely  
   L. Miller

2. Independent Study and Work Experience Course Outlines  
   Postponed Indefinitely  
   B. Adams

X. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  
   No Report  
   L. Miller

Informational Items

1. Policies for Prerequisites/Corequisites/Advisories  
   No new information was presented. M. Robles noted she would hope to present in Fall.  
   M. Robles

XI. TASK FORCES

1. CurricUNET Implementation Task Force Update  
   B. Adams/L. Miller
   B. Adams submitted the “Placing Courses within Disciplines” project to CurricUNET as an “ticket.”

XII. PUBLIC COMMENT
I. COURSE NOTIFICATION AGENDA

II. COURSE CONSENT AGENDA

III. COURSE DISCUSSION AGENDA

IV. PROGRAM NOTIFICATION AGENDA

Program Learning Outcomes

The committee was notified of the following Program Learning Outcomes statements:

**A.A Degree: University Preparation, Emphasis in Art and Design**

*Effective: Summer 2012, Expedited! To ensure accreditation compliance*

*Modify: Program Learning Outcomes (adopt)*

In addition to demonstrating the abilities associated with the University Preparation Pathway requirements, students who complete the Associate’s Degree Emphasis in Art and Design will be able to:

1. Demonstrate preparedness to successfully continue studies in art at an upper division level.
2. Reproduce, render, and interpret in a variety of media through observation.
3. Plan, design, and produce original works of art.
4. Make informed assessments of quality and effectiveness in works of art, including their own.
5. Identify and distinguish various historical periods of art.

**MODIFY: A.A Degree: General Studies, Emphasis in Humanities**

*Effective: Summer 2012, Expedited! To ensure accreditation compliance*

*Modify: Program Learning Outcomes (adopt)*

In addition to demonstrating the abilities associated with the General Education requirements, students who complete the Associate’s Degree in General Studies with an Emphasis in Humanities will be able to:

1. Describe how the performing and visual arts, literature, languages and the social sciences have influenced societies in various times.
2. Analyze ways in which the performing and visual arts, literature, languages and the social sciences allow for individuals and social groups to form creative and critical responses to their societies and environment.
3. Demonstrate awareness of the various ways that the performing and visual arts, literature, languages and the social sciences provide creative and critical venues for expressing how culture, ethics, history, belief, and ethnicity affect individual experience and society as a whole.
4. Demonstrate the ability to interpret and analyze the performing and visual arts, literature, languages and the social sciences for meaning and to forge aesthetic, moral, social, political and historical judgments.
5. Demonstrate critical thinking in the analysis of artistic, literary, linguistic and academic knowledge production using both thematic and historical synthesis.
Skills Recognition Award: Recording Arts  
**Effective:** Summer 2012, [Expedited] To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

Students who complete the requirements for the Skills Recognition Award in Recording Arts will be able to:

1. Demonstrate effective use of current music technology as applied to recording and music production.
2. Record, mix and master an acoustic music group with multiple tracks and microphones, burn the work to a CD and present the work as a complete project.
3. Demonstrate the ability to select and correctly place microphones for sound capture.
4. Identify elements of sound and acoustics.
5. Create an electronic music composition using music technology and basic music compositional skills.
6. Demonstrate the ability to make a live recording of a musical group or large ensemble.
7. Summarize the evolution of American popular music genres.

Skills Recognition Award: Design and Technical Theatre  
**Effective:** Summer 2012, [Expedited] To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

Students who complete the requirements for the Skills Recognition Award in Design and Technical Theatre will be able to:

1. Describe how theatre artists collaborate in order to create a theatrical production.
2. Analyze a script in terms of themes, place, time period, style, plot, genre and mood as applied to scenery, costume and lighting planning and design.
3. Demonstrate how to safely use common lighting instruments and accessories in the course of lighting a dance concert or play.
4. Demonstrate the ability to draw a basic makeup design for a face.
5. Demonstrate knowledge of stage and shop safety rules and safe working practices in an applied situation.
6. Demonstrate the ability to organize the necessary paperwork and schedule to prepare and run rehearsals and performances.

Skills Recognition Award: Theatre Performance  
**Effective:** Summer 2012, [Expedited] To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

Students who complete the requirements for the Skills Recognition Award in Theatre Performance will be able to:

1. Solve memorization and other problems of scene preparation.
2. Employ advanced acting techniques for character development, physical and vocal warm ups and performance preparation.
3. Analyze a script verbally and/or in writing in terms of theme, character and motivational units.
4. Demonstrate the ability to improve a performance after receiving a critique from a director.
5. Properly cut and edit performance material from larger works.
MODIFY: **A.A. Degree: University Preparation, Emphasis in Humanities**

**Effective:** Summer 2012, [Expedited] To ensure accreditation compliance

**Modify:** Program Learning Outcomes (adopt)

In addition to demonstrating the abilities associated with the University Preparation Pathway requirements, students who complete the Associate’s Degree Emphasis in Humanities will be able to:

1. Describe how cultural beliefs, values and practices have influenced societies in various times.
2. Analyze the ways that individuals and various cultural groups act in response to their societies and environment.
3. Demonstrate awareness of the various ways that culture, ethics, history, belief, and ethnicity affect individual experience and society as a whole.
4. Demonstrate the ability to interpret and analyze works of art for meaning and to forge aesthetic judgments.
5. Demonstrate critical thinking in the analysis of cultural production using both thematic and historical synthesis.

MODIFY: **A.A. Degree: University Preparation, Emphasis in Geography**

**Effective:** Summer 2012, [Expedited] To ensure accreditation compliance

**Modify:** Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate’s Degree in Geography will be able to:

1. Describe and demonstrate the methodology and approach used in geographical study
2. Describe and select examples from maps to validate geographical processes and relationships
3. Critically examine geographic locations based upon physical, cultural, historical, political and economic factors

MODIFY: **A.A. Degree: General Studies, Emphasis in Social & Behavioral Science**

**Effective:** Summer 2012, [Expedited] To ensure accreditation compliance

**Modify:** Program Learning Outcomes (adopt)

In addition to demonstrating the abilities associated with the University Preparation Pathway requirements, students who complete the Associate’s Degree Emphasis in Social & Behavioral Science will be able to:

1. Describe and demonstrate the methodology and approach employed in the study of Behavioral and Social Sciences
2. Critically examine local, national, and global issues as they pertain to the study of Behavioral and Social Sciences

MODIFY: **Skills Recognition: Emergency Medical Technician**

**Effective:** Summer 2012, [Expedited] To ensure accreditation compliance

**Modify:** Program Learning Outcomes (adopt)

Students who complete the Skills Recognition Award for Emergency Medical Technician will be able to:

1. Pass the National Registry Exam for certification as an Emergency Medical Technician I.
2. Demonstrate compliance with regulations of the National Registry of Emergency Medical Technicians.
MODIFY: **Skills Recognition: Fire Academy**  
**Effective:** Summer 2012, Expedited! To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

Students who complete the Fire Academy Skills Recognition Award will be able to:

1. Demonstrate compliance with state Fire Training Requirements for Firefighter I.  
2. Demonstrate compliance with National Fire Protection Association Standards.

MODIFY: **A.S. Degree: Fire Science**  
**Effective:** Summer 2012, Expedited! To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.S. Degree in Fire Science will be able to:

1. Demonstrate compliance with all laws, regulations, codes, and standards that influence fire department operation.  
2. Demonstrate compliance with California State Fire Training Standards for Firefighter I.  
3. Explain the flow requirements for fire apparatus, diagraming a pump and plumbing schematic.  
4. Demonstrate the ability to respond safely and effectively to fire situations by explaining the requirements needed to respond to emergencies in private, city, state, and federal locations and describing the rank structure and job requirements for all positions.  
5. Explain minimum qualifications and entry-level skills for firefighter hiring, describing the following elements: application process, written exam process, physical agility exam process, interview process and chief’s interview process.  
6. Describe common types of building construction as well as conditions associated with structural collapse and firefighter safety.

MODIFY: **Certificate of Achievement: Fire Science**  
**Effective:** Summer 2012, Expedited! To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

Students who complete the Certificate of Achievement in Fire Science will be able to:

1. Demonstrate compliance with all laws, regulations, codes, and standards that influence fire department operation.  
2. Demonstrate compliance with California State Fire Training Standards for Firefighter I.  
3. Explain the flow requirements for fire apparatus, diagraming a pump and plumbing schematic.  
4. Demonstrate the ability to respond safely and effectively to fire situations by explaining the requirements needed to respond to emergencies in private, city, state, and federal locations and describing the rank structure and job requirements for all positions.  
5. Explain minimum qualifications and entry-level skills for firefighter hiring, describing the following elements: application process, written exam process, physical agility exam process, interview process and chief’s interview process.  
6. Describe common types of building construction as well as conditions associated with structural collapse and firefighter safety.
A.A. Degree: University Preparation, Emphasis in Language Studies
Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities associated with the University Preparation Pathway requirements, students who complete the Associate’s Degree Emphasis in Language Studies will be able to:

1. Converse in at least two languages.
2. Communicate in writing in at least two languages.
3. Read critically, interpret analytically, and write coherently in at least two languages.
4. Understand and demonstrate appreciation of cultural differences.

Skills Recognition: Nurse Assistant:
Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

Students who complete the Skills Recognition Award for Nurse Assistant will be able to:

1. Provide competent resident care based on the skill set of a certified nurse assistant (CAN).
2. Complete the required hours for theory and clinical as set by the state of California.
3. Provide compassionate end of life care.
4. Communicate professionally with residents, families, peers and profession staff.
5. Pass the state of California certification examination as a Certified Nurse Assistant (CNA).

AS Degree: University Preparation, Emphasis in Chemistry
Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.S. Degree in University Preparation, Chemistry the student will be prepared to:

1. Score the national median or higher on American Chemical Society General Chemistry Exam (full year).
2. Score the national median or higher on American Chemical Society Organic Chemistry Exam (full Year).
3. Use of quantitative and/or qualitative analysis techniques to determine an unknown in a general chemistry laboratory
4. Use of NMR, IR and other spectrum to determine an unknown organic compound.
A.A. Degree: University Preparation, Emphasis in Liberal Studies:
Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities associated with the University Preparation Pathway requirements, students who complete the Associate’s Degree Emphasis in Liberal Studies will be able to:

1. Demonstrate competence in the fields of study central to the California state standards for the sciences, mathematics, visual and performing arts, the social sciences, and language and literature.
2. Define and explain the fundamental concepts of educational pedagogy including motivational theories, learning styles, and curriculum development through reflections on their coursework and classroom observations.

Skills Recognition: Ethnic Studies
Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

Students who complete the Skills Recognition Award for Ethnic Studies will be able to:

1. Understand how race and ethnic relations have been shaped by economic, social, cultural and political realities.
2. Demonstrate familiarity with various methodological approaches to the terrains of race and ethnicity, especially in their relation to identity, inequality, culture and history.

A.A. Degree: General Studies, Emphasis in Language and Rationality
Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.A. Degree in General Studies, Emphasis in Language and Rationality will be able to:

1. Demonstrate awareness of the interactive nature of communication involving effective listening, reading, writing, and speaking.
2. Demonstrate critical thinking in the analysis and production of communication.
3. Demonstrate the ability to find, evaluate, and use information in a variety of formats.
A.A. Degree: Physical Education
Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate’s Degree in Physical Education will be able to:

1. Use effective written, electronic, and verbal communication techniques that demonstrate proficient research skills regarding physical activity, a clear, coherent writing style regarding physical activity, and proficient oral expression regarding physical activity.
2. Demonstrate competence in the major concepts and current research dealing with physical fitness and sports, demonstrating knowledge of major concepts regarding physical activity and demonstrating knowledge of journals, periodicals, and other sources of information regarding current research and sports strategies.
3. Apply critical thinking to utilize protocols regarding the safe design and monitoring of various parameters of physical activity, demonstrating the ability to properly select, attend, and design safe activities and demonstrating knowledge of evaluation, care, and prevention of sports injuries.
4. Synthesize the personal and socio-cultural aspects of sport and physical activity, demonstrating the ability to analyze and interpret trends found in sport as a microcosm of society and demonstrating knowledge of proper psychological process in sport performance and motor learning sequences found in skill development.
5. Identify and apply basic rules and strategies of various physical activities.

A.A. Degree: University Preparation, Emphasis in Health and Physical Education:
Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities associated with the University Preparation Pathway requirements, students who complete the Associate’s Degree Emphasis in Health and Physical Education will be able to:

1. Demonstrate a working knowledge of the anatomy, physiology, and microbiology of the human body in order to enter the nursing program.
2. Succeed on the nursing board exams in sections related to these disciplines.

University Preparation, Emphasis in Biological Sciences
Effective: Summer 2012, Expedited! To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.S. Degree in University Preparation, Biological Sciences the student will be able to:

1. Apply the scientific method of discovery to problem solving situations in biology, mathematics, and chemistry.
2. Proficiently use the scientific vocabulary, including the key terms and concepts in biology, chemistry, and mathematics.
MODIFY: AA: General Studies, Emphasis in Language and Rationality
Effective Term: Summer 2012 Expedited!
Modify: Remove ENGL 101 from the list of “18 required units” of coursework for major
Rationale: General Studies Majors with Emphases are degree programs that do not allow a student to “double-count” a course for the major AND for general education requirements, in contrast to other majors which allow double-counting. ENGL 101 is currently required for all associate degree candidates as part of MJC-GE: Area D1, therefore it should not be additionally listed as an option for the major requirements.

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(Non)

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor's Office Notification/Application

CCC-510: Substantial Changes to an Approved Credit Program

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

IX. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards M. Robles / B. Adams
I. APPROVAL OF ORDER OF AGENDA

M/S/U (E. MAKI, C. MULDER) to approve the order of agenda, noting that a guest, R. Stevenson was in attendance.

II. APPROVAL OF MINUTES

Summer Approval Process Report: Two co-chairs, C. Mulder, and E. Kerr voted for approval of proposed modifications to the college curriculum using the summer approval process on May 10, 2012.

III. COURSE NOTIFICATION AGENDA

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

During blanket discussion of the motion to approve COURSE MODIFICATIONS, K. Ennis asked for clarification as to whether the committee should be reviewing CLOs for courses at this time. B. Adams explained “not yet,” but with passage of a pending resolution, that may be true in the future.

ART 146  Mixed Media Painting  Effective: Summer 2013
INACTIVATE
Program Impact:
1. Art A.A Degree
M/S/U (P. UPTON, L. HATCH) to INACTIVATE ART 146
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Inactivate</th>
<th>Program Impact</th>
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<tbody>
<tr>
<td>ART 178C</td>
<td>Advanced Photography</td>
<td>3</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE ART 178C</td>
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<td>ART 178D</td>
<td>Advanced Photography</td>
<td>4</td>
<td>Summer 2013</td>
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<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE ART 178D</td>
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<tr>
<td>ART 185</td>
<td>Intermediate Photography 1</td>
<td>1½</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE ART 185</td>
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<tr>
<td>ART 186</td>
<td>Intermediate Photography 2</td>
<td>1½</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE ART 186</td>
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<td>AUBDY 115</td>
<td>Introduction to Technical Industries</td>
<td>1</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE AUBDY 115</td>
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<td>CLDDV 100</td>
<td>Introduction to Early Childhood Education</td>
<td>1</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE CLDDV 100</td>
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<td>CLDDV 173</td>
<td>Autism: Overview and Treatment</td>
<td>3</td>
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<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE CLDDV 173</td>
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<td>Health and Safety Practices in Programs</td>
<td>Summer 2013</td>
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<td>CLDDV 274</td>
<td>Early Literacy</td>
<td>Summer 2013</td>
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<td>School-Age Development</td>
<td>Summer 2013</td>
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<td>CLDDV 281</td>
<td>School-Age Program and Curriculum</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
<td>Stand Alone</td>
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<td>Special Topics in Early Childhood Education</td>
<td>Summer 2013</td>
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<td>Special Topics</td>
<td>Summer 2013</td>
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<td>Independent Study/Special Problems</td>
<td>Summer 2013</td>
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<td>Introduction to Tutoring Composition</td>
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<td>ENGL 184</td>
<td>Advanced Tutoring of Composition</td>
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<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE ENGL 184</td>
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<tr>
<td>INTDS 10 XAB</td>
<td>Interior Design Open Lab</td>
<td>½, 1 or 2</td>
<td>Summer 2013</td>
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<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE INTDS 10XAB</td>
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<td>Asian Design &amp; Decorative Arts</td>
<td>3</td>
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<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE INTDS 160</td>
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<td>INTDS 203B</td>
<td>Design Internship for Interiors</td>
<td>2</td>
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<td>Intro to Sales &amp; Marketing for Design</td>
<td>3</td>
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<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE INTDS 210</td>
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<td>INTEC 248</td>
<td>Electrical Codes and Ordinances</td>
<td>3</td>
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<td>M/S/U (P. UPTON, L. HATCH) to INACTIVATE INTEC 248</td>
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</tbody>
</table>
| INTEC 249 | Analysis of Electrical Codes                   | 3     | Summer 2013     | INACTIVATE      | 1. Building and Safety Code Administration Certificate of Achievement  
|        |                                                |       |                 |                 | 2. Home Building Technologies Certificate of Achievement                      
|        |                                                |       |                 |                 | 3. Maintenance Electrician A.S. Degree                                      |
| THETR 102 | World Theatre                                 | 3     | Summer 2013     | INACTIVATE      | 1. CSU General Education Pattern Certificate of Achievement  
|        |                                                |       |                 |                 | 2. Ethnic Studies Skills Recognition Award                                  
|        |                                                |       |                 |                 | 3. General Studies, Emphasis in Humanities A.A. Degree                        |
| THETR 150 | Elements of Playwrighting                      | 3     | Summer 2013     | INACTIVATE      | 1. CSU General Education Pattern Certificate of Achievement  
|        |                                                |       |                 |                 | 2. General Studies, Emphasis in Humanities A.A. Degree                       
|        |                                                |       |                 |                 | 3. Theatre A.A. Degree General Studies                                   |
| THETR 165 | History of the American Musical Theatre       | 3     | Summer 2013     | INACTIVATE      | 1. CSU General Education Pattern Certificate of Achievement  
|        |                                                |       |                 |                 | 2. General Studies, Emphasis in Humanities A.A. Degree                       
|        |                                                |       |                 |                 | 3. Theatre A.A.                                                            |

M/S/U (P. UPTON, L. HATCH) to INACTIVATE INTEC 249

M/S/U (P. UPTON, L. HATCH) to INACTIVATE INTEC 303

M/S/U (P. UPTON, L. HATCH) to INACTIVATE THETR 102

M/S/U (P. UPTON, L. HATCH) to INACTIVATE THETR 150

M/S/U (P. UPTON, L. HATCH) to INACTIVATE THETR 165
THETR 183  
**Fundamentals of Stage Make-Up 1**  
**Effective:** Summer 2013  
**INACTIVATE**  
**Program Impact:**  
1. Design & Technical Theatre Skills Recognition Award  
2. Theatre A.A.  

*Pulled for discussion by R. Cranley* due to concerns about how this would affect the SRA in Design and Technical Theatre. M. Lynch was uncertain of what to do. B. Adams encouraged him to work with his discipline colleagues to come to a decision as to whether to simply eliminate the requirement and change the number of required units for the award, or replace THETR 183 with the new THETR 174 “Stage Makeup” created for the Theatre TMC now in development.  

*M/S/U (M. LYNCH, K. ENNIS ) to INACTIVATE THETR 183 with the friendly amendment that the department is to provide an action plan as to how the SRA in Design and Technical Theatre will be revised.*

THETR 184  
**Fundamentals of Stage Make-Up 2**  
**Effective:** Summer 2013  
**INACTIVATE**  
**Program Impact:**  
1. Theatre A.A. Degree  

*M/S/U (P. UPTON, M. LYNCH ) to INACTIVATE THETR 184*

**UPDATES (including modifications/reactivations)**

**Placement of Courses in Disciplines:**

**ART 102 Introduction to Computer Graphics**  
**3**  
**MODIFY:** Discipline(s)  
**Effective:** Upon Committee approval  
**Proposed Discipline(s):** ART  
**Rationale for Disciplines:** Introduction to Computer Graphics is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.  

*M/S/U (P. UPTON, L. HATCH) to MODIFY ART 102*

**ART 108 Ceramics 1**  
**3**  
**MODIFY:** Discipline(s)  
**Effective:** Upon Committee approval  
**Proposed Discipline(s):** ART  
**Rationale for Disciplines:** Ceramics 1 is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.  

*M/S/U (P. UPTON, L. HATCH) to MODIFY ART 108*
<table>
<thead>
<tr>
<th>ART 109</th>
<th>Ceramics 2</th>
<th>3</th>
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<tbody>
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<td><strong>MODIFY:</strong> Discipline(s)</td>
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<td><strong>Effective:</strong> Upon Committee approval</td>
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<td><strong>Proposed Discipline(s):</strong> ART</td>
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<tr>
<td><strong>Rationale for Disciplines:</strong> Ceramics 2 is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.</td>
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<td><strong>M/S/U (P. UPTON, L. HATCH) to MODIFY ART 109</strong></td>
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<thead>
<tr>
<th>ART 110</th>
<th>Ceramics 3</th>
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<td><strong>MODIFY:</strong> Discipline(s)</td>
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<td><strong>Effective:</strong> Upon Committee approval</td>
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<td><strong>Proposed Discipline(s):</strong> ART</td>
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<tr>
<td><strong>Rationale for Disciplines:</strong> Ceramics 3 is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.</td>
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<td><strong>M/S/U (P. UPTON, L. HATCH) to MODIFY ART 110</strong></td>
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<th>Basic Drawing</th>
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<td><strong>Proposed Discipline(s):</strong> ART</td>
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<tr>
<td><strong>Rationale for Disciplines:</strong> Basic Drawing 1 is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.</td>
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<td><strong>M/S/U (P. UPTON, L. HATCH) to MODIFY ART 120</strong></td>
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<td><strong>Proposed Discipline(s):</strong> ART</td>
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<td><strong>Rationale for Disciplines:</strong> Basic Drawing 2 is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.</td>
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<tr>
<td><strong>M/S/U (P. UPTON, L. HATCH) to MODIFY ART 121</strong></td>
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<tr>
<th>ART 123</th>
<th>Figure Drawing</th>
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<td><strong>MODIFY:</strong> Discipline(s)</td>
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<tr>
<td><strong>Proposed Discipline(s):</strong> ART</td>
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<tr>
<td><strong>Rationale for Disciplines:</strong> Figure Drawing is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.</td>
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<tr>
<td><strong>Proposed Discipline(s):</strong> ART</td>
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<tr>
<td><strong>Rationale for Disciplines:</strong> Color and Design 1 is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.</td>
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<tr>
<th>ART 125</th>
<th>Color and 3-D Foundation Design</th>
<th>3</th>
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</table>
Effective: Upon Committee approval
Proposed Discipline(s): ART
Rationale for Disciplines: Color and 3-D Foundation Design is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.

M/S/U (P. UPTON, L. HATCH) to MODIFY ART 125

ART 140

Sculpture 1

MODIFY: Discipline(s)
Effective: Upon Committee approval
Proposed Discipline(s): ART
Rationale for Disciplines: Sculpture is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.

M/S/U (P. UPTON, L. HATCH) to MODIFY ART 140

ART 141

Sculpture 2

MODIFY: Discipline(s)
Effective: Upon Committee approval
Proposed Discipline(s): ART
Rationale for Disciplines: Sculpture 2 is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.

M/S/U (P. UPTON, L. HATCH) to MODIFY ART 141

ART 142

Sculpture 3

MODIFY: Discipline(s)
Effective: Upon Committee approval
Proposed Discipline(s): ART
Rationale for Disciplines: Sculpture 3 is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.

M/S/U (P. UPTON, L. HATCH) to MODIFY ART 142

ART 147

Painting 1 (In Acrylic)

MODIFY: Discipline(s)
Effective: Upon Committee approval
Proposed Discipline(s): ART
Rationale for Disciplines: Painting 1 (in Acrylic) is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.

M/S/U (P. UPTON, L. HATCH) to MODIFY ART 147

ART 148

Painting 1 (In Oil)

MODIFY: Discipline(s)
Effective: Upon Committee approval
Proposed Discipline(s): ART
Rationale for Disciplines: Painting 1 (in Oil) is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.

M/S/U (P. UPTON, L. HATCH) to MODIFY ART 148

ART 149

Painting 2

MODIFY: Discipline(s)
Effective: Upon Committee approval
Proposed Discipline(s): ART
**Rationale for Disciplines:** Painting 2 is a studio art course requiring the expertise of an instructor who has met the minimum qualification for Art, and the demonstrated level of experience that comes with it.

*M/S/U (P. UPTON, L. HATCH) to MODIFY ART 149*

**ART 160**

**Appreciation of Art**

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**Effective:** Upon Committee approval

**Proposed Discipline(s):** ART, ART HISTORY, PHOTOGRAPHY

**Rationale for Disciplines:** Appreciation of Art is a freshman survey level course dealing with some Art History, Studio Art media, and Compositional Theory. This course is highly adaptable and does not require specialization. Instructors from any of the three disciplines (Art, Art History & Photography) should be able to teach this course.

*M/S/U (P. UPTON, L. HATCH) to MODIFY ART 160*

**ART 162**

**History of Renaissance Art**

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**Effective:** Upon Committee approval

**Proposed Discipline(s):** ART HISTORY

**Rationale for Disciplines:** History of Renaissance Art is an Art History course requiring the expertise of an instructor who has met the minimum qualification for Art History, with the depth and breadth of expertise that comes with it.

*M/S/U (P. UPTON, L. HATCH) to MODIFY ART 162*

**ART 163**

**History of Modern Art**

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<th>MODIFY: Discipline(s)</th>
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**Effective:** Upon Committee approval

**Proposed Discipline(s):** ART HISTORY

**Rationale for Disciplines:** The History of Modern Art is an Art History course requiring the expertise of an instructor who has met the minimum qualification for Art History, with the depth and breadth of expertise that comes with it.

*M/S/U (P. UPTON, L. HATCH) to MODIFY ART 163*

**ART 164**

**History of Art 1**

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**Effective:** Upon Committee approval

**Proposed Discipline(s):** ART HISTORY

**Rationale for Disciplines:** History of Art 1 is an Art History course requiring the expertise of an instructor who has met the minimum qualification for Art History, with the depth and breadth of expertise that comes with it.

*M/S/U (P. UPTON, L. HATCH) to MODIFY ART 164*

**ART 165**

**History of Art 2**

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**Effective:** Upon Committee approval

**Proposed Discipline(s):** ART HISTORY

**Rationale for Disciplines:** History of Art 2 is an Art History course requiring the expertise of an instructor who has met the minimum qualification for Art History, with the depth and breadth of expertise that comes with it.

*M/S/U (P. UPTON, L. HATCH) to MODIFY ART 165*

**ART 168**

**Survey of Photography**

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**Effective:** Upon Committee approval

**Proposed Discipline(s):** ART HISTORY, PHOTOGRAPHY

**Rationale for Disciplines:** Survey of Photography requires an understanding of the history or
photographic works as well as the history of photographic processes. This course aligns with the knowledge base of those who possess the minimum qualifications for Art History or Photography.

**M/S/U (P. UPTON, L. HATCH) to MODIFY ART 168**

<table>
<thead>
<tr>
<th>Course</th>
<th>Discipline(s)</th>
<th>Effective</th>
<th>Proposed Discipline(s)</th>
<th>Rationale for Disciplines</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 169</td>
<td>HISTORY</td>
<td>Upon Committee approval</td>
<td>ART HISTORY</td>
<td>History of Non-Western Art is an Art History course requiring the expertise of an instructor who has met the minimum qualification for Art History, with the depth and breadth of expertise that comes with it.</td>
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<tr>
<td>ART 170</td>
<td>PHOTOGRAPHY</td>
<td>Upon Committee approval</td>
<td>PHOTOGRAPHY</td>
<td>Basic Photography is a studio art course which specialized in photographic media along with the compositional and design content standard in all Art courses. This requires the expertise of an instructor who has met the minimum qualifications for Photography, and the demonstrated level of experience that comes with it.</td>
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<tr>
<td>ART 172</td>
<td>PHOTOGRAPHY</td>
<td>Upon Committee approval</td>
<td>PHOTOGRAPHY</td>
<td>Intermediate Photography is a studio art course which specialized in photographic media along with the compositional and design content standard in all Art courses. This requires the expertise of an instructor who has met the minimum qualifications for Photography, and the demonstrated level of experience that comes with it.</td>
</tr>
<tr>
<td>ART 173</td>
<td>PHOTOGRAPHY</td>
<td>Upon Committee approval</td>
<td>PHOTOGRAPHY</td>
<td>Digital Imaging for Photographers is a studio art course which specialized in photographic media along with the compositional and design content standard in all Art courses. This requires the expertise of an instructor who has met the minimum qualifications for Photography, and the demonstrated level of experience that comes with it.</td>
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<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
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<tr>
<td>ART 175</td>
<td>Color Photography</td>
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<td>MODIFY: Discipline(s)</td>
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<td>Proposed Discipline(s): PHOTOGRAPHY</td>
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<td>Rationale for Disciplines: Color Photography is a studio art course which specialized in photographic media along with the compositional and design content standard in all Art courses. This requires the expertise of an instructor who has met the minimum qualifications for Photography, and the demonstrated level of experience that comes with it.</td>
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<td>M/S/U (P. UPTON, L. HATCH) to MODIFY ART 175</td>
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<tr>
<td>ART 178 BCD</td>
<td>Advanced Photography</td>
<td>2,3,4</td>
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<td>Proposed Discipline(s): PHOTOGRAPHY</td>
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<td>Rationale for Disciplines: Advanced Photography is a studio art course which specialized in photographic media along with the compositional and design content standard in all Art courses. This requires the expertise of an instructor who has met the minimum qualifications for Photography, and the demonstrated level of experience that comes with it.</td>
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<td>M/S/U (P. UPTON, L. HATCH) to MODIFY ART 178BCD with the understanding that ART 178CD are also under consideration for inactivation. Pending the outcome of that proposal, this modification would affect the C and D variants of the course for the duration of their active status.</td>
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<td>ART 181</td>
<td>Basic Photography 1</td>
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<td>MODIFY: Discipline(s)</td>
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<td>Proposed Discipline(s): PHOTOGRAPHY</td>
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<td>Rationale for Disciplines: Basic Photography 1 is a studio art course which specialized in photographic media along with the compositional and design content standard in all Art courses. This requires the expertise of an instructor who has met the minimum qualifications for Photography, and the demonstrated level of experience that comes with it.</td>
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<td>M/S/U (P. UPTON, L. HATCH) to MODIFY ART 181</td>
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<td>ART 182</td>
<td>Basic Photography 2</td>
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<td>MODIFY: Discipline(s)</td>
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<td>Proposed Discipline(s): PHOTOGRAPHY</td>
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<td>Rationale for Disciplines: Basic Photography 2 is a studio art course which specialized in photographic media along with the compositional and design content standard in all Art courses. This requires the expertise of an instructor who has met the minimum qualifications for Photography, and the demonstrated level of experience that comes with it.</td>
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<td>M/S/U (P. UPTON, L. HATCH) to MODIFY ART 182</td>
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<td>ART 189 AB</td>
<td>Photo Laboratory Technology</td>
<td>1,2</td>
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<td>MODIFY: Discipline(s)</td>
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<td>Proposed Discipline(s): PHOTOGRAPHY</td>
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<td>Rationale for Disciplines: Photo Laboratory Technology is a studio art course which specialized in photographic media along with the compositional and design content standard in all Art courses. This requires the expertise of an instructor who has met the minimum qualifications for Photography, and the demonstrated level of experience that comes with it.</td>
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<td>M/S/U (P. UPTON, L. HATCH) to MODIFY ART 189AB</td>
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<tr>
<td>ART 191</td>
<td>Photo Laboratory Technology 2</td>
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<td>MODIFY: Discipline(s)</td>
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</table>
Effective: Upon Committee approval
Proposed Discipline(s): PHOTOGRAPHY
Photo Laboratory Technology 2 is a studio art course which specialized in photographic media along with the compositional and design content standard in all Art courses. This requires the expertise of an instructor who has met the minimum qualifications for Photography, and the demonstrated level of experience that comes with it.

M/S/U (P. UPTON, L. HATCH) to MODIFY ART 191

ART 199A-F  
Independent Study/Special Problems 1,2,3,4,5,6
MODIFY: Discipline(s)
Effective: Upon Committee approval
Proposed Discipline(s): ART
Rationale for Disciplines: Independent Study/Special Problems is a class which should be available to all three of the disciplines recognized by the Art Department--Art, Art History & Photography.

M/S/U (P. UPTON, L. HATCH) to MODIFY ART 199A-F

HUMAN 101  
Introduction to the Humanities 3
MODIFY: Discipline(s)
Effective: Upon Committee approval
Proposed Discipline(s): Humanities
Rationale for Disciplines: Humanities 101 is a course demanding expertise of humanistic tradition and history across a wide range of disciplines. As Humanities classes require a truly interdisciplinary approach, rather than that of one specific field, these courses require faculty that meet this requirement for both depth and breadth provided by meeting the minimum qualifications for the discipline of Humanities.

M/S/U (P. UPTON, L. HATCH) to MODIFY HUMAN 101

HUMAN 101H  
Introduction to the Humanities (Honors) 3
MODIFY: Discipline(s)
Effective: Upon Committee approval
Proposed Discipline(s): HUMANITIES
Rationale for Disciplines: Humanities 101H is a course demanding expertise of humanistic tradition and history across a wide range of disciplines. As Humanities classes require a truly interdisciplinary approach, rather than that of one specific field, these courses require faculty that meet this requirement for both depth and breadth provided by meeting the minimum qualifications for the discipline of Humanities.

Pulled by M. Garcia due to questions about "H" or "Honors" appellations on course IDs. He asked, "Do we still offer "H" courses?" R. Stevenson explained that C. Redwing had offered this course in the past. L. Miller noted she believed we no longer used the "H" designator, and that she thought all "H" courses had been inactivated. It was decided this should be researched. NOTE: All "H" courses were administratively inactivated in Datatel in 2007 (LSM 09/13/2012) rendering them unavailable for scheduling purposes.

M/S/U (P. UPTON, L. HATCH) to MODIFY HUMAN 101H
HUMAN 105  
**Early Humanistic Traditions**  
**MODIFY:** Discipline(s)  
**Effective:** Upon Committee approval  
**Proposed Discipline(s):** HUMANITIES  
**Rationale for Disciplines:** Humanities 105 is a course demanding expertise of humanistic tradition and history across a wide range of disciplines. As Humanities classes require a truly interdisciplinary approach, rather than that of one specific field, these courses require faculty that meet this requirement for both depth and breadth provided by meeting the minimum qualifications for the discipline of Humanities.  

*M/S/U (P. UPTON, L. HATCH) to MODIFY HUMAN 105*

HUMAN 106  
**Humanities in the Modern World**  
**MODIFY:** Discipline(s)  
**Effective:** Upon Committee approval  
**Proposed Discipline(s):** HUMANITIES  
**Rationale for Disciplines:** Humanities 106 is a course demanding expertise of humanistic tradition and history across a wide range of disciplines. As Humanities classes require a truly interdisciplinary approach, rather than that of one specific field, these courses require faculty that meet this requirement for both depth and breadth provided by meeting the minimum qualifications for the discipline of Humanities.  

*M/S/U (P. UPTON, L. HATCH) to MODIFY HUMAN 106*

HUMAN 110  
**East Meets West**  
**MODIFY:** Discipline(s)  
**Effective:** Upon Committee approval  
**Proposed Discipline(s):** HUMANITIES  
**Rationale for Disciplines:** Humanities 110 is a course demanding expertise of humanistic tradition and history across a wide range of disciplines. As Humanities classes require a truly interdisciplinary approach, rather than that of one specific field, these courses require faculty that meet this requirement for both depth and breadth provided by meeting the minimum qualifications for the discipline of Humanities.  

*M/S/U (P. UPTON, L. HATCH) to MODIFY HUMAN 110*

HUMAN 130  
**Introduction to Western Religions**  
**MODIFY:** Discipline(s)  
**Effective:** Upon Committee approval  
**Proposed Discipline(s):** HUMANITIES  
**Rationale for Disciplines:** Humanities 130 is a course demanding expertise of humanistic tradition and history across a wide range of disciplines. As Humanities classes require a truly interdisciplinary approach, rather than that of one specific field, these courses require faculty that meet this requirement for both depth and breadth provided by meeting the minimum qualifications for the discipline of Humanities.  

*M/S/U (P. UPTON, L. HATCH) to MODIFY HUMAN 130*

HUMAN 140  
**Introduction to World Mythology**  
**MODIFY:** Discipline(s)  
**Effective:** Upon Committee approval  
**Proposed Discipline(s):** HUMANITIES  
**Rationale for Disciplines:** Humanities 140 is a course demanding expertise of humanistic tradition and history across a wide range of disciplines. As Humanities classes require a truly interdisciplinary approach, rather than that of one specific field, these courses require faculty that meet this requirement for both depth and breadth provided by meeting the minimum qualifications for the discipline of Humanities.  

*M/S/U (P. UPTON, L. HATCH) to MODIFY HUMAN 140*
HUMAN 199ABC  Special Topics in Humanities  3
MODIFY: Discipline(s)
Effective: Upon Committee approval
Proposed Discipline(s): HUMANITIES
Rationale for Disciplines: Humanities 199 A, B & C are courses demanding expertise of humanistic tradition and history across a wide range of disciplines. As Humanities classes require a truly interdisciplinary approach, rather than that of one specific field, these courses require faculty that meet this requirement for both depth and breadth provided by meeting the minimum qualifications for the discipline of Humanities.
M/S/U (P. UPTON, L. HATCH) to MODIFY HUMAN 199 ABC

UPDATES (including modifications/reactivations)

ANSC 215  Animal Health and Sanitation  3
Effective: Summer 2013
MODIFY: Content, methods of Instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC; Requesting; (C-ID; AG-AS 136L)
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
1. Animal Science A.S. Degree
2. Dairy Science A.S. Degree
3. Poultry Science A.S. Degree
4. AA, University Preparation, Emphasis in Agricultural Sciences
5. Veterinary Technician Certificate of Achievement

Pulled for discussion by R. Cranley due to concerns about the currency of textbook editions, since this course is requesting a C-ID. The author noted the text he uses hasn’t been updated since 2000 but did not change it in this course proposal. R. Cranley had spoken with the author, suggesting he use one of the texts from the C-ID descriptor outlines, and bring the course outline back for later modification. The author is going to research textbooks noted on the C-ID descriptors outlines.
M/S/U (J. BEEBE, M. BOYD) to MODIFY ANSC 215
ART 175  Color Photography  3
Effective: Summer 2013
MODIFY: Description, requisite skills, content, methods of Instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 172 or ART 186.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $45
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for MJC Activities
Rationale: Art 175 is a required class for photography majors and is in danger of being out of compliance. Since the class is offered only once per year, I hope that expedition will help avoid problems with scheduling.
Program Impact:
1. Art A.A. Degree
2. Photography A.A. Degree Major

PULLED FROM AGENDA PRIOR TO MEETING

ART 181  Basic Photography 1  1½
Effective: Summer 2013
MODIFY: Description, content, methods of Instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Maintaining fee of $14
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE:C)
Rationale: Periodic review and Update curriculum
Program Impact:
1. Art A.A. Degree
2. Computer Graphics Applications A.S. Degree
M/S/U (P. UPTON, L. HATCH) to MODIFY ART 181
M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN REQUISITES for ART 182
M/S/U (M. LYNCH, M. GARCIA ) to MAINTAIN GE PLACEMENT for ART 181

ART 182  Basic Photography 2  1½
Effective: Summer 2013
MODIFY: Description, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 181.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $14
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE:C)
Rationale: Course update to include additional elements of new technology and critical thinking.
Program Impact:
1. Art A.A. Degree
2. Computer Graphics Applications A.S. Degree
M/S/U (P. UPTON, L. HATCH) to MODIFY ART 182
M/S/U (S. CIRCLE, K. ENNIS) to MAINTAIN REQUISITES for ART 182
M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN FEE for ART 182
M/S/U (M. LYNCH, M. GARCIA ) to MAINTAIN GE PLACEMENT for ART 182
BIO 101  Biological Principles  5
Effective: Summer 2013
MODIFY: Enrollment restrictions, methods of Instruction, leaning goals
Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 90 or qualification by the MJC assessment process. Removing: (C) Concurrent enrollment in or satisfactory completion of CHEM 101 or CHEM 142. Requesting: (P) Satisfactory completion of CHEM 101 or CHEM 142.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: A) (CSU-GE: B2, B3) (IGETC: 5B, 5C)
Rationale: Removal of CHEM 101 as a corequisite for course as it proposes a difficulty for students who drop one and wish to stay enrolled in the other. Maintain CHEM 101 as a prerequisite and add CHEM 142 as an alternate prerequisite.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Chemistry A.S. Univ Prep - Area of Emphasis
3. Earth Sciences A.A. Univ Prep - Area of Emphasis
4. General Studies, Emphasis in Natural Sciences A.A. Degree
5. MJC-GE Pattern A.A. Degree Major
M/S/U (P. UPTON, L. HATCH) to MODIFY BIO 101
M/S/U (S. CIRCLE, K. ENNIS) to MODIFY REQUISITES for BIO 101
M/S/U (M. LYNCH, M. GARCIA) to MAINTAIN GE PLACEMENT for BIO 101

BIO 180AB  Introduction to Tutoring Biology  1 or 2
Effective: Summer 2013
MODIFY: Discipline/number, title, description, hours/face to face modalities, enrollment restrictions, requisite skills, content, methods of Instruction, typical assignments, textbooks, leaning goals, methods of assessment
Enrollment Restrictions: Requesting: (P) Satisfactory completion of BIO 111 or BIO 116 or BIO 101; Removing: (A) Before enrolling in this course, students are strongly advised to previous completion of or concurrent enrollment in a biology course.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: We are aligning BIO 180 with the recently designed ANAT 180 since they serve parallel purposes.
Program Impact:
Stand Alone
M/S/U (P. UPTON, L. HATCH) to MODIFY BIO 180AB
M/S/U (S. CIRCLE, K. ENNIS) to MODIFY REQUISITES for BIO 180 AB
September 11, 2012

**CMPGR 264** Publishing on the World Wide Web

**Effective:** Summer 2013

**MODIFY:** Repetitions, requisite skills, materials fee, content, methods of instruction, typical Assignments, leaning goals, methods of Assessment.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 262; Removing: (P) satisfactorily complete CMPSC 201.

**Distance Education Status:** Maintaining: Online course. Requesting: Mixed modalities/Hybrid course.

**Materials Fee Status:** Removing fee of $10

**Articulation Status:** Transfer to CSU

**General Education Status:** Approved for: (MJC-GE: D2)

**Rationale:** Update for compliance and update text.

**Program Impact:**
2. Computer Graphics Applications Certificate of Achievement
3. General Studies, Emphasis in Language and Rationality A.A. Degree
4. Journalism A.A. Degree
5. MJC-GE Pattern A.A. Degree Major
6. Print Journalism Skills Recognition Award
7. Word Processing Certificate of Achievement

**M/S/U (P. UPTON, L. HATCH) to MODIFY CMPGR 264 with a friendly amendment that the faculty author (with the assistance of the rep., C. Vaughn) will provide language that explains why lab and lecture content are identical. This revision will be addressed in the system with the assistance of B. Adams.**

**M/S/U (S. CIRCLE, K. ENNIS) to MODIFY REQUISITES for CMPGR 264**

**M/S/U (J. BEEBE, M. GARCIA) to MODIFY DE MODALITIES for CMPGR 264**

**M/S/U (C. VAUGHN, K. ENNIS) to REMOVE FEE for CMPGR 264**

GE proposal pulled for discussion by K. Ennis due to concerns that this course might remain on MJC-GE according to dialog taking place during technical review. She noted that, when she and her colleagues were asked to evaluate MJC-GE:D – Language and Rationality at Outcomes Assessment Day, that they were very troubled by the level of rigor in this course, especially when noting that if a student were to take only one course from this area to earn an associate degree from MJC, would knowing that the student was merely required to browse the web, create webpages, and use email, would the committee be satisfied with that as evidence of their critical thinking skills. She noted that approval for placement of this course occurred in 1997, which explained to her how it got there, noting that the student population’s general technological ability was much lower at that time “I could spend a whole week on using keywords in a browser in 1997!” she laughed. C. Vaughn explained that he agreed with the assessment, and that this course is slated to be moved to CMPSC, and that the CMPSC faculty agrees that it is not appropriate for MJC-GE:D2. The committee took a vote on whether to keep CMPGR 264 on MJC-GE:D2

**AYES: 0**

**NAYS: 15**

**ABSTENTIONS: 0**

**M/S/F (E. MAKI, C. VAUGHN) to MAINTAIN GE PLACEMENT FOR CMPGR 264**
**MACH 212 DE**  
**Machine Tool Technology 2**  
**Effective:** Fall 2011  
**Expedited!** (Request overridden by Office of Instruction because timeline is impossible) Summer 2013  
**To ensure student progression within program**  
**Rationale for Expedited Approval:** Periodic review and material fee update  
**MODIFY:** Discipline/Number, description, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MACH 211; Removing: (P) MACH 301. Requesting: (P) Satisfactory completion of MFGA 301. Request overridden by the Office of Instruction due to myriad issues with MFGA course sequence approvals and proposals. Dean should contact L. Miller to discuss how to resolve this. Once consult has taken place, Instruction Office will update the proposal as needed.  
**Distance Education Status:** None  
**Materials Fee Status:** Maintaining fee of $31.50  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Course update for periodic review.  
**Program Impact:**  
1. Machine Tool Technology 1 Skills Recognition Award  
   **Pulled for discussion by M. Garcia** due to concerns that there was only one Typical Assignment listed. The committee noted that there were ways to identify assignments because of other information provided in the section. B. Adams, with the consent of the representative, edited the Typical Assignments section to show more evidence of quantity in critical thinking.  
   **M/S/U (L. HATCH, E. MAKI) to MODIFY MACH 212 DE**  
   **M/S/U (S. CIRCLE, K. ENNIS) to MODIFY REQUISITES for MACH 212 DE**

**MACH 315**  
**3D Part Programming for CNC**  
**Effective:** Summer 2013  
**MODIFY:** Content, typical Assignments, textbooks, leaning goals, methods of Assessment.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion MACH 220,;  
**Distance Education Status:** Requesting: Mixed modalities/Hybrid course.  
**Materials Fee Status:** Maintaining fee of $5  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review and to allow the course to be presented in a hybrid format to better accommodate students.  
**Program Impact:**  
1. CNC Programmer Skills Recognition Award  
   **M/S/U (P. UPTON, L. HATCH) to MODIFY MACH 315**  
   **M/S/U (S. CIRCLE, K. ENNIS) to MAINTAIN REQUISITES for MACH 315**  
   **M/S/U (J. BEEBE, M. GARCIA) to MAINTAIN DE MODALITIES for MACH 315**  
   **M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN FEE for MACH 315**
### MUST 131  Aural Skills 1 1

**Effective:** Fall 2012  
*(Request overridden by Office of Instruction because timeline is impossible)*  
Summer 2013  
To avoid loss of program accreditation.

**Rationale for Expedited Approval:**  
Periodic Review.

**MODIFY:**  
Description, enrollment restrictions, requisite skills, content, methods of instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.

**Enrollment Restrictions:**  
Maintaining: (C) Concurrent enrollment in or satisfactory completion of MUST 121;  
Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101 and concurrently enroll in a lab experience such as MUST 130, Practica Musica.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Not approved for GE;

**Rationale:**  
Dean has requested expedited review to meet state deadline

**Program Impact:**
1. Music A.A. Degree

**M/S/U (P. UPTON, L. HATCH) to MODIFY MUST 131**

**M/S/U (S. CIRCLE, K. ENNIS) to MODIFY REQUISITES for MUST 131**

### PEC 102  Water Aerobics 1

**Effective:** Summer 2013

**MODIFY:** Discipline/Number, title, units, repetitions, hours/face to face modalities, content, method of Instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for MJC Activities

**Rationale:** To bring it in compliance with the new curriculum standards.

**Program Impact:**
1. Physical Education A.A. Degree

**M/S/U (P. UPTON, L. HATCH) to MODIFY PEC 102**

**M/S/U (P. UPTON, L. LANIGAN) to MAINTAIN ACTIVITIES PLACEMENT for PEC 102**
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>THETR 160</td>
<td>Fundamentals of Acting</td>
<td>3</td>
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<tr>
<td></td>
<td>Effective: Summer 2013</td>
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<tr>
<td></td>
<td><strong>MODIFY:</strong> Description, content, method of Instruction, typical Assignments, leaning goals, methods of Assessment.</td>
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<tr>
<td></td>
<td><strong>Enrollment Restrictions:</strong> None</td>
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<td></td>
<td><strong>Distance Education Status:</strong> None</td>
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<td></td>
<td><strong>Materials Fee Status:</strong> None</td>
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<td></td>
<td><strong>Articulation Status:</strong> Transfer to CSU and UC</td>
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<td></td>
<td><strong>General Education Status:</strong> Approved for (MJC-GE:C) (CSU-GE:C1)</td>
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<td></td>
<td><strong>Rationale:</strong> Periodic review</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td></td>
<td>1. CSU General Education Pattern Certificate of Achievement</td>
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<td>2. Theatre A.A. Degree</td>
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<td>3. Theatre Performance Skills Recognition Award</td>
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<td><strong>M/S/U (P. UPTON, L. HATCH) to MODIFY THETR 160</strong></td>
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<td><strong>M/S/U (M. LYNCH, M. GARCIA) to MAINTAIN GE PLACEMENT for THETR 160</strong></td>
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<tr>
<td>THETR 161</td>
<td>Intermediate Acting</td>
<td>3</td>
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<tr>
<td></td>
<td><strong>MODIFY:</strong> Description, content, leaning goals, methods of Assessment.</td>
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<tr>
<td></td>
<td><strong>Enrollment Restrictions:</strong> Maintaining: (P) Satisfactory completion of THETR 160.</td>
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<td></td>
<td><strong>Distance Education Status:</strong> None</td>
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<td></td>
<td><strong>Materials Fee Status:</strong> None</td>
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<td></td>
<td><strong>Articulation Status:</strong> Transfer to CSU and UC</td>
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<td></td>
<td><strong>General Education Status:</strong> Approved for (MJC-GE:C) (CSU-GE:C1)</td>
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<td><strong>Rationale:</strong> This course is being updated to follow the C-ID descriptors.</td>
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<td><strong>Program Impact:</strong></td>
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<td><strong>M/S/U (S. CIRCLE, K. ENNIS) to MAINTAIN REQUISITES for THETR 161</strong></td>
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<td><strong>M/S/U (M. LYNCH, M. GARCIA) to MAINTAIN GE PLACEMENT for THETR 161</strong></td>
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**NEW COURSES**

(None)
VI. PROGRAM NOTIFICATION AGENDA

Program Learning Outcome

The following PLOs were submitted by the extended PLO deadline for placement the Summer 2012 Catalog Addendum, but were overlooked for placement on the Summer Approval list. They have been placed in the Addendum in good faith that they would be put before the committee for notification at the first fall meeting of 2012.

A.S: Nursing/RN
    Effective: Summer 2012, Expedited!
    Rationale for Expedited Implementation: To ensure accreditation compliance.
    Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate’s Degree in Nursing will be able to:

1. Provide competent nursing care based on scientific principles, the Roy Adaptation Model, and the nursing process, reflecting an ethic of caring evidenced by respect for patients and families, self, colleagues, and the profession.
2. Identify a nursing diagnosis following assessment of the patient’s physical condition and behavior, an analysis of information obtained from the patient and others, including members of the health care team.
3. Formulate a care plan, in collaboration with the patient that ensures direct and indirect nursing care services that provide for the following patient needs: safety, comfort, hygiene, protection, disease prevention, and restorative measures.
4. As provider and manager of care, establish priorities, perform the skills required to carry out nursing interventions, explain the plan of care to the patient and family, and teach the patient and family how to care for identified health problems and needs.
5. Manage and prioritize care for groups of patients; delegate tasks to subordinates based on the legal scope of practice of the subordinates and on the preparation and competence needed for the tasks to be delegated; and effectively supervise the nursing care provided by subordinates.
6. Evaluate the effectiveness of the care plan through observation of the patient’s condition and behavior, signs and symptoms of illness, reactions to treatment, and thorough communication with the patient and the health care team; and modify the plan as needed.
7. Advocate for the rights of patients by initiating actions to improve health care, facilitate changes in decisions or activities that conflict with patients’ self-determination, and provide patients the opportunity to make informed decisions about their health care.
8. Recognize that each person is a unique individual with biological, psychological, social, and spiritual needs; understand how a person’s self-concept, role function, and interdependence are affected by the values, attitudes, life experiences, culture, ethnicity, and support systems of each person.

The committee was notified of the retroactive modifications to the PLOs for the AS in Nursing.
A.S:  
**Nursing/LVN to ADN Advanced Placement Pathway**

**Effective:** Summer 2012, Expedited!

**Rationale for Expedited Implementation:** To ensure accreditation compliance

**Modify:** Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Nursing/LVN to AND Advanced Placement Pathway will be able to:

1. Provide competent nursing care based on scientific principles, the Roy Adaptation Model, and the nursing process, reflecting an ethic of caring evidenced by respect for patients and families, self, colleagues, and the profession.

2. Identify a nursing diagnosis following assessment of the patient’s physical condition and behavior, an analysis of information obtained from the patient and others, including members of the health care team.

3. Formulate a care plan, in collaboration with the patient that ensures direct and indirect nursing care services that provide for the following patient needs: safety, comfort, hygiene, protection, disease prevention, and restorative measures.

4. As provider and manager of care, establish priorities, perform the skills required to carry out nursing interventions, explain the plan of care to the patient and family, and teach the patient and family how to care for identified health problems and needs.

5. Manage and prioritize care for groups of patients; delegate tasks to subordinates based on the legal scope of practice of the subordinates and on the preparation and competence needed for the tasks to be delegated; and effectively supervise the nursing care provided by subordinates.

6. Evaluate the effectiveness of the care plan through observation of the patient’s condition and behavior, signs and symptoms of illness, reactions to treatment, and thorough communication with the patient and the health care team; and modify the plan as needed.

7. Advocate for the rights of patients by initiating actions to improve health care, facilitate changes in decisions or activities that conflict with patients’ self-determination, and provide patients the opportunity to make informed decisions about their health care.

8. Recognize that each person is a unique individual with biological, psychological, social, and spiritual needs; understand how a person’s self-concept, role function, and interdependence are affected by the values, attitudes, life experiences, culture, ethnicity, and support systems of each person.

*The committee was notified of the expedited (retroactive) modifications to the PLOs for the AS in Nursing/LVN to AND Advanced Placement Pathway*
C: **Master Teacher**

**Effective:** Summer 2012, **Expedited**

**Rationale for Expedited Implementation:** To ensure accreditation compliance

**Modify:** Program Learning Outcomes (adopt)

Students who complete the Certificate in Master Teacher will be able to:

1. Recognize and describe the courses totaling 32 units necessary to complete this certificate and compare/contrast how the certificate is aligned with the Master Teacher Permit issued through State of California, Commission on Teacher Credentialing.

2. Apply specialized knowledge of courses from the six-unit option in the early care and education classroom (i.e. infant/toddler; early intervention; families and culture.)

3. Apply effective guidance and interaction strategies that support all children’s social learning, identity and self-confidence as the lead teacher in the classroom.

4. Demonstrate an awareness and understanding of the diverse cultural aspects of child rearing and family practices and potential cultural conflicts as individuals interact.

*The committee was notified of the expedited (retroactive) modifications to the PLOs for the Certificate in Master Teacher*

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C: **Site Supervisor**

**Effective:** Summer 2012, **Expedited**

**Rationale for Expedited Implementation:** To ensure accreditation compliance

**Modify:** Program Learning Outcomes (adopt)

Students who complete the Certificate in Site Supervisor will be able to:

1. Recognize and describe the courses totaling 32 units necessary to complete this certificate and compare/contrast how the certificate is aligned with the Site Supervisor Permit issued through State of California, Commission on Teacher Credentialing.

2. Train teaching staff to develop high quality and developmentally appropriate strategies that promote partnerships between programs, teachers, families and their communities as the supervisor of the program.

3. Train teaching staff to apply ethical standards and professional behaviors that demonstrate understanding and knowledge, deepening the commitment to the Early Care and Education profession as a supervisor of a program.

4. Demonstrate an awareness and understanding of the diverse cultural aspects of child rearing and family practices and potential cultural conflicts as individuals interact.

*The committee was notified of the expedited (retroactive) modifications to the PLOs for the Certificate in Site Supervisor*
C: Associate Teacher  
**Effective:** Summer 2012, **Expedited**  
**Rationale for Expedited Implementation:** To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

1. Recognize and describe the four courses necessary to complete this certificate and compare/contrast how the certificate is aligned with the Associate Teacher Permit issued through State of California, Commission on Teacher Credentialing.
2. Integrate a basic understanding of the needs, the characteristics and multiple influences on development of children birth to age eighth as related to high quality care and education of young children as assistant in the classroom.
3. Demonstrate a basic knowledge and understanding of the relationship between appropriate play, and effective guidance as demonstrated in adult-child interactions and learning opportunities for young children.

_The committee was notified of the expedited (retroactive) modifications to the PLOs for the Certificate in Associate Teacher_

C: Early Interventionist  
**Effective:** Summer 2012, **Expedited**  
**Rationale for Expedited Implementation:** To ensure accreditation compliance  
**Modify:** Program Learning Outcomes (adopt)

1. Recognize and describe the courses totaling 32 units necessary to complete this certificate and recognize how the certificate qualifies a student to work at the Early Intervention Assistant II level of the California Early Start Personnel Model.
2. Develop considerations for meeting exceptional needs, including teacher/early interventionist competencies, intervention, instructional strategies, and parent involvement in the context of cultural diversity.
3. Describe the natural environment and inclusion for infants and young children with disabilities in and the connection to family systems and the family need for education and support.
4. Demonstrate knowledge of the legal and ethical responsibilities, including confidentiality related to assessment in early childhood settings including legislation regarding IFSP, IEP, and development.

_The committee was notified of the expedited (retroactive) modifications to the PLOs for the Certificate in Early Interventionist_

**Chancellor’s Office Approvals:** PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

(None)

**Chancellor’s Office Denials:** PROGRAMS

**Chancellor’s Office Updates**

**New TOP Codes**
VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application

Program Learning Outcomes

C: CSU-GE

Effective: Summer 2012, Expedited

Rationale for Expedited Implementation: To ensure accreditation compliance.

Modify: Program Learning Outcomes (adopt)

Upon completion of the CSU-GE Pattern:

Demonstrate proficiency in NATURAL SCIENCE by:
- Explaining how the scientific method is used to solve problems.
- Describing how scientific discoveries and theories affect human activities.

Demonstrate proficiency in SOCIAL AND BEHAVIORAL SCIENCE by:
- Describing the method of inquiry used by the social and behavioral sciences.
- Describing how societies and social subgroups have operated in various times and cultures.
- Analyzing the ways that individuals act and have acted in response to their societies.

Demonstrate proficiency in the HUMANITIES by:
- Demonstrating awareness of the various ways that culture and ethnicity affect individual experience and society as a whole.
- Demonstrating the ability to make well considered aesthetic judgments.

Demonstrate proficiency in LANGUAGE AND RATIONALITY by:
- Demonstrating awareness of the interactive nature of communication involving effective listening, reading, writing, and speaking.
- Demonstrating critical thinking in the analysis and production of communication.
- Demonstrating the ability to find, evaluate, and use information in a variety of formats.

Demonstrate proficiency in HEALTH EDUCATION by:
- Describing the integration of the physiological and psychological human being.
- Analyzing the development of self and making plans for lifelong learning.
- Evaluating the impact of daily decisions on life and health.

M/S/U (L. LANIGAN, L. HATCH) to approve the use of the MJC GELOs/ILOs as PLOs for the Certificate of Achievement in CSU-GE

M/S/U (K. ENNIS, S. CIRCLE) to EXPEDITE IMPLEMENTATION of the PLOs for CSU-GE
Curriculum Committee Agenda – rev 9/26/2012 9:30 AM

C: IGETC
Effective: Summer 2012. Expedited!
Rationale for Expedited Implementation: To ensure accreditation compliance.
Modify: Program Learning Outcomes (adopt)

Upon completion of the IGETC Pattern:

Demonstrate proficiency in NATURAL SCIENCE by:
• Explaining how the scientific method is used to solve problems.
• Describing how scientific discoveries and theories affect human activities.

Demonstrate proficiency in SOCIAL AND BEHAVIORAL SCIENCE by:
• Describing the method of inquiry used by the social and behavioral sciences.
• Describing how societies and social subgroups have operated in various times and cultures.
• Analyzing the ways that individuals act and have acted in response to their societies.

Demonstrate proficiency in the HUMANITIES by:
• Demonstrating awareness of the various ways that culture and ethnicity affect individual experience and society as a whole.
• Demonstrating the ability to make well considered aesthetic judgments.

Demonstrate proficiency in LANGUAGE AND RATIONALITY by:
• Demonstrating awareness of the interactive nature of communication involving effective listening, reading, writing, and speaking.
• Demonstrating critical thinking in the analysis and production of communication.
• Demonstrating the ability to find, evaluate, and use information in a variety of formats.

Demonstrate proficiency in HEALTH EDUCATION by:
• Describing the integration of the physiological and psychological human being.
• Analyzing the development of self and making plans for lifelong learning.
• Evaluating the impact of daily decisions on life and health.

M/S/U (L. LANIGAN, L. HATCH) to approve the use of the MJC GELOs/ILOs as PLOs for the Certificate of Achievement in IGETC
M/S/U (K. ENNIS, S. CIRCLE) to EXPEDITE IMPLEMENTATION of the PLOs for IGETC
AA: General Studies, Emphasis in Natural Sciences  
Effective: Summer 2012, Expedited  
Rationale for Expedited Implementation: To ensure accreditation compliance.  
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Learning Outcomes, students who complete the A.A. in General Studies, Emphasis in Natural Sciences will be able to:

1. Apply the scientific method as a foundation for the natural sciences.
2. Describe evolution as it applies to life and/or the physical universe.
3. Describe the physical universe and/or its life forms and its natural phenomena.
4. Demonstrate the relationships between science and other human activities.

M/S/U (L. LANIGAN, L. HATCH) to approve the PLOs for AA: General Studies, Emphasis in Natural Sciences  
M/S/U (K. ENNIS, S. CIRCLE) to EXPEDITE IMPLEMENTATION of the PLOs for AA: General Studies, Emphasis in Natural Sciences

CCC-501: Application for Approval - New Credit Programs  
(None)

CCC-510: Substantial Changes to an Approved Credit Program

ADOPT: AA-T: Studio Art  
Proposed for 2013-14 CATALOG  
Effective SUMMER 2013: (Upon CCCCO Approval)

It was asked how these changes would affect the existing program offerings, since the CCC-510 application facilitates a "Substantial Change to an Existing Program." B. Adams clarified the following:

- AA-T: Art History will replace AA: University Preparation in Art  
- AA-T: Studio Art is a new award  
- AA: Art will stay active

Discussion continued. B. Adams emphasized that Deans need to be involved in helping faculty develop TMCs. R. Stevenson spoke highly of his experience in the state-level curriculum development process, and encouraged his colleagues to get involved in the process early. He enjoyed being a member of a state-level writing group for art curriculum noting that the CSU was involved as well.

M/S/U (E. MAKI, M. LYNCH) to adopt the AA-T in Studio Art and forward to the YCCD Board of Trustees and California Community College Chancellor’s Office for approval

ADOPT: AA-T: Art History  
Proposed for 2013-14 CATALOG  
Effective SUMMER 2013: (Upon CCCCO Approval)

M/S/U (E. MAKI, M. LYNCH) to adopt the AA-T in Art History and forward to the YCCD Board of Trustees and California Community College Chancellor’s Office for approval

ADOPT: AA-T: Music  
Proposed for 2013-14 CATALOG
Effective SUMMER 2013: (Upon CCCCO Approval)
M/S/U (E. MAKI, M. LYNCH) to adopt the AA-T in Music and forward to the YCCD Board of Trustees and California Community College Chancellor’s Office for approval

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

INACTIVATE: AS: Engineering Technology
Proposed for 2013-14 CATALOG
Effective SUMMER 2013: (Upon CCCCO Approval)
M/S/U (L. HATCH, C. VAUGHN) to INACTIVATE the AS in Engineering Technology

INACTIVATE: AS: Physical Science
Proposed for 2013-14 CATALOG
Effective SUMMER 2013: (Upon CCCCO Approval)
M/S/U (L. HATCH, C. VAUGHN) to INACTIVATE the AS in Physical Science

IX. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards
   M. Robles / B. Adams
   While there was no report on this item, the committee briefly discussed the status of the form. E. Maki reported that he had recently received a request on the older version of the form, and expressed concern that there was no attached documentation providing proof that the proposed substitution was appropriate. The document provided virtually no evidence he could use to meaningfully evaluate the proposal. He asked “Does the new form, as drafted last spring, include a prompt to attach documentation?” L. Miller explained that it did not. There was also confusion as to if/how the new form was currently being used. Why did E. Maki get the old form? Is it being piloted only in certain offices? There was hope that M. Robles could provide some update on the status of the form.

Informational Items

1. Equating Courses and Repetitions
   L. Miller
   Postponed Indefinitely

2. Independent Study and Work Experience Course Outlines
   B. Adams
   Postponed Indefinitely

X. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization
   L. Miller
   No Report

2. Outcomes Assessments and Curriculum Modifications
   J. Todd/L. Miller
   L. Miller explained a mock-up provided by B. Sanders, illustrating how CurricUNET could evidence that curriculum modifications, when appropriate, have occurred as a result of outcomes assessment. She
explained that course revisions do not have to show that they have been made as result of assessment. B. Adams shared that this topic was also discussed at the annual curriculum training where some members had expressed concern about the addition of this prompt, and the discussion began there so committee members would be aware of the proposal on today’s agenda. S. Circle immediately expressed concern, stating that outcomes assessment is really about teaching and learning, not about curriculum. J. Todd countered by explaining that everything we do at the institution is tied to student learning and success, and that indeed, curricular modifications can result from outcomes assessment. Many members provided examples. Additional concern was shared that this data could be used punitively. J. Todd stated that he understands that fear; however, the Senate has an MOU which indicates that outcomes assessment is not to be used for evaluation of faculty. This is merely a way we can show consider curriculum change in relation to outcomes assessment.

3. **Course Learning Outcomes in the Curriculum Review Process**
   
   B. Adams presented a draft of resolution rationalizing and resolving that the Curriculum Committee will now evaluate the alignment of course learning objectives to course learning outcomes, and recommend to the Academic Senate that this review take place during a discipline’s regularly scheduled curriculum review cycle. The Resolution follows:

   ![Resolution Image](https://example.com/resolution.png)

   **Proposed by:** Barbara Adams, Curriculum Co-Chair

   **Whereas:** Per ACCJC Accreditation Standard IIA, an institution must offer high-quality instructional programs in recognized and emerging fields of study that culminate in identified student outcomes leading to degrees, certificates, employment, or transfer to other higher education institutions or programs consistent with its mission, and instructional programs are systematically assessed in order to assure currency, improve teaching and learning strategies, and achieve stated student learning outcomes; and

   **Whereas:** The ACCJC Rubric for Student Learning Outcomes states, “There is recognition of existing practices such as course objectives and how they relate to student learning outcomes” within the implementation level of awareness; and

   **Whereas:** Modesto Junior College Recommendation 2 in the ACCJC action letter dated February 1, 2012 states, “The team recommends the college attain the level of proficiency according to the ACCJC Rubric for Student Learning Outcomes by 2012. The college must ensure faculty members differentiate between course learning outcomes and course objectives. It must also establish clear standards for assessing course learning outcomes that will inform course-level curricular and pedagogical improvement….”; and

   **Whereas:** During the spring 2012 semester, the Curriculum Committee began discussion of a revision to the current curriculum review cycle process to include a systematic, cyclical review of course learning outcomes and their alignment with course objectives; and

   **Therefore:** Be it resolved that the Curriculum Committee acknowledges the importance of meeting Accreditation Standards, specifically Standard IIA, and ACCJC Recommendations.

   **Therefore:** Be it further resolved, that effective Fall 2012, in addition to the current fields reviewed for updated courses within the scheduled 5-year curriculum review matrix, the curriculum
review process will include a thorough review of course learning outcomes and their alignment with course objectives.

Therefore: Be it further resolved, the MJC Curriculum Committee recommends the MJC Academic Senate approve the revision to the curriculum review process to incorporate review of course learning outcomes and their alignment with course objectives for courses proposed during the discipline’s regular curriculum review cycle.

Informational Items

1. Policies for Prerequisites/Corequisites/Advisories  M. Robles  
No report

2. CCCC0 Curriculum Inventory  B. Adams  
B. Adams shared that she originally hoped to present the new CCCC0 Inventory to the Committee, but that the system is not yet online. She stated that it appears to have some promising new features for use by faculty.

XI. TASK FORCES

1. CurricUNET Implementation Task Force Update  B. Adams/L. Miller  
B. Adams noted that the committee could see how progress is moving in CurricUNET on features recently implemented. L. Miller wanted to bring the committee’s attention to the new Course Comparison Summary Report, explaining that it now fully automates comparing one version of a course to another, as opposed to the Course Compare report. She encouraged representatives to use the field to get a quick overview of how a course has changed between one version and the next.

XIII. PUBLIC COMMENT

Meeting adjourned at 4:47 PM
Curriculum Committee

MINUTES

Tuesday, September 25, 2012
Yosemite 213 2:40 PM


Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), J. Hughes (Evaluator)L. Miller (Curriculum Specialist), L. Kropp (BUSAD) N. Sill (BUSAD)

I. APPROVAL OF ORDER OF AGENDA

M/S/U (C. Mulder/J. Sola) to approve the order of the agenda taking into account that BUSAD faculty were in attendance and that any BUSAD items should be reviewed as early as possible.

II. APPROVAL OF MINUTES

September 11, 2012

Hearing no objections, the MINUTES of 09/11/12 were approved with the correction noted during the meeting.

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following actions:

- AUTEC 115  Introduction to Technical Industries  1
  (AUBDY 115) INACTIVATE
  Effective: Summer 2013
  Rationale: AUBDY 115 was inactivated on 09/11/2012. This course was cross-listed was AUTEC 115, but not noted on the agenda. This appears here to ensure that both listings of the course reflect as inactive in the curriculum and in systems.

- ENGL 161  Film Appreciation  4
  Modify: textbooks
  Effective: As of this meeting
  Rationale: To bring course into alignment for UC-TCA resubmission. R. Cranley is manually updating the active course record in CurricUNET

- GEOL 166  Historical Geology  4
  Modify: textbooks
  Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

- MUSG 101  Music Appreciation  3
Curriculum Committee Agenda – rev.10/24/2012 11:36 AM

September 25, 2012

MUST 121  Music Theory 1 3
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 122  Music Theory 2 3
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 123  Music Theory 3 3
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 124  Music Theory 4 3
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 131  Aural Skills 1 1
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 132  Aural Skills 2 1
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

PLSC 250  Plant Nutrition and Fertilizer 3
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MODIFICATIONS

MATH 134  Elementary Statistics 5
Effective: Summer 2012, Expedited SUMMER 2013 (Request overridden by the Office of Instruction, deadlines for spring scheduling had passed) To comply with newly revised code or law. This course appears on the 09/25/2012 agenda because the CurricUNET record required updating. On 04/10/2012, the course requested expedited removal of the materials fee for Summer 2012, however, the CurricUNET record was not updated at the time. This appears on
this agenda to show that the faculty have revised the record in CurricUNET so the record is now current.

**MODIFY:** materials fee, methods of instruction, methods of evaluation.

**Enrollment Restrictions:** Maintaining; (P) Satisfactory completion of MATH 90 or qualification by the MJC assessment process.

**Distance Education Status:** None

**Materials Fee Status:** Removing fee of $3

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for (MJC-GE: D2) ((CSU-GE: B 4) (IGETC: 2)

**Rationale:** Collecting a materials fee for a software package the students will no longer receive is illegal.

**Program Impact:**
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Language and Rationality A.A. Degree
3. Kinesiology AS-T Associate of Science for Transfer
4. MJC-GE Pattern A.A. Degree Major
5. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

**ASTRO 141**

*Introduction to Astrophysics*

*Effective:* Summer 2013

**INACTIVATE**

**Program Impact:**
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major
4. Physical Science A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE ASTRO 141**

**CLDDV 104**

*Child Growth and Development-Conception Through Early Childhood*

*Effective:* Summer 2013

**INACTIVATE**

**Program Impact:**
1. Associate Teacher Skills Recognition Award
2. CSU General Education Pattern Certificate of Achievement
3. Early Intervention Assistant 1 Certificate of Achievement
4. Early Intervention Assistant 2 Certificate of Achievement
5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
6. MJC-GE Pattern A.A. Degree Major
7. Master Teacher Certificate of Achievement
8. Site Supervisor Certificate of Achievement
9. Teacher Certificate of Achievement

**M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 104**
<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CLDDV 105</td>
<td>Child Growth and Development-Late Childhood Through Adolescence</td>
<td>2</td>
<td>Summer 2013</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td></td>
<td>1. Associate Teacher Skills Recognition Award</td>
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<td></td>
<td>2. CSU General Education Pattern Certificate of Achievement</td>
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<td>3. Early Intervention Assistant 1 Certificate of Achievement</td>
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<td>4. Early Intervention Assistant 2 Certificate of Achievement</td>
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<td></td>
<td>5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree</td>
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<td>6. MJC-GE Pattern A.A. Degree Major</td>
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<td>7. Master Teacher Certificate of Achievement</td>
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<td>8. Site Supervisor Certificate of Achievement</td>
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<td>9. Teacher Certificate of Achievement</td>
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*M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 105*

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<tbody>
<tr>
<td>CLDDV 129B</td>
<td>School Age Practicum</td>
<td>2</td>
<td>Summer 2013</td>
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<td><strong>Program Impact:</strong></td>
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<td>Stand Alone</td>
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*M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 129B*

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<th>INACTIVATE:</th>
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</thead>
<tbody>
<tr>
<td>CLDDV 166</td>
<td>ADHD: Identify, Assess, Interventions</td>
<td>1</td>
<td>Summer 2013</td>
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<td></td>
<td><strong>Program Impact:</strong></td>
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<td>Stand Alone</td>
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*M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 166*

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<tbody>
<tr>
<td>CLDDV 290</td>
<td>Brain Development Through Music</td>
<td>3</td>
<td>Summer 2013</td>
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<td></td>
<td><strong>Program Impact:</strong></td>
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<td>Stand Alone</td>
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*M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 290*

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<td>CLDDV 291</td>
<td>Creative Activities for Young Children</td>
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<td>Summer 2013</td>
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<td><strong>Program Impact:</strong></td>
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<td>Stand Alone</td>
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*M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 291*

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<tbody>
<tr>
<td>CLDDV 292</td>
<td>Math &amp; Science Curriculum for Young</td>
<td>3</td>
<td>Summer 2013</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td></td>
<td>1. CSU General Education Pattern Certificate of Achievement</td>
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*M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 292*

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<tr>
<td>CLDDV 366</td>
<td>Current Issues: Infant/Toddler Teachers</td>
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<td>Summer 2013</td>
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<td><strong>Program Impact:</strong></td>
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<td>Stand Alone</td>
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M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 366

CLDDV 367  Current Issues: Preschool Teachers  1
Effective: Summer 2013
INACTIVATE
Program Impact: Stand Alone

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 367

CLDDV 48B  Fundamental Skills for Child Development  2
Effective: Summer 2013
INACTIVATE
Program Impact: Stand Alone

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 48B

FAMLF 242  Parent Involvement  3
Effective: Summer 2013
INACTIVATE
Program Impact: Stand Alone

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE FAMLF 242

FAMLF 398A  Special Topics  1 or 2
Effective: Summer 2013
INACTIVATE
Program Impact: Stand Alone

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE FAMLF 398A

FDNTR 351  Practical Nutrition  3
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Culinary Arts A.S. Degree
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE FDNTR 351

MATH 50  Business Mathematics  3
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Accounting Certificate of Achievement
2. Accounting Clerk Certificate of Achievement
3. Bookkeeping Certificate of Achievement
4. Bookkeeping A.A. Degree
5. Bookkeeping A.S. Degree
6. Clerical Certificate of Achievement
7. Office Administration Certificate of Achievement
8. Professional Selling Certificate of Achievement
9. Retail Management (WAFC) Certificate of Achievement

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 50

MATH 71  Elementary Algebra 1  3
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Nursing A.S. Degree
2. Nursing: Associate Degree Nursing A.S. Degree
3. Nursing: LVN to ADN Upgrade A.S. Degree
M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 71

MATH 72
Elementary Algebra 2
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Nursing: Associate Degree Nursing A.S. Degree
2. Nursing: LVN to ADN Upgrade A.S. Degree
3. Nursing A.S. Degree
M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 72

MATH 80
Plane Geometry
Effective: Summer 2013
INACTIVATE
Program Impact:
1. General Studies, Emphasis in Language and Rationality A.A. Degree
2. MJC-GE Pattern A.A. Degree Major
M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 80

PHSCI 161
Science Matters
Effective: Summer 2013
INACTIVATE
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major
M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHSCI 161

PHSCI 52
The Way Things Work
Effective: Summer 2013
INACTIVATE
Program Impact:
1. General Studies, Emphasis in Natural Sciences A.A. Degree
2. MJC-GE Pattern A.A. Degree Major
M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHSCI 52

PHSCI 164
Physical Science Environmental Lab
Effective: Summer 2013
INACTIVATE
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major
M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHSCI 164

PHYS 164
Physics Environmental Laboratory
Effective: Summer 2013
INACTIVATE
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major  

**M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHYS 164**

**THETR 101** Basic Voice & Articulation 1

**Effective:** Summer 2013

**INACTIVATE**

Note: This course is cross-listed with SPCOM 101. Inactivation only affects THETR 101.

**Program Impact:**
1. Theatre A.A. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE THETR 101**

**UPDATES**

**PLACEMENT IN DISCIPLINES:**

*(NONE)*

**MODIFICATIONS/REACTIVATIONS**

**ART 120** Basic Drawing 1 3

**Effective:** Summer 2013

**MODIFY:** Content, objectives, methods of evaluation

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for (MJC-GE: C), (CSU-GE: C1)

**Rationale:** The grandfathering of this course as a C-ID descriptor expires February 28, 2013. To facilitate the application of this course for permanent C-ID descriptor the recommended content became mandatory content, further objectives and lab objectives were added, and the textbooks were brought up to date. The drop-down menu for assigning disciplines was not working at the time this outline was submitted. Art 120 was already been submitted for the Art discipline at an earlier date.

**Program Impact:**
1. Art A.A. Degree
2. Art Gallery / Museum Studies Skills Recognition Award
3. Art History for Transfer AA-T Associate of Arts for Transfer
4. CSU General Education Pattern Certificate of Achievement
7. Graphic Design A.A. Degree
8. Graphic Design Certificate of Achievement
9. Studio Arts for Transfer AA-T Associate of Arts for Transfer
10. Graphic Design A.A. Degree
11. Graphic Design Certificate of Achievement

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY ART 120** It was noted during block discussion of the motion to approve the block of course modifications that there were typographical errors on ART 120. B. Adams explained she would fix them in the system.

**M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of ART 120 on GE patterns**

**ART 124** Color and 2-D Foundation Design 3

**Effective:** Summer 2013

**MODIFY:** Title, enrollment restrictions, content, objectives, methods of evaluation, typical assignments, textbooks.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ART 120;
Distance Education Status: Maintain hybrid course  
Materials Fee Status: None  
Articulation Status: Transfer to CSU and UC  
General Education Status: Approved for (MJC-GE: C)  
Rationale: The grandfathering of this course as a C-ID descriptor expires February 28, 2013. To facilitate the application of this course for permanent C-ID descriptor status, the textbooks must be brought up to date. This is the only change to this outline. The drop-down menu for assigning disciplines above was not working at the time the outline was submitted. This course has already been submitted for the discipline of Art.  
Program Impact:  
1. Art A.A. Degree  
2. Art History for Transfer AA-T Associate of Arts for Transfer  
5. General Studies, Emphasis in Humanities A.A. Degree  
6. Graphic Design A.A. Degree Major  
7. Graphic Design Certificate of Achievement  
8. MJC-GE Pattern A.A. Degree Major  
9. Photography A.A. Degree  
10. Studio Arts for Transfer AA-T Associate of Arts for Transfer 

M/S/U (C. VAUGHN, J. BEEBE) to MODIFY ART 124  
It was noted during block discussion of the motion to approve the block of course modifications the word two dimensional seemed awkward under “Evidence of Critical Thinking.”. Was this an error, or a deliberate use of a disciplinary term? One member stated that he understood it to be an appropriate use of the word within the context of the discipline.  
M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for ART 124  
M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of ART 124 on GE pattern  

ART 164  
History of Art 1 
Effective: Summer 2013  
MODIFY: Textbooks.  
Enrollment Restrictions: None  
Distance Education Status: Maintaining hybrid course  
Materials Fee Status: None  
Articulation Status: Transfer to CSU and UC  
General Education Status: Approved for (MJC-GE: C), (CSU-GE: C1) (IGETC: 3A)  
Rationale: The grandfathering of this course as a C-ID descriptor expires February 28, 2013. To facilitate the application of this course for permanent C-ID descriptor status, the textbooks must be brought up to date. This is the only change to this outline. The drop-down menu for assigning disciplines above was not working at the time the outline was submitted. This course has already been submitted for the discipline of Art History.  
Program Impact:  
1. Art A.A. Degree  
2. Art Gallery / Museum Studies Skills Recognition Award  
3. Art History for Transfer AA-T Associate of Arts for Transfer  
4. CSU General Education Pattern Certificate of Achievement  
5. General Studies, Emphasis in Humanities A.A. Degree  
6. MJC-GE Pattern A.A. Degree Major  
7. Photography A.A. Degree Major  
8. Studio Arts for Transfer AA-T Associate of Arts for Transfer  
9. University Preparation, Emphasis in Humanities A.A. Degree  

MODIFICATIONS pulled for discussion by M. Garcia due to concerns about Typical Assignments. Reference to Phidias seemed unclear, was this a type of assignment, or an example of an assignment? The group agreed that it appeared to be an example of an
assignment rather than a category of types of assignments, and revised Typical Assignments to clarify it as an example. Another member expressed concern that the Methods of Instruction appeared to be student-centered rather than instruction centered. The language was revised making it clear that these were teaching methods, not student assignments.

**M/S/U (E. MAKI, M. LYNCH) to MODIFY ART 164**

**M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of ART 164 on GE patterns**

### BUSAD 200

**Spreadsheet Skills for Financial Accounting**

**Effective:** Summer 2013

**MODIFY:** Title, description, enrollment restrictions, requisite skills, content, methods of Instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.

**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in or satisfactory completion of BUSAD 201 or 320.

**Distance Education Status:** Maintaining Mixed modalities/Hybrid course, Online course

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is part of the BUSAD program curriculum review cycle.

**Program Impact:**

1. Accounting Certificate of Achievement
2. Accounting A.A. Degree
3. Accounting A.S. Degree
4. Bookkeeping Certificate of Achievement
5. Bookkeeping A.A. Degree
6. Bookkeeping A.S. Degree
7. Marketing A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 200**

**M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for BUSAD 200**

**M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 200**

### BUSAD 203

**Computer Accounting**

**Effective:** Summer 2013

**MODIFY:** Repetitions, content, methods of Instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of BUSAD 201 or BUSAD 310; (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to satisfy the prerequisite.

**Distance Education Status:** Maintaining Mixed modalities/Hybrid course, Requesting: Online course

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is part of the BUSAD curriculum which is included in the regular review cycle.

**Program Impact:**

1. Accounting Certificate of Achievement
2. Accounting A.A. Degree
3. Accounting A.S. Degree
4. Bookkeeping Certificate of Achievement
5. Bookkeeping A.A. Degree
6. Bookkeeping A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 203**

**M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for BUSAD 203**

**M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 203**
### BUSAD 230  Personal Finance  3
**Effective:** Summer 2013
**MODIFY:** Description, field trips, content, methods of Instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.
**Enrollment Restrictions:** None
**Distance Education Status:** Maintaining: Online course; Requesting: Mixed modalities/Hybrid course, Removing: Telecourse
**Materials Fee Status:** None
**Articulation Status:** Transfer to CSU
**General Education Status:** Requesting: (CSU-GE: E)
**Rationale:** Scheduled Periodic Review.
**Program Impact:**
1. Accounting Certificate of Achievement
2. Accounting A.S. Degree
4. MJC-GE Pattern A.A. Degree Major
5. Supervisory Management A.A. Degree
6. Supervisory Management A.S. Degree

### BUSAD 240  Principles of Management  3
**Effective:** Summer 2013
**MODIFY:** Description, content, methods of Instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.
**Enrollment Restrictions:** None
**Distance Education Status:** Maintaining Online course; Requesting Hybrid/mixed modalities course; Removing: Telecourse
**Materials Fee Status:** None
**Articulation Status:** Transfer to CSU
**General Education Status:** Approved for (MJC-GE: B)
**Rationale:** This is part of our area-wide curriculum review.
**Program Impact:**
1. Accounting A.S. Degree
2. Business Operations: Management A.A. Degree
3. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. Retail Management (WAFC) Certificate of Achievement
6. Supervisory Management A.A. Degree
7. Supervisory Management A.S. Degree

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M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 230
M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 230
GE Request for BUSAD 230 pulled for discussion by M. Garcia due to concern that the course did not meet CSU-GE Reviewer Criteria for Area E. C. Mulder noted that typically, when reviewing for MJC-GE: E we place only those courses that incorporate more than one finite area of content. This appears too narrowly focused. R. Cranley noted that she had initially removed a request for placement on MJC-GE: E for this reason, and had suggested CSU-GE as an alternative when seeing other colleges that had qualified for CSU-GE:E, but added that she had missed additional reviewer criteria for the CSU-GE:E. N. Sill (BUSAD) explained that actually, the content of the course does incorporate the additional criteria (sociological, physical, and psychological content) such as Estate planning, wills, and corresponding life phases. It’s just not well-documented on the outline. It was agreed that the request to place on CSU-GE should be withdrawn, and that it should be brought back to committee soon for consideration for CSU-GE: E AND MJC-GE:E, contingent on the faculty author(s) broadening the content the outline prior to moving it to the implementation level in CurricUNET.

M/S/ WITHDRAWN (L. HATCH, C. VAUGHN) to REQUEST PLACEMENT of BUSAD 230 on GE pattern

M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 240
M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 240
M/S/U (C. VAUGHN, C. MULDER)  to MAINTAIN PLACEMENT of BUSAD 240 on GE pattern
BUSAD 245 Principles of Marketing 3
Effective: Summer 2013
MODIFY: Description, content, methods of Instruction, typical Assignments, textbooks, learning goals, methods of Assessment.
Enrollment Restrictions: None
Distance Education Status: Requesting: Online, Hybrid/Mixed Modalities
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Regular Updated.
Program Impact:
1. Accounting A.S. Degree
2. Bookkeeping A.S. Degree
3. Bookkeeping A.A. Degree
5. Marketing A.A. Degree
6. Professional Selling Certificate of Achievement
M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 245
M/S/U (C. MULDER, L. HATCH) to ADD DE MODALITIES to BUSAD 245

BUSAD 248 Introduction to Business 3
Effective: Summer 2013
MODIFY: Requisite skills, methods of Instruction, typical Assignments, textbooks, learning goals, methods of Assessment.
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online course; Removing: Telecourse
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
1. Bookkeeping Certificate of Achievement
2. Supervisory Management A.S. Degree
3. Supervisory Management A.A. Degree
M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 248
M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 248

BUSAD 274 Human Resources Management 3
Effective: Summer 2013
MODIFY: Description, content, methods of Instruction, typical Assignments, textbooks, learning goals, methods of Assessment.
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online course, Requesting: Hybrid/Mixed Modalities
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: This course is part of the periodic curriculum review cycle.
Program Impact:
1. Accounting A.S. Degree
2. Retail Management (WAFC) Certificate of Achievement
3. Supervisory Management A.S. Degree
4. Supervisory Management Certificate of Achievement
5. Supervisory Management A.A. Degree
6. Supervisory Management in Public Safety Skills Recognition Award

M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 274
M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 274

BUSDAD 336
Tax Accounting
Effective: Summer 2013
MODIFY: Typical Assignments, learning goals, methods of Assessment.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 201 or BUSAD 310.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: This course is part of the periodic curriculum review cycle.
Program Impact:
1. Accounting A.S. Degree
2. Accounting Certificate of Achievement

M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 336
M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for BUSAD 336

BUSDAD 364
SUPR 364
Total Quality Management
Effective: Summer 2013
MODIFY: Typical Assignments, methods of Assessment.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete SUPR 351 or BUSAD 240.
Distance Education Status: None (Instruction Office note 09/25/12 AM: Course was approved for ONLINE modality in 02/19/02. CurricUNET did not have this information when course was revised misleading many involved. Does the department wish to retain ONLINE modality? If so, the proposal should be updated upon approval to reflect ONLINE data from 02/19/2012)
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
Stand Alone

M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD/SUPR 364
M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for BUSAD/SUPR 364

EASCRI 161
Earth Science
Effective: Summer 2013
MODIFY: Content, objectives.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: A) (CSU-GE: B1, B3) (IGETC: 5A, 5C)
Rationale: this course is being modified in response to concerns raised by the C-ID review process. The goal is to meet the C-ID descriptor and get the class a C-ID number so that it can be used in the Transfer Model Curriculum process.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Earth Sciences A.A. Univ Prep - Area of Emphasis
3. General Studies, Emphasis in Natural Sciences A.A. Degree
4. MJC-GE Pattern A.A. Degree
5. Physical Science A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY EASCI 161**

**M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of EASCI 161 on GE patterns**

**PEM 108**

**Baseball**

*Effective*: Summer 2013

**MODIFY**: Discipline/Number, units, hours/face to face modalities, description, grading, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.

**Enrollment Restrictions**: None

**Distance Education Status**: None

**Materials Fee Status**: None

**Articulation Status**: Transfer to CSU and UC

**General Education Status**: Approved for MJC Activities

**Rationale**: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.

**Program Impact**: Stand Alone

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY PEM 108**

**M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of PEM 108 on ACTIVITIES**

**RSCR 220**

**Introduction to Respiratory Care**

*Effective*: Summer 2013

**MODIFY**: Content, hours/face to face modalities, enrollment restrictions, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.

**Enrollment Restrictions**: Maintaining: (P) Satisfactory completion of CHEM 143; Maintaining: (C) Concurrent enrollment in RSCR 230; Requesting (L) students admitted to the respiratory care program. Maintain: (P) Satisfactory completion of CHEM 143

**Distance Education Status**: None

**Materials Fee Status**: Maintaining fee of $35

**Articulation Status**: Transfer to CSU

**General Education Status**: Not approved for GE

**Rationale**: Periodic review to keep course in compliance.

**Program Impact**: 1. Respiratory Care A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY RSCR 220**

**M/S/U (J. SOLA, S. CIRCLE) to MODIFY REQUISITES for RSCR 220**

**M/S/U (M. GARCIA, J. BEEBE) to MAINTAIN FEE for RSCR 220**

**RSCR 230**

**Clinical 1**

*Effective*: Summer 2013

**MODIFY**: Repetitions in Datatel and catalog (09/27/11 LSM) Field trips, requisite skills, content, methods of instruction, typical assignments, objectives, methods of evaluation.

**Enrollment Restrictions**: Maintaining: (C) Concurrent enrollment in RSCR 220; Maintaining: (A) satisfactory completion of AP 150; Requesting: (LOE) students admitted to the respiratory care program.

**Distance Education Status**: None

**Materials Fee Status**: None

**Articulation Status**: Transfer to CSU

**General Education Status**: Not approved for GE

**Rationale**: Updating for course compliance and to adhere to curriculum review matrix.

**Program Impact**: 
1. Respiratory Care A.S. Degree

**RSCR 230 modifications pulled for discussion by M. Garcia** due to questions about repeatability. He noted that the current catalog shows that the course is repeatable one time, while this version does not allow for repeats. This is a change, but it is not noted as a change. L. Miller noted that the catalog may be incorrect. It was suggested that this be looked into. L. Miller, investigated on 09.27.12 and found that the active version of the course is correct in CNET, since the course was approved on 09.06.05 for no repeats. Datatel and the catalog are erroneously allowing for one repetition. L. Miller will reflect this change in the minutes to ensure that the repetitions need to be fixed in systems and publications.

**RSCR 230 requisites pulled for discussion by M. Garcia** due to questions about AP 150. After discussion and input from P. Upton and L. Lanigan, it was determined that the requisite of AP 150 is appropriate.

M/S/U (C. VAUGHN, L. HATCH) to MODIFY RSCR 230
M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for RSCR 230

### NEW COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSAD 50</td>
<td>Business Computations</td>
<td>3</td>
<td>Summer 2013</td>
<td>ADOPT</td>
</tr>
</tbody>
</table>

**Note:** (09/25/12 AM) The BUSAD department wishes for this course to be equated to MATH 50 so that students who have completed MATH 50 in the past may not enroll in BUSAD 50.

**Enrollment Restrictions:** Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualify by placement through the MJC assessment process.

**Distance Education Status:** Requesting Mixed Modalities/Hybrid course, Online course

**Materials Fee Status:** None

**Articulation Status:** Does not transfer

**General Education Status:** Not approved for General Education

**Rationale:** Course currently taught as MATH 50 and is scheduled to be inactivated in Spring 2013. Business department will propose this as a new course offering.

**Program Impact:**
- Stand Alone (at the time of the meeting)

The BUSAD department plans to revise the following programs in CurricUNET so that BUSAD 50 replaces all MATH 50 requirements.

**Planned Program Impact:**
1. Accounting Certificate of Achievement
2. Accounting Clerk Certificate of Achievement
3. Bookkeeping Certificate of Achievement
4. Bookkeeping A.A. Degree
5. Bookkeeping A.S. Degree
6. Clerical Certificate of Achievement
7. Office Administration Certificate of Achievement
8. Professional Selling Certificate of Achievement
9. Retail Management (WAFC) Certificate of Achievement

**BUSAD 50 pulled for discussion by E. Maki** due to puzzlement that there were so many programs associated with BUSAD 50, but that the program status in the system was identified as stand-alone. N. Sill explained that the course is intended to replace MATH 50 (being inactivated on this agenda) in the curriculum, and that all programs which require MATH 50 will need to be updated to show that they require BUSAD 50. L. Miller explained that because BUSAD 50 was created as a new course instead of renaming MATH 50 that the relationships to those programs are now broken, requiring the departments to have to modify each program independently. Also, the history of the course (showing that it was "formerly listed as MATH 50") will not auto-populate as it should because the system sees BUSAD 50 as a new course.
If the course were simply renamed and recoded from the MATH 50 record, this could be facilitated automatically by the system. The history would be retained and the relationships to the programs would be updated automatically from the revised course record. It was explained that the course was not copied from MATH 50 because the system would not allow for BUSAD faculty to author MATH courses. L. Miller asked if this was a circumstance in which there should have been administrative override to allow for this unique interdivision course change. The authors expressed a willingness to pull the course and fix it. B. Adams emphasized that this is an implementation issue, not a committee decision of appropriateness of the course, and Instruction Office should be able to fix the record for implementation purposes. The BUSAD faculty expressed concern for how it would affect the workload of the Instruction Office. It was determined that Instruction would resolve the issues with the BUSAD and MATH 50 records outside of the meeting to ensure the data updates correctly for the purpose of the record.

M/S/U (P. UPTON, E. MAKI) to ADOPT BUSAD 50
M/S/U (J. SOLA, S. CIRCLE) to ADOPT REQUISITES for BUSAD 50
M/S/U (C. MULDER, L. HATCH) to ADOPT DE MODALITIES for BUSAD 50

VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(No) 

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

Program Changes that do not require Chancellor’s Office Notification/Application

MODIFY AA: University Preparation, Emphasis in Humanities 18-20
Effective: SUMMER 2013
M/S/U (P. UPTON, E. MAKI) to MODIFY the AA, University Preparation, Emphasis in Humanities

CCC-501: Application for Approval - New Credit Programs

CCC-510: Substantial Changes to an Approved Credit Program

(No)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

MODIFY AS: University Preparation, Emphasis in Physics 25
Effective: SUMMER 2013 pending CCCCO approval
Modify: Units required, required courses, elective requirements
IX. UNFINISHED BUSINESS

Action Items

1. **Course Substitutions for Academic Awards**  
   M. Robles / B. Adams  
   M. Robles reported that, for unknown reasons, she did not receive the updated form, and therefore it was not distributed for use this summer. E. Maki explained he had received a form that was very vague and provided no supporting documentation. He shared that he, and staff in his division are very unclear as to where the completed forms originate. It was suggested that, when the final form is available, that training be provided to the division. M. Robles stated that, upon receipt of the form, she would distribute it for use and report back to the committee at the end of the fall semester.

Informational Items

1. **Equating Courses and Repetitions**  
   Postponed Indefinitely  
   L. Miller

2. **Independent Study and Work Experience Course Outlines**  
   Postponed Indefinitely  
   B. Adams

3. **CCCCO Curriculum Inventory**  
   B. Adams  
   B. Adams reported that, per a memo from the CCCCQ, the CCCCQ Curriculum Inventory, Version 2 (CIV2) is now live. Anyone can access the site to pull reports on course and program data on file at the CCCCQ. Users can search for unique codes and TOP codes, units awarded, and award types. It will eventually have an interface in which users can enter course and program applications driven by the options selected. In the past, users had to know which form was required for the action being taken. The system is to be implemented in phases. Until the broader user interface is developed, only core curriculum process personnel at MJC will be given access, which is managed by the Vice President of Instruction.

X. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   No Report  
   L. Miller

2. **Outcomes Assessments and Curriculum Modifications**  
   J. Todd/L. Miller  
   The committee maintained that it wanted to see a revision to the CurricUNET mockup provided by B. Sanders which would prompt faculty to note that (when applicable) curriculum changes were being made as a result of insights gleaned from outcomes assessment. The committee wanted to see overt linkage of justification to actual assessments. The revision had not been completed. L. Miller said she would work with B. Sanders to develop the mockup.  
   **TOPIC TABLED UNTIL THE NEXT MEETING**

Informational Items

1. **Policies for Prerequisites/Corequisites/Advisories**  
   M. Robles  
   M. Robles reported that MJC is in compliance with regulations on prerequisites/co-requisites/advisories. We use content validity and statistical validation to ensure requisites and advisories are appropriate for courses.
She shared the regulations may require that we only use a content-validity model. B. Adams shared that there have been concerns about enrollment in the past, but that we cannot let numbers affect our decisions if the ultimate goal is student success.

2. **Course Inactivation and Program Impacts**

   B. Adams

   B. Adams raised the topic of the impacts of course inactivations on academic awards, for example, when a course is inactivated, and required for a degree or certificate, what happens to the award? Who is responsible for updating it? Might we add a radio button asking authors to confirm that they will reconcile affected awards?

   She asked the group to think about this. Should the inactivation interface require more of the initiating faculty? For example, if an award is affected, should that faculty be required to update the award at the same time? It was asked what would happen if the award affected was not in the author’s area? What would the process look like then? L. Miller pointed out that this affects not only awards, but other courses, for example, when an inactivated course is a prerequisite for another course. The group agreed to keep this topic under discussion.

**XI. TASK FORCES**

1. **CurricUNET Implementation Task Force Update**

   B. Adams/L. Miller

   B. Adams informed the committee that a few issues still had outstanding tickets in Governet, and that hopefully they would be resolved soon.

**XIII. PUBLIC COMMENT**

*M/S/U to adjourn the meeting at 4:35 PM*


Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), J. Hughes (Evaluator), L. Miller (Curriculum Specialist), L. Kropp (BUSAD), N. Sill (BUSAD), G. Wray (AUTEC)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the committee approved the order of the agenda taking into account that guests from AUTEC and BUSAD were present.

II. APPROVAL OF MINUTES

September 25, 2012

M/S/U (C. MULDER, J SOLA) to approve the minutes of 09/25/2012

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following actions

Because of extenuating circumstances encountered during scheduling, the VPI (S. Kincade) authorized expedited implementation of FSCI 328 for Spring 2013, instead of Summer 2013. The course was originally approved for SU 2013 implementation at the 01/17/12 meeting. The minutes of that meeting appear below.

<table>
<thead>
<tr>
<th>FSCI 328</th>
<th>Investigation of Fires</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer-2013 SPRING 2013</td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong></td>
<td>Units, hours/face to face modalities, enrollment restrictions, content, methods of assessment</td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Removing (P) Satisfactory completion of FSCI 301 with a minimum grade of C or better; Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 301</td>
<td></td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>None</td>
<td></td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>None</td>
<td></td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Does not transfer</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>Not approved for GE</td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>Change unit value, from 4 to 3 units.</td>
<td></td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>1. Fire Science A.S. Degree</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2. Fire Science Certificate of Achievement</td>
<td></td>
</tr>
</tbody>
</table>
IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Effective</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGM 310</td>
<td>Agricultural Welding</td>
<td>2</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
</tr>
<tr>
<td>PORTG 51</td>
<td>Introduction to Practical Portuguese 1</td>
<td>3</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
</tr>
<tr>
<td>PORTG 52</td>
<td>Introduction to Practical Portuguese 2</td>
<td>3</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
</tr>
</tbody>
</table>

Program Impact:
- Stand Alone
- 1. General Studies, Emphasis in Humanities A.A. Degree

M/S/U (L. HATCH, L. LANIGAN) to INACTIVATE AGM 310
M/S/U (L. HATCH, L. LANIGAN) to INACTIVATE PORTG 51
M/S/U (L. HATCH, L. LANIGAN) to INACTIVATE PORTG 52

UPDATES

PLACEMENT OF COURSES IN DISCIPLINES:

During blanket discussion of course modifications, M. Adams asked why some courses coming through CurricUNET as regular course proposals did not have disciplines assigned to them. He wanted to remind the committee that courses need to have this in place. Some mentioned the field does not always work. Some explained that, if the proposal was launched prior to the interface being developed, that the system would not have captured this information.

MUSA 141 Beginning Guitar
- Modify: Disciplines
- Proposed Discipline(s): MUSIC
- Rationale for Disciplines: “Beginning Guitar requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”

M/S/U (L. HATCH, L. LANIGAN) to MODIFY MUSA 141

MUSA 142 Guitar Enrichment
- Modify: Disciplines
- Proposed Discipline(s): MUSIC
- Rationale for Disciplines: “Guitar Enrichment requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”

M/S/U (L. HATCH, L. LANIGAN) to MODIFY MUSA 142
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Proposed Discipline(s):</th>
<th>Rationale for Disciplines:</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSA 143</td>
<td>Guitar Advancement</td>
<td>1</td>
<td>MUSIC</td>
<td>&quot;Guitar Advancement requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.&quot;</td>
</tr>
<tr>
<td></td>
<td>Modify: Disciplines</td>
<td></td>
<td></td>
<td>M/S/U (L. HATCH, L. LANIGAN) to MODIFY MUSA 143</td>
</tr>
<tr>
<td>MUSA 144</td>
<td>Intermediate Guitar</td>
<td>1</td>
<td>MUSIC</td>
<td>&quot;Intermediate Guitar requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.&quot;</td>
</tr>
<tr>
<td></td>
<td>Modify: Disciplines</td>
<td></td>
<td></td>
<td>M/S/U (L. HATCH, L. LANIGAN) to MODIFY MUSA 144</td>
</tr>
<tr>
<td>MUSA 145</td>
<td>Applied Guitar</td>
<td>1</td>
<td>MUSIC</td>
<td>&quot;Applied Guitar requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.&quot;</td>
</tr>
<tr>
<td></td>
<td>Modify: Disciplines</td>
<td></td>
<td></td>
<td>M/S/U (L. HATCH, L. LANIGAN) to MODIFY MUSA 145</td>
</tr>
<tr>
<td>MUSE 145</td>
<td>Guitar Orchestra</td>
<td>1</td>
<td>MUSIC</td>
<td>&quot;Guitar Orchestra requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.&quot;</td>
</tr>
<tr>
<td></td>
<td>Modify: Disciplines</td>
<td></td>
<td></td>
<td>M/S/U (L. HATCH, L. LANIGAN) to MODIFY MUSE 145</td>
</tr>
<tr>
<td>MUSG 101</td>
<td>Music Appreciation</td>
<td>3</td>
<td>MUSIC</td>
<td>&quot;Music Appreciation requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.&quot;</td>
</tr>
<tr>
<td></td>
<td>Modify: Disciplines</td>
<td></td>
<td></td>
<td>M/S/U (L. HATCH, L. LANIGAN) to MODIFY MUSG 101</td>
</tr>
<tr>
<td>MUSG 102</td>
<td>World Music</td>
<td>3</td>
<td>MUSIC</td>
<td>&quot;World Music requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.&quot;</td>
</tr>
<tr>
<td></td>
<td>Modify: Disciplines</td>
<td></td>
<td></td>
<td>M/S/U (L. HATCH, L. LANIGAN) to MODIFY MUSG 102</td>
</tr>
</tbody>
</table>

**MODIFICATIONS/REACTIVATIONS**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description, repetitions, grading, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 173</td>
<td>Digital Imaging for Photographers</td>
<td>3</td>
<td>Maintenance: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 170.</td>
</tr>
<tr>
<td></td>
<td>Effective: Summer 2013</td>
<td></td>
<td>Enrollment Restrictions: Maintaining fee of $20</td>
</tr>
<tr>
<td></td>
<td>Distance Education Status: None</td>
<td></td>
<td>Articulation Status: Transfer to CSU and UC</td>
</tr>
<tr>
<td></td>
<td>Materials Fee Status: Maintaining fee of $20</td>
<td></td>
<td>General Education Status: Approved for MJC Activities</td>
</tr>
<tr>
<td></td>
<td>Rationale: Major changes in software and some in overall curriculum. Important modification of lecture and lab unit values to reflect actual course objectives and content. Also periodic review.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Program Impact:
1. Art A.A. Degree
2. Photography A.A. Degree Major

**ART 173 pulled for discussion by C. Mulder due to concerns about the proposed repeat policy.** She noted that repeatability is allowed, but this is also an activities course. She expressed concern in light of the new Title 5 regulations on repeatability. It was noted that the TOP code had changed to a vocational TOP code. Many solutions to the problem were discussed, including revising the repeat policy and content at the meeting, or sending it back to the author. B. Adams noted that there is an additional meeting wherein this course could be approved, and also reminded the committee that courses need to be compliant for repetitions by FALL 2013. The issue focused on the fact that the course appeared to be coded as a vocational course, but was also retaining Activities placement. C. Mulder noted that a course cannot have activities placement and repeatability. L. Miller informed the group that repetitions are not currently reported to the state, but will be soon. She advised the group that if the course is to be evaluated and revised, that the coding be reevaluated as well.

M/S/U (C. MULDER, E. MAKI) WITHDRAWN BY REP for further evaluation of the REPEAT POLICY and CODING.

**BUSAD 230**

**Personal Finance**

**Effective:** Summer 2013

**MODIFY:** Description, field trips, content, methods of Instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining Online course; Mixed modalities/Hybrid (DE Approved at 09/25/12 meeting. No vote required.)

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Requesting: (MJC-GE:E) (CSU-GE: E)

**Rationale:** As per action requested at the 09/25/12 Curriculum Meeting, faculty have made revisions to course outline to reflect their request for GE Area E.

**Program Impact:**
1. Accounting Certificate of Achievement

M/S/U (L. HATCH, L. LANIGAN) to MODIFY BUSAD 230

M/S/U (L. HATCH, M. LYNCH) to MODIFY DE MODALITIES for BUSAD 230

**BUSAD 248**

**Introduction to Business**

**Effective:** Summer 2013

**NOTE:** This course is reappearing as a result of review at the 09/25/12 Curriculum Meeting.

**MODIFY:** DE Modalities, Description, Outcomes, Objectives, Content, Typical Assignments, Methods of Instruction, Methods of Evaluation, Textbooks.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining: Online course; Requesting: Mixed Modalities/Hybrid

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Not approved for GE

**Rationale:** BUSAD faculty have indicated they have revised the course to align with C-ID descriptor. This will be included on 10/9/12 agenda.

**Program Impact:**
1. Bookkeeping Certificate of Achievement
2. Supervisory Management A.S. Degree
3. Supervisory Management A.A. Degree

M/S/U (L. HATCH, L. LANIGAN) to MODIFY BUSAD 248

M/S/U (L. HATCH, M. LYNCH) to MODIFY DE MODALITIES for BUSAD 248
5
October 9, 2012

VI. PROGRAM NOTIFICATION AGENDA
Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(None)

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application

(NONE)

CCC-501: Application for Approval - New Credit Programs

(NONE)

CCC-510: Substantial Changes to an Approved Credit Program

ADOPT AA-T: Theatre 25
Effective: SUMMER 2013 pending CCCCO approval
NOTE: Division has provided application narrative and other required documentation for CCCCO application.
M/S/U (J. BEEBE, M. LYNCH) to ADOPT and APPLY FOR AA-T in Theatre

ADOPT C: Automotive Brakes and Suspension 17½
Effective: SUMMER 2013 pending CCCCO approval
NOTE: CCCCO or YCCD BOT approval cannot take place until the division provides CCCCO application paperwork to begin the application review process
M/S/U (J. BEEBE, M. LYNCH) to ADOPT and APPLY FOR C: AUTOMOTIVE BRAKES and SUSPENSION

ADOPT C: Automotive Diagnosis 27
Effective: SUMMER 2013 pending CCCCO approval
NOTE: CCCCO or YCCD BOT approval cannot take place until the division provides CCCCO application paperwork to begin the application review process
M/S/U (J. BEEBE, M. LYNCH) to ADOPT and APPLY FOR C: AUTOMOTIVE DIAGNOSIS

ADOPT C: Automotive Engines and Transmissions 21
Effective: SUMMER 2013 pending CCCCO approval
NOTE: CCCCO or YCCD BOT approval cannot take place until the division provides CCCCO application paperwork to begin the application review process
M/S/U (J. BEEBE, M. LYNCH) to ADOPT and APPLY FOR C: AUTOMOTIVE ENGINES AND TRANSMISSIONS
ADOPT

C: Automotive Service
Effective: SUMMER 2013 pending CCCCO approval
NOTE: CCCCO or YCCD BOT approval cannot take place until the division provides
CCCO application paperwork to begin the application review process
M/S/U (J. BEEBE, M. LYNCH) to ADOPT and APPLY FOR C: AUTOMOTIVE SERVICE

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum  B. Adams
   B Adams reported that she and R. Cranley met with the English department to discuss the English TMC.
   The department determined that it needs to revise curriculum to align with C-ID descriptors to be eligible for
   the English A.A.-T degree. E. Kerr reported that C. Hudelson Putnam had spoken to the division about
   TMC. M. Garcia had questions about the 80% criteria for TMC compliance in Fall 2012. It was unclear who
   was held accountable to the 80% number for determining compliance. L. Hatch stated that she had spoken
   with a CCCCO representative who said it was for the CCCCO, who would strive to approve 80% of all
   eligible TMC applications received by Fall 2013. Some felt that was an erroneous interpretation. B. Adams
   cited a CIO listserv memo from the CCCCO stating that colleges will have to have 80% of eligible TMC
   programs established by Fall 2013, and noted that there have to be programs developed at the local level in
   order for the CCCCO to approve 80% of the programs.

2. C-ID  R. Cranley
   R. Cranley reported that she had announced to the college that DIG (Discipline Input Groups) are being
   established in new disciplines, including but not limited to; Graphic Design, Child and Adolescent
   Development*, Exercise Science*, Graphic Arts/Graphic Design, Health Science, Hospitality/Hotel
   Management, Nutrition/Food Science/Dietetics, and Environmental Science/Studies. B. Sinclair (CMPGR)
   will be attending the DIG event taking place October 19th in SF/Millbrae.
   New descriptors are in need of vetting and faculty are encouraged to participate in vetting the new C-ID
   descriptors at http://www.c-id.net/forum.html
   R. Cranley stated that the English department helped to facilitate the process of vetting the C-ID
   descriptors. She is going to talk with Counseling as well.
   M. Adams wanted clarification on expediting C-IDs. B. Adams explained that to comply, we will need to
   expedite courses, if discipline faculty members self-certify that the courses on TMC templates align with the
   C-ID descriptors. She did note, however, that expediting for SPRING 2013 does not seem feasible from an
   operational standpoint.

3. CurricUNET Implementation/Issues  B. Adams/L. Miller
   B. Adams explained to the committee that, since implementation is not a task force, and does not appear to
   be an issue that will end, that it no longer will be classified as a task force. She reported that this item will
   now appear under Reports, and that she will simply report on issues and progress being made with the
   system. For example, she submitted two new “tickets” to Governet to facilitate getting some bugs/issues
   resolved in the system.

X. UNFINISHED BUSINESS
**Action Items**

1. **Course Substitutions for Academic Awards**  
   M. Robles / B. Adams  
   M. Robles will come back with a report on the new Course Substitution form at the end of the term. The form has been sent to the divisions.

2. **Outcomes Assessments and Curriculum Modifications**  
   J. Todd/L. Miller  
   J. Todd reported that the Outcomes Assessment Workgroup (OAW) are in the process of looking at CLOs using the newly established CurricUNET review process for CLOs. Two reports are in the process of being developed. One is for ACCJC. It is clear that Outcomes Assessment is driving accreditation.

   The OAW is attempting to develop a process for review of outcomes statements, and are striving to incorporate that into the established cycle of curriculum and program review. A new assessment cycle will begin in Spring 2013. The goal is to have courses assessed every two years. Faculty will need to see that CLOs inform PLOs.

   J. Todd continued by reporting on the Student Success Conference he attended the week previously. He saw examples of institutions that was assessing at all levels of the institution. For example, one institution gave a test to exiting graduates. He remarked that this was a questionable approach. His vision would be to streamline assessment and try to incorporate as much of it as possible into the course level using embedded assessment. This spring, at Assessment Day the goal is to map CLOs to PLOs and to ILOs.

**Informational Items**

1. **Equate Courses and Repetitions**  
   Postponed Indefinitely  
   L. Miller

2. **Independent Study and Work Experience Course Outlines**  
   Postponed Indefinitely  
   B. Adams

3. **Policies for Prerequisites/Corequisites/Advisories**  
   A meeting will be held on Tuesday, October 16 with those who volunteered to be members of the subcommittee. Each volunteer should have received an invitation.  
   M. Robles

4. **Course Inactivation and Program Impacts**  
   In response to the dialog at the last curriculum meeting, B. Adams showed the committee that the week’s voting grid spreadsheet included another worksheet containing an overview of program impact in a format that was sortable. She hopes to expand this with each meeting’s data, and give it back to the group during catalog production so that they can review their programs for accuracy for the next catalog. The appreciation for B. Adams’ efforts in the room was palpable, as the group recognized the importance of the task and the amount of work required to complete it.  
   B. Adams

**XI. NEW BUSINESS**

**Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   No Report  
   L. Miller

**Informational Items**

1. **Repeatability for PE and Visual and Performing Arts**  
   B. Adams  
   B. Adams reminded the committee that the state has come out with new Title 5 criteria on repeatability, but
that there is still some confusion on the issue. Guidelines have been provided on how disciplines may go about creating “families” or sequences of courses in lieu of previously established repeat policies no longer permitted. She showed a report she worked with L. Miller to extract from Datatel, which identifies the “registration retake policy” currently in place for active courses. She informed them that there are over 300 courses that may require attention. The group was surprised by the volume. The group was interested in seeing the documentation and language from the state, and B. Adams agreed to send out information to the group.

XII. PUBLIC COMMENT

M/S/U to adjourn at 4:04 PM

Members Absent: Community & Economic Development Rep. (Vacant), Student Services Rep. (Vacant) J. Todd (Co-Chair/President-Elect Academic Senate)

Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), L. Miller (Curriculum Specialist) K. Kennard (HUMSR), C. Hudelson Putnam (BBSS), B. Sanders (SME), J. Varble (ASMJC), L. Dyrssen (ASMJC), J. Hughes (Evaluations)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the committee approved the order of the agenda noting a request by C. Mulder to accommodate the guest(s) in attendance

II. APPROVAL OF MINUTES

October 9, 2012

Hearing no objections, the committee approved the minutes of 10/9/2012

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following inactivations

The following inactivations appear before the committee to show that the courses have been inactivated in CurricUNET. When the program discontinuances occurred and courses were inactivated across the curriculum in Fall 2011, the SME division was unable to inactivate these courses because revisions to these courses had recently been revised by the faculty author, and were pending in the system.

ARCH 106 Materials of Construction 2
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Landscape Design Certificate of Achievement

ARCH 107 Materials of Construction Laboratory 1
Effective: Summer 2013
INACTIVATE
Program Impact:
1. Landscape Design Certificate of Achievement
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective:</th>
<th>Status</th>
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<tr>
<td>ARCH</td>
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<td>4</td>
<td>Summer 2013</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
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<td>ARCH</td>
<td>Beginning Graphics and Design 2</td>
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<td>Program Impact:</td>
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<td>Stand Alone</td>
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<tr>
<td>ARCH</td>
<td>Architectural Drafting 1</td>
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<td>Program Impact:</td>
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<tr>
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<tr>
<td>ARCH</td>
<td>Architectural Drafting 2</td>
<td>3</td>
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<td>Stand Alone</td>
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<td>ARCH</td>
<td>Architectural Design 1</td>
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<td>ARCH</td>
<td>Architectural Design 2</td>
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<td>ARCH</td>
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<td>1-4</td>
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<td>Stand Alone</td>
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<td>ARCH</td>
<td>Special Problems</td>
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<td></td>
<td>Stand Alone</td>
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### IV. COURSE CONSENT AGENDA

### V. COURSE DISCUSSION AGENDA

### INACTIVATIONS

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective</th>
<th>Inactivate</th>
<th>Program Impact</th>
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<td>AGM 252</td>
<td>Farm Construction Advanced Lab</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
<td>1. Mechanized Agriculture A.S. Degree</td>
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<td></td>
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<td>2. Mechanized Agriculture Technician Certificate of Achievement</td>
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<td><strong>M/S/U (E. MAKI, J. BEEBE) to INACTIVATE AGM 252</strong></td>
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<td>HE 100</td>
<td>Standard First Aid/CPR</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
<td>1. Recreational Land Management A.S. Degree</td>
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<td><strong>M/S/U (E. MAKI, J. BEEBE) to INACTIVATE HE 100</strong></td>
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<td>HE 198</td>
<td>Special Topics</td>
<td>Summer 2013</td>
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<td><strong>M/S/U (E. MAKI, J. BEEBE) to INACTIVATE HE 198</strong></td>
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<td>HE 199</td>
<td>Independent Study/Special Problems</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
<td>1, 2 or 3</td>
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<td><strong>M/S/U (E. MAKI, J. BEEBE) to INACTIVATE HE 199</strong></td>
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<td>INTDS 10AB</td>
<td>Interior Design Open Lab</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
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<td><strong>M/S/U (E. MAKI, J. BEEBE) to INACTIVATE INTDS 10AB</strong></td>
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<td>INTDS 150</td>
<td>History of Interiors/Decorative Arts</td>
<td>Summer 2013</td>
<td>INACTIVATE</td>
<td>3</td>
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<td><strong>M/S/U (E. MAKI, J. BEEBE) to INACTIVATE INTDS 150</strong></td>
</tr>
</tbody>
</table>
INTDS 180  Universal Design for Health, Safety, & Welfare  3
Effective: Summer 2013
INACTIVATE
Program Impact:
  1. Interior Design Certificate
  2. Interior Design A.A. Degree
M/S/U (E. MAKI, J. BEEBE) to INACTIVATE INTDS 180

INTDS 245  Kitchen and Bath Design  3
Effective: Summer 2013
INACTIVATE
Program Impact:
  1. Interior Design Certificate
  2. Interior Design A.A. Degree
M/S/U (E. MAKI, J. BEEBE) to INACTIVATE INTDS 245

PE 198  Special Topics  1 or 3
Effective: Summer 2013
INACTIVATE
Program Impact:
  Stand Alone
M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PE 198

PE 199  Special Topics  ½, 1, 2 or 3
Effective: Summer 2013
INACTIVATE
Program Impact:
  Stand Alone
M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PE 199

PE 349  Work Experience  1, 2, 3 or 4
Effective: Summer 2013
INACTIVATE
Program Impact:
  Stand Alone
M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PE 349

PEA 141  Adapted Fitness  1
Effective: Summer 2013
INACTIVATE
Program Impact:
  1. Physical Education A.A. Degree
M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PEA 141

PEC 106  Badminton  ½ or 1
Effective: Summer 2013
INACTIVATE
Program Impact:
  1. Physical Education A.A. Degree
M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PEC 106
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
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<th>Action</th>
<th>Effective Date</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| PEC 118 | Bowling                                            | 1      | INACTIVATE              | Summer 2013    | Physical Education A.A. Degree  
 M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PEC 118  |
| PEC 125 | Beginning Ballroom Dance                         | 1      | INACTIVATE              | Summer 2013    | Stand Alone  
 M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PEC 125  |
| PEC 130 | International Folk Dancing                        | % or 1 | INACTIVATE              | Summer 2013    | Physical Education A.A. Degree  
 M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PEC 130  |
| PEC 134 | Contact Improvisation                             | % or 1 | INACTIVATE              | Summer 2013    | Physical Education A.A. Degree  
 M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PEC 134  |
| PEC 136 | Indoor Rock Climbing                              | 1      | INACTIVATE              | Summer 2013    | Stand Alone  
 M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PEC 136  |
| PEC 174 | Table Tennis                                      | % or 1 | INACTIVATE              | Summer 2013    | Physical Education A.A. Degree  
 M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PEC 174  |
| PEC 841 | Fitness for Life                                 | 0      | INACTIVATE              | Summer 2013    | Stand Alone  
 M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PEC 841  |
| PEM 111 | Baseball-Team Play Concepts                       | % or 1 | INACTIVATE              | Summer 2013    | Physical Education A.A. Degree  
 M/S/U (E. MAKI, J. BEEBE) to INACTIVATE PEM 111  |
UPDATES

PLACEMENT OF COURSES IN DISCIPLINES:

ENGL 48  Grammar Review  1
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “English 48 - Grammar Review offers a review of the fundamentals of standard English grammar and requires the expertise of an instructor who has met the minimum qualifications for English.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY ENGL 48

ENGL 49  Basic English Skills  5
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “English 49 - Basic English Skills is a comprehensive course on the fundamentals of writing, with an emphasis on improving writing fluency, developing sentence structure, and learning to edit for spelling and punctuation, and the course requires the expert”
M/S/U (E. MAKI, J. BEEBE) to MODIFY ENGL 49

ENGL 172  Introduction to Chicano Literature  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “English 172 is a course designated to explore some of the literary trends, influences, and styles that characterize contemporary Chicano literature and requires the expertise of an instructor who has met the minimum qualifications in English.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY ENGL 172

ENGL 173  Introduction to Latin American Literature  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “English 173 offers a survey of Latin American literature from the pre-Colonial era to the present and requires the expertise of a teacher who has met the minimum qualifications for English.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY ENGL 173

ENGL 174  Introduction to Modern Asian Literature  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “This course is an introductory course on Asian literature from the 19th century to the present in its English translation with an emphasis on major works that have made an impact on western literary tradition and the social, cultural, and historical force”
M/S/U (E. MAKI, J. BEEBE) to MODIFY ENGL 174

ENGL 175  Introduction to Women's Literature  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “A course that includes an introduction to literature by and about women, including an historical overview, archetypes, stereotypes, cultural impediments to women's writing, methods of criticism, and recent literary achievements. An instructor of this course must meet the minimum qualifications for English”
M/S/U (E. MAKI, J. BEEBE) to MODIFY ENGL 175
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Modify: Disciplines</th>
<th>Proposed Discipline(s):</th>
<th>Rationale for Disciplines:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 179</td>
<td>Introduction to Native American Literature, Mythology, and the Oral Tradition</td>
<td>3</td>
<td>Disciplines</td>
<td>ENGLISH</td>
<td>“This course includes study of traditional and contemporary Native American literature, oral traditions, and myths from a variety of nations, including some local Native American peoples and requires an instructor with the minimum qualifications for English”</td>
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<tr>
<td>MUSA 121</td>
<td>Elementary Piano</td>
<td>1</td>
<td>Disciplines</td>
<td>MUSIC</td>
<td>“Elementary Piano requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC”</td>
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<tr>
<td>MUSA 122</td>
<td>Piano Enrichment</td>
<td>1</td>
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<td>MUSA 123</td>
<td>Intermediate Piano</td>
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<td>“Intermediate Piano requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC”</td>
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<tr>
<td>MUSA 124</td>
<td>Advanced Piano</td>
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<td>Disciplines</td>
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<tr>
<td>MUSA 151</td>
<td>Elementary Voice</td>
<td>1</td>
<td>Disciplines</td>
<td>MUSIC</td>
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<tr>
<td>MUSA 152</td>
<td>Elementary Voice 2</td>
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<td>Disciplines</td>
<td>MUSIC</td>
<td>“Elementary Voice 2 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>MUSA 153</td>
<td>Applied Vocal Repertoire 1</td>
<td>1</td>
<td>Disciplines</td>
<td>MUSIC</td>
<td>“Applied Vocal Repertoire 1 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>MUSA 154</td>
<td>Applied Vocal Repertoire 2</td>
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<td>M/S/U (E. MAKI, J. BEEBE)</td>
<td>MODIFY MUSA 154</td>
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<td>MUSA 155</td>
<td>Vocal Master Class</td>
<td>1</td>
<td>Disciplines</td>
<td>MUSIC</td>
<td>“Vocal Master Class requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>MODIFY MUSA 155</td>
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<td>MUSA 161</td>
<td>Elementary Strings</td>
<td>1</td>
<td>Disciplines</td>
<td>MUSIC</td>
<td>“Elementary Strings requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>MUSA 163</td>
<td>Applied Music (Violin &amp; Viola)</td>
<td>1</td>
<td>Disciplines</td>
<td>MUSIC</td>
<td>“Applied Music (Violin &amp; Viola) requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>M/S/U (E. MAKI, J. BEEBE)</td>
<td>MODIFY MUSA 163</td>
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<td>MUSA 164</td>
<td>Applied Music (Cello &amp; Bass)</td>
<td>1</td>
<td>Disciplines</td>
<td>MUSIC</td>
<td>“Applied Music (Cello &amp; Bass) requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>M/S/U (E. MAKI, J. BEEBE)</td>
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<td>MUSA 173</td>
<td>Applied Music Brass Percussion</td>
<td>1</td>
<td>Disciplines</td>
<td>MUSIC</td>
<td>“Applied Music Brass Percussion requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>MODIFY MUSA 173</td>
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<td>MUSA 183</td>
<td>Applied Music (Woodwinds)</td>
<td>1</td>
<td>Disciplines</td>
<td>MUSIC</td>
<td>“Applied Music (Woodwinds) requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>M/S/U (E. MAKI, J. BEEBE)</td>
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<td>MUSC 112</td>
<td>Recording Arts 2</td>
<td>1</td>
<td>Disciplines</td>
<td>MUSIC</td>
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<td>M/S/U (E. MAKI, J. BEEBE)</td>
<td>MODIFY MUSC 112</td>
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MUSC 121  Intro Synth/MIDI  1
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Intro Synth/MIDI requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSC 121

MUSC 122  Electronic Music 2  1
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Electronic Music 2 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSC 122

MUSC 126  Music Production for Multimedia  1
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Music Production for Multimedia requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSC 126

MUSE 155  Concert Choir  1
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Concert Choir requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 155

MUSE 156  Chamber Choir  1
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Chamber Choir requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 156

MUSE 161  Community Orchestra  1
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Community Orchestra requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 161

MUSE 165  String Orchestra  1
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “String Orchestra requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 165

MUSE 166  Chamber Music Ensemble (Strings)  1
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Chamber Music Ensemble (Strings) requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 166
<table>
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<tr>
<td>MUSE 171</td>
<td>Concert Band</td>
<td>1</td>
<td>Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: “Concert Band requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.” M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 171</td>
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<tr>
<td>MUSE 175</td>
<td>Symphonic Band</td>
<td>1</td>
<td>Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: “Symphonic Band requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.” M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 175</td>
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<td>MUSE 176</td>
<td>Chamber Ensembles (Band)</td>
<td>1</td>
<td>Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: “Chamber Ensembles (Band) requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.” M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 176</td>
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<tr>
<td>MUSE 181</td>
<td>Jazz Band</td>
<td>1</td>
<td>Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: “Jazz Band requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.” M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 181</td>
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<tr>
<td>MUSE 861</td>
<td>Community Orchestra</td>
<td>1</td>
<td>Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: “Community Orchestra requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.” M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 861</td>
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<tr>
<td>MUSE 871</td>
<td>Concert Band</td>
<td>1</td>
<td>Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: “Concert Band requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.” M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSE 871</td>
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<td>MUSG 111</td>
<td>Intro to American Pop Music</td>
<td>3</td>
<td>Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: “Intro to American Pop Music requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.” M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSG 111</td>
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<tr>
<td>MUSG 122</td>
<td>History of Western Music 2</td>
<td>3</td>
<td>Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: “History of Western Music 2 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.” M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSG 122</td>
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</table>
MUSI 199ABC  Independent Study/Special Problems  1-3
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Independent Study/Special Problems requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSI 199ABC

MUSP 153  Advanced Music Theatre Workshop  2
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Advanced Music Theatre Workshop requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSP 153

MUSP 155  Musical Theatre Workshop  2
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Musical Theatre Workshop requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUSP 155

MUST 101  Music Fundamentals 1  3
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Music Fundamentals 1 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 101

MUST 121  Music Theory 1  3
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Music Theory 1 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 121

MUST 122  Music Theory 2  3
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Music Theory 2 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 122

MUST 123  Music Theory 3  3
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Music Theory 3 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 123

MUST 124  Music Theory 4  3
Modify: Disciplines
Proposed Discipline(s): MUSIC
Rationale for Disciplines: “Music Theory 4 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 124
MUST 130  Practica Musica  
Modify: Disciplines  
Proposed Discipline(s): MUSIC  
Rationale for Disciplines: “Practica Musica requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”  
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 130

MUST 131  Aural Skills 1  
Modify: Disciplines  
Proposed Discipline(s): MUSIC  
Rationale for Disciplines: “Aural Skills 1 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”  
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 131

MUST 132  Aural Skills 2  
Modify: Disciplines  
Proposed Discipline(s): MUSIC  
Rationale for Disciplines: “Aural Skills 2 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”  
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 132

MUST 133  Aural Skills 3  
Modify: Disciplines  
Proposed Discipline(s): MUSIC  
Rationale for Disciplines: “Aural Skills 3 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”  
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 133

MUST 134  Aural Skills 4  
Modify: Disciplines  
Proposed Discipline(s): MUSIC  
Rationale for Disciplines: “Aural Skills 4 requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”  
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 134

THETR 100  Introduction to Theatre  
Modify: Disciplines  
Proposed Discipline(s): THEATER ARTS  
Rationale for Disciplines: “This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.”  
M/S/U (E. MAKI, J. BEEBE) to MODIFY THETR 100

THETR 105  Introduction to Stagecraft  
Modify: Disciplines  
Proposed Discipline(s): STAGECRAFT, THEATER ARTS  
Rationale for Disciplines: “This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts and Stagecraft.”  
M/S/U (E. MAKI, J. BEEBE) to MODIFY THETR 105

THETR 120  Oral Reading and Interpretation  
Modify: Disciplines  
Proposed Discipline(s): THEATER ARTS, COMMUNICATION STUDIES  
Rationale for Disciplines: “This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.”  
M/S/U (E. MAKI, J. BEEBE) to MODIFY THETR 120/SPCOM 120
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<th>Rationale for Disciplines</th>
<th>M/S/U (E. MAKI, J. BEEBE) to MODIFY</th>
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<tr>
<td>THETR 122</td>
<td>Introduction to Reader's Theatre</td>
<td>3</td>
<td>THEATER ARTS, COMMUNICATION STUDIES</td>
<td>&quot;This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.&quot;</td>
<td>THETR 122/SPCOM 122</td>
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<td>THETR 123</td>
<td>Storytelling</td>
<td>3</td>
<td>THEATER ARTS, COMMUNICATION STUDIES</td>
<td>&quot;This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.&quot;</td>
<td>THETR 123/SPCOM 123</td>
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<td>THETR 124</td>
<td>Advanced Reader's Theatre</td>
<td>3</td>
<td>THEATER ARTS, COMMUNICATION STUDIES</td>
<td>&quot;This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.&quot;</td>
<td>THETR 124/SPCOM 124</td>
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<td>THETR 150</td>
<td>Elements of Playwriting</td>
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<td>THEATER ARTS</td>
<td>&quot;This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.&quot;</td>
<td>THETR 150</td>
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<td>THETR 156</td>
<td>Rehearsal and Performance in Comedy</td>
<td>2</td>
<td>THEATER ARTS</td>
<td>&quot;This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.&quot;</td>
<td>THETR 156</td>
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<td>THETR 157</td>
<td>Rehearsal and Performance in Drama</td>
<td>2</td>
<td>THEATER ARTS</td>
<td>&quot;This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.&quot;</td>
<td>THETR 157</td>
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<tr>
<td>THETR 158</td>
<td>Rehearsal and Performance in Classical Theatre</td>
<td>2</td>
<td>THEATER ARTS</td>
<td>&quot;This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.&quot;</td>
<td>THETR 158</td>
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<tr>
<td>THETR 159</td>
<td>Rehearsal and Performance in Musical Theatre</td>
<td>2</td>
<td>THEATER ARTS</td>
<td>&quot;This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.&quot;</td>
<td>THETR 159</td>
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<td>Course Code</td>
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<td>Rationale for Disciplines</td>
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<td>THETR 160</td>
<td>Fundamentals of Acting</td>
<td>3</td>
<td>Modify: Disciplines</td>
<td>THEATER ARTS</td>
<td>“This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.”</td>
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<td>THETR 161</td>
<td>Intermediate Acting</td>
<td>3</td>
<td>Modify: Disciplines</td>
<td>THEATER ARTS</td>
<td>“This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.”</td>
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<tr>
<td>THETR 164</td>
<td>Improvisational Theatre</td>
<td>3</td>
<td>Modify: Disciplines</td>
<td>THEATER ARTS</td>
<td>“This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.”</td>
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<tr>
<td>THETR 174</td>
<td>Stage Makeup</td>
<td>3</td>
<td>Modify: Disciplines</td>
<td>STAGECRAFT, THEATER ARTS</td>
<td>“This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts and Stagecraft.”</td>
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<td>THETR 175</td>
<td>Stage Costuming</td>
<td>3</td>
<td>Modify: Disciplines</td>
<td>STAGECRAFT, THEATER ARTS</td>
<td>“This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts and Stagecraft.”</td>
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<td>THETR 178</td>
<td>Introduction to Scenery Design</td>
<td>3</td>
<td>Modify: Disciplines</td>
<td>STAGECRAFT, THEATER ARTS</td>
<td>“This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts and Stagecraft.”</td>
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<tr>
<td>THETR 182</td>
<td>Practical Stage Lighting</td>
<td>3</td>
<td>Modify: Disciplines</td>
<td>STAGECRAFT, THEATER ARTS</td>
<td>“This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts and Stagecraft.”</td>
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<tr>
<td>THETR 190 AB</td>
<td>Theatre Production Workshop</td>
<td>1-2</td>
<td>Modify: Disciplines</td>
<td>STAGECRAFT, THEATER ARTS</td>
<td>“This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts and Stagecraft.”</td>
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</table>
THETR 192  Rehearsal and Performance  
Modify: Disciplines  
Proposed Discipline(s): THEATER ARTS  
Rationale for Disciplines: “This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts.”  
**M/S/U (E. MAKI, J. BEEBE) to MODIFY THETR 192**

THETR 196  Theatre Management  
Modify: Disciplines  
Proposed Discipline(s): STAGECRAFT, THEATER ARTS  
Rationale for Disciplines: “This course requires the breadth and depth of knowledge assured by meeting the minimum qualifications for Theatre Arts and Stagecraft.”  
**M/S/U (E. MAKI, J. BEEBE) to MODIFY THETR 196**

MODIFICATIONS/REACTIVATIONS

AG 249  Agriculture Internship  
Effective: Spring 2013  
Expedited!!  
SUMMER 2013  
Rationale for Expedited Approval: To ensure student progression within program. Expedited approval will allow the internship course to be offered next semester.  
Request for expedited approval overridden by Instruction Office. Timelines for spring scheduling have passed. Course is currently active, and may be offered Spring 2013, however, for 4 units, instead of 2.  
**MODIFY:** Units, hours/face to face modalities, grading, content, methods of instruction, typical assignments, objectives, methods of evaluation.  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfer to CSU  
General Education Status: Not approved for GE  
Rationale: Expedited approval will allow the internship course to be offered next semester.  
Program Impact:  
Stand Alone  
**M/S/U (E. MAKI, J. BEEBE) to MODIFY AG 249**
AGM 215  Machinery Management  3
Effective: Summer 2013
MODIFY: Content, objectives
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Maintaining fee of $10
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: This course is up for the mandated review
Program Impact:
1. Advanced Heavy Equipment Technician Certificate of Achievement
2. Forestry A.S. Degree
3. Forestry Technician Certificate of Achievement
4. Heavy Machinery Management Certificate of Achievement
5. Landscape and Park Maintenance Certificate of Achievement
6. Mechanized Agriculture A.S. Degree
7. Mechanized Agriculture Technician Certificate of Achievement
8. Recreational Land Management A.S. Degree
9. Recreational Land Management Certificate of Achievement
10. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis
AGM 215 pulled for discussion by M. Adams due to concerns about the lack of “disciplines” identified, and due to no summative assessments identified. Discussion was tabled (K. Ennis, J. Beebe) while the representative sought information from the author. When discussion was brought back (J. Sola, E. Maki) M. Boyd consulted with author who confirmed that there is a final exam for the course, and explained that all AGM courses would fall under the TOP discipline of Agricultural Engineering. It was noted that the new “disciplines” field was not available to T. Conrado at the time he authored the course. The changes were made to the course record during the meeting.
M/S/U (M. BOYD, M. ADAMS) to MODIFY AGM 215
M/S/U (J. BEEBE, C. MULDER) to MAINTAIN FEE for AGM 215

AGM 220  Industrial/Agricultural Machinery  3
Effective: Summer 2013
MODIFY: Content, typical assignments, objectives, methods of evaluation
Enrollment Restrictions: Requesting: (A) before enrolling in this course, students, are strongly advised to satisfactorily complete AGEC 280 with a minimum grade of C or better or other math equivalent
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: This course is up for mandated review
Program Impact:
1. Crop Science A.S. Degree
2. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis
AGM 220 pulled for discussion by R. Cranley who had concerns about references to a comment sheet and semester notebook. Her concerns were addressed.
M/S/U (E. KERR, E. MAKI) to MODIFY AGM 220
During blanket discussion of requisites, it was noted that the requisite was written with language no longer used by the committee, and that “other math equivalent” was also included. Concerns were also expressed about AG 280. M. Boyd clarified that the author wanted students to have sales knowledge, and that the appropriate requisite was actually AGEC 280.
M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for AGM 220
AGM 221

**Equipment Diagnosis & Repair**

**Effective:** Summer 2013

**MODIFY:** Content, objectives

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** Maintaining fee of $10

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is up for mandated review

**Program Impact:**

1. Advanced Heavy Equipment Technician Certificate of Achievement

AGM 221 pulled for discussion by M. Adams due to concerns about disciplines and repeats. As per AGM 215, course would be placed in TOP discipline of Agricultural Engineering. Repetitions would likely be stricken pending the outcome of discussion later in the meeting.

M/S/U (M. ADAMS, L. HATCH) to MODIFY AGM 221

M/S/U (J. BEEBE, C. MULDER) to MAINTAIN FEE for AGM 221

AGM 230

**Field Surveying**

**Effective:** Summer 2013

**MODIFY:** Objectives

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete AG 280 or satisfactorily complete MATH 70

**Distance Education Status:** None

**Materials Fee Status:** Maintaining fee of $15

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Rationale:** Mandatory Periodic Review

**Program Impact:**

1. Construction - Carpentry Skills Recognition Award
2. Construction - General Skills Recognition Award
3. Forestry A.S. Degree
4. Forestry Technician Certificate of Achievement
5. Landscape Design Certificate of Achievement
6. Landscape and Park Maintenance Certificate of Achievement
7. Mechanized Agriculture A.S. Degree
8. Mechanized Agriculture Technician Certificate of Achievement
9. Recreational Land Management Certificate of Achievement
10. Recreational Land Management A.S. Degree
11. Soil Science A.S. Degree
12. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis

AGM 230 pulled for discussion by M. Adams due to concerns about disciplines. During discussion of the course, M. Garcia asked about the course being cross-listed with ENGR 220. It was noted that the system was pulling this from somewhere, but no one was clear on the location. B. Sanders (CurricUNET lead) offered to follow-up.

M/S/U (M. BOYD, E. MAKI) to MODIFY AGM 230 and place in the TOP discipline of Agricultural Engineering

M/S/U (M. BOYD, M. ADAMS) to MAINTAIN REQUISITES for AGM 230

M/S/U (J. BEEBE, C. MULDER) to MAINTAIN FEE for AGM 230
AGM 240  
**Truck and Tractor Power Trains**  
*Effective: Summer 2013*  
*MODIFY: Objectives*  
*Enrollment Restrictions: None*  
*Distance Education Status: None*  
*Materials Fee Status: None*  
*Articulation Status: Transfer to CSU*  
*General Education Status: Not approved for GE*  
*Rationale: This course is up for mandated review*  
*Program Impact:*  
  1. Advanced Heavy Equipment Technician Certificate of Achievement  
  2. Mechanized Agriculture A.S. Degree  
*M/S/U (E. MAKI, J. BEEBE) to MODIFY AGM 240*

AGM 241  
**Diesel Engine Principles**  
*Effective: Summer 2013*  
*MODIFY: Materials fee, content, typical assignments, textbooks, objectives, methods of evaluation*  
*Enrollment Restrictions: Maintaining: (A) satisfactory completion of AGM 289 or AUTEC 289*  
*Distance Education Status: None*  
*Materials Fee Status: Increasing fee from $10 to $25*  
*Articulation Status: Transfer to CSU*  
*General Education Status: Not approved for GE*  
*Rationale: This course is up for mandated review*  
*Program Impact:*  
  1. Basic Heavy Equipment Technician Certificate of Achievement  
  2. Mechanized Agriculture A.S. Degree  
  3. Mechanized Agriculture Technician Certificate of Achievement  
*AGM 241 pulled for discussion by M. Adams due to concerns about discipline placements and summative assessments*  
*AGM 241 proposal WITHDRAWN BY DIVISION BY DIVISION REP (M BOYD) due to concerns about discipline placement(s) summative assessments, and methods of instruction*  

AGM 242  
**Diesel Engine Overhaul**  
*Effective: Summer 2013*  
*MODIFY: Content, enrollment restrictions, objectives*  
*Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have successfully completed AGM 241*  
*Distance Education Status: None*  
*Materials Fee Status: None*  
*Articulation Status: Transfer to CSU*  
*General Education Status: Not approved for GE*  
*Rationale: This course is up for mandated review*  
*Program Impact:*  
  1. Advanced Heavy Equipment Technician Certificate of Achievement  
*AGM 242 pulled for discussion by M. Adams due to concerns about discipline placements*  
*M/S/U (M. BOYD, E. MAKI) to MODIFY AGM 242 and place in the TOP discipline of Agricultural Engineering*  
*Requisites for AGM 242 pulled for discussion by M. Adams due to the fact no requisite skill was listed. B. Adams is to follow up to ensure that the requisite skill is matched to a goal.*  
*M/S/U (M. BOYD, M. ADAMS) to MODIFY REQUISITES for AGM 242*

AGM 243  
**Heavy Machinery Electrical System**  
*Effective: Summer 2013*
Enrollment restrictions, materials fee, content, objectives, textbooks

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have successfully completed AGM 241. Removing: (A) AUTEC 241 (cross-listing was inactivated on 04/10/12)

**Distance Education Status:** None

**Materials Fee Status:** Requesting fee of $50

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is up for mandated review

**Program Impact:**
1. Basic Heavy Equipment Technician Certificate of Achievement

**AGM 243 pulled for discussion by M. Adams due to concerns about discipline placements**

**AGM 243 proposal WITHDRAWN BY DIVISION BY DIVISION REP (M BOYD)**

**AGM 245 Diesel Engine Fuel systems & Diagnosis**

**Effective:** Summer 2013

**MODIFY:** Objectives, methods of evaluation

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is up for mandated review

**Program Impact:**
1. Advanced Heavy Equipment Technician Certificate of Achievement

**AGM 245 pulled for discussion by M. Adams due to concerns about discipline placements**

**AGM 245 proposal WITHDRAWN BY DIVISION BY DIVISION REP (M BOYD)**

**AGM 280 Mobile Machinery Hydraulic Systems**

**Effective:** Summer 2013

**MODIFY:** Enrollment restrictions, content, objectives

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGM 280 and (AGM 214 or AGM 220).

**Distance Education Status:** None

**Materials Fee Status:** Maintaining fee of $10

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is up for mandated review

**Program Impact:**
1. Basic Heavy Equipment Technician Certificate of Achievement
2. Mechanized Agriculture A.S. Degree

**AGM 280 proposal WITHDRAWN BY B. Adams, CO-CHAIR due to concerns that comments made by Technical Reviewers were not responded to by faculty author**
AGM 289/AUTEC 289
Principles of Power Mechanics/Small Engines  3
Effective: Summer 2013
MODIFY: Content, objectives
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Maintaining fee of $25
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: This course is up for mandated review
Program Impact:
1. Basic Heavy Equipment Technician Certificate of Achievement
2. Mechanized Agriculture A.S. Degree
3. Mechanized Agriculture Technician Certificate of Achievement

AGM 289/AUTEC 289 pulled for discussion by M. Adams due to concerns about discipline placements
AGM 289/AUTEC 289 proposal WITHDRAWN BY DIVISION BY DIVISION REP (M. BOYD)

ART 173
Digital Imaging for Photographers  3
Effective: Summer 2013
MODIFY: Description, repetitions, grading, hours/fac to face modalities, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ART 170.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $20
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for MJC Activities
Rationale: Major changes in software and some in overall curriculum. Important modification of lecture and lab unit values to reflect actual course objectives and content. Also periodic review.
Program Impact:
1. Art A.A. Degree
2. Photography A.A. Degree Major

ART 173 pulled for discussion by M. Adams due to concerns that the methods of instruction resemble assignments. The item of concern was removed from the Methods of Instruction.
M/S/U (M. LYNCH, L. HATCH) to MODIFY ART 173
M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN REQUISITES for ART 173
M/S/U (J. BEEBE, C. MULDER) to MAINTAIN FEE for ART 173
M/S/U (E. MAKI, J. SOLA) to MAINTAIN PLACEMENT of ART 173 on ACTIVITIES
ART 175  Color Photography  3
Effective: Spring 2013 Expedited!  Summer 2013 Request for expedited implementation
overridden by Instruction Office.  To ensure student progression within program: "Art 175 is a
required class for photography majors and is in danger of being out of compliance. Since the class
is offered only once per year, I hope that expedition will help avoid problems with scheduling."
Curriculum review dates drive compliance criteria, not effective dates of courses that have been
reviewed. No problems with scheduling should be encountered since the course will have gone
through curriculum review.
Modify: Description, requisite skills, content, methods of instruction, typical assignments,
textbooks, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (A) Satisfactory completion of ART 172 or 186.
Distance Education Status: None
Materials Fee Status: Decreasing fee from $46 to $45
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for MJC Activities
Rationale: Art 175 is a required class for photography majors and is in danger of being out
compliance. Since the class is offered only once per year, I hope that expedition will help avoid
problems with scheduling.
Program Impact:
1. Art A.A. Degree
2. Photography A.A. Degree Major
ART 175 pulled for discussion by M. Adams stating that the methods of instruction resemble
assignments. The item of concern was removed from the Methods of Instruction.
M/S/U (M. LYNCH, L. HATCH) to MODIFY ART 175
Requisites for ART 175 pulled for discussion by M. Adams stating the course needs requisite
skills from both requisite courses. Discussion ensued and some committee members explained
that ART 186 is the second half of ART 172.
M/S/U (E. MAKI, M. ADAMS) to MAINTAIN REQUISITES for ART 175
M/S/U (M. LYNCH, C. MULDER) to MODIFY DE for ART 175
M/S/U (J. BEEBE, C. MULDER) to DECREASE FEE for ART 175
M/S/U (E. MAKI, J. SOLA) to MAINTAIN PLACEMENT of ART 175 on ACTIVITIES

ASTRO 151  Introduction to Astronomy Lab  1
Effective: Summer 2013
Modify: Description, field trips, enrollment restrictions, requisite skills, content, methods of
instruction, typical assignments, textbooks, objectives, methods of evaluation
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in or satisfactory completion of
ASTRO 160. Removing: (C) Concurrent enrollment in ASTRO 141
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Maintaining (MJC-GE: A) (CSU-GE: B3) (IGETC: 5C); Removing:
(CSU-GE: B1)
Rationale: This course is being updated as a periodic review, and to reflect changes in the
astronomy programs at MJC in terms of facilities and equipment.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Earth Sciences A.A. Univ Prep - Area of Emphasis
3. Physical Science A.S. Degree
ASTRO 151 pulled for discussion by M. Adams due to the fact that Methods of Instruction look
like assignments. Issue was resolved during the meeting.
M/S/U (K. ENNIS, P. UPTON) to MODIFY ASTRO 151
M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for ASTRO 151
M/S/U (L. HATCH, J. SOLA) to MAINTAIN PLACEMENT OF ASTRO 151 on GE PATTERN(S)
ASTRO 160  Introduction to Modern Astronomy  3  
**Effective:** Summer 2013  
**MODIFY:** Description, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Maintaining (MJC-GE: A) (CSU-GE: B1) (IGETC: 5A)  
**Rationale:** This course is being modified as necessary in its periodic review cycle to maintain compliance with normed standards in astronomy and science education.  
**Program Impact:** 
1. CSU General Education Pattern Certificate of Achievement  
2. Earth Sciences A.A. Univ Prep - Area of Emphasis  
3. General Studies, Emphasis in Natural Sciences A.A. Degree  
4. MJC-GE Pattern  
5. Physical Science A.S. Degree  

**ASTRO 160 pulled for discussion by M. Adams** due to the fact that Methods of Instruction look like assignments. Issue was resolved during the meeting. 

M/S/U (K. ENNIS, P. UPTON) to MODIFY ASTRO 160  
M/S/U (L. HATCH, J. SOLA) to MAINTAIN PLACEMENT OF ASTRO 160 on GE PATTERN(S)  

AUTEC 319  AB: Engine Performance  31/5  
**Effective:** Summer 2013  
**MODIFY:** Requisite skills, content, methods of instruction, objectives, methods of evaluation  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of AUTEC 368 and (C) satisfactory completion of or concurrent enrollment in AUTEC 369  
**Distance Education Status:** None  
**Materials Fee Status:** Maintaining fee of $20  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Due for periodic review.  
**Program Impact:** 
1. Automotive Diagnosis Certificate of Achievement  
2. Automotive Technician A.S. Degree  
3. Automotive Technician Certificate of Achievement  
4. Maintenance Mechanic Certificate of Achievement  

**AUTEC 319 pulled for discussion by S. Berger** due to concerns about disconnect between objectives and assignments relating to engine building. It was explained that this was not an engine building class, but a repair class.  

M/S/U (J. BEEBE, J. SOLA) to MODIFY AUTEC 319  
M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for AUTEC 319  
M/S/U (J. BEEBE, C. MULDER) to MAINTAIN FEE for AUTEC 319
AUTEC 320  L1: Advanced Engine Performance  4
Effective: Summer 2013
MODIFY: Title, description, requisite skills, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of AUTEC 319
Distance Education Status: None
Materials Fee Status: Maintaining fee of $30
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Due for periodic review.
Program Impact:
1. Automotive Diagnosis Certificate of Achievement
2. Automotive Technician Certificate of Achievement
3. Automotive Technician A.S. Degree

M/S/U (E. MAKI, J. BEEBE) to MODIFY AUTEC 320
M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN REQUISITES for AUTEC 320
M/S/U (J. BEEBE, C. MULDER) to MAINTAIN FEE for AUTEC 320

AUTEC 321  AS: Brake Systems  31/2
Effective: Summer 2013
MODIFY: Description, content, methods of instruction, textbooks, objectives
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of AUTEC 311
Distance Education Status: None
Materials Fee Status: Maintaining fee of $40
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Due for periodic review.
Program Impact:
1. Autobody/Refinishing A.S. Degree
2. Automotive Brakes and Suspension Certificate of Achievement
3. Automotive Service Certificate of Achievement
4. Automotive Technician Certificate of Achievement
5. Automotive Technician A.S. Degree
6. Maintenance Mechanic Certificate of Achievement

M/S/U (E. MAKI, J. BEEBE) to MODIFY AUTEC 321
M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for AUTEC 321
M/S/U (J. BEEBE, C. MULDER) to MAINTAIN FEE for AUTEC 321
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Modify</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
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<tbody>
<tr>
<td>AUTEC 369</td>
<td>Automotive Electricity 2</td>
<td>4</td>
<td>Summer 2013</td>
<td>Content, methods of instruction, textbooks, objectives</td>
<td>Maintaining: (P) Satisfactory completion of AUTEC 368</td>
<td>None</td>
<td>Maintaining fee of $30</td>
<td>Does not transfer</td>
<td>Not approved for GE</td>
<td>Due for periodic review.</td>
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<td>CLDDV 101</td>
<td>Principles and Practices of Teaching Young Children</td>
<td>3</td>
<td>Summer 2013</td>
<td>Content, methods of instruction, typical assignments, objectives</td>
<td>Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactory completion ENGL 50.</td>
<td>Maintaining: online, hybrid, and teleclass</td>
<td>None</td>
<td>Transfer to CSU</td>
<td>Not approved for GE</td>
<td>We are bringing this course into alignment with the state guidelines for the Curriculum Alignment Project.</td>
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CLDDV 103  
Child Growth and Development  
3  
Effective: Summer 2013  
MODIFY: objectives  
Enrollment Restrictions: Maintaining; (A) before enrolling in this course, students are strongly advised to satisfactory completion ENGL 50.  
Distance Education Status: Maintaining: online, hybrid, and teleclass  
Materials Fee Status: None  
Articulation Status: Transfer to CSU and UC  
Rationale: We need to address some deficiencies in the course to align with the Early Childhood Curriculum Alignment Project  
Program Impact:  
1. Associate Teacher Skills Recognition Award  
2. CSU General Education Pattern Certificate of Achievement  
3. Early Intervention Assistant 1 Certificate of Achievement  
4. General Studies, Emphasis in Language and Rationality A.A. Degree  
5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
6. MJC-GE Pattern  
7. Master Teacher Certificate of Achievement  
8. Site Supervisor Certificate of Achievement  
9. Teacher Certificate of Achievement  
CLDDV 103 pulled for discussion by E. Maki due to concerns that requisite skills were rationalized with experience in CLDDV 103, not ENGL 50. Issue was resolved during the meeting.  
M/S/U (M. LYNCH, C. MULDER) to MODIFY CLDDV 103  
M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN REQUISITES for CLDDV 103  
M/S/U (M. LYNCH, C. MULDER) to MAINTAIN DE for CLDDV 103  
M/S/U (L. HATCH, J. SOLA) to MAINTAIN PLACEMENT of CLDDV 103 on GE PATTERN(S)  

CMPET 206  
Personal Computer Assembly, Upgrading & Repairing  
3  
Effective: Summer 2013  
MODIFY: Enrollment restrictions, objectives, content, typical assignments, methods of evaluation.  
Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to satisfactory completed or concurrently enroll in CMPSC 201. Removing: (P) Satisfactory completion of CMPSC 201 or equivalent.  
Distance Education Status: None  
Materials Fee Status: Maintaining fee of $30  
Articulation Status: Transfer to CSU  
General Education Status: Not approved for GE  
Rationale: Course compliance and to update to meet current curriculum standards.  
Program Impact:  
1. Computer Electronics A.S. Degree  
2. Computer Electronics Certificate of Achievement  
3. Computer Electronics A.A. Degree Major  
4. Computer Network Technician Certificate of Achievement  
5. Electronics Technology-Computer Electronics Certificate of Achievement  
6. Industrial Electronics Certificate of Achievement  
7. Industrial Electronics A.S. Degree  
M/S/U (E. MAKI, J. BEEBE) to MODIFY CMPET 206  
M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for CMPET 206  
M/S/U (J. BEEBE, C. MULDER) to MAINTAIN FEE for CMPET 206
ELTEC 221  Instrumentation Devices and Systems  3  
**Effective:** Spring 2013  
**Rationale for expedited approval:** “To ensure student progression within program. To offer course, course outline hours and units must reflect course layout of course for Spring 2013. This hour modification will ensure this information is accurately reflected.” Instruction Office confirmed that erroneous errors on the course outline could be traced to a clerical data-entry error when we migrated to CurricUNET. P Wallace and L. Miller agreed to accommodate expediting the changes for Spring 2013, deadlines permitting.  

**MODIFY:** Hours/face-to-face modalities, objectives, content  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ELTEC 208.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** To offer course, course outline hours and units must reflect schedule layout of course for Spring 2013. This hour modification will ensure this information is accurately reflected.  
**Program Impact:**  
1. Computer Electronics Certificate of Achievement  
2. Computer Electronics A.S. Degree Major  
3. Electronics Technology-Computer Electronics Certificate of Achievement  
4. Industrial Electronics Certificate of Achievement  
5. Industrial Electronics A.S. Degree  
6. Industrial Electronics A.S. Degree  

**During blanket discussion of the motion to approve courses,** C. Mulder noted an issue with Methods of Instruction, in that some language regarding “study cases” appeared to be an assignment rather than an instructional method. Not all assessments are matched to objectives. It was decided to revise the course during the meeting.  

M/S/U (E. MAKI, J. BEEBE) to MODIFY ELTEC 221  
M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN REQUISITES for ELTEC 221  
M/S/U (J. BEEBE, L. HATCH) to EXPEDITE MODIFICATIONS of ELTEC 221

ELTEC 230  Blueprint Reading for Electricians  2  
**Effective:** Summer 2013  
**MODIFY:** Units, description, enrollment restrictions, field trips, hours-face-to-face modalities, objectives, textbooks, content, typical assignments, methods of evaluation.  
**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to complete AGM 225 and ELTEC 229 and ELTEC 226. Note: Catalog and Datatel will require removal of INTEC cross-listings previously associated with ELTEC 229 and ELTEC 226.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic course review.  
**Program Impact:**  
1. Computer Electronics Certificate of Achievement  
2. Computer Electronics A.S. Degree  
3. Industrial Electronics Certificate of Achievement  
4. Industrial Electronics A.S. Degree  

**ELTEC 230 proposal withdrawn by B. Adams, CO CHAIR due to concerns that comments made by Technical Reviewers had not been addressed by faculty author.**
ELTEC 320  Electrical Safety  
**Effective:** Summer 2013  
**MODIFY:** Title, description, field trips, content, methods of instruction, typical assignments, objectives, textbooks.  
**Enrollment Restrictions:** Maintaining: (P) satisfactory completion of FSCI 301; modify LOE students accepted into the Fire Academy program by Fire Academy Selection Committee and who possess CPAT certification, per NFPA regulation; Requesting: (P) satisfactory completion of FSCI 304 and FSCI 305 and EMS 390  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic course review.  
**Program Impact:**  
1. Industrial Electronics Certificate of Achievement  
2. Industrial Electronics A.S. Degree  
*M/S/U (E. MAKI, J. BEEBE) to MODIFY ELTEC 320*  
*M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for ELTEC 320*

FSCI 362  Basic Fire Academy  
**Effective:** Summer 2013  
**MODIFY:** Enrollment restrictions, requisite skills, hours/face-to-face modalities, textbooks, content, methods of evaluation.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of FSCI 301; Requesting: (P) satisfactory completion FSCI 304 and FSCI 305, and EMS 390; Requesting: (L) Enrollment limited to students who are accepted into the Fire Academy program by Fire Academy Selection Committee and who possess CPAT certification, per NFPA 1582 regulation.  
**Distance Education Status:** None  
**Materials Fee Status:** Increasing fee from $300 to $305 (from 11/22/11 expedited approval for fee change)  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Course is being modified to include prerequisites that have been recommended by advisory committee, to choose a discipline, and to update textbook.  
**Program Impact:**  
1. Fire Science A.S. Degree  
2. Fire Science Certificate of Achievement  
*M/S/U (E. MAKI, J. BEEBE) to MODIFY FSCI 362*  
*M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for FSCI 362*

During discussion of the blanket vote for materials fees, J. Sola expressed concern about the accuracy of the figure on the agenda and voting grid. B. Adams reminded the committee the course was brought back for expedited change on 11/22/11 meeting, which is why the figure is different from the prior version of the course in CurricUNET. The course record was not updated at the time of the expedited fee change, resulting in the discrepancy.  
*M/S/U (J. BEEBE, C. MULDER) to INCREASE FEE for FSCI 362*
FSCI 363  Advanced Fire Academy
Effective: Summer 2013
MODIFY: Hours/face-to-face modalities, description, textbooks, content.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of FSCI 362.
Distance Education Status: None
Materials Fee Status: Increasing fee from $230 to $362
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified for adherence to scheduled periodic review in curriculum review matrix, Spring 2012. Lecture and lab hours have been modified and textbook has been updated.
Program Impact:
1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

M/S/U (E. MAKI, J. BEEBE) to MODIFY FSCI 363
M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN REQUISITES for FSCI 363
M/S/U (J. BEEBE, C. MULDER) to INCREASE FEE for FSCI 363

GERM 101  German 1
Effective: Summer 2013
MODIFY: Requisite skills, content, methods of instruction, textbooks, objectives, methods of evaluation.
Enrollment Restrictions: None
Distance Education Status: Maintaining: Hybrid
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC:6A)
Rationale: Periodic review
Program Impact:
1. Art History for Transfer AA-T Associate of Arts for Transfer
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Humanities A.A. Degree
4. MJC-GE Pattern
5. University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (E. MAKI, J. BEEBE) to MODIFY GERM 101
M/S/U (M. LYNCH, C. MULDER) to MAINTAIN DE for GERM 101
M/S/U (L. HATCH, J. SOLA) to MAINTAIN PLACEMENT OF GERM 101 on GE PATTERN(S)
GERM 102  German 2  5
Effective: Summer 2013
MODIFY: Content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of GERM 101 with a minimum grade of C or better or equivalent.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC: 3B, 6A)
Rationale: Periodic review
Program Impact:
  1.  CSU General Education Pattern Certificate of Achievement
  2.  General Studies, Emphasis in Humanities A.A. Degree
  3.  MJC-GE Pattern

GERM 102 pulled for discussion by S. Berger due to concerns that issues with the catalog description had not been addressed by faculty author.
M/S/U (E. KERR, C. MULDER) to MODIFY GERM 102 with the friendly amendment that L. Miller make any necessary changes to the catalog description to ensure that it adheres to established catalog description style.
M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN REQUISITES for GERM 102, noting that there was an error on the agenda cover sheet. The college no longer uses the phrase "or equivalent" on enrollment restrictions.
M/S/U (L. HATCH, J. SOLA) to MAINTAIN PLACEMENT OF GERM 102 on GE PATTERN(S)

HE 110  Healthful Living  3
Effective: Summer 2013
MODIFY: DE modalities.
Enrollment Restrictions: None
Distance Education Status: Requesting: hybrid, Maintaining: online
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: E) (CSU-GE: E)
Rationale: Addition of Hybrid option.
Program Impact:
  1.  Athletic Training /Sports Medicine A.S. Degree
  2.  CSU General Education Pattern Certificate of Achievement
  3.  General Studies, Emphasis in Language and Rationality A.A. Degree
  4.  MJC-GE Pattern

M/S/U (M. LYNCH, C. MULDER) to MODIFY DE for HE 110
### HUMSR 144 Human Services Practicum

**Effective:** Summer 2013  
**Spring 2013**  

**Rationale for Expedited Approval:** To facilitate workforce training demands. This course is expected to be offered online to students by the Spring semester of 2013. **Expedited approval overturned by the Instruction Office.**

Timelines for spring scheduling have passed. Changes to courses at this time will have adverse effects on personnel and processes already in motion for Spring 2013.

**MODIFY:** Title, description, hours/face-to-face modalities, enrollment restrictions, requisite skills, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.

**Enrollment Restrictions:** Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 110 or satisfactorily complete HUMSR 111 and be currently enrolled in CASRA or CAADE program at the college; Removing: (A) satisfactorily complete ENGL 101.

**Distance Education Status:** Requesting: Online, Hybrid, Telecourse

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is expected to be offered online to students by the Spring semester of 2013.

**Program Impact:**

1. Chemical Dependency Counseling A.A. Degree
2. Chemical Dependency Counseling Certificate of Achievement
3. Human Services Certificate of Achievement
4. Human Services A.A. Degree
5. Human Services/Chemical Dependency Counseling A.A. Degree
6. Psychosocial Rehabilitation Skills Recognition Award

**Rationale:** HUMSR 144 pulled for discussion by C. Mulder due to concerns about repeatability in light of major changes to Title 5 and repeatability and repetitions, and CLOs for the course. B. Adams explained that the repeatability is likely to go away per Title 5. K. Kennard offered to provide the CLOs.

**Program Impact:**

- M/S/U (M. GARCIA, K. ENNIS) to MODIFY HUMSR 144
- M/S/U (L. HATCH, P. UPTON) to MODIFY REQUISITES for HUMSR 144
- HUMSR 144 pulled for discussion by C. Mulder due to questions about how practicums are completed in a DE environment. K. Kennard explained that the program has funds to pay individuals to go to the sites, and also provide technologies to students in the program.
- M/S/U (M. LYNCH, L. LANIGAN) to ADD DE MODALITIES to HUMSR 144
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Effective</th>
<th>Status/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITAL 101</td>
<td>Italian 1</td>
<td>5</td>
<td>Summer 2013</td>
<td>ADMIN: Requisite skills, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.</td>
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<td>ENROLLMENT Restrictions: None</td>
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<td>Distance Education Status: None</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfer to CSU and UC</td>
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<td>General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC:6A)</td>
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<td>Rationale: Periodic review</td>
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<td>Program Impact:</td>
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<td>1. Art History for Transfer AA-T Associate of Arts for Transfer</td>
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<td>2. CSU General Education Pattern Certificate of Achievement</td>
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<td>3. General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>4. MJC-GE Pattern</td>
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<td>5. University Preparation, Emphasis in Humanities A.A. Degree</td>
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<td>During blanket discussion of the motion to approve courses, S. Berger noted that a newer text had been found. R. Cranley reported she was aware of the issue and had fixed the record in CurricUNET.</td>
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<td>M/S/U (E. MAKI, J. BEEBE) to MODIFY ITAL 101</td>
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<td></td>
<td>M/S/U (L. HATCH, J. SOLA) to MAINTAIN PLACEMENT OF ITAL 101 on GE PATTERN(S)</td>
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<tr>
<td>MACH 213</td>
<td>Machine Tool Technology 3</td>
<td>4</td>
<td>Summer 2013</td>
<td>ADMIN: Discipline/number, description, hours/face-to-face modalities, enrollment restrictions, content, methods of instruction, typical assignments, objectives, methods of evaluation.</td>
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<td>ENROLLMENT Restrictions: Maintaining: (P) Satisfactory completion of MACH 212</td>
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<td>Distance Education Status: Requesting: Hybrid</td>
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<td>Materials Fee Status: Reducing fee from $37 to $20</td>
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<td>Articulation Status: Transfer to CSU</td>
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<td>General Education Status: Not approved for GE</td>
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<td>Rationale: Periodic review</td>
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<td>Program Impact:</td>
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<td></td>
<td>1. Maintenance Machinist 1 Skills Recognition Award</td>
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<td>2. Maintenance Machinist 2 Certificate of Achievement</td>
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<td>3. Maintenance Machinist 2 Certificate of Achievement</td>
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<td>MACH 213 proposal withdrawn by B. Adams, CO CHAIR due to concerns that comments made by Technical Reviewers had not been addressed by faculty author.</td>
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MATH 171  Calculus: First Course  5
Effective: Summer 2013

MODIFY: Requisite skills, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.

Enrollment Restrictions: Maintaining: (P) satisfactory completion of MATH 121 and MATH 122 or qualification by the MJC assessment process.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE:D2) (CSU-GE:B4) (IGETC: 2) (C-ID: Math 900S)

Rationale: Periodic review

Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Chemistry A.S. Univ Prep - Area of Emphasis
3. Construction Management A.S. Degree
4. Earth Sciences A.A. Univ Prep - Area of Emphasis
5. Engineering A.S. Degree
6. General Studies, Emphasis in Language and Rationality A.A. Degree
7. Geology for Transfer AS-T Associate of Science for Transfer
8. MJC-GE Pattern
9. Mathematics AS-T Associate of Science for Transfer
10. Physical Science A.S. Degree
11. Physics AS-T Associate of Science for Transfer

M/S/U (E. MAKI, J. BEEBE) to MODIFY MATH 171

M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN REQUISITES for MATH 171

M/S/U (L. HATCH, J. SOLA) to MAINTAIN PLACEMENT of MATH 171 on GE PATTERN(S)

MATH 172  Calculus: Second Course  5
Effective: Summer 2013

MODIFY: Content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.

Enrollment Restrictions: Maintaining: (P) satisfactory completion of MATH 171

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE:D2) (CSU-GE:B4) (IGETC: 2)

Rationale: Periodic review and to maintain C-ID status.

Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Chemistry A.S. Univ Prep - Area of Emphasis
3. Construction Management A.S. Degree
4. Earth Sciences A.A. Univ Prep - Area of Emphasis
5. Engineering A.S. Degree
6. General Studies, Emphasis in Language and Rationality A.A. Degree
7. Geology for Transfer AS-T Associate of Science for Transfer
8. MJC-GE Pattern
9. Mathematics AS-T Associate of Science for Transfer
10. Physical Science A.S. Degree
11. Physics AS-T Associate of Science for Transfer

M/S/U (E. MAKI, J. BEEBE) to MODIFY MATH 172

M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN REQUISITES for MATH 172

M/S/U (L. HATCH, J. SOLA) to MAINTAIN PLACEMENT of MATH 172 on GE PATTERN(S)
MATH 173  Calculus: Third Course  5
Effective: Summer 2013
MODIFY: Content, textbooks, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (P) satisfactory completion of MATH 172
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)
Rationale: Periodic review and to maintain C-ID status.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Chemistry A.S. Univ Prep - Area of Emphasis
3. Construction Management A.S. Degree
4. Engineering A.S. Degree
5. Mathematics AS-T Associate of Science for Transfer
6. Physics AS-T Associate of Science for Transfer
7. Physics A.S. Univ Prep - Area of Emphasis
M/S/U (E. MAKI, J. BEEBE) to MODIFY MATH 173
M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN REQUISITES for MATH 173
M/S/U (L. HATCH, J. SOLA) to MAINTAIN PLACEMENT OF MATH 173 on GE PATTERN(S)

MUST 101  Music Fundamentals 1  3
Effective: Summer 2013
MODIFY: Description, content, methods of instruction, typical assignments, textbooks, objective, methods of evaluation.
Distance Education Status: Requesting: Online
Enrollment Restrictions: None
Materials Fee Status: Request Online
Articulation Status: Transfer to CSU and UC
General Education Status: Requesting: (CSU-GE: C1) (IGETC: 3A) (MJC-GE:C)
Rationale: Periodic review for compliance
Program Impact:
1. Music A.A. Degree
2. Recording Arts Skills Recognition Award
M/S/U (E. MAKI, J. BEEBE) to MODIFY MUST 101
DE proposal pulled for discussion by R. Cranley due to the fact that the Methods of Instruction includes Distance Education information. It was explained that DE is an appropriate modality for the course, in that a student might have to sing an exercise using Skype, or a video recorder.
M/S/U (L. HATCH, J. SOLA) to MODIFY DE for MUST 101
M/S/U (L. HATCH, J. SOLA) to PLACE MUST 101 on MJC-GE PATTERN, and to request placement on CSU-GE and IGETC
PEC 191  Powerlifting  1
Effective: Summer 2013
MODIFY: Grading, content, requisite skills, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PEC 195 or satisfactory complete PEW 192
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
Activities Status: Approved for (MJC-Activities)
Rationale: Periodic review
Program Impact:
   1. Physical Education A.A. Degree
   M/S/U (E. MAKI, J. BEEBE) to MODIFY PEC 191
   M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN REQUISITES for PEC 191
   M/S/U (E. MAKI, J. SOLA) to MAINTAIN PLACEMENT of PEC 191 on ACTIVITIES

POLSC 196  Internship in Political Science  2
Effective: Summer 2013
MODIFY: Units, description, content, requisite skills, hours/face-to-face modalities, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in POLSC 195.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-Activities)
Rationale: After having taught the course for about five years, I have learned it is best to offer POLSC 196 (Internship in Political Science) as a fixed two-unit course. This is because POLSC 196 as a two-unit course requires students to work as an intern for 6-10 hours per week. This works best for everyone involved in the internship program. So I request that instead of continuing to have POLSC 196ABC, which is a variable unit course, we just have POLSC 196 as a fixed two-unit course. I also revised the catalog description to indicate that students may intern for a public interest law organization. I did this because these organizations, such as CRLA, do work that relates well to topics in our political science classes.
Program Impact:
   Stand Alone

POLSC 196 proposal withdrawn by B. Adams, CO CHAIR due to concerns that comments made by Technical Reviewers had not been addressed by faculty author
RSCR 240  Advanced Cardiopulmonary Physiology  4.5
Effective: Summer 2013
MODIFY: enrollment restrictions, content, methods of Instruction, typical assignments, textbooks, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 222 and RSCR 224; Requesting: (L) Enrollment limited to students who are accepted into the Respiratory Care Program.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for course compliance to adhere to curriculum review matrix.
Program Impact:
1. Respiratory Care A.S. Degree
M/S/U (E. MAKI, J. BEEBE) to MODIFY RSCR 240
M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for RSCR 240

RSCR 242  Critical Care Procedures  4.5
Effective: Summer 2013
MODIFY: description, field trips, hours/face-to-face modalities, content, methods of Instruction, typical assignments, textbooks, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 222 and RSCR 224, and MICRO 101. Requesting: (L) Enrollment limited to students admitted to the Respiratory Care program.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for course compliance to adhere to curriculum review matrix.
Program Impact:
1. Respiratory Care A.S. Degree
M/S/U (E. MAKI, J. BEEBE) to MODIFY RSCR 242
M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for RSCR 242

RSCR 246  Current Issues in Respiratory Care  3
Effective: Summer 2013
MODIFY: Description, content, methods of Instruction, typical assignments, textbooks, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 240 and RSCR 242. Requesting: (L) Enrollment limited to students admitted to the Respiratory Care program.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for course compliance to adhere to curriculum review matrix.
Program Impact:
1. Respiratory Care A.S. Degree
M/S/U (E. MAKI, J. BEEBE) to MODIFY RSCR 246
M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for RSCR 246
### RSCR 248 Advanced Cardiopulmonary Physiology 4.5

**Effective:** Summer 2013  
**MODIFY:** enrollment restrictions, content, methods of Instruction, typical assignments, textbooks, objectives, methods of evaluation.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of RSCR 222 and RSCR 224; Requesting: (L) Enrollment limited to students who are accepted into the Respiratory Care Program.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Updating for course compliance to adhere to curriculum review matrix.  
**Program Impact:**  
1. Respiratory Care A.S. Degree  

**NEW COURSES**

**ART 158 Painting 3**  
**Effective:** Summer 2013  
**ADOPT**  
**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ART 149  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**General Education Status:** Requesting (MJC: Activities)  
**Rationale:** Preparation for UC transfer in Fine Art.  
**Program Impact:**  
[Stand Alone]  

**M/S/U (E. MAKI, J. BEEBE) to MODIFY RSCR 248**  
**M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for RSCR 248**

**ART 159 Painting 4**  
**Effective:** Summer 2013  
**ADOPT**  
**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ART 158 and/or ART 149.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**General Education Status:** Requesting (MJC: Activities)  
**Rationale:** To create murals on campus for public viewing. Preparation for UC transfer in Fine Art.  
**Program Impact:**  
[Stand Alone]  

**Pulled for discussion by M. Adams** due to concerns about the lab objectives and the text.  

**M/S/U (M. LYNCH, P. UPTON) to ADOPT ART 159**  
**M/S/U (L. HATCH, L. LANIGAN) to ADOPT REQUISITES for ART 159**  
**M/S/U (E. MAKI, J. SOLA) to PLACE ART 159 on ACTIVITIES**

**HUMSR 146 Psychosocial Rehabilitation with Children/Families**  
**Effective:** Spring 2013 Expedited Summer 2013 Request overridden by Instruction Office: Skills
Recognition Award is not yet active (SUMMER 2013). NEW COURSE APPLICATION would require YCCD BOT approval, as well as CCCCO approval prior to November. Scheduling deadlines for SPRING 2013 passed in early September. Not a feasible timeline for implementation.

**Rationale for Expedited Approval:** This course is being proposed to meet the emerging need in the human services field to recruit and hire qualified persons to provide services for people who have mental health problems, including consumers and family members as employees in the mental health system.

**ADOPT**

**Enrollment Restrictions:** None

**Distance Education Status:** Requesting: Online

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** None

**Rationale:** The lead writer received a grant from the California Institute of Mental Health to expand, and develop an online component for the Skills Recognition Award in Psychosocial Rehabilitation that is currently offered at the college. This course is expected to be taught by Spring of 2013.

**Program Impact:** Stand Alone

**HUMSR 146 pulled for discussion due to concerns by E. Maki** that it is requesting an online modality, but there appear to be face to face elements in the Methods of Instruction. K. Kennard indicated that she may have selected the wrong modality.

**M/S/U (C. MULDER, J. SOLA) to ADOPT HUMSR 146**

**M/S/U (M. LYNCH, L. LANIGAN) to ADOPT DE for HUMSR 146**

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**MUSA 162**

Intermediate Strings

**Effective:** Summer 2013

**ADOPT**

**Enrollment Restrictions:** Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 161.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Requesting (MJC: Activities)

**Rationale:** To comply with Title 5 code on repeatability.

**Program Impact:** Stand Alone

**M/S/U (E. MAKI, J. BEEBE) to ADOPT MUSA 162**

**M/S/U (L. HATCH, L. LANIGAN) to ADOPT REQUISITES for MUSA 162**

**M/S/U (E. MAKI, J. SOLA) to PLACE MUSA 162 on ACTIVITIES**
PEC 131  Aerobics 2
Effective: Summer 2013
ADOPT
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Requesting (MJC: Activities)
Rationale: To enable students to take a higher-level aerobics class.
Program Impact:
  1. Physical Education, A.A Degree
M/S/U (E. MAKI, J. BEEBE) to ADOPT PEC 131
M/S/U (E. MAKI, J. SOLA) to PLACE PEC 131 on ACTIVITIES

PEW 181  Defensive Softball
Effective: Summer 2013
ADOPT
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Requesting (MJC: Activities)
Rationale: This course is being proposed as a conditioning/training course to enable female softball players to train and condition throughout the year. This is necessary to sustain the women's varsity softball program and improve the opportunities offered to female athletes.
Program Impact:
  Stand Alone
M/S/U (E. MAKI, J. BEEBE) to ADOPT PEW 181
M/S/U (E. MAKI, J. SOLA) to PLACE PEW 181 on ACTIVITIES

VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

VII. PROGRAM CONSENT AGENDA
VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application

SR: Autobody/Refinishing 10 units
   MODIFY program description, program learning outcomes, required courses, total units
   Effective: Summer 2013
   Rationale: This program is being revised due to the removal of AUBDY 115, AUBDY 399 and the addition of AUBDY 301.
   M/S/U (J. BEEBE, L. HATCH) to MODIFY the SR in Autobody Refinishing

AS: Health and Physical Education 19 units
   MODIFY program learning outcomes
   Effective: Summer 2013
   Rationale: This is a current program for Physical Education transfer students. In addition to PE, this major will enable students who have completed the pre-requisite course work for the MJC Nursing Program to receive an AS degree.
   M/S/U (J. BEEBE, L. HATCH) to MODIFY the AS in Health and Physical Education

CCC-501: Application for Approval - New Credit Programs

AA: Dance 22-23 units
   ADOPT
   Effective: Summer 2013
   Rationale: The Modesto Junior College Dance Department offers a comprehensive foundation in the theory, history, technique, and art of dance to students seeking a degree to transfer or dance training and enrichment. The department offers a structured program of dance study in the areas of core techniques, historical and contemporary styles, choreography, performance, and dance history. Students have the opportunity to demonstrate their abilities through technical, interpretive, and expressive dance, as well as public performances. Students qualify to pursue a variety of dance-related careers and advanced degree options. Upon completing the course requirements for this major, the successful student will earn an Associate in Arts Degree in Dance. The transfer program offers a variety of courses in dance technique in the areas of jazz dance, ballet, modern dance and choreography. Students also have the opportunity to perform in a public departmental dance production each semester and in an informal dance showing each school year. The AA Dance degree is designed for students planning to transfer to four-year colleges and universities. In general, the components of the degree meet requirements for majors in the Fine and Performing Arts. The degree is designed to prepare students to meet the admission criteria for programs such as a Bachelor of Fine or Performing Arts which may require performance, technique, dance history, and a choreography requirement.
   M/S/U (J. BEEBE, L. HATCH) to ADOPT the AA in Dance and forward to the YCCD BOT and CCCCO for approval

CCC-510: Substantial Changes to an Approved Credit Program

(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

C: Autobody/Collision Repair 19 units
   MODIFY Program description, program learning outcomes, competencies (removed), required
courses, total units

Effective: Summer 2013

Rationale: This program is being modified due to the removal of MATH 20, AUTEC 311 and the inactivation of AUBDY 115. This program is being modified due to the removal of MATH 20, AUTEC 311 and the inactivation of AUBDY 115.

M/S/U (J. BEEBE, L. HATCH) to MODIFY the C in Autobody/Collision Repair

AS:
Automotive Technician (formerly Automotive Technology) 38½ units

MODIFY: Award title, required courses, elective courses, total units

Effective: Summer 2013

Rationale: This program proposal will remove AUTEC 115, MACH 301 and 211D from the list of required courses and introduce AUTEC 211 as an elective and move ELTEC 208 from a required to an elective. These changes were approved by our automotive advisory committee to make our program more relevant to automotive industry needs and provide better choices for our students.

M/S/U (J. BEEBE, L. HATCH) to MODIFY the AA in Automotive Technician

AA:
Chemical Dependency Counseling (formerly Human Services/Chemical Dependency Counseling) 36 units

MODIFY: Award title, program learning outcomes, required courses, total units

Effective: Summer 2013

Rationale: As of April 1, 2005, the counselor certification regulations, Title 9, Division 4, Chapter 8, made specific the requirements regarding counseling services in any Alcohol and Other Drug (AOD) program licensed or certified by the Department of Alcohol and Drug Programs (ADP). Within six (6) months of the date of hire, all non-licensed or non-certified individuals providing counseling services in an AOD program must be registered to obtain certification as an AOD counselor by one of the approved certifying organizations, complete certification as an AOD counselor within five years from the date of registration, and complete of a minimum of forty (40) hours of continuing education every two years. ADP currently recognizes the California Association for Alcohol and Drug Educators (CAADE), as a National Commission for Certifying Agencies (NCCA) accredited organizations to register and certify AOD counselors in California. On January 15, 2010, the MJC Chemical Dependency Program, was accredited by the California Association of Drug and Alcohol Educators (CAADE) pending the proposed changes that will make MJC the only community college in Stanislaus County with a Chemical Dependency Counseling program that meets the educational requirements necessary to take California’s Department of Alcohol and Drug Program’s (ADP) state licensing exam.

M/S/U (J. BEEBE, L. HATCH) to MODIFY the AA in Chemical Dependency Counseling

IX. STANDING REPORTS

1. Transfer Model Curriculum  
   B. Adams
   B. Adams and R. Cranley met with Child Development to give them an overview of TMC and C-ID. N. Sill (BUSAD) and G. Hausmann (ADJU) are working on TMC templates for their disciplines. L. Miller explained that the new CCCCO Inventory has a standard template faculty authors should be using for substantial program changes and new program applications.

2. C-ID  
   (See TMC report)

3. CurricUNET Implementation/Issues  
   B. Adams/L. Miller
   B. Adams continues to submit tickets CurricUNET issues as they arise.

X. UNFINISHED BUSINESS
Action Items

1. **Course Substitutions for Academic Awards**  
   M. Robles  
   Postponed until December

2. **Outcomes Assessments and Curriculum Modifications**  
   J. Todd/L. Miller  
   B. Sanders (for J. Todd) spoke to recent questions posed by the Curriculum Committee on how to best show that curriculum is being modified as a result of outcomes assessment. B. Sanders reminded the committee that it requested programming that, when an author indicated a curricular change was occurring as a result of assessment, would prompt the author to select specific outcomes, in a manner similar to the interface asking authors to match objectives to assessments. B. Sanders reminded the committee there are many things that can drive curricular change that are exclusive of specific learning outcomes assessment. B. Adams noted a need for consistency in author responses, explaining how a blank field can lead to varying levels of clarity and quality. B. Sanders explained that this should be addressed through training, not system design and suggested a Curriculum Committee resolution explaining how the interface should function. B. Adams agreed to draft the resolution for the next meeting.

   B. Adams added that this topic may warrant creation of a new Standing Report from Outcomes Assessment Workgroup. B. Sanders noted that he has been working with the Outcomes Assessment Workgroup to model an outcomes assessment review process similar to the curriculum review process, and that K. Ennis may be ideally positioned to act as a liaison between Outcomes Assessment Workgroup and the Committee. She agreed. B. Adams stated she will draft a resolution for committee to review to approve the addition of an Outcomes Assessment Workgroup Standing Report to the agenda.

3. **Policies for Prerequisites/Corequisites/Advisories**  
   M. Robles  
   Postponed until December

Informational Items

1. **Equate Courses and Repetitions**  
   L. Miller  
   Postponed Indefinitely

2. **Independent Study and Work Experience Course Outlines**  
   B. Adams  
   Postponed Indefinitely

XI. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   No Report
2. **Repeatability for PE and Visual and Performing Arts**

   B. Adams

   B. Adams referenced Title 5 § 55041 (A), noting that effective FALL 2013, certain types of courses would no longer be repeatable. She noted that local understanding, up to this point, had been that this change would affect only Fine and Performing Arts, and Physical Education activities courses. However, recent presentations on Repeatability throughout the state have provided clearer information that suggests that the revised regulations affect all credit courses. R. Cranley attended a Region 5 meeting on CIAC (California Intersegmental Articulation Council) on Friday, October 19 which included a presentation on repeatability which was very clear. Ultimately, colleges are being advised to respond to this revision to regulations by assuming that no course is repeatable, and then make the case for repeatability by showing the course meets one of three available criteria for repetitions. B. Adams noted that a Datatel extract on repeat policies currently enforced shows that there are 943 active courses that currently allow for repetitions. B. Adams had sorted and divided the list by representatives so that they could begin evaluating which courses would be affected and determining how to respond. S. Kincade (VPI) noted that there may be work-arounds available, but noted we must exercise caution in light of our accreditation status. She noted that while WASC/ACCJC does not enforce state regulation, it does want to ensure that we adhere to regulation at the state level or to regulation established by other relevant regulatory agencies. It was not clear how this affected courses in Work Experience, Field Studies, and those identified as Special Topics/Experimental. Lively discussion ensued as to how to respond. C. Mulder noted that the timeline is close to impossible to follow. She explained that her department has had only two to three weeks and that it seems there may be a lack of insight about how local processes work and the feasibility of completing the requisite work within such tight timeframes. L. Miller explained that changes must be made in Datatel by the Thanksgiving break in order to take effect in Fall 2013 and to avoid serious complications with the “roll” of the Summer and Fall schedules. Various solutions were proposed. M. Robles noted she thought a global change could be made in Datatel. It was decided that faculty would independently review their lists to determine which courses meet the criteria for course repeatability. S. Kincade advised the committee to look at the [PowerPoint](http://example.com) (PDF) B. Adams emailed the committee on Saturday, October 20.

**Informational Items**

**XII. PUBLIC COMMENT**

*Meeting adjourned at 5:21 PM*
Curriculum Committee
MINUTES
Tuesday, November 6, 2012
Yosemite 213 2:40 PM


Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), L. Miller (Curriculum Specialist), J. Weaver (MACH)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved with the condition that the attendance of guest J. Weaver would be taken into consideration when determining the order in which to review and vote on course proposals

II. APPROVAL OF MINUTES

October 23, 2012

M/S/U (C. Mulder, M. Lynch) to approve the minutes of October 23, 2012

III. COURSE NOTIFICATION AGENDA

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

Curriculum Committee approval pending, the Instruction Office has authorized the expedited inactivation of the following inactivation proposals for 2013-2014 in order to help facilitate a more accurate catalog, to ensure accuracy of curricular offerings for students in 2013-2014, and to simplify the alignment of course outcomes to programs and program outcomes.

CLDDV 127E  Infant/Toddler Practicum
Effective: Summer 2013
INACTIVATE:
Program Impact:
Stand Alone
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE CLDDV 127E
CLDDV 165  Children At Risk  3
Effective: Summer 2013
INACTIVATE:
Program Impact:
Stand Alone
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE CLDDV 165

CLDDV 294  Music, Birth to K: Application  3
Effective: Summer 2013
INACTIVATE:
Program Impact:
Stand Alone
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE CLDDV 294

DAIND 301  Good Manufacturing Practices and Sanitation  1
Effective: Summer 2013
INACTIVATE:
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 301

DAIND 302  Fluid Stream  1
Effective: Summer 2013
INACTIVATE:
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 302

DAIND 303  Industrial Safety  1
Effective: Summer 2013
INACTIVATE:
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 303

DAIND 304  Sensory Evaluation  1
Effective: Summer 2013
INACTIVATE:
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 304

DAIND 305  Hazardous Analysis Critical Control Point  1
Effective: Summer 2013
INACTIVATE:
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 305

DAIND 306  Dairy Industry Employability Skills  1
INACTIVATE PROGRAMS

DAIND 306 Process Equipment and Engineering 1
Effective: Summer 2013
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 306

DAIND 307 Process Equipment and Engineering 1
Effective: Summer 2013
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 307

DAIND 308 Laboratory Skills 1
Effective: Summer 2013
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 308

DAIND 309 Dairy Products and Marketing 1
Effective: Summer 2013
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 309

DAIND 310 Transportation of Dairy Products 1
Effective: Summer 2013
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 310

DAIND 311 Cheese and Whey Processing 1
Effective: Summer 2013
Program Impact:
1. Dairy Industry A.S. Degree
2. Dairy Industry Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE DAIND 311
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Status</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| EHS 212     | Floriculture Crop Production            | 3       | Summer 2013    | INACTIVATE| 1. Commercial Floristry Technician Certificate of Achievement  
|             |                                         |         |                |          | 2. Environmental Horticultural Science A.S. Degree  
|             |                                         |         |                |          | 3. Nursery Production Certificate of Achievement |

*During blanket discussion of the motion to approve courses, S. Circle expressed concerns about the program impact. B. Adams noted that many of these courses have not been offered in over ten years. Is it fair to our students to list a course as an option that has not been offered in such a long time? Gail Brumley, per B. Adams, is updating the Commercial Floristry Certificate, which currently requires 41 units.*

*M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE EHS 212*

| EHS 282     | Floral Shop Management                  | 4       | Summer 2013    | INACTIVATE| 1. Commercial Floristry Technician Certificate of Achievement  
|             |                                         |         |                |          | *(See notes on EHS 212)* |

| EHS 383     | Commercial Floristry Practicum          | 4       | Summer 2013    | INACTIVATE| 1. Commercial Floristry Technician Certificate of Achievement  
|             |                                         |         |                |          | *(See notes on EHS 212)* |

| ENSCI 108L  | Environmental Conservation Laboratory   | 1       | Summer 2013    | INACTIVATE| Stand Alone  
|             |                                         |         |                |          | *(See notes on EHS 212)* |

| ENSCI 109   | Introduction to Geographic Information Systems | 3 | Summer 2013 | INACTIVATE| 1. Forestry A.S. Degree  
|             |                                         |         |                |          | 2. Forestry Technician Certificate of Achievement  
|             |                                         |         |                |          | *(See notes on EHS 212)* |

| MUSIC 176   | Music, Birth-K: Theory & Practice       | 3       | Summer 2013    | INACTIVATE| Stand Alone  
|             |                                         |         |                |          | *(See notes on EHS 212)* |
MUSIC 177                Music, Birth-K: Theory & Practice  3
Effective: Summer 2013
INACTIVATE:
Program Impact:
Stand Alone
M/S/U (S. CIRCLE, P. UPTON) to INACTIVATE MUSIC 177

UPDATES

PLACEMENT OF COURSES IN DISCIPLINES:

ENGL 112  Introduction to the Novel and Short Story  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “English 112 offers an introduction to the novel and short story
with emphasis on intelligent reading, analysis, and discussion of a range of fiction
representing various types and traditions. It requires the expertise of an instructor who has
met the minimum qualifications for English.”
M/S/U (S. CIRCLE, P. UPTON) to MODIFY ENGL 112

ENGL 161  Film Appreciation 3
Modify: Disciplines
Proposed Discipline(s): ENGLISH, FILM STUDIES
Rationale for Disciplines: “Rationale for Disciplines: English 161 is a course in the analysis
and interpretation of cinema’s technical devices and the variety of its discursive forms.
Students learn to isolate the themes of given films and closely analyze the manner in which
those themes are expressed and shaped through cinema’s technical resources and its
broader narrative and generic structures. The course thus requires faculty who are trained in
the close, critical reading of narrative forms and figural devices. Such faculty are those who
have met the minimum qualifications for the disciplines of English or Film Studies.”
M/S/U (S. CIRCLE, P. UPTON) to MODIFY ENGL 161

ENGL 162  History of Cinema  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH, FILM STUDIES
Rationale for Disciplines: “Rationale for Disciplines: English 162 is a course that covers a
wide range of styles, genres and movements in the history of cinema as that history has
unfolded over the course of the last century. This course requires faculty with a demonstrated
degree of expertise in stylistic and genre analysis and with a solid background in the history of
artistic movements within field of narrative art. Faculty with such a demonstrated level of
expertise and such a background are those who have met the minimum qualifications for the
disciplines of English or Film Studies.”
M/S/U (S. CIRCLE, P. UPTON) to MODIFY ENGL 162
GEOG 101  Physical Geography  3
Modify: Disciplines
Proposed Discipline(s): GEOGRAPHY
Rationale for Disciplines: “This course introduces students to the geographical approach in examine the physical world using maps and global patterns of Earth Systems.
M/S/U (S. CIRCLE, P. UPTON) to MODIFY GEOG 101

MODIFICATIONS/REACTIVATIONS

AGM 214  Equipment Service and Safety  1
Effective: Summer 2014
MODIFY: Hours/face to face modalities, content, typical assignments, textbooks, objectives.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review to update curriculum to the new format and review text.
Program Impact:
1. Basic Heavy Equipment Technician Certificate of Achievement
2. Heavy Machinery Management Certificate of Achievement
3. Mechanized Agriculture A.S. Degree
4. Mechanized Agriculture Technician Certificate of Achievement

AGM 214 pulled for discussion by M. Adams due to concerns that no disciplines were identified. M. Adams remarked that this was the only course without disciplines, and that by appearances, faculty are getting into the swing of this new process.
M/S/U (C. MULDER, M. ADAMS) to MODIFY AGM 214 contingent upon B. Adams following up with the course author to identify appropriate discipline(s) for the course
AGM 241  Diesel Engine Principles  
Effective: Expedited! Summer 2013  
Rationale for Expedited Approval: Course was submitted for 10/23/12 meeting, appeared on the agenda, was withdrawn and subsequently revised per discussion at the 10/23/2012 meeting.  
MODIFY: Materials fee, content, enrollment restrictions, requisite skills, typical assignments, textbooks, objectives, methods of evaluation  
Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to satisfactory complete AGM 289 or satisfactorily complete AUTEC 289  
Distance Education Status: None  
Articulation Status: Transfer to CSU  
General Education Status: Not approved for GE  
Rationale: This course is up for mandated review  
Program Impact:  
1. Basic Heavy Equipment Technician Certificate of Achievement  
2. Mechanized Agriculture A.S. Degree  
3. Mechanized Agriculture Technician Certificate of Achievement

AGM 241 pulled for discussion by S. Circle due to the fact that Reviewer comments appear to not have been addressed. A Method of Instruction (MOI) appeared to be an assignment. M. Boyd decided on behalf of the author to omit the MOI in favor of moving forward.  
M/S/U (C. MULDER, E. MAKI) to MODIFY AGM 241  
M/S/U (L. HATCH, S. CIRCLE) to MODIFY REQUISITES for AGM 241  
M/S/U (S. CIRCLE, M. BOYD) to MODIFY FEE for AGM 241  
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of AGM 241

AGM 243  Heavy Machinery Electrical System  
Effective: Expedited! Summer 2013  
Rationale for Expedited Approval: Course was submitted for 10/23/12 meeting, appeared on the agenda, was withdrawn and subsequently revised per discussion at the 10/23/2012 meeting.  
MODIFY: Enrollment restrictions, materials fee, content, objectives, textbooks, requisite skills, learning outcomes  
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to have successfully completed AGM 241. Removing: (A) AGM 241 (cross-listing was inactivated on 04/10/12)  
Distance Education Status: None  
Articulation Status: Transfer to CSU  
General Education Status: Not approved for GE  
Rationale: This course is up for mandated review  
Program Impact:  
1. Basic Heavy Equipment Technician Certificate of Achievement

M/S/U (S. CIRCLE, P. UPTON) to MODIFY AGM 243  
M/S/U (L. HATCH, S. CIRCLE) to MODIFY REQUISITES for AGM 243  
M/S/U (S. CIRCLE, M. BOYD) to MODIFY FEE for AGM 243  
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of AGM 243
AGM 245  Diesel Engine Fuel systems & Diagnosis  3
Effective: Expedited Summer 2013
Rationale for Expedited Approval: Course was submitted for 10/23/12 meeting, appeared on the agenda, was withdrawn and subsequently revised per discussion at the 10/23/2012 meeting.

MODIFY: Methods of instruction, objectives, methods of evaluation

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: This course is up for mandated review
Program Impact:

1. Advanced Heavy Equipment Technician Certificate of Achievement

M/S/U (S. CIRCLE, P. UPTON) to MODIFY AGM 245
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of AGM 245

AGM 280  Mobile Machinery Hydraulic Systems  3
Effective: Expedited Summer 2013
Rationale for Expedited Approval: Course was submitted for 10/23/12 meeting, appeared on the agenda, was withdrawn and subsequently revised per discussion at the 10/23/2012 meeting.

Enrollment Restrictions: Removing: (A) before enrolling in this course, students are strongly advised to satisfactorily complete AG 280 and (AGM 215 or AGM 220)
Distance Education Status: None
Materials Fee Status: Maintaining fee of $10
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: This course is up for mandated review
Program Impact:

1. Basic Heavy Equipment Technician Certificate of Achievement
2. Mechanized Agriculture A.S. Degree

AGM 280 pulled by K. Ennis due to concerns about the course learning outcomes (CLOs) acting on her role as Outcomes Assessment Workgroup (OAW) liaison. J. Todd interjected to explain that, since the last meeting, the OAW has developed a stronger process for reviewing CLOs. Lengthy discussion ensued. What is the role of the committee in reviewing CLOs? What is the sequence? How is feedback exchanged? It was mentioned that this topic would resurface later in the meeting. K. Ennis withdrew her remarks and concerns. P. Upton noted that one of the MOIs seemed like assignments. It was identical to an MOI for AGM 241. M. Boyd decided on behalf of the faculty author to delete the MOI in the interest of moving forward.

M/S/U (P. UPTON, M. GARCIA) to MODIFY AGM 280
M/S/U (L. HATCH, S. CIRCLE) to REMOVE REQUISITES for AGM 280
M/S/U (S. CIRCLE, M. BOYD) to MAINTAIN FEE for AGM 280
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of AGM 280
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Rationale for Expedited Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGM 289</td>
<td>Principles of Power Mechanics/Small Engines</td>
<td>3</td>
<td>Summer 2013</td>
<td>Course was submitted for 10/23/12 meeting, appeared on the agenda, was withdrawn and subsequently revised per discussion at the 10/23/2012 meeting.</td>
</tr>
<tr>
<td>AUTEC 289</td>
<td></td>
<td></td>
<td>Expedited</td>
<td></td>
</tr>
</tbody>
</table>

**AGM 289 pulled for discussion by S. Circle** noting the Methods of Evaluation was not checked as finished. B. Adams explained she had fixed this issue.

**Rationale for Expedited Approval:**
Course was submitted for 10/23/12 meeting, appeared on the agenda, was withdrawn and subsequently revised per discussion at the 10/23/2012 meeting.

**MODIFY:** Content, methods of instruction, typical assignments, textbooks, objectives

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** Maintaining fee of $25

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is up for mandated review

**Program Impact:**
1. Basic Heavy Equipment Technician Certificate of Achievement
2. Mechanized Agriculture A.S. Degree
3. Mechanized Agriculture Technician Certificate of Achievement

**AUTEC 322 A4:** Steering, Suspension and Align

<table>
<thead>
<tr>
<th>Credits</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 ½</td>
<td>Summer 2014</td>
<td>Requisite skills, content, methods of instruction, textbooks, objectives, methods of evaluation, typical assignments.</td>
<td>Maintaining: (P) Satisfactory completion of AUTEC 311</td>
<td>None</td>
<td>Maintaining fee of $25</td>
<td>Does not transfer</td>
<td>Not approved for GE</td>
<td>Due for periodic review</td>
<td></td>
</tr>
</tbody>
</table>

**AUTEC 322, AUTEC 323, AUTEC 324 pulled as a block for discussion by K. Ennis** due to concerns about the course learning outcomes (CLOs) acting on her role as Outcomes Assessment Workgroup (OAW) liaison. J. Todd interjected to explain that, since the last meeting, the OAW has developed a stronger process for reviewing CLOs. Lengthy discussion ensued. What is the role of the committee in reviewing CLOs? What is the sequence? How is feedback exchanged? It was mentioned that this topic would resurface later in the meeting. K. Ennis withdrew her remarks and concerns.

**M/S/U (M. ADAMS, M. GARCIA) to MODIFY AUTEC 322**

**M/S/U (L. HATCH, S. CIRCLE) to MAINTAIN REQUISITES for AUTEC 322**

**M/S/U (S. CIRCLE, M. BOYD) to MAINTAIN FEE for AUTEC 322**
AUTEC 323  A2: Automatic Transmission & Transaxles  3 ½
Effective: Summer 2014
MODIFY: Field trips, content, description, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation, requisite skills.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of AUTEC 311
Distance Education Status: None
Materials Fee Status: Maintaining fee of $20
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Due for periodic review
Program Impact:
1. Automotive Engines and Transmissions Certificate of Achievement
2. Automotive Service Certificate of Achievement
3. Automotive Technician Certificate of Achievement
4. Automotive Technician A.S. Degree
5. Maintenance Mechanic Certificate of Achievement

AUTEC 322, AUTEC 323, AUTEC 324 pulled as a block for discussion by K. Ennis (See AUTEC 322 for concerns noted by K. Ennis)

M/S/U (M. ADAMS, M. GARCIA) to MODIFY AUTEC 323
M/S/U (L. HATCH, S. CIRCLE) to MAINTAIN REQUISITES for AUTEC 323
M/S/U (S. CIRCLE, M. BOYD) to MAINTAIN FEE for AUTEC 323

AUTEC 324  A3: Manual Trans and Dr Axles  3 ½
Effective: Summer 2014
MODIFY: Requisite skills, objectives, content, methods of instruction, typical assignments, textbooks, objectives
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of AUTEC 311
Distance Education Status: None
Materials Fee Status: Maintaining fee of $25
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Due for periodic review
Program Impact:
1. Automotive Engines and Transmissions Certificate of Achievement
2. Automotive Service Certificate of Achievement
3. Automotive Technician Certificate of Achievement
4. Automotive Technician A.S. Degree
5. Maintenance Mechanic Certificate of Achievement

AUTEC 322, AUTEC 323, AUTEC 324 pulled as a block for discussion by K. Ennis (See AUTEC 322 for concerns noted by K. Ennis)

M/S/U (M. ADAMS, M. GARCIA) to MODIFY AUTEC 324
M/S/U (L. HATCH, S. CIRCLE) to MAINTAIN REQUISITES for AUTEC 324
M/S/U (S. CIRCLE, M. BOYD) to MAINTAIN FEE for AUTEC 324
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of AUTEC 324
MACH 213  Machine Tool Technology 3 4
Effective: Expedited Summer 2013
Rationale for Expedited Approval: Course was submitted for 10/23/12 meeting, was revised per Technical Review feedback, but not all concerns were addressed by the 10/23 meeting, so it was withdrawn by the co-chair.
MODIFY: Discipline/number, units, description, hours/face-to-face modalities, enrollment restrictions, content, methods of instruction, typical assignments, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MACH 212 or MACH 302
Distance Education Status: Requesting: Mixed Modalities/Hybrid
Materials Fee Status: Reducing fee from $37 to $30
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review and materials fee update. Change the lectures and operational demonstrations to hybrid online format to more effectively meet student needs.
Program Impact:
1. Machine Tool Technology 1 Skills Recognition Award
MACH 213 pulled for discussion by M. Garcia due to concerns that Typical Assignments only include one item in the first section. Is this enough? Many members replied that this is indeed acceptable, especially when considering the frequency. J Weaver added that the course has a strong lab component, which was validated by the hours of lab instruction.
M/S/U (K. ENNIS, E. KERR) to MODIFY MACH 213 with a friendly amendment to modify the assignments.
M/S/U (L. HATCH, S. CIRCLE) to MAINTAIN REQUISITES for MACH 213
M/S/U (L. HATCH, K. ENNIS) to ADD DE to MACH 213
M/S/U (S. CIRCLE, M. BOYD) to REDUCE FEE for MACH 213
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of MACH 213

MATH 111  Applied College Algebra 3
Effective: Expedited Summer 2013
Rationale for Expedited Approval: Course needs to be reviewed to assure C-ID compatibility.
MODIFY: Learning Outcomes, methods of instruction, Typical assignments, textbooks, methods of evaluation
Enrollment Restrictions: Maintaining: (P) satisfactory completion of MATH 90 or qualification by the MJC assessment process
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)
Rationale: This minor revision is to assure compatibility with the C-ID system.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Language and Rationality A.A. Degree
3. MJC-GE Pattern A.A. Degree Major
4. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep
M/S/U (S. CIRCLE, P. UPTON) to MODIFY MATH 111
M/S/U (L. HATCH, S. CIRCLE) to MAINTAIN REQUISITES for MATH 111
M/S/U (M. ADAMS, M. LYNCH) to MAINTAIN PLACEMENT OF MATH 111 on GE PATTERN(S)
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of MATH 111
MATH 121  Pre-Calculus 1  
Effective: Expedited! Summer 2013  
Rationale for Expedited Approval: Course needs to be reviewed to assure C-ID status.  
MODIFY: Methods of Instruction, typical assignments, textbooks, objectives, methods of evaluation  
Enrollment Restrictions: Maintaining: (P) satisfactory completion of MATH 90 or qualification by the MJC assessment process  
Distance Education Status: Maintaining Hybrid  
Materials Fee Status: None  
Articulation Status: Transfer to CSU and UC  
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)  
Rationale: This minor revision is being enacted to assure C-ID status for this course.  
Program Impact:  
1. CSU General Education Pattern Certificate of Achievement  
2. Engineering Technology A.S. Degree  
3. General Studies, Emphasis in Language and Rationality A.A. Degree  
4. MJC-GE Pattern A.A. Degree Major  
M/S/U (S. circle, P. Upton) to MODIFY MATH 121  
M/S/U (L. Hatch, S. CIRCLE) to MAINTAIN REQUISITES for MATH 121  
M/S/U (L. Hatch, K. Ennis) to MAINTAIN DE for MATH 121  
M/S/U (M. Adams, M. Lynch) to MAINTAIN PLACEMENT OF MATH 121 on GE PATTERN(S)  
M/S/U (C. Mulder, E. Maki) to EXPEDITE MODIFICATIONS of MATH 121

NEW COURSES

ART 129  Figure Drawing 2  
Effective: Expedited! Summer 2013  
Rationale for Expedited Approval: Comply with change in law regarding repeatability.  
ADOPT  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ART 123  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
General Education Status: Requesting (MJC: Activities)  
Rationale: "Areas of Progress: By continuing this course of study, students will deepen and broaden their knowledge and understanding of the course objectives. In the second semester course work and critiques will target improvement in the areas of composition, control of materials, presentation of subject matter, and presentation of work. In the second semester students will focus on the area on concept, and will be encouraged to produce bodies of work in which individual pieces are related through content."  
Program Impact:  
Stand Alone  
ART 129 pulled for discussion by P. Upton, who noted that the CLOs and Learning Objectives were identical. This was a new issue facing the committee. Under whose jurisdiction would this fall? Are they, in effect, more appropriate as CLOs or Learning Outcomes? K. Ennis remarked that they are very robust, well written outcomes. J. Todd informed the group that objectives should inform outcomes. B. Adams noted that changes to objectives are the purview of the Curriculum Committee, and if the OAW recommended revisions to the objectives in light of any course learning outcome revisions, that they would need to reappear before committee for review. She reminded the committee that CLOs do not appear on the course outline of record (COR), and the committee’s charge is to review the components of the COR and ensure it is an integrated COR. Some asked if the course should be approved or sent back to author for revisions. E. Maki noted the need for expedited review to facilitate creating a family to comply with repeatability changes.  
M/S/U (E. Kerr, S. CIRCLE) to ADOPT ART 129
M/S/U (L. HATCH, S. CIRCLE) to ADOPT REQUISITES for ART 129
M/S/U (C. MULDER, R. CRANLEY) to PLACE ART 129 on ACTIVITIES
M/S/U (C. MULDER, E. MAKI) to EXPEDITE IMPLEMENTATION of ART 129

PEC 142  
Exercise For Fitness 2  
Effective: Expedited! Summer 2013  
Rationale for Expedited Approval: To comply with change in repeatability law.  
ADOPT  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
General Education Status: Requesting (MJC: Activities)  
Rationale: To enable students to learn high level physical activity skills.  
Program Impact:  
Stand Alone  
M/S/U (S. CIRCLE, P. UPTON) to ADOPT PEC 142
M/S/U (C. MULDER, R. CRANLEY) to PLACE PEC 142 on ACTIVITIES  
M/S/U (C. MULDER, E. MAKI) to EXPEDITE IMPLEMENTATION of PEC 142

PEC 192  
Pilates 2  
Effective: Expedited! Summer 2013  
Rationale for Expedited Approval: To comply with change in repeatability law.  
ADOPT  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
General Education Status: Requesting (MJC: Activities)  
Rationale: To enable students to participate in an intermediate Pilates class.  
Program Impact:  
Stand Alone  
M/S/U (S. CIRCLE, P. UPTON) to ADOPT PEC 192
M/S/U (C. MULDER, R. CRANLEY) to PLACE PEC 192 on ACTIVITIES  
M/S/U (C. MULDER, E. MAKI) to EXPEDITE IMPLEMENTATION of PEC 192

PEM 163  
Soccer 2  
Effective: Expedited! Summer 2013  
Rationale for Expedited Approval: To comply with change in repeatability law.  
ADOPT  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
General Education Status: Requesting (MJC: Activities)  
Rationale: To create an intermediate soccer class to enable students to advance to the next level of soccer skills.  
Program Impact:  
Stand Alone  
M/S/U (S. CIRCLE, P. UPTON) to ADOPT PEM 163
M/S/U (C. MULDER, R. CRANLEY) to PLACE PEM 163 on ACTIVITIES  
M/S/U (C. MULDER, E. MAKI) to EXPEDITE IMPLEMENTATION of PEM 163

VI. PROGRAM NOTIFICATION AGENDA
Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor's Office Denials: PROGRAMS

Chancellor's Office Updates

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor's Office Notification/Application

AS: Nursing 49 units
MODIFY: Program description, student learning outcomes, program prerequisite
Effective: Summer 2014
Rationale: Program is being modified to add two more options for requisites into the ADN program.
M/S/U (M. BOYD, L. HATCH) to MODIFY the AS in NURSING

CCC-501: Application for Approval - New Credit Programs
(None)

CCC-510: Substantial Changes to an Approved Credit Program
(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status
(None)

AS: Dairy Industry 30 units
INACTIVATE
Effective: Summer 2013 Expedited!
Rationale for Expedited Implementation: Program inactivations are requesting expedited approval to align with effective dates for DAIND course inactivations.
Rationale: Program is being temporarily inactivated
During discussion of the blanket motion to approve program changes, E. Maki noted that the rationale for removal of the Dairy Industry program seemed weak. B. Adams noted she included remarks in Technical Reviewer comments section that addressed the inactivation. L. Miller explained that she pulled the “Rationale” for proposal from the Program interface. M. Boyd explained there are currently no faculty to teach that program.
M/S/U (M. BOYD, L. HATCH) to INACTIVATE the AS in DAIRY INDUSTRY

C: Dairy Industry Technician 17 units
INACTIVATE
Effective: Summer 2013 Expedited!
Rationale for Expedited Implementation: Program inactivations are requesting expedited approval to align with effective dates for DAIND course inactivations.
IX. STANDING REPORTS

1. Transfer Model Curriculum  
   B. Adams
   The committee can anticipate seeing up to three more TMC proposals at upcoming meetings. Business Administration, Administration of Justice, and Kinesiology proposals are all in development. The Business, Behavioral, and Social Sciences division has expressed interest in having a TMC presentation to explain the integration of TMC and C-ID. B. Adams explained that the college still has a great deal of work to do to meet the 80% standard for fall. C. Mulder and P. Upton noted that some proposals will require collaborative work between departments. The TMC in Kinesiology, for example, will require C-ID development in the sciences. S. Circle added that the English department is having many problems with developing descriptors, noting that, while there was a recent move to reduce the number of learning objectives for courses, established C-IDs for English show more learning objectives than MJC’s course outlines list. B. Adams presented a spreadsheet showing our local progress toward accomplishing the 80% TMC benchmark. Questions were raised about the status of Geology. B. Adams explained that the narrative documentation necessary for governing board and CCCCO approval has not been completed. This is an example of how past curriculum processes, for example, of allowing faculty authors to submit program requirements without the requisite paperwork, can prove to be problematic when trying to comply with external mandates.

2. C-ID  
   R. Cranley
   C-ID statuses
   - 346 Statewide C-ID descriptors have been finalized
   - 157 MJC courses have been submitted for C-ID
   - 76 MJC C-ID applications are in progress
   - 21 MJC courses have been granted C-IDs
   - 4 MJC courses have been conditionally approved
   - 3 MJC courses have been denied

3. CurricUNET Implementation/Issues  
   B. Adams/L. Miller
   C. Mulder noted that CurricUNET is currently not allowing users to save unit values, causing problems for C-ID necessitated course revisions and new course proposals for repeatability. B. Adams continues to send tickets to Governet regarding issues that surface.

X. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards  
   M. Robles
   Postponed until December

2. Outcomes Assessments and Curriculum Modifications  
   J. Todd/L. Miller
   B. Adams presented a proposal to add a standing report item to the agenda, “Outcomes Assessment Workgroup.” The purpose of the standing report is to inform the committee of problematic CLOs and bring them forward to the OAW, and report back to the committee on any actions taken by OAW.

   M/S/U (C. MULDER, L. HATCH) to APPROVE PROPOSAL TO INCLUDE STANDING REPORT ITEM WHICH WILL BE PRESENTED BY OAW LIAISON.

3. Policies for Prerequisites/Corequisites/Advisories  
   M. Robles
   Postponed until December
Informational Items

1. Equating Courses and Repetitions
   L. Miller
   Postponed Indefinitely

2. Independent Study and Work Experience Course Outlines
   B. Adams
   Postponed Indefinitely

XI. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization
   L. Miller
   No Report

2. Repeatability
   B. Adams
   B. Adams put before the committee a resolution defining how the college would respond to the regulatory changes regarding repeatability.

   Modesto Junior College
   Curriculum Committee
   A Standing Committee of the Academic Senate
   Resolution: F12-CC2
   Course Repeatability

   Proposed by: Barbara Adams, Curriculum Co-Chair
   Whereas: New Title 5 regulations regarding course repeatability at California Community Colleges will become effective fall 2013; and
   Whereas: Modesto Junior College will be in compliance with the revisions to §55041, Course Repeatability; and
   Whereas: During the fall 2012 semester, the Curriculum Committee began discussion of a procedure to identify courses impacted by the repeatability changes and implement the appropriate changes to such courses; and
   Therefore: Be it resolved that the Curriculum Committee recommends that all repeatability be removed from appropriate courses, effective fall 2013.
   Therefore: Be it further resolved, that removing the repeatability conditions will not be done via course modifications, but rather, removed manually through the Instruction Office, which will provide a list courses which have had repeatability removed.
   Therefore: Be it further resolved, the MJC Curriculum Committee recommends the MJC Academic Senate approve the procedure to remove repeatability in order to be in compliance with revisions to §55041.

   M/S/U (L. HATCH, M. ADAMS) to APPROVE RESOLUTION: F12-CC2

Informational Items
1. **Degree Audit Demonstration**  
   **M. Robles/J. Hughes**

   J. Hughes presented the new degree audit capabilities within PiratesNet available to counseling faculty in Fall 2013. At this time, the team will be searching for bugs or errors. The goal is to have this available to the public in Spring 2014. The committee was extremely impressed with the tool. It was noted that it will be used for advising purposes only. It was asked how students pick programs. M. Robles explained the two phase process. First, upon registration, the student picks what is known as an uninformed goal, and then, after advising, picks an informed goal. E. Maki expressed concern that completer data was erroneous. He cited the example of community members who selected “music” as a program goal, when, in actuality; they enroll at MJC only to play in the ensemble on Wednesday nights. Those students, who do not “complete” a program count against the program in its completer data.

**XII. PUBLIC COMMENT**
I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved with the condition that the attendance of the BUSAD faculty would be taken into consideration when determining the order in which to review and vote on course proposals.

II. APPROVAL OF MINUTES

November 6, 2012

Hearing no objection, the minutes of November 6, 2012 were approved.

III. COURSE NOTIFICATION AGENDA

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

Curriculum Committee approval pending, the Instruction Office has authorized the expedited inactivation of the following inactivation proposals for 2013-2014 in order to help facilitate a more accurate catalog, to ensure accuracy of curricular offerings for students in 2013-2014, and to simplify the alignment of course outcomes to programs and program outcomes.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective</th>
<th>Program Impact</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>ADJU 299</td>
<td>Independent Study/Special Problems</td>
<td>Summer 2013</td>
<td>Stand Alone</td>
<td>INACTIVATE</td>
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<td>M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ADJU 299</td>
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</tbody>
</table>
Curriculum Committee approval pending, the Instruction Office has authorized the expedited inactivation of the following inactivation proposals. While the Engineering program was inactivated due to program discontinuance in Fall 2011 and struck from the catalog, these courses were still active, creating problems for transfer students. The courses were still active because they were still in the approval queue for modifications.

**BOT 110  Plant Biology**
- Effective: Summer 2013
- Inactivate
- Program Impact:
  1. CSU General Education Pattern Certificate of Achievement
  2. General Studies, Emphasis in Natural Sciences A.A. Degree
  3. Landscape Design Certificate of Achievement
  4. MJC-GE Pattern A.A. Degree Major
- M/S/U (M. Garcia, K. Ennis) to INACTIVATE BOT 110
- M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of BOT 110

**INTDS 100  Careers in Design**
- Effective: Summer 2013
- Inactivate
- Program Impact:
  1. Interior Design A.A. Degree
  2. Interior Design A.S. Degree
- M/S/U (M. Garcia, K. Ennis) to INACTIVATE INTDS 100
- M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of INTDS 100

**SOCIO 131  Sociology of Medicine: Cross-Cultural**
- Effective: Summer 2013
- Inactivate
- Program Impact:
  1. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
  2. MJC-GE Pattern A.A. Degree Major
- M/S/U (M. Garcia, K. Ennis) to INACTIVATE SOCIO 131
- M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of SOCIO 131

**ENGR 100  Intro to Engineering & Architecture**
- Effective: Spring 2013
- Inactivate
- Program Impact:
  1. Construction Management A.S. Degree
  2. Engineering A.S. Degree
  3. Engineering Drafting Technology A.S. Degree
  4. Engineering Technology A.S. Degree
- M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 100
- M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 100
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<th>Action</th>
<th>Program Impact</th>
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<td>ENGR 101</td>
<td>Plane Surveying</td>
<td>3</td>
<td>Spring 2013</td>
<td>Expedited!</td>
<td>1. Architectural Drafting Technology A.S. Degree</td>
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<td>2. Architecture/Architectural Engineering A.S. Degree</td>
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<td>3. City &amp; Regional Planning A.S. Degree</td>
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<td>4. Construction Management A.S. Degree</td>
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<td>1. Construction Management A.S. Degree</td>
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<td>Expedited</td>
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</table>
| ENGTC 210  | Intro to computer Assisted Drafting | 1            | Spring 2013    | Expedited | Inactivate | 1. Architectural Drafting Technology A.S. Degree  
                                      |                  |              |               |           |             | 2. Architecture/Architectural Engineering A.S. Degree  
                                      |                  |              |               |           |             | 3. City & Regional Planning A.S. Degree  
                                      |                  |              |               |           |             | 6. Landscape Architecture A.S. Degree  
                                      |                  |              |               |           |             | 7. Landscape Design Certificate of Achievement |
| ENGTC 211  | Intermediate Computer Assisted Drafting | 1            | Spring 2013    | Expedited | Inactivate | 1. Architectural Drafting Technology A.S. Degree  
                                      |                  |              |               |           |             | 2. Architecture/Architectural Engineering A.S. Degree  
                                      |                  |              |               |           |             | 3. City & Regional Planning A.S. Degree  
                                      |                  |              |               |           |             | 4. Landscape Architecture A.S. Degree  
                                      |                  |              |               |           |             |
ENGTC 212  Advanced Computer Assisted Drafting 1
Effective: Spring 2013 Expedited!
INACTIVATE
Program Impact:
1. Engineering Drafting Technology A.S. Degree
2. Engineering Technology A.S. Degree
M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTC 212
M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTC 212

ENGTC 215  Introduction to Solid Modeling 1
Effective: Spring 2013 Expedited!
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTC 215
M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTC 215

ENGTC 349  Work Experience 1-4
Effective: Spring 2013 Expedited!
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTC 349
M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTC 349

ENGTC 375  Construction Blueprint Reading 2
Effective: Spring 2013 Expedited!
INACTIVATE
Program Impact:
1. Building and Safety Code Administration Certificate of Achievement
2. Construction - Carpentry Skills Recognition Award
3. Construction - General Skills Recognition Award
4. Engineering Drafting Technology A.S. Degree
5. General Plant Maintenance Certificate of Achievement
6. Home Building Technologies A.S. Degree
M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTC 375
M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTC 375

ENGTC 399  Independent Study/Special Problems 1
Effective: Spring 2013 Expedited!
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTC 399
M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTC 399

UPDATES

PLACEMENT OF COURSES IN DISCIPLINES:
(None)
MODIFICATIONS/REACTIVATIONS

AGM  50  Preparation for Mechanical Technology
Effective: Summer 2014
   MODIFY: Materials fee, content, typical assignments, textbooks, objectives, methods of evaluation, methods of instruction, outcomes.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Increasing fee from $25 to $35
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012
Program Impact:
   M/S/U (M. Garcia, K. Ennis) to MODIFY AGM 50
   M/S/U (M. Boyd, M. Lynch) to MODIFY FEE for AGM 50

AGM  200  Introduction to Mechanical Technology
Effective: Summer 2014
   MODIFY: Materials fee, content, typical assignments, textbooks, objectives, methods of evaluation, methods of instruction, outcomes.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Increasing fee from $25 to $35
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012
Program Impact:
   1. Agricultural Science A.S. Degree
   2. Agriculture Business A.S. Degree
   3. Agriculture Laboratory Technician Certificate of Achievement
   4. Agriculture Laboratory Technician A.S. Degree
   5. Agriculture Laboratory Technician Certificate of Achievement
   6. Agriculture: Sales, Service A.S. Degree
   7. Agriculture: Sales, Service Technician Certificate of Achievement
   8. Animal Science A.S. Degree
   9. Commercial Floristry Technician Certificate of Achievement
   10. Crop Science A.S. Degree
   11. Dairy Industry A.S. Degree
   12. Dairy Science A.S. Degree
   13. Environmental Horticultural Science A.S. Degree
   14. Food Processing Certificate of Achievement
   15. Food Processing A.S. Degree
   16. Food Processing Certificate of Achievement
   17. Forestry A.S. Degree
   18. Forestry Technician Certificate of Achievement
   19. Fruit Science A.S. Degree
   20. Heavy Machinery Management Certificate of Achievement
   21. Landscape and Park Maintenance Certificate of Achievement
   22. Mechanized Agriculture A.S. Degree
   23. Mechanized Agriculture Technician Certificate of Achievement
   24. Nursery Production Certificate of Achievement
   25. Poultry Science A.S. Degree
   26. Recreational Land Management A.S. Degree
   27. Soil Science A.S. Degree
   28. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis
### AGM 210

**Agricultural Welding**

**Effective:** Summer 2014

- **Modify:** Materials fee, description, content, typical assignments, textbooks, objectives, methods of evaluation, methods of instruction, outcomes.
- **Enrollment Restrictions:** None
- **Distance Education Status:** None
- **Materials Fee Status:** Increasing fee from $25 to $35
- **Articulation Status:** Transfer to CSU
- **General Education Status:** Not approved for GE

**Rationale:** Periodic review. Agriculture Mechanics Scheduled review is Fall 2012

**Program Impact:**

1. Agricultural Science A.S. Degree
2. Basic Heavy Equipment Technician Certificate of Achievement
3. Mechanized Agriculture A.S. Degree
4. Mechanized Agriculture Technician Certificate of Achievement

### AGM 211

**Advanced Agricultural Welding**

**Effective:** Summer 2014

- **Modify:** Enrollment restrictions, materials fee, content, objectives, textbooks, requisite skills, learning outcomes, description, typical assignments.
- **Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of AGM 210; Removing: (A) before enrolling in this course, students are strongly advised to high school welding two years.
- **Distance Education Status:** None
- **Materials Fee Status:** Increasing fee from $25 to $35
- **Articulation Status:** Transfer to CSU
- **General Education Status:** Not approved for GE

**Rationale:** Periodic review. Agriculture Mechanics Scheduled review is Fall 2012

**Program Impact:**

1. Mechanized Agriculture A.S. Degree
2. Mechanized Agriculture Technician Certificate of Achievement
3. Welding A.S. Degree

**AGM 211 pulled for discussion by M. Adams** noting that the Methods of Instruction needed editing. Course was opened in CNET and the Methods of Instruction were revised to “Instructor led demonstration.”

**M/S/U (M. Adams, M. Boyd) with friendly amendment to MODIFY AGM 211**

**M/S/U (C. Mulder, C. Vaughn) to MAINTAIN PREREQUISITE and REMOVE ADVISORY for AGM 211**

**M/S/U (M. Boyd, M. Lynch) to MODIFY FEE for AGM 211**

### AGM 225

**Principles of Electrical Wiring**

**Effective:** Summer 2014

- **Modify:** Content, outcomes, objectives, methods of evaluation, typical assignments, methods of instruction.
- **Enrollment Restrictions:** None
- **Distance Education Status:** None
- **Materials Fee Status:** Maintaining fee of $25
- **Articulation Status:** Transfer to CSU
- **General Education Status:** Not approved for GE

**Rationale:** Periodic review. Agriculture Mechanics Scheduled review is Fall 2012

**Program Impact:**

1. Mechanized Agriculture A.S. Degree
2. Mechanized Agriculture Technician Certificate of Achievement
M/S/U (M. Garcia, K. Ennis) to MODIFY AGM 225
M/S/U (M. Boyd, M. Lynch) to MODIFY FEE for AGM 225

BUSAD 201

Financial Accounting

Effective: Summer 2013. Expedited! To comply with newly revised code or law.

Rationale for Expedited Approval: This course must be submitted for C-ID approval.

**MODIFY:** Enrollment restrictions, description, outcomes objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Enrollment Restrictions:** Maintaining (A) Satisfactory completion of BUSAD 310 Removing (A) ENGL 101 placement eligibility Requesting (A) Satisfactory completion of ENGL 50.

**Distance Education Status:** Maintaining: Online, Mixed Modalities/Hybrid

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Not approved for GE

**Rationale:** This course is being modified in order to update content and to more closely align with C-ID descriptor

**Program Impact:**
1. Accounting Certificate of Achievement
2. Accounting A.A. Degree
3. Accounting A.S. Degree
4. Business Administration A.A. Degree
5. Business Administration for Transfer AS-T Associate of Science for Transfer *New Program* (pending adoption on 11/20/2012)
7. Computer Information Systems A.A. Degree
8. International Business Certificate of Achievement
9. Marketing A.S. Degree
10. Professional Selling Certificate of Achievement
11. Real Estate Certificate of Achievement
12. Real Estate A.A. Degree Major
13. Real Estate A.S. Degree
14. Retail Management (WAFC) Certificate of Achievement
15. Supervisory Management A.S. Degree
16. Supervisory Management A.A. Degree

M/S/U (M. Garcia, K. Ennis) to MODIFY BUSAD 201

M/S/U (C. Mulder, C. Vaughn) to MAINTAIN ADVISORY for BUSAD 201

M/S/U (S. Circle, C. Vaughn) to MAINTAIN DE for BUSAD 201

M/S/U (C. Mulder, E. Maki) to EXPEDITE MODIFICATIONS of BUSAD 201
BUSDAD 202
Managerial Accounting
Effective: Summer 2013. Expedited!
To comply with newly revised code or law.
Rationale for Expedited Approval: This course must be submitted for C-ID approval.
MODIFY: Enrollment restrictions, description, outcomes objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills
Enrollment Restrictions: Maintaining (P) Satisfactory completion of BUSAD 201
Distance Education Status: Maintaining: Online, Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
Rationale: This course is part of the BUSAD TMC curriculum and we are attempting to align this course with the C-ID outline.
Program Impact:
1. Accounting A.S. Degree
2. Accounting A.A. Degree
3. Accounting Certificate of Achievement
4. Accounting A.S. Degree
5. Accounting A.A. Degree
6. Business Administration A.A. Degree
7. Business Administration for Transfer AS-T Associate of Science for Transfer (pending adoption on 11/20/2012)
8. Computer Information Systems A.A. Degree
M/S/U (M. Garcia, K. Ennis) to MODIFY BUSAD 202
M/S/U (C. Mulder, C. Vaughn) to MAINTAIN PREREQUISITE for BUSAD 202
M/S/U (S. Circle, C. Vaughn) to MAINTAIN DE for BUSAD 202
M/S/U (C. Mulder, E. Maki) to EXPEDITE MODIFICATIONS of BUSAD 202

MUST 124
Music Theory 4
Effective: Summer 2013 Expedited!
Rationale for Expedited Approval: To ensure course compliance for TMC application going forward to the CCCCO this week. Course was last reviewed in 2000.
MODIFY: Enrollment restrictions, field trip policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Enrollment Restrictions: Maintaining (P) Satisfactory completion of MUST 123; and (C) Concurrent enrollment in or previous satisfactory completion of MUST 130 is required, Removing (A) Concurrent enrollment in MUST 134
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (CSU-GE:C1) (IGETC:3A), Requesting (MJC-GE:C)
Rationale: Periodic review
Program Impact:
1. AA-T Associate of Arts for Transfer
2. Music A.A. Degree
MUST 124 pulled for discussion by M. Adams noting that the Methods of Instruction are problematic. M. Adams stated that they were more like assignments. E. Maki (AHC rep) requested to remove the problematic Methods of Instruction.
M/S/U (E. Maki, M. Lynch) with friendly amendment to MODIFY MUST 124
M/S/U (C. Mulder, C. Vaughn) to MAINTAIN PREREQUISITE and CONCURRENT ENROLLMENT for MUST 124
M/S/U (C. Mulder, E. Kerr) to MAINTAIN placement on CSU-GE:C1 and IGETC:3A and APPROVE GE PROPOSAL for MUST 124
M/S/U (C. Mulder, E. Maki) to EXPEDITE MODIFICATIONS of MUST 124
MUST 132  Aural Skills 2

Effective: Summer 2013 Expedited!

Rationale for Expedited Approval: To ensure course compliance for TMC application going forward to the CCCCO this week. Course was last reviewed in 2007.

MODIFY: Enrollment restrictions, field trip policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Enrollment Restrictions: Requesting (P) Satisfactory completion of MUST 131; and Maintaining (C) Concurrent enrollment in MUST 122

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC

Guidance and Activities Status: Requesting (MJC Activities)

Rationale: Periodic review.

Program Impact:

1. AA-T Associate of Arts for Transfer in Music
2. Music A.A. Degree

M/S/U (M. Garcia, K. Ennis) to MODIFY MUST 132
M/S/U (C. Mulder, C. Vaughn) to APPROVE PREREQUISITE for MUST 132
M/S/U (P. Upton, M. Lynch) to PLACE MUST 132 on ACTIVITIES
M/S/U (C. Mulder, E. Maki) to EXPEDITE MODIFICATIONS of MUST 132

PE 141  Supervision in Athletic Training

Effective: Summer 2013 Expedited!

Rationale for Expedited Approval: Course is being modified to meet the new Title 5 repeatability standards.

MODIFY: Field trip, description, outcomes, methods of Instruction, typical assignments, objectives, methods of evaluation, requisite skills.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PE 108

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU

General Education Status: Not approved for GE

Rationale: This course is currently repeatable 3 times. In order to comply with the new Title 5 repeatability changes, this course had to be modified and new courses are being created.

Program Impact:

1. Athletic Training /Sports Medicine A.S. Degree

M/S/U (M. Garcia, K. Ennis) to MODIFY PE 141
M/S/U (C. Mulder, C. Vaughn) to MAINTAIN PREREQUISITE for PE 141
M/S/U (C. Mulder, E. Maki) to EXPEDITE MODIFICATIONS of PE 141

NEW COURSES

(None)

VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates
VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor's Office Notification/Application

CCC-501: Application for Approval - New Credit Programs

AS-T: Administration of Justice for Transfer

ADOPT

Effective: Summer 2013, pending YCDD and CCCC approval Expedited!

Rationale for Expedited Implementation: To ensure MJC’s compliance with SB 1440

Rationale: This program is being proposed to align with the transfer model curriculum created in response to SB1440. This degree will benefit students who desire to transfer to a CSU.

AS-T in Administration of Justice for Transfer Pulled for discussion by K. Ennis noting that the program learning outcomes needed modification. K. Ennis said that it seems like these PLOS just address transfer and not so much of what the faculty member wants the student to be able to do. B. Adams noted that this AS-T degree will be going to the Board for approval on December 12, 2012. B. Adams suggested that K. Ennis work with the faculty member to revise the PLOs because this degree needs to go on the next Board agenda for approval. K. Ennis will work with the faculty member to revise the PLOs, and this degree will come back as a notification item on the next agenda.

M/S/U (M. Lynch, C. Vaughn) to ADOPT the AS-T in Administration of Justice for Transfer

M/S/U (C. Mulder, E. Maki) to EXPEDITE the ADOPTION of the AS-T in Administration of Justice for Transfer

AS-T: Business Administration for Transfer

ADOPT

Effective: Summer 2013, pending YCDD and CCCC approval Expedited!

Rationale for Expedited Implementation: To ensure MJC’s compliance with SB 1440

Rationale: This program is being proposed to align with the transfer model curriculum created in response to SB1440. This degree will benefit students who desire to transfer to a CSU.

AS-T in Business Administration for Transfer Pulled for discussion by K. Ennis noting that the program learning outcomes needed modification. K. Ennis noted that these PLOs were much better but needed clarification on the outcome that had discussed ethics. N. Sill mentioned that she had updated her PLOS but forgot to update them in the CNET database. N. Sill said that she had more outcomes then CNET was showing. B. Adams pulled up the corrected PLOs for the committee to review. K. Ennis said that they looked perfect. B. Adams noted she will add the two additional PLOs in the CNET field when she forwards the course at co-chair level.

M/S/U (M. Lynch, C. Vaughn) to ADOPT the AS-T in Business Administration for Transfer

M/S/U (C. Mulder, E. Maki) to EXPEDITE the ADOPTION of the AS-T in Business Administration for Transfer
AS-T: Kinesiology for Transfer 23-26 Units

ADOPT
Effective: Summer 2013, pending YCCD and CCCCCO approval
Rationale for Expedited Implementation: To ensure MJC’s compliance with SB 1440
Rationale: This program is being created to allow students to complete the Transfer Model Curriculum in the area of Kinesiology.

AS-T in Kinesiology for Transfer Pulled for discussion by M. Garcia noting that the word report showing the units was displaying incorrectly. B. Adams noted that the template is much clearer and correct which is the document being submitted to the State. B. Adams noted the units and the blocks of courses are correct in CNET, but the system will not allow her to move the required core to the top of the report.

M/S/U (C. Mulder, P. Upton) to ADOPT the AS-T in Kinesiology for Transfer

M/S/U (C. Mulder, E. Maki) to EXPEDITE the ADOPTION of the AS-T in Kinesiology for Transfer

CCC-510: Substantial Changes to an Approved Credit Program
(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status
(None)

AA: Interior Design
INACTIVATE
Effective: Summer 2013 Expedited
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: This program has been discontinued.

M/S/C (P. Upton, R. Cranley) to INACTIVATE the AA in Interior Design
13 ayes, 1 nay, 0 abstentions

M/S/C (C. Mulder, M. Garcia) to EXPEDITE the INACTIVATION of the AA in Interior Design
13 ayes, 1 nay, 0 abstentions

AS: Interior Design
INACTIVATE
Effective: Summer 2013 Expedited
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: This program has been discontinued.

M/S/C (P. Upton, R. Cranley) to INACTIVATE the AS in Interior Design
13 ayes, 1 nay, 0 abstentions

M/S/C (C. Mulder, M. Garcia) to EXPEDITE the INACTIVATION of the AS in Interior Design
13 ayes, 1 nay, 0 abstentions

C: Interior Design
INACTIVATE
Effective: Summer 2013 Expedited
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: This program has been discontinued.

M/S/C (P. Upton, R. Cranley) to INACTIVATE the C in Interior Design
13 ayes, 1 nay, 0 abstentions

M/S/C (C. Mulder, M. Garcia) to EXPEDITE the INACTIVATION of the C in Interior Design
13 ayes, 1 nay, 0 abstentions
IX. STANDING REPORTS

1. **Transfer Model Curriculum**  
   B. Adams  
   B. Adams gave an update on the TMC’s. B Adams noted that R. Cranley sent an email out to the committee showing a worksheet sent out by the CCCCO that is due by January 31, 2013. The committee discussed the details of the worksheet, asking about the college’s progress on transfer degree proposals. She informed the committee the Art History, Studio Arts, and Theatre Arts proposals had been submitted. She showed the committee some comments posted on the curriculum chair listserv, regarding timelines of submittals to the CCC Inventory. Based on the listserv discussion, it is unclear of turnaround time for approvals. B. Adams said that she and R. Cranley plan to give a TMC and CID presentation November 28, 2012 from 2:00 to 3:00 in Pirates’ Village Room 102. B. Adams mentioned that as more TMCs are being created and submitted to the committee, one important aspect should be noted. It is imperative to update out-of-compliance courses included on the TMC template for a transfer degree before the template is sent to the CCC Inventory.

2. **C-ID**  
   R. Cranley  
   R. Cranley noted that before TMC proposals are submitted, the author must look at the C-ID descriptor for courses included in the template. R. Cranley stated if the author sends her an email, she can send the course descriptor(s) for his/her review. She mentioned that in the past the C-ID was voluntary. She said that now our courses must match the C-IDs listed on the TMC. R. Cranley plans to look at all of the courses within the TMC’s that have come through today and plans to submit the course outline. In addition to this, R. Cranley said that she is going to send an Excel sheet by department with the C-IDs to the Deans and Curriculum representatives. She stated that she is willing to meet with faculty to assist with C-ID’s. M. Adams noted that the C-ID’s were not particularly difficult for him.

3. **CurricUNET Implementation/Issues**  
   B. Adams/L. Miller  
   B. Adams noted that a CurricUNET ticket was issued for the drag and drop feature in CNET. B. Adams said that the unit values for new courses were not sticking so it has been fixed.

4. **Outcomes Assessment Workgroup**  
   K. Ennis  
   K. Ennis mentioned that she was meeting with B. Adams to discuss the format for CLO and PLO proposals that come through the committee for approval. K. Ennis noted a few CLOs that she had looked at before the start of the meeting and the issues that she thought they may have. H. Townsend noted that the process for the CLOs in OAW is that the work group (OAW) will look at the CLOs that came through Curriculum two weeks prior to the OAW meeting as a Consent Agenda item. The next OAW meeting is scheduled for November 27, 2012. At this meeting, the OAW will look at the CLOs that came through the Curriculum Committee on November 6, 2012. S. Circle asked for clarification about the CLOs when one is updating the outlines for C-ID approval. She asked if we should also update the CLOs. J. Todd said that the CLOs should also be updated.

X. UNFINISHED BUSINESS

Action Items

1. **Course Substitutions for Academic Awards**  
   M. Robles  
   Postponed until December

2. **Outcomes Assessments and Curriculum Modifications**  
   J. Todd/L. Miller  
   No Report

3. **Policies for Prerequisites/Corequisites/Advisories**  
   M. Robles  
   Postponed until December

4. **Repeatability**  
   B. Adams  
   B. Adams read an email from the Curriculum Chair Listserv created by Richard Mahon, a previous Chair of the Academic Senate’s Curriculum Committee. The email discussed the Federal Title V regulation changes
regarding repeatability. Mr. Mahon said that now the Federal Title V regulation has evidently changed to
permit only a single repetition of a past class for a total of two iterations which means that the CSUs and
UCs will likely need to include their courses. B. Adams said that locally almost everyone turned in their
courses which showed repeats; H. Townsend then made an Excel sheet of the data for record.

Modesto Junior College
Curriculum Committee
A Standing Committee of the Academic Senate
Resolution: F12-CC3
**DRAFT**

Physical Education Conditioning/Training and Varsity Athletics TOP Codes

**Proposed by:** Cheryl Mulder, PE Curriculum Rep; Barbara Adams, Curriculum Co-
Chair

**Whereas:** New Title 5 regulations regarding course repeatability at California
Community Colleges will become effective fall 2013; and

**Whereas:** Revisions to §55041, Course Repeatability, impact physical education
conditioning/training and varsity athletics courses; and

**Whereas:** Currently, some physical education conditioning/training and varsity
athletics courses are not coded with the correct TOP codes; and

**Therefore:** Be it **resolved** that the Curriculum Committee recommends that all
physical education conditioning/training and varsity athletics courses that are incorrectly coded be modified to reflect the correct TOP codes.

**Therefore:** Be it further **resolved**, that modifying the TOP codes for those
incorrectly coded courses will not be done via course modifications,
but rather, manually through the Instruction Office, which will provide
a list of physical education conditioning/training and varsity athletics
courses which have had the TOP codes modified.

**Therefore:** Be it further **resolved**, the MJC Curriculum Committee recommends
the MJC Academic Senate approve the procedure to revise TOP codes for
appropriate physical education conditioning/training and varsity athletics courses in
order to be in compliance with revisions

M/S/U (M. Adams, E. Kerr) to approve Resolution: F12-CC3

Informational Items

1. Equating Courses and Repetitions
   Postponed Indefinitely
   L. Miller
2. Independent Study and Work Experience Course Outlines
   B. Adams
   Postponed Indefinitely

XI. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization
   L. Miller
   No Report

Informational Items

1. Community Services Offerings
   B. Adams
   P. Brennan said that Community Education charges the same as what a student would pay for a three unit class plus any additional fees. She noted that the money is split between the department offering (for example: MJC Arts Division) and Community Ed because they are fee funded. P. Brennan said that they are working with some of the MJC programs that have been cut to offer classes in Community Ed. She said that the Community Education Department also offers Sallie Mae Loans for those in need of financial assistance for programs such as Phlebotomy, Paralegal and Pharmacy Tech taken in Community Education. P. Brennan says that Community Ed tries to offer what the community wants. She said that the programs are not credit classes. She said the instructors are on contract and usually paid hourly. Community Education is a small business within the College.

XII. PUBLIC COMMENT

K. Ennis asked for an update regarding the Prerequisite Committee. B. Adams said that they have met once as a subcommittee to draft a plan but are not planning to meet again until December because of other curriculum changes and priorities.
Curriculum Committee

MINUTES
Tuesday, December 4, 2012
Yosemite 213 2:40 PM


Members Absent: M. Boyd, (Ag/Environmental Science), D. Dyrssen, (ASMJC Rep.) Community & Economic Development Rep, (Vacant), S. Kincade (VP, Instruction), L. Lanigan (Allied Health), Student Services Rep. (Vacant)

Others Present: Julie Hughes, (Admissions & Records Specialist), H. Townsend, (Administrative Secretary)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

M/S/U (J. Sola, C. Mulder) to approve the minutes of November 20, 2012.

III. COURSE NOTIFICATION AGENDA

Chancellor’s Office Approvals: COURSES
ART 158
ART 159
AUTEC 200
MACH 357
PEC 131
PEW 181

The committee was notified of the courses approved by the Chancellor’s Office.

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

ADJU 206 Multicultural Issues Within Public Safety 3
Effective: Summer 2013 Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: Course has not been offered for the last 13 years
INACTIVATE
Program Impact:
1. Administration of Justice A.A. Degree (pending inactivation)
2. Administration of Justice A.S. Degree
3. Administration of Justice for Transfer AS-T Associate of Science for Transfer (pending Board of Trustees and CCCCO approval)
4. Ethnic Studies Skills Recognition Award

M/S/U (M. Adams, K. Ennis) to INACTIVATE ADJU 206
M/S/U (M. Lynch, L. Hatch) to EXPEDITE INACTIVATION of ADU 206

PEM 112 X  Beginning Basketball  ½
Effective: Summer 2013 Expedited!
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: The course is being modified in order to comply with the new Title 5 repeatability requirements. The modification of units will result in an inactivation of a unit variant.

M/S/U (M. Adams, K. Ennis) to INACTIVATE PEM 112X
M/S/U (M. Lynch, L. Hatch) to EXPEDITE INACTIVATION of PEM 112X

PEM 114 X  Advanced Basketball  ½
Effective: Summer 2013 Expedited!
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: The course is being modified in order to comply with the new Title 5 repeatability requirements. The modification of units will result in an inactivation of a unit variant.

M/S/U (M. Adams, K. Ennis) to INACTIVATE PEM 114X
M/S/U (M. Lynch, L. Hatch) to EXPEDITE INACTIVATION of PEM 114X

THETR 170 X  Hip Hop  ½
PEC 120 X  Effective: Summer 2013 Expedited!
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: The course is being modified in order to comply with the new Title 5 repeatability requirements. The modification of units will result in an inactivation of a unit variant.

M/S/U (M. Adams, K. Ennis) to INACTIVATE THETR 170X/PEC 120X
M/S/U (M. Lynch, L. Hatch) to EXPEDITE INACTIVATION of THETR 170X/PEC 120X

UPDATES

PLACEMENT OF COURSES IN DISCIPLINES:
(None)

MODIFICATIONS/REACTIVATIONS

BUSAD 218  Business Law  4
MUST 123
Music Theory 3 3
Effective: Summer 2013 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: Periodic Review and to align with C-ID descriptor.
MODIFY: Description, title, content, typical assignments, textbooks, objectives, methods of evaluation, requisite skills.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MUST 122; (C) Concurrent enrollment in MUST 130; (A) before enrolling in this course, students are strongly advised to be concurrently enrolled in MUST 133.
Distance Education Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Requesting: (MJC-GE: C) (CSU-GE: C1) (IGETC: 3A)
Rationale: This course is included in the Music TMC proposal and the course needs to be comparable to the C-ID descriptor.
Program Impact:
1. A.A.-T Music for Transfer AA-T Degree (pending CCCCO approval)
2. CSU General Education Pattern Certificate of Achievement
3. Music A.A. Degree
M/S/U (M. Adams, K. Ennis) to MODIFY MUST 123
M/S/U (K. Ennis, M. Adams) to MAINTAIN REQUISITES for MUST 123
M/S/U (E. Maki, E. Kerr) to MAINTAIN PLACEMENT OF MUST 123 on GE PATTERN(S)
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of MUST 123

PEM 112
Beginning Basketball 1
Effective: Summer 2013 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: Periodic Review and update to meet current curriculum standards.
MODIFY: Units, hours, field trip, repeat policies, description, content, objectives, textbooks, outcomes, typical assignments, methods of evaluation.

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC: Activities)
Rationale: This course is currently repeatable 3 times. In order to comply with the new Title 5 repeatability guidelines, we are requesting expedited approval.

Program Impact:
1. Physical Education A.A. Degree

M/S/U (M. Adams, K. Ennis) to MODIFY PEM 112
M/S/U (P. Upton, M. Lynch) to PLACE PEM 112 on ACTIVITIES
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of PEM 112

PEM 114
Advanced Basketball
Effective: Summer 2013 Expedited: To comply with newly revised code or law.
Rationale for Expedited Approval: Periodic review and update to meet current curriculum standards

NOTE: Inactivation of X variant required. (Changing from PEM 114XA to PEM 114.)

MODIFY: Units, hours, repetition, description, content, outcomes, objectives, methods of evaluation, typical assignments, methods of instruction, textbooks.

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC: Activities)
Rationale: This course is currently repeatable 3 times. The course is being modified in order to comply with the new Title 5 repeatability requirements.

Program Impact:
1. Physical Education A.A. Degree

M/S/U (M. Adams, K. Ennis) to MODIFY PEM 114
M/S/U (P. Upton, M. Lynch) to PLACE PEM 114 on ACTIVITIES
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of PEM 114

THETR 170
Hip Hop
PEC 120
Effective: Summer 2013 Expedited: To comply with newly revised code or law.
Rationale for Expedited Approval: This course is out of compliance and it is listed in the Kinesiology TMC

NOTE: Inactivation of X variants required. (Changing from THETR 170XA/PEC 120XA to THETR 170/PEC 120.) PEC 120 will be built from existing PEC 120 record in Datatel, and will need to be equated to old PEC 120 A record.

MODIFY: Units, hours, field trip, content, objectives, methods of evaluation, typical assignments.

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Maintaining (MJC: Activities)
Rationale: Periodic course update

Program Impact:
1. Theatre A.A. Degree
2. Physical Education A.A. Degree
3. Kinesiology for Transfer A.S.-T. Degree (pending approval by Board of Trustees and CCCCO)

M/S/U (M. Adams, K. Ennis) to MODIFY THETR 170/PEC 120
M/S/U (P. Upton, M. Lynch) to PLACE THETR 170/PEC 120 on ACTIVITIES
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of THETR 170/PEC 120
NEW COURSES

PE 142  Supervision in Athletic Training 2  2
Effective: Expedited!! Summer 2013 To comply with newly revised code or law
Rationale for Expedited Approval: This new course is being created to address the new Title 5 repeatability restrictions.
ADOPT
Enrollment Restrictions: Requesting: (P) Satisfactory completion of PE 141
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: The current version of this course is being created to address the new Title 5 repeatability changes. In order to comply with the new Title 5 changes to repeatability, the current course was modified and new courses had to be created.
Program Impact:
Stand Alone
M/S/U (M. Adams, K. Ennis) to ADOPT PE 142
M/S/U (K. Ennis, M. Adams) to MODIFY REQUISITES for PE 142
M/S/U (M. Lynch, L. Hatch) to EXPEDITE MODIFICATIONS of PE 142

PE 143  Supervision in Athletic Training 3  2
Effective: Expedited!! Summer 2013 To comply with newly revised code or law
Rationale for Expedited Approval: This course is being created to address the Title 5 changes to repeatability
ADOPT
Enrollment Restrictions: Requesting: (P) Satisfactory completion of PE 142
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: The current version of this course is offered 4 times to enable students to prepare for entrance into a university level Athletic Training program. With the new restrictions on repeatability, it is necessary to implement new courses to enable our students to continue their university preparation.
Program Impact:
Stand Alone
M/S/U (M. Adams, K. Ennis) to ADOPT PE 143
M/S/U (K. Ennis, M. Adams) to MODIFY REQUISITES for PE 143
M/S/U (M. Lynch, L. Hatch) to EXPEDITE MODIFICATIONS of PE 143

PE 144  Supervision in Athletic Training 4  2
Effective: Expedited!! Summer 2013 To comply with newly revised code or law
Rationale for Expedited Approval: This new course is being created to address the new Title 5 repeatability changes.
ADOPT
Enrollment Restrictions: Requesting: (P) Satisfactory completion of PE 143
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: The current version of this course is repeatable 3 times. In order to comply with the new Title 5 repeatability changes, the current course was revised and new courses had to be created.
Program Impact:
Stand Alone
M/S/U (M. Adams, K. Ennis) to ADOPT PE 144
M/S/U (K. Ennis, M. Adams) to MODIFY REQUISITES for PE 144
VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

Program Learning Outcomes

AS-T: Administration of Justice
Effective: Summer 2013, Expedited!
Rationale for Expedited Approval: To ensure the accuracy of PLOs and elective course options for TMC application
Rationale: An elective course was erroneously included in the TMC template. It has been removed from the TMC template because it was intended for inactivation.
Modify: elective course options, program learning outcomes

EXPECTED LEARNING OUTCOMES

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate’s Degree in Nursing will be able to:

1. Explain the roles that the three components of the administration of justice system play in society and how these components interact with one another to provide public safety.
2. Define the role of policing and recognize importance of building and maintaining favorable community relations.
3. Interpret, assess and compare competing types of evidence and data.
4. Identify the legal and societal restrictions placed by society on the administration of justice system in carrying out its role or providing for the public safety of society.

Hearing no objections, the committee was notified of an elective course removal from the TMC template and proposed program learning outcomes for the AS-T in Administration of Justice.

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application

CCC-501: Application for Approval - New Credit Programs

CCC-510: Substantial Changes to an Approved Credit Program

(None)
CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

AA: Administration of Justice

INACTIVATE

Effective: Summer 2013 Expedited!

Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog

Rationale: The A.A. degree is being inactivated because a current A.S. degree exists and an A.S.-T proposal has been approved by the Curriculum Committee that will be submitted to the Chancellor's Office for approval. The A.A. Degree is being inactivated to align with the recommendations of the Board of Governors, the State Academic Senate, and MJC Curriculum Committee Resolution SP11-CC2, that CTE programs shall be designated as an A.S. degree. The program will maintain the current A.S. degree in Administration of Justice.

M/S/U (L. Hatch, S. Circle) to INACTIVATE the AA in Administration of Justice

M/S/U (M. Lynch, L. Hatch) to EXPEDITE INACTIVATION of the AA in Administration of Justice

AA: Autobody/Collision Repair

INACTIVATE

Effective: Summer 2013 Expedited!

Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog

Rationale: The A.A. Degree is being inactivated to align with the recommendations of the Board of Governors, the State Academic Senate, and MJC Curriculum Committee Resolution SP11-CC2, that CTE programs shall be designated as an A.S. degree. The program will maintain the current A.S. degree in Auto Body Collision Repair.

M/S/U (L. Hatch, S. Circle) to INACTIVATE the AA in Autobody/Collision Repair

M/S/U (M. Lynch, L. Hatch) to EXPEDITE INACTIVATION of the AA in Autobody/Collision Repair

IX. STANDING REPORTS

1. Transfer Model Curriculum

   B. Adams

   CCCC Memo (11/30/2012)
   “SB 1440 Student Transfer Achievemnt Reform Act and SB 1415 Common Course Numbering System”

   B. Adams provided information to the committee from the CCCC memo that was sent out on November 30, 2012. B. Adams announced that effective January 1, 2013; any of the AA-T and AS-T proposals submitted must also demonstrate that courses included in the degree have been submitted for C-ID numbers, where descriptors exist. The course’s C-ID number may be in pending or final status. Articulation may only be used for courses where no C-ID descriptor exists.

   B. Adams reported that by June 1, 2013, for any existing AA-T and AS-T degrees that included a self-certification that a course or courses matched a C-ID descriptor, colleges are required to submit those courses for C-ID approval where descriptors exist. Barbara reported that by June 1, 2014, colleges must replace all course-to-course articulation used for all AA-T and AS-T degrees by showing that all course(s) have awarded pending or final C-ID status. She said that they will begin deactivating all noncompliant AA-T and AS-T degrees beginning June 2014 that do not have approved C-ID numbers for courses where descriptors exist.

   B. Adams announced that she will be holding a TMC work party on January 9, 2012 from 12 p.m. to 3:45. The work party is open to anyone. She said she will include the Curriculum Committee on the Outlook invite. She reported that the three TMC’s recently approved by the committee: Kinesiology, Administration of Justice, and Business Administration are slated for the Board agenda on December 12, 2012.

2. C-ID

   R. Cranley

   R. Cranley reported that she has submitted up to 170 MJC courses for C-ID approval so far. She gave an example of a course that was recently rejected. She reported that the rejection letter specifies exactly why the course was rejected. S.
Circle reported that as a reviewer, they are looking at the CI-D descriptor and matching it. S. Circle said that it seems like the descriptor needs to match or they could pull your TMC at the Chancellor’s level.

R. Cranley explained the CI-D spreadsheet to the committee. She reported that the spreadsheet reflects the 346 finalized descriptors. These are descriptors that have been finalized statewide. R. Cranley reported that faculty can email her their submittals, and she will send the information in.

3. CurricUNET Implementation/Issues

B. Adams/L. Miller

B. Adams reported she had issues with the catalog descriptions feature in CNET. She used this feature of CNET to input a description. When she saved the information and forwarded it through the approval stream, the information was not sent to where it needed to go. B. Adams put in a ticket for this item. Travis from CurricUNET is now working to fix this issue.

4. Outcomes Assessment Workgroup

K. Ennis

K. Ennis noted that she had pulled MUST 123 and 124 for revisions to the CLOs. She contacted the instructor and suggested revisions. K. Ennis noted that she had told the faculty member that he did not have to change the CLOs, if he saw they were fine the way they were. She reported that she is only acting as a second pair of eyes that will make suggestions to faculty when revisions may be needed. After discussions with the author/faculty member, the CLOs were revised.

K. Ennis brought forth a proposal which outlines her duties as the OAW/Curriculum Liaison. The proposal is as follows:

Proposal for Outcomes Assessment Workgroup – Curriculum Committee Liaison Role and CLO/PLO Review Procedures

Proposed by: Kathleen Ennis, Library Curriculum Rep; Barbara Adams, Curriculum Co-Chair
For Consideration at 12/04/12 Curriculum Committee Meeting

1. The Outcomes Assessment Workgroup-Curriculum Committee (OAW-CC) Liaison role will be designated for the lead person who reviews CLOs/PLOs included with course and program proposals.

2. The OAW-CC Liaison will have “Curriculum Rep” status for all divisions. This permission level will allow the liaison to review courses/programs as soon as authors have submitted them into the CurricUNET approval stream for Curriculum Representative review (Level 2).

3. As soon as a course or program is submitted by the author, the Liaison receives an email notification. CLOs/PLOs are then evaluated using the following basic criteria.
   a. Are there an appropriate number of outcomes?
   b. Do they accurately reflect the course?
   c. Are they distinguishable from the objectives/content?
   d. Are they clear to someone outside the discipline?
   e. Do they use Bloom’s Taxonomy to express developmental levels of learning?
   f. Do they NOT include the phrase “Demonstrate the ability to...”?

4. Any problematic outcomes are addressed immediately via an email to author notifying him/her there is an issue with the CLOs/PLOs. The original CLOs/PLOs are included in this email, as well the specific problem(s) identified. When appropriate, suggestions for improvement are made. Copies of this email are sent to the division Curriculum Representative, as well as to the Curriculum Co-Chair. Authors are reminded that all changes must be made by Curriculum Co-Chair, since courses/programs are inaccessible to authors and reps once they enter the approval stream.

5. E-mail contacts, as well as all subsequent email/telephone/in-person exchanges, are logged in the CLO/PLO Review document.
6. When course/program reaches “Curriculum Committee Member” status (Level 5), the Liaison re-evaluates outcomes to ensure any corrections agreed upon by the author have been made by the Curriculum Co-Chair. For documentation purposes, a brief summary of CLO/PLO improvement process is entered into the “Comments” section at this time. For any CLOs/PLOs that are still in question, the author and Curriculum Representative will be notified via email one last time.

7. Any courses with problematic outcomes at the time of Curriculum Committee meeting will be identified within the Standing Report and forwarded on to OAW.

8. Any programs with problematic objectives at the time of Curriculum Committee meeting will be pulled for discussion and, if needed, withdrawn.

9. Curriculum Committee OAW-CC Liaison Reports will be forwarded to Curriculum Co-Chair for archiving.

10. All documentation (CLO/PLO Review, bi-weekly Curriculum Committee OAW-CC Liaison Report, and any requested emails) will be forwarded to OAW Co-Chair for archiving, as well as summarized during the OAW Standing Report.

The committee members discussed the proposal. K. Ennis suggested that the committee review the proposal and note down any thoughts to discuss at the first Curriculum Committee meeting of the spring 2013 semester.

X. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards M. Robles

   M. Robles said that this action items was postponed until December and mainly because they were waiting to hear about how well the form is or is not working. J. Hughes said that some instructors are confused about the substitution form. She said that it seems like a lot of instructors have the substitution and equivalency intertwined. J. Hughes said that with the new form, divisions do not understand why they are even receiving the form. M. Robles said that she has discussed with J. Hughes recently, ways to help divisions understand when to use the form. There are three things that tend to get integrated. M. Robles said which are: course substitution, course equivalency and prerequisites. M. Robles said that we can keep this item on the agenda as a standing report.

   B. Adams noted that a report may need to be done to provide qualitative evidence. M. Robles said that they can work on a report for the next meeting.

2. Outcomes Assessments and Curriculum Modifications J. Todd/L. Miller

   No Report

3. Policies for Prerequisites/Corequisites/Advisories M. Robles

   M. Robles reported that one meeting has taken place. They will meet again in January to discuss.

4. Repeatability B. Adams

   B. Adams reported that we are pretty much online with fall 2013 items. B. Adams reminded the committee that it’s not just the course; it has to also be part of the major for the CSU or UC. She said that there are some things now where course repetition will be involved. She gave an example of FSCI (CPR or EMT) courses, where it is repeatable by law and required to be retaken every two years. B. Adams asked M. Robles if everything was covered in Board Policy. M. Robles answered that it is.

Informational Items

1. Equating Courses and Repetitions L. Miller

   Postponed Indefinitely
2. Independent Study and Work Experience Course Outlines
   Postponed Indefinitely

XI. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization
   L. Miller
   No Report

Informational Items

(NONE)

XII. PUBLIC COMMENT

J. Todd reported that the new Instruction Council is starting up next semester. He mentioned that the council is still in need of several reps.

Meeting adjourned at 3:58 PM
Curriculum Committee  
MINUTES  
Tuesday, January 22, 2013  
Yosemite 213 2:40 PM


Members Absent: J. Beebe, M. Boyd (Ag/Environmental Sciences), Community & Economic Development Rep. (Vacant), S. Kincade (Vice President of Instruction), Student Services Rep. (Vacant), C. Vaughn

Others Present: J. Weaver (Instructor – Machine Tool Technology), A. Bethel (Executive Secretary/Recorder), J. Hughes (Admissions & Records Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES  
December 4, 2012  

Hearing no objections, the minutes of December 4, 2012 were approved with correction to AS-T: Administration of Justice (pg. 6) as noted by M. Garcia.

III. COURSE NOTIFICATION AGENDA

ARCH 349BCD  Work Experience  
Effective: Summer 2013  Expedited  
Rationale for Expedited Approval: To ensure accuracy of Datatel records. No course outline has existed for this course. Shells are to be created, then inactivated in CurricUNET.

INACTIVATE  
Program Impact:  
Stand Alone

ARCH 399ABCD  Independent Study/Special Problems  
Effective: Summer 2013  Expedited  
Rationale for Expedited Approval: To ensure accuracy of Datatel records. No course outline has existed for this course. Shells are to be created, then inactivated in CurricUNET.

INACTIVATE  
Program Impact:  
Stand Alone
DAIND 312  Warehousing/Dry and Refrigerated  
**Effective:** Summer 2013  
**Rationale for Expedited Approval:** To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.  
**INACTIVATE**  
**Program Impact:**  
1. Dairy Industry A.S. Degree  
2. Dairy Industry Technician Certificate of Achievement

MUST 103  Music, Birth to K: Theory and Practice  
**Effective:** Summer 2013  
**Rationale for Expedited Approval:** To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. This course was created in Datatel and the catalog to replace MUSIC 176 when the Music department created a new course numbering system. Because these courses were not given new course IDs in the course numbering conversion project, it was not clear whether the Music department planned to inactivate them, so this discrepancy occurred. CurrincUNET has no record of MUST 103. The Music and Child Development program faculty agree the intention is to inactivate the CLDDV/MUST courses in all systems.  
**INACTIVATE**  
**Program Impact:**  
1. Child Development Master Teacher Certificate, 6-Unit “Music” option (as CLDDV 293)

MUST 106  Music, Birth to K: Application  
**Effective:** Summer 2013  
**Rationale for Expedited Approval:** To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. This course was created in Datatel and the catalog to replace MUSIC 177 when the Music department created a new course numbering system. Because these courses were not given new course IDs in the course numbering conversion project, it was not clear whether the Music department planned to inactivate them, so this discrepancy occurred. CurrincUNET has no record of MUST 103. The Music and Child Development program faculty agree the intention is to inactivate the CLDDV/MUST courses in all systems.  
**INACTIVATE**  
**Program Impact:**  
1. Child Development Master Teacher Certificate, 6-Unit “Music” option (as CLDDV 294)

The Committee was notified of the courses needing expedited inactivation.

**IV. COURSE CONSENT AGENDA**

**V. COURSE DISCUSSION AGENDA**

**INACTIVATIONS**

CMPSC 270  Understanding Data Communications  
**Effective:** Summer 2013  
**Rationale for Expedited Approval:** To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.  
**INACTIVATE**  
**Program Impact:**  
Stand Alone

M/S/U (M. Lynch, J. Sola) to INACTIVATE CMPSC 270

M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of CMPSC 270
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Effective</th>
<th>Rationale for Expedited Approval</th>
<th>Action</th>
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<tbody>
<tr>
<td>CMPSC 801</td>
<td>Data Base Management System Workshop</td>
<td>Summer 2013</td>
<td>To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</td>
<td>Expedited!</td>
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<td><strong>INACTIVATE</strong></td>
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<td><strong>Program Impact:</strong> Stand Alone</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to INACTIVATE CMPSC 801</strong></td>
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<td><strong>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of CMPSC 801</strong></td>
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<td>CMPSC 803</td>
<td>Spreadsheet Workshop</td>
<td>Summer 2013</td>
<td>To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</td>
<td>Expedited!</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to INACTIVATE CMPSC 803</strong></td>
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<td><strong>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of CMPSC 803</strong></td>
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<td>CMPSC 805</td>
<td>Word Processing Workshop</td>
<td>Summer 2013</td>
<td>To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to INACTIVATE CMPSC 805</strong></td>
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<td>INTDS 120</td>
<td>Color Theory and Application</td>
<td>Summer 2013</td>
<td>To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</td>
<td>Expedited!</td>
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<td><strong>Program Impact:</strong> 1. Certificate of Achievement: Interior Design</td>
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<td>2. Interior Design A.A. Degree</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 120</strong></td>
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<td>INTDS 130</td>
<td>Fabrics for Interiors</td>
<td>Summer 2013</td>
<td>To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</td>
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<td><strong>Program Impact:</strong> 1. Certificate of Achievement: Interior Design</td>
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<td>2. Interior Design A.A. Degree</td>
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<td>3. Interior Design A.S. Degree</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 130</strong></td>
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<td><strong>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 130</strong></td>
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INTDS 140  Rendering and Rapid Visualization  
**Effective:** Summer 2013  
**Rationale for Expedited Approval:** To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. 
INACTIVATE  
Program Impact:  
1. Certificate of Achievement: Interior Design  
2. Interior Design A.A. Degree  
3. Interior Design A.S. Degree  
*M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 140*  
*M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 140*

INTDS 145  Fundamentals of Lighting Design  
**Effective:** Summer 2013  
**Rationale for Expedited Approval:** To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. 
INACTIVATE  
Program Impact:  
1. Certificate of Achievement: Interior Design  
2. Interior Design A.A. Degree  
3. Interior Design A.S. Degree  
*M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 145*  
*M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 145*

INTDS 190  Sustainable and Green Design  
**Effective:** Summer 2013  
**Rationale for Expedited Approval:** To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. 
INACTIVATE  
Program Impact:  
1. Certificate of Achievement: Interior Design  
2. Interior Design A.A. Degree  
3. Interior Design A.S. Degree  
*M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 190*  
*M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 190*

INTDS 200  Interior Design Fundamentals  
**Effective:** Summer 2013  
**Rationale for Expedited Approval:** To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. 
INACTIVATE  
Program Impact:  
1. Certificate of Achievement: Interior Design  
2. Interior Design A.A. Degree  
3. Interior Design A.S. Degree  
*M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 200*  
*M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 200*
INTDS 201  Housing Concepts 3
Effective: Summer 2013 Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE
Program Impact:
1. Certificate of Achievement: Interior Design
2. Interior Design A.A. Degree
3. Interior Design A.S. Degree
M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 201
M/S/U (C. Mulder, M. Garcia) to EXPEDITED INACTIVATION of INTDS 201

INTDS 202  Period/Contemporary Furniture 3
Effective: Summer 2013 Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE
Program Impact:
1. Certificate of Achievement: Interior Design
2. Interior Design A.A. Degree
3. Interior Design A.S. Degree
M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 202
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 202

INTDS 204  Interior Environment 3
Effective: Summer 2013 Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE
Program Impact:
1. Certificate of Achievement: Interior Design
2. Interior Design A.A. Degree
3. Interior Design A.S. Degree
M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 204
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 204

INTDS 205  Commercial Facility Planning 3
Effective: Summer 2013 Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE
Program Impact:
1. Certificate of Achievement: Interior Design
2. Interior Design A.A. Degree
3. Interior Design A.S. Degree
M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 205
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 205
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<th>Effective</th>
<th>Expedited</th>
<th>Rationale for Expedited Approval</th>
<th>Program Impact</th>
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| INTDS 220   | Interior Finishes Construction Materials   | 3       | Summer 2013   | Expedited | To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. | M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 220  
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 220 |
| INTDS 235   | Space Planning                             | 3       | Summer 2013   | Expedited | To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. | M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 235  
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 235 |
| INTDS 260   | Textiles For Fashion and Interiors         | 3       | Summer 2013   | Expedited | To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. | M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 260  
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 260 |
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 270 |
INTDS 298  Special Topics in Interior Design  1
Effective: Summer 2013  Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE
Program Impact:
1. Certificate of Achievement: Interior Design
2. Interior Design A.A. Degree
3. Interior Design A.S. Degree
M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 298
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 298

INTDS 299  Independent Study/Special Problems  1-3
Effective: Summer 2013  Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 299
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 299

INTDS 349  Work Experience  1-4
Effective: Summer 2013  Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 349
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 349

INTDS 399  Independent Study/Special Problems  1-4
Effective: Summer 2013  Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 399
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 399

MATH 88  Algebra with Applications  3
Effective: Summer 2013  Expedited
Rationale for Expedited Approval: Math 88 was created several years ago but has never been taught. The math department inactivated several other courses that are not being taught in order for the catalog to be cleaned up and present an accurate list of current offerings to our students. But Math 88 was stuck in the approval queue and unalterable at the time. The department requests that the inactivation of Math 88 be expedited in order to remove it from the 2013-14 catalog and present an accurate picture to our students.
INACTIVATE
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to INACTIVATE MATH 88
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of MATH 88
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<th>Course Code</th>
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<th>Rationale for Expedited Approval</th>
<th>Program Impact</th>
<th>Action</th>
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<td>MDAST 352</td>
<td>Medical Coding/CPT</td>
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<td>INACTIVATE</td>
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<td>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</td>
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<td>MDAST 353</td>
<td>Medical Coding/ICD</td>
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<td>INACTIVATE</td>
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<td>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</td>
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<td>MDAST 354</td>
<td>Intermediate Medical Coding/ICD9CM</td>
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<td>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</td>
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<td>NURWE 362</td>
<td>Work Experience-Nursing</td>
<td>3</td>
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<td>Summer 2013</td>
<td>Expedited!</td>
<td>1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree</td>
<td>INACTIVATE</td>
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<td>NURWE 385</td>
<td>Work Experience-Vocational Nursing 1</td>
<td>4</td>
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<td>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</td>
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*INTDS 298 appeared in duplicate on the agenda. Second instance of INTDS 298 was removed.*
UPDATES

PLACEMENT OF COURSES IN DISCIPLINES:

BUSAD 200  Spreadsheet Skills for Financial Accounting  2
Modify: Disciplines
Proposed Discipline(s): ACCOUNTING, BUSINESS EDUCATION
Rationale for Disciplines: “BUSAD 200 is a course which requires expertise in both accounting and Excel Spreadsheet Software. The discipline selected for this course requires an educational background in accounting.”
M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 200

BUSAD 203  Computer Accounting  3
Modify: Disciplines
Proposed Discipline(s): ACCOUNTING, BUSINESS EDUCATION
Rationale for Disciplines: “BUSAD 203 is a course that covers expertise in accounting and accounting software. The discipline selected for this course requires an educational background in accounting.”
M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 203

BUSAD 208  Introduction to International Business  3
Modify: Disciplines
Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT, MARKETING
Rationale for Disciplines: “BUSAD 208 is a course that covers an overview of international business. The disciplines selected for this course require an educational background in business administration and management.”
M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 208

BUSAD 209  Import/Export Fundamentals  3
Modify: Disciplines
Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT, MARKETING
Rationale for Disciplines: “BUSAD 209 is a course that covers the procedures involved in importing and exporting product in the business environment. The disciplines selected for this course require an educational background in business and management.”
M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 209

BUSAD 218  Business Law  4
Modify: Disciplines
Proposed Discipline(s): ACCOUNTING, BUSINESS, LAW, MANAGEMENT
Rationale for Disciplines: “BUSAD 218 is a course that covers the legal aspects of business in society. The disciplines selected for this course require an educational background in the elements taught in the business law class.”
M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 218

BUSAD 240  Principles of Management  3
Modify: Disciplines
Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT
Rationale for Disciplines: “BUSAD 240 is a course that covers the management aspects of business in society. The disciplines selected for this course require an educational background in the elements taught in the management class.”
M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 240
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Modify: Disciplines</th>
<th>Proposed Discipline(s):</th>
<th>Rationale for Disciplines:</th>
<th>M/S/U (M. Lynch, J. Sola) to MODIFY</th>
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<tbody>
<tr>
<td>BUSAD 245</td>
<td>Principles of Marketing</td>
<td>3</td>
<td>Disciplines</td>
<td>BUSINESS, BUSINESS EDUCATION, MANAGEMENT, MARKETING</td>
<td>“BUSAD 245 is a course that covers marketing aspects of business. The disciplines selected for this course require an educational background in business and marketing.”</td>
<td>MODIFY BUSAD 245</td>
</tr>
<tr>
<td>BUSAD 248</td>
<td>Introduction to Business</td>
<td>3</td>
<td>Disciplines</td>
<td>BUSINESS, BUSINESS EDUCATION, MANAGEMENT</td>
<td>“BUSAD 248 is a course that covers the general introductory aspects of business. The disciplines selected for this course require an educational background in the elements taught in the business course.”</td>
<td>MODIFY BUSAD 248</td>
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<td>BUSAD 249</td>
<td>Business Internship</td>
<td>4</td>
<td>Disciplines</td>
<td>ACCOUNTING, BANKING AND FINANCE, BUSINESS, BUSINESS EDUCATION, MANAGEMENT, MARKETING, OFFICE TECHNOLOGIES</td>
<td>“BUSAD 249 is a course that covers the oversight of students in a work environment in the various areas of business. The disciplines selected for this course require an educational background in the elements within business.”</td>
<td>MODIFY BUSAD 249</td>
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<td>BUSAD 274</td>
<td>Human Resources Management</td>
<td>3</td>
<td>Disciplines</td>
<td>BUSINESS, MANAGEMENT</td>
<td>“BUSAD 274 is a course that covers personnel aspects of business. The disciplines selected for this course require an educational background in business and human resource management.”</td>
<td>MODIFY BUSAD 249</td>
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<tr>
<td>BUSAD 300</td>
<td>Machine Calculations</td>
<td>2</td>
<td>Disciplines</td>
<td>ACCOUNTING, BUSINESS EDUCATION</td>
<td>“BUSAD 300 is an applications course that teaches the use of a desktop ten-key calculator. The disciplines selected for this course require an educational background in Business education and Accounting.”</td>
<td>MODIFY BUSAD 300</td>
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<tr>
<td>BUSAD 310</td>
<td>Bookkeeping I</td>
<td>3</td>
<td>Disciplines</td>
<td>ACCOUNTING, BUSINESS EDUCATION</td>
<td>“BUSAD 310 is a course that covers the basic accounting cycle. The disciplines selected for this course require an educational background in the fundamentals of accounting.”</td>
<td>MODIFY BUSAD 310</td>
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<td>Course Code</td>
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<td>BUSAD 319</td>
<td>Payroll Accounting</td>
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<td><strong>Proposed Discipline(s):</strong> ACCOUNTING</td>
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<td><strong>Rationale for Disciplines:</strong> “BUSAD 319 is a course that covers the business payroll practice and procedures. The discipline selected for this course requires an educational background in accounting and payroll.”</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 319</strong></td>
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<td>BUSAD 320</td>
<td>Bookkeeping 2</td>
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<td><strong>Rationale for Disciplines:</strong> “BUSAD 320 is a course that covers more advanced topics of bookkeeping. The disciplines selected for this course require an educational background in accounting and bookkeeping.”</td>
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<td>BUSAD 331</td>
<td>Beginning Computer Accounting Software</td>
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<td><strong>Rationale for Disciplines:</strong> “BUSAD 331 is a course that covers the application of accounting software. The disciplines selected for this course require an educational background in Accounting.”</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 331</strong></td>
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<td>BUSAD 332</td>
<td>Intermediate Computer Accounting</td>
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<td><strong>Rationale for Disciplines:</strong> “BUSAD 332 is a course that covers more advanced features of accounting software. The disciplines selected for this course require an educational background in Accounting.”</td>
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<td>BUSAD 333</td>
<td>Computer Accounting Software</td>
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<td><strong>Rationale for Disciplines:</strong> “BUSAD 333 is a course that covers the basic and advanced applications of accounting software. The disciplines selected for this course require an educational background in Accounting.”</td>
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<td>BUSAD 336</td>
<td>Income Tax Accounting</td>
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<td><strong>Rationale for Disciplines:</strong> “BUSAD 336 is a course that covers individual and small business taxation. The discipline selected for this course requires an educational background in accounting and tax.”</td>
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<td>BUSAD 358</td>
<td>Sales and Advertising Promotion</td>
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<td><strong>Proposed Discipline(s):</strong> BUSINESS, BUSINESS EDUCATION, MANAGEMENT, MARKETING</td>
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<td><strong>Rationale for Disciplines:</strong> “BUSAD 258 is a course that covers personal selling and advertising. The disciplines selected for this course require an educational background in business, marketing and management.”</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 358</strong></td>
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</tr>
</tbody>
</table>
BUSAD 364  Total Quality Management        3
Modify: Disciplines
Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT
Rationale for Disciplines: “BUSAD 364 is a course that covers a variety of quality management issues in the international economy. The disciplines selected for this course require an educational background in business or management.”
M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 364

BUSAD 377  Human Resources in Business       3
Modify: Disciplines
Proposed Discipline(s): BUSINESS, MANAGEMENT
Rationale for Disciplines: “BUSAD 377 is a course that covers the human relations aspects in business. The disciplines selected for this course require an educational background in business and management.”
M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 377

OFADM 201  Intermediate Keyboarding 1       1
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 201 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development and document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 201

OFADM 202  Intermediate Keyboarding 2       2
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 202 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development and document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 202

OFADM 203  Intermediate Keyboarding 3       3
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 203 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development and document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 203

OFADM 302  Beginning Document Processing       1.5
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 302 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development and document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 302
OFADM 301  Beginning Keyboarding 1.5
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 301 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 301

OFADM 303  Keyboarding for Speed and Accuracy 0.5
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 303 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 303

OFADM 304  Professional English for Business 3
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 304 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 304

OFADM 305  Records Management 3
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 305 requires an instructor who has a background in records management and database software in order to enable the student to gain the skills necessary for effective record and document organization. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 305

OFADM 311  Business Editing and Proofreading 3
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 311 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 311

OFADM 231  Intermediate Word Processing 3
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 231 requires an instructor who has a background in word processing software in order to enable the student to gain the skills necessary for effective utilization of the software for document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 231
<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Credits</th>
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<tbody>
<tr>
<td>OFADM 232</td>
<td>Advanced Word Processing and Desktop Publishing</td>
<td>3</td>
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<td><strong>Modify:</strong> Disciplines</td>
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<tr>
<td></td>
<td><strong>Proposed Discipline(s):</strong> OFFICE TECHNOLOGIES</td>
<td></td>
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<tr>
<td></td>
<td><strong>Rationale for Disciplines:</strong> “OFADM 232 requires an instructor who has a background in word processing software in order to enable the student to gain the skills necessary for effective utilization of the software for document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 232</strong></td>
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<td>OFADM 313</td>
<td>Office Skills</td>
<td>3</td>
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<td><strong>Modify:</strong> Disciplines</td>
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<tr>
<td></td>
<td><strong>Proposed Discipline(s):</strong> OFFICE TECHNOLOGIES</td>
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<tr>
<td></td>
<td><strong>Rationale for Disciplines:</strong> “OFADM 313 requires an instructor who has experience in the office environment in order to enable the student to learn employable skills that are required for office work. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”</td>
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<td></td>
<td><strong>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 313</strong></td>
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<tr>
<td>OFADM 314</td>
<td>Office Procedures &amp; Technologies</td>
<td>3</td>
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<tr>
<td></td>
<td><strong>Modify:</strong> Disciplines</td>
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<tr>
<td></td>
<td><strong>Proposed Discipline(s):</strong> OFFICE TECHNOLOGIES</td>
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<td><strong>Rationale for Disciplines:</strong> “OFADM 314 requires an instructor who has experience in the office environment in order to enable the student to utilize and demonstrate skills that are required for office work. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 314</strong></td>
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<td>OFADM 315</td>
<td>Today's Office</td>
<td>2</td>
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<td><strong>Modify:</strong> Disciplines</td>
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<td><strong>Proposed Discipline(s):</strong> OFFICE TECHNOLOGIES</td>
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<td><strong>Rationale for Disciplines:</strong> “OFADM 315 requires an instructor who has experience in the office environment in order to enable the student to perform duties required within an office and oversee student interns. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 315</strong></td>
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<tr>
<td>OFADM 320</td>
<td>Telephone Techniques</td>
<td>1</td>
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<td><strong>Modify:</strong> Disciplines</td>
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<td></td>
<td><strong>Proposed Discipline(s):</strong> OFFICE TECHNOLOGIES</td>
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<td><strong>Rationale for Disciplines:</strong> “OFADM 320 requires an instructor who has experience in the office environment in order to enable the student to learn and practice telephone techniques that are required within an office. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 320</strong></td>
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<tr>
<td>OFADM 328</td>
<td>Machine Transcription 1</td>
<td>1</td>
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<td><strong>Modify:</strong> Disciplines</td>
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<tr>
<td></td>
<td><strong>Proposed Discipline(s):</strong> OFFICE TECHNOLOGIES</td>
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<td></td>
<td><strong>Rationale for Disciplines:</strong> “OFADM 328 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective transcription, editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</td>
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<td><strong>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 328</strong></td>
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</table>
OFADM 329  Machine Transcription 2  2
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 329 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective transcription, editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 329

OFADM 330  Beginning Word Processing  3
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 330 requires an instructor who has a background in word processing software in order to enable the student to gain the skills necessary for effective utilization of the software for document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 330

OFADM 353  Introduction to Computers and Windows  1
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 353 requires an instructor who has a background in Windows operating software in order to enable the student to gain the skills necessary for effective software utilization. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 353

OFADM 356  Introduction to Word Processing  1
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 356 requires an instructor who has a background in word processing software in order to enable the student to gain the skills necessary for effective utilization of the software for document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 356

OFADM 359  Introduction to Spreadsheet Software  1
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 359 requires an instructor who has a background in spreadsheet software in order to enable the student to gain the skills necessary for effective utilization of the software for worksheet creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 359

OFADM 361  Introduction to Databases  1
Modify: Disciplines
Proposed Discipline(s): OFFICE TECHNOLOGIES
Rationale for Disciplines: “OFADM 361 requires an instructor who has a background in database software in order to enable the student to gain the skills necessary for effective utilization of the database software to organize information and work with stored information. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 361
OFADM 362  Introduction to Business Presentation Software  
Modify: Disciplines  
Proposed Discipline(s): OFFICE TECHNOLOGIES  
Rationale for Disciplines: “OFADM 362 requires an instructor who has a background in business presentation software in order to enable the student to gain the skills necessary for effective utilization of the software for slide design and creation for a presentation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”  
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 362

OFADM 363  Understanding the Internet  
Modify: Disciplines  
Proposed Discipline(s): OFFICE TECHNOLOGIES  
Rationale for Disciplines: “OFADM 363 requires an instructor who has strong internet experience in browser software in order to enable the student to gain the skills necessary for effective internet navigation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”  
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 363

OFADM 364  Grammar in the Office  
Modify: Disciplines  
Proposed Discipline(s): OFFICE TECHNOLOGIES  
Rationale for Disciplines: “OFADM 364 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”  
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 364

OFADM 366  Proofreading Techniques  
Modify: Disciplines  
Proposed Discipline(s): OFFICE TECHNOLOGIES  
Rationale for Disciplines: “OFADM 366 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”  
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 366

OFADM 375  10-Key on the Computer  
Modify: Disciplines  
Proposed Discipline(s): OFFICE TECHNOLOGIES  
Rationale for Disciplines: “OFADM 375 requires an instructor who has a background in alphanumeric data entry used in the business environment in order to enable the student to gain and apply the skills necessary for speed and accuracy development in utilizing the keyboard and 10-key pad. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”  
M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 375

Typographical error in BUSAD 200 listing was noted in the agenda and has been corrected in these minutes. An incorrect title was shown for OFADM 361 in the agenda and has been corrected in these minutes.
MODIFICATIONS/REACTIVATIONS

AGM 212 Mechanical Systems Design & Evaluation 1 3
Effective: Summer 2014
MODIFY: Repeat policy, content, methods of instruction, typical assignments, objectives, methods of evaluation, textbooks, outcomes.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to MODIFY AGM 212

Effective: Summer 2014
MODIFY: Repeat policy, content, methods of instruction, typical assignments, objectives, textbooks, outcomes.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to MODIFY AGM 213

AGM 235 Irrigation and Drainage 3
Effective: Summer 2014
MODIFY: Content, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012
Program Impact:
1. Crop Science A.S. Degree
2. Fruit Science A. S. Degree
3. Soil Science A. S. Degree
M/S/U (M. Lynch, J. Sola) to MODIFY AGM 235
CMPSC 210  Unix/Linux Administration  3
Effective: Summer 2014

MODIFY: Methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CMPSC 206.

Distance Education Status: Online course, Mixed Modalities/Hybrid Course

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Not approved for GE

Rationale: Course is being updated to revise CLOs.

Program Impact:

Stand Alone

COMPSC 210 withdrawn from agenda. It was sent back after technical review and was not returned before meeting. Faculty author requested the course be withdrawn; B. Adams withdrew on his behalf.

ECON 101  Principles of Macroeconomics 3

Effective: Summer 2013 Expedited

Rationale for Expedited Approval: This course is being aligned with C-ID curriculum standards for economics to facilitate TMC process for business degree.

MODIFY: Field trip, content, enrollment restrictions, typical assignments, methods of instruction, objectives, textbooks, outcomes, methods of evaluation.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 70 or qualification by the MJC assessment process. Requesting: (A) Before enrolling in this course, students are strongly advised to have successfully completed Math 90 or qualification by the MJC assessment process.

Distance Education Status: Maintaining Online course

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MCJ-GE: B) (CSU-GE: D2) (IGETC: 4B)

Rationale: This course outline needs to be updated to align with C-ID course descriptor in economics for TMC process for business degree.

Program Impact:

1. Business Administration for Transfer AS-T Associate of Science for Transfer (pending)
2. CSU General Education Pattern Certificate of Achievement
3. City & Regional Planning A.S. Degree
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. MJC-GE Pattern A.A. Degree Major
6. University Preparation, Emphasis in Agricultural Sciences A. A. Univ Prep-Area of Emphasis

M/S/U (M. Lynch, J. Sola) to MODIFY ECON 101

M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for ECON 101

M/S/U (M. Adams, S. Circle) to MAINTAIN ONLINE METHOD OF INSTRUCTION for ECON 101


M/S/U (C. Mulder, M. Garcia) to EXPEDITE MODIFICATIONS of ECON 101
ECON 102  Principles of Microeconomics  3
Effective: Summer 2013  Expedited  To align with C-ID descriptor.
Rationale for Expedited Approval: Econ 102 is being updated to align with C-ID course descriptor to facilitate TMC process for business degree.
MODIFY: Content, enrollment restrictions, requisite skills, methods of instruction, objectives, textbooks, outcomes, methods of evaluation.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 70 or qualification by the MJC assessment process. Requesting: (A) Before enrolling in this course, students are strongly advised to have successfully completed Math 90 or qualification by the MJC assessment process.
Distance Education Status: Maintaining Online course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MCJ-GE: B) (CSU-GE: D2) (IGETC: 4B)
Rationale: The business AA degree requires that students take economics courses. Econ 102 needs to be aligned with the C-ID descriptor for economics to facilitate the TMC process for the business degree.
Program Impact:
1. Business Administration for Transfer AS-T Associate of Science for Transfer (pending)
2. CSU General Education Pattern Certificate of Achievement
3. City & Regional Planning A.S. Degree
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. MJC-GE Pattern A.A. Degree Major
M/S/U (M. Lynch, J. Sola) to MODIFY ECON 102
M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for ECON 102
M/S/U (M. Adams, S. Circle) to MAINTAIN ONLINE METHOD OF INSTRUCTION for ECON 102
M/S/U (C. Mulder, L. Lanigan) APPROVAL of PLACEMENT of ECON 102 on (MCJ-GE: B) (CSU-GE: D2) (IGETC: 4B)
M/S/U (C. Mulder, M. Garcia) to EXPEDITE MODIFICATIONS of ECON 102

ELTEC 230  Blueprint Reading for Electricians  2
Effective: Summer 2014
MODIFY: Description, units, content, enrollment restrictions, hours, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.
Enrollment Restrictions: Removing: (A) before enrolling in this course, students are strongly advised to complete AGM 225 and ELTEC 229 or INTEC 229 and ELTEC 226 or INTEC 226.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic course review
Program Impact:
1. Certificate Industrial Electronics A.S. Degree
M/S/U (M. Lynch, J. Sola) to MODIFY ELTEC 230
M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for ELTEC 230

MACH 218  Introduction to CNC Lathe Programming  2
Effective: Summer 2014
MODIFY: Discipline, requisite skills, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to have previous machining experience using manual or CNC lathes.
Distance Education Status: Requesting: Mixed Modalities/Hybrid Course
Materials Fee Status: Maintaining fee of $10
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. CNC Programmer Skills Recognition Award
2. Machine Tool Technology 2 Certificate of Achievement

M/S/U (M. Lynch, J. Sola) to MODIFY MACH 218
M/S/U (L. Hatch, S. Circle) MAINTAIN REQUISITES for MACH 218
M/S/U (M. Adams, S. Circle) to MODIFY METHOD OF INSTRUCTION to include MIXED MODALITY/HYBRID for MACH 218
M/S/U (M. Lynch, S. Berger) to MAINTAIN MATERIALS FEE FOR MACH 218

MACH 219
Introduction to CNC Mill Programming
Effective: Summer 2014
MODIFY: Discipline, content, requisite skills, methods of instruction, typical assignments, objectives, textbooks, outcomes.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete courses or training that have provided them with experience in the use of manual or CNC milling machines.
Distance Education Status: Requesting: Mixed Modalities/Hybrid Course
Materials Fee Status: Maintaining fee of $10
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review and the addition hybrid status to the lecture portion of the course.
Program Impact:
1. CNC Operator Skills Recognition Award
2. CNC Programmer Skills Recognition Award
3. Machine Tool Technology 2 Certificate of Achievement

M/S/U (M. Lynch, J. Sola) to MODIFY MACH 219
M/S/U (L. Hatch, S. Circle) MAINTAIN REQUISITES for MACH 219
M/S/U (M. Adams, S. Circle) to MODIFY METHOD OF INSTRUCTION to include MIXED MODALITY/HYBRID for MACH 219
M/S/U (M. Lynch, S. Berger) to MAINTAIN MATERIALS FEE FOR MACH 219

MACH 301
Machine Shop 1
Effective: Summer 2014
MODIFY: Discipline, content, enrollment restrictions, requisite skills, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.
Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to be able to speak, read and understand English.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $25
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review.
Program Impact:
1. Automotive Technician Certificate of Achievement
2. Automotive Technician A.S. Degree
3. General Plant Maintenance Certificate of Achievement
4. Maintenance Machinist 1 Skills Recognition Award
5. Maintenance Machinist 2 Certificate of Achievement
6. Maintenance Mechanic Certificate of Achievement
7. Printing Maintenance Certificate of Achievement

M/S/U (M. Lynch, J. Sola) to MODIFY MACH 301
M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for MACH 301
M/S/U (M. Lynch, S. Berger) to MAINTAIN MATERIALS FEE FOR MACH 301
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<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Effective</th>
<th>Expedited</th>
<th>Rationale for Expedited Approval</th>
<th>MODIFY:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact</th>
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<tr>
<td>MACH 302</td>
<td>Machine Shop 2</td>
<td>3</td>
<td>Summer 2013</td>
<td>Expedited</td>
<td>To ensure student progression within program.</td>
<td>Modify disciplines, content, enrollment restrictions, requisite skills,</td>
<td>Maintaining: (P) Satisfactory completion of MACH 211 or MACH 301</td>
<td>None</td>
<td>Maintaining fee of $20</td>
<td>Does not transfer</td>
<td>Not approved for GE</td>
<td>Update and review to meet current curriculum standards and to ensure a repeatable</td>
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<td>methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.</td>
<td>Modify enrollment restrictions, requisite skills, methods of instruction,</td>
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- **MACH 303**

- **PEA 800** Adaptive Exercise for Mature Adults

  - **Units**: 0
  - **Effective**: Summer 2014
  - **Rationale**: Update and review to meet current curriculum standards and to ensure a repeatable course is available for disability students.
PEC 145

Advanced Golf

Effective: Summer 2013. Expedited To comply with newly revised code or law.

Rationale for Expedited Approval: Reactivate and update to meet current curriculum standards, address Title 5 changes to repeatability, and provide an advanced level training course for athletics.

MODIFY: Number, description, content, hours, requisite skills, enrollment restrictions, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.

Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PEC 144

Distance Education Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Requesting: (MJC: Activities)

Rationale: This course is being brought back to address the changes of Title 5 repeatability.

Program Impact:

PEC 145 listed as Stand Alone under Program Impact on Agenda. C. Mulder noted that course is part of the PE Program.

PEM 196

Advanced Wrestling

Effective: Summer 2013. Expedited To comply with newly revised code or law.

Rationale for Expedited Approval: Expedited approval is being requested so this course maintains repeatability. Repeatability is allowed for this course since it is a conditioning course for intercollegiate athletics, and meets criteria #2 of Title 55041(a).

MODIFY: Content, units, repetition, hours, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.

Enrollment Restrictions: None

Distance Education Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC: Activities)

Rationale: Periodic review and update to meet current curriculum standards.

Program Impact:

PEC 145 listed as Stand Alone under Program Impact on Agenda. C. Mulder noted that course is part of the PE Program.
NEW COURSES
None

I. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

Program Learning Outcomes
None

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes
None

Program Changes that do not require Chancellor’s Office Notification/Application

C: Child Development Site Supervisor
   MODIFY Program learning outcomes, program requirements, required courses
   Effective: Summer 2013 Expedited!
   Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
   Rationale: Update certificate to align with recent changes in program and courses.
   M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE in CHILD DEVELOPMENT SITE SUPERVISOR
   M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C; CHILD DEVELOPMENT SITE SUPERVISOR

SR: Design and Technical Theatre
   MODIFY Required courses
   Effective: Summer 2013 Expedited!
   Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. This course proposal has not been completed in CurricUNET, but appears here for the purpose of meeting catalog production deadlines.

Skills Recognition Award: Design & Technical Theatre

• To earn a Skills Recognition Award, the student must complete the following coursework. Each course must be completed with a grade of C or better.

REQUIRED COURSES - Complete 15 units
THETR 100 [NP] Introduction to Theatre Arts. 3
THETR 175 [1] Stage Costuming 3
THETR 178 [2] Introduction to Scenery Design 3
THETR 182 [1] Practical Stage Lighting. 3
THETR 183 [2] Fundamentals of Stage Makeup 1 1
THETR 190A [NP] Theatre Production Workshop. 1
THETR 196 [NP] Theatre Management. 1
Total Units for Skills Recognition Award 17
M/S/U (J. Sola, S. Circle) to MODIFY the SKILLS RECOGNITION AWARD in DESIGN & TECHNICAL THEATRE

C: Machine Tool Technology 2
- MODIFIED: Required courses
- Effective: Summer 2013
- Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
- Rationale: Periodic review and to remove from the requirements classes that are no longer offered.

M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE in MACHINE TOOL TECHNOLOGY 2
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C: MACHINE TOOL TECHNOLOGY 2

C: Maintenance Machinist 2
- MODIFIED: Program learning outcomes, required courses, elective courses
- Effective: Summer 2013
- Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
- Rationale: Periodic review and to modify the requirements to remove courses that are no longer being offered.

M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE in MAINTENANCE MACHINIST 2
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C: MAINTENANCE MACHINIST 2

SR: Psychosocial Rehabilitation
- MODIFIED: Program learning outcomes, required courses
- Effective: Summer 2013
- Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
- Rationale: The Psychosocial Rehabilitation (PSR) program comes from the emerging need in the human services field to recruit and hire qualified persons to provide services for children and adults who have mental health problems, including consumers and family members as employees in the mental health system. Completion of the Psychosocial Rehabilitation program will provide the SKILLS RECOGNITION holder with a core curriculum of essential skills necessary for jobs in the human services field and provide the nine units of college credit necessary to sit for the national test-based certification exam, enabling people to become certified psychosocial Rehabilitation Practitioners. This core set of courses not only provides a basic education for people entering the human services profession but also provides training and growth opportunities for existing human service employees. In addition, this SKILLS RECOGNITION will serve as another step in an educational and career ladder leading to a Human Services SKILLS RECOGNITION and/or Degree. All coursework will be applicable as electives and/or meet the requirements for the Human Services degrees at MJC.

M/S/U (J. Sola, S. Circle) to MODIFY the SKILLS RECOGNITION AWARD in PSYCHOSOCIAL REHABILITATION

M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO SR: PSYCHOSOCIAL REHABILITATION

C: Teacher
- MODIFIED: Program learning outcomes, program requirements, required courses, elective courses
- Effective: Summer 2013
- Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
- Rationale: Update and bring in line with recent program changes

M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE for TEACHER
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C: TEACHER

Application for Approval - New Credit Programs (Formerly the CCC-501)
AA-T  Anthropology for Transfer  19-21
ADOPT
Effective: Summer 2013 (contingent upon CCCCO Approval) Expedited!
Rationale for Expedited Implementation: To facilitate MJC’s institutional compliance with SB 1440 by Fall 2013.
Rationale: This program is being proposed for compliance with SB 1440 and to streamline student transfer to CSU.
Catalog Description: All academic subfields of anthropology are emphasized at MJC, including biological anthropology, cultural anthropology, linguistic anthropology and archaeology. Students will learn how to utilize and apply anthropology and its scientific and humanistic modalities. Across broad coursework, students will discover the uniqueness of being biologically human and engage the role of culture and language in the histories and politics of an interconnected, global world.
M/S/U (J. Sola, S. Circle) to ADOPT the AA-T: ANTHROPOLOGY FOR TRANSFER
W/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO AA-T: ANTHROPOLOGY FOR TRANSFER

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)
None

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

AWARD INACTIVATIONS

AA:  Business Administration
INACTIVATE
Effective: Summer 2013 Expedited!
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: The A.A. degree is being inactivated because a current A.S. degree exists and an A.S.-T proposal has been approved by the Curriculum Committee and submitted to the Chancellor's Office for approval. The A.A. degree is being inactivated to align with the recommendation of the Board of Governors, the State Academic Senate, and MJC Curriculum Committee Resolution SP11-CC2, that CTE programs shall be designated as an A.S. degree. The program will maintain the current A.S. degree in Business Administration.
M/S/U (J. Sola, S. Circle) to INACTIVATE AA: BUSINESS ADMINISTRATION
W/S/U (J. Sola, S. Circle) to EXPEDITE INACTIVATION OF AA: BUSINESS ADMINISTRATION

AA:  Clerical
INACTIVATE
Effective: Summer 2013 Expedited!
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: The Clerical A.A. degree is being discontinued so that we have only an A.S. Clerical degree.
M/S/U (J. Sola, S. Circle) to INACTIVATE AA: CLERICAL
W/S/U (J. Sola, S. Circle) to EXPEDITE INACTIVATION OF AA: CLERICAL

AA:  Office Administration
INACTIVATE
Effective: Summer 2013 Expedited!
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: The Office Administration A.A. degree is being discontinued so that we have only an Office Administration A.S. degree.
M/S/U (J. Sola, S. Circle) to INACTIVATE AA: OFFICE ADMINISTRATION
W/S/U (J. Sola, S. Circle) to EXPEDITE INACTIVATION OF AA: OFFICE ADMINISTRATION

AWARD MODIFICATIONS

C: Associate Teacher
   MODIFY: Program learning outcomes, required courses, total units
   Effective: Summer 2013 Expedited!

Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: To reflect modifications in the program.

M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE for ASSOCIATE TEACHER
W/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C: ASSOCIATE TEACHER

AS: Clerical
   MODIFY: Program structure (removing elective coursework requirement), required courses, total units
   Effective: Summer 2013 Expedited!

Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: To update Clerical program award to an A.S. degree only.

M/S/U (J. Sola, S. Circle) to MODIFY the AS: CLERICAL
W/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO AS: CLERICAL

C: Landscape Design
   MODIFY: Elective courses, (removing 3 units of Elective courses- BOT 110), total units
   Effective: Summer 2013 Expedited!

Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: Due to multiple course inactivations, the Landscape Design certificate was no longer accurate and students could not complete it as written.

REQUIRED COURSES - Complete 21 units
   NR 200 [2] Soils................................................................. 4
   EHS 201 [1,2] Plant Identification and Usage 1........................ 3
   EHS 202 [1,2] Plant Identification and Usage 2....................... 3
   EHS 210 [1] Introduction to Environmental Horticulture........... 3
   EHS 215 [3] Landscape Design.............................................. 3
   AG 115 [1] Introduction to Agricultural Education and Careers .... 1
   AG 349A-D [NP] Agriculture Work Experience......................... 4

ELECTIVE COURSES - Complete 9 units
   EHS 276 [NP] Landscape Maintenance.................................. 3
   EHS 278 [NP] Landscape Construction and Installation.............. 3
   NR 222 [NP] Native Tree & Shrub Identification..................... 3
   CMPSC 201 [NP] General Computer Literacy............................ 3 OR
   AGE 225 [NP] Agriculture Computer Applications...................... 3
   Total Units for Certificate of Achievement............................... 30

M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE for LANDSCAPE DESIGN
W/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C: LANDSCAPE DESIGN

C: Master Teacher
   MODIFY: Program learning outcomes, required courses, elective courses, (removing 6 units specialization option), total units.
   Effective: Summer 2013 Expedited!

Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: Revisions to bring the certificate into alignment with recent course changes.
Item pulled from the agenda. M. Garcia noted that course unit totals did not add up to the 32 units shown as needed to earn certificate. L. Hatch will take it back to her division for further review and revision.

AS: Office Administration 27 ½
MODIFY: Program description, program learning outcomes, program requirements, required courses, elective courses, total units.
Effective: Summer 2013 Expedited!
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: To update Office Administration program award to an A.S. degree only.
M/S/U (J. Sola, S. Circle) to MODIFY the AS: OFFICE ADMINISTRATION
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO AS: OFFICE ADMINISTRATION

IX. STANDING REPORTS

1. Transfer Model Curriculum B. Adams
   B. Adams noted the TMC for Anthropology the committee just approved was completed at the TMC Workshop held January 9. B. Adams conducted a TMC workshop and received kudos from committee members for the quality of the workshop. Other workshops are being planned; several at the secondary review level. She also reported that she and L. Miller now are notified when approvals come through.

2. C-ID R. Cranley
   R. Cranley reported that she updated her records to include 29 courses have now been awarded C-ID numbers. There are 81 currently being reviewed, 6 were denied and 8 are conditionally approved. Denied and conditionally approved courses need to go back through the Curriculum Committee for approval before changes can be forwarded to her for resubmission. If a course has been denied or conditionally approved a C-ID#, an explanation/comment will accompany the response.

3. CurricUNET Implementation/Issues B. Adams/L. Miller
   B. Adams reported that when requesting inactivations in CurricUNET, rationale for the proposal must be included in the space provided. Without a rationale, the proposal shell will not be created. Edits to the rationale can also now be made during technical review.

4. Outcomes Assessment Workgroup K. Ennis
   K. Ennis reported that the Outcomes Assessment Work Group will now meet on the same dates/times as the Curriculum Committee. She will meet individually with James Todd, Outcomes Assessment Coordinator, to receive updates for reporting to the Curriculum Committee. She reported that many of the CLOs have been updated. B. Adams noted that a process for review of CLOs was previously developed and will ensure that the process is included in the next agenda so a formal vote may take place. Kathleen noted that the OAW is in need of a full slate of representatives.

X. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards M. Robles
   Agenda item was previously postponed until December. M. Robles stated that there is still no report.

2. Outcomes Assessments and Curriculum Modifications L. Miller
   Report postponed in L. Miller’s absence.
3. Policies for Prerequisites/Corequisites/Advisories  
M. Robles  
M. Robles reported that there was one meeting in the spring and the group has not met since. It is the interest of the group to propose a plan for validating prerequisites through content review. The governor is considering basing our apportionment on the number of students who successfully complete courses rather than the number of students who are enrolled by the census date.

4. Repeatability  
B. Adams  
B. Adams reported that the summer roll has taken place. After the roll, repeatability was stripped from all courses and is being added back in as is deemed necessary. As an example, two of the courses approved at the meeting, Ag Mechanics 1 and 2, are no longer repeatable as there is no intercollegiate competition component. A list of repeatable courses will be made available for review at either the next meeting or the meeting following. There was discussion of how to handle recertification of CPR and EMT.

Informational Items

1. Equating Courses and Repetitions  
Postponed Indefinitely  

2. Independent Study and Work Experience Course Outlines  
Postponed Indefinitely, but B. Adams added that it will eventually have to be discussed as Independent Study will no longer be eligible for repeatability.

3. Preview of Curriculum Changes and Impacts on 13-14 Catalog  
B. Adams for L. Miller  
B. Adams shared a copy of the TMC Certification Worksheet report that was sent to CCCC. M. Robles suggested that for the committee’s information that an additional column listing TMCs approved by the Curriculum Committee might be useful.

B. Adams noted that L. Miller had provided draft copies of approved changes to the catalog through the December 6th meeting. She shared that L. Miller had asked committee members to review the draft and if corrections were needed, to print the page, note changes in red ink and forward the mark ups to Lilia Gerasimchuk. There was no due date provided. A. Bethel stated that she would check with L. Miller and ask her to forward a due date to the committee.

J. Hughes asked and it was determined that unit count issues need to be forwarded to B. Adams (Auto Maintenance/Auto Technician for example). Changes will need to be brought forward on a future agenda.

XI. NEW BUSINESS

Informational Items  
None

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  
L. Miller  
No Report

2. Proposed Curriculum Meeting Dates for 2013-2014  
L. Miller/B. Adams  
Annual Curriculum Training (Friday)  
09/06/13
Fall Meetings (Tuesdays, 2:40 PM)  
09/10/13  
09/24/13  
10/08/13  
10/22/13- Last meeting for 2014-2015 approvals  
11/05/13- 2014-2015 approvals begin  
11/19/13  
12/03/13
Spring Meetings (Tuesdays, 2:40 PM)
01/21/14
02/04/14
02/18/14
03/04/14
03/18/14
04/01/14
04/15/14

After discussion of start dates for fall 2013 and spring 2014 semesters,

XII. PUBLIC COMMENT
None.

Meeting adjourned at approximately 4 p.m.
Curriculum Committee

MINUTES

Tuesday, February 05, 2013
Yosemite 213 2:40 PM


Others Present: P. Bettencourt (AH and FCS Dean), S. Miller, (Political Science), C. Rasmussen (Nursing)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

January 22, 2013

Hearing no objections, the minutes of January 22, 2013 were approved.

III. COURSE NOTIFICATION AGENDA

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

CLDDV 293  Music, Birth To K: Theory and Practice 3
Effective: Summer 2013 Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.

INACTIVATE
Rationale: Course is no longer being offered. Course is cross-listed with MUST 103, which will also be inactivated.
Program Impact:
Stand Alone
INTDS  230  Drafting for Interiors  3
Effective: Summer 2013  Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about
the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE
Rationale: Program is being discontinued.
Program Impact:
1. Certificate of Achievement: Interior Design
2. Interior Design A.A. Degree
3. Interior Design A.S. Degree
M/S/U (L. HATCH, E. MAKI) to INACTIVATE INTDS 230
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE INACTIVATION of INTDS 230

NURWE  361  Nursing: Work Experience  1
Effective: Summer 2013  Expedited
Rationale for Expedited Approval: To ensure students receive accurate information about
the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
M/S/U (L. HATCH, E. MAKI) to INACTIVATE NURWE 361
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE INACTIVATION of NURWE 361

UPDATE

PLACEMENT OF COURSES IN DISCIPLINES:

None
MODIFICATIONS/REACTIVATIONS

ADJU 201  Introduction to Administration of Justice  3
Effective: Summer 2013 [Expedited] To align with C-ID descriptor.
Rationale for Expedited Approval: Course needs to align with C-ID descriptor included on Administration of Justice TMC.
MODIFY: Description, content, methods of instruction, typical assignments, objectives, methods of evaluation, textbooks.
Enrollment Restrictions: None
Distance Education Status: Maintaining Online
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D8) (IGETC: 4H)
Rationale: This course in being reviewed to ensure it aligns with C-ID descriptor, included on TMC.
Program Impact:
1. Administration of Justice A.A. Degree
2. Administration of Justice A.S. Degree
3. Administration of Justice for Transfer AS-T Degree (pending)
4. CSU General Education Pattern Certificate of Achievement
5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
6. MJC-GE Pattern

M/S/U (L. HATCH, E. MAKI) to MODIFY ADJU 201
M/S/U (C. MULDER, C. VAUGHN) to MAINTAIN DE for ADJU 201
M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF ADJU 201 on GE PATTERN(S)
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of ADJU 201

ADJU 202  Principles/Procedures of Justice System  3
Effective: Summer 2013 [Expedited] To align with C-ID descriptor.
Rationale for Expedited Approval: Course is being updated to align with C-ID descriptor included on Administration of Justice TMC.
MODIFY: Description, content, methods of instruction, typical assignments, objectives, methods of evaluation, textbooks, outcomes.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.
Distance Education Status: Maintaining Online
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B)
Rationale: This course is being updated to align with C-ID descriptor.
Program Impact:
1. Administration of Justice A.A. Degree
2. Administration of Justice A.S. Degree
3. Administration of Justice for Transfer AS-T (pending)

M/S/U (L. HATCH, E. MAKI) to MODIFY ADJU 202
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN REQUISITES for ADJU 202
M/S/U (C. MULDER, C. VAUGHN) to MAINTAIN DE for ADJU 202
M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF ADJU 202 on GE PATTERN(S)
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of ADJU 202
ADJU 203  Concepts of Criminal Law  3
Effective: Summer 2013  Expedited: To align with C-ID descriptor.
Rationale for Expedited Approval: Course is being updated to align with C-ID descriptor which is included in Administration of Justice TMC.
MODIFY: Content, methods of instruction, typical assignments, objectives, methods of evaluation, textbooks, outcomes.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201 and satisfactorily complete ADJU 202.
Distance Education Status: Maintaining Online
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D0) (IGETC: 4J)
Rationale: This course is being updated to align with C-ID descriptor.
Program Impact:
1. Administration of Justice A.A. Degree
2. Administration of Justice A.S. Degree
3. Administration of Justice for Transfer AS-T (pending)

M/S/U (L. HATCH, E. MAKI) to MODIFY ADJU 203
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN REQUISITES for ADJU 203
M/S/U (C. MULDER, C. VAUGHN) to MAINTAIN DE for ADJU 203
M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF ADJU 203 on GE PATTERN(S)
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of ADJU 203

ANTHR 101  Biological Anthropology  3
Effective: Summer 2013  Expedited: To align with C-ID descriptor.
Rationale for Expedited Approval: C-ID alignment needed for submission of anthropology AA-T TMC.
MODIFY: Title, content, methods of instruction, typical assignments, objectives, textbooks.
Enrollment Restrictions: None.
Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: A) (CSU-GE: B2, D1) (IGETC: 5B); Request (IGETC:4A)
Rationale: C-ID course alignment--expedited request.
Program Impact:
1. Anthropology for Transfer AA-T Degree (pending)
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Natural Sciences A.A. Degree
4. MJC-GE Pattern A.A. Degree Major

M/S/U (L. HATCH, E. MAKI) to MODIFY ANTHR 101
M/S/U (C. MULDER, C. VAUGHN) to MAINTAIN DE for ANTHR 101
M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF ANTHR 101 on GE PATTERN(S)
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of ANTHR 101
ANTHR 102 Cultural Anthropology 3
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: Course is being updated to be submitted for C-ID approval.
MODIFY: Description, content, methods of instruction, objectives, textbooks.
Enrollment Restrictions: None.
Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid Course, Teleweb
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D1) (IGETC: 4A);
Requesting: (C-ID: ANTH 120=Introduction to Cultural Anthropology)
Rationale: Course is being updated to align with C-ID descriptor which is part of Anthropology TMC.
Program Impact:
1. Anthropology for Transfer AA-T Degree (pending)
2. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
3. CSU General Education Pattern Certificate of Achievement
4. Ethnic Studies Skills Recognition Award
5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
6. Geography for Transfer AA-T Associate of Arts for Transfer (pending)
7. Human Services A.A. Degree
8. MJC-GE Pattern A.A. Degree Major
9. Nursing: LVN to ADN Upgrade A.S. Degree
10. University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (L. HATCH, E. MAKI) to MODIFY ANTHR 102
Distance education pulled for discussion by M. Garcia to clarify response on DE addendum. Committee reviewed and had discussion; DE addendum remained the same.

M/S/U (M. LYNCH, C. MULDER) to MAINTAIN DE for ANTHR 102

M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF ANTHR 102 on GE PATTERN(S)

M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of ANTHR 102

ANTHR 104 Linguistic Anthropology 3
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: Course is being updated to align with C-ID descriptor included on Anthropology TMC.
MODIFY: Description, content, methods of instruction, objectives, textbooks.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid Course.
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B, C) (CSU-GE: C2, D1) (IGETC: 3B, 4A)
Rationale: Course is being updated to be submitted for C-ID approval.
Program Impact:
1. Anthropology for Transfer AA-T Degree (pending)
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Humanities A.A. Degree
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. MJC-GE Pattern

Course pulled for discussion by M. Adams regarding methods of instruction and typical assignments sections. Committee reviewed and made minor revisions.

M/S/U (M. ADAMS, K. ENNIS) to MODIFY ANTHR 104

M/S/U (L. HATCH, K. ENNIS) to MAINTAIN REQUISITES for ANTHR 104
Distance education pulled for discussion by M. Garcia to clarify response on DE addendum. Committee reviewed and had discussion; DE addendum remained the same.
**ANTHR 105**  
**Biological Anthropology Laboratory**  
**Effective:** Summer 2013  
**Rationale for Expedited Approval:** Course is being updated for C-ID alignment.  
**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in or satisfactory completion of ANTHR 101.  
**Distance Education Status:** None.  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for (MJC-GE: A) (CSU-GE: B3) (IGETC: 5C)  
**Rationale:** We will be submitting our TMC for the AA-T in anthropology and require C-ID alignment for courses.  
**Program Impact:**  
1. Anthropology for Transfer AA-T Degree (pending)  
2. CSU General Education Pattern Certificate of Achievement  
3. General Studies, Emphasis in Natural Sciences A.A. Degree  
4. MJC-GE Pattern  

**ANTHR 130**  
**Archaeology & Cultural Prehistory**  
**Effective:** Summer 2013  
**Rationale for Expedited Approval:** Course is being updated for C-ID alignment.  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for (MJC-GE: B) (CSU-GE: D1) (IGETC: 4A)  
**Rationale:** We are submitting the TMC for the AA-T in anthropology and need our courses to align with the C-ID descriptors.  
**Program Impact:**  
1. Anthropology for Transfer AA-T Degree (pending)  
2. CSU General Education Pattern Certificate of Achievement  

*Course pulled for discussion by M. Adams regarding methods of instruction section. Committee reviewed and made minor revisions.*
BUSAD 210  Business Communication  
Effective: Summer 2013 [Expedited] To align with C-ID descriptor.  
Rationale for Expedited Approval: We are aligning with the C-ID outline.  
**MODIFY:** Enrollment restrictions, content, DE modalities, outcomes, general education, methods of instruction, objectives, textbooks, methods of evaluation.  
Enrollment Restrictions: Modifying: (A) Satisfactory completion of ENGL 101 to (P) satisfactory completion of ENGL 101  
Distance Education Status: Requesting: Mixed Modalities/Hybrid Course; Maintaining: Online Course  
Materials Fee Status: None  
Articulation Status: Transfer to CSU  
General Education Status: Approved for (MJC-GE: D2)  
Rationale: This course is part of the new TMC.  
Program Impact:
1. Business Administration for Transfer AS-T Degree (Pending)  
2. Business Operations: Management A.A. Degree  
3. General Studies, Emphasis in Language and Rationality A.A. Degree  
4. MJC-GE Pattern A.A. Degree Major  
5. Marketing A.A. Degree  
6. Office Administration Certificate of Achievement  
7. Office Administration A.A. Degree  
8. Office Administration A.S. Degree  
9. Professional Selling Certificate of Achievement  
10. Retail Management (WAFC) Certificate of Achievement  
11. Supervisory Management A.A. Degree  
12. Supervisory Management A.S. Degree  
13. Word Processing Certificate of Achievement  

**M/S/U (L. HATCH, E. MAKI) to MODIFY BUSAD 210**  
**M/S/U (L. HATCH, K. ENNIS) to MODIFY REQUISITES for BUSAD 210**  
**M/S/U (C. MULDER, C. VAUGHN) to MODIFY DE for BUSAD 210**  
**M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF BUSAD 210 on GE PATTERN(S)**  
**M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of BUSAD 210**

HE 101  Emergency Response/CPR FPR  
Effective: Summer 2013 [Expedited] To align with C-ID descriptor.  
Rationale for Expedited Approval: This course is being modified to update the text and make minor changes to the outline to align with C-ID descriptors.  
**MODIFY:** Repeat policy, materials fee, content, description, outcomes, methods of instruction, typical assignments, objectives, textbooks, methods of evaluation.  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: Increasing fee from $8 to $27  
Articulation Status: Transfer to CSU and UC  
General Education Status: Not approved for GE  
Rationale: This course must be updated to align with C-ID descriptor. It is part of the Kinesiology TMC approved in December.  
Program Impact:
1. Athletic Training /Sports Medicine A.S. Degree  
2. Kinesiology for Transfer AS-T Degree (Pending)  
3. Physical Education A.A. Degree  

During blanket approval discussion, C. Mulder noted a correction needed to be made to the catalog description for C-ID purposes. Correction was made at meeting.  

**M/S/U (L. HATCH, E. MAKI) to MODIFY HE 101**  
**M/S/U (E. MAKI, C. MULDER) to MODIFY FEE for HE 101**
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of HE 101

PSYCH 51

Psychology in Everyday Life

Effective: Summer 2014
MODIFY: DE modalities, content, outcomes, methods of instruction, methods of evaluation, typical assignments, requisite skills, textbooks.

Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 49.

Distance Education Status: Requesting Online

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Approved for (MJC-GE: B)

Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.

Program Impact:
1. Dental Assisting Certificate of Achievement
2. Human Services A.A. Degree
3. MJC-GE Pattern A.A. Degree Major
4. Medical Assisting Certificate of Achievement

M/S/U (L. HATCH, E. MAKI) to MODIFY PSYCH 51
M/S/U (L. HATCH, K. ENNIS) to MODIFY REQUISITES for PSYCH 51
M/S/U (C. MULDER, C. VAUGHN) to MODIFY DE for PSYCH 51
M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF PSYCH 51 on GE PATTERN(S)

PSYCH 101

General Psychology

Effective: Summer 2013 Expedited To align with C-ID descriptor.

Rationale for Expedited Approval: Course is being updated for periodic review, to adhere to the curriculum review matrix, and to align with the C-ID descriptor included on TMC template.

MODIFY: Description, content, outcomes, methods of instruction, objectives, textbooks.

Enrollment Restrictions: Modifying: (A) satisfactory completion of ENGL 101 to (A) satisfactory completion of ENGL 50.

Distance Education Status: Maintaining Online

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: B) (CSU-GE: D9) (IGETC: 4I)

Rationale: Course is being updated to align with the C-ID descriptor included on the Psychology TMC template and other TMC templates.

Program Impact:
1. Administration of Justice for Transfer AS-T (Pending)
2. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
3. Athletic Training /Sports Medicine A.S. Degree
4. CSU General Education Pattern Certificate of Achievement
5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
6. Human Services A.A. Degree
7. MJC-GE Pattern A.A. Degree Major
8. Medical Assisting Certificate of Achievement
9. Nursing A.S. Degree
10. Respiratory Care A.S. Degree
11. University Preparation, Emphasis in Humanities A.A. Degree

Course pulled for discussion by M. Adams regarding typical assignments section. Committee reviewed and made minor revisions.

M/S/U (M. ADAMS, M. GARCIA) to MODIFY PSYCH 101
M/S/U (L. HATCH, K. ENNIS) to MODIFY REQUISITES for PSYCH 101
M/S/U (C. MULDER, C. VAUGHN) to MAINTAIN DE for PSYCH 101
M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF PSYCH 101 on GE PATTERN(S)
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of PSYCH 101

PSYCH 102

Research Methods
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: Course is being updated for periodic review and to adhere to curriculum review matrix. Course is also being changed to align with C-ID descriptor PSYCH 200.
MODIFY: Description, content, grading policy, methods of instruction, objectives, outcomes, textbooks.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PSYCH 101; Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE
Rationale: Course is also being changed to align with C-ID descriptor PSYCH 200.
Program Impact:
1. Anthropology for Transfer AA-T Degree (Pending)

PSYCH 103

Introduction to Neuroscience
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: To match C-ID in preparation for Psychology TMC.
MODIFY: Description, content, methods of instruction, objectives, outcomes, textbooks.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PSYCH 101; Request (A) satisfactory completion of ENGL 50. PHYSO 103: Maintain (P) satisfactorily completion of PSYCH 101; request (A) satisfactory completion of ENGL 50.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: A) (CSU-GE: B2) (IGETC: 5B)
Rationale: Course is being aligned with C-ID.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

Course pulled for discussion by M. Adams regarding methods of instruction and typical assignments sections. Committee reviewed and made minor revisions.
M/S/U (M. ADAMS, K. ENNIS) to MODIFY PSYCH 102
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN REQUISITES for PSYCH 102
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of PSYCH 102

PHYSO 103

Introduction to Neuroscience
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: To match C-ID in preparation for Psychology TMC.
MODIFY: Description, content, methods of instruction, objectives, outcomes, textbooks.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PSYCH 101; Request (A) satisfactory completion of ENGL 50. PHYSO 103: Maintain (P) satisfactorily completion of PSYCH 101; request (A) satisfactory completion of ENGL 50.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: A) (CSU-GE: B2) (IGETC: 5B)
Rationale: Course is being aligned with C-ID.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

Course pulled for discussion by M. Adams regarding methods of instruction and typical assignments sections. Committee reviewed and made minor revisions. M. Adams questioned whether there should be a second discipline listed because of the cross-listing. B. Adams indicated she would contact author and co-contributor to verify. If a second discipline needed to be placed in the course proposal, the item will come through on the next agenda.
M/S/U (M. ADAMS, M. GARCIA) to MODIFY PSYCH 103/PHYSO 103
M/S/U (L. HATCH, K. ENNIS) to MODIFY REQUISITES for PSYCH 103/PHYSO 103
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of PSYCH 103/PHYSO 103
PSYCH 104  Introduction to Social Psychology  3
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: Course is being updated for periodic review and to adhere to curriculum review matrix. The course changes have also been made to align with C-ID PSYCH 170.
MODIFY: Title, description, DE modalities, content, methods of instruction, objectives, outcomes, textbooks, methods of evaluation, requisite skills.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101 and satisfactorily complete ENGL 101.
Distance Education Status: Requesting Online Course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
Rationale: The course changes have also been made to align with C-ID PSYCH 170.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Language and Rationality A.A. Degree
3. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
4. Human Services A.A. Degree
5. MJC-GE Pattern A.A. Degree Major
Course pulled for discussion by M. Adams regarding typical assignments section. Committee reviewed and made minor revisions.
M/S/U (M. ADAMS, M. GARCIA) to MODIFY PSYCH 104
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN REQUISITES for PSYCH 104
M/S/U (C. MULDER, C. VAUGHN) to MODIFY DE for PSYCH 104
GE placement pulled for discussion by R. Cranley. Area E designation is being removed from ASSIST effective fall 2013. Course qualifies for Area B and Area D9, but no longer qualifies for Area E since it is missing the physiological elements. Committee reviewed and made minor revisions.
M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF PSYCH 104 on AREA B AND D9 on GE PATTERN(S); M/S/U (R. CRANLEY, C. MULDER) to REMOVE PLACEMENT OF AREA E on GE PATTERN(S)
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of PSYCH 104
PSYCH 105  Abnormal Psychology  3  
**Effective:** Summer 2013, Expedited, To align with C-ID descriptor.  
**Rationale for Expedited Approval:** Course is being updated for periodic review and to adhere to curriculum review matrix. The course changes have also been made to align with C-ID PSYCH 170.  
**MODIFY:** Enrollment restrictions, description, content, methods of instruction, objectives, outcomes, typical assignments, textbooks.  
**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101; Removing: and be familiar with the theories of personality, experimental design, introductory information on diagnostic categories, diagnosis and treatment of mental illnesses.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for (MJC-GE: B) (CSU-GE: D9) (IGETC: 4I)  
**Rationale:** Course was also changed to align with C-ID PSYCH 120.  
**Program Impact:**  
1. CSU General Education Pattern Certificate of Achievement  
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
3. MJC-GE Pattern A.A. Degree Major  

Course pulled for discussion by M. Adams regarding methods of instruction and typical assignments sections. Committee reviewed and made minor revisions.  
M/S/U (M. ADAMS, M. GARCIA) to MODIFY PSYCH 105  
M/S/U (L. HATCH, K. ENNIS) to MODIFY REQUISITES for PSYCH 105  
M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF PSYCH 105 on GE PATTERN(S)  
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of PSYCH 105

PSYCH 110  Human Sexualities  3  
**Effective:** Summer 2013, Expedited, To align with C-ID descriptor.  
**Rationale for Expedited Approval:** Course is being updated for periodic review and to adhere to curriculum review matrix. It is also included on the Psychology TMC template and being aligned with C-ID PSYCH 130.  
**MODIFY:** Hours, DE modalities, general education, description, content, methods of instruction, objectives, outcomes, typical assignments, textbooks.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining Online, Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for (MJC-GE: E) (CSU-GE: E); Requesting: (IGETC-4I)  
**Rationale:** Align with C-ID descriptor and PSYCH TMC.  
**Program Impact:**  
1. CSU General Education Pattern Certificate of Achievement  
2. General Studies, Emphasis in Language and Rationality A.A. Degree  
3. Human Services Certificate of Achievement  
4. Human Services A.A. Degree  
5. MJC-GE Pattern A.A. Degree Major  

M/S/U (L. HATCH, E. MAKI) to MODIFY PSYCH 110  
M/S/U (C. MULDER, C. VAUGHN) to MAINTAIN DE for PSYCH 110  
M/S/U (L. LANIGAN, S. BERGER) to MAINTAIN PLACEMENT OF PSYCH 110 on MJC-GE and CSU-GE and to request placement on IGETC.  
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of PSYCH 110
PSYCH 111  Psychology of Gender  3
Effective: Summer 2014
MODIFY: Typical assignments, textbooks, description
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are
strongly advised to satisfactorily complete PSYCH 101
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU- D4, D9) (IGETC: 4D, 4I)
Rationale: Course is being updated for periodic review and to adhere to curriculum review
matrix.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

PSYCH 111 withdrawn by B. Adams on behalf of author. Author requested course be withdrawn
so modifications could be made.

PSYCH 118  Pharmacology of Abused Substances  3
HUMSR 118  Effective: Summer 2014
MODIFY: Enrollment restrictions, outcomes, textbooks, methods of instruction.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are
strongly advised to satisfactorily complete HUMSR 116 or required satisfactorily complete
PSYCH 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Course is being updated or periodic review and to adhere to curriculum review
matrix.
Program Impact:
Stand Alone

During blanket approval discussion, C. Mulder noted the cross-listed courses field was blank. Correction
was made at meeting, with HUMSR 118 inserted in field.
M/S/U (L. HATCH, E. MAKI) to MODIFY PSYCH 118/HUMSR 118
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of PSYCH 118/HUMSR 118
Curriculum Committee Agenda – rev.2/14/2013 4:06 PM

**PSYCH 130**

**Personal Adjustment**

**Effective:** Summer 2013, *Expedited* To align with C-ID descriptor.

**Rationale for Expedited Approval:** Course is being updated for periodic review and to adhere to curriculum review matrix. Course is being changed to align with C-ID descriptor PSYCH 115.

**MODIFY:** Grading policy, general education, typical assignments, textbooks, description, content, objectives, methods of instruction, outcomes.

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Approved for (MJC-GE: E) (CSU-GE: E); Requesting: (CSU-GE: D9)

**Rationale:** Course is being changed to align with C-ID descriptor PSYCH 115.

**Program Impact:**

1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Language and Rationality A.A. Degree
3. Human Services Certificate of Achievement
4. MJC-GE Pattern A.A. Degree Major

*Course pulled for discussion by M. Adams regarding typical assignments section. K. Ennis noted she was working with author to revise CLOs and they weren't finalized; she withdrew the course and will work with author on revisions and CLOs.*

M/S/_(M. ADAMS, M. GARCIA) PSYCH 130 WITHDRAWN

**THETR 164**

**Improvisational Acting**

**Effective:** Summer 2014

**MODIFY:** Enrollment restrictions, repeat policy, general education, typical assignments, textbooks, content, objectives, methods of instruction, outcomes, methods of evaluation, requisite skills.

**Enrollment Restrictions:** Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete THETR 160.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for (MJC: Activities);

**Rationale:** Course update.

**Program Impact:**

1. Theatre A.A. Degree

M/S/U (L. HATCH, E. MAKI) to MODIFY THETR 164

M/S/U (L. HATCH, K. ENNIS) to MODIFY REQUISITES for THETR 164

M/S/U (M. LYNCH, M. GARCIA) to MAINTAIN PLACEMENT of THETR 164 on ACTIVITIES

M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of THETR 164
## NEW COURSES

### POLSC 180  Human Rights

**Effective:** Summer 2014  
**ADOPT**  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting Mixed Modalities/Hybrid course, Online course  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Requesting (MJC-GE:B) (CSU-GE:D8) (IGETC-4H)  
**Rationale:** The class fulfills a major need at the college. Currently, there are no courses offered on human rights, and this topic is very important in relation to political science and global justice.  
**Program Impact:** Stand Alone

_During blanket approval discussion, C. Mulder noted the repeatability field was blank. Correction was made at meeting, with “Not repeatable” inserted in field._

**M/S/U (L. HATCH, E. MAKI) to ADOPT POLSC 180**  
**M/S/U (L. HATCH, K. ENNIS) to ADOPT REQUISITES for POLSC 180**  
**M/S/U (C. MULDER, C. VAUGHN) to ADOPT DE for POLSC 180**  
**M/S/U (L. LANIGAN, S. BERGER) to PLACE POLSC 180 on MJC-GE and REQUEST PLACEMENT on CSU-GE and IGETC PATTERN(S)***

### THETR 117  Ballet 3

**PEC 139**

**Effective:** Summer 2013 **Expedited** To comply with newly revised code or law.  
**Rationale for Expedited Approval:** Course is being proposed because of Title 5 repeatability changes.  
**ADOPT**  
**Enrollment Restrictions:** (A) Satisfactory completion of THETR 177  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** CSU and UC (Requesting)  
**General Education Status:** Requesting (MJC-Activities)  
**Rationale:** Students need a class that builds on what they learned in Ballet 2, a class that will take them to an Advanced Intermediate level of Classical Ballet technique. Many students entering MJC are beyond a beginner level of ballet technique and need a class that will accommodate their technical level.  
**Program Impact:** Stand Alone

**M/S/U (L. HATCH, E. MAKI) to ADOPT THETR 117/PEC 139**  
**M/S/U (L. HATCH, K. ENNIS) to ADOPT REQUISITES for THETR 117/PEC 139**  
**M/S/U (M. LYNCH, M. GARCIA) to PLACE THETR 117/PEC 139 on ACTIVITIES**  
**M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of THETR 117/PEC 139**
THETR  118  Ballet 4  
PEC——139  
PEC  146  (02/05 AM)  

Effective: Summer 2013 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: To allow students to continue to study ballet, building on the skills developed in Ballet 3. This course may offer students the opportunity to work en pointe.
ADOPT

Enrollment Restrictions: (A) Satisfactory completion of THETR 117
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC-Activities)
Rationale: Course is being proposed to comply with new Title 5 repeatability changes.
Program Impact: Stand Alone

M/S/U (L. HATCH, E. MAKI) to ADOPT THETR 118/PEC 146
M/S/U (L. HATCH, K. ENNIS) to ADOPT REQUISITES for THETR 118/PEC 146
M/S/U (M. LYNCH, M. GARCIA) to PLACE THETR 118/PEC 146 on ACTIVITIES
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of THETR 118/PEC 146

THETR  130  Jazz Intermediate/Advanced  
PEC  132  

Effective: Summer 2013 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: This course is being built as part of a family of courses for Jazz Dance Technique. This would be Jazz Dance 3 out of 4. Jazz Dance 4 is also being created to broaden the family and complete the family.
ADOPT

Enrollment Restrictions: Requesting: (A) satisfactory completion of THETR 188 and THETR 177.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC-Activities)
Rationale: To ensure student progression from level 2 to level 3 because of Title 5 repeatability changes.
Program Impact: Stand Alone

Course pulled for discussion by M. Adams regarding methods of evaluation and typical assignments sections. Committee reviewed and made minor revisions.

M/S/U (M. ADAMS, E. LUCAS) to ADOPT THETR 130/PEC 132
M/S/U (L. HATCH, K. ENNIS) to ADOPT REQUISITES for THETR 130/PEC 132
M/S/U (M. LYNCH, M. GARCIA) to PLACE THETR 130/PEC 132 on ACTIVITIES
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of THETR 130/PEC 132
THETR 133  
**Rehearsal and Performance 1**

**Effective:** Summer 2013  
**Rationale for Expedited Approval:** We are developing a sequence of courses focused on the process of rehearsing and performing a play. New state requirements for course repeatability have led us to this approach. Students will have the opportunity to participate in a maximum of four productions during their 4 semester stay at MJC.

**ADOPT**

**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** CSU and UC (Requesting)  
**General Education Status:** Requesting (MJC:Activities).

**Rationale:** The theatre rehearsal and performance curriculum is being re-written in order to conform to the new repeatability requirements.

**Program Impact:** Stand Alone

*Course pulled for discussion by M. Adams regarding typical assignments section. Committee reviewed and made minor revisions.*

**M/S/U (M. ADAMS, M. GARCIA) to ADOPT THETR 133**

**M/S/U (L. HATCH, K. ENNIS) to ADOPT REQUISITES for THETR 133**

**M/S/U (M. LYNCH, M. GARCIA) to PLACE THETR 133 on ACTIVITIES**

**M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of THETR 133**

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THETR 134  
**Rehearsal and Performance 2**  
2

**Effective:** Summer 2013  
**Rationale for Expedited Approval:** Course is being created to address Title 5 repeatability changes.

**ADOPT**

**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** CSU and UC (Requesting)  
**General Education Status:** Requesting (MJC:Activities).

**Rationale:** Course is being created to comply with Title 5 repeatability changes.

**Program Impact:** Stand Alone

*Course pulled for discussion by M. Adams regarding typical assignments section. Committee reviewed and made minor revisions.*

**M/S/U (M. ADAMS, M. GARCIA) to ADOPT THETR 134**

**M/S/U (M. LYNCH, M. GARCIA) to PLACE THETR 134 on ACTIVITIES**

**M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of THETR 134**
Dance Repertory Touring Competition

Effective: Summer 2013
Rationale for Expedited Approval: To comply with newly revised code or law.

ADOPT

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC: Activities)

Rationale: MJC has been a member of the American College Dance Festival national organization since 2003. Each year, MJC students travel within and out of the American College Dance Festival regional conferences. Students have the opportunity to observe other dance programs and assess their own training in comparison to transfer dance programs. With the impending MJC AA dance degree, it is beneficial for the MJC students to experience the workshop and competitive conference of ACDFA and to evaluate other programs and determine where they might enroll to continue their education in dance.

Program Impact:

M/S/U (M. ADAMS, E. LUCAS) to ADOPT THETR 149
M/S/U (M. LYNCH, M. GARCIA) to PLACE THETR 149 on ACTIVITIES
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of THETR 149

Dance Rehearsal & Performance 1

Effective: Summer 2013
Rationale for Expedited Approval: To comply with newly revised code or law.

ADOPT

Enrollment Restrictions: Request (L) students who successfully pass audition process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC: Activities)

Rationale: MJC has been a member of the American College Dance Festival national organization since 2003. Each year, MJC students travel within and out of the American College Dance Festival regional conferences. Students have the opportunity to observe other dance programs and assess their own training in comparison to transfer dance programs. With the impending MJC AA dance degree, it is beneficial for the MJC students to experience the workshop and competitive conference of ACDFA and to evaluate other programs and determine where they might enroll to continue their education in dance.

Program Impact:

M/S/U (M. ADAMS, E. LUCAS) to ADOPT THETR 151
M/S/U (L. HATCH, K. ENNIS) to ADOPT REQUISITES for THETR 151
M/S/U (M. LYNCH, M. GARCIA) to PLACE THETR 151 on ACTIVITIES
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of THETR 151
THETR 152

**Dance Rehearsal & Performance 2**

**Effective:** Summer 2013  
**Rationale for Expedited Approval:** Expedited approval being requested to comply with repeatability changes.

**ADOPT**

**Enrollment Restrictions:** Request (L) students who successfully pass audition process.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** CSU and UC (Requesting)

**General Education Status:** Requesting (MJC: Activities)

**Rationale:** Theatre, Dance courses are no longer repeatable, leveled courses in rehearsal and performance courses will ensure appropriate experience and learning development needed for transfer.

**Program Impact:**

Stand Alone

Course pulled for discussion by M. Adams regarding methods of evaluation section. Committee reviewed and made minor revisions.

**M/S/U (M. ADAMS, E. LUCAS) to ADOPT THETR 152**

**M/S/U (L. HATCH, K. ENNIS) to ADOPT REQUISITES for THETR 152**

**M/S/U (M. LYNCH, M. GARCIA) to PLACE THETR 152 on ACTIVITIES**

**M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of THETR 152**

THETR 153

**Contemporary Pop Dance Rehearsal and Performance**

**Effective:** Summer 2013  
**Rationale for Expedited Approval:** To ensure student progression within program.

**ADOPT**

**Enrollment Restrictions:** Request (L) students who successfully pass audition process.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** CSU and UC (Requesting)

**General Education Status:** Requesting (MJC: Activities)

**Rationale:** With the implementation of the AA Degree in Dance this offering fulfill a student required elective.

**Program Impact:**

Stand Alone

Course pulled for discussion by M. Adams regarding methods of evaluation and typical assignments sections. Committee reviewed and made minor revisions.

**M/S/U (M. ADAMS, E. LUCAS) to ADOPT THETR 153**

**M/S/U (L. HATCH, K. ENNIS) to ADOPT REQUISITES for THETR 153**

**M/S/U (M. LYNCH, M. GARCIA) to PLACE of THETR 153 on ACTIVITIES**

**M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of THETR 153**
Rationale for Expedited Approval: Requirements for the dance AA degree include Fundamentals of Choreography. The Dance Workshop Performance will give students from the dance program and choreography classes an opportunity to work creatively through the artistic process from audition to rehearsal to performance.

ADOPT

Enrollment Restrictions: Request (L) students who successfully pass audition process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC: Activities)
Rationale: This course is being created to comply with new state regulations in regards to repeatability.

Program Impact:

Course pulled for discussion by M. Adams regarding typical assignments section. Committee reviewed and made minor revisions.

M/S/U (M. ADAMS, M. GARCIA) to ADOPT THETR 155
M/S/U (L. HATCH, K. ENNIS) to ADOPT REQUISITES for THETR 155
M/S/U (M. LYNCH, M. GARCIA) to PLACE THETR 155 on ACTIVITIES
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of THETR 155

VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

Program Learning Outcomes

( None)

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application Application for Approval - New Credit Programs (Formerly the CCC-501)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)
IX. STANDING REPORTS

1. Transfer Model Curriculum  
   B. Adams  
   B. Adams reported to the committee that the Music AA-T has been approved by the CCCCO, and the approval letter noted the substantive change must also be reported and approved by ACCJC/WASC. The other six proposals are still in secondary review stage at the CCCCO. Another TMC workshop is scheduled for February 27, 2013.

2. C-ID  
   R. Cranley  
   R. Cranley reported that 29 C-IDs have been approved, and she will submit 19 more since they were approved at today’s meeting. She continues to update the spreadsheet and disseminate to the appropriate parties.

3. CurricUNET Implementation/Issues  
   B. Adams/L. Miller  
   B. Adams reported the CLO Word reports now contain GELOs if the course is approved for a GE area. The CLO checklist field still displays the CLOs only.

4. Outcomes Assessment Workgroup  
   K. Ennis  
   Proposal for Outcomes Assessment Workgroup – Curriculum Committee Liaison Role and CLO/PLO Review Procedures  
   Proposed by: Kathleen Ennis, Library Curriculum Rep; Barbara Adams, Curriculum Co-Chair  
   For Consideration at 12/04/12 Curriculum Committee Meeting  

1. The Outcomes Assessment Workgroup-Curriculum Committee (OAW-CC) Liaison role will be designated for the lead person who reviews CLOs/PLOs included with course and program proposals.

2. The OAW-CC Liaison will have “Curriculum Rep” status for all divisions. This permission level will allow the liaison to review courses/programs as soon as authors have submitted them into the CurricUNET approval stream for Curriculum Representative review (Level 2).

3. As soon as a course or program is submitted by the author, the Liaison receives an email notification. CLOs/PLOs are then evaluated using the following basic criteria.
   a. Are there an appropriate number of outcomes?
   b. Do they accurately reflect the course?
   c. Are they distinguishable from the objectives/content?
   d. Are they clear to someone outside the discipline?
   e. Do they use Bloom’s Taxonomy to express developmental levels of learning?
   f. Do they NOT include the phrase “Demonstrate the ability to.....”?  

4. Any problematic outcomes are addressed immediately via an email to author notifying him/her there is an issue with the CLOs/PLOs. The original CLOs/PLOs are included in this email, as well the specific problem(s) identified. When appropriate, suggestions for improvement are made. Copies of this email are sent to the division Curriculum Representative, as well as to the Curriculum Co-Chair. Authors are reminded that all changes must be made by Curriculum Co-Chair, since courses/programs are inaccessible to authors and reps once they enter the approval stream.

5. E-mail contacts, as well as all subsequent email/telephone/in-person exchanges, are logged in the CLO/PLO Review document.

6. When course/program reaches “Curriculum Committee Member” status (Level 5), the Liaison re-evaluates outcomes to ensure any corrections agreed upon by the author have been made by the Curriculum Co-Chair. For documentation purposes, a brief summary of CLO/PLO improvement process
is entered into the “Comments” section at this time. For any CLOs/PLOs that are still in question, the author and Curriculum Representative will be notified via email one last time.

7. Any courses with problematic outcomes at the time of Curriculum Committee meeting will be identified within the Standing Report and forwarded on to OAW.

8. Any programs with problematic objectives at the time of Curriculum Committee meeting will be pulled for discussion and, if needed, withdrawn.

9. Curriculum Committee OAW-CC Liaison Reports will be forwarded to Curriculum Co-Chair for archiving.

10. All documentation (CLO/PLO Review, bi-weekly Curriculum Committee OAW-CC Liaison Report, and any requested emails) will be forwarded to OAW Co-Chair for archiving, as well as summarized during the OAW Standing Report.

K. Ennis reported there were four THETR courses that still needed modification in CurricUNET. The authors had agreed to the changes, but there was not enough time for K. Ennis to relay the changes to B. Adams. She shared with the committee and it was agreed that B. Adams would make the modifications after the meeting, and before she forwards the courses in the approval stream. There was discussion on the process for CLO/PLO review. K. Ennis reported that the process of contacting authors and revising the CLOs before meetings has been an efficient method. She and B. Adams are coordinating in order to get the information updated in CurricUNET before the meetings.

M/S/U (C. Mulder, E. Maki) to approve the OAW Liaison Role and CLO/PLO Review Process.

X. UNFINISHED BUSINESS

Action Items

1. **Course Substitutions for Academic Awards** M. Robles
   M. Robles reported on the revised substitution form which has been used since summer 2012. Division offices were contacted for feedback. The general comment is that it has been effective. She provided some data for the committee and reported that substitution requests dropped from 261 to 120, and for a snapshot of a specific timeframe, the requests dropped from 95 in Nov. 2011 to 33 in Nov. 2012. The drop in the number of course substitutions is attributed to improved understanding and communication within and between divisions.

2. **Outcomes Assessments and Curriculum Modifications** L. Miller
   Report postponed in L. Miller’s absence

3. **Policies for Prerequisites/Corequisites/Advisories** M. Robles
   M. Robles reported the subcommittee will be meeting on February 13 to continue to work on the proposal for validation of prerequisites by content review only.

4. **Repeatability** B. Adams
   B. Adams reported that the repeatability list is a “work in progress” since the committee is still reviewing course proposals to comply with Title 5 repeatability changes. She informed the committee a report will be provided at a future meeting.

Informational Items

1. **Equating Courses and Repetitions** L. Miller
   Postponed Indefinitely

2. **Independent Study and Work Experience Course Outlines** B. Adams
   B. Adams reminded the committee that independent study courses will no longer be repeatable. She provided some example outlines from Merced College, which has three non-repeatable Food and Nutrition Independent Study courses in their Curriculum Inventory. A posting by J. Bruno (State AS Curriculum Chair) on the repeatability discussion board noted that handling of compliance of independent study courses is a local decision. The committee will need to address consistency of numbering, lack of numbers for some departments, and other issues.
**Curriculum Committee**

**MINUTES**

**Tuesday, February 19, 2013**

**Yosemite 213 2:40 PM**


**Others Present:** A. Bethel (Executive Secretary, Instruction Office, Recorder), J. Hughes (Admissions and Records Specialist, Student Services), A. Sabre (Professor – Music)

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### I. APPROVAL OF ORDER OF AGENDA

In deference to guest, Alejandro Sabre, request was made to move MUSA 124 and MUST 134 to the earliest available point of the agenda if pulled for discussion. Hearing no other comments or any objections, the order of the agenda was approved.

### II. APPROVAL OF MINUTES

February 5, 2013

Hearing no objections, the minutes of February 5, 2013 were approved as stated.

### III. COURSE NOTIFICATION AGENDA

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUST 131</td>
<td>Aural Skills 1</td>
</tr>
<tr>
<td>PEM 196 X</td>
<td>Advanced Wrestling</td>
</tr>
</tbody>
</table>

**MUST 131**

- **Effective:** Summer 2013
- **Articulation Status:** Transfers to CSU and UC
- **General Education Status:** Requesting MJC-GE Activities
- **Rationale:** MUST 131 was previously approved, but the request for Activities was inadvertently omitted. For consistency with other MUST courses, such as MUST 132-134, MUST 131 will meet Activities requirement.

**Hearing no objections, the committee was notified of the MODIFICATIONS to MUST 131.**

**PEM 196 X**

- **Effective:** Summer 2013
- **Rationale for Expedited Approval:** To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
- For consistency with other MUST courses, such as MUST 132-134, MUST 131 will meet Activities requirement.

**Hearing no objections, the committee was notified of the INACTIVATION of PEM 196X.**
### IV. COURSE CONSENT AGENDA

None

### V. COURSE DISCUSSION AGENDA

#### INACTIVATIONS

None

#### PLACEMENT OF COURSES IN DISCIPLINES:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Discipline(s)</th>
<th>Rationale for Disciplines</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL 10</td>
<td>10</td>
<td>ESL</td>
<td>ESL 10 is an elementary speaking, listening, reading, writing and grammar course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching the English language to non-native speakers from different cultures.</td>
</tr>
<tr>
<td>ESL 20</td>
<td>5</td>
<td>ESL</td>
<td>ESL 20 is a high elementary speaking, listening, reading, writing and grammar course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.</td>
</tr>
<tr>
<td>ESL 23</td>
<td>5</td>
<td>ESL</td>
<td>ESL 23 is an introductory pronunciation, speaking, and listening course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.</td>
</tr>
<tr>
<td>ESL 24</td>
<td>5</td>
<td>ESL</td>
<td>ESL 24 is a beginning reading and writing course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.</td>
</tr>
<tr>
<td>ESL 30</td>
<td>5</td>
<td>ESL</td>
<td>ESL 30 is a low intermediate grammar course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.</td>
</tr>
</tbody>
</table>
English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.

M/S/U (M. Garcia/E. Maki) to MODIFY ESL 30

ESL 33  English Speaking and Listening 2  5  
Modify: Disciplines
Proposed Discipline(s): ESL
Rationale for Disciplines: “ESL 33 is an intermediate pronunciation, speaking, and listening course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.”

M/S/U (M. Garcia/E. Maki) to MODIFY ESL 33

ESL 34  ESL Composition and Reading 2  5  
Modify: Disciplines
Proposed Discipline(s): ESL
Rationale for Disciplines: “ESL 34 is a low intermediate reading and writing course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.”

M/S/U (M. Garcia/E. Maki) to MODIFY ESL 34

ESL 40  English Language 4  5  
Modify: Disciplines
Proposed Discipline(s): ESL
Rationale for Disciplines: “ESL 40 is an intermediate grammar course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.”

M/S/U (M. Garcia/E. Maki) to MODIFY ESL 40

ESL 43  English Speaking and Listening 3  5  
Modify: Disciplines
Proposed Discipline(s): ESL
Rationale for Disciplines: “ESL 43 is an advanced pronunciation, speaking, and listening course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.”

M/S/U (M. Garcia/E. Maki) to MODIFY ESL 43

ESL 44  ESL Composition and Reading 3  5  
Modify: Disciplines
Proposed Discipline(s): ESL
Rationale for Disciplines: “ESL 44 is an intermediate reading and writing course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.”

M/S/U (M. Garcia/E. Maki) to MODIFY ESL 44

ESL 45  English Language 5  5  
Modify: Disciplines
Proposed Discipline(s): ESL
Rationale for Disciplines: “ESL 45 is a high intermediate grammar course for persons learning English as another language. It requires the expertise of an instructor who holds the minimum qualifications for ESL and who has the experience of teaching English to non-native speakers from different cultures.”
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL 46</td>
<td>ESL Composition and Reading 4</td>
<td>5</td>
<td>M/S/U (M. Garcia/E. Maki) to MODIFY ESL 45</td>
</tr>
<tr>
<td>ESL 47</td>
<td>English Language 6</td>
<td>5</td>
<td>M/S/U (M. Garcia/E. Maki) to MODIFY ESL 46</td>
</tr>
<tr>
<td>ESL 48</td>
<td>ESL Composition and Reading 5</td>
<td>5</td>
<td>M/S/U (M. Garcia/E. Maki) to MODIFY ESL 48</td>
</tr>
<tr>
<td>PSYCH 103</td>
<td>Introduction to Neuroscience</td>
<td>3</td>
<td>M/S/U (M. Garcia/E. Maki) to MODIFY PSYCH 103/PHYSO 103</td>
</tr>
<tr>
<td>PHYSO 103</td>
<td></td>
<td></td>
<td>B. Adams noted that Shelley Fichtencourt and David Ward communicated via e-mail and both agreed that Biology would be an appropriate discipline as well.</td>
</tr>
</tbody>
</table>
MODIFICATIONS/REACTIVATIONS

ENGL 101 Composition and Reading
Effective: Summer 2013 [Expedited] To align with C-ID descriptor.
Rationale for Expedited Approval: To match C-ID Descriptor
MODIFY: Content, objectives, textbooks.
Enrollment Restrictions: Maintaining: (P) satisfactory completion of ENGL 50 or qualification by the MJC assessment process; (A) before enrolling in this course, students are strongly advised to satisfactorily complete READ 184.
Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: D1) (CSU-GE: A2) (IGETC: 1A)
Rationale: Expedited approval is needed for C-ID submission and TMC proposals.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. General Studies, Emphasis in Language and Rationality A.A. Degree
4. Gerontology Skills Recognition Award
5. MJC-GE Pattern A.A. Degree Major
6. Nursing A.S. Degree
7. Nursing: Associate Degree Nursing A.S. Degree
8. Nursing: LVN to ADN Upgrade A.S. Degree
9. Professional Selling Certificate of Achievement
10. Retail Management (WAFC) Certificate of Achievement

M/S/U (M. Garcia/E. Maki) to MODIFY ENGL 101
M/S/U (E. Maki/E. Kerr) to MAINTAIN REQUISITES for ENGL 101
M. Adams pulled ENGL 101 to review requisites for the course. After discussion, it was decided that S. Circle will link requisite skills.
Motion to MAINTAIN REQUISITES passed after agreed upon changes.
M/S/U (S. Circle/M. Garcia) to MAINTAIN DE for ENGL 101
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF ENGL 101 on GE PATTERN(S)
M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of ENGL 101
ENGL 102  Advanced Composition & Introduction to Literature  3
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: Revision for C-ID Approval
MODIFY: Content, objectives, textbooks.
Enrollment Restrictions: Maintaining: (P) satisfactory completion of ENGL 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Rationale: English 102 is a Core course for English Dept.'s AA-T and must be C-ID approved for AA-T to move forward.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. General Studies, Emphasis in Humanities A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
M/S/U (K. Ennis/S. Berger) to MODIFY ENGL 102
E. Maki pulled ENGL 102 to review Methods of Instruction. After discussion, revisions were made to the Methods of Instruction. K. Ennis agreed to amend the original motion to now tentatively accept MODIFICATION of ENGL 102 with the caveat that B. Adams will hold the course for S. Circle to edit reflecting the agreed upon revisions. Revisions will be emailed to the committee and if agreeable, MODIFICATION will have passed. If unacceptable, ENGL 102 will be added to the March 5 agenda.

ENGL 103  Advanced Composition & Critical Thinking  3
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: For C-ID alignment
MODIFY: Description, content, objectives, textbooks, methods of evaluation.
Enrollment Restrictions: Maintaining: (P) satisfactory completion of ENGL 101.
Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: A3) (IGETC: 1B)
Rationale: English 103 is a Core course for English Dept.'s AA-T. We need C-ID approval to advance our AA-T.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. General Studies, Emphasis in Language and Rationality A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
M/S/U (M. Garcia/E. Maki) to MODIFY ENGL 103
M/S/U (E. Lucas/K. Ennis) to MAINTAIN REQUISITES for ENGL 103
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF ENGL 102 on GE PATTERN(S)
M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of ENGL 102
ENGL 131  Introduction to World Literature 1
Effective: Summer 2013  Expedited  To align with C-ID descriptor.
MODIFY: Title, description, textbooks, content, objectives, outcomes, methods of evaluation.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50 or qualification by MJC assessment process; Maintaining: (A) before enrolling in this course, students are strongly advised to have successfully completed ENGL 101 and ENGL 102.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC: 3B)
Rationale: To align with C-ID and transfer-model curriculum
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. Ethnic Studies Skills Recognition Award
4. General Studies, Emphasis in Humanities A.A. Degree
5. MJC-GE Pattern A.A. Degree Major
6. University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (K. Ennis/S. Berger) to MODIFY ENGL 131
E. Maki pulled ENGL 131 to review Methods of Instruction. After discussion, revisions were made to the Methods of Instruction. K. Ennis agreed to amend the original motion to now tentatively accept MODIFICATION of ENGL 131 with the caveat that B. Adams will hold the course for S. Circle to edit reflecting the agreed upon revisions. Revisions will be emailed to the committee and if agreeable, MODIFICATION will have passed. If unacceptable, ENGL 131 will be added to the March 5 agenda.

M/S/U (E. Lucas/K. Ennis) to MAINTAIN REQUISITES for ENGL 131
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF ENGL 131 on GE PATTERN(S)

M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of ENGL 131

ENGL 132  Introduction to World Literature (1500 to Present)
Effective: Summer 2013  Expedited  To align with C-ID descriptor.
MODIFY: Textbooks, content, objectives, outcomes.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50 or qualification by MJC assessment; Maintaining: (A) before enrolling in this course, students are strongly advised to have successfully completed ENGL 101 and ENGL 102.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Rationale: For C-ID
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. Ethnic Studies Skills Recognition Award
4. General Studies, Emphasis in Humanities A.A. Degree
5. MJC-GE Pattern A.A. Degree Major
6. University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (K. Ennis/S. Berger) to MODIFY ENGL 132
E. Maki pulled ENGL 132 to review Methods of Instruction. After discussion, revisions were made to the Methods of Instruction. K. Ennis agreed to amend the original motion to now tentatively accept MODIFICATION of ENGL 132 with the caveat that B. Adams will hold the course for S. Circle to edit reflecting the agreed upon revisions. Revisions will be emailed to the committee and if agreeable, MODIFICATION will have passed. If unacceptable, ENGL 132 will be added to the March 5 agenda.

M/S/U (E. Lucas/K. Ennis) to MAINTAIN REQUISITES for ENGL 132
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF ENGL 132 on GE PATTERN(S)
M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of ENGL 132
ENGL 135 Survey of American Literature to 1850

Effective: Summer 2013 [Expedited] To align with C-ID descriptor.

MODIFY: Textbooks, content.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50 or qualification by MJC assessment; Maintaining: (A) before enrolling in this course, students are strongly advised to have successfully completed ENGL 101 and ENGL 102.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)

Rationale: I’m updating the course to make it conform to the C-ID descriptor so that the English Department can apply for our AA-T.

Program Impact:

1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. General Studies, Emphasis in Humanities A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (K. Ennis/S. Berger) to MODIFY ENGL 135

E. Maki pulled ENGL 135 to review Methods of Instruction. After discussion, revisions were made to the Methods of Instruction. K. Ennis agreed to amend the original motion to now tentatively accept MODIFICATION of ENGL 135 with the caveat that B. Adams will hold the course for S. Circle to edit reflecting the agreed upon revisions. Revisions will be emailed to the committee and if agreeable, MODIFICATION will have passed. If unacceptable, ENGL 135 will be added to the March 5 agenda.

M/S/U (E. Maki/K. Ennis) to MAINTAIN REQUISITES for ENGL 135

M. Adams pulled ENGL 135 to review requisites for course. After discussion, it was decided that S. Circle will match appropriate requisite skills for ENGL 101 and ENGL 102. Motion to MODIFY REQUISITES passed after agreed upon changes.

M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF ENGL 135 on GE PATTERN(S)

M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of ENGL 135
ENGL 136  Survey of American Literature: 1850 to the Present  3
Effective: Summer 2013 Expedited To align with C-ID descriptor.
MODIFY: Textbooks, content.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50 or qualification by MJC assessment; Maintaining: (A) before enrolling in this course, students are strongly advised to have successfully completed ENGL 101 and ENGL 102.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Rationale: I am bringing the outline into alignment with the C-ID descriptor to help ensure that our AA-T passes approved.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. General Studies, Emphasis in Humanities A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (K. Ennis/S. Berger) to MODIFY ENGL 136 E. Maki pulled ENGL 136 to review Methods of Instruction. After discussion, revisions were made to the Methods of Instruction. K. Ennis agreed to amend the original motion to now tentatively accept MODIFICATION of ENGL 136 with the caveat that B. Adams will hold the course for S. Circle to edit reflecting the agreed upon revisions. Revisions will be emailed to the committee and if agreeable, MODIFICATION will have passed. If unacceptable, ENGL 136 will be added to the March 5 agenda.

M/S/U (E. Lucas/K. Ennis) to MAINTAIN REQUISITES for ENGL 136
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF ENGL 136 on GE PATTERN(S)
M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of ENGL 136

ENGL 137  Survey of English Literature to the late 18th Century  3
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: To align course with C-ID and AA-T
MODIFY: Title, description, content, textbooks.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50; Maintaining: (A) before enrolling in this course, students are strongly advised to have successfully completed ENGL 101 and ENGL 102.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Rationale: Course needs C-ID approval and is part of AA-T for English dept.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. General Studies, Emphasis in Humanities A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (K. Ennis/S. Berger) to MODIFY ENGL 137 E. Maki pulled ENGL 137 to review Methods of Instruction. After discussion, revisions were made to the Methods of Instruction. K. Ennis agreed to amend the original motion to now tentatively accept MODIFICATION of ENGL 137 with the caveat that B. Adams will hold the course for S. Circle to edit reflecting the agreed upon revisions. Revisions will be emailed to the committee and if agreeable, MODIFICATION will have passed. If unacceptable, ENGL 137 will be added to the March 5 agenda.

M/S/U (E. Lucas/K. Ennis) to MAINTAIN REQUISITES for ENGL 137
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF ENGL 137 on GE PATTERN(S)
M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of ENGL 137
ENGL 138  Survey of English Literature: Late Eighteenth Century to Present  3  
Effective: Summer 2013 Expedited To align with C-ID descriptor.  
Rationale for Expedited Approval: This course needs C-ID descriptor approval.  
MODIFY: Title, description, content, objectives, methods of evaluation, textbooks.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50; Maintaining: (A) before enrolling in this course, students are strongly advised to have successfully completed ENGL 101 and ENGL 102.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfer to CSU and UC  
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)  
Rationale: English 138 is one of the English department's List A courses for its AA-T and must have C-ID approval.  
Program Impact:  
1. CSU General Education Pattern Certificate of Achievement  
2. English A.A. Degree  
3. General Studies, Emphasis in Humanities A.A. Degree  
4. MJC-GE Pattern A.A. Degree Major  
5. University Preparation, Emphasis in Humanities A.A. Degree  

M/S/U (K. Ennis/S. Berger) to MODIFY ENGL 138 E. Maki pulled ENGL 138 to review Methods of Instruction. After discussion, revisions were made to the Methods of Instruction. K. Ennis agreed to amend the original motion to now tentatively accept MODIFICATION of ENGL 138 with the caveat that B. Adams will hold the course for S. Circle to edit reflecting the agreed upon revisions. Revisions will be emailed to the committee and if agreeable, MODIFICATION will have passed. If unacceptable, ENGL 138 will be added to the March 5 agenda.  
M/S/U (E. Lucas/K. Ennis) to MAINTAIN REQUISITES for ENGL 138  
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF ENGL 138 on GE PATTERN(S)  
M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of ENGL 138  

FREN 51  Introductory French 1  3  
Effective: Summer 2014  
MODIFY: Title, description, textbooks, content, outcomes, general education, objectives, typical assignments, methods of instruction, methods of evaluation.  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Does not transfer  
General Education Status: Maintaining (MJC-GE: C)  
Rationale: This course is being revised to complete periodic review and to maintain course outline compliance.  
Program Impact:  
Stand Alone  

M/S/U (M. Garcia/E. Maki) to MODIFY FREN 51  
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF FREN 51 on GE PATTERN(S)
FREN 102  French 2
Effective: Summer 2014
MODIFY: Description, textbooks, content, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, requisite skills.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of FREN 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B, 6A)
Rationale: Periodic revision.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Humanities A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

M/S/U (M. Garcia/E. Maki) to MODIFY FREN 102
M/S/U (E. Lucas/K. Ennis) to MAINTAIN REQUISITES for FREN 102
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF FREN 102 on GE PATTERN(S),

MUSA 124  Applied Piano
Effective: Summer 2013  Expedited
To comply with newly revised code or law.
Rationale for Expedited Approval: Course is being updated to address repeatability changes.
MODIFY: Variable, title, description, hours, content, objectives, outcomes, methods of evaluation, textbooks.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 123; Requesting: (L) Enrollment limited to students who pass an audition.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-Activities)
Rationale: Course is being updated to address repeatability changes.
Program Impact:
1. Music A.A. Degree
2. Music for Transfer AA-T Associate of Arts for Transfer

M/S/U (E. Maki/K. Ennis) to MODIFY MUSA 124
M. Adams pulled MUSA 124 to review Summative Evaluation. M. Adams and M. Garcia questioned the number of times shown that a course could be repeated. There was further discussion of how it fits within GE/Transfer. After discussion, revisions were made. E. Maki moved and K. Ennis seconded a motion to approve MODIFICATION to MUSA 124. Motion passed unanimously.
M/S/U (E. Lucas/K. Ennis) to MAINTAIN REQUISITES for MUSA 124
M/S/U (J. Sola/M. Adams) to MAINTAIN PLACEMENT of MUSA 124 on ACTIVITIES
M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of MUSA 124
MUST 134  Aural Skills 4  1
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: Course is being updated to align with C-ID descriptor.
MODIFY: General education, description, content, objectives, outcomes, methods of evaluation, textbooks.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MUST 133; Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete MUST 124 or be concurrently enrolled.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Requesting for (MJC-Activities)
Rationale: The course is being modified to in order to obtain C-ID designation for the new Associate of Arts in Music for Transfer degree beginning this coming Fall 2013.
Program Impact:
1. Music A.A. Degree
2. Music for Transfer AA-T Associate of Arts for Transfer
M/S/U (E. Maki/J. Sola) to MODIFY MUST 134 M. Adams pulled MUST 134 to review Summative Evaluation and Methods of Instruction. R. Cranley added that for C-ID changes to Lab Objectives and Content need to be made. After discussion, revisions were made. E. Maki moved and J. Sola seconded a motion to approve MODIFICATION to MUST 134. Motion passed unanimously.
M/S/U (E. Lucas/K. Ennis) to MAINTAIN REQUISITES for MUST 134
M/S/U (J. Sola/M. Adams) to MAINTAIN PLACEMENT of MUST 134 on ACTIVITIES
M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of MUST 134

PE 124  Introduction to Kinesiology  3
Effective: Summer 2013 Expedited To align with C-ID descriptor.
Rationale for Expedited Approval: Update course to meet C-ID standards.
MODIFY: Top code, description, content, objectives, outcomes, typical assignments, textbooks.
Enrollment Restrictions: None
Distance Education Status: Online Course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: A)
Rationale: Changes were required to align with the C-ID descriptor. This is a core course in our Kinesiology TMC.
Program Impact:
1. Kinesiology for Transfer AS-T Associate of Science for Transfer (pending)
M/S/U (M. Garcia/E. Maki) to MODIFY PE 124
M/S/U (S. Circle/M. Garcia) to MODIFY DE for PE 124
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT of PE 124 on GE PATTERN(S)
M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of PE 124
PSYCH 130  Personal Adjustment  3  
Effective: Summer 2013 Expedited To align with C-ID descriptor.  
Rationale for Expedited Approval: Course is being updated for periodic review and to adhere to curriculum review matrix. Course is being changed to align with C-ID descriptor PSYCH 115. 
MODIFY: Grading policy, general education, typical assignments, textbooks, description, content, objectives, methods of instruction, outcomes.  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfer to CSU  
General Education Status: Approved for (MJC-GE: E) (CSU-GE: E); Requesting: (CSU-GE: D9)  
Rationale: Course is being changed to align with C-ID descriptor PSYCH 115.  
Program Impact:  
1. CSU General Education Pattern Certificate of Achievement  
2. General Studies, Emphasis in Language and Rationality A.A. Degree  
3. Human Services Certificate of Achievement  
4. MJC-GE Pattern A.A. Degree Major  

M/S/U (M. Garcia/E. Maki) to MODIFY PSYCH 130  
M/S/U (L. Hatch/E. Lucas) to MAINTAIN PLACEMENT OF PSYCH 130 on GE PATTERN(S)  
M/S/U (L. Hatch/S. Circle) to EXPEDITE MODIFICATIONS of PSYCH 130

THETR 133  Rehearsal and Performance 1  1  
Effective: Summer 2013 Expedited To comply with newly revised code or law.  
Rationale for Expedited Approval: Course was adopted 02/05/2013; however, it was noted that the course should have had a Limitation on Enrollment. The course was approved as is at the meeting with the expectation that the LOE would be added at the next meeting. 
MODIFY Enrollment restrictions  
Enrollment Restrictions: Request (L) students who successfully pass audition process.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: CSU and UC (Requesting)  
General Education Status: Requesting (Activities).  
Rationale: The theatre rehearsal and performance curriculum is being re-written in order to conform to the new repeatability requirements. 
Program Impact:  
Stand Alone  

M/S/U (E. Lucas/K. Ennis) to MODIFY REQUISITES for THETR 133
Rehearsal and Performance 2

Effective: Summer 2013  **Expedited** To comply with newly revised code or law.

**Rationale for Expedited Approval:** Course was adopted 02/05/2013; however, it was noted that the course should have had a Limitation on Enrollment. The course was approved as is at the meeting with the expectation that the LOE would be added at the next meeting.

**MODIFY** Enrollment restrictions

**Enrollment Restrictions:** Request: (L) students who successfully pass audition process.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** CSU and UC (Requesting)

**General Education Status:** Requesting (MJC-Activities).

**Rationale:** Course is being created to comply with Title 5 repeatability changes.

**Program Impact:**

Stand Alone

M/S/U (E. Lucas/K. Ennis) to MODIFY REQUISITES for THETR 134

NEW COURSES

**CMPGR 298** Interactive Media Design and Development

Effective: Summer 2014

ADOPT

**Enrollment Restrictions:** Requesting: (A) before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and resizing windows, the Start Menu, understanding how a computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, and deleting files; using portable flash memory and other common storage devices.

**Distance Education Status:** Requesting Mixed Modalities/Hybrid course, Online course

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is being proposed in response to changes in the digital media industry. It reflects the need to train students in important new and emerging multimedia technologies.

**Program Impact:**

Stand Alone

M/S/U (M. Garcia/E. Maki) to ADOPT CMPGR 298

NOTE: Proposed course number was no longer available; CMPGR 266 requested and granted on February 23.

M/S/U (E. Lucas/K. Ennis) to ADOPT REQUISITES for CMPGR 298

M/S/U (S. Circle/M. Garcia) to ADOPT DE for PE 124
ESL 31  Vocabulary Power 1  2
Effective: Summer 2014
ADOPT

Enrollment Restrictions: Requesting: (P) satisfactory completion of ESL 20 and ESL 24.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE

Rationale: The ESL Department offers grammar-, reading-, writing-, and speaking courses in which
vocabulary is taught; yet these courses cannot accommodate for the amount of extra vocabulary
needed by many of our students to be truly successful in writing and reading courses and to advance in
the ESL sequence and ultimately into college-level English courses. For years, the ESL faculty has
discussed the creation of additional vocabulary courses and has expressed that need in program
review. ESL students need focused and extensive vocabulary instruction and practice with emphasis on
word forms and families; prefixes/suffixes; word associations, collocations, and idiomatic use. Please
note that ESL 31 will differ from Reading 21 in that the types of words taught are chosen very
strategically based on discourse analysis and corpus research which takes into account the frequency
of words encountered and required by ESL students at various levels of the acquisition process and
academic situations. In addition, ESL 31 will insure that students operate in a sheltered ESL setting
where their special affective and language-specific needs are addressed and where neither intimidation
nor competition with fluent native speakers will interfere with learning. In fact, English language learners
differ dramatically from English native speakers in their need for extended contextual information as well
as recycling of new words and repeated exposure to them for their acquisition. While natives already
have a developed English vocabulary background into which new vocabulary is adopted, the English
skills of ESL students are still in flux. Therefore, ESL students require not only intensive instruction on
how to effectively use and integrate new words into their still developing English background, but also
more processing time than native speakers to do so.

Program Impact:

Stand Alone

M/S/U (M. Garcia/E. Maki) to ADOPT ESL 31
M/S/U (E. Lucas/K. Ennis) to ADOPT REQUISITES for ESL 31

Enrollment restrictions changed to say “assessment exists.” E. Lucas agreed to amend the motion to
approve. Modified motion passed unanimously.

VI. PROGRAM NOTIFICATION AGENDA

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor's Office Denials: PROGRAMS

Chancellor's Office Updates

Program Learning Outcomes
(No)
Program Changes that do not require Chancellor’s Office Notification/Application for Approval - New Credit Programs

SR: Design & Fabrication

**MODIFY**: Title, program learning outcomes, program requirements, units, required courses
**Effective**: Summer 2013 **Expedited**!

**Rationale for Expedited Implementation**: This award has been developed and modified so students that earn it will have the necessary skills required to meet current industry training needs. This award was approved by the welding program’s advisory committee at the 5-7-12 meeting.

M/S/U (J. Sola/M. Garcia) to MODIFY SR: DESIGN & FABRICATION

M/S/U (L. Hatch/E. Kerr) to EXPEDITE MODIFICATIONS to SR: DESIGN & FABRICATION

SR: Gas Metal Arc Welding and Gas Tungsten Arc Welding

**MODIFY**: Title, program learning outcomes, program requirements, units, required courses
**Effective**: Summer 2013 **Expedited**!

**Rationale for Expedited Implementation**: This award has been developed and modified so students that earn it will have the necessary skills required to meet current industry training needs. This award was approved by the welding program’s advisory committee at the 5-7-12 meeting.

M/S/U (J. Sola/M. Garcia) to MODIFY SR: GAS METAL ARC WELDING AND GAS TUNGSTEN ARC WELDING

M/S/U (L. Hatch/E. Kerr) to EXPEDITE MODIFICATIONS to SR: GAS METAL ARC WELDING AND GAS TUNGSTEN ARC WELDING

SR: CNC Programmer

**MODIFY**: Program learning outcomes, program requirements, elective courses
**Effective**: Summer 2013 **Expedited**!

**Rationale for Expedited Implementation**: Periodic review and change award type to currently used designation. To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.

M/S/U (J. Sola/M. Garcia) to MODIFY SR: CNC PROGRAMMER

M/S/U (L. Hatch/E. Kerr) to EXPEDITE MODIFICATIONS to SR: CNC PROGRAMMER

Proposal type will be corrected. Manufacturing needs to be changed by B. Adams.

SR: Pipe Welding

**MODIFY**: Program learning outcomes, program requirements, required courses
**Effective**: Summer 2013 **Expedited**!

**Rationale for Expedited Implementation**: This award has been developed and modified so students that earn it will have the necessary skills required to meet current industry needs. This award was approved by the welding program’s advisory committee at the 5-7-12 meeting.

M/S/U (J. Sola/M. Garcia) to MODIFY SR: PIPE WELDING

M/S/U (L. Hatch/E. Kerr) to EXPEDITE MODIFICATIONS to SR: PIPE WELDING

Program changes expedited for the purpose of cleaning up the catalog.

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(Non e)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

IX. STANDING REPORTS
1. **Transfer Model Curriculum**  
   B. Adams  
   [http://www.c-id.net/degreereview.html](http://www.c-id.net/degreereview.html)

B. Adams reported that TMCs in Philosophy and Spanish have been finalized at the state. Stephanie of the Chancellor’s Office has notified Letitia Miller that MJC’s Studio Arts and Administration of Justice programs need only a couple of revisions and they will be approved. The above link takes viewer to the C-ID website where one can see the current finalized TMCs. The C-ID and Chancellor’s Office websites are both good resources for learning more about C-IDs. Barbara will be offering another TMC workshop on Wednesday, February 27 from 2:30 – 5:30. The committee was reminded when discussing TMCs to stress that C-IDs must be submitted by R. Cranley before TMCs may be submitted.

2. **C-ID**  
   R. Cranley

R. Cranley reported that there are 360 finalized descriptors. Thirty-seven MJC courses have been approved. Five expire 2/28/13 and three expire on 6/29/13. Ninety-three courses are in the process of being reviewed. Some are not having a lot of activity, but eleven have been conditionally approved. Four have been denied.

Ruth shared responses to from C-ID staff to concerns raised by President Stearns and VPI Kincade, stating that community colleges have the option NOT to submit their CORs for C-ID review, if it is not included in a TMC or AA-T/AS-T aligned degree. Additionally, in response to a concern raised by L. Miller regarding expedited courses, Ruth learned that when CORs are submitted in C-ID, there is an option to post-date the effective date up to 1 year in the future. For example, if a COR is submitted now (Spring 2013), effectively, the college can put their “effective date” as Spring 2014. C-ID does not require the immediate implementation of a COR. A Spring 2014 effective date will work.

Ruth added that she would like to see the topic of expedited approvals added to a future agenda when Susan Kincade could be in attendance.

3. **CurricUNET Implementation/Issues**  
   B. Adams/L. Miller

M. Adams asked if it would be possible to make a change within CurricUNET so that when course changes are made, the “need to review” check goes away. Currently it does not and creates some confusion as it may appear that an already reviewed course still needs review. B. Adams will check to see if the change can be made.

4. **Outcomes Assessment Workgroup**  
   K. Ennis

K. Ennis reported that the Outcomes Assessment Workgroup is in negotiations with Lit & Lang for this slate of courses. S. Circle is doing changes for three courses: ENGL 101, ENGL 102, ENGL 103. Course Learning Outcomes need to be updated for ENGL 102 to differ from objectives. Other changes were discussed. Shelley will work with Kathleen to change the CLOs for ENGL 101, ENGL 102, ENGL 103 so the corrections may be submitted to the OAW.

**X. UNFINISHED BUSINESS**

**Action Items**

1. **Policies for Prerequisites/Corequisites/Advisories**  
   M. Robles

K. Ennis reported in Martha Robles’ absence. In the past, it could be difficult to get communication and computational prerequisites in place because of statistical validity. Title 5 changes now allow colleges to use content review to demonstrate that the prerequisite is needed for a course, once they identify and approve a process. Implementation is being discussed in order to manage enrollment spikes in prerequisite courses, i.e. English and math or declines in courses that would now require completion of prerequisites. It is likely that courses will only be allowed to add a prerequisite during their 5-year cycle of review. The next meeting is scheduled for Tuesday, February 26 at 2:30 p.m.
in Sierra Hall 235. There will be several more meetings scheduled. The Curriculum Committee will have to approve the prerequisite by content review only process.

2. **Repeatability**  
   B. Adams  
   There is little new to report. Repeatability has been stripped from all courses and is only being added back as courses are approved for repeats. A report will be available soon.

### Informational Items

1. **Equate Courses and Repetitions**  
   L. Miller  
   Postponed Indefinitely

2. **Independent Study and Work Experience Course Outlines**  
   B. Adams  
   There has been discussion of Independent Study and whether or not each department needs to create course outlines. There is a need to determine how many independent study courses are being offered. B. Adams shared an MJC Independent Study Proposal form. It was decided B. Adams will contact deans to procure numbers of independent study proposals they sign each semester, so the committee can determine best practices for the independent study course outlines.

### XI. NEW BUSINESS

#### Informational Item

*None*

#### Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   No Report

### XII. PUBLIC COMMENT

M. Garcia stated that the counselors continue to ask about general study degrees in the catalog and whether or not they should appear once they are approved. B. Adams stated that if the items are approved, they should automatically be added to the catalog corresponding to the effective date of the action. Inactivations should be removed.

The meeting was adjourned at 4:48.
XI. NEW BUSINESS

Informational Item

1. Curriculum Review Matrix 13-18
   B. Adams
   Item struck from informational item, as it is listed under action items for review and vote.

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization
   L. Miller
   No Report

2. Curriculum Review Matrix for 2013-2018
   B. Adams
   B. Adams presented the draft of the Curriculum Review Matrix for 2013-2018. There were some minor revisions from the current 2008-2013 matrix because of program discontinuance.

XII. PUBLIC COMMENT

Meeting adjourned at 5:24 PM
Curriculum Committee

MINUTES
Tuesday, March 5, 2013
Yosemite 213, 2:40 PM


Others Present: J. Hughes (Admissions and Records Specialist, Student Services)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES February 19, 2013

M/S/U (E. Maki, E. Kerr) The minutes of 02/19/13 were approved.

III. COURSE NOTIFICATION AGENDA

CMPGR 298-266 Interactive Media Design and Development 3
Effective: Summer 2014
MODIFY Course number
Rationale: Course number originally proposed is currently in use. At the request of the faculty author, L. Miller confirmed that CMPGR 266 is available.

Hearing no objections, the committee was notified of the course ID change for CMPGR 266.

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

BUSAD 100 Studies in Business Success 1½
Effective: Summer 2014
INACTIVATE
Program Impact:
1. Accounting A.S. Degree

M/S/U (M. Lynch, M. Garcia) to INACTIVATE BUSAD 100

BUSAD 233 Investments 3
Effective: Summer 2014

INACTIVATE

Program Impact:
Stand Alone

M/S/U (M. Lynch, M. Garcia) to INACTIVATE BUSAD 233

PLSC 287 Integrated Pest Management
Effective: Summer 2014

INACTIVATE

Program Impact:
Stand Alone

M/S/U (M. Lynch, M. Garcia) to INACTIVATE PLSC 287

PLACEMENT OF COURSES IN DISCIPLINES:

None

MODIFICATIONS/REACTIVATIONS

ADJU 204 Legal Aspects of Evidence
Effective: Spring 2014 Expedited!

Rationale for Expedited Approval: This course is being reviewed to ensure it aligns with the C-ID descriptor, which is part of the ADJU TMC.

MODIFY: Enrollment restrictions, content, objectives, methods of instruction, methods of evaluation, requisite skills.

Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201; Maintaining: (A) and satisfactorily complete ADJU 202 and satisfactorily complete ADJU 203.

Distance Education Status: Maintaining Online Course
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Course is being aligned with C-ID, which is included on the ADJU A.S.-T proposal.

Program Impact:
1. Administration of Justice A.A. Degree (pending SU 13 inactivation)
2. Administration of Justice A.S. Degree
3. Administration of Justice for Transfer AS-T Associate of Science for Transfer

M/S/U (M. Garcia, M. Adams) to MODIFY ADJU 204
Course pulled by M. Adams to review Methods of Instruction. After discussion, revisions were made to the third methods of instruction.

M/S/U (M. Lynch, K. Ennis) to MODIFY REQUISITES for ADJU 204
M/S/U (E. Maki, J. Sola) to MAINTAIN DE for ADJU 204
M/S/U (J. Beebe, S. Circle) to EXPEDITE MODIFICATIONS of ADJU 204

ADJU 235 Introduction to Corrections
Effective: Spring 2014 Expedited!

Rationale for Expedited Approval: This course is being reviewed to align with C-ID descriptor, which is included on ADJU TMC.

MODIFY: Description, content, outcomes, objectives, methods of instruction, methods of
evaluation, textbooks, typical assignments.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining Online Course

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for (MJC-GE: B)

**Rationale:** Course is being updated to align with C-ID descriptor, which is included on ADJU TMC.

**Program Impact:**
1. Administration of Justice A.A. Degree (pending SU 13 inactivation)
2. Administration of Justice A.S. Degree
3. Administration of Justice for Transfer AS-T Associate of Science for Transfer
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. MJC-GE Pattern A.A. Degree Major

**M/S/U (M. LYNCH, M. GARCIA) to MODIFY ADJU 235**

**M/S/U (E.MAKI, J. SOLA) to MAINTAIN DE for ADJU 235**

**M/S/U (L. HATCH, K. ENNIS) to MAINTAIN PLACEMENT OF ADJU 235 on GE PATTERN(S)**

**M/S/U (J. BEEBE, S. CIRCLE) to EXPEDITE MODIFICATIONS of ADJU 235**

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**AGM 262**

**Hydraulics/Pneumatics**

**Effective:** Summer 2014

**MODIFY:** Hours, description, content, outcomes, objectives, methods of instruction, methods of evaluation, textbooks.

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** Periodic review. Agriculture Mechanics Scheduled review is Fall 2012

**Program Impact:**
1. Mechanized Agriculture A.S. Degree
2. Mechanized Agriculture Technician Certificate of Achievement

**AGM 262 pulled by M. Adams to review Assignments (Quantity). After discussion, revisions were made to the assignments section.**

**M/S/U (M. LYNCH, M. GARCIA) to MODIFY AGM 262**

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**ANSC 210**

**Livestock Selection & Evaluation**

**Effective:** Fall 2013 **(Expedited)**

**Rationale for Expedited Approval:** Comply with change in law regarding repeatability.

**MODIFY:** Hours, field trip, repeat policy, content, DE modalities, outcomes, objectives, methods of instruction, methods of evaluation

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Not approved for GE

**Rationale:** Updating for course compliance.

**Program Impact:**
1. Animal Science A.S. Degree

**ANSC 210 pulled by M. Adams because discipline(s) was not chosen on cover page.**

Discussion ensued whether course should be approved without the discipline being chosen, and that it would be beneficial for the author or rep to be in attendance to answer questions.
M/S/F (L. HATCH, S. CIRCLE 0 ayes, 12 nays) to MODIFY ANSC 210

ANSC 240

Beef Fitting and Showing

Effective: Fall 2013 Expedited!
Rationale for Expedited Approval: Comply with change in law regarding repeatability.
MODIFY: field trip, repeat policy, content, objectives, textbooks.
Enrollment Restrictions: None.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for course compliance.
Program Impact:

ANSC 240 pulled by M. Adams because discipline(s) was not chosen on cover page. There was also discussion about the objectives. Discussion ensued whether course should be approved without the discipline being chosen, and that it would be beneficial for the author or rep to be in attendance to answer questions.

M/S/F (L. HATCH, S. CIRCLE 0 ayes, 12 nays) to MODIFY ANSC 240

ANSC 241

Sheep Fitting and Showing

Effective: Fall 2013 Expedited!
Rationale for Expedited Approval: Comply with change in law regarding repeatability.
MODIFY: field trip, repeat policy, content, outcomes, objectives, textbooks.
Enrollment Restrictions: None.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for course compliance.
Program Impact:

ANSC 241 pulled by M. Adams because discipline(s) was not chosen on cover page. There was also discussion about the objectives. Discussion ensued whether course should be approved without the discipline being chosen, and that it would be beneficial for the author or rep to be in attendance to answer questions.

M/S/F (L. HATCH, S. CIRCLE 0 ayes, 12 nays) to MODIFY ANSC 241

SOCIO 101

Introduction to Sociology

Effective: Spring 2014 Expedited!
Rationale for Expedited Approval: This course is being reviewed to ensure it aligns with the C-ID descriptor, which is included in the SOCIO TMC and ADJU TMC.
MODIFY: Hours, description, objectives, content, methods of instruction, methods of evaluation, textbooks.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D0) (IGETC: 4J)
Rationale: This course is being updated for compliance and to align with C-ID descriptor included in Transfer Model Curriculum.
Program Impact:

1. Administration of Justice for Transfer AS-T Associate of Science for Transfer
2. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
3. CSU General Education Pattern Certificate of Achievement
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. Human Services A.A. Degree
6. MJC-GE Pattern A.A. Degree Major
7. Nursing: LVN to ADN Upgrade A.S. Degree

SOCIO 101 pulled by K. Ennis to review course learning outcomes and C-ID alignment. After discussion and committee’s decision that the course would not be approved for C-ID descriptor, course was withdrawn by rep E. Kerr.

M/S/withdrawn (K. Ennis, E. Kerr) to modify SOCIO 101

NEW COURSES

PEM 165 Soccer 3
Effective: Fall 2013 Expedited: To comply with newly revised code or law
Rationale for Expedited Approval: This course is being created to comply with new Title 5
repeatability guidelines and to enable students to participate in an advanced level soccer course.

**ADOPT**

**Enrollment Restrictions:** None.
**Distance Education Status:** None
**Materials Fee Status:** None
**Articulation Status:** Transfer to CSU and UC
**General Education Status:** Requesting (MJC-Activities)
**Rationale:** This course is being created to address Title 5 repeatability changes.
**Program Impact:**

Upon approval, request addition to Physical Education A.A. degree

|M/S/U (M. LYNCH, M. GARCIA) to ADOPT PEM 165|
|M/S/U (S. CIRCLE, C. VAUGHN) to PLACE PEM 165 on ACTIVITIES|
|M/S/U (J. BEEBE, S. CIRCLE) to EXPEDITE IMPLEMENTATION of PEM 165|

**PEW 163 Soccer 2**

**Effective:** Fall 2013

**Expedited:** To comply with newly revised code or law

**Rationale for Expedited Approval:** This course is being proposed to address the recent changes to repeatability.

**ADOPT**

**Enrollment Restrictions:** None.
**Distance Education Status:** None
**Materials Fee Status:** None
**Articulation Status:** Transfer to CSU and UC
**General Education Status:** Requesting (MJC-Activities)
**Rationale:** This course is being created to address the changes to repeatability.
**Program Impact:**

Upon approval, request addition to Physical Education A.A. degree

|M/S/U (M. LYNCH, M. GARCIA) to ADOPT PEW 163|
|M/S/U (S. CIRCLE, C. VAUGHN) to PLACE PEW 163 on ACTIVITIES|
|M/S/U (J. BEEBE, S. CIRCLE) to EXPEDITE IMPLEMENTATION of PEW 163|

**VI. PROGRAM NOTIFICATION AGENDA**

**Chancellor’s Office Approvals:** PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

**Chancellor’s Office Denials:** PROGRAMS

**Chancellor’s Office Updates**

**Program Learning Outcomes**

(Not None)

**VII. PROGRAM CONSENT AGENDA**

**VIII. PROGRAM DISCUSSION AGENDA**

**Program Learning Outcomes**
Program Changes that do not require Chancellor’s Office Notification/Application for Approval - New Credit Programs

SR:  Sheet Metal Fabricator  
**INACTIVATE**
Effective: Summer 2013  
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.  
Rationale for inactivation: Program is being inactivated because SM 332 is no longer offered. The Design and Fabrication award includes SM 331 and will fulfill student needs for a sheet metal course.

M/S/U (L. HATCH, S. CIRCLE) TO APPROVE INACTIVATION OF SR: SHEET METAL FABRICATOR

M/S/U (J. BEEBE, S. CIRCLE) TO EXPEDITED INACTIVATION

C:  Advanced Heavy Equipment Technician  
**MODIFY** Program learning outcomes, program requirements, units  
Effective: Summer 2014  
Rationale: Program is being updated.

M/S/U (L. HATCH, S. CIRCLE) TO MODIFY ADVANCED HEAVY EQUIPMENT TECHNICIAN

AS:  Crop Science  
**MODIFY** Program learning outcomes, total units, required courses, major electives units.  
Effective: Summer 2014  
Rationale: Program is being updated to modify Area IV of degree requirements.

M/S/U (L. HATCH, S. CIRCLE) TO MODIFY AS DEGREE IN CROP SCIENCE

C:  Early Intervention Assistant 1  
**MODIFY** Title, program learning outcomes, program requirements, units.  
Effective: Summer 2014  
Rationale: Revisions needed to bring certificate in alignment with recent changes.

M/S/U (L. HATCH, S. CIRCLE) TO MODIFY C in EARLY INTERVENTION ASSISTANT 1 CERTIFICATE

AS:  Fruit Science  
**MODIFY** Agriculture career courses, Agriculture major courses, Agriculture electives courses, total units.  
Effective: Summer 2014  
Rationale: Program is being updated to modify Area IV degree requirements.

M/S/U (L. HATCH, S. CIRCLE) TO MODIFY AS DEGREE in FRUIT SCIENCE

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

(None)

IX. STANDING REPORTS
1. **Transfer Model Curriculum**  
   B. Adams

   B. Adams informed the committee there are now six approved TMCs, as Administration of Justice, Art History, and Business Administration were approved within the last week. B. Adams showed the committee two charts, one showing MJC progress with TMCs and one showing the progress of each college in the state. The CCCC approval letters were also included in the full agenda. The second chart is an update provided by the CCCC. There was discussion on the goal of 80% completion by Fall 2013 and 100% completion for all existing degrees by Fall 2014. B. Adams informed the committee three attendees were at the February 27 TMC workshop. S. Circle inquired if there is another workshop scheduled. Another is scheduled for March 27 at 2:30 PM in FH 234. Faculty should be receiving an e-mail for the professional development workshops offered in March, and the TMC information will be included.

2. **C-ID**  
   R. Cranley

   R. Cranley informed committee she e-mailed an updated C-ID spreadsheet before the meeting. She reported on C-ID status and stated that 363 Finalized C-ID Descriptors are currently open for community colleges seeking C-ID alignment; MJC has attempted 212 COR alignments with C-ID Descriptors; 35 MJC courses have been approved for C-IDs; 89 MJC courses have been approved in the process of being reviewed; 8 MJC courses have been conditionally approved and will require local curricular modification and resubmission to C-ID prior to the expiration date noted; and 3 MJC courses have been denied and must be resubmitted to be considered for C-ID after changes are made to the COR. The February C-ID newsletter listed top four colleges that submitted courses for review; MJC is listed as fourth. The committee commended R. Cranley for her tireless work on C-ID submissions and expressed appreciation for her willingness to work with faculty and make the process as easy as possible. R. Cranley informed the committee she e-mailed an updated C-ID summary approximately one hour before the meeting. She explained the legend that some courses are in progress, some are pending, some are approved, and some are denied. S. Kincaide asked if in progress meant we had submitted to state, and R. Cranley verified that is correct. She followed up with question if they had to be approved by Fall 2014. R. Cranley responded that as long as they are submitted and awaiting approval, this is considered to be in compliance. S. Kincaide also noted that stand-alone courses are being cleaned up and being reviewed to determine if they are truly stand-alone or need to be applied to a program. S. Circle asked if “pending” applied to denied courses as well as those that are conditionally approved, since TMCs cannot be submitted at this point if a C-ID descriptor is included on the template. R. Cranley indicated she will e-mail the question to H. Demé at C-ID to get an accurate answer. A new column has been added to the C-ID spreadsheet to account for TMC considerations.

3. **CurricUNET Implementation/Issues**  
   B. Adams/L. Miller

   B. Adams reported a ticket was sent in on Sunday for a problem with matching goals to requisite skills. The example is OFADM 306, which is currently in technical review queue. The prerequisite of OFADM 303 did not have any objectives displaying when chosen from dropdown. The active version of OFADM 303 was a CLO update only proposal, so B. Adams wasn’t sure if that was the issue. She issued a ticket to Governet and the issue was quickly resolved. She asked committee members to inform her if any of them ran into a similar issue.

4. **Outcomes Assessment Workgroup**  
   K. Ennis

   K. Ennis reported that she has received quick responses from almost all faculty who are e-mailed questions/suggestions on their CLOs for courses that are scheduled for an agenda. At this point, she has some faculty asking for her assistance with CLOs and PLOs before they submit their CurricUNET proposals. Discussion on not being able to put CLOs in order the author wishes. B. Adams indicated she will enter a ticket requesting the “hand” symbol that moves entries up or down be inserted into the CLO field. K. Ennis informed the committee that she and B. Adams have discussed a document that would identify common technical errors and the committee approves a policy that these common technical errors could be changed at technical review without communication with the authors. K. Ennis emphasized it would not be revised to change the meaning of the CLO. K. Ennis and B. Adams agreed to draft a policy on CLO revisions on common technical errors. S. Circle asked if the departments that are scheduled for curriculum review could receive notification and a list of the technical aspects of CLOs so the original entries could be accurate. K. Ennis noted she went over these common errors at Institute Day, but still taking a large amount of time e-mailing faculty authors.

X. **UNFINISHED BUSINESS**
Action Items

1. **Policies for Prerequisites/Corequisites/Advisories**  
   
   M. Adams reported the taskforce determined it would be helpful to list outcomes of the courses that are most likely to be requested as prerequisites so authors know what skills. The taskforce is working on document with prompts so faculty authors will analyze thoroughly – why do you want a prerequisite, what skills are involved? The evaluation is needed so authors are also aware of the issues that might arise – enrollment management, workload issues, provisions for student progression in programs, etc. K. Ennis added the document will clearly indicated to faculty that content review will need to be meaningful. The goal of the taskforce is to create a best practices document to present to the committee for review and approval. E. Kerr inquired on the number of courses that would have the prerequisite. Guidelines for prerequisites 55002 indicates the college’s plan must demonstrate that there are other options for students for courses that are degree-applicable. S. Circle noted discussion at taskforce included the concept that departments would propose them when scheduled for curriculum review. She further noted that committee members will need to ensure the COR demonstrates the validity of the prerequisite by carefully scrutinizing the objectives, content, assignments, etc. even more so than current practice. Taskforce is meeting again on Tuesday, March 12 from 2:30 to 3:30 PM.

2. **Repeatability**  
   
   B. Adams noted two more new courses were approved at meeting today, illustrating the impact the repeatability changes have had on curriculum. Two approval letters were received within the last week for Figure Drawing 2 and Advanced Tennis. B. Adams noted the CCCCO is providing a quick turnaround of course proposals that are tied to repeatability changes. She will check with H. Townsend for updated repeatability chart.

3. **Independent Study Course Outlines**  
   
   B. Adams stated that the independent study proposal form was included in full agenda. Five deans responded to inquiry on number of independent study proposal forms are signed each semester. The numbers are minimal for Lit and Lang, PE, SME, and AHFC. AHC has 25 proposals for the spring 2013 semester. Discussion ensued about the number of departments that would need to have more than one independent study COR (199ABC). E. Kerr indicated BBSS has a high number of proposals, and J. Beebe indicated the same is true of Technical Education. E. Maki asked if each department will need to write their own individual CORs. M. Lynch inquired if the college is able to offer three different CORs, one for one unit, one for two units, and one for three units. He also asked if a student will have a maximum number of units they can acquire with independent study. B. Adams directed committee members to the proposal form on the screen, which indicated the policy of maximum of three units of credit. B. Adams also displayed information from the repeatability discussion board, which indicated it is a local decision to determine the number of CORs and the number of maximum units. After more discussion, it was determined more information was needed from deans and faculty regarding the use of independent study proposals. Questions arose on the specificity needed for CORs. B. Adams cited PCAH section on independent study, which is expected that students will directly interact with the instructor on an individual basis. E. Maki asked, “If individual departments had their own CORs, would a student be blocked from taking Independent Study in Theatre if they already took Independent Study in Music?” Discussion ensued about the implementation of blocking students after a maximum number of units and the role of MIS and Datatel. S. Kincaide reminded the committee that independent study are not included in many degrees, and are not included in TMCs, so placing a maximum number of units would be reasonable. J. Hamilton asked if reps can dialogue with their colleagues to get a sense of how their departments currently use independent studies so at the next meeting discussion could continue and include the feedback provided. S. Kincaide asked B. Adams to send an e-mail to curriculum reps, asking them to survey colleagues in their divisions to continue dialogue and determine the best approach to independent studies courses. She will share with deans at their meeting on Monday, as there is a standing item for curriculum.

Informational Items

1. **Equating Courses and Repetitions**  
   
   Postponed Indefinitely

XI. **NEW BUSINESS**
Informational Item

None

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   No Report

2. **CMPSC-New Prefix Request: “CSCI”**  
   C. Vaughn/B. Adams  
   C. Vaughn informed committee the Computer Science department was running out of numbers for the CMPSC prefix. The discipline is an area where things are often obsolete soon after they are created, and the department needs to keep curriculum offerings current and relevant to today’s industry. They are requesting a new prefix, CSCI, so they may convert current CMPSC courses into groups of similar types of courses and follow a logical sequence. A memo and a conversion chart of CMPSC to CSCI numbering were provided so committee members could review the plan developed by the Computer Science faculty. B. Adams ensured the committee she would inform the affected parties if the prefix was approved so implementation for Summer 2014 would be possible. The committee agreed the proposal was reasonable and would be beneficial to students.

M/S/U (K. Ennis/E. Maki) to approve the new prefix, CSCI.

**XII. PUBLIC COMMENT**

K. Ennis stated, “Never let Shelley Circle make coffee again. I will be awake for days!”

Meeting adjourned @ 4:40 PM
I. APPROVAL OF ORDER OF AGENDA

In deference to guest, Kevin Alavezos, C. Mulder asked to move Office Administration courses to the beginning of the agenda.

B. Adams withdrew ANSC 210, ANSC 240, ANSC 241 and SOCIO 101 as she did not receive clarification from the authors to the issues raised at the March 5 meeting.

Corrections was made to Mach 222: Changed (A) Mach 201 or 301 to read (A) Mach 211 or 301

Correction was made to RSCR 248: Add Materials Fee of $35 and the item was moved to Modifications/Reactivations under V. Course Discussion Agenda.

Hearing no other corrections or any objections, the order of the agenda was approved with noted changes.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of 3/5/2013 were approved.

III. COURSE NOTIFICATION AGENDA

Chancellor’s Office Approvals: New Courses

ART 129
FSCI 354
FSCI 367
FSCI 371
PEC 163
PEC 177

The committee was notified of Chancellor’s Office approvals of new courses.

IV. COURSE CONSENT AGENDA
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Expedited</th>
<th>Rationale for Expedited Approval</th>
<th>Materials Fee Status</th>
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<tr>
<td>NURSE 261</td>
<td>Nursing Process: Fundamentals</td>
<td>8</td>
<td>Summer 2013</td>
<td>Yes</td>
<td>Updating fees to reflect accurate cost of student materials</td>
<td>Increasing fee from $150 to $235</td>
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<td>Hearing no objections, the materials fees modifications were approved and expedited.</td>
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<td>NURSE 262</td>
<td>Nursing Process: Skills</td>
<td>½</td>
<td>Summer 2013</td>
<td>Yes</td>
<td>Updating fees to reflect accurate cost of student materials</td>
<td>Increasing fee from $115 to $238</td>
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<td>Hearing no objections, the materials fees modifications were approved and expedited.</td>
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<td>NURSE 265</td>
<td>Nursing Process: Medical –Surgical</td>
<td>6</td>
<td>Summer 2013</td>
<td>Yes</td>
<td>Updating fees to reflect accurate cost of student materials</td>
<td>Increasing fee from $65 to $158</td>
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<td>NURSE 267</td>
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<td>Increasing fee from $80 to $230</td>
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<td>Introduction to Respiratory Care Principles</td>
<td>5</td>
<td>Summer 2013</td>
<td>Yes</td>
<td>Updating fees to reflect accurate cost of student materials.</td>
<td>Increasing fee from $35 to $50</td>
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<td>Hearing no objections, the materials fees modifications were approved and expedited.</td>
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<td>RSCR 248</td>
<td>Self-Directed Study</td>
<td>½</td>
<td>Summer 2013</td>
<td>Yes</td>
<td>Updating fees to reflect accurate cost of student materials.</td>
<td>Adopting $35 fee</td>
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<td>Moved to Modifications/Reactivations under V. Course Discussion Agenda due to request to adopt materials fee.</td>
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</tbody>
</table>
RSCR 255 Clinical 4
Effective: Summer 2013 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials
MODIFY Materials fee
Materials Fee Status: Removing $15 fee

Hearing no objections, the materials fees modifications were approved and expedited.

B. Adams reported that Patrick Bettencourt had requested modifications to the materials fees after review of the courses. There was discussion as to the accuracy of the fees charged for NURSE 262 and it was determined that the fee shown is correct. C. Mulder asked if the fees would be automatically updated in Datatel. It was determined that they would need to manually be entered by the division office staff when scheduling courses at least for a full year as courses are rolled semester by semester.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS
None

PLACEMENT OF COURSES IN DISCIPLINES:
None

MODIFICATIONS/REACTIVATIONS

ANSC 210 Livestock Selection & Evaluation
Effective: Fall 2013 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: Comply with change in law regarding repeatability.
MODIFY: Hours, field trip, repeat policy, content, outcomes, objectives, methods of instruction, methods of evaluation
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE
Rationale: Updating for course compliance.
Program Impact:
Animal Science A.S. Degree
Withdrawn due to non-response from authors after March 5 meeting-MODIFY ANSC 210
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Expedited</th>
<th>Rationale for Expedited Approval</th>
<th>MODIFY</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 240</td>
<td>Beef Fitting and Showing</td>
<td>2</td>
<td>Fall 2013</td>
<td>Expedited</td>
<td>To comply with newly revised code or law.</td>
<td>MODIFY</td>
<td>field trip, repeat policy, content, objectives, textbooks.</td>
<td>None</td>
<td>None</td>
<td>Transfer to CSU</td>
<td>Not approved for GE</td>
<td>Updating for course compliance.</td>
<td>Stand Alone</td>
</tr>
<tr>
<td>ANSC 241</td>
<td>Sheep Fitting and Showing</td>
<td>2</td>
<td>Fall 2013</td>
<td>Expedited</td>
<td>To comply with newly revised code or law.</td>
<td>MODIFY</td>
<td>field trip, repeat policy, content, outcomes, objectives, textbooks.</td>
<td>None</td>
<td>None</td>
<td>Transfer to CSU</td>
<td>Not approved for GE</td>
<td>Updating for course compliance.</td>
<td>Stand Alone</td>
</tr>
<tr>
<td>ENGL 169</td>
<td>Children's Literature</td>
<td>3</td>
<td>Fall 2013</td>
<td>Expedited</td>
<td>To comply with newly revised code or law.</td>
<td>MODIFY</td>
<td>Enrollment restrictions, content, objectives, methods of instruction, methods of evaluation, requisite skills.</td>
<td>Maintaining: (P) satisfactory complete ENGL 50 or qualification by the MJC assessment process. Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.</td>
<td>None</td>
<td>Transfer to CSU and UC</td>
<td>Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)</td>
<td>This course needs C-ID approval and is part of English Department's AA-T.</td>
<td>Program Impact: 1. CSU General Education Pattern Certificate of Achievement 2. English A.A. Degree 3. Associate in Arts in English for Transfer (in progress) 4. General Studies, Emphasis in Humanities A.A. Degree 5. MJC-GE Pattern</td>
</tr>
</tbody>
</table>

M/S/U (J. Sola/S. Berger) to MODIFY ENGL 169  
M/S/U (E. Maki/M. Lynch) to MODIFY REQUISITES for ENGL 169  
M/S/U (L. Lamigan/L. Hatch) to MAINTAIN PLACEMENT OF ENGL 169 on GE PATTERN(S)  
M/S/U (L. Hatch/M. Garcia) to EXPEDITE MODIFICATIONS of ENGL 169
There was discussion of whether or not ENGL 169 could be expedited. It was determined that the committee could move forward with expediting the approval.

FREN 52  Introductory French 2  3
Effective: Spring 2014
MODIFY: Title, description, content, outcomes, enrollment restrictions, requisite skills, objectives, methods of evaluation, textbooks, typical assignments.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of FREN 51.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: (Requesting MJC-GE: C)
Rationale: This course is being revised to complete periodic review and to maintain course outline compliance.
Program Impact:
   General Studies, Emphasis in Humanities A.A. Degree (if GE request approved)
M/S/U (L. Hatch/S. Berger) to MODIFY FREN 52
M/S/U (E. Maki/M. Lynch) to MODIFY REQUISITES for FREN 52
M/S/U (L. Lanigan/L. Hatch) to PLACE FREN 52 on GE PATTERN(S)

MACH 222  CNC Machine Operations  2
Effective: Summer 2014
MODIFY: Content, enrollment restrictions, requisite skills, typical assignments, textbooks, outcomes, objectives.
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MACH 219, 220, or 221 and previous machining experience. Requesting: (A) Satisfactory completion of MACH 201-211 or MACH 301 or have a working knowledge of the use of manually operated metal cutting lathes and milling machines and be able to use a micrometer to measure to within .001 inch.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $22
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review.
Program Impact:
   1. CNC Operator Skills Recognition Award
   2. Machine Tool Technology 2 Certificate of Achievement
M/S/U (L. Hatch/S. Berger) to MODIFY MACH 222
M/S/U (E. Maki/M. Lynch) to MODIFY REQUISITES for MACH 222
M/S/U (C. Mulder/S. Circle) to MODIFY FEE for MACH 222
Intermediate Basketball

Effective: Fall 2013 Expedited To comply with newly revised code or law.

Rationale for Expedited Approval: Periodic review to meet current curriculum standard.

MODIFY: Hours, units, repeat policy, content, method of instruction, typical assignments, outcomes, objectives, methods of evaluation, textbooks.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-Activities)

Rationale: This course is a current activities course, repeatable 3 times. We are requesting expedited approval in order to comply with the new Title 5 repeatability rules.

Program Impact:

1. Physical Education A.A. Degree

M/S/U (L. Hatch/S. Berger) to MODIFY PEM 113

M/S/U (J. Sola/E. Lucas) to MAINTAIN PLACEMENT of PEM 113 on ACTIVITIES

M/S/U (L. Hatch/M. Garcia) to EXPEDITE MODIFICATIONS of PEM 113

Self-Directed Study

Effective: Fall 2013 Expedited To ensure student progression within the program

Rationale for Expedited Approval: This course needs to have correct modalities for Fall 2013 scheduling.

MODIFY: Hours, objectives, outcomes, typical assignments.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of RSCR 242; Maintaining (L) Enrollment limited to students admitted to the Respiratory Care program.

Distance Education Status: None

Materials Fee Status: None Adopting a $35 fee.

Articulation Status: Transfer to CSU

General Education Status: Not approved for GE

Rationale: Course was approved at 10/23/12 meeting and the author erroneously entered lecture units rather than lab units. Course needs to be updated to reflect lab content, lab objectives, and any other fields impacted by incorrect modality.

Program Impact:

1. Respiratory Care A.S. Degree

RSCR 248 pulled by M. Adams to review Methods of Instruction and Methods of Evaluation. After discussion edits were made. Course was also originally approved as lecture. A correction was made to indicate that it is a lab course.

M/S/U (C. Mulder/M. Adams) to MODIFY RSCR 248

M/S/U (E. Maki/M. Lynch) to MODIFY REQUISITES for RSCR 248

M/S/U (C. Mulder/S. Circle) to ADOPT FEE for RSCR 248

M/S/U (L. Hatch/M. Garcia) to EXPEDITE MODIFICATIONS of RSCR 248
SOcio 101 Introduction to Sociology 3
Effective: Spring 2014 Expedited To align with C-ID descriptor
Rationale for Expedited Approval: This course is being reviewed to ensure it aligns with the C-ID descriptor, which is included in the SOCIO TMC and ADJU TMC.
MODIFY: Hours, description, objectives, content, methods of instruction, methods of evaluation, textbooks.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D0) (IGETC: 4J)
Rationale: This course is being updated for compliance and to align with C-ID descriptor included in Transfer Model Curriculum.
Program Impact:
1. Associate in Science in Administration of Justice for Transfer
2. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
3. CSU General Education Pattern Certificate of Achievement
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. Human Services A.A. Degree
6. MJC-GE Pattern
7. Nursing: LVN to ADN Upgrade A.S. Degree
Withdrawn due to non-response from authors after March 5 meeting-MODIFY SOCIO 101

New courses
OFADM 306 Keyboarding for Accuracy 1/2
Effective: Fall 2013 Expedited To comply with newly revised code or law
Rationale for Expedited Approval: OFADM 303, Keyboarding for Speed and Accuracy, is a skills-based course in which the students refine their keyboarding skills by either (1) increasing their overall keyboarding speed or (2) increasing their accuracy on straight-copy keying. In prior years, students were allowed to complete this course up to three times—in each attempt, they were refining and developing their keyboarding skill.
New Title V regulations do not allow multiple attempts of the same course. This course will allow students to continue to refine their keyboarding skill.
ADOPT
Enrollment Restrictions: Requesting: (P) Satisfactory completion of OFADM 303
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Not transferable
General Education Status: Not approved for GE
Rationale: To comply with new Title 5 regulations regarding course repeatability.
Program Impact:
Clerical A.S. Degree (pending CCCCO course approval)
Office Administration A.S. Degree (pending CCCCO course approval)
Word Processing Certificate of Achievement (pending CCCCO course approval)
OFADM 306 pulled by M. Adams to review Summative Evaluation and Methods of Instruction.
Professor Kevin Alavezos was in attendance to address concerns. Revisions were made. B. Adams will submit a CurricUNET ticket to correct an issue with the Requisites.
M/S/U (M. Garcia/C. Mulder) to ADOPT OFADM 306
M/S/U (E. Maki/M. Lynch) to ADOPT REQUISITES for OFADM 306
M/S/U (L. Hatch/M. Garcia) to EXPEDITE ADOPTION of OFADM 306
Rationale for Expedited Approval: OFADM 303, Keyboarding for Speed and Accuracy, is a skills-based course in which the students refine their keyboarding skills by either (1) increasing their overall keyboarding speed or (2) increasing their accuracy on straight-copy keying. In prior years, students were allowed to complete this course up to three times—in each attempt, they were refining and developing their keyboarding skill. New Title V regulations do not allow multiple attempts of the same course. This course will allow students to continue to refine their keyboarding skill.

ADOPT

Enrollment Restrictions: Requesting: (P) Satisfactory completion of OFADM 303

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Not transferable

General Education Status: Not approved for GE

Rationale: To comply with new Title 5 regulations regarding course repeatability.

Program Impact:
- Clerical A.S. Degree (pending CCCCO course approval)
- Office Administration A.S. Degree (pending CCCCO course approval)
- Word Processing Certificate of Achievement (pending CCCCO course approval)

OFADM 307 pulled by M. Adams to review Summative Evaluation, Methods of Instruction and CLOs and Objectives. Professor Kevin Alavezos was in attendance to address concerns. Revisions were made. B. Adams will submit a CurricUNET ticket to correct an issue with the Requisites.

M/S/U (M. Garcia/C. Mulder) to ADOPT OFADM 307

M/S/U (E. Maki/M. Lynch) to ADOPT REQUISITES for OFADM 307

M/S/U (L. Hatch/M. Garcia) to EXPEDITE ADOPTION of OFADM 307

VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

CCCCO Approval on March 8, 2013: AA-T: Studio Arts ("Substantial Change to an Existing Program")

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

Program Learning Outcomes
(No conditions)

VII. PROGRAM CONSENT AGENDA
VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval - New Credit Programs

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(No change)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

C: Commercial Floristry Technician 35 units

**MODIFY**: required courses, total units, number of units in Area III of the certificate.

**Effective**: Summer 2013 [Expeditied]

**Expedited Rationale**: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. During catalog production, it was discovered that multiple courses in the degree have been inactivated, thus affecting the total units for the award.

**Rationale**: Four courses from Area III Agriculture Major Courses have been inactivated: BUSAD 259, EHS 212, EHS 282, and EHS 383.

**M/S/U** (C. Vaughn/L. Hatch) to MODIFY C: COMMERCIAL FLORISTRY TECHNICIAN

**M/S/U** (M. Lynch/S. Circle) to EXPEDITE CHANGES to C: COMMERCIAL FLORISTRY TECHNICIAN

Changes to units due to course inactivations affecting number of units possible.

IX. STANDING REPORTS

1. **Transfer Model Curriculum**  
   B. Adams

   B. Adams reported that the TMC for Studio Arts was approved on March 7. MJC now has a total of 7 approved TMCs. Three more are in submittal. The state has revised the TMC templates to be used effective March 1. The requirements are the same, but the look is different. The new templates will show what documents you need if one has no C-ID. She will host another workshop on March 27 at 2:30 in FH 234.

2. **C-ID**  
   R. Cranley

   R. Cranley reported. An informational TMC/C-ID email was sent to faculty, deans and the VPI yesterday. Articulation Offices are having difficulty meeting the dates for submitting Course Outlines of Record and implementation is difficult. The Chancellor’s Office use of the term “pending status” when describing courses without C-IDs that are included as part of a program is vague. A definition is being sought from the Chancellor’s Office. 241 courses have been submitted; 37 have C-ID; and 3 expire in June. English 169 needs to be submitted for C-ID.

3. **CurricUNET Implementation/Issues**  
   B. Adams/L. Miller

   B. Adams has been unable to forward anything. A “hand/arrow” ticket to CurricUNET has been submitted.

4. **Outcomes Assessment Workgroup**  
   K. Ennis

   K. Ennis reported. ILOs will be launched next semester, but will not be called ILOs. In terms of CLOs, supplemental instruction will be expanded and more workshops will be held. CLOs will be further developed over the summer. This will help faculty by supporting their programs.
X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories  
   M. Robles  
   Postponed until December  
   K. Ennis, M. Adams and B. Adams will meet to discuss Prereq/Coreq issues.

2. Repeatability  
   B. Adams  
   B. Adams reported that we will keep dealing with it.

3. Independent Study Course Outlines  
   B. Adams  
   B. Adams reported. AHC, Ag, and Tech Ed are the most highly impacted with Independent Study.  
   J. Beebe has forward some information to her. She shared that some universities have a maximum number of 
   independent study units they will accept and that the maximum can vary between schools. It will be noted in the 
   upcoming MJC Catalog that students should check with the universities for those maximums to which they 
   are applying. A policy and procedure that will not negatively impact students should be developed and relevant courses 
   need to be created. B. Adams asked for direction for how we should proceed. M. Lynch noted that it will be difficult to create individual, relevant Independent Study courses. It 
   was added that this is what the state will need to see when approving the courses.

   M. Adams made a motion to inactivate the current 199 blanket Independent Study course and allow 
   divisions to create their own individual Course Outlines of Record. Following the normal curriculum 
   process, the action would be effective summer 2014. M. Lynch seconded the motion. There was 
   discussion. E. Kerr requested and received clarification that the course would be inactivated. M. Lynch 
   asked if the intent was for each discipline to have their own A, B, C courses. C. Vaughn asked if the unit 
   cap would remain in place. It was agreed to continue those discussions at a later date. In answer to 
   questions regarding process, B. Adams answered that she would send notification to deans after a draft of 
   the minutes is available with a cc: to the committee members. A framework will be established for 
   numbering/values. (See notes from March 5 meeting: 54 hours = 1 unit). When determining cap, what is 
   helpful to our students must be kept in mind. There was further discussion of numbering for independent 
   study. B. Adams will check with the Instruction Office staff to see if a sort can be done in Datatel to find 
   numbers that have not been used recently. It is understood that there may not be a series of numbers that 
   can be used. After discussion, motion carried unanimously.

Informational Items

1. Equating Courses and Repetitions  
   L. Miller  
   Postponed Indefinitely

XI. NEW BUSINESS

Informational Item

None

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  
   L. Miller  
   No Report
2. **Conversion of “SPCOM” Prefix to “COMM” Prefix Request**  
   B. Adams  
   L. Hatch moved. M. Adams seconded a motion to convert “SPCOM” prefix to “COMM” prefix. Motion carried unanimously.

**XII. PUBLIC COMMENT**  
K. Ennis noted that the coffee was great today.

Meeting adjourned at 5 p.m.
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

M/S/U (L. Hatch, E. Maki) to approve the minutes of March 19, 2013.

III. COURSE NOTIFICATION AGENDA

The committee was notified of the following CCCCO course approvals.

CCCCO APPROVALS
MACH 213
PEC 132
PEC 139
PEC 146
THETR 117
THETR 118
THETR 130
THETR 133
THETR 134
THETR 149
THETR 151
THETR 152
THETR 153
THETR 155

IV. COURSE CONSENT AGENDA
(Noe)
## V. COURSE DISCUSSION AGENDA

### INACTIVATIONS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effectiveness</th>
<th>Rationale for expedited approval</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILM 151</td>
<td>Advanced Film Production 1</td>
<td>Summer 2013</td>
<td>Course inactivation proposals were overlooked when program discontinuance-related course inactivations took place in Fall of 2011. The active status of these courses in related systems was discovered during catalog production. Expedited inactivation will ensure that students are not held accountable to course offerings on transfer.</td>
<td>Stand Alone</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Expedited</td>
<td></td>
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<tr>
<td></td>
<td>Rationale: Inactivated due to program discontinuance in the Spring of 2011.</td>
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<tr>
<td></td>
<td>INACTIVATE:</td>
<td></td>
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<tr>
<td></td>
<td>Program Impact:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FILM 152</td>
<td>Advanced Film Productions 2</td>
<td>Summer 2013</td>
<td>Course inactivation proposals were overlooked when program discontinuance-related course inactivations took place in Fall of 2011. The active status of these courses in related systems was discovered during catalog production. Expedited inactivation will ensure that students are not held accountable to course offerings on transfer.</td>
<td>Stand Alone</td>
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<tr>
<td></td>
<td></td>
<td>Expedited</td>
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<td>Rationale: Inactivated due to program discontinuance in the Spring of 2011.</td>
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<td>INACTIVATE:</td>
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<tr>
<td>FILM 153</td>
<td>Contemporary Film</td>
<td>Summer 2013</td>
<td>Course inactivation proposals were overlooked when program discontinuance-related course inactivations took place in Fall of 2011. The active status of these courses in related systems was discovered during catalog production. Expedited inactivation will ensure that students are not held accountable to course offerings on transfer.</td>
<td>Stand Alone</td>
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<td></td>
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<td>Expedited</td>
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<td>Rationale: Inactivated due to program discontinuance in the Spring of 2011.</td>
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<td>INACTIVATE:</td>
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<td></td>
<td>Program Impact:</td>
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<tr>
<td></td>
<td>1. CSU General Education Pattern Certificate of Achievement</td>
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<td></td>
<td>2. General Studies, Emphasis in Humanities A.A. Degree</td>
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<td></td>
<td>3. MJC-GE Pattern A.A. Degree Major Degree</td>
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<tr>
<td>FILM 154</td>
<td>Movies With a Message</td>
<td>Summer 2013</td>
<td>Course inactivation proposals were overlooked when program discontinuance-related course inactivations took place in Fall of 2011. The active status of these courses in related systems was discovered during catalog production. Expedited inactivation will ensure that students are not held accountable to course offerings on transfer.</td>
<td>Stand Alone</td>
</tr>
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<td></td>
<td></td>
<td>Expedited</td>
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<td>Rationale: Inactivated due to program discontinuance in the Spring of 2011.</td>
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<td>2. General Studies, Emphasis in Humanities A.A. Degree</td>
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<tr>
<td></td>
<td>3. MJC-GE Pattern A.A. Degree Major Degree</td>
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</tbody>
</table>
FILM 155 The Documentary Film
Effective: Summer 2013 Expedited
Course inactivation proposals were overlooked when program discontinuance-related course inactivations took place in Fall of 2011. The active status of these courses in related systems was discovered during catalog production. Expedited inactivation will ensure that students are not held accountable to course offerings on transfer.
Rationale: Inactivated due to program discontinuance in the Spring of 2011.
INACTIVATE
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Humanities A.A. Degree
3. MJC-GE Pattern A.A. Degree Major Degree
M/S/U (E. LUCAS, E. MAKI) to INACTIVATE FILM 155

PLACEMENT OF COURSES IN DISCIPLINES:
None

MODIFICATIONS/REACTIVATIONS

ANSC 210 Livestock Selection & Evaluation
Effective: Fall 2013 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: Comply with change in law regarding repeatability.
MODIFY: Discipline, hours, field trip, repeat policy, content, outcomes, objectives, methods of instruction, methods of evaluation
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE
Rationale: Updating for course compliance.
Program Impact:
Animal Science A.S. Degree
M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 210
M/S/U (M. GARCIA, L. HATCH ) to EXPEDITE MODIFICATIONS of ANSC 210

ANSC 240 Beef Fitting and Showing
Effective: Fall 2013 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: Comply with change in law regarding repeatability.
MODIFY: Discipline, field trip, repeat policy, content, objectives, textbooks.
Enrollment Restrictions: None.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for course compliance.
Program Impact:
Stand Alone
M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 240
M/S/U (M. GARCIA, L. HATCH ) to EXPEDITE MODIFICATIONS of ANSC 240
ANSC 241  Sheep Fitting and Showing  2
Effective: Fall 2013 Expedited. To comply with newly revised code or law.
Rationale for Expedited Approval: Comply with change in law regarding repeatability.
MODIFY: Discipline, field trip, repeat policy, content, outcomes, objectives, textbooks.
Enrollment Restrictions: None.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for course compliance.
Program Impact: Stand Alone
M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 241
M/S/U (M. GARCIA, L. HATCH) to EXPEDITE MODIFICATIONS of ANSC 241

PEC 159  Fall Spirit Leadership Training  2
Effective: Fall 2013 Expedited. To comply with newly revised code or law.
Rationale for Expedited Approval: Periodic review and update to meet current curriculum standards and adhere to curriculum matrix.
MODIFY: Hours, units, title, variable, field trip, repeat policy, grading policy, description, content, outcomes, objectives, methods of instruction, methods of evaluation, textbook.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC: Activities)
Rationale: This is an existing course that is affected by the new repeatability standards.
1. Associate of Arts in Physical Education
M/S/U (E. LUCAS, E. MAKI) to MODIFY PEC 159
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of PEC 159 on ACTIVITIES
M/S/U (M. GARCIA, L. HATCH) to EXPEDITE MODIFICATIONS of PEC 159
SOCIO 101  Introduction to Sociology

Effective: Spring 2014  Expedited! To align with C-ID descriptor

Rationale for Expedited Approval: This course is being reviewed to ensure it aligns with the C-ID descriptor, which is included in the SOCIO TMC and ADJU TMC.

MODIFY: Hours, description, objectives, content, methods of instruction, methods of evaluation, textbooks.

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D0) (IGETC: 4J)

Rationale: This course is being updated for compliance and to align with C-ID descriptor included in Transfer Model Curriculum.

Program Impact:
1. Associate in Science in Administration of Justice for Transfer
2. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
3. CSU General Education Pattern Certificate of Achievement
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. Human Services A.A. Degree
6. MJC-GE Pattern A.A. Degree Major
7. Nursing: LVN to ADN Upgrade A.S. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY SOCIO 101
M/S/U (E. KERR, C. MULDER) to MAINTAIN PLACEMENT OF SOCIO 101 on GE PATTERN(S)
M/S/U (M. GARCIA, L. HATCH) to EXPEDITE MODIFICATIONS of SOCIO 101

VI. PROGRAM NOTIFICATION AGENDA

The committee was notified of the following program activity:

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

CCCO Approval on 03/24/13: AA-T: Theatre Arts (“Substantial Change to an Existing Program”)

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

Program Learning Outcomes
(None)

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA
Program Changes that do not require Chancellor’s Office Notification/Application for Approval

SR: Gas Tungsten Arc Welding

INACTIVATE:
Effective: Summer 2013 Expedited!
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
M/S/U (J. BEEBE, C. MULDER) to INACTIVATE SR: GAS TUNGSTEN ARC WELDING
M/S/U (J. BEEBE, L. HATCH) to EXPEDITE INACTIVATION of SR: GAS TUNGSTEN ARC WELDING

C: Master Teacher

Modify: Program structure, required courses, elective options
Effective: Summer 2013 Expedited!
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. Pending approvals recently approved by the curriculum committee will likely take effect Summer 2014 due to need for governing board and CCCCO review and approval.
M/S/U (J. BEEBE, C. MULDER) to MODIFY C: MASTER TEACHER
M/S/U (J. BEEBE, L. HATCH) to EXPEDITE MODIFICATION of C:MASTER TEACHER

Certificate of Achievement: Master Teacher

EXPECTED STUDENT LEARNING OUTCOMES

Upon the successful completion of the Certificate of Achievement in Master Teacher at Modesto Junior College, students will be able to:

1. Recognize and describe the courses totaling 32 units necessary to complete this certificate and compare/contrast how the certificate is aligned with the Master Teacher Permit issued through State of California, Commission on Teacher Credentialing.
2. Apply specialized knowledge of courses from the six-unit option in the early care and education classroom (i.e. infant/toddler; early intervention; families and culture.)
3. Apply effective guidance and interaction strategies that support all children’s social learning, identity and self-confidence as the lead teacher in the classroom.
4. Demonstrate an awareness and understanding of the diverse cultural aspects of child rearing and family practices and potential cultural conflicts as individuals interact.

REQUIRED COURSES - COMPLETE A MINIMUM OF 17 UNITS

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>CLDDV 101</td>
<td>3</td>
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<tr>
<td>CLDDV 103 [1]</td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 107 [1]</td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 109 [1]</td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 126C [4]</td>
<td>3 OR</td>
</tr>
<tr>
<td>CLDDV 127C [3]</td>
<td>3 OR</td>
</tr>
<tr>
<td>CLDDV 128C [3]</td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 154 [3]</td>
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ELECTIVES - COMPLETE 9 UNITS:

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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<tbody>
<tr>
<td>CLDDV 111 [2]</td>
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</tr>
<tr>
<td>CLDDV 121 [2]</td>
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</tr>
<tr>
<td>CLDDV 125 [2]</td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 163 [4]</td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 167 [4]</td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 262 [4]</td>
<td>3</td>
</tr>
</tbody>
</table>

SELECT ONE 6-UNIT SPECIALIZATION OPTION FROM THE FOLLOWING:

Choose one of the following options:

Early Intervention Option - Complete 6 units:
CLDDV 163 3
CLDDV 167 3, or
CLDDV 160 3

Infant/Toddler Option - Complete 6 units:
IX. STANDING REPORTS

1. **Transfer Model Curriculum**  
   B. Adams  
   [http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx](http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx)

   Eight TMCs have been approved, with two pending at the CCCC. L. Miller received a call from S. Ricks Albert of the CCCC informing her that the AS-T in Geology is likely to be approved. B. Adams reminded the committee that while the degree was approved by the YCCD Board of Trustees on 05/09/12, the required state paperwork had not been completed which prevented it from moving forward. The AA-T in Anthropology will require an application to the CCCC. The AA-T in English is at Technical Review level. The AA-T in Psychology has been drafted by L. Kooler. The AS-T in Physics needs to be reviewed by physics department faculty. The state has also updated its status report, making it easier to see institutional progress. It was noted that the numbers may not accurately reflect our progress, since MJC is pursuing many ADTs (Associate Degrees for Transfer) in areas in which we currently do not have majors. B. Adams noted that only 15 schools have more ADTs than MJC. There will be no more TMC workshops before the end of the semester. Spanish and Philosophy templates are just being finalized at the state level. Many courses will require C-IDs as a result. Overall, MJC is “in good shape.”

2. **C-ID**  
   R. Cranley  
   PHYS 01 received a C-ID. 38 course are approved for C-ID. Currently in dialog with Biology department to identify which courses should be proposed for which C-IDs. It is important to consider that even if a C-ID is approved at the state level, are we in a position to submit our curriculum right now? Is the course current?

3. **CurricUNET Implementation/Issues**  
   B. Adams/L. Miller  
   B. Adams noted that the drag/drop feature in the CLO screen was conspicuously absent from the CurricUNET interface. CurricUNET does not show that the ticket has been addressed. She hopes that this will be rectified soon. The codes and dates page is also malfunctioning since some changes were made locally to the field labels. She noted that this facet of CurricUNET, while not visible to most faculty, is very important to operations, so functionality is imperative. She reminded the committee that the “fast track” option for placing courses in disciplines is set to expire on May 1. After this option expires, faculty will need to use the course update process in CurricUNET and through the curriculum process to place the courses in disciplines.

4. **Outcomes Assessment Workgroup**  
   K. Ennis  
   No report.

X. UNFINISHED BUSINESS

**Action Items**

1. **Policies for Prerequisites/Corequisites/Advisories**  
   M. Robles  
   Productive meetings have taken place. The group is looking at the process. The group hopes to conclude its work before the Summer begins.
2. **Repeatability**  
   The state has come forward with documents explaining the regulations, since some schools appear to be struggling. The paperwork has clarified the three ways repetitions can be established. Additionally, the State has clarified the number of repetitions, and clarified the topic of “recency.” M. Robles noted it was a good resource, and that faculty may find it useful when developing courses.

3. **Independent Study Course Outlines**  
   The question continues as to how to independent study courses should be created in light of revised Title 5 guidelines on repeatability. There was lively, lengthy discussion on myriad issues surrounding independent study including but not limited to articulation, MIS implementation, and how independent study courses are used within each division. It was determined that L. Miller would need to generate a report on available course numbers across the curriculum. She was asked to inquire with MIS staff as to whether or not the college could reuse old, inactive course numbers.

**Informational Items**

1. Equating Courses and Repetitions  
   Postponed Indefinitely  
   L. Miller

**XI. NEW BUSINESS**

**Informational Item**

1. Curriculum Committee Membership  
   B. Adams  
   B. Adams noted that terms are expiring for some members. J. Beebe, while previously thought to have stepped down from the committee, will remain. L. Hatch is unclear as to whether she will remain. B. Adams noted that the curriculum website does not accurately reflect the term expiration dates for some members, and stated that once catalog production is definitively over, L. Miller will be updating the page.

**Action Items**

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  
   L. Miller  
   No Report

**XII. PUBLIC COMMENT**

*Meeting adjourned at 3:52 PM*
Curriculum Committee

MINUTES

Tuesday, April 2, 2013
Yosemite 213 2:40 PM


Others Present: L. Miller (Curriculum Specialist), J. Hughes (Evaluator)

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

March 19, 2013

M/S/U (L. HATCH, E. MAKI) to approve the minutes of March 19, 2013.

III. COURSE NOTIFICATION AGENDA

The committee was notified of the following CCCCO course approvals.

CCCCO APPROVALS
MACH 213
PEC 132
PEC 139
PEC 146
THETR 117
THETR 118
THETR 130
THETR 133
THETR 134
THETR 149
THETR 151
THETR 152
THETR 153
THETR 155

IV. COURSE CONSENT AGENDA

(None)
V. COURSE DISCUSSION AGENDA

INACTIVATIONS

FILM 151 Advanced Film Production 1
Effective: Summer 2013 Expedited
Rationale for expedited approval: Course inactivation proposals were overlooked when program discontinuance-related course inactivations took place in Fall of 2011. The active status of these courses in related systems was discovered during catalog production. Expedited inactivation will ensure that students are not held accountable to course offerings on transfer.
Rationale: Inactivated due to program discontinuance in the Spring of 2011.
INACTIVATE
Program Impact:
Stand Alone
M/S/U (E. LUCAS, E. MAKI) to INACTIVATE FILM 151

FILM 152 Advanced Film Productions 2
Effective: Summer 2013 Expedited
Course inactivation proposals were overlooked when program discontinuance-related course inactivations took place in Fall of 2011. The active status of these courses in related systems was discovered during catalog production. Expedited inactivation will ensure that students are not held accountable to course offerings on transfer.
Rationale: Inactivated due to program discontinuance in the Spring of 2011.
INACTIVATE
Program Impact:
Stand Alone
M/S/U (E. LUCAS, E. MAKI) to INACTIVATE FILM 152

FILM 153 Contemporary Film
Effective: Summer 2013 Expedited
Course inactivation proposals were overlooked when program discontinuance-related course inactivations took place in Fall of 2011. The active status of these courses in related systems was discovered during catalog production. Expedited inactivation will ensure that students are not held accountable to course offerings on transfer.
Rationale: Inactivated due to program discontinuance in the Spring of 2011.
INACTIVATE
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Humanities A.A. Degree
3. MJC-GE Pattern A.A. Degree Major Degree
M/S/U (E. LUCAS, E. MAKI) to INACTIVATE FILM 153

FILM 154 Movies With a Message
Effective: Summer 2013 Expedited
Course inactivation proposals were overlooked when program discontinuance-related course inactivations took place in Fall of 2011. The active status of these courses in related systems was discovered during catalog production. Expedited inactivation will ensure that students are not held accountable to course offerings on transfer.
Rationale: Inactivated due to program discontinuance in the Spring of 2011.
INACTIVATE
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Humanities A.A. Degree
3. MJC-GE Pattern A.A. Degree Major Degree
M/S/U (E. LUCAS, E. MAKI) to INACTIVATE FILM 154
FILM  155  The Documentary Film
Effective: Summer 2013 Expedited
Course inactivation proposals were overlooked when program discontinuance-related course inactivations took place in Fall of 2011. The active status of these courses in related systems was discovered during catalog production. Expedited inactivation will ensure that students are not held accountable to course offerings on transfer.
Rationale: Inactivated due to program discontinuance in the Spring of 2011.
INACTIVATE
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Humanities A.A. Degree
3. MJC-GE Pattern A.A. Degree Major Degree
M/S/U (E. LUCAS, E. MAKI) to INACTIVATE FILM 155

PLACEMENT OF COURSES IN DISCIPLINES:
None

MODIFICATIONS/REACTIVATIONS

ANSC  210  Livestock Selection & Evaluation
Effective: Fall 2013 Expedited
To comply with newly revised code or law.
Rationale for Expedited Approval: Comply with change in law regarding repeatability.
MODIFY: Discipline, hours, field trip, repeat policy, content, outcomes, objectives, methods of instruction, methods of evaluation
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE
Rationale: Updating for course compliance.
Program Impact:
   Animal Science A.S. Degree
M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 210
M/S/U (M. GARCIA, L. HATCH ) to EXPEDITE MODIFICATIONS of ANSC 210

ANSC  240  Beef Fitting and Showing
Effective: Fall 2013 Expedited
To comply with newly revised code or law.
Rationale for Expedited Approval: Comply with change in law regarding repeatability.
MODIFY: Discipline, field trip, repeat policy, content, objectives, textbooks.
Enrollment Restrictions: None.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for course compliance.
Program Impact:
   Stand Alone
M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 240
M/S/U (M. GARCIA, L. HATCH ) to EXPEDITE MODIFICATIONS of ANSC 240
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<th>Credits</th>
<th>Effective:</th>
<th>Expedited:</th>
<th>Rationale for Expedited Approval:</th>
<th>Modify:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
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<tr>
<td>ANSC 241</td>
<td>Sheep Fitting and Showing</td>
<td>2</td>
<td>Fall 2013</td>
<td>Yes</td>
<td>To comply with newly revised code or law.</td>
<td>Discipline, field trip, repeat policy, content, outcomes, objectives, textbooks.</td>
<td>None.</td>
<td>None.</td>
<td>None.</td>
<td>None.</td>
<td>Transfer to CSU</td>
<td>Not approved for GE</td>
</tr>
<tr>
<td>PEC 159</td>
<td>Fall Spirit Leadership Training</td>
<td>3</td>
<td>Fall 2013</td>
<td>Yes</td>
<td>Periodic review and update to meet current curriculum standards and adhere to curriculum matrix.</td>
<td>Hours, units, title, variable, field trip, repeat policy, grading policy, description, content, outcomes, objectives, methods of instruction, methods of evaluation, textbook.</td>
<td>None.</td>
<td>None.</td>
<td>None.</td>
<td>Transfer to CSU and UC</td>
<td>Approved for (MJC: Activities)</td>
<td></td>
</tr>
</tbody>
</table>

M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 241
M/S/U (M. GARCIA, L. HATCH) to EXPEDITE MODIFICATIONS of ANSC 241

M/S/U (E. LUCAS, E. MAKI) to MODIFY PEC 159
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of PEC 159 on ACTIVITIES
M/S/U (M. GARCIA, L. HATCH) to EXPEDITE MODIFICATIONS of PEC 159
SOCIO 101 Introduction to Sociology

Effective: Spring 2014 Expedited To align with C-ID descriptor

Rationale for Expedited Approval: This course is being reviewed to ensure it aligns with the C-ID descriptor, which is included in the SOCIO TMC and ADJU TMC.

MODIFY: Hours, description, objectives, content, methods of instruction, methods of evaluation, textbooks.

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D0) (IGETC: 4J)

Rationale: This course is being updated for compliance and to align with C-ID descriptor included in Transfer Model Curriculum.

Program Impact:
1. Associate in Science in Administration of Justice for Transfer
2. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
3. CSU General Education Pattern Certificate of Achievement
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. Human Services A.A. Degree
6. MJC-GE Pattern A.A. Degree Major
7. Nursing: LVN to ADN Upgrade A.S. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY SOCIO 101
M/S/U (E. KERR, C. MULDER) to MAINTAIN PLACEMENT OF SOCIO 101 on GE PATTERN(S)
M/S/U (M. GARCIA, L. HATCH) to EXPEDITE MODIFICATIONS of SOCIO 101

VI. PROGRAM NOTIFICATION AGENDA

The committee was notified of the following program activity:

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

CCCO Approval on 03/24/13: AA-T: Theatre Arts (“Substantial Change to an Existing Program”)

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

Program Learning Outcomes
(None)

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)
Program Changes that do not require Chancellor's Office Notification/Application for Approval

SR: Gas Tungsten Arc Welding  
**INACTIVATE:**
Effective: Summer 2013 **Expedited**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
**M/S/U (J. BEEBE, C. MULDER) to INACTIVATE SR: GAS TUNGSTEN ARC WELDING**
**M/S/U (J. BEEBE, L. HATCH) to EXPEDITE INACTIVATION of SR: GAS TUNGSTEN ARC WELDING**

C: Master Teacher  
**Modify:** Program structure, required courses, elective options
Effective: Summer 2013 **Expedited**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. Pending approvals recently approved by the curriculum committee will likely take effect Summer 2014 due to need for governing board and CCCCO review and approval.
**M/S/U (J. BEEBE, C. MULDER) to MODIFY C: MASTER TEACHER**
**M/S/U (J. BEEBE, L. HATCH) to EXPEDITE MODIFICATION of C:MASTER TEACHER**

Certificate of Achievement: Master Teacher

**EXPECTED STUDENT LEARNING OUTCOMES**

Upon the successful completion of the Certificate of Achievement in Master Teacher at Modesto Junior College, students will be able to:

1. Recognize and describe the courses totaling 32 units necessary to complete this certificate and compare/contrast how the certificate is aligned with the Master Teacher Permit issued through State of California, Commission on Teacher Credentialing.
2. Apply specialized knowledge of courses from the six-unit option in the early care and education classroom (i.e. infant/toddler, early intervention, families and culture.)
3. Apply effective guidance and interaction strategies that support all children’s social learning, identity and self-confidence as the lead teacher in the classroom.
4. Demonstrate an awareness and understanding of the diverse cultural aspects of child rearing and family practices and potential cultural conflicts as individuals interact.

**REQUIRED COURSES - COMPLETE A MINIMUM OF 17 UNITS**

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<tr>
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<th>Units</th>
<th>Course Title</th>
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<tr>
<td>CLDDV 103</td>
<td>[1]</td>
<td>Child Growth and Development 3</td>
</tr>
<tr>
<td>CLDDV 107</td>
<td>[1]</td>
<td>Introduction to Curriculum 3</td>
</tr>
<tr>
<td>CLDDV 126C</td>
<td>[4]</td>
<td>Inclusion Special Needs Practicum 3 OR</td>
</tr>
<tr>
<td>CLDDV 127C</td>
<td>[3]</td>
<td>Infant and Toddler Practicum 3 OR</td>
</tr>
<tr>
<td>CLDDV 128C</td>
<td>[3]</td>
<td>Preschool Practicum 3</td>
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</table>

**ELECTIVES - COMPLETE 9 UNITS:**

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<th>Units</th>
<th>Course Title</th>
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<tr>
<td>CLDDV 125</td>
<td>[2]</td>
<td>Infant and Toddler Development 3</td>
</tr>
<tr>
<td>CLDDV 167</td>
<td>[4]</td>
<td>Observation and Assessment 3</td>
</tr>
<tr>
<td>CLDDV 262</td>
<td>[4]</td>
<td>Diversity in Educational Settings 3</td>
</tr>
</tbody>
</table>

**SELECT ONE 6-UNIT SPECIALIZATION OPTION FROM THE FOLLOWING:**

Choose one of the following options:

- Early Intervention Option - Complete 6 units.
  - CLDDV 163 3
  - CLDDV 167 3, or
  - CLDDV 160 3

- Infant/Toddler Option - Complete 6 units.
Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

IX. STANDING REPORTS

1. Transfer Model Curriculum  
   B. Adams
   [Link to Transfer Model Curriculum page]

   Eight TMCs have been approved, with two pending at the CCCCO. L. Miller received a call from S. Ricks Albert of the CCCCO informing her that the AS-T in Geology is likely to be approved. B. Adams reminded the committee that while the degree was approved by the YCCD Board of Trustees on 05/09/12, the required state paperwork had not been completed which prevented it from moving forward. The AA-T in Anthropology will require an application to the CCCCO. The AA-T in English is at Technical Review level. The AA-T in Psychology has been drafted by L. Kooler. The AS-T in Physics needs to be reviewed by physics department faculty. The state has also updated its status report, making it easier to see institutional progress. It was noted that the numbers may not accurately reflect our progress, since MJC is pursuing many ADTs (Associate Degrees for Transfer) in areas in which we currently do not have majors. B. Adams noted that only 15 schools have more ADTs than MJC. There will be no more TMC workshops before the end of the semester. Spanish and Philosophy templates are just being finalized at the state level. Many courses will require C-IDs as a result. Overall, MJC is “in good shape.”

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   PHYS 01 received a C-ID. 38 course are approved for C-ID. Currently in dialog with Biology department to identify which courses should be proposed for which C-IDs. It is important to consider that even if a C-ID is approved at the state level, are we in a position to submit our curriculum right now? Is the course current?

3. CurricUNET Implementation/Issues  
   B. Adams/L. Miller

   B. Adams noted that the drag/drop feature in the CLO screen was conspicuously absent from the CurricUNET interface. CurricUNET does not show that the ticket has been addressed. She hopes that this will be rectified soon. The codes and dates page is also malfunctioning since some changes were made locally to the field labels. She noted that this facet of CurricUNET, while not visible to most faculty, is very important to operations, so functionality is imperative. She reminded the committee that the “fast track” option for placing courses in disciplines is set to expire on May 1. After this option expires, faculty will need to use the course update process in CurricUNET and through the curriculum process to place the courses in disciplines.

4. Outcomes Assessment Workgroup  
   K. Ennis

   No report.

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories  
   M. Robles

   Productive meetings have taken place. The group is looking at the process. The group hopes to conclude its work before the Summer begins.
2. **Repeatability**  
   B. Adams  
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3. **Independent Study Course Outlines**  
   B. Adams  
   The question continues as to how to independent study courses should be created in light of revised Title 5 guidelines on repeatability. There was lively, lengthy discussion on myriad issues surrounding independent study including but not limited to articulation, MIS implementation, and how independent study courses are used within each division. It was determined that L. Miller would need to generate a report on available course numbers across the curriculum. She was asked to inquire with MIS staff as to whether or not the college could reuse old, inactive course numbers.

**Informational Items**

1. **Equating Courses and Repetitions**  
   L. Miller  
   Postponed Indefinitely

**XI. NEW BUSINESS**

**Informational Item**

1. **Curriculum Committee Membership**  
   B. Adams  
   B. Adams noted that terms are expiring for some members. J. Beebe, while previously thought to have stepped down from the committee, will remain. L. Hatch is unclear as to whether she will remain. B. Adams noted that the curriculum website does not accurately reflect the term expiration dates for some members, and stated that once catalog production is definitively over, L. Miller will be updating the page.

**Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   No Report

**XII. PUBLIC COMMENT**

*Meeting adjourned at 3:52 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated

II. APPROVAL OF MINUTES

Hearing no objections, the minutes were approved as stated

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following activities

CCCO APPROvals
FSCI 369
B. Adams noted that there are only a few colleges in the state which have been approved to offer the fire science course, Training Instructor 1C.

IGETC/CSU-GE DECISIONS
ONLINE SERVICES FOR CURRICULUM AND ARTICULATION REVIEW
How To Read a Decisions Report
March, 2013

The following pages list the courses your institution submitted last fall through OSCAR and ASSIST, for approval in California's patterns of general education in the CSU and UC systems.

In about a month, ASSIST will post information about each approved course, including its prefix, number, title, approved area, and dates of approval. In the meantime, you can rely on the following pages as you prepare catalog copy and communicate with those on your campus who manage curriculum and transfer.

Each page of the Decisions Report will tell you:

At the top, which pattern the decision relates to:
- IGETC (CSU and UC general education)
- GE-Breadth (CSU only)
- American Institutions (CSU only)

Which area in the pattern your institution proposed for the course.

Which area is approved for the course. In most cases this is the same as the area proposed -- but not in the example to the left, which was proposed in 4J but approved in 4H.

For courses that are denied, or approved in a different area, the Notes section will give you a reason. Sometimes an approved course will also have Notes, such as a request to update the textbooks in use. In these cases the request for revision isn't binding, and you can publicize the approval. Notes aren't published on ASSIST.

Reviewers are careful to keep the GE-Breadth pattern at least as permissive as IGETC, to protect students who switch. So when a course is proposed for an area in IGETC but not for the corresponding GE-Breadth, reviewers will approve in the same area for both sides.

More documents about the review procedure, including detailed guidelines published by the system offices for reviewers of GE courses, are available at http://www.calstate.edu/app/general-ed-transfer.shtml.
This course proposal, originally approved for Summer 2014, approved on 03/19/13, will be expedited for FALL 2013.

**MACH 222 CNC Machine Operations**

**Effective:** Summer 2014

**Expedited:** Fall 2013

**Rationale for Expedited Approval:** Because this course was previously approved in (date) as MACH 222/MFGA 222, and the MFGA sequence was not activated, revisions to the MACH 222 variant were not implemented which is now causing problems with scheduling.

**MODIFY:** Content, enrollment restrictions, requisite skills, typical assignments, textbooks, outcomes, objectives.

**Enrollment Restrictions:** Removing: (C) Concurrent enrollment in MACH 219, 220, or 221 and previous machining experience. Requesting: (A) Satisfactory completion of MACH 204-211 or MACH
301 or have a working knowledge of the use of manually operated metal cutting lathes and milling machines and be able to use a micrometer to measure to within .001 inch.

**Distance Education Status:** None  
**Materials Fee Status:** Maintaining fee of $22  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review.

**Program Impact:**
1. CNC Operator Skills Recognition Award  
2. Machine Tool Technology 2 Certificate of Achievement

*M/S/U (L. Hatch/E. Maki) to MODIFY MACH 222*  
*M/S/U (E. Maki/M. Lynch) to MODIFY REQUISITES for MACH 222*  
*M/S/U (C. Mulder/S. Circle) to MODIFY FEE for MACH 222*
IV. COURSE CONSENT AGENDA
(No suggestions)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

ART 144 Watercolor Painting 1
Effective: Summer 2014
Rationale: This course has not been offered in two years, and the department has no plans to do so in the near future.
INACTIVATE
Program Impact:
1. Art A.A. Degree
M/S/U (C. VAUGHN, J. HAMILTON) to ART 144

ART 145 Watercolor Painting 2
Effective: Summer 2014
Rationale: This course has not been offered in two years, and the department has no plans to do so in the near future.
INACTIVATE
Program Impact:
1. Art A.A. Degree
M/S/U (C. VAUGHN, J. HAMILTON) to ART 145

ART 150 Gallery Operation and Management
Effective: Summer 2014
Rationale: This course has not been offered in two years, and the department has no plans to do so in the near future.
INACTIVATE
Program Impact:
1. Art A.A. Degree
M/S/U (C. VAUGHN, J. HAMILTON) to ART 150

ART 197 Field Studies in Photography
Effective: Summer 2014
Rationale: This course has not been offered in several years, and the department has no immediate plans to offer it again.
INACTIVATE
Program Impact:
- Stand Alone
M/S/U (C. VAUGHN, J. HAMILTON) to ART 197

ART 349D Work Experience
Effective: Summer 2014
Rationale: This course has not been offered in two years, and the department has no plans to do so in the near future.
INACTIVATE
Program Impact:
- Stand Alone
M/S/U (C. VAUGHN, J. HAMILTON) to ART 349D
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Rationale</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>CMPGR 201</td>
<td>Animation: A Global View Art in Motion</td>
<td>3</td>
<td>Summer 2014</td>
<td>This course has not been offered in two years, and the department has no plans to do so in the near future.</td>
<td>INACTIVATE</td>
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<td><strong>Program Impact:</strong></td>
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<td></td>
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<td></td>
<td></td>
<td>1. General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>2. MJC-GE Pattern A.A. Degree Major</td>
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<td></td>
<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to INACTIVATE CMPGR 201</strong></td>
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<tr>
<td>CMPGR 214</td>
<td>Digital Capture for Computer Graphics</td>
<td>3</td>
<td>Summer 2014</td>
<td>Course will not be taught in the near future.</td>
<td>INACTIVATE</td>
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<td><strong>Program Impact:</strong></td>
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<td></td>
<td>1. Word Processing Certificate of Achievement</td>
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<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to INACTIVATE CMPGR 214</strong></td>
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<tr>
<td>CMPGR 262</td>
<td>Exploring the World Wide Web</td>
<td>1</td>
<td>Summer 2014</td>
<td>Course will not be taught in the near future.</td>
<td>INACTIVATE</td>
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<td><strong>Program Impact:</strong></td>
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<td>2. Computer Graphics Applications Certificate of Achievement</td>
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<td></td>
<td>3. Computer Network Technician Certificate of Achievement</td>
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<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to INACTIVATE CMPGR 262</strong></td>
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<tr>
<td>CMPGR 269</td>
<td>Flash: Web Graphics and Animation</td>
<td>2,3</td>
<td>Summer 2014</td>
<td>Not being taught now or in the near future.</td>
<td>INACTIVATE</td>
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<td><strong>Program Impact:</strong></td>
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<td></td>
<td>2. Computer Graphics Applications Certificate of Achievement</td>
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<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to INACTIVATE CMPGR 269</strong></td>
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<tr>
<td>CMPGR 287</td>
<td>Introduction to Multimedia</td>
<td>3</td>
<td>Summer 2014</td>
<td>Course will not be taught in the near future.</td>
<td>INACTIVATE</td>
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<td><strong>Program Impact:</strong></td>
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<td>2. Computer Graphics Applications A.S. Degree</td>
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<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to INACTIVATE CMPGR 287</strong></td>
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<tr>
<td>CMPGR 288</td>
<td>Intermediate Multimedia</td>
<td>1</td>
<td>Summer 2014</td>
<td>Course will not be taught in the near future.</td>
<td>INACTIVATE</td>
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<td><strong>Program Impact:</strong></td>
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<td>Stand Alone</td>
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<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to INACTIVATE CMPGR 288</strong></td>
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### PLACEMENT OF COURSES IN DISCIPLINES:

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Disciplines</th>
<th>Proposed Discipline(s)</th>
<th>Rationale for Disciplines</th>
<th>M/S/U to Modify</th>
</tr>
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<tbody>
<tr>
<td>ENGL 172</td>
<td>Introduction to Chicano Literature</td>
<td>3</td>
<td>ENGLISH</td>
<td></td>
<td>&quot;Because this class discusses literature, the conventions of literature, and the components of writing as it relates to literary traditions, minimum qualifications for English are required.&quot;</td>
<td>MODIFY ENGL 172</td>
</tr>
<tr>
<td>ENGL 173</td>
<td>Introduction to Latin American Literature</td>
<td>3</td>
<td>ENGLISH</td>
<td></td>
<td>&quot;Because this class discusses literature, the conventions of literature, and the components of writing as it relates to literary traditions, minimum qualifications for English are required.&quot;</td>
<td>MODIFY ENGL 173</td>
</tr>
<tr>
<td>ENGL 174</td>
<td>Introduction to Modern Asian Literature</td>
<td>3</td>
<td>ENGLISH</td>
<td></td>
<td>&quot;Because this class discusses literature, the conventions of literature, and the components of writing as it relates to literary traditions, minimum qualifications for English are required.&quot;</td>
<td>MODIFY ENGL 174</td>
</tr>
<tr>
<td>CLDDV 101</td>
<td>Principles and Practice of Teaching Young Children</td>
<td>3</td>
<td>CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION</td>
<td></td>
<td>&quot;Course requires discipline specific expertise as indicated by the Minimum Qualifications handbook...&quot;</td>
<td>MODIFY CLDDV 101</td>
</tr>
<tr>
<td>CLDDV 103</td>
<td>Child Growth and Development</td>
<td>3</td>
<td>CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION</td>
<td></td>
<td>&quot;Course requires discipline specific expertise as indicated by the Minimum Qualifications handbook...&quot;</td>
<td>MODIFY CLDDV 103</td>
</tr>
<tr>
<td>CLDDV 107</td>
<td>Introduction to Curriculum</td>
<td>3</td>
<td>CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION</td>
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<td>&quot;Course requires discipline specific expertise as indicated by the Minimum Qualifications handbook...&quot;</td>
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<tr>
<td>CLDDV 109</td>
<td>Child, Family, Community</td>
<td>3</td>
<td>CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION</td>
<td></td>
<td>&quot;Course requires discipline specific expertise as indicated by the Minimum Qualifications handbook...&quot;</td>
<td>MODIFY CLDDV 109</td>
</tr>
</tbody>
</table>
CLDDV 111 Health, Safety, and Nutrition
Modify: Disciplines
Proposed Discipline(s): CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION, NUTRITIONAL SCIENCE/DIETETICS
Rationale for Disciplines: “This course covers health, safety, and nutrition as they apply to providing program services for young children. The Child Development Faculty believe that this course could be co-taught with faculty from the field of Nutrition.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 111

CLDDV 121 Guidance of Young Children
Modify: Disciplines
Proposed Discipline(s): CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION
Rationale for Disciplines: “Course requires discipline specific expertise as indicated by the Minimum Qualifications handbook.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 121

CLDDV 122 Learning Environments for Infants and Toddlers
Modify: Disciplines
Proposed Discipline(s): CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION
Rationale for Disciplines: “Course requires discipline specific expertise as indicated by the Minimum Qualifications handbook.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 122

CLDDV 125 Infant and Toddler Development and Care
Modify: Disciplines
Proposed Discipline(s): CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION
Rationale for Disciplines: “Course requires discipline specific expertise as indicated by the Minimum Qualifications handbook.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 125

CLDDV 127 Infant/Toddler Practicum
Modify: Disciplines
Proposed Discipline(s): CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION
Rationale for Disciplines: “Course requires discipline specific expertise as indicated by the Minimum Qualifications handbook.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 127

CLDDV 128 Preschool Practicum
Modify: Disciplines
Proposed Discipline(s): CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION
Rationale for Disciplines: “Course requires discipline specific expertise as indicated by the Minimum Qualifications handbook.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 128

CLDDV 150 Administration of Children’s Programs
Modify: Disciplines
Proposed Discipline(s): CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION
Rationale for Disciplines: “Faculty teaching this course should have the Child Development degree or equivalent education and experience.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 150
<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Decision Details</th>
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<tbody>
<tr>
<td>CLDDV 151</td>
<td>Advanced Administration of Children's Programs</td>
<td>3</td>
<td><strong>Modify:</strong> Disciplines&lt;br&gt;<strong>Proposed Discipline(s):</strong> CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION&lt;br&gt;<strong>Rationale for Disciplines:</strong> “Faculty teaching this course should have the Child Development degree or equivalent education and experience.”&lt;br&gt;M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 151</td>
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<tr>
<td>CLDDV 154</td>
<td>Adult Relationships and Mentoring in Schools</td>
<td>2</td>
<td><strong>Modify:</strong> Disciplines&lt;br&gt;<strong>Proposed Discipline(s):</strong> CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION&lt;br&gt;<strong>Rationale for Disciplines:</strong> “Faculty teaching this course should have the Child Development degree or equivalent education and experience.”&lt;br&gt;M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 154</td>
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<tr>
<td>CLDDV 160</td>
<td>Atypical Development</td>
<td>3</td>
<td><strong>Modify:</strong> Disciplines&lt;br&gt;<strong>Proposed Discipline(s):</strong> CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION&lt;br&gt;<strong>Rationale for Disciplines:</strong> “Faculty teaching this course should have the Child Development degree or equivalent education and experience.”&lt;br&gt;M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 160</td>
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<tr>
<td>CLDDV 163</td>
<td>Working with Children with Special Needs</td>
<td>3</td>
<td><strong>Modify:</strong> Disciplines&lt;br&gt;<strong>Proposed Discipline(s):</strong> CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION&lt;br&gt;<strong>Rationale for Disciplines:</strong> “Faculty teaching this course should have the Child Development degree or equivalent education and experience.”&lt;br&gt;M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 163</td>
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<td>CLDDV 167</td>
<td>Observation and Assessment</td>
<td>3</td>
<td><strong>Modify:</strong> Disciplines&lt;br&gt;<strong>Proposed Discipline(s):</strong> CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION&lt;br&gt;<strong>Rationale for Disciplines:</strong> “Faculty teaching this course should have the Child Development degree or equivalent education and experience.”&lt;br&gt;M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 167</td>
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<tr>
<td>CLDDV 262</td>
<td>Diversity in Educational Settings</td>
<td>3</td>
<td><strong>Modify:</strong> Disciplines&lt;br&gt;<strong>Proposed Discipline(s):</strong> CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION&lt;br&gt;<strong>Rationale for Disciplines:</strong> “Faculty teaching this course should have the Child Development degree or equivalent education and experience.”&lt;br&gt;M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 262</td>
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<tr>
<td>CLDDV 266</td>
<td>Mentor Teacher Seminar</td>
<td>0.5</td>
<td><strong>Modify:</strong> Disciplines&lt;br&gt;<strong>Proposed Discipline(s):</strong> CHILD DEVELOPMENT/EARLY CHILDHOOD EDUCATION&lt;br&gt;<strong>Rationale for Disciplines:</strong> “Faculty teaching this course should have the Child Development degree or equivalent education and experience.”&lt;br&gt;M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY CLDDV 266</td>
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<td>CLDDV 267</td>
<td>Director Seminar</td>
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<td>Course Code</td>
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<tr>
<td>COLSK 100</td>
<td>Foundation for First Year College Success</td>
<td>3</td>
<td>Modify Disciplines</td>
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<td><strong>Proposed Discipline(s):</strong> COUNSELING</td>
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<td><strong>Rationale for Disciplines:</strong> “The course provides success strategies to enhance academic and lifelong learning skills for first year college students. Exploration of topics such as motivation and attitudes, values, goal setting, decision-making processes, critical and creative thinking, personal health, and other topics are addressed. The course requires the expertise of an instructor who has met the minimum qualifications for Counseling.”</td>
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<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY COLSK 100</strong></td>
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<td>ENGL 50</td>
<td>Basic Composition and Reading</td>
<td>3</td>
<td>Modify Disciplines</td>
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<td><strong>Proposed Discipline(s):</strong> ENGLISH</td>
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<td><strong>Rationale for Disciplines:</strong> “Because this course requires an understanding of the elements of writing and the fundamental methods for analyzing writing, an instructor of this course must have knowledge of a vast array of rhetorical conventions and writing traditions as well as meet the minimum requirements to teach English.”</td>
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<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 50</strong></td>
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<td>ENGL 101</td>
<td>Composition and Reading</td>
<td>3</td>
<td>Modify Disciplines</td>
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<td><strong>Proposed Discipline(s):</strong> ENGLISH</td>
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<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 101</strong></td>
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<td>ENGL 102</td>
<td>Advanced Composition and Introduction to Literature</td>
<td>3</td>
<td>Modify Disciplines</td>
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<td><strong>Proposed Discipline(s):</strong> ENGLISH</td>
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<td><strong>Rationale for Disciplines:</strong> “Because this course requires an understanding of the elements of writing and literature, as well as the fundamental methods for analyzing writing and literature, an instructor of this course must have knowledge of a vast array of rhetorical conventions in writing and literary traditions. Additionally, an instructor must meet the minimum requirements to teach English.”</td>
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<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 102</strong></td>
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<td>ENGL 103</td>
<td>Advanced Composition and Critical Thinking</td>
<td>3</td>
<td>Modify Disciplines</td>
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<td><strong>M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 103</strong></td>
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<td>ENGL 112</td>
<td>Introduction to Novel and Short Story</td>
<td>3</td>
<td>Modify Disciplines</td>
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<td><strong>Proposed Discipline(s):</strong> ENGLISH</td>
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<td><strong>Rationale for Disciplines:</strong> “Because this class discusses literature, the conventions of literature, and the components of writing as it relates to literary traditions, minimum qualifications for English are required.”</td>
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<td>ENGL 114</td>
<td>Introduction to Poetry</td>
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<td>Proposed Discipline(s): ENGLISH</td>
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<td></td>
<td>Rationale for Disciplines: “Because this course focuses on elements of poetry and methods to analyze poetry, an instructor for this course must have a fundamental understanding of literary conventions and traditions as well as meet the minimum requirements for English.”</td>
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<tr>
<td>ENGL 116</td>
<td>Introduction to Drama</td>
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<td></td>
<td>Rationale for Disciplines: “Because this course requires an understanding of the elements of drama and the fundamental methods for analyzing drama, an instructor of this course must have knowledge of the literary conventions and traditions associated with drama as well as meet the minimum requirements to teach English.”</td>
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<td>ENGL 131</td>
<td>Introduction to World Literature</td>
<td>3</td>
<td>M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 131</td>
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<td>Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”</td>
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<td>ENGL 132</td>
<td>Introduction to World Literature From 1500 to Present</td>
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<td>M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 132</td>
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<td>Proposed Discipline(s): ENGLISH</td>
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<td>Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”</td>
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<td>ENGL 135</td>
<td>American Literature: To 1850</td>
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<td>Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”</td>
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<td>ENGL 136</td>
<td>American Literature: 1850 to Present</td>
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<td>M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 136</td>
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<td>Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”</td>
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<td>ENGL 137</td>
<td>Survey of English Literature to the 18th Century</td>
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<td>Proposed Discipline(s): ENGLISH</td>
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Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 137

ENGL 138  Survey of English Literature: 18th Century to Present  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 138

ENGL 151  Folklore  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 151

ENGL 156  Bible as Literature: The Hebrew Canon and Intertestamental Writings  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “English 156 is a survey of old testament literature with attention to literary genres, motifs, themes, rhetorical devices, and methods of analysis. It requires the expertise of an instructor with the minimum qualifications to teach English.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 156

ENGL 157  The Bible as Literature: The New Testament  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “English 157 is a survey of new testament literature with an emphasis on literary genres, rhetorical strategies, themes, motifs, and methods of analysis. It requires the expertise of an instructor who has the minimum qualifications to teach English.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 157

ENGL 163  Introduction to Shakespeare  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 163
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Proposal</th>
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</thead>
</table>
| ENGL 168 | Adolescent Literature                      | 3       | Disciplines
|          | Proposed Discipline(s): ENGLISH            |         | Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”
|          | **M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 168** |         |         |
| ENGL 169 | Children’s Literature                      | 3       | Disciplines
|          | Proposed Discipline(s): ENGLISH            |         | Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”
|          | **M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 169** |         |         |
| ENGL 171 | Introduction to African-American Literature | 3       | Disciplines
|          | Proposed Discipline(s): ENGLISH            |         | Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”
|          | **M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 171** |         |         |
| ENGL 175 | Women in Literature                        | 3       | Disciplines
|          | Proposed Discipline(s): ENGLISH            |         | Rationale for Disciplines: “Because this class discusses literature, the conventions of literature, and the components of writing as it relates to literary traditions, minimum qualifications for English are required.”
|          | **M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 175** |         |         |
| ENGL 176 | Introduction to Mexican Literature         | 3       | Disciplines
|          | Proposed Discipline(s): ENGLISH            |         | Rationale for Disciplines: “Because this course requires an understanding of the elements of literature and the fundamental methods for analyzing literature, an instructor of this course must have knowledge of a vast array of literary conventions and traditions as well as meet the minimum requirements to teach English.”
|          | **M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 176** |         |         |
ENGL 179  Introduction to Native American Literature, Mythology, and Oral Tradition  3
Modify: Disciplines
Proposed Discipline(s): ENGLISH
Rationale for Disciplines: “Because this class discusses literature, the conventions of literature, and the components of writing as it relates to literary traditions, minimum qualifications for English are required.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY ENGL 179

GUIDE 109  International Student/ New American Focus  1
Modify: Disciplines
Proposed Discipline(s): COUNSELING
Rationale for Disciplines: “Guidance 109 is an education and career planning course for students whose previous education has been outside the United States. It acquaints students with the college, its curriculum, facilities, services, academic regulations, vocational and certificate programs, degree and transfer requirements. It also reviews extracurricular activities, personal adjustment, American customs, culture shock, survival techniques and immigration regulations. It requires faculty with a demonstrated level of expertise and who have met the minimum qualifications for Counseling.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY GUIDE 109

GUIDE 110  Educational Planning  1/2/2013
Modify: Disciplines
Proposed Discipline(s): COUNSELING
Rationale for Disciplines: “Guidance 110 is an introduction course to college which acquaints students with the college, its curriculum, facilities, services, academic regulations, vocational and certificate programs, degree and transfer requirements. It requires the expertise of an instructor who has met the minimum qualifications for Counseling.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY GUIDE 110

GUIDE 111  Career Awareness  1
Modify: Disciplines
Proposed Discipline(s): COUNSELING
Rationale for Disciplines: “Guide 111 assists students in exploring career alternatives through development of skills necessary for the research, selection and planning of a life-long career. The role of attitudes, interests, values and skills will be addressed. Important aspects of occupational choice will also be covered along with occupational information. This course requires the expertise of an instructor who has met the minimum qualifications for Counseling.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY GUIDE 111

GUIDE 112  Job Hunting Skills  1/2/2013
Modify: Disciplines
Proposed Discipline(s): COUNSELING
Rationale for Disciplines: “The Guidance 112 class focuses on the realities of the job market and techniques for conducting a successful job search. Its emphasis on learning about job application procedures, resume writing and interviewing skills. It requires the expertise of an instructor who has met the minimum qualifications for Counseling.”
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY GUIDE 112
GUIDE 116  Orientation for Re-entry Adults  2  
Modify: Disciplines  
Proposed Discipline(s):  COUNSELING  
Rationale for Disciplines: “Guidance 116 is a course designed to help new or returning adult students be successful in college after having been out of school for a number of years. It acquaints students with college services, programs, and requirements, and numerous topics related to academic and career success. It requires the expertise of an instructor who has met the minimum qualifications for Counseling, and the demonstrated level of experience that comes with it.”  
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY GUIDE 116  

GUIDE 120  Success Strategies for Transfer Students  3  
Modify: Disciplines  
Proposed Discipline(s):  COUNSELING  
Rationale for Disciplines: “Guidance 120 is a course to increase success in college and in life by assisting students obtain skills and techniques necessary to reach personal goals. The course allows students to explore personality, interests and values to increase self-understanding and select an appropriate major and career. The course requires the expertise of an instructor who has met the minimum qualifications for Counseling, and the demonstrated level of experience that comes with it.”  
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY GUIDE 120  

READ 21  Vocabulary Development  3  
Modify: Disciplines  
Proposed Discipline(s):  READING  
Rationale for Disciplines: “Reading 21 is a vocabulary development course designed to improve the vocabulary of students who are functioning at the pre-collegiate level. It requires the expertise of an instructor who holds the minimum qualifications for Reading.”  
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY READ 21  

READ 40  Reading Comprehension  3  
Modify: Disciplines  
Proposed Discipline(s):  READING  
Rationale for Disciplines: “Reading 40 is a reading comprehension course designed to improve the student's comprehension of pre-collegiate reading material. It requires the expertise of an instructor who holds the minimum qualifications for Reading.”  
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY READ 40  

READ 62  College Vocabulary  3  
Modify: Disciplines  
Proposed Discipline(s):  READING  
Rationale for Disciplines: “Reading 62 is a college-level vocabulary development course. It requires the expertise of an instructor who holds the minimum qualifications for Reading.”  
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY READ 62  

READ 82  College Reading - Comprehension  3  
Modify: Disciplines  
Proposed Discipline(s):  READING  
Rationale for Disciplines: “Reading 82 is a reading comprehension course designed to improve the student's comprehension and retention of college-level material. It requires the expertise of an instructor who holds the minimum qualifications for Reading.”  
M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY READ 82
**READ 184**

**Critical Reading**

Modify: Disciplines

Proposed Discipline(s): READING

Rationale for Disciplines: “Reading 184 is a college-level, university-transferable critical reading course designed to develop/improve the student’s ability to evaluate a wide range of challenging reading material. It requires the expertise of an instructor who holds the minimum qualifications for Reading.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY READ 184

**SPELL 31**

**Basic Spelling and Phonics**

Modify: Disciplines

Proposed Discipline(s): READING

Rationale for Disciplines: “Spelling 31 is a pre-collegiate level course designed to improve the spelling, phonics, and pronunciation skills of native and non-native English speakers. It requires the expertise of an instructor who holds the minimum qualifications for Reading.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY SPELL 31

**SPELL 32**

**Spelling and Pronunciation**

Modify: Disciplines

Proposed Discipline(s): READING

Rationale for Disciplines: “Spelling 32 is a spelling and pronunciation course designed to introduce students to advanced English spelling rules and frequently misspelled words. It requires the expertise of an instructor who holds the minimum qualifications for Reading.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY SPELL 32

**STSK 25**

**Student Success Strategies**

Modify: Disciplines

Proposed Discipline(s): COUNSELING

Rationale for Disciplines: “The course is designed to increase the student’s success in college and facilitate the transition to the workplace and other college courses. The course covers the areas of goal setting, time management, study skills and interpersonal communication. It requires the expertise of an instructor who has met the minimum qualifications for Counseling.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY STSK 25

**STSK 78**

**College Study Skills**

Modify: Disciplines

Proposed Discipline(s): COUNSELING

Rationale for Disciplines: “The course looks at factors necessary for college success. Topics addressed include: goal setting, time management, note-taking, test-taking skills, memorization, motivation, critical and creative thinking, learning styles, diversity, health, and others. The course also informs students of the college, its curriculum, facilities, services, regulations, programs, degree and transfer requirements. The course requires the expertise of an instructor who has met the minimum qualifications for Counseling.”

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY STSK 78
## MODIFICATIONS/REACTIVATIONS

### HIST 101

**History of the United States to 1877**

**Effective:** Summer 2014

**MODIFY:** Content, methods of instruction, textbooks, objectives, methods of evaluation.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

**Distance Education Status:** Maintaining Online Course, Telecourse, Mixed modalities/Hybrid Course

**Removing:** Telecourse

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for (MJC-GE: B) (CSU-GE: a - Group a, c - Group c, D6) (IGETC: 4F)

**Rationale:** Updating for CID compliance.

**Program Impact:**
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
3. Associate in Arts in History for Transfer (pending)
4. MJC-GE Pattern A.A. Degree Major

**M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY HIST 101**

**M/S/U (L. HATCH, E. MAKI) to MAINTAIN REQUISITES for HIST 101**

**M/S/U (E. KERR, E. MAKI) to MAINTAIN DE for HIST 101**

E. Kerr noted during blanket discussion of approvals that the department wished to remove the “telecourse” modality from HIST 101 and HIST 102.

**M/S/U (C. MULDER, J. SOLA) to MAINTAIN PLACEMENT OF HIST 101 on GE PATTERN(S)**

### HIST 102

**History of the United States Since 1865**

**Effective:** Summer 2014

**MODIFY:** General Education, objectives, content, methods of instruction, methods of evaluation, textbook.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

**Distance Education Status:** Maintaining Online Course, Telecourse, Mixed modalities/Hybrid Course

**Removing:** Telecourse

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for (MJC-GE: B) (CSU-GE: D6 a,c,) (IGETC: 4F)

**Rationale:** Updating for CID compliance.

**Program Impact:**
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
3. Associate in Arts in History for Transfer (pending)
4. MJC-GE Pattern A.A. Degree Major

**M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY HIST 102**

**M/S/U (L. HATCH, E. MAKI) to MAINTAIN REQUISITES for HIST 102**

**M/S/U (E. KERR, E. MAKI) to MAINTAIN DE for HIST 102**

E. Kerr noted during blanket discussion of Distance Education approvals that the department wished to remove the “telecourse” modality from HIST 101 and HIST 102.

**M/S/U (C. MULDER, J. SOLA) to MAINTAIN PLACEMENT OF HIST 102 on GE PATTERN(S)**
HIST 105  Western Civilization since 1650  
Effective: Summer 2014
MODIFY: Content, objectives, outcomes, methods of instruction, methods of evaluation, textbook.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Maintaining Online Course, Mixed modalities/Hybrid Course
Materials Fee Status: None
General Education Status: Approved for: (MJC-GE: B,C) (CSU-GE: C2, D6 ) (IGETC: 3B, 4F )
Rationale: Updating for CID compliance.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Humanities A.A. Degree
3. Associate in Arts in History for Transfer (pending)
4. MJC-GE Pattern A.A. Degree Major
5. University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY HIST 105
M/S/U (L. HATCH, E. MAKI) to MAINTAIN REQUISITES for HIST 105
M/S/U (E. KERR, E. MAKI) to MAINTAIN DE for HIST 105
M/S/U (C. MULDER, J. SOLA) to MAINTAIN PLACEMENT OF HIST 105 on GE PATTERN(S)

SPAN 112  Introduction to Chicano/a Literature  
Effective: Summer 2014
MODIFY: Content, methods of instruction.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of SPAN 104 or SPAN 110
Distance Education Status: None
Materials Fee Status: None
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2 ) (IGETC: 3B, 6A )
Rationale: Part of Review Cycle.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. Ethnic Studies Skills Recognition Award
3. General Studies, Emphasis in Humanities A.A. Degree
4. Spanish A.A. Degree

M/S/U (C. VAUGHN, J. HAMILTON) to MODIFY SPAN 112
M/S/U (L. HATCH, E. MAKI) to MAINTAIN REQUISITES for SPAN 112
M/S/U (C. MULDER, J. SOLA) to MAINTAIN PLACEMENT OF SPAN 112 on GE PATTERN(S)
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<th>Rationale</th>
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<tr>
<td>SPAN 173</td>
<td>Survey of Latin American Literature</td>
<td>3</td>
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<td>Repeat policy, content, outcomes, methods of instruction, methods of evaluation, textbook.</td>
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<td>MODIFY: Repeat policy, content, outcomes, methods of instruction, methods of evaluation, textbook.</td>
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<td>Enrollment Restrictions: Maintaining: (P) Satisfactory completion of SPAN 104 or SPAN 110.</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfer to CSU and UC</td>
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<td>General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B, 6A)</td>
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<tr>
<td></td>
<td>1. CSU General Education Pattern Certificate of Achievement</td>
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<td>2. General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>3. Spanish A.A. Degree</td>
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**NEW COURSES**

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<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>PEC 160</td>
<td>Spirit Leadership Training</td>
<td>1</td>
<td>Spring 2014</td>
<td>Expedited! To comply with newly revised code or law</td>
</tr>
<tr>
<td></td>
<td>Rationale for Expedited Approval: This course is being developed to address the changes in repeatability.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ADOPT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Enrollment Restrictions: None</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Distance Education Status: None</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Materials Fee Status: None</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Articulation Status: Transfers to CSU, Requesting UC</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>General Education Status: Requesting (MJC Activities)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rationale: With repeatability changes, this course is being developed to allow students to participate in spirit leadership for the entire school year.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Program Impact:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. Physical Education A.A. Degree</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U (C. VAUGHN, J. HAMILTON) to ADOPT PEC 160</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U (C. MULDER, J. SOLA) to PLACE of PEC 160 on ACTIVITIES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U (J. SOLA, M. LYNCH) to EXPEDITE ADOPTION of PEC 160</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| SPCOM 180AB| Communication Studies Lab Tutoring                | 2     | Fall 2013 | Expedited! To comply with newly revised code or law |
|            | Rationale for Expedited Approval: Title 5 changes to repeatability warrant expedited approval so students may have more than one experience as lab tutors. |       |           |           |
|            | ADOPT                                            |       |           |           |
|            | Enrollment Restrictions: Requesting: (P) Satisfactory completion of SPCOM 100 or SPCOM 102. |       |           |           |
|            | Distance Education Status: None                  |       |           |           |
|            | Materials Fee Status: None                       |       |           |           |
|            | Articulation Status: Transfer to CSU             |       |           |           |
|            | General Education Status: None                   |       |           |           |
|            | Rationale: Title 5 changes to repeatability have warranted the creation of levels of tutoring courses for the Communication Studies Lab. |       |           |           |
|            | Program Impact:                                  |       |           |           |
|            | 1. Speech Communication A.A. Degree (pending)     |       |           |           |
|            | M/S/U (C. VAUGHN, J. HAMILTON) to ADOPT SPCOM 180AB |       |           |           |
|            | M/S/U (L. HATCH, E. MAKI) to ADOPT REQUISITES for SPCOM 180AB |       |           |           |
|            | M/S/U (J. SOLA, M. LYNCH) to EXPEDITE ADOPTION of SPCOM 180AB |       |           |           |
VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

Program Learning Outcomes

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

AS: Computer Graphics Applications
    Modify: Program learning outcomes, program requirements required courses.
    Effective: Summer 2014
    Rationale: Program is being updated to inactivate obsolete courses and to provide program requirements to meet current industry needs.

C: Computer Graphics Applications
    Modify: Program learning outcomes, program requirements, elective courses, required courses.
    Effective: Summer 2014
    Rationale: Program is being updated to inactivate obsolete courses and to provide program requirements to meet current industry needs.

CCC-501: Application for Approval - New Credit Programs

ADOPT: AA-T: History for Transfer
    Effective Term: (Upon CCCCO Approval)
    Rationale: Compliance with SB1440
    AA-T: History for Transfer pulled for discussion by M. Garcia due to concerns about the accuracy of the 15-18 unit range specified. He wanted confirmation that – due to the inability of the student to retake a course in Group B if previously used in Group A, that the total unit range should be fixed at 18. The committee agreed with his interpretation and deleted the lower end of the "total units in major" range.
    M/S/U (S. CIRCLE, C. VAUGHN) to ADOPT the AA-T in History for Transfer
ADOPT: AA-T: Psychology for Transfer
Effective Term: (Upon CCCCO Approval)
Rationale: Compliance with SB1440
M/S/U (S. CIRCLE, C. VAUGHN) to ADOPT the AA-T in Psychology for Transfer

ADOPT: AA-T: Sociology for Transfer
Effective Term: (Upon CCCCO Approval)
Rationale: Compliance with SB1440
AA-T in Sociology pulled for discussion by M Garcia due to concerns that SOCIO 131 “Sociology of Medicine" was no longer active. B. Adams agreed and noted that the course was not included in the state’s TMC template and removed the course from the proposal.
M/S/U (S. CIRCLE, C. VAUGHN) to ADOPT the AA-T in Sociology for Transfer

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

ADOPT: AS-T: Physics for Transfer
Effective Term: (Upon CCCCO Approval)
M/S/U (S. CIRCLE, C. VAUGHN) to ADOPT the AA-T in Physics for Transfer

ADOPT: AA-T: English for Transfer
Effective Term: (Upon CCCCO Approval)
M/S/U (S. CIRCLE, C. VAUGHN) to ADOPT the AA-T in English for Transfer

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

IX. STANDING REPORTS

1. Transfer Model Curriculum
   B. Adams
   B. Adams noted that the AST in Geology was approved on 04/15/2013, and that the formal notification would appear in the first fall agenda. She reported that MJC has had nine (9) TMC degrees approved. Anthropology will be uploaded to the CCCCO this week. She informed that the CCCCO is trying to streamline the application process, and consequently has changed the TMC narrative template again. M. Garcia asked

2. C-ID
   R. Cranley
   No report.

3. CurricUNET Implementation/Issues
   B. Adams/L. Miller
   B. Adams noted she had to submit a ticket to CurricUNET, and hopes it will be addressed by the fall term. She noted that the “hand" icon to drag and drop (modify the order of) CLOs has been repaired.

4. Outcomes Assessment Workgroup
   K. Ennis
   K. Ennis noted that it is odd to report on behalf of meetings that she does not attend. She reported that “people appear to be getting the hang of CLOs" and that the committee is focusing on the 5-year cycle. Departments that are starting the 5-year cycle will be the focus on the committee’s attention.

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories
   M. Robles
   M. Robles reported that the subgroup on this has been working diligently. They plan to send out evidence of their progress for review over summer break and put it on the curriculum agenda the first meeting in fall.
2. **Repeatability**

As a result of Curriculum Committee action and Instruction Office implementation, the following credit courses are offered as repeatable with the start of Fall 2013 as per Title 5 §55041(a):

<table>
<thead>
<tr>
<th>CRSNAM(CB01)</th>
<th>CRS_SHORT_TITLE(CB02)</th>
<th>STATUS</th>
<th>REPEATS</th>
</tr>
</thead>
<tbody>
<tr>
<td>MANS-210</td>
<td>Livestk Select Evaluate</td>
<td>A</td>
<td>1X</td>
</tr>
<tr>
<td>MANS-212</td>
<td>Adv Livstck Sel &amp; Eval</td>
<td>A</td>
<td>1X</td>
</tr>
<tr>
<td>MANS-221</td>
<td>Dairy Cattle Selection</td>
<td>A</td>
<td>1X</td>
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<tr>
<td>MANS-227</td>
<td>Adv Dairy Cattle Sel/Eval</td>
<td>A</td>
<td>1X</td>
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<tr>
<td>MBIO-180A</td>
<td>Special Projects in Bio</td>
<td>A</td>
<td>1X</td>
</tr>
<tr>
<td>MUSA-123</td>
<td>Intermediate Piano</td>
<td>A</td>
<td>1X</td>
</tr>
<tr>
<td>MUSA-153</td>
<td>Applied Vocal Repertoire 1</td>
<td>A</td>
<td>1X</td>
</tr>
<tr>
<td>MUSA-154</td>
<td>Applied Vocal Repertoire 2</td>
<td>A</td>
<td>1X</td>
</tr>
<tr>
<td>MUSC-112</td>
<td>Recording Arts 2</td>
<td>A</td>
<td>1X</td>
</tr>
<tr>
<td>MUSP-151</td>
<td>Musical Their Workshop</td>
<td>A</td>
<td>1X</td>
</tr>
<tr>
<td>MUSA-124</td>
<td>Applied Piano</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSA-145</td>
<td>Applied Classical Guitar</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSA-155</td>
<td>Vocal Master Class</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSA-163</td>
<td>App Mus (Violin &amp; Viola)</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSA-164</td>
<td>Appl Mus (Cello &amp; Bass)</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSA-173</td>
<td>Appld Music Brass Percus</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSA-183</td>
<td>Applied Music (Woodwinds)</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSE-145</td>
<td>Guitar Orchestra</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSE-151</td>
<td>Masterworks Chorus</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSE-155</td>
<td>Concert Choir</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSE-156</td>
<td>Chamber Choir</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSE-161</td>
<td>Community Orchestra</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSE-165</td>
<td>String Orchestra</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSE-166</td>
<td>Chamber Music Ensmbl (strings)</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSE-171</td>
<td>Concert Band</td>
<td>A</td>
<td>3X</td>
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<td>MUSE-175</td>
<td>Symphonic Band</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSE-176</td>
<td>Chamber Ensembles (Band)</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MUSE-181</td>
<td>Jazz Band</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MPEC-135</td>
<td>Springboard Diving</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MPEC-170</td>
<td>Advanced Swimming</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MPEC-178</td>
<td>Tournament Tennis</td>
<td>A</td>
<td>3X</td>
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<tr>
<td>MPEC-179</td>
<td>Track and Field</td>
<td>A</td>
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<td>MPEC-182</td>
<td>Training for Distance Running</td>
<td>A</td>
<td>3X</td>
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<tr>
<td>MPEC-184</td>
<td>Power Volleyball</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MPEC-190A</td>
<td>Adv Water Polo</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>MPEC-197</td>
<td>Advanced Weight Training</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PEM-108</td>
<td>Baseball</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PEM-141</td>
<td>Adv Touch Football</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PEM-162</td>
<td>Soccer</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PEM-196</td>
<td>Advanced Wrestling</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PHEM-100</td>
<td>Varsity Baseball</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PHEM-105</td>
<td>Men's Varsity Basketball-Fall</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PHEM-106</td>
<td>Men's Varsity Bsktbll-Spring</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PHEM-110</td>
<td>Men's Varsity Cross Country</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PHEM-115</td>
<td>Varsity Football</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PHEM-120</td>
<td>Men's Varsity Golf</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PHEM-122</td>
<td>Men's Varsity Soccer</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PHEM-125</td>
<td>Men's Varsity Swimming/Diving</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PHEM-130</td>
<td>Men's Varsity Tennis</td>
<td>A</td>
<td>3X</td>
</tr>
<tr>
<td>PHEM-135</td>
<td>Men's Varsity Track &amp; Field</td>
<td>A</td>
<td>3X</td>
</tr>
</tbody>
</table>
3. **Independent Study Course Outlines**

B. Adams displayed a list of all course numbers already in use from 180-199 in hopes of providing the committee a reference for usable numbering sequences for independent study. She noted that the area of need for independent study sequences tends to lie in the PE and Theatre departments. There did not appear to be a sequence of numbers available across the curriculum for this purpose, but the best choice seemed to be 191-194 sequence. C. Mulder noted that PE hasn’t offered independent study for many years, so she stated it would not be a problem for her division. The committee agreed 191-194 would be used for independent studies. Many other issues surfaced. What is the limit on independent study units at MJC? Should there be a limit? What should inform it? The discussion was robust. L. Miller informed the committee that course numbers could not be reused, at the very least, without disrupting existing programming on course repeatability. It was also noted the independent study procedure form would need to be revised to remove the reference to repeatability.

   a. **Independent Study Numbering**

**Informational Items**

1. **Equate Courses and Repetitions**

   L. Miller

**XI. NEW BUSINESS**

**Informational Items**

1. **The Year in Review/ The Year Ahead**

   B. Adams/L. Miller

   B. Adams informed the committee of all of the activity and accomplishments of the year, and also provided a preview of what to expect in 2013-2014. Between 11/6/11 and 02/19/13 (our annual curriculum review cycle, with the addition of all of the expedited courses, the placements in disciplines, and C-ID notifications, etc)

   - 782 courses (notified, modified, adopted/reactivated, or inactivated)
   - 104 programs (degrees, certificates, and skills recognitions) (modified, adopted, inactivated)

   The committee created and approved resolutions for Course Learning Outcomes, Course Repeatability, and PE Conditioning/Training and Varsity Athletics TOP Codes. Other actions included CLO/PLO Review Procedures, identification of repeatable courses. The Chancellor’s Office also approved 7 additional TMCs, for a total of 9 now approved. For the upcoming year, B. Adams indicated the following items would probably be at the forefront.

   - Second 5-year curriculum review cycle begins in Fall 2013
   - Continuation of TMC submittals
   - Continuation of C-ID submittals
   - Technical review process – Content not formatted with outline tool will be sent back to author.
Committee review process
Independent Study
Student Success Initiative

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   No Report

XII. PUBLIC COMMENT

B. Adams thanked all of the committee members for their dedication and hard work during the year. It was definitely a busy year for curriculum!
Committee members,

We have the necessary approvals for NURWE 362.

Thanks for the quick response -- just another example of why I brag about this committee!

Barbara

---

I vote yes.

Jennifer Hamilton, PhD
Department of Literature and Language Arts
Academic Senate President-Elect

---

I hope all of you are enjoying your summer and taking a little time off from curriculum! We have a time-sensitive curriculum item that needs the use of our summer approval process. As a reminder, our summer approval process requires "yes" votes (via e-mail is acceptable) from both co-chairs and at least two committee members.

NURWE 362 had not been offered since 2010, so it was proposed for inactivation and the committee approved it at the 1/22/13 meeting, with a Summer 2013 effective date. Our Nursing department has been contacted by Sonora Regional Medical Center with a proposal to offer internship opportunities to approximately 12 MJC students this summer; therefore, the students would need to be enrolled in NURWE 362. The Nursing department is requesting reactivation of NURWE 362 effective Summer 2013 so the students may take part in this opportunity. The reactivation proposal will be completed in CurricUNET and the item will appear as a notification item on the first fall agenda if approved. The course was last updated in 2009 and is in compliance. If the course is reactivated and the outline is modified, the course will appear as a discussion item.

As one of the co-chairs, I am casting a "yes" vote for reactivation of NURWE 362 and a "yes" vote for expedited approval. The process now requires our other co-chair, Jennifer, to indicate "yes" votes and two other committee members to indicate "yes" votes.
Please "reply all" when casting your votes (one for reactivation and one for expedited approval) so we all know when Jennifer and at least two other committee members have responded with "yes" votes and the approval process is complete.

Thanks!

Barbara

Barbara Adams
Modesto Junior College
Curriculum Co-Chair
Speech Communication Professor
(209) 575-6890
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

Hearing no objections the minutes of April 16, 2013 were approved.

III. COURSE NOTIFICATION AGENDA

CCCO Approvals: Courses

Hearing no objections, the committee was notified of the following CCCCO course approvals.

- OFADM 306  CCC000545709
- OFADM 307  CCC000546483
- PEC 159  CCC000546484
- PEC 160  CCC000545710
- PEM 165  CCC000545711
- PEW 163  CCC000545712
- SPCOM 180AB  CCC000545713

TCA (UC Transferable Course Agreements) Results

Hearing no objections, the committee was notified of the following UC TCA approvals.

August 21, 2013, 3:51 PM

Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College TCA for 13-14. This information is currently being entered into the ASSIST database. Subscribers to the
ASSIST-L listserv will be notified via email when this new TCA has been published at www.assist.org. For information on subscribing to the ASSIST-L email listserv, visit http://info.assist.org/assist_l_about.html.

The following is a summary of our actions on your newly submitted courses:

**New courses approved as UC Transferable:**
ART 158  Painting 3  3
MUSA 162  Intermediate Strings  1
PEC 160  Spring Spirit Leadership Training  1
*  PEM 196  Advanced Wrestling  1
  * Any or all of these PE Activity courses combined: maximum credit, 4 units
*  PEW 163  Soccer 2  1
  * Any or all of these PE Activity courses combined: maximum credit, 4 units
*  PEW 181  Defensive Softball  1
  * Any or all of these PE Activity courses combined: maximum credit, 4 units
SOCSC 109 Introduction to Education - Practicum in Tutoring  3
THETR 117  Ballet 3  1
  Same as: PEC 139
THETR 118  Ballet 4  1
  Same as: PEC 146
THETR 130  Jazz 3 Intermediate/Advanced  1
  Same as: PEC 132
THETR 133  Rehearsal and Performance 1  2
THETR 134  Rehearsal and Performance 2  2
THETR 151  Dance Rehearsal & Performance 1  2
THETR 152  Dance Rehearsal & Performance 2  2
THETR 153  Contemporary Pop Dance Rehearsal and Performance  2
THETR 155  Dance Workshop Performance  2

**Courses re-reviewed and approved as UC Transferable:**
*  BIO 101  Biological Principles  5
  * 101 and 111 combined: maximum credit, one course
ECON 101  Principles of Macroeconomics  3
ECON 102  Principles of Microeconomics  3
MUST 132  Aural Skills 2  1
*  PEC 159  Fall Spirit Leadership Training  2
  * Any or all of these PE Activity courses combined: maximum credit, 4 units

**Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:**
NONE

**Courses not approved as UC Transferable:**
ART 129  Figure Drawing 2  3
"Advisories" section is incomplete; "Critique" sections under Course Objectives incomplete and/or need clarification.
ART 159  Painting 4  3
Multiple blank pages, typos and/or other formatting irregularities make it impossible to evaluate outline.

PE 141  Supervision in Athletic Training  2 Practical and applied
PE 142  Supervision in Athletic Training 2  2 Practical and applied
PE 143  Supervision in Athletic Training 3  2 Practical and applied
PE 144  Supervision in Athletic Training 4  2 Practical and applied
FOLSC 180  Human Rights  3

Typos and/or other formatting irregularities make it impossible to evaluate outline.

THETR 149  Dance and Repertory Touring Competition  1
Incomplete advisory statement, unclear what students are strongly advised to satisfactorily complete prior to enrollment.

Courses which require additional review or campus action:
NONE

Courses removed by the college:
None

Course Modifications (Notification)

Hearing no objections, the committee was notified of the following course modifications:

AG 249  Agriculture Internship  2
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Requesting (L): Enrollment limited to students who receive instructor approval.
Rationale: This course was originally approved on 10/23/2012 with no enrollment restrictions. CCCCO review of the COR highlighted that the course was lacking a required limitation on enrollment per § 55254 of Title 5, Student Qualifications. The department worked cooperatively with the curriculum co-chair to address the oversight. The CCCCO application will be revised to reflect this new LOE.
FSCI 352  Training Instructor 1A  2 ½ units
Effective: Spring 2014
Modify: Units
Rationale: This course came through curriculum on 11/01/2011, but a proposed change to units in CurricUNET was not noted on the agenda with the other modifications. Consequently, the change to units was not reflected to the Board of Trustees, to the CCCCO, nor was it implemented in Datatel. The Instruction Office will be seeking BOT and CCCCO approval this fall. Consequently, in the interim, the department must schedule the course for FALL 2013 following the archived course outline for 2 units instead of 2½. This appears here for documentation purposes.

MUST 121  Music Theory 1  3
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130
Rationale: MUST 130 was not approved for repeatability. However, four completions are required for the AA: Music. Conversely, MUST 130 is not required for the AA-T in Music. Enforcing the MUST 130 corequisite requires AA-T all students to complete MUST 130 as a corequisite for MUST 121-124. But, the program still has a need for students to experience MUST 130 four times for the AA: Music. So, the Music department plans to create Practica Musica courses related in content (CRICs) to address the need for students to repeat it as MUST 130. The Curriculum Committee used the summer approval process to facilitate making this change for Fall 2013.

MUST 122  Music Theory 2  3
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130
Rationale: (See MUST 121)

MUST 123  Music Theory 3  3
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130
Rationale: (See MUST 121)

MUST 124  Music Theory 4  3
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130
Rationale: (See MUST 121)

MUST 130  Practica Musica  1
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 121, or MUST 122 or MUST 123 or MUST 124
Rationale: (See MUST 121)

RSCR 248  Self-Directed Study  3
Effective: Summer 2013
Rationale: “Self-Directed Study” is the correct title for the course. RSCR 248 came through on 10/23/12 with the wrong title on the agenda (Advanced Cardiopulmonary
Physiology), confusing records. The title is correctly reflected in CurricUNET and Datatel. This appears here for documentation purposes.

<table>
<thead>
<tr>
<th>THETR 161</th>
<th>Intermediate Acting</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Summer 2013</td>
<td></td>
</tr>
<tr>
<td>Modify:</td>
<td>Textbooks</td>
<td></td>
</tr>
<tr>
<td>Rationale:</td>
<td>C-ID reviewer feedback noted that the text was not current. To secure C-ID approval, the author and the articulation officer worked cooperatively to update the text to honor the currency requirement for textbooks.</td>
<td></td>
</tr>
</tbody>
</table>

**Program Impact:**
1. CSU General Education Pattern Certificate of Achievement
2. Theatre A.A. Degree
3. Theatre Performance Skills Recognition Award
4. Associate of Arts in Theatre for Transfer

**IV. COURSE CONSENT AGENDA**

(None)
V. COURSE DISCUSSION AGENDA

INACTIVATIONS

**CLDDV 127D Infant/Toddler Practicum**

- Effective: Summer 2014
- **INACTIVATE**
- Program Impact:
  - Child Development A.S. Degree
  - Teacher Certificate of Achievement
  - Child Development Supervisor Certificate of Achievement
  - Early Interventionist Certificate of Achievement

M/S/U (J. BEEBE, S. CIRCLE) to INACTIVATE CLDDV 127D

**CLDDV 128D Preschool Practicum**

- Effective: Summer 2014
- **INACTIVATE**
- Program Impact:
  - Child Development A.S. Degree
  - Teacher Certificate of Achievement
  - Child Development Supervisor Certificate of Achievement
  - Early Interventionist Certificate of Achievement

M/S/U (J. BEEBE, S. CIRCLE) to INACTIVATE CLDDV 128D

**CLDDV 128E Preschool Practicum**

- Effective: Summer 2014
- **INACTIVATE**
- Program Impact:
  - Child Development A.S. Degree
  - Teacher Certificate of Achievement
  - Child Development Supervisor Certificate of Achievement
  - Early Interventionist Certificate of Achievement

M/S/U (J. BEEBE, S. CIRCLE) to INACTIVATE CLDDV 128E

**ITAL 51 Introduction to Practical Italian 1**

- Effective: Summer 2014
- **INACTIVATE**
- Program Impact:
  - Stand Alone

M/S/U (J. BEEBE, S. CIRCLE) to INACTIVATE ITAL 51

**ITAL 52 Introduction to Practical Italian 2**

- Effective: Summer 2014
- **INACTIVATE**
- Program Impact:
  - Stand Alone

**WELD 399ABCDE Independent Study/Special Problems**

- Effective: Summer 2014
- **INACTIVATE**
- Program Impact:
  - A.S. Welding

M/S/U (J. BEEBE, S. CIRCLE) to INACTIVATE WELD 399ABCDE
MODIFICATIONS/REACTIVATIONS

ADJU 215  Introduction to Firearms

Effective: Spring 2014 [Expeditied!]

Expeditied Rationale: Course needs to be updated with correct number of lecture units/hours to follow Carnegie unit values.

MODIFY: Units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, methods of instruction, methods of evaluation

Enrollment Restrictions: Modifying (L): Enrollment limited to students who have submitted a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This course is restricted under California Penal Code Section 12021, course requires handling and possessing of firearms. Convicted felons, persons addicted to any narcotic or convicted of any offense involving the violent use of a firearm are not allowed to enroll in the course based on Penal Code Section 12021.

Distance Education Status: None.

Materials Fee Status: Requesting: $57

Articulation Status: Transfer to CSU.

General Education Status: Not approved for GE.

Rationale: Periodic Review.

Program Impact:
1. Administration of Justice A.S. Degree
2. Associate of Science in Administration of Justice for Transfer

ADJU 215 pulled for discussion by R. CRANLEY due to some confusion about hours on the range for a course with a lecture modality. C. Hudelson provided history on the course, and explained that only a small portion of the course is allocated to range practice and that time spent does not convert to a measurable lab increment for the term. One member noted it is as if it has a practicum component. Additional questions surfaced about how the course is conducted which C. Hudelson answered. It was noted that the catalog description contained language atypical of most catalog descriptions, warning students that inappropriate conduct with a firearm would result in removal from the course. Most members agreed this was essential for the catalog description. C. Hudelson noted that this revision is taking place in preparation for what may be the POST program’s return to MJC and that the committee should anticipate seeing ADJU 216 returning next semester.

M/S/U (E. KERR, C. VAUGHN) to MODIFY ADJU 215
M/S/U (L. HATCH, M. LYNCH) to MODIFY REQUISITES for ADJU 215
M/S/U (S. CIRCLE, J. BEEBE) to ADD FEE for ADJU 215
M/S/U (J. HAMILTON, S. BERGER) to EXPEDITE MODIFICATIONS of ADJU 215

ENGL 179  Introduction to Native American Literature, Mythology, and the Oral Tradition

Effective: Spring 2014 [Expeditied!]

Rationale for Expeditied Approval: We are adding the option to teach it as distance education.

MODIFY: DE Modalities, Outcomes, content

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: Requesting Online

Materials Fee Status: None.

Articulation Status: Transfer to CSU and UC.

General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)

Rationale: The class is scheduled to be offered as distance education next semester, but currently the course outline does not have a distance education component. Additionally, we’d like to assess CLOs, as well as meet student needs online.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. Associate of Arts in English for Transfer (pending CCCCO approval)
4. Ethnic Studies Skills Recognition Award
5. General Studies, Emphasis in Humanities A.A. Degree
6. MJC-GE Pattern

M/S/U (J. BEEBE, S. CIRCLE) to MODIFY ENGL 179
M/S/U (L. HATCH, M. LYNCH) to MAINTAIN REQUISITES for ENGL 179
M/S/U (S. CIRCLE, C. VAUGHN) to ADD ONLINE MODALITY to ENGL 179
M/S/U (S. BERGER, R. CRANLEY) to MAINTAIN PLACEMENT OF ENGL 179 on GE PATTERN(S)
M/S/U (J. HAMILTON, S. BERGER) to EXPEDITE MODIFICATIONS of ENGL 179

FREN 101 French 1 5
Effective: Summer 2014
MODIFY: Outcomes, content, methods of instruction, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC.
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 6A)
Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.

Program Impact:
1. Associate of Arts in Art History for Transfer
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Humanities A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (J. BEEBE, S. CIRCLE) to MODIFY FREN 101
M/S/U (S. BERGER, R. CRANLEY) to MAINTAIN PLACEMENT OF FREN 101 on GE PATTERN(S)

PE 120 Sports and Society 3
Effective: Summer 2014
MODIFY: Field trips, repeat policy, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE.
Rationale: Periodic review and update.

Program Impact:
1. Physical Education A.A. Degree

M/S/U (J. BEEBE, S. CIRCLE) to MODIFY PE 120

SOCIO 125 Sociology of the Family 3
Effective: Summer 2014
MODIFY: Hours, enrollment restrictions, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills
Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfer to CSU and UC.

General Education Status: Approved for (MJC-GE: B) (CSU-D0) (IGETC: 4J)

Rationale: Updating for compliance and to align with C-ID descriptor included in Transfer Model Curriculum.

Program Impact:
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
2. CSU General Education Pattern Certificate of Achievement
3. Human Services A.A. Degree
4. Human Services Certificate of Achievement
5. Nursing: LVN to ADN Upgrade A.S. Degree
6. Associate of Arts in Sociology for Transfer.

M/S/U (J. BEEBE, S. CIRCLE) to MODIFY SOCIO 125
M/S/U (L. HATCH, M. LYNCH) to ADD REQUISITE TO SOCIO 125
M/S/U (S. BERGER, R. CRANLEY) to MAINTAIN PLACEMENT OF SOCIO 125 on GE PATTERN(S)

NEW COURSES
(NONE)
VI. PROGRAM NOTIFICATION AGENDA

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

AS-T in Geology (Unique Identifier: 31852)
AA-T in Kinesiology (Unique Identifier: 31989)
AA-T in Sociology (Unique Identifier: 32038)

Chancellor's Office Denials: PROGRAMS

Chancellor's Office Updates

Program Learning Outcomes
(None)
VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

SR: Sheet Metal Fabricator

**INACTIVATE**

Effective: Summer 2014

Rationale: The courses that make up the Sheet metal Fabricator Award are now part of new Design and Fabrication Skills Recognition Award.

*M/S/U (M. LYNCH, L. HATCH) to INACTIVATE SR: SHEET METAL FABRICATOR*

SR: Shielded Metal Arc Welding

**INACTIVATE**

Effective: Summer 2014

Rationale: The courses that make up the Shielded Metal Arc Welding Fabrication Award are now part of the new Pipe welding Skills Recognition Award. To have both awards creates an unnecessary, redundant path of training for the welding program and its students.

*M/S/U (M. LYNCH, L. HATCH) to INACTIVATE SR: SHIELDED METAL ARC WELDING*

Application for Approval - New Credit Programs (Formerly the CCC-511)

**ADOPT:** C: Manufacturing Technology (Interdisciplinary)

Effective Term: (Upon CCCCO Approval)

Rationale: Food Processing and Manufacturing companies represent a major portion of employment in this valley. The majority of these companies currently send their employees to MJC to be trained or further their training in the technologies of that industry. Currently, MJC’s Technical Education and Public safety Division offers training in specific areas of Agriculture Mechanics, Electronics, Machine Tool & Welding Technologies. However, there is an absence of a general, foundational platform of training that focuses on food processing and manufacturing technologies. This new program of manufacturing technology will offer an interdisciplinary approach for students to develop pathways to meet their current employers’ specific training needs or to explore professions and technologies of that industry.

*M/S/U (M. LYNCH, L. HATCH) to ADOPT C: MANUFACTURING TECHNOLOGY (INTERDISCIPLINARY)*

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

**INACTIVATE** AS: Engineering

Effective: Summer 2011

Rationale: This program was discontinued as part of the program discontinuances that took place in Summer 2011. It was moved forward with other program proposals at the 10/23/13 curriculum
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  
   B. Adams  
   B. Adams after noting three MJC ADTs were approved since the last meeting, shared that two are very close to being approved at the CCCCO; English and History. Anthropology and Physics are also close to being approved, but require some minor adjustments. She noted that there are many ADT awards in progress locally in what the state refers to as “similar majors”:
   - Computer Science
   - Early Childhood Education
   - Elementary Teacher Education
   - Geography
   - Philosophy
   - Psychology
   - Political Science
   - Spanish

   To comply with SB1440 implementation deadlines by **Fall 2014**, it was advised that these awards be approved by the Curriculum Committee no later than **December 2013** to ensure YCCD Board of Trustees and CCCCO approval processes are completed before the mandated state deadline. B. Adams emphasized that C-IDs must be established first before ADTs can be developed and approved. Some divisions seem to not be aware of this and the importance of getting ADTs (100% of similar majors) approved by Fall 2014 for MJC’s compliance with SB1440. B. Adams is maintaining an [ADT progress sheet](#) that is available on the MJC curriculum website.

2. C-ID  
   R. Cranley  
   R. Cranley reported that at the state level, there are 376 finalized C-ID descriptors. She explained that she has researched all of them in the context of the MJC curriculum, and found that each descriptor has a corresponding MJC course that may be eligible for C-ID. Currently, MJC has **66 courses approved as C-IDs**.

   She gave each representative a [spreadsheet of all C-ID statuses](#) for all courses in their divisions. The statuses include detailed information, such as why a particular course has been denied C-ID at this time. The spreadsheet is going to be maintained and updated on the MJC Curriculum website. It is designed to be filterable by users.

3. CurricUNET Implementation/Issues  
   B. Adams/L. Miller  
   B. Adams reported that there is an issue with the catalog year for programs. There is no available option for 2014-2015.

   S. Berger noted that there was confusion with the prompt on matching requisite skills to the appropriate requisite course objective. The existing page header reads “Match Skill to Student Learning Outcomes” which is not making sense to some faculty authors. The committee agreed with the confusing language and that it can be improved to be more precise.

   **M/S/U (S. Circle, E. Maki) to make a change to the “match goals” page header from “Match [Requisite] Skill to Student Learning Outcomes” to “Match [Requisite] Skills to Requisite Course Objectives,”**

   B. Adams will send a ticket to T. Hillyard, our Governet representative to request this change to the interface.
4. **Outcomes Assessment Workgroup (OAW)  
K. Ennis**

K. Ennis spoke enthusiastically about the progress of the OAW. She noted that the meetings have changed to Fridays, and that deans have begun to participate in the process. She described it as a “well-oiled machine,” and rationalized that the shared responsibility of the faculty and deans has been beneficial to outcomes assessment at MJC. She compared the new outcomes assessment process and results to that of the curriculum committee, and remarked at how productive both teams are.

The assessment process has been mapped, and while complex, it is running smoothly. She marveled at the volume of assessments that must be done in divisions where there are dozens of sections of a course, requiring vast aggregation and analysis of assessment results. She explained that the OAW went to great lengths to overlay the assessment cycle on the curriculum cycle to create a logical more integrated evaluation of curriculum and outcomes. At this point, the OAW is trying to get the timelines out to divisions so that departments know when courses are scheduled for assessment of outcomes. She also explained that CLOs campus-wide are in good shape. She added that CLOs are getting more integrated with outcomes, and that the consequences of misalignment of course objectives to learning outcomes is being discovered in select instances. She also explained that there are still issues of misalignment between CLOs in CurricUNET and in PiratesNet. The reasons for this are being researched and should be resolved in the coming weeks.

PLOs are in need of more attention. Deeper questions are being raised about how PLOs should be written and formatted.

In total, K. Ennis emphasized that the OAW is a great, productive team, and encouraged faculty to participate in one way or another.

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**X. UNFINISHED BUSINESS**

**Action Items**

1. **Policies for Prerequisites/Corequisites/Advisories  
M. Robles**

   No report.

2. **Repeatability  
B. Adams**

   B. Adams reported that there had been three changes to the repeatability report presented at the 04/06/13 curriculum meeting. The last list was created from courses that had self-identified as repeatable and provided evidence. Over the summer, three courses were discovered to qualify for repeatability. She noted that more courses may be added to the list as departments discover that they overlooked repeats on a particular course.

   B. Adams showed the committee the CCCCO’s preliminary [Credit Course Repetitions Guidelines](#) and reminded the group that courses claiming to be repeatable must demonstrate that they fall into one of the approved categories for repeatability per Title 5, §55041. When one member rationalized that a particular course should be repeatable in her department, B. Adams emphasized the discrete difference between repetitions (rules and conditions for allowing an individual student to retake a course for credit) and repeatability (the number of times a given course can be retaken for credit by any student).

   B. Adams continued by emphasizing the role of articulation evidence in justifying whether courses are repeatable. She explained that the college may be asked to present repeatability evidence in the event of an audit. Faculty authors should take measures to gather appropriate evidence when requesting course repeatability and attach it to the CurricUNET course proposal.

   L. Miller shared that the CCCCO plans to start auditing course repeat policies in the next few years. She
anticipates that they will collect this information from what is called “Reg Retake Policy” in Datatel, which is informed by the course outline repeat policy on the COR.

**REVISED 09/05/2013**

As a result of Curriculum Committee action and Instruction Office implementation, the following credit courses are offered as repeatable with the start of Fall 2013 as per Title 5 §55041(a):

<table>
<thead>
<tr>
<th>CRS_NAME(CB01)</th>
<th>CRS_TITLE(CB02)</th>
<th>UNITS</th>
<th>Repeats allowed</th>
<th>CREDIT</th>
</tr>
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<tbody>
<tr>
<td>MAGM-212</td>
<td>Mechanical Systems Design &amp; Evaluation 1</td>
<td>3.00</td>
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<td>MAGM-213</td>
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<td>MANS-221</td>
<td>Dairy Cattle Selection &amp; Evaluation</td>
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<td>MANS-227</td>
<td>Advanced Dairy Cattle Selection &amp; Eval</td>
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<td>MANS-240</td>
<td>Beef Fitting &amp; Showing</td>
<td>2.00</td>
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<tr>
<td>MMUSA-123</td>
<td>Intermediate Piano</td>
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<td>Y</td>
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<tr>
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<td>Applied Piano</td>
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<td>MMUSA-145</td>
<td>Applied Classical Guitar</td>
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<td>Applied Vocal Repertoire 1</td>
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<td>MMUSA-154</td>
<td>Applied Vocal Repertoire 2</td>
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<tr>
<td>MMUSA-155</td>
<td>Vocal Master Class</td>
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<td>MMUSE-156</td>
<td>Chamber Choir</td>
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<tr>
<td>MMUSE-161</td>
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<td>MMUSE-165</td>
<td>String Orchestra</td>
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<td>MMUSE-166</td>
<td>Chamber Music Ensembles (Strings)</td>
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<td>MMUSE-171</td>
<td>Concert Band</td>
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<td>MMUSE-175</td>
<td>Symphonic Band</td>
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<td>MMUSE-176</td>
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<td>MMUSE-181</td>
<td>Jazz Band</td>
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<td>Musical Theatre Workshop</td>
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<td>Advanced Swimming</td>
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<td>MPEC-178</td>
<td>Tournament Tennis</td>
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<td>MPEC-179</td>
<td>Track and Field</td>
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<td>MPEM-108</td>
<td>Baseball</td>
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<tr>
<td>MPEM-141</td>
<td>Advanced Touch Football</td>
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</tr>
<tr>
<td>MPEM-196</td>
<td>Advanced Wrestling</td>
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<td>MPEVM-105</td>
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<tr>
<td>MPEVM-106</td>
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<td>Y</td>
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<tr>
<td>MPEVM-110</td>
<td>Men's Varsity Cross Country</td>
<td>3.00</td>
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<tr>
<td>MPEVM-115</td>
<td>Varsity Football</td>
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<td>MPEVM-120</td>
<td>Men's Varsity Golf</td>
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<td>MPEVM-122</td>
<td>Men's Varsity Soccer</td>
<td>3.00</td>
<td>3X</td>
<td>Y</td>
</tr>
</tbody>
</table>
M/S/U (M. Lynch, E. Maki) to approve the revised repeat policies stated above.

3. **Independent Study Course Outlines**
   B. Adams
   B. Adams updated the committee on the status of Independent Study course outlines. She reminded the group of its intent to inactivate the 199 number effective Summer 2014, and that it was agreed that, for departments who wish to create a repeatable sequence of "courses related in content" or CRIC (the new term to replace "families"), that the number range of 191 to 194 should suffice. She noted that the current 199 variable unit course outlines will no longer work, because the courses have to be distinctive in content and objectives. Cutting and pasting from one Independent COR to another in a CRIC will not be acceptable in the development of CRICs for Independent Study. She noted the independent study proposal form also needs to be reviewed and revised accordingly, as it has references to repeating independent study.

**Informational Items**

1. **Equating Courses and Repetitions**
   L. Miller
   Postponed Indefinitely
XI. NEW BUSINESS

Informational Items

1. Curriculum Committee Training  
   B. Adams
   B. Adams shared the FLEX number for the Curriculum Training is 5061. Those who attended will earn FLEX credit. She was pleased that, with the exception of the yet unnamed ASMJC Curriculum representative, all curriculum representatives have been trained for 2013-2014. L. Miller reported that the ASMJC president has been made aware of the need for an ASMJC representative to serve on the committee. B. Adams emphasized that this needs to be done in a timeframe that allows for the ASMJC member to be trained in time for the CCCCO’s September 30, 2013 Certification of Stand Alone Training deadline.

2. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  
   L. Miller
   No Report

   B. Adams
   B. Adams returned the group’s attention to the Curriculum Review Matrix 2013-2018 draft that was introduced at the annual Curriculum Training on September 6. The group would be asked today to vote on the revised structure.

   New Curriculum Review Matrix featuring Awards
   She pointed out the new inclusion of the review of Certificates, Degrees, and Skills Recognitions “awards” on the matrix, as opposed to only courses. This new element, she hoped, would draw the faculty’s collective attention to the need to regularly review academic awards for accuracy and currency. She expressed concern that there are many in the faculty who are not aware that they are responsible for ensuring the accuracy of catalog awards. In the new format, each department can see the number of courses and programs that are under its jurisdiction. She noted that the numbers of courses and awards listed are advisory only because they are dynamic, and can change with adoptions and inactivations of programs and courses throughout the year. She also noted that in instances of departments with more than one discipline, terms assigned for those programs were determined rather informally because she and L. Miller were not sure of each department’s individual needs. She went on to assure the committee that the award update meeting date is flexible. L. Miller sought clarification as to whether faculty were being encouraged only to review programs every five years per the matrix, or whether they were required to have Curriculum Committee review every five years. B. Adams confirmed that programs would be required to have committee review every five years, but could be updated more often if course changes and industry needs warranted it.

   Alignment of CurricUNET and Catalog Data
   She also spoke to problems of misalignment of program data in the catalog and in CurricUNET. She reminded the committee that it is the faculty’s responsibility to go into CurricUNET to monitor and modify programs. She advised that faculty members go into CurricUNET and check to see if it contains accurate program data, as well as an accurate representation of what programs are in the system. She advised that they compare the catalog to CurricUNET.
Alignment of Curriculum Matrix to Learning Outcomes Assessment Cycle

B. Adams also reminded the committee of the need to review and vote on J. Todd’s proposed CLO assessment cycle on page 15 of the Student Learning Outcomes Handbook. This guide has been forwarded to the Curriculum Committee as approved by the OAW and as a “living document.”

She explained that the CLO Assessment Cycle was intentionally designed to align with the existing curriculum review cycle established by the Curriculum Review Matrix. She noted that while the CurricUNET approval stream to facilitate this review did not yet reflect this new process, the CLO Assessment Cycle was a separate issue that required the committee’s vote. The CLO Assessment establishes how and when learning outcomes are reviewed in the context and timelines of curriculum review and program review.

M/S/U (L. HATCH, S. CIRCLE) to approve the CURRICULUM REVIEW MATRIX for 2013-2018 and the CLO ASSESSMENT CYCLE

XII. PUBLIC COMMENT

S. Circle sought feedback on a question brought to her by an individual faculty member. How can students taking noncredit courses opt to complete those courses for credit. There was animated discussion. S. Kincade explained that the question had been brought to her attention by the dean of the division and that she was looking into it. She added that there may have been confusion about the concepts of noncredit versus “not for credit.” It was collectively determined this question was not a concern of the curriculum committee’s at this time.


Others Present: J. Hughes (Evaluations), L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES

September 10, 2013

Hearing no objections, the minutes of 09/10/13 were approved.

III. COURSE NOTIFICATION AGENDA

CCCCO Approvals: Courses

(NONE)

Course Modifications

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<th>AG</th>
<th>Course</th>
<th>Effective</th>
<th>Action</th>
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<tr>
<td>249</td>
<td>Agriculture Internship</td>
<td>Fall 2013</td>
<td>Modify</td>
</tr>
</tbody>
</table>

**Enrollment Restrictions:** Requesting (L): Enrollment limited to students who receive instructor approval for the purpose of identifying an internship site and outlining learning objectives for the internship.

**Rationale:** This course was originally approved on 10/23/2012 with no enrollment restrictions. CCCCO review of the COR highlighted that the course was lacking a required limitation on enrollment per § 55254 of Title 5, Student Qualifications. On 09/10/12, the Curriculum Committee approved the LOE of “limited to students who receive instructor approval.” The application was submitted and again sent back. The reviewer, in a phone conversation with L. Miller, expressed a desire to see criteria for the LOE within the LOE. The department decided that the amended LOE above provides the criteria. The application will be resubmitted following Curriculum Committee approval.

Hearing no objections, the committee was notified of the modifications to AG 249.
NURWE 362  Work Experience - Nursing  2
Effective: Summer 2013

REACTIVATE

Rationale: NURWE 362 had not been offered since 2010, so it was proposed for inactivation and the committee approved it at the 1/22/13 meeting, with a Summer 2013 effective date. Our Nursing department has been contacted by Sonora Regional Medical Center with a proposal to offer internship opportunities to approximately 12 MJC students this summer; therefore, the students would need to be enrolled in NURWE 362. The Nursing department is requesting reactivation of NURWE 362 effective Summer 2013 so the students may take part in this opportunity. The reactivation proposal will be completed in CurricUNET and the item is to appear as a notification item on the first fall agenda if approved. The course was last updated in 2009 and is in compliance.

Hearing no objections, the committee was notified of the modifications to NURWE 362.

IV. COURSE CONSENT AGENDA

(NONE)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

ART 189 AB  Photo Laboratory Technology  1,2
Effective: Summer 2014

INACTIVATE

Program Impact:
- Stand-Alone

M/S/U (E. MAKI, M. LYNCH) to INACTIVATE ART 189AB

SPCOM 101  Voice & Articulation  3
Effective: Summer 2014

INACTIVATE

Program Impact:
- Communication Studies AA-T Degree
- Retail Management (WAFC) Certificate of Achievement
- Speech Communication AA Degree

M/S/U (E. MAKI, M. LYNCH) to INACTIVATE SPCOM 101

SPCOM 109  Women in Management  3
Effective: Summer 2014

INACTIVATE

Program Impact:
- Communication Studies AA-T Degree
- Speech Communication Skills Recognition Award
- Speech Communication AA Degree

M/S/U (E. MAKI, M. LYNCH) to INACTIVATE SPCOM 109
SPCOM 115  Forensics Platform Speeches
Effective: Summer 2014
INACTIVATE
Program Impact:
Communication Studies AA-T Degree
Speech Communication AA Degree
M/S/U (E. MAKI, M. LYNCH) to INACTIVATE SPCOM 115

SPCOM 125  Forensics Interpretation Events
Effective: Summer 2014
INACTIVATE
Program Impact:
Communication Studies AA-T Degree
Speech Communication AA Degree
M/S/U (E. MAKI, M. LYNCH) to INACTIVATE SPCOM 125

SPCOM 135  Forensics Limited Preparation Events
Effective: Summer 2014
INACTIVATE
Program Impact:
Communication Studies AA-T Degree
Speech Communication AA Degree
M/S/U (E. MAKI, M. LYNCH) to INACTIVATE SPCOM 135

MODIFICATIONS/REACTIVATIONS

AGM 251  Farm Construction and Materials
Effective: Summer 2014
MODIFY Enrollment restrictions, field trip policy, SAM code, outcomes, objectives content, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Periodic review. Agriculture Mechanics (AGM) scheduled review in FALL 2012.
Enrollment Restrictions: Maintaining (A) Satisfactory completion of AGM 210, Removing (A) Satisfactory completion of AGM 200.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved
Program Impact:
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate
M/S/U (E. MAKI, M. LYNCH) to MODIFY AGM 251
M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for AGM 251
FSCI 362  Basic Fire Academy  8
Effective: Spring 2014  Expedited!
Rationale for Expedited Approval: Advisory committee has recommended the removal of prerequisites because of the impact it has had on Fall 2013 enrollment. The Fire Academy was cancelled for Fall 2013 because of a lack of students meeting all of the prerequisites that were implemented effective Summer 2013.
Rationale: Course is being modified to remove prerequisites. The removal of prerequisites has been recommended by the advisory committee, as they have had an adverse impact on enrollment in the Basic Fire Academy.
Enrollment Restrictions: Removing (P) Satisfactory completion of FSCI 304 and FSCI 305 and EMS 390. Maintaining (P) Satisfactory completion of FSCI 301. Requesting: (P) Satisfactory completion of EMS 350. Maintaining (L) Enrollment limited to students who are accepted into the Fire Academy program by Fire Academy Selection Committee and who possess CPAT certification, per NFPA 1582 regulation.
Distance Education Status: None
Materials Fee Status: Maintaining $305
Articulation Status: Does not transfer
General Education Status: Not eligible for GE placement
Program Impact:
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

M/S/U (E. MAKI, M. LYNCH) to MODIFY FSCI 362
M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for FSCI 362
M/S/U (E. LUCAS, P. MENDEZ) to MAINTAIN FEE for FSCI 362
M/S/U (L. HATCH, M. BOYD) to EXPEDITE MODIFICATIONS of FSCI 362

HE 101  Emergency Medical Response: CPR PRO/Healthcare Provider  3
Effective: Spring 2014  Expedited!
Rationale for Expedited Approval: This course must be updated to align with the C-ID descriptor. It is part of the Kinesiology ADT approved in December.
Rationale: This course is being updated to align with the C-ID descriptor
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE.
Program Impact:
- Athletic Training/Sports Medicine A.S. Degree
- Kinesiology for Transfer A.A.-T Degree
- Physical Education A.A. Degree

M/S/U (E. MAKI, M. LYNCH) to MODIFY HE 101
M/S/U (L. HATCH, M. BOYD) to EXPEDITE MODIFICATIONS of HE 101
**PSYCH 103**  
Introduction to Neuroscience  
Effective: Summer 2014  
**MODIFY** Content  
**Rationale:** Course is being modified because original submission to C-ID received conditional approval. Changes to content are being made so course may be resubmitted to C-ID for approval.  
**Enrollment Restrictions:** Maintaining (P) satisfactory completion of PSYCH 101 and (A) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**General Education Status:** Approved for: (MJC-GE:A)(CSU-GE:B2)(IGETC: 5B)  
**Program Impact:**  
- CSU-GE Certificate of Achievement  
- General Studies: Emphasis in Natural Sciences A.A. Degree  
- MJC-GE Pattern  
- Psychology A.A.-T Degree (New Program)  
**M/S/U (E. MAKI, M. LYNCH) to MODIFY PSYCH 103/PHYSO 103**  
**M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for PSYCH 103/PHYSO 103**  
**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF PSYCH 103/PHYSO 103 on GE PATTERN(S)**

**PHYSO 103**  
Effective: Summer 2014  
**MODIFY** Content  
**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining: Mixed Modalities/Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC. Approved for (C-ID COMM 110) (CC SPCOM 1)  
**General Education Status:** Approved for (MJC-GE:D2) (CSU-GE:A1) (IGETC:1C-CSU Only)  
**Program Impact:**  
- Agriculture: Sales, Service A.S. Degree  
- Agriculture: Sales, Service Technician Certificate of Achievement  
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree  
- CSU General Education Pattern Certificate of Achievement  
- Communication Studies AA-T Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern  
- Medical Assisting Certificate of Achievement  
- Nursing: LVN to ADN Upgrade A.S. Degree  
- Professional Selling Certificate of Achievement  
- Retail Management (WAFC) Certificate of Achievement  
- Speech Communication A.A. Degree  
- Speech Communication Skills Recognition Award  
**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 100**  
**M/S/U (C. VAUGHN, J. BEEBE) to MAINTAIN DE for SPCOM 100**  
**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 100 on GE PATTERN(S)**

**SPCOM 100**  
Fundamentals of Public Speaking  
Effective: Summer 2014  
**MODIFY** Objectives, content, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining: Mixed Modalities/Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC. Approved for (C-ID COMM 110) (CC SPCOM 1)  
**General Education Status:** Approved for (MJC-GE:D2) (CSU-GE:A1) (IGETC:1C-CSU Only)  
**Program Impact:**  
- Agriculture: Sales, Service A.S. Degree  
- Agriculture: Sales, Service Technician Certificate of Achievement  
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree  
- CSU General Education Pattern Certificate of Achievement  
- Communication Studies AA-T Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern  
- Medical Assisting Certificate of Achievement  
- Nursing: LVN to ADN Upgrade A.S. Degree  
- Professional Selling Certificate of Achievement  
- Retail Management (WAFC) Certificate of Achievement  
- Speech Communication A.A. Degree  
- Speech Communication Skills Recognition Award  
**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 100**  
**M/S/U (C. VAUGHN, J. BEEBE) to MAINTAIN DE for SPCOM 100**  
**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 100 on GE PATTERN(S)**
SPCOM 102

Introduction to Human Communication

Effective: Spring 2014 [Expedited]

Rationale for Expedited Approval: Expedited approval is needed so C-ID submittal may be approved before Fall 2014, which is deadline for approved ADTs to have approved C-IDs for all descriptors included in the TMC template. If C-ID is not submitted and approved before Fall 2014, the AA-T in Communication Studies will be removed from the CCC Inventory.

MODIFY Description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being revised to align with the C-ID descriptor, to complete scheduled periodic review, and to adhere to the Fall 2013 Curriculum Review Matrix. Course is conditionally aligned with C-ID.

Enrollment Restrictions: None

Distance Education Status: Maintaining: Mixed Modalities/Hybrid

Materials Fee Status: None

Articulation Status: Transfers to UC and CSU. Conditionally approved for (C-ID SPCOM 180) Approved for CC (SPCOM 4)


Program Impact:
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Nursing: LVN to ADN Upgrade A.S. Degree
- Retail Management (WAFC) Certificate of Achievement
- Speech Communication A.A. Degree
- Speech Communication Skills Recognition Award

M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 102

M/S/U (C. VAUGHN, J. BEEBE) to MAINTAIN DE for SPCOM 102

M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 102 on GE PATTERN(S)

M/S/U (L. HATCH, M. BOYD) to EXPEDITE MODIFICATIONS of SPCOM 102
SPCOM 103  Interpersonal Communication  3
Effective: Summer 2014
MODIFY Description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC. Approved for: (C-ID COMM 130)
General Education Status: Approved for (MJC-GE:B) (CSU-GE:D7) (IGETC:4G)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Speech Communication A.A. Degree
- Speech Communication Skills Recognition Award
M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 103
M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 103 on GE PATTERN(S)

SPCOM 104  Argumentation  3
Effective: Summer 2014
MODIFY Content, methods of Instruction, methods of Evaluation, textbooks
Rationale: Course is being updated for scheduled periodic review and to adhere to the Fall 2013 Curriculum Review Matrix.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of ENGL 101.
Distance Education Status: Maintaining: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC. Approved for (C-ID COMM 120) (CC SPCOM 2)
General Education Status: Maintaining (MJ C-GE:D2) (CSU-GE:A3) (IGETC:1B)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Speech Communication Skills Recognition Award
- Speech Communication A.A. Degree
M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 104
M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for SPCOM 104
M/S/U (C. VAUGHN, J. BEEBE) to MAINTAIN DE for SPCOM 104
M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 104 on GE PATTERN(S)
SPCOM 105  
**Intercollegiate Forensics**  
**Effective:** Spring 2014  
**Rationale for Expedited Approval:** Course is being updated to align with C-ID descriptor and to reflect repeatability. The course meets Title 5 Section 55041(a) criteria #3, intercollegiate academic competition.  
**Rationale:** Course is being updated to align with C-ID descriptor and to reflect repeatability. The course meets Title 5 section 55041(a), criteria #3, intercollegiate academic competition.  
**Enrollment Restrictions:** Modifying: (A) Satisfactory completion of SPCOM 100 or SPCOM 102 or SPCOM 107 or SPCOM 120.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU. Approved for (CC SPCOM 7) Requesting: (CID COMM 160B)  
**General Education Status:** Approved for MJC Activities  
**Program Impact:**  
- Communication Studies AA-T Degree  
- Speech Communication A.A. Degree  
**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 105**  
**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for SPCOM 105**  
**M/S/U (J. BEEBE, E. LUCAS) to MAINTAIN PLACEMENT of SPCOM 105 on ACTIVITIES**  
**M/S/U (L. HATCH, M. BOYD) to EXPEDITE MODIFICATIONS of SPCOM 105**

SPCOM 106  
**Group & Organizational Communication**  
**Effective:** Summer 2014  
**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix.  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU Approved for (C-ID COMM 140)(CC SPCOM 9)  
**General Education Status:** Approved for (MJC-GE: D2)  
**Program Impact:**  
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree  
- Communication Studies AA-T Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern  
- Retail Management (WAFC) Certificate of Achievement  
- Speech Communication A.A. Degree  
- Speech Communication Skills Recognition Award  
**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 105/SUPR 106**  
**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 105/SUPR 106 on GE PATTERN(S)**
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<td>SPCOM 107</td>
<td>Introduction to Debate</td>
<td>3</td>
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<tr>
<td>SPCOM 110</td>
<td>Persuasion</td>
<td>3</td>
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**SPCOM 107 Introduction to Debate**

**Effective:** Summer 2014

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix. The course should also be added to the C-ID numbering system.

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC. Requesting (CID COMM 120)

**General Education Status:** Approved for: (MJC-GE:D2) (CSU-GE:A3)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Speech Communication Skills Recognition Award
- Speech Communication A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 107**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 107 on GE PATTERN(S)**

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**SPCOM 110 Persuasion**

**Effective:** Summer 2014

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix.

**Enrollment Restrictions:** Requesting (A) Satisfactory completion of SPCOM 100

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to UC and CSU. Requesting (C-ID COMM 190)

**General Education Status:** Approved for (MJC-DE:D2) (CSU-GE:A1)(IGETC:1C-CSU Only)

**Program Impact:**
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree CSU
- General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Speech Communication A.A. Degree
- Speech Communication Skills Recognition Award

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 110**

**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for SPCOM 110**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 110 on GE PATTERN(S)**
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<td>MODIFY Title, outcomes, content, methods of instruction, textbooks</td>
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<td>Rationale: Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix</td>
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<td>Program Impact: - CSU General Education Pattern Certificate of Achievement - Communication Studies AA-T Degree - General Studies, Emphasis in Humanities A.A. Degree - Speech Communication A.A. Degree</td>
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<td>M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 120</td>
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<td>M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 120 on GE PATTERN(S)</td>
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<td>MODIFY Outcomes, objectives, content, methods of instruction, methods of evaluation</td>
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<td>Rationale: Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix</td>
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<td>Enrollment Restrictions: None</td>
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<td>Distance Education Status: None</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfers to CSU and UC</td>
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<td>General Education Status: Approved for (MJC-GE: C)(CSU-GE:C1)</td>
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<td>Program Impact: - CSU General Education Pattern Certificate of Achievement - Communication Studies AA-T Degree - Speech Communication A.A. Degree</td>
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<td>M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 122/THETR 122</td>
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<td>M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 122/THETR 122 on GE PATTERN(S)</td>
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<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
<td>Effective: Summer 2014</td>
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<td>SPCOM 123</td>
<td>Storytelling</td>
<td>3</td>
<td>MODIFY Outcomes, content, methods of instruction, textbooks</td>
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<td>THETR 123</td>
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<td>Rationale: Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix</td>
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<td>Enrollment Restrictions: None</td>
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<td>Distance Education Status: None</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfers to CSU</td>
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<td>- Communication Studies AA-T Degree</td>
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<td>- General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>- Speech Communication A.A. Degree</td>
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<td>Pulled for discussion by M.Garcia due to concerns about the currency of textbooks. B. Adams showed that rationales were provided for texts more than 5 years old. In most instances, it was the most current edition of the text available.</td>
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<td>M/S/U (L. HATCH, C. VAUGHN) to MODIFY SPCOM 123/THETR 123</td>
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<td>M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 123/THETR 123 on GE PATTERN(S)</td>
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<td>SPCOM 124</td>
<td>Advanced Readers' Theatre</td>
<td>3</td>
<td>MODIFY Enrollment restrictions, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills</td>
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<td>THETR 124</td>
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<td>Rationale: Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix</td>
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<td>Enrollment Restrictions: Maintaining (A) Satisfactory completion of SPCOM 122 or THETR 122</td>
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<td>- Speech Communication A.A. Degree</td>
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<td>M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 124/THETR 124</td>
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<td>M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISES for SPCOM 124/THETR 124</td>
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<td>M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 124/THETR 124 on GE PATTERN(S)</td>
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</table>
SPCOM 130  Intercultural Communication  3
Effective: Spring 2014 Expedited
Rationale for Expedited Approval: This course received conditional approval for one year and the outline must be submitted for final approval before the February deadline.
MODIFY Objectives, content
Rationale: Course is being revised to align with C-ID descriptor, to complete scheduled periodic review, and to adhere to the Fall 2013 curriculum review matrix.

Enrollment Restrictions: None
Distance Education Status: Approved for Mixed Modalities/Hybrid, Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC, Requesting (C-ID COMM 150) Approved for (CC SPCOM 5)
General Education Status: Approved for (MJC-GE:B) CSU-GE D3, D7) (IGETC:4C, 4G)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Speech Communication Skills Recognition Award
- Speech Communication A.A. Degree

M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 130
M/S/U (C. VAUGHN, J. BEEBE) to MAINTAIN DE for SPCOM 130
M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 130 on GE PATTERN(S)
M/S/U (L. HATCH, M. BOYD) to EXPEDITE MODIFICATIONS of SPCOM 130

SPCOM 145  Parliamentary Procedure  1
AGGE 145  Effective: Summer 2014
Rationale: Repetitions, objectives, methods of instruction, textbooks
Rationale: Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE.
Program Impact:
- Speech Communication A.A. Degree

M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 145/AGGE 145

NEW COURSES

(NONE)

VI. PROGRAM NOTIFICATION AGENDA

CCCCCO Approvals: Programs

- AA-T History
- AS-T Physics (following IGETC pattern only)
VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes
(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

AA-T: Communication Studies  18

  MODIFY: Outcomes, requirement sequencing, List B requirements, List C requirements
  Effective: SUMMER 2014 (with CCCC0 Approval)
  Rationale: Program is being updated to reflect course inactivation proposals. The SPCOM faculty determined some courses should be inactivated when conducting their scheduled curriculum review. The Forensic program has inactivated three courses and aligned the remaining course with C-ID descriptor, as the specific courses would not qualify for C-ID and courses that have C-ID descriptors must be approved in order for the ADT to be offered. Some courses from List C have also been removed.

M/S/U (S. BERGER, P. MENDEZ) to MODIFY AA-T: Communication Studies

Application for Approval - New Credit Programs (Formerly the CCC-511)
(NONE)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)
(NONE)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)
(NONE)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams
   B. Adams alerted the committee to the future need for revisions to approved ADTs. These revisions can be due to new articulation agreements, or new C-IDs established locally or at the state. The committee should be prepared to see these in the future.

   She reported that the MJC TMC Plan and Progress sheet, which details our progress on developing, submitting and garnering approval for ADTs, has been updated and is available on the web. Some of our departments are unable to create ADTs due to high unit values. Some programs are unable to put forth ADTs due to high unit values of courses in other areas. She explained that Computer Science is looking at ways to reduce units in their courses to address high units; however, with those reductions in place, the awards are still two units over the allowed number in the Computer Science TMC template. In total, 8 of 23 TMCs still require local development and curriculum, district, and state level approval.

2. C-ID  R. Cranley
   R. Cranley explained that a handful of MJC faculty and administrators, as well as her colleagues in articulation, have expressed concern that, if we do not get ADTs approved and in place for programs in which a TMC exists, that our existing comparable local AA or AS degrees will be inactivated by the CCCC0. R. Cranley wanted to find evidence of this set of conditions from the CCCC0 so she could confirm or correct this understanding. She explained that no one has been able to respond to her queries. She anecdotally reported that there are some that speculate this fear is coming from what may end up being a conservative CCCC0 regulatory response to more directive language in SB440, (now on the Governor’s desk awaiting signature.) Once a bill becomes law, educational code is written to implement the law. The impact of the bill is not fully understood until it is interpreted and implemented. In any case, R.
Cranley explained that explicit language stating to the effect that existing AA and AS degrees will be deactivated has not been found nor validated by anyone she has contacted.

She informed the committee that 62 C-IDs are currently approved, and that 8-9 will be submitted for consideration after this meeting.

M. Boyd asked the status of AG descriptors and MJC courses. R. Cranley explained that Agriculture is “on hold” statewide. This is because the Agriculture C-ID descriptors were originally developed in 2008, and that, by law, the descriptors are valid for 5 years. The descriptors need to be reviewed for currency. This process will begin when they find CSU and CCC faculty to be reviewers.

3. CurricUNET Implementation/Issues

B. Adams/L. Miller

B. Adams showed the committee that the issue with requisite skills had been addressed by CurricUNET. She pointed out that the drag and drop feature of CLOs had been put in place as well. She explained that her request to add the correct “effective years” value into the program module was also working correctly, noting that she had requested not just the “14-15” year, but the “15-16” year also.

E. Kerr pointed out that the Course Outline of Record report generated by CurricUNET contains some errant language in Section III.A. “Mastery of the following course objectives will help students achieve the course goal.” This language was in place when course outlines had the “overall goal” field. The group agreed that this was no longer germane to the outline.

M/S/U (E. KERR. E. MAKI) to strike “Mastery of the following objectives will enable the student to achieve the overall course goal” on the Course Outline of Record under III. DESIRED LEARNING A. OBJECTIVES

4. Outcomes Assessment Workgroup (OAW)

K. Ennis

No report. (K. Ennis explained that the group is meeting once a month now.)

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories

M. Robles

No report.

2. Independent Study Course Outlines

B. Adams

B. Adams explained that we still need to make progress on the use of course numbers 191-194 for Independent Study. All independent study courses are to be inactivated in Summer 2014. She explained that some of the issues with independent study courses may lie in the fact that divisions are not necessarily using the same form, and that perhaps the development of a single form would help streamline the process. Other issues remain unresolved, such as, how many units of independent study should be allowed, noting that many CSUs will only accept 6. Are we doing students a favor by allowing them to earn 12 units? Departments have leeway in the development of course outlines for Independent Study courses; however, they need to be careful to ensure that each course in a sequence of independent study courses related in content need to have unique objectives and unique content. She suggested that authors look at ASSIST for guidance in development of courses.

Informational Items

1. Equating Courses and Repetitions

L. Miller

Postponed Indefinitely

XI. NEW BUSINESS

Informational Items
1. **Program and Course Approval Handbook, 5th Edition**  
   B. Adams  
   B. Adams announced that the 5th Edition *CCC Program and Course Approval Handbook* has been finalized and approved. It has been in draft for almost a year. This new version provides specific instructions on a number of issues and also how to develop, submit, and revise ADTs, specifically, page 128. This publication is available on the [C CCCO Academic Affairs/ Curriculum website](http://www.cccco.edu).

**Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   No Report

2. **Course Substitution**  
   M. Garcia  
   M. Garcia asked the committee, on behalf of the counseling department, to explain why the new (Spring 2012) Course Substitution Form requires students to wait until their last semester in their major to apply for a course substitution. He gave examples of how this negatively affected students and the counseling process. B. Adams thought it may have originated from a need to prevent students from substituting too many courses, forcing the question “when is a degree not a degree?” B. Adams asked M. Garcia if the counseling department had a recommendation on how to revise the form. It did not. It was asked what the process was at Columbia College. J. Hughes stated that course substitution is determined through the petitions process. Some members explained that the previous form was prone to abuses. Some committee members noted that M. Robles was not present to provide insight on the issue. It was decided that this topic should be moved to Unfinished Business at the next meeting rather than taking any specific action at the meeting.

**XII. PUBLIC COMMENT**

B. Adams distributed copies of the new [Curriculum Matrix](http://www.cccco.edu) to committee members.

M. Adams announced that the committee should be prepared to see MATH courses coming in for periodic review. The group should anticipate seeing major changes to courses. The department is creating a course called MATH 89 which should provide an alternative to MATH 90 for non-STEM (Science, Technology, Engineering, and Mathematics) majors. It is a “lower unit” version of MATH 90. There are also plans of making a 1-unit practicum class for statistics. It is interesting to note that this has been taking place informally on Fridays for some time, and is well attended. He explained that they are looking at high unit values of statistics courses. Is it possible to teach these at a lower unit value? Some Math faculty members are doing site visits to assess how others teach these courses for fewer units.
I. APPROVAL OF ORDER OF AGENDA

J. McGarry requested introductions. C. Mulder requested that the business of guests in attendance be handled as early as possible in the agenda. B. Adams noted that she was withdrawing NEW BUSINESS Action Items 3 and 4.

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of 09/24/13 were approved.

III. COURSE NOTIFICATION AGENDA

CCCCO Approvals: Courses

(NONE)

IV. COURSE CONSENT AGENDA

ADJU 215 Firearms and Range Application

Effective: Spring 2014 Expedited

MODIFY: Enrollment Restrictions, Materials fees

Rationale: Course was approved at 9/10/13 meeting. Since that meeting, Penal Code Section has changed and the materials fees have changed. The District requires both state and federal background check for the Department of Justice form.

Enrollment Restrictions: Modifying: (L) Enrollment limited to students who have submitted a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This course is restricted under California Penal Code Section 29800; course requires handling and possessing of firearms. Convicted felons, persons addicted to any narcotic or convicted of any offense involving the violent use of a firearm are not allowed to enroll in the course based on Penal Code Section 29800.

Materials Fees: Increase from $57 to $74

Hearing no objections, the committee approved the modifications to ADJU 215

Hearing no objections, the committee approved the modified enrollment restrictions for
ADJU 215.
Hearing no objections, the committee expedited modifications to ADJU 215

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

EHS 62 Preparatory Ornamental Shrub and Tree 3
Effective: Summer 2014
INACTIVATE
Program Impact:
Stand-Alone
M/S/U (E. MAKI, M. LYNCH) to INACTIVATE EHS 62

MODIFICATIONS/REACTIVATIONS

ADJU 216 Advanced Firearms and Range Application 3
Effective: Spring 2014 Expedited
Rationale for Expedited Approval: To ensure student progression within program.
MODIFY Units, hours, enrollment restrictions, repeat policy, description, outcomes, objectives, content, methods of instruction, methods of evaluation, requisite skills.
Rationale: ADJU 216 is the next course for the progression of the firearms curriculum. Furthermore, the course needs to be updated with correct number of lecture units/hours to follow Carnegie unit values.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ADJU 215; Requesting: (L) Enrollment limited to students who have submitted a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This course is restricted under California Penal Code Section 29800; course requires handling and possessing of firearms. Convicted felons, persons addicted to any narcotic or convicted of any offense involving the violent use of a firearm are not allowed to enroll in the course based on Penal Code Section 29800.
Distance Education Status: None
Materials Fee Status: Requesting fee of $74
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Program Impact:
- Administration of Justice A.S. Degree
- Administration of Justice AS-T Degree
M/S/U (E. MAKI, M. LYNCH) to MODIFY ADJU 216
M/S/U (C. VAUGHN, M. LYNCH) to MODIFY REQUISITES for ADJU 216
M/S/U (L. LANIGAN, S. BERGER) to ADOPT FEE for ADJU 216
M/S/U (E. LYNCH, C. VAUGHN) to EXPEDITE MODIFICATIONS of ADJU 216
BUSAD 50  Business Computations 3
Effective: Summer 2014
MODIFY Methods of instruction
Rationale: This course was just approved effective Fall 2013. We are resubmitting to align with BUSAD curriculum review cycle.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualify by placement through the MJC assessment process.
Distance Education Status: Maintaining Online Course, Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE.
Program Impact:
- Accounting Certificate of Achievement
- Bookkeeping A.S. Degree
- Clerical A.S. Degree

M/S/U (E. MAKI, M. LYNCH) to MODIFY BUSAD 50
B. Adams informed the committee at the end of proposal voting that BUSAD faculty are doing an exceptional job of checking alignment of courses with programs (awards), and that the committee can anticipate seeing changes to BUSAD awards being brought before committee.

M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for BUSAD 50
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for BUSAD 50

BUSAD 200  Spreadsheet Skills for Financial Accounting 2
Effective: Summer 2014
MODIFY Enrollment restrictions, description, objectives, content, methods of instruction, assignments, textbooks, methods of evaluation.
Rationale: Periodic Curriculum Review
Enrollment Restrictions: Requesting: (P) Satisfactory completion of BUSAD 310 or (C) concurrent enrollment in or satisfactory completion of BUSAD 201; Removing: (P) satisfactory completion of BUSAD 320.
Distance Education Status: Maintaining Online Course, Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Program Impact:
- Accounting A.A. Degree
- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Bookkeeping A.A. Degree
- Marketing A.S. Degree

M/S/U (E. MAKI, M. LYNCH) to MODIFY BUSAD 200
M/S/U (C. VAUGHN, M. LYNCH) to MODIFY REQUISITES for BUSAD 200
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for BUSAD 200
BUSAD 201  
**Financial Accounting**  
**Effective:** Summer 2014  
**MODIFY** Assignments, textbooks, outcomes, methods of evaluation.  
**Rationale:** Curriculum review cycle for BUSAD.  
**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 310 and ENGL 50 or qualify by Assessment Process.  
**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for (CC: BUSAD 2A) (C-ID: ACCT 110=Financial Accounting)  
**Program Impact:**  
- Accounting Certificate of Achievement  
- Accounting A.A. Degree  
- Accounting A.S. Degree  
- Business Administration A.A. Degree  
- Business Administration AS-T Degree  
- Business Operations: Management A.A. Degree  
- Computer Information Systems A.A. Degree  
- International Business Certificate of Achievement  
- Marketing A.S. Degree  
- Professional Selling Certificate of Achievement  
- Real Estate A.S. Degree  
- Real Estate Certificate of Achievement  
- Real Estate A.A. Degree Major  
- Supervisory Management A.S. Degree  
- Retail Management (WAFC) Certificate of Achievement  
- Supervisory Management A.A. Degree  

**M/S/U (E. MAKI, M. LYNCH) to MODIFY BUSAD 201**  
**M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for BUSAD 201**  
**M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for BUSAD 201**

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BUSAD 202  
**Managerial Accounting**  
**Effective:** Summer 2014  
**MODIFY** Assignments, textbooks.  
**Rationale:** Curriculum cycle for BUSAD  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of BUSAD 201  
**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**General Education Status** Approved for (CC: BUSAD 2B) (C-ID: ACCT 120=Managerial Accounting)  
**Program Impact:**  
- Accounting A.S. Degree  
- Accounting Certificate of Achievement  
- Accounting A.A. Degree  
- Accounting A.S. Degree  
- Business Administration A.A. Degree  
- Business Administration AS-T Degree  
- Computer Information Systems A.A. Degree  

**M/S/U (E. MAKI, M. LYNCH) to MODIFY BUSAD 202**  
**M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for BUSAD 202**  
**M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for BUSAD 202**
BUSAD 203  
**Computer Accounting**  
**Effective:** Summer 2014  
**MODIFY** Enrollment restrictions, repeat policy, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks.  
**Rationale:** This course is being updated in our normal curriculum review cycle.  
**Enrollment Restrictions:** Maintaining: (P) satisfactory completion of BUSAD 201 or BUSAD 310; Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to satisfy the prerequisite.  
**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE.  
**Program Impact:**  
- Accounting Certificate of Achievement  
- Accounting A.A. Degree  
- Accounting A.S. Degree  
- Bookkeeping A.S. Degree  
- Bookkeeping Certificate of Achievement  
- Bookkeeping A.A. Degree  

*M/S/U (E. MAKI, M. LYNCH) to MODIFY BUSAD 203*  
*M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for BUSAD 203*  
*M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for BUSAD 203*

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BUSAD 210  
**Business Communication**  
**Effective:** Summer 2014  
**MODIFY** Content  
**Rationale:** This course is part of the new TMC.  
**Enrollment Restrictions:** Maintaining: (P) satisfactory completion of ENGL 101.  
**Distance Education Status:** Maintaining Online Course, Mixed modalities/Hybrid Course  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Approved for (C-ID: BUS 115= Business Communication); (MJC-GE:D2)  
**Program Impact:**  
- Bookkeeping A.S. Degree  
- Business Administration AS-T Degree  
- Business Operations: Management A.A. Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern A.A. Degree Major  
- Marketing A.A. Degree  
- Office Administration Certificate of Achievement  
- Office Administration A.A. Degree  
- Office Administration A.S. Degree  
- Professional Selling Certificate of Achievement  
- Retail Management (WAFC) Certificate of Achievement  
- Supervisory Management A.A. Degree  
- Supervisory Management A.S. Degree  
- Word Processing Certificate of Achievement  

*M/S/U (E. MAKI, M. LYNCH) to MODIFY BUSAD 210*  
*M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for BUSAD 210*  
*M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for BUSAD 210*
**BUSAD 230**  
**Personal Finance**  
3  
**Effective:** Summer 2014  
**MODIFY** Textbooks.  
**Rationale:** Curriculum review cycle for BUSAD.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining Online Course, Mixed modalities/Hybrid Course.  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Approved for (MJC-GE:E)  
**Program Impact:**  
- Accounting Certificate of Achievement  
- Bookkeeping A.S. Degree  

M/S/U (E. MAKI, M. LYNCH) to MODIFY BUSAD 230  
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for BUSAD 230  
M/S/U (E. LUCAS, C. MULDER) to MAINTAIN PLACEMENT OF BUSAD 230 on GE PATTERN(S)

**BUSAD 240**  
**Principles of Management**  
3  
**Effective:** Summer 2014  
**MODIFY** Textbooks, content, outcomes, objectives, methods of instruction, methods of evaluation.  
**Rationale:** This course is being updated in our normal curriculum review cycle.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining Online Course, Mixed modalities/Hybrid Course.  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Approved for (MJC-GE:B); (CC: BUSAD 40)  
**Program Impact:**  
- Accounting A.S. Degree  
- Accounting Certificate of Achievement  
- Bookkeeping A.S. Degree  
- Business Operations: Management A.A. Degree  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- MJC-GE Pattern A.A. Degree Major  
- Retail Management (WAFC) Certificate of Achievement  
- Supervisory Management A.A. Degree  
- Supervisory Management A.S. Degree  

M/S/U (E. MAKI, M. LYNCH) to MODIFY BUSAD 240  
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for BUSAD 240  
M/S/U (E. LUCAS, C. MULDER) to MAINTAIN PLACEMENT OF BUSAD 240 on GE PATTERN(S)
<table>
<thead>
<tr>
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<td>BUSAD 245</td>
<td>Principles of Marketing</td>
<td>3</td>
<td>Summer 2014</td>
<td>MODIFY</td>
<td>Textbooks, outcomes.</td>
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<td>Rationale: Curriculum review cycle for BUSAD.</td>
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<td>Distance Education Status: Maintaining Online Course, Mixed modalities/Hybrid Course.</td>
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<td>Materials Fee Status: None</td>
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<td>- Accounting A.S. Degree</td>
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<td>- Business Operations: Management A.A. Degree</td>
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<td>- Supervisory Management A.A. Degree</td>
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<td>M/S/U (E. MAKI, M. LYNCH) to MODIFY BUSAD 245</td>
<td>MODIFY Textbooks, methods of evaluation.</td>
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<td>M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for BUSAD 245</td>
</tr>
<tr>
<td>BUSAD 274</td>
<td>Human Resources Management</td>
<td>3</td>
<td>Summer 2014</td>
<td>MODIFY</td>
<td>Textbooks, methods of evaluation.</td>
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<td>- Bookkeeping A.S. Degree</td>
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<td>- Retail Management (WAFC) Certificate of Achievement</td>
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<td>- Supervisory Management in Public Safety Skills Recognition Award</td>
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<td>MODIFY Textbooks, methods of evaluation.</td>
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<td>M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for BUSAD 274</td>
</tr>
</tbody>
</table>

**Notes:**

BUSAD 300  
**Machine Calculation**  
*Effective: Summer 2014*

**MODIFY** Hours, description, content, requisite skills, methods of instruction, objectives, outcomes, methods of evaluation.

**Rationale:** It is part of the BUSAD program scheduled for fall 2013 curriculum review cycle

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualify by placement through the MJC assessment process

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Program Impact:**
- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.A. Degree
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Clerical A.S. Degree
- Records Management/Data Entry Specialist Certificate of Achievement

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**BUSAD 300 pulled for discussion by M. Garcia due to concerns about methods of instruction.**

**M/S/U (C. VAUGHN, S. BERGER) to MODIFY BUSAD 300**

**M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for BUSAD 300**

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BUSAD 310  
**Bookkeeping 1**  
*Effective: Summer 2014*

**MODIFY** Enrollment restrictions, content, objectives, outcomes, assignments, textbooks, methods of evaluation.

**Rationale:** This course is undergoing revision during our regular Curriculum Review Cycle.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 300; Requesting: (A) or satisfactorily complete BUSAD 50.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Program Impact:**
- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.A. Degree
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Marketing A.S. Degree
- Office Administration A.S. Degree
- Professional Selling Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY BUSAD 310**

**M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for BUSAD 310**

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B. Adams noted that the BUSAD 50 advisory was in replacement of MATH 50.
CLDDV 111  
**Health, Safety, and Nutrition**  
**Effective:** Summer 2014  
**MODIFY** Content, methods of instruction, assignments, objectives, outcomes, methods of evaluation.  
**Rationale:** We have applied for this course to be part of the Early Childhood Curriculum Alignment Project and are addressing deficiencies they have noted.  
**Enrollment Restrictions:** Maintaining (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualify by Assessment Process.  
**Distance Education Status:** Maintaining: Online Course; Mixed modalities/Hybrid Course, Teleclass.  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU. Proposed for (CID ECE 220)  
**General Education Status:** Approved for (MJC-GE:E) Approved for (CC: CHILD 31)  
**Program Impact:**  
- Child Development Site Supervisor Certificate of Achievement  
- Early Childhood Education AA-T Degree (in progress)  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- Master Teacher Certificate of Achievement  
- Master Teacher Certificate in Working With Children With Special Needs –  
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement  
- Site Supervisor Certificate of Achievement  
- Teacher Certificate of Achievement  
**M/S/U (E. MAKI, M. LYNCH) to MODIFY CLDDV 111**

**M/S/U (C. VAUGHN, M. LYNCH ) to MAINTAIN REQUISITES for CLDDV 111**

**M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for CLDDV 111**

During discussion, M. Garcia asked about teleclass format and B. Adams displayed the DE information from CurricUNET on the projector screen. L. Lanigan stated the teleclass format is used in Nursing, where students who are at a satellite campus interact with instructor and class via live videostreaming.

**M/S/U (E. LUCAS, C. MULDER) to MAINTAIN PLACEMENT OF CLDDV 111 on GE PATTERN(S)**

CMPGR 215  
**Business Presentation Graphics**  
**Effective:** Summer 2014  
**MODIFY** Content, outcomes, textbook, requisite skills.  
**Rationale:** Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix.  
**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.  
**Distance Education Status:** None Maintaining Online Course, Mixed Modalities/Hybrid Course.  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU. Approved for (CC: CMPSC 11)  
**General Education Status:** Not approved for GE  
**Program Impact:**  
- Business Operations: Management A.A. Degree  
- Computer Graphics Applications Certificate of Achievement  
- Computer Graphics Applications A.S. Degree  
- Marketing A.A. Degree  
- Office Administration A.S. Degree  
- Word Processing Certificate of Achievement  
- Office Administration Certificate of Achievement  
**M/S/U (E. MAKI, M. LYNCH) to MODIFY CMPGR 215**

**M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for CMPGR 215**

During blanket approval of DE Addenda, L. Miller noted that the voting grid did not reflect that
the course proposal was “maintaining” DE as it did on the Course Comparison Summary Report that was used to create the agenda. She wondered that the course still somehow contained a DE component somewhere in the system, despite the fact that the course record in the system did not reflect it because the “Distance Ed Addendum” was grayed out. B. Adams explained that the faculty authors would need to complete the DE addenda and that the agenda cover sheet was in error.

CMPGR 252  
**Desktop Publishing for Computer Graphics**  
**Effective:** Summer 2014  
**MODIFY** Objectives, content, textbooks, requisite skills.  
**Rationale:** Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix.  
**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.  
**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course.  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not approved for GE.  
**Program Impact:**  
- Computer Graphics Applications Certificate of Achievement  
- Computer Graphics Applications A.S. Degree

**CMPGR 252, SPAN 101, and SPAN 102 pulled as a block** by E. Lucas due to concerns that the methods of instruction (MOI) seemed too wordy and lengthy, perhaps too detailed. There was lengthy discussion. One member noted that overly explicit MOI could mislead an adjunct into thinking that this is the way that the course must be taught. Another member expressed concern about the role of the committee in editing the work of other faculty; regardless of its quality, is this the role of the committee? Another member expressed a belief that this sort of review and cleanup should be the role of the representative, not the committee.

**M/S/U (C. MULDER, E. LUCAS) to MODIFY CMPGR 252,** and SPAN 101, SPAN 102 are to be held for changes by the co-chair for editing purposes by the faculty author and notification items for SPAN 101 and 102 to appear on next agenda

**M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for CMPGR 252**

**M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for CMPGR 252**

GEOG 104  
**California Geography**  
**Effective:** Summer 2014  
**MODIFY** DE modalities, content, methods of instruction, textbooks.  
**Rationale:** Periodic Review  
**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.  
**Distance Education Status:** Requesting: Online Course, Mixed Modalities/Hybrid Course.  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for (MJC: GE: B) (CSU-GE: D5) (IGETC: 4E)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- Geography AA-T Degree (in progress)  
- MJC-GE Pattern A.A. Degree Major

**GEOG 104 pulled for discussion by M. Adams** expressing a minor concern that course outlines should be authored by faculty members. It was noted that there are no full-time faculty in Geography, so C. Hudelson was authoring the course. He added that it would be
nice to allow an adjunct to author courses as an alternative.

M/S/U (M. GARCIA, M. ADAMS) to MODIFY GEOG 104

M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for GEOG 104

M/S/U (K. ENNIS, S. CIRCLE) to MODIFY DE for GEOG 104

During blanket discussion of DE Addenda, concerns were raised about the response for effective student/instructor contact. It was also noted the approximate percentage for the hybrid modality was not included. It was noted that C. Hudelson would want to ensure a 50:50 ratio in the addendum to stay compliant with DE regulations. Minor modifications were made to reflect this.

M/S/U (E. LUCAS, C. MULDER) to MAINTAIN PLACEMENT OF GEOG 104 on GE PATTERN(S)

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<th>SPAN 101</th>
<th>Spanish 1</th>
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<td>Effective: Summer 2014</td>
<td>MODIFY</td>
<td>Field trip, outcomes, objectives, content, methods of instruction, methods of evaluation, requisite skills.</td>
</tr>
<tr>
<td>Rationale: Course is being updated for compliance and to adhere to curriculum review matrix.</td>
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<td>Enrollment Restrictions: None.</td>
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<tr>
<td>- Art History AA-T Degree</td>
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<td>- General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>- Spanish AA-T Degree (in progress)</td>
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<td>- University Preparation, Emphasis in Humanities A.A. Degree</td>
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<td>CMPGR 252, SPAN 101, and SPAN 102 pulled as a block by E. Lucas See CMPGR 252 for details.</td>
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M/S/U (C. MULDER, E. LUCAS) to MODIFY CMPGR 252, and SPAN 101, SPAN 102 are to be held for changes by the co-chair for editing purposes by the faculty author and notification items for SPAN 101 and 102 to appear on next agenda

M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for SPAN 101

M/S/U (E. LUCAS, C. MULDER) to MAINTAIN PLACEMENT OF SPAN 101 on GE PATTERN(S)

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<td>MODIFY</td>
<td>Field trip, repeat policy, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills.</td>
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<td>- General Studies, Emphasis in Humanities A.A. Degree</td>
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M/S/U (C. MULDER, E. LUCAS) to MODIFY CMPGR 252, and SPAN 101, SPAN 102 are to be held for changes by the co-chair for editing purposes by the faculty author and notification items for SPAN 101 and 102 to appear on next agenda
M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN REQUISITES for SPAN 102
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN DE for SPAN 102
M/S/U (E. LUCAS, C. MULDER) to MAINTAIN PLACEMENT OF SPAN 102 on GE PATTERN(S)

NEW COURSES

(NONE)

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

AA-T: Anthropology

The committee was notified of the CCCCO approved AA-T in Anthropology

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(NONE)

Application for Approval - New Credit Programs (Formerly the CCC-501)

(NONE)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(NONE)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

AA-T: Art History 18-20
MODIFY: Outcomes, List B requirements
Effective: Upon CCCCO Approval
Rationale: This program is being updated to add courses that may now be included in the TMC template.
M/S/U (E. Maki, M. Lynch) to MODIFY AA-T in Art History

AA-T: Studio Arts 24
MODIFY: Outcomes, List B requirements.
Effective: Upon CCCCO Approval
Rationale: This program is being updated to add courses that may now be included in the TMC template.
M/S/U (E. Maki, M. Lynch) to MODIFY AA-T in Studio Arts

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams
B. Adams announced the approval of the AA-T in Anthropology. She went on to explain that the committee can anticipate review of the forthcoming proposal for an AA-T in Early Childhood Education, and that it is likely to be the most lengthy TMC template we will complete. She added that Psychology is still in progress.

She also illustrated how approved ADTs are not static and will also change over time. Examples include the just-approved non-substantial changes to the AA-T in Studio Arts and AA-T in Art History. Applications will be required at the CCCCO for changes like this.

2. C-ID R. Cranley
R. Cranley reported that there are now 71 courses approved for C-IDs and that MJC may be 3rd in statewide in C-ID approvals. Four courses approved today will be forwarded as soon as possible, and that she will need to wait for revisions to SPAN 101 and SPAN 102 to take place before forwarding them to C-ID reviewers.

3. CurricUNET Implementation/Issues B. Adams/L. Miller
B. Adams informed the committee that a recent course update proposal, ART 102, did not have the lab objectives copy from the active version. A ticket was issued to Governet.

4. Outcomes Assessment Workgroup (OAW) K. Ennis
K. Ennis was pleased to announce the designation of a new chairperson for the Outcomes Assessment Workgroup, Eileen Kerr, also a curriculum committee member.

The largest area of concern for the OAW at present is a major list of discrepancies between what appears on PiratesNet and what appears in CurricUNET as the CLOs for a course. While PiratesNet is not where PLOs are developed, it is where students can evaluate CLOs. Faculty often look there because it is so user-friendly.

The primary objective of the OAW is to reconcile these errors. Faculty should be prepared to confirm which set of CLOs is correct. Also, because last year was a race to generate and publish CLOs for courses, this year will provide an opportunity to review CLOs for quality and render improvements based upon revised understanding of best practices in CLO development and assessment. Faculty should be prepared for conversations aimed to help make CLOs more useful and meaningful.

J. Dorn has developed a matrix system that effectively outlines how to meaningfully and systematically assess outcomes. While it is sophisticated, the OAW is impressed by how nicely it ties everything together.
E. Kerr announced that OAW will be talking to faculty to review and improve CLOs. Curriculum representatives should be ambassadors for this cause.

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories  M. Robles
   M. Robles distributed a draft policy of the Prerequisite/CoRequisite/Advisory workgroup. The group is looking at establishing prerequisites based on “content only.” Revised regulations allow for colleges to do this now, as opposed to the past which required statistical validation of need in order to establish prerequisites. In order to establish them based on content only, however, a model district policy must be established. The draft document walks authors through the process of content review, which includes review of requisite course objectives. Use of a form such as this will build a body of evidence.

2. Independent Study Course Outlines  B. Adams
   B. Adams reminded the representatives to spread the word regarding the upcoming inactivation of Independent Study Courses (199, 299, 399s). L. Miller created a list of active Independent Study course records in Datatel. M. Robles noted that there are many different forms being used for independent study. She will be discussing a proposal to consolidate A&R forms from four to one at Dean’s Council.
   Discussion turned to the number of independent study courses the college allows students to complete. Lengthy discussion ensued.

   M/S/C (E. LUCAS, M. LYNCH) to allow a maximum of six (6) units of independent study at Modesto Junior College
   8 AYES
   6 NAYS
   0 ABSTENTIONS

Informational Items

1. Equating Courses and Repetitions  L. Miller
   Postponed Indefinitely

XI. NEW BUSINESS

Informational Items

1. CurricUNET Formatting and Articulation Reports  B. Adams/R. Cranley
   Course outlines have been rejected by ASSIST because of formatting problems. B. Adams researched problems with one outline and found that the faculty author had not started with the CurricUNET outlining tool in the content section. While it looked fine in the CurricUNET interface, the PDF report was a disaster. She reminded the representatives to make sure that faculty know not to copy and paste. Some reps expressed concern that they cannot edit after an author edits, unless they are a co-contributor.

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   No Report

2. Course Substitution  M. Garcia
   M. Garcia informed the committee that counseling is opposed to students having to wait until the last semester to be able to apply for course substitution(s). Discussion ensued on procedures at other colleges. Merced College has students apply the semester prior. Columbia College allows application at any time, but it is commonly done
at graduation. Delta College requires that it be done in advance. M. Garcia noted that counseling maintains that the last semester requirement does not allow time for planning and/or alternative options. J. Hughes noted that many schools have no process at all.

_M/S/U (M. GARCIA, S. CIRCLE) to revise the course substitution process and form to allow students to apply for substitution starting at the semester prior to graduation._

3. Relationship of Hours to Units  B. Adams

4. CurricUNET Change to Units/Hours Field  B. Adams

**XII. PUBLIC COMMENT**

M. Robles let the committee to know there is to be discussion of a proposal to reduce the number of Admissions and Records forms from four to one at Dean’s Council.

**MEETING ADJOURNED at 4:32 PM**

Members Absent: J. Beebe, L. Lopez (ASMJC), M. Lynch, P. Mendez

Others Present: J. Hughes (Evaluator), R. McKenzie (MATH) L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

M. Adams wished to add an item to the agenda. In compliance with the Brown Act, B. Adams noted that it was not appropriate to change the agenda without 72 hours' notice. She did say that he could speak during Public Comment. He accepted.

M/SU (M. ADAMS, L. HATCH) to approve the order of the agenda.

II. APPROVAL OF MINUTES

October 8, 2013

M/SU (E. MAKI, M. BOYD) to approve the minutes of 10/08/13.

III. COURSE NOTIFICATION AGENDA

CCCO Approvals: Courses

(NONE)

Course Activity Report

Hearing no objections, the committee was notified of the following course activity:

<table>
<thead>
<tr>
<th>ART 109</th>
<th>Ceramics 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective: Summer 2014</td>
<td></td>
</tr>
<tr>
<td>MODIFY Materials fees</td>
<td></td>
</tr>
<tr>
<td>Rationale: Course is being updated to clarify course material fees per request of the VPI.</td>
<td></td>
</tr>
<tr>
<td>Materials Fee Status: Maintaining fee of $15</td>
<td></td>
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</tbody>
</table>

B. Adams noted that the ART faculty had cleaned up the materials fee rationales for these courses because there were many instances where “placeholder text” was still in use in empty materials fee validation fields that did not exist when the course was previously reviewed. These values were still showing up on materials fee reports suggesting a gap in our processes to external auditors.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Status</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 110</td>
<td>Ceramics 3</td>
<td>3</td>
<td>Summer 2014</td>
<td>MODIFY</td>
<td>Course is being updated to clarify course material fees per request of the VPI.</td>
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<td></td>
<td>Materials Fee Status: Maintaining fee of $15 See notes on ART 109</td>
</tr>
<tr>
<td>ART 141</td>
<td>Sculpture 2</td>
<td>3</td>
<td>Spring 2014</td>
<td>Expedited!</td>
<td>Rationale for Expedited Approval: To pass savings on to the student</td>
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<td></td>
<td>MODIFY Materials fee.</td>
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<td>Rationale: Materials fees are being eliminated for this course. The students can purchase all materials on their own.</td>
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<td></td>
<td>Materials Fee Status: Removing $15 fee</td>
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<tr>
<td>ART 142</td>
<td>Sculpture 3</td>
<td>3</td>
<td>Spring 2014</td>
<td>Expedited!</td>
<td>Rationale for Expedited Approval: To pass savings on to the student</td>
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<td></td>
<td>MODIFY Materials fee, content.</td>
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<td>Rationale: Materials fees are being eliminated for this class.</td>
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<td></td>
<td>Materials Fee Status: Removing fee of $15</td>
</tr>
<tr>
<td>ESL 34 39</td>
<td>Vocabulary Power 1</td>
<td>2</td>
<td>Summer 2014</td>
<td>Expedited!</td>
<td>Course ID: ESL 39 was originally approved with the course ID ESL 31 at the 02/19/13 curriculum meeting. When L. Miller went to submit an application to the CCCCQ, she discovered that the course ID had been used 20 years prior for “Reading 1B” and therefore was not available because of the Course ID’s role in student transcripts. Working with S. Berger, the course ID ESL 39 was selected as a replacement for 31.</td>
</tr>
<tr>
<td>GERM 199 ABC</td>
<td>Independent Study</td>
<td>1-3</td>
<td>Summer 2014</td>
<td>INACTIVATE</td>
<td>Program Impact: Stand-Alone</td>
</tr>
<tr>
<td>SPAN 101</td>
<td>Spanish 1</td>
<td>5</td>
<td></td>
<td>MODIFY</td>
<td>Methods of Instruction</td>
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<td>Rationale: Methods of Instruction revised per direction of committee on 10/08/13 as follows:</td>
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<td>- Discussion of assigned readings</td>
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<td>- Lecture/discussion of grammatical structures, vocabulary, and culture</td>
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<tr>
<td>SPAN 102</td>
<td>Spanish 2</td>
<td>5</td>
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<td>MODIFY</td>
<td>Methods of Instruction</td>
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</tr>
</tbody>
</table>
IV. COURSE CONSENT AGENDA

(NONE)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

RATV 172
Recording Arts 1
Effective: Summer 2014
INACTIVATE:
Program Impact:
Stand-Alone
M/S/U (C. VAUGHN, S. CIRCLE) to INACTIVATE RATV 172

RATV 178
Recording Arts 2
Effective: Summer 2014
INACTIVATE:
Program Impact:
Stand-Alone
M/S/U (C. VAUGHN, S. CIRCLE) to INACTIVATE RATV 178

WKFSK 802
The Art of Active Listening
Effective: Summer 2014
INACTIVATE:
Program Impact:
Stand-Alone
M/S/U (C. VAUGHN, S. CIRCLE) to INACTIVATE WKFSK 802

WKFSK 803
Troubleshooting on the Job
Effective: Summer 2014
INACTIVATE:
Program Impact:
Stand-Alone
M/S/U (C. VAUGHN, S. CIRCLE) to INACTIVATE WKFSK 803

WKFSK 804
The Art of Teamwork
Effective: Summer 2014
INACTIVATE:
Program Impact:
Stand-Alone
M/S/U (C. VAUGHN, S. CIRCLE) to INACTIVATE WKFSK 804

WKFSK 820
Applied Mathematics for the Workplace
Effective: Summer 2014
INACTIVATE:
Program Impact:
Stand-Alone
M/S/U (C. VAUGHN, S. CIRCLE) to INACTIVATE WKFSK 820
WKFSK 821  Locating Information  0
Effective: Summer 2014

INACTIVATE:
Program Impact:
Stand-Alone
M/S/U (C. VAUGHN, S. CIRCLE) to INACTIVATE WKFSK 821

MODIFICATIONS/REACTIVATIONS

ART 108  Ceramics 1  3
Effective: Summer 2014
MODIFY Materials fees, repeat policy, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated to clarify course material fees per request of the VPI.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Maintaining of $15
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for (MJC: Activities).
Program Impact:
- Art A.A. Degree
- Studio Arts A.A.-T Degree
- Art History A.A.-T Degree
M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY ART 108
M/S/U (S. BERGER, S. CIRCLE) to MAINTAIN FEE for ART 108
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of ART 108 on ACTIVITIES

ART 159  Mural Painting  3
Effective: Summer 2014
MODIFY Title, enrollment restriction, textbooks, requisite skills.
Rationale: This course is being updated in the prerequisite and prerequisite skills area to create a proper relationship between painting courses related in content. The title is also being changed to represent the move away from strict sequencing.
Enrollment Restrictions: Removing: (P) Satisfactory completion of ART 158. Requesting: (P) Satisfactory completion of ART 147 or ART 148.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfers to CSU and Requesting: UC.
General Education Status: Approved for (MJC: Activities).
Program Impact:
- Stand Alone
During blanket approval of courses, K. Ennis noted that she has questions on CLOs for ART 159, ENGL 50, MUSC 111, MUSC 112 (withdrawn), PHILO 115, THETR 190, and THETR 196. She was late in contacting the authors, but she explained that the CLOs may evolve. It was determined the same process used for SPAN 101 and SPAN 102 at the 10/08/13 meeting would be implemented: CLO revisions would be included as notification items on a future agenda.
M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY ART 159
M/S/U (L. HATCH, S. BERGER) to MODIFY REQUISITES for ART 159
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of ART 159 on ACTIVITIES
ART 160  Appreciation of Art 3
Effective: Summer 2014
MODIFY Description, outcomes, objectives, content, textbooks.
Rationale: Minor modifications are being made to this course, which had been given conditional
approval for a C-ID descriptor. The catalog description has been expanded, and one item
regarding art historical methodologies has been added to both the course content and the
objectives. The textbooks were also updated, as were the CLOs, which now match the official
CLOs listed on PiratesNet.
Enrollment Restrictions: None.
Distance Education Status: Maintaining Online.
Materials Fee Status: None.
Articulation Status: Transfers to CSU and UC. Requesting (CID ARTH 100)
General Education Status: Approved for (MJC: GE: C) (CSU-GE: C1) (IGETC: 3A).
Program Impact:
- Art A.A. Degree
- Art Gallery / Museum Studies Skills Recognition Award
- CSU-GE Certificate of Achievement
- Computer Graphics Applications Certificate of Achievement
- Computer Graphics Applications A.S. Degree
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Photography A.A. Degree
M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY ART 160
M/S/U (M. GARCIA, S. CIRCLE) to MAINTAIN DE for ART 160
M/S/U (E. LUCAS, L. LANIGAN) to MAINTAIN PLACEMENT OF ART 160 on GE PATTERN(S)

CMPGR 217  Computer Illustration Software 3
Effective: Summer 2014
MODIFY Repeat policy, objectives, textbooks, requisite skills.
Rationale: Course is being updated to adhere to the Spring 2013 schedule on curriculum review
matrix.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly
advised to be able to demonstrate basic computer skills such as creating and navigating folders
and files.
Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid Course.
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Program Impact:
- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement
- Computer Graphics Applications A.S. Degree
- Word Processing Certificate of Achievement
M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY CMPGR 217
M/S/U (L. HATCH, S. BERGER) to MODIFY REQUISITES for CMPGR 217
M/S/U (M. GARCIA, S. CIRCLE) to MAINTAIN DE for CMPGR 217
**CMPGR 226**

3D Graphics and Animation 2

**Effective:** Summer 2014

**MODIFY** Repeat policy, objectives, requisite skills.

**Rationale:** Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to have successfully completed CMPGR 225.

**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE

**Program Impact:**

- Computer Graphics Applications A.S. Degree

**CMPGR 226 pulled as block for discussion with CMPGR 236 and CMPGR 284** by R. Cranley due to concerns that the course had been sent back to the author for changes by the Technical Review Committee, and were then resubmitted by the author without changes addressed. B. Adams noted that she had sent it back to the author twice, providing explicit instruction on how the changes should be completed to conform with the ASCCC’s “The Course Outline of Record: A Curriculum Reference Guide” publication. Formatting problems can cause major problems with ASSIST, for example. Many members advised that the Technical Review committee hold courses instead of forwarding to committee for review. The group agreed that protocols for future scenarios in which a course is not revised to the specifications set forth by the Technical Review committee should be:

First Submission requiring revisions: Contact the Author to request changes,

Second Submission without changes addressed: Contact the Author and Curriculum Representative to address

**CMPGR 226, CMPGR 236, CMPGR 284 WITHDRAWN BY REPRESENTATIVE (C. VAUGHN)**

**CMPGR 236**

Advanced Photoshop

**Effective:** Summer 2014

**MODIFY** Enrollment restrictions, repeat policy, objectives, content, textbook, requisite skills.

**Rationale:** Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to have successfully completed CMPGR 235 or a similar foundation course in Photoshop.

**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE

**Program Impact:**

- Computer Graphics Applications Certificate of Achievement
- Computer Graphics Applications A.S. Degree

**CMPGR 236 pulled as block for discussion with CMPGR 226 and CMPGR 284** See notes on CMPGR 226.

**CMPGR 226, CMPGR 236, CMPGR 284 WITHDRAWN BY REPRESENTATIVE (C. VAUGHN)**
**CMPGR 284**

**Beginning After Effects**

**Effective:** Summer 2014

**MODIFY** Title, repeat policy, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** "Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix. Course title is being modified to reflect current industry standards."

**Enrollment Restrictions:** Maintaining (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.

**Distance Education Status:** Maintaining: Online, Mixed Modalities/Hybrid

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Maintaining (MJC Activities)

**Program Impact:**
- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement

**CMPGR 284 pulled as block for discussion with CMPGR 236 and CMPGR 226.** See notes on CMPGR 226.

**EHS 235**

**PLSC 235**

**Plant Propagation/Production**

**Effective:** Summer 2014

**MODIFY** Discipline, title, enrollment restrictions, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills.

**Rationale:** Course is being update for periodic review.

**Enrollment Restrictions:** Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete EHS 210 or satisfactorily complete PLSC 200.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Program Impact:**
- Fruit Science A.S. Degree

**EHS 235/PLSC 235 pulled for discussion by R. Cranley due to concerns that required course materials of shears and grafting knife (that must be supplied by the student) are not visible to students because they are covered by a materials fee, and because where the items are listed on the course outline (Textbooks) are not typically viewed by students. It was decided that the catalog description be revised to make this requirement more visible to students to follow recommendations in the ASCCC's “The Course Outline of Record: A Curriculum Reference Guide” publication.**

**M/S/U (M. BOYD, E. OROZCO-WITTKE) to MODIFY EHS 235/PLSC 235**

**M/S/U (L. HATCH, S. BERGER) to ADOPT REQUISITES for EHS 235/PLSC 235**
ENGL 50  
Basic Composition and Reading  
Effective: Summer 2014  
MODIFY Outcomes, objectives, content, textbooks, methods of instruction.  
Rationale: This is part of the 5 year review cycle and course update.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 49 or qualification by the MJC assessment process.  
Distance Education Status: None  
Materials Fee Status: None.  
Articulation Status: Does not transfer.  
General Education Status: Not approved for GE.  
Program Impact:  
- Professional Selling Certificate of Achievement  
- Retail Management (WAFC) Certificate of Achievement  
See notes on ART 159 for discussion of course CLOs  
M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY ENGL 50  
M/S/U (L. HATCH, S. BERGER) to MAINTAIN REQUISITES for ENGL 50

MUSC 111  
Recording Arts 1  
Effective: Summer 2014  
MODIFY Enrollment restrictions, repeat policy, fee, DE modalities, description, outcomes, objectives, content, textbooks, methods of instruction, methods of evaluation.  
Rationale: Course is being updated to remove materials fees, remove cross-listing with RATV, add Lab Objective and Lab Content.  
Enrollment Restrictions: Removing: (A) before enrolling in this course, students are strongly advised to satisfactorily complete MUSC 121 and satisfactorily complete MUSC 122.  
Distance Education Status: Requesting: Mixed Modalities/Hybrid  
Materials Fee Status: Removing fee of $5  
Articulation Status: Transfer to CSU  
General Education Status: Approved for (MJC: Activities)  
Program Impact:  
(Stand-Alone)  
- Recording Arts Skills Recognition Award  
See notes on ART 159 for discussion of course CLOs  
M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY MUSC 111  
M/S/U (L. HATCH, S. BERGER) to REMOVE REQUISITES for MUSC 111  
M/S/U (M. GARCIA, S. CIRCLE) to ADOPT DE for MUSC 111  
M/S/U (S. BERGER, S. CIRCLE) to REMOVE FEE for MUSC 111  
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of MUSC 111 on ACTIVITIES
MUSC 112  Recording Arts 2
Effective: Spring 2014  Expedited  
Summer 2014 NOTE: Because of implementation timelines and the types of changes being proposed, expedited approval is not feasible for Spring 2014.
Rationale for Expedited Approval: "To ensure student progression within program" We would like to have the materials fee removed for the Spring 2014 semester.
MODIFY Field trips, repeat policy, materials fee, DE modalities, description, objectives, content, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated to remove materials fees, remove cross-listing with RATV, add Lab Objective and Lab Content.
Enrollment Restrictions: Maintaining (A) Satisfactory completion of MUSC 111.
Distance Education Status: Requesting: Mixed Modalities/Hybrid
Materials Fee Status: Removing fee of $5
Articulation Status: Transfer to CSU
General Education Status Approved for (MJC Activities)
Program Impact: (Stand-Alone)
- Recording Arts Skills Recognition Award
See notes on ART 159 for discussion of course CLOs
MUSC 112 pulled for discussion due to concerns that none of the formative evaluations were used on the lab objectives. Only one evaluative method was used to evaluate all of the objectives. It was also noted that there were no requisite skills tying the course to MUSC 111.
MUSC 112 WITHDRAWN BY REPRESENTATIVE (E. MAKI)

PEM 141 XA  Advanced Touch Football
Effective: Spring 2014  Expedited
Rationale for Expedited Approval: "The California Community College Athletic Association, the governing body for community college athletics, has set a limit to the number of contact hours allowed per year. In order to adhere to this regulation it is necessary to offer the 1/2 unit version of this course for the spring semester."
MODIFY Unit Variability (PEM 141X will need to be reactivated), Units, Repeat rationale, outcomes, objectives, textbooks
Rationale: "It is necessary to add a variable unit option to this course so that the hour constrictions, set forth by the California Community College Athletic Association, will be adhered to."
Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to have previously participated in high school and/or intercollegiate sports requiring strength, agility, and physical conditioning.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC Activities)
Program Impact: - Kinesiology AA-T Degree
M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY PEM 141 XA
M/S/U (L. HATCH, S. BERGER) to MAINTAIN REQUISITES for PEM 141 XA
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of PEM 141 XA on ACTIVITIES
M/S/U (L. HATCH, C. MULDER) to EXPEDITE MODIFICATIONS of PEM 141 XA
PHILO 105  
**Reasoning**  
3  
**Effective:** Summer 2014  
**MODIFY** DE modalities, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Update of course per compliance requirements.  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of ENGL 101  
**Distance Education Status:** Requesting Online  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to UC and CSU, Requesting (CID PHIL 110)  
**General Education Status** Approved for (MJC-GE:D2) (CSU-GE:A3)(IGETC:1B)  
**Program Impact:**  
- Elementary Teacher Education AA-T degree (Pending)  
- CSU-GE Certificate of Achievement  
- General Studies, Emphasis in Language in Rationality AA Degree  
- MJC-GE Pattern  
*See notes on ART 159 for discussion of course CLOs*

M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY PHILO 105  
M/S/U (L. HATCH, S. BERGER) to MAINTAIN REQUISITES for PHILO 105  
M/S/U (M. GARCIA, S. CIRCLE) to ADOPT DE for PHILO 105  
M/S/U (E. LUCAS, L. LANIGAN) to MAINTAIN PLACEMENT OF PHILO 105 on GE PATTERN(S)

PLSC 250  
**Plant Nutrition and Fertilizer**  
3  
**Effective:** Spring 2014 **Expedited!**  
**Rationale for Expedited Approval:** “Somehow this course made it through the last round of updates and the lab portion was removed. The lab portion needs to be reinstated due to the fact that this course is scheduled to be taught in the Spring 2014 and without the lab we will lose our articulation agreements with several state colleges.”  
**MODIFY** Hours, objectives, content, methods of evaluation  
**Rationale:** “This course is being updated due to the fact that the last time it was updated it somehow was done without the lab portion being included.”  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status** Not approved for GE  
**Program Impact:**  
- Crop Science A.S. Degree  
- Environmental Horticultural Science A.S. Degree  
- Fruit Science A.S. Degree  
- Landscape and Park Maintenance Certificate of Achievement  
- Nursery Production Certificate of Achievement  
- Soil Science A.S. Degree  
- University Preparation, Emphasis in Agricultural Sciences A.A. Degree  
*M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY PLSC 250*

*M/S/U (L. HATCH, C. MULDER) to EXPEDITE MODIFICATIONS of PLSC 250*
SPAN 109  
Spanish for Spanish Speakers 1  5  
**Effective:** Summer 2014  
**MODIFY** Enrollment restrictions, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks  
**Rationale:** “Course Outline is due for a major revision. Would like request consideration for CID SPAN 220.”  
**Enrollment Restrictions:** Modifying (A) Before enrolling in this course, students are strongly advised to understand and be able to communicate in Spanish with near native fluency. Some formal academic study in the language is also desired.  
**Distance Education Status:** Maintaining Online, Requesting Mixed Modalities/Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to UC and CSU. Requesting (CID SPAN 220)  
**General Education Status** Approved for (MJC-GE:C)(CSU-GE:C2) IGETC:3B,6A)  
**Program Impact:**  
- CSU-GE Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- Spanish A.A. Degree  
**M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY SPAN 109**  
**M/S/U (L. HATCH, S. BERGER) to MODIFY REQUISITES for SPAN 109**  
**M/S/U (M. GARCIA, S. CIRCLE) to MAINTAIN DE for SPAN 109**  
**M/S/U (E. LUCAS, L. LANIGAN) to MAINTAIN PLACEMENT OF SPAN 109 on GE PATTERN(S)**

SPAN 110  
Spanish for Spanish Speakers 2  5  
**Effective:** Summer 2014  
**MODIFY** OE Modalities, description, outcomes, objectives, content, methods of instruction, methods of evaluation, requisite skills  
**Rationale:** “Periodic review. This course is due for a major revision. Submit for CID SPAN 230 review after approved.”  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of SPAN 109.  
**Distance Education Status:** Maintaining Online, Mixed Modalities/Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to UC and CSU. Requesting (CID SPAN 230)  
**General Education Status** Approved for (MJC-GE:C)(CSU-GE:C2) IGETC:3B,6A) **Requesting:** (IGETC: 3B) error on agenda.  
**Program Impact:**  
- CSU-GE Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- Spanish A.A. Degree  
**M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY SPAN 110**  
**M/S/U (L. HATCH, S. BERGER) to MAINTAIN REQUISITES for SPAN 110**  
**M/S/U (M. GARCIA, S. CIRCLE) to MAINTAIN DE for SPAN 110**  
**M/S/U (E. LUCAS, L. LANIGAN) to MAINTAIN PLACEMENT OF SPAN 110 on GE PATTERN(S)**
THETR 100

Introduction to Theatre Arts

Effective: Spring 2014

NOTE: Expedited approval is not necessary to begin the C-ID review process.

Rationale for Expedited Approval: "Update needed to be CI-D THETR 111 approved."

MODIFY Description, objectives, content, methods of instruction, methods of evaluation, textbooks

Rationale: "Update needed to be CI-D# THETR 111 approved."

Enrollment Restrictions: None

Distance Education Status: Maintaining Online

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC. Requesting (CID THTR 111)

General Education Status (MJC-GE:C) (CSU-GE:C1) (IGETC:3A)

Program Impact:
- CSU-GE Certificate of Achievement
- Design & Technical Theatre Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- Shakespeare Academy Skills Recognition Award
- Theatre A.A. Degree
- Theatre AA-T Degree

See notes on ART 159 for discussion of course CLOs

M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY THETR 100

M/S/U (M. GARCIA, S. CIRCLE) to MAINTAIN DE for THETR 100

M/S/U (E. LUCAS, L. LANIGAN) to MAINTAIN PLACEMENT OF THETR 100 on GE PATTERN(S)

THETR 190

Theatre Production Workshop

Effective: Spring 2014

NOTE: Expedited approval is not necessary to begin the C-ID review process.

Rationale for Expedited Approval: Needs to be submitted to C-ID by January, 2014

MODIFY Variable unit status (THETR 190 B will need inactivation) Repeatability rationale, description, outcomes, objectives, content, methods of evaluation, textbooks

Rationale: To meet requirements for the transfer model curriculum. R. Cranley will submit for CID# THTR 192 consideration

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to UC and CSU Requesting (CID THTR 192)

General Education Status Approved for (MJC Activities)

Program Impact:
- Dance A.A. Degree
- Design & Technical Theatre Skills Recognition Award
- Theatre A.A. Degree
- Theatre AA-T Degree

See notes on ART 159 for discussion of course CLOs. During discussion of blanket course approvals S. Berger asked about the Methods of Evaluation for a lab course. B. Adams noted that the system displays the formative and summative evaluations differently when matched to the lecture objectives than when matched to the lab objectives. In one they are listed numerically, and in the other they are displayed with the actual wording.

M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY THETR 190

M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of THETR 190 on ACTIVITIES
THETR 196  Stage Management  3
Effective: Summer 2014
MODIFY Units, title, hours, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Periodic review
Enrollment Restrictions: Maintaining (A) Satisfactory completion of THETR 100
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU. Requesting UC.
General Education Status: Approved for (MJC Activities)
Program Impact:
- Design & Technical Theatre Skills Recognition Award
- Theatre A.A. Degree
See notes on ART 159 for discussion of course CLOs
M/S/U (C. VAUGHN, S. CIRCLE) to MODIFY THETR 196
M/S/U (L. HATCH, S. BERGER) to MODIFY REQUISITES for THETR 196
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of THETR 196 on ACTIVITIES
NEW COURSES

MATH 89 Intermediate Algebra Essentials 4
Effective: Summer 2014
ADOPT
Rationale: To prepare a new prerequisite pathway for many transfer-level mathematics courses
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 70 or qualification by MJC assessment process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Not a transfer-level course
General Education Status Requesting (MJC-GE:D2)
Program Impact:
- Stand-Alone

MATH 89 pulled for discussion by R. Cranley who had questions about the role of this course as a prerequisite to other courses. M. Adams clarified that the intention is to have this course be a prerequisite alternative for the non-STEM (Science, Technology, Engineering, Mathematics) majors. M. Garcia wanted confirmation that the new prerequisite would take effect with approval and implementation of the course. L. Miller explained that it would not without the parallel curricular updates of courses (by their departments) which require MATH 90 as a prerequisite to include MATH 89, because the prerequisite is built in the system within the course that requires it, not the requisite course (MATH 89 doesn’t automatically appear as a new prerequisite wherever MATH 90 is specified). She makes updates to courses in the system per changes to the Course Outline approved by the Curriculum Committee. M. Adams added that it is a “chicken or the egg” scenario, noting that one cannot add a prerequisite to a course unless the prerequisite has already been approved. It was added that students who advance from MATH 89 to a transfer-level (100 or higher) math course will be able to move across to the STEM sequence, which would have been inaccessible to them after completing MATH 89. R. McKenzie illustrated this on the whiteboard. The MATH SEQUENCE graphic is in the process of being updated by L. Miller to reflect MATH 89. This course is a subset of MATH 90. Content that is not required for pre-calculus is excluded from instruction in MATH 89.

The conversation turned to the number of units being offered for the course. E. Kerr wondered how the approval of this course as a 4 unit course would reflect upon the “sub-set” relationship it has with MATH 90. Does approval of this course at four units validate the need for MATH 90 at 5-units? It would seem that we are jumping the gun by approving this course, seeing there is ample discourse taking place across the college about the high-unit values for some college courses. M. Adams indicated that he would be speaking to this issue during Public Comment.

M. Adams shared anecdotally that – despite what was anticipated to be a high level of interest in MATH 89 as an alternative to MATH 90 – surveys of students enrolled in MATH 70 suggested that students plan to enroll in MATH 90 instead of MATH 89. The department was surprised to learn this.

R. McKenzie solicited the input of the committee on the course title. Many agree that the course as titled is “terrible”– suggesting remedial or K-12 content. Suggestions were made, but none seemed to work. In discussion of this, some asked why MATH 90 was not revised since MATH 89 may serve a larger population of students. Suggestions included “MATH 90 – Intermediate Algebra for STEM Majors” or “MATH 89 – Intermediate Algebra for Non-Stem Majors.” M. Garcia objected saying that students do not know what “STEM” means.

M/S/C (M. ADAMS, K. ENNIS) to ADOPT MATH 89
17 AYES
1 NAY
0 ABSTENTIONS

M/S/U (L. HATCH, S. BERGER) to ADOPT REQUISITES for MATH 89
VI. PROGRAM NOTIFICATION AGENDA

CCCO Approvals: Programs

- AA-T English

*The group celebrated the long-awaited approval of the AA-T in English.*

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes
(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

Application for Approval - New Credit Programs (Formerly the CCC-511)
(NONE)

Substantial Changes to an Approved Credit Program ( Formerly the CCC-510)
(NONE)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

AS: Associate Degree Nursing

**MODIFY** Program prerequisites, requirement sequencing, elective repeatability, units in major

**Effective:** Upon CCCCO Approval

**Rationale:** Program is being modified to modify program prerequisites.

R. Cranley noted that units add up to a range of 66-68. B. Adams will correct the range in the system. K. Ennis complimented the program, but expressed concern about the PLOs as written; there are too many which are too detailed. L. Lanigan explained that the program will be revised again soon. B. Adams will hold at the CC level to facilitate improvements to PLOs for the Nursing Program.

*M/S/U (L. HATCH, C. MULDER) to MODIFY AS: Associate Degree Nursing*

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams

As noted, the AA-T in English was approved! A great deal of work is being done on Elementary Teacher Education. B. Adams plans to forward to E. Kerr by the end of the week. E. Kerr will talk to CSU Stanislaus to ensure our degree
aligns with their program. B. Adams encouraged reps to continue working with the faculty in the disciplines that have not yet completed the ADT proposals.

2. C-ID

R. Cranley has sent out language on the recently approved SB 440 which may define consequences for noncompliance with SB1440. S. Kincade explained that there are three major themes, noting that the second requires “A community college shall create an associate degree for transfer in every major and area of emphasis offered by that college for any approved transfer model curriculum approved subsequent to the commencement of the 2013–14 academic year within 18 months of the approval of the transfer model curriculum” and added “Before the commencement of the 2015–16 academic year, there shall be the development of at least two transfer model curriculum in areas of emphasis and, before the commencement of the 2016–17 academic year, there shall be the development of at least two additional transfer model curriculum in areas of emphasis.” She explained that colleges are not doing well, and that the consequences are clear for noncompliance: no apportionment.

B. Adams noted that some schools only have two degrees approved and have not made any progress since the original benchmark, and that other schools often pay for the transgressions of other colleges. She added that because of that, the colleges are currently insufficient in Sections 66746 and 66747 of the Education Code, which is why SB440 came into existence. She emphasized that MJC is doing well in relation to our stated self-certification, with 14 of ADTs approved at the CCCCO and others such as Elementary Teacher Education, Early Childhood Education, and Psychology in rapid development. Questions were asked about the Self Certification process. B. Adams explained that in January, various parties were required to sign a Self-certification form that was forwarded to the CCCCO as a plan for how MJC would respond to SB1440. MJC certified it would develop ADTs for all existing majors in which there was a corresponding TMC, with the exception of programs such as Journalism that no longer exist at the college. Additionally, the college agreed to develop ADTs in programs in which there is no existing major, such as History, Sociology, and Psychology. To this point, it has not been clear as to whether or not colleges are required to create ADTs in non-existent majors.

In any case, SB440 has set benchmarks and now we have clear consequences. Now we are to interpret all of the above.

E. Maki asked what would happen if a given TMC requires a course not offered at an institution due to lack of funds, noting that a colleague is in that situation. Lengthy discussion ensued. It was clarified that this issue is problematic when that course is specified in the core of the TMC. If it is in the elective lists A, B, and/or C, it is not as problematic.

R. Cranley reported that the college has 74 courses approved for C-ID. She will forward seven for review after the meeting.

ASSIST was supposed to have implemented a C-ID feature by this time, but it malfunctioned and has been temporarily disabled.

3. CurricUNET Implementation/Issues

B. Adams/L. Miller

PLOs have been fixed so that authors can reorder using the “hand” grab feature. However, the program report does not reflect rearrangement of the sequence. A Governet ticket has been submitted.

4. Outcomes Assessment Workgroup (OAW)

K. Ennis

No report. (The workgroup meets monthly)

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories

M. Robles

No report.
2. Independent Study Course Outlines

B. Adams brought to light that a previous motion to inactivate independent study course outlines only made reference to 199 level courses, and not 299 and 399. She wanted to committee’s intent to be clear for the purpose of the record.

*M/S/U (M. ADAMS, E. LUCAS) to inactivate INDEPENDENT STUDY COURSES NUMBERED 199, 299, and 399 EFFECTIVE SUMMER 2014.*

This is important because there are many 200 and 300 level courses available to faculty in Datatel. The “roll” of the schedule will take place at the end of November, which requires us to update curriculum records prior. Formal declaration of the inactivation of these courses will ensure that they do not roll into 2014-2015. L. Miller shared that she received an inquiry as to how to set up a 299 for a student just that day, and that the rationale was “the student needs to be on campus this semester, and this is the only way we can facilitate that.” The committee was amused. The committee resolved to allow a maximum of 6 units of independent study at the 10/08/2013 Curriculum Committee meeting, but it was noted there was a split vote.

M. Robles brought forward the existing “Modesto Junior College” Independent Study Proposal. It appeared dated and was thought to be a copy of an NCR form, or “triplicate” document. Was this type of form still necessary at an operational level? S. Kincade gave a firm “no.” It was not clear who created the file, or where the original file is. Many criticisms of the form were shared, including the use of colloquial language in the policy section.

S. Kincade noted that Independent Study enrollments are causing significant exceptions in our audits. The district has an internal auditor, as well as spontaneous visits from external auditors, who typically know how to find problematic courses. They are going after grade books and syllabi to ensure the academic integrity of independent study courses and other courses. The college needs to improve their practices in this area. B. Adams noted that in terms of audits, it seems our most problematic courses are often the ones that are randomly selected. There was discussion of “TAs” or teaching assistants. S. Kincade said that TAs are forbidden, noting that the district has a problem with having over 7,000 honorariums on record at the district.

One representative expressed concern about a course, similar to 199, 299, and 399 in her division that may not be being used appropriately. She reticently admitted it may be in use as a catch all for independent study, tutoring, assistants, etc. B. Adams acknowledged her concern noting that this is why the Course Outline of Record is so important for independent study.

B. Adams suggested that the problem may be attitudinal and longitudinal, and that the college may need to shift its perception of the role of independent study in the curriculum, and to more actively develop it at a curricular level. M. Boyd noted that one problem may be that there is no clear sense of ownership of Independent Study courses. M. Robles summarized that, therefore, it is a good time to look at policy.

**Informational Items**

1. Equating Courses and Repetitions
   L. Miller
   Postponed Indefinitely

**XI. NEW BUSINESS**

**Informational Items**

1. MJC Graduation Requirements
   M. Robles
   M. Robles distributed a Memorandum of Understanding to the committee regarding “Waiver of Modesto Junior College Guidance Requirement.” She explained that the Petitions Committee did not feel it was their purview to waive guidance requirements since they are a requirement for graduation. However, both counseling and the petitions committee agree that there is a shortage of counselors to teach Guidance classes. L. Dorn (Dean of Counseling) developed a proposal posing that if a student is in his or her last term, that the Guidance requirement be automatically waived.
M. Garcia explained that Guidance is needed at the beginning of the student’s educational plan. S. Kincade asked if this was not a first year requirement. “No” said the group, some adding that the problem is the courses are so impacted making it difficult to enroll students in them. Some students miss out on Guidance in good faith. J. Hughes explained that a small percentage of students do not apply for associate degrees due to the fact they believe they cannot because they haven’t completed a guidance requirement. M. Robles added that, last year, 47 students filed petitions to waive the graduation requirement. Student Services is in favor of a waiver for students who have met all other requirements. It was asked that the representatives go back to their constituents to review and comment, with hopes of taking action at the next meeting.

2. **New Language Regarding Credit Course Competition and Athletics Courses**  
B. Adams  
B. Adams pointed the group’s attention to new language for conditioning courses and variable units. The implementation of repeatability regulations caused some issues for compliance of number of hours student-athletes were allowed. The Chancellor’s Office recognized the need for student athletes to follow intercollegiate regulations and made adjustments.

3. **Distance Education Committee Representative**  
J. Hamilton  
The Distance Education Committee would like to find a Curriculum Committee representative to serve on the DE committee. Members are encouraged to consider the role. It will be discussed again at the next meeting.

### Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
L. Miller  
No Report

2. **LOGST Prefix**  
P. Mendez  
P. Mendez was not in attendance to discuss the proposal for a new course prefix. Item tabled.

3. **Program Learning Outcomes Prompt**  
B. Adams  
B. Adams and H. Townsend discussed need for a consistent program learning outcomes phrase, noting that incongruences between the catalog and the CurricUNET system made it unclear as to which prompt is the master. Additionally, various prompts used throughout the catalog have different styles and create many opportunities for error. The new PLO prompt will read:

> “Upon satisfactory completion of this award, the student should be prepared to…”

_M/S/U (S. CIRCLE, E. MAKI) to approve the proposed CurricUNET prompt for program learning outcomes._

4. **COR Policy document**  
B. Adams  
B. Adams explained to the committee that, when a recent problem was noted with the no-longer-existent “course goal” prompt on the Course Outline of Record template in CurricUNET and then revised in the system, that a revision was technically required of the college’s _MJC COURSE OUTLINE OF RECORD POLICY_, (last approved at 11/04/08 meeting). B. Adams indicated where “Overall Course Goal” had been struck out in two locations on the document.

_M/S/U (K. ENNIS, E. LUCAS) to approve the updates to the MJC COURSE OUTLINE OF RECORD POLICY._

### XII. PUBLIC COMMENT

M. Adams took the floor, which he had requested previously in the meeting. He reported that on the Wednesday before Institute Day, the MATH department worked diligently on the mathematics curriculum, in anticipation of being up for periodic review this semester. Within two weeks of that date, most courses were launched into the approval stream. All courses met the faculty submission deadline. The courses should have been on the current agenda, but they were not.

He went on to share that there are issues with high unit values. They impact Associate Degrees for Transfer. But these are only
the Calculus and Statistics courses. He went on to share that he and his colleagues went to great lengths to research whether MJC’s high unit values for Calculus courses could be lowered. They found that—statewide—there were 322 5-unit Calculus courses, and 198 4-unit courses.

Surprised by these results, they tried to narrow the focus, using C-ID approved courses. Not too many courses have been approved for C-ID, 14 have been approved, and of those, only 5 are four units. Some of those are 4 units, but have 5 units of contact hours.

One school visited was Hartnell College. They reported disappointment in their course, describing it as a substandard version of the course, covering only a portion of the content expected. He compared it to the teaching of the Civil War, wherein the only content covered is the Emancipation Proclamation. He added that they also offer two weeks, 5 hours per day, of what can be seen as a boot-camp for one unit of credit. The Math department is not convinced that the course can be taught—at the desired level of quality—for fewer units.

He asked the committee rhetorically why these courses were not at the curriculum committee level. The courses were launched into the approval stream by the representatives in a timely fashion. It can be deduced that they are at the Dean’s level. There were questions and speculation as to why the courses had not been moved forward to the Technical Review level.

S. Kincade raised her hand to explain why the courses were held. “It’s me.”

M. Adams continued “The Math Department has gone above and beyond in meeting its obligation.” A representative noted that courses being held at the dean level should be held only when giving some sort of rationale. M. Adams asked the committee “Does this trouble you? Curriculum is the purview of the faculty. How can administrators do this when we are the experts on our disciplines?”

S. Kincade responded. “The Administration relies primarily on faculty for curriculum. These courses are affecting degrees, programs, and affecting relationships between departments. There has got to be more research on these unit values for these courses. I know you and your department have worked very hard on your research. We are under the gun to do something. Why does the C-ID reflect these courses as 4 unit courses, and yet we cannot?”

R. McKenzie replied “Those reflect the minimum, not the standard. People aren’t teaching the course in four units. Others are playing with Carnegie units. Algebra has always been a five contact-hour class.” He went on to note that CSU and C-ID faculty allow that the course unit value is the minimum, not the same. He expressed concern that we are making it a “cookie cutter world.” He asked others if they too were feeling pressure.

R. Cranley asked why it is that four-year institutions offer courses for fewer units than MJC. M. Adams stated that those courses are offered in a 3 hour large-lecture format. The majority of those offer an additional 1-unit lab class for extra preparation. Concerns were expressed about MATH 172 and MATH 172 and Statistics. M. Adams noted that no one in the state can make their course align with C-ID for statistics.

R. McKenzie remarked that this is an issue about quality. Why do we want to attain only the minimum with our courses? The C-ID establishes the minimum number of units. The Math Department deems that the quality of the course would be inferior were we to offer it for fewer units.

M. Boyd made an impassioned plea. As an instructor, she shared that what she “values most” is to see her students conferred a baccalaureate degree, and to see them get a job in their field. “I care about quality, and I know that my students get quality.” She reported that students—good students—are sent to other institutions like Brandman or Merced College to move through requirements to their goals. M. Adams and R. McKenzie expressed concern at the quality at the other institutions. She believes they get fine instruction at those institutions.
S. Kincade replied that it is “disingenuous” to leverage the issue of quality in this conversation. She maintained that a large group of Math department’s colleagues in the CCC and CSU (C-ID reviewers) have said that the course can be effectively delivered for the lower unit values designated on the C-ID descriptor. What is to prevent English, History, and other departments from offering courses for more units under the justification of quality? Don’t we all aspire for quality? The problem is that there is a need to look at the whole institution, and the students we serve, and to do so in a way that is equitable and feasible. These unit values are adversely affecting the institution overall. Using quality as a rationale is a bad argument, and it sets a bad precedent.

Additional concerns were voiced about equity of load; some instructors teach more courses, with more students.

The conversation was tabled by J. Hamilton due to the time of day. She noted that the dialog could continue at the next meeting if M. Adams wished to continue the conversation. B. Adams requested M. Adams to provide an agenda line item by the Wednesday preceding the next meeting if he wished to continue discussion.

MEETING ADJOURNED at 5:16 PM

Members Absent: L. Lopez (ASMJC), Student Services Rep. (Vacant), J. Beebe, E. Orozco-Wittke,

Others Present: L. Miller (Curriculum Specialist), J. Hughes, (Evaluator)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of October 22, 2013 were approved.

III. COURSE NOTIFICATION AGENDA

CCCO Approvals: Courses

Hearing no objections, the committee was notified of the following course approvals:

ADJU 215
AG 249
CMPGR 266
ELTEC 230
FSCI 352

Course Activity Report

Hearing no objections, the committee was notified of the following course activity:

ART 159 Mural Painting

MODIFY Course Learning Outcomes
1. Describe the history of murals in the twentieth and twenty-first centuries.
2. Collaborate with a variety of community stakeholders to plan a mural.
3. Design and complete a site-specific mural.
ENGL 50 Basic Composition and Reading 5
Course Learning Outcomes
1. Construct coherent thesis-driven essays with the use of appropriate diction, spelling, grammar, and punctuation;
2. Express in writing the main idea of a reading selection;
3. Explain and support in writing reasonable inferences about the attitudes and thoughts of a writer based on evidence supplied in a reading selection;

NURSE 261 Nursing Process: Fundamentals 8
Effective: Summer 2013 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials with sales tax added via email to L. Miller from L. Lanigan on 05/06/13. The courses were approved by the committee on 03/19/13 for the fee "struck out" below. The department later realized they had neglected to include sales tax.
MODIFY Materials fee
Materials Fee Status: Increasing fee from $150 to $235 $242

NURSE 262 Nursing Process: Skills ½
Effective: Summer 2013 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials with sales tax added via email to L. Miller from L. Lanigan on 05/06/13. The courses were approved by the committee on 03/19/13 for the fee "struck out" below. The department later realized they had neglected to include sales tax.
MODIFY Materials fee
Materials Fee Status: Increasing fee from $115 to $238 $247

NURSE 265 Nursing Process: Medical –Surgical 6
Effective: Summer 2013 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials with sales tax added via email to L. Miller from L. Lanigan on 05/06/13. The courses were approved by the committee on 03/19/13 for the fee "struck out" below. The department later realized they had neglected to include sales tax.
MODIFY Materials fee
Materials Fee Status: Increasing fee from $65 to $158 $161

NURSE 267 Nursing Process: Advanced Medical –Surgical 11
Effective: Summer 2013 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials with sales tax added via email to L. Miller from L. Lanigan on 05/06/13. The courses were approved by the committee on 03/19/13 for the fee "struck out" below. The department later realized they had neglected to include sales tax.
MODIFY Materials fee
Materials Fee Status: Increasing fee from $80 to $230 $235

PHILO 105 Reasoning 3
Course Learning Outcomes
Upon satisfactory completion of this course, the student should be prepared to:
1. Describe one’s own meta-cognitive critical thinking processes.
2. Identify, analyze, or construct logically effective major argument patterns and their components in a variety of situations.
3. Evaluate arguments using criteria of deductive and inductive logic as well as illegitimate rhetorical devices or fallacies.
THETR 190  Theatre Production Workshop  1

Upon satisfactory completion of this course, the student should be prepared to:
1. Demonstrate proficiency in the skills required for a technical theatre crew.
2. Execute responsibilities in technical rehearsals, during production run, and strike

THETR 196  Theatre Management  1

Upon satisfactory completion of this course, the student should be prepared to:
1. List and define the functions and duties of a stage manager.
2. Describe the steps and activities required to produce a successful theatrical production.
3. Organize and run rehearsals and performances.

IV. COURSE CONSENT AGENDA

(NONE)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

ENGL 109  Creative Writing, Scriptwriting  3

Effective: Summer 2014 Expedited
Rationale for Expedited Approval: To ensure accuracy of catalog information for student advising

INACTIVATE
Rationale: This course has not been taught in over 5 years, which means it also hasn’t been assessed. Per recommendations of our Program Review, we are inactivating to keep our assessments and courses current.”

Program Impact:
- English AA Degree (Proposed for Inactivation)
- English AA-T Degree

M/S/U (E. MAKI, C. VAUGHN) to INACTIVATE ENGL 109
## MODIFICATIONS/REACTIVATIONS

<table>
<thead>
<tr>
<th>ANTHR 198 XABCD</th>
<th>Topics in Anthropology</th>
<th>½ - 4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer 2015</td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY</strong> Title, description, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
<td></td>
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<tr>
<td><strong>Rationale:</strong></td>
<td>New course offering to develop departmental content.</td>
<td></td>
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<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>None</td>
<td></td>
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<tr>
<td><strong>Distance Education Status:</strong></td>
<td>Requesting: Online Course, Mixed Modalities/Hybrid Course</td>
<td></td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>None</td>
<td></td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfer to CSU</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>Not approved for GE</td>
<td></td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- Stand-Alone</td>
<td></td>
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**ANTHR 198XABCD pulled for discussion by Shelley Circle** due to concerns she and Ruth held that it resembled a course shell without explicit or meaningful content. It was clarified that this was historically a “Special Topics” course. B. Adams noted that the range of the variable units could be problematic, specifically with the half-unit increment which would be difficult to schedule because the X variant is only 9 hours of lecture. It would need to be offered as a short-term course.

Questions also arose about the 4-unit version. This seemed excessive since the ANTHR lecture courses are all 3 units. E. Kerr explained that the department faculty were trying to explore possibilities for “new courses” beyond the current curricula. B. Adams noted that such exploration is typically done under what is known statewide as an “experimental course” and added that MJC has not used the experimental format. C. Vaughn noted that this course would be stand-alone in the curriculum, and aren’t stand-alone courses undesirable across the curriculum? E. Kerr did not object to the feedback, and requested guidelines as to how to approach development of such a course, and agreed to pull the course and share the concerns of the committee in an attempt to get more specificity within the course.

**M/S/ (E. KERR, M. LYNCH)**

**ANTHR 198XABCD withdrawn from agenda by Division Representative, E. Kerr who will bring back to the department for discussion and revision.**
CLDDV 101  Principles and Practices of Teaching Young Children  3
Effective: Summer 2015 2014
NOTE: Expedited approval is not necessary to begin the C-ID review process.
Rationale for Expedited Approval: (Not provided)
MODIFY DE Modalities, content, description, typical assignments, textbooks, objectives, methods of evaluation, outcomes
Rationale: Course is being updated for C-ID approval and state-approved ADT.
Enrollment Restrictions: Maintaining (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Online Course; Removing: Mixed modalities/Hybrid Course, Teleclass.
Materials Fee Status: None
Articulation Status: Transfers to CSU. Requesting (C-ID ECE 120)
General Education Status: Approved for: (CC: CHILD 3)
Program Impact:
- Associate Teacher Skills Certificate
- Child Development Site Supervisor Certificate of Achievement
- Early Childhood Education AA-T Degree (in progress)
- Early Intervention Assistant 2 Certificate of Achievement
- Master Teacher Certificate of Achievement
- Master Teacher Certificate in Working With Children With Special Needs Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

M/S/U (E. MAKI, C. VAUGHN) to MODIFY CLDDV 101
M/S/U (L. HATCH, C. MULDER) to MAINTAIN REQUISITES for CLDDV 101
M/S/U (C. VAUGHN, S. BERGER) to MODIFY DE for CLDDV 101
CLDDV 103  Child Growth and Development  3
Effective: Summer 2015
MODIFY Description, outcomes, objectives, content, typical assignments, methods of instruction, 
methods of evaluation, textbooks, requisite skills.
Rationale: To align with Statewide CAP (Curriculum Alignment Project) for Child Development 
programs, changes to course description, course learning outcomes, objectives, course content.
Enrollment Restrictions: Maintaining (A) before enrolling in this course, students are strongly 
advised to satisfactorily complete ENGL 50 or placement by the MJC Assessment Process.
Distance Education Status: Maintaining: Online Course; Mixed modalities/Hybrid Course, 
Teleclass.
Materials Fee Status: None.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for: (CC: CHILD 1) (MJC-GE: B, E) (CSU-GE: D7, E) 
(IGETC: 4G)
Program Impact:
- Elementary Teacher Education AA-T Degree (in progress)
- Associate Teacher Certificate of Achievement
- Associate in Science in Early Childhood Education AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- Child Development Site Supervisor Certificate of Achievement
- Early Childhood Education AA-T Degree
- Early Intervention Assistant 1 Certificate of Achievement
- Early Intervention Assistant 2 Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern
- Master Teacher Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement
- Master Teacher: Infant-Toddler Development and Programs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

M/S/U (E. MAKI, C. VAUGHN) to MODIFY CLDDV 103
M/S/U (L. HATCH, C. MULDER) to MAINTAIN REQUISITES for CLDDV 103
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN DE for CLDDV 103
M/S/U (S. CIRCLE, E. LUCAS) to MAINTAIN PLACEMENT OF CLDDV 103 on GE PATTERN(S)
Introduction to Curriculum  
3

Effective: Summer 2015  
NOTE: Expedited approval is not necessary to begin the C-ID review process.

Rationale for Expedited Approval: (Not provided)

MODIFY Description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills.

Rationale: To align with C-ID descriptors

Enrollment Restrictions: Maintaining (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU, Requesting (CID ECE 130)

General Education Status: Not Approved for GE.

Program Impact:
- Associate Teacher Certificate of Achievement
- Child Development Site Supervisor Certificate of Achievement
- Early Childhood Education AA-T Degree (in progress)
- Early Intervention Assistant 2 Certificate of Achievement
- Master Teacher Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

M/S/U (E. MAKI, C. VAUGHN) to MODIFY CLDDV 107
M/S/U (L. HATCH, C. MULDER) to MAINTAIN REQUISITES for CLDDV 107
CLDDV 109  Child-Family-Community  3
Effective: Summer 2015  NOTE: Expedited approval is not necessary to begin the C-ID review process.

Rationale for Expedited Approval: (Not provided)

MODIFY Content, description, methods of instruction, textbooks, objectives, outcomes, methods of instruction, methods of evaluation, requisite skills, textbooks.

Rationale: We have applied for this course to be part of the Early Childhood Curriculum Alignment Project and are addressing deficiencies they have noted.

Enrollment Restrictions: None.

Distance Education Status: Maintaining: Online Course; Mixed modalities/Hybrid Course, Removing: Teleclass.

Materials Fee Status: None.

Articulation Status: Transfers to CSU, Requesting (CID CDEV 110)

General Education Status: Requesting: (MJC-GE.B) (CSU-GE.D7)

Program Impact:
- Associate Teacher Certificate of Achievement
- Child Development Site Supervisor Certificate of Achievement
- Early Childhood Education AA-T Degree (in progress)
- Early Intervention Assistant 1 Certificate of Achievement
- Early Intervention Assistant 2 Certificate of Achievement
- Master Teacher Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

CLDDV 109 pulled for discussion by M. Garcia due to concerns about the appearance of a GE learning outcome on the CLO report. B. Adams clarified that when a course is part of a GE pattern, that the corresponding GE learning outcome will display on the CLO report. The fourth entry was removed in the CLO field.

M/S/U (C. MULDER, S. CIRCLE) to MODIFY CLDDV 109
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN DE for CLDDV 109
M/S/U (S. CIRCLE, E. LUCAS) to REQUEST PLACEMENT OF CLDDV 109 on GE PATTERN(S)
CLDDV 121 Guidance of Young Children 3

Effective: Summer 2015

Rationale for Expedited Approval: Course is being updated for compliance with state programs.

MODIFY Enrollment restrictions, repeat policy, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for compliance with state programs.

Enrollment Restrictions: Maintaining: (A) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Removing (A) and satisfactorily complete CLDDV 101 and satisfactorily complete CLDDV 103 or (CLDDV 105 and CLDDV 105).

Distance Education Status: Maintaining: Online Course; Mixed modalities/Hybrid Course, Removing: Teleclass.

Materials Fee Status: None

Articulation Status: Transfers to CSU.

General Education Status: Approved for (CC: CHILD 23)

Program Impact:
- Child Development Site Supervisor Certificate of Achievement
- Early Intervention Assistant 1 Certificate of Achievement
- Early Intervention Assistant 2 Certificate of Achievement
- Master Teacher Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

M/S/U (E. MAKI, C. VAUGHN) to MODIFY CLDDV 121

M/S/U (L. HATCH, C. MULDER) to MODIFY REQUISITES for CLDDV 121

M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN DE for CLDDV 121
Curriculum Committee Minutes – November 05, 2013

CLDDV 125   Infant and Toddler Development and Care  3
Effective: Summer 2014 Expedited. To ensure student progression within the program
Rationale for Expedited Approval: (None provided). Course was submitted by 2014 Faculty
Submission deadline. Instruction Office notes that expedited removal of the prerequisite should be
done before the roll of the Summer 2014 schedule in late November.
MODIFY Enrollment restrictions, requisite skills, description, outcomes, objectives, content, typical
assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: We have applied for this course to be part of the Early Childhood Curriculum Alignment
Project and are addressing deficiencies they have noted.
Enrollment Restrictions: Maintaining (A) Satisfactory completion of ENGL 50 or qualification by
the MJC assessment process Maintaining (P) Satisfactory completion of CLDDV 103, Removing:
or (P) (CLDDV 104 and CLDDV 105)
Distance Education Status: Approved for Online, Mixed Modalities/Hybrid.
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Program Impact:
- Child Development Site Supervisor Certificate of Achievement
- Early Intervention Assistant 1 Certificate of Achievement
- Early Intervention Assistant 2 Certificate of Achievement
- Master Teacher Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

Pulled for discussion by M. Garcia due to concerns about Typical Assignments not showing
frequency of per term, per week, per month? The representative authorized a revision during the
meeting to show the frequency of assignments on the COR.

M/S/U (S. CIRCLE, C. VAUGHN) to MODIFY CLDDV 125
M/S/U (L. HATCH, C. MULDER) to MODIFY REQUISITES for CLDDV 125
M/S/U (C. VAUGHN, S. BERGER) to MODIFY DE for CLDDV 125

Expediting of proposals was discussed during blanket approval of expedited proposals. L.
Hatch expressed concern about the CLDDV requests to be expedited being overturned by the
Instruction Office. She explained that it was necessary to see them in the catalog for the Early
Childhood Curriculum Alignment project. L. Miller explained that the rationale is what helps
determine why the course should be expedited and that she did not know that inclusion in the
catalog was imperative. In this case, the submissions rationalized that the CID request needed to
be expedited, not necessarily the revisions. She added that timelines are already tight on getting
courses approved at the local and district levels, and that these courses are not going to go before
the YCCD Board of Trustees until December 11, making it difficult to garner CCCCO approval
before the catalog is produced. It was noted that an addendum may be produced to rectify this.
This seemed to address the representative’s concerns.

W/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of CLDDV 125
Observation and Assessment

Effective: Summer 2014 Expedited To ensure student progression within the program

Rationale for Expedited Approval: (None provided). Instruction Office notes that expedited removal of the prerequisite should be done before the roll of the Summer 2014 schedule in late November. NOTE: Expedited approval is not necessary to begin the C-ID review process.

MODIFY Description, DE modalities, enrollment restrictions, content, outcomes, objectives, typical assignments, methods of instruction, requisite skills.

Rationale: Course is being updated for C-ID approval.

Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or place through the MJC assessment process;
Maintaining: (P) Satisfactory completion of CLDDV 103; Removing: or (P) CLDDV 104 and CLDDV 105. Requesting: and (P) satisfactory completion of CLDDV 163

Distance Education Status: Maintaining Online Course, Mixed Modalities/Hybrid Course, Removing: Teleclass.

Materials Fee Status: None.

Articulation Status: Transfers to CSU. Requesting (CID ECE 200)

General Education Status: Not approved for GE.

Program Impact:
- Child Development Site Supervisor Certificate of Achievement
- Early Childhood Education AA-T Degree (in progress)
- Master Teacher Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

M/S/U (E. MAKI, C. VAUGHN) to MODIFY CLDDV 167
M/S/U (L. HATCH, C. MULDER) to MODIFY REQUISITES for CLDDV 167
M/S/U (C. VAUGHN, S. BERGER) to MODIFY DE for CLDDV 167
M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of CLDDV 167
ENGL 105  Creative Writing: Poetry  3
Effective: Summer 2015
MODIFY Field trips, repeat policy, outcomes, content, methods of instruction, methods of evaluation, textbooks
Rationale: "This course is being reviewed because it is in the fall 2013 curriculum review cycle."
Enrollment Restrictions: Maintaining, (P) Satisfactory completion of ENGL 101
Distance Education Status: Not approved for DE
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Removing: (MJC-Activities) Requesting: (MJC-GE:C) Approved for (CSU-GE:C2)
Program Impact:
- CSU-GE Certificate of Achievement
- English A.A. Degree
- English AA-T Degree (proposed for inactivation)
M/S/U (E. MAKI, C. VAUGHN) to MODIFY ENGL 105
M/S/U (L. HATCH, C. MULDER) to MODIFY REQUISITES for ENGL 105
M/S/U (S. CIRCLE, E. LUCAS) to MODIFY PLACEMENT OF ENGL 105 on GE PATTERN(S)

MATH 101  Mathematical Ideas and Applications  3
Effective: Summer 2014 Expedited! To ensure student progression within program
Rationale for Expedited Approval: Course was submitted by faculty by the 2013-14 deadline. Addition of the prerequisite will require creation of a new version of the course before the roll of the Summer 2014 schedule, which takes place at the end of November.
MODIFY Enrollment restrictions, content, methods of instruction, methods of evaluation, textbooks.
Rationale: Periodic Review
Enrollment Restrictions: Maintaining: Satisfactory completion of MATH 90 or qualification by the MJC Assessment Process. Requesting: or (P) Satisfactory completion of MATH 89 or qualification by the MJC Assessment Process
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC.
General Education Status: Approved for (MJC-GE:D2) (CSU-GE:B4) (IGETC: 2)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
M/S/U (E. MAKI, C. VAUGHN) to MODIFY MATH 101
M/S/U (L. HATCH, C. MULDER) to MODIFY REQUISITES for MATH 101
M/S/U (S. CIRCLE, E. LUCAS) to MAINTAIN PLACEMENT OF MATH 101 on GE PATTERN(S)
M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of MATH 101
MATH 111  Applied College Algebra  3
Effective: Summer 2014 Expedited To ensure student progression within program
Rationale for Expedited Approval: Course was submitted by faculty by the 2013-14 deadline. Addition of the prerequisite will require creation of a new version of the course before the roll of the Summer 2014 schedule, which takes place at the end of November.
MODIFY Enrollment restrictions, objectives, methods of instruction, methods of evaluation, requisite skills.
Rationale: Periodic Review.
Enrollment Restrictions: Maintaining: Satisfactory completion of MATH 90 or qualification by the MJC Assessment Process. Requesting: or (P) Satisfactory completion of MATH 89 or qualification by the MJC Assessment Process
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC. Requesting (CID MATH 150)
General Education Status: Approved for (MJC-GE:D2) (CSU-GE:B4) (IGETC: 2).
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis
M/S/U (E. MAKI, C. VAUGHN) to MODIFY MATH 111
M/S/U (L. HATCH, C. MULDER) to MODIFY REQUISITES for MATH 111
M/S/U (S. CIRCLE, E. LUCAS) to MAINTAIN PLACEMENT OF MATH 111 on GE PATTERN(S)
M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of MATH 111

MATH 130  Finite Mathematics  3
Effective: Summer 2014 Expedited To ensure student progression within program
Rationale for Expedited Approval: Courses were submitted by faculty by the 2013-14 deadline. Addition of the prerequisite will require creation of a new version of the course before the roll of the Summer 2014 schedule, which takes place at the end of November.
MODIFY Enrollment Restrictions, methods of instruction, textbooks.
Rationale: Periodic Review.
Enrollment Restrictions: Maintaining: Satisfactory completion of MATH 90 or qualification by the MJC Assessment Process. Requesting: or (P) Satisfactory completion of MATH 89 or qualification by the MJC Assessment Process
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC. Requesting: (CID MATH 130)
General Education Status: Approved for (MJC-GE:D2) (CSU-GE:B4) (IGETC: 2) (CC: MATH 12)
Program Impact:
- Business Administration AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
M/S/U (E. MAKI, C. VAUGHN) to MODIFY MATH 130
M/S/U (L. HATCH, C. MULDER) to MODIFY REQUISITES for MATH 130
M/S/U (S. CIRCLE, E. LUCAS) to MAINTAIN PLACEMENT OF MATH 130 on GE PATTERN(S)
M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of MATH 130
MATH 138  Calculus for Business & Social Sciences  3
Effective: Summer 2014  Expedited!  To ensure student progression within program
Rationale for Expedited Approval: Courses were submitted by faculty by the 2013-14 deadline. Addition of the prerequisite will require creation of a new version of the course before the roll of the Summer 2014 schedule, which takes place at the end of November.
MODIFY: Enrollment Restrictions, description, objectives, content, methods of instruction, methods of evaluation, textbooks.
Rationale: Periodic Review.
Enrollment Restrictions: Maintaining: Satisfactory completion of MATH 90 or qualification by the MJC Assessment Process. Requesting: or (P) satisfactory completion of MATH 89 or qualification by the MJC Assessment Process.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC. Requesting (CID MATH 130)
General Education Status: Approved for (MJC-GE:D2) (CSU-GE:B4) (IGETC: 2)
Program Impact:
- Business Administration AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis
M/S/U (E. MAKI, C. VAUGHN) to MODIFY MATH 138
M/S/U (L. HATCH, C. MULDER) to MODIFY REQUISITES for MATH 138
M/S/U (S. CIRCLE, E. LUCAS) to MAINTAIN PLACEMENT OF MATH 138 on GE PATTERN(S)
M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of MATH 138

PE 108  Care and Prevention Of Athletic Injuries  3
Effective: Summer 2015
MODIFY: Description, objectives, content, methods of instruction, methods of evaluation, textbooks.
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.
Enrollment Restrictions: None.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC.
General Education Status: Not approved for GE; Approved for (CC HHP 4)
Program Impact:
- Athletic Training / Sports Medicine A.S. Degree
- Physical Education A.A. Degree
M/S/U (E. MAKI, C. VAUGHN) to MODIFY PE 108

M/S/U (E. MAKI, C. VAUGHN) to MODIFY MATH 138
M/S/U (L. HATCH, C. MULDER) to MODIFY REQUISITES for MATH 138
M/S/U (S. CIRCLE, E. LUCAS) to MAINTAIN PLACEMENT OF MATH 138 on GE PATTERN(S)
M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of MATH 138

M/S/U (E. MAKI, C. VAUGHN) to MODIFY PE 108
PE 111  Application of Sports Medicine
Effective: Summer 2015

MODIFY Outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks.

Rationale: Period review and update to meet current curriculum standards and adhere to the curriculum matrix.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PE 108.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfer to CSU and UC.

General Education Status: Not approved for GE.

Program Impact:
- Athletic Training /Sports Medicine A.S. Degree
- Physical Education A.A. Degree

M/S/U (E. MAKI, C. VAUGHN) to MODIFY PE 111
M/S/U (L. HATCH, C. MULDER) to MAINTAIN REQUISITES for PE 111

THETR 174  Stage Makeup
Effective: Summer 2015.

MODIFY Materials fee justification.

Rationale: We are revising the materials fee statement and listings for this course.

Enrollment Restrictions: None.

Distance Education Status: None.

Materials Fee Status: Maintaining fee of $70.

Articulation Status: Transfer to CSU and UC. (C-ID THTR 175)

General Education Status: Approved for (MJC: Activities)

Program Impact:
- Design & Technical Theatre Skills Recognition Award
- Theatre AA-T Degree

M/S/U (E. MAKI, C. VAUGHN) to MODIFY THETR 174
M/S/U (M. LYNCH, E. MAKI) to MAINTAIN FEE for THETR 174
M/S/U (L. HATCH, M. LYNCH) to MAINTAIN PLACEMENT of THETR 174 on ACTIVITIES
**NEW COURSES**

**ENGL 107**  
Creative Writing: Creative Nonfiction  
**Effective:** Upon CCCCO approval  
**ADOPT**  
**Rationale:** "Of the three creative writing courses currently offered at MJC--poetry, fiction, and autobiography--the latter is an outdated misnomer that cannot be accomplished in a semester and is inappropriate for students of our average age. That is why we will inactivate ENGL 108: Creative Writing: Autobiography once this new class, ENGL 107: Creative Writing: Creative Nonfiction, is approved. This change will reflect one of the three main genres taught in creative writing programs across the country and put us in sync with current pedagogy."

**Enrollment Restrictions:** Requesting (P) Satisfactory completion of ENGL 101.
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, Requesting UC  
**General Education Status** Requesting (CSU-GE:C, C2)

**Program Impact:**  
- Stand-Alone

**M/S/U (E. MAKI, C. VAUGHN) to ADOPT ENGL 107**  
**M/S/U (L. HATCH, C. MULDER) to ADOPT REQUISITES for ENGL 107**  
**M/S/U (S. CIRCLE, E. LUCAS) to PLACE ENGL 107 on GE PATTERN(S)**

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**THETR 154**  
Dance Rehearsal & Performance 3  
**Effective:** Upon CCCCO approval  
**ADOPT**  
**Rationale:** This course is the 3rd Rehearsal & Performance in a sequence of 4 levels of dance performance. This course develops the student's ability to perform with expression, further their intermediate/advanced technical skills related to the Jazz and Modern genre.

**Enrollment Restrictions:** Requesting (L) Enrollment limited to students who successfully pass audition process.
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU. Requesting UC  
**General Education Status** Requesting (MJC: Activities)

**Program Impact:**  
- Stand Alone

**THETR 154 and THETR 168 pulled as a block for discussion by C. MULDER** due to concerns that the comparable courses for each course were identical. Additionally, since the course is requesting UC transferability, one of the courses should be from UC. K. Ennis questioned the CLOs, noting that "attend all rehearsals" does not sound like an appropriate outcome. While she understands the importance of rehearsal attendance discipline for thespians, and believes it is an important outcome of the learning process, she thought it could be written more appropriately to reflect the importance of rehearsal discipline as an outcome at the end of the class, and not as something you do within the course. J. Hamilton noted this is simply an issue of how it is written, as opposed to being a poor outcome. K. Ennis noted she is seeing a plethora of outcomes that could be polished, but also is reluctant to rewrite her colleagues’ outcomes. She agreed to give a list of CLOs that will need attention to L. Miller

**M/S/ (M. LYNCH, C. MULDER)**  
**THETR 154 and THETR 168 withdrawn from agenda by Division Rep, M. LYNCH**
<table>
<thead>
<tr>
<th>THETR 168</th>
<th>Dance Rehearsal &amp; Performance 4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Upon CCCCO approval</td>
</tr>
<tr>
<td><strong>ADOPT</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>This course is the fourth in a sequence of 4 levels of rehearsal and performance.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Requesting (L) Enrollment limited to students who successfully pass audition process.</td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>None</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>None</td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU. Requesting UC</td>
</tr>
<tr>
<td><strong>General Education Status</strong></td>
<td>Requesting (MJC: Activities)</td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- Stand Alone</td>
</tr>
</tbody>
</table>

**THETR 154 and THETR 168 pulled as a block for discussion by C. MULDER**

*See notes on THETR 154*

**MISC (M. LYNCH, C. MULDER)**

**THETR 154 and THETR 168 withdrawn from agenda by Division Rep, M. LYNCH**
VI. PROGRAM NOTIFICATION AGENDA

CCCO Approvals: Programs

(NONE)

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes
(NONE)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

**MODIFY:** A.A. A.S.Univ Prep – Area of Emphasis: Earth Sciences

**MODIFY:** Program Learning Outcomes, program requirements.

**Effective:** Upon CCCCO Approval.

**Rationale:** To create programs for earth science transfer.

**Modifications to A.A. in University Prep: Emphasis in Earth Sciences pulled for discussion by C. Mulder due to concerns that this course would more appropriately be designated as an A.S.**

M/S/U (C. VAUGHN, M. ADAMS) to approve MODIFICATIONS to A.S. in University Preparation: Emphasis in Earth Science with a friendly amendment to change the award from an A.A. to an A.S.

Application for Approval - New Credit Programs (Formerly the CCC-511)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

**MODIFY:** Spanish Program

**Adopt New Award in Existing Program** AA-T in Spanish

**Effective Term:** Upon CCCCO Approval

**Rationale:** The Spanish for Transfer degree is being proposed to provide students the opportunity to earn a degree in Spanish and to align with the state-approved TMC.

M/S/U (L. HATCH, S. BERGER) to ADD AA-T in SPANISH to the SPANISH program

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

**INACTIVATE:** AA: English

**Effective:** Summer 2014 ** Expedited!

**Rationale:** The English A.A.-T has been approved by the CCCCO. The English faculty have determined the A.A. is no longer necessary since students now have the A.A-T degree choice.

M/S/U (L. HATCH, S. BERGER) to INACTIVATE AA in ENGLISH

M/S/U (L. HATCH, E. KERR) to EXPEDITE INACTIVATION of AA: ENGLISH
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams
B. Adams reported as of this meeting, we may now submit another ADT into the approval stream at the local and district levels. PSYCH 102, which is part of the ADT in Psychology and had an issue because it lacked a prerequisite, should appear on the next curriculum agenda. E. Kerr has been sent the ADT in Elementary Teacher Education template to see if it aligns with CSU Stanislaus. We will need to determine what we should include to correspond with CSU Stanislaus’ requirements. The CCCCO keeps an ADT Status Report list showing ADTs that have been approved throughout the state. She remarked that MJC is “in the ballpark” with 71% progress (15 approved) toward our self-certification.

2. C-ID  R. Cranley
R. Cranley reported MJC has had 2 CIDs awarded putting the total number of MJC courses approved for C-ID descriptors at 77. We have lost our top 5 ranking. CID is communicating in its newsletter that there is a great need for CC faculty to participate in the FDRGs (Faculty Discipline Review Groups), i.e., Administration of Justice, Health, Computer Graphics. Social Work, and Computer Science. She assured the group that - even though there is a great deal going on – “we can do this!”

She added that all AG descriptors are currently up for a scheduled 5-year review. There is discussion that the emphasis should be put on the AG TMC first. These are some of the issues that are occurring. She promised to send faculty the newsletter.

3. CurricUNET Implementation/Issues  B. Adams/L. Miller
B. Adams reminded the group of the PLO shuffle malfunction where PLOs are re-orderable in the CurricUNET interface, but that the PLO report does not reflect renumbering. T. Hillyard of CurricUNET is working on this.

4. Outcomes Assessment Workgroup (OAW)  K. Ennis
OAW met last week and discussed in great depth some confusion that is occurring between OAW and Curriculum Activity. They hope to meet again and invite B. Adams. Accreditation is requiring a great deal of activity. It has become clear that there are many courses that should have been assessed that have not. At this point, it is not acceptable to only say that “you’re going to assess.” E. Kerr noted that the assessment piece needs to be completed by Friday. OAW needs to get data in for SP13. Deans and OAW representatives have received emails about courses needing attention. People have been stepping up to address the deficits.
X. UNFINISHED BUSINESS

Action Items

1. **Policies for Prerequisites/Corequisites/Advisories**  
   M. Robles  
   Input is being sought on the Pre-Co Requisite advisory document that will establish a procedure for establishing pre and corequisites based on content only. She will send the document out again for review. M. Robles noted that additional input is needed from the Reading faculty.

2. **Independent Study Course Outlines**  
   B. Adams  
   Input is also being sought on how to go about updating the past triplicate form for Independent Study contracts. E. Lucas expressed ongoing concern about how the course BIO 180 was being used as a catch all for various Biology instructors’ purposes. Committee members noted the course is not repeatable so students will not be able to enroll in it for varying purposes. They also noted that the course needs to follow the COR and its intent and purpose.

3. **MJC Graduation Requirements**  
   M. Robles  
   Input was being sought whether to allow students the right to have the Guidance requirement waived if they have satisfied all other requirements in their last semester. What did representatives learn from dialog with their divisions?

   **M/S/ (M. Garcia, L. Hatch) to give students the right to waive the guidance requirement when they are in their last semester.**

   M. Boyd expressed concern at the outcome noting that she would vote against it. She noted that the Agriculture Portfolio is a part of the AG 115 (agriculture specific) Guidance class and is essential to the agriculture program. There was lively discussion. It was noted that AG 115 is a requirement of all agriculture major requirements, in addition to being a Guidance requirement option. Some thought it may not affect them because of this. But what is to prevent a student from petitioning the major requirement, noting that they would have the right to petition this.

   **M/S/U (M. Garcia, L. Hatch) effective with the Fall 2013 term, to give students the right to waive the guidance requirement when they are in their last semester, unless it is required by the major or program requirements.**

Informational Items

(None)

XI. NEW BUSINESS

Informational Items

1. **CCCCCO Authorization to Approve Stand-Alone Courses**  
   B. Adams  
   The CCCCO has granted MJC the authority to approve Stand-Alone courses for the 2013-2014 academic year.

Action Items

1. **LOGST Prefix**  
   P. Mendez  
   Workforce development has been working with the regional logistics industry. P. Mendez noted we are seeing expanding logistics and fulfillment industry growth in the Patterson area because of its proximity to major transportation arteries. Such opportunities include things like lift-truck operation, supply chain, inventory control, and logistics. There is agreement that there is need to develop curriculum at community colleges and high schools throughout the region. Even CSU Stanislaus is looking at responding to economic growth in logistics.

   This is not Agriculture oriented, either. Entities like Amazon, Kohl’s, etc., need educational institutions to develop curriculum at multiple levels across the industry. Counties like San Diego, Los Angeles, experienced this a decade or so ago, and now Stanislaus, Fresno, and San Joaquin counties are experiencing it as well. We need a structure to fill the void in this area through classes for ourselves and our service counterparts. We will see development in areas like
trucking, accounting, shipment and international trade.

**XII. PUBLIC COMMENT**

M. Adams distributed a document entitled “Calculus Unit Value Review Report” to the group, at the request of specific Academic Senators. He noted it was not the Senate who made the recommendation to share the information. The report provided data on research into Community College Calculus course unit values and course configurations across the state.

S. Kincade asked about the origin of the report. Who prepared it? She would hope that it would have some information on it making it appear semi-official, such as the date of the report and the names of those who prepared it.

M. Adams noted that it was prepared by R. McKenzie and himself.

S. Kincade reported in response to the document that she had attended the semi-annual CIO (Chief Instructional Officers) conference, describing it as a robust group. There were many issues discussed including TMCs, ADTs, as well as high-unit values. She noted that, after being with this group, that there appears to be a “disconnect” in communications [between administrators and faculty on this issue]. While reports would suggest that the high unit value problem is unique to MJC, it is in fact not. Many CIOs report that they are experiencing similar problems on their campuses. She admitted, however, that she was unable to glean any “key insight” or “solutions” or any “great way” to resolve the problem.

She noted that, while we might look to the CCCCO for direction, they will most likely respond with “this is a college-level decision.” They will maintain that the colleges “know they have 60 units for degree” and that there are repeatability issues, but they will maintain our right to make the decision. She explained that there is “big” legislation ready to “flip” on these issues. All CIOs have said “We need more time [to respond to existing legislation],” but she suspects that this is not being well-received.

Matt Wettstein, S. Kincade’s counterpart at San Joaquin Delta College, gave a presentation on the challenges colleges are facing in responding to Basic Skills. Our student success, as evidenced in the Student Success Scorecard, is being evaluated on a college by college basis by the media, when the media were advised not to do that. They were in fact advised to evaluate on a statewide level, because of the profound and unique influencing regional factors on one college’s performance over another. The more important question, she noted, is whether or not a college is satisfied with its own results.

J. Hamilton emphasized how deeply misleading those numbers can be, in that they reflect very little about the type of students enrolled and what their unique educational goals are. How unfortunate it will be if those numbers are used to judge MJC’s instructional capabilities. Clarification was sought as to whether it included noncredit instruction, to which S. Kincade said “no, credit only.” J. Hamilton maintained that the numbers are likely to be wrong and has concerns about misinterpretation.

S. Kincade noted that she needs to present this data to the Board of Trustees, and cannot assert that these numbers are “wrong.”

She did agree that “anomalies abound.” She brought to light Merced College’s data as an example, showing that 100% of the students in remedial Math are male and also age 50 years or older. All other data show as “N/A.” She said this was a clear example of how data can paint an inaccurate picture if it is poorly provided.
MJC's results on remedial English may be problematic or skewed because ENGL 50 is not included in the data as a basic skills course. It is left out of the dataset. She noted that this is not an issue of poor data entry, but in how the curriculum is designed. There was confusion because members believed that increase in rigor for area MJC-GE:D1 in 2009 absolved the course of its degree applicable status. It was clarified that courses numbered 50-99 are automatically associate degree applicable per MJC’s course numbering rules. L. Miller pointed out that CCCCO data reporting rules maintain that you cannot report a credit course as both BASIC SKILLS and DEGREE-APPLICABLE.

S. Kincade expressed that this makes a larger point of showing that over time, there has been no statistically significant change. We’ve thrown significant fiscal resources into Basic Skills and things like Learning Communities. She concluded that her “big question” is how is any given institution doing over time?

M/S/U (L. HATCH, E. MAKI) to ADJOURN at 4:22 PM
APPROVED 12/03/13

Curriculum Committee

MINUTES

Tuesday, November 19, 2013
Yosemite 213 2:40 PM


Others Present: L. Gerasimchuk (Administrative Technician), J. Hughes, Evaluations, L. Miller (Curriculum Specialist), J. Todd

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

November 5, 2013

Hearing no objections, the meeting minutes of November 5, 2013 were approved.

III. COURSE NOTIFICATION AGENDA

The committee was notified of the following UC Transfer Agreement updates. R. Cranley explained that this report reflects changes approved as the result of a second window for submission of new and revised proposals. These results should reflect anything that was submitted for TCA consideration through September 2013.

UC Transfer Course Agreement (TCA) –

Received by Ruth Cranley from Jennifer Forsberg of the UCOP on 10/22/2013

Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College TCA for 13-14. This information is currently being entered into the ASSIST database. Subscribers to the ASSIST-L listserv will be notified via email when this new TCA has been published at www.assist.org. For information on subscribing to the ASSIST-L email listserv, visit http://info.assist.org/assist_l_about.html.

The following is a summary of our actions on your newly submitted courses:

New courses approved as UC Transferable: ART 129 Figure Drawing 2 3 ART 158 Painting 3 3
ART 159 Painting 4 3
MUSA 162 Intermediate Strings 1
PEC 160 Spring Spirit Leadership Training 1
* PEM 196 Advanced Wrestling 1
  * Any or all of these PE Activity courses combined: maximum credit, 4 units
* PEW 163 Soccer 2 1
  * Any or all of these PE Activity courses combined: maximum credit, 4 units
* PEW 181 Defensive Softball 1
  * Any or all of these PE Activity courses combined: maximum credit, 4 units
POLSC 180 Human Rights 3
SOCSC 109 Introduction to Education – Practicum in Tutoring 3
THETR 117 Ballet 3 1
  Same as: PEC 139
THETR 118 Ballet 4 1
  Same as: PEC 146
THETR 130 Jazz 3 Intermediate/Advanced 1
  Same as: PEC 132
THETR 133 Rehearsal and Performance 1 2
THETR 134 Rehearsal and Performance 2 2
THETR 149 Dance and Repertory Touring Competition 1
THETR 151 Dance Rehearsal & Performance 1 2
THETR 152 Dance Rehearsal & Performance 2 2
THETR 153 Contemporary Pop Dance Rehearsal and Performance 2
THETR 155 Dance Workshop Performance 2

Courses re-reviewed and approved as UC Transferable:
* BIO 101 Biological Principles 5
  * 101 and 111 combined: maximum credit, one course
ECON 101 Principles of Macroeconomics 3
ECON 102 Principles of Microeconomics 3
MUST 132 Aural Skills 2 1
* PEC 159 Fall Spirit Leadership Training 2
  * Any or all of these PE Activity courses combined: maximum credit, 4 units

Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:
NONE

Courses not approved as UC Transferable:
PE 141 Supervision in Athletic Training 2 Practical and applied
PE 142 Supervision in Athletic Training 2 2 Practical and applied
PE 143 Supervision in Athletic Training 3 2 Practical and applied
PE 144 Supervision in Athletic Training 4 2 Practical and applied
Courses which require additional review or campus action: NONE

Courses removed by the college: NONE

CCCCO Approvals: Courses

(NONE)

Course Activity Report

The committee was notified of the following course activity

PEA 800   Adaptive Exercise for Mature Adults 0
MODIFY Hours
Rationale: Faculty author selected 35 hours in error and wanted 54. The 35 hour value was approved with the course revision proposal on 01/22/2013. This has been corrected in Datatel and in the proposal now “approved awaiting activation” in CurricUNET.

IV. COURSE CONSENT AGENDA

(NONE)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

CLDDV   126CDE
Inclusion Special Needs Practicum 3
Effective: Summer 2015
INACTIVATE
Rationale: Course is not going to be offered.
Program Impact:
- Child Development Site Supervisor Certificate of Achievement
- Master Teacher Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement
M/S/U (M. LYNCH, L. HATCH) to INACTIVATE CLDDV 126 CDE

SIGN   349D
Work Experience 4
Effective: Summer 2015
INACTIVATE
Rationale: This course is not currently offered and I am not sure of the last time it was offered. Trying to clean up the courses so that they accurately reflect what we are offering.
Program Impact:
- Stand-Alone
M/S/U (M. LYNCH, L. HATCH) to INACTIVATE SIGN 349D
MODIFICATIONS/REACTIVATIONS

ANSC 241  Sheep Fitting and Showing  2
Effective: Summer 2015 Spring 2014. Expedited request removed by the Instruction Office because this course is already reflected as repeatable 3X in Datatel for Spring 2014. Additionally, there is no need to expedite course proposals for CLO updates.
Rationale for Expedited Approval: Need to update course content to reflect repeatability.
MODIFY: Outcomes, content, typical assignments.
Rationale: Need to update course content to reflect repeatability.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Program Impact:
- Stand-Alone

M/S/U (M. LYNCH, L. HATCH) to MODIFY ANSC 241

ART 102   Introduction to Computer Graphics  3
CMPGR 202
Effective: Summer 2015
MODIFY: Title, materials fee, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.
Rationale: This course is being updated to match C-ID descriptor ARTS 250 and inclusion in the Art History and Studio Arts A.D.T.'s.
Enrollment Restrictions: None
Distance Education Status: Maintain Online and Hybrid.
Materials Fee Status: Removing fee of $10
Articulation Status: Transfers to CSU and UC. Requesting (C-ID ARTS 250)
General Education Status: Removing (MJC: Activities); Requesting Area C (Humanities), Approved for (CSU-GE:C1)
Program Impact:
- Art A.A. Degree
- Art Gallery / Museum Studies Skills Recognition Award
- Art History AA-T Degree
- CSU-GE Certificate of Achievement
- Studio Arts AA-T Degree

M/S/U (M. LYNCH, L. HATCH) to MODIFY ART 102/CMPGR 202
M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for ART 102/CMPGR 202
M/S/U (L. HATCH, M. LYNCH) to REMOVE FEE for ART 102/CMPGR 202
M/S/U (L. HATCH, C. MULDER) to REQUEST PLACEMENT OF ART 102/CMPGR 202 on GE PATTERN(S)

Activities modification pulled for discussion by M. Garcia due to concerns that this course is the only remaining activities option for the AA: University Preparation, Emphasis in Liberal Studies. What is the intent of this degree with the incoming AA-T in Elementary Teacher Education. Will it be kept or inactivated? Is this a temporary concern? There was lengthy discussion about how this affects students within MJC and those who transfer. It was noted that the college does not reflect courses on both Activities and the MJC-GE pattern. After the GE alignment project in Spring of 2011, great efforts were put into aligning the GE patterns to ensure that students were given equitable credit for work done in all patterns.

M/S/U (J. BEEBE, K. ENNIS) to REMOVE ART 102/CMPGR 202 from ACTIVITIES
ART 173  Digital Imaging for Photographers  3
Effective: Summer 2015
MODIFY Content, outcomes, objectives, typical assignments.
Rationale: Course is being updated to revise materials fees, content and objectives. Course will also be resubmitted to CID site for CID# ARTS 260. It is currently in the "IP" status.
Enrollment Restrictions: Maintaining (A) before enrolling in this course, students are strongly advised to satisfactorily complete ART 170.
Distance Education Status: None
Materials Fee Status: Maintaining fee of $20
Articulation Status: Transfers to CSU and UC. Requesting (C-ID ARTS 260)
General Education Status: Approved for (MJC: Activities)
Program Impact:
- Art A.A. Degree
- Art History AA-T Degree
- Photography A.A. Degree
- Studio Arts AA-T Degree
M/S/U (M. LYNCH, L. HATCH) to MODIFY ART 173
M/S/U (S. CIRCLE, L. HATCH) to MAINTAIN REQUISITES for ART 173
M/S/U (L. HATCH, M. LYNCH) to MAINTAIN FEE for ART 173
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of ART 173 on ACTIVITIES

ART 175  Color Photography  3
Effective: Summer 2015
MODIFY Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbook, materials fee itemization, requisite skills.
Rationale: Course is being updated to reflect different content and objectives.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 172. Removing: or (P) satisfactorily complete ART 186.
Distance Education Status: None.
Materials Fee Status: Maintaining fee of $45.
Articulation Status: Transfer to CSU and UC.
General Education Status: Approved for (MJC: Activities)
Program Impact:
- Art A.A. Degree
- Photography A.A. Degree
M/S/U (M. LYNCH, L. HATCH) to MODIFY ART 175
M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for ART 175
M/S/U (L. HATCH, M. LYNCH) to MAINTAIN FEE for ART 175
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of ART 175 on ACTIVITIES
CLDDV 122  Care and Education for Infants and Toddlers  3
Effective: Summer 2015
MODIFY Title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.
Rationale: We have applied for this course to be part of the Early Childhood Curriculum Alignment Project and are addressing deficiencies they have noted.
Enrollment Restrictions: Requesting (P) Satisfactory completion of CLDDV 125 and (A) satisfactory completion of CLDDV 121. Removing (P) Satisfactory completion of CLDDV 101 and CLDDV 103 or (CLDDV 104 and CLDDV 105).
Distance Education Status: None
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Program Impact:
- Early Intervention Assistant 1 Certificate of Achievement
- Early Intervention Assistant 2 Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement

CLDDV 122, CLDDV 150, CLDDV 151, CLDDV 154 pulled for discussion by S. Circle due to concerns about “missing” comparable courses. B. Adams explained that, since the course is not requesting new GE, that there is no need for comparable courses to be checked off (completed.) The committee agreed to this procedure previously.
M/S/U (C. MULDER, M. GARCIA) to MODIFY CLDDV 122, CLDDV 150, CLDDV 151, and CLDDV 154
M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for CLDDV 122

CLDDV 150  Administration in Children’s Programs  3
Effective: Summer 2015
MODIFY Title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills.
Rationale: Updating course to reflect changes in state curriculum alignment program.
Enrollment Restrictions: Removing (P) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105)
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfers to CSU. Approved for (CC CHILD 30)
General Education Status: Not approved for GE
Program Impact:
- Site Supervisor Certificate of Achievement

CLDDV 122, CLDDV 150, CLDDV 151, CLDDV 154 pulled for discussion by S. Circle due to concerns about “missing” comparable courses. (See discussion notes on CLDDV 122)
M/S/U (C. MULDER, M. GARCIA) to MODIFY CLDDV 122, CLDDV 150, CLDDV 151, and CLDDV 154
M/S/U (S. CIRCLE, L. HATCH) to REMOVE REQUISITES for CLDDV 150
**CLDDV 151**

**Supervision in Children’s Programs**

**Effective:** Summer 2015

**Modify:** Title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills

**Rationale:** To meet the Curriculum Alignment Project requirements

**Enrollment Restrictions:** Removing (P) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105)

**Distance Education Status:** Not approved for DE

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU. Approved for (CC CHILD 31)

**General Education Status:** Not approved for GE

**Program Impact:**

- Site Supervisor Certificate of Achievement

**CLDDV 122, CLDDV 150, CLDDV 151, CLDDV 154 pulled for discussion by S. Circle due to concerns about “missing” comparable courses**

**M/S/U (C. MULDER, M. GARCIA) to MODIFY CLDDV 122, CLDDV 150, CLDDV 151, and CLDDV 154**

**M/S/U (S. CIRCLE, L. HATCH) to REMOVE REQUISITES for CLDDV 151**

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**CLDDV 154**

**Adult Relationship & Mentoring in School**

**Effective:** Summer 2015

**Modify:** Title, enrollment restrictions, repeat policy, content, description, methods of instruction, outcomes, methods of instruction, typical assignments, requisite skills.

**Rationale:** New guidelines from the Curriculum Alignment Project.

**Enrollment Restrictions:** Removing (P) Satisfactory completion of CLDDV 101 and CLDDV 103 or (CLDDV 104 and CLDDV 105).

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Program Impact:**

- Early Intervention Assistant 2 Certificate of Achievement
- Master Teacher Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement
- Site Supervisor Certificate of Achievement

**CLDDV 122, CLDDV 150, CLDDV 151, CLDDV 154 pulled for discussion by S. Circle due to concerns about “missing” comparable courses**

**M/S/U (C. MULDER, M. GARCIA) to MODIFY CLDDV 122, CLDDV 150, CLDDV 151, and CLDDV 154**

**M/S/U (S. CIRCLE, L. HATCH) to REMOVE REQUISITES for CLDDV 154**
CLDDV 160

Introduction to Children with Special Needs

Effective: Summer 2015

MODIFY Title, enrollment restrictions, description, outcomes, objectives, content, methods of instruction, typical assignments, methods of evaluation, textbooks, requisite skills.

Rationale: Alignment with the State Curriculum Alignment Project (CAP).

Enrollment Restrictions: Maintaining (A) Satisfactory completion of CLDDV 103 and ENGL 50 or qualification by MJC assessment process; Removing or (A) Satisfactory completion of (CLDDV 104 and CLDDV 105)

Distance Education Status: None.

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Approved for (MJC-GE:B)

Program Impact:
- Site Supervisor Certificate of Achievement
- Early Intervention Assistant 2 Certificate of Achievement
- MJC-GE Pattern
- Master Teacher: Working with Children with Special Needs Certificate of Achievement

M/S/U (M. LYNCH, L. HATCH) to MODIFY CLDDV 160
M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for CLDDV 160
M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF CLDDV 160 on GE PATTERN(S)

CLDDV 163

Curriculum and Strategies for Children with Special Needs

Effective: Summer 2015

MODIFY Title, Enrollment restrictions, requisite skills, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation.

Rationale: Alignment with the State Curriculum Alignment Project (CAP)

Enrollment Restrictions: Requesting (P) Satisfactory completion of CLDDV 103; Maintaining (A) satisfactory completion of ENGL 50 or qualification by MJC assessment process.

Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid, Teleclass.

Materials Fee Status: None

Articulation Status: Transfers to CSU, Approved for (CC: CHILD 19)

General Education Status: Not approved for GE

Program Impact:
- Early Intervention Assistant 1 Certificate of Achievement
- Early Intervention Assistant 2 Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

CLDDV 163 pulled for discussion by S. Circle due to concerns about a discrepancy between the voting grid and the agenda. The document was corrected.

M/S/U (C. VAUGHN, L. HATCH) to MODIFY CLDDV 163
M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for CLDDV 163
M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for CLDDV 163
**CLDDV 262**  
**Diversity in Educational Settings**  
**Effective:** Summer 2015  
**MODIFY** Enrollment restrictions, DE Modalities, content, outcomes, objectives, typical assignments, methods of instruction, requisite skills.  
**Rationale:** Course is being updated for C-ID approval.  
**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of CLDDV 103; and (A) Satisfactory completion of ENGL 50 or qualification by MJC assessment process; Removing or (P) satisfactorily completion of (CLDDV 104, and (CLDDV 104 and CLDDV 105)  
**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course, Removing: Teleclass.  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, Requesting: (C-ID CID ECE 230)  
**General Education Status:** Approved for (MJC-GE:B) (CSU-GE: D7).  
**Program Impact:**  
- Early Childhood Education AA-T Degree  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- MJC-GE Pattern  
- Master Teacher Certificate of Achievement  
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement  
- Master Teacher: Working With Children With Special Needs Certificate of Achievement  
- Site Supervisor Certificate of Achievement  
- Teacher Certificate of Achievement  

**M/S/U (M. LYNCH, L. HATCH) to MODIFY CLDDV 262**  
**M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for CLDDV 262**  
**M/S/U (E. MAKI, S. CIRCLE) to MODIFY DE for CLDDV 262**  
**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF CLDDV 262 on GE PATTERN(S)**

**CMPGR 268**  
**Flash: Web Graphics and Animation 1**  
**Effective:** Summer 2015  
**MODIFY** Enrollment restrictions, materials fee, DE modalities, content, outcomes, objectives, typical assignments, methods of evaluation, textbooks, requisite skills.  
**Rationale:** Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix.  
**Enrollment Restrictions:** Maintaining: (A) satisfactory completion of CMPGR 202 or ART 102  
**Distance Education Status:** Maintaining Online Course, Requesting Mixed modalities/Hybrid Course.  
**Materials Fee Status:** Removing fee of $10.  
**Articulation Status:** Transfers to CSU Approved for (CC: CMPSC 19)  
**General Education Status:** Not approved for GE  
**Program Impact:**  
- Computer Graphics Applications A.S. Degree  
- Computer Graphics Applications Certificate of Achievement  

**M/S/U (M. LYNCH, L. HATCH) to MODIFY CMPGR 268**  
**M/S/U (S. CIRCLE, L. HATCH) to MAINTAIN REQUISITES for CMPGR 268**  
**M/S/U (E. MAKI, S. CIRCLE) to MODIFY DE for CMPGR 268**  
**M/S/U (L. HATCH, M. LYNCH) to REMOVE FEE for CMPGR 268**
CMPSC 202  Business Information Systems  3
Effective: Summer 2015
MODIFY Outcomes, objectives, content, typical assignments, methods of evaluation, requisite
skills.
Rationale: Course is being updated to align with C-ID descriptor, ITIS 120. (Note: R. Cranley has
indicated that this course has recently been approved for C-ID# ITIS 120)
Enrollment Restrictions: Maintaining (P) Satisfactory completion of CMPSC 201 or CMPSC 204
or CMPSC 203.
Distance Education Status: Maintaining Hybrid.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC. Approved for (C-ID ITIS 120)
General Education Status: Not approved for GE
Program Impact:
- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Bookkeeping Certificate of Achievement
- Business Operations Management A.S. Degree
- Business Operations: Management A.A. Degree (pending inactivation)
- Computer Applications Specialist Certificate of Achievement
- Computer Graphics Applications Certificate of Achievement
- Computer Graphics Applications A.S. Degree
- Computer Information Systems A.A. Degree
- Computer Science A.S. Degree
- International Business Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement

M/S/U (M. LYNCH, L. HATCH) to MODIFY CMPSC 202
M/S/U (S. CIRCLE, L. HATCH) to MAINTAIN REQUISITES for CMPSC 202
M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for CMPSC 202

CMPSC 204  Introduction to Programming  3
Effective: Summer 2015
MODIFY Outcomes, description, objectives, content, methods of evaluation, textbooks, requisite
skills.
Rationale: Course is being updated to align with C-ID descriptor, COMP 112.
Enrollment Restrictions: Removing (A) before enrolling in this course, students are strongly
advised to satisfactorily complete MATH 90.
Distance Education Status: Maintaining Mixed Modalities/Hybrid, Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC, Requesting: (C-ID COMP 112)
General Education Status: Not approved for GE
Program Impact:
- Computer Electronics A.S. Degree
- Computer Electronics A.A. Degree
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree

M/S/U (M. LYNCH, L. HATCH) to MODIFY CMPSC 204
M/S/U (S. CIRCLE, L. HATCH) to REMOVE REQUISITES for CMPSC 204
M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for CMPSC 204
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>MODIFIED</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| CMPSC 219   | Discrete Structures for Computer Science | 3     | Summer 2015.      | Units, enrollment restrictions, hours, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills | Course is being updated to align with CID# COMP 152. This course is also included in the Computer Science TMC. | Maintaining: (P) Satisfactory completion of CMPSC 205; and Removing MATH 121; Requesting: MATH 90 or qualification by the MJC assessment process. | Maintaining Online Course, Mixed Modalities/Hybrid Course | None.                  | Transfer to CSU and UC. Requesting: CID# COMP 152. | - Computer Science A.A. Degree
- Computer Science AS-T Degree (In progress)
- General Studies, Emphasis in Language and Rationality A.A. Degree |
|             |                                    |       |                    |                                               | M/S/U (M. LYNCH, L. HATCH) to MODIFY CMPSC 219 | M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for CMPSC 219 | M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for CMPSC 219 | M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF CMPSC 219 on GE PATTERN(S) |
| ENGL 108    | Creative Writing: Autobiography    | 3     | Summer 2015.      | MODIFY Field trip policy, repeat policy, outcomes, content, methods of instruction, methods of evaluation, textbooks. | This course is in the fall 2013 curriculum review cycle. | Maintaining: (P) Satisfactory completion of ENGL 101 | None.                      | None.                  | Transfer to CSU and UC. | - English AA-T Degree |
|             |                                    |       |                    |                                               | M/S/U (M. LYNCH, L. HATCH) to MODIFY ENGL 108 | M/S/U (M. BOYD, M. GARCIA) to MAINTAIN REQUISITES for ENGL 108 | ENGL 108 REQUISITES pulled for discussion by S. Circle when discussion arose, S. Circle indicated she had no issues with course | M/S/U (E. MAKI, S. CIRCLE) to MODIFY DE for ENGL 108 | M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of ENGL 108 on ACTIVITIES |
MUSC 112  Recording Arts 2  
Effective: Spring 2014 - Summer 2014
Effective Dates: Spring 2014 - Summer 2014
Expedited Approval: To ensure student progression within program. Registration for Spring has begun, removal of the fee would require extensive work to refund student monies, rebuild sections, and reenroll of students. We can expedite for Summer/Fall 2014.

Rationale for Expedited Approval: Course is being updated to remove materials fees, remove cross-listing with RATV, add Lab Objective and Lab Content. MODIFY Field trip policy, repeat policy, materials fee, DE Modalities, description, outcomes, objectives, content, methods of instruction, typical assignments, methods of evaluation, textbooks, requisite skills.
Rationale: We would like to have the materials fee removed for the Spring 2014 semester.
Enrollment Restrictions: Maintaining: (A) Satisfactory completion of MUSC 111.
Distance Education Status: Requesting: mixed modalities/hybrid
Materials Fee Status: Removing $5 fee
Articulation Status: Transfer to CSU
General Education Status: Approved for (MJC: Activities)
Program Impact:
- Recording Arts Skills Recognition Award
M/S/U (M. LYNCH, L. HATCH) to MODIFY MUSC 112
M/S/U (S. CIRCLE, L. HATCH) to MAINTAIN REQUISITES for MUSC 112
M/S/U (E. MAKI, S. CIRCLE) to ADOPT DE for MUSC 112
M/S/U (L. HATCH, M. LYNCH) to REMOVE FEE for MUSC 112
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of MUSC 112 on ACTIVITIES
M/S/U (K. ENNIS, E. MAKI) to EXPEDITE MODIFICATIONS of MUSC 112

MUSC 126  Music Production for Multimedia  
Effective: Summer 2015
MODIFY Field trip policy, repeat policy, grading policy, DE Modalities, outcomes, objectives, content, methods of instruction, methods of evaluation, typical assignments, textbooks.
Rationale: The course is required for the Recording Arts Skills Recognition Award and lab content should be consistent with the other classes in the program.
Enrollment Restrictions: None
Distance Education Status: Requesting Mixed Modalities/Hybrid Course.
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Approved for (MJC: Activities)
Program Impact:
- Recording Arts Skills Recognition Award
M/S/U (M. LYNCH, L. HATCH) to MODIFY MUSC 126
M/S/U (E. MAKI, S. CIRCLE) to ADOPT DE for MUSC 126
M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of MUSC 126 on ACTIVITIES
PHILO 101  Philosophy  3
Effective: Summer 2015
MODIFY Description, objectives, content, typical assignments, methods of evaluation, methods of instruction, textbooks.
Rationale: Course is being updated to align with C-ID PHIL 100 descriptor.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC; Approved for (CC PHILO 1) Requesting (C-ID PHIL 100)
General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC: 3B)
Program Impact:
- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- History AA-T Degree
- MJC-GE Pattern
M/S/U (M. LYNCH, L. HATCH) to MODIFY PHILO 101
M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF PHILO 101 on GE PATTERN(S)

PHILO 103  Symbolic Logic  3
Effective: Summer 2015 2014 Expedited[NOTE: Expedited approval is not necessary to begin the C-ID review process nor to update CLOs.
MODIFY Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.
Rationale: CLO update, Requesting (CID# PHIL 210)
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC. Requesting (CID PHIL 210)
General Education Status: Approved for (MJC-GE:D2) (CSU-GE:A3)
Program Impact:
- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
M/S/U (M. LYNCH, L. HATCH) to MODIFY PHILO 103/CMPSC 103
M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF PHILO 103/CMPSC 103 on GE PATTERN(S)
PHILO 111  Ethics: Theory and Application  3  
**Effective:** Summer 2015  
**MODIFY** Description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks.  
**Rationale:** CLO update.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining Online Course, Telecourse, Mixed Modalities/Hybrid Course.  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC. Requesting (CID PHIL 120)  
**General Education Status:** Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC: 3B)  
**Program Impact:**  
- CSU-GE Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern  
- University Preparation, Emphasis in Humanities A.A. Degree  
**M/S/U (M. LYNCH, L. HATCH) to MODIFY PHILO 111**  
**M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for PHILO 111**  
**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF PHILO 111 on GE PATTERN(S)**

PHILO 120  History of Philosophy: Ancient  3  
**Effective:** Summer 2014 2015  
**NOTE:** Expedited approval is not necessary to begin the C-ID review process nor to update CLOs.  
**Program Impact:**  
- CSU-GE Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- History AA-T Degree  
- University Preparation, Emphasis in Humanities A.A. Degree  
**M/S/U (M. LYNCH, L. HATCH) to MODIFY PHILO 120**  
**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF PHILO 120 on GE PATTERN(S)
### PHILO 121  
#### History of Philosophy: Modern  
**Effective:** Summer 2015  
**Rationale:** CLO update, CID# align with C-ID descriptor PHIL 140  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC. (Requesting CID PHIL 140)  
**General Education Status:** Approved for (MJC-GE:C) (CSU-GE: C2) (IGETC: 3B)  
**Program Impact:**  
- CSU-GE Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- History AA-T Degree  
- University Preparation, Emphasis in Humanities A.A. Degree  

*M/S/U (M. LYNCH, L. HATCH) to MODIFY PHILO 121  
*M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF PHILO 121 on GE PATTERN(S)*

### PSYCH 102  
#### Research Methods  
**Effective:** Summer 2014  
**Rationale for Expedited Approval:** Course is being updated to add prerequisite of statistics so it may be submitted and approved for C-ID.  
**Rationale:** Course is also being changed to align with C-ID descriptor PSYCH 200.  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of PSYCH 101. Requesting; and (P) satisfactory completion of MATH 134; Maintain (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC. Requesting (C-ID PSYCH 200)  
**General Education Status:** Not approved for GE  
**Program Impact:**  
- Anthropology AA-T Degree  
- Psychology AA-T Degree (in progress)  

*M/S/U (M. LYNCH, L. HATCH) to MODIFY PSYCH 102  
*M/S/U (E. MAKI, L. HATCH) to MODIFY REQUISITES for PSYCH 102*
NEW COURSES

MACH 390 ABC  
Advanced Lab for Manual Turning Operations  1-3  
Effective: Upon CCCCO approval  
Rationale for Expedited Approval: "The proposed series of courses addresses the non-repeatability issue of general lab courses (specifically MACH 395 to meet various program requirements in the Machine Tool Technology area. Students for many years have been advised to pursue a course of study that often requires the taking of MACH 395 more than once and without this expedited approval many will be inappropriately delayed in completing their course of study."

ADOPT
Rationale: Addresses the repeatability issue. Program updates in Machine Tool Technology 1, Machine Tool Technology 2, and Maintenance Machinist 2 to follow. This course, along with others, will more specifically designate the skill developing areas that the student is to address in the lab and will thus not be required to be repeated as was the more generic MACH 395 course to develop required skill levels.

Enrollment Restrictions: Requesting (P) Satisfactory completion of MACH 211DE or MACH 301.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not eligible for GE placement
Program Impact:
- Stand-Alone

MACH 390 ABC, MACH 391 ABC, MACH 392 ABC, MACH 393 ABC, MACH 394 ABC, pulled for discussion by R. Cranley due to concerns she noted in a document which had been distributed as an email attachment to members earlier in the day. There was lively discussion pertaining to the topics referenced in R. Cranley's email, as well as concerns about the size of the program, the way the curriculum would be scheduled, and who would be able to teach it. How many students are in this program? How many instructors? It was noted that the absence of the faculty member made it challenging to get such questions answered.

M/S/ (K. ENNIS, S. CIRCLE) to approve MACH 390 FAILED
MACH 390 ABC, MACH 391 ABC, MACH 392 ABC, MACH 393 ABC, MACH 394 ABC, MAC withdrew by Division Representative (J. BEEBE)

MACH 390A-C - MACH 394A-C

These four courses were created to address the repeatability issue (MACH 390A-C - MACH 394A-C) worth 1-3 units.

1. Are the new courses stand-alone or will they reside in an existing program?
2. Do all students who have completed MACH 211 or 301 or another MACH course end up taking MACH 390ABC?
3. Are these courses open entry-exit course? Are these course restricted so that the student can only complete one of the variable units of the course?
4. How does a student know which unit value to sign up for or is it determined after they complete a project?
5. All these newly developed labs have prerequisite courses not co-requisites. Yet this course is to complete lab projects for a degree, certificate not a particular
class. Is it typical that a student would receive an "incomplete" grade in a course so that they must complete a lab project in MACH 390-MACH 395 courses?

6. With the content of each of these new courses so similar, how are they scheduled? Are they stacked?

7. Why are there now 5 lab classes up to 3 units each when in the past there was 1 class for up to 3 units for 3 completions?

8. How many Machine Tool Tech instructors are required?

9. How many students come through this program?

What is the fate of MACH 395A-C? Will it remain? If it is to be inactivated why is it reflected on the Certificate of achievement: maintenance machinists 2. It is also in Curricunet reflecting 2 repeats and 3 completions.

MACH 391 ABC

Advanced Lab for Manual Milling Operations

Effective: Upon CCCCO approval

Rationale for Expedited Approval: "The proposed series of courses addresses the non-repeatability issue of general lab courses (specifically MACH 395) to meet various program requirements in the Machine Tool Technology area. Students for many years have been advised to pursue a course of study that often requires the taking of MACH 395 more than once and without this expedited approval many will be inappropriately delayed in completing their course of study."

ADOPT

Rationale: "Addresses the repeatability issue. Program updates in Machine Tool Technology 1, Machine Tool Technology 2, and Maintenance Machinist 2 to follow. This course, along with others, will more specifically designate the skill developing areas that the student is to address in the lab and will thus not be required to be repeated as was the more generic MACH 395 course to develop required skill levels."

Enrollment Restrictions: Requesting (P) Satisfactory completion of MACH 211DE or MACH 301.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not eligible for GE placement

Program Impact:
- Stand-Alone

MACH 390 ABC, MACH 391 ABC, MACH 392 ABC, MACH 393 ABC, MACH 394 ABC, pulled for discussion by R. Cranley. See discussion notes on MACH 390 ABC.

M/S. (E. MAKI, S. BERGER) to approve MACH 390 FAILED

MACH 390 ABC, MACH 391 ABC, MACH 392 ABC, MACH 393 ABC, MACH 394 ABC, MAC

WITHDRAWN by Division Representative (J. BEEBE)
MACH 392 ABC  Advanced Lab for CNC Milling Operations  1-3
Effective: Upon CCCCO approval
Rationale for Expedited Approval: "The proposed series of courses addresses the non-repeatability issue of general lab courses (specifically MACH 395) to meet various program requirements in the Machine Tool Technology area. Students for many years have been advised to pursue a course of study that often requires the taking of MACH 395 more than once and without this expedited approval many will be inappropriately delayed in completing their course of study."
ADOPT
Rationale: "Addresses the repeatability issue. Program updates in Machine Tool Technology 1, Machine Tool Technology 2, and Maintenance Machinist 2 to follow. This course, along with others, will more specifically designate the skill developing areas that the student is to address in the lab and will thus not be required to be repeated as was the more generic MACH 395 course to develop required skill levels."
Enrollment Restrictions: Requesting (P) Satisfactory completion of MACH 222
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not eligible for GE placement
Program Impact:
- Stand-Alone

MACH 393 ABC  Advanced Machine Tool Lab for CNC Milling  1-3
Effective: Upon CCCCO approval
Rationale for Expedited Approval: "The proposed series of courses addresses the non-repeatability issue of general lab courses (specifically MACH 395) to meet various program requirements in the Machine Tool Technology area. Students for many years have been advised to pursue a course of study that often requires the taking of MACH 395 more than once and without this expedited approval many will be inappropriately delayed in completing their course of study."
ADOPT
Rationale: "Addresses the repeatability issue. Program updates in Machine Tool Technology 1, Machine Tool Technology 2, and Maintenance Machinist 2 to follow. This course, along with others, will more specifically designate the skill developing areas that the student is to address in the lab and will thus not be required to be repeated as was the more generic MACH 395 course to develop required skill levels."
Enrollment Restrictions: Requesting (P) Satisfactory completion of MACH 222
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not eligible for GE placement
Program Impact:
- Stand-Alone
MACH 394 ABC  
Advanced Machine Tool Lab for CNC Programming  1-3
Effective: Upon CCCCO approval

Rationale for Expedited Approval: "The proposed series of courses addresses the non-repeatability issue of general lab courses (specifically MACH 395) to meet various program requirements in the Machine Tool Technology area. Students for many years have been advised to pursue a course of study that often requires the taking of MACH 395 more than once and without this expedited approval many will be inappropriately delayed in completing their course of study."

ADOPT

Rationale: "Addresses the repeatability issue. Program updates in Machine Tool Technology 1, Machine Tool Technology 2, and Maintenance Machinist 2 to follow. This course, along with others, will more specifically designate the skill developing areas that the student is to address in the lab and will thus not be required to be repeated as was the more generic MACH 395 course to develop required skill levels."

Enrollment Restrictions: Requesting (P) Satisfactory completion of MACH 218, MACH 219 or MACH 220

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not eligible for GE placement

Program Impact:
- Stand-Alone

MACH 390 ABC, MACH 391 ABC, MACH 392 ABC, MACH 393 ABC, MACH 394 ABC, pulled for discussion by R. Cranley. See discussion notes on MACH 390 ABC.

M/S: (E. MAKI, S. BERGER) to approve MACH 390 FAILED

MACH 390 ABC, MACH 391 ABC, MACH 392 ABC, MACH 393 ABC, MACH 394 ABC, MAC WITHDRAWN by Division Representative (J. BEEBE)
VI. PROGRAM NOTIFICATION AGENDA

CCCO Approvals: Programs

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

**MODIFY:** C: Maintenance Machinist 2

- Program requirements, Required Courses, elective courses
- Effective: Summer 2014 Expedited
- Rationale: To ensure accuracy of curricular offerings in the MJC Catalog
- C: MAINTENANCE MACHINIST 2 pulled for discussion by R. CRANLEY due to concerns that one course, ELTEC 300, appeared in the program as a zero unit course. What is this? The number should indicate that it is not a noncredit course
- M/S/ (K. ENNIS, S. CIRCLE) to MODIFY C: MAINTENANCE MACHINIST 2

**C: MAINTENANCE MACHINIST 2 WITHDRAWN** by DIV REPRESENTATIVE (J. BEEBE)

Application for Approval - New Credit Programs (Formerly the CCC-501)

**ADOPT:** Equine Science Program

- ADOPT: C: Equine Science
- Effective Term: Upon CCCCO Approval
- Rationale: The Equine Science courses currently offered under the Animal Science degree program are stand alone. This certificate program would allow students at Modesto Junior College interested specifically in Equine Science to achieve a certificate in this specialized area. This program would also improve the skill and knowledge level of Animal Science majors in the equine area.
- M/S/U (S. CIRCLE, E. MAKI) to ADOPT C: EQUINE SCIENCE

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

**MODIFY:** Communication Studies Program (formerly Speech Communication)

- Adopt New Award in Existing Program C: Communication Studies
- Effective Term: Upon CCCCO Approval
- NOTE: This award is currently offered locally as a Skills Recognition Award. Skills Recognition Awards are not recognized at the state level and therefore do not appear on student transcripts. This certificate conversion would change that. For that reason modifications to the existing SRA as proposed are listed below.
- MODIFY Award type, title, program learning outcomes, required area course options
- Rationale: Program is being updated after faculty review of award. In addition, the faculty wish to change this from a local skills recognition award to a state-approved certificate. They have completed the narrative template and wish to submit the proposal to CCCCO for certificate approval.
- M/S/U (S. CIRCLE, E. MAKI) to MODIFY C: COMMUNICATION STUDIES
Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC- 511)

MODIFICATIONS

COMMUNICATION STUDIES PROGRAM (formerly “Speech Communication”)

MODIFY

AA: Communication Studies 21 (previously 20)

MODIFY: Award title, program learning outcomes, required courses, elective courses, major units

Effective Term: Upon CCCCO Approval

Rationale: Program is being updated to reflect course inactivation proposals. The SPCOM faculty determined some courses should be inactivated when conducting their scheduled curriculum review. The Forensic program has inactivated three courses and aligned the remaining course with C-ID descriptor, as the specific courses would not qualify for C-ID and courses that have C-ID descriptors must be approved in order for the ADT to be offered. Some courses from List C have also been removed.

M/S/U (S. CIRCLE, E. MAKI) to MODIFY AA: COMMUNICATION STUDIES

INACTIVATIONS

INACTIVATE

AA: Bookkeeping 22

Effective: Summer 2014 [Expedited] To ensure accuracy of available curricular offerings in the catalog

Rationale: To comply with SP-11 CC2

M/S/U (S. CIRCLE, E. MAKI) to INACTIVATE AA: BOOKKEEPING

INACTIVATE

AA: Business Operations: Management 20

Effective: Summer 2014 [Expedited] To ensure accuracy of available curricular offerings in the catalog

Rationale: To comply with SP-11 CC2

M/S/U (S. CIRCLE, E. MAKI) to INACTIVATE AA: BUSINESS OPERATIONS: MANAGEMENT

INACTIVATE

AA: Marketing 20

Effective: Summer 2014 [Expedited] To ensure accuracy of available curricular offerings in the catalog

Rationale: To comply with SP-11 CC2

M/S/U (S. CIRCLE, E. MAKI) to INACTIVATE AA: MARKETING

INACTIVATE

AA: Real Estate 20

Effective: Summer 2014 [Expedited] To ensure accuracy of available curricular offerings in the catalog

Rationale: To comply with SP-11 CC2

M/S/U (S. CIRCLE, E. MAKI) to INACTIVATE AA: REAL ESTATE

INACTIVATE

AA: Supervisory Management 21

Effective: Summer 2014 [Expedited] To ensure accuracy of available curricular offerings in the catalog

Rationale: To comply with SP-11 CC2

M/S/U (S. CIRCLE, E. MAKI) to INACTIVATE AA: SUPERVISORY MANAGEMENT
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams

AS-T Psychology: Today’s approval of PSYCH 102 is good news. This will allow the AS-T in Psychology, which has been approved by the Board of Trustees, to be forwarded to the CCCCO. A quick review of the narrative will be done soon to expedite this process.

AS-T: Elementary Teacher: Development of the program and application continues to progress.

AS-T Early Childhood Education: B. Adams will meet with the CLDDV faculty tomorrow. The department is working on the narrative.

AA-T Philosophy: The template is complete. B. Anelli is working on the narrative.

A memo has been released by the CCCCO plainly establishing that work needs to be done by June 2014. Modesto Junior College is on track to accomplish this.

2. C-ID  R. Cranley

77 C-IDs have been approved as of today. MJC is no longer in the top four institutions statewide for C-ID approvals. After today, 12 courses can be submitted. In two weeks, R. Cranley will update the Curriculum Website showing statuses of all pending applications.

3. CurricUNET Implementation/Issues  B. Adams/L. Miller

B. Adams received an email reporting that the phrase “master of the course goal” has been completed. A review of one of the courses on agenda revealed it has been removed.

4. Outcomes Assessment Workgroup (OAW)  K. Ennis

OAW has not met since the last meeting. They meet monthly. The group is working hard, and E. Kerr has been a great addition to the team. Ideas are being generated and people are “getting proactive.”

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories  M. Robles

(None)

2. Independent Study Course Outlines  B. Adams

M. Robles was not present to discuss, however, B. Adams asked if members had comment on documents that M. Robles had previously distributed. E. Kerr wondered about the phrase referring to students having prior approval. S. Circle noted that the “approval of agreement” section and the idea of an “automatic incomplete.” This does not seem right. B. Adams noted this could be removed. S. Circle continued by saying that the student should confirm that he or she has met with the instructor ahead of time. There is nothing in the existing agreement establishing that “I have met with my instructor and discussed my project.” It was agreed that S. Circle would forward her remarks to B. Adams to share with M. Robles. S. Berger noted that there are no details as to how the student is to be evaluated. B. Adams suggested that there be a “Faculty to complete” section. E. Kerr commented that we might want to make a policy regarding faculty obligation. S. Circle was concerned that nowhere is the student asked to show evidence of competence in the major. M. Garcia replied that this is established through previous course completions in the major. S. Kincade reminded the group that Independent Study courses have generated audit exceptions, and that they are asking for rosters, grades. B. Adams reframed it as “an opportunity to improve the policy and procedure.” J. Hamilton suggested that it be regarded as positive attendance. There could be a proposed calendar of meeting dates, times,
and perhaps put on Microsoft Outlook. It was clarified that the obligation per unit for independent study is 18 hours. Such an approach would emphasize accountability. B. Adams noted that this feedback could be incorporated on the initial draft form.

**Informational Items**

*(NONE)*

**XI. NEW BUSINESS**

**Informational Items**

*(NONE)*

**Action Items**

1. **Course Unit Values and Contact Hours**  
   
   J. Todd, Academic Senate President, reported that the Accreditation Site Visit went well. Meetings he attended "couldn't have gone any better." We demonstrated a clear faculty role in the assessment process. He did warn that we are apt to need further discussion on the link between CLOs, the MJC Course Outline of Record and assessment.

   Regarding *Course Unit Values and Contact Hours*, he reported he has been busily attending different Academic Senate of California Community Colleges (ASCCC) events such as the Plenary Session, and Curriculum Regional Meetings. It is clear that regarding some "high unit" courses, some disciplines are at an impasse, with their course outlines held up in the approval process. He added that the present administration has made its position evident: the college administration is not recommending the offering of 5-unit courses due to the current climate of higher education and state initiatives. It is not a Math-only situation, but across disciplines that offer 5-unit classes. He went on to state that until now the Curriculum Committee hasn’t had to ask difficult questions about unit values in relation to contact hours, or weigh the effects of contact hours in relation to broader college and student success issues. Also, there is the opportunity to free resources that can be allocated to other things, like counseling and helping students build educational plans. Student experience, breadth of education, completion rates and student learning will need to be in alignment.

   As Senate President, J. Todd has met with colleagues and administrators from across the state, past ASCCC presidents, even an at-large Senator whose discipline is Math. All are having the same struggle with the issue of unit values and their corresponding contact hours. He is asking all of them “who has oversight of contact hours and units?” They all delineate that content is the purview of faculty. Contact hours—or resources—do not belong to faculty. J. Todd empathizes with the instructional concerns of discipline faculty and the need to reimagine our courses, content and pedagogy at this moment. And, we are truly at an impasse, so the question remains, “how do we move past it?”

   General discussion amongst the Curriculum Committee members with a variety of questions ensued. S. Kincade offered to allocate resources to bring in state faculty leadership. She noted that MJC faculty leadership have had the opportunity to hear conversations at the state level but more faculty could benefit from the presentations. J. Todd reminded the group that the AS-T in Computer Science is in jeopardy. Timelines are dictating that the college takes action. We may lose the program by failing to comply with SB1440 timelines. It was further noted that J. Zamora and the Computer Science department already did work to bring down CMPSC course units.
2. **Forwarding Courses/Programs in Approval Stream Process**

   **M. Adams**

   M. Adams opened by supporting E. Kerr’s suggestion during discussion of Action Item 1. He agreed that no policy or procedure exists to address the situation we are in with courses being held at an administrative level. When we think of it as a checks and balances process, we see that both parties have veto power. M. Adams stated that we’ve got to develop a way to get past the impasse. He distributed the most current ASCCC “Good Practices for Approval” documents, noting they might guide the college in resolving this issue. He said, “I would like to save Computer Science. This is my motivating issue. A lot of things have been more philosophical or hypothetical. And as James was saying, there is some time pressure on [developing the AS-T in Computer Science].”

   Again, general discussion amongst the Curriculum Committee members with a variety of questions ensued. K. Ennis pointed out that, while the the Board of Trustees can say “no” to any proposal, a codified process will demonstrate that Curriculum Committee thoughtfully addressed the issue, validated its decisions, and provide evidence of discussion that has taken place. It will establish that the Academic Senate, via the Curriculum Committee, has taken a formal position on this.

   J. Todd offered to work with M. Adams, J. Hamilton, and B. Adams to develop a resolution, at least 72 hours in advance of the next curriculum committee meeting. At this point, J. Todd reminded the group that the pressing issue with the Math courses is the AS-T in Computer Science which cannot be approved at the CCCCO because it exceeds the allowable units for the award.

   J. Hamilton reminded the group that “10+1” establishes that curriculum is the purview faculty, and that curriculum is the purview of this committee. What we’re talking about is that unit values impact budgetary decisions. There are areas where curriculum design has administrative tinges to it. That’s what we’re talking about: course unit values and contact hours which impact budget, which is the purview of administration, not faculty. Even if the curriculum committee has said “Curriculum is our 10+1 right”, we speak to pedagogy, we speak to content, that’s what we have. If it is not approved at the administrative levels, it is because they speak to their budgetary purview.” S. Kincade concurred that faculty need to be involved in the authoring phase of any alternatives.

   B. Adams proposed that the committee draft a resolution—or perhaps two different resolutions, one addressing dual proposals, one addressing the actual procedure and process itself. It was resolved that B. Adams, J. Hamilton, M. Adams, and J. Todd would craft a resolution for the next meeting.

**XII. PUBLIC COMMENT**

*M/S/U (E. MAKI, ________) to ADJOURN at 5:28 PM*

Members Absent: M. Boyd, R. Cranley, Student Services Rep. (Vacant), L. Lanigan, L. Lopez (ASMJC), M. Lynch, C. Mulder

Others Present: L. Gerasinichek, J. Hughes (Evaluations), L. Miller (Curriculum Specialist), A. Sabre, J. Todd

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with request to accommodate guests

II. APPROVAL OF MINUTES

November 19, 2013

Hearing no objections, the meeting minutes of November 19, 2013 were approved

III. COURSE NOTIFICATION AGENDA

The committee was notified of the following activity

CCCCO APPROVALS

MATH 89 (CCC000550073)

Course Activity Report

(NONE)
**IV. COURSE CONSENT AGENDA**

B. Adams explained that the following matrix was provided to reflect the final CMPSC-CSCI course ID crosswalk approved at the March 5, 2013 meeting.

<table>
<thead>
<tr>
<th>Rationale for Proposed Changes</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL (200's)</td>
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<tr>
<td>----------------</td>
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<tr>
<td>CSCI 200</td>
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<td>CSCI 201</td>
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<td>CSCI 202</td>
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<td>CSCI 203</td>
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<tr>
<td>CSCI 207</td>
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<td>CSCI 208</td>
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<table>
<thead>
<tr>
<th>WEB (250's)</th>
<th>CMPSC</th>
<th>FUTURE USE</th>
<th>Programming (270's)</th>
<th>CMPSC</th>
<th>FUTURE USE</th>
<th>ADVANCED (290's)</th>
<th>CMPSC</th>
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</thead>
<tbody>
<tr>
<td>CSCI 250</td>
<td>CPMGR 264</td>
<td>CSCI 260</td>
<td>CSCI 270</td>
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<td>CSCI 280</td>
<td>CSCI 290</td>
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<td>CSCI 261</td>
<td>CSCI 261</td>
<td>CSCI 271</td>
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<td>CSCI 253</td>
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<td>264</td>
<td>CSCI 264</td>
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<td>289</td>
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**V. COURSE DISCUSSION AGENDA**

**INACTIVATIONS**

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Effective</th>
<th>RA</th>
<th>Program Impact</th>
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</thead>
<tbody>
<tr>
<td>ADJU</td>
<td>Drug Awareness</td>
<td>1/2</td>
<td>Summer 2014 Expedited</td>
<td></td>
<td>To ensure accuracy of curricular offerings in the 2014-2015 catalog</td>
</tr>
<tr>
<td></td>
<td>Rationale: This course has not been offered for some time and there are no plans to offer it at this point.</td>
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<tr>
<td></td>
<td>Program Impact:</td>
<td></td>
<td></td>
<td></td>
<td>Stand-Alone</td>
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<tr>
<td></td>
<td><strong>M/S/U (E. LUCAS, C. VAUGHN) to INACTIVATE ADJU 240</strong></td>
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<tr>
<td>ADJU</td>
<td>Domestic Violence Prevention</td>
<td>1/2</td>
<td>Summer 2014 Expedited</td>
<td></td>
<td>To ensure accuracy of curricular offerings in the 2014-2015 catalog</td>
</tr>
<tr>
<td></td>
<td>Rationale: This course is currently not being offered and there are no plans to do so in the future.</td>
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<td></td>
<td>Program Impact:</td>
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<td></td>
<td></td>
<td>Stand-Alone</td>
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<tr>
<td></td>
<td><strong>M/S/U (E. LUCAS, C. VAUGHN) to INACTIVATE ADJU 242</strong></td>
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<tr>
<td>ENGL</td>
<td>Work Experience</td>
<td>1-4</td>
<td>Summer 2014 Expedited</td>
<td></td>
<td>To ensure accuracy of curricular offerings in the 2014-2015 catalog</td>
</tr>
<tr>
<td></td>
<td>Rationale: This course has never been taught and the course outline was never completed. I want to clean up our list of Active Courses so that it accurately reflects courses we offer</td>
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<td></td>
<td>Program Impact:</td>
<td></td>
<td></td>
<td></td>
<td>Stand-Alone</td>
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<td></td>
<td><strong>M/S/U (E. LUCAS, C. VAUGHN) to INACTIVATE ENGL 349AD</strong></td>
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<tr>
<td>INTEC</td>
<td>Employability Skills 1</td>
<td>2</td>
<td>Summer 2014 Expedited</td>
<td></td>
<td>To ensure accuracy of curricular offerings in the 2014-2015 catalog</td>
</tr>
<tr>
<td></td>
<td>Rationale: Industrial Technology Program discontinued. Clean up of courses in system but not being offered.</td>
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<tr>
<td></td>
<td>Program Impact:</td>
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<td></td>
<td></td>
<td>Construction - Carpentry Skills Recognition Award</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Industrial Technology - Systems A.S. Degree</td>
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<tr>
<td></td>
<td><strong>M/S/U (E. LUCAS, C. VAUGHN) to INACTIVATE INTEC 301</strong></td>
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<tr>
<td>INTEC</td>
<td>Mechanical Blueprint Reading</td>
<td>2</td>
<td>Summer 2014 Expedited</td>
<td></td>
<td>To ensure accuracy of curricular offerings in the 2014-2015 catalog</td>
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<tr>
<td></td>
<td>Rationale: Industrial Technology Program discontinued. Clean up of courses in system but not being offered.</td>
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<td></td>
<td>Program Impact:</td>
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<td></td>
<td>Stand-Alone</td>
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<td></td>
<td><strong>M/S/U (E. LUCAS, C. VAUGHN) to INACTIVATE INTEC 376</strong></td>
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</table>
MUSE 885  
**Evening Jazz Band**  
**Effective:** Summer 2014 *Expedited*  
**Rationale:** To ensure accuracy of curricular offerings in the 2014-2015 catalog  
**INACTIVATE**  
**Rationale:** Course denied at the state level. Course has never been implemented, scheduled, or taught.  
**Program Impact:**  
- Stand-Alone  

**M/S/U (E. Lucas, C. Vaughn) to INACTIVATE MUSE 885**

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**MODIFICATIONS/REACTIVATIONS**

**BUSAD 246**  
**Retail Management**  
**Effective:** Summer 2014 *Expedited*  
**Rationale for Expedited Approval:** Course is being reactivated because it is now part of the Retail Management Program which we are updating during our periodic curriculum review.  
**REACTIVATE/MODIFY**  
**Rationale:** We just learned that the Retail Management (WAFC) Program curriculum is being updated and BUSAD 246 is now the capstone course for this program. We need this course in the 2014-15 catalog to retain accreditation with the WAFC Retail Management Certificate program.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting: Online Course, Mixed Modalities/Hybrid Course  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Program Impact:**  
- Retail Management (WAFC) Certificate of Achievement  

**M/S/U (E. Lucas, C. Vaughn) to REACTIVATE/MODIFY BUSAD 246**  
**M/S/U (E. Lucas, L. Hatch) to ADOPT DE for BUSAD 246**  
**M/S/U (M. Garcia, K. Ennis) to EXPEDITE MODIFICATIONS of BUSAD 246**
CLDDV 127  
Infant/Toddler Practicum  
(from CLDDV 127ABCDE)  

Effective: Summer 2015

**MODIFY** Unit variability, enrollment restrictions, hours, repeat policy, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**NOTE:** CLDDV 127A, 127B, 127D, 127E will require inactivation in Datatel and CCC Inventory

**Rationale:** To align with Statewide CAP (Curriculum Alignment Project) for Child Development programs, add a limitation on enrollment (fingerprinting), changes to course description, course learning outcomes, objectives, course content, request hybrid component for one-lecture portion of the course, and eliminating the variable units.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50. Maintaining: (L) Enrollment limited to students who can demonstrate TB clearance. Requesting: (P) Satisfactory completion of CLDDV 121 and CLDDV 125. Removing (C) Satisfactory completion of or concurrent enrollment in CLDDV 125.

**Distance Education Status:** Requesting Mixed Modalities/Hybrid Course

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE; Approved for (CC-CHILD 16)

**Program Impact:**
- Site Supervisor Certificate of Achievement
- Early Childhood Education AS-T Degree (in progress)
- Early Intervention Assistant 1 Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement
- Teacher Certificate of Achievement

**During blanket approval of modifications,** S. Circle expressed concern that “a CLDDV course” had not used two Methods of Evaluation. B. Adams clarified that they in fact were used on the lab portion of the agenda.

**M/S/U (E. LUCAS, C. VAUGHN) to MODIFY CLDDV 127**

**M/S/U (K. ENNIS, E. MAKI) to MODIFY REQUISITES for CLDDV 127**

**M/S/U (E. LUCAS, L. HATCH) to ADOPT DE for CLDDV 127**
CLDDV 128
Preschool Practicum
Effective: Summer 2015

**MODIFY** Unit variability, enrollment restrictions, hours, repeat policy, DE modalities, general education, repeat policy, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, methods of evaluation, requisite skills

**NOTE:** CLDDV 128B, 128C, 128D, 128E will require inactivation in Datatel and CCC Inventory

**Rationale:** To align with Statewide CAP (Curriculum Alignment Project) for Child Development programs, add a limitation on enrollment (fingerprinting), changes to course description, course learning outcomes, objectives, course content, request hybrid component for one-lecture portion of the course, and eliminating the variable units.

**Enrollment Restrictions:** Maintaining (A) satisfactorily completion of ENGL 50 or qualification by assessment process, Maintaining (LOE) provide TB clearance; Requesting (P) Satisfactory completion of CLDDV 121 and CLDDV 125, Removing (P) satisfactory completion of CLDDV 101 or CLDDV 103 or (CLDDV 104 and CLDDV 105), and removing (A) satisfactorily prior completion or concurrent enrollment in CLDDV 121.

**Distance Education Status:** Requesting Mixed Modalities/Hybrid Course

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Program Impact:**
- Site Supervisor Certificate of Achievement
- Early Childhood Education A.S-T Degree (in progress)

*M/S/U (E. LUCAS, C. VAUGHN) to MODIFY CLDDV 128*

*M/S/U (K. ENNIS, E. MAKI) to MODIFY REQUISITES for CLDDV 128*

*M/S/U (E. LUCAS, L. HATCH) to MODIFY DE for CLDDV 128*

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CMPGR 226
3D Graphics and Animation 2
Effective: Summer 2015

**MODIFY** Repeat policy, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills

**Rationale:** Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix.

**Enrollment Restrictions:** Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 225.

**Distance Education Status:** Maintaining: Online course, Mixed Modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Program Impact:**
- Computer Graphics Applications A.S. Degree

*M/S/U (E. LUCAS, C. VAUGHN) to MODIFY CMPGR 226*

*M/S/U (K. ENNIS, E. MAKI) to MAINTAIN REQUISITES for CMPGR 226*

*M/S/U (E. LUCAS, L. HATCH) to MODIFY DE for CMPGR 226*
**CMPGR 284**  
Beginning After Effects  
**Effective:** Summer 2015  
**Modify** Title, repeat policy, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills  
**Rationale:** Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix. Course title is being modified to reflect current industry standards.  
**Enrollment Restrictions:** Maintaining (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.  
**Distance Education Status:** Maintaining: Online course, Mixed Modalities/Hybrid Course.  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Maintaining Activities  
**Program Impact:**  
- Computer Graphics Applications A.S. Degree  
- Computer Graphics Applications Certificate of Achievement  
M/S/U (E. LUCAS, C. VAUGHN) to MODIFY CMPGR 284  
M/S/U (K. ENNIS, E. MAKI) to MAINTAIN REQUISITES for CMPGR 284  
M/S/U (E. LUCAS, L. HATCH) to MAINTAIN DE for CMPGR 284  
M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT of CMPGR 284 on ACTIVITIES

**CMPSC 205**  
Problem Solving and Programming 1  
**Effective:** Summer 2015  
**Modify** Units, hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated to align with C-ID descriptor, COMP 122. This course is also included in the Computer Science TMC.  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of CMPSC 204.  
**Distance Education Status:** Maintaining: Online course, Mixed Modalities/Hybrid Course  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC; (Requesting CID COMP 122)  
**General Education Status:** Approved for (MJC-GE:D2) (CC: CMPSC 22)  
**Program Impact:**  
- Certificate: Computer Electronics Certificate of Achievement  
- Computer Electronics A.S. Degree  
- Computer Electronics A.A. Degree Major  
- Computer Electronics A.S. Degree  
- Computer Programming Specialist Certificate of Achievement  
- Computer Science A.S. Degree  
- Computer Science A.S-T Degree (in progress)  
- Computer Science A.A. Degree  
- Electronics Technology-Computer Electronics Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
M/S/U (E. LUCAS, C. VAUGHN) to MODIFY CMPSC 205 (CSCI 271)  
M/S/U (K. ENNIS, E. MAKI) to MAINTAIN REQUISITES for CMPSC 205 (CSCI 271)  
M/S/U (E. LUCAS, L. HATCH) to MAINTAIN DE for CMPSC 205 (CSCI 271)  
M/S/U (E. MAKI, K. ENNIS) to MAINTAIN PLACEMENT OF CMPSC 205 (CSCI 271) on GE PATTERN(S)
CMPSC 241  
(ASSEMBLY LANGUAGE PROGRAMMING)  
3 (previously 4)  

**Effective:** Summer 2015  
**Rationale:** Course is being updated to align with C-ID descriptor, COMP 142. This course is also included in the Computer Science TMC.  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of CMPSC 205.  
**Distance Education Status:** Maintaining: Online course, Mixed Modalities/Hybrid Course.  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC; (Requesting C-ID COMP 142)  
**General Education Status:** Approved for (MJC-GE:D2)  
**Program Impact:**  
- Certificate: Computer Electronics Certificate of Achievement  
- Computer Electronics A.S. Degree  
- Computer Electronics A.A. Degree Major  
- Computer Electronics A.S. Degree  
- Computer Programming Specialist Certificate of Achievement  
- Computer Science A.S. Degree  
- Computer Science AS-T Degree (in progress)  
- Computer Science A.A. Degree  
- Electronics Technology-Computer Electronics Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern  

**M/S/U (E. LUCAS, C. VAUGHAN) to MODIFY CMPSC 241 (CSCI 273)**  
**M/S/U (K. ENNIS, E. MAKI) to MAINTAIN REQUISITES for CMPSC 241 (CSCI 273)**  
**M/S/U (E. LUCAS, L. HATCH) to MAINTAIN DE for CMPSC 241 (CSCI 273)**  
**M/S/U (E. MAKI, K. ENNIS) to MAINTAIN PLACEMENT OF CMPSC 241 (CSCI 273) on GE PATTERN(S)**
CMPSC 261  
(CSCI 272 in SU14)  
Problem Solving and Programming 2  
3 (previously 4)  
Effective: Summer 2015  
MODIFY Units, hours, outcomes, objectives, content, typical assignments, methods of instruction,  
methods of evaluation, textbooks, requisite skills  
Rationale: Course is being updated to align with C-ID descriptor, COMP 132. This course is also  
included in the Computer Science TMC.  
Enrollment Restrictions: Maintaining (P) Satisfactory completion of CMPSC 205  
Distance Education Status: Maintaining: Online course, Mixed Modalities/Hybrid Course  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC. (CC: CMPSC 24)  
General Education Status: Approved for (MJC-GE: D2)  
Program Impact:  
- Computer Programming Specialist Certificate of Achievement  
- Computer Science AS-T Degree (in progress)  
- Computer Science A.A. Degree  
- Computer Science A.S. Degree  
- Computer Science A.S.  
- Electronics Technology-Computer Electronics Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern  
M/S/U (E. LUCAS, C. VAUGHN) to MODIFY CMPSC 261 (CSCI 272)  
M/S/U (K. ENNIS, E. MAKI) to MAINTAIN REQUISITES for CMPSC 261 (CSCI 272)  
During blanket approval of DE, M. Garcia asked why there were no on campus meetings for this  
hybrid course. C. Vaughn indicated there should be. It was decided this was an oversight in this  
particular DE addendum, because all the other proposals indicated “meetings.”  
M/S/U (E. LUCAS, L. HATCH) to MAINTAIN DE for CMPSC 261 (CSCI 272)  
M/S/U (E. MAKI, K. ENNIS) to MAINTAIN PLACEMENT OF CMPSC 261 (CSCI 272) on GE  
PATTERN(S)  

PEA 116  
Adapted Run/Walk  
1  
Effective: Summer 2014 Expedited! To comply with newly revised code or law.  
Rationale for Expedited Approval: Due to repeatability, would like to update and reactivate this  
course for disabled students to provide for them a credit course vs. a non credit course.  
REACTIVATE/MODIFY repeat policy, general education, outcomes, objectives, content, typical  
assignments, methods of instruction, textbooks  
Rationale: Due to repeatability, would like to update and reactivate this course for disabled  
students to provide for them a credit course vs. a non credit course.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly  
advised to provide medical verification of physical or learning disability.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and Requesting UC  
General Education Status: Requesting: (MJC: Activities)  
Program Impact:  
- Stand-Alone  
M/S/U (E. LUCAS, C. VAUGHN) to REACTIVATE/MODIFY PEA 116  
M/S/U (K. ENNIS, E. MAKI) to MAINTAIN REQUISITES for PEA 116  
M/S/U (K. ENNIS, S. CIRCLE) to REQUEST PLACEMENT of PEA 116 on ACTIVITIES  
M/S/U (M. GARCIA, K. ENNIS) to EXPEDITE MODIFICATIONS of PEA 116
Curriculum Committee Minutes – December 03, 2013

PEA 141  
Adapted Fitness  
Effective: Summer 2014 Expedited! To comply with newly revised code or law.  
Rationale for Expedited Approval: Due to loss of repeatability in physical education, this course is being reactivated.  
REACTIVATE/MODIFY: Hours, repeat policy, transfer, general education, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Due to loss of repeatability in physical education, this course is being reactivated.  
Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to provide medical verification of disability and recommendation of medical specialist.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and Requesting UC  
General Education Status: Requesting (MJC: Activities)  
Program Impact:  
- Stand-Alone  
M/S/U (E. LUCAS, C. VAUGHN) to REACTIVATE/MODIFY PEA 141  
M/S/U (K. ENNIS, E. MAKI) to MAINTAIN REQUISITES for PEA 141  
M/S/U (K. ENNIS, S. CIRCLE) to REQUEST PLACEMENT of PEA 141 on ACTIVITIES  
M/S/U (M. GARCIA, K. ENNIS) to EXPEDITE MODIFICATIONS of PEA 141

PSYCH 105  
Abnormal Psychology  
Effective: Summer 2014 Expedited! To align with C-ID descriptor  
Rationale for Expedited Approval: to update for CI-D PSYCH 120 which was conditionally approved on 9/30/13.  
MODIFY: Outcomes, content  
Rationale: Course was also changed to align with C-ID PSYCH 120.  
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC; Requesting (CID PSYCH 120)  
General Education Status: Approved for (MJC-GE:B) (CSU-GE: D9) (IGETC: 4I)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- MJC-GE Pattern  
- Psychology for Transfer AA-T Degree (in progress)  
M/S/U (E. LUCAS, C. VAUGHN) to MODIFY PSYCH 105  
M/S/U (K. ENNIS, E. MAKI) to MAINTAIN REQUISITES for PSYCH 105  
M/S/U (E. MAKI, K. ENNIS) to MAINTAIN PLACEMENT OF PSYCH 105 on GE PATTERN(S)  
M/S/U (M. GARCIA, K. ENNIS) to EXPEDITE MODIFICATIONS of PSYCH 105
**NEW COURSES**

**MUST 141**

**Musicianship and Guided Listening 1**

**Effective:** Upon CCCCO approval **Expedited!**

**Rationale for Expedited Approval:** To substitute for MUST 130, Practica Musica, a course that was sequential within the music major track and repeatable 3 times.

**ADOPT**

**Rationale:** The class is being created to meet the new laws about course repeatability.

**Enrollment Restrictions:** Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Requesting (MJC: Activities)

**Program Impact:**
- Stand-Alone

**MUST 141, 142, 143 144 pulled for discussion as a block by E. Maki. A. Sabre was present to answer questions. Several comments had been made on the courses that both E. Maki and A. Sabre wanted to respond to with clarity. There was a contradiction in the field trip policy between Technical Details and the catalog description. Field trip language was removed from the catalog description. Typical assignments were revised to show quality, not quantity of assignments. Questions were raised about the similar content of the course over the sequence, which the author and representative explained was about the increasing level of skill in each content area. K. Ennis expressed concern about the CLOs being very similar to the course objectives. A. Sabre agreed to work with K. Ennis to improve the CLOs. Recommended content section was longer than the required content. It was clarified that any of the four composers could be covered at the fourth level justifying the length of the list.**

**M/S/U (E. MAKI, L. HATCH ) to ADOPT MUST 141**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for MUST 141**

**M/S/U (K. ENNIS, S. CIRCLE ) to PLACE MUST 141 on ACTIVITIES**

**M/S/U (M. GARCIA, K. ENNIS ) to EXPEDITE ADOPTION of MUST 141**

**MUST 142**

**Musicianship and Guided Listening 2**

**Effective:** Upon CCCCO approval **Expedited!**

**Rationale for Expedited Approval:** To substitute for MUST 130, Practica Musica, a course that was sequential within the music major track and repeatable 3 times.

**ADOPT**

**Rationale:** The class is being created to meet the new laws about course repeatability.

**Enrollment Restrictions:** Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Requesting (MJC: Activities)

**Program Impact:**
- Stand-Alone

**M/S/U (E. MAKI, L. HATCH ) to ADOPT MUST 142**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for MUST 142**

**M/S/U (K. ENNIS, S. CIRCLE ) to PLACE MUST 142 on ACTIVITIES**

**M/S/U (M. GARCIA, K. ENNIS ) to EXPEDITE ADOPTION of MUST 142**
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
<th>Action</th>
<th>Rationale for Expedited Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUST 143</td>
<td>Musicianship and Guided Listening 3</td>
<td>1</td>
<td><strong>ADOPT</strong></td>
<td>For substitution of MUST 130.</td>
</tr>
<tr>
<td></td>
<td><strong>Effective:</strong> Upon CCCCO approval.</td>
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<tr>
<td></td>
<td><strong>Rationale:</strong> The class is being created to meet new laws about course repeatability.</td>
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<td></td>
<td><strong>Enrollment Restrictions:</strong> Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101.</td>
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<tr>
<td></td>
<td><strong>Distance Education Status:</strong> None</td>
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<tr>
<td></td>
<td><strong>Materials Fee Status:</strong> None</td>
<td></td>
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<tr>
<td></td>
<td><strong>Articulation Status:</strong> Transfer to CSU</td>
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<tr>
<td></td>
<td><strong>General Education Status:</strong> Requesting (MJC: Activities)</td>
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<td></td>
<td><strong>Program Impact:</strong></td>
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<td></td>
<td><strong>M/S/U (E. MAKI, L. HATCH) to ADOPT MUST 143</strong></td>
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<tr>
<td></td>
<td><strong>M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for MUST 143</strong></td>
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<tr>
<td></td>
<td><strong>M/S/U (K. ENNIS, S. CIRCLE) to MAINTAIN PLACEMENT of MUST 143 on ACTIVITIES</strong></td>
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<tr>
<td></td>
<td><strong>M/S/U (M. GARCIA, K. ENNIS) to EXPEDITE ADOPTION of MUST 143</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
<th>Action</th>
<th>Rationale for Expedited Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUST 144</td>
<td>Musicianship and Guided Listening 4</td>
<td>1</td>
<td><strong>ADOPT</strong></td>
<td>For substitution of MUST 130.</td>
</tr>
<tr>
<td></td>
<td><strong>Effective:</strong> Upon CCCCO approval.</td>
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<tr>
<td></td>
<td><strong>Rationale:</strong> The class is being created to meet new laws about course repeatability.</td>
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<td></td>
<td><strong>Enrollment Restrictions:</strong> Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101.</td>
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<tr>
<td></td>
<td><strong>Distance Education Status:</strong> None</td>
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<td></td>
<td><strong>Materials Fee Status:</strong> None</td>
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<td></td>
<td><strong>Articulation Status:</strong> Transfer to CSU</td>
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<td></td>
<td><strong>General Education Status:</strong> Requesting (MJC: Activities)</td>
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<td></td>
<td><strong>Program Impact:</strong></td>
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<td></td>
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<td></td>
<td><strong>M/S/U (E. MAKI, L. HATCH) to ADOPT MUST 144</strong></td>
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<tr>
<td></td>
<td><strong>M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for MUST 144</strong></td>
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<td></td>
</tr>
<tr>
<td></td>
<td><strong>M/S/U (K. ENNIS, S. CIRCLE) to PLACE MUST 144 on ACTIVITIES</strong></td>
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<tr>
<td></td>
<td><strong>M/S/U (M. GARCIA, K. ENNIS) to EXPEDITE ADOPTION of MUST 144</strong></td>
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</tbody>
</table>
THETR 135  Rehearsal and Performance 3  2
Effective: Upon CCCCO approval
ADOPT
Rationale: This course is being proposed for training techniques that will give the student intermediate acting skills that will apply to a role in a fully mounted production. If it is approved via curriculum, Ruth will submit for CID THTR 191. Based on a conversation with M. Sundquist on 11.21.13, this course will reside in the THTR ADT if that is the route they take for "4 experiences". I will reflect this on the CID EXCEL sheet. (R. Cranley)
Enrollment Restrictions: Requesting (L) enrollment limited to students who successfully pass the audition process and get cast in a role.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU. Requesting UC. Requesting (CID THETR 191)
General Education Status: Requesting (MJC: Activities)
Program Impact:
- Stand-Alone
  M/S/U (E. LUCAS, C. VAUGHN) to ADOPT THETR 135
  M/S/U (K. ENNIS, E. MAKI) to ADOPT ENROLLMENT RESTRICTIONS for THETR 135
  M/S/U (K. ENNIS, S. CIRCLE) to PLACE THETR 135 on ACTIVITIES

THETR 136  Rehearsal and Performance 4  2
Effective: Upon CCCCO approval
ADOPT
Rationale: This course is being proposed for an advanced acting experience in a fully mounted theatre production. Ruth will submit for CID THTR 191 if approved via curriculum. Based on a conversation with M. Sundquist on 11.21.13, this course will reside in the THTR ADT if that is the route they take for "4 experiences". I will reflect this on the CID EXCEL sheet. (R. Cranley).
Enrollment Restrictions: Requesting (L) Enrollment limited to students who successfully pass the audition process and get cast in a role.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU. Requesting UC. Requesting (C-ID THTR 191)
General Education Status: Requesting (MJC: Activities)
Program Impact:
- Stand-Alone
  M/S/U (E. LUCAS, C. VAUGHN) to ADOPT THETR 136
  M/S/U (K. ENNIS, E. MAKI) to ADOPT REQUIREMENTS for THETR 136
  M/S/U (K. ENNIS, S. CIRCLE) to PLACE THETR 136 on ACTIVITIES
THETR 154  
**Dance Rehearsal & Performance 3**  
**Effective:** Upon CCCCO approval  
**ADOPT**  
**Rationale:** This course is the 3rd Rehearsal & Performance in a sequence of 4 levels of dance performance. This course develops the student's ability to perform with expression, further their intermediate/advanced technical skills related to the Jazz and Modern genre.  
**Enrollment Restrictions:** Requesting (L) Enrollment limited to students who successfully pass the audition process.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU. Requesting UC. Requesting (C-ID THTR 191)  
**General Education Status:** Requesting (MJC: Activities)  
**Program Impact:**  
- Stand-Alone  
  *M/S/U (E. LUCAS, C. VAUGHN) to ADOPT THETR 154*  
  *M/S/U (K. ENNIS, E. MAKI) to ADOPT REQUISITES for THETR 154*  
  *M/S/U (K. ENNIS, S. CIRCLE) to PLACE THETR 154 on ACTIVITIES*  

THETR 168  
**Dance Rehearsal & Performance 4**  
**Effective:** Upon CCCCO approval  
**ADOPT**  
**Rationale:** This course is the fourth in a sequence of 4 levels of rehearsal and performance.  
**Enrollment Restrictions:** Requesting (L) Enrollment limited to students who successfully pass the audition process.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU. Requesting UC. Requesting (C-ID THTR 191)  
**General Education Status:** Requesting (MJC: Activities)  
**Program Impact:**  
- Stand-Alone  
  *M/S/U (E. LUCAS, C. VAUGHN) to ADOPT THETR 168*  
  *M/S/U (K. ENNIS, E. MAKI) to ADOPT REQUISITES for THETR 168*  
  *M/S/U (K. ENNIS, S. CIRCLE) to PLACE THETR 168 on ACTIVITIES*
VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

B. Adams opened the Program Discussion Agenda by pointing out that the Business Administration Department followed the Curriculum Review Matrix and reviewed courses and programs at the same time, which should be the practice all disciplines follow in order to update programs as course changes are made. She expressed gratitude and commended them for their robust efforts, and pointed out how well it worked for them in terms of seeing the impact of course modifications on program requirements.

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

**MODIFY: Bookkeeping Program**

C: Bookkeeping 25

Effective Term: Summer 2014 **Expedited**

To ensure accuracy of program offerings in the college catalog

**MODIFY** Program learning outcomes, required courses, elective courses

Rationale: Update for BUSAD review cycle.

M/S/U (E. MAKI, M. GARCIA) to **MODIFY C: BOOKKEEPING**

During blanket approval of expedited proposals, questions were raised about the criteria for expediting program changes. B. Adams explained that these were being expedited to ensure accuracy of catalog information, and because they are local awards, there are not subsequent levels of action that must take place prior to implementing them. It was explained that criteria for determining what requires Board of Trustees and CCCCO approval can be complex and case-by-case. S. Kincade indicated that the topic of expediting timelines needs to be on a future agenda.

M/S/U (P. MENDEZ, E. MAKI) to **EXPEDITE MODIFICATIONS of C: BOOKKEEPING**

**MODIFY: International Business Program**

C: International Business 17

Effective Term: Summer 2014 **Expedited**

To ensure accuracy of program offerings in the college catalog

**MODIFY** Program learning outcomes, required courses

Rationale: This revision is part of the regular Business Administration curriculum review cycle. These changes are proposed for the 2014-15 catalog to update required and elective courses and descriptions and correct any errors in the certificate.

C: International Business pulled for discussion by K. Ennis due to concerns about outcomes language. She commended the department for its valiant efforts on the programs. She was reluctant to point out that the PLO language was not as “to the point” on outcomes 1 and 3. They were revised to remove phrases like “…demonstrate and understanding of”

M/S/U (K. ENNIS, E. MAKI) to **MODIFY C: INTERNATIONAL BUSINESS**

M/S/U (P. MENDEZ, E. MAKI) to **EXPEDITE MODIFICATIONS of C: INTERNATIONAL BUSINESS**
Real Estate Program

Effective Term: Summer 2014

To ensure accuracy of program offerings in the college catalog

Adopt New Award in Existing Program: SRA: Real Estate Salesperson 9-10

Rationale: This is a new "mini" award (skills recognition award) including only courses needed to sit for the Real Estate Salesperson exam. This award is intended to meet immediate needs for students wanting to enter the recovering real estate job market. This skills recognition certificate is based on current research of the CA Department of Real Estate and includes education requirements for the Real Estate Salesperson's license exam. These changes are proposed for the 2014-15 catalog to allow students to immediately begin earning this award.

M/S/U (E. MAKI, M. GARCIA) to ADOPT SRA: REAL ESTATE SALESPERSON

M/S/U (P. MENDEZ, E. MAKI) to EXPEDITE THE ADOPTION OF SRA: REAL ESTATE SALESPERSON

Supervisory Management Program

C: Supervisory Management 21

Effective Term: Summer 2014

To ensure accuracy of program offerings in the college catalog

MODIFY Program learning outcomes, elective courses

Rationale: This update is part of the regular Business Administration curriculum review cycle. These changes are proposed for the 2014-15 catalog to discontinue the Supervisory Management AA degree, and update required and elective courses in the remaining AS and certificate.

M/S/U (E. MAKI, M. GARCIA) to MODIFY C: SUPERVISORY MANAGEMENT

M/S/U (P. MENDEZ, E. MAKI) to EXPEDITE MODIFICATIONS of C: SUPERVISORY MANAGEMENT

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

Accounting Program

C: Accounting 27-28 (previously 24)

Effective Term: Upon CCCCO Approval

MODIFY Program learning outcomes, required courses, elective courses, certificate units

Rationale: Revision of this certificate is part of our regular BUSAD curriculum review cycle.

M/S/U (E. MAKI, M. GARCIA) to MODIFY C: ACCOUNTING

AS: Accounting 25 (previously 30)

Effective Term: Upon CCCCO Approval

MODIFY Program learning outcomes, required courses, elective courses, units in major

Rationale: This revision is part of the regular Business Administration curriculum update.

M/S/U (E. MAKI, M. GARCIA) to MODIFY AS: ACCOUNTING

C: Accounting Clerk 14½ - 18½ (previously 14½)

Effective Term: Upon CCCCO Approval

MODIFY Program learning outcomes, required courses, units in major
**Rationale:** This revision is part of the regular Business Administration curriculum update.

**M/S/U (E. MAKI, M. GARCIA) to MODIFY C: ACCOUNTING CLERK**

**Bookkeeping Program**

**AS: Bookkeeping** 28 (previously 30)

**Effective Term:** Upon CCCCO Approval

**Rationale:** This program revision is part of the BUSAD curriculum review cycle.

**M/S/U (E. MAKI, M. GARCIA) to MODIFY AS: BOOKKEEPING**

**Business Operations Management Program**

**AS: Business Operations Management** 28 - 30 (previously 30)

**Effective Term:** Upon CCCCO Approval

**Rationale:** This is part of the regularly scheduled BUSAD curriculum review cycle. These changes are proposed for the 2014-15 catalog to discontinue AA degree, update required and elective courses and descriptions and correct any errors in the remaining AS.

**M/S/U (E. MAKI, M. GARCIA) to MODIFY AS: BUSINESS OPERATIONS MANAGEMENT**

**Marketing Program**

**AS: Marketing** 27-30 (previously 30)

**Effective Term:** Upon CCCCO Approval

**Rationale:** This is part of the ongoing BUSAD curriculum update review cycle. These changes are proposed for the 2014-15 catalog to discontinue AA degree, update required and elective courses and descriptions and correct any errors in the remaining AS.

**M/S/U (E. MAKI, M. GARCIA) to MODIFY AS: MARKETING**

**Professional Selling**

**C: Professional Selling** 21 (previously 30)

**Effective Term:** Upon CCCCO Approval

**Rationale:** This is part of the regularly scheduled BUSAD curriculum update. These changes are proposed for the 2014-15 catalog to update required and elective courses and descriptions and correct any errors in the certificate.

**M/S/U (E. MAKI, M. GARCIA) to MODIFY C: PROFESSIONAL SELLING**

**Retail Management (WAFC) Program**

**C: Retail Management** 25-28 (previously 27)

**Effective Term:** Upon CCCCO Approval

**Rationale:** This program update is part of the regular BUSAD curriculum update cycle as well as major updates to align with curriculum updates being made by the Western Association of Food Chains through a $12 million grant. Changes to our Retail Management program bring our program into alignment with their revised curriculum, making our completing students eligible for industry specific awards.

**M/S/U (E. MAKI, M. GARCIA) to MODIFY C: RETAIL MANAGEMENT**
REAL ESTATE PROGRAM

AS: Real Estate 26 (previously 30)

<table>
<thead>
<tr>
<th>MODIFY</th>
<th>Real Estate Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS:</td>
<td>Real Estate</td>
</tr>
<tr>
<td>MODIFY</td>
<td>Program Learning Outcomes, required courses, major units</td>
</tr>
<tr>
<td>Effective Term:</td>
<td>Upon CCCCO Approval</td>
</tr>
<tr>
<td>Rationale:</td>
<td>This update is part of the continuing Business Administration curriculum review cycle. These changes are proposed for the 2014-15 catalog to discontinue AA degree, update required and elective courses and descriptions and correct any errors in the remaining AS and certificate. Changes also include updating courses to meet current CA Department of Real Estate education requirements for the Real Estate Broker's license exam.</td>
</tr>
<tr>
<td>M/S/U (E. MAKI, M. GARCIA) to MODIFY AS: REAL ESTATE</td>
<td></td>
</tr>
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</table>

C: Real Estate Broker (formerly “Real Estate”) 26 (no changes)

<table>
<thead>
<tr>
<th>MODIFY</th>
<th>Real Estate Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS:</td>
<td>Real Estate Broker</td>
</tr>
<tr>
<td>MODIFY</td>
<td>Award Title, program learning outcomes, program structure, required courses</td>
</tr>
<tr>
<td>Effective Term:</td>
<td>Upon CCCCO Approval</td>
</tr>
<tr>
<td>Rationale:</td>
<td>This certificate is being updated as part of our regular Business administration curriculum review cycle. These changes are proposed for the 2014-15 catalog to discontinue AA degree, update required and elective courses and descriptions and correct any errors in the remaining AS and certificate. Changes also include updating courses to meet current CA Department of Real Estate education requirements for the Real Estate Broker's license exam.</td>
</tr>
<tr>
<td>M/S/U (E. MAKI, M. GARCIA) to MODIFY C: REAL ESTATE TO REAL ESTATE BROKER</td>
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</table>

MODIFY: Supervisory Management

AS: Supervisory Management 24-25 (previously 30)

<table>
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<tr>
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<th>Supervisory Management</th>
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</thead>
<tbody>
<tr>
<td>AS:</td>
<td>Supervisory Management</td>
</tr>
<tr>
<td>MODIFY</td>
<td>Program learning outcomes, elective courses, major units</td>
</tr>
<tr>
<td>Effective Term:</td>
<td>Upon CCCCO Approval</td>
</tr>
<tr>
<td>Rationale:</td>
<td>This update is part of the ongoing BUSAD curriculum update review cycle. These changes are proposed for the 2014-15 catalog to discontinue the Supervisory Management AA degree, and update required and elective courses in the remaining AS and certificate.</td>
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<tr>
<td>M/S/U (E. MAKI, M. GARCIA) to MODIFY AS: SUPERVISORY MANAGEMENT</td>
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</tbody>
</table>

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams
   E. Kerr and B. Adams are still working on the Elementary Teacher Education AS-T. Some faculty members may be contacted because their courses are part of the ADT, and could be aligned to a C-ID, however they have not been updated and submitted for C-ID approval. Psychology ADT will be submitted soon per L. Miller.

2. C-ID R. Cranley
   R. Cranley, absent, sent an email to the committee in lieu of a meeting report. 79 courses have C-IDs. An additional 8 CORs will be submitted for C-ID following today's meeting, on the condition that they are approved at this meeting. All deans and curriculum representatives were sent a C-ID spreadsheet on Tuesday, November 26, with courses sorted by division. She asked that representatives please encourage faculty members responsible for a particular COR update to modify and submit their course through curriculum. Newest C-ID spreadsheet, updated on 11/26/2013 is posted on the Curriculum Committee website. If you have questions for R. Cranley, please email her.

3. CurricUNET Implementation/Issues B. Adams/L. Miller
   No tickets have needed to be submitted since the last curriculum meeting.

4. Outcomes Assessment Workgroup (OAW) K. Ennis
   The Outcomes Assessment Workgroup meets Friday.
X. UNFINISHED BUSINESS

Action Items

1. **Policies for Prerequisites/Corequisites/Advisories**  
   **M. Robles**  
   M. Robles hasn’t received any feedback. B. Adams explained that she didn’t have an electronic version of the document to distribute to committee members before the meeting, and was only able to distribute a portion of the draft document. She advised that all information gathered thus far should be sent out for the January meeting. M. Robles hoped that there could be a discussion about what the process will be. A priority would be to make sure there is no disproportionate impact. There was discussion of the need to be “alerted” when prerequisites are being added. B. Adams pointed the group’s attention to CurricUNET’s *Course Comparison Summary Report* that addresses this need. There is a need for very clear criteria for faculty who are proposing prerequisites to ensure that factors are taken into consideration.

2. **Independent Study Course Outlines**  
   **B. Adams/M. Robles**  
   At the last meeting, B. Adams received marked up paper copies of the prior Independent Study Proposal. She had started a draft of incorporating notations from the last meeting. At this time, the draft is too rough. She believes the committee should have a draft of something to review at the January meeting. She asked committee for feedback on how they wanted the form to look and be improved.

3. **Resolution FL13-A “Moving Courses through the Approval Stream”**  
   **M. Adams**  
   M. Adams explained how the resolution was developed. B. Adams recused herself to maintain impartiality as a meeting facilitator. The remaining three authors, M. Adams, J. Hamilton, and J. Todd had robust discussion and collaborated over the resolution. They are not wedded to this exact iteration.

   There were concerns about the “therefore” clauses in the resolution. One committee member asked how the Curriculum Committee would hear the faculty rationale for their contested proposals. The opinion was that it appears the committee would not gain insights as to why the impasse exists.

   J. Hamilton noted that the resolution doesn’t indicate the Curriculum Committee automatically passes the course. It’s saying that, with a 2/3 majority, the course(s) will be put before the committee for review and vote. It requires the Dean to forward the course(s) to the Curriculum Committee through the established process. J. Todd explained that the second “therefore” in the resolution establishes that, after the curriculum committee votes by 2/3 majority to review the contested proposal(s), and if the resulting curriculum review ends up in those course proposals not being passed by the Committee, then the faculty authors must go back and rewrite the course proposal(s) for reconsideration.

   S. Circle maintained that she interpreted the second “therefore” as that the Dean would still be able to obstruct the course even after the committee has voted to review it by a 2/3 majority. J. Todd clarified: if the committee does not vote with a 2/3 majority to move the courses forward from the Dean, or if the Curriculum Committee does not approve the courses after being voted by 2/3 majority to appear on an agenda, then the course(s) go back to faculty for revision.

   It was clarified that the intent of the resolution was to create a process to bypass the limitations being set forth by the approval stream technologies in use.

   A question was asked if the VP might deny the course after the committee has approved the courses. It was noted that it is possible, but that would be irrelevant because, in this context, the committee would have acted in accordance with its “job” and governance by taking action on the proposals, since curriculum is faculty purview.

   Proposals contested at the VP-level would go to the Board of Trustees with a “minority report” or a dissenting report explaining why there is a disagreement to the President, the Chancellor, and the Board of Trustees. S. Kincade maintained that the VP cannot hold up curriculum because that is faculty purview, but because contact hours and units encroach on an area which is not faculty purview, the VP might deny because contact hours and units affect the college as a whole.
Clarification was sought on how the resolution would affect the Technical Review process. Would the 2/3 majority process obligate courses to go before committee even if they have technical problems? B. Adams asked if there should be explicit language differentiating between how the course moves forward for general technical issues versus the issue of contact hours/units. J. Hamilton clarified the intent of the resolution is not to guarantee approval of a course regardless of any complications. It is to ensure that—despite contested contact hours and unit values—our established processes remain intact and that course proposals can’t get stuck.

J. Todd was concerned about timelines for implementation and the consequences for SB1440 compliance and the CMPSC ADT if we do not review things in a timely fashion. B. Adams explained that courses can be submitted as part of an ADT when the C-ID system shows that courses have been submitted for C-ID review. B. Adams added that—per C-ID, courses that are submitted need not be implemented right away. We have up to 18 months. C-ID staff members have acknowledged that course changes cannot be implemented immediately in college operations. His question remained. Do course and program changes need to be in the college catalog next year, effective next fall? He wondered because this could have enormous effects on operational processes.

S. Kincade explained we are trying to meet a state imposed deadline to ensure we continue to garner state apportionment. We have to operate on an assumption of trust, that the Office of instruction will forward curriculum in a timely and appropriate manner should the CC approve it, and by the same token, that the division or department will act in good faith to deliver curriculum in a timely fashion.

**L. HATCH called the question**

J. Todd remained concerned about timelines. B. Adams noted that there will be a breakout session on the Thursday, January 9. A show of hands indicated how many would be in attendance, and the group may be able to take action then. The intent is to allow the faculty to make the decision on moving the courses through the approval stream if the resolution is passed. It was also confirmed that actions to vote on contested curriculum not take place using the Summer Approval Process. B. Adams explained that is usually reserved for technical emergencies.

**M/S/C (M. ADAMS, E. MAKI) to approve RESOLUTION FL13-A**

13 AYES
0 NAYS
2 ABSTENTIONS

**Informational Items**

*(NONE)*

**XI. NEW BUSINESS**

**Informational Items**

*(NONE)*

**Action Items**

1. **Distance Education Committee Representative**
   S. Circle will be the DE Committee representative.

   **M/S/U (L. HATCH, K. ENNIS) to place S. Circle as the Distance Education committee representative**

**XII. PUBLIC COMMENT**
S. Circle has submitted for a sabbatical and it is taking the DE Online Education, and doing research and teaching online. She will be developing a hybrid, online basic skills English 50 course. She also put in a mini-grant to go to a conference on Distance Learning. It was asked if there would be a person to take her place. She will keep the committee updated.

J. Todd hopes that there is a way to expedite the voting on the Math curriculum. He is concerned about our ability to see this come to fruition expeditiously. The breakout on the issue is tentatively scheduled for Thursday, January 9. B. Adams asked for a show of hands to indicate if there would be a meaningful number of attendees. It appeared there would be.

B. Adams thanked the team for a good semester, and acknowledged their hard work.

MEETING ADJOURNED at 4:20 PM
I. UNFINISHED BUSINESS

Informational Items

1. C-IDs, ADTs, and High Unit Values

   B. Adams informed curriculum meeting members that she had asked Letitia to bring copies of unapproved minutes from December 3rd meeting to refresh everyone’s memory. B. Adams at the request of S. Kincade gave a presentation at the Dean’s retreat the previous week. B. Adams had asked each of the Deans to identify the special topics that, from their perspective, were important in the Divisions other than their own. B. Adams demonstrated the tally and there were a lot of check marks about high unit values. B. Adams then asked the Deans to think about Curriculum. The majority noted that Curriculum Committee members are good communicators.

   B. Adams then reminded members that the Committee was not going to vote on individual Math courses, but voting on the process of forwarding Math curriculum to the next level as stated in Resolution FL 13-A. S. Circle asked S. Kincade on the status of bringing a guest speaker to a Curriculum meeting. S. Kincade responded that she was going to bring in a State Academic Senate speaker such as the former Academic Senate President, Michele Pilati, or the current State Academic Senate President, Beth Smith. If the person couldn't come to MJC it may be by videoconference.

   Discussion ensued on high unit values that included looking at what Columbia College was doing and the impact of high unit science courses on the Nursing program. It was clarified that faculty are primarily responsible for the design and content of courses including course outlines of record.

   B. Adams asked for any input or ideas about how we can resolve high unit value issues? It was discussed that decisions need to be made quickly because of timelines for implementation and the consequences if we do not review things in a timely manner. It was pointed out that high unit values are going to affect Financial Aid for students as well as their student success.

   J. Todd commented that unit values and their corresponding contact hours are connected to several initiatives the college must respond to: TMCs/ADTs and the 60 unit cap, general education and the breadth our college can offer, difficulties with financial aid, and the new Student Success initiative. We are going to have to balance and think strategically about what we want our student experience to be, especially given student load constraints. The ASCCC is having many discussions about what general education looks like in the area of ADTs, and our college needs to
contemplate how we want to maintain breadth, resources, and offerings across the curriculum. Part of the question in front of us is about student load--how much they can fit in--and the other is how all of our disciplines impact each other in terms units, contact and resources. Additionally, The Student Success Initiative is ushering in our first encounter with performance based funding. We need to consider how we are going to be more successful in terms of getting students to reach their goals, as well as improving retention and persistence. J. Todd thinks that the push from state initiatives might be read as everyone--all disciplines--needing to condense, focus on essentials in their courses, and do them well in order to increase student completion.

R. Cranley referred to the Math and Science spreadsheet found in the curriculum website. These spreadsheets reflect current articulation with the CSU and UC campuses and also show the unit values for transfer articulation using semester or quarter system and unit value.

S. Kincade provided some recommendations or considerations that divisions and faculty might include in curriculum development including C-ID Values, Success/Retention, Disproportionate Impact, Feeder Schools, Common CORE, and Financial Aid. She also emphasized the need for transparency to ensure faculty understand expectations of curriculum development prior to forwarding CORs to the Committee.

Discussion concluded and the committee moved to the next item.

II. NEW BUSINESS

Action Items

2. Resolution FL13-A Curriculum Approval Stream – MATH Courses

- MATH 10 Introduction to Math
- MATH 20 Pre-Algebra
- MATH 47 Skills for Success in Non-transfer Level Courses (AWAITING ORIGINATOR ACTION)
- MATH 49 Skills for Success in Transfer Level Math courses (AWAITING ORIGINATOR ACTION)
- MATH 70 Elementary Algebra
- MATH 90 Intermediate Algebra
- MATH 105 Structure of Mathematics 1
- MATH 106 Structure of Mathematics 2
- MATH 121 Pre-Calculus 1
- MATH 122 Pre-Calculus 2
- MATH 134 Elementary Statistics
- MATH 171 Calculus: First Course
- MATH 172 Calculus: Second Course
- MATH 173 Calculus: Third Course
- MATH 174 Introduction to Differential Equations & Linear Algebra

B. Adams provided the Curriculum Committee with a copy of Resolution FL13-A and called for a motion to address the Math courses identified above.

M. Adams moved to forward the listed MATH courses directly to the next step in the curriculum process (technology review) without dean approval per Resolution FL13-A Curriculum Approval Stream; approved by the Curriculum Committee on December 3, 2013. S. Circle seconded the motion.

The resolution required a 2/3 vote and members were asked to raise their hands if in favor of moving the MATH courses forward in the approval stream.

5-AYES
6-NAYS
ABSTENTIONS-0
M/S/ (M. ADAMS, S. CIRCLE) FAILED to forward the MATH courses to the curriculum committee for next level technology review without dean approval. Per Resolution FL 13-A, Therefore: Be it resolved, that in the event a course is not moved forward as described or the Curriculum Committee does not ultimately approve a course due to concerns about unit values or their corresponding contact hours, the Curriculum Committee will recommend that discipline faculty work with administration to develop a Course Outline of Record that would eliminate such concerns.
I. APPROVAL OF ORDER OF AGENDA

M/S/U (E. Maki, M. Lynch) to approve the order of the agenda.

II. APPROVAL OF MINUTES

M/S/U (E. Lucas, L. Hatch) to approve the minutes of 12/03/13 and 1/09/14 (Special Session)

III. COURSE NOTIFICATION AGENDA

The committee was notified of the following activity:

CCCCO APPROVALS

CMPSC 219 (CCC00551416)
CMPSC 241 (CCC00551750)
ENGL 107 (CCC00551627)
ESL 39 (CCC00551751)
MUST 141 (CCC00551632)
MUST 142 (CCC00551631)
MUST 143 (CCC00551630)
MUST 144 (CCC00551633)
THETR 135 (CCC00551629)
THETR 136 (CCC00551626)
THETR 154 (CCC00551628)

L. Miller noted that ENGL 107 is going to be changed to ENGL 111. The course was approved at the 11/08/13 meeting with a course ID (ENGL 107) that had previously been used for ‘Magazine Writing’ that was inactivated in 1988. MJC has a policy of not reusing course numbers that have been used in the past. The course had been approved as ENGL 107 at the district and CCCCCO. This revision will be facilitated through the Instruction Office.
**Course Activity Report**

The committee was notified of the following course activity:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective</th>
<th>Action</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 215</td>
<td>Firearms and Range Application</td>
<td>Spring 2014</td>
<td>Expedited</td>
<td>Materials fees may be removed. Students will acquire Livescan at their choice. This change has been implemented in Datatel.</td>
</tr>
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<tr>
<td>ADJU 216</td>
<td>Advanced Firearms and Range Application</td>
<td>Spring 2014</td>
<td>Expedited</td>
<td>Materials fees may be removed. Students will acquire Livescan at their choice. This change has been implemented in Datatel.</td>
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<tr>
<td>ENGL 111</td>
<td>Creative Writing: Creative Nonfiction</td>
<td>Upon CCCCO approval</td>
<td>Modify Course ID</td>
<td>Course was approved on 11/08/2013 with a course ID (ENGL 107), previously used for magazine writing that was inactivated in 1988. We do not reuse course numbers because of the potential effects on student transcripts. The course had been approved as ENGL 107 at the district and CCCCO. This revision will be facilitated through the Instruction Office.</td>
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<tr>
<td>PEC 145</td>
<td>Advanced Golf</td>
<td>Summer 2014</td>
<td>Expedited</td>
<td>Repeat policy is “not repeatable” in CurricUNET and Datatel. Needs to be repeatable 3x because this is a conditioning course.</td>
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<td>PEC 170</td>
<td>Advanced Swimming</td>
<td>Summer 2014</td>
<td>Expedited</td>
<td>TOP Code</td>
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<td></td>
<td>Course is currently coded as 083510 in Datatel and at the CCCCO. It should be coded as 083550 because this is a conditioning course.</td>
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<td>Modify TOP Code</td>
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<tr>
<td>PEC 178</td>
<td>Tournament Tennis</td>
<td>Summer 2014</td>
<td>Expedited</td>
<td>TOP Code</td>
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<td>Modify TOP Code</td>
<td>Course is currently coded as 083510 in Datatel and at the CCCCO. It should be coded as 083550 because this is an intercollegiate athletics course.</td>
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<tr>
<td>PEC 179</td>
<td>Track and Field</td>
<td>Summer 2014</td>
<td>Expedited</td>
<td>TOP Code</td>
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<td></td>
<td></td>
<td>Modify TOP Code</td>
<td>Course is currently coded as 083510 in Datatel and at the CCCCO. It should be coded as 083550 because this is an intercollegiate athletics course.</td>
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<tr>
<td>PEC 184</td>
<td>Power Volleyball</td>
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<td>Summer 2014</td>
<td>Yes</td>
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<tr>
<td>PEC 190</td>
<td>Advanced Water Polo</td>
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<td>Yes</td>
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<tr>
<td>PEM 114</td>
<td>Advanced Basketball</td>
<td>1</td>
<td>Summer 2014</td>
<td>Yes</td>
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<td>PEM 141X</td>
<td>Advanced Touch Football</td>
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<td>Yes</td>
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<td>PEM 162</td>
<td>Soccer</td>
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<td>PEM 165</td>
<td>Soccer 3</td>
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<td>PEW 163</td>
<td>Soccer 2</td>
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<td>Yes</td>
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<tr>
<td>PEW 180</td>
<td>Women’s Softball</td>
<td>1</td>
<td>Summer 2014</td>
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IV. COURSE CONSENT AGENDA

(Non)
ANSC 259
Pack Animal- Walk/Ride  
**Effective:** Summer 2015  
**Modify:** Hours, outcomes, objectives, content, typical assignments, methods of instruction.  
**Rationale:** Course is being updated for compliance.  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Program Impact:**  
  - Equine Science Certificate of Achievement (in progress)  
**M/S/U (E. LUCAS, L. HATCH) to MODIFY ANSC 259**

ANSC 260
Advanced Horsemanship  
**Effective:** Summer 2015  
**Modify:** Field trip, description, outcomes, objectives, content, typical assignments, methods of evaluation.  
**Rationale:** Course is being updated for compliance.  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Program Impact:**  
  - Equine Science Certificate of Achievement (in progress)  
**M/S/U (E. LUCAS, L. HATCH) to MODIFY ANSC 260**

ANSC 265
Introduction to Colt Training  
**Effective:** Summer 2015  
**Modify:** Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.  
**Rationale:** Course is being updated for compliance.  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Program Impact:**  
  - Equine Science Certificate of Achievement (in progress)  
**M/S/U (E. LUCAS, L. HATCH) to MODIFY ANSC 265**
ENGL 106  Creative Writing: Short Fiction  3
Effective: Summer 2015
MODIFY Field Trip, general education, outcomes, content, typical assignments, methods of
instruction, methods of evaluation, textbooks.
Rationale: This course is in the fall 2013 curriculum review cycle.
Enrollment Restrictions: Maintaining (P) satisfactorily completion of ENGL 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Remove Activities; Requesting (MJC-GE:C); Approved for (CSU-GE:
C2)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- English A.A. Degree
M/S/U (E. LUCAS, L. HATCH) to MODIFY ENGL 106
M/S/U (P. MENDEZ, M. LYNCH) to MAINTAIN REQUISITES for ENGL 106
M/S/U (L. HATCH, E. KERR) to MODIFY PLACEMENT OF ENGL 106 on GE PATTERNS
M/S/U (E.MAKI, L. LANIGAN) to REMOVE ENGL 106 from ACTIVITIES

NURWE 361  Work Experience-Nursing  1
Effective: Spring 2014 Expedited
Rationale for Expedited Approval: To update the course for the AS: Associate Degree Nursing
REACTIVATE/MODIFY Description, outcomes, objectives
Rationale: A regional healthcare facility is reintroducing work experience as a non-compensated
course for students eligible for NURS 265 and NURS 267.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of NURSE 260 and NURSE
261. Maintaining: (C) Concurrent enrollment in NURSE 262 or NURSE 263 or NURSE 264 or
NURSE 265 or NURSE 266 or NURSE 267; Removing (C) or NURSE 299XABCDEF
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Program Impact:
- Stand-Alone
M/S/U (E. LUCAS, L. HATCH) to MODIFY NURWE 361
M/S/U (P. MENDEZ, M. LYNCH) to MODIFY REQUISITES for NURWE 361
M/S/U (C. VAUGHN, S. CIRCLE) to EXPEDITE MODIFICATIONS of NURWE 361
NURWE 362  Work Experience-Nursing

**Effective:** Spring 2014  [Expedited]

**Rationale for Expedited Approval:** To facilitate workforce training demands. Students will work in an acute healthcare facility under the guidance of a RN.

**MODIFY** Repeat policy, description, outcomes, objectives, content, typical assignments

**Rationale:** There is a proposal by a local acute healthcare facility to hire students as nurse externs through the work experience program.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of NURSE 260 and NURSE 261. Maintaining: (C) Concurrent enrollment in NURSE 262 or NURSE 263 or NURSE 264 or NURSE 265 or NURSE 266 or NURSE 267; Removing (C) or NURSE 299XABCDEF.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer

**General Education Status:** Not approved for GE

**Program Impact:**
- Stand-Alone

**M/S/U (E. LUCAS, L. HATCH) to MODIFY NURWE 362**
**M/S/U (P. MENDEZ, M. LYNCH) to MODIFY REQUISITES for NURWE 362**
**M/S/U (C. VAUGHN, S. CIRCLE) to EXPEDITE MODIFICATIONS of NURWE 362**

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PSYCH 111  Psychology of Gender

**Effective:** Summer 2015

**MODIFY** Enrollment restrictions, description, outcomes, content, typical assignments, methods of evaluation, textbooks, requisite skills.

**Rationale:** Course is being updated for periodic review and to adhere to curriculum review matrix.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for (MJC-GE:B) (CSU-GE: D4, D9) (IGETC: 4D, 4I)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern
- Psychology AA-T Degree (in progress)

**M/S/U (E. LUCAS, L. HATCH) to MODIFY PSYCH 111**
**M/S/U (P. MENDEZ, M. LYNCH) to MAINTAIN REQUISITES for PSYCH 111**
**M/S/U (L. HATCH, E. KERR) to MAINTAIN PLACEMENT OF PSYCH 111 on GE PATTERN(S**
TUTOR 50  Tutor Training 2
Effective: Spring 2014 Expedited
To ensure student progression within program
Rationale for Expedited Approval: This course has not been taught for several years and is being updated per Title V, section 58170 (see attached document).
MODIFY Enrollment restrictions, DE modalities, description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks.
Rationale: This course has not been taught for several years and is being updated in order to allow systematic and comprehensive training of our tutors. Changes include adding a TMI and CLOs, updating text, and ensuring course conforms to MJC's current CAR requirements.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students selected as tutors for the Library & Learning Center.
Distance Education Status: Requesting Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Program Impact:
- Stand-Alone
M/S/U (E. Lucas, L. Hatch) to MODIFY TUTOR 50
M/S/U (P. Mendez, M. Lynch) to ADOPT REQUISITES for TUTOR 50
M/S/U C. Vaughn, K. Ennis) to ADOPT DE for TUTOR 50
M/S/U (C. Vaughn, S. Circle) to EXPEDITE MODIFICATIONS of TUTOR 50

TUTOR 850  Supervised Tutoring 0
Effective: Spring 2014 Expedited
To ensure student progression within program
Rationale for Expedited Approval: This course has not been taught for several years and is being updated per Title V, section 58170 (see attached document).
MODIFY Description, outcomes, objectives, content, typical assignments, methods of evaluation,
Rationale: Course is requesting expedited approval to meet Title V, section 58170.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Program Impact:
- Stand-Alone
M/S/U (E. Lucas, L. Hatch) to MODIFY TUTOR 850
M/S/U (C. Vaughn, S. Circle) to EXPEDITE MODIFICATIONS of TUTOR 850
NEW COURSES

GEOL 187  
Geology of the Death Valley Region  
2
Effective: Upon CCCCO approval [Expedited]
Rationale for Expedited Approval: Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. California possesses some of the most diverse geologic landscapes on the planet. Each of these proposed courses emphasize the field relationships and principles in particular regions. Geology/earth science majors will be able to continue to benefit from each unique field experience.
ADOPT
Rationale: The Death Valley course is being offered during the spring semester as Geology 171B (the older general course of field study). A large number of geology majors at MJC have already taken Geology 171B in the Cascades or Eastern Sierra and are therefore ineligible to enroll in the Spring semester, even though they would strongly benefit from the course.
Enrollment Restrictions: Requesting (A) Before enrolling in this course, students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of the instructor.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU.
General Education Status: Not approved for GE
Program Impact:
- Stand-Alone
M/S/U (E. LUCAS, L. HATCH) to ADOPT GEOL 187
M/S/U (P. MENDEZ, M. LYNCH) to ADOPT REQUISITES for GEOL 187
M/S/U (C. VAUGHN, S. CIRCLE) to EXPEDITE ADOPTION of GEOL 187

GEOL 192  
Geology of the Pacific Northwest  
3
Effective: Upon CCCCO approval [Expedited]
Rationale for Expedited Approval: Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field study classes in areas of contrasting geology. California and the other western states and Canada possess some of the most diverse geologic landscapes on the planet. Each proposed course emphasizes unique field relationships and principles. Geology majors at Modesto Junior College will continue to benefit from each unique field experience.
ADOPT
Rationale: Course is needed because of changes to repeatability.
Enrollment Restrictions: Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete any geology or earth science course, or get consent of the instructor.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU.
General Education Status: Not approved for GE
Program Impact:
- Stand-Alone
M/S/U (E. LUCAS, L. HATCH) to ADOPT GEOL 192
M/S/U (P. MENDEZ, M. LYNCH) to ADOPT REQUISITES for GEOL 192
M/S/U (C. VAUGHN, S. CIRCLE) to EXPEDITE ADOPTION of GEOL 192
THETR 176  
PEC 137  
Adopt  
Effective: Upon CCCCO approval. Exacted!  
Rationale: This course is the fourth in a sequence of four levels of modern dance. This course further develops the student's ability to use the body as an instrument of expression, with emphasis on advanced.  
Enrollment Restrictions: Requesting (P) Satisfactory completion of THETR 185.  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfer to CSU. Requesting: UC  
General Education Status: Requesting (MJC: Activities)  
Program Impact:  
- Stand-Alone  
  M/S/U (E. Lucas, L. Hatch) to Adopt THETR 176/PEC 137  
  M/S/U (P. Mendez, M. Lynch) to Adopt Requisites for THETR 176/PEC 137  
  M/S/U (L. Hatch, E. Kerr) to Maintain Placement of THETR 176/PEC 137 on GE Pattern(s)  
  M/S/U (E. Maki, L. Lanigan) to Maintain Placement of THETR 176/PEC 137 on Activities  
  M/S/U (C. Vaughn, S. Circle) to Expedite Adoption of THETR 176/PEC 137  

VI. PROGRAM NOTIFICATION AGENDA  
(None)  

VII. PROGRAM CONSENT AGENDA  
(None)  

VIII. PROGRAM DISCUSSION AGENDA  

Program Changes that do not require Chancellor's Office Notification/Application for Approval  

<table>
<thead>
<tr>
<th>MODIFY</th>
<th>Child Development/Early Intervention Program</th>
<th>24</th>
</tr>
</thead>
<tbody>
<tr>
<td>C: Early Intervention Assistant 2</td>
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<td></td>
</tr>
<tr>
<td>MODIFY</td>
<td>units (in catalog from 32 to 24), required and elective courses</td>
<td></td>
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<tr>
<td>Effective Term: Summer 2014</td>
<td>Expedited</td>
<td></td>
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<tr>
<td>Rationale: To ensure accuracy of 2014-15 catalog requirements and to conform to CCCCO program data on file which currently shows the award as approved for 24 units</td>
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<tr>
<td>M/S/U (E. Maki, K. Ennis) to MODIFY C: Early Intervention Assistant 2</td>
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<table>
<thead>
<tr>
<th>MODIFY</th>
<th>Clerical Program</th>
<th>30</th>
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<tbody>
<tr>
<td>C: Clerical</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MODIFY</td>
<td>required courses</td>
<td></td>
</tr>
<tr>
<td>Effective Term: Summer 2014</td>
<td>Expedited</td>
<td></td>
</tr>
<tr>
<td>Rationale: To ensure accuracy of catalog offerings and to conform to CCCCO program data on file.</td>
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<tr>
<td>C: Clerical Program pulled for discussion by K. Ennis expressing minor concerns about Program Student Learning Outcomes language. Minor modifications were made to PLOs during meeting.</td>
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<tr>
<td>M/S/U (E. Maki, K. Ennis) to MODIFY C: Clerical.</td>
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</tbody>
</table>
Theatre Program
SR: Design and Technical Theatre
MODIFY: required courses, program learning outcomes
Effective Term: Summer 2014 Expedited!
Rationale: To ensure accuracy of 2014-15 catalog requirements
M/S/U (E.MAKI, K. ENNIS) to MODIFY SR: Design and Technical Theatre.
SR: Theatre Program was pulled for discussion by K. Ennis due to concerns about Program Student Learning Outcomes language. B. Adams revised to modify PLOs.

Welding Program
AS: Welding
MODIFY: required courses, total units (in catalog from 27 to 30)
Effective Term: Summer 2014 Expedited!
Rationale: To ensure accuracy of 2014-15 catalog requirements and to conform to CCCCO program data on file which currently reflects the award as approved for 30 units.
M/S/U (E.MAKI, K. ENNIS) to MODIFY AS: Welding.

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

Early Childhood Education Program
ADOPT: AS-T in Early Childhood Education
Effective Term: (Upon CCCCO Approval)
Rationale: To conform with SB1440
M/S/U (E.MAKI, K. ENNIS) to MODIFY AS-T: in Early Childhood Education.
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

MODIFY Theatre Program 21 (previously 20)
AA: Theatre
MODIFY: major units, program learning outcomes, elective courses, required courses.
Effective Term: Summer 2014 Expedited
Rationale: To ensure accuracy of 2014-15 catalog requirements
M/S/U (E.MAKI, K. ENNIS) to MODIFY AA: Theatre.
AA: Theatre Program was pulled for discussion by K. Ennis due to concerns about Program Student Learning Outcomes language. K. Ennis is working with theatre faculty to revise and will inform B. Adams of revisions so they may be made in CurricUNET.

MODIFY Word Processing Program 31½ (previously 32)
C: Word Processing
MODIFY: units (to reflect changes in repeatability of required courses)
Effective Term: Summer 2014 Expedited
Rationale: To ensure accuracy of catalog offerings and to conform to CCCCO program data on file which shows the award approved at 32 units.
M/S/U (E.MAKI, K. ENNIS) to MODIFY C: Word Processing.
C: Word Processing Program pulled for discussion by K. Ennis expressing minor concerns about Program Student Learning Outcomes language. Minor modifications were made to PLOs during meeting.

INACTIVATIONS

INACTIVATE: A.A. Accounting 20
Effective: Summer 2014 Expedited
Rationale: To ensure accuracy of catalog offerings
M/S/U (E.MAKI, K. ENNIS) to INACTIVATE A.A: Accounting.

INACTIVATE: A.S. University Preparation, Emphasis in Physics 25
Effective: Summer 2014 Expedited
Rationale: Program is being inactivated because the AS-T in Physics has been approved by the CCCCO and the Physics faculty want to have just one single-focused transfer award.
M/S/U (E.MAKI, K. ENNIS) to INACTIVATE A.S. University Preparation, Emphasis in Physics.
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams
   B. Adams announced the approval of the AA-T in Early Childhood Education program, which will now go the Board for approval and L. Miller will submit this program to State for approval. Psychology is in final review at the CCCCO. The TMC for Chemistry has been finalized, but the template is not yet available on Chancellor’s Office website. B. Adams informed the committee that E. Kerr and she just had finished worked yesterday on TMC template for Elementary Teacher Education course, so this draft might appear on the next agenda. There are still more courses that need to be submitted for C-ID approval, such as Social Science and Geography. B. Adams encouraged reps to continue working with the faculty. She went on to explain that the committee can review any information about Transfer Model Curriculum using www.c-id.net and going to the TMC tab. The Chancellor’s office has posted AA-T and AS-T degrees. This website shows these examples, the level of the course, date reviewed and more.

2. C-ID  R. Cranley
   R. Cranley reported that there are now 101 courses that have been approved for C-IDs, and 73 courses are in the process of being reviewed. MJC is 1st statewide for C-ID submittals. R. Cranley referred to the newest spreadsheet that was created and now can be found on the MJC Curriculum Website. To view these courses go to View C-ID reviewer feedback on requests for C-ID descriptors.

3. CurricUNET Implementation/Issues  B. Adams/L. Miller
   B. Adams reported no tickets needed to be submitted since the last curriculum meeting.

4. Outcomes Assessment Workgroup (OAW)  K. Ennis
   K. Ennis announced that the Outcomes Assessment Workgroup (OAW) has been working hard and due dates for CLOs have been established. Courses that have been assessed from fall semester 2013 need to be in curriculum no later than January 31st. In addition for those who decided to assess courses for spring 2014 semester are due no later than May 31st. Each department should have a point person that has ability to access her/his course.

   B. Adams stated that some faculty members were asking to have the ability to enter/update data or assess their own courses. B. Adams shared that more than one faculty member may be teaching a course, but not everybody has access to check assessment data; an option for all faculty to have access and check data could be beneficial.

   Curriculum Committee members all have access to CurricUNET. K. Ennis was not able to answer those concerns, but will take those issues to the next OAW meeting. Discussion regarding OAW and assessment ensued.

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories  M. Robles
   The subcommittee had been working to update a rough draft for Policies for Prerequisites/Corequisites/Advisories. Draft #3 “Prerequisite based on content review only” was provided as an attachment to the current agenda for members to review. B. Adams asked everyone to provide feedback or additional comments to her by Tuesday, January 28, so any suggestions may be incorporated in the draft for the next curriculum meeting.

2. Independent Study Course Outlines  B. Adams/M.Robles
   B. Adams provided a separate form as Independent Study Course Outlines. B. Adams asked members to read and provide feedback or additional comments to her by Tuesday, January 28, so suggestions may be incorporated for the next curriculum meeting. For independent study course proposals, B. Adams recommended using www.assist.org website to review other community college course outlines of record.
Informational Items

No new information for informational Items.

XI. NEW BUSINESS

Informational Items

(NONE)

Action Items

(NONE)

XII. PUBLIC COMMENT

No public comment.

B. Adams provided some goody bags for each member as gifts. B. Adams and J. Hamilton predicted a good year and acknowledged the committee’s hard work.

MEETING ADJOURNED at 4:10 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved

II. APPROVAL OF MINUTES

January 21, 2014

Hearing no objections, the meeting minutes of January 21, 2014 were approved

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following CCCCO course approvals.

CCCO APPROVALS

THETR 168 (CCC00551811)  
CMPSC 261 (CCC00551993)

Course Activity Report

(NONE)

IV. COURSE CONSENT AGENDA

(NONE)
V. COURSE DISCUSSION AGENDA

INACTIVATIONS

GERM 51  Introductory German 1  3
Effective: Summer 2014 Expedited
INACTIVATE
Rationale: We haven't offered German 51 for several years since the college's focus has shifted to the transfer-level courses in German. Expedited approval of Summer 2014 is being requested to ensure accuracy of course information for students.
Program Impact:
- General Studies, Emphasis in Humanities A.A. Degree

M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE GERM 51

MODIFICATIONS/REACTIVATIONS

ADJU 212  Criminal Investigation  3
Effective: Summer 2015
MODIFY outcomes, objectives, content, textbooks
Rationale: Course received C-ID conditional approval so it’s being updated to revise based on C-ID comments
Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201
Distance Education Status: Maintaining: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Program Impact:
- Administration of Justice A.S. Degree
- Administration of Justice AS-T Degree

ADJU 212 pulled for discussion by J. Hamilton due to concerns about redundant language in CLOs. "Distinguish the difference between" is redundant. She advised stating “distinguish between” instead.

M/S/U (E. KERR, K. ENNIS) to MODIFY ADJU 212
M/S/U (J. BEEBE, E. MAKI) to MAINTAIN REQUISITES for ADJU 212 During blanket approval of requisites, E. Kerr noted that there was a discrepancy on the voting grid. B. Adams informed the committee that the discrepancy had been corrected.

M/S/U (E. LUCAS, S. BERGER) to MAINTAIN DE for ADJU 212
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Effective Date</th>
<th>Action</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 172</td>
<td>Intermediate Photography</td>
<td>3</td>
<td>Summer 2015</td>
<td>MODIFY</td>
<td>objectives, content, methods of instruction</td>
<td>Satisfactory completion of ART 170 or ART 182.</td>
<td>None</td>
<td>Maintaining $28 fee</td>
<td>Transfers to CSU and UC</td>
<td>Not approved for GE</td>
<td>- Photography A.A. Degree</td>
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<td>Rationale: Fee statement revision (IO Note: Total fee did not change, items did not change, only the order of items listed.)</td>
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<td>ART 172 pulled for discussion by J. Hamilton due to concerns about the phrase “seeing beyond the obvious.” How is that assessed? How is “obvious” defined. There was lengthy discussion. K. Ennis agreed to work with the OAW reps to address and hone the CLOs. It was noted that the system requisites at one point didn’t match the agenda. B. Adams reported that she fixed the issue. M. Adams noted that the Methods of Instruction were rather wordy, but it was not a major concern.</td>
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<tr>
<td>EASCI 161</td>
<td>Earth Science</td>
<td>4</td>
<td>Summer 2015</td>
<td>MODIFY</td>
<td>description, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU and UC</td>
<td>Approved for: (MJC-GE:A) (CSU-GE:B1, B3) (IGETC:5A, 5C)</td>
<td>- Anthropology AA-T Degree</td>
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<td>Rationale: Mandated. Course is being updated to address C-ID review comments</td>
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<td>- CSU-GE Certificate of Achievement</td>
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<td>Enrollment Restrictions: None</td>
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<td></td>
<td>- University Preparation, Emphasis in Earth Sciences AS Degree</td>
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<td>Distance Education Status: None</td>
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<td>- General Studies, Emphasis in Natural Sciences AA Degree</td>
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<td>Materials Fee Status: None</td>
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<td></td>
<td>- MJC-GE Pattern</td>
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<td>Articulation Status: Transfers to CSU and UC</td>
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<td></td>
<td>- Physical Science AS Degree</td>
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<td>General Education Status: Approved for:</td>
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<td>EASCI 161 pulled for discussion by M. Garcia due to concerns that there were assignments detailed in the catalog description. The group agreed that the college does not include such information there. The assignments were deleted from the description.</td>
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<td>Program Impact:</td>
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<td></td>
<td>M/S/U (E. LUCAS, L. LANIGAN) to MODIFY EASCI 161</td>
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<td></td>
<td></td>
<td></td>
<td>- Anthropology AA-T Degree</td>
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<td></td>
<td>M/S/U (C. VAUGHN, E. MAKI) to MAINTAIN PLACEMENT OF EASCI 161 on GE PATTERN(S)</td>
</tr>
</tbody>
</table>
PHILO 130 Political Philosophy 3
Effective: Summer 2015
Modify title, objectives, content, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for compliance so it may be included in the TMC template
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for: (CSU-GE:D8) (IGETC: 4H); Requesting: (MJC-GE:B)
Program Impact:
- CSU-GE Certificate of Achievement

M/S/U (M. Lynch, C. Vaughn) to MODIFY PHILO 130
M/S/U (C. Vaughn, E. Maki) to MODIFY PLACEMENT OF PHILO 130 on GE PATTERN(S)

PHYS 160 Descriptive Introduction to Physics 3
Effective: Summer 2014 Expedited
Rationale for Expedited Approval: The math department added a new intermediate algebra option. We need to add this new course as a prerequisite option at the same time as the new course takes effect to protect students.
Modify enrollment restrictions, outcomes
Rationale: The only proposed modification of this course is to add MATH 89 as an optional prerequisite. None of the physics content is being changed, but we are widening the pool of students able to take the class.
Enrollment Restrictions: Modifying: (P) Satisfactory completion of MATH 90 or MATH 89
Distance Education Status: Maintaining: Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for: (MJC-GE:A)(CSU-GE:B1)(IGETC:5A)
Program Impact:
- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Natural Sciences AA Degree
- MJC-GE Pattern

PHYS 160 and PHYS 180 pulled as a block for discussion by M. Garcia due to concerns about course content. He noted that the lecture content was identical for both courses. It was noted that these are the same course, in different configurations. One contains a lab, the other does not, thus the identical course content. It was explained that some students need to take the course with a lab component to satisfy General Education requirements, while others do not. It was noted that this configuration of two courses with identical content to provide a lab option was not necessarily used for all lab courses. One member commented it would be nice if it were done consistently across the science courses.

M/S/U (M. Adams, S. Circle) to MODIFY PHYS 160
M/S/U (J. Beebe, E. Maki) to MODIFY REQUISITES for PHYS 160
M/S/U (E. Lucas, S. Berger) to MAINTAIN DE for PHYS 160 During blanket approval of distance education modalities, B. Adams made note that we will need to verify if the recently approved AS-T in Physics would require a Substantial Change application to ACCJC.

M/S/U (C. Vaughn, E. Maki) to MAINTAIN PLACEMENT OF PHYS 160 on GE PATTERN(S)
M/S/U (M. Adams, S. Berger) to EXPEDITE MODIFICATIONS of PHYS 160
PHYS 180

**Conceptual Physics: A Hands On Approach**

**Effective:** Summer 2014 **Expedited**

**Rationale for Expedited Approval:** The math department created a new intermediate algebra course. We need to add this as an option for student entering this physics course at the same time as the new math course takes effect.

**MODIFY** enrollment restrictions, **general education**

**Rationale:** The proposed modification of this course is primarily to add MATH 89 as an optional prerequisite. Doing so, we are widening the pool of students able to take the class. The only other change is (A) to add lab content to a field that was oddly blank when this copy was made and (B) to correct the outlining of the content section

**Enrollment Restrictions:** Modifying: (P) Satisfactory completion of MATH 90 or MATH 89.

**Distance Education Status:** Maintaining: Mixed Modalities/Hybrid

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status**
Approved for: (MJC-GE:A)(CSU-GE:B1,B3)(IGETC:5A, 5C)

**Program Impact:**
- Elementary Teacher Education AA-T Degree (PENDING APPROVAL)
- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Natural Sciences AA Degree
- MJC-GE Pattern

M/S/U (M. ADAMS, S. CIRCLE) to **MODIFY PHYS 180**

M/S/U (J. BEEBE, E. MAKI) to **MODIFY REQUISITES for PHYS 180**

M/S/U (E. LUCAS, S. BERGER) to **MODIFY DE for PHYS 180**

M/S/U (C. VAUGHN, E. MAKI) to **MAINTAIN PLACEMENT OF PHYS 180 on GE PATTERN(S)**

M/S/U (M. ADAMS, S. BERGER) to **EXPEDITE MODIFICATIONS of PHYS 180**

**NEW COURSES**

ANTHR 192

**Anthropology of the Pacific Northwest**

**Effective:** Summer 2014 **Expedited**

**Rationale for Expedited Approval:** Course is being adopted to comply with repeatability issues to be offered in Summer 2014.

**ADOPT**

**Rationale:** Adopting for repeatability compliance.

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status** Not approved for General Education

**Program Impact:**
- Stand-Alone

M/S/U (M. LYNCH, C. VAUGHN) to **ADOPT ANTHR 192**

M/S/U (M. ADAMS, S. BERGER) to **EXPEDITED ADOPTION of ANTHR 192**
VI. PROGRAM NOTIFICATION AGENDA

CCCO Approvals: Programs

Program Activity

Hearing no objections, the committee was notified of the following program activity.

**MODIFY**
Accounting program 18
C: Accounting Clerk

**MODIFY**: Program learning outcomes

**Effective Term**: Summer 2014 **Expedited**

**Rationale**: To ensure accuracy of catalog information for 2014-2015

K. Ennis has since worked with the department faculty to improve the PLO statements and they have been updated in CurricUNET since the last meeting.

AS: Accounting

**MODIFY**: Program learning outcomes

**Effective Term**: Summer 2014 **Expedited**

**Rationale**: (See rationale for the C: Accounting Clerk)

**MODIFY**
Bookkeeping program 18
C: Bookkeeping

**MODIFY**: Program learning outcomes

**Effective Term**: Summer 2014 **Expedited**

**Rationale**: (See rationale for the C: Accounting Clerk)

AS: Bookkeeping

**MODIFY**: Program learning outcomes

**Effective Term**: Summer 2014 **Expedited**

**Rationale**: (See rationale for the C: Accounting Clerk)

**MODIFY**
Real Estate program 18
SR: Real Estate Salesperson
C: Real Estate Broker
AS: Real Estate

**MODIFY**: Program learning outcomes

**Effective Term**: Summer 2014 **Expedited**

**Rationale**: (See rationale for the C: Accounting Clerk)

**Rationale**: (See rationale for the C: Accounting Clerk)

VII. PROGRAM CONSENT AGENDA

(None)
VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

**MODIFY**

**Business Administration Program**

**AS-T: Business Administration**

**Effective Term:** Summer 2014  
**Rationale:** This is a periodic review in alignment with the Business Administration curriculum review cycle.

AS-T in Business Administration and AS: Business Administration pulled for discussion by K. Ennis due to concerns about the PLOs as written, noting that the PLOs do not reflect the depth and breadth of what the program delivers. She mentioned that she knows that students learn more than “ethics” and “terms” in this program—there are 18 courses. She expressed compassionate concern that this may be more of a systemic problem in this department, noting that the faculty members are operating with significantly fewer full-time department faculty. E. Kerr concurred and offered to discuss with C. Vaughn and P. Muncy. K. Ennis noted that she is in support of approving the proposal, but wanted to note that this issue may resurface until systemic challenges are overcome. B. Adams also noted that the catalog description should be reviewed for accuracy, since CurricUNET may contain erroneous information.

**M/S/U (C. VAUGHN, E. OROSCO-WITTKE) to MODIFY AS-T: BUSINESS ADMINISTRATION**

**M/S/U (E. MAKI, M. GARCIA) to EXPEDITE MODIFICATIONS of AS-T BUSINESS ADMINISTRATION**
MODIFY Maintenance Machinist Program  
C: Maintenance Machinist 2

**MODIFY:** elective options, unit requirements for required and elective options  
**Effective Term:** Summer 2014  
**Expedited**  
**Rationale:** Periodic review, to modify the requirements, and to remove courses that are no longer being offered. To correct math errors in unit calculation as printed in the 2013-2014 MJC catalog.

**C: Maintenance Machinist pulled for discussion by R. Cranley due to concerns that the program reads “MATH 70 or ___________.”**

**M/S/U (M. GARCIA, C. VAUGHN) to MODIFY C: MAINTENANCE MACHINIST**

**M/S/U (E. MAKI, M. GARCIA) to EXPEDITE MODIFICATIONS of C: MAINTENANCE MACHINIST**

MODIFY General Studies, Emphasis in Natural Sciences Program  
AA: General Studies, Emphasis in Natural Sciences

**MODIFY:** degree prompt, program structure. Concentration A requirements, Concentration B requirements  
**Effective Term:** Summer 2014  
**Expedited**  
**Rationale:** The purpose of the Natural Sciences emphasis is to recognize a focused study of science exhibited by MJC students. The mechanism to ensure appropriate depth has been completion of 6 units in at least two different disciplines, such as Physics or Chemistry. However, this approach is problematic for nursing students, who complete many often-sequential science courses but with different course prefixes. Similarly, a student may study several aspects of the earth such as meteorology, geology, and astronomy, not achieve six units in any one of these disciplines, yet clearly present the depth expected for a major. Lastly, biology majors complete three courses in three distinct disciplines – BIO, BOT, and ZOOL – and clearly this is an emphasis. The following proposed wording is designed to properly reward the focused efforts of these students.

**AA: GENERAL STUDIES, EMPHASIS IN NATURAL SCIENCES pulled for discussion by M. Garcia due to concerns about the usability of the catalog description for students. Will the groupings be understood by students? B. Adams said that the implementation of that in the catalog is in the hands of the Instruction Office and will be easier to read once it's produced in catalog. L. Miller commented that the dean did note that secondary formatting would be needed because of CurricUNET's formatting limitations in the program module.**

**M/S/U (S. CIRCLE, P. MENDEZ) to MODIFY AA: GENERAL STUDIES, EMPHASIS IN NATURAL SCIENCES**

**M/S/U (E. MAKI, M. GARCIA) to EXPEDITE MODIFICATIONS of AA: GENERAL STUDIES, EMPHASIS IN NATURAL SCIENCES**

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)
Curriculum Committee Minutes – February 4, 2014

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

**MODIFY**  
**Elementary Teacher Education Program**  
**AA-T: Elementary Teacher Education**  
**Effective Term:** Upon CCCCO Approval  
**Rationale:** This program is being proposed for compliance with SB1440 and to streamline student transfer to a CSU campus.  
**AA-T in Elementary Teacher Education pulled for discussion by S. Circle** due to concerns that the total required units do not match. There are 12 units unaccounted for in terms of courses listed. B. Adams noted that those units do not have to be completed for the degree. E. Kerr commented that it is in fact a good idea for students to complete the courses for the additional 12 units, but the ADT does not require the student to do so. A question arose as to whether the AA: University Preparation, Emphasis in Liberal Studies would be inactivated. “That’s a good question,” commented E. Kerr. Then the issue arose about ART 102/CMGPR 202 having previously been moved out of MJC Activities and into MJC-GE:C Humanities at a previous meeting in order to align with the corresponding placement on CSU-GE:C1. M. Garcia expressed concern at that time, that the course being removed from Activities would remove any activities option for any student pursuing the AA: University Prep in Liberal Studies. Then it was noted that the award could be inactivated or modified to remove the embedded activities requirement.  
**M/S/U (E. LUCAS, P. MENDEZ) to ADOPT AA-T: ELEMENTARY TEACHER EDUCATION**  
**M/S/U (E. MAKI, M. GARCIA) to EXPEDITE ADOPTION of AA-T: ELEMENTARY TEACHER EDUCATION**

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

**MODIFICATIONS**

**MODIFY**  
**Business Administration Program**  
**AS: Business Administration**  
**27 (previously 30)**  
**Rationale:** Modifications for curriculum review cycle  
**AS-T in Business Administration AND AS: Business Administration pulled for discussion** See discussion notes in AS-T Business Administration above.  
**M/S/U (C. VAUGHN, E. OROZCO-WITTKE) to MODIFY AS: BUSINESS ADMINISTRATION**

**MODIFY**  
**Network Technician Program**  
**C: Computer Network Technician**  
**16 (previously 17)**  
**Rationale:** Program is being updated to reflect a required course that was inactivated.  
**M/S/U (K. ENNIS, M. LYNCH) to MODIFY C: COMPUTER NETWORK TECHNICIAN**  
**M/S/U (E. MAKI, M. GARCIA) to EXPEDITE MODIFICATIONS of C: COMPUTER NETWORK TECHNICIAN**

**MODIFY**  
**Theatre Program**  
**AA-T: Theatre**  
**18**  
**Rationale:** This program proposal updates both the required and elective course lists in order to reflect new courses and a modified unit value course. The CLOs were modified slightly in order to align with the CLOs listed for the Theatre AA degree.  
**M/S/U (K. ENNIS, M. LYNCH) to MODIFY AA-T: THEATRE**
INACTIVATIONS

(None)

IX. STANDING REPORTS

1. **Transfer Model Curriculum (Associate Degrees for Transfer)**  
   B. Adams  
   With the approval of the AA-T in Elementary Teacher Education, our compliance with SB1440 is still in progress. B. Adams has emailed S. Miller the TMC Template for Political Science. They are working on the narrative template. There will be a meeting in the Math department to discuss high unit values on Math courses this week that will be attended by R. Cranley and B. Adams. It was noted that two courses on the AA-T in Elementary Teacher Education will require revision (GEOG 110, SOCSC 110) in order for the AA-T Elementary application to be submitted to the CCCCO.

2. **C-ID**  
   R. Cranley  
   MJC has 110 courses approved for C-IDs. Two were received this morning in Philosophy. S. Berger asked the status of SPAN 103 and SPAN 104 in terms of curricular revision. Since these courses have not been recently updated, they cannot be submitted for C-ID and thus are holding up state approval of the AA-T in Spanish recently approved by the Curriculum Committee and Board of Trustees. They will require Curriculum Committee review before they can be submitted for C-ID. Only then can the proposal move forward at the CCCCO.

3. **CurricUNET Implementation/Issues**  
   B. Adams/L. Miller  
   There was an issue that required a Governet ticket this week. The program module was allowing faculty authors to revise proposals after launch. B. Adams promptly submitted a ticket and the issue was quickly resolved.

4. **Outcomes Assessment Workgroup (OAW)**  
   K. Ennis  
   OAW will have its first meeting this Friday. The deans will all be away at a big meeting. E. Kerr will need to make the next report on new issues being faced on assessment, and how to deal with problems of assessments not being completed.

X. UNFINISHED BUSINESS

**Action Items**

1. **Policies for Prerequisites/Corequisites/Advisories**  
   M. Robles  
   Feedback was requested at a previous meeting but none was returned. The workgroup is hoping for a resolution to move the policy to the next level for approval.

   **M/S/U (E. LUCAS/M. LYNCH) to ADOPT the drafted POLICIES for content-based review of PREREQUISITES/COREQUISITES/ADVISORIES**

2. **Independent Study Course Outlines**  
   B. Adams/M. Robles  
   B. Adams explained that a spelling error was corrected in this meeting’s draft of the Independent Study form. S. Circle asked if departments are required to offer independent study. The Literature and Language Arts division is going to conduct a survey to assess interest and need.

   **M/S/U (P. MENDEZ/E. MAKI) to adopt the drafted INDEPENDENT STUDY form.**

**Informational Items**

(NONE)
XI. NEW BUSINESS

Informational Items

*The committee was informed of the following updated list of repeatable courses in Datatel*

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### Action Items

1. **Proposal to Create THART prefix**

   M. Lynch/B. Adams

   **M/S/___ (M. MORALES, E. MAKI)** to approve the THART course prefix.

   B. Adams introduced M. Sundquist’s memo to propose a new Theatre departmental prefix: THART. There was animated discussion. M. Lynch expressed concerns about what the group agreed was a somewhat awkward prefix, and wanted to discuss with his colleagues. It was unclear what the purpose of the new prefix was. Will it serve to augment existing THETR offerings or to replace the THETR prefix entirely? The memo from the dean clarified that it would initially serve to house independent study courses, but would eventually house the entire department’s active course offerings. M. Adams thought a new prefix would not serve that purpose well, because the department would still have too many courses. P. Mendez explained that the inactive courses would be left behind in the THETR department ID, opening up more course numbers for the department’s use.

   **M/S/U (M. MORALES, P. MENDEZ)** to postpone to the next meeting.
2. Proposal to Create DANCE prefix
   M. Lynch/B. Adams

   M/S/U (M. LYNCH, E. KERR) to ADOPT the DANCE course prefix.

3. Request to Change Program Learning Outcomes prompt in the MJC Catalog
   B. Adams

   B. Adams explained that there are concerns about the use of the phrase EXPECTED LEARNING OUTCOMES in
   the catalog instead of PROGRAM LEARNING OUTCOMES in program information. L. Miller wanted the group, as
   a point of information, to bear in mind that technically, these are AWARD LEARNING OUTCOMES, since
   “programs” can include many awards, and that PLOs are being written to correspond to individual awards. She
   added that this may not be an appropriate forum or time to address this issue. Many members recognized this
   issue and agreed that it should be evaluated. All were in agreement with counsel from B. Adams, that this is about
   production of the 2014-2015 catalog and that the phrasing should match our institutional language currently in use.

   M/S/U (E. LUCAS, J. BEEBE) to change the current PLO catalog prompt from EXPECTED LEARNING
   OUTCOMES to PROGRAM LEARNING OUTCOMES.

XII. PUBLIC COMMENT

M/S/U (E. MAKI, E. LUCAS) to ADJOURN at 4:02 PM

Members Absent: S. Circle, J. Hamilton (Co-Chair/President-Elect Academic Senate), L. Lopez (ASMJC), P. Mendez, Student Services Rep. (Vacant), E. Orozco-Wittke, M. Robles, C. Vaughn

Others Present: L. Gerasimchuk (Instruction Office Technician), J. Hughes (Evaluator), L. Miller (Curriculum Specialist) K. Butler

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

Hearing no objections, the meeting minutes of 02/04/2014 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROVALS

(NONE)

Course Activity Report

(NONE)

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

The following CLDDV courses were approved at Fall 2013 curriculum meetings (as indicated). These courses were launched by the established 2014-15 deadline last fall with the intention of approval for SU14 implementation. Unfortunately, many of the courses were held up for technical problems, and did not garner committee approval by the last meeting for 2014-2015 regular cycle approvals. When they were ready for placement on agendas, because the courses were submitted on time for
2014-15, there was no information on which to infer that there was imminent need for 2014-2015 implementation. The faculty representative expressed concern at a later meeting and was told that the department could request expedited approval at a subsequent meeting. The earliest, operationally feasible term for expedited implementation is FALL 2014. These courses appear here seeking consent for (expedited) FALL 2014 implementation at the request of the department (see the memo attached to the agenda). Previously listed modifications and rationales for those modifications are included for the purpose of the record.

**CLDDV 101**  
Principles and Practices of Teaching Young Children (11/05/13) 3  
Proposed Effective Term: Fall 2014 Expedited (Previously approved for Summer 2015)  
Rationale for Expedited Approval: (Not provided)  
MODIFY DE Modalities, content, description, typical assignments, textbooks, objectives, methods of evaluation, outcomes  
Rationale: Course is being updated for C-ID approval and state-approved ADT.

**CLDDV 103**  
Child Growth and Development (11/05/13) 3  
Proposed Effective Term: Fall 2014 Expedited (Previously approved for Summer 2015)  
MODIFY Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.  
Rationale: To align with Statewide CAP (Curriculum Alignment Project) for Child Development programs, changes to course description, course learning outcomes, objectives, course content.

**CLDDV 107**  
Introduction to Curriculum (11/05/13) 3  
Proposed Effective Term: Fall 2014 Expedited (Previously approved for Summer 2015)  
MODIFY Description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills.  
Rationale: To align with C-ID descriptors.

**CLDDV 109**  
Child-Family-Community (11/05/13) 3  
Proposed Effective Term: Fall 2014 Expedited (Previously approved for Summer 2015)  
MODIFY Content, description, methods of instruction, textbooks, objectives, outcomes, methods of instruction, methods of evaluation, requisite skills, textbooks.  
Rationale: We have applied for this course to be part of the Early Childhood Curriculum Alignment Project and are addressing deficiencies they have noted.

**CLDDV 121**  
Guidance of Young Children (11/05/13) 3  
Proposed Effective Term: Fall 2014 Expedited (Previously approved for Summer 2015)  
Rationale for Expedited Approval: Course is being updated for compliance with state programs.  
MODIFY Enrollment restrictions, repeat policy, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks  
Rationale: Course is being updated for compliance with state programs.

**CLDDV 126 CDE**  
Inclusion Special Needs Practicum (11/19/13) 3  
Proposed Effective Term: Fall 2014 Expedited (Previously approved for Summer 2015)  
INACTIVATE  
Rationale: Course is not going to be offered.
**CLDDV 127**  
Infant/Toddler Practicum (12/03/13)  
Proposed Effective Term: Fall 2014  
Expedited (Previously approved for Summer 2015)  
**MODIFY** Unit variability, enrollment restrictions, hours, repeat policy, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**NOTE:** CLDDV 127A, 127B, 127D, 127E will require inactivation in Datatel and CCC Inventory  
**Rationale:** To align with Statewide CAP (Curriculum Alignment Project) for Child Development programs, add a limitation on enrollment (fingerprinting), changes to course description, course learning outcomes, objectives, course content, request hybrid component for one-lecture portion of the course, and eliminating the variable units.

**CLDDV 128**  
Preschool Practicum (12/03/13)  
Proposed Effective Term: Fall 2014  
Expedited (Previously approved for Summer 2015)  
**MODIFY** Unit variability, enrollment restrictions, hours, repeat policy, DE modalities, general education, repeat policy, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisites skills  
**NOTE:** CLDDV 128B, 128C, 128D, 128E will require inactivation in Datatel and CCC Inventory  
**Rationale:** To align with Statewide CAP (Curriculum Alignment Project) for Child Development programs, add a limitation on enrollment (fingerprinting), changes to course description, course learning outcomes, objectives, course content, request hybrid component for one-lecture portion of the course, and eliminating the variable units.

**CLDDV 150**  
Administration in Children’s Programs (11/19/13)  
Proposed Effective Term: Fall 2014  
Expedited (Previously approved for Summer 2015)  
**MODIFY** Title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills  
**Rationale:** Updating course to reflect changes in state curriculum alignment program.  
**Enrollment Restrictions:** Removing (P) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105)

**CLDDV 151**  
Supervision in Children’s Programs (11/19/13)  
Proposed Effective Term: Fall 2014  
Expedited (Previously approved for Summer 2015)  
**MODIFY** Title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills  
**Rationale:** To meet the Curriculum Alignment Project requirements

**CLDDV 154**  
Adult Relationship & Mentoring in School (11/19/13)  
Proposed Effective Term: Fall 2014  
Expedited (Previously approved for Summer 2015)  
**MODIFY** Title, enrollment restrictions, repeat policy, content, description, methods of instruction, outcomes, methods of instruction, typical assignments, requisite skills  
**Rationale:** New guidelines from the Curriculum Alignment Project.

**CLDDV 160**  
Introduction to Children with Special Needs (11/19/13)  
Proposed Effective Term: Fall 2014  
Expedited (Previously approved for Summer 2015)  
**MODIFY** Title, enrollment restrictions, description, outcomes, objectives, content, methods of instruction, typical assignments, methods of evaluation, textbooks, requisite skills  
**Rationale:** Alignment with the State Curriculum Alignment Project (CAP).
CLDDV 163  Curriculum and Strategies for Children with Special Needs (11/19/13)  3
Proposed Effective Term: Fall 2014 Expedited
Previously Approved Effective Term: Summer 2015
MODIFY Title, Enrollment restrictions, requisite skills, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation.
Rationale: Alignment with the State Curriculum Alignment Project (CAP)

CLDDV 167  Observation and Assessment (11/05/13)  3
Proposed Effective Term: Fall 2014 Expedited
Previously Approved Effective Term: Summer 2014 Expedited! To ensure student progression within the program
Rationale for Expedited Approval: (outcomes only) L. Hatch noted that one of the approved CLOs (#4) was incorrect. It has since been revised. It was revised to “Identify the role of partnerships with families and other professionals in utilizing interpretations of observational data to inform teaching practices” from “Complete systematic observations using a variety of methods of data collection to assess the impact of the environment, interactions, and curriculum on children’s development and behavior.observational data to inform teaching practices.” Instruction Office notes that expedited removal of the prerequisite should be done before the roll of the Summer 2014 schedule in late November. NOTE: Expedited approval is not necessary to begin the C-ID review process.
MODIFY Outcomes (effective immediately), Description, DE modalities, enrollment restrictions, content, outcomes, objectives, typical assignments, methods of instruction, requisite skills.
Rationale: Course is being updated for C-ID approval.

CLDDV 262  Diversity in Educational Settings (11/19/13)  3
Proposed Effective Term: Fall 2014 Expedited
Previously Approved Effective Term: Summer 2015
MODIFY Enrollment restrictions, DE Modalities, content, outcomes, objectives, typical assignments, methods of instruction, requisite skills.
Rationale: Course is being updated for C-ID approval.

PHILO 130  Political Philosophy  3
Effective: Upon CSU/UC Systems approval
MODIFY pattern placement
Rationale: R. Cranley believes PHILO 130 may qualify for both Social Science and Philosophy pattern placement. When she queried ASSIST for community college courses with Political Philosophy in the course title, ASSIST identified 55 courses. When she queried which courses qualified for “Humanities” CSU-GE: C2 and IGETC 3B, she found that 37 of 55 courses qualified for Humanities. In addition, 17 of the 55 courses qualified for Social Science. 13 of the courses qualified for both Social Science and Humanities. Evidence of the three searches are included in this agenda.
General Education: Approved for (MJC-GE: B) NOTE: Approved 02/04/14 (CSU-GE:D8) (IGETC:4H). Requesting: (MJC-GE:C) (CSU-GE: C2) (IGETC:3B)
V. COURSE DISCUSSION AGENDA

INACTIVATIONS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Status</th>
<th>Effective</th>
<th>Rationale</th>
<th>Program Impact</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSAD 331</td>
<td>Beginning Computer Accounting</td>
<td>INACTivated</td>
<td>Summer 2015</td>
<td>We currently do not have enough full-time accounting faculty to maintain all of the accounting courses on the books. This course has not been offered in over two years and is not currently required for a degree or certificate.</td>
<td>- Accounting Clerk Certificate of Achievement</td>
<td>M/S/U (E. LUCAS, L. HATCH) to INACTIVATE BUSAD 331</td>
</tr>
<tr>
<td>BUSAD 332</td>
<td>Intermediate Computer Accounting Software</td>
<td>INACTivated</td>
<td>Summer 2015</td>
<td>We currently do not have enough full-time accounting faculty to maintain all of the accounting courses on the books. This course has not been offered in over two years and is not currently required for a degree or certificate.</td>
<td>- Stand-Alone</td>
<td>M/S/U (E. LUCAS, L. HATCH) to INACTIVATE BUSAD 332</td>
</tr>
<tr>
<td>BUSAD 333</td>
<td>Computer Accounting Software</td>
<td>INACTivated</td>
<td>Summer 2015</td>
<td>We currently do not have enough full-time accounting faculty to maintain all of the accounting courses on the books. This course has not been offered in over two years and is not currently required for a degree or certificate.</td>
<td>- Stand-Alone</td>
<td>M/S/U (E. LUCAS, L. HATCH) to INACTIVATE BUSAD 333</td>
</tr>
</tbody>
</table>
MODIFICATIONS/REACTIVATIONS

HUMAN 101  Introduction to the Humanities  3
Effective: Summer 2015
MODIFY outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being modified because it is scheduled for review in Spring 2014 curriculum review matrix
Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to have ENGL 101 Eligibility.
Distance Education Status: Maintaining: Online, mixed Modalities
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC: 3B)
Program Impact:
- CSU-GE Pattern
- Elementary Teacher Education A.A.-T. Degree (PENDING APPROVAL)
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (E. LUCAS, L. HATCH) to MODIFY HUMAN 101
M/S/U (K. ENNIS/E. KERR) to MAINTAIN REQUISITES for HUMAN 101
M/S/U (K. ENNIS, C. MULDER) to MAINTAIN DE for HUMAN 101
M/S/U (L. HATCH, M. GARCIA) to MAINTAIN PLACEMENT OF HUMAN 101 on GE PATTERN(S)

HUMAN 105  Early Humanistic Traditions  3
Effective: Summer 2015
MODIFY outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: This course is being updated for periodic review. It has been updated for edition of the textbooks
Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to have ENGL 101 Eligibility.
Distance Education Status: Maintaining: Online. Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC:3B)
Program Impact:
- CSU-GE Pattern
- Elementary Teacher Education A.A.-T. Degree (PENDING APPROVAL)
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (E. LUCAS, L. HATCH) to MODIFY HUMAN 105
M/S/U (K. ENNIS/E. KERR) to MAINTAIN REQUISITES for HUMAN 105
M/S/U (K. ENNIS, C. MULDER) to MAINTAIN DE for HUMAN 105
M/S/U (L. HATCH, M. GARCIA) to MAINTAIN PLACEMENT OF HUMAN 105 on GE PATTERN(S)
HUMAN 106  Humanities in the Modern World  3
Effective: Summer 2015
MODIFY outcomes, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: This course is being modified for periodic review. Textbooks have been updated to the most current edition
Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to have ENGL 101 Eligibility.
Distance Education Status: Maintaining: Online. Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC: 3B)
Program Impact:
- CSU-GE Pattern
- Elementary Teacher Education A.A.-T. Degree (PENDING APPROVAL)
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- University Preparation, Emphasis in Humanities A.A. Degree
M/S/U (E. LUCAS, L. HATCH) to MODIFY HUMAN 106
M/S/U (K. ENNIS/E. KERR) to MAINTAIN REQUISITES for HUMAN 106
M/S/U (K. ENNIS, C. MULDER) to MAINTAIN DE for HUMAN 106
M/S/U (L. HATCH, M. GARCIA) to MAINTAIN PLACEMENT OF HUMAN 106 on GE PATTERN(S)

HUMAN 110  East Meets West  3
Effective: Summer 2015
MODIFY outcomes, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: This course is being modified for periodic review. Modifications were made to the Methods of Instruction and textbooks were updated
Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to have ENGL 101 Eligibility
Distance Education Status: Maintaining: Online. Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC: 3B)
Program Impact:
- CSU-GE Pattern
- Elementary Teacher Education A.A.-T. Degree (PENDING APPROVAL)
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- University Preparation, Emphasis in Humanities A.A. Degree
M/S/U (E. LUCAS, L. HATCH) to MODIFY HUMAN 110
M/S/U (K. ENNIS/E. KERR) to MAINTAIN REQUISITES for HUMAN 110
M/S/U (K. ENNIS, C. MULDER) to MAINTAIN DE for HUMAN 110
M/S/U (L. HATCH, M. GARCIA) to MAINTAIN PLACEMENT OF HUMAN 110 on GE PATTERN(S)
HUMAN 130

Introduction to Western Religions 3

Effective: Summer 2015

MODIFY outcomes, content, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: This course is being updated for periodic review. The areas of Methods of Evaluation, Methods of Instruction, and Requisite skills were revised, and the textbooks were updated to the latest versions.

Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to have ENGL 101 Eligibility

Distance Education Status: Maintaining: Online. Mixed Modalities/Hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU, UC

General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC:3B)

Program Impact:
- CSU-GE Pattern
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (E. LUCAS, L. HATCH) to MODIFY HUMAN 130
M/S/U (K. ENNIS/E. KERR) to MAINTAIN REQUISITES for HUMAN 130
M/S/U (K. ENNIS, C. MULDER) to MAINTAIN DE for HUMAN 130
M/S/U (L. HATCH, M. GARCIA) to MAINTAIN PLACEMENT OF HUMAN 130 on GE PATTERN(S)

HUMAN 140

Introduction to World Mythology 3

Effective: Summer 2015

MODIFY outcomes, content, typical assignments, methods of instruction, textbooks

Rationale: This course is being modified for periodic review. The textbooks have been updated to the current editions.

Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to have ENGL 101 Eligibility

Distance Education Status: Maintaining: Online. Mixed Modalities/Hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU, UC

General Education Status: Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC:3B)

Program Impact:
- CSU-GE Pattern
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (E. LUCAS, L. HATCH) to MODIFY HUMAN 140
M/S/U (K. ENNIS/E. KERR) to MAINTAIN REQUISITES for HUMAN 140
M/S/U (K. ENNIS, C. MULDER) to MAINTAIN DE for HUMAN 140
M/S/U (L. HATCH, M. GARCIA) to MAINTAIN PLACEMENT OF HUMAN 140 on GE PATTERN(S)
MUSA 121  Keyboard Skills 1

Effective: Summer 2015

**Modify** title, repeat policy, content, typical assignments

**Rationale:** Course is being updated to address repeatability and to align with C-ID descriptor, and to revise course title to better reflect role of course within the music program

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU, UC

**General Education Status:** Approved for (Activities)

**Program Impact:**
- Music A.A. Degree
- Music A.A.T. Degree
- Recording Arts Skills Recognition Award

*MUSA 121 and MUST 133 PULLED from AGENDA due to the fact the proposals were not revised and resubmitted to the stream in response to feedback made during Technical Review by the time the agenda was published.*

MUSC 122  Electronic Music

Effective: Summer 2014 Fall 2014 *Expedited* (It is too late to implement course changes for Summer 2014)

**Modify** hours, repeat policy, outcomes, content, typical assignments, methods of instruction

**Rationale:** We would like to modify the lecture and lab hours of this course to be in alignment with MUSC 121 Intro to Synth and MIDI. This would allow the course to be offered next Fall semester. We also need to remove one of the CLO's. The one repeat is based on the CSU Los Angeles Commercial Music degree. In order to complete this degree, the student would have to take Music Technology II for 2 units and Music Technology III for 3 units. Electronic Music 2 could be used to these classes. However, it is only 2 units so it would have to be completed at least once for completion of the degree if not twice for completion of the degree

**Enrollment Restrictions:** Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSC 121 or have previous synthesizer, tape recording and MIDI music studio experience.

**Distance Education Status:** Maintaining: Mixed Modalities/Hybrid

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Approved for (Activities)

**Program Impact:**
- Recording Arts Skills Recognition Award

*MUSC 122 mentioned by M. Garcia during blanket approval of course modifications.* He was puzzled that this course was not included on the list of repeatable courses that appeared on the previous agenda. B. Adams said it should appear on the list going forward. L. Miller agreed that she would update the list after updating Datatel, and that she would provide an updated list to the committee each time a change to course repeat policies are approved and implemented. B. Adams added that she added the evidence for CSULA repeatability in the course proposal in CurricUNET as an attachment.

**M/S/U (E. LUCAS, L. HATCH) to MODIFY MUSC 122**

**M/S/U (K. ENNIS/E. KERR) to MAINTAIN REQUISITES for MUSC 122**

**M/S/U (K. ENNIS, C. MULDER) to MAINTAIN DE for MUSC 122**

**M/S/U (K. ENNIS, J. BEEBE) to MAINTAIN PLACEMENT of MUSC 122 on ACTIVITIES**

**M/S/U (M. LYNCH, E. LUCAS) to EXPEDITE MODIFICATIONS of MUSC 122**
MUST 133  Aural Skills 3  
**Effective:** Summer 2015
**Modify** outcomes, objectives, content, typical assignments  
**Rationale:** Course is being updated to align with C-ID MUS 145 descriptor. 
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of MUST 132. Maintaining (A) 
Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 123
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU, UC  
**General Education Status:** Requesting (Activities)  
**Program Impact:**  
- Music A.A. Degree  
- Music A.A.T. Degree 

*MUSA 121 and MUST 133 PULLED from AGENDA due to the fact the proposals were not revised and resubmitted to the stream in response to feedback made during Technical Review by the time the agenda was published.*

RLES 380  Real Estate Principles  
**Effective:** Summer 2014 Fall 2014  
**Expedited** (It is no longer operationally feasible to implement substantial course changes for Summer 2014)  
**Rationale for Expedited Approval:** Prerequisites have been removed so that unnecessary restrictions aren't impeding student progress. It is not common for Real Estate courses to have enrollment restrictions.  
**Modify** hours, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** This update is part of the regularly scheduled business administration curriculum review cycle  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting: Online, Mixed Modalities/Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** None  
**General Education Status:** Not approved for GE  
**Program Impact:**  
- Real Estate Certificate of Achievement  
- Real Estate A.S. Degree  
- Real Estate Broker Certificate of Achievement  
- Real Estate Salesperson Skills Recognition Award  

*RLES 380, RLES 381, RLES 382, RLES 384, RLES 385, RLES 392 pulled as a block by E. LUCAS due to concerns about “Review of homework assignments” as an assignment. Is this appropriate. Is that instructor-led, or peer-led? S. Berger exemplified how this is done successfully in her course, and that it can enhance the learning process. E. Lucas was satisfied with the explanation. K. Ennis was very pleased with the CLOs developed for the Real Estate course proposals.*

*M/S/U (M. LYNCH, C. MULDER) to MODIFY RLES 380  
M/S/U (K. ENNIS, C. MULDER) to APPROVE DE for RLES 380  
During blanket approval of expedited implementation, C. Mulder noted that B. Adams had remarked that the RLES proposals did not meet imminent need during Technical Review. B. Adams explained that she later met with the faculty author and learned that the intent of expediting the proposals was to turn off prerequisites that were adversely affecting student progression in the program. She added that this was not made clear in the original rationale for expedited approval.  
*M/S/U (M. LYNCH, E. LUCAS) to EXPEDITE MODIFICATIONS of RLES 380*
RLES 381  Real Estate Practices  3
Effective: Summer 2014 Fall 2014 Expedited (It is no longer operationally feasible to implement substantial course changes for Summer 2014)

Rationale for Expedited Approval: Prerequisites have been removed so that unnecessary restrictions aren’t impeding student progress. It is not common for Real Estate courses to have enrollment restrictions.

MODIFY enrollment restrictions, hours, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: This update is part of the regularly scheduled business administration curriculum review cycle

Enrollment Restrictions: Removing (P) Satisfactory completion of RLES 380. Requesting (A) Satisfactory completion of or concurrent enrollment in RLES 380.

Distance Education Status: Requesting Mixed Modalities/Hybrid, Online

Materials Fee Status: None

Articulation Status: None

General Education Status: Not approved for GE

Program Impact:
- Real Estate Certificate of Achievement
- Real Estate A.S. Degree
- Real Estate Broker Certificate of Achievement
- Real Estate Salesperson Skills Recognition Award

RLES 380, RLES 381, RLES 382, RLES 384, RLES 385, RLES 392 pulled as a block by E. LUCAS  See notes on RLES 380.

M/S/U (M. LYNCH, C. MULDER) to MODIFY RLES 381

M/S/U (K. ENNIS/E. KERR) to MODIFY REQUISITES for RLES 381

M/S/U (K. ENNIS, C. MULDER) to APPROVE DE for RLES 381

See discussion notes on RLES 380

M/S/U (M. LYNCH, E. LUCAS) to EXPEDITE MODIFICATIONS of RLES 381
**RLES 382  Legal Aspects of Real Estate**

**Effective:** Summer 2014 Fall 2014 *Expedited* (It is no longer operationally feasible to implement substantial course changes for Summer 2014)

**Rationale for Expedited Approval:** Prerequisites have been removed so that unnecessary restrictions aren’t impeding student progress. It is not common for Real Estate courses to have enrollment restrictions.

**MODIFY** enrollment restrictions, field trip policy, DE modalities, description, objectives, typical assignments, methods of instruction, methods of evaluations, textbooks

**Rationale:** This update is part of the regularly scheduled business administration curriculum review cycle

**Enrollment Restrictions:** Removing (P) Satisfactory completion of RLES 381. Requesting (A) Satisfactory completion of or concurrent enrollment in RLES 380.

**Distance Education Status:** Requesting Mixed Modalities/Hybrid, Online

**Materials Fee Status:** None

**Articulation Status:** None

**General Education Status:** Not approved for GE

**Program Impact:**
- Real Estate Certificate of Achievement
- Real Estate A.S. Degree
- Real Estate Broker Certificate of Achievement
- Real Estate Salesperson Skills Recognition Award

**RLES 380, RLES 381, RLES 382, RLES 384, RLES 385, RLES 392 pulled as a block by E. LUCAS**

See notes on RLES 380.

**M/S/U (M. LYNCH, C. MULDER) to MODIFY RLES 382**

**M/S/U (K. ENNIS/E. KERR) to MODIFY REQUISITES for RLES 382**

**M/S/U (K. ENNIS, C. MULDER) to APPROVE DE for RLES 382**

See discussion notes on RLES 380.

**M/S/U (M. LYNCH, E. LUCAS) to EXPEDITE MODIFICATIONS of RLES 382**
RLES 384  Real Estate Finance  3  
**Effective:** Summer 2014 Fall 2014  Expedited (It is no longer operationally feasible to implement substantial course changes for Summer 2014)  
**Rationale for Expedited Approval:** Prerequisites have been removed so that unnecessary restrictions aren’t impeding student progress. It is not common for Real Estate courses to have enrollment restrictions.  
MODIFY field trip policy, description, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** This update is part of the regularly scheduled business administration curriculum review cycle.  
**Enrollment Restrictions:** Removing (P) Satisfactory completion of RLES 380 or RLES 381  
Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete RLES 380 or RLES 381  
**Distance Education Status:** Requesting Online, Mixed Modalities/Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** None  
**General Education Status:** Not approved for GE  
**Program Impact:**  
- Real Estate Certificate of Achievement  
- Real Estate A.S. Degree  
- Real Estate Broker Certificate of Achievement  
- Real Estate Broker Licensing Skills Recognition Certificate  
- Real Estate Salesperson Skills Recognition Award  
RLES 380, RLES 381, RLES 382, RLES 384, RLES 385, RLES 392 pulled as a block by E. Lucas  
M/S/U (M. Lynch, C. Mulder) to MODIFY RLES 384  
M/S/U (K. Ennis/E. Kerr) to MODIFY REQUISITES for RLES 384  
M/S/U (K. Ennis, C. Mulder) to APPROVE DE for RLES 384  
See discussion notes on RLES 380  
M/S/U (M. Lynch, E. Lucas) to EXPEDITE MODIFICATIONS of RLES 384
RLES 385  Real Estate Appraisal, Residential  3  
**Effective:** Summer 2014 Fall 2014 Expedited (It is no longer operationally feasible to implement substantial course changes for Summer 2014)  
**Rationale for Expedited Approval:** Prerequisites have been removed so that unnecessary restrictions aren’t impeding student progress. It is not common for Real Estate courses to have enrollment restrictions.  
**MODIFY** enrollment restrictions, DE modalities, description, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** This update is part of the regularly scheduled business administration curriculum review cycle.  
**Enrollment Restrictions:** Removing (P) Satisfactory completion of RLES 380. Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete RLES 380 and/or RLES 381.  
**Distance Education Status:** Requesting Online, Mixed Modalities/Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** None  
**General Education Status:** Not approved for GE  
**Program Impact:**  
- Real Estate A.S. Degree  
- Real Estate Broker Certificate of Achievement  
- Real Estate Salesperson Skills Recognition Award  
**RLES 380, RLES 381, RLES 382, RLES 384, RLES 385, RLES 392 pulled as a block by E. LUCAS**  
See notes on RLES 380.  
**M/S/U (M. LYNCH, C. MULDER) to MODIFY RLES 385**  
**M/S/U (K. ENNIS/E. KERR) to MODIFY REQUISITES for RLES 385**  
**M/S/U (K. ENNIS, C. MULDER) to APPROVE DE for RLES 385**  
See discussion notes on RLES 380  
**M/S/U (M. LYNCH, E. LUCAS) to EXPEDITE MODIFICATIONS of RLES 385**
RLES 392  Basic Escrow Procedures  
**Effective:** Summer 2014 Fall 2014  
**Rationale for Expedited Approval:** Prerequisites have been removed so that unnecessary restrictions aren’t impeding student progress. It is not common for Real Estate courses to have enrollment restrictions. 
**Enrollment Restrictions:** Removing (P) Satisfactory completion RLES 380 or RLES 381. Requesting, (A) Before enrolling in this course, students are strongly advised to satisfactorily complete RLES 380 and/or RLES 381 
**Distance Education Status:** Requesting: Online, Mixed Modalities/Hybrid 
**Materials Fee Status:** None 
**Articulation Status:** Not approved for GE 
**Program Impact:** 
- Real Estate Certificate of Achievement 
- Real Estate A.S. Degree 
- Real Estate Broker Certificate of Achievement 
- Real Estate Broker Licensing Skills Recognition Certificate 
- Real Estate Salesperson Skills Recognition Award 

RLES 380, RLES 381, RLES 382, RLES 384, RLES 385, RLES 392 pulled as a block by E. LUCAS 
M/S/U (M. LYNCH, C. MULDER) to MODIFY RLES 392 
M/S/U (K. ENNIS/E. KERR) to MODIFY REQUISITES for RLES 392 
M/S/U (K. ENNIS, C. MULDER) to APPROVE DE for RLES 392 
See discussion notes on RLES 380 

NEW COURSES 

NURSE 53  Certified Home Health Aide  
**Effective:** Upon CCCCO approval  
**Rationale:** With the "Graying of American" and the "Affordable Care Act" the practice of providing health care is shifting towards home care. The Department of Labor says employment of home health and personal care aides is projected to grow by 70 percent between 2010 -2020, resulting in an increase of 1.3 million professionals. Within our community there is no program available to provide training for adults to help meet this need. (Modesto High School offers the training for high school students only). 
**Enrollment Restrictions:** None 
**Distance Education Status:** None 
**Articulation Status:** Not a transfer level course 
**General Education Status:** Not approved for GE 
**Program Impact:** 
- Stand-Alone 

M/S/U (E. LUCAS, L. HATCH) to ADOPT NURSE 53
VI. PROGRAM NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following program approvals

CCCO Approvals: Programs

A.A.-T. Psychology (CCCO Unique ID: 32433)

Program Activity

(NONE)

VII. PROGRAM CONSENT AGENDA

(NONE)

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

<table>
<thead>
<tr>
<th>MODIFY</th>
<th>Music Program</th>
<th>30</th>
</tr>
</thead>
<tbody>
<tr>
<td>MODIFY</td>
<td>AA: Music</td>
<td></td>
</tr>
<tr>
<td>MODIFY</td>
<td>area headers, Music Theory area requirements, Applied Music area requirements, Keyboard Skills area (previously “piano” area) requirements, catalog description</td>
<td></td>
</tr>
<tr>
<td>Effective Term:</td>
<td>Summer 2014 Expedited</td>
<td>To ensure accuracy of catalog information for 2014-2015</td>
</tr>
<tr>
<td>Rationale:</td>
<td>MUST 130 was previously repeatable, but was stripped of repeatability in Fall 2012. Accordingly, MUST 141, MUST 142, MUST 143, and MUST 144 were created as “courses related in content” serving to replace MUST 130 in the program. This program revision addresses these course changes, as well as making minor adjustments in area requirements to reflect modifications to the piano sequence.</td>
<td></td>
</tr>
<tr>
<td>K. Ennis pulled the AA: MUSIC proposal due to concerns about PLOs. She noted phrases “like demonstrate the ability to” and how there are opportunities to be more direct. She added that she is not comfortable modifying the PLOs. It was added that the dean may be interested in ensuring there is buy-in to any revisions made. She agreed to work with the department to refine the PLOs.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M/S/U (E. MAKI, K. ENNIS) to MODIFY AA: MUSIC on the contingency that any revised PLOs would appear as a notification item on a future agenda.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MODIFY</th>
<th>Respiratory Care Program</th>
<th>51</th>
</tr>
</thead>
<tbody>
<tr>
<td>MODIFY</td>
<td>AS: Respiratory Care</td>
<td></td>
</tr>
<tr>
<td>MODIFY</td>
<td>program learning outcomes</td>
<td></td>
</tr>
<tr>
<td>Effective Term:</td>
<td>Summer 2014 Expedited</td>
<td>To ensure accuracy of catalog information for 2014-2015</td>
</tr>
<tr>
<td>Rationale:</td>
<td>Program Learning Outcomes modified.</td>
<td></td>
</tr>
<tr>
<td>K. Ennis pulled the AS: RESPIRATORY CARE proposal due to concerns about PLOs. She noted that PLO #3 included the outcome “successfully complete the Respiratory Care curriculum.” Is that really a desired outcome? The group agreed with her concern and L. Lanigan supported deleting the outcome as representative for the area.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M/S/U (L. LANIGAN, E. KERR) to MODIFY AS: RESPIRATORY CARE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT  Philosophy Program (TOP 1509.00)  18
AA-T: Philosophy
Effective Term: Upon CCCCO Approval Expedited
Rationale: This program is being proposed for compliance with SB1440 and to streamline student transfer to a CSU campus.
M/S/U (E. LUCAS, M. GARCIA) to ADOPT AA-T: PHILOSOPHY

ADOPT  Political Science Program (TOP 2207.00)  18
AA-T: Political Science
Effective Term: Upon CCCCO Approval Expedited
Rationale: This program is being proposed for compliance with SB1440 and to streamline student transfer to a CSU campus.
M/S/U (E. LUCAS, M. GARCIA) to ADOPT AA-T: POLITICAL SCIENCE

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(NONE)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

(NONE)

INACTIVATIONS

(NONE)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams
   B. Adams pointed out that the approval of the AA-T in Psychology keeps the college on course toward compliance with SB1440 by the deadline. Two new programs adopted at this meeting, as well as the AA-T in Elementary Teacher Education (02/04/14) are slated to go before the Board of Trustees on March 13. She asked S. Kincade if there is any known update on the Computer Science award that is being held back from submission because of high unit values. S. Kincade had no new information on this. The AA-T in Spanish is currently at the state level, but unable to glean final approval because of C-ID issues with SPAN 103 and SPAN 104 that require local revision, curriculum and BOT approval before C-IDs can be granted. S. Berger noted that they are still at the author level, and that she would work with the author to get them moving forward.

2. C-ID  R. Cranley
   Today MJC received C-ID approval for GEOG 04, as well as two of “conditional” approvals, which the faculty have agreed to work on. MJC currently has 111 C-IDs.

3. CurricUNET Implementation/Issues  B. Adams/L. Miller
   No tickets have needed to be submitted.
4. **Outcomes Assessment Workgroup (OAW)**  
   E. Kerr (for K. Ennis)
   The group met on February 7 and reviewed a host of CLOs. E. Kerr has been discussing the training videos (provided by B. Bailey) on how to input assessment information once faculty have completed their assessment processes. It was asked “will there be a video on how to assess?” The Math Department has piloted a way to do assessments that are powerful with the input of Jim Dorn. B. Adams sought feedback as to whether the current Curriculum Committee review process and OAW liaison role is working well in implementation of CLOs. E. Kerr confirmed that it is. “The quality of CLOs is good” she added.

**X. UNFINISHED BUSINESS**

**Action Items**

1. **Policies for Prerequisites/Corequisites/Advisories**  
   B. Adams (for M. Robles)
   There has been no meeting of the subcommittee. Since the document was approved at the last meeting, the subcommittee now needs to figure out the policy.

2. **Proposal to Create THART prefix**  
   M. Lynch/B. Adams
   
   **M/S. (K. ENNIS, E. LUCAS) to adopt the THART prefix**
   **MOVE (M. LYNCH, M. GARCIA) to amend the motion to strike “THART” and replace with “THEA.”**
   
   13 AYES
   1 NAY
   **MOVE TO APPROVE THE MOTION (M. LYNCH, M. GARCIA) AS AMENDED**
   13 AYES
   1 NAY

**Informational Items**

(NONE)

**XI. NEW BUSINESS**

**Informational Items**

(NONE)

**Action Items**

(NONE)
XII. PUBLIC COMMENT

One member asked if anyone had heard “rumors” about more changes to repeatability. S. Kincade confirmed that there were “rumors” because informal chatter posted on a website after B. Russell left his role as Chancellor. She hopes to learn if there is more to this at the upcoming CIO/CSSO conference. At this time, S. Kincade and B. Adams strongly advised the group to reference only the approved “Credit Course Repetition Guidelines – November 2013” posted on the CCCCO website. Until we hear more, that publication outlines what we are accountable to in terms of repeatability.

M/S/U (E. MAKI, L. HATCH) to ADJOURN at 3:23 PM

Members Absent:  Student Services Rep. (Vacant), J. Beebe, P. Mendez, C. Mulder, S. Kincade (VP, Instruction), L. Lopez (ASMJC),

Others Present:  K. Butler, L. Gerasimchuk (Instruction Office Technician), JL. Miller (Curriculum Specialist),

I. APPROVAL OF ORDER OF AGENDA

M/S/U (E. MAKI, C. MULDER) to approve the order of the agenda.

II. APPROVAL OF MINUTES

February 18, 2014

M/S/U (E. LUCAS, M. LYNCH) to approve the minutes of February 18, 2014

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following activities.

CCCCO COURSE APPROVALS

GEOL 187 (CCC000553090)
GEOL 192 (CCC000553089)
PEC 137 (CCC000553088)
THETR 176 (CCC000553087)

Course Activity Report

(NONE)

IV. COURSE CONSENT AGENDA

(NONE)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows.  (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
## V. COURSE DISCUSSION AGENDA

### INACTIVATIONS

<table>
<thead>
<tr>
<th>UNIT</th>
<th>COURSE</th>
<th>RATIONALE</th>
<th>PROGRAM IMPACT</th>
<th>PROFESSOR(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLDDV 266</td>
<td>Mentor Teacher Seminar</td>
<td>Effective: Summer 2015</td>
<td>Rationale: Course is no longer being offered.</td>
<td>M/S/U (C. VAUGHN, S. BERGER) to INACTIVATE CLDDV 266</td>
</tr>
<tr>
<td>CLDDV 267</td>
<td>Director Seminar</td>
<td>Effective: Summer 2015</td>
<td>Rationale: Course is no longer being offered.</td>
<td>M/S/U (C. VAUGHN, S. BERGER) to INACTIVATE CLDDV 267</td>
</tr>
<tr>
<td>CLDDV 349ABCD</td>
<td>Work Experience</td>
<td>Effective: Summer 2015</td>
<td>Rationale: Course is no longer being offered.</td>
<td>M/S/U (C. VAUGHN, S. BERGER) to INACTIVATE CLDDV 349ABCD</td>
</tr>
<tr>
<td>CLDDV 360</td>
<td>Group Activities for Young Children</td>
<td>Effective: Summer 2015</td>
<td>Rationale: Course is no longer being offered.</td>
<td>M/S/U (C. VAUGHN, S. BERGER) to INACTIVATE CLDDV 360</td>
</tr>
<tr>
<td>FAML 355XA</td>
<td>The Child in the Family</td>
<td>Effective: Summer 2015</td>
<td>Rationale: Course is no longer being offered.</td>
<td>M/S/U (C. VAUGHN, S. BERGER) to INACTIVATE FAML 355XA</td>
</tr>
</tbody>
</table>
**MODIFICATIONS/REACTIVATIONS**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 232</td>
<td>Juvenile Justice Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>

**Effective:** Summer 2015

- **MODIFY** enrollment restrictions, description, objective, content, methods of instruction, requisite skills.

- **Rationale:** Course received C-ID conditional approval so it's being updated to revise based on C-ID comments.

**Enrollment Restrictions:** Requesting (A) Before enrolling in this course students are strongly advised to satisfactorily complete ADJU 201

**Distance Education Status:** Maintaining: Online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Program Impact:**
- Administration of Justice A.S. Degree
- Administration of Justice AS-T Degree

*M/S/U (C. VAUGHN, S. BERGER) to MODIFY ADJU 232*

*M/S/U (S. CIRCLE, M. GARCIA) to MODIFY REQUISITES for ADJU 232*

*M/S/U (E. MAKI, M. LYNCH) to MAINTAIN DE for ADJU 232*
BUSAD 208  Introduction to International Business  3
AGEC 208
Effective: Fall 2014, Summer 2015 (expedite proposal failed)

Rationale for Expedited Approval:
MODIFY DE Modalities, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Program review cycle - given the number of classes to update, extra time was required.

Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 248.

Distance Education Status: Requesting: Online, Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE

Program Impact:
- Business Administration A.S. Degree
- Business Operations Management A.S. Degree
- International Business Certificate of Achievement
- Marketing A.S. Degree

BUSAD 208 and BUSAD 209 pulled as a block for discussion by M. ADAMS due to concerns that the last Method of Instruction doesn’t seem to read correctly. It seems very student-centered as opposed to instruction-centered. It was agreed that this could be fixed by B. Adams during the co-chair approval process.

M/S/U (M. ADAMS, L. HATCH) to MODIFY BUSAD 208/AGEC 208 and BUSAD 209
M/S/U (S. CIRCLE, M. GARCIA) to MAINTAIN REQUISITES for BUSAD 208/AGEC 208
M/S/U (E. MAKI, M. LYNCH) to ADOPT DE for BUSAD 208/AGEC 208

During blanket discussion of expedited proposals, M. Adams raised concerns that the proposals did not meet criteria for imminent need. There was lively discussion and speculation about why the proposals were proposed for expediting. It was noted that the authors admitted to struggling to find the most appropriate rationale for expediting the proposals. Was this an issue of the author(s) trying to comply with the Review Matrix timelines? Was this related to the department trying to respond to administrative pressures to offer more courses online? B. Adams talked about operational timelines, and L. Miller remarked that while there are benefits to expediting proposals on one side for the student, there are also risks to the student, in that more implementation mistakes can be made on expedited timelines, such as accuracy of the catalog. B. Adams explained that were these proposals only Distance Education addenda, it might be easier to expedite them, but the fact that substantial course revisions are included in the proposals, that the issue becomes much more complicated. It was noted that the criterion, “ensure student success in a program” was a bit ambiguous, and that one could rationalize that easily. There was discussion of best practices in course approval and questions about the number of sections that would be affected. It was clarified that there would be a handful of sections affected. One member wanted to make sure that this question was deliberated fully and equitably in the future when other courses are in this situation. Some members asked what was best for students, and the group agreed that consideration of this was important. They looked to the representative for the area who indicated he did not necessarily see the need for expediting the proposals. B. Adams posed that the issue may be that some faculty are not clear on our process and how implementation works. Some authors may propose expediting courses for the purpose of complying with the matrix schedule, when in fact all they need is to have those courses reviewed by the committee on time. Implementation is a separate issue.

M/S/FAILED (S. CIRCLE, E. LUCAS) to EXPEDITE MODIFICATIONS of BUSAD 208/AGEC 208

0 AYES
13 NAYS
2 ABSTENTIONS (E. LUCAS, M. LYNCH)
BUSAD 209  Import/Export Fundamentals  3
Effective: Fall 2014  Expedited  Summer 2015 (expedite proposal failed)

Rationale for Expedited Approval: Program review cycle - given the number of classes to update, extra time was required. Distance Ed addendum required for cost effective offering on a regular basis.

MODIFY DE Modalities, field trip policy, repeat policy, grading policy, description, outcomes, content, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for BUSAD curriculum review cycle.

Enrollment Restrictions: None
Distance Education Status: Requesting: Online, Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE

Program Impact:
- Business Operations Management A.S. Degree
- International Business Certificate of Achievement
- Marketing A.S. Degree

BUSAD 208 and BUSAD 209 pulled as a block for discussion by M. ADAMS (see discussion notes on BUSAD 208/AGEC 208)

M/S/U (M. ADAMS, L. HATCH) to MODIFY BUSAD 208/AGEC 208 and BUSAD 209
During blanket discussion of Distance Education proposals, E. LUCAS wanted clarification on the meaning of “percentage of DE based upon student desire.” B. Adams explained that this could mean that the faculty will change the percentage of the course offered online in a future semester based upon student success or demand.

M/S/U (E. MAKI, M. LYNCH) to ADOPT DE for BUSAD 209
RATIONALIES FOR EXPEDITED PROPOSALS questioned during blanket approval of expedited proposals. See discussion notes and voting outcomes on BUSAD 208/AGEC 208

M/S/FAILED (S. CIRCLE, E. LUCAS) to EXPEDITE MODIFICATIONS of BUSAD 209
BUSAD 218  
Business Law
Effective: Fall 2014, Expedited, Summer 2015 (expedite proposal failed)
Rationale for Expedited Approval: Course needs to align with C-ID descriptor. Already approved. Resubmitting to align with BUSAD curriculum calendar.
MODIFY DE Modalities, objectives, methods of evaluation.
Rationale: Course is being updated for BUSAD curriculum review cycle.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to be a third-semester Business Major.
Distance Education Status: Requesting: Online, Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC, Approved for (CC: BUSAD 18)
General Education Status: Not approved for GE
Program Impact:
- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Business Administration AS-T Degree
- Business Operations Management A.S. Degree
- Computer Information Systems A.S. Degree
- International Business Certificate of Achievement
- Marketing A.S. Degree
- Real Estate A.S. Degree
- Real Estate Certificate of Achievement
- Real Estate Broker Certificate of Achievement
- Real Estate Salesperson Skills Recognition Award

M/S/U (C. VAUGHN, S. BERGER) to MODIFY BUSAD 218
During blanket approval of enrollment restrictions, E. Lucas questioned what was meant by the advisory of being a “3rd semester student” How does that work? B. Adams explained that the authors’ intent was to suggest that through completion of any number of BUSAD courses it can help prepare students for concepts covered in this course.

M/S/U (S. CIRCLE, M. GARCIA) to MAINTAIN REQUISITES for BUSAD 218
M/S/U (E. MAKI, M. LYNCH) to ADOPT DE for BUSAD 218
RATIONALES FOR EXPEDITED PROPOSALS questioned during blanket approval of expedited proposals. See discussion notes and voting outcomes on BUSAD 208/AGEC 208
M/S/FAILED (S. CIRCLE, E. LUCAS) to EXPEDITE MODIFICATIONS of BUSAD 218
BUSAD 248

Introduction to Business

Effective: Fall 2014. Expedited, Summer 2015 (expedite proposal failed)

Rationale for Expedited Approval: Program review cycle - given the number of classes to update, extra time was required.

MODIFY description, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Curriculum review cycle for BUSAD.

Enrollment Restrictions: None

Distance Education Status: Maintaining: Online, Mixed Modalities/Hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC, Approved for (CC:BUSAD 20) (C-ID: BUS 110=Introduction to Business) (C-ID Number: BUS 110)

General Education Status: Not approved for GE

Program Impact:
- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Business Administration AS-T Degree
- Business Administration A.S. Degree
- Business Operations Management A.S. Degree
- International Business Certificate of Achievement
- Marketing A.S. Degree
- Professional Selling Certificate of Achievement
- Supervisory Management Certificate of Achievement
- Supervisory Management A.S. Degree

M/S/U (C. VAUGHN, S. BERGER) to MODIFY BUSAD 248
M/S/U (E. MAKI, M. LYNCH) to MAINTAIN DE for BUSAD 248

RATIONALES FOR EXPEDITED PROPOSALS questioned during blanket approval of expedited proposals. See discussion notes and voting outcomes on BUSAD 208/AGEC 208

M/S/FAILED (S. CIRCLE, E. LUCAS) to EXPEDITE MODIFICATIONS of BUSAD 248

BUSAD 377

Human Relations in Business

Effective: Summer 2015

MODIFY DE Modalities, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Periodic Review.

Enrollment Restrictions: None

Distance Education Status: Requesting: Mixed Modalities/Hybrid; Maintaining: Online.

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE

Program Impact:
- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Marketing A.S. Degree
- Office Administration A.S. Degree
- Professional Selling Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement

M/S/U (C. VAUGHN, S. BERGER) to MODIFY BUSAD 377
M/S/U (E. MAKI, M. LYNCH) to MODIFY DE for BUSAD 377
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Effective</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 20</td>
<td>Grammar Review</td>
<td>Summer 2015</td>
<td>Course Update for Curriculum 5 year Review Cycle. We are also renumbering our Basic Skills courses, so course number is changing from English 48 to English 20.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>MODIFY outcomes, number, objective, content, typical assignments, methods of instruction, methods of evaluation, textbooks</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Rationale:</strong> Course Update for Curriculum 5 year Review Cycle. We are also renumbering our Basic Skills courses, so course number is changing from English 48 to English 20.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Enrollment Restrictions:</strong> None</td>
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<td></td>
<td></td>
<td><strong>Distance Education Status:</strong> None</td>
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<td><strong>Materials Fee Status:</strong> None</td>
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<td></td>
<td><strong>Articulation Status:</strong> Does not transfer</td>
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<td></td>
<td><strong>General Education Status:</strong> Not approved for GE</td>
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<td></td>
<td><strong>Program Impact:</strong> - Stand Alone</td>
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<td></td>
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<td><strong>During blanket approval of course modifications,</strong> S. Berger asked about the use of the phrase referring to analysis of “public discourse” in the context of Methods of Evaluation. Is this about sentence structure, or is this about analysis of ideas. It seemed to be a higher order evaluative skill for this basic skills course. There was lively discussion. S. Circle stated that she was happy just to state “examinations.” It was modified in CurricUNET at the meeting.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Effective</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 30</td>
<td>Basic English Skills</td>
<td>Summer 2015</td>
<td>We are in a five-year review cycle and are updating the course. We are also renumbering our Basic Skills courses. This is the 2nd course in our new renumbered sequence.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>MODIFY outcomes, number, objective, content, typical assignments, methods of instruction, methods of evaluation, textbooks</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Rationale:</strong> We are in a five-year review cycle and are updating the course. We are also renumbering our Basic Skills courses. This is the 2nd course in our new renumbered sequence.</td>
</tr>
<tr>
<td></td>
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<td></td>
<td><strong>Enrollment Restrictions:</strong> Maintaining (C) concurrent enrollment in or satisfactory completion of READ 40 or qualification by MJC assessment process.</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Distance Education Status:</strong> None</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Materials Fee Status:</strong> None</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Articulation Status:</strong> Does not transfer</td>
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<tr>
<td></td>
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<td></td>
<td><strong>General Education Status:</strong> Not approved for GE</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Program Impact:</strong> - Stand Alone</td>
</tr>
</tbody>
</table>

**VI. PROGRAM NOTIFICATION AGENDA**

**CCCO Approvals: Programs**

(NONE)

**Program Activity**

(NONE)

**VII. PROGRAM CONSENT AGENDA**

(NONE)
VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(NONE)

Application for Approval - New Credit Programs (Formerly the CCC-501)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

MODIFY     Geography 18

ADOPT: AA-T in Geography
Effective Term: (Upon CCCCO Approval)

Rationale: To conform with SB1440

S. Circle pulled the AA-T in Geography concerned about two courses lacking C-ID approval. B. Adams explained that the structure of the program is approved, and there is nothing preventing the application for the program moving forward locally while we garner approval for the two courses needing C-IDs. She rationalized that it is beneficial for herself and L. Miller to have lead time to prepare the applications for the state, and reminded the committee that the proposal still needs to go before the Board of Trustees. She assured S. Circle that the courses requiring C-ID approval are coming before the committee very soon. C. Hudelson is working on them because she knows the ADT needs them. S. Circle asked why a dean was writing curriculum. It was explained that there are no full-time geography instructors at this time.

M/S/U (E. LUCAS, E. KERR) to ADOPT AA-T in GEOGRAPHY

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

(NONE)

INACTIVATIONS

(NONE)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams
   B. Adams showed the committee the updated TMC Plan and Progress chart, available on the curriculum website. She announced that the Economics TMC had been finalized at the state level. The only degree that still requires local approval that is included on the self-certification is the AS-T in Computer Science.

2. C-ID R. Cranley
   Two weeks ago, we had 111 C-ID approvals, now the college has 114. MJC is still in the lead for submissions. Today, we gleaned approval for EASCI 161, ART 169, PHYS 142 and GEOG 104.

3. CurricUNET Implementation/Issues B. Adams/L. Miller
   B. Adams explained that the repeatability interface is under reconstruction to address some deficiencies so authors may find that it does not work correctly. She explained how the new repeat interface will allow users to select the repeats, and then provide a rationale. In the instance of CSU/UC transferability, the users will be prompted to provide evidence. L. Miller shared that the improvements are in place for admins to test on the college’s “development” or test system.
4. Outcomes Assessment Workgroup (OAW)  K. Ennis
   The group has not met.

X. UNFINISHED BUSINESS

   Action Items
   1. Policies for Prerequisites/Corequisites/Advisories  M. Robles
      M. Robles was out last week at a conference. The group has not met.

   Informational Items
   (NONE)

XI. NEW BUSINESS

   Informational Items
   1. Approval Dates/Expedited Approval Requests  B. Adams
      B. Adams noted that there had been robust discussion about this issue in the meeting. She encouraged representatives to pay close attention to requests for expediting course proposals, and to confirm that expedited approval is truly necessary for any proposal in the stream, and to help their colleagues better understand what warrants expedited action. She reported that a statewide search of best practices for expedited approval she found only one college, Chaffey, with a similar process in place. She posed that the committee may want to review the expedited proposal policy in the future to make sure it is working as intended.

      2. Curriculum Review Matrix  B. Adams
         B. Adams noted that while we are doing well in some departments, there are others for which there has been no review according to matrix timelines. Going back to Fall 2013, there has been no review of AG or AUBDY, for example. She reminded the group that the deadline for faculty to submit for the last spring meeting is Monday, March 24. S. Circle asked why English was showing two programs instead of one. She reminded the group that the numbers of course and programs on the matrix are representative of the curriculum at the time the matrix was created. For example, English will show two awards, when in fact there is only one now, because the committee inactivated the AA in English after the document was produced.

   Action Items
   (NONE)

XII. PUBLIC COMMENT

   M. Robles announced the performance of “Ain’t I A Woman” and encouraged representatives to attend.

   S. Circle, liaison to the Distance Education committee, wanted to share discussion that took place at the last two DE Committee meeting about the role of the curriculum committee in review of Distance Education proposals, and whether there is a problem. She solicited additional input from L. Miller, who is also a DE Committee member. L. Miller stated that her perception was not so much that the DE Committee perceived any problem with the existing DE review process, so much as raising questions about what the process is supposed to do and whether or not it is working. She mentioned she had spoken informally with B. Adams to get a sense of what she believes the charge and scope of the Curriculum
Committee is in relation to review of distance education proposals. B. Adams explained that the role of the committee is to assess whether there is effective student-instructor contact, and that the group is also assumed to evaluate whether the course is appropriate for the distance education medium. B. Adams gave an example of an Oral Communication course, which, if offered online would lose its General Education approval because of the requirement for speeches to be presented in front of a live audience and faculty member. One member noted that the DE Addendum could be more effective, that it is just “checking boxes.” B. Adams noted that caution should be taken when evaluating DE proposal to make sure the process is looking at it from a course-centered perspective as opposed to an instructor-centered perspective. How an instructor builds a course online is analogous to classroom teaching methods. Many agreed that evaluation of online course quality was not the purview of the curriculum committee. J. Hamilton asked about quality control. It was noted that the online course should not be too different from the face-to-face offering. Any differences in the online environment versus face-to-face environment should not be discernable when taking into account what appears on the course outline.

M/S/U to ADJOURN at 3:46 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of March 4, 2014 were approved.

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following course activity.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGM 211</td>
<td>Advanced Agricultural Welding</td>
<td>3</td>
<td>Upon Approval</td>
<td>Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.</td>
</tr>
<tr>
<td>AGM 212</td>
<td>Mechanical Systems Design &amp; Evaluation I</td>
<td>3</td>
<td>Upon Approval</td>
<td>Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.</td>
</tr>
<tr>
<td>AGM 213</td>
<td>Mechanical Systems Design &amp; Evaluation 2</td>
<td>3</td>
<td>Upon Approval</td>
<td></td>
</tr>
</tbody>
</table>
MODIFY Outcomes

Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

AGM 235 Irrigation and Drainage 3
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

AGM 251 Farm Construction and Materials 4
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

AGM 262 Hydraulics/Pneumatics 3
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

ANSC 241 Sheep Fitting and Showing 2
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

ANSC 243 Equine Fitting and Showing 2
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

ANSC 258 Beginning Horsemanship 3
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

ANSC 259 Pack Animal-Walk/Ride 2
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.
ANSC 260 Advanced Horsemanship 3
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

ANSC 265 Introduction to Colt Training 3
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

EHS 235 Plant Propagation/Production 3
PLSC 235
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

The following two courses were approved at the 03/04/2014 meeting. Recent English department discussion about the English basic skills sequence has resulted in the following actions.

ENGL 20 Grammar Review (03/04/14) 1
Effective: Summer 2015
MODIFY outcomes, number, objective, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course Update for Curriculum 5 year Review Cycle. We are also renumbering our Basic Skills courses, so course number is changing from English 48 to English 20.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Program Impact:
- Stand Alone

APPROVED PROPOSAL WITHDRAWN BY ENGLISH DEPARTMENT ON 03/18/2014 for the following reasons (statement by Dean J. Daly): **“The English Dept. met today (03/14/04) and would like to request that both ENGL 20 and ENGL 30 be pulled from Board approval at this time. The department is in the process of researching Basic Skills English sequences and unit values across the state, and are planning some site visits in May and early fall semester; therefore, we have determined that at this time it would be best to hold off on renumbering the sequence until we determine if other changes must occur on the course outlines.” The Instruction Office will set the previously approved proposals to the status of “Never Activated” in CurricUNET. The course authors will then have the option to revise using the “never activated” version or the active versions of ENGL 48 and ENGL 50 if/when they go to revise after doing their research.

During blanket approval of course modifications, S. Berger asked about the use of the phrase referring to analysis of “public discourse” in the context of Methods of Evaluation. Is this about sentence structure, or is this about analysis of ideas. It seemed to be a higher order evaluative skill for this basic skills course. There was lively discussion. S. Circle stated that she was happy just to state “examinations.” It was modified in CurricUNET at the meeting.

M/S/U (C. VAUGHN, S. BERGER) to MODIFY ENGL 20
ENGL 30  Basic English Skills (03/04/14)  5
Effective: Summer 2015
MODIFY outcomes, number, objective, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: We are in a five-year review cycle and are updating the course. We are also renumbering our Basic Skills courses. This is the 2nd course in our new renumbered sequence.
Enrollment Restrictions: Maintaining (C) concurrent enrollment in or satisfactory completion of READ 40 or qualification by MJC assessment process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Program Impact:
- Stand Alone

APPROVED PROPOSAL WITHDRAWN BY ENGLISH DEPARTMENT 03/18/2014 for the reasons noted on ENGL 20
M/S/U (C. VAUGHN, S. BERGER) to MODIFY ENGL 30
M/S/U (S. CIRCLE, M. GARCIA) to MAINTAIN REQUISITES for ENGL 30

CCCCO COURSE APPROVALS

(NONE)

Course Activity Report

(NONE)

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

(NONE)

MODIFICATIONS/REACTIVATIONS

BUSAD 249ABCD  Business Internship  1-4
Effective: Summer 2015
MODIFY Variable, units, hours, repeat policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.
Rationale: To ensure catalog update is accurate and all BUSAD courses are up to date.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Program Impact:
- Business Administration A.S. Degree
M/S/U (K. Ennis, S. Circle) to MODIFY BUSAD 249ABCD

BUSAD 319  
Payroll Accounting  
Effective: Summer 2015  
MODIFY enrollment restrictions, DE modalities, description, outcomes, content, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.  
Rationale: Program review cycle - given the number of classes to update, extra time was required.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of BUSAD 310 or BUSAD 201. Removing (A) Students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used as a prerequisite.  
Distance Education Status: Requesting: Online Course, Maintaining: Mixed Modalities/Hybrid Course  
Materials Fee Status: None  
Articulation Status: Does not transfer  
General Education Status: Not approved for GE  
Program Impact:  
- Accounting A.S. Degree  
- Accounting Certificate of Achievement  
- Bookkeeping A.S. Degree  
- Bookkeeping Certificate of Achievement  
M/S/U (K. Ennis, S. Circle) to MODIFY BUSAD 319  
M/S/U (E. Lucas, M. Garcia) to MODIFY REQUISITES for BUSAD 319  
M/S/U (E. Lucas, M. Garcia) to MODIFY DE for BUSAD 319

BUSAD 320  
Bookkeeping 2  
Effective: Summer 2015  
MODIFY DE Modalities, enrollment restrictions, field trip policy, repeat policy, grading policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.  
Rationale: To update catalog with all BUSAD courses being reviewed for the assigned curriculum cycle  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of BUSAD 310  
Distance Education Status: Removing: Online Course  
Materials Fee Status: None  
Articulation Status: Does not transfer  
General Education Status: Not approved for GE  
Program Impact:  
- Bookkeeping Certificate of Achievement  
- Bookkeeping A.S. Degree  
M/S/U (K. Ennis, S. Circle) to MODIFY BUSAD 320  
M/S/U (E. Lucas, M. Garcia) to MODIFY REQUISITES for BUSAD 320  
M/S/U (E. Lucas, M. Garcia) to REMOVE DE for BUSAD 320
BUSAD 336  
**Tax Accounting**  
**Effective:** Summer 2015  
**MODIFY** DE Modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.  
**Rationale:** Program review cycle - given the number of classes to update, extra time was required.  
**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 201 or satisfactorily complete BUSAD 310.  
**Distance Education Status:** Requesting: Online Course, Mixed Modalities/Hybrid Course  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Program Impact:**  
- Accounting Certificate of Achievement  
- Accounting A.S. Degree  
- Bookkeeping A.S. Degree  
- Bookkeeping Certificate of Achievement  

*Pulled by K. Ennis for course learning outcomes discussion. K. Ennis noted that one of the CLOs had the words, “Demonstrate Knowledge” and she felt that it should be edited to say “Prepare” instead. B. Adams opened up the course in CNET and the committee adjusted the language.*  

M/S/U (M. Garcia, C. Mulder) to MODIFY BUSAD 336  
M/S/U (E. Lucas, M. Garcia) to MAINTAIN REQUISITES for BUSAD 336  
M/S/U (E. Lucas, M. Garcia) to ADOPT DE for BUSAD 336

BUSAD 358  
**Sales and Advertising Promotion**  
**Effective:** Summer 2015  
**MODIFY** title, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.  
**Rationale:** Program review cycle - given the number of classes to update, extra time was required.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting: Mixed Modalities/Hybrid Course; Maintaining: Online Course.  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer.  
**General Education Status:** Not approved for GE  
**Program Impact:**  
- Marketing A.S. Degree  
- Professional Selling Certificate of Achievement  

*Pulled by K. Ennis for course learning outcomes discussion. K. Ennis noted that the CLOs had the words, “Demonstrate a working knowledge” and she felt that it should be edited to say “Explain” instead. B. Adams opened up the course in CNET and the committee adjusted the language.*  

M/S/U (M. Garcia, C. Mulder) to MODIFY BUSAD 358  
M/S/U (E. Lucas, M. Garcia) to ADOPT DE for BUSAD 358
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSAD 364</td>
<td>Total Quality Management</td>
<td>3</td>
<td>Summer 2015</td>
<td>MODIFY description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.</td>
</tr>
<tr>
<td>SUPR 364</td>
<td>Effective: Summer 2015</td>
<td></td>
<td></td>
<td>Rationale: Course is being updated for BUSAD curriculum review.</td>
</tr>
<tr>
<td></td>
<td>Enrollment Restrictions:</td>
<td></td>
<td></td>
<td>Maintain: (A) before enrolling in this course, students are strongly advised to satisfactorily complete SUPR 351 or satisfactorily complete BUSAD 240.</td>
</tr>
<tr>
<td></td>
<td>Distance Education Status:</td>
<td></td>
<td></td>
<td>Maintain: Online Course, Mixed Modalities/Hybrid Course</td>
</tr>
<tr>
<td></td>
<td>Materials Fee Status:</td>
<td></td>
<td></td>
<td>None</td>
</tr>
<tr>
<td></td>
<td>Articulation Status:</td>
<td></td>
<td></td>
<td>Does not transfer</td>
</tr>
<tr>
<td></td>
<td>General Education Status:</td>
<td></td>
<td></td>
<td>Not approved for GE</td>
</tr>
<tr>
<td></td>
<td>Program Impact:</td>
<td></td>
<td></td>
<td>- Business Operations Management A.S. Degree</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Marketing A.S. Degree</td>
</tr>
<tr>
<td>M/S/U (K. Ennis, S. Circle)</td>
<td>to MODIFY BUSAD 364/SUPR 364</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M/S/U (E. Lucas, M. Garcia)</td>
<td>to MAINTAIN REQUISITES for BUSAD 364/SUPR 364</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M/S/U (E. Lucas, M. Garcia)</td>
<td>to MAINTAIN DE for BUSAD 364/SUPR 364</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 110</td>
<td>World Regional Geography</td>
<td>3</td>
<td>Summer 2015</td>
<td>MODIFY objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.</td>
</tr>
<tr>
<td></td>
<td>Rationale: Periodic Review. Submit for CID GEOG 125.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Enrollment Restrictions:</td>
<td></td>
<td>Maintain (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Distance Education Status:</td>
<td></td>
<td>Modify: Online course, Mixed Modalities/Hybrid Course, Removing: Telecourse, Teleweb</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Materials Fee Status:</td>
<td></td>
<td>None</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Articulation Status:</td>
<td></td>
<td>Transfer to CSU and UC</td>
<td></td>
</tr>
<tr>
<td></td>
<td>General Education Status:</td>
<td></td>
<td>Approved for (MJC-GE:B) (CSU-GE: D5) (IGETC: 4E)</td>
<td></td>
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<tr>
<td></td>
<td>Program Impact:</td>
<td></td>
<td>- CSU General Education Pattern Certificate of Achievement</td>
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<td></td>
<td></td>
<td></td>
<td>- Elementary Teacher Education AA-T Degree (PENDING APPROVAL)</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- Ethnic Studies Skills Recognition Award</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- Geography AA-T Degree (PENDING APPROVAL)</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- History AA-T Degree (PENDING APPROVAL)</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- MJC-GE Pattern A.A. Degree</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- Political Science AA-T Degree (PENDING APPROVAL)</td>
<td></td>
</tr>
<tr>
<td>Pulled by J. Hamilton for requisites discussion. She noted that she saw two different advisories listed in CurricUNET. The committee looked up the course in CNET and saw that the current listed advisory is correct. R. Cranley noted that J. Hamilton may have seen the C-ID requisite and not what is in CurricUNET currently as proposed. J. Hamilton agreed, and the committee felt the advisory was correct as proposed.</td>
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</tr>
<tr>
<td>M/S/U (K. Ennis, S. Circle)</td>
<td>to MODIFY GEOG 110</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>M/S/U (J. Beebe, J. Hamilton)</td>
<td>to MAINTAIN REQUISITES for GEOG 110</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M/S/U (E. Lucas, M. Garcia)</td>
<td>to MAINTAIN DE for GEOG 110</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M/S/U (S. Circle, C. Mulder)</td>
<td>to MAINTAIN PLACEMENT OF GEOG 110 on GE PATTERN(S)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MICRO 101  Microbiology  4
Effective: Fall 2014 Expedited
Rationale for Expedited Approval: To ensure student progression within program.
MODIFY DE modalities
Rationale: The need is two-fold. First, for the students in the program. Many of the students in the program travel long distances for classes. If we could offer the lecture portion of this course online, students would only need to make the drive once weekly to campus for lab. Many of our students are in economic hardship and just cannot afford the extra gas or days off work to come to campus more often.
Enrollment Restrictions: Maintain: (P) satisfactory completion of BIO 116 or BIO 101 or BIO 111 and CHEM 143.
Distance Education Status: Requesting: Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE:A) (CSU-GE: B2, B3) (IGETC: 5B, 5C)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern
- Nursing: LVN to ADN Upgrade Pathway
- Respiratory Care A.S. Degree
M/S/U (E. Lucas, M. Garcia) to ADOPT DE for MICRO 101
M/S/U (E. Lucas, J. Beebe) to EXPEDITE MODIFICATIONS of MICRO 101

SUPR 351  Elements of Supervision  3
BUAD 351
Effective: Summer 2015
MODIFY hours, DE modalities, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.
Rationale: Program review cycle - given the number of classes to update, extra time was required.
Enrollment Restrictions: None
Distance Education Status: Requesting: Online Course, Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Program Impact:
- Office Administration A.S. Degree
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.S. Degree
Pulled for discussion by S. Berger. She noted that the objectives said, “Demonstrate an understanding of.” B. Adams opened the course in CNET and the committee revised the language.
M/S/U (S. Circle, E. Lucas) to MODIFY SUPR 351/BUAD 351
M/S/U (E. Lucas, M. Garcia) to ADOPT DE for SUPR 351/BUAD 351
VI. PROGRAM NOTIFICATION AGENDA

CCCO Approvals: Programs

(NONE)

Program Activity

(NONE)

VII. PROGRAM CONSENT AGENDA

(NONE)

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

**MODIFY:** Agricultural Science Program
A. S. Degree: Agricultural Science 30
MODIFY: Required courses, Elective courses, internship/work experience must be Agriculture related.
Effective: Summer 2014 Expedited
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.
M/S/U (J. Beebe, K. Ennis) to MODIFY AS: AGRICULTURAL SCIENCE
M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER
M/S/U (C. Mulder, E. Lucas) to MODIFY AS: AGRICULTURAL SCIENCE
M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: AGRICULTURAL SCIENCE

**MODIFY:** Agricultural Business Program
A. S. Degree: Agricultural Business 30
MODIFY: Required courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014 Expedited
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.
M/S/U (J. Beebe, K. Ennis) to MODIFY AS: AGRICULTURAL BUSINESS
M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER
M/S/U (C. Mulder, E. Lucas) to MODIFY AS: AGRICULTURAL BUSINESS
M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: AGRICULTURAL BUSINESS

**MODIFY:** Agriculture: Sales, Service Program
Certificate of Achievement: Agriculture: Sales, Service Technician 32
MODIFY: Required courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014 Expedited
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the certificate.
M/S/U (J. Beebe, K. Ennis) to MODIFY AS: AGRICULTURAL: SALES, SERVICE TECHNICIAN
M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER
M/S/U (C. Mulder, E. Lucas) to MODIFY AS: AGRICULTURAL: SALES, SERVICE TECHNICIAN

M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: AGRICULTURAL: SALES, SERVICE TECHNICIAN

MODIFY:

**Animal Science Program**

A.S. Degree: Animal Science

**MODIFY** (internship/work experience must be Agriculture related).

Effective: Summer 2014 ** Expedited!

Rationale: Section I. Agriculture Career Courses had to be revised because of a unit change to the Ag 249 class. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer as well. This revision does not change the substance of the degree in any way.

M/S/U (J. Beebe, K. Ennis) to MODIFY AS: ANIMAL SCIENCE

M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER

M/S/U (C. Mulder, E. Lucas) to MODIFY AS: ANIMAL SCIENCE

M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: ANIMAL SCIENCE

MODIFY:

**Artificial Insemination Program**

Certificate of Achievement: Artificial Insemination Technician

**MODIFY** (internship/work experience must be Agriculture related).

Effective: Summer 2014 ** Expedited!

Rationale: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

Pulled for discussion by E. Lucas who was concerned about the PLOs. She noted that the PLOs stated that the student will be able to describe available jobs. K. Ennis noted that there were a few others with the same issue. K. Ennis said that she plans to work with faculty on the program learning outcomes. B. Adams said that once the PLOs are revised, the committee will see the revised PLOs on a future agenda as a notification item. M. Adams also noted that a few of the programs listed had placeholder text in the Catalog description field in CurricUNET. B. Adams said that she and H. Townsend will work to correct this.

M/S/U (J. Beebe, K. Ennis) to MODIFY AS: ARTIFICIAL INSEMINATION TECHNICIAN

M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER

M/S/U (C. Mulder, E. Lucas) to MODIFY AS: ARTIFICIAL INSEMINATION TECHNICIAN

M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to CERT: ARTIFICIAL INSEMINATION TECHNICIAN

MODIFY:

**Crop Science Program**

A.S. Degree: Crop Science

**MODIFY** Breadth courses, Major courses (internship/work experience must be Agriculture related).

Effective: Summer 2014 ** Expedited!

Rationale: Program is being updated to modify Area IV of degree requirements. Additionally Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

M/S/U (J. Beebe, K. Ennis) to MODIFY AS: CROP SCIENCE

M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER

M/S/U (C. Mulder, E. Lucas) to MODIFY AS: CROP SCIENCE

M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: CROP SCIENCE
Dairy Science Program
A.S. Degree: Dairy Science 30
MODIFY: Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014 Expedited
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the Ag 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer as well. This revision does not change the substance of the degree in any way.
S. Circle pulled for discussion. S. Circle reported that there was placeholder information in CurricUNET as well as an issue with the award footer. B. Adams noted that H. Townsend will go in to CurricUNET to replace the placeholder text for several of the awards listed with the correct information. S. Circle suggested a revision to the area that states, “Any class listed.” B. Adams said that we need to be specific and list the courses when it indicates “Any class not listed above.” B. Adams said that in the instance where it states “any class listed above”, this language is acceptable. For awards that indicate “Any class not listed above” it is not going to change the integrity of the award itself but we do need to list them out. She said that the award footer has been added to now help explain exactly what combination they need to take. B. Adams noted that some of the award footers are currently not showing for some reason but should be. She asked H. Townsend to make sure that the award footer is present for these awards in the upcoming catalog.
M/S/U (C. Mulder, E. Maki) to MODIFY AS: DAIRY SCIENCE
M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER
M/S/U (C. Mulder, E. Lucas) to MODIFY AS: DAIRY SCIENCE
M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: DAIRY SCIENCE

Environmental Horticultural Sciences Program
A.S. Degree: Environmental Horticultural Science 30
MODIFY: Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014 Expedited
Rationale: Section I: Agriculture Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer as well. This revision does not change the substance of the degree in any way.
S. Circle pulled for discussion. S. Circle reported that there was placeholder information in CurricUNET as well as an issue with the award footer. See AS Degree: Dairy Science for more information.
M/S/U (C. Mulder, E. Maki) to MODIFY AS: ENVIRONMENTAL HORTICULTURAL SCIENCE
M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER
M/S/U (C. Mulder, E. Lucas) to MODIFY AS: ENVIRONMENTAL HORTICULTURAL SCIENCE
M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: ENVIRONMENTAL HORTICULTURAL SCIENCE

Forestry Program
A.S. Degree: Forestry 30
MODIFY: Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014 Expedited
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.
M/S/U (J. Beebe, K. Ennis) to MODIFY AS: FORESTRY
M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER
M/S/U (C. Mulder, E. Lucas) to MODIFY AS: FORESTRY
M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: FORESTRY
Certificate of Achievement: Forestry Technician  
**MODIFY**: Career courses, (internship/work experience must be Agriculture related).  
**Effective**: Summer 2014  
**Rationale**: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.  
**Due to a conversation regarding the Landscape and Park Maintenance certificate, the committee discussed unit values for this certificate and a motion was made to postpone the modification until the next Curriculum Committee meeting.**

M/S/U (J. Beebe, K. Ennis) to MODIFY C: FORESTRY TECHNICIAN  
M/S/C (C. Mulder, S. Berger) to postpone modification until next Curriculum Committee meeting.  
Ayes 12  
Nays 1  
Abstentions 0

Fruit Science Program  
A.S. Degree: Fruit Science  
**MODIFY**: Career courses, Breadth courses, (internship/work experience must be Agriculture related).  
**Effective**: Summer 2014  
**Rationale**: Program is being updated to modify Area IV degree requirements. Additionally Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.  
**Pulled for discussion by M. Garcia. M Garcia noted that the Word Report shows the units incorrectly. The units are calculated incorrectly and are actually 42 units and not 41 units. The conversation then turned to questions about the high total unit value for the certificate itself. M. Morales noted that D. Pollard is the faculty member who teaches the program. He said that D. Pollard has a rationale for why there is a large amount of requested units for this certificate. M. Morales said that the units have been discussed several times among faculty in the Agriculture department. The committee discussed that the high unit value makes it difficult for a student to finish and earn the certificate. S. Kincade noted that we need to avoid creating awards that students cannot finish. S. Kincade had a concern about the rationale for the certificate units. She said that we are being looked at for success and completion. S. Kincade said that we must have completers to maintain a certificate. This opened up a deeper discussion. R. Cranley asked if the awards are being tracked from the state or internally. S. Kincade said that tracking is coming down from the State and the Accreditation Commission. She said that we report this information to the Accreditation Commission via an Annual Report. She also said that in our Self-Study, we need to discuss why it is we do not have completions in a particular certificate. S. Kincade said that the job of the Curriculum Committee is to think about completions and success when these awards come through. C. Mulder said that she personally thought that the committee should hold the certificate. C. Mulder said that most students are not aware about units and transferring. She said that we are doing students a huge disservice. S. Circle said that we should invite the faculty member for this certificate to the next meeting. The conversation led to a motion to postpone the certificate until the next Curriculum Committee meeting.**

M/S/U (E. Lucas, M. Garcia) to MODIFY C: LANDSCAPE AND PARK MAINTENANCE  
M/S/U (M. Adams, E. Lucas) to postpone modification to next Curriculum Committee meeting.
MODIFY: Mechanized Agriculture Program

**A.S. Degree: Mechanized Agriculture 30-31**

MODIFY: Program requirements, Career courses, (internship/work experience must be Agriculture related).

Effective: Summer 2014 Expedited

Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the Ag 249 class. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer as well. This revision does not change the substance of the degree in any way.

M/S/U (J. Beebe, K. Ennis) to MODIFY AS: MECHANIZED AGRICULTURE

M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER

M/S/U (C. Mulder, E. Lucas) to MODIFY AS: MECHANIZED AGRICULTURE

M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: MECHANIZED AGRICULTURE

MODIFY: Certificate of Achievement: Mechanized Agriculture Technician 30

MODIFY: Program requirements, Career courses, (internship/work experience must be Agriculture related).

Effective: Summer 2014 Expedited

Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

M/S/U (J. Beebe, K. Ennis) to MODIFY C: MECHANIZED AGRICULTURE TECHNICIAN

M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER

M/S/U (C. Mulder, E. Lucas) to MODIFY CERT: MECHANIZED AGRICULTURE TECHNICIAN

M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to CERT: MECHANIZED AGRICULTURE TECHNICIAN

MODIFY: Nursery Production Program

Certificate of Achievement: Nursery Production 41

MODIFY: Program requirements, Career courses, (internship/work experience must be Agriculture related).

Effective: Summer 2014 Expedited

Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

Due to a conversation regarding the Landscape and Park Maintenance certificate, the committee discussed unit values for this certificate and a motion was made to postpone the modification until the next Curriculum Committee meeting.

M/S/U (J. Beebe, K. Ennis) to MODIFY C: NURSERY PRODUCTION

M/S/C (C. Mulder, S. Berger) to postpone modification until next Curriculum Committee meeting.

Ayes 12

Nays 1

Abstentions

MODIFY: Poultry Science Program

**A.S. Degree: Poultry Science 30**

MODIFY: Career courses, (internship/work experience must be Agriculture related).

Effective: Summer 2014 Expedited

Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the Ag 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

S. Circle pulled for discussion. S. Circle reported that there was placeholder information in CurricUNET as well as an issue with the award footer. See AS Degree: Dairy Science for more information.

M/S/U (C. Mulder, E. Maki) to MODIFY AS: POULTRY SCIENCE

M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER

M/S/U (C. Mulder, E. Lucas) to MODIFY AS: POULTRY SCIENCE

M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: POULTRY SCIENCE
Recreational Land Management Program
A.S. Degree: Recreational Land Management 30

<table>
<thead>
<tr>
<th>MODIFY</th>
<th>Relevancy: Career courses, (internship/work experience must be Agriculture related).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective: Summer 2014</td>
<td>Expedited!</td>
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</tbody>
</table>

Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

S. Circle pulled for discussion. S. Circle: reported that there was placeholder information in CurricUNET as well as an issue with the award footer. See AS Degree: Dairy Science for more information.

M/S/U (C. Mulder, E. Maki) to MODIFY AS: RECREATIONAL LAND MANAGEMENT

M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER

M/S/U (C. Mulder, E. Lucas) to MODIFY AS: RECREATIONAL LAND MANAGEMENT

M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: RECREATIONAL LAND MANAGEMENT

Certificate of Achievement: Recreational Land Management 35

<table>
<thead>
<tr>
<th>MODIFY</th>
<th>Relevancy: Career courses, (internship/work experience must be Agriculture related).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective: Summer 2014</td>
<td>Expedited!</td>
</tr>
</tbody>
</table>

Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

S. Circle pulled for discussion. S. Circle: reported that there was placeholder information in CurricUNET as well as an issue with the award footer. See AS Degree: Dairy Science for more information. Due to a conversation regarding the Landscape and Park Maintenance certificate, the committee discussed unit values for this certificate and a motion was made to postpone the modification until the next Curriculum Committee meeting.

M/S/U (C. Mulder, E. Maki) to MODIFY C: RECREATIONAL LAND MANAGEMENT

M/S/C (C. Mulder, S. Berger) to postpone modification until next Curriculum Committee meeting.

Ayes 12
Nays 1
Abstentions

Soil Science Program
A.S. Degree: Soil Science 30

<table>
<thead>
<tr>
<th>MODIFY</th>
<th>Relevancy: Career courses, (internship/work experience must be Agriculture related).</th>
</tr>
</thead>
<tbody>
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</table>

Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

M/S/U (J. Beebe, K. Ennis) to MODIFY AS: SOIL SCIENCE

M/S/U (M. Morales, E. Maki) MOVED to RECONSIDER

M/S/U (C. Mulder, E. Lucas) to MODIFY AS: SOIL SCIENCE

M/S/U (J. Beebe, K. Ennis) to EXPEDITE MODIFICATIONS to AS: SOIL SCIENCE

Application for Approval - New Credit Programs (Formerly the CCC-501)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

MODIFICATIONS

(NONE)

INACTIVATIONS

(NONE)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams

B. Adams reported that the Political Science and Philosophy ADT proposals were submitted by L. Miller to the Chancellor’s Office for approval. B. Adams mentioned that now that GEOG 110 has been approved, the course will need to be submitted for C-ID approval. She reported that she attended the spring Curriculum Regional meeting at Diablo Valley College. B. Adams said that self-certifications were discussed. She said that it was discussed that even if a college did not self-certify ADTs for existing majors, colleges now need to submit ADTs for any existing degrees in the major or the CCCCO will inactivate the existing degree. B. Adams informed the committee MJC is on track with ADT proposals. Another concern discussed was high unit values and the TMC’s and the inability to complete the Computer Science TMC. B. Adams reported that we are not the only college that is grappling with the issue of high unit values. She reported that two additional TMCs, which will each be an area of emphasis, will be available by spring 2016. B. Adams said that these are broader based degrees.

2. C-ID R. Cranley

R. Cranley reported that we have not received any approvals in the last two weeks. She said that the March newsletter has not come out yet. S. Kincade mentioned that it was reported at the recent CIO meeting that the State Chancellor’s office is dealing with vacancies which has caused them to move slowly on approvals right now. R. Cranley said that she will submit GEOG 110 to the C-ID site tomorrow. She reported that she had forwarded an email to the Curriculum Committee on March 10, 2014, that discusses IGETC for STEM. R. Cranley reported that IGETC for STEM asks students to complete the following:

- Area 1: English Composition/Critical Thinking
- Area 2: Math
- Area 5: Physical and Biological Sciences

R. Cranley noted IGETC for STEM is different from the traditional IGETC, where students have one less course in the humanities and in the social behavioral sciences area to complete. This is designed for students who are preparing for majors in science, technology, engineering, and mathematics. R. Cranley also reported that IGETC for STEM has been approved by the Intersegmental Committee of the Academic Senates (ICAS) and both the CSU and UC for use with ADT degrees that permit IGETC for STEM. So far, this has only been approved for the Chemistry TMC.

3. CurricUNET Implementation/Issues B. Adams/L. Miller

B. Adams reported that the repeatability function has been fixed in CurricUNET. M. Garcia added that it is working now. B. Adams reported that she will go into CurricUNET to try to fix lab totals for some of the BUSAD courses, and that she hopes it is just something that is internal and can be fixed easily.

4. Outcomes Assessment Workgroup (OAW) K. Ennis

K. Ennis reported that the OAW met recently. She reported that there was a soft deadline of January 31st to get all of the scheduled outcomes assessments in CurricUNET. She said that the main goal right now is that Outcomes Assessment Workgroup members are following up with people that had not turned in their assessments. The final deadline for these late assessments is March 31st.

K. Ennis also reported that Eileen is working on setting up training sessions for those who want to learn how to enter the outcomes data into CurricUNET. H. Townsend mentioned that she put together a PowerPoint Presentation that shows the steps of how to
enter assessment data in CurricUNET. The presentation can be viewed by visiting the Outcomes Assessment Workgroup page at the following link:

http://mjc.edu/instruction/outcomesassessment/learn.php

M. Morales asked if OAW representatives have discussed the issue with multiple teachers teaching the same section and the use of their data because if a faculty member wants to enter his/her data, he/she cannot because it has to be entered as group data. Many times the department is waiting on an individual to show up with data, which hinders them from entering the data on time or even at all. H. Townsend mentioned that this is being discussed at OAW. The Class Climate Survey software, which can make the process easier for faculty when entering data, has been discussed. N. Gopal reported that the Class Climate software will be good, but it will be a while before it will be implemented. K. Ennis mentioned that waiting on an adjunct instructor to provide assessment information is also a problem. N. Gopal said that in order to solve the problem immediately, the main thing is to make sure that all instructors get on board with making the deadline to enter assessment data in each department.

K. Ennis said that she remembered that J. Todd had recently stated that at the State level, discussions have been in progress about making the assessment activity part of an instructor evaluation. She said that J. Todd mentioned that this is coming down from the State level soon. J. Hamilton reported that this is part of the proposed revised Standards coming from the Accrediting Commission for Community Colleges (ACCJC). M. Morales said that faculty is frustrated with all of the changes that are happening every semester, and it is hard to get all faculty members on board.

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories  M. Robles
   
   NO REPORT

Informational Items

(NONE)

XI. NEW BUSINESS

Informational Items

1. Disciplines List Revisions  B. Adams

   B. Adams reported that the formal review of the disciplines list is up. B. Adams explained that a link was provided in the agenda attachment, so people can view the disciplines list. The link is http://asccc.org/disciplines-list.  B. Adams reported that there were a few new disciplines added.

2. ASCCC Curriculum Regional Meeting Update  B. Adams

   B. Adams reported that she and S. Kincade spent a lovely Saturday at Diablo Valley College for the Curriculum Regional Meeting. Some of the hot topics were: C-ID, ADTs, TMCs, IGETC for STEM, non-credit, creeping units, and GE bloat. B. Adams mentioned that Allison Tom-Miura presented information about non-credit. B. Adams reported that Allison had discussed that non-credit is misperceived by many at the community college level, but that it could be a feasible option to resolve some of the issues colleges face. Allison’s prediction was that many colleges are going to look at non-credit as possible options. S. Kincade said that the MIS data will be changing for non-credit. She reported that right now it shows as 0 for all non-credit but soon it will show actual success and retention.
B. Adams reported that there was a presentation on creeping units. She reported that our college is not the only one that is struggling with unit values and how they fit in our ADTs. B. Adams said that the presenter’s exact words were, “I anticipate Curriculum Committees are going to start having tough love.” B. Adams reported that Michelle Pilati reported some statistics on statistics courses and unit values. The entire presentation can be viewed at the following link:

http://asccc.org/sites/default/files/StatewideUpdate14SPRegionals.pdf

**Action Items**

(NONE)

**XII. PUBLIC COMMENT**

S. Circle reported that ENGL 40 may need to be added to the next agenda for approval. The course is requesting DE approval only and she is wondering why it cannot be expedited. The committee reviewed the course in CurricUNET and found that the course was not fully launched (submitted) yet, even though all fields had been checked as completed. H. Townsend will look into this and will provide feedback via email to S. Circle and the dean soon.

S. Kincade reported that she had just received an email from Barbara Beno about recent Commission decisions on the ACCJC Standards and process. Some of the changes confirmed by the Commission are the following: new Standards will be the basis for comprehensive institutional evaluations for reaffirmation of accreditation beginning spring 2016, the new Standards will, for all other purposes, be effective upon adoption, and may be used by institutions wishing to develop a baccalaureate degree, and the ACCJC will adopt an accreditation cycle of 7 years, beginning with the institutions undergoing review in spring 2016.

More can be viewed at the following link:


The committee celebrated Mike Morales’ birthday.

*Meeting adjourned at 4:43 PM*
Curriculum Committee Minutes

Tuesday, April 1, 2014
Yosemite 213 2:40 PM

Approved 04/15/14


Others Present: L. Gerasimchuk (Instruction Office Technician) J. Hughes (Evaluator), L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

M/S/U (K. ENNIS, E. MAKI) to approve the order of the agenda as stated.

II. APPROVAL OF MINUTES

March 18, 2014

M/S/U (M. GARCIA, K. ENNIS) to approve the minutes of March 18, 2014

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROVALS

ANTRH 192 (CCC000553712)
NURSE 53 (CCC000553711)

Course Activity Report

(NONE)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
**IV. COURSE CONSENT AGENDA**

*Hearing no objections, the committee approved the modification to PEC 149/THETR 176*

<table>
<thead>
<tr>
<th>Course</th>
<th>Name</th>
<th>Units</th>
<th>Effective</th>
<th>Approval Type</th>
<th>Rationale for Expedited Approval</th>
</tr>
</thead>
</table>
| PEC 149    | Modern Dance 4        | 1     | Summer 2014 | Expedited     | This number needs to be modified as soon as possible to ensure revisions system for the upcoming academic year.  
MODIFY course number (PEC only)  
Rationale: Course was proposed and adopted as PEC 137 on 01/21/2014. PEC 137 has been used in the past by a different course. We do not reuse course numbers because of the potential impact on student records. The Instruction Office will correct this record (approved by the C CCCO as PEC 137) in the C CCCO Curriculum Inventory. |
| THETR 176  |                       |       |             |               |                                                                                                  |
| MATH 105   | Structure of Mathematics 1 | 5     | Summer 2014 | Expedited     | It is imperative that we change the prerequisite on these two classes to allow completion of Math 89 or 90 effective immediately. We need to get this change into the computer for all fall classes so that students register for Math 89 this summer and then can enroll in Math 105 and 134 in the fall  
MODIFY enrollment restrictions  
Enrollment Restrictions: Maintain: (P) Satisfactory completion of MATH 90 or placement by the MJC assessment process, Requesting (P) or MATH 89  

*Pulled for discussion by S. Kincade* in response to faculty concerns about proper curriculum development process being followed. In order to ensure implementation of the prerequisite option of the new course, MATH 89 for all linked courses, the Instruction Office had - at the request of the division dean – updated pending proposals (currently referred back to math faculty and Division Dean to address concerns with high unit values) for MATH 105 and MATH 134 to show the desired, new prerequisite option of MATH 89 which was not included in the pending proposals. There was agreement between administration and the curriculum leadership to make this isolated revision and implement as soon as possible for the benefit of students. When the MATH department faculty learned of change to course proposals, concern was expressed about process, which is why S. Kincade pulled the requisites during discussion of approval of requisites. Without approval of the requisite, the courses could not be revised in Datatel to allow for the MATH 89 option, and that the catalog graphic depicting MATH 89 as an option would not go in the 2014-2015 catalog going to print that day. S. Kincade explained that this past practice of administrators helping to make changes on behalf of others in CurricUNET will cease as a result of the concerns expressed.

M. Adams spoke to the department’s concern at the meeting. While the department continues to express concern about the MATH course impasse, it voted to allow for the emergency revision to the COR so that the MATH 89 option can be available to students as early as possible. S. Kincade, when asked, stated that the option would still not appear in the catalog. She stated that we need to follow process including Board of Trustees approval.

**M/S/U (M. ADAMS, C. VAUGHN) to MODIFY REQUISITES for MATH 105 and MATH 134**
MATH 134  
Elementary Statistics  5
Effective: Summer 2014 Expedited

Rationale for Expedited Approval: It is imperative that we change the prerequisite on these two classes to allow completion of Math 89 or 90 effective immediately. We need to get this change into the computer for all fall classes so that students register for Math 89 this summer and then can enroll in Math 105 and 134 in the fall

MODIFY enrollment restrictions

Enrollment Restrictions: Maintain: (P) Satisfactory completion of MATH 90 or placement by the MJC assessment process, Requesting (P) or MATH 89

Pulled for discussion by S. Kincade See discussion notes on MATH 105

M/S/U (M. ADAMS, C. VAUGHN) to MODIFY REQUISITES for MATH 105 and MATH 134

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

<table>
<thead>
<tr>
<th>COURSE</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 211</td>
<td>3</td>
</tr>
<tr>
<td>CLDDV 127C</td>
<td>3</td>
</tr>
</tbody>
</table>

ANSC 211  
Introduction to Meat Science  3
Effective: Summer 2015

INACTIVATE

Rationale: Course has not been offered in several years and there is no immediate plan to offer the course.

Program Impact:
- Animal Science A.S. Degree

M/S/U (C. MULDER, E. MAKI) to INACTIVATE ANSC 211

CLDDV 127C  
Infant/Toddler Practicum  3
Effective: Summer 2015

INACTIVATE

Rationale: Variable unit options have been replaced by a single 3 unit option.

Program Impact:
- Stand Alone

M/S/U (C. MULDER, E. MAKI) to INACTIVATE CLDDV 127C
### MODIFICATIONS/REACTIVATIONS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 132</td>
<td>Introduction to World Literature 2</td>
<td>3</td>
<td>Summer 2015</td>
<td>MODIFY title, description, outcomes, objectives, typical assignments.</td>
</tr>
<tr>
<td>GEOG 101</td>
<td>Physical Geography</td>
<td>3</td>
<td>Summer 2015</td>
<td>MODIFY enrollment restrictions, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.</td>
</tr>
</tbody>
</table>

**Rationale:**
- Shortening title and correcting description to match prequel, English 131.
- Periodic review and update.

**Enrollment Restrictions:**
- Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintain: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101 and satisfactorily complete ENGL 102.
- Removing (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

**Distance Education Status:**
- None
- Requesting: Online course, Mixed Modalities/Hybrid Course

**Materials Fee Status:**
- None

**Articulation Status:**
- Transfers to CSU and UC
- Transfer to CSU and UC

**General Education Status:**
- Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
- Approved for (MJC-GE: A) (CSU-GE: B1) (IGETC: 5A)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Geography AA-T Degree (PENDING APPROVAL)
- MJC-GE Pattern

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**Discussion:**
- During discussion of blanket approvals, C. Mulder noted that ENGL 132 changed wording on objectives and removed “demonstrate” from the language.

**Proposed Changes:**
- M/S/U (C. MULDER, E. MAKI) to MODIFY ENGL 132
- M/S/U (M. GARCIA, R. CRANLEY) to MODIFY REQUISITES for ENGL 132
- M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN PLACEMENT OF ENGL 132 on GE PATTERN(S)

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- M/S/U (C. MULDER, E. MAKI) to MODIFY GEOG 101
- M/S/U (M. GARCIA, R. CRANLEY) to REMOVE REQUISITES for GEOG 101
- M/S/U (K. ENNIS, E. KERR) to ADOPT DE for GEOG 101
- M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN PLACEMENT OF GEOG 101 on GE PATTERN(S)
MUSA 121  Keyboard Skills 1  1
Effective: Summer 2015
MODIFY title, objectives, content, typical assignments
Rationale: Periodic review and update.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC, (CC: MUSIC 31A)
General Education Status: Approved for (MJC: Activities);
Program Impact:
- Music A.A. Degree
- Music AA-T Degree
- Recording Arts Skills Recognition Award

MUSA 121 pulled for discussion by E. Maki noting that MUSA 121 was erroneously submitted in the past for C-ID and subsequently rejected by C-ID because it lacked an audition process as a requirement for enrollment. This course should not have an audition because it is a fundamental course in keyboard skills. He reported the department’s revelation that many music courses had erroneously appealed for and were rejected for C-ID because they are courses that teach fundamental skills in various instruments, as opposed to being more advanced instrumental courses for students with extensive skill in their instrument and are pursuing music as a major. When this discovery was made, it was also discovered that many of these fundamental instrumental courses were also approved as part of the AA-T in Music, and that this is not the intention of the department. There was confusion about the accuracy of the AA-T as going forth in the forthcoming MJC catalog. He assessed and noted that the music graphic is correct, however, the listed course requirements for the award are incorrect. The department does not wish to have fundamental instrumental courses included in that award. It was determined that the program revision to address the inaccuracies must be approved by the curriculum committee before any revisions to the catalog can take place.

M/S/U (E. MAKI, C. MULDER) to MODIFY MUSA 121

MUST 133  Aural Skills 3  1
Effective: Summer 2015
MODIFY general education, outcomes, objectives, content, typical assignments, requisite skills.
Rationale: Course is being updated to align with C-ID 145 descriptor.
Enrollment Restrictions: Maintain (A) before enrolling in this course, students are strongly advised to satisfactorily complete MUST 123; Maintain: (P) Satisfactory completion of MUST 132.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Requesting (MJC: Activities)
Program Impact:
- Music A.A. Degree
- Music AA-T Degree

MUST 133 pulled for discussion by M. Adams due to minor concerns about Methods of Evaluation (using participation) resembling grading criteria rather than an evaluative method. E. Maki agreed to removal of it. K. Ennis noted that the CLOs had issues. S. Circle asked about participation as an evaluation. C. Mulder countered that participation is indeed an evaluative method. Students who do not participate affect the course as a whole in activity courses.

M/S/U (M. ADAMS, E. MAKI) to MODIFY MUST 133

M/S/U (M. GARCIA, R. CRANLEY) to MAINTAIN REQUISITES for MUST 133

M/S/U (K. ENNIS, E. MAKI) to REQUEST PLACEMENT of MUST 133 on ACTIVITIES
OFADM 375

10-Key on the Computer

Effective: Summer 2015

Modify hours, objectives, content.

Rationale: To adjust lecture/lab hours.

Enrollment Restrictions: Maintain (A) before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have the ability to keyboard by touch.

Distance Education Status: Maintain: Online course, Mixed Modalities/Hybrid Course

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Program Impact:
- Accounting Clerk Certificate of Achievement
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Office Administration Certificate of Achievement
- Office Administration A.S. Degree
- Records Management/Data Entry Specialist Certificate of Achievement

OFADM 375 pulled for discussion by M. Adams due to concerns that the Methods of Evaluation are more like grading criteria. C. Vaughn clarified that this is an appropriate method of evaluation for this discipline. M. Adams accepted the rationale and explained the Methods of Instruction seem to be more appropriately placed under Assignments instead of MOI. C. Vaughn understood, summarizing “they are too specific when they need to be more general?” It was suggested that they be revised to “guided practice” instead of “assign drills.” Many noted that the author was likely to be highly amenable to proposed improvements. M. Adams noted assignments seemed more like general statements than example. B. Adams agreed to contact author to address deficiencies.

M/S/U (K. Ennis, M. Adams) to MODIFY OFADM 375

M/S/U (M. Garcia, R. Cranley) to MAINTAIN REQUISITES for OFADM 375

M/S/U (K. Ennis, E. Kerr) to MAINTAIN DE for OFADM 375

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

(NONE)

Program Activity

(NONE)

Program Learning Outcomes
Program learning outcomes for the following programs were modified in CurricUNET.

Hearing no objections, the following PLO modifications were approved.
Hearing no objections, the following PLO modifications were expedited for Summer 2014.

Effective: Upon release of the 2014-2015 MJC Catalog Addendum

AS: Agricultural Science
AS: Agricultural Business
C: Agriculture: Sales, Service
AS: Animal Science
C: Artificial Insemination Technician
AS: Crop Science
AS: Dairy Science
AS: Environmental Horticultural Sciences
AS: Forestry
AS: Fruit Science
C: Landscape and Park Maintenance Program
AS: Mechanized Agriculture (Fabrication Option and Power Option)
C: Mechanized Agriculture (Fabrication Option and Power Option)
C: Nursery Production
AS: Poultry Science - AS
AS: Recreational Land Management
AS: Soil Science

VII. PROGRAM CONSENT AGENDA

(NONE)

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

**MODIFY** Landscape and Park Maintenance Program
Certificate of Achievement: Landscape and Park Maintenance 41 42
**MODIFY** Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014 Expedited!!
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the Ag 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.
C: Landscape and Park Maintenance and C: Nursery Production pulled for discussion by M. Morales who reported that he had spoken with the instructor about the concerns expressed by the committee. Nothing has been done on this because the instructor has been busy with Field Day and has had login problems. He understands that the units need to be reduced in order to achieve the award. It was noted that there have been no completers for the C: Landscape and Park Maintenance. He proposed that the award be left at CurricUNET’s “Level 5 – Curriculum Committee Review” until the faculty member revises the awards.

M/S/U (M. MORALES, C. MULDER) to POSTPONE review of C. Landscape and Park Maintenance and C: Nursery Production until the April 15 curriculum committee meeting.
Nursery Production Program
Certificate of Achievement: Nursery Production 41
MODIFY: Program requirements, Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014 Expedited!
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.
M/S/U (M. MORALES, C. MULDER) to POSTPONE review of C. Landscape and Park Maintenance and C: Nursery Production until the April 15 curriculum committee meeting. See minutes of discussion on C: Landscape and Park Maintenance.

MODIFICATIONS

Forestry Program
Certificate of Achievement: Forestry Technician 24 (previously 30)
MODIFY: Career courses, (internship/work experience must be Agriculture related), units, PLOs.
Effective: Summer 2014 Expedited!
Rationale: Based on concerns voiced by Curriculum Committee members at 3/18/14 meeting, certificate has been revised to modify total number of units required for completion. Course requirements for various sections have been modified. Rationale from 03/18/14 Meeting, now entered in CurricUNET “Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.”
M/S/U (K. ENNIS/E. MAKI) to MODIFY C: FORESTRY TECHNICIAN and C: RECREATIONAL LAND MANAGEMENT

Recreational Land Management Program
Certificate of Achievement: Recreational Land Management 24 (previously 35)
MODIFY: Career courses, (internship/work experience must be Agriculture related), units, PLOs.
Effective: Summer 2014 Expedited!
Rationale: Based on concerns voiced by Curriculum Committee members at 3/18/14 meeting, certificate has been revised to modify total number of units required for completion. Course requirements for various sections have been modified.
Rationale from 03/18/14 Meeting, now entered in CurricUNET “Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.”
M/S/U (K. ENNIS/E. MAKI) to MODIFY C: FORESTRY TECHNICIAN and C: RECREATIONAL LAND MANAGEMENT See discussion notes on C: FORESTRY TECHNICIAN.
INACTIVATIONS

(NONE)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams
   With today’s meeting approvals, MJC has one new Geography course that can be submitted for C-ID. This aids progress on ADTs. At the next meeting, the committee can anticipate seeing SOCSC 109 which is a component of the AA-T in Elementary Teacher Education. The CCCC has maintained that the highest priority for reviewers at this time are the ADT applications. B. Adams and R. Cranley are going to audit pending awards for any remaining C-ID issues that need require curricular revision.

2. C-ID  R. Cranley
   R. Cranley reported that MJC is still in the lead statewide for C-ID submissions at 357 course submissions, with Fresno City College behind MJC. She will forward the C-ID newsletter to the committee which includes the most recent C-ID list. Next meeting, R. Cranley will have information on the GE courses submitted. She announced the approval of ANTHR 101 approved for IGETC:4A and CSU-GE: B2 and D1. POLSC 180 was approved for IGETC:4A and CSU-GE:D8. Courses denied for placement included PSYCH 130 and SPAN 110.

3. CurricUNET Implementation/Issues  B. Adams/L. Miller
   B. Adams reminded the committee that users were able to edit the active version of a course by clicking on the pencil icon. This issue appears to have been resolved. S. Berger was reportedly able to edit programs as well as a co-contributor, and that has been repaired.

4. Outcomes Assessment Workgroup (OAW)  K. Ennis
   The OAW meets on Friday. The group can meet “as needed.” J. Todd reported that the group will be doing a training in May.

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories  M. Robles
   The subcommittee met on Tuesday, March 25 to continue working on the policy. The subcommittee will be meeting again next week.

Informational Items

(NONE)
XI. NEW BUSINESS

Action Items

1. Curriculum Committee Meeting Schedule for 2014-2015  L. Miller
   L. Miller presented a draft of the curriculum meeting schedule for the upcoming academic year. All meetings would take place at their established time of 2:40 PM on Tuesdays. Room location is to be determined because YOS 213 must be requested and may not be available.

   FALL MEETINGS
   - September 5 (Annual Training)*
   - September 9
   - September 23
   - October 7
   - October 21
   - November 4
   - November 18
   - December 2

   SPRING MEETINGS
   - January 20
   - February 3
   - February 17
   - March 3
   - March 17
   - March 31
   - April 14

   The committee will vote on this proposed schedule at the next meeting.

   *The Annual Training date, while not included in the published agenda, was explained at the meeting and has been added above for the purpose of the record.

2. Curriculum Committee Co-Chair Election  J. Hamilton

   M/S/U (M. ADAMS, C. VAUGHN) to RE-ELECT B. ADAMS as CO-CHAIR of the Curriculum Committee for an additional two year term.

   B. Adams accepted the results of the election.
1. **Curriculum Representatives – Terms Expiring**  
   B. Adams

   B. Adams explained that typically, the committee reviews its roster at the second to last meeting, in hopes of identifying departing members and identifying replacements for the purpose of having the committee roster established over the summer. She reflected on members present. S. Circle has established she is stepping down for fall on sabbatical. Nita Gopal will stand in for her. S. Berger will be off in fall, however, ESL will be under review so she may be involved in curriculum affairs to some degree. C. Mulder, E. Maki, M. Adams will return. Others are assumed to return.

2. **ASJCC Memo**  
   B. Adams/S. Kincade

   B. Adams brought the committee’s attention to a two-page March 18, 2014 memo from ACCJC, announcing changes that will be coming to the accreditation standards. S. Kincade had alluded to changes at the last meeting, and the memo was shared with Committee members. B. Adams thought it would be wise to include it on the agenda to demonstrate that the committee is aware of changes ahead. S. Kincade stated that the new standards now being vetted will be the basis for comprehensive evaluation for reaffirmation of accreditation beginning Spring 2016.

   MJC will turn in its mid-term report in the Fall [of this year] and then in 2017 will be under the new standard. S. Kincade noted it would be in MJC’s best interest as an institution to start documenting our efforts in alignment with the new standards. Accreditation council will be monitoring this, and how MJC is going to spend the next three years documenting to the new standards. One adjustment is that – instead of a 6-year cycle, we will be on a 7-year cycle. This will commence with institutions going under review in Spring of 2017. So, when MJC does its self evaluation in Fall of 2017, the accreditation report will not be due for another 7 years.

   She noted that there is an “opportunity” for regional accreditors nationwide to align language for standardization. There is a provision that will allow institutions with few issues to get it all done in a year, instead of having them “sit on sanction” for two years.

   She showed the revised standards are considering input from groups, e.g., librarians, who in this case have requested they remain in their own standard, instead of being absorbed under student services. Library services will be classified under 2C, as it was previously. She also paraphrased that there is intention in the way the structure of the standards have changed. There seems to be acknowledgement that previous lengthy list of standards had the unintended consequence of suggesting a lower degree of importance for standards at the end of the list, which was not true. All layers have been removed so that it is clear that all standards have equal importance.

   B. Adams noted the revised standards may be found on the ACCJC website. S. Kincade noted they may be revised. Only the memo has been distributed at this point.

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**City College of San Francisco Lawsuit Update**

S. Kincade also reported that the complaint against ACCJC from the City College of San Francisco was thrown out, as per a memo from the Chair Sheryl Amador, was “seen as a frivolous lawsuit and a waste the energy and funds of the non-profit accrediting association. [The lawsuit] was brought by one private third party which is not to interfere” with the peer-review accrediting process. “It did not serve the public interest. We are pleased this lawsuit has been struck.” At this point, we do not know if there are other actions waiting to be taken.
3. **Student Support and Services Program (SSSP) Plan**

J. Todd reported on local response to the statewide SSSP initiative, which will require a great deal of institutional effort, on what appears to be orientation, advising, and assessment. He explained that it requires more than merely plugging in these functions at the college. It is anticipated that 4300-4500 new students will arrive in the Fall terms, with ~2300 being expected to be “true” college freshman. MJC will need to respond to the needs of these students under the framework of the SSSP.

He met with counselors, who concerned with the fate of comprehensive educational planning and advising. They believe most obvious solution would be to add many more counselors to build more educational plans and better orient students to the college, but this is not a viable fiscal option.

The SSSP initiative will be a performance-based model not to grow money for running the institution, but to build more robust student services. One idea was the creation of interdisciplinary faculty teams to counsel and advise students. These groups would also include a counselor and librarian. A possibility is converting the First Year Experience (FYE) program and more robustly marketing it to “freshman” students. He noted not all new students would need such services.

J. Todd noted that presently, MJC’s FYE is delivered in part through COLSK 100. It is assigned to counseling as a discipline. To facilitate an interdisciplinary instruction would require that COLSK 100 be formally assigned to all disciplines offered at MJC. There would be a common syllabus. Faculty who want to teach COLSK 100 would co-teach with a counselor. The counselor would be present for .5 of that load. The other 2.5 of that load would be given to a GE faculty member. The office hours for that course would be dedicated to the students in that class. The qualitative outcome of the experience is that the student would come to have a relationship with a General Education faculty member(s), a counselor, and a librarian. They would also learn essential college skills in scheduling, Blackboard, Library Services. They might read a common book.

COLSK 100 currently meets CSU-GE Area E. This helps students satisfy a GE requirement, and--by design--acquaint them with instructional faculty across different disciplines, orient them to the library. FTEs would be generated. They would not need to complete another class to satisfy the requirement or build an educational plan and would gain a sense of community within their cohort.

He acknowledged that this strategy would need to take other factors into consideration, including how this would affect other course offerings under Area E. He emphasized that he does not know another way to get the SSSP plan so meaningfully and efficiently implemented for all involved. He also noted that the other courses in Area E satisfy other requirements, so perhaps the drawbacks may not be as bad as they might appear.

C. Mulder noted that the PE division has been profoundly impacted by recent repeatability mandates, and that her division has a stake in CSU-GE Area E course options. If you take Area E students away from that division, then the division is going to be doubly impacted. J. Todd hopes to work comprehensively with divisions. But C. Mulder also thinks there could be interest from PE division faculty in teaching this course.

J. Todd maintained that this is promising solution, but that the interests of all need to be balanced. The goal is to get more educational plans built for students. E. Kerr noted that the study skills gained would be relevant to the students’ target disciplines. The benefit of working with different disciplines is that the unique attributes of each discipline could be highlighted by the content expert. It could be a quick way to preview GE without having to “burn so many units” claimed J. Hamilton.

The goal is not just to get students an educational plan, but to have them make meaningful relationships and associations across the General Education experience. Research shows that relationships between students and faculty directly improve student success. J. Todd believes success rates would dramatically improve, estimating that this course could serve 1600 out of 2300 incoming “freshmen” in an academic year.

J. Todd noted a revised COLSK 100 would need to be designed and developed quickly. B. Adams notes COLSK 100 is currently under the **TOP code of “Interdisciplinary Studies” so there is some flexibility within meeting Minimum Qualifications.** She cautioned that a conservative approach might be beneficial and before assigning disciplines, there should be a review of the COR as written in light of the objectives and content of the course. She would not be
comfortable giving blanket approval for assigning all disciplines based upon the current COR.

S. Circle pointed out the advisories in place on the existing COR for COLSK 100. It would not be wise for students to enroll without completing the advised courses. A solution would be getting students completing the advised courses in the summer, prior to the fall term COLSK 100. Priority registration could be proposed as an incentive.

J. Todd noted that other colleges are considering a move like this, but he understands the importance being thorough in doing the curriculum review, and wants to avail himself to supporting the development of this. Many benefits of this course-centered approach were discussed. J. Todd would like it to appear on the next agenda.

It was asked what the timeline is. J. Todd reported that B. Thames and L. Dorn have built the "scaffolding." Many steps are being taken, such as outsourcing development of an online orientation, and ensuring that the assessments are doing what they need to. The Student Equity Plan will play a role. One of the results of implementation of this will be deeper inquiry into disproportionate impact in the curriculum, and the Curriculum Committee will be apprised of any findings. The SSSP will ultimately be an inquiry into how we are advising students and the effectiveness of that process. MIS data will help tell that story.

4. CB21 Coding

B. Adams reminded the group of mentioning CB21 coding at the last meeting. The CCCCO website has a CB21 coding rubric, which explicitly defines what each level of CB21 “Prior to Transfer” codes mean for ESL, Math, English, and Reading. Each rubric gives the reasoning behind each rubric. Criteria and reference points are given to help authors assess the level of their courses. B. Adams referenced the Codes/Dates page. B. Adams noted that this is an area that the state is paying great attention to, so she wanted the group to understand the meaning of the codes and where to find resources. She emphasized that faculty may want to review these for applicable courses. J. Hamilton noted that the codes refer to “exit” as opposed to “entrance” points – parameters, as opposed to content. R. Cranley noted that the CCCCO inventory may be good resource for faculty who are researching coding values for curriculum, who can use the CCCCO inventory to look at course coding at other institutions. S. Kincade commented that this coding is another example of the state more clearly defining parameters for what CCCs can do in the context of finite resources.

http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/Curriculum/CB21CoursePriorToTransferRubrics.aspx
XII. PUBLIC COMMENT

Clarity sought restricting enrollment for courses  E. Maki
E. Maki revisited previous discussion about requirements. He noted that the catalog graphic for Music is accurate, but the requirements as written will require curricular revision. For example, CID says that you must have specific requirements for a class, such as an audition. How do we handle that locally, when Datatel can't keep students out? What do we do when a student enrolls that does not meet that condition? B. Adams noted that an LOE would solve the problem, and that they would need to be added. E. Maki continued, “What if the student insists ‘I've got the right to fail’? Can the student be dropped from the course?” J. Hamilton said the LOE should preclude the instance of a student being able to enroll and establish that. The student shows up and plays and auditions. The instructor says, “You don't meet the minimum skills”. B. Adams asked for clarity on the LOE process in Datatel. It was established as a zero seat count. A flag was suggested within the enrollment screen. E. Maki was reluctant to use the zero seat count, because it may deter interested students.

Invitation to the Academic Senate Meeting  J. Todd
J. Todd encouraged Curriculum Committee members to attend the Academic Senate meeting on Thursday, April 3, 2014. There is a proposed resolution pertaining to curriculum on the agenda. It is important to get the perspective of committee members. He referenced a Bakersfield process that requires course proposals with more units than the CID descriptors to justify why more units are necessary. MJC has courses stuck, and there are attempts to negotiate the issues surrounding them. He asserted processes are needed that provide a context for the college to ask larger questions about programs and curriculum. Questions about student success, load, hours, financial aid, how course failure affect students, are all good questions. Perhaps there is another place from which to start this dialog. The deepest concern is not for the students here, but rather, the ones who fail and never return. These issues affect everyone, which must be considered in light of the fixed amount of resources available. Everyone agrees that having more time with students would be beneficial. Perhaps there is a group that could objectively look at these issues to develop a process for doing this. We need to hold ourselves to new “kinds of questions.”

S. Kincade stated she believed there was a process that had been ratified by the Curriculum Committee. She asked if the resolution coming before the Academic Senate was due to the group not knowing that this curriculum process exists, or if they want to ask the curriculum process to change? She maintained that, while the pending resolution makes many references to administration, the fact remains that the process is faculty-driven. J. Todd noted that her question is relevant, and points to the work done by the curriculum committee. M. Adams noted that the origin of the resolution was because of an existing situation. S. Kincade agreed and said a “no process existed whereby…”. M. Adams interjected and attempted to clarify her statement, “you're saying there was not a process?” J. Todd affirmed that we are stuck, because statewide, institutions are facing the same challenges, and therefore, initiatives are ultimately asking us to look at these issues.

B. Adams referenced M. Adams’ question, and clarified that the reason the impasse with Math courses occurred is because, to her knowledge, this is the first time since the implementation of CurricUNET that courses were stopped at an administrative level in the curriculum review process. So in that sense, she agreed, it did go out of process, but it really didn’t, because we had never needed, and therefore had, a process in place for the conditions of courses being stopped at the Dean level.

C. Mulder said she is not comfortable with the Academic Senate making decisions about curriculum. J. Todd maintained that the college needs to be assured that inquiry into student success is OK, because this is about relationships of courses and programs across the curriculum. We have to ask what’s good for students and research what is essential to keep existing programs running optimally. All programs are being put in new boxes and we must balance our competing interests in these conditions.

Last Curriculum Meeting  B. Adams
B. Adams announced that pizza would be available at the last meeting.

Meeting adjourned at 4:42 PM
MEMBERS PRESENT:

MEMBERS ABSENT:
C. Mulder, Student Services Rep. (Vacant)

OTHERS PRESENT:
E. David (First Year Experience) L. Gerasimchuk (Instruction Office Technician) J. Hughes (Evaluator), L. Miller (Curriculum Specialist), J. Todd (Academic Senate President)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the committee approved the order of the agenda

II. APPROVAL OF MINUTES

April 1, 2014

Hearing no objections, the committee approved the minutes of April 1, 2014

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROVALS

(Nones)
### Course Activity Report

**Hearing no objections, the committee was notified of the following course activity:**

**OFADM 375  10-Key on the Computer  1**

**UPDATE:** Assignments were modified after 4/1/14 meeting, as agreed upon by committee. B. Adams contacted author, received information, and inserted in CurricUNET record.

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### IV. COURSE CONSENT AGENDA

(None)
V. COURSE DISCUSSION AGENDA

INACTIVATIONS
(None)

MODIFICATIONS/REACTIVATIONS

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
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<tbody>
<tr>
<td>ENGL 112</td>
<td>Introduction to the Novel and Short Story</td>
<td>3</td>
</tr>
<tr>
<td>Effective:</td>
<td>Summer 2015</td>
<td></td>
</tr>
<tr>
<td>MODIFY</td>
<td>description, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
<td></td>
</tr>
<tr>
<td>Rationale:</td>
<td>To be current in the five-year review cycle.</td>
<td></td>
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<tr>
<td>Enrollment Restrictions:</td>
<td>Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintain: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.</td>
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<tr>
<td>Distance Education Status:</td>
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<tr>
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<td>Program Impact:</td>
<td>- CSU-GE Pattern Certificate of Achievement</td>
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<tr>
<td></td>
<td>- English AA-T Degree</td>
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<td>ENGL 114</td>
<td>Introduction to Poetry</td>
<td>3</td>
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<td>Effective:</td>
<td>Summer 2015</td>
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<tr>
<td>MODIFY</td>
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</tbody>
</table>
### ENGL 116  Introduction to Drama

- **Effective:** Summer 2015
- **Rationale:** To be current in the five-year review cycle.
- **Enrollment Restrictions:** Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintain: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
- **Distance Education Status:** None
- **Articulation Status:** Transfers to CSU and UC
- **General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
- **Program Impact:**
  - CSU-GE Pattern Certificate of Achievement
  - English AA-T Degree
  - General Studies, Emphasis in Humanities A.A. Degree
  - MJC-GE Pattern
  - University Preparation, Emphasis in Humanities A.A. Degree

**M/S/U (E. MAKI, K. ENNIS) to MODIFY ENGL 116**  
**M/S/U (E. MAKI, E. KERR) to MAINTAIN REQUISITES for ENGL 116**  
**M/S/U (P. MENDEZ, L. HATCH) to MAINTAIN PLACEMENT OF ENGL 116 on GE PATTERN(S)**

### ENGL 151  Folklore

- **Effective:** Summer 2015
- **Rationale:** The course is being updated to be current in the 5-year Curriculum Review cycle.
- **Enrollment Restrictions:** Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintain: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
- **Distance Education Status:** None
- **Articulation Status:** Transfers to CSU and UC
- **General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
- **Program Impact:**
  - CSU-GE Pattern Certificate of Achievement
  - English AA-T Degree
  - General Studies, Emphasis in Humanities A.A. Degree
  - MJC-GE Pattern
  - University Preparation, Emphasis in Humanities A.A. Degree
  - Ethnic Studies Skills Recognition Award

**M/S/U (E. MAKI, K. ENNIS) to MODIFY ENGL 151**  
**M/S/U (E. MAKI, E. KERR) to MAINTAIN REQUISITES for ENGL 151**  
**M/S/U (P. MENDEZ, L. HATCH) to MAINTAIN PLACEMENT OF ENGL 151 on GE PATTERN(S)**
ENGL 156
The Bible as Literature: The Hebrew Canon and Intertestamental Writings
Effective: Summer 2015
MODIFY description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: The course is being updated to be current in the 5-year Curriculum Review cycle.
Enrollment Restrictions: Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
M/S/U (E. MAKI, K. ENNIS) to MODIFY ENGL 156
M/S/U (E. MAKI, E. KERR) to MODIFY REQUISITES for ENGL 156
M/S/U (P. MENDEZ, L. HATCH) to MAINTAIN PLACEMENT OF ENGL 156 on GE PATTERN(S)

ENGL 157
The Bible As Literature: The New Testament
Effective: Summer 2015
MODIFY description, objectives, content, typical assignments, methods of instruction, textbooks
Rationale: To maintain currency in the five-year review cycle.
Enrollment Restrictions: Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintaining (A) Students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Maintaining: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
M/S/U (E. MAKI, K. ENNIS) to MODIFY ENGL 157
M/S/U (E. MAKI, E. KERR) to MAINTAIN REQUISITES for ENGL 157
M/S/U (P. MENDEZ, L. HATCH) to MAINTAIN PLACEMENT OF ENGL 157 on GE PATTERN(S)
ENGL 163  Introduction to Shakespeare  3
Effective: Summer 2015
MODIFY description, outcomes, content, typical assignments, methods of instruction, textbooks
Rationale: To be current in the five-year review cycle.
Enrollment Restrictions: Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintain: (A) Students are strongly advised to satisfactorily complete ENGL 101 and ENGL 102.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
M/S/U (E. MAKI, K. ENNIS) to MODIFY ENGL 163
M/S/U (E. MAKI, E. KERR) to MAINTAIN REQUISITES for ENGL 163
M/S/U (P. MENDEZ, L. HATCH) to MAINTAIN PLACEMENT OF ENGL 163 on GE PATTERN(S)

ENGL 168  Adolescent Literature  3
Effective: Summer 2015
MODIFY description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: To be current in the five-year review cycle.
Enrollment Restrictions: Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintain: (A) Students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
M/S/U (E. MAKI, K. ENNIS) to MODIFY ENGL 168
M/S/U (E. MAKI, E. KERR) to MAINTAIN REQUISITES for ENGL 168
M/S/U (P. MENDEZ, L. HATCH) to MAINTAIN PLACEMENT OF ENGL 168 on GE PATTERN(S)
ENGL 171  
Introduction to African-American Literature  
Effective: Summer 2015  
**MODIFY** description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks  
**Rationale:** To be current in the 5 year review cycle  
**Enrollment Restrictions:** Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintain: (A) Students are strongly advised to satisfactorily complete ENGL 101.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)  
**Program Impact:**  
- CSU-GE Pattern Certificate of Achievement  
- English AA-T Degree  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern  
- Ethnic Studies Skills Recognition Award  

*M/S/U (E. MAKI, K. ENNIS) to MODIFY ENGL 171*  
*M/S/U (E. MAKI, E. KERR) to MAINTAIN REQUISITES for ENGL 171*  
*M/S/U (P. MENDEZ, L. HATCH) to MAINTAIN PLACEMENT OF ENGL 171 on GE PATTERN(S)*

ENGL 172  
Introduction to Chicano/a Literature  
Effective: Summer 2015  
**MODIFY** description, outcomes, content, typical assignments, methods of instruction, textbooks  
**Rationale:** To maintain currency in five-year review cycle  
**Enrollment Restrictions:** Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Remove: (A) Students are strongly advised to satisfactorily complete ENGL 101.  
**Distance Education Status:** Maintaining: Online, Hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)  
**Program Impact:**  
- CSU-GE Pattern Certificate of Achievement  
- English AA-T Degree  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern  
- Ethnic Studies Skills Recognition Award  
- Spanish A.A. Degree  
- Spanish AA-T Degree (PENDING APPROVAL)  
- University Preparation: Language Studies A.A. Degree  

**ENGL 172 and ENGL 176 pulled for discussion by E. Lucas** due to concerns about the number of textbooks listed and the resulting expense for students. It was clarified that not all textbooks are required, and that the COR specifies that the list characterizes Text and other Readings as “Typical”. Another representative noted that the texts are likely novels which are not as expensive as a traditional textbooks.  

*M/S/U (K. ENNIS, E. LUCAS) to MODIFY ENGL 172*  
*M/S/U (E. MAKI, E. KERR) to MODIFY REQUISITES for ENGL 172*  
*M/S/U (E. LUCAS, E. MAKI) to MAINTAIN DE for ENGL 172*  
*M/S/U (P. MENDEZ, L. HATCH) to MAINTAIN PLACEMENT OF ENGL 172 on GE PATTERN(S)*
ENGL 176  
**Introduction to Mexican Literature**  

**Effective:** Summer 2015  

- **MODIFY** outcomes, objectives, typical assignments, methods of instruction, textbooks  
- **Rationale:** To stay current with the five year review cycle  
- **Enrollment Restrictions:** Maintain: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintain: (A) Students are strongly advised to satisfactorily complete ENGL 101.  
- **Distance Education Status:** None  
- **Materials Fee Status:** None  
- **Articulation Status:** Transfers to CSU and UC  
- **General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)  

**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- English AA-T Degree  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern  
- Spanish AA-T Degree (PENDING APPROVAL)  
- University Preparation: Language Studies A.A. Degree  

**ENGL 172 and ENGL 176 pulled for discussion by E. Lucas**  
See discussion notes on ENGL 172  

M/S/U (K. ENNIS, E. LUCAS) to **MODIFY** ENGL 176  
M/S/U (E. MAKI, E. KERR) to **MAINTAIN REQUISITES** for ENGL 176  
M/S/U (P. MENDEZ, L. HATCH) to **MAINTAIN PLACEMENT OF ENGL 176 on GE PATTERN(S)**

GEOG 102  

**Cultural Geography**  

**Effective:** Summer 2015  

- **MODIFY** DE modalities, Columbia College equivalency, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
- **Rationale:** Periodic Update. Author is requesting CID# GEOG 120 for MJC GEOG 102  
- **Enrollment Restrictions:** Maintain: (A) Students are strongly advised to satisfactorily complete ENGL 101  
- **Distance Education Status:** Requesting: Online, Mixed Modalities/Hybrid  
- **Materials Fee Status:** None  
- **Articulation Status:** Transfers to CSU and UC  
- **General Education Status:** Approved for (MJC-GE: B) (CSU-GE:D5) (IGETC:4E)  

**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- Geography AA-T Degree  (PENDING APPROVAL)  
- History AA-T Degree  
- MJC-GE Pattern  

M/S/U (E. MAKI, K. ENNIS) to **MODIFY** GEOG 102  
M/S/U (E. MAKI, E. KERR) to **MAINTAIN REQUISITES** for GEOG 102  
M/S/U (E. LUCAS, E. MAKI) to **ADOPT DE** for GEOG 102  
M/S/U (P. MENDEZ, L. HATCH) to **MAINTAIN PLACEMENT OF GEOG 102 on GE PATTERN(S)**
GEOG 105  Economic Geography  3
Effective: Summer 2015
MODIFY DE modalities, pattern placement, description, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic Review Cycle
Enrollment Restrictions: None
Distance Education Status: Requesting: Online, Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D2, D5) (IGETC: 4E)
Requesting: (IGETC: 4B)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Geography AA-T Degree (PENDING APPROVAL)
M/S/U (E. MAKI, K. ENNIS) to MODIFY GEOG 105
M/S/U (E. LUCAS, E. MAKI) to ADOPT DE for GEOG 105
M/S/U (P. MENDEZ, L. HATCH) to MAINTAIN PLACEMENT OF GEOG 105 on GE PATTERN(S)

GEOG 109  Introduction to Geographic Information Systems  3
Effective: Summer 2015
MODIFY objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic review. GEOG 109 should align with CID# GEOG 155.
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online, Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Not approved for GE
Program Impact:
- Geography AA-T Degree (PENDING APPROVAL)
M/S/U (E. MAKI, K. ENNIS) to MODIFY GEOG 109
M/S/U (E. LUCAS, E. MAKI) to MAINTAIN DE for GEOG 109
GUIDE 116 Orientation for Re-Entry Adults 2
Effective: Summer 2015
MODIFY textbooks
Rationale: Course is up for review.
Enrollment Restrictions: Maintain (A) Before enrolling in this course, students are strongly advised to be able to speak, write, and understand the English language
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Approved for (MJC Guidance)
Program Impact:
- Stand Alone
GUIDE 116 pulled for discussion due to concerns that the COR showed one discussion unit and one lecture unit. The catalog shows 36 lecture units. The representative noted that the author may have no issue revising the units to reflect 36 lecture units. B. Adams changed the course from 1 lecture, 1 discussion to 2 lecture units.
M/S/U (K. ENNIS, R. CRANLEY) to MODIFY GUIDE 116
During blanket discussion of enrollment restrictions concern was expressed about the change in advisory language.
M/S/U (E. MAKI, E. KERR) to MAINTAIN REQUISITES for GUIDE 116
M/S/U (M. GARCIA, M. LYNCH) to MAINTAIN PLACEMENT of GUIDE 116 on GUIDANCE

GUIDE 120 Success Strategies for Transfer Students 3
Effective: Summer 2015
MODIFY description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is in the five-year cycle for review.
Enrollment Restrictions: None
Distance Education Status: Maintain: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC Guidance)
Program Impact:
- Stand Alone
M/S/U (E. MAKI, K. ENNIS) to MODIFY GUIDE 120
M/S/U (E. LUCAS, E. MAKI) to MAINTAIN DE for GUIDE 120
M/S/U (M. GARCIA, M. LYNCH) to MAINTAIN PLACEMENT of GUIDE 120 on GUIDANCE
SOCSC 109  Introduction to Education-Practicum in Tutoring  3
Effective: Summer 2015

**MODIFY**

**Rationale:** hours, field trip policy, outcomes, objectives, content, typical assignments, textbooks

**Enrollment Restrictions:** Maintaining (L) Enrollment limited to students who provide fingerprint and TB clearance.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to UC and CSU

**General Education Status:** Not approved for GE

**Program Impact:**
- Elementary Teacher Education AA-T Degree (PENDING APPROVAL)

**SOCSC 109 pulled for discussion by R. Cranley** due to concerns that the course outline shows 30 hours of tutoring, while the C-ID descriptor shows 45 hours of tutoring. She noted that she had communicated this to the author in technical review. B. Adams noted that, while the author had made revisions and resubmitted the course with many changes, a subsequent technical review had not taken place. She also noted that in the CLOs, the author had indicated 45 hours, which leads B. Adams to believe that the author intended for a listing of 45 hours. The author also moved what was previously identified as lab content to lecture content. When authors change units from lab to lecture, lab content and objectives remain attached to the record, even though the lab units disappear. It is important that authors address this technical malfunction by moving and/or deleting lab content before removing lab units. K. Ennis also noted issues with the CLOs, and reported that she had emailed her concerns to the author that day. B. Adams explained that she could incorporate any revisions to be included on the next agenda as a notification item.

**M/S/U (M. GARCIA, K. ENNIS) to MODIFY SOCSC 109**

**M/S/U (E. MAKI, E. KERR) to MAINTAIN REQUISITES for SOCSC 109**
SPAN 103  
**Spanish 3**  
**Effective:** Summer 2015

**MODIFY** DE modalities. outcomes, content, typical assignments, methods of instruction

**Rationale:** Course is being updated to align with C-ID descriptor

**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of SPAN 102

**Distance Education Status:** Maintain: Mixed Modalities/Hybrid, Requesting: Online

**Materials Fee Status:** None

**Articulation Status:** Transfers to UC and CSU

**General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B,6)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Spanish A.A. Degree
- Spanish AA-T Degree (PENDING APPROVAL)
- University Preparation: Language Studies, A.A. Degree

**M/S/INCOMPLETE (L. HATCH, E LUCAS) to APPROVE SPAN 103 and SPAN 104**

SPAN 103 and SPAN 104 pulled for discussion by R. Cranley due to concerns about unit values in light of ongoing discussion of unit values, resolutions, and concerns being expressed at the college. She felt conflicted about how to review the course for the units indicated in light of these issues. It seems more discussion needs to take place to ensure we are reviewing courses equitably and consistently. Previous drafts of SPAN 103 and SPAN 104 were submitted with reductions from 5 to 4 units, then, they were redrafted at 5 units. Lively and lengthy discussion ensued. S. Circle drew the committee’s attention to letters of support from the division dean, and reasoned that the ADT in Spanish was approved with the 5 unit values in place, and she did not understand why these courses are now problematic at 5 units. The C-ID reviewer manual explicitly states that the C-ID value is the minimum and that institutions may have higher units in place. She explained that many factors came to bear on the fluctuations in units. There was a shortage of Spanish faculty available to review the courses due to illnesses and other challenges. Ultimately, the department decided that original action to reduce units may have been taken prematurely without enough department dialog. The department plans to discuss the courses in May. It was asked why these courses needed to be voted on at this meeting. B. Adams clarified that, because these courses were not included in the college’s Self Certification [of associate degrees for transfer the college agreed to develop by the original June 2014 state deadline], there isn’t a pressing timeline (as there is with the ADT in Computer Science.)

**M/S/C (L. HATCH, M. MORALES) to POSTPONE REVIEW OF SPAN 103 and SPAN 104 UNTIL THE FIRST MEETING IN FALL**

AYES - 16
NAYS – 2 (S. Circle, M. Adams)
ABSTENTIONS – 0

S. Circle asked to make a statement. She expressed great respect for the work of the committee. She is concerned that we are being held to an arbitrary unit value across the curriculum. She wanted it stated on-record that “what is holding us at four units is our administration.” There are no clear external pressures asking us to reduce units. We should wait and see what happens, and wait for formal external pressures to materialize.

M. Morales responded by exemplifying what is happening in Agriculture, noting that the C-ID descriptors were developed before the AG TMC template was, leveraging that the impact of unit values may not have been a consideration in development of the C-IDs. He countered that high unit values come to bear when taking into account the 60 units for the ADT. The fact remains that high units have no value when they cannot transfer, as established by the ADT model.

L. Hatch countered S. Circle’s statement, asserting that the motion made by the committee has nothing to do with administration, but is the result of a faculty process. The curriculum committee wants to department to have dialog about these courses. K. Ennis echoed L. Hatch’s statement,
while noting that she does have concerns about caps on course units, as she was profoundly influenced by a broad, open experience of the curriculum, which allowed her to “take cool things that ended up profoundly changing her life.”

S. Berger noted a few times that the department may still be amenable to reducing units.

### SPAN 104

**Spanish 4**

**Effective:** Summer 2015

**MODIFY DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**

**Rationale:** This course is being updated for compliance and to align with C-ID descriptor included in Transfer Model Curriculum

**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of SPAN 103

**Distance Education Status:** Requesting: Mixed Modalities/Hybrid, Online

**Materials Fee Status:** None

**Articulation Status:** Transfers to UC and CSU

**General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B,6)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Spanish A.A. Degree
- Spanish AA-T Degree (PENDING APPROVAL)
- University Preparation: Language Studies A.A Degree
- University Preparation, Emphasis in Humanities A.A. Degree

**SPAN 103 and SPAN 104 pulled for discussion by R. Cranley due to concerns about unit values** (See discussion notes SPAN 103)

**M/S/incomplete (L. HATCH, E LUCAS) to APPROVE SPAN 103 and SPAN 104**

**M/S/C (L. HATCH, M. MORALES) to POSTPONE REVIEW OF SPAN 103 and SPAN 104 UNTIL THE FIRST MEETING IN FALL**

**AYES - 16**

**NAYS – 2 (S. Circle, M. Adams)**

**ABSTENTIONS – 0**

### STSK 78

**College Study Skills**

**Effective:** Summer 2015

**MODIFY description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks**

**Rationale:** Course is up for review in the matrix cycle.

**Enrollment Restrictions:** Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and satisfactorily complete READ 82

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Not a transferable course

**General Education Status:** Approved for (MJC Guidance)

**Program Impact:**
- Stand Alone

**STSK 78 pulled for discussion by R. Cranley due to concerns about the number of disciplines listed in light of recently discussed plans for the SSSP plan. It was clarified that this course is not being used for SSSP, but COLSK 100.**

**M/S/U (C. VAUGHN, L. HATCH) to MODIFY STSK 78**

**M/S/U (E. MAKI, E. KERR) to MAINTAIN REQUISITES for STSK 78**

**M/S/U (M. GARCIA, M. LYNCH) to MAINTAIN PLACEMENT of STSK 78 on ACTIVITIES**
DE (DISTANCE EDUCATION) ONLY PROPOSALS

ENGL 169  
Children’s Literature  
Effective: Summer 2014 Expedited
Rationale for Expedited Approval: Instructor developed this course as a student in MJC’s Fall 2013 Online Instruction Program and wants to finish and implement this course in a timely manner so as to apply the skills learned. Additionally, there is a strong push from administration to have more distance ed courses for our student population, and this is a very popular course that serves majors in English, Liberal Studies and Child Development.

MODIFY DE modalities only

Rationale: Add distance education component

Distance Education Status: Requesting: Online

M/S/U (E. Lucas, E. Maki) to ADOPT DE for ENGL 169

M/S/COMPLETED (S. Circle, E. Lucas) to EXPEDITE DE MODALITIES for ENGL 169

AYES – 12
NAYS – 6 (K. Ennis, L. Hatch, M. Morales, E. Kerr, E. Maki, E. Orozco-Wittke)
ABSTENTIONS – 0

FDNTR 219  
Nutrition  
Effective: Summer 2014 Expedited
Rationale for Expedited Approval: DE approval only to meet the needs of student interest

MODIFY DE modalities only

Rationale: Per Division Dean, we are not accommodating the student need for this course with our face-to-face offerings and can better meet that need with online instruction

Distance Education Status: Requesting: Online, Mixed Modalities/Hybrid

DE PROPOSAL for FDNTR 219 pulled for discussion by M. Garcia due to concerns that the course has not been reviewed in many years. L. Hatch noted that her dean has expressed need for a DE modality for this course, that many students are turned away each semester because the course was adversely affected by the elimination of the Culinary Arts program and faculty. She explained that the course is going to be updated in fall.

M/S/FAILED (K. Ennis, P. Mendez) to ADOPT DE for FDNTR 219

AYES – 9
ABSTENTIONS – 4 (K. Ennis, M. Lynch, S. Circle, M. Robles)

NEW COURSES

(NONE)
VI. PROGRAM NOTIFICATION AGENDA

CCCO Approvals: Programs
(NONE)

Program Activity
(NONE)

Program learning outcomes for the following programs were modified in CurricUNET

VII. PROGRAM CONSENT AGENDA

(NONE)

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor's Office Notification/Application for Approval
(NONE)

Application for Approval - New Credit Programs (Formerly the CCC-501)
(NONE)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)
(NONE)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

**MODIFY** Landscape and Park Maintenance Program
Certificate of Achievement: Landscape and Park Maintenance 25 (previously 41)

**MODIFY** Learning outcomes, program structure, program requirements, Career courses,
(internship/work experience must be Agriculture related).

**Effective:** Summer 2014 **[Expedited]**

**Rationale:** Based on concerns voiced by Curriculum Committee members at 3/18/14 meeting,
certificate has been revised to modify total number of units required for completion. Course
requirements for various sections have been modified. **Rationale from 03/18/14 Meeting**
Section I: Agriculture Career Courses had to be revised because of a unit change to the Ag 249 course. The
total number of units to complete the program does not change however. This change also
necessitated a change to the Award Footer. This revision does not change the substance of the
degree in any way.

**M/S/U (M. ADAMS, P. MENDEZ) to MODIFY C: LANDSCAPE and PARK MAINTENANCE**
M/S/U (E. LUCAS, C. VAUGHN) to EXPEDITE IMPLEMENTATION of C: LANDSCAPE AND PARK MAINTENANCE

MODIFY: Nursery Production Program
Certificate of Achievement: Nursery Production  25 (previously 41)
MODIFY: Learning outcomes, program structure, program requirements, Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014 Expedited!!
Rationale: Based on concerns voiced by Curriculum Committee members at 3/18/14 meeting, certificate has been revised to modify total number of units required for completion. Course requirements for various sections have been modified. Rationale from 03/18/14 Meeting Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

During blanket approvals of award proposals, R. Cranley noted that the units did not add up in CurricUNET and that the program may be in error. It appeared that a course was missing, which was found to be NR 200 – Soils. It was determined that this was a data-entry error on the part of L. Miller, who entered the course on behalf of the department who was not able to revise it in the system.

M/S/U (M. ADAMS, P. MENDEZ) to MODIFY C: LANDSCAPE and PARK MAINTENANCE
M/S/U (E. LUCAS, C. VAUGHN) to EXPEDITE IMPLEMENTATION of C: NURSERY PRODUCTION

INACTIVATIONS
(NONE)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams
MJC received approval today for the AA-T in Political Science. L. Miller noted it went through to approval smoothly. We still have Philosophy in process. The ADT is pending C-ID submission of SPAN 103 and 104. The AA-T in Elementary Teacher Education can now be submitted with the approval of the geography course approved today. We can also submit the AS-T in Geography. We are close to 100% goal of self-certification.

2. C-ID  R. Cranley
We have 122 C-IDs that have been approved, a gain of 3-4 since the last meeting. MJC Curriculum website has the most updated spreadsheet of C-ID approvals as well as any information pertaining to pending statuses. Users may now sort by division. R. Cranley updates biweekly, and will continue to update for the remainder of the spring term.

3. CurricUNET Implementation/Issues  B. Adams/L. Miller
B. Adams discovered that programs held for changes at Level 5 in CurricUNET were not editable by faculty authors, despite the fact they should be. B. Adams needs to address this problem internally in the system. She hopes that the release of CurricUNET Meta will allow us to refine our approval stream and ensure consistency in system behaviors. Programs can get stuck after a faculty revises unless the dean is alerted to make a revision.

4. Outcomes Assessment Workgroup (OAW)  K. Ennis
OAW went quickly and well. CLOs are looking better and better. OAW is seeing consistency within divisions and is hoping this will lead to consistency across the college. There will be a workshop training for anyone assessing CLOs this spring on May 6, from 10-12 AM. B. Adams sought clarification if there were still issues with editing CLOs being editable by faculty who were assessing. M. Morales noted some other issues with multiple editors of assessments. E. Kerr hopes that a solution can be found over the summer. She noted that Ag put through all CLOs at the last meeting, which were “great,” K. Ennis reportedly provided exceptional support to the division. S. Circle asked if only Spring assessors could attend the training, and E. Kerr said that all interested faculty are encouraged to attend. J. Todd noted that there are issues with old data in the system. There should be cleanup. B. Adams noted that we have a comparable data problem with course proposals in the system. She noted that our existing process has no protocols
for “stuck” records, like proposals in the author queue. She is not clear what we need to do in those instances. She believes that the Curriculum Process document review might allow the committee an opportunity to create a process for such stuck proposals.

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories  M. Robles
   Part of the group met last week. K. Ennis will be stepping down. M. Adams explained that they are focusing on elements of board policy to support the new process, and identified several sections needing change. They also discovered that many facets of board policy addressed previous legislation. At this point there is nothing ready to be voted on. They have started revising, rewording, and rethinking for implementation in Fall 2015.

2. Curriculum Committee Meeting Schedule for 2014-2015  L. Miller
   M/S/U (K. ENNIS, L. HATCH) to approve the proposed Curriculum Committee Meeting Schedule for 2014-2015.

Informational Items

(NONE)

XI. NEW BUSINESS

Action Items

1. Resolution FL13-A: Curriculum Approval Stream  M. Adams
   M. Adams explained that the authors have been discussing the resolution. While it was created with good intentions, it does not accomplish anything, and may create more confusion. Perhaps another approach is needed. He expressed plans to make a motion to rescind FL13A. M. Morales made a point of order, noting that action had already been taken on FL13A, so M. Adams would not be able to do that under Parliamentary Procedure. M. Adams accepted that, but maintained that the resolution still did not work. M. Morales explained that another resolution could be added to it to repair the existing resolution. He clarified that one cannot make a motion to go against an approved resolution, but one can address deficiencies by developing another resolution. B. Adams wanted to know if anything could be done to address the issue today. M. Morales explained that we would have to have a resolution ready to vote on.

   J. Todd explained that, ultimately, no action was necessary on FL13A. He said no problems like the committee has experienced (with courses not being moved forward in the approval stream) will be happening in the future. Conversations with the Academic Senate have concluded that things are no longer going to be held at the Dean level. However, a dean may choose to not endorse a course. The bigger question is how to have a curriculum review process going forward that is fair and collaborative. M. Adams agreed FL13A was a moot resolution, but idealizes having a process in place that works.

   E. Kerr asked for clarification on how long the resolution stands. M. Morales explained by reasoning that a resolution is not a bylaw, but a “glorified” motion. E. Kerr acknowledge his remarks, but pointed out that in the past, we didn’t believe circumstances would arise like they did. Now we are here. Would we be required to use FL13A, if it’s there, and are we required to deal with it? M. Morales noted that if this does occur, we might have to reference it.

   B. Adams is hopeful that we can address this with the review process evaluation forthcoming on the agenda.
2. **Student Support and Services Program (SSSP) Plan**  
   **J. Todd/B. Adams**

J. Todd and E. David (First Year Experience) have been discussing the COLSK 100 (College Skills) class. He reestablished that the college is trying to write the SSSP plan. He noted that COLSK 100 is being offered by multiple disciplines. He passed out an initial draft of disciplines that could be associated with COLSK 100, and noted that the disciplines listed are identified because they align with the larger goal of the SSSP Plan being drafted.

**Proposed Disciplines for COLSK 100** (list distributed by J. Todd during the meeting)

- Anthropology
- Art
- Child Development
- Economics
- English
- Environmental Sciences
- Geography
- Health Education
- History
- Humanities
- Human Services
- Physical Education
- Philosophy
- Political Science
- Psychology
- Sociology
- Communication Studies (revised from Speech Communication)
- Theatre

Faculty involved would go through a training on assisting with ed-plans, by aiding counselors in developing them. The starting point for this is to identify how we might assign different disciplines to COLSK 100.

Seeing English listed as a discipline, S. Circle expressed concern, noting that English faculty need to be consulted to confirm they wish to participate. J. Todd restated that there is no mandate to participate for individual faculty, and that assigning disciplines merely gives faculty in the listed disciplines the option to participate if they so choose.

B. Adams wanted to know if the committee was expected to take action today. She was hesitant to take action today without consultation with colleagues. J. Todd reported the SSSP is due October 17, and that will require board approval, and we have to consult with constituent groups. His presence today is part of looking ahead to get something in place to ensure we can meet those timelines. Any plan would need to be ratified at the very least by late September.

M. Robles said her understanding is that the committee can vote to support the concept today, without identifying specific disciplines. B. Adams showed the course outline of record, which is currently awaiting originator action with the “submit” button. She wanted to know if other facets of the course might change in addition to disciplines.

Concerns were expressed about the course being offered as a three-unit course as opposed to other guidance courses. J. Todd reminded the group that this course is already placed on CSU-GE Area E, allowing it to satisfy transfer level GE requirements for transfer students. This is beneficial.

P. Mendez wanted clarification as to whether a college skills course was being created in every discipline, or if disciplines were being assigned to COLSK 100. J. Todd confirmed the latter. K. Ennis expressed interest in teaching the course, but J. Todd noted that librarians would play a comparable but equally essential role in the capacity of library science. The goal is for students to build relationships with discipline faculty, library faculty, and counselors. E. David explained the format for the training.

J. Todd said that the notion of a committee is being reviewed, and that the target student would be true “college freshmen” coming from local high schools. Re-entry students, for example, have different needs and would not necessarily need this course. Questions arose about the role of ESL students. E. David said that ESL student participation may be a possibility. The question is “how can we help certain populations with their needs?”
B. Adams removed herself from the role of co-chair, and passed the chairing of the meeting to J. Hamilton. She made a personal statement that she has no issue with assigning disciplines to courses, but in light of SB14-4B Senate Affirmation of the Curriculum Process, she would not feel comfortable assigning any disciplines to COLSK 100 without our general faculty having input on this process.

J. Hamilton suggested an accelerated or compressed course for expedited approval for the latter portion of the spring semester. B. Adams noted that the Curriculum Training day could have a portion dedicated to this topic.

M/S/COMPLETED (B. ADAMS, E. MAKI) for the curriculum committee to support the concept of modifying COLSK 100 to align with SSSP and to include multiple disciplines.
Ayes - 16
Nays - 0
Abstentions-2 (S. Circle, M. Garcia)

L. Hatch asked if the counselors currently support this. M. Garcia said “no.” They are not clear on how the interdisciplinary collaboration will manifest, which is why full support is not yet evident. M. Adams asked when the item would come back. J. Todd reported September 9. B. Adams explained that the architects of the plan would now have evidence of dialog and approval for this concept. J. Hamilton noted that it is up to counseling faculty to make the decision about disciplines, since the COR currently resides in Counseling as a discipline.
3. **Curriculum Review Process**

B. Adams

Some representatives may remember the draft of the Curriculum Review process instituted in 2008. We worked diligently on it, but gaps in the process have become evident since it was instituted. B. Adams believes that when we return in fall, we should revisit this document to evaluate if it serves the needs of the committee presently. She would like the Annual Curriculum Training Day on September 5 to address this.

B. Adams went on to note that it is inevitable the committee will be discussing unit values next year. One document she presented was the Bakersfield College *High Unit Justification* form. The faculty author is required to supply an additional rationale when units exceed that of the C-ID descriptor.

Some of us will attend the ASCCC Curriculum Institute this summer. It is valuable to us to look at other campuses and see how they are grappling with these issues. As we think about our process, let’s look at this document and use it to help inform how we might improve. She reminded the group that this document was just a model. Bakersfield appears to be a “front-runner.” J. Todd said that this process should be fair across the board. Faculty and administration need to be collaborative in addressing all facets of curriculum, whether a Basic Skills or a C-ID descriptor course. J. Todd wants the faculty to develop this process, to help justify what appear to be extra units. J. Hamilton pointed out that this discussion has started because of the immediacy of C-ID and does not exclude other areas of the college. E. Maki was concerned about relationships with UC, who might not fall under the C-ID framework, so what happens to students who need higher units? This is the promise of Scigetc pathway, which will be developed for STEM.

J. Todd hopes that the process can yield evidence for the Board of Trustees to better justify high unit values for courses with robust answers to questions and to address concerns of administration. Courses were not moved forward because we did not have a process to ask and respond to questions. The more arduous and thorough a process is on the faculty side, makes it easier to justify deviations with the administration. But the important consideration is that the faculty can develop this process.
Repeatable Courses as of Summer 2014

L. Miller

The attached list (below) should reflect the most current repeatable courses going into Summer 2014. Issues with some softball courses were rectified. J. Hamilton noted that at the ASCCC, a motion was put forth to reconsider repeatability.

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<td>Community Orchestra</td>
<td>1.00</td>
<td>3X</td>
<td></td>
</tr>
<tr>
<td>MMUSE-165</td>
<td>String Orchestra</td>
<td>1.00</td>
<td>3X</td>
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<tr>
<td>MMUSE-166</td>
<td>Chamber Music Ensmbl (strings)</td>
<td>1.00</td>
<td>3X</td>
<td></td>
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<tr>
<td>MMUSE-171</td>
<td>Concert Band</td>
<td>1.00</td>
<td>3X</td>
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<td>MMUSE-175</td>
<td>Symphonic Band</td>
<td>1.00</td>
<td>3X</td>
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<tr>
<td>MMUSE-176</td>
<td>Chamber Ensembles (Band)</td>
<td>1.00</td>
<td>3X</td>
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<tr>
<td>MMUSE-181</td>
<td>Jazz Band</td>
<td>1.00</td>
<td>3X</td>
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<tr>
<td>MMUSE-851</td>
<td>Masterworks Chorus</td>
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<td>ULNC</td>
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<td>MMUSE-861</td>
<td>Community Orchestra</td>
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<td>ULNC</td>
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<td>MMUSE-871</td>
<td>Concert Band</td>
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<td>ULNC</td>
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<td>MMUSP-151</td>
<td>Musical Thetr Workshop</td>
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<td>MNURSK-800</td>
<td>Nursing Skills Development</td>
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<td>MPEA-800</td>
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<td>ULNC</td>
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<td>Advanced Golf</td>
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<td>MPEC-170</td>
<td>Advanced Swimming</td>
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<td>3X</td>
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<td>MPEC-178</td>
<td>Tournament Tennis</td>
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<td>MPEC-179</td>
<td>Track and Field</td>
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<tr>
<td>MPEC-184</td>
<td>Power Volleyball</td>
<td>1.00</td>
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<td></td>
</tr>
</tbody>
</table>
2. **Child Development Curriculum Alignment Project**

L. Hatch reported that the department has been working for about 5 years to align with the state. Finally, the group has had success. The department had to change CLOs and PLOs. Early Childhood was ahead of this process by aligning with four-year institutions. We will know that students coming from other institutions have completed the same course because of this.

3. **Curriculum Year in Review**

B. Adams explained that the nursing department would like to have their curriculum review date to be pushed back to Fall. Many issues need to be addressed, including unit values, and they’d like to do a comprehensive review for the benefit of the students.

B. Adams presented a PowerPoint presentation detailing the course and program review work of the committee in 2013-2014 academic year. It also included links to the driving bills (i.e., SB 440), recent and upcoming that are behind the high, complex volume of work being done. She also reminded the group of the committee’s role in Accreditation. L. Miller will post it on the website.
XII. PUBLIC COMMENT

L. Hatch wanted to share a video, “Zombie Apocalypse for Kids” with the group.

*M/S/U to adjourn at 5:20*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was revised so that TUTOR 100 could be reviewed to accommodate visitors.

II. APPROVAL OF MINUTES

Hearing no revisions, the minutes of April 15, 2014 were approved.

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROVALS

(None)

Course Activity Report

<table>
<thead>
<tr>
<th>BUSAD 200</th>
<th>Spreadsheet Skills for Financial Accounting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective: Summer 2014</td>
<td>2</td>
</tr>
</tbody>
</table>

MODIFY Enrollment restrictions

Rationale: Course was approved with requisites that could not be enforced by Datatel, which cannot enforce an “or” statement between a corequisite course and a prerequisite course. The course record has been updated in CurricUNET and in Datatel.

Enrollment Restrictions: Removing (P) Satisfactory completion of BUSAD 310 or (C) concurrent enrollment in or satisfactory completion of BUSAD 201; Requesting (C) satisfactory completion of BUSAD 320 or BUSAD 201

Hearing no objections, the committee was notified of modifications to BUSAD 200

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
**CMPGR 215**  
**Business Presentation Graphics**  
**Effective:** Fall 2014 **Expedited**

**Rationale for Expedited Approval:** CMPGR 215 was approved at the 10/8/13 meeting. During the implementation phase it was discovered that the distance education component was inadvertently omitted from the course proposal. The faculty author has created a distance education only proposal and it has moved through the approval stream in CurricUNET and passed technical review. In order to facilitate fall 2014 scheduling and student access to course sections designated as DE, the BBSS Division is requesting summer and expedited approval of the DE component.

**MODIFY:** DE Modalities  
**Distance Education Status:** Requesting, Mixed Modalities/Hybrid, Online Modalities  
**Program Impact:**  
- Business Operations: Management A.A. Degree  
- Computer Graphics Applications Certificate of Achievement  
- Computer Graphics Applications A.S. Degree  
- Marketing A.A. Degree  
- Office Administration A.S. Degree  
- Word Processing Certificate of Achievement  
- Office Administration Certificate of Achievement

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**MUST 133**  
**Aural Skills 3**  
**Effective:** Fall 2014 **Expedited**

**Rationale for Expedited Approval:** K. Ennis provided feedback to faculty author on CLOS drafted for MUST 133 on 4/1/2014. Her feedback included suggested revisions to CLOs. Author accepted her suggestions.

**MODIFY:** Outcomes  
**Program Impact:**  
- Music A.A. Degree  
- Music AA-T Degree

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**SOCSC 109**  
**Introduction to Education-Practicum in Tutoring**  
**Effective:** Fall 2014 **Expedited**

**Rationale for Expedited Approval:** K. Ennis provided feedback to faculty author on CLOS drafted for SOCSC 109 on 4/15/2014. Her feedback included suggested revisions to CLOs. Author accepted her suggestions.

**MODIFY:** Outcomes  
**Program Impact:**  
- Elementary Teacher Education AA-T Degree (Pending)

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Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College TCA for 14-15. This information is currently being entered into the ASSIST database. Subscribers to the ASSIST-L listserv will be notified via email when this new TCA has been published at www.assist.org. For information on subscribing to the ASSIST-L email listserv, visit http://info.assist.org/assist_l_about.html. The following is a summary of our actions on your newly submitted courses:

New courses approved as UC Transferable:

COMM 123 Storytelling 3
Same as: THETR 123
ENGL 111 Creative Writing: Creative Nonfiction 3
* PEA 116 Adapted Run/Walk 1
  * Any or all of these PE Activity courses combined: maximum credit, 4 units
* PEA 141 Adapted Fitness 1
  * Any or all of these PE Activity courses combined: maximum credit, 4 units
THETR 135 Rehearsal and Performance 3 2
THETR 136 Rehearsal and Performance 4 2
THETR 154 Dance Rehearsal & Performance 3 2
THETR 168 Dance Rehearsal & Performance 4 2
THETR 176 Modern Dance 4 1
  Same as: PEC 149
THETR 196 Stage Management 3

Courses re-reviewed and approved as UC Transferable:
NONE

Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:
NONE

Courses not approved as UC Transferable:
NONE

Courses which require additional review or campus action:
NONE

Courses removed by the college:
NONE

Jennifer Forsberg
University of California Office of the President
Student Affairs/Transfer Articulation Analyst
1111 Franklin Street, 9th Floor
Oakland, CA 94607
(510) 987-0907

Hearing no objections, the committee was notified of the Transfer Course Agreement (TCA) Results for 2014-2015.
IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

(None)

MODIFICATIONS/REACTIVATIONS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHR 101</td>
<td>Biological Anthropology</td>
<td>3</td>
</tr>
</tbody>
</table>

Proposal Type: Non-Substantial Change
Effective: Summer 2015

MODIFY: Repeat policy, general education, methods of instruction, textbooks
Rationale: This course was completely updated in Summer 2013 for C-ID approval. However, we are trying to get all anthropology courses on our pre-determined 5-yr curriculum cycle, which means updates spring 2015.

Enrollment Restrictions: None
Distance Education Status: Maintain Online, Hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC (CC: ANTHR 1)
General Education Status: Approved for (MJC-GE: A; Requesting: B) (CSU-GE: B2, D1) (IGETC: 4A, 5B)

Program Impact:
- Anthropology AA-T Degree
- CSU-GE Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern

ANTHR 101, ANTHR 105, and ANTHR 150 pulled for discussion by M. Adams due to concerns about the Methods of Instruction sounding like assignments such as reading writing projects in ANTHR 101 and lab exercises in ANTHR 105 and ANTHR 150. J. Todd noted that there was discussion of a making a change last spring. Revisions were proposed and various questions were asked about the course. ANTHR 101 and ANTHR 150 were revised during the meeting. It was decided that B. Adams would work with discipline faculty to resolve issues with ANTHR 105.

M/S/U (M. ADAMS, E. MAKI) to MODIFY ANTHR 101 AND ANTHR 105
M/S/U (J. BEEBE, M. GARCIA) to MAINTAIN DE for ANTHR 101
M/S/U (L. HATCH, L. LANIGAN) to MODIFY PLACEMENT OF ANTHR 101 ON GE PATTERN(S)
ANTHR 105  Biological Anthropology Laboratory  1
Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY: Repeat policy, objectives, content, typical assignments, methods of instruction, textbooks
Rationale: This course was completely updated in summer 2013 for C-ID approval. However, we
are trying to get all our anthropology courses on the pre-determined 5 yr cycle, which means a
periodic update this Spring 2014.
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in or satisfactory completion of
ANTHR 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: A) (CSU-GE: B3) (IGETC: 5C)
Program Impact:
- Anthropology AA-T Degree
- CSU-GE Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern
See discussion notes on ANTHR 101.
M/S/U (M. ADAMS, E. MAKI) to MODIFY ANTHR 101, ANTHR 105 and ANTHR 150
M/S/U (M. GARCIA, E. MAKI) to MODIFY REQUISITES for ANTHR 105
M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN PLACEMENT OF ANTHR 105 on GE
PATTERN(S)

ANTHR 150  Native People of North America  3
Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY: Repeat policy, content, methods of instruction, textbooks
Rationale: Periodic 5 yr review.
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online, Mixed Modalities/Hybrid modality
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D1, D3) (IGETC: 4A, 4C)
Program Impact:
- Anthropology AA-T Degree
- CSU-GE Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- History AA-T Degree
See discussion notes on ANTHR 101.
M/S/U (M. ADAMS, E. MAKI) to MODIFY ANTHR 101, ANTHR 105 and ANTHR 150
M/S/U (J. BEEBE, M. GARCIA) to MAINTAIN DE for ANTHR 150
M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN PLACEMENT OF ANTHR 150 on GE
PATTERN(S)
ENGL 162  History of Cinema  3
Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY enrollment restrictions, repeat policy, outcomes, content, typical assignments, methods of instruction, textbooks
Rationale: To be current in the 5-year review cycle.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50. Removing: (A)
Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- English A.A. Degree
- English AA-T Degree
- MJC-GE Pattern

Pulled for discussion by R. Cranley due to ongoing discussion about unit values and modalities and this course’s similarity to ENGL 162, Film Appreciation, a similar course offered at 4 units. ENGL 162 is offered at 2 ½ hours of lecture, and ½ hour of lab for 3 units. ENGL 161 has similar content and teaching methods, and is offered as a four-hour, four-unit lecture course. Both courses have film screening. Why are they different unit values? Why is one lecture/lab and the other lecture only? With the ongoing dialog about unit values and content, it feels inequitable to not question the incongruences between these two courses as the committee is doing with other disciplines. Lengthy and lively discussion ensued. There were many reasons given why the courses had been configured in this manner. The author had provided a narrative explaining that the hours needed to allow for screening of the films and this was facilitated through a revision in 2009. A representative asked if there are definitions for lecture and lab modalities. One member asked philosophically if screening a film a laboratory activity? No definitions could be found, although the PCAH does give examples of what is typical in a lab. Some representatives searched other institutions to find examples of comparable course configurations. Other representatives expressed reluctance to hold up review of this course, in part because of the committee’s inability to give precise actionable feedback to the author. One representative called into focus another college film course configured in a different manner for a smaller unit value. There was mention that this is a composition course with an 8,000 word requirement for the term. The need for this word count requirement was questioned. It was explained that UC has an 8,000 word requirement. It was mentioned that delivering film content to students outside of class can be problematic in light of copyright laws and constraints of our current course management system. Others expressed concern about the quality of screening that can be done away from the classroom environment. S. Kincade reminded the committee that California Community Colleges are operating today under an entirely different set of constraints set forth by massive changes to regulations. We cannot reference history get an understanding of how to proceed. The rules have changed. It was postulated that were the committee to create a process to evaluate issues such as this more systematically, it would empower the committee to weigh in more logically and consistently when faced with these questions. Reviewing variables like this course by course can cause problems like this. It was noted that the review of this course was “intermingling” with ENGL 161. One person commented that the complexity of this situation supports having authors provide rationales for unit values. When it was noted that this course was a 3-unit course, many representatives were quick to note that it was – because of lecture hours – a 4-hour (per week) course. One member summarized that we have a lack of consistency on what labs are for, and often there are precedents for them.
M/S/_____ (E. MAKI, L. HATCH) to MODIFY ENGL 162
M/S/U (D. GILBERT, N. GOPAL) to POSTPONE REVIEW of ENGL 162 until the 10/21/2014 Curriculum Meeting.
HE 111  Women’s Health Issues 3
Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY: DE Modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Required relation to dimensions of wellness and lifestyle behaviors for fitness, nutrition, healthcare and reduction of chronic illnesses.
Enrollment Restrictions: None
Distance Education Status: Requesting Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: E) (CSU-GE: E)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- General Studies, Emphasis in Humanities A.A. Degree
M/S/U (M. ADAMS, E. MAKI) to MODIFY HE 111
M/S/U (J. BEEBE, M. GARCIA) to ADOPT DE for HE 111
M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN PLACEMENT OF HE 111 on GE PATTERN(S)

NURSE 270  Nursing Process: Pharmacology 2
(Previously NURSE 260)
Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY: Number, enrollment restrictions, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic Review
Enrollment Restrictions: Maintaining (L) Enrollment limited to students who have been accepted into the Associate Nursing Program.
Distance Education Status: Maintaining: Teleclass
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for MJC Activities
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
M/S/U (M. ADAMS, E. MAKI) to MODIFY NURSE 270
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN REQUISITES for NURSE 270
M/S/U (J. BEEBE, M. GARCIA) to MAINTAIN DE for NURSE 270

PE 100  Introduction Physical Education 3
Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY: Repeat policy, outcomes, objectives, content, typical assignments, methods of instruction
Rationale: It is up for periodic review
Enrollment Restrictions: None
Distance Education Status: Requesting: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
Guidance/Activities Status: None
Program Impact:
- Physical Education A.A. Degree
M/S/U (M. ADAMS, E. MAKI) to MODIFY PE 100
M/S/U (J. BEEBE, M. GARCIA) to ADOPT DE for PE 100
PE 115  Officiating: Fall Sports  3
Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY Repeat policy, methods of evaluation
Rationale: Periodic review
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
Guidance/Activities Status: None
Program Impact:
- Physical Education A.A. Degree
M/S/U (M. ADAMS, E. MAKI) to MODIFY #

PE 116  Football Team Play Concepts  2
Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY Repeat policy, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation
Rationale: Periodic review
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
Guidance/Activities Status: None
Program Impact:
- Physical Education A.A. Degree
M/S/U (M. ADAMS, E. MAKI) to MODIFY PE 116

PE 121  Coaching Effectiveness  3
Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodical review
Enrollment Restrictions: None
Distance Education Status: Maintaining Online
Materials Fee Status: None
Articulation Status: Transfers to UC and CSU
Guidance/Activities Status: None
Program Impact:
- Physical Education A.A. Degree
M/S/U (M. ADAMS, E. MAKI) to MODIFY PE 121
M/S/U (J. BEEBE, M. GARCIA) to MAINTAIN DE for PE 121
**PE 124  Introduction to Kinesiology**  
**Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2015  
**Rationale:** The course is up for periodic review through the curriculum cycle  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining Online  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to UC and CSU  
**General Education Status:** Approved for (MJC-GE: A) (C-ID: KIN 100 = Introduction to Kinesiology)  
**Program Impact:**  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- Kinesiology AA-T Degree  

*M/S/U (M. ADAMS, E. MAKI) to MODIFY PE 124*  
*M/S/U (J. BEEBE, M. GARCIA) to MAINTAIN DE for PE 124*  
*M/S/U (L. HATCH, L. LANIGAN) to MAINTAIN PLACEMENT OF PE 124 on GE PATTERN(S)*

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**PEC 162  Aikido**  
**Proposal Type:** Substantial Change  
**Effective:** Summer 2015  
**Rationale:** This course is being modified to expand and refine the curriculum and clarify the “Course Learning Outcomes”. This will give students a better understanding of the connection between the curriculum and the expected “Course Learning Outcomes” as stated in the class syllabus. The “Catalog Description” is being revised to accurately connect Aikido to its roots and core. This revision will give perspective students a more direct and succinct description than the current “Catalog description”. The “Laboratory Objectives” are being adjusted to specify five basic Aikido defenses (techniques) and six basic attacks. This will ultimately align the attacks and defenses with the “Course Lab/Activities Content”. The “Course Lab/Activities Content” has been streamlined to precisely reflect the six attacks and five defenses (techniques) specified in the expected “Course Learning Outcomes”. A “Library” component is being added to support the “Texts and other Readings component”.  
**Enrollment Restrictions:** Removing (A) Before enrolling in this course, students are strongly advised to be able to demonstrate physical activity, such as falling down and standing up. Students are also advised to consult a physician if they are pregnant, or have significant health problems  
**Distance Education Status:** None  
**Articulation Status:** Transfers to UC and CSU  
**Guidance/Activities Status:** Maintaining MJC Activities  
**Program Impact:**  
- Physical Education A.A. Degree  

*M/S/U (M. ADAMS, E. MAKI) to MODIFY PEC 162*  
*M/S/U (M. GARCIA, E. MAKI) to REMOVE REQUISITES for PEC 162*  
*M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of PEC 162 on ACTIVITIES*
### PEC 190: Advanced Water Polo

**Proposal Type:** Substantial Change  
**Effective:** Summer 2015  
**MODIFY** Repeat policy, number, hours, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Periodic review and update to meet current curriculum standards  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to UC and CSU  
**Guidance/Activities Status:** Maintaining MJC Activities  
**Program Impact:**  
- Physical Education A.A. Degree

*M/S/U (M. Adams, E. Maki)* to MODIFY PEC 190  
*M/S/U (C. Vaughn, C. Mulder)* to MAINTAIN PLACEMENT of PEC 190 on ACTIVITIES

### SPAN 103: Spanish

**Effective:** Summer 2015  
**MODIFY** DE modalities, outcomes, content, typical assignments, methods of instruction  
**Rationale:** Course is being updated to align with C-ID descriptor  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of SPAN 102  
**Distance Education Status:** Maintain: Mixed Modalities/Hybrid, Requesting: Online  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to UC and CSU  
**General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B, 6)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- Spanish A.A. Degree  
- Spanish AA-T Degree (PENDING APPROVAL)  
- University Preparation: Language Studies, A.A. Degree

*SPAN 103 and SPAN 104 withdrawn from the agenda at the request of the Spanish department*

### SPAN 104: Spanish

**Effective:** Summer 2015  
**MODIFY** DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** This course is being updated for compliance and to align with C-ID descriptor included in Transfer Model Curriculum  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of SPAN 103  
**Distance Education Status:** Requesting: Mixed Modalities/Hybrid, Online  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to UC and CSU  
**General Education Status:** Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B, 6)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- Spanish A.A. Degree  
- Spanish AA-T Degree (PENDING APPROVAL)  
- University Preparation: Language Studies A.A. Degree  
- University Preparation, Emphasis in Humanities A.A. Degree

*SPAN 103 and SPAN 104 withdrawn from the agenda at the request of the Spanish department*
TUTOR 100
(Previously TUTOR 50)

Introduction to General Tutoring

Proposal Type: Substantial Change (units)

Effective: Spring 2015

Rationale for Expedited Approval: Course is requesting expedited approval so apportionment may be generated.

MODIFY course number, title, units, hours, description, outcomes, objectives, content, typical assignments, methods of evaluation

Rationale: "We are aligning the course with common practices across the state by lowering the course units to one and revising the critical thinking component."

Enrollment Restrictions: Maintaining (L) Enrollment limited to students selected as tutors for the Library & Learning Center.

Distance Education Status: Maintain Mixed Modalities/Hybrid modality

Materials Fee Status: None

Articulation Status: Transfers to CSU (previously not transferable)

General Education Status: None

Program Impact: Stand Alone

TUTOR 100 pulled for discussion by E. Lucas due to concerns about costs to students in relation to the amount of labor expected and wages earned. Lengthy discussion ensued. A history of MJC’s tutoring format was provided, noting that this used to be a 2 unit, non-transferable course, and that this model is required by Title 5 if we are to collect apportionment for the course. Challenges of the two-unit model were shared, noting that the 1 unit variant would make it easier for students to satisfy requirements for hours of tutoring. J. Daly added that, in the future, there will be discipline-specific units of the course to provide content training for disciplines such as Math and English. This class is for general tutoring, and is not discipline specific. Concern was expressed that this is a very different model than what was in the past, and that we are now charging students what they previously were paid to complete. How can we fairly compensate students who, on their own, tutoring as contractors, could earn upwards of $24-$25 per hour? But this issue is not unique to MJC. It was clarified that this is an attempt to move the program in a better direction, because what’s on the books is ultimately more costly to students. The department worked very hard at following Title 5 and making it more cost effective with this model. Some members were optimistic, having seen other models, and having seen an increase in increased referrals this term, and noted that this is “resume building” for students. It was clarified that the fingerprinting requirement for students was now YCCD Board Policy. Materials fees were debated as an option to solve the problem. Other examples of the format of this course were given from other areas of the campus.

M/S/COMPLETED (K. ENNIS, L. HATCH) to MODIFY TUTOR 100

AYES: 14
NAYS: 1 (E. Lucas)

M/S/U (M. GARCIA, E. MAKI) to MAINTAIN REQUISITES for TUTOR 100

M/S/U (J. BEEBE, M. GARCIA) to MODIFY DE for TUTOR 100

Expedited approval request pulled for discussion by E. Maki due to seeming contradiction in available rationale and course information. How can the expedited implementation of a course that is not part of a program be justified with “ensure student progression” in a program. Discussion ensued and clarification was sought. The rationale justified it with increased generation of apportionment. Is that a good reason for the Curriculum Committee to expedite. Further analysis revealed that the course is decreasing in unit value, and therefore cost less for students. This suggests that the rationale did not convey the benefit to students as well as it might have. The group debated the negative impact of expediting the course. L. Miller explained that there are no guarantees this can be revised in time for the Spring term because the unit value change warrants a “substantial change” application at the CCCCO which may not get reviewed quickly. S. Kincade noted that, at least, at the committee level, expedited approval would show we have done our “due” diligence.

AYES: 14
NAYS: 1 (E. Maki)

W/S/U (K. ENNIS, E. MAKI) to EXPEDITE MODIFICATIONS of TUTOR 100
WKFSK 810 Skills to Succeed at a New Job
Proposal Type: Substantial Change (content, objectives)
Effective: Spring 2015 Expedited For workforce training demands.
REACTIVATE/MODIFY hours, description, outcomes, objectives, content, typical assignments,
methods of instruction, methods of evaluation, textbooks
Rationale: “To meet industry demand for a prepared workforce”
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Not a transfer-eligible course
General Education Status None
Program Impact: Stand Alone
M/S/U (M. ADAMS, E. MAKI) to MODIFY WKFSK 810
M/S/U (J. BEEBE, M. GARCIA) to EXPEDITE MODIFICATIONS of WKFSK 810

DE (DISTANCE EDUCATION) ONLY PROPOSALS

(NONE)
NEW COURSES

PEVM116XABC  Training and Conditioning for Football  ½-3
Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: This course is being proposed to meet the California Community College Athletic Association requirements for off-season contact hours
Enrollment Restrictions: Requesting; Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, requesting UC
General Education Status Requesting: MJC Activities
Program Impact: Once approved, to be included in Physical Education A.A. Degree
M/S/U (M. ADAMS, E. MAKI) to ADOPT PEVM116XABC
C. Mulder explained during blanket approval that there were some issues with matching evaluations that will be addressed as notification at the 9/23 meeting. She responded to the concerns of R. Cranley, who had questions about hours for these new courses. CCAA (California Community College Athletic Assn.) has allowed for off-season competitions, training, and conditioning up to a maximum (per sport) of 175 hours. These courses will allow for this. These courses do not have to be 175 hours, that is just the cap that can’t be exceeded. This will be overseen and self-reported by the coach, the athletic director and the CCAA. Coaches will have flexibility in setting up as needed for various sports seasons. The student can complete the courses four times. C. Mulder added that PE courses will be stripped of all repeatability, which will be reserved only for PEVM and PEVW courses. She added that she will accept L. Miller’s recommendations to strike repeat language from the catalog description as it is automatically populated by the repeat value selected on “Technical Details”.
M/S/U (M. GARCIA, E. MAKI) to ADOPT REQUISITES for PEVM116XABC
M/S/U (C. VAUGHN, C. MULDER) to PLACE PEVM116XABC on ACTIVITIES

PEVW 121XABC  Training and Conditioning for Softball  ½-3
Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: To meet current standards for California Community College Athletic Association eligibility
Enrollment Restrictions: Requesting (L): Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, Requesting UC.
General Education Status Requesting: MJC Activities
Program Impact: Once approved, to be included in Physical Education A.A. Degree
See discussion notes on PEVM 116XABC
M/S/U (M. ADAMS, E. MAKI) to ADOPT REQUISITES for PEVW 121XABC
M/S/U (M. GARCIA, E. MAKI) to ADOPT REQUISITES for PEVW 121XABC
M/S/U (C. VAUGHN, C. MULDER) to PLACE PEVW 121XABC on ACTIVITIES
PHSCI 180  Conceptual Physical Science: A Hands On Approach  4
Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: To satisfy a requirement for students interested in pursuing a teaching career in K-6 education. This course will fulfill all requirements specified by C-ID Physics 140. It will also attract general education students interested in fulfilling their physical science requirement.
Enrollment Restrictions: Requesting; Satisfactory completion of MATH 70 or qualification by the MJC assessment process.
Distance Education Status: Requesting; Mixed modalities/hybrid modality
Materials Fee Status: None
Articulation Status: Transfers to CSU, requesting UC
General Education Status Requesting (MJC-GE: A)(CSU-GE: B1, B3)(IGETC: 5A, 5C)
Program Impact:
Once approved, to be included in Elementary Teacher Education AA-T (pending)
M/S/U (M. ADAMS, E. MAKI) to ADOPT PHSCI 180
M/S/U (M. GARCIA, E. MAKI) to ADOPT REQUISITES for PHSCI 180
M/S/U (J. BEEBE, M. GARCIA) to ADOPT DE for PHSCI 180
M/S/U (L. HATCH, L. LANIGAN) to PLACE PHSCI 180 on GE PATTERN(S)

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs
AA-T: Philosophy (5/28/14)
AA-T: Political Science (4/15/14)
AS-T: Early Childhood Education (5/19/14)
AA-T: Geography (7/23/14)
C: Automotive Engines and Transmissions (5/19/2014)
C: Communication Studies (7/18/14)

Program Activity

INACTIVATE Child Development Program
Certificate of Achievement: Early Intervention Assistant 1
Effective: Summer 2014
Rationale: The original will of the department was to inactivate this award, which was inactivated 11/3/09. Unfortunately, CurricUNET’s program module was not functioning correctly at that time. Because of this, the award stayed active in the system. The faculty erroneously brought the CurricUNET award forward for modification (without reactivation). The faculty didn’t realize that the award had already been inactivated because it was active in the system.
Hearing no objections, C: EARLY INTERVENTION ASSISTANT 1 was inactivated.

Program learning outcomes for the following programs were modified in CurricUNET
VII. PROGRAM CONSENT AGENDA

(NONE)

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(NONE)

Application for Approval - New Credit Programs (Formerly the CCC-501)

(NONE)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(NONE)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

ACCOUNTING CLERK PROGRAM

MODIFY: Required courses (remove BUSAD 331 and BUSAD 332)

Effective: Upon CCCCO Approval

Rationale: Upon implementation of non-substantial change approved on 12/09/2014, L. Miller discovered that two courses in the proposal (BUSAD 331 and BUSAD 332) were slated for inactivation Summer 2015 but were still included in the requirements. Discipline faculty were consulted and stated they wished to remove them from the award. L. Miller removed the courses from the pending program proposal, and attached evidence of the record prior to the change for the purpose of the record.

M/S/U (E. MAKI, E. LUCAS) to MODIFY C: ACCOUNTING CLERK

MUSIC PROGRAM

AA-T: Music

MODIFY: Outcomes, applied courses, ensemble courses

Effective: Upon CCCCO Approval

Rationale: This award has been modified to remove previously included ensemble and applied music courses which have major preparation value to a transfer student pursuing a music major. Additionally, it was discovered that two ensemble courses previously approved for C-IDs had not been included in the ensemble options. These courses (MUSE 156 and MUSE 181) have been added at the direction of E. Maki, Curriculum representative for Arts, Humanities, and Communications.

M/S/U (E. MAKI, E. LUCAS) to MODIFY AA-T: MUSIC

AA: Music
MODIFY: Outcomes, applied courses, ensemble courses  
Effective: Upon CCCCO Approval  
Rationale: Program is being updated to remove elementary applied courses which should not be included in the required and elective courses.

M/S/U (E. MAKI, E. LUCAS) to MODIFY AA: MUSIC

MODIFY: WORD PROCESSING PROGRAM

Certificate of Achievement: Word Processing 31\(\frac{1}{2}\) (previously 32)  
MODIFY Required courses (remove CMPGR 214)  
Effective: Upon CCCCO Approval  
Rationale: Upon implementation of non-substantial change approved on 01/21/2014, L. Miller discovered that a required course was slated for inactivation Summer 2014 but were still included in the requirements. Discipline faculty were consulted and stated they wished to remove them from the award. L. Miller went to modify and record this post-approval change in CurricUNET but encountered a bug when uploading attachments to programs on 09/03/14. She submitted a Governet ticket and will reattempt this when the bug is resolved.

M/S/U (E. MAKI, E. LUCAS) to MODIFY C: WORD PROCESSING

INACTIVATIONS

(NONE)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams  
   We have been updating our spreadsheet. AA-T in Elementary Teacher Education is in secondary review, AS-T in Computer Science is still on hold because of the 60 unit limit being exceeded. There is a new AA-T in Economics that has been released, and an AS-T in Chemistry is about to be released.

2. C-ID R. Cranley  
   CID numbers haven’t changed since Fridays, PHSCI 180 will be submitted for CID consideration.

3. CurricUNET Implementation/Issues B. Adams/L. Miller  
   Attach Files function in course proposals is not working. B. Adams will work with Governet to get this fixed. L. Miller has forwarded faculty issues to B. Adams, and we’re unclear whether it is a system or user error. Please let us know if others are having issues with having proposals sent back for revision.

4. Outcomes Assessment Workgroup (OAW) K. Ennis  
   The group has not met. E. Kerr announced that Assessment Day is September 19, if your department or program is scheduled for PLO, ILO, GELO assessment and program review for FALL 2013, you will be getting an invitation. We will help you through the process to get things done. If you have any CLO assessments you need to get done, we will have reps in the lab available to help.

X. UNFINISHED BUSINESS

Action Items

1. Policies for Prerequisites/Corequisites/Advisories M. Robles  
   M. Robles is at conference. Last semester, we established a process, but we still need to work on YCCD Board Policy. We need to collaborate with Columbia in development of policy and procedure updates, and M. Robles has a meeting with Melissa and Coni Chavez regarding admission policies and procedures, but plan to address updating
policies and procedures to reflect new regulations. We need to update ours. We don’t know who will continue to work on the policies and procedures, but it has been suggested that it be B. Adams and M. Robles because of their ability to work quickly on this. J. Todd asked if something has been written. YCCD Board Policy 4260 discusses corequisites and prerequisites, and is what will be discussed.

2. Student Support and Services Program (SSSP) Plan J. Todd/B. Adams
J. Todd noted that prior meetings involved discussion of COLSK 100. We have to have a student equity plan, and student equity committee. He noted we will have something larger in terms of a functioning body to deal with related issues, such as basic skills and student success, as well as AB86, and credit and noncredit instruction, and across student services, programs, and classroom instruction. He is hoping that the conversation inside the committee will be robust as a result of this interdivisional conversation, and the inclusion of the First Year Experience. If we want to go forward with enhancing COLSK 100 so that it is something that’s college wide, we need to think about strategies the college will have to help students move through all desired COLSK 100 components. The idea remains that it will be interdisciplinary. If an individual teaching COLSK 100 is not a counselor, we may require them to attend a workshop with a counselor. Hopefully a group can meet to modify COLSK 100 so that multiple disciplines can instruct it and retain Area E credit. J. Todd is not optimistic that the October curriculum meeting deadline can be met, but hopes it will evolve in time for Fall 2015. He commended M. Garcia for his work on the course thus far.

C. Mulder noted that her division would be impacted, and emphasized the importance of someone from her division participating in that conversation. J. Todd assured her that he definitely wanted input from PE.

Informational Items

(NONE)

XI. NEW BUSINESS

Action Items

B. Adams showed a graphic detailing proposed revisions to the curriculum review stream, which would allow for either a proposal to be sent back to the dean or even to the author. The last time we did our Curriculum Review process document was on 11-23-08. B. Adams hoped for a vote on if we want to change the approval stream, if that is the will of the committee.

M/S/U (E. LUCAS/K. ENNIS) to REVISE THE CURRICULUM APPROVAL STREAM by adopting the second drafted approval stream (which allows Technical Review Chair to send proposals back to author)

2. ESL Curriculum Review – Extension Request B. Adams
The ESL Department has requested a semester extension, and bring forward to us next semester their curriculum holistically.

(L. HATCH, M. GARCIA) move to grant the ESL DEPARTMENT an EXTENSION

There was a question as to whether an extension is permanent, or only for the term requested. B. Adams suggested that it would only be for the term requested, largely in part of consequences on PLO and CLO timelines.

Informational Items

1. Basic Skills Course Descriptor Development B. Adams
J. Todd sent a memo regarding incoming CID descriptors for Basic Skills courses. It will be an informational item because B. Adams wants the committee to be aware of the incoming changes. Math will be participating in the development and was disappointed that only one representative could attend from each discipline.


XII. PUBLIC COMMENT

Richetta, Kelly Butlers preceptor attended the meeting as a candidate for Master’s degree in education. B. Adams solicited suggestions as to how to improve the training. E. Lucas suggested that the group play games. B. Adams delegated that to her with a laugh.

J. Todd advised that the committee needs to be prepared to be involved in evaluating disproportionate impact, and can expect to see movement sometime this year. He noted there is a book out about syllabi and student equity. Also, the new President Elect of the Academic Senate will likely attend the next meeting, replacing J. Todd. One of the things we face in the state is the Online Education Initiative is in force, and a system is being built. That may change the way students access and complete coursework. The boundaries between districts are blurring, and the idea of the free exchange of students across boundaries is manifesting. Please be sure to check that all distance education modalities are developed on course outlines so that we are in a place to act if we are called to do so.

S. Kincade is trying to find money to adopt CurricUNET META. She also has been requested to do a report to the Board of Trustees on Curriculum and all of the major changes taking place per regulations. She acknowledged it is hard to describe in four slides or less. She reminded the group that board meetings are open.

Meeting adjourned at 4:51 PM
I. APPROVAL OF ORDER OF AGENDA

M/S/C (M. MORALES, C. MULDER) Move to accept the order of the agenda with one slight modification. V. Course Discussion Agenda, [should] move up and coincide with X., Unfinished Business, Item 3 - Curriculum Review Process, and for any courses that are pulled would come after X Item 3, but any courses not pulled can go through and be voted on before discussion

AYES: 19
NAYS: 1 (M. Adams)
ABSTENTIONS: 0

II. APPROVAL OF MINUTES

Hearing no additions or corrections, the minutes of September 9, 2014 were approved as stated.
### III. COURSE NOTIFICATION AGENDA

#### CCCCO COURSE APPROVALS

(None)

#### Course Activity Report

*Hearing no objections, the committee was notified of the following course activity.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Number</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHR 105</td>
<td>Biological Anthropology Laboratory</td>
<td>1</td>
<td>Approved at 9/9/14 meeting. MOI were discussed at meeting and they have been modified.</td>
</tr>
<tr>
<td>PE 116</td>
<td>Football Team Play Concepts</td>
<td>2</td>
<td>Approved at 9/9/14 meeting. Objectives were modified (two additional lab objectives were added and matched to assessments) to reflect ratio of lecture/lab unit values.</td>
</tr>
<tr>
<td>PE 121</td>
<td>Coaching Effectiveness</td>
<td>3</td>
<td>Approved at 09/09/14 meeting. B. Adams met with C. Mulder and revised DE addendum response #2.</td>
</tr>
<tr>
<td>PE 124</td>
<td>Introduction to Kinesiology</td>
<td>3</td>
<td>PE 124 course approved at 9/9/14 meeting. B. Adams met with C. Mulder and matched evaluations 3 and 4 to the appropriate objectives. Also capitalized Kinesiology in CLO #2 for consistency.</td>
</tr>
</tbody>
</table>
IV. COURSE CONSENT AGENDA

CLDDV 127  
Infant/Toddler Practicum  
3  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2015 (with CCCCO approval)  
MODIFY enrollment restrictions, outcomes  
Rationale: This course has "conditional" C-ID approval. In order to get clear approval, we need to add 4 pre-requisites.  
Enrollment Restrictions: Maintaining (L) Enrollment limited to students who can demonstrate TB clearance. Maintaining (A) Satisfactory completion of ENGL 50. Maintaining (P) Satisfactory completion of CLDDV 121 and CLDDV 125, Requesting: (P) and CLDDV 101 and CLDDV 103 and CLDDV 107 and CLDDV 109.  
Distance Education Status: Maintaining; mixed modalities/hybrid  
Materials Fee Status: none  
Articulation Status: Transfers to CSU, Approved for CC CHILD 16 or CHILD 116. Requesting; (C-ID ECE 210)  
General Education Status: none  
Program Impact:  
- Early Childhood Education AS-T Degree  
- Early Intervention Assistant 2 Certificate of Achievement  
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement (pending approval)  
- Master Teacher: Working With Children With Special Needs Certificate of Achievement (pending approval)  
M/S/U (E. MAKI, E. LUCAS) to MODIFY CLDDV 127

CLDDV 128  
Preschool Practicum  
3  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2015 (with CCCCO approval)  
MODIFY enrollment restrictions, outcomes  
Rationale: Prerequisites required to be added to match C-ID and remove "conditional" approval status.  
Enrollment Restrictions: Maintaining (L) Enrollment limited to students who can demonstrate TB clearance. Maintaining (A) Satisfactory completion of ENGL 50. Maintaining: (P) Satisfactory completion of CLDDV 121 and CLDDV 125, Requesting: (P) and CLDDV 101 and CLDDV 103 and CLDDV 107 and CLDDV 109.  
Distance Education Status: Maintaining; mixed modalities/hybrid  
Materials Fee Status: none  
Articulation Status: Transfers to CSU, (CC CHILD 16), Requesting (C-ID ECE 210)  
General Education Status: none  
Program Impact:  
- Early Childhood Education AS-T Degree  
- Early Intervention Assistant 2 Certificate of Achievement  
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement (pending approval)  
- Master Teacher: Working With Children With Special Needs Certificate of Achievement (pending approval)  
M/S/U (E. MAKI, E. LUCAS) to MODIFY CLDDV 128
COMM 102

Introduction to Human Communication 3

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2015 (with CCCCO approval)

MODIFY objectives, outcomes

Rationale: Course is being updated to modify objectives. Course has been conditionally approved for C-ID and comments note objectives need to be modified for approval.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: none

Articulation Status: Transfers to CSU and UC (CC SPCOM 4) Requesting: (C-ID COMM 180)

General Education Status Approved for (MJC-GE:D2)/(CSU-GE:A1)/(IGETC:1C) Program

Impact:
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- CSU-GE Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Communication Studies Certificate of Achievement
- Communication Studies A.A. Degree
- Communication Studies AA-T Degree
- Elementary Teacher Education AA-T Degree (Pending approval)
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Nursing: LVN to ADN Upgrade A.S. Degree
- Retail Management (WAFC) Certificate of Achievement

M/S/U (E. MAKI, E. LUCAS) to MODIFY COMM 102
### V. COURSE DISCUSSION AGENDA

#### INACTIVATIONS

<table>
<thead>
<tr>
<th>COURSE</th>
<th>UNITS</th>
<th>CCCC CO Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 181</td>
<td>1½</td>
<td>Course Inactivation</td>
<td>Summer 2015</td>
<td>This course is no longer being offered in this format</td>
<td>- Art A.A. Degree</td>
</tr>
<tr>
<td>ART 182</td>
<td>1½</td>
<td>Course Inactivation</td>
<td>Summer 2015</td>
<td>This course is no longer being offered in this format</td>
<td>- Art A.A. Degree</td>
</tr>
</tbody>
</table>
| CMPET 234 | 2    | Course Inactivation   | Summer 2015 | (blank) | - Computer Electronics A.S. Degree  
- Electronics Technology-Computer Electronics Certificate of Achievement |

M/S/U (E. MAKI, E. LUCAS) to INACTIVATE ART 181

M/S/U (E. MAKI, E. LUCAS) to INACTIVATE ART 182

M/S/U (E. MAKI, E. LUCAS) to INACTIVATE CMPET 234
MODIFICATIONS/REACTIVATIONS

**ELTEC 321** Photovoltaic Systems  
**CCCCO Proposal Type:** Substantial Change  
**Effective:** Fall 2014 – Spring 2015 (with CCCCO approval) **Expedited:** (Fall 2014 implementation is not operationally feasible due to deadlines for registration and scheduling)  
To facilitate workforce training demands

**Rationale for Expedited Approval:** Improvement of enrollment for students seeking to develop knowledge and skills in Solar Installation. Course is being relocated to the Stanislaus County Office of Education Industrial Technology Institute (Patterson). Adjustment will make improvement to course within the Electrical Programs

**MODIFY** objectives, content, typical assignments, textbooks, requisite skills

**Rationale:** Updates to bibliography, material fees, and prerequisites are necessary prior the relaunch of the course for this Summer cycle

**Enrollment Restrictions:** Removing (P) INTEC 108 or MFGA 208, and (P) ELTEC 230 or INTEC 230, and (P) ELTEC 320 or INTEC 320, and (P) ELTEC 229 or MFGA 229, and (P) AGM 225 or INTEC 225, and (P) INTEC 248 Maintaining: (P) satisfactory completion of ELTEC 208 and Maintaining (A) satisfactory completion of AGM 225 or ELTEC 229

**Distance Education Status:** None

**Materials Fee Status:** Requesting new fee: $100.25

**Articulation Status:** Not a transfer level course

**General Education Status:** None

**Program Impact:**
- Industrial Electronics A.S. Degree

**M/S/U (E. MAKI, E. LUCAS) to MODIFY ELTEC 321**

**M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for ELTEC 321**

**M/S/U (E. LUCAS, E. KERR) to ADOPT FEE for ELTEC 321**

**M/S/U (L. HATCH, M. ULIANA) to EXPEDITE MODIFICATIONS of ELTEC 321**

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**MATH 10** Introduction to Math  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2015

**MODIFY** enrollment restrictions, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

**Rationale:** Periodic review

**Enrollment Restrictions:** Removing (A) Students are strongly advised to have qualification by the MJC assessment process.

**Distance Education Status:** Removing: Teleclass

**Materials Fee Status:** None

**Articulation Status:** Does not transfer

**General Education Status:** None

**Program Impact:**
- Stand-alone

**MATH 10, MATH 20, MATH 70, MATH 90 pulled for discussion by R. Cranley.
Review of MATH 10, MATH 20, MATH 70, MATH 121, MATH 122, MATH 134, MATH 171, MATH 172 postponed per passage of M. Morales’ motion.**

**See X. Unfinished Business, Action Item #3, Curriculum Review Process**
MATH 20
Pre-Algebra
CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic review
Enrollment Restrictions: Removing (A) Before enrolling in this course, students are strongly advised to have eligibility for READ 82 or higher; Maintaining (P) Satisfactory completion of MATH 10 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Teleclass, Mixed Modalities/Hybrid course
Materials Fee Status: None
Articulation Status: (CC MATH 602)
General Education Status: None
Program Impact:
- Autobody/Collision Repair Certificate of Achievement
- Automotive Maintenance Certificate of Achievement
- Automotive Technician Certificate of Achievement
- Machine Tool Technology 2 Certificate of Achievement *Certificate Revision*
- Maintenance Machinist 2 Certificate of Achievement
- Welding A.S. Degree

MATH 10, MATH 20, MATH 70, MATH 90 pulled for discussion by R. Cranley.

Review of MATH 10, MATH 20, MATH 70, MATH 121, MATH 122, MATH 134, MATH 171, MATH 172 postponed per passage of M. Morales’ motion. See X. Unfinished Business, Action Item #3. Curriculum Review Process.

MATH 47
Skills for Success in Non-transfer Level Courses
CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY objectives, content, typical assignments, methods of evaluation
Rationale: Periodic review
Enrollment Restrictions: None
Distance Education Status: Maintaining: Mixed Modalities/Hybrid course
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: None
Program Impact:
- Stand Alone

M/S/U (E. MAKI, E. LUCAS) to MODIFY MATH 47
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for MATH 47
MATH  70  Elementary Algebra  5
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY DE Modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Periodic review
Enrollment Restrictions: Maintaining: Satisfactory completion of MATH 20 or qualification by the assessment process
Distance Education Status: Maintaining: Mixed modalities/hybrid, Removing: teleweb, teleclass
Materials Fee Status: None
Articulation Status: (CC MATH 101)
General Education Status: None
Program Impact:
- Stand Alone

MATH  90  Intermediate Algebra  5
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY Enrollment restrictions, DE Modalities, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic review
Enrollment Restrictions: Maintaining: Satisfactory completion of 70 or qualification by the MJC assessment process. Removing: or satisfactory completion of (MATH 71 and MATH 72)
Distance Education Status: Maintaining: Mixed modalities/hybrid, Removing: teleclass
Materials Fee Status: None
Articulation Status: (CC MATH 104)
General Education Status: (MJC-GE:D2)
Program Impact:
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

Review of MATH 10, MATH 20, MATH 70, MATH 90 pulled for discussion by R. Cranley
Review of MATH 10, MATH 20, MATH 70, MATH 71, MATH 121, MATH 122, MATH 134, MATH 171, MATH 172 postponed per passage of M. Morales' motion. See X. Unfinished Business. Action Item #3. Curriculum Review Process
MATH 105  Structure of Mathematics 1 3 (previously 4)
CCCO Proposal Type: Substantial Change (units)
Effective: Summer 2015 (with CCCCO approval)
MODIFY units, hours, repeat policy, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic review. Modified to align with C-ID Math 120 descriptor.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90 or qualification by the MJC assessment process. Requesting: (P) or MATH 89
Distance Education Status: Maintaining mixed modalities/hybrid Course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC: (CC: MATH 4A) Requesting (C-ID MATH 120)
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree (pending approval)
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
M/S/U (E. MAKI, E. LUCAS) to MODIFY MATH 105
M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for MATH 105
M/S/U (L. HATCH, K. ENNIS) to MODIFY DE for MATH 105
M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN PLACEMENT OF MATH 105 on GE PATTERN(S)

MATH 106  Structure of Mathematics 2 3 (previously 4)
CCCO Proposal Type: Substantial Change (units)
Effective: Summer 2015 (with CCCCO approval)
MODIFY units, hours, repeat policy, typical assignments, outcomes, typical assignments, textbooks
Rationale: Periodic review
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 105
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC: (CC: MATH 4B)
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree (pending approval)
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
M/S/U (E. MAKI, E. LUCAS) to MODIFY MATH 106
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for MATH 106
M/S/U (L. HATCH, K. ENNIS) to MODIFY DE for MATH 106
M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN PLACEMENT OF MATH 106 on GE PATTERN(S)
MATH 121

Pre-Calculus 1
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY Outcomes, objectives, content, typical assignments, evaluation, textbooks, requisite skills
Rationale: Periodic review
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC; (CC: MATH 17A)
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree (pending CCCCO approval)
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
*MATH 121 and MATH 122 pulled for discussion by C. Mulder*
Review of MATH 10, MATH 20, MATH 70, MATH 121, MATH 122, MATH 134, MATH 171, MATH 172 postponed per passage of M. Morales’ motion. See X. Unfinished Business, Action Item #3. Curriculum Review Process

MATH 122

Pre-Calculus 2
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY Enrollment Restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic review
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 121; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 80.
Distance Education Status: None
Materials Fee Status: Maintaining: Mixed Modalities/Hybrid Course
Articulation Status: Transfer to CSU and UC; (CC: MATH 17B)
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Computer Science A.A. Degree
- MJC-GE Pattern
- General Studies, Emphasis in Language and Rationality A.A. Degree
*MATH 121 and MATH 122 pulled for discussion by C. Mulder*
Review of MATH 10, MATH 20, MATH 70, MATH 121, MATH 122, MATH 134, MATH 171, MATH 172 postponed per passage of M. Morales’ motion. See X. Unfinished Business, Action Item #3. Curriculum Review Process
MATH 134  Elementary Statistics  5
CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY Enrollment restrictions, DE Modalities, objectives, content, typical assignments, methods of evaluation textbooks, requisite skills,
Rationale: Periodic review
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90 or MATH 89
Distance Education Status: Removing; teleclass,
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC; (CC: MATH 2) May be requesting (C-ID MATH 110) and (C-ID SOCI 125)
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC:2)
Program Impact:
- Administration of Justice AS-T Degree
- Anthropology AA-T Degree
- Business Administration AS-T Degree
- MJC-GE Pattern
- CSU-GE Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Kinesiology AA-T Degree
- Psychology for Transfer AA-T Degree
- Sociology AA-T Degree
- University Preparation, Emphasis in Agricultural Sciences A.A. Degree
MATH 134 pulled for discussion by R. Cranley

Review of MATH 10, MATH 20, MATH 70, MATH 121, MATH 122, MATH 134, MATH 171, MATH 172 postponed per passage of M. Morales' motion. See X. Unfinished Business, Action Item #3. Curriculum Review Process

MATH 171  Calculus: First Course  4 (previously 5)
CCCCCO Proposal Type: Substantial Change (units)
Effective: Summer 2015 (with CCCCO approval)
MODIFY units, hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation
Rationale: Periodic Review
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 121 and MATH 122 or qualification by the MJC assessment process
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC (CC MATH 18A) (C-ID MATH 210 and C-ID MATH 900 S)
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Chemistry A.S. Degree Univ Prep - Area of Emphasis
- Earth Sciences A.A. Degree Univ Prep - Area of Emphasis
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- MJC-GE Pattern
- Mathematics AS-T Degree
- Physics AS-T Degree
MATH 171 and MATH 172 pulled for discussion by E. Maki
Review of MATH 10, MATH 20, MATH 70, MATH 121, MATH 122, MATH 134, MATH 171, MATH 172 postponed per passage of M. Morales' motion. See X. Unfinished Business, Action Item #3. Curriculum Review Process
MATH 172  Calculus: Second Course  4 (previously 5)
CCCCCO Proposal Type: Substantial Change (units)
Effective: Summer 2015 (with CCCCO approval)
MODIFY units, hours, classifications, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic Review
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 171
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC; (CC: MATH 18B) (C-ID: MATH 220 and MATH 900 S)
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Chemistry A.S. Degree Univ Prep - Area of Emphasis
- Earth Sciences A.A. Degree Univ Prep - Area of Emphasis
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- MJC-GE Pattern
- Mathematics AS-T Degree
- Physics AS-T Degree

MATH 171 and MATH 172 pulled for discussion by E. Maki

Review of MATH 10, MATH 20, MATH 70, MATH 121, MATH 122, MATH 134, MATH 171, MATH 172 postponed per passage of M. Morales' motion. See X. Unfinished Business.
Action Item #3. Curriculum Review Process

MATH 173  Calculus: Third Course  5
CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015
MODIFY content, typical assignments, methods of instruction
Rationale: Periodic Review
Enrollment Restrictions: Maintaining (P) Satisfactory completion of MATH 172
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC, (CC MATH 18C) Requesting (C-ID MATH 230)
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Chemistry A.S. Degree Univ Prep - Area of Emphasis
- Mathematics AS-T Degree
- Physics AS-T Degree

M/S/U (E. MAKI, E. LUCAS) to MODIFY MATH 173
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for MATH 173
M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN PLACEMENT OF MATH 173 on GE PATTERN(S)
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>credits</th>
<th>CCCC Proposal Type</th>
<th>Effective</th>
<th>Action Details</th>
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<tbody>
<tr>
<td>MATH 174</td>
<td>Introduction to Differential Equations &amp; Linear Algebra</td>
<td>5</td>
<td>Non-Substantial Change</td>
<td>Summer 2015</td>
<td>MODIFY Title, description, objectives, content, textbooks</td>
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<td>Rationale: Periodic Review</td>
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<td>Enrollment Restrictions: Maintaining (P) Satisfactory completion of MATH 173</td>
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<td>Distance Education Status: None</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfers to CSU and UC, Requesting (C-ID MATH 910S)</td>
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<td>General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)</td>
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<td>Program Impact:</td>
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<td>- CSU-GE Pattern Certificate of Achievement</td>
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<td>- Mathematics AS-T Degree</td>
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<td></td>
<td>M/S/U (E. MAKI, E. LUCAS) to MODIFY MATH 174</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for MATH 174</td>
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<td>M/S/U (C. VAUGHN, M. LYNCH) to MAINTAIN PLACEMENT OF MATH 174 on GE PATTERN(S)</td>
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<tr>
<td>NURSE 259</td>
<td>LVN Transition: Role Change Preparation</td>
<td>2</td>
<td>Non-Substantial Change</td>
<td>Summer 2015</td>
<td>MODIFY enrollment restrictions, hours, materials fee, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills</td>
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<td>Rationale: Course is being updated to modify objectives, content, and CLOs</td>
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<td>Enrollment Restrictions: Maintaining: Satisfactory completion of ANAT 125 and MICRO 101 and PHYSO 101, Requesting (P) and ENGL 101. Maintaining: (C) Concurrent enrollment in NURSK 800. Modifying (L) Enrollment: Enrollment limited to students who are Licensed Vocational Nurses/Licensed Practical Nurses with an active license and IV certification and a score of 67 or greater on the Test of Essential Academic Skills (TEAS).</td>
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<td>Materials Fee Status: Decreasing fee from $45 to $30</td>
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<td>Articulation Status: Transfers to CSU</td>
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<td>General Education Status: none</td>
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<td>Program Impact:</td>
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<td>- Nursing: LVN to ADN Upgrade A.S. Degree</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to MODIFY NURSE 259</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for NURSE 259</td>
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<td></td>
<td>M/S/U (P. MENDEZ, L. LANIGAN) to MODIFY FEE for NURSE 259</td>
</tr>
</tbody>
</table>
RSCR 257  Clinical Preceptorship

CCCCO Proposal Type: Non-substantial change

Effective: Summer 2015

MODIFY enrollment restrictions, field trip policy, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation

Rationale: To update elements of outline such as objectives, content, assignments, and course learning outcomes on record.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of RSCR 244 Maintaining (C) Concurrent enrollment in RSCR 246, Requesting (L) Enrollment limited to students admitted into the Respiratory Care program

Distance Education Status: none

Materials Fee Status: none

Articulation Status: Transfers to CSU

General Education Status: none

Program Impact:

- Respiratory Care A.S. Degree

M/S/U (E. MAKI, E. LUCAS) to MODIFY RSCR 257

M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for RSCR 257

SOCSC 110  Introduction to Elementary Education

CCCCO Proposal Type: Non-substantial change

Effective: Summer 2015

MODIFY title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course revisions for compliance and C-ID/TMC compliance.

Enrollment Restrictions: Requesting; (A) Satisfactory completion of ENGL 101

Distance Education Status: none

Materials Fee Status: none

Articulation Status: Transfers to CSU and UC, Requesting (C-ID EDUC 200)

General Education Status: Approved for (MJC-GE:B)

Program Impact:

- Elementary Teacher Education AA-T Degree (pending approval)
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern

SOCSC 110 pulled for discussion by R. Cranley. She withdrew her request, because she was only seeking clarification as to whether there was author intent to submit for C-ID. The author sought confirmation that two courses could request approval for the same C-ID. R. Cranley confirmed.

M/S/U (E. KERR, C. VAUGHN) to MODIFY SOCSC 110

M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for SOCSC 110

M/S/U (E. LUCAS, L. LANIGAN) to MAINTAIN PLACEMENT OF SOCSC 110 on GE PATTERN(S)

DE (DISTANCE EDUCATION) ONLY PROPOSALS

(NONE)
NEW COURSES

GEOL 172  Geology of Yosemite Valley  ½
Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. California possesses some of the most diverse geologic landscapes on the planet. Each of these proposed courses emphasize the field relationships and principles in particular regions. Geology/earth science majors will be able to continue to benefit from each unique field experience.
Enrollment Restrictions: Requesting; Before enrolling in this course, students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of the instructor.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: None
Program Impact:
- Stand-alone

M/S/U (E. MAKI, E. LUCAS) to ADOPT GEOL 172
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for GEOL 172

GEOL 176  Geology of California's Mother Lode  ½
Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. California possesses some of the most diverse geologic landscapes on the planet. Each of these proposed courses emphasize the field relationships and principles in particular regions. Geology/earth science majors will be able to continue to benefit from each unique field experience.
Enrollment Restrictions: Requesting; Before enrolling in this course, students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of the instructor.
Distance Education Status: none
Materials Fee Status: none
Articulation Status: Transfers to CSU
General Education Status: none
Program Impact:
- Stand-alone

M/S/U (E. MAKI, E. LUCAS) to ADOPT GEOL 176
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for GEOL 176
GEOL 191  

**Geology of the Colorado Plateau**  

**Proposal Type:** New Credit Course  

**Effective:** Upon CCCCO approval  

**ADOPT**  

**Rationale:** Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. The American southwest possesses some of the most diverse geologic landscapes on the planet. Each of these proposed courses emphasize the field relationships and principles in particular regions. Geology/earth science majors will be able to continue to benefit from each unique field experience.  

**Enrollment Restrictions:** Requesting; Before enrolling in this course, students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of the instructor.  

**Distance Education Status:** none  

**Materials Fee Status:** none  

**Articulation Status:** Transfers to CSU  

**General Education Status:** none  

**Program Impact:**  

- Stand-alone  

**M/S/U (E. MAKI, E. LUCAS) to ADOPT GEOL 191**  

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for GEOL 191**
VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs
(None)

Program Activity
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application for Approval
(None)

Application for Approval - New Credit Programs (Formerly the CCC-501)
(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)
(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS
(None)

INACTIVATIONS
(None)
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams
   AA-T in Elementary Teacher Education is in “final review” status at the CCCC0, which is promising. B. Adams has not had an opportunity to meet with the new full-time faculty member in Economics to review the ADT TMC template in Economics that has just been released.

2. C-ID  R. Cranley
   There are no new C-ID approvals at this time. MJC has 138 courses approved for C-ID. There is also no new newsletter indicating whether MJC is still in the lead for submissions.

3. CurricUNET Implementation/Issues  B. Adams/L. Miller
   The “attach files” feature in the Course Module is working again. Please proceed with attachments. If authors need to attach files to a course they do not have access to, they should contact B. Adams (or L. Miller) who can assist. There is an issue with the Program Approval Stream, where programs “held for changes” by the representative cannot be edited by the author. L. Miller are working with Governet to address this.

4. Outcomes Assessment Workgroup (OAW)  K. Ennis/E. Kerr
   E. Kerr reported that Assessment Day was held on Friday, 20 disciplines were present, and worked diligently on PLO, ILO, and GELO assessments. J. Todd did a workshop on how to get through the new elements of program review. It was highly successful. The group will meet again on October 3.
X. UNFINISHED BUSINESS

Action Items

1. **Policies for Prerequisites/Corequisites/Advisories**
   M. Robles
   M. Robles explained that, at this time, the college needs to embed a paragraph addressing pre and co-requisites based on “content only” in Board Policy. It was noted that the reference guide approved by the Curriculum Committee last spring needed to be codified explicitly as a “Plan”, per other examples seen across the state. B. Adams and M. Robles revised verbiage so that it reads more as a “plan” instead of guidelines. One member sought clarification on the role of empirical evidence in the process. It was clarified that only basic percentages of success/failure rates would need to be provided to rationalize a new prerequisites, as opposed to a statistical analysis. There was a question for MATH faculty, regarding checklist, to confirm that the checklist was accurate for the Math curriculum.

   M. Robles explained the policy that would be going to the policies and procedures committee for review and approval, which approves any changes to policy and procedure. This workgroup is recommending a change to the procedure, not policy, which doesn’t need Board approval, only consent. She explained that this would circulate through governance groups for review at the local and district levels before final approval; therefore, members would see the document again. The goal is to have this document conform to Title 5 regulations for content review.

   Concern was expressed that the form stays parallel with curriculum in Math and English. It was noted that the system could just continue to ask authors to match requisites skills from the target Math and English courses. And how will the form stay current if/when the curriculum is updated? B. Adams clarified that, upon approval of the Plan, CurricUNET would be modified so that the authors would be able to request requisites without any system limitations on levels scrutiny. The document would be made easily accessible to the public.

   **M/S/U (M. Robles, E. Maki) to adopt the updated Prerequisite Corequisite Plan based on content only**

2. **Student Support and Services Program (SSSP) Plan**
   J. Todd/B. Adams
   J. Todd had departed and was therefore not present to report.
3. **Curriculum Review Process**

B. Adams attended Academic Senate on Thursday, September 18 at the request of J. Todd, Academic Senate President. She also sat in for P. Berger, and participated as representative for Arts, Humanities and Communications.

The Academic Senate discussed the potential need for the Curriculum Committee to develop official criteria or a policy to ensure the committee evaluates curriculum with high units or high contact hours fairly across the institution.

B. Adams drafted a document following the “Bakersfield Model.” She clarified it was merely a draft because her role as co-chair is to initiate action on this issue.

She noted that a senator questioned the Curriculum Committee’s concern with unit values and contact hours. She reminded the committee of Title 5, §55002, Standards and Criteria for Courses which establishes Curriculum Committee responsibility for units and hours, and a host of other curricular elements.

B. Adams then introduced J. Todd to address the committee in light of the recent ASCCC Technical Visit Regarding Curriculum and the latest discussion in the Academic Senate. J. Todd noted that curriculum review is not an easy topic, and there are various formal relationships between Curriculum Committees and Academic Senates across the State. As a result, each college’s Academic Senate acts collegially with the Curriculum Committee in a manner that works best for each local culture. He commended the MJC Curriculum Committee and acknowledged the hard work, in some cases, years of hard work done by representatives. He also noted that the cultivated expertise is appreciated and understood by the Academic Senate.

He noted, however, that across the state, colleges now find themselves in a “particular kind of box...60 units for Associate Degrees for Transfer.” Many colleges are struggling to fit into this “box.” One of the items John Stanskas noted in his ASCCC presentation was that it seems neither the State Legislature nor the CCCCO likely to be interested in paying for 60 unit degrees that cost 75 units of contact time; the kinds of cuts education has recently seen, coupled with recent mandates for student success seem to be thematically related in that they center on getting more students through faster. In terms of adjusting to the 60 unit caps, the role of the Academic Senate is to look out for the interests of all disciplines, thereby developing a process that is fair and useful and ratified.

He went on to note that historically, discipline faculty have been able to propose and implement curriculum units and hours without significant challenge or issue. He reported that correspondence had recently taken place between Math faculty member S. Curl, and David Morse, ASCCC President. He paraphrased S. Curl’s question to D. Morse, “are we not listening to discipline faculty anymore?” He read the following:

"But certainly we believe that the expertise of discipline faculty should be respected. I know no one that would contest that idea, however, the 10+1 (SECTION 53200 DEFINITIONS) actually says nothing about discipline faculty authority. It assigns authority over curriculum to the Academic Senate, not to departments or to faculty in general. Furthermore, Title 5, §55002 says that a degree-applicable credit course is a course which has been designated as appropriate to the associate degree in accordance with the requirements of §55062 which has been recommended by the college and/or the district curriculum committee, and approved by the district governing board as a collegiate course meeting the needs of students. The same applies to noncredit courses. If the discipline faculty were granted full control over their own curriculum, there would be no need for a curriculum committee, the courses would not need a college-wide review and discipline faculty could recommend their courses to the district governing board themselves. But instead, Title 5 indicates that the curriculum committee recommends curriculum to the board. Therefore §55002 grants authority of curriculum to the Curriculum Committee which is a subcommittee of the Academic Senate, or a body developed in agreement with the Academic Senate. And although we fully believe-- and I personally argued for many times--the importance of respecting the expertise of discipline faculty, nowhere in Title 5 or Educational Code are discipline faculty given final authority over curriculum.”

J. Todd is sympathetic with the issues, and realizes that we rely on discipline faculty to initially develop and present curriculum to the Curriculum Committee. J. Todd went on to address a concern S. Curl expressed about the burden of addressing issues of contact hours and units in a Curriculum Committee. D. Morse responded:
“We’ve worked hard and we’ll continue to work to represent and address faculty concerns in terms of curriculum and ADTs, and to look for solutions to problems that exist, however the end, the comment that ‘you need to battle it out in your local Curriculum Committee’ is exactly the right answer. We’ve created a system in which faculty should have a majority voice on Curriculum Committees. We want them to be made locally.”

D. Morse maintains that the C-ID unit minimum serve to delineate the time required for content listed on the C-ID. While some faculty feel MJC has a unique demographic and that our students “need more time”, MJC’s demographic is not vastly different from many other California Community Colleges throughout the Central Valley. If we make a case for students to spend more time in particular classes, then it would follow that other students at other colleges would need more time as well. So, it is important that the Committee bear in mind what other nearby colleges, including Merced and San Joaquin Delta, are doing with their curriculum as well.

The Board of Trustees may question the Academic Senate about Curriculum Committee actions, so J. Todd hopes that the Curriculum Committee will develop a transparent process that provides ample evidence for decisions that are made. He also wants to investigate if/how the college might more effectively “deliver a comprehensive education” outside of the classroom using available resources such as Supplemental Instruction (SI), Tutoring, et cetera.

M. Morales asked for clarification, noting that he believed a process had been decided [CC FL-13A – Curriculum Approval Stream, approved 12/3/2013], and asked where that process stood at this time. Would the committee changing that process and replacing it with a new process?

J. Todd explained that the Curriculum Committee’s resolution was discovered to be “moot.” YFA was looking into the validity of curriculum being held at the level of the dean while the Academic Senate and Curriculum were discussing it last year. YFA, in consultation with HR, determined that administration was never in a position to put a “hold” on curriculum in the approval stream in the manner that it did in Fall of 2013 with the Math curriculum.

There was lively discussion about ambiguous perceptions of what had happened to CC FL-13A. Some members expressed frustration, feeling the committee had already done what had been asked of it. Hadn’t the courses been sent back to the division for the faculty and administration so that faculty and administration could come to compromise on the curriculum? One member noted she thought the committee had resolved that the committee was disengaging from such high-stakes matters through passage of CC FL-13A. Why, then, were the Math courses back on an agenda?

M. Morales noted a possible flaw in the previous process, where the parties involved (faculty and administration) could theoretically never come to agreement and result in stalemate. Whatever forthcoming process might emerge should ensure that there is collaboration between and amongst faculty, and that the committee will “stick with” what is developed. A representative agreed noting that the burden of proof needs to be on the discipline to demonstrate why their curriculum is designed in a manner that appears to be atypical. She noted that it is currently not clear what criteria the committee should use to make decisions.

B. Adams shared a chart showing the various ways total unit values for the major affect MJC’s ADTs. She informed the committee that Kinesiology was most affected by high units. It has been suggested that the Curriculum Committee is singling out the Math department, but she maintained that she believes that is not the will of this committee to single out one discipline. Many disciplines are going to be involved in this conversation.

She stated that the Academic Senate is asking the Curriculum Committee for a list of criteria a course author must respond to when reviewing a course with a C-ID descriptor that has a lower unit value than the course in question.

J. Todd stated that the Academic Senate hopes this process give a context, meaningful data, and a robust narrative to help committee members make informed decisions about courses that impact other courses and programs. This would be the same for any discipline on campus. For example, ENGL 162 came under intense scrutiny at the 09/09/2014 curriculum meeting due to concerns about contact hours and units.

One member agreed with the usefulness of such a process, but was puzzled about the appearance of the Math
courses on the agenda. There is no such data, no narrative to help the committee decide the fate of the Math proposals at this meeting. The committee would be left only with “emotion” to make any decision.

J. Todd reminded the group of J. Stanskas’ clarification on 09/10/2014 that curriculum belongs to the college, not just the faculty, once the district governing board approves it. B. Adams noted as well that administrators are advised to be present in Curriculum Committee meetings as per the Curriculum Review Process document approved by the Curriculum Committee on 9/23/2008.

One member commented that the Curriculum Committee has already tried to solicit data in an informal manner to help inform curricular decisions. This has not been effective, because of this, she has independently researched data at what she identified as “schools that we feed to” on some Math courses on the agenda. At the same time, M. Adams distributed data prepared by the Math department in response to her request. She commented that this data not useful to her.

She noted that differences in unit values between transfer schools and MJC left her curious. “The units were always less [at the feeder schools].” She asked “How is it that they are able to teach their curriculum in less time than we do? Is it that they don’t offer as much, are their standards are lower?” She noted that even UC Davis offers courses that MJC offers for fewer units.

B. Adams noted this curriculum representative interaction demonstrates the need for a policy, because individuals and groups have different ideas about what data is useful.

Concern was expressed about Basic Skills courses, noting that the form will not work for basic skills curriculum. Additionally, concern was expressed about “Item 7” on the document, which asks “Is it likely that the Board of Trustees would approve this course at the higher than normal unit value?” One member expressed concern at this, “They don’t know what we do.” B. Adams maintained that “Item 7” is an important consideration. Most agreed that, going forward, any process would have to respect distinctions between basic skills curriculum and transfer level curriculum.

One member pointed out that it is important to bear in mind what can transfer to another institution, such as CSU Stanislaus or Fresno State. Students earn ten units in MATH 121 and MATH 122, but can only transfer five of those ten units to any CSU.

A Math faculty member expressed concern about the impact of delayed review on MATH courses, specifically articulation and compliance. R. Cranley, Articulation Officer, explained that articulation is not affected by timely periodic review, and that non-compliant courses are not always penalized for noncompliance. B. Adams noted that while the committee’s leadership tries to stay on top of compliance delinquencies, some courses are still gravely non-compliant. Another representative mentioned that deans can choose to “not offer” the course.

Debate about the way things might unfold continued, but members were ultimately in agreement that it was in the best interests of the college that a process be developed. Most felt it should come before review of the Math courses on the agenda, despite the fact that the Math curriculum had been in the review pipeline for a year. An analogy was given that holding the department to the criteria after their curriculum was reviewed would be like retesting students, but with a brand new test.

M/S (M. MORALES, L. HATCH): The Curriculum Committee shall develop a process before reviewing courses with any issue [not just unit values] that cannot be resolved at a given meeting by the author and/or representative in attendance. This process, once developed, should allow any course in question to come through, so long as disciplines answer all questions in the process.

One member commented that it was not a good idea, and that many courses would be blocked from review as a result. He reasoned that the only courses for which there is any sort of mandate would be those with C-IDs. So, he posited that Math courses were being singled out in this debate.

Another member countered there are greater issues at stake than C-ID. Other members agreed. Another remarked
that this issue is escalating because of the committee’s concern about curriculum and its role in institutional effectiveness and student success.

A member referenced CurricUNET Approval Queue comments from B. Sanders, Dean of Science Math and Engineering on MATH courses, where he advocated for a college-wide, interdisciplinary review of basic skills courses, and that the courses be tabled as such. She noted with great concern that the non-transfer level Math course sequence can total up to 19 semester units, one-third of the units for an associate degree. How does this affect a student’s financial aid cap, or the community college unit cap?

M. Adams asked to display at California Community College Remedial Math scorecard data, specifically, Bakersfield, the college that developed the form MJC will model after. He anticipates that dramatic changes to MJC’s Math curriculum could adversely affect our success rates, which are superior to Bakersfield’s. He posed that MJC is doing much better than statewide averages. J. Todd asked to look at comparable data from Merced and Delta, which were superior to MJC’s success rates. He posed that we should pay closest attention to schools in our area, given that students travel between them.

As a point of information, a member asked if one should bear in mind other factors when looking at Bakersfield’s Remedial Math Scorecard, such as the sociocultural and demographic factors that may be at play in the region. Many agreed with his insight. Another member noted that the data on display (2012-13) was older than the “Bakersfield Model” (developed during 2013), suggesting that the data on display was not necessarily a consequence of implementation of the Bakersfield Model. The Bakersfield curriculum had not yet been changed.

(L. HATCH) Friendly amendment to motion (M. MORALES): That the process being developed only include high unit courses.

First friendly amendment accepted by M. MORALES with the following caveat amending his original motion

M/S (M. MORALES, L. HATCH): The Curriculum Committee shall develop a process before reviewing courses with any issue [not just unit values] that cannot be resolved at a given meeting by the author and/or representative in attendance. If the issue can be addressed by the author at the individual meeting, the course may be moved forward, exempting the authors from having to complete the process. If the author cannot, they must complete the process. This process, once developed, should allow any course in question to come through, so long as disciplines answer all questions of the committee in the process.

Friendly amendment to Morales’ motion: (R. CRANLEY) to exclude SOCSC 110 from the list of tabled courses resulting from the motion, because she pulled only to confirm that the course should be submitted for C-ID

Second Friendly amendment accepted by M. MORALES.

A member asked if passage of this motion would affect timely approval of the pending ADT in Computer Science. B. Adams said yes, but noted that the committee could make the development of process a high priority, and anticipated it could be resolved in two meetings if a workgroup were formed and met as soon as possible.

There was some confusion about what effect the passage of the motion would have on all courses presently pulled for discussion. One member noted he simply had a question, and had no idea this would be the result of pulling the course. Another member noted that she had issues with the courses he had pulled.

CALLING THE QUESTION (C. MULDER)

AYES (13)
1. P. Mendez
2. M. Robles
3. L. Hatch
4. C. Mulder
5. E. Kerr
6. M. Uliana
7. M. Morales
8. L. Lanigan
9. M. Lynch
10. G. Wray (for J. Beebe)
11. M. Garcia
12. R. Cranley
13. F. Banuelos (For H. Duarte)

NAYS (2)
1. M. Adams
2. K. Ennis

ABSTENTIONS (4)
1. E. Maki
2. E. Lucas
3. C. Vaughn
4. D. Gilbert

M/S (M. MORALES, L. HATCH): The Curriculum Committee shall develop a process before reviewing courses with any issue [not just unit values] that cannot be resolved at a given meeting by the author and/or representative in attendance. If the issue can be addressed by the author at the individual meeting, the course may be moved forward, exempting the authors from having to complete the process. If the author cannot, they must complete the process. This process, once developed, should allow any course in question to come through, so long as disciplines answer all questions of the committee in the process. SOCSC 110 is to be withdrawn from the block of pulled courses because R. Cranley only meant to seek clarification on C-ID submission.

AYES (13)
1. P. Mendez
2. M. Robles
3. L. Hatch
4. C. Mulder
5. E. Kerr
6. M. Uliana
7. L. Lanigan
8. M. Morales
9. M. Lynch
10. G. Wray (for J. Beebe)
11. F. Banuelos (for H. Duarte)
12. M. Garcia
13. R. Cranley

NAYS (4)
1. M. Adams
2. N. Gopal
3. D. Gilbert
4. K. Ennis

ABSTENTIONS (3)
1. E. Maki
2. E. Lucas
3. C. Vaughn
Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. Accreditation Standards Adopted June 2014
   
   B. Adams
   

   B. Adams reminded the committee to be aware of the new standards, and requested that it move forward in support of the revised themes, especially the many that emphasize curriculum.

   **M/S/U (E. LUCAS, E. MAKI) that the Curriculum Committee resolve to diligently try to follow the approved ACCJC Accreditation standards (adopted June, 2014) because of the focus on curriculum in Standards II, III, and IV.**

Informational Items

1. Board of Trustees – Curriculum Presentation
   
   S. Kincade/B. Adams
   
   S. Kincade reported that she and L. Buckalew (VP, Columbia) were asked to deliver a two-part presentation on curriculum to the Board of Trustees. The second part of the presentation addressed committee progress, participatory governance membership, and representatives. She covered ADTs, and what MJC had “self-certified” would be submitted to the CCCCO in January of 2013 and our 95% progress toward that goal, and that we need to be at 100% by December 2014. She highlighted that, at the time of the presentation, 272 course outlines of record had been submitted for C-IDs, and that 88 have been approved, 32 await review, 7 are conditionally approved, and 8 require resubmission. She took the opportunity to thank B. Adams, R. Cranley, L. Miller and the Curriculum Committee, noting that MJC has been first many, many times at the state level for C-ID and ADT submissions and requested that the group appreciate the hard work on behalf of MJC.

   What’s next? She noted upcoming deadlines: for December 2014, 100% ADTs for and June 30, 2015, for submittal and approval of all C-IDs that are included in the ADTs. That will require an inventory of our progress to that end. She noted there is a statewide conversation on Basic Skills, English, Math and ESL, as well as a forthcoming common assessment and cut score. R. McKenzie explained that he believed cut scores could be locally determined.

   She also expressed gratitude for the committee’s resolution to follow the revised Accreditation Standards.

XII. PUBLIC COMMENT

(None)

**M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:54 PM**
I. APPROVAL OF ORDER OF AGENDA

M/S/C by voice vote: (M. MORALES, C. MULDER) to reconsider the blanket approval of courses on 09/23/14.

M. Morales explained that he made the motion to reconsider the blanket approval at the 9/23/14 Curriculum Committee because, upon reviewing the minutes, he discovered MATH 173 and MATH 174 had been approved. He explained that MATH 173 and MATH 174 had been pulled for discussion and were written on the whiteboard when he voted in favor of the blanket approval. Since he had a question about the two courses he wanted to pull them and they could go through the forthcoming Curriculum Review Process. It had been his goal all along to ask questions about MATH 173 and MATH 174. Because of his oversight, he wanted to request that the two proposals be pulled for reconsideration.

M. Adams objected, positing that such practices would allow future committee actions to be “yanked back at any point” and commented that he found the motion disturbing. One member sought clarification that the reconsideration was because the course proposals “fell into the same category” as other proposals postponed. M. Morales confirmed and went on to state that he merely wants to use the future process to ask a question about the proposals, in anticipation that the proposals will once again be up for discussion and be voted on fairly.

IN FAVOR

P. Mendez  
M. Uliana  
L. Lanigan  
M. Robles  
E. Kerr  
C. Mulder  
L. Hatch  
M. Garcia  
J. Beebe  
R. Cranley  
M. Morales

AGAINST/ABSTENTIONS

M. Adams  
N. Gopal  
D. Gilbert  
K. Ennis

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
M/S/C: (M. Morales, C. Mulder) to pull Math 173 and Math 174 from the blanket approval of courses that took place on 9/23/14. Motion passed.

IN FAVOR

P. Mendez
M. Uliana
L. Lanigan
M. Robles
E. Kerr
C. Mulder
L. Hatch
M. Garcia
J. Beebe
R. Cranley
M. Morales

AGAINST/ABSTENTIONS

M. Adams
N. Gopal
D. Gilbert
K. Ennis

II. APPROVAL OF MINUTES

Hearing no changes or corrections, the minutes of September 23, 2014 were approved

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROVALS

(None)

Course Activity Report

(None)

IV. COURSE CONSENT AGENDA

(None)
**V. COURSE DISCUSSION AGENDA**

### INACTIVATIONS

<table>
<thead>
<tr>
<th>ART  103</th>
<th>Applied Computer Graphics</th>
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<tbody>
<tr>
<td>CCCCCO Proposal Type:</td>
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<tr>
<td>Effective:</td>
<td>Summer 2015</td>
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<tr>
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<tr>
<td>Rationale:</td>
<td>The Art department no longer offers this course, and has no plans to do so in the foreseeable future. CMPGR 213 should continue on without a cross-listing with Art 103</td>
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<td>Program Impact:</td>
<td>- Art A.A. Degree</td>
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<td>M/S/U (K. ENNIS, L. LANIGAN)</td>
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<tr>
<td>Rationale:</td>
<td>The Art department no longer offers this course, and has no plans to do so in the foreseeable future. CMPGR 219 should continue on without a cross-listing with Art 119.</td>
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### MODIFICATIONS/REACTIVATIONS

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<th>ART  160</th>
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<td>Effective:</td>
<td>Summer 2015</td>
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<td><strong>MODIFY</strong></td>
<td>objectives, content, textbooks</td>
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<td>Rationale:</td>
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<td>Program Impact:</td>
<td>- Art A.A. Degree</td>
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<td>- CSU-GE Pattern Certificate of Achievement</td>
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<td>- Computer Graphics Applications Certificate of Achievement</td>
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<td>- Computer Graphics Applications A.S. Degree</td>
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<td>- MJC-GE Pattern</td>
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<td></td>
<td>- Photography A.A. Degree</td>
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<td>M/S/U (K. ENNIS, L. LANIGAN)</td>
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<tr>
<td>M/S/U (C. VAUGHN, K. ENNIS)</td>
<td>to MAINTAIN PLACEMENT OF ART 160 on GE PATTERN(S)</td>
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ART 162  History of Renaissance Art  3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2015  
MODIFY outcomes, content, typical assignments, textbooks  
Rationale: This course is being updated for periodic review, and textbook update.  
Enrollment Restrictions: (none)  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Transfer Status: Transfers to CSU and UC  
C-ID Status: (none)  
General Education Status: Approved for (MJC-GE:C)(CSU-GE:C1)(IGETC:3A)  
Program Impact:  
- Art A.A. Degree  
- Art History AA-T Degree  
- CSU-GE Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern  
M/S/U (K. ENNIS, L. LANIGAN) to MODIFY ART 162  
M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF ART 162 on GE PATTERN(S)  

ART 163  History of Modern Art  3  
CCCCO Proposal Type: Non Substantial Change  
Effective: Summer 2015  
MODIFY outcomes, content, typical assignments, textbooks  
Rationale: This course is being updated for periodic review, textbook update, and to add C-ID designation ARTH 150.  
Enrollment Restrictions: (none)  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Transfer Status: Transfers to CSU and UC  
C-ID Status: Approved for (CID ARTH 150, 3 units)  
General Education Status Approved for (MJC-GE:C)(CSU-GE:C1)(IGETC:3A)  
Program Impact:  
- Art A.A. Degree  
- Art History AA-T Degree  
- CSU-GE Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern  
- Photography A.A. Degree  
- Studio Arts AA-T Degree  
M/S/U (K. ENNIS, L. LANIGAN) to MODIFY ART 163  
M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF ART 163 on GE PATTERN(S)  

ART 164  History of Art 1  3  
CCCCO Proposal Type: Non-Substantial change  
Effective: Summer 2015  
MODIFY typical assignments, textbooks  
Rationale: This course is being updated for periodic review, textbook update, and to add C-ID designation ARTH 110.  
Enrollment Restrictions: (none)  
Distance Education Status: Maintaining (Online)  
Materials Fee Status: (none)  
Transfer Status: Transfers to CSU and UC  
C-ID Status: Approved for (CID ARTH 110, 3 units)
General Education Status: Approved for (MJC-GE:C)(CSU-GE:C1)(IGETC:3A)

Program Impact:
- Art A.A. Degree
- Art History AA-T Degree
- CSU-GE Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- History AA-T Degree
- MJC-GE Pattern
- Photography A.A. Degree
- Studio Arts AA-T Degree
- University Preparation, Emphasis in Humanities A.A. Degree

During blanket approval of courses, D. Gilbert noted that in "Assignments", that “quality” elements seemed to be in the “quantity” section. B. Adams and R. Stevenson noted that it was an easy fix and agreed to collaborate to do so.

M/S/U (K. ENNIS, L. LANIGAN) to MODIFY ART 164
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for ART 164
M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF ART 164 on GE PATTERN(S)

ART  165

History of Art 2

CCCCCO Proposal Type: Non-substantial

Effective: Summer 2015

MODIFY outcomes, objectives, content, typical assignments, textbooks

Rationale: This course is being updated for periodic review, textbook update, and to add C-ID designation ARTH 120

Enrollment Restrictions: (none)

Distance Education Status: Maintaining; (Online)

Materials Fee Status: (none)

Transfer Status: Transfers to CSU and UC

C-ID Status: Approved for (CID ARTH 120, 3 units)

General Education Status: Approved for (MJC-GE:C)(CSU-GE:C1)(IGETC:3A)

Program Impact:
- Art A.A. Degree
- Art History AA-T Degree
- CSU-GE Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- History AA-T Degree
- MJC-GE Pattern
- Photography A.A. Degree
- Studio Arts AA-T Degree
- University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (K. ENNIS, L. LANIGAN) to MODIFY ART 165
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for ART 165
M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF ART 165 on GE PATTERN(S)

ART  169

Survey of Asian Art

CCCCCO Proposal Type: Non-Substantial

Effective: Summer 2015

MODIFY content, typical assignments, textbooks

Rationale: This course is being updated for periodic review, with update of textbooks, and to add C-ID designation ARTH 130

Enrollment Restrictions: (none)

Distance Education Status: Maintaining (Online, Mixed Modalities/Hybrid)

Materials Fee Status: (none)

Transfer Status: Transfers CSU and UC
C-ID Status: Approved for (CID ARTH 130, 3 units)

General Education Status Approved for (MJC-GE:C)(CSU-GE:C1)(IGETC:3A)

Program Impact:
- Art A.A. Degree
- Art History AA-T Degree
- CSU-GE Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- History AA-T Degree
- MJC-GE Pattern A.A. Degree Major
- Studio Arts AA-T Degree
- University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (K. ENNIS, L. LANIGAN) to MODIFY ART 169

M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for ART 169

M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF ART 169 on GE PATTERN(S)

CHEM 101 General Chemistry 1 5

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2015

MODIFY C-ID, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks

Rationale: Periodic Review

Enrollment Restrictions: Maintaining (P) Satisfactory completion of MATH 90 or qualification by the MJC assessment process. Maintaining (A) Before enrolling in this course, students are strongly advised to complete CHEM 142 with a grade of C or better or complete High School Chemistry with a grade of B or better.

Distance Education Status: Maintaining (Mixed Modalities/Hybrid)

Materials Fee Status: (none)

Transfer Status: Transfers to CSU and UC

C-ID Status: Resubmit for (CID CHEM 120S, 10 units with at least 2 units of laboratory) Expires 12/31/14 and (CID CHEM 110, 5 units, with at least 1 lab) Expires 12/31/14

General Education Status Approved for (MJC-GE:A)(CSU-GE:B1, B3)(IGETC:5A,5C)

Program Impact:
- CSU-GE Pattern Certificate of Achievement
- University Preparation, Emphasis in Chemistry A.S. Degree
- University Preparation, Emphasis in Earth Sciences A.S. Degree
- Elementary Teacher Education AA-T Degree (pending approval)
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Geology AS-T Degree
- Kinesiology AA-T Degree
- MJC-GE Pattern

M/S/U (K. ENNIS, L. LANIGAN) to MODIFY CHEM 101

M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN REQUISITES for CHEM 102

M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for CHEM 101

M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF CHEM 101 on GE PATTERN(S)
CHEM 102  General Chemistry 2  5

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2015
MODIFY outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic Review
Enrollment Restrictions: Maintaining (P) Satisfactory completion of CHEM 101
Distance Education Status: Maintaining (Mixed modalities/Hybrid)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU and UC
C-ID Status: C-ID CHEM 120S, 10 units with at least 2 units of laboratory Expires 12/31/14

General Education Status Approved for (MJC-GE:A)(CSU-GE:B1,B3)(IGETC:5A,5C)

Program Impact:
- CSU-GE Pattern Certificate of Achievement
- University Preparation, Emphasis in Chemistry A.S. Degree
- University Preparation, Emphasis in Earth Sciences A.S. Degree
- Elementary Teacher Education AA-T Degree (pending approval)
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Geology A.S-T Degree
- MJC-GE Pattern

M/S/U (K. ENNIS, L. LANIGAN) to MODIFY CHEM 102
M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN REQUISITES for CHEM 102
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for CHEM 102
M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF CHEM 102 on GE PATTERN(S)

CHEM 142  Pre-General Chemistry  3

CCCCO Proposal Type: Non Substantial
Effective: Summer 2015
MODIFY description, outcomes, content, typical assignments, methods of instruction, textbooks
Rationale: Periodic Review
Enrollment Restrictions: Maintaining (C) Concurrent enrollment in or satisfactory completion of MATH 90 or qualification by the MJC assessment process.
Distance Education Status: Maintaining (Mixed modalities/Hybrid)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU and UC
C-ID Status: (none)

General Education Status Approved for (MJC-GE:A)(CSU-GE:B1)(IGETC:5A)

Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree (pending approval)
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern

M/S/U (K. ENNIS, L. LANIGAN) to MODIFY CHEM 142
M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN REQUISITES for CHEM 142
M/S/U (L. HATCH, K. ENNIS) to MODIFY DE for CHEM 142
M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF CHEM 142 on GE PATTERN(S)
CHEM 143

Introductory College Chemistry

CCCGO Proposal Type: Substantial Change (units)

Effective: Summer 2015

MODIFY units, enrollment restrictions, hours, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

Rationale: Periodic Review

Enrollment Restrictions: Requesting (P) Satisfactory completion of MATH 70 or qualification by the MJC assessment process, Removing (P) Satisfactory completion of MATH 90 or qualification by the MJC assessment process

Distance Education Status: Maintaining (Mixed modalities/Hybrid)

Materials Fee Status: (none)

Transfer Status: Transfers to CSU and UC

C-ID Status: Requesting (CID CHEM 101, 4 units with 1 unit of lab).

General Education Status: Approved for (MJC-GE:A)(CSU-GE:B1,B3)(IGETC:5A,5C)

Program Impact:
- Athletic Training /Sports Medicine A.S. Degree
- CSU-GE Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree (pending approval)
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Kinesiology AA-T Degree
- MJC-GE Pattern
- University Preparation, Emphasis in Health and Physical Education A.S. Degree

M/S/U (K. ENNIS, L. LANIGAN) to MODIFY CHEM 143

M/S/U (K. ENNIS, M. GARCIA) to MODIFY REQUISITES for CHEM 143

M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for CHEM 143

M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF CHEM 143 on GE PATTERN(S)

CHEM 144

Fundamentals of Organic & Biochemistry

CCCGO Proposal Type: Non-substantial

Effective: Summer 2015

MODIFY description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks

Rationale: Periodic Review

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 143.

Distance Education Status: Maintaining (Mixed modalities/Hybrid)

Materials Fee Status: (none)

Transfer Status: Transfers to CSU and UC

C-ID Status: Requesting (CID CHEM 102, 4 units with 1 unit of lab)

General Education Status: Approved for (MJC-GE:A)(CSU-GE:B1,B3)(IGETC:5A,5C)

Program Impact:
- CSU-GE Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern

M/S/U (K. ENNIS, L. LANIGAN) to MODIFY CHEM 144

M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN REQUISITES for CHEM 144

M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for CHEM 144

M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF CHEM 144 on GE PATTERN(S)
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>CHEM 150</td>
<td>Exploring Our Chemical Environment</td>
<td>3</td>
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<tr>
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<td>CCCCO Proposal Type: Non Substantial</td>
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<td>Effective: Summer 2015</td>
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<td>Rationale: Periodic Review</td>
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<td>Enrollment Restrictions: Requesting (P) Satisfactory completion of MATH 70 or qualification by the MJC assessment process</td>
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<td>Distance Education Status: Maintaining (Online, Mixed Modalities/Hybrid)</td>
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<td>Materials Fee Status: (none)</td>
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<td>Transfer Status: Transfers to CSU and UC, (CC CHEM 20)</td>
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<td>C-ID Status: Requesting (CID CHEM 100, 3 units)</td>
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<td></td>
<td>General Education Status Approved for (MJC-GE:A)(CSU-GE:B1)(IGETC:5A)</td>
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<td>Program Impact:</td>
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<tr>
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<td>- CSU-GE Pattern Certificate of Achievement</td>
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<td>- General Studies, Emphasis in Natural Sciences A.A. Degree</td>
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<td>- MJC-GE Pattern</td>
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<td>M/S/U (K. ENNIS, L. LANIGAN) to MODIFY CHEM 150</td>
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<td>M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for CHEM 150</td>
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<td></td>
<td>M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for CHEM 150</td>
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<td>M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF CHEM 150 on GE PATTERN(S)</td>
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<td>CHEM 164</td>
<td>Introductory Chemistry Laboratory</td>
<td>2</td>
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<td></td>
<td>Rationale: Periodic Review</td>
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<td>Enrollment Restrictions: Maintaining (C) Concurrent enrollment in or satisfactory completion of CHEM 150. Requesting (C) or CHEM 142.</td>
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<td>Materials Fee Status: (none)</td>
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<td>Transfer Status: Transfers to CSU and UC</td>
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<td>C-ID Status: (none)</td>
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<td>General Education Status Approved for (MJC-GE:A)(CSU-GE:B3)(IGETC:5C)</td>
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<td>Program Impact:</td>
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<td>- CSU-GE Pattern Certificate of Achievement</td>
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<td>- Elementary Teacher Education AA-T Degree (pending approval)</td>
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<td>- General Studies, Emphasis in Natural Sciences A.A. Degree</td>
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<td>- MJC-GE Pattern</td>
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<td></td>
<td>M/S/U (K. ENNIS, L. LANIGAN) to MODIFY CHEM 164</td>
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<td>M/S/U (C. VAUGHN, K. ENNIS) to MAINTAIN PLACEMENT OF CHEM 164 on GE PATTERN(S)</td>
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</table>
FDNTR 219 Nutrition

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2015

**Rationale:** Course is being updated for compliance and to add DE component. Revisions were made to all areas of the course

**Enrollment Restrictions:** Removing (A) Before enrolling in this course, students are strongly advised to have successfully completed a laboratory chemistry course in high school or college or be concurrently enrolled in a laboratory chemistry course in college

**Distance Education Status:** Requesting (Mixed Modalities/Hybrid)(Online)

**Materials Fee Status:** (none)

**Transfer Status:** Transfers to CSU and UC (CC BIOL 50)

**C-ID Status:** (none)

**General Education Status:** Approved for (MJC-GE:A) Requesting: (CSU-GE:E)

**Program Impact:**
- Athletic Training /Sports Medicine A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern

**FDNTR 219 pulled for discussion by M. Adams** due to concerns. He wanted to know if the course sought a C-ID. The representative, L. Hatch stated there was no C-ID available. He then mentioned the assignments, noting that they were not example prompts. He believed those should be in the quantitative area. L. Hatch acknowledged his concerns and was amenable to making adjustments and B. Adams offered to rewrite them to be more stylistically appropriate during the meeting. M. Adams went on to note what he described as more serious concerns. MJC-GE Natural Sciences doesn’t seem to fit with CSU requirements for the area, and that it wasn’t consistent. B. Adams reminded the committee that representatives address GE during separate approval. His last concern was that the course units seemed high. His research showed that there were a lot of courses with Nutrition in the title offered at two units. For this reason, he thought the course should be pulled for justification (a process in development as of the meeting date) as many other courses had at the previous meeting. He counted at least six courses at 2 units with Nutrition in the title. He clarified that, if the course were seeking C-ID, he’d be OK with the units as proposed. He saw that there was a nutrition C-ID available. But, since that was not the case, he was not OK with the proposal. R. Cranley asked for clarification on the C-ID he was alluding to. She noted her records indicated it wasn’t yet part of an ADT. B. Adams pulled the template for the Nutrition and Dietetics ADT published on the C-ID site and saw that the nutrition C-ID now appeared on the template. M. Adams stated he had quickly reviewed the C-ID and surmised that the MJC course content may exceed that of the C-ID descriptor, but admitted he reviewed it hastily. There was curiosity if MJC must develop the TMC. No, because the college does not currently offer a degree in the discipline. Would MJC want to? R. Cranley commented that the college has the option to pursue the C-ID. L. Hatch offered to revise to align with the C-ID, so long as the course can be considered for 2015, because this proposal has been pending since last spring for DE. All agreed that the course can and would return for the 10/21/2014 meeting. Any issues with GE would be resolved prior to the meeting.

**M/S/Withdrawn (M. Garcia, K. Ennis) FDNTR 219 withdrawn by Division Representative, L. Hatch.**
MUSE 155

Concert Choir

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2015
MODIFY enrollment restrictions, field trip policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: This course is being modified to align content with C-ID descriptors for MUS 180, the "Large Ensemble" category of the Music AA-T
Enrollment Restrictions: Maintaining (L) Enrollment limited to students who pass an audition.
Distance Education Status: (none)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU and UC
C-ID Status: Requesting (CID MUS 180, 1 Unit)
General Education Status: Maintaining (MJC Activities)
Program Impact:
- Music A.A. Degree
- Music AA-T Degree
M/S/U (K. ENNIS, L. LANIGAN) to MODIFY MUSE 155
M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN REQUISITES for MUSE 155
M/S/U (C. MULDER, E. KERR) to MAINTAIN PLACEMENT of MUSE 155 on ACTIVITIES

NURSE 271

(Formerly NURSE 261)

Nursing Process: Fundamentals

CCCCO Proposal Type: Substantial change (units)
Effective: Summer 2015
MODIFY course number, units, enrollment restrictions, hours, materials fee, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course within nursing program changing to align with TMC. Course number, unit, and some content changes.
Enrollment Restrictions: Maintaining (L) Enrollment limited to students who have been accepted into the Associate Nursing Program and (C) Concurrent enrollment in NURSK 800. Removing (A) Satisfactory completion of NURSE 115
Distance Education Status: Maintaining (Teleclass)
Materials Fee Status: Requesting increase from $242 to $252
Transfer Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
M/S/U (K. ENNIS, L. LANIGAN) to MODIFY NURSE 271
M/S/U (K. ENNIS, M. GARCIA) to MODIFY REQUISITES for NURSE 271
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for NURSE 271
M/S/U (M. GARCIA, K. ENNIS) to MODIFY FEE for NURSE 271
NURSE 274  
(formerly NURSE 266)  
Nursing Process: Mental Health  
CCCCO Proposal Type: Substantial change (units)  
Effective: Summer 2015  
MODIFY course number, units, hours, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course within the ADN program is decreasing unit value and changing course number to align with the TMC.  
Enrollment Restrictions: Maintaining (L) Enrollment limited to students who have been accepted into the Associate Degree Nursing Program.  
Distance Education Status: Maintaining (Teleclass)  
Materials Fee Status: (none)  
Transfer Status: Transfers to CSU  
C-ID Status: (none)  
General Education Status: (none)  
Program Impact:  
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree  
- Nursing: LVN to ADN Upgrade A.S. Degree  
M/S/U (K. ENNIS, L. LANIGAN) to MODIFY NURSE 274  
M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN REQUISITES for NURSE 274  
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for NURSE 274

NURSE 275  
(formerly NURSE 265)  
Nursing Process: Medical-Surgical  
CCCCO Proposal Type: Substantial change (units)  
Effective: Summer 2015  
MODIFY course number, units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course in program is being updated to align with TMC. Unit values and course number are being updated  
Enrollment Restrictions: Maintaining (L) Enrollment limited to Students who have been accepted into the Associate Degree Nursing Program and (C) Concurrent enrollment in NURSK 800.  
Distance Education Status: Maintaining (Teleclass)  
Materials Fee Status: Requesting increase from $161 to $171  
Transfer Status: Transfers to CSU  
C-ID Status: (none)  
General Education Status: (none)  
Program Impact:  
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree  
M/S/U (K. ENNIS, L. LANIGAN) to MODIFY NURSE 275  
M/S/U (K. ENNIS, M. GARCIA) to MAINTAIN REQUISITES for NURSE 275  
M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for NURSE 275  
M/S/U (M. GARCIA, K. ENNIS) to MODIFY FEE for NURSE 275

DE (DISTANCE EDUCATION) ONLY PROPOSALS

(None)
NEW COURSES

ART 194  Art Independent Study A  1
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
ADOPT
Rationale: This course is being proposed to replace the inactivated Art 199 ABCDEF in the form of
a one-unit, non-repeatable format, consistent with new curricular requirements
Enrollment Restrictions: Requesting (L) Enrollment limited to students who receive instructor
approval of completed Independent Study proposal.
Distance Education Status: (none)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU. Requesting UC.
C-ID Status: (none)
General Education Status (none)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired
academic programs in CurricUNET to include this course as an option and to officially change the
status to Program-Applicable)

**ART 194, ART 195, ART 196 for discussion by D. Gilbert.** D. Gilbert started discussion on the
ART courses asking why ART 194-196 and HIST 193 ABC have developed their proposals for
independent study so differently, noting that there were three courses for the ART independent
study courses, and a variable unit configuration for one single independent study course in History.
Does the college need consistency in independent study courses? P. Mendez echoed her
concerns. B. Adams explained that multiple numbers were set aside for Independent Study
courses (191-194) saying that within a discipline, the faculty have the freedom and ability to
choose how they set up those independent study courses, e.g., topic specific, or varied unit values.
Art didn’t want to use just one number, because if a student took one in art history a student then
could not take one in ceramics. They decided to design by scope, or unit value, offering students
flexibility. Concerns about offering HIST 193ABC as a variable-unit course were mentioned and
variable units were questioned. B. Adams noted that HIST 193ABC was not presently on the table.

C. Mulder said she could see the merits of the ART proposals, but pondered why it was that PE’s
curriculum was designed in a similar fashion with similar content across unit values, but the
administration had restricted the department from offering courses with similar content, but varied
in scope. How is the art independent study series different? Why can’t a student in PE take
Beginning Volleyball, Intermediate Volleyball, and Advanced Volleyball? This sequence is
configured in a manner for students to take Ceramics in varying configurations, for example,
Ceramics for 1 unit, Ceramics for 2 units, and Ceramics for 3 units. She asked S. Kincade to
clarify. She noted she has no problems with the ART proposals. R. Stevenson noted that there is
nothing written to establish that the ART sub-discipline would have to be different, but that the
content would be defined by contract with the instructor. B. Adams asked if it was the ART faculty’s
intention to allow a student to take all of the independent study courses in one sub-discipline, like
Ceramics. R. Stevenson remarked that the assumption was that students would only take one of
the courses, but noted that there was nothing written in the course series to limit them from doing
that. R. Stevenson noted that the contract component of the Independent Study experience limits
what the student can do. S. Kincade noted that Independent Study is what probably distinguishes
this series from the limitations put on PE courses. It was remarked that the faculty should “mediate”
at their point of contact with the student, because of unit limits on Independent Study both internal
and external. S. Kincade reminded the group to be careful with Independent Study courses
because they are often “on the radar” for state audits.

M/S/U (C. MULDER, L. HATCH) to ADOPT ART 194
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for ART 194
ART 195  
Art Independent Study B

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO Approval

ADOPT

Rationale: This course is being proposed to replace the inactivated Art 199 ABCDEF in the form of a two-unit, non-repeatable format, consistent with new curricular requirements.

Enrollment Restrictions: Requesting (L) Enrollment limited to students who receive instructor approval of completed Independent Study proposal.

Distance Education Status: (none)

Materials Fee Status: (none)

Transfer Status: Transfers to CSU. Requesting UC.

C-ID Status: (none)

General Education Status: (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

ART 194, ART 195, ART 196 pulled as a block by D. GILBERT (See discussion notes on ART 194)

M/S/U (C. MULDER, L. HATCH) to ADOPT ART 195

M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for ART 195

ART 196  
Art Independent Study C

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO Approval

ADOPT

Rationale: This course is being proposed to replace the inactivated Art 199 ABCDEF in the form of a three-unit, non-repeatable format, consistent with new curricular requirements.

Enrollment Restrictions: Requesting (L) Enrollment limited to students who receive instructor approval of completed Independent Study proposal.

Distance Education Status: (none)

Materials Fee Status: (none)

Transfer Status: Transfers to CSU. Requesting UC.

C-ID Status: (none)

General Education Status: (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

ART 194, ART 195, ART 196 pulled as a block by D. GILBERT (See discussion notes on ART 194)

M/S/U (C. MULDER, L. HATCH) to ADOPT ART 196

M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for ART 196
CHEM 122  Structure and Reactivity: Organic Chemistry 1  4

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO Approval

ADOPT

Rationale: C-ID compliance

Enrollment Restrictions: Requesting (P) Satisfactory completion of CHEM 102

Distance Education Status: (none)

Materials Fee Status: (none)

Transfer Status: Transfers to CSU. Requesting UC.

C-ID Status: Requesting CID CHEM 150, 4 Units and CID CHEM 160S sequence which includes 8 units, at least 2 units of lab

General Education Status: Requesting (MJC-GE:A)(CSU-GE:B1,B3)(IGETC:5A,5C)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (K. ENNIS, L. LANIGAN) to ADOPT CHEM 122

M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for CHEM 122

M/S/U (C. VAUGHN, K. ENNIS) to PLACE OF CHEM 122 on GE PATTERN(S)

CHEM 123  Structure and Reactivity: Organic Chemistry 2  4

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO Approval

ADOPT

Rationale: This course is being proposed to align with C-ID descriptor CHEM 160.

Enrollment Restrictions: Requesting (P) Satisfactory completion of CHEM 122.

Distance Education Status: (none)

Materials Fee Status: (none)

Transfer Status: Transfers to CSU. Requesting UC.

C-ID Status: Requesting CID CHEM 160S 8 unit sequence which includes at least 2 units of lab

General Education Status: Requesting (MJC-GE:A)(CSU-GE:B1,B3)(IGETC:5A,5C)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (K. ENNIS, L. LANIGAN) to ADOPT CHEM 123

M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for CHEM 123

M/S/U (C. VAUGHN, K. ENNIS) to PLACE OF CHEM 123 on GE PATTERN(S)
CHEM 133  Problem Solving Skills For CHEM 143  1
C CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
ADOPT
Rationale: CHEM 143 has been reduced to 4 units based on the C-ID and we feel that the
success rate will decrease without the problem solving hour. This course will give students the
option to take the problem solving session for an extra unit.
Enrollment Restrictions: Requesting (C) Concurrent enrollment in CHEM 143 is required.
Distance Education Status: (none)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU
C-ID Status: (none)
General Education Status (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired
academic programs in CurricUNET to include this course as an option and to officially change the
status to Program-Applicable)
M/S/U (K. ENNIS, L. LANIGAN) to ADOPT CHEM 133
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for CHEM 133

GEOL 173  Geology of Pinnacles National Park  ½
C CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
ADOPT
Rationale: Because of changes in state policy regarding repeatability of courses, it is necessary to
introduce new field courses to emphasize the very different nature of field studies in areas of
contrasting geology. California possesses some of the most diverse geologic landscapes on the
planet. Each of these proposed courses emphasize the field relationships and principles in
particular regions. Geology/earth science majors will be able to continue to benefit from each
unique field experience.
Enrollment Restrictions: Requesting (A) Before enrolling in this course, students are strongly
advised to be enrolled in or have successfully completed any geology or earth science course, or
get consent of the instructor.
Distance Education Status: (none)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU
C-ID Status: (none)
General Education Status (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired
academic programs in CurricUNET to include this course as an option and to officially change the
status to Program-Applicable)
M/S/U (K. ENNIS, L. LANIGAN) to ADOPT GEOL 173
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for GEOL 173
GEOL 175 Caverns and Karst Topography of the Sierra Nevada ½

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
ADOPT

Rationale: Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. California possesses some of the most diverse geologic landscapes on the planet. Each of these proposed courses emphasize the field relationships and principles in particular regions. Geology/earth science majors will be able to continue to benefit from each unique field experience.

Enrollment Restrictions: Requesting (A) Before enrolling in this course, students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of the instructor.

Distance Education Status: (none)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU
C-ID Status: (none)
General Education Status (none)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (K. ENNIS, L. LANIGAN) to ADOPT GEOL 175
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for GEOL 175

HIST 193 ABC Independent Studies in History 1,2,3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
ADOPT

Rationale: New independent studies course is being proposed because HIST 199 will be inactive effective Summer 2014. Changes are being made because of repeatability changes to independent studies courses.

Enrollment Restrictions: Requesting (L) Enrollment limited to students who receive instructor approval of completed Independent Study proposal.

Distance Education Status: (none)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU
C-ID Status: (none)
General Education Status (none)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

HIST 193ABC pulled with ART 194, ART 195, ART 196 for discussion by C. MULDER with questions raised by D. GILBERT. During discussion of ART 194, ART 195, and ART 196. Gilbert wondered why the two disciplines chose to develop their proposals for independent study differently, noting that there were three courses for the ART independent study courses, and a variable unit configuration for one single independent study course in History. Does the college need consistency? P. Mendez echoed her concerns. B. Adams explained that multiple numbers were set aside (191-194) saying that within that discipline, the faculty have the freedom and ability to choose how they set up those independent study courses, e.g., topic specific, or varied unit values. Art didn't want to use just one number, because if you took one in art history you then could not take one in ceramics. They decided to design by scope, or unit value, offering students flexibility.
C. Mulder expressed concerns that HIST 193ABC was a teacher-education course, as opposed to an independent study course. Many elements seemed analogous to an upper-division teacher-education course. She was also concerned that it was a variable-unit course. There are no comparable courses, so she could not compare the proposal to a CSU. K. Ennis noted that this seemed to be a proposal, like many others, that appear to be designed to facilitate the use of teaching assistants. E. Kerr explained the author’s justification. B. Newell has run a program for years using independent study courses where students have; done research, written a paper, and presented it in class. When Independent Study courses were inactivated across the curriculum, B. Newell took this opportunity to be more specific about what he was doing with Independent Study prior to the revised independent study practices at MJC. This proposal reflects what his History independent study program did in the past. Issues of teaching assistants aside, that was his justification. E. Kerr opined that she felt like it should be a course, but B. Newell maintained he wanted it to remain as Independent Study. She also noted that the author intended the proposal to be a 2-unit course. L. Hatch expressed concern that the concept of the course is very specific as written, and doesn’t reflect the spirit of an independent study model. It looks more like an interesting course, but not independent and open in design. The dean had also expressed concern that it originally allowed for a three unit experience, in terms of expectation on instructor and student. Additional concerns were noted about the independent study assignments, which were too prescriptive for independent study. L Miller wondered if the use of the “Independent Studies in History” title used for this course would prevent other faculty from using the title for other independent study courses not as specialized as this one appears to be. E. Kerr was unclear on what would happen in that instance. B. Adams noted that the solution would be to develop more categorical independent studies for the history department, more topical in nature.

NURSE 272

Geriatric Nursing

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
ADOPT
Rationale: This is a new course, and part of the Associate Degree Nursing program.
Enrollment Restrictions: Requesting (LOE) Enrollment limited to students who are accepted into the Associate Degree Nursing program.
Distance Education Status: (none)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU
C-ID Status: (none)
General Education Status (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M. Garcia noted during blanket approval of proposals that NURSE 272 had only one CLO, and questioned whether that was OK. K. Ennis noted that the college has a precedent for “one CLO only” and noted that she is reluctant to suggest edits to disciplines like nursing who are held to BRN Title 16 standards from outside agencies, noting that outcomes are often prescribed for their curriculum.

M/S/U (K. ENNIS, L. LANIGAN) to ADOPT NURSE 272
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for NURSE 272
NURSE 273  Maternal-Child Nursing  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO Approval  
**ADOPT**  
**Rationale:** This is a new course which combines content from N262, N263, and N264. The nursing program is revising the curriculum and this new course will align with the TMC  
**Enrollment Restrictions:** Requesting (L) Enrollment limited to students who have been accepted into the Associate Degree Nursing program.  
**Distance Education Status:** (none)  
**Materials Fee Status:** Requesting: $257 fee  
**Transfer Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status** (none)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
*M/S/U (K. ENNIS, L. LANIGAN) to ADOPT NURSE 273*  
*M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for NURSE 273*  
*M/S/U (M. GARCIA, K. ENNIS) to ADOPT FEE for NURSE 273*  

PEVM 101 XABC  Training and Conditioning for Baseball  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO Approval  
**ADOPT**  
**Rationale:** To meet current standards for current California Community College Athletic Association athletic eligibility  
**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Transfer Status:** Transfers to CSU. Requesting UC.  
**C-ID Status:** (none)  
**General Education Status** Requesting: (MJC Activities)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
*M/S/U (K. ENNIS, L. LANIGAN) to ADOPT PEVM 101XABC*  
*D. Gilbert noted that the values were similar under Methods of Instruction, noting they vary a little. She thought the college was trying to use active verbs like demonstrate, facilitate, only slightly varied. Video instruction was questioned, and the division representative clarified that video instruction was truthfully a method of instruction in the discipline. She noted that the participation reference was a fluke and should be changed and would have no problem changing them. These are classes designed to do the same things across the PE curriculum, with some instructional methods specific to each sport. C. Mulder asked if change was required, and B. Adams clarified that the state does not seem to be rejecting proposals for things like this in recent semesters.  
*M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for PEVM 101XABC*  
*M/S/U (C. MULDER, E. KERR) to PLACE of PEVM 101XABC on ACTIVITIES*
PEVM 107 XABC  
Training and Conditioning for Basketball  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO Approval  
ADOPT  
Rationale: To meet current standards for current California Community College Athletic Association athletic eligibility  
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Transfer Status: Transfers to CSU. Requesting UC.  
C-ID Status: (none)  
General Education Status: Requesting: (MJC Activities)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
M/S/U (K. ENNIS, L. LANIGAN) to ADOPT PEVM 107XABC  
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for PEVM 107XABC  
M/S/U (C. MULDER, E. KERR) to PLACE of PEVM 107XABC on ACTIVITIES

PEVM 111 XABC  
Training and Conditioning for Cross Country  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO Approval  
ADOPT  
Rationale: To meet current standards for California Community College Athletic Association Eligibility  
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Transfer Status: Transfers to CSU. Requesting UC.  
C-ID Status: (none)  
General Education Status: Requesting: (MJC Activities)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
M/S/U (K. ENNIS, L. LANIGAN) to ADOPT PEVM 111XABC  
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for PEVM 111XABC  
M/S/U (C. MULDER, E. KERR) to PLACE of PEVM 111XABC on ACTIVITIES
PEVM 131 XABC  
**Training and Conditioning for Tennis**  
½, 1, 2, 3  
**CCCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO Approval  
ADOPT

**Rationale:** To meet current standards for California Community College Athletic Association eligibility

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Transfer Status:** Transfers to CSU. Requesting UC.

**C-ID Status:** (none)

**General Education Status** Requesting: (MJC Activities)

**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (K. ENNIS, L. LANIGAN) to ADOPT PEVM 131XABC  
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for PEVM 131XABC  
M/S/U (C. MULDER, E. KERR) to PLACE of PEVM 131XABC on ACTIVITIES

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PEVM 141 XABC  
**Training and Conditioning for Water Polo**  
½, 1, 2, 3  
**CCCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO Approval  
ADOPT

**Rationale:** To meet current standards for current California Community College Athletic Association athletic eligibility.

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Transfer Status:** Transfers to CSU. Requesting UC.

**C-ID Status:** (none)

**General Education Status** Requesting: (MJC Activities)

**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (K. ENNIS, L. LANIGAN) to ADOPT PEVM 141XABC  
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for PEVM 141XABC  
M/S/U (C. MULDER, E. KERR) to PLACE of PEVM 141XABC on ACTIVITIES
PEVW 102 XABC  
**Training and Conditioning for Basketball**  
*C CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO Approval  
ADOPT  
**Rationale:** To meet current standards for California Community College Athletic Association eligibility.  
**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Transfer Status:** Transfers to CSU. Requesting UC.  
**General Education Status** Requesting: (MJC Activities)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
*M/S/U (K. ENNIS, L. LANIGAN) to ADOPT PEVW 102XABC  
*M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for PEVW 102XABC  
*M/S/U (C. MULDER, E. KERR) to PLACE of PEVW 102XABC on ACTIVITIES*

PEVW 104 XABC  
**Training and Conditioning for Cross Country**  
*C CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO Approval  
ADOPT  
**Rationale:** To meet current standards for California Community College Athletic Association eligibility.  
**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Transfer Status:** Transfers to CSU. Requesting UC.  
**General Education Status** Requesting: (MJC Activities)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
*M/S/U (K. ENNIS, L. LANIGAN) to ADOPT PEVW 104XABC  
*M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for PEVW 104XABC  
*M/S/U (C. MULDER, E. KERR) to PLACE of PEVW 104XABC on ACTIVITIES*
PEVW  124 XABC  Training and Conditioning for Soccer  ½, 1, 2, 3  

**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO Approval  
ADOPT  
**Rationale:** To meet current requirements of the California Community College Athletic Association regarding off-season contact hours  
**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who demonstrate intercollegiate soccer skills as determined by the coaching staff.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Transfer Status:** Transfers to CSU. Requesting UC.  
**C-ID Status:** (none)  
**General Education Status** Requesting: (MJC Activities)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
M/S/U (K. ENNIS, L. LANIGAN) to ADOPT PEVW 124XABC  
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for PEVW 124XABC  
M/S/U (C. MULDER, E. KERR) to PLACE of PEVW 124XABC on ACTIVITIES

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PEVW  141 XABC  Training and Conditioning for Volleyball  ½, 1, 2, 3  

**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO Approval  
ADOPT  
**Rationale:** This course is being proposed to meet the current requirements of the California Community College Athletic Association regarding off-season contact hours  
**Enrollment Restrictions:** Requesting: Enrollment limited to students who demonstrate intercollegiate volleyball skills as determined by the coaching staff.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Transfer Status:** Transfers to CSU. Requesting UC.  
**C-ID Status:** (none)  
**General Education Status** Requesting: (MJC Activities)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
M/S/U (K. ENNIS, L. LANIGAN) to ADOPT PEVW 141XABC  
M/S/U (K. ENNIS, M. GARCIA) to ADOPT REQUISITES for PEVW 141XABC  
M/S/U (C. MULDER, E. KERR) to PLACE of PEVW 141XABC on ACTIVITIES
THETR 114  Script Analysis

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
ADOPT
Rationale: This class fulfills one of the C-ID (CID THETR 114) classes in the Drama/Theatre Arts Discipline for transfer

Enrollment Restrictions: (none)
Distance Education Status: Requesting (Online)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU. Requesting UC.
C-ID Status: Requesting (CID THETR 114, 3 units)
General Education Status Requesting (MJC-GE: C)(CSU-GE: C1)(IGETC: 3A)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (K. ENNIS, L. LANIGAN) to ADOPT THETR 114
M/S/U (L. HATCH, K. ENNIS) to ADOPT DE for THETR 114
M/S/U (C. MULDER, E. KERR) to place THETR 114 on GE PATTERNS

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs
(None)

Program Activity
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor’s Office Notification/Application for Approval
(None)

Application for Approval - New Credit Programs (Formerly the CCC-501)
(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)
(None)
Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC-511)

MODIFICATIONS

MODIFY: AGRICULTURAL SCIENCES PROGRAM

AS: University Preparation, Emphasis in Agricultural Sciences 18

MODIFY: Degree Type (AA to AS)

Effective: Summer 2012 - upon CCCCOC "correction"

Rationale: When the University Preparation emphases were originally developed and approved, the belief was that they were required to be AA degrees. MJC was informed in 2011 that this was not true, and a number of University Preparation awards in scientific disciplines were converted in Fall 2011 and Spring 2012. The Agriculture division was not aware that this option was available at the time. A conversation between M. Anglin and L. Miller in early July 2014 confirmed that the will of the department was to convert this award from AA to AS and be available to students retroactively with the other awards.

M/S/U (P. MENDEZ, J. BEEBE) to MODIFY AS: University Preparation, Emphasis in Agricultural Sciences

INACTIVATIONS

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams

MJC has not yet heard about the AA-T in Elementary Teacher Education. L. Miller included a memo from the CCCCOC talking about the 100% goal for ADTs. Collectively, CCCCOC's have met 91%. The CCCCOC has given strategies to help colleges meet the 100% goal. Strategies include; prepping application proposals early, meeting the 60 unit requirement, by align with TMC unit values, and/or offer only one GE pattern, reassess courses not submitted to C-ID, and/or reevaluate the college’s ADT goal. B. Adams noted that she does prep application drafts early with L. Miller. MJC still has to garner approval for the AA-T in Elementary Teacher education, as well as the AS-T in Computer Science. She noted that the state’s grid is not quite accurate because it incorporates ASTs not included in the college’s self-certification as part of the 100%.

2. C-ID  R. Cranley

139 C-IDs are approved for MJC. After the last Curriculum meeting, R. Cranley submitted another 7 outlines. After this meeting, 9 more outlines will be submitted to C-ID.

For UC TCA (Transfer Course Agreement), MJC has a second review period on October 10. Ten courses were approved for UC Transfer over the summer, and after this meeting (once the courses are forwarded in CurricUNET) she will be able to submit another 23 outlines for UC-TCA consideration via the OSCAR system.

3. CurricUNET Implementation/Issues  B. Adams/L. Miller

The Course Outline report (or “Word Report”) is not showing Activities. B. Adams believes that some programming threw it “off kilter,” and clarified that Governet will need to fix it. The other issue is that the “Scissors” (proposal delete function) won’t work for all proposals. S. Kincade mentioned that, while the college was hoping for CurricUNET META implementation soon, not a single college in California has META implemented. Two have paid for the product and have not seen it. One college anticipates having it in a year. ASSIST may develop something that is “curriculum friendly.”

4. Outcomes Assessment Workgroup (OAW)  K. Ennis/E. Kerr

E. Kerr and K. Ennis missed the last meeting due to other obligations. CLO, PLO, ILO, GELO assessors for spring can attend a training on November 24. This will help faculty know where they are and how to get assessment data
into systems. K. Ennis added that PLOs are being assessed in the spring. In anticipation, attended the Assessment Day and expressed great praise for the experience and strongly encouraged faculty to attend. She shared how fun it was. She stayed for the duration even though she did not need to do so. It was incredibly practical.

5. **AB 86 and SB1070 Legislation**
   P. Mendez
   This is a new standing report to prepare for this incoming legislation. www.yosemite.edu/ab86 is a site available to inform the college community about upcoming meetings, such as one on October 23. They are drafting strategies for the state, and are presently in serious need of Math and English instructors for this endeavor. There will be a regional conference on AB86 in Sacramento. If faculty wish to see work being done on AB86, there is a great deal of information on the site. There are links to other AB86 region work. Right now, MJC is beginning to build “gap strategies” to begin to organize some sort of a structure toward recommendations for action. P. Mendez invites “one and all” to participate. There are natural partnership opportunities, for example, CTE and adult learning. For example, he has learned that populations in ASE (Adult Secondary Education) are different from those in ABE (Adult Basic Education) programs. He emphasized need for faculty input. SB1070 is CTE-centered, resulting from statewide conversations, focusing on transition points from high school to college for CTE students. In September, there were conversations on CTE and dual articulation for CTE programs. CTE initiatives run will probably run parallel to some of the paradigms the curriculum committee is seeing with ADTs and C-IDs. Groups are asking about long standing conventions, asking, “Why do we do this, this way?” If faculty, staff and administrators are interested in sharing input on how adult education goes forward in the future, please join the group. P. Mendez clarified that Kern CCD is coordinating SB1070 efforts in this region.

X. **UNFINISHED BUSINESS**

**Action Items**

1. **Policies for Prerequisites/Corequisites/Advisories**
   M. Robles
   No action is needed, and the item can be removed because the process will now move through other governance channels.

2. **Student Support and Services Program (SSSP) Plan**
   J. Todd/B. Adams
   J. Todd cannot be attend this meeting to report, but October 17 the plan needs to be postmarked. This item has been left as a standing report on agendas, because the committee will see curricular activity that relates to this initiative.

3. **Curriculum Review Process**
   B. Adams
   The workgroup met on October 3, and started working on a process as well as a form. The group determined that the Curriculum Committee already has an informal process to resolve issues: a representative withdraws a course, and that representative goes back to work cooperatively with the author to make revisions.

   The Curriculum Review Process workgroup of 10-11 members, including a student and member of ASMJC, drafted thoughts about what the process should consider on poster Post-Its. L. Miller “prettied” it up, in terms of a checkbox concept identifying deficiencies. The group recognized that individuals must think about the impact of their proposals on other courses and programs, but also recognized that a basic skills course is different than an ADT or a transfer level course.

   The group resolved to look at required/elective courses in programs. It also looked at criteria for evaluation. One of the overarching themes was to have the same process for ANY course pulled. What criteria is to be used for evaluation when something “goes back” to the author. The biggest issue faced is unit values for courses in basic skills, ADTs, and C-ID.

   Does MJC need to be concerned with a particular CSU if only two students transfer there? R. Cranley provided a chart showing that, in 2012-13, most of our students transferred to Stanislaus, then Sac State, and then Fresno.

   C-ID is going to be applicable to some, not all courses. There was substantial discussion of C-IDs and “minimums”, and the document reflects the distinction about the C-ID reflecting the minimum content for a course. What happens
to articulation, if, in an instance a course reduces unit values? R. Cranley noted that such outcomes are hard to predict, and only the articulation process will make the determination. B. Adams noted as well that research can be done using different sources such as ASSIST and CurricUSEARCH (via CurricUNET) to find information on courses at other institutions.

The group is proposing that the process ask authors to look at other schools in our region. Narrative justification will allow the author(s) to explain reasons for the course design. Support data in the form would need to be provided— with all form users following the same data parameters, although those parameters were not yet identified.

B. Adams reported she believed progress was at about 60% from Friday’s meeting. The group will meet again on Thursday October 9. She asked Committee members to look at the current draft and provide feedback before 10/09/14.

Thoughtful discussion ensued. K. Ennis commented that, as a faculty member, she is more interested in what is happening at other community colleges as opposed to the CSU, because of our population. B. Adams pointed out Section 3E, which asks the author to show data from Merced and Delta, and pointed out that C-ID plays a significant role.

A large question that emerged during the process was one of priority. How does the process weigh certain elements in the form when making decisions. B. Adams commented that as a faculty member, she does want to look at transfer institutions. M. Morales noted that academic freedom allows for instructors to enhance and deliver their curriculum. But he also remarked that transferable courses and articulation hold us accountable to standards.

D. Gilbert wanted to draw attention to remarks made by workgroup at large member L. Manzo who reasoned that there are many basic skills students in transfer-level classes at community colleges—a factor the CSU does not do with. L. Manzo participated in the CID descriptor DIGs for Spanish courses, and reported that her group decided to set descriptor unit values at four instead of five not because of a desire for lower units, but because the group did not want to leave out the minority of colleges who offered the course at a lower unit value. Is the committee considering C-ID unit minimums as “normal” or “the norm?”

M. Morales responded by illustrating that a course has formal articulation with a university, faculty are committing to teaching specific topics in a course. Accordingly, the transfer institution agreed to accept the community college’s completions in lieu of their own course offering based upon that commitment. So, if faculty teach more material than stated on the COR, and teach other basic skills not included in the COR. Is MJC then in violation, if faculty do not cover topics on the COR, because they are instead covering basic skills material? Faculty want their students to succeed, but are also accountable to standards set in those agreements. Faculty must cover the content the college has promised to cover in articulation agreements with other institutions.

D. Gilbert asked if MJC’s focus is on our articulation agreements, or, on bringing students up to a level where they are then able to transfer to Stan State, for example. Is MJC’s priority to do what Stanislaus State requires? M. Morales clarified that our students may be at a disadvantage upon transfer if faculty have not covered the content detailed in the articulation agreement because they are augmenting transfer level courses with basic skills content. Students may not be ready for upper-division sequences. R. Cranley agreed.

E. Kerr believes the extra unit is being appended to a course is to allow for the teaching of basic skills, so students who are struggling to catch up can be helped. Is this practice appropriate? The social sciences have always been and will be offered at three units. Her courses would benefit from having an extra unit to teach students basic skills. But MJC may need to think about getting a prerequisite system in place so that students have the skills to be where they should be academically. When students take a transfer-level class at Stanislaus State, they are expected to be ENGL 101 “ready.” It follows that MJC’s students need to be ready to be in a transfer-level course. She has looked at that from her discipline’s perspective, because there hasn’t ever been an increase in units to deal with issues of unpreparedness.

M. Adams remarked that the committee just voted for a unit decrease in MATH 105 and MATH 106. The Math department had looked around the state and saw that CCCs and CSUs were teaching the courses at three units, and MJC was one of the “odd ones out” teaching it at four. M. Adams believed that L. Manzo’s comments at the
workgroup were intended to clarify that 5 units seemed to be the unit value for the majority of those participating in the C-ID, yet the C-ID was developed at four. So, if CCCs offer a course at five units, and the CSU offers the course at four units, which system should MJC try to emulate? He believes MJC should be like community colleges.

K. Ennis expressed concerns about the notion of a “slippery slope” with this issue, exemplifying censorship of books. How might this happen in this context and begin to affect other courses in the curriculum. She wondered if her own course might be vulnerable. She understands the role of the taxpayer concern, but she fears this playing a more important, uninformed, unilateral role in curriculum development than it should.

D. Gilbert asked how many students might be disenfranchised if prerequisites are put before them as a condition of enrollment in transfer level courses. E. Kerr countered that she often sees students fail as a result of having no prerequisites. They fail in ways that damage them, because they believe then that they are incapable. Even with our population, if faculty are setting up expectations for transfer, they need to inform the students that they need to be at least at a basic level to be able to transfer. C-ID made transparent something that has been going on for a long time, and that the college should have grappled with a long time ago: the idea of raising unit values for more time with students.

L. Hatch spoke of programs that had “met students where they were at” that have yielded dismal outcomes. Students who completed them are now are unemployable. The college needs to provide these students robust support.

**Informational Items**

(None)

**XI. NEW BUSINESS**

**Action Items**

(None)

**Informational Items**

(None)

**XII. PUBLIC COMMENT**

S. Kincade commended K. Ennis’s and J. Sousa’s involvement in Julius Caesar and encouraged people to attend this production at the Prospect Theatre.

*M/S/U (M. ADAMS, K. ENNIS) to adjourn at 4:51 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES

Hearing no changes or corrections, the minutes of October 7, 2014 were approved

M. Adams asked for clarification on the approved minutes of 9/23/2014. He was not sure if they contained an error or contradiction. He needed clarification on page 23 in anticipation of items that would be discussed at the forthcoming meeting. At that meeting, L. Hatch had made a friendly amendment and the minutes indicated her amendment had been accepted. M. Adams thought M. Morales’ motion that followed seemed to contradict it. He was unclear on the result. [Will] this [new] process apply to questions not about unit values? B. Adams and other members confirmed that it will.

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROVALS

From: Susan Kincade
Sent: Wednesday, October 15, 2014 9:44 AM
To: Barbara Adams
Cc: Letitia Miller; Ruth Cranley
Subject: FW: Governet and Curriculum Inventory Situation

FYI.

From: Chief Instructional Officers [mailto:CIO-ALL@LISTSERV.CCCCO.EDU] On Behalf Of Walker, Pam
Sent: Wednesday, October 15, 2014 9:43 AM
To: CIO-ALL@LISTSERV.CCCCO.EDU
Subject: Governet and Curriculum Inventory Situation

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Good Morning Colleagues: I wanted you to be aware that Governet, the Curriculum Inventory vendor, is experiencing technical difficulties with the data synchronization of course records. It appears that these problems have led to delays in the issuance of course control numbers. I want you to know that our staff in Academic Affairs continues to receive, review and approve all curriculum proposals. And that both Academic Affairs and our MIS colleagues are working with Governet to resolve these issues as quickly as possible. The Chancellor’s Office will send notification to the field once these technical difficulties have been resolved and it might be helpful that this message is forwarded to those involved with your college curriculum efforts so that they also understand the situation.

Thanks to all.
Pam

Pamela D. Walker, Ed.D.
Vice Chancellor of Academic Affairs
California Community Colleges Chancellor’s Office
1102 Q Street, Suite 4554, Sacramento, CA 95811-6539
916.322.6886 (Business)
916.324.6701 (Facsimile)
pwalker@cccco.edu

B. Adams clarified that MJC is still able to and continues to submit course applications, but since control numbers are not being issued and control numbers equate to funding, it is not likely that colleges will want to offer courses without control numbers.

**Course Activity Report**

*Hearing no objections, the committee was notified of the following modifications and corrections*

<table>
<thead>
<tr>
<th>ART 164</th>
<th>History of Art 1</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective: Summer 2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MODIFY assignments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rationale: Course was approved at the 10/07/14 meeting noting that revisions were needed on assignments. The assignments have been revised.</td>
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<table>
<thead>
<tr>
<th>ELTEC 321</th>
<th>Photovoltaic Systems</th>
<th>3</th>
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</thead>
<tbody>
<tr>
<td>Effective: Summer 2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MODIFY assignments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rationale: Course was approved at the 09/23/24 meeting noting that revisions were needed on CLOs. The CLOs have been revised.</td>
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</table>

<table>
<thead>
<tr>
<th>MUSC 122</th>
<th>Electronic Music 2</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective: Immediately</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CORRECTION TO THE RECORD repeat policy/registration retake policy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rationale: Course was drafted and approved for two completions on 02/18/2014. Course was erroneously entered in Datatel with three completions. This data-error appeared before the committee on 04/15/2014 as the official repeat policy for the course, but this was a clerical error. This error correction is being noted for documentation purposes. It has been corrected in Datatel/CRSE.</td>
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</tbody>
</table>

**IV. COURSE CONSENT AGENDA**
V. COURSE DISCUSSION AGENDA

INACTIVATIONS

MUSE 166  
Chamber Music Ensembles (Strings)  
CCCCO Proposal Type: Inactivation  
Effective: Summer 2015  
INACTIVATE  
Rationale: The course has not been offered for 3 semesters  
Articulation Status: Transfers to UC and CSU  
General Education Status: Approved for (MJC Activities)  
Program Impact:  
- Music AA-T Degree  
M/S/C (E. MAKI, M. GARCIA) to INACTIVATE MUSE 166  
15 AYES, 1 ABSTENTION (R. Cripe)

PEC 150  
Intermediate Yoga for Better Health  
CCCCO Proposal Type: Inactivation  
Effective: Summer 2015  
INACTIVATE  
Rationale: Course is being inactivated because it is not being offered.  
Articulation Status: Transfers to CSU and UC  
General Education Status: Approved for (MJC Activities)  
Program Impact:  
- Physical Education A.A. Degree  
M/S/C (E. MAKI, M. GARCIA) to INACTIVATE PEC 150  
15 AYES, 1 ABSTENTION (R. Cripe)
MODIFICATIONS

ANTHR 140  Magic, Witchcraft, and Religion  3
CCCGO Proposal Type: Non Substantial Change
Effective: Summer 2015
MODIFY description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills
Rationale: This course is being updated as part of its regular cycle
Enrollment Restrictions: Maintaining (A) Satisfactory completion of ENGL 101
Distance Education Status: Approved for Online, Mixed Modalities/Hybrid
Materials Fee Status: (none)
Articulation Status: Transfers to CSU, UC
C-ID Status: (none)
General Education Status Approved for (MJC-GE:B)(CSU-GE:D1)(IGETC:4A)
Program Impact:
- Anthropology AA-T Degree
- CSU-GE Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern

M/S/C (E. MAKI, M. GARCIA) to MODIFY ANTHR 140
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. HATCH, M. BOYD) to MAINTAIN REQUISITES for ANTHR 140
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. HATCH, L. LANIGAN) to MAINTAIN DE for ANTHR 140
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (E MAKI, M. ROBLES) to MAINTAIN PLACEMENT OF ANTHR 140 on GE PATTERN(S)
15 AYES, 1 ABSTENTION (R. Cripe)

ART 108  Ceramics 1  3
CCCGO Proposal Type: Non Substantial Change
Effective: Summer 2015
MODIFY outcomes, objectives, content
Rationale: This course is being updated for periodic review, updating of textbook, and with edits to prepare for C-ID descriptor ARTS 230
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $15
Articulation Status: Transfers to CSU, UC
C-ID Status: Requesting (CID ARTS 230, 3 units)
General Education Status Approved for (MJC Activities)
Program Impact:
- Art A.A. Degree

M/S/C (E. MAKI, M. GARCIA) to MODIFY ART 108
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (M. GARCIA, E. MAKI) to MAINTAIN FEE for ART 108
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. LANIGAN, M. GARCIA) to MAINTAIN PLACEMENT of ART 108 on ACTIVITIES
15 AYES, 1 ABSTENTION (R. Cripe)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credit Hours</th>
<th>CCCC Proposal Type:</th>
<th>Effective:</th>
<th>Rationale:</th>
<th>Enrollment Restrictions:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 109</td>
<td>Ceramics 2</td>
<td>3</td>
<td>Non Substantial Change</td>
<td>Summer 2015</td>
<td>Course is being updated to clarify materials fees and for curriculum review cycle</td>
<td>Maintaining (P) Satisfactory completion of ART 108.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>MODIFY objectives, content, typical assignments, methods of instruction, textbooks</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART 140</td>
<td>Sculpture 1</td>
<td>3</td>
<td>Non Substantial Change</td>
<td>Summer 2015</td>
<td>We are updating this course for periodic review, to add the correct CLO's, addition of comparable courses, addition of textbooks, and to re-submit for C-ID descriptor ARTS 240</td>
<td></td>
</tr>
</tbody>
</table>

**Rationale:** 
- MODIFY materials fee information, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
- Rationale: We are updating this course for periodic review, to add the correct CLO's, addition of comparable courses, addition of textbooks, and to re-submit for C-ID descriptor ARTS 240

**Distance Education Status:** (none)  
**Materials Fee Status:** Maintaining fee of $15  
**Articulation Status:** Transfers to CSU, UC  
**C-ID Status:** Requesting (CID ARTS 240, 3 units)  
**General Education Status:** Maintaining (MJC-GE:C) (CSU-GE:C1)  
**Program Impact:** 
- Art A.A. Degree  
- Art History AA-T Degree  
- CSU-GE Pattern Certificate of Achievement  
- Studio Arts AA-T Degree  

**M/S/C (E. MAKI, M. GARCIA) to MODIFY ART 109**  
15 AYES, 1 ABSTENTION (R. Crippe)  
**M/S/C (L. HATCH, M. BOYD) to MAINTAIN REQUISITES for ART 109**  
15 AYES, 1 ABSTENTION (R. Crippe)  
**M/S/C (M. GARCIA, E. MAKI) to MAINTAIN FEE for ART 109**  
15 AYES, 1 ABSTENTION (R. Crippe)  
**M/S/C (L. LANIGAN, M. GARCIA) to MAINTAIN PLACEMENT of ART 109 on ACTIVITIES**  
15 AYES, 1 ABSTENTION (R. Crippe)  

**M/S/C (E. MAKI, M. GARCIA) to MODIFY ART 140**  
15 AYES, 1 ABSTENTION (R. Crippe)  
**M/S/U (M. GARCIA, E. MAKI) to MAINTAIN FEE for ART 140**  
15 AYES, 1 ABSTENTION (R. Crippe)  
**M/S/U (E MAKI, M. ROBLES) to MAINTAIN PLACEMENT of ART 140 on GE PATTERN(S)**  
15 AYES, 1 ABSTENTION (R. Crippe)
ART 141  Sculpture 2  3
CCCO Proposal Type: Non Substantial Change
Effective: Summer 2015
MODIFY materials fee, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, requisite skills
Rationale: This course is being updated for periodic review, adding equivalent courses, matching of requisite skills to prerequisite course, and input of the proper CLO's
Enrollment Restrictions: Maintaining (P) Satisfactory completion of ART 140
Distance Education Status: (none)
Materials Fee Status: Removing fee of $15
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Approved for (MJC Activities)
Program Impact:
- Art A.A. Degree

M/S/C (E. MAKI, M. GARCIA) to MODIFY ART 141
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. HATCH, M. BOYD) to MAINTAIN REQUISITES for ART 141
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (M. GARCIA, E. MAKI) to REMOVE FEE for ART 141
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. LANIGAN, M. GARCIA) to MAINTAIN PLACEMENT of ART 141 on ACTIVITIES
15 AYES, 1 ABSTENTION (R. Cripe)

ART 142  Sculpture 3  3
CCCO Proposal Type: Non Substantial Change
Effective: Summer 2015
MODIFY materials fee, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation
Rationale: This course is being updated for periodic review, adding equivalent courses, matching of requisite skills to prerequisite course, and input of the proper CLO's
Enrollment Restrictions: Maintaining (P) Satisfactory completion of ART 141
Distance Education Status: (none)
Materials Fee Status: Removing fee of $15
Articulation Status: Transfers to CSU, UC
C-ID Status: (none)
General Education Status Approved for (MJC Activities)
Program Impact:
- Art A.A. Degree

M/S/C (E. MAKI, M. GARCIA) to MODIFY ART 142
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. HATCH, M. BOYD) to MAINTAIN REQUISITES for ART 142
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (M. GARCIA, E. MAKI) to REMOVE FEE for ART 142
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. LANIGAN, M. GARCIA) to MAINTAIN PLACEMENT of ART 142 on ACTIVITIES
15 AYES, 1 ABSTENTION (R. Cripe)
ART 147  Painting 1 (in Acrylic)  3

CCCCO Proposal Type: Non Substantial Change
Effective: Summer 2015
MODIFY content
Rationale: This course is being updated for periodic review, updating of textbook, and to add C-ID descriptor ARTS 210, which has been granted.
Enrollment Restrictions: Maintaining (P) Satisfactory completion ART 120 or ART 124
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU, UC
C-ID Status: Approved for (CID ARTS 210, 3 units)
General Education Status: Approved for (MJC Activities)
Program Impact:
- Art A.A. Degree
- Art History AA-T Degree
- Studio Arts AA-T Degree
M/S/C (E. MAKI, M. GARCIA) to MODIFY ART 147
15 AYES, 1 ABSTENTION (R. Cripe)

EHS 281  Advanced Floral Design  3

CCCCO Proposal Type: Non Substantial Change
Effective: Summer 2015
MODIFY materials fee, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Periodic Review
Enrollment Restrictions: Maintaining (P) Satisfactory completion of EHS 280
Distance Education Status: (none)
Materials Fee Status: Increasing fee from $70 to $80
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Commercial Floristry Technician Certificate of Achievement
- Environmental Horticultural Science A.S. Degree
M/S/C (E. MAKI, M. GARCIA) to MODIFY EHS 281
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. HATCH, M. BOYD) to MAINTAIN REQUISITES for ART 147
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. LANIGAN, M. GARCIA) to MAINTAIN PLACEMENT of ART 147 on ACTIVITIES
15 AYES, 1 ABSTENTION (R. Cripe)
ENGL 161 Film Appreciation 3 (previously 4)

CCCCO Proposal Type: Substantial Change
Effective: Summer 2015

**MODIFY** units, enrollment restrictions, hours, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills.

**Rationale:** To be current in the five-year review cycle.

**Enrollment Restrictions:** Removing (P) Satisfactory completion of ENGL 50 and (A) Satisfactory completion of ENGL 101

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU, UC

**C-ID Status:** (none)

**General Education Status** Approved for (MJC-GE:C)(CSU-GE:C1)(IGETC:3A)

**Program Impact:**
- CSU-GE Pattern Certificate of Achievement
- English A.A. Degree
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern

**ENGL 161 pulled for discussion by M. Adams** due to concerns of following the motion/process approved at the 9/23/14 meeting. It was determined that this course was not on any previous agenda and therefore the motion/process didn’t apply to this course.

**M/S/C (L. HATCH, E. KERR) to MODIFY ENGL 161**
2 Nays: (K. Ennis, M. Adams)
1 Abstention: (R. Cripe)

**M/S/C (L. HATCH, M. BOYD) to REMOVE REQUISITES for ENGL 161**
15 AYES, 1 ABSTENTION (R. Cripe)

**M/S/C (E MAKI, M. ROBLES) to MAINTAIN PLACEMENT OF ENGL 161 on GE PATTERN(S)**
15 AYES, 1 ABSTENTION (R. Cripe)
ENGL 162 History of Cinema

CCCCO Proposal Type: Non Substantial Change
Effective: Summer 2015

MODIFY enrollment restrictions, hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: To be current in the 5-year review cycle

Enrollment Restrictions: Maintaining (P) Satisfactory completion of ENGL 50. Removing (A) Satisfactory completion of ENGL 101.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU, UC

C-ID Status: (none)

General Education Status: Approved for (MJC-GE: C)(CSU-GE: 3B)(IGETC: C2)

Program Impact:
- CSU-GE Pattern Certificate of Achievement
- English A.A. Degree
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern

M/S/C (E. MAKI, M. GARCIA) to MODIFY ENGL 162 During blanket approval of courses, R. Cranley noted that the Word Report/Course Outline was not working for this course only and was generating a CurricUNET error. B. Adams tested to confirm the malfunction and said she would submit a Governet ticket. It was noted that Spell-Check was also malfunctioning.

M/S/C (L. HATCH, M. BOYD) to MODIFY REQUISITES for ENGL 162
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (E MAKI, M. ROBLES) to MAINTAIN PLACEMENT OF ENGL 162 on GE PATTERN(S)
15 AYES, 1 ABSTENTION (R. Cripe)
FDNTR 219  Introduction to Nutrition Science

Proposal Type:  Non Substantial Change

Effective: Upon CCCCO approval, Spring 2015 [Expedited!]

Rationale for Expedited Approval: While we are aligning with C-ID, this is a course that turns away students every semester. Updating and adding the DE modality will help meet student demand and generate FTES.

MODIFY title, DE modalities, GE pattern placement, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for compliance to add DE component and for C-ID. Revisions were made to all areas of the course

Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to have successfully completed a laboratory chemistry course in high school or college or be concurrently enrolled in a laboratory chemistry course in college.

Distance Education Status: Requesting (Mixed Modalities/Hybrid, Online)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU, UC

C-ID Status: Requesting (CID NUTR 110, 3 units)


Program Impact:
- Athletic Training /Sports Medicine A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern

FDNTR 219 pulled for discussion by M. Adams due to concerns of following the motion/process approved at the 9/23/14 meeting and content in excess of the C-ID descriptor. Discussion ensued and the majority of the committee believed the intent of the motion/process was for courses that could not be resolved based on recommendations from the committee. The course was withdrawn at the 10/7/14 meeting in order to update to align with the C-ID descriptor.

M/S/FAILED (M. BOYD, T. GUY) to MOVE THE PREVIOUS QUESTION (stop debate two-thirds vote required)

8 Ayes (M. Boyd, M. Uliana, E. Kerr, L. Hatch, L. Lanigan, M. Garcia, T. Guy, R. Cranley)
7 Nays (E. Maki, K. Ennis, N. Gopal, D. Gilbert, M. Robles, M. Adams. H. Duarte)
1 Abstention (R. Cripe)

M/S/C (E. MAKI, M. GARCIA) to MODIFY FDNTR 219
15 Ayes, 1 Abstention (R. Cripe)

M/S/C (L. HATCH, M. BOYD) to MAINTAIN REQUISITES for FDNTR 219
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. HATCH, L. LANIGAN) to ADOPT DE for FDNTR 219
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (E MAKI, M. ROBLES) to MODIFY PLACEMENT of FDNTR 219 on GE PATTERN(S)
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. HATCH, L. GARCIA) to EXPEDITE MODIFICATIONS of FDNTR 219
15 AYES, 1 ABSTENTION (R. Cripe)
GUIDE 109  International Student/New American Focus  
**CCCGO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2015  
**MODIFY** description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills  
**Rationale:** The course was updated and includes changes to content, assignments and other readings.  
**Enrollment Restrictions:** Maintaining (A) Students are strongly advised to have eligibility for ESL 45 and 46  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status** Approved for (MJC Guidance)  
**Program Impact:**  
- Stand Alone  
*M/S/C (E. MAKI, M. GARCIA) to MODIFY GUIDE 109*  
15 AYES, 1 ABSTENTION (R. Cripe)  
*M/S/C (L. HATCH, M. BOYD) to MAINTAIN REQUISITES for GUIDE 109*  
15 AYES, 1 ABSTENTION (R. Cripe)  
*M/S/C (L. LANIGAN, M. GARCIA) to MAINTAIN PLACEMENT of GUIDE 109 on GUIDANCE*  
15 AYES, 1 ABSTENTION (R. Cripe)  

GUIDE 110  Introduction to College  
**CCCGO Proposal Type:** Non Substantial Change  
**Effective:** Summer 2015  
**MODIFY** title, enrollment restrictions, description, content, typical assignments, methods of evaluation, textbooks, requisite skills  
**Rationale:** The course was updated and includes changes to its title, assignments, and a course advisory.  
**Enrollment Restrictions:** Requesting: (A) Satisfactory completion of ENGL 49 or READ 40 or qualification by the MJC assessment process  
**Distance Education Status:** Maintaining (Online)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU (CC GUIDE 107)  
**C-ID Status:** (none)  
**General Education Status** Approved for (MJC Guidance)  
**Program Impact:**  
- Human Services Certificate of Achievement  
*M/S/C (E. MAKI, M. GARCIA) to MODIFY GUIDE 110*  
15 AYES, 1 ABSTENTION (R. Cripe)  
*M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for GUIDE 110*  
15 AYES, 1 ABSTENTION (R. Cripe)  
*M/S/C (L. HATCH, L. LANIGAN) to MAINTAIN DE for GUIDE 110*  
15 AYES, 1 ABSTENTION (R. Cripe)  
*M/S/C (L. LANIGAN, M. GARCIA) to MAINTAIN PLACEMENT of GUIDE 110 on GUIDANCE*  
15 AYES, 1 ABSTENTION (R. Cripe)
GUIDE 111  
**Career Exploration**  
**Proposal Type:** Non Substantial Change  
**Effective:** Summer 2015  
**MODIFY** title, enrollment restrictions, materials fee, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** The course was updated and includes changes to its title, career assessment fees; a distance education-hybrid option and a course requisite advisory were added.  
**Enrollment Restrictions:** Requesting (A) Satisfactory completion of ENGL 49 or READ 40 or qualification by the MJC assessment process.  
**Distance Education Status:** Requesting (Mixed modalities/Hybrid)  
**Materials Fee Status:** Increasing fee from $18 to $23  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status** Approved for (MJC Guidance)  
**Program Impact:**  
Stand-Alone  
**M/S/C (E. MAKI, M. GARCIA) to MODIFY GUIDE 111**  
15 AYES, 1 ABSTENTION (R. Cripe)  
**M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for GUIDE 111**  
15 AYES, 1 ABSTENTION (R. Cripe)  
**M/S/C (L. HATCH, L. LANIGAN) to ADOPT DE for GUIDE 111**  
15 AYES, 1 ABSTENTION (R. Cripe)  
**M/S/C (M. GARCIA, E. MAKI) to MODIFY FEE for GUIDE 111**  
15 AYES, 1 ABSTENTION (R. Cripe)  
**M/S/C (L. LANIGAN, M. GARCIA) to MAINTAIN PLACEMENT of GUIDE 111 on GUIDANCE**  
15 AYES, 1 ABSTENTION (R. Cripe)

PE 102  
**Offensive Football Theory**  
**CCCCO Proposal Type:** Non Substantial Change  
**Effective:** Summer 2015  
**MODIFY** outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation  
**Rationale:** Periodic review  
**Enrollment Restrictions:** (none)  
**Distance Education Status:** (none)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (none)  
**General Education Status** (none)  
**Program Impact:**  
- Physical Education A.A. Degree  
**M/S/C (E. MAKI, M. GARCIA) to MODIFY PE 102**  
15 AYES, 1 ABSTENTION (R. Cripe)
PE 105  Defensive Football Theory  
**CCCCO Proposal Type:** Non Substantial Change  
**Effective:** Summer 2015  
**MODIFY** outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation  
**Rationale:** Periodic Review  
**Enrollment Restrictions:** (none)  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (none)  
**General Education Status** (none)  
**Program Impact:**  
- Physical Education A.A. Degree

PE 105 withdrawn on behalf of C. MULDER by B. ADAMS due to concerns about content, and unmatched objectives and methods of evaluation. The representative will work with the faculty author to resolve the issues. After lengthy discussion on what falls under the 9/23/14 motion, B. Adams requested the course be placed back on agenda for discussion if it would not be eligible for revision and review at 11/4/14 meeting. Committee determined since the course was withdrawn, it did not follow under the process and could be returned on the 11/4/14 agenda.

NEW COURSES

ART 192  Professional Practices  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval  
**ADOPT**

**Rationale:** This new course will prepare students to create and organize the portfolio and professional materials necessary for presentations in the fine art and vocational fields of photography.  
**Enrollment Restrictions:** Requesting (P) Satisfactory completion of ART 172 or ART 173  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status** (none)  
**Program Impact:**  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/C (E. MAKI, M. GARCIA) to ADOPT ART 192  
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for ART 192  
15 AYES, 1 ABSTENTION (R. Cripe)
COMM 133  Mediated Communication  3
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: The integration of computers, tablets, and smart phones into everyday life has significantly impacted our communication with others, especially in personal relationships and organizational contexts. This course will help students understand the impact of technology on human communication so they can use technology in ethical and effective ways in their personal and professional lives. The department plans on adding this course to list "B" in the AA-T and to the electives list in the AA degree once CCCCO approval is achieved.
Enrollment Restrictions: Requesting (A) Satisfactory completion of ENGL 50
Distance Education Status: Requesting (Online)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: Requesting (MJC-GE:D2)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
M/S/C (E. MAKI, M. GARCIA) to ADOPT COMM 133
15 AYES, 1 ABSTENTION (R. Cripe)
M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for COMM 133
15 AYES, 1 ABSTENTION (R. Cripe)
M/S/C (L. HATCH, L. LANIGAN) to ADOPT DE for COMM 133
15 AYES, 1 ABSTENTION (R. Cripe)
M/S/C (E MAKI, M. ROBLES ) to PLACE COMM 133 on GE PATTERN(S)
15 AYES, 1 ABSTENTION (R. Cripe)

GEOL 180  Geology of the Central Sierra Nevada  1
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. California possesses some of the most diverse geologic landscapes on the planet. Each of these proposed courses emphasize the field relationships and principles in particular regions. Geology/earth science majors will be able to continue to benefit from each unique field experience.
Enrollment Restrictions: Requesting (A) Students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of instructor.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
M/S/C (E. MAKI, M. GARCIA) to ADOPT GEOL 180
15 AYES, 1 ABSTENTION (R. Cripe)
M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for GEOL 180
15 AYES, 1 ABSTENTION (R. Cripe)
GEOL 181  Geology of Sequoia and Kings Canyon  1
CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
ADOPT
Rationale: Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. California possesses some of the most diverse geologic landscapes on the planet. Each of these proposed courses emphasize the field relationships and principles in particular regions. Geology/earth science majors will be able to continue to benefit from each unique field experience.
Enrollment Restrictions: Requesting (A) Before enrolling in this course, students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of the instructor.
Distance Education Status: (none)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU
C-ID Status: (none)
General Education Status (none)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
M/S/C (E. MAKI, M. GARCIA) to ADOPT GEOL 181
15 AYES, 1 ABSTENTION (R. Cripe)
M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for GEOL 181
15 AYES, 1 ABSTENTION (R. Cripe)

GEOL 182  Geology of the California Coastline  1
CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
ADOPT
Rationale: Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. California possesses some of the most diverse geologic landscapes on the planet. Each of these proposed courses emphasize the field relationships and principles in particular regions. Geology/earth science majors will be able to continue to benefit from each unique field experience.
Enrollment Restrictions: Requesting (A) Before enrolling in this course, students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of the instructor.
Distance Education Status: (none)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU
C-ID Status: (none)
General Education Status (none)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
M/S/C (E. MAKI, M. GARCIA) to ADOPT GEOL 182
15 AYES, 1 ABSTENTION (R. Cripe)
M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for GEOL 182
15 AYES, 1 ABSTENTION (R. Cripe)
**GEOL 185**  
**Geology of California's Volcanoes**  

**CCCGO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCGO Approval  

**ADOPT**  

**Rationale:** Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. California and the American West possess some of the most diverse geologic landscapes on the planet. Each of these proposed courses emphasize the field relationships and principles in particular regions. Geology/earth science majors will be able to continue to benefit from each unique field experience.*  

**Enrollment Restrictions:** Requesting (A) Before enrolling in this course, students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of the instructor.  

**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Transfer Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status** (none)  

**Program Impact:**  
- Stand-Alone (The department will need to modify any academic programs in CurricUNET to add this course to the program and change the status to Program-Applicable)

**M/S/C (E. MAKI, M. GARCIA) to ADOPT GEOL 185**  
15 AYES, 1 ABSTENTION (R. Cripe)  

**M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for GEOL 185**  
15 AYES, 1 ABSTENTION (R. Cripe)  

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**GEOL 186**  
**Geology of the Eastern Sierra Nevada**  

**CCCGO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCGO Approval  

**ADOPT**  

**Rationale:** Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. California possesses some of the most diverse geologic landscapes on the planet. Each of these proposed courses emphasize the field relationships and principles in particular regions. Geology/earth science majors will be able to continue to benefit from each unique field experience.  

**Enrollment Restrictions:** Requesting (A) Before enrolling in this course, students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of the instructor.  

**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Transfer Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status** (none)  

**Program Impact:**  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

**M/S/C (E. MAKI, M. GARCIA) to ADOPT GEOL 186**  
15 AYES, 1 ABSTENTION (R. Cripe)  

**M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for GEOL 186**  
15 AYES, 1 ABSTENTION (R. Cripe)
GEOL 190  International Geology Field Studies  3

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO Approval

ADOPT

Rationale: Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting geology. MJC students have in the past visited such localities as Scotland, Italy, Switzerland, Australia, New Zealand, and Hawaii, regions that possess some of the most diverse geologic landscapes on the planet. This proposed course emphasizes the field relationships and principles in a variety of particular sites around the world. Geology/earth science majors will be able to continue to benefit from each unique field experience.

Enrollment Restrictions: Requesting (A) Before enrolling in this course, students are strongly advised to be enrolled in or have successfully completed any geology or earth science course, or get consent of the instructor.

Distance Education Status: (none)
Materials Fee Status: (none)
Transfer Status: Transfers to CSU
C-ID Status: (none)

General Education Status: (none)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/C (E. MAKI, M. GARCIA) to ADOPT GEOL 190
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for GEOL 190
15 AYES, 1 ABSTENTION (R. Cripe)

PE 126  Introduction to Sport Management  3

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval

ADOPT

Rationale: To develop relevant transferable curriculum as part of a Physical Education major.

Enrollment Restrictions: (none)
Distance Education Status: Requesting (Online)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU.
C-ID Status: (none)

General Education Status: (none)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/C (E. MAKI, M. GARCIA) to ADOPT PE 126
15 AYES, 1 ABSTENTION (R. Cripe)

M/S/C (L. HATCH, L. LANIGAN) to ADOPT DE for PE 126
15 AYES, 1 ABSTENTION (R. Cripe)
PEVW 116 XABC  
Training and Conditioning for Golf  
½, 1, 2, 3  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval, Spring 2015 (Expedited)  
Rationale for Expedited Approval: To develop relevant transferable curriculum as part of a Physical Education major.  
ADOPT  
Rationale: To adhere to community college athletics regulations on intercollegiate participation  
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU. Requesting, UC.  
C-ID Status: (none)  
General Education Status: Requesting (MJC Activities)  
Program Impact:  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
M/S/C (E. MAKI, M. GARCIA) to ADOPT PEVW 116 XABC  
15 AYES, 1 ABSTENTION (R. Cripe)  
M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for PEVW 116 XABC  
15 AYES, 1 ABSTENTION (R. Cripe)  
M/S/C (L. LANIGAN, M. GARCIA) to PLACE PEVW 116 XABC on ACTIVITIES  
15 AYES, 1 ABSTENTION (R. Cripe)  
M/S/C (L. HATCH, M. GARCIA) to EXPEDITE ADOPTION of PEVW 116 XABC  
15 AYES, 1 ABSTENTION (R. Cripe)

PEVW 136 XABC  
Training and Conditioning for Track and Field  
½, 1, 2, 3  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval, Spring 2015 (Expedited)  
Rationale for Expedited Approval: With the removal of repeatability from physical education courses, athletics is being required to develop courses following the CCCAA guidelines to allow student-athletes to train and condition for their competitive season.  
ADOPT  
Rationale: To meet current standards for California Community College Athletic Association eligibility.  
Enrollment Restrictions: Requesting (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU. Requesting UC.  
C-ID Status: (none)  
General Education Status: Requesting (MJC Activities)  
Program Impact:  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
M/S/C (E. MAKI, M. GARCIA) to ADOPT PEVW 136 XABC  
15 AYES, 1 ABSTENTION (R. Cripe)  
M/S/C (L. HATCH, M. BOYD) to ADOPT REQUISITES for PEVW 136 XABC  
15 AYES, 1 ABSTENTION (R. Crip)  
M/S/C (L. LANIGAN, M. GARCIA) to PLACE PEVW 136 XABC on ACTIVITIES  
15 AYES, 1 ABSTENTION (R. Crip)  
M/S/C (L. HATCH, M. GARCIA) to EXPEDITE ADOPTION of PEVW 136 XABC  
15 AYES, 1 ABSTENTION (R. Crip)
DE (DISTANCE EDUCATION) ONLY PROPOSALS

MDAST 320  Introduction to Medical Assisting  3
  CCCCO Proposal Type: (Not Applicable)
  Effective: Summer 2015
  DE ONLY
  Rationale: MDAST 320 is a course that would be appropriate as a hybrid.
  Distance Education Status: Requesting (Hybrid/Mixed Modalities, Online)
  Articulation Status: (Not a transfer-level course)
  General Education Status (none)
  Program Impact:
  - Medical Assisting Certificate of Achievement
  M/S/C (L. HATCH, L. LANIGAN) to ADOPT DE for MDAST 320
  15 AYES, 1 ABSTENTION (R. Cripe)

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

AA-T: Elementary Teacher Education (10/08/2014)

Program Activity

(Nothing)

Program learning outcomes for the following programs were modified in CurricUNET

(Nothing)

VII. PROGRAM CONSENT AGENDA

(Nothing)
VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

MODIFY: ADMINISTRATION OF JUSTICE PROGRAM

AS-T: Administration of Justice 18 (previously 18-20)

MODIFY: List A requirements, List B requirements, total units

Effective: Upon CCCCO Approval

Rationale: This program is being updated to align with the revised ADJTU TMC template.

M/S/C (M. GARCIA, E. MAKI) to MODIFY AS-T in Administration of Justice

15 AYES, 1 ABSTENTION (R. Cripe)

MODIFY: UNIVERSITY PREPARATION: LANGUAGE STUDIES PROGRAM

AA: University Preparation, Emphasis in Language Studies 20

MODIFY: catalog description, required courses, recommended course sequence

Effective: Upon CCCCO Approval

Rationale: This is simply an update of the required & elective courses due to inactivation of some courses previously listed.

M/S/C (M. GARCIA, E. MAKI) to MODIFY AA: University Preparation, Emphasis in Language Studies

15 AYES, 1 ABSTENTION (R. Cripe)

INACTIVATIONS

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  
   B. Adams
   The AA-T in Elementary Teacher Education has been approved putting MJC close to meeting its 100% goal as established by the Self Certification in January 2013. The ADT in Computer Science is still outstanding. The CCCC has tracking colleges’ progress toward their goals. This data on this chart may be deceiving because it includes ADTs established after colleges self-certified. The CCCC has written a memo providing college with strategies to meet the 100% goal.

   The state updated TMC template on 09/01/14. Because of double-counting errors coming from the colleges, they have enhanced templates with separate columns for CSU-GE and IGETC unit values to more fully reflect how double-counting values are calculated. Some templates show 09/01/14 as a revision date merely as a result of this enhancement.

   There are a couple of new TMC templates available on the C-ID website, but are not yet available on the CCCC for development. This is because the Chancellor’s Office Templates (COTs) have not been developed. To clarify the acronyms, TMC information belongs to CID, while the COT templates belong to the CCCC, ADTs refer to the transfer degrees the college offers.

   A representative noted that there are new Agriculture TMC templates available that were developed collaboratively statewide by agriculture faculty. They will be developed at MJC.

   Colleges will have 18 months to develop ADTs once the COTs are released on the CCCC website, if they have a similar major. New COTs will be rolled out twice a year in September and February.

2. C-ID  
   R. Cranley
   MJC has 139 courses approved for C-ID descriptors, no change since the last meeting. Because of the backlog of courses needing C-ID review, M. Pilati recently held a power-review session (10/17/14) in the disciplines of anthropology, art history, biology, history, mathematics, political science, Spanish, and studio arts. R. Cranley is hopeful that MJC’s course proposals will be evaluated.

3. CurricUNET Implementation/Issues  
   B. Adams/L. Miller
   The “scissors” (delete) button is working again. H. Townsend put in a ticket for distance education proposals, which are freezing. As. R. Cranley noted, the spellcheck feature needs to be fixed. We will also need to investigate why ENGL 162 word report is not working.

4. Outcomes Assessment Workgroup (OAW)  
   K. Ennis/E. Kerr
   The group has not met but is starting to look at criteria for an “all assessment report” so that faculty will have meaningful feedback on data entered into the system.

5. AB 86 and SB1070 Legislation  
   P. Mendez
   No report.
X. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process**
   
   B. Adams presented the working draft of the Curriculum Review Process form, which reflected the work of the committee on October 3 and October 9. The form is designed to honor the fact that most faculty do not have the same degree of curricular knowledge as do members of the Curriculum Committee. The form is designed in sections, so that authors only need to complete sections that apply to their course proposal. The representative must first supply the reason the course was returned to the author. In Section 1 the, “check the applicable boxes” area needs attention. The boxes align with the CurricUNET Course Checklist. Section 2 asks the faculty author [when necessary for the area(s) of concern] to review the impact of the proposal on courses and programs across the curriculum. Section 3 is required when committee members have concerns and/or questions about unit values for course proposals. Various features of this section were explained. The group discussed the merits of the form and raised questions. Some features still need further development, but the group agreed that it was imperative to get “Section 3” in use as soon as possible since that affects many courses in the review pipeline.

   How should this be done? L. Miller noted the interactivity of the form should be tested to ensure it functions as intended. C. Martin commented that the form should be piloted to ensure it is usable in terms of content. Is the form intended to generate scores on particular areas? One representative expressed a strong belief that this form was not meant as a means to score proposals, but only to glean more useful information when the committee is unable to make a decision on a particular proposal. The form will provide a consistent channel through which the inquiry can be facilitated. Currently, data can be presented from a variety of angles, but the results and the research parameters can be presented inconsistently. This form will generate consistent data.

   Should form development be delegated? It was requested that the Section 3 of the form, Unit Values, be piloted by departments as soon as possible because of courses and programs being held up for issues that would be addressed with this section. The other sections are not as complicated, but need further development and discussion as to what scenarios might arise with those course elements, and how to develop the form in that vein.

   It was agreed that the form should be available online for individuals to test/pilot/use. The merits of breaking the form into multiple documents (as opposed to one document) was discussed.

   The group will try to pilot the form for the technical functionality in next two weeks. Sections will be parsed out for further evaluation and development if specific representatives are interested in doing so. The form will be voted on at the next meeting.

Informational Items

(NONE)
XI. NEW BUSINESS

Action Items

1. Proposed Advising Grid for 2015-2016 Catalog  
   B. Adams
   B. Adams noted this item does not yet have urgency since there is still time for catalog production, but explained that Counseling has requested the this advising grid be included in the next catalog, which advises what GE patterns may be used for certain pathways.

   Does the committee like the grid and think it would be useful? Does this document need to be in the catalog? It was noted that there were errors on the grid, and such details can critically mislead students. It creates another layer of official advising information. If there is something wrong with advising information as currently detailed in the catalog? Would this document be redundant? Perhaps the committee should reevaluate existing catalog information to see if there is room for improvement to accommodate the Counseling department’s needs. Might the committee want to look at this in conjunction with other catalog information to see if there can be more student-friendly improvements? What is the rationale for the document? The item was tabled until the next meeting in hopes that representatives could review the item in more depth.

Informational Items

1. CurricUNET Training for Deans and Representatives  
   B. Adams
   B. Adams will hold a training on Tuesday, 10/28 for new deans and representatives. This training will specifically focus on getting through approvals, commenting on and tracking proposals and will be held from 2:30 to 4:00 in Yosemite 213. An Outlook invitation will be sent. B. Adams hopes to see representatives in attendance.

XII. PUBLIC COMMENT

M/S/C (L. HATCH, M. ULIANA) to ADJOURN at 5:03 PM
15 AYES, 1 ABSTENTION (R. Cripe)

Members Absent: J. Beebe, C. Mulder, C. Martin (Co-chair)

Others Present: L. Miller (Curriculum Specialist), H. Townsend (Accreditation/Assessment Process Specialist), B. Newell (HiST), H. Louie (GUIDE)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of October 21, 2014 were approved.

III. COURSE NOTIFICATION AGENDA

CLARIFICATION OF 09/23/14 MOTION REGARDING PROCESS

M. Morales was present to clarify the intent of his motion on 09/23/2014 regarding Curriculum Committee process. B. Adams had also documented the process that exists in anticipation that it might go forward to the Academic Senate if the Course Proposal Justification form was approved later in the meeting. She presented a working document called “Curriculum Review Process” to illustrate the process under currently under discussion.

M. Morales acknowledged that past practice has allowed for courses with identified issues to be withdrawn for the purpose of improving the proposal without the committee taking any formal action. He noted that such instances suggest that the course proposal never existed, and technically, should not appear on the minutes. That process has worked, and continues to work efficiently.

He noted there currently is no process to delineate what happens to a course proposal that is withdrawn from the agenda with specific recommendations for improvement, but upon resubmission, the proposal does not incorporate the recommendations. What does the committee do? No formal process currently exists for such scenarios.

His motion served to initiate development of an equitable process for those scenarios, but did not serve to stop the informal process of withdrawing courses to reconcile issues. His ultimate goal was to make the process more efficient in doing so. His motion would simply create a clear procedure (Course Justification Proposal now in draft form) for those scenarios wherein the course proposal comes back without the committee’s concerns addressed.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Hearing no objections, the committee was notified of the following corrections to the record.

The Curriculum Committee minutes and CurricUNET approvals from 10/07/2014 did not fully accurately reflect the intentions of the faculty for the following courses due to a system issue.

**CMPGR 213  Applied Computer Graphics (10/07/2014) 3**

**ART 103  CCCC Proposal Type: Course Inactivation**

**MODIFY course IDs, cross-listings (remove ART 103)**

**Activity Rationale:** This ART 103 “course inactivation” proposal approved on 10/07/14 erroneously inactivated the CMPGR 213 iteration of the course in CurricUNET. The record needs to show that the departments did not intend to inactivate CMPGR 213 and the system needed to be corrected. CurricUNET was corrected on 10/29/14 by removing the cross-listing from the ART 103 course inactivation now “Approved-Awaiting Inactivation”.

**Original Rationale:** The Art department no longer offers this course, and has no plans to do so in the foreseeable future. CMPGR 213 should continue on without a cross-listing with ART 103

**Program Impact:**
- Art A.A. Degree

**M/S/U (K. ENNIS, L. LANIGAN) to INACTIVATE ART 103**

**CMPGR 219  Computer Graphics Portfolio Review 3**

**ART 119  CCCC Proposal Type: Course Inactivation (10/07/2014)**

**MODIFY course IDs, cross-listings (remove ART 119)**

**Activity Rationale:** This ART 119 “course inactivation” proposal approved on 10/07/14 erroneously inactivated the CMPGR 219 version of the course in CurricUNET. The record needs to show that the departments did not intend to inactivate CMPGR 219 and that the system needed to be corrected. CurricUNET was corrected on 10/29/14 by removing the cross-listing from the ART 119 course inactivation now “Approved-Awaiting Inactivation”.

**Original Rationale:** The Art department no longer offers this course, and has no plans to do so in the foreseeable future. CMPGR 219 should continue on without a cross-listing with Art 119.

**Program Impact:**
- Art A.A. Degree

**M/S/U (K. ENNIS, L. LANIGAN) to INACTIVATE ART 119**

Hearing no objections, the committee was notified of the following revised rationales

On 10/07/14, numerous Chemistry proposals came before the Curriculum Committee and were approved with rationales stating “periodic review.” The department was asked to provide more robust rationales for the changes made in anticipation of increased scrutiny from the CCCC. They obliged and their revised rationales follow.

**CHEM 101  General Chemistry 1 (10/07/14) 5**

**Revised Rationale:** Periodic review. We carefully compared the CHEM 101 outline with CID CHEM 110 and ensured that all components were present. Textbooks were updated. Minor adjustments were made to content and objectives. Student learning outcomes were simplified and standardized across the collection of chemistry courses.
CHEM 102  General Chemistry 2 (10/07/14)  5
Revised Rationale Periodic review. The CHEM 102 outline was compared closely and adjusted according to the CID CHEM 120 outline. Textbooks were updated and minor adjustments were made to other aspects of the outline. Student learning outcomes were standardized across chemistry courses.

CHEM 142  Pre-General Chemistry (10/07/14)  3
Revised Rationale Periodic review. This course has been updated to include current textbooks, slight adjustments to objectives, content, and other components. The course continues to serve as an effective preparation for general chemistry for science majors (CHEM 101/102).

CHEM 143  Introductory College Chemistry (10/07/14)  4 (previously 5)
Revised Rationale This course has been carefully compared with the C-ID CHEM 101 and adjusted in order to be sure to incorporate all the necessary elements. In addition, the units and contact hours have been reduced to align with the 4-unit minimum for C-ID CHEM 101, allowing the college to obtain the Nursing Transfer Model that requires a 4-unit chemistry course.

CHEM 144  Fundamentals of Organic and Biochemistry (10/07/14)  4
Revised Rationale Periodic review. This course outline was compared with C-ID CHEM 102 to ensure that all components were addressed. Adjustments were made to ensure content coverage for this C-ID descriptor. Other course elements were updated as needed, such as textbooks, content and objectives.

CHEM 150  Exploring Our Chemical Environment (10/07/14)  3
Revised Rationale Periodic review. The course outline was compared with C-ID CHEM 100 and adjusted to ensure that all components were in alignment with the C-ID descriptor. Minor adjustments were made to other outline fields.

CHEM 164  Introductory Chemistry Laboratory (10/07/14)  2
Revised Rationale Periodic review. The course outline was reviewed and compared with the content in CHEM 150 and CHEM 142 to ensure that pairing either of these courses with CHEM 164 would serve as a lab science general education requirement for MJC students.

IV. COURSE CONSENT AGENDA

(None)
V. COURSE DISCUSSION AGENDA

INACTIVATIONS

THETR 156  Rehearsal and Performance in Comedy  2
CCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited 
Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the course is no longer being offered. Rehearsal and Performance courses were created that align with C-ID.
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for CID THTR 191
General Education Status: Approved for (MJC Activities)
Program Status:
- Theatre A.A. Degree
- Theatre AA-T Degree
M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 156

THETR 157  Rehearsal and Performance in Drama  2
CCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited 
Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the course is no longer being offered. Rehearsal and Performance courses were created that align with C-ID.
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for CID THTR 191
General Education Status: Approved for (MJC Activities)
Program Status:
- Theatre A.A. Degree
- Theatre AA-T Degree
M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 157

THETR 158  Rehearsal and Performance in Classical Theatre  2
CCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited 
Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the course is no longer being offered. Rehearsal and Performance courses were created that align with C-ID.
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for CID THTR 191
General Education Status: Approved for (MJC Activities)
Program Status:
- Theatre A.A. Degree
- Theatre AA-T Degree
M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 158
<table>
<thead>
<tr>
<th>Title</th>
<th>Code</th>
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<th>Rationale for Expedited Approval</th>
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<th>Program Status</th>
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<tbody>
<tr>
<td>Broadway/Europe Theatre Travel</td>
<td>THETR 197</td>
<td>Inactivation</td>
<td>Summer 2015</td>
<td>To ensure accuracy of catalog offerings for 2015-2016</td>
<td>Approved for CID THTR 191</td>
<td>- Stand-Alone</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>INACTIVATE</strong></td>
<td></td>
<td></td>
<td></td>
<td>M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 197</td>
</tr>
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</table>

**MODIFICATIONS**

<table>
<thead>
<tr>
<th>Title</th>
<th>Code</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| Community Relations | ADJU 205 | Non Substantial Change   | Summer 2016     | Course is being updated for periodic review. An advisory was added and the textbook was updated. | Requesting (A) Satisfactory completion of ADJU 201 | Maintaining (Online)    | (none)          | Transfers to UC and CSU | CID AJ 160 is available, but discipline faculty indicate they do not seek CID alignment at this time because the courses are not similar enough. | - Administration of Justice AS-T Degree
- Administration of Justice A.S. Degree |
|               |       | **MODIFY**               |                 |                                               |                         |                            |                     |                     |            |                        | M/S/U (M. LYNCH, M. GARCIA) to MODIFY ADJU 205 M/S/U (E. LUCAS, C. VAUGHN) to ADOPT REQUISITES for ADJU 205 M/S/U (E. LUCAS, E. KERR) to MAINTAIN DE for ADJU 205 |
AUBDY 301  Automotive Collision Repair 1  4 (previously 5)
Proposal Type: Substantial Change
Effective: Summer 2016
MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations
Enrollment Restrictions: Maintaining (A) Concurrent enrollment in AUBDY 321
Distance Education Status: (none)
Materials Fee Status: Increasing fee from $45 to $75
Articulation Status: (none)
C-ID Status: (none)
General Education Status (none)
Program Impact:
- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing Skills Recognition Award
- Autobody/Refinishing A.S. Degree
M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 301
M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 301
M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 301

AUBDY 302  Automotive Collision Repair 2  4 (previously 5)
Proposal Type: Substantial Change
Effective: Summer 2016
MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Periodic review. Modifications reflect PLO assessments, and Stanislaus Regional Transportation Advisory Committee recommendations.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUBDY 301
Distance Education Status: (none)
Materials Fee Status: Increasing fee from $50 to $75
Articulation Status: (none)
C-ID Status: (none)
General Education Status (none)
Program Impact:
- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing A.S. Degree
M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 302
M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 302
M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 302
AUBDY 303  Automotive Collision Repair 3  4
Proposal Type: Non Substantial Change
Effective: Summer 2016
MODIFY hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUBDY 302
Distance Education Status: (none)
Materials Fee Status: Increasing fee from $50 to $75
Articulation Status: (none)
C-ID Status: (none)
General Education Status (none)
Program Impact:
- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing A.S. Degree
M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 303
M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 303
M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 303

AUBDY 321  Automotive Spray Refinishing 1  3 (previously 2)
Proposal Type: Substantial Change
Effective: Summer 2016
MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations.
Enrollment Restrictions: Requesting (A) concurrent enrollment in AUBDY 301.
Distance Education Status: (none)
Materials Fee Status: Increasing fee from $35 to $75
Articulation Status: (none)
C-ID Status: (none)
General Education Status (none)
Program Impact:
- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing A.S. Degree
- Autobody/Refinishing Skills Recognition Award
M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 321
M/S/U (E. LUCAS, C. VAUGHN) to ADOPT REQUISITES for AUBDY 321
M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 321
AUBDY 322: Automotive Spray Refinishing 2

Proposal Type: Substantial Change

Effective: Summer 2016

MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.

Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUBDY 321 and AUBDY 301.

Distance Education Status: (none)

Materials Fee Status: Increasing fee from $50 to $75

Articulation Status: (none)

C-ID Status: (none)

General Education Status: (none)

Program Impact:
- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing Skills Recognition Award
- Autobody/Refinishing A.S. Degree

M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 322
M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 322
M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 322
Autism: Overview and Treatment
Proposal Type: Non Substantial Change
Effective: Fall 2015 Expedited
Rationale for Expedited Approval: Child development professionals are required to complete additional coursework after earning their certificates/degrees to maintain the Child Development Permit. Students who complete the program need additional certificate applicable courses to keep current.

REACTIVATE/MODIFY outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation
Rationale: We are reactivating this course, which was inactivated during the budget crunch, in order to meet the Master Teacher Certificate requirements, and the Intervention certificate and to provide professional development for child development majors.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

CLDDV 173 and CLDDV 291 pulled for discussion by M. Adams due to concerns that this course and CLDDV 291 did not provide a comparable transfer course in CurricUNET. If the course is being proposed for reactivation, shouldn't this be provided? This was an interesting question, since the committee does not frequently see reactivated courses. B. Adams explained that the CCCCO does not require evidence of comparable CSU courses when reactivating. R. Cranley explained that course titles can vary so widely in disciplines that it is difficult to isolate a comparable course on title alone, but noted she had found two that seemed similar after a lengthy ASSIST search. Since this was a new issue, it seemed that it might benefit the committee to have a policy on transfer status in the instance of reactivation. CSU EO 167 establishes that transferability is locally determined so long as the college observes criteria for transfer level courses established within the Executive Order.

M/S/U (R. CRANLEY, L. HATCH) to establish a Curriculum Committee policy wherein, in the instance a department is reactivating a transfer-level course, CSU TRANSFERABILITY will be automatically reinstated, and the department will not be required to supply evidence of comparable CSU courses in CurricUNET following similar policy for course updates. It remains that reactivated courses will still require routine approval processes for UC TRANSFER requests and MJC-GE, CSU-GE, and IGETC PATTERN placement.

M/S/U (L. HATCH, E. MAKI) to MODIFY CLDDV 173
M/S/U (M. LYNCH, P. MENDEZ) to EXPEDITE MODIFICATIONS of CLDDV 173
CLDDV 291  Creative Activities for Young Children  3
Proposal Type: Non Substantial Change
Effective: Fall 2015 Expedited
Rationale for Expedited Approval: Child development professionals are required to complete additional coursework after earning their certificates/degrees to maintain the Child Development Permit. Students who complete the program need additional certificate applicable courses to keep current.

REACTIVATE/MODIFY enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills

Rationale: We are reactivating this course, which was inactivated during the budget crunch, in order to meet the Master Teacher Certificate requirements, and the Intervention certificate and to provide professional development for child development majors.

Enrollment Restrictions: Maintaining (A) Satisfactory completion of ENGL 50; Removing (A) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105)

Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status (none)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
- CLDDV 173 and CLDDV 291 pulled for discussion by M. Adams. See notes on CLDDV 193 for issues on CSU transferability. This course was also pulled due to the fact that the fourth Method of instruction contained more than one method of instruction. The group agreed and revised the item during the meeting by separating the group into unique items on the list of Methods. He also was concerned with CSU transferability for CLDDV 291 and CLDDV 173. See notes on CLDDV 173.
- M/S/U (L. HATCH, E. MAKI) to MODIFY CLDDV 291
- M/S/U (E. LUCAS, C. VAUGHN) to REINSTATE REQUISITES for CLDDV 291
- M/S/U (M. LYNCH, P. MENDEZ) to EXPEDITE MODIFICATIONS of CLDDV 291
FAML 131  
**Family Relationships**

**Proposal Type:** Non Substantial Change  
**Effective:** Fall 2015  
**Rationale for Expedited Approval:** Course is seriously out of compliance and has not been updated since it was rolled into Curricunet.  
**MODIFY** DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Periodic review for course compliance. We would like to add an online and hybrid modality.

**Enrollment Restrictions:** (none)  
**Distance Education Status:** Requesting: Mixed Modalities/Hybrid, Online  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (none)  
**Program Impact:**  
- CSU-GE Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern

**M/S/U (M. LYNCH, M. GARCIA) to MODIFY FAML 131**  
**M/S/U (E. LUCAS, E. KERR) to ADOPT DE for FAML 131**  
**M/S/U (L. HATCH, M. LYNCH) to MODIFY PLACEMENT OF FAML 131 on GE PATTERN(S)**  
**Request to EXPEDITE FAML 131 pulled for discussion by R. Cranley**

Due to concerns that the rationale for expediting would suggest that there is an issue with articulation, but she was not able to confirm this. The rationale showed that there are concerns about compliance underscoring the need to expedite. L. Miller clarified that effective date does not drive compliance, the curriculum committee review date does. The department needs DE modalities implemented. B. Adams noted that DE implementation is not one of the categories recommended in best practices, but perhaps the college should evaluate the current list of options to see if more are appropriate.

**M/S/C (M. GARCIA, P. MENDEZ) to EXPEDITE MODIFICATIONS of FAML 131**

14 AYES  
3 NAYS (M. Garcia, K. Ennis, R. Cranley)  
0 ABSTENTIONS

PE 105  
**Defensive Football Theory**

**Proposal Type:** Non Substantial Change  
**Effective:** Summer 2015  
**Rationale for Expedited Approval:** Course proposal met the deadline for 2015-2016 approvals.  
**MODIFY** outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation  
**Rationale:** Periodic review

**Enrollment Restrictions:** (none)  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU, UC  
**C-ID Status:** (none)  
**General Education Status** (none)  
**Program Impact:**  
- Physical Education A.A. Degree

**M/S/U (M. LYNCH, M. GARCIA) to MODIFY PE 105**  
**M/S/U (M. LYNCH, P. MENDEZ) to EXPEDITE MODIFICATIONS of PE 105**
### NEW COURSES

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<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>Proposal Type</th>
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<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>C-ID Status</th>
<th>Program Impact</th>
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<tbody>
<tr>
<td>ANTHR 191</td>
<td>Anthropology of the Colorado Plateau</td>
<td>3</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td>Adopting for repeatability compliance</td>
<td>(none)</td>
<td>(none)</td>
<td>Transfers to CSU</td>
<td>(none)</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)</td>
<td>(none)</td>
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<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>Proposal Type</th>
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<th>Rationale</th>
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<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>C-ID Status</th>
<th>Program Impact</th>
</tr>
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<tbody>
<tr>
<td>HE 112</td>
<td>Introduction to Public Health</td>
<td>3</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td>The course is needed to begin the process of adding a AS-T in Public Health Science and preparing students for transfer.</td>
<td>(none)</td>
<td>Requesting: Online</td>
<td>(none)</td>
<td>Requesting (MJC-GE: B, E) (CSU-GE: D7, E)</td>
<td>(draft descriptor in progress)</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)</td>
</tr>
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</table>
HIST 193 ABC

**Independent Studies in History**

**CCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO Approval

**ADOPT**

**Rationale:** New independent studies course is being proposed because HIST 199 will be inactive effective Summer 2014. Changes are being made because of repeatability changes to independent studies courses.

**Enrollment Restrictions:** Requesting (L) Enrollment limited to students who receive instructor approval of completed Independent Study proposal.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Transfer Status:** Transfers to CSU

**C-ID Status:** (none)

**General Education Status** (none)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

**HIST 193 ABC pulled for discussion by P. Mendez**

due to concerns that the course as written seemed to be more of a traditional course than what is customarily seen in an Independent Study format. Other concerns were raised, such as the lack of clarity on how the course content varies by unit value completed. B. Newell explained that the course is designed to dovetail with CSU Stanislaus, and that the different unit value is related to the length of the paper the student is required to write. R. Cranley noted that she had questions, and sought the approved Independent Study form to help guide her inquiry but could not find it. M. Robles explained that it was located in the division offices or on PiratesNet. R. Cranley requested that it be placed on the curriculum website, and L. Miller agreed to facilitate this. One member commented that the content of the outline was too specific for Independent Study. Would a student have the ability to come to any history instructor and ask to complete a project of his or her own choosing, such as a research paper? E. Kerr spoke on behalf of the History department to report that the other department faculty members are not in support of this proposal. They are not opposed to the content of the proposal; in fact, they believe it should be a course, but not an independent study course. She explained that the department’s culture has always been that, if a faculty member wants to propose a course, regardless of the department’s opinion, that individual should have the right to bring it before the curriculum committee for consideration.

**M/S/C (L. HATCH, M. GARCIA) to CALL THE QUESTION** (to stop debate, 2/3 majority of 17 votes required – 12 of 17)

**Motion Passed:**

13 AYES

3 NAYS (M. Adams, R. Cranley, D. Gilbert)

1 ABSTENTION (N. Gopal)

**M/S/FAILED (C. VAUGHN, E. LUCAS) to ADOPT HIST 193 ABC**

**Motion Failed:**

2 AYES (M. Garcia, K. Ennis)

7 NAYS (P. Mendez, C. Vaughn, L. Hatch, E. Kerr, H. Duarte, M. Robles, E. Maki)


**DE (DISTANCE EDUCATION) ONLY PROPOSALS**
NURSE 272  Geriatric Nursing  1
CCCCO Proposal Type: (Not Applicable)
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: DE-only proposal is requesting Summer 2015 approval so it aligns with approval date for the course proposal.
DE ONLY
Rationale: Course was approved on 10/07/14 without a DE addendum, however, the department had intended to develop one.
Distance Education Status: Requesting (Teleclass)
Transfer Status: Transfers to CSU
C-ID Status: (none)
General Education Status (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
During discussion of blanket approval of Distance Education addenda, M. Adams asked for a definition of the term “teleclass”, and the answer given was: a class session that meets at the same time in two different locations (e.g. MJC and Columbia), with an instructor and instructional materials being broadcast live to the students gathered at the other location. Because of the physical distance that separates the instructor and students, this course configuration still warrants a distance education addenda and review process.
M/S/U (E. LUCAS, E. KERR) to MODIFY DE for NURSE 272

NURSE 273  Maternal-Child Nursing  6 ½
CCCCO Proposal Type: (Not Applicable)
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: DE-only proposal is requesting Summer 2015 approval so it aligns with approval date for the course proposal.
DE ONLY
Rationale: Course was approved on 10/07/14 without a DE addendum; however, the department had intended to develop one.
Distance Education Status: Requesting (Teleclass)
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
M/S/U (E. LUCAS, E. KERR) to MODIFY DE for NURSE 273

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs
(None)

Program Activity
(None)

Program learning outcomes for the following programs were modified in CurricUNET
VII. PROGRAM CONSENT AGENDA

None

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

None

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

MODIFY: MASTER TEACHER PROGRAM

Certificate of Achievement: Master Teacher in Infant-Toddler Development and Programs

MODIFY: Add new award in existing program (created from an existing award, “C: Master Teacher”), program structure, required courses, elective courses (new), program learning outcomes

Effective: Upon CCCCO Approval

Rationale: Revisions to bring the certificate into alignment with recent course changes.

M/S/U (L. HATCH, C. VAUGHN) to APPROVE MODIFICATIONS to C: Master Teacher in Infant-Toddler Development and Programs

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

NONE

INACTIVATIONS

GEOGRAPHY PROGRAM

MODIFY: A.A.: University Preparation, Emphasis in Geography

INACTIVATE

Effective: Summer 2015 Expedited!

Rationale: The department faculty wanted to inactivate this award upon approval of the ADT in Geography

Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016

M/S/U (L. HATCH, C. VAUGHN) to INACTIVATE AA: University Preparation, Emphasis in Geography

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

NONE
IX. STANDING REPORTS

1. **Transfer Model Curriculum (Associate Degrees for Transfer)**        B. Adams
   There are no new ADT approvals to report. The TMC for Economics is available, but there is no requirement to build it since there is no existing economics award on record for MJC, therefore there is no 18-month “timer” to complete it. B. Adams has built the COT (Chancellor’s Office Template) for the award, which will make it easier to put the award forward when/if the Economics faculty wish to do so. E. Kerr indicated the division thought the new Economics faculty member might be approached next semester about creating the award, as this is his first semester. B. Adams reminded the committee that the ADT in Chemistry is not yet available at the Chancellor’s Office. The local TMC Plan and Progress chart will also be updated so that it makes distinction between new TMCs and existing TMCs.

2. **C-ID**        R. Cranley
   The C-ID system is down for maintenance until November 6, 2014. Presently, MJC has 140 courses approved for C-ID. She commended Dave DeGroot, Articulation Officer at Alan Hancock College for being a solid advocate for issues being encountered in the development and maintenance of ADTs. He has been asking excellent questions on the unclear fate of self-certified ADTs that have not been developed in areas where there is an existing award by the December 31 deadline. What will happen to those campuses and existing awards? There have been no answers.

3. **CurricUNET Implementation/Issues**        B. Adams/L. Miller
   Governet “issue” tickets have been submitted for the spell-check feature, the DE addendum, and the fact that ENGL 162 course outline report generates an error.

4. **Outcomes Assessment Workgroup (OAW)**        K. Ennis/E. Kerr
   The group has not met, but will meet on Friday, November 7, 2014. There will be a report at the November 18 meeting.

5. **AB 86 and SB1070 Legislation**        P. Mendez
   AB86 planning meetings are continuing and the Consortium has completed the October 31, 2014 report. According to our Hanover Research Group there are 58,000 individuals in the Stanislaus Mother Lode Region, aged 18-49 with no high school education. The research also indicates that 84% of 18-49 year olds without a post-secondary education are not currently enrolled in school. In our Region 5 (Central Valley and Mother Lode Colleges) enrollment in adult education programs served 5.6% of the eligible population in 2008-09 to 2.6% in 2013-14. Recent information indicates that the Governor is looking at moving funding forward to facilitate FY2015-16 further planning or implementation. Dialog in AB86 and SB1070 circles is moving from broad discussion to special topics in Basic Skills, ESL, CTE/Apprenticeship and Disability Services. The biggest concern for the AB86 Consortium and adult education partners across the state has been the 500 million dollar line item being in the 2015-16FY proposed budget to maintain the current base funding for these programs. For this reason, stakeholders are asking for an extension of the planning period. Why is this so? As a college, our perspective has been normally focused on higher education and preparing students to be ready for college. AB86 is asking community colleges to also review fundamental and deeper issues within the community, and work with partners in assisting adult learners. The October 31, 2014 report is being drafted and vetted. P. Mendez hopes to distribute it to the college by the end of the week.

rev.11/19/2014 8:55 AM
X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process
   
   B. Adams opened discussion noting that the earlier item on clarification of M. Morales 09/23/14 motion would play a role in this item as well. This topic is now twofold; it involves the “Course Proposal Justification Form” now in development, as well as the Curriculum Review process itself. She prefaced discussion noting that the Academic Senate asked that the committee come to resolution on this topic at this meeting, so that it can approve any process and form at the 11/06/14 Academic Senate meeting.

Curriculum Review Process Document

The committee started by looking at the Curriculum Review Process document and revised it to close the loop on hypothetical scenarios with unresolved course proposals. Specifically, it refined the process to determine what should happen in the instance that a course update proposal is sent back to the author, then resubmitted to the committee with the Course Proposal Justification form and process complete, and is still not approved by the Committee. What happens to the course? Does it revert to the prior iteration of the course? And if so, how does this affect compliance? Ultimately, the group agreed to the following language:

**MJC Curriculum Committee**
**Curriculum Review Process**

The following procedure will be followed when a course is pulled for discussion at a curriculum committee meeting.

1. Course is pulled for discussion at meeting.
2. Item(s) is resolved at meeting or withdrawn at meeting (with no objections) and brought back at a future meeting after the rep and author have revised. The course is approved and the Course Justification Proposal Form does not need to be completed.
3. Item(s) cannot be resolved at the meeting or at a future meeting after the rep and author have revised. The Committee does not approve the course and requests the Course Justification Proposal Form is completed. The Curriculum Co-Chair unlocks the course proposal for editing purposes.
4. Author completes Course Justification Proposal Form and attaches to CNET course proposal.
5. Course proposal is placed on next available Curriculum Committee meeting agenda for discussion.
6. If the course proposal is approved, the course is moved through the approval stream for completion of implementation process.
7. If the course update proposal is not approved, the active compliant version stays in effect. In the event the course is not compliant, existing law and procedures apply.
8. If it is a new course proposal that isn’t approved, it may be brought back to the committee in the future with revisions addressing the concerns of the committee.

*ITEM CONTINUES>*
Course Proposal Justification Form

The committee also looked at the working draft of the Course Proposal Justification Form, and reviewed it to provide any further improvements. One member asked that Sections 3B4—Support Data and 3B5—Configuration of Contact Hours be flipped in order on the document, because information gleaned in one section informs the other. It was also asked that language under 3C—Narrative Justification make it clear that the process take into account student demographics and preparedness. Additionally, it was requested that language under Section 1—Course Proposal Questions/Concerns make it clear what policies are bearing influence on the proposal’s return. The form prompts were edited to accommodate these requests, and instructional language was provided to make it clear that the reason for a proposal’s return is commonly due to concerns about compliance with Title 5, ASCCC Course Outline of Record, and/or best practices.

M/S/U (E. LUCAS, E. MAKI) to forward the “CURRICULUM REVIEW PROCESS” document and “COURSE PROPOSAL JUSTIFICATION FORM” as a Curriculum Committee recommendation to the Academic Senate.

2. Proposed Advising Grid for 2015-2016 Catalog

H. Louie was present to introduce and respond to inquiries about her drafted Advising Grid which she would like to appear in the 2015-2016 MJC catalog. She originally developed the grid to help students in her Guidance classes, but her colleagues found it useful when advising students. Some questions were asked and modest suggestions were made, but the committee was supportive.

M/S/U (M. GARCIA, P. MENDEZ) to ADOPT and PLACE the PROPOSED ADVISING GRID in the 2015-2016 CATALOG

Informational Items

1. CurricUNET Training for Deans and Representatives

   B. Adams

   This item definitely postponed until the next meeting.

XI. NEW BUSINESS

Action Items

1. Curriculum Committee Mission

   B. Adams

   This item definitely postponed until the next meeting.

Informational Items

(NONE)

XII. PUBLIC COMMENT

M/S/U (E. Maki, E. Lucas) to adjourn at 5:02 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of November 4, 2014 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO COURSE APPROVALS

Hearing no objections, the committee was notified of the following CCCCO course approvals:

- PEC 162
- TUTOR 100
- BUSAD 351

UC TCA RESULTS

Hearing no objections, the committee was notified of the following UC TCA activity

R. Cranley explained that unit values listed on the TCA report reflect current unit values for courses, and will reflect any modified course values once the new course values take effect locally.

From: Liz Sanchez [mailto:liz@assist.org]
Sent: Wednesday, November 05, 2014 10:44 AM
To: Ruth Cranley

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Hello, Ruth, and All ~

The funkiness of mid-term changes....

The courses mentioned below all have the SU15 mid-term changes to the units. Future mid-term (SU,W,S) technical changes do not display in the e-mail notification.

The automated e-mail notifications, just as the CSU Xferable and UC Xferable lists, only display the current information. When we get the 15-16 academic year up in ASSIST (next June), The lists in ASSIST will show the mid-term changes.

Same thing with a a future fall term course was added for approval in OSCAR, say F15, the course will be in the automated e-mail notification, but will not display in ASSIST until we have the 15-16 academic year up in ASSIST in June.

This is the way ASSIST has always worked with the mid-term changes. Hopefully, in NextGen, the data will show right away in all places. If you ever want to double-check your mid-term changes, use the Maintenance Reports and look at the Active Courses list, using the most recent year at the top of the list.

Liz
ASSIST Coordination Site
To: Ruth Cranley  
Cc: Aurelia Long; Barbara Love; Cindy Bevc; Dale Leaman; Dawn Hovey; Jane King; Kim Alexander; Myrna Aguilar; Susan Faurot; Yoly Woo-Hoogenstyn; Deborah Jean Roscoe; Nancy Purcille; jolene.sedita@ucr.edu; Lori Quillen; Deborah McCaskey; Hannah Frankel  
Subject: Modesto Junior College 14-15 TCA - Second Review

Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College TCA for 14-15. This information is currently being entered into the ASSIST database. Subscribers to the ASSIST-L listserv will be notified via email when this new TCA has been published at www.assist.org. For information on subscribing to the ASSIST-L email listserv, visit http://info.assist.org/assist_l_about.html.

The following is a summary of our actions on your newly submitted courses:

New courses approved as UC Transferable:
CHEM 122 Structure and Reactivity: Organic Chemistry 1 4
CHEM 123 Structure and Reactivity: Organic Chemistry 2 4
COMM 123 Storytelling 3
   Same as: THETR 123
ENGL 111 Creative Writing: Creative Nonfiction 3
* PEA 116 Adapted Run/Walk 1
   * Any or all of these PE Activity courses combined: maximum credit, 4 units
* PEA 141 Adapted Fitness 1
   * Any or all of these PE Activity courses combined: maximum credit, 4 units
PEVM 101XABC Training and Conditioning for Basketball .5-3
PEVM 107XABC Training and Conditioning for Basketball .5-3
PEVM 111XABC Training and Conditioning for Cross Country .5-3
PEVM 116XABC Training and Conditioning for Football .5-3
PEVM 131XABC Training and Conditioning for Tennis .5-3
PEVM 141XABC Training and Conditioning for Water Polo .5-3
PEVW 102XABC Training and Conditioning for Basketball .5-3
PEVW 104XABC Women’s Varsity Cross Country .5-3
PEVW 121XABC Training and Conditioning for Softball .5-3
PEVW 124XABC Training and Conditioning for Soccer .5-3
PEVW 141XABC Training and Conditioning for Volleyball .5-3
PHSCI 180 Conceptual Physical Science: Hands On Approach 4
THETR 114 Script Analysis 3
THETR 135 Rehearsal and Performance 3 2
THETR 136 Rehearsal and Performance 4 2
THETR 154 Dance Rehearsal & Performance 3 2
THETR 168 Dance Rehearsal & Performance 4 2
THETR 176 Modern Dance 4 1
   Same as: PEC 149
THETR 196 Stage Management 3

Courses re-reviewed and approved as UC Transferable:
- CHEM 143 Introductory College Chemistry 5  
  Note: There is a delay in ASSIST system’s report update. While ASSIST understands that CHEM 143 has
been approved as a four-unit course effective SU15, this report populates pulling current course data, which is why the unit values are reflected as such. This data will update in ASSIST once our new proposals become active.

- 142,143 and 150 combined: maximum credit, one course
No credit for 142,143 or 150 if taken after 101

- CHEM 150 Exploring Our Chemical Environment 3
  - 142,143 and 150 combined: maximum credit, one course
No credit for 142,143 or 150 if taken after 101

**MATH 105 Structure of Mathematics 1 4** Note: There is a delay in ASSIST system’s report update. While ASSIST understands that CHEM 143 has been approved as a three-unit course effective SU15, this report populates pulling current course data, which is why the unit values are reflected as such. This data will update in ASSIST once our new proposals become active.

**MATH 106 Structure of Mathematics 2 4** Note: There is a delay in ASSIST system’s report update. While ASSIST understands that CHEM 143 has been approved as a three-unit course effective SU15, this report populates pulling current course data, which is why the unit values are reflected as such. This data will update in ASSIST once our new proposals become active.

Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:
- ART 194 Art Independent Study A 1
- ART 195 Art Independent Study B 2
- ART 196 Art Independent Study C 3

Courses not approved as UC Transferable:
- TUTOR 100 Introduction to General Tutoring 1
No Comparable course

Courses which require additional review or campus action:
NONE

Courses removed by the college:
- ART 181 Basic Photography 1 1.5
- ART 182 Basic Photography 2 1.5

Jennifer Forsberg
University of California Office of the President
Student Affairs/Transfer Articulation Analyst
1111 Franklin Street, 9th Floor
Oakland, CA 94607
(510) 987-0907

Course Activity Report

**Hearing no objections, the committee was notified of the following course activity**

On 10/07/14, MATH 106 and MATH 106 proposals came before the Curriculum Committee and were approved with rationales stating “periodic review.” The department was asked to provide more robust rationales for the changes made in anticipation of increased scrutiny from the CCCCO. They obliged and their revised rationales follow.

**MATH 105 Structure of Mathematics 1 (9/23/14) 3 (previously 4)**

Revised Rationale: Revised in order to bring this course into better alignment with state norms.
Content was compared to the newly available C-ID descriptor to ensure alignment, and unit values of similar courses across the state were evaluated.

**MATH 106**  
**Structure of Mathematics 2 (9/23/14)**  
**3 (previously 4)**

**Revised Rationale**  
Revised in order to bring this course into better alignment with state norms. Content was compared to the newly available C-ID descriptor to ensure alignment, and unit values of similar courses across the state were evaluated.

The following course actions took place to reconcile course records for the upcoming catalog and academic year.

**BUSAD 208**  
**Introduction to International Business**  
**3**

**Effective:** Immediately  
**Modification** CLOs

**Rationale:** Course proposal was updated at the 03/04/14 Curriculum meeting, however the CLOs still needed revision. L. Kropp provided revisions to OAW Chair, which were approved at the 11/07/14 OAW meeting. They appear here for the purpose of the committee’s record and have been updated in CurricUNET and Datatel.

**BUSAD 218**  
**Business Law**  
**4**

**Effective:** Immediately  
**Modification** CLOs

**Rationale:** Course proposal was updated at the 03/04/14 Curriculum meeting, however the CLOs still needed revision. L. Kropp provided revisions to OAW Chair, which were subsequently approved at the 11/07/14 OAW meeting. They appear here for the purpose of the committee’s record and have been updated in CurricUNET and Datatel.

**NURSE 272**  
**Nursing Process: Geriatric Nursing (10/7/14)**  
**1**

**Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO Approval

**Correction** Course title

**Rationale:** Course proposal was submitted with an incomplete course title. CurricUNET has been corrected.

**NURSE 273**  
**Nursing Process: Maternal-Child Nursing (10/7/14)**  
**6½**

**Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO Approval

**Correction** Course title

**Rationale:** Course proposal was submitted with an incomplete course title. CurricUNET has been corrected.

**IV. COURSE CONSENT AGENDA**

(None)
## V. COURSE DISCUSSION AGENDA

### INACTIVATIONS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
<th>Action</th>
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<tr>
<td>ANSC 379</td>
<td>Small Animal Medicine &amp; Behavior</td>
<td>Inactivation</td>
<td>Summer 2015</td>
<td>To ensure accuracy of catalog information for 2015-2016</td>
<td>(none)</td>
<td>(none)</td>
<td>- Stand-Alone</td>
<td>INACTIVATE</td>
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<td>M/S/U (L. HATCH, E. LUCAS) to INACTIVATE ANSC 379</td>
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<td>NURSE 260</td>
<td>Nursing Process: Pharmacology</td>
<td>Inactivation</td>
<td>Summer 2015</td>
<td>To ensure accuracy of catalog information for 2015-2016</td>
<td>Transfers to CSU</td>
<td>(none)</td>
<td>- Stand-Alone</td>
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<td>Nursing Process; Fundamentals</td>
<td>Inactivation</td>
<td>Summer 2015</td>
<td>To ensure accuracy of catalog information for 2015-2016</td>
<td>Transfers to CSU</td>
<td>(none)</td>
<td>- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree</td>
<td>INACTIVATE</td>
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<td>NURSE 262</td>
<td>Nursing Process: Skills</td>
<td>Inactivation</td>
<td>Summer 2015</td>
<td>Expedited</td>
<td>To ensure accuracy of catalog information for 2015-2016</td>
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<td>NURSE 262 should not appear in the next catalog for 2015-2016</td>
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<td>ADN Nursing faculty propose combining NURSE 262, NURSE 263 and NURSE 264</td>
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<td>These courses will be combined into NURSE 273. Expedited Effective Summer 2015</td>
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</table>
NURSE 265  Nursing Process: Medical-Surgical  6
CCCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016
INACTIVATE
Rationale: The course is being inactivated because the nursing faculty have revised curriculum and created a new course numbering system. This course will be replaced with NURSE 275 which was approved by the Curriculum Committee at the 10/7/2014 meeting. Faculty are also requesting summer 2015 effective date for catalog purposes.
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- Nursing: LVN to ADN Upgrade A.S. Degree
M/S/U (L. HATCH, E. LUCAS) to INACTIVATE NURSE 265
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE INACTIVATION OF NURSE 265

NURSE 266  Nursing Process: Mental Health  4
CCCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the Nursing faculty have revised curriculum and created a new course numbering system. This course will be replaced with NURSE 274, which was approved by Curriculum Committee at 10/7/14 meeting. Faculty are also requesting Summer 2015 effective date for catalog purposes.
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- Nursing: LVN to ADN Upgrade A.S. Degree
M/S/U (L. HATCH, E. LUCAS) to INACTIVATE NURSE 266
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE INACTIVATION OF NURSE 266

NURSE 267  Nursing Process – Adv. Medical – Surgical  11
CCCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the Nursing faculty have revised curriculum and created a new course numbering system. This course will be replaced with NURSE 276 and 277, which are slated for the 11/18/14 Curriculum Committee meeting agenda. Contingent on approval of NURSE 276 and 277, this course should be inactivated. Faculty are also requesting Summer 2015 effective date for catalog purposes.
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- Nursing: LVN to ADN Upgrade A.S. Degree
M/S/U (L. HATCH, E. LUCAS) to INACTIVATE NURSE 267
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE INACTIVATION OF NURSE 267
### MODIFICATIONS

#### AG 115

**Introduction to Agricultural Education & Careers**

<table>
<thead>
<tr>
<th>CCCC Proposal Type:</th>
<th>Non-Substantial Change</th>
</tr>
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<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer 2016</td>
</tr>
<tr>
<td><strong>MODIFY:</strong></td>
<td>outcomes, content, typical assignments, methods of instruction, methods of evaluation</td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>Periodic update.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
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<tr>
<td><strong>Distance Education Status:</strong></td>
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<tr>
<td><strong>Materials Fee Status:</strong></td>
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<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU</td>
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<tr>
<td><strong>C-ID Status:</strong></td>
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<td><strong>General Education Status:</strong></td>
<td>Maintaining (MJC Guidance)</td>
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<tr>
<td><strong>Program Impact:</strong></td>
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<tr>
<td>- Agricultural Science A.S. Degree</td>
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<tr>
<td>- Agriculture Business A.S. Degree</td>
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<tr>
<td>- Agriculture: Sales, Service A.S. Degree</td>
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<tr>
<td>- Agriculture: Sales, Service Technician Certificate of Achievement</td>
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<tr>
<td>- Animal Science A.S. Degree</td>
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<tr>
<td>- Artificial Insemination Technician Certificate of Achievement</td>
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<td>- Commercial Floristry Technician Certificate of Achievement</td>
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<td>- Crop Science A.S. Degree</td>
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<td>- Environmental Horticultural Science A.S. Degree</td>
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<td>- Forestry A.S. Degree</td>
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<td>- Forestry Technician Certificate of Achievement</td>
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<td>- Fruit Science A.S. Degree</td>
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<td>- Landscape Design Certificate of Achievement</td>
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<td>- Landscape and Park Maintenance Certificate of Achievement</td>
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<td>- Mechanized Agriculture A.S. Degree</td>
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<td>- Mechanized Agriculture Technician Certificate of Achievement</td>
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<tr>
<td>- Nursery Production Certificate of Achievement</td>
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<td>- Poultry Science A.S. Degree</td>
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<td>- Recreational Land Management A.S. Degree</td>
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<td>- Recreational Land Management Certificate of Achievement</td>
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<tr>
<td>- Soil Science A.S. Degree</td>
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**M/S/U (L. HATCH, E. LUCAS) to MODIFY AG 115**

#### AG 120

**Introduction to Agriculture Education**

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<tr>
<th>CCCC Proposal Type:</th>
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<tr>
<td><strong>MODIFY:</strong></td>
<td>outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
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<tr>
<td><strong>Rationale:</strong></td>
<td>Periodic update.</td>
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<td><strong>Materials Fee Status:</strong></td>
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<td><strong>Articulation Status:</strong></td>
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<td><strong>C-ID Status:</strong></td>
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<td><strong>General Education Status:</strong></td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td>- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)</td>
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</table>

**M/S/U (L. HATCH, E. LUCAS) to MODIFY AG 120**
AG 130  Agriculture Education Early Field Experience

CCCCC Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Periodic review.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

C-ID Status: (none)

General Education Status: (none)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (L. HATCH, E. LUCAS) to MODIFY AG 130

AGEC 200  Agricultural Accounting and Analysis

CCCCC Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY outcomes, objectives, content, typical assignments, methods of evaluation, textbooks

Rationale: Course is scheduled in Spring 2014 curriculum review matrix. As per past email from Mark Anglin, AGEC 200 should be submitted for CID AG-AB 128.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

C-ID Status: AGEC 200: requesting C-ID AGAB 128 (3 units)

General Education Status: (none)

Program Impact:
- Agricultural Science A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- Fruit Science A.S. Degree
- Heavy Machinery Management Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Recreational Land Management Certificate of Achievement
- Recreational Land Management A.S. Degree
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

**AGEC 200 pulled for discussion by E. Lucas due to concerns** that the Methods of Instruction contains an item that appears more like an assignment. The language was revised to be more pedagogical in style during the meeting.

M/S/U (M. BOYD, C. MULDER) to MODIFY AGEC 200
AGEC 210

Elements of Agricultural Economics

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

**MODIFY** outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

**Rationale:** Course is being updated to align with C-ID descriptor. Will submit AGEC 210 for AG-AB 124 alignment once approved by curriculum committee. Content was modified and textbook was updated.

**Enrollment Restrictions:** Maintaining (A) Students are strongly advised to be enrolled in or to have satisfactorily completed MATH 70 or qualification by the MJC assessment process.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU, UC

**C-ID Status:** Requesting C-ID AGAB 124 (3 units)

**General Education Status:** Approved for (MJC-GE: B)(CSU-GE: D2)(IGETC: 4B)

**Program Impact:**
- Agricultural Science A.S. Degree
- Agriculture Business A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- Fruit Science A.S. Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern
- Mechanized Agriculture A.S. Degree
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Recreational Land Management A.S. Degree
- Recreational Land Management Certificate of Achievement
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

**M/S/U (L. HATCH, E. LUCAS) to MODIFY AGEC 210**

**M/S/U (L. HATCH, E. LUCAS) to MAINTAIN REQUISITES for AGEC 210**

**M/S/U (M. BOYD, M. GARCIA) to MAINTAIN PLACEMENT OF AGEC 210 on GE PATTERN(S)**
ANSC 224 Dairy Feeds & Feeding
CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being modified to revise CLOs and objectives and to update textbook.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Artificial Insemination Technician Certificate of Achievement
- Dairy Science A.S. Degree
M/S/U (L. HATCH, E. LUCAS) to MODIFY ANSC 224

AUTEC 200 Automotive Service Management
CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY textbooks
Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Autobody/Refinishing A.S. Degree
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCO approval)
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Service Certificate of Achievement (pending CCCCO approval)
- Automotive Technician A.S. Degree
M/S/U (L. HATCH, E. LUCAS) to MODIFY AUTEC 200
AUTEC 311  Basic Automotive Systems  4
CCCGO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, content, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated and minor revisions were made to methods of instruction and assignments.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $27
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCGO approval)
- Automotive Diagnosis Certificate of Achievement (pending CCCGO approval)
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCGO approval)
- Automotive Service Certificate of Achievement (pending CCCGO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement
M/S/U (L. HATCH, E. LUCAS) to MODIFY AUTEC 311
M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for AUTEC 311

AUTEC 317  Auto Heating & Air Conditioning  3½
CCCGO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY content, typical assignments, textbooks
Rationale: Course is being updated to comply with the college curriculum review process; textbook has been updated.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311 or AGM 241
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $32
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Advanced Heavy Equipment Technician Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCGO approval)
- Automotive Service Certificate of Achievement (pending CCCGO approval)
- Automotive Technician A.S. Degree
- Automotive Technician Certificate of Achievement
- Maintenance Mechanic Certificate of Achievement
M/S/U (L. HATCH, E. LUCAS) to MODIFY AUTEC 317
M/S/U (L. HATCH, E. LUCAS) to MAINTAIN REQUISITES for AUTEC 317
M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for AUTEC 317
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUTEC 319</td>
<td>A8: Engine Performance</td>
<td>3½</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>MODIFY content, methods of instruction</td>
<td>Maintaining (P) Satisfactory completion of AUTEC 368, and (C) Concurrent enrollment in or satisfactory completion of AUTEC 369</td>
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<td>Maintaining fee of $20</td>
<td>Not a transfer level course</td>
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<td>- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval) &lt;br&gt; - Automotive Maintenance Certificate of Achievement (pending CCCCO approval) &lt;br&gt; - Automotive Technician A.S. Degree &lt;br&gt; - Automotive Technician Certificate of Achievement &lt;br&gt; - Maintenance Mechanic Certificate of Achievement</td>
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<tr>
<td>AUTEC 320</td>
<td>L1: Advanced Engine Performance</td>
<td>4</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>MODIFY methods of instruction</td>
<td></td>
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<td>Maintaining fee of $30</td>
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<td>(none)</td>
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<td>- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval) &lt;br&gt; - Automotive Technician Certificate of Achievement &lt;br&gt; - Automotive Technician A.S. Degree</td>
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</table>

*M/S/U (L. HATCH, E. LUCAS) to MODIFY AUTEC 319<br>*M/S/U (L. HATCH, E. LUCAS) to MAINTAIN REQUISITES for AUTEC 319<br>*M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for AUTEC 319

*M/S/U (L. HATCH, E. LUCAS) to MODIFY AUTEC 320<br>*M/S/U (L. HATCH, E. LUCAS) to MAINTAIN REQUISITES for AUTEC 320<br>*M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for AUTEC 320
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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUTEC 321</td>
<td>A5: Brakes Systems</td>
<td>3½</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>MODIFY objectives, content, typical assignments, methods of instruction, textbooks</td>
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<td>- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCO approval)</td>
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<td>- Automotive Maintenance Certificate of Achievement (pending CCCCO approval)</td>
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<td>- Maintenance Mechanic Certificate of Achievement</td>
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<tr>
<td>AUTEC 322</td>
<td>A4: Steering, Suspension and Alignment</td>
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<td>MODIFY textbooks</td>
<td>Course is being updated to comply with the college curriculum review process; textbook was updated.</td>
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<td>- Autobody/Refinishing A.S. Degree</td>
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<td>- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCO approval)</td>
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<td>M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for AUTEC 322</td>
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</table>
AUTEC 323
A2: Automatic Transmission & Transaxles 3½
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY typical assignments, textbooks
Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $20
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement

M/S/U (L. HATCH, E. LUCAS) to MODIFY AUTEC 323
M/S/U (L. HATCH, E. LUCAS) to MAINTAIN REQUISITES for AUTEC 323
M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for AUTEC 323

AUTEC 324
A3: Manual Transmissions & Drive Axles 3½
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, content, textbooks
Rationale: Due for periodic review.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $25
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement

M/S/U (L. HATCH, E. LUCAS) to MODIFY AUTEC 324
M/S/U (L. HATCH, E. LUCAS) to MAINTAIN REQUISITES for AUTEC 324
M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for AUTEC 324
AUTEC 368  Automotive Electricity/Electronic Systems 1  3½
CCCOC Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY content, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated to comply with the college curriculum review process; minor revisions only - textbook was updated and one entry in Methods of Instruction that referred to assignments was removed.
Enrollment Restrictions: Maintaining (C) Concurrent enrollment in or satisfactory completion of AUTEC 311
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $43.66
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCO approval)
- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval)
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement
M/S/U (L. HATCH, E. LUCAS) to MODIFY AUTEC 368
M/S/U (L. HATCH, E. LUCAS) to MAINTAIN REQUISITES for AUTEC 368
M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for AUTEC 368

AUTEC 369  A6: Automotive Electricity 2  4
CCCOC Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY methods of instruction, textbooks
Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated and methods of instruction were revised.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 368
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $30
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval)
- Automotive Maintenance Certificate of Achievement
- Automotive Service Certificate of Achievement (pending CCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement
M/S/U (L. HATCH, E. LUCAS) to MODIFY AUTEC 369
M/S/U (L. HATCH, E. LUCAS) to MAINTAIN REQUISITES for AUTEC 369
M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for AUTEC 369
AUTEC  373  Clean Air Car Course  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
MODIFY outcomes, objectives, typical assignments, methods of instruction, textbooks  
Rationale: Course is being updated to comply with the college curriculum review process; textbooks field and methods of instruction were revised.  
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 320 and (A) Before enrolling in this course, students are strongly advised to contact the instructor teaching the class.  
Distance Education Status: (none)  
Materials Fee Status: Maintaining fee of $10  
Articulation Status: Not a transfer level course  
C-ID Status: (none)  
General Education Status: (none)  
Program Impact:  
- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval)  
M/S/U (L. HATCH, E. LUCAS) to MODIFY AUTEC 373  
M/S/U (L. HATCH, E. LUCAS) to MAINTAIN REQUISITES for AUTEC 373  
M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for AUTEC 373

CLDDV  292  Math & Science Curriculum for Young Children  
CCCCO Proposal Type: Reactivate/Non-Substantial Change  
Effective: Fall 2015 Expedited! To facilitate Workforce Training demands  
Rationale for Expedited Approval: Child development professionals are required to complete additional coursework after earning their certificates/degrees to maintain the Child Development Permit. Students who complete the program need additional certificate applicable courses to keep current.  
REACTIVATE/MODIFY enrollment restrictions, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: We are reactivating this course, which was inactivated during the budget crunch, in order to meet the Master Teacher Certificate requirements, and the Intervention certificate and to provide professional development for child development majors. Modifications have been made to content, objectives, methods of instruction, methods of evaluation, assignments, requisites, and textbooks.  
Enrollment Restrictions: Removing (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50, CLDDV 103, or (CLDDV 104 and CLDDV 105.)  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU  
C-ID Status: (none)  
General Education Status: (none)  
Program Impact:  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
M/S/U (L. HATCH, E. LUCAS) to MODIFY CLDDV 292  
M/S/U (L. HATCH, E. LUCAS) to MODIFY REQUISITES for CLDDV 292  
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of CLDDV 292
EMS 389

Emergency Medical Technician 1 – Clinical

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2015 Expedited! To avoid loss of program accreditation

Rationale for Expedited Approval: At present EMS 389 and 390 hours do not meet the minimum 136 hours of didactic and skill lab and 24 hours of supervised clinical experience

MODIFY title, repeat policy, description, content

Rationale: Course has been updated to reflect clinical rotations for students to meet minimum requirements for an EMT-1 Certification; revisions were made to content section and workbook was updated.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of EMS 350, and (C)
Concurrent enrollment in EMS 390

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:
- Emergency Medical Services Certificate of Achievement
- Fire Academy Certificate of Achievement
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

EMS 389 and EMS 390 pulled as a block for discussion by E. Lucas due to concerns that the Methods of Instruction were very wordy. It was noted that this content was derived from state curriculum in the discipline. C. Mulder expressed additional concerns about the lab content and whether or not certain elements were contained that pertained to CPR content. P. Mendez suggested that the course revert to the previous course content and all were amenable. B. Adams agreed to facilitate this change.

M/S/U (R. CRANLEY, M. LYNCH) to MODIFY EMS 389 and EMS 390 with a friendly amendment to revert to the previous course content on EMS 389.

M/S/U (L. HATCH, E. LUCAS) to MAINTAIN REQUISITES for EMS 389

M/S/U (L. HATCH, E. LUCAS) to expedite MODIFICATIONS of EMS 389
EMS 390 Emergency Medical Technician 1

CCCO Proposal Type: Non-Substantial Change

Effective: Summer 2015 Expedited To comply with newly revised code or law

Rationale for Expedited Approval: Present hours are less than mandated by the California Emergency Medical Services authority.

http://www.emsa.ca.gov/Media/Default/PDF/ch2emt04012013.pdf

MODIFY hours, description, objectives, content, typical assignments, textbooks

Rationale: Course hours are not aligned with national registry standards. Further, course outline has been updated to reflect skill lab elements of course and textbook information has been updated.

Enrollment Restrictions: Maintaining (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course that meets State of California Fire Marshal training level, and Requesting (C) Concurrent enrollment in EMS 389

Distance Education Status: (none)

Materials Fee Status: Maintaining fee of $35

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:
- Emergency Medical Services Certificate of Achievement
- Fire Academy Certificate of Achievement
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

EMS 389 and EMS 390 pulled as a block for discussion by E. Lucas (see discussion notes on EMS 389)

M/S/U (R. CRIPE, M. LYNCH) to MODIFY EMS 389 and EMS 390 with a friendly amendment to revert to the previous course content on EMS 389.

M/S/U (L. HATCH, E. LUCAS) to MODIFY REQUISITES for EMS 390

M/S/U (E. MAKI, J. BEEBE) to MAINTAIN FEE for EMS 390

M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of EMS 390
ENSCI 108  
Environmental Conservation  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
MODIFY field trips, DE modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course is being updated to add DE component. Methods of instruction, methods of evaluation, and objectives were modified. Textbook was also updated and books that are no longer used were deleted.  
Enrollment Restrictions: (none)  
Distance Education Status: Requesting (Online, Mixed Modalities)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU, UC  
C-ID Status: (none)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- Forestry A.S. Degree  
- Forestry Technician Certificate of Achievement  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- MJC-GE Pattern  
M/S/U (L. HATCH, E. LUCAS) to MODIFY ENSCI 108  
M/S/U (L. HATCH, E. MAKI) to ADOPT DE for ENSCI 108  
M/S/U (M. BOYD, M. GARCIA) to MAINTAIN PLACEMENT OF ENSCI 108 on GE PATTERN(S)  

NURSE 276  
Nursing Process: Advanced Medical-Surgical  
(Previously NURSE 267)  
CCCCO Proposal Type: Substantial Change  
Effective: Summer 2015 Expedited! To ensure accuracy of catalog information for 2015-2016  
Rationale for Expedited Approval: Course proposal was initially submitted by 2015-2016 deadline  
MODIFY: course number, title, units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course within nursing program changing to align with TMC. Course number and unit value changing.  
Enrollment Restrictions: Requesting: (L) Enrollment limited to students accepted into the ADN program. Removing (P) Satisfactory completion of NURSE 265 and NURSE 266, and (C) NURSK 800  
Distance Education Status: Maintaining (Teleclass)  
Materials Fee Status: Increasing fee from $80 to $251  
Articulation Status: Transfers to CSU  
General Education Status: (none)  
Program Impact:  
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree  
- Nursing: LVN to ADN (RN) Advanced Placement Pathway  
NURSE 276 and NURSE 277 pulled as block for discussion by M. Garcia due to concerns that Typical Assignments/Evidence of Critical Thinking seemed more detailed than necessary. They appeared to be descriptions of assignments rather than examples of assignments. The committee agreed that revisions should take place to follow established style for Typical Assignments and K. Butler accepted the friendly amendment.  
M/S/U (K. BUTLER, E. LUCAS) to MODIFY NURSE 276 and ADOPT NURSE 277 with a friendly amendment to allow revisions to Typical Assignments  
M/S/U (L. HATCH, E. LUCAS) to MODIFY REQUISITES for NURSE 276  
M/S/U (L. HATCH, E. MAKI) to MAINTAIN DE for NURSE 276  
M/S/U (E. MAKI, J. BEEBE) to MODIFY FEE for NURSE 276  
M/S/U (L. HATCH, E. LUCAS) to EXPEDITE MODIFICATIONS of NURSE 276
PEVM 130  
**Men's Varsity Tennis**

**CCCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016

**Rationale:**
Modify outcomes, objectives, typical assignments, methods of instruction, methods of evaluation

**Enrollment Restrictions:** (none)  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU, UC  
**C-ID Status:** (none)  
**General Education Status:** Approved for (MJC Activities)

**Program Impact:**
- Physical Education A.A. Degree

**M/S/U (L. HATCH, E. LUCAS) to MODIFY PEVM 130**

**M/S/U (C. MULDER, M. LYNCH) to MAINTAIN PLACEMENT of PEVM 130 on ACTIVITIES**


**NEW COURSES**

**NURSE 277**  
**Nursing Process: Leadership and Preceptorship**

**CCCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval

**Rationale for Expedited Approval:** Course proposal was initially submitted by 2015-2016 deadline  
**ADOPT**

**Rationale:** Course within nursing program changing to align with TMC. Course number and unit value changing.

**Enrollment Restrictions:** Requesting (P) Satisfactory completion of NURSE 276  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU  
**General Education Status:** (none)

**Program Impact:**
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree  
- Nursing: LVN to ADN (RN) Advanced Placement Pathway

**NURSE 276 and NURSE 277** pulled as block for discussion by M. Garcia (see discussion notes on NURSE 276)

**M/S/U (K. BUTLER, E. LUCAS) to MODIFY NURSE 276 and ADOPT NURSE 277 with a friendly amendment to allow revisions to Typical Assignments**

**M/S/U (L. HATCH, E. LUCAS) to ADOPT REQUISITES for NURSE 277**

**M/S/U (L. HATCH, E. LUCAS) to EXPEDITE ADOPTION of NURSE 277**


**DE (DISTANCE EDUCATION) ONLY PROPOSALS**

**(NONE)**
VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

(None)

Program Activity

*Hearing no objections, the committee was notified of the following program activity*

**MODIFY:** Early Intervention Program

C: Early Interventionist

**MODIFY** Award title

**Effective:** Summer 2015

**Rationale:** Revisions reflect changes initiated by department in 2009, which included inactivation of Early Intervention Assistant 1 and renaming of Early Intervention Assistant 2 to Early Interventionist. While other revisions were proposed, requisite state paperwork was not completed which prevented implementation of the proposed changes. However, the inactivation of Early Intervention Assistant 1 left the second title in the series with an erroneous title. This title was corrected at the CCCCO in Summer 2014 following the advice of the CCCCO.

**MODIFY:** Art History Program

AA-T: Art History

**CCCCO Application:** Non-Substantial Change

**MODIFY** List B requirements

**Effective:** Upon CCCCO Approval

**Rationale:** Recent revisions to the AA-T in Art History included "or" statements which are redundant in List B. The department would like them to be removed. Per R. Stevenson, "the "or"s for Art History are redundant, since List B is a 3 unit requirement, only requiring on of those courses. Both "or"s (one on each form) could be removed in this case."

**MODIFY:** Studio Arts Program

AA-T: Studio Arts

**CCCCO Application:** Non-Substantial Change

**MODIFY** requirements

**Effective:** Upon CCCCO Approval

**Rationale:** Recent revisions to the COT for the AA-T in Art History neglected to include "or" statements. The department would like them to be added at to the COT. Per R. Stevenson, all three "or"s are in the right place on the CurricUNET template. They should be added to the COT on file in the CCC Inventory between ART 147 and ART 148 and between ART 170 and ART 173.
Program learning outcomes for the following programs were modified in CurricUNET

(NONE)

VII. PROGRAM CONSENT AGENDA

(NONE)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(NONE)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(NONE)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

(NONE)

INACTIVATIONS

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

MODIFY: Spanish Program

AA: Spanish

CCCCO Application: Non-Substantial Change

MODIFY program learning outcomes


Rationale: The Spanish department has decided to reduce the number of PLOs to assess for the AA: Spanish (from 17 to 3).

1. Communicate orally in Spanish in real-life situations at an intermediate proficiency level.
2. Communicate in writing in Spanish at an intermediate proficiency level with minimal errors in grammar, spelling, and mechanics.
3. Explain main ideas and compose simple narratives about various cultural materials produced in Spanish.

M/S/U (E. LUCAS, M. GARCIA) to MODIFY AA: SPANISH

M/S/U (E. MAKI, C. MULDER) to EXPEDITE MODIFICATIONS to AA: SPANISH
IX. STANDING REPORTS

1. **Transfer Model Curriculum (Associate Degrees for Transfer)**
   - **B. Adams**
   
   B. Adams will be working with the Agriculture faculty to develop ADTs for the new Agriculture Chancellor’s Office Templates (COTs). She will work with the Economics instructor in spring to give him time to transition into his new role as a full-time faculty member.

2. **C-ID**
   - **R. Cranley**
   
   MJC has been granted C-IDs for 140 courses. Following the meeting, two more courses will be submitted.

3. **CurricUNET Implementation/Issues**
   - **B. Adams/L. Miller**
   
   Various tickets are pending. Critical staffing changes at Governet, CurricUNET’s parent company may be having an effect on the rate of turn-around time for repair tickets. S. Kincade may follow up with Governet directly.

4. **Outcomes Assessment Workgroup (OAW)**
   - **K. Ennis/E. Kerr**
   
   The OAW, while moving rather seamlessly with CLOs and PLOs, is struggling with higher order outcomes with General Education Learning Outcomes (GELOs) and Institutional Learning Outcomes (ILOs) as required for Program Review. What is the role of assessment data in terms of the big picture? What do we do with it? How do we plan? The group will meet again on 12/5. It was asked if there are minutes of the dialog, as this will provide good evidence of this process and inquiry to the accreditors. H. Townsend confirmed that OAW minutes make this clear.

5. **AB 86 and SB1070 Legislation**
   - **P. Mendez**
   
   Representatives are still being sought for Math and English for the AB86 consortium. P. Mendez advised the committee to become familiar with SB173, which will have a significant impact on community colleges. AB86 was the planning element, while SB173 will be about implementation and moving forward. The CCC will be the center of resources in the region for adult education. Thursday, November 20, at 2:30 MJC liaisons will meet with regional partners in adult education inclusive of Stanislaus County, the Mother Lode, and the Central Valley. A writing team is being formed to look at the first of the final draft due in December. All are invited who are interested in Adult Education. P. Mendez noted that there are common themes that run through Student Equity, SSSP, and adult education. It was noted that it has been difficult getting faculty to participate. Some reasoned it was due to the meeting times, which often are concurrently scheduled with peak instructional times. P. Mendez advised the group that the impact of AB86, SB1070, and SB173 on credit and noncredit instruction would be profound.

X. UNFINISHED BUSINESS

**Action Items**

1. **Curriculum Review Process**
   - **B. Adams**
   
   The Course Proposal Justification form, a product of the refined “Curriculum Review Process”, is a living document. For this reason it will appear on the agenda for further discussion, review, and improvement as it is taken into usage by faculty. M. Adams had raised questions about the definitions for unit modalities provided on page 4 of the current form. He reported that math faculty had attempted to use the form and had concerns, specifically, that the definitions given do not seem to allow for online labs. Official sources that provide definitions of “lab” modalities do not seem to exist, however, ratios for contact/homework hours for various modalities are established in Title 5. There was lengthy reflection and discussion that eventually focused on what it takes to garner curricular approval for online instruction of a course. M. Adams and the committee concluded that the DE Addenda provided a framework and process for establishing online laboratory instruction.
Informational Items

1. CurricUNET Training for Deans and Representatives  
   B. Adams  
   B. Adams held training for deans and representatives that was well received. Many found the experience enlightening and useful, but some also expressed overwhelm at how much there is to learn and know. It was suggested that modules be developed.

XI. NEW BUSINESS

Action Items

1. Curriculum Committee Mission  
   B. Adams  
   At the Curriculum Training earlier in the year, the small groups drafted mission statements for consideration. B. Adams projected those statements and asked the committee to review them, in hopes of finalizing a mission statement for the committee. After very efficient revising and editing by the group at large, the following mission statement was drafted and adopted.

   The Modesto Junior College Curriculum Committee reviews curriculum and academic policies to ensure compliance with Title 5 and California Education Code prior to recommendation to the District Governing Board for final approval. The committee also ensures that curriculum is sound, comprehensive and responsive to the evolving needs of our students as well as the academic, business, and local communities.

2. Informational Items

   (NONE)

XII. PUBLIC COMMENT

   (NONE)

M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:13 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES  

November 18, 2014

Hearing no objections, the minutes of November 18, 2014 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO COURSE APPROVALS

(NONE)

Course Activity Report

Hearing no objections, the committee was notified of the following modifications and corrections.

PE 100

Introduction to Physical Education

CCCO Proposal Type: Not applicable

Effective: Summer 2015

MODIFY title

Rationale: Course was approved at the 09/09/14 meeting. The title that was provided on the agenda at that time was correct but CurricUNET was not. CurricUNET was missing the word “to” in the title. L. Miller has updated CurricUNET to reflect the corrected title.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Curriculum Committee Minutes – December 2, 2014

PEC  190  Advanced Water Polo  1
CCCCO Proposal Type: Not applicable
Effective: Summer 2015
MODIFY repeat policy
Rationale: Course was approved at the 09/09/14 meeting. This course was originally written when using PEC courses for training and conditioning. Since all of our coaches had opportunity to write new courses to meet the training requirements, repeatability should be removed from this course.

NURSE  259  LVN Transition: Role Change Preparation  2
CCCCO Proposal Type: Not applicable
Effective: Summer 2015
MODIFY enrollment restrictions
Rationale: Course was approved at the 09/23/14 meeting. The TEAS score that was specified in the limitation on enrollment was incorrect. The score should have been 62, not 67. The score has been modified in CurricUNET in the requisites section.

IV. COURSE CONSENT AGENDA

(NONE)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

(NONE)

MODIFICATIONS

AG  101  Leadership in Agriculture B  2 (previously 1-2)
(Previously AG 100AB)
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY course number, course variability, title, units, hours, field trip policy, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review. Modifications have been made to course title and number, objectives, methods of instruction, assignments, and textbook edition.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: Approved for: (MJC Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
M/S/U (K. ENNIS, E. MAKI) to MODIFY AG 101
M/S/U (M. BOYD, E. KERR) to MAINTAIN PLACEMENT of AG 101 on ACTIVITIES
AUTEC 211  Introduction to Alternative Fuels and Advanced Technology Vehicles  2

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: hours, repeat policy, textbooks

Rationale: Course is being updated to comply with the college curriculum review process. Revisions have been made to lecture and lab unit values from 1.5/1.5 to 2.5/.5 to more accurately reflect structure of course and textbooks have been updated.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 368.

Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval)
- Automotive Technician A.S. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY AUTEC 211
M/S/U (E. LUCAS, J. BEEBE) to MAINTAIN REQUISITES for AUTEC 211

AUTEC 315  Engine Rebuilding  3½

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks

Rationale: Course is being updated to comply with the college curriculum review process. Course proposal modifications include update of lecture and lab content, course learning objectives and textbook edition.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311.

Distance Education Status: (none)
Materials Fee Status: Increasing from $8.35 to $27
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement
- Automotive Service Certificate of Achievement (pending CCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY AUTEC 315
M/S/U (E. LUCAS, J. BEEBE) to MAINTAIN REQUISITES for AUTEC 315
M/S/U (J. BEEBE, L. HATCH) to MODIFY FEE for AUTEC 315
BIO 101  Biological Principles  4 (previously 5)
CCCCCO Proposal Type: Substantial Change (units)
Effective: Summer 2015 (upon CCCCO approval) Expedited
Rationale for Expedited Approval: To ensure student progression within program.
In an effort to meet new California state TMC constraints the MJC biology department requests expedited approval for Biology 101 from 5 to 4 units, effective for classes scheduled in Fall 2015.
MODIFY units, hours, outcomes
Rationale: Course is being updated for periodic review. Unit values have been decreased from 5 to 4. Will submit BIO 101 (4) for CID BIOL 190 alignment once it is approved via the curriculum committee.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of CHEM 101 or CHEM 142.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for (CID_BIOL 190, 4 units) (Resubmit)
General Education Status: Approved for: (MJC-GE: A) (CSU-GE: B2, B3) (IGETC: 5B, 5C)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Univ Prep - Area of Emphasis
- Earth Sciences A.S. Degree
- Earth Sciences A.S. Univ Prep - Area of Emphasis
- Elementary Teacher Education AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Psychology for Transfer AA-T Associate of Arts for Transfer
- University Preparation, Emphasis in Biological Sciences A.S. Univ Prep - Area of Emphasis
M/S/U (K. ENNIS, E. MAKI) to MODIFY BIO 101
M/S/U (E. LUCAS, J. BEEBE) to MAINTAIN REQUIRSES for BIO 101
M/S/U (E. LUCAS, D. GILBERT) to MAINTAIN PLACEMENT OF BIO 101 on GE PATTERN(S)
M/S/U (P. MENDEZ, J. BEEBE) to EXPEDITE MODIFICATIONS of BIO 101

BIO 128  Sierra Nevada Natural History  3
CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY title, hours, transferability, general education, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being reactivated because of new demand from students and community. Revisions have been made to course title, content, methods of instruction, assignments, methods of evaluation, textbook edition.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU. Requesting, UC
C-ID Status: (none)
General Education Status: Requesting: (MJC-GE: A) (CSU-GE: B2)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

BIO 128 withdrawn before the meeting by division representative E. Lucas thereby removing it from the agenda for consideration
Introduction to Math

CCCOC Proposal Type: Non-Substantial Change
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline. MODIFY enrollment restrictions, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Scheduled periodic review
Enrollment Restrictions: Removing (A) Students are strongly advised to have qualification by the MJC assessment process.
Distance Education Status: Removing: Teleclass
Materials Fee Status: (none)
Articulation Status: (CC MATH 601) Not a transfer level course.
C-ID Status: (none)
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

MATH 10, MATH 20, MATH 70, MATH 90 pulled as a block for discussion by L. Hatch and P. Mendez due to the courses not having the justification form attached and issues with unit values.
B. Adams explained to P. Mendez that when these courses were pulled from the 09/23/14 agenda, the Course Proposal Justification (CPJ) form did not yet exist, and no directive was given to the department to return the course with the CPJ forms completed and attached. P. Mendez noted that it appears the proposals have not been modified since the 09/23 meeting.

C. Mulder referenced a CurricUNET comment about it being too early to look at basic skills courses in light of pending C-IDs for basic skills courses. She asked if it was possible to conditionally approve for one year. If the courses are approved at this meeting without a condition, the course outline is in place for 5 years, and if the C-ID comes out in a year the college could not update the course for four years. M. Morales explained how that would work in Parliamentary Procedure, and noted it would likely require review and possible suspension of the bylaws. The group did not appear to be in favor of this.

R. Cranley asked if combining courses or shortening the amount of time per semester to help a student to get up to MATH 90 has been considered. B. Sanders reported that the Math Department is doing a combination of things. Each semester they are scheduling a few compressed sections of beginning and intermediate algebra within a single term. Such immersion has been shown to be beneficial to students, and allows students’ progress through the two-course sequence in one term. The department has also looked at pairing other courses and they are looking at the placement tests. B. Sanders has been in dialog with M. Robles to possibly revise the assessment test to see if students can place higher.

M. Boyd is mostly concerned with the unit value which she believes is too high. High units are a disservice to our students. She has looked at other schools and noted that very few have a 5-unit intermediate algebra class. She added that even CSU courses are offered for 3 units. M. Boyd inquired if there is any effort to lower the unit value. M. Adams responded to her concern with countering her perception. It doesn’t seem like the students are not coming here he added. He reported that MJC math courses have more students than they can accommodate.

M. Morales reported he attended the meeting where MATH 70 increased from 3 to 5 units. M. Morales reported that he was at the meeting where unit values were approved for increases. He noted he had asked about student success data for students taking Math 70 and moving up to Math 90 compared to a student who assessed in to MATH 90. He noted that the data was never provided despite his request, He is still waiting to see the data. M. Morales asked if it is a problem with the assessment test the student takes.
L. Hatch did some research and reported to the Curriculum Committee that the following colleges do not offer 5 unit courses:

- Stanislaus State
- Sacramento State
- San Francisco State
- Fresno State
- CSU Hayward
- San Jose State
- UC Merced
- San Diego State

M. Adams reported the following data from his research:

- 82% of California Community Colleges have 5 units or more in intermediate algebra
- 74% of California Community Colleges have 5 units or more in basic algebra

M. Adams reported that MATH 70 and MATH 90 did not increase contact time. The units increased several years ago to match course units to contact hours. The only course that increased contact hours were MATH 10 and MATH 20 and the evidence suggests that success rates increased dramatically.

R. McKenzie reported that tracking student success data is very difficult. He said the only really good data available to show the benefits of increased contact time is in MATH 20. He said that in MATH 20 the contact time increased from 3 units to 4 and then to 5. When MATH 20 was a 4-unit class, eventually about 66% passed the class. Of those students who passed, only 31% of them would eventually pass MATH 70. He said that when the contact time increased, the success rates for MATH 20 rose to 73% and MATH 70 rose to 41%. S. Curl reiterated what M. Adams had stated about increased contact time. She reasoned that the actual contact time has not changed since, at least, 1991. S. Curl conducted a survey for MATH 20 students regarding contact time and the students provided feedback that show that they would rather have more contact time than less.

C. Mulder reasoned that greater contact time in every class would result in greater student success across the curriculum. In that vein, MATH courses have extra contact time for more student success, but what about history or science students who are failing courses offered at 3 or 4 units? C. Mulder understands that math is more difficult for some students than other subjects but the fact is that every instructor would like to have more contact time. We need to figure out how we are going to teach courses with less. We have to look at student success in terms of how students get through and out of here.

S. Kincade remarked that C. Mulder’s point is well taken. She explained there are a number of basic skills students that have not taken English or math. She said that the basic skills students can still get into many courses but it’s not easy for them. S. Kincade has seen data that shows that students are starting at the lowest levels of math and are not making it to transfer level. She said that she is concerned about this data and how that trend may be disenfranchising large numbers of students.

K. Ennis said that she remembers being present at the meeting where math units increased. She remembers that the rationale given was about equity for students. K. Ennis understands C. Mulder’s comment about doing more with less but she fears that we are on the verge of a deliberate diminution of the intellectual level of education, because we can’t spend more time with our students.

M. Adams said that in terms of student success, MJC is doing a lot of innovative things in Math courses. He noted that a comparison of CCC success rates will show MJC above the state average for remedial math. He suggested that the committee vote yes on these courses.
that the Math Department is trying to make things better and trying to follow practices across the state.

M. Robles has been looking at this discussion from the student service perspective. Currently, students potentially need to take up to 19 MATH units to get to transfer level coursework. This is an opportunity to get students to the transfer level or at least start the discussion of where we need to start to help students achieve this goal. H. Duarte explained that the unit load is a factor especially for those students who have to start at the bottom and work their way up in order to transfer on. He said that we shouldn’t be using state statistics but instead compare what our neighbor colleges are doing in relationship to what we are doing at MJC. He said that we should all be teaching the same thing.

M/S/C (M. GARCIA, L. HATCH) to call the question (to stop debate, 2/3 majority of 19 votes required – 17 of 19)

Motion Passed:
0 NAYS
2 ABSTENTION (M. Adams, P. Mendez)

M/S/Failed (M. ADAMS, E. LUCAS) to MODIFY MATH 10, MATH 20, MATH 70, MATH 90

Motion Failed:
9 NAYS (M. Boyd, J. Beebe, P. Mendez, R. Cripe, L. Hatch, H. Duarte, M. Robles, C. Mulder, L. Lanigan)
3 ABSTENTIONS (E. Kerr, M. Lynch, R. Cranley)

COURSE PROPOSAL FEEDBACK: (This feedback will also appear on the Course Proposal Justification form for all proposals voted on in this block.) The committee recommends that the author(s) show data on the form that reflects unit values and student success for MJC students as compared to other colleges in the region.
MATH 20

Pre-Algebra

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2015 Expedited

Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.

MODIFY enrollment restrictions, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Periodic review

Enrollment Restrictions: Removing (A) Before enrolling in this course, students are strongly advised to have eligibility for READ 82 or higher; Maintaining (P) Satisfactory completion of MATH 10 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Teleclass, Mixed Modalities/Hybrid course

Materials Fee Status: (none)

Articulation Status: (CC MATH 602) Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:
- Autobody/Collision Repair Certificate of Achievement
- Automotive Maintenance Certificate of Achievement
- Automotive Technician Certificate of Achievement
- Machine Tool Technology 2 Certificate of Achievement
- Maintenance Machinist 2 Certificate of Achievement

MATH 10, MATH 20, MATH 70, MATH 90 pulled as a block for discussion by L. Hatch and P. Mendez (see discussion notes on MATH 10)

M/S/Failed (M. ADAMS, E. LUCAS) to MODIFY MATH 10, MATH 20, MATH 70, MATH 90

MATH 70

Elementary Algebra

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2015 Expedited

Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.

MODIFY DE modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Periodic review

Enrollment Restrictions: Maintaining: Satisfactory completion of MATH 20 or qualification by the assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid; Removing: teleweb, teleclass

Materials Fee Status: (none)

Articulation Status: (CC MATH 101) Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

MATH 10, MATH 20, MATH 70, MATH 90 pulled as a block for discussion by L. Hatch and P. Mendez (see discussion notes on MATH 10)

M/S/Failed (M. ADAMS, E. LUCAS) to MODIFY MATH 10, MATH 20, MATH 70, MATH 90
MATH 90
Intermediate Algebra
CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.
MODIFY enrollment restrictions, DE Modalities, objectives, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic review
Enrollment Restrictions: Maintaining: Satisfactory completion of 70 or qualification by the MJC assessment process; Removing: or satisfactory completion of (MATH 71 and MATH 72)
Distance Education Status: Maintaining: Mixed modalities/hybrid; Removing: teleclass
Materials Fee Status: (none)
Articulation Status: (CC MATH 104) Not a transfer level course
C-ID Status: (none)
General Education Status: Approved for: (MJC-GE: D2)
Program Impact:
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

MATH 10, MATH 20, MATH 70, MATH 90 pulled as a block for discussion by L. Hatch and P. Mendez (see discussion notes on MATH 10)
M/S/Failed (M. ADAMS, E. LUCAS) to MODIFY MATH 10, MATH 20, MATH 70, MATH 90

MATH 121
Pre-Calculus 1
CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.
MODIFY outcomes, objectives, content, typical assignments, textbooks, requisite skills
Rationale: Periodic review
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed Modalities/Hybrid Course
Materials Fee Status: (none)
Articulation Status: Transfer to CSU and UC; (CC: MATH 17A)
C-ID Status: (none)
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)
Program Impact:
- CSU-GE Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

MATH 121 and MATH 122 pulled as a block for discussion by L. Hatch and C. Mulder due to concerns with unit value. C. Mulder said that MATH 121 and MATH 122 are both 5 unit courses but only 5 units from that sequence transfer. If we are requiring 10 units but only 5 of those units transfer, this is a disservice to our students. E. Lucas reasoned that if both courses were 4 units each for a total of 8, only one of the 4 unit courses transfers which would mean that the student would still lose 4 units. E. Lucas said that she understood what C. Mulder is saying but the student would still lose units when transferring. C. Mulder countered that a student would still be losing time and money paid for units that do not transfer.

M. Adams said that these two courses will probably be updated in a year or two even if approved today. He reported that each college differs when it comes to these two courses. He said that the Math Department is evaluating how they offer Precalculus to better align with C-IDs coming through the system. He noted that these two courses are about to be non-compliant and that is why they are being reviewed at this meeting.

R. Cranley said that she is concerned about student success in these courses. She said that across the state of California there are different configurations of Precalculus. R. Cranley noted these courses are coming through with no changes. She is interested in whether the Math
Department is going to come up with new courses or massage the existing courses to align with C-ID.

**M/S/C (L. Hatch, C. Mulder) to limit discussion to 5 minutes (to stop debate, 2/3 majority of 19 votes required – 15 of 19)**

**Motion Passed:**


3 **NAYS** (M. Adams, D. Gilbert, N. Gopal)

1 **ABSTENTION** (H. Duarte)

P. Mendez sought confirmation that these courses came through at the September 23, 2014 meeting and were pulled with a request for changes. These courses are now back for approval with no changes made.

B. Sanders added that Precalculus is a very tricky alignment to consider, and added that Precalculus is more complex. B. Sanders reported that the Math Department has an open-ended problem-solving situation where there are many options. He likes the idea of asking the Math department to look at different options and then develop a plan to bring back to the Curriculum Committee for approval, but we need to teach something for Precalculus in the meantime.

**M/S/Failed (M. Adams, E. Maki) to MODIFY MATH 121 and MATH 122**

**Motion Failed:**

5 **AYES** (E. Lucas, N. Gopal, D. Gilbert, M. Adams, K. Ennis)


2 **ABSTENTIONS** (E. Maki, M. Lynch)

**COURSE PROPOSAL FEEDBACK:** (This feedback will also appear on the Course Proposal Justification form for all proposals voted on in this block.) The committee recommends that the author(s) put thought into looking at the different C-ID configurations. It was recommended that the author(s) also look into the 4 year colleges because this is a transfer level course.

**MATH 122**

Pre-Calculus 2

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Summer 2015 **Expedited**

**Rationale for Expedited Approval:** Course proposals met 2015-2016 submission deadline.

**MODIFY enrollment Restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks**

**Rationale:** Periodic review

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 121; Removing: (A)

Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 80.

**Distance Education Status:** Maintaining: Mixed Modalities/Hybrid Course

**Materials Fee Status:** (none)

**Articulation Status:** Transfer to CSU and UC; (CC: MATH 17B)

**C-ID Status:** (none)

**General Education Status:** Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)

**Program Impact:**

- CSU-GE Pattern Certificate of Achievement
- Computer Science A.A. Degree
- MJC-GE Pattern
- General Studies, Emphasis in Language and Rationality A.A. Degree

**MATH 121 and MATH 122 pulled as a block for discussion by L. Hatch** (see discussion notes on MATH 121)

**M/S/Failed (M. Adams, E. Maki) to MODIFY MATH 121 and MATH 122**
MATH 134 Elementary Statistics 4 (previously 5)  
CCCO Proposal Type: Substantial Change(units)  
Effective: Summer 2015 (upon CCCCO approval) Expedited  
Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.  
MODIFY units, enrollment restrictions, hours, DE modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: After departmental review and comparison to state norms, this course in being significantly modified to reduce the units to 4.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90 or MATH 89 and (A) Before enrolling in this course, students are strongly advised to also enroll in Math 135 - Problem Solving Skills and Technology for MATH 134.  
Distance Education Status: Removing: teleclass  
Materials Fee Status: (none)  
Articulation Status: Transfer to CSU and UC; (CC: MATH 2)  
C-ID Status: Requesting: (CID MATH 110, 3 units) May be requesting: (CID SOCI 125, 3 units)  
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC:2)  
Program Impact:  
- Administration of Justice AS-T Degree  
- Anthropology AA-T Degree  
- Business Administration AS-T Degree  
- MJC-GE Pattern  
- CSU-GE Pattern Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- Kinesiology AA-T Degree  
- Psychology for Transfer AA-T Degree  
- Sociology AA-T Degree  
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree  

MATH 134 pulled for discussion by L. Hatch due to concerns with unit value. L. Hatch noted that the course was lowered to 4 units but reported that several courses from transfer institutions are at 3 units. She asked those attending from the Math Department what we do differently and why? H. Dhillon, professor of mathematics, reported that the Math Department researched several community colleges in California and found that out of 112, 16 were at 3 units, 85 were at 4 units, and 10 were at 5 units. Looking at this data as a group it was agreed that the course is an outlier with 5 units for unit value. These findings led to a statistics committee discussion as to what could be done differently.  
H. Dhillon explained that, to reduce from 5 to 4 units, the technology component was removed from the course and doing the demonstrations in an optional but recommended course for the students. She reported that some colleges are offering this course at 3 units. H. Dhillon reported that many of the colleges that offer the course at 3 units say that the course outline does show that they are covering the material in 3 units but it is very difficult. She reported that a rise in units (from 3 to 4 this fall) has also happened because the C-ID descriptor is so detailed.  

R. Cranley noticed that the C-ID request for the course is CID MATH 110 and CID SOCI 125. R. Cranley noted that both of the descriptors are 3 units. She said that this concerned her because the Nursing TMC requires 3 units of CID MATH 110 or CID SOCI 125. A higher unit value is not acceptable.  
H. Dhillon said that the statistics committee is looking into developing a 3 unit math/social science course. A course is currently in draft form in CurricUNET but has not been fully developed. H. Dhillon reported that the faculty member who is developing the course could not be in attendance today to speak about the course. H. Dhillon reported that the course is being developed in light of the nursing requirement.  
M. Adams reasoned that a 3-unit course needs to be in nursing but it’s not a MATH 110 C-ID that
is referenced. It is CID SOCI 125 which is significantly different in content. M. Adams said that the statistics faculty member building the course has been advised that this should be built by the social science area instead. B. Adams asked if the 3-unit course will be developed in the next year. M. Adams said that it can be done but they don’t want to step on toes by developing something in math that should be social science.

L. Hatch is concerned that the new course justification form has not been used in this case. She said that she can hear the information that is being shared but it would be helpful if the document was in front of her before she moved forward to approve the course.

B. Adams noted that the committee never formally asked the faculty to fill out the form when they were pulled. She had let M. Adams know that he could present the course without the form but if the course does not get approved, then he would then need to fill out the form in order to bring the course back to the committee for review and/or approval. B. Adams reported that M. Adams did fill out three of the forms for the calculus series but reiterated that courses were not required to have a form presented at this meeting.

D. Gilbert added that a statistics query of the courses discussed by H. Dhillon is attached to the course in CNET for review. L. Hatch said that the query does not show how recently the courses were created or whether in compliance for periodic review. H. Dhillon added that the data used to develop the statistics query was information from current college catalogs and class schedules.

P. Mendez asked what challenges exist with this course being 4-units for any other programs. B. Adams said that the biggest challenge is the Nursing TMC. B. Sanders said that after reviewing all of the TMC’s, there are two different statistic courses, CID MATH 110 or CID SOCI 125. He reported that there are only a few programs that specifically require the CID MATH 110 descriptor. They are:

- Agriculture
- Psychology

B. Sanders explained these programs have a small amount of “wiggle room” in terms of the electives. He said that out of all of the programs that he has reviewed, he has not found any where the extra unit of statistics in the MATH 110 precludes MJC from getting TMCs. He said it may occur in the future, but this can be readdressed. He said that he is fully committed to having a 3-unit statistics option for our students but the data doesn’t imply that it has to be the existing MATH 134 class. R. Cranley asked if there is communication between sociology and math to discuss a 3-unit sociology class option. H. Dhillon indicated the two departments are in discussion.

H. Duarte asked the Curriculum Committee what content is being offered at Delta or Merced College. H. Dhillon said that Delta is offering this course at 4 units and have no plans to change. L. Lanigan added that while Delta is offering this course at 4 units, they have not reduced their nursing units either and haven’t begun the process to develop the nursing TMC. She added that our MJC nursing department is in the forefront with responding to incoming changes in California.

H. Duarte said that as a counselor he has seen too many of the Modesto Junior College students struggle with math. They leave MJC to attend Delta or Merced. The college shouldn’t let students go elsewhere to take a math class. R. McKenzie reported that he taught the math/psych statistics class at Delta as an adjunct. As far as the content goes, it is the same content but they don’t do the computer demonstrations that we pulled off into the extra unit. He said that as far as the statement about students going to Delta for math, he saw one Delta class where online homework made up 60% of the possible points in the course and this is incredibly out of the norm. While he is sure students can do this he is not sure that they should.

H. Duarte sees students struggling in MJC math courses. They transfer to Delta and succeed. H. Duarte believes that MJC should be looking at how to model what Delta offers so students can stay
at Modesto Junior College and succeed here. M. Adams said that he doesn’t see what this conversation has to do with unit values. He added that decisions should not be based on anecdotal evidence but on the data. M. Adams reported that the data shows that MJC and Delta are comparable.

R. Cranley ultimately would like to see a 3-unit statistics course where students who are transferring with a bachelor's degree can take and understand basic concepts so that they can succeed at MJC and transfer to earn a bachelor’s degree. She added that most of our students are not majoring in math and are only taking math to transfer. She wondered why we can’t have two models, one for non-math majors, and one for math majors. She said that it seems to her that we can have both worlds, a 3-unit and a 4-unit class.

M/S/C (M. GARCIA, L. HATCH) to call the question (to stop debate, 2/3 majority of 19 votes required – 18 of 19)
Motion Passed:
0 NAYS
1 ABSTENTION (C. Mulder)

M/S/C (M. ADAMS, K. ENNIS) to MODIFY MATH 134
Motion Passed:
6 NAYS (P. Mendez, L. Hatch, M. Boyd, H. Duarte, M. Robles, J. Beebe)
2 ABSTENTIONS (R. Cripe, C. Mulder)

M/S/U (E. LUCAS, J. BEEBE) to MAINTAIN REQUISITES for MATH 134
M/S/U (E. LUCAS, E. KERR) to REMOVE DE for MATH 134
M/S/U (E. LUCAS, D. GILBERT) to MAINTAIN PLACEMENT OF MATH 134 on GE PATTERN(S)
M/S/U (P. MENDEZ, J. BEEBE) to EXPEDITE MODIFICATIONS of MATH 134
MATH 171 Calculus: First Course Substantial Change (units) 4 (previously 5)

CCCCO Proposal Type: Substantial Change (units)
Effective: Summer 2015 (upon CCCCO approval) Expedited
Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.

MODIFY units, hours, outcomes, objectives, content, typical assignments, methods of instruction
Rationale: Periodic Review

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 121 and MATH 122 or qualification by the MJC assessment process.

Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC (CC MAT 18A)
C-ID Status: Approved: (C-ID MATH 210, 4 units) (C-ID MATH 900 S, 8 units) (Resubmit)

General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)

Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Chemistry A.S. Degree Univ Prep - Area of Emphasis
- Computer Science A.S.-T Degree (in progress)
- Earth Sciences A.S. Degree Univ Prep - Area of Emphasis
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- MJC-GE Pattern
- Mathematics AS-T Degree
- Physics AS-T Degree

MATH 171 and MATH 172 pulled for discussion by C. Mulder due to concerns with unit values and hours. C. Mulder was concerned with the course going from 5 lecture units to 4 units (3 lecture/1 lab). She said this change actually increased the contact hours from 90 hours to 108 hours. C. Mulder added that this is not doing anything but adding more time for students in the classroom. M. Adams presented data from 4-year colleges and many had lab time listed for their math courses. He said it’s not about seeing the students more but more about applying more innovative pedagogy. M. Adams said that by adding lab to a math course, instead of sending the students home to work on a dozen hours of homework, the students come in and do much fewer hours in the lab setting. He added that it is more time in-person but students actually have fewer hours that a student spends on tasks over the course semester.

C. Mulder said that it appears only 1 unit of content was taken out of lecture and put into lab. She explained that this means that the content was 18 hours and now it has been increased to 54 hours. Even taking homework into consideration, this is a lot of time for a student in the class. M. Adams said that lecture time has homework attached so he was unclear of C. Mulder’s objection. C. Mulder responded that you don’t do homework in class and you cannot count this as class time. M. Adams responded that the lab is not homework, it is an in-class activity. He said that this is not a strange thing. He added that quite a few of 4-year colleges have a lab component in these courses.

E. Kerr added that at 4-year institutions the lab is usually optional and not part of the class. She said that Stanislaus State offers Calculus 1 and Calculus 2 as a 4-unit lecture class and an optional workshop type lab which underprepared students take in addition to the 4-unit lecture class. She also could not see anything that was innovative or different according to the course outline. E. Maki also agreed that nothing looks different according to what is listed on the course outline.

R. Cranley said that previous versions proposed earlier this year specified “homework” as a Method of Instruction. It has since been removed. She wonders if homework is being done in the lab modality. She added that CSU Stanislaus does not require students to take the lab. The only instance where it is technically required is for students who are majoring in Math in pursuit of a Single Subject Teaching Credential. Sacramento State also does not require it.
M/S/C (L. HATCH, M. BOYD) to call the question  (to stop debate, 2/3 majority of 19 votes required – 11 of 19)
Motion Failed:
7 NAYS (E. Maki, E. Lucas, M. Adams, D. Gilbert, E. Kerr, R. Cranley, K. Ennis)
1 ABSTENTION (N. Gopal)

R. McKenzie noted the Math Department did think about the schools where lab was not required but said that MJC course proposals actually save students money. He added that if MJC configures math classes with an optional lab then we would still have to offer the 4-unit class. If the students wanted to take the lab class, they would have to pay for it. It seemed unfair to make students pay extra for something, if we could instead find a way to give it to them for free.

R. Cranley reported that this course was being offered at 5 units lecture and now is being proposed as 4 units, but with 3 units of lecture and 1 unit of lab. She would like to see this course set up similar to what other 4-year colleges have done by having lab as optional instead of required.

M/S/Failed (M. ADAMS, E. LUCAS) to MODIFY MATH 171 and MATH 172

Motion Failed:
0 ABSTENTIONS

COURSE PROPOSAL FEEDBACK: (This feedback will also appear on the Course Proposal Justification form for all proposals voted on in this block). The committee recommends that the author(s) model the course after other schools that offer lab as a separate optional course. Because the department expressed that they are doing very innovative things in the course, it was suggested that such innovations be made more apparent in the course outline of record.
**MATH 172**

**Calculus: Second Course**

**4 (previously 5)**

**CCCO Proposal Type:** Substantial Change (units)

**Effective:** Summer 2015 (upon CCCCO approval) Expedited!

**Rationale for Expedited Approval:** Course proposals met 2015-2016 submission deadline.

**MODIFY** units, hours, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

**Rationale:** Periodic Review

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 171.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU and UC; (CC: MATH 18B)

**C-ID Status:** Approved: ([CID MATH 220], 4 units) ([CID MATH 900S], 8 units) (Resubmit)

**General Education Status:** Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)

**Program Impact:**
- CSU-GE Pattern Certificate of Achievement
- Chemistry A.S. Degree Univ Prep - Area of Emphasis
- Computer Science A.S.-T Degree (in progress)
- Earth Sciences A.S. Degree Univ Prep - Area of Emphasis
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- MJC-GE Pattern
- Mathematics AS-T Degree

**MATH 171 and MATH 172 pulled for discussion by L. Hatch** (see discussion notes on MATH 171)

**M/S/Failed (M. ADAMS, E. LUCAS) to MODIFY MATH 171 and MATH 172**
MATH 173 Calculus: Third Course

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015 Expedited

Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.

MODIFY content, requisite skills, methods of instruction

Rationale: Periodic Review

Enrollment Restrictions: Maintaining (P) Satisfactory completion of MATH 172.
Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC, (CC MATH 18C)
C-ID Status: Requesting (CID MATH 230, 4 units)

General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)

Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Chemistry A.S. Degree Univ Prep - Area of Emphasis
- Mathematics AS-T Degree
- Physics AS-T Degree

MATH 173 pulled for discussion by L. Hatch due to concerns with unit values and the C-ID. L. Hatch said that as instructors we are challenged to address teaching style and learning style and be creative. She added that we should not have to do more units to get this done. R. McKenzie said that this course was going to be proposed similar to MATH 171 and MATH 172 with the lecture/lab scenario but they are waiting to have those approved first as a trial run. M. Adams reported course data from California Community Colleges and said that 61 offer this course at 5 units and 41 offer this course at 4 units. L. Hatch said one should not retrieve data from course catalogs. CurricUNET can show when the courses were approved. L. Hatch added that many of the active courses used for this data are out of compliance.

R. Cranley added that after looking at the articulation chart she has developed for her role, it’s important to compare unit values to other colleges. M. Adams said that C-IDs are not a maximum or a target. He quoted David Morse, State Academic Senate President, who said, “The intent was always to define the minimum not a norm that colleges would be expected to meet. If we define norms what would happen to colleges above and below those norms. I can’t think of much that would be more intrusive to the local curriculum.”

M/S/Failed (E. MAKI, C. MULDER) to MODIFY MATH 173
Motion Failed:
5 AYES (E. Lucas, N. Gopal, D. Gilbert, M. Garcia, M. Adams)
1 ABSTENTION (M. Lynch)

COURSE PROPOSAL FEEDBACK: (This feedback will also appear on the Course Proposal Justification form for all proposals voted on in this block.) The committee recommends that the author(s) change this class to 4 units to match transfer institutions or provide data on the form showing courses that are not out of compliance to back up what is being proposed.
Curriculum Committee Minutes – December 2, 2014

MATH 174

Introduction to Differential Equations and Linear Algebra

CCCGO Proposal Type: Non-Substantial Change

Effective: Summer 2015 Expedited

Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.

MODIFY title, description, objectives, content, textbooks

Rationale: Course is being updated to improve alignment with C-ID descriptor

Enrollment Restrictions: Maintaining (P) Satisfactory completion of MATH 173.

Distance Education Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: Approved for (C-ID MATH 910S, 5 units)

General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)

Program Impact:
- CSU-GE Pattern Certificate of Achievement
- Mathematics AS-T Degree

MATH 174 pulled for discussion by E. Kerr due to concerns. E. Kerr didn’t realize that there is a C-ID at 5 units. M. Adams reported that there are two varieties across the state. He said that one of them has two separate courses that are each 3 units and then there is a single combined course. He said that when you look at the C-IDs that are at the state level, they have both of these options listed (two separate 3 unit course C-IDs for linear algebra and differential equations). M. Adams said that it appears that some sort of a data entry error happened because when R. Cranley tried to submit the Math 174 course for the descriptor, you are required to enter a sequence of courses. The system does not let you submit a single course. M. Adams has yet to get an answer from the state.

R. Cranley said that at the September 23, 2014 Curriculum meeting, where Math 173 and Math 174 were not pulled, she had submitted these to the C-ID site. The site kept asking her to attach a second course. She contacted the online A.O. but did not receive a response. She then contacted them personally and the information was forwarded to the math chair. R. Cranley saw that these math courses were approved regardless. R. Cranley said that since these are approved for C-ID, the courses should be approved today by the Curriculum Committee.

M/S/C(M. ADAMS, R. CRANLEY) to MODIFY MATH 174

Motion Passed:
2 NAYS (M. Robles, H. Duarte)
0 ABSTENTIONS

M/S/U (E. LUCAS, J. BEEBE) to MAINTAIN REQUISITES for MATH 174

M/S/U (E. LUCAS, D. GILBERT) to MAINTAIN PLACEMENT OF MATH 174 on GE PATTERN(S)

M/S/U (P. MENDEZ, J. BEEBE) to EXPEDITE MODIFICATIONS of MATH 174
NURSK 800  Nursing Skills Development  0
CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: To ensure accuracy in the 2015-2016 catalog, the requisites need to reflect the appropriate courses.
MODIFY enrollment restrictions, objectives, content, typical assignments, textbooks, requisite skills
Rationale: This course is being updated to reflect new course numbers for requisite courses. Modifications made to content, requisites, and textbook dates and editions.
Enrollment Restrictions: Maintaining (C) Concurrent enrollment in NURSE 259; Requesting (C) Concurrent enrollment in NURSE 271 or NURSE 272 or NURSE 273 or NURSE 274 or NURSE 275 or NURSE 276 or NURSE 277 or NURSE 278 or NURSE 361 or NURWE 361 or NURWE 362; Removing (C) Concurrent enrollment in NURSE 261 or NURSE 262 or NURSE 263 or NURSE 264 or NURSE 265 or NURSE 266 or NURSE 267 or NURSE 40 or NURSE 350 or NURSE 351 or NURSE 352.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
M/S/U (K. ENNIS, E. MAKI) to MODIFY NURSK 800
M/S/U (E. LUCAS, J. BEEBE) to MODIFY REQUISITES for NURSK 800
M/S/U (P. MENDEZ, J. BEEBE) to EXPEDITE MODIFICATIONS of NURSK 800

NURWE 361  Work Experience-Nursing  1
CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: To update the course for the AS: Associate Degree Nursing.
MODIFY enrollment restrictions, methods of evaluation
Rationale: Course is being updated to reflect new course numbers for the requisites.
Enrollment Restrictions - Maintaining (P) Satisfactory completion of NURSE 270; Requesting (P) and satisfactory completion of NURSE 271; Requesting (C) Concurrent enrollment in NURSE 272 or NURSE 273 or NURSE 274 or NURSE 275 or NURSE 276 or NURSE 277; Removing (P) and satisfactory completion of NURSE 261; Removing (C) Concurrent enrollment in NURSE 262 or NURSE 263 or NURSE 264 or NURSE 265 or NURSE 266 or NURSE 267.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
M/S/U (K. ENNIS, E. MAKI) to MODIFY NURWE 361
M/S/U (E. LUCAS, J. BEEBE) to MODIFY REQUISITES for NURWE 361
M/S/U (P. MENDEZ, J. BEEBE) to EXPEDITE MODIFICATIONS of NURWE 361
NURWE 362  Work Experience-Nursing  2
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: Students will work in an acute healthcare facility under the guidance of a RN. Students will utilize skills and knowledge acquired from previous coursework in the A.D.N. program. These students will not experience a "gap" in learning that can occur during extended breaks.
MODIFY enrollment restrictions, typical assignments
Rationale: Course is being update to reflect new course numbers for the requisites.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of NURSE 270; Requesting (P) and satisfactory completion of NURSE 271; Requesting (C) Concurrent enrollment in NURSE 272 or NURSE 273 or NURSE 274 or NURSE 275 or NURSE 276 or NURSE 277; Removing (P) and satisfactory completion of NURSE 261; Removing (C) Concurrent enrollment in NURSE 262 or NURSE 263 or NURSE 264 or NURSE 265 or NURSE 266 or NURSE 267.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
M/S/U (K. ENNIS, E. MAKI) to MODIFY NURWE 362
M/S/U (E. LUCAS, J. BEEBE) to MODIFY REQUISITES for NURWE 362
M/S/U (P. MENDEZ, J. BEEBE) to EXPEDITE MODIFICATIONS of NURWE 362

SM 331  Sheet Metal and Installation 1  3
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY description, methods of instruction, methods of evaluation
Rationale: Comprehensive review by faculty to assess skills competencies and content in courses and programs are appropriate in Welding Technology; modification to description, methods of instruction, and methods of evaluation.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Design & Fabrication Skills Recognition Award
- Welding A.S. Degree
- Welding Certificate of Achievement
M/S/U (K. ENNIS, E. MAKI) to MODIFY SM 331
WELD 200  Arc & Gas Welding  3
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY textbooks, methods of evaluation
Rationale: Course is being updated for periodic review with a comprehensive review by faculty to assess skills competencies and content in courses and programs are appropriate in Welding Technology. The only revision to course was update of textbook edition.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: Maintaining Fee of $35
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Design & Fabrication Skills Recognition Award
- Gas Metal Arc Welding and Gas Tungsten Arc Welding Skills Recognition Award
- Machine Tool Technology 1 Skills Recognition Award
- Machine Tool Technology 2 Certificate of Achievement
- Maintenance Machinist 1 Skills Recognition Award
- Maintenance Machinist 2 Certificate of Achievement
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement (upon CCCCO approval)
- Pipe Welding Skills Recognition Award
- Welding A.S. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY WELD 200
M/S/U (J. BEEBE, L. HATCH) to MAINTAIN FEE for WELD 200

WELD 204  Gas Metal Arc Welding (G.M.A.W) & Flux Core Arc Welding (F.C.A.W)  3
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY textbooks
Rationale: Comprehensive review by faculty to assess skills competencies and content in courses and programs are appropriate in Welding Technology.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of WELD 200.
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $35
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Design & Fabrication Skills Recognition Award
- Gas Metal Arc Welding and Gas Tungsten Arc Welding Skills Recognition Award
- Machine Tool Technology 2 Certificate of Achievement
- Maintenance Machinist 2 Certificate of Achievement
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement (upon CCCCO approval)
- Welding A.S. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY WELD 204
M/S/U (J. BEEBE, L. HATCH) to MAINTAIN REQUISITES for WELD 204
M/S/U (E. LUCAS, J. BEEBE) to MAINTAIN FEE for WELD 204

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<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
<th>CCCCO Proposal Type:</th>
<th>Effective:</th>
<th>Rationale:</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 206</td>
<td>Gas Tungsten Arc Welding (G.T.A.W.)</td>
<td>3</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td><strong>MODIFY textbooks</strong>&lt;br&gt;&lt;br&gt;Rationale: Comprehensive review by faculty to assess skills competencies and content in courses and programs are appropriate in Welding Technology. Modifications made to course title and textbook edition.</td>
</tr>
<tr>
<td></td>
<td><strong>Enrollment Restrictions:</strong> Maintaining (P) Satisfactory completion of WELD 200.</td>
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<tr>
<td>WELD 300</td>
<td>Intermediate Welding</td>
<td>3</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td><strong>MODIFY textbooks, requisite skills</strong>&lt;br&gt;&lt;br&gt;Rationale: Comprehensive review by faculty to assess skills competencies and content in courses and programs are appropriate in Welding Technology; modification made to textbook edition.</td>
</tr>
<tr>
<td></td>
<td><strong>Enrollment Restrictions:</strong> Maintaining (P) Satisfactory completion of WELD 200.</td>
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</tbody>
</table>

M/S/U (K. ENNIS, E. MAKI) to MODIFY WELD 206  <br>M/S/U (E. LUCAS, J. BEEBE) to MAINTAIN REQUISITES for WELD 206  <br>M/S/U (J. BEEBE, L. HATCH) to MAINTAIN FEE for WELD 206

M/S/U (K. ENNIS, E. MAKI) to MODIFY WELD 300  <br>M/S/U (E. LUCAS, J. BEEBE) to MAINTAIN REQUISITES for WELD 300  <br>M/S/U (J. BEEBE, L. HATCH) to MAINTAIN FEE for WELD 300

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**Articulation Status:**<br>
- Transfers to CSU<br>
- Not a transfer level course
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 325</td>
<td>Design and Fabrication Processes</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>Comprehensive review by faculty to assess skills competencies and content in courses and programs are appropriate in Welding Technology; modification made to methods of instruction and textbook edition.</td>
</tr>
<tr>
<td></td>
<td>MODIFY methods of Instruction, textbooks</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>WELD 340</td>
<td>Pipe Welding</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>Comprehensive review by faculty to assess skills competencies and content in courses and programs are appropriate in Welding Technology.</td>
</tr>
</tbody>
</table>

**Enrollment Restrictions:**
- WELD 325: Maintaining (P) Satisfactory completion of WELD 204.
- WELD 340: Maintaining (P) Satisfactory completion of WELD 300.

**Distance Education Status:**
- (none)

**Materials Fee Status:**
- Maintaining fee of $35

**Articulation Status:**
- Not a transfer level course

**C-ID Status:**
- (none)

**General Education Status:**
- (none)

**Program Impact:**
- Design & Fabrication Skills Recognition Award
- Welding A.S. Degree

**M/S/U (K. ENNIS, E. MAKI) to MODIFY WELD 325
M/S/U (E. LUCAS, J. BEEBE) to MAINTAIN REQUISITES for WELD 325**

**M/S/U (K. ENNIS, E. MAKI) to MODIFY WELD 340
M/S/U (E. LUCAS, J. BEEBE) to MAINTAIN REQUISITES for WELD 340**

**M/S/U (J. BEEBE, L. HATCH) to MAINTAIN FEE for WELD 340**
NEW COURSES

MATH 135  
**Problem Solving Skills and Technology for Math 134**  
**1**  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO Approval  
**ADOPT**  
**Rationale:** To increase the success and retention rates of MATH 134.  
**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in MATH 134.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** (none)  
**C-ID Status:** (none)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable.)  
**M/S/U (K. ENNIS, E. MAKI) to ADOPT MATH 135**  
**M/S/U (E. LUCAS, J. BEEBE) to ADOPT REQUISITES for MATH 135**

MICRO 111  
**Plagues of Humankind**  
**3**  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO Approval  
**ADOPT**  
**Rationale:** This is a new course that is designed for non major students to stimulate interest and literacy in biological sciences.  
**Enrollment Restrictions:** Requesting (A) Satisfactory completion of ENGL 50 or qualification by MJC assessment process.  
**Distance Education Status:** Requesting (Online)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU. Requesting, UC.  
**General Education Status:** Requesting: (MJC-GE: A) (CSU-GE: B2) (IGETC: 5B)  
**C-ID Status:** (none)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable.)  
**M/S/U (K. ENNIS, E. MAKI) to ADOPT MICRO 111**  
**M/S/U (E. LUCAS, J. BEEBE) to ADOPT REQUISITES for MICRO 111**  
**M/S/U (E. LUCAS, E. KERR) to ADOPT DE for MICRO 111**  
**M/S/U (E. LUCAS, D. GILBERT) to PLACE MICRO 111 on GE PATTERN(S)**

DE (DISTANCE EDUCATION) ONLY PROPOSALS  
(None)

VI. PROGRAM NOTIFICATION AGENDA

**CCCCO Approvals: Programs**  
(None)
Program Activity

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

MODIFY: NURSING PROGRAM

AS DEGREE: Nursing: Associate Degree Nursing Program (RN) 36 (previously 40)

MODIFY title, program learning outcomes, program prerequisites, major requirements for first, second, third and fourth semesters, electives, total units

Effective: Summer 2015

Expedited!

Rationale: Program is being updated to reflect new course numbering, change in units, and changes to semester requirements. The units have been decreased for a future program proposal for the Nursing ADT.

M/S/U (P. MENDEZ, L. HATCH) to MODIFY AS: NURSING: ASSOCIATE DEGREE NURSING PROGRAM

M/S/U (E. MAKI, J. BEEBE) to EXPEDITE MODIFICATIONS of AS: NURSING: ASSOCIATE DEGREE NURSING PROGRAM

MODIFY: NURSING PROGRAM

AS DEGREE: Nursing: LVN to ADN (RN) Advanced Placement Pathway 23 (previously 21)

MODIFY title, program learning outcomes, program prerequisites, major requirements for first and second semesters, total units

Effective: Summer 2015

Expedited!

Rationale: Program is being updated to reflect new course numbering, change in units, and changes to semester requirements. The units in some courses have been decreased for a future program proposal for the Nursing ADT.

M/S/U (P. MENDEZ, L. HATCH) to MODIFY AS: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY

M/S/U (E. MAKI, J. BEEBE) to EXPEDITE MODIFICATIONS of AS: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY
INACTIVATIONS

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams
   This item definitely postponed until the next meeting.

2. C-ID  R. Cranley
   This item definitely postponed until the next meeting.

3. CurricUNET Implementation/Issues  B. Adams/L. Miller
   This item definitely postponed until the next meeting.

4. Outcomes Assessment Workgroup (OAW)  K. Ennis/E. Kerr
   E. Kerr reported that the next Outcomes Assessment Workgroup meeting is scheduled for Friday, December 5, 2014.

5. AB 86 and SB1070 Legislation  P. Mendez
   This item definitely postponed until the next meeting.

X. UNFINISHED BUSINESS

Action Items

   At the next meeting in January 2015 the committee needs to “close the loop” on how the process should work for courses that have gone through the curriculum review process, have presented a Course Proposal Justification form, but are still are not approved.

   The committee also needs to take a look at courses that are out of compliance. She said that there needs to be a very clear delineation of the expectations if a course outline has not been reviewed within 6 or 7 years, and what the consequences will be.

Informational Items

(NONE)

XI. NEW BUSINESS

Action Items

1. Curriculum Committee Goals  B. Adams
   This item definitely postponed until the next meeting.
Informational Items

2. CCCCCO Task Force on Workforce, Job Creation and a Strong Economy  
   B. Adams
   B. Adams asked that the committee read the email attachment from J. Adams at the ASCCC that was sent with the agenda. The email explained that the Task Force on Workforce needs faculty leaders to attend and make their voices heard at the regional conversations. To attend a regional conversation you can register by clicking this link:

   http://doingwhatmatters.cccco.edu/StrongWorkforce/Events.aspx

XII. PUBLIC COMMENT

L. Miller, MJC Curriculum Process Specialist, announced that she is transferring to Columbia College pending Board of Trustees approval and that this was her last meeting. L. Miller has worked for Modesto Junior College for 13 years. She said that she will miss the committee terribly, and the committee reported that they also will miss her and her curriculum expertise.

M/S/U (E. MAKI, E. LUCAS) to adjourn at 5:39 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES

December 2, 2014

Hearing no objections, the minutes of December 2, 2014 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO COURSE APPROVALS

NURSE 276 (CCC000559671)
NURSE 277 (CCC000559475)
PEVM 116XABC (CCC000559315)
PEVW 121XABC (CCC000559314)
PHSCI 180 (CCC000559382)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.


**Course Activity Report**

*Hearing no objections, the committee was notified of the following modifications and corrections.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Proposal Type</th>
<th>Effective Date</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 101</td>
<td>Leadership in Agriculture B</td>
<td>2</td>
<td>CCCC Proposal Type: Not applicable</td>
<td>Summer 2015</td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>CLOs</td>
<td></td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rationale: Course proposal was approved at the 12/02/14 meeting. CLOs were revised to match CLOs for AG 100, the one-unit version of AG leadership course. This course appears here for the purpose of the Committee's record and has been updated in CurricUNET and Datatel.</td>
<td></td>
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</tr>
<tr>
<td>AGEC209/BUSAD 209</td>
<td>Import/Export Fundamentals</td>
<td>3</td>
<td>CCCC Proposal Type: Not applicable</td>
<td>Summer 2015</td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Cross-listing</td>
<td></td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Rationale: BUSAD 209 was approved at the 3/4/14 meeting. The AGEC 209 cross-listing was inadvertently removed, per the BUSAD faculty member L. Kropp. B. Adams has communicated with G. Brumley in AG department and she has verified this course outline is applicable to AGEC 209 also; therefore the cross-listing is being reinstated.</td>
<td></td>
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</tr>
<tr>
<td>BIO 101</td>
<td>Biological Principles</td>
<td>4</td>
<td>CCCC Proposal Type: Not applicable</td>
<td>Summer 2015</td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>CLOs</td>
<td></td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rationale: Course proposal was approved at the 12/02/14 meeting, with revision to CLO #2 agreed to by author and rep. B. Adams changed &quot;Demonstrate an understanding&quot; to &quot;Explain&quot; in beginning of phrase. The CLO revision was completed after the meeting. This course appears here for the purpose of the Committee’s record and has been updated in CurricUNET and Datatel.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CLDDV 127</td>
<td>Infant/Toddler Practicum</td>
<td>3</td>
<td>CCCC Proposal Type: Not applicable</td>
<td>Summer 2015</td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
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<td>Textbooks</td>
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<td>MODIFY</td>
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<td></td>
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<td></td>
<td>Rationale: Course was approved at 09/23/14 meeting. Original submission of outline for C-ID approval was denied because of outdated textbooks. Textbooks were updated to meet C-ID requirements so outlines may be resubmitted for C-ID approval.</td>
<td></td>
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</tr>
<tr>
<td>CLDDV 128</td>
<td>Preschool Practicum</td>
<td>3</td>
<td>CCCC Proposal Type: Not applicable</td>
<td>Summer 2015</td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Textbooks</td>
<td></td>
<td>MODIFY</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rationale: Course was approved at 09/23/14 meeting Original submission of outline for C-ID approval was denied because of outdated textbooks. Textbooks were updated to meet C-ID requirements so outlines may be resubmitted for C-ID approval.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
NURSK 800  
Nursing Skills Development  
CCCCO Proposal Type: Not applicable  
Effective: summer 2015  
**MODIFY enrollment restrictions**  
**Rationale:** Course was approved at 12/02/14 meeting. NURSE 52 was included in the corequisites as an “or” option but is not currently an active course. The faculty had removed NURSE 40 thinking that NURSE 52 would be activated in time. Because NURSE 52 was not activated, the faculty wanted NURSE 40 to replace the request for the NURSE 52 corequisite. NURSE 52 has now been removed from the corequisites and NURSE 40 has been put in its place field in CurricUNET.

NURWE 361  
Work Experience Nursing-A  
CCCCO Proposal Type: Not applicable  
Effective: summer 2015  
**MODIFY title**  
**Rationale:** Course was approved at 12/02/14 meeting. Author agreed to add “A” after existing course title for consistency with other disciplines and to avoid confusion with NURWE 362, which had the same title. Title was updated by B. Adams in CurricUNET.

NURWE 362  
Work Experience Nursing-B  
CCCCO Proposal Type: Not applicable  
Effective: summer 2015  
**MODIFY title**  
**Rationale:** Course was approved at 12/02/14 meeting. Author agreed to add “B” after existing course title for consistency with other disciplines and to avoid confusion with NURWE 362, which had the same title. Title was updated by B. Adams in CurricUNET.

**IV. COURSE CONSENT AGENDA**

*Hearing no objections, the following course changes were approved.*

AGEC 209/BUSAD 209  
Import/Export Fundamentals  
**Effective:** spring 2015 [*Expedited!*]  
**Rationale for Expedited Approval:** This course has already been approved by the curriculum committee (March 04, 2014) for Summer 2015 activation, but the department is requesting expedited approval for spring 2015 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner. Given that 3 of the 4 courses are for specialized degrees, it is critical that offering are online to provide equitable access to our working students.  
**MODIFY implementation date**  
**Rationale:** See rationale for expedited approval.  
**Distance Education Status:** Requesting expedited implementation date: Online, Mixed Modalities/Hybrid
BUSAD 218  Business Law  4
Effective: spring 2015 Expedited!
Rationale for Expedited Approval: This course has already been approved by the curriculum committee (March 04, 2014) for Summer 2015 activation, but the department is requesting expedited approval for spring 2015 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner. Given that 3 of the 4 courses are for specialized degrees, it is critical that offering are online to provide equitable access to our working students.
MODIFY implementation date
Rationale: See rationale for expedited approval.
Distance Education Status: Requesting expedited implementation date: Mixed Modalities/Hybrid

BUSAD 358  Sales and Advertising Promotion  3
Effective: spring 2015 Expedited!
Rationale for Expedited Approval: This course has already been approved by the curriculum committee (March 18, 2014) for Summer 2015 activation, but the department is requesting expedited approval for spring 2015 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner. Given that 3 of the 4 courses are for specialized degrees, it is critical that offering are online to provide equitable access to our working students.
MODIFY implementation date
Rationale: See rationale for expedited approval.
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid

GEOG 101  Physical Geography  3
Effective: spring 2015 Expedited!
Rationale for Expedited Approval: Course was approved at 04/01/14 meeting. The recent emphasis on online classes has created an urgent need for an updated DE proposal for this course. Sections scheduled in the Spring semester cannot be implemented without this change, so this approval needs to be expedited in order to ensure student access and timely progress towards awards.
MODIFY implementation date
Rationale: See rationale for expedited approval.
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid

GEOG 102  Cultural Geography  3
Effective: spring 2015 Expedited!
Rationale for Expedited Approval: Course was approved at 04/15/14 meeting. The recent emphasis on online classes has created an urgent need for an updated DE proposal for this course. Sections scheduled in the Spring semester cannot be implemented without this change, so this approval needs to be expedited in order to ensure student access and timely progress towards awards.
MODIFY implementation date
Rationale: See rationale for expedited approval.
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid
GEOG 105  Economic Geography  3  
Effective:  spring 2015  Expedited! 
Rationale for Expedited Approval: Course was approved at 04/15/14 meeting. The recent emphasis on online classes has created an urgent need for an updated DE proposal for this course. Sections scheduled in the Spring semester cannot be implemented without this change, so this approval needs to be expedited in order to ensure student access and timely progress towards awards.  
MODIFY implementation date  
Rationale: See rationale for expedited approval.  
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid 

MATH 47  Skills for Success in Non-Transfer Level Courses  1/2  
Effective:  Spring 2015  Expedited! 
Rationale for Expedited Approval: Course was approved at 09/23/14 meeting. The recent emphasis on online classes has created an urgent need for an updated DE proposal for this course. Sections scheduled in the Spring semester cannot be implemented without this change, so this approval needs to be expedited in order to ensure student access and timely progress towards awards.  
MODIFY implementation date  
Rationale: See rationale for expedited approval.  
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid 

SUPR 351  Elements of Supervision  3  
Effective:  spring 2015  Expedited! 
Rationale for Expedited Approval: This course has already been approved by the curriculum committee (March 18, 2014) for Summer 2015 activation, but the department is requesting expedited approval for spring 2015 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner. Given that 3 of the 4 courses are for specialized degrees, it is critical that offering are online to provide equitable access to our working students.  
MODIFY implementation date  
Rationale: See rationale for expedited approval.  
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid 

V. COURSE DISCUSSION AGENDA  
INACTIVATIONS  
(NONE)
MODIFICATIONS

ADJU 236  Correctional Law

CCC CO Proposal Type: Non-Substantial Change
Effective: spring 2015

Rationale for Expedited Approval: This course is not currently approved for distanced education and is scheduled to be offered as an online course Spring 2015.

Rationale: Course is being updated for periodic review and to ensure student access to course. Modifications have been made to content, methods of instruction, assignments, textbooks, objectives, and methods of evaluation. DE component is also being added.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 235.

Distance Education Status: Requesting: Online

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

C-ID Status: (none)

General Education Status: (none)

Program Impact:
- Administration of Justice A.S. Degree
  M/S/U (E. Lucas, M. Lynch) to MODIFY ADJU 236
  M/S/U (C. Mulder, E. Lucas) to ADOPT REQUISITES for ADJU 236
  M/S/U (E. Lucas, E. Maki) to ADOPT DE for ADJU 236
  M/S/U (S. Berger, E. Lucas) to EXPEDITE MODIFICATIONS of ADJU 236
CHEM 112  Organic Chemistry 1

CCCOCO Proposal Type: Non-Substantial Change

Effective: summer 2015 Expedited

Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.

MODIFY hours, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: This course is up for a periodic review. CHEM 112 will be submitted for CID CHEM 150 and CID 160S alignment once approved. Modifications have been made to content, objectives, and assignments.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 102.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: Requesting: (CID CHEM 150), (CID CHEM 160S)

General Education Status: Approved for: (MJC-GE: A) (CSU-GE: B1,B3) (IGETC: 5A,5C)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Univ Prep - Area of Emphasis
- General Studies, Emphasis in Natural Sciences A.A. Degree

CHEM 112 and CHEM 113 pulled as a block for discussion by S. Circle due to concerns with the CLOs. S. Circle noted that the statement, "The student should be prepared to" was already listed in the header and did not need to be repeated. The committee removed the sentence from the CLOs. S. Circle noted an issue with the methods of instruction. The methods of instruction were revised to match CHEM 122. The committee also reviewed the methods of evaluation for CHEM 112 and CHEM 113. Since CHEM 122 and CHEM 123, were conditionally approved for C-ID, with the same information listed, the committee decided to leave the methods of evaluation as is.

M/S/U (E. Lucas, M. Garcia) to MODIFY CHEM 112

M/S/U (C. Mulder, E. Lucas) to MAINTAIN REQUISITES for CHEM 112

M/S/U (P. Mendez, M. Adams) to MAINTAIN PLACEMENT OF CHEM 112 on GE PATTERN(S)

CHEM 112 and CHEM 113 pulled as a block for discussion by E. Maki due to concerns with the expedited date of approval. E. Maki asked why we needed to expedite this course if the course was submitted on time. B. Adams said that in the past, if a course comes through after a certain meeting date, the course would be labeled as expedited if the course had met the official deadline in the CurricUNET system. She added that this recently happened to some of the MATH courses. When the courses came back through, they were labeled as expedite to ensure that they were given the opportunity of being approved with the same date that they had originally intended. E. Maki added that he was concerned with so many courses being expedited when we are supposed to be judicious with expedites. Kincade added that we shouldn’t need to wait for DE proposals to be in effect. She said that the DE only proposals, in the future, do not need to be expedited and instead should just be effective as approved. She asked if DE policy on effective dates could be addressed at next meeting.

W/S/U (E. Maki, E. Lucas) to EXPEDITE MODIFICATIONS of CHEM 112
CHEM 113  Organic Chemistry 2  5
CCCO Proposal Type: Non-Substantial Change
Effective: summer 2015 [Expedited]
Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.
MODIFY description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: This course is up for a periodic review. CHEM 113 will be submitted for CID CHEM 160S alignment once approved. Modifications have been made to content, objectives, and assignments.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 112.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting (CID CHEM 160S)
General Education Status: Approved for: (MJC-GE: A) (CSU-GE: B1,B3) (IGETC: 5A,5C)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Univ Prep - Area of Emphasis
- General Studies, Emphasis in Natural Sciences A.A. Degree
CHEM 112 and CHEM 113 pulled as a block for discussion by S. Circle. (See discussion notes on CHEM 112)
M/S/U (E. Lucas, M. Garcia) to MODIFY CHEM 113
M/S/U (C. Mulder, E. Lucas) to MAINTAIN REQUISITES for CHEM 113
M/S/U (P. Mendez, M. Adams) to MAINTAIN PLACEMENT OF CHEM 113 on GE PATTERN(S), CHEM 112 and CHEM 113 pulled as a block for discussion by E. Maki. (See discussion notes on CHEM 112).
M/S/U (E. Maki, E. Lucas) to EXPEDITE MODIFICATIONS of CHEM 113
ECON 115/HIST 115  

Economic History of the United States

CCCCO Proposal Type: Non-Substantial Change

Effective: spring 2015 [Expedited]

**Rationale for Expedited Approval:** Course is out of compliance and needs expedited approval in order to offer course in online format Spring 2015 and provide student access.

**Rationale:** Course is being updated for compliance; modifications have been made to methods of evaluation, methods of instruction, objectives, and typical assignments. Distance education is also being proposed.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

**Distance Education Status:** Requesting: Online

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (none)

**General Education Status:** Approved for (MJC-GE: B) (CSU-GE: D2, D6, AI: Group a.) (IGETC: 4B, 4F)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Degree
- MJC-GE Pattern A.A. Degree

M/S/U (E. Lucas, M. Lynch) to MODIFY ECON 115/HIST 115

M/S/U (C. Mulder, E. Lucas) to MAINTAIN REQUISITES for ECON 115/HIST 115

M/S/U (P. Mendez, M. Adams) to MAINTAIN PLACEMENT OF ECON 115/HIST 115 on GE PATTERN(S)

M/S/U (E. Lucas, E. Maki) to ADOPT DE for ECON 115/HIST 115

M/S/U (S. Berger, E. Lucas) to EXPEDITE MODIFICATIONS of ECON 115/HIST 115
PSYCH 141: Human Lifespan Development

CCCO Proposal Type: Non-Substantial Change

Effective: spring 2015 [Expedited]

Rationale for Expedited Approval: Psychology 141 is being offered online in Spring 2015. We are asking for expedited approval to ensure that the distance education addendum complies with current regulations.

MODIFY field trip policy, DE modalities, outcomes, content, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix. Modifications have been made to content, methods of instruction, assignments, textbooks, and methods of evaluation. We are also requesting online. Requesting PSYCH 141 be submitted for CID PSY 180 alignment.

Enrollment Restrictions: Maintaining: Before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101; modifying: advised to meet eligibility requirements for ENGL 101 to before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: Requesting: Online

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: Requesting: (CID PSY 180)


Program Impact:

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern A.A. Degree Major
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Psychology AA-T Degree

M/S/U (E. Lucas, M. Lynch) to MODIFY PSYCH 141

M/S/U (C. Mulder, E. Lucas) to MAINTAIN/MODIFY REQUISITES for PSYCH 141

M/S/U (P. Mendez, M. Adams) to MAINTAIN PLACEMENT OF PSYCH 141 on GE PATTERN(S)

M/S/U (E. Lucas, E. Maki) to ADOPT DE for PSYCH 141

M/S/U (S. Berger, E. Lucas) to EXPEDITE MODIFICATIONS of PSYCH 141
SOCSC 58

Student Leadership Development  
CCCCO Proposal Type: Non-Substantial Change  
Effective: summer 2015 [Expedited]  
Rationale for Expedited Approval: Course has not been updated due to faculty reduction in student activities position. Classes are being taught in the Spring 2015 semester, and enrollment is growing. Expedited approval for Summer 2015 is being requested so an accurate configuration of hours can be implemented.

MODIFY hours, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for compliance and to update textbooks, content, assignments, objectives, methods of instruction, and methods of evaluation.

Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: (CC GUIDE 115)
C-ID Status: (none)
General Education Status: Maintaining: (MJC Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. Lucas, M. Lynch) to MODIFY SOCSC 58
M/S/U (E. Maki, E. Lucas) to MAINTAIN PLACEMENT of SOCSC 58 on ACTIVITIES
M/S/U (S. Berger, E. Lucas) to EXPEDITE MODIFICATIONS of SOCSC 58

NEW COURSES

SOCIO 105

Introduction to Statistics for the Social & Behavioral Sciences  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO Approval  
ADOPT

Rationale: With approval for the SOC 125 C-ID descriptor (attached), this course will support the ADTs in Administration of Justice, Kinesiology, Nursing, Political Science, and Sociology.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.

Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU. Requesting UC.
C-ID Status: Requesting: (CID SOCI 125)
General Education Status: Requesting: (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

SOCIO 105 pulled for discussion by M. Garcia due to concerns with expedited approval for the course. B. Adams alerted the committee that this course does not have an expedited approval request because it is a new course. All new courses regardless of the request made by the faculty are not set to be active until the CCCCO makes the final approval. Once the CCCCO approves this course, the course will be effective in all data systems and the course catalog, if the course is approved before the catalog deadline for publishing. If not, it may be placed in addendum.

M/S/U (M. Garcia, C. Mulder) to ADOPT SOCIO 105
M/S/U (C. Mulder, E. Lucas) to ADOPT REQUISITES for SOCIO 105
M/S/U (P. Mendez, M. Adams) to PLACE SOCIO 105 on GE PATTERN(S)
### DE (DISTANCE EDUCATION) ONLY PROPOSALS

#### ENGL 50

**Basic Composition and Reading**

- **Effective:** Spring 2015-summer 2015
- **Rationale for Expedited Approval:** This course has already been approved by the curriculum committee (March 18, 2014) for Summer 2015 activation, but the department is requesting expedited approval for spring 2015 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner. Given that 3 of the 4 courses are for specialized degrees, it is critical that offering are online to provide equitable access to our working students.

- **Rationale:** Add distance education component.
- **Distance Education Status:** Requesting: Mixed Modalities/Hybrid
- **Program Impact:**
  - Professional Selling Certificate of Achievement
  - Retail Management (WAFC) Certificate of Achievement

- **M/S/U (E. Lucas, E. Maki) to ADOPT DE for ENGL 50
- **M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for ENGL 50**

#### HUMSR 110

**Intro to Interviewing, Counseling**

- **Effective:** Spring 2015
- **Rationale for Expedited Approval:** This course has online sections scheduled for Spring 2015. With registration already open, students have enrolled and they would be denied access to the course if it is cancelled. Approving for Spring 2015 would allow it to be scheduled as a late start class to minimize disruption to student schedules.

- **Rationale:** Add distance education component.
- **Distance Education Status:** Requesting: Online, Mixed Modalities/Hybrid
- **Program Impact:**
  - Chemical Dependency Counseling Certificate of Achievement
  - Chemical Dependency Counseling A.A. Degree
  - Gerontology Skills Recognition Award
  - Human Services A.A. Degree
  - Human Services Certificate of Achievement

- **M/S/U (E. Lucas, E. Maki) to ADOPT DE for HUMSR 110
- **M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for HUMSR 110**

#### MATH 89

**Intermediate Algebra Essentials**

- **Effective:** Spring 2015
- **Rationale for Expedited Approval:** Online courses have received new attention and emphasis, creating an urgent need to schedule online and hybrid late-start versions of this course.

- **Rationale:** Add distance education component.
- **Distance Education Status:** Requesting expedited implementation date: Online, Mixed Modalities/Hybrid
- **Program Impact:**
  - Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

- **M/S/U (E. Lucas, E. Maki) to ADOPT DE for MATH 89
- **M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for MATH 89**
PE 120

Sports and Society

Effective: spring 2015 Expedited!

Rationale for Expedited Approval: This course is currently scheduled for the Spring 2015 semester. There are 19 students currently enrolled. To enable those students to progress toward their degree without interruption, we would like to be able to keep the scheduled course. 

MODIFY DE modalities only
Rationale: Add distance education component.
Distance Education Status: Requesting: Online

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. Lucas, E. Maki) to ADOPT DE for PE 120

M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for PE 120

SOCIO 101

Introduction to Sociology

Effective: spring 2015 Expedited!

Rationale for Expedited Approval: This course has online sections scheduled for Spring 2015. With registration already open, students have enrolled and they would be denied access to the course if it is cancelled. Approving for Spring 2015 would allow it to be scheduled as a late start class to minimize disruption to student schedules.

MODIFY DE modalities only
Rationale: Add distance education component
Distance Education Status: Requesting: Online

Program Impact:
- Administration of Justice AS-T Degree
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Nursing: LVN to ADN Upgrade A.S. Degree
- Sociology AA-T Degree

SOCIO 101 pulled for discussion by M. Adams due to concerns about the methods of evaluation. It was unclear why the faculty member listed oral presentations as a method if the class was taught online. How can you provide an oral presentation if you are online? A discussion ensued regarding the different tools used to provide an online oral presentation (skype, etc.). J. Hamilton noted that she had reviewed the course outline and suggested that if needed, the item could be revised to just say “presentation.” B. Adams revised the information with the consent of the committee and the dean.

M/S/U (E. Maki, M. Adams) to ADOPT DE for SOCIO 101

M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for SOCIO 101
SOCIO 125 Sociology of the Family  3
Effective: spring 2015 Expedited!
Rationale for Expedited Approval: This course has an online section scheduled for Spring 2015. With registration already open, students have enrolled and they would be denied access to the course if it is cancelled. Approving for Spring 2015 would allow it to be scheduled as a late start class to minimize disruption to student schedules.

MODIFY: DE modalities only
Rationale: Add distance education component
Distance Education Status: Requesting: Online

Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Human Services Certificate of Achievement
- Human Services A.A. Degree
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Nursing: LVN to ADN Upgrade A.S. Degree
- Sociology AA-T Degree

M/S/U (E. Lucas, E. Maki) to ADOPT DE for SOCIO 125
M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for SOCIO 125

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

Hearing no objections, the committee was notified of the following program activity:

MODIFY: Agriculture Business Program  30
AS: Agriculture Business
MODIFY title
Effective: Upon CCCCO Approval
Rationale: This award came through and was approved by the Curriculum Committee on 3/18/2014. The award displayed the wrong title. The correct title is Agriculture Business. The CCCCO has the correct title on file but CurricUNET and Datatel needed to be fixed. H. Townsend has updated CurricUNET and Datatel to reflect the corrected title. This information appears here for the purpose of the committee’s record.

MODIFY: Agriculture Science Program  30
AS: Agriculture Science
MODIFY title
Effective: Upon CCCCO Approval
Rationale: This award came through and was approved by the Curriculum Committee on 3/18/2014. The award displayed the wrong title. The correct title is Agriculture Science. The CCCCO has the correct title on file but CurricUNET and Datatel needed to be fixed. H. Townsend has updated CurricUNET and Datatel to reflect the corrected title. This information appears here for the purpose of the committee’s record.
MODIFY: Music Program

AA-T: Music

REVISED Rationale to CCCCO

Effective: Upon CCCCO Approval

Rationale: This award has been revised to remove courses that are not appropriate for music majors. Additionally, it removes the option of MUST 101 as an alternative to the pairing of MUST 121/MUST 131. Students who complete MUST 101 in lieu of MUST 121/MUST 131 will not be prepared for MUST 122/MUST 132, and will not satisfy prerequisite requirements for enrolling in those courses.

C CCCCO Approvals: Programs

CERT: Automotive Diagnosis (01/08/2015)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

(None)

INACTIVATIONS

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)
IX. STANDING REPORTS

1. **Transfer Model Curriculum (Associate Degrees for Transfer)**
   
   B. Adams reported that she plans to work with M. Boyd to complete the two Agriculture COTs (Chancellor Office Templates). She showed the Curriculum Committee members the Chancellor’s website with recently revised templates. The newly revised templates have the CSU-GE and IGETC areas separated to make the double counting calculations easier to compute than the earlier templates. She reported that once a new template is available and posted on the CCCCO website, faculty have 18 months to complete and submit the template if they have a similar degree. It was noted that Chemistry is not available yet but once it is, we will have 18 months from the date that it’s posted to get the template completed and turned in. It is anticipated it will be posted on February 1, 2015.

   M. Garcia asked if Computer Science is being worked on. B. Adams said that she is not sure if any progress has been made since we are still working on Math and Physics courses and their unit values to reach 60-unit maximum. We have until June 30, 2015 to submit the Computer Science ADT. S. Circle asked about the Spanish ADT deadline. B. Adams said that the Spanish ADT is under the same deadline since it was released before the 18-month rule began.

   J. Hamilton suggested that an institutional conversation take place about what we need to do when we can’t reach the number that the CCCO template is requiring. She said if we are not careful we could end up losing a degree and the Curriculum Committee plays an important role with this particular issue. There are going to be challenges to determine how to constructively move toward an objective that serves our students. She believes that the Curriculum Committee is a great place for the conversation to start. B. Adams noted that this can be achieved as the committee works on the curriculum review process.

   Approved templates can be viewed at the following site:

   [http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx](http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx)

2. **C-ID**
   
   R. Cranley reported that we currently have 144 approved C-IDs. An email was forwarded to the committee that discussed C-ID e-mail alerts not being received. She added that a ticket has been issued and hopefully the issue will be resolved soon. Currently there is a request for C-ID reviewers at the CSU level. There is a shortage in reviewers. Faculty can earn $10 per each course outline review. The Biology TMC is on the C-ID website. This will not be forwarded to the Chancellor’s Office website until around February.

   R. Cranley forwarded communication studies, psychology, and social sciences to the deans. Currently there is a five year review process taking place for these three disciplines. Faculty can go in to the C-ID site and see if there are any additions or comments that need to be made to the descriptors. C. Martin asked for the total of submitted descriptors. R. Cranley reported that we have approximately 216 out of 230 at this point. To visit the C-ID website:

   [https://c-id.net/](https://c-id.net/)

3. **CurricUNET Implementation/Issues**
   
   B. Adams reported that spellcheck is now working. Activities is still not showing on the CORs, as evidenced by a course approved at the meeting; SOCSC 58 is still not showing “activities” on the Word Report.

4. **Outcomes Assessment Workgroup (OAW)**
   
   E. Kerr reported the next OAW meeting is on February 6, 2015, with an Assessment Day also scheduled for that morning. An e-mail will go out shortly to faculty members. Some faculty and administrators will meet with an Elumen rep on January 21. Elumen is a platform for student outcomes. E. Kerr reported the process will not change, but the data entry aspect may if Elumen becomes our new database system. J. Hamilton reported Elumen can make assessment instantaneous and faculty can also link their assessment information to ILO and PLOs. E. Kerr said this system will allow us to dig deeper into student demographics which is what we currently need to do to be effective.
5. **AB 86 and SB1070 Legislation**

P. Mendez said that they are still sorting out the Governor’s proposal on the budget. AB 86 is moving forward with funding. He reported that $300-$350 million will be provided for maintenance and effort for the adult education program. About $150-$200 million statewide will be distributed or consortiums.

P. Mendez reported that more instructors are needed in the conversation. Locally, he added, the December draft report has been submitted. The report consists of local recommendations for Stanislaus County and the Motherlode. The final report is due March 2015. The larger group is breaking into sub groups to work on ESL, ABE, CTE & apprenticeships, and disability services. P. Mendez reported that faculty who would like to join the group can make $35 an hour for their time. Contact P. Mendez for information. SB173 is another item to keep an eye on. SB173 speaks to the implementation of adult education. P. Mendez reported that he plans to present information to the MJ Academic senate soon on AB86 and SB1070 legislation.

To view meetings, resources, and documents from the Stanislaus & Motherlode AB86 Consortium:

http://www.mjc.edu/instruction/teched/ab86consortium/ab86_meetings_resources.php

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**X. UNFINISHED BUSINESS**

**Action Items**

1. **Curriculum Review Process**

   B. Adams reported the review process was approved by the committee 11/4/2014. She asked the committee to think about what the process would be for a course that needs to be reviewed or revised and hasn’t been put forth to the committee for approval. Should we set up a guideline in regards to a timeframe for courses? Sometimes courses can fall through the cracks. For this reason, B. Adams looked to see what other college policies or guidelines are in regards to this subject. She noted that Mt. San Jacinto College has a noncompliant warning list that they send out to the faculty. They give the faculty a year from the date of the warning to update the course. If the course is not updated, the Curriculum Committee automatically inactivates the course.

   C. Martin asked if we would deactivate a course that is essential for graduation. He asked about other options besides inactivation. How do you resolve this? Who does the course belong to at that point? The course belongs to the Curriculum Committee. A discussion ensued. J. Hamilton said that we should look for the commonality. What are the goals that we are trying to reach for the students? These are our guiding principles when we are seeking solutions. Guiding principles may keep the courses from the stage of the Curriculum Committee having to take a course over.

   M. Adams said that he liked the idea of a subcommittee to work on the Curriculum Review Process. It was decided that some members of the subcommittee who worked to come up with the recent justification forms will meet to work on the curriculum review process. The subcommittee will work to come to a conclusion on the process and bring the results to the next Curriculum Committee meeting. B. Adams will schedule a meeting with the interested members.

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**Informational Items**

(NONE)

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**XI. NEW BUSINESS**

**Action Items**

1. **Curriculum Committee Goals**

   B. Adams

   Postponed definitely to February 3 meeting.
2. **DANCE/THETR/PE Crosswalk**
   B. Adams/M. Lynch
   B. Adams reported that the DANCE prefix was approved February 4, 2014. A crosswalk has been provided that shows the conversion of the THETR and PE courses that will be converted to DANCE in CurricUNET and other systems.

   **M/S/U (E. Lucas, S. Circle) to approve the DANCE/THETR/PE crosswalk effective summer 2016.**

**Informational Items**

1. **ASCCC Disciplines List**
   B. Adams
   The 2014 disciplines list has been posted and is a little bit different. It especially affects non-credit courses. B. Adams noted that there are a few new discipline modifications.

**XII. PUBLIC COMMENT**

(NONE)

*Meeting adjourned at 5:03 PM*
Curriculum Committee

MINUTES

Tuesday, February 3, 2015

Yosemite 213 2:40 PM


Members Absent: M. Boyd, K. Ennis, L. Hatch, E. Kerr, S. Kincade (VP, Instruction), L. Lanigan, M. Robles, M. Zepeda (ASMJC)

Others Present: B. Newell (Professor of History), R. Stevenson (Professor of Art), H. Townsend (Accreditation/Assessment Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES

January 20, 2015

Hearing no objections, the minutes of January 20, 2015 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO COURSE APPROVALS

(NONE)

Course Activity Report

Hearing no objections, the committee was notified of the following corrections to the record.

CHEM 122  Structure and Reactivity: Organic Chemistry 1
CCCO Proposal Type: Not applicable
Effective: summer 2015

MODIFY Content
Rationale: Course was conditionally approved by C-ID reviewers, with following comment: “Course descriptor for C-ID 160 explicitly requires multi-step synthesis which is not addressed in either COR.” Content has been modified to include reference to multi-step synthesis so course may be resubmitted for C-ID approval.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
CHEM 123  Structure and Reactivity: Organic Chemistry 2  4
CCCCO Proposal Type: Not applicable
Effective: summer 2015
MODIFY Content
Rationale: Course was conditionally approved by C-ID reviewers, with following comment: “Course descriptor for C-ID 160 explicitly requires multi-step synthesis which is not addressed in either COR.” Content has been modified to include reference to multi-step synthesis so course may be resubmitted for C-ID approval.

IV. COURSE CONSENT AGENDA

(NONE)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

(NONE)
MODIFICATIONS

ART 120  Basic Drawing 1

CCCCO Proposal Type: Non-Substantial Change
Effective: summer 2016

MODIFY outcomes

Rationale: This course is being updated for periodic review, and to add C-ID designation.

Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (CID ARTS 110)

General Education Status: Approved for: (MJC-GE:C) (CSU-GE:, C1)

Program Impact:
- Art A.A. Degree
- Art History AA-T Degree
- CSU General Education Pattern Certificate of Achievement
- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- Studio Arts AA-T Degree

ART 120 pulled for discussion by M. Adams due to concerns with the methods of instruction. B. Adams opened the course up in CurricUNET. M. Adams noted that the methods of instruction do not show that they are instructor led. The committee, with the approval of R. Stevenson, faculty author of the course, made revisions. "Instructor led in-class" was added to the last methods of instruction. R. Stevenson noted that he needs institutions to know that he is working with his students while they are drawing or he will have articulation issues.

S. Berger was concerned with the course learning outcomes (CLOs) and the usage of "demonstrate ability to." B. Adams noted that the committee will not hold up a course if revisions are needed for the course learning outcomes. The course learning outcomes are always reviewed by K. Ennis or E. Kerr and revisions are requested if needed when the CLOs go to the Outcomes Assessment Workgroup for final approval.

M/S/U (M. LYNCH, E. MAKI) to MODIFY ART 120

W/S/U (M. ADAMS, M. LYNCH) to MAINTAIN PLACEMENT OF ART 120 on GE PATTERN(S)
ART 121 Basic Drawing 2

CCCO Proposal Type: Non-Substantial Change
Effective: summer 2016

MODIFY methods of instruction, textbooks

Rationale: This course is being updated for periodic review, textbook update, and to add C-ID designation.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 120.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: Approved for: (CID ARTS 205)

General Education Status: Maintaining: Activities

Program Impact:
- Art A.A. Degree
- Art History AA-T Degree
- Studio Arts AA-T Degree

ART 121 pulled for discussion by M. Adams due to concerns with the methods of instruction.

The committee revised the one of the methods of instruction to say, “Instructor led.”

S. Berger was concerned with the objectives. The objectives say, “Demonstrate an awareness of.”

R. Stevenson didn’t think this was too much of an issue. He reported that he needs on the outline in each area, in order for the CSUs to understand that there is historical and contemporary content in the lab objectives, lecture objects, lab content and the lecture content. These items need to be specifically on the outline. Awareness seems to be the best fit. R. Stevenson read aloud the CID language for this course. S. Berger added that this issue wasn’t a huge stickler for her. The committee agreed to leave the information listed in the objectives as is.

M/S/U (M. GARCIA, E. MAKI) to MODIFY ART 121

M/S/C (E. LUCAS, E. MAKI) to MAINTAIN REQUISITES for ART 121


0 NAYS

1 ABSENTION (M. Lynch)

M/S/U (E. LUCAS, E. MAKI) to MAINTAIN PLACEMENT of ART 121 on ACTIVITIES
Figure Drawing

CCC CO Proposal Type: Non-Substantial Change
Effective: summer 2016
MODIFY outcomes, methods of instruction, typical assignments, textbooks
Rationale: This course is being updated for periodic review. This includes updating the CLO’s, moving some Methods of Instruction to Assignments, updating the comparable course at CSU Stanislaus to reflect their new numbering, and updating the textbooks. Please note that it has also been granted C-ID designation.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 120.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (CID ARTS 200)
General Education Status: Maintaining: Activities

Program Impact:
- Art A.A. Degree
- Art History AA-T Degree
- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement
- Studio Arts AA-T Degree

ART 123 pulled for discussion by M. Adams due to concerns with issues with the methods of instruction reading more like assignments. B. Adams opened the course up in CurricUNET for the committee to review. “Instructor led” was added to one of the methods.

M/S/U (M. GARCIA, E. LUCAS) to MODIFY ART 123
M/S/C (E. LUCAS, E. MAKI) to MAINTAIN REQUISITES for ART 123
0 NAYS
1 ABSENTION (M. Lynch)

W/S/U (E. LUCAS, E. MAKI) to MAINTAIN PLACEMENT of ART 123 on ACTIVITIES
ART 124
Color and 2-D Foundation Design

CCCCO Proposal Type: Non-Substantial Change
Effective: summer 2016

MODIFY outcomes, methods of instruction, textbooks

Rationale: This course is being updated for periodic review, update of textbooks, and to add C-ID designation.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 120.

Distance Education Status: Maintaining: hybrid

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: Approved for (CID ARTS 100)

General Education Status: Approved for (MJC-GE: C)

Program Impact:
- Art A.A. Degree
- Art History AA-T Degree
- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Graphic Design A.A. Degree
- MJC-GE Pattern A.A. Degree
- Photography A.A. Degree
- Studio Arts AA-T Degree

M/S/U (M. LYNCH, E. MAKI) to MODIFY ART 124

M/S/C (E. LUCAS, E. MAKI) to MAINTAIN REQUISITES for ART 124


0 NAYS

1 ABSENCEION (M. Lynch)

M/S/U (M. ADAMS, M. LYNCH) to MAINTAIN PLACEMENT OF ART 124 on GE PATTERN(S)

M/S/U (C. VAUGHN, E. MAKI) to MAINTAIN DE for ART 124

ART 125
Color and 3-D Foundation Design

CCCCO Proposal Type: Non-Substantial Change
Effective: summer 2016

MODIFY outcomes, typical assignments, textbooks

Rationale: This course is being updated for periodic review, clarification of assignments, updating of textbook, and to add C-ID descriptor ARTS 101, which has been granted.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 124.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: Approved for: (CID ARTS 101)

General Education Status: Maintaining: Activities

Program Impact:
- Art A.A. Degree
- Art History AA-T Degree
- Studio Arts AA-T Degree

M/S/U (M. LYNCH, E. MAKI) to MODIFY ART 125

M/S/C (E. LUCAS, E. MAKI) to MAINTAIN REQUISITES for ART 125


0 NAYS

1 ABSENCEION (M. Lynch)

M/S/U (E. LUCAS, E. MAKI) to MAINTAIN PLACEMENT of ART 125 on ACTIVITIES
ART 129

Figure Drawing 2

CCCCO Proposal Type: Non-Substantial Change
Effective: summer 2016
MODIFY methods of instruction, typical assignments, methods of evaluation, textbooks

Rationale: This course is being updated for periodic review, including updates to the Methods of Evaluation, Methods of Instruction, reworking of the accounting of hours in the assignments area, and update of the textbooks.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 123.

Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Maintaining: Activities

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (M. LYNCH, E. MAKI) to MODIFY ART 129
M/S/C (E. LUCAS, E. MAKI) to MAINTAIN REQUISITES for ART 129
0 NAYS
1 ABSENTION (M. Lynch)

M/S/U (E. LUCAS, E. MAKI) to MAINTAIN PLACEMENT of ART 129 on ACTIVITIES

HE 101

Emergency Medical Response; CPR PRO/Healthcare Provider

CCCCO Proposal Type: Non-Substantial Change
Effective: summer 2016
MODIFY objectives, typical assignments, textbooks

Rationale: This course is being updated to meet current curriculum standards and to ensure compliance with the C-ID descriptor.

Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $27
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (CID KIN 101)
General Education Status: (none)

Program Impact:
- Athletic Training /Sports Medicine A.S. Degree
- Kinesiology AA-T Degree
- Physical Education A.A. Degree

M/S/U (M. LYNCH, E. MAKI) to MODIFY HE 101
M/S/U (R. CRIPE, J. BEEBE) to MAINTAIN FEE for HE 101
NEW COURSES

HIST 193
Independent Studies in History
CCCCO Proposal Type: Non-Substantial Change
Effective: Upon CCCCO Approval
ADOPT
Rationale: Course is being proposed to offer students independent study opportunities in history.
Enrollment Restrictions: Request (L) Enrollment limited to students who receive instructor
approval of completed Independent Study proposal.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired
academic programs in CurricUNET to include this course as an option and to officially change the
status to Program-Applicable)

HIST 193 pulled for discussion by P. Mendez. He wanted to give the faculty author a chance to
talk about what changes have occurred since the course last came through the Curriculum
Committee for approval. B. Newell reported that he took into consideration all of the suggestions
that the committee gave at the November 4, 2014 meeting. The course was edited to be 2 units.
The variables were removed. It was noted that a 1 unit HIST 191 course could also be created to
accommodate interested History faculty. The committee determined it would be advantageous to
modify the course number from HIST 193 to HIST 192 to align with a 2 unit value for the
sequencing of the independent studies. B. Newell noted that assignments were modified to not be
so prescriptive. The ART independent study courses that came through recently were also
discussed as a model for this course. B. Newell noted that E. Kerr was mostly concerned about the
word “history” being used for the course learning outcomes. He added that the course learning
outcomes are specific to history. B. Newell thanked B. Adams and R. Cranley for their support with
the course revisions. The committee commended Mr. Newell for his work on revisions to the
course.

M/S/U (E. Lucas, M. Garcia) to ADOPT HIST 192
M/S/C (E. Lucas, E. Maki) to ADOPT REQUISITES for HIST 192
13 AYES (M. Adams, S. Berger, J. Beebe, S. Circle, R. Cranley, R. Cripe, H. Duarte, M. Garcia, E.
Lucas, E. Maki, C. Mulder, P. Mendez, C. Vaughn)
0 NAYS
1 ABSENTION (M. Lynch)

DE (DISTANCE EDUCATION) ONLY PROPOSALS

(NONE)
VI. PROGRAM NOTIFICATION AGENDA

Program Activity

Hearing no objections, the committee was notified of the following program activity.

**MODIFY:**

<table>
<thead>
<tr>
<th>Program Activity</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automotive Technology Program</td>
<td>31.5 (was 35.5)</td>
</tr>
<tr>
<td>Certificate: Automotive Service</td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY</strong> units</td>
<td></td>
</tr>
<tr>
<td><strong>Effective:</strong> Upon CCCCO Approval</td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong> This award came through and was approved by the Curriculum Committee on 10/9/2012. The units were showing as 35.5 at the time but not all of the paperwork had been finalized and submitted by the department. The true total units are 31.5. H. Townsend has fixed this in CNET and submitted all paperwork for approval to the CCCCO.</td>
<td></td>
</tr>
</tbody>
</table>

**CCCCO Approvals: Programs**

<table>
<thead>
<tr>
<th>Program</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CERT: Automotive Brakes and Suspension</td>
<td>1/15/2015</td>
</tr>
</tbody>
</table>

**Program learning outcomes for the following programs were modified in CurricUNET**

(None)
VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

MODIFY:

PHOTOGRAPHY PROGRAM
AA DEGREE: Photography  
MODIFY required courses, elective courses  
Effective: summer 2015  
Rationale: The Photography degree is being updated to reflect both the addition of a new course, and the inactivation of several courses. Art 192 was recently accepted by the curriculum committee, and is meant to replace Art 178. Art 102/CMPGR 202 and Art 169 have been added to keep up with current Photography curriculum at CSU's and UC's. Art 161, Art 178, CPG 221and JRNL 146 have been inactivated, so they have been removed. Art 164 was deemed not sufficiently relevant for Photography majors. Art 160 is being removed because CSU and UC transfer students will not gain credit within their major. This course is requesting an expedited status. Art 192 was very recently accepted by this committee, and is the new capstone course after the inactivation of Art 178.

Pulled for discussion by M. Garcia due to concerns with the total unit value. M. Garcia noted that the total units should actually be a range of 20-21.

B. Adams fixed this in CurricUNET.

M/S/U (E. MAKI, E. LUCAS) to MODIFY AA: PHOTOGRAPHY

M/S/U (E. MAKI, E. LUCAS) to EXPEDITE MODIFICATIONS to AA: PHOTOGRAPHY

INACTIVATIONS

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams

B. Adams reported that a memo from the Chancellor’s office came through on January 28, 2015. The memo discusses an update on C-ID verification for ADTs. The CCCCO memo states that in light of the challenges that continue to hinder the review and approval of courses in C-ID, the CCCCO will not be deactivating previously approved ADTs that include courses without a C-ID state of “Approved” by June 30, 2015. However, effective July 1, 2015, all ADT proposals (new, substantial and nonsubstantial change), submitted to the CCCCO for review must:

- Have a C-ID status of “Approved” for all courses entered on a TMC Template where a C-ID descriptor is listed. That is, any course listed on a TMC Template next to a C-ID descriptor in the Required Core, List A, List B, or List C sections, must appear in C-ID.net with an “Approved” status for that descriptor. One exception is that if the TMC Template indicates that an ASSIST Articulation Agreement by Major (AAM) is accepted in addition to the C-ID descriptor, then a valid AAM will be accepted in lieu of the “Approved” C-ID status, and
- Include all the correct required attachments (Narrative, Template, Course Outline of Records, if applicable: ASSIST Reports, Advisory Board Minutes, Labor Market information and all attachments must include the required information).

R. Cranley reported that we have 21 ADTs currently. These will “not” be deactivated because they have been approved. Between now and July 1, 2015 we can submit other ADTs and then they too will have either, approved, conditional approval, submitted, in-progress, or resubmitted. If we submit any ADT after July 1, 2015, then the ADT proposals submitted for review must follow the guidelines listed in the bullets above.

R. Cranley presented a table that dissected the January 28, 2015 Chancellor’s office memo. The table listed the following information:

<table>
<thead>
<tr>
<th>Old memo from May 20, 2014</th>
<th>All CCCCO approved ADTs (MJC has 21 ADTs) must contain CIDs with an “Approved” status or the courses and associate degrees would be deactivated. Note: this memo extended the deadline from June 30, 2014 to June 30, 2015.</th>
</tr>
</thead>
<tbody>
<tr>
<td>New memo from January 28, 2015</td>
<td>Change: The CCCCO will not be deactivating previously approved ADTs (MJC has 21 ADTs) that include courses without a C-ID status of “Approved” by June 30, 2015. California Community Colleges (CCCs) may continue to submit ADT proposals where courses with C-ID descriptors in the Required Core and List A reflect any of the following C-ID statuses: Approved, Conditional Approval, Submitted, In-Progress, or Resubmitted.</td>
</tr>
<tr>
<td>Changes between the two memos:</td>
<td>• Expanded the CID status list from one “Approved” to six possibilities without having our CCCCO currently approved ADTs deactivated.</td>
</tr>
<tr>
<td></td>
<td>• Community Colleges have between now and June 30, 2015 to submit ADTs to the CCCCO containing the six CID statuses: Approved, Conditional Approval, Submitted, In-Progress, or Resubmitted in the Required Core and List A section.</td>
</tr>
<tr>
<td></td>
<td>• Effective July 1, 2015, all ADTs proposals (new, substantial and non-substantial change), submitted to the CCCCO for review must have a C-ID status of “Approved” for all courses entered on a TMC Template where a C-ID descriptor is listed. That is, any course listed on a TMC Template next to a C-ID descriptor in the Required Core, List A, List B, or List C sections, must appear in C-ID.net with an “Approved” status for that descriptor (no other status allowed).</td>
</tr>
<tr>
<td></td>
<td>• Note: I did not see any mention of a new deadline for deactivation of courses or associate degrees in the January 28, 2015 memo.</td>
</tr>
<tr>
<td></td>
<td>• Bullet number 3 affects how we do business at MJC. If there are changes to any of our local ADTS due to deactivation of courses or adding new courses, it would serve us to submit and receive Chancellor’s approval prior to June 30, 2015 or be held to the CID rule of “approved” status.</td>
</tr>
</tbody>
</table>
B. Adams reported that she plans to work with H. Townsend and R. Cranley on an audit of the current ADT templates. H. Townsend will print out all of the currently approved ADTs. She will then print out the newly revised or most current template from the CCCCO. We will have to figure out what has C-ID that maybe didn’t have it before. This will need to be done for all of the ADTs.

2. **C-ID/CCCCO January 28, 2015 MEMO**
   
   R. Cranley
   
   See discussion notes above. R. Cranley reported that the approved number of C-IDs is now at 149.

3. **CurricUNET Implementation/Issues**
   
   B. Adams
   
   B. Adams reported that she is still waiting for “activities” to be added to the Word report.
   
   B. Adams reported that eLumen came to the District and gave an informational presentation on their assessment management software. The software, if approved, will replace CurricUNET for assessment and program review. Curriculum is not a piece that is complete with it yet but it sounds like this may be one of their selling points. S. Circle added that eLumen needs to have curriculum experts as part of the process.

4. **Outcomes Assessment Workgroup (OAW)**
   
   K. Ennis/E. Kerr
   
   H. Townsend reported that the OAW will be meeting Friday, February 6, 2015. An Assessment Workshop will be held on February 6, 2015 from 9-12:30 in Founders Hall 111.

5. **AB 86 and SB1070 Legislation**
   
   P. Mendez
   
   P. Mendez reported that he is presenting information to the Academic Senate on AB 86 this Thursday, February 5, 2015. The information is flowing in terms of the Governor’s budget. P. Mendez reported that there are two important pieces of information to provide:
   
   1. The importance of adult education and a development of a strategy in our communities to respond to adult that needs continuing education.
   2. The Consortium is supporting faculty to be part of the table talks. A faculty member can make up to $35 hourly for their time. Contact mendezp@mjc.edu for more information.
X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process

   B. Adams reminded the committee that at the last meeting, a subcommittee was developed to discuss what to do when a course comes through the committee for approval but is not approved and it’s about to go out of compliance or is at a standstill. M. Adams reported that it was pretty quick and easy to come up with ideas because the group was small. One of the ideas has to do with the process of a non-compliant course being allowed to go through some revisions in attempt to reach an agreement between the discipline faculty and the Curriculum Committee. M. Adams said that there has to be an off ramp eventually. The subcommittee proposal is to send the course to a Senate taskforce, if two semesters have elapsed since the course revisions began.

   C. Martin reported that M. Adams approached the Academic Senate Executive Board the previous Thursday to discuss the curriculum review process and the idea of having a Senate taskforce. C. Martin said that the Academic Senate Executive Board collectively has discomfort with the Curriculum Committee creating a separate taskforce. C. Martin reported that by code, the Curriculum Committee is the ultimate authority of all curriculum at Modesto Junior College. He understands why the review process is being created but the faith has always been placed in the Curriculum Committee to make a final decision on curriculum. Decisions on curriculum, made by the Curriculum Committee should stand. Not all of the decisions are the best decisions but we live with them. To start bypassing a current process opens up a chance for anyone to bypass the Curriculum Committee and head straight to an appeals committee.

   M. Adams said that not having a taskforce is a disservice to the appeal process. We have appeals courts in the United States and that doesn’t make the initial court irrelevant. M. Adams said that it’s not a reasonable description to say that it’s wrong to have an appeal to a decision. He said it’s wrong to say that you can’t appeal. The taskforce will only be needed in exceptional circumstances. You need a third part to be neutral to resolve a dispute. C. Martin said that whatever process is written, it should be solid enough that you can do all business within the Curriculum Committee.

   P. Mendez is concerned with having an additional committee other than the Curriculum Committee when it comes to making curriculum decisions. He asked why the Curriculum Committee would even need to exist, if the decisions are not made here. C. Mulder added that she was concerned with a taskforce that may not have curriculum experience or expertise. E. Lucas is concerned with making decisions or revisions to a course that is not in her area. Shouldn’t the course go back to the representative to work with the faculty author on revisions because they are the ones who have an expertise in the discipline area?

   C. Mulder said that this discussion is really about courses that come through with high-unit values. She used M. Adams as an example because of the recent MATH courses that were pulled from a previous meeting for revisions. C. Mulder said that in M. Adams’ case, he has gone back to the faculty, but M. Adams philosophically feels very strongly that the Math classes need to be at 5 units. Why ask him to go back to talk to his faculty, when they are on the same page in regards to the unit value. C. Mulder stated that the Curriculum Committee needs to be absolutely clear and not approve the class unless it is 4 units and/or not tie us up with approval of the C-ID.

   M. Adams said that it’s a little disturbing that the Curriculum Committee is making policy for the College, and C. Martin does not want the Academic Senate to weigh in. C. Martin replied that if there is a policy change, the Academic Senate would look into it but would not weigh in on the subject of curriculum issues because that is the responsibility of the Curriculum Committee. M. Adams said that policy should not reside in the Curriculum Committee. B. Adams said that we have to figure out what process we need to follow that keeps the curriculum train moving. It is our responsibility to make the policy and follow it. The Curriculum Committee is the final stamp of approval.

   M. Adams said that when the Math courses were recently rejected, he had asked the committee what rule or policy was being violated. He said there isn’t a policy, and it concerns him that a committee who has a job to implement policy is also creating it. Major polices of this kind should not be made out of the spotlight. They should be made at a
college level with discussion at the college level with the Academic Senate. C. Mulder said that were not making policy. The C-ID is affecting the unit values. When C. Mulder voted against the Math courses, it was based on the C-ID issues. R. Cripe said that we need to do more to give the faculty reasons as to why the course is being rejected. This will give the faculty a chance to fix the issues. He believes that the committee needs to a better job to give faculty, whose courses have been rejected, more direction.

H. Duarte added that he’s seen more students in the last 4 years go somewhere else for Math and English. He said it hasn’t been happening to any other courses. Students go to Delta for Math and Merced for English. He said that if he was in either of these two departments, he would want to research what he was doing and why students are going elsewhere. These courses need to be as close to the C-ID as possible. Students should not be going anywhere else for Math and English classes.

B. Adams stated that the committee still needs to figure out a process when we are at a standstill with courses. She asked that the representatives talk to their colleagues about this process. She will also put a question on the listserv to see if others are having issues with courses that are at a standstill.

**Informational Items**

(NONE)

**XI. NEW BUSINESS**

**Action Items**

1. **Curriculum Committee Goals**
   
   Postponed definitely to February 17 meeting.

2. **Request to Change ESL Prefix to ELIC (English Language Instruction for College)**
   
   Postponed definitely to February 17 meeting.

3. **Distance Education Only Proposals – Effective Dates**
   
   Postponed definitely to February 17 meeting.

**Informational Items**

(NONE)

**XII. PUBLIC COMMENT**

(NONE)

*Meeting adjourned at 5:02 PM*

Members Absent: J. Beebe, M. Boyd, S. Circle, K. Ennis, S. Kincade (VP, Instruction), L. Lanigan, E. Lucas, M. Robles, M. Zepeda (ASMJC)

Others Present: J. Hughes (Evaluator), S. Miller (POLSC), L. Soria (CSU Stanislaus Student), H. Townsend (Accreditation/Assessment Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate POLSC faculty member S. Miller as well as move the request to change ESL prefix to ELIC before X. Unfished Business Action Item #1 was approved.

II. APPROVAL OF MINUTES

February 03, 2015

Hearing no objections, the minutes of February 03, 2015 were approved as stated.

III. COURSE NOTIFICATION AGENDA

<table>
<thead>
<tr>
<th>CCCC0 COURSE APPROVALS</th>
<th>GEOL 185 (CCC000560103)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 194 (CCC000559986)</td>
<td>GEOL 191 (CCC000560102)</td>
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<tr>
<td>ART 195 (CCC000559985)</td>
<td>NURSE 273 (CCC000559987)</td>
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<td>ART 196 (CCC000559984)</td>
<td>PEVM 107XABC (CCC000560154)</td>
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<td>CHEM 133 (CCC000560104)</td>
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<td>COMM 133 (CCC000560071)</td>
<td>PEVW 116XABC (CCC000560150)</td>
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<td>GEOL 172 (CCC000560072)</td>
<td>PEVW 124XABC (CCC000560149)</td>
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<td>GEOL 173 (CCC000560073)</td>
<td>PEVW 136XABC (CCC000560148)</td>
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<td>GEOL 175 (CCC000560074)</td>
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<tr>
<td>GEOL 180 (CCC000560075)</td>
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</tbody>
</table>

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Hearing no objections, the committee was notified of the following modifications and corrections.

**ART 196**  
**Course:** Art Independent Study C  
**Units:** 3  
**Effective:** Summer 2015  
**MODIFY Grading policy**  
**Rationale:** The course came through for adoption on October 7, 2014. The course outline of record showed the course as a non-graded course which was an error. The course grading policy is A-F or P/NP only. The course was updated in Datatel and is here for the purpose of the record.

**CLDDV 173**  
**Course:** Autism: Overview and Treatment  
**Units:** 3  
**CCCCCO Proposal Type:** Not applicable  
**Effective:** Summer 2015  
**MODIFY Course effective date**  
**Rationale:** This course was approved by the Curriculum Committee November 4, 2014 with an effective date of fall 2015. The faculty intended this course effective summer 2015 and not fall 2015 as it was approved. S. Kincade approved the effective date change. The course was updated in Datatel and is here for the purpose of the record.

**CLDDV 291**  
**Course:** Creative Activities for Young Children  
**Units:** 3  
**CCCCCO Proposal Type:** Not applicable  
**Effective:** Summer 2015  
**MODIFY Course effective date**  
**Rationale:** This course was approved by the Curriculum Committee November 04, 2014 with an effective date of fall 2015. The faculty intended this course effective summer 2015 and not fall 2015 as it was approved. S. Kincade approved the effective date change. The course was updated in Datatel and is here for the purpose of the record.

**CLDDV 292**  
**Course:** Math & Science Curriculum for Young Children  
**Units:** 3  
**CCCCCO Proposal Type:** Not applicable  
**Effective:** Summer 2015  
**MODIFY Course effective date**  
**Rationale:** This course was approved by the Curriculum Committee November 18, 2014 with an effective date of fall 2015. The faculty intended this course effective summer 2015 and not fall 2015 as it was approved. S. Kincade approved the effective date change. The course was updated in Datatel and is here for the purpose of the record.

**IV. COURSE CONSENT AGENDA**

(None)
### V. COURSE DISCUSSION AGENDA

**INACTIVATION**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLSC 111</td>
<td>War &amp; Peace: From Lenin to Al Qaeda</td>
<td>Inactivation</td>
<td>Summer 2016</td>
</tr>
</tbody>
</table>

**Rationale:** We don't currently have a faculty member who specializes in this course topic. This course is also more of an "elective." At the present time, we would like to focus on offering more of our core courses that our students need most for transfer.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (none)

**General Education Status:** Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree

*M/S/U (E. MAKI, C. MULDER) to INACTIVATE POLSC 111*
MODIFICATIONS

ESL 47  

**English Language 6**  

C CCCO Proposal Type: Non-Substantial Change  

Effective: Fall 2015 ** Expedited  

**Rationale for Expedited Approval:** Originally the idea was to request a DE Addendum before the cutoff date for fall 2015 approval, but because this course needed to be updated to remain compliant before requesting a DE addendum, and because of the Curriculum Committee's hold on 5 unit courses, the Department decided to wait to pursue a DE addendum. However, now that the CC Course Justification Proposal Form has been approved and can be completed if needed, we wish to pursue expedited approval of this course in order to pilot a hybrid course next fall before adding other hybrids to their course offerings in order to modify future hybrid courses as needed. 

**MODIFY Field trip policy, DE modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks**  

**Rationale:** The ESL Department was granted an extension on our 5-year review cycle, and we are currently taking the 2014-2015 year to research other community college ESL programs, complete site visits, and revise the entire Academic Credit ESL Program in order to better meet the needs of our students. We plan to work on course revisions during spring and summer 2015 with the goal of submitting courses to Curriculum Committee at the beginning of fall 2015. In addition, we have decided to add hybrid offerings at our highest levels. Although we will be revising all ESL courses next spring/summer, as well as decreasing the number of units, we wish to keep ESL 47 at 5 units for the current time and request expedited approval in order to pilot a hybrid course. Otherwise, we cannot offer it as a hybrid until fall 2016. (Please note that we are planning to reduce the number of units in all of our courses from 5 to 4 or 3 when we complete major course revisions next spring/summer. It should also be noted that even if this course is not approved for DE next fall, it will remain at 5 units regardless until fall 2016.) Jillian Daly, Dean of Lit/Lang, has also expressed her support for requesting an expedited update and DE approval of this course.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ESL 45 or qualification by the MJC assessment process.

**Distance Education Status:** Requesting: Mixed modalities/hybrid

**Materials Fee Status:** (none)

**Articulation Status:** Not a transferrable course.

**C-ID Status:** (none)

**General Education Status:** (none)

**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (E. MAKI, C. MULDER) to MODIFY ESL 47  
M/S/U (M. GARCIA, C. VAUGHN) to MAINTAIN REQUISITES for ESL 47  
M/S/U (C. MULDER, R. CRIPE) to ADOPT DE for ESL 47  
M/S/U (C. VAUGHN, M. GARCIA) to EXPEDITE MODIFICATIONS of ESL 47
POLSC 101

American Politics

CCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY Outcomes, objectives, content, methods of instruction, textbooks

Rationale: Course is being updated for periodic review. Modifications made to content, objectives, methods of instruction; textbook updated.

Enrollment Restrictions: (none)

Distance Education Status: Maintaining: Online, mixed modalities/hybrid

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC. (CC: POLSC 10)

C-ID Status: Approved for: (CID POLS 110)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D8, AI: Group b), (IGETC: 4H, AI: Group b-CSU only)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree
- Political Science AA-T Degree

M/S/U (E. MAKI, C. MULDER) to MODIFY POLSC 101

M/S/U (M. LYNCH, R. CRANLEY) to MAINTAIN PLACEMENT of POLSC 101 on GE PATTERN(S)

M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for POLSC 101

POLSC 102

The Constitution and Rights of Persons

CCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY Title, outcomes, objectives, content, methods of instruction, textbooks

Rationale: Periodic review, with minor modifications to content, methods of instruction, and objectives. Course title has been modified and textbook has also been updated.

I would like to change the title from "The Constitution and Rights of Americans" to "The Constitution and Rights of Persons." One reason is that when discussing our rights, the U.S. Constitution uses the word "persons" many times. However, the Constitution actually does not speak of "Americans" or "the rights of Americans." In addition, there are important constitutional questions that relate to people who are not U.S. citizens (e.g., the rights of undocumented persons, the rights of suspected foreign terrorists, and the rights of the unborn.)

Enrollment Restrictions: (none)

Distance Education Status: Maintaining: Online, mixed modalities/hybrid

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: (none)

General Education Status: Maintaining: (MJC-GE: B) (CSU-GE: D8, AI: Group b), (IGETC: 4H, AI: Group b-CSU only)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree
- Political Science AA-T Degree

M/S/U (E. MAKI, C. MULDER) to MODIFY POLSC 102

M/S/U (M. LYNCH, R. CRANLEY) to MAINTAIN PLACEMENT of POLSC 102 on GE PATTERN(S)

M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for POLSC 102
POLSC 110
International Relations
3
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY Enrollment restrictions, objectives, content, methods of instruction, typical assignments, textbooks, requisite skills
Rationale: Course is being updated for periodic review. Modifications have been made to enrollment restrictions, objectives, content, methods of instruction, typical assignments, textbooks and requisite skills.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC. (CC POLSC 14)
C-ID Status: Approved for: (CID POLS 140)
General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree
- Political Science AA-T Degree
M/S/U (E. MAKI, C. MULDER) to MODIFY POLSC 110
M/S/U (M. GARCIA, C. VAUGHN) to REMOVE REQUISITES for POLSC 110
M/S/U (M. LYNCH, R. CRANLEY) to MAINTAIN PLACEMENT of POLSC 110 on GE PATTERN(S)

POLSC 120
California Politics and Problems
3
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY Outcomes, objectives, methods of instruction, typical assignments, textbooks
Rationale: Course is being updated for periodic review. Updates were made to outcomes, objectives, methods of instruction, typical assignments, and textbooks.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8, AI: Group b), (IGETC: 4H, AI: Group b-CSU only)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- MJC-GE Pattern A.A. Degree
- Political Science AA-T Degree
M/S/U (E. MAKI, C. MULDER) to MODIFY POLSC 120
M/S/U (M. LYNCH, R. CRANLEY) to MAINTAIN PLACEMENT of POLSC 120 on GE PATTERN(S)
POLSC 130
Political Theory 3

CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016

MODIFY Description, outcomes, objectives, methods of instruction, textbooks

Rationale: Course has been updated for periodic review. The following modifications were made: description, outcomes, objectives, methods of instruction, and textbooks.

Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (CID POLS 120)

General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Political Science AA-T Degree

M/S/U (E. MAKI, C. MULDER) to MODIFY POLSC 130
M/S/U (M. LYNCH, R. CRANLEY) to MAINTAIN PLACEMENT of POLSC 130 on GE PATTERN(S)

POLSC 131
American Political Thought 3

CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016

MODIFY Description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks

Rationale: Course is up for periodic review. The following items were updated: Description, outcomes, objectives, content, typical assignments, methods of instruction, and textbooks.

Enrollment Restrictions: (none)
Distance Education Status: Maintaining: mixed modalities/hybrid, online
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)

General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree
- Political Science AA-T Degree

M/S/U (E. MAKI, C. MULDER) to MODIFY POLSC 131
M/S/U (M. LYNCH, R. CRANLEY) to MAINTAIN PLACEMENT of POLSC 131 on GE PATTERN(S)

M/S/U (C. MULDER, R. CRIPPE) to MAINTAIN DE for POLSC 131
**POLSC 140**  
Comparative Politics  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**Rationale:** Course is being updated for periodic review. The following items were modified: Enrollment restrictions, DE modalities, description, outcomes, objectives, methods of instruction, and textbooks.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101 and POLSC 101.  
**Distance Education Status:** Requesting: Online, mixed modalities/hybrid  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Approved for: (CID POLS 130)  
**General Education Status:** Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- MJC-GE Pattern A.A. Degree  
- Political Science AA-T Degree  

|M/S/U (E. MAKI, C. MULDER) to MODIFY POLSC 140|  
|M/S/U (M. GARCIA, C. VAUGHN) to REMOVE REQUISITES for POLSC 140|  
|M/S/U (M. LYNCH, R. CRANLEY) to MAINTAIN PLACEMENT of POLSC 140 on GE PATTERN(S)|  
|M/S/U (C. MULDER, R. CRIPE) to REQUEST DE for POLSC 140|

**POLSC 180**  
Human Rights  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**Rationale:** Course is being updated for periodic review. Textbook has been updated.  
**Enrollment Restrictions:** (none)  
**Distance Education Status:** Maintaining: online, mixed modalities/hybrid  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (none)  
**General Education Status:** Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)  
**Program Impact:**  
- Political Science AA-T Degree  

|M/S/U (E. MAKI, C. MULDER) to MODIFY POLSC 180|  
|M/S/U (M. LYNCH, R. CRANLEY) to MAINTAIN PLACEMENT of POLSC 180 on GE PATTERN(S)|  
|M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for POLSC 180|
POLSC 195  
Political Internship Discussion  
1  
CCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
MODIFY Title, description, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course is being updated for periodic review. Modifications made to course title, content, and objectives. Textbook has also been updated. In addition, I would like to change the title from "Internship in Political Science Discussion" to "Political Internship Discussion." I think the new title would be more concise.  
Enrollment Restrictions: Maintaining: (C) POLSC 196  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU only  
C-ID Status: (none)  
General Education Status: (none)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
M/S/U (E. MAKI, C. MULDER) to MODIFY POLSC 195  
M/S/U (M. GARCIA, C. VAUGHN) to MAINTAIN REQUISITES for POLSC 195

POLSC 196  
Political Internship  
1  
CCCO Proposal Type: Substantial Change  
Effective: Summer 2016  
MODIFY Variable, units, title, hours, description, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course is being updated for periodic review. Modifications made to course title, course number, unit values (variable unit course of 1-3 units to fixed unit course of 1 unit), hours, content, methods of evaluation, methods of instruction, and objectives. Textbook has also been updated. In addition, I would like to change the title from "Internship in Political Science" to "Political Internship." I think the new title would be more concise.  
Enrollment Restrictions: Maintaining: (C) POLSC 196  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU only  
C-ID Status: (none)  
General Education Status: (none)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
POLSC 196 pulled for discussion by C. Mulder expressing concerns that the course looked more like an independent study course because of the proposed hours. B. Adams noted that POLSC 196 has POLSC 195 as a corequisite. The student is out with an agency as an intern in POLSC 196 but then comes back to discuss in POLSC 195. B. Adams noted that it seemed reasonable to have the 1 unit POLSC 196 class because the student then comes back to report out in the 1 unit POLSC 195 class.  
M/S/U (C. MULDER, E. KERR) to MODIFY POLSC 196  
M/S/U (M. GARCIA, C. VAUGHN) to MAINTAIN REQUISITES for POLSC 196

NEW COURSES

(.None)
DE (DISTANCE EDUCATION) ONLY PROPOSALS

OFADM 320 Telephone Techniques 1
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: Currently, the course is offered only once a year and has never been taught during a summer semester. We are attempting different semesters and types of offerings to meet enrollment demands. The hybrid format will allow flexibility for students attempting some of our other one-unit courses this summer.

MODIFY DE modalities only
Rationale: We are attempting to teach the course in a new hybrid format for the summer 2015 semester to be more creative in our offerings. This will allow for some course content to be delivered more flexibly for the student.

Distance Education Status: Requesting: mixed modalities/hybrid

Program Impact:
- Clerical A.S. Degree
- Office Administration Certificate of Achievement
- Office Support Certificate of Achievement

M/S/U (C. MULDER, R. CRIP) to ADOPT DE for OFADM 320
M/S/U (C. VAUGH, M. GARCIA) to EXPEDITE DE MODALITIES for OFADM 320

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Approvals: Programs

Certificate: Automotive Service (33158)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

**MODIFY**: AUTOBODY PROGRAM
- **AS**: Autobody/Refinishing
- **Required courses, total units**: 22 (previously 30)
- **Effective**: Upon CCCCO Approval
- **Rationale**: This program is being revised to account for changes in unit values to required courses. AUBDY 301, 302, 321 and 322 have been approved by the Curriculum Committee with the unit value changes.
- **M/S/U (M. LYNCH, R. CRIPE) to MODIFY AS: AUTOBODY/REFINISHING**

**MODIFY**: AUTOBODY PROGRAM
- **CERT**: Autobody/Collision Repair
- **Required courses, total units**: 19 (previously 23)
- **Effective**: Upon CCCCO Approval
- **Rationale**: This program is being modified due to the removal of MATH 20, AUTEC 311 and the inactivation of AUBDY 115.
- **M/S/U (M. LYNCH, R. CRIPE) to MODIFY CERT: AUTOBODY/COLLISION REPAIR**

**MODIFY**: THEATRE PROGRAM
- **A.A.-T**: Theatre Arts
- **Required courses, total units**: 18
- **Effective**: Upon CCCCO Approval
- **Rationale**: A.A.-T is being modified to align with revised COT and to remove courses that have been proposed for inactivation.
- **M/S/U (M. LYNCH, R. CRIPE) to MODIFY AAT: THEATRE ARTS**

INACTIVATIONS

**INACTIVATE**: A.A. University Preparation, Emphasis in Liberal Studies
- **Effective**: Summer 2015
- **Rationale**: The program is being inactivated because the ADT in Elementary Teacher Education has been approved and active in the Chancellor's Office Inventory. In addition, with course inactivations and other actions, there are no longer any courses listed in the activities requirement. The ADT in Elementary Teacher Education will facilitate student transfer to a CSU for teacher preparation.
- **M/S/U (M. LYNCH, R. CRIPE) to INACTIVATE AA: UNIVERSITY PREPARATION, EMPHASIS in LIBERAL STUDIES**
- **M/S/U (M. LYNCH, R. CRIPE) to EXPEDITE INACTIVATION OF AA: UNIVERSITY PREPARATION, EMPHASIS in LIBERAL STUDIES**

Program Changes that do not require Chancellor's Office Notification/Application for Approval

**MODIFY**: AUTOBODY PROGRAM
- **SR**: Autobody/Refinishing
- **Required courses, total units**: 11 (previously 10)
- **Effective**: Upon Board of Trustees Approval
- **Rationale**: This program is being revised due to the removal of AUBDY 115, AUBDY 399 and the addition of AUBDY 301.
- **M/S/U (M. LYNCH, R. CRIPE) to MODIFY SR: AUTOBODY/REFINISHING**
- **M/S/U (M. LYNCH, R. CRIPE) to EXPEDITE MODIFICATIONS OF SR: AUTOBODY/REFINISHING**
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams

B. Adams reported that Modesto Junior College is currently at 105% for the ADT target goal according to the Final 2014 Count of the Associate Degree for Transfer (ADT) in the CCC Curriculum Inventory document provided by Board of Governors. The Computer Science ADT has been recertified but still needs to be submitted by June 30, 2015. The majority of colleges listed on the document have met their ADT target goal.

2. C-ID R. Cranley

R. Cranley reported that HIST 101 and CLDDV 129 were approved for C-ID. One of the Art courses was denied, and R. Stevenson is working on revisions currently. The February 2015 C-ID Excel sheet for C-ID course status and Newsletter was discussed and can be viewed at the following links:

- Excel Sheet
- Newsletter

R. Cranley reported at the last Curriculum Committee meeting that C-ID email notification alerts were not being received. A ticket was issued to get this fixed. The C-ID email alerts are now working.

A general call has gone out for the need of faculty reviewers in the following disciplines:

- Communication Studies
- Psychology
- Sociology

Faculty members from these disciplines are encouraged to review and respond to proposed changes. Minor changes were made to many of the descriptors that will not require resubmission of courses.

3. CurricUNET Implementation/Issues B. Adams

B. Adams reported that the ticket she put in for the request to have Activities displayed on the Word Report is still in progress but is almost complete. H. Townsend reported that she has three tickets in to Governet and they are all still pending.

4. Outcomes Assessment Workgroup (OAW) K. Ennis/E. Kerr

E. Kerr reported that OAW met on February 6, 2015 to discuss and/or approve course learning outcomes. An assessment workshop was held the morning of February 6, 2015 in Founder’s Hall. The workshop was very productive. Four departments were able to complete their program learning outcomes, institutional leaning outcomes, and general education learning outcomes assessments (PLOs/ILOs/GELOs). The proposed assessment software, eLumen, is still being discussed and has not yet been approved.

5. AB 86 and SB1070 Legislation P. Mendez

C. Martin reported that P. Mendez came to the Academic Senate last week and gave a very informative presentation on AB 86 and SB1070.

X. UNFINISHED BUSINESS

Action Items

1. Request to Change ESL Prefix to ELIC (English Language Instruction for College) S. Berger

S. Berger gave an informative presentation on the request to change the ESL (English as a second language) prefix to ELIC (English Language Instruction for College). The Curriculum Review Matrix shows that ESL was up for review in
fall 2014. The department had requested an extension because there has been discussion about revising the entire ESL program. The ESL department, after research and lengthy discussion, are requesting that ESL be changed to ELIC. S. Berger noted that the requested change is because of a few reasons:

1. The ESL prefix was running out of numbers.
2. The new name better reflects the intent of the department (English is usually the third or fourth language for most of the students).
3. Most students don’t want to take ESL. They want to go right into English because they have already taken ESL in high school.

S. Berger noted that the current ESL pathway can take 6 to 7 semesters or more to complete before the student reaches ENGL 50. With the proposed pathway, a student will take 4 semesters and reach ENGL 101. Terms will be reduced for the reading and writing sequence to 7 weeks. This will help to increase retention and success rates.

R. Cranley asked if a new assessment tool will need to be developed with these requested changes. A discussion ensued. H. Duarte noted that when a student takes the assessment test there are specific questions that will divert a student to ESL automatically. H. Duarte was mostly concerned with the ENGL 49 exit exam. S. Berger noted that the ELIC department would be working with English in discussing norming and procedures. S. Berger noted that the final R/W course will be a prerequisite to English 101, not an ESL equivalent to English 50.

R. Cripe wanted to know if the requested change has been advertised to other colleges so that students can be made aware because most students know ESL but do not know ELIC. S. Berger reported that the course outlines still need to be created and submitted before the change is advertised. C. Martin was concerned about students who are already involved in the current ESL pathway. S. Berger reported that the department will discuss the need to review and resolve current student placement.

The full ELIC presentation can be viewed at the following link:

http://www.mjc.edu/governance/curriculum/documents/esl_to_elic_ppt.pptx

M/S/U (E. MAKI, C. MULDER) to approve the request to change the ESL prefix to ELIC

2. Curriculum Review Process

B. Adams noted that the review process was discussed at the last Curriculum Committee meeting. She reported that C. Martin, at the last meeting, stated the executive of the Academic Senate will not get involved in the curriculum review process. It is the charge of the Curriculum Committee to figure out what the process will be when a course has not been approved by the committee and is at a standstill. C. Mulder spoke with several people on the committee and outside the committee to find a resolution on what needs to be done when a course is at a standstill. She proposed that the discipline faculty should either follow the C-ID or transfer institution.

M. Morales added that a resolution needs to be met or nothing will ever get done. He said that C. Mulder’s motion gives us an ample opportunity to look at the C-ID or a feeder school. A discussion ensued regarding which transfer institution would be used and if C-ID is chosen. Would the units have to also match the C-ID units? C. Mulder clarified that the transfer institution would be based upon the highest rate of transfer. If C-ID was chosen then the units would also have to match the C-ID unit value. M. Adams argued that C-ID does not contain enough information to make a Course Outline of Record (COR). He asked why a third option to include typical community college statistics is not included in the motion. M. Adams urged that the committee vote against the motion because it is incomplete and ill-advised and not enough time has been given to the committee to think about the implications of the motion. M. Mulder argued that the C-ID does contain enough information to be used as a choice. The C-ID contains typical textbooks, typical methods of instruction, and prerequisites. She said that it may not have all of the details like a COR but it is pretty similar.
B. Adams noted that if the motion passed, we would still need to work out what would need to be done in terms of non-transferrable courses. M. Adams said that the C-ID descriptor does not contain how units are broken down.

M. Adams said that this is a major debate and postponing to the next meeting will not hurt anything. M. Uliana asked M. Adams if he had an alternate idea. M. Adams said that an alternate idea was proposed at the last meeting. It was proposed that if a course is at a standstill then the course would go to a taskforce who would decide what needs to be done to get the course moved along.

E. Maki asked for clarification on the determined transfer institution. He asked how the determination is made. R. Cranley said that the justification form outlines the transfer institutions. The justification form is based on total transfers regardless of the major.

M. Morales said that the motion does not need to be postponed. He added that we have had months of discussion on this. He said that we need to make progress and move forward. M. Adams said that we are not even really sure of what we are talking about and this gives more reason to postpone the motion.

M. Morales reported transfer statistics. He reported that the majority of Modesto Junior College students transfer to CSU Stanislaus. E. Maki asked about math majors. He wanted to know if the math department would have to report CSU Stanislaus as the transfer institution because that is where most of the Modesto Junior College students go or could they pick a school such as Cal Poly if that is where 100% of the math majors go? C. Mulder said that it cannot be by major and it needs to be by whole numbers statistically. All transfer students take math and most of our students go to CSU Stanislaus. M. Adams reported that all transfer students do take math but the majority do not take calculus.

Discussion ensued regarding the two semester timeline for a course that has come through the committee but has not been approved. M. Adams said that a third neutral party is needed. He said that the math courses were inappropriately blocked. He said that it is unfair to hold math to the two semester matrix deadline. B. Adams noted that math is an extenuating circumstance. L. Hatch noted that it has been two years of discussion for this particular issue. She said that there is no resolution, if one side feels like they are losing. She said that it is time that the Curriculum Committee as a body, make a decision on this issue. E. Kerr concurred. H. Duarte said that we need to do what is best for students.

The committee discussed the math courses. B. Adams said that it would probably not be fair to hold math to the two semester guideline from the date that they were scheduled on the matrix since it has been a lengthy process to create the review process. C. Martin said that because a motion was passed today, math should be allowed to have two semesters from today’s meeting to either follow C-ID or CSU Stanislaus. M. Morales noted that it has been a long process when it comes to working on the math courses. He believed that waiting two more semesters before math comes through again is a long time. M. Adams added that the math department intends to fully address the math courses that affect computer science by the end of the spring semester. He said that in terms of the basic skills courses, those may take a little longer than the spring semester to address.

M/S/FAILED (M. Adams, M. Lynch) to definitely postpone the motion until the next Curriculum Committee meeting.

Motion Failed:
4 AYES (E. Maki, M. Lynch, M. Adams, C. Vaughn)
9 NAYS (M. Morales, S. Berger, L. Hatch, E. Kerr, C. Mulder, H. Duarte, R. Cripe, M. Uliana, R. Cranley)
0 ABSTENTIONS
M/S/C (C. MULDER, M. MORALES) If a course has come before the Curriculum Committee and has then gone back and forth, if after two semesters from the date the course was originally scheduled on the Curriculum Review Matrix, if the course has still not been approved by the committee and all other means have been satisfied through the curriculum review process, then the discipline faculty will either follow the C-ID or CSU Stanislaus.

Motion Passed:
2 NAYS (M. Adams, C. Vaughn)
0 ABSTENTIONS

M/S/C (M. Lynch, C. Mulder) to direct the math department to align their courses with C-ID or CSU Stanislaus within 2 full semesters from today, February 17, 2015.

Motion Passed:
0 NAYS
5 ABSTENTIONS (M. Morales, R. Cripe, H. Duarte, L. Hatch, M. Uliana)

Informational Items

(Nothing)

XI. NEW BUSINESS

Action Items

1. Curriculum Committee Goals B. Adams
   Postponed definitely to March 3, 2015 meeting.

2. Distance Education Only Proposals – Effective Dates B. Adams/S. Kincade
   Postponed definitely to March 3, 2015 meeting.

Informational Items

1. Math Assessment Results M. Adams

M. Morales, at a previous meeting (12/2/2014), had asked the math department about student success data for students taking Math 70 and moving up to Math 90 compared to a student who assessed in to MATH 90. M. Adams noted that R. McKenzie sent an email to the Curriculum Committee members with an answer. M. McKenzie in an email said, “No, there is no difference.” M. Morales noted that he responded back to R. McKenzie asking for a direct answer with specific numbers.

XII. PUBLIC COMMENT

M/S/U (E. MAKI, R. CRIPE) to adjourn at 5:10 PM

Members Absent: M. Boyd, H. Duarte, K. Ennis, L. Hatch, M. Lynch, C. Martin (Co-chair), M. Robles, C. Vaughn, M. Zepeda (ASMJC)

Others Present: K. Addington (Administrative Technician), T. Huffman (Heald College), J. Hughes (Evaluator), H. Townsend (Accreditation/Assessment Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated.

II. APPROVAL OF MINUTES February 17, 2015

Hearing no objections, the minutes of February 17, 2015 were approved with corrections.

S. Berger noted that her statement listed in the February 17, 2015 meeting was incorrect. She wanted the minutes revised to say the following:

S. Berger noted that the ELIC department would be working with English in discussing norming and procedures. S. Berger noted that the final R/W course will be a prerequisite to English 101, not an ESL equivalent to English 50.

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following CCCC0 course approvals.

CCCC0 COURSE APPROVALS

ANTHR 191(CCC000560429)
HE 112 (CCC000560428)

Course Activity Report

(None)
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved:

It was discovered that the ADJU department does not need to collect a materials fee for Livescan or the required Department of Justice Form. Students will acquire the Livescan at the location of their choice and pick up the Department of Justice form from our YCCD Security Office. This change was implemented in Datatel for spring 2014 but not corrected in CurricUNET.

ADJU 215  Introduction to Firearms  3
Proposed Effective Term: Spring 2014 Expedited
Rationale for Expedited Approval: This does not affect Datatel as the Datatel database is correct. The edit to the materials fee only needs to be fixed in CurricUNET. The currently active course was approved effective spring 2014.
MODIFY Removing: Materials fee
Rationale: Course was approved at the 1/21/2014 meeting for a removal of the materials fee. The course was still showing a materials fee in CurricUNET but not in Datatel. H. Townsend removed the materials fee in CNET. The course appears here for the purpose of the record.

ADJU 216  Advanced Firearms and Range Application  3
Proposed Effective Term: Spring 2014 Expedited
Rationale for Expedited Approval: This does not affect Datatel as the Datatel database is correct. The edit to the materials fee only needs to be fixed in CurricUNET. The currently active course was approved effective spring 2014.
MODIFY Removing: Materials fee
Rationale: Course was approved at the 1/21/2014 meeting for a removal of the materials fee. The course was still showing a materials fee in CurricUNET but not in Datatel. H. Townsend removed the materials fee in CNET. The course appears here for the purpose of the record.

The PE division inadvertently left the "Coaching" discipline off all of the PEVW and PEVM courses when they were submitted to the committee for review and approval. These courses should be assigned to both PE and Coaching disciplines; this is common practice among community colleges as it allows for qualified coaches without a Masters in Physical Education to coach. This applies to the following courses effective summer 2015:

PEVM 100  PEVW 100
PEVM 101XABC  PEVW 100
PEVM 105  PEVW 101
PEVM 106  PEVW 102XABC
PEVM 107XABC  PEVW 103
PEVM 110  PEVW 104XABC
PEVM 111XABC  PEVW 115
PEVM 115  PEVW 116XABC
PEVM 116XABC  PEVW 120
PEVM 120  PEVW 121XABC
PEVM 122  PEVW 123
PEVM 125  PEVW 124XABC
PEVM 130  PEVW 125
PEVM 131XABC  PEVW 130
PEVM 135  PEVW 135
PEVM 140  PEVW 136XABC
PEVM 141XABC  PEVW 140
PEVM 145  PEVW 141XABC
PEVW 145
V. COURSE DISCUSSION AGENDA

INACTIVATIONS

(Non)

MODIFICATIONS

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
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</thead>
<tbody>
<tr>
<td>ADJU 219</td>
<td>Corrections Firearms Training</td>
<td>3 (previously 1.5)</td>
<td>Substantial Change</td>
<td>Summer 2016</td>
</tr>
</tbody>
</table>

**MODIFY** Units, enrollment restrictions, hours, field trip policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** This course needs to be updated with correct number of lecture units/hours to follow Carnegie unit values.

**Enrollment Restrictions:**
- Removing: (L) Before enrolling in this course, students are strongly advised to $32 to purchase the Dept. of Justice Form from the Security Office at Modesto Junior College, and $25 for the cost of fingerprints. (L) Enrollment limited to LENF 388. This course is restricted under state and federal laws. Also, please see attached sheet. Refer to California Penal Code Sections. Maintaining: (P) Satisfactory completion of ADJU 215. Requesting: (L) Enrollment limited to students who have submitted a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This course is restricted under California Penal Code Section 12021, course requires handling and possessing of firearms. Convicted felons, persons addicted to any narcotic or convicted of any offense involving the violent use of a firearm are not allowed to enroll in the course based on Penal Code Section 12021. Students are required to pass clearance from Dept. of Justice before they may legally handle firearms.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU only

**C-ID Status:** (none)

**General Education Status:** (none)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

ADJU 219 pulled for discussion by S. Circle expressing concern with the increase in units from 1.5 to 3. B. Adams referred to the Course Compare Report pointing to the increase in class hours from 45 units of class time to 54. P. Mendez questioned the change of Lecture/Lab to Lecture only. Discussion ensued, no changes were made to ADJU 219.

M/S/U (E. LUCAS, S. CIRCLE) to MODIFY ADJU 219

M/S/U (S. CIRCLE, M. ADAMS) to MODIFY REQUISITES FOR ADJU 219
<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type:</th>
<th>Effective:</th>
<th>MODIFIED Description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks</th>
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<tbody>
<tr>
<td>ANSC 214</td>
<td>Livestock Feeding and Nutrition</td>
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<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>Course is being updated to align with C-ID descriptor.</td>
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<tr>
<td></td>
<td>- Animal Science A.S. Degree</td>
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<td></td>
<td>- Artificial Insemination Technician Certificate of Achievement</td>
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<td></td>
<td>- Poultry Science A.S. Degree</td>
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<td>- University Preparation, Emphasis in Agricultural Sciences A.S. Univ Prep - Area of Emphasis</td>
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<td></td>
<td><strong>ANSC 214 pulled for discussion by E. Lucas</strong> due to concerns with the methods of instruction.</td>
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<td>ART 173</td>
<td>Basic Digital Photography</td>
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<td>Non-Substantial Change</td>
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<td><strong>M/S/U (S. CIRCLE, M. ADAMS) to MAINTAIN REQUISITES for ART 173</strong></td>
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<td><strong>M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of ART 173 on ACTIVITIES</strong></td>
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</table>
BIO 128: Sierra Nevada Natural History

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
Reactivate/Modify: Title, hours, DE modalities, Transfer level, General education, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being reactivated because of new demand from students and community. Revisions have been made to course title, content, methods of instruction, assignments, methods of evaluation, textbook edition.
Enrollment Restrictions: (none)
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (none)
Articulation Status: Transfers to CSU, Requesting: UC
C-ID Status: (none)
General Education Status: Requesting: (MJC-GE: A), (CSU-GE: B2)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
BIO 128 withdrawn before the meeting by division representative E. Lucas, thereby removing it from the agenda for consideration.

PEVM 122: Men's Varsity Soccer

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
Modify: Enrollment restrictions, hours, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: This course is being modified to update CLOs, objectives, and to review content area.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Maintaining: Activities
Program Impact:
- Physical Education A.A. Degree
M/S/U (E. LUCAS, M. GARCIA) to MODIFY PEVM 122
M/S/U (S. CIRCLE, M. ADAMS) to ADOPT REQUISITES for PEVM 122
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of PEVM 122 on ACTIVITIES
**TUTOR 110**  
(Previously ENGL 183)

**Introduction to Tutoring Composition**  
Proposal Type: **Substantial Change**  
Effective: Upon CCCCO Approval  
**REACTIVATE/MODIFY** Discipline, number, units, enrollment restrictions, hours, field trip policy, grading policy, description, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** This course is being proposed in order to parallel other divisions’ and departments’ past, present, and future efforts to institutionalize positive changes in MJC’s learning environment arising from STEM grant monies. Title V requires that, in order to gain positive attendance for tutoring, MJC’s tutors be trained in a General Tutoring class. MJC’s Library & Learning Center recently reduced its original TUTOR 50 class of two units down to a one unit TUTOR 100 class with the plan that individual divisions and departments might develop one-unit, subject-matter specific Tutor courses. MJC’s Literature and Language Arts wants to spearhead this effort for its Writing Center. 2. Due to pulled funding, Literature and Language Arts no longer has a faculty liaison for the Writing Center to train tutors; TUTOR 110 is designed so that our Writing Center can maintain its history of providing quality writing assistance to MJC students across the curriculum.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ENGL 101. Requesting: (C) Concurrent enrollment in or satisfactory completion of TUTOR 100.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (none)

**General Education Status** (none)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

*M/S/U (E. LUCAS, M. GARCIA) to REACTIVATE/MODIFY TUTOR 110*

*M/S/U (S. CIRCLE, M. ADAMS) to ADOPT REQUISITES for TUTOR 110*

*M/S/U (M. ADAMS, E. MAKI) to EXPEDITE MODIFICATIONS for TUTOR 110*

**NEW COURSES**  
(None)

**DE (DISTANCE EDUCATION) ONLY PROPOSALS**

**PHILO 101**  
**Philosophy**  
Effective: **Spring 2015**  
**Expedited.**

**Rationale for Expedited Approval:** We would like to offer this as a summer online option or even late start spring 2015. To ensure student progression within program.

**MODIFY DE modalities only**

**Rationale:** Add distance education component.

**Distance Education Status:** Requesting: Online, mixed modalities/hybrid

**Program Impact:**

- Liberal Studies A.A. Univ Prep - Area of Emphasis
- Philosophy for Transfer AA-T Degree

*M/S/U (E. MAKI, E. KERR) TO ADOPT DE for PHILO 101*

B. Adams noted that PHILO 101 is asking for a spring 2015 effective date. The spring semester started January 2015. A discussion ensued regarding Board of Trustees action on a course that is asking to start later in the semester using the distance education mode. The committee discussed the viability of offering a late class through the delivery method of distance education.

*M/S/C (M. ADAMS, E. MAKI) TO EXPEDITE DE MODALITIES for PHILO 101*


1 **NAY** (M. Garcia)

0 **ABSENTIONS**
VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Approvals: Programs

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

MODIFY: ELEMENTARY TEACHER EDUCATION PROGRAM
A.A.-T: Elementary Teacher Education

Required courses, total units: 48

Effective: Upon CCCC0 Approval

Rationale: This program is being updated to include PHSCI 180, a new course approved by the Curriculum Committee and submitted to the CCCC0 for approval.

M/S/U (E. LUCAS, S. CIRCLE) to MODIFY A.A.-T: ELEMENTARY TEACHER EDUCATION

INACTIVATIONS

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer): ADT Status, SB 440  B. Adams

B. Adams announced that the CCCCO sent a memo on February 27, 2015 detailing the SB 440 ADT requirement. B. Adams reminded the committee of the upcoming June 30, 2015 deadline. She referred to the section of the memo where the following was stated:

“Regardless of the SB 440 requirement, all colleges are still required to create ADTs in every major and area of emphasis offered by that college for any TMCs approved after the 2013-14 academic year. Please note that CCCs have 18-months after the approved TMC Template is posted on the CCCCO website to create these ADTs. For more information refer to the above ADT Status link.”

S. Circle expressed concerns about the ADT deadlines. B. Adams referred to the ADT Status report for clarification of specific deadline concerns.

2. Articulation: C-ID, Executive Order 1100  R. Cranley

R. Cranley reported that we currently have 151 approved C-IDs. The C-ID Descriptors/Status of MJC Course Submissions Excel sheet can be viewed at the above C-ID link.

R. Cranley alerted the committee that the California Statue University Office of the Chancellor recently sent out Executive Order 1100. The order outlines the CSU General Education Breadth requirements. R. Cranley highlighted the effects to the community colleges of Executive Order 1100.

R. Cranley emailed the committee prior to the meeting. The e-mail detailed the following information in regards to Executive Order 1100:

- E.O.s (Executive Orders from the CSU dictate how they operate at their campuses. Many times, there is a trickle-down effect to the community colleges. The new Executive Order 1100 covers the following three topics which affects our transfer students. The phase-in is expected to take a year or two to implement.

1. Establishes a minimum grade of C for “Golden Four” courses in written communication, oral communication, critical thinking, quantitative reasoning, and math, so that grade requirements are now the same both for GE certification and for transfer admission eligibility

2. Phases out the use of “subareas” within Area D on the California State University – General Education (CSU-GE) which will be implemented when notified the system is fully in place.

3. Permits the delay of some lower-division GE until after transfer to the CSU, for community college students and who earn certain STEM Associate Degrees for Transfer. Note: At this point and time, the only ADTs that can use the CSU-GE STEM or IGETC-STEM are the Biology ADT and Chemistry ADT. MJC has neither at this time and the publication of the program was briefly discussed. B. Adams suggested it would put in an Addendum due to the time frames with the printed catalog.
3. CurricUNET Implementation/Issues

B. Adams reported that the ticket she put in for the request to have Activities displayed on the Word Report has been resolved. H. Townsend reported that the tickets she had in to Governet have been fixed.

4. Outcomes Assessment Workgroup (OAW)

K. Ennis/E. Kerr

E. Kerr reported that the Outcomes Assessment Workgroup (OAW) discussed Course Learning Outcomes (CLOs) for independent study courses and are looking at having instructors create one or two CLO’s for their individual course that reflect the actual independent studies being done. The next OAW meeting is scheduled for March 6, 2015.

5. AB 86 and SB1070 Legislation

P. Mendez

P. Mendez reported that the March 1, 2015 AB 86 Legislation Report has been submitted with little changes and can now be viewed on the State wide website at the following link:

http://ab86.cccco.edu/

Information was given on the 2015/2016 maintenance and efforts of K12 and Consortia resources during quarter 1 and 2. Statistics were given in the drop of adult services throughout California.

S. Circle voiced concern on the AB 86 legislation and the impact it would have on the English Department. She was especially concerned about ENGL 49 and ENGL 50 effects. S. Circle communicated extreme interest in being a part of the Consortium discussions.

P. Mendez expressed the importance of having more representation at the AB 86 table, such as Academic Senate members, Curriculum Committee members as well as English, Reading, Math, and CTE Instructors.

M. Adams conveyed concern that previous meetings were scheduled during normal faculty work hours. P. Mendez noted that he was aware and made known that future meetings will be listed on their website:

http://www.mjc.edu/instruction/teched/ab86consortium/ab86_meetings_resources.php

P. Mendez reported that they were waiting on the SB1070 (Pathway Development) Regional Director’s report.

**X. UNFINISHED BUSINESS**

**Action Items**

1. Curriculum Review Process

B. Adams

B. Adams noted that transferable courses were addressed at the last Curriculum Committee meeting, but non-transferable courses still needed to be addressed. R. Cripe added that there are three categories to be covered:

- transferable – which has been addressed
- non-Transferable, that is State & Federal certification or licencing
- everything else

**Informational Items**

(None)
XI. NEW BUSINESS

Action Items

1. Curriculum Committee Goals
   B. Adams

   B. Adams proposed implementing an internal self-certification goal of completing additional ADTs, perhaps having three more ADTs completed by fall of 2015. J. Stearns expressed the State Chancellor’s Office highest priority is to meet the deadlines for ADTs. The committee agreed that setting internal goals would be beneficial in continuing progress on ADTs.

   M/S/U (M. ADAMS, E. MAKI) to implement a goal of having three more ADTs completed by fall of 2015.

2. Distance Education Only Proposals – Effective Dates
   B. Adams

   The committee discussed the effective date for DE only proposals. H. Townsend reported that DE only proposals do not effect catalog and is not reflected on the course outline which is reported to the CCCCO. DE is entered into Datatel by the Division Secretaries for scheduling. If a faculty member wants to offer the course through a distance education mode, the secretaries would be the only ones to know if the course can actually make the schedule regardless of when the Curriculum Committee approves the course for distance education.

   M/S/U (C. MULDER, E. KERR) for any DE only proposal, if approved at the Curriculum Committee meeting, the effective date is the date that it is approved at the meeting.

Informational Items

J. Stearns reported that two CCCCO representatives visited the campus on February 26, 2015 because of the recent approval of the MJC Respiratory Care four-year degree pilot. They toured Glacier Hall and were thrilled to see the facilities. She added that the State Chancellor Office representatives didn’t feel that there will be any push back from the CSU regarding our degree proposal.

J. Stearns also reported that the Board of Governors are concerned that some of our CSU colleagues have not come forward in support of the baccalaureate degrees and are working with everyone to get them to a place where they are comfortable in carrying out the Legislation indicating Community Colleges would have 15 Pilots. J. Stearns informed the committee that P. Bettencourt and herself will be attending the Board of Governors’ meeting on March 16, 2015. J. Stearns shared that we will be using our existing internal processes for the approval of the four-year Respiratory Care pilot, but our submittal to the State will be on paper.

XII. PUBLIC COMMENT

M/S/U (E. MAKI, M. ADAMS) to adjourn at 4:52 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of March 03, 2015 were approved as stated.

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following CCCCO course approvals.

CCCCO COURSE APPROVALS

ART 192 (CCC000560553)
MICRO 111 (CCC000560554)
THETR 114 (CCC000560552)

Course Activity Report

(None)

IV. COURSE CONSENT AGENDA

(None)
V. COURSE DISCUSSION AGENDA

INACTIVATIONS

(None)

MODIFICATIONS

MATH 171  Calculus: First Course  4 (previously 5)

CCCO Proposal Type:  Substantial Change
Effective:  Summer 2015  Expedited
Rationale for Expedited Approval:  Course was submitted before deadline for the summer 2015 effective date.

MODIFY: Units, hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation.
Rationale:  Course is being updated to improve alignment with C-ID descriptor

Enrollment Restrictions:  Maintaining:  (P) Satisfactory completion of MATH 121 and MATH 122 or qualification by the MJC assessment process.
Distance Education Status:  (none)
Materials Fee Status:  (none)
Articulation Status:  Transfers to UC and CSU, (CC MATH 18A)
C-ID Status:  Approved for:  (C-ID MATH 210), (C-ID MATH 900S)
General Education Status:  Maintaining:  (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)
Program Impact:
- Chemistry A.S. Univ Prep - Area of Emphasis
- Computer Science AS-T Degree (In progress)
- Earth Sciences A.S. Univ Prep - Area of Emphasis
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- MJC-GE Pattern A.A. Degree Major
- Mathematics AS-T Degree
- Physical Science A.S. Degree
- Physics AS-T Degree
- University Preparation, Emphasis in Physics A.S. Degree
- University Preparation, Emphasis in Biological Sciences A.S. Degree
MATH 172 Calculus: Second Course

CCCCO Proposal Type: Substantial Change

Effective: Summer 2015 Expedited

Rationale for Expedited Approval: Course was submitted before deadline for the summer 2015 effective date.

MODIFY: Units, hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.

Rationale: Course is being updated to improve alignment with C-ID descriptor.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 171

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC. (CC MATH 18B)

C-ID Status: Approved for: (C-ID MATH 220), (MATH 900S)

General Education Status: Maintaining: (MJC-GE: D2) (CSU-GE: B4). (IGETC: 2)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Univ Prep - Area of Emphasis
- Computer Science AS-T Degree. (in progress)
- Earth Sciences A.S. Univ Prep - Area of Emphasis
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- MJC-GE Pattern A.A. Degree Major
- Mathematics AS-T Degree
- Physical Science A.S. Degree
- Physics AS-T Degree
- University Preparation, Emphasis in Physics A.S. Univ Prep - Area of Emphasis
- University Preparation, Emphasis in Biological Sciences A.S. Univ Prep - Area of Emphasis

M. Morales stated a point of order. Co-Chair B. Adams asked for point of order to be stated. Point of order was MATH 171 and MATH 172 should not be included on the agenda because it opposed the motion passed at the February 17, 2015 meeting. Point was declared “well taken” and the chair ruling was the courses should not have been on the agenda and should be removed from discussion.

Ruling of the chair was appealed by M. Adams. The appeal was not debatable, so vote was taken.

All in favor of M. Adams’ appeal:

3 AYES (M. Adams, B. Greene, S. Circle)

All opposed to M. Adams’ appeal:

10 NAYS (J Beebe, S. Berger, M. Morales, R. Cripe, M. Garcia, L. Hatch, E. Kerr, T. Guy, M. Uliana)

Any abstentions:

1 ABSTENTION (E. Maki)

Appeal fails.
### SIGN 125

**ASL: Beginning Communication With the Deaf**

<table>
<thead>
<tr>
<th>CCCCO Proposal Type:</th>
<th>Non Substantial Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer 2016</td>
</tr>
<tr>
<td><strong>MODIFY:</strong></td>
<td>Description, outcomes, objectives, typical assignments, methods of instruction, textbooks.</td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>Updating course to remain compliant. Course has not been updated in over five years because discipline has not had a full-time faculty member for the last 4 to 5 years. Modifications have been made to methods of instruction, objectives, and textbooks.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50</td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>(none)</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>(none)</td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU and UC</td>
</tr>
<tr>
<td><strong>C-ID Status:</strong></td>
<td>(none)</td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>Maintaining: (MJC-GE: C), (CSU-GE: C2), (IGETC: 6A)</td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- CSU General Education Pattern Certificate of Achievement - General Studies, Emphasis in Humanities A.A. Degree - Univ Preparation: Language Studies A.A. Univ Prep - Area of Emphasis</td>
</tr>
</tbody>
</table>

*M/S/U (E. MAKI, J. BEEBE) to MODIFY SIGN 125

*M/S/U (M. GARCIA, R. CRIPE) to MAINTAIN REQUISITES for SIGN 125

*M/S/U (L. HATCH, R. CRIPE) to MAINTAIN PLACEMENT of SIGN 125 on GE PATTERN(s)*

### SIGN 126

**ASL: Intermediate Communication With the Deaf**

<table>
<thead>
<tr>
<th>CCCCO Proposal Type:</th>
<th>Non Substantial Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer 2016</td>
</tr>
<tr>
<td><strong>MODIFY:</strong></td>
<td>Outcomes, typical assignments, methods of instruction.</td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>Updating course to remain compliant. Course has not been updated in over five years because the discipline has not had a full-time faculty member for the last four to five years. Modifications have been made to methods of instruction.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Maintaining: (P) Satisfactory completion of SIGN 125</td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>(none)</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>(none)</td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU and UC</td>
</tr>
<tr>
<td><strong>C-ID Status:</strong></td>
<td>(none)</td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>Maintaining: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)</td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- CSU General Education Pattern Certificate of Achievement - General Studies, Emphasis in Humanities A.A. Degree - Univ Preparation: Language Studies A.A. Univ Prep - Area of Emphasis</td>
</tr>
</tbody>
</table>

*M/S/U (E. MAKI, J. BEEBE) to MODIFY SIGN 126

*M/S/U (M. GARCIA, R. CRIPE) to MAINTAIN REQUISITES for SIGN 126

*M/S/U (L. HATCH, R. CRIPE) to MAINTAIN PLACEMENT of SIGN 126 on GE PATTERN(s)*
SIGN 127

ASL: Advanced Communication With the Deaf 3

CCCCO Proposal Type: Non Substantial Change

Effective: Summer 2016

MODIFY: Outcomes, typical assignments, methods of instruction.

Rationale: Upgrading course to remain compliant. Course has not been updated in over five years because discipline has not had a full-time faculty member for the last few years.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of SIGN 126.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: (none)

General Education Status: Maintaining: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Univ Preparation: Language Studies A.A. Univ Prep - Area of Emphasis

M/S/U (E. MAKI, J. BEEBE) to MODIFY SIGN 127

M/S/U (M. GARCIA, R. CRIPE) to MAINTAIN REQUISITES for SIGN 127

M/S/U (L. HATCH, R. CRIPE) to MAINTAIN PLACEMENT of SIGN 127 on GE PATTERN(s)

NEW COURSES

FSCI 262

Fire Academy Physical Training 1

Effective: Upon CCCCO approval

ADOPT:

Rationale: Fire Academy students undergo physical training and assessment through each fire academy each morning. This course will provide proper identification of this physical preparation, education and training.

Enrollment Restrictions: Requesting: (C) FSCI 362 or FSCI 363

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

General Education Status: Requesting: (MJC Activities)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (E. MAKI, J. BEEBE) to ADOPT FSCI 262

M. Garcia requested clarification on the activities and asked if others schools used this type of activity. R. Cripe responded that it is capturing the physical training that they do at beginning of the day. B. Adams: Added that Long Beach City College that theirs is a fire academy physical training and that it met the criteria of what we consider an activity course.

M/S/U (M. GARCIA, R. CRIPE) to ADOPT REQUISITES for FSCI 262

M/S/U (J. BEEBE, R. CRIPE) to PLACE FSCI 262 on ACTIVITIES

DE (DISTANCE EDUCATION) ONLY PROPOSALS

(None)
VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCO Approvals: Programs

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

MODIFICATIONS

**MODIFY: ANTHROPOLOGY PROGRAM**

A.A.-T Anthropology 19-21 (previously 19-27)

**MODIFY:** List A requirements, total units

**Effective:** Upon CCCCO Approval

**Rationale:** This program is being modified to show the corrected units for MATH 134.

*M/S/U (J. BEEBE, L. HATCH) to MODIFY A.A.-T: ANTHROPOLOGY*

**MODIFY: BUSINESS ADMINISTRATION PROGRAM**

A.S.-T: Business Administration 27 (previously 29)

**MODIFY:** List A requirements, List B requirements, total units

**Effective:** Upon CCCCO Approval

**Rationale:** Award is being modified to reflect unit changes to MATH 134 course.

*M/S/U (J. BEEBE, L. HATCH) to MODIFY A.S.-T: BUSINESS ADMINISTRATION*

**MODIFY: KINESIOLOGY PROGRAM**

A.A.-T: Kinesiology 20 (previously 23-26)

**MODIFY:** List A, total units

**Effective:** Upon CCCCO Approval

**Rationale:** Award is being modified to reflect unit changes to MATH 134 course.

*M/S/U (J. BEEBE, L. HATCH) to MODIFY A.A.-T: KINESIOLOGY*
MODIFY:  PSYCHOLOGY PROGRAM
A.A.-T: Psychology 19-21 (previously 20-22)
MODIFY: Required core, total units
Effective: Upon CCCCO Approval
Rationale: The Psychology for Transfer degree is being updated because of a change in unit value for MATH 134. The required core is being reduced from 11 units to 10 units.
M/S/U (J. BEEBE, L. HATCH) to MODIFY A.A.-T: PSYCHOLOGY
M. Garcia questioned why it says 9-11 units. B. Adams explained with the evaluations and substitutions students' may come up short for the degree audit. It's an effort to build in this aspect of course substitution and the State has told us that we need to reciprocate.

MODIFY:  SOCIOLOGY PROGRAM
A.A.-T: Sociology 19 (previously 20)
MODIFY: Required core, total units
Effective: Upon CCCCO Approval
Rationale: This transfer degree is being updated because of change in unit value to MATH 134. Required core is now 10 units rather than 11 units.
M/S/U (J. BEEBE, L. HATCH) to MODIFY A.A.-T: SOCIOLOGY

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

MODIFICATIONS

MODIFY:  AGRICULTURE PROGRAM
A.S.: Agriculture: Sales, Service 30
MODIFY: Program learning outcomes, required courses, program footer
Effective: Summer 2015 Expedited!
Rationale: Program is being modified to reflect unit value changes to AG 249 and program learning outcomes updates.
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.
M/S/U (J. BEEBE, L. HATCH) to MODIFY AS: AGRICULTURE: SALES, SERVICE
M/S/U (L. HATCH, S. BERGER) to EXPEDITE MODIFICATIONS for AS: AGRICULTURE SALES, SERVICE

MODIFY:  AGRICULTURE PROGRAM
A.S.: UPE Area of Emphasis in Agricultural Sciences 18
MODIFY: Program learning outcomes, required courses, program footer
Effective: Summer 2015 Expedited!
Rationale: This program is being modified to show the updated units for MATH 134.
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.
M/S/U (J. BEEBE, L. HATCH) to MODIFY AS: UPE AREA of EMPHASIS in AGRICULTURAL SCIENCES
M/S/U (L. HATCH, S. BERGER) to EXPEDITE MODIFICATIONS for AS: UPE AREA of EMPHASIS in AGRICULTURAL SCIENCES

MODIFY:  BIOLOGICAL SCIENCES PROGRAM
A.S.: UPE Area of Emphasis in Biological Sciences 21-22 (previously 23)
MODIFY: Required courses, total units
Effective: Summer 2015 Expedited!
Rationale: Award is being updated to reflect unit changes to several courses.
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.
M/S/U (J. BEEBE, L. HATCH) to MODIFY AS: UPE AREA of EMPHASIS in BIOLOGICAL SCIENCES
M/S/U (L. HATCH, S. BERGER) to EXPEDITE MODIFICATIONS for AS: UPE AREA of EMPHASIS in BIOLOGICAL SCIENCES
MODIFY: EARTH SCIENCES PROGRAM
A.S.: UPE Area of Emphasis in Earth Sciences  
MODIFY: Elective courses
Effective: Summer 2015 Expedited!
Rationale: The program is being updated to reflect the correct units for BIO 101.
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.
M/S/U (J. BEEBE, L. HATCH) to MODIFY AS: UPE AREA of EMPHASIS in EARTH SCIENCES
M/S/U (L. HATCH, S. BERGER) to EXPEDITE MODIFICATIONS for AS: UPE AREA of EMPHASIS in EARTH SCIENCES

MODIFY: HUMANITIES PROGRAM
A.A.: General Studies, Emphasis in Humanities  
MODIFY: Required courses
Effective: Summer 2015 Expedited!
Rationale: Updated courses to reflect recent changes to units and addition of new courses.
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.
M/S/U (J. BEEBE, L. HATCH) to MODIFY AA: GENERAL STUDIES, EMPHASIS in HUMANITIES
M. Garcia noted that MUST 101 should be included in the General Studies. M. Garcia also pointed out the duplication of courses in the Word Report. H. Townsend will make the corrections in CurricUNET.
M/S/U (L. HATCH, S. BERGER) to EXPEDITE MODIFICATIONS for AA: GENERAL STUDIES, EMPHASIS in HUMANITIES

MODIFY: LANGUAGE AND RATIONALITY PROGRAM
A.A.: General Studies, Emphasis in Language and Rationality  
MODIFY: Required courses
Effective: Summer 2015 Expedited!
Rationale: Award is being updated to reflect unit changes to several courses.
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.
M/S/U (J. BEEBE, L. HATCH) to MODIFY AA: GENERAL STUDIES, EMPHASIS in LANGUAGE and RATIONALITY
M. Garcia noted the CSCI 203 was left off the Word Report. H. Townsend will add the course to the award listed in CNET.
M/S/U (L. HATCH, S. BERGER) to EXPEDITE MODIFICATIONS for AA: GENERAL STUDIES, EMPHASIS in LANGUAGE and RATIONALITY

MODIFY: NATURAL SCIENCES PROGRAM
A.A.: General Studies, Emphasis in Natural Sciences  
MODIFY: Required courses
Effective: Summer 2015 Expedited!
Rationale: Award has been updated to reflect change to BIO 101.
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.
M/S/U (J. BEEBE, L. HATCH) to MODIFY AA: GENERAL STUDIES, EMPHASIS in NATURAL SCIENCES
M/S/U (L. HATCH, S. BERGER) to EXPEDITE MODIFICATIONS for AA: GENERAL STUDIES, EMPHASIS in NATURAL SCIENCES
MODIFY:

SOCIAL & BEHAVIORAL SCIENCES PROGRAM
A.A.: General Studies, Emphasis in Social and Behavioral Sciences 18

Effective: Summer 2015 Expedited
Rationale: Revisions to courses made due to unit changes and new course additions.
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.

M/S/U (J. BEEBE, L. HATCH) to MODIFY AA: GENERAL STUDIES, EMPHASIS in SOCIAL and BEHAVIORAL SCIENCES

M. Garcia noted that an entire group of courses were left off or duplicated in the Word Report. H. Townsend noted that the drag and drop feature in CNET was not working properly. A ticket has been issued to fix this. H. Townsend will go into CNET and make the needed edits.

M/S/U (L. HATCH, S. BERGER) to EXPEDITE MODIFICATIONS for AA: GENERAL STUDIES, EMPHASIS in SOCIAL and BEHAVIORAL SCIENCES

INACTIVATIONS

INACTIVATE:

ENVIRONMENTAL SCIENCES PROGRAM
A.S.: UPE Area of Emphasis in Environmental Sciences 18

Effective: Summer 2015 Expedited
Rationale: Various revisions to courses have altered the composition of the award. A review of DataMart indicates that students are not applying for the degree.
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.

M/S/U (J. BEEBE, L. HATCH) to INACTIVATE AS: UPE AREA of EMPHASIS in ENVIRONMENTAL SCIENCES

M/S/U (L. HATCH, S. BERGER) to EXPEDITE INACTIVATION for AS: UPE AREA of EMPHASIS in ENVIRONMENTAL SCIENCES

Program Changes that do not require Chancellor's Office Notification/Application for Approval

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams

B. Adams reported that not much has happened since the last Curriculum Committee meeting. She has scheduled time with M. Boyd to start working on ADT’s and reminded the committee about the goal of having 3 more ADT’s by this fall semester. B. Adams also displayed the Associate Degree for Transfer Progress Report from the Chancellor’s Office website. The committee discussed the deadlines and expectations presented in the report.

2. Articulation: C-ID, C-ID Newsletter R. Cranley

B. Adams referred to the above links for updated information from R. Cranley. B. Adams highlighted from the C-ID Newsletter, updates about some of the faculty discipline review groups.

Faculty discipline review groups (FDRGs) have been formed for math, English, ESL, and reading disciplines and are currently reviewing CB21 rubrics.

The FDRGs for Communication Studies, Psychology, and Sociology have reviewed feedback on the proposed non-substantive changes to the discipline descriptors. The changes have all been accepted by the FDRG and the updated descriptors will be posted with the revisions from the 5-year review in the near future.

3. CurricUNET Implementation/Issues B. Adams

H. Townsend informed the committee that the MJC-GE area on the course outline has an issue. The MJC-GE area is showing CSU and IGETC information as well, and it should not. A ticket has been put in to Governet.
4. Outcomes Assessment Workgroup (OAW) K. Ennis/E. Kerr

E. Kerr reported that the next OAW meeting is scheduled April 17, 2015. The workgroup is ensuring that CLO statements and all assessments are up-to-date in the system. This will help the College in terms of readiness for the anticipated implementation of eLumen.

5. AB 86 and SB1070 Legislation P. Mendez

No Report

X. UNFINISHED BUSINESS

Action Items


   A. Narrative and Flowchart

   B. Adams referred to the above link for a drafted flowchart that shows the flow for a transferable course that is non-compliant. In terms of the chart, transferable was added. M. Morales noted that the flowchart was actually incorrect. B. Adams noted the flowchart will be updated. Extended discussion ensued on the motion made at the February 17, 2015 meeting and expectations of the committee. There was further discussion of lecture vs. lab modalities. Various committee members stated to Guest R. McKenzie the expectation was the MATH 171 and 172 courses would be resubmitted with alignment to C-ID or CSU, Stanislaus, and that both are lecture format.

   The conversation continued in regards to optional labs, and how other colleges incorporate lab options. The conversation also covered state requirements. B. Adams concluded that courses should continue to follow the current practice of reviewing individual courses outlines and making decisions based on their alignment to mission and academic integrity.

   J. Stearns expressed her appreciation for the conversation that was happening. She noted that some changes to C-ID’s were made because of the efforts of the discipline groups. The reality is that local curriculum is narrowing. The State Legislature has made numerous changes. We are being asked to serve our students in a new way. One of the realities of C-ID is unit values. She shared her appreciation for the committee for thinking attentively, critically, and in building procedures through the tough issues. She concluded that the Chancellor’s Office is looking very close at proposed courses and not approving courses that are non-conforming, and sequentially are behind.

   R. Cripe motioned that if a non-transferable course has a Federal or State regulation and there is a stalemate in regards to approval of the course and it cannot be resolved, it would defer to the Federal or State regulation.

   **M/S/U (R. CRIPE, M. GARCIA)** if a non-transferable course has a Federal or State regulation and there is a stalemate in regards to approval of the course and it cannot be resolved, it would defer to the Federal or State regulation.

Informational Items

(None)
XI. NEW BUSINESS

Action Items

(None)

Informational Items

1. Carnegie Unit Values-Lecture vs. Lab  
   B. Adams

   B. Adams stated that Carnegie unit vs. lab was discussed throughout the meeting. S. Circle requested that the link be posted to the Curriculum Committee’s web page.

XII. PUBLIC COMMENT

M/S/U (E. MAKI, S. CIRCLE) to adjourn at 4:49PM
I. APPROVAL OF ORDER OF AGENDA

*Hearing no objections, the order of agenda was approved as stated.*

II. APPROVAL OF MINUTES  
*March 17, 2015*

*Hearing no objections, the minutes of March 17, 2015 were approved.*

III. COURSE NOTIFICATION AGENDA

**CCCCO COURSE APPROVALS**

**MATH 135 (CCC000560770)**

**Course Activity Report**

<table>
<thead>
<tr>
<th>BIO 111</th>
<th>General Biology</th>
<th>3</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>CCCCO Proposal Type: Not applicable</td>
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<td></td>
<td>Effective: Fall 2015</td>
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<tr>
<td></td>
<td>MODIFY DE Hybrid</td>
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<td></td>
<td>Rational: BIO 111 was approved for hybrid on 3/6/07, but when it came through as course update proposal on 3/30/10, there was no distance education included/requested. The course is being offered fall 2015 as a hybrid course. H. Townsend fixed the DE addendum in CurricUNET to reflect the approved hybrid.</td>
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</tbody>
</table>

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

Rev.4/15/2015 11:35 AM  
Curriculum Committee Minutes – March 31, 2015
NURSE 270  
**Nursing Process: Pharmacology**  
**CCCCO Proposal Type:** Not applicable  
**Effective:** Summer 2015  
**MODIFY:** Enrollment restriction  
**Rational:** The limitation on enrollment came through for this course on 9/9/14. L. Riggs noted that the enrollment restriction was incorrect. The correct limitation on enrollment should say: (L) Enrollment limited to students who have been accepted into the Associate Degree Nursing Program. L. Riggs just wanted to make sure that the word “Degree” was added. H. Townsend fixed this in CurricUNET, Datatel, and the upcoming 2015-2016 catalog.

NURSE 276  
**Nursing Process: Advanced Medical-Surgical**  
**CCCCO Proposal Type:** Not applicable  
**Effective:** Summer 2015  
**MODIFY:** Enrollment restriction  
**Rational:** The limitation on enrollment came through for this course on 11/18/14. L. Riggs noted that the enrollment restriction was incorrect. The correct limitation on enrollment should say: (L) Enrollment limited to students accepted into the Associate Degree Nursing program. L. Riggs just wanted to make sure that the word “Degree” was added. H. Townsend fixed this in CurricUNET, Datatel, and the upcoming 2015-2016 catalog.

### IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

The PE division noted that repeatability needs to be removed from all PEC courses effective summer 2015. We should not have any PEC courses that are repeatable because training and conditioning courses have been created and recently approved: The following PEC courses are still showing as repeatable and should be listed now as “Not repeatable” in all systems as well as the catalog effective summer 2015:

- PEC 145
- PEC 170
- PEC 178
- PEC 179
- PEC 184
- PEC 190
- PEC 197

### V. COURSE DISCUSSION AGENDA

**INACTIONS**

(None)
### MODIFICATIONS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CCCCO Proposal Type</th>
<th>Credit Hours</th>
<th>Effective</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHR 107</td>
<td>Forensic Anthropology Introduction</td>
<td>Non-Substantial Change</td>
<td>3</td>
<td>Summer 2016</td>
<td>Outcomes, methods of instruction, textbooks</td>
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<tr>
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<td>The textbooks for the course are being updated.</td>
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<td>Enrollment Restrictions: (none)</td>
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<td>Distance Education Status: Maintaining: Mixed modalities/hybrid</td>
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<td>Materials Fee Status: (none)</td>
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<td>Articulation Status: Transfers to CSU</td>
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<td>C-ID Status: (none)</td>
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<td></td>
<td>General Education Status: (none)</td>
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<td>Program Impact:</td>
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<td></td>
<td>- Anthropology AA-T Degree</td>
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<td><strong>ANTHR 107 pulled by M. Garcia for discussion</strong> who noted that the course is listed as a hybrid but there was no mention of group or individual meetings. The committee reviewed the DE addendum and found that the addendum states that group work will be completed face-to-face.</td>
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<td><strong>M/S/U (E. LUCAS, M. LYNCH) to MODIFY ANTHR 107</strong></td>
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<td><strong>M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN DE for ANTHR 107</strong></td>
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<tr>
<td>BIO 115</td>
<td>Genetics, Evolution, and Society</td>
<td>Non-Substantial Change</td>
<td>3</td>
<td>Summer 2015</td>
<td>Expedited!</td>
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<td>Rationale for Expedited Approval: To ensure student progression within program.</td>
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<td>Effective: Summer 2015</td>
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<td>MODIFY Field trip policy, DE modalities, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
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<td>Rationale: This course is being proposed for modification to include online instruction for this course.</td>
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<td>Enrollment Restrictions: (none)</td>
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<td>Distance Education Status: Requesting: Mixed modalities/hybrid, online</td>
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<td>Materials Fee Status: (none)</td>
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<td>Articulation Status: Transfers to CSU and UC</td>
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<td>C-ID Status: (none)</td>
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<td>General Education Status: Maintaining: (MJC-GE: A), (CSU-GE: B2), (IGETC: 5B)</td>
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<td>Program Impact:</td>
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<td>- CSU General Education Pattern Certificate of Achievement</td>
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<td>- General Studies, Emphasis in Natural Sciences A.A. Degree</td>
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<td>- MJC-GE Pattern A.A. Degree Major</td>
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<td><strong>M/S/U (E. LUCAS, M. LYNCH) to MODIFY BIO 115</strong></td>
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<td><strong>M/S/U (S. BERGER, E. LUCAS) to ADOPT DE for BIO 115</strong></td>
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<td><strong>M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of BIO 115 on GE PATTERN(S)</strong></td>
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<td><strong>M/S/U (E. LUCAS, C. MULDER) to EXPEDITE MODIFICATIONS of BIO 115</strong></td>
</tr>
</tbody>
</table>
BIO 128

Sierra Nevada Natural History

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

REACTIVATE/MODIFY: Title, hours, field trip policy, DE modalities, Transfer level, General education, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being reactivated because of new demand from students and community. Revisions have been made to course title, content, methods of instruction, assignments, methods of evaluation, textbook edition.

Enrollment Restrictions: (none)

Distance Education Status: Requesting: Mixed modalities/hybrid, online

Materials Fee Status: (none)

Articulation Status: Transfers to CSU, Requesting: UC

C-ID Status: (none)

General Education Status: Requesting: (MJC-GE: A), (CSU-GE: B2)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (E. LUCAS, M. LYNCH) to MODIFY BIO 128

M/S/U (S. BERGER, E. LUCAS) to APPROVE DE for BIO 128

M/S/U (E. MAKI, E. LUCAS) to REQUEST PLACEMENT of BIO 128 on GE PATTERN(S)

PHYS 160

Descriptive Introduction to Physics

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY: Outcomes, content, typical assignments, textbooks

Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC, (CC PHYCS 1)

C-ID Status: (none)

General Education Status: Maintaining: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree Major

M/S/U (E. LUCAS, M. LYNCH) to MODIFY PHYS 160

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for PHYS 160

M/S/U (S. BERGER, E. LUCAS) to MAINTAIN DE for PHYS 160

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of PHYS 160 on GE PATTERN(S)
PHYS 180

Conceptual Physics: A Hands-On Approach

CCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY: Outcomes, objectives, content, typical assignments, textbooks

Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: (none)

General Education Status: Maintaining: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree Major

M/S/U (E. LUCAS, M. LYNCH) to MODIFY PHYS 180

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for PHYS 180

M/S/U (S. BERGER, E. LUCAS) to MAINTAIN DE for PHYS 180

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of PHYS 180 on GE PATTERN(S)

NEW COURSES

ELTEC 236

HMI & Industrial Communications

Effective: Upon CCCCO approval

ADOPT:

Rationale: Course is being created due to industry and student requests [YROP Advance Manufacturing Advisory Committee, MJC CTE Annual Advisory Meeting Spring 2012, Manufacturing Council of the Central Valley], Course enhances automation sequence of classes.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELTEC 232.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

General Education Status: (none)

Program Impact:
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement

M/S/U (E. LUCAS, M. LYNCH) to ADOPT ELTEC 236

M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for ELTEC 236
**LOGST 200**  
Introduction to Logistics  
Effective: Upon CCCCO approval  
ADOPT:  
Rationale: To meet industry demand for training in our economic region. Employment growth data for Stanislaus County shows this area to be a high demand. MJC is developing courses and awards for local residents.  
Enrollment Restrictions: (none)  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU  
General Education Status: (none)  
Program Impact:  
Stand-Alone  
(Recommendation: The department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  

_During blanket discussion C. Mulder_ noted an issue with the requisite skills and the comparable courses listed for LOGST 200. Discussion ensued. P. Mendez explained many of the CSUs don’t have specific vocational courses, but accept the vocational courses as credits toward completion of vocational awards. That is why the comparable course field listed CSU programs not specific courses. B. Adams stated a document of explanation in the Attached Files checklist in CNET would be helpful.  
M/S/U (E. LUCAS, M. LYNCH) to ADOPT LOGST 200

**DE (DISTANCE EDUCATION) ONLY PROPOSALS**  
(Non)  

**VI. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

**MODIFY:**  
NURSING PROGRAM  
Nursing: Associate Degree Nursing Program (RN)  
---  
**MODIFY:** Program learning outcomes  
Effective Term: Summer 2015 **Expedited** To ensure accuracy of catalog information for 2015-2016.  
Rationale: During catalog production it was noted by L. Riggs that the PLOS needed very small edits. H. Townsend made the edits in CNET and in the 2015-2016 catalog.  

**CCCCO Approvals: Programs**  
Equine Science (33171)

**Program learning outcomes for the following programs were modified in CurricUNET**  
(Non)

**VII. PROGRAM CONSENT AGENDA**  
(Non)
VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

MODIFY: MUSIC PROGRAM
A.A. Degree: Music
MODIFY: Required Courses
Effective Term: Summer 2015 Expedited: To ensure accuracy of catalog information for 2015-2016
Rationale: During catalog production it was noted that MUST 141, 142, 143, and 144 were not a part of the required course list and should have been. These courses were inadvertently left off when the award came through for approval on 9/9/2014. CNET has been updated to reflect the courses.

M/S/U (E. MAKI, M. LYNCH) to MODIFY A.A. DEGREE: MUSIC
M/S/U (M. GARCIA, C. VAUGHN) to EXPEDITE MODIFICATIONS of A.A. DEGREE: MUSIC

INACTIVATIONS

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams

B. Adams reported no significant events/items have occurred since the last Curriculum Committee meeting. The Physics that are included on the Computer Science ADT are in the CNET approval stream and are proposed as 4 unit courses, which should enable us to complete the ADT for Computer Science and would also change the makeup of the Physics ADT.

2. Articulation: C-ID R. Cranley

R. Cranley reported that since the March 17, 2015 Curriculum Committee meeting there have been 4 additional C-ID decisions that came through. SOCIO 105 and NR 200 have been approved. SPAN 101 and MUSA 153 are conditionally approved. M. Garcia asked R. Cranley if SOCIO 105 could be used for the Nursing ADT and Sociology ADT as well. The TMC was displayed on the electronic board and it was noted that MATH 110 or SOCIO 105 can be used. The Chancellor’s Office Template (COT) has not yet been posted to the CCCCO website.

3. CurricUNET Implementation/Issues B. Adams

H. Townsend indicated that the drag and drop function has been fixed and there are no other issues at this time.
4. **Outcomes Assessment Workgroup (OAW)**
   
   E. Kerr reported that the next OAW meeting is scheduled for April 17, 2015.

5. **AB 86 and SB1070 Legislation**
   
   P. Mendez noted that there is no report for SB1070 Legislation. P. Mendez indicated we should receive the 2015/2016 AB86 allotment in December 2015 or January 2016. Efforts will be focused on implementation strategies in response to the gap in our community adult education.

X. **UNFINISHED BUSINESS**

**Action Items**

(None)

**Informational Items**

(None)

XI. **NEW BUSINESS**

**Action Items**

1. **OAW Proposed Changes to Independent Study Proposal Form**
   
   E. Kerr pointed out that the Independent Study courses are unique to each individual instructor and student. Having generic Course Learning Outcomes (CLOs) wouldn't serve much of a purpose. The Outcomes Assessment Workgroup (OAW) has been working on updating the Independent Study to reflect OAW's concerns. E. Kerr requested the input of the Curriculum Committee on the proposed changes. It was decided to remove the word “successful” under the “Faculty Obligation” statement: “…evidence of successful completion of CLO’s.” It was also requested that the form be formatted to remain as a two page document rather than as a three page document as shown.

   **M/S/U (E. KERR, E. MAKI) to ACCEPT the INDEPENDENT STUDY PROPOSAL FORM with the changes noted.**

**Informational Items**

1. **Clarification of Intent**
   
   C. Martin provided the Curriculum Committee with the document titled as *Curriculum Review Process*. The document outlined the process that was approved at the 11/4/2014 meeting and the motion that was approved at the 2/17/2015 meeting. It was the common understanding of the committee that the motion was not retroactive and for course proposals that have gone back and forth from committee and author, if after two semesters from the date the course was originally scheduled on the Curriculum Review Matrix, if the course has still not been approved by the committee and all other means have been satisfied through the curriculum review process, then the discipline faculty will either follow the C-ID or CSU Stanislaus configuration. The math department was directed at the February 17, 2015 meeting to align their courses with C-ID or CSU Stanislaus within two full semesters from February 17, 2015.

   R. McKenzie noted that the Curriculum Committee needed a clear definition of Lecture and Lab. B. Adams indicated that an item will be added to the next agenda for discussion on lecture/lab guiding principles.
2. **Noncredit/Curriculum Regional Meetings**

   B. Adams noted that MJC had good representation at the Noncredit/Curriculum Regional Meeting held March 20, 2015 at Foothill College. The State Academic Senate’s presentation will continue to initiate informative discussions of the future impact of noncredit courses.

   C. Martin stated there will be many opportunities for noncredit curriculum and MJC should explore possibilities.

   J. Stearns mentioned that at the State level there is a lot of interest in noncredit curriculum. There is interest in having standardization between colleges and promoting the smooth transferring of students. J. Stearns indicated that we are still the least expensive delivery system for education in California.

**XII. PUBLIC COMMENT**

*M/S/U (E. LUCAS, M. LYNCH) to adjourn at 4:08 PM*
Curriculum Committee
MINUTES
Tuesday, April 14, 2015
Yosemite 213 2:40 PM


Others Present: K. Addington (Administrative Technician), M. Franco (Spanish Professor), L. Manzo (Spanish Professor, J. Michelena (Mathematics Professor), G. Steiner (ESL/German/Italian Professor), H. Townsend (Accreditation/Assessment Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES

March 31, 2015

Hearing no objections, the minutes of March 31, 2015 were approved with corrections.

M. Garcia noted that under Standing Reports, Sociology was also discussed and requested that the Sociology ADT be added to the Articulation report.

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROVALS

GEOL 181 (CCCC000561185)
GEOL 182 (CCCC000561182)
GEOL 186 (CCCC000561183)
GEOL 190 (CCCC000561184)
PEVM 101XABC (CCCC000561181)
PEVM 141XABC (CCCC000561178)
PEVW 102XABC (CCCC000561179)
PEVW 141XABC (CCCC000561180)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

(No.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

MUST 130  Practica Musica  1
CCCCO Proposal Type: Course Inactivation
Effective: Summer 2015 Expedited
INACTIVATE:
Rationale: Course is being inactivated because course is no longer repeatable. MUST 131-134 were created for aural skills sequence.
Program Impact:
- Music A.A. Degree
M/S/U (E. MAKI, E. LUCAS) to INACTIVATE MUST 130
M/S/U (R. CRIPE, E. MAKI) to EXPEDITE INACTIVATION of MUST 130

MODIFICATIONS

ART 160  Appreciation of Art  3
CCCCO Proposal Type: Non-Substantial Change
Effective: Fall 2015 Expedited
Rationale for Expedited Approval: This course has been conditionally approved, and should be implemented to C-ID standards as soon as possible.
MODIFY:
Outcomes, objectives, content, methods of evaluation, textbooks
Rationale: Course is being updated to make revisions requested by C-ID reviewers.
Enrollment Restrictions: (none)
Distance Education Status: Maintaining: Online
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting: (C-ID ARTH 100, 3 Units) Conditionally approved.
General Education Status: Maintaining: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree Major
M/S/U (E. MAKI, E. LUCAS) to MODIFY ART 160
M/S/U (R. CRIPE, E. LUCAS) to MAINTAIN DE for ART 160
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of ART 160 on GE PATTERN(s)
M/S/U (R. CRIPE, E. MAKI) to EXPEDITE MODIFICATIONS of ART 160
COLSK 100

Foundation for First Year College Success

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY: Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being modified in areas of catalog description, course content, methods of evaluation and meeting graduation requirements in another area.

Enrollment Restrictions: Maintaining; (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and satisfactorily complete READ 82.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: (none)

General Education Status: Maintaining; (MJC-GE: E), (CSU-GE: E), Requesting; (MJC Guidance)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- MJC-GE Pattern A.A. Degree Major

M/S/U (E. MAKI, E. LUCAS) to MODIFY COLSK 100

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for COLSK 100

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of COLSK 100 on GE PATTERN(s)

M/S/U (E. KERR, J. BEEBE) to REQUEST PLACEMENT of COLSK 100 on MJC GUIDANCE

HUMSR 114

Death and Dying

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2015 Expedited!

Rationale for Expedited Approval: This course is a requirement for the completion of the AA in Human Services, and Certificate. DE is being proposed for summer 2015.

MODIFY: DE modalities, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: The course is being updated to remain in compliance, and the distance modality is being added as the course is being offered in the Summer of 2015.

Enrollment Restrictions: Maintaining; (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: Requesting: Online, mixed modalities/hybrid

Materials Fee Status: (none)

Articulation Status: Transfers to CSU, (CC: SOCIO 28)

C-ID Status: (none)

General Education Status: Maintaining; (MJC-GE: B)

Program Impact:
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- MJC-GE Pattern A.A. Degree Major

M/S/U (E. MAKI, E. LUCAS) to MODIFY HUMSR 114

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for HUMSR 114

M/S/U (R. CRIPE, E. MAKI) to ADOPT DE for HUMSR 114

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of HUMSR 114 on GE PATTERN(s)

M/S/U (R. CRIPE, E. MAKI) to EXPEDITE MODIFICATIONS of HUMSR 114
PEVW 100  Women's Varsity Basketball  2 (previously 3)

CCCCO Proposal Type: Substantial Change
Effective: Fall 2015 expedite
Rationale for Expedited Approval: The California Community College Athletic Association requires off-season training and conditioning is done in specific courses that comply with their regulations. Since those courses have been created, it is necessary to reduce the unit value of the Fall Varsity Basketball course to 2 units and offer a 1 unit off-season course.

MODIFY Units, enrollment restrictions, hours, outcomes, objectives, methods of instruction, methods of evaluation, textbooks

Rationale: Periodic Review and Update to adjust unit value, review content, objectives, and CLOs for currency.
Enrollment Restrictions: Requesting: (L) Students who demonstrate collegiate level basketball skills, as determined by the coaching staff.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Approved for (MJC Activities)
Program Impact:
- Physical Education A.A. Degree
  M/S/U (E. MAKI, E. LUCAS) to MODIFY PEVW 100
  M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVW 100
  M/S/U (E. KERR, E. LUCAS) to MAINTAIN PLACEMENT of PEVW 100 on GE PATTERN(s)
  M/S/U (R. CRIPE, E. MAKI) to EXPEDITE MODIFICATIONS of PEVW 100

PHYS 101  General Physics: Mechanics  4 (previously 5)

CCCCO Proposal Type: Substantial Change
Effective: Summer 2016
MODIFY Units, hours, DE modalities, description, outcomes, methods of instruction, textbooks
Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 171 or qualification by the MJC assessment process and PHYS 165.
Distance Education Status: Requesting: Mixed modalities/hybrid course
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC, (CC: PHYCS 5A)
C-ID Status: Approved for: (C-ID PHYS 200S, 12 Units) and (C-ID PHYS 205, 4 Units)
General Education Status: Maintaining: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Degree
- Computer Science AS-T
- Earth Sciences A.S. Degree
- Elementary Teacher Education AA-T
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Mathematics AS-T Degree
- Physical Science A.S. Degree
- Physics AS-T Degree
- University Preparation, Emphasis in Physics A.S. Degree
  M/S/U (E. MAKI, E. LUCAS) to MODIFY PHYS 101
  M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for PHYS 101
  M/S/U (R. CRIPE, E. MAKI) to ADOPT DE for PHYS 101
  M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of PHYS 101 on GE PATTERN(s)
PHYS 102  General Physics: Waves, Thermodynamics, & Optics  4 (previously 5)
CCCO Proposal Type: Substantial Change
Effective: Summer 2016
MODIFY: Units, hours, DE modalities, outcomes, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PHYS 101 and MATH 172 or qualification by the MJC assessment process.
Distance Education Status: Requesting: Mixed modalities/hybrid course
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID PHYS 200S, 12 Units), Requesting: (C-ID PHYS 215, 4 Units)
General Education Status: Maintaining: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Univ Prep - Area of Emphasis
- Computer Science AS-T Degree
- Elementary Teacher Education AA-T
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Physical Science A.S. Degree
- Physics AS-T Degree
- University Preparation, Emphasis in Physics A.S

M/S/U (E. MAKI, E. LUCAS) to MODIFY PHYS 102
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for PHYS 102
M/S/U (R. CRIPE, E. LUCAS) to ADOPT DE for PHYS 102
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of PHYS 102 on GE PATTERN(s)

PHYS 103  General Physics: Electricity, Magnetism, & Modern Physics  4 (previously 5)
CCCO Proposal Type: Substantial Change
Effective: Summer 2016
MODIFY: Units, hours, DE modalities, outcomes, content, methods of instruction, textbooks
Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PHYS 101 and MATH 172 or qualification by the MJC assessment process.
Distance Education Status: Requesting: Mixed modalities/hybrid course
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC, (CC: PHYCS 5B)
C-ID Status: Approved for: (C-ID PHYS 200S, 12 Units) and (C-ID PHYS 210, 4 Units)
General Education Status: Maintaining: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Degree
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Physical Science A.S. Degree
- Physics AS-T Degree
- University Preparation, Emphasis in Physics A.S. Degree

M/S/U (E. MAKI, E. LUCAS) to MODIFY PHYS 103
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for PHYS 103
M/S/U (R. CRIPE, E. LUCAS) to ADOPT DE for PHYS 103
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of PHYS 103 on GE PATTERN(s)
**PHYS 142**

**Mechanics, Heat, & Waves**

**CCCCO Proposal Type:** Substantial Change

**Effective:** Summer 2016

**MODIFY:** Units, hours, DE modalities, description, outcomes, methods of instruction, textbooks

**Rationale:** Course is being updated for periodic review and to adhere to curriculum review matrix.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 122 or qualification by the MJC assessment process.

**Distance Education Status:** Requesting: Mixed modalities/hybrid course

**M/S/U (E. MAKI, E. LUCAS) to MODIFY PHYS 142**

**M/S/U (R. CRIPE, E. LUCAS) to ADOPT DE for PHYS 142**

**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of PHYS 142 on GE PATTERN(s)**

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**PHYS 143**

**Electricity, Magnetism, Optics, Atomic and Nuclear Structure**

**CCCCO Proposal Type:** Substantial Change

**Effective:** Summer 2016

**MODIFY:** Units, hours, DE modalities, outcomes, content

**Rationale:** Course is being updated for periodic review and to adhere to curriculum review matrix.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of PHYS 142

**Distance Education Status:** Requesting: Mixed modalities/hybrid course

**M/S/U (E. MAKI, E. LUCAS) to MODIFY PHYS 143**

**M/S/U (R. CRIPE, E. LUCAS) to ADOPT DE for PHYS 143**

**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of PHYS 143 on GE PATTERN(s)**
PHYS 165

Introductory Physics

CCCCO Proposal Type: Substantial Change

Effective: Summer 2016

Modify: Units, hours, DE modalities, outcomes, content, typical assignments, textbooks

Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.

Enrollment Restrictions: Maintaining: (P) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 121 or be eligible for enrollment in MATH 171 as determined by the MJC assessment process.

Distance Education Status: Requesting: Mixed modalities/hybrid course

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: (none)

General Education Status: Maintaining: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)

Program Impact:
- General Studies, Emphasis in Natural Sciences A.A. Degree
- CSU General Education Pattern Certificate of Achievement
- General Education, Emphasis in Elementary Teacher Education AA-T Degree

M/S/U (E. MAKI, E. LUCAS) to MODIFY PHYS 165

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for PHYS 165

M/S/U (R. CRIPE, E. LUCAS) to ADOPT DE for PHYS 165

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of PHYS 165 on GE PATTERN(s)

RSCR 250

Clinical 3

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2015

Rationale for Expedited Approval: Expedited approval would remove the materials fee that is currently being charged to students.

Modify: Enrollment restrictions, field trip policy, material fee, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Updating for course compliance and to adhere to curriculum review matrix.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 232. Maintaining: (C) Concurrent enrollment in RSCR 240 and RSCR 242. Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Program.

Distance Education Status: (none)

Materials Fee Status: Removing fee of $12

Articulation Status: Transfers to CSU

C-ID Status: (none)

General Education Status: (none)

Program Impact:
- Respiratory Care A.S. Degree

M/S/U (E. MAKI, E. LUCAS) to MODIFY RSCR 250

M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for RSCR 250

M/S/U (M. GARCIA, J. BEEBE) to REMOVE FEE for RSCR 250

M/S/U (R. CRIPE, E. MAKI) to EXPEDITE MODIFICATIONS of RSCR 250
SPAN 103

Spanish 3  

CCCCCO Proposal Type: Non-Substantial Change  

Effective: Summer 2015 Expedited  

Rationale for Expedited Approval: Course proposal met the 2015-2016 submission deadlines.  

MODIFY: DE modalities, outcomes, content, typical assignments, methods of instruction  

Rationale: Course is being updated to align with C-ID descriptor.  

Enrollment Restrictions: Maintaining (P) Satisfactory completion of SPAN 102.  

Distance Education Status: Maintaining: Mixed modalities/hybrid. Requesting: Online  

Materials Fee Status: (none)  

Articulation Status: Transfers to CSU and UC, (CC: SPAN 2A)  

C-ID Status: Requesting: (C-ID SPAN 200, 4 Units)  

General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)  

Program Impact:  
- CSU-GE Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- Spanish A.A. Degree  
- Spanish AA-T Degree (pending CCCCCO approval)  
- University Preparation: Emphasis in Language Studies A.A. Degree  

SPAN 103 and SPAN 104 pulled as a block for discussion by M. Morales  

M. Morales questioned why SPAN 103 and SPAN 104 showed 5 units when the course outline didn't indicate any extra topics to warrant 5 units. B. Adams referred to the articulation worksheet that R. Cranley added to the course along with the attached related comments. Discussion ensued on course units related to State Universities. C. Martin pointed out that the State Academic Senate needs the Curriculum Committee to be clear on the process to match courses to the C-ID Descriptors or to Stanislaus State, requiring the Committee to look closely at proposed courses. C. Mulder pointed out that we also need to look at the transfer requirements.  

L. Manzo referred to the Course Justification Proposal they had submitted detailing the contact hours needed to become proficient in a foreign language. L. Manzo noted that foreign language students are different from regular students; they also have business professionals and students that just want to learn Spanish for career or personal reasons, not necessarily intending to transfer.  

C. Martin pointed out that at the State Academic Senate there is a lot of discussion regarding the interpretation of C-IDs. L. Hatch stated that as a college we need to use what limited resources we have to work within the perimeters and criteria of the State mandates. Transfer students can continue their education with what the college currently teaches, while students looking to be proficient in their careers or with family can continue learning through daily interaction. S. Berger pointed out that we have to look at each course individually. E. Maki noted that the responsibility when looking at a proposed course with requirements in transfer degrees, the Curriculum Committee is mandated to articulate through C-ID and state descriptors.  

The Curriculum Committee made additional suggestions and recommended options. S. Circle thanked the Committee for their thoughtful discussion. The committee commended the Spanish/Language faculty on their well-developed justification.  

C. Martin pointed out that as courses come up for review they will be evaluated under the new policy.  

M/S/C (M. GARCIA, M. MORALES) to CALL THE QUESTION (to stop debate, 2/3 majority of 15 votes required – 10 of 15)  

Motion Passed:  
2 NAYS (R. McKenzie, E. Lucas)  
0 ABSTENTIONS
**M/S/FAILED (M. Garcia/S. Berger) to MODIFY SPAN 103 and SPAN 104**

**Motion Failed:**
5 AYES (R. McKenzie, M. Garcia, S. Circle, S. Berger, C. Vaughn)  
9 NAYS (R. Cripe, E. Maki, L. Hatch, P. Mendez, J. Beebe, L. Lanigan, M. Morales, E. Kerr)  
1 ABSTENTIONS (E. Lucas)

**M/S/C (P. MENDEZ, L. HATCH) for transferable courses with C-ID descriptors, the standard will be that the courses will equal the units and number of contact hours listed on the C-ID descriptors.**

**Motion Passed:**
2 NAYS (S. Circle, R. McKenzie)  
1 ABSTENTIONS (S. Berger)

**SPAN 104**  
Spanish 4  
5  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2015 [Expedited]  
Rationale for Expedited Approval: Course proposal met the 2015-2016 submission deadlines.  
MODIFY: DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: This course is being updated for compliance and to align with C-ID descriptor included in Transfer Model Curriculum.  
Enrollment Restrictions: Maintaining (P) Satisfactory completion of SPAN 103  
Distance Education Status: Requesting: Online, mixed modalities/hybrid  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU and UC, (CC: SPAN 2B)  
C-ID Status: Requesting: [CID SPAN 210, 4 Units]  
General Education Status: Approved for: (MJC-GE:C), (CSU-GE:C2), (IGETC:3B,6A)  
Program Impact:  
- CSU-GE Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- Spanish A.A. Degree  
- Spanish AA-T Degree (pending CCCCO approval)  
- University Preparation: Emphasis in Language Studies A.A. Degree  
- University Preparation, Emphasis in Humanities A.A. Degree  
**SPAN 103 and SPAN 104 pulled as a block for discussion by M. Morales** (see discussion notes on SPAN 103)

**M/S/FAILED (M. Garcia/S. Berger) to MODIFY SPAN 103 and SPAN 104**
NEW COURSES

FTECH 321XABC  Fire Service In-Service Training / EMS  0.5-3

Effective: Upon CCCCO approval Expedited
Rationale for Expedited Approval: Providing contracts with local Fire Agencies delivering training.
ADOPT
Rationale: To provide college units to individuals engaged in completion of mandated fire training.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who can provide proof of current membership with a Career, Combination (mixture of paid career individuals and interns, reserves, and / or volunteers), or All Volunteer fire agency, fire protection district, or fire department.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (none)
Articulation Status: Not Transferable
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. MAKI, E. LUCAS) to ADOPT FTECH 321XABC
M/S/U (R. CRIPE, E. LUCAS) to ADOPT DE for FTECH 321XABC
M/S/U (R. CRIPE, E. MAKI) to EXPEDITE MODIFICATIONS of FTECH 321XABC

DE (DISTANCE EDUCATION) ONLY PROPOSALS

(Nonne)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(Nonne)

CCCCO Approvals: Programs

(Nonne)

Program learning outcomes for the following programs were modified in CurricUNET

(Nonne)

VII. PROGRAM CONSENT AGENDA

(Nonne)
VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT: A.S.-T: Computer Science for Transfer 30
Effective: Upon CCCCO Approval
Rationale: Program is being proposed for compliance with SB 1440. The transfer degree will be beneficial to computer science majors transferring to CSU. This degree meets 60 unit maximum for IGETC only.
M/S/U (S. BERGER, J. BEEBE) to ADOPT A.S.-T: Computer Science for Transfer

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

MODIFY: COMMUNICATION STUDIES PROGRAM
A.A.: Communication Studies 21
MODIFY: Elective courses Effective: Summer 2016 Rationale: Program is being updated to add the newly approved course, COMM 133, to the electives list.
M/S/U (S. BERGER, J. BEEBE) to MODIFY A.A.: Communication Studies

INACTIVATIONS

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams
   No Report
2. Articulation: C-ID, GE Review Decisions R. Cranley
   No Report
3. CurricUNET Implementation/Issues B. Adams
   No Report
4. Outcomes Assessment Workgroup (OAW) K. Ennis/E. Kerr
   No Report
5. AB 86 and SB1070 Legislation P. Mendez
   No Report
X. UNFINISHED BUSINESS

Action Items

(None)

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. 2015-2016 Curriculum Committee Meeting Dates  
   B. Adams  
   
   M/S/U (E. LUCAS, M. GARCIA) to accept the 2015-2016 Curriculum Committee meeting dates.

2. Lecture/Lab Guiding Principles  
   B. Adams  
   
   Postponed until the September 8, 2015 Curriculum Committee meeting.

Informational Items

1. Annual Curriculum Training Day  
   B. Adams  
   
   The Annual Curriculum Training Day is scheduled for September 11, 2015. An Outlook request will go out shortly to all Curriculum Committee members. The meeting will take place at the Fire Training Center from 8 a.m. to 3 p.m.

2. Curriculum Meeting Membership  
   B. Adams  
   
   Changes in Curriculum Meeting Membership include:  
   K. Butler to replace L. Lanigan as Allied Health representative  
   C. Hudelson to replace C. Vaughn as a Business, Behavioral and Social Sciences representative  
   T. Guy to replace M. Lynch as an Arts, Humanities, and Communications representative

XII. PUBLIC COMMENT

M/S/U (L. HATCH, E. LUCAS) to adjourn at 5:02 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated, with request to accommodate guests from M. Garcia.

II. APPROVAL OF MINUTES

April 14, 2015

Hearing no objections, the minutes of April 14, 2015 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO COURSE APPROVALS

ELTEC 236 (CCC000564594)
FSCI 262 (CCC000564407)
GEOL 176 (CCC000563070)
HIST 192 (CCC000563002)
LOGST 200 (CCC000566370)
PE 126 (CCC000562721)
SOCIO 105 (CCC000562048)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Course Activity Report

TCA RESULTS

From: Jennifer Forsberg [mailto:Jennifer.Forsberg@ucop.edu]
Sent: Wednesday, July 15, 2015 10:50 AM
To: Ruth Cranley
Cc: 'Aurelia Long'; 'Barbara Love'; 'Cindy Bevc'; 'Dale Leaman'; 'Dawn Hovey'; 'Jane King'; 'Kim Alexander'; 'Myrna Aguilar'; 'Yoly Woo-Hoogenstyn'; Nancy Purcille; 'jolene.sedita@ucr.edu'; 'Lori Quillen'; 'Sandy Stefanik (sstefani@uci.edu)'; 'szia@ucsd.edu'
Subject: Modesto Junior College 15-16 T

Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College TCA for 15-16. This information is currently being entered into the ASSIST database. Subscribers to the ASSIST-L listserv will be notified via email when this new TCA has been published at [www.assist.org](http://www.assist.org). For information on subscribing to the ASSIST-L email listserv, visit [http://info.assist.org/assist_l_about.html](http://info.assist.org/assist_l_about.html).

The following is a summary of our actions on your newly submitted courses:

**New courses approved as UC Transferable:**

- BIO 128 Sierran Nevada Natural History 3 [Reactivated]
- HE 112 Introduction to Public Health 3
- MICRO 111 Plagues in Humankind 3
- * PEVW 116XABC Training and Conditioning for Golf .5-3
- * PEVW 136XABC Training and Conditioning for Track and Field .5-3
- * SOCIO 105 Introduction to Statistics for the Social & Behavioral Sciences 3
- * 105 and MATH 134 combined: maximum credit, one course

**Courses re-reviewed and approved as UC Transferable:**

- * BIO 101 Biological Principles 4
- * 101,111 and 116 combined: maximum credit, one course

No credit for 101,111 or 116 if taken after ANAT 125,AP150,PHYSO 101, or ZOOL 101

- CSCI 204 Discrete Structures for Computer Science 3
- CSCI 271 Problem Solving and Programming 1 3
- CSCI 272 Problem Solving and Programming 2 3
- CSCI 273 Assembly Language Programming 3
- ENGL 161 Film Appreciation 3
- + MATH 134 Elementary Statistics 4
  + 134 and SOCIO 105 combined: maximum credit, one course
- * PEVW 100 Women's Varsity Basketball (Fall) 2
- * Any or all of these PE Activity courses combined: maximum credit, 4 units
- PHILO 105 Reasoning 3
- PHILO 107 Philosophy of Science 3
- * PHYS 101 General Physics: Mechanics 5 [4 units version approved for summer 2016]
  + 101,102,103 and 142,143 combined: maximum credit, one series

Deduct credit for duplication of topics

- * PHYS 102 General Physics: Waves, Thermodynamics & Optics 5 [4 units version approved for summer 2016]
  + 101,102,103 and 142,143 combined: maximum credit, one series

Deduct credit for duplication of topics

- * PHYS 103 General Physics: Electricity, Magnetism, & Modern Physics 5 [4 units version approved for summer 2016]
  + 101,102,103 and 142,143 combined: maximum credit, one series

Deduct credit for duplication of topics

- PHYS 142 Mechanics, Heat and Waves 5 [4 units version approved for summer 2016]
  + 101,102,103 and 142,143 combined: maximum credit, one series

Deduct credit for duplication of topics

- PHYS 143 Electricity, Magnetism, Optics, Atomic and Nuclear Structure 5
* 101,102,103 and 142,143 combined: maximum credit, one series [4 units version approved for summer 2016]

Deduct credit for duplication of topics
* PHYS 165 Introductory Physics 5 [4 units version approved for summer 2016]
  * 160,165 and 180 combined: maximum credit, one course

No credit for 160,165 or 180 if taken after 101 or 142

Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:

HIST 192 Independent Studies in History 2

Courses not approved as UC Transferable:

NONE

Courses which require additional review or campus action:

NONE

Courses removed by the college:

NONE

Jennifer Forsberg
University of California Office of the President
Student Affairs/Transfer Articulation Analyst
1111 Franklin Street, 9th Floor
Oakland, CA 94607
(510) 987-0907

R. Cranley noted that all courses submitted in June for University of California (UC) transfer status have been approved. These courses had significant changes in content, objectives, prerequisite, and units or were new courses seeking UC transferable status. Courses approved at the September 8th or 22nd Curriculum Committee meetings will have the opportunity to be submitted during the second review phase in October for the 2015/2016 UC Transferable Course Agreement (TCA). Many of these same courses will be submitted in December 2015 for CSU-GE or IGETC consideration.

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved:

It was discovered that several NURSE courses needed a materials fee modification over the summer semester effective for fall 2015. The contract with Secure Medical had expired and new skill kits were ordered. The following NURSE courses had material fees modified in CNET and Datatel effective for fall 2015:

NURSE 259  
LVN Transition: Role Change Preparation 2
Proposed Effective Term: Fall 2015 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials fee.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Increasing fee from $30 to $103

NURSE 271  
Nursing Process: Fundamentals 6.50
Proposed Effective Term: Fall 2015 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials fee.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Increasing fee from $252 to $368
NURSE 273  Nursing Process: Maternal-Child Nursing  6.50
Proposed Effective Term: Fall 2015 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials fee.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Decreasing fee from $257 to $199

NURSE 275  Nursing Process: Medical-Surgical  7
Proposed Effective Term: Fall 2015 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials fee.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Decreasing fee from $171 to $170

NURSE 276  Nursing Process: Advanced Medical-Surgical  6
Proposed Effective Term: Fall 2015 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials fee.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Increasing fee from $251 to $259

SOCSC 109  Introduction to Education-Practicum in Tutoring  3
Proposed Effective Term: Fall 2015 Expedited To comply with newly revised code or law.
Rationale for Expedited Approval: SOCSC 109 came through with a course update on 4/15/2014 effective for fall 2015. The discipline selected was only showing Social Science. The faculty alerted us that it should also be listed as Education. This will need to be changed in order to hire faculty for this class in the fall semester. The change has already been made by H. Townsend in CNET and is here for the purpose of the record.
MODIFY: Discipline
Rationale: See rationale for expedited approval.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:  

<table>
<thead>
<tr>
<th>COURSE</th>
<th>STATUS</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAMLF 390</td>
<td>INACTIVATE</td>
<td>1</td>
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</table>

Rationale: This course was the repeatable parent ed class for participants in our lab schools. Now that we cannot repeat, we are inactivating it.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (S. CIRCLE, S. BERGER) to INACTIVATE FAMLF 390
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective</th>
<th>Inactivate</th>
<th>Rationale</th>
<th>Program Impact</th>
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<tbody>
<tr>
<td>PE 194</td>
<td>Introduction to World Dance</td>
<td>3</td>
<td>Summer 2016</td>
<td>Inactivate</td>
<td>PE 194 is a cross-listed course with parent course THETR 194. PE 194 and THETR 194 were recently approved to be converted to DANCE 102. PE 194 and THETR 194 will be inactivated due to the activation of the new DANCE discipline (DANCE 102).</td>
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<td>THETR 194</td>
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<td>Rationale: PE 194 is a cross-listed course with parent course THETR 194. PE 194 and THETR 194 were recently approved to be converted to DANCE 102. PE 194 and THETR 194 will be inactivated due to the activation of the new DANCE discipline (DANCE 102).</td>
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<td>- CSU General Education Pattern Certificate of Achievement</td>
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<td></td>
<td>- Elementary Teacher Education AA-T</td>
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<td>- Ethnic Studies Skills Recognition</td>
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<td></td>
<td>- General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>- MJC-GE Pattern A.A. Degree Major</td>
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<td>- Theatre A.A. Degree</td>
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<td></td>
<td>- University Preparation, Emphasis in Humanities A.A. Degree</td>
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<td>to INACTIVATE PE 194/THETR 194</td>
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<td>PEC 120</td>
<td>Hip Hop</td>
<td>1</td>
<td>Summer 2016</td>
<td>Inactivate</td>
<td>PEC 120 is cross-listed with parent course THETR 170. PEC 120 and THETR 170 were recently approved to be converted to DANCE 141. PEC 120 and THETR 170 will be inactivated due to the activation of the new DANCE discipline (DANCE 141).</td>
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<td>THETR 170</td>
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<td>Rationale: PEC 120 is cross-listed with parent course THETR 170. PEC 120 and THETR 170 were recently approved to be converted to DANCE 141. PEC 120 and THETR 170 will be inactivated due to the activation of the new DANCE discipline (DANCE 141).</td>
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<td>- Theatre A.A. Degree</td>
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<td>M/S/U (S. CIRCLE, S. BERGER)</td>
<td>to INACTIVATE PEC 120/THETR 170</td>
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<tr>
<td>PEC 122</td>
<td>Modern Dance 1</td>
<td>1</td>
<td>Summer 2016</td>
<td>Inactivate</td>
<td>PEC 122 is cross-listed with parent course THETR 185. PEC 122 and THETR 185 have been approved to be converted to be DANCE 111. PEC 122 and THETR 185 will be inactivated due to the activation of the new DANCE discipline (DANCE 111).</td>
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<td>THETR 185</td>
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<td>Rationale: PEC 122 is cross-listed with parent course THETR 185. PEC 122 and THETR 185 have been approved to be converted to be DANCE 111. PEC 122 and THETR 185 will be inactivated due to the activation of the new DANCE discipline (DANCE 111).</td>
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<td>- Theatre A.A. Degree</td>
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<td>to INACTIVATE PEC 122/THETR 185</td>
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<td>PEC 123</td>
<td>Modern Dance 2</td>
<td>1</td>
<td>Summer 2016</td>
<td>Inactivate</td>
<td>PEC 123 is cross-listed with parent course THETR 186. PEC 123 and THETR 186 have recently been approved to be converted to be DANCE 112. PEC 123 and THETR 186 will be inactivated due to the activation of the new DANCE discipline (DANCE 112).</td>
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<td>THETR 186</td>
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<td>Rationale: PEC 123 is cross-listed with parent course THETR 186. PEC 123 and THETR 186 have recently been approved to be converted to be DANCE 112. PEC 123 and THETR 186 will be inactivated due to the activation of the new DANCE discipline (DANCE 112).</td>
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<td>- Theatre A.A. Degree</td>
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<td>M/S/U (S. CIRCLE, S. BERGER)</td>
<td>to INACTIVATE PEC 123/THETR 186</td>
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<td>PEC 124</td>
<td>Modern Dance 3</td>
<td>1</td>
<td>Summer 2016</td>
<td>Inactivate</td>
<td>PEC 124 is cross-listed with parent course THETR 187. PEC 124 and THETR 187 have been approved to be converted to DANCE 113. PEC 124 and THETR 187 will be inactivated due to the activation of the new DANCE discipline (DANCE 113).</td>
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<td>THETR 187</td>
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<td>Rationale: PEC 124 is cross-listed with parent course THETR 187. PEC 124 and THETR 187 have been approved to be converted to DANCE 113. PEC 124 and THETR 187 will be inactivated due to the activation of the new DANCE discipline (DANCE 113).</td>
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<td>- Theatre A.A. Degree</td>
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<td>PEC 126</td>
<td>Jazz 1</td>
<td>Summer 2016</td>
<td>INACTIVATE</td>
<td>PEC 126 is cross-listed with parent course THETR 188. PEC 126 and THETR 188 have recently been approved to be converted to DANCE 131. PEC 126 and THETR 188 will be inactivated due to the activation of the new DANCE discipline (DANCE 131).</td>
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<td>THETR 188</td>
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<tr>
<td>PEC 129</td>
<td>Jazz 2</td>
<td>Summer 2016</td>
<td>INACTIVATE</td>
<td>PEC 129 is cross-listed with parent course THETR 129. PEC 129 and THETR 129 have recently been approved to be converted to DANCE 132. PEC 129 and THETR 129 will be inactivated due to the activation of the new DANCE discipline (DANCE 132).</td>
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<td>THETR 129</td>
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<td>PEC 132</td>
<td>Jazz 3</td>
<td>Summer 2016</td>
<td>INACTIVATE</td>
<td>PEC 132 is cross-listed with parent course THETR 130. PEC 132 and THETR 130 have recently been approved to be converted to DANCE 133. PEC 132 and THETR 130 will be inactivated due to the activation of the new DANCE discipline (DANCE 133).</td>
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<td>THETR 130</td>
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<td>PEC 139</td>
<td>Ballet 3</td>
<td>Summer 2016</td>
<td>INACTIVATE</td>
<td>PEC 139 is cross-listed with parent course THETR 117. PEC 139 and THETR 117 have recently been approved to be converted to DANCE 123. PEC 139 and THETR 117 will be inactivated due to the activation of the new DANCE discipline (DANCE 123).</td>
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<td>THETR 117</td>
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<td>PEC 146</td>
<td>Ballet 4</td>
<td>Summer 2016</td>
<td>INACTIVATE</td>
<td>PEC 146 is cross-listed with parent course THETR 118. PEC 146 and THETR 118 have recently been approved to be converted to DANCE 124. PEC 146 and THETR 118 will be inactivated due to the activation of the new DANCE discipline (DANCE 124).</td>
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<td>THETR 118</td>
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<td>Title</td>
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<td>Action</td>
<td>Rationale</td>
<td>Program Impact</td>
<td>M/S/U</td>
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<td>PEC 149</td>
<td>Modern Dance 4</td>
<td>Summer 2016</td>
<td>INACTIVATE</td>
<td>PEC 149 is cross-listed with parent course THETR 176. PEC 149 and THETR 176 have recently been approved to be converted to DANCE 114. PEC 149 and THETR 176 will be inactivated due to the activation of the new DANCE discipline (DANCE 114).</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td>(S. CIRCLE, S. BERGER) to INACTIVATE PEC 149/THETR 176</td>
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<tr>
<td>THETR 176</td>
<td></td>
<td></td>
<td>INACTIVATE</td>
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</tbody>
</table>
| THETR 131| Fundamentals of Choreography 1             | Summer 2016 | INACTIVATE   | THETR 131 has recently been approved to be converted to DANCE 155. THETR 131 will be inactivated due to the activation of the new DANCE discipline (DANCE 155). | - Theatre A.A. Degree  
- Theatre Performance Skills Recognition Award | (S. CIRCLE, S. BERGER) to INACTIVATE THETR 131 |
<p>| THETR 149| DANCE REPERTORY TOURING COMPETITION        | Summer 2016 | INACTIVATE   | THETR 149 has recently been approved to be converted to DANCE 189. THETR 149 will be inactivated due to the activation of the new DANCE discipline (DANCE 189). | Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). | (S. CIRCLE, S. BERGER) to INACTIVATE THETR 149 |
| THETR 151| DANCE REHEARSAL &amp; PERFORMANCE 1            | Summer 2016 | INACTIVATE   | THETR 151 has recently been approved to be converted to DANCE 181. THETR 151 will be inactivated due to the activation of the new DANCE discipline (DANCE 181). | Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). | (S. CIRCLE, S. BERGER) to INACTIVATE THETR 151 |
| THETR 152| DANCE REHEARSAL &amp; PERFORMANCE 2            | Summer 2016 | INACTIVATE   | THETR 152 has recently been approved to be converted to DANCE 182. THETR 152 will be inactivated due to the activation of the new DANCE discipline (DANCE 182). | Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). | (S. CIRCLE, S. BERGER) to INACTIVATE THETR 152 |</p>
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Action</th>
<th>Rationale</th>
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<tr>
<td>THETR 153</td>
<td>CONTEMPORARY POP DANCE REHEARSAL AND PERFORMANCE</td>
<td>2</td>
<td>Summer 2016</td>
<td><strong>INACTIVATE</strong></td>
<td>THETR 153 has recently been approved to be converted to DANCE 187. THETR 153 will be inactivated due to the activation of the new DANCE discipline (DANCE 187).</td>
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<td><strong>Program Impact:</strong> Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<td><strong>M/S/U (S. CIRCLE, S. BERGER) to INACTIVATE THETR 153</strong></td>
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<tr>
<td>THETR 154</td>
<td>DANCE REHEARSAL &amp; PERFORMANCE 3</td>
<td>2</td>
<td>Summer 2016</td>
<td><strong>INACTIVATE</strong></td>
<td>THETR 154 has recently been approved to be converted to DANCE 183. THETR 154 will be inactivated due to the activation of the new DANCE discipline (DANCE 183).</td>
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<td><strong>Program Impact:</strong> Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<td><strong>M/S/U (S. CIRCLE, S. BERGER) to INACTIVATE THETR 154</strong></td>
</tr>
<tr>
<td>THETR 155</td>
<td>DANCE Workshop Performance</td>
<td>2</td>
<td>Summer 2016</td>
<td><strong>INACTIVATE</strong></td>
<td>THETR 155 has recently been approved to be converted to DANCE 188. THETR 155 will be inactivated due to the activation of the new DANCE discipline (DANCE 188).</td>
</tr>
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<td><strong>Program Impact:</strong> Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
<tr>
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<td><strong>M/S/U (S. CIRCLE, S. BERGER) to INACTIVATE THETR 155</strong></td>
</tr>
<tr>
<td>THETR 168</td>
<td>DANCE REHEARSAL &amp; PERFORMANCE 4</td>
<td>2</td>
<td>Summer 2016</td>
<td><strong>INACTIVATE</strong></td>
<td>THETR 168 has recently been approved to be converted to DANCE 184. THETR 168 will be inactivated due to the activation of the new DANCE discipline (DANCE 184).</td>
</tr>
<tr>
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<td><strong>Program Impact:</strong> Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
<tr>
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<td></td>
<td><strong>M/S/U (S. CIRCLE, S. BERGER) to INACTIVATE THETR 168</strong></td>
</tr>
<tr>
<td>THETR 177</td>
<td>Ballet 2</td>
<td>1</td>
<td>Summer 2016</td>
<td><strong>INACTIVATE</strong></td>
<td>THETR 177 is cross-listed with parent course PEC 127. THETR 177 and PEC 127 have recently been approved to be converted to DANCE 122. THETR 177 and PEC 127 will be inactivated due to the activation of the new DANCE discipline (DANCE 122).</td>
</tr>
<tr>
<td></td>
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<td></td>
<td><strong>Program Impact:</strong> Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
<tr>
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<td></td>
<td><strong>M/S/U (S. CIRCLE, S. BERGER) to INACTIVATE THETR 177/PEC 127</strong></td>
</tr>
</tbody>
</table>
THETR 189  Ballet 1  1
Effective: Summer 2016

|INACTIVATE|

Rationale: THETR 189 is cross-listed with parent course PEC 133. THETR 189 and PEC 133 have recently been approved to be converted to DANCE 121. THETR 189 and PEC 133 will be inactivated due to the activation of the new DANCE discipline (DANCE 121).

Program Impact:
- Physical Education A.A. Degree

M/S/U (S. CIRCLE, S. BERGER) to INACTIVATE THETR 189/PEC 133

THETR 195  MOVEMENT FOR THE PERFORMING ARTIST  3
Effective: Summer 2016

|INACTIVATE|

Rationale: THETR 195 has recently been approved to be converted to DANCE 151. THETR 195 will be inactivated due to the activation of the new DANCE discipline (DANCE 151).

Program Impact:
- Theatre A.A. Degree
- Theatre Performance Skills Recognition Award

M/S/U (S. CIRCLE, S. BERGER) to INACTIVATE THETR 195

MODIFICATIONS/REACTIVATIONS:

ANAT 125  Human Anatomy  4 (Previously 5)

|CCCO Proposal Type: Substantial Change|

Effective: Summer 2016

|MODIFY|

Units, enrollment restrictions, hours, DE modalities, description, outcome, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: We are adjusting the units, content, and other details to reflect C-ID expectations and ensure the MJC Nursing Program is fully viable. Requesting C-ID BIOL 110B.

Enrollment Restrictions: Removing: (P) Satisfactory completion of BIO 116 or BIO 111 or BIO 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BIO 116.

Distance Education Status: Requesting: Mixed modalities/hybrid

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC, (CC: BIOL 10; BIOL 60 + BIOL 10 = ANAT 125 + PHYSO 101)

C-ID Status: Requesting: (C-ID BIOL 110B)

General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)

Program Impact:
- Anthropology A.A.-T. Degree
- Associate Degree Nursing Program Curriculum (for RN)
- Athletic Training /Sports Medicine A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC General Education Pattern Certificate of Achievement
- Kinesiology A.A.-T. Degree
- MJC-GE Pattern A.A. Degree Major
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- University Preparation, Emphasis in Health and Physical Education A.S. Degree

|M/S/U (S. CIRCLE, S. BERGER) to MODIFY ANAT 125|

|M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for ANAT 125|

|M/S/U (E. LUCAS, S. BERGER) to ADOPT DE for ANAT 125|

|M/S/U (E. LUCAS, M. GARCIA) to MAINTAIN PLACEMENT of ANAT 125 on GE PATTERN(S)|
### ART 170  
**Basic Photography**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2016  
**MODIFY:** Description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** This course is being updated for periodic review and alignment with C-ID. Requesting: C-ID ARTS 260.  
**Enrollment Restrictions:** (none)  
**Distance Education Status:** (none)  
**Materials Fee Status:** Maintaining fee of $28  
**Articulation Status:** Transfers to CSU and UC, (CC: ART 40)  
**C-ID Status:** Requesting: (C-ID ARTS 260)  
**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1)  
**Program Impact:**  
- Art A.A. Degree  
- Art History AA-T Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern A.A. Degree Major  
- Photography A.A. Degree  
- Studio Arts AA-T  

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY ART 170**  
**M/S/U (J. BEEBE, L. HATCH) to MAINTAIN FEE for ART 170**  
**M/S/U (E. LUCAS, M. GARCIA) to MAINTAIN PLACEMENT of ART 170 on GE PATTERN(S)**

### BOT 110  
**Plant Biology**  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**REACTIVATE/MODIFY:** DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** There has been demand from students and the community for a non-majors course in plants biology.  
**Enrollment Restrictions:** (none)  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (none)  
**General Education Status:** Requesting: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**M/S/U (S. CIRCLE, S. BERGER) to REACTIVATE/MODIFY BOT 110**  
**M/S/U (E. LUCAS, S. BERGER) to ADOPT DE for BOT 110**  
**M/S/U (E. LUCAS, M. GARCIA) to REQUEST PLACEMENT of BOT 110 on GE PATTERN(S)**
CMPET 206  Personal Computer Assembly, Upgrading & Repairing  3
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Enrollment restrictions, field trip policy, materials fee, outcomes, methods of instruction, textbooks
Rationale: Periodic review with recommended updates in methods of instruction, materials fee, textbooks, etc.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CSCI 201 or be concurrently enrolled in CSCI 201.
Distance Education Status: (none)
Materials Fee Status: Increasing fee from $30 to $250
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Network Technician Certificate of Achievement
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement

M/S/U (S. CIRCLE, S. BERGER) to MODIFY CMPET 206
M/S/U (C. MULDER, E. LUCAS) to MAINTAIN REQUISITES for CMPET 206
M/S/U (J. BEEBE, L. HATCH) to INCREASE FEE for CMPET 206

J. Beebe questioned the increase in material fee for CMPET 206 and CMPET 269. P. Mendez replied that the students will now have computers to take home, moreover it will allow instructors to keep up with technology. Concerns were discussed on the impact to the students in addition to benefits as well as options.

CMPET 269  Networking Devices & Systems  1
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Title, enrollment restrictions, material fee, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being reviewed and updated in content, lab, and learning objectives.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to complete any introductory computer course; Removing: (C) Concurrent enrollment in CSCI 240 with a minimum grade of C or better.
Distance Education Status: (none)
Materials Fee Status: Increasing fee from $2.50 to $100
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement

M/S/U (S. CIRCLE, S. BERGER) to MODIFY CMPET 269
M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for CMPET 269
M/S/U (J. BEEBE, L. HATCH) to INCREASE FEE for CMPET 269

J. Beebe questioned the increase in material fee for CMPET 206 and CMPET 269 (see remarks on CMPET 206).
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>CCCC Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>DANCE 102</td>
<td>Introduction to World Dance</td>
<td>3</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>Discipline and number have been changed from THETR 194/PE 194 to DANCE 102.</td>
<td>(none)</td>
<td>(none)</td>
<td>(none)</td>
<td>Transfers to CSU and UC</td>
<td>Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)</td>
</tr>
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<tr>
<td>DANCE 111</td>
<td>Modern Dance</td>
<td>1</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>Course discipline and number have been changed from THETR 185/PEC 122 to DANCE 111.</td>
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</tr>
</tbody>
</table>

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Theatre A.A. Degree
- University Preparation, Emphasis in Humanities A.A. Degree

**C-ID Status:** (none)

**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)

**Program Impact:**
- Theatre A.A. Degree

**DANCE 111, DANCE 112, DANCE 113, and DANCE 114 pulled as block for discussion by S. Berger** due to concerns in assignments listed in a Lab only course. The committee agreed that revisions should take place to indicate “Lab only – no outside-of-class hours required”.

**M/S/U (E. MAKI, M. GARCIA) to MODIFY DANCE 111**

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 111 on MJC ACTIVITIES**
DANCE 112
(Previously THETR 186/PEC 123)
Modern Dance 2
1
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Discipline, number, enrollment restrictions
Rationale: Course discipline and number have been changed from THETR 186/PEC 123 to DANCE 112.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 185 or satisfactorily complete PEC 122; Requesting: (P) Satisfactory completion of DANCE 111.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Approved for: (MJC: Activities)
Program Impact:
- Theatre A.A. Degree

DANCE 111, DANCE 112, DANCE 113, and DANCE 114 pulled as block for discussion by S. Berger (see remarks on DANCE 111).
M/S/U (E. MAKI, M. GARCIA) to MODIFY DANCE 112
M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for DANCE 112
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 112 on MJC ACTIVITIES

DANCE 113
(Previously THETR 187/PEC 124)
Modern Dance 3
1
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Discipline, number, enrollment restrictions
Rationale: Course discipline and number have been changed from THETR 187/PEC 124 to DANCE 113.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 186 or satisfactorily complete PEC 123; Requesting: (P) Satisfactory completion of DANCE 112.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Approved for: (MJC: Activities)
Program Impact:
- Theatre A.A. Degree

DANCE 111, DANCE 112, DANCE 113, and DANCE 114 pulled as block for discussion by S. Berger (see remarks on DANCE 111).
M/S/U (E. MAKI, M. GARCIA) to MODIFY DANCE 113
M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for DANCE 113
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 113 on MJC ACTIVITIES
### DANCE 114

**Modern Dance 4**

<table>
<thead>
<tr>
<th>CCCC Proposal Type: Non-Substantial Change</th>
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<tbody>
<tr>
<td>Effective: Summer 2016</td>
</tr>
<tr>
<td>MODIFY: Discipline, number, enrollment restrictions, methods of instruction</td>
</tr>
<tr>
<td>Rationale: Course discipline and number have been changed from THETR 176/PEC 149 to DANCE 114.</td>
</tr>
<tr>
<td>Enrollment Restrictions: Removing: (P) Satisfactory completion of THETR 185; Requesting: (P) Satisfactory completion of DANCE 113.</td>
</tr>
<tr>
<td>Distance Education Status: (none)</td>
</tr>
<tr>
<td>Materials Fee Status: (none)</td>
</tr>
<tr>
<td>Articulation Status: Transfers to CSU and UC</td>
</tr>
<tr>
<td>C-ID Status: (none)</td>
</tr>
<tr>
<td>General Education Status: Approved for: (MJC: Activities)</td>
</tr>
</tbody>
</table>

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**DANCE 111, DANCE 112, DANCE 113, and DANCE 114 pulled as block for discussion by S. Berger** (see remarks on DANCE 111).

**M/S/U (E. MAKI, M. GARCIA) to MODIFY DANCE 114**

**M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for DANCE 114**

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 114 on MJC ACTIVITIES**

### DANCE 121

**Ballet 1**

<table>
<thead>
<tr>
<th>CCCC Proposal Type: Non-Substantial Change</th>
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<tbody>
<tr>
<td>Effective: Summer 2016</td>
</tr>
<tr>
<td>MODIFY: Discipline, number</td>
</tr>
<tr>
<td>Rationale: Course discipline and number have been changed from THETR 189/PEC 133 to DANCE 121.</td>
</tr>
<tr>
<td>Enrollment Restrictions: (none)</td>
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<tr>
<td>Distance Education Status: (none)</td>
</tr>
<tr>
<td>Materials Fee Status: (none)</td>
</tr>
<tr>
<td>Articulation Status: Transfers to CSU and UC</td>
</tr>
<tr>
<td>C-ID Status: (none)</td>
</tr>
<tr>
<td>General Education Status: Approved for: (MJC: Activities)</td>
</tr>
</tbody>
</table>

Program Impact:
- Physical Education A.A. Degree

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY DANCE 121**

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 121 on MJC ACTIVITIES**
### DANCE 122

<table>
<thead>
<tr>
<th>Proposal Type</th>
<th>Non-Substantial Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective</td>
<td>Summer 2016</td>
</tr>
<tr>
<td>Discipline, number, enrollment restrictions, objectives, requisite skills</td>
<td>MODIFY</td>
</tr>
<tr>
<td>Rationale</td>
<td>Course discipline and number have been changed from THETR 177/PEC 127 to DANCE 122.</td>
</tr>
<tr>
<td>Enrollment Restrictions</td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 133 or THETR 189; Requesting: (P) Satisfactory completion of DANCE 121.</td>
</tr>
<tr>
<td>Distance Education Status</td>
<td>(none)</td>
</tr>
<tr>
<td>Material Fee Status</td>
<td>(none)</td>
</tr>
<tr>
<td>Articulation Status</td>
<td>Transfers to CSU and UC</td>
</tr>
<tr>
<td>C-ID Status</td>
<td>(none)</td>
</tr>
<tr>
<td>General Education Status</td>
<td>Approved for: (MJC: Activities)</td>
</tr>
<tr>
<td>Program Impact</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
</tbody>
</table>

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY DANCE 122**

**M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for DANCE 122**

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 122 on MJC ACTIVITIES**

### DANCE 123

<table>
<thead>
<tr>
<th>Proposal Type</th>
<th>Non-Substantial Change</th>
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</thead>
<tbody>
<tr>
<td>Effective</td>
<td>Summer 2016</td>
</tr>
<tr>
<td>Discipline, number, enrollment restrictions</td>
<td>MODIFY</td>
</tr>
<tr>
<td>Rationale</td>
<td>Course discipline and number have been changed from THETR 117/PEC 139 to DANCE 123.</td>
</tr>
<tr>
<td>Enrollment Restrictions</td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 127 or THETR 177; Requesting: (P) Satisfactory completion of DANCE 122.</td>
</tr>
<tr>
<td>Distance Education Status</td>
<td>(none)</td>
</tr>
<tr>
<td>Material Fee Status</td>
<td>(none)</td>
</tr>
<tr>
<td>Articulation Status</td>
<td>Transfers to CSU and UC</td>
</tr>
<tr>
<td>C-ID Status</td>
<td>(none)</td>
</tr>
<tr>
<td>General Education Status</td>
<td>Approved for: (MJC: Activities)</td>
</tr>
<tr>
<td>Program Impact</td>
<td>Theatre A.A. Degree</td>
</tr>
</tbody>
</table>

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY DANCE 123**

**M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for DANCE 123**

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 123 on MJC ACTIVITIES**
### DANCE 124
(Previously THETR 118/PEC 146)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Type</th>
<th>Effective Date</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>DANCE 124</td>
<td>Ballet 4</td>
<td>CCCCO Proposal Type: Non-Substantial Change</td>
<td>Summer 2016</td>
<td>Discipline, number, enrollment restrictions</td>
</tr>
</tbody>
</table>

#### Enrollment Restrictions:
Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 117 or PEC 139; Requesting: (P) Satisfactory completion of DANCE 123.

#### Distance Education Status:
(Non)

#### Materials Fee Status:
(Non)

#### Articulation Status:
Transfers to CSU and UC

#### C-ID Status:
(Non)

#### General Education Status:
Approved for: (MJC: Activities)

#### Program Impact:
- Theatre A.A. Degree

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY DANCE 124**

**M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for DANCE 124**

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 124 on MJC ACTIVITIES**

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### DANCE 131
(Previously THETR 188/PEC 126)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Type</th>
<th>Effective Date</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>DANCE 131</td>
<td>Jazz 1</td>
<td>CCCCO Proposal Type: Non-Substantial Change</td>
<td>Summer 2016</td>
<td>Discipline, number, field trip</td>
</tr>
</tbody>
</table>

#### Enrollment Restrictions:
(Non)

#### Distance Education Status:
(Non)

#### Materials Fee Status:
(Non)

#### Articulation Status:
Transfers to CSU and UC

#### C-ID Status:
(Non)

#### General Education Status:
Approved for: (MJC: Activities)

#### Program Impact:
- Theatre A.A. Degree

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY DANCE**

C. Mulder requests that “Evaluation of” be added to item 1. under Formative Evaluation. B. Adams updated the Course Outline of Record with the approval of the committee.

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 131 on MJC ACTIVITIES**
DANCE 132
(Previously THETR 129/PEC 129)
Jazz 2

| CCCCO Proposal Type: Non-Substantial Change |
| Effective: Summer 2016 |

**MODIFY:** Discipline, number, enrollment restrictions, objectives, requisite skills

**Rationale:** Course discipline and number have been changed from THETR 129/PEC 129 to DANCE 132.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 188 or PEC 126; Requesting: (P) Satisfactory completion of DANCE 131.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (none)

**General Education Status:** Approved for: (MJC: Activities)

**Program Impact:**
- Theatre A.A. Degree

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY DANCE 132**
C. Mulder requests that “Evaluation of” be added to item 1. under Formative Evaluation. B. Adams updated the Course Outline of Record with the approval of the committee.

**M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for DANCE 132**

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 132 on MJC ACTIVITIES**

DANCE 133
(Previously THETR 130/PEC 132)
Jazz 3 Intermediate/Advanced

| CCCCO Proposal Type: Non-Substantial Change |
| Effective: Summer 2016 |

**MODIFY:** Discipline, number, enrollment restrictions, outcomes, content, requisite skills

**Rationale:** Course discipline and number have been changed from THETR 130/PEC 132 to DANCE 133.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 129 or satisfactorily complete PEC 129; Requesting: (P) Satisfactory completion of DANCE 132.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (none)

**General Education Status:** Approved for: (MJC: Activities)

**Program Impact:**
- Theatre A.A. Degree

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY DANCE 133**

**M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for DANCE 133**

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 133 on MJC ACTIVITIES**
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Proposal Type</th>
<th>Effective Date</th>
<th>Rationale</th>
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<tbody>
<tr>
<td>DANCE 141</td>
<td>Hip Hop</td>
<td>Non-Substantial Change</td>
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<td>Course discipline and number have been changed from THETR 170/PEC 120 to DANCE 141.</td>
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<tr>
<td>DANCE 151</td>
<td>Movement for the Performing Artist</td>
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<td>DANCE 155</td>
<td>Fundamentals of Choreography 1</td>
<td>Non-Substantial Change</td>
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<td>Course discipline and number have been changed from THETR 131 to DANCE 155.</td>
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<tr>
<td>DANCE 1</td>
<td>Dance Rehearsal &amp; Performance 1</td>
<td>2</td>
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<tr>
<td>(Previously THETR 151)</td>
<td>CCCCO Proposal Type: Non-Substantial Change</td>
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<td>Effective: Summer 2016</td>
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<tr>
<td></td>
<td>MODIFY: Discipline, number, typical assignments, methods of instruction</td>
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<tr>
<td></td>
<td>Rationale: Course discipline and number have been changed from THETR 151 to DANCE 181.</td>
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<tr>
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<td>Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who successfully pass an audition.</td>
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<td>Materials Fee Status: (none)</td>
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<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<tr>
<td>M/S/U (S. CIRCLE, S. BERGER)</td>
<td>to MODIFY DANCE 181</td>
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<tr>
<td>M/S/U (C. MULDER, E. LUCAS)</td>
<td>to MAINTAIN REQUISITES for DANCE 181</td>
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<td>M/S/U (L. HATCH, J. BEEBE)</td>
<td>to MAINTAIN PLACEMENT of DANCE 181 on MJC ACTIVITIES</td>
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<tr>
<td>DANCE 181</td>
<td>Dance Rehearsal &amp; Performance 2</td>
<td>2</td>
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<tr>
<td>(Previously THETR 152)</td>
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<tr>
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<td>MODIFY: Discipline, number, enrollment restrictions, typical assignments, methods of instruction</td>
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<tr>
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<td>Rationale: Course discipline and number have been changed from THETR 152 to DANCE 182.</td>
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<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<tr>
<td>M/S/U (S. CIRCLE, S. BERGER)</td>
<td>to MODIFY DANCE 182</td>
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<tr>
<td>M/S/U (C. MULDER, E. LUCAS)</td>
<td>to MODIFY REQUISITES for DANCE 182</td>
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<td>to MAINTAIN PLACEMENT of DANCE 182 on MJC ACTIVITIES</td>
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<tr>
<td>DANCE 183</td>
<td>Dance Rehearsal &amp; Performance 3</td>
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<td>Summer 2016</td>
<td>Discipline, number, enrollment restrictions, outcomes, typical assignments, methods of instruction, textbooks, requisite skills</td>
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<td>DANCE 184</td>
<td>Dance Rehearsal &amp; Performance 4</td>
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<td>Summer 2016</td>
<td>Discipline, number, enrollment restrictions, outcomes, typical assignments, methods of instruction, textbooks, requisite skills</td>
</tr>
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</table>
DANCE 187
(Previously THETR 153)
Contemporary Pop Dance Rehearsal and Performance
2
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Discipline, number, enrollment restrictions, outcomes, objectives, typical assignments, methods of evaluation, textbooks
Rationale: Course discipline and number have been changed from THETR 153 to DANCE 187.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who successfully pass an audition.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Approved for: (MJC: Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (S. CIRCLE, S. BERGER) to MODIFY DANCE 187
M/S/U (C. MULDER, E. LUCAS) to MAINTAIN REQUISITES for DANCE 187
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 187 on MJC ACTIVITIES

DANCE 188
(Previously THETR 155)
Dance Workshop Performance
2
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Discipline, number, enrollment restrictions, typical assignments, methods of instruction
Rationale: Course discipline and number have been changed from THETR 155 to DANCE 188.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who successfully pass an audition.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Approved for: (MJC: Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (S. CIRCLE, S. BERGER) to MODIFY DANCE 188
M/S/U (C. MULDER, E. LUCAS) to MAINTAIN REQUISITES for DANCE 188
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 188 on MJC ACTIVITIES
DANCE 189  
(Previously THETR 149)  
Dance Repertory Touring Competition  

CCCCO Proposal Type: Non-Substantial Change  

Effective: Summer 2016  

**MODIFY:** Discipline, number, enrollment restrictions, outcomes  

**Rationale:** Course discipline and number have been changed from THETR 149 to DANCE 189.  

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who successfully pass an audition.  

**Distance Education Status:** (none)  

**Materials Fee Status:** (none)  

**Articulation Status:** Transfers to CSU and UC  

**C-ID Status:** (none)  

**General Education Status:** Approved for: (MJC: Activities)  

**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY DANCE 189**  

**M/S/U (C. MULDER, E. LUCAS) to ADOPT REQUISITES for DANCE 189**  

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of DANCE 189 on MJC ACTIVITIES**

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GUIDE 112  
Job Preparation Skills  

CCCCO Proposal Type: Substantial Change  

Effective: Summer 2016  

**MODIFY:** Title, units, enrollment restrictions, hours, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  

**Rationale:** The course was updated and includes changes to course title, units/hours, course objectives, methods of instruction, course content, course assignments, texts, and other readings.  

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to have a comprehensive educational plan from a MJC counselor.  

**Distance Education Status:** (none)  

**Materials Fee Status:** (none)  

**Articulation Status:** Transfers to CSU, (CC: Guide/BUSAD 25)  

**C-ID Status:** (none)  

**General Education Status:** Approved for: (MJC: Guidance)  

**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY GUIDE 112**  

**M/S/U (C. MULDER, E. LUCAS) to ADOPT REQUISITES for GUIDE 112**  

**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of GUIDE 112 on MJC GUIDANCE**
MICRO 101

Microbiology

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY: Enrollment restrictions, objectives, content, methods of instruction, textbooks, requisite skills

Rationale: Course is being updated to modify enrollment limitations to align with Nursing TMC and transfer limit on units. Textbook has been updated and modifications have been made to content, methods of instruction, and lab objectives.

Enrollment Restrictions: Removing: (P) Satisfactory completion of BIO 116 or BIO 101 or BIO 111; Maintaining: (P) Satisfactory completion of CHEM 143; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BIO 111 or satisfactorily complete BIO 116 or satisfactorily complete BIO 101.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC, (CC: BIOL 65)

C-ID Status: (none)

General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC General Education Pattern Certificate of Achievement
- MJC-GE Pattern A.A. Degree
- Nursing (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Respiratory Care A.S. Degree

M/S/U (S. CIRCLE, S. BERGER) to MODIFY MICRO 101

M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for MICRO 101

M. Garcia questioned if CHEM 101 can be taken instead of CHEM 143. The committee agreed to modifying the course requisites to include CHEM 101 as an option.

M/S/U (E. LUCAS, S. BERGER) to MAINTAIN DE for MICRO 101

M/S/U (E. LUCAS, M. GARCIA) to MAINTAIN PLACEMENT of MICRO 101 on GE PATTERN(s)
MUSA 153

Applied Vocal Repertoire 1

CCCO Proposal Type: Non-Substantial Change

Effective: Spring 2016 [Expedited]

Rationale for Expedited Approval: The limitation on enrollment needs to be implemented as soon as possible so it follows C-ID and allows music majors to continue in the program.

MODIFY: Enrollment restrictions, outcomes, objectives, content, methods of instruction, requisite skills

Rationale: Course is being updated to include the limitation on enrollment which is included in C-ID finalized descriptor.

Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUSA 155; Removing: (A) Before enrolling in this course, students are strongly advised to have a choral background or previous voice lessons; Removing: (L) Enrollment limited to students possessing the ability to read music and sing within the tonal center; Requesting: (L) Enrollment limited to students who successfully pass an audition.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC, (CC: MUSIC 39)

C-ID Status: Requesting: (C-ID MUS 160)

General Education Status: Approved for: (MJC: Activities)

Program Impact:
- Music A.A.-T. Degree
- Music A.A. Degree

M/S/U (S. CIRCLE, S. BERGER) to MODIFY MUSA 153

MUSA 153 and MUSA 154 pulled as block for discussion by E. Maki, who requested to maintain concurrent enrollment in MUSA 155 as a corequisite; the committee agreed.

M/S/U (E. Lucas, S. Circle) to MODIFY REQUISITES for MUSA 153 with a friendly amendment to allow revisions to Enrollment Restrictions.

M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of MUSA 153 on MJC ACTIVITIES

M/S/U (E. MAKI, L. HATCH) to EXPEDITE MODIFICATIONS of MUSA 153

MUSA 154

Applied Vocal Repertoire 2

CCCO Proposal Type: Non-Substantial Change

Effective: Spring 2016 [Expedited]

Rationale for Expedited Approval: The limitation on enrollment needs to be implemented as soon as possible so it follows C-ID and allows music majors to continue in the program.

MODIFY: Enrollment restrictions, outcomes

Rationale: Course is being updated to include limitation on enrollment which is included in the finalized C-ID descriptor, MUS 160.

Enrollment Restrictions: Maintaining; (P) Satisfactory completion of MUSA 153; Removing: (C) Concurrent enrollment in MUSA 155; Removing: (L) Enrollment limited to students with an intermediate level ability to sight read music and sing within the tonal center; Requesting: (L) Enrollment limited to students who successfully pass an audition.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC, (CC: MUSIC 56)

C-ID Status: Approved for: (C-ID MUS 160)

General Education Status: Approved for: (MJC: Activities)

Program Impact:
- Music A.A. Degree
- Music A.A.-T. Degree

M/S/U (S. CIRCLE, S. BERGER) to MODIFY MUSA 154

MUSA 153 and MUSA 154 pulled as block for discussion by E. Maki (see remarks on MUSA 153)

M/S/U (E. Lucas, S. Circle) to MODIFY REQUISITES for MUSA 154

M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of MUSA 154 on MJC ACTIVITIES

M/S/U (E. MAKI, L. HATCH) to EXPEDITE MODIFICATIONS of MUSA 154
### MUSA 163

**Applied Music (Violin and Viola)**

**CCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Enrollment restrictions  
**Rationale:** Course is being updated to align with C-ID descriptor.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to be able to play a violin or viola at an intermediate level and demonstrate the ability to read music; Requesting: (L) Enrollment limited to students who pass an audition.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Requesting: [C-ID MUS 160](#)  
**General Education Status:** Approved for: (MJC: Activities)  
**Program Impact:**  
- Music A.A. Degree  
- Music A.A.-T. Degree  

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY MUSA 163**  
**M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for MUSA 163**  
**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of MUSA 163 on MJC ACTIVITIES**

### MUSA 164

**Applied Music (Cello and Bass)**

**CCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Enrollment restrictions, typical assignments  
**Rationale:** Course is being updated to align with C-ID descriptor.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to play a cello or bass at an intermediate or advanced level and demonstrate the ability to read music; Requesting: (L) Enrollment limited to students who pass an audition.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Requesting: [C-ID MUS 160](#)  
**General Education Status:** Approved for: (MJC: Activities)  
**Program Impact:**  
- Music A.A. Degree  
- Music A.A.-T. Degree  

**M/S/U (S. CIRCLE, S. BERGER) to MODIFY MUSA 164**  
**M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for MUSA 164**  
**M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of MUSA 164 on MJC ACTIVITIES**
PEC 162  Aikido

CC lif CO Proposal Type: Non-Substantial Change
Effective: Fall 2015 Expedite
Rationale for Expedited Approval: In order to have qualified instructors to teach this course in the fall, we need to add the discipline of Martial Arts/Self-defense.

MODIFY: Description, discipline, objectives, content, methods of instruction
Rationale: Periodic review and update to meet current curriculum standards and to add the discipline of Martial Arts/Self Defense.

Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Approved for: (MJC: Activities)
Program Impact:
- Physical Education A.A. Degree

M/S/U (S. CIRCLE, S. BERGER) to MODIFY PEC 162
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of PEC 162 on MJC ACTIVITIES
M/S/U (E. MAKI, L. HATCH) to EXPEDITE MODIFICATIONS of PEC 162

PEC 164  Self Defense

CC lif CO Proposal Type: Non-Substantial Change
Effective: Fall 2015 Expedite
Rationale for Expedited Approval: The addition of Martial Arts/Self-defense as a discipline is necessary to ensure that there are qualified instructors available to teach this course.

MODIFY: Discipline, outcomes, objectives, content, typical assignments, methods of instruction,
methods of evaluation
Rationale: Periodic review and update to meet current curriculum standards. Addition of Martial Arts/Self-Defense as a discipline, updates content, CLOs, and review all other areas for currency.

Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Approved for: (MJC: Activities)
Program Impact:
- Kinesiology A.A.-T. Degree
- Physical Education A.A. Degree

M/S/U (S. CIRCLE, S. BERGER) to MODIFY PEC 164
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of PEC 164 on MJC ACTIVITIES
M/S/U (E. MAKI, L. HATCH) to EXPEDITE MODIFICATIONS of PEC 164
PEC 165  
Beginning Judo  
1  
CCC CO Proposal Type: Non-Substantial Change  
Effective: Fall 2015 Expedited  
Rationale for Expedited Approval: In order for this course to be taught by qualified instructors, it is necessary to immediately add the discipline of Martial Arts/Self-Defense.  
MODIFY: Description, Field trip policy, outcomes, typical assignments, textbooks  
Rationale: Periodic review and update to meet current curriculum standards. It is necessary to add Martial Arts/Self-defense as a discipline and to review CLOs, content, and objectives for accuracy and currency.  
Enrollment Restrictions: (none)  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (none)  
General Education Status: Approved for: (MJC: Activities)  
Program Impact:  
- Physical Education A.A. Degree  
M/S/U (S. CIRCLE, S. BERGER) to MODIFY PEC 165  
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of PEC 165 on MJC ACTIVITIES  
M/S/U (E. MAKI, L. HATCH) to EXPEDITE MODIFICATIONS of PEC 165

PEW 166  
Women's Self Defense  
1 (Previously 0.5-1)  
CCC CO Proposal Type: Substantial Change  
Effective: Fall 2015 Expedited  
Rationale for Expedited Approval: Addition of Martial Arts discipline is needed in order to allow qualified faculty members to teach the course within the State's guidelines.  
MODIFY: Variable, units, hours, field trip, grading, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation  
Rationale: Periodic review and update to meet current curriculum standards. Adjustments made to discipline, course description, contact hours, and content. Addition of course objectives.  
Enrollment Restrictions: (none)  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (none)  
General Education Status: Approved for: (MJC: Activities)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (S. CIRCLE, S. BERGER) to MODIFY PEW 166  
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of PEW 166 on MJC ACTIVITIES  
M/S/U (E. MAKI, L. HATCH) to EXPEDITE MODIFICATIONS of PEW 166
Women's Beginning Judo  
CCCCC Proposal Type: Substantial Change  
Effective: Fall 2015 Expedited  
Rationale for Expedited Approval: Addition of Martial Arts discipline is required to allow qualified instructors to teach the course.  
MODIFY Variable, units, hours, field trip, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation  
Rationale: Periodic review and update to meet current curriculum standards. Addition of martial arts discipline, updates to CLOs, objectives, and content.  
Enrollment Restrictions: (none)  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (none)  
General Education Status: Approved for: (MJC: Activities)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (S. CIRCLE, S. BERGER) to MODIFY PEW 167  
M/S/U (L. HATCH, J. BEEBE) to MAINTAIN PLACEMENT of PEW 167 on MJC ACTIVITIES  
M/S/U (E. MAKI, L. HATCH) to EXPEDITE MODIFICATIONS of PEW 167

Introductory Human Physiology  
CCCCC Proposal Type: Substantial Change  
Effective: Summer 2016  
MODIFY Units, enrollment restrictions, hours, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: We are adjusting the units, content, and other details to reflect C-ID expectations and ensure the MJC Nursing Program is fully viable. Requesting C-ID BIOL 120B.  
Enrollment Restrictions: Removing: (P) Satisfactory completion of BIO 116 or BIO 111 or BIO 101; Maintaining: (P) Satisfactory completion of ANAT 125 and CHEM 143.  
Distance Education Status: Maintaining: Mixed modalities/hybrid  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU and UC, (CC: BIOL 60; BIOL 60 + BIOL 10 = PHYSO 101 + ANAT 125)  
C-ID Status: Requesting (C-ID BIOL 120B)  
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)  
Program Impact:  
- Athletic Training/Sports Medicine A.S. Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- IGETC General Education Pattern Certificate of Achievement  
- Kinesiology AA-T Degree  
- MJC-GE Pattern A.A. Degree Major  
- Nursing (RN) A.S. Degree  
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree  
- University Prep. Emphasis in Health and Physical Education A.S. Degree  
M/S/U (S. CIRCLE, S. BERGER) to MODIFY PHYSO 101  
M/S/U (C. MULDER, E. LUCAS) to MODIFY REQUISITES for PHYSO 101  
M/S/U (E. LUCAS, S. BERGER) to MAINTAIN DE for PHYSO 101  
M/S/U (E. LUCAS, M. GARCIA) to MAINTAIN PLACEMENT of PHYSO 101 on GE PATTERN(S)
RSCR 252  
Physician Rounds for Respiratory Care  
CCCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
**MODIFY:** Enrollment restrictions, description, field trip policy, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Updating for course compliance and to adhere to curriculum review matrix.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 242; Requesting: (L) Enrollment limited to students accepted into the Respiratory Care program.  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU  
C-ID Status: (none)  
General Education Status: (none)  
Program Impact:  
- Respiratory Care A.S. Degree  
**M/S/U** (S. CIRCLE, S. BERGER) to MODIFY RSCR 252  
**M/S/U** (C. MULDER, E. LUCAS) to MODIFY REQUISITES for RSCR 252

STSK 25  
Student Success Strategies  
CCCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
**MODIFY:** Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: The course content and textbook was updated.  
Enrollment Restrictions: (none)  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Not transferable  
C-ID Status: (none)  
General Education Status: (none)  
Program Impact:  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)  
**M/S/U** (S. CIRCLE, S. BERGER) to MODIFY STSK 25

**NEW COURSES:**  
(None)

**DE (DISTANCE EDUCATION) ONLY PROPOSALS**  
(None)

**VI. PROGRAM NOTIFICATION AGENDA**

Program Activity  
(None)
VII. PROGRAM CONSENT AGENDA

**AGRICULTURE PROGRAM**

**A.S.: Agriculture: Sales, Service**

**MODIFY** Electives Header, total units

**Effective Term:** Summer 2015 [** Expedited!**] To ensure accuracy of catalog information for 2015/2016

**Rationale:** Award originally came through 3/17/15 with an inaccurate electives header. Because the header was inaccurate, the total units were off by one unit. The award has been fixed in all systems and appears here for the record. An “or” statement listed in the electives section was also removed as it is not needed.

**M/S/U (E. LUCAS, S. BERGER) to MODIFY A.S.: AGRICULTURE: SALES, SERVICE**

**M/S/U (E. MAKI, J. BEEBE) to EXPEDITE MODIFICATIONS of A.S.: AGRICULTURE: SALES, SERVICE**

S. Berger questioned the effective date. B. Adams noted that the modifications were mainly corrections and the expedited request was to ensure that the revised award was included in the 2015/2016 catalog addendum.

VIII. PROGRAM DISCUSSION AGENDA

**Application for Approval - New Credit Programs** (Formerly the CCC-501)

(No change)

**Substantial Changes to an Approved Credit Program** (Formerly the CCC-510)

(No change)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS:

MODIFY: COMPUTER ELECTRONICS PROGRAM
A.S.: Computer Electronics
MODIFY: Total units, Program learning outcomes, required courses
Effective: Summer 2016
Rationale: A.S. Degree and Certificate course work has been updated to provide a clear pattern of study for students. The program emphasizes computer electronic courses and provides elective coursework spanning a breadth of knowledge in related fields.
A.S.: Computer Electronics and Certificate of Achievement: Computer Electronics pulled as block for discussion by S. Circle who requested clarification on the difference between the A.S. Degree and Certificate. She added that the program learning outcomes (PLOs), program descriptions and units all matched. P. Mendez clarified the differences and discussion ensued, nevertheless the committee agreed that additional specific language was needed. B. Adams offered to work with P. Mendez to modify the PLOs and to add the catalog description in CurricUNET.
M/S/U (E. Lucas, C. Mulder) to MODIFY A.S.: COMPUTER ELECTRONICS

MODIFY: COMPUTER ELECTRONICS PROGRAM
Certificate of Achievement: Computer Electronics
MODIFY: Title, total units, program learning outcomes, required courses
Effective: Summer 2016
Rationale: A.S. Degree and Certificate course work has been updated to provide a clear pattern of study for students. The program emphasizes computer electronic courses and provides elective coursework spanning a breadth of knowledge in related fields.
M/S/U (E. Lucas, C. Mulder) to MODIFY CERTIFICATE OF ACHIEVEMENT: COMPUTER ELECTRONICS

MODIFY: COMPUTER PROGRAMMING SPECIALIST PROGRAM
Certificate of Achievement: Computer Programming Specialist
MODIFY: Required courses, total units
Effective: Fall 2015 Expedited
Rationale for Expedited Approval: To ensure accuracy of catalog offerings. The 2015-2016 catalog addendum will be available in late September. If approved, the award modification can be reflected in the catalog addendum.
Certificate of Achievement: Computer Programming Specialist pulled by S. Circle due to concerns with the number of program learning outcomes (PLOs). The committee agreed that revisions should be made to the number of PLOs. N. Sill will work with the faculty to update and possibly reduce the program learning outcomes in CurricUNET. For benefit of the catalog addendum, the award will be approved as written and the faculty will work to revise the PLOs for the next catalog.
M/S/U (E. Lucas, S. Circle) to MODIFY CERTIFICATE OF ACHIEVEMENT: COMPUTER PROGRAMMING SPECIALIST
M/S/U (E. Maki, J. Beebe) to EXPEDITE MODIFICATIONS of CERTIFICATE OF ACHIEVEMENT: COMPUTER PROGRAMMING SPECIALIST
MODIFY:

HEALTH AND PHYSICAL EDUCATION PROGRAM
A.S.: University Preparation, Emphasis in Health and Physical Education

MODIFY:
Requirement header, required courses
Effective: Summer 2015 [Expedited]

Rationale for Expedited Approval: CHEM 143 changed from 5 to 4 units which has changed the overall units for the award. Award has been revised to reflect new total units. If approved for summer 2015, the award changes will reflect in the catalog addendum.

M/S/U (E. LUCAS, S. BERGER) to MODIFY A.S.: UNIVERSITY PREPARATION, EMPHASIS IN HEALTH AND PHYSICAL EDUCATION

M/S/U (E. MAKI, J. BEBEE) to EXPEDITE MODIFICATIONS of A.S.: UNIVERSITY PREPARATION, EMPHASIS IN HEALTH AND PHYSICAL EDUCATION

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams

B. Adams referred to the Chancellor’s Office website (www.cccco.edu) to update the committee on upcoming Chancellor’s Office Templates (COTs). She noted that she will be meeting with the Agriculture faculty to work on course updates and the Agriculture awards that are on the 18 month COT deadline. Available COTs were mentioned for future consideration. B. Adams noted that we are currently compliant. B. Adams mentioned that Friday’s Curriculum Training will provide more in-depth information on ADTs and resources.


R. Cranley noted that we currently have 174 approved C-IDs, 19 in progress, 24 conditionally approved, and 6 not approved. R. Cranley referred to the above links for further updates. R. Cranley reported that there is a need for more C-ID reviewers. She alerted the committee that they could visit the www.c-id.net website to view current C-ID standings. B. Adams encouraged members to participate by logging into the website and registering.


B. Adams noted that an issue with “load” was found in CurricUNET. CurricUNET is not populating the correct load, but load is not a consideration for course approvals. B. Adams noted that it is important that Datatel shows the correct load. An attempt will be made to have a “comment” section added that can be used to acknowledge issues that can’t be addressed and/or fixed. Tickets have been submitted for an issue with “Course Variables” and “Enrollment Restrictions” showing incorrectly on the Course Summary Report. B. Adams and H. Townsend will continue to work with CurricUNET to improve the usability of the program.

4. Outcomes Assessment Workgroup (OAW)  C. Redwing

C. Redwing gave a friendly reminder from the Academic Senate that if a discipline has a program review that needs approval or have course learning outcomes (CLOs) and assessments not completed, they need to be placed in CurricUNET by the October 1st deadline. He added that those who are missing program reviews and course learning outcome assessments in CurricUNET will be getting an e-mail from the Academic Senate.

C. Redwing added that an Outcomes Assessment Workgroup chair has not been determined as of yet. The Academic Senate is working to appoint someone very soon.
5. **AB 86 and SB1070 Legislation**

P. Mendez noted that AB 86 is transitioning to AB 104. The Consortium is moving from planning discussions to planning and delivery discussions. The Maintenance of Effort Funds for the Adult Education programs in our communities has been issued for the 2015/2016 year. Consortium funding is expected with discussions needed as a region on how to impact the gap between adult education and the community college. Thoughts by the committee on the needs of students followed.

P. Mendez reported on SB1070 as a goal to encourage high school freshman through seniors to go onto college. He noted that the Principal and Superintendent of Waterford High School are discussing getting their freshman/sophomores on a college pattern. Discussion ensued on how to not just get students to the junior college, but on how to also keep them here.

**X. UNFINISHED BUSINESS**

**Action Items**

1. **Curriculum Review Process**

   B. Adams summarized her April 16, 2015 report to the Academic Senate on a historical time line of the Curriculum Committee to clarify miss-perceptions of what had accrued. B. Adams’ chronological report spanned curriculum actions that occurred from 2013-2015. B. Adams concluded her report with recommendations, including the invitation to Academic Senate members to attend Curriculum Committee meetings to observe firsthand what occurs at a Curriculum Committee meeting; additionally, she stated the committee’s charge for fall 2015 to create guiding principles for lecture and lab, to finish the review process for non-transferable courses, and to complete a self-evaluation. She informed the committee the Academic Senate passed the Curriculum Committee’s proposed process, and C. Redwing confirmed the vote.

   B. Adams advised the committee of plans to address the lecture/lab guiding principles and review process for non-transferable courses at the Curriculum Committee’s training on September 11, 2015.

   B. Adams asked if anyone had any questions or comments. R. McKenzie stated that he took issue with the way B. Adams presented her report to the Academic Senate. B. Adams responded that her report addressed what the Academic Senate requested. R. McKenzie remarked that although B. Adams was asked to present a report, it didn’t mean she did it in the proper way. R. McKenzie indicated that he personally thought that B. Adams did not include information that should have been concluded. B. Adams requested that his statement be reflected in the minutes.

**Informational Items**

(Nones)

**XI. NEW BUSINESS**

**Action Items**

1. **Lecture/Lab Guiding Principles**

   B. Adams noted that the Curriculum Committee will be having a group discussion on lecture/lab guiding principles at the curriculum training on September 11, 2015. A handout will be distributed that has examples of lecture/lab definitions from another college. R. McKenzie expressed his anticipation of continuing the discussion of lecture/lab.

   Conversations by the committee members followed regarding definitions of lecture and lab, differences in disciplines and how the guidelines might also include discussion and clinical. It was agreed that the guidelines would encompass a number of factors.
Informational Items

1. **Annual Curriculum Training Day**
   B. Adams

   B. Adams reminded the committee that the annual Curriculum Training Day will be held at the Regional Fire Training Center on Friday, September 11th starting at 8:00 a.m., with breakfast and lunch provided by the Instruction Office.

2. **Repeatable Courses as of Fall 2015**
   H. Townsend

   The attached list (below) should reflect the most current repeatable courses going into fall 2015.

<table>
<thead>
<tr>
<th>COURSE ID</th>
<th>COURSE TITLE</th>
<th>UNITS</th>
<th>REPEAT POLICY</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGM - 212</td>
<td>Mechanical Systems Design</td>
<td>3</td>
<td>1x-2 completions</td>
</tr>
<tr>
<td>AGM - 213</td>
<td>Mechanical Systems Design &amp; Evaluation 2</td>
<td>3</td>
<td>1x-2 completions</td>
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<tr>
<td>ANSC - 210</td>
<td>Livestock Selection &amp; Evaluation</td>
<td>3</td>
<td>3x-4 completions</td>
</tr>
<tr>
<td>ANSC - 212</td>
<td>Advanced Livestock Selection and Carcass</td>
<td>3</td>
<td>1x-2 completions</td>
</tr>
<tr>
<td>ANSC - 221</td>
<td>Dairy Cattle Selection &amp; Evaluation</td>
<td>3</td>
<td>1x-2 completions</td>
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<tr>
<td>ANSC - 227</td>
<td>Advanced Dairy Cattle Selection &amp; Evaluation</td>
<td>3</td>
<td>1x-2 completions</td>
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<tr>
<td>ANSC - 240</td>
<td>Beef Fitting and Showing</td>
<td>2</td>
<td>3x-4 completions</td>
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<tr>
<td>ANSC - 241</td>
<td>Sheep Fitting and Showing</td>
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<td>3x-4 completions</td>
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<tr>
<td>COMM - 105</td>
<td>Intercollegiate Forensics</td>
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<td>3x-4 completions</td>
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<tr>
<td>ESL - 901</td>
<td>ESL: Beginning English for Life and Work</td>
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<td>ULNC, Noncredit Course - Unlimited Repeats</td>
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<tr>
<td>ESL - 902</td>
<td>ESL: Elementary English for Life and Work</td>
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<td>ESL - 903</td>
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<td>ESL - 904</td>
<td>ESL: Intermediate English for Life and Work</td>
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<td>ULNC, Noncredit Course - Unlimited Repeats</td>
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<td>ESL - 905</td>
<td>ESL: High Intermediate English for Life and Work</td>
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<td>ULNC, Noncredit Course - Unlimited Repeats</td>
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<td>ESL - 906</td>
<td>ESL: Low Advanced English for Life and Work</td>
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<tr>
<td>MUSA - 123</td>
<td>Intermediate Piano</td>
<td>1</td>
<td>1x-2 completions</td>
</tr>
<tr>
<td>MUSA - 124</td>
<td>Applied Piano</td>
<td>1</td>
<td>3x-4 completions</td>
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<tr>
<td>MUSA - 145</td>
<td>Applied Classical Guitar</td>
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<td>3x-4 completions</td>
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<tr>
<td>MUSA - 153</td>
<td>Applied Vocal Repertoire</td>
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<td>MUSA - 154</td>
<td>Applied Vocal Repertoire</td>
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<td>MUSA - 155</td>
<td>Vocal Master Class</td>
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<td>MUSA - 163</td>
<td>Applied Music (Violin and Viola)</td>
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<tr>
<td>MUSA - 164</td>
<td>Applied Music (Cellos and Bass)</td>
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<td>3x-4 completions</td>
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<tr>
<td>MUSA - 173</td>
<td>Applied Music (Brass and Percussion)</td>
<td>1</td>
<td>3x-4 completions</td>
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<td>MUSA - 183</td>
<td>Applied Music (Woodwinds)</td>
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<td>3x-4 completions</td>
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<tr>
<td>MUSC - 112</td>
<td>Recording Arts 2</td>
<td>2</td>
<td>1x-2 completions</td>
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<td>MUSC - 122</td>
<td>Electronic Music 2</td>
<td>2</td>
<td>1x-2 completions</td>
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<tr>
<td>MUSE - 145</td>
<td>Guitar Orchestra</td>
<td>1</td>
<td>3x-4 completions</td>
</tr>
<tr>
<td>MUSE - 151</td>
<td>Masterworks Chorus</td>
<td>1</td>
<td>3x-4 completions</td>
</tr>
<tr>
<td>MUSE - 155</td>
<td>Concert Choir</td>
<td>1</td>
<td>3x-4 completions</td>
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<tr>
<td>MUSE - 156</td>
<td>Chamber Choir</td>
<td>1</td>
<td>3x-4 completions</td>
</tr>
<tr>
<td>MUSE - 161</td>
<td>Community Orchestra</td>
<td>1</td>
<td>3x-4 completions</td>
</tr>
<tr>
<td>MUSE - 165</td>
<td>String Orchestra</td>
<td>1</td>
<td>3x-4 completions</td>
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<tr>
<td>MUSE - 171</td>
<td>Concert Band</td>
<td>1</td>
<td>3x-4 completions</td>
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<tr>
<td>MUSE - 175</td>
<td>Symphonic Band</td>
<td>1</td>
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<tr>
<td>MUSE - 176</td>
<td>Chamber Ensembles (Band Instruments)</td>
<td>1</td>
<td>3x-4 completions</td>
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<tr>
<td>MUSE - 181</td>
<td>Jazz Band</td>
<td>1</td>
<td>3x-4 completions</td>
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<tr>
<td>MUSE - 851</td>
<td>Masterworks Chorus</td>
<td>0</td>
<td>ULNC, Noncredit Course - Unlimited</td>
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</table>

Rev: 9/23/2015 8:31 AM  34  Curriculum Committee Minutes – September 08, 2015
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Minutes</th>
<th>Repeats</th>
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<tr>
<td>MUSE - 861</td>
<td>Community Orchestra</td>
<td>0</td>
<td>ULNC-Noncredit Course - Unlimited Repeats</td>
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<td>MUSE - 871</td>
<td>Concert Band</td>
<td>0</td>
<td>ULNC-Noncredit Course - Unlimited Repeats</td>
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<td>MUSP - 151</td>
<td>Musical Theatre Workshop</td>
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<td>1x-2 completions</td>
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<tr>
<td>NURSK - 800</td>
<td>Nursing Skills</td>
<td>0</td>
<td>ULNC-Noncredit Course - Unlimited Repeats</td>
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<tr>
<td>PEA - 800</td>
<td>Adaptive Exercise for Mature Adults</td>
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<td>ULNC-Noncredit Course - Unlimited Repeats</td>
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<tr>
<td>PEM - 106</td>
<td>Baseball</td>
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<td>3x-4 completions</td>
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<td>PEM - 114</td>
<td>Advanced Basketball</td>
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<td>3x-4 completions</td>
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<td>PEM - 141XA</td>
<td>Advanced Touch Football</td>
<td>.5-1</td>
<td>3x-4 completions</td>
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<td>PEM - 165</td>
<td>Soccer 3</td>
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<td>3x-4 completions</td>
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<td>PEM - 196</td>
<td>Advanced Wrestling</td>
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<td>PEVM - 100</td>
<td>Varsity Baseball</td>
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<td>3x-4 completions</td>
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<td>PEVM - 101</td>
<td>Training and Conditioning for Baseball</td>
<td>.5-3</td>
<td>3x-4 completions</td>
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<tr>
<td>PEVM - 102</td>
<td>Men’s Varsity Basketball-Fall</td>
<td>3</td>
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</tr>
<tr>
<td>PEVM - 106</td>
<td>Men’s Varsity Basketball-Spring</td>
<td>3</td>
<td>3x-4 completions</td>
</tr>
<tr>
<td>PEVM - 107</td>
<td>Training and Conditioning for Basketball</td>
<td>.5-3</td>
<td>3x-4 completions</td>
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<tr>
<td>PEVM - 110</td>
<td>Men’s Varsity Cross Country</td>
<td>3</td>
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<td>PEVM - 111</td>
<td>Training and Conditioning for Cross Country</td>
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<td>PEVM - 115</td>
<td>Varsity Football</td>
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<td>Training and Conditioning for Football</td>
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<tr>
<td>PEVM - 120</td>
<td>Men’s Varsity Golf</td>
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<td>3x-4 completions</td>
</tr>
<tr>
<td>PEVM - 122</td>
<td>Men’s Varsity Soccer</td>
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<tr>
<td>PEVM - 125</td>
<td>Men’s Varsity Swimming and Diving</td>
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<tr>
<td>PEVM - 130</td>
<td>Men’s Varsity Tennis</td>
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</table>
C. Mulder questioned the PEM and PEW courses on the Repeatable Course list above. B. Adams requested C. Mulder meet with H. Townsend regarding a revision to the Repeatable Course list.

XII. PUBLIC COMMENT

F. Arias mentioned the Achieving the Dream meeting being held on the West Campus, 11:00 a.m. – 1:30 p.m. on Friday, September 11, 2015.

M/S/U (S. CIRCLE, E. MAKI) to adjourn at 4.59 pm
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated, with a request to accommodate AG faculty member S. Amador as well as J. Daly’s arrival as guest co-speaker for the New Accelerated Basic Skills Course.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of September 8, 2015 were approved as stated.

III. COURSE NOTIFICATION AGENDA

C CCCO COURSE APPROVALS

(Non

Course Activity Report

Hearing no objections, the committee was notified of the following modifications and corrections.

PEM 108  Baseball  1

Effective: Fall 2015
MODIFY Repeatability

Rationale: Course was used to provide training and conditioning for our athletes while new curriculum was written. Now that training and conditioning curriculum is available, this course should be treated as a regular
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IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved:

ANAT 125  Human Anatomy  5
Effective: Spring 2016  Expedited!
Rationale for Expedited Approval: This course has already been approved by the curriculum committee (September 8, 2015) for Summer 2016 activation, but the department is requesting DE expedited approval for spring 2016 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner.
MODIFY: DE implementation date
Rationale: See rationale for expedited approval.
Distance Education Status: Requesting expedited implementation date of Mixed Modalities/Hybrid

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:  UNITS

(None)

MODIFICATIONS:

AGM 235  Irrigation and Drainage  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2016
MODIFY: Description, outcomes, objectives, methods of evaluation, textbooks, methods of instruction
Rationale: The Agriculture Department is adding an additional A.S. degree/certificate in Irrigation Technology. We are adding new courses and revising the existing irrigation course.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Irrigation Construction and Installation Certificate of Achievement (pending)
- Irrigation Design Certificate of Achievement (pending)
- Irrigation Management Certificate of Achievement (pending)
- Irrigation Technology A.S. Degree (pending)
- Irrigation Technology Certificate of Achievement (pending)
- Crop Science A.S. Degree
- Fruit Science A.S. Degree
- Soil Science A.S. Degree

M/S/U (C. MULDER, E. MAKI) to MODIFY AGM 235
ART 110

Ceramics 3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2016  
**MODIFY:** Outcomes, objectives, methods of instruction, requisite skills  
**Rationale:** Course is being updated to clarify material fees.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ART 109.  
**Distance Education Status:** (none)  
**Materials Fee Status:** Maintaining fee of $15  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (none)  
**General Education Status:** Approved for: (MJC: Activities)  
**Program Impact:**  
- Art A.A. Degree  
- Art History A.A.-T. Degree  
- Studio Arts A.A.-T. Degree  
**M/S/U (C. MULDER, E. MAKI) to MODIFY ART 110**  
T. Guy requests that "Possible field trips" be added to the Methods of Instruction. B. Adams updated the Course Outline of Record with the approval of the committee.  
**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for ART 110**  
**M/S/U (P. MENDEZ, S. BERGER) to MAINTAIN FEE for ART 110**  
**M/S/U (P. MENDEZ, E. MAKI) to MAINTAIN PLACEMENT of ART 110 on ACTIVITIES**

ART 148

Painting 1 (in Oil)  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2016  
**MODIFY:** Outcomes  
**Rationale:** This course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ART 120 or ART 124.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU and UC, (CC: Art 21A)  
**C-ID Status:** Approved for: (C-ID ARTS 210)  
**General Education Status:** Approved for: (MJC: Activities)  
**Program Impact:**  
- Art A.A. Degree  
- Art History A.A.-T. Degree  
- Studio Arts A.A.-T. Degree  
**M/S/U (C. MULDER, E. MAKI) to MODIFY ART 148**  
T. Guy requests that "Field trips" be added to the Methods of Instruction. B. Adams updated the Course Outline of Record with the approval of the committee.  
**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for ART 148**  
**M/S/U (P. MENDEZ, E. MAKI) to MAINTAIN PLACEMENT of ART 148 on ACTIVITIES**
**ART 149**  
Painting 2  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2016  
**MODIFY**: Outcomes  
Rationale: This course is being updated for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 147 or ART 148.  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU and UC, (CC: Art 21B)  
C-ID Status: (none)  
General Education Status: Approved for: (MJC: Activities)  
Program Impact:  
- Art A.A. Degree  

**M/S/U (C. MULDER, E. MAKI) to MODIFY ART 149**  
T. Guy requests that “Field trips” be added to the Methods of Instruction. B. Adams updated the Course Outline of Record with the approval of the committee.  

**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for ART 149**  

**M/S/U (P. MENDEZ, E. MAKI) to MAINTAIN PLACEMENT of ART 149 on ACTIVITIES**  

**ART 158**  
Painting 3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2016  
**MODIFY**: Outcomes, methods of instruction  
Rationale: This course is being updated for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 149.  
Distance Education Status: (none)  
Materials Fee Status: (none)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (none)  
General Education Status: Approved for: (MJC: Activities)  
Program Impact:  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**M/S/U (C. MULDER, E. MAKI) to MODIFY ART 158**  
T. Guy requests that “Field trips” be added to the Methods of Instruction. B. Adams updated the Course Outline of Record with the approval of the committee.  

**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for ART 158**  

**M/S/U (P. MENDEZ, E. MAKI) to MAINTAIN PLACEMENT of ART 158 on ACTIVITIES**
ART 168  | History of Photography  | 3  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2016  
**MODIFY:** Enrollment restrictions, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** This course is being updated for periodic review.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 170 or satisfactorily complete ART 181; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 170.  
**Distance Education Status:** Maintaining: Online, mixed modalities/hybrid  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (none)  
**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)  
**Program Impact:**  
- Art A.A.  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern A.A. Degree Major  
- Photography A.A. Degree  

**M/S/U (C. MULDER, E. MAKI) to MODIFY ART 168**  
**M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for ART 168**  
**M/S/U (P. MENDEZ, E. LUCAS) to MAINTAIN DE for ART 168**  
**M/S/U (C. MULDER, S. CIRCLE) to MAINTAIN PLACEMENT of ART 168 on GE PATTERN(S)**

BIO 111  | General Biology  | 4  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Outcomes, objectives, content, methods of instruction, textbooks  
**Rationale:** The course is being reviewed as part of the department-wide curriculum review. We are updating content, objectives, methods of instruction, and textbook.  
**Enrollment Restrictions:** (none)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU and UC, (CC: BIOL 17)  
**C-ID Status:** (none)  
**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Earth Sciences A.S. Degree  
- Elementary Teacher Education A.A.-T. Degree  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- IGETC General Education Pattern Certificate of Achievement  
- MJC-GE Pattern A.A. Degree Major  
- Psychology A.A.-T. Degree  
- University Prep, Emphasis in Health and Physical Education A.S. Degree  
- Veterinary Technician Certificate of Achievement  

**M/S/U (C. MULDER, E. MAKI) to MODIFY BIO 111**  
**T. Guy requests that “Field trips” be added to the Methods of Instruction. B. Adams updated the Course Outline of Record with the approval of the committee.**  
**M/S/U (P. MENDEZ, E. LUCAS) to MAINTAIN DE for BIO 111**  
**M/S/U (C. MULDER, S. CIRCLE) to MAINTAIN PLACEMENT of BIO 111 on GE PATTERN(S)**
ELTEC 226  
**Motors, Controls and Controllers**  
**CCCOC Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Enrollment restrictions, grading policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Review of course learning outcomes, course content and lab for updating purposes.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ELTEC 208. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 223 and/or satisfactorily complete ELTEC 230.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status:** (none)  
**Program Impact:**  
- Industrial Electronics A.S. Degree  
- Industrial Electronics Certificate of Achievement  
*ELTEC 226 pulled for discussion by S. Circle due to concerns with the Methods of Instruction. B. Adams worked with P. Mendez to remove three of the “Instructor lead” methods and add “Field trips” to the Methods of Instruction with the approval of the committee.*  
**M/S/U (J. BEEBE, S. CIRCLE) to MODIFY ELTEC 226**  
M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for ELTEC 226

ELTEC 234  
**Introduction to PACs: Programmable Automation Controllers**  
**CCCOC Proposal Type:** Substantial Change  
**Effective:** Upon CCCOC approval Expedited! (Requesting Spring 2016)  
**Rationale for Expedited Approval:** The need to quickly update course is critical to ensuring students are properly progressing through PAC course material, as systems have grown wide in use in industry.  
**MODIFY:** Title, units, enrollment restrictions, hours, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated to reflect Programmable Automation Control content, title, lecture, and lab hours.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 232; Requesting: (P) Satisfactory completion of ELTEC 232; Requesting: (A) Before enrolling in this course, students are strongly advised to successfully complete ELTEC 212.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status:** (none)  
**Program Impact:**  
- Computer Electronics Certificate of Achievement  
- Computer Electronics A.S. Degree  
- Industrial Electronics A.S. Degree  
- Industrial Electronics Certificate of Achievement  
**M/S/U (C. MULDER, E. MAKI) to MODIFY ELTEC 234**  
M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for ELTEC 234  
M/S/U (J. BEEBE, E. LUCAS) to EXPEDITE MODIFICATIONS of ELTEC 234
ELTEC 300
Survey of Applied Technologies 3
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY Outcomes, objectives, content, typical assignments, methods of evaluation, textbooks
Rationale: Course examination of content and student learning goals for relevancy to Machining, Manufacturing, and Electronic Programs.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Not transferable
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Computer Electronics Certificate of Achievement
- Computer Electronics A.S. Degree

M/S/U (C. MULDER, E. MAKI) to MODIFY ELTEC 300
T. Guy requests that "Field trips" be added to the Methods of Instruction. B. Adams updated the Course Outline of Record with the approval of the committee.

IIS 13
Improving Learning Potential 2
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY Hours, grading policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: The course was modified in the areas of instructional methods, methods of evaluation, methods of instruction, content, objectives, and course assignments.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Not transferable
C-ID Status: (none)
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (C. MULDER, E. MAKI) to MODIFY IIS 13
S. Berger questioned the phrasing under Course Content and requests that “Per term – prepare final project or study for final exam” be added under Assignments. B. Adams updated the Course Outline of Record with the approval of the committee.
IIS 21

Making the Move: Transition to College

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY: Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: The course was modified in the areas of methods of evaluation, methods of instruction, content, objectives, and assignments.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Not transferable

C-ID Status: (none)

General Education Status: (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (C. MULDER, E. MAKI) to MODIFY IIS 21

S. Berger requests that “Prepare for exam” be added under Assignments.

B. Adams updated the Course Outline of Record with the approval of the committee.

MATH 134

Elementary Statistics

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY: Outcomes, content

Rationale: An update was made to the course content. Requesting C-ID MATH 110.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90 or MATH 89 or qualification by the MJC assessment process; Maintaining: (A) Before enrolling in this course, students are strongly advised to also enroll in Math 135-Problem Solving Skills and Technology for MATH 134.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC, (CC: MATH 2)

C-ID Status: Requesting: (C-ID MATH 110)

General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2)

Program Impact:

- Administration of Justice A.S.-T. Degree
- Anthropology A.A.-T. Degree
- Business Administration A.S.-T. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC General Education Pattern Certificate of Achievement
- Kinesiology A.A.-T. Degree
- MJC-GE Pattern A.A. Degree Major
- Psychology A.A.-T. Degree
- Sociology A.A.-T. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree
- University Preparation, Emphasis in Biological Sciences A.S. Degree

M/S/U (C. MULDER, E. MAKI) to MODIFY MATH 134

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for MATH 134

M/S/U (C. MULDER, S. CIRCLE) to MAINTAIN PLACEMENT of MATH 134 on GE PATTERN(S)
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<td>PEVW 120</td>
<td>Women's Varsity Softball</td>
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<td>MODIFY: Hours, outcomes, objectives, methods of instruction, methods of evaluation, textbooks</td>
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<td>Rationale: Periodic review and update to meet current curriculum standards.</td>
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<td>M/S/U (C. MULDER, E. MAKI) to MODIFY PEVW 120</td>
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<td>M/S/U (P. MENDEZ, E. MAKI) to MAINTAIN PLACEMENT of PEVW 120 on ACTIVITIES</td>
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<td>PEVW 123</td>
<td>Women's Varsity Soccer</td>
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<td>MODIFY: Hours, outcomes, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
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<td>Rationale: Periodic review and update to meet current curriculum standards and make minor changes to CLOs, objectives, and assignments.</td>
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<td></td>
<td>M/S/U (C. MULDER, E. MAKI) to MODIFY PEVW 123</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>M/S/U (P. MENDEZ, E. MAKI) to MAINTAIN PLACEMENT of PEVW 123 on ACTIVITIES</td>
</tr>
<tr>
<td>PEVW 140</td>
<td>Women's Varsity Volleyball</td>
<td>3</td>
<td>MODIFY: Hours, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rationale: Periodic review and update to meet current curriculum standards and ensure accuracy of the course. Minor changes made to CLOs, objectives, assessments, and assignments.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Enrollment Restrictions: (none)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Distance Education Status: (none)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Materials Fee Status: (none)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Articulation Status: Transfers to CSU and UC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>C-ID Status: (none)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>General Education Status: Approved for: (MJC: Activities)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Program Impact:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Physical Education A.A. Degree</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>M/S/U (C. MULDER, E. MAKI) to MODIFY PEVW 140</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>M/S/U (P. MENDEZ, E. MAKI) to MAINTAIN PLACEMENT of PEVW 140 on ACTIVITIES</td>
</tr>
</tbody>
</table>
NEW COURSES:

AGM 236  Advanced Irrigation and Drainage  3
CCCOC Proposal Type: New Credit Course
Effective: Upon CCCCO approval (Requesting Spring 2016)
Rationale for Expedited Approval: The Agriculture Department has received funding from the state as well as the National Science Foundation to provide drought relief training and start an A.S. degree in irrigation. This course is important to the start of the new program.
ADOPT:
Rationale: Additional course to be a part of a new A.S. degree/certificate being offered to fill an industry need in our local area and state.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of AGM 235
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Irrigation Management Certificate of Achievement (pending)
- Irrigation Technology A.S. Degree (pending)
- Irrigation Technology Certificate of Achievement (pending)
M/S/U (C. MULDER, E. MAKI) to ADOPT AGM 236
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for AGM 236
M/S/U (J. BEEBE, E. LUCAS) to EXPEDITE ADOPTION of AGM 236

AGM 237  Irrigation Wells, Pumps and Drive Systems  3
CCCOC Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: This course is being proposed as an additional course to be a part of a new A.S. degree/certificate being offered to fill an industry need in our local area and state.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Irrigation Construction and Installation Certificate of Achievement (pending)
- Irrigation Design Certificate of Achievement (pending)
- Irrigation Technology A.S. Degree (pending)
- Irrigation Technology Certificate of Achievement (pending)
M/S/U (C. MULDER, E. MAKI) to ADOPT AGM 237
AGM 238  Irrigation System Design  3
CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: The Agriculture Department has received funding from the state as well as the National Science Foundation to provide drought relief training and start an A.S. degree in irrigation. This course is important to the start of the new program. This course will be a part of the new A.S. degree/certificate being proposed to fill an industry need in our local area and the state.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Irrigation Design Certificate of Achievement (pending)
- Irrigation Technology A.S. Degree (pending)
- Irrigation Technology Certificate of Achievement (pending)
M/S/U (C. MULDER, E. MAKI) to ADOPT AGM 238

AGM 239  Irrigation System Installation and Maintenance  3
CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: The Agriculture Department has received funding from the state as well as the National Science Foundation to provide drought relief training and start an A.S. degree in irrigation. This course is important to the start of the new program. This course will be a part of a new A.S. degree/certificate being offered to fill an industry need in our local area and the state.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Irrigation Construction and Installation Certificate of Achievement (pending)
- Irrigation Technology A.S. Degree (pending)
- Irrigation Technology Certificate of Achievement (pending)
M/S/U (C. MULDER, E. MAKI) to ADOPT AGM 239
COMM 132
Introduction to Mass Communication
3
CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: Mass Communication has always been of central importance in defining our society and culture. A clear understanding of the evolution and effect of the various media which have shaped our history is essential for also understanding mass communications present and future impact. This course is planned to be added as an elective to COMM degrees.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU and UC
C-ID Status: Requesting: (C-ID JOUR 100)
General Education Status: Requesting: (MJC-GE: C, D2), (CSU-GE: C1, D7), (IGETC: 3A, 4G)
Program Impact:
- Communication Studies, A.A.-T. Degree
- Communication Studies, A.A. Degree

M/S/U (C. MULDER, E. MAKI) to ADOPT COMM 132
M/S/U (C. MULDER, S. CIRCLE) to REQUEST PLACEMENT of COMM 132 on GE PATTERN(S)

HUMAN 197
Humanities Special Topics: Nature and Civilization
3
CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: This course is being created to meet the new standard for special topic courses, with defined content but without repetition. Creation of this course fulfills a promise made to get the NEH grant “Common Ground”.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility and have satisfactorily completed HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU and UC
C-ID Status: (none)
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (C. MULDER, E. MAKI) to ADOPT HUMAN 197
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for HUMAN 197
S. Berger requests that “Group presentation” be added under Methods of Evaluation. With the approval of the committee, B. Adams will work with C. Redwing to match it to an objective and update the Course Outline of Record.
HUMAN 198  Humanities Special Topics: Place and Identity  3
CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: This course is being created to meet the new standard for special topic courses, with defined content but without repetition. Creation of this course fulfills a promise made to get the NEH grant "Common Ground".
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility and have satisfactorily completed HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU and UC
C-ID Status: (none)
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (C. MULDER, E. MAKI) to ADOPT HUMAN 198
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for HUMAN 198
S. Berger requests that “Group presentation” be added under Methods of Evaluation. With the approval of the committee, B. Adams will work with C. Redwing to match it to an objective and update the Course Outline of Record.

PE 118  Special Teams Football Theory  2
CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval Expedited! (Requesting Spring 2016)
Rationale for Expedited Approval: This course is necessary to prepare athletes on the football team to progress through our program in preparation for their second season.
ADOPT:
Rationale: This course is an extension of existing football theory courses that do not include this content.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU and UC
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (C. MULDER, E. MAKI) to ADOPT PE 118
M/S/U (J. BEEBE, E. LUCAS) to EXPEDITE ADOPTION of PE 118

DE (DISTANCE EDUCATION) ONLY PROPOSALS
(Nonne)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(Nonne)
CCCO Approvals: Programs

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS:

INDUSTRIAL ELECTRONICS PROGRAM

A.S.: Industrial Electronics 33.5-34.5 (Previously 30.5)

MODIFY: Program learning outcomes, program requirements, required courses, elective courses, total units

Effective: Summer 2016

Rationale: After a faculty evaluation of the Electronics Program, we are recommending updates to clearly identify pathways for students majoring in Industrial Electronics that emphasize the automation and control needs of industry. This will complement the upcoming Electrician Program that supports traditional electrician preparation.

M/S/U (E. MAKI, S. CIRCLE) to MODIFY A.S.: INDUSTRIAL ELECTRONICS

M. Garcia observed that ELTEC 200, listed as a required course, is not currently offered. P. Mendez mentioned that ELTEC 200 is currently in Technical Review. H. Townsend noted that the A.S. Industrial Electronics Degree can’t be submitted to the State until ELTEC 200 is processed through the Curriculum Committee.

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)
IX. STANDING REPORTS

1. **Transfer Model Curriculum (Associate Degrees for Transfer)**
   
   B. Adams
   
   B. Adams confirmed that she will meet with the Ag faculty on Friday, September 25, 2015 to work on courses and ADTs in the Agriculture discipline.

2. **Articulation: C-ID, C-ID Newsletter**
   
   R. Cranley
   
   R. Cranley reported that we currently have 175 approved C-IDs, 18 in progress, 24 conditionally approved. Furthermore the Career Technical Education (CTE) e-mailed an invitation to the October 17, 2015 meeting for Office Technology/Office Computer faculty which has been forwarded appropriately.

3. **CurricUNET Implementation/Issues**
   
   B. Adams/H. Townsend
   
   H. Townsend reported that the variable issue has been fixed. The enrollment restrictions ticket is still being worked on, in addition to some cosmetic concerns.

4. **Outcomes Assessment Workgroup (OAW)**
   
   C. Redwing
   
   C. Redwing requested P. Mendez, as an OAW member, be added as a temporary OAW representative until an official delegate can be selected. P. Mendez accepted the temporary position and then reported that the last meeting was getting the committee re-acquainted on the outcome assessment process. Discussion occurred on what works in the assessment process and the evaluation statement.

5. **AB 86 and SB1070 Legislation**
   
   P. Mendez
   
   P. Mendez requested that AB 86 be re-label as Adult Education because the Initiatives or Assembly Bills will change. P. Mendez reported that the committee is in the middle of updating their March plan that was submitted to the state. A President or designee will be identified at the October, 2015 Board meeting which will allow us to participate as an active member in the fund allocation process in November. P. Mendez referred to the AB86 page on the MJC website for additional information, meeting dates and upcoming professional development ESL trainings. Also mentioned was the work being done to establish a plan for the 2016 year.

X. UNFINISHED BUSINESS

**Action Items**

1. **Curriculum Review Process**
   
   B. Adams
   
   B. Adams, with the approval of the committee, noted that the Curriculum Review Process will be left as Unfinished Business with the understanding that it will be looked at in more detail once Basic Skills C-IDs are finalized.

2. **Lecture/Lab Guiding Principles**
   
   B. Adams
   
   B. Adams reviewed information gathered at the Curriculum Committee training day in regards to lecture, lab, clinical, and discussion guiding principles. Discussion followed. B. Adams proposed forming a sub-committee that would work on the guiding principles. M. Boyd, J. Beebe, S. Berger, and E. Maki indicated interest in being a part of the subcommittee along with B. Adams. B. Adams and H. Townsend will work out details then send out an "Invite" to all committee members interested in joining or attending the sub-committee meetings.
Informational Items

1. **Annual Curriculum Training Day**  
   B. Adams

B. Adams commented on the success of the training day and the desire to cover even more material was mentioned. B. Adams indicated the intent to complete a Curriculum Committee self-evaluation at training, which will be covered in the spring as a future agenda item. Current membership and efficiency will be reviewed. B. Adams polled interest in having a Curriculum Mini-Training Day which was well received. B. Adams will begin work on a Spring 2016 Curriculum Mini-Training Day.

XI. **NEW BUSINESS**

**Action Items**

(None)

**Informational Items**

1. **New Accelerated Basic Skills Course**  
   S. Circle

S. Circle gave an informative presentation on a new Accelerated Basic Skills course in development, followed by a question and answer period. Noted in the presentation was that 75% of students are assessing into the basic skill level, that we are losing students at each exit point and resulting in a minimal 24% completion rate of English 101. The strategies to address the completion rate included; change the placement strategy, re-thinking assessment, and that the multiple level sequence in English and Math be replaced with Accelerated Basic Skills courses. S. Circle concluded that there are 61 colleges who have adopted the California Accelerated Project and the results have proven a high student success, high student retention rate.

2. **Respiratory Care Baccalaureate Degree**  
   B. Adams

B. Adams referred to the [http://www.asccc.org/sites/default/files/2015_07CI_CurriculumBaccalaureateDegree.pdf](http://www.asccc.org/sites/default/files/2015_07CI_CurriculumBaccalaureateDegree.pdf) webpage as a resource to help with the questions from faculty regarding creating upper division courses for the new Respiratory Care Baccalaureate Degree program.

3. **Repeatable Courses as of Fall 2015**  
   H. Townsend

H. Townsend reported that the repeatability course report is now available. The following list contains all courses that are approved for repeatability:

<table>
<thead>
<tr>
<th>COURSE ID</th>
<th>COURSE TITLE</th>
<th>UNITS</th>
<th>REPEAT POLICY</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGM - 212</td>
<td>Mechanical Systems Design</td>
<td>3</td>
<td>1x-2 completions</td>
</tr>
<tr>
<td>AGM - 213</td>
<td>Mechanical Systems Design &amp; Evaluation 2</td>
<td>3</td>
<td>1x-2 completions</td>
</tr>
<tr>
<td>ANSC - 210</td>
<td>Livestock Selection &amp; Evaluation</td>
<td>3</td>
<td>3x-4 completions</td>
</tr>
<tr>
<td>ANSC - 212</td>
<td>Advanced Livestock Selection and Carcass Evaluation</td>
<td>3</td>
<td>1x-2 completions</td>
</tr>
<tr>
<td>ANSC - 221</td>
<td>Dairy Cattle Selection &amp; Evaluation</td>
<td>3</td>
<td>1x-2 completions</td>
</tr>
<tr>
<td>ANSC - 227</td>
<td>Advanced Dairy Cattle Selection &amp; Evaluation</td>
<td>3</td>
<td>1x-2 completions</td>
</tr>
<tr>
<td>ANSC - 240</td>
<td>Beef Fitting and Showing</td>
<td>2</td>
<td>3x-4 completions</td>
</tr>
<tr>
<td>ANSC - 241</td>
<td>Sheep Fitting and Showing</td>
<td>2</td>
<td>3x-4 completions</td>
</tr>
<tr>
<td>COMM - 105</td>
<td>Intercollegiate Forensics</td>
<td>3</td>
<td>3x-4 completions</td>
</tr>
<tr>
<td>ESL - 901</td>
<td>ESL: Beginning English for Life and Work</td>
<td>0</td>
<td>ULNC-Noncredit Course - Unlimited Repeats</td>
</tr>
<tr>
<td>ESL - 902</td>
<td>ESL: Elementary English for Life and Work</td>
<td>0</td>
<td>ULNC-Noncredit Course - Unlimited Repeats</td>
</tr>
<tr>
<td>ESL - 903</td>
<td>ESL: Higher Elementary English for Life and Work</td>
<td>0</td>
<td>ULNC-Noncredit Course - Unlimited Repeats</td>
</tr>
<tr>
<td>ESL - 904</td>
<td>ESL: Intermediate English for Life and Work</td>
<td>0</td>
<td>ULNC-Noncredit Course - Unlimited Repeats</td>
</tr>
<tr>
<td>ESL - 905</td>
<td>ESL: High Intermediate English for Life and Work</td>
<td>0</td>
<td>ULNC-Noncredit Course - Unlimited Repeats</td>
</tr>
<tr>
<td>Code</td>
<td>Course</td>
<td>Minutes</td>
<td>Notes</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------------------------------</td>
<td>---------</td>
<td>--------------------------------------------</td>
</tr>
<tr>
<td>ESL - 906</td>
<td>ESL: Low Advanced English for Life and Work</td>
<td>0</td>
<td>Unlimited Repeats</td>
</tr>
<tr>
<td>MUSA - 123</td>
<td>Intermediate Piano</td>
<td>1</td>
<td>1x2 completions</td>
</tr>
<tr>
<td>MUSA - 124</td>
<td>Applied Piano</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSA - 145</td>
<td>Applied Classical Guitar</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSA - 153</td>
<td>Applied Vocal Repertoire</td>
<td>1</td>
<td>1x2 completions</td>
</tr>
<tr>
<td>MUSA - 154</td>
<td>Applied Vocal Repertoire</td>
<td>1</td>
<td>1x2 completions</td>
</tr>
<tr>
<td>MUSA - 155</td>
<td>Vocal Master Class</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSA - 163</td>
<td>Applied Music (Violin and Viola)</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSA - 164</td>
<td>Applied Music (Cello and Bass)</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSA - 173</td>
<td>Applied Music (Brass and Percussion)</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSA - 183</td>
<td>Applied Music (Woodwinds)</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSC - 112</td>
<td>Recording Arts 2</td>
<td>2</td>
<td>1x2 completions</td>
</tr>
<tr>
<td>MUSC - 122</td>
<td>Electronic Music 2</td>
<td>2</td>
<td>1x2 completions</td>
</tr>
<tr>
<td>MUSE - 145</td>
<td>Guitar Orchestra</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSE - 151</td>
<td>Masterworks Chorus</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSE - 155</td>
<td>Concert Choir</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSE - 156</td>
<td>Chamber Choir</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSE - 161</td>
<td>Community Orchestra</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSE - 165</td>
<td>String Orchestra</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSE - 171</td>
<td>Concert Band</td>
<td>1</td>
<td>3x4 completions</td>
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<tr>
<td>MUSE - 175</td>
<td>Symphonic Band</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSE - 176</td>
<td>Chamber Ensembles (Band Instruments)</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSE - 181</td>
<td>Jazz Band</td>
<td>1</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>MUSE - 851</td>
<td>Masterworks Chorus</td>
<td>0</td>
<td>ULNC-Nc Course</td>
</tr>
<tr>
<td>MUSE - 861</td>
<td>Community Orchestra</td>
<td>0</td>
<td>ULNC-Nc Course</td>
</tr>
<tr>
<td>MUSE - 871</td>
<td>Concert Band</td>
<td>0</td>
<td>ULNC-Nc Course</td>
</tr>
<tr>
<td>MUSP - 151</td>
<td>Musical Theatre Workshop</td>
<td>2</td>
<td>1x2 completions</td>
</tr>
<tr>
<td>NURSK - 800</td>
<td>Nursing Skills</td>
<td>0</td>
<td>ULNC-Nc Course</td>
</tr>
<tr>
<td>PEA - 800</td>
<td>Adaptive Exercise for Mature Adults</td>
<td>0</td>
<td>ULNC-Nc Course</td>
</tr>
<tr>
<td>PEVM - 100</td>
<td>Varsity Baseball</td>
<td>3</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>PEVM - 101XABC</td>
<td>Training and Conditioning for Baseball</td>
<td>5-3</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>PEVM - 105</td>
<td>Men's Varsity Basketball-Fall</td>
<td>3</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>PEVM - 106</td>
<td>Men's Varsity Basketball-Spring</td>
<td>3</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>PEVM - 107XABC</td>
<td>Training and Conditioning for Basketball</td>
<td>5-3</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>PEVM - 110</td>
<td>Men's Varsity Cross Country</td>
<td>3</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>PEVM - 111XABC</td>
<td>Training and Conditioning for Cross Country</td>
<td>5-3</td>
<td>3x4 completions</td>
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<tr>
<td>PEVM - 115</td>
<td>Varsity Football</td>
<td>3</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>PEVM - 116XABC</td>
<td>Training and Conditioning for Football</td>
<td>5-3</td>
<td>3x4 completions</td>
</tr>
<tr>
<td>PEVM - 120</td>
<td>Men's Varsity Golf</td>
<td>3</td>
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<td>PEVM - 122</td>
<td>Men's Varsity Soccer</td>
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<td>Men's Varsity Swimming and Diving</td>
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<td>Men's Varsity Tennis</td>
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<td>PEVM - 141XABC</td>
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<td>PEVM - 145</td>
<td>Varsity Wrestling</td>
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<td>PEWV - 100</td>
<td>Women's Varsity Basketball</td>
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<td>PEWV - 121XABC</td>
<td>Training and Conditioning for Softball</td>
<td>5-3</td>
<td>3x4 completions</td>
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</table>
XII. PUBLIC COMMENT

M. Garcia questioned when SOCIO 105 will be able to be offered. H. Townsend noted that it can be offered now with the MJC-GE: D2 transfer pattern, but without the CSU-GE and IGETC transfer patterns. R. Cranley confirmed that the CSU-GE and IGETC request for SOCIO 105 is scheduled to be submitted for review in December 2015, results of which are not received until April 2016.

M/S/U (E. LUCAS, S. CIRCLE to adjourn at 4:30 p.m.)
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated.

II. APPROVAL OF MINUTES

September 22, 2015

Hearing no objections, the minutes of September 22, 2015 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO COURSE APPROVALS

(None)

Course Activity Report

(None)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved:

Two courses (ANAT 125 & PHYSO 101) from the September 8, 2015, meeting that were requesting C-ID approval were conditionally approved pending a modification to course content. The content was modified by the department in CurricUNET.

ANAT 125 Human Anatomy 4
Effective Term: Summer 2016
Rationale: Course content was modified in CurricUNET to reflect C-ID reviewer comments.

PHYSO 101 Introductory Human Physiology 4
Effective Term: Summer 2016
Rationale: Course content was modified in CurricUNET to reflect C-ID reviewer comments.

It was discovered that a few of the DANCE courses approved at the September 8, 2015 meeting as a non-substantial change had the wrong Top Code listed in the CCCCO inventory as well as in Datatel. CurricUNET was correctly showing the Top Code as 1008.00 (Dance). H. Townsend has fixed the DANCE courses in CNET that were in need of the Top Code change to 1008.00. Because of the change to the Top Code, these courses are being submitted to the CCCCO as a substantial change instead of non-substantial.

DANCE 111 Modern Dance 1 1
CCCCO Proposal Type: Substantial Change
Effective Term: Upon CCCCO Approval (Requesting Summer 2016)
Rationale: Course was approved at the 9/8/2015 meeting as a non-substantial change. Course needs a Top Code change in the CCCCO inventory to 1008.00 to match what is listed in CNET.

DANCE 112 Modern Dance 2 1
CCCCO Proposal Type: Substantial Change
Effective Term: Upon CCCCO Approval (Requesting Summer 2016)
Rationale: Course was approved at the 9/8/2015 meeting as a non-substantial change. Course needs a Top Code change in the CCCCO inventory to 1008.00 to match what is listed in CNET.

DANCE 113 Modern Dance 3 1
CCCCO Proposal Type: Substantial Change
Effective Term: Upon CCCCO Approval (Requesting Summer 2016)
Rationale: Course was approved at the 9/8/2015 meeting as a non-substantial change. Course needs a Top Code change in the CCCCO inventory to 1008.00 to match what is listed in CNET.

DANCE 121 Ballet 1 1
CCCCO Proposal Type: Substantial Change
Effective Term: Upon CCCCO Approval (Requesting Summer 2016)
Rationale: Course was approved at the 9/8/2015 meeting as a non-substantial change. Course needs a Top Code change in CNET and in the CCCCO inventory to 1008.00.
DANCE 141  Hip Hop  1  
**CCCCO Proposal Type:** Substantial Change  
**Effective Term:** Upon CCCCO Approval (Requesting Summer 2016)  
**MODIFY:** Top Code  
**Rationale:** Course was approved at the 9/8/2015 meeting as a non-substantial change. Course needs a Top Code change in CNET and in the CCCCO inventory to 1008.00.

*It was discovered that three PEVW courses approved at the September 22, 2015 meeting were in need of a limitation on enrollment (LOE). The LOE was added in CurricUNET.*

PEVW 120  Women’s Varsity Softball  3  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Hours, outcomes, objectives, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course was approved at 9/22/15 meeting. After approval, the faculty author realized a limitation on enrollment should have been added since this is an intercollegiate competition and the student must demonstrate certain athletic skills.

PEVW 123  Women’s Varsity Soccer  3  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Hours, outcomes, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course was approved at 9/22/15 meeting. After approval, the faculty author realized a limitation on enrollment should have been added since this is an intercollegiate competition and the student must demonstrate certain athletic skills.

PEVW 140  Women’s Varsity Volleyball  3  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation  
**Rationale:** Course was approved at 9/22/15 meeting. After approval, the faculty author realized a limitation on enrollment should have been added since this is an intercollegiate competition and the student must demonstrate certain athletic skills.

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

**UNIT**

ADJU 349ABCD  Work Experience - Admin of Justice  1-4  
**CCCCO Proposal Type:** Inactivation  
**Effective:** Summer 2016  
**INACTIVATE**  
**Rationale:** This course is not being offered.  
**Program Impact:** Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (E. LUCAS, E. MAKI) to INACTIVATE ADJU 349ABCD**
### CMPGR 265
Multimedia on the World Wide Web  
**CCCO Proposal Type:** Inactivation  
**Effective:** Summer 2016  
**INACTIVATE:**  
**Rationale:** Course has not been taught for several years. The inactivation of this course will help to remove the course from the 2016-2017 catalog.  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (E. LUCAS, E. MAKI) to INACTIVATE CMPGR 265**

### ENGL 108
Creative Writing: Autobiography  
**CCCO Proposal Type:** Inactivation  
**Effective:** Summer 2016  
**INACTIVATE:**  
**Rationale:** We have a new course, English 111 Creative Writing: Creative Nonfiction which replaces Creative Writing: Autobiography.  
**Program Impact:**  
- English AA-T Degree  
**M/S/U (E. LUCAS, E. MAKI) to INACTIVATE ENGL 108**

### MODIFICATIONS:

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<th>Course Title</th>
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<th>Action</th>
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<td>BIO 114</td>
<td>General Ecology</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>MODIFY</td>
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<td></td>
<td><strong>DE modalities, description, outcomes, objectives, methods of instruction, textbooks</strong></td>
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<td></td>
<td><strong>Rationale:</strong> Course update is proposed for periodic review, with textbook update and distance education request.</td>
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<td><strong>Enrollment Restrictions:</strong> Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.</td>
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|             | **Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- MJC-GE Pattern A.A. Degree Major |
<p>|             | <strong>M/S/U (E. LUCAS, E. MAKI) to MODIFY BIO 114</strong> |
|             | <strong>M/S/U (E. LUCAS, E. MAKI) to MAINTAIN REQUISITES for BIO 114</strong> |
|             | <strong>M/S/U (S. CIRCLE, J. BEEBE) to ADOPT DE for BIO 114</strong> |
|             | <strong>M/S/U (M. GARCIA, S. CIRCLE) to MAINTAIN PLACEMENT of BIO 114 on GE PATTERN(S)</strong> |</p>
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<td>- CSU General Education Pattern Certificate of Achievement</td>
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<td>- General Studies, Emphasis in Natural Sciences A.A. Degree</td>
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<td>BIO 140</td>
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<td>Field Trip, outcomes, objectives, content, typical assignments, methods of instruction, textbooks</td>
<td>Course update is proposed for periodic review.</td>
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<td>Maintaining: Mixed modalities/hybrid</td>
<td>(none)</td>
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<td>ELTEC 265</td>
<td>Troubleshooting Techniques</td>
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<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>Description, outcomes, content, typical assignments, methods of instruction</td>
<td>Course is being reviewed and updates have been made to course content, student learning objectives and methods of instruction.</td>
<td>(none)</td>
<td>(none)</td>
<td>(none)</td>
<td>Transfers to CSU</td>
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</table>
HUMSR 116  
**Drugs and Alcohol in Society**

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Spring 2016  
**Expedited**

**Rationale for Expedited Approval:** This course is one of the licensing requirements for the California Association of Alcohol and Drug Educators. Course is scheduled to be offered online in spring 2016.

**MODIFY:** Enrollment restrictions, DE modalities, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being updated for compliance, and to request distance education.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

**Distance Education Status:** Requesting: Mixed Modalities/ Hybrid, Online

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU, (CC: PSYCH 35)

**C-ID Status:** (none)

**General Education Status:** (none)

**Program Impact:**
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- Human Services Certificate of Achievement
- Human Services A.A. Degree
- Human Services/ Chemical Dependency Counseling A.A. Degree Major

**M/S/U (E. LUCAS, E. MAKI) to MODIFY HUMSR 116**

**M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for HUMSR 116**

**M/S/U (S. CIRCLE, J. BEEBE) to ADOPT DE for HUMSR 116**

**M/S/U (C. MULDER, S. CIRCLE) to EXPEDITE MODIFICATIONS of HUMSR 116**

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IIS 20  
**Math Strategies for Disabled Students**

**CCCCO Proposal Type:** Substantial Change

**Effective:** Summer 2016

**MODIFY:** Units, hours, outcomes, content, methods of evaluation, textbooks

**Rationale:** The course is being modified to address unit value change, textbook updates, formative evaluation modification, and revision of course learning outcomes.

**Enrollment Restrictions:** (none)

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Not transferable

**C-ID Status:** (none)

**General Education Status:** (none)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**IIS 20 pulled for discussion by R. Cranley** due to concerns regarding limitations on enrollment, discipline, appropriate work load for course units and time required. B. Adams and representative will work with the faculty author to resolve the issues.

**Withdrawn on behalf of L. CORDOVA by division representative M. GARCIA**
### MUSG 112

**The Music of the Beatles**

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Summer 2016

**MODIFY:** Outcomes

**Rationale:** This course is being updated for periodic review.

**Enrollment Restrictions:** (none)

**Distance Education Status:** Maintaining: Online

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (none)

**General Education Status:** (none)

**Program Impact:**
- Recording Arts Skills Recognition Award

*M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSG 112*

*M/S/U (S. CIRCLE, J. BEEBE) to MAINTAIN DE for MUSG 112*

### PE 104

**Wrestling Theory**

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Summer 2016

**MODIFY:** Outcomes, typical assignments

**Rationale:** Periodic review and update to meet current curriculum standards.

**Enrollment Restrictions:** (none)

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfer to CSU and UC

**C-ID Status:** (none)

**General Education Status:** (none)

**Program Impact:**
- Physical Education A.A. Degree

*M/S/U (E. LUCAS, E. MAKI) to MODIFY PE 104*

### PE 106

**Offensive Baseball Theory**

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Summer 2016

**MODIFY:** Field trips, grading, DE modalities, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks

**Rationale:** Periodic review and update to meet current curriculum standards. Distance education added as a teaching option.

**Enrollment Restrictions:** (none)

**Distance Education Status:** Requesting: Mixed modalities/hybrid course

**Materials Fee Status:** (none)

**Articulation Status:** Transfer to CSU and UC

**C-ID Status:** (none)

**General Education Status:** (none)

**Program Impact:**
- Physical Education A.A. Degree

*M/S/U (E. LUCAS, E. MAKI) to MODIFY PE 106*

E. Lucas requests that "Instructor evaluation of" be added to item 2. under Formative Evaluation and item 1. under Summative Evaluation. B. Adams updated the Course Outline of Record with the approval of the committee.

*M/S/U (S. CIRCLE, J. BEEBE) to ADOPT DE for PE 106*
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<th>Modify</th>
<th>Rationale</th>
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<td>Defensive Baseball Theory</td>
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<td>Periodic review and update to meet current curriculum standards. Distance education added as a teaching option.</td>
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<td>PE 110</td>
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Rev.10/28/2015 12:33 PM
Curriculum Committee Minutes – October 13, 2015
### PEVM 100

**Varsity Baseball**

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<td><strong>MODIFY:</strong> Enrollment restrictions, hours, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
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<td><strong>Rationale:</strong> Periodic review and update to meet current curriculum standards.</td>
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<td><strong>Enrollment Restrictions:</strong> Requesting: (L) Enrollment limited to students who successfully pass a tryout.</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td><strong>M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVM 100</strong></td>
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<td><strong>M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVM 100</strong></td>
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<td><strong>M/S/U (C. MULDER, E. LUCAS) to MAINTAIN PLACEMENT of PEVM 100 on ACTIVITIES</strong></td>
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### PEVM 105

**Men's Varsity Basketball - Fall**

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<td><strong>Rationale:</strong> Periodic review and update to meet current curriculum standards.</td>
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<td><strong>Enrollment Restrictions:</strong> Requesting: (L) Enrollment limited to students who successfully pass a tryout.</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td>- Physical Education A.A. Degree</td>
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<tr>
<td><strong>M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVM 105</strong></td>
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<tr>
<td><strong>M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVM 105</strong></td>
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<td><strong>M/S/U (C. MULDER, E. LUCAS) to MAINTAIN PLACEMENT of PEVM 105 on ACTIVITIES</strong></td>
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### PEVM 106

**Men's Varsity Basketball - Spring**

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<td><strong>MODIFY:</strong> Units, hours, enrollment restrictions, outcomes, typical assignments</td>
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<td><strong>Rationale:</strong> Periodic review and update to meet current curriculum standards. Unit value has been dropped from 1.5 to 1.</td>
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<td><strong>General Education Status:</strong> Approved for: (MJC Activities)</td>
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<td><strong>Program Impact:</strong></td>
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<td>- Physical Education A.A. Degree</td>
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<td><strong>M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVM 106</strong></td>
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<td><strong>M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for PEVM 106</strong></td>
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### PEVM 120

**Men's Varsity Golf**

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<td><strong>Rationale:</strong></td>
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<td><strong>Program Impact:</strong></td>
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**M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVM 120**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVM 120**

**M/S/U (C. MULDER, E. LUCAS) to MAINTAIN PLACEMENT of PEVM 120 on ACTIVITIES**

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### PEVM 125

**Men's Varsity Swimming and Diving**

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<td>Hours, enrollment restrictions, outcomes, typical assignments, methods of evaluation, textbooks</td>
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**M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVM 125**

**M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for PEVM 125**

**M/S/U (C. MULDER, E. LUCAS) to MAINTAIN PLACEMENT of PEVM 125 on ACTIVITIES**

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### PEVM 140

**Men's Varsity Water Polo**

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**M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVM 140**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVM 140**

**M/S/U (C. MULDER, E. LUCAS) to MAINTAIN PLACEMENT of PEVM 140 on ACTIVITIES**
PEVM 145

Varsity Wrestling

**CCCGO Proposal Type:** Non-Substantial Change
**Effective:** Summer 2016
**MODIFY:** Enrollment restrictions, hours, outcomes, methods of instruction, methods of evaluation, textbooks

**Rationale:** Periodic review and update to meet current curriculum standards.
**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who successfully pass a tryout.

**Distance Education Status:** (none)
**Materials Fee Status:** (none)
**Articulation Status:** Transfer to CSU and UC
**C-ID Status:** (none)
**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**
- Physical Education A.A. Degree

**M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVM 145**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVM 145**

**M/S/U (C. MULDER, E. LUCAS) to MAINTAIN PLACEMENT of PEVM 145 on ACTIVITIES**

PEVW 101

Women's Varsity Basketball - Spring

**CCCGO Proposal Type:** Substantial Change
**Effective:** Summer 2016
**MODIFY:** Units, hours, enrollment restrictions, outcomes, objectives, methods of instruction, textbooks

**Rationale:** Periodic review and update to meet current curriculum standards. Unit value has been dropped from 1.5 to 1.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEVW 100. Requesting: (L) Enrollment limited to students who successfully pass a tryout.

**Distance Education Status:** (none)
**Materials Fee Status:** (none)
**Articulation Status:** Transfer to CSU and UC
**C-ID Status:** (none)
**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**
- Physical Education A.A. Degree

**M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVW 101**

**M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for PEVW 101**

**M/S/U (C. MULDER, E. LUCAS) to MAINTAIN PLACEMENT of PEVW 101 on ACTIVITIES**
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<td>Periodic review and update to address CLOs, objectives, content, methods of instruction, methods of evaluation, and assignments.</td>
<td>(none)</td>
<td>(none)</td>
<td>Transfer to CSU and UC</td>
<td>(none)</td>
<td>Approved for: (MJC Activities)</td>
<td>- Kinesiology AA-T Degree</td>
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<td>M/S/U (E. LUCAS, E. MAKI) to MODIFY PEW 192</td>
<td>M/S/U (C. MULDER, E. LUCAS) to MAINTAIN PLACEMENT of PEW 192 on ACTIVITIES</td>
<td></td>
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</tbody>
</table>
RSCR 222  Cardiopulmonary Anatomy and Physiology

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2016

**MODIFY:** Title, outcomes, typical assignments, methods of evaluation, textbooks

**Rationale:** Updating for course compliance and to adhere to curriculum review matrix.

Modifications have been made to course title, typical assignments, methods of evaluation, and textbooks.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ANAT 125 and PHYSO 101

Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete Anatomy & Physiology 150. Requesting: (P) Satisfactory completion of AP 150 or ANAT 125 and PHYSO 101.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfer to CSU

C-ID Status: (none)

**General Education Status:** (none)

**Program Impact:**

- Respiratory Care A.S. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY RSCR 222

M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for RSCR 222

RSCR 224  Respiratory Care Theory 2

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2016

**MODIFY:** Hours, outcomes, objectives, content, typical assignments, textbooks

**Rationale:** Updating for course compliance and to adhere to curriculum review matrix.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of RSCR 220; Maintaining: (C) Concurrent enrollment in RSCR 222 and RSCR 232.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfer to CSU

C-ID Status: (none)

**General Education Status:** (none)

**Program Impact:**

- Respiratory Care A.S. Degree

RSCR 224 withdrawn before the meeting by Curriculum Co-chair B. Adams because course was returned from technical review for edits and had not been returned by author before meeting, thereby removing it from the agenda for consideration.
RSCR 244  
**Neonatal-Pediatric Respiratory Care**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2016  
**MODIFY:** Hours, description, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Updating for course compliance and to adhere to curriculum review matrix. Modifications have been made to course description, methods of instruction, methods of evaluation, content, assignments, and textbook.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of RSCR 240 and RSCR 242.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfer to CSU  
**C-ID Status:** (none)  
**General Education Status:** (none)  
**Program Impact:**  
- Respiratory Care A.S. Degree  
**M/S/U (E. LUCAS, E. MAKI) to MODIFY RSCR 244**  
**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for RSCR 244**

**NEW COURSES:**

ANTHR 155  
**Anthropological Field Studies of Channel Islands**  
**CCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval  
**ADOPT:**  
**Rationale:** This course fits in the series of Anthropological Field Studies courses currently in our catalog, and offers students the chance to experience a unique location in California: the Channel Islands off of southern California. The islands are a great place to learn about Anthropology, since the archaeology is visible on the ground surface, and there are field stations (run by US Santa Barbara or CSU Channel Islands, but available for our use) where the class can lodge, be trained in field techniques, and learn from local researchers who are on the islands to do their own research. It is a wonderful opportunity for an anthropology-in-action course, and expands our field studies courses to include the study of our own state.  
**Enrollment Restrictions:** (none)  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Requesting: CSU  
**General Education Status:** (none)  
**Program Impact:**  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**ANTHR 155 pulled for discussion by S. Circle** due to concerns that the Course Learning Outcomes (CLOs) and Course Objectives were the same. P. Mendez noted that the CLOs should be more summarized. B. Adams will confer with S. Kerr to modify the CLOs. The committee agreed with the notification of changes being noted on the next Curriculum Committee’s meeting agenda.  
**M/S/U (N. SILL, M. GARCIA) to ADOPT ANTHR 155**
BIO 155

Biological Field Studies of the Channel Islands

CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: This course is a field study to a natural laboratory of island biogeography for the study of factors affecting species diversity.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have completed any college level biology, zoology, botany, or ecology course.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU
General Education Status: (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, E. MAKI) to ADOPT BIO 155

FDNTR 220

Principles of Foods with Lab

CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: This course will be the second Nutrition course required for the proposed A.S.-T. in Nutrition and Dietetics. Requesting: C-ID NUTR 120.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of FDNTR 219; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (none)
Articulation Status: Requesting: CSU
C-ID Status: Requesting: (C-ID NUTR 120)
General Education Status: (none)
Program Impact:
- Nutrition and Dietetics A.S.-T degree (in process)

FDNTR 220 pulled for discussion by S. Circle due to concerns that the Course Content and Lab Activities were the same. B. Adams noted that the Course Identification Numbering System (C-ID) had the same arrangement and referred to the added statement “The content covered in the lecture will be applied in the lab setting.”
E. Lucas commented on the one CLO that was listed for the course. After some discussion, the committee concluded that one CLO was suitable for FDNTR 220.

M/S/U (L. STEPHAN, E. MAKI) to ADOPT FDNTR 220
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for FDNTR 220
M/S/U (S. CIRCLE, J. BEEBE) to ADOPT DE for FDNTR 220
HUMAN 196  Humanities Special Topics: Social Justice  3
CCCOC Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: This course is being created to meet the new standard for special topic courses, with defined content but without repetition. Creation of this course fulfills a promise made to get the NEH grant “Common Ground”.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility and have satisfactorily completed HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU and UC
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (E. LUCAS, E. MAKI) to ADOPT HUMAN 196

S. Circle questioned R. Cranley’s technical review comment regarding University of California (UC) transferability of “Special Topics” courses. R. Cranley clarified that the UC will grant approval of a Special Topics course with a note that evaluation of the student’s transcripts will be done once the student transfers.

M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for HUMAN 196

PEVM 136XABC  Training and Conditioning for Track and Field  0.5-3
CCCOC Proposal Type: New Credit Course
Effective: Upon CCCCO approval Expedited! (Requesting Spring 2016)
Rationale for Expedited Approval: With the removal of repeatability from Physical Education courses, Athletics is being required to develop courses following the CCCAA guidelines to allow student athletes to train and condition for their competitive season.
ADOPT:
Rationale: To meet current standards for California Community College Athletic Association Eligibility.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who successfully pass a tryout.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Requesting: CSU and UC
General Education Status: Requesting: (MJC Activities)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (E. LUCAS, E. MAKI) to ADOPT PEVM 136XABC
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVM 136XABC
M/S/U (C. MULDER, E. LUCAS) to REQUEST PLACEMENT of PEVM 136XABC on ACTIVITIES
M/S/U (C. MULDER, S. CIRCLE) to EXPEDITE ADOPTION of PEVM 136XABC
PEVM 146XABC  Training and Conditioning for Wrestling  0.5-3

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval (Requesting Spring 2016)

**Rationale for Expedited Approval:** In order for off-season training and conditioning, the CCCAA mandates that student athletes be enrolled in an athletic training and conditioning course. This course will meet that mandate for the Wrestling Program.

**ADOPT:**

**Rationale:** With the removal of repeatability from Physical Education courses, Athletics is being required to develop courses following the California Community College Athletic Association guidelines to allow student athletes to train and condition for their competitive season.

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who successfully pass a tryout.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Requesting: CSU and UC

**General Education Status:** Requesting: (MJC Activities)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

**M/S/U (E. LUCAS, E. MAKI) to ADOPT PEVM 146XABC**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVM 146XABC**

**M/S/U (C. MULDER, E. LUCAS) to REQUEST PLACEMENT of PEVM 146XABC on ACTIVITIES**

**M/S/U (C. MULDER, S. CIRCLE) to EXPEDITE ADOPTION of PEVM 146XABC**

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**DE (DISTANCE EDUCATION) ONLY PROPOSALS**

**CLDDV 173  Autism: Overview and Treatment  3**

**Effective:** Spring 2016 (Expedited)

**Rationale for Expedited Approval:** Course is proposed to be offered online beginning Spring 2016.

**MODIFY:** DE modalities only

**Rationale:** See rationale for expedited approval.

**Distance Education Status:** Requesting: Online

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (S. CIRCLE, J. BEEBE) to ADOPT DE for CLDDV 173**

**M/S/U (C. MULDER, S. CIRCLE) to EXPEDITE DE MODALITIES for CLDDV 173**

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**VI. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

(None)

**CCCCO Approvals: Programs**

(None)

**Program learning outcomes for the following programs were modified in CurricUNET**

(None)
VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT:

DANCE PROGRAM
A.A.: Dance
 проект

ADOPT:

Program learning outcomes, required courses, electives, total units

Effective: Upon CCCCO approval

Rationale: The Modesto Junior College Dance Department offers a comprehensive foundation in the theory, history, technique, and art of dance to students seeking a degree to transfer or dance training and enrichment. The department offers a structured program of dance study in the areas of core techniques, historical and contemporary styles, choreography, performance, and dance history. Students have the opportunity to demonstrate their abilities through technical, interpretive, and expressive dance, as well as public performances. Students qualify to pursue a variety of dance-related careers and advanced degree options. Degrees. Upon completing the course requirements for this major, the successful student will earn an Associate in Arts Degree in Dance. The transfer program offers a variety of courses in dance technique in the areas of jazz dance, ballet, modern dance and choreography. Students also have the opportunity to perform in a public departmental dance production each semester and in an informal dance showing each school year. The AA Dance degree is designed for students planning to transfer to four-year colleges and universities. In general, the components of the degree meet requirements for majors in the Fine and Performing Arts. The degree is designed to prepare students to meet the admission criteria for programs such as a Bachelor of Fine or Performing Arts which may require performance, technique, dance history, and a choreography requirement. Award originally came through for approval October 23, 2012 but was never submitted to the state because the department was in the process of converting the THETR/PEC courses to the new DANCE discipline. The degree is now coming back through as an adoption again with the recently approved DANCE courses.

M/S/U (E. LUCAS, J. BEEBE) to ADOPT A.A.: Dance

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active--Inactive Status (Formerly the CCC-511)

MODIFICATIONS:

UNITS

MODIFY:

GENERAL STUDIES PROGRAM
A.A. Degree: General Studies, Emphasis in Natural Sciences

MODIFY: Required courses

Effective: Summer 2016

Rationale: Award has been updated to reflect unit changes to ANAT and PHYS courses.

M/S/U (E. LUCAS, J. BEEBE) to MODIFY A.A. Degree: General Studies, Emphasis in Natural Sciences

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MODIFY:

**HUMANITIES PROGRAM**

A.A. Degree: University Preparation, Emphasis in Humanities  18-20

**MODIFY:** Required courses, elective courses, units

**Effective:** Summer 2016

**Rationale:** Revisions are being made to the degree to add the new courses HUMAN 196, HUMAN 197 and HUMAN 198, and to reflect recent changes to the THETR 123 and THETR 194, which are now COMM 123 and DANCE 102.

*M/S/U (E. LUCAS, J. BEEBE) to MODIFY A.A. Degree: University Preparation, Emphasis in Humanities*

**INDUSTRIAL ELECTRONICS PROGRAM**

Certificate of Achievement: Industrial Electronics 33.5-34.5 (Previously 30)

**MODIFY:** Program learning outcomes, program requirements, required courses, elective courses, units

**Effective:** Summer 2016

**Rationale:** After a faculty evaluation of the Electronics Program, we are recommending updates to clearly identify pathways for students majoring in Industrial Electronics that emphasize the automation and control needs of industry. This will complement the recent Electrician Program approved that supports traditional electrician preparation.

*M/S/U (E. LUCAS, J. BEEBE) to MODIFY Certificate of Achievement: Industrial Electronics*

R. Cranley, noted that the Certificate of Achievement and A.S. Degree in Industrial Electronics had the same total units and asked if Industrial Electronics had the equivalent of a governing board. P. Mendez explained that the Industrial Electronics trade does not have a governing entity. He added that the approach used by Career and Technical Education (CTE) for certificates and degrees is to separate them by the General Education courses, which are not a part of the certificate but are included for the CTE degree.

**INACTIVATIONS:**

**INACTIVATE:**

**AUTOMOTIVE TECHNOLOGY PROGRAM**

Certificate of Achievement: Automotive Maintenance 29.5-30.5

**INACTIVATE:** Effective: Summer 2016

**Rationale:** This certificate has been replaced by a newly approved series of automotive certificates to provide more student options.

*M/S/U (E. LUCAS, J. BEEBE) to INACTIVATE Certificate of Achievement: Automotive Maintenance*

**INACTIVATE:**

Certificate of Achievement: Automotive Technician 33.5-34.5

**INACTIVATE:** Effective: Summer 2016

**Rationale:** This certificate has been replaced by a newly approved series of automotive certificates to provide more student options.

*M/S/U (E. LUCAS, J. BEEBE) to INACTIVATE Certificate of Achievement: Automotive Technician*

**Program Changes that do not require Chancellor's Office Notification/Application for Approval**

(None)
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  
   B. Adams
   B. Adams reported that the Ag workshop on September 25, 2015 was a success and she would continue working with M. Boyd to complete the 3 ADTs in Agriculture.

2. Articulation: C-ID, C-ID Newsletter  
   R. Cranley
   R. Cranley noted that two more C-IDs have been approved since our last meeting. R. Cranley referred to the linked newsletter in regard to the upcoming October 17, 2015 Discipline Input Group (DIG) meeting. Welding Technology has been added along with Office Technology/Office Computer Application for those interested in participating in the discussion.

3. CurricUNET Implementation/Issues  
   B. Adams/H. Townsend
   H. Townsend reported that the ADJU 111 test issue that was showing on a few Course Summary Reports has been fixed and there are eight tickets currently in the queue for processing.

4. Outcomes Assessment Workgroup (OAW)  
   C. Redwing/P. Mendez
   C. Redwing reported N. Gopal was appointed OAW Chair by the Academic Senate and also gave a general Academic Senate report covering:
   - Joint Resolution Supporting Adoption of Canvas as the Course Management System for YCCD.
   - The Academic Senate resolves to support the establishment of an Institutional Review Board at Modesto Junior College.
   - The elimination of bottled water in the Academic Senate.
   - Program discontinuance, reduction, revitalization, and creation proposals will be discussed in Academic Senate, which will directly affect the Curriculum Committee. C. Redwing noted that he would like to add this item to the November 10, 2015 Curriculum Committee agenda.

   B. Thames reported that A. Gopal introduced herself and talked about goals for the OAW.

   B. Adams questioned the conversion of CLOs to the new eLumens system and discussion ensued. It was noted that the CLO Update Only feature in CurricUNET will be active and still utilized by all faculty who just want to update their CLOs only. CLOs will remain in CurricUNET and all updates to CLOs after they are approved by the Curriculum Committee will be manually entered into the new eLumen system by the Instruction Office staff.

   It was discussed that the outcomes assessment data portion in CNET will be moving fully over to the new eLumen system. The CLO Update Only proposal will remain “as is” in CNET. Because CLO statements will be updated in CNET only, it was decided that all updates will need to be placed on Curriculum Committee agendas as Consent Agenda items for final approval before they are activated in CNET and placed into PiratesNET. B. Adams noted that she is scheduled to meet with N. Gopal and E. Kerr to develop a flow chart/process for the conversion of learning outcomes assessments from CNET to eLumen and to determine how to ensure updated CLOs are input into eLumen.

   C. Redwing issued a general invitation to join the Ag Department’s tour of the MJC Farm on October 14, 2015.

   B. Adams proposed adding as a line item “Academic Senate Report” to Standing Reports on the next agenda.

5. Adult Education  
   P. Mendez
   P. Mendez noted that information is in process of being collected for the state to access available Adult Education funds. The Consortium attended training on the Brown Act. The next meeting is scheduled for November 9, 2015.
X. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process**  
   B. Adams  
   B. Adams restated that at the last meeting it was determined that the Curriculum Review Process will be left as Unfinished Business with the understanding that it will be looked at in more detail once Basic Skills C-IDs are finalized. S. Circle reported that the first C-ID review meeting will be October 14, 2015 to start reviewing the approximately 90-100 pages of comments.

2. **Lecture/Lab Guiding Principles**  
   B. Adams  
   B. Adams noted that the sub-committee (E. Maki, J. Beebe, S. Berger, and M. Boyd) met October 6, 2015. B. Adams conveyed that the sub-committee is starting with some basics guidelines and examples, identifying courses that align with C-ID descriptors that have a lab component identified in the title, courses that show designated lab unit values, courses that show different lab activities identified in the descriptor, courses required to have lab for Articulation purposes, and courses with health and safety issues involved. The sub-committee is also looking at CSU-GE B3 and IGETC 5C and reviewer guidelines regarding lab activities for physical and natural sciences. A variety of source information was conveyed. B. Adams noted that the sub-committee would meet again on October 20 to continue to work on the document with the goal to establish some consistency, by creating guidelines for course review that will also allow for the individual course dynamics. B. Adams added that if anyone is interested in attending the next meeting, it will be held from 2:30 p.m. to 4:30 p.m. in the new CAT Building, room 262.

Informational Items

(Nothing)

XI. NEW BUSINESS

Action Items

1. (Nothing)  
   B. Adams

Informational Items

1. **Distance Education Approvals and Scheduling**  
   B. Adams/H. Townsend

   H. Townsend informed the committee that P. Wallace supplies a list each semester of courses that are scheduled in Datatel but have not been approved to be offered as online or hybrid by the Curriculum Committee. B. Adams noted that the committee should be aware of this. Some committee members were unaware of this and it was agreed faculty should be checking that Distance Education approvals have been approved before courses are scheduled by the division.

2. **ELIC Program Revision Update**  
   S. Berger

   B. Adams noted that the ELIC Program Revision Update is being postponed to the October 27, 2015 meeting where S. Berger will have a full report.
XII. PUBLIC COMMENT

S. Circle requested input from the Curriculum Committee to include a minimum of eight hours of required tutoring or attendance at critical skills workshops in the library and learning center for the New Accelerated Basic Skills Course. Discussion ensued, questions were asked and answered, and recommendations were provided by the committee.

M/S/U (E. LUCAS, E. MAKI) to adjourn at 4:12 PM
Members Present: B. Adams (Co-chair), J. Beebe, S. Berger, M. Boyd, S. Cassidy, S. Circle, R. Cranley, R. Cripe, H. Duarte, M. Garcia, T. Guy, C. Hudelson, M. Uliana (for P. Mendez), M. Mondragon (ASMJC), N. Sill, J. Steams (President), L. Stephan

Members Absent: F. Banuelos, K. Butler, E. Lucas, E. Maki, C. Mulder, C. Redwing (Co-chair), Science, Mathematics and Engineering Representative (vacant)


I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of October 13, 2015 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROvals

(None)

Course Activity Report

(None)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

ANTHR 155
Anthropological Field Studies of Channel Islands

- Effective: Upon CCCCO approval
- MODIFY CLOs
- Rationale: This course has been approved by the Curriculum Committee (October 13, 2015) with the understanding that the Course Learning Outcomes (CLOs) are modified as follows:
  1. Describe the cultural evolution of the California Channel Islands based on archaeological and ethnographic evidence.
  2. Explain contemporary issues in the context of anthropological concepts.

ANTHR 191
Anthropology of the Colorado Plateau

- Effective: Upon CCCCO approval
- MODIFY CLOs
- Rationale: This course has been approved by the Curriculum Committee (November 4, 2014) The Course Learning Outcomes (CLOs) are being modified to have a consistent format with ANTHR 155 and ANTHR 190 as follows:
  1. Describe the cultural evolution of the American Southwest based on archaeological and ethnographic evidence.
  2. Explain contemporary issues in the context of anthropological concepts.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

EHS 58
Preparatory Floral Design

- CCCCO Proposal Type: Inactivation
- Effective: Summer 2016
- INACTIVATE
- Rationale: Course is being inactivated because it is no longer being offered.
- Program Impact:
  - Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (S. CIRCLE, J. BEEBE) to INACTIVATE EHS 58

NR 215
Wildlife Production

- CCCCO Proposal Type: Inactivation
- Effective: Summer 2016
- INACTIVATE
- Rationale: Course is being inactivated because it is no longer being offered.
- Program Impact:
  - General Studies, Emphasis in Natural Sciences A.A. Degree
  - Recreational Land Management Certificate of Achievement
  - Recreational Land Management A.S. Degree

M/S/U (S. CIRCLE, J. BEEBE) to INACTIVATE NR 215
NR 220  Introductory Forestry  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2016
**INACTIVATE:**
Rationale: Course is being inactivated because it is no longer being offered.
Program Impact:
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree
- Nursery Production Certificate of Achievement
- Recreational Land Management A.S. Degree
- Recreational Land Management Certificate of Achievement
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree
*M/S/U (S. CIRCLE, J. BEEBE) to INACTIVATE NR 220*

NR 224  Forest Mapping and GIS  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2016
**INACTIVATE:**
Rationale: Course is being inactivated because it is no longer being offered.
Program Impact:
- Forestry Technician Certificate of Achievement
- Soil Science A.S. Degree
*M/S/U (S. CIRCLE, J. BEEBE) to INACTIVATE NR 224*

NR 230  Outdoor/Forest Recreation  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2016
**INACTIVATE:**
Rationale: Course is being inactivated because it is no longer being offered.
Program Impact:
- Landscape and Park Maintenance Certificate of Achievement
- Recreational Land Management Certificate of Achievement
- Recreational Land Management A.S. Degree
*M/S/U (S. CIRCLE, J. BEEBE) to INACTIVATE NR 230*

NR 376  Forestry Technology  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2016
**INACTIVATE:**
Rationale: Course is being inactivated because it is no longer being offered.
Program Impact:
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
*M/S/U (S. CIRCLE, J. BEEBE) to INACTIVATE NR 376*
NR 379  Wildland Fire Control

CCCO Proposal Type: Inactivation
Effective: Summer 2016

INACTIVATE:

Rationale: Course is being inactivated because it is no longer being offered.

Program Impact:
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement
- Forestry Technician Certificate of Achievement
- Recreational Land Management Certificate of Achievement

M/S/U (S. CIRCLE, J. BEEBE) to INACTIVATE NR 379
MODIFICATIONS:

AG 259ABCD
(Previously AG 349ABCD)

Agricultural Work Experience

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016

**MODIFY**: Number, title, description, outcomes, objectives, methods of instruction, methods of evaluation

**Rationale**: Course is being updated for Periodic Review. Modifications have been made to course description, methods of instruction, and methods of evaluation.

**Enrollment Restrictions**: Maintaining: (A) Before enrolling in this course, students are strongly advised to be following an agriculture major course of study.

**Distance Education Status**: (None)

**Materials Fee Status**: (None)

**Articulation Status**: Requesting: CSU

**C-ID Status**: (None)

**General Education Status**: (None)

**Program Impact**:
- Agricultural Science A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- Fruit Science A.S. Degree
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement
- Landscape Design Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate of Achievement
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Recreational Land Management A.S. Degree
- Recreational Land Management Certificate of Achievement
- Soil Science A.S. Degree

**Ag 259ABCD pulled for discussion by S. Circle** who questioned the 1-4 units. M. Boyd explained that work experience units are based on the number of hours worked and that in the vocational area work experience is required in the field of study that they are getting their A.S. degree. B. Adams referred to the course description that states, “Students must work 75 hours for each unit of paid work experience credit. If a student is performing non-paid volunteer work, one unit may be earned for each 60 hours of training.” She noted that work experience hours are mandated by the state. T. Guy requested that under Methods of Instruction the first statement be modified to read “Individual conferences with student, employer, and instructor”. M. Boyd agreed to the modification.

**M/S/U (M. BOYD, M. GARCIA) to MODIFY AG 259ABCD**

**M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for AG 259ABCD**
AGGE 146 Agriculture, Environment and Society

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Summer 2016

**MODIFY:** Outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks

**Rationale:** Course is being updated for periodic review. Modifications have been made to methods of evaluation and methods of instruction. Textbooks have been updated.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D7)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree
- Soil Science A.S. Degree

*AGGE 146 pulled for discussion by C. Hudelson* who questioned if the methodology of the sociology of agriculture should have a social science approach listed in the Course Outline of Record (COR) and if there should be a Course Identification Numbering System (C-ID) attached. M. Boyd spoke regarding the approach noting that the course had already been approved in that area. B. Adams added this course submittal was a course update and the approach may be discipline specific. R. Cranley addressed the C-ID question noting that AGGE 146 may not have a C-ID available and that C-IDs are still being developed.

*M/S/U (M. BOYD, M. GARCIA) to MODIFY AGGE 146*

*M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of AGGE 146 on GE PATTERN(S)*
ANSC 200

Introduction to Animal Science

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016

Rationale: This course is being updated for periodic review and to adhere to curriculum standards. Course is requesting C-ID AG-AS 104.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting: (C-ID AG-AS 104)

General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B2), (IGETC: 5B)

Program Impact:
- Agricultural Science A.S. Degree
- Agriculture Business A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Crop Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Equine Science Certificate of Achievement
- Forestry Technician Certificate of Achievement
- Fruit Science A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree
- Mechanized Agriculture A.S. Degree
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Recreational Land Management Certificate of Achievement
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree
- Veterinary Technician Certificate of Achievement

ANSC 200 pulled for discussion by S. Circle who had concerns regarding the Methods of Evaluation. B. Adams addressed her concerns. S. Circle agreed no changes were necessary.

M/S/U (M. BOYD, S. BERGER) to MODIFY ANSC 200

M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of ANSC 200 on GE PATTERN

ANSC 207

Equine Science

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016

Rationale: This course is being updated for periodic review and to adhere to curriculum standards. Requesting C-ID AG-AS 116L.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting: (C-ID AG-AS 116L)

General Education Status: (None)

Program Impact:
- Agriculture Business A.S. Degree
- Animal Science A.S. Degree
- Equine Science Certificate of Achievement

M/S/U (S. CIRCLE, J. BEEBE) to MODIFY ANSC 207
ANSC 250
Veterinary Physiology, Anatomy, & Terminology
3
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Grading policy, description, objectives, methods of instruction, textbooks
Rationale: This course is being updated for periodic review and to adhere to curriculum standards. Modifications were made to objectives and methods of instruction, and textbook was updated.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Veterinary Technician Certificate of Achievement
M/S/U (S. CIRCLE, J. BEEBE) to MODIFY ANSC 250
M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for ANSC 250

COLSK 100
Foundation for First Year College Success
3
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Discipline, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being proposed to increase the reach of COLSK 100 ten to twentyfold in terms of number of students served. It will accomplish this by expanding the number of faculty that can potentially teach this course to include faculty in any academic discipline in which a masters’ degree is required. Currently, only counseling faculty can teach this course and enrollment has averaged around 110 students per semester over the past four years. The interdisciplinary model will support our access, equity and basic skills institutional efforts.
Enrollment Restrictions: Maintaining; (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and satisfactorily complete READ 82.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC: GUIDE 18)
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: E), (CSU-GE: E)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (S. CIRCLE, J. BEEBE) to MODIFY COLSK 100
M/S/U (J. BEEBE, M. GARCIA) to MAINTAIN REQUISITES for COLSK 100
S. Berger questioned if ENGL 49 students would be successful taking COLSK 100. M. Garcia indicated that the majority of ENGL 49 students are expected to be successful and that a number of ENGL 49 students were expected to enroll.
M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of COLSK 100 on GE PATTERN(S)
### EHS 201
**Plant Identification & Usage 1**

- **CCCCO Proposal Type:** Non-Substantial Change
- **Effective:** Summer 2016
- **Rationale:** Course is being updated for periodic review and to align with C-ID descriptor.
- **Distance Education Status:** (None)
- **Articulation Status:** Transfers to CSU and UC
- **C-ID Status:** Requesting: ([C-ID AG-EH 108L](#))
- **General Education Status:** (None)
- **Program Impact:**
  - Commercial Floristry Technician Certificate of Achievement
  - Environmental Horticultural Science A.S. Degree
  - Landscape Design Certificate of Achievement
  - Landscape and Park Maintenance Certificate of Achievement
  - Nursery Production Certificate of Achievement

**EHS 201 pulled for discussion by S. Circle who had concerns regarding the Methods of Evaluation. Committee addressed her concerns. S. Circle agreed no changes were necessary.**

**M/S/U (M. BOYD, J. BEEBE) to MODIFY EHS 201**

**M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for EHS 201**

### EHS 202
**Plant Identification & Usage 2**

- **CCCCO Proposal Type:** Non-Substantial Change
- **Effective:** Summer 2016
- **Rationale:** Course is being updated for periodic review and to align with C-ID descriptor.
- **Distance Education Status:** (None)
- **Articulation Status:** Transfers to CSU and UC
- **C-ID Status:** Requesting: ([C-ID AG-EH 112L](#))
- **General Education Status:** (None)
- **Program Impact:**
  - Environmental Horticultural Science A.S. Degree
  - Landscape Design Certificate of Achievement
  - Landscape and Park Maintenance Certificate of Achievement
  - Nursery Production Certificate of Achievement

**M/S/U (S. CIRCLE, J. BEEBE) to MODIFY EHS 202**

S. Circle, noted that she looked at the Course Identification Numbering System (C-ID), and the Methods of Evaluation reflect more general categories than typically seen. S. Berger commented that the Lab Content reads more like assignments and does not follow typical content language. B. Adams will confer with D. Pollard to modify the lab content section to align with the C-ID descriptor. The Committee agreed with the stipulation that modifications will be documented on November 10, 2015 Curriculum Committee’s agenda.

**M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for EHS 202**
EHS 278
Landscape Construction and Installation 3
CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated for periodic review. Modifications made to requisites, objectives, assignments, and methods of evaluation.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EHS 210 with a minimum grade of C or better.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Environmental Horticultural Science A.S. Degree
- Landscape Design Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Nursery Production Certificate of Achievement

M/S/U (S. CIRCLE, J. BEEBE) to MODIFY EHS 278
M/S/U (M. GARCIA, S. BERGER) to REMOVE REQUISITES for EHS 278

EHS 280
Principles of Floral Art and Design 3
CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Title, field trip, local requirement, description, outcomes, objectives, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review and to request local requirement of activities.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of: $80.00
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: Requesting: (MJC: Activities)
Program Impact:
- Agricultural Science A.S. Degree
- Agriculture Business A.S. Degree
- Commercial Floristry Technician Certificate of Achievement
- Environmental Horticultural Science A.S. Degree

M/S/U (S. CIRCLE, J. BEEBE) to MODIFY EHS 280
M/S/U (J. BEEBE, R. CRIPE) to MAINTAIN FEE for EHS 280
M/S/U (M. BOYD, S. CIRCLE) to REQUEST PLACEMENT of EHS 280 on ACTIVITIES

M. Garcia questioned the qualification of EHS 280 for placement on MJC: Activities. B. Adams reviewed for the committee the requirements for an “Activities” designation. G. Brumley reported that the class designs floral arrangements which require artistic design and physical activity. T. Guy pointed out the creativity aspect of floral art and design for EHS 280.
**ELTEC 208**

**Fundamentals of Electricity and Electronics**

**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Title, DE modalities, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course to be reviewed for currency and application to certificate, degree and general requirement impacts.  
**Enrollment Restrictions:** Maintaining; (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20.  
**Distance Education Status:** Maintaining: Online; Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** Maintaining fee of $22.50  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** Maintaining; (MJC-GE: A)  

**Program Impact:**  
- Automotive Maintenance Certificate of Achievement  
- Automotive Technician A.S. Degree  
- Computer Electronics A.S. Degree  
- Computer Electronics Certificate of Achievement  
- Computer Network Technician Certificate of Achievement  
- Electrician Certificate of Achievement (in process)  
- Electronics Technology-Computer Electronics Certificate of Achievement  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- Industrial Electronics Certificate of Achievement  
- Industrial Electronics A.S. Degree  
- MJC-GE Pattern A.A. Degree  
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement  

*M/S/U (S. CIRCLE, J. BEEBE) to MODIFY ELTEC 208*  
*M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for ELTEC 208*  
*M/S/U (M. GARCIA, C. HUDELSON) to MODIFY DE for ELTEC 208*  
*M/S/U (J. BEEBE, R. CRIPE) to MAINTAIN FEE for ELTEC 208*  
*M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of ELTEC 208 on GE PATTERN(S)*
ELTEC 212  
Digital Principles and Circuits  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
MODIFIED: Enrollment restrictions, hours, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course updated for content, student learning goals and lab application given certificate and degree needs.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 70 or concurrent enrollment. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208 and satisfactorily complete MATH 70.  
Distance Education Status: (None)  
Materials Fee Status: Maintaining fee of $36.00  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Computer Electronics Certificate of Achievement  
- Computer Electronics A.S. Degree  
- Electrician Certificate of Achievement (in process)  
- Industrial Electronics A.S. Degree  
- Industrial Electronics Certificate of Achievement  
M/S/U (S. CIRCLE, J. BEEBE) to MODIFY ELTEC 212  
M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for ELTEC 212  
M/S/U (J. BEEBE, R. CRIME) to MAINTAIN FEE for ELTEC 212  

ELTEC 223  
Industrial Electrical Components and Control Devices  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
MODIFIED: Enrollment restrictions, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course content is being reviewed to ensure periodic evaluation of course unit level, course content, learning goals and methods of evaluation.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Electrician Certificate of Achievement (in process)  
- Industrial Electronics A.S. Degree  
- Industrial Electronics Certificate of Achievement  
M/S/U (S. CIRCLE, J. BEEBE) to MODIFY ELTEC 223  
M/S/U (M. GARCIA, S. BERGER) to ADOPT REQUISITES for ELTEC 223
### HIST 101

**History of the United States to 1877**

**CCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Enrollment restrictions, objectives, content, methods of instruction, textbooks, requisite skills  
**Rationale:** This course is being updated for periodic review. The advisory has been changed from satisfactory completion of ENGL 101 to satisfactory completion of ENGL 50. Approved for C-ID HIST 130 on 2/10/15.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC: HIST 16)  
**C-ID Status:** Approved for (C-ID HIST 130)  
**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: a - Group a, c - Group c, D6), (IGETC: 4F)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Elementary Teacher Education AA-T Degree  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree

**M/S/U (S. CIRCLE, J. BEEBE) to MODIFY HIST 101**

**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for HIST 101**

**M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for HIST 101**

**M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of HIST 101 on GE PATTERN(S)**

### HIST 102

**History of the United States Since 1865**

**CCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Enrollment restrictions, objectives, content, methods of instruction, textbooks, requisite skills  
**Rationale:** This course is being updated for periodic review. Modifications have been made to content, objectives, and requisites. Textbooks have been updated. Approved for C-ID HIST 140.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC: HIST 17)  
**C-ID Status:** Approved for (C-ID HIST 140)  
**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: a - Group a, c - Group c, D6), (IGETC: 4F)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree

**M/S/U (S. CIRCLE, J. BEEBE) to MODIFY HIST 102**

**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for HIST 102**

**M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for HIST 102**

**M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of HIST 102 on GE PATTERN(S)**
HIST 104  
Western Civilization to 1650  
3  
CCCGO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
MODIFY: Enrollment restrictions, field trips, DE modalities, methods of instruction, textbooks, requisite skills  
Rationale: This course is being updated for periodic review. Requisites and methods of instruction are modified and textbooks are updated. Approved for C-ID HIST 170.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to successfully complete ENGL 50.  
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: Approved for (C-ID HIST 170)  
General Education Status: Approved for: (MJC-GE: B, C), (CSU-GE: C2, D6), (IGETC: 3B, 4F)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  
- Philosophy for Transfer AA-T Degree  
- University Preparation, Emphasis in Humanities A.A. Degree  
M/S/U (S. CIRCLE, J. BEEBE) to MODIFY HIST 104  
M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for HIST 104  
M/S/U (M. GARCIA, C. HUDELSON) to MODIFY DE for HIST 104  
M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of HIST 104 on GE PATTERN(S)  

HIST 106  
World Civilization to the 16th Century  
3  
CCCGO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
MODIFY: Enrollment restrictions, DE modalities, methods of instruction, textbooks, requisite skills  
Rationale: This course is being updated for periodic review.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to successfully complete ENGL 50.  
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC: HIST 13)  
C-ID Status: Requesting: (C-ID HIST 150)  
General Education Status: Approved for: (MJC-GE: B, C), (CSU-GE: C2, D6), (IGETC: 3B, 4F)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- Elementary Teacher Education AA-T Degree  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Humanities A.A. Degree  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  
M/S/U (S. CIRCLE, J. BEEBE) to MODIFY HIST 106  
M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for HIST 106  
M/S/U (M. GARCIA, C. HUDELSON) to MODIFY DE for HIST 106  
M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of HIST 106 on GE PATTERN(S)
### HIST 107

**World Civilization From the 16th Century**

**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Enrollment restrictions, field trips, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** This course is being updated for periodic review. Requisites and methods of instruction have been modified and textbooks are updated. Approved for C-ID HIST 160.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to successfully complete ENGL 50.  
**Distance Education Status:** Maintaining: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC, (CC: HIST 14)  
**C-ID Status:** Approved for: ([C-ID HIST 160](https://example.com))  
**General Education Status:** Approved for: (MJC-GE: B, C), (CSU-GE: C2, D6), (IGETC: 3B, 4F)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Humanities A.A. Degree  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  

**M/S/U (S. CIRCLE, J. BEEBE) to MODIFY HIST 107**  
**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for HIST 107**  
**M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for HIST 107**  
**M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of HIST 107 on GE PATTERN(S)**

### HIST 112

**20th Century America**  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Enrollment restrictions, description, outcomes, objectives, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** This course is being updated for periodic review. Objectives, methods of instruction, and requisites have been modified and textbooks are updated.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to successfully complete ENGL 50.  
**Distance Education Status:** Maintaining: Online, mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D6), (IGETC: 4F)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  

**M/S/U (S. CIRCLE, J. BEEBE) to MODIFY HIST 112**  
**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for HIST 112**  
**M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for HIST 112**  
**M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of HIST 112 on GE PATTERN(S)**
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</thead>
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| HIST 113 | Social and Cultural History of the United States Prior to the 20th Century | 3 | Non-Substantial Change | Summer 2016 | Enrollment restrictions, field trips, description, content, methods of instruction, methods of evaluation, requisite skills | This course is being updated for periodic review. Requisites and methods of instruction have been modified. | Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to be eligible for ENGL 50. | Maintaining: Online | (None) | Transfers to CSU and UC | Approved for: (MJC-GE: B), (CSU-GE: a - Group a, D3, D6), (IGETC: 4C, 4F) | - CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree | (S. CIRCLE, J. BEEBE) | (M. GARCIA, S. BERGER) | (M. GARCIA, C. HUDELSION) | (S. BERGER, M. BOYD) |
| HIST 116 | Women in American History | 3 | Non-Substantial Change | Summer 2016 | Enrollment restrictions, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills | Course is being updated for periodic review. Modifications have been made to requisites and textbooks have been updated. | Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50. | Maintaining: Online, mixed modalities/hybrid | (None) | Transfers to CSU and UC; (CC: HIST 21) | Approved for: (MJC-GE: B), (CSU-GE: D4, D6), (IGETC: 4D, 4F) | - CSU General Education Pattern Certificate of Achievement  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree | (S. CIRCLE, J. BEEBE) | (M. GARCIA, S. BERGER) | (M. GARCIA, C. HUDELSION) | (S. BERGER, M. BOYD) |
HIST 125  History of Mexico 3  
CCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
**MODIFY:** Enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review. Modifications have been made to course description, objectives, methods of instruction, and requisites. Textbooks have been updated.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.  
**Distance Education Status:** Maintaining: Online, mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D6), (IGETC: 4F); Requesting: (CSU-GE: D3), (IGETC: 4C)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  
- Spanish A.A. Degree  
- Spanish AA-T Degree (pending)  

**M/S/U (S. CIRCLE, J. BEEBE) to MODIFY HIST 125**  
**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for HIST 125**  
**M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for HIST 125**  
**M/S/U (S. BERGER, M. BOYD) to MODIFY PLACEMENT of HIST 125 on GE PATTERN(S)**

HIST 129  History of California 3  
CCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
**MODIFY:** Enrollment restrictions, description, content, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review. Modifications have been made to course description, methods of instruction, and requisites. Textbook has been updated.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.  
**Distance Education Status:** Maintaining: Online, mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC: HIST 11)  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D6), (IGETC: 4F)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  

**M/S/U (S. CIRCLE, J. BEEBE) to MODIFY HIST 129**  
**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for HIST 129**  
**M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for HIST 129**  
**M/S/U (S. BERGER, M. BOYD) to MODIFY PLACEMENT of HIST 129 on GE PATTERN(S)**

M. Garcia requested that “Individual Meetings”, “On Campus Orientation Sessions”, and “Group Meetings/Review Sessions” be added to the Distance ED Addendum under Type of Teaching Modalities since it is hybrid. This modification was accepted on behalf of the History department by C. Hudelson and N. Sill. B. Adams will make the modification in CurricUNET.  

**M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of HIST 129 on GE PATTERN(S)**
**HIST 145**  
**History of Latin America**  
**CCCOC Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Enrollment restrictions, description, outcomes, objectives, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review and to adhere to curriculum review matrix. Modifications have been made to course description, requisite, and methods of instruction.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.  
**Distance Education Status:** Maintaining: Online, mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D6), (IGETC: 4F)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  
- Spanish A.A. Degree  
- Spanish AA-T Degree (pending)  
**M/S/U (S. CIRCLE, J. BEEBE) to MODIFY HIST 145**  
**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for HIST 145**  
**M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for HIST 145**  
**M/S/U (S. BERGER, M. BOYD) to MAINTAIN PLACEMENT of HIST 145 on GE PATTERN(S)**

**HUMSR 145ABD**  
**Community Agency Practicum**  
**CCCOC Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY:** Hours, field trips, grading policy, description, outcomes, content, typical assignments, textbooks  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in HUMSR 144.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Chemical Dependency Counseling A.A. Degree  
- Chemical Dependency Counseling Certificate of Achievement (pending)  
- Human Services A.A. Degree  
- Human Services/ Chemical Dependency Counseling A.A. Degree  
- Psychosocial Rehabilitation Skills Recognition Award  
**M/S/U (S. CIRCLE, J. BEEBE) to MODIFY HUMSR 145ABD**  
**M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for HUMSR 145ABD**
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>Modify</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>IIS 20</td>
<td>Math Strategies for Disabled Students</td>
<td>Non-Substantial Change</td>
<td>Summer 2016</td>
<td>Enrollments, hours, outcomes, content, methods of evaluation, textbooks</td>
<td>The course is being updated to reflect modifications to formative evaluation, course learning outcomes and textbooks were updated.</td>
<td>Requesting: (L) Enrollment limited to students formally admitted to the Disability Services program.</td>
<td>(none)</td>
<td>(none)</td>
<td>Not transferable</td>
<td>(none)</td>
<td></td>
</tr>
<tr>
<td>NURSE 115</td>
<td>Introduction for Nursing Majors</td>
<td>Substantial Change</td>
<td>Summer 2016</td>
<td>Units, hours, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
<td>The course content, objectives, typical assignments, methods of instruction, methods of evaluation and textbooks were updated.</td>
<td>Requesting: Mixed modalities/hybrid, online</td>
<td>(none)</td>
<td>(none)</td>
<td>Transfers to CSU</td>
<td>(None)</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
</tbody>
</table>
OFADM 256
Introduction to Word Processing 1
(Previously OFADM 356)
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Number, description, outcomes, objectives, typical assignments, textbooks
Rationale: Course is being proposed for CSU transfer.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
M/S/U (S. CIRCLE, J. BEEBE) to MODIFY OFADM 256
M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for OFADM 256
M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for OFADM 256

OFADM 259
Introduction to Spreadsheet Software 1
(Previously OFADM 359)
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Number, description, outcomes, objectives, textbooks
Rationale: Course is being proposed for CSU transfer.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Accounting Clerk Certificate of Achievement
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Marketing A.S. Degree Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Administration A.A. Degree
- Office Support Certificate of Achievement
- Word Processing Certificate of Achievement
M/S/U (S. CIRCLE, J. BEEBE) to MODIFY OFADM 259
M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for OFADM 259
M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for OFADM 259
OFADM 261
(Previously OFADM 361)

Introduction to Databases

CCCGO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY: Number, enrollment restrictions, description, outcomes, objectives, textbooks

Rationale: Course is being proposed for CSU transfer.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and satisfactorily complete OFADM 356 and satisfactorily complete OFADM 359 and/or satisfactorily complete OFADM 362; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and satisfactorily complete OFADM 256 and/or satisfactorily complete OFADM 259.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Records Management/Data Entry Specialist Certificate of Achievement
- Word Processing Certificate of Achievement

M/S/U (S. CIRCLE, J. BEEBE) to MODIFY OFADM 261
M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for OFADM 261
M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for OFADM 261

OFADM 262
(Previously OFADM 362)

Introduction to Business Presentation Software

CCCGO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY: Number, enrollment restrictions, description, outcomes, objectives, textbooks

Rationale: Course is being proposed for CSU transfer.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353; Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate basic knowledge of computer use and have the ability to keyboard by touch.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Office Administration A.S. Degree
- Office Computer Applications Certificate of Achievement

M/S/U (S. CIRCLE, J. BEEBE) to MODIFY OFADM 262
M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for OFADM 262
M/S/U (M. GARCIA, C. HUDELSON) to MAINTAIN DE for OFADM 262
NEW COURSES:

ANAT 130  Advanced Cadaver Dissection and Anatomical Preparation  1
CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: This course is needed due to the change in legislation rules for how long the college is allowed to keep cadavers before they must be returned to the Willed Body Program.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ANAT 125; Requesting: (L) Enrollment limited to students who receive instructor permission as regulated by the Willed Body Program.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (S. CIRCLE, J. BEEBE) to ADOPT ANAT 130
M/S/U (M. GARCIA, S. BERGER) to ADOPT REQUISITES for ANAT 130

ANTHR 190  International Anthropology Field Studies  3
CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: Because of changes in state policy regarding repeatability of courses, it is necessary to introduce new field courses to emphasize the very different nature of field studies in areas of contrasting anthropology.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ANTHR 190 pulled for discussion by S. Circle who asked if there is a cost to students who sign up for this course. B. Adams pointed out that ANTHR 190 is a field studies course, and fundraisers are often used to help students with finances. Students signing up for this course know that they will be traveling and cost is discussed at an orientation session.

M/S/U (C. HUDELSON, N. SILL) to ADOPT ANTHR 190
LOGST 201 Operations Management and Lean Principles 3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval [Expedited] (Requesting Spring 2016)

Rationale for Expedited Approval: The Logistics and Supply Chain program is being created to respond to the increasing demand for trained workers in the Logistics industry. The program is part of the 4-year CCPT grant which is already in its second year. There is an urgent need to get this program started because it has already been delayed.

ADOPT:
Rationale: This course is part of a new program, Logistics and Supply Chain.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and MATH 20.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU

General Education Status: (None)

Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement (in process)
- Logistics and Supply Chain Management A.S. Degree (in process)

LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 pulled as a block for discussion by M. Garcia who had questions regarding the Methods of Instruction, item 4, Group case study. J. Akpovi approved adding “Instructor-facilitated”. Committee members added questions regarding: What are the CSU comparable courses? Can existing Business/Office Administration courses be utilized? Why did the faculty choose Business as a discipline instead of Transportation? J. Akpovi agreed to change the discipline from Business to Transportation for all LOGST courses. Issues were discussed on the various logistic courses regarding the CLO’s, objectives, method of instruction, and requisite skills.

WITHDRAWN [R. CRIPE, J. BEEBE] LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 were withdrawn by R. CRIPE so modifications could be made based on committee member comments. The courses will be revised and be included on the November 10, 2015 Curriculum Committee agenda.
LOGST 202  
Introduction to Supply Chain Management  3  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval [Expedited] (Requesting Spring 2016)  
Rationale for Expedited Approval: The Logistics and Supply Chain program is being created to respond to the increasing demand for trained workers in the Logistics industry. The program is part of the 4-year CCPT grant which is already in its second year. There is an urgent need to get this program started because it has already been delayed.  
ADOPT:  
Rationale: This course is part of a new program, Logistics and Supply Chain.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and MATH 20.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
General Education Status: (None)  
Program Impact:  
- Logistics And Supply Chain Management Certificate of Achievement (in process)  
- Logistics and Supply Chain Management A.S. Degree (in process)  
LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 pulled as a block for discussion by M. Garcia. See discussion notes on LOGST 201.  
M/S/WITHDRAWN (R. CRIPPE, J. BEEBE) LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 were withdrawn by R. CRIPPE. See comments on LOGST 201.

LOGST 203  
Introduction to Transportation Management  3  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval [Expedited] (Requesting Spring 2016)  
Rationale for Expedited Approval: The Logistics and Supply Chain program is being created to respond to the increasing demand for trained workers in the Logistics industry. The program is part of the 4-year CCPT grant which is already in its second year. There is an urgent need to get this program started because it has already been delayed.  
ADOPT:  
Rationale: This course is part of a new program, Logistics and Supply Chain.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and MATH 20.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
General Education Status: (None)  
Program Impact:  
- Logistics And Supply Chain Management Certificate of Achievement (in process)  
- Logistics and Supply Chain Management A.S. Degree (in process)  
LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 pulled as a block for discussion by M. Garcia. See discussion notes on LOGST 201.  
M/S/WITHDRAWN (R. CRIPPE, J. BEEBE) LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 were withdrawn by R. CRIPPE. See comments on LOGST 201.
LOGST 204  
Supply Chain Information Technologies  
3  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval [Expedited] (Requesting Spring 2016)  
Rationale for Expedited Approval: The Logistics and Supply Chain program is being created to respond to the increasing demand for trained workers in the Logistics industry. The program is part of the 4-year CCPT grant which is already in its second year. There is an urgent need to get this program started because it has already been delayed.  
ADOPT:  
Rationale: This course is part of a new program, Logistics and Supply Chain.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
General Education Status: (None)  
Program Impact:  
- Logistics And Supply Chain Management Certificate of Achievement (in process)  
- Logistics and Supply Chain Management A.S. Degree (in process)  
LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 pulled as a block for discussion by M. Garcia. See discussion notes on LOGST 201.  
M/S/WITHDRAWN (R. CRIPES, J. BEEBE) LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 were withdrawn by R. CRIPES. See comments on LOGST 201.

LOGST 205  
Introduction to Warehouse Management  
3  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval [Expedited] (Requesting Spring 2016)  
Rationale for Expedited Approval: The Logistics and Supply Chain program is being created to respond to the increasing demand for trained workers in the Logistics industry. The program is part of the 4-year CCPT grant which is already in its second year. There is an urgent need to get this program started because it has already been delayed.  
ADOPT:  
Rationale: This course is part of a new program, Logistics and Supply Chain.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and MATH 20.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
General Education Status: (None)  
Program Impact:  
- Logistics And Supply Chain Management Certificate of Achievement (in process)  
- Logistics and Supply Chain Management A.S. Degree (in process)  
LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 pulled as a block for discussion by M. Garcia. See discussion notes on LOGST 201.  
M/S/WITHDRAWN (R. CRIPES, J. BEEBE) LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 were withdrawn by R. CRIPES. See comments on LOGST 201.
LOGST 206

**Introduction to Purchasing and Contracting**  
3

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval (Requesting Spring 2016)

**Rationale for Expedited Approval:** The Logistics and Supply Chain program is being created to respond to the increasing demand for trained workers in the Logistics industry. The program is part of the 4-year CCPT grant which is already in its second year. There is an urgent need to get this program started because it has already been delayed.

**ADOPT:**

**Rationale:** This course is part of a new program, Logistics and Supply Chain.

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and MATH 20.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU

**General Education Status:** (None)

**Program Impact:**
- Logistics And Supply Chain Management Certificate of Achievement (in process)
- Logistics and Supply Chain Management A.S. Degree (in process)

LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 pulled as a block for discussion by M. Garcia.

See discussion notes on LOGST 201.

**M/S/Withdrawn (R. CRIPPE, J. BEEBE) LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 were withdrawn by R. CRIPPE. See comments on LOGST 201.**

LOGST 207

**Introduction to Customer Service**  
3

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval (Requesting Spring 2016)

**Rationale for Expedited Approval:** The Logistics and Supply Chain program is being created to respond to the increasing demand for trained workers in the Logistics industry. The program is part of the 4-year CCPT grant which is already in its second year. There is an urgent need to get this program started because it has already been delayed.

**ADOPT:**

**Rationale:** This course is part of a new program, Logistics and Supply Chain.

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU

**General Education Status:** (None)

**Program Impact:**
- Logistics And Supply Chain Management Certificate of Achievement (in process)
- Logistics and Supply Chain Management A.S. Degree (in process)

LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 pulled as a block for discussion by M. Garcia.

See discussion notes on LOGST 201.

**M/S/Withdrawn (R. CRIPPE, J. BEEBE) LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 were withdrawn by R. CRIPPE. See comments on LOGST 201.**
LOGST 208  Workplace Skills and Career Planning  2

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval [Expedited] (Requesting Spring 2016)

Rationale for Expedited Approval: The Logistics and Supply Chain program is being created to respond to the increasing demand for trained workers in the Logistics industry. The program is part of the 4-year CCPT grant which is already in its second year. There is an urgent need to get this program started because it has already been delayed.

ADOPT:

Rationale: This course is part of a new program, Logistics and Supply Chain.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

General Education Status: (None)

Program Impact:

- Logistics And Supply Chain Management Certificate of Achievement (in process)
- Logistics and Supply Chain Management A.S. Degree (in process)

LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 pulled as a block for discussion by M. Garcia.

See discussion notes on LOGST 201.

M/S/WITHDRAWN (R. CRIPE, J. BEEBE) LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 were withdrawn by R. CRIPE. See comments on LOGST 201.

LOGST 299BD  Logistics Internship  2 or 4

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval

ADOPT:

Rationale: This course is part of a new program, Logistics and Supply Chain.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to consult with the logistics faculty.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

General Education Status: (None)

Program Impact:

- Logistics And Supply Chain Management Certificate of Achievement (in process)
- Logistics Associate Skills Recognition Award (in process)
- Logistics and Supply Chain Management A.S. Degree (in process)

LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 pulled as a block for discussion by M. Garcia.

See discussion notes on LOGST 201.

M/S/WITHDRAWN (R. CRIPE, J. BEEBE) LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 were withdrawn by R. CRIPE. See comments on LOGST 201.
LOGST 300  
Global Logistics Associate  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval

ADOPT:

**Rationale:** This course is part of a new program, Logistics and Supply Chain.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**General Education Status:** (None)

**Program Impact:**
- Logistics Associate Skills Recognition Award (in process)

<LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 299BD, and LOGST 300 pulled as a block for discussion by M. Garcia.

See discussion notes on LOGST 201.

**M/S/WITHDRAWN (R. CRIPE, J. BEEBE) LOGST 201, LOGST 202, LOGST 203, LOGST 204, LOGST 205, LOGST 206, LOGST 207, LOGST 208, LOGST 298BD, and LOGST 300 were withdrawn by R. CRIPE. See comments on LOGST 201.**

LOGST 301  
Lift Truck Operations and Safety Training  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval

ADOPT:

**Rationale:** This course is part of a new program, Logistics and Supply Chain.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**General Education Status:** (None)

**Program Impact:**
- Logistics Associate Skills Recognition Award (in process)

**M/S/U (S. CIRCLE, J. BEEBE) to ADOPT LOGST 301**

DE (DISTANCE EDUCATION) ONLY PROPOSALS

GUIDE 110  
Introduction to College  
**Effective:** Spring 2016  
**Rationale for Expedited Approval:** Faculty are already teaching this course as an online class. We are adding the hybrid option as an alternative for students to promote student success.

**MODIFY**  
**DE modalities only**

**Rationale:** The course is being updated to offer students the hybrid modality. It is also giving the faculty more control by meeting with students face to face.

**Distance Education Status:** Maintaining: Online; Requesting: Mixed modalities/Hybrid

**Program Impact:**
- Human Services Certificate of Achievement

**M/S/U (M. GARCIA, C. HUDelson) to ADOPT DE for GUIDE 110**  
**M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE DE MODALITIES for GUIDE 110**

VI. PROGRAM NOTIFICATION AGENDA

**Program Activity**

(None)
CCCCO Approvals: Programs

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
A.S. Degree: Logistics and Supply Chain Management 30

ADOPT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
Certificate of Achievement: Logistics and Supply Chain Management 30

ADOPT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
A.S. Degree: Logistics and Supply Chain Management
Effective: Upon CCCCO approval
Rationale: This A.S degree is part of the Logistics and Supply Chain Management program, and it is being created to respond to the increasing demand for trained logistics and supply chain workforce in the Central Valley. It is designed to offer students a pathway to advanced education.

A.S. DEGREE: LOGISTICS AND SUPPLY CHAIN MANAGEMENT withdrawn by R. CRIPÉ so the program can be included with the LOGST courses on the November 10, 2015 Curriculum Committee agenda. See comments on LOGST 201.

ADOPT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
Certificate of Achievement: Logistics and Supply Chain Management
Effective: Upon CCCCO approval
Rationale: This certificate program is part of the Logistics and Supply Chain Management program, and it is being created to respond to the increasing demand for trained logistics and supply chain workforce in the Central Valley.

CERTIFICATE OF ACHIEVEMENT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT withdrawn by R. CRIPÉ so the program can be included with the LOGST courses on the November 10, 2015 Curriculum Committee agenda. See comments on LOGST 201.

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS:

MODIFY: ADMINISTRATION OF JUSTICE PROGRAM
A.S. Degree: Administration of Justice 21 (Previously 30)
MODIFY: Program learning outcomes, program requirements, units
Effective: Upon CCCCO Approval
Rationale: The A.S. Degree is being revised to reflect updated PLOs, units, and requirements.

M/S/U (M. BOYD, S. BERGER) to MODIFY A.S. DEGREE: ADMINISTRATION OF JUSTICE
MODIFY:

AGRICULTURE BUSINESS PROGRAM
A.S. Degree: Agriculture Business

MODIFY: Program requirements
Effective: Upon CCCCO Approval

Rationale: Section I: Agriculture Career Courses needed to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

M/S/U (M. BOYD, S. BERGER) to MODIFY A.S. DEGREE: AGRICULTURE BUSINESS

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

ADOPT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
Skills Recognition Award: Logistics Associate

ADOPT

Effective: Summer 2016

Rationale: This skills recognition is part of the Logistics and Supply Chain program, and it is being created to respond to the increasing demand for trained warehouse and distribution center associates in the Central Valley. The program also fills a need in our community for a comprehensive training program for lift truck operators.

SKILLS RECOGNITION AWARD: LOGISTICS ASSOCIATE withdrawn by R. CRIPES so the program can be included with the LOGST courses on the November 10, 2015 Curriculum Committee agenda. See comments on LOGST 201.

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams
   B. Adams forwarded three ADT draft proposals to M. Boyd for review, with the note that the committee should be seeing the AG ADT proposals come through for approval. The AG ADTs need to be submitted to the CCCCO for approval by March 1, 2016.

2. Articulation: C-ID, C-ID Newsletter R. Cranley
   R. Cranley reported that COMM 132 was approved for C-ID. She reported that we have 178 courses with C-ID status with another four courses being submitted after this Curriculum Committee meeting.

   H. Townsend reported that the Enrollment Restriction issue on the Course Report has been fixed.

4. Outcomes Assessment Workgroup (OAW) C. Redwing/P. Mendez
   S. Circle reported that an eLumen training will be held October 28, 2015 (3:00 p.m. – 5:00 p.m.) and October 29, 2015 (1:00 p.m. – 3:00 p.m.) in Founders Hall.

5. Adult Education P. Mendez
   No Report
6. Academic Senate Report
   B. Adams informed the Curriculum Committee that the first reading of Resolution F15-D: Faculty Rights in Regards to Curriculum Design will be reviewed at the October 29, 2015 Academic Senate meeting for those interested in attending.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process
   S. Circle reported that the C-ID review group has completed one C-ID descriptor and will be working on the second and possibly third at the meeting scheduled for Wednesday, October 29, 2015.

2. Lecture/Lab Guiding Principles
   B. Adams reported that the sub-committee will be meeting on Tuesday, November 3, 2015 2:30 p.m. – 4:30 p.m. in Conference Room A on the east campus and anticipates having a draft ready to present to the Curriculum Committee for review at the November 10, 2015 meeting.

Informational Items

(None)

XI. NEW BUSINESS

Action Items

(None)

Informational Items

1. ELIC Program Revision Update
   S. Berger reported that the ELIC Program Committee requested an extension for submitting courses for the following reasons:
   - A welcome center is being established for ESL students which would be helpful to have up and running before the program starts
   - There are assessment and faculty issues to be considered
   - Course outlines are still being worked on
   The projected launch of the ELIC Program is fall 2017 so that it may appear in the 2017/2018 MJC catalog.

2. Curriculum Training
   B. Adams noted that on Wednesday, October 28, 2015 there will be a Curriculum Training/Drop-in session in Yosemite Hall, room 213 for those interested.

XII. PUBLIC COMMENT

J. Stearns reported that the State Chancellor’s office would now expedite all non-substantial changes to credit courses.

M/S/U (R. CRIPPE, J. BEEBE) to adjourn at 4:50 PM
In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

EHS 202  Plant Identification & Usage 2  3
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY: Lab content
Rationale: This course was approved by the Curriculum Committee (October 27, 2015) with the understanding that the lab content section would be modified to align with the C-ID descriptor. The lab content has been modified.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS: UNIT
(None)

MODIFICATIONS/REACTIVATION:

CSCI 223  Spreadsheet Software  3
CCCCO Proposal Type: Non-Substantial Change
Effective: Spring 2016 Expedited!
Rationale for Expedited Approval: Course will be offered as an online class for spring 2016.
MODIFY: Material fee, DE modalities, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: The course needs to be updated for periodic review and online modality is being requested.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete any introductory computer class.
Distance Education Status: Maintaining: Mixed Modalities/Hybrid; Requesting: Online
Materials Fee Status: Removing fee of $2.50
Articulation Status: Transfers to CSU; (CC: CCTIS 30)
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, E. MAKI) to MODIFY CSCI 223
M/S/U (E. MAKI, E. LUCAS) to REMOVE REQUISITES for CSCI 223
M/S/U (P. MENDEZ, E. LUCAS) to MODIFY DE for CSCI 223
M/S/U (M. GARCIA, S. CIRCLE) to REMOVE FEE for CSCI 223
M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE MODIFICATIONS of CSCI 223
HIST 119  
Social and Cultural History of 20th Century America  
3  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2017  
MODIFY: Enrollment restrictions, field trip, description, content, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: This course is being updated for periodic review. Textbooks have been updated.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to successfully complete ENGL 50.  
Distance Education Status: Maintaining: Online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a - Group a, D3, D6), (IGETC: 4C, 4F)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  
M/S/U (E. LUCAS, E. MAKI) to MODIFY HIST 119  
M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for HIST 119  
M/S/U (P. MENDEZ, E. LUCAS) to MAINTAIN DE for HIST 119  
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of HIST 119 on GE PATTERN(S)  

HIST 128  
The American West  
3  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2017  
MODIFY: Title, field trip, enrollment restrictions, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to successfully complete ENGL 50.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D3, D6), (IGETC: 4C, 4F)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  
M/S/U (E. LUCAS, E. MAKI) to MODIFY HIST 128  
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for HIST 128  
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of HIST 128 on GE PATTERN(S)
HIST 154  
African Americans Through the 19th Century  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2017  
MODIFY: Enrollment restrictions, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: This course is being updated for periodic review. Textbooks have been updated.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to successfully complete ENGL 50.  
Distance Education Status: Maintaining: Online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a - Group a, D3, D6), (IGETC: 4C, 4F)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  

M/S/U (E. LUCAS, E. MAKI) to MODIFY HIST 154  
M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for HIST 154  
M/S/U (P. MENDEZ, E. LUCAS) to MAINTAIN DE for HIST 154  
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of HIST 154 on GE PATTERN(S)  

HIST 155  
African Americans in the 20th and 21st Centuries  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2017  
MODIFY: Enrollment restrictions, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: This course is being updated for periodic review. Textbooks have been updated.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to successfully complete ENGL 50.  
Distance Education Status: Maintaining: Online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a - Group a, D3, D6), (IGETC: 4C, 4F)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  

M/S/U (E. LUCAS, E. MAKI) to MODIFY HIST 155  
M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for HIST 155  
M/S/U (P. MENDEZ, E. LUCAS) to MAINTAIN DE for HIST 155  
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of HIST 155 on GE PATTERN(S)
MUSG 101

Music Appreciation 3

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2017

MODIFY: DE modalities, description, objectives, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic review updating methods of instruction and textbooks.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Online; Requesting Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC: MUSG 101)
C-ID Status: Approved for: (C-ID MUS 100)

General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree
- Recording Arts Skills Recognition Award

M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSG 101
M/S/U (P. MENDEZ, E. LUCAS) to MODIFY DE for MUSG 101
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of MUSG 101 on GE PATTERN(S)

MUSG 102

Introduction to World Music 3

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2017

MODIFY: Typical assignments, methods of instruction, textbooks
Rationale: Periodic review updating typical assignments, methods of instruction, and textbooks.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree
- University Preparation, Emphasis in Humanities A.A. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSG 102

S. Berger questioned how field trips worked with the online course. E. Maki replied that field trips are not required for the online course and that field trips are not scheduled every semester.

M/S/U (P. MENDEZ, E. LUCAS) to MAINTAIN DE for MUSG 102
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of MUSG 102 on GE PATTERN(S)
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<th>Course Title</th>
<th>Units</th>
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<th>Effective:</th>
<th>Rationale:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>C-ID Status:</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
<th>M/S/U (E. Lucas, E. Maki) to MODIFY MUSG 111</th>
<th>M/S/U (P. Menendez, E. Lucas) to MAINTAIN DE for MUSG 111</th>
<th>M/S/U (M. Garcia, E. Maki) to MAINTAIN PLACEMENT of MUSG 111 on GE PATTERN(S)</th>
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<td>Introduction to American Popular Music</td>
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<td>Non-Substantial Change</td>
<td>Summer 2017</td>
<td>Periodic review updating typical assignments, methods of instruction, and textbooks.</td>
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<td>Maintaining: Online</td>
<td>(None)</td>
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<td>History of Western Music 1</td>
<td>3</td>
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<td>Summer 2017</td>
<td>Periodic review updating typical assignments, methods of instruction, and textbooks.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC; (CC: MUSIC 10)</td>
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<td>History AA-T Degree</td>
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</table>
MUSG 122 History of Western Music 2 3
CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2017
MODIFY: Objectives, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: This course is being updated for periodic review. Textbooks have been updated.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC: MUSIC 11)
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- History AA-T Degree
- MJC-GE Pattern A.A. Degree
- Music A.A. Degree
- University Preparation, Emphasis in Humanities A.A. Degree
MUSG 122 pulled for discussion by R. Cranley who noted that the Methods of Evaluation were not connected to the Objectives and questioned if it was a CurricUNET issue. B. Adams confirmed it was a CurricUNET issue and requested H. Townsend to submit a ticket to address the issue. B. Adams noted that once the issue is fixed she would match the Objectives to the Methods of Evaluation in CurricUNET using documentation supplied by E. Maki for MUSG 122.
M/S/U (E. MAKI, E. LUCAS) to MODIFY MUSG 122
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of MUSG 122 on GE PATTERN(S)
NR 200  
Soils  
CCCCCO Proposal Type: Substantial Change  
Effective: Summer 2016  
Rationale for Expedited Approval: The course update is reducing unit value from 4 to 3 to align with the C-ID descriptor. This course is included in 2 Agriculture ADTs; therefore, expedited approval will enable the Ag faculty to create the ADTs with the standard unit value.  
MODIFY: Units, hours, objectives, methods of instruction, methods of evaluation, textbooks  
Rationale: In order to align with the C-ID unit value this course is being updated.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: Approved for: (C-ID AG-PS 128L)  
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)  
Program Impact:  
- Agricultural Environmental Science A.S. Degree  
- Agricultural Environmental Science Certificate of Achievement  
- Agricultural Science A.S. Degree  
- Agriculture Business A.S. Degree  
- Agriculture: Sales, Service A.S. Degree  
- Agriculture: Sales, Service Technician Certificate of Achievement  
- Animal Science A.S. Degree  
- CSU General Education Pattern Certificate of Achievement  
- Commercial Floristry Technician Certificate of Achievement  
- Crop Science A.S. Degree  
- Dairy Science A.S. Degree  
- Earth Sciences A.S. Degree  
- Earth Sciences A.S. Univ. Prep - Area of Emphasis  
- Environmental Horticultural Science A.S. Degree  
- Forestry A.S. Degree  
- Forestry Technician Certificate of Achievement  
- Fruit Science A.S. Degree  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- Irrigation Management Certificate of Achievement  
- Irrigation Technology A.S. Degree  
- Irrigation Technology Certificate of Achievement  
- Landscape Design Certificate of Achievement  
- Landscape and Park Maintenance Certificate of Achievement  
- MJC-GE Pattern A.A. Degree Major  
- Mechanized Agriculture A.S. Degree  
- Nursery Production Certificate of Achievement  
- Poultry Science A.S. Degree  
- Recreational Land Management Certificate of Achievement  
- Recreational Land Management A.S. Degree  
- Soil Science A.S. Degree  
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree  
M/S/U (E. LUCAS, E. MAKI) to MODIFY NR 200  
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of NR 200 on GE PATTERN(S)  
M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE MODIFICATIONS of NR 200
NR 222

Native Tree and Shrub Identification

CCCO Proposal Type: Non-Substantial Change

Effective: Summer 2017

MODIFY: Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: This course is up for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Agricultural Environmental Science A.S. Degree
- Agricultural Environmental Science Certificate of Achievement
- Environmental Horticultural Science A.S. Degree
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- Landscape Design Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Nursery Production Certificate of Achievement
- Recreational Land Management A.S. Degree
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY NR 222

PE 103

Track and Field Team Concepts

CCCO Proposal Type: Substantial Change

Effective: Summer 2016 Expedited!

Rationale for Expedited Approval: Original launching of course was 9/10/15 so faculty submission date met meeting deadline for a Summer 2016 effective date. Summer 2016 effective date will align this PE concepts course with other PE concepts and theory courses and benefit students enrolling in it.

MODIFY: Units, hours, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Periodic review and update to correct unit value of course, update CLOs, lab content, and lab objectives.

Enrollment Restrictions: (None)

Distance Education Status: Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Physical Education A.A. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY PE 103

M/S/U (P. MENDEZ, E. LUCAS) to ADOPT DE for PE 103

M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE MODIFICATIONS of PE 103
**PE 114**  
Cross Country Concepts  
CCCCCO Proposal Type: Substantial Change  
Effective: Summer 2016 Expedited  
*Rationale for Expedited Approval:* This course is closely aligned with the track and field concepts course. Summer 2016 effective date will align this PE course with other PE concepts and theory courses and benefit students enrolling in it.  
*MODIFY:* Units, hours, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
*Rationale:* Periodic review and update to meet current curriculum standards. Changes are being made to units, content, course learning outcomes, objectives, assignments, methods of instruction, and methods of evaluation.  
*Enrollment Restrictions:* (None)  
*Distance Education Status:* Requesting: Mixed modalities/hybrid  
*Materials Fee Status:* (None)  
*Articulation Status:* Transfers to CSU and UC  
*C-ID Status:* (None)  
*General Education Status:* (None)  
*Program Impact:*  
- Physical Education A.A. Degree  
*M/S/U (E. LUCAS, E. MAKI) to MODIFY PE 114*  
*M/S/U (P. MENDEZ, E. LUCAS) to ADOPT DE for PE 114*  
*M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE MODIFICATIONS of PE 114*

**PE 130**  
Personal Trainer Health Fitness Instructor  
CCCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2017  
*MODIFY:* Outcomes, typical assignments, methods of instruction, methods of evaluation, textbooks  
*Rationale:* This course is being updated for periodic review. Textbooks have been updated.  
*Enrollment Restrictions:* Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 195 or satisfactorily complete PEW 192.  
*Distance Education Status:* (None)  
*Materials Fee Status:* (None)  
*Articulation Status:* Transfers to CSU  
*C-ID Status:* (None)  
*General Education Status:* (None)  
*Program Impact:*  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
*M/S/U (E. LUCAS, E. MAKI) to MODIFY PE 130*  
*PE 130 pulled for discussion by R. Cranley* who noted that requisite skills needed to be listed to address the three requisites. B. Adams will work with C. Mulder to address the requisite skills. The committee agreed with the stipulation that requisite skills will be added to PE 130.  
*M/S/U (M. GARCIA, C. MULDER) to MAINTAIN REQUISITES for PE 130*
PEVW 103  Women's Varsity Cross Country  3
CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2017
MODIFY: Enrollment restrictions, hours, outcomes, content, typical assignments, methods of instruction, methods of evaluation
Rationale: Periodic review and update to meet current curriculum standards. Changes will be made to CLOs, objectives, methods of evaluation, methods of instruction, LOE, and assignments.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who successfully complete a tryout.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Physical Education A.A. Degree
M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVW 103
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVW 103
M/S/U (E. LUCAS, M. GARCIA) to MAINTAIN PLACEMENT of PEVW 103 on MJC ACTIVITIES

PEVW 135  Women's Varsity Track and Field  3
CCCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2017
MODIFY: Enrollment restrictions, hours, outcomes, content, typical assignments, methods of instruction, methods of evaluation
Rationale: Periodic review and update to meet current curriculum standards. Changes will be made to discipline, CLOs, objectives, assignments, methods of instruction, and evaluation.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who successfully pass a tryout.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Physical Education A.A. Degree
M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVW 135
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVW 135
M/S/U (E. LUCAS, M. GARCIA) to MAINTAIN PLACEMENT of PEVW 135 on MJC ACTIVITIES
PLSC 380

Weed Control

3 (Previously 2)

CCCCCO Proposal Type: Substantial Change

Effective: Summer 2017

REACTIVATE/MODIFY: Units, enrollment restrictions, hours, field trip, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being reactivated for additional options for student completion of Fruit Science and Crop Science awards. This course will also offer students another option to qualify for the PCA (Pest Control Advisor) exam.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PLSC 200.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Crop Science A.S. Degree
- Fruit Science A.S. Degree

M/S/U (E. LUCAS, E. MAKI) to REACTIVATE/MODIFY PLSC 380

M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PLSC 380

POLSC 111

War & Peace: From Lenin to Al Qaeda

3

CCCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016 Expedited

Rationale for Expedited Approval: Course was inactivated in February and needs to be reactivated. Expediting to prevent removal of course from articulation status or from the upcoming 16-17 catalog.

REACTIVATE/MODIFY: Enrollment restrictions, outcomes, methods of instruction, textbooks, requisite skills

Rationale: Course is being reactivated because we recently hired a new full-time faculty member and she is interested in teaching, and well qualified to teach, this class.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)

Program Impact:
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree

M/S/U (E. LUCAS, E. MAKI) to REACTIVATE/MODIFY POLSC 111

POLSC 111 pulled for discussion by S. Berger who questioned why no Political Science prerequisites are required. K. Stephens noted that the courses offered in Political Science would not be useful for POLSC 111. B. Adams noted that the C-ID descriptor did not have a prerequisite. S. Berger noted that POLSC 165 was missing a prerequisite as well. Discussion ensued regarding adding POLSC 165 to the currently approved Political Science A.S.-T. R. Cranley added that it is important to at least have the course aligned with a C-ID number to benefit students when it comes to articulation. S. Miller replied that a C-ID designation would be ok but the department did not want the course placed in the A.S.-T. for now.

M/S/U (P. MENDEZ, S. BERGER) to REMOVE REQUISITES for POLSC 111

M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of POLSC 111 on GE PATTERN(S)

M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE MODIFICATIONS of POLSC 111
NEW COURSES:

ANSC 270  
Veterinary Large Animal Physiology, Anatomy & Terminology  
CCCOC Proposal Type: New Credit Course  
Effective: Upon CCCCO approval [Expedited] (Requesting Spring 2016)  
Rationale for Expedited Approval: In order to move forward with the Large Animal Veterinary Technician Certificate Program this course must first be approved.  
ADOPT:  
Rationale: This course will be part of the new Large Animal Veterinary Technician Certificate Proposal.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Large Animal Veterinary Technician Certificate of Achievement (in process)  
ANSC 270, ANSC 271, ANSC 272, and ANSC 273 pulled as a block for discussion by E. Lucas who questioned if Summative Evaluation, listed under Methods of Evaluation, are restricted to just final exams. B. Adams replied that at times summative evaluations might include a mid-term indicating the end of a block of information. J. Hayes confirmed that the mid-term signified the end of a block of material.  
E. Lucas questioned the learning objectives, stating that five objectives seemed limited. J. Hayes stated that she condensed the objectives and expounded with more detail in the Course Content which directly related to each objective.  
M/S/U (M. BOYD, E. MAKI) to ADOPT ANSC 270  
ANSC 270 and ANSC 271 pulled for discussion by S. Berger questioned why there were no prerequisites related to Animal Science. J. Hayes responded since ANSC 270 and ANSC 271 are part of the new Large Animal Veterinary Technician Certificate program it must meet the Veterinary Medical Board State regulations for students to qualify which regulates the number of units. Instead of prerequisites, the program has advisories which are recommended for success resulting in keeping within the State regulations.  
M/S/U (M. BOYD, J. BEEBE) to ADOPT REQUISITES for ANSC 270  
M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE ADOPTION of ANSC 270
**ANSC 271**

**Large Animal Veterinary Surgical and Dental Assistant**  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval [Expedited] (Requesting Spring 2016)  
**Rationale for Expedited Approval:** In order to move forward with the Large Animal Veterinary Technician Certificate Program this course must first be approved.

**ADOPT:**

**Rationale:** This course will be part of the new Large Animal Veterinary Technician Certificate Proposal.

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)

**Program Impact:**

- Large Animal Veterinary Technician Certificate of Achievement (in process)

**ANSC 270, ANSC 271, ANSC 272, and ANSC 273 pulled as a block for discussion by E. Lucas.** See discussion notes on ANSC 270.

**M/S/U (M. BOYD, E. MAKI) to ADOPT ANSC 271**

**ANSC 270 and ANSC 271 pulled for discussion by S. Berger.** See discussion notes on ANSC 270.

**M/S/U (M. BOYD, J. BEEBE) to ADOPT REQUISITES for ANSC 270**

**M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE ADOPTION of ANSC 271**

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**ANSC 272**

**Veterinary Large Animal Emergency Procedures**  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval [Expedited] (Requesting Spring 2016)  
**Rationale for Expedited Approval:** In order to move forward with the Large Animal Veterinary Technician Certificate Program this course must first be approved.

**ADOPT:**

**Rationale:** This course will be part of the new Large Animal Veterinary Technician Certificate Proposal.

**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)

**Program Impact:**

- Large Animal Veterinary Technician Certificate of Achievement (in process)

**ANSC 270, ANSC 271, ANSC 272, and ANSC 273 pulled as a block for discussion by E. Lucas.** See discussion notes on ANSC 270.

**M/S/U (M. BOYD, E. MAKI) to ADOPT ANSC 272**

**M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE ADOPTION of ANSC 272**
ANSC 273  Veterinary Large Animal Handling  2  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval *(Expedited)* (Requesting Spring 2016)  
**Rationale for Expedited Approval:** In order to move forward with the Large Animal Veterinary Technician Certificate Program this course must first be approved.  
**ADOPT:**  
**Rationale:** This course will be part of the new Large Animal Veterinary Technician Certificate Proposal.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Large Animal Veterinary Technician Certificate of Achievement (in process)  
*ANSC 270, ANSC 271, ANSC 272, and ANSC 273 pulled as a block for discussion by E. Lucas.*  
See discussion notes on ANSC 270.  
*M/S/U (M. BOYD, E. MAKI) to ADOPT ANSC 273*  
*M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE ADOPTION of ANSC 273*

LOGST 299BD  Logistics Internship  2 or 4  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval *(Expedited)* (Requesting Summer 2016)  
**Rationale for Expedited Approval:** The Logistics and Supply Chain Management program was initiated as part of the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce. The 4-year grant is currently in its second year, so the launch of the program already has a 2-year delay.  
**ADOPT:**  
**Rationale:** This course is part of a new program, Logistics and Supply Chain Management. The program originated from the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce in the Logistics industry.  
**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to complete all required program core courses and consult with the logistics faculty.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Logistics and Supply Chain Management Certificate of Achievement (in process)  
- Logistics Associate Skills Recognition Award (in process)  
- Logistics and Supply Chain Management A.S. Degree (in process)  
*M/S/U (E. LUCAS, E. MAKI) to ADOPT LOGST 299BD*  
*M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for LOGST 299BD*  
*M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE ADOPTION of LOGST 299BD*
LOGST 300  Global Logistics Associate Training  
CCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval [Expedited] (Requesting Summer 2016)  
Rationale for Expedited Approval: The Logistics and Supply Chain Management program was initiated as part of the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce. The 4-year grant is currently in its second year, so the launch of the program already has a 2-year delay. 
ADOPT:  
Rationale: This course is part of a new program, Logistics and Supply Chain Management. The program originated from the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce in the Logistics industry.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Logistics Associate Skills Recognition Award (in process)  
M/S/U (E. LUCAS, E. MAKI) to ADOPT LOGST 300  
M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE ADOPTION of LOGST 300
MATH 835 Problem Solving Skills and Technology for MATH 134

CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT:
Rationale: This new class is being added to provide an option for students to spend extra time on statistics lab material. (Instruction Office Note: Elementary Statistics, MATH 134, is 4 units of lecture with 0 lab units.)
Enrollment Restrictions: Requesting: (C) Concurrent enrollment in MATH 134.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

MATH 835 pulled for discussion by R. Cranley who referred to the comments submitted in the approval stream. B. Adams reviewed the comments for the committee noting she e-mailed H. Dhillon regarding R. Cranley’s comment: “Formative evaluation #2 and #3 are not connected to any of the objectives” and offered to enter the information on behalf of H. Dhillon. The issues had not been addressed as of the start of the meeting. M. Garcia questioned MATH 835 being a non-credit version of MATH 135. The committee also reviewed B. Sanders’ dean comment “I suggest changing the discipline field to non-credit math. Doing so will allow us to increase access for students by hiring different faculty to teach in the non-credit realm.” and B. Adams’ comment regarding the rationale that stated, “This new class is being added to provide an option for students to spend extra time on statistics lab material.” She noted that MATH 134 is a 4 unit lecture course. Discussion ensued. One of the questions that arose was regarding noncredit categories and how statistics content met the basic skills category. B. Adams noted that there were no representatives from the math department present to answer questions regarding MATH 835.

M/S/C (M. BOYD, C. MULDER) to CALL THE QUESTION (2/3 majority votes required)

Motion Passed:
2 NAYS (E. Maki, E. Lucas)

M/S/F (E. LUCAS, S. BERGER) to ADOPT MATH 835

Motion Failed:
1 AYES (E. Lucas)
10 NAYS (E. Maki, C. Mulder, R. Cranley, N. Sill, M. Garcia, J. Beebe, S. Berger, M. Boyd, P. Mendez, R. Cripe)
3 ABSTENTIONS (K. Butler, L. Stephan, H. Duarte)

S. Berger requested that a math faculty attend the next meeting. B. Adams will e-mail H. Dhillon to inform her of some of the concerns and questions that arose at the meeting.
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>PEVM 147XABC</td>
<td>Training and Conditioning for Athletics</td>
<td>0.5-3</td>
</tr>
</tbody>
</table>

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval (Expedited) (Requesting Summer 2016)

**Rationale for Expedited Approval:** With the removal of repeatability, Training and Conditioning courses are mandated by the CCCCAA to insure student athletes are complying with the appropriate guidelines.

**ADOPT:**

**Rationale:** With the removal of repeatability from activity courses, Athletics is being required to develop courses following the California Community College Athletic Association guidelines to allow student athletes to train and condition for their competitive season.

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who successfully pass a tryout.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU and UC

**C-ID Status:** (None)

**General Education Status:** Requesting: (MJC Activities)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (E. LUCAS, E. MAKI) to ADOPT PEVM 147XABC**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVM 147XABC**

**M/S/U (E. LUCAS, M. GARCIA) to REQUEST PLACEMENT of PEVM 147XABC on ACTIVITIES**

**M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE ADOPTION of PEVM 147XABC**

<table>
<thead>
<tr>
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</table>

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval (Expedited) (Requesting Summer 2016)

**Rationale for Expedited Approval:** With the removal of repeatability, Training and Conditioning courses are mandated by the CCCCAA to insure student athletes are complying with the appropriate guidelines.

**ADOPT:**

**Rationale:** With the removal of repeatability from activity courses, Athletics is being required to develop courses following the California Community College Commission on Athletics guidelines to allow student athletes to train and condition for their competitive season.

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who successfully pass a tryout.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU and UC

**C-ID Status:** (None)

**General Education Status:** Requesting: (MJC Activities)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (E. LUCAS, E. MAKI) to ADOPT PEVW 147XABC**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVW 147XABC**

**M/S/U (E. LUCAS, M. GARCIA) to REQUEST PLACEMENT of PEVW 147XABC on ACTIVITIES**

**M/S/U (S. CIRCLE, S. BERGER) to EXPEDITE ADOPTION of PEVW 147XABC**
POLSC 165  
Political Science Research Methods  
3  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT:  
Rationale: This course should provide students with the ability to understand and perform research in the field of political science.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU and UC  
C-ID Status: (None)  
General Education Status: Requesting: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)  
Program Impact:  
- MJC-GE Pattern A.A. Degree  
M/S/U (E. LUCAS, E. MAKI) to ADOPT POLSC 165  
M/S/U (M. GARCIA, E. MAKI) to REQUEST PLACEMENT of POLSC 165 on GE PATTERN(S)

DE (DISTANCE EDUCATION) ONLY PROPOSALS

(Nothing)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(Nothing)

CCCCO Approvals: Programs

(Nothing)

Program learning outcomes for the following programs were modified in CurricUNET

(Nothing)

VII. PROGRAM CONSENT AGENDA

(Nothing)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT:

IRRIGATION CONSTRUCTION & INSTALLATION PROGRAM
Certificate of Achievement: Irrigation Construction and Installation 13

ADOPT:

Effective: Upon CCCCO approval
Rationale: This program is similar to the Irrigation Technology Certificate yet allows a student to focus on the installation and construction of irrigation systems.

M/S/U (E. MAKI, J. BEEBE) to ADOPT CERTIFICATE OF ACHIEVEMENT: IRRIGATION CONSTRUCTION AND INSTALLATION
ADOPT:  IRRIGATION DESIGN PROGRAM
Certificate of Achievement: Irrigation Design 12
ADOPT:  IRRIGATION MANAGEMENT PROGRAM
Certificate of Achievement: Irrigation Management 15
ADOPT:  IRRIGATION TECHNOLOGY PROGRAM
A.S. Degree: Irrigation Technology 29
ADOPT:  VETERINARY TECHNICIAN PROGRAM
Certificate of Achievement: Large Animal Veterinary Technician 17

ADOPT:

Effective: Upon CCCCO approval
Rationale: This program is similar to the Irrigation Technology Certificate yet allows a student to focus on the design of irrigation systems.
M/S/U (E. MAKI, J. BEEBE) to ADOPT CERTIFICATE OF ACHIEVEMENT: IRRIGATION DESIGN

ADOPT:

Effective: Upon CCCCO approval
Rationale: This program is similar to the Irrigation Technology Certificate yet allows a student to focus on the management of irrigation.
M/S/U (E. MAKI, J. BEEBE) to ADOPT CERTIFICATE OF ACHIEVEMENT: IRRIGATION MANAGEMENT

ADOPT:

Effective: Upon CCCCO approval
Rationale: Irrigation Technology is a new program implemented to meet the needs of the state and local agriculture industry. The new program will fill a void, as there is not an agriculture irrigation AS degree presently offered in the State of California.
M/S/U (E. MAKI, J. BEEBE) to ADOPT A.S. DEGREE: IRRIGATION TECHNOLOGY

ADOPT:

Effective: Upon CCCCO approval
Rationale: Irrigation Technology is a new program implemented to meet the needs of the state and local agriculture industry. The new certificate will fill a void, as there is not an agriculture irrigation certificate presently offered in the State of California.
M/S/U (E. MAKI, J. BEEBE) to ADOPT CERTIFICATE OF ACHIEVEMENT: IRRIGATION TECHNOLOGY

ADOPT:

Effective: Upon CCCCO approval
Rationale: The facet of the veterinary industry that is large and production animals require technicians that are skilled and aware of the specific types of treatments and specialized anatomy of large animals. This program will give its graduates those skills.
M/S/U (E. MAKI, J. BEEBE) to ADOPT CERTIFICATE OF ACHIEVEMENT: LARGE ANIMAL VETERINARY TECHNICIAN

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

**MODIFICATIONS:**

**MODIFY:** PHYSICAL EDUCATION PROGRAM
A.S.-T Degree: Kinesiology
MODIFY: Program learning outcomes, program requirements, units
Effective: Upon CCCCO Approval
Rationale: This program is being updated to reflect recent unit changes to the ANAT and PHYSO course and to add Sociology 105 as an option.
H. Duarte questioned the Kinesiology degree and why are only CHEM 142 and BIO 116 given as an option. E. Lucas mentioned that the program requirements will be changing. C. Mulder noted that HE 101 is required by a vast majority of schools for a Kinesiology degree.

M/S/U (E. MAKI, J. BEEBE) to MODIFY A.S.-T DEGREE: KINESIOLOGY

**UNITS**

20-23 (Previously 20-25)

**INACTIVATIONS:**

**INACTIVATE:** HEALTH AND PHYSICAL EDUCATION PROGRAM
A.S Degree: University Preparation, Emphasis in Health and Physical Education
INACTIVATE
Effective: Summer 2016 Expedited
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.
Rationale: With the creation of the AA-T in Kinesiology and our existing degree in PE, this university prep degree is no longer needed in the area of Physical Education and Health.

M/S/U (E. MAKI, J. BEEBE) to INACTIVATE A.S. DEGREE: UNIVERSITY PREPARATION, EMPHASIS IN HEALTH AND PHYSICAL EDUCATION

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

**ADOPT:** LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
Skills Recognition Award: Logistics Associate
ADOPT
Effective: Summer 2016 Expedited
Rationale for Expedited Approval: Faculty originally made summer 2016 deadline for approval.
Rationale: This skills recognition is part of the Logistics and Supply Chain program, and it is being created to respond to the increasing demand for trained warehouse and distribution center associates in the Central Valley. The program also fills a need in our community for a comprehensive training program for lift truck operators.

M/S/U (E. MAKI, J. BEEBE) to ADOPT SKILLS RECOGNITION AWARD: LOGISTICS ASSOCIATE

M/S/U (J. BEEBE, R. CRIPES) to EXPEDITE ADOPTION of SKILLS RECOGNITION AWARD: LOGISTICS ASSOCIATE
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  B. Adams
   B. Adams stated that H. Townsend and she will be attending a Regional Curriculum meeting at Solano Community College on Friday, November 13, 2015 and will update the Curriculum Committee at the November 24, 2015 meeting. B. Adams returned the narrative drafts of the AG ADT proposals to M. Boyd for some minor changes with the note that the committee should see them on the next Curriculum Committee Agenda.

2. Articulation: C-ID, C-ID Newsletter  R. Cranley
   R. Cranley reported that MUSA 153 was approved for C-ID MUS 160 and noted that we have 179 courses with C-ID status. R. Cranley mentioned that the current C-ID Excel Sheet is on the Curriculum Committee web site or one can view it by clicking on the link included in the agenda.

   H. Townsend reported that two tickets have been fixed out of the several in process. The ticket addressing the “0’s” in the program queue is still being worked on. The misplaced zeros can be removed manually for now.

4. Outcomes Assessment Workgroup (OAW)  C. Redwing/P. Mendez
   C. Redwing reported that Senate Executive team is interested in getting feedback from those who attended the eLumen training. S. Circle noted that the goal is to train faculty and then have faculty train other faculty.

5. Adult Education  P. Mendez
   No Report

6. Academic Senate Report  C. Redwing
   C. Redwing noted that the Academic Senate passed the Student Equity Plan on the first read and Student Success and Support Program Plan (SSSP) on the second read. C. Redwing recommends that the committee members look at the two plans because they are transforming the way we do business with students in a fundamental way. The Academic Senate continues to look at Board Policies and Procedures. C. Redwing noted that B. Adams was appointed to the Executive Secretary - Instruction Office Hiring Committee.

   C. Redwing updated the Curriculum Committee on three Resolutions:
   - Academic Senate passed the ASCCC Resolution on Using for Profit in Provision of Honors Program Opportunities.
   - Resolution F15-D: Faculty Rights in Regards to Curriculum Design (which will be discussed as a New Business, Action Item).

X. UNFINISHED BUSINESS

Action Items

   B. Adams reaffirmed that it was determined that the Curriculum Review Process will be left as Unfinished Business with the understanding that it will be looked at in more detail once Basic Skills C-IDs are finalized. S. Circle noted that the C-ID drafts are still being worked on; nevertheless, they should be finished by December 31, 2015. B. Adams brought up the "Draft Descriptors" page of the Course Identification Numbering System (C-ID) website to review the draft descriptors’ for English – Basic Skills and Mathematics – Basic Skills. B. Adams asked the committee if they were ready to continue work on the "Curriculum Review Process" document. New Curriculum Committee member, N. Sill questioned what the "Course Justification Proposal Form" was. B. Adams went over the form and the history behind its development. Discussion ensued and questions were answered.
2. Lecture/Lab Guiding Principles

B. Adams passed out copies of the "Lecture/Lab/Discussion/Clinical Experience Guiding Principles" draft and requested that the committee members review the document. B. Adams asked committee members to e-mail her any comments, corrections, or discussion items regarding the draft. B. Adams noted that the feedback will help in the preparation for discussion at the November 24, 2015 Curriculum Committee meeting. Short discussion ensued.

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. MJC Academic Senate Resolution: F15-D

B. Adams reviewed Academic Senate Resolution: F15-D for the committee, then asked if the Curriculum Committee, as a body, wished to recommend either a “Yes” or “No” vote on the resolution to be communicated back to the Academic Senate at their November 19, 2015 meeting. C. Redwing noted it would be desirable to have a formal statement from the committee that he could read at the Academic Senate meeting.

The conversation of the Curriculum Committee members covered:
- The role, training, and extensive time spend as a Curriculum Committee member on reviewing courses.
- The “Open Door” policy and encouragement of the Curriculum Committee for faculty to attend the meetings.
- The responsibility of the representatives to express the opinions of their division.
- The extensive time and work spend on the Course Justification Proposal Form, by both faculty and Curriculum Committee members.
- The perceptions of some faculty.
- The first “Therefore” being problematic by directly contradicting the Academic Senate approval of the “Curriculum Review Process” on April 16, 2015.
- The suggestion on the second “Therefore” of adding a paragraph at the bottom of the Course Justification Proposal Form that states rationale for acceptance or rejection of the proposal.

M/S/C (M. GARCIA, M. BOYD) to vote “NO” on Academic Senate Resolution: F15-D

Motion Passed:
12 AYES (E. Maki, N. Sill, K. Butler, H. Duarte, L. Stephan, M. Garcia, R. Cranley, J. Beebe, C. Hudelson, M. Boyd, S. Cassidy, R. Cripe)
0 NAYS
3 ABSTENTIONS (S. Circle, E. Lucas, S. Berger)

Informational Items

1. Press Release: AB288-Celebration

B. Adams mentioned the press release from the Chancellor's Office, AB288 Celebration that expands High School Students' access to college classes.

XII. PUBLIC COMMENT

M/S/U (R. CRYPE, E. LUCAS) to adjourn at 5:19 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES

November 10, 2015

Hearing no objections, the minutes of November 10, 2015 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

AGM 237 (CCC000568474)

Course Activity Report

(None)

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Requirement</th>
<th>Discipline</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>PE 108</td>
<td>Care and Prevention Of Athletic Injuries</td>
<td>3</td>
<td></td>
<td>Athletic Training is being added as a discipline to ensure that there are qualified instructors to teach the course and provide student access.</td>
</tr>
</tbody>
</table>
PE 111 Application of Sports Medicine 3
Proposed Effective Term: Summer 2016
MODIFY: Discipline
Rationale: Athletic Training is being added as a discipline to ensure that there are qualified instructors to teach the course and provide student access.

PE 141 Supervision in Athletic Training 2
Proposed Effective Term: Summer 2016
MODIFY: Discipline
Rationale: Athletic Training is being added as a discipline to ensure that there are qualified instructors to teach the course and provide student access.

PE 142 Supervision in Athletic Training 2
Proposed Effective Term: Summer 2016
MODIFY: Discipline
Rationale: Athletic Training is being added as a discipline to ensure that there are qualified instructors to teach the course and provide student access.

PE 143 Supervision in Athletic Training 3
Proposed Effective Term: Summer 2016
MODIFY: Discipline
Rationale: Athletic Training is being added as a discipline to ensure that there are qualified instructors to teach the course and provide student access.

PE 144 Supervision in Athletic Training 4
Proposed Effective Term: Summer 2016
MODIFY: Discipline
Rationale: Athletic Training is being added as a discipline to ensure that there are qualified instructors to teach the course and provide student access.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS: UNIT

(No value)
MODIFICATIONS:

NURSE 52
(Previously NURSE 40)

Nurse Assistant

CCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016 [Expedited]

Rationale for Expedited Approval: Expedited approval is needed, as this program has an external accrediting agency.

MODIFY: Number, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being reviewed and various components are being modified. Course number is being modified so it falls into a numerical sequence with the certified home health aide course.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to obtain a GED or High School diploma; Removing: (L) Enrollment limited to students who have had a physical examination within the last three months and can provide confirmation of a PPD and pass a criminal background screening through the Livescan fingerprint process; Requesting: (L) Enrollment limited to students with no prior felony convictions.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Nurse Assistant Skills Recognition Award

NURSE 52 pulled for discussion by S. Circle who questioned the mention of additional fees listed in the catalog description. B. Adams noted that the mention of the additional costs were for informational purposes. The only statement in terms of cost that was taken out of the course description was enrollment fees.

M/S/U (S. CIRCLE, S. BERGER) to MODIFY NURSE 52

NURSE 52 pulled for discussion by S. Berger who questioned the requisite skill “Read and understand textbook content”. Discussion ensued and the committee left the skill as stated.

M/S/U (S. BERGER, K. BUTLER) to MODIFY REQUISITES for NURSE 52

M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE MODIFICATIONS of NURSE 52
NURSE 276 Nursing Process: Advanced Medical-Surgical  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Fall 2016 Expedited  
Rationale for Expedited Approval: The materials fee has changed due to a lapse with coverage. It is important that the fees are updated effective fall 2016 to benefit the students. This way the students will be charged the correct amount.  
MODIFY: Material fee  
Rationale: Increase in cost of 4th Semester Nursing Kit. This increase cost occurs on occasion due to contract changes with the vendor and re-evaluation of items needed in the kit.  
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students accepted into the Associate Degree Nursing program.  
Distance Education Status: Maintaining: Teleclass  
Materials Fee Status: Increasing fee from $259.00 to $266.95  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree  
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree  
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree  
- Nursing: LVN to ADN Upgrade A.S. Degree  
NURSE 276 pulled for discussion by S. Berger who questioned the percentages listed under Methods of Evaluation, Summative Evaluation item “2”. K. Butler noted that NURSE courses need to have specific information embedded in the Course Outline of Record for accreditation purposes. B. Adams and K. Butler will speak with faculty author, T. Adkins, to verify if the percentage is an accreditation issue or if item “2” can be changed. The Curriculum Committee agreed with the stipulation that modifications will be documented on the January 12, 2016 Curriculum Committee’s agenda, if changes are made.  
M/S/U (C. MULDER, E. LUCAS) to MODIFY NURSE 276  
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for NURSE 276  
M/S/U (R. CRIPPE, E. LUCAS) to MAINTAIN DE for NURSE 276  
M/S/U (K. BUTLER, C. HUDELSON) to INCREASE FEE for NURSE 276  
M/S/U (R. CRIPPE, S. CIRCLE) to EXPEDITE MODIFICATIONS of NURSE 276
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>PE 101</td>
<td>Basketball Theory</td>
<td>Substantial Change</td>
<td>Summer 2017</td>
<td>Units, hours, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
<td>This course is being updated for periodic review.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>(None)</td>
<td>Physical Education A.A. Degree</td>
<td>M/S/U (E. LUCAS, E. MAKI) to MODIFY PE 101&lt;br&gt;S. Berger questioned the use of “women’s” in objective “b” under Lab Objectives. C. Mulder accepted the modification of the objective to read “Identify and perform the skills necessary to succeed in collegiate basketball.” B. Adams updated the Lab Objectives in CurricUNET.</td>
</tr>
<tr>
<td>PE 109</td>
<td>Exercise and Sport Psychology</td>
<td>Non-Substantial Change</td>
<td>Summer 2017</td>
<td>Title, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
<td>Periodic review and updated to meet current curriculum standards. Changes will be made to the course title, course learning outcomes, objectives, course content, and assignments.</td>
<td>(None)</td>
<td>Maintaining: Online; Requesting: Mixed modalities/hybrid</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>(None)</td>
<td>Athletic Training /Sports Medicine A.S. Degree&lt;br&gt;Physical Education A.A. Degree</td>
</tr>
<tr>
<td>PEC 148</td>
<td>Yoga for Better Health</td>
<td>Non-Substantial Change</td>
<td>Summer 2017</td>
<td>Objectives, content, typical assignments, methods of instruction, methods of evaluation</td>
<td>Periodic review updating methods of instruction and course objectives.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>(None)</td>
<td>Approved for: (MJC Activities)</td>
<td>Dance A.A. Degree&lt;br&gt;Kinesiology AA-T Degree&lt;br&gt;Physical Education A.A. Degree</td>
</tr>
</tbody>
</table>
PEC 168
Beginning Swimming
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2017
MODIFY: Description
Rationale: This course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have the ability to enter shallow water.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Kinesiology AA-T Degree
- Physical Education A.A. Degree
M/S/U (E. LUCAS, E. MAKI) to MODIFY PEC 168
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for PEC 168
M/S/U (P. MENDEZ, F. ARIAS) to MAINTAIN PLACEMENT of PEC 168 on MJC ACTIVITIES

PEC 170
Advanced Swimming
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2017
MODIFY: Enrollment restrictions, objectives, content, typical assignments, methods of evaluation, requisite skills
Rationale: This course is being updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 168; Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate basic swimming skills.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Kinesiology AA-T Degree
M/S/U (E. LUCAS, E. MAKI) to MODIFY PEC 170
M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for PEC 170
M/S/U (P. MENDEZ, F. ARIAS) to MAINTAIN PLACEMENT of PEC 170 on MJC ACTIVITIES
PEVM 110
Men's Varsity Cross Country

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2017
MODIFY: Enrollment restrictions, hours, objectives, content, typical assignments, methods of evaluation
Rationale: Periodic review and update to meet current curriculum standards.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who successfully pass a tryout.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Physical Education A.A. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVM 110
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVM 110

H. Duarte questioned why PEVM 110 was showing as a repeatable course. C. Mulder noted that PEVM 110 was a varsity sports class and qualified under the state standard for repeatability. B. Adams referred to Title V, Section 55041 and explained the requirements for repeatable courses.

M/S/U (P. MENDEZ, F. ARIAS) to MAINTAIN PLACEMENT of PEVM 110 on MJC ACTIVITIES

PEVM 135
Men's Varsity Track and Field

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2017
MODIFY: Enrollment restrictions, hours, content, typical assignments, methods of evaluation
Rationale: Periodic review and update to meet current curriculum standards.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who successfully pass a tryout.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Physical Education A.A. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY PEVM 135
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEVM 135

M/S/U (P. MENDEZ, F. ARIAS) to MAINTAIN PLACEMENT of PEVM 135 on MJC ACTIVITIES
PHILO 105  Critical Reasoning and Analytic Writing  3
CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016 Expedited!
Rationale for Expedited Approval: Per UC, course must meet the English composition writing word-count requirement – substantial instruction and practice in writing at the college level with a minimum of 6,000 to 8,000 words. Courses must include substantial instruction and practice in writing at the college level with a minimum of 6,000-8,000 words. Modifications need to be reflected in the assignments or objective and/or the method of evaluation sections clearly reflecting the 6000 minimum words requirement being asked of our students. Upon approval course will be submitted to UCOP via OSCAR for reinstatement/continuation of the “E” and IGETC value.
MODIFY: Title, description, outcomes, objectives, content, methods of instruction, textbooks
Rationale: Course is being updated in order to maintain the UC-E eligibility area English Composition writing word-count requirement for this area, which is UC-E English Composition (3 semester or 4-5 quarter units) These courses must include substantial instruction and practice in writing at the college level with a minimum of 6,000-8,000 words.
Enrollment Restrictions: Maintaining; (P) Satisfactory completion of ENGL 101.
Distance Education Status: Maintaining: Online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: A3), (IGETC: 1B)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Philosophy for Transfer AA-T Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY PHILO 105
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for PHILO 105
M/S/U (R. CRIPE, E. LUCAS) to MAINTAIN DE for PHILO 105
M/S/U (M. GARCIA, S. CIRCLE) to MAINTAIN PLACEMENT of PHILO 105 on GE PATTERN(S)
M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE MODIFICATIONS of PHILO 105
PHILO 107  Philosophy of Science

CCCCC Proposal Type: Non-Substantial Change
Effective: Summer 2016 Expedited

Rationale for Expedited Approval: Per UC, course must meet the English composition writing word-count requirement – substantial instruction and practice in writing at the college level with a minimum of 6,000 to 8,000 words. Courses must include substantial instruction and practice in writing at the college level with a minimum of 6,000-8,000 words. Modifications need to be reflected in the assignments or objective and/or the method of evaluation sections clearly reflecting the 6000 minimum words requirement being asked of our students. Upon approval course will be submitted to UCOP via OSCAR for reinstatement/continuation of the “E” and IGETC value.

MODIFY: Description, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated in order to maintain the UC-E eligibility area English Composition writing word-count requirement for this area, which is UC-E English Composition (3 semester or 4-5 quarter units) These courses must include substantial instruction and practice in writing at the college level with a minimum of 6,000-8,000 words.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 101.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: A3), (IGETC: 1B)

Program Impact:
- Anthropology AA-T Degree
- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Philosophy for Transfer AA-T Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY PHILO 107
S. Circle questioned Summative Evaluation item “2” under Methods of Evaluation, stating that it looked like an assignment that would be given to the student. R. Cranley noted that the Summative Evaluation related to a University of California (UC) requirement for transferability.
S. Berger questioned the use of “weekly” in objective “f” under Required Objectives. B. Adams modified the objective, with the approval of the committee, to read “Write at least 6,000 words in essays at a college level.”

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for PHILO 107

M/S/U (M. GARCIA, S. CIRCLE) to MAINTAIN PLACEMENT of PHILO 107 on GE PATTERN(S)

M/S/U (R. CRIPKE, S. CIRCLE) to EXPEDITE MODIFICATIONS of PHILO 107
RSCR 224
Respiratory Care Theory 2

CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2017
Modify: Hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Updating for course compliance and to adhere to curriculum review matrix.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 220; Maintaining: (C) Concurrent enrollment in RSCR 222 and RSCR 232.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care A.S. Degree
RSCR 224 pulled for discussion by S. Berger due to questions with the formative and summative evaluations under Methods of Evaluation. Concerns were also discussed regarding objectives related to assessments, the short list of lecture content related to the extensive list of lecture objectives, and lab content.
M/S (M. GARCIA, E. LUCAS). Motion withdrawn by M. Garcia. B. Adams will work with the faculty author to resolve the issues. Course will appear on the January 12, 2016 Curriculum Committee’s agenda, after revisions are made.

RSCR 251
Neonatal & Pediatric Clinical Practice I

CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016 Expedited
Rationale for Expedited Approval: Course was approved previously with a corequisite but the requisite did not make it into CNET. Course is still showing a corequisite in Datatel and the catalog. Corequisite is being removed and the summer 2016 catalog will need to reflect this change.
Modify: Enrollment restrictions, hours, field trip, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review. Changes will be made to course description, objectives, and content.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 242 and RSCR 244; Removing: (C) Concurrent enrollment in RSCR 244.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care A.S. Degree
RSCR 251 and RSCR 253 pulled as a block for discussion by S. Berger due to identical content. C. Mulder relayed to the committee, on behalf of B. Hunt, that RSCR 251 and RSCR 253 are in essence the same course run in two 5-week rotations in a clinical setting. RSCR 251 and RSCR 253 were set up as separate courses due to repeatability issues. Discussion ensued regarding adding wording to RSCR 251 and RSCR 253 to distinguish them apart. B. Adams will work with B. Hunt to differentiate the two courses. The Curriculum Committee agreed with the stipulation that modifications will be documented on the January 12, 2016 Curriculum Committee’s agenda.
M/S/U (E. LUCAS, F. ARIAS) to MODIFY RSCR 251
M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for RSCR 251
M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE MODIFICATIONS of RSCR 251
**RSCR 253**

**Neonatal & Pediatric Clinical Practice II**

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Summer 2016 *Expedited*

**Rationale for Expedited Approval:** Course was approved previously with a corequisite but the requisite did not make it into CNET for some reason. Course is still showing a corequisite in Datatel and the catalog. Corequisite is being removed and the summer 2016 catalog will need to reflect this change.

**MODIFY:** Enrollment restrictions, hours, field trip, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation

**Rationale:** To update course for summer 2016.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of RSCR 242 and RSCR 244; Removing: (C) Concurrent enrollment in RSCR 244.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Respiratory Care A.S. Degree

*RSCR 251 and RSCR 253 pulled as block for discussion by S. Berger.* (See remarks on RSCR 251.)

**M/S/U (E. LUCAS, F. ARIAS) to MODIFY RSCR 253**

**M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for RSCR 253**

**M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE MODIFICATIONS of RSCR 253**
NEW COURSES:

LOGST 201  Operations Management and Lean Principles  3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval [Expedited] (Requesting Summer 2016)

Rationale for Expedited Approval: The Logistics and Supply Chain Management program was initiated as part of the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce. The 4-year grant is currently in its second year, so the launch of the program already has a 2-year delay.

ADOPT:
Rationale: This course is part of a new program, Logistics and Supply Chain Management. The program originated from the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce in the Logistics industry.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and satisfactorily complete MATH 20 or qualification by the MJC assessment process.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
- Logistics and Supply Chain Management Certificate of Achievement (in process)
- Logistics and Supply Chain Management A.S. Degree (in process)
- Logistics and Supply Chain Management Skills Recognition Award (in process)

LOGST 201, LOGST 202, LOGST 203, LOGST 205, LOGST 206 pulled as a block for discussion by S. Akiona on behalf of N. Sill. C. Hudelson communicated N. Sill’s concerns of the reference to upper division courses, which students may conclude are transferable, and the effect LOGST courses have on the Business Administration division. P. Mendez noted that the Logistic program is still new and evolving in developing specific course work. Discussion ensued on transfer pathways, required units, degrees, and the overlap of courses with other MJC divisions. M. Garcia suggested Applied Studies as a degree option. B. Adams stated that the discipline for the LOGST courses have been changed to Transportation. P. Mendez mentioned that the Logistic student base is the workforce student base, focusing on getting the skills needed to go straight into the workforce.

M/S/U (E. LUCAS, S. BERGER) to ADOPT LOGST 201
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for LOGST 201
M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE ADOPTION of LOGST 201
LOGST 202  Introduction to Supply Chain Management

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval [Expedited] (Requesting Summer 2016)

Rationale for Expedited Approval: The Logistics and Supply Chain Management program was initiated as part of the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce. The 4-year grant is currently in its second year, so the launch of the program already has a 2-year delay.

ADOPT:

Rationale: This course is part of a new program, Logistics and Supply Chain Management. The program originated from the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce in the Logistics industry.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and satisfactorily complete MATH 20 or qualification by the MJC assessment process.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Logistics and Supply Chain Management Certificate of Achievement (in process)
- Logistics and Supply Chain Management A.S. Degree (in process)
- Logistics and Supply Chain Management Skills Recognition Award (in process)

LOGST 201, LOGST 202, LOGST 203, LOGST 205, LOGST 206 pulled as a block for discussion by N. Sill. (See discussion notes on LOGST 201.)

M/S/U (E. LUCAS, S. BERGER) to ADOPT LOGST 202

M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for LOGST 202

M/S/U (R. CRIPES, S. CIRCLE) to EXPEDITE ADOPTION of LOGST 202
LOGST 203  
Introduction to Transportation Management  
CCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval (Expedited) (Requesting Summer 2016)  

**Rationale for Expedited Approval:** The Logistics and Supply Chain Management program was initiated as part of the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce. The 4-year grant is currently in its second year, so the launch of the program already has a 2-year delay.

**ADOPT:**  
**Rationale:** This course is part of a new program, Logistics and Supply Chain Management. The program originated from the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce in the Logistics industry.

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and satisfactorily complete MATH 20 or qualification by the MJC assessment process.

**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**
- Logistics and Supply Chain Management Certificate of Achievement (in process)  
- Logistics and Supply Chain Management A.S. Degree (in process)  
- Logistics and Supply Chain Management Skills Recognition Award (in process)

**LOGST 201, LOGST 202, LOGST 203, LOGST 205, LOGST 206 pulled as a block for discussion by N. Sill.** (See discussion notes on LOGST 201.)

**M/S/U (E. LUCAS, S. BERGER) to ADOPT LOGST 203**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for LOGST 203**

**M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE ADOPTION of LOGST 203**
LOGST 205  

**Introduction to Warehouse Management**

**CCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval (Requesting Summer 2016)  
**Rationale for Expedited Approval:** The Logistics and Supply Chain Management program was initiated as part of the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce. The 4-year grant is currently in its second year, so the launch of the program already has a 2-year delay.  

**ADOPT:**

**Rationale:** This course is part of a new program, Logistics and Supply Chain Management. The program originated from the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce in the Logistics industry.  

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and satisfactorily complete MATH 20 or qualification by the MJC assessment process.  

**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**
- Logistics and Supply Chain Management Certificate of Achievement (in process)  
- Logistics and Supply Chain Management A.S. Degree (in process)  
- Logistics and Supply Chain Management Skills Recognition Award (in process)  

**LOGST 201, LOGST 202, LOGST 203, LOGST 205, LOGST 206 pulled as a block for discussion by N. Sill.** (See discussion notes on LOGST 201.)

M/S/U (E. LUCAS, S. BERGER) to ADOPT LOGST 205  
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for LOGST 205  
M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE ADOPTION of LOGST 205
LOGST 206

Introduction to Purchasing and Contracting

CCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval [Expedited] (Requesting Summer 2016)

Rationale for Expedited Approval: The Logistics and Supply Chain Management program was initiated as part of the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce. The 4-year grant is currently in its second year, so the launch of the program already has a 2-year delay.

ADOPT:

Rationale: This course is part of a new program, Logistics and Supply Chain Management. The program originated from the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce in the Logistics industry.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 and satisfactorily complete MATH 20 or qualification by the MJC assessment process.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Logistics and Supply Chain Management Certificate of Achievement (in process)
- Logistics and Supply Chain Management A.S. Degree (in process)
- Logistics and Supply Chain Management Skills Recognition Award (in process)

LOGST 201, LOGST 202, LOGST 203, LOGST 205, LOGST 206 pulled as a block for discussion by N. Sill. (See discussion notes on LOGST 201.)

M/S/U (E. LUCAS, S. BERGER) to ADOPT LOGST 206

M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for LOGST 208

M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE ADOPTION of LOGST 206
LOGST 207  
Introduction to Customer Service  3

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval [Expedited] (Requesting Summer 2016)

Rationale for Expedited Approval: The Logistics and Supply Chain Management program was initiated as part of the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce. The 4-year grant is currently in its second year, so the launch of the program already has a 2-year delay.

ADOPT:

Rationale: This course is part of a new program, Logistics and Supply Chain Management. The program originated from the California Career Pathway Trust (CCPT) grant to respond to the increasing demand for trained workforce in the Logistics industry.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Logistics and Supply Chain Management Certificate of Achievement (in process)
- Logistics and Supply Chain Management A.S. Degree (in process)
- Logistics and Supply Chain Management Skills Recognition Award (in process)

LOGST 207 pulled for discussion by T. Guy who expressed his concern for the effect of LOGST 207 on the Communications Studies department. He noted that 2/3 of the content matched Communication Studies. T. Guy reported that he felt uncomfortable with passing the class before giving the Communication Studies department a chance to look at the course. P. Mendez noted that the Logistic program is still new and evolving in developing specific course work. J. Akpovi noted his willingness to work with other divisions in the development of the Logistics program.

M/S/C (R. CRIPE, S. CIRCLE) to ADOPT LOGST 207

Motion Passed:
3 NAYS (T. Guy, C. Hudelson, S. Akiona)
0 ABSTENTIONS

M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for LOGST 207

M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE ADOPTION of LOGST 207
PEC 107

Aqua Jogging

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval Expedited (Requesting Summer 2016)
Rationale for Expedited Approval: New course and requesting this course to be part of the MJC activities list for summer 2016.
ADOPT:
Rationale: This course is being proposed to offer an intense exercise option for those who are not able or do not want to run on hard surfaces.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate basic swimming and/or water safety skills.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: Requesting: (MJC Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. LUCAS, E. MAKI) to ADOPT PEC 107
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PEC 107
M/S/U (P. MENDEZ, F. ARIAS) to REQUEST PLACEMENT of PEC 107 on MJC ACTIVITIES
M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE ADOPTION of PEC 107

PEC 115

Walking/Jogging for Improved Fitness

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval Expedited (Requesting Summer 2016)
Rationale for Expedited Approval: New course and requesting this course to be part of the MJC activities list for summer 2016.
ADOPT:
Rationale: To enhance the offerings of fitness courses at the college.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: Requesting: (MJC Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. LUCAS, E. MAKI) to ADOPT PEC 115
M/S/U (P. MENDEZ, F. ARIAS) to REQUEST PLACEMENT of PEC 115 on MJC ACTIVITIES
M/S/U (R. CRIPE, S. CIRCLE) to EXPEDITE ADOPTION of PEC 115

DE (DISTANCE EDUCATION) ONLY PROPOSALS

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)
CCC CO Approvals: Programs
(No nce)

Program learning outcomes for the following programs were modified in CurricUNET
(No nce)

VII. PROGRAM CONSENT AGENDA
(No nce)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT: AGRICULTURE ANIMAL SCIENCE PROGRAM
A.S.-T: Agriculture Animal Sciences 20-23

ADOPT:
Effective: Upon CCCCO Approval Expedited! (Requesting Summer 2016)

Rationale for Expedited Approval: This is a newly proposed A.S.-T degree proposed for compliance with SB 440. If approved in time, the award will be listed in the 2016-2017 catalog.

M/S/C (C. MULDER, E. LUCAS) to ADOPT A.S.-T: AGRICULTURE ANIMAL SCIENCES

1 NAY (T. Guy)
0 ABSENTIONS

M/S/U (R. CRIBE, M. BOYD) to EXPEDITE ADOPTION of A.S.-T: AGRICULTURE ANIMAL SCIENCES

ADOPT: AGRICULTURE BUSINESS PROGRAM
A.S.-T: Agriculture Business 22-24

ADOPT:
Effective: Upon CCCCO Approval Expedited! (Requesting Summer 2016)

Rationale for Expedited Approval: This is a newly proposed A.S.-T degree proposed for compliance with SB 440. If approved in time, the award will be listed in the 2016-2017 catalog.

M/S/U (C. MULDER, E. LUCAS) to ADOPT A.S.-T: AGRICULTURE BUSINESS

1 NAY (T. Guy)
0 ABSENTIONS

M/S/U (R. CRIBE, M. BOYD) to EXPEDITE ADOPTION of A.S.-T: AGRICULTURE BUSINESS

ADOPT: AGRICULTURE PLANT SCIENCE PROGRAM
A.S.-T: Agriculture Plant Science 20-23

ADOPT:
Effective: Upon CCCCO Approval Expedited! (Requesting Summer 2016)

Rationale for Expedited Approval: This is a newly proposed A.S.-T degree proposed for compliance with SB 440. If approved in time, the award will be listed in the 2016-2017 catalog.

M/S/U (C. MULDER, E. LUCAS) to ADOPT A.S.-T: AGRICULTURE PLANT SCIENCE

1 NAY (T. Guy)
0 ABSENTIONS

M/S/U (R. CRIBE, M. BOYD) to EXPEDITE ADOPTION of A.S.-T: AGRICULTURE PLANT SCIENCE
ADOPT:

LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
Certificate of Achievement: Logistics and Supply Chain Management 28-30

ADOPT:
Effective: Upon CCCCO Approval Expedited (Requesting Summer 2016)

Rationale for Expedited Approval: This certificate program is part of the Logistics and Supply Chain Management program, and it is being created to respond to the increasing demand for trained logistics and supply chain workforce in the Central Valley. If approved in time, the award will be listed in the 2016-2017 catalog.

M/S/U (C. Mulder, E. Lucas) to ADOPT CERTIFICATE OF ACHIEVEMENT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT
1 NAY (T. Guy)
0 ABSTAINIONS

M/S/U (R. Cripe, M. Boyd) to EXPEDITE ADOPTION of CERTIFICATE OF ACHIEVEMENT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT

ADOPT:

LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
A.S. Degree: Logistics and Supply Chain Management 31-34

ADOPT:
Effective: Upon CCCCO Approval Expedited (Requesting Summer 2016)

Rationale for Expedited Approval: This A.S degree is part of the Logistics and Supply Chain Management program, and it is being created to respond to the increasing demand for trained logistics and supply chain workforce in the Central Valley. It is designed to offer students a career training and a degree in logistics and supply chain management as well as a pathway to advanced education. If approved in time, the award will be offered in the 2016-2017 catalog.

A.S. DEGREE: LOGISTICS AND SUPPLY CHAIN MANAGEMENT pulled for discussion by S. Akiona on behalf of N. Sill noting that the degree requirements stated that this degree transfers and it should not. H. Townsend will add the standard catalog statement to CurricUNET and the 2016/2017 MJC catalog to reflect that the degree does not transfer. The Committee agreed with the stipulation that modifications will be documented on the January 12, 2016 Curriculum Committee’s agenda.

M/S/U (R. Cripe, S. Circle) to ADOPT A.S. DEGREE: LOGISTICS AND SUPPLY CHAIN MANAGEMENT
M/S/U (R. Cripe, M. Boyd) to EXPEDITE ADOPTION of A.S. DEGREE: LOGISTICS AND SUPPLY CHAIN MANAGEMENT

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS:

ADMINISTRATION OF JUSTICE PROGRAM
A.S.-T Degree: Administration of Justice  18
MODIFY: Program requirements
Effective: Upon CCCCO Approval Expedited! (Requesting Summer 2016)
Rationale for Expedited Approval: This program is being updated to add SOCIO 105. Requesting expedited approval to ensure accuracy of catalog offerings for the 2016-2017 catalog.
M/S/U (C. Mulder, E. Lucas) to MODIFY A.S.-T DEGREE: ADMINISTRATION OF JUSTICE
1 NAY (T. Guy)
0 ABSENTIONS
M/S/U (R. Cripe, M. Boyd) to EXPEDITE MODIFICATIONS to A.S.-T DEGREE: ADMINISTRATION OF JUSTICE

ATHLETIC TRAINING/SPORTS MEDICINE PROGRAM
A.S. Degree: Athletic Training/Sports Medicine  29 (Previously 31)
MODIFY: Program requirements, units
Effective: Upon CCCCO Approval Expedited! (Requesting Summer 2016)
Rationale for Expedited Approval: To ensure accuracy of catalog offerings the award is being updated to reflect recent unit changes to courses.
M/S/U (C. Mulder, E. Lucas) to MODIFY A.S. DEGREE: ATHLETIC TRAINING/SPORTS MEDICINE
1 NAY (T. Guy)
0 ABSENTIONS
M/S/U (R. Cripe, M. Boyd) to EXPEDITE MODIFICATIONS to A.S. DEGREE: ATHLETIC TRAINING/SPORTS MEDICINE

NURSING: ASSOCIATE DEGREE NURSING (RN) PROGRAM
A.S. Degree: Nursing: Associate Degree Nursing Program (RN)  60
MODIFY: Program learning outcomes, program requirements, units
Effective: Upon CCCCO Approval Expedited! (Requesting Summer 2016)
Rationale for Expedited Approval: Degree is being updated to reflect the unit change to the ANAT and PHYSO course. Faculty are also removing PSYCH 101 as a prerequisite.
M/S/U (C. Mulder, E. Lucas) to MODIFY A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)
1 NAY (T. Guy)
0 ABSENTIONS
M/S/U (R. Cripe, M. Boyd) to EXPEDITE MODIFICATIONS to A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)
MODIFY: NURSING: ASSOCIATE DEGREE NURSING (RN) PROGRAM
A.S. Degree: Nursing: LVN to ADN (RN) Advanced Placement Pathway

MODIFY: Program learning outcomes, program requirements, units
Effective: Upon CCCCO Approval Expedited! (Requesting Summer 2016)
Rationale for Expedited Approval: Pathway is being updated to reflect the recent unit change to ANAT 125. Faculty are also removing PSYCH 101 as a prerequisite.

M/S/U (C. Mulder, E. Lucas) to MODIFY A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY
1 NAY (T. Guy)
0 ABSENTIONS

M/S/U (R. Cripe, M. Boyd) to EXPEDITE MODIFICATIONS to A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING (RN) PROGRAM

INACTIVATIONS:
(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval
(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

ADOPT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
Skills Recognition Award: Logistics and Supply Chain Management

ADOPT:
Effective: Upon CCCCO Approval Expedited! (Requesting Summer 2016)
Rationale for Expedited Approval: This certificate program is part of the Logistics and Supply Chain Management program, and it is being created to respond to the increasing demand for trained logistics and supply chain workforce in the Central Valley. Faculty originally made summer 2016 deadline for approval.

M/S/U (C. Mulder, E. Lucas) to ADOPT SKILLS RECOGNITION AWARD: LOGISTICS AND SUPPLY CHAIN MANAGEMENT
1 NAY (T. Guy)
0 ABSENTIONS

M/S/U (R. Cripe, M. Boyd) to EXPEDITE ADOPTION of SKILLS RECOGNITION AWARD: LOGISTICS AND SUPPLY CHAIN MANAGEMENT

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams
B. Adams noted that three A.S.-T Degrees would be forwarded to the Board of Trustees for approval. B. Adams reported on the Northern California Regional Curriculum meeting she attended at Solano Community College on November 13, 2015. She conveyed the success of the ADTs indicating that over the last academic year the number of ADTs in the state had doubled from 11000 to 22000.

2. Articulation: C-ID, C-ID Newsletter R. Cranley
R. Cranley reported that there were no changes in MJC’s C-ID approvals and noted the link to the C-ID Newsletter (above) for general information and the status of individual C-IDs. S. Circle asked about the C-ID review cycle. R. Cranley indicated the review process was determined by the individual discipline faculty. B. Adams reported on the new COMM 115 C-ID descriptor.
3. CurricUNET Implementation/Issues

   B. Adams/H. Townsend

   H. Townsend reported that there are 11 tickets in the queue, mentioning that when a ticket is fixed it sometimes touches other areas resulting in additional issues.

4. Outcomes Assessment Workgroup (OAW)

   C. Redwing/P. Mendez

   B. Thames asked which committee had ownership of OAW. B. Adams reported that OAW is part of Academic Senate. B. Adams noted that the OAW Standing Report was left on the Curriculum Committee agenda because at one time the committee had a Curriculum Committee member who was also an OAW representative, so she would report. It was noted that an OAW representative no longer sits on the Curriculum Committee.

   **M/S/U (E. Lucas, S. Circle) to remove Outcomes Assessment Workgroup (OAW) as a standing report.**

5. Adult Education

   P. Mendez

   P. Mendez reported that the following items have been discussed and/or approved:
   
   - Approval of the purchase of English as a Second Language (ESL) textbooks which will reduce costs for students.
   - Community Education fee based General Education (GED) program became a zero fee based GED program for the upcoming semester.
   - Conversation efforts continue to support adult education learners.

6. Academic Senate Report

   C. Redwing

   C. Redwing reported that the MJC Academic Senate approved the Student Equity Plan, the Non Credit Student Success and Support Program Plan, and the motion to support CLEP and/or DANTES testing, although it’s up to each division/program to participate in the testing. C. Redwing also reported that Resolution F15-D, Faculty Rights in Regards to Curriculum Design, failed the second read and noted that the next Academic Senate meeting will include Resolution F15-E Assessment Exemption Proposal and Resolution F15-F Multiple Measures Workgroup, if anyone is interested in attending.

**X. UNFINISHED BUSINESS**

**Action Items**

1. Curriculum Review Process

   B. Adams

   S. Circle noted that the C-ID drafts for Basic Skills should be finalized by December 31, 2015. B. Adams asked the committee to prepare to work on closing the loop on the Curriculum Review Process for Non-Transferable courses in the spring.

2. Lecture/Lab Guiding Principles

   B. Adams

   **Guiding Principles**

   B. Adams went over the draft of the Lecture/Lab/Discussion/Clinical Experience Guiding Principles for the Curriculum Committee. The Curriculum Committee noted a few small typos which were fixed immediately.

   **M/S/U (E. Lucas, E. Maki) to approve the Lecture/Lab/Discussion/Clinical Experience Guiding Principles document.**

**Informational Items**

(None)
XI. NEW BUSINESS

Action Items

1. DE Addendum Review

B. Adams noted the Distance Education (DE) addendum in CurricUNet that faculty complete for DE proposals has not been evaluated since the inception of CurricUNet. She asked for the Committee's thoughts on formally requesting the DE Committee to review the DE addenda (hybrid, online, and teleclass) and provide suggested revisions and/or feedback. Committee members agreed this was a good idea.

M/S/U (S. Circle, M. Garcia) to have the DE Committee review the DE Addendum and provide any suggested revisions or feedback.

Informational Items

1. Curriculum Spring Training

B. Adams noted a Curriculum Spring Training scheduled for January 19, 2016, 2:30 p.m. to 4:30 p.m. in the Music Building, room 111. Outlook invites will be sent out soon. Topics to be covered include the Curriculum Committee's Self-Evaluation and a session on Non-Credit courses. B. Adams asked committee members to e-mail her any discussion items or suggestions for the training.

XII. PUBLIC COMMENT

M/S/U (E. Lucas, C. Mulder) to adjourn at 4:51 PM.

Members Absent: F. Banuelos, M. Boyd, R. Cripe, C. Redwing (Co-chair), L. Stephan, Science, Mathematics and Engineering Representative (vacant)

Others Present: K. Addington (Administrative Technician), J. Daly (Dean of Literature and Language Arts & Library), J. Hughes (Evaluator), B. Hunt (RSCR), A. Roth (RSCR), H. Townsend (Curriculum Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate Respiratory Care faculty as well as move XI. New Business Informational Item #1 Curriculum for the Baccalaureate Degree before V. Course Discussion Agenda was approved.

II. APPROVAL OF MINUTES

November 24, 2015

Hearing no objections, the minutes of November 24, 2015 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

ANAT 130 (CCC00056892)
ANTHR 155 (CCC000568927)
ANTHR 190 (CCC000568925)
BIO 155 (CCC000568926)
HUMAN 197 (CCC000568777)
HUMAN 198 (CCC000568776)
PEVM 136XABC (CCC000568923)
PEVM 146XABC (CCC00056892)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Course Activity Report

ART 196  Art Independent Study  C  3
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: The course came through for adoption on October 7, 2014. The course outline of record showed the course as a non-graded course which was an error. The course grading policy is A-F or P/NP only. The course was updated in Datatel and is here for the purpose of the record.
MODIFY: Grading policy

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

EMS 390  Emergency Medical Technician 1  6
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2016 Expedited
Rationale for Expedited Approval: Updating fees to reflect accurate cost of student materials fee.
MODIFY: Material fees
Rationale: See rationale for expedited approval.
Materials Fee Status: Increasing fee from $35.00 to $45.00

RSCR 253  Neonatal & Pediatric Clinical Practice II  1/2
Effective: Summer 2016
MODIFY: Course Description
Rationale: This course was approved by the Curriculum Committee (November 24, 2015) with the understanding that B. Adams would work with B. Hunt to differentiate the course description between RSCR 251 and RSCR 253. The course description for RSCR 253 has been modified to read “Additional respiratory care clinical practice in perinatal, neonatal and pediatric care.”

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

THETR 103  Dance Repertory Rehearsal & Performance  2
CCCCO Proposal Type: Inactivation
Effective: Summer 2016 Expedited
Rationale for Expedited Approval: To ensure that the course is removed from the 2016-2017 catalog, we are asking for expedited approval.
INACTIVATE:
Rationale: Course is being inactivated due to the recent creation of new DANCE courses for summer 2016.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. MAKI, E. LUCAS) to INACTIVATE THETR 103
M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE INACTIVATION of THETR 103.
TUTOR 810  Tutoring Seminar  0  
CCCCO Proposal Type: Inactivation  
Effective: Summer 2016 Expedited  
Rationale for Expedited Approval: To ensure that the course is removed from the 2016-2017 catalog, we are asking for expedited approval.  
INACTIVATE:  
Rationale: This course was created many years ago to collect apportionment in a computer lab. It was associated with operations Martha Robles was in charge of in the old Tutoring Center. With the creation of Learning Center and the use of Tutor 850 in its place, Tutor 810 is no longer needed.  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (E. MAKI, E. LUCAS) to INACTIVATE TUTOR 810  
M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE INACTIVATION of TUTOR 810

MODIFICATIONS:  
ART 160  Appreciation of Art  3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2016 Expedited  
Rationale for Expedited Approval: This course has been conditionally approved, and should be implemented to C-ID standards as soon as possible.  
MODIFY: Outcomes, methods of evaluation  
Rationale: This course has been conditionally approved for C-ID Descriptor ARTH 100. Per direction (included in the attachments) two Methods of Evaluation have been altered and the word Required has been added in parenthesis.  
Enrollment Restrictions: (None)  
Distance Education Status: Maintaining: Online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: Requesting: (C-ID ARTH 100)  
General Education Status: Maintaining: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)  
Program Impact:  
- Art A.A. Degree  
- CSU General Education Pattern Certificate of Achievement  
- Computer Graphics Applications A.S. Degree  
- Computer Graphics Applications Certificate of Achievement  
- Elementary Teacher Education AA-T Degree  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern A.A. Degree Major  
- Photography A.A. Degree Major  
M/S/U (E. MAKI, E. LUCAS) to MODIFY ART 160  
M/S/U (E. MAKI, K. BUTLER) to MAINTAIN DE for ART 160  
M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of ART 160 on GE PATTERN(S)  
M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE MODIFICATIONS of ART 160
RSCR 224  
Respiratory Care Theory 2  
CCCOC Proposal Type: Non-Substantial Change  
Effective: Summer 2017  
MODIFY: Hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Updating for course compliance and to adhere to curriculum review matrix.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 220; Maintaining: (C) Concurrent enrollment in RSCR 222 and RSCR 232.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Respiratory Care A.S. Degree  
M/S/U (E. MAKI, E. LUCAS) to MODIFY RSCR 224  
M/S/U (E. LUCAS, P. MENDEZ) to MAINTAIN REQUISITES for RSCR 224

NEW COURSES:  
COMM 400  
Organizational Behavior  
Effective: Upon CCCCO approval Expedited (Requesting Summer 2016)  
Rationale for Expedited Approval: This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.  
ADOPT  
Rationale: This course is being proposed to satisfy the upper division GE oral communication requirement for the Respiratory Care Baccalaureate Degree.  
Enrollment Restrictions: Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree program.  
Distance Education Status: Requesting: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU and UC  
C-ID Status: (None)  
General Education Status: Requesting: (CSU-GE: A1), (IGETC: 1C) Upper Division GE  
Program Impact:  
- Respiratory Care B.S. Degree (In Process)  
M/S/U (E. MAKI, E. LUCAS) to ADOPT COMM 400  
M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for COMM 400  
M/S/U (E. MAKI, K. BUTLER) to ADOPT DE for COMM 400  
COMM 400, PHILO 400, SOCIO 400 pulled as block for discussion by M Garcia who questioned why, as upper division courses, COMM 400, PHILO 400, and SOCIO 400 are asking for lower division General Education (GE). R. Cranley referred to the e-mail attachment from K. O’Donnell and also noted that CurricUNET doesn’t have the capability to differentiate between upper and lower division GE. Discussion ensued. B. Adams suggested approving COMM 400, PHILO 400, and SOCIO 400 with the current GE designation with the understanding that CurricUNET doesn’t have anything in place to designate the upper division GE area and the appropriate upper division GE would be designated on the submission forms provided by the Chancellor’s Office, which are near finalization. The Curriculum Committee agreed.  
M/S/U (E. LUCAS, S. BERGER) to PLACE COMM 400 on UPPER DIVISION GE  
M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of COMM 400
ENGL 45  Accelerated Reading, Writing, and Reasoning
Effective: Upon CCCCO approval Expedited (Requesting Fall 2016)
Rationale for Expedited Approval: We would like to pilot this course in fall of 2016 and give basic skills students at MJC an opportunity to successfully complete their basic skills writing courses in one semester and move forward to English 101.
ADOPT
Rationale: Accelerated basic skills courses have been proven to increase student success and retention.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of READ 40 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ENGL 45 pulled for discussion by T. Guy who questioned if Formative Evaluation #4 “In-class essay final” could be moved under Summative Evaluation. S. Circle agreed to the move of “In-class essay final”. B. Adams made the changes in CurricUNET.

N. Sill asked what model for unit value was used for ENGL 45. S. Circle answered that Santa Barbara was used as a model and proceeded to expound on the structure of ENGL 45.

T. Guy questioned Methods of Instruction item #14 “embedded librarian” noting that the library link states “no resources needed”. After discussion, item #14 under Methods of Instruction was changed to “Utilize embedded counselor and librarian”.

M/S/U (S. CIRCLE, S. BERGER) to ADOPT ENGL 45
M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for ENGL 45
M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of ENGL 45

HE 114  Health and Social Justice
Effective: Upon CCCCO approval Expedited (Requesting Summer 2016)
Rationale for Expedited Approval: Faculty are working on getting all of the courses for the Public Health ADT approved for C-ID. It is important that this class is approved before the template is submitted.
ADOPT
Rationale: This course is being proposed because it is a core requirement for the AS-T in Public Health, a degree we are currently writing. Requesting: C-ID PHS 102.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENG 50 or qualification by MJC assessment process.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: Requesting: (C-ID PHS 102)
General Education Status: Requesting: (MJC-GE: B) (CSU-GE: D7 )
Program Impact:
- Public Health Science, AST Degree (In Development)
M/S/U (E. MAKI, E. LUCAS) to ADOPT HE 114
M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for HE 114
M/S/U (E. MAKI, K. BUTLER) to ADOPT DE for HE 114
M/S/U (S. CIRCLE, S. BERGER) to PLACE HE 114 on GE PATTERN(S)
M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of HE 114
PHILO 400 Medical and Bioethics 3

**Effective:** Upon CCCCO approval Expedited (Requesting Summer 2016)

**Rationale for Expedited Approval:** This is a required component of the new B.S. degree in Respiratory Care to begin in the summer of 2016.

**ADOPT**

**Rationale:** This medical and bioethics course will apply ethical theory to issues and situations they are likely to confront as medical healthcare professionals. Students will use critical thinking skills to understand the dilemmas that arise in healthcare and write well-reasoned argumentative essays and/or papers. This cohort of students in the Respiratory Care BS program will learn to identify ethical issues common to clinical and hospital settings as well as larger issues affecting society-wide ethical issues in medicine and healthcare. This upper division course satisfies the BS requirement and meets minimal standards outlined by CoARC. This upper division course will include an intensive writing and critical thinking component on issues relevant to careers in respiratory care and healthcare. This is relevant content and skill development not addressed by other course offerings in the program.

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program.

**Distance Education Status:** Requesting: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU

**C-ID Status:** (None)

**General Education Status:** Requesting: (CSU-GE: C2) Upper Division GE

**Program Impact:**
- Respiratory Care B.S. Degree (In Process)

**PHILO 400 pulled for discussion by M. Garcia** who questioned the request for honors. It was determined that the box for “honors” was checked in error. B. Adams removed “honors” from the course.

**M/S/U (E. LUCAS, S. BERGER) to ADOPT PHILO 400**

**M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for PHILO 400**

**M/S/U (E. MAKI, K. BUTLER) to ADOPT DE for PHILO 400**

**COMM 400, PHILO 400, SOCIO 400 pulled as block for discussion by M Garcia.** (See remarks on COMM 400)

**M/S/U (E. LUCAS, S. BERGER) to PLACE PHILO 400 on UPPER DIVISION GE**

**M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of PHILO 400**
PHYS 152 Problem Solving Skills for Physics 142

Effective: Upon CCCCO approval (Requesting Fall 2016)

Rationale for Expedited Approval: Expedited approval is being requested so the newly created discussion course aligns with the effective date of the recently revised physics course which decreased in unit value. The ability to offer the optional discussion course when the revised physics course goes into effect will help students who need additional problem-solving sets.

ADOPT

Rationale: Recent changes in state curriculum guidelines with TMC’s have forced reductions in course unit values. The discussion hour has been an integral part of physics education at MJC. This optional course allows us to maintain a curriculum that has proved successful. In evaluating the program learning outcomes for our curriculum, the data suggests that problem-solving skills, mathematical applications and instrumentation techniques prove to be the most challenging part of the course curriculum for our students at MJC. We thus need to maintain this type of contact with students to insure continued success.

Enrollment Restrictions: Requesting: (C) Concurrent enrollment in PHYS 142.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. MAKI, E. LUCAS) to ADOPT PHYS 152

M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for PHYS 152

M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of PHYS 152
PHYS 166

Problem Solving Skills and Technology for Physics 165

Effective: Upon CCCCO approval Expedited (Requesting Fall 2016)

Rationale for Expedited Approval: Expedited approval is being requested so the newly created discussion course aligns with the effective date of the recently revised physics course which decreased in unit value. The ability to offer the optional discussion course when the revised physics course goes into effect will help students who need additional problem-solving sets.

ADOPT

Rationale: Recent changes in state curriculum guidelines with TMC's have forced reductions in course unit values. The discussion hour has been an integral part of physics education at MJC. This optional course allows us to maintain a curriculum that has proved successful. In evaluating the program learning outcomes for our curriculum, the data suggests that problem-solving skills, mathematical applications and instrumentation techniques prove to be the most challenging part of the course curriculum for our students at MJC. We thus need to maintain this type of contact with students to insure continued success.

Enrollment Restrictions: Requesting: (C) Concurrent enrollment in PHYS 165.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

PHYS 166 pulled for discussion by T. Guy who questioned the corequisite of concurrent enrollment in PHYS 165 and the required/recommended skills. E. Lucas explained the purpose of the corequisite to PHYS 166 in satisfying student needs consequently satisfying T. Guy’s question.

M/S/U (E. LUCAS, E. MAKI) to ADOPT PHYS 166

M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for PHYS 166

M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of PHYS 166
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>RSCR 405</td>
<td>Healthcare Leadership and Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>RSCR 410</td>
<td>Critical Review of Healthcare Research</td>
<td>3</td>
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</tbody>
</table>

**RSCR 405**

**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval *(Expedited)* (Requesting Summer 2016)  
**Rationale for Expedited Approval:** This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.  
**ADOPT:**  
**Rationale:** Course is being proposed to meet Bachelor of Science upper division course requirement.  
**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree program.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Respiratory Care B.S. Degree (In Process)  

**M/S/U (E. MAKI, E. LUCAS) to ADOPT RSCR 405**  
**M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for RSCR 405**  
**RSCR 405 pulled for discussion by S. Berger** who noted that the online instruction didn’t seem complete. M. Garcia noted that “individual meetings” needed to be removed. B. Adams will work with B. Hunt on the online DE to clarify and be more consistent with other RSCR courses. The Curriculum Committee agreed with the stipulation to the above modifications.  
**M/S/U (J. BEEBE, S. CIRCLE) to ADOPT DE for RSCR 405**  
**M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of RSCR 405**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT RSCR 410**

**M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for RSCR 410**

**RSCR 410**

**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval *(Expedited)* (Requesting Summer 2016)  
**Rationale for Expedited Approval:** This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.  
**ADOPT:**  
**Rationale:** Course is being proposed to meet Bachelor of Science upper division course requirement.  
**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program; Requesting: (P) Satisfactory completion of RSCR 405.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Respiratory Care B.S. Degree (In Process)  

**M/S/U (E. MAKI, E. LUCAS) to ADOPT RSCR 410**  
**M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for RSCR 410**  
**M/S/U (E. MAKI, K. BUTLER) to ADOPT DE for RSCR 410**  
**M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of RSCR 410**
RSCR 415 Disease Management and Healthcare Promotion  3
CCCOC Proposal Type: New Credit Course
Effective: Upon CCCCO approval (Requesting Summer 2016)
Rationale for Expedited Approval: This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.
ADOPT:
Rationale: Course is being proposed to meet Bachelor of Science upper division course requirement.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students enrolled in the Respiratory Care Baccalaureate Degree program; Requesting: (P) Satisfactory completion of RSCR 410.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care B.S. Degree (In Process)

RSCR 415, RSCR 420, RSCR 425 pulled as block for discussion by M. Garcia noted that various methods of evaluation needed to be matched to at least one objective. S. Berger questioned the wording of various assignments. B. Adams will work with B. Hunt to resolve the issues. The Curriculum Committee agreed with the stipulation to the above modifications.
M/S/U (E. LUCAS, S. CIRCLE) to ADOPT RSCR 415
M/S/U (E. LUCAS, J. BEEBE) MOVED to RECONSIDER and WITHDRAW RSCR 420 from the RSCR 415, RSCR 420, RSCR 425 block discussion. (See remarks on RSCR 421)
M/S/U (E. LUCAS, E. MAKI) to ADOPT RSCR 415
M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for RSCR 415
RSCR 415 pulled for discussion by S. Circle who noted items #1 was not filled out and suggested that SLG on item #3 be written out to avoid confusion. S. Berger suggested that item #2 be more specific. B. Adams will work with B. Hunt to resolve the issues. The Curriculum Committee agreed with the stipulation to the above modifications.
M/S/U (S. CIRCLE, J. BEEBE) to ADOPT DE for RSCR 415
M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of RSCR 415
RSCR 420 Advanced Pharmacology and Critical Care

CCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval Expedited (Requesting Summer 2016)

Rationale for Expedited Approval: This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.

ADOPT:

Rationale: Course is being proposed to meet Bachelor of Science upper division course requirement.

Enrollment Restrictions: Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program; Requesting: (P) Satisfactory completion of RSCR 415.

Distance Education Status: Requesting: Mixed modalities/hybrid, online

Materials Fee Status: Requesting fee of $105.00

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Respiratory Care B.S. Degree (In Process)

RSCR 415, RSCR 420, RSCR 425 pulled as block for discussion by M. Garcia.

M/S/U (E. LUCAS, S. CIRCLE) to ADOPT RSCR 420

M/S/U (E. LUCAS, J. BEEBE) MOVED to RECONSIDER and WITHDRAW RSCR 420 from the RSCR 415, RSCR 420, RSCR 425 block discussion.

M/S/Withdraw (K. BUTLER, E. LUCAS) the ADOPTION of RSCR 420.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Proposal Type</th>
<th>Effective Date</th>
<th>Rationale for Expedited Approval</th>
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<tr>
<td>RSCR 421</td>
<td>Advanced Pharmacology and Critical Care Lab</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>(Requesting Summer 2016)</td>
</tr>
</tbody>
</table>

**CCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval (Requesting Summer 2016)  
**Rationale for Expedited Approval:** Course is the lab component to RSCR 420 which begins fall 2016.

**ADOPT:**

**Rationale:** This laboratory is to accompany RSCR 420 which will be offered in the Respiratory Care Baccalaureate Degree Program beginning fall 2016.

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program; Requesting: (P) Satisfactory completion of RSCR 415.

**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  

**Program Impact:**  
- Respiratory Care B.S. Degree (In Process)

*RSCR 421 pulled for discussion by M. Garcia* who questioned the corequisite. B. Adams noted that the corequisite should be discussed with the requisites.

B. Hunt asked if it was too late to withdraw RSCR 421 from the agenda. B. Adams referred the appeal to the Vice President of Instruction, B. Thames. B. Thames asked B. Hunt for the reasoning behind the appeal to withdraw the course. B. Hunt responded that the Respiratory Care faculty didn't want Advanced Pharmacology and Critical Care to be split between two courses (lecture and lab). They wished to follow the Skyline College model which is a three unit course (lecture and lab combined). K. Butler and A. Roth expounded on the request to remove RSCR 421 from the agenda. Discussion ensued and questions were asked and answered. The Curriculum Committee determined more information was needed and a suggestion was made to hold a special meeting on January 19 since the committee was meeting for the spring training. B. Adams asked if most members would be able to attend to ensure quorum was met. Many members indicated they would be attending. B. Adams noted that because of time limitations, RSCR 420 and RSCR 421 (if determined that RSCR 421 would still be proposed), and the Respiratory Care B.S. Degree proposals would be presented to the Curriculum Committee at a special meeting held before the scheduled spring training on January 19, 2016. A special meeting agenda would be created and sent to committee members by Friday.

**M/S/U (E. LUCAS, J. BEEBE) MOVED to RECONSIDER and WITHDRAW RSCR 420 from the RSCR 415, RSCR 420, RSCR 425 block discussion.** *(See remarks on RSCR 415)*

**M/S/Withdraw (K. BUTLER, E. LUCAS) the ADOPTION of RSCR 421**
RSCR 425 Pulmonary Diagnostics, Rehabilitation, and Sleep 3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval Expedited (Requesting Summer 2016)
Rationale for Expedited Approval: This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.
ADOPT:
Rationale: Course is being proposed to meet Bachelor of Science upper division course requirement.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program; Requesting: (P) Satisfactory completion of RSCR 420.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care B.S. Degree (In Process)

RSCR 415, RSCR 420, RSCR 425 pulled as block for discussion by M. Garcia (See remarks on RSCR 415)
M/S/U (E. LUCAS, S. CIRCLE) to ADOPT RSCR 425
M/S/U (E. LUCAS, J. BEEBE) MOVED to RECONSIDER and WITHDRAW RSCR 420 from the RSCR 415, RSCR 420, RSCR 425 block discussion. (See remarks on RSCR 421)
M/S/U (E. LUCAS, E. MAKI) to ADOPT RSCR 425
M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for RSCR 425
M/S/U (E. MAKI, K. BUTLER) to ADOPT DE for RSCR 425
M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of RSCR 425

RSCR 430 Capstone Research 3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval Expedited (Requesting Summer 2016)
Rationale for Expedited Approval: This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.
ADOPT:
Rationale: Course is being proposed to meet Bachelor of Science upper division course requirement.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program; Requesting: (P) Satisfactory completion of RSCR 425.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care B.S. Degree (In Process)

RSCR 430 pulled for discussion by S Berger who had questions regarding the summative evaluations, M. Garcia noted that the #2 summative needed to be matched. Discussion ensued and minor changes were made in CurricUNET by B. Adams.
M/S/U (M. GARCIA, C. MULDER) to ADOPT RSCR 430
RSCR 430 pulled for discussion by S. Berger who noted that there was a requisite skill that needed to be matched. The committee reviewed the fields in CNET and one requisite skill was matched to requisite course. The other entry was not a skill and was removed.
M/S/U (K. BUTLER, C. HUDELSON) to ADOPT REQUISITES for RSCR 430
M/S/U (E. MAKI, K. BUTLER) to ADOPT DE for RSCR 430
M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of RSCR 430
Curriculum Committee Minutes – January 12, 2016

SOCIO 400 Medical Sociology: Health and Diversity 3

Effective: Upon CCCCO approval Expedited (Requesting Summer 2016)

Rationale for Expedited Approval: This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.

ADOPT:

Rationale: The under-lying principals for this course are to provide students with exposure to sociological theories in diversity and medicine that will encourage the development of high level critical thinking skills, knowledge base, and empathy for our stratified and diverse populations, within a care-giver/leadership position.

Enrollment Restrictions: Requesting: (L) Enrollment limited to students who are admitted into the Respiratory Care Baccalaureate Degree program.

Distance Education Status: Requesting: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: Requesting: (CSU-GE: D0) Upper Division GE

Program Impact:
- Respiratory Care B.S. Degree (In Process)

SOCIO 400 pulled for discussion by S. Berger who questioned the inconsistency of the word count under Summative Evaluation and the word count under Assignments. B. Adams will speak with faculty author K. Olson to verify the word count. The Curriculum Committee agreed with the stipulation that modifications will be documented on the January 26, 2016 agenda.

M/S/U (M. GARCIA, S. CIRCLE) to ADOPT SOCIO 400

M/S/U (E. LUCAS, P. MENDEZ) to ADOPT REQUISITES for SOCIO 400

M/S/U (E. MAKI, K. BUTLER) to ADOPT DE for SOCIO 400

COMM 400, PHILO 400, SOCIO 400 pulled as block for discussion by M Garcia. (See remarks on COMM 400)

M/S/U (E. LUCAS, S. BERGER) to PLACE SOCIO 400 on UPPER DIVISION GE

M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of SOCIO 400

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Approvals: Programs

(None)
Consortium Approvals: Programs

A.S. Degree: Logistics and Supply Chain Management
Certificate of Achievement: Logistics and Supply Chain Management
Certificate of Achievement: Irrigation Constructions and Installation
Certificate of Achievement: Irrigation Design
Certificate of Achievement: Irrigation Management
Certificate of Achievement: Irrigation Technology
Certificate of Achievement: Large Animal Veterinary Technology
A.S. Degree: Irrigation Technology

ACCJC Approvals: New Programs

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT: RESPIRATORY CARE PROGRAM
B.S. Degree: Respiratory Care

ADOPT: Effective: Upon CCCCO Approval Expedited! (Requesting Summer 2016)
Rationale for Expedited Approval: We are asking for Summer 2016 approval to ensure that the pilot program, upon CCCCO approval, is listed in the 2016-2017 catalog.
Rationale: The Modesto Junior College Respiratory Care Baccalaureate Degree Program will offer a pilot program offering a Bachelor of Science degree in respiratory care.
M/S/Withdraw (K. Butler, E. Lucas) the ADOPTION of B.S. Degree: Respiratory Care
(See remarks on RSCR 421)
Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

**MODIFY:**

**AGRICULTURAL ENVIRONMENTAL SCIENCE PROGRAM**

A.S. Degree: Agricultural Environmental Science (Formerly: Forestry) 31-32 (Previously 30)

**MODIFY:** Title, top code, description, program learning outcomes, career courses, breadth courses, major courses, major electives, total units

**Effective:** Upon CCCC0 Approval  [Expedited!] (Requesting Summer 2016)

**Rationale for Expedited Approval:** To ensure accuracy of catalog offerings and to conform to CCCC0 program data on file.

**Rationale:** Degree is being modified to reflect the removal of recent courses that have been inactivated. The award title is being changed to reflect the changes in the coursework. Top Code has changed from Forestry to an Environmental Science Top Code.

M/S/U (E. LUCAS, J. BEEBE) to **MODIFY A.S. DEGREE: AGRICULTURAL ENVIRONMENTAL SCIENCE**

M/S/U (S. CIRCLE, J. BEEBE) to **EXPEDITE MODIFICATION of A.S. DEGREE: AGRICULTURAL ENVIRONMENTAL SCIENCE**

**MODIFY:**

**AGRICULTURAL ENVIRONMENTAL SCIENCE PROGRAM**

Certificate of Achievement: Agricultural Environmental Science  22-23 (Previously 24)

(Formerly: Forestry Technician)

**MODIFY:** Title, top code, description, program learning outcomes, career courses, breadth courses, major courses, major electives, total units

**Effective:** Upon CCCC0 Approval  [Expedited!] (Requesting Summer 2016)

**Rationale for Expedited Approval:** To ensure accuracy of catalog offerings and to conform to CCCC0 program data on file.

**Rationale:** Certificate is being modified to reflect the removal of recent courses that have been inactivated. A name change to reflect the change in the coursework required. Top Code has changed from Forestry to an Environmental Science Top Code.

M/S/U (E. LUCAS, J. BEEBE) to **MODIFY CERTIFICATE OF ACHIEVEMENT: AGRICULTURAL ENVIRONMENTAL SCIENCE**

M/S/U (S. CIRCLE, J. BEEBE) to **EXPEDITE MODIFICATION of CERTIFICATE OF ACHIEVEMENT: AGRICULTURAL ENVIRONMENTAL SCIENCE**

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Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

**MODIFICATIONS:**

**UNITS**

**MODIFY:**

**ENGLISH PROGRAM**

A.A.-T Degree: English  18

**MODIFY:** Required courses, total units

**Effective:** Upon CCCC0 Approval  [Expedited!] (Requesting Summer 2016)

**Rationale for Expedited Approval:** To ensure accuracy of catalog offerings and to conform to CCCC0 program data on file.

**Rationale:** This is a revision of the English ADT. New courses have been added, others have been deleted, and there were some changes to unit values with film courses.

A.A.-T Degree: English pulled for discussion by T. Guy who noted that “script writing” is no longer being offered and should be removed from the program description. S. Circle agreed with modifying the program description.

M/S/U (S. CIRCLE, S. BERGER) to **MODIFY A.A.-T DEGREE: ENGLISH**

M/S/U (S. CIRCLE, J. BEEBE) to **EXPEDITE MODIFICATION of A.A.-T DEGREE: ENGLISH**
ENVIRONMENTAL HORTICULTURE SCIENCE PROGRAM
Certificate of Achievement: Nursery Production
21 (Previously 25)
Effective: Upon CCCCO Approval (Requesting Summer 2016)
Rationale for Expedited Approval: To ensure accuracy of catalog offerings and to conform to CCCCO program data on file.
Rationale: Certificate is being modified to reflect the removal of recent course inactivations.
M/S/U (E. LUCAS, J. BEEBE) to MODIFY CERTIFICATE OF ACHIEVEMENT: NURSERY PRODUCTION
M/S/U (S. CIRCLE, J. BEEBE) to EXPEDITE MODIFICATION of CERTIFICATE OF ACHIEVEMENT: NURSERY PRODUCTION

RESPIRATORY CARE PROGRAM
A.S. Degree: Respiratory Care
66.5-70.5
Effective: Upon CCCCO Approval (Requesting Summer 2016)
Rationale for Expedited Approval: For accreditation purposes the award has been updated and we would like to see the updates implemented in the 2016-2017 catalog to ensure accuracy of catalog offerings.
Rationale: Program content updated to meet requirements of Commission on the Accreditation of Respiratory Care.
M/S/U (E. LUCAS, J. BEEBE) to MODIFY A.S. DEGREE: RESPIRATORY CARE
M/S/U (S. CIRCLE, J. BEEBE) to EXPEDITE MODIFICATION of A.S. DEGREE: RESPIRATORY CARE

INACTIVATIONS:

NATURAL RESOURCES PROGRAM
A.S. Degree: Recreational Land Management
30
Effective: Summer 2016 (Requesting Summer 2016)
Rationale for Expedited Approval: To ensure accuracy of catalog offerings and to conform to CCCCO program data on file.
Rationale: Inactivating A.S. degree because various revisions to courses have altered the composition of the award.
M/S/U (E. LUCAS, J. BEEBE) to INACTIVATE A.S. DEGREE: RECREATIONAL LAND MANAGEMENT
M/S/U (S. CIRCLE, J. BEEBE) to EXPEDITE INACTIVATION of A.S. DEGREE: RECREATIONAL LAND MANAGEMENT

NATURAL RESOURCES PROGRAM
Certificate of Achievement: Recreational Land Management
24
Effective: Summer 2016 (Requesting Summer 2016)
Rationale for Expedited Approval: To ensure accuracy of catalog offerings and to conform to CCCCO program data on file.
Rationale: Inactivating certificate because various revisions to courses have altered the composition of the award.
M/S/U (E. LUCAS, J. BEEBE) to INACTIVATE CERTIFICATE OF ACHIEVEMENT: RECREATIONAL LAND MANAGEMENT
M/S/U (S. CIRCLE, J. BEEBE) to EXPEDITE INACTIVATION of CERTIFICATE OF ACHIEVEMENT: RECREATIONAL LAND MANAGEMENT
Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams
   No Report

2. Articulation: C-ID, C-ID Newsletter R. Cranley
   R. Cranley reported that there were a few more MJC’s C-ID approvals and referred to the C-ID Excel Sheet, C-ID Newsletter (above), CCCCO Update, and the C-ID Status document (e-mailed to Curriculum Committee January 11, 2016) for general information and the status of individual C-IDs.
   R. Cranley highlighted:
   - C-ID Newsletter
   - Basic Skills Descriptors Vetting: English and Mathematics –Deadline Extended.
   - C-ID is currently recruiting course reviewers (COREs).
   - Non-transferable/Basic Skills will be marked with a suffix “X”.
   - C-ID computers are being updated to allow ASSIST descriptors.
   - CCCCO Update on ADTs
     - March 1, 2016 is the deadline for Agriculture Animal Sciences and Agriculture Business.
     - August 1, 2016 is the deadline for Agriculture Plant Sciences, Biology, Chemistry, Nutrition & Dietetics, and Film, Television & Electronic Media.
     - Review priority will focus on those ADTs required for colleges and required proposals that were due August 31, 2015.
   - C-ID Status document
     - C-ID AG-AB 112, AGEC 280 Expired/Not Approved – Recommend that the Agriculture Department be notified.

   B. Adams noted that the A.S.-T Chemistry is currently in the Technical Review Queue in CurricUNET.

   No Report

4. Adult Education P. Mendez
   P. Mendez noted:
   - The next meeting is scheduled for January 29, 2016.
   - Support was approved for free textbooks for ESL students.
   - A new GED program design was introduced with 260+ students currently enrolled.
   P. Mendez invited ESL or English faculty working with basic skills to speak with J. Daly regarding strategies.

5. Academic Senate Report C. Redwing
   No Report

X. UNFINISHED BUSINESS

Action Items

   Postponed to the January 26, 2016 Curriculum Committee meeting.
Informational Items

1. Curriculum Spring Training B. Adams

B. Adams reminded the Curriculum Committee of the Curriculum Spring Training scheduled for January 19, 2016, 2:30 p.m. to 4:30 p.m. in the Music Building, room 111. Topics to be covered include the Curriculum Committee’s Self-Evaluation, Non-Credit courses, and Approval timelines.

XI. NEW BUSINESS

Action Items

(None)

Informational Items

1. Curriculum for the Baccalaureate Degree B. Adams

B. Adams asked the Curriculum Committee for their thoughts on information provided in the Curriculum for the Baccalaureate Degree PowerPoint obtained from the Academic Senate website, referring to the Distinguishing between Lower-Upper Division Courses – Review Guidelines. Discussion ensued between the Curriculum Committee and Respiratory Care faculty who were present. Questions were asked and answered in reference to the new Respiratory Care B.S. Degree Program.

XII. PUBLIC COMMENT

M/S/U (E. MAKI, E. LUCAS) to adjourn at 5:12 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. COURSE DISCUSSION AGENDA

NEW COURSES:

RSCR 420 Advanced Pharmacology and Critical Care 3
CCCO Proposal Type: New Credit Course
Effective: Upon CCCO approval (Requesting Summer 2016)
Rationale for Expedited Approval: This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.
ADOPT:
Rationale: Course is being proposed to meet Bachelor of Science upper division course requirement.
Enrollment Restrictions: Requesting; (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: Requesting fee of $105.00
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care B.S. Degree (In Process)

M/S/U (E. MAKI, M. GARCIA) to ADOPT RSCR 420
M/S/U (E. MAKI, M. GARCIA) to ADOPT REQUISITES for RSCR 420
M/S/U (E. MAKI, M. GARCIA) to ADOPT DE for RSCR 420
M/S/U (E. MAKI, M. GARCIA) to ADOPT FEE for RSCR 420
M/S/U (E. MAKI, M. GARCIA) to EXPEDITE ADOPTION of RSCR 420

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
III. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT: RESPIRATORY CARE PROGRAM
B.S. Degree: Respiratory Care

ADOPT: Effective: Upon CCCCO Approval Expedited (Requesting Summer 2016)
Rationale for Expedited Approval: We are asking for summer 2016 approval to ensure that the pilot program, upon CCCCO approval, is listed in the 2016-2017 catalog.
Rationale: The Modesto Junior College Respiratory Care Baccalaureate Degree Program will offer a pilot program offering a Bachelor of Science degree in respiratory care.

M/S/U (M. GARCIA, S. CIRCLE) to ADOPT B.S. DEGREE: RESPIRATORY CARE
R. Cranley questioned why IGETC was not reflected on the B.S. Degree. B. Adams noted she would clarify with B. Hunt and if IGETC should be added to the B.S. in Respiratory Care. If it should be added, it will be documented on the January 26, 2016 agenda. The Curriculum Committee agreed to the stipulation.

M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of B.S. DEGREE: RESPIRATORY CARE

IV. PUBLIC COMMENT

M/S/U (E. MAKI, S. CIRCLE) to adjourn at 3:22 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES

January 12, 2016 & January 19, 2016

Hearing no objections, the minutes of January 12, 2016 & January 19, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

LOGST 301 (CCC000569485)
PEVM 147XABC (CCC000569487)
PEVW 147XABC (CCC000569488)

Course Activity Report

(None)
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved:

COMM 122
Introduction to Readers' Theatre
Effective: Upon Curriculum Committee approval
Rationale: The COMM faculty met in Fall 2015 for scheduled PLO assessment review. CLO #3 (Describe the Readers' Theatre process.) is being removed based on discussion of alignment of CLOs to PLOs. It was determined the CLO does not align with any PLOs.
1. Adapt any material into a script format.
2. Interpret literature by using voices and nonverbal communication to enhance the author's message for an audience.

THETR 122
Effective: Upon Curriculum Committee approval
Rationale for Expedited Approval: This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.

SOCIO 400
Medical Sociology: Health and Diversity
Effective: Upon CCCCO approval Expedited (Requesting Summer 2016)
Rationale: Approved at 1/12/16 meeting with the condition that the word count listed in the methods of evaluation be verified by K. Olson. K. Olson verified it is a 3500 word essay. The MOE was changed to match word count in assignments.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

NURSE 276
Nursing Process: Advanced Medical-Surgical
CCCCO Proposal Type: Inactivation
Effective: Spring 2017 Expedited
Rationale for Expedited Approval: To increase student success it is vital that NURSE 276 and NURSE 277 be combined to create only one single course, NURSE 278.

NURSE 277
Nursing Process: Leadership and Preceptorship
CCCCO Proposal Type: Inactivation
Effective: Spring 2017 Expedited
Rationale for Expedited Approval: To increase student success it is vital that NURSE 276 and NURSE 277 be combined to create only one single course, NURSE 278.
MODIFICATIONS:

**ART 164**

**History of Art 1: Prehistoric to Gothic**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2017

**MODIFY:** Title, textbooks, methods of instruction

**Rationale:** This course is being submitted for the sole purpose of making its content more easily understood through its title. In particular the issue of articulation with UC’s is important (and these time periods are the standard), but this change to more descriptive titles should also benefit our students. The only alterations are to the title and in updating the textbooks.

**Enrollment Restrictions:** (None)

**Distance Education Status:** Maintaining: Online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC; (CC: ART 11)

**C-ID Status:** Approved for: ([C-ID ARTH 110])

**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)

**Program Impact:**
- Art A.A. Degree
- Art History AA-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree
- Studio Arts AA-T Degree
- University Preparation, Emphasis in Humanities A.A. Degree

**M/S/U (C. MULDER, K. BUTLER) to MODIFY ART 164**

**M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for ART 164**

**M/S/U (M. GARCIA, R. CRIPE) to MAINTAIN PLACEMENT of ART 164 on GE PATTERN(S)**
ART 165  

**History of Art 2: Renaissance to Contemporary**  

**CCCCO Proposal Type:** Non-Substantial  

**Effective:** Summer 2017  

**MODIFY:** Title, textbooks, methods of instruction  

**Rationale:** This course is being submitted for the sole purpose of making its content more easily understood through its title. In particular the issue of articulation with UC’s is important (and these time periods are the standard), but this change to more descriptive titles should also benefit our students. The only alterations are to the title and in updating the textbooks.  

**Enrollment Restrictions:** (None)  

**Distance Education Status:** Maintaining: Online  

**Materials Fee Status:** (None)  

**Articulation Status:** Transfers to CSU and UC; (CC: ART 12)  

**C-ID Status:** Approved for: (C-ID ARTH 120)  

**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)  

**Program Impact:**  
- Art A.A. Degree  
- Art History AA-T Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- History AA-T Degree  
- MJC-GE Pattern A.A. Degree  
- Photography A.A. Degree  
- Studio Arts AA-T Degree  
- University Preparation, Emphasis in Humanities A.A. Degree  

**ART 165 pulled for discussion by T. Guy** who remarked that Course Learning Outcomes (CLOs) item #1 seemed redundant with CLO items #3 and #4. After some discussion, T. Guy agreed with the CLOs as written.  

**M/S/U (E. MAKI, E. LUCAS) to MODIFY ART 165**  

**M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for ART 165**  

**M/S/U (M. GARCIA, R. CRIPE) to MAINTAIN PLACEMENT of ART 165 on GE PATTERN(S)**

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CHEM 133  

**Problem Solving Skills For CHEM 143**  

**CCCCO Proposal Type:** Non-Substantial  

**Effective:** Summer 2017  

**MODIFY:** Grading policy  

**Rationale:** We would like to update the grading to be pass/fail and not letter grade.  

**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in CHEM 143.  

**Distance Education Status:** (None)  

**Materials Fee Status:** (None)  

**Articulation Status:** Transfers to CSU  

**C-ID Status:** (None)  

**General Education Status:** (None)  

**Program Impact:**  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**CHEM 133 pulled for discussion by C. Hudelson** who asked if CHEM 133 satisfies the University of California (UC) requirements for transferability. Discussion ensued. B. Adams noted she would follow up with R. Cranley and a notification or consent item would be added to the February 9, 2016 agenda on the results of the articulation piece that qualifies or disqualifies CHEM 133 for UC transferability.  

**M/S/U (E. LUCAS, C. HUDELSON) to MODIFY CHEM 133**  

**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for CHEM 133**
COMM 102
Introduction to Human Communication
CCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Description, objectives, content, methods of instruction, textbooks
Rationale: Course received conditional approval for COMM 115. Course is being updated to address C-ID reviewer comments.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC: SPCOM 4)
C-ID Status: Requesting: (C-ID COMM 115)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: A1), (IGETC: 1C)
Program Impact:
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Communication Studies AA-T Degree
- Communication Studies A.A. Degree
- Communication Studies Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Retail Management (WAFC) Certificate of Achievement
M/S/U (C. MULDER, K. BUTLER) to MODIFY COMM 102
M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for COMM 102
M/S/U (M. GARCIA, R. CRIPE) to MAINTAIN PLACEMENT of COMM 102 on GE PATTERN(S)

EMS 380
Basic ECG Interp/Intro to Cardiac Care
CCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Methods of instruction
Rationale: This course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to possess an understanding of basic medical terminology.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Emergency Medical Services Certificate of Achievement (in process)
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree
EMS 380 pulled for discussion by T. Guy who requested that field trips be added to the Methods of Instruction (MOI). B. Adams noted that “Possible field trips” was added to the MOI before the meeting.
M/S/U (R. CRIPE, E. LUCAS) to MODIFY EMS 380
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for EMS 380
NURSE 272  Nursing Process: Geriatric Nursing  1  CCCCO Proposal Type: Non-Substantial  Effective: Summer 2017  MODIFY: Description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks  Rationale: Course is being updated to add textbook, revise course learning outcomes CLO's, and to update lab objectives, course content, lab content, and course assignments.  Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who are accepted into the Associate Degree Nursing program.  Distance Education Status: Maintaining: Teleclass  Materials Fee Status: (None)  Articulation Status: Transfers to CSU  C-ID Status: (None)  General Education Status: (None)  Program Impact:  - Nursing: Associate Degree Nursing Program (RN) A.S. Degree  - Nursing: LVN to ADN (Rn) Advanced Placement Pathway  NURSE 272 pulled for discussion by T. Guy who asked for clarification of what a teleclass entailed.  B. Adams explained that a teleclass is a live video stream via TV/computer from the classroom where students can ask questions, provide response, and complete in-class activities. She reminded committee members distance education is approved separately, and if this course was being pulled for question on DE, it should be pulled for discussion during the DE approvals, not during course approvals.  S. Berger stated that she found the “Assignments” section confusing. B. Adams adjusted the formatting which allowed for better configuration and identification of the assignments.  M/S/U (K. BUTLER, E. LUCAS) to MODIFY NURSE 272  M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for NURSE 272  M/S/U (C. MULDER, R. CRIP) to MAINTAIN DE for NURSE 272

NURSK 800  Nursing Skills Development  0  CCCCO Proposal Type: Non-Substantial  Effective: Spring 2017 Expedited!  Rationale for Expedited Approval: The requisites need to reflect the appropriate courses. This course is being changed and expedited as a package with the expedited request for changes in Nurse 40, 52, 276, 277, 278.  MODIFY: Outcomes, content, textbooks, requisite skills  Rationale: Corequisites are being revised to reflect the recent change of NURSE 40 which is now NURSE 52. Also, inactivation of NURSE 276 & 277, and the combination of these two courses with the creation of NURSE 278.  Enrollment Restrictions: Removing: (C) Concurrent enrollment in NURSE 271 or NURSE 272 or NURSE 273 or NURSE 274 or NURSE 275 or NURSE 276 or NURSE 277 or NURSE 259 or NURSE 40 or NURWE 361 or NURWE 362; Requesting: (C) Concurrent enrollment in NURSE 271 or NURSE 272 or NURSE 273 or NURSE 274 or NURSE 275 or NURSE 259 or NURSE 52 or NURWE 361 or NURSE 278 or NURWE 362.  Distance Education Status: (None)  Materials Fee Status: (None)  Articulation Status: Not transferable  C-ID Status: (None)  General Education Status: (None)  Program Impact:  - Nurse Assistant Skills Recognition Award  - Nursing: Associate Degree Nursing Program (RN) A.S. Degree  M/S/U (C. MULDER, K. BUTLER) to MODIFY NURSK 800  M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for NURSK 800  M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE MODIFICATIONS of NURSK 800
**READ 21**

**Vocabulary Development**  
3  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks  
**Rationale:** Course is being updated per scheduled curriculum review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Material Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

*M/S/U (C. MULDER, K. BUTLER) to MODIFY READ 21*

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**READ 40**

**Reading Comprehension**  
3  
**CCCCO Proposal Type:** Substantial  
**Effective:** Upon CCCCO approval (Requesting Summer 2017)  
**MODIFY:** CB21 code, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks  
**Rationale:** Course is being updated per scheduled curriculum review. Course MIS CB21 code is being changed to two levels below transfer level which requires a substantial change when submitting to the CCCCO for approval.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Material Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

*M/S/U (C. MULDER, K. BUTLER) to MODIFY READ 40*
**READ 62**

**College Vocabulary**
CCCOCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated per scheduled curriculum review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to complete, or assess above, reading 82.
Distance Education Status: Maintaining: Online
Material Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (C. MULDER, K. BUTLER) to MODIFY READ 62
M/S/U (E. MAKI, E. LUCAS) to REMOVE REQUISITES for READ 62
M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for READ 62

**READ 82**

**College Reading - Comprehension**
CCCOCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills
Rationale: This course is being updated per scheduled curriculum review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactory complete READ 40 or qualification by the MJC assessment process.
Distance Education Status: Requesting: Online, mixed modalities/hybrid
Material Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

READ 82 pulled for discussion by T. Guy who asked how can an instructor meet required objective #20 (Choose reading as a recreational activity with increasing frequency). Discussion ensured with a suggestion to modify objective #20 to read “Choose reading as a recreational activity with increasing frequency over the term”. B. Adams and S. Berger will follow up with C. Briggs for clarification of objective #20 with the result being noted on the February 9, 2016 agenda.

M/S/U (E. LUCAS, M. GARCIA) to MODIFY READ 82
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for READ 82
M/S/U (C. MULDER, R. CRIPE) to ADOPT DE for READ 82
SPELL 31  
**Basic Spelling and Phonics**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course is being updated per scheduled curriculum review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Material Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**M/S/U (C. MULDEN, K. BUTLER) to MODIFY SPELL 31**  
H. Duarte noted that SPELL 31 should be consistent with SPELL 32. Under the Objectives section in CurricUNET. In each application where “Post-test” is listed there should be a corresponding “Pre-test”.  
B. Adams added “Pre-tests” under Formative Evaluation to correspond with “Post-tests” listed under Summative Evaluation” and she will verify with C. Briggs regarding the assessments. Modifications will be noted on the February 9, 2016 agenda.

SPELL 32  
**Spelling and Pronunciation**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course is being updated per scheduled curriculum review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Material Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (C. MULDEN, K. BUTLER) to MODIFY SPELL 32**
NEW COURSES:

NURSE 278

NURSE 278: Nursing Process: Advanced Medical-Surgical

**CCCGO Proposal Type:** New Credit Course  
**Effective:** Upon CCCGO approval  
**Rationale for Expedited Approval:** Outcome assessment results show that the student is not benefiting from taking NURSE 276 and NURSE 277 separately. To increase student success it is important that NURSE 276 and 277 be combined into a new course, NURSE 278. This course will replace 276 and 277.

**ADOPT**

**Rationale:** Inactivating NURSE 276 and NURSE 277 courses and combining into one new course to increase student success.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in NURSK 800; Requesting: (L) Enrollment limited to Students who have been accepted into the Associate Degree Nursing Program.

**Distance Education Status:** (None)

**Materials Fee Status:** Requesting fee of $259.00

**Articulation Status:** Requesting: CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree

**M/S/U (C. MULDER, K. BUTLER) to ADOPT NURSE 278**

S. Berger questioned the 110% instructor load. K. Butler noted that NURSE 278 is team taught. B. Adams also noted that the Curriculum Committee does not look at the load in CurricUNet. Load is populated by the Instruction Office.

**M/S/U (E. MAKI, E. LUCAS) to EXPEDITE ADOPTION of NURSE 278**

NURSE 278 pulled for discussion by E. Maki who observed that this course is a combination of two existing courses (NURSE 276 & NURSE 277), and asked if the rationale of “progression within the program” for expedited approval meets the need. B. Adams pointed out that there wasn’t an option out of the five criteria listed in CurricUNET for K. Butler to select that really fit this expedited approval request. K. Butler clarified the reason for expedited approval. K. Butler noted that having the course currently as two separate courses is not working for student success. Having separate courses created more problems. K. Butler reported that the students will now get one grade for one course instead of two grades. This will minimize stress for the student. C. Mulder noted that with the approval of the inactivation of NURSE 276 & NURSE 277 for spring 2017, a spring 2017 expedited request for NURSE 278 was required for alignment.

**M/S/U (E. MAKI, K. BUTLER) to EXPEDITE ADOPTION of NURSE 278**
PHYS 112  

**Problem Solving Skills for Physics 102**

**CCCO Proposal Type:** New Credit Course  

**Effective:** Upon CCCCO approval [Expedited] (Requesting Fall 2016)  

**Rationale for Expedited Approval:** Expedited approval is being requested so the newly created discussion course aligns with the effective date of the recently revised physics course which decreased in unit value. The ability to offer the optional discussion course when the revised physics course goes into effect will help students who need additional problem-solving sets.

**ADOPT**  

**Rationale:** Recent changes in state curriculum guidelines with TMC's have forced reductions in course unit values. The discussion hour has been an integral part of physics education at MJC. This optional course allows us to maintain a curriculum that has proved successful.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in PHYS 102.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**PHYS 112, PHYS 113, PHYS 121, PHYS 153 pulled as a block for discussion by S. Berger** who suggested that there should be consistency within the Problem Solving courses in regard to the discussion verses lecture designation. Discussion ensued regarding the Problem Solving courses and the issues they are encountering. C. Hudelson also restated her request for UC transferability that was discussed with CHEM 133. B. Adams replied that she would add the PHYS courses to CHEM 133 when she speaks to R. Cranley regarding the possibility of adding UC transferability to these courses.

**M/S/U (E. LUCAS, C. HUDELSON) to ADOPT PHYS 112**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PHYS 112**

**M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE ADOPTION of PHYS 112**
PHYS 113  Problem Solving and Technology for Physics 103

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval (Requesting Fall 2016)
Rationale for Expedited Approval: Expedited approval is being requested so the newly created discussion course aligns with the effective date of the recently revised physics course which decreased in unit value. The ability to offer the optional discussion course when the revised physics course goes into effect will help students who need additional problem-solving sets.

ADOPT

Rationale: Recent changes in state curriculum guidelines with TMC’s have forced reductions in course unit values. The discussion hour has been an integral part of physics education at MJC. This optional course allows us to maintain a curriculum that has proved successful.

Enrollment Restrictions: Requesting: (C) Concurrent enrollment in PHYS 103.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

PHYS 112, PHYS 113, PHYS 121, PHYS 153 pulled as a block for discussion by S. Berger. (See remarks on PHYS 112).

M/S/U (E. LUCAS, C. HUDELSON) to ADOPT PHYS 113
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PHYS 113
M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE ADOPTION of PHYS 113
PHYS 121  Problem Solving and Technology for Physics 101  1

CCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval [Expedited] (Requesting Fall 2016)

Rationale for Expedited Approval: Expedited approval is being requested so the newly created discussion course aligns with the effective date of the recently revised physics course which decreased in unit value. The ability to offer the optional discussion course when the revised physics course goes into effect will help students who need additional problem-solving sets.

ADOPT

Rationale: Recent changes in state curriculum guidelines with TMC’s have forced reductions in course unit values. The discussion hour has been an integral part of physics education at MJC. This optional course allows us to maintain a curriculum that has proved successful. In evaluating the program learning outcomes for our curriculum, the data suggests that problem-solving skills, mathematical applications and instrumentation techniques prove to be the most challenging part of the course curriculum for our students at MJC. We thus need to maintain this type of contact with students to insure continued success.

Enrollment Restrictions: Requesting: (C) Concurrent enrollment in PHYS 101.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**PHYS 112, PHYS 113, PHYS 121, PHYS 153 pulled as a block for discussion by S. Berger.** (See remarks on PHYS 112).

**M/S/U (E. LUCAS, C. HUDELSON) to ADOPT PHYS 121**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PHYS 121**

**M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE ADOPTION of PHYS 121**
PHYS 153  Problem Solving and Technology for Physics 143 1

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval (Requesting Fall 2016)

Rationale for Expedited Approval: Expedited approval is being requested so the newly created discussion course aligns with the effective date of the recently revised physics course which decreased in unit value. The ability to offer the optional discussion course when the revised physics course goes into effect will help students who need additional problem-solving sets.

ADOPT

Rationale: Recent changes in state curriculum guidelines with TMC’s have forced reductions in course unit values. The discussion hour has been an integral part of physics education at MJC. This optional course allows us to maintain a curriculum that has proved successful. In evaluating the program learning outcomes for our curriculum, the data suggests that problem-solving skills, mathematical applications and instrumentation techniques prove to be the most challenging part of the course curriculum for our students at MJC. We thus need to maintain this type of contact with students to insure continued success.

Enrollment Restrictions: Requesting: (C) Concurrent enrollment in PHYS 143.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

PHYS 112, PHYS 113, PHYS 121, PHYS 153 pulled as a block for discussion by S. Berger. (See remarks on PHYS 112).

M/S/U (E. LUCAS, C. HUDELSON) to ADOPT PHYS 153
M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PHYS 153
M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE ADOPTION of PHYS 153

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

MODIFY:

LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
A.S. Degree: Logistics and Supply Chain Management 31-34

MODIFY: Program requirements

Effective: Upon CCCCO approval

Rationale: At the November 24, 2016 Curriculum Committee meeting the A.S. in Logistics and Supply Chain Management was approved with the stipulation that the degree requirements be modified to not state that the degree is a transfer degree. H. Townsend has removed the transfer statement in CurricUNET and the MJC catalog will reflect the corrected statement.
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MODIFY: RESPIRATORY CARE PROGRAM
B.S. Degree: Respiratory Care

MODIFY: Program requirements

Effective: Upon CCCCO approval

Rationale: At the January 19, 2016 Curriculum Committee special meeting the B.S. in Respiratory Care was approved. R. Cranley noted that the program requirements specified only CSU-GE and not IGETC. H. Townsend alerted B. Hunt after the meeting and was advised by B. Hunt that “or IGETC” should be added to the requirements. H. Townsend made the revision in CNET.

CCCCO Approvals: Programs

Certificate: Chemical Dependency Counseling (33809)
A.A.: Dance (33803)

Consortium Approvals: Programs

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

MODIFY: AGRICULTURE ANIMAL SCIENCE PROGRAM
A.S.-T Degree: Agriculture Animal Sciences

MODIFY: Required core

Effective: Upon CCCCO Approval

Rationale: This A.S.-T degree was approved at the November 24, 2015 Curriculum Committee meeting. It was noted that ECON 102 was listed in the Required Core section and the template should have instead showed ECON 101. This has been fixed in all systems and sent off to the CCCCO for final approval. The revision is noted here for the purpose of the record.

M/S/U (S. BERGER, S. CIRCLE) to MODIFY A.S.-T DEGREE: AGRICULTURE ANIMAL SCIENCES

MODIFY: AGRICULTURE BUSINESS PROGRAM
A.S.-T Degree: Agriculture Business

MODIFY: Required core

Effective: Upon CCCCO Approval

Rationale: This A.S.-T degree was approved at the November 24, 2015 Curriculum Committee meeting. It was noted that ECON 101 was listed in the Required Core section and the template should have instead showed ECON 102. This has been fixed in all systems and sent off to the CCCCO for final approval. The revision is noted here for the purpose of the record.

M/S/U (S. BERGER, S. CIRCLE) to MODIFY A.S.-T DEGREE: AGRICULTURE BUSINESS

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

MODIFICATIONS:

MODIFY:

NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)
A.S. Degree: Nursing: Associate Degree Nursing Program (RN) 60

MODIFY:

Required courses
Effective: Upon CCCCO approval (Requesting Spring 2017)
Rationale for Expedited Approval: To increase student success NURSE 276 and 277 have been combined into one course, NURSE 278. The upcoming catalog will need to reflect the modified program.
Rationale: Degree is being updated to reflect the inactivation of NURSE 276 and NURSE 277 as well as the adoption of NURSE 278.

A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN) pulled for discussion by T. Guy who stated that the Program Learning Outcomes (PLOs) combined with the introductory statement was grammatically incorrect. K. Butler noted that the PLOs are written per the California Nursing Act section 1443.5. Standards of Competent Performance. The Curriculum Committee recommended that the introductory prompt be stopped after “student” and a statement added confirming that the PLOs are from the California Nursing Act section 1443.5. Standards of Competent Performance. B. Adams will work with K. Butler and H. Townsend to combine the introductory statement with the BRN code so it’s grammatically correct. Documentation of the results will be noted on the February 9, 2016 agenda.

E. Lucas asked how the elective work experience courses figured into the total units. K. Butler answered that the work experience courses are not counted towards the total units.

M/S/U (K. BUTLER, E. LUCAS) to MODIFY A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)

M/S/U (K. BUTLER, M. GARCIA) to EXPEDITE A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)

MODIFY:

NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)
A.S. Degree: Nursing: LVN to ADN (RN) Advanced Placement Pathway 46

MODIFY:

Required courses
Effective: Upon CCCCO approval (Requesting Spring 2017)
Rationale for Expedited Approval: To increase student success NURSE 276 and 277 have been combined into one course, NURSE 278. The upcoming catalog will need to reflect the modified program.
Rationale: Pathway is being updated to reflect the inactivation of NURSE 276 and NURSE 277 as well as the adoption of NURSE 278.

A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY pulled for discussion by T. Guy who stated that the Program Learning Outcomes (PLOs) combined with the introductory statement was grammatically incorrect. K. Butler noted that the PLOs are written per the California Nursing Act section 1443.5. Standards of Competent Performance. The Curriculum Committee recommended that the introductory prompt be stopped after “student” and a statement added confirming that the PLOs are from the California Nursing Act section 1443.5. Standards of Competent Performance. B. Adams will work with K. Butler and H. Townsend to combine the introductory statement with the BRN code so it’s grammatically correct. Documentation of the results will be noted on the February 9, 2016 agenda.

M/S/U (K. BUTLER, E. LUCAS) to MODIFY A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY

M/S/U (K. BUTLER, M. GARCIA) to EXPEDITE A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY
MODIFY: PHYSICS PROGRAM
A.S.-T Degree: Physics

27 (Previously 30)

MODIFY: Description, units

Effective: Upon CCCCO approval Expedited (Requesting Spring 2017)

Rationale for Expedited Approval: Requesting expedited approval to ensure accuracy of catalog offerings for the 2016-2017 catalog.

Rationale: The A.S.-T in Physics is being modified to reflect the recent changes to the PHYS course units. The catalog description has also been modified to include reference to CSU-GE breadth requirements since the reduced unit values of PHYS courses now enables the student to use CSU-GE breadth pattern in addition to IGETC to comply with the 60 unit maximum.

M/S/U (S. BERGER, S. CIRCLE) to MODIFY A.S.-T DEGREE: PHYSICS

B. Adams informed the committee that the C-ID for MATH 173 has expired so the revision of the A.S.-T. Degree in Physics cannot be submitted to the State Chancellor's Office until MATH 173 has C-ID approval. The Chancellor's office requires that all C-IDs listed in ADTs must be fully approved before submission. The A.S.-T will stay in draft form at the state until the MATH 173 C-ID has been approved. Once the MATH 173 C-ID is approved, H. Townsend will submit to the Chancellor's office for final approval.

M/S/U (K. BUTLER, M. GARCIA) to EXPEDITE ADOPTION of A.S.-T DEGREE: PHYSICS

INACTIVATIONS:

(No Change)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(No Change)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams

B. Adams noted that there have been no new ADT approvals since the last Curriculum Committee meeting. SPAN 103, SPAN 104, and the A.A.-T in Spanish Degree proposals are scheduled to appear on the February 9, 2016 Curriculum Committee agenda along with possibly the A.S.-T in Chemistry Degree. Both of these transfer degrees are included in the California Community Colleges Chancellor's Office (CCCCO) ADT 18-month timeline. B. Adams went over the December CCCCO ADT Progress Report.

2. Articulation: C-ID, C-ID Newsletter R. Cranley

No Report


H. Townsend reported that there is one ticket in the queue for the course copy bar which is being worked on.

4. Adult Education P. Mendez

No Report

5. Academic Senate Report S. Amador

S. Amador mentioned that the Program Discontinuance Proposal is the main topic under discussion.
X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process  
   B. Adams  
   S. Circle pointed out that the Faculty Discipline Review Group will be meeting on February 4, 2016. She noted that the English C-ID was sent back for revisions and more information should be available after the February 4th meeting. B. Adams commented that the Curriculum Review Process will continue on the agenda as Unfinished Business.

2. DE Addendum Review  
   B. Adams  
   B. Adams reported that she attended the January 11, 2016 Distance Education Committee meeting to give a presentation that showed CurricUNET and what the DE addenda looked like in terms of hybrid, online, teleclass. She informed the DE Committee members that telecourse and teleweb modalities are no longer used. B. Adams then made a formal request for recommendations for DE addenda best practices. A sub-committee was formed which will be meeting on Monday, February 1, 2016. Recommendations from the Distance Education Committee will be brought forth to the Curriculum Committee for consideration.

Informational Items

1. Curriculum Spring Training  
   B. Adams  
   B. Adams gave a summary of the Curriculum Spring Training.
   - Quorum was met for the Special Meeting Agenda where RSCR 420 and the Respiratory Care B.S. Degree were approved.
   - Section 4 (Noncredit Curriculum) of the Program and Course Approval Handbook (PCAH) was handed out and reviewed as a reference document.
   - The Curriculum Committee members participated in a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis as part of a self-evaluation discussion. A previous self-evaluation was also reviewed.
   - Moving the Curriculum Committee meeting location to the MJC East Campus in spring 2017 was discussed.

XI. NEW BUSINESS

Action Items

1. Curriculum Committee Self-Evaluation  
   B. Adams  
   B. Adams noted she is working on a Self-Evaluation report for the Curriculum Committee’s review, discussion, and approval that will then be forwarded on to the Academic Senate.

Informational Items

1. CCCCO Press Release: 2015-16 Exemplary Program Award Recipients  
   B. Adams  
   B. Adams referred to the CCCCO Press Release recognizing two exemplary programs: Las Positas College for its Early Childhood Development – Math Learning Community and Pasadena City College for its Biology 11: General Biology hybrid course.

XII. PUBLIC COMMENT

B. Thames mentioned she would ask LeBaron Woodyard, from the Chancellor’s Office, to speak to the Curriculum Committee regarding noncredit curriculum.
H. Duarte imparted on behalf of the counselors that the A.A.-T in Elementary Teacher Education Degree is not supportive to the students. Reactivation of the A.A. in Liberal Studies is preferred by the counselors, especially for those students transferring to Stanislaus State. B. Adams and C. Hudelson will revisit the issue in support of the students.

S. Circle questioned a discussion related to AST, ADT, and C-ID descriptors held at the Dean’s Cabinet. B. Thames clarified the conversation.

M/S/U (E. LUCAS, E. MAKI) to adjourn at 4:55 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda by moving IX. Standing Reports Items #1 (Transfer Model Curriculum) and #2 (Articulation) before V. Course Discussion Agenda and to accommodate guest speaker J. Daly was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of January 26, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

ANSC 270 (CCC000570000)
ANSC 271 (CCC000570003)
ANSC 273 (CCC000570001)
FDNTR 220 (CCC000569998)
HUMAN 196 (CCC000569999)
LOGST 300 (CCC000570002)
POLSC 165 (CCC000570004)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
**Course Activity Report**

**MATH 122**  
Pre-Calculus 2  

**CCCCO Proposal Type:** Not applicable  
**Effective:** Summer 2015, Expedited  
**MODIFY:** Enrollment restrictions  
**Rationale:** The Instruction Office was alerted that the catalog showed an advisory for a course that is not active. The following advisory was removed from the active version of MATH 122 in CNET:  
Recommended for Success: Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 80. The 2016-2017 catalog will show this modification.

**IV. COURSE CONSENT AGENDA**

*Hearing no objections, the following course changes were approved.*

These courses were approved by the Curriculum Committee on January 26, 2016 with the understanding that research would be conducted to see if they would possibly qualify for University of California (UC) transferability. Evidence was found to support requesting UC transfer status and if approved by the Curriculum Committee the following courses will be submitted to the University of California Office of the President (UCOP) in June 2016 for UC transfer consideration:

- CHEM 133  
- PHYS 112  
- PHYS 113  
- PHYS 121  
- PHYS 153  

Upon further research R. Cranley (Articulation Officer) determined the following courses previously approved also should request UC transfer consideration.

- MATH 135 (approved 12/2/14)  
- PHYS 152 (approved 1/12/16)  
- PHYS 166 (approved 1/12/16)

**READ 82**  
College Reading - Comprehension  

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Objectives  
**Rationale:** This course was approved by the Curriculum Committee (January 26, 2016) with the understanding that objective #20 would be clarified. Objective #20 was modified to add “of the term” at the end of the sentence and appears here for the purpose of the record.

**SPELL 31**  
Basic Spelling and Phonics  

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Assessments  
**Rationale:** This course was approved by the Curriculum Committee (January 26, 2016) with the understanding that the assessments would be consistent with SPELL 32, matching “Pre-test” with each application of “Post-test”. The modification have been completed in CurricUNET and appears here for the purpose of the record.
V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

RSCR 248  Self-Directed Study  ½
CCC CO Proposal Type: Inactivation
Effective: Fall 2016 Expedited
Rationale for Expedited Approval: I am requesting expedited inactivation of RSCR 248 due to a change in the national board exams for respiratory care. Students are no longer required to take three exams, Certified, Written Registered Exam, and Clinical Simulations. There is now one written exam, the Therapist Multiple Choice and clinical simulations. What is covered in the A.S. degree courses will sufficiently prepare students for the boards.

INACTIVATE:
Rationale: Course to be deleted as content no longer applicable for board exams.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, E. MAKI) to INACTIVATE RSCR 248
M/S/U (E. MAKI, E. LUCAS) to EXPEDITE INACTIVATION of RSCR 248
MODIFICATIONS:

AGEC 280  Agricultural Sales and Service  3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017 [Expedited] (Requesting Summer 2016)  
Rationale for Expedited Approval: The C-ID for this course is currently expired. This course is a part of the A.S.-T. in Agriculture Business that is in draft form at the state and cannot be submitted until all C-IDs are approved.  
MODIFY: Description, outcomes, content, objectives, methods of evaluation, textbooks  
Rationale: Course is being updated for periodic review and to align with C-ID descriptor.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have completed three agriculture courses (preferably two agriculture production courses and one agribusiness course).  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: Requesting: [C-ID AG-AB 112]  
General Education Status: (None)  
Program Impact:  
- Agriculture Business AS-T Associate of Science for Transfer (Pending)  
- Agriculture Business A.S. Degree  
- Agriculture: Sales, Service A.S. Degree  
- Agriculture: Sales, Service Technician Certificate of Achievement  
- Artificial Insemination Technician Certificate of Achievement  
- Commercial Floristry Technician Certificate of Achievement  
- Landscape and Park Maintenance Certificate of Achievement  
- Mechanized Agriculture Technician Certificate of Achievement  
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree  
M/S/U (E. LUCAS, E. MAKI) to MODIFY AGEC 280  
M/S/U (E. LUCAS, S. BERGER) to MAINTAIN REQUISITES for AGEC 280  
M/S/U (E. MAKI, E. LUCAS) to EXPEDITE MODIFICATIONS of AGEC 280

ANSC 55  Introduction to Veterinary Technology  3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Field trip, objectives, content, typical assignments, methods of instruction, textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Veterinary Technician Certificate of Achievement  
ANSC 55 pulled for discussion by M. Garcia who noted that Methods of Instruction, item 3, “Periods of classroom discussion related to classroom discussion” seemed redundant. B. Adams modified the Methods of Instruction, item 3, to read “Instructor-led classroom discussion” with approval of the Curriculum Committee. B. Adams will send a courtesy notice of the modification to J. Haynes.  
M/S/U (M. GARCIA, S. CIRCLE) to MODIFY ANSC 55
ANSC 201
Beef Cattle Science

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Content, objectives, methods of evaluation
Rationale: Course is being updated for periodic review. Requesting C-ID AG-AS 108L.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting: (C-ID AG-AS 108L)
General Education Status: (None)

Program Impact:
- Agriculture Science A.S. Degree
- Agriculture Animal Sciences AS-T Degree (Pending)
- Agriculture Business A.S. Degree
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 201

ANSC 202
Swine Science

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Objectives, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review. Requesting C-ID AG-AS 128L.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting: (C-ID AG-AS 128L)
General Education Status: (None)

Program Impact:
- Agriculture Science A.S. Degree
- Agriculture Animal Sciences AS-T Degree (Pending)
- Agriculture Business A.S. Degree
- Animal Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 202

ANSC 203
Sheep Science

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review. Requesting C-ID AG-AS 124L.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting: (C-ID AG-AS 124L)
General Education Status: (None)

Program Impact:
- Agriculture Science A.S. Degree
- Agriculture Business A.S. Degree
- Animal Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 203
### ANSC 210
Livestock Selection & Evaluation

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Description, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Animal Science A.S. Degree

**M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 210**

### ANSC 230
Poultry Science

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Requesting: (C-ID AG-AS 120L)  
**General Education Status:** (None)  
**Program Impact:**  
- Agriculture Animal Sciences AS-T Degree (Pending)  
- Agriculture Business AS-T Degree (Pending)  
- Agriculture Business A.S. Degree  
- Agriculture Science A.S. Degree  
- Poultry Science A.S. Degree

**M/S/U (E. LUCAS, E. MAKI) to MODIFY ANSC 230**
<table>
<thead>
<tr>
<th>Course</th>
<th>Name</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>Rationale for Expedited Approval</th>
<th>MODIFY</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 350</td>
<td>First Responder with Healthcare Provider CPR</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Moved from 9th to 10th edition of textbook, as 9th edition is not available in 2016 and an increase of material fees.</td>
<td>Enrollment restrictions, material fees, textbooks, requisite skills</td>
<td>This course is being updated for periodic review.</td>
<td>(None)</td>
<td>Increasing fee from $20.00 to $50.00</td>
<td>Not transferable; (CC: EMS 157)</td>
<td>(None)</td>
<td>- Emergency Medical Services Certificate of Achievement (In Process)</td>
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<td>(None)</td>
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<td></td>
<td></td>
<td>- Fire Academy Certificate of Achievement (In Process)</td>
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<td>- Fire Science A.S. Degree</td>
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<td>- Fire Science Certificate of Achievement</td>
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<td><strong>M/S/U (E. LUCAS, E. MAKI) to MODIFY EMS 350</strong></td>
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<td><strong>M/S/U (E. LUCAS, S. BERGER) to ADOPT REQUISITES for EMS 350</strong></td>
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<td><strong>M/S/U (S. CIRCLE, R. CRIPE) to INCREASE FEE for EMS 350</strong></td>
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<td><strong>M/S/U (E. MAKI, E. LUCAS) to EXPEDITE MODIFICATIONS of EMS 350</strong></td>
</tr>
<tr>
<td>MUSE 161</td>
<td>Community Orchestra</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>This course is being updated for periodic review. Intend to request C-ID MUS 180 which requires an audition.</td>
<td>Enrollment restrictions, description, methods of instruction, textbooks, requisite skills</td>
<td>Remove previous experience playing a musical instrument; Requesting: (L) Enrollment limited to students who pass an audition.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC; (CC: MUSIC 76)</td>
<td>(None)</td>
<td>- Music A.A. Degree</td>
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<td>- Music AA-T Degree</td>
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<td><strong>M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSE 161</strong></td>
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<td><strong>M/S/U (E. LUCAS, S. BERGER) to MODIFY REQUISITES for MUSE 161</strong></td>
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<td><strong>M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of MUSE 161 on MJC ACTIVITIES</strong></td>
</tr>
<tr>
<td>Course</td>
<td>Description</td>
<td>CCCCO Proposal Type</td>
<td>Effective Date</td>
<td>C-ID Status</td>
<td>Distance Education Status</td>
<td>Material Fee Status</td>
<td>Articulation Status</td>
<td>General Education Status</td>
<td>Program Impact</td>
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<tr>
<td>MUSE 165</td>
<td>String Orchestra</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Approved for</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>Approved for: (MJC Activities)</td>
<td>- Music A.A. Degree</td>
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<td>(C-ID MUS 180)</td>
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<td>- Music AA-T Degree</td>
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<td>M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSE 165</td>
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<td>M/S/U (E. LUCAS, S. BERGER) to MAINTAIN REQUISITES for MUSE 165</td>
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<td>M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of MUSE 165 on MJC ACTIVITIES</td>
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<tr>
<td>MUSE 171</td>
<td>Concert Band</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td></td>
<td>Approved for: (MJC Activities)</td>
<td>- Music AA-T Degree</td>
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<td>M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSE 171</td>
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<td>M/S/U (E. LUCAS, S. BERGER) to MODIFY REQUISITES for MUSE 171</td>
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<td>M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of MUSE 171 on MJC ACTIVITIES</td>
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</tbody>
</table>
MUSE 175

Symphonic Band

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Enrollment restrictions, description, typical assignments, methods of instruction, requisite skills

Rationale: This course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have previous experience playing in a band and have the ability to read music; Requesting: (L) Enrollment limited to students who pass an audition.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID MUS 180)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Music A.A. Degree
- Music AA-T Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSE 175
M/S/U (E. LUCAS, S. BERGER) to MODIFY REQUISITES for MUSE 175
M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of MUSE 175 on MJC ACTIVITIES

MUSE 176

Chamber Ensembles (Band Instruments)

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Enrollment restrictions, methods of instruction, textbooks, requisite skills

Rationale: This course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have at least 2 years of experience on their instrument, be able to read music notation and/or satisfactorily complete MUSE 175 and/or satisfactorily complete MUSE 171; Requesting: (A) Before enrolling in this course, students are strongly advised to have previous experience playing a wind or percussion instrument and have college-level music reading skills.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC: MUSIC 78)
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Music AA-T Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSE 176
M/S/U (E. LUCAS, S. BERGER) to MODIFY REQUISITES for MUSE 176
M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of MUSE 176 on MJC ACTIVITIES
### MUSE 181

**Jazz Band**

<table>
<thead>
<tr>
<th>CCCC Proposal Type:</th>
<th>Non-Substantial</th>
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<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer 2017</td>
</tr>
<tr>
<td><strong>Modify:</strong></td>
<td>Enrollment restrictions, description, methods of instruction, textbooks, requisite skills</td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>This course is being updated for periodic review.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to have previous experience playing jazz music (one player per part). Student must own or have access to an appropriate instrument; Requesting: (L) Enrollment limited to students who pass an audition.</td>
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<tr>
<td><strong>Distance Education Status:</strong></td>
<td>(None)</td>
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<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>(None)</td>
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<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU and UC</td>
</tr>
<tr>
<td><strong>C-ID Status:</strong></td>
<td>Approved for: (<a href="#">C-ID MUS 180</a>)</td>
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<tr>
<td><strong>General Education Status:</strong></td>
<td>Approved for: (MJC Activities)</td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- Music AA-T Degree</td>
</tr>
</tbody>
</table>

**M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSE 181**

**M/S/U (E. LUCAS, S. BERGER) to MODIFY REQUISITES for MUSE 181**

**M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of MUSE 181 on MJC ACTIVITIES**

### MUSE 871

**Concert Band**

<table>
<thead>
<tr>
<th>CCCC Proposal Type:</th>
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<tbody>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer 2017</td>
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<tr>
<td><strong>Modify:</strong></td>
<td>Objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills</td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>This course is being updated for periodic review.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>(None)</td>
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<td><strong>Materials Fee Status:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Not transferable</td>
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<tr>
<td><strong>C-ID Status:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>(None)</td>
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<tr>
<td><strong>Program Impact:</strong></td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
</tbody>
</table>

**M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSE 871**
SPAN 103

Spanish 3

CCCCO Proposal Type: Substantial
Effective: Summer 2017 Expedited (Requesting Fall 2016)

Rationale for Expedited Approval: Course needs C-ID approval for submission of the Spanish ADT to the state.

MODIFY: Units, hours, DE modalities, outcomes, content, typical assignments, methods of instruction, textbooks

Rationale: Course is being updated to align with C-ID descriptor. Requesting C-ID SPAN 200.

Enrollment Restrictions: Maintaining; (P) Satisfactory completion of SPAN 102.
Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online

Material Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC: SPAN 2A)

C-ID Status: Requesting: (C-ID SPAN 200)

General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Spanish A.A. Degree
- Spanish for Transfer AA-T Degree (Pending)
- Univ. Preparation: Language Studies A.A. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY SPAN 103
M/S/U (E. LUCAS, S. BERGER) to MAINTAIN REQUISITES for SPAN 103
M/S/U (S. CIRCLE, E. LUCAS) to MODIFY DE for SPAN 103
M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of SPAN 103 on GE PATTERN(S)

R. Cranley mentioned, that because of the reduction in units, she will be resubmitting SPAN 103 and SPAN 104 for University of California (UC) transferability in June and General Education (GE) transferability in December.

M/S/U (E. MAKI, E. LUCAS) to EXPEDITE MODIFICATIONS of SPAN 103
SPAN 104  Spanish 4  4 (Previously 5)

CCCCO Proposal Type: Substantial
Effective: Summer 2017 Expedited! (Requesting Fall 2016)
Rationale for Expedited Approval: Course needs C-ID approval for submission of the Spanish ADT to the state.

MODIFY: Units, hours, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: This course is being updated for compliance and to align with C-ID descriptor included in Transfer Model Curriculum.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of SPAN 103.
Distance Education Status: Requesting: Online, mixed modalities/hybrid
Material Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC: SPAN 2B)
C-ID Status: Requesting: (C-ID SPAN 210)
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Spanish A.A. Degree
- Spanish for Transfer AA-T Degree (Pending)
- Univ. Preparation: Language Studies A.A. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY SPAN 104
M/S/U (E. LUCAS, S. BERGER) to MAINTAIN REQUISITES for SPAN 104
M/S/U (S. CIRCLE, E. LUCAS) to ADOPT DE for SPAN 104
M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of SPAN 104 on GE PATTERN(S)

R. Cranley mentioned, that because of the reduction in units, she will be resubmitting SPAN 103 and SPAN 104 for University of California (UC) transferability in June and General Education (GE) transferability in December.

M/S/U (E. MAKI, E. LUCAS) to EXPEDITE MODIFICATIONS of SPAN 104

NEW COURSES:

(None)
DE (Distance Education) Only Proposals

**SPAN 112**

**Introduction to Chicano/a Literature**

- **Effective:** Summer 2017 [Expedited] (Requesting Spring 2017)
- **Rationale for Expedited Approval:** Background: Our Spanish 101 and 102 online courses have experienced a dramatic increase in enrollment because of the scheduling flexibility afforded by the DE option. Rationale: Spanish 112 is a required course for the Spanish AA and AA-T. We are only able to offer one section per semester once a year. Having the DE option will provide students with the flexibility to enroll in it so they can complete the AA in a timely manner without having it affect their face-to-face class schedule and/or work schedule.

**MODIFY:** DE modalities only

**Rationale:** The Spanish faculty wish to offer the course online to increase student access and allow Spanish majors to complete degree requirements in a timely manner.

**Distance Education Status:** Requesting: Online

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Spanish A.A. Degree
- Spanish for Transfer AA-T Degree (Pending)
- Univ Preparation: Language Studies A.A. Degree

**M/S/U (S. CIRCLE, E. LUCAS) to ADOPT DE for SPAN 112**

**M/S/U (E. MAKI, E. LUCAS) to EXPEDITE DE MODALITIES for SPAN 112**

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**SPAN 173**

**Survey of Latin American Literature**

- **Effective:** Summer 2017 [Expedited] (Requesting Spring 2017)
- **Rationale for Expedited Approval:** Background: Our Spanish 101 and 102 online courses have experienced a dramatic increase in enrollment because of the scheduling flexibility afforded by the DE option. Rationale: Spanish 173 is a required course for the Spanish AA and ADT. We are only able to offer one section per semester once a year. Having the DE option will provide students with the flexibility to enroll in it so they can complete the AA in a timely manner without having it affect their face-to-face class schedule and/or work schedule.

**MODIFY:** DE modalities only

**Rationale:** The Spanish faculty wish to offer the course online to increase student access and allow Spanish majors to complete degree requirements in a timely manner.

**Distance Education Status:** Requesting: Online

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Spanish A.A. Degree
- Spanish for Transfer AA-T Degree (Pending)
- Univ Preparation: Language Studies A.A. Degree

**M/S/U (S. CIRCLE, E. LUCAS) to ADOPT DE for SPAN 173**

**M/S/U (E. MAKI, E. LUCAS) to EXPEDITE DE MODALITIES for SPAN 173**
VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Approvals: Programs
Certificate: Irrigation Construction and Installation (Awaiting ACCJC Approval)
Certificate: Irrigation Design (Awaiting ACCJC Approval)

Consortium Approvals: Programs
(None)

ACCJC Approvals: New Programs
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA

MODIFY: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)
A.S. Degree: Nursing: Associate Degree Nursing Program (RN) 60
MODIFY: PLOs, catalog introductory statement
Effective: Upon CCCCO approval Expedited (Requesting Spring 2017)
Rationale for Expedited Approval: This A.S. Degree has already been approved by the Curriculum Committee (January 26, 2016) for Spring 2017 with the understanding that modification would be made so that the introductory prompt would be grammatically correct with the BRN code.

The first word (where necessary) was made plural. The introductory prompt will stop after the word “student” in the MJC catalog (the prompt was unable to be edited in CurricUNET as it is the standard prompt for all PLOs). A footer was added stating “The program learning outcomes as stated above are written per the California Nursing Act section 1443.5. Standards of Competent Performance.

M/S/U (E. LUCAS, S. CIRCLE) to MODIFY A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)
M/S/U (E. LUCAS, S. BERGER) to EXPEDITE MODIFICATIONS of A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)
NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)
A.S. Degree: Nursing: LVN to ADN (RN) Advanced Placement Pathway

MODIFY:

Effective: Upon CCCCO approval Expedited! (Requesting Spring 2017)
Rationale for Expedited Approval: This A.S. Degree has already been approved by the Curriculum Committee (January 26, 2016) for Spring 2017 with the understanding that modification would be made so that the introductory prompt would be grammatically correct with the BRN code.

The first word (where necessary) was made plural. The introductory prompt will stop after the word “student” in the MJC catalog (the prompt was unable to be edited in CurricUNET as it is the standard prompt for all PLOs). A footer was added stating “The program learning outcomes as stated above are written per the California Nursing Act section 1443.5. Standards of Competent Performance.

M/S/U (E. LUCAS, S. CIRCLE) to MODIFY A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY

M/S/U (E. LUCAS, S. BERGER) to EXPEDITE MODIFICATIONS of A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT:

VETERINARY TECHNOLOGY PROGRAM
A.S. Degree: Veterinary Technology

ADOPT:

Effective: Upon CCCCO Approval
Rationale: The goal of the Veterinary Technology program is to increase the number, preparation and technical expertise of veterinary technicians and assistants who are prepared to improve veterinary patient management, clinical efficiency, and overall standards of care in the veterinary industry. Veterinary technicians will work closely with industry experts to identify technology and critical skills that are needed in the field.

M/S/U (E. LUCAS, S. CIRCLE) to ADOPT A.S. DEGREE: VETERINARY TECHNOLOGY

Substantial Changes to an Approved Credit Program (Formerly the CCC-550)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-551)

MODIFICATIONS:

MODIFY:

SPANISH PROGRAM
A.A.-T Degree: Spanish for Transfer

MODIFY:

Required course units, total units
Effective: Upon CCCCO Approval Expedited! (Requesting Fall 2016)
Rationale for Expedited Approval: The Spanish A.A.-T. has been pending at the Chancellor’s office since 2013. If the program is approved in time by the CCCCO, the faculty would like to offer the degree effective fall 2016.
Rationale: The Spanish for Transfer degree is being modified to reflect unit changes to SPAN 103 and SPAN 104

M/S/U (E. LUCAS, S. CIRCLE) to MODIFY A.A.-T DEGREE: SPANISH FOR TRANSFER

M/S/U (E. LUCAS, S. BERGER) to EXPEDITE A.A.-T DEGREE: SPANISH FOR TRANSFER

INACTIVATIONS:

(None)
Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams

B. Adams mentioned that although the Spanish A.A.-T. Degree made this agenda the Chemistry A.S.-T. Degree is still being modified by the chemistry faculty. B. Adams noted that there is still time for the Chemistry ADT to make the 18 month Chancellor’s Office Templates (COT) deadline of August 1, 2016. B. Adams referred to the TMC Templates page of the California Community Colleges Chancellor’s Office (CCCCO) website for a current list of ADTs.

2. Articulation: C-ID, C-ID Newsletter (Math), C-ID Newsletter (Feb) R. Cranley

R. Cranley reported that there are three new Course Identification Numbering System (C-ID) approvals (POLSC 165, EHS 202, and NR 200) which brings the Modesto Junior College C-ID status to 185. R. Cranley highlighted from the C-ID February Newsletter (above link):

- Two descriptors for Reading – Basic Skills are now available for submission in the C-ID.
  M. Garcia questioned why Basic Skill courses need C-ID descriptors. B. Adams noted that having the C-ID descriptors ensures acceptance of the basic skill courses for students going in-between different community colleges. S. Circle mentioned that the Common Assessment Initiative (CAI) was also a factor.
- Faculty Discipline Review Group (FDRG) decided to open the descriptor for C-ID MATH 110 for vetting, in addition to proposing to draft a new MATH 111 Introduction to Statistics descriptor that would allow the use of the alternative pre-requisites and would parallel the C-ID MATH 110 descriptor.
- The FDRGs for the Career and Technical Education (CTE) disciplines will look at the development of descriptors and model curriculum for their discipline.


H. Townsend reported that a ticket was just submitted addressing a curriculum analysis issue which wasn’t rolling over certain fields on Course Learning Outcomes (CLO) Only proposals.

4. Adult Education P. Mendez

P. Mendez reported:
- The final report for the planning grant has been submitted.
- The next meeting for the AB104 project is scheduled on February 22, 2016 at the Oakdale Culinary Institute at 2:00 p.m.
- The status of the proposals for the ESL 900 series are being reviewed.
- The English as a Second Language (ESL) project presents a great opportunity for ESL, CTE, English, or Math faculty to get involved.

5. Academic Senate Report S. Amador

S. Amador reported that the February 4, 2016 Academic Senate meeting was mostly informational:
- President J. Stearns and the other Vice Presidents spoke regarding Full Time Equivalent Students (FTES), covering challenges and strategies to improve numbers. S. Amador noted that the discussion was extensive and positive in nature.
- M. Smedshammer reported on the implementation of Canvas and the phase out of Blackboard by 2017.
- The next Academic Senate meeting is scheduled for February 18, 2016.

B Adams asked about the Program Discontinuance Proposal Review. S. Amador noted the Program Discontinuance Review was not addressed due to time constraints.
X. UNFINISHED BUSINESS

Action Items

   S. Circle reported that three Basic Skills C-ID Descriptors (ENGL-BS 85X, ENGL-BS 90X, and ENGL-BS 95X) have been finalized and forwarded to the State Academic Senate for approval. B. Adams asked the committee to prepare to work on closing the loop on the Curriculum Review Process for non-transferable courses once the approval process is completed.

2. DE Addendum Review  B. Adams
   B. Adams informed the Curriculum Committee members that she received the Distance Education Committee Recommendations report (see above DE Addendum Review link) earlier that day and asked Kelly to include as a link. Because of the short timeframe, a short discussion ensued. B. Adams suggested the DE Committee’s report be discussed in detail at the February 23, 2016 Curriculum Committee meeting and requested that the committee members review the document.

3. Curriculum Committee Self-Evaluation  B. Adams
   B. Adams commented on the “Self-Evaluation Report” draft that was e-mailed to the Curriculum Committee. S. Circle recommended that the Curriculum Committee Co-Chair duties be outlined. A short discussion ensued. B. Adams requested that the committee members review the document and e-mail her any comments, corrections, or discussion items regarding the draft. B. Adams noted that the feedback will help in the preparation for discussion at the February 23, 2016 Curriculum Committee meeting.

Informational Items

(None)

XI. NEW BUSINESS

Action Items

(None)

Informational Items

1. Supplemental Learning Assistance and Tutoring  J. Daly
   J. Daly spoke on the development of tutoring courses encompassing:
   - Title 5 apportionment: All tutors have to take TUTOR 100 to get apportionment, supervised training, best practices, and tracking hours.
   - TUTOR 100: A general tutoring class focusing on how to interact with students, diversity, learning styles, and a basic review of the overall tutoring process.
   - TUTOR 110: Focusing on tutoring skills that are more specific.
   - STEM and ESL tutoring courses.
   - Current tutoring classes: Classes are scheduled in the fall and spring; student enrollment is by the recommendation of the instructor.

Discussion ensued that included:
   - Discipline specific tutoring classes: Guidelines for specific disciplines to create their own tutoring, fitting the needs of the students, options, and existing courses.
   - Online/hybrid Courses: Online chats are being explored, looking at different models, allowing access at different hours to accommodate student schedules (on demand), and more discipline specific.
   - Objectives of the Curriculum Committee: Look for enrollment of TUTOR 100 as “concurrent” or “corequisite” on Course Outline of Record (COR) when reviewing courses.
J. Daly concluded that in this early development stage, more conversation and research is necessary to develop tutoring courses that meet the needs of the students and faculty.

2. **Instructional Services Agreements and Receiving Apportionment**

   B. Adams

   B. Adams referred to the informational document (see above link) for guidelines on prerequisites and/or enrollment limitations (item 5c) for the upcoming FTECH courses.

   Item 5c: “Course outlines of record for advanced public safety courses, including in-service training courses in the areas of police, fire, corrections, and other criminal justice occupations, will not list as a prerequisite public safety employment, or possession of a basic course diploma.”

### XII. PUBLIC COMMENT

P. Mendez asked about the Accrediting Commission for Community and Junior Colleges (ACCJC), approval process in terms of new degrees and certificates, and how can the faculty assist in the procedure. H. Townsend reviewed the ACCJC approval process found on page 59 of the Program and Course Approval Handbook (PCAH). H. Townsend recommended that faculty initiate production of a new degree or certificate at least one year in advance of the proposed effective date. She noted that the approval process could be long for new degrees and certificates especially if ACCJC requests a Substantive Change Proposal be submitted prior to the offering of the award.

*M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:52 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES

February 9, 2016

Hearing no objections, the minutes of February 9, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

ANSC 272 CCC000570456
LOGST 201 CCC000570458
LOGST 202 CCC000570452
LOGST 203 CCC000570451
LOGST 205 CCC000570453
LOGST 206 CCC000570454
LOGST 207 CCC000570455
LOGST 299BD CCC000570609
PEC 107 CCC000570611
PEC 115 CCC000570610

Course Activity Report

(None)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

BUSAD 210  Business Communication  3  
**Effective:** Upon Curriculum Committee approval  
**MODIFY:** CLOs  
**Rationale:** To more closely align with course content.  
1. Compose a business message that demonstrates reasoning and creativity using specific formatting, tone, and style guidelines.  
2. Prepare a professional resume listing education, work experience, skills, qualifications, and attributes unique to each student.  
3. Research, organize, and compose an informative or investigative report that reaches conclusions and/or makes recommendations.

BUSAD 320  Bookkeeping 2  3  
**Effective:** Upon Curriculum Committee approval  
**MODIFY:** CLOs  
**Rationale:** To more closely align with course material.  
1. Identify bookkeeping terminology.  
2. Analyze and record accounting transactions pertaining to partnerships and corporations.  
3. Identify and assess ethical issues related to advanced bookkeeping topics.

CHEM 133  Problem Solving Skills For CHEM 143  1  
**Effective:** Summer 2016  
**Rationale for Expedited Approval:** CHEM 133 was approved by the Curriculum Committee on January 26, 2016 with an update to the grading policy from a letter grade to pass/fail only. The effective date chosen at the time of approval was summer 2017. The faculty would like to instead expedite this course for summer 2016. Due to scheduling time constraints the Instruction Office has implemented this request effective summer 2016 in Datatel.

**MODIFY:** Implementation date  
**Rationale:** See rationale for expedited approval.

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

BUSAD 204  Cost Accounting  3  
**CCCCO Proposal Type:** Inactivation  
**Effective:** Summer 2016  
**Rationale for Expedited Approval:** To ensure that the course is removed from the 2016-2017 catalog, we are asking for expedited approval.

**INACTIVATE:**  
**Rationale:** Due to staffing cuts in Business Administration, this course has not been offered in recent years. It is also now considered an upper division course at transfer universities.

**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (J. HAYNES, C. MULDER) to INACTIVATE BUSAD 204**

**M/S/U (R. CRIPE, E. MAKI) to EXPEDITE INACTIVATION of BUSAD 204**
MODIFICATIONS:

AGGE 320
Evaluation of Agricultural Products

<table>
<thead>
<tr>
<th>CCCC0 Proposal Type</th>
<th>Non-Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective</td>
<td>Summer 2017</td>
</tr>
<tr>
<td>MODIFY</td>
<td>Field trip, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
</tr>
<tr>
<td>Rationale</td>
<td>Course is being updated for periodic review.</td>
</tr>
<tr>
<td>Enrollment Restrictions</td>
<td>(None)</td>
</tr>
<tr>
<td>Distance Education Status</td>
<td>(None)</td>
</tr>
<tr>
<td>Materials Fee Status</td>
<td>(None)</td>
</tr>
<tr>
<td>Articulation Status</td>
<td>Not transferable</td>
</tr>
<tr>
<td>C-ID Status</td>
<td>(None)</td>
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<tr>
<td>General Education Status</td>
<td>(None)</td>
</tr>
<tr>
<td>Program Impact</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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</tbody>
</table>

M/S/U (J. HAYNES, C. MULDER) to MODIFY AGGE 320

S. Berger asked if “quizzes” should be added to Assignments 1C “Study and preparation for class”, noting that “quizzes” was listed under Methods of Evaluation. B. Adams modified the assignment, with the approval of J. Haynes, to read “Study and preparation for class quizzes.”

ANSC 209
Equine Breeding & Reproduction

<table>
<thead>
<tr>
<th>CCCC0 Proposal Type</th>
<th>Non-Substantial</th>
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</thead>
<tbody>
<tr>
<td>Effective</td>
<td>Summer 2017</td>
</tr>
<tr>
<td>MODIFY</td>
<td>Outcomes, textbooks, requisite skills</td>
</tr>
<tr>
<td>Rationale</td>
<td>Course is being updated for periodic review.</td>
</tr>
<tr>
<td>Enrollment Restrictions</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 207.</td>
</tr>
<tr>
<td>Distance Education Status</td>
<td>(None)</td>
</tr>
<tr>
<td>Materials Fee Status</td>
<td>(None)</td>
</tr>
<tr>
<td>Articulation Status</td>
<td>Transfers to CSU</td>
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<tr>
<td>C-ID Status</td>
<td>(None)</td>
</tr>
<tr>
<td>General Education Status</td>
<td>(None)</td>
</tr>
<tr>
<td>Program Impact</td>
<td>- Equine Science Certificate of Achievement</td>
</tr>
</tbody>
</table>

M/S/U (J. HAYNES, C. MULDER) to MODIFY ANSC 209

S. Berger noted that “midterm” was listed under Methods of Evaluation but there was nothing regarding preparation for the midterm listed under Assignments. With the approval of J. Haynes, B. Adams added under Assignments “Prepare for midterm exam.”

M/SU (R. CRIPE, S. BERGER) to MAINTAIN REQUISITES for ANSC 209
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type:</th>
<th>Effective:</th>
<th>MODIFY:</th>
<th>Rationale:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 235</td>
<td>Poultry Diseases and Housing</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Outcomes, objectives, methods of instruction, methods of evaluation, textbooks</td>
<td>Course is being updated for periodic review and textbook has been updated.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU</td>
<td>(None)</td>
<td>(None)</td>
<td>- Poultry Science A.S. Degree</td>
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<tr>
<td>ANSC 251</td>
<td>Veterinary Pharmacy Procedures</td>
<td>2</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills</td>
<td>Course is being updated for periodic review.</td>
<td>Removing: A Before enrolling in this course, students are strongly advised to satisfactorily complete AG 280; Requesting: A Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 70 or qualification by MJC assessment process.</td>
<td>(None)</td>
<td>Transfers to CSU</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
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<tr>
<td>ANSC 252</td>
<td>Veterinary Equipment: Operation, Instrumentation, and Safety</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Description, outcomes, objectives, content, methods of instruction, textbooks</td>
<td>Course is being updated for periodic review.</td>
<td>Maintaining: A Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by MJC assessment process.</td>
<td>(None)</td>
<td>Transfers to CSU</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
</tr>
</tbody>
</table>
ANSC 253  Veterinary Laboratory Procedures  1
CCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Outcomes, objectives, content, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Large Animal Veterinary Technician Certificate of Achievement
- Veterinary Technician Certificate of Achievement
- Veterinary Technology A.S. Degree
M/S/U (J. HAYNES, C. MULDER) to MODIFY ANSC 253
M/S/U (R. CRIPE, S. BERGER) to MAINTAIN REQUISITES for ANSC 253

ANSC 254  Veterinary Medical Office Procedures  2
CCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Outcomes, objectives, content, typical assignments, methods of instruction
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Large Animal Veterinary Technician Certificate of Achievement
- Veterinary Technician Certificate of Achievement
- Veterinary Technology A.S. Degree
M/S/U (J. HAYNES, C. MULDER) to MODIFY ANSC 254
M/S/U (R. CRIPE, S. BERGER) to MAINTAIN REQUISITES for ANSC 254
FTECH 321XABC  Fire Service In-Service Training / EMS  0.5-3

CCCCO Proposal Type: Non-Substantial  

Effective: Summer 2016  Expedited

Rationale for Expedited Approval: Course originally approved by the CC 4/12/2015 but was denied by the state due to LOE issue. Course is being revised due to Chancellor's office request and will be resubmitted to the state for approval.

MODIFY: Enrollment restrictions, outcomes, methods of evaluation, requisite skills

Rationale: To provide college units to individuals engaged in completion of mandated fire training.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of EMS 350 and FSCI 301; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EMS 389 and EMS 390.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

FTECH 321XABC, FTECH 322XABC, FTECH 323XABC, FTECH 324XABC, FTECH 325XABC pulled as a block for discussion by T. Guy who asked about the variable units; how can a student meet the Course Learning Outcomes (CLOs) in a .5 unit class and how do you differentiate what a student receives by taking the different unit values?

R. Cripe’s explanation covered:

- The CLOs are understood and completed in each of the variable units.
- There is a minimum of 240 hours of training required per year with a limit of 3 units.
- The courses are primarily developed for volunteer fire training, however are not limited to firefighters.
- There are five FTECH classes each focusing on different training categories.
- Depending on their position in the department, students would enroll in the desired FTECH course.
- These are stand-alone courses and not intended for development into a future program.

A short discussion ensued covering characteristics of variable unit courses.

S. Berger suggested that on the FTECH courses, the language on the Course Learning Outcomes pertaining to “demonstrate an understanding of professionalism” be modified to read “act professionally during…” B. Adams will work with R. Cripe and S. Berger on the language of the specific CLOs.

Documentation of the results will be noted on the March 8, 2016 agenda.

M/S/U (E. MAKI, R. CRIPE) to MODIFY FTECH 321XABC
M/S/U (R. CRIPE, S. BERGER) to ADOPT REQUISITES for FTECH 321XABC
M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for FTECH 321XABC
M/S/U (R. CRIPE, E. MAKI) to EXPEDITE MODIFICATIONS of FTECH 321XABC
HE 112  Introduction to Public Health  3
C CCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: DE modalities, outcomes, objectives, methods of evaluation
Rationale: Course is being updated to align with C-ID descriptor. Hybrid modality is also being proposed.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting: (C-ID PHS 101) (Conditionally approved)
General Education Status: Approved for: (MJC-GE: B, E)
Program Impact:
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree Major
M/S/U (J. HAYNES, C. MULDER) to MODIFY HE 112
M/S/U (C. MULDER, R. CRIPE) to MODIFY DE for HE 112
M/S/U (E. MAKI, C. MULDER) to MAINTAIN PLACEMENT of HE 112 on GE PATTERN(S)

NEW COURSES:

FTECH 322XABC  Fire Service In-Service Training / Special Operations  0.5-3
C CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: To provide college units to individuals engaged in completion of mandated fire training.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350;
Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete
FSCI 304 and FSCI 351 and FSCI 362.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired
academic programs in CurricUNET to include this course as an option and to officially change the status
to Program-Applicable).
M/S/U (E. MAKI, R. CRIPE) to ADOPT FTECH 322XABC (See remarks on FTECH 321XABC.)
M/S/U (R. CRIPE, S. BERGER) to ADOPT REQUISITES for FTECH 322XABC
M/S/U (C. MULDER, R. CRIPE) to ADOPT DE for FTECH 322XABC
FTECH 323XABC  Fire Service In-Service Training / Command & Control  0.5-3
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: To provide college units to individuals engaged in completion of mandated fire training.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350;
Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete
FSCI 305 and FSCI 350.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired
academic programs in CurricUNET to include this course as an option and to officially change the status
to Program-Applicable).
M/S/U (E. MAKI, R. CRipe) to ADOPT FTECH 323XABC (See remarks on FTECH 321XABC.)
M/S/U (R. CRipe, S. BERGER) to ADOPT REQUISITES for FTECH 323XABC
M/S/U (C. MULDER, R. CRipe) to ADOPT DE for FTECH 323XABC

FTECH 324XABC  Fire Service In-Service Training / Administration  0.5-3
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: To provide college units to individuals engaged in completion of mandated fire training.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350;
Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete
FSCI 356.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired
academic programs in CurricUNET to include this course as an option and to officially change the status
to Program-Applicable).
M/S/U (E. MAKI, R. CRipe) to ADOPT FTECH 324XABC (See remarks on FTECH 321XABC.)
M/S/U (R. CRipe, S. BERGER) to ADOPT REQUISITES for FTECH 324XABC
M/S/U (C. MULDER, R. CRipe) to ADOPT DE for FTECH 324XABC
FTECH 325XABC  Fire Service In-Service Training / Operations  0.5-3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval

ADOPT

Rationale: To provide college units to individuals engaged in completion of mandated fire training.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and FSCI 305.

Distance Education Status: Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. MAKI, R. CRIPPE) to ADOPT FTECH 325XABC (See remarks on FTECH 321XABC.)
M/S/U (R. CRIPPE, S. BERGER) to ADOPT REQUISITES for FTECH 325XABC
M/S/U (C. MULDER, R. CRIPPE) to ADOPT DE for FTECH 325XABC

DE (Distance Education) Only Proposals

(No)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(No)

CCCCO Approvals: Programs

(No)

Consortium Approvals: Programs

(No)

Program learning outcomes for the following programs were modified in CurricUNET

(No)

VII. PROGRAM CONSENT AGENDA

(No)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(No)
Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS:

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGRICULTURAL SCIENCES PROGRAM</td>
<td></td>
</tr>
<tr>
<td>A.S. Degree: University Preparation, Emphasis in Agricultural Sciences</td>
<td>18</td>
</tr>
<tr>
<td>MODIFY: Required course units</td>
<td></td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval Expedited</td>
<td></td>
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<tr>
<td>(Requesting Summer 2016)</td>
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<tr>
<td>Rationale for Expedited Approval: Requesting expedited approval to ensure accuracy of catalog offerings.</td>
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<tr>
<td>Rationale: This program is being modified to show the recent unit change to NR 200 and removal of inactivated courses.</td>
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</tr>
<tr>
<td>M/S/U (J. HAYNES, C. HUDELSON) to MODIFY A.S. DEGREE: UNIVERSITY PREPARATION, EMPHASIS IN AGRICULTURAL SCIENCES</td>
<td></td>
</tr>
<tr>
<td>M/S/U (K. BUTLER, S. BERGER) to EXPEDITE A.S. DEGREE: UNIVERSITY PREPARATION, EMPHASIS IN AGRICULTURAL SCIENCES</td>
<td></td>
</tr>
</tbody>
</table>

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  
   B. Adams  
   B. Adams mentioned that the Chemistry A.S.-T. Degree proposal is still being modified by the chemistry faculty.  
   B. Adams referred the Curriculum Committee to the California Community Colleges Chancellor’s Office (CCCCO) website for a current list of ADTs. P. Bettencourt noted that work is being done in the development of the Public Health Science and Nutrition and Dietetics ADTs.

2. Articulation: C-ID, C-ID Newsletter  
   R. Cranley  
   In R. Cranley’s absence, B. Adams referred to the above links for the updated Course Identification Numbering System (C-ID) spreadsheet and the February C-ID Newsletter.  
   B. Adams noted from the newsletter:  
   • The Math faculty discipline review group (FDRG) convened in mid-January to discuss the recent resolution passed by the ASCCC to consider alternative pre-requisites for C-ID MATH 110 Introduction to Statistics.  
   • C-ID recently announced the availability of descriptors intended for use within the California community colleges (CCC), geared towards career technical education (CTE) courses.  
   B. Adams mentioned that faculty interested in the development of TMCs in their particular disciplines, including the CTE disciplines should get involved. P. Mendez mentioned that faculty from the fire and manufacturing technology disciplines were already participating in discussions.

3. CurricUNET Implementation/Issues  
   B. Adams/H. Townsend  
   H. Townsend reported that the ticket addressing codes and dates carrying over for CLO Update Only proposals noted at February 9, 2016 meeting has been fixed.
4. **Adult Education**
   P. Mendez
   P. Mendez reported that the Assembly Bill 104 (AB104) project consortium met on February 22, 2016 and discussed the managing of available funds. P. Mendez noted that the consortium meets monthly with the next meeting scheduled on March 21, 2016 in Oakdale at 2:00 p.m. and are open to the public.

5. **Academic Senate Report**
   S. Amador
   S. Amador reported that the Academic Senate meeting scheduled for February 18, 2016 did not meet quorum and no business was accomplished.

### X. UNFINISHED BUSINESS

#### Action Items

1. **Curriculum Review Process**
   B. Adams
   B. Adams asked for direction on proceeding with the Curriculum Review Process, and it was decided to postpone the discussion until the March 8, 2016 Curriculum Committee meeting.

   B. Adams remarked on E. Maki’s earlier question regarding actions that could be taken toward non-compliant courses or programs, in which a resolution couldn’t be obtained in a timely manner. B. Adams noted that a number of colleges including Mt. San Jacinto College, in southern California, have very clear Sunset Policies. Mt. San Jacinto College’s Sunset Policy declares that after one year after notification of non-compliance with no action or resolution, their Curriculum Committee has the authority to inactivate the non-compliant course or program. The Sunset Policy has been reported as a success for Mt. San Jacinto College. B. Adams noted that the committee might want to consider such a policy.

2. **DE Addendum Review**
   B. Adams
   B. Adams asked if the committee members had questions or comments regarding the recommendations from the Distance Education (DE) Committee (see above link). Discussion ensued regarding the issue of teleclass. The Curriculum Committee questioned the DE Committee’s statement “While the nursing program does use a live video feed for their Columbia College satellite classes, we have been told that these classes are not designated as "distance education" courses. B. Adams quoted the Title 5 definition: “Distance Education is considered anything where there is a distance or separation of the students and the instructor.” It was decided by the Curriculum Committee to postpone the discussion until the March 8, 2016 meeting to allow for further review of the DE Committee’s recommendations and formulate any questions or concerns to present back to the DE Committee.

3. **Curriculum Committee Self-Evaluation**
   B. Adams
   B. Adams noted that S. Amador suggested that the Self-Evaluation be separated into two documents, one being the actual Curriculum Committee Self-Evaluation report, and the second being the By-Laws. S. Amador explained how the Curriculum Committee By-Laws are incorporated into the Academic Senate By-Laws and noted that the charge of the Curriculum Committee needs to be within those By-Laws, since it is a standing committee of the Academic Senate. S. Amador acknowledged that the Academic Senate By-Laws were unclear on what the charge of the Curriculum Committee was. However, by adding a little more clarification in the language of the By-Laws the Curriculum Committee can clear up some of the issues.

   Discussion ensued regarding division representation and quorum.

   B. Adams reviewed the actions taken as a result of the Curriculum Committee Self-Evaluation.

   B. Adams and S. Amador will make suggested modifications to the Curriculum Committee By-Laws and Curriculum Committee’s Self-Evaluation and bring the revised documents back to the Curriculum Committee for an official vote at the March 8, 2016 meeting. It was recommended that the Curriculum Committee By-Laws and Self-Evaluation documents be voted on separately. S. Amador will then introduce the approved documents to the Academic Senate.

#### Informational Items

(None)
XI. NEW BUSINESS

Action Items

1. Course and Program Compliance

   B. Adams/H. Townsend

   H. Townsend reviewed the two compliance reports distributed to the Curriculum Committee members. One report listed courses that have not been reviewed by the Curriculum Committee since 2010 or later. The other report covered courses that have not been offered since 2013 or later, including courses attached to programs and patterns. B. Adams explained how to use the Compliance Spreadsheet and how to access it on the Curriculum Committee webpage. She also noted some courses have been sent back to authors for changes and have been sitting in the author queue for a long time. C. Mulder requested that a monthly report be given to division representatives listing proposals that are in author queue that need changes so that reps know and can contact the faculty authors to assist in making changes and relaunching the proposals. B. Adams asked for input from the division deans present (P. Bettencourt, L. Maki, and P. Mendez). Discussion ensued regarding the reports, questions were asked and answered, and possible explanations for the non-compliant courses were considered.

   B. Adams, noting previous unsuccessful efforts, requested input or an action recommendation from the Curriculum Committee on the A.A. Degree in Computer Science which is non-compliant because the award has had a recent reduction in total major units. C. Hudelson offered to speak with J. Zamora in regard to resolving the issues with the A.A. Degree in Computer Science. For catalog purposes, H. Townsend requested a resolution by March 1, 2016. E. Maki inquired about options if a resolution can’t be obtained in a timely manner. Options and timelines were discussed.

2. Associate Degrees for Transfer and IGETC

   J. Hughes/B. Adams

   J. Hughes referred to the California Community Colleges Chancellor’s Office (CCCCO), Transfer Model Curriculum (TMC) Templates page. J. Hughes mentioned that the templates refer only to California State University (CSU) or Intersegmental General Education Transfer Curriculum (IGETC) and is vague as to if it is an IGETC (CSU only) or an IGETC (UC only) transfer pattern, creating a loophole. J. Hughes commented that the counselors are wanting to follow the University of California (UC) only transfer pattern which does not require speech, although it does require a foreign language. However, the intent of these degrees was designed to follow the CSU transfer pattern and not the UC pattern. J. Hughes stated that this is a statewide discussion among all community colleges whether to allow the UC only pattern or stay strictly with the CSU pattern.

   J. Hughes noted that there are pros and cons to both. A student’s intent may be to transfer to a UC and not get in, so they apply to a CSU but doesn’t qualify because they don’t have the “Golden Four” (courses in oral communication, written communication, critical thinking, and mathematics/quantitative reasoning).

   B. Adams referred to an e-mail string on the issue of ADT degrees and IGETC noting:

   - K. O’Donnell, from the CSU Chancellor’s Office, indicated that it was a “non-issue” when responding to the question “Can someone following the IGETC (UC only) transfer pattern and they don’t have the speech or the Golden Four still get the ADT?”
   - That if K. O’Donnell indicated that the IGETC (UC only) transfer pattern was compliant with the CSU Chancellor’s Office, and since it was a local policy, adopting the IGETC (UC only) transfer pattern would be okay.
   - It seemed that many schools are allowing the IGETC (UC only) transfer pattern as long as the student is aware that if they apply to a CSU, they will need to complete the speech requirement.
   - Many schools were very specific in their catalogs making it clear to student that if they are following the IGETC (UC only) transfer pattern and decide to go to a CSU they will still need to complete the speech requirement.

   Discussion ensued regarding an IGETC (UC only) transfer policy.

   M/S/U (M. GARCIA, E. MAKI) to approve to earn the A.A.-T or A.S.-T, a student can follow either the CSU (IGETC) or the UC (IGETC) pattern.

   B. Adams noted that she would work with J. Hughes and H. Townsend to develop language for the catalog and present it to the Curriculum Committee at the March 8, 2016 meeting for documentation. B. Adams commented that the approval of the motion of students following the CSU or UC IGETC transfer pattern should be communicated to the counselors and that it includes students who have recently applied.
**Informational Items**

(None)

**XII. PUBLIC COMMENT**

P. Mendez introduced A. DeAngelis who will be replacing J. Beebe as the Technical Education representative for the Curriculum Committee next year.

T. Guy congratulated M. Maki and L. Maki on their son’s first place award in the Novice Division of the Northern California Championships in Debate.

J. Hughes observed that on our transfer patterns, we require a “C” or better grade, which apparently is a local requirement. The state will now accept a “D” grade on transfer patterns, but the “D” cannot be on the Golden Four. J. Hughes noted that our ADTs would also have to allow a “D”.

*M/S/U (E. MAKI, K. BUTLER) to adjourn at 4:47 PM*
Curriculum Committee
MINUTES
Tuesday, March 8, 2016
Yosemite 213 2:40 PM


MembersAbsent: F. Banuelos, J. Beebe, K. Butler, C. Mulder, Science, Mathematics and Engineering Representative (vacant)

Others Present: K. Addington (Administrative Technician), J. Hughes (Evaluator), H. Townsend (Curriculum Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES February 23, 2016

Hearing no objections, the minutes of February 23, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals
(No)

Course Activity Report

The upper division courses associated with the B.S. degree in Respiratory care proposal were approved by the Curriculum Committee with the transfer status as CSU only on 1/12/2016 (with the exception of RSCR 420 which was approved 1/19/2016). The Chancellor’s office notified H. Townsend that the courses cannot not be marked as transferrable when submitting for final approval. R. Cranley removed the transfer status in CurricUNET for the following courses, and the revision is noted here for the purpose of the record:

COMM 400
PHILO 400
RSCR 405, 410, 415, 420, 425, and 430
SOCIO 400

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
The FTECH 321XABC course modification was approved at the February 23, 2016 Curriculum Committee meeting. H. Townsend immediately sent this course to the state for approval because the state had requested the revision. The state returned the course and asked for more revisions. Due to the Chancellor’s office request for FTECH 321XABC, the department decided to also revise FTECH 322XABC, 323XABC, 324XABC, and 325XABC. The courses have been marked in CurricUNET as never activated and revised course proposals will all be included on a future agenda for review and approval.

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

IIS 13 Improving Learning Potential
Proposed Effective Term: Summer 2016 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: IIS 13 came through with a course update on 9/22/2015 effective for summer 2016. The Counseling discipline selected was incorrect. The faculty alerted the Instruction Office that it should be Counseling: Disabled Student Programs and Services and Learning Disabilities: Disabled Students Programs and Services. The change has already been made by H. Townsend in CNET and is here for the purpose of the record.
MODIFY: Discipline
Rationale: See rationale for expedited approval.

IIS 20 Math Strategies for Disabled Students
Proposed Effective Term: Summer 2016 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: IIS 20 came through with a course update on 10/27/2015 effective for summer 2016. The Counseling discipline selected was incorrect. The faculty alerted the Instruction Office that it should be Counseling: Disabled Student Programs and Services and Learning Disabilities: Disabled Students Programs and Services. The change has already been made by H. Townsend in CNET and is here for the purpose of the record.
MODIFY: Discipline
Rationale: See rationale for expedited approval.

IIS 21 Making the Move: Transition to College
Proposed Effective Term: Summer 2016 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: IIS 21 came through with a course update on 9/22/2015 effective for summer 2016. The Counseling discipline selected was incorrect. The faculty alerted the Instruction Office that it should be Counseling: Disabled Student Programs and Services and Learning Disabilities: Disabled Students Programs and Services. The change has already been made by H. Townsend in CNET and is here for the purpose of the record.
MODIFY: Discipline
Rationale: See rationale for expedited approval.
### V. COURSE DISCUSSION AGENDA

<table>
<thead>
<tr>
<th>UNIT</th>
<th>INACTIVATIONS:</th>
<th>UNIT</th>
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<tbody>
<tr>
<td>1</td>
<td>ART 191 Photo Laboratory Technology 2</td>
<td>1</td>
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<tr>
<td>1</td>
<td>CCCCCO Proposal Type: Inactivation  Effective: Summer 2016 Expedited:</td>
<td></td>
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<tr>
<td></td>
<td>Rationale for Expedited Approval: To ensure accuracy of catalog offerings.</td>
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<td></td>
<td><strong>INACTIVATE:</strong></td>
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<tr>
<td></td>
<td>Rationale: This course is no longer offered by the Art department.</td>
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<tr>
<td></td>
<td>Program Impact:</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<tr>
<td></td>
<td><strong>M/S/U (R. CRIBE, E. LUCAS) to INACTIVATE ART 191</strong></td>
<td><strong>M/S/U (P. MENDEZ, S. BERGER) to EXPEDITE INACTIVATION of ART 191</strong></td>
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<tr>
<td>1</td>
<td>CLDDV 48A Fundamental Skills for Child Development</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>CCCCCO Proposal Type: Inactivation  Effective: Summer 2016 Expedited:</td>
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<tr>
<td></td>
<td>Rationale for Expedited Approval: To ensure removal of this course from the 2016-2017 catalog as it is not being offered.</td>
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<td></td>
<td><strong>INACTIVATE:</strong></td>
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<tr>
<td></td>
<td>Rationale: This course should have been inactivated effective summer 2013 when CLDDV 48B was inactivated. The course was inadvertently left off of the inactivation list for CLDDV courses.</td>
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<tr>
<td></td>
<td>Program Impact:</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<td><strong>M/S/U (R. CRIBE, E. LUCAS) to INACTIVATE CLDDV 48A</strong></td>
<td><strong>M/S/U (P. MENDEZ, S. BERGER) to EXPEDITE INACTIVATION of CLDDV 48A</strong></td>
</tr>
<tr>
<td>3</td>
<td>THETR 178 Introduction to Scenery Design</td>
<td>3</td>
</tr>
<tr>
<td>3</td>
<td>CCCCCO Proposal Type: Inactivation  Effective: Summer 2016 Expedited:</td>
<td></td>
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<td></td>
<td>Rationale for Expedited Approval: To ensure accuracy of catalog offerings.</td>
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<td><strong>INACTIVATE:</strong></td>
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<td>Rationale: THETR 178 cannot be aligned with a C-ID course. We would like to inactivate the course as we intend to follow the transfer model curriculum as we build out the theatre program at MJC.</td>
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<tr>
<td></td>
<td>Program Impact:</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<tr>
<td></td>
<td><strong>M/S/U (R. CRIBE, E. LUCAS) to INACTIVATE THETR 178</strong></td>
<td><strong>M/S/U (P. MENDEZ, S. BERGER) to EXPEDITE INACTIVATION of THETR 178</strong></td>
</tr>
</tbody>
</table>
**THETR 192**  
Rehearsal & Performance  
**CCCCO Proposal Type:** Inactivation  
**Effective:** Summer 2016 ** Expedited  
**Rationale for Expedited Approval:** To ensure accuracy of catalog offerings.  
**INACTIVATE:**  
**Rationale:** We would like to inactivate THETR 192. THETR 133, 134, 135, 136 replace the venerable THETR 192.  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE THETR 192  
M/S/U (P. MENDEZ, S. BERGER) to EXPEDITE INACTIVATION of THETR 192**

**MODIFICATIONS:**

**ELTEC 229**  
Commercial & Industrial Wiring  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Material fees, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Modifications have been made to methods of evaluation, content, objectives, and assignments to ensure the course meets DAS Electrician Trainee and Journey Level Re-certification CA State Requirements. Textbook has been updated and material fees have been removed.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete (INTEC 225 or AGM 225) and (INTEC 208 or ELTEC 208); Requesting: (P) Satisfactory completion of ELTEC 208.  
**Distance Education Status:** (None)  
**Materials Fee Status:** Removing fee of $49.43  
**Articulation Status:** Transfer to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Electro-Mechanic Certificate of Achievement (In Process)  
- Industrial Electronics Certificate of Achievement  
- Industrial Electronics A.S. Degree  
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement  
**ELTEC 229 withdrawn before the meeting by P. Mendez so the course can be included with additional ELTEC courses and associated programs at the March 22, 2016 Curriculum Committee meeting, thereby removing it from the agenda for consideration.**
MUSC 111  
**Recording Arts 1**  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Description, outcomes, objectives, content, typical assignments  
**Rationale:** This update is necessary due to the five year course review cycle. Requesting course alignment to Commercial Music C-ID CMUS Descriptor 130X.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** Requesting: (C-ID CMUS 130X)  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
- Recording Arts Skills Recognition Award  
**M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSC 111**  
R. Cranley questioned letter “N” (RECOMMENDED LEARNING GOALS) under Required Objectives. B. Adams noted it was an issue with the template and imbedded within the word report. B. Adams indicated that the “N” should have been a new level of the outline, possibly an “a”.  
**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN DE for MUSC 111**  
**M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of MUSC 111 on MJC ACTIVITIES**

MUSC 112  
**Recording Arts 2**  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Typical assignments, methods of instruction, textbooks  
**Rationale:** This update is necessary due to the five year course review cycle.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSC 111.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
- Recording Arts Skills Recognition Award  
**M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSC 112**  
**M/S/U (S. CIRCLE, E. MAKI) to MAINTAIN REQUISITES for MUSC 112**  
**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN DE for MUSC 112**  
**M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of MUSC 112 on MJC ACTIVITIES**
MUSC 121

Electronic Music 1

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Title, description, outcomes, content, typical assignments, methods of instruction, textbooks

Rationale: This course update is a part of the five year course review cycle. Request course alignment to Commercial Music C-ID CMUS 110X Descriptor.

Enrollment Restrictions: (None)

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: Requesting: (C-ID CMUS 110X)

General Education Status: Approved for: (MJC Activities)

Program Impact:
- Recording Arts Skills Recognition Award

**MUSC 121 and MUSC 126 pulled as a block for discussion by S. Berger** who questioned the formatting of the lab and course content. B. Adams noted that the formatting aligned with the C-ID model. S. Circle added that the C-ID is just the bare minimum and courses can still keep the flavor of the courses. E. Maki added clarification supporting the lab and course content outline.

M/S/U (E. MAKI, E. LUCAS) to MODIFY MUSC 121

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN DE for MUSC 121

M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of MUSC 121 on MJC ACTIVITIES

MUSC 122

Electronic Music 2

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Description, typical assignments

Rationale: This course update is a part of the five year course review cycle.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSC 121 or have previous synthesizer, tape recording and MIDI music studio experience.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:
- Recording Arts Skills Recognition Award

M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSC 122

M/S/U (S. CIRCLE, E. MAKI) to MAINTAIN REQUISITES for MUSC 122

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN DE for MUSC 122

M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of MUSC 122 on MJC ACTIVITIES
### MUSC 126

**Introduction to Music Technology**  

<table>
<thead>
<tr>
<th>Units</th>
<th>CCCC Proposal Type:</th>
<th>Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Upon CCCC approval</td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong></td>
<td>Title, units, hours, description, outcomes, objectives, content, methods of instruction, textbooks</td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>This course update is a part of the five year course review process. Alignment of content for Commercial Music C-ID CMUS 100X descriptor.</td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>(None)</td>
<td></td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>Maintaining: Mixed modalities/hybrid</td>
<td></td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>(None)</td>
<td></td>
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<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU</td>
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<tr>
<td><strong>C-ID Status:</strong></td>
<td>Requesting: (C-ID CMUS 100X)</td>
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<tr>
<td><strong>General Education Status:</strong></td>
<td>Approved for: (MJC Activities)</td>
<td></td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- Recording Arts Skills Recognition Award</td>
<td></td>
</tr>
</tbody>
</table>

**Remarks:**
- MUSC 121 and MUSC 126 pulled as a block for discussion by S. Berger. (See remarks on MUSC 121)
- M/S/U (E. MAKI, E. LUCAS) to MODIFY MUSC 126
- M/S/U (E. MAKI, E. LUCAS) to MAINTAIN DE for MUSC 126
- M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of MUSC 126 on MJC ACTIVITIES

### PEVW 130

**Women’s Varsity Tennis**  

<table>
<thead>
<tr>
<th>Units</th>
<th>CCCC Proposal Type:</th>
<th>Non-Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Summer 2017</td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong></td>
<td>Hours, outcomes, typical assignments, enrollment restrictions (HT 11/4/16)</td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>Periodic update and review to meet current curriculum standards. Hours have been fixed to reflect the correct lab hours.</td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Requesting: (L) Enrollment limited to students who successfully pass a tryout.</td>
<td></td>
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<tr>
<td><strong>Distance Education Status:</strong></td>
<td>(None)</td>
<td></td>
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<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>(None)</td>
<td></td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU and UC</td>
<td></td>
</tr>
<tr>
<td><strong>C-ID Status:</strong></td>
<td>(None)</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>Approved for: (MJC Activities)</td>
<td></td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- Physical Education A.A. Degree</td>
<td></td>
</tr>
</tbody>
</table>

**Remarks:**
- M/S/U (R. CRIPE, E. LUCAS) to MODIFY PEVW 130
- M/S/U (S. CIRCLE, E. MAKI) to ADOPT REQUISITES for PEVW 130
- M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of PEVW 130 on MJC ACTIVITIES

### NEW COURSES:

**PEC 119**

**Dance Aerobics**  

<table>
<thead>
<tr>
<th>Units</th>
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<th>New Credit Course</th>
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<tr>
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<td></td>
</tr>
<tr>
<td><strong>ADOPT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>To allow students more options for the A.A. in Physical Education.</td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>(None)</td>
<td></td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>(None)</td>
<td></td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>(None)</td>
<td></td>
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<tr>
<td><strong>Articulation Status:</strong></td>
<td>Requesting: CSU and UC</td>
<td></td>
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<tr>
<td><strong>C-ID Status:</strong></td>
<td>(None)</td>
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<tr>
<td><strong>General Education Status:</strong></td>
<td>Requesting: (MJC Activities)</td>
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</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- Physical Education A.A. Degree</td>
<td></td>
</tr>
</tbody>
</table>

**Remarks:**
- M/S/U (R. CRIPE, E. LUCAS) to ADOPT PEC 119
- M/S/U (S. CIRCLE, S. BERGER) to REQUEST PLACEMENT of PEC 119 on MJC ACTIVITIES
DE (Distance Education) Only Proposals
( None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
( None)

CCCO Approvals: Programs
( None)

Consortium Approvals: Programs
A.S. Veterinary Technology

ACCJC Approvals: New Programs
( None)

Program learning outcomes for the following programs were modified in CurricUNET
( None)

VII. PROGRAM CONSENT AGENDA
( None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)
( None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)
( None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS:

EARTH SCIENCES PROGRAM

MODIFY: A.S. Degree: Univ Prep - Area of Emphasis: Earth Sciences

MODIFY: Required courses, elective courses, units

Effective: Upon CCCCO Approval Expedited (Requesting Summer 2016)

Rationale for Expedited Approval: Reduction in course units reduces overall total units from 31 to 30. At 31 units the degree was over the 60 unit maximum for state approval. To ensure accuracy of catalog offerings expedited approval is needed.

Rationale: Award is being updated to reflect the unit changes to several of the PHYS courses and the NR 200 course.

M/S/U (P. MENDEZ, S. CASSIDY) to MODIFY A.S. DEGREE: UNIV PREP - AREA OF EMPHASIS: EARTH SCIENCES with the understanding that “This class” would be changed to “This program” in CurricUNET and in the 2016-2017 catalog.

M/S/U (E. LUCAS, E. MAKI) to EXPEDITE A.S. DEGREE: UNIV PREP - AREA OF EMPHASIS: EARTH SCIENCES

PHYSICAL EDUCATION PROGRAM

MODIFY: A.A. Degree: Physical Education

MODIFY: PLOs, program requirements, required courses, elective courses, units

Effective: Upon CCCCO Approval

Rationale: Award is being modified to reflect recent changes to courses listed within the award. PLOs have also been modified.

M/S/U (P. MENDEZ, S. CASSIDY) to MODIFY A.A. DEGREE: PHYSICAL EDUCATION

INACTIVATIONS:

COMPUTER SCIENCE PROGRAM

INACTIVATE: A.A. Degree: Computer Science

INACTIVATE: Effective: Summer 2016 Expedited

Rationale for Expedited Inactivation: To ensure accuracy of 2016-2017 catalog offerings.

Rationale: Inactivating the A.A. in Computer Science because the award had some course unit changes which put the award under 18 units.

M/S/U (P. MENDEZ, S. CASSIDY) to INACTIVATE A.A. DEGREE: COMPUTER SCIENCE

M/S/U (E. LUCAS, E. MAKI) to EXPEDITE INACTIVATION of A.A. DEGREE: COMPUTER SCIENCE

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams

B. Adams referred to the Associate Degree for Transfer (ADT) Progress Report noting that three Agriculture A.S.-T. awards met the deadline of March 1, 2016 (Agriculture Animal Sciences, Agriculture Business, and Agriculture Plant Science). The Progress Report shows that they are now in development along with the A.S.-T. in Spanish Degree. B. Adams commented that the A.S.-T. in Chemistry is currently in the Technical Review queue in CurricUNET and will be on the March 22, 2016 Curriculum Committee Agenda. B. Adams reported that the Chancellor’s office is showing four new ADTs with 16 month deadlines. The four ADTs are Child & Adolescent Development, Global Studies, Public Health Science, and Social Justice Studies).
2. Articulation: C-ID, C-ID Newsletter  
R. Cranley
R. Cranley reported:
- We currently have 186 approved C-IDs
- The Fire Science C-IDs have been forwarded for faculty and staff input
- READ 40 and READ 80 C-IDs have been submitted
- C-IDs for MUSC 111, MUSC 121, and MUSC 126 will be submitted once they are pushed through the CurricUNET system

3. CurricUNET Implementation/Issues  
B. Adams/H. Townsend
H. Townsend reported that the Outcomes Assessment feature in CurricUNET has been turned off so faculty can no longer create new or edit existing assessments. Faculty will need to use eLumen now for creating or editing assessments.
H. Townsend noted that Course Learning Outcome (CLO) Update Only proposals would stay in CurricUNET. B. Adams added that issues with codes and dates carrying over for CLO Update Only proposals are still happening. B. Adams requested if anyone receives the message “No Date on Record” in the curriculum analysis section when completing his or her program review to contact her or H. Townsend so the dates can be manually entered. B. Adams mentioned that H. Townsend added to the CurricUNET home page “For Program Review support: Contact Curtis Martin”.

4. Adult Education  
P. Mendez
P. Mendez reported the consortium’s next meeting is scheduled for March 21, 2016 in Oakdale at the Oakdale Culinary Institute at 2:00 p.m.

5. Academic Senate Report  
S. Amador
S. Amador reported on the March 3, 2016 Academic Senate meeting:
- The meeting was dominated by an eLumen presentation by N. Gopal
- Resolution S16-C: Cycle of Student Learning Outcome (SLO) Assessment and Program Review was discussed. S. Amador noted that the first “Therefore” “Be it resolved, that the Academic Senate at Modesto Junior College adopt a new cycle of student learning outcomes assessment designed to meaningfully improve our depth of course level assessment data by assessing all courses at least once each academic year beginning Fall 2016” was stricken from the draft. The second and third “Therefore” remained as part of Resolution S16-C.
- “Proposed by the Outcomes Assessment Workgroup” was removed from the resolution as an inaccurate statement.

T. Guy asked for confirmation that the Academic Senate passed the idea that Program Review would be every two years. S. Amador confirmed and added that the Academic Senate requested a yearly report from the Outcomes Assessment Workgroup.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process  
B. Adams
B. Adams noted that on February 17, 2016 the one year extension granted to MATH 121, MATH 122, MATH 171, MATH 172, and MATH 173 had expired.

B. Adams mentioned that the Academic Senate reaffirmed the Curriculum Review Process (Curriculum Review Process which was approved on April 14, 2015 and Resolution: F15-D “Faculty Rights in Regards to Curriculum Design” which failed November 19, 2015) and that the administration she met with firmly believe that Curriculum should stay in the hands of the faculty. B. Adams commented that there is no indication that the five courses that fall under the Review Process (MATH 121, MATH 122, MATH 171, MATH 172, and MATH 173) had been modified in CurricUNET to follow the C-ID or CSU Stanislaus format.

New Curriculum Committee member, N. Sill requested more information regarding the extension. The motion that passed at the February 17, 2015 Curriculum Committee meeting was restated: “If a course has come before the Curriculum Committee and has then gone back and forth, if after two semesters from the date the course was originally scheduled on
the Curriculum Review Matrix, if the course has still not been approved by the committee and all other means have been satisfied through the curriculum review process, then the discipline faculty will either follow the C-ID or CSU Stanislaus’ including the supplementary motion “to direct the math department to align their courses with C-ID or CSU Stanislaus within 2 full semesters from today, February 17, 2015”. Extensive discussion ensued.

B. Adams referred to the Curriculum Review Process, noting that the math courses had gone through the steps in the process, resulting in the one year extension in which they needed to follow C-ID or CSU Stanislaus.

R. Cranley quoted the April 14, 2015 Approved Motion of the Curriculum Review Process “For transferable courses, the standard for C-ID will follow not only the units for C-ID, but also the contact hours associated with that C-ID.

M/S/C (J. HAYNES, S. BERGER) to adhere to the Curriculum Review Process and the C-ID standards for MATH 121, 122, 171, 172, and 173 effective date as of today with an implementation date of fall 2016.

3 NAYS (E. Lucas, S. Circle, S. Cassidy)  
0 ABSTINIONS

Inquiry was made on how the changes would be input in CurricUNET. B. Adams commented this would need to be determined. Regardless of the person(s) responsible for inputting, the integrity of the outline would be ensured.

B. Thames commented she will discuss with B. Adams the process of contacting the Math faculty regarding the committee’s decision.

2. DE Addendum Review  
B. Adams

B. Adams asked if the committee members had a chance to review the recommendations from the Distance Education (DE) Committee. M. Garcia questioned the removal of teleclass as a distance education modality. S. Circle remarked about the replacement of the instructor/student contact narrative box with checkbox options. B. Adams noted there was no mention of Americans with Disabilities Act (ADA) Section 508, but some committee members commented it is probably documented somewhere other than the DE addendum. M. Garcia made a formal request to have B. Adams contact M. Smedshammer regarding the removal of teleclass with the intent of acquiring the source of the recommendation and if the DE Committee’s research covered ADA compliance. B. Adams will communicate back to the Curriculum Committee the results of her discussion with M. Smedshammer at the March 22, 2016 Curriculum Committee meeting.

3. Curriculum Committee Self-Evaluation  
B. Adams

B. Adams noted that no changes were made to the Curriculum Committee Self-Evaluation.

M/S/U (M. GARCIA, C. HUDELSON) to approve the Curriculum Committee Self-Evaluation.

4. Associate Degrees for Transfer and IGETC  
J. Hughes/B. Adams

M/S/U (M. GARCIA, E. LUCAS) to rescind the motion that was passed at the last meeting that pertained to the ADT degrees and the IGETC-GE or IGETC-UC

M. Garcia noted that not all of the counselors were in agreement with the motion and more discussion was needed. Possible issues and scenarios were discussed. R. Cranley commented on the different transfer requirements between the CSUs and UCs. S. Amador reminded the committee that the intent of this motion is to nullify the motion passed at the previous meeting. When more information is gathered, the topic can be brought back for discussion.

Informational Items

(None)
XI. NEW BUSINESS

Action Items

1. Curriculum Committee Bylaws B. Adams

The following modifications (in red) were made to the draft Bylaws:

- Under “A. Charter” bullet item 3 - Program Graduation requirements
- Under “A. Charter” bullet item 5 - Degree, certificate, and skill recognition award requirements
- Under “B. Meetings” Meetings are held from 2:40 to 5:00 p.m.
- Under “C. Membership - Members”
  - Curriculum Process Specialist
  - Evaluations Representative (ex-officio/non-voting)
  - Community and Workforce Development Representative (elected by Community and Workforce Development)
- Under “C. Membership - Faculty Representative by division
  - Library and Learning Center

M/S/U (E. MAKI, N. SILL) to approve the Bylaws with the noted modifications

2. CSU Minimum Grades (Executive Order 1100), (K. O'Donnell’s email) J. Hughes/R. Cranley

J. Hughes noted as of fall 2016 the CSUs will no longer accept a “C-” in the “Golden Four” (courses in oral communication, written communication, critical thinking, and mathematics/quantitative reasoning) for certifications. Currently when a student brings in a “C-” on a course from another school that uses a +/- system MJC automatically gives them a “C”. J. Hughes observed that MJC will no longer be able to certify a “C-” because MJC must identify where the student took the course and the actual grade the student received. J. Hughes noted that, as MJC currently does not allow a student to repeat a course she requested direction from the Curriculum Committee on the steps needed to initiate student repeat. Discussion ensued. The Curriculum Committee resolved to continue discussion on policies and procedures resulting from Executive Order 1100 as “Unfinished Business” at the March 22, 2016 Curriculum Committee meeting.

Informational Items

(Noi

XII. PUBLIC COMMENT

H. Townsend noted that as of this meeting no more expedites for the catalog can be accepted as it goes online March 29, 2016. H. Townsend commented that any additional expedited approvals would be added to the addendum if approved by the Chancellor’s office and/or ACCJC before October 2016.

M/S/U (E. LUCAS, E. MAKI) to adjourn at 4:58 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate MATH faculty was approved.

During V. Course Discussion, B. Adams' request that X. Unfinished Business Action Item #1 (Curriculum Review Process) be moved forward to that point to accommodate C. Martin and the MATH faculty was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of March 8, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

COMM 400 (CCC000571658)
ENGL 45 (CCC000571827)
HE 114 (CCC000571423)
NURSE 278 (CCC000571751)
PHILO 400 (CCC000571660)
RSCR 405 (CCC000571661)
RSCR 410 (CCC000571662)
RSCR 415 (CCC000571663)
RSCR 420 (CCC000571664)
RSCR 425 (CCC000571665)
RSCR 430 (CCC000571666)
SOCIO 400 (CCC000571659)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Course Activity Report

( None )

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

CMPET 206  Personal Computer Assembly, Upgrading & Repairing  3
Proposed Effective Term: Summer 2016 Expedited
Rationale for Expedited Approval: The reason for changing the materials fee was to provide computer parts to students who would build their own computer to keep. The amount ($250) was intended to be a maximum amount for such a parts kit. I did not realize that it would be fixed to that amount on the scheduled courses. At the time (over a year ago) we had only old computers for the students to work on, so the kit was a way to provide a more recent computer for the course. Since then we have received newer computers (not the latest, but still OK), which were to be scrapped by Technology Services, that came out of the previous computer labs as a result of the moves to the CAT building. That has greatly helped this situation. As an optional alternative, students who wish build their own custom computer may still do so by purchasing the parts themselves.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Decreasing fee from $250 to $30

NURWE 361  Work Experience-Nursing A  1
Proposed Effective Term: Fall 2016 Expedited
Rationale for Expedited Approval: NURSE 276 and NURSE 277 are set to be replaced by NURSE 278 effective fall 2016. All courses that had NURSE 276 and 277 as a corequisite or prerequisite came through with a modification to show the placement of NURSE 278 and the removal of NURSE 276 and 277 at the January 26, 2016 Curriculum Committee meeting. NURWE 361 and 362 should have been on the January 26, 2016 meeting to show NURSE 278 as replacing NURSE 276 and NURSE 277 for corequisites but was accidentally missed by the faculty for this important revision. Due to a timeline deadline, the corequisites for NURWE 361 and 362 will be modified in CurricUNET, Datatel, and in the catalog effective for fall 2016.
MODIFY: Enrollment restriction
Rationale: See rationale for expedited approval.

NURWE 362  Work Experience-Nursing B  2
Proposed Effective Term: Fall 2016 Expedited
Rationale for Expedited Approval: NURSE 276 and NURSE 277 are set to be replaced by NURSE 278 effective fall 2016. All courses that had NURSE 276 and 277 as a corequisite or prerequisite came through with a modification to show the placement of NURSE 278 and the removal of NURSE 276 and 277 at the January 26, 2016 Curriculum Committee meeting. NURWE 361 and 362 should have been on the January 26, 2016 meeting to show NURSE 278 as replacing NURSE 276 and NURSE 277 for corequisites but was accidentally missed by the faculty for this important revision. Due to a timeline deadline, the corequisites for NURWE 361 and 362 will be modified in CurricUNET, Datatel, and in the catalog effective for fall 2016.
MODIFY: Enrollment restriction
Rationale: See rationale for expedited approval.
<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>PHYS 152</td>
<td>Problem Solving Skills for Physics 142</td>
<td>1</td>
</tr>
<tr>
<td>PHYS 166</td>
<td>Problem Solving Skills and Technology for Physics 165</td>
<td>1</td>
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</table>

**Proposed Effective Term:** Fall 2016  
**Rationale for Expedited Approval:** PHYS 152 and PHYS 166 were approved by the Curriculum Committee on 1/12/2016. The Course Outline of Record was showing 18 Disc Hours. The Chancellor’s office returned these two courses and asked for clarification on modality. The Chancellor’s office noted that the Course Outline of Record shows lecture modality; however, there are references to lab in the outline. H. Townsend contacted K. Meidl, faculty author, to clarify whether the course is a lecture or lab course. K. Meidl confirmed that the course is lecture only. The courses were revised in CurricUNET to remove references to lab.

<table>
<thead>
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<th>Course Title</th>
<th>Credits</th>
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<td>PHYS 112</td>
<td>Problem Solving Skills for Physics 102</td>
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</tr>
<tr>
<td>PHYS 113</td>
<td>Problem Solving and Technology for Physics 103</td>
<td>1</td>
</tr>
<tr>
<td>PHYS 121</td>
<td>Problem Solving and Technology for Physics 101</td>
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</tr>
<tr>
<td>PHYS 153</td>
<td>Problem Solving and Technology for Physics 143</td>
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</table>

**Proposed Effective Term:** Fall 2016  
**Rationale for Expedited Approval:** In anticipation of the Chancellor’s office returning these PHYS courses for the same reason noted above, the courses were revised in CurricUNET to remove references to lab.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RSCR 405</td>
<td>Healthcare Leadership and Operations Management</td>
<td>3</td>
</tr>
</tbody>
</table>
| CCCC Proposal Type: Non-Substantial  
**Effective:** Upon Curriculum Committee approval  
**MODIFY:** CLOs  
**Rationale:** CLO update only.  
1. Evaluate the challenges of delivering and maintaining value in healthcare.  
2. Analyze and compare organizational management and behavioral theories to current problems within healthcare.  
3. Assess the mission, vision, values, culture, and utilization of effective management strategies within the structure of healthcare organizations. |

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>RSCR 410</td>
<td>Critical Review of Healthcare Research</td>
<td>3</td>
</tr>
</tbody>
</table>
| CCCC Proposal Type: Non-Substantial  
**Effective:** Upon Curriculum Committee approval  
**MODIFY:** CLOs  
**Rationale:** CLO update only.  
1. Critically review, analyze, and interpret published research.  
2. Formulate a proposal for research discussing the methodological approach, collection, measurement, and analysis of data. |

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RSCR 415</td>
<td>Disease Management and Healthcare Promotion</td>
<td>3</td>
</tr>
</tbody>
</table>
| CCCC Proposal Type: Non-Substantial  
**Effective:** Upon Curriculum Committee approval  
**MODIFY:** CLOs  
**Rationale:** CLO update only.  
1. Appraise and weigh each of the drivers within the healthcare system (quality, access, and costs) as it relates to respiratory care.  
2. Analyze the impact of the misallocation of respiratory care on patient outcomes and healthcare cost.  
3. Evaluate the emerging trends and evolving roles of respiratory care practitioners as case or disease managers. |
RSCR 420  Advanced Pharmacology and Critical Care  3
CCCCO Proposal Type: Non-Substantial
Effective: Upon Curriculum Committee approval
MODIFY: CLOs
Rationale: CLO update only.
   1. Evaluate components of critical care related to sepsis, shock, and trauma, and the respiratory care practitioner’s scope of practice utilizing advanced diagnostic techniques.
   2. Integrate the role of pharmaceuticals, pharmacokinetics, and pharmacodynamics in critical care.
   3. Assess the role of team leader in the cardiopulmonary resuscitation of infants and adults through utilization of ACLS, NRP, and PALS algorithms.
   4. Examine clinical laboratory and diagnostic results which identify critical values and the need for appropriate interventions.

RSCR 425  Pulmonary Diagnostics, Rehabilitation, and Sleep  3
CCCCO Proposal Type: Non-Substantial
Effective: Upon Curriculum Committee approval
MODIFY: CLOs
Rationale: CLO update only.
   1. Evaluate advanced pulmonary diagnostic testing, and differentiate the patho-physiological patterns associated with obstructive and restrictive lung disease.
   2. Differentiate emergency procedures related to respiratory care and airway maintenance during sleep, rehabilitation, and pulmonary diagnostics.
   3. Examine and discuss the goals and benefits of pulmonary rehabilitation.

RSCR 430  Capstone Research  3
CCCCO Proposal Type: Non-Substantial
Effective: Upon Curriculum Committee approval
MODIFY: CLOs
Rationale: CLO update only.
   1. Examine and discuss the evaluative process of research methods and evidence collection by submitting weekly progress reports to faculty advisers.
   2. Integrate the broad range of skills and experiences learned across the curriculum to design and present a research project that evaluates current problems or practices within the field of respiratory care.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

PEC 111  Beginning Racquetball  1
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
INACTIVATE
Rationale: We no longer offer this course because we do not have a facility.
Program Impact:
- Kinesiology AA-T Degree
- Physical Education A.A. Degree
M/S/U (R. CRYPE, E. MAKI) to INACTIVATE PEC 111
PEC 112  Intermediate Racquetball  1

CCCCO Proposal Type: Inactivation
Effective: Summer 2017
INACTIVATE
Rationale: We no longer offer this course because we do not have a facility.
Program Impact:
- Kinesiology AA-T Degree
- Physical Education A.A. Degree
M/S/U (R. CRIPE, E. MAKI) to INACTIVATE PEC 112

MODIFICATIONS/REACTIVATIONS:

BIO 180AB  Introduction to Tutoring Biology  1-2

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Content, textbooks
Rationale: The course is being updated to meet current curriculum standards.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of BIO 111 or BIO 116 or BIO 101.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRIPE, E. MAKI) to MODIFY BIO 180AB
M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for BIO 180AB

ELTEC 225  Residential Wiring  3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
REACTIVATE/MODIFY: Title, enrollment restrictions, hours, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills
Rationale: ELTEC 225 will provide practical foundations for residential wiring and NEC application according California Title 24 requirements.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELTEC 208.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Electrical Installer Skills Recognition Award (In Process)
- Electrician Certificate of Achievement (In Process)
ELTEC 225 pulled for discussion by N. Sill who questioned ELTEC 225 being formally INTEC 225 and was INTEC 225 tied to the discontinued INTEC program. B. Adams noted that INTEC 225 was a cross listing of ELTEC 225 and was not tied to the discontinued program.
M/S/U (J. BEEBE, R. CRIPE) to MODIFY ELTEC 225
M/S/U (E. LUCAS, R. CRIPE) to ADOPT REQUISITES for ELTEC 225
ELTEC 229  Commercial & Industrial Wiring

CCCCO Proposal Type: Non-Substantial

Effective: Upon CCCCO approval Expedited (Requesting Fall 2016)

Rationale for Expedited Approval: Expediting proposed changes will remove material fees for students enrolled in classes and create a significant savings. Changes in COR for this course are focused on content clean up and removal of material fees. The material fee removal is an immediate benefit to students. ELTEC faculty would like to see this passed on immediately.

MODIFY: Material fees, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Modifications have been made to methods of evaluation, content, objectives, and assignments to ensure the course meets DAS Electrician Trainee and Journey Level Re-certification CA State Requirements. Textbook has been updated and material fees have been removed.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete (INTEC 225 or AGM 225) and (INTEC 208 or ELTEC 208); Requesting: (P) Satisfactory completion of ELTEC 208.

Distance Education Status: (None)

Materials Fee Status: Removing fee of $49.43

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Electro-Mechanic Certificate of Achievement (In Process)
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement

M/S/U (R. CRIPE, E. MAKI) to MODIFY ELTEC 229
M/S/U (E. LUCAS, R. CRIME) to MODIFY REQUISITES for ELTEC 229
M/S/U (J. BEEBE, M. GARCIA) to REMOVE FEE for ELTEC 229
M/S/U (J. BEEBE, E. LUCAS) to EXPEDITE MODIFICATIONS of ELTEC 229
ELTEC 232  

**Introduction to Programmable Logic Controllers**

**CCCCO Proposal Type:** Substantial

**Effective:** Upon CCCCO approval

**MODIFY:** Units, enrollment restrictions, hours, description, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being updated to reflect content, lab and learning goals as the only PLC course in program. Program changes from two PLC courses to PLC, PAC, HMI format. Due to coverage of a wider spectrum of automation course recommended to increase to 3 units.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ELTEC 208.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Automation Technician Skills Recognition Award (In Process)
- Computer Electronics Certificate of Achievement
- Computer Electronics A.S. Degree
- Electrician Certificate of Achievement (In Process)
- Electro-Mechanic Certificate of Achievement (In Process)
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement

**ELTEC 232 pulled for discussion by N. Sill** who questioned the unit value change from 2 units to 3 units without a change in content. P Mendez mentioned that ELTEC 232 is a combination of an Introduction to Programmable Logic Controllers (PLC) and an Intermediate PLC course that was previously offered. P. Mendez noted that ELTEC 232 went from a 1-3 to a 2-3 lecture-lab course adding one hour of lecture to ELTEC 232 because of the absorption of some intermediate content. T. Guy questioned if the wider spectrum of automation should be added to the content. A. DeAngelis spoke on the depth of the course content for ELTEC 232 and that the additional aspects of the course are captured in the expected learning outcomes of the class. N. Sill mentioned that the depth of the content should be better captured to substantiate an additional unit being added to the class. Discussion ensued. B. Adams requested a document of explanation be attached to ELTEC 232 in CurricUNET. N. Sill questioned the comparable course field listing California State University (CSU) programs and not specific courses. P. Mendez explained many of the CSUs don’t have specific vocational courses, but accept the vocational courses as credits toward completion of vocational awards.

**M/S/C (R. CRIPE, J. BEEBE) to MODIFY ELTEC 232**


0 NAYS

2 ABSENTIONS (R. Cranley, T. Guy)

**M/S/U (E. LUCAS, R. CRIPE) to ADOPT REQUISITES for ELTEC 232**
MATH 130  Finite Mathematics  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Objectives, content, textbooks
Rationale: We are making minor adjustments to repair concerns raised by C-ID reviewers.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 89 or qualification by the MJC assessment process or MATH 90 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC: MATH 12)
C-ID Status: Requesting: (C-ID MATH 130) (Conditionally approved)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)
Program Impact:
- Business Administration AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
M/S/U (R. CRIBE, E. MAKI) to MODIFY MATH 130
M/S/U (E. LUCAS, R. CRIBE) to MAINTAIN REQUISITES for MATH 130
M/S/U (M. GARCIA, S. BERGER) to MAINTAIN PLACEMENT of MATH 130 on GE PATTERN(S)

MATH 138  Calculus for Business & Social Sciences  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Objectives, content, textbooks
Rationale: Modifications for C-ID approval.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 89 or qualification by the MJC assessment process or MATH 90 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting: (C-ID MATH 140) (Conditionally approved)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)
Program Impact:
- Business Administration AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree
M/S/U (R. CRIBE, E. MAKI) to MODIFY MATH 138
M/S/U (E. LUCAS, R. CRIBE) to MAINTAIN REQUISITES for MATH 133
M/S/U (M. GARCIA, S. BERGER) to MAINTAIN PLACEMENT of MATH 138 on GE PATTERN(S)
The Way Things Work

CCCO Proposal Type: Non-Substantial
Effective: Summer 2017 Expedited (Requesting Spring 2017)
Rationale for Expedited Approval: The physics department now has three full-time instructors and additional classes may be offered to increase student access. This course is also beneficial to the students by offering another science course that doesn’t have a math prerequisite.

REACTIVATE/MODIFY: Outcomes, typical assignments
Rationale: The physics instructors want this course to be reactivated so we can offer this course in the Spring 2017 semester.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: Requesting; (MJC-GE: A)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRYPE, E. MAKI) to REACTIVATE/MODIFY PHSCI 52
M/S/U (M. GARCIA, S. BERGER) to REQUEST PLACEMENT of PHSCI 52 on GE PATTERN(S)
M/S/U (J. BEEBE, E. LUCAS) to EXPEDITE MODIFICATIONS of PHSCI 52
NEW COURSES:

ELTEC 235

NEC: National Electrical Codes

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval

ADOPT

Rationale: The ELTEC 235 course is being proposed because it is needed for students to properly dedicate the time to understand National Electrical Code and how these code regulations apply to electrician professionals in the field. This course is included as a course in the newly proposed Electrician Certificate. The MJC Electronics Department is an approved provider of education and re-training for electrician trainees and journey level electricians. This designation is provided by the California Division of Industrial Relations through the Department of Apprenticeship Standards (DAS). MJC is designated DAS School #136. Courses identified as meeting DAS School approval are reviewed and updated annually with the California Division of Industrial Relations.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELTEC 208.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Electrician Certificate of Achievement (In Process)

ELTEC 235 pulled for discussion by N. Sill who questioned the 4 units attached to ELTEC 235’s lecture class when comparable California State University (CSU) courses listed an attachment range in unit value from 1-3 units. A. DeAngelis noted that since MJC is a designated Department of Apprenticeship Standards (DAS) school the Electronics Technology department is expanding their offerings to cover the 150 hours of training needed (within a four year period) to legally work as an electrician. A. DeAngelis pointed out that there are comparable courses on any pathway focusing on electrical inspection or electrical engineering programs at any DAS approved community college. P. Mendez remarked that comparable courses for Career and Technical Education (CTE) are not found at four year colleges because that is not where their focus is. P. Mendez noted that the CTE courses are based on an inverted degree approach where a student can begin their studies through a certificate process and then take 20-30 units and apply it up to a four year college. B. Adams noted that the units are tied to the requirements of the National Electrical Code in terms of the hours of instruction electricians need. Discussion continued on the intent and expectations of students of CTE courses.

M/S/U (C. MULDER, R. CRIPÉ) to ADOPT ELTEC 235

M/S/U (E. LUCAS, R. CRIPÉ) to ADOPT REQUISITES for ELTEC 235
ELTEC 322 Technical Measurements
CCC CO Proposal Type: New Credit Course
Effective: Upon CCC CO approval
ADOPT
Rationale: Students in technical fields require additional skills in data collection and value measurement, as well as practical problem-solving ability using measured values, associated formulas, unit conversions, tolerances, and other related characteristics. This course will provide students with a stronger foundation in measurement techniques and data interpretation, whether empirical or theoretical, which will improve success levels in applied technology classes and related electrical and mechanical vocations.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Electrician Certificate of Achievement (In Process)
- Electro-Mechanic Certificate of Achievement (In Process)
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement
M/S/U (R. CRIPE, E. MAKI) to ADOPT ELTEC 322

TUTOR 115 Tutoring for ESL/ELIC Students
CCC CO Proposal Type: New Credit Course
Effective: Upon CCC CO approval
ADOPT
Rationale: We are creating TUTOR 115 in order to systematically train all ESL tutors (per State requirements) who serve the needs of our ever growing ESL student population in the Learning Centers.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ENGL 101; Requesting (C) Concurrent enrollment in or satisfactory completion of TUTOR 100; Requesting: (L) Enrollment limited to students selected as tutors for the Library and Learning Center.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

TUTOR 115 pulled for discussion by E. Maki who questioned two of the four comparable courses listed for TUTOR 115. E. Maki noted that Bakersfield College’s MATH 240 and MATH 281 didn’t qualify as comparable courses for California State University (CSU) transfer. R. Cranley mentioned the use of ASSIST (the official repository of articulation for California’s public colleges and universities which provides the most accurate and up-to-date information about student transfer in California) in the search for comparable courses. Discussion ensued. B. Adams noted that CSU East Bay’s ENGL 2008 and California Polytechnic University’s ENGL 209 would meet the two comparable course minimum requirement. The Curriculum Committee agreed to remove Bakersfield College’s MATH 240 and MATH 281 from the list of comparable courses.
M/S/U (E. MAKI, E. LUCAS) to ADOPT TUTOR 115

S. Berger questioned if an expedited request could be made at this time for TUTOR 115. B. Adams noted although it would not be possible at this time because it was not included on the agenda, TUTOR 115 will be added to the April 12, 2016 agenda as a consent item with an expedited request of Spring 2017.

M/S/U (E. LUCAS, R. CRIPE) to ADOPT REQUISITES for TUTOR 115
DE (Distance Education) Only Proposals
(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Approvals: Programs
(None)

Consortium Approvals: Programs
(None)

ACCJC Approvals: New Programs
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(Nonen)

VII. PROGRAM CONSENT AGENDA

MODIFY: AGRICULTURE ANIMAL SCIENCE PROGRAM
A.S-T Degree: Agriculture Animal Sciences 20-32 (Previously 20-23)

MODIFY: Total units
Effective: Upon CCCCO and ACCJC Approval
Rationale: This A.S-T degree was approved at the November 24, 2015 Curriculum Committee meeting and sent to the state for approval. The program was sent back due to the fact that all C-IDs were not in "approved" status and noted that a revision to the total units was needed because we missed the total possible units a student could achieve if they selected the List B courses for 0-9 units. CurricUNET has been updated to show total units and the COT was also updated in the revision proposal in the CCCCO inventory. Once all C-IDs have been set to "approved" status, the revised ADT will be resent to the state for final approval.

M/S/U (J. BEEBE, R. CRIPKE) to MODIFY A.S.T DEGREE: AGRICULTURE ANIMAL SCIENCES

MODIFY: AGRICULTURE BUSINESS PROGRAM
A.S.T Degree: Agriculture Business 22-33 (Previously 22-24)

MODIFY: Total units
Effective: Upon CCCCO and ACCJC Approval
Rationale: This A.S-T degree was approved at the November 24, 2015 Curriculum Committee meeting and sent to the state for approval. The program was sent back due to the fact that all C-IDs were not in "approved" status and noted that a revision to the total units was needed because we missed the total possible units a student could achieve if they selected the List B courses for 0-9 units. CurricUNET has been updated to show total units and the COT was also updated in the revision proposal in the CCCCO inventory. Once all C-IDs have been set to "approved" status, the revised ADT will be resent to the state for final approval.

M/S/U (J. BEEBE, R. CRIPKE) to MODIFY A.S.T DEGREE: AGRICULTURE BUSINESS
MODIFY: AGRICULTURE PLANT SCIENCE PROGRAM
A.S.-T Degree: Agriculture Plant Science 20-32 (Previously 20-23)
MODIFY: Total units
Effective: Upon CCCCO and ACCJC Approval
Rationale: This A.S.-T degree was approved at the November 24, 2015 Curriculum Committee meeting and sent to the state for approval. The program was sent back due to the fact that all C-IDs were not in "approved" status and noted that a revision to the total units was needed because we missed the total possible units a student could achieve if they selected the List B courses for 0-8 units. CurricUNET has been updated to show the possible total units and the COT was also updated in the revision proposal in the CCCCO inventory. Once all C-IDs have been set to "approved" status, the revised ADT will be resent to the state for final approval.
M/S/U (J. BEEBE, R. CRIPE) to MODIFY A.S.-T DEGREE: AGRICULTURE PLANT SCIENCE

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT: ELECTRICIAN PROGRAM
Certificate of Achievement: Electrician 32.5
ADOPT
Effective: Upon CCCCO and ACCJC Approval
Rationale: This is a necessary complement to our Industrial Electronics program expanding the academic offering of the Electronics Department. Given the constant demand for electrical training, our participation on the State D.A.S. and our several agreements with local industry, a certificate for Electricians will cover the expectation of a wide range of students developing skills in this field.
M/S/U (J. BEEBE, R. CRIPE) to ADOPT CERTIFICATE OF ACHIEVEMENT: ELECTRICIAN

ADOPT: ELECTRO-MECHANIC PROGRAM
Certificate of Achievement: Electro-Mechanic 32.5
ADOPT
Effective: Upon CCCCO and ACCJC Approval
Rationale: This is a necessary complement to our Industrial Electronics program expanding the academic offering of the Electronics Department. Given the constant demand for electrical training, our participation on the State D.A.S., and our several agreements with local industry, a certificate for electricians with mechanical skills will cover the expectation of a wide range of students aspiring to positions in this field.
M/S/U (J. BEEBE, R. CRIPE) to ADOPT CERTIFICATE OF ACHIEVEMENT: ELECTRO-MECHANIC

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS:

INDUSTRIAL ELECTRONICS PROGRAM
A.S. Degree: Industrial Electronics 32.5 (Previously 33.5-34.5)
MODIFY: PLOs, program requirements, required courses, elective courses, units
Effective: Upon CCCCO Approval
Rationale: Program updates in consideration of comprehensive skills recognition, certificate and degree review by ELTEC Faculty.
M/S/U (J. BEEBE, R. CRIPE) to MODIFY A.S. DEGREE: INDUSTRIAL ELECTRONICS
MODIFY:

INDUSTRIAL ELECTRONICS PROGRAM
Certificate of Achievement: Industrial Electronics  32.5 (Previously 33.5-34.5)

MODIFY: Program requirements, required courses, elective courses, units
Effective: Upon CCCCO Approval
Rationale: Program updates in consideration of comprehensive skills recognition, certificate and degree review by ELTEC Faculty.

M/S/U (J. BEEBE, R. CRIPE) to MODIFY CERTIFICATE OF ACHIEVEMENT: INDUSTRIAL ELECTRONICS

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

ADOPT:

AUTOMATION TECHNICIAN PROGRAM
Skills Recognition Award: Automation Technician  15

ADOPT
Effective: Upon BOT Approval
Rationale: This Skills Recognition Award is intended for industry professionals and advanced Industrial Electronics students interested in the field of automation.

M/S/U (J. BEEBE, R. CRIPE) to ADOPT SKILLS RECOGNITION AWARD: AUTOMATION TECHNICIAN

ADOPT:

ELECTRICAL INSTALLER PROGRAM
Skills Recognition Award: Electrical Installer  12.5

ADOPT
Effective: Upon BOT Approval
Rationale: This Skills Recognition Award is intended as a means to help our students to engage the Electrical Industry, or related fields, early on in their technical studies. Many of our students enrolled in ELTEC classes do so in search of job opportunities, and not always with the advantage of time, or enough money, to go through a full-fledged technical program. A skill recognition award will open the door to students needed of a quick pathway to practical skills and a sure way to have them back to continue their technical educations as a resource for personal advancement.

M/S/U (J. BEEBE, R. CRIPE) to ADOPT SKILLS RECOGNITION AWARD: ELECTRICAL INSTALLER

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  

B. Adams

B. Adams reported that due to the anticipation of modified unit values for courses included in the A.S.-T in Chemistry, which was expected for this agenda, it has been postponed until the April 12, 2016 agenda. This date is still in compliance with the 18 month deadline.
2. Articulation: C-ID, C-ID Newsletter

R. Cranley reported:
- There have been three additional Course Identification Numbering System (C-ID) approvals, which brings the Modesto Junior College C-ID status to 189.
- The C-ID site has been reported to be the most accurate if you want to get a sense of where your course stands with C-ID numbering.
- ASSIST: New Generation is scheduled to be released to the public July 2017.
- Training for the Articulation Officers and Transfer Center Directors is scheduled for October 2016.

3. CurricUNET Implementation/Issues

H. Townsend indicated there are no new issues at this time.

4. Adult Education

P. Mendez reported:
- The primary topics for the consortium are the reallocation and planning for 2015/2016 funds through December 2016 and the new allocations for adult education funding for the 2016/2017 fiscal year.
- The consortium will meet more regularly on Mondays at 2:00 p.m. in Oakdale with an open invitation throughout April and May due to work needed by the state.
- The primary focal points of the 14 school districts represented by the consortium include basic skills, English as a Second Language (ESL), General Education Department (GED) oriented curriculum in terms of alignment with the community and Career and Technical Education (CTE) oriented efforts.
- ESL, English, or math faculty interested in the development of curriculum can contact Ruth Luman, who is leading some of the ESL work.

5. Academic Senate Report

S. Amador reported:
- The March 17, 2016 Academic Senate meeting was dominated by the discussion of SLO assessment, the schedule, and the cycle of assessment.
- Introduction of some eLuman capabilities with a number of scenarios associated with the assessment cycle and how it ties into program review.
- The challenge of bringing together information gathered from multiple entities.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process

B. Adams mentioned the meeting with J. Stearns, B. Thames, C. Martin, the Math faculty and herself scheduled as a result of the March 8, 2016 Curriculum Committee meeting. B. Adams summarized the meeting’s discussion as covering what happened at the March 8th meeting regarding the motion, how the deadline had passed, and the Curriculum Committee’s vote that it would follow the C-ID.

B. Adams noted that C. Martin requested to attend the Curriculum Committee meeting and make a recommendation or proposal based on further discussion with the Math faculty. The Math faculty’s desire to follow the Stanislaus State format of 4 units with the optional 1 unit rather than following the C-ID format was noted.

C. Martin conveyed that the C-ID format presented issues for the Math faculty who requested that the Curriculum Committee’s vote on March 8, 2016 be rescinded and put back on the table. C. Martin noted that the Math faculty’s request is conditional on the Math faculty’s approval on Thursday, March 24, 2016 and the Math faculty turning in curriculum by Thursday, March 31, 2016, along with the Course Outlines of Record that matches the Stanislaus State option.
M/S/ (J. HAYNES, E. LUCAS) to amend the motion previously adopted pertaining to the Curriculum Review Process by striking out 171, 172, and 173.

Conversations ensued regarding questions, clarifications, and the processes.

B. Thames commented that at the follow-up meeting she expressed the necessity for our MATH colleagues and the Curriculum Committee to communicate collegially to accomplish what we need to for the students we serve and that we all have the responsibility to the positive development of this institute.

M/S/U (J. HAYNES, E. LUCAS) to withdraw previous motion pertaining to striking out 171, 172, and 173.

M/S/C (J. HAYNES, M. GARCIA) to rescind the motion that was passed at the last meeting that pertained to the Curriculum Review Process passed at the last meeting.


0 NAYS

2 ABSENCIONS (C. Mulder, K. Butler)

M/S/U (C. MULDER, E. LUCAS) in order to adhere with the Curriculum Review Process MATH 121 and 122 will follow the State model and MATH 171, 172, 173 will follow the Stanislaus State 4+1 model. The Math department will develop all the curriculum by March 31, 2016 or the curriculum will resort back to following the C-ID minimum.

2. **DE Addendum Review**

   B. Adams

   B. Adams noted she had e-mailed Mike Smedshammer the Curriculum Committee’s questions from the March 8, 2016 meeting. B. Adams mentioned that the reply from M. Smedshammer indicated that the answers regarding the teleclass and the Americans with Disabilities Act (ADA) might require some research. B. Adams remarked that the DE Addendum Review would remain on the agenda as Unfinished Business.

3. **Associate Degrees for Transfer and IGETC**

   J. Hughes/B. Adams

   B. Adams noted that Associate Degrees for Transfer and IGETC is being postponed to the April 12, 2016 meeting.

4. **CSU Minimum Grades (Executive Order 1100), (K. O'Donnell's email)**

   J. Hughes/R. Cranley

   B. Adams noted that CSU Minimum Grades is being postponed to the April 12, 2016 meeting.

**Informational Items**

(None)

**XI. NEW BUSINESS**

**Action Items**

1. **Curriculum Committee Meeting Schedule for 2016-2017**

   B. Adams

   B. Adams noted that at the Curriculum Committee’s mini-training it was suggested moving the Curriculum Committee’s Spring 2017 meetings to the east campus but when H. Townsend attempted to acquire an east campus location everything was already booked; nevertheless, she was able to procure Yosemite 213 as a meeting location for Spring 2017.

   M/S/U (M. GARCIA, R. CRIPE) to accept the 2016-2017 Curriculum Committee meeting dates.

2. **Curriculum Co-Chair Election**

   S. Amador

   M/S/U (E. LUCAS, R. CRIPE) to RE-ELECT B. ADAMS as Co-Chair of the Curriculum Committee for an additional two year term.

   B. Adams accepted the results of the election.
Informational Items

(None)

XII. PUBLIC COMMENT

E. Maki requested clarification of the date of the next Curriculum Committee meeting. B. Adams noted that April 12, 2016 is the next scheduled meeting of the Curriculum Committee.

Associated Students of Modesto Junior College (ASMJC) representative M. Mondragon mentioned that on Wednesdays starting at 11:00 a.m. free food is available on the east campus for students who show their student I.D. and noted that help from the faculty would be appreciated as well as provide an opportunity for the students to meet faculty. M. Mondragon commented that over 500 students are anticipated for lunch on Wednesday. M. Mondragon noted that many student support services are posted around campus and she will keep the Curriculum Committee informed of other upcoming activities.

M/S/U (E. LUCAS, K. BUTLER) to adjourn at 4:16 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate MATH and PSYCH faculty was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of March 22, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

PHYS 112 (CCC000572196)
PHYS 113 (CCC000572195)
PHYS 121 (CCC000572192)
PHYS 152 (CCC000572193)
PHYS 153 (CCC000572197)
PHYS 166 (CCC000572194)

Course Activity Report

(None)
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

ELTEC 225  Residential Wiring  3
Proposed Effective Term: Upon CCCCO Approval
MODIFY: Course action status
Rationale: ELTEC 225 came through and was approved by the Curriculum Committee on March 22, 2016 as a reactivate/modify course. ELTEC 225 was cross listed with INTEC 225 and the intent was to reactivate the INTEC course but label as ELTEC 225 at the state. Upon implementation in the CCCCO inventory it was discovered that the INTEC 225 course had a different Top Code, therefore ELTEC 225 will be submitted instead as a new course with Top Code 0952.20 per P. Mendez. This change is here for the purpose of the record.

NURSE 259  LVN Transition: Role Change Preparation  2
Proposed Effective Term: Fall 2016 Expedited
Rationale for Expedited Approval: The Nursing department recently received the increased skill set fees. The cost of the Kaplan resources have been divided equally over 4 semesters for new students starting with the fall 2016 semester. The Kaplan cost has been reduced and divided evenly for the students who are already in the program. If the increased materials fees which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Increasing fee from $103 to $210

NURSE 271  Nursing Process: Fundamentals  6.50
Proposed Effective Term: Fall 2016 Expedited
Rationale for Expedited Approval: The Nursing department recently received the increased skill set fees. The cost of the Kaplan resources have been divided equally over 4 semesters for new students starting with the fall 2016 semester. The Kaplan cost has been reduced and divided evenly for the students who are already in the program. If the increased materials fees which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Increasing fee from $368 to $402

NURSE 273  Nursing Process: Maternal-Child Nursing  6.50
Proposed Effective Term: Fall 2016 Expedited
Rationale for Expedited Approval: The Nursing department recently received the increased skill set fees. The cost of the Kaplan resources have been divided equally over 4 semesters for new students starting with the fall 2016 semester. The Kaplan cost has been reduced and divided evenly for the students who are already in the program. If the increased materials fees which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Decreasing fee from $199 to $192
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Proposed Effective Term</th>
<th>Rationale for Expedited Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURSE 275</td>
<td>Nursing Process: Medical-Surgical</td>
<td>Fall 2016 Expedited</td>
<td>The Nursing department recently received the increased skill set fees. The cost of the Kaplan resources have been divided equally over 4 semesters for new students starting with the fall 2016 semester. The Kaplan cost has been reduced and divided evenly for the students who are already in the program. If the increased materials fees which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees. MODIFY: Materials fee Rationale: See rationale for expedited approval. Materials Fee Status: Increasing fee from $170 to $210</td>
</tr>
<tr>
<td>NURSE 278</td>
<td>Nursing Process: Advanced Medical-Surgical</td>
<td>Fall 2016 Expedited</td>
<td>The Nursing department recently received the increased skill set fees. The cost of the Kaplan resources have been divided equally over 4 semesters for new students starting with the fall 2016 semester. The Kaplan cost has been reduced and divided evenly for the students who are already in the program. If the increased materials fees which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees. MODIFY: Materials fee Rationale: See rationale for expedited approval. Materials Fee Status: Increasing fee from $259 to $401</td>
</tr>
<tr>
<td>PSYCH 141</td>
<td>Human Lifespan Development</td>
<td></td>
<td>Effective: Upon Curriculum Committee approval MODIFY: CLOs Rationale: Department has determined that CLO's need to be modified. 1. Describe and evaluate the major psychological theories of human development. 2. Apply the developmental research and theory to real-life situations. 3. Compare and contrast the characteristics of each stage in the lifespan with preceding and subsequent stages.</td>
</tr>
<tr>
<td>TUTOR 115</td>
<td>Tutoring for ESL/ELIC Students</td>
<td></td>
<td>Effective: Upon CCCCO approval Expedited (Requesting Spring 2017) Rationale for Expedited Approval: TUTOR 115 was approved by the Curriculum Committee (March 22, 2016) with an effective date upon CCCCO approval. The department intended to request expedited approval for spring 2017; however, the request was inadvertently omitted from the proposal and could not be approved by the committee. The Literature and Language Arts representative requested the committee consider expedited approval and therefore it is included on this agenda for formal approval. In order to offer the current modules as an actual course as soon as possible to meet student need, expedited approval is requested. MODIFY: Implementation date Rationale: See rationale for expedited approval.</td>
</tr>
</tbody>
</table>
Programs Impacted by Math Course Proposals

Contingent upon approval of the Math courses on 4/12/2016 agenda, the following programs will be modified by H. Townsend in CurricUNET and sent to the Chancellor’s office for a non-substantial change approval to reflect accurate award total unit values:

- A.S. Degree: UPE, Biological Sciences
- A.S. Degree: UPE, Chemistry
- A.S. Degree: Earth Sciences
- A.A. Degree: General Studies, Emphasis in Language & Rationality
- A.S.-T. Degree: Geology
- A.S.-T. Degree: Mathematics
- A.S.-T. Degree: Physics

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:  
( None )

MODIFICATIONS:

CLDDV 122  Programs and Environments for Infants and Toddlers  3
CCC CO Proposal Type: Non-Substantial
Effective: Summer 2017 [ Expedited ] (Requesting Spring 2017)
Rationale for Expedited Approval: Students are confused by the title and sometimes prevented from entering the course because of the prerequisites.
 MOD I FY: Title, enrollment restrictions, description, requisite skills
Rationale: Course title is often confused with CLDDV 125, so we want to differ the two courses and remove pre-requisites.
Enrollment Restrictions: Removing: (P) Satisfactory completion of CLDDV 125; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CLDDV 121.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU; (CC: CHILD 43)
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement (In Process)

M/S/U (E. LUCAS, S. BERGER) to MODIFY CLDDV 122
M/S/U (C. HUDELSON, S. CIRCLE) to REMOVE REQUISITES for CLDDV 122
M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of CLDDV 122
MATH 171

Calculus: First Course

CCCO Proposal Type: Substantial

Effective: Summer 2017 [Expedited] (Requesting Spring 2017)

Rationale for Expedited Approval: Course is requesting expedited for spring 2017 to adhere as close as possible to effective date included in motion at 3/22/16 meeting.

MODIFY: Units, enrollment restrictions, hours, outcomes, objectives, content, typical assignments, methods of instruction, requisite skills

Rationale: Course is being updated to improve alignment with C-ID descriptor. Note: AO will resubmit to C-ID for C-ID MATH 210 and C-ID MATH 900S alignment.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 121 and MATH 122 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 121 and MATH 122 or MATH 161 and MATH 162 or qualification by the MJC assessment process.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC: MATH 18A)

C-ID Status: Requesting: (C-ID MATH 210, MATH 900S) (for 4 unit version)

General Education Status: Approved for: (MJC-GE:D2), (CSU-GE: B4), (IGETC: 2A)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry AS-T Degree (In Process)
- Computer Science AS-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Mathematics AS-T Degree
- Physics AS-T Degree
- University Preparation, Emphasis in Biological Sciences A.S. Degree
- University Preparation, Emphasis in Chemistry A.S. Degree
- University Preparation, Emphasis in Earth Sciences A.S. Degree

M/S/U (E. LUCAS, S. BERGER) to MODIFY MATH 171

S. Berger asked why the same item (Tests given at regular intervals throughout the semester) was listed as both a formative and summative evaluation for MATH 171, MATH 172, and MATH 173. T. Akers-Porter commented that as a summative evaluation, all the test grades throughout the semester along with the final exam are evaluated to see how the students are doing course wide. The formative evaluation includes the unit test scores along with the homework, quizzes, and worksheets for an overall evaluation on how a student did in the class.

M/S/U (C. HUDELSON, S. CIRCLE) to MODIFY REQUISITES for MATH 171

M/S/U (E. LUCAS, C. MULDER) to MAINTAIN PLACEMENT of MATH 171 on GE PATTERN(S)

M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of MATH 171
MATH 172 Calculus: Second Course 4 (Previously 5)

CCCCO Proposal Type: Substantial

Effective: Summer 2017 Expedited (Requesting Spring 2017)

Rationale for Expedited Approval: Course is requesting expedited for spring 2017 to adhere as close as possible to effective date included in motion at 3/22/16 meeting.

MODIFY: Units, hours, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated to improve alignment with C-ID MATH 220 and C-ID MATH 900S descriptor.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 171.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC: MATH 18B)

C-ID Status: Requesting: (C-ID MATH 220, MATH 900S) (for 4 unit version)

General Education Status: Approved for: (MJC-GE:D2), (CSU-GE: B4), (IGETC: 2A)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry AS-T Degree (In Process)
- Computer Science AS-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Mathematics AS-T Degree
- Physics AS-T Degree
- University Preparation, Emphasis in Biological Sciences A.S. Degree
- University Preparation, Emphasis in Chemistry A.S. Degree
- University Preparation, Emphasis in Earth Sciences A.S. Degree

M/S/U (E. LUCAS, S. BERGER) to MODIFY MATH 172

S. Berger asked why the same item (Tests given at regular intervals throughout the semester) was listed as both a formative and summative evaluation for MATH 171, MATH 172, and MATH 173. T. Akers-Porter commented that as a summative evaluation, all the test grades throughout the semester along with the final exam are evaluated to see how the students are doing course wide. The formative evaluation includes the unit test scores along with the homework, quizzes, and worksheets for an overall evaluation on how a student did in the class.

M/S/U (C. HUDELSON, S. CIRCLE) to MAINTAIN REQUISITES for MATH 172

M/S/U (E. LUCAS, C. MULDER) to MAINTAIN PLACEMENT of MATH 172 on GE PATTERN(S)

M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of MATH 172
MATH 173

Calculus: Third Course

CCCCO Proposal Type: Substantial
Effective: Summer 2017 Expedited (Requesting Spring 2017)
Rationale for Expedited Approval: Course is requesting expedited for spring 2017 to adhere as close as possible to effective date included in motion at 3/22/16 meeting.
MODIFY: Units, hours, content
Rationale: Course is being updated for Periodic Review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 172.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC: MATH 18C)
C-ID Status: Requesting: (C-ID MATH 230)
General Education Status: Approved for: (MJC-GE:D2), (CSU-GE: B4), (IGETC: 2A)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Mathematics AS-T Degree
- Physics AS-T Degree
- University Preparation, Emphasis in Chemistry A.S. Degree

M/S/U (E. LUCAS, S. BERGER) to MODIFY MATH 173

S. Berger asked why the same item (Tests given at regular intervals throughout the semester) was listed as both a formative and summative evaluation for MATH 171, MATH 172, and MATH 173. T. Akers-Porter commented that as a summative evaluation, all the test grades throughout the semester along with the final exam are evaluated to see how the students are doing course wide. The formative evaluation includes the unit test scores along with the homework, quizzes, and worksheets for an overall evaluation on how a student did in the class.

M/S/U (C. HUDELSON, S. CIRCLE) to MAINTAIN REQUISITES for MATH 173

M/S/U (E. LUCAS, C. MULDER) to MAINTAIN PLACEMENT of MATH 173 on GE PATTERN(S)

M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE MODIFICATIONS of MATH 173

PSYCH 118
Drugs and Human Behavior

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Title, description, outcomes, content, typical assignments, methods of instruction, textbooks
Rationale: This course outline is being updated to accurately reflect current curriculum content and to request MJC-GE Area E and CSU-GE Area E.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 116 or satisfactorily complete PSYCH 101.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: Requesting: (MJC-GE: E), (CSU-GE: E)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Psychology for Transfer AA-T Degree
- MJC-GE Pattern

M/S/U (E. LUCAS, S. BERGER) to MODIFY PSYCH 118/HUMSR 118

M/S/U (C. HUDELSON, S. CIRCLE) to MAINTAIN REQUISITES for PSYCH 118/HUMSR 118

M/S/U (S. CIRCLE, K. BUTLER) to MAINTAIN DE for PSYCH 118/HUMSR 118

M/S/U (E. LUCAS, C. MULDER) to REQUEST PLACEMENT of PSYCH 118/HUMSR 118 on GE PATTERN(S)
NEW COURSES:

ELIC 20  Low Intermediate Academic Reading and Composition A
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: In response to student need for a more streamlined program and direct route to English 101, the ESL Department is proposing a new set of courses to assist student in reaching transfer level in a more accelerated and compressed fashion. The prefix for those courses has been changed to ELIC to create a clearly numbered sequence.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ESL 6 or qualification by the MJC assessment process or ESL 906 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 20
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 20

ELIC 21  Low Intermediate Academic Reading and Composition B
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: In response to student need for a more streamlined program and direct route to English 101, the ESL/English Language Instruction (ELIC) Department is proposing a new set of courses to assist student in reaching transfer level in a more accelerated and compressed fashion. The prefix for those courses has been changed to ELIC to create a clearly numbered sequence.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 20.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 21
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 21

B. Adams noted that a number of the ELIC courses should have a requisite of “or qualification by the MJC assessment process.” Because these are new courses, that assessment measure does not yet exist; however, the department plans to work with the Testing Center once the courses are approved.
ELIC 22

Low Intermediate - Integrated Grammar

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ESL 6 or qualification by the MJC assessment process or ESL 906 or qualification by the MJC assessment process.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 22
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 22

ELIC 30

Intermediate Academic Reading and Composition A

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: In response to student need for a more streamlined program and direct route to English 101, the ESL/English Language Instruction (ELIC) Department is proposing a new set of courses to assist student in reaching transfer level in a more accelerated and compressed fashion. The prefix for those courses has been changed to ELIC to create a clearly numbered sequence.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 21.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 30
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 30

B. Adams noted that a number of the ELIC courses should have a requisite of "or qualification by the MJC assessment process." Because these are new courses, that assessment measure does not yet exist; however, the department plans to work with the Testing Center once the courses are approved.
ELIC 31

Intermediate Academic Reading and Composition B 4

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: In response to student need for a more streamlined program and direct route to English 101, the ESL/English Language Instruction (ELIC) Department is proposing a new set of courses to assist student in reaching transfer level in a more accelerated and compressed fashion. The prefix for those courses has been changed to ELIC to create a clearly numbered sequence.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 30.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 31
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 31

B. Adams noted that a number of the ELIC courses should have a requisite of “or qualification by the MJC assessment process.” Because these are new courses, that assessment measure does not yet exist; however, the department plans to work with the Testing Center once the courses are approved.

ELIC 32

Intermediate - Integrated Grammar 4

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 22.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 32
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 32

B. Adams noted that a number of the ELIC courses should have a requisite of “or qualification by the MJC assessment process.” Because these are new courses, that assessment measure does not yet exist; however, the department plans to work with the Testing Center once the courses are approved.
ELIC 140  
Advanced- Academic Reading and Composition  
4  
CCCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: In response to student need for a more streamlined program and direct route to English 101, the ESL Department is proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion.  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 31.  
Distance Education Status: Requesting: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 140  
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 140  
B. Adams noted that a number of the ELIC courses should have a requisite of “or qualification by the MJC assessment process.” Because these are new courses, that assessment measure does not yet exist; however, the department plans to work with the Testing Center once the courses are approved.  
M/S/U (S. CIRCLE, K. BUTLER) to ADOPT DE for ELIC 140  
S. Circle voiced concern regarding the hybrid for the low-level ELIC courses. S. Berger noted that the ELIC courses that hybrid are requested for are high intermediate and advanced courses, not the low level ELIC courses. Discussion ensued on the concerns of hybrid courses for basic skills, online needs, and student abilities.

ELIC 141  
Advanced High- Academic Reading and Composition  
4  
CCCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: In response to student need for a more streamlined program and direct route to English 101, the ESL/English Language Instruction (ELIC) Department is proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion.  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 140.  
Distance Education Status: Requesting: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 141  
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 141  
B. Adams noted that a number of the ELIC courses should have a requisite of “or qualification by the MJC assessment process.” Because these are new courses, that assessment measure does not yet exist; however, the department plans to work with the Testing Center once the courses are approved.  
M/S/U (S. CIRCLE, K. BUTLER) to ADOPT DE for ELIC 141  
S. Circle voiced concern regarding the hybrid for the low-level ELIC courses. S. Berger noted that the ELIC courses that hybrid are requested for are high intermediate and advanced courses, not the low level ELIC courses. Discussion ensued on the concerns of hybrid courses for basic skills, online needs, and student abilities.
ELIC 142

High Intermediate - Integrated Grammar

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 32.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 142
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 142

B. Adams noted that a number of the ELIC courses should have a requisite of “or qualification by the MJC assessment process.” Because these are new courses, that assessment measure does not yet exist; however, the department plans to work with the Testing Center once the courses are approved.

ELIC 150

Collegiate- Academic Reading and Composition

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: In response to student need for a more streamlined program and direct route to English 101, the ESL/English Language Instruction (ELIC) Department is proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 141.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 150

S. Circle noted that item 7 under Methods of Instruction for ELIC 150 and ELIC 151 read more like an assignment than a MOI. B. Adams removed MOI item 7 (Regular intensive and extensive reading assignments including pre-reading, annotating, comprehension, note-taking, written analytical response, and discussion activities) from ELIC 150 and ELIC 151 with the approval of division representative S. Berger.

M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 150

B. Adams noted that a number of the ELIC courses should have a requisite of “or qualification by the MJC assessment process.” Because these are new courses, that assessment measure does not yet exist; however, the department plans to work with the Testing Center once the courses are approved.

M/S/U (S. CIRCLE, K. BUTLER) to ADOPT DE for ELIC 150

S. Circle voiced concern regarding the hybrid for the low-level ELIC courses. S. Berger noted that the ELIC courses that hybrid are requested for are high intermediate and advanced courses, not the low level ELIC courses. Discussion ensued on the concerns of hybrid courses for basic skills, online needs, and student abilities.
ELIC 151  Collegiate High- Academic Reading and Composition  4 
CCCCO Proposal Type: New Credit Course 
Effective: Upon CCCCO approval 
ADOPT 
Rationale: In response to student need for a more streamlined program and direct route to English 101, the ESL/English Language Instruction (ELIC) Department is proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. 
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 150. 
Distance Education Status: (None) 
Materials Fee Status: (None) 
Articulation Status: Requesting: CSU 
C-ID Status: (None) 
General Education Status: (None) 
Program Impact: 
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). 
M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 151 
S. Circle noted that item 7 under Methods of Instruction for ELIC 150 and ELIC 151 read more like an assignment than a MOI. B. Adams removed MOI item 7 (Regular intensive and extensive reading assignments including pre-reading, annotating, comprehension, note-taking, written analytical response, and discussion activities) from ELIC 150 and ELIC 151 with the approval of division representative S. Berger. 
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 151 
B. Adams noted that a number of the ELIC courses should have a requisite of "or qualification by the MJC assessment process." Because these are new courses, that assessment measure does not yet exist; however, the department plans to work with the Testing Center once the courses are approved. 

ELIC 152  Advanced - Integrated Grammar  4 
CCCCO Proposal Type: New Credit Course 
Effective: Upon CCCCO approval 
ADOPT 
Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created. 
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 142. 
Distance Education Status: Requesting: Mixed modalities/hybrid 
Materials Fee Status: (None) 
Articulation Status: Requesting: CSU 
C-ID Status: (None) 
General Education Status: (None) 
Program Impact: 
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). 
M/S/U (E. LUCAS, S. BERGER) to ADOPT ELIC 152 
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for ELIC 152 
B. Adams noted that a number of the ELIC courses should have a requisite of "or qualification by the MJC assessment process." Because these are new courses, that assessment measure does not yet exist; however, the department plans to work with the Testing Center once the courses are approved. 
M/S/U (S. CIRCLE, K. BUTLER) to ADOPT DE for ELIC 152 
S. Circle voiced concern regarding the hybrid for the low-level ELIC courses. S. Berger noted that the ELIC courses that hybrid are requested for are high intermediate and advanced courses, not the low level ELIC courses. Discussion ensued on the concerns of hybrid courses for basic skills, online needs, and student abilities.
### GEOG 111
#### Physical Geography, Lab

<table>
<thead>
<tr>
<th>Proposal Type:</th>
<th>New Credit Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Upon CCCCO approval</td>
</tr>
<tr>
<td><strong>ADOPT</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Rationale:** This course is being proposed to provide geography students with the lab component of the physical geography course. This is often needed to transfer to CSUs and UCs as a geography major.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in or satisfactory completion of GEOG 101.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU and UC (C-ID GEOG 111)

**General Education Status:** Requesting: (MJC-GE: A), (CSU-GE: B3), (IGETC: 5C)

**Program Impact:**
- CSU-GE Pattern Certificate of Achievement
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

**M/S/U (E. LUCAS, S. BERGER) to ADOPT GEOG 111**

**M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for GEOG 111**

**M/S/U (E. LUCAS, C. MULDER) to REQUEST PLACEMENT of GEOG 111 on GE PATTERN(S)**

### MATH 161
#### Trigonometry

<table>
<thead>
<tr>
<th>Proposal Type:</th>
<th>New Credit Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Upon CCCCO approval <strong>Expedited</strong> (Requesting Spring 2017)</td>
</tr>
<tr>
<td><strong>ADOPT</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Rationale for Expedited Approval:** The request for expedited approval is based on the desire of the curriculum committee to review the entire sequence of Precalculus/Calculus courses simultaneously.

**Rationale:** In order to align the curriculum to better meet the needs of the students and the college.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of MATH 90 or qualification by the MJC assessment process.

**Distance Education Status:** Requesting: Mixed modalities/hybrid

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU and UC (C-ID MATH 851)

**C-ID Status:** Requesting: (C-ID MATH 161)

**General Education Status:** Requesting: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)

**Program Impact:**
- A.A. Degree: General Studies, Emphasis In Language & Rationality
- CSU-GE Pattern Certificate of Achievement
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

**M/S/U (E. LUCAS, S. BERGER) to ADOPT MATH 161**

**M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for MATH 161**

**M/S/U (S. CIRCLE, K. BUTLER) to ADOPT DE for MATH 161**

**M/S/U (E. LUCAS, C. MULDER) to REQUEST PLACEMENT of MATH 161 on GE PATTERN(S)**

**M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE ADOPTION of MATH 161**
### MATH 162

**Precalculus**

**CCCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval (Requesting Spring 2017)  
**Rationale for Expedited Approval:** The request for expedited approval is based on the desire of the curriculum committee to review the entire sequence of Precalculus/Calculus courses simultaneously.  
**ADOPT**  
**Rationale:** In order to align the curriculum to better meet the needs of the students and the college.  
**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of MATH 161.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU and UC  
**C-ID Status:** Requesting: (C-ID MATH 155)  
**General Education Status:** Requesting: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)  
**Program Impact:**  
- A.A. Degree: General Studies, Emphasis In Language & Rationality  
- CSU-GE Pattern Certificate of Achievement  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

**M/S/U (E. LUCAS, S. BERGER) to ADOPT MATH 162**  
**M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for MATH 162**  
**M/S/U (S. CIRCLE, K. BUTLER) to ADOPT DE for MATH 162**  
**M/S/U (E. LUCAS, C. MULDER) to REQUEST PLACEMENT of MATH 162 on GE PATTERN(S)**  
**M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE ADOPTION of MATH 162**

### MATH 181

**Problem Solving for Calculus 1**

**CCCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval (Requesting Spring 2017)  
**Rationale for Expedited Approval:** The implementation for Math 181 must align with the implementation of the redesign of Math 171.  
**ADOPT**  
**Rationale:** This course is a key component of the redesign of the Calculus curriculum.  
**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in MATH 171.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**M/S/U (E. LUCAS, S. BERGER) to ADOPT MATH 181**  
**M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for MATH 181**  
**M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE ADOPTION of MATH 181**
MATH 182
Problem Solving for Calculus 2

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval, Expedited (Requesting Spring 2017)
Rationale for Expedited Approval: The implementation for Math 182 must align with the implementation of the redesign of Math 172.
ADOPT
Rationale: This course is a key component of the redesign of the Calculus curriculum.
Enrollment Restrictions: Requesting: (C) Concurrent enrollment in MATH 172.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. LUCAS, S. BERGER) to ADOPT MATH 182
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for MATH 182
M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE ADOPTION of MATH 182

MATH 183
Problem Solving for Calculus 3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval, Expedited (Requesting Spring 2017)
Rationale for Expedited Approval: The implementation for Math 183 must align with the implementation of the redesign of Math 173.
ADOPT
Rationale: This course is a key component of the redesign of the Calculus curriculum.
Enrollment Restrictions: Requesting: (C) Concurrent enrollment in MATH 173.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. LUCAS, S. BERGER) to ADOPT MATH 183
M/S/U (C. HUDELSON, S. CIRCLE) to ADOPT REQUISITES for MATH 183
M/S/U (E. LUCAS, S. CIRCLE) to EXPEDITE ADOPTION of MATH 183

DE (Distance Education) Only Proposals
(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Approvals: Programs
Certificate: Irrigation Management
Consortium Approvals: Programs
(None)

ACCJC Approvals: New Programs
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA
(Non)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOP: CHEMISTRY PROGRAM
A.S.-T Degree: Chemistry 34
ADOPT
Effective: Upon CCCCO and ACCJC Approval
Rationale: The program is being proposed to create the Chemistry AS-T for Transfer degree to facilitate transfer goals for students intending to transfer to CSU.
M/S/U (E. LUCAS, C. HUDELSON) to ADOPT A.S.-T DEGREE: CHEMISTRY

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)
(Non)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS:

MODIFY: CHEMISTRY PROGRAM
A.S. Degree: Univ Prep - Area of Emphasis: Chemistry 28 (Previously 20)
MODIFY: Total units, required courses, elective courses
Effective: Upon CCCCO
Rationale: Program is being updated in required and elective course sections, along with total unit values.
M/S/U (E. LUCAS, C. HUDELSON) to MODIFY A.S. DEGREE: UNIV PREP - AREA OF EMPHASIS: CHEMISTRY

INACTIVATIONS:
(Non)
Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  
   B. Adams

   B. Adams noted that the A.S.-T Degree in Chemistry, with Board of Trustees approval, could now be submitted to the state, making the 18 month deadline. C. Mulder commented that work is still being done on the proposed ADT in Public Health Science. M. Garcia requested the status on the A.S.-T in Spanish. H. Townsend noted that the A.S.-T in Spanish has been re-submitted and was at the state level pending approval.

   R. Cranley

   Ruth Cranley reported on the following:
   - ART 160 was approved for C-ID ARTH 100.
   - C-ID Newsletter
     - C-ID is hosting two Discipline Input Group (DIG) meetings for Career and Technical Education (CTE) in April for faculty who are interested.
     - Math faculty are encouraged to login to the C-ID website to provide feedback on the MATH-BSX draft descriptor by April 25, 2016, a direct link is available on the C-ID website.
   - Webinar by Erik Shearer on 4/6/2016
     - Publishing of basic skill descriptors are being held off until the intent is clear on how descriptors tie into how common assessments are initiated and how the two things interact.
     - A CTE task force is looking at ways to have industry involved in evaluating programs and if the needs of students for industry and portability to other campuses are being served.
     - Some Chemistry ADTs submitted to the Chancellor’s Office were returned to the campuses because when the units were recalculated the ADTs were over 60 units.
     - Studio Arts faculty are talking about changing some of the ADTs to include completion of a comparable C-ID numbered course or a course articulated within the major at a California State University (CSU).
     - A reciprocity agreement will be discussed at the Academic Senate Spring Plenary session in order to create a document with more detail and greater depth for guiding the development of local policy.
     - Areas of Emphasis (AOE) ADTs would only need to be submitted to the Chancellors Office if a major with a similar Top Code number is available.
     - Results of the Faculty Review of C-ID MATH 110: Introduction to Statistics
       - Math faculty felt that the current descriptor required revisions for clarification.
       - Faculty comments expressed that there was no need to create a second descriptor.
       - Recommended language to allow for local variations in assessment, placement processes, and alternate pathways to statistics.
       - Eligibility for college-level mathematics as determined by college assessment or other appropriate methods.
       - C-ID will conduct an additional 30-day comment period on the revised MATH 110 descriptor.
   - 2016 GE Review Decision Report
     - Courses with unit reductions have been approved.
     - BIO 128 was not approved. Not enough content related specifically to the methods and practices of life science research. The scope of the course is so broad that it lacks sufficient attention to the foundations and principles of life science study.
     - POLSC 165 was not approved. The Guiding Notes state that Research Method courses should only be approved if the course outline explicitly demonstrates coverage of disciplinary fundamentals.
     - Courses not approved will need to be re-submitted.
3. **CurricUNET Implementation/Issues**  
   B. Adams/H. Townsend  
   H. Townsend indicated there are no new issues at this time.

4. **Adult Education**  
   P. Mendez  
   No Report

5. **Academic Senate Report**  
   S. Amador  
   S. Amador reported on the April 7, 2016 Academic Senate meeting:  
   - Resolution S16-A: Revision of YCCD Contract Faculty Hiring Procedures passed the 1st Reading.  
     - Discussion continues on the wording on the section regarding the “selection committee” members.  
   - Resolution S16-C: Cycle of Program Review and Resolution S16-F: Cycle of SLO Assessment has been postponed until the fall.  
   - Resolution S16-D: Adoption of eLumen passed the 1st Reading  
   - Resolution S16-E: Online Educational Resources passed the 1st Reading  
     - Bill Anelli obtained a Grant to pay for some online resources.

   B. Adams thanked S. Amador for all his help this spring with parliamentary procedures and expressed her appreciation for his contributions to the Curriculum Committee.

**X. UNFINISHED BUSINESS**

**Action Items**

1. **Curriculum Review Process**  
   B. Adams  
   B. Adams questioned if the committee wanted to continue to postpone the Curriculum Review Process until a decision on the Basic Skills C-ID descriptors are finalized.

   S. Circle expressed her concern that the Review Process would mimic what was done for the transfer level courses.  
   S. Circle would like the Curriculum Committee to be more flexible and consider the maximum unit value; rather than, the C-ID minimum unit value. S. Circle commented that to push the minimum C-ID unit value as the maximum would be problematic for basic skills.

   B. Adams commented that she anticipates that C-ID issues will once again be addressed at this summer’s Curriculum Institute and also noted that at the Academic Senate for California Community Colleges (ASCCC) Plenary the State Academic Senate Resolution “Ensuring Effective Curriculum Approval Processes: A Guide for Local Senates” will be discussed. B. Adams indicated that the Curriculum Review Process would be brought back in the fall with the intention of a fair-minded conclusion.

   B. Adams and S. Circle responded to T. Guy’s request that the links to the ASCCC motion and the webinar by Erik Shearer be posted for future reference.

2. **DE Addendum Review**  
   B. Adams  
   B. Adams reviewed Mike Smedshammer’s response to the Curriculum Committee’s questions from the March 8, 2016 meeting. They agreed that the Distance Education (DE) Committee looked at the DE Addendum strictly from a Distance Education definition/operational view, whereas, the Curriculum Committee was looking at the DE Addendum from the view of curriculum and how the teleclass modality was very different from the hybrid or online modalities. B. Adams concluded that it would be acceptable to leave online, hybrid, and teleclass on the DE Addendum and remove the telecourse and teleweb modalities. B. Adams noted that M. Smedshammer noted that Americans with Disabilities Act (ADA) compliance is covered through Distance Education. Discussion ensued.

   **M/S/U (S. CIRCLE, S. CASSIDY) to accept the recommendations of the DE Committee with the following modifications: including online, hybrid, and teleclass modalities.**
3. **Associate Degrees for Transfer and IGETC**  

M. Garcia noted that after deliberation, the majority of the counselors agreed with the proposal to allow students pursuing an ADT Degree the options to follow the CSU-GE or IGETC CSU or UC transfer pattern but they will have to sign a waiver.

**M/S/U (M GARCIA, S. CASSIDY) for the ADT Degree that students can have the options to follow the CSU-GE or IGETC CSU or UC transfer pattern but they have to sign a waiver form.**

J. Hughes explained that the waiver form would be provided to students interested in the University of California (UC) transfer pattern, in the early planning stages with a counselor. The waiver form will state that if a student tries to apply to a California State University (CSU) by following the UC transfer pattern they will not be able to get in because they are not taking the speech component required by the CSU. J. Hughes noted that the waiver form would be signed by both the counselor and the student. Discussion ensued.

4. **CSU Minimum Grades**  

R. Cranley reported that Executive Order 1100 states “A grade of C or better is required of each CSU or transfer student completing courses in written communication in the English language, oral communication in the English language, critical thinking, and mathematics or quantitative reasoning,” the Golden Four.

J. Hughes noted that some colleges use the +/- grading system and if a student transfers to Modesto Junior College (MJC) with a C- in the Golden Four, since MJC doesn’t use the +/- system, the C- is brought in as a C. When MJC goes to certify the student’s GE it is required to specify the C- from the other college, so the students are not getting certified in that area. J. Hughes mentioned that she put out the question to other colleges “do you allow students to repeat the course that they receive a C- in” and yes, they do. J. Hughes questioned, now that students are transferring in with a C- from other colleges, are we going to allow those students to repeat the course and how is that going to happen.

**M/S/U (M. GARCIA, E. LUCAS) that if a student brings in a C- in the Golden Four we will view it as a No Pass and the student will be allowed to repeat it without having to go through petitions.**

Conversation ensued with various scenarios, options, and possible issues discussed.

**M/S/Withdraw M. Garcia’s previous motion.**

**M/S/C (T. AKERS-PORTER, C. MULDER) for CSU Golden Four certification purposes only a C- may be considered a sub-standard grade.**


**1 NAYS** (M. Garcia)

**1 ABSENCIONS** (S. Circle)

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**Informational Items**

(No)

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**XI. NEW BUSINESS**

**Action Items**

1. **Business ADT – Calculus Substitution Policy**  

B. Adams commented on the e-mail (see above link) that she received from Erik Shearer, C-ID Curriculum Director, regarding “the appropriateness of substituting Calculus for Business Calculus in the Business ADT.”

Erik Shearer states in the e-mail: “The Business FDRG met last year to discuss this issue and agreed that the substitution of Calculus for Business Calculus was appropriate and that this would be included on the TMC and CO Template when they are up for five-year review this fall. This recommendation was reviewed by the CSU chancellor’s office, vetted by campus Business faculty, and was determined to be appropriate.” Mr. Shearer also added, “You are safe to make this substitution locally.”
B. Adams asked the Curriculum Committee if they wanted to make a local policy regarding this substitution.

E. Lucas requested the opinion of the math and business representatives (T. Akers-Porter and N. Sill). The two representatives supported the Business ADT – Calculus Substitution Policy.

\textbf{M/S/U (E. LUCAS, S. BERGER) that our local policy is that we will automatically substitute Calculus for Business Calculus in the Business ADT.}

\textbf{Informational Items}

1. \textbf{Curriculum Representatives – Terms Expiring} \hspace{1cm} \textbf{B. Adams}

B. Adams noted that some terms are expiring.

Representatives departing the Curriculum Committee include:

- C. Mulder – PE/Health Education representative (no replacement at this time)
- S. Circle – Literature & Language Arts representative (no replacement at this time)
- J. Beebe – Technical Education representative (A. DeAngelis is replacing J. Beebe)

New to the Curriculum Committee include:

- A. DeAngelis – Technical Education representative
- T. Akers-Porter – Science, Mathematics & Engineering representative

B. Adams requested that representatives let her know of any other changes.

2. \textbf{Program and Course Approval Handbook – 6th Edition Draft} \hspace{1cm} \textbf{B. Adams}

B. Adams noted that the PCAH – 6th Edition has been divided into three new documents. B. Adams also mentioned that the PCAH 6th Edition document (see link above) is focused on explaining the standards and criteria for curriculum approval and would be the document most used by the Curriculum Committee. The more detailed information and specific submission instructions and the technical document outlining how to use the Curriculum Inventory will be used more by H. Townsend.

B. Adams commented that the Academic Senate for California Community Colleges (ASCCC) is asking for input on the PCAH – 6th Edition draft. B. Adams noted that she would forward the survey link, provided by the ASCCC, so those interested could participate in the survey.

B. Adams asked committee members to e-mail her any discussion items or suggestions for the fall training.

\textbf{XII. PUBLIC COMMENT}

E. Lucas mentioned her upcoming course scheduled for Fall 2016, Plagues of Humankind, covering pandemics that have changed world history.

E. Lucas and the Curriculum Committee extended a welcome to Tina Akers-Porter the new Science, Mathematics & Engineering representative. T. Akers-Porter introduced herself, mentioning that she was previously a Tenured Faculty from Merced College. Tina spoke of her qualifications, experience, and interests.

C. Mulder thanked R. Cranley, who is retiring, for her wonderful job. The Curriculum Committee expressed their genuine appreciation for her dedication and that she would be greatly missed.

M. Mondragon mentioned a new student resource event on April 14th and Cram Night scheduled for April 21st. M. Mondragon commented on the efforts of the Associated Students of Modesto Junior College with graduation as well as other student activities to be scheduled for the next couple of weeks. M. Mondragon also mentioned that this is her last meeting. The Curriculum Committee thanked her for her contribution to the committee.

\textbf{M/S/U (E. LUCAS, C. MULDER) to adjourn at 4:50 PM}
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated, with request to accommodate guests from M. Garcia.

II. APPROVAL OF MINUTES

April 12, 2016

Hearing no objections, the minutes of April 12, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>ELIC 20</td>
<td>CCC000574001 - Summer 2017</td>
<td>ELTEC 235 (CCC000573699 - Spring 2017)</td>
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<tr>
<td>ELIC 21</td>
<td>CCC000574002 - Summer 2017</td>
<td>ELTEC 322 (CCC000573698 - Spring 2017)</td>
</tr>
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<td>ELIC 22</td>
<td>CCC000573997 - Summer 2017</td>
<td>GEOG 111 (CCC000573305 - Spring 2017)</td>
</tr>
<tr>
<td>ELIC 30</td>
<td>CCC000574000 - Summer 2017</td>
<td>MATH 161 (CCC000573306 - Spring 2017)</td>
</tr>
<tr>
<td>ELIC 31</td>
<td>CCC000573999 - Summer 2017</td>
<td>MATH 162 (CCC000573307 - Spring 2017)</td>
</tr>
<tr>
<td>ELIC 32</td>
<td>CCC000573998 - Summer 2017</td>
<td>MATH 181 (CCC000573991 - Summer 2017)</td>
</tr>
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<td>ELIC 140</td>
<td>CCC000573996 - Summer 2017</td>
<td>MATH 182 (CCC000573990 - Spring 2017)</td>
</tr>
<tr>
<td>ELIC 141</td>
<td>CCC000573995 - Summer 2017</td>
<td>MATH 183 (CCC000573989 - Spring 2017)</td>
</tr>
<tr>
<td>ELIC 142</td>
<td>CCC000574003 - Summer 2017</td>
<td>PEC 119 (CCC000572846 - Fall 2016)</td>
</tr>
<tr>
<td>ELIC 150</td>
<td>CCC000573994 - Summer 2017</td>
<td>TUTOR 115 (CCC000573018 - Spring 2017)</td>
</tr>
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<td>ELIC 151</td>
<td>CCC000573993 - Summer 2017</td>
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</tr>
<tr>
<td>ELIC 152</td>
<td>CCC000573992 - Summer 2017</td>
<td></td>
</tr>
</tbody>
</table>

Course Activity Report

(None)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
C-ID Approvals

The following MJC courses garnered C-ID approval* after the 04/12/2016 Curriculum Committee meeting.

<table>
<thead>
<tr>
<th>C-ID Descriptor</th>
<th>MJC Course(s)</th>
<th>Approval Effective</th>
<th>Date Approved</th>
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<tbody>
<tr>
<td>AG-AB 124</td>
<td>AGEC-210</td>
<td>6/1/2016</td>
<td>08/22/16</td>
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<td>AG-EH 116L</td>
<td>PLSC 235</td>
<td>6/1/2014</td>
<td>04/22/16</td>
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<tr>
<td>HIST 150</td>
<td>HIST 106</td>
<td>6/1/2016</td>
<td>07/02/16</td>
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<tr>
<td>MATH 110</td>
<td>MATH 134</td>
<td>6/1/2017</td>
<td>09/17/16</td>
</tr>
<tr>
<td>MATH 140</td>
<td>MATH 138</td>
<td>6/1/2017</td>
<td>06/02/16</td>
</tr>
<tr>
<td>MATH 210</td>
<td>MATH 171</td>
<td>1/1/2017</td>
<td>05/19/16</td>
</tr>
<tr>
<td>MATH 220</td>
<td>MATH 172</td>
<td>1/1/2017</td>
<td>08/29/16</td>
</tr>
<tr>
<td>MATH 851</td>
<td>MATH 161</td>
<td>1/1/2017</td>
<td>09/6/2016</td>
</tr>
<tr>
<td>MATH 900S</td>
<td>MATH 171, MATH 172</td>
<td>1/1/2017</td>
<td>05/19/16</td>
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<tr>
<td>MUS 180</td>
<td>MUSE 161</td>
<td>6/1/2017</td>
<td>04/24/16</td>
</tr>
<tr>
<td>SPAN 210</td>
<td>SPAN 104</td>
<td>8/1/2016</td>
<td>08/13/16</td>
</tr>
</tbody>
</table>

*Report run from C-ID on 9/7/2016

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved with the friendly amendment to NR 200 to adjust the textbooks to reflect a lab manual authored by D. Pollard and M. Morales:

**BUSAD 200**  
Spreadsheet Skills for Financial Accounting  
Proposed Effective Term: Spring 2017  
Expedited!  
Rationale for Expedited Approval: L. Kropp informed the Instruction Office that the corequisite listed when BUSAD 200 came through with an update to requisites on 9/9/2014 was incorrect and is causing an issue with student enrollment. The true corequisite should be: Concurrent enrollment in or satisfactory completion of BUSAD 201 or BUSAD 310. Students are already enrolled for fall 2016 so this course will be modified to reflect the correct corequisite effective spring 2017. The course has been fixed in all systems and the revision is noted here for the purpose of the record.

**DANCE 133**  
Jazz 3 Intermediate/Advanced  
Proposed Effective Term: Fall 2016  
Expedited!  
Rationale for Expedited Approval: DANCE 133 was first approved by the Curriculum Committee 9/8/2015. K. Davis, faculty author, contacted H. Townsend to alert that the course description was showing “Audition Required” and that this statement needed to be removed effective fall 2016. The statement was accidentally placed on the course description when the course first came through for approval. This statement was causing an issue with student enrollment numbers and needed to be fixed for the fall semester. The course has been fixed in all systems and the revision is noted here for the purpose of the record.

MODIFY: Catalog description  
Rationale: See rationale for expedited approval.
ENGL 45  
Accelerated Reading, Writing, and Reasoning  
Proposed Effective Term: Spring 2017  
Rationale for Expedited Approval: ENGL 45 was approved at the 1/12/2016 meeting for fall 2016 with a prerequisite of READ 40. The English faculty contacted the Instruction office on 6/27/2016 to alert of the recent 6/23/2016 Acceleration Team for English 45 meeting where it was decided that the prerequisite for ENGL 45 be removed. The rationale for eliminating this pre-requisite is threefold: it opens the course to more students so English 45 will have needed enrollment for fall 2016 pilot; it provides wider access to this accelerated course, which will allow more students to progress to English 101 with just one semester of remedial course work; and it ensures the needed enrollment to scale up this course in the future. The course has been fixed in all systems and the revision is noted here for the purpose of the record.

MODIFY:  
Enrollment restriction  
Rationale: See rationale for expedited approval.

ENGL 101  
Composition and Reading  
Proposed Effective Term: Spring 2017  
Rationale for Expedited Approval: S. Circle contacted the Instruction Office to alert of the immediate need for ENGL 45 to be placed as a prerequisite for ENGL 101. ENGL 45 was recently approved for adoption by the CCCCO effective fall 2016 and should be also listed as a prerequisite for ENGL 101 to allow students who took ENGL 45 in the fall the option of taking ENGL 101 in the spring. Expedited approval is needed to allow students the option of taking ENGL 45 or ENGL 50 as a prerequisite. This change has already been implemented in Datatel and CurricUNET due to the immediate need to make this change before the spring roll occurs and is here for the purpose of the record.

MODIFY:  
Enrollment restriction  
Rationale: See rationale for expedited approval.

NR 200  
Soils  
Proposed Effective Term: Summer 2016  
Rationale for Expedited Approval: NR 200 was approved by the Curriculum Committee on 11/10/2015 and resubmitted with the new unit value for UC approval. It was noted that the textbook needed to be updated before the course could have UC approval. With approval of the faculty author, the textbook was updated on the active course proposal in CurricUNET and the Course Outline of Record will be resubmitted by the AO for UC approval in October with the summer 2016 effective date.

MODIFY:  
Textbook  
Rationale: See rationale for expedited approval.

NURSE 270  
Nursing Process: Pharmacology  
CCCCO Proposal Type: Non-Substantial  
Effective: Upon Curriculum Committee approval  
MODIFY:  
CLO  
Rationale: CLO update only.

1. Apply pharmaceutics, pharmacotherapeutics, pharmacokinetics, and pharmacodynamics in the accurate preparation and administration of medications.

NURSE 271  
Nursing Process: Fundamentals  
CCCCO Proposal Type: Non-Substantial  
Effective: Upon Curriculum Committee approval  
MODIFY:  
CLOs  
Rationale: CLO update only.

1. Apply the major nursing concepts, theoretical perspectives, and the Roy Adaptation Model to the performance of clinical skills in nursing practice
2. Demonstrate safe medication administration, utilizing the nursing process, critical thinking, and evidence-based methods.
3. Arrange and illustrate a comprehensive head-to-toe assessment, utilizing theoretical perspectives and therapeutic communication.
NURSE 273  Nursing Process: Maternal-Child Nursing  
Proposed Effective Term: Spring 2017 Expedited  
Rationale for Expedited Approval: The Nursing department recently received the increased skill set fees. The cost of the Kaplan resources have been divided equally over four semesters. The Kaplan cost has been reduced and divided evenly for the students who are already in the program. If the increased materials fees which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees. Because the spring 2017 deadline for Datatel implementation will have passed by the 9/13/16 meeting, H. Townsend made the needed fee update before sections were built in Datatel. This change is here for the purpose of the record. 
MODIFY: Materials fee  
Rationale: See rationale for expedited approval.  
Materials Fee Status: Increasing fee from $192 to $227 
M/S/U (K. BUTLER, S. CASSIDY) to INCREASE FEE for NURSE 273

NURSE 275  Nursing Process: Medical-Surgical  
Proposed Effective Term: Spring 2017 Expedited  
Rationale for Expedited Approval: The Nursing department recently received the increased skill set fees. The cost of the Kaplan resources have been divided equally over four semesters. The Kaplan cost has been reduced and divided evenly for the students who are already in the program. If the increased materials fees which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees. Because the spring 2017 deadline for Datatel implementation will have passed by the 9/13/16 meeting, H. Townsend made the needed fee update before sections were built in Datatel. This change is here for the purpose of the record. 
MODIFY: Materials fee  
Rationale: See rationale for expedited approval.  
Materials Fee Status: Decreasing fee from $210 to $160 
M/S/U (K. BUTLER, S. CASSIDY) to DECREASE FEE for NURSE 275

NURSE 278  Nursing Process: Advanced Medical-Surgical  
Proposed Effective Term: Spring 2017 Expedited  
Rationale for Expedited Approval: The Nursing department recently received the increased skill set fees. The cost of the Kaplan resources have been divided equally over four semesters. The Kaplan cost has been reduced and divided evenly for the students who are already in the program. If the increased materials fees which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees. Because the spring 2017 deadline for Datatel implementation will have passed by the 9/13/16 meeting, H. Townsend made the needed fee update before sections were built in Datatel. This change is here for the purpose of the record. 
MODIFY: Materials fee  
Rationale: See rationale for expedited approval.  
Materials Fee Status: Decreasing fee from $401 to $251 
M/S/U (K. BUTLER, S. CASSIDY) to DECREASE FEE for NURSE 278

NURWE 361  Work Experience-Nursing A  
Proposed Effective Term: Summer 2016 Expedited  
Rationale for Expedited Approval: NURWE 361 was last approved by the Curriculum Committee on March 22, 2016 with a revision made to the enrollment restrictions. Nursing faculty noted that the corequisites for the course should have not been revised but instead removed and only the prerequisite should exist. Students were not able to enroll for the summer session due to the corequisites. There was an immediate need for the corequisites to be removed in Datatel so that students could enroll without issues. H. Townsend, with approval of the faculty and Curriculum Co-Chair, removed the corequisites in Datatel and in CNET with an effective date starting summer 2016. 
MODIFY: Enrollment restriction  
Rationale: See rationale for expedited approval.
NURWE 362  Work Experience-Nursing B 2
Proposed Effective Term: Summer 2016 Expedited!
Rationale for Expedited Approval: NURWE 362 was last approved by the Curriculum Committee on March 22, 2016 with a revision made to the enrollment restrictions. Nursing faculty noted that the corequisites for the course should have not been revised but instead removed and only the prerequisite should exist. Students were not able to enroll for the summer session due to the corequisites. There was an immediate need for the corequisites to be removed in Datatel so that students could enroll without issues. H. Townsend, with approval of the faculty and Curriculum Co-Chair, removed the corequisites in Datatel and in CNET with an effective date starting summer 2016.
MODIFY: Enrollment restriction
Rationale: See rationale for expedited approval.

RSCR 251  Neonatal & Pediatric Clinical Practice 1 0.5
Proposed Effective Term: Summer 2016 Expedited!
Rationale for Expedited Approval: RSCR 251 first came through with a modification to enrollment restrictions on 11/24/2015. The faculty member noted that the enrollment restriction modification made was in error and is causing students issues when trying to enroll. B. Hunt asked that RSCR 244 be removed from the prerequisite and added as a corequisite. H. Townsend made the updates in CNET and Datatel effective for summer 2016. This modification alert is here for the purpose of the record.
MODIFY: Enrollment restriction
Rationale: See rationale for expedited approval.

TUTOR 115  Tutoring for ESL/ELIC Students 1
Proposed Effective Term: Spring 2017 Expedited!
Rationale for Expedited Approval: Course was submitted to the CCCCO and returned by Chancellor’s Office reviewer with a request that the faculty remove the limitation on enrollment (LOE). The LOE was removed and the course description was revised. TUTOR 115 was fixed in all systems and approved by the CCCCO.
MODIFY: Enrollment restriction, description
Rationale: See rationale for expedited approval.

It was recently discovered that two NURSE courses, approved by the CCCCO for adoption effective summer 2015, were erroneously given the wrong Top Code when submitted to the state for approval back in 2014. The current Top Code is 123000 and faculty noted that it should instead be 123010. This will be a substantial course change but because the course was entered incorrectly when first submitted, the Instruction Office has proposed the substantial change to the CCCCO for approval in hopes that the courses can be fixed upon approval in Datatel before students register for spring 2017. The following two courses will have a new Top Code of 123010 and will be effective upon CCCCO approval:

NURSE 272
NURSE 273
V. COURSE DISCUSSION AGENDA

<table>
<thead>
<tr>
<th>INACTIVATIONS:</th>
<th>UNIT</th>
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<tbody>
<tr>
<td><strong>ADJU 144</strong></td>
<td>1</td>
</tr>
<tr>
<td>Community Agency Service</td>
<td></td>
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<tr>
<td>CCCC0 Proposal Type: Inactivation</td>
<td></td>
</tr>
<tr>
<td>Effective: Summer 2017</td>
<td></td>
</tr>
<tr>
<td>INACTIVATE</td>
<td></td>
</tr>
<tr>
<td>Rationale: With new regulations and increased length of time for background checks, faculty are not able to place students in agencies in a timely manner for them to complete content and objectives.</td>
<td></td>
</tr>
<tr>
<td>Program Impact:</td>
<td></td>
</tr>
<tr>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td></td>
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<tr>
<td>M/S/U (L. MILLER, J. HAYNES) to INACTIVATE ADJU 144</td>
<td></td>
</tr>
</tbody>
</table>

| **ADJU 145ABCD**        | 1-4  |
| Community Agency Service Fieldwork |      |
| CCCC0 Proposal Type: Inactivation |      |
| Effective: Summer 2017  |      |
| INACTIVATE             |      |
| Rationale: With new regulations and increased length of time for background checks, faculty are not able to place students in agencies in a timely manner for them to complete content and objectives. |      |
| Program Impact:        |      |
| - Administration of Justice AS-T Degree |      |
| M/S/U (L. MILLER, J. HAYNES) to INACTIVATE ADJU 145ABCD |      |

| **AG 280**              | 3    |
| Agricultural Computations |      |
| CCCC0 Proposal Type: Inactivation |      |
| Effective: Summer 2017  |      |
| INACTIVATE             |      |
| Rationale: Course is no longer being offered. |      |
| Program Impact:        |      |
| - Agriculture: Sales, Service A.S. Degree |      |
| - Mechanized Agriculture Technician Certificate of Achievement |      |
| M/S/U (L. MILLER, J. HAYNES) to INACTIVATE AG 280 |      |

<p>| <strong>AG 376</strong>              | 3    |
| Basic Science and Laboratory Techniques |      |
| CCCC0 Proposal Type: Inactivation |      |
| Effective: Summer 2017  |      |
| INACTIVATE             |      |
| Rationale: Course is no longer being offered. |      |
| Program Impact:        |      |
| - Artificial Insemination Technician Certificate of Achievement |      |
| - General Studies, Emphasis in Natural Sciences A.A. Degree |      |
| - MJC-GE Pattern Certificate of Achievement |      |
| M/S/U (L. MILLER, J. HAYNES) to INACTIVATE AG 376 |      |</p>
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<th>Effective Date</th>
<th>Rationale</th>
<th>Program Impact</th>
<th>Action</th>
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<tbody>
<tr>
<td>ANSC 212</td>
<td>Advanced Livestock Selection and Carcass Evaluation</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2017</td>
<td>Course is no longer being offered.</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td>INACTIVATE</td>
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<tr>
<td>ANSC 216</td>
<td>Livestock Breeding and Selection</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2017</td>
<td>Course is no longer being offered.</td>
<td>- Artificial Insemination Technician Certificate of Achievement</td>
<td>INACTIVATE</td>
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<tr>
<td>ANSC 245</td>
<td>Meat Goat Fitting and Showing</td>
<td>2</td>
<td>Inactivation</td>
<td>Summer 2017</td>
<td>Course is no longer being offered.</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td>INACTIVATE</td>
</tr>
<tr>
<td>EHS 51</td>
<td>Environmental Horticulture</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2017</td>
<td>Course is being inactivated because it is no longer being taught.</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td>INACTIVATE</td>
</tr>
<tr>
<td>EHS 56</td>
<td>Preparatory Park &amp; Landscape Maintenance</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2017</td>
<td>Course is being inactivated because it is no longer being taught.</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td>INACTIVATE</td>
</tr>
</tbody>
</table>
EHS 58  Preparatory Floral Design  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
INACTIVATE
Rationale: Course is being inactivated because it is no longer being taught.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (L. MILLER, J. HAYNES) to INACTIVATE EHS 58

EHS 100  Environmental Horticulture  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
INACTIVATE
Rationale: Course is being inactivated because it is no longer being taught.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (L. MILLER, J. HAYNES) to INACTIVATE EHS 100

EHS 291  EHS Teaching Strategies  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
INACTIVATE
Rationale: Course is being inactivated because it is no longer being taught.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (L. MILLER, J. HAYNES) to INACTIVATE EHS 291

EHS 390  Nursery Industry Skills  1
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
INACTIVATE
Rationale: Course is being inactivated because it is no longer being taught.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (L. MILLER, J. HAYNES) to INACTIVATE EHS 390
ENGL 176  Introduction to Mexican Literature 3
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
**INACTIVATE**
Rationale: Our Program Review indicated this course had not been taught since 2009, and when we discussed options, department voted to inactivate.
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern Certificate of Achievement
- Univ. Preparation: Language Studies A.A. Degree

**ENGL 176 withdrawn by division representative S. Berger thereby removing it from the agenda for consideration.**

ESL 10  English Language 1 10
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
**INACTIVATE**
Rationale: ESL 10 has not been offered for several semesters because students at that level are served through the ELW program. The department was also concerned about offering a 10-unit course that was six levels below transfer.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (L. MILLER, J. HAYNES) to INACTIVATE ESL 10**

ESL 39  Vocabulary Power 1 2
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
**INACTIVATE**
Rationale: This course has never been taught, and the department has no plans to offer it in the foreseeable future. The ESL Department has created a new program - ELIC - whose required reading and writing strand encompasses extensive vocabulary development, thus making this course unnecessary.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (L. MILLER, J. HAYNES) to INACTIVATE ESL 39**

FAMLF 800  Parent Education 0
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
**INACTIVATE**
Rationale: Course is not being offered at this time and needs to be inactivated.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (L. MILLER, J. HAYNES) to INACTIVATE FAMLF 800**
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credit</th>
<th>Type</th>
<th>Effective Date</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>FREN 103</td>
<td>French 3</td>
<td>5</td>
<td>Inactivation</td>
<td>Summer 2017</td>
<td>French 103 has not been offered for several years due to low enrollment. In addition, the full time instructor retired last year. This course should be inactivated in order to update the college catalog.</td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- CSU General Education Pattern Certificate of Achievement</td>
</tr>
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<td>- General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>- IGETC Pattern Certificate of Achievement</td>
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<td>- MJC-GE Pattern Certificate of Achievement</td>
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<tr>
<td>FREN 104</td>
<td>French 4</td>
<td>5</td>
<td>Inactivation</td>
<td>Summer 2017</td>
<td>French 104 has not been offered for several years due to low enrollment. In addition, the full time instructor retired last year. This course should be inactivated in order to update the college catalog.</td>
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<td>- MJC-GE Pattern Certificate of Achievement</td>
</tr>
<tr>
<td>THETR 120</td>
<td>Oral Reading / Interpretation</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2017</td>
<td>The cross-listing with COMM 120 is being removed because THETR 120 is not included in the Theatre ADT template or the Theatre A.A. Degree. COMM 120 will remain active.</td>
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<td>- MJC-GE Pattern Certificate of Achievement</td>
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</table>
MODIFICATIONS:

**AP 50**

Elementary Human Anatomy-Physiology  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Field trips, outcomes, content, methods of instruction, methods of evaluation, textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: Maintaining: Online, mixed modality/hybrid  
Materials Fee Status: (None)  
Articulation Status: Not transferable (CC: BIOL 150)  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: A)  
Program Impact:  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- MJC-GE Pattern A.A. Degree Major  
- Medical Assisting A.S. Degree  
- Medical Assisting Certificate of Achievement  

*M/S/U (L. MILLER, J. HAYNES) to MODIFY AP 50*  
*M/S/U (E. MAKI, N. SILL) to MAINTAIN DE for AP 50*  
*M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of AP 50 on GE PATTERN*  

**BOT 101**

General Botany  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Field trips, DE modalities, outcomes, content, typical assignments, methods of instruction, textbooks  
Rationale: Updates to be made to textbooks and assignments.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of BIO 101.  
Distance Education Status: Requesting: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC: (CC: BIOL 6; BOT101 + BIO101 + ZOOL101 = BIOL 2 + 4 + 6)  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern A.A. Degree Major  
- University Preparation, Emphasis in Biological Sciences A.S. Degree  

**BOT 101 withdrawn by Articulation Officer L. Miller on behalf of course author E. McInnes, thereby removing it from the agenda for consideration.**
EHS 235  Plant Propagation/Production
PLSC 235  CCCC Proposal Type: Non-Substantial

Effective: Summer 2017

MODIFY: Textbooks
Rationale: Course is being updated for five year review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EHS 210 or PLSC 200.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: Approved for: (C-ID AG-EH 116L)
General Education Status: (None)
Program Impact:
- Agriculture Plant Science AS-T Degree (Pending)
- Environmental Horticultural Science A.S. Degree
- Fruit Science A.S. Degree
- Nursery Production Certificate of Achievement

M/S/U (L. MILLER, J. HAYNES) to MODIFY EHS 235/PLSC 235
M/S/U (E. MAKI, N. SILL) to MAINTAIN REQUISITES for EHS 235/PLSC 235

ENGL 48  Grammar Review

CCCC Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic curriculum review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ENGL 48 withdrawn by division representative S. Berger thereby removing it from the agenda for consideration.
PLSC 200

**Introduction to Plant Science**

**CCCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017

**Rationale:** Course is being updated for five year review and to seek approval for C-ID AG-PS 104

"Introduction to Plant Science.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Requesting: (C-ID AG-PS 104)

**General Education Status:** Maintaining: (MJC-GE: A), (CSU-GE: B2), (IGETC: 5B)

**Program Impact:**

- Agriculture Business A.S. Degree
- Agriculture Business AS-T Degree (Pending)
- Agriculture Science A.S. Degree
- Agriculture Plant Science AS-T Degree (Pending)
- Agriculture Science A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Fruit Science A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- Irrigation Management Certificate of Achievement (Pending)
- Irrigation Technology A.S. Degree (Pending)
- Irrigation Technology Certificate of Achievement (Pending)
- Landscape and Park Maintenance Certificate of Achievement
- MJC-GE Pattern Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Poultry Science A.S. Degree
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree
- Veterinary Technology A.S. Degree (Pending)

**M/S/U (L. MILLER, J. HAYNES) to MODIFY PLSC 200**

**M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of PLSC 200 on GE PATTERN(S)**
PLSC 205  
Field Crops  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Textbooks  
**Rationale:** This course is up for its five year review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Agriculture Animal Sciences AS-T Degree (Pending)  
- Agriculture Business A.S. Degree  
- Crop Science A.S. Degree  
- Soil Science A.S. Degree  
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree  
**M/S/U (L. MILLER, J. HAYNES) to MODIFY PLSC 205**

PLSC 215  
Vegetable Crops  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Outcomes, textbooks  
**Rationale:** This course is up for its five year review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Agriculture Business A.S. Degree  
- Crop Science A.S. Degree  
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree  
**M/S/U (L. MILLER, J. HAYNES) to MODIFY PLSC 215**
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>CCCCO Proposal Type: Non-Substantial</th>
</tr>
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<tbody>
<tr>
<td>PLSC 230</td>
<td>Fruit Science</td>
<td>3</td>
<td>Effective: Summer 2017</td>
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<tr>
<td></td>
<td>MODIFY: Textbooks</td>
<td></td>
<td>Rationale: This course is up for its five year review.</td>
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<td>Enrollment Restrictions: (None)</td>
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<td>Materials Fee Status: (None)</td>
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<td>Articulation Status: Transfers to CSU and UC</td>
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<td>General Education Status: Approved for: (MJC-GE: A)</td>
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<td>Program Impact:</td>
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<td>- Agriculture Business AS-T Degree (Pending)</td>
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<td>- Agriculture Science A.S. Degree</td>
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<td>- Fruit Science A.S. Degree</td>
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<td>- General Studies, Emphasis in Natural Sciences A.A. Degree</td>
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<td>- MJC-GE Pattern Certificate of Achievement</td>
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<td>- Soil Science A.S. Degree</td>
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<td>- University Preparation, Emphasis in Agricultural Sciences A.S. Degree</td>
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<td>M/S/U (L. MILLER, J. HAYNES) to MODIFY PLSC 230</td>
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<td>M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT of PLSC 230 on GE PATTERN</td>
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<thead>
<tr>
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<th>CCCCO Proposal Type: Non-Substantial</th>
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<tr>
<td>PLSC 241</td>
<td>Viticulture</td>
<td>3</td>
<td>Effective: Summer 2017</td>
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<tr>
<td></td>
<td>MODIFY: Content, typical assignments, methods of instruction, methods of evaluation</td>
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<td></td>
<td>Rationale: This course is up for its five year review.</td>
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<td>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete NR 200 and PLSC 200.</td>
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<td>Distance Education Status: (None)</td>
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<td>Materials Fee Status: (None)</td>
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<td>Articulation Status: Transfers to CSU and UC</td>
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<td>C-ID Status: (None)</td>
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<td>General Education Status: (None)</td>
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<td>Program Impact:</td>
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<td>- Fruit Science A.S. Degree</td>
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<td>- Soil Science A.S. Degree</td>
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<td>M/S/U (L. MILLER, J. HAYNES) to MODIFY PLSC 241</td>
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<td>M/S/U (E. MAKI, N. SILL) to MAINTAIN REQUISITES for PLSC 241</td>
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</table>
PLSC 250  Plant Nutrition and Fertilizer  3
   CCCCO Proposal Type: Non-Substantial  
   Effective: Summer 2017  
   MODIFIED: Typical assignments, textbooks  
   Rationale: This course is up for its five year review.  
   Enrollment Restrictions: (None)  
   Distance Education Status: (None)  
   Materials Fee Status: (None)  
   Articulation Status: Transfers to CSU  
   C-ID Status: (None)  
   General Education Status: (None)  
   Program Impact:  
   - Agriculture Business A.S. Degree  
   - Agriculture Plant Science AS-T Degree (Pending)  
   - Crop Science A.S. Degree  
   - Environmental Horticultural Science A.S. Degree  
   - Fruit Science A.S. Degree  
   - Landscape and Park Maintenance Certificate of Achievement  
   - Nursery Production Certificate of Achievement  
   - Soil Science A.S. Degree  
   - University Preparation, Emphasis in Agricultural Sciences A.S. Degree  
   M/S/U (L. MILLER, J. HAYNES) to MODIFY PLSC 250

PLSC 255  Plant Pest Control  3
   CCCCO Proposal Type: Non-Substantial  
   Effective: Summer 2017  
   MODIFIED: Methods of instruction, textbooks  
   Rationale: This course is up for its five year review.  
   Enrollment Restrictions: (None)  
   Distance Education Status: (None)  
   Materials Fee Status: (None)  
   Articulation Status: Transfers to CSU  
   C-ID Status: (None)  
   General Education Status: (None)  
   Program Impact:  
   - Commercial Floristry Technician Certificate of Achievement  
   - Crop Science A.S. Degree  
   - Environmental Horticultural Science A.S. Degree  
   - Fruit Science A.S. Degree  
   - Landscape and Park Maintenance Certificate of Achievement  
   - Nursery Production Certificate of Achievement  
   - Soil Science A.S. Degree  
   M/S/U (L. MILLER, J. HAYNES) to MODIFY PLSC 255
PLSC 260  Plant Disease Control  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Outcomes, textbooks
Rationale: This course is up for its five year review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Crop Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Fruit Science A.S. Degree
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree
M/S/U (L. MILLER, J. HAYNES) to MODIFY PLSC 260

PLSC 280  Weed Control  3
(Previously PLSC 380)
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Number, objectives, textbooks
Rationale: Updating to show as a transferable course.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PLSC 200.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Crop Science A.S. Degree
- Fruit Science A.S. Degree
M/S/U (L. MILLER, J. HAYNES) to MODIFY PLSC 280
M/S/U (E. MAKI, N. SILL) to MAINTAIN REQUISITES for PLSC 280
NEW COURSES:

EHS 50  
Beginning Ornamental Gardening  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO Approval Expedited, (Requesting Spring 2017)  
Rationale for Expedite Approval: Course was on the books for High School articulation only and now needs to be recognized by the CCCCO and placed into the CCCCO inventory.  
ADOPT  
Rationale: Adopting course to prepare students on the fundamentals of indoor and outdoor gardening.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
EHS 50 pulled for discussion on behalf of E. Lucas by B. Adams.  
E. Lucas noted concerns under the following areas: Methods of Instruction (MOI) - #1 and #2, Course Learning Outcomes (CLOs) - #2 and #3, and the catalog description. Friendly amendments were made to EHS 50 with the approval of the division representative J. Haynes. MOI #1 was changed to “Instructor-led discussion with local producers”. MOI #2 “Assignments that include problem-solving, evaluation, planning, and implementation of ideas” was removed. Concerns with the CLOs were clarified for E. Lucas with no changes made. In addition, “A series of 30 television programs supported by coordinating textual material and by additional printed materials that are optional.” was removed from the catalog description.  
M/S/U (E. LUCAS, S. CASSIDY) to ADOPT EHS 50  
M/S/U (E. MAKI, E. LUCAS) to EXPEDITE ADOPTION of EHS 50

DE (Distance Education) Only Proposals

CMPET 206  
Personal Computer Assembly, Upgrading & Repairing  
Effective: FALL 2016 Expedited!  
Rationale for Expedite Approval: Course is already scheduled online for fall 2016 and needs DE approval.  
MODIFY: DE modalities only  
Rationale: Course is being offered online effective fall 2016.  
Distance Education Status: Requesting: Online  
Program Impact:  
- Computer Electronics A.S. Degree  
- Computer Electronics Certificate of Achievement  
- Computer Network Technician Certificate of Achievement  
- Industrial Electronics A.S. Degree  
- Industrial Electronics Certificate of Achievement  
M/S/U (E. MAKI, N. SILL) to ADOPT DE for CMPET 206  
M/S/U (E. MAKI, E. LUCAS) to EXPEDITE DE MODALITIES for CMPET 206
COMM 106  Group & Organizational Communication  3
SUPR 106  Effective: Spring 2017 Expedited
Rationale for Expedite Approval: The Curriculum Committee procedure is to approve DE Only proposals with an immediate effective date. Since this DE only proposal is in the Fall 2016 schedule, the effective date should be Spring 2017 when approved by committee.
MODIFY: DE modalities only
Rationale: DE was not proposed when the course went through Fall 2013 curriculum review. Course was previously approved for DE. This proposal is to reactivate the DE portion.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- Communication Studies Certificate of Achievement
- Communication Studies AA-T Degree
- Communication Studies A.A. Degree
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern Certificate of Achievement
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Supervisory Management A.S. Degree
M/S/U (E. MAKI, N. SILL) to ADOPT DE for COMM 106/SUPR 106
M/S/U (E. MAKI, E. LUCAS) to EXPEDITE DE MODALITIES for COMM 106/SUPR 106

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Approvals: New Programs

A.A.-T Degree: Spanish (35127)
A.S. Degree: Logistics and Supply Chain Management (35012)
A.S. Degree: Veterinary Technology (35011)
A.S.-T Degree: Chemistry (35133)
Certificate: Electrician (35084)
Certificate: Electro-Mechanic (35237)
Certificate: Logistics and Supply Chain Management (35013)

Consortium Approvals: New CTE Programs

(None)

ACCJC Approvals: New Programs

Certificate: Chemical Dependency Counseling (Approved 5/23/16)
Certificate: Communication Studies (Approved 5/23/16)
Certificate: Electrician (Approved 8/18/16)
Certificate: Equine Science (Approved 5/23/16)
Certificate: Large Animal Veterinary Technician (Approved 5/23/16)

ACCJC DE Substantive Change Proposal Needed

(None)
Program learning outcomes for the following programs were modified in CurricUNET

(Nonne)

VII. PROGRAM CONSENT AGENDA

MODIFY:

CHEMISTRY PROGRAM
A.S.-T Degree: Chemistry

Effective: Upon CCCCO and ACCJC Approval
Rationale: The A.S.-T in Chemistry degree was approved by the Curriculum Committee on 4/12/2016, and submitted to the Chancellor's office for approval. The Chancellor's office sent the proposal back and noted that the course listed for C-ID PHYS 210 should be PHYS 103 and not PHYS 102 as PHYS 102 did not match the C-ID. After consulting with the Science, Mathematics and Engineering division it was decided that PHYS 102 should be replaced on the Template and in CurricUNET by the correct course, PHYS 103. All revisions were made and the ADT was resubmitted for approval. This modification is here for the purpose of the record.

M/S/U (E. MAKI, E. LUCAS) to MODIFY A.S.-T DEGREE: CHEMISTRY

The University Preparation, Emphasis in Earth Sciences and University Preparation, Emphasis in Chemistry were recently submitted to the state for a non-substantial change. Both awards were sent back with a revision request made by the Chancellor’s office asking that we remove “University Preparation, Emphasis in” from the titles and revise the catalog descriptions to show that these awards are University Preparation awards. H. Townsend made the revisions and the state approved the two awards. To prevent a future revision request and/or denial of a non-substantial program change, the following awards and their catalog descriptions (for the 2017-2018 catalog) will also need to have revisions and a resubmittal to the CCCCO for approval of the change:

- A.S. Degree: University Preparation, Emphasis In Agricultural Sciences
- A.S. Degree: University Preparation, Emphasis In Biological Sciences
- A.S. Degree: University Preparation, Emphasis In Chemistry
- A.S. Degree: University Preparation, Emphasis In Earth Sciences
- A.A. Degree: University Preparation, Emphasis In Humanities
- A.A. Degree: University Preparation, Emphasis In Language Studies

M/S/U (E. MAKI, E. LUCAS) to MODIFY the UNIVERSITY PREPARATION DEGREES

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(Nonne)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(Nonne)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS:

AGRICULTURE: SALES, SERVICE PROGRAM
A.S. Degree: Agriculture: Sales, Service
MODIFY: Elective courses
Effective: Upon CCCCO Approval
Rationale: Program is being modified to reflect the removal of recently inactivated courses.
M/S/U (E. MAKI, E. LUCAS) to MODIFY A.S. DEGREE: AGRICULTURE: SALES, SERVICE

ARTIFICIAL INSEMINATION PROGRAM
Certificate of Achievement: Artificial Insemination Technician
MODIFY: Courses, units
Effective: Upon CCCCO Approval
Rationale: Program is being modified to show removal of recently inactivated courses. Total units have been reduced.
M/S/U (E. MAKI, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT: ARTIFICIAL INSEMINATION TECHNICIAN

CROP SCIENCE PROGRAM
A.S. Degree: Crop Science
MODIFY: Elective courses
Effective: Upon CCCCO Approval
Rationale: Program is being updated to replace AGM 235 with PLSC 280.
M/S/U (E. MAKI, E. LUCAS) to MODIFY A.S. DEGREE: CROP SCIENCE

ENVIRONMENTAL HORTICULTURAL SCIENCE PROGRAM
A.S. Degree: Environmental Horticultural Science
MODIFY: Elective courses
Effective: Upon CCCCO Approval
Rationale: Award is being updated to reflect a correction to the major electives.
M/S/U (E. MAKI, E. LUCAS) to MODIFY A.S. DEGREE: ENVIRONMENTAL HORTICULTURAL SCIENCE

FRUIT SCIENCE PROGRAM
A.S. Degree: Fruit Science
MODIFY: Elective courses
Effective: Upon CCCCO Approval
Rationale: Program is being updated to replace AGM 235 with PLSC 280.
M/S/U (E. MAKI, E. LUCAS) to MODIFY A.S. DEGREE: FRUIT SCIENCE

MECHANIZED AGRICULTURE PROGRAM
Certificate of Achievement: Mechanized Agriculture Technician
MODIFY: Elective courses
Effective: Upon CCCCO Approval
Rationale: Updating award to show removal of recently inactivated courses.
M/S/U (E. MAKI, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT: MECHANIZED AGRICULTURE TECHNICIAN

INACTIVATIONS:

(None)
Program Changes that do not require Chancellor's Office Notification/Application for Approval

**MODIFY:** RECORDING ARTS PROGRAM
Skills Recognition Award: Recording Arts

**MODIFY:** PLOs, program requirements, required courses, elective courses

**Effective:** Upon BOT Approval

**Rationale:** Updating award to reflect the recent unit change for MUSC 126.

*M/S/U (E. MAKI, E. LUCAS)* to **MODIFY SKILLS RECOGNITION AWARD: RECORDING ARTS**

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) 
   B. Adams
   
   No Report

2. Articulation: C-ID, C-ID Newsletter, MJC 16-17 TCA 
   L. Miller
   
   L. Miller introduced herself as the new Articulation Officer (AO) at Modesto Junior College (MJC) and expressed her efforts in getting setup and familiar with the many aspects of the AO position. L. Miller also noted that she would be attending Articulation Officer Extreme Training in Sacramento on September 14, 2016.

   L. Miller referred to the Course Identification Numbering System (C-ID) Newsletter as a great resource that is found on the C-ID website. L. Miller noted that the C-ID Newsletter would tell what’s happening within a discipline regarding C-IDs and TMCs (Transfer Model Curriculum), the review cycle, descriptors at the state level, and discipline interest groups for faculty. L. Miller encouraged committee members to check out the newsletter and to stay abreast on what’s happening within their particular discipline. B. Adams reiterated that if a division has a discipline’s review coming up at the state level with C-IDs that the representative may want to give their faculty members a heads up.

3. CurricUNET Implementation/Issues 
   B. Adams/H. Townsend
   
   H. Townsend noted that the D.E. Addendum issue is still being addressed by Governet.

4. Adult Education 
   P. Mendez
   
   P. Mendez reported that Adult Education is currently restricted to non-credit curriculum. P. Mendez noted that there might be some leveraging points for the community colleges within the Community Education and Basic Skills initiatives.

5. Academic Senate Report 
   S. Amador
   
   No Report

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process 
   B. Adams
   
   B. Adams briefly reviewed the status of the Curriculum Review Process indicating that although a procedure has been implemented for transferable courses the process for non-transferable courses which have no resolution has stalled.

   T. Akers-Porter relayed her concerns regarding some math courses that are “Awaiting Originator Action” (MATH 10, MATH 20, MATH 70, and MATH 90) that are out of compliance. T. Akers-Porter noted that in researching the history she found that the courses were awaiting some kind of action or decision since 2014. T. Akers-Porter stated that at this point rather than making them sit there even longer out of compliance, that she would like to bring a motion forward to say that until we actually have a policy we need not hold up these types of courses and move them forward.
M/S_U (T. AKERS-PORTER, E. MAKI) Until we have a formal policy on basic skills courses that we don't pull them based on unit counts.

Extensive discussion ensued encompassing:
- History of the Curriculum Review Process with regard to the math courses
- The mathematic courses that are out of compliance
- Possible resources for math students (math lab staffed by faculty, like Merced College)
- Comparable courses
- Evaluating courses holistically and not merely based on units
- The introduction of two separate pathways (STEM and Non-STEM), which was new information not introduced before
- Recommendation that both pathways (STEM and Non-STEM) are brought before the Curriculum Committee at the same time

M/S_U (T. GUY, E. MAKI) to CALL THE QUESTION (2/3 majority votes required)

Motion withdrawn by T. Akers-Porter indicating that the extensive discussion accomplished the intent of the motion.

Informational Items

   B. Adams
   B. Adams noted that the Program and Course Approval Handbook (PCAH) – 6th Edition Draft went to the Board of Governors on July 18, 2016 for information and discussion. The 6th Edition Draft is now going for final editing and formatting to the Communications Division of the Chancellor’s Office.

XI. NEW BUSINESS

Action Items

1. Request to Change Department Name from English as a Second Language to English Language Department
   S. Berger
   Action Item withdrawn by division representative S. Berger thereby removing it from the agenda for consideration.

2. Request to Change ESL Prefix to ELW (English for Life and Work)
   S. Berger
   M/S/U (S. BERGER, P. MENDEZ) to approve the request to change ESL prefix to ELW

Informational Items

1. Curriculum Committee Training (Flex #5101)
   B. Adams
   B. Adams commented on the activities at the Curriculum Committee Training on September 9, 2016 and reminded those who attended to log into the Flex system and complete the activity to receive Flex credit.

2. CurricUNET Program Training (Flex #5147)
   B. Adams
   B. Adams mentioned the CurricUNET Program Training will be held on Tuesday, September 20, 2016 in the computer lab at the Center for Advanced Technologies (CAT) Building, room 113, 3:00-4:30 p.m. B. Adams encouraged all new faculty, faculty in the review matrix this semester, or those who would benefit from the training to come. B. Adams made note of Flex #5147 assigned to the CurricUNET training.

XII. PUBLIC COMMENT

M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:42 PM
In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

*Hearing no objections, the following course changes were approved.*

**BUSAD 200**

**Spreadsheet Skills for Financial Accounting**

**Proposed Effective Term:** Spring 2017 [Expedited]

**Rationale for Expedited Approval:** BUSAD 200 just came through as a consent item on September 13, 2016. L. Kropp, faculty author, noted that the corequisite was fine as is but an advisory also needed to be added to the course. The following advisory was added to the BUSAD 200 COR, Datatel, and Chancellor’s office inventory: (A) Before enrolling in this course, students are strongly advised to have prior knowledge of the accounting cycle if currently enrolled in BUSAD 310. The course has been fixed in all systems and the revision is noted here for the purpose of the record.

**MODIFY:** Enrollment restriction

**Rationale:** See rationale for expedited approval.

**MUSA 153**

**Applied Vocal Repertoire 1**

**Proposed Effective Term:** Spring 2017 [Expedited]

**Rationale for Expedited Approval:** MUSA 155 is being removed as a corequisite because it does not have C-ID approval and cannot be included on the ADT. Since this is a spring 2017 expedited request and the deadline for spring sections is September 23, 2016, this corequisite removal was completed in Datatel and the secretary has built the new sections showing the corequisite removal. The following was removed: (C) Concurrent enrollment in MUSA 155. The revision is noted here for the purpose of the record.

**MODIFY:** Enrollment restriction

**Rationale:** See rationale for expedited approval.

**MUSA 154**

**Applied Vocal Repertoire 2**

**Proposed Effective Term:** Spring 2017 [Expedited]

**Rationale for Expedited Approval:** MUSA 155 is being removed as a corequisite because it does not have C-ID approval and cannot be included on the ADT. Since this is a spring 2017 expedited request and the deadline for spring sections is September 23, 2016, this corequisite removal was completed in Datatel and the secretary has built the new sections showing the corequisite removal. The following was removed: (C) Concurrent enrollment in MUSA 155. The revision is noted here for the purpose of the record.

**MODIFY:** Enrollment restriction

**Rationale:** See rationale for expedited approval.

**MUSA 155**

**Vocal Master Class**

**Proposed Effective Term:** Spring 2017 [Expedited]

**Rationale for Expedited Approval:** MUSA 155 is currently not approved for C-ID; therefore, it cannot be listed as a corequisite to MUSA 153 and MUSA 154 and cannot be included on the ADT. Since this is a spring 2017 expedited request and the deadline for spring sections is September 23, 2016, this corequisite removal was completed in Datatel and the secretary has built the new sections showing the corequisite removal. The following was removed: (C) Concurrent enrollment in MUSA 153 and MUSA 154. The revision is noted here for the purpose of the record.

**MODIFY:** Enrollment restriction

**Rationale:** See rationale for expedited approval.
NURSE 259  LVN Transition: Role Change Preparation  2
Proposed Effective Term: Spring 2017 Expedited
Rationale for Expedited Approval: The Nursing department recently received the increased skill set fees for NURSE 259. The total fees increased from the summer 2016 fee of $210 (approved by the Curriculum Committee on April 12, 2016) to $217 for the spring 2017 semester. Spring sections have already been built and to avoid charging students the increased fee after enrolling in the course, H. Townsend adjusted the fees in Datatel on September 19, 2016.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Increasing fee from $210 to $217
M/S/U (K. BUTLER, E. MAKI) to INCREASE FEE for NURSE 259

NURSE 275  Nursing Process: Medical-Surgical  7
Proposed Effective Term: Fall 2017
MODIFY: Materials fee
Rationale: The Nursing department recently received the increased skill set fees. The cost of the Kaplan resources have been divided equally over four semesters. The Kaplan cost has been reduced and divided evenly for the students who are already in the program. If the increased materials fees which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees. Because the fall 2017 deadline for Datatel implementation will be November 1, 2016, H. Townsend made the needed fee update in CurricUNET and Datatel before sections were built for fall. This change is here for the purpose of the record.
Materials Fee Status: Increasing fee from $160 to $195
M/S/U (K. BUTLER, E. MAKI) to INCREASE FEE for NURSE 275

NURSE 278  Nursing Process: Advanced Medical-Surgical  10
Proposed Effective Term: Fall 2017
MODIFY: Materials fee
Rationale: The Nursing department recently received the increased skill set fees. The cost of the Kaplan resources have been divided equally over four semesters. The Kaplan cost has been reduced and divided evenly for the students who are already in the program. If the increased materials fees which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees. Because the fall 2017 deadline for Datatel implementation will be November 1, 2016, H. Townsend made the needed fee update in CurricUNET and Datatel before sections were built for fall. This change is here for the purpose of the record.
Materials Fee Status: Decreasing fee from $251 to $201
M/S/U (K. BUTLER, E. MAKI) to DECREASE FEE for NURSE 278

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:  UNIT

CMPET 232  Introduction to Programmable Logic Controllers  2
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
INACTIVATE
Rationale: CMPET 232 is cross listed with ELTEC 232 but only CMPET 232 is being inactivated as it is not being offered. ELTEC 232 will remain active.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRIPE, K. BUTLER) to INACTIVATE CMPET 232
WKFSK 801
Introduction to Workforce Development, 0
CCCCO Proposal Type: Inactivation
Effective: Summer 2017
INACTIVATE
Rationale: Course is not being offered and needs to be inactivated.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRIP, K. BUTLER) to INACTIVATE WKFSK 801

MODIFICATIONS:

AG 285
Agricultural Communications 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Field trips, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course due for update per curriculum committee recommendation.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Mechanized Agriculture Technician Certificate of Achievement
- MJC-GE Pattern
AG 285 pulled for discussion by T. Guy who would like AG 285 to be more specific to speech and to giving a speech. T. Guy noted that the AG 285 catalog description includes oral communication methodologies and the Course Learning Outcomes (CLOs) references speech elements.
M/S/Withdrawn (E. MAKI, T. GUY) motion withdrawn by T. Guy. B. Adams noted that she would work with T. Guy and J. Haynes to incorporate speech components into AG 285.

AGEC 215
Agricultural Marketing 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Enrollment restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course update for periodic review.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGEC 210.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
H. Duarte questioned where Methods of Evaluation (MOE) #4 - Marketing venture (auction) was located under Objectives. B. Adams noted that MOE #4 was covered under Lab Objectives.
M/S/U (R. CRIP, K. BUTLER) to MODIFY AGEC 215
M/S/U (K. BUTLER, R. CRIP) to ADOPT REQUISITES for AGEC 215
ANSC 217  Advanced Breeding & Artificial Insemination  4
CCCOC Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY Enrollment restrictions, description, outcomes, objectives, content, methods of instruction, methods of evaluation
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 201 and satisfactorily complete ANSC 220 and (satisfactorily complete ANSC 216 or satisfactorily complete ANSC 226); Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 201 and ANSC 220 and ANSC 226.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Requesting: (MJC Activities)
Program Impact:
- Artificial Insemination Technician Certificate of Achievement
- Dairy Science A.S. Degree
M/S/U (R. CRPE, K. BUTLER) to MODIFY ANSC 217
M/S/U (K. BUTLER, R. CRPE) to MODIFY REQUISITES for ANSC 217
M/S/Withdrawn (M. GARCIA, M. BOYD) to REQUEST PLACEMENT of ANSC 217 on MJC ACTIVITIES

L. Miller noted that the content for ANSC 217 didn’t reflect the requirements for MJC Activities. After a short discussion, B. Adams noted that the will of the committee is that the activities request be removed.

ANSC 221  Dairy Cattle Selection & Evaluation  3
CCCOC Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY Outcomes, content, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Agriculture Animal Sciences AS-T Degree (Pending)
- Dairy Science A.S. Degree
M/S/U (R. CRPE, K. BUTLER) to MODIFY ANSC 221
**ANSC 226**  
**Dairy Breeding & Selection**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**Modify:** Objectives, content, typical assignments, methods of instruction, textbooks  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Artificial Insemination Technician Certificate of Achievement  
- Dairy Science A.S. Degree  

*M/S/U (R. CRIPE, K. BUTLER) to MODIFY ANSC 226*

**ANSC 227**  
**Advanced Dairy Cattle Selection & Evaluation**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**Modify:** Title, enrollment restrictions, content, typical assignments, methods of instruction, methods of evaluation  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to have completed the ANSC 220, ANSC 221 and/or completed another class in livestock evaluation.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Dairy Science A.S. Degree  

*M/S/U (R. CRIPE, K. BUTLER) to MODIFY ANSC 227*

*M/S/U (K. BUTLER, R. CRIPÉ) to REMOVE REQUISITES for ANSC 227*

M. Garcia questioned why the requisites were taken off of ANSC 227. M. Boyd noted that the requisites were taken off to encourage enrollment. S. Amador mentioned that some students, just coming out of high school, already have been involved in judging and/or have prior experience with dairies and cows. B. Adams mentioned that B. Hobby indicated that students with various levels of experience enroll in ANSC 227 and succeed.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Rationale:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>C-ID Status:</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
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<tr>
<td>ANSC 255</td>
<td>Preparation for Veterinary Surgical and Dental Assistance</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Enrollment restrictions, grading policy, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills</td>
<td>Course is being updated per curriculum requirements.</td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 250.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU</td>
<td>(None)</td>
<td>(None)</td>
<td>- Veterinary Technician Certificate of Achievement</td>
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<tr>
<td>ANSC 256</td>
<td>Veterinary Assistance &amp; Nursing: Emergency Procedures</td>
<td>1</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Grading policy, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
<td>Course is being updated per curriculum requirements.</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU</td>
<td>(None)</td>
<td>(None)</td>
<td>- Veterinary Technician Certificate of Achievement</td>
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<td>ANSC 257</td>
<td>Veterinary Assistance and Nursing: Animal Handling</td>
<td>2</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Grading policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
<td>Course is being updated per curriculum requirements.</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU</td>
<td>(None)</td>
<td>(None)</td>
<td>- Veterinary Technician Certificate of Achievement</td>
</tr>
</tbody>
</table>

M. Garcia questioned if Course Learning Outcome (CLO) #2 had a typographical error or was a repeat of CLO #3 - Describe specific restraint methods in canine, feline, and exotic animals. CLO #2 was removed with the approval of the division representative M. Boyd.
### BOT 101 - General Botany

**CCCGO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Enrollment restrictions, field trips, DE modalities, outcomes, content, typical assignments, methods of instruction, textbooks, requisite skills  
**Rationale:** Updates to be made to textbooks and assignments.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of BIO 101; Requesting (A) Satisfactory completion of ENGL 45 or ENGL 50 or qualification by MJC assessment process.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC: BIOL 6; BOT101 + BIO101 + ZOOL101 = BIOL 2 + 4 + 6)  
**C-ID Status:** Requesting: (C-ID BIOL 155)  
**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern A.A. Degree Major  
- Biological Sciences A.S. Degree  

**M/S/U (R. CRYPE, K. BUTLER) to MODIFY BOT 101**  
**M/S/U (K. BUTLER, R. CRYPE) to MODIFY REQUISITES for BOT 101**  
**M/S/U (E. LUCAS, R. CRYPE) to ADOPT DE for BOT 101**  
**M/S/U (L. MILLER, S. BERGER) to MAINTAIN PLACEMENT of BOT 101 on GE PATTERN(S)**

### EHS 276 - Landscape Maintenance

**CCCGO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EHS 210.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Environmental Horticultural Science A.S. Degree  
- Landscape Design Certificate of Achievement  
- Landscape and Park Maintenance Certificate of Achievement  
- Nursery Production Certificate of Achievement  
- Agricultural Sciences A.S. Degree  

**M/S/U (R. CRYPE, K. BUTLER) to MODIFY EHS 276**  
**M/S/U (K. BUTLER, R. CRYPE) to MAINTAIN REQUISITES for EHS 276**
MATH 105  
**Structure of Mathematics 1**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Objectives, content, textbooks  
**Rationale:** Revision for the approval of the MATH 120 C-ID.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 90 or MATH 89 or qualification by the MJC assessment process.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC: MATH 4)  
**C-ID Status:** Requesting: *(C-ID MATH 120)*  
**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Elementary Teacher Education AA-T Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern Certificate of Achievement  

*M/S/U (R. CRIPE, K. BUTLER) to MODIFY MATH 105*  
S. Berger noted that optional field trips was listed under Methods of Instruction (MOI) but not checked in Technical Details. B. Adams changed the field trips field to reflect “maybe” in CurricUNET.  

*M/S/U (K. BUTLER, R. CRIPE) to MAINTAIN REQUISITES for MATH 105*  
*M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN DE for MATH 105*  
*M/S/U (L. MILLER, S. BERGER) to MAINTAIN PLACEMENT of MATH 105 on GE PATTERN(S)*

MDAST 320  
**Introduction to Medical Assisting**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Textbooks, requisite skills  
**Rationale:** Five year course update.  
**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in MDAST 322 and MDAST 323; Maintaining: (L) Enrollment limited to students who have been accepted into the Medical Assisting Program.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Medical Assisting Certificate of Achievement  
- Medical Assisting A.S. Degree  

*M/S/U (R. CRIPE, K. BUTLER) to MODIFY MDAST 320*  
*M/S/U (K. BUTLER, R. CRIPE) to MAINTAIN REQUISITES for MDAST 320*  
*M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN DE for MDAST 320*
<table>
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<th>Credits</th>
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<td>MDAST 321</td>
<td>Medical Terminology</td>
<td>3</td>
</tr>
<tr>
<td>MDAST 322</td>
<td>Medical Assisting Administrative Procedures</td>
<td>3.5</td>
</tr>
<tr>
<td>MDAST 323</td>
<td>Medical Assisting Clinical Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>

**MDAST 321**

- **Medical Terminology**
- **CCCCO Proposal Type**: Non-Substantial
- **Effective**: Summer 2017
- **MODIFY**: Textbooks
- **Rationale**: Five year course update.
- **Enrollment Restrictions**: (None)
- **Distance Education Status**: Maintaining: Online; Requesting: Mixed modalities/hybrid
- **Materials Fee Status**: (None)
- **Articulation Status**: Not transferable; (CC: OFTEC 50)
- **C-ID Status**: (None)
- **General Education Status**: (None)
- **Program Impact**:
  - Medical Assisting Certificate of Achievement
  - Medical Assisting A.S. Degree
  - M/S/U (R. CRIPÉ, K. BUTLER) to MODIFY MDAST 321
  - M/S/U (E. LUCAS, R. CRIPÉ) to MODIFY DE for MDAST 321

**MDAST 322**

- **Medical Assisting Administrative Procedures**
- **CCCCO Proposal Type**: Non-Substantial
- **Effective**: Summer 2017
- **MODIFY**: Objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
- **Rationale**: Five year course update.
- **Enrollment Restrictions**: Maintaining: (C) Concurrent enrollment in MDAST 320 and MDAST 323; Maintaining: (L) Enrollment limited to students who have been accepted into the Medical Assisting Program.
- **Distance Education Status**: (None)
- **Materials Fee Status**: (None)
- **Articulation Status**: Not transferable
- **C-ID Status**: (None)
- **General Education Status**: (None)
- **Program Impact**:
  - Medical Assisting Certificate of Achievement
  - Medical Assisting A.S. Degree
  - M/S/U (R. CRIPÉ, K. BUTLER) to MODIFY MDAST 322
  - M/S/U (K. BUTLER, R. CRIPÉ) to MAINTAIN REQUISITES for MDAST 322

**MDAST 323**

- **Medical Assisting Clinical Procedures**
- **CCCCO Proposal Type**: Non-Substantial
- **Effective**: Summer 2017
- **MODIFY**: Objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills
- **Rationale**: Five year course update.
- **Enrollment Restrictions**: Maintaining: (C) Concurrent enrollment in MDAST 322 and MDAST 320; Maintaining: (L) Enrollment limited to students who have been accepted into the Medical Assisting Program.
- **Distance Education Status**: (None)
- **Materials Fee Status**: Maintaining fee of $35.00
- **Articulation Status**: Not transferable
- **C-ID Status**: (None)
- **General Education Status**: (None)
- **Program Impact**:
  - Medical Assisting Certificate of Achievement
  - Medical Assisting A.S. Degree
  - M/S/U (R. CRIPÉ, K. BUTLER) to MODIFY MDAST 323
  - M/S/U (K. BUTLER, R. CRIPÉ) to MAINTAIN REQUISITES for MDAST 323
  - M/S/U (K. BUTLER, E. MAKI) to MAINTAIN FEE for MDAST 323
MDAST 324
Introduction to Disease and Pharmacology

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills
Rationale: Five year course update.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MDAST 320 and MDAST 322 and MDAST 323; Maintaining: (C) Concurrent enrollment in MDAST 325 and MDAST 326.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree

M/S/U (R. CRipe, K. BUTLER) to MODIFY MDAST 324
M/S/U (K. BUTLER, R. CRipe) to MAINTAIN REQUISITES for MDAST 324

MDAST 325
Medical Assisting Laboratory Procedures

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Objectives, typical assignments, methods of evaluation, textbooks, requisite skills
Rationale: Five year course update.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MDAST 320 and MDAST 322 and MDAST 323; Maintaining: (C) Concurrent enrollment in MDAST 324 and MDAST 326.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree

M/S/U (R. CRipe, K. BUTLER) to MODIFY MDAST 325
M/S/U (K. BUTLER, R. CRipe) to MAINTAIN REQUISITES for MDAST 325

MDAST 326
Medical Assisting Practicum

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Objectives, content, methods of evaluation, textbooks, requisite skills
Rationale: Five year course update.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MDAST 320 and MDAST 322 and MDAST 323; Maintaining: (C) Concurrent enrollment in MDAST 324 and MDAST 325.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree

M/S/U (R. CRipe, K. BUTLER) to MODIFY MDAST 326
M/S/U (K. BUTLER, R. CRipe) to MAINTAIN REQUISITES for MDAST 326
READ 184
Critical Reading

CCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Enrollment restrictions, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated per scheduled curriculum review.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 82 or qualification by MJC assessment process.

Distance Education Status: Requesting: Online, mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: Requesting: (MJC-GE: D2), (CSU-GE: A3)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- MJC-GE Pattern Certificate of Achievement

M/S/U (R. CRIPE, K. BUTLER) to MODIFY READ 184
M/S/U (K. BUTLER, R. CRIPE) to ADOPT REQUISITES for READ 184
M/S/U (E. LUCAS, R. CRIPE) to ADOPT DE for READ 184

READ 184 pulled for discussion by M. Garcia who questioned the appropriateness of READ 184 for CSU-GE and MJC-GE:D2. He noted that READ 184 does not transfer to UC. Is this good for students? Hadn’t R. Cranley expressed concerns in the past? It was noted that other CCC courses in reading are approved for CSU-GE:A3. Two lists of those courses are posted in the READ 184 attached files. L Miller explained that she too, was not certain about the appropriateness of READ 184 on CSU-GE:A3, but sought advice about how to proceed at the CCCCO AO Extreme Training. Fellow articulation officers advised that the AO submit the course if there is any doubt as to whether it meets criteria. B. Adams also reminded the committee to reference the resource of Guiding Notes for GE [Breadth] Reviewers, which provides statewide GE reviewers guidelines for review and placement of courses on GE patterns.

M/S/C (E. LUCAS, L. MILLER) to REQUEST PLACEMENT of READ 184 on GE PATTERN(S)

Motion Passed:
1 NAYS (M. Garcia)
0 ABSENTIONS
RSCR 255

Clinical 4

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
Modify: Enrollment restrictions, field trips, material fee, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Updating for course compliance and to adhere to curriculum review matrix.
Enrollment Restrictions: Removing Maintaining: (P) Satisfactory completion of RSCR 244; Removing Maintaining: (C) Concurrent enrollment in RSCR 246; Requesting: (L) Enrollment limited to Students accepted into the Associate Degree Respiratory program.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: Removing fee of $15.00
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care A.S. Degree
M/S/U (R. CRIPE, K. BUTLER) to MODIFY RSCR 255
M/S/U (K. BUTLER, R. CRIPE) to MODIFY REQUISITES for RSCR 255
B. Adams noted a correction to the agenda, that RSCR 255 is not removing but maintaining the prerequisite and corequisite.
M/S/U (E. LUCAS, R. CRIPE) to ADOPT DE for RSCR 255
M/S/U (K. BUTLER, E. MAKI) to REMOVE FEE for RSCR 255

RSCR 420

Advanced Pharmacology and Critical Care 3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
Modify: Material fee, description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks
Rationale: To meet Respiratory Care Baccalaureate Degree program upper division curriculum requirements.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: Decreasing fee from $105 to $60
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care B.S. Degree (Pending)
M/S/U (R. CRIPE, K. BUTLER) to MODIFY RSCR 420
M/S/U (K. BUTLER, R. CRIPE) to MAINTAIN REQUISITES for RSCR 420
M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN DE for RSCR 420
M/S/U (K. BUTLER, E. MAKI) to DECREASE FEE for RSCR 420
THETR 182  Practical Stage Lighting  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Objectives, content, methods of instruction, textbooks
Rationale: This course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 100.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID THTR 173)
General Education Status: (None)
Program Impact:
- Design & Technical Theatre Skills Recognition Award
- Theatre A.A. Degree
- Theatre Arts AA-T Degree
M/S/U (R. CRIPÉ, K. BUTLER) to MODIFY THETR 182
M/S/U (K. BUTLER, R. CRIPÉ) to MAINTAIN REQUISITES for THETR 182

NEW COURSES:

PSYCH 400  Psychology of Stress, Illness, & Death  3
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: Course has been identified as part of the upper division Baccalaureate program for Respiratory Care.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who are accepted into the Respiratory Care Baccalaureate Degree program.
Distance Education Status: Requesting: Online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care B.S. Degree (Pending)
M/S/U (R. CRIPÉ, K. BUTLER) to ADOPT PSYCH 400
M/S/U (K. BUTLER, R. CRIPÉ) to ADOPT REQUISITES for PSYCH 400
M/S/U (E. LUCAS, R. CRIPÉ) to ADOPT DE for PSYCH 400
M. Garcia noted that right now the psychology faculty are only asking for “Online”. He wanted to know if they choose to add “Hybrid” would it be possible. B. Adams responded that a “DE Only” proposal could be submitted if at some point the psychology faculty wanted to add “Hybrid” also. B. Adams added that a “DE Only” approval would be effective the following semester after approval.
RSCR 406  Healthcare Leadership and Operations Management II  4  

CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: This course is part of the Respiratory Care Baccalaureate pilot program.  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of RSCR 405; Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree program.  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Respiratory Care B.S. Degree (Pending)  

M/S/U (R. CRIPE, K. BUTLER) to ADOPT RSCR 406  
M/S/U (K. BUTLER, R. CRIPE) to ADOPT REQUISITES for RSCR 406  
M/S/U (E. LUCAS, R. CRIPE) to ADOPT DE for RSCR 406

RSCR 416  Education and Teaching Strategies for Healthcare Professionals  3  

CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: This is a new course for the Respiratory Care Baccalaureate pilot program.  
Enrollment Restrictions: Requesting: (L) Enrollment limited to students accepted in the Respiratory Care Baccalaureate Degree program.  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Respiratory Care B.S. Degree (Pending)  

M/S/U (R. CRIPE, K. BUTLER) to ADOPT RSCR 416  
B. Adams mentioned C. Hudelson’s request to modify the title of RSCR 416 to distinguish the course from SOCSC 109 or SOCSC 110. After a short discussion, the will of the committee to add “for Healthcare Professionals” was accepted.  
M/S/U (K. BUTLER, R. CRIPE) to ADOPT REQUISITES for RSCR 416  
M/S/U (E. LUCAS, R. CRIPE) to ADOPT DE for RSCR 416
RSCR 421  Advanced Neonatal and Pediatric Critical Care  3
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: To meet Respiratory Care Baccalaureate Degree upper division curriculum requirements.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree program.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: Requesting fee of $45
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
  Respiratory Care B.S. Degree (Pending)
M/S/U (R. CRIPÉ, K. BUTLER) to ADOPT RSCR 421
M/S/U (K. BUTLER, R. CRIPÉ) to ADOPT REQUISITES for RSCR 421
M/S/U (E. LUCAS, R. CRIPÉ) to ADOPT DE for RSCR 421
M/S/U (K. BUTLER, E. MAKI) to ADOPT FE for RSCR 421

DE (Distance Education) Only Proposals
(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Approvals: New Programs

Certificate: Electro-Mechanic (35237)

Consortium Approvals: New CTE Programs

A.S. Degree: Agricultural Environmental Science (formerly Forestry)
Certificate: Agricultural Environmental Science (formerly Forestry)

ACCJC Approvals: New Programs
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA

(None)
### VIII. PROGRAM DISCUSSION AGENDA

#### Application for Approval - New Credit Programs
(Formerly the CCC-501)

(None)

#### Substantial Changes to an Approved Credit Program
(Formerly the CCC-510)

(None)

#### Non-Substantial Changes to Approved Program or Change of Active–Inactive Status
(Formerly the CCC-511)

**MODIFICATIONS:**

<table>
<thead>
<tr>
<th>Program</th>
<th>Type</th>
<th>Change Details</th>
<th>Effective</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINESIOLOGY PROGRAM</td>
<td>MODIFY</td>
<td>Title, required courses, elective courses, total units</td>
<td>Upon CCCCO Approval</td>
<td>Award is being modified to reflect current trends within the discipline, modifications to the courses offered and a revision to the title.</td>
</tr>
<tr>
<td>RESPIRATORY CARE B.S. PROGRAM</td>
<td>MODIFY</td>
<td>PLOs, program requirements, total units</td>
<td>Upon CCCCO Approval</td>
<td>Adding new courses to this program per ACCJC unit requirement.</td>
</tr>
</tbody>
</table>

**MODIFY:**

- **KINESIOLOGY PROGRAM**
  - A.A. Degree: Kinesiology
  - ACCJC Proposal Type: Not Applicable
  - CCCCO Proposal Type: Non-Substantial
  - Effective: Upon CCCCO Approval
  - Rationale: Award is being modified to reflect current trends within the discipline, modifications to the courses offered and a revision to the title.

- **RESPIRATORY CARE B.S. PROGRAM**
  - B.S. Degree: Respiratory Care
  - ACCJC Proposal Type: Substantive Change proposal (In process)
  - CCCCO Proposal Type: New Program (In process)
  - Effective: Upon CCCCO Approval
  - Rationale: Adding new courses to this program per ACCJC unit requirement.

**INACTIVATIONS:**

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)
IX. STANDING REPORTS

1. **Transfer Model Curriculum (Associate Degrees for Transfer)** B. Adams

   B. Adams mentioned that this Associate Degrees for Transfer (ADT) report would probably be the last standing report for ADTs because the flurry of activity is not what it was when the ADT report was added as a standing report item to the agenda. B. Adams reviewed how to locate the [ADT Progress Report](#) on the Chancellor's Office website for those interested in checking the status of the ADTs or for opportunities to get involved.

2. **Articulation: C-ID Newsletter, C-ID Access** L. Miller

   L. Miller referred to the linked newsletter to keep members apprised of changes with C-ID in terms of activities, disciplines, and TMC descriptor reviews. L. Miller noted that she would be attending California Intersegmental Articulation Council (CIAC) meetings September 30, 2016 and October 7, 2016 and will report back. B. Adams encouraged faculty with Transfer Model Curriculum (TMC) descriptors coming up for review to get involved, make comments, and take the survey. She noted that this is an opportunity to make ones voice heard. L. Miller noted that she has arranged for faculty access to check status of courses that have been submitted for C-ID and they can click on the above provided link for directions.

3. **CurricUNET Implementation/Issues** B. Adams/H. Townsend

   H. Townsend reported that the D.E. Addendum issue noted at the September 13, 2016 meeting has been fixed. H. Townsend noted that a ticket has been submitted to fix a problem with the Course Comparison Summary Report not showing a change or request for Local Requirements/Activities. B. Adams mentioned plans to remove the CurricUNET Implementation/Issues as a Standing Report. B. Adams noted because of the decrease in CurricUNET issues. It will be more efficient to add as an Informational Item on future agendas if necessary.

4. **Adult Education** P. Mendez

   No report

5. **Academic Senate Report** S. Amador

   S. Amador reported that the Academic Senate had a few items that they took action on and several more items that were just discussion for upcoming agendas.

   S. Amador highlighted:
   - Resolution S16-G: Resolution in support of Adopting the OEI Rubric for Online Courses passed its second reading
   - Resolution F16-A: Faculty Satisfaction Survey Senate Task Force Academic and Professional Matters
     - S. Amador quoted from the Resolution “…in the spirit of continual improvement driven by data-informed decisions…”
     - A faculty satisfaction survey will be sent out no later than November 6, 2016
     - The task force to deliver their findings no later than November 10, 2016
     - First reading was approved, second reading to be discussed at the October 6, 2016 Academic Senate meeting
   - Motion was made that the faculty representatives of the Academic Senate are opposed to Board of Trustee Policies and Procedures 3435: Discrimination and Harassment Complaints and Investigations. S. Amador noted that individuals can follow the discussion at the Board of Trustee meeting on YouTube.
   - Discussion items included
     - Assessment
     - Program Discontinuance

   For further information go to the Academic Senate [webpage](#)
X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process

   B. Adams

   B. Adams inquired of the Curriculum Committee’s desire to form a subcommittee to look at the non-transferable courses. T. Akers-Porter, M. Boyd, E. Maki, and L. Miller indicated interest in being a part of the subcommittee along with B. Adams. B. Adams and H. Townsend will work out the details and then send out an “Invite” to all committee members interested in joining or attending the subcommittee meetings.

Informational Items

1. CurricUNET Program Training (Flex #5147)

   B. Adams

   B. Adams commented on the CurricUNET Program Training that occurred on Tuesday, September 20, 2016 as being a success. B. Adams noted that six faculty attended. K. Butler indicated that the training was very informative. B. Adams mentioned that she plans on scheduling another CurricUNET Program Training in mid-October or the beginning of November for interested faculty and faculty that have courses scheduled in the spring.

XI. NEW BUSINESS

Action Items

1. MJC Certificate & Degree Publications

   B. Adams

   Postponed to the October 11, 2016 curriculum committee meeting.

Informational Items

1. Standing Reports

   B. Adams

   B. Adams noted that the Standing Report items list would be getting shorter with the removal of Transfer Model Curriculum (Associate Degrees for Transfer) and CurricUNET Implementation/Issues, indicating they have run their course. Standing Reports would be added to the next agenda as an “Action Item” with discussion on following the Academic Senate format of having written reports rather than oral.

2. Common Assessment Initiative

   B. Adams

   B. Adams referred to the e-mail she received from the Chancellor’s Office regarding the delay in the Common Assessment Initiative timeline (see link above) to make the faculty aware of the information for those who may be involved in the assessment process. J. Stearns indicated that the process is more involved than previously planned.

XII. PUBLIC COMMENT

C. Hudelson noted that the “5 Year Curriculum Review Matrix” link on the Curriculum Committee webpage needed to be updated. It was determined the link on the homepage is correct, but the matrix in the “Curriculum Manual” link was outdated. Instruction Office personnel indicated it would be fixed.

M/S/U (E. MAKI, E. LUCAS,) to adjourn at 3:58 PM

Members Absent:  A. DeAngelis, J. Haynes, L. Stephan

Others Present:  K. Addington (Administrative Technician), J. Hughes (Evaluator), H. Townsend (Curriculum Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated.

II. APPROVAL OF MINUTES

September 27, 2016

Hearing no objections, the minutes of September 27, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals
(No)

Course Activity Report
(No)

C-ID Approvals
(No)
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course change was approved.

<table>
<thead>
<tr>
<th>Course</th>
<th>Discipline(s)</th>
<th>Rationale for Expedited Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSAD 246</td>
<td>Business (M), Retailing (NM)</td>
<td>The Business Department has adjunct faculty qualified to teach Retail who are not qualified to teach the breadth of business topics. Adding the Retail and Management disciplines would allow these faculty to teach this course.</td>
</tr>
</tbody>
</table>

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

<table>
<thead>
<tr>
<th>Course</th>
<th>Discipline(s)</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 176</td>
<td>Business (M), Program-Applicable (M)</td>
<td>Our Program Review indicated this course had not been taught since 2009, and when we discussed options, department voted to inactivate.</td>
</tr>
<tr>
<td>MUSA 135</td>
<td>Instrumental (M)</td>
<td>Course has not been taught in the last two years.</td>
</tr>
</tbody>
</table>

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern Certificate of Achievement
- Univ. Preparation: Language Studies A.A. Degree

M/S/U (R. CRIPE, S. CASSIDY) to INACTIVATE ENGL 176
M/S/U (R. CRIPE, S. CASSIDY) to INACTIVATE MUSA 135
MODIFICATIONS:

AG 285  Agricultural Communications  3
  CCCC0 Proposal Type: Non-Substantial
  Effective: Summer 2017
  MODIFIED: Field trips, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
  Rationale: Course due for update per curriculum committee recommendation.
  Enrollment Restrictions: (None)
  Distance Education Status: (None)
  Materials Fee Status: (None)
  Articulation Status: Transfers to CSU
  C-ID Status: (None)
  General Education Status: (None)
  Program Impact:
  - Agriculture: Sales, Service A.S. Degree
  - Agriculture: Sales, Service Technician Certificate of Achievement
  - Mechanized Agriculture Technician Certificate of Achievement
  M/S/U (R. CRIPÉ, S. CASSIDY) to MODIFY AG 285

ANSC 222  Milk Production & Technology  3
  CCCC0 Proposal Type: Non-Substantial
  Effective: Summer 2017
  MODIFIED: Outcomes, objectives, typical assignments
  Rationale: Course is being updated for periodic review.
  Enrollment Restrictions: (None)
  Distance Education Status: (None)
  Materials Fee Status: (None)
  Articulation Status: Transfers to CSU and UC
  C-ID Status: (None)
  General Education Status: (None)
  Program Impact:
  - Dairy Science A.S. Degree
  M/S/U (R. CRIPÉ, S. CASSIDY) to MODIFY ANSC 222

ANSC 228  Dairy Management  3
  CCCC0 Proposal Type: Non-Substantial
  Effective: Summer 2017
  MODIFIED: Objectives, content, textbooks
  Rationale: Course is being updated for periodic review.
  Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 220 and ANSC 224 and AGEC 200.
  Distance Education Status: (None)
  Materials Fee Status: (None)
  Articulation Status: Transfers to CSU
  C-ID Status: (None)
  General Education Status: (None)
  Program Impact:
  - Dairy Science A.S. Degree
  M/S/U (R. CRIPÉ, S. CASSIDY) to MODIFY ANSC 228
  M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for ANSC 228
ANSC 244  Dairy Fitting and Showing  2
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Objectives, content, methods of instruction
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, S. CASSIDY) to MODIFY ANSC 244

EHS 210  Introduction to Environmental Horticulture Science  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Agriculture Business A.S. Degree
- Agriculture Business AS-T Degree (Pending)
- Agriculture Science A.S. Degree
- Commercial Floristry Technician Certificate of Achievement
- Environmental Horticultural Science A.S. Degree
- Landscape Design Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Nursery Production Certificate of Achievement
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

M/S/U (R. CRIPE, S. CASSIDY) to MODIFY EHS 210
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CCCC Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
<th>Revisions</th>
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<tr>
<td>EHS 220</td>
<td>Turfgrass Management</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Course is being updated for periodic review.</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>- Environmental Horticultural Science A.S. Degree</td>
<td>M/S/U (R. CRIPE, S. CASSIDY) to MODIFY EHS 220</td>
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<td></td>
<td>- Landscape and Park Maintenance Certificate of Achievement</td>
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<td>ELW 901</td>
<td>Beginning English for Life and Work</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>All ELW courses are being revised as part of the regular curriculum review cycle.</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>English for Life and Work: Elementary Certificate of Completion (In process)</td>
<td>M/S/U (R. CRIPE, S. CASSIDY) to MODIFY ELW 901</td>
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<tr>
<td></td>
<td>(Previously ESL 901)</td>
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<td>Department is changing the ESL prefix to ELW (English for Life and Work).</td>
<td></td>
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<td>ELW 902</td>
<td>Elementary English for Life and Work</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>The course is being modified as part of the regular curriculum review cycle.</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>English for Life and Work: Elementary Certificate of Completion (In process)</td>
<td>M/S/U (R. CRIPE, S. CASSIDY) to MODIFY ELW 902</td>
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<td>(Previously ESL 902)</td>
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<td>Department is changing the ESL prefix to ELW (English for Life and Work).</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for ELW 902</td>
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</table>
**ELW 903**
(Previously ESL 903)

Higher Elementary English for Life and Work 0

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2017

**MODIFY:** Prefix, title, enrollment restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being revised as part of the regular curriculum review cycle. Department is changing the ESL prefix to ELW (English for Life and Work).

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ESL 902 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ELW 902 or qualification by the MJC assessment process.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

- English for Life and Work: Elementary Certificate of Completion (In process)

*M/S/U (R. CRIPE, S. CASSIDY) to MODIFY ELW 903*

*M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for ELW 903*

**ELW 904**
(Previously ESL 904)

Intermediate English for Life and Work 0

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2017

**MODIFY:** Prefix, title, enrollment restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being modified as part of the curriculum review cycle. Department is changing the ESL prefix to ELW (English for Life and Work).

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ESL 903 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ELW 903 or qualification by the MJC assessment process.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

- English for Life and Work: Proficient Certificate of Completion (In process)

*M/S/U (R. CRIPE, S. CASSIDY) to MODIFY ELW 904*

*M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for ELW 904*
**ELW 905**  
High Intermediate English for Life and Work  
(Previously ESL 905)  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Prefix, title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course revision is occurring as part of the regular curriculum review cycle. Department is changing the ESL prefix to ELW (English for Life and Work).  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ESL 904 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ELW 904 or qualification by the MJC assessment process.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- **English for Life and Work: Proficient Certificate of Completion (In process)**  
  
*M/S/U (R. CRIPE, S. CASSIDY) to MODIFY ELW 905*  
*M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for ELW 905*

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**ELW 906**  
Low Advanced English for Life and Work  
(Previously ESL 906)  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Prefix, title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** The course is being revised as part of the regular curriculum review cycle. Department is changing the ESL prefix to ELW (English for Life and Work).  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ESL 905 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ELW 905 or qualification by the MJC assessment process.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- **English for Life and Work: Proficient Certificate of Completion (In process)**  
  
*M/S/U (R. CRIPE, S. CASSIDY) to MODIFY ELW 906*  
*M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for ELW 906*
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<tbody>
<tr>
<td>MUSA 155</td>
<td>Vocal Master Class</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td></td>
<td>Description, typical assignments, methods of instruction</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU</td>
<td>Approved for: (MJC Activities)</td>
<td>- Music AA-T Degree</td>
<td>M/S/U (R. CRIPÉ, S. CASSIDY) to MODIFY MUSA 155</td>
<td>M/S/U (E. LUCAS, E. MAKI) to MAINTAIN PLACEMENT of MUSA 155 on MJC ACTIVITIES</td>
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<td>MUSA 173</td>
<td>Applied Brass and Percussion</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td></td>
<td>Title, objectives, methods of instruction, requisite skills</td>
<td>Maintaining: (L) Enrollment limited to students who pass an audition.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>Approved for: (C-ID MUS 160)</td>
<td>- Music A.A. Degree</td>
<td>M/S/U (R. CRIPÉ, S. CASSIDY) to MODIFY MUSA 173</td>
<td>M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for MUSA 173</td>
<td>M/S/U (E. LUCAS, E. MAKI) to MAINTAIN PLACEMENT of MUSA 173 on MJC ACTIVITIES</td>
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<td>MUSA 183</td>
<td>Applied Woodwinds</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
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<td>Title, enrollment restrictions, description, objectives, methods of instruction</td>
<td>Maintaining: (L) Enrollment limited to students who pass an audition.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC; (CC: MUSIC 52)</td>
<td>Approved for: (C-ID MUS 160)</td>
<td>- Music A.A. Degree</td>
<td>M/S/U (R. CRIPÉ, S. CASSIDY) to MODIFY MUSA 183</td>
<td>M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for MUSA 183</td>
<td>M/S/U (E. LUCAS, E. MAKI) to MAINTAIN PLACEMENT of MUSA 183 on MJC ACTIVITIES</td>
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MUST 101  
**Music Fundamentals**  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Title, field trips, description, outcomes, content, typical assignments, methods of instruction, textbooks  
**Rationale:** Periodic Review and change title from "Music Fundamentals 1" to "Music Fundamentals". We used to offer two similar courses Music Fundamentals 1 and Music Fundamentals 2 but we no longer do. Therefore the distinction is unnecessary.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Approved for: ([C-ID MUS 110](#))  
**General Education Status:** Approved for: (MJC-GE: C)  
**Program Impact:**  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern Certificate of Achievement  
- Music A.A. Degree  
- Recording Arts Skills Recognition Award  

**M/S/U (R. CRIPE, S. CASSIDY) to MODIFY MUST 101**  
**M/S/U (E. MAKI, M. GARCIA) to MAINTAIN DE for MUST 101**  
S. Berger commented that the DE Addendum looked too brief. B. Adams referred to the new look of the addendum and noted that typically more information was included before the change to additional field. E. Maki interjected that MUST 101 was not being taught online at this time but was kept on the DE Addendum for the possibility of future online instruction. B. Adams recommended that E. Maki follow up with A. Sabre to ask if the content of the DE Addendum could be modified, which could be added as a consent item on a future agenda.  

**M/S/U (E. LUCAS, L. MILLER) to MAINTAIN PLACEMENT of MUST 101 on GE PATTERN**

MUST 121  
**Music Theory 1**  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Field trips, grading policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MUST 101; Maintaining: (C) Concurrent enrollment in MUST 131.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC: MUSIC 20A)  
**C-ID Status:** Approved for: ([C-ID MUS 120](#))  
**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern Certificate of Achievement  
- Music A.A. Degree  
- Music AA-T Degree  

**M/S/U (R. CRIPE, S. CASSIDY) to MODIFY MUST 121**  
**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for MUST 121**  
**M/S/U (E. LUCAS, L. MILLER) to MAINTAIN PLACEMENT of MUST 121 on GE PATTERN(S)**
MUST 122  

**Music Theory 2**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MUST 121; Maintaining: (C) Concurrent enrollment in MUST 132.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC: MUSIC 20B)  
**C-ID Status:** Approved for: (C-ID MUS 130)  
**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern Certificate of Achievement  
- Music A.A. Degree  
- Music AA-T Degree  

*M/S/U (R. CRIPÉ, S. CASSIDY) to MODIFY MUST 122*  
*M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for MUST 122*  
*M/S/U (E. LUCAS, L. MILLER) to MAINTAIN PLACEMENT of MUST 122 on GE PATTERN(S)*
SOCSC 154

Movies With a Message

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2017

MODIFY: Description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C1)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern Certificate of Achievement

SOCSC 154 pulled for discussion by T. Guy who referred to outdated information on the Course Outline of Record (COR) from a previous cross-listing with FILM 154 (which no longer exists) questioning information that may no longer be applicable. T. Guy noted the technical reference to TV and film in Objective #9. Division Representative, C. Hudelson, approved the removal of the parenthetical phrase “camera angles, placement of actors or objects within the frame, camera movement” from Objective #9. T. Guy noted that under Course Content, the first paragraph refers to repeatability, yet the course is not repeatable. “The class will offer different topics or themes...as to warrant repeated enrollment in the course...” C. Hudelson commented that SOCSC 154 was designed to do applied social sciences and that the paragraph was intended so that instructors of any discipline could teach their material, furthermore, noting that the assigned disciplines should be broader. B. Adams mentioned that currently the disciplines assigned to SOCSC 154 are History, Humanities, and Social Science and additional disciplines could be added as a Course Consent item on a future agenda. C. Hudelson indicated she would bring this item to the next BBSS Division meeting. Discussion ensued and it was determined that the paragraph in question was problematic and could be removed and still keep the quality of standard. Per the will of the Curriculum Committee, the paragraph was deleted from SOCSC 154’s course content. T. Guy called into question Methods of Instruction (MOI) Item #6 “Analysis of films (in writing and directed class discussions)” and asked how they are going to instruct “in writing”. He also noted that “discussions” are mentioned twice under the MOI. Per the will of the Curriculum Committee, Item #6 was modified to read, “Instructor led analysis of films.”, and MOI Item #3 “Discussions” was removed.

M/S/U (C. HUDELSON, M. GARCIA) to MODIFY SOCSC 154

M/S/U (E. LUCAS, L. MILLER) to MAINTAIN PLACEMENT of SOCSC 154 on GE PATTERN(S)

THETR 174

Stage Makeup

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2017

MODIFY: Outcomes, typical assignments, methods of evaluation, fees (HT 10/26/16)

Rationale: Material fees needed to be increased.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: Increasing fee from $70.00 to $105.00

Articulation Status: Transfers to CSU and UC

C-ID Status: Approved for: (C-ID THTR 175)

General Education Status: Approved for: (MJC Activities)

Program Impact:

- Design & Technical Theatre Skills Recognition Award
- Theatre A.A. Degree
- Theatre Arts AA-T Degree

M/S/U (R. CRIFE, S. CASSIDY) to MODIFY THETR 174

M/S/U (R. CRIFE, S. CASSIDY) to INCREASE FEE for THETR 174

M/S/U (E. LUCAS, E. MAKI) to MAINTAIN PLACEMENT of THETR 174 on MJC ACTIVITIES
NEW COURSES:

DANCE 134

Jazz 4 Advanced

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: This course completes the sequence of courses related in content for jazz dance.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of DANCE 133.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: Requesting: (MJC Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIBE, S. CASSIDY) to ADOPT DANCE 134

N. Sill requested clarification on why the program impact for DANCE 134 indicated “Stand-Alone” and why the course was not attached to a program. B. Adams noted that once DANCE 134 is approved by the state then the course could be attached to a program.

M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for DANCE 134

M/S/U (E. LUCAS, E. MAKI) to REQUEST PLACEMENT of DANCE 134 on MJC ACTIVITIES

DE (Distance Education) Only Proposals

GUIDE 111

Career Exploration

Effective: Spring 2017 Expedited
Rationale for Expedite Approval: Course is already approved for online and is being offered spring 2017. The DE addendum was left blank and is now being completed to ensure accurate record keeping.
MODIFY: DE modalities only
Rationale: Course is being offered online for spring 2017. The course has been approved for online but the DE Addendum for online was missing. Online portion of the DE Addendum is now complete.
Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. MAKI, M. GARCIA) to ADOPT DE for GUIDE 111

M/S/U (R. CRIBE, M. GARCIA) to EXPEDITE DE MODALITIES for GUIDE 111

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

A.S. Degree: Agricultural Environmental Science (35277)
Certificate: Agricultural Environmental Science (35276)
Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit/Noncredit Programs (Formerly the CCC-501)

ADOPT: ENGLISH FOR LIFE AND WORK: ELEMENTARY PROGRAM
Certificate of Completion: English for Life and Work: Elementary 0

ADOPT
Effective: Upon CCCCO and ACCJC Approval
Rationale: This program has been in existence for a number of years. The sequence of courses meets the requirements of and has been coded for Career Development/College Preparation (CDCP) status. Due to technical issues, the course sequence has never been approved for CDCP program status. The department is now rectifying that by proposing the sequence as a CDCP program.

M/S/U (E. LUCAS, C. HUDELSON) to ADOPT CERTIFICATE OF COMPLETION: ENGLISH FOR LIFE AND WORK: ELEMENTARY

ADOPT: ENGLISH FOR LIFE AND WORK: PROFICIENT PROGRAM
Certificate of Completion: English for Life and Work: Proficient 0

ADOPT
Effective: Upon CCCCO and ACCJC Approval
Rationale: This program has been in existence for a number of years. The sequence of courses meets the requirements of and has been coded for Career Development/College Preparation (CDCP) status. Due to apparent technical issues, the course sequence has never been approved for CDCP program status. The department is now rectifying that by proposing the sequence as a CDCP program.

M/S/U (E. LUCAS, C. HUDELSON) to ADOPT CERTIFICATE OF COMPLETION: ENGLISH FOR LIFE AND WORK: PROFICIENT

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

(Formerly the CCC-511)

MODIFICATIONS:

COMMUNICATION STUDIES PROGRAM
A.A.-T.: Communication Studies 18

MODIFY: Catalog description, restricted electives
Effect: Upon CCCCO approval
Rationale: Program is being updated to reflect new courses that have been approved and are in the CCCCO Inventory, and courses that have received C-ID approval. This program is also being updated to conform to the Communication Studies COT Rev. 5, dated 2/1/16.

M/S/U (E. LUCAS, C. HUDELSON) to MODIFY A.A.-T.: COMMUNICATION STUDIES

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Articulation: C-ID, C-ID Newsletter

L. Miller reported that NR200 has been reaffirmed for UC transferability. L. Miller mentioned that she learned a lot and that there was great mentorship at the Region 5 California Intersegmental Articulation Council (CIAC) meeting of articulation officers on October 7, 2016. She noted that conversations centered on individual issues that articulation officers are experiencing at their campuses such as Associate Degree for Transfer (ADT) articulation. L. Miller noted that she would be splitting her time between the baccalaureate degree pilot program conference in Sacramento, the Northern California CIAC regional meeting, and learning the next generation of Articulation System Stimulating Interinstitutional Student Transfer (ASSIST) in the next two weeks. L. Miller reported that there were no new C-IDs issued and asked if faculty felt well informed about the opportunities available in regards to C-IDs.

2. Adult Education

P. Mendez reported that the consortium continues to meet on the second Monday of the month in Oakdale at the Oakdale Culinary Institute at 2:00 p.m. and are open to the public. P. Mendez reported that Adult Education is restricted to non-credit curriculum with efforts centered on career, basic skills, and English as a Second Language (ESL).

Conversation ensued focused on:
- Types of non-credit courses available
- Qualifications for non-credit courses
- Transitioning adult learners into employment
- Offerings according to demographics
- Non-credit courses verses credit courses
- Rigor of curriculum for non-credit courses verses credit courses

B. Adams referred to North Orange County Community College’s Adult Education program as an example for non-credit programs. B. Adams recommended inviting J. Abbott, who has been involved with non-credit curriculum to speak to the Curriculum Committee. B. Thames agreed an invitation would be appropriate.
3. **Academic Senate Report**

S. Amador reported that Resolution **F16-A**: Faculty Satisfaction Survey was discussed and passed the second reading. S. Amador noted that the survey should be going out by the end of the month via e-mail.

**X. UNFINISHED BUSINESS**

**Action Items**

1. **Curriculum Review Process**
   
   B. Adams reported on the subcommittee’s meeting, where they reviewed the historical background and how the Curriculum Review Process was established. B. Adams noted that discussion at the subcommittee meeting included how C-ID descriptors for basic skills have not yet been decided; however, once the C-ID descriptors for basic skills are finalized the review process for non-transferable courses could be looked at again. The subcommittee explored having the non-transferable courses follow the current process for the transferable courses per the *Curriculum Review Process* through item #8 and the possibility of having non-transferable courses follow Merced, Delta, or Columbia (the way that transferable courses are required to follow either the C-ID or CSU Stanislaus). Extensive discussion ensued. B. Thames suggested that the colleges being followed as examples should also have models and practices that work and are good for the students. B. Thames indicated she would provide the subcommittee with desired criteria for choosing which community colleges to follow. B. Adams mentioned that the subcommittee would meet on October 18, 2016 with the added criteria provided by B. Thames and that an “Invite” to subcommittee members would be sent.

2. **MJC Certificate & Degree Publications**

B. Adams observed concern that some awards that have not yet been fully approved are being advertised on campus, noting the issue with “Truth in Advertising”. B. Adams recommended considering time frames and all the different approvals needed externally, that a policy or disclaimer should be discussed. Conversation ensued covering shared frustrations, consequences of inaccurate and/or outdated published information, the ACCJC and substantial changes as determined by the commission, and informing faculty of the approval process. Being respectful of time, B. Adams noted that the issue with MJC Certificate and Degree publications will continue as unfinished business and requested that the committee think of a possible motion on a policy that would clarify the process of producing and advertising award publications, in terms of the guiding principle “Truth in Advertising.”

**Informational Items**

1. **Common Assessment Initiative**

B. Adams referred to the follow-up e-mail she received from the Chancellor’s Office on October 4, 2016 regarding the Common Assessment Initiative timeline (see link above). B. Adams noted the memo indicated a limited release plan and a reminder of different types of assessment that are still available during the process.

**XI. NEW BUSINESS**

**Action Items**

2. **Standing Reports - Format**

B. Adams referred to the standing report format and ideas on making the Curriculum Committee meetings more efficient by following what the Academic Senate does. She noted that the Academic Senate asks that written reports be submitted for their standing reports which are linked to their agenda. Since the Curriculum Committee is a standing committee of the Academic Senate, it also would create consistency.

*M/S/U (E. MAKI, E. LUCAS) that the standing reports be submitted in writing and the reports that should be submitted in writing can be determined by the Curriculum Co-Chairs if in time for the Instruction Office to publish it in the agenda.*
Informational Items

1. ASCCC Regional Meeting North (October 21, 2016)  
   B. Adams  
   B. Adams noted that H. Townsend, L. Miller, and she would be attending the ASCCC Curriculum Regional Meeting North on October 21, 2016. She mentioned that the ASCCC Curriculum Regional meetings are great meetings with a lot of information on curriculum and she anticipates at least one session will be on non-credit courses.

2. CurricUNET Program Training (Flex #5201) (November 15, 2016)  
   B. Adams  
   B. Adams mentioned that another CurricUNET Program Training will be held on Tuesday, November 15, 2016 in the computer lab at the Center for Advanced Technologies (CAT) Building, room 113, from 3:00-4:30 p.m. She encouraged all new faculty, faculty in the review matrix next semester, or those who would benefit from the training to attend and noted that Flex #5201 has been assigned to the training.

XII. PUBLIC COMMENT

P. Mendez asked about the timeline for the Accreditation Commission for Community and Junior Colleges (ACCJC) approval of Substantive Change Proposals for programs. B. Thames mentioned that the ACCJC meets three time per year. B. Thames noted it could take six months to one year to receive approval from ACCJC, adding that courses can still be offered but MJC can’t confer an award for a program that has not been approved.

W/S/U (E. LUCAS, E. MAKI) to adjourn at 4:52 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated, with a request by M. Garcia to accommodate guest speaker A. Peek and OFADM faculty approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of October 11, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals
(No hose)

Course Activity Report
(No hose)

C-ID Approvals
(No hose)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course change was approved.

GUIDE 111  
Career Exploration  
Proposed Effective Term: Summer 2017 Expedited!  
Rationale for Expedited Approval: To minimize fees for students, materials fees are being removed. Fees will be covered instead through a college grant.  
MODIFY: Materials fee  
Rationale: See rationale for expedited approval.  
Materials Fee Status: Removing fee of $23  
M/S/U (M. GARCIA, L. MILLER) to REMOVE FEE for GUIDE 111

SOCSC 154  
Movies with a Message  
Proposed Effective Term: Spring 2017 Expedited  
Rationale for Expedited Approval: SOCSC 154 was approved for a modification on October 11, 2016 with three disciplines listed: History (M), Humanities (M), and Social Science (M). C. Hudelson noted that this course is taught by all social science disciplines and a few more disciplines needed to be added to CurricUNET as they were missing. H. Townsend has added the requested disciplines to CNET and this information is here for the purpose of the record.  
MODIFY: Discipline(s)  
Rationale: See rationale for expedited approval.  
Proposed Discipline(s): Administration of Justice (NM), Anthropology (M), Economics (M), Geography (M), Philosophy (M), Political Science (M), Psychology (M), Sociology (M)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:  

OFADM 311  
Business Proofreading and Editing  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2017  
INACTIVATE  
Rationale: Course has been removed from certificate and degree offerings.  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (R. CRIPE, E. MAKI) to INACTIVATE OFADM 311

OFADM 328  
Machine Transcription 1  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2017  
INACTIVATE  
Rationale: Course has been removed from certificate and degree offerings.  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (R. CRIPE, E. MAKI) to INACTIVATE OFADM 328
OFADM 329  
Machine Transcription 2  
CCCCO Proposal Type: Inactivation  
Effective: Summer 2017  
**INACTIVATE**  
Rationale: Course has been removed from certificate and degree offerings.  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (R. CRIPE, E. MAKI) to INACTIVATE OFADM 329**

**MODIFICATIONS:**

BIO 101  
Biological Principles  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
**MODIFY**  
Rationale: Enrollment restrictions, typical assignments, requisite skills  
Enrollment Restrictions: Removing: (P) Satisfactory completion of CHEM 101 or CHEM 142; Requesting: (P) Satisfactory completion of CHEM 101.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC BIOL 2, BIO101+BOT101+ZOOL101=BIOL2+4+6)  
C-ID Status: Approved for: (C-ID BIOL 190)  
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)  
Program Impact:  
- Biological Sciences A.S. Degree  
- CSU General Education Pattern Certificate of Achievement  
- Chemistry A.S. Degree  
- Earth Sciences A.S. Degree  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Psychology for Transfer AA-T Degree  
**M/S/U (R. CRIPE, E. MAKI) to MODIFY BIO 101**  
**M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for BIO 101**  
**M/S/U (E. MAKI, L. MILLER) to MAINTAIN PLACEMENT of BIO 101 on GE PATTERN(S)**
EHS 215

**Landscape Design**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Outcomes, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EHS 201 and satisfactorily complete EHS 202.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Environmental Horticultural Science A.S. Degree  
- Landscape Design Certificate of Achievement  
- Landscape and Park Maintenance Certificate of Achievement  
- Nursery Production Certificate of Achievement  

*M/S/U (R. CRIPE, E. MAKI) to MODIFY EHS 215*

*M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for EHS 215*

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ENGL 48

**Grammar Review**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, description  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

*M/S/U (R. CRIPE, E. MAKI) to MODIFY ENGL 48*

L. Miller noted that the course description deviates from the standard and recommended the following edits; Students will **Review of** the fundamentals of standard English grammar. They will practice recognizing and correcting errors in grammar and usage. The modification to the ENGL 48 description was made with the approval of the Division Representative S. Berger.
ENGL 174  Introduction to Modern Asian Literature  
CCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
**MODIFY:** Field trips, description, content, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.  
**Distance Education Status:** Maintaining: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- English AA-T Degree  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

*M/S/U (R. CRIPE, E. MAKI) to MODIFY ENGL 174*  
*M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for ENGL 174*  
*M/S/U (R. CRIPE, L. MILLER) to MAINTAIN DE for ENGL 174*  
*M/S/U (E. MAKI, L. MILLER) to MAINTAIN PLACEMENT of ENGL 174 on GE PATTERN(S)*

ENGL 175  Introduction to Women's Literature  
CCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
**MODIFY:** Content, typical assignments, methods of instruction, textbooks, requisite skills  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- English AA-T Degree  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Language Studies A.A. Degree  

*M/S/U (R. CRIPE, E. MAKI) to MODIFY ENGL 175*  
*M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for ENGL 175*  
*M/S/U (R. CRIPE, L. MILLER) to MAINTAIN DE for ENGL 175*  
*M/S/U (E. MAKI, L. MILLER) to MAINTAIN PLACEMENT of ENGL 175 on GE PATTERN(S)*
### MUSA 145

**Applied Classical Guitar**

**CCCGO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Enrollment restrictions, field trips, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Modifying limitation on enrollment to "entry by audition" to align with C-ID Descriptors and removing co-requisites.  
**Enrollment Restrictions:** Removing: (C) Concurrent enrollment in or satisfactory completion of MUSA 144; Requesting: (L) Enrollment limited to students who pass an audition.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC MUSIC 50)  
**C-ID Status:** Requesting: (C-ID MUS 160)  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
- Music A.A. Degree  
- Music AA-T Degree  

**M/S/U (R. CRIPE, E. MAKI) to MODIFY MUSA 145**  
**M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MUSA 145**  
**M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of MUSA 145 on MJC ACTIVITIES**

### OFADM 202

**Intermediate Keyboarding 2**

**CCCGO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Methods of instruction, textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Clerical A.S. Degree  
- Clerical Certificate of Achievement  
- Office Administration A.S. Degree  
- Office Administration Certificate of Achievement  
- Office Computer Applications Certificate of Achievement  
- Office Support Certificate of Achievement  
- Records Management/Data Entry Specialist Certificate of Achievement  

**M/S/U (R. CRIPE, E. MAKI) to MODIFY OFADM 202**  
**M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 202**  
**M/S/U (E. MAKI, M. GARCIA) to MAINTAIN DE for OFADM 202**
OFADM 203  Intermediate Keyboarding 3  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to possess at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute test; Requesting: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Bookkeeping A.S. Degree
- Bookkeeping Certificate of Achievement
M/S/U (R. CRipe, E. Maki) to MODIFY OFADM 203
M/S/U (R. CRipe, L. Miller) to MODIFY REQUISITES for OFADM 203
M/S/U (R. CRipe, L. Miller) to MAINTAIN DE for OFADM 203

OFADM 231  Intermediate Word Processing 3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Objectives, textbooks, enrollment restrictions
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 203 256 and/or satisfactorily complete OFADM 330.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Office Support Certificate of Achievement
M/S/U (R. CRipe, E. Maki) to MODIFY OFADM 231

OFADM 231 pulled for discussion by T. Guy who asked if OFADM 256 should be a prerequisite.
OFADM faculty N. Backlund, noted that the advisory recorded on the agenda “…to satisfactorily complete OFADM 203…” was incorrect, that the advisory should be OFADM 256 and requested that the following edit be made: Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 203 256 and/or satisfactorily complete OFADM 330. T. Akers-Porter accepted the friendly amendment. B. Adams made the change in CurricUNET and stated she would connect with the faculty author to match OFADM 256 to a requisite skill with the appropriate goal before she forwarded OFADM 231.

M/S/U (T. AKERS-PORTER, S. CASSIDY) to MODIFY REQUISITES for OFADM 231
M/S/U (R. CRipe, L. Miller) to MAINTAIN DE for OFADM 231
OFADM 232

Advanced Word Processing and Desktop Publishing 3

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks  
**Rationale:** Course update for periodic review,  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CSCI 224 or satisfactorily complete OFADM 231 or have strong prior knowledge of word processing software.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Clerical A.S. Degree  
- Office Administration A.S. Degree  
- Office Administration Certificate of Achievement

**OFADM 232 pulled for discussion by M. Garcia** who noted that the formative and summative under Methods of Evaluation (MOE) share a few of the same objectives (Laboratory assignments, Written examinations, and Hands-on examinations). P. Mendez acknowledged that formative is something that is tracked along the way, whereas summative is evaluated at the end of the course and some objectives can be eligible under either MOE.

**M/S/U (C. HUDELSON, T. AKERS-PORTER) to MODIFY OFADM 232**  
**M/S/U (R. CRIPPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 232**  
**M/S/U (R. CRIPPE, L. MILLER) to MAINTAIN DE for OFADM 232**

OFADM 256

Introduction to Word Processing 1

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**MODIFY:** Outcomes, methods of instruction, textbooks  
**Rationale:** Course update for periodic review,  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Accounting Certificate of Achievement  
- Accounting A.S. Degree  
- Accounting Clerk Certificate of Achievement  
- Logistics And Supply Chain Management Certificate of Achievement

**M/S/U (R. CRIPPE, E. MAKI) to MODIFY OFADM 256**  
**M/S/U (R. CRIPPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 256**  
**M/S/U (R. CRIPPE, L. MILLER) to MAINTAIN DE for OFADM 256**
OFADM 259  
Introduction to Spreadsheet Software  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Outcomes, typical assignments, methods of instruction, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353.  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Accounting A.S. Degree  
- Accounting Clerk Certificate of Achievement  
- Clerical A.S. Degree  
- Clerical Certificate of Achievement  
- Logistics and Supply Chain Management Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- Marketing A.S. Degree  
- Office Administration Certificate of Achievement  
- Office Administration A.S. Degree  
- Office Computer Applications Certificate of Achievement  
- Office Support Certificate of Achievement  
M/S/U (R. CRIP, E. MAKI) to MODIFY OFADM 259  
M/S/U (R. CRIP, L. MILLER) to MAINTAIN REQUISITES for OFADM 259  
M/S/U (R. CRIP, L. MILLER) to MAINTAIN DE for OFADM 259

OFADM 261  
Introduction to Databases  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Outcomes, methods of instruction, typical assignments, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and satisfactorily complete OFADM 256 and/or satisfactorily complete OFADM 259.  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Accounting Certificate of Achievement  
- Accounting A.S. Degree  
- Logistics and Supply Chain Management Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- Office Administration A.S. Degree  
- Office Administration Certificate of Achievement  
- Office Computer Applications Certificate of Achievement  
- Records Management/Data Entry Specialist Certificate of Achievement  
M/S/U (R. CRIP, E. MAKI) to MODIFY OFADM 261  
M/S/U (R. CRIP, L. MILLER) to MAINTAIN REQUISITES for OFADM 261  
M/S/U (R. CRIP, L. MILLER) to MAINTAIN DE for OFADM 261
OFADM 262  
Introduction to Business Presentation Software  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Outcomes, methods of instruction, typical assignments, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to demonstrate basic knowledge of computer use and have the ability to keyboard by touch.  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Clerical A.S. Degree  
- Clerical Certificate of Achievement  
- Logistics And Supply Chain Management Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- Office Administration A.S. Degree  
- Office Computer Applications Certificate of Achievement  
M/S/U (R. CRIPE, E. MAKI) to MODIFY OFADM 262  
M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 262  
M/S/U (R. CRIPE, L. MILLER) to MAINTAIN DE for OFADM 262

OFADM 301  
Beginning Keyboarding  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Objectives, content, methods of instruction  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Accounting Clerk Certificate of Achievement  
- Office Computer Applications Certificate of Achievement  
- Office Support Certificate of Achievement  
- Records Management/Data Entry Specialist Certificate of Achievement  
OFADM 301 pulled for discussion by E. Maki who observed that the Methods of Evaluation (MOE) listed actual grading percentages, which was unusual and asked if it was necessary to be listed in the MOE. K. Alavezos noted that in specifying the grading criteria in the MOE it offered grading consistency. It was determined by the will of the committee that the MOE was the best place for the final grade criteria.  
M/S/U (E. MAKI, P. MENDEZ) to MODIFY OFADM 301  
M/S/U (R. CRIPE, L. MILLER) to MAINTAIN DE for OFADM 301
OFADM 302  
Beginning Document Processing  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Outcomes, objectives, typical assignments, methods of instruction, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have ability to keyboard and type a minimum of 35 gross words per minute on a three-minute timing.  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Office Computer Applications Certificate of Achievement  
- Office Support Certificate of Achievement  
- Records Management/Data Entry Specialist Certificate of Achievement  

OFADM 302 pulled for discussion by M. Garcia who questioned why the difference between the requisite skills from OFADM 301 of 35 gross words per minute (wpm) and a Course Learning Outcome (CLO) of 31 wpm. K. Alavezos noted that 35 wpm would qualify as a “C” level when completing OFADM 301 whereas 31 wpm would be the minimum requirement for the CLO.  

M/S/U (L. MILLER, C. HUDELSON) to MODIFY OFADM 302  
M/S/U (R. CRYPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 302  
M/S/U (R. CRYPE, L. MILLER) to MAINTAIN DE for OFADM 302

OFADM 303  
Keyboarding for Speed and Accuracy  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Outcomes, objectives, content, methods of instruction  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or possess the ability to keyboard by touch at 20 gross words per minute.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Accounting Clerk Certificate of Achievement  
- Clerical Certificate of Achievement  
- Clerical A.S. Degree  
- Office Administration A.S. Degree  

M/S/U (R. CRYPE, E. MAKI) to MODIFY OFADM 303  
M/S/U (R. CRYPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 303
OFADM 304: Professional English for Business
- CCCC0 Proposal Type: Non-Substantial
- Effective: Summer 2017
- MODIFY: Outcomes, objectives, methods of instruction, textbooks
- Rationale: Course update for periodic review.
- Enrollment Restrictions: (None)
- Distance Education Status: Maintaining: Mixed modalities/hybrid, online
- Materials Fee Status: (None)
- Articulation Status: Not transferable; (CC OFTEC 130)
- C-ID Status: (None)
- General Education Status: (None)
- Program Impact:
  - Clerical A.S. Degree
  - Clerical Certificate of Achievement
  - Office Administration Certificate of Achievement
  - Office Administration A.S. Degree
  - Office Support Certificate of Achievement
  - Records Management/Data Entry Specialist Certificate of Achievement
  - Supervisory Management A.S. Degree
  - Supervisory Management Certificate of Achievement

M/S/U (R. CRIBE, E. MAKI) to MODIFY OFADM 304

M/S/U (R. CRIBE, L. MILLER) to MAINTAIN DE for OFADM 304

OFADM 305: Records Management
- CCCC0 Proposal Type: Non-Substantial
- Effective: Summer 2017
- MODIFY: Outcomes, objectives, content, typical assignments, methods of instruction, textbooks
- Rationale: Course update for periodic review.
- Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and have ENGL 50 eligibility.
- Distance Education Status: Maintaining: Mixed modalities/hybrid, online
- Materials Fee Status: (None)
- Articulation Status: Not transferable
- C-ID Status: (None)
- General Education Status: (None)
- Program Impact:
  - Bookkeeping A.S. Degree
  - Bookkeeping Certificate of Achievement
  - Clerical A.S. Degree
  - Clerical Certificate of Achievement
  - Office Administration A.S. Degree
  - Office Computer Applications Certificate of Achievement
  - Office Support Certificate of Achievement
  - Records Management/Data Entry Specialist Certificate of Achievement

M/S/U (R. CRIBE, E. MAKI) to MODIFY OFADM 305

M/S/U (R. CRIBE, L. MILLER) to MAINTAIN REQUISITES for OFADM 305

M/S/U (R. CRIBE, L. MILLER) to MAINTAIN DE for OFADM 305
OFADM 306  
Keyboarding for Accuracy  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Outcomes, objectives  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of OFADM 303.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Clerical Certificate of Achievement  
M/S/U (R. CRIPE, E. MAKI) to MODIFY OFADM 306  
M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 306

OFADM 307  
Keyboarding for Speed  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Outcomes, objectives  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of OFADM 303.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Clerical Certificate of Achievement  
M/S/U (R. CRIPE, E. MAKI) to MODIFY OFADM 307  
M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 307

OFADM 313  
Skills for the Workplace  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Title, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: Mixed modalities/hybrid, online  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Clerical Certificate of Achievement  
- Clerical A.S. Degree  
- Logistics And Supply Chain Management Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- Records Management/Data Entry Specialist Certificate of Achievement  
M/S/U (R. CRIPE, E. MAKI) to MODIFY OFADM 313  
M/S/U (R. CRIPE, L. MILLER) to MAINTAIN DE for OFADM 313
OFADM 314  Office Procedures & Technologies  3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 202 and satisfactorily complete OFADM 262 and satisfactorily complete OFADM 231 or have prior knowledge of word processing software.  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Not transferable; (CC OFTEC 131)  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Accounting Clerk Certificate of Achievement  
- Clerical Certificate of Achievement  
- Clerical A.S. Degree  
- Office Administration Certificate of Achievement  
- Office Administration A.S. Degree  
- Office Support Certificate of Achievement  
M/S/U (R. CRYPE, E. MAKI) to MODIFY OFADM 314  
M/S/U (R. CRYPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 314  
M/S/U (R. CRYPE, L. MILLER) to MAINTAIN DE for OFADM 314

OFADM 315  Today’s Office  2  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017  
MODIFY: Description, outcomes, objectives, typical assignments, methods of instruction, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of OFADM 202 and OFADM 314.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Clerical A.S. Degree  
- Clerical Certificate of Achievement  
- Office Administration A.S. Degree  
- Office Administration Certificate of Achievement  
M/S/U (R. CRYPE, E. MAKI) to MODIFY OFADM 315  
M/S/U (R. CRYPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 315
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>CCCC Proposal Type</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
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<td>OFADM 320</td>
<td>Telephone Techniques</td>
<td>1</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks</td>
<td>Course update for periodic review.</td>
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<td>Maintaining: Mixed modalities/hybrid</td>
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<td>Beginning Word Processing</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2017</td>
<td>Enrollment restrictions, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills, description (HT 11/14/16)</td>
<td>Course update for periodic review.</td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301.</td>
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<td>- Clerical A.S. Degree</td>
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<td>- Office Support Certificate of Achievement</td>
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OFADM 353
Introduction to Computers and Windows 1

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Objectives, content, typical assignments, methods of instruction
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have the ability to keyboard by touch.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)

Program Impact:
- Clerical Certificate of Achievement
- Office Computer Applications Certificate of Achievement

M/S/U (R. CRipe, E. MAKI) to MODIFY OFADM 353
M/S/U (R. CRipe, L. MILLER) to MAINTAIN REQUISITES for OFADM 353
M/S/U (R. CRipe, L. MILLER) to MAINTAIN DE for OFADM 353

OFADM 363
Understanding the Internet 1

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Objectives, methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)

Program Impact:
- Clerical Certificate of Achievement
- Clerical A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Office Support Certificate of Achievement

M/S/U (R. CRipe, E. MAKI) to MODIFY OFADM 363
M/S/U (R. CRipe, L. MILLER) to MAINTAIN DE for OFADM 363

OFADM 364
Grammar in the Office 1

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

MODIFY: Content, typical assignments, program applicable status
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRipe, E. MAKI) to MODIFY OFADM 364
M/S/U (R. CRipe, L. MILLER) to MAINTAIN DE for OFADM 364
OFADM 366

**Proofreading Techniques**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 304.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, E. MAKI) to MODIFY OFADM 366  
M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 366  
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for OFADM 366

OFADM 375

**10-Key on the Computer**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have the ability to keyboard by touch.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)

**Program Impact:**
- Accounting Clerk Certificate of Achievement  
- Clerical A.S. Degree  
- Clerical Certificate of Achievement  
- Office Administration A.S. Degree  
- Office Administration Certificate of Achievement  
- Records Management/Data Entry Specialist Certificate of Achievement

M/S/U (R. CRIPE, E. MAKI) to MODIFY OFADM 375  
M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for OFADM 375  
M/S/U (R. CRIPE, L. MILLER) to MAINTAIN DE for OFADM 375
NEW COURSES:

OFADM 260

Intermediate Spreadsheet Software

CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: A majority of the 28 businesses Nancy Backlund visited on her spring 2016 sabbatical expressed the importance of office staff having an intermediate level of understanding in spreadsheet software.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and satisfactorily complete OFADM 259.

Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement

M/S/U (R. CRYPE, E. MAKI) to ADOPT OFADM 260

L. Miller commented that the comparable courses listed didn’t appropriately reflect the nature of the course. With the consent of the OFADM faculty, the comparable courses section was updated with L. Miller’s recommendations of; Cal Poly Pomona: CIS 104 – Introduction to Spreadsheets for Personal Computers and CSU Fresno: IS 1B – Office Applications – Spreadsheet 1.

M/S/U (R. CRYPE, L. MILLER) to ADOPT REQUISITES for OFADM 260

M/S/U (R. CRYPE, L. MILLER) to ADOPT DE for OFADM 260

OFADM 316

Introduction to Microsoft Outlook

CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: The software is commonly used in the business field and it is proposed as a part of the Office Administration degree and certificate programs.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to be familiar with the use of computer technology.

Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Office Support Certificate of Achievement

M/S/U (R. CRYPE, E. MAKI) to ADOPT OFADM 316

L. Miller noted that the course description deviates from the standard and recommended the following edit; Using Use of Microsoft Outlook functions to manage e-mail, contacts, calendar, and tasks. Both personal and business use of the software will be covered. With the consent of the OFADM faculty, the modification to the OFADM 316 description was made.

M/S/U (R. CRYPE, L. MILLER) to ADOPT REQUISITES for OFADM 316

M/S/U (R. CRYPE, L. MILLER) to ADOPT DE for OFADM 316
DE (Distance Education) Only Proposals
(\textit{None})

\textbf{VI. PROGRAM NOTIFICATION AGENDA}

\textbf{Program Activity}
(\textit{None})

\textbf{CCCCO Program Approvals: New/Substantial Change}
B.S. Respiratory Care (34010)

\textbf{Regional Consortium CTE Program Approvals: New/Substantial Change}
(\textit{None})

\textbf{ACCJC Program Approvals: New/Substantial Change}
(\textit{None})

\textbf{ACCJC DE Substantive Change Proposal Needed}
(\textit{None})

Program learning outcomes for the following programs were modified in CurricUNET
(\textit{None})

\textbf{VII. PROGRAM CONSENT AGENDA}
(\textit{None})

\textbf{VIII. PROGRAM DISCUSSION AGENDA}

\textbf{Application for Approval - New Credit Programs - Requires CCCC0 and ACCJC Approval}
(Formerly the CCC-501)
(\textit{None})

\textbf{Substantial Changes to an Approved Credit Program – Requires CCCC0 and ACCJC Approval}
(Formerly the CCC-510)
(\textit{None})
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

**MODIFICATIONS:**

**MODIFY:**

**CLERICAL PROGRAM**

A.S. Degree: Clerical

PLOs, program requirements, total units

Effective: Upon CCCCO Approval

Rationale: To update the Clerical program award reflect industry needs.

*M/S/U (R. CRIBE, C. HUDELSON) to MODIFY A.S. DEGREE: CLERICAL*

**MODIFY:**

**CLERICAL PROGRAM**

Certificate of Achievement: Clerical

PLOs, program requirements, total units

Effective: Upon CCCCO Approval

Rationale: To update certificate for current industry needs and to create a more stackable certificate.

*M/S/U (R. CRIBE, C. HUDELSON) to MODIFY CERTIFICATE OF ACHIEVEMENT: CLERICAL*

**MODIFY:**

**OFFICE ADMINISTRATION PROGRAM**

A.S. Degree: Office Administration

PLOs, program requirements, total units

Effective: Upon CCCCO Approval

Rationale: To update the Office Administration program to make it more relevant to industry needs.

*M/S/U (R. CRIBE, C. HUDELSON) to MODIFY A.S. DEGREE: OFFICE ADMINISTRATION*

**MODIFY:**

**OFFICE ADMINISTRATION PROGRAM**

Certificate of Achievement: Office Administration

PLOs, program requirements, total units

Effective: Upon CCCCO Approval

Rationale: Updating certificate to current industry needs and to make it stackable with our degree.

*M/S/U (R. CRIBE, C. HUDELSON) to MODIFY CERTIFICATE OF ACHIEVEMENT: OFFICE ADMINISTRATION*

**MODIFY:**

**OFFICE COMPUTER APPLICATIONS PROGRAM**

Certificate of Achievement: Office Computer Applications

PLOs, program requirements, total units

Effective: Upon CCCCO Approval

Rationale: Update to allow for course completion flexibility and industry needs.

*M/S/U (R. CRIBE, C. HUDELSON) to MODIFY CERTIFICATE OF ACHIEVEMENT: OFFICE COMPUTER APPLICATIONS*

**MODIFY:**

**OFFICE ADMINISTRATION PROGRAM**

Certificate of Achievement: Office Support

PLOs, program requirements, total units

Effective: Upon CCCCO Approval

Rationale: Update to allow for course completion flexibility and industry needs.

*M/S/U (R. CRIBE, C. HUDELSON) to MODIFY CERTIFICATE OF ACHIEVEMENT: OFFICE SUPPORT*

**MODIFY:**

**RECORDS MANAGEMENT PROGRAM**

Certificate of Achievement: Records Management/Data Entry Specialist

Program requirements, total units

Effective: Upon CCCCO Approval

Rationale: Update to allow for course completion flexibility and industry needs.

*M/S/U (R. CRIBE, C. HUDELSON) to MODIFY CERTIFICATE OF ACHIEVEMENT: RECORDS MANAGEMENT/DATA ENTRY SPECIALIST*
INACTIVATIONS:

INACTIVATE: WORD PROCESSING PROGRAM
Certificate of Achievement: Word Processing 31.5

INACTIVATE:
Effective: Upon CCCCO Approval
Rationale: This certificate is out of date.
M/S/U (R. CRPE, C. HUDelson) to INACTIVATE CERTIFICATE OF ACHIEVEMENT: WORD PROCESSING

Program Changes that do not require Chancellor’s Office Notification/Application for Approval
(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval
(None)

IX. STANDING REPORTS

1. Articulation: C-ID, C-ID Newsletter  L. Miller
   No Report
2. Adult Education  P. Mendez
   No Report
3. Academic Senate Report  S. Amador
   No Report

X. UNFINISHED BUSINESS

Action Items

   B. Adams noted that the subcommittee for the Curriculum Review Process met Tuesday, October 18, 2016 after B. Thames recommended that they explore other criteria besides the recommendation to follow Merced, Delta, and Columbia. She received the following criteria from B. Thames for the subcommittee to consider:
   - Minimum comparison of three best practice models with demonstrated success matrix
   - Success rates and outcomes for Columbia, Delta, and Merced
   - Comparison of success matrix to colleges that match MJC’s size, demographics, and department characteristics statewide
   - Projections on increase/decrease in number of students progressing through sequence with time frames
   B. Adams mentioned how the subcommittee started looking at the standards and tried to find resources for the criteria. She noted that the subcommittee spent a majority of their meeting looking at the Basic Skills Initiative (BSI) completion document’s best practices and the CCCCO Management Information Systems Data Mart. With the overwhelming amount of information available, the subcommittee wondered if specific information was already available and what were they really trying to capture in terms of comparison. B. Adams revealed that the will of the subcommittee was that she follows up with B. Thames for more clarification on the criteria and if the information was already available.
   T. Akers-Porter referred to the MJC’s Research and Planning webpage which she noted had many reports available, L. Miller recommended the Data Dashboard located on the webpage as an interactive information tool.
B. Adams stated that the subcommittee would continue to meet to finalize the review process.

2. **MJC Certificate & Degree Publications**

   B. Adams/H. Townsend

   B. Adams asked if there were any recommendations regarding MJC Certificate & Degree Publications. L. Miller recommended forming a workgroup that would consist of herself, J. Hughes, someone from counseling, and the Instruction office that could write up a policy to bring before the Curriculum Committee. The Curriculum Committee agreed with the recommendation. Further discussion postponed to the November 8, 2016 meeting.

**Informational Items**

1. **ASCCC Regional Meeting North (October 21, 2016)**

   B. Adams

   B. Adams mentioned the ASCCC Regional Meeting North that L. Miller, H. Townsend, and she attended. She noted that the meetings were informative and that after the general session they all attended separate breakouts.

   B. Adams reported that the breakouts that she attended dealt with Career Technical Education (CTE) and Noncredit Curriculum, which she found it interesting that the breakout meeting on noncredit courses mirrored what she was seeing as she reviewed the noncredit math courses (900 level) that were in the process of being reviewed for the next Curriculum meeting and how they helped students get ready to transition to credit courses.

   L. Miller reported on Zero Textbook Cost degree pilot, a grant-funded “second” opportunity that closes early Spring 2017 and Dual Enrollment (agreement between CCC and K12 districts that allows high school students to complete YCCD curricula within their own K-12 district high school facilities) Interesting insights on strengths, cautions, concerns, and recommended approaches. Collaborative effort between bargaining units, senates, and administration is strongly recommended to ensure a complete, leak-proof and intelligent implementation.

   H. Townsend reported that she attended the Topics for New(er) Curriculum Chairs, Specialists, and Administrators and the Q&A – Chancellor’s Office and noted it was a great opportunity for her to connect with individuals she deals with on a daily basis. H. Townsend mentioned that at the general session it was indicated that the Academic Senate intends to create a resolution on C-ID status relating to ADT submissions.

   B. Adams mentioned that the ASCCC Regional Meeting North presentation material can be accessed on the Academic Senate for California Community Colleges website.

2. **CurricUNET Program Training (Flex #5201) (November 15, 2016)**

   B. Adams

   B. Adams mentioned that another CurricUNET Program Training will be held on Tuesday, November 15, 2016 in the computer lab at the Center for Advanced Technologies (CAT) Building, room 113, from 3:00-4:30 p.m. She encouraged all new faculty, faculty in the review matrix next semester, or those who would benefit from the training to attend and noted that Flex #5201 has been assigned to the training.

**XI. NEW BUSINESS**

**Action Items**

(None)

**Informational Items**

1. **Accelerated English 50**

   A. Peek

   A. Peek advocated for an accelerated five unit course for students that don’t assess into ENGL 101. A. Peek highlighted from her handout the Design Principles of Accelerated Learning which included:

   - Strength-based rather than deficit-based
   - Shift focus from front-loading subskills content toward college-level reading & writing
   - Focus on affective domain
   - Stress progress toward acquisition of skills rather than the grade
• Use Reading Apprenticeship

A. Peek noted that the course would be designated ENGL 100 and would be presented to the Curriculum Committee in spring of 2017 with an expedited request. A. Peek followed her presentation with a question and answer period.

XII. PUBLIC COMMENT

Because of a MJC student’s praise of S. Cassidy’s presentation at a Ready, Set, Cite workshop, B. Adams commended her on a student’s recognition of the wonderful job she did.

M/S/U (E. MAKI, R. CRIPPE) to adjourn at 4:25 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated, with a request from M. Garcia to accommodate L. Maki (Dean of Science, Mathematics, and Engineering) and MATH faculty.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of October 25, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals
(None)

Course Activity Report
(None)

C-ID Approvals
(None)

IV. COURSE CONSENT AGENDA
(None)
V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

<table>
<thead>
<tr>
<th>UNIT</th>
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<tbody>
<tr>
<td>FTECH 301XABC</td>
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</table>

- Incident Command Systems
- CCCC Proposal Type: Inactivation
- Effective: Summer 2017
- Rationale: Course has never been offered and needs to be removed from the 2017-2018 catalog.
- **INACTIVATE**
- **Rationale:** Course is not being offered and needs to be inactivated.
- **Program Impact:** Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, E. MAKI) to INACTIVATE FTECH 301XABC

M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE INACTIVATION of FTECH 301XABC

MODIFICATIONS:

<table>
<thead>
<tr>
<th>UNIT</th>
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<tbody>
<tr>
<td>CSCI 211</td>
</tr>
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- Unix/Linux Administration
- CCCC Proposal Type: Non-Substantial
- Effective: Summer 2018
- MODIFY: DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
- **Rationale:** Course is being updated for periodic review.
- **Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of CSCI 210.
- **Distance Education Status:** Maintaining: Mixed modalities/hybrid; Removing: Online
- **Materials Fee Status:** (None)
- **Articulation Status:** Transfers to CSU and UC
- **C-ID Status:** (None)
- **General Education Status:** (None)
- **Program Impact:** - Computer Science A.S. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY CSCI 211

M/S/U (J. HAYNES, M. GARCIA) to MAINTAIN REQUISITES for CSCI 211

M/S/U (P. MENDEZ, S. BERGER) to MODIFY DE for CSCI 211
HUMSR 120 Professional Development in the Helping Professions 3

CCCCO Proposal Type: Non-Substantial
Effective: Spring 2017 Expedited

Rationale for Expedited Approval: The ability to offer Distance Education modality will allow greater student access and enable students to continue progressing in the program.

MODIFY: DE modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for compliance and to add Distance Education modalities.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: Requesting: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfer to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- Human Services Certificate of Achievement
- Human Services A.A. Degree
- Human Services/ Chemical Dependency Counseling A.A. Degree

M/S/U (E. LUCAS, E. MAKI) to MODIFY HUMSR 120
M/S/U (J. HAYNES, M. GARCIA) to MAINTAIN REQUISITES for HUMSR 120
M/S/U (P. MENDEZ, S. BERGER) to ADOPT DE for HUMSR 120
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE MODIFICATIONS of HUMSR 120
MATH 10  
Introduction to Math  
CCCO Proposal Type: Substantial  
Effective: Upon CCCCO Approval Expedited (Requesting Summer 2017)  
Rationale for Expedited Approval: Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.  
MODIFY: CB21 code (prior to college level), enrollment restrictions, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to Qualification by MJC Assessment Process.  
Distance Education Status: Removing: Teleclass; Requesting: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Not transferable; (CC MATH 601)  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson who requested a structural overview of the direction of the math and basic skill courses.  
T. Akers-Porter reviewed for the committee members the Math Course Sequence – STEM (Science, Technology, Engineering, and Math) and Non-STEM courses.  
T. Akers-Porter’s information included the following:  
• MJC serves two very different populations (students who are proficient at math and students who struggle with math). The STEM and Non-STEM pathways will offer a solution to the different levels of aptitude.  
• Traditional (14 unit) Pathway – MATH 10 (4), MATH 20 (5), and MATH 30 (5) (Due to funding issues it is proposed that MATH 70 be changed to MATH 30 with no content change)  
  o Courses will be taught at a slower pace with more repetition to allow students to absorb the material resulting in added success.  
• Accelerated (10 unit) Pathway – MATH 9 (2), MATH 19 (4), and MATH 29 (4)  
  o Course material will be taught at a much faster pace than the traditional pathway  
  o MATH 9 and MATH 19 are designed to be completed in one semester  
• Noncredit Skill-Building Modules – MATH 911 through MATH 924  
  o Open Entry – Open Exit  
  o Emporium style remediation  
  o Lab setting with computerized programs and math professors  
  o The potential of helping 45% of students successfully placing into a higher course  
Extensive discussion ensued regarding the math sequence, pilot program, and implementation issues.  
B. Thames mentioned her concern that due diligence is achieved on the impact to the Student Success Scorecard data and what the impact may look like moving forward.  
M/S/U (E. LUCAS, E. MAKI) to MODIFY MATH 10  
M/S/U (J. HAYNES, M. GARCIA) to REMOVE REQUISITES for MATH 10  
M/S/U (P. MENDEZ, S. BERGER) to MODIFY DE for MATH 10  
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE MODIFICATIONS of MATH 10
MATH 20

Pre-Algebra

CCC CO Proposal Type: Non-Substantial
Effective: Summer 2017 Expedited

Rationale for Expedited Approval: Course made the Curriculum Committee deadline for summer
2017 effective date request.

MODIFY: Enrollment restrictions, DE modalities, objectives, content, typical assignments, methods of
instruction, methods of evaluation, textbooks, requisite skills, CB24 (program status)

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised
to have eligibility for READ 82 or higher; Removing: (P) Satisfactory completion of MATH 10 or
qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 9 or
MATH 10 or qualification by the MJC assessment process.

Distance Education Status: Removing: Teleclass; Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable; (CC MATH 602)

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired
academic programs in CurricUNET to include this course as an option and to officially change the status
to Program-Applicable).

MATH 20 pulled for discussion by M. Garcia who referred to Draft 2 of the Math Course Sequence –
where the Course Identification Numbering System (C-ID) descriptor for Pre-Algebra was showing 3
units and noted that 7 out of 10 schools in the area that he looked at had MATH 20 (Pre-Algebra) at 4
units or less. M. Garcia concluded that MJC was one out of three schools with 5 units.

T. Akers-Porter questioned if the C-ID sequence was considered, noting that units within a C-ID
sequence may vary, such as Merced College. For example, their sequence has 6 units below Pre-
Algebra, for a 10-unit sequence versus a 9-unit sequence for MJC. T. Akers-Porter added that the C-ID
descriptors for basic skills have not yet been finalized.

Y. Petersen explained the unit history of MATH 20 from 3 units to 5 units noting the increase of student
success in algebra with the development of Pre-Algebra.

C. Hudelson expressed her concern with the MJC math course sequence norming with comparative
schools in California.

M/S/U (C. HUDELSON, M. GARCIA) to amend the approval of the MATH courses, that with the
MATH courses that have a C-ID descriptor that aligns with it, once those C-ID descriptors are
finalized, the Math faculty have one year after that date of finalization to bring back those
courses for re-review, if the unit values differ.

M/S/U (E. MAKI, E. LUCAS) to MODIFY MATH 20

M/S/U (J. HAYNES, M. GARCIA) to MODIFY REQUISITES for MATH 20

M/S/U (P. MENDEZ, S. BERGER) to MODIFY DE for MATH 20

M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE MODIFICATIONS of MATH 20
MATH 70

Elementary Algebra for STEM Majors

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017 ExpEDITEd!

Rationale for ExpEDITed Approval: Course made the Curriculum Committee deadline for summer 2017 effective date request.

MODIFY: Title, enrollment restrictions, DE modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 20 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 19 or MATH 20 or qualification by the MJC assessment process.

Distance Education Status: Removing: Teleclass, teleweb; Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable; (CC MATH 101)

C-ID Status: (None)

General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)

M/S/U (E. LUCAS, E. MAKI) to MODIFY MATH 70

M/S/U (J. HAYNES, M. GARCIA) to MODIFY REQUISITES for MATH 70

M/S/U (P. MENDEZ, S. BERGER) to MODIFY DE for MATH 70

M/S/U (S. BERGER, T. AKERS-PORTEr) to EXPEDITe MODIFICAtIONS of MATH 70
MATH 89 Intermediate Algebra for Non-STEM Majors

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017 [ Expedited ]

Rationale for Expedited Approval: Course made the Curriculum Committee deadline for summer 2017 effective date request.

MODIFY: Title, enrollment restrictions, description, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills

Rationale: To better align with the Non-STEM pathway.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 70 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 29 or MATH 70 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Not transferable; (CC Math Competency Req. Satisfied)

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: D2)

Program Impact:
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)

M/S/U (E. LUCAS, E. MAKI) to MODIFY MATH 89

M/S/U (J. HAYNES, M. GARCIA) to MODIFY REQUISITES for MATH 89

M. Garcia questioned the prerequisite of MATH 70 for MATH 89. B. Adams indicated that with the approval of MATH 30, the inactivation of MATH 70 and update to MATH 89 would appear on the November 22, 2016 Curriculum Committee agenda.

M/S/U (P. MENDEZ, S. BERGER) to MAINTAIN DE for MATH 89

M/S/U (L. MILLER, K. BUTLER) to MAINTAIN PLACEMENT of MATH 89 on GE PATTERN(S)

M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE MODIFICATIONS of MATH 89
MATH 90

Intermediate Algebra for STEM Majors

CCCO Proposal Type: Non-Substantial

Effective: Summer 2017 Expedited!

Rationale for Expedited Approval: Course made the Curriculum Committee deadline for summer 2017 effective date request.

MODIFY: Title, enrollment restrictions, DE modalities, description, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 70 or MATH 71 and MATH 72 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 70 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid; Removing: Teleclass; Requesting: Online

Materials Fee Status: (None)

Articulation Status: Not transferable; (CC MATH 104)

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: D2)

Program Impact:
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)

M/S/U (E. LUCAS, E. MAKI) to MODIFY MATH 90

M/S/U (J. HAYNES, M. GARCIA) to MODIFY REQUISITES for MATH 90

M. Garcia questioned the prerequisite of MATH 70 for MATH 90. B. Adams indicated that with the approval of MATH 30, the inactivation of MATH 70 and update to MATH 90 would appear on the November 22, 2016 Curriculum Committee agenda.

M/S/U (P. MENDEZ, S. BERGER) to MODIFY DE for MATH 90

M/S/U (L. MILLER, K. BUTLER) to MAINTAIN PLACEMENT of MATH 90 on GE PATTERN(S),

M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE MODIFICATIONS of MATH 90
MATH 134  Elementary Statistics

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017

Rationale for Expedited Approval: Course made the Curriculum Committee deadline for summer 2017 effective date request.

Rationale: Update Methods of Instruction, textbook, and Distance Ed Addendum is being added.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 90 or MATH 89 or qualification by the MJC assessment process; Maintaining: (A) Before enrolling in this course, students are strongly advised to also enroll in MATH 135 Problem Solving Skills and Technology for MATH 134.

Distance Education Status: Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC MATH 2)

C-ID Status: Approved for: (C-ID MATH 110)

General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)

Program Impact:
- Administration of Justice AS-T Degree
- Agricultural Sciences A.S. Degree
- Agriculture Animal Sciences AS-T Degree (Pending)
- Agriculture Business AS-T Degree (Pending)
- Agriculture Plant Science AS-T Degree (Pending)
- Anthropology AA-T Degree
- Biological Sciences A.S. Degree
- Business Administration AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- Kinesiology AA-T Associate of Arts for Transfer
- MJC-GE Pattern
- Mathematics AS-T Degree
- Psychology for Transfer AA-T Degree
- Sociology AA-T Degree

MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)

M/S/U (E. LUCAS, E. MAKI) to MODIFY MATH 134

M/S/U (J. HAYNES, M. GARCIA) to MAINTAIN REQUISITES for MATH 134

M/S/U (P. MENDEZ, S. BERGER) to ADOPT DE for MATH 134

M/S/U (L. MILLER, K. BUTLER) to MAINTAIN PLACEMENT of MATH 134 on GE PATTERN(S)

M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE MODIFICATIONS of MATH 134
MATH 135

Problem Solving Skills and Technology for MATH 134

CCCO Proposal Type: Non-Substantial
Effective: Summer 2017 Expedited
Rationale for Expedited Approval: Course made the Curriculum Committee deadline for summer 2017 effective date request.
MODIFY: Enrollment restrictions, DE modalities, methods of instruction, methods of evaluation, requisite skills
Rationale: We are updating this course to be aligned with the other problem solving courses in the department. We are also adding Distance Ed Addendum.
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in MATH 134; Requesting: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)

M/S/U (E. LUCAS, E. MAKI) to MODIFY MATH 135

M/S/U (J. HAYNES, M. GARCIA) to MODIFY REQUISITES for MATH 135

MATH 135 pulled for discussion by M. Garcia who mentioned that under “Describe this hybrid option” on the Technology Mediated Instruction (TMI) form, 100% was indicated for online. T. Akers-Porter noted the error and confirmed that the online modality should read 50% face-to-face and 50% online.
B. Adams corrected the error in CurricUNET.

M/S/U (M. GARCIA, E. LUCAS) to ADOPT DE for MATH 135

M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE MODIFICATIONS of MATH 135

MUSA 163

Applied Music (Violin and Viola)

CCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Content, methods of instruction
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who pass an audition.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID MUS 160)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Music A.A. Degree
- Music AA-T Associate of Arts for Transfer

M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSA 163

With the approval of faculty author A. Martin and the Curriculum Committee, T. Guy’s request to re-write Methods of Instruction (MOI) Item #2 to read “Analysis and discussion of student demonstrations” was approved.

M/S/U (J. HAYNES, M. GARCIA) to MAINTAIN REQUISITES for MUSA 163

M/S/U (E. MAKI, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 163 on MJC ACTIVITIES
MUSA 164

Applied Music (Cello and Bass) 1

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Content, methods of instruction, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who pass an audition.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID MUS 160)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Music A.A. Degree
- Music AA-T Associate of Arts for Transfer

M/S/U (E. LUCAS, E. MAKI) to MODIFY MUSA 164

With the approval of faculty author A. Martin and the Curriculum Committee, T. Guy's request to modify Methods of Instruction (MOI) Item #2 to read "Analysis and discussion of student demonstrations" was approved.

M/S/U (J. HAYNES, M. GARCIA) to MAINTAIN REQUISITES for MUSA 164

M/S/U (E. MAKI, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 164 on MJC ACTIVITIES

OFADM 201

Intermediate Keyboarding 1 1

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing.
Distance Education Status: Maintaining: Mixed Modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, E. MAKI) to MODIFY OFADM 201

M/S/U (J. HAYNES, M. GARCIA) to MAINTAIN REQUISITES for OFADM 201

M/S/U (P. MENDEZ, S. BERGER) to MAINTAIN DE for OFADM 201
RSCR 232
Clinical 2
3.5
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017 Expedited
Rationale for Expedited Approval: Course made the Curriculum Committee deadline for summer 2017 effective date request.
MODIFY: Field trips, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Updated course expectations for success of students in a clinical setting.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 230; Maintaining: (C) Concurrent enrollment in RSCR 222 and RSCR 224.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care A.S. Degree
M/S/U (E. LUCAS, E. MAKI) to MODIFY RSCR 232
M/S/U (J. HAYNES, M. GARCIA) to MAINTAIN REQUISITES for RSCR 232
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE MODIFICATIONS of RSCR 232

ZOOL 101
General Zoology
4
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017 Expedited
Rationale for Expedited Approval: Course made the Curriculum Committee deadline for summer 2017 effective date request.
MODIFY: Outcomes, content, methods of instruction, textbooks, requisite skills
Rationale: For periodic review of the outline and update of course texts.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of BIO 101.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC ZOOL 101+BIO 101+BOT 101=CC BIOL 2+BIOL 4+BIOL 6)
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)
Program Impact:
- Biological Sciences A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
ZOOL 101 pulled for discussion by C. Hudelson who noted that the Comparable Courses for ZOOL 101 didn’t exist as well as questioned the breakdown of lecture and lab hours to comparable courses?
Questions were raised about possible alignment of the course with D-ID BIOL 150. Discussion ensued.
B. Adams suggested withdrawing ZOOL 101 and bringing it back at the November 22, 2016 Curriculum Committee meeting so faculty author, T. Curtis, could be present to address concerns. She also mentioned revisiting the Comparable Courses field in CurricUNET as a future “Action Item”.
M/S/WITHDRAWN (E. LUCAS, S. BERGER) motion withdrawn by Division Representative E. Lucas
NEW COURSES:

MATH 9  
**Accelerated Intro to Math**

**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval (Requesting Summer 2017)  
**Rationale for Expedited Approval:** Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.

ADOPT  
**Rationale:** To meet the overwhelming demand of incoming students placing into MATH 10 with less repetition of material.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)  
M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 9  
M/S/U (P. MENDEZ, S. BERGER) to ADOPT DE for MATH 9  
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 9

MATH 19  
**Accelerated Pre-Algebra**

**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval (Requesting Summer 2017)  
**Rationale for Expedited Approval:** Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.

ADOPT  
**Rationale:** To meet the needs of incoming students that are placed into MATH 10 or MATH 20 through an accelerated model offered with MATH 9 to create a one semester course sequence of six units.  
**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of MATH 9 or MATH 10 or qualification by the MJC assessment process.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)  
M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 19  
M/S/U (J. HAYNES, M. GARCIA) to ADOPT REQUISITES for MATH 19  
M/S/U (P. MENDEZ, S. BERGER) to ADOPT DE for MATH 19  
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 19
MATH 29
Elementary Algebra for Non-STEM Majors
4
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval Expedited (Requesting Summer 2017)
Rationale for Expedited Approval: Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.
ADOPT
Rationale: This class is being proposed because it is in the best interest of our students to provide them more options to better fit their individual educational needs.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 19 or MATH 20 or qualification by the MJC assessment process.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)
M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 29
M/S/U (J. HAYNES, M. GARCIA) to ADOPT REQUISITES for MATH 29
M/S/U (P. MENDEZ, S. BERGER) to ADOPT DE for MATH 29
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 29

MATH 30
Elementary Algebra for STEM Majors
5
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval Expedited (Requesting Summer 2017)
Rationale for Expedited Approval: Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.
ADOPT
Rationale: The course number MATH 30 would replace MATH 70 so that the course can be coded correctly as basic skills with the Chancellor's office providing funding opportunities that are only available to basic skills coded courses.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 19 or MATH 20 or qualification by the MJC assessment process.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)
M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 30
M/S/U (J. HAYNES, M. GARCIA) to ADOPT REQUISITES for MATH 30
M/S/U (P. MENDEZ, S. BERGER) to ADOPT DE for MATH 30
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 30
MATH 911
Whole Numbers
0

CCCCO Proposal Type: New Noncredit Course
Effective: Upon CCCCO approval Expedited (Requesting Summer 2017)
Rationale for Expedited Approval: Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.
ADOPT
Rationale: To meet the needs of MJC students who need to master missing skills in order to succeed in future math courses.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)
M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 911
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 911

MATH 912
Fractions
0

CCCCO Proposal Type: New Noncredit Course
Effective: Upon CCCCO approval Expedited (Requesting Summer 2017)
Rationale for Expedited Approval: Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.
ADOPT
Rationale: To meet the needs of MJC students who need to master missing skills in order to succeed in future math courses.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 911.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)
M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 912
M/S/U (J. HAYNES, M. GARCIA) to ADOPT REQUISITES for MATH 912
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 912
MATH 913  Decimals and Percents  0  
CCCCO Proposal Type: New Noncredit Course  
Effective: Upon CCCCO approval Expedited (Requesting Summer 2017)  
Rationale for Expedited Approval: Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.  
ADOPT  
Rationale: To meet the needs of MJC students who need to master missing skills in order to succeed in future math courses.  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 912.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)  
M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 913  
M/S/U (J. HAYNES, M. GARCIA) to ADOPT REQUISITES for MATH 913  
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 913

MATH 921  Integers  0  
CCCCO Proposal Type: New Noncredit Course  
Effective: Upon CCCCO approval Expedited (Requesting Summer 2017)  
Rationale for Expedited Approval: Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.  
ADOPT  
Rationale: To meet the needs of MJC students who need to master missing skills in order to succeed in future math courses.  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 913.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson (see discussion notes on MATH 10)  
M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 921  
M/S/U (J. HAYNES, M. GARCIA) to ADOPT REQUISITES for MATH 921  
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 921
**MATH 922**

**Fractions, Decimals, and Integers**  
CCCOC Proposal Type: New Noncredit Course  
Effective: Upon CCCCO approval Expedited! (Requesting Summer 2017)  
**Rationale for Expedited Approval:** Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.  
ADOPT  
Rationale: To meet the needs of MJC students who need to master missing skills in order to succeed in future math courses.  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 921.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson** (see discussion notes on MATH 10)  
M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 922  
M/S/U (J. HAYNES, M. GARCIA) to ADOPT REQUISITES for MATH 922  
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 922

**MATH 923**

**Percents, Ratios, and Proportions**  
CCCOC Proposal Type: New Noncredit Course  
Effective: Upon CCCCO approval Expedited! (Requesting Summer 2017)  
**Rationale for Expedited Approval:** Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.  
ADOPT  
Rationale: To meet the needs of MJC students who need to master missing skills in order to succeed in future math courses.  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 922.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson** (see discussion notes on MATH 10)  
M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 923  
M/S/U (J. HAYNES, M. GARCIA) to ADOPT REQUISITES for MATH 923  
M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 923
MATH 924  
**Graphing and Measurement**  
CCCCCO Proposal Type: New Noncredit Course  
**Effective:** Upon CCCCO approval [Expedited] (Requesting Summer 2017)  
**Rationale for Expedited Approval:** Although effective upon CCCCO approval, this course made the Curriculum Committee deadline for summer 2017 effective date request.  
**ADOPT**  
**Rationale:** To meet the needs of MJC students who need to master missing skills in order to succeed in future math courses.  
**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of MATH 923.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**MATH 9, MATH 10, MATH 19, MATH 29, MATH 30, MATH 70, MATH 89, MATH 90, MATH 134, MATH 135, MATH 911, MATH 912, MATH 913, MATH 921, MATH 922, MATH 923, and MATH 924 pulled as a block for discussion by C. Hudelson** *(see discussion notes on MATH 10)*  
**M/S/U (E. LUCAS, E. MAKI) to ADOPT MATH 924**  
**M/S/U (J. HAYNES, M. GARCIA) to ADOPT REQUISITES for MATH 924**  
**M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE ADOPTION of MATH 924**

### DE (Distance Education) Only Proposals

**MATH 130  
Finite Mathematics**  
**Effective:** Spring 2017 [Expedited]  
**Rationale for Expedited Approval:** The Curriculum Committee procedure is to approve DE Only proposals with an immediate effective date (procedure approved March 3, 2015).  
**MODIFY:** DE modalities only  
**Rationale:** To obtain distance education approval.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Program Impact:**  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
**M/S/U (P. MENDEZ, S. BERGER) to ADOPT DE for MATH 130**  
**M/S/U (S. BERGER, T. AKERS-PORTER) to EXPEDITE DE MODALITIES for MATH 130**

## VI. PROGRAM NOTIFICATION AGENDA

### Program Activity

(None)

### CCCCO Program Approvals: New/Substantial Change

(None)

### Regional Consortium CTE Program Approvals: New/Substantial Change

(None)
ACCJC Program Approvals: New/Substantial Change

A.A.-T Degree: Spanish (Approved 10/19/16)
A.S.-T Degree: Chemistry (Approved 10/19/16)
Certificate: Electrician (Approved 10/19/16)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

MODIFY: MATHEMATICS PROGRAM
A.S.-T Degree: Mathematics

20-21 (Previously 24)

Modification: Program requirements, total units

Effective: Upon CCCCO Approval [ Expedited] (Requesting Summer 2017)

Rationale for Expedited Approval: Although effective upon CCCCO approval, this program made the Curriculum Committee deadline for summer 2017 effective date request.

Rationale: The A.S.-T is being revised to reflect the recent changes to Math units and an update to the most recent template posted by the CCCCO. The AS-T is also including an option of two more courses into the program.

M/S/U (S. Berger, R. Cripe) to Modify A.S.-T Degree: Mathematics

M/S/U (E. Maki, T. Akers-Porter) to Expedite A.S.-T Degree: Mathematics

INACTIVATIONS:

(None)
Program Changes that do not require Chancellor's Office Notification/Application for Approval

**MODIFY: THEATRE PROGRAM**
Skills Recognition Award: Theatre Performance 15
**MODIFY: PLOs, elective courses**
**Effective:** Upon CCCCO Approval

**Rationale:** The award is being modified to reflect the change to several THETR courses that recently came through and were changed to reflect the new DANCE discipline.

**M/S/U (S. BERGER, R. CRIPÉ) to MODIFY SKILLS RECOGNITION AWARD: THEATRE PERFORMANCE**

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Articulation: C-ID, C-ID Newsletter L. Miller
   L. Miller reported that C-ID descriptor efforts have been finalized for MATH 110, more information can be found at this link ([MATH 110](#)).

2. Adult Education P. Mendez
   No report

3. Academic Senate Report S. Amador
   No report

X. UNFINISHED BUSINESS

Action Items

   No report

2. MJC Certificate & Degree Publications B. Adams/H. Townsend
   No report

Informational Items

1. CurricUNET Program Training (Flex #5201) (November 15, 2016) B. Adams
   B. Adams mentioned that another CurricUNET Program Training will be held on Tuesday, November 15, 2016 in the computer lab at the Center for Advanced Technologies (CAT) Building, room 113, from 3:00-4:30 p.m. She encouraged all new faculty, faculty in the review matrix next semester (SOCSC, GERON, PEM, CLDDV, FSCI, FTECH, and MACH), or those who would benefit from the training to attend and noted that Flex #5201 has been assigned to the training.
XI. NEW BUSINESS

Action Items

(None)

Informational Items

1. Credit Course Certification  
   B. Adams  
   B. Adams referred to the above memo from the California Community College Chancellor’s Office regarding the policy change to implement an expedited process for all credit course proposals, requiring one certification form signed by Chief Instructional Officers (CIOs) to be submitted annually to the Chancellor’s Office. B. Thames commented that the Chancellor’s Office is moving in a direction of getting away from policing curriculum. She noted that the Chancellor’s Office is just going to be a depository and if there were something wrong, the institution would be accountable for it.

2. Noncredit Curriculum and Prerequisites and Co-requisites  
   B. Adams  
   B. Adams mentioned that in the spring of 2016 the State Academic Senate had a resolution stating that they would come out with some guidelines of the appropriate use of noncredit courses in regards to prerequisites and co-requisites for credit courses.

XII. PUBLIC COMMENT

K. Butler requested FDNTR 219 count as a science course as it used to, noting that nursing students are being affected from obtaining the Natural Science degree because the Family & Consumer Science Department pulled it out of sciences and placed it in the Humanities area. M. Garcia recommended that we give students the option to use it for Area A or Area E in the MJC General Education pattern. B. Adams suggested that K. Butler connect with L. Stephan and the Family and Consumer Sciences Division to work on bringing it to the Committee.

B. Thames noted she will be working with the Deans to get more involved in reviewing courses and programs before they are presented to the Curriculum Committee.

M/S/U (M. GARCIA, E. MAKI) to adjourn at 4:49 PM.
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of agenda was approved as stated, with a request from E. Lucas to accommodate guests.

II. APPROVAL OF MINUTES  

November 8, 2016

Hearing no objections, the minutes of November 8, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

EHS 50 Spring 2017 (CCC000576563)
OFADM 260 Summer 2017 (CCC000576719)
OFADM 316 Summer 2017 (CCC000576720)

Course Activity Report

(None)
C-ID Approvals

The following MJC courses garnered C-ID approval* after the 10/11/2016 Curriculum Committee meeting.

<table>
<thead>
<tr>
<th>C-ID Descriptor</th>
<th>MJC Course(s)</th>
<th>Approval Effective</th>
<th>Date Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG-EH 108L</td>
<td>EHS 201</td>
<td>06/01/2016</td>
<td>10/14/2016</td>
</tr>
<tr>
<td>ANTH 115L</td>
<td>ANTHR 105</td>
<td>06/01/2015</td>
<td>10/17/2016</td>
</tr>
</tbody>
</table>

*Report run from C-ID on 11/15/2016

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

MATH 89
Intermediate Algebra for Non-STEM Majors
Proposed Effective Term: Summer 2017 Expedited!
Rationale for Expedited Approval: MATH 89 last came through and was approved with a prerequisite of MATH 29 or MATH 70 or qualification by the MJC assessment process at the November 8, 2016 Curriculum Committee meeting. Faculty did not want to remove MATH 70 until the MATH 30 proposal was approved first. Since MATH 30 was approved by the Curriculum Committee, MATH 70 is now going to be inactivated and MATH 30 will take the place of MATH 70 as the prerequisite for MATH 89. The goals for MATH 30 are identical to what was already listed for MATH 70. Nothing has changed except the number from 70 to 30. This change has been implemented in CurricUNET and is here for the purpose of the record.
MODIFY: Enrollment restrictions
Rationale: See rationale for expedited approval.

MATH 90
Intermediate Algebra for STEM Majors
Proposed Effective Term: Summer 2017 Expedited!
Rationale for Expedited Approval: MATH 90 last came through and was approved with a prerequisite of MATH 70 or qualification by the MJC assessment process at the November 8, 2016 Curriculum Committee meeting. Faculty did not want to remove MATH 70 until the MATH 30 proposal was approved first. Since MATH 30 was approved by the Curriculum Committee, MATH 70 is now going to be inactivated and MATH 30 will take the place of MATH 70 as the prerequisite for MATH 90. The goals for MATH 30 are identical to what was already listed for MATH 70. Nothing has changed except the number from 70 to 30. This change has been implemented in CurricUNET and is here for the purpose of the record.
MODIFY: Enrollment restrictions
Rationale: See rationale for expedited approval.

OFADM 231
Intermediate Word Processing
Proposed Effective Term: Summer 2017
Rationale for Expedited Approval: OFADM 231 came through with a course update to modify objectives and textbooks and was approved by the Curriculum Committee on October 25, 2016. The course is cross listed with CSCI 224 but somehow the cross listed box was not checked in CurricUNET to show the relationship which is why CSCI 224 did not show on the October 25, 2016 agenda when OFADM 231 came through. OFADM 231 and CSCI 224 are now showing as cross listed in CurricUNET. Consulted with CSCI and OFADM faculty to ensure that these courses are supposed to be cross listed and both departments agreed. This information is here for the purpose of the record.
MODIFY: Cross listing
Rationale: See rationale for expedited approval.
## V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

<table>
<thead>
<tr>
<th>UNIT</th>
<th>COURSE DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>ESL 1: Beginning English for Life and Work</td>
</tr>
<tr>
<td>5</td>
<td>ESL 2: Elementary English for Life and Work</td>
</tr>
<tr>
<td>5</td>
<td>ESL 3: Higher Elementary English for Life and Work</td>
</tr>
<tr>
<td>5</td>
<td>ESL 4: Intermediate English for Life and Work</td>
</tr>
<tr>
<td>5</td>
<td>ESL 5: High Intermediate English for Life and Work</td>
</tr>
<tr>
<td>5</td>
<td>ESL 6: Low Advanced English for Life and Work</td>
</tr>
</tbody>
</table>

**CCCCCO Proposal Type:** Inactivation

**Effective:** Summer 2017

**Rationale for Expedited Approval:** Requesting expedited approval to ensure accuracy of the 2017-2018 catalog offerings.

**INACTIVATE**

**Rationale:** Our department has been directed by administration to no longer offer the credit versions of courses in our English for Life and Work Program. We will now offer ELW 901-906 (previously ESL 901-906). ESL 1-6 are being inactivated to ensure catalog accuracy.

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (E. LUCAS, M. GARCIA) to INACTIVATE ESL 1, ESL 2, ESL 3, ESL 4, ESL 5, and ESL 6**

**M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE INACTIVATION of ESL 1, ESL 2, ESL 3, ESL 4, ESL 5, and ESL 6**

<table>
<thead>
<tr>
<th>UNIT</th>
<th>COURSE DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>ESL 20: English Language 2</td>
</tr>
<tr>
<td>5</td>
<td>ESL 30: English Language 3</td>
</tr>
<tr>
<td>5</td>
<td>ESL 40: English Language 4</td>
</tr>
<tr>
<td>5</td>
<td>ESL 45: English Language 5</td>
</tr>
<tr>
<td>5</td>
<td>ESL 47: English Language 6</td>
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**CCCCCO Proposal Type:** Inactivation

**Effective:** Summer 2017

**Rationale for Expedited Approval:** Requesting expedited approval to ensure accuracy of the 2017-2018 catalog offerings.

**INACTIVATE**

**Rationale:** Our department has created a new program, English Language Instruction for College (ELIC) and new courses. We are inactivating courses with the ESL prefix and will begin offering courses in the ELIC program in fall 2017. To ensure catalog accuracy, courses with an ESL prefix are being inactivated now to correspond with the ELIC courses' activation date of Summer 2017.

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (E. LUCAS, M. GARCIA) to INACTIVATE ESL 20, ESL 30, ESL 40, ESL 45, and ESL 47**

**M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE INACTIVATION of ESL 20, ESL 30, ESL 40, ESL 45, and ESL 47**
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL 23</td>
<td>English Speaking and Listening 1</td>
<td>5</td>
</tr>
<tr>
<td>ESL 33</td>
<td>English Speaking and Listening 2</td>
<td>5</td>
</tr>
<tr>
<td>ESL 43</td>
<td>English Speaking and Listening 3</td>
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**CCCCCO Proposal Type:** Inactivation

**Effective:** Summer 2017 [Expedited]

**Rationale for Expedited Approval:** Requesting expedited approval to ensure accuracy of the 2017-2018 catalog offerings.

**INACTIVATE**

**Rationale:** Our department has created a new program, English Language Instruction for College (ELIC) and new courses. We are inactivating courses with the ESL prefix and will begin offering courses in the ELIC program in fall 2017. To ensure catalog accuracy, courses with an ESL prefix are being inactivated now to correspond with the ELIC courses’ activation date of Summer 2017.

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, M. GARCIA) to INACTIVATE ESL 23, ESL 33, and ESL 43

M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE INACTIVATION of ESL 23, ESL 33, and ESL 43

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL 24</td>
<td>ESL Composition and Reading 1</td>
<td>5</td>
</tr>
<tr>
<td>ESL 34</td>
<td>ESL Composition and Reading 2</td>
<td>5</td>
</tr>
<tr>
<td>ESL 44</td>
<td>ESL Composition and Reading 3</td>
<td>5</td>
</tr>
<tr>
<td>ESL 46</td>
<td>ESL Composition and Reading 4</td>
<td>5</td>
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<tr>
<td>ESL 48</td>
<td>ESL Composition and Reading 5</td>
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</table>

**CCCCCO Proposal Type:** Inactivation

**Effective:** Summer 2017 [Expedited]

**Rationale for Expedited Approval:** Requesting expedited approval to ensure accuracy of the 2017-2018 catalog offerings.

**INACTIVATE**

**Rationale:** Our department has created a new program, English Language Instruction for College (ELIC) and new courses. We are inactivating courses with the ESL prefix and will begin offering courses in the ELIC program in fall 2017. To ensure catalog accuracy, courses with an ESL prefix are being inactivated now to correspond with the ELIC courses’ activation date of Summer 2017.

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, M. GARCIA) to INACTIVATE ESL 24, ESL 34, ESL 44, ESL 46, and ESL 48

M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE INACTIVATION of ESL 24, ESL 34, ESL 44, ESL 46, and ESL 48

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>FSCI 309</td>
<td>Fire Management 2E</td>
<td>2.5</td>
</tr>
<tr>
<td>FSCI 356</td>
<td>Fire Management 1</td>
<td>2.5</td>
</tr>
<tr>
<td>FSCI 371</td>
<td>Fire Command 2A</td>
<td>2.5</td>
</tr>
<tr>
<td>FSCI 372</td>
<td>Fire Management 2B</td>
<td>2.5</td>
</tr>
</tbody>
</table>

**CCCCCO Proposal Type:** Inactivation

**Effective:** Summer 2018

**INACTIVATE**

**Rationale:** This course is being retired by the CA State Fire Marshal as of 12/31/2016. It will no longer be supported, nor allowed to be used for any Position or Professional Certification tracks.

**Program Impact:**

- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

M/S/U (E. LUCAS, M. GARCIA) to INACTIVATE FSCI 309, FSCI 356, FSCI 371, and FSCI 372
FSCI 341  Fire Command 1C: I-Zone Firefighting  
CCCO Proposal Type: Inactivation  
Effective: Summer 2017 Expedited  
Rationale for Expedited Approval: Requesting expedited approval to ensure accuracy of the 2017-2018 catalog offerings.  
INACTIVATE  
Rationale: This course is being retired by the CA State Fire Marshal as of 12/31/2016. It will no longer be supported, nor allowed to be used for any Position or Professional Certification tracks.  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (E. LUCAS, M. GARCIA) to INACTIVATE FSCI 341  
M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE INACTIVATION of FSCI 341  

FTECH 310XABC  Rescue Systems and Operations  
CCCO Proposal Type: Inactivation  
Effective: Summer 2017 Expedited  
Rationale for Expedited Approval: Requesting expedited approval to ensure accuracy of the 2017-2018 catalog offerings.  
INACTIVATE  
Rationale: Course is no longer needed or supported by the fire service.  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (E. LUCAS, M. GARCIA) to INACTIVATE FTECH 310XABC  
M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE INACTIVATION of FTECH 310XABC  

MATH 70  Elementary Algebra for STEM Majors  
CCCO Proposal Type: Inactivation  
Effective: Summer 2017 Expedited  
Rationale for Expedited Approval: Requesting expedited approval to ensure accuracy of the 2017-2018 catalog offerings.  
INACTIVATE  
Rationale: Math 70 is being proposed to be inactivated and replaced with Math 30 in order to secure basic skills funding (per local numbering system) for course resources including tutoring, professional development, and SI. This is a course number change only, all content remains the same.  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
MATH 70 pulled for discussion by T. Akers-Porter who noted that courses containing MATH 70 as an advisory or prerequisite will need to be updated. L. Miller mentioned that the amended courses would need to be re-articulated, noting that the GE breadth deadline is December 9, 2016. B. Adams noted that the updated courses would be noted on the December 6, 2016 agenda under Course Notification Agenda for documentation purposes.  
M/S/C (T. AKERS-PORTER, E. LUCAS) to INACTIVATE MATH 70 while also giving simultaneous permission to the Office of Instruction to update any Course Outlines of Record that have MATH 70 as a prerequisite or advisory and replace with MATH 30 instead of MATH 70.  
0 NAYS  
1 ABSENTION (E. Maki)  
M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE INACTIVATION of MATH 70
### VOCWE 349S Vocational Work Experience Seminar

**CCCCO Proposal Type:** Inactivation  
**Effective:** Summer 2017  
**Rationale for Expedited Approval:** Requesting expedited approval to ensure accuracy of the 2017-2018 catalog offerings.  
**Rationale:** Course is no longer being offered.  
**Program Impact:** Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (E. LUCAS, M. GARCIA) to INACTIVATE VOCWE 349S**  
**M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE INACTIVATION of VOCWE 349S**

### MODIFICATIONS:

#### ELIC 20 Low Intermediate Academic Reading and Composition A

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**Rationale for Expedited Approval:** Requesting expedited approval to ensure accuracy of the 2017-2018 catalog offerings.  
**Rationale:** Course is being modified to update recent changes to prerequisites. The previous prefix, ESL, has been changed to ELW and the credit prerequisite has been removed due to inactivation; both must be updated in the current outline.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ESL 6 or ESL 906 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ELW 906 or qualification by the MJC assessment process.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:** Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (E. LUCAS, M. GARCIA) to MODIFY ELIC 20**  
**M/S/U (P. MENDEZ, E. LUCAS) to MODIFY REQUISITES for ELIC 20**  
**M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE MODIFICATIONS of ELIC 20**
ELIC 22  
Low Intermediate - Integrated Grammar  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2017 *Expedited*  
Rationale for Expedited Approval: Requesting expedited approval to ensure accuracy of the 2017-2018 catalog offerings.

MODIFY: Enrollment restrictions  
Rationale: Course is being modified to update recent changes to prerequisites. The previous prefix, ESL, has been changed to ELW and the credit prerequisite has been removed due to inactivation; both must be updated in the current outline.

Enrollment Restrictions: Removing: (P) Satisfactory completion of ESL 6 or ESL 906 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ELW 906 or qualification by the MJC assessment process.

Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, M. GARCIA) to MODIFY ELIC 22  
M/S/U (P. MENDEZ, E. LUCAS) to MODIFY REQUISITES for ELIC 22  
M/S/U (R. AKERS-PORTER, K. BUTLER) to EXPEDITE MODIFICATIONS of ELIC 22

PEA 104  
Adapted Strength Development  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Methods of instruction  
Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to provide medical verification of disability and recommendation of medical specialist.

Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for (MJC Activities)  
Program Impact:  
- Kinesiology A.A., Degree

M/S/U (E. LUCAS, M. GARCIA) to MODIFY PEA 104  
M/S/U (P. MENDEZ, E. LUCAS) to MAINTAIN REQUISITES for PEA 104  
M/S/U (R. AKERS-PORTER, K. BUTLER) to MAINTAIN PLACEMENT of PEA 104 on MJC ACTIVITIES
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<th>Effective</th>
<th>MODIFY:</th>
<th>Rationale</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
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<th>General Education Status:</th>
<th>Program Impact:</th>
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<tr>
<td>PEA 106</td>
<td>Functional Water Exercise</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Outcomes, methods of instruction</td>
<td>Course is being updated for periodic review.</td>
<td>Maintaining: (A)</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>(None)</td>
<td>Approved for (MJC Activities)</td>
<td>- Kinesiology A.A. Degree</td>
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<td>M/S/U (E. LUCAS, M. GARCIA) to MODIFY PEA 106</td>
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<td>PEA 107</td>
<td>Adapted Swimming</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Outcomes</td>
<td>Course is being updated for periodic review.</td>
<td>Maintaining: (A)</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>(None)</td>
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<td>- Kinesiology A.A. Degree</td>
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<td>PEC 135</td>
<td>Springboard Diving</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Outcomes, methods of instruction, requisite skills</td>
<td>Course is being updated for periodic review.</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>(None)</td>
<td>Approved for (MJC Activities)</td>
<td>- Kinesiology A.A. Degree</td>
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<td>M/S/U (E. LUCAS, M. GARCIA) to MODIFY PEC 135</td>
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<td>M/S/U (P. BROGAN, R. CRIPÉ) to MAINTAIN PLACEMENT of PEC 135 on MJC ACTIVITIES</td>
</tr>
</tbody>
</table>
PEVM 115  Varsity Football  
**CCCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Enrollment restrictions, objectives, content, methods of instruction  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who successfully pass a tryout.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for (MJC Activities)  
**Program Impact:**  
- Kinesiology A.A. Degree  

**M/S/U (E. LUCAS, M. GARCIA) to MODIFY PEVM 115**

T. Guy questioned how do you get the ability to have “Enrollment limited to students who successfully pass a tryout” as a type of requisite. B. Adams referred to Title 5, 8106, Subset B, Subset 3 “In the case of intercollegiate competition allocating available seats to those judged most qualified.” She also noted the health and safety issue. B. Adams opened the Limitation on Enrollment (LOE) section in CurricUNET for PEVM 115, she noted the check box for “Student must first demonstrate certain skills and abilities prior to enrolling in the course for intercollegiate completion” and the box requesting “In a few sentences, please describe and justify this limitation.” where the error of “basketball” was noted and corrected to read “football” to match the course title of “Varsity Football.”

**M/S/U (P. BROGAN, R. CRIPPE) to MAINTAIN PLACEMENT of PEVM 115 on MJC ACTIVITIES**

ZOOL 101  General Zoology  
**CCCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2017  
**Rationale for Expedited Approval:** Course made the Curriculum Committee deadline for summer 2017 effective date request.  
**MODIFY:** Outcomes, content, methods of instruction, textbooks, requisite skills  
**Rationale:** For periodic review of the outline and update of course texts.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of BIO 101.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC: (CC ZOOL 101+BIO 101+BOT 101=CC BIOL2+BIOL4+BIOL6)  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)  
**Program Impact:**  
- Biological Sciences A.S. Degree  
- CSU General Education Pattern Certificate of Achievement  
- Earth Sciences A.S. Degree  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

**ZOOL 101 withdrawn by division representative E. Lucas thereby removing it from the agenda for consideration.**
NEW COURSES:

ENGL 100  Intensive Reading, Writing, and Reasoning  5

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval [Expedited] (Requesting Fall 2017)
Rationale for Expedited Approval: The English department would like to begin offering this course in the fall of 2017 to quickly begin reducing “exit points” for our basic skills students.

ADOPT
Rationale: This course is proposed as a way of eliminating "exit points" for basic skills students and thereby increase student progression toward a degree or transfer. Instead of taking a course 1 level below transfer and then taking the transfer level course (total of 8 units), students would be able to complete the transfer-level course with intensive support in developing the skills required to successfully complete it.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ENGL 45 or ENGL 49 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfer to CSU and UC; Requesting: (CC ENGL 1A)
C-ID Status: Requesting: (C-ID ENGL 100)
General Education Status: Requesting: (MJC-GE: D1), (CSU-GE: A2), (IGETC: 1A)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, M. GARCIA) to ADOPT ENGL 100
J. Hughes requested confirmation that ENGL 100 meets the competency requirements for degrees, which was positively confirmed by A. Peek.
B. Adams mentioned that Methods of Instruction (MOI) #8 “Lead class discussion” was a duplicate MOI and thus removed per author’s request.

M/S/U (P. MENDEZ, E. LUCAS) to ADOPT REQUISITES for ENGL 100

M/S/U (T. AKERS-PORTER, S. BERGER) to REQUEST PLACEMENT of ENGL 100 on GE PATTERN(S)

M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE ADOPTION of ENGL 100
HE 115  Drugs, Health, and Society  3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval [Expedited] (Requesting Summer 2017)
Rationale for Expedited Approval: This course must be approved and have a C-ID descriptor before we can complete the AS-T in Public Health.
ADOPT

Rationale: This course is being proposed because it is a core requirement for the AS-T in Public Health, a degree we are currently writing. This course is being created to align with C-ID PHS 103.

Enrollment Restrictions: Requesting: [A] Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or qualification by the MJC assessment process.

Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfer to CSU and UC
C-ID Status: Requesting: [C-ID PHS 103]

General Education Status: Requesting: (MJC-GE: B, E), (CSU-GE: D7, E), (IGETC: 4G)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, M. GARCIA) to ADOPT HE 115
M/S/U (P. MENDEZ, E. LUCAS) to ADOPT REQUISITES for HE 115
M/S/U (E. LUCAS, L. MILLER) to ADOPT DE for HE 115

S. Berger questioned how would students give presentations in an online format and how is presentations reflected in the Distance Education (DE) Addendum. P. Brogan mentioned that Canvas or Wiziwig were a couple of the presentation programs available to students and “student presentations” was added to the DE Addendum for clarification.

M/S/U (T. AKERS-PORTER, S. BERGER) to REQUEST PLACEMENT of HE 115 on GE PATTERN(S)
M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE ADOPTION of HE 115

DE (Distance Education) Only Proposals

COMM 107  Introduction to Debate  3

Effective: Spring 2017 [Expedited]
Rationale for Expedited Approval: The Curriculum Committee procedure is to approve DE Only proposals with an immediate effective date (procedure approved March 3, 2015).
MODIFY: DE modalities only

Rationale: Requesting hybrid modality.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- Communication Studies A.A. Degree
- Communication Studies Certificate of Achievement *Program Revision*
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

M/S/U (E. LUCAS, L. MILLER) to ADOPT DE for COMM 107
M/S/U (T. AKERS-PORTER, K. BUTLER) to EXPEDITE DE MODALITIES for COMM 107

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Program Approvals: New/Substantial Change
(None)

Regional Consortium CTE Program Approvals: New/Substantial Change
(None)

ACCJC Program Approvals: New/Substantial Change
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA
(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)
(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)
(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval
(Formerly the CCC-511)

MODIFICATIONS:

UNITS
(None)

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval
(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval
(None)
IX. STANDING REPORTS

1. **Articulation: C-ID Newsletter, Prerequisite Requirements for C-ID Math 110**
   
   L. Miller reported that:
   - ASSIST “Next Gen” is available for Articulation Officers to pilot
   - Requesting of GE breadth consideration for 2017-2018 has opened in OSCAR
   - The prerequisite requirements for the C-ID Math 110 have been revised

   T. Akers-Porter added that the CSU and UC systems would be accepting different pathways into statistics, noting that each pathway would be evaluated individually. T. Akers-Porter mentioned that the proprietary pathway called Statway through Carnegie in Palo Alto has shown good success.

2. **Adult Education**
   
   P. Mendez reported that:
   - The consortium continues to meet on the second Monday of the month in Oakdale at the Oakdale Culinary Institute at 2:00 p.m.
   - The continued interest is on non-credit curriculum development at the community college level
   - The adult education state website has come out with a manual on adult education practices across the state
   - The Workforce Investment Board's presentation on the Workforce Innovation and Opportunity Act (WIOA) indicated they are working toward closer partnerships between county workforce investment boards and California community colleges
   - An upcoming presentation on a community registration & communication system that bridges together the 16 different school districts and program development for adult learners is scheduled for the consortium’s next meeting
   - The annual work plan for the consortium is due March 2017

3. **Academic Senate Report**
   
   S. Amador
   
   No Report

X. UNFINISHED BUSINESS

**Action Items**

1. **Curriculum Review Process**
   
   B. Adams
   
   No Report

2. **MJC Certificate & Degree Publications**
   
   L. Miller
   
   L. Miller communicated that in terms of catalog information, the advertisement of programs and awards has become an issue. L. Miller noted that some publications may reference inaccurate information resulting in students suffering unforeseen consequences and delays in achieving their academic goals; therefore a motion was drafted for the Curriculum Committee’s consideration.

   Extensive discussion ensued covering:
   - Re-affirming YCCD Board policy 3-8001
   - Who ensures the accuracy of information – quality control
   - Clarification of the process – updating links
   - MJC catalog as the official source – coordinating with the Instruction Office
   - The time frame with all the different levels of approval – bigger issue
   - Who is the responsible administrator and/or appropriate parties involved

   It was the will of the committee that the workgroup should find out a few more details and that further discussion be postponed to the December 6, 2016 meeting.
Informational Items

(None)

XI. NEW BUSINESS

Action Items

(None)

Informational Items

1. **CCCCO First Friday Update**

   B. Adams encouraged members to read the Chancellor’s Office First Friday Update for information on various topics:
   - Dual Enrollment
   - Minimum Qualifications
   - Noncredit Instructional Videos
   - Prerequisites, corequisites
   - Zero-Textbook-Cost Degree

XII. PUBLIC COMMENT

T. Guy questioned when the next Curriculum Committee was meeting. B. Adams confirmed the next Curriculum Committee meeting is scheduled for December 6, 2016, noting that it was moved up a week due to finals.

B. Adams requested an update from L. Stephan and K. Butler regarding FDNTR 219. L. Stephan noted that the faculty was working on aligning FDNTR 219 with other community colleges and would have something on the December 6, 2016 agenda. K. Butler questioned if FDNTR 219 once again counts as a science course, could it be retroactive for nursing students applying for the Natural Science Degree. B. Adams replied the course would not be retroactive for catalog purposes, but students could apply for a course substitution.

*M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:20 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate T. Gravatt was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of November 22, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

(None)

Course Activity Report

Impact of MATH 70 inactivation/MATH 30 Adoption on Requisites Across the Curriculum

At the November 22, 2016 Curriculum Committee meeting the committee discussed and approved the inactivation of MATH 70. It was noted that the Instruction Office would need to research all courses affected by the removal of MATH 70 and add MATH 30 in place of MATH 70 where any enrollment restrictions existed that showed MATH 70 as a prerequisite or advisory.

Because the replacement of MATH 70 with MATH 30 in instances of prerequisites or advisories was largely technical, and therefore accommodated to ensure the accuracy of the information being provided to students, and the faculty authors of the following outlines have not reviewed the outlines in tandem with this technical change, the course outlines will reflect the last date of full review by the committee, and not the date of this meeting.
MATH 29 Option
Faculty authors for these outlines are encouraged to review the MATH 29 – “Elementary Algebra for Non STEM Majors” course outline to see if they wish to add MATH 29 as an “or” option to MATH 30. This change would need to be facilitated through the course update process. Be advised that changes to prerequisites may impact articulation and GE breadth approvals where applicable.

The following courses were modified in CurricUNET, Datatel, the upcoming 2017-2018 catalog, and resubmitted to the Chancellor’s office for a non-substantial change approval:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Code</th>
<th>Course Code</th>
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</thead>
<tbody>
<tr>
<td>AGEC 210</td>
<td>CHEM 143</td>
<td>ECON 102</td>
</tr>
<tr>
<td>AGEC 220</td>
<td>CHEM 150</td>
<td>ELTEC 212</td>
</tr>
<tr>
<td>AGM 230</td>
<td>CMPET 212</td>
<td>METEO 161</td>
</tr>
<tr>
<td>ANSC 251</td>
<td>EASCI 162</td>
<td>PHSCI 180</td>
</tr>
<tr>
<td>BIO 116</td>
<td>ECON 101</td>
<td></td>
</tr>
</tbody>
</table>

C-ID Approvals
(Non)

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

**BUSAD 274**  
**Human Resources Management**  
*C CCCCO Proposal Type: Non-Substantial  
*Effective: Upon Curriculum Committee approval  
*MODIFY: CLOs  
*Rationale: CLO update only  
*1. Identify the administrative, business, and strategic partner responsibilities Human Resource Management fulfills that contribute to organizational success.  
*2. Describe how organizations contribute to employee job satisfaction and identify strategies to retain key employees.  
*3. Describe the basic standards for identifying ethical practices in Human Resource Management.

**MATH 19**  
**Accelerated Pre-Algebra**  
*Proposed Effective Term: Summer 2017 Expedited!  
*Rationale for Expedited Approval: MATH 19 came through for adoption at the November 8, 2016 Curriculum Committee meeting. It was noted after the meeting that the course description was showing MATH 70 and MATH 69 which are now MATH 30 and MATH 29. The course description was revised in CurricUNET to replace MATH 70 and MATH 69 with MATH 30 and MATH 29. This information is here for the purpose of the record.  
*MODIFY: Description  
*Rationale: See rationale for expedited approval.

**MATH 138**  
**Calculus for Business & Social Sciences**  
*Proposed Effective Term: Summer 2017 Expedited!  
*Rationale for Expedited Approval: The Instruction Office was notified by T. Akers-Porter that the prerequisite for Math 138 needs to be updated to be Math 90 only, as the Math 89 curriculum content has been updated and will no longer meet the needs of Math 138 content. This revision was made by the Instruction Office for the summer 2017 schedule and is here for the purpose of the record.  
*MODIFY: Enrollment restrictions  
*Rationale: See rationale for expedited approval.
PLSC 200  Introduction to Plant Science  5
Proposed Effective Term: Summer 2017 Expedited!
Rationale for Expedited Approval: PLSC 200 last came through and was approved by the Curriculum Committee on September 13, 2016. Prior to submittal for C-ID AG-PS 104 approval, L. Miller noticed that the C-ID reviewers had concerns with the prior submission and alerted the faculty author. C-ID reviewers were concerned that the course content lacked information about Crop/Harvest practices as indicated on the descriptor. The faculty author asked that the content be revised to address the reviewer concerns. Requesting expedited approval as the course has already been approved effective summer 2017. Content has been revised and this information is here for the purpose of the record.

MODIFY: Content
Rationale: See rationale for expedited approval.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:
(None)

MODIFICATIONS:

MUSE 145  Guitar Orchestra  1
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Enrollment restrictions, field trips, description, content, textbooks
Rationale: Course is being updated in order to be current as it is currently past due for update.
Provided additional wording to comply with C-ID.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141 or be concurrently enrolled in MUSA 141; Requesting: (A) Before enrolling in this course, students are strongly advised to have previous experience playing in a Guitar Ensemble and have the ability to read music; Requesting (L) Enrollment limited to Students who successfully audition with their instrument demonstrating reading ability and the skill of following a conductor.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for (C-ID MUS 180)
General Education Status: Approved for (MJC Activities)
Program Impact:
- Music AA-T Degree
- Music A.A. Degree

M/S/U (E. LUCAS, L. MILLER) to MODIFY MUSE 145
M/S/U (E. LUCAS, R. CRIPE) to MODIFY REQUISITES for MUSE 145
M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of MUSE 145 on MJC ACTIVITIES
PEA 108  
**Adapted Aquatics**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Outcomes, content  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to provide medical verification of physical or learning disability or motor problems.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for (MJC Activities)  
**Program Impact:**  
- Kinesiology A.A. Degree  
  **M/S/U (E. LUCAS, L. MILLER) to MODIFY PEA 108 M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for PEA 108 M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEA 108 on MJC ACTIVITIES**

PEA 119  
**Adapted Sports**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** CLOs  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to provide medical verification of physical or developmental disability.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for (MJC Activities)  
**Program Impact:**  
- Kinesiology A.A. Degree  
  **M/S/U (E. LUCAS, L. MILLER) to MODIFY PEA 119 M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for PEA 119 M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEA 119 on MJC ACTIVITIES**

PEA 141  
**Adapted Fitness**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Typical assignments  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to provide medical verification of disability and recommendation of medical specialist.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for (MJC Activities)  
**Program Impact:**  
- Kinesiology A.A. Degree  
  **M/S/U (E. LUCAS, L. MILLER) to MODIFY PEA 141 M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for PEA 141 M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEA 141 on MJC ACTIVITIES**
<table>
<thead>
<tr>
<th>PEC 108</th>
<th>Deep Water Aerobics</th>
<th>1</th>
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</thead>
<tbody>
<tr>
<td>CCCC Proposal Type: Non-Substantial</td>
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<tr>
<td>Effective: Summer 2018</td>
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<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong> Requisite skills</td>
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<td><strong>Rationale:</strong> Course is being updated for periodic review.</td>
<td></td>
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<tr>
<td><strong>Enrollment Restrictions:</strong> Maintaining: (A) Before enrolling in this course, students are strongly advised to demonstrate basic swimming and/or water safety skills.</td>
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<tr>
<td><strong>Distance Education Status:</strong> (None)</td>
<td></td>
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<tr>
<td><strong>Materials Fee Status:</strong> (None)</td>
<td></td>
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<tr>
<td><strong>Articulation Status:</strong> Transfers to CSU and UC</td>
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<tr>
<td><strong>C-ID Status:</strong> (None)</td>
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<td><strong>General Education Status:</strong> Approved for (MJC Activities)</td>
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<td><strong>Program Impact:</strong></td>
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<td></td>
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<tr>
<td>- Kinesiology A.A. Degree</td>
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<tr>
<td>- Kinesiology AA-T Degree</td>
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</tbody>
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**M/S/U (E. LUCAS, L. MILLER) to MODIFY PEC 108**

**M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for PEC 108**

**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 108 on MJC ACTIVITIES**

<table>
<thead>
<tr>
<th>PEC 128</th>
<th>Aerobics</th>
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<tbody>
<tr>
<td>CCCC Proposal Type: Non-Substantial</td>
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<tr>
<td>Effective: Summer 2018</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong> Enrollment restrictions, objectives, methods of instruction</td>
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<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong> Course is being updated for periodic review.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong> Removing: (A) Before enrolling in this course, students are strongly advised to be able to move and breathe with reasonable ease and with limited risk for incurring injury.</td>
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<tr>
<td><strong>Distance Education Status:</strong> (None)</td>
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<tr>
<td><strong>Materials Fee Status:</strong> (None)</td>
<td></td>
<td></td>
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<tr>
<td><strong>Articulation Status:</strong> Transfers to CSU and UC</td>
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<tr>
<td><strong>C-ID Status:</strong> (None)</td>
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<tr>
<td><strong>General Education Status:</strong> Approved for (MJC Activities)</td>
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<tr>
<td><strong>Program Impact:</strong></td>
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<td></td>
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<tr>
<td>- Kinesiology AA-T Degree</td>
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</tbody>
</table>

**M/S/U (E. LUCAS, L. MILLER) to MODIFY PEC 128**

**M/S/U (E. LUCAS, R. CRIPE) to REMOVE REQUISITES for PEC 128**

**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 128 on MJC ACTIVITIES**
### PEC 140: Exercise for Fitness

<table>
<thead>
<tr>
<th><strong>Course Title:</strong> Exercise for Fitness</th>
<th><strong>Credit Hours:</strong> 1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CCCCCO Proposal Type:</strong> Non-Substantial</td>
<td></td>
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<tr>
<td><strong>Effective:</strong> Summer 2018</td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong> CLOs</td>
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<tr>
<td><strong>Rationale:</strong> Course is being updated for periodic review.</td>
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<tr>
<td><strong>Enrollment Restrictions:</strong> (None)</td>
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<tr>
<td><strong>Distance Education Status:</strong> (None)</td>
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<tr>
<td><strong>Materials Fee Status:</strong> (None)</td>
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<tr>
<td><strong>Articulation Status:</strong> Transfers to CSU and UC</td>
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<td><strong>C-ID Status:</strong> (None)</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Status:</strong> Approved for (MJC Activities)</td>
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<tr>
<td><strong>Program Impact:</strong></td>
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<td>- Kinesiology A.A. Degree</td>
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<tr>
<td>- Kinesiology AA-T Degree</td>
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</tbody>
</table>

**M/S/U (E. LUCAS, L. MILLER) to MODIFY PEC 140**

**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 140 on MJC ACTIVITIES**

### PEC 143: Beginning Golf

<table>
<thead>
<tr>
<th><strong>Course Title:</strong> Beginning Golf</th>
<th><strong>Credit Hours:</strong> 1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CCCCCO Proposal Type:</strong> Non-Substantial</td>
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<tr>
<td><strong>Effective:</strong> Summer 2018</td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong> Methods of instruction</td>
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<tr>
<td><strong>Rationale:</strong> Course is being updated for periodic review.</td>
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<tr>
<td><strong>Enrollment Restrictions:</strong> (None)</td>
<td></td>
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<tr>
<td><strong>Distance Education Status:</strong> (None)</td>
<td></td>
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<tr>
<td><strong>Materials Fee Status:</strong> (None)</td>
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<tr>
<td><strong>Articulation Status:</strong> Transfers to CSU and UC</td>
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<tr>
<td><strong>C-ID Status:</strong> (None)</td>
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<tr>
<td><strong>General Education Status:</strong> Approved for (MJC Activities)</td>
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<tr>
<td><strong>Program Impact:</strong></td>
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<tr>
<td>- Kinesiology AA-T Degree</td>
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**M/S/U (E. LUCAS, L. MILLER) to MODIFY PEC 143**

L. Miller suggested the following revision to Methods of Instruction (MOI) item #3. “Video-taping of students with instructor’s technique and providing direct feedback,” which was approved by the author.

**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 143 on MJC ACTIVITIES**
PEC 157 Advanced Judo

CCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Enrollment restrictions, outcomes, objectives

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 165 or PEW 167 or PEC 166XA or demonstrate basic judo skills and competencies, along with a knowledge and understanding of judo concepts, terminology, etiquette, and methods of scoring, timekeeping, and elimination systems; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 165 or PEW 167 or PEC 166 or demonstrate basic judo skills and competencies, along with a knowledge and understanding of judo concepts, terminology, etiquette, and methods of scoring, timekeeping, and elimination systems.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for (MJC Activities)

Program Impact:
- Kinesiology A.A. Degree
- Kinesiology AA-T Degree

M/S/U (E. LUCAS, L. MILLER) to MODIFY PEC 157

In response to E. Maki’s technical review comment regarding the Course Learning Outcomes (CLOs) for PEC 157, M. Motroni revised the CLOs to read; 1. Demonstrate two execute and escape techniques from each category: Throws; Carotid Restraints; and Arm Joint Reversals. Demonstrate advanced escape techniques from various self-defense categories. 2. Students will Demonstrate an understanding of tournament management applications.

M/S/U (E. LUCAS, R. CRIPPE) to MODIFY REQUISITES for PEC 157

M/S/U (L. MILLER, T. AKERS-PORTR) to MAINTAIN PLACEMENT of PEC 157 on MJC ACTIVITIES
PEC 166
(Previously PEC 166XA)

Intermediate Judo

CCCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

**MODIFY:** Variable, units, hours, outcomes, field trips, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills, CB 24 (program status).

**Rationale:** Course is being updated because it is out of compliance. Adjustments/additions are being made to the units, course learning outcomes, methods of evaluation, methods of instruction, lab objective, and assignments.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 165.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for (MJC Activities)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (E. LUCAS, L. MILLER) to MODIFY PEC 166**

L. Miller recommended the following edits to the description for PEC 166 which was approved by the author and division representative. “Instruction and practice in the intermediate skills of the sport of Judo. Course will cover the Terminology, etiquette along with throwing and grappling techniques, with integration of various Katas (forms) and Randori (free exercise).”

**M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for PEC 166**

**M/S/U (L. MILLER, T. AKERS-PORTE) to MAINTAIN PLACEMENT of PEC 166 on MJC ACTIVITIES**

REC 110

Social Recreation Leadership

CCCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

**MODIFY:** Typical assignments, methods of instruction, methods of evaluation

**Rationale:** Course is being updated for periodic review.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Kinesiology A.A. Degree

**REC 110 pulled for discussion by T. Guy** who noted that REC 110 only had one CLO with two separate ideas “Organize and lead different recreational games, activities, and tournaments with people of all ages, and have knowledge of leadership techniques and strategies” and questioned if there should be two CLOs. T. Guy also mentioned that the entire content dealt with leadership, with no mention of the organization of activities and he wondered how are they going to accomplish the CLO if none of the content covers how to organize and lead different recreational games, activities, and tournaments.

**M/S/Withdrawn (S. CASSIDY, J. HAYNES) motion withdrawn by B. Adams** due to questions from the committee and that there were no PE representation to address them. B. Adams noted that she would work with P. Brogan, C. Mulder, and R. Gross to resolve the issues before REC 110 is brought back to the committee for consideration.
ZOOL 101

General Zoology

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2017 *(Expedited)*

**Rationale for Expedited Approval:** Course made the Curriculum Committee deadline for summer 2017 effective date request.

**MODIFY:** Outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** For periodic review of the outline and update of course texts.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of BIO 101.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC; (CC ZOOL 101+BIO 101+BOT 101=CC BIOL 2+BIOL 4+BIOL 6)

**C-ID Status:** Requesting: *(C-ID BIOL 150)*

**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)

**Program Impact:**
- Biological Sciences A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

*M/S/U (E. LUCAS, L. MILLER) to MODIFY ZOOL 101*

*M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for ZOOL 101*

*M/S/U (M. GARCIA, S. CASSIDY) to MAINTAIN PLACEMENT of ZOOL 101 on GE PATTERN(S)*

*M/S/U (E. LUCAS, T. AKERS-PORTER) to EXPEDITE MODIFICATIONS of ZOOL 101*

**New Courses:**

ANAT 126

Problem Solving Skills for Human Anatomy

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval *(Expedited)* (Requesting Summer 2017)

**Rationale for Expedited Approval:** Upon the unit value drop, it has been determined that some students need extra instruction to obtain success in the course.

**ADOPT**

**Rationale:** This is a new course to supplement student learning to accommodate the unit value drop.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in ANAT 125.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU and UC

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

*M/S/U (E. LUCAS, L. MILLER) to ADOPT ANAT 126*

*L. Miller recommended the following edits to the description for ANAT 126 which was approved by the division representative. “This course is designed to supplement ANAT 125 with problem-solving skills, nomenclature and additional support with models, specimens and cadavers.”*

*M/S/U (E. LUCAS, R. CRIPE) to ADOPT REQUISITES for ANAT 126*

*M/S/U (E. LUCAS, T. AKERS-PORTER) to EXPEDITE ADOPTION of ANAT 126*
**PHYSO 102**  
Problem Solving Skills for Human Physiology  
**CCCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval *(Requesting Summer 2017)*  
**Rationale for Expedited Approval:**  
Upon the unit value drop, it has been determined that some students need extra instruction to obtain success in the course.  
**ADOPT**  
**Rationale:**  
This is a new course to supplement student learning to accommodate the unit value drop.  
**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in PHYSO 101.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (E. LUCAS, L. MILLER) to ADOPT PHYSO 102**  
L. Miller recommended the following edits to the description for PHYSO 102 which was approved by the division representative.  
*This course is Designed to supplement PHYS 101 with problem-solving, analysis of physiological principles, and homeostasis.*  
S. Berger recommended the following edit to the CLO for PHYSO 102 which was approved by the division representative.  
*Understand by Analyzing physiological conditions of the human body at and away from homeostasis.*  
**M/S/U (E. LUCAS, R. CRipe) to ADOPT REQUISITES for PHYSO 102**  
S. Berger questioned if divisions could open new courses for student registration before California Community Colleges Chancellor’s Office (CCCCO) approval and if courses have to be approved by the Accreditation Commission for Community and Junior Colleges (ACCJC).  
B. Adams stated that courses couldn’t be opened for students to register until CCCCO approval.  
H. Townsend noted that courses do not require ACCJC approval, that only programs require ACCJC approval.  
P. Mendez mentioned that inputting courses before state approval is problematic in our current system.

**DE (Distance Education) Only Proposals**

(No proposal)

**VI. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

(No proposal)

**CCCCCO Program Approvals: New/Substantial Change**

(No proposal)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(No proposal)
ACCJC Program Approvals: New/Substantial Change

A.A. Degree: Dance
A.S. Degree: Irrigation Technology
A.S. Degree: Logistics and Supply Chain Management
A.S. Degree: Veterinary Technology
Certificate: Irrigation Construction and Installation
Certificate: Irrigation Design
Certificate: Irrigation Management
Certificate: Irrigation Technology
Certificate: Logistics and Supply Chain Management
Certificate: Manufacturing Technology (Interdisciplinary)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS: UNITS

(None)

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)
Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Articulation: C-ID Newsletter (Oct.)
   L. Miller
   No Report

2. Adult Education
   P. Mendez
   P. Mendez added to his report that there are two critical meetings coming up in January and February 2017 for allocating and establishing priorities. He also noted that March 2017 would be the deadline for the DSL, Math, and Noncredit focus groups’ plan for the 2017/2018 year.

3. Academic Senate Report
   S. Amador
   No Report

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process
   B. Adams
   No Report

2. MJC Certificate & Degree Publications
   L. Miller
   Postponed to the January 10, 2017 curriculum committee meeting.

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. FDNTR 219: MJC-GE
   L. Stephan
   FDNTR 219 Introduction to Nutrition Science 3 units
   Effective: Summer 2017
   General Education Status: Approved for (MJC-GE: E); Requesting: (MJC-GE: A)
   M/S/U (L. STEPHAN, P. MENDEZ) to restore FDNTR 219 within MJC-GE: A effective Summer 2017
   B. Adams clarified that the intent is to keep MJC-GE: Area E (Health Education) and reinstate MJC-GE: Area A (Natural Sciences), which was previously approved, but removed from FDNTR 219 at the October 21, 2014 curriculum committee meeting due to concerns about GE alignment and (then) potential for C-ID approval which had been raised at the meeting on October 7, 2014. (The course is now approved for C-ID NUTR 110) P. Mendez requested a review of the General Education (GE) criteria for placement of Natural Sciences on the GE Breadth for FDNTR 219. B. Adams brought up the GE criteria and the Course Outline of Record for FDNTR 219 for the committee to review. M. Garcia observed the need of the Nursing Program students to have FDNTR 219 associated with MJC-GE: A.
2. Proposal to Create FDS Prefix

J. Haynes

T. Gravatt presented the Agriculture and Environmental Science Department's request for the prefix “FDS” (Food Science) to be created for use with all new Food Science courses.

*M/S/U (J. HAYNES, S. BERGER) to adopt the FDS course prefix*

**Informational Items**

1. Curriculum Review Matrix

B. Adams

Curriculum Review Matrix spreadsheets were distributed to the division representatives for their assessment. B. Adams reviewed the Matrix spreadsheets which showed each division’s current standing in regards to the 2013-2018 Matrix review schedule. She also reviewed the courses that were up for review this past Fall 2016 and the upcoming Spring 2017 scheduled courses, and requested assistance from reps in getting scheduled courses updated.

**XII. PUBLIC COMMENT**

*M/S/U (L. MILLER, E. LUCAS) to adjourn at 3:49 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

Per the author’s request, B. Adams withdrew ELIC 23, ELIC 33, ELIC 43, and ELIC 53 for consideration from the Discussion Agenda, which was confirmed by the division representative S. Berger.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of December 6, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

ANAT 126 (CCC000578421)
ENGL 100 (CCC000578423)
HE 115 (CCC000578422)
MATH 9 (CCC000576992)
MATH 19 (CCC000576991)
MATH 29 (CCC000576989)
MATH 30 (CCC000576990)
PHYSIO 102 (CCC000578420)
Course Activity Report

CHEM 150 Exploring Our Chemical Environment 3
Proposed Effective Term: Summer 2017 Expedited!
Rationale for Expedited Approval: On 12/6/16, the Curriculum Committee authorized a change to the prerequisite on the active COR so that MATH 30 was shown, instead of MATH 70, which will be inactivated in Summer 2016. As a result of this prerequisite change, the entire course must be re-reviewed for CSU-GE and IGETC breadth. The textbook on the approved COR may trigger concern due to textbook currency. L. Miller worked with the department to update the obsolete textbook edition listed on the COR. The previous version of the COR reflecting the obsolete textbook edition has been saved and included in the attached files for this course.
MODIFY: Textbook
Rationale: See rationale for expedited approval.
L. Miller noted that “2016” was a typographical error on the agenda and the inactivation will occur in Summer “2017”.
M. Garcia questioned the reason for the change in textbook. L. Miller noted with the change in the prerequisites, CHEM 150, ECON 101, and ECON 102 would need to be re-submitted for breadth consideration and therefore the textbook was updated to forgo any negative concerns regarding textbook currency.

ECON 101 Principles of Macroeconomics 3
Proposed Effective Term: Summer 2017 Expedited!
Rationale for Expedited Approval: On 12/6/16, the Curriculum Committee authorized a change to the prerequisite on the active COR so that MATH 30 was shown, instead of MATH 70, which will be inactivated in Summer 2016. As a result of this prerequisite change, the entire course must be re-reviewed for CSU-GE and IGETC breadth. The textbooks on the approved COR may trigger concern due to textbook currency. L. Miller worked with the department to update obsolete textbook editions listed on the COR. The previous version of the COR reflecting the obsolete textbook editions has been saved and included in the attached files for this course.
MODIFY: Textbooks
Rationale: See rationale for expedited approval.
L. Miller noted that “2016” was a typographical error on the agenda and the inactivation will occur in Summer “2017”.
M. Garcia questioned the reason for the change in textbooks. L. Miller noted with the change in the prerequisites, CHEM 150, ECON 101, and ECON 102 would need to be re-submitted for breadth consideration and therefore the textbooks were updated to forgo any negative concerns regarding textbook currency.

ECON 102 Principles of Microeconomics 3
Proposed Effective Term: Summer 2017 Expedited!
Rationale for Expedited Approval: On 12/6/16, the Curriculum Committee authorized a change to the prerequisite on the active COR so that MATH 30 was shown, instead of MATH 70, which will be inactivated in Summer 2016. As a result of this prerequisite change, the entire course must be re-reviewed for CSU-GE and IGETC breadth. The textbooks on the approved COR may trigger concern due to textbook currency. L. Miller worked with the department to update obsolete textbook editions listed on the COR. The previous version of the COR reflecting the obsolete textbook editions has been saved and included in the attached files for this course.
MODIFY: Textbooks
Rationale: See rationale for expedited approval.
L. Miller noted that “2016” was a typographical error on the agenda and the inactivation will occur in Summer “2017”.
M. Garcia questioned the reason for the change in textbooks. L. Miller noted with the change in the prerequisites, CHEM 150, ECON 101, and ECON 102 would need to be re-submitted for breadth consideration and therefore the textbooks were updated to forgo any negative concerns regarding textbook currency.
ENGL 101  Composition and Reading  3

Proposed Effective Term: Summer 2017  Expedited!

Rationale for Expedited Approval: On 9/13/16, the Curriculum Committee authorized a change to the prerequisite on the active COR so that ENGL 45 was added as a prerequisite option. As a result of this change to prerequisite, the entire course must be re-reviewed for CSU-GE and IGETC breadth. The textbooks on the approved COR may trigger concern due to textbook currency. L. Miller worked with the department to update obsolete textbook editions listed on the COR. The previous version of the COR reflecting the obsolete textbook editions has been saved and included in the attached files for this course.

MODIFY: Textbooks

Rationale: See rationale for expedited approval.

S. Berger commented that the English department voted to adopt ELIC 151 as a prerequisite to ENGL 101 but it didn’t meet the deadline for this agenda and therefore ENGL 101 may come before the committee again in the near future.

C-ID Approvals

(Non)

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

TUTOR 115  Tutoring for ELIC/ELW Students  1

Proposed Effective Term: Spring 2017  Expedited!

Rationale for Expedited Approval: TUTOR 115 was approved by the Curriculum Committee on March 22, 2016. During catalog production, H. Townsend informed J. Daly and S. Berger that the title and description for the course contained ESL. All ESL courses have been inactivated. The department asked that the Instruction office update the title to say, Tutoring for ELIC/ELW students. ESL was also removed from the course description and replaced with ELIC/ELW. The change was made in all data management systems and the revised COR was sent to the state for an automatic non-substantial change approval. This information is here for the purpose of the record.

MODIFY: Title, description

Rationale: See rationale for expedited approval.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

RSCR 253  Neonatal & Pediatric Clinical Practice II  0.5

CCCCO Proposal Type: Inactivation

Effective: Summer 2018

INACTIVATE

Rationale: The course is being inactivated because it is being combined with RSCR 251 to accommodate new fall 2018 start.

Program Impact:

- Respiratory Care A.S. Degree

M/S/U (E. MAKI, R. CRIPES) to INACTIVATE RSCR 253
MODIFICATIONS:

REC 110  Social Recreation Leadership  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Typical assignments, methods of instruction, methods of evaluation
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Kinesiology A.A. Degree

M/S/U (E. MAKI, R. CRIPE) to MODIFY REC 110

RSCR 251  Neonatal & Pediatric Clinical Practice I  1 (Previously 0.5)
CCCCO Proposal Type: Substantial
Effective: Upon CCCCO approval (Requesting Summer 2018)
MODIFY: Units, hours, description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks
Rationale: This course is being modified for the program change beginning fall 2018. A.S. program will begin in the fall 2018 semester. The summer session is to be eliminated so RSCR 251 and 253 clinical/lab can be combined and completed in the fall semester. No change in program total unit count.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 242; Maintaining: (C) Concurrent enrollment in RSCR 244.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care A.S. Degree

M/S/U (E. MAKI, R. CRIPE) to MODIFY RSCR 251
M/S/U (P. MENDEZ, S. CASSIDY) to MAINTAIN REQUISITES for RSCR 251
NEW COURSES:

ELIC 23 Low Intermediate Listening and Speaking 3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval **Expedited** (Requesting Fall 2017)

Rationale for Expedited Approval: This course is one of four Listening/Speaking classes which are part of the newly-created English Language Instruction for College (ELIC) curriculum. The Integrated Grammar component (ELIC 22, 32, 142, and 152) and the Academic Reading and Composition (ELIC 20, 21, 24, 30, 31, 140, 141, 150, and 151) courses have already been approved for Fall 2017, and the pre-existing ESL classes (including Listening/Speaking) will all be inactive. Thus, in order to launch the new program as a complete set of academic skill-based classes and ensure the academic success of our non-native English speaking students, I respectfully request that the approval process for this class be expedited.

ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELW 906 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

ELIC 23 withdrawn by division representative S. Berger thereby removing it from the agenda for consideration.
ELIC 33 Intermediate Listening and Speaking

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval - Expedited (Requesting Fall 2017)

Rationale for Expedited Approval: This course is one of four Listening/Speaking classes which are part of the newly-created English Language Instruction for College (ELIC) curriculum. The Integrated Grammar component (ELIC 22, 32, 142, and 152) and the Academic Reading and Composition (ELIC 20, 21, 30, 31, 140, 141, 150, and 151) courses have already been approved for Fall 2017, and the pre-existing ESL classes (including Listening/Speaking) will all be inactive. Thus, in order to launch the new program as a complete set of academic skill-based classes and ensure the academic success of our non-native English speaking students, I respectfully request that the approval process for this class be expedited.

ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) - Satisfactory completion of ELIC 23.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ELIC 33 withdrawn by division representative S. Berger thereby removing it from the agenda for consideration.
ELIC 43 Advanced Listening and Speaking

CCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval (Requested Fall 2017)

Rationale for Expedited Approval: This course is one of four Listening/Speaking classes which are part of the newly-created English Language Instruction for College (ELIC) curriculum. The Integrated Grammar component (ELIC 22, 32, 142, and 152) and the Academic Reading and Composition (ELIC 20, 21, 30, 31, 140, 141, 150, and 151) courses have already been approved for Fall 2017, and the pre-existing ESL classes (including Listening/Speaking) will all be inactive. Thus, in order to launch the new program as a complete set of academic skill-based classes and ensure the academic success of our non-native English speaking students, I respectfully request that the approval process for this class be expedited.

ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) - Satisfactory completion of ELIC 33.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

ELIC 43 withdrawn by division representative S. Berger thereby removing it from the agenda for consideration.
Ellicott 53: Collegiate Listening and Speaking

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO approval (Expedited) (Requesting Fall 2017)

Rationale for Expedited Approval: This course is one of four Listening/Speaking classes which are part of the newly-created English Language Instruction for College (ELIC) curriculum. The Integrated Grammar component (ELIC 22, 32, 142, and 152) and the Academic Reading and Composition (ELIC 20, 21, 30, 31, 140, 141, 150, and 151) courses have already been approved for Fall 2017, and the pre-existing ESL classes (including Listening/Speaking) will all be inactive. Thus, in order to launch the new program as a complete set of academic skill-based classes and ensure the academic success of our non-native English speaking students, I respectfully request that the approval process for this class be expedited.

ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) - Satisfactory completion of ELIC 43.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

ELIC 53 withdrawn by division representative S. Berger thereby removing it from the agenda for consideration.

DE (Distance Education) Only Proposals

(No proposals)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

H. Townsend recently discovered, during catalog production for the 2017-2018 catalog, that several awards listed the following required Math competency information:

MATH 20 [NP] Pre-Algebra 5 Units
OR
Eligibility for MATH 70 by MJC assessment process

H. Townsend contacted the award authors to ask if a revision is needed for the accuracy of the upcoming catalog because MATH 19 has been adopted and MATH 70 has been inactivated. The faculty authors requested H. Townsend replace the information with the following:

MATH 19 or 20 [NP] Pre-Algebra 4 or 5 Units
OR
Eligibility for MATH 29 or MATH 30 by MJC assessment process
The following awards will show the revised Math competency in the 2017-2018 catalog and is here for the purpose of the record:

- Certificate of Achievement: Maintenance Machinist 2
- Medical Assisting Program Requirements
- A.S. degree: Welding
- Skills Recognition: Design & Fabrication
- Skills Recognition: Gas Metal Arc Welding
- Skills Recognition: Pipe Welding

**CCCCCO Program Approvals: New/Substantial Change**

(None)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(None)

**ACCJC Program Approvals: New/Substantial Change**

(None)

**ACCJC DE Substantive Change Proposal Needed**

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

**VII. PROGRAM CONSENT AGENDA**

**MODIFY:**

**ELEMENTARY TEACHER PROGRAM**

A.A.-T Degree: Elementary Teacher Education 48

Effective: Upon CCCCO Approval

**Rationale:** The A.A.-T in Elementary Teacher Education was last approved by the Curriculum Committee March 3, 2015 and submitted to the CCCCO for approval. The CCCCO recently reviewed and sent the A.A.-T back with a revision request. The C-ID for SOCSC 109, which was listed as a required core course, became expired, which meant the CCCCO could not approve the revision request. Faculty representative C. Hudelson asked that the Instruction office list SOCSC 110, which shares the same C-ID of EDUC 200, in place of SOCSC 109 and place SOCSC 109 in List C. The template was quickly revised and resent to the CCCCO for approval. This information is here for the purpose of the record.

M/S/U (R. CRipe, S. Berger) to MODIFY A.A.-T DEGREE: ELEMENTARY TEACHER EDUCATION

**MODIFY:**

**ENGLISH PROGRAM**

A.A.-T Degree: English 18

Effective: Upon CCCCO Approval

**Rationale:** The English A.A.-T was recently approved by the Curriculum Committee and submitted to the Chancellor’s office for approval. The Chancellor’s office requested that ENGL 111 be removed from List A and placed in List C as ENGL 111 currently is not articulated by major with any CSU. The revision was made in CNET and resubmitted to the Chancellor’s office for approval. This information is here for the purpose of the record.

M/S/U (R. CRipe, S. Berger) to MODIFY A.A.-T DEGREE: ENGLISH
VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:  

INACTIVATIONS:

INACTIVATE: MACHINE TOOL TECHNOLOGY PROGRAM
Certificate of Achievement: Machine Tool Technology 2  
Effective: Summer 2017  Expedited
Rationale for Expedited Approval: To ensure accuracy of 2017-2018 catalog offerings.

INACTIVATE
Rationale: Program is being inactivated as it is no longer being offered. This certificate will need to be removed from the 2017-2018 catalog to show accuracy of offerings.

M/S/U (R. CRIPES, S. BERGER) to INACTIVATE CERTIFICATE OF ACHIEVEMENT: MACHINE TOOL TECHNOLOGY 2
M/S/U (R. CRIPES, S. CASSIDY) to EXPEDITE INACTIVATION of CERTIFICATE OF ACHIEVEMENT: MACHINE TOOL TECHNOLOGY 2

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Articulation: C-ID Newsletter  
L. Miller

L. Miller expounded on the correspondence she received from the Academic Senate for California Community Colleges’ (ASCCC) president, J. Bruno, regarding the misrepresentation by the Carnegie Math Pathways organization on the work of the Course Identification Numbering System (C-ID) and the intent of the revision to the MATH 110 descriptor (ASCCC Letter re: use of Statway for C-ID MATH 110). Discussion ensued. L. Miller noted she would e-mail committee members additional resources that historicize and contextualize current statewide, intersegmental (UC/CSU/CCC) discussion on alternative quantitative reasoning pathways to baccalaureate degree.
2. Adult Education

P. Mendez reported:
- The consortium’s next meeting is scheduled for the second Monday of February
- The main topic on the agenda will be the reallocation of the 2015-2016 funds
- The new and innovated funding opportunities being considered to get resources back to adult learners
- The challenges of navigating state regulations, state cohesiveness, and partnering across the districts

Discussion ensued regarding adult education, non-credit classes, and opportunities for funding. B. Adams referred to the ASCCC Minimum Qualifications web page for the minimum qualifications associated with ESL and Basic Skills classes.

3. Academic Senate Report

S. Circle reported:
- On the interest in the colleges’ discussion on creating a unified registration system, aligning courses, and course content between Modesto Junior College (MJC) and Columbia College
- That Columbia College has received a grant to fund the work to start conversations
- That a committee meeting is scheduled for Friday, January 13, 2017 in Oakdale to discuss creating a common registration system between MJC and Columbia College

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process
   B. Adams
   No report

2. MJC Certificate & Degree Publications
   L. Miller
   Postponed indefinitely

Informational Items

1. Curriculum Review Matrix
   B. Adams
   B. Adams continued the conversation on the courses up for review in Spring 2017 and her request for assistance from the reps in getting scheduled courses updated; she also offered to personally contact faculty as well as schedule working sessions for those departments interested in getting all their courses up for review completed in a working session. B. Adams mentioned that some colleges have sunset policies for courses that haven’t been taught in years and noted that the committee might want to consider such a policy.

XI. NEW BUSINESS

Action Items

(None)

Informational Items

(None)

XII. PUBLIC COMMENT

M/S/U (E. LUCAS, E. MAKI) to adjourn at 3:45 PM

Members Absent: F. Banuelos, H. Duarte, J. Hughes, N. Sill, B. Thames (VP, Instruction)

Others Present: K. Addington (Administrative Technician), H. Battan (ASMJC), B. Wedge (CSCI)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with a request from C. Hudelson to accommodate guests and after the blanket approval to accommodate L. Miller’s concerns regarding comparable courses.

II. APPROVAL OF MINUTES January 10, 2017

Hearing no objections, the minutes of January 10, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCCO Course Approvals

PSYCH 400 (CCC000578736)
RSCR 406 (CCC000578737)
RSCR 416 (CCC000578738)
RSCR 421 (CCC000578739)

Course Activity Report

(None)

C-ID Approvals

(None)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved with the annotation that CHEM 143 was withdrawn from this portion of the Consent Agenda. B. Adams explained that the CHEM faculty believe MATH 29 should not be added as an “or” option for CHEM 143, which was confirmed by the division representative E. Lucas.

BUSAD 377
Human Relations in Business
C CCCO Proposal Type: Non-Substantial
Effective: Upon Curriculum Committee approval
MODIFY: CLOs
Rationale: CLO update only.
1. List the steps involved in the process of analyzing conflicts.
2. List six areas that are related to employee happiness and reduced job burnout.
3. Discuss four basic rationalizations that prompt unethical behavior in the workplace.

NURSE 278
Nursing Process: Advanced Medical-Surgical
Effective: Spring 2018 Expedited
Rationale for Expedited Approval: The Nursing department received the increased skill set fees. The cost of the Kaplan resources have been divided equally over four semesters. If the increased materials fee which will be in effect for a period of two years are not updated and passed on to the students, the college is left with paying the increased fees. H. Townsend, Curriculum Process Specialist, will enter the new fee in Datatel on or slightly before June 1, 2017 with the effective spring 2018 approval date.
MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Increasing fee from $201 to $236
M/S/U (K. BUTLER, C. HUDELSON) to INCREASE FEE for NURSE 278

Impact of MATH 70 inactivation/MATH 29 Adoption on Prerequisites Across the Curriculum

At the December 6, 2016 Curriculum Committee meeting, it was noted that faculty were encouraged to review and see if it was appropriate to add MATH 29 as an “or” option on courses that now contain a prerequisite of MATH 30 (formerly MATH 70).

Faculty were also advised that changes to prerequisites may impact articulation and GE breadth approvals where applicable.

Recent discussions amongst faculty have led to the conclusion that MATH 29 should be added as an “or” option effective summer 2017 to ensure student progression within programs and eliminate any barriers for non-stem majors. If approved at this meeting, the following courses will be modified by the Instruction Office in CurricUNET, Datatel, the upcoming 2017-2018 catalog, and resubmitted to the Chancellor’s office for a non-substantial change approval:

CHEM 143
CHEM 150
ECON 101
ECON 102
PHSCI 180
V. COURSE DISCUSSION AGENDA

<table>
<thead>
<tr>
<th>INACTIVATIONS</th>
<th>UNIT(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGM 230</td>
<td>2</td>
</tr>
<tr>
<td>Field Surveying</td>
<td></td>
</tr>
<tr>
<td>CCCC Proposal Type: Inactivation</td>
<td></td>
</tr>
<tr>
<td>Effective: Summer 2018</td>
<td></td>
</tr>
<tr>
<td><strong>INACTIVATE</strong></td>
<td></td>
</tr>
<tr>
<td>Rationale: Course is not being offered at this time so it needs to be inactivated.</td>
<td></td>
</tr>
<tr>
<td>Program Impact:</td>
<td></td>
</tr>
<tr>
<td>- Agricultural Environmental Science A.S. Degree (pending)</td>
<td></td>
</tr>
<tr>
<td>- Agricultural Environmental Science Certificate of Achievement (pending)</td>
<td></td>
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<tr>
<td>- Agricultural Sciences A.S. Degree</td>
<td></td>
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<tr>
<td>- Landscape and Park Maintenance Certificate of Achievement</td>
<td></td>
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<tr>
<td>- Mechanized Agriculture A.S. Degree</td>
<td></td>
</tr>
<tr>
<td>- Mechanized Agriculture Technician Certificate of Achievement</td>
<td></td>
</tr>
<tr>
<td>- Soil Science A.S. Degree</td>
<td></td>
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<tr>
<td>M/S/U (E. MAKI, R. CRIPE) to INACTIVATE AGM 230</td>
<td></td>
</tr>
</tbody>
</table>

| MATH 198A                            | 1       |
| Special Topic: An Introduction to Fractal Geometry |         |
| CCCC Proposal Type: Inactivation     |         |
| Effective: Summer 2018               |         |
| **INACTIVATE**                       |         |
| Rationale: This is a course that has not been offered for over ten years and is not being planned as an offering anytime in the foreseeable future. |         |
| Program Impact:                      |         |
| Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). |         |
| M/S/U (E. MAKI, R. CRIPE) to INACTIVATE MATH 198A |         |
MODIFICATIONS:

AGEC 200 Agricultural Accounting and Analysis 3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018

MODIFY: Outcomes, objectives, content, methods of instruction, textbooks
Rationale: Updating course with minor changes to receive C-ID approval.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU

C-ID Status: Requesting: (C-ID AG-AB 128)

General Education Status: (None)

Program Impact:
- Agricultural Environmental Science A.S. Degree (pending)
- Agriculture Animal Sciences AS-T Degree (pending)
- Agriculture Business A.S. Degree
- Agriculture Business AS-T Degree (pending)
- Agriculture Plant Science AS-T Degree (pending)
- Agriculture Science A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Fruit Science A.S. Degree
- Heavy Machinery Management Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Soil Science A.S. Degree

M/S/U (E. MAKI, R. CRIPLE) to MODIFY AGEC 200
AGEC 220  Introduction to Agribusiness Management  3  
CCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
**MODIFY:** Title, enrollment restrictions, hours, field trips, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** C-ID reviewers asked that revisions be made to course before C-ID approval can be given. Revisions have been made to course for C-ID AG-AB 104 approval.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGEC 200 and satisfactorily complete AG 285 and satisfactorily complete one AG production class; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGEC 200.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** Requesting: ([C-ID AG-AB 104])  
**General Education Status:** (None)  
**Program Impact:**  
- Agriculture Business A.S. Degree  
- Agriculture Business AS-T Degree (pending)  
- Agriculture: Sales, Service A.S. Degree  
- Fruit Science A.S. Degree  
- Heavy Machinery Management Certificate of Achievement  
- Poultry Science A.S. Degree  
**M/S/U (E. MAKI, R. CRIPE) to MODIFY AGEC 220**  
**M/S/U (E. LUCAS, K. BUTLER) to MODIFY REQUISITES for AGEC 220**

BUSAD 246  Retail Management  3  
CCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
**MODIFY:** Outcomes, methods of instruction  
**Rationale:** Course learning outcomes and the Methods of Instruction were updated.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Retail Management (WAFC) Certificate of Achievement  
**M/S/U (E. MAKI, R. CRIPE) to MODIFY BUSAD 246**  
**M/S/U (S. CASSIDY, E. LUCAS) to MAINTAIN DE for BUSAD 246**
CSCI 200 Technical Computer Literacy
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Content, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining; Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: D2)
Program Impact:
- Computer Applications Specialist Certificate of Achievement
- Computer Science A.S. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

CSCI 200, CSCI 222, and CSCI 252 pulled as a block for discussion by E. Lucas who questioned the Methods of Evaluation (MOE) for CSCI 200, CSCI 222, and CSCI 252.

With the approval of the CSCI faculty, regarding CSCI 200, under the MOE Summative Evaluation item #2 “The testing done shall be essentially on terminology appropriate to the application in question with some testing done on “how-to” things, like descriptions of the procedure to save a document. Most of the grade, however, will rest on their projects” was removed and replaced with “Portfolio”.

M. Garcia questioned the Methods of Instruction (MOI) for CSCI 200. With the approval of the CSCI faculty, item #4 was edited to read “Instructor-supervised laboratory practice in the operation of a computer” and items #3 “Research of reference materials”, #5 “Experience tutorial CD’s for application software”, and #7 “Use of a tutorial based book with step-by-step skill building project” were removed.

M/S/U (E. LUCAS, L. MILLER) to MODIFY CSCI 200

M/S/U (S. CASSIDY, E. LUCAS) to MAINTAIN DE for CSCI 200

T. Akers-Porter requested guidance when reviewing courses with lecture and lab components in regards to online instruction. She requested some history of how the hybrid/online element for Computer Science courses came about and how the online labs are scrutinized. C. Hudelson elaborated on the history of the Computer Science courses, noting that the college didn’t have computers available on campus for students to do lab assignments; she added that with the new Center for Advanced Technologies (CAT) building that has changed. B. Wedge indicated that Pearson has online curriculum that is reviewed in class with the lab completed by the student off campus at their own pace. Therefore, the course is completed within a closed environment which can be monitored. B. Adams pointed out that scrutiny is also considered for the appropriateness of work done online to avoid jeopardizing the course’s current approval for General Education transfer pattern.

M/S/U (C. HUDELSON, M. GARCIA) to MAINTAIN PLACEMENT of CSCI 200 on GE PATTERN(S)
CSCI 210
Introduction to UNIX/Linux System and Programming 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Title, outcomes, objectives, typical assignments, methods of instruction, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CSCI 270.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Network Administration Certificate of Achievement
- Computer Network Technician Certificate of Achievement
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree

M/S/U (E. MAKI, R. CRIPE) to MODIFY CSCI 210
M/S/U (E. LUCAS, K. BUTLER) to MAINTAIN REQUISITES for CSCI 210
M/S/U (S. CASSIDY, E. LUCAS) to MAINTAIN DE for CSCI 210

CSCI 222
Advanced Visual BASIC 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Objectives, content, typical assignments, methods of instruction, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CSCI 221.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree

CSCI 200, CSCI 222, and CSCI 252 pulled as a block for discussion by E. Lucas who questioned the Methods of Evaluation (MOE) for CSCI 200, CSCI 222, and CSCI 252. With the approval of the CSCI faculty, regarding CSCI 222, under the MOE Summative Evaluation item #3 “Final examination” was removed and under the MOE Formative Evaluation items #1 “Examinations at intervals during the semester” and #2 “Assigned homework” were removed.

M/S/U (E. LUCAS, L. MILLER) to MODIFY CSCI 222
M/S/U (E. LUCAS, K. BUTLER) to MAINTAIN REQUISITES for CSCI 222
M/S/U (S. CASSIDY, E. LUCAS) to MAINTAIN DE for CSCI 222
CSCI 230 Database Management Systems

CCCO Proposal Type: Non-Substantial
Effective: Summer 2018

**MODIFY:** Outcomes, objectives, content, methods of instruction, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CSCI 200 or CSCI 201 or CSCI 270.

Distance Education Status: Maintaining; Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU; (CC CCTPG 51)

C-ID Status: (None)

General Education Status: Removing: (MJC-GE: D2)

**Program Impact:**
- Computer Applications Specialist Certificate of Achievement
- Computer Information Systems A.S. Degree
- Computer Science A.S. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

**CSCI 230 pulled for discussion by L. Miller** who addressed her concerns with comparable courses which led to committee discussion encompassing:

- The past and current MJC practices concerning comparable courses
- The purpose of comparable courses and what the committee should look for
- The evolution of courses, transfer pathways, and C-ID
- The difficulties of selecting and maintaining updated comparable course information
- Recognizing comparable courses as an option, observing that not all courses are transferable
- Including the Course Identification Numbering System (C-ID) as an option under comparable courses
- The establishment of a workgroup to address the issues regarding comparable courses

**M/S/U (L. MILLER, C. HUDELSON) to form a workgroup to research and refine curriculum development practices in regards to comparable courses.**

C. Hudelson, L. Miller, and T. Akers-Porter volunteered for the workgroup.

**M/S/U (S. CASSIDY, C. HUDELSON) to MODIFY CSCI 230**

**M/S/U (E. LUCAS, K. BUTLER) to MAINTAIN REQUISITES for CSCI 230**

**M/S/U (S. CASSIDY, E. LUCAS) to MAINTAIN DE for CSCI 230**

**CSCI 230 pulled for discussion by L. Miller** who mentioned that CSCI 230 references CSCI 270 as a prerequisite and that past practice has been; if the first course in a sequence has D2 approval, the subsequent courses are not reapproved for the same General Education (GE) area. L. Miller noted that CSCI 270 is scheduled for the February 14, 2017 Curriculum Committee meeting and will be requesting MJC-GE: D2 placement. L. Miller confirmed CSCI 270’s qualification for MJC-GE: D2 placement.

**M/S/U (S. BERGER, S. CASSIDY) to REMOVE PLACEMENT of CSCI 230 on GE PATTERN(S).**
CSCI 242
Directory Services

CCCO Proposal Type: Non-Substantial
Effective: Summer 2018

**MODIFY:** Enrollment restrictions, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

**Rationale:** Course is being updated for periodic review.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to either complete CMPSC-264, Windows Server, or have experience managing business server systems; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CSCI 213 or have experience managing business server systems.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Computer Network Administration Certificate of Achievement
- Computer Science A.S. Degree

**M/S/U (E. MAKI, R. CRIPE) to MODIFY CSCI 242**

CSCI 242 pulled for discussion by M. Garcia who recommended that "On Campus Orientation Sessions" and "Group Meetings/Review Sessions" be added to the Technology Mediated Instruction (TMI) form under Mixed Modalities/Hybrid Course, which was approved by the CSCI faculty.

**M/S/U (E. LUCAS, K. BUTLER) to MODIFY REQUISITES for CSCI 242**

CSCI 242 pulled for discussion by M. Garcia who recommended that "On Campus Orientation Sessions" and "Group Meetings/Review Sessions" be added to the Technology Mediated Instruction (TMI) form under Mixed Modalities/Hybrid Course, which was approved by the CSCI faculty.

**M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN DE for CSCI 242**

CSCI 252
Script Programming for the Web

CCCO Proposal Type: Non-Substantial
Effective: Summer 2018

**MODIFY:** Objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

**Rationale:** Course is being updated for periodic review.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of CSCI 270.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU; Removing: UC

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree

**CSCI 200, CSCI 222, and CSCI 252 pulled as a block for discussion by E. Lucas** who questioned the Methods of Evaluation (MOE) for CSCI 200, CSCI 222, and CSCI 252.

With the approval of the CSCI faculty, regarding CSCI 252, under the MOE Summative Evaluation item #1 "Assignments" was removed. Items #2 and #3 were edited to read "Final Project" and "Final Exam". E. Lucas also questioned the Methods of Instruction (MOI) for CSCI 252. With the approval of the CSCI faculty, item #3 "Assigned reading of supplemental reference materials" was removed. Items #4 through #7 were edited to read: "Instructor-supervised implementation of computer laboratory projects", "Research of network resources using technical manuals and the Internet with instructor guidance", "Instructor-facilitated demonstration of troubleshooting and problem solving techniques through hands-on projects", and "Instructor-led analysis and solutions to scenario-based case projects". "Possible field trips" was also added to the MOI.

**M/S/U (E. LUCAS, L. MILLER) to MODIFY CSCI 252**

**M/S/U (E. LUCAS, K. BUTLER) to MAINTAIN REQUISITES for CSCI 252**

**M/S/U (S. CASSIDY, E. LUCAS) to MAINTAIN DE for CSCI 252**
### CSCI 253

**Web Database Development**

**CCabo Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Enrollment restrictions, outcomes, objectives, content, methods of instruction, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of CSCI 230 or CSCI 224 or CSCI 232; Requesting: (P) Satisfactory completion of CSCI 270.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Computer Electronics A.S. Degree  
- Computer Science A.S. Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern

_CSCI 253 and CSCI 290 pulled as a block for discussion by M. Garcia_ who questioned the Methods of Evaluation (MOE). With the approval of the CSCI faculty, regarding CSCI 253, under the MOE Summative Evaluation items #1 and #2 were edited to read “Final Exam” and “Final Project”. Item #3 “Assignments” was removed.  

_M/S/U (E. MAKI, E. LUCAS) to MODIFY CSCI 253_  

_M/S/U (E. LUCAS, K. BUTLER) to MODIFY REQUISITES for CSCI 253_  

_M/S/U (S. CASSIDY, E. LUCAS) to MAINTAIN DE for CSCI 253_

### CSCI 274

**Windows Programming With Visual Studio**  

**CCabo Proposal Type:** Substantial  
**Effective:** Upon CCCCO approval (Requesting: Summer 2018)  
**MODIFY:** Units, hours, content, typical assignments, methods of instruction, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of CSCI 271.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Removing: (MJC-GE: D2)  
**Program Impact:**  
- Computer Programming Specialist Certificate of Achievement  
- Computer Science A.S. Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern

_CSCI 274 pulled for discussion by E. Lucas_ who briefly remarked on the content. B. Adams noted that comments were made that the Methods of Evaluation (MOE) and Methods of Instruction (MOI) should resemble CSCI 252 or CSCI 290. With the approval of the CSCI faculty, under the MOE Summative Evaluation, items #1 “Assignments”, #2 “Quizzes”, #3 “Lab Activities”, and #4 “Exams” were removed and replaced with “Final Project” and “Final Exam”. In addition, under the MOI, item #3 was edited to read “Technology presentations by instructors or occasional speakers”. Items #6 “Practical Hands-on Exercises” and #7 “Independent Study through readings” were removed. “Possible field trips” was also added to the MOI.  

_M/S/U (E. LUCAS, M. GARCIA) to MODIFY CSCI 274_  

_M/S/U (E. LUCAS, K. BUTLER) to MAINTAIN REQUISITES for CSCI 274_  

_M/S/U (S. CASSIDY, E. LUCAS) to MAINTAIN DE for CSCI 274_  

_M/S/U (C. HUDELSON, M. GARCIA) to REMOVE PLACEMENT of CSCI 274 on GE PATTERN(S)
CSCI 290  Computer Science Final Project  3
  CCCCQ Proposal Type: Non-Substantial
  Effective: Summer 2018
  **MODIFY:** Outcomes, content, textbooks, enrollment restrictions, requisite skills
  **Rationale:** Course is being updated for periodic review.
  **Enrollment Restrictions:** Removing: (L) The students are required to bring the skills of their individual specializations, based on their 18 hours of coursework in either Information System, Networking, or Programming to form teams and solve a collaborative real-world IT industry level of problem application; Requesting (P) Satisfactory completion of CSCI 272 or CSCI 273.
  **Distance Education Status:** Maintaining: Mixed modalities/hybrid
  **Materials Fee Status:** (None)
  **Articulation Status:** Transfers to CSU
  **C-ID Status:** (None)
  **General Education Status:** (None)
  **Program Impact:**
    - Computer Science A.S. Degree
    **CSCI 253 and CSCI 290 pulled as a block for discussion by M. Garcia** who questioned the Methods of Evaluation (MOE). With the approval of the CSCI faculty, regarding CSCI 290, under the MOE Formative Evaluation item #3 “Final project paper with appropriately cited references” was removed.
    **M/S/U (E. MAKI, E. LUCAS) to MODIFY CSCI 290**
    **M/S/U (E. LUCAS, K. BUTLER) to MODIFY REQUISITES for CSCI 290**
    **M/S/U (S. CASSIDY, E. LUCAS) to MAINTAIN DE for CSCI 290**

ENGL 45  Accelerated Reading, Writing, and Reasoning  6
  CCCCQ Proposal Type: Non-Substantial
  Effective: Fall 2017 **Expedited:**
  **Rationale for Expedited Approval:** Removed the following statement in course description: “Students who achieve a passing score on their writing portfolio will place directly into English 101.” Having now taught this course, the department realized this isn’t true, and that if some students did manage to barely pass the portfolio but didn’t pass the class, they could take legal action given this written statement in the course description.
  **MODIFY:** Description, outcomes
  **Rationale:** Updating course description slightly and streamlined the CLOs for assessment.
  **Enrollment Restrictions:** (None)
  **Distance Education Status:** (None)
  **Materials Fee Status:** (None)
  **Articulation Status:** Not transferable
  **C-ID Status:** (None)
  **General Education Status:** (None)
  **Program Impact:**
    - Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
    **M/S/U (E. MAKI, R. CRIPPE) to MODIFY ENGL 45**
    **M/S/U (E. LUCAS, S. CASSIDY) to EXPEDITE MODIFICATIONS of ENGL 45**
NEW COURSES:

ANSC 50 Preparatory Animal Science 3
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval Expedited (Requesting: Summer 2017)
Rationale for Expedited Approval: Course is not in the CCCCO inventory and is in Datatel. We need to relaunch this course into the CCCCO inventory to maintain alignment and accuracy of offerings in database systems.
ADOPT
Rationale: Adopting course to prepare students for the livestock industry.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. MAKI, R. CRIPE) to ADOPT ANSC 50
M/S/U (E. LUCAS, S. CASSIDY) to EXPEDITE ADOPTION of ANSC 50

DE (Distance Education) Only Proposals
(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Program Approvals: New/Substantial Change
(None)

Regional Consortium CTE Program Approvals: New/Substantial Change
(None)

ACCJC Program Approvals: New/Substantial Change
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)
VII. PROGRAM CONSENT AGENDA

**MODIFY**

**KINESIOLOGY PROGRAM**

**A.A.-T Degree: Kinesiology**

**Effective:** Upon CCCCO Approval

**MODIFY:** Restricted electives

**Rationale:** The A.A.-T in Kinesiology was last modified and approved by the Curriculum Committee on March 17, 2015 to reflect the change in units to MATH 134. The CCCCO asked that documentation be provided for all courses listed in the AAM (articulation by major) area of the Chancellor’s Office Template (COT). An AAM could not be provided at this time for the following courses, and with the faculty author’s permission, the courses were removed from the COT:

<table>
<thead>
<tr>
<th>Course</th>
<th>Course</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>PEC 102</td>
<td>PEC 178</td>
<td>PEM 162</td>
</tr>
<tr>
<td>PEC 144</td>
<td>PEC 179</td>
<td>PEW 164</td>
</tr>
<tr>
<td>PEC 157</td>
<td>PEC 182</td>
<td>PEW 180</td>
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<tr>
<td>PEC 162</td>
<td>PEC 191</td>
<td>PEW 192</td>
</tr>
<tr>
<td>PEC 163</td>
<td>PEM 108</td>
<td>PEM 162</td>
</tr>
<tr>
<td>PEC 165</td>
<td>PEM 140</td>
<td>PEM 162</td>
</tr>
</tbody>
</table>

The modified COT was resent to the CCCCO and is currently awaiting approval. The faculty author plans to work with L. Miller, Articulation Officer, to rearticulate these courses by major so that documentation can be provided in the future. When an AAM is available, the courses will be added back on the COT and resubmitted for CCCCO approval. This information is here for the purpose of the record.

*M/S/U (K. BUTLER, C. HUDELSON) to MODIFY A.A.-T DEGREE: KINESIOLOGY*

M. Garcia expressed his concern for students who have taken courses which were removed from the Chancellor’s Office Template (COT) for the A.A.-T in Kinesiology. B. Adams noted that students could pursue a course substitution for activity courses removed from the COT.

VIII. PROGRAM DISCUSSION AGENDA

**Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval**

(Formerly the CCC-501)

(No

**Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval**

(Formerly the CCC-510)

(No
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>COMPUTER SCIENCE PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>MODIFY:</td>
<td>RESPIRATORY CARE PROGRAM</td>
</tr>
<tr>
<td>MODIFY:</td>
<td>INACTIVATIONS:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-21 (Previously 30-33)</td>
</tr>
<tr>
<td>66.5-70.5</td>
</tr>
</tbody>
</table>

Rationale:
The AS-T Degree in Computer Science has been implemented and required changes to unit values in Computer Science courses. This has impacted unit counts in our AA and AS degrees in Computer Science. With the inactivation of the AA degree and incorporating its program intent into the AS degree in Computer Science - Programming option, this minimally impacts students pursuing the Programming option, brings unit counts for all AS Computer Science options into compliance, and provide students choices pursuing any of the current AS degree in Computer Science options. These minimal changes will allow students to continue their education unabated and provide for flexibility in completing the Associate degree plans.

M/S/U (K. BUTLER, C. HUDELSON) to MODIFY A.S. DEGREE: COMPUTER SCIENCE

Rationale:
Program content updated to meet requirements of Commission on the Accreditation of Respiratory Care and to begin program change in Fall, 2018. Asking for summer 2018 update for the purpose of the 2018-2019 catalog.

M/S/U (K. BUTLER, C. HUDELSON) to MODIFY A.S. DEGREE: RESPIRATORY CARE

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Articulation Report: C-ID Newsletter (Dec) | L. Miller
   No Report

2. Adult Education Report | P. Mendez
   No Report

3. Academic Senate Report | S. Circle
   S. Circle expressed the importance of the MJC Educational Master Plan (Draft) and strongly encouraged each committee member take the time to examine the draft, make comments or recommendations, and forward them to the Academic Senate President C. Martin, N. Sill, or J. Abbott by February 22, 2017.
   S. Circle reported on the proposed Assessment Program Review Cycle noting the reduction from a five-year to a two-year cycle.
X. UNFINISHED BUSINESS

Action Items

   B. Adams indicated that due to changes in the Instruction Office personnel, the Curriculum Review Process will be continued, but may be delayed.

2. MJC Certificate & Degree Publications (Postponed indefinitely)  L. Miller

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. Semester Preference/Sequence of Courses in Catalog  B. Adams/H. Townsend
   H. Townsend reported that President J. Stearns indicated that the semester preference/sequence column for programs in the MJC catalog could be confusing for students and suggested that the data for each column be reviewed and updated to show a specific semester other than NP (no preference) or the columns be removed entirely. Extensive discussion ensued covering:
   - The clarification of the sequence options (particularly “NP”)
   - The benefits of a preference/sequence column
   - Who enters the sequence options
   - Instructor/student confusion
   - The option for pathway diagrams for individual programs.

   M/S/U (S. CIRCLE, J. DALY) to CALL THE QUESTION (2/3 majority votes required)

   Motion Passed:
   13 AYES
   0 NAYS
   0 ABSTENTIONS

   M/S/U (L. MILLER, M. GARCIA) to retain the existing format for the upcoming 2017-2018 catalog and form a workgroup to look at potential changes to future catalogs.

Informational Items

1. Chancellor Oakley’s Survey Results  B. Adams
   B. Adams commented on Chancellor Oakley’s survey results, which was sent out to ascertain what the community college leaders’ perception was of how the Chancellor’s Office was doing in a number of areas. She also reviewed some of the survey results and noted the respondents.

2. CCCCIO CIO First Friday Update  B. Adams
   B. Adams encouraged members to read the Chancellor’s Office First Friday Update for information on various topics.

XII. PUBLIC COMMENT

M/S/U (J. DALY, E. LUCAS) to adjourn at 4:51 PM

Members Absent: K. Butler, S. Cassidy, S. Circle (Co-chair), J. Forte, M. Garcia, C. Howard, L. Stephan

Others Present: K. Addington (Administrative Technician), K. Ennis (LIBR), J. Todd (VP Student Services), B. Wedge (CSCI)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with a request from T. Akers-Porter to accommodate guests.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of January 24, 2017 were approved as stated with the correction to the attendance.

B. Adams noted, that when the committee’s membership was evaluated, it was determined that the positions of Evaluator (J. Hughes) and Curriculum Process Specialist (H. Townsend) would be listed as members.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

MATH 911 (CCC000580267)  MATH 922 (CCC000580263)
MATH 912 (CCC000580266)  MATH 923 (CCC000580262)
MATH 913 (CCC000580265)  MATH 924 (CCC000580261)
MATH 921 (CCC000580264)

Course Activity Report

(None)
C-ID Approvals

<table>
<thead>
<tr>
<th>C-ID Descriptor</th>
<th>MJC Course(s)</th>
<th>Approval Effective</th>
<th>Date Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMUS 100X</td>
<td>MUSC 126</td>
<td>06/01/2017</td>
<td>12/12/2016</td>
</tr>
<tr>
<td>CMUS 110X</td>
<td>MUSC 121</td>
<td>06/01/2017</td>
<td>12/12/2016</td>
</tr>
<tr>
<td>CMUS 130X</td>
<td>MUSC 111</td>
<td>06/01/2017</td>
<td>12/12/2016</td>
</tr>
<tr>
<td>MATH 130</td>
<td>MATH 130</td>
<td>06/01/2017</td>
<td>01/13/2017</td>
</tr>
</tbody>
</table>

*Not an error. Published on C-ID site.

IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

**UNIT(S)**

**ELTEC 214**
Microprocessor Programming and Interfacing

- **CCCCO Proposal Type:** Inactivation
- **Effective:** Summer 2018

**INACTIVATE**

- **Rationale:** This course is offered as CMPET 214.
- **Program Impact:**
  - Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (R. CRIPE, L. MILLER) to INACTIVATE ELTEC 214**

**SOCSC 120ABC**
Computer Applications in the Social Sciences

- **CCCCO Proposal Type:** Inactivation
- **Effective:** Summer 2017 Expedited!

**Rationale for Expedited Approval:** The course is being inactivated, with expedited approval request, to ensure accuracy of 2017-2018 catalog.

**INACTIVATE**

- **Rationale:** Course is being inactivated because the course has never been offered and there are no plans to offer in the future.
- **Program Impact:**
  - Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (R. CRIPE, L. MILLER) to INACTIVATE SOCSC 120ABC**

**M/S/U (R. CRIPE, S. BERGER) to EXPEDITE INACTIVATION of SOCSC 120ABC**
MODIFICATIONS:

AGGE 150
Sustainable Production Systems

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

**Rationale:** Course is being updated for periodic review.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to complete more than two agricultural laboratory courses.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Agricultural Environmental Science A.S. Degree (pending)
- Agricultural Environmental Science Certificate of Achievement (pending)

**AGGE 150 pulled for discussion by L. Miller** who noted issues with the advisory. B. Adams alerted that requisites should be addressed and voted on separately under requisites. S. Berger had course modification concerns and commented on the large amount of content. B. Adams noted that although the Course Outline of Record (COR) may not be what we typically see, nevertheless we should observe the strength of the COR. S. Berger recommended considering guidelines for developing course content. N. Sill questioned the comparable courses. C. Hudelson mentioned that the Comparable Course Workgroup has started working on issues regarding comparable courses.

**M/S/U (L. MILLER, S. BERGER) to MODIFY AGGE 150**

**AGGE 150 pulled for discussion by L. Miller** who had concerns that the advisory would be confusing to students. J. Haynes explained that there have been no issues with the students understanding, to date.

**M/S/U (A. DEANGELIS, J. HAYNES) to MAINTAIN REQUISITES for AGGE 150**

ANSC 232
Avian Practices

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Objectives, content, typical assignments, methods of instruction, methods of evaluation

**Rationale:** Course is being updated for periodic review.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Poultry Science A.S. Degree

**M/S/U (R. CRIPÉ, L. MILLER) to MODIFY ANSC 232**

S. Berger commented on the Methods of Instruction (MOI) item #5 “Demonstration and observation”. With the approval of the division representative, MOI item #5 was modified to read “Demonstration of processing procedures”.
ANSC 242
Swine Fitting and Showing
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Discipline, field trips, repeatability, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIBE, L. MILLER) to MODIFY ANSC 242
S. Berger noted that the discipline was missing from the cover checklist in CurricUNET. With the approval of the division representative, the discipline of “Agricultural production (NM)” was added to the course cover checklist.
S. Berger questioned the one Course Learning Outcome (CLO). J. Haynes noted she would inquire of the course author if additional CLOs would be appropriate. B. Adams mentioned that the outcome of J. Haynes’ inquiry would be noted on the February 28, 2017 consent agenda.

CSCI 213
Windows Server OS
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Outcomes, content, typical assignments, methods of instruction, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CSCI 240.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: Requesting (C-ID ITIS 155)
General Education Status: Removing: (MJC-GE: D2)
Program Impact:
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Network Administration Certificate of Achievement
- Computer Science A.S. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

M/S/U (R. CRIBE, L. MILLER) to MODIFY CSCI 213
M/S/U (T. AKERS-PORTER, C. HUDELSON) to MAINTAIN REQUISITES for CSCI 213
CSCI 213 pulled for discussion by B. Adams on behalf of M. Garcia who noted that the Distance Ed Addendum under Mixed Modalities/ Hybrid Course needed to be fixed. With the approval of the CSCI faculty, “On Campus Orientation Sessions” and “Group Meetings/Review Sessions” were added to the Distance Ed Addendum.

M/S/U (E. LUCAS, L. MILLER) to MAINTAIN DE for CSCI 213
M/S/U (R. CRIBE, S. BERGER) to REMOVE PLACEMENT of CSCI 213 on GE PATTERN(S)
CSCI 221  Programming With Visual BASIC  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Title, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CSCI 270.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC CCTPG 48)
C-ID Status: (None)
General Education Status: Removing: (MJC-GE: D2)
Program Impact:
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
M/S/U (R. CRIPPE, L. MILLER) to MODIFY CSCI 221
M/S/U (T. AKERS-PORTER, C. HUDELSON) to MAINTAIN REQUISITES for CSCI 221
M/S/U (R. CRIPPE, E. LUCAS) to MAINTAIN DE for CSCI 221
M/S/U (R. CRIPPE, S. BERGER) to REMOVE PLACEMENT of CSCI 221 on GE PATTERN(S)

CSCI 231  Database Programming with SQL  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CSCI 230 or CSCI 270.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: Requesting: (C-ID ITIS 180)
General Education Status: (None)
Program Impact:
- Computer Science A.S. Degree
M/S/U (R. CRIPPE, L. MILLER) to MODIFY CSCI 231
M/S/U (T. AKERS-PORTER, C. HUDELSON) to MAINTAIN REQUISITES for CSCI 231
M/S/U (R. CRIPPE, E. LUCAS) to MAINTAIN DE for CSCI 231
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSCI 232</td>
<td>Database Server Administration</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Enrollment restrictions, field trips, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills</td>
<td>Course is being updated for periodic review.</td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to have prior experience working with computer server systems or first complete CMPSC 264 - Windows Server OS course; Requesting: (A) Before enrolling in this course, students are strongly advised to have prior experience working with computer server systems.</td>
</tr>
<tr>
<td>CSCI 240</td>
<td>Networking Essentials</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Materials fee, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills</td>
<td>Course is being updated for periodic review.</td>
<td>Maintaining: (P) Satisfactory completion of CSCI 201.</td>
</tr>
</tbody>
</table>
CSCI 241  Advanced Networking & Security  3
CCC CO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Enrollment restrictions, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Removing: (P) Satisfactory completion of CSCI 213; Requesting: (P) Satisfactory completion of CSCI 240.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: Requesting: (C-ID ITIS 160)
General Education Status: (None)
Program Impact:
- Computer Network Administration Certificate of Achievement
- Computer Science A.S. Degree

M/S/U (R. CRIPE, L. MILLER) to MODIFY CSCI 241
M/S/U (T. AKERS-PORTER, C. HUDELSON) to MODIFY REQUISITES for CSCI 241
M/S/U (R. CRIPE, E. LUCAS) to MAINTAIN DE for CSCI 241

CSCI 270  Introduction to Programming  3
CCC CO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for scheduled review and to request C-ID ITIS 130.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting: (C-ID ITIS 130)
General Education Status: Requesting: (MJC-GE: D2)
Program Impact:
- Computer Electronics Certificate of Achievement
- Computer Electronics A.S. Degree
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree
- University Prep-Industrial Arts A.S. Degree (in process)

CSCI 270 pulled for discussion by E. Lucas who suggested some edits to CSCI 270. Course Learning Outcomes (CLO) item #1 was edited to read, “Develop solutions to programming problems using proper Syntax and Semantics, and the Program Development Process Syntax and Semantics” and Methods of Instruction (MOI) item #4 was edited to read “In-class discussion of program development cycle”. L. Miller recommended that Methods of Evaluation (MOE) item #1 be edited to read “Graded student-authored computer programs and laboratory exercises”. All requested edits were made at the meeting with the approval of the CSCI faculty.

M/S/U (E. LUCAS, P. MENDEZ) to MODIFY CSCI 270
M/S/U (R. CRIPE, E. LUCAS) to REQUEST REQUIRMENTS for CSCI 270
M/S/U (R. CRIPE, S. BERGER) to MAINTAIN DE for CSCI 270
EASCI 162  
**Introduction to Oceanography**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Field trips, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is up for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EASCI 161 and satisfactorily complete MATH 30 or qualification by the MJC assessment process.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC ESC 50)  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Earth Sciences A.S. Degree  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
**M/S/U (R. CRIPE, L. MILLER) to MODIFY EASCI 162**  
**M/S/U (T. AKERS-PORTER, C. HUDELSON) to MAINTAIN REQUISITES for EASCI 162**  
**M/S/U (R. CRIPE, S. BERGER) to MAINTAIN PLACEMENT of EASCI 162 on GE PATTERN(S)**

ELTEC 225  
**Residential Wiring**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Fall 2017 **Expedited**  
**Rationale for Expedited Approval:** Electronics is going through a period where many students have difficulties enrolling in classes due to the requirement of one class (ELTEC 208) that covers a broader field than the actual necessities of a working trainee or apprentice electrician. Removing the ELTEC 208 prerequisite for fall 2017 will prevent difficulties with student access and broaden the base of people that can benefit for this class.  
**MODIFY:** Enrollment restrictions, objectives, content, typical assignments, textbooks, requisite skills  
**Rationale:** Removing ELTEC 208 prerequisite. The ELTEC faculty has held two meetings examining access into the program and barriers for students in the field. DAS trainees, electrical apprentices, and aspiring C10 contractors need to have access to a course to prepare for their certification or licensing exam, without necessarily going through the broad scope of subjects covered by Fundamentals of Electricity and Electronics (ELTEC 208). Prerequisite removal is proposed as a means to broaden the base of people that can benefit for this class.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ELTEC 208  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Electrical Installer Skills Recognition Award  
- Electrician Certificate of Achievement  
**M/S/U (R. CRIPE, L. MILLER) to MODIFY ELTEC 225**  
**M/S/U (T. AKERS-PORTER, C. HUDELSON) to REMOVE REQUISITES for ELTEC 225**  
**M/S/U (R. CRIPE, S. BERGER) to EXPEDITE MODIFICATIONS of ELTEC 225**
ELTEC 235  
NEC: National Electrical Codes 
CCCCO Proposal Type: Non-Substantial 
Effective: Fall 2017 Expedited 
Rationale for Expedited Approval: Electronics is going through a period where many students have difficulties enrolling in classes due to the requirement of one class (ELTEC 208) that covers a broader field than the actual necessities of a working trainee or apprentice electrician. Removing the ELTEC 208 prerequisite for fall 2017 will prevent difficulties with student access and broaden the base of people that can benefit for this class. 
MODIFY: Enrollment restrictions, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills 
Rationale: Removing ELTEC 208 prerequisite. The ELTEC faculty has held two meetings examining access into the program and barriers for students in the field. DAS trainees, electrical apprentices, and aspiring C10 contractors need to have access to a course to prepare for their certification or licensing exam, without necessarily going through the broad scope of subjects covered by Fundamentals of Electricity and Electronics (ELTEC 208). Prerequisite removal is proposed as a means to broaden the base of people that can benefit for this class. 
Enrollment Restrictions: Removing: (P) Satisfactory completion of ELTEC 208 
Distance Education Status: (None) 
Materials Fee Status: (None) 
Articulation Status: Transfers to CSU 
C-ID Status: (None) 
General Education Status: (None) 
Program Impact: 
- Electrician Certificate of Achievement 
ELTEC 235 pulled for discussion by L. Miller who recommended edits to the Methods of Instruction (MOI), which were approved by the division representative. MOI item #3 was edited to read “Instructor-facilitated analysis of case studies” and item #5 was edited to read “Instructor-supervised use of various reference materials to determine related codes required to meet specific electrical situations”. L. Miller questioned if the first word in Required Objectives item “a” should read “List” or “Lists” P. Mendez noted he would clarify L. Miller’s concern with the course author. B. Adams noted that the outcome of P. Mendez’s inquiry would be noted on the February 28, 2017 consent agenda if necessary. 
M/S/U (R. CRIPE, C. HUDELSON) to MODIFY ELTEC 235 
M/S/U (R. CRIPE, S. BERGER) to EXPEDITE MODIFICATIONS of ELTEC 235 

ENSCI 110  
California Water 
CCCCO Proposal Type: Non-Substantial 
Effective: Summer 2018 
MODIFY: Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks 
Rationale: Course is being updated for periodic review. 
Enrollment Restrictions: (None) 
Distance Education Status: (None) 
Materials Fee Status: (None) 
Articulation Status: Transfers to CSU and UC 
C-ID Status: (None) 
General Education Status: Approved for: (MJC-GE: B) (CSU-GE: D7), (IGETC: 4G) 
Program Impact: 
- Agricultural Environmental Science Certificate of Achievement (pending) 
- Agricultural Environmental Science A.S. Degree (pending) 
- CSU General Education Pattern Certificate of Achievement 
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree 
- IGETC Pattern Certificate of Achievement 
- MJC-GE Pattern 
M/S/U (R. CRIPE, L. MILLER) to MODIFY ENSCI 110 
M/S/U (R. CRIPE, S. BERGER) to MAINTAIN PLACEMENT of ENSCI 110 on GE PATTERN(S)
**FTECH 321XABC**  
Fire Service In-Service Training / EMS  
**CCC CO Proposal Type:** Non-Substantial  
**Effective:** Fall 2017  
**Rationale for Expedited Approval:** Course was originally approved by the Curriculum Committee April 14, 2015, but was denied by the state due to Limitation on Enrollment (LOE) issues. Course is being revised due to Chancellor's office request and will be resubmitted to the state for approval.  
**MODIFY:** Description  
**Rationale:** Correction request by State Chancellor's office for approval.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of EMS 350 and FSCI 301; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EMS 389 and satisfactorily complete EMS 390.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**MODIFY:** DE for FTECH 321XABC  
S. Berger requested that ELIC 151 be added as an Advisory to LIBR 100, which was approved by faculty author, K. Ennis and added to the Course Outline of Record at the meeting.  
**M/S/U (R. CRYPE, S. BERGER) to MAINTAIN PLACEMENT of LIBR 100 on GE PATTERN(S)**

**LIBR 100**  
Research Concepts and Practice  
**CCC CO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Enrollment restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course is being updated for scheduled review and to request distance education modality.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or satisfactorily complete ELIC 151.  
**Distance Education Status:** Maintaining: Online, Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: D2)  
**Program Impact:**  
- General Studies, Emphasis in Language and Rationality A.A.  
- MJC-GE Pattern  
**M/S/U (R. CRYPE, L. MILLER) to MODIFY LIBR 100**  
**M/S/U (T. AKERS-PORTER, C. HUDELSON) to MODIFY REQUISITES for LIBR 100**
METEO 161  
**Introduction to Meteorology**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EASCI 161 and satisfactorily complete MATH 30 or qualification by the MJC assessment process.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Requesting: (C-ID GEOG 130)  
**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Earth Sciences A.S. Degree  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

**METEO 161 pulled for discussion by C. Hudelson** who wanted to voice concern regarding the proposed request for C-ID GEOG 130. There is no comparable statewide C-ID discipline in Meteorology at this time, and MJC does not have a comparable course for C-ID GEOG 130 through the Geography Department. However, colleges have garnered C-ID GEOG 130 approval for meteorology discipline courses. C. Hudelson expressed concerns that requesting a C-ID across disciplines could later lead to unforeseen complications beyond the realm of C-ID.  

The following concerns were raised opposing the C-ID proposal in discussion:  
- Contractual issues regarding C-IDs – YFA was consulted  
- Disciplines should be encouraged to develop their own C-ID descriptors for their disciplines. Why is there no C-ID discipline of meteorology?  
- Issues with minimum qualifications and FSAs may arise  
- Cross-listing a new GEOG course with METEO 161 is not a good solution

The following counterpoints were made:  
- The procurement of C-ID approvals help students by ensuring they are not required to retake the same course content at the transfer institution for additional units  
- The YFA contract has been updated to remove ambiguous language regarding FSAs  
- Colleges are not prohibited from submitting multiple unique courses for the same C-ID descriptor. Nothing prevents MJC Geography from developing a new course comparable to C-ID GEOG 130  
- If a course qualifies for a C-ID then it should be pursued by the college because it is good for students  
- Should the discipline content not be inherent in the local COR, the C-ID process will not approve it  
- Due to concerns like these statewide, Articulation Officers were put at the center of the C-ID submission process because of the impartiality of their roles within the institution  
- List of California State Universities with GEOG C-ID approvals

**M/S/C (E. Lucas, S. Berger) to MODIFY METEO 161**

0 NAYS  
2 ABSENTIONS (C. Hudelson, T. Guy)

**M/S/U (T. AKERS-PORTER, C. HUDELSON) to MAINTAIN REQUISITES for METEO 161**

**M/S/U (R. CRIPE, S. BERGER) to MAINTAIN PLACEMENT of METEO 161 on GE PATTERN(S)**
SM 332  

Sheet Metal and Installation 2  

CCCO Proposal Type: Non-Substantial  

Effective: Summer 2018  

MODIFY: Content, typical assignments, methods of instruction, methods of evaluation, textbooks  

Rationale: Course is being updated for compliance.  

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of SM 331.  

Distance Education Status: (None)  

Materials Fee Status: (None)  

Articulation Status: Not transferable  

C-ID Status: (None)  

General Education Status: (None)  

Program Impact:  
- Welding A.S. Degree  

SM 332 pulled for discussion by E. Lucas who questioned the shortage of content for a 3 unit course.  

P. Mendez suggested that the course be sent back to E. Turner who can work on expanding the course content. T. Guy recommended utilizing the index of the course textbooks for additional information that could be used to enhance the course content.  

M/S/Withdrawn (E. Lucas, P. Mendez) motion withdrawn by division representative so modifications can be made by the faculty author. The course will be revised and included on a future Curriculum Committee agenda.

NEW COURSES:

FTECH 322XABC  

Fire Service In-Service Training / Special Operations  

CCCO Proposal Type: New Credit Course  

Effective: Upon CCCCO approval Expedited (Requesting Fall 2017)  

Rationale for Expedited Approval: Course was approved by the Curriculum Committee for adoption February 23, 2016. Withdrawed the state adoption request for FTECH 322XABC in 2016 because of the FTECH 321XABC revision request by the Chancellor's office. The revision request to remove Limitation on Enrollment (LOE) has been made to FTECH 321XABC and we are resubmitting the FTECH courses that were Curriculum Committee approved as a package in hopes for fall 2017 approval.  

ADOPT  

Rationale: Comply with State Chancellor's office request.  

Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and FSCI 362.  

Distance Education Status: Requesting: Mixed modalities/hybrid  

Materials Fee Status: (None)  

Articulation Status: Not transferable  

C-ID Status: (None)  

General Education Status: (None)  

Program Impact:  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

FTECH 321XABC, FTECH 322XABC, FTECH 323XABC, FTECH 324XABC, and FTECH 325XABC pulled as a block for discussion by L. Miller. (See remarks on FTECH 321XABC)  

M/S/U (R. Cripe, P. Mendez) to ADOPT FTECH 322XABC  

M/S/U (T. Akers-Porter, C. Hudelson) to ADOPT REQUISITES for FTECH 322XABC  

M/S/U (R. Cripe, E. Lucas) to ADOPT DE for FTECH 322XABC  

M/S/U (R. Cripe, S. Berger) to EXPEDITE ADOPTION of FTECH 322XABC
FTECH 323XABC  Fire Service In-Service Training / Command & Control  0.5-3

**CCC CO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval Expedited (Requesting Fall 2017)

**Rationale for Expedited Approval:** Course was approved by the Curriculum Committee for adoption February 23, 2016. Withdrew the state adoption request for FTECH 323XABC in 2016 because of the FTECH 321XABC revision request by the Chancellor's office. The revision request to remove Limitation on Enrollment (LOE) has been made to FTECH 321XABC and we are resubmitting the FTECH courses that were Curriculum Committee approved as a package in hopes for fall 2017 approval.

ADOPT

**Rationale:** Comply with State Chancellor's office request.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350:

Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 305 and satisfactorily complete FSCI 350.

**Distance Education Status:** Requesting: Mixed modalities/hybrid

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**FTECH 321XABC, FTECH 322XABC, FTECH 323XABC, FTECH 324XABC, and FTECH 325XABC pulled as a block for discussion by L. Miller.** (See remarks on FTECH 321XABC)

M/S/U (R. CRIP E, P. MENDEZ) to ADOPT FTECH 323XABC

M/S/U (T. AKERS-PORTER, C. HUDELSON) to ADOPT REQUISITES for FTECH 323XABC

M/S/U (R. CRIP E, E. LUCAS) to ADOPT DE for FTECH 323XABC

M/S/U (R. CRIP E, S. BERGER) to EXPEDITE ADOPTION of FTECH 323XABC

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FTECH 324XABC  Fire Service In-Service Training / Administration  0.5-3

**CCC CO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval Expedited (Requesting Fall 2017)

**Rationale for Expedited Approval:** Course was approved by the Curriculum Committee for adoption February 23, 2016. Withdrew the state adoption request for FTECH 324XABC in 2016 because of the FTECH 321XABC revision request by the Chancellor's office. The revision request to remove Limitation on Enrollment (LOE) has been made to FTECH 321XABC and we are resubmitting the FTECH courses that were Curriculum Committee approved as a package in hopes for fall 2017 approval.

ADOPT

**Rationale:** Comply with State Chancellor's office request.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350:

Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 356.

**Distance Education Status:** Requesting: Mixed modalities/hybrid

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**FTECH 321XABC, FTECH 322XABC, FTECH 323XABC, FTECH 324XABC, and FTECH 325XABC pulled as a block for discussion by L. Miller.** (See remarks on FTECH 321XABC)

M/S/U (R. CRIP E, P. MENDEZ) to ADOPT FTECH 324XABC

M/S/U (T. AKERS-PORTER, C. HUDELSON) to ADOPT REQUISITES for FTECH 324XABC

M/S/U (R. CRIP E, E. LUCAS) to ADOPT DE for FTECH 324XABC

M/S/U (R. CRIP E, S. BERGER) to EXPEDITE ADOPTION of FTECH 324XABC
FTECH 325XABC  Fire Service In-Service Training / Operations  0.5-3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval Expedited (Requesting Fall 2017)
Rationale for Expedited Approval: Course was approved by the Curriculum Committee for adoption February 23, 2016. Withdrew the state adoption request for FTECH 325XABC in 2016 because of the FTECH 321XABC revision request by the Chancellor's office. The revision request to remove Limitation on Enrollment (LOE) has been made to FTECH 321XABC and we are resubmitting the FTECH courses that were Curriculum Committee approved as a package in hopes for fall 2017 approval.

ADOPT
Rationale: Comply with State Chancellor's office request.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and satisfactorily complete FSCI 305.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

FTECH 321XABC, FTECH 322XABC, FTECH 323XABC, FTECH 324XABC, and FTECH 325XABC pulled as a block for discussion by L. Miller. (See remarks on FTECH 321XABC)
M/S/U (R. CRipe, P. MENDEZ) to ADOPT FTECH 325XABC
M/S/U (T. AKERS-PORTER, C. HUDELSON) to ADOPT REQUISITES for FTECH 325XABC
M/S/U (R. CRipe, E. LUCAS) to ADOPT DE for FTECH 325XABC
M/S/U (R. CRipe, S. BERGER) to EXPEDITE ADOPTION of FTECH 325XABC

LIBR 110  Information & Media Literacy  1

CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: The Library and Learning Center currently has a comprehensive 3-unit course -- LIBR100 -- combining theoretical aspects of information literacy, practical research skills, and the writing of a college-level research paper. This new course will be a focus on practical knowledge and skills to help students find sources to support learning and coursework at MJC as well help them make informed decisions in their lives. The 1-unit course is flexible and can easily be combined with courses in a variety of disciplines for effective learning communities.
Enrollment Restrictions: (None)
Distance Education Status: Requesting: Online
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: Requesting: (MJC-GE: D2)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

LIBR 110 withdrawn by dean, J. Daly, on behalf of LIBR faculty, thereby removing it from the agenda for consideration.
DE (Distance Education) Only Proposals

ENGL 102 Advanced Composition & Introduction to Literature 3
Effective: Summer 2017 Expedited
Rationale for Expedited Approval: The Curriculum Committee procedure is to approve DE Only proposals with an immediate effective date (procedure approved March 3, 2015).
MODIFY: DE modalities only
Rationale: This is a core literature and writing course that many students take each semester. Offering the course in more than one modality would help us to serve the many diverse students with various needs across campus.
Distance Education Status: Requesting: Online
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Degree
- MJC-GE Pattern
M/S/U (R. CRipe, E. Lucas) to ADOPT DE for ENGL 102
M/S/U (R. CRipe, S. Berger) to EXPEDITE DE MODALITIES for ENGL 102

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCCO Program Approvals: New/Substantial Change
(None)

Regional Consortium CTE Program Approvals: New/Substantial Change
(None)

ACCJC Program Approvals: New/Substantial Change
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)
VII. PROGRAM CONSENT AGENDA

**MODIFY:**

**PHYSICS PROGRAM**

A.S.-T Degree: Physics  
Effective: Upon CCCCO Approval

**Rationale:** The A.S.-T in Physics was last approved by the Curriculum Committee on April 12, 2016 as a non-substantial change to reflect math unit changes and was submitted to the CCCCO for approval. The CCCCO recently reviewed and sent the A.S.-T back with a revision request. The C-ID for PHYS 102 (C-ID: PHYS 210), which was listed as an “or” option in required core, became expired, which meant the CCCCO could not approve the non-substantial change. The faculty were notified and have decided to remove the “or” option which showed PHYS 101, PHYS 102, and PHYS 103 with separate C-IDs. The faculty were comfortable with doing this because the required core also lists PHYS 101, PHYS 102, and PHYS 103 as a C-ID sequence using the currently approved C-ID: PHYS 200S. The template was quickly revised and resent to the CCCCO for approval. A link has been provided to show the template sent back from the state because of the expired C-ID for PHYS 102 as well as the revised template showing the removal of the “or” courses which includes the removal of PHYS 102. Please click on the following link to see the changes:


M/S/U (T. AKERS-PORTER, C. HUDELSON) to MODIFY A.S.-T DEGREE: PHYSICS

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval  
(Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval  
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

**MODIFICATIONS:**

(None)

**INACTIVATIONS:**

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)
IX. STANDING REPORTS

1. Articulation: C-ID Newsletter (Dec.)  
   L. Miller
   No Report

2. Adult Education  
   P. Mendez
   No Report

3. Academic Senate Report  
   S. Circle
   No Report

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process  
   B. Adams
   B. Adams noted that a meeting has been scheduled for March 1, 2017 with J. Daly and J. Todd to discuss the criteria needed to bring a process before the committee.

2. MJC Certificate & Degree Publications (Postponed indefinitely)  
   L. Miller

3. Semester Preference/Sequence of Courses in Catalog  
   B. Adams/H. Townsend
   H. Townsend noted the need for volunteers for the approved workgroup to look at potential changes to future catalogs. J. Daly, C. Hudelson, and H. Townsend joined L. Miller for the workgroup.

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. Independent Study Form – Draft 17_02_14  
   H. Townsend
   B. Adams announced that a request was made by a division secretary to add some additional procedural information to the Independent Study Form to assist students in completing the document. B. Adams noted the proposed changes are made in red. Discussion ensued on the history of the Independent Study form.

   M/S/U (A. DEANGELIS, L. MILLER) to approve the modifications to the Independent Study Form

2.Comparable Courses Workgroup  
   L. Miller
   L. Miller reviewed the attached report from the Comparable Courses Workgroup. The workgroup plans to meet again on February 21, 2017 and report out the next scheduled Curriculum Committee meeting on February 28, 2017.

Informational Items

1. ASMJC Representative  
   B. Adams
   B. Adams welcomed our new ASMJC Representative, C. Lopez-Barragan. C. Lopez-Barragan expressed her appreciation to the Curriculum Committee for their warm welcome. B. Adams also acknowledged the active participation and contributions of her predecessor, H. Battan.
2. **Streamlining the Curriculum Processes**  
   B. Adams

   B. Adams referred to the California Community Colleges Chancellor’s Office memo, *Streamlining the Curriculum Processes*. She noted, from the linked document, information on credit courses, courses in the current Curriculum Inventory queue, and how H. Townsend is working diligently to push courses through before the state switches to their new Chancellor’s Office Curriculum Inventory (COCI) system.

3. **Accreditation**  
   N. Sill

   - **How to submit your Feedback, Accreditation Resources, and Training**

   C. Hudelson reported on behalf of N. Sill and encouraged the committee to read Standard IIA of the report and submit their feedback by downloading the document, using “Track Changes” for their responses. Responses can be forwarded to N. Sill, Faculty Accreditation Liaison or A. Cannon, Accreditation Process Specialist via email.

**XII. PUBLIC COMMENT**

*M/S/U (E. LUCAS, R. CRIPÉ) to adjourn at 4:48 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with a request from L. Miller to accommodate guests.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of February 14, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals
(None)

Course Activity Report
(None)

C-ID Approvals
(None)
IV. COURSE CONSENT AGENDA

*Hearing no objections, the following course changes were approved.*

**ELTEC 235**  
**NEC: National Electrical Codes**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Fall 2017  
**Rationale for Expedited Approval:** ELTEC 235 was approved by the Curriculum Committee on February 14, 2017 effective for fall 2017. It was noted at the meeting that L. Miller would update the first objective listed to reflect the word "type" as "types". The objectives on the Course Outline of Record were updated to reflect the revision. This information is here for the purpose of the record.

**MODIFY:** Objectives  
**Rationale:** See rationale for expedited approval.

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

**MUSE 151**  
**Masterworks Chorus**  
**CCCCO Proposal Type:** Inactivation  
**Effective:** Summer 2018  
**INACTIVATE**  
**Rationale:** Course has not been offered and there are no plans to offer in the near future.  
**Program Impact:** Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (R. CRIPPE, L. MILLER) to INACTIVATE MUSE 151**

**MUSE 851**  
**Masterworks Chorus**  
**CCCCO Proposal Type:** Inactivation  
**Effective:** Summer 2018  
**INACTIVATE**  
**Rationale:** Course has not been offered and there are no plans to offer in the near future.  
**Program Impact:** Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (R. CRIPPE, L. MILLER) to INACTIVATE MUSE 851**
MODIFICATIONS:

**AGING 55**
Preparatory Agriculture Computer Applications
CCCOC Proposal Type: Non-Substantial
Effective: Summer 2018
**MODIFY:** Grading policy, outcomes, objectives, content, methods of instruction, methods of evaluation
Rationale: Course is being updated for curriculum review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**MUSA 141**
Guitar 1
CCCOC Proposal Type: Non-Substantial
Effective: Summer 2018
**MODIFY:** Title, description, outcomes, content, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for scheduled review, Fall 2016, and for renaming of course title.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC MUSIC 49)
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

MUSA 141 pulled for discussion by L. Miller who questioned the course title of “Guitar 1”. E. Maki explained that there are three more courses to be brought before the committee in this sequence of courses, which include, along with Guitar 1; Guitar 2, Guitar 3, and Guitar 4. This family of guitar courses will give students options according to their interest, skill, and goals. Tilling the guitar course sequence with 1, 2, 3, and 4 appeared less confusing than the previous course titles.

M/S/U (E. MAKI, L. MILLER) to MODIFY MUSA 141

M/S/U (E. MAKI, R. CRIPES) to MAINTAIN PLACEMENT of MUSA 141 on MJC ACTIVITIES
POLSC 165  Political Science Research Methods  3  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks  
**Rationale:** Course needs to be updated to more specifically demonstrate coverage of disciplinary fundamentals.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Approved for: *(C-ID POLS 160)*  
**General Education Status:** Approved for: *(MJC-GE: B)*  
**Program Impact:**  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- MJC-GE Pattern  

*M/S/U (R. CRIFE, L. MILLER) to MODIFY POLSC 165*  
POLSC 165 pulled for discussion by B. Adams on behalf of M. Garcia who commented that POLSC 165 had no advisories or prerequisites and recommended the advisory of ENGL 101, POLSC 101, or MATH 30. S. Miller noted that the faculty believe that this particular course will be mostly taken by political science majors who will be taking other POLSC courses in conjunction with or prior to taking POLSC 165. For this reason the POLSC faculty didn’t request an advisory or prerequisite for POLSC 165. T. Guy mentioned that PSYCH 102 (also a research methods course) had course advisories and prerequisites. B. Adams noted the C-ID requisite requirements may be the contributing factor to the difference between POLSC 165 and PSYCH 102 requisite requests. A review of C-ID POLS 160 showed advisories only. It was noted that advisories do not have the same requirement as prerequisites and corequisites, and are not required to be included on the COR to obtain C-ID approval. It is left up to the faculty author(s) whether or not to include recommended advisories.  

*M/S/U (R. CRIFE, E. MAKI) to MAINTAIN PLACEMENT of POLSC 165 on GE PATTERN*  
(MJC-GE: B only)  
S. Miller explained that the POLSC faculty didn’t express properly the intent in bring POLSC 165 before the Curriculum Committee. He noted that the POLSC faculty intended to request placement of POLSC 165 in the IGETC and CSU-GE Breadth. B. Adams explained that since the request for IGETC and CSU-GE Breadth was not on this agenda it would be in violation of the Brown Act to vote on it at this time. She noted that POLSC 165 would be included in the March 14, 2017 agenda with the request for IGETC and CSU-GE Breadth.  

PSYCH 102  Research Methods  3  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Enrollment restrictions, textbooks  
**Rationale:** Adding SOCIO 105 as an additional prerequisite option.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of PSYCH 101 and MATH 134; Requesting: (P) Satisfactory completion of PSYCH 101 and MATH 134 or qualification by the MJC assessment process or SOCIO 105; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101 or qualification by the MJC assessment process.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; *(CC PSYCH 15)*  
**C-ID Status:** Approved for: *(C-ID PSY 200)*  
**General Education Status:** Requesting: *(MJC-GE: B)*  
**Program Impact:**  
- Anthropology AA-T Degree  
- Psychology for Transfer AA-T Degree  

*M/S/U (R. CRIFE, L. MILLER) to MODIFY PSYCH 102*  
*M/S/U (R. CRIFE, S. CASSIDY) to MODIFY REQUISITES for PSYCH 102*  
*M/S/U (R. CRIFE, E. MAKI) to REQUEST PLACEMENT of PSYCH 102 on GE PATTERN*
SM 332
Sheet Metal and Installation 2
CCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for compliance.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of SM 331.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Welding A.S. Degree
M/S/U (R. CRIBE, L. MILLER) to MODIFY SM 332
M/S/U (R. CRIBE, S. CASSIDY) to MAINTAIN REQUISITES for SM 332

TUTOR 800
Introduction to General Tutoring
(Previously TUTOR 100)
CCCCO Proposal Type: Substantial
Effective: Summer 2018 Expedited! (Requesting Fall 2017)
Rationale for Expedited Approval: In order for students to repeat the course as needed, expedited approval is being requested.
MODIFY: Number, units, hours, repeatability, SAM D code, course credit status code, transfer code
Rationale: Change in course numbering and change from credit to non-credit.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students selected as tutors for the Library & Learning Center.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
TUTOR 800, TUTOR 811, and TUTOR 820 pulled as a block for discussion by L. Miller who wanted to voice concern in creating a noncredit tutor training sequence.

The following concerns were raised opposing the non-credit tutoring sequence:
- What kind of students would take a tutor training class and would that student be interested in transferring?
- Does the higher rigor of such a course align with the spirit and developmental mission of noncredit instruction?
- Are noncredit instruction prerequisites appropriate at this time?
- Does this proposal serve as a transition point to credit instruction?
- How does a tutor training course prepare a student to succeed in college-level work?
- Doesn’t the fact that the student is a tutor imply that the student has demonstrated a level of competency in the subject matter and suggests that the student is no longer at a developmental level?
- Is a tutor training program going to get students into gainful employment while “pursuing their long-term academic goals?”
- In using TOP Code: 0802.00 Educational Aide (Teacher Assistant) “Practices and techniques necessary for preparing individuals to provide services to students and parents under the direction of professional staff” are we prepared to conform with noncredit and CTE review and reporting requirements? There are currently 14 active noncredit courses and 122 credit courses listed under the TOP Code of Educational Aide in the CCC Curriculum Inventory.
The following counterpoints were made:

- Students who are going to transfer in education would have already satisfied that area in any number of ways.
- Offering the noncredit tutoring sequence would allow us to have a stronger tutor training program with more flexibility.
- The tutor courses would be free and repeatable, allowing students to refresh themselves continually.
- In linking tutor training courses together, a noncredit Career Development and Career Preparation (CDCP) Tutor Certificate could be developed.
- Developing the courses as credit courses creates unnecessary barriers; tutors currently have to pay for fingerprinting and credit courses have strict requirements that require homework, resulting in a shortage of tutors.
- Noncredit course requirements are less rigorous and time consuming, focusing on basic skills that the students would need.
- With a noncredit course it is possible to create a program for purchasing the textbooks that would go along with the class.
- As more is learned about guided pathways, a number of wasted units students are taking to transfer have been discovered.

Supplemental resources that were provided:

- ASSIST Report: Community Colleges with “Tutoring” in their title
- ASSIST Report: “TUTOR” courses
- ASSIST Report: UC and CSU courses with “Tutor” in their title
- CCC Supplemental Learning Assistance and Tutoring Regulations and Guidelines
- CCC Curriculum Inventory: Use search filter

M/S/C (S. Cassidy, J. Forte) to MODIFY TUTOR 800


0 NAYS

1 ABSENTEE (L. Miller)

M/S/U (R. Cripe, S. Cassidy) to MAINTAIN REQUISITES for TUTOR 800
M/S/U (R. Cripe, P. Brogan) to MAINTAIN DE for TUTOR 800
M/S/U (R. Cripe, L. Miller) to EXPEDITE MODIFICATIONS of TUTOR 800
TUT0R 811
(Previously TUTOR 115)

Tutoring for ELIC/ELW Students

CCCSCO Proposal Type: Substantial

Effective: Summer 2018 [Expedited] (Requesting Fall 2017)

Rationale for Expedited Approval: In order for students to repeat the course as needed, expedited approval is being requested.

MODIFY: Number, units, enrollment restrictions, hours, repeatability, grading policy, outcomes, objectives, content, textbooks, TOP Code, credit status code, Sam D code

Rationale: The course is being updated to remove the credit status. The dean has requested that all of the tutoring courses be offered as non-credit so that students may repeat as needed.

Enrollment Restrictions: Removing: (P) Satisfactory completion of ENGL 101 or qualification by the MJC assessment process; Removing: (C) Concurrent enrollment in or satisfactory completion of TUTOR 100; Requesting: (C) Concurrent enrollment in or satisfactory completion of TUTOR 800; Requesting: (L) Enrollment limited to students selected as tutors for the Library & Learning Center.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

TUTOR 800, TUTOR 811, and TUTOR 820 pulled as a block for discussion by L. Miller. (See remarks on TUTOR 800)

M/S/C (S. Cassidy, J. Forte) to MODIFY TUTOR 811


0 NAYS

1 ABSENTION (L. Miller)

TUTOR 811 pulled for discussion by L. Miller who quoted from the PCAH 6th Edition Draft, Non-Credit Curriculum Section IV. Open Courses regarding enrollment restrictions. L. Miller noted her concerns regarding the prerequisite and limitation on enrollment. T. Akers-Porter quoted from Title 5, Section 58106 (a) Limitations on Enrollment which was referred to in Section IV of the PCAH 6th Edition Draft. C. Hudelson recommended removing the prerequisite for TUTOR 811. Discussion ensued. Division representative and faculty author, S. Berger, requested that the prerequisite of “Satisfactory completion of ENGL 101 or qualification by the MJC assessment process” be removed from TUTOR 811.

M/S/U (S. Berger, C. Hudelson) to MODIFY REQUISITES for TUTOR 811

M/S/U (R. Cripe, L. Miller) to EXPEDITE MODIFICATIONS of TUTOR 811
NEW COURSES:

**CSCI 295**

Internship in Computer Science Discussion

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: To accommodate students who are working in the computer science field.
Enrollment Restrictions: Requesting: (C) Concurrent enrollment in CSCI 296ABC.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

*CSCI 295 pulled for discussion by B. Adams on behalf of M. Garcia* who recommended adding comparable courses using ASSIST. B. Adams will work with CSCI faculty, B. Wedge, to add an ASSIST report to the attached files checklist in CurricUNET.

M/S/U (C. HUDELSON, R. CRipe) to ADOPT CSCI 295 contingent upon adding the ASSIST report to the attached files for CSCI 295.

M/S/U (R. CRipe, S. CASSIDY) to ADOPT REQUISITES for CSCI 295

*CSCI 296ABC pulled for discussion by B. Adams* who questioned the Distance Education (DE) statement on how the mixed modalities/hybrid meets the Course Learning Outcomes. With the approval of the CSCI faculty the DE statement was modified at the meeting to read “The reflective experience of the journal or other assignments will enable students to discuss with others and demonstrate their awareness of employment skills necessary for success in the workforce.”

M/S/U (R. CRipe, T. AKERS-PORTER) to ADOPT DE for CSCI 295

**CSCI 296ABC**

Internship in Computer Science

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: Proposing new course for students benefit to gain units for work experience.
Enrollment Restrictions: Requesting: (C) Concurrent enrollment in CSCI 295.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

*CSCI 296ABC pulled for discussion by B. Adams on behalf of M. Garcia* who commented on the Methods of Instruction (MOI) – place students in an internship?, textbooks, and lab objectives. MOI items #1 and #2 were edited at the meeting to read “Guidance of students through an internship within an organization” and “Facilitated reflection on the take-home assignment”. B. Adams presumed that M. Garcia would recommend that a textbook be added to the Texts and Other Readings section along with [www.pluralsight.com](http://www.pluralsight.com). Likewise, the addition of at least one more lab objective was recommended.

M/S/U (C. HUDELSON, L. MILLER) to ADOPT CSCI 296ABC

M/S/U (R. CRipe, S. CASSIDY) to ADOPT REQUISITES for CSCI 296ABC
ENGL 33  Academic Support for Composition  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval Expedited (Requesting Fall 2017)  
Rationale for Expedited Approval: ENGL 33 has been developed in case articulation with CSU and UC falls through on ENGL 100. ENGL 100 is scheduled to begin Fall 2017.
ADOPT 
Rationale: ENGL 33 will allow more students who placed into ENGL 50 to fulfill their transfer-level requirement quicker. It will reduce the time by one semester (rather than two). Moreover, the reduction of exit points will increase the odds of a student completing their transfer-level requirement in a timely fashion. 
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ENGL 45 or ENGL 49 or qualification by the MJC assessment process; Requesting: (C) Concurrent enrollment in ENGL 101 or qualification by the MJC assessment process.
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). 

ENGL 33 pulled for discussion by B. Adams on behalf of M. Garcia who noted that Methods of Evaluation (MOE) item #4 needed to be matched to an objective. With the approval of the division representative, MOE, item #4 “Participation in class discussion and group work” was matched to Objective, item #1 “Apply critical reading skills to the analysis of expository college-level texts from diverse cultural sources and perspectives”.  
M/S/U (S. BERGER, R. CRIPE) to ADOPT ENGL 33  

ENGL 33 pulled for discussion by T. Guy who questioned the corequisite request of ENGL 101 for ENGL 33. L. Miller noted for clarification that the corequisite of ENGL 101 is a “one way” requisite where students that enroll in ENGL 33 are required to be co-enrolled in ENGL 101, on the other hand, ENGL 101 students are not required to enroll in ENGL 33. S. Circle noted that ENGL 33 is being proposed in the event that the California State Universities (CSU) and/or the Universities of California (UC) deny the request for CSU and UC breadth for ENGL 100. S. Circle emphasized that the corequisite model (ENGL 33) of ENGL 100 is typical on how colleges across the country have created this accelerated course through a corequisite. B. Adams questioned what is planned for ENGL 33 once ENGL 100 is approved for breadth. S. Circle observed that when ENGL 100 is approved for CSU and UC breadth then consequently, ENGL 33 would then be inactivated.  
M/S/U (E. MAKI, T. AKERS-PORTER) to ADOPT REQUISITES for ENGL 33 contingent on ENGL 100 not getting approved for CSU-GE breadth  
M/S/U (R. CRIPE, L. MILLER) to EXPEDITE ADOPTION of ENGL 33
TUTOR 820

Introduction to Tutoring Mathematics

CCCCO Proposal Type: New Noncredit Course
Effective: Upon CCCCO approval Expedited (Requesting Fall 2017)
Rationale for Expedited Approval: Asking for expedited approval to ensure adequate Tutor training to advance student success.
ADOPT
Rationale: We are creating TUTOR 820 in order to systematically train all math tutors (per State requirements) who serve the students seeking help in mathematics in the Learning Centers.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 29 or MATH 30 or qualification by the MJC assessment process. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 29 or satisfactorily complete MATH 30 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

TUTOR 800, TUTOR 811, and TUTOR 820 pulled as a block for discussion by L. Miller. (See remarks on TUTOR 800)

M/S/C (S. CASSIDY, J. FORTE) to ADOPT TUTOR 820

0 NAYS
1 ABSENTION (L. Miller)

TUTOR 820 pulled for discussion by B. Adams on behalf of M. Garcia who commented that a Limitation on Enrollment (LOE) should be requested for TUTOR 820. Discussion continued (see comments on requisites for TUTOR 811) on issues, repercussions, and interpretation of state regulations in regard to prerequisites, advisories, and LOEs for noncredit courses. T. Akers-Porter noted the objectives of the course content for TUTOR 820 as well as the student population in which the course is intended. T. Guy recommended changing the prerequisite to an advisory which was approved by the division representative.

M/S/U (T. GUY, C. HUDELSON) to ADOPT REQUISITES for TUTOR 820
M/S/U (R. CRIPE, L. MILLER) to EXPEDITE ADOPTION of TUTOR 820

DE (Distance Education) Only Proposals

PSYCH 111

Psychology of Gender

Effective: Summer 2017 Expedited
Rationale for Expedited Approval: The Curriculum Committee procedure is to approve DE Only proposals with an immediate effective date (procedure approved March 3, 2015).
MODIFY: DE modalities only
Rationale: To obtain distance education approval effective summer 2017.
Distance Education Status: Requesting: Online

M/S/U (R. CRipe, P. BROGAN) to ADOPT DE for PSYCH 111
M/S/U (R. CRipe, L. MILLER) to EXPEDITE DE MODALITIES for PSYCH 111
SOCIO 101  Introduction to Sociology
Effective: Summer 2017 [Expedited]
Rationale for Expedited Approval: The Curriculum Committee procedure is to approve DE Only proposals with an immediate effective date (procedure approved March 3, 2015).
MODIFY: DE modalities only
Rationale: We want to add hybrid modality for this course.
Distance Education Status: Maintaining: Online; Requesting: mixed modalities/hybrid
Program Impact:
- Administration of Justice AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree "New Program"
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Sociology AA-T Degree

M/S/U (R. CRIP, P. BROGAN) to ADOPT DE for SOCIO 101
M/S/U (R. CRIP, L. MILLER) to EXPEDITE DE MODALITIES for SOCIO 101

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCO Program Approvals: New/Substantial Change

Agriculture Animal Science A.S.-T Degree (35538)
Agriculture Business A.S.-T. Degree (35537)
Agriculture Plant Science A.S.-T Degree (35541)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)
VII. PROGRAM CONSENT AGENDA

MODIFY: COMMUNICATION STUDIES PROGRAM
A.A.-T Degree: Communication Studies 18
Effective: Upon CCCCO Approval

MODIFY: List B, list C
Rationale: Program revision was approved by the Curriculum Committee on October 11, 2016 and sent to the BOT and CCCCO for approval. The CCCCO sent the award back with a revision request that COMM 133 be moved from List B if articulation by major cannot be provided. Articulation by major is in process but may take some time before approval is in. In the meantime, the template was revised to reflect COMM 133 in List C instead of List B and the ADT was sent back to the CCCCO for final approval. This information is here for purpose of the record.

M/S/U (R. CRIPÉ, L. MILLER) to MODIFY A.A.-T DEGREE: COMMUNICATION STUDIES

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

( None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

( None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

( None)

INACTIVATIONS:

INACTIVATE: SPANISH PROGRAM
A.A. Degree: Spanish 20
Effective: Summer 2017 Expedited

Rationale for Expedited Approval: Asking for expedited approval to ensure that program is removed from 2017-2018 catalog.

M/S/U (R. CRIPÉ, L. MILLER) to INACTIVATE A.A. DEGREE: SPANISH

M/S/U (L. MILLER, T. AKERS-PORTER) to EXPEDITE INACTIVATION of A.A. DEGREE: SPANISH

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

( None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

( None)
IX. STANDING REPORTS

1. **Articulation**: C-ID Newsletter (Dec.)
   L. Miller
   L. Miller noted the linked articulation report that could be read at the committee’s convenience.

2. **Adult Education**
   P. Mendez
   No Report

3. **Academic Senate Report**
   S. Circle
   No Report

X. UNFINISHED BUSINESS

**Action Items**

1. **Curriculum Review Process**
   B. Adams
   B. Adams noted that she would be meeting with J. Daly and J. Todd tomorrow (March 1, 2017) to discuss possible criteria needed to bring a process before the committee.

2. **MJC Certificate & Degree Publications** (Postponed indefinitely)
   L. Miller

3. **Comparable Courses Workgroup**
   L. Miller
   L. Miller noted that the Comparable Courses workgroup is scheduled to meet on March 7, 2017, 3:30-5:00 p.m. in the Student Service Building, room 127.

**Informational Items**

1. **Accreditation**
   N. Sill
   - **How to submit your Feedback, Accreditation Resources, and Training**
   N. Sill encouraged the committee to read Standard IIA of the report and forward their feedback to her. N. Sill mentioned she would receive feedback in the form of handwritten notes or emails and noted that the writing team is still in the process of refining the draft.

XI. NEW BUSINESS

**Action Items**

(None)

**Informational Items**

(None)

XII. PUBLIC COMMENT

*M/S/U (E. MAKI, R. CRIPÉ) to adjourn at 5:00 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with a request from E. Maki to accommodate R. Stevenson.

II. APPROVAL OF MINUTES

February 28, 2017

Hearing no objections, the minutes of February 28, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

FTECH 321XABC (CCC000580962)

Course Activity Report

**CSCI 295**

Internship in Computer Science Discussion

1

**MODIFY:** CurricUNET attached files

**Rationale:** Course was approved at the February 28, 2017 Curriculum Committee meeting contingent upon adding an ASSIST report to the attached files checklist in CurricUNET. B. Adams attached the ASSIST report on behalf of the faculty author. This information is here for the purpose of the record.

**CSCI 296ABC**

Internship in Computer Science

1-3

**MODIFY:** Textbook

**Rationale:** Course was approved at the February 28, 2016 Curriculum Committee meeting. It was noted at the meeting that a textbook might need to be added to the course and if so, the committee would be notified. Per the faculty author’s request, H. Townsend added a textbook in CurricUNET for the course titled as, *Soft Skills: The Software Developer’s Life Manual.*
C-ID Approvals

<table>
<thead>
<tr>
<th>C-ID Descriptor</th>
<th>MJC Course(s)</th>
<th>Approval Effective</th>
<th>Date Approved</th>
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<td>GEOG 111</td>
<td>GEOG 111</td>
<td>06/01/2017</td>
<td>03/08/2017</td>
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IV. COURSE CONSENT AGENDA

*Hearing no objections, the following course changes were approved.*

**FTECH 321XABC**  Fire Service In-Service Training/EMS 0.5-3

- **CCCCO Proposal Type:** Non-Substantial
- **Effective:** Upon CCCCO approval
- **Rationale:** Course came through the Curriculum Committee for approval on February 14, 2017 due to a revision request from the CCCCO. After Curriculum Committee approval, the course was resent to the CCCCO for final approval. The course was sent back by the CCCCO with a revision request that the prerequisites be removed and a Limitation on Enrollment (LOE) be added instead to allow the course to be open to students who have completed the equivalent at other colleges as they should also be eligible. The prerequisites were removed. The advisory was updated to include the statement “and FSCI 301 or similar course trainings.” The following LOE was added: *Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.*

**FTECH 322XABC**  Fire Service In-Service Training/Special Operations 0.5-3

- **CCCCO Proposal Type:** Non-Substantial
- **Effective:** Upon CCCCO approval
- **Rationale:** Course came through the Curriculum Committee for adoption approval on February 14, 2017. Due to a revision request by the CCCCO for a similar course that was recently approved by the committee, FTECH 321XABC, the faculty author decided to revise this course to address concerns that the CCCCO had about prerequisites. See consent agenda item above in regards to the FTECH 321XABC revision request. The prerequisites were removed. The advisory was updated to include the statement “and FSCI 301 or similar course trainings.” The following LOE was added: *Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, Haz-Mat FRO, and LARRO, which meets State of California Fire Marshal training level.*

**FTECH 323XABC**  Fire Service In-Service Training/Command & Control 0.5-3

- **CCCCO Proposal Type:** Non-Substantial
- **Effective:** Upon CCCCO approval
- **Rationale:** Course came through the Curriculum Committee for adoption approval on February 14, 2017. Due to a revision request by the CCCCO for a similar course that was recently approved by the committee, FTECH 321XABC, the faculty author decided to revise this course to address concerns that the CCCCO had about prerequisites. See consent agenda item above in regards to the FTECH 321XABC revision request. The prerequisites were removed. The advisory was updated to include the statement “and FSCI 301 or similar course trainings.” The following LOE was added: *Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, and ICS 200, which meets State of California Fire Marshal training level.*
FTECH 324XABC  Fire Service In-Service Training/Administration  0.5-3  

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Upon CCCCO approval  
**MODIFY:** Requisites, requisite skills  
**Rationale:** Course came through the Curriculum Committee for adoption approval on February 14, 2017. Due to a revision request by the CCCCO for a similar course that was recently approved by the committee, FTECH 321XABC, the faculty author decided to revise this course to address concerns that the CCCCO had about prerequisites. See consent agenda item above in regards to the FTECH 321XABC revision request. The prerequisites were removed. The advisory was updated to include the statement “and FSCI 301 or similar course trainings.” The following LOE was added:  

*Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, and Workplace Harassment training, which meets State of California Fire Marshal training level.*

FTECH 325XABC  Fire Service In-Service Training/Operations  0.5-3  

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Upon CCCCO approval  
**MODIFY:** Requisites, requisite skills  
**Rationale:** Course came through the Curriculum Committee for adoption approval on February 14, 2017. Due to a revision request by the CCCCO for a similar course that was recently approved by the committee, FTECH 321XABC, the faculty author decided to revise this course to address concerns that the CCCCO had about prerequisites. See consent agenda item above in regards to the FTECH 321XABC revision request. The prerequisites were removed. The advisory was updated to include the statement “and FSCI 301 or similar course trainings.” The following LOE was added:  

*Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, Haz-Mat FRO, and LARRO, which meets State of California Fire Marshal training level.*

POLSC 165  Political Science Research Methods  3  

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** General Education  
**Rationale:** POLSC 165 was approved on February 28, 2017 for Summer 2018. The faculty author noted in the meeting that the department neglected to formally request CSU-GE and IGETC consideration on the CurricUNET proposal, however, the revisions were being made in response to CSU-GE: D8 breadth review feedback from last spring. L. Miller also overlooked potential GE breadth alignment during AO review. In light of the above, B. Adams indicated that the committee could consider the request at a later meeting since GE requests are reviewed and voted on separately from the course outline. Accordingly, L. Miller has reviewed the content changes and recommends that the committee support resubmission of POLSC 165 for CSU-GE and IGETC consideration in December 2017. To view the proposed Course Outline of Record visit the following link:  


**General Education Status:** Approved for: (MJC-GE: B); Requesting; (CSU-GE: D8), (IGETC: 4H)
V. COURSE DISCUSSION AGENDA

<table>
<thead>
<tr>
<th>INACTIVATIONS</th>
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<th>UNIT(S)</th>
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<tbody>
<tr>
<td>COMM 145</td>
<td>Parliamentary Procedure</td>
<td>1</td>
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<tr>
<td></td>
<td>CCCC0 Proposal Type: Inactivation</td>
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<td></td>
<td>Effective: Summer 2018</td>
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<tr>
<td></td>
<td><strong>INACTIVATE</strong></td>
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<td><strong>Rationale:</strong> This course is cross-listed with AGGE 145. This proposal is to remove the COMM 145 course only. The Communication Studies Department has not offered a section of this course in years. The Communication Studies A.A. Degree will be updated to reflect removal of the course from the electives list.</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td></td>
<td>- Communication Studies A.A. Degree</td>
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<td><strong>M/S/U (E. MAKI, R. CRIPE) to INACTIVATE COMM 145</strong></td>
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<td>COMM 180AB</td>
<td>Communication Studies Lab Tutoring 1</td>
<td>1-2</td>
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<td></td>
<td><strong>INACTIVATE</strong></td>
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<td></td>
<td><strong>Rationale:</strong> Course was created before all tutoring courses were housed under Library and Learning Resources. Course is being inactivated because there are no plans to offer in the near future. The Communication Studies A.A. Degree will be updated to reflect removal of the course from the electives list.</td>
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<td><strong>Program Impact:</strong></td>
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<td></td>
<td>- Communication Studies A.A. Degree</td>
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<td><strong>M/S/U (E. MAKI, R. CRIPE) to INACTIVATE COMM 180AB</strong></td>
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<td>SPAN 104</td>
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<td></td>
<td>Effective: Summer 2018</td>
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<td></td>
<td><strong>INACTIVATE</strong></td>
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<td></td>
<td><strong>Rationale:</strong> The course has not been offered in years and we are directing students interested in it to enroll in Spanish 109 or 110.</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td></td>
<td>- CSU General Education Pattern Certificate of Achievement</td>
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<tr>
<td></td>
<td>- General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>- IGETC Pattern Certificate of Achievement</td>
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<td></td>
<td>- Language Studies A.A. Degree</td>
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<tr>
<td></td>
<td>- MJC-GE Pattern</td>
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<tr>
<td></td>
<td>- Spanish A.A. Degree</td>
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<td></td>
<td>- Spanish for Transfer AA-T Degree</td>
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<td></td>
<td><strong>M/S/U (E. MAKI, R. CRIPE) to INACTIVATE SPAN 104</strong></td>
<td></td>
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</table>
MODIFICATIONS:

**CMPET 214**

Microprocessor Programming & Interfacing

<table>
<thead>
<tr>
<th>CCCC Proposal Type:</th>
<th>Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Summer 2018</td>
</tr>
</tbody>
</table>

**MODIFY:** Units, enrollment restrictions, hours, materials fee, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being reviewed for currency. ELTEC 214 will be inactivated instead and CMPET 214 will be the sole prefix for this course moving forward.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPET 212 or satisfactorily complete ELTEC 212; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208 and/or satisfactorily complete ELTEC 212.

**Distance Education Status:** (None)

**Materials Fee Status:** Increasing fee from $34.00 to $70.00

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Automation Technician Skills Recognition Award
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement

**M/S/U (E. MAKI, R. CRIPE) to MODIFY CMPET 214**

**ELTEC 232**

Introduction to Programmable Logic Controllers

<table>
<thead>
<tr>
<th>CCCC Proposal Type:</th>
<th>Non-Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Summer 2018 Expedited! (Requesting Summer 2017)</td>
</tr>
</tbody>
</table>

**NOTE:** The Instruction Office has overridden the request for SUMMER 2017 implementation because scheduling deadlines passed (October 2016), and this course will require both YCCD Board of Trustees approval as well as CCCCO approval prior to any scheduling taking place.

**Rationale for Expedited Approval:** Many students needed to take this class are coming from industry with many years of experience. The requirement of ELTEC 208 in a programming class adds an unnecessary burden. Those basic concepts needed for this class can be delivered during the lecture segment without detriment of the class contents.

**MODIFY:** Enrollment restrictions, requisite skills

**Rationale:** Course is being updated to show removal of prerequisite.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ELTEC 208; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Automation Technician Skills Recognition Award
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Electrician Certificate of Achievement (In Process)
- Electro-Mechanic Certificate of Achievement (In Process)
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree

**M/S/U (E. MAKI, R. CRIPE) to MODIFY ELTEC 232**

**M/S/U (M. GARCIA, S. CASSIDY) to MODIFY REQUISITES for ELTEC 232**

**M/S/U (P. MENDEZ, M. GARCIA) to INCREASE FEE for CMPET 214**
SOCIO 102

Social Problems in the United States

CCCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

**MODIFY:** Enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for compliance.

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SOCIO 101.

**Distance Education Status:** Requesting: Online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC; (CC SOCIO 2)

**C-ID Status:** Approved for: (C-ID SOCI 115)

**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D0), (IGETC: 4J)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services Certificate of Achievement
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Sociology AA-T Degree

**SOCIO 102 pulled for discussion by C. Howard** who questioned why specific content had been removed from the discussion of topics under social problems. C. Howard assumed it would be problematic. B. Adams noted that no Sociology faculty members were present to address C. Howard's concern; however, the decision to modify the course content may be related to the C-ID for SOCIO 102. The C-ID SOCI 115 was displayed on the screen and it was determined SOCIO 102 included all of the content included on the C-ID. B. Adams pointed out that past practice has been to refer to the expertise of the discipline faculty on issues related to course content. Discussion ensued regarding the Curriculum Committee's options and procedures related to questions regarding course content if no discipline faculty members are present at the meeting.

**M/S/C (N. SILL, T. GUY) to CALL THE QUESTION (2/3 majority votes required)**

*Motion Passed:*
12 AYES
0 NAYS
2 ABSTENTIONS

**M/S/C (N. SILL, P. MENDEZ) to MODIFY SOCIO 102**

8 AYES (E. Maki, N. Sill, M. Garcia, L. Miller, P. Brogan, R. Cripe, P. Mendez, B. Adams)
4 NAYS (S. Cassidy, T. Guy, J. Forte, C. Howard)
3 ABSTENTIONS (H. Duarte, S. Berger, L. Stephan)

**M/S/U (M. GARCIA, S. CASSIDY) to ADOPT REQUISITES for SOCIO 102**

**M/S/U (L. MILLER, E. MAKI) to ADOPT DE for SOCIO 102**

**M/S/U (E. MAKI, L. MILLER) to MAINTAIN PLACEMENT of SOCIO 102 on GE PATTERN(S)**
NEW COURSES:

ART 167 Survey of Islamic Art

CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: This class is being proposed to add a second option for Non-Western Art in the Art History A.D.T., in List A. This is a required element on the Art History TMC. MJC currently only has one class that fulfills this requirement, Survey of Asian Art, and only one professor who can teach it. Survey of Islamic Art will provide MJC students with a greater diversity of art historical offerings, and ensure that a List A option can be offered every year, facilitating Art History completions.

Enrollment Restrictions: (None)
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: Requesting: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)
Program Impact:
- Art History AA-T Degree
M/S/U (E. MAKI, R. CRIPE) to ADOPT ART 167
M/S/U (L. MILLER, E. MAKI) to ADOPT DE for ART 167
M/S/U (E. MAKI, L. MILLER) to REQUEST PLACEMENT of ART 167 on GE PATTERN(S)

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)
VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

(None)

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Articulation: C-ID Newsletter

L. Miller’s report covered:

- Her attendance at conferences in Fresno and Sacramento were she received updates on articulation issues between CSU, UC, and California Community Colleges.
- Conversations involving MATH 110 Stats descriptors state wide, including the Stats Pathway. She noted that although the MATH 110 descriptor has been finalized there is still debate on resulting secondary facts.
- Unexpected delays in the implementation of the new ASSIST system due to server issues.
- Due to ASSIST system server issues, the results of CSU-GE reviewers are now unknown. Reviews of the CSU-GE and IGETC breadth are typically scheduled to start January 1, 2017 and dates released by March 31, 2017
- CSU-GE and IGETC breadth submissions for summer 2017 were submitted in December 2016 but are currently on hold.
- The impact of the new ASSIST system’s delays on the MJC 2017-2018 catalog.
2. **Adult Education**
   
   P. Mendez
   
   P. Mendez’s report covered: (See link for details)
   - The closeout of the 2015/2016 expenditures
   - R. Luman’s report on CATESOL 2016 Conference
   - The AE Consortium’s use of TOPSpro

3. **Academic Senate Report**
   
   S. Circle
   
   S. Circle’s report covered:
   - The Education Master Plan, 2017-2022 passed the second reading.

X. UNFINISHED BUSINESS

**Action Items**

1. **Curriculum Review Process**
   
   B. Adams
   
   B. Adams noted that she meet with J. Daly and J. Todd regarding the Curriculum Review Process but indicated that due to upcoming changes in the Instruction Office personnel, the Curriculum Review Process would be postponed indefinitely.

2. **MJC Certificate & Degree Publications (Postponed indefinitely)**
   
   L. Miller

3. **Comparable Courses Workgroup**
   
   L. Miller
   
   L. Miller acknowledged the Comparable Courses Workgroup, consisting of herself, T. Akers-Porter, C. Hudelson, and T. Guy.
   
   L. Miller mentioned some of the questions, goals, and issues the workgroup discussed in regards to the comparable course checklist, which included:
   - What is the selection of comparable courses trying to accomplish?
   - Accommodating the different types of courses, such as, Transferable, Non-transferable, CTE, and Basic Skill.
   - Revamping the CurricUNET interface to be more relevant, efficient, and user friendly.
   - Changing the focus of the comparable course field to articulation.
   
   Discussion ensued encompassing:
   - What do we want the course to do for the student, and how do they benefit?
   - The program review process, how does the course fit within our mission?
   - Adjustments to the CurricUNET interface, what are we trying to accomplish?
   - An interface that would elicit information from the faculty to establish solid curriculum.
   - Changing comparable courses to articulation.
   - Rationales for CTE and Basic Skill courses that show demand.
   - The definitions of 100, 200, and 300 level courses.
   - Developing clearer, more precise definitions for 100, 200, and 300 level courses.
   
   L. Miller requested that committee members e-mail her any suggestions or ideas for improving the comparable course field in CurricUNET.

**Informational Items**

(None)
XI. NEW BUSINESS

Action Items

1. Curriculum Committee Meeting Schedule for 2017-2018
   B. Adams
   M/S/U (E. LUCAS, L. MILLER) to accept the 2017-2018 Curriculum Committee meeting dates.

2. Course Compliance, Last Date Course Offered, and Impact
   B. Adams
   B. Adams reported on efforts to bring MJC courses and programs into compliance with the state. H. Townsend
   distributed spreadsheets to each division representative that showed their division’s courses that haven’t been offered
   since 2014 or later.
   Discussion ensued encompassing:
   - The impact of courses listed in the MJC catalog that are not currently being offered
   - The impact on the student’s educational plan
   - How to motivate faculty to update their courses
   - Establishing a sunset policy to inactivate courses that have not been updated and are out-of-compliance and
     that have not been offered within the last three years
   - Putting courses that have not been offered in three consecutive years on a one year alert to motivate faculty
     to action
   - Adding an additional rationale column for submitting a justification for keeping a course active (i.e. CTE
     courses, Musicals, courses with cycles)
   - Notifying counselors of those courses with unique scheduling issues
   M/S/U (L. MILLER, E. MAKI) to develop a process to ensure catalog accuracy of available course offerings
   B. Adams volunteered to do the research and create a draft based on best practices from colleges with successful
   sunset policies.

3. CTE 2-Year Reviews
   B. Adams
   B. Adams, referring to Title 5: Section #55003, expressed her concern regarding consistent documentation of the
   Career Technical Education (CTE) 2-Year review process. She noted with the upcoming 2017 Accreditation visit we
   need to show evidence of compliance in a clear and transparent process. B. Adams referenced CTE reporting forms
   from Southwestern and Moorepark Colleges as examples. Discussion ensued on the various types of existing
   documentation and the need for consistency of the review process.
   M/S/U (N. SILL, P. MENDEZ) that we develop a workgroup to provide a clear process and procedure to create a
   consistent method to evaluate the 2-Year CTE requirement.
   B. Adams asked if P. Mendez, N. Sill, and J. Haynes would join her on the workgroup.

Informational Items

1. CCCCO First Friday Update
   B. Adams
   B. Adams encouraged members to read the Chancellor’s Office First Friday Update for information on various topics
   such as:
   - Basic Skills Initiative
   - Accreditation Resources
   - Associate Degree for Transfer
   - Distance Education
   - Chancellor’s Office Curriculum Inventory transition into COCI 2.0

XII. PUBLIC COMMENT

M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:39 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda by moving XI. New Business Informational Item #1 (Noncredit Curriculum) after II. Approval of Minutes and before III. Course Notification Agenda was approved.

II. APPROVAL OF MINUTES

March 14, 2017

Hearing no objections, the minutes of March 14, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

ANSC 50 (CCC000581503)
FTECH 322XABC (CCC000581499)
FTECH 323XABC (CCC000581500)
FTECH 324XABC (CCC000581501)
FTECH 325XABC (CCC000581502)

Course Activity Report

(None)

C-ID Approvals

<table>
<thead>
<tr>
<th>C-ID Descriptor</th>
<th>MJC Course(s)</th>
<th>Approval Effective</th>
<th>Date Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 100</td>
<td>ENGL 100</td>
<td>06/01/2017</td>
<td>03/10/2017</td>
</tr>
</tbody>
</table>

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

<table>
<thead>
<tr>
<th>MATH 121</th>
<th>Pre-Calculus 1</th>
<th>5</th>
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<tbody>
<tr>
<td>CCCCO Proposal Type: Inactivation</td>
<td>Effective: Summer 2018</td>
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<tr>
<td><strong>INACTIVATE</strong></td>
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<tr>
<td>Rationale: MATH 121 is being inactivated due to the course being replaced with MATH 162. This change better aligns with the sequence and content of the state C-ID descriptor.</td>
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<tr>
<td>Program Impact:</td>
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<tr>
<td>- CSU General Education Pattern Certificate of Achievement</td>
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<td>- General Studies, Emphasis in Language and Rationality A.A. Degree</td>
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<tr>
<td>- MJC-GE Pattern</td>
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<tr>
<td><strong>M/S/U (E. MAKI, E. LUCAS) to INACTIVATE MATH 121</strong></td>
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<table>
<thead>
<tr>
<th>MATH 122</th>
<th>Pre-Calculus 2</th>
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<tbody>
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<td>CCCCO Proposal Type: Inactivation</td>
<td>Effective: Summer 2018</td>
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<tr>
<td><strong>INACTIVATE</strong></td>
<td></td>
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<tr>
<td>Rationale: MATH 122 is being inactivated due to the course being replaced with MATH 161. This change better aligns with the sequence and content of the state C-ID descriptor.</td>
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<td>Program Impact:</td>
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<tr>
<td><strong>M/S/U (E. MAKI, E. LUCAS) to INACTIVATE MATH 122</strong></td>
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</tbody>
</table>
MODIFICATIONS:

ASTRO 151

Description, outcomes, objectives, content, methods of instruction, textbooks
Rationale: Course updated for periodic review.
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in or satisfactory completion of ASTRO 160.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B3), (IGETC: 5C)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (E. MAKI, E. LUCAS) to MODIFY ASTRO 151

M/S/U (R. CRIP E, L. MILLER) to MAINTAIN REQUISITES for ASTRO 151

M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of ASTRO 151 on GE PATTERN(S)

IIS 15

Adapted Keyboarding

Enrollment restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is scheduled for review.
Enrollment Restrictions: Requesting: (A). Before enrolling in this course, students are strongly advised to be accepted into the DSPS Program.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

M/S/U (M. GARCIA, P. MENDEZ) to withdraw course by division representative, M. Garcia
IIS-16
Computer Access 1

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Hours, description, outcomes, enrollment restrictions, objectives, content, typical assignments, methods of instruction, methods of evaluation
Rationale: Updating course hours and course description.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS Program.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (M. GARCIA, P. MENDEZ) to withdraw course by division representative, M. Garcia

IIS-18
Computer Access Projects

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Description, outcomes, objectives, enrollment restrictions, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: This update will address current topics in alternate media and software to assist students with disabilities.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS Program.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (M. GARCIA, P. MENDEZ) to withdraw course by division representative, M. Garcia
PEVW 115  Women's Varsity Golf

CCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Enrollment restrictions, field trips, outcomes, objectives, content, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who successfully pass a tryout.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Kinesiology A.A. Degree
- Physical Education A.A. Degree

M/S/U (E. MAKI, E. LUCAS) to MODIFY PEVW 115
M/S/U (R. CRIPE, L. MILLER) to ADOPT REQUISITES for PEVW 115
M/S/U (R. CRIPE, E. MAKI) to MAINTAIN PLACEMENT of PEVW 115 on MJC ACTIVITIES

TUTOR 810  Introduction to Tutoring Composition

(Previously TUTOR 110)

CCCO Proposal Type: Substantial
Effective: Upon CCCCO approval
MODIFY: Number, units, enrollment restrictions, repeatability, outcomes, typical assignments, textbooks, requisite skills, TOP code, credit status, classification code, course credit status code, noncredit category code, transfer code
Rationale: The course is being updated to remove the credit status. The dean has requested that all of the tutoring courses be offered as non-credit so that students may repeat as needed.
Enrollment Restrictions: Removing: (P) Satisfactory completion of ENGL 101; Removing: (C) Concurrent enrollment in or satisfactory completion of TUTOR 100; Requesting: (C) Concurrent enrollment in or satisfactory completion of TUTOR 800; Requesting: (L) Enrollment limited to students who are hired as tutors in the Library and Learning Center.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

TUTOR 810 withdrawn by division representative and author, C. Howard, thereby removing it from the agenda for consideration

NEW COURSES:
(None)

DE (Distance Education) Only Proposals
(None)
VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Program Approvals: New/Substantial Change
(None)

Regional Consortium CTE Program Approvals: New/Substantial Change
(None)

ACCJC Program Approvals: New/Substantial Change
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)
(None)

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)
(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)
(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS: UNITS
(None)
INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Articulation: C-ID Newsletter (Feb.)

Policy Change: C-ID Course Approval and Associate Degrees for Transfer (ADTs)

L. Miller commented on the email she received from the California Community Colleges Chancellor’s Office’s (CCCCO) regarding a policy change in C-ID course approval and ADTs.

L. Miller mentioned:

- That due to delays in the approval process of some C-ID courses the Chancellor’s Office in collaboration with the Academic Senate for California Community Colleges (ASCCC) have developed a new policy to implement the approval of ADTs.
- This policy change allows the inclusion of courses that have been submitted to and are under C-ID review to be included in an ADT submission to the Chancellor’s Office.
- The new policy states: ADTs in which courses pending C-ID approval over 45 days may be included in the degree if the program application demonstrates evidence that those courses have been submitted to and are under review in the C-ID System.
- The new ADT policy will take effect on March 1, 2017.

B. Adams explained that this new policy does not negate the continued requirement of C-ID approval.

L. Miller mentioned she was notified of plans to open up the new ASSIST system to Articulation Officers, on April 10, 2017 and plans to start updating curriculum for 2017.

2. Adult Education

No Report

3. Academic Senate Report

No Report

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process (Postponed indefinitely)

B. Adams

2. MJC Certificate & Degree Publications (Postponed indefinitely)

L. Miller
3. **Comparable Courses Workgroup - [Comparable Courses Motion](#)**

   L. Miller presented a Comparable Courses Motion to the Curriculum Committee for their consideration. Discussion ensued with questions asked and answered and recommendations made.

   \[ M/S/U (L. MILLER, T. GUY) to approve the “Review of Curriculum for Quality and Currency” document with the friendly amendment of adding a bullet point stating “The comparable courses workgroup continue work and recommend a process to the Curriculum Committee for review and approval”. \]

4. **Course Compliance, Last Date Course Offered, and Impact**

   **B. Adams**

   **Sunset Policy and Procedure (3.28.17 Draft)**

   B. Adams reviewed the hyperlinked “Sunset Policy and Procedure” draft for the Curriculum Committee, requesting discussion, feedback, and the committee's recommendations. Discussion ensued. B. Adams noted that the committee’s feedback will help in fine-tuning the document and any additional input can be emailed to her. She noted that the modified “Sunset Policy and Procedure” document would be presented to the Curriculum Committee, for consideration, at the April 11, 2017 meeting.

5. **CTE 2-Year Reviews**

   **B. Adams**

   B. Adams reported that the next workgroup meeting is scheduled for Tuesday, April 4, 2017. The results will be reported at the April 11, 2017 Curriculum Committee meeting.

### Informational Items

(No items listed)

**XI. NEW BUSINESS**

**Action Items**

(No items listed)

### Informational Items

1. **Noncredit Curriculum**

   **B. Adams/L. Miller**

   L. Miller accessed a PowerPoint presentation on Noncredit Curriculum from which she noted:

   - The origin of noncredit in adult education focusing on providing basic, vocational, and English skills to immigrants
   - The California Education Code: Donahoe Higher Education Act (B) stating “The provision of adult noncredit education curricula in areas defined as being in the state’s interest is an essential and important function of the community colleges”.
   - What noncredit does, summarized from the California Community College Chancellor’s Office (CCCCO) Career Development and College Preparation Programs
   - The noncredit student often being the neediest, most underserved members of our community
   - The 10 noncredit categories listed in the Program Course Approval Handbook (PCAH) 5th Edition and the criteria for noncredit courses detailed in “Noncredit at a Glance”, referencing specific requirements from pages 32-39
   - AB86 (now AEBG): Career Development and College Preparation (CDCP) via noncredit
   - Eligible CDCP Enhanced Funding for a sequence of courses leading to a Certificate of Completion, improved employability, job placement opportunities, or a Certificate of Competency
   - Developing CDCP Certificates, choosing a TOP code and being prepared to follow program development review and reporting protocols for CTE per the Perkins Act
   - Assessing MJC noncredit offerings, noncredit at the CCCCO, and hyperlinks to Model programs

   L. Miller noted that her PowerPoint presentation, with its detailed information and additional hyperlinks, would be posted on the MJC Curriculum Committee’s webpage for access by committee members.
2. **Intradistrict Course Equivalencies**

   L. Miller accessed a PowerPoint presentation on Intra-District Course Equivalences from which she spoke on:
   - Courses that are deemed “comparable” between Columbia College and Modesto Junior College (MJC) for the purpose of satisfying:
     - Degree/Certificate requirements
     - Prerequisites
     - General Education Breadth requirements
   - That currently, MJC has 223 courses deemed equivalent to Columbia College courses
   - The District’s equivalency process
   - How Admissions & Records processes equivalencies
   - The issues in that once equivalencies are identified, they are in place indefinitely and are not reconsidered
   - The challenges of Intra-District course equivalences
   - How the MJC Instruction Office will be responding to the challenges
   - The possible opportunities as MJC and Columbia College respond to the challenges created by Intra-District Course Equivalences

**XII. PUBLIC COMMENT**

*M/S/U (E. LUCAS) to adjourn at 4:45 PM*


Others Present: K. Addington (Administrative Technician), R. Thoe (MACH), T. Vaughan (CMPET)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with the request to accommodate guest and committee members needing to leave early.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of March 28, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals
(None)

Course Activity Report
(None)

C-ID Approvals
(None)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

Upon submission to the Chancellor’s Office of the Proficiency in Arithmetic and Proficiency in Pre-Algebra Certificates of Competency that are set to be approved at today’s meeting, the following courses will also be submitted to the state as a non-substantial course change due to the need for a change to the course classification status (CB11/change to enhanced funding) and program status (CB24/change to program applicable):

<table>
<thead>
<tr>
<th>Course</th>
<th>Course</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 911</td>
<td>MATH 921</td>
<td>MATH 923</td>
</tr>
<tr>
<td>MATH 912</td>
<td>MATH 922</td>
<td>MATH 924</td>
</tr>
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</table>

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:  

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 178C</td>
<td>Advanced Photography</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>CCCCO Proposal Type: Inactivation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective: Summer 2018</td>
<td></td>
</tr>
<tr>
<td></td>
<td>INACTIVATE</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rationale: Course no longer taught as part of the curriculum.</td>
<td></td>
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<tr>
<td></td>
<td>Program Impact:</td>
<td></td>
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<tr>
<td></td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U (R. CRIPE, L. MILLER) to INACTIVATE ART 178C</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMPET 212</td>
<td>Digital Principles and Circuits</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>CCCCO Proposal Type: Inactivation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective: Summer 2018</td>
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</tr>
<tr>
<td></td>
<td>INACTIVATE</td>
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<tr>
<td></td>
<td>Rationale: Course is not being offered.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Program Impact:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U (R. CRIPE, L. MILLER) to INACTIVATE CMPET 212</td>
<td></td>
</tr>
</tbody>
</table>
MODIFICATIONS:

CHEM 143  Introductory College Chemistry  4

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018  Expedited  (Requesting Fall 2017)

NOTE: The Instruction Office has overridden the request for FALL 2017 implementation because scheduling deadlines passed (October 2016), and this course will require both YCCD Board of Trustees approval as well as CCCCO approval prior to any scheduling taking place.

Rationale for Expedited Approval: The non-STEM course offerings in mathematics begin Summer 2017.

MODIFY: Enrollment restrictions, typical assignments, textbooks
Rationale: The math prerequisite is being updated.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 30 or qualification by the MJC assessment process. Requesting: (P) Satisfactory completion of MATH 30 or MATH 89 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC CHEM 14 + 14L)
C-ID Status: Approved for: (C-ID CHEM 101)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)

Program Impact:
- Agriculture Animal Sciences AS-T Degree
- Agriculture Business AS-T Degree (pending)
- Agriculture Plant Science AS-T Degree (pending)
- Athletic Training/Sports Medicine A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- Kinesiology AA-T Degree
- MJC-GE Pattern
- Respiratory Care A.S. Degree

M/S/U (R. CRIPÉ, L. MILLER) to MODIFY CHEM 143
M/S/U (R. CRIPÉ, L. MILLER) to MODIFY REQUISITES for CHEM 143
M/S/U (H. DUARTE, N. SILL) to MAINTAIN DE for CHEM 143
M/S/U (J. HAYNES, T. AKERS-PORTER) to MAINTAIN PLACEMENT of CHEM 143 on GE PATTERN(S)
**CMPET 210**

Intermediate PC Servicing w/ A+ Certification Training

CCCO Proposal Type: Non-Substantial

**Effective:** Summer 2018  
**Rationale:** Course compliance and to update to meet current curriculum standards.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of CMPET 206 or CMPET 214; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPET 206.

**Distance Education Status:** (None)

**Materials Fee Status:** Maintaining fee of $40.00

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Network Technician Certificate of Achievement

**EMS 391**

EMT 1 - Refresher Course

CCCO Proposal Type: Non-Substantial

**Effective:** Summer 2018

**Rationale:** Course is being modified for course compliance.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of EMS 390 with a minimum grade of C or better OR equivalent course. with a minimum grade of C or better Must possess an EMT-1 certification; Requesting: (P) Satisfactory completion of EMS 390; Requesting: (L) Enrollment limited to students who possess an EMT-1 certification.

**Distance Education Status:** (None)

**Materials Fee Status:** Requesting fee of $5.00

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

EMS 391, EMS 311, and EMS 312 pulled as a block for discussion by S. Berger who commented on the wording of Methods of Instruction (MOI) item # 5 (on EMS 391), which was edited to read “Orchestrate simulation scenarios. In simulation scenarios, students have the opportunity to role-play as medical providers, patients, allied agency representatives, and bystanders.” In addition, item #6 (on EMS 311 and EMS 312), was edited to read, “Orchestrate simulation scenarios. In simulation scenarios, students have the opportunity to act as medical provider, patient, and allied agency / bystanders.”

**M/S/U (R. CRIPE, L. MILLER) to MODIFY EMS 391**

**M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for EMS 391**

**M/S/U (R. CRIPE, S. CASSIDY) to ADOPT FEE for EMS 391**
MACH 200DE  Introduction to Manual Machining  4-5
(Previously MACH 211DE)  CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Number, title, enrollment restrictions, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course update for periodic review and number change.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 19 or MATH 20 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: Increasing fee from $25.00 to $35.00
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Basic Machining Skills Recognition Award (formerly CNC Operator)
- Machine Tool Technology A.S. Degree
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Maintenance Machinist Certificate of Achievement (formerly Maintenance Machinist 2)
- Industrial Arts A.S. Degree (In process)
M/S/U (R. CRYPE, L. MILLER) to MODIFY MACH 200DE
M/S/U (R. CRYPE, L. MILLER) to MODIFY REQUISITES for MACH 200DE with the addition of MATH 19.
T. Akers-Porter requested that MATH 19 be added to the course advisory for MACH 200DE, which was approved by the MACH faculty.
M/S/U (R. CRYPE, S. CASSIDY) to INCREASE FEE for MACH 200DE

MACH 201CD  Manual Machining 2  3-4 (Previously 4-5)
(Previously MACH 212DE)  CCCCO Proposal Type: Substantial
Effective: Upon CCCCO approval (Summer 2018)
MODIFY: Number, variable, title, units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course update for periodic review, course number change, and unit value change.
Enrollment Restrictions: Removing: (P) Satisfactory completion of MACH 211DE or MACH 301;
Requesting: (P) Satisfactory completion of MACH 200DE.
Distance Education Status: (None)
Materials Fee Status: Increasing fee from $31.50 to $35.00
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Machine Tool Technology A.S. Degree
- Maintenance Machinist Certificate of Achievement (formerly Maintenance Machinist 2)
M/S/U (R. CRYPE, L. MILLER) to MODIFY MACH 201CD
M/S/U (R. CRYPE, L. MILLER) to MODIFY REQUISITES for MACH 201CD
M/S/U (R. CRYPE, S. CASSIDY) to INCREASE FEE for MACH 201CD
MACH 202CD  Manual Machining 3
(Previously MACH 213)

CCCCO Proposal Type: Substantial
Effective: Upon CCCCO approval (Summer 2018)

MODIFY: Number, title, units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course updated for periodic review, course number change, and course unit change.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MACH 212DE or MACH 302; Requesting: (P) Satisfactory completion of MACH 201CD.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: Increasing fee from $30.00 to $35.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Machine Tool Technology A.S. Degree
- Maintenance Machinist Certificate of Achievement (formerly Maintenance Machinist 2)

M/S/U (R. CRipe, L. MILLER) to MODIFY MACH 202CD

M/S/U (R. CRipe, L. MILLER) to MODIFY REQUISITES for MACH 202CD

M/S/U (H. DUARTE, N. SILL) to MAINTAIN DE for MACH 202CD

M/S/U (R. CRipe, S. CASSIDY) to INCREASE FEE for MACH 202CD

MACH 205  Intro to CNC Machining
(Previously MACH 222)

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018

MODIFY: Number, title, enrollment restrictions, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

Rationale: Course update for periodic review and course number change.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MACH 211DE or satisfactorily complete MACH 301 or have a working knowledge of the use of manually operated metal cutting lathes and milling machines and be able to use a micrometer to measure to within .001 inch; Requesting: (A) Before enrolling in this course, students are strongly advised to have a working knowledge of Manual or CNC Machine Tools and have experience in the use of precision measuring tools (Micrometers, Vernier Caliper, Etc.).

Distance Education Status: (None)

Materials Fee Status: Increasing fee from $22.00 to $30.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Basic Machining Skills Recognition Award (formerly CNC Operator)
- CNC Machinist Skills Recognition Award (formerly CNC Programmer)
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Machine Tool Technology A.S. Degree
- Maintenance Machinist Certificate of Achievement (formerly Maintenance Machinist 2)
- Maintenance Operator Skills Recognition Award (formerly Maintenance Machinist 1)

M/S/U (R. CRipe, L. MILLER) to MODIFY MACH 205

M/S/U (R. CRipe, L. MILLER) to MODIFY REQUISITES for MACH 205

M/S/U (R. CRipe, S. CASSIDY) to INCREASE FEE for MACH 205
MACH 206  
(Previously MACH 218)  

CNC Lathe Programming  

CCCCO Proposal Type: Substantial  

Effective: Upon CCCCO approval (Summer 2018)  

MODIFY: Number, title, units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  

Rationale: Course updated for periodic review, course number change, and unit value change.  

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have previous machining experience using manual or CNC lathes; Requesting: (A) Before enrolling in this course, students are strongly advised to have previous machining experience setting up and/or operating a CNC machine and satisfactorily complete MATH 19 or MATH 20 or qualification by the MJC assessment process.  

Distance Education Status: Maintaining: Mixed modalities/hybrid  

Materials Fee Status: Increasing fee from $10.00 to $25.00  

Articulation Status: Transfers to CSU  

C-ID Status: (None)  

General Education Status: (None)  

Program Impact:  
- CNC Machinist Skills Recognition Award (formerly CNC Programmer)  
- Computer Electronics A.S. Degree  
- Computer Electronics Certificate of Achievement  
- Machine Tool Technology A.S. Degree  
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)  

MACH 206 and MACH 207 pulled as a block for discussion by N. Sill who noted that the course titles of the comparable courses didn’t seem to align with CNC programming. L. Miller mentioned that the Comparable Course Workgroup was still working on the new criteria for the comparable courses field in CurricUNET, therefore didn’t recommend pulling the course. B. Adams indicated that because of multiple course factors sometime finding two CSU comparable courses isn’t an appropriate response to give.

N. Sill questioned if there was a process in place when an existing course load value is changed because of a change in course unit value. B. Adams answered that if the Curriculum Committee determines that the course doesn’t have validation for the change in units then the “Course Justification Proposal Form” is filled out, consequently the justification form is then reviewed by the committee and a recommendation is based on the submitted criteria.

N. Sill recommended that a justification for unit change be included in the course modification rationale. B. Adams mentioned that other MACH course units dropped, nevertheless among the submitted MACH courses the total units remained about the same. R. Thoe noted that the unit change for MACH 206 and MACH 207 was because of technical advancements in the machinist industry and the need for additional instruction for the student’s comprehension of the course material.

M/S/U (R. CRIFE, T. AKERS-PORTER) to MODIFY MACH 206  

M/S/U (R. CRIFE, L. MILLER) to MODIFY REQUISITES for MACH 206 with the addition of MATH 19. T. Akers-Porter requested that MATH 19 be added to the course advisory for MACH 206, which was approved by the MACH faculty.

M/S/U (H. DUARTE, N. SILL) to MAINTAIN DE for MACH 206  

M/S/U (R. CRIFE, S. CASSIDY) to INCREASE FEE for MACH 206
MACH 207  
CNC Mill Programming  
(Previously MACH 219)  
C CCCCO Proposal Type: Substantial  
Effective: Upon CCCCO approval (Summer 2018)  
MODIFY: Number, title, units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course update for periodic review, course number change, and unit value change.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete courses or training that have provided them with experience in the use of manual or CNC milling machines; Requesting: (A) Before enrolling in this course, students are strongly advised to have previous machining experience in setting up and/or operating a CNC machine and satisfactorily complete MATH 19 or MATH 20 or qualification by the MJC assessment process.  
Distance Education Status: Maintaining: Mixed modalities/hybrid  
Materials Fee Status: Increasing fee from $10.00 to $25.00  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- CNC Machinist Skills Recognition Award (formerly CNC Programmer)  
- Computer Electronics A.S. Degree  
- Computer Electronics Certificate of Achievement  
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)  
- Machine Tool Technology A.S. Degree  

MACH 206 and MACH 207 pulled as a block for discussion by N. Sill. (See remarks on MACH 206)  
M/S/U (R. CRipe, T. AKERS-PORTER) to MODIFY MACH 207  
M/S/U (R. CRipe, L. MILLER) to MODIFY REQUISITES for MACH 207 with the addition of MATH 19.  
T. Akers-Porter requested that MATH 19 be added to the course advisory for MACH 207, which was approved by the MACH faculty.  
M/S/U (H. DUARTE, N. SILL) to MAINTAIN DE for MACH 207  
M/S/U (R. CRipe, S. CASSIDY) to INCREASE FEE for MACH 207
### MACH 208

**Computer Aided Manufacturing**

CCCCO Proposal Type: Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Number, title, enrollment restrictions, materials fee, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course update for periodic review. Updated software utilized for class lecture and lab as well as title of course.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to be familiar with basic metal cutting practices, machine tool setup, and calculation of cutting tool speeds and feeds as encountered in the operation of manual lathes and milling machines; and have a working knowledge in the operation of personal computers; and have a basic understanding of formatting, structure, and codes used in the Word Address Format system of CNC programming;

Requesting: (A) Before enrolling in this course, students are strongly advised to be familiar with basic metal cutting practices, machine tool setup, and calculation of cutting tool speeds and feeds and have a working knowledge in the operation of personal computers and have a basic understanding of formatting, structure, and codes used in standard G & M code CNC programming format.

**Distance Education Status:** (None)

**Materials Fee Status:** Increasing fee from $15.00 to $25.00

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- CNC Machinist Skills Recognition Award (formerly CNC Programmer)
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Machine Tool Technology A.S. Degree
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)

**M/S/U (R. CRYPE, L. MILLER) to MODIFY MACH 208**

**M/S/U (R. CRYPE, L. MILLER) to MODIFY REQUISITES for MACH 208**

### MACH 209

**Advanced CNC Machine Operations**

CCCCO Proposal Type: Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Number, enrollment restrictions, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Updating course for periodic review.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MACH 222; Requesting: (P) Satisfactory completion of MACH 205.

**Distance Education Status:** (None)

**Materials Fee Status:** Increasing fee from $10.00 to $25.00

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- CNC Machinist Skills Recognition Award (formerly CNC Programmer)
- Machine Tool Technology A.S. Degree
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)

**MACH 209 pulled for discussion by T. Guy** who noticed there was no information listed in the Comparable Courses field for MACH 209. R. Thoe noted that CSU Stanislaus and CSU Los Angeles, which were listed on other MACH courses, were also suitable for MACH 209. With the approval of the MACH faculty, B. Adams added the two CSUs to the Comparable Courses field.

**M/S/U (R. CRYPE, T. GUY) to MODIFY MACH 209**

**M/S/U (R. CRYPE, L. MILLER) to MODIFY REQUISITES for MACH 209**

**M/S/U (R. CRYPE, S. CASSIDY) to INCREASE FEE for MACH 209**
MACH 357  
**Machine Trades Print Reading**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Enrollment restrictions, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Updating course for periodic review.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers and have the ability to add, subtract, multiply, and divide numbers and have a working knowledge of the English language as applied to manufacturing processes; Requesting: (A) Before enrolling in this course, students are strongly advised to have the ability to add, subtract, multiply, and divide numbers and have a working knowledge of the English language as applied to manufacturing processes.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Basic Machining Skills Recognition Award (formerly CNC Operator)  
- CNC Machinist Skills Recognition Award (formerly CNC Programmer)  
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)  
- Machine Tool Technology A.S. Degree  
- Maintenance Machinist Certificate of Achievement (formerly Maintenance Machinist 2)  
- Maintenance Operator Skills Recognition Award (formerly Maintenance Machinist 1)

M/S/U (R. CRIPE, L. MILLER) to MODIFY MACH 357  
M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 357  
M/S/U (H. DUARTE, N. SILL) to MAINTAIN DE for MACH 357

MACH 395AB  
**Advanced Mach Tool Technology Lab**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Enrollment restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills  
**Rationale:** Updating course for periodic review.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MACH 211DE or MACH 301 or MACH 218 or MACH 219 or MACH 220 or MACH 222; Requesting: (P) Satisfactory completion of MACH 200DE or MACH 205 or MACH 206 or MACH 207.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)  
- Machine Tool Technology A.S. Degree

M/S/U (R. CRIPE, L. MILLER) to MODIFY MACH 395AB  
M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 395AB
MUSA 142

Guitar 2

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Title, enrollment restrictions, hours, field trips, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Currency and Catalog Description modifications.
Enrollment Restrictions: Removing: (P) Satisfactory completion of MUSA 141; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141 and students should own or have access to an acoustic guitar (not solid body).
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).
M/S/U (T. GUY, R. CRIPE) to withdraw course by division representative, T. Guy

MUSA 143

Guitar 3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course Catalog Description modification, currency and Departmental Conformity in forms.
Enrollment Restrictions: Removing: (P) Satisfactory completion of MUSA 141; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142 and students should own or have access to an acoustic guitar (not solid body).
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).
M/S/U (T. GUY, R. CRIPE) to withdraw course by division representative, T. Guy
MUSA 144  Guitar 4

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018

MODIFY: Title, enrollment restrictions, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Catalog description update, currency and course name change.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MUSA 141; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142 or MUSA 143; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 143 and students should own or have access to an acoustic guitar (not solid body).

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

M/S/U (T. GUY, R. CRIPE) to withdraw course by division representative, T. Guy

MUSA 153  Applied Vocal Repertoire 1

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018

MODIFY: Hours, description, objectives, content, typical assignments, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review and to convert modality from lab to lecture.

Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who successfully pass an audition.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC MUSIC 39)
C-ID Status: Approved for: (C-ID MUS 160)
General Education Status: Approved for: (MJC Activities)

Program Impact:
- Music AA-T Degree
- Music A.A. Degree

M/S/U (R. CRIPE, L. MILLER) to MODIFY MUSA 153
M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for MUSA 153
M/S/U (S. CASSIDY, T. AKERS-PORER) to MAINTAIN PLACEMENT of MUSA 153 on MJC ACTIVITIES
<table>
<thead>
<tr>
<th>Course</th>
<th>Applied Vocal Repertoire 2</th>
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</thead>
<tbody>
<tr>
<td>CCCCO</td>
<td>Proposal Type: Non-Substantial</td>
</tr>
<tr>
<td>Effective</td>
<td>Summer 2018</td>
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<tr>
<td>MODIFY:</td>
<td>Objectives, content, typical assignments, methods of instruction, methods of evaluation,</td>
</tr>
<tr>
<td></td>
<td>textbooks, requisite skills</td>
</tr>
<tr>
<td>Rationale</td>
<td>Course is being updated for periodic review.</td>
</tr>
<tr>
<td>Enrollment Restrictions:</td>
<td>Maintaining: (P) Satisfactory completion of MUSA 153; Maintaining: (L)</td>
</tr>
<tr>
<td></td>
<td>Enrollment limited to students who successfully pass an audition.</td>
</tr>
<tr>
<td>Distance Education Status:</td>
<td>(None)</td>
</tr>
<tr>
<td>Materials Fee Status:</td>
<td>(None)</td>
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<td>Articulation Status:</td>
<td>Transfers to CSU and UC; (CC MUSIC 56)</td>
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<td>C-ID Status:</td>
<td>Approved for: (C-ID MUS 160)</td>
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<tr>
<td>General Education Status:</td>
<td>Approved for: (MJC Activities)</td>
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<tr>
<td>Program Impact:</td>
<td>- Music AA-T Degree</td>
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<td></td>
<td>- Music A.A. Degree</td>
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<tr>
<td>M/S/U (R. CRipe, L. MILLER)</td>
<td>to MODIFY MUSA 154</td>
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<tr>
<td>M/S/U (R. CRipe, L. MILLER)</td>
<td>to MAINTAIN REQUISITES for MUSA 154</td>
</tr>
<tr>
<td>M/S/U (S. CASSIDY, T. AKERS-PORTER)</td>
<td>to MAINTAIN PLACEMENT of MUSA 154 on MJC ACTIVITIES</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Community Orchestra</th>
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<tbody>
<tr>
<td>CCCCO</td>
<td>Proposal Type: Non-Substantial</td>
</tr>
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<td>Effective</td>
<td>Summer 2018</td>
</tr>
<tr>
<td>MODIFY:</td>
<td>Enrollment restrictions, description, outcomes, objectives, content, typical assignments,</td>
</tr>
<tr>
<td></td>
<td>methods of instruction, methods of evaluation, textbooks, requisite skills</td>
</tr>
<tr>
<td>Rationale</td>
<td>Updated for compliance.</td>
</tr>
<tr>
<td>Enrollment Restrictions:</td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to previous experience in Instrumental Music; Requesting: (A) Before enrolling in this course, students are strongly advised to have previous experience in Instrumental Music.</td>
</tr>
<tr>
<td>Distance Education Status:</td>
<td>(None)</td>
</tr>
<tr>
<td>Materials Fee Status:</td>
<td>(None)</td>
</tr>
<tr>
<td>Articulation Status:</td>
<td>Not transferable</td>
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<tr>
<td>C-ID Status:</td>
<td>(None)</td>
</tr>
<tr>
<td>General Education Status:</td>
<td>(None)</td>
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<td>Program Impact:</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
<tr>
<td>M/S/U (R. CRipe, L. MILLER)</td>
<td>to MODIFY MUSE 861</td>
</tr>
<tr>
<td>M/S/U (R. CRipe, L. MILLER)</td>
<td>to MODIFY REQUISITES for MUSE 861</td>
</tr>
</tbody>
</table>
NEW COURSES:

EMS 311  Paramedic Theory 1

CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: New course offering and in alignment with newly established CCCCO C-ID.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ANAT 125 or PHYSO 101; Requesting: (C) Concurrent enrollment in EMS 312; Requesting: (A) Before enrolling in this course, students are strongly advised to have at least one year full-time EMT work experience or equivalent, complete a college level Medical terminology course, satisfactorily complete ENGL 101 or qualification by the MJC assessment process and satisfactorily complete MATH 89 or MATH 90 or qualification by the MJC assessment process and complete offered Paramedic preparatory course(s) when available; Requesting: (L) Enrollment limited to a) Current EMT Certification or NREMT registration, b) Possess a current basic cardiac life support (CPR) card equivalent to the current American Heart Association’s Guidelines for cardiopulmonary resuscitation and Emergency Cardiovascular Care at the healthcare provider level, c) Possess a high school diploma or general education equivalent, d) Complete a pre-enrollment EMS written and skills assessment test.
Distance Education Status: (None)
Materials Fee Status: Requesting fee of $1,000.00
Articulation Status: Not transferable
C-ID Status: Requesting: (C-ID EMS-PM 100X)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

EMS 391, EMS 311, and EMS 312 pulled as a block for discussion by S. Berger. (See remarks on EMS 391

M/S/U (R. CRIPE, L. MILLER) to ADOPT EMS 311

M/S/U (R. CRIPE, L. MILLER) to ADOPT REQUISITES for EMS 311

L. Miller recommended that “students who have” be added to the Limitations on Enrollment (LOE). R. Cripe stated that the LOE was taken from the new C-ID Descriptor. B. Adams noted that if “students who have” needs to be added to the LOE for catalog or stylist purposes it will be noted as a consent item on a future agenda.

M/S/U (R. CRIPE, S. CASSIDY) to ADOPT FEE for EMS 311

R. Cripe elaborated on the materials needed for EMS 311 and EMS 312, which included:

- A preloaded tablet that the students keep with them throughout their training, which includes:
  - Textbooks
  - All the skills worksheets needed
  - Required requisites for each course, location, and agency
  - A 2-year subscription update to any new material
- Department of Transportation (DOT) required uniforms (specific shirts, pants, and steel-toed boots)
- Required field and lab equipment
- Miscellaneous equipment and supplies needed throughout the EMS program
EMS 312  Paramedic Lab 1  4

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval

ADOPT

**Rationale:** New course offering and in alignment with newly established CCCCO C-ID.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in EMS 311.

**Distance Education Status:** (None)

**Materials Fee Status:** Requesting fee of $500.00

**Articulation Status:** Not transferable

**C-ID Status:** Requesting: (C-ID EMS-PM 102X)

**General Education Status:** (None)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

*EMS 391, EMS 311, and EMS 312 pulled as a block for discussion by S. Berger.* (See remarks on EMS 391)

M/S/U (R. CRIPLE, L. MILLER) to ADOPT EMS 312

M/S/U (R. CRIPLE, L. MILLER) to ADOPT REQUISITES for EMS 312

M/S/U (R. CRIPLE, S. CASSIDY) to ADOPT FEE for EMS 312

R. Cripe elaborated on the materials needed for EMS 311 and EMS 312. (See remarks on EMS 311)

**DE (Distance Education) Only Proposals**

(None)

**VI. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

(None)

**CCCCCO Program Approvals: New/Substantial Change**

(None)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(None)

**ACCJC Program Approvals: New/Substantial Change**

(None)

**ACCJC DE Substantive Change Proposal Needed**

(None)

**Program learning outcomes for the following programs were modified in CurricUNET**

(None)
VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

ADOPT: PUBLIC HEALTH SCIENCE PROGRAM
A.S.-T Degree: Public Health Science 32-33
Effective: Upon CCCCO and ACCJC Approval
ADOPT
Rationale: This program is being developed to offer students the opportunity to earn an Associate for Transfer Degree in Public Health Science, a recent addition to the AD-T offerings of the CCCCO.
M/S/U (T. AKERS-PORTER, S. CASSIDY) to ADOPT A.S.-T DEGREE: PUBLIC HEALTH SCIENCE

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)

ADOPT: MATHEMATICS NONCREDIT PROGRAM
Certificate of Competency: Proficiency in Arithmetic 0
Effective: Upon CCCCO and ACCJC Approval
ADOPT
Rationale: This sequence forms the basis for a certificate that meets the requirements of Career Development College Preparation (CDCP). The Certificate of Competency will provide basic arithmetic skills necessary for students to be competitive in the workforce as well as preparing the student for Pre-Algebra coursework.
M/S/U (T. AKERS-PORTER, R. CRIP) to ADOPT CERTIFICATE OF COMPETENCY: PROFICIENCY IN ARITHMETIC

ADOPT: MATHEMATICS NONCREDIT PROGRAM
Certificate of Competency: Proficiency in Pre-Algebra 0
Effective: Upon CCCCO and ACCJC Approval
ADOPT
Rationale: This sequence forms the basis for a certificate that meets the requirements of Career Development College Preparation (CDCP). The Certificate of Competency will provide basic Pre-Algebra skills necessary for students to be competitive in the workforce as well as preparing the student for beginning algebra coursework.
M/S/U (T. AKERS-PORTER, R. CRIP) to ADOPT CERTIFICATE OF COMPETENCY: PROFICIENCY IN PRE-ALGEBRA

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC0 Approval (Formerly the CCC-511)

**MODIFICATIONS:**

**BUSINESS ADMINISTRATION PROGRAM**
A.S.-T Degree: Business Administration
Effective: Upon CCCC0 Approval
Rationale: Award is being modified to reflect the removal of CSCI 201 and the addition of CSCI 220.

*M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY A.S.-T DEGREE: BUSINESS ADMINISTRATION*

**COMMUNICATION STUDIES PROGRAM**
A.A. Degree: Communication Studies
Effective: Upon CCCC0 Approval
Rationale: Program is being updated to include COMM 132 and remove COMM 145 and COMM 180AB from the electives list. The two courses are being inactivated, effective Summer 2018.

*M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY A.A. DEGREE: COMMUNICATION STUDIES*

**GENERAL STUDIES PROGRAM**
A.A. Degree: General Studies, Emphasis in Humanities
Effective: Upon CCCC0 Approval
Rationale: Updated award to reflect recent course changes to units, titles, and removal of recent inactivation’s.

*M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN HUMANITIES*

**GENERAL STUDIES PROGRAM**
A.A. Degree: General Studies, Emphasis in Language and Rationality
Effective: Upon CCCC0 Approval
Rationale: Award is being updated to reflect the removal of recently inactivated courses and recent course title changes.

*A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN LANGUAGE AND RATIONALITY pulled for discussion by B. Adams on behalf of M. Garcia* who questioned ENGL 100 being included in the General Studies, Emphasis in Language and Rationality A.A. Degree. The Curriculum Committee agreed that ENGL 100 should not be included in the degree because it would be included in MJC-GE: Area D1, therefore, ENGL 100 should not be additionally listed as an option requirement for the General Studies, Emphasis in Language and Rationality A.A. Degree and consequently the Curriculum Committee agreed to remove ENGL 100 from the degree.

*M/S/U (R. CRIPE, N. SILL) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN LANGUAGE AND RATIONALITY with the removal of ENGL 100.*

**MACHINE TOOL TECHNOLOGY PROGRAM**
A.S. Degree: Machine Tool Technology
Effective: Upon CCCC0 Approval
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.

*M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY A.S. DEGREE: MACHINE TOOL TECHNOLOGY*
MODIFY:
MACHINE TOOL TECHNOLOGY PROGRAM
Certificate of Achievement: Machine Tool Technology 29-33 (Previously 15-17)
Effective: Upon CCCCO Approval
MODIFY: Total units, title, PL0s, program requirements, required courses, electives
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.
M/S/U (T. AKERS-PORTER, R. CRIPES) to MODIFY CERTIFICATE OF ACHIEVEMENT: MACHINE TOOL TECHNOLOGY

MODIFY:
MAINTENANCE MACHINIST PROGRAM
Certificate of Achievement: Maintenance Machinist 20 (Previously 21)
Effective: Upon CCCCO Approval
MODIFY: Total units, title, description, PL0s, program requirements, required courses, electives
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.
M/S/U (T. AKERS-PORTER, R. CRIPES) to MODIFY CERTIFICATE OF ACHIEVEMENT: MAINTENANCE MACHINIST

INACTIVATIONS:
(Nothing)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

MODIFY:
MACHINE TOOL TECHNOLOGY PROGRAM
Skills Recognition Award: Basic Machining 11-12 (Previously 7)
Effective: Upon BOT Approval
MODIFY: Total units, title, description, PL0s, program requirements, required courses
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.
M/S/U (T. AKERS-PORTER, R. CRIPES) to MODIFY SKILLS RECOGNITION AWARD: BASIC MACHINING

MODIFY:
MACHINE TOOL TECHNOLOGY PROGRAM
Skills Recognition Award: CNC Machinist 16-17 (Previously 10)
Effective: Upon BOT Approval
MODIFY: Total units, title, description, PL0s, program requirements, required courses, electives
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.
M/S/U (T. AKERS-PORTER, R. CRIPES) to MODIFY SKILLS RECOGNITION AWARD: CNC MACHINIST

MODIFY:
MAINTENANCE MACHINIST PROGRAM
Skills Recognition Award: Maintenance Operator 17 (Previously 9)
Effective: Upon BOT Approval
MODIFY: Total units, title, description, PL0s, program requirements, required courses
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.
M/S/U (T. AKERS-PORTER, R. CRIPES) to MODIFY SKILLS RECOGNITION AWARD: MAINTENANCE OPERATOR

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval
(Nothing)
IX. STANDING REPORTS

1. **Articulation:** [C-ID Newsletter (Feb.), AA17-20 AP Credit Policy Final] (L. Miller)
   L. Miller reported:
   - The new ASSIST system is now open to Articulation Officers for the updating of curriculum for 2017
   - On the e-mail she received from California Community Colleges Chancellor's Office (CCCCO) regarding Policy Change:
     - Community college districts are to adopt and implement a uniformed policy on granting AP Credit.
     - Colleges shall award minimum semester units in the General Education Area as shown on the CCC AP GE List
     - Article 9 Advanced Placement Credit: 79500
       - Begin development and subsequently adopt and implement a uniform policy to award students who pass an AP examination
       - Periodically review and adjust the policy

2. **Adult Education** (P. Mendez)
   B. Adams encouraged the committee to read the hyperlinked report at their convenience.

3. **Academic Senate Report** (S. Circle)
   S. Circle reported on:
   - Resolution S17-C: Clarity on the Standard Practice for Assessing a Course – 1st Reading
     S. Circle noted the second “Whereas” that stated “All CLOs for a course, across sections, must be completed during the semester the course is scheduled”. L. Miller recommended adding “for CLO assessment” to the second “Whereas”.
     S. Circle added that a second reading of Resolution S17C is scheduled for the next Academic Senate meeting on April 27, 2017.
   - Program Review: Draft (eLumen)
     S. Circle reported that Program Review has moved from CurricUNET to eLumen. Program Reviews in eLumen are due by September 15, 2017.
   - Program Review: Process
     S. Circle mentioned that the Academic Senate is looking at San Francisco City College as a possible model for Program Review process.

X. UNFINISHED BUSINESS

**Action Items**

1. **Curriculum Review Process** (Postponed indefinitely) (B. Adams)
2. **MJC Certificate & Degree Publications** (Postponed indefinitely) (L. Miller)
3. **Comparable Courses Workgroup** (L. Miller)

L. Miller indicated that she had sent out an e-mail asking for input or ideas for evaluating comparable courses and encouraged those present to send her their thoughts and suggestions for adjusting the comparable course field in CurricUNET to be more transparent.
4. **Course Compliance, Last Date Course Offered, and Impact**  
**B. Adams**

*Sunset Policy and Procedure (4.11.17 Draft)*

B. Adams brought up and reviewed the changes made to Sunset Policy and Procedure draft, which had been updated with the committee’s input from the March 28, 2017 meeting. Discussion continued with additional modifications being made to the Sunset Policy and Procedure document which included:

- Courses that have not been offered in the last three two academic years will also be published on the sunset list and follow the same procedure as out-of-compliance CORs.
- “Faculty should also be aware that various programs may be impacted by inactivations.” being added to the paragraph beginning with “If a course is inactivated…”
- “Independent Study and Special Topics courses are exempt.” being added to “EXEMPTIONS”

*Sunset Policy and Procedure Approved 04.11.17*

**M/S/U (L. MILLER, T. GUY) to approve the “Sunset Policy and Procedure” document**

5. **CTE 2-Year Reviews**  
**B. Adams**

B. Adams noted that the CTE 2-Year Review workgroup made good progress as they looked at Southwestern College as a model. B. Adams mentioned that she would be working on a “Fill-in” form during the summer, noting that the Advisory Committee Meeting minutes will be a key component. She instructed the committee to be looking for a formal document to be presented in the fall.

**Informational Items**

1. **Intradistrict Course Equivalencies**  
**L. Miller**

L. Miller notified the committee that the Instruction Office at MJC is doing an audit of all elements that might come to bear on course equivalencies between MJC and Columbia College, which will be shared with faculty from both campuses, probably in the fall.

**XI. NEW BUSINESS**

**Action Items**

1. **MOU—Columbia College Public Health Science ADT**  
**B. Adams**

B. Adams briefed the Curriculum Committee on Columbia College’s request for collaboration with MJC to complete their Public Health Science ADT. She noted that Columbia College is missing HE 112 “Intro to Public Health”, which they need to complete their Public Health Science AS-T Degree. B. Adams noted that Columbia College is requesting that the committee approve the submitted “MOU for Public Health Science AS-T” document. Discussion ensued.

**M/S/U (T. AKERS-PORTER, A. DEANGELIS) to approve the “MOU for Public Health Science AS-T” document**

**Informational Items**

1. **Curriculum Representatives – Terms Expiring**  
**B. Adams**

B. Adams noted that some terms were expiring and to show her gratitude to the wonderful division representatives, Certificates of Appreciation were distributed, and spreadsheets were dispersed indicating courses that were in non-compliance, had missed their review, or were up for review in fall of 2017.

Literature and Language Arts’ representative, S. Berger, mentioned that she would temporarily be replaced by A. Peek on the Curriculum Committee for the 2017/2018 fiscal year.

Science, Math, and Engineering representative, T. Akers-Porter expressed her appreciation to B. Adams, as an outstanding leader, and to the Curriculum Committee for their support.
2. Curriculum Year in Review  

B. Adams proclaimed, if the committee members felt that it had been a busy year, here is the proof:

- 34 Course Adoptions
- 179 Course Modifications
- 69 Course Inactivations
- 90 DE Only Proposals
- 5 New Programs
- 31 Modified Programs
- 3 Inactivated Programs

B. Adams noted other business that was accomplished included:

- The approval of new ADTs
- A Prefix change
- A change in the “Standing Report” format
- The approval of the “Sunset Policy”

B. Adams continued with what’s coming up in the year ahead which included:

- The final year of the second cycle of the 5-Year Matrix
- A draft of the 2018-2023 Matrix to be presented for approval

XII. PUBLIC COMMENT

M/S/U (R. CRIME, N. SILL) to adjourn at 4:55 PM
Curriculum Committee

MINUTES

Tuesday, September 12, 2017
Yosemite 213 2:40 PM


Members Absent: A. Peek (for S. Berger), J. Forte, J. Hughes, B. Silva

Others Present: K. Addington (Administrative Technician), M. Akard (ELIC)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with a request from L. Miller to accommodate guests.

II. APPROVAL OF MINUTES

April 11, 2017

Hearing no objections, the minutes of April 11, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

ART 151 (CCC000582681)
CSCI 295 (CCC000582680)
CSCI 296ABC (CCC000583064)
EMS 311 (CCC000583581)
EMS 312 (CCC000583580)

Course Activity Report

(None)

C-ID Approvals

(None)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

**ART 151**  
Survey of Islamic Art  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Upon CCCCO Approval  
**MODIFY:** Course number  
**Rationale:** Course was approved by the Curriculum Committee on March 14, 2017 and sent to the state for final approval. When uploading the course in ASSIST for articulation, L. Miller found that the course number had already been used and could not be used again. Research showed that ART 151 would be the next available course number. With approval by the faculty author, ART 167 was changed to ART 151 in CurricUNET and resubmitted for approval in the CCCCO inventory.

**CLDDV 107**  
Introduction to Curriculum  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Fall 2014  
**MODIFY:** Discipline  
**Rationale:** Course discipline was approved to be “Child Development/Early Childhood Education” by the Curriculum Committee April 16, 2013. P. Bettencourt alerted the Instruction Office that the Course Outline of Record was not displaying the approved discipline and instead was showing an incorrect discipline of “Cardiovascular Technology”. B. Adams updated the course in CurricUNET to reflect the approved discipline. This information is here for the purpose of the record.

**NURSE 259**  
LVN Transition: Role Change Preparation  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Spring 2018  
**EXPEDITED:**  
**MODIFY:** Materials fee  
**Rationale:** The Nursing department were notified that effective July 1, 2017 the materials fee for NURSE 259 have increased. The ATI Skills videos are now $115 which changes the overall fee total from $217 to $222. The department has covered the cost difference for fall as they were not notified until after students had enrolled in the course and so that no students would incur an increase fee. H. Townsend will modify the active course record in CurricUNET upon approval of this consent item.  
**M/S/U (K. BUTLER, C. HOWARD) to EXPEDITE MODIFICATIONS of NURSE 259**

**TUTOR 800**  
Introduction to General Tutoring  
**CCCCO Proposal Type:** Not applicable (never reported)  
**Effective:** Fall 2017  
**EXPEDITED:**  
**INACTIVATED:**  
**Rationale:** At the February 28, 2017 Curriculum Committee meeting, TUTOR 800 and TUTOR 811 were approved to be substantially changed effective fall 2017 and TUTOR 820 was approved for adoption. The courses were pulled from the Board of Trustees report at the request of, J. Daly, department dean, as the department had decided not to follow through with the TUTOR changes/adoption. This information is here for the purpose of the record and to ensure that TUTOR 800, TUTOR 811, and TUTOR 820 are not activated in any systems or in the catalog.  
**M/S/U (K. BUTLER, C. HOWARD) to EXPEDITE INACTIVATION of TUTOR 800, TUTOR 811, and TUTOR 820**
V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

<table>
<thead>
<tr>
<th>UNIT(S)</th>
<th>BIO 151XABC</th>
<th>Biology Field Studies</th>
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<tbody>
<tr>
<td>0.5-3</td>
<td>CCCCO Proposal Type: Inactivation</td>
<td></td>
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<tr>
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<td>Effective: Summer 2018</td>
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<tr>
<td></td>
<td>INACTIVATE</td>
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<tr>
<td></td>
<td>Rationale: Course is no longer being offered and there are no plans to offer in the future.</td>
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<td>Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option in and to officially change the status to Program-Applicable).</td>
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<tr>
<td>M/S/U (E. MAKI, E. LUCAS) to INACTIVATE BIO 151XABC</td>
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MODIFICATIONS:

<table>
<thead>
<tr>
<th>ENGL 101</th>
<th>Composition and Reading</th>
<th>3</th>
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<tbody>
<tr>
<td></td>
<td>CCCCO Proposal Type: Non-Substantial</td>
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<tr>
<td></td>
<td>Effective: Summer 2018</td>
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<td></td>
<td>MODIFY: Prerequisite, outcomes, methods of instruction, textbooks, requisite skills</td>
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<td>Rationale: Course is being updated to add a pre-requisite.</td>
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<td>Enrollment Restrictions: Removing: (P) Satisfactory completion of ENGL 45 or ENGL 50 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ELIC 151 or ENGL 45 or ENGL 50 or qualification by the MJC assessment process; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 184 or qualification by the MJC assessment process.</td>
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<td>Distance Education Status: Maintaining: Mixed modalities/hybrid, online</td>
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<td></td>
<td>Materials Fee Status: (None)</td>
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<td>Articulation Status: Transfers to CSU and UC; (CC ENGL 1A)</td>
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<td>C-ID Status: Approved for: (C-ID ENGL 100)</td>
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<td>General Education Status: Approved for: (MJC-GE: D1), (CSU-GE: A2), (IGETC: 1A)</td>
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<td>Program Impact:</td>
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<td></td>
<td>- CSU General Education Pattern Certificate of Achievement</td>
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<td></td>
<td>- Elementary Teacher Education AA-T Degree</td>
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<td></td>
<td>- Gerontology Skills Recognition Award</td>
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<td>- IGETC Pattern Certificate of Achievement</td>
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<td>- MJC-GE Pattern</td>
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<tr>
<td></td>
<td>- Nursing (RN) A.S. Degree</td>
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<td>- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree</td>
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<td>- Respiratory Care A.S. Degree</td>
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<td></td>
<td>- Retail Management (WAFC) Certificate of Achievement</td>
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<tr>
<td>M/S/U (E. MAKI, E. LUCAS) to MODIFY ENGL 101</td>
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<tr>
<td>M/S/U (E. LUCAS, L. MILLER) to MODIFY REQUISITES for ENGL 101</td>
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<tr>
<td>M/S/U (P. BROGAN, R. CRIPE) to MAINTAIN DE for ENGL 101</td>
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<tr>
<td>M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of ENGL 101 on GE PATTERN(S)</td>
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</tbody>
</table>
ENGL 173

Intro to Latin American Literature

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Prerequisite, advisory, DE modalities, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ENGL 45 or ENGL 50 or qualification by the MJC assessment process; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101 or qualification by the MJC assessment process.

Distance Education Status: Requesting: Online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Degree
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Spanish for Transfer AA-T Degree

ENGL 173 pulled for discussion by E. Maki who had concerns regarding Methods of Instruction (MOI) items #7, #8, and #9 noting that the MOIs were repetitive or covered under assignments. Therefore, Methods of Instruction items #7, #8, and #9 were removed at the meeting with the approval of the division representative, C. Howard.

J. Hamilton questioned how three different skills be evaluated within one Course Learning Outcome (CLO). B. Adams noted that the committee will follow up with the faculty author to confirm. Any modifications to the CLO will be noted on a later agenda.

M/S/U (E. MAKI, L. MILLER) to MODIFY ENGL 173

M/S/U (E. LUCAS, L. MILLER) to MODIFY REQUISITES for ENGL 173

M/S/U (P. BROGAN, R. CRIPES) to ADOPT DE for ENGL 173

M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of ENGL 173 on GE PATTERN(S)
FTECH 301
(Previously FSCI 301)
Principles of Emergency Services 3
CCCOC Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Discipline, title, advisory, description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks
Rationale: New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 50 eligibility; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable; (CC FIRE 1)
C-ID Status: Requesting: (C-ID FIRE 100 X)
General Education Status: (None)
Program Impact:
- Fire Academy Certificate of Achievement (In process)
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree
M/S/U (E. MAKI, E. LUCAS) to MODIFY FTECH 301
E. Lucas, acknowledging that the FTECH courses are state mandated and follow the C-ID descriptors, noted that she would like to see more descriptive course content, if possible.
FTECH 301 pulled for discussion by R. CRIP in who requested “ENGL 45 or” be added to “ENGL 50 or qualification by the MJC assessment process” as an advisory for FTECH 301.
M/S/U (R. CRIP, E. LUCAS) to MODIFY REQUISITES for FTECH 301

M/S/U (E. MAKI, E. LUCAS, L. MILLER) to ADOPT REQUISITES for FTECH 302

FTECH 302
(Previously FSCI 302)
Fire Prevention 3
CCCOC Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Discipline, title, corequisite, grading policy, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.
Enrollment Restrictions: Requesting: (C) Concurrent enrollment in or satisfactory completion of FTECH 301.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable; (CC FIRE 2)
C-ID Status: Requesting: (C-ID FIRE 110 X)
General Education Status: (None)
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree
M/S/U (E. MAKI, E. LUCAS) to MODIFY FTECH 302
M/S/U (E. LUCAS, L. MILLER) to ADOPT REQUISITES for FTECH 302
FTECH 303
Fire Protection Systems
(Previously FSCI 303)

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018

MODIFY: Discipline, title, advisory, corequisite, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 301; Requesting: (C) Concurrent enrollment in or satisfactory completion of FTECH 301.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable; (CC FIRE 3)
C-ID Status: Requesting: (C-ID FIRE 120 X)
General Education Status: (None)
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (E. MAKI, E. LUCAS) to MODIFY FTECH 303
M/S/U (E. LUCAS, L. MILLER) to MODIFY REQUISITES for FTECH 303

FTECH 304
Building Construction for Fire Protection
(Previously FSCI 304)

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018

MODIFY: Discipline, advisory, corequisite, grading policy, description, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

Rationale: New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 301; Requesting: (C) Concurrent enrollment in or satisfactory completion of FTECH 301.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable; (CC FIRE 4)
C-ID Status: Requesting: (C-ID FIRE 130 X)
General Education Status: (None)
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (E. MAKI, E. LUCAS) to MODIFY FTECH 304
M/S/U (E. LUCAS, L. MILLER) to MODIFY REQUISITES for FTECH 304
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>CCCC Proposal Type</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Rationale</th>
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<tr>
<td>FTECH 305</td>
<td>Fire Behavior and Combustion</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Discipline, corequisite, grading policy, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills</td>
<td>New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.</td>
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<td>Enrollment Restrictions: Requesting: (C) Concurrent enrollment in or satisfactory completion of FTECH 301.</td>
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<td>Materials Fee Status: (None)</td>
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<td>Program Impact:</td>
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<td>- Fire Science Certificate of Achievement</td>
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<td>- Fire Science A.S. Degree</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to MODIFY FTECH 305</td>
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<td>M/S/U (E. LUCAS, L. MILLER) to ADOPT REQUISITES for FTECH 305</td>
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<tr>
<td>FTECH 306</td>
<td>Principles of Fire and Emergency Services Safety and Survival</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Discipline, title, advisory, corequisite, grading policy, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills</td>
<td>New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.</td>
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<td>Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (C) Concurrent enrollment in or satisfactory completion of FTECH 301.</td>
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<td>Program Impact:</td>
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<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to MODIFY FTECH 306</td>
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<td>M/S/U (E. LUCAS, L. MILLER) to MODIFY REQUISITES for FTECH 306</td>
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</table>

S. Circle questioned the large number of FTECH 306 objectives verses the one Course Learning Outcome (CLO). R. Cripe volunteered to review and update the CLOs for FTECH 306. B. Adams noted that any updates to the CLOs for FTECH 306 would be noted on a future Curriculum Committee agenda.
GEOL 161

Physical Geology

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Outcomes, content, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC ESC 5)
C-ID Status: Approved for: (C-ID GEOL 101)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)
Program Impact:
- Anthropology AA-T Degree
- CSU General Education Pattern Certificate of Achievement
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Geology AS-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (E. MAKI, E. LUCAS) to MODIFY GEOL 161

M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of GEOL 161 on GE PATTERN(S)

GEOL 165

Geology of California

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID GEOL 200)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (E. MAKI, E. LUCAS) to MODIFY GEOL 165

M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of GEOL 165 on GE PATTERN(S)
GEOL 166

Historical Geology
CCCOC Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Outcomes, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC ESC 23)
C-ID Status: Approved for: (C-ID GEOL 111)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Geology AS-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
M/S/U (E. MAKI, E. LUCAS) to MODIFY GEOL 166
M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of GEOL 166 on GE PATTERN(S)

NURSE 272

Nursing Process: Geriatrics
CCCOC Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Title, methods of instruction, methods of evaluation, textbooks
Rationale: Course title is being updated.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who are accepted into the Associate Degree Nursing program.
Distance Education Status: Maintaining: Teleclass
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
M/S/U (E. MAKI, E. LUCAS) to MODIFY NURSE 272
M/S/U (E. LUCAS, L. MILLER) to MAINTAIN REQUISITES for NURSE 272
M/S/U (P. BROGAN, R. CRIPE) to MAINTAIN DE for NURSE 272
PHILO 113  Philosophy and Art  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Title, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Philosophy for Transfer AA-T Degree  
M/S/U (E. MAKI, E. LUCAS) to MODIFY PHILO 113  
E. Lucas questioned if a Course Learning Outcome (CLO) could assess more than one thing at a time, noting that CLOs that are written in such a way as to appear to be assessing more than one outcome at a time may be problematic. The committee approved following up with the faculty author to share the committee’s concerns and to verify the wording of the CLOs for PHILO 113 and PHILO 115.  
M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of PHILO 113 on GE PATTERN(S)  

PHILO 115  Religion: Philosophical and Comparative Inquiry  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Field trips, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks  
Rationale: Course is being updated for compliance.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC HUMAN 4)  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Philosophy for Transfer AA-T Degree  
M/S/U (E. MAKI, E. LUCAS) to MODIFY PHILO 115  
E. Lucas questioned if a Course Learning Outcome (CLO) could assess more than one thing at a time, noting that CLOs that are written in such a way as to appear to be assessing more than one outcome at a time may be problematic. The committee approved following up with the faculty author to share the committee’s concerns and to verify the wording of the CLOs for PHILO 113 and PHILO 115.  
M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of PHILO 115 on GE PATTERN(S)
PHILO 135

Environmental Ethics

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2018

MODIFY: Outcomes, objectives, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC PHILO 35)
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)

Program Impact:
- Agricultural Environmental Science A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Philosophy for Transfer AA-T Degree

PHILO 135 pulled for discussion by E. Lucas who requested that Course Learning Outcomes (CLO) item #3 be modified to more read accurately. B. Adams noted that the committee will follow up with the faculty author to request item #3 be edited and to confirm items #1 and #2. Modifications to the CLO will be noted on a later agenda.

M/S/U (E. LUCAS, M. GARCIA) to MODIFY PHILO 135
M/S/U (P. BROGAN, R. CRIPE) to MAINTAIN DE for PHILO 135
M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of PHILO 135 on GE PATTERN(S)

PHYS 142

Mechanics, Heat, & Waves

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2018

MODIFY: Prerequisite, description, requisite skills
Rationale: PHYS 142 is being updated because the prerequisite course, MATH 122, and its objectives have moved to the new course MATH 161.
Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 122 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 161 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC PHYSC 4A; PHYS 4A+PHYS 4B = PHYS 142+PHYS 143)
C-ID Status: Approved for: (C-ID: PHYS 100S, PHYS 105)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)

Program Impact:
- Biological Sciences A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (E. MAKI, E. LUCAS) to MODIFY PHYS 142
M/S/U (E. LUCAS, L. MILLER) to MODIFY REQUISITES for PHYS 142
M/S/U (P. BROGAN, R. CRIPE) to MAINTAIN DE for PHYS 142
M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of PHYS 142 on GE PATTERN(S)
PHYS 165  
Introductory Physics  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Advisory, requisite skills  
Rationale: PHYS 165 is being updated to reflect changes made in the MJC Math program, which serve as prerequisites and advisories for Physics courses.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 121 or be eligible for enrollment in MATH 171 as determined by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 161 or qualification by the MJC assessment process.  
Distance Education Status: Maintaining: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
M/S/U (E. MAKI, E. LUCAS) to MODIFY PHYS 165  
M/S/U (E. LUCAS, L. MILLER) to MODIFY REQUISITES for PHYS 165  
M/S/U (P. BROGAN, R. CRIPE) to MAINTAIN DE for PHYS 165  
M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of PHYS 165 on GE PATTERN(S)
NEW COURSES:

ELIC 23  Low Intermediate Listening and Speaking  3
CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELW 906 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ELIC 23 and ELIC 33 pulled as a block for discussion by T. Guy who requested clarification on ELIC 23 and ELIC 33. M. Akard responded to T. Guy’s questions.

T. Guy: What is the philosophy behind offering the ELIC credit courses verses non-credit courses?
M. Akard: The ELIC sequence was created for students whose goal is to pursue a college degree. The credit courses help prepare students for the regular college environment and the rigors of attending college classes in pursuit of a degree.

T. Guy: Would students be able to complete their degree program quicker through the ELIC courses?
M. Akard: These courses have been compressed and are more intense than previous ESL courses. Completion of the sequence is expected in four semesters rather than six.

T. Guy: What is the philosophy behind focusing on the public speaking aspect of the English language, rather than the conversational?
M. Akard: The expectation is that by the time students get into the ELIC sequence their conversational skills are fairly developed. The credit classes prepare students for formal speaking environments such as speaking in class, participating in academic discussion, and interacting with instructors in a college situation.

T. Guy: Why is advanced concepts of communication theory (speaker ethos and logos) part of the recommended content?
M. Akard: Although the more advanced ideas are not a core part of the class, the rational is that the student would benefit by the exposure to the advanced concepts and help the student succeed in a communication class.

M/S/C (E. Lucas, E. Maki) to ADOPT ELIC 23

Motion Passed:
0 NAYS
1 ABSTENTION (P. Mendez)

M/S/U (E. Lucas, L. Miller) to ADOPT REQUISITES for ELIC 23
Intermediate Listening and Speaking

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval

ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 23.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Sland-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ELIC 23 and ELIC 33 pulled as a block for discussion by T. Guy who requested clarification on ELIC 23 and ELIC 33. M. Akard responded to T. Guy's questions.

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M. Akard: These courses have been compressed and are more intense than previous ESL courses. Completion of the sequence is expected in four semesters rather than six.

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M. Akard: The expectation is that by the time students get into the ELIC sequence their conversational skills are fairly developed. The credit classes prepare students for formal speaking environments such as speaking in class, participating in academic discussion, and interacting with instructors in a college situation.

T. Guy: Why is advanced concepts of communication theory (speaker ethos and logos) part of the recommended content?
M. Akard: Although the more advanced ideas are not a core part of the class, the rational is that the student would benefit by the exposure to the advanced concepts and help the student succeed in a communication class.

M/S/C (E. Lucas, E. Maki) to ADOPT ELIC 33

Motion Passed:
0 NAYS
1 ABSTENTION (P. Mendez)

M/S/U (E. Lucas, L. Miller) to ADOPT REQUISITES for ELIC 33
EMS 313  Paramedic Theory 2  6
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: New course offering and in alignment with newly established CCCCO C-ID.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of EMS 311; Requesting: (C) Concurrent enrollment in EMS 314.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: Requesting: (C-ID EMS 101 X)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. MAKI, E. LUCAS) to ADOPT EMS 313
M/S/U (E. LUCAS, L. MILLER) to ADOPT REQUISITES for EMS 313

EMS 314  Paramedic Lab 2  4
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: New course offering and in alignment with newly established CCCCO C-ID.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of EMS 311; Requesting: (C) Concurrent enrollment in EMS 313.
Distance Education Status: (None)
Materials Fee Status: Requesting fee of $250.00
Articulation Status: Not transferable
C-ID Status: Requesting: (C-ID EMS 103 X)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. MAKI, E. LUCAS) to ADOPT EMS 314
M/S/U (E. LUCAS, L. MILLER) to ADOPT REQUISITES for EMS 314
M/S/U (R. CRIPE, K. BUTLER) to ADOPT FEE for EMS 314

DE (Distance Education) Only Proposals
(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Program Approvals: New/Substantial Change

A.S.-T Degree: Public Health Science (35830)
Certificate of Completion: English for Life and Work: Elementary (35789)
Certificate of Completion: English for Life and Work: Proficient (35790)
Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

A.S. Degree: Agricultural Environmental Science (Approved 5/3/17)
A.S.-T Agriculture Animal Science (Approved 5/3/17)
A.S.-T Agriculture Business (Approved 5/3/17)
A.S.-T Agriculture Plant Science (Approved 5/3/17)
Certificate of Achievement: Agricultural Environmental Science (Approved 5/3/17)
Certificate of Achievement: Electro-Mechanic (Approved 5/3/17)
Certificate of Completion: English for Life and Work: Elementary (6/12/2017)
Certificate of Completion: English for Life and Work: Proficient (6/12/2017)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

MODIFY: MAINTENANCE MACHINIST PROGRAM
Certificate of Achievement: Maintenance Machinist 18-20 (Previously 17-20)
Effective: Summer 2018

MODIFY: Total units
Rationale: Certificate came through with a modification and was approved by the Curriculum Committee on April 11, 2017. After submitting the award to the Chancellor's office for a non-substantial change approval, the Chancellor's office requested that the total units be changed as the system only allows for certificate units to be 17 or less or 18 or greater. Faculty decided to change the total units to 18-20. The certificate was resubmitted for approval and approved by the Chancellor's office. This information is here for the purpose of the record.

M/S/U (K. BUTLER, R. CRIPES) to MODIFY CERTIFICATE OF ACHIEVEMENT: MAINTENANCE MACHINIST

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC0 Approval (Formerly the CCC-511)

MODIFICATIONS:

MODIFY: ELECTRONICS TECHNOLOGY PROGRAM
Certificate of Achievement: Electro-Mechanic 33.5 (Previously 32)
Effective: Upon CCCC0 Approval (Requesting Summer 2018)
Rationale: Total units, program requirements
M/S/U (K. BUTLER, R. CRIPE) to MODIFY CERTIFICATE OF ACHIEVEMENT: ELECTRO-MECHANIC

INACTIVATIONS:
(Non)

Program Changes that do not require Chancellor's Office Notification/Application for Approval
(Non)

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

ADOPT: BUSINESS ADMINISTRATION PROGRAM
Skills Recognition Award: Human Resources 12
Effective: Upon BOT Approval
Rationale: New "mini" certificate including courses specific to the Human Resources field. This skills recognition is intended to meet immediate needs for students wanting to "go to work" and enter the growing human resources job market with relevant skills.
M/S/U (K. BUTLER, R. CRIPE) to ADOPT SKILLS RECOGNITION AWARD: HUMAN RESOURCES

IX. STANDING REPORTS

1. Articulation: L. Miller
   L. Miller recommended the committee review the C-ID Newsletter (May)
   L. Miller referenced the three attached documents (linked below) pertaining to Executive Order (EO) 1100 concerning CSU General Education Breadth (Revised August 23, 2017) and addressed how these changes will be felt locally. She recommended that committee members review FAQs and revised Executive Order for themselves.
   CSU Executive Order 1100: Revisions and FAQs, Impacts of EO 1100 revisions on MJC’s CSU-GE pattern, AA17-20 AP Credit Policy Final
   Noted changes include:
   • Online Modalities: GE courses are accepted by CSU regardless of teaching modality (Face-to-Face, Hybrid, online).
   L. Miller cautioned that some major prep and requirements might not choose to articulate a course based upon the modality
   • CSU-GE: A1, A2, A3, B4 courses can be completed with a C- for CSU admission. L. Miller noted that in most cases, this issue is moot in the CCC “C or better” system, but can present complexities, can be completed for P/NP. A C- grade may adversely affect some major pathways
   • Area B4: (P) MATH 90 is no longer required for B4 course approval, but should be required when appropriate. All affected TMCs are to be reviewed and results forthcoming fall 2017.
2. **Adult Education**  
  P. Mendez reported that:
  - There were no meetings this month
  - Proposals have been submitted to the consortium for the 2017-2018 calendar year
  - There is anticipation for the upcoming 2018-2019 calendar year
  - Support continues for ELIC program, career services, and short term CTE work

3. **Academic Senate**  
  S. Circle reported on the:
  - September 7, 2017 retreat focused on “What is MJC doing well” and “What can we do to be successful with Guided Pathways”. S. Circle mentioned that the group, which included MJC administration and many deans, had a great discussion and explored ideas for moving forward with Guided Pathways
  - Guided Pathways Conference scheduled for October 2, 2017 in which three faculty from the Academic Senate and three counselors would be attending

**X. UNFINISHED BUSINESS**

**Action Items**

1. **Curriculum Review Process** (Postponed indefinitely)  
   B. Adams

2. **MJC Certificate & Degree Publications** (Postponed indefinitely)  
   L. Miller

3. **Comparable Courses Workgroup**  
   L. Miller

   *Approved Motion: Review of Curriculum for Quality and Currency*

   *Comparable Course Criteria – 09.12.17 draft*

   L. Miller updated the Curriculum Committee on the purpose of the Comparable Courses Workgroup and presented a Comparable Course Criteria document for their consideration.

   Discussion on the comparable course criteria ensued covering:
   - Building a framework to ensure the relevancy of comparable courses
   - Consistency of the documentation
   - Faculty feedback and recommendations
   - Pulling all evidence from ASSIST (the official and up-to-date computerized student-transfer information system)
   - L. Miller to provide training for faculty in the new ASSIST system

   It was the will of the committee to leave Comparable Courses as unfinished business for further discussion.

4. **CTE 2-Year Reviews**  
   B. Adams

   *CTE 2-Year Review Form – 09.12.17 draft*

   *CTE 2-Year Review Form for Prerequisites – 09.12.17 draft*

   B. Adams read through drafts of proposed “CTE Programs – Two-Year Review” and “Biannual Review Form for Prerequisites” documents for the Curriculum Committee’s consideration.

   B. Adams pointed out:
   - The need for a clear process and culture of evidence for the two year review of CTE programs and prerequisites
Curriculum Committee Minutes – September 12, 2017

- California Ed Code Section 78016 requiring every vocational or occupational training offered by a community college district be reviewed every two years
- Criteria for CTE programs
- The goal to have consistency in documentation, keeping forms simple and quick to fill out

Discussion ensued with faculty questions and recommendations. B. Adams requested that the committee members share the documents with CTE faculty and e-mail her any comments or suggestions.

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. Non-credit Grading Policy (P/NP or SP)  
   B. Adams/H. Townsend
   H. Townsend noted that J. Daly and the ELW department have been working to get progress indicators for noncredit courses placed in DataTel. The Instruction Office alerted J. Daly that a policy will need to be in place before proceeding, that DataTel or CurricUNET are not setup to accommodate her request, and program modifications would have to be addressed. September 19, 2016 revisions to Title 5 Section 55023 were quoted.
   
   Discussion ensued covering:
   - Progress Indicators: Pass, No Pass (P/NP), and Satisfactory Progress (SP)
   - Must be inclusive to all noncredit courses
   - Benefits to existing and future noncredit courses
   - Use for collecting data on student success
   - Repeatability issues
   - Issues with modifications to DataTel and CurricUNET
   - Implementation date (summer 2018)

   **M/S/U (S. CASSIDY, P. MENDEZ)** To approve Pass/No Pass on noncredit courses as long as it does not impact repeatability.

2. Code Alignment Project  
   L. Miller
   L. Miller spoke on the Code Alignment Project aimed at CTE courses and encouraged CTE faculty to review the attached document.
   
   L. Miller highlighted:
   - The Code Alignment Project is a voluntary, faculty-led process for examining the reporting codes (TOP, CIP, SOC, and SAM) that have been assigned to CTE courses and program awards, to ensure that they appropriately match the content of the curriculum
   - Invitations have gone out to colleges state-wide for faculty interested in participating in the Code Alignment Project
   - Coding is a faculty issue and faculty are most qualified to make accurate decisions on how curriculum should be coded
   - How coding impacts funding and outcomes on student success reports

   Discussion ensued.
   
   The committee agreed to move Code Alignment Project to Unfinished Business to allow J. Hamilton, B. Adams, L. Miller, and H. Townsend to investigate if there was another branch of the college already addressing Code Alignment.
3. **Credit Hour Policy**

B. Adams referred to the new Title 5 Section 55002.5 regulation regarding Standards for Credit Hours, which removed reference to lecture and lab, replaced with “total student work” and “outside-of-class hours.”

B. Adams indicated that the new regulation would be addressed in two phases:

- The first phase will address programming updates in CurricUNET to have hours automatically populate on the Course Outline of Record (COR). New regulations indicate that the COR should not only show class hours (contact hours) but also show the outside-of-class hours which should equate to total student learning hours.
- The second phase is to establish a local board policy which she is working on a draft to be proposed to the Curriculum Committee at the September 26, 2017 meeting, for consideration.

*M/S/U (L. MILLER, P. MENDEZ)* To take steps to implement these automatic calculations of total contact hours on the Course Outline of Record and in CurricUNET.

### Informational Items

1. **2017 Curriculum Institute**

   Institute Attendees

   B. Adams noted that MJC was well represented at the 2017 Curriculum Institute and much of the material was covered at the September 8, 2017 Fall Curriculum Training. For details on the instructive topics covered at the conference, committee members can click the attached link on the agenda.

2. **MJC Curriculum Committee Training Day**

   B. Adams

   B. Adams mentioned how exciting the Curriculum Committee Training activities became as the members pulled together to support each other as a team. B. Adams also expressed her appreciation to those who attended the training and to R. Cripe for the use of the Regional Fire Training Center.

3. **Sunset List**

   B. Adams referred to the Sunset Policy and Procedure document approved by the Curriculum Committee on April 11, 2017 which puts “Out of Compliance Courses” and “Courses Not Offered in the Last Two Years” on notice. She reminded the committee that for courses not offered in the last 2 academic years, a written justification could be submitted for courses with extenuating circumstances. B. Adams indicated if there are issues with any courses on the list, please notify Instruction Office so that the course can be researched and corrections made to the list, if necessary.

Out of Compliance Courses

| AG 305 | BIO 145 | CSCI 201 | HUMSR 103 | IIS 16 | PEC 172 |
| AG 390XAB| CD | BIO 50 | ENG 127 | HUMSR 110 | IIS 18 | PEC 187 |
| AGECC 225 | CMPET 302 | FSCI 312 | HUMSR 111 | INDIS 100 | SOCIO 150 |
| AGEC 50 | CMPGR 213 | FSCI 336 | HUMSR 113 | MUSA 123 | SOCIO 154 |
| AGGE 191XAB | CMPGR 219 | FSCI 350 | HUMSR 117 | MUSA 152 | SOCIO 156 |
| ANAT 180AB | CMPGR 225 | FSCI 351 | HUMSR 119 | MUSP 151 | SPAN 45XABC |
| ANSC 220 | CMPGR 235 | FSCI 375 | HUMSR 142 | MUSP 153 | SPAN 51 |
| ANSC 236 | CMPGR 236 | GEOL 171XAB | HUMSR 143 | PE 122 | SPAN 52 |
| ANTHR 174 | CMPGR 263 | GEOL 174 | HUMSR 40 | PEC 169 | THETR 159 |
| AP 150 | CMPGR 267 | HE 118 | IIS 15 | PEC 171 |

Courses Not Offered in the Last 2 Academic Years

| AG 390B | BIO 50 | FSCI 328 | FSCI 375 | PEC 142 | PHYSO 103 |
| AG 390C | CMPET 302 | FSCI 336 | GEGG 109 | PEC 144 | POLSC 111 |
| AGEC 208 | CMPGR 268 | FSCI 347 | GEOL 174 | PEC 169 | READ 62 |
| AGGE 145 | ENGL 156 | FSCI 350 | HUMSR 40 | PEC 172 | SOCIO 154 |
| AGM 50 | ENGL 171 | FSCI 351 | IIS 18 | PEC 177 | SPAN 45A |
| ANSC 259 | FREN 51 | FSCI 364 | MUSP 151 | PEC 186 | SPAN 52 |
| ANTHR 174 | FREN 52 | FSCI 366 | MUSP 153 | PEM 165 | THETR 159 |
| AUTEC 289 | FSCI 222 323 | FSCI 367 | PE 113 | PEC 181 |
4. **CCCCO First Friday Update**

   B. Adams

   B. Adams encouraged members to read the Chancellor’s Office First Friday Update for information on various topics.

**XII. PUBLIC COMMENT**

*M/S/U (E. MAKI, P. BROGAN) to adjourn at 5:11 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES September 12, 2017

Hearing no objections, the minutes of September 12, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

(None)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

ENGL 173  Intro to Latin American Literature  3
  CCCC Proposal Type: Non-Substantial
  Effective: Upon Curriculum Committee approval
  MODIFY: CLOs
  **Rationale:** CLO update only.
  1. Analyze and explain the literary, historical, and cultural significance of important works of Latin American literature.
  2. Describe genres and themes relevant to the study of important works of Latin American literature.
  3. Identify and define literary techniques relevant to the study of Latin American Literature.

FTECH 306  Principles of Fire and Emergency Services Safety and Survival  3
  CCCC Proposal Type: Non-Substantial
  Effective: Upon Curriculum Committee approval
  MODIFY: CLOs
  **Rationale:** CLO update only.
  1. Define and describe Emergency Services cultural and behavioral changes needed from Fire Industry Leadership to improve Firefighter Safety.
  2. Define and describe Emergency Services cultural and behavioral changes needed from individual Firefighters to improve Firefighter Safety.
  3. Define and describe at least 3 improvements needed from Emergency Services Fire equipment manufacturers to improve Firefighter Safety.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

AGM 220  Industrial/Agricultural Machinery  3
  CCCC Proposal Type: Inactivation
  Effective: Summer 2018
  **INACTIVATE**
  **Rationale:** Course is no longer being offered.
  **Program Impact:**
  - Agricultural Sciences A.S. Degree
  - Agriculture Business A.S. Degree
  - Agriculture Plant Science AS-T Degree
  **M/S/U (E. MAKI, E. LUCAS) to INACTIVATE AGM 220**

AGM 225  Principles of Electrical Wiring  3
  CCCC Proposal Type: Inactivation
  Effective: Summer 2018
  **INACTIVATE**
  **Rationale:** Course is no longer being offered.
  **Program Impact:**
  - Mechanized Agriculture A.S. Degree
  - Mechanized Agriculture Technician Certificate of Achievement
  **M/S/U (E. MAKI, E. LUCAS) to INACTIVATE AGM 225**
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credit</th>
<th>CCCCO Proposal Type: Inactivation</th>
</tr>
</thead>
<tbody>
<tr>
<td>MACH 301</td>
<td>Machine Shop 1</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Rationale: This class is being deactivated due to the content presented mirroring MACH 211 and to eliminate confusion for students in course selection.</td>
<td></td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>- Electro-Mechanic Certificate of Achievement</td>
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<td>- Maintenance Machinist 1 Skills Recognition Award</td>
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<td>- Maintenance Machinist 2 Certificate of Achievement</td>
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<td>- Manufacturing Technology (Interdisciplinary) Certificate of Achievement</td>
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<td>- Welding A.S. Degree</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to INACTIVATE MACH 301</td>
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<td>MACH 302</td>
<td>Machine Shop 2</td>
<td>3</td>
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<td>Rationale: This class is being deactivated due to the content presented mirroring MACH 212 and to eliminate confusion for students in course selection.</td>
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<td>Program Impact:</td>
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<td>- Maintenance Machinist 1 Skills Recognition Award</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to INACTIVATE MACH 302</td>
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<td>Machine Shop 3</td>
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<td>Rationale: This class is being deactivated due to the content presented mirroring MACH 213 and to eliminate confusion for students in course selection.</td>
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<td>Program Impact:</td>
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<td></td>
<td>- Maintenance Machinist 2 Certificate of Achievement</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to INACTIVATE MACH 303</td>
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<td>MACH 311</td>
<td>CNC Programming with Macros</td>
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<td>Rationale: Course is no longer being offered.</td>
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<td>Program Impact:</td>
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<td></td>
<td>- CNC Programmer Skills Recognition Award</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to INACTIVATE MACH 311</td>
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<td>MACH 312</td>
<td>4 Axis Mill Programming and Operation</td>
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<td>Rationale: Course is no longer being offered.</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>- CNC Programmer Skills Recognition Award</td>
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</table>
MACH 313  Manufacturing Processes  
CCCCO Proposal Type: Inactivation  
Effective: Summer 2018  
**[INACTIVATE]**  
Rationale: Course is no longer being offered.  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
*M/S/U (E. MAKI, E. LUCAS) to INACTIVATE MACH 313*

MACH 315  3D Part Programming for CNC  
CCCCO Proposal Type: Inactivation  
Effective: Summer 2018  
**[INACTIVATE]**  
Rationale: Course is no longer being offered.  
Program Impact:  
- CNC Programmer Skills Recognition Award  
*M/S/U (E. MAKI, E. LUCAS) to INACTIVATE MACH 315*

**MODIFICATIONS/REACTIVATIONS:**

AG 305  Supervision in Agriculture  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
**[MODIFY]**  
Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Agriculture Business A.S. Degree  
*M/S/U (E. MAKI, E. LUCAS) to MODIFY AG 305*
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<th>Title</th>
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<th>Rationale</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>C-ID Status:</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
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<td>AGM 210</td>
<td>Agricultural Welding</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
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<td>Course is being updated for periodic review.</td>
<td>(None)</td>
<td>(None)</td>
<td>Maintaining fee of $35.00</td>
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<td>- Basic Heavy Equipment Technician Certificate of Achievement</td>
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<td>- Irrigation Construction and Installation Certificate of Achievement</td>
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<td>- Mechanized Agriculture A.S. Degree</td>
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<td>M/S/U (J. HAYNES, R. CRIPER) to MAINTAIN FEE for AGM 210</td>
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<td>AGM 211</td>
<td>Advanced Agricultural Welding</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
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<td>Description, outcomes, objectives, methods of instruction, methods of evaluation</td>
<td>Maintaining: (P) Satisfactory completion of AGM 210.</td>
<td>(None)</td>
<td>Maintaining fee of $35.00</td>
<td>Transfers to CSU</td>
<td>(None)</td>
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<td>- Mechanized Agriculture Technician Certificate of Achievement</td>
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<td>- Welding A.S. Degree</td>
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<td>M/S/U (E. MAKI, E. LUCAS) to MODIFY AGM 211</td>
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<td>M/S/U (P. BROGAN, T. AKERS-PORTER) to MAINTAIN REQUISITES for AGM 211</td>
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<td>M/S/U (J. HAYNES, R. CRIPER) to MAINTAIN FEE for AGM 211</td>
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</tbody>
</table>
AGM 214  Equipment Service and Safety
CCCGO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Description, objectives, content, methods of instruction
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Basic Heavy Equipment Technician Certificate of Achievement
Heavy Machinery Management Certificate of Achievement
Irrigation Construction and Installation Certificate of Achievement
Maintenance Machinist 2 Certificate of Achievement
Mechanized Agriculture A.S. Degree
Mechanized Agriculture Technician Certificate of Achievement
M/S/U (E. MAKI, E. LUCAS) to MODIFY AGM 214

AGM 221  Equipment Diagnosis & Repair
CCCGO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Materials fee, description, objectives, content, typical assignments, methods of instruction
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: Increasing fee from $10.00 to $15.00
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Advanced Heavy Equipment Technician Certificate of Achievement
AGM 221 and AGM 280 pulled as a block for discussion by E. Lucas who commented that for three unit courses, three objectives seemed skimpy. J. Haynes noted that each objective was all encompassing of the separate aspects covered in the AGM 221 and AGM 280 courses. E. Lucas questioned the one Course Learning Outcome (CLO) and T. Akers-Porter asked if there was a hard-and-fast rule concerning CLOs. B. Adams noted that the Curriculum Committee’s guiding principles regarding Course Learning Outcomes has been that the Curriculum Committee would not hold up a course approval for concerns about CLOs. She explained that the process is for the division representative to go back to the faculty author with the committee’s concerns and verify the course outcomes. B. Adams noted that any modifications could then be added to a future agenda as a consent item.
M/S/C (E. LUCAS, M. GARCIA) to MODIFY AGM 221

Motion Passed:
0 NAYS
1 ABSTENTION (C. Howard)

M/S/U (J. HAYNES, R. CRIPE) to INCREASE FEE for AGM 221
AGM 240
Truck and Tractor Power Trains

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Objectives, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Advanced Heavy Equipment Technician Certificate of Achievement
- Mechanized Agriculture A.S. Degree

M/S/U (E. MAKI, E. LUCAS) to MODIFY AGM 240

AGM 241
Diesel Engine Principles

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Advisory, field trips, objectives, content, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGM 289 or satisfactorily complete AUTEC 289; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGM 289.
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of $25.00
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Basic Heavy Equipment Technician Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate of Achievement

M/S/U (E. MAKI, E. LUCAS) to MODIFY AGM 241
M/S/U (P. BROGAN, T. AKERS-PORTER) to MODIFY REQUISITES for AGM 241
M/S/U (J. HAYNES, R. CRIPPE) to MAINTAIN FEE for AGM 241

AGM 242
Diesel Engine Overhaul

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Objectives, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGM 241.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Advanced Heavy Equipment Technician Certificate of Achievement

M/S/U (E. MAKI, E. LUCAS) to MODIFY AGM 242
M/S/U (P. BROGAN, T. AKERS-PORTER) to MAINTAIN REQUISITES for AGM 242
AGM 243  Heavy Machinery Electrical Systems  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Objectives, content, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGM 241.
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of $50.00
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Basic Heavy Equipment Technician Certificate of Achievement
M/S/U (E. MAKI, E. LUCAS) to MODIFY AGM 243
M/S/U (P. BROGAN, T. AKERS-PORTR) to MAINTAIN REQUISITES for AGM 243
M/S/U (J. HAYNES, R. CRIPE) to MAINTAIN FEE for AGM 243

AGM 245  Diesel Engine Fuel Systems & Diagnosis  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Objectives, content, methods of instruction
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Advanced Heavy Equipment Technician Certificate of Achievement
M/S/U (E. MAKI, E. LUCAS) to MODIFY AGM 245

AGM 262  Hydraulics/Pneumatics  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Typical assignments, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Electro-Mechanic Certificate of Achievement
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate of Achievement
M/S/U (E. MAKI, E. LUCAS) to MODIFY AGM 262
AGM 280 Mobile Machinery Hydraulic Systems 3
CCCCC Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Materials fee, description, objectives, content, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: Increasing fee from $10.00 to $15.00
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Basic Heavy Equipment Technician Certificate of Achievement
- Mechanized Agriculture A.S. Degree

AGM 221 and AGM 280 pulled as a block for discussion by. E. Lucas who commented that for three unit courses, three objectives seemed skimpy. J. Haynes noted that each objective was all-encompassing of the separate aspects covered in the AGM 221 and AGM 280 courses. E. Lucas questioned the one Course Learning Outcome (CLO) and T. Akers-Porter asked if there was a hard-and-fast rule concerning CLOs. B. Adams noted that the Curriculum Committee’s guiding principles regarding Course Learning Outcomes has been that the Curriculum Committee would not hold up a course approval for concerns about CLOs. She explained that the process is for the division representative to go back to the faculty author with the committee’s concerns and verify the course outcomes. B. Adams noted that any modifications could then be added to a future agenda as a consent item.

M/S/C (E. LUCAS, M. GARCIA) to MODIFY AGM 280

Motion Passed:
0 NAYS
1 ABSTENTION (C. Howard)

M/S/U (E. MAKI, E. LUCAS) to MODIFY AGM 289

AGM 289 Principles of Power Mechanics/Small Engines 3
CCCCC Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Objectives, typical assignments, methods of instruction, textbooks, remove cross-listing
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of $25.00
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Basic Heavy Equipment Technician Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate of Achievement
- Nursery Production Certificate of Achievement

M/S/U (J. HAYNES, R. CRIPE) to INCREASE FEE for AGM 289

M/S/U (E. MAKI, E. LUCAS) to MODIFY AGM 289

M/S/U (J. HAYNES, R. CRIPE) to MAINTAIN FEE for AGM 289
ANSC 212  
Advanced Livestock Selection and Carcass Evaluation  
3  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
**REACTIVATE/MODIFY:** Advisory, methods of instruction, requisite skills  
**Rationale:** Course was recently inactivated and it will need to be reactivated as the course will now be offered.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 210.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

*M/S/U (E. MAKI, E. LUCAS) to REACTIVATE/MODIFY ANSC 212*  
*M/S/U (P. BROGAN, T. AKERS-PORTE) to REMOVE REQUISITES for ANSC 212*

CLDDV 101  
Principles and Practices of Teaching Young Children  
3  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
**MODIFY:** Advisory, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review. Updating to align with California Community Colleges Curriculum Alignment Project and alignment with C-ID ECE 120.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or satisfactorily complete ENGL 50 or qualification by MJC assessment process.  
**Distance Education Status:** Maintaining: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU; (CC CHILD 3)  
**C-ID Status:** Approved for: (C-ID ECE120)  
**General Education Status:** (None)  
**Program Impact:**  
- Associate Teacher Certificate of Achievement  
- Child Development A.S. Degree  

*M/S/U (E. MAKI, E. LUCAS) to MODIFY CLDDV 101*  
*M/S/U (P. BROGAN, T. AKERS-PORTE) to MODIFY REQUISITES for CLDDV 101*  
*M/S/U (M. GARCIA, T. AKERS-PORTE) to MAINTAIN DE for CLDDV 101*
### CLDDV 109: Child-Family-Community

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Objectives, content, typical assignments, methods of instruction, methods of evaluation  
**Rationale:** This course is being updated to meet the requirements for CSU area D-7 requirements.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU; (CC CHILD 22)  
**C-ID Status:** Approved for: [C-ID CDEV 110](#)  
**General Education Status:** Approved for: (MJC-GE: B); Requesting: (CSU-GE: D7, E)  

**Program Impact:**  
- Associate Teacher Certificate of Achievement  
- Child Development A.S. Degree  
- Early Childhood Education AS-T Degree  
- Early Interventionist Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- MJC-GE Pattern  
- Master Teacher Certificate of Achievement  
- Site Supervisor Certificate of Achievement  
- Teacher Certificate of Achievement  

**M/S/U (E. MAKI, E. LUCAS) to MODIFY CLDDV 109**  
**M/S/U (M. GARCIA, T. AKERS-PORTER) to MAINTAIN DE for CLDDV 109**  
**M/S/U (E. LUCAS, P. MENDEZ) to MODIFY PLACEMENT of CLDDV 109 on GE PATTERN(S)**

### CLDDV 111: Health, Safety, and Nutrition

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Advisory, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or satisfactorily complete ENGL 50 or qualification by MJC assessment process.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online, teleclass  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU; (CC CHILD 26)  
**C-ID Status:** Approved for: [C-ID ECE 220](#)  
**General Education Status:** Approved for: (MJC-GE: E)  

**Program Impact:**  
- Child Development A.S. Degree  
- Early Childhood Education AS-T Degree  
- MJC-GE Pattern  
- Master Teacher Certificate of Achievement  
- Site Supervisor Certificate of Achievement  
- Teacher Certificate of Achievement  

**M/S/U (E. MAKI, E. LUCAS) to MODIFY CLDDV 111**  
**M/S/U (P. BROGAN, T. AKERS-PORTER) to MODIFY REQUISITES for CLDDV 111**  
**CLDDV 111 pulled for discussion by T. Guy who pointed out that the response to a Distance Education (DE) Addendum question for Teleclass wasn’t answered appropriately. B. Adams offered to work with L. Stephen on a suitable response to the question and to report the modification, as a Consent Agenda Item, at the next Curriculum Committee meeting.**  
**M/S/U (M. GARCIA, T. AKERS-PORTER) to MAINTAIN DE for CLDDV 111**  
**M/S/U (E. LUCAS, P. MENDEZ) to MAINTAIN PLACEMENT of CLDDV 111 on GE PATTERN(S)**
<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>MODIFY</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
<th>M/S/U (E. MAKI, E. LUCAS) to MODIFY</th>
<th>M/S/U (P. BROGAN, T. AKERS-PORTER) to REMOVE</th>
<th>M/S/U (E. MAKI, M. GARCIA) to MAINTAIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 105</td>
<td>Intercollegiate Forensics</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Advisory, requisite skills</td>
<td>Course is being updated to remove advisories. We have found that most students who elect to enroll in the course are able to be very successful without prior enrollment in other Communication Studies courses. Natural aptitude, previous speaking experience, and interest in the subject make good candidates for the 105 course.</td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete COMM 100 or satisfactorily complete COMM 102 or satisfactorily complete COMM 107 or satisfactorily complete COMM 120.</td>
<td>(None)</td>
<td>Transfers to CSU; (CC SPCOM 7)</td>
<td>Approved for: (C-ID COMM 160B)</td>
<td>Approved for: (MJC Activities)</td>
<td>- Communication Studies AA-T Degree</td>
<td>MJC Activities</td>
<td>MODIFY COMM 105</td>
<td>REMOVE REQUISITES for COMM 105</td>
<td>MAINTAIN PLACEMENT of COMM 105 on MJC ACTIVITIES</td>
</tr>
<tr>
<td>PEC 182</td>
<td>Training for Distance Running</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>None</td>
<td>Course is being updated for periodic review.</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>(None)</td>
<td></td>
<td>Approved for: (MJC Activities)</td>
<td>MJC Activities</td>
<td>MODIFY PEC 182</td>
<td></td>
<td>MAINTAIN PLACEMENT of PEC 182 on MJC ACTIVITIES</td>
<td></td>
</tr>
<tr>
<td>RSCR 410</td>
<td>Critical Review of Healthcare Research</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>None</td>
<td>Removing course prerequisite.</td>
<td>Removing: (P) Satisfactory completion of RSCR 405; Maintaining: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program.</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>Approved for: (MJC Activities)</td>
<td>- Respiratory Care B.S. Degree</td>
<td>MJC Activities</td>
<td>MODIFY RSCR 410</td>
<td>MODIFY REQUISITES for RSCR 410</td>
<td>MAINTAIN DE for RSCR 410</td>
</tr>
</tbody>
</table>
RSCR 415  Disease Management and Healthcare Promotion  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Prerequisite, outcomes, methods of instruction, methods of evaluation, requisite skills
Rationale: Removing course prerequisite.
Enrollment Restrictions: Removing: (P) Satisfactory completion of RSCR 410; Maintaining: (L)
Enrollment limited to students enrolled in the Respiratory Care Baccalaureate Degree program.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care B.S. Degree
  M/S/U (E. MAKI, E. LUCAS) to MODIFY RSCR 415
  M/S/U (P. BROGAN, T. AKERS-PORTER) to MODIFY REQUISITES for RSCR 415
  M/S/U (M. GARCIA, T. AKERS-PORTER) to MAINTAIN DE for RSCR 415

RSCR 425  Pulmonary Diagnostics, Rehabilitation, and Sleep  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Prerequisite, methods of instruction, requisite skills
Rationale: Removing course prerequisite.
Enrollment Restrictions: Removing: (P) Satisfactory completion of RSCR 420; Maintaining: (L)
Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care B.S. Degree
  M/S/U (E. MAKI, E. LUCAS) to MODIFY RSCR 425
  M/S/U (P. BROGAN, T. AKERS-PORTER) to MODIFY REQUISITES for RSCR 425
  M/S/U (M. GARCIA, T. AKERS-PORTER) to MAINTAIN DE for RSCR 425

TUTOR 850  Supervised Tutoring  0
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Repeat policy, methods of evaluation
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
  M/S/U (E. MAKI, E. LUCAS) to MODIFY TUTOR 850
NEW COURSES:

SIGN 119  Deaf Studies  3

CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  

Rationale: Planning to create a transferable certificate in Deaf culture and ASL Studies.  
Enrollment Restrictions: Requesting: (C) Concurrent enrollment in or satisfactory completion of SIGN 125; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or satisfactorily complete ENGL 50 or qualification by the MJC assessment process.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU and UC  
C-ID Status: (None)  
General Education Status: Requesting: (CSU-GE: D7), (IGETC: 4G)  

Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (E. MAKI, E. LUCAS) to ADOPT SIGN 119  
M/S/U (P. BROGAN, T. AKERS-PORTER) to ADOPT REQUISITES for SIGN 119  
M/S/U (E. LUCAS, P. MENDEZ) to REQUEST PLACEMENT of SIGN 119 on GE PATTERN(S)

DE (Distance Education) Only Proposals  
(Non

VI. PROGRAM NOTIFICATION AGENDA  

Program Activity  
(Non

CCCCO Program Approvals: New/Substantial Change  
(Non

Regional Consortium CTE Program Approvals: New/Substantial Change  
(Non

ACCJC Program Approvals: New/Substantial Change  
(Non

ACCJC DE Substantive Change Proposal Needed  
(Non

Program learning outcomes for the following programs were modified in CurricUNET  
(Non
VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

AGRICULTURAL SCIENCES PROGRAM
A.S. Degree: Agricultural Sciences
18
Effective: Upon CCCCO Approval (Requesting Summer 2018)

MODIFY: Program requirements
Rationale: This program is being modified to show the removal of inactivated courses.

M/S/U (R. CRIPE, P. BROGAN) to MODIFY A.S. DEGREE: AGRICULTURAL SCIENCES

AGRICULTURE BUSINESS PROGRAM
A.S. Degree: Agriculture Business
30
Effective: Upon CCCCO Approval (Requesting Summer 2018)

MODIFY: Program requirements
Rationale: Award is being updated to reflect the removal of AGM 220 as it has been inactivated.

M/S/U (R. CRIPE, P. BROGAN) to MODIFY A.S. DEGREE: AGRICULTURE BUSINESS

PLANT SCIENCE PROGRAM
A.S.-T Degree: Agriculture Plant Science
20-32
Effective: Upon CCCCO Approval (Requesting Summer 2018)

MODIFY: Program requirements
Rationale: A.S.-T is being updated to reflect the removal of AGM 220 which is an elective course.

M/S/U (R. CRIPE, P. BROGAN) to MODIFY A.S.-T DEGREE: AGRICULTURE PLANT SCIENCE
**MODIFY:**

**WELDING PROGRAM**
Certificate of Achievement: Manufacturing Technology 26.5-28.5 (Previously 25)
(Interdisciplinary)
**Effective:** Upon CCCCO Approval (Requesting Summer 2018)
**Rationale:** Award is being updated to reflect the removal of recent course inactivation’s.

*M/S/U (R. CRIPE, P. BROGAN) to MODIFY CERTIFICATE OF ACHIEVEMENT: MANUFACTURING TECHNOLOGY (INTERDISCIPLINARY)*

**MODIFY:**

**WELDING PROGRAM**
A.S. Degree: Welding 31-32 (Previously 30)
**Effective:** Upon CCCCO Approval (Requesting Summer 2018)
**Rationale:** Program is being updated to reflect the removal of a MACH course that is set to be inactivated.

*M/S/U (R. CRIPE, P. BROGAN) to MODIFY A.S. DEGREE: WELDING*

**INACTIVATIONS:**
(None)

**Program Changes that do not require Chancellor’s Office Notification/Application for Approval**
(None)

**Program Adoptions that do not require Chancellor's Office Notification/Application for Approval**
(None)

**IX. STANDING REPORTS**

1. **Articulation:** [C-ID Newsletter (Sept.)](#) L. Miller
   No Report

2. **Adult Education** P. Mendez
   No Report

3. **Academic Senate** S. Circle
   Items covered are listed in the Academic Senate link above.
X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process (Postponed indefinitely)  
   B. Adams

2. MJC Certificate & Degree Publications (Postponed indefinitely)  
   L. Miller

3. Comparable Courses Workgroup  
   L. Miller

   Approved Motion: Review of Curriculum for Quality and Currency  
   Comparable Course Criteria – 09.12.17 draft

   T. Guy asked if the Curriculum Committee had a chance to review the Comparable Course Criteria draft and if there was any further discussion needed.

   M/S/ (E. MAKI, T. GUY) to approve the Comparable Course Criteria document.

   Discussion ensued covering:
   - The appropriateness of the numbering system
   - Getting more information from the different departments to clarify how the number ranges are set up
   - Difficulties in using the current ASSIST program
   - Suggested modifications to the draft included:
     - Under 200-299 - item #2: Change to read, “A letter from a local focus group/advisory committee made up of 2 or more leaders within regional industry and an MJC instructor OR a letter or agenda from an advisory committee meeting minutes”.
     - Change “Examples must be drawn from the current catalog year in ASSIST” to “Examples must be drawn from the current catalog year or ASSIST with the knowledge that ASSIST would be the final determination”.
     - Under 300-399 - item #2: Change “a MJC instructor” to “an MJC instructor”
   - Consequences of voting on a document without the document’s main author, L. Miller, present

   Motion withdrawn by E. Maki indicating concerns of making modifications to the Comparable Course Criteria document without the presence of L. Miller.

4. CTE 2-Year Reviews  
   B. Adams

   CTE 2-Year Review Form – 09.26.17 draft
   CTE 2-Year Review Form for Prerequisites – 09.26.17 draft

   B. Adams reviewed the modifications she made to the two CTE 2-Year Review documents based on previous discussion. Discussion continued with additional modifications being made to the document. B. Adams requested that the committee members discuss the CTE 2-Year Review documents with their Career Technical Education (CTE) faculty and e-mail her any comments or suggestions.

5. Code Alignment Project  
   L. Miller

   H. Townsend mentioned that P. Mendez and J. Abbott are also involved in the Code Alignment Project and a meeting with all parties will need to be scheduled. Therefore, the Code Alignment Project would be postponed indefinitely.

6. Credit Hour Policy  
   B. Adams

   B. Adams noted that the first phase of the new Title 5 Section 55002.5 regulation regarding Standards for Credit Hours has been implemented. B. Adams mentioned that in the process of addressing the second phase, she realized she would need to collaborate with Columbia College since a District policy is required. She will need to consult with J. Hamilton, B. Sanders, and the Columbia College curriculum chair K. Schultz before proceeding.

Informational Items

(None)
XI. NEW BUSINESS

Action Items

1. **Reaffirm: ADT, CTE, and University Preparation Pathways**

   B. Adams pointed out that the ADT, CTE, and University Preparation Pathways MJC catalog pages were last reaffirmed by the Curriculum Committee in 2012. B. Adams indicated good practice dictates it's time for the committee to review the catalog pages again. Discussion ensued on the appropriateness for students and document wording.

   **M/S/U (A. PEEK, E. MAKI) to reaffirm the ADT, CTE, and University Preparation Pathways pages in the 2017-2018 MJC catalog.**

   B. Adams recommended that a new business action item be added to the October 10, 2017 Curriculum Committee agenda addressing modifications to the 2018-2019 catalog pathways.

2. **Committee Membership**

   J. Hamilton recognized the Curriculum Committee for their hard work in regards to the institution and spoke on the benefits of having multiple perspectives at this level of the curriculum process. J. Hamilton requested that the Curriculum Committee consider expanding its membership by one, a dean from the academic transfer side of the college which she hoped would encourage collegial conversation that would be rich and multi-faceted. Discussion ensued on the benefits, challenges, and responsibilities of the new dean representative.

   **M/S/U (A. PEEK, S. CASSIDY) to approve the expansion of the Curriculum Committee membership by one dean, as a non-voting member, with a re-evaluation after one year.**

3. **CSU EO 1100 and CSU-GE:D/IGETC 4 Subareas in CurricUNET**

   S. Circle noted that due to the absence of L. Miller “CSU EO 1100 and CSU-GE:D/IGETC 4 Subareas in CurricUNET” will be postponed until the October 10, 2017 Curriculum Committee meeting.

Informational Items

1. **CurricUNET Trainings**

   B. Adams mentioned that a CurricUNET Program Training would be held on Wednesday, October 4, 2017 (Flex #5159) and on November 1, 2017 (Flex #5162). The trainings will be held in the Center for Advanced Technologies (CAT) Building, room 113 from 2:45-4:45 p.m. B. Adams noted that although special invitations have been sent to faculty with courses/programs up for review this semester all faculty interested or who would benefit from the training are invited.

XII. PUBLIC COMMENT

P. Mendez welcomed E. Turner from the Technical Education’s Welding Program who would be sharing Curriculum Committee duties with A. DeAngelis this semester.

**M/S/U (E. MAKI, R. CRipe) to adjourn at 4:29 PM**
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with the request from E. Maki to accommodate guests.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of September 26, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCOO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

<table>
<thead>
<tr>
<th>C-ID Descriptor</th>
<th>MJC Course(s)</th>
<th>Approval Effective</th>
<th>Expiration Date</th>
<th>Date Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 190</td>
<td>BIO 101</td>
<td>(Null)</td>
<td>(Null)</td>
<td>(Null)</td>
</tr>
<tr>
<td>PHS 100</td>
<td>HE 110</td>
<td>Conditional</td>
<td>9/1/2018</td>
<td>(Null)</td>
</tr>
<tr>
<td>PHS 103</td>
<td>HE 115</td>
<td>(Null)</td>
<td>(Null)</td>
<td>(Null)</td>
</tr>
</tbody>
</table>

* At the time of agenda production, C-ID2, the new C-ID system released over the summer, was not reporting the “null” values listed above which could be found in the previous system. These are important values for record-keeping. It is unclear as to whether they are not going to be a feature in C-ID2, or whether the interface is merely not yet showing them.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

CLDDV 111  Health, Safety, and Nutrition  3
**CCC**CO Proposal Type: Non-Substantial
**Effective:** Summer 2018
**MODIFY:** Distance Education
**Rationale:** Course was approved by the Curriculum Committee on September 26, 2017 with the recommendation that the Distance Education Teleclass question be answered more appropriately. B. Adams worked with L. Stephan to modify the answer to read: “Students are able to ask questions during the class period via satellite and receive feedback/answers from the instructor. The off-site students have the ability to participate in the real-time discussions which will enable them to meet the course learning outcomes.” This information is here for the purpose of the record.

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Type</th>
<th>Unit(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOL 171XAB</td>
<td>Geology Field Studies</td>
<td>Inactivation</td>
<td>0.5-2</td>
</tr>
<tr>
<td>GEOL 174</td>
<td>Geology Summer Field Studies</td>
<td>Inactivation</td>
<td>3</td>
</tr>
<tr>
<td>HUMSR 40</td>
<td>Independent Living Skills &amp; Activities</td>
<td>Inactivation</td>
<td>1.5</td>
</tr>
</tbody>
</table>

**INACTIVATE Rationale:** This course has become obsolete due to repeatability changes. Individual courses have been constructed based on the destination of the field of study. Program Impact:

- Earth Sciences A.S. Degree

M/S/U (L. MILLER, E. MAKI) to INACTIVATE GEOL 171XAB

M/S/U (L. MILLER, E. MAKI) to INACTIVATE GEOL 174

M/S/U (L. MILLER, E. MAKI) to INACTIVATE HUMSR 40
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Proposal Type</th>
<th>Effective Date</th>
<th>Inactivation Reason</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 45XABC</td>
<td>Practical Spanish for the Professions</td>
<td>0.5-3</td>
<td>Inactivation</td>
<td>Summer 2018</td>
<td>Course is no longer being offered.</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
<tr>
<td>SUPR 106</td>
<td>Group &amp; Organizational Communication</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2018</td>
<td>This course is cross listed with COMM 106. This inactivation is only for the SUPR 106 course as COMM 106 is still being offered.</td>
<td></td>
</tr>
<tr>
<td>SUPR 351</td>
<td>Elements of Supervision</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2018</td>
<td>This course is cross listed with BUSAD 351. This inactivation is only for the SUPR 351 course as BUSAD 351 is still being offered.</td>
<td></td>
</tr>
<tr>
<td>SUPR 364</td>
<td>Total Quality Management</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2018</td>
<td>This course is cross listed with BUSAD 364. This inactivation is only for the SUPR 364 course as BUSAD 364 is still being offered.</td>
<td></td>
</tr>
</tbody>
</table>
MODIFICATIONS:

ASTRO 160

Introduction to Modern Astronomy

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Methods of instruction, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC ESC 40 – pending)

C-ID Status: (None)

General Education Status: Maintaining: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

ASTRO 160 pulled for discussion by M. Garcia who referred to the course assignments being consolidated into one sentence. The committee approved separating the sentence into four items, which is typically seen, with the understanding that the modifications would be verified by E. Lucas and the faculty author.

M/S/U (L. MILLER, S. CASSIDY) to MODIFY ASTRO 160

EMS 350

First Responder with Healthcare Provider CPR

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Methods of instruction

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AP 50 and/or satisfactorily complete MDAST 321.

Distance Education Status: (None)

Materials Fee Status: Maintaining fee of $50.00

Articulation Status: Not transferable; (CC EMS 157)

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

M/S/U (L. MILLER, E. MAKI) to MODIFY EMS 350

M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN REQUISITES for EMS 350

M/S/U (R. CRIPÉ, L. MILLER) to MAINTAIN FEE for EMS 350
EMS 390

**Emergency Medical Technician 1**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Materials fee, content, typical assignments, methods of instruction, textbooks

**Rationale:** Course is being updated for periodic review.

**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in EMS 389; Maintaining: (L)

- Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.

**Distance Education Status:** (None)

**Materials Fee Status:** Increasing fee from $45.00 to $60.00

**Articulation Status:** Not transferable; (CC EMS 4)

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Emergency Medical Technician Skills Recognition Award
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

**M/S/U (L. MILLER, E. MAKI) to MODIFY EMS 390**

**M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN REQUISITES for EMS 390**

**M/S/U (R. CRIP, L. MILLER) to INCREASE FEE for EMS 390**

GEOL 160

**Introduction to Geology**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** DE modalities, outcomes, typical assignments, methods of instruction, textbooks

**Rationale:** Course is being updated for periodic review.

**Enrollment Restrictions:** (None)

**Distance Education Status:** Removing: Telecourse; Requesting: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Approved for: (C-ID GEOL 100)

**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

**M/S/U (L. MILLER, E. MAKI) to MODIFY GEOL 160**

**M/S/U (T. AKERS-PORTER, P. MENDEZ) to MODIFY DE for GEOL 160**

**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of GEOL 160 on GE PATTERN(S)**
### MUSA 141

**Guitar 1**

- **CCCCO Proposal Type:** Non-Substantial
- **Effective:** Summer 2018
- **MODIFY:** Description, outcomes, objectives, content, textbooks
- **Rationale:** Course is being revised to show clear scaffolding as a sequence.
- **Enrollment Restrictions:** (None)
- **Distance Education Status:** (None)
- **Materials Fee Status:** (None)
- **Articulation Status:** Transfers to CSU and UC
- **C-ID Status:** (None)
- **General Education Status:** Approved for: (MJC Activities)
- **Program Impact:**
  Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 141**

**M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 141 on MJC ACTIVITIES**

### MUSA 142

**Guitar 2**

- **CCCCO Proposal Type:** Non-Substantial
- **Effective:** Summer 2018
- **MODIFY:** Title, prerequisite, advisory, hours, field trips, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
- **Rationale:** Periodic review and revision for compliance and currency.
- **Enrollment Restrictions:** Removing: (P) Satisfactory completion of MUSA 141; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141.
- **Distance Education Status:** (None)
- **Materials Fee Status:** (None)
- **Articulation Status:** Transfers to CSU and UC
- **C-ID Status:** (None)
- **General Education Status:** Approved for: (MJC Activities)
- **Program Impact:**
  Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 142**

**M/S/U (E. MAKI, T. AKERS-PORTER) to MODIFY REQUISITES for MUSA 142**

**M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 142 on MJC ACTIVITIES**
MUSA 143  Guitar 3  1  

CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Title, prerequisite, advisory, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course catalog description modification, currency and departmental conformity in forms.  
Enrollment Restrictions: Removing: (P) Satisfactory completion of MUSA 141; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 143  
M/S/U (E. MAKI, T. AKERS-PORTER) to MODIFY REQUISITES for MUSA 143  
M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 143 on MJC ACTIVITIES

MUSA 144  Guitar 4  1  

CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Title, prerequisite, advisory, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Catalog description update, currency and course name change.  
Enrollment Restrictions: Removing: (P) Satisfactory completion of MUSA 141; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142 or MUSA 143; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 143.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 144  
M/S/U (E. MAKI, T. AKERS-PORTER) to MODIFY REQUISITES for MUSA 144  
M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 144 on MJC ACTIVITIES
NEW COURSES:

ELIC 143

Advanced Listening and Speaking

CCC CO Proposal Type: New Credit Course

Effective: Upon CCC CO approval

ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 33 or qualification by the MJC assessment process.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ELIC 143 and ELIC 153 pulled as a block for discussion by T. Guy who had questions regarding the transferability of the ELIC 143 and ELIC 153 courses. T. Guy referred back to the English as a Second Language (ESL) Program Redesign 2015 presentation, noting the difference in what was initially described as lower division courses versus the courses currently being proposed.

Articulation Officer, L. Miller, voiced her concern regarding the academic value of courses that are proposed as transfer level and which California State University (CSU) would these courses articulate. L. Miller asked the faculty for a rationale as to what major was ELIC 143 and ELIC 153 preparing student. She relayed to the committee the faculty’s rationale for proposing the 100 level courses, as “It is the position of English Language Department that the units from these classes should be made transferable in recognition of and reward for the highly sophisticated linguistic achievement of the students although we understand the opposing view”.

J. Hamilton acknowledged the desire for recognition of the student’s hard work, nonetheless, recommended that issuing a Certificate would be the appropriate way to acknowledge the student’s participation.

Discussion ensued with Communication Studies faculty voicing concerns regarding ELIC 153 mirroring COMM 100’s Fundamentals of Public Speaking class, noting that in the description it states “Introduction to communication theory.” L. Collins added her concern with adding empty units and the maxing out of units for students. B. Adams noted that the rationales for ELIC 143 and ELIC 153 didn’t change from the originally proposed ELIC 43 and ELIC 53 courses and wondered what, if any, content was updated to address the transferability request.

M/S/Withdrawn (P. BROGAN, T. GUY) motion withdrawn by division representative, S. Circle, who will convey the committee’s concerns and recommendations to the faculty author.
ELIC 153

Collegiate Listening and Speaking

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 143.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: Requesting: (CSU-GE: C2)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ELIC 143 and ELIC 153 pulled as a block for discussion by T. Guy who had questions regarding the transferability of the ELIC 143 and ELIC 153 courses. T. Guy referred back to the English as a Second Language (ESL) Program Redesign 2015 presentation, noting the difference in what was initially described as lower division courses verses the courses currently being proposed.

Articulation Officer, L. Miller, voiced her concern regarding the academic value of courses that are proposed as transfer level and which California State University (CSU) would these courses articulate. L. Miller asked the faculty for a rationale as to what major was ELIC 143 and ELIC 153 preparing student. She relayed to the committee the faculty’s rationale for proposing the 100 level courses, as “It is the position of English Language Department that the units from these classes should be made transferable in recognition of and reward for the highly sophisticated linguistic achievement of the students although we understand the opposing view”.

J. Hamilton acknowledged the desire for recognition of the student’s hard work, nonetheless, recommended that issuing a Certificate would be the appropriate way to acknowledge the student’s participation.

Discussion ensued with Communication Studies faculty voicing concerns regarding ELIC 153 mirroring COMM 100’s Fundamentals of Public Speaking class, noting that in the description it states “Introduction to communication theory.” L. Collins added her concern with adding empty units and the maxing out of units for students. B. Adams noted that the rationales for ELIC 143 and ELIC 153 didn’t change from the originally proposed ELIC 43 and ELIC 53 courses and wondered what, if any, content was updated to address the transferability request.

M/SWITHDRAWN (P. BROGAN, T. GUY) motion withdrawn by division representative, S. Circle, who will convey the committee’s concerns and recommendations to the faculty author.
ELW 910 English for Citizenship  
CCCCCO Proposal Type: New Non-Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: Over the last five years, there has been increased interest and demand from students within our current programs, prospective students in the community, and community organizations to offer a citizenship course.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELW 902 or qualification by the MJC assessment process.  
Distance Education Status: Requesting Mixed modalities/hybrid  
M/S/U (T. AKERS-PORTER, P. MENDEZ) to ADOPT REQUISITES for ELW 910  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
ADOPT ELW 910 pulled for discussion by T. Guy, who questioned 90 lecture hours for a citizenship course and requested clarification.  
S. Circle pointed out that the ELW 910 course teaches the English language through content using the material for citizenship and is more than just a course to prepare a student for the Citizenship Exam. She noted that in researching comparable courses from Glendale College and San Francisco City College that 90 hours was standard for their English language courses. S. Circle noted that ELW 910 is a language course and already has a cohort of students.  
Discussion ensued regarding:  
- ELW 910 as a language course verses a citizenship course  
- Breaking down the 90 hours of course time into modules  
- The need for development of a citizenship only course  
- That language is not something that is learned, language is something that is acquired over time  
- Deferring to the content experts in the discipline area, that all the 900 level ELW courses are running at 90 hours, and that ELW 910 is part of the same series of courses  
M/S/U (M. GARCIA, P. MENDEZ) to ADOPT ELW 910  
M/S/U (E. MAKI, T. AKERS-PORTER) to ADOPT REQUISITES for ELW 910  
M/S/U (T. AKERS-PORTER, P. MENDEZ) to ADOPT DE for ELW 910  

DE (Distance Education) Only Proposals  
MATH 101 Mathematical Ideas and Applications  
Effective: Spring 2018  
MODIFY: DE modalities only  
Rationale: A DE update is being proposed to increase accessibility to transfer level courses.  
Distance Education Status: Requesting: Mixed modalities/hybrid  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
M/S/U (T. AKERS-PORTER, P. MENDEZ) to ADOPT DE for MATH 101
VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

VII. PROGRAM CONSENT AGENDA

Program learning outcomes for the following programs were modified in CurricUNET

MODIFY: CHEMISTRY PROGRAM
A.S.-T Degree: Chemistry
Effective: Upon Release of the 2018-2019 Catalog
Rationale: Program Learning Outcomes have been updated.
M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S.-T DEGREE: CHEMISTRY

MODIFY: CHEMISTRY PROGRAM
A.S. Degree: Chemistry
Effective: Upon Release of the 2018-2019 Catalog
Rationale: Program Learning Outcomes have been updated.
M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S. DEGREE: CHEMISTRY

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)

(None)
Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:  

**MODIFY:**  
**BUSINESS ADMINISTRATION PROGRAM**  
A.S. Degree: Supervisory Management  
*Effective:* Upon CCCCO Approval (Summer 2018)  
*MODIFY:* Required courses  
*Rationale:* Updating A.S. degree to show removal of cross listed courses. Replacing SUPR courses with COMM and BUSAD.  
*M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S. DEGREE: SUPERVISORY MANAGEMENT*

**MODIFY:**  
**BUSINESS ADMINISTRATION PROGRAM**  
Certificate of Achievement: Supervisory Management  
*Effective:* Upon CCCCO Approval (Summer 2018)  
*MODIFY:* Required courses  
*Rationale:* Updating certificate to reflect removal of cross listed courses. Replacing SUPR with COMM and BUSAD.  
*M/S/U (P. MENDEZ, P. BROGAN) to MODIFY CERTIFICATE OF ACHIEVEMENT: SUPERVISORY MANAGEMENT*

**MODIFY:**  
**NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM**  
A.S. Degree: Nursing: Associate Degree Nursing Program (RN)  
*Effective:* Upon CCCCO Approval (Summer 2018)  
*MODIFY:* Program requirements, prerequisites, elective courses, award footer, total units  
*Rationale:* Degree is being updated to reflect the title change for NURSE 272, and to add prerequisite course changes.  
*M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)*

**MODIFY:**  
**OFFICE ADMINISTRATION PROGRAM**  
Certificate of Achievement: Office Support  
*Effective:* Upon CCCCO Approval (Summer 2018)  
*MODIFY:* Required courses, total units  
*Rationale:* Updating award to reflect a new total unit value.  
*M/S/U (P. MENDEZ, P. BROGAN) to MODIFY CERTIFICATE OF ACHIEVEMENT: OFFICE SUPPORT*

INACTIVATIONS:

**INACTIVATE:**  
**BUSINESS ADMINISTRATION PROGRAM**  
Certificate of Achievement: Professional Selling  
*Effective:* Summer 2018  
*INACTIVATE*  
*Rationale:* This certificate is being inactivated because the award no longer meets any local demand.  
*M/S/U (P. MENDEZ, P. BROGAN) to INACTIVATE CERTIFICATE OF ACHIEVEMENT: PROFESSIONAL SELLING*
Program Changes that do not require Chancellor’s Office Notification/Application for Approval

**INACTIVATE:** ADMINISTRATION OF JUSTICE PROGRAM
Skills Recognition Award: Supervisory Management in Public Safety  
**Effective:** Summer 2018  
**Rationale:** Skills Recognition is being inactivated as it is no longer being offered. The award will need to be removed from the 2018-2019 catalog to show accuracy of offerings.  
**M/S/U (P. MENDEZ, P. BROGAN) to INACTIVATE SKILLS RECOGNITION AWARD: SUPERVISORY MANAGEMENT IN PUBLIC SAFETY**

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

**IX. STANDING REPORTS**

1. **Articulation:** C-ID Newsletter (Sept.)  
   Items covered are listed in the Articulation link above.  
   - L. Miller

2. **Adult Education**  
   Items covered are listed in the Adult Education link above.  
   - P. Mendez

3. **Academic Senate**  
   S. Circle’s report covered the MJC Pathway Liberal Studies proposal which initiated substantial conversation which included:
   - J. Hamilton’s clarification of the use of the University Center Model where Modesto Junior College invites various four year colleges and universities to give their upper division courses on the MJC campus and she noted that such partnerships are not exclusive to Brandman University
   - The Brandman University Proposal – 9.12.17 draft
     - That we take our students and help them get associates degree and then Brandman comes to MJC and offers their upper division classes to our students using our facilities
     - Brandman is interested in offering BA in Liberal Studies with a Multiple Teaching Emphasis degree
   - Some colleges, like College of the Canyons, have their own University Center for this kind of program
   - This program is for early deciders, students who know the career they want
   - The benefit to our students is they could stay at MJC and receive a 4-year degree; potential benefit to MJC and community is graduates stay in the community
   - There would be no cost to MJC and MJC faculty
   - There is the possibility of Title 1 Teacher loan forgiveness for students
   - Students could get a $100.00 per credit scholarship for utilizing the partnership with Brandman University

   Concerns expressed included:
   - Impact on courses that MJC teaches, specifically English and Math
   - How courses are negotiated between MJC and Brandman University (or any other proposed colleges and/or universities)
   - Brandman University recruiting MJC students
   - The overlapping of MJC and Brandman courses being a conflict of interest
   - Out-sourcing MJC courses – the impact on MJC courses
   - The information of the proposed Brandman University draft being designed with more clarity

   Other items covered are listed in the Academic Senate link above.
X. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process** (Postponed indefinitely)  
   B. Adams
2. **MJC Certificate & Degree Publications** (Postponed indefinitely)  
   L. Miller
3. **Comparable Courses Workgroup**  
   L. Miller
   
   Approved Motion: Review of Curriculum for Quality and Currency
   Comparable Course Criteria – 09.12.17 draft
   
   Conversation continued from previous Curriculum Committee meetings regarding the Comparable Course Criteria draft which covered:
   - Looking for articulation opportunities and focusing on expanding articulation rather than chasing data points
   - Lifting the value on the difference between transfer credit and articulated credit
   - Providing tools and support for faculty in the use of ASSIST through trainings and tutorials
   - Concerns that curriculum is not held up as faculty are instructed in the use of ASSIST
   - The recommendation of providing a second version of the draft, based on the committee’s discussion, for consideration at the next Curriculum Committee meeting

4. **CTE 2-Year Reviews**  
   B. Adams
   
   CTE 2-Year Review Form – 10.10.17 draft
   CTE 2-Year Review Form for Prerequisites – 10.10.17 draft
   
   B. Adams noted that the CTE drafts have been updated per previous discussion and inquired if the committee had received any feedback from their Career Technical Education (CTE) faculty. The CTE 2-Year Review will continue as Unfinished Business at the next meeting allowing time for additional feedback.

5. **Code Alignment Project** (Postponed indefinitely)  
   L. Miller
6. **CSU EO 1100 and CSU-GE:D/IGETC 4 Subareas in CurricUNET**  
   L. Miller
   
   L. Miller recommended that due to changes in Legacy ASSIST we move forward in requesting curriQunet (formally known as Governet) remove the sub-area option for General Education and Transfer requests in CurricUNET.
   
   M/S/U (L. MILLER, E. MAKI) to initiate a request with curriQunet to remove the sub-areas for CSU-GE:D and IGETC 4 Subareas in CurricUNET.
   
   B. Adams recommended developing a resource document covering the change of procedure for submitting General Education and Transfer Requests in CurricUNET.

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. **Proposal to Create ARBC Prefix**  
   J. Daly
   
   B. Adams questioned if the proposal letter submitted by J. Daly to create a new ARBC prefix was discussed with the division faculty. She noted that typically the proposal document is signed by a division faculty member.
   
   M/S/U (E. MAKI, L. MILLER) that this memo request come back with another signature signed by a Language Arts faculty.
2. **2018-2019 Catalog Pathways**

   **Committee Members**

   B. Adams recommended that the Curriculum Committee review and forward any recommended changes to the University Preparation Pathways page of the 2018-2019 MJC catalog. She noted that 2018-2019 Catalog Pathways will move to Unfinished Business as an action item.

### Informational Items

1. **Update to Bylaws-Committee Membership**

   **B. Adams**

   B. Adams noted that the Curriculum Committee Bylaws has been updated, per the motion that was passed at the September 26, 2017 meeting, to reflect the addition to the current membership. T. Guy and the Curriculum Committee welcomed N. Sill as the new Deans’ Cabinet Representative and mentioned that they look forward to her perspective.

2. **Issues/External Submissions**

   **H. Townsend/L. Miller**

   CCCCO COCI 1.5 Update Memo
   
   Substantive Change Manual: Substantive Change Review and Approval Process
   
   https://c-id.net/

   H. Townsend updated the committee on the timeline for the approval of courses/programs for the summer 2018 effective date; she noted that 123 courses made the October 2, 2017 submission deadline in CurricUNET for the October 24, 2017 Curriculum Committee meeting and the summer 2018 effective date. H. Townsend mentioned that courses and/or programs would also need to be approved by the Board of Trustees, Chancellor’s Office, and in some cases where awards are new ACCJC in addition to the Curriculum Committee. H. Townsend informed the committee that due to the Accreditation Site Visit the Modesto Junior College Accreditation team are unable to submit Substantive award changes six months preceding the official visit and will need to wait until January 2018 for the results of the approved report before proceeding with submissions. H. Townsend also covered the approval process and variables that may impact the advancement of courses through the curriculum review/approval process.

   B. Adams mentioned some of the different criteria that will be considered to prioritize the courses and/or programs that will make the October 24, 2017 Curriculum Committee meeting.

   H. Townsend noted the importance of course inactivations, units, and title changes. If a course is set to be up for an inactivation approval, has a title or unit change and is attached to an award, the award must also come through for approval by the Curriculum Committee at the same time as the course to ensure accuracy for the upcoming catalog.

3. **Guided Pathways**

   **J. Hamilton**

   J. Hamilton encouraged faculty to attend the Paving the Path: Work Sessions being held on Friday, October 13, 2017 and October 27, 2017 in the Mary Stuart Rogers Building from 12:00PM-2:00PM.

### XII. PUBLIC COMMENT

*M/S/U (E. MAKI, J. FORTE) to adjourn at 5:00PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES

October 10, 2017

Review and approval of the October 10, 2017 meeting minutes postponed until the November 7, 2017 meeting.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

ELIC 23 (CCC000586651)
ELIC 33 (CCC000586650)
EMS 313 (CCC0005866530)
EMS 314 (CCC000586652)

Course Activity Report

Several FTECH courses were updated and approved at the September 12, 2017 Curriculum Committee meeting with the effective date of summer 2018 but since the full package of courses and programs are coming through at a later date with an effective date of summer 2019, the previously approved FTECH courses effective for summer 2018 will instead be effective summer 2019. The following FTECH courses now have an approval date of summer 2019:

FTECH 301  FTECH 302  FTECH 303  FTECH 304  FTECH 305  FTECH 306

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

At the September 12, 2017 Curriculum Committee meeting a motion was approved to allow for departments to use the P/NP Only progress indicator for non-credit courses. All departments were notified of the motion and some decided to keep their courses as non-graded while others have approved the implementation of the new policy for their non-credit courses. The following non-credit courses have had their grading policy changed in CurricUNET, Datatel, and the 2018-2019 catalog from non-graded to P/NP only:

- ELW 901
- ELW 902
- ELW 903
- ELW 904
- ELW 905
- ELW 906
- MATH 911
- MATH 912
- MATH 913
- MATH 921
- MATH 922
- MATH 923
- MATH 924
- MUSE 861
- MUSE 871
- PEA 800
- WKFSK 810
- MUSA 144

MUSA 144
Guitar 4
CCCCO Proposal Type: Non-Substantial
Effective: Upon Curriculum Committee approval
MODIFY: CLOs
Rationale: MUSA 144 came through as a course update proposal on October 10, 2017. The outcomes were also modified but the October 10, 2017 agenda did not reflect that the outcomes had changed. This information is here for the purpose of the record.
1. Apply the proper intermediate-to-advanced Left Hand fingering to classical guitar and/or flamenco intermediate-to-advanced works.
2. Execute adequate Right hand techniques to classical and/or flamenco intermediate-to-advanced works.
3. Perform proper left-hand chord formations in a while following a jazz chart.
4. Execute a proper right-hand accompaniment pattern while following a jazz chart.
5. Be able to read music notation on any position.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

<table>
<thead>
<tr>
<th>UNIT(S)</th>
<th>INACTIVATE</th>
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<tbody>
<tr>
<td>AP 150</td>
<td>Integrative Anatomy and Physiology</td>
</tr>
<tr>
<td></td>
<td>CCCCCO Proposal Type: Inactivation</td>
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<td>Effective: Summer 2018</td>
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Rationale: Enrollment in this course is too small to justify it being offered in the future. Furthermore, the programs that use to require this course have changed their requirements rendering this course obsolete.

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Respiratory Care A.S. Degree

M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE AP 150
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Program Impact</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>AUTEC 289</td>
<td>Principles of Power Mechanics/Small Engines</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2018</td>
<td>Course is no longer being offered. AUTEC 289 is cross listed with AGM 289. AGM 289 is staying active but the cross listed course, AUTEC 289, will be inactivated.</td>
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<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<td><strong>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE AUTEC 289</strong></td>
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<tr>
<td>CMPET 302</td>
<td>Introduction to Industrial Networking</td>
<td>1</td>
<td>Inactivation</td>
<td>Summer 2018</td>
<td>Course is no longer being offered.</td>
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<td><strong>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE CMPET 302</strong></td>
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<tr>
<td>FREN 51</td>
<td>Introductory French 1</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2018</td>
<td>Course has not been taught in several semesters and the department does not have faculty to teach it.</td>
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<td></td>
<td>- General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>- MJC-GE Pattern</td>
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<td><strong>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE FREN 51</strong></td>
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<tr>
<td>FREN 52</td>
<td>Introductory French 2</td>
<td>3</td>
<td>Inactivation</td>
<td>Summer 2018</td>
<td>Course has not been taught in several semesters and the department does not have faculty to teach it.</td>
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<td>- General Studies, Emphasis in Humanities A.A. Degree</td>
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<td><strong>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE FREN 52</strong></td>
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<tr>
<td>PEC 172</td>
<td>Lifeguard Training</td>
<td>1</td>
<td>Inactivation</td>
<td>Summer 2018</td>
<td>This course has not been taught in a number of years and there are no plans on teaching it in the near future.</td>
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<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<td><strong>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE PEC 172</strong></td>
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</table>
MODIFICATIONS:

AGM 215  Machinery Management  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Field trips, typical assignments, methods of instruction, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: Maintaining fee of $10.00  
Articulation Status: Transfers to CSU C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Advanced Heavy Equipment Technician Certificate of Achievement  
- Agricultural Environmental Science Certificate of Achievement  
- Agricultural Sciences A.S. Degree  
- Agriculture Business A.S. Degree  
- Agriculture Plant Science AS-T Degree  
- Heavy Machinery Management Certificate of Achievement  
- Landscape and Park Maintenance Certificate of Achievement  
- Mechanized Agriculture A.S. Degree  
- Mechanized Agriculture Technician Certificate of Achievement  

M/S/U (L. MILLER, S. CASSIDY) to MODIFY AGM 215  
L. Miller requested that the textbook be updated to the most recent edition [John Deere (2008), Machinery Management (6th/e). Moline, IL John Deere Publication]. Division Representative, J. Haynes agreed to update the textbook at the meeting.  

M/S/U (T. AKERS-PORTER, R. CRIPE) to MAINTAIN FEE for AGM 215  

ANSC 220  Dairy Industry/Dairy Science  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
MODIFY: Outcomes, objectives, content, typical assignments, methods of evaluation, textbooks  
Rationale: Updating for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: Approved for: (C-ID AG-AS 112 L)  
General Education Status: (None)  
Program Impact:  
- Agricultural Science A.S. Degree  
- Agriculture Animal Sciences AS-T Degree  
- Agriculture Business A.S. Degree  
- Agriculture Business AS-T Degree  
- Artificial Insemination Technician Certificate of Achievement  
- Dairy Science A.S. Degree  

M/S/U (L. MILLER, S. CASSIDY) to MODIFY ANSC 220

Rev.11/8/2017 9:25 AM  4  Curriculum Committee Minutes – October 24, 2017
BUSAD 50  

**Business Computations**

**CCCCO Proposal Type:** Substantial  
**Effective:** Summer 2018  
**MODIFY:** Advisory, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills, credit status (CB04)

**Rationale:** Course is being modified to fill the "Financial Management & Budgeting" requirement for the Retail Management Certificate. This will allow RMC to be taught fully online. In addition, these modifications will make this course more current and facilitate student skills acquisition to meet industry needs.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualify by placement through the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 19 or MATH 20 or qualification by the MJC assessment process.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Accounting Clerk Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Entry-level Bookkeeper Skills Recognition Award (In process)
- Office Administration Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY BUSAD 50**

H. Duarte, referring to Methods of Evaluation (MOE), item #1 “Midterm exams including short essay”, questioned how short essays are evaluated in a math class. In response, committee members suggested that short essays could be tied into business scenarios, requirements for the Retail Management Certificate, or in the analyzing of financial information to make business decisions. Per technical review comments, B. Salerno approved shortening Methods of Instruction (MOI), items #2 and #4, as well as removing reference to “Canvas” from textbooks “Other” section.

**BUSAD 50 pulled for discussion by M. Garcia** who requested adding MATH 19 (the accelerated version of MATH 20) to the advisory for BUSAD 50. Division representative, B. Salerno approved the request.

**M/S/U (T. AKERS-PORTER, A. PEEK) to MODIFY REQUISITES for BUSAD 50**

**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for BUSAD 50**
ELTEC 212  Digital Principles and Circuits
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Typical assignments
Rationale: Required periodic review and update of contents.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208 and satisfactorily complete MATH 30 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of $36.00
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement

M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 212

M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for ELTEC 212

M/S/U (T. AKERS-PORGER, R. CRIPE) to MAINTAIN FEE for ELTEC 212

ELTEC 223  Industrial Electrical Components and Control Devices
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Typical assignments, methods of evaluation
Rationale: Required course review and update.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Maintenance Operator Skills Recognition Award

M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 223

M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for ELTEC 223
ELTEC 320  Electrical Safety  1
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Textbooks
Rationale: Required periodic review and update of content.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Electrical Installer Skills Recognition Award
- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement
- Maintenance Machinist 2 Certificate of Achievement

M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 320

ELTEC 321  Photovoltaic Systems  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Advisory, materials fee, description, typical assignments, methods of instruction, textbooks, requisite skills
Rationale: Course update for periodic review. Advisory has been removed.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ELTEC 208; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGM 225 or satisfactorily complete ELTEC 229.
Distance Education Status: (None)
Materials Fee Status: Removing fee of $100.25
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 321

L. Miller referenced the all capitals in “OFF-Grid” in the course description. After doing some research, L. Miller recommended editing the word to read “Off-Grid” which, with the approval of the committee, was changed at the meeting with the understanding the modification would be verified with the division representative, A. De Angelis.

M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for ELTEC 321

ELTEC 321 pulled for discussion by R. Cripe who requested the material fees be removed from ELTEC 321. E. Turner noted that due to the course being moved off-site and funded differently a materials fee is no longer required.

M/S/U (R. CRIBE, E. TURNER) to REMOVE FEE for ELTEC 321
LIBR 100
Research Methods & Media Literacy 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Title, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks
Rationale: Updating objectives and content to align more closely with CSU-Area E, as information literacy courses will be acceptable for Area E effective fall 2018.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or ELIC 151 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE D2); Requesting: (CSU-GE: E)
Program Impact:
- General Studies, Emphasis in Language and Rationality A.A. Degree
M/S/U (L. MILLER, S. CASSIDY) to MODIFY LIBR 100
M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for LIBR 100
M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for LIBR 100
M/S/U (E. LUCAS, A. PEEK) to MODIFY PLACEMENT of LIBR 100 on GE PATTERN(S)

MATH 171
Calculus: First Course 4
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Prerequisites, requisite skills
Rationale: To remove MATH 121 and MATH 122 as prerequisites, as those courses have been inactivated.
Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 121 and MATH 122 or MATH 161 and MATH 162 or qualification by the MJC assessment process; Requesting: (P)
Satisfactory completion of MATH 161 and MATH 162 or qualification by the MJC assessment process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC MATH 18A)
C-ID Status: Approved for: (C-ID: MATH 210, MATH 900 S)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)
Program Impact:
- Biological Sciences A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Degree
- Chemistry AS-T Degree
- Computer Science AS-T Degree
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Mathematics AS-T Degree
- Physics AS-T Degree
M/S/U (L. MILLER, S. CASSIDY) to MODIFY MATH 171
M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for MATH 171
M/S/U (E. LUCAS, A. PEEK) to MAINTAIN PLACEMENT of MATH 171 on GE PATTERN(S)
MICRO 111  
**Plagues of Humankind**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Advisory, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks  
**Rationale:** This course is being updated for periodic review.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or ELIC 151 or qualification by the MJC assessment process.  
**Distance Education Status:** Maintaining: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: A)  
**Program Impact:**  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- MJC-GE Pattern  
**M/S/U (L. MILLER, S. CASSIDY) to MODIFY MICRO 111.**  
Per technical review comments, division representative E. Lucas approved modifying Formative Evaluation item #2 to read “Graded discussions”. The edit to Formative Evaluation item #2 was made at the meeting.  
**M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for MICRO 111.**  
**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for MICRO 111.**  
**M/S/U (E. LUCAS, A. PEEK) to MAINTAIN PLACEMENT of MICRO 111 on GE PATTERN(S).**

MUSC 126  
**Introduction to Music Technology**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Hours, methods of instruction  
**Rationale:** Lecture hours of the course need to align with similar course in the program.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** Approved for: (C-ID CMUS 100 X)  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
- Recording Arts Skills Recognition Award  
**MUSC 126 pulled for discussion by M. Garcia** who requested clarification on the Methods of Instruction (MOI) item #4. Division representative, E. Maki, approved modifying MOI item #4 to read “Discussion/critique of lab projects in class” for clarification.  
**M/S/U (E. MAKI, E. LUCAS) to MODIFY MUSC 126.**  
**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for MUSC 126.**  
**M/S/U (R. CRYPE, M. GARCIA) to MAINTAIN PLACEMENT of MUSC 126 on MJC ACTIVITIES.**
NURSE 259  Transition into the RN Role  2

CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018

MODIFY: Title, prerequisite, LOE, description, outcomes, objectives, content, typical assignments, textbooks, requisite skills
Rationale: Updating course requisites.

Enrollment Restrictions: Removing: (P) Satisfactory completion of ANAT 125 and MICRO 101 and PHYSO 101 and ENGL 101; Removing: (L) Enrollment limited to students who are Licensed Vocational Nurses/Licensed Practical Nurses with an active license and IV certification and a score of 62 or greater on the Test of Essential Academic Skills (TEAS); Requesting: (L) Enrollment limited to students who are Licensed Vocational Nurses (LVN)/Licensed Practical Nurses (LPN) and Psychiatric Technicians (PT) with an active license. LVNs and LPNs must have current IV certification. Students must have a Test of Essential Academic Skills (TEAS) score of 427 (62%) or greater. Students must have successfully completed the required prerequisites for the Associate Degree Nursing (ADN) Program; Maintaining: (C) Concurrent enrollment in NURSK 800.

Distance Education Status: (None)

Materials Fee Status: Maintaining fee of $222.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree

M/S/U (L. MILLER, S. CASSIDY) to MODIFY NURSE 259

M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for NURSE 259

M/S/U (T. AKERS-PORTER, R. CRIPE) to MAINTAIN FEE for NURSE 259

NURSE 273  Nursing Process: Maternal-Child  6.5

CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018

MODIFY: Title, typical assignments, methods of instruction, textbooks
Rationale: Course title and texts are being updated.

Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who have been accepted into the Associate Degree Nursing program.

Distance Education Status: Maintaining: Teleclass

Materials Fee Status: Maintaining fee of $227.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree

M/S/U (L. MILLER, S. CASSIDY) to MODIFY NURSE 273

M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for NURSE 273

M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for NURSE 273

M/S/U (T. AKERS-PORTER, R. CRIPE) to MAINTAIN FEE for NURSE 273
### RSCR 230

**Clinical 1**

- **CCCCO Proposal Type:** Non-Substantial  
- **Effective:** Summer 2018  
- **MODIFY:** Advisory, outcomes, typical assignments, textbooks, requisite skills  
- **Rationale:** Course is being updated for periodic review.  
- **Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in RSCR 220; Removing: (A)  
  Before enrolling in this course, students are strongly advised to satisfactorily complete AP 150.  
- **Distance Education Status:** (None)  
- **Materials Fee Status:** (None)  
- **Articulation Status:** Transfers to CSU  
- **C-ID Status:** (None)  
- **General Education Status:** (None)  
- **Program Impact:**
  - Respiratory Care A.S. Degree

  **M/S/U (L. MILLER, S. CASSIDY) to MODIFY RSCR 230**

  **M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for RSCR 230**

### RSCR 240

**Advanced Cardiopulmonary Physiology**

- **CCCCO Proposal Type:** Non-Substantial  
- **Effective:** Summer 2018  
- **MODIFY:** Typical assignments, methods of instruction, textbooks  
- **Rationale:** Course due to be reviewed for accuracy and updated.  
- **Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of RSCR 222 and RSCR 224;  
  Maintaining: (L) Enrollment limited to students who are accepted into the Respiratory Care Program.  
- **Distance Education Status:** (None)  
- **Materials Fee Status:** (None)  
- **Articulation Status:** Transfers to CSU  
- **C-ID Status:** (None)  
- **General Education Status:** (None)  
- **Program Impact:**
  - Respiratory Care A.S. Degree

  **M/S/U (L. MILLER, S. CASSIDY) to MODIFY RSCR 240**

  **M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for RSCR 240**
THETR 100

**Introduction to Theatre Arts**

| CCCCO Proposal Type: Non-Substantial |
| Effective: Summer 2018 |
| **MODIFY:** Description, textbooks |
| Rationale: Course update for periodic review. |
| **Enrollment Restrictions:** (None) |
| **Distance Education Status:** Maintaining: Online |
| **Materials Fee Status:** (None) |
| **Articulation Status:** Transfers to CSU and UC; (CC DRAMA 10) |
| **C-ID Status:** Approved for: *(C-ID THTR 111)* |
| **General Education Status:** Approved for: *(MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)* |
| **Program Impact:** |
| - CSU General Education Pattern Certificate of Achievement |
| - Design & Technical Theatre Skills Recognition Award |
| - Elementary Teacher Education AA-T Degree |
| - General Studies, Emphasis in Humanities A.A. Degree |
| - IGETC Pattern Certificate of Achievement |
| - MJC-GE Pattern |
| - Theatre AA-T Degree |
| - Theatre A.A. Degree |

*M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 100*

L. Miller recommended stylistic revisions to the course description; T. Guy provided information for a new 2016 11th edition textbook. Course description modifications and the textbook update were made at the meeting with the approval of the division representative, T. Guy.

*M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for THETR 100*

*THETR 114 pulled for discussion by T. Guy* who referred to M. Garcia who requested clarification on Methods of Instruction item #4 “Attendance at live productions” in regards to field trips. B. Adams noted live productions could be on the MJC campus or as an off-campus field trip. No modifications were made at the meeting.

*M/S/U (E. MAKI, E. LUCAS) to MODIFY THETR 114*

THETR 114 pulled for discussion by T. Guy who noted that the Hybrid modality is missing approximate percentages. Questions arose regarding explanation/clarification for the oral presentations and group projects included in question #3.

*M/S/U (L. MILLER, A. PEEK) to WITHDRAWN* so THETR 114 could be “held for changes”, the Distance Education (DE) online modality updated, and THETR 144 placed on the November 7, 2017 agenda for DE only approval.

*THETR 114 pulled for discussion by T. Guy* who referred to M. Garcia who requested clarification on Methods of Instruction item #4 “Attendance at live productions” in regards to field trips. B. Adams noted live productions could be on the MJC campus or as an off-campus field trip. No modifications were made at the meeting.

*M/S/U (E. MAKI, E. LUCAS) to MODIFY THETR 114*

THETR 114 pulled for discussion by T. Guy who noted that the Hybrid modality is missing approximate percentages. Questions arose regarding explanation/clarification for the oral presentations and group projects included in question #3.

*M/S/U (E. MAKI, E. LUCAS) to WITHDRAWN* so THETR 114 could be “held for changes”, the Distance Education (DE) online modality updated, and THETR 144 placed on the November 7, 2017 agenda for DE only approval.

*THETR 114 pulled for discussion by T. Guy* who referred to M. Garcia who requested clarification on Methods of Instruction item #4 “Attendance at live productions” in regards to field trips. B. Adams noted live productions could be on the MJC campus or as an off-campus field trip. No modifications were made at the meeting.

*M/S/U (E. MAKI, E. LUCAS) to MODIFY THETR 114*

THETR 114 pulled for discussion by T. Guy who noted that the Hybrid modality is missing approximate percentages. Questions arose regarding explanation/clarification for the oral presentations and group projects included in question #3.

*M/S/U (E. MAKI, E. LUCAS) to WITHDRAWN* so THETR 114 could be “held for changes”, the Distance Education (DE) online modality updated, and THETR 144 placed on the November 7, 2017 agenda for DE only approval.

*M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of THETR 114 on GE PATTERN(S)*
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
<th>Revisions</th>
</tr>
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<tr>
<td>THETR 133</td>
<td>Rehearsal and Performance 1</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Course update for periodic review.</td>
<td>Maintaining: (L) Enrollment limited to students who successfully pass audition process.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>Approved for: (C-ID THTR 191)</td>
<td>Approved for: (MJC Activities)</td>
<td>Theatre A.A. Degree, Theatre Arts AA-T Degree, Theatre Performance Skills Recognition Award</td>
<td>M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 133, M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for THETR 133, M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of THETR 133 on MJC ACTIVITIES</td>
</tr>
<tr>
<td>THETR 134</td>
<td>Rehearsal and Performance 2</td>
<td>Non-Substantial</td>
<td>Summer 2018</td>
<td>Course update for periodic review.</td>
<td>Maintaining: (L) Enrollment limited to students who successfully pass audition process.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>Approved for: (C-ID THTR 191)</td>
<td>Approved for: (MJC Activities)</td>
<td>Theatre A.A. Degree, Theatre Arts AA-T Degree, Theatre Performance Skills Recognition Award</td>
<td>M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 134, M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for THETR 134, M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of THETR 134 on MJC ACTIVITIES</td>
</tr>
</tbody>
</table>
THETR 135  Rehearsal and Performance 3  2  
CCCGO Proposal Type: Non-Substantial  
Effective: Summer 2018  
**MODIFY:** LOE, field trips, description, objectives, methods of instruction, textbooks, requisite skills  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Removing: (L) Enrollment limited to successful audition process and get cast in a role; Requesting: (L) Enrollment limited to students who successfully pass audition process.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: Approved for: (C-ID THTR 191)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Theatre Arts AA-T Degree  
**THETR 135 pulled for discussion by M. Garcia** who requested clarification on the Formative and Summative Evaluations only listing one item each. T. Guy explained the structure of the Rehearsal and Performance course series, which justified the number of evaluations. No modifications were made at the meeting. L. Miller expressed her concerns with articulation regarding such “Family” type courses and inquired how they benefit transfer students. T. Guy noted it would depend on the student’s objective.  
**M/S/U (E. MAKI, T. AKERS-PORTE)** to **MODIFY THETR 135**  
M/S/U (L. MILLER, E. LUCAS) to **MODIFY REQUISITES for THETR 135**  
M/S/U (R. CRIP, M. GARCIA) to **MAINTAIN PLACEMENT of THETR 135 on MJC ACTIVITIES**

THETR 136  Rehearsal and Performance 4  2  
CCCGO Proposal Type: Non-Substantial  
Effective: Summer 2018  
**MODIFY:** LOE, field trips, description, outcomes, methods of instruction, requisite skills  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Removing: (L) Enrollment limited to students who successfully pass the audition process and get cast in a role; Requesting: (L) Enrollment limited to students who successfully pass audition process.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: Approved for: (C-ID THTR 191)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Theatre Arts AA-T Degree  
**M/S/U (L. MILLER, S. CASSIDY)** to **MODIFY THETR 136**  
M/S/U (L. MILLER, E. LUCAS) to **MODIFY REQUISITES for THETR 136**  
M/S/U (R. CRIP, M. GARCIA) to **MAINTAIN PLACEMENT of THETR 136 on MJC ACTIVITIES**
Rehearsal and Performance in Musical Theatre

CCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: Outcomes, typical assignments, methods of instruction, methods of evaluation
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who successfully pass audition process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID THTR 191)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Theatre A.A. Degree

M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 159
M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for THETR 159
M/S/U (R. CRIPES, M. GARCIA) to MAINTAIN PLACEMENT of THETR 159 on MJC ACTIVITIES

NEW COURSES:

AGM 216
Agriculture Occupational Safety
CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: Safety in the workplace is of utmost importance. In addition local industry has contacted the Ag Department several times asking us to offer training and certification in Forklift and OSHA 10/30.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Basic Heavy Equipment Technician Certificate of Achievement

M/S/U (L. MILLER, S. CASSIDY) to ADOPT AGM 216

Division representative, J. Haynes, requested the course title for AGM 216 be changed from “Occupational Health and Safety” to “Agriculture Occupational Safety”. There were no other changes made to AGM 216. The course title was updated at the meeting with the approval of the Curriculum Committee.

DE (Distance Education) Only Proposals
(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCO Program Approvals: New/Substantial Change
(None)
Regional Consortium CTE Program Approvals: New/Substantial Change
(None)

ACCJC Program Approvals: New/Substantial Change
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA
(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)
(None)

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)
(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)
(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

MODIFY: AGRICULTURAL MECHANICS PROGRAM
Certificate of Achievement: Basic Heavy Equipment Technician 18 (Previously 16)
Effective: Upon CCCCO Approval (Summer 2018)
Rationale: AGM 214 is being replaced by a newly proposed course, AGM 216.
M/S/U (R. CRIPPE, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT: BASIC HEAVY EQUIPMENT TECHNICIAN
MODIFY: EARTH SCIENCES PROGRAM
A.S. Degree: Earth Sciences 29
Effective: Upon CCCCO Approval (Summer 2018)
Modifying: Elective courses
Rationale: Award is being updated to reflect the removal of courses that have been recently inactivated.
M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY A.S. DEGREE: EARTH SCIENCES

MODIFY: HUMANITIES PROGRAM
A.A. Degree: General Studies, Emphasis in Humanities 18
Effective: Upon CCCCO Approval (Summer 2018)
Modifying: Required courses
Rationale: Updated award to reflect removal of FREN 51 and 52 as they are being inactivated.
M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN HUMANITIES

MODIFY: LANGUAGE AND RATIONALITY PROGRAM
A.A. Degree: General Studies, Emphasis in Language and Rationality 18
Effective: Upon CCCCO Approval (Summer 2018)
Modifying: Required courses
Rationale: Award is being updated to reflect the removal of recently inactivated courses.
M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN LANGUAGE AND RATIONALITY

MODIFY: LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
A.S. Degree: Logistics and Supply Chain Management 31-34
Effective: Upon CCCCO Approval (Summer 2018)
Modifying: Elective courses
Rationale: Removing SUPR 351 as it is being inactivated and replacing with the BUSAD 351 cross listed course.
M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY A.S. DEGREE: LOGISTICS AND SUPPLY CHAIN MANAGEMENT

MODIFY: LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM
Certificate of Achievement: Logistics And Supply Chain Management 28-30
Effective: Upon CCCCO Approval (Summer 2018)
Modifying: Elective courses
Rationale: Replacing SUPR 351 with the cross listed course BUSAD 351 as SUPR 351 is being inactivated.
M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT

MODIFY: NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM
A.S. Degree: Nursing: LVN to ADN (RN) Advanced Placement Pathway 52.5-58 (Previously 46)
Effective: Upon CCCCO Approval (Summer 2018)
Modifying: Program requirements, prerequisites, award footer, total units
Rationale: Pathway is being updated to reflect the title change for NURSE 273, and prerequisite changes.
M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY

MODIFY: RESPIRATORY CARE PROGRAM
A.S. Degree: Respiratory Care 69.5-70.5 (Previously 69.5-71)
Effective: Upon CCCCO Approval (Summer 2018)
Modifying: Prerequisites, total units
Rationale: AP 150 is set to be inactivated. For this reason, AP 150 is being removed from the prerequisite requirements.
M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY A.S. DEGREE: RESPIRATORY CARE
MODIFY:  
RETAIL MANAGEMENT (WAFC) PROGRAM  
Certificate of Achievement - Retail Management (WAFC)  
Effective: Upon CCCCO Approval (Summer 2018)  
Rationale: Addition of the BUSAD 50 course as an option will allow our Retail Management Certificate to be offered in a fully online format which is desirable for the students currently working in the retail industry.  
M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT - RETAIL MANAGEMENT (WAFC)

INACTIVATIONS:  
(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval  
(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval  
ADOPT:  
BOOKKEEPING PROGRAM  
Skills Recognition Award: Entry-level Bookkeeper  
Effective: Upon BOT Approval  
Rationale: This skills recognition will be targeted for students who wish to obtain job skills for an entry-level position in bookkeeping.  
M/S/U (R. CRIPÉ, E. LUCAS) to ADOPT SKILLS RECOGNITION AWARD: ENTRY-LEVEL BOOKKEEPER

IX. STANDING REPORTS  
Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter (Sept.)  
   L. Miller  
   Items covered are listed in the Articulation link above.

2. Academic Senate  
   S. Circle  
   Items covered are listed in the Academic Senate link above.

X. UNFINISHED BUSINESS  
Action Items

1. Curriculum Review Process  
   B. Adams  
   B. Adams noted that with a new Vice President of Instruction (J. Hamilton), the Curriculum Review Process could be brought back at the November 7, 2017 meeting.
2. Comparable Courses Workgroup

Approved Motion: Review of Curriculum for Quality and Currency

Comparable Course Criteria – 10.24.17 draft

L. Miller reviewed the latest revisions to the Comparable Course Criteria document. L. Miller noted the addition of the “OR (Course updates only) One course currently articulated with a CSU and/or UC” statement she added to levels 100-199 and 200-299.

Discussion ensued covering:

- That some courses don’t fall within the parameters of the document and a process to address them would be needed
- Articulation to a California State University (CSU) and/or University of California (UC)
- Struggles with comparable courses that don’t exist or no-longer apply to the course
- Needs and expectations of the students for transferable courses
- Courses that don’t count towards a Major
- Courses that apply to a Major versus courses that are good for the student
- Upper division courses versus lower division courses
- First-of-their-kind innovated courses
- Courses that meet General Education Area C

M/S/U (R. CRIPE, A. PEEK) to end the discussion and to send it back to a workgroup to get more clarification from all the different parties that are being affected. (2/3 majority votes required)

Motion Passed:

15 AYES
0 NAYS
0 ABSTENTIONS

M/S/WITHDRAWN (T. GUY, A. PEEK) to create a new comparable course workgroup.

Discussion ensued.

3. CTE 2-Year Reviews

CTE 2-Year Review Form – 10.10.17 draft
CTE 2-Year Review Form for Prerequisites – 10.10.17 draft

B. Adams reviewed the goal for the CTE 2-Year Review documents and requested that the committee members continue to discuss the CTE 2-Year Review documents with their Career Technical Education (CTE) faculty and e-mail her any comments or suggestions.

4. Code Alignment Project (Postponed until the November 21, 2017 meeting)

5. Proposal to Create ARBC Prefix (Postponed until the November 7, 2017 meeting)

6. 2018-2019 Catalog Pathways

Committee member discussion/recommendations included:

- T. Akers-Porter recommended that “or qualification by the MJC assessment process” be replaced with “or qualification by the MJC placement process” because of the change to Multiple Measures.
- S. Cassidy recommended a check box be added for the IB Exam under the “Reading” and “Writing” on page 112 under Earn an Associate’s degree: #3
- A. Peek questioned why verbiage of “Score of 3, 4, or 5” and not “Score of at least 5 or higher”
- L. Miller requested direction from Literature and Language Arts on IB Exam scoring and in determining which exams apply

B. Adams suggested that the document be updated with the committee’s recommendations for review at the November 7, 2017 meeting.
**Informational Items**

1. **Guided Pathways**
   
   J. Hamilton was not present at meeting.

**XI. NEW BUSINESS**

**Action Items**

(None)

**Informational Items**

1. **CCCCO First Friday Update**
   
   B. Adams noted the topics included in the CCCCO First Friday Update for October which included:
   - Guided Pathways Workshops
   - Credit Course Certification
   - Basic Skills Initiative
   - Curriculum Inventory 2.0

**XII. PUBLIC COMMENT**

E. Lucas asked if the next meeting was on the first Tuesday of November, not the second Tuesday. B. Adams noted that due to this year’s holiday schedule and semester finals the November Curriculum Committee meetings will be on the first (7th) and third (21st) Tuesdays in November, instead of the typical second and fourth Tuesdays.

*M/S/U (E. MAKI, E. LUCAS) to adjourn at 4.55PM*

Members Absent: A. Peek (for S. Berger), K. Butler, H. Duarte, J. Forte, J. Haynes, P. Mendez, B. Salerno

Others Present: J. Abbott (Dean of Institutional Effectiveness), K. Addington (Administrative Technician), P. Bettencourt (Dean of Instruction and Student Learning), E. Degerman (Student)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was modified to include the request by T. Guy to accommodate guests by moving New Business Informational Item #1 Noncredit Curriculum to the top of the agenda and the request by L. Miller to move Unfinished Business Informational Item #1 Guided Pathways between Unfinished Business Action Items #1 and #2 was approved.

II. APPROVAL OF MINUTES October 10 & 24, 2017

Hearing no objections, the minutes of October 10 & 24, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

Columbia College Course Equivalencies

<table>
<thead>
<tr>
<th>Equivalency</th>
<th>Established</th>
</tr>
</thead>
<tbody>
<tr>
<td>MJC ASTRO 160 = CC ASTRO 40</td>
<td>10/19/17</td>
</tr>
</tbody>
</table>

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following AP Exam Policy changes were approved.

AP Policy Change on Acceptance of Credit

AP EXAM:  

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Science Principles</td>
<td>3</td>
</tr>
<tr>
<td>Effective: Fall 2017</td>
<td></td>
</tr>
<tr>
<td>Expedited!</td>
<td></td>
</tr>
<tr>
<td><strong>ADOPT CREDIT POLICY</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong> In a March 30, 2017 CCCC Memo “Policy Change: Advanced Placement Credit” California Community Colleges were directed via AB 1985 to institute a uniform AP policy across the system, meaning that all CCCs will grant GE credit and minimum units according to the policy. Two exams were included in this list that are not currently reflected in the MJC policy, Computer Science Principles, and Seminar. This action would reconcile those omissions.</td>
<td></td>
</tr>
<tr>
<td>M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE ADOPTION of AP EXAM: COMPUTER SCIENCE PRINCIPLES</td>
<td></td>
</tr>
</tbody>
</table>

AP EXAM:  

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seminar</td>
<td>0</td>
</tr>
<tr>
<td>Effective: Fall 2017</td>
<td></td>
</tr>
<tr>
<td>Expedited!</td>
<td></td>
</tr>
<tr>
<td><strong>ADOPT CREDIT POLICY</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong> In a March 30, 2017 CCCC Memo “Policy Change: Advanced Placement Credit” California Community Colleges were directed via AB 1985 to institute a uniform AP policy across the system, meaning that all CCCs will grant GE credit and minimum units according to the policy. Two exams were included in this list that are not currently reflected in the MJC policy, Computer Science Principles, and Seminar. This action would reconcile those omissions.</td>
<td></td>
</tr>
<tr>
<td>M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE ADOPTION of AP EXAM: SEMINAR</td>
<td></td>
</tr>
</tbody>
</table>

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

READ 62  

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Vocabulary</td>
<td>3</td>
</tr>
<tr>
<td><strong>CCCCO Proposal Type:</strong> Inactivation</td>
<td></td>
</tr>
<tr>
<td><strong>Effective:</strong> Summer 2019</td>
<td></td>
</tr>
<tr>
<td><strong>INACTIVATE</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong> This course has not been offered in the Reading Department for several years. There are currently no plans to activate the course in the foreseeable future.</td>
<td></td>
</tr>
<tr>
<td>Program Impact:</td>
<td></td>
</tr>
<tr>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td></td>
</tr>
<tr>
<td>M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE READ 62</td>
<td></td>
</tr>
</tbody>
</table>
MODIFICATIONS/REACTIVATIONS:

CMPGR 225  3D Graphics and Animation  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018, Expedited
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.
MODIFY: Advisory, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course update for periodic review and for currency.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and resizing windows, the Start Menu, understanding how a computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, and deleting files; using portable flash memory and other common storage devices;
Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Computer Graphics Applications Certificate of Achievement
- Computer Graphics Applications A.S. Degree
M/S/U (R. CRIBE, E. LUCAS) to MODIFY CMPGR 225
M/S/U (E. LUCAS, R. CRIBE) to MODIFY REQUISITES for CMPGR 225
M/S/U (L. MILLER, R. CRIBE) to MAINTAIN DE for CMPGR 225
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of CMPGR 225

CMPGR 263  Internet Literacy  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018, Expedited
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.
MODIFY: Description, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Computer Applications Specialist Certificate of Achievement
- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement
CMPGR 263 pulled for discussion by E. Maki who had concerns with the description and the outdated information within the content. E. Maki also questioned the textbook and how CMPGR 263 fits into the Computer Graphic discipline. T. Akers-Porter questioned the comparable courses.
M/S/WITHDRAWN (E. MAKI, M. GARCIA) motion withdrawn by division representative, E. Kerr, who will take CMPGR 263 back to the author with the committee’s concerns.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>CCCCO Proposal Type:</th>
<th>Effective:</th>
<th>Rationale for Expedited Approval:</th>
<th>MODIFY:</th>
<th>Rationale:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>C-ID Status:</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
</tr>
</thead>
</table>
| CMPGR 267   | Dreamweaver in Website Design                   | 3       | Non-Substantial      | Summer 2018 Expedited | Course met meeting deadline for summer 2018 effective date. | Title, description, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills | Course update for periodic review. | Maintaining: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files. | Maintaining: Mixed modalities/hybrid, online | (None) | Transfers to CSU | (None) | (None) | - Computer Graphics Applications A.S. Degree  
- Computer Graphics Applications Certificate of Achievement |
| ELTEC 205   | Electronics Fabrication and Assembly Techniques  | 3       | Non-Substantial      | Summer 2018 Expedited | Course met meeting deadline for summer 2018 effective date. | Typical assignments | Course update for periodic review. | (None) | (None) | Maintaining fee of $30.00 | Transfers to CSU | (None) | (None) | (None) | - Industrial Electronics Certificate of Achievement  
- Industrial Electronics A.S. Degree |

M/S/U (R. CRipe, E. Lucas) to MODIFY CMPGR 267  
M/S/U (E. Lucas, R. CRipe) to MAINTAIN REQUISITES for CMPGR 267  
M/S/U (L. Miller, R. CRipe) to MAINTAIN DE for CMPGR 267  
M/S/U (S. Cassidy, A. DeAngelis) to EXPEDITE MODIFICATIONS of CMPGR 267  

M/S/U (R. CRipe, E. Lucas) to MODIFY ELTEC 205  
M/S/U (M. Garcia, S. Cassidy) to MAINTAIN FEE for ELTEC 205  
M/S/U (S. Cassidy, A. DeAngelis) to EXPEDITE MODIFICATIONS of ELTEC 205
ELTEC 208 Fundamentals of Electricity and Electronics

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018 [Expedited]
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.
MODIFY: Advisory, typical assignments
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 19 or MATH 20 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: Maintaining fee of $22.50
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: A)
Program Impact:
- Automotive Technician A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Electronics A.S. Degree
- Computer Network Technician Certificate of Achievement
- Electrical Installer Skills Recognition Award
- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement
- MJC-GE Pattern
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement

M/S/U (R. CRIPE, E. LUCAS) to MODIFY ELTEC 208
M/S/U (E. LUCAS, R. CRIPE) to MODIFY REQUISITES for ELTEC 208
T. Akers-Porter recommended adding MATH 19 as an advisory to ELTEC 208 which was approved by divisions representative, A. DeAngelis.
M/S/U (L. MILLER, R. CRIPE) to MAINTAIN DE for ELTEC 208
M/S/U (M. GARCIA, S. CASSIDY) to MAINTAIN FEE for ELTEC 208
M/S/U (T. AKERS-PORTER, L. MILLER) to MAINTAIN PLACEMENT of ELTEC 208 on GE PATTERN
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 208
**ELTEC 221** Instrumentation Devices and Systems

CCCCO Proposal Type: Non-Substantial

*Effective:* Summer 2018 **Expedited**

*Rationale for Expedited Approval:* Course met meeting deadline for summer 2018 effective date.

*MODIFY:* Objectives, typical assignments, methods of instruction

*Rationale:* Course update for periodic review.

*Enrollment Restrictions:* Maintaining: (P) Satisfactory completion of ELTEC 208.

*Distance Education Status:* (None)

*Materials Fee Status:* (None)

*Articulation Status:* Transfers to CSU

*C-ID Status:* (None)

*General Education Status:* (None)

*Program Impact:*  
- Automation Technician Skills Recognition Award  
- Electrician Certificate of Achievement  
- Industrial Electronics Certificate of Achievement  
- Industrial Electronics A.S. Degree

*ELTEC 221 pulled for discussion by E. Lucas* who noted the Methods of Instruction (MOI) seemed rather “wordy”. With the approval of the committee, the reference to “as assigned” was removed from MOI item #2. B. Adams noted she would follow-up with the author to verify the wording of the remaining MOIs.

*M/S/U (R. CRIPE, L. MILLER) to MODIFY ELTEC 221  
M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for ELTEC 221  
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 221*

**ELTEC 226** Motors, Controls and Controllers

CCCCO Proposal Type: Non-Substantial

*Effective:* Summer 2018 **Expedited**

*Rationale for Expedited Approval:* Course met meeting deadline for summer 2018 effective date.

*MODIFY:* Textbooks

*Rationale:* Course update for periodic review.

*Enrollment Restrictions:* Maintaining: (P) Satisfactory completion of ELTEC 208; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 223 and/or satisfactorily complete ELTEC 230.

*Distance Education Status:* (None)

*Materials Fee Status:* (None)

*Articulation Status:* Transfers to CSU

*C-ID Status:* (None)

*General Education Status:* (None)

*Program Impact:*  
- Electrician Certificate of Achievement  
- Electro-Mechanic Certificate of Achievement  
- Industrial Electronics Certificate of Achievement  
- Industrial Electronics A.S. Degree

*M/S/U (R. CRIPE, E. LUCAS) to MODIFY ELTEC 226  
M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for ELTEC 226  
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 226*
**ELTEC 229**

**Commercial & Industrial Wiring**

CCCOC Proposal Type: Non-Substantial

Effective: Summer 2018

**Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.

MODIFY: Methods of instruction, textbooks

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ELTEC 208.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

**General Education Status:** (None)

Program Impact:

- Electrical Installer Skills Recognition Award
- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement

**M/S/U (R. CRIPPE, E. LUCAS) to MODIFY ELTEC 229**

**M/S/U (E. LUCAS, R. CRIPPE) to MAINTAIN REQUISITES for ELTEC 229**

**M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 229**

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**ELTEC 230**

**Blueprint Reading for Electricians**

CCCOC Proposal Type: Non-Substantial

Effective: Summer 2018

**Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.

MODIFY: Typical assignments

Rationale: Required periodic review and update of contents.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

**General Education Status:** (None)

Program Impact:

- Electrical Installer Skills Recognition Award
- Electrician Certificate of Achievement

**M/S/U (R. CRIPPE, E. LUCAS) to MODIFY ELTEC 230**

**M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 230**
ELTEC 234
Introduction to PACs: Programmable Automation Controllers
3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018 Expedited
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ELTEC 232; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 212.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Automation Technician Skills Recognition Award
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement
M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY ELTEC 234
M/S/U (E. LUCAS, R. CRIPÉ) to MAINTAIN REQUISITES for ELTEC 234
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 234

ELTEC 265
Troubleshooting Techniques
1
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018 Expedited
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.
MODIFY: Typical assignments
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Maintenance Machinist 2 Certificate of Achievement
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement
ELTEC 265 pulled for discussion by E. Lucas who noted that the comparable courses look more like programs. L. Miller noted that historically this department can justify transferability because students who attend CSU Institutions are currently able to take a community college Technical Associate Degree and transfer it to a CSU for a degree in Applied Studies.
M/S/U (R. CRIPÉ, E. KERR) to MODIFY ELTEC 265
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 265
ELTEC 300  
Survey of Applied Technologies  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018 Expedited!  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: Textbooks  
Rationale: Required periodic review and update of contents.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Computer Electronics A.S. Degree  
- Computer Electronics Certificate of Achievement  
- Maintenance Machinist 2 Certificate of Achievement  
M/S/U (R. CRIPLE, E. LUCAS) to MODIFY ELTEC 300  
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 300

ELTEC 322  
Technical Measurements  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018 Expedited!  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: Typical assignments  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Electrician Certificate of Achievement  
- Electro-Mechanic Certificate of Achievement  
- Industrial Electronics Certificate of Achievement  
- Industrial Electronics A.S. Degree  
M/S/U (R. CRIPLE, E. LUCAS) to MODIFY ELTEC 322  
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 322
MUSA 161  
Elementary Strings  
CCCO Proposal Type: Non-Substantial  
Effective: Summer 2018 Expedited!  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: Advisory, program status, typical assignments, methods of instruction, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have access to a string instrument. There are some instruments available to borrow.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSA 161  
M/S/U (E. LUCAS, R. CRIPE) to ADOPT REQUISITES for MUSA 161  
M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of MUSA 161 on MJC ACTIVITIES  
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of MUSA 161

MUSA 162  
Intermediate Strings  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018 Expedited!  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: Typical assignments, methods of instruction, requisite skills  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 161.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSA 162  
M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for MUSA 162  
M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of MUSA 162 on MJC ACTIVITIES  
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of MUSA 162
PEC 169  
Intermediate Swimming  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: Outcomes, objectives, methods of evaluation, requisite skills  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 168.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Kinesiology AA-T Degree  
- Kinesiology A.A. Degree  
M/S/U (R. CRIPE, E. LUCAS) to MODIFY PEC 169  
M/S/U (R. CRIPE) to MAINTAIN REQUISITES for PEC 169  
M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 169 on MJC ACTIVITIES  
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of PEC 169.

PEC 170  
Advanced Swimming  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: Advisory, requisite skills  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to demonstrate basic swimming skills; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 169.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Kinesiology AA-T Degree  
- Kinesiology A.A. Degree  
M/S/U (R. CRIPE, E. LUCAS) to MODIFY PEC 170  
M/S/U (R. CRIPE) to MODIFY REQUISITES for PEC 170  
M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 170 on MJC ACTIVITIES  
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of PEC 170.
PEC 171  Swim for Fitness  1  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: Objectives  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who can swim in deep water.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Kinesiology AA-T Degree  
- Kinesiology A.A. Degree  
M/S/U (R. CRipe, E. Lucas) to MODIFY PEC 171  
M/S/U (E. Lucas, R. CRipe) to MAINTAIN REQUISITES for PEC 171  
M/S/U (L. Miller, T. AKers-PORTer) to MAINTAIN PLACEMENT of PEC 171 on MJC ACTIVITIES  
M/S/U (S. Cassidy, A. DeAngelis) to EXPEDITE MODIFICATIONS of PEC 171

PEC 187  Pilates for Fitness  1  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: (None)  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Kinesiology AA-T Degree  
- Kinesiology A.A. Degree  
M/S/U (R. CRipe, E. Lucas) to MODIFY PEC 187  
M/S/U (L. Miller, T. AKers-PORTer) to MAINTAIN PLACEMENT of PEC 187 on MJC ACTIVITIES  
M/S/U (S. Cassidy, A. DeAngelis) to EXPEDITE MODIFICATIONS of PEC 187

PEM 162  Soccer  1  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: (None)  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Kinesiology A.A. Degree  
M/S/U (R. CRipe, E. Lucas) to MODIFY PEM 162  
M/S/U (L. Miller, T. AKers-PORTer) to MAINTAIN PLACEMENT of PEM 162 on MJC ACTIVITIES  
M/S/U (S. Cassidy, A. DeAngelis) to EXPEDITE MODIFICATIONS of PEM 162
THETR 160  
Fundamentals of Acting  
CCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: (None)  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC DRAMA 42)  
C-ID Status: Approved for: (C-ID THTR 151)  
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C1)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern  
- Theatre AA-T Degree  
- Theatre A.A. Degree  
- Theatre Performance Skills Recognition Award  
M/S/U (R. CRIPKE, E. LUCAS) to MODIFY THETR 160  
M/S/U (T. AKERS-PORTER, L. MILLER) to MAINTAIN PLACEMENT of THETR 160 on GE PATTERN(S)  
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of THETR 160

THETR 161  
Intermediate Acting  
CCCO Proposal Type: Non-Substantial  
Effective: Summer 2018  
Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.  
MODIFY: Objectives, content, methods of instruction, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of THETR 160.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: Approved for: (C-ID THTR 152)  
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C1)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern  
- Theatre AA-T Degree  
- Theatre A.A. Degree  
- Theatre Performance Skills Recognition Award  
THETR 161 and THETR 196 pulled as a block for discussion by M. Garcia who questioned the Methods of Instruction (MOI) “Attendance at college and professional theatre” which was changed to “Possible field trips” at the meeting with the approval of the division representative, E. Maki.  
M/S/U (E. MAKI, L. MILLER) to MODIFY THETR 161  
M/S/U (E. LUCAS, R. CRIPKE) to MAINTAIN REQUISITES for THETR 161  
M/S/U (T. AKERS-PORTER, L. MILLER) to MAINTAIN PLACEMENT of THETR 161 on GE PATTERN(S)  
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of THETR 161
### THETR 196

**Stage Management**
- **CCCO Proposal Type:** Non-Substantial
- **Effective:** Summer 2018, Expedited
- **Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.
- **Modify:** Outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks
- **Rationale:** Course update for periodic review.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 100.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**
- Design & Technical Theatre Skills Recognition Award
- Theatre A.A. Degree

**Rationale:** Course update for periodic review.

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### EMS 315

**Paramedic Clinical Practicum**
- **CCCCO Proposal Type:** New Credit Course
- **Effective:** Upon CCCCO approval
- **ADOPT**

**Rationale:** New course offering and in alignment with newly established CCCCO C-ID.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in or satisfactory completion of EMS 313

**Distance Education Status:** (None)

**Materials Fee Status:** Requesting fee of $150.00

**Articulation Status:** Not transferable

**C-ID Status:** Requesting: (C-ID EMS 104X)

**General Education Status:** (None)

**Program Impact:**
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

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**M/S/U (R. CRIPE, E. LUCAS) to ADOPT EMS 315**

**M/S/U (E. LUCAS, R. CRIPE) to ADOPT REQUISITES for EMS 315**

**M/S/U (M. GARCIA, S. CASSIDY) to EXPEDITE MODIFICATIONS of THETR 196**

**M/S/U (E. MAKI, L. MILLER) to MODIFY THETR 196**

**M/S/U (E. MAKI, L. MILLER, R. CRIPER) to MAINTAIN REQUISITES for THETR 196**

**M/S/U (L. MILLER, T. AKERS-PORRER) to MAINTAIN PLACEMENT of THETR 196 on MJC ACTIVITIES**

**M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of THETR 196**
EMS 316

**Course Name:** Paramedic Field Internship

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval

**ADOPT**

**Rationale:** New course offering and in alignment with newly established CCCCO C-ID.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of EMS 311 and EMS 312 and EMS 313 and EMS 314 and EMS 315.

**Distance Education Status:** (None)

**Materials Fee Status:** Requesting fee of $150.00

**Articulation Status:** Not transferable

**C-ID Status:** Requesting: (C-ID EMS 105X)

**General Education Status:** (None)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

\[M/S/U (R. CRipe, E. Lucas) to ADOPT EMS 316\]

\[M/S/U (E. Lucas, R. CRipe) to ADOPT REQUISITES for EMS 316\]

\[M/S/U (M. Garcia, S. Cassidy) to ADOPT FEE for EMS 316\]

LIBR 901

**Course Name:** Research Skills 1

**CCCCO Proposal Type:** New Non-Credit Course

**Effective:** Upon CCCCO approval

**ADOPT**

**Rationale:** This course is part of an introductory sequence of three courses that will lead to a CDCP Certificate of Completion in Research Skills. It will help prepare students for any credit bearing course that requires research and critical thinking. Students can enroll on their own and earn a certificate, and/or the sequence of courses can be assigned to students in credit bearing courses. Demand for this course arises from MJC’s institutional Learning Outcome of Information and Technology Literacy. As stated in the narrative for the proposed Certificate of Completion in Research skills, this course and the others in the sequence are “geared to provide basic but proficient research and information literacy skills that are critical for entrance into the workforce, success in academic and vocational programs, and preparation for lifelong learning.

**Enrollment Restrictions:** (None)

**Distance Education Status:** Requesting: Online

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Research Skills Certificate of Completion

\[M/S/U (R. CRipe, E. Lucas) to ADOPT LIBR 901\]

\[M/S/U (L. Miller, R. CRipe) to ADOPT DE for LIBR 901\]
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>ADOPTE</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
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<td>LIBR 902</td>
<td>Research Skills 2</td>
<td>New Non-Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPTE</td>
<td>This course is part of an introductory sequence of three courses that will lead to a CDCP Certificate of Completion in Research Skills. It will help prepare students for any credit bearing course that requires research and critical thinking. Students can enroll on their own and earn a certificate, and/or the sequence of courses can be assigned to students in credit bearing courses. Demand for this course arises from MJC's institutional Learning Outcome of Information and Technology Literacy. As stated in the narrative for the proposed Certificate of Completion in Research skills, this course and the others in the sequence are &quot;geared to provide basic but proficient research and information literacy skills that are critical for entrance into the workforce, success in academic and vocational programs, and preparation for lifelong learning.</td>
<td>(None)</td>
<td>Requesting: Online</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>- Research Skills Certificate of Completion</td>
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<td>M/S/U (R. CRIPÉ, E. LUCAS) to ADOPTE LIBR 902</td>
<td>M/S/U (L. MILLER, R. CRIPÉ) to ADOPTE DE for LIBR 902</td>
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<td>LIBR 903</td>
<td>Research Skills 3</td>
<td>New Non-Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPTE</td>
<td>This course is part of an introductory sequence of three courses that will lead to a CDCP Certificate of Completion in Research Skills. It will help prepare students for any credit bearing course that requires research and critical thinking. Students can enroll on their own and earn a certificate, and/or the sequence of courses can be assigned to students in credit bearing courses. Demand for this course arises from MJC's institutional Learning Outcome of Information and Technology Literacy. As stated in the narrative for the proposed Certificate of Completion in Research skills, this course and the others in the sequence are &quot;geared to provide basic but proficient research and information literacy skills that are critical for entrance into the workforce, success in academic and vocational programs, and preparation for lifelong learning.</td>
<td>(None)</td>
<td>Requesting: Online</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>- Research Skills Certificate of Completion</td>
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<td>M/S/U (R. CRIPÉ, E. LUCAS) to ADOPTE LIBR 903</td>
<td>M/S/U (L. MILLER, R. CRIPÉ) to ADOPTE DE for LIBR 903</td>
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DE (Distance Education) Only Proposals

SPELL 32
Spelling and Pronunciation
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding hybrid and online as a modality for this course.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (L. MILLER, R. CRIPE) to ADOPT DE for SPELL 32

THETR 114
Script Analysis
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Course was approved by the Curriculum Committee on October 24, 2017. Course was held due to Distance Education missing percentages and clarification for the oral presentations and group projects included in question #3.
Distance Education Status: Maintaining Online; Requesting: Mixed modalities/hybrid
Program Impact:
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- Theatre Arts AA-T Degree
M/S/U (L. MILLER, R. CRIPE) to MODIFY DE for THETR 114

MJC-GE Credit for AP Exam

AP EXAM: Computer Science Principles
Effective: Summer 2018
REQUESTING: MJC-GE: D2 CREDIT
Rationale: The CCC GE AP list set forth in the March 30, 2017 CCCCO Memo “Policy Change: Advanced Placement Credit”, are silent on whether AP exam scores with no GE area specified can be used satisfy local General Education breadth requirements. Before the implementation of AB 1985 and the CCC GE AP list of March 30, 2017, Modesto Junior College granted and continues to grant MJC-GE: D2 credit for Computer Science A exam, which has an “assumed prerequisite” a working knowledge of algebra for success. If the committee feels this course is analogous to Computer Science A and shows adequate D2 breadth and depth, MJC-GE:D2 credit is requested.

The prerequisite statement for AP in Computer Science Principles reads:

It is recommended that a student in the AP Computer Science Principles course should have successfully completed a first year high school algebra course with a strong foundation on basic linear functions and composition of functions, and problem solving strategies that require multiple approaches and collaborative efforts. In addition, students should be able to use a Cartesian (x, y) coordinate system to represents points in a plane. It is important that students and their advisers understand that any significant computer science course builds upon a foundation of mathematical and computational reasoning that will be applied throughout the study of the course.

M/S/U (T. AKERS-PORTER, L. MILLER) to ADOPT PLACEMENT of AP EXAM: COMPUTER SCIENCE PRINCIPLES on GE PATTERN

L. Miller briefed the Curriculum Committee on the AP Exam: Computer Science Principles policy change, referring to the above links.
VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Program Approvals: New/Substantial Change
(None)

Regional Consortium CTE Program Approvals: New/Substantial Change
(None)

ACCJC Program Approvals: New/Substantial Change
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)
(None)

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)

ADOPT: RESEARCH SKILLS PROGRAM
Certificate of Completion: Research Skills 0
Effective: Upon CCCCO and ACCJC Approval

ADOPT
Rationale: Requesting a CDCP certificate of completion for our new online non-credit research skills modules. The program is composed of three 2-hour courses: Research Skills 1, Research Skills 2, and Research Skills 3.

M/S/U (E. LUCAS, L. MILLER) to ADOPT CERTIFICATE OF COMPLETION: RESEARCH SKILLS
S. Cassidy noted Information Literacy is part of the California State Standards for grades K-5 and 6-12, information which she included in “Attached Files” at the course level.
Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS: UNITS

(None)

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter (Sept.) L. Miller
2. Academic Senate S. Circle

No report

X. UNFINISHED BUSINESS

Action Items

   B. Adams noted the Curriculum Review Process would continue as Unfinished Business. B. Adams mentioned she will bring the new Vice President of Instruction (J. Hamilton), up to speed on the Curriculum Review Process at their next one-on-one meeting.

2. Comparable Courses Workgroup (Postponed until the November 21, 2017 meeting) L. Miller
   Approved Motion: Review of Curriculum for Quality and Currency
   Comparable Course Criteria – 10.24.17 draft

3. CTE 2-Year Reviews (Postponed until the November 21, 2017 meeting) B. Adams
   CTE 2-Year Review Form – 10.10.17 draft
   CTE 2-Year Review Form for Prerequisites – 10.10.17 draft

4. Code Alignment Project (Postponed until the November 21, 2017 meeting) L. Miller
5. **Proposal to Create ARBC Prefix** (Postponed until the November 21, 2017 meeting) J. Daly

6. **2018-2019 Catalog Pathways** (Postponed until the November 21, 2017 meeting) Committee Members

H. Townsend noted that J. Todd recommended not changing “placement” to “assessment” at this time, stating that our students understand our assessment process as a “multiple measures assessment process”. H. Townsend suggested inviting A. Guzman to speak on Multiple Measures/Assessment.

**Informational Items**

1. **Guided Pathways** J. Hamilton

   J. Hamilton reinforced that Guided Pathways is not an initiative but a framework for organization. She noted that no matter what our position at the college, we need to be asking, “What do students need”. J. Hamilton noted that students are taking too long to get a 2-year degree and it’s not entirely their fault. That we are good at getting students here; however, now we need to improve at helping students meet their learning goals in a timely matter.

   J. Hamilton’s presentation on “Paving the Path” Modesto Junior College’s Guided Pathways Program included information on:

   - Financial constraints for students
     - Federal Pell grant funding
     - MJC caps on financial aid
   - 2124 enrolled students that currently have 60+ college-level units and no degree or certificate
   - Programs and the completions numbers at MJC for 2016-2017
   - 2016-2017 awards granted for programs, degrees, and certificates at MJC

   J. Hamilton emphasized that the Curriculum Committee’s decisions on curriculum matter. She mentioned that it’s a privilege to help students achieve their goals and to open the doors to possibilities.

   Discussion ensued expressing concerns and questions and on what students need. The conversation was left as unfinished business item due to time constraints; nevertheless continued dialogue was encouraged among coworkers.

**XI. NEW BUSINESS**

**Action Items**

(None)

**Informational Items**

1. **Noncredit Curriculum** J. Abbott/P. Bettencourt

   J. Abbott gave an informational presentation on the Development of a Noncredit Program in which she talked about:

   - Knowing what you can and cannot do with noncredit and the many possible opportunities.
   - Due to all noncredit being based on positive attendance, classes are recommended in small chunks.
   - The number of students between 15 and 19 is projected to contract by 3% by 2020 and by 7% for those between 20 and 24. Approximately 68% of MJC students are between the ages of 18 and 24.
   - Stanislaus County continues to have one of the highest unemployment rates and lowest education attainment rates in the nation. Modesto is 6th lowest in the United States in educational attainment.
   - Noncredit can be a bridge to career pathways and an entryway into college programs for adult students who are uncertain about “college”.
   - Apportionment for non-credit courses that meet Career Development and College Prep (CDCP) is the same as for credit courses. MUST be at least a 2-course certificate.
   - Four different qualifying areas include: ESL, Basic Skills, Vocational Skills, and Workforce preparation.
   - Some of the benefits include the focus on skill attainment (not units); classes are repeatable, flexible course hours, and courses that are offered free to students.

   Discussion ensued with questions and comments from Curriculum Committee members.
XII. PUBLIC COMMENT

L. Miller introduced Instruction Office student worker, E. Degerman, and commended her on the wonderful job she did in pulling ASSIST articulation summaries and attaching them to the appropriate courses in CurricUNET. The committee also commended her on the huge project.

M/S/U [E. MAKI, E. LUCAS] to adjourn at 4:57 PM

Members Absent: H. Duarte, J. Haynes, N. Sill

Others Present: K. Addington (Administrative Technician), K. Hey (ELIC), R. Luman (ELIC)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the agenda was approved as amended per the following motions.

M/S (L. MILLER, T. GUY) to make a correction to the agenda by adding an expedited request for summer 2018 to NURSE 52.

M/S (T. GUY, E. LUCAS) to postpone Unfinished Business Informational Item #1 Guided Pathways to the January 23, 2018 Curriculum Committee meeting.

M/S (T. GUY, E. MAKI) to accommodate guests.

II. APPROVAL OF MINUTES November 7, 2017

Hearing no objections, the minutes of November 7, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

( None )

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

( None )

MODIFICATIONS/REACTIVATIONS:

ASTRO 141  Introduction to Astrophysics  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

REACTIVATE/MODIFY: Advisory, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Reactivating course. New student demand for a high level astronomy course with increased physics population.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of PHYS 101 or PHYS 142;
Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 161 or qualification by the MJC assessment process.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: Requesting: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)

Program Impact:
S tand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ASTRO 141 pulled for discussion by M. Garcia who questioned Methods of Instruction (MOI) item #4. Division representative, E. Lucas, recommended removing MOI item #4 “Homework and exam problems that apply familiar principles to novel issues” and editing MOI item #2 to read “Instructor-led discussion of assigned readings in text”, which were approved by the committee.

L. Miller commented that a comparable course does not appear to be offered at a California State University (CSU) and the CSU Fresno course is no longer active. Discussion ensued regarding the articulation of ASTRO 141, differences between articulated credit and transferable credit, and meeting the needs of transferring students as well as non-transferring students.

M/S/ (E. LUCAS, E. MAKI) to REACTIVATE/MODIFY ASTRO 141

M/S/C (T. GUY, A. PEEK) to table ASTRO 141 until a future Curriculum Committee meeting in which the author is able attend.

Motion Passed:
2 NAYS (E. Lucas, S. Cassidy)
0 ABSTENTION
CSCI 201

General Computer Literacy

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Typical assignments, methods of instruction, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: D2)
Program Impact:
- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Business Administration A.S. Degree
- Business Administration AS-T Degree
- Business Operations Management A.S. Degree
- Computer Applications Specialist Certificate of Achievement
- Computer Network Technician Certificate of Achievement
- Computer Science A.S. Degree
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- International Business Certificate of Achievement
- Landscape Design Certificate of Achievement
- Marketing A.S. Degree
- MJC-GE Pattern
- Retail Management (WAFD) Certificate of Achievement

CSCI 201 pulled for discussion by M. Garcia who noted that the formative and summative evaluations under Methods of Evaluation (MOE) were the same. B. Adams commented that although not typical, it is acceptable. Potential scenarios were given by committee members for matching MOEs.

M/S/U (A. PEEK, P. MENDEZ) to MODIFY CSCI 201

M/S/U (T. AKERS-PORTER, A. PEEK) to MAINTAIN DE for CSCI 201.

M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of CSCI 201 on GE PATTERN

ELTEC 236

HMI & Industrial Communications

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Objectives, textbooks
Rationale: Required periodic review and update of contents.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ELTEC 232.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Automation Technician Skills Recognition Award

M/S/U (R. CRIPDE, E. LUCAS) to MODIFY ELTEC 236

M/S/U (R. CRIPDE, K. BUTLER) to MAINTAIN REQUISITES for ELTEC 236
MATH 111  

**College Algebra**  

**CCCCO Proposal Type:** Non-Substantial  

**Effective:** Summer 2019  

**MODIFY:** Title, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  

**Rationale:** Course is being updated to meet the needs of transfer level students, including those that may want to transition into the STEM pathway.  

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.  

**Distance Education Status:** Requesting: Mixed modalities/hybrid  

**Materials Fee Status:** (None)  

**Articulation Status:** Transfers to CSU and UC  

**C-ID Status:** Requesting: (C-ID MATH 150)  

**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)  

**Program Impact:**  
- Agricultural Sciences A.S. Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

**M/S/U (R. CRIPE, E. LUCAS) to MODIFY MATH 111**  

**M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN REQUISITES for MATH 111**  

**M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for MATH 111**  

**M/S/U (L. MILLER, M. GARCIA) to MAINTAIN PLACEMENT of MATH 111 on GE PATTERN(S)**

NURSE 52  

**Nurse Assistant**  

**CCCCO Proposal Type:** Substantial  

**Effective:** Summer 2018 *Expedited*  

**Rationale for Expedited Approval:** Possible loss of accreditation due to passage of SB 449, which was chaptered on September 25, 2017.  

**MODIFY:** Units, hours, objectives, content, typical assignments, methods of instruction  

**Rationale:** Course update to show change in hours. Senate bill 449 states that this class must have at least 60 contact hours.  

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to obtain a GED or High School diploma; Maintaining: (L) Enrollment limited to students with no prior felony convictions.  

**Distance Education Status:** (None)  

**Materials Fee Status:** (None)  

**Articulation Status:** Not transferable  

**C-ID Status:** (None)  

**General Education Status:** (None)  

**Program Impact:**  
- Nurse Assistant Skills Recognition Award  

**M/S/U (R. CRIPE, E. LUCAS) to MODIFY NURSE 52**  

**M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN REQUISITES for NURSE 52**  

**M/S/U (R. CRIPE, K. BUTLER) to EXPEDITE MODIFICATIONS of NURSE 52**  

At the beginning of the meeting, L. Miller motioned for NURSE 52 to be expedited for summer 2018 due to the possible loss of accreditation due to passage of SB 449, which was chaptered on September 25, 2017. Motion was seconded by T. Guy.
OFADM 256  Introduction to Microsoft Word  1
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Title, description
Rationale: Name change to reflect software title used in industry. Job announcements list the specific
application name and a change in course name will better reflect identification of software used.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised
to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Human Resources Skills Recognition Award
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
M/S/U (R. CRipe, E. Lucas) to MODIFY OFADM 256
M/S/U (R. CRipe, K. Butler) to MAINTAIN REQUISITES for OFADM 256
M/S/U (R. CRipe, L. Miller) to MAINTAIN DE for OFADM 256

OFADM 259  Introduction to Microsoft Excel  1
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Title, description
Rationale: Name change to reflect software title used in industry. Job announcements list the specific
application name and a change in course name will better reflect identification of software used.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised
to satisfactorily complete OFADM 353.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Human Resources Skills Recognition Award
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Marketing A.S. Degree
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Office Support Certificate of Achievement
M/S/U (R. CRipe, E. Lucas) to MODIFY OFADM 259
M/S/U (R. CRipe, K. Butler) to MAINTAIN REQUISITES for OFADM 259
M/S/U (R. CRipe, L. Miller) to MAINTAIN DE for OFADM 259
<table>
<thead>
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<th>CCCC0 Proposal Type: Non-Substantial</th>
<th>Effective: Summer 2019</th>
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<tbody>
<tr>
<td><strong>Rationale:</strong> Name change to reflect software title used in industry. Job announcements list the specific application name and a change in course name will better reflect identification of software used.</td>
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<tr>
<td><strong>Enrollment Restrictions:</strong> Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and satisfactorily complete OFADM 256 and/or satisfactorily complete OFADM 259.</td>
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<td></td>
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<tr>
<td><strong>General Education Status:</strong> (None)</td>
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</tbody>
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**Program Impact:**
- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Logistics and Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Records Management/Data Entry Specialist Certificate of Achievement

M/S/U (R. CRIPE, E. LUCAS) to MODIFY OFADM 261

M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN REQUISITES for OFADM 261

M/S/U (R. CRIPE, L. MILLER) to MAINTAIN DE for OFADM 261

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<thead>
<tr>
<th>CCCC0 Proposal Type: Non-Substantial</th>
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<tbody>
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<tr>
<td><strong>Enrollment Restrictions:</strong> Maintaining: (A) Before enrolling in this course, students are strongly advised to demonstrate basic knowledge of computer use and have the ability to keyboard by touch.</td>
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<tr>
<td><strong>Distance Education Status:</strong> Maintaining: Mixed modalities/hybrid, online</td>
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<tr>
<td><strong>Materials Fee Status:</strong> (None)</td>
<td></td>
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<tr>
<td><strong>Articulation Status:</strong> Transfers to CSU</td>
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<tr>
<td><strong>C-ID Status:</strong> (None)</td>
<td></td>
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<tr>
<td><strong>General Education Status:</strong> (None)</td>
<td></td>
</tr>
</tbody>
</table>

**Program Impact:**
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Logistics and Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Office Administration A.S. Degree
- Office Computer Applications Certificate of Achievement
- Office Support Certificate of Achievement

M/S/U (R. CRIPE, E. LUCAS) to MODIFY OFADM 262

M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN REQUISITES for OFADM 262

M/S/U (R. CRIPE, L. MILLER) to MAINTAIN DE for OFADM 262
RSCR 242  Critical Care Procedures  4.5  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Prerequisite, description, objectives, content, methods of instruction, textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 222 and RSCR 224 and MICRO 101; Maintaining: (L) Enrollment limited to students who are accepted into the Respiratory care Program.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Respiratory Care A.S. Degree  
M/S/U (R. CRipe, E. Lucas) to MODIFY RSCR 242  
M/S/U (R. CRipe, K. Butler) to MAINTAIN REQUISITES for RSCR 242  

NEW COURSES:  

BUSAD 801  21st Century Employability Skills 1  0  
CCCCO Proposal Type: New Non-Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: New World of Work is funded through the CCCCO and provides employability skills necessary in the 21st century. Course is being added to a proposed noncredit Certificate of Completion.  
Enrollment Restrictions: (None)  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: Requesting fee of $10.00  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- 21st Century Employability Skills (NWoW) Certificate of Completion (pending)  
M/S/U (R. CRipe, E. Lucas) to ADOPT BUSAD 801  
M/S/U (R. CRipe, L. Miller) to ADOPT DE for BUSAD 801  
M/S/U (L. Miller, T. Akers-Porter) to ADOPT FEE for BUSAD 801  

BUSAD 802  21st Century Employability Skills 2  0  
CCCCO Proposal Type: New Non-Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: New World of Work is funded through the CCCCO and provides employability skills necessary in the 21st century. Course is being added to a proposed noncredit Certificate of Completion.  
Enrollment Restrictions: (None)  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- 21st Century Employability Skills (NWoW) Certificate of Completion (pending)  
M/S/U (R. CRipe, E. Lucas) to ADOPT BUSAD 802  
M/S/U (R. CRipe, L. Miller) to ADOPT DE for BUSAD 802
ELIC 910  Academic Language Skills: Sentence Structure  0
CCCEO Proposal Type: New Non-Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have basic computer literacy to complete follow-up course activities and assessments in an online environment.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- English Language Instruction for College: Academic Language Skills Certificate of Completion
M/S/U (R. CRipe, E. Lucas) to ADOPT ELIC 910
M/S/U (R. CRipe, K. Butler) to ADOPT REQUISITES for ELIC 910
Course author, R. Luman requested that the word “enough” be removed from the advisory for ELIC 910, which was approved by the committee.

ELIC 911  Academic Language Skills: Verb Tenses  0
CCCEO Proposal Type: New Non-Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have basic computer literacy to complete follow-up course activities and assessments in an online environment.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- English Language Instruction for College: Academic Language Skills Certificate of Completion
M/S/U (R. CRipe, E. Lucas) to ADOPT ELIC 911
M/S/U (R. CRipe, K. Butler) to ADOPT REQUISITES for ELIC 911
Course author, R. Luman requested that the advisory for the ELIC 911, ELIC 912, ELIC 913, ELIC 914, and ELIC 915 be consistent with ELIC 910 by replacing the word “sufficient” with basic, which was approved by the committee.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>Adopted</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
<th>M/S/U (R. CRIPE, E. LUCAS) to Adopt ELIC 912</th>
<th>M/S/U (R. CRIPE, K. BUTLER) to Adopt Requisites for ELIC 912</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELIC 912</td>
<td>Academic Language Skills: Verb Forms</td>
<td>New Non-Credit Course</td>
<td>Upon CCCCO approval</td>
<td>Adopted</td>
<td>There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare students to perform better on placement assessments.</td>
<td>Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have basic computer literacy to complete follow-up course activities and assessments in an online environment.</td>
<td>(None)</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>- English Language Instruction for College: Academic Language Skills Certificate of Completion</td>
<td>ELIC 911, ELIC 912, ELIC 913, ELIC 914, and ELIC 915 be consistent with ELIC 910 by removing the word “sufficient”, which was approved by the committee.</td>
<td></td>
</tr>
<tr>
<td>ELIC 913</td>
<td>Academic Language Skills: Nouns, Pronouns, Articles</td>
<td>New Non-Credit Course</td>
<td>Upon CCCCO approval</td>
<td>Adopted</td>
<td>There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.</td>
<td>Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have basic computer literacy to complete follow-up course activities and assessments in an online environment.</td>
<td>(None)</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>- English Language Instruction for College: Academic Language Skills Certificate of Completion</td>
<td>ELIC 911, ELIC 912, ELIC 913, ELIC 914, and ELIC 915 be consistent with ELIC 910 by replacing the word “sufficient” with basic, which was approved by the committee.</td>
<td></td>
</tr>
</tbody>
</table>
ELIC 914  Academic Language Skills: Reading  0  
CCCCCO Proposal Type: New Non-Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments. 
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have basic computer literacy to complete follow-up course activities and assessments in an online environment. 
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- English Language Instruction for College: Academic Language Skills Certificate of Completion  
M/S/U (R. CRIPE, E. LUCAS) to ADOPT ELIC 914  
M/S/U (R. CRIPE, K. BUTLER) to ADOPT REQUISITES for ELIC 914  

Course author, R. Luman requested that the advisory for the ELIC 911, ELIC 912, ELIC 913, ELIC 914, and ELIC 915 be consistent with ELIC 910 by removing the word “sufficient”, which was approved by the committee.

ELIC 915  Academic Language Skills: Writing  0  
CCCCCO Proposal Type: New Non-Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments. 
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have basic computer literacy to complete follow-up course activities and assessments in an online environment. 
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- English Language Instruction for College: Academic Language Skills Certificate of Completion  
M/S/U (R. CRIPE, E. LUCAS) to ADOPT ELIC 915  
M/S/U (R. CRIPE, K. BUTLER) to ADOPT REQUISITES for ELIC 915  

Course author, R. Luman requested that the advisory for the ELIC 911, ELIC 912, ELIC 913, ELIC 914, and ELIC 915 be consistent with ELIC 910 by replacing the word “sufficient” with basic, which was approved by the committee.
DE (Distance Education) Only Proposals

LOGST 200  Introduction to Logistics  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 200

LOGST 201  Operations Management and Lean Principles  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 201

LOGST 202  Introduction to Supply Chain Management  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 202

LOGST 203  Introduction to Transportation Management  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 203
LOGST 205  Introduction to Warehouse Management  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 205

LOGST 206  Introduction to Purchasing and Contracting  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 206

LOGST 207  Introduction to Customer Service  3
Effective: Spring 2018
MODIFY: DE modalities only
Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.
Distance Education Status: Requesting: Online
Program Impact:
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Logistics and Supply Chain Management Skills Recognition Award
M/S/U (R. CRIPE, L. MILLER) to ADOPT DE for LOGST 207

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCCO Program Approvals: New/Substantial Change
(None)

Regional Consortium CTE Program Approvals: New/Substantial Change
(None)
ACCJC Program Approvals: New/Substantial Change  
(None)  

ACCJC DE Substantive Change Proposal Needed  
(None)  

Program learning outcomes for the following programs were modified in CurricUNET  
(None)  

VII. PROGRAM CONSENT AGENDA  

**MODIFY:** NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM  
A.S. Degree: Nursing: Associate Degree Nursing Program (RN)  
Effective Term: Upon CCCCO Approval  
Rationale: The A.S. Degree in Nursing recently was approved at the October 10, 2017 Curriculum Committee meeting. The department noted that the total units listed for the degree when the award came through for approval was wrong due to the addition of ENGL 100 for 5 units. The award footer information which has been included every year in the catalog which states a student must also take 5.5 units for graduation requirements was also missing in CurricUNET. The total units now are at 65.5-67.5. This important information was missing in CurricUNET. The information was updated in CNET and is here for the purpose of the record.  
M/S/U (K. BUTLER, M. GARCIA) to MODIFY A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN), AS AMENDED  
B. Adams noted for clarification that the previous 60-62 units are program requirements and not degree requirements and the 5.5 units were for humanities, activities, and guidance courses, which are graduation requirements. K. Butler requested the statement be modified, for the record, to read “5.5 units for graduation requirements”, which was approved by the committee.  

**MODIFY:** NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM (11/21/17)  
A.S. Degree: Nursing: LVN to ADN (RN) Advanced Placement Pathway  
Effective Term: Upon CCCCO Approval  
Rationale: The A.S. Degree in Nursing LVN to ADN (RN) Advanced Placement Pathway recently was approved at the October 24, 2017 Curriculum Committee meeting. The department noted that the total units listed for the degree when the award came through for approval was wrong due to the addition of ENGL 100 for 5 units. The award footer information which has been included every year in the catalog which states a student must also take 5.5 units for graduation requirements was also missing in CurricUNET. The total units now are at 51.5-60. This important information was missing in CurricUNET. The information was updated in CNET and is here for the purpose of the record.  
M/S/U (K. BUTLER, M. GARCIA) to MODIFY A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY, AS AMENDED  
B. Adams noted for clarification that the 5.5 units were for humanities, activities, and guidance courses, which are graduation requirements. K. Butler requested the statement be modified, for the record, to read “5.5 units for graduation requirements”, which was approved by the committee.
VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)

ADOPT: BUSINESS ADMINISTRATION PROGRAM
Certificate of Completion: 21st Century Employability Skills (NWoW) 0
Effective: Upon CCCCO and ACCJC Approval
ADOPT
Rationale: Program courses teach "Top 10" 21st Century Employability Skills and provides digital badging for completers. New World of Work funded through CCC.
M/S/U (L. MILLER, M. GARCIA) TO ADOPT CERTIFICATE OF COMPLETION: 21ST CENTURY EMPLOYABILITY SKILLS (N WOW)

ADOPT: ACADEMIC ENGLISH LANGUAGE SKILLS FOR SUCCESS PROGRAM
Certificate of Competency: English Language Instruction for College: 0
Academic Language Skills
Effective: Upon CCCCO and ACCJC Approval
ADOPT
Rationale: Language skills workshops offered in the past year have proven to be very successful and popular with students with requests for more regular and structured offerings. Students of all levels in the English language often require refresher workshops and modules that can assist students in gaining a better understanding of gaps in their funds of knowledge about the language. Such modules can also assist new potential program students' work on important language skills to assist them in assessing into higher levels of English programs.
M/S/U (L. MILLER, M. GARCIA) TO ADOPT CERTIFICATE OF CERTIFICATE OF COMPETENCY: ENGLISH LANGUAGE INSTRUCTION FOR COLLEGE: ACADEMIC LANGUAGE SKILLS

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS: UNITS
(None)

INACTIVATIONS:
(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval
(None)
Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation, and Academic Senate will be provided electronically as an appendix to the minutes.

1. **Articulation**: C-ID Newsletter (Nov.)  
   L. Miller

2. **Academic Senate**  
   S. Circle

X. UNFINISHED BUSINESS

**Action Items**

1. **Curriculum Review Process**  
   B. Adams
   
   B. Adams noted that there has been no progress to report.

2. **Comparable Courses Workgroup**  
   L. Miller

   **Approved Motion: Review of Curriculum for Quality and Currency**
   
   **Comparable Course Criteria – 10.24.17 draft**
   
   L. Miller reported that the workgroup has made progress on clarifying gaps in the Comparable Course Criteria and requested continued input. It was the will of the committee that the Comparable Course Criteria draft document be updated to reflect proposed modifications and presented at the January 23, 2018 Curriculum Committee meeting.

3. **CTE 2-Year Reviews**  
   B. Adams

   **CTE 2-Year Review Form – 10.10.17 draft**
   **CTE 2-Year Review Form for Prerequisites – 10.10.17 draft**
   
   B. Adams commented on the responses she received regarding feedback on the CTE 2-Year Review Forms. Discussion continued, with recommended edits to include:
   
   - That “other” be removed from the second line, leaving the statement to read “every odd-numbered year”
   - That it was unnecessary to distribute a list of CTE courses in March, yet keep the deadline of October 1st
   - Clarification on the language to determine what is the actual information required
   - Reformatting the forms to include “Yes” or “No” check boxes along with dialogue boxes.
   - Noting the actual Title 55003 language on the forms
   - Attaching supporting documentation with the submitted forms
   
   B. Adams thanked the committee for their feedback and noted she would update the CTE 2-Year Review draft forms and present the modified documents at the January 23, 2018 Curriculum Committee meeting.

4. **Code Alignment Project**  
   L. Miller

   L. Miller noted that the Code Alignment Project is a state-wide project where the State Academic Senate made an offer to institutions to opt-in and participate in a facilitated coding review. L. Miller mentioned that Modesto Junior College (MJC) has not elected to opt-in at the time; however, considerations are being made to include the MJC Academic Senate in the conversation on whether or not to proceed with this opportunity.
5. **Proposal to Create ARBC Prefix**  
J. Daly

B. Adams acknowledged that the linked ARBC Prefix proposal had been authorized by English Language Professor, M. Akard, per motion made by E. Maki at the October 10, 2017 Curriculum Committee meeting, requesting faculty representation.

*M/S/U (A. PEEK, S. CASSIDY) to adopt the ARBC course prefix*

6. **2018-2019 Catalog Pathways**  
Committee Members

H. Townsend noted that no updates have been made to the 2018-2019 Catalog Pathways page at this time. H. Townsend restated J. Todd’s recommendation not to change “placement” to “assessment” at this time, reasoning that our students understand our assessment process as a “multiple measures assessment process”.

T. Akers-Porter informed the committee that the Math Department implemented a Multiple Measures Matrix called “The Crosswalk” which uses Grade Point Average (GPA). She noted that questions came up regarding students currently taking a math class such as; “Can a student reassess using the Crosswalk, when traditionally once you start the sequence you must see it through” and “Is it fair to focus on improved placement measures with new students only and ignore current students”? T. Akers-Porter communicated that it is important that students understand their option for retaking the placement test, which is evaluated on a case-by-case bases.

H. Townsend mentioned that J. Todd did recommend dedicating a space in the catalog to explain the different processes and asked her to work with A. Guzman on clarifying language for the catalog.

J. Hamilton interjected that she would also have a conversation with J. Todd and reinforce the need to clarify the processes, which would benefit the students.

B. Adams requested a proof of the 2018-2019 Catalog Pathways page, along with the language for clarification of the MJC assessment and placement processes to be presented at the January 23, 2018 Curriculum Committee meeting.

**Informational Items**

1. **Guided Pathways** (Postponed until the January 23, 2018 meeting)  
J. Hamilton

**XI. NEW BUSINESS**

**Action Items**

1. **2018-2022 Curriculum Review Matrix Draft**  
B. Adams

*M/S/U (P. MENDEZ, J. FORTE) to adopt the 2018-2022 Curriculum Review Matrix.*

**Informational Items**

1. **CCCCO First Friday Update**  
B. Adams

B. Adams encouraged members to read the Chancellor’s Office First Friday Update for information on various topics such as:

- Assembly Bill 705
- Guided Pathways Planning
- Associate Degree for Transfer

**XII. PUBLIC COMMENT**

B. Salerno requested an updated Sunset List. B. Adams confirmed that an updated Sunset list would be added to the January 23, 2018 Curriculum Committee Agenda.

*M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:27 PM*
APPROVED 02/06/2018

Curriculum Committee

MINUTES

Tuesday, January 23, 2018
Yosemite 213 2:40 PM


Members Absent: K. Butler, A. DeAngelis, H. Duarte, J. Forte, J. Hughes, P. Mendez, M. Neves (ASMJC), L. Stephan

Others Present: S. Berger (English Second Language), D. Bolter (Anthropology), S. Curl (Math) H. Dhillon (Math), L. Maki (Dean, Science, Mathematics & Engineering), L. Manzo (Spanish), S. Miranda (Executive Assistant/Recorder), T. Pacheco (Spanish), G. Steiner (English Second Language/German/Italian)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with a request from E. Lucas to accommodate guests.

II. APPROVAL OF MINUTES

November 21, 2017

Hearing no objections, the minutes of November 21, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

AGM 216 (CCC000586981)/Effective Summer 2018
ELW 910 (CCC000587406)/Effective Summer 2018
EMS 315 (CCC000587117)/Effective Summer 2018
EMS 316 (CCC000587118)/Effective Summer 2018
LIBR 901 (CCC000587369)/Effective Summer 2018
LIBR 902 (CCC000587370)/Effective Summer 2018
LIBR 903 (CCC000587371)/Effective Summer 2018
SIGN 119 (CCC000586968)/Effective Summer 2018

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Columbia College Course Equivalencies

Equivalency Established
(None)

IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

<table>
<thead>
<tr>
<th>UNIT(S)</th>
<th>ANTHR 174 Anthropology Summer Field Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CCCC0 Proposal Type: Inactivation</td>
</tr>
<tr>
<td></td>
<td>Effective: Summer 2019</td>
</tr>
<tr>
<td>INACTIVATE</td>
<td></td>
</tr>
<tr>
<td>Rationale: Course is no longer being offered.</td>
<td></td>
</tr>
<tr>
<td>Program Impact:</td>
<td></td>
</tr>
<tr>
<td>- Anthropology AA-T Degree</td>
<td></td>
</tr>
<tr>
<td>M/S/U (R. CRIP0, L. SENECHAL) to INACTIVATE ANTHR 174</td>
<td></td>
</tr>
</tbody>
</table>

MODIFICATIONS:

| EMS 389 Emergency Medical Technician 1- Clinical |
| CCCC0 Proposal Type: Non-Substantial |
| Effective: Summer 2019 |
| MODIFY: LOE, requisite skills |
| Rationale: The Limitation on Enrollment has been updated. |
| Enrollment Restrictions: Maintaining: (P) Satisfactory completion of EMS 350; Maintaining: (C) Concurrent enrollment in EMS 390; Requesting: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level. |
| Distance Education Status: (None) |
| Materials Fee Status: (None) |
| Articulation Status: Not transferable |
| C-ID Status: (None) |
| General Education Status: (None) |
| Program Impact: |
| - Fire Science Certificate of Achievement |
| - Fire Science A.S. Degree |
| M/S/U (E. MAKI, R. CRIP0) to MODIFY REQUISITES for EMS 389 |

M/S/U (R. CRIP0, L. SENECHAL) to MODIFY EMS 389
aid spend outside of the classroom and not just in teaching count. The S. Sill noted of law E. Lucas transfer institution requires that most of our students are on financial aid and we should be more cognizant of unit count. The State funding is now focused on funding support. How are we going to support students outside of the classroom and not just in teaching? Additionally, if students are exhausting their financial aid spending six years finishing their degree at MJC, then we as an institution are not serving them.
J. Hamilton reminded the committee that the California Community Colleges Chancellor’s Office Program and Course Approval Handbook (PCAH) now requires us to prove and provide evidence of total student work on the Course Outline of Record. If content is increased by an hour, then it is required that outside of class hours must be increased by two hours as well. Based on PCAH we cannot increase a unit in a class without legitimizing contact time. S. Circle reminded the committee that we are not increasing but maintaining the unit values.

B. Adams noted that the training for Chief Instructional Officers (CIOs) and Curriculum Committee Chairs at the Curriculum Institute made clear that with implementation of the Chancellor’s Office streamlining of curriculum processes, the responsibility for ensuring that local curriculum adheres to criteria set forth in the California Program and Course Handbook and Title 5 lies with the colleges’ Curriculum Committees. Curriculum Committee decisions should be made in accordance with PCAH and Title 5.

**M/S/F (T. Guy, J. Haynes) to CALL THE QUESTION (2/3 majority votes required)**

Motion Failed:
7 AYES (T. Guy, B. Salerno, E. Kerr, M. Garcia, L. Senechal, J. Haynes, R. Cripe)
6 NAYS (E. Maki, E. Lucas, S. Circle, C. Howard, T. Akers-Porter, S. Cassidy)
0 ABSENTIONS

**M/S/C (S. CIRCLE, C. HOWARD) to MODIFY FREN 101**

Motion Passed:
8 AYES (E. Maki, E. Lucas, S. Circle, C. Howard, M. Garcia, T. Akers-Porter, S. Cassidy, R. Cripe)
2 NAYS (J. Haynes, E. Kerr)
3 ABSENTIONS (T. Guy, B. Salerno, L. Senechal)

**M/S/U (R. CRYPE, M. GARCIA) to MAINTAIN PLACEMENT of FREN 101 on GE PATTERN(S)**

**FREN 102**

French 2 5

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2019

**MODIFY:** Objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

**Rationale:** Course is being updated as part of 5 year review cycle.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of FREN 101.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Degree
- MJC-GE Pattern

FREN 101, FREN 102, GERM 101, ITAL 101, SPAN 101 and SPAN 102 pulled as a block for discussion by J. Haynes (See notes on FREN 101)

**M/S/C (S. CIRCLE, C. HOWARD) to MODIFY FREN 102**

**M/S/U (E. MAKI, R. CRYPE) to MAINTAIN REQUISITES for FREN 102**

**M/S/U (R. CRYPE, M. GARCIA) to MAINTAIN PLACEMENT of FREN 102 on GE PATTERN(S)**
GERM 101  
German 1  
CCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Field trips, content, typical assignments, methods of instruction, textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 6A)  
**Program Impact:**  
- Art History AA-T Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- Language Studies A.A. Degree  
- MJC-GE Pattern  
*FREN 101, FREN 102, GERM 101, ITAL 101, SPAN 101 and SPAN 102 pulled as a block for discussion by J. Haynes (See notes on FREN 101)*  
M/S/C (S. CIRCLE, C. HOWARD) to **MODIFY GERM 101**  
M/S/U (E. KERR, L. SENECHAL) to **MAINTAIN DE for GERM 101**  
M/S/U (R. CRYPE, M. GARCIA) to **MAINTAIN PLACEMENT of GERM 101 on GE PATTERN(S)**

ITAL 101  
Italian 1  
CCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Periodic review - five-year cycle.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 6A)  
**Program Impact:**  
- Art History AA-T Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- Language Studies A.A. Degree  
- MJC-GE Pattern  
*FREN 101, FREN 102, GERM 101, ITAL 101, SPAN 101 and SPAN 102 pulled as a block for discussion by J. Haynes (See notes on FREN 101)*  
M/S/C (S. CIRCLE, C. HOWARD) to **MODIFY ITAL 101**  
M/S/U (R. CRYPE, M. GARCIA) to **MAINTAIN PLACEMENT of ITAL 101 on GE PATTERN(S)**
PSYCH 51  Psychology in Everyday Life  3
CCOCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Outcomes, typical assignments, textbooks, advisory
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 49 or qualification by the MJC assessment process. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: B)
Program Impact:
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- MJC-GE Pattern
- Medical Assisting A.S. Degree
- Medical Assisting Certificate of Achievement
M/S/U (R. CRIPK, L. SENECHAL) to MODIFY PSYCH 51
M/S/U (E. MAKI, R. CRIPK) to MODIFY REQUISITES for PSYCH 51
During blanket approval, S. Circle noted that ENGL 49 is going to be inactivated. She alerted that ENGL 49 needs to be removed as the advisory and ENGL 45 should be added in its place. The course will be revised in the minutes to show ENGL 45 as the advisory instead of ENGL 49. CurricUNET will be modified as well to reflect the correct requisite per S. Circle’s suggestion.
M/S/U (E. KERR, L. SENECHAL) to MODIFY DE for PSYCH 51
M/S/U (R. CRIPK, M. GARCIA) to MAINTAIN PLACEMENT of PSYCH 51 on GE PATTERN(S)
PSYCH 101  General Psychology

CCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Advisory, DE modalities, outcomes, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC PSYCH 1)

C-ID Status: Approved for: (C-ID PSY 110)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D9), (IGETC: 4I)

Program Impact:
- Administration of Justice AS-T Degree
- Athletic Training /Sports Medicine A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Psychology for Transfer AA-T Degree
- Public Health Science AS-T Degree (Pending ACCJC Approval)
- Respiratory Care A.S. Degree

M/S/U (R. CRipe, L. Senechal) to MODIFY PSYCH 101
M/S/U (E. Maki, R. CRipe) to MODIFY REQUISITES for PSYCH 101
M/S/U (E. KERR, L. Senechal) to MODIFY DE for PSYCH 101
M/S/U (R. CRipe, M. Garcia) to MAINTAIN PLACEMENT of PSYCH 101 on GE PATTERN/S
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective Date</th>
<th>MODIFIED:</th>
<th>Rationale</th>
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<tbody>
<tr>
<td>PSYCH 103</td>
<td>Introduction to Neuroscience</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Advisory</td>
<td>Course is being updated for periodic review.</td>
</tr>
<tr>
<td>PHYSO 103</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Rationale:</td>
</tr>
</tbody>
</table>

**Enrollment Restrictions:**
- Maintaining: (P) Satisfactory completion of PSYCH 101; Removing (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or qualification by the MJC assessment process.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Approved for: (C-ID PSY 150)

**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B2), (IGETC: 5B)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Psychology for Transfer AA-T Degree

**M/S/U (R. CRIPRE, L. SENECHAL) to MODIFY PSYCH 103/PHYSO 103**

**M/S/U (E. MAKI, R. CRIPRE) to MODIFY REQUISITES for PSYCH 103/PHYSO 103**

**M/S/U (R. CRIPRE, M. GARCIA) to MAINTAIN PLACEMENT of PSYCH 103/PHYSO 103 on GE PATTERN(S)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective Date</th>
<th>MODIFIED:</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYCH 104</td>
<td>Introduction to Social Psychology</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Advisory</td>
<td>Course is being updated for periodic review.</td>
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<tr>
<td>PHYSO 104</td>
<td></td>
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<td></td>
<td></td>
<td>Rationale:</td>
</tr>
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</table>

**Enrollment Restrictions:**
- Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101 and satisfactorily complete ENGL 101 or qualification by the MJC assessment process. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101 and satisfactorily complete ENGL 100 or satisfactorily complete ENGL 101 or qualification by the MJC assessment process.

**Distance Education Status:** Maintaining: Online; Requesting: Mixed modalities/hybrid

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Approved for: (C-ID PSY 170)

**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D9), (IGETC: 4I)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Psychology for Transfer AA-T Degree
- Sociology Associate of Arts for Transfer AA-T Degree

**M/S/U (R. CRIPRE, L. SENECHAL) to MODIFY PSYCH 104**

**M/S/U (E. MAKI, R. CRIPRE) to MODIFY REQUISITES for PSYCH 104**

**M/S/U (E. KERR, L. SENECHAL) to MODIFY DE for PSYCH 104**

**M/S/U (R. CRIPRE, M. GARCIA) to MAINTAIN PLACEMENT of PSYCH 104 on GE PATTERN(S)**
Curriculum Committee Minutes – January 23, 2018

PSYCH 105

Abnormal Psychology

CCCOCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Field trips, methods of instruction, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC PSYCH 24)

C-ID Status: Approved for: (C-ID PSY 120)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D9), (IGETC: 4I)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Psychology for Transfer AA-T Degree

M/S/U (R. CRIPE, L. SENECHAL) to MODIFY PSYCH 105
M/S/U (E. MAKI, R. CRIPE) to MAINTAIN REQUISITES for PSYCH 105
M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of PSYCH 105 on GE PATTERN(S)

PSYCH 111

Psychology of Gender

CCCOCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: DE modalities, content, typical assignments, methods of instruction, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101.

Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D4, D9), (IGETC: 4D, 4I)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Psychology for Transfer AA-T Degree

M/S/U (R. CRIPE, L. SENECHAL) to MODIFY PSYCH 111
M/S/U (E. MAKI, R. CRIPE) to MAINTAIN REQUISITES for PSYCH 111
M/S/U (E. KERR, L. SENECHAL) to MODIFY DE for PSYCH 111
M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of PSYCH 111 on GE PATTERN(S)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
<th>M/S/U (R. CRIP, L. SENECHAL) to MODIFY PSYCH 118/HUMSR 118</th>
<th>M/S/U (E. MAKI, R. CRIP) to MAINTAIN REQUISITES for PSYCH 118/HUMSR 118</th>
<th>M/S/U (E. KERR, L. SENECHAL) to MAINTAIN DE for PSYCH 118/HUMSR 118</th>
<th>M/S/U (R. CRIP, M. GARCIA) to MAINTAIN PLACEMENT of PSYCH 118/HUMSR 118 on GE PATTERN(S)</th>
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</thead>
<tbody>
<tr>
<td>PSYCH 118</td>
<td>Drugs and Human Behavior</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Typical assignments, textbooks&lt;br&gt;Course is being updated for periodic review.</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 116 or PSYCH 101.</td>
<td>Maintaining: Mixed modalities/hybrid, online</td>
<td>(None)</td>
<td>Transfers to CSU</td>
<td>Approved for: (MJC-GE: E), (CSU-GE: E)&lt;br&gt;- CSU General Education Pattern Certificate of Achievement&lt;br&gt;- Chemical Dependency Counseling Certificate of Achievement&lt;br&gt;- Chemical Dependency Counseling A.A. Degree&lt;br&gt;- MJC-GE Pattern&lt;br&gt;- Psychology for Transfer AA-T Degree</td>
<td>M/S/U (R. CRIP, L. SENECHAL) to MODIFY PSYCH 118/HUMSR 118</td>
<td>M/S/U (E. MAKI, R. CRIP) to MAINTAIN REQUISITES for PSYCH 118/HUMSR 118</td>
<td>M/S/U (E. KERR, L. SENECHAL) to MAINTAIN DE for PSYCH 118/HUMSR 118</td>
<td>M/S/U (R. CRIP, M. GARCIA) to MAINTAIN PLACEMENT of PSYCH 118/HUMSR 118 on GE PATTERN(S)</td>
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<tr>
<td>HUMSR 118</td>
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<tr>
<td>PSYCH 130</td>
<td>Personal Adjustment</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Typical assignments, textbooks&lt;br&gt;Course is being updated for periodic review.</td>
<td>(None)</td>
<td>Transfers to CSU; (CC PSYCH 30)</td>
<td>(None)</td>
<td>Approved for: (C-ID PSY 115)&lt;br&gt;- CSU General Education Pattern Certificate of Achievement&lt;br&gt;- Human Services Certificate of Achievement&lt;br&gt;- MJC-GE Pattern&lt;br&gt;- Psychology for Transfer AA-T Degree</td>
<td>M/S/U (R. CRIP, L. SENECHAL) to MODIFY PSYCH 130</td>
<td>M/S/U (R. CRIP, M. GARCIA) to MAINTAIN PLACEMENT of PSYCH 130 on GE PATTERN(S)</td>
<td>M/S/U (R. CRIP, L. SENECHAL) to MODIFY PSYCH 130</td>
<td>M/S/U (R. CRIP, M. GARCIA) to MAINTAIN PLACEMENT of PSYCH 130 on GE PATTERN(S)</td>
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</table>
RSCR 232  
Clinical 2  

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Corequisites, requisite skills, textbooks  
**Rationale:** Changing prerequisite due to course sequence changes in program.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of RSCR 230; Removing: (C) Concurrent enrollment in RSCR 222 and RSCR 224.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Respiratory Care A.S. Degree  

**M/S/U (R. CRIPE, L. SENECHAL) to MODIFY RSCR 232**  
During blanket approval, E. Lucas noted that materials were listed in the textbooks checklist. B. Adams reported that she had contacted the faculty author who alerted that the materials could be removed. The textbooks were modified at the meeting to show the removal of the materials.  

**M/S/U (E. MAKI, R. CRIPE) to MAINTAIN REQUISITES for RSCR 232**  

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SOCIO 105  
Introduction to Statistics for the Social & Behavioral Sciences  

**Effective:** Summer 2019  
**MODIFY:** Description, objectives, content, textbooks  
**Rationale:** Course received conditional approval for Math 110 C-ID; course is being modified to align with Math 110 C-ID descriptor.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Approved for: (C-ID SOCI 125 and C-ID MATH 110)  
**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)  
**Program Impact:**  
- Administration of Justice A.S-T Degree  
- CSU-GE Pattern  
- General Studies, Emphasis in Language & Rationality A.A. Degree  
- IGETC Pattern  
- Kinesiology A.A-T Degree  
- MJC-GE Pattern  
- Sociology A.A-T. Degree  

**SOCIO 105 pulled for discussion by L. Senechal** to provide some history on the appearance of this course on the agenda and its CID status.  

Last year, L. Senechal received an email from a Psychology faculty member who asked why MJC psychology majors transferring to Stanislaus State could not use the MJC SOCIO 105 statistics course for the AA-T in Psychology. It was not listed on the AA-T in Psychology. As a result, MJC students were choosing not to earn the AA-T in Psychology at MJC, taking MJC SOCIO 105 and transferring without the AA-T to Stan State, who accepts MJC SOCIO 105 in lieu of MJC MATH 134 for the Psychology degree.  

To research, L. Senechal reviewed the CCCCO AA-T: Psychology template, and saw that only CID MATH 110 was allowed as an option. She then consulted the C-ID (Course Identification Numbering System) website and discovered that many colleges in the state had garnered CID MATH 110 approval for behavioral and social sciences Statistics courses in addition to their traditional Mathematics offerings. As is C-ID submission practice, she asked the Psychology department why we had not pursued CID MATH 110 for SOCIO 105, and if they wished to pursue C-ID approval. The course...
received conditional CID MATH 110 from C-ID Math reviewers in February 2017, and the department was notified.

The C-ID system was overhauled as a database and website in late summer. Many features were not working correctly, such as alerts and online report tools. Only last week did L. Senechal find that MJC was approximately one week away from losing conditional approval for CID MATH 110 C-ID for SOCIO 105. The department was asked if they wanted to turn around the CID revisions requested, and was willing to do it quickly. An exception was made to curriculum submission deadlines to ensure that we did not lose conditional approval due the extenuating circumstances. So, the revisions to the outline that were required to retain the CID approval before the February expiration are what precipitated placing SOCIO 105 on this agenda.

T. Akers-Porter stated that there was no notification made to her department of the course and content update for SOCIO 105 to submit for the MATH 110 C-ID. T. Akers-Porter noted that her department has a MATH 134 course that already has been approved for MATH 110 C-ID. Before SOCIO 105 was developed, Math had also attempted development of a 3-unit statistics for social sciences, but they agreed to stop in light of SOCIO 105 being developed for the same purpose. An agreement was made that the social sciences faculty author should develop SOCIO 105 to serve their majors. T. Akers-Porter added that at that time, the SOCIO 105 author was aware that psychology majors would not be able to use SOCIO 105 for the AA-T in Psychology, and that; consequently, the Psychology department did not want to offer more than one section of the course because it did not satisfy major requirements. Additionally, the department planned to submit only for CID SOCI 125-Introduction to Statistics in Sociology.

T. Akers stated that she supports C-ID work and if the course qualified for both that would be fine. “That would mean students aren’t double taking classes but in this case, SOCIO 105 and CID MATH 110 are not the same class. That is evident that they were not the same class because the reviewer rejected the class based on missing content.” T. Akers Porter noted that then the course outline was updated to include an increase to content. She added that probability is not listed in the textbook for this class and that the current course schedule of topics in the syllabus also does not contain the additional content proposed on the Course Outline of Record (COR). She reasoned that this course outline under reflects an increase in content and—while it appears very succinct—it requires weeks’ worth of instruction. S. Curl clarified that it takes about three weeks to cover just the probability section in MATH 134. She added that this section is difficult for students and requires time for a student to comprehend the topic which is theoretical, mathematical, and rigorous. J. Hamilton cautioned the committee for setting precedent by commenting on how individual faculty deliver course content in individual sections, as that borders on peer evaluations and may infringe on individual faculty members’ academic freedom.

E. Kerr had spoken with the faculty author, L. Carlstrom, about SOCIO 105 and the revisions made for C-ID MATH 110 approval. L. Carlstrom told E. Kerr that she was frustrated with some of the revision the C-ID reviewer requested. She believes that the language requested by the reviewer was already implied by the language of the existing content. So, when L. Carlstrom added: 1. Sample spaces and probability and 2. Random variables and expected value to her content section, she felt the language was now redundant. Therefore, E. Kerr explained that the author reasoned she was not “adding” content, but more explicitly stating content the previously approved version already covers. L. Senechal corroborated E. Kerr’s remarks, stating she had had the same conversation with the course author while she updated the course. She also emphasized that the department was motivated to do this only to better serve their students majoring in Psychology.

H. Dhillon reported she had done an analysis. She focused on 75 CCC courses approved for C-ID SOCI 125. Of those courses, 16 are approved for CID MATH 110. Out of the 16 CID SOCI 125-approved courses that have approval, 81 percent are 4 units. H. Dhillon researched individual college schedules for all 16 campuses. 19 percent were 3 units, while the majority is 4 units. In the past when researching units for statistics courses, the colleges that said they were doing this in 3 units stated that while it was written on paper they are doing so, it is not possible to cover the content in 3 units.
L. Senechal noted that she had different findings because she conducted the query using different search parameters. She audited all courses approved for CID MATH 110, not just those with approval for CID MATH 110 and CID SOC 125. She had significantly different results. Those findings are included in the attached files in CurricUNET.

M/S/F (J. Haynes, S. Circle) to CALL THE QUESTION (to stop debate, 2/3 majority votes required)

Motion Failed:
2 AYES (J. Haynes, S. Circle)
0 ABSTENTIONS

M/S/C (T. Guy, E. Kerr) to MODIFY SOCIO 105

Motion Passed:
7 AYES (T. Guy, S. Circle, B. Salerno, E. Kerr, M. Garcia, L. Senechal, J. Haynes)
5 NAYS (T. Akers-Porter, E. Maki, E. Lucas, C. Howard, S. Cassidy)
2 ABSTENTIONS (R. Cripe, P. Brogan)

M/S/U (E. Maki, R. Cripe) to MAINTAIN REQUISITES for SOCIO 105
M/S/U (R. Cripe, M. Garcia) to MAINTAIN PLACEMENT of SOCIO 105 on GE PATTERN(S)

SPAN 101

Spanish 1
5
CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: DE modalities, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Online; Removing: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC SPAN 1A)
C-ID Status: Approved for: (C-ID SPAN 100)
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 6A)
Program Impact:
- Art History AA-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Degree
- MJC-GE Pattern
- Spanish for Transfer AA-T Degree

FREN 101, FREN 102, GERM 101, ITAL 101, SPAN 101 and SPAN 102 pulled as a block for discussion by J. Haynes (See notes on FREN 101)
M/S/C (S. Circle, C. Howard) to MODIFY SPAN 101
M/S/U (E. Kerr, L. Senechal) to MODIFY DE for SPAN 101
M/S/U (R. Cripe, M. Garcia) to MAINTAIN PLACEMENT of SPAN 101 on GE PATTERN(S)
SPAN 102  
Spanish 2  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** DE modalities, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of SPAN 101.  
Distance Education Status: Maintaining: Online; Removing: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC SPAN 1B)  
C-ID Status: Approved for: (C-ID SPAN 110)  
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- Language Studies A.A. Degree  
- MJC-GE Pattern  
- Spanish for Transfer AA-T Degree  

**SPAN 102**  
SPAN 102, FREN 101, FREN 102, GERM 101, ITAL 101, SPAN 101 and SPAN 102 pulled as a block for discussion by J. Haynes (See notes on FREN 101)  
M/S/C (S. CIRCLE, C. HOWARD) to MODIFY SPAN 102  
M/S/U (E. MAKI, R. CRIPE) to MAINTAIN REQUISITES for SPAN 102  
M/S/U (E. KERR, L. SENECHAL) to MODIFY DE for SPAN 102  
M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of SPAN 102 on GE PATTERN(S)  

SPAN 103  
Spanish 3  
CCCCO Proposal Type: Substantial  
Effective: Summer 2019  
**MODIFY:** Units, hours, typical assignments, methods of evaluation, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of SPAN 102.  
Distance Education Status: Maintaining: Online; Removing: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC SPAN 2A)  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- Language Studies A.A. Degree  
- MJC-GE Pattern  
- Spanish for Transfer AA-T Degree  

SPAN 103 withdrawn by division representative, S. Circle, on behalf of the SPAN faculty, thereby removing it from the agenda for consideration.
NEW COURSES:

ANTHR 110  Biological Anthropology with Laboratory  4
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: This course is being proposed in a lecture/lab combination. Both anthropology majors, and students seeking a lab GE, would be better served if they enroll in the lab course in combination with the lecture course, in the same semester. The Anthropology faculty recognize that there may be a need to keep the separate ANTHR 105 to accommodate those students who have already taken the lecture course and postponed taking the lab, and still need to take the course for transfer. Our plan is to slowly phase out the ANTHR 105 course as the combo lecture/lab course is offered. We plan to keep ANTHR 101 lecture course to provide maximum flexibility for those students who are using it to fulfill a Social Science requirement, or are fulfilling their one lecture Natural/Life Sciences requirement without a lab component.

Enrollment Restrictions: (None)
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: Requesting: (C-ID ANTH 110 = C-ID ANTH 115)
General Education Status: Requesting: (MJC-GE: A), (CSU-GE: B2, B3), (IGETC: 5B, 5C)
Program Impact:
- Anthropology AA-T Degree

M/S/U (R. CRIPES, L. SENECHAL) to ADOPT ANTHR 110
M/S/U (E. KERR, L. SENECHAL) to ADOPT DE for ANTHR 110
M/S/U (R. CRIPES, M. GARCIA) to REQUEST PLACEMENT of ANTHR 110 on GE PATTERN(S)
ANTHR 180  
New Fossil Discoveries in Anthropology  
CCCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: In following CSU and UC Special Topics offerings, this course is proposed to provide students with a way to explore an intellectual and current anthropology topic. The course is designed to prepare MJC students who transfer in anthropology, as well as engage students who may be considering an anthropology major.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Anthropology AA-T Degree  
ANTHR 180 and ANTHR 181 pulled as a block for discussion by L. Senechal who alerted the committee that ANTHR 180 and ANTHR 181 were proposed in the rationale as being special topics courses. She reported that in a special topics class unique topics are offered over time. Past practice for special topics courses in the catalog required that we list Special Topics as the title, and then the departments would bring the content and the objectives for their special topic section to the Curriculum Committee for approval. Ten years ago, each discipline was allowed one special topics course. More recently, we approved more than one special topics course within a discipline, for example, we have a few in Humanities. L. Senechal reported that if these courses are true special topics courses, the numbering should be changed to show 198 or somewhere in the 190’s. D. Bolter reported that the courses are special topics courses and was open to changing the numbering and title for ANTHR 180 and 181. J. Hamilton noted that the course learning outcome (CLO) for ANTHR 180 addressed more than one element. T. Guy alerted the committee that ANTHR 181 would also need to be changed from one CLO to possibly 3. D. Bolter accepted the recommendation for the CLOs to be revised. B. Adams noted the courses would be revised based on recommendations and be placed as consent agenda items on the next agenda.  
M/S/U (E. Maki, E. Lucas) to ADOPT ANTHR 180

ANTHR 181  
Hands-On, Experimental Archaeology  
CCCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: In following CSU and UC Special Topics offerings, this course is proposed to provide students with a way to explore methods and techniques in archaeology. The course is designed to prepare MJC students who transfer in anthropology, as well as engage students who may be considering an anthropology or archaeology major.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Anthropology AA-T Degree  
ANTHR 180 and ANTHR 181 pulled as a block for discussion by L. Senechal (See Remarks on ANTHR 180)  
M/S/U (E. Maki, E. Lucas) to ADOPT ANTHR 181
DE (Distance Education) Only Proposals

COMM 132  
Introduction to Mass Communication  
**Effective:** Summer 2018  
**MODIFY:** DE modalities only  
**Rationale:** The Communication Studies Dept. realizes how well this class fits into different Distance Ed modalities.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid, online  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Communication Studies A.A. Degree  
- Communication Studies AA-T Degree  
- General Studies, Emphasis in Humanities A.A. Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

*M/S/U (E. KERR, L. SENECHAL) to ADOPT DE FOR COMM 132*

VI. PROGRAM NOTIFICATION AGENDA

**Program Activity**

(None)

**CCCCO Program Approvals: New/Substantial Change**

Certificate of Competency: Proficiency in Arithmetic (36010)  
Certificate of Competency: Proficiency in Pre-Algebra (36011)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(None)

**ACCJC Program Approvals: New/Substantial Change**

(None)

**ACCJC DE Substantive Change Proposal Needed**

(None)

**Program learning outcomes for the following programs were modified in CurricUNET**

(None)

VII. PROGRAM CONSENT AGENDA

(None)
VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

None

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)

None

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

None

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSINESS ADMINISTRATION PROGRAM</td>
<td></td>
</tr>
<tr>
<td>Certificate of Achievement: Accounting Clerk</td>
<td>15.5-17.5 (Previously 15.5-18.5)</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
<td></td>
</tr>
<tr>
<td>MODIFY: Catalog description, PLOs, required courses, total units</td>
<td></td>
</tr>
<tr>
<td>Rationale: This revision is to bring the certificate under the 16-unit classification.</td>
<td></td>
</tr>
</tbody>
</table>

M/S/U (M. GARCIA, T. AKERS-PORTER) to MODIFY C: ACCOUNTING CLERK

MODIFY:

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHROPOLOGY PROGRAM</td>
<td></td>
</tr>
<tr>
<td>A.A.-T Degree: Anthropology</td>
<td>22-29 (Previously 19-25)</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
<td></td>
</tr>
<tr>
<td>MODIFY: Required core courses, list A header, list C courses, total units</td>
<td></td>
</tr>
<tr>
<td>Rationale: This program is being modified to show the corrected units for ANAT 125; to remove an inactivated field studies course ANTHR 174 and replace with field studies courses ANTHR 190, 191, 192; to add newly proposed courses ANTHR 110, 180, 181. Modified core course value units from 9 units, to 9-10 units. Students can either take ANTHR 101 (3 units) OR ANTHR 110 (4 units). Modified List A from 4 units, to 3-4 units.</td>
<td></td>
</tr>
</tbody>
</table>

M/S/U (M. GARCIA, T. AKERS-PORTER) to MODIFY A.A.-T: ANTHROPOLOGY

During blanket approval, H. Townsend, alerted the committee that the award will need to be modified to reflect the new title and/or course numbering for ANTHR 180 and 181. She also noted that she had seen a difference in total units from what was listed in CurricUNET compared to the Chancellor’s Office Template (COT). If revisions are made after the meeting the information will come back as a consent item on a future agenda.

MODIFY:

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINESIOLOGY PROGRAM</td>
<td></td>
</tr>
<tr>
<td>A.A.-T Degree: Kinesiology</td>
<td>20-23</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
<td></td>
</tr>
<tr>
<td>MODIFY: Electives</td>
<td></td>
</tr>
<tr>
<td>Rationale: Updating award to reflect the inactivation of PEC 177.</td>
<td></td>
</tr>
</tbody>
</table>

M/S/U (M. GARCIA, T. AKERS-PORTER) to MODIFY A.A.-T: KINESIOLOGY

INACTIVATIONS:

None
Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation, Adult Education, and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter
   L. Senechal
   No Report

2. Academic Senate
   C. Redwing
   The Academic Senate Report from the January 18, 2018 Academic Senate meeting can be accessed in the link provided above.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process
   B. Adams
   Postponed until the February 6, 2018 Curriculum Committee meeting.

2. Comparable Courses Workgroup (Postponed until the February 6, meeting)
   L. Senechal
   Approved Motion: Review of Curriculum for Quality and Currency
   Comparable Course Criteria – 10.24.17 draft
   Postponed until the February 6, 2018 Curriculum Committee meeting.

3. CTE 2-Year Reviews
   B. Adams
   CTE 2-Year Review Form – 01.23.18 draft
   CTE 2-Year Review Form for Prerequisites – 01.23.18 draft
   Postponed until the February 6, 2018 Curriculum Committee meeting.

4. 2018-2019 Catalog Pathways
   H. Townsend
   Postponed until the February 6, 2018 Curriculum Committee meeting.

Informational Items

1. Guided Pathways (Postponed until the February 20, meeting)
   J. Hamilton/R. Stevenson
XI. NEW BUSINESS

Action Items

1. Non-credit Grading Policy (SP) H. Townsend

On September 19, 2016, the Board of Governors approved the changes to California Code of Regulations, Title 5, section 55023 Academic Record Symbols and Grade Point Average. This revision will add a new evaluative grade symbol of “SP”, defined as Satisfactory Progress towards completion of the course (used for noncredit courses only and is not supplanted by any other symbol). The SP grade provides students with a tangible measure of their progress that allows them to monitor their progress. H. Townsend reported that a motion was made at the September 12, 2017 Curriculum meeting to approve pass/no pass as a grading option for non-credit courses. H. Townsend alerted the committee that the option of satisfactory progress (SP) is now available in Colleague to use as well as a grading option/progress indicator for non-credit courses.

*M/S/U (L. Senechal, S. Circle) to approve satisfactory progress (SP) as a grading symbol for non-credit courses.

Informational Items

1. ASCCC Guidelines on ADT Course Substitutions [DRAFT] – ASCCC Spring Plenary L. Senechal

The draft of the ASCCC Guidelines on ADT Course Substitutions was provided to the committee for review. See link above for more information.

2. CCCCO First Friday Update B. Adams

B. Adams reported that the CCCCO First Friday Update is attached in the link above as an informational item.

3. Update to Sunset List Curriculum Committee

OUT OF COMPLIANCE COURSES

Currently on Agenda, Launched into Approval Stream, or at Technical Review Level:

<table>
<thead>
<tr>
<th>Course</th>
<th>Course</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGEC 50</td>
<td>HUMSR 103</td>
<td>IIS 15</td>
</tr>
<tr>
<td>ANSC 236</td>
<td>HUMSR 110</td>
<td>IIS 16</td>
</tr>
<tr>
<td>ANTHR 174</td>
<td>HUMSR 111</td>
<td>IIS 18</td>
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<tr>
<td>CMPGR 213</td>
<td>HUMSR 113</td>
<td>SOCI 150</td>
</tr>
<tr>
<td>CMPGR 219</td>
<td>HUMSR 117</td>
<td>SOCI 154</td>
</tr>
<tr>
<td>CMPGR 235</td>
<td>HUMSR 118</td>
<td>SPAN 51</td>
</tr>
<tr>
<td>CMPGR 236</td>
<td>HUMSR 142</td>
<td>SPAN 52</td>
</tr>
<tr>
<td>FSCI 336</td>
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<td></td>
</tr>
</tbody>
</table>

Courses Awaiting Originator Action or No Proposal Created to Update Course:

<table>
<thead>
<tr>
<th>Course</th>
<th>Course</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 390XABCD</td>
<td>ENGR 127</td>
<td>INDIS 100</td>
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<tr>
<td>AGEC 225</td>
<td>FSCI 312</td>
<td>MUSA 123</td>
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<tr>
<td>AGGE 191XAB</td>
<td>FSCI 350</td>
<td>MUSA 152</td>
</tr>
<tr>
<td>ANAT 180AB</td>
<td>FSCI 351</td>
<td>MUSP 151</td>
</tr>
<tr>
<td>BIO 50</td>
<td>FSCI 375</td>
<td>MUSP 153</td>
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<tr>
<td>BIO 145</td>
<td>HE 118</td>
<td>PE 122</td>
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<tr>
<td>CMPGR 263</td>
<td>HUMSR 143</td>
<td></td>
</tr>
</tbody>
</table>

*Removed courses from original list that have been approved and are awaiting action/inactivation
### COURSES NOT OFFERED IN THE LAST 2 ACADEMIC YEARS/LAST DATE OFFERED PROVIDED

<table>
<thead>
<tr>
<th>Course Code</th>
<th>First Offered</th>
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<tbody>
<tr>
<td>AG 390B</td>
<td>2005</td>
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<tr>
<td>AG 390C</td>
<td>2005</td>
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<tr>
<td>AGM 50</td>
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<tr>
<td>ANSC 259</td>
<td>2008</td>
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<tr>
<td>BIO 50</td>
<td>2012</td>
<td></td>
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<tr>
<td>CMPGR 268</td>
<td>2013</td>
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<tr>
<td>ENGL 156</td>
<td>2014</td>
<td></td>
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<tr>
<td>ENGL 171</td>
<td>2014</td>
<td></td>
</tr>
<tr>
<td>FSCI 323</td>
<td>2013</td>
<td>IIS 18</td>
</tr>
<tr>
<td>FSCI 350</td>
<td>2014</td>
<td>PEC 142</td>
</tr>
<tr>
<td>FSCI 351</td>
<td>2014</td>
<td>PEC 169</td>
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<tr>
<td>FSCI 364</td>
<td>2014</td>
<td>PEM 165</td>
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<tr>
<td>FSCI 366</td>
<td>2014</td>
<td>PHYSO 103</td>
</tr>
<tr>
<td>FSCI 367</td>
<td>N/A</td>
<td>SOcio 154</td>
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<tr>
<td>FSCI 375</td>
<td>2011</td>
<td>SPAN 52</td>
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<tr>
<td>GEOG 109</td>
<td>2012</td>
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<td>IIS 18</td>
<td>2008</td>
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<td>PEC 142</td>
<td>2013</td>
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<td>PEM 165</td>
<td>2013</td>
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<tr>
<td>PHYSO 103</td>
<td>2012</td>
<td></td>
</tr>
<tr>
<td>SOcio 154</td>
<td>2005</td>
<td></td>
</tr>
<tr>
<td>SPAN 52</td>
<td>2010</td>
<td></td>
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</tbody>
</table>

*Removed courses from original list that have been recently offered or inactivated/proposed for inactivation*

B. Adams reported that the Sunset List, shown above, has been updated to reflect the progress that had been made with courses that were first reported in the fall.

### XII. PUBLIC COMMENT

*M/S/U (E. Lucas, E. Maki) to adjourn at 4:59 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with a correction noted to remove “or qualification by the MJC assessment process” for the ENGL 100 or ENGL 101 requisites listed for ENGL 102 and ENGL 103.

II. APPROVAL OF MINUTES

January 23, 2018

T. Akers Porter noted that information that she had stated was missing under the SOCIO 105 discussion. C. Howard noted that information under FREN 101 course discussion had missing information that needed to be added.

M/S/U (E. MAKI, K. BUTLER) to approve the minutes as amended.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(Noqe)

Course Activity Report

(Noqe)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.
Columbia College Course Equivalencies

Equivalency Established

(None)

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

ANTHR 180 and ANTHR 181 came through for adoption at the January 23, 2018 meeting. The two courses were pulled for discussion by L. Senechal who alerted the committee that ANTHR 180 and ANTHR 181 were proposed in the rationale as being special topics courses. The faculty author agreed that the courses should be listed as special topics courses and was open to a change to title and number to reflect these courses as special topics. ANTHR 180, New Fossil Discoveries in Anthropology, has been changed to ANTHR 197, Special Topics: New Fossil Discoveries in Anthropology. ANTHR 181, Hands-On, Experimental Archaeology, has been changed to ANTHR 198, Special Topics: Hands-On, Experimental Archaeology. The course learning outcomes (CLOs) were also discussed at the January 23, 2018 meeting and the faculty author agreed that the CLOs could be revised after the meeting. The course learning outcomes for both courses were revised to be the following:

ANTHR 197:
1. Demonstrate the concepts used to analyze human evolution.
2. Demonstrate the methods used to analyze human evolution.

ANTHR 198:
1. Describe and demonstrate the basic concepts of anthropological archaeology.
2. Describe and demonstrate the methods of inquiry of anthropological archaeology.
3. Describe and demonstrate the techniques of anthropological archaeology.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

<table>
<thead>
<tr>
<th>Course</th>
<th>CCCC Proposal Type</th>
<th>Effective</th>
<th>UNIT(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGE 208</td>
<td>Inactivation</td>
<td>Summer 2019</td>
<td>3</td>
</tr>
<tr>
<td>AGE 209</td>
<td>Inactivation</td>
<td>Summer 2019</td>
<td>3</td>
</tr>
</tbody>
</table>

INACTIVATE
Rationale: AGE 208 is cross listed with BUSAD 208. Only AGE 208 is being inactivated as it is no longer being offered. BUSAD 208 will remain active.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. LUCAS, R. CRIPES) to INACTIVATE AGEC 208

INACTIVATE
Rationale: AGE 209 is cross listed with BUSAD 209. This inactivation is only for AGE 209 as it is no longer being offered. BUSAD 209 will remain active.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. LUCAS, R. CRIPES) to INACTIVATE AGEC 209
PE 113  
Offensive/Defensive Softball Theory  
CCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
**INACTIVATE**  
Rationale: This course has not been taught in a number of years and there are no plans on teaching it in the near future.  
Program Impact:  
- Kinesiology A.A. Degree  
*M/S/U (E. LUCAS, R. CRIPE) to INACTIVATE PE 113*

PEC 177  
Advanced Tennis  
CCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
**INACTIVATE**  
Rationale: This course has not been taught in a number of years and there are no plans on teaching it in the near future.  
Program Impact:  
- Kinesiology AA-T Degree  
- Kinesiology A.A. Degree  
*M/S/U (E. LUCAS, R. CRIPE) to INACTIVATE PEC 177*

PEM 165  
Advanced Soccer  
CCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
**INACTIVATE**  
Rationale: Course is being inactivated as it is no longer being offered.  
Program Impact:  
- Kinesiology A.A. Degree  
*M/S/U (E. LUCAS, R. CRIPE) to INACTIVATE PEM 165*

PEW 181  
Defensive Softball  
CCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
**INACTIVATE**  
Rationale: This course is no longer taught.  
Program Impact:  
- Kinesiology A.A. Degree  
*M/S/U (E. LUCAS, R. CRIPE) to INACTIVATE PEW 181*
MODIFICATIONS/REACTIVATIONS:

ADJU 201  Introduction to Administration of Justice
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: DE modalities, methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID AJ 110)
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)
Program Impact:
- Administration of Justice A.S. Degree
- Administration of Justice AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
M/S/U (E. LUCAS, R. CRIPE) to MODIFY ADJU 201
M/S/U (E. LUCAS, S. CASSIDY) MOVED to RECONSIDER and WITHDRAW ADJU 201 from blanket approval
ADJU 201 pulled for discussion by E. Lucas who noted that two objectives were identical and one objective just needed to be removed. The course objectives were updated.
M/S/U (P. MENDEZ, E. LUCAS) to MODIFY ADJU 201
M/S/U (R. CRIPE, K. BUTLER) to MODIFY DE for ADJU 201
M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of ADJU 201 on GE PATTERN(S)

ADJU 222  Profiling Terrorism
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Field trips, methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.
Distance Education Status: Maintaining: Online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Administration of Justice A.S. Degree
- Administration of Justice AS-T Degree
M/S/U (E. LUCAS, R. CRIPE) to MODIFY ADJU 222
M/S/U (T. AKERS PORTER, L. SENECHAL) to MAINTAIN REQUISITES for ADJU 222
M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN DE for ADJU 222
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<th>Effective:</th>
<th>MODIFY:</th>
<th>Rationale:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>C-ID Status:</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 351</td>
<td>Elements of Supervision in Public Safety</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Field trips, methods of instruction, textbooks</td>
<td>Course update for periodic review.</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.</td>
<td>Maintenance: Online</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>- Administration of Justice A.S. Degree</td>
<td>M/S/U (E. LUCAS, R. CRUPE) to MODIFY ADJU 351</td>
</tr>
<tr>
<td></td>
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<td>M/S/U (T. AKERS PORTER, L. SENECHAL) to MAINTAIN REQUISITES for ADJU 351</td>
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<td>M/S/U (R. CRUPE, K. BUTLER) to MAINTAIN DE for ADJU 351</td>
</tr>
<tr>
<td>ANSC 236</td>
<td>Poultry Breeding &amp; Selection</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Typical assignments, textbooks, objectives, methods of evaluation</td>
<td>Course is being updated for periodic review.</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td></td>
<td></td>
<td>- Poultry Science A.S. Degree</td>
<td>M/S/U (E. LUCAS, R. CRUPE) to MODIFY ANSC 236</td>
</tr>
<tr>
<td>CMPGR 235</td>
<td>Beginning Photoshop</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Advisory, content, typical assignments, methods of instruction, textbooks, requisite skills, SAM Code</td>
<td>Course update for periodic review.</td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to successfully complete CMPGR 202/ART 102; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 102 or satisfactorily complete CMPGR 202.</td>
<td>Maintenance: Mixed modalities/hybrid, online</td>
<td>(None)</td>
<td>Transfers to CSU</td>
<td>(None)</td>
<td></td>
<td>- Computer Graphics Applications A.S. Degree</td>
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<td>- Computer Graphics Applications Certificate of Achievement</td>
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<td>M/S/U (R. CRUPE, K. BUTLER) to MAINTAIN DE for CMPGR 235</td>
</tr>
</tbody>
</table>
CMPGR 236  
**Advanced Photoshop**  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Advisory, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed CMPGR 235; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 235 or a similar foundation course in Photoshop.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Computer Graphics Applications A.S. Degree  
- Computer Graphics Applications Certificate of Achievement  
**M/S/U (E. LUCAS, R. CRIPE) to MODIFY CMPGR 236**  
**M/S/U (T. AKERS PORTER, L. SENECHAL) to MODIFY REQUISITES for CMPGR 236**  
**M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN DE for CMPGR 236**

ENGL 102  
**Advanced Composition & Introduction to Literature**  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Prerequisite, outcomes, methods of instruction, textbooks  
**Rationale:** Course update for periodic review. Updated the textbooks and prerequisite.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ENGL 101 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101 or qualification by the MJC assessment process.  
**Distance Education Status:** Maintaining: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC ENGL 1B)  
**C-ID Status:** Approved for: (C-ID ENGL 120)  
**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Elementary Teacher Education AA-T Degree  
- English AA-T Degree  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- Language Studies A.A. Degree  
- MJC-GE Pattern  
**M/S/U (E. MAKI, P. BROGAN) to MODIFY ENGL 102**  
**ENGL 102 and ENGL 103 pulled as a block for discussion by T. Guy** who noted that the requisite skills for the requisite courses listed, ENGL 100 and ENGL 101, were different. He asked if they should be the same as he was under the impression that ENGL 100 is equal to ENGL 101. A. Peek noted that the objectives for both courses are the same. The course requisites checklist was opened up at the meeting for ENGL 102 and the requisite skills checklist was updated to show the matching skills for ENGL 100 and ENGL 101. B. Adams will make the needed modifications to ENGL 103 after the meeting and the changes will be reflected as a consent agenda item at the next meeting.  
**M/S/U (P. MEDEZ, S. CASSIDY) to MODIFY REQUISITES for ENGL 102**  
**M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN DE for ENGL 102**  
**M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of ENGL 102 on GE PATTERN(S)**
ENGL 103

Advanced Composition & Critical Thinking

CCCGO Proposal Type: Non-Substantial

Effective: Summer 2019

**MODIFY:** Prerequisite, methods of instruction, textbooks

Rationale: Course update for periodic review. Updated the textbooks and prerequisite.

Enrollment Restrictions: Removing: (P) Satisfactory completion of ENGL 101 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC ENGL 1C)

C-ID Status: Approved for: (C-ID ENGL 105)

General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: A3), (IGETC: 1B)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- English AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Degree
- MJC-GE Pattern

M/S/U (E. MAKI, P. BROGAN) to **MODIFY ENGL 103**

ENGL 102 and ENGL 103 pulled as a block for discussion by T. Guy (See notes on ENGL 102 above)

M/S/U (P. MENDEZ, S. CASSIDY) to **MODIFY REQUISITES for ENGL 103**

M/S/U (R. CRIPE, K. BUTLER) to **MAINTAIN DE for ENGL 103**

M/S/U (E. MAKI, M. GARCIA) to **MAINTAIN PLACEMENT of ENGL 103 on GE PATTERN(S**

HUMSR 113

Co-Occurring Disorders

CCCGO Proposal Type: Non-Substantial

Effective: Summer 2019

**MODIFY:** Advisory, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review and to ensure the course matches our California Association for Alcohol/Drug Educators (CADD) accreditation requirement.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or satisfactorily complete ENGL 101 or qualification by the MJC assessment process.

Distance Education Status: Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- Human Services A.A. Degree

M/S/U (E. LUCAS, R. CRIPE) to **MODIFY HUMSR 113**

During blanket approval, E. Lucas noted that the word race in the content field was listed under quotations and the quotes should be removed. The course content section was revised at the meeting to show the word race without quotations.

M/S/U (T. AKERS PORTER, L. SENECHAL) to **ADOPT REQUISITES for HUMSR 113**

M/S/U (R. CRIPE, K. BUTLER) to **ADOPT DE for HUMSR 113**
NEW COURSES:

AG 200  Supervision In Agriculture Equipment Operation  2  
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: This course is going to be part of a four part course series that will replace the current courses (390ABCDX) we have for our ag students that work on campus.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
   Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIPE) to postpone AG 200 to the next meeting.

AG 201  Supervision in Agriculture Facility Maintenance  2  
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: This course is going to be part of a four part course series that will replace the current courses (390ABCDX) we have for our ag students that work on campus.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
   Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIPE) to postpone AG 201 to the next meeting.

AGEC 50  Survey of Agricultural Economics  3  
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: Adopting new course to further agricultural knowledge and prepare for entry level employment
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferrable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
   Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIPE) to postpone AGEC 50 to the next meeting.
FDS 204  
Prerequisite Programs for Food Safety 1

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIP) to postpone FDS 204 to the next meeting.

FDS 208  
Introduction to Hazardous Analysis and Critical Control Points 1

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIP) to postpone FDS 208 to the next meeting.

FDS 212  
Internal Auditing of Food Safety Management Systems 1

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIP) to postpone FDS 212 to the next meeting.
FDS 216 Verification and Validation of HACCP Systems 1

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIPE) to postpone FDS 216 to the next meeting.

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

The Certificates of Completion for English for Life and Work: Elementary and English for Life and Work: Proficient were approved on October 11, 2016 by the Curriculum Committee. The Program and Course Approval Handbook (PCAH) defines two types of non-credit certificates as the following:

Certificate of Competency
Pursuant to title 5, section 55151 colleges may offer a sequence of noncredit courses that culminate in a Certificate of Competency or a certificate in a recognized career field articulated with degree-applicable coursework, completion of an associate degree, or transfer to a baccalaureate institution. For students completing noncredit courses in a prescribed pathway, approved by the Chancellor's Office that prepares students to take credit coursework including basic skills and ESL, a Certificate of Competency may be awarded. A noncredit Certificate of Competency means a document confirming that a student enrolled in a noncredit educational program of noncredit courses has demonstrated achievement in a set of competencies that prepares students to progress in a career path or to undertake degree-applicable or nondegree-applicable credit courses. The Certificate of Competency must include the name of the certificate and the date awarded, be identified by a TOP Code number and program discipline, and list the relevant competencies achieved by the student.

Certificate of Completion
Pursuant to title 5, section 55151 colleges may offer a sequence of noncredit courses that culminate in a Certificate of Completion or a certificate leading to improved employability or job opportunities. For students completing noncredit courses in a prescribed pathway, approved by the Chancellor's Office, leading to improved employability or job opportunities, a Certificate of Completion may be awarded. A noncredit Certificate of Completion means a document confirming that a student has completed a noncredit educational program of noncredit courses that prepares students to progress in a career path or to take degree-applicable credit courses. The Certificate of Completion must include the name of the certificate and the date awarded, be identified by a TOP Code number and program discipline, and list the relevant courses completed by the student.

H. Townsend alerted the faculty author and dean that the recent English Language Instruction for College: Academic Language Skills Certificate came through and was approved by the Curriculum Committee on November 21, 2017 as a Certificate of Competency. H. Townsend asked the faculty author and dean if the two certificates approved in 2016 should have also been approved as a Certificate of Competency instead of a Certificate of Completion. The faculty author and dean alerted that the two certificates should be changed to be a Certificate of Competency. H. Townsend made the change in CurricUNET and in the Chancellor's Office Curriculum Inventory (COCI) and the information is here for the purpose of the record.
CCCCO Program Approvals: New/Substantial Change

Certificate of Completion: Research Skills (36191)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

Hearing no objections, the following program changes were approved.

MODIFY: ANTHROPOLOGY PROGRAM
A.A.-T Degree: Anthropology
Effective: Upon CCCCO Approval (Summer 2019)

Rationale: The Anthropology A.A.T Degree came through and was approved at the January 23, 2018 Curriculum Committee meeting. It was noted at the meeting that H. Townsend had found a discrepancy between what was in CurricUNET compared to the Chancellor's Office Template (COT). The template and CNET both now match and the total units are correctly showing at 19-26. The ANTHR 180 and ANTHR 181 courses listed in List C of the template were also revised to show as their new course numbers and titles which are:

ANTHR 197 Special Topics: New Fossil Discoveries in Anthropology
ANTHR 198 Special Topics: Hands-On, Experimental Archaeology

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC0 Approval (Formerly the CCC-511)

MODIFICATIONS:

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<tr>
<th>MODIFY:</th>
<th>RESPIRATORY CARE PROGRAM</th>
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<tr>
<td>A.S. Degree: Respiratory Care</td>
<td>65-67 (Previously 69.5-70.5)</td>
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<tr>
<td>Effective: Upon CCCC0 Approval (Summer 2019)</td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong> Program prerequisites, required courses, total units</td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong> Updating award to reflect ENGL 100 as a prerequisite option.</td>
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<tr>
<td><strong>M/S/U (L. SENECHAL, K. BUTLER) to MODIFY A.S. DEGREE: RESPIRATORY CARE</strong></td>
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<tr>
<th>MODIFY:</th>
<th>RESPIRATORY CARE PROGRAM</th>
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<tr>
<td>B.S. Degree: Respiratory Care</td>
<td>40</td>
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<tr>
<td>Effective: Upon CCCC0 Approval (Summer 2019)</td>
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<tr>
<td><strong>MODIFY:</strong> Required courses</td>
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<tr>
<td><strong>Rationale:</strong> Course sequence adjusted.</td>
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<tr>
<td><strong>M/S/U (L. SENECHAL, K. BUTLER) to MODIFY B.S. DEGREE: RESPIRATORY CARE</strong></td>
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INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

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<tr>
<th>MODIFY:</th>
<th>NURSE ASSISTANT PROGRAM</th>
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<tbody>
<tr>
<td>Skills Recognition Award: Nurse Assistant</td>
<td>5.5 (Previously 5)</td>
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<tr>
<td>Effective: Upon BOT Approval</td>
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</tr>
<tr>
<td><strong>MODIFY:</strong> Catalog description, total units, award footer</td>
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<tr>
<td><strong>Rationale:</strong> Award is being updated to show new units for NURSE 52 per Senate Bill 449. Course units were recently updated and approved at the November 21, 2017 Curriculum Committee meeting.</td>
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<tr>
<td><strong>M/S/U (L. SENECHAL, K. BUTLER) to MODIFY SKILLS RECOGNITION AWARD: NURSE ASSISTANT</strong></td>
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</tbody>
</table>

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter  
   L. Senechal  
   No Report

2. Academic Senate  
   C. Redwing  
   C. Redwing reported that the Academic Senate Executive Board met with some faculty last week and is in the process of working on reviewing the process and practice of the Curriculum Committee and might have some recommendations at the next meeting to help avoid issues where faculty believed they were not properly consulted before a meeting. He added that the overall concern of Senate is that we maintain collegiality and that faculty feel included in interdepartmental issues in the future.
X. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process**

   B. Adams

   B. Adams alerted the committee that based on C. Redwing’s Academic Senate report, it appears that the Curriculum Committee might be seeing something come through in the future that tie into the review process. C. Redwing added that it may just be a clarification to the curriculum manual.

2. **Comparable Courses Workgroup**

   L. Senechal

   **Approved Motion: Review of Curriculum for Quality and Currency**

   Quality and Currency Criteria – 02.06.18 draft (Formerly Called Comparable Course Criteria)

   L. Senechal reported that the Comparable Courses Workgroup item has been on the agenda for some time. The following motion was approved by the Curriculum Committee on March 28, 2017:

   **M/S/U (L. MILLER, T. GUY) to approve the “Review of Curriculum for Quality and Currency” document with the friendly amendment of adding a bullet point stating “The comparable courses workgroup continues to work and recommend a process to the Curriculum Committee for review and approval”.**

   **Approved Motion: Review of Curriculum for Quality and Currency**

   L. Senechal added that there has been a lot of conversation about past practice of proposing new courses for curriculum approval and what is needed to demonstrate comparable courses. There have been concerns about courses coming through that have a misalignment in terms of articulation.

   The workgroup was mobilized to unpack the issue and then came up with the resolution, *Review of Curriculum for Quality and Currency*. Out of the resolution, the draft of the *Quality and Currency Criteria* (formerly known as *Comparable Course Criteria*) was created. The idea of the *Quality and Currency Criteria* draft is to show a process where courses are evaluated consistently and fairly in terms of being comparable.

   L. Senechal alerted the committee that current practice asks faculty to identify comparable courses at the CSU and UC only when courses numbered 100-299 are proposed. In the process of the workgroup, discussion ensued about other levels of curriculum and whether we should demonstrate quality and currency in the same way. The workgroup arrived at criteria for new or changed proposals for all courses numbered 1-399. This drafted criteria presents a significant change in the logic of how the curriculum committee would do business, in that authors would need provide the evidence stipulated under for each numbering level (1-99) (100-199)(200-299) and/or (300-399).

   The drafted criteria has changed since the last time the Curriculum Committee reviewed the document. Items in red reflect new elements recently added per feedback and dialogue from the Curriculum Committee meeting. L. Senechal changed the title from *Comparable Course Criteria to Quality and Currency Criteria* to align with district policy and reflect the fact that there are more ways to demonstrate comparability than with comparable UC/CSU courses alone. She noted that when faculty provided comparable courses and as the Articulation Officer, she had to fact check what had listed. Those faculty didn’t necessarily know that articulation agreements were already in place for those courses. She asked, “Why are we asking faculty to go on a goose chase when we already have evidence that the course is used by the receiving institution?” This is why existing articulation agreements were added as an option for evidence. CTE Advisory Committee meeting minutes showing support for a given proposal was also an option for courses numbered (200-299) or (300-399).

   E. Maki asked if the third bullet point, the comparable course exercise in CurricUNET, shall be modified and if so, how will it be modified?

   L. Senechal reported that ideally the interface would be redesigned to prompt faculty appropriately. B. Adams added that the field in CurricUNET currently does not capture everything. E. Maki added that in Music, repeatability is built in to parts of their curriculum and the repeatable course is part of C-ID, he added that he shouldn’t have to go out and look for a comparable class. L. Senechal reported that the draft has this information listed as: *Demonstrate approval for OR strong alignment with a finalized C-ID descriptor*. 
P. Mendez inquired about the difference in language between 200 and 299 and 300 and 399 course numbers. One area states “support/need” while the other states “support and need.” L. Senechal stated she will correct it to the preference of “support/need.”

T. Akers Porter added that recently courses have come through the Curriculum Committee with the word “placeholder” listed. She said that due to courses coming through without comparable courses listed, having criteria is a necessary step to ensure that something goes into CurricUNET instead of placeholder.

B. Adams added that there can be multiple ways to provide evidence for comparable courses and some type of evidence should be listed when courses are requesting UC or CSU transferability.

N. Sill added that we have watched some shifts in curriculum where a course did align with a CSU at one time but now the course is considered upper division. What is the stance of the committee on an existing course? How are we going to deal with things like that? A new course would seem like a no-brainer and we could easily find alignment but what happens to an existing course that no longer is considered lower division?

Discussion ensued noting the following items:

- Upper division/grandfathered courses
- Students having to retake courses at the CSU
- Curriculum that meets students’ needs
- CSUs respond differently to transferability requests
- Modesto Junior College course numbering system
- Protection of standalone courses/truth in advertising

M/S/F (T. GUY, S. CASSIDY) that we institute a first reading and second reading process and to accept this as a first reading.

Motion Failed:
0 AYES
1 ABSTENTION (C. Howard)

M/S/U (E. LUCAS, E. MAKI) to accept this as a first reading and have it come back as a second reading.

3. CTE 2-Year Reviews

B. Adams

CTE 2-Year Review Form – 01.23.18 draft
CTE 2-Year Review Form for Prerequisites – 01.23.18 draft

B. Adams reported that the CTE 2-Year Review Form for Prerequisites has been revised based on comments from a previous meeting. The following items were added to the draft:

- Yes or no checkbox
- Link to Perkins
- Instruction Office TOP Code verification

The committee reviewed and discussed the revised draft and asked that the following items be added to the draft and brought back for review at the next meeting:

- Prerequisite column
- Condensed yes or no checkbox
- Separate table for programs
4. **2018-2019 Catalog Pathways**  

H. Townsend showed the committee the draft 2018-2019 catalog where new information for multiple measures is listed. The updated University Preparation, CTE Pathway and ADT Pathway pages were also provided to the committee for review. The committee members noted that some edits were needed and had a question whether IB (International Baccalaureate) should also be listed as a multiple measure in the catalog. H. Townsend stated that she would follow-up with the Admissions and Records office and plans to bring the document back with the noted revisions at the next Curriculum Committee meeting.

**Informational Items**

1. **Guided Pathways** (Postponed until the February 20, meeting)  

**XI. NEW BUSINESS**

**Action Items**

(None)

**Informational Items**

1. **AB 705 Implementation and Timeline**  

B. Adams reported that a memo came out from the California Community Colleges Chancellor’s Office on December 6, 2017 about the AB 705 implementation and timeline. The memo and timeline are available in the links listed above.

**XII. PUBLIC COMMENT**

K. Butler introduced L. DeFreitas, Professor of Nursing, to the committee. L. DeFreitas will be attending the committee meetings this spring with K. Butler.

*M/S/U (E.MAKI, E. LUCAS) to adjourn at 4:42 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from E. Maki to move XI. New Business Informational Item, Financial Aid Facts, after Item II., Approval of Minutes and an additional request was made by T. Guy to accommodate guest, M. Akard, who was present to address any questions regarding ELIC 43 and ELIC 53 course approval. It was also noted that X. Unfinished Business Item, Guided Pathways, may possibly be postponed to the next meeting.

II. APPROVAL OF MINUTES  
February 06, 2018

Hearing no objections, the minutes of February 06, 2018 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals
(None)

Course Activity Report
(Nonne)

C-ID Approvals
Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.
Columbia College Course Equivalencies

Equivalency: Established

(No equivalency)

IV. COURSE CONSENT AGENDA

*Hearing no objections, the following course changes were approved.*

ENGL 102 and ENGL 103 were pulled for discussion at the February 6, 2018 Curriculum Committee meeting because the requisite skills checklist in CurricUNET did not completely show all goals matched correctly to the requisite skills listed for the prerequisite courses, ENGL 100 and ENGL 101.

It was reported at the meeting that the goals for ENGL 100 and ENGL 101 are exactly the same and the requisite skills checklist was in need of an update to show the information correctly. ENGL 102 was revised at the meeting. After the meeting, ENGL 103 was updated to show the same skills matched in CurricUNET as ENGL 102. The information is here for the purpose of the record.

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

<table>
<thead>
<tr>
<th>GERM 102</th>
<th>German 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CCCCCO Proposal Type:</strong></td>
<td>Inactivation</td>
</tr>
<tr>
<td><strong>Effective:</strong></td>
<td>Summer 2019</td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>For many years now, we have struggled to offer German 102. The last time we did so was in Spring 2014 (with about 16 students enrolled) and the time before that was Spring 2010 (again, with an enrollment of 14-15). Rationale: On the one hand, we have fewer and fewer area high schools that offer sufficient German courses to prepare students to jump into German 102 at MJC. In other words, we have little feed-in from area schools. On the other hand, MJC administration now requires enrollment of 20 students or higher. Rarely, if at all, have I had 20 or more students enrolled in German 102 in the past. German 102 only made a 20+ student count when it was combined with German 103/104 years ago (a combination that short-changed our students). Also, we have tried to offer the course almost every spring semester, most often with the sole result of canceling it. Clearly, course cancellations cause problems for the students enrolled as they need to find another course in the last minute. In addition, course cancellations are very stressful for the instructor (me) as I too have struggled to find another course to make load (often bumping an adjunct faculty). Given the college climate and lack of willingness to commit to a German program and the second-semester level, I am inactivating this course.</td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- CSU-GE Pattern</td>
</tr>
<tr>
<td></td>
<td>- GSE, Humanities A.A. Degree</td>
</tr>
<tr>
<td></td>
<td>- UPE, Language Studies, A.A. Degree</td>
</tr>
<tr>
<td><strong>M/S/U (R. CRYPE, J. HAYNES) to INACTIVATE GERM 102</strong></td>
<td></td>
</tr>
</tbody>
</table>
HUMSR 103  Introduction to Human Services Careers  0.5

CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course has not been offered in years and is not relevant to field at this time.
Program Impact:
- Human Services Certificate of Achievement
- Human Services A.A. Degree

M/S/U (R. CRYPE, J. HAYNES) to INACTIVATE HUMSR 103

MODIFICATIONS/REACTIVATIONS:

HE 110  Healthful Living  3

CCCCO Proposal Type: Non-substantial
Effective: Summer 2019
MODIFY: Description, outcomes, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation
Rationale: This course is being updated to match the C-ID for Public Health 100 and to meet current curriculum standards.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC: (CC HHP 60)
C-ID Status: Requesting: (C-ID PHS 100)
General Education Status: Approved for: (MJC GE: E) (CSU GE: E)
Program Impact:
- Athletic Training/Sports Medicine A.S. Degree
- CSU GE Pattern
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC GE Pattern
- Public Health Science A.S. T Degree (Pending ACCJC approval)

M/S/U (L. SENECHAL, E. LUCAS) pulled for discussion by L. Senechal who noted that HE 110 was submitted for C-ID approval and at the time of submission she noted that there was a misalignment between the Course Outline of Record and the C-ID descriptor. The course was sent back as conditionally approved by the reviewer who had requested some substantial suggestions. The faculty author updated the course recently and placed about 80% of what the C-ID reviewer had suggested. It was noted that the course objectives were still in need of revision. Course author has granted permission for the course objectives to be revised at the meeting.

T. Akers Porter asked if the changes made to the Course Outline of Record should instead be made and brought back for committee review as changes such as these need to be reviewed and discussed by the committee. She added that she is hesitant to approve changes being made during the meeting as these are substantial changes to the COR. B. Adams added that for courses in need of substantial changes to the COR, past practice has been that the Curriculum Committee representative would withdraw the course, make the needed changes, and bring the course back for approval at a later meeting.

HE 110 WITHDRAWN by division representative, P. Brogan, on behalf of the HE faculty, due to the discussion regarding changes needed to the Course Outline of Record for C-ID submission, thereby removing it from the agenda for consideration.
NURSE 272 Nursing Process: Geriatrics 1
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Corequisite, description, requisite skills
Rationale: Updating course description and adding a corequisite.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who are accepted into the Associate Degree Nursing program; Requesting: (C) Concurrent enrollment in NURSK 800.
Distance Education Status: Maintaining: Teleclass
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
M/S/U (R. CRIPÉ, J. HAYNES) to MODIFY NURSE 272

During blanket approval, T. Akers Porter noted that the comparable course listed is a graduate level course. She asked why we are offering that kind of a level course. Is it for licensing? The comparable course listed is a course at Stan State which is a 5300 graduate level course.

K. Butler stated that NURSE 272 is a part of the Nursing program. L. Senechal reported that the ADN program has a more focused and applied approach to learning than the BSN and graduate programs. One is more theoretical and one is more applied. She added that she also struggles with the comparable course listed but is looking to the Nursing faculty to address the comparable course listed. She alerted that when reviewing the Stan State course listed, it seemed like it was basically a class that people could take focusing on geriatrics where their emphasis would be. L. Senechal asked, when we look across the state, are geriatrics courses a part of the ADN across the state through the BRN? Is it an external mandate for why we are putting this course in the comparable courses field?

L. DeFreitas added that she took the 5300 course at Stan State and alerted that the course is much more of a theoretical based course for those getting a Geriatric Nurse Practitioner Master’s Degree.

B. Adams reported that the comparable course from Stan State most likely carried over when the course update proposal was made as the author only focused on updating the requisite for this course. She added that she will research and find a comparable course to replace the Stan State course and the information will be placed as consent at the next meeting.

M/S/U (L. SENECHAL, T. AKERS PORTER) to MODIFY REQUISITES for NURSE 272
M/S/U (A. PEEK, L. SENECHAL) to MAINTAIN DE for NURSE 272
**SPAN 112**

Introduction to Chicano/a Literature

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

**MODIFY:** Prerequisite, DE modalities, requisite skills

**Rationale:** Course is being updated to show the removal of SPAN 104 from the prerequisite as it has been inactivated.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of SPAN 104 or SPAN 110; Requesting: (P) Satisfactory completion of SPAN 110.

**Distance Education Status:** Removing: Online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Degree
- MJC-GE Pattern
- Spanish for Transfer AA-T Degree

**SPAN 112 pulled for discussion by T. Guy** who reported that he was confused as to why the author used a CSU Chico course as a comparable course when the same CSU Chico course was also used as comparable for the SPAN 173 class. He found that Dominguez Hills has a more comparable course instead of CSU Chico for this course, SPAN 112. T. Akers Porter agreed and noted that the comparable course, CSU Chico, Introduction to Latin American Literature, did not seem comparable to SPAN 112. She researched and found that CSU Sacramento had a SPAN 130 course that was much more comparable to SPAN 112.

T. Guy added that since SPAN 173 already has the CSU Chico course listed as being comparable, instead of sharing the same comparable course for both, SPAN 112 should show a more comparable course such as CSU Dominguez Hills. The Comparable Courses field was updated at the meeting to reflect the removal of CSU Chico and addition of CSU Dominguez Hills.

**M/S/U (C. HOWARD, T. GUY) to MODIFY SPAN 112**

**M/S/U (L. SENECHAL, T. AKERS PORTER) to MODIFY REQUISITES for SPAN 112**

**M/S/U (A. PEEK, L. SENECHAL) to REMOVE DE for SPAN 112**

**M/S/U (K. BUTLER, T. AKERS PORTER) to MAINTAIN PLACEMENT of SPAN 112 on GE PATTERN(S)**
SPAN 173  Survey of Latin American Literature  3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Prerequisite, DE modalities, methods of instruction, typical assignments  
Rationale: Course is being updated to show the removal of SPAN 104 from the prerequisite as it has been inactivated.  
Enrollment Restrictions: Removing: (P) Satisfactory completion of SPAN 104 or SPAN 110; Requesting: (P) Satisfactory completion of SPAN 110.  
Distance Education Status: Removing: Online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- Language Studies A.A. Degree  
- MJC-GE Pattern  
- Spanish for Transfer AA-T Degree  
SPAN 173 pulled for discussion by T. Guy who noted that the Methods of Evaluation (MOE) showed duplicate entries. The duplicate entries were discussed and removed at the meeting. T. Guy also noted that the assignments field showed “Preparation for oral presentation” but oral presentations were not mentioned in the Methods of Evaluation. It was found that “Individual conferences with the instructor” was listed in the Methods of Evaluation field which addressed the assignment “Preparation for oral presentation.”  
M/S/U (C. HOWARD, T. GUY) to MODIFY SPAN 173  
M/S/U (L. SENECHAL, T. AKERS PORTER) to MODIFY REQUISITES for SPAN 173  
M/S/U (A. PEEK, L. SENECHAL) to REMOVE DE for SPAN 173  
M/S/U (K. BUTLER, T. AKERS PORTER) to MAINTAIN PLACEMENT of SPAN 173 on GE PATTERN(S)

NEW COURSES:  
AG 200  Supervision In Agriculture Equipment Operation  2  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: This course is going to be part of a four part course series that will replace the current courses (390ABCDX) we have for our ag students that work on campus.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (R. CRYPE, J. HAYNES) to ADOPT AG 200
AG 201  Supervision in Agriculture Facility Maintenance  2

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: This course is going to be part of a four part course series that will replace the current courses (390ABCDX) we have for our ag students that work on campus.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRIPÉ, J. HAYNES) to ADOPT AG 201

AGEC 50  Survey of Agricultural Economics  3

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: Adopting new course to further agricultural knowledge and prepare for entry level employment.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferrable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRIPÉ, J. HAYNES) to ADOPT AGEC 50

During blanket approval, T. Akers Porter asked for background information regarding AGEC 50 being a 2 + 2 course. J. Haynes reported that originally all of the AG 50 level courses were written for the high schools for articulation purposes. She added that they are obligated through articulation agreements with the high schools to offer these classes. She reported that they are slowly becoming extinct due to dual enrollment. Students in high school would come here to take these courses. The courses have not been offered in a while and the plan is to reoffer these courses.
ELIC 43

Advanced Listening and Speaking

 CCCCO Proposal Type: New Credit Course
 Effective: Upon CCCCO approval

ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Request: (P) Satisfactory completion of ELIC 33 or qualification by the MJC assessment process.

Distance Education Status: Request: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIME, J. HAYNES) to ADOPT ELIC 43

M/S/U (L. SENNECHAL, T. AKERS PORTER) to ADOPT REQUISITES for ELIC 43

ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy (See notes on ELIC 20)

M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 43

ELIC 53

Collegiate Advanced High Listening and Speaking

 CCCCO Proposal Type: New Credit Course
 Effective: Upon CCCCO approval

ADOPT

Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

Enrollment Restrictions: Request: (P) Satisfactory completion of ELIC 43.

Distance Education Status: Request: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

Pulled by T. Guy for discussion who reported that ELIC 53 has come through previously as a collegiate level course, ELIC 153. Now that the course has been revised to show as ELIC 53, he noted that having the word collegiate in the title is no longer appropriate as the course is no longer a collegiate level course. T. Guy alerted that the word collegiate is also listed in the Course Outline of Record and should be removed and replaced with “highly advanced listening and speaking” where it may be needed. He reported that the title would fit better as “Advanced High Listening and Speaking” after removing the word Collegiate within the title. M. Akard, faculty author, agreed.

M/S/U (T. GUY, E. MAKI) to ADOPT ELIC 53

M/S/U (L. SENNECHAL, T. AKERS PORTER) to ADOPT REQUISITES for ELIC 53

ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy (See notes on ELIC 20)

M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 53
FDS 204  Prerequisite Programs for Food Safety

       CCCCO Proposal Type: New Credit Course
       Effective: Upon CCCCO approval
       ADOPT
       Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.
       Enrollment Restrictions: (None)
       Distance Education Status: (None)
       Materials Fee Status: (None)
       Articulation Status: Requesting: CSU and UC
       C-ID Status: (None)
       General Education Status: (None)
       Program Impact:
       - Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

FDS 204 withdrawn by J. Haynes, division representative, thereby removing it from the agenda for consideration.

FDS 208  Introduction to Hazardous Analysis and Critical Control Points

       CCCCO Proposal Type: New Credit Course
       Effective: Upon CCCCO approval
       ADOPT
       Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.
       Enrollment Restrictions: (None)
       Distance Education Status: (None)
       Materials Fee Status: (None)
       Articulation Status: Requesting: CSU and UC
       C-ID Status: (None)
       General Education Status: (None)
       Program Impact:
       - Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

FDS 208 withdrawn by J. Haynes, division representative, thereby removing it from the agenda for consideration.

FDS 212  Internal Auditing of Food Safety Management Systems

       CCCCO Proposal Type: New Credit Course
       Effective: Upon CCCCO approval
       ADOPT
       Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.
       Enrollment Restrictions: (None)
       Distance Education Status: (None)
       Materials Fee Status: (None)
       Articulation Status: Requesting: CSU and UC
       C-ID Status: (None)
       General Education Status: (None)
       Program Impact:
       - Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

FDS 212 withdrawn by J. Haynes, division representative, thereby removing it from the agenda for consideration.
FDS 216 Verification and Validation of HACCP Systems 1

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

FDS 216 withdrawn by J. Haynes, division representative, thereby removing it from the agenda for consideration.

DE (Distance Education) Only Proposals

ELIC 20 Low Intermediate Academic Reading and Composition A 4
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE modality to the course.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy who noted that the courses may be going against campus policy for distance education. He reported that his division dean had told his department that when teaching a hybrid course that they must meet one hour a week throughout the semester with the student. This would mean that the percentage of time spent in class should be at least 33% and 66% to 67% could be spent online. These courses, as written, are open-ended stating 1% to 99% could be online or in the classroom.

A. Peek reported that she understood that the description of online versus hybrid is that if any part of the course requires a face-to-face meeting, the course has to be called hybrid. Online courses can have no mandatory face-to-face meetings.

M. Akard stated that the hours that their students can attend classes are pretty limited as the students who enroll in these classes are non-traditional students. Many are parents with children. This year, the ELIC faculty, are trying to offer reading composition and grammar classes at the same level but found that the students, due to limitations with when they can attend classes, found themselves having to choose between which classes they need for the semester. He added that to solve this issue for students, the department took about one hour of each class and created distance education. They are not looking at having online classes with face-to-face. They are instead creating face-to-face classes with a little bit of an online component to help free up the schedule.

B. Adams added that T. Guy’s question is more of an administrative question in terms of the need for clarification on the current policy for distance education (DE). J. Hamilton said that it is a local decision and it may be that the dean in T. Guy’s area is just working from older information. She reported that the policy is in the MJC 2012-2017 Distance Education Plan. She added that it is currently undergoing revision right now but encouraged faculty to consult the current DE plan for information about policy.
She added that definitions are discussed on page 9 of the MJC 2012-2017 Distance Education Plan, which states the following:

**Fully Online:** Courses in which students work entirely without having to come to any college facility. Arranged proctored tests are available in this modality (students do not have to come to an MJC to take tests); orientations and/or face-to-face class meetings are optional. Synchronous activities are not required but if synchronous events are scheduled, they may be posted as required archives for asynchronous access.

**Hybrid (Blended):** Anytime distance education is offered in lieu of face-to-face class time, where planned face-to-face time is formally scheduled. This designation is also given whenever students are required to come to an MJC site for any reason (testing, orientation, etc.).

**Enhanced (Face-to-face with web enhancement):** Face-to-face courses that require the student to access the Internet and/or LMS as part of the course work.

The MJC Distance Education Plan 2012-2017 can be viewed at the following link:

http://www.mjc.edu/governance/distanceedcommittee/deplan9814final.pdf

M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 20

**ELIC 21**

Low Intermediate Academic Reading and Composition B 4

**Effective:** Summer 2018

**MODIFY:** DE modalities only

**Rationale:** Adding DE modality to the course.

**Distance Education Status:** Requesting: Mixed modalities/hybrid

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy** (See notes on ELIC 20)

M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 21

**ELIC 22**

Low Intermediate - Integrated Grammar 4

**Effective:** Summer 2018

**MODIFY:** DE modalities only

**Rationale:** Course is being updated to add DE addendum in order to offer as hybrid in fall 2018.

**Distance Education Status:** Requesting: Mixed modalities/hybrid

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy** (See notes on ELIC 20)

M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 22
ELIC 23  Low Intermediate Listening and Speaking  3  
**Effective:** Summer 2018  
**MODIFY:** DE modalities only  
**Rationale:** Adding DE to the course.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy (See notes on ELIC 20)  
M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 23

ELIC 30  Intermediate Academic Reading and Composition A  4  
**Effective:** Summer 2018  
**MODIFY:** DE modalities only  
**Rationale:** Adding DE modality to the course.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy (See notes on ELIC 20)  
M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 30

ELIC 31  Intermediate Academic Reading and Composition B  4  
**Effective:** Summer 2018  
**MODIFY:** DE modalities only  
**Rationale:** Adding DE modality to the course.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy (See notes on ELIC 20)  
M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 31

ELIC 32  Intermediate - Integrated Grammar  4  
**Effective:** Summer 2018  
**MODIFY:** DE modalities only  
**Rationale:** Course is being updated to add DE addendum in order to offer as hybrid in fall 2018.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy (See notes on ELIC 20)  
M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 32
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>Effective</th>
<th>Modify</th>
<th>Rationale</th>
<th>Distance Education Status</th>
<th>Program Impact</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELIC 33</td>
<td>Intermediate Listening and Speaking</td>
<td>3</td>
<td>Summer 2018</td>
<td>DE modalities only</td>
<td>Adding DE to the course</td>
<td>Requesting: Mixed modalities/hybrid</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td>\textbf{ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy} \textbf{(See notes on ELIC 20)} \textbf{M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 33}</td>
</tr>
<tr>
<td>ELIC 140</td>
<td>Advanced- Academic Reading and Composition</td>
<td>4</td>
<td>Summer 2018</td>
<td>DE modalities only</td>
<td>Modifying the hybrid portion of the course.</td>
<td>Maintaining: Mixed modalities/hybrid</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td>\textbf{ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy} \textbf{(See notes on ELIC 20)} \textbf{M/S/U (P. BROGAN, T. AKERS PORTER) to MAINTAIN DE FOR ELIC 140}</td>
</tr>
<tr>
<td>ELIC 141</td>
<td>Advanced High- Academic Reading and Composition</td>
<td>4</td>
<td>Summer 2018</td>
<td>DE modalities only</td>
<td>Modifying the hybrid portion of the course.</td>
<td>Maintaining: Mixed modalities/hybrid</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td>\textbf{ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy} \textbf{(See notes on ELIC 20)} \textbf{M/S/U (P. BROGAN, T. AKERS PORTER) to MAINTAIN DE FOR ELIC 141}</td>
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<tr>
<td>ELIC 142</td>
<td>High Intermediate - Integrated Grammar</td>
<td>4</td>
<td>Summer 2018</td>
<td>DE modalities only</td>
<td>Course is being updated to add DE addendum in order to offer as hybrid in fall 2018.</td>
<td>Requesting: Mixed modalities/hybrid</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td>\textbf{ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy} \textbf{(See notes on ELIC 20)} \textbf{M/S/U (P. BROGAN, T. AKERS PORTER) to ADOPT DE FOR ELIC 142}</td>
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<td>Course Code</td>
<td>Title</td>
<td>Hours</td>
<td>Effective Date</td>
<td>Modifier</td>
<td>Rationale</td>
<td>Distance Education Status</td>
<td>Program Impact</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>ELIC 150</td>
<td>Collegiate- Academic Reading and Composition</td>
<td>4</td>
<td>Summer 2018</td>
<td>MODIFY</td>
<td>Modifying hybrid portion of the course.</td>
<td>Maintaining: Mixed modalities/hybrid</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td></td>
</tr>
<tr>
<td>ELIC 151</td>
<td>Collegiate High- Academic Reading and Composition</td>
<td>4</td>
<td>Summer 2018</td>
<td>MODIFY</td>
<td>Adding hybrid modality.</td>
<td>Requesting: Mixed modalities/hybrid</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td></td>
</tr>
<tr>
<td>ELIC 152</td>
<td>Advanced - Integrated Grammar</td>
<td>4</td>
<td>Summer 2018</td>
<td>MODIFY</td>
<td>Course is being updated to modify DE addendum from hybrid 40-60% to hybrid 1-99% (The large percentage range is to keep the department's options open as far as what percentage of hybrid instruction to offer in any given semester.)</td>
<td>Requesting: Mixed modalities/hybrid</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
<td></td>
</tr>
<tr>
<td>ENGL 168</td>
<td>Adolescent Literature</td>
<td>3</td>
<td>Summer 2018</td>
<td>MODIFY</td>
<td>DE approval requested.</td>
<td>Online</td>
<td>- English AA-T Degree</td>
<td></td>
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<tr>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- General Studies, Emphasis in Humanities A.A. Degree</td>
<td></td>
</tr>
</tbody>
</table>

**ELIC 20, 21, 22, 23, 30, 31, 32, 33, 43, 53, 140, 141, 142, 150, 151, and 152 pulled as a block for discussion by T. Guy** (See notes on ELIC 20)

**M/S/U (P. BROGAN, T. AKERS PORTER) to MAINTAIN DE FOR ELIC 150**
VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Program Approvals: New/Substantial Change
(None)

Regional Consortium CTE Program Approvals: New/Substantial Change
(None)

ACCJC Program Approvals: New/Substantial Change
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)
(None)

Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)
(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)
(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:  

(None)
INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter

   L. Senechal reported that she is currently working on the California Intersegmental Articulation Council meeting minutes where interesting dialogue regarding many curricular issues took place.

2. Academic Senate

   C. Redwing reported that the Senate Executive Board is still in the process of discussion regarding the process and practice in curriculum pertaining to content overlap and should have recommendations soon for the Curriculum Committee.

   He reported that a 1st Reading on, Resolution S18-B: Regular and Effective Contact for Online Courses passed at the February 15, 2018 Academic Senate meeting. He explained that Resolution S18-B was created due to a recommendation made by ACCJC and it addresses Regular Effective Contact (REC) in online courses. Discussion ensued addressing the following:

   - The DE Addendum, not the Course Outline of Record, may need to be updated to show a REC statement of policy.
   - A statement of policy is different than follow-through.
   - MJC currently has a great online process and training program.
   - Announcements in Canvas may not be showing contact with students and can be discussion oriented in Canvas. You can make an announcement and request comments to turn it into a class discussion.
   - Sending a course email does show contact with students as not everything is visible in Canvas.
   - Some faculty use Facebook and this would never show up in Canvas for the accreditors to see.
   - What is the expectation of the Curriculum Committee for addressing REC?

To see more information about the February 15, 2018 Academic Senate meeting, the Academic Senate Highlights are provided in the link above.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process

   B. Adams alert the committee that since we are awaiting a recommendation from the Senate Executive Board, the Curriculum Review Process item will be addressed at a future meeting once recommendations are received.
2. Comparable Courses Workgroup  
L. Senechal

**Approved Motion: Review of Curriculum for Quality and Currency**

Comparable Course Criteria – 02.06.18 draft

L. Senechal reported that we are revisiting this item from where we left off last week to receive input from the divisions. It was noted that more time is needed to provide the document to each division in a division meeting so the document and feedback will be addressed at the March 06, 2018 Curriculum Committee meeting.

3. CTE 2-Year Reviews  
B. Adams

CTE 2-Year Review Form – 01.23.18 draft

CTE 2-Year Review Form for Prerequisites – 02.20.2018

B. Adams shared with the Curriculum Committee the updated CTE 2-Year Review Form for Prerequisites. R. Cripe assisted with filling out the information on the draft using the Fire Science program as an example. The suggestions given at the last meeting were included in the draft. B. Adams noted that at the next meeting, she would like to include a short paragraph to address the policy itself.

**M/S/U (R. CRIPE, E. MAKI) to approve the documents and move them forward.**

4. 2018-2019 Catalog Pathways  
H. Townsend

H. Townsend provided the committee with an updated draft of the catalog pages that were initially reviewed by the committee at the February 06, 2018 Curriculum Committee meeting. She reported that IB (International Baccalaureate) was added to the paragraph that discusses multiple measures used at Modesto Junior College. The IB information will be discussed and/or approved officially as a measure to be used in the multiple measures process by the Literature and Language Arts Department at their next department meeting in early March. H. Townsend noted that if the department does not approve IB as an additional measure to be used, she will remove it from the catalog draft before the catalog is published.

**M/S/U (A. PEEK, E. KERR) to reaffirm the ADT, CTE, and University Preparation Pathways pages in the 2018-2019 catalog.**

**Informational Items**

1. Guided Pathways  
J. Hamilton/R. Stevenson

Presentation postponed to the March 06, 2018 meeting.

**XI. NEW BUSINESS**

**Action Items**

(None)

**Informational Items**

1. Financial Aid Facts  
P. Fikse

P. Fikse, Director of Student Financial Services, provided a *Financial Aid Facts* PowerPoint presentation to the committee. The presentation can be viewed in the link above. Below is some of the information that was covered in the presentation:

1. Financial Aid assistance is now also available on both campuses.
2. October 1\(^{st}\) (formerly January) is the new application start date for FAFSA (Free Application for Federal Student Aid)
3. Different types of awards are available
   - California College Promise Grant (formerly known as BOG Fee Waiver)
   - California Promise Grant
     - For students enrolled in 12 units and first time at MJC
   - Cal Grant (B and C)
- FTSSG (Full-Time Student Success Grant)– Enrolled in 12 units plus & receiving Cal Grant
- CCCG – California College Completion Grant - $1,500

4. Do not wait until census to drop students from a course
5. Drop students for no attendance before the refund date if applicable
6. Student Academic Progress:
   - Maximum time frame: Financial aid students are expected to complete their program with 150% of the published length of the program. 90 attempted units.
   - Pace of progression: Financial aid students are expected to have completed at least 67% of all units attempted.
   - Federal law limits the amount of Federal Pell Grant Funds a student may receive over your lifetime which is equivalent to six years of full Pell Grant Funding. 600%

2. **CCCOO February First Friday Memo**
   The CCCCO February 2018 First Friday memo was provided to the committee for review. For more information, see the link above.

**XII. PUBLIC COMMENT**

*M/S/U (E. LUCAS, E. MAKI) to adjourn at 4:37 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of February 20, 2018 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCOO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

Columbia College Course Equivalencies

Equivalency Established

(None)
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved:

CSCI 253  Web Database Development  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2018 **EXPEDITED**
**MODIFY:** General Education
General Education Status: Maintaining: (MJC-GE: D2)
Rationale: CSCI 253 last came through for Curriculum Committee approval on January 24, 2017. It was recently noted that the January 24, 2017 agenda did not reflect that CSCI 253 needed approval to maintain MJC-GE: D2 in CurricUNET and in the upcoming 2018-2019 MJC catalog. CSCI 253, formerly listed as CMPSC 276, was previously approved to be listed in the MJC-GE: D2 area. This information is here for the purpose of the record to maintain MJC-GE: D2 for CSCI 253 effective Summer 2018.

ELIC 53  Advanced High Listening and Speaking  3
CCCCO Proposal Type: Non-Substantial
Effective: Upon CCCCO Approval
**MODIFY:** Title, description, objectives
Rationale: ELIC 53 was pulled at the February 20, 2018 meeting by T. Guy who reported that ELIC 53 has come through previously as a collegiate level course, ELIC 153. Now that the course has been revised to show as ELIC 53, he noted that having the word collegiate in the title is no longer appropriate as the course is no longer a collegiate level course and that the word collegiate should be removed in all instances where it is displayed in the Course Outline of Record. He reported that the title would fit better as “Advanced High Listening and Speaking” after removing the word Collegiate within the title. M. Akard, faculty author, agreed and the title and Course Outline of Record were revised after the meeting. This information is here for the purpose of the record.

NURSE 272  Nursing Process: Geriatrics  1
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
**MODIFY:** Comparable courses
Rationale: NURSE 272 was pulled at the February 20, 2018 meeting for discussion regarding the comparable courses listed. It was noted at meeting that the comparable courses field for NURSE 272 would be updated by B. Adams. B. Adams updated the comparable courses field with CSU Fresno course, NURS 10L. This information is here for the purpose of the record.

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

PE 122  Adapted Physical Education Theory and Lab  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
**INACTIVATE**
Rationale: Course is no longer being offered.
Program Impact:
- Kinesiology A.A. Degree

**M/S/U (E. MAKI, L. SENECHAL) to INACTIVATE PE 122**
PEC 142  Exercise For Fitness 2  1
CCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is being inactivated as it is no longer being offered.
Program Impact:
- Kinesiology A.A. Degree
M/S/U (E. MAKI, L. SENECHAL) to INACTIVATE PEC 142

PEC 169  Intermediate Swimming  1
CCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is being inactivated as it is no longer being offered.
Program Impact:
- Kinesiology A.A. Degree
- Kinesiology A.A-T Degree
M/S/U (E. MAKI, L. SENECHAL) to INACTIVATE PE 169

POLSC 111  War & Peace: From Lenin to Al Qaeda  3
CCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: We want to inactivate this course because we have not offered it in several years and don't plan to offer it in the foreseeable future.
Program Impact:
- CSU-GE Pattern
- General Studies, Emphasis in Social & Behavioral Science A.A. Degree
- IGETC Pattern
- MJC-GE Pattern
M/S/U (E. MAKI, L. SENECHAL) to INACTIVATE POLSC 111
MODIFICATIONS/REACTIVATIONS:

CMPGR 213  
**Digital Drawing and Painting**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Title, advisory, description, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills  
**Rationale:** Course is being updated to align with software and technology upgrades. Course title is being changed to better reflect course content.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files; Requesting: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and re-sizing windows, understanding how a computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, moving and deleting files; using portable flash memory and other common storage devices.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU; Requesting: UC  
**C-ID Status:** (None)  
**General Education Status:** Requesting: (MJC Activities)  
**Program Impact:**  
- Computer Graphics Applications Certificate of Achievement  
- Computer Graphics Applications A.S. Degree  

*M/S/U (E. MAKI, L. SENECHAL) to MODIFY CMPGR 213*  
*M/S/U (E. MAKI, J. FORTE) to MODIFY REQUISITES for CMPGR 213*  
*M/S/U (T. AKERS PORTER, S. CASSIDY) to MAINTAIN DE for CMPGR 213*  
*M/S/U (L. SENECHAL, C. HOWARD) to REQUEST PLACEMENT of CMPGR 213 on MJC ACTIVITIES*
**CMPGR 219**

**Computer Graphics Portfolio Review**

**CCCCO Proposal Type:** Substantial

**Effective:** Summer 2019

**MODIFY:** Units, hours, outcomes, objectives, content, methods of instruction, textbooks, requisite skills

**Rationale:** Course update for periodic review.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and resizing windows, the Start Menu, understanding how your computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, and deleting files; using portable flash memory and other common storage devices.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Computer Graphics Applications Certificate of Achievement
- Computer Graphics Applications A.S. Degree

**M/S/U (E. MAKI, L. SENECHAL) to MODIFY CMPGR 219**

**M/S/U (E. MAKI, J. FORTE) to MODIFY REQUISITES for CMPGR 219**

During blanket approval, T. Akers Porter noted that the course is a portfolio review class but the requisite skills do not seem to indicate if the portfolio items are created in the class. L. Senechal added that CMPGR 219 is a capstone course. Discussion ensued regarding the course assignments where the following was stated, “Students will produce a variety of self-promotional materials.”

N. Sill reported that it is her understanding that the course is designed to teach students how to market themselves and the portfolio is being developed in class. T. Akers asked, if within the department, do the students know that they should come to this class with something for the portfolio? Publically we are not advertising this course to reflect that students would need to come to the class with previously created work. Are we being transparent in what students are supposed to bring to the class? L. Senechal volunteered to follow-up with the faculty author regarding the advisory listed.

**M/S/U (T. AKERS PORTER, S. CASSIDY) to MAINTAIN DE for CMPGR 219**

---

**DANCE 141**

**Hip Hop 1**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2019

**MODIFY:** Title, description, outcomes, content, typical assignments, methods of evaluation

**Rationale:** Course update to change course title as a family of courses in hip hop level one through level four have been created. This course will be the first in the family of hip hop courses.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**
- Dance A.A. Degree
- Kinesiology A.A. Degree
- Theatre A.A. Degree

**M/S/U (E. MAKI, L. SENECHAL) to MODIFY DANCE 141**

**M/S/U (L. SENECHAL, C. HOWARD) to MAINTAIN PLACEMENT of DANCE 141 on MJC ACTIVITIES**
HE 110  Healthful Living  
CCCCO Proposal Type: Non-substantial  
Effective: Summer 2019  
MODIFY: Description, outcomes, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation  
Rationale: This course is being updated to match the C-ID for Public Health 100 and to meet current curriculum standards.  
Enrollment Restrictions: (None)  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC HHP 60)  
C-ID Status: Requesting: (C-ID PHS 100)  
General Education Status: Approved for: (MJC-GE: E) (CSU-GE: E)  
Program Impact:  
- Athletic Training/Sports Medicine A.S. Degree  
- CSU-GE Pattern  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- MJC-GE Pattern  
- Public Health Science A.S.-T Degree (Pending ACCJC approval)  
M/S/U (E. MAKI, L. SENECHAL) to MODIFY HE 110  
M/S/U (T. AKERS PORTER, S. CASSIDY) to MAINTAIN DE for HE 110  
M/S/U (M. GARCIA, L. SENECHAL) to MAINTAIN PLACEMENT of HE 110 on GE PATTERN(S)  

HE 118  Exercise and Nutrition for Healthy Living  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Content, methods of instruction, typical assignments, textbooks  
Rationale: Course is being updated for review and compliance.  
Enrollment Restrictions: (None)  
Distance Education Status: Maintaining: Online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE-E)  
Program Impact:  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- Kinesiology A.A. Degree  
- MJC-GE Pattern Certificate of Achievement  
HE 118 was pulled for discussion by B. Adams on behalf of E. Lucas who noted during Curriculum Committee member review that the content section seemed rather thin on details, thus the course reads like a fitness lab class. Discussion ensued and it was reported that the class is a lecture only class.  
M/S/U (M. GARCIA, S. CASSIDY) to MODIFY HE 118  
M/S/U (T. AKERS PORTER, S. CASSIDY) to MAINTAIN DE for HE 118  
M/S/U (M. GARCIA, L. SENECHAL) to MAINTAIN PLACEMENT of HE 118 on GE PATTERN(S)
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<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
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</thead>
<tbody>
<tr>
<td>IIS 15</td>
<td>Adapted Keyboarding</td>
<td>2</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Advisory, outcomes, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation, CB24/program status code</td>
<td>Course is scheduled for review.</td>
<td>Requesting: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS Program.</td>
<td>(None)</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
<tr>
<td>M/S/U (E. MAKI, L. SENECHAL) to MODIFY IIS 15</td>
<td>M/S/U (E. MAKI, J. FORTE) to ADOPT REQUISITES for IIS 15</td>
<td></td>
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<tr>
<td>IIS 16</td>
<td>Computer Access 1</td>
<td>2</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Advisory, hours, description, outcomes, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation, CB24/program status code</td>
<td>Updating course hours and course description.</td>
<td>Requesting: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS Program.</td>
<td>(None)</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
<tr>
<td>M/S/U (E. MAKI, L. SENECHAL) to MODIFY IIS 16</td>
<td>M/S/U (E. MAKI, J. FORTE) to ADOPT REQUISITES for IIS 16</td>
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</table>
IIS 18  
**Computer Access Projects**  
**CCCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Advisory, description, outcomes, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation, CB24/program status code  
**Rationale:** This update will address current topics in alternate media and software to assist students with disabilities.  
**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS Program.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (E. MAKI, L. SENECHAL) to MODIFY IIS 18**  
**M/S/U (E. MAKI, J. FORTE) to ADOPT REQUISITES for IIS 18**

MUSP 151  
**Musical/Opera Theatre Workshop**  
**CCCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Repeatability, title, outcomes, description, content, requisite skills, methods of instruction, typical assignments, objectives  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have previous vocal experience.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
- Music A.A. Degree  
**M/S/U (E. MAKI, L. SENECHAL) to MODIFY MUSP 151**  
**M/S/U (E. MAKI, J. FORTE) to MAINTAIN REQUISITES for MUSP 151**  
**M/S/U (L. SENECHAL, C. HOWARD) to MAINTAIN PLACEMENT of MUSP 151 on MJC ACTIVITIES**
MUSP 153
Advanced Musical Theatre/Opera Workshop

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Title, outcomes, description, content, methods of instruction, textbooks, methods of evaluation
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSP 151.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Music A.A. Degree

M/S/U (E. MAKI, L. SENECHAL) to MODIFY MUSP 153
M/S/U (E. MAKI, J. FORTE) to MAINTAIN REQUISITES for MUSP 153
M/S/U (L. SENECHAL, C. HOWARD) to MAINTAIN PLACEMENT of MUSP 153 on MJC ACTIVITIES

PEC 144
Intermediate Golf

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Description, outcomes, content, methods of evaluation
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 143 or demonstrate basic knowledge and skills of the game.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Kinesiology A.A. Degree
- Kinesiology A.A.-T Degree

M/S/U (E. MAKI, L. SENECHAL) to MODIFY PEC 144
M/S/U (E. MAKI, J. FORTE) to MAINTAIN REQUISITES for PEC 144
M/S/U (L. SENECHAL, C. HOWARD) to MAINTAIN PLACEMENT of PEC 144 on MJC ACTIVITIES
SOCIO 150 Ethnicity and Culture in United States

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Title, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for compliance.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC SOCIO 5)
C-ID Status: Approved for: (C-ID SOCI 150)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D3, D0), (IGETC: 4J)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- Human Services Certificate of Achievement
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern Certificate of Achievement
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Political Science AA-T Associate of Arts for Transfer
- Sociology AA-T Associate of Arts for Transfer

SOCIO 150 pulled for discussion by M. Garcia who noted that the Methods of Evaluation (MOE) field in CurricUNET has the word “Theatre” listed and was wondering if this should be removed or revised. The faculty author was contacted via text message during the meeting who responded that she listed theatre because role-playing is done in class. She added that the word could be replaced with something more standardized or traditional, if needed. The word “Theatre” was replaced with “Role-playing” in the Methods of Evaluation field in CurricUNET.

M/S/U (M. GARCIA, T. AKERS PORTER) to MODIFY SOCIO 150

M/S/U (M. GARCIA, L. SENECHAL) to MAINTAIN PLACEMENT of SOCIO 150 on GE PATTERN(S)
SOcio 154  

African-American Cultures and Communities  

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Outcomes, typical assignments, textbooks, objectives, methods of evaluation, methods of instruction  
**Rationale:** Course is being updated for compliance.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D3, D0), (IGETC: 4J)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- Human Services A.A. Degree  
- Human Services Certificate of Achievement  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern Certificate of Achievement  
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree  
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree  
- Political Science AA-T Associate of Arts for Transfer  
- Sociology AA-T Associate of Arts for Transfer  

M/S/U (E. MAKI, L. SENECHAL) to **MODIFY SOCIO 154**  

**NEW COURSES:**  

**DANCE 142**  

Hip Hop 2  

**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval  
**ADOPT**  
**Rationale:** DANCE 142 is a newly proposed course and will be the second level course in the series of hip hop courses proposed. DANCE 142 is also proposed as an elective course in the latest revision for the Dance A.A. degree.  
**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of DANCE 141.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Dance A.A. Degree  

M/S/U (E. MAKI, L. SENECHAL) to **ADOPT DANCE 142**  

M/S/U (E. MAKI, J. FORTE) to **ADOPT REQUISITES for DANCE 142**
DANCE 143

Hip Hop 3

CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: DANCE 143 is a newly proposed course and will be the third level course in the series of hip hop courses proposed. DANCE 143 is also proposed as an elective course in the latest revision for the Dance A.A. degree.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of DANCE 142.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)

Program Impact:
- Dance A.A. Degree
M/S/U (E. MAKI, L. SENECHAL) to ADOPT DANCE 143
M/S/U (E. MAKI, J. FORTE) to ADOPT REQUISITES for DANCE 143

DANCE 144

Hip Hop 4

CCCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT

Rationale: DANCE 144 is a newly proposed course and will be the fourth and final level course in the series of hip hop courses proposed. DANCE 144 is also proposed as an elective course in the latest revision for the Dance A.A. degree.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of DANCE 143.

Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)

Program Impact:
- Dance A.A. Degree
M/S/U (E. MAKI, L. SENECHAL) to ADOPT DANCE 144
M/S/U (E. MAKI, J. FORTE) to ADOPT REQUISITES for DANCE 144
DE (Distance Education)

**COMM 103** Interpersonal Communication

**Effective:** Summer 2018  
**MODIFY:** DE modalities only  
**Rationale:** COMM 103 satisfies requirements for the Communication Studies Certificate and A.A./A.A.T. awards but has not previously been offered in a hybrid modality. More Communication Studies courses have been adapted for D.E. to benefit students who work, have children, or need flexible schedules. In this vein, offering COMM 103 as a hybrid would serve two primary functions. 1) It would give students more flexibility for completing program requirements. 2) It would allow students to complete more classes more quickly. Students could theoretically enroll in two hybrid courses that meet during the same time-slot but on alternating days. A student could complete two hybrid courses in the same time that they would otherwise only complete one fully face-to-face course.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Communication Studies A.A. Degree  
- Communication Studies Certificate of Achievement  
- Communication Studies AA-T Associate of Arts for Transfer  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Medical Assisting Certificate of Achievement  

M/S/U (T. AKERS PORTER, S. CASSIDY) to ADOPT DE for COMM 103

**POLSC 130** Political Theory

**Effective:** Summer 2018  
**MODIFY:** DE modalities only  
**Rationale:** We want to have the ability to teach this course online so that it is more accessible to students.  
**Distance Education Status:** Requesting: Online  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Political Science A.A.-T Degree  

M/S/U (T. AKERS PORTER, S. CASSIDY) to ADOPT DE for POLSC 130

### VI. PROGRAM NOTIFICATION AGENDA

**Program Activity**  
(No activity)

**CCCCCO Program Approvals: New/Substantial Change**  
(No activity)

**Regional Consortium CTE Program Approvals: New/Substantial Change**  
(No activity)
ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

**VII. PROGRAM CONSENT AGENDA**

(None)

**VIII. PROGRAM DISCUSSION AGENDA**

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

**MODIFICATIONS:**

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>DANCE PROGRAM</th>
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<tbody>
<tr>
<td>A.A. Degree: Dance</td>
<td>30</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
<td></td>
</tr>
<tr>
<td>MODIFY: PLOs, program requirements</td>
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<tr>
<td>Rationale: Updating award to show recent changes to curriculum.</td>
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<tr>
<td><strong>M/S/U (M. GARCIA, A. PEEK) to MODIFY A.A. DEGREE: DANCE</strong></td>
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<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>POLITICAL SCIENCE PROGRAM</th>
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<tr>
<td>A.A.-T Degree: Political Science</td>
<td>18</td>
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<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
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<tr>
<td>MODIFY: List B courses</td>
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<tr>
<td>Rationale: Award has been updated to reflect recent course changes.</td>
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<td><strong>M/S/U (M. GARCIA, A. PEEK) to MODIFY A.A.-T DEGREE: POLITICAL SCIENCE</strong></td>
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</table>
MODIFY:  

**SOCIOLOGY PROGRAM**  
A.A.-T Degree: Sociology  
**18-19** (Previously 19)  
**Effective:** Upon CCCCO Approval (Summer 2019)  
**Rationale:** The sociology program would like to include Sociology 105 as an option for students who would need to complete the required core courses. Currently Math 134 Elementary Statistics is the only option. SOCIO 105 provides a rigorous and social scientific-specific statistical analysis option for sociology majors.  

*M/S/U (M. GARCIA, A. PEEK) to MODIFY A.A.-T DEGREE: SOCIOLOGY*

**INACTIVATIONS:**  
(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

MODIFY:  

**HUMAN SERVICES PROGRAM**  
Skills Recognition Award: Gerontology  
**9**  
**Effective:** Upon BOT Approval (Summer 2019)  
**Rationale:** Updating award to show recent curriculum changes.  

*M/S/U (M. GARCIA, A. PEEK) to MODIFY SKILLS RECOGNITION AWARD: GERONTOLOGY*

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

**IX. STANDING REPORTS**

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. **Articulation:** C-ID Newsletter  
   L. Senechal  
   L. Senechal alerted that a C-ID Newsletter is not yet available. She reported that she will be attending the California Intersegmental Articulation Council (CIAC) Regional meeting this Friday in Fresno and the Northern California CIAC meeting in Sacramento next Friday. Items that will be covered will include best practices, timelines with the new ASSIST (Articulation System Stimulating Interinstitutional Student Transfer) and the Statistics Pathways.

2. **Academic Senate**  
   C. Redwing  
   C. Redwing reported that Academic Senate Resolution S18-B, Regular and Effective Contact for Online Courses will be presented as a 2nd reading at the next Academic Senate meeting.

**X. UNFINISHED BUSINESS**

**Action Items**

1. **Curriculum Review Process**  
   B. Adams  
   It was reported that Senate Exec is still in discussion regarding content overlap so the Curriculum Review Process discussion will be continued at a future Curriculum Committee meeting.
2. **Comparable Courses Workgroup**

Approved Motion: Review of Curriculum for Quality and Currency

Comparable Course Criteria – 02.06.18 draft

L. Senechal reported that one department has provided feedback for the Comparable Course Criteria draft. The feedback came in from the Literature and Language Department and can be viewed at the following link:

http://www.mjc.edu/governance/curriculum/documents/litlang_feedbackComparableCourses_2018_03_06.pdf

L. Senechal reported that in her conversations with the Academic Senate, the belief is that any criteria that is set-forth in the Curriculum Committee meetings that the Academic Senate is hoping that it is circulated at the division level so the draft can go through the Academic Senate with ease. She added that any feedback that can come in through these channels would really help to develop something that is going to work.

Discussion ensued regarding feedback from departments and it was reported that most still need time to review and provide feedback.

L. Senechal reported that the Literature and Language Department gave very detailed feedback. She responded to the feedback provided via email in regards to the following item, “The statement "to guide four-year course-to-course articulation efforts upon local approval" seems mystifying - please revise for clarity of purpose.” L. Senechal said that she had this item listed as part of the process because we don’t currently have very good channels with which to communicate about articulation goals. She added that currently if a faculty member wants to articulate a course with a given institution, there is really nothing other than an email to trigger that process. S. Cassidy asked if this item is going to be reworded. L. Senechal added that it can but that the statement was really just saying that it was going to help guide her when pursuing course 4-year course to course articulation.

A. Peek reported that the way the language has been morphing through revisions was most highly concerning to Lit and Lang. She added that the Literature and Languages Department felt that this document was trying to do way more than simply a comparable course checklist. A. Peek recommended that item #3 be revised to say, “To guide the articulation officer in pursuing articulation.” S. Cassidy agreed that the statement revision would be clearer.

One of the recommendations discussed was the change to the title of the document. L. Senechal reported that the title change was because of the different levels of criteria. She added that the criteria listed in the draft document is not just about finding comparable courses for some areas. She reported that other areas cannot necessarily find comparable courses. A. Peek reported that if the title remains as Quality and Currency Criteria, she and C. Howard are instructed to vote no.

N. Sill reported that the first discussions regarding comparable courses came about when CTE courses came through for review. Curriculum Committee members reviewed CTE courses with the word “placeholder” listed in the Comparable Courses field in CurricUNET and discussion would ensue regarding what should replace the word “placeholder.” Discussion regarding the course numbering for a CTE course that is not transferrable was also discussed. She asked if there is a way to streamline the numbering system for these courses so that students are not confused when they see a 200 level course that shows as CSU transferable in the catalog when they are not CSU transferable. B. Adams added that P. Mendez has also provided the same comment at a number of meetings in terms of the numbering for CTE courses.

L. Senechal alerted the committee that she brought this conversation up at one of the recent CIAC meetings she attended and the consensus is that when a course is proposed for baccalaureate level comparable course evidence should be provided.

T. Akers Porter agreed with N. Sill’s comments and added that we may need to expand the scope of our numbering system for courses that are not CTE and are typically a lower division class but have moved to upper division at the CSU. Should we be able to say instead for the 300 level courses that these courses are CTE or academic courses that do not necessarily have transfer capabilities? She added that if the draft was to be titled, Comparable Courses, we would be deleting CTE courses out of this document because CTE does not have comparable courses. She added that this document is not just about academic courses and whether they transfer or not.

B. Adams asked if the form should be left as a draft form for now so that departments can have time to review and provide feedback. J. Forte recommended that we leave the document as a draft document to give others the opportunity to have additional conversations and address any concerns.
3. **CTE 2-Year Reviews**  
   
   B. Adams provided the committee with a draft of the instructions for faculty to use when filling out and submitting the CTE 2-Year Review forms. B. Salerno asked that a specific deadline date be provided such as October 1\textsuperscript{st} or October 31\textsuperscript{st}. B. Adams alerted that the revised instructions will be available as a link for the committee at the next meeting.

### Informational Items

1. **Guided Pathways**  
   
   R. Stevenson/L. Maki  
   
   Postponed to the March 20, 2018 Curriculum Committee meeting.

### XI. NEW BUSINESS

#### Action Items

1. **Curriculum Committee Proposed Meeting Schedule for 2018-2019**  
   
   B. Adams reported that the proposed meeting schedule is listed here to give committee members a preview of what will be discussed as an unfinished action item at the March 20, 2018 meeting. She reported that she, H. Townsend, and L. Senechal met with J. Hamilton to discuss upcoming registration date changes which will impact the Curriculum Committee course and program effective dates for the 2018-2019 year. B. Adams added that she was not aware, until her meeting with J. Hamilton, of all of the different deadlines for scheduling. It was reported that secretaries currently build sections for semester scheduling at the same time they are also working on faculty contracts.

   Typically, the first four meetings in fall are the last meeting dates where items can be approved with an effective date for the upcoming catalog. B. Adams alerted that one of the proposed changes for the Curriculum Committee, in terms of catalog effective dates, is that the first fall meeting will be the only meeting that could list any errors and omissions for the upcoming catalog for courses and program changes but the other meetings would all have the same effective date.

   T. Akers Porter reported that currently when a course is approved on October 12, 2017; it is not effective until 2019. She added that pushing this date up even further is not really a student centered approach to this problem.

   B. Adams reported that J. Hamilton will have more information to provide for the committee at the March 20, 2018 meeting.

2. **Sunset List Exemption**  
   
   C. Howard  
   
   a. **ENGL 156 The Bible As Literature: The Hebrew Canon and Intertestamental Writings**  
      
      Rationale for Removal from Sunset List: We are developing stronger marketing and outreach for the English degree program, and foresee our literature offerings increase as a result of degree development AND acceleration/AB 705 reducing the number of basic skills writing courses offered.

   b. **ENGL 171 Introduction to African-American Literature**  
      
      Rationale for Removal from Sunset List: We are developing stronger marketing and outreach for the English degree program, and foresee our literature offerings increase as a result of degree development AND acceleration/AB 705 reducing the number of basic skills writing courses offered. UMOJA has interest in offering ENGL 171 as part of its cohort course block, or, at least encouraging UMOJA members to take ENGL 171 when offered by an UMOJA-trained faculty member (projected for Spring 2019).

   C. Howard read aloud the rationales for removing ENGL 156 and ENGL 171 from the Sunset list. E. Maki asked about marketing and outreach for the course offerings. C. Howard reported that the department is reaching out to the English majors and are developing a mentorship program.

   **M/S/U (A. PEEK, E. MAKI) to approve the removal of ENGL 156 and ENGL 171 from the Sunset list.**
Informational Items

1. **Update to Sunset List**

   **OUT OF COMPLIANCE COURSES**

   Currently on Agenda, Launched into Approval Stream, or at Technical Review Level:

   Currently on Agenda, Launched into Approval Stream, or at Technical Review Level:

   - CMPGR 213
   - CMPGR 219
   - ENGR 127
   - FSCI 336
   - HE 118
   - HUMSR 110
   - HUMSR 111
   - HUMSR 117
   - HUMSR 142
   - IIS 15
   - IIS 16
   - IIS 18
   - MUSA 152
   - MUSP 151
   - MUSP 153
   - PE 122
   - SOCIO 150
   - SOCIO 154
   - SPAN 51
   - SPAN 52
   - SPAN 51
   - SPAN 52

   Courses Awaiting Originator Action or No Proposal Created to Update Course:

   - AG 390XABCD
   - AG 390XABCD
   - AGC 225
   - AG 191XAB
   - ANAT 180AB
   - BIO 50
   - BIO 122
   - BIO 145
   - CMPGR 263
   - FSCI 312
   - FSCI 350
   - FSCI 351
   - FSCI 375
   - HUMSR 143
   - INDIS 100
   - MUSA 123
   - MUSP 151
   - MUSP 153
   - MUSP 153
   - MUSP 153

   *Removed courses from original list that have been approved and are awaiting action/inactivation

2. **The Course Numbering System at the CSU**

   L. Senechal alerted the committee that The Course Numbering System at the CSU document is available in the link provided. This document is a handy tool that L. Senechal uses for her own work as the Articulation Officer for Modesto Junior College. It was noted that the document will be linked for future use on the Curriculum Committee Faculty Author Resources webpage which can be accessed at the following link:


XII. PUBLIC COMMENT

*M/S/U (E. MAKI, A. PEEK) to adjourn at 3:56 PM*
In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

PEC 170 Advanced Swimming 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Advisory
Rationale: PEC 170 was recently approved for a course update at the November 7, 2017 Curriculum Committee meeting. PEC 169 is listed and was approved at the November 7, 2017 meeting as the course advisory. PEC 169 was approved for inactivation at the March 6, 2018 Curriculum Committee meeting. Due to the PEC 169 inactivation, the advisory will need to be removed.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 169.

PHYSO 103 Introduction to Neuroscience 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences AA Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

PSYCH 103 Introduction to Neuroscience 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Remove cross-listing
Rationale: PHYSO 103 is no longer being offered and proposed for inactivation. For this reason, the Psychology department would like to remove the cross-listed course, PHSYO 103, from PSYCH 103 in CurricUNET. PSYCH 103 will be updated in CurricUNET by the Instruction Office after this approval.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS: UNIT(S)

HIST 112 20th Century America 3
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: No longer being taught.
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Associate of Arts for Transfer
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
M/S/U (R. CRIPE, E. MAKI) to INACTIVATE HIST 112
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>CCCC Proposal Type</th>
<th>Effective</th>
<th>Inactivation</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| HIST 113 | Social and Cultural History of the United States Prior to the 20th Century | 3     | Inactivation       | Summer 2019     | INACTIVATE           | No longer being taught                              | - CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Associate of Arts for Transfer  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern |
| HIST 119 | Social and Cultural History of 20th Century America                    | 3     | Inactivation       | Summer 2019     | INACTIVATE           | Course is no longer being taught                    | - CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Associate of Arts for Transfer  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern |
| HIST 128 | The American West                                                      | 3     | Inactivation       | Summer 2019     | INACTIVATE           | Course is no longer being taught in the program.    | - CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Associate of Arts for Transfer  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern |
| INDIS 100| Introduction to Honors Scholarship                                    | 3     | Inactivation       | Summer 2019     | INACTIVATE           | Course is being inactivated because it has not been offered and there are no plans to offer in the near future. | Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). |
MODIFICATIONS/REACTIVATIONS:

ADJU 243
Domestic Violence Crisis Intervention
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Methods of instruction, typical assignments, methods of evaluation
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.
Distance Education Status: Maintaining: Online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Administration of Justice AS-T Associate of Science for Transfer
- Administration of Justice A.S. Degree
- Human Services A.A. Degree
- Human Services Certificate of Achievement

ADJU 243 pulled for discussion by T. Guy who alerted the committee that the comparable courses field in CurricUNET showed upper-division courses. T. Guy asked the committee, why are we asking for comparable courses and why is it important to the Curriculum Committee? Is it okay and do we care if a course shows all upper-division courses in the comparable courses field?

L. Senechal alerted that ADJU 243 is designed to serve our students in the Administration of Justice field to possibly work in a police department. She added that there is likely need for the content listed in the workforce but without the evidence, it is very difficult for her to say that this course should be baccalaureate level or if the course would be better served at a 300-level.

S. Cassidy alerted that she had seen other lower-division courses listed in the field besides the upper-division courses listed. T. Akers-Porter alerted that L. Senechal, and not the faculty author, was the person who added the lower-division courses in the field. L. Senechal reported that she added a few lower-division courses to the comparable courses field in CurricUNET for this course but it was unclear if the lower-division courses were truly comparable to ADJU 243 and was interested in hearing the thoughts from other Curriculum Committee members present.

B. Adams reported that the information listed in the comparable courses field in CurricUNET is most likely a carryover from five years ago when the course came through for periodic review.

T. Akers-Porter commented that we need to speak with the author of the course to verify if this course transfers. She said, if it doesn’t, this is alright, but does the course still need to be offered? What is the need? Is this course for a certificate or for community purposes? There could be a million reasons for why this course is offered and she added that we should know the reasons before a course is advertised as transferrable when the course is possibly not transferrable. She alerted that the point of the comparable course conversations has been that we make sure that we all understand the same thing.

Discussion ensued regarding the comparable courses listed and whether the course should instead be changed to be a 300-level course, if no lower-division courses are found as comparable. T. Akers Porter asked if the course could be tabled so the Curriculum Committee Representative for this course can bring back to the author to verify transferability.

L. Senechal added that this may be a course where she would be happy that a student had the additional area of content knowledge as they may be going into the First Responder field. She also reported that in the drafted Comparable Course Criteria document there is an option for courses numbered 200-299 which says:
• Approval for OR strong alignment with a finalized C-ID description, OR

• CTE Advisory Committee meeting minutes evidencing support and need for the course as proposed OR

• One comparable **lower-division course offered in the current academic year at a CSU and/or UC

L. Senechal added that under the new comparable course criteria as outlined above, this course would pass if Advisory Committee meeting minutes were added in CurricUNET.

M/S/ (A. PEEK, M. GARCIA) to approve ADJU 243

ADJU 243 withdrawn by E. Kerr, division representative, due to the comparable course discussion, thereby removing if from the agenda for consideration.

ART 175
Color Photography
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Outcomes, textbooks
Rationale: Regular review cycle.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ART 172.
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of $45
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Photography A.A. Degree

M/S/U (R. CRIBE, E. MAKI) to MODIFY ART 175
M/S/U (E. LUCAS, L. SENECHAL) to MAINTAIN REQUISITES for ART 175
M/S/U (A. PEEK, T. AKERS-PORTER) to MAINTAIN FEE for ART 175
M/S/U (A. PEEK, L. SENECHAL) to MAINTAIN PLACEMENT of ART 175 on MJC ACTIVITIES
HIST 101

History of the United States to 1877

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, textbooks

Rationale: Updating for periodic review.

Enrollment Restrictions: Removing (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or satisfactorily complete ELIC 151 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC HIST 16)

C-ID Status: Approved for: (C-ID HIST 130)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a -Group a, c - Group c, D6), (IGETC: 4F)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Associate of Arts for Transfer
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

**HIST 101 and HIST 102 pulled as a block for discussion by E. Lucas** who noted that the Methods of Evaluation (MOE) was wordy. E. Kerr, division representative, reported that the information listed in the MOE came from the approved C-ID. She added that how much writing in an historical class was discussed within the Faculty Discipline Review Group (FDRG). She explained that the word length was put in to raise the standards in terms of teaching.

**M/S/U (E. KERR, C. HOWARD) to MODIFY HIST 101**

**M/S/U (E. LUCAS, L. SENECHAL) to MODIFY REQUISITES for HIST 101**

During blanket approval of the requisites, T. Akers-Porter reported that as a committee we have been working within the C-ID framework for a little while and unit values have been a big issue according to minimums. She noted that for HIST 101 and HIST 102, the C-ID for these does not have an advisory but there are advisories on other C-IDs like Administration of Justice. She asked where the committee was on holding to the C-IDs for courses in terms of advisories. Are we holding some disciplines to particular gridlock in C-ID and for other disciplines, are we allowing them to make decisions that are best for their course?

B. Adams reported that past protocol for C-ID is that if a requisite is listed on the C-ID descriptor, you must minimally meet what they have but you can always go over what they have.

T. Guy added that advisories are not required and just help to show students that they can be more successful in the class. E. Kerr reported that a lot of writing is done in these courses so the advisory is a way to alert the students.

T. Akers-Porter said that C-IDs are not always the best framework as they do not always capture everything that our students need for our courses. Sometimes we need to look at our discipline experts and trust them to do what is best and write what is best in our Course Outline of Record for our students. She added that she trusts E. Kerr in what is needed for her students to be successful and pointed out that the C-ID didn’t think that HIST 101 and HIST 102 needed an advisory because they chose not to put an advisory in the C-ID. T. Akers-Porter wanted to ensure that we are honoring our faculty and their decisions.

E. Kerr added that during the FDRG conversations in the beginning for C-ID creation, advisories were not even thought of. It was very early on in the conversation. B. Adams reported that the CSUs do not have advisories for the history courses and a lot of the first conversations were around what the CSUs...
were doing. If the courses did not show advisories, it may be because the CSU didn’t show an advisory at the time of conversation.

J. Zellet added that she understood T. Akers-Porter’s point but acknowledged that it didn’t solely concern this history class. She noted that committee concerns and rules surrounding the CID framework ultimately impact committee productivity, recalling some difficult committee conversations about C-ID. She encouraged the Curriculum Committee to, at some point; decide how to approach C-ID. Are all elements of equal merit? She remarked, for example, that course advisories warrant different discussion than unit values, since one is optional for the student while the other is required. Perhaps the committee can look at C-ID elements and discuss if they are all of the same merit. As such, do they merit the same scrutiny? J. Zellet acknowledged that it is a complex conversation, but added that we would benefit from a conversation dedicated to formally reviewing and addressing these complexities.

M/S/U (S. CASSIDY, J. FORTE) to MAINTAIN DE for HIST 101
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT OF HIST 101 on GE PATTERN(S)

HIST 102
History of the United States Since 1865

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Advisory, textbooks
Rationale: Updating for periodic review.
Enrollment Restrictions: Removing (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or satisfactorily complete ENGL 50 or satisfactorily complete ELIC 151 or qualification by the MJC assessment process.
Distance Education Status: Maintaining; Mixed modalities hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC HIST 17)
C-ID Status: Approved for: (C-ID HIST 140)
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a -Group a, c - Group c, D6), (IGETC: 4F)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Associate of Arts for Transfer
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (E. LUCAS, L. SENECHAL) to MODIFY REQUISITES for HIST 102
M/S/U (S. CASSIDY, J. FORTE) to MAINTAIN DE for HIST 102
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT OF HIST 102 on GE PATTERN(S)
### MUSA 151

**Elementary Voice 1**

- **CCCCC Proposal Type:** Non-Substantial
- **Effective:** Summer 2019
- **MODIFY:** Field trips, description, grading policy, outcomes, description, content, requisite skills, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation
- **Rationale:** Periodic review for compliance.
- **Enrollment Restrictions:** (None)
- **Distance Education Status:** (None)
- **Materials Fee Status:** (None)
- **Articulation Status:** Transfers to CSU and UC; (CC MUSIC 36)
- **C-ID Status:** (None)
- **General Education Status:** Approved for: (MJC Activities)
- **Program Impact:**
  - Music AA-T Associate of Arts for Transfer

**M/S/U (R. CRIPKE, E. MAKI) to MODIFY MUSA 151**

**M/S/U (A. PEEK, L. SENECHAL) to MAINTAIN PLACEMENT of MUSA 151 on MJC ACTIVITIES**

### MUSA 152

**Elementary Voice 2**

- **CCCCC Proposal Type:** Non-Substantial
- **Effective:** Summer 2019
- **MODIFY:** Description, advisory, outcomes, requisite skills, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation
- **Rationale:** Periodic review for compliance.
- **Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to have previous vocal experience; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 151.
- **Distance Education Status:** (None)
- **Materials Fee Status:** (None)
- **Articulation Status:** Transfers to CSU and UC; (CC MUSIC 37)
- **C-ID Status:** (None)
- **General Education Status:** Approved for: (MJC Activities)
- **Program Impact:**
  - Music AA-T Associate of Arts for Transfer

**M/S/U (R. CRIPKE, E. MAKI) to MODIFY MUSA 152**

**M/S/U (E. LUCAS, L. SENECHAL) to MODIFY REQUISITES for MUSA 152**

**M/S/U (A. PEEK, L. SENECHAL) to MAINTAIN PLACEMENT of MUSA 152 on MJC ACTIVITIES**
PSYCH 141  Human Lifespan Development  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: DE modalities, advisory, requisite skills, typical assignments, objectives, methods of
evaluation
Rationale: Course is being updated for periodic review
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised
to satisfactorily complete PSYCH 101 and satisfactorily complete ENGL 101. Requesting: (A) Before
enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101 and
satisfactorily complete ENGL 100 or satisfactorily complete ENGL 101.
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC PSYCH 10)
C-ID Status: Approved for: (C-ID: PSY 180)
General Education Status: Approved for: (MJC-GE: E), (CSU-GE: E), (IGETC: 4I)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Human Services A.A. Degree
- Human Services Certificate of Achievement
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Psychology for Transfer AA

PSYCH 141 pulled for discussion by T. Guy who alerted the committee that upper-division courses
are listed in the comparable courses field in CurricUNET. L. Senechal reported that she added a lower-
division course from CSU Fresno. E. Kerr reported that CSU Stanislaus does have a lower-division
comparable course that should be added. T. Guy alerted that the UC Berkeley course listed in the
comparable course field needs to be removed and E. Kerr, division representative, agreed.

B. Adams alerted that she would work with E. Kerr after the meeting to research and input the correct
comparable course for CSU. It was noted that the committee will be alerted via the April 10th agenda of
which course was added to the comparable courses field.
M/S/U (P. MENDEZ, J. FORTE) to MODIFY PSYCH 141
M/S/U (E. LUCAS, L. SENECHAL) to MODIFY REQUISITES for PSYCH 141
M/S/U (S. CASSIDY, J. FORTE) to MODIFY DE for PSYCH 141
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT OF PSYCH 141 on GE PATTERN(S)
SOCSC 105  Introduction to Global Women's Studies  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Title, disciplines, field trips, advisory, outcomes, methods of instruction, requisite skills
Rationale: Course updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or satisfactorily complete ENGL 101.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D4, D0), (IGETC: 4D, 4J)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Associate of Arts for Transfer
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Sociology AA-T Associate of Arts for Transfer
M/S/U (R. CRIPE, E. MAKI) to MODIFY SOCSC 105
M/S/U (E. LUCAS, L. SENECHAL) to MODIFY REQUISITES for SOCSC 105
M/S/U (M. GARCIA, E. MAKI) to MAINTAIN PLACEMENT OF SOCSC 105 on GE PATTERN(S)

THETR 174  Stage Makeup  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Content, textbooks, objectives
Rationale: Course update for periodic review. Small changes in objectives, content, texts, and comparable courses.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of $105.00
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID THTR 175)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Design & Technical Theatre Skills Recognition Award
- Theatre AA-T Associate of Arts for Transfer
- Theatre A.A. Degree
- Theatre Arts AA-T Associate of Arts for Transfer
M/S/U (R. CRIPE, E. MAKI) to MODIFY THETR 174
M/S/U (A. PEEK, T. AKERS-PORTER) to MAINTAIN FEE for THETR 174
M/S/U (A. PEEK, L. SENECHAL) to MAINTAIN PLACEMENT of THETR 174 on MJC ACTIVITIES

NEW COURSES:
(None)

DE (Distance Education) Only Proposals

(None)
VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

Public Health Science A.S.-T (Effective Summer 2018)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval

(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO Approval

(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval

(Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

**MODIFICATIONS:**

**MODIFY:**

<table>
<thead>
<tr>
<th>COMPUTER GRAPHICS APPLICATIONS PROGRAM</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.S. Degree: Computer Graphics Applications</td>
<td>28.5 (Previously 28)</td>
</tr>
<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
<td></td>
</tr>
<tr>
<td>MODIFY: Required courses header, required courses, total units</td>
<td></td>
</tr>
<tr>
<td>Rationale: Program is being updated to show recent course changes.</td>
<td></td>
</tr>
<tr>
<td>M/S/U (L. SENECHAL, P. MENDEZ) to MODIFY A.S. DEGREE: COMPUTER GRAPHICS APPLICATIONS</td>
<td></td>
</tr>
</tbody>
</table>

**MODIFY:**

| COMPUTER GRAPHICS APPLICATIONS PROGRAM | |
| Certificate of Achievement: Computer Graphics Applications | 21 |
| Effective: Upon CCCCO Approval (Summer 2019) | |
| MODIFY: Elective courses | |
| Rationale: Program is being updated to show recent course changes. | |
| M/S/U (L. SENECHAL, P. MENDEZ) to MODIFY CERTIFICATE OF ACHIEVEMENT: COMPUTER GRAPHICS APPLICATIONS | |

**MODIFY:**

| GENERAL STUDIES PROGRAM | |
| A.A.: General Studies, Emphasis in Natural Sciences | 18 |
| Effective: Upon CCCCO Approval (Summer 2019) | |
| MODIFY: Required courses | |
| Rationale: Award is being modified to reflect recent course title changes and course inactivations. | |
| M/S/U (L. SENECHAL, P. MENDEZ) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN NATURAL SCIENCES | |

**MODIFY:**

| GENERAL STUDIES PROGRAM | |
| A.A.: General Studies, Emphasis in Social and Behavioral Sciences | 18 |
| Effective: Upon CCCCO Approval (Summer 2019) | |
| MODIFY: Required courses | |
| Rationale: Removed courses that have been recently inactivated. | |
| M/S/U (L. SENECHAL, P. MENDEZ) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN SOCIAL AND BEHAVIORAL SCIENCES | |

**MODIFY:**

| PHYSICAL EDUCATION PROGRAM | |
| A.A. Degree: Kinesiology | 22-24 |
| Effective: Upon CCCCO Approval (Summer 2019) | |
| MODIFY: Elective courses | |
| Rationale: Award is being modified to reflect recent course title changes and course inactivations. | |
| M/S/U (L. SENECHAL, P. MENDEZ) to MODIFY A.A. DEGREE: KINESIOLOGY | |

**INACTIVATIONS:**

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)
IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. **Articulation**: C-ID Newsletter  
   L. Senechal  
   L. Senechal reported that she attended the Region 5 Articulation Council (CIAC) and the Northern California CIAC meetings recently. She alerted that they discussed AB 705 and there are more questions than answers. They also discussed the data tools for the Articulation Officers and it was reported that the tools are stalled. They were told to not use the new ASSIST system and instead alerted to use the old ASSIST system which has not been updated since 2016.

2. **Academic Senate**  
   C. Redwing  
   C. Redwing reported that the *Regular and Effective Guidelines Contact for Online Courses* passed at the March 15, 2018 Academic Senate meeting. He also reported that Resolution F17-A: Adoption of Program Viability, Revitalization, and Discontinuance Procedures and the Modesto Junior College Program Discontinuance: Guiding Principles and Process was approved and can be viewed at the Academic Senate Agendas, Minutes and Documents website link below:
   

X. UNFINISHED BUSINESS

**Action Items**

1. **Curriculum Review Process**  
   B. Adams  
   B. Adams asked C. Redwing if content overlap was still being discussed at Senate Exec. C. Redwing stated that Senate Exec is working on a draft and the draft will be finished and available by May. He added that he would bring a draft to the Curriculum Committee for review in the fall. Discussion ensued regarding AB 705 and basic skills courses.

   C. Redwing added that Senate Exec’s position on interdivisional is much clearer than implications of basic skills. He reported that the consensus on Senate Exec is that if we are talking about basic skills, when it comes to the curriculum review process, that basic skills be removed until we know the implications of AB 705.

2. **Comparable Courses Workgroup**  
   L. Senechal  
   **Approved Motion: Review of Curriculum for Quality and Currency**
   **Comparable Course Criteria – 02.06.18 draft**

   L. Senechal reported that the comparable courses workgroup is still being discussed as we are hoping to hear from more divisions. She asked for a report out from those that had information and/or feedback regarding the draft.

   T. Akers-Porter reported that she presented this item to the Science, Mathematics and Engineering faculty last Friday and they acted very positively, especially some of the scientists. She noted that the scientists know that they have a venue for stand-alone courses.

   B. Adams reported that her division indicated to her that they trusted their Curriculum Committee representatives and gave their blessing.

   S. Cassidy reminded the committee that the Literature and Language Department had some objections that they presented at the last Curriculum Committee meeting and asked about one of the objections which was why are some areas being required to provide one comparable course while others require two. L. Senechal explained the numbering system at Modesto Junior College. She reported that courses numbered 100-199 are courses that are traditionally exclusively academic courses geared to be baccalaureate at a receiving institution for the purpose of a baccalaureate degree. Courses numbered 200-299 are courses that are considered more vocational and can transfer. She reported that for the courses that are 100-199, it is better for them to demonstrate a diverse set of comparable courses. The workgroup felt that for courses that are labeled as 200-299, they could just have one comparable course.
M/S/U (T. GUY, E. MAKI) to vote on either acceptance or rejection of the Comparable Course Criteria document.

L. Senechal alerted that she wanted to honor some of the feedback that came from the literature and Language Department. She said that she would like to change the word “guide” where “to guide four-year course-to-course articulation efforts upon local approval” exists to the word “assist.” A. Peek alerted that the title, for the Literature and Language Department, was a really big issue.

M/S/C (J. FORTE, T. GUY) to approve the Comparable Course Criteria document with the modification made to change the word “guide” to “assist”.

Motion Passed:
3 NAYS (S. Cassidy, C. Howard, A. Peek)
1 ABSENTEE (B. Salerno)

3. CTE 2-Year Reviews

B. Adams reported that at the last meeting the process regarding the CTE 2-Year forms was discussed. The process was drafted with the October 31st date listed. P. Mendez and J. Haynes alerted that most Advisory Committees do not meet until November or December. J. Haynes said that the October 31st date can stay as long as the information reported is from the previous year. She added that the information can be added to say “previous academic year” in the document. R. Cripe added that he does not have full-time faculty and alerted that the word “faculty” should be changed. Discussion ensued and modifications were noted.

M/S/U (A. PEEK, L. SENECHAL) to approve the Process for Completion of CTE 2-Year Reviews document with a modification made to show CTE faculty and/or appropriate personnel in place of CTE faculty and a modification to clarify the timeframe by adding “reviews for all previous academic year CTE programs and courses are expected.”


J. Zellet alerted that in Deans’ Cabinet the deans asked that this item be postponed to a future meeting as a subcommittee consisting of administrators, faculty, and staff will be created to discuss the proposed curriculum deadline changes. Discussion ensued and it was asked the B. Adams be the point person on behalf of the Curriculum Committee. T. Akers-Porter alerted that she would like to participate and be a member of the subcommittee.

Informational Items

1. Guided Pathways

R. Stevenson and L. Maki presented an informational PowerPoint titled as “What we know about Guided Pathways.” R. Stevenson started the presentation with a pathways implementation timeline. He announced that school-wide sessions have taken place and one of the sessions scheduled for this Thursday is about forming metamajors at Modesto Junior College.

In Fall 2018, trainings on program mapping will take place. He announced that in Spring 2019, the program mapping conversation will continue as well as development of catalog and website materials. R. Stevenson alerted that in Spring 2020, materials will be in place for an early rollout in high schools, advising and summer FTIC (First Time in College) programs.

B. Adams asked, “What impact, or if any, do you see on our committee in terms of the way we roll currently?” R. Stevenson said that items will come through the Curriculum Committee for approval in the future such as courses that can better align with our major transfer institutions and discussion regarding catalog and how we can better represent that on our website. He added that with metamajors, we are not writing new curriculum but instead writing curriculum materials to help people understand and utilize our existing curriculum.
J. Zellet said that one of the interesting ways that the Curriculum Committee will be involved in Guided Pathways is as curriculum comes through the committee; we will look at how courses can be more aligned with our transfer institutions. She added that a list is being compiled, based on the data that we have from students, of each program at Modesto Junior College and the major transfer institution for that program. T. Guy asked about the list and when it would be provided. She indicated that the list is all inclusive. R. Stevenson reported that the lists of the top five transfer institutions for Modesto Junior College are:

1. CSU Stanislaus
2. CSU Fresno
3. CSU Sacramento
4. University of Phoenix
5. UC Davis

R. Stevenson added that Guided Pathways is an ongoing project. The Pathway Implementation Team (Pit) is made up of a diverse group from all areas on campus. She alerted that we are trying to create a stage where things can happen organically to help students get through our college as quick as possible.

B. Adams asked who would be the body that would be reviewing pathways and approving along the way. R. Stevenson reported that it would have to be signed off by Academic Senate but the details of where we go after Guided Pathways has been established in terms of future review, has yet to be determined.

For more information on Guided Pathways, visit the following link:

http://www.mjc.edu/president/pathways/

6. Sunset List

OUT OF COMPLIANCE COURSES

Currently on Agenda, Launched into Approval Stream, or at Technical Review Level:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Code</th>
<th>Course Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMPGR 263</td>
<td>HUMSR 111</td>
<td>MUSA 123</td>
</tr>
<tr>
<td>ENGR 127</td>
<td>HUMSR 117</td>
<td>MUSA 152</td>
</tr>
<tr>
<td>FSCI 336</td>
<td>HUMSR 142</td>
<td>MUSP 153</td>
</tr>
<tr>
<td>HUMSR 110</td>
<td>HUMSR 143</td>
<td></td>
</tr>
</tbody>
</table>

Courses Awaiting Originator Action or No Proposal Created to Update Course:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Code</th>
<th>Course Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 390XABCD</td>
<td>BIO 145</td>
<td>SPAN 51</td>
</tr>
<tr>
<td>AGEC 225</td>
<td>FSCI 312</td>
<td>SPAN 52</td>
</tr>
<tr>
<td>AGGE 191XAB</td>
<td>FSCI 350</td>
<td></td>
</tr>
<tr>
<td>ANAT 180AB</td>
<td>FSCI 351</td>
<td></td>
</tr>
<tr>
<td>BIO 50</td>
<td>FSCI 375</td>
<td></td>
</tr>
</tbody>
</table>

*Removed courses from original list that have been approved and are awaiting action/inactivation

COURSES NOT OFFERED IN THE LAST 2 ACADEMIC YEARS/LAST DATE OFFERED PROVIDED:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Code</th>
<th>Course Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 50 (2012)</td>
<td>FSCI 367 (Not Offered)</td>
<td></td>
</tr>
</tbody>
</table>

*Removed courses from original list that have been recently offered, scheduled to be offered, inactivated/proposed for inactivation or approved per exemption.
B. Adams alerted that the Sunset list is continuing to decrease. She reported that the Sunset list will continue to decrease as we have more items coming through for approval and are set to be on the April 10, 2018 Curriculum Committee meeting agenda.

XI. NEW BUSINESS

Action Items

1. Curriculum Committee Co-Chair Election

C. Redwing reported that nominations are now open for the Curriculum Committee Co-Chair position. B. Adams was the only nominee.

M/S/U (R. CRIPES, E. LUCAS) to nominate and re-elect B. Adams as the Curriculum Committee Co-Chair.

2. Revised Curriculum Review Matrix 2018-2023

B. Adams

This item has been postponed as this item was contingent on action of the Curriculum Committee Proposed Meeting Schedule item that has also been postponed.

Informational Items

1. CCCCO First Friday Memo

B. Adams

B. Adams stated that the memo provides information on AB 705. A website has been established to house minutes, updates, and presentations. For more information, see the link above.

H. Townsend alerted that the CCCCO First Friday Memo discusses a future plan to streamline noncredit curriculum approvals. Discussion ensued regarding the current process for approval of credit courses. Credit courses have already been streamlined at the state. An automated approval process in the Chancellor’s Office Curriculum Inventory (COCI) has been in place since 2016.

Programs that require a non-substantial change are yet to be streamlined and still go through the local approval process (CurricUNET, Curriculum Committee, and Board of Trustees) and then placed in the COCI system where they are reviewed and approved by a state reviewer. Programs that require a substantial change or are considered new, have several different steps before an approval can be given. The steps for new or substantially changed programs include:

- Faculty submit the substantially changed or new program in CurricUNET (along with a program Narrative and/or CTE Advisory meeting minutes if the program is CTE)
- Program is pushed through the approval process in CurricUNET and placed on a Curriculum Committee agenda
- Curriculum Committee reviews and approves
- Program is sent the following month to the Board of Trustees for approval
- If CTE, program is sent via email to the Regional Consortium for approval
- Program is placed for approval in COCI system by Curriculum Process Specialist (If CTE, an approval from the Regional Consortium must take place first)
- After COCI approval (Chancellor’s office), ACCJC is notified of the substantial change or new credit program. If the award is non-credit, after COCI approval, the award can be promoted and offered. ACCJC approval is not needed for non-credit certificates.
- After ACCJC approval for a credit program, the award can be promoted and offered (PiratesNET/Catalog)

All courses still must go through the local approval process which includes the following:
• Faculty update or create a course in CurricUNET
• Course is reviewed and pushed through CurricUNET and placed on a Curriculum Committee agenda
• Curriculum Committee reviews and approves
• Course is sent the following month to the Board of Trustees for approval
• Curriculum Process Specialist places course in COCI system
• COCI automatically approves course if it is a credit course. Non-credit courses still are reviewed by a state reviewer in the COCI.

2. Curriculum Committee Membership

B. Adams notified the committee that several member terms are ending. She asked that members who do not plan to return, notify B. Adams or H. Townsend via email. E. Maki alerted that he will not be returning as a member next year and plans are in the works within the department to find a replacement. It was noted that E. Maki has been serving on the committee for over ten years.

XII. PUBLIC COMMENT

M/S/U (E. LUCAS, E. MAKI) to adjourn at 4:45 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was modified to include the request by E. Lucas to accommodate guests and the request by L. Miller to postpone Informational Item #3 Textbooks on the Course Outline of Record to the September 11, 2018 Curriculum Committee meeting.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of March 20, 2018 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

AG 200 (Summer 2018/CCC000591693)
AG 201 (Summer 2018/CCC000591694)
AGEC 50 (Summer 2018/CCC000591753)
ANTHR 110 (Summer 2018/CCC000591690)
ANTHR 197 (Summer 2018/CCC000591692)
ANTHR 198 (Summer 2018/CCC000591691)
BUSAD 801 (Summer 2018/CCC000591997)
BUSAD 802 (Summer 2018/CCC000591998)
ELIC 43 (Summer 2018/CCC000591689)
ELIC 53 (Summer 2018/CCC000591899)
ELIC 910 (Summer 2018/CCC000591999)
ELIC 911 (Summer 2018/CCC000592000)
ELIC 912 (Summer 2018/CCC000592001)
ELIC 913 (Summer 2018/CCC000592002)
ELIC 914 (Summer 2018/CCC000592003)
ELIC 915 (Summer 2018/CCC000592004)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

Columbia College Course Equivalencies

Equivalency Established

(None)

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved:

NURSE 259 Transition into the RN Role 2
Effective: Fall 2018 Expedited
Rationale for Expedited Approval: The ADN program received notice of material fee changes. The costs of the Kaplan resources have been divided equally over two semesters. The ATI skills videos are scheduled to increase. Some of the skill set fees increased and some decreased based on the contents of the kits, and these fees will be in effect for a period of two semesters. Students will be overcharged if adjustments are not made to decrease the material fees. Additionally, if the increased materials fees are not updated and passed on to the students, the college is left with paying the increased fees. H. Townsend, Curriculum Process Specialist, will enter the new fee information in CurricUNET and in Colleague/PiratesNET upon approval.

MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Decreasing fee from $222 to $217

NURSE 259 Transition into the RN Role 2
Effective: Spring 2019 Expedited
Rationale for Expedited Approval: Rationale above for Fall 2018 request also applies to Spring 2019 request. See rationale above.

MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Increasing fee from $217 to $237

NURSE 271 Nursing Process: Fundamentals 6.5
Effective: Fall 2018 Expedited
Rationale for Expedited Approval: The ADN program received notice of material fee changes. The costs of the Kaplan resources have been divided equally over two semesters. The ATI skills videos are scheduled to increase. Some of the skill set fees increased and some decreased based on the contents of the kits, and these fees will be in effect for a period of two semesters. Students will be overcharged if adjustments are not made to decrease the material fees. Additionally, if the increased materials fees are not updated and passed on to the students, the college is left with paying the increased fees. H. Townsend, Curriculum Process Specialist, will enter the new fee information in CurricUNET and in Colleague/PiratesNET upon approval.

MODIFY: Materials fee
Rationale: See rationale for expedited approval.
Materials Fee Status: Increasing fee from $402 to $534
NURSE 271  
**Nursing Process: Fundamentals**  
**Effective:** Spring 2019  
**Expedited:**  
**Rationale for Expedited Approval:** Rationale above for Fall 2018 request also applies to Spring 2019 request. See rationale above. 
**MODIFY:** Materials fee  
**Rationale:** See rationale for expedited approval.  
**Materials Fee Status:** Increasing fee from $534 to $554

NURSE 273  
**Nursing Process: Maternal-Child**  
**Effective:** Fall 2018  
**Expedited:**  
**Rationale for Expedited Approval:** The ADN program received notice of material fee changes. The costs of the Kaplan resources have been divided equally over two semesters. The ATI skills videos are scheduled to increase. Some of the skill set fees increased and some decreased based on the contents of the kits, and these fees will be in effect for a period of two semesters. Students will be overcharged if adjustments are not made to decrease the material fees. Additionally, if the increased materials fees are not updated and passed on to the students, the college is left with paying the increased fees. H. Townsend, Curriculum Process Specialist, will enter the new fee information in CurricUNET and in Colleague/PiratesNET upon approval.  
**MODIFY:** Materials fee  
**Rationale:** See rationale for expedited approval.  
**Materials Fee Status:** Decreasing fee from $227 to $212

NURSE 273  
**Nursing Process: Maternal-Child**  
**Effective:** Spring 2019  
**Expedited:**  
**Rationale for Expedited Approval:** Rationale above for Fall 2018 request also applies to Spring 2019 request. See rationale above.  
**MODIFY:** Materials fee  
**Rationale:** See rationale for expedited approval.  
**Materials Fee Status:** Increasing fee from $212 to $222

NURSE 275  
**Nursing Process: Medical-Surgical**  
**Effective:** Fall 2018  
**Expedited:**  
**Rationale for Expedited Approval:** The ADN program received notice of material fee changes. The costs of the Kaplan resources have been divided equally over two semesters. The ATI skills videos are scheduled to increase. Some of the skill set fees increased and some decreased based on the contents of the kits, and these fees will be in effect for a period of two semesters. Students will be overcharged if adjustments are not made to decrease the material fees. Additionally, if the increased materials fees are not updated and passed on to the students, the college is left with paying the increased fees. H. Townsend, Curriculum Process Specialist, will enter the new fee information in CurricUNET and in Colleague/PiratesNET upon approval.  
**MODIFY:** Materials fee  
**Rationale:** See rationale for expedited approval.  
**Materials Fee Status:** Increasing fee from $195 to $230

NURSE 278  
**Nursing Process: Advanced Medical-Surgical**  
**Effective:** Fall 2018  
**Expedited:**  
**Rationale for Expedited Approval:** The ADN program received notice of material fee changes. The costs of the Kaplan resources have been divided equally over two semesters. The ATI skills videos are scheduled to increase. Some of the skill set fees increased and some decreased based on the contents of the kits, and these fees will be in effect for a period of two semesters. Students will be overcharged if adjustments are not made to decrease the material fees. Additionally, if the increased materials fees are not updated and passed on to the students, the college is left with paying the increased fees. H. Townsend, Curriculum Process Specialist, will enter the new fee information in CurricUNET and in Colleague/PiratesNET upon approval.  
**MODIFY:** Materials fee  
**Rationale:** See rationale for expedited approval.  
**Materials Fee Status:** Decreasing fee from $236 to $216
PSYCH 141  Human Lifespan Development  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Comparable courses
Rationale: PSYCH 141 came through for a course update at the March 20, 2018 Curriculum Committee meeting. The course was pulled for discussion as it was noted that upper-division courses were listed in the comparable courses field in CurricUNET. After the meeting, the comparable courses field was modified to add UCSD lower division course, CSU San Marcos lower division course, and CSU Stanislaus lower division course. This information is here for the purpose of the record.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:  UNIT(S)

ANAT 180AB  Introduction to Tutoring Anatomy  1 or 2
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is being inactivated, as it is no longer being offered.
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE ANAT 180AB

BIO 50  Basic Biology  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is being inactivated because it is no longer offered.
Program Impact:
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern
M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE BIO 50

FSCI 328  Investigation of Fires  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course no longer recognized through CA State Fire Marshal Office.
Program Impact:
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement
M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE FSCI 328

FSCI 336  Rescue Practices  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Does not lead to State Fire Marshal Certification.
Program Impact:
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement
M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE FSCI 336
FSCI 347
Fire Prevention 1C
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course no longer offered through State Fire Marshal.
Program Impact:
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

M/S/U (R. CRIP, E. LUCAS) to INACTIVATE FSCI 347

MODIFICATIONS/REACTIVATIONS:

ADJU 243
Domestic Violence Crisis Intervention
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Methods of instruction, typical assignments, methods of evaluation
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.
Distance Education Status: Maintaining: Online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Administration of Justice AS-T Associate of Science for Transfer
- Administration of Justice A.S. Degree
- Human Services A.A. Degree
- Human Services Certificate of Achievement

M/S/U (R. CRIP, E. LUCAS) to MODIFY ADJU 243
M/S/U (J. FORTE, L. SENECHAL) to MAINTAIN REQUISITES for ADJU 243
M/S/U (E. LUCAS, M. GARCIA) to MAINTAIN DE for ADJU 243

BIO 145
Introduction to Freshwater Biology
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Outcomes, description, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation
Rationale: Course is being updated for compliance.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B2, B3); (IGETC: 5B, 5C)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (R. CRIP, E. LUCAS) to MODIFY BIO 145
M/S/U (M. GARCIA, L. SENECHAL) to MAINTAIN PLACEMENT OF BIO 145 on GE PATTERN(S)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| CMPGR 263  | Internet Literacy                | 3     | Non-Substantial | Summer 2019 | Course update for periodic review. | Maintaining: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files. | Online, mixed modalities/hybrid | (None) | Transfers to CSU                   | (None)                | - Computer Applications Specialist Certificate of Achievement  
- Computer Graphics Applications A.S. Degree  
- Computer Graphics Applications Certificate of Achievement |
|            |                                  |       |               |           |          |                        |                          |                     |                               |                       | M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY CMPGR 263  
M/S/U (J. FORTE, L. SENECHAL) to MAINTAIN REQUISITES for CMPGR 263  
M/S/U (E. LUCAS, M. GARCIA) to MAINTAIN DE for CMPGR 263 |
| ENGL 105   | Creative Writing: Poetry         | 3     | Non-Substantial | Summer 2019 | Prerequisite, field trips | Removing: (P) Satisfactory completion of ENGL 101; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101. | (None)                  | (None) | Transfers to CSU and UC            | (None)                | - CSU General Education Pattern Certificate of Achievement  
- English AA-T Associate of Arts for Transfer  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern |
|            |                                  |       |               |           |          |                        |                          |                     |                               |                       | M/S/U (R. CRIPÉ, E. LUCAS) to MODIFY ENGL 105  
M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for ENGL 105  
M/S/U (M. GARCIA, L. SENECHAL) to MAINTAIN PLACEMENT OF ENGL 105 on GE PATTERN(S) |
ENGL 106  Creative Writing: Short Fiction  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, content, methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: Removing: (P) Satisfactory completion of ENGL 101; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern

ENGL 106 pulled for discussion by M. Garcia who commented that “Guest lecturers” was typically included in the Methods of Instruction (MOI) and not under Course Content. After a short discussion, L. Senechal approved the friendly amendment to move Course Content item “E” “Guest lecturers as appropriate” to MOI. For the purpose of the record, the update to ENGL 106 will be placed as a consent item on the next Curriculum Committee meeting agenda.

M/S/U (L. SENECHAL, M. GARCIA) to MODIFY ENGL 106

M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for ENGL 106

M/S/U (M. GARCIA, L. SENECHAL) to MAINTAIN PLACEMENT OF ENGL 106 on GE PATTERN(S)

ENGL 111  Creative Writing: Creative Nonfiction  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, description, content, methods of instruction, typical assignments, objectives, methods of evaluation, textbooks
Rationale: Course update for periodic review. Update Prerequisites to include English 100.
Enrollment Restrictions: Removing: (P) Satisfactory completion of ENGL 101; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: C); Requesting: (CSU-GE C2)
Program Impact:
- English AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern

ENGL 111 pulled for discussion by M. Garcia who noted that Methods of Evaluation (MOE) #5 wasn’t matched to an objective. MOE #5 was matched to Objective #9 “Employ in their own work a wide range of literary devices” at the meeting.

M/S/U (M. GARCIA, J. FORTE) to MODIFY ENGL 111

M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for ENGL 111

M/S/U (M. GARCIA, L. SENECHAL) to MODIFY PLACEMENT OF ENGL 111 on GE PATTERN(S)
ENGR 127

Engineering Graphics

CCCO Proposal Type: Non-Substantial
Effective: Summer 2019

**MODIFY:** Advisory, prerequisite, description, content, requisite skills, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation

**Rationale:** Course is being updated for review and compliance.

**Enrollment Restrictions:** Removing: (A) Previous drafting and CAD experience or ENGR 121 and successful completion of MATH 90 or equivalent; Requesting: (A) Before enrolling in this course, students are strongly advised to have previous drafting and CAD experience; Requesting: (P)
Satisfactory completion of MATH 161.

**Distance Education Status:** (None)
**Materials Fee Status:** (None)
**Articulation Status:** Transfers to CSU and UC
**C-ID Status:** Requesting: (C-ID ENGR 150)
**General Education Status:** (None)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ENGR 127 pulled for discussion by T. Guy who expressed his concern that ENGR 127 had more units than what a student would be taking at a university for an engineering graphics course.

D. Chase informed the Curriculum Committee that out of ten community colleges with an equivalent engineering graphics course, with the same C-ID, 7 of them have their engineering graphics course at 4 units, two of them have their engineering graphics course at three units, and 1 community college has their engineering graphics course at 3 units plus 6 contact hours. He concluded that these community colleges actually go beyond MJC’s units for contact hours. D. Chase also mentioned that one of the things that was happening with the ENGR 127 course is that in the past AutoCAD 2D software was used, whereas now everything is 3D. He continued to explain that the 3D drawings had to be converted to 2D drawings making the course more intensive, the AutoCAD 2D programs were outdated, and the AutoCAD 3D programs were more complicated. D. Chase conveyed from the ENGR 127 course instructor, that if the contact hours had to be cut down, he would have to change the textbooks to something that isn’t being used in the industry anymore, that the older textbooks didn’t cover a lot of the engineering topics, and the outdated textbooks only touched on the topic of 3D modeling.

L. Senechal provided an Articulation Summary attachment to ENGR 127 which shows how the engineering graphics course plugs in at different institutions, how it fits into the Engineering Program, and how the engineering graphic courses are designed in tandem with other requirements at the receiving institutions. She also noted that today’s students are more sophisticated with technology than in previous years.

Discussion ensued regarding ENGR 127 course unit values which included:

- Comparing Community College requirements to University requirements
- Concerns regarding inflated course units that make it more difficult for students
- Comparing typical unit courses with high unit courses and setting a precedent
- Getting into a gray area in interpreting course unit values
- Benefits of looking at and understanding the whole program when determining course unit values

**M/S/C (E. LUCAS, E. MAKI) to MODIFY ENGR 127**

Motion Passed:
2 NAYS (E. Kerr, T. Guy)
0 ABSTENTIONS

**M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for ENGR 127**
FTECH 307  Fire Science Tactics & Strategy  3
(Previously FSCI 332)
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
**MODIFY:** Prefix, number, prerequisite, methods of instruction, textbooks, methods of evaluation
**Rationale:** Course is being updated for periodic review. Changing from FSCI to FTECH and course number.
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of FSCI 301; Requesting: (P) Satisfactory completion of FTECH 301.
**Distance Education Status:** Requesting: Mixed modalities, hybrid
**Materials Fee Status:** (None)
**Articulation Status:** Not transferable
**C-ID Status:** (None)
**General Education Status:** (None)
**Program Impact:**
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

*M/S/U (R. CRYPE, E. LUCAS) to MODIFY FTECH 307*

*M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for FTECH 307*

FTECH 307 pulled for discussion by M. Garcia who noted that the Distance Education description for the hybrid option was brief and that it could use more information to clarify.

*M/S/ WITHDRAWN (R. CRYPE, T. AKERS-PORER) motion withdrawn by division representative, R. Crype so that the concerns with the hybrid option for FTECH 307 could be addressed.*

FTECH 308  Fire Service Career Development/Promotions  3
(Previously FSCI 322)
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
**MODIFY:** Prefix, number, prerequisite, hours, outcomes, content, requisite skills, methods of instruction, typical assignments, textbooks, objectives
**Rationale:** Course is being updated for periodic review. Changing from FSCI to FTECH and course number.
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of FSCI 301; Requesting: (P) Satisfactory completion of FTECH 301.
**Distance Education Status:** (None)
**Materials Fee Status:** (None)
**Articulation Status:** Not transferable
**C-ID Status:** (None)
**General Education Status:** (None)
**Program Impact:**
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

*M/S/U (R. CRYPE, E. LUCAS) to MODIFY FTECH 308*

*M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for FTECH 308*
FTECH 317  Firefighter 1 Academy Physical Training  1
(Previously FSCI 262)
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prefix, number, title, corequisite, field trips, requisite skills, typical assignments, CB05 (transfer status), CB24 (change to program applicable)
Rationale: Course is being updated for periodic review. Changing from FSCI to FTECH and course number.
Enrollment Restrictions: Removing: (C) Concurrent enrollment in FSCI 362 or FSCI 363; Requesting: (C) Concurrent enrollment in FTECH 318 or FTECH 319.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: Requesting: (MJC Activities)
Program Impact:
- Fire Academy Certificate of Achievement (pending)
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree
M/S/U (R. CRIPo, E. LUCAS) to MODIFY FTECH 317
M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for FTECH 317
M/S/U (T. AKERS-PORTER, K. BUTLER) to REQUEST PLACEMENT of FTECH 317 on MJC ACTIVITIES

FTECH 318  Basic Firefighter 1 Academy  8
(Previously FSCI 362)
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prefix, number, title, prerequisite, materials fee, requisite skills, methods of instruction, textbooks
Rationale: This course is being updated because CA State Fire Marshal Curriculum has been updated. Course proposal is also changing prefix from FSCI to FTECH and changing course number.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who are accepted into the Fire Academy program by Fire Academy Selection Committee and who possess CPAT certification, per NFPA 1582 regulation; Removing: (P) Satisfactory completion of FSCI 301 and EMS 350; Requesting: (P) Satisfactory completion of EMS 350 and FTECH 301.
Distance Education Status: (None)
Materials Fee Status: Increasing fee from $305 to $380
Articulation Status: Not transferable; (CC: FSCI 362+363=FIRE 7+50+101+106+108+110)
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Fire Academy Skills Recognition
- Fire Academy Certificate of Achievement (pending)
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree
M/S/U (R. CRIPo, E. LUCAS) to MODIFY FTECH 318
M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for FTECH 318
M/S/U (R. CRIPo, P. MENDEZ) to INCREASE FEE for FTECH 318
FTECH 319  
Advanced Firefighter 1 Academy  
(Previously FSCI 363)  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY**: Prefix, number, title, prerequisite, materials fee, requisite skills, methods of instruction, textbooks  
**Rationale**: This course is being updated because CA State Fire Marshal Curriculum has been updated. Course proposal is also changing prefix from FSCI to FTECH and changing course number.  
**Enrollment Restrictions**: Removing: (P) Satisfactory completion of FSCI 362; Requesting: (P) Satisfactory completion of FTECH 318.  
**Distance Education Status**: (None)  
**Materials Fee Status**: Increasing fee from $382 to $399  
**Articulation Status**: Not transferable; (CC: FSCI 362+363=FIRE 7+50+101+106+108+110)  
**C-ID Status**: (None)  
**General Education Status**: (None)  
**Program Impact**:  
- Fire Academy Skills Recognition  
- Fire Academy Certificate of Achievement (pending)  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  

\textbf{M/S/U (R. CRipe, E. LUCAS) to MODIFY FTECH 319}  
\textbf{M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for FTECH 319}  
\textbf{M/S/U (R. CRipe, P. MENDEZ) to INCREASE FEE for FTECH 319}  

FTECH 331  
Rescue Systems 1  
(Previously FSCI 311)  
CCCCCO Proposal Type: Substantial  
Effective: Summer 2019  
**MODIFY**: Prefix, number, outcomes, units, hours, advisory, materials fee, requisite skills, textbooks  
**Rationale**: Course is being updated because CA State Fire Marshal Curriculum has been updated. Course proposal is also changing prefix from FSCI to FTECH and changing course number.  
**Enrollment Restrictions**: Removing: (A) Before enrolling in this course, students are strongly advised to have received California State Fire Training’s Firefighter One Certification or have satisfactorily completed FSCI 363.  
**Distance Education Status**: (None)  
**Materials Fee Status**: Increasing fee from $155 to $250  
**Articulation Status**: Not transferable  
**C-ID Status**: (None)  
**General Education Status**: (None)  
**Program Impact**:  
- Fire Science A.S. Degree  
- Fire Science Certificate of Achievement  

\textbf{M/S/U (R. CRipe, E. LUCAS) to MODIFY FTECH 331}  
\textbf{M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for FTECH 331}  
\textbf{M/S/U (R. CRipe, P. MENDEZ) to INCREASE FEE for FTECH 331}
FTECH 341  Fire Apparatus Driver/Operator 1A  2
(Previously FSCI 364)

CCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prefix, number, description, advisory, LOE, requisite skills, methods of instruction, objectives, textbooks

Rationale: Course is being updated to align with CA State Fire Marshal updated curriculum, to change from FSCI to FTECH prefix, and to change course number.

Enrollment Restrictions: Removing: (L) Enrollment limited to students who possess a valid California Driver's License, class B, firefighter restricted (minimum); Requesting: (L) Enrollment limited to students who possess a valid California Driver's License, class C (minimum); Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 362; Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FTECH 301.

Distance Education Status: (None)

Materials Fee Status: Maintaining fee of $110

Articulation Status: Not transferable; (CC FIRE 29A + 29B)

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

M/S/U (R. CRYPE, E. LUCAS) to MODIFY FTECH 341

M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for FTECH 341

M/S/U (R. CRYPE, P. MENDEZ) to MAINTAIN FEE for FTECH 341

FTECH 342  Fire Apparatus Driver/Operator 1B  2
(Previously FSCI 366)

CCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prefix, number, hours, prerequisite, LOE, requisite skills, methods of instruction, textbooks, objectives

Rationale: Course is being updated to align with CA State Fire Marshal updated curriculum, to change from FSCI to FTECH prefix, and to change course number.

Enrollment Restrictions: Removing: (L) Enrollment limited to students who possess a valid California Driver's License, class B, firefighter restricted (minimum); Requesting: (L) Enrollment limited to students who possess a valid California Driver's License, class C (minimum); Requesting: (P) Satisfactory completion of FTECH 341.

Distance Education Status: (None)

Materials Fee Status: Maintaining fee of $110

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

M/S/U (R. CRYPE, E. LUCAS) to MODIFY FTECH 342

M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for FTECH 342

M/S/U (R. CRYPE, P. MENDEZ) to MAINTAIN FEE for FTECH 342
IIS 20  
**Math Strategies for Disabled Students**  
1  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Advisory, LOE, methods of evaluation  
**Rationale:** Course is being updated for periodic review. The limitation on enrollment has been modified to an advisory.  
**Enrollment Restrictions:** Removing: (L) Enrollment limited to students formally admitted into the Disability Services program; Requesting: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (R. CRIPE, E. LUCAS) to MODIFY IIS 20**  
**M/S/U (J. FORTE, L. SENECHAL) to MODIFY REQUISITES for IIS 20**

MUSA 123  
**Intermediate Piano**  
1  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Repeatability, description, outcomes, content, methods of instruction, objectives, methods of evaluation  
**Rationale:** Periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUS A 122.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC MUSIC 41A + 41B)  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
- Music A.A. Degree  
- Music AA-T Associate of Arts for Transfer  
**M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSA 123**  
**M/S/U (J. FORTE, L. SENECHAL) to MAINTAIN REQUISITES for MUSA 123**  
**M/S/U (T. AKERS-PORTER, K. BUTLER) to MAINTAIN PLACEMENT of MUSA 123 on MJC ACTIVITIES**
SOCIO 156  
Mexican Culture in the United States  
SCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Description, outcomes, grading policy, typical assignments, textbooks  
**Rationale:** Course is being updated for review and compliance.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D3, D0), (IGETC: 4J)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- Human Services A.A. Degree  
- Human Services Certificate of Achievement  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree  
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree  
- Sociology AA-T Associate of Arts for Transfer  
- Spanish for Transfer AA-T Associate of Arts for Transfer  
**M/S/U (R. CRIPPE, E. LUCAS) to MODIFY SOCIO 156**  
**M/S/U (M. GARCIA, L. SENECHAL) to MAINTAIN PLACEMENT OF SOCIO 156 on GE PATTERN(S)**

THETR 105  
Introduction to Stagecraft  
SCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Outcomes, content, methods of instruction, textbooks, objectives, SAM/occupational code  
**Rationale:** Course update for 5 year periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Approved for: (C-ID THTR 171)  
**General Education Status:** Approved for: (MJC Activities)  
**Program Impact:**  
- Design & Technical Theatre Skills Recognition Award  
- Theatre A.A. Degree  
- Theatre AA-T Associate of Arts for Transfer  
**M/S/U (R. CRIPPE, E. LUCAS) to MODIFY THETR 105**  
**M/S/U (T. AKERS-PORTER, K. BUTLER) to MAINTAIN PLACEMENT of THETR 105 on MJC ACTIVITIES**
THETR 175

Stage Costuming

CCCO Proposal Type: **Substantial**

Effective: Summer 2019

**MODIFY:** Methods of Instruction, typical assignments, textbooks, objectives, methods of evaluation, TOP code, SAM/occupational code

**Rationale:** Course update for periodic review.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Approved for: (C-ID THTR 174)

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**
- Design & Technical Theatre Skills Recognition Award
- Theatre A.A. Degree
- Theatre AA-T Associate of Arts for Transfer
- Theatre Arts AA-T Associate of Arts for Transfer

**THETR 175 pulled for discussion by L. Senechal** who noted that the textbooks had been changed to older textbooks, which were not included in the active C-ID descriptor. She questioned should at least one of the textbooks listed in the active C-ID descriptor be left in the COR (Course Outline of Record)?

L. Senechal mentioned that at some point her responsibility was to comply and make sure that MJC was putting the best COR forward. She then added that we should try to put the most current content driven textbook on the COR whenever possible, yet still consider the strong convictions of the teaching faculty when they specify different text, when a compelling rational is included specific to the pedagogy.

T. Guy mentioned that the faculty author chose textbooks from authors of the professional costume design industry that won awards for their costume designs. Whereas the textbooks currently listed on the COR and in the C-ID were from a woman who only worked in academia. T. Guy added that the faculty author didn’t want to teach students what academia was saying; rather she wanted to teach them what the industry was saying.

After some discussion, M. Garcia approved the friendly amendment to add Rebecca Cunningham (2009) “The Magic Garment” (2nd/e) back to the COR with the justification that it was the most recent edition.

**M/S/U (M. GARCIA, E. MAKI) to MODIFY THETR 175**

**M/S/U (T. AKERS-PORTER, K. BUTLER) to MAINTAIN PLACEMENT of THETR 175 on MJC ACTIVITIES**
THETR 182 Practical Stage Lighting 3
CCCSO Proposal Type: Substantial
Effective: Summer 2019
MODIFY: Description, content, methods of instruction, typical assignments, textbooks, objectives, TOP code, SAM/occupational code
Rationale: Course update for 5 year periodic review.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 100.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID THTR 173)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Design & Technical Theatre Skills Recognition Award
- Theatre A.A. Degree
- Theatre AA-T Associate of Arts for Transfer
- Theatre Arts AA-T Associate of Arts for Transfer
M/S/U (R. CRIPPE, E. LUCAS) to MODIFY THETR 182
M/S/U (J. FORTE, L. SENECHAL) to MAINTAIN REQUISITES for THETR 182
M/S/U (T. AKERS-PORTER, K. BUTLER) to MAINTAIN PLACEMENT of THETR 182 on MJC ACTIVITIES

THETR 190 Theatre Production Workshop 1
CCCSO Proposal Type: Substantial
Effective: Summer 2019
MODIFY: Outcomes, objectives, content, typical assignments, textbooks, TOP Code, SAM/occupational code
Rationale: Course update for 5 year periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID THTR 192)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Dance A.A. Degree
- Design & Technical Theatre Skills Recognition Award
- Theatre A.A. Degree
- Theatre AA-T Associate of Arts for Transfer
- Theatre Arts AA-T Associate of Arts for Transfer
M/S/U (R. CRIPPE, E. LUCAS) to MODIFY THETR 190
M/S/U (T. AKERS-PORTER, K. BUTLER) to MAINTAIN PLACEMENT of THETR 190 on MJC ACTIVITIES

NEW COURSES:
(None)
### DE (Distance Education)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Effective Date</th>
<th>Modify</th>
<th>Rationale</th>
<th>Distance Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 112</td>
<td>Introduction to the Novel and Short Story</td>
<td>3</td>
<td>Summer 2018</td>
<td>DE modalities only</td>
<td>Adding DE components to provide the English Program with greater flexibility.</td>
<td>Online, mixed modalities/hybrid</td>
<td>- CSU General Education Pattern Certificate of Achievement&lt;br&gt;- English AA-T Associate of Arts for Transfer&lt;br&gt;- General Studies, Emphasis in Humanities A.A. Degree&lt;br&gt;- IGETC Pattern Certificate of Achievement&lt;br&gt;- MJC-GE Pattern</td>
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<tr>
<td>ENGL 114</td>
<td>Introduction to Poetry</td>
<td>3</td>
<td>Summer 2018</td>
<td>DE modalities only</td>
<td>Adding DE components to provide the English Program with greater flexibility.</td>
<td>Online, mixed modalities/hybrid</td>
<td>- CSU General Education Pattern Certificate of Achievement&lt;br&gt;- English AA-T Associate of Arts for Transfer&lt;br&gt;- General Studies, Emphasis in Humanities A.A. Degree&lt;br&gt;- IGETC Pattern Certificate of Achievement&lt;br&gt;- MJC-GE Pattern</td>
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<tr>
<td>ENGL 116</td>
<td>Introduction to Drama</td>
<td>3</td>
<td>Summer 2018</td>
<td>DE modalities only</td>
<td>Adding DE components to provide the English Program with greater flexibility.</td>
<td>Online, mixed modalities/hybrid</td>
<td>- CSU General Education Pattern Certificate of Achievement&lt;br&gt;- English AA-T Associate of Arts for Transfer&lt;br&gt;- General Studies, Emphasis in Humanities A.A. Degree&lt;br&gt;- Humanities A.A. Degree&lt;br&gt;- IGETC Pattern Certificate of Achievement&lt;br&gt;- MJC-GE Pattern&lt;br&gt;- University Preparation, Emphasis in Humanities A.A. Degree</td>
</tr>
</tbody>
</table>
ENGL 131 Introduction to World Literature 1 3
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Modifying course to include Distance Ed.
Distance Education Status: Requesting: Online, mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Univ Prep - Area of Emphasis
- MJC-GE Pattern Certificate of Achievement
- Univ Preparation: Language Studies A.A. Univ Prep - Area of Emphasis
- University Preparation, Emphasis in Humanities A.A. Degree
M/S/U (E. LUCAS, M. GARCIA) to ADOPT DE for ENGL 131

ENGL 132 Introduction to World Literature 2 3
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Requesting: Online, mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Univ Prep - Area of Emphasis
- MJC-GE Pattern
- Univ Preparation: Language Studies A.A. Univ Prep - Area of Emphasis
- University Preparation, Emphasis in Humanities A.A. Degree
M/S/U (E. LUCAS, M. GARCIA) to ADOPT DE for ENGL 132

ENGL 135 Survey of American Literature to 1850 3
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Requesting: Online, mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Univ Prep - Area of Emphasis
- MJC-GE Pattern
- Univ Preparation: Language Studies A.A. Univ Prep - Area of Emphasis
- University Preparation, Emphasis in Humanities A.A. Degree
M/S/U (E. LUCAS, M. GARCIA) to ADOPT DE for ENGL 135
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Effective</th>
<th>Units</th>
<th>Rationale</th>
<th>Distance Education Status</th>
<th>Program Impact</th>
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</thead>
<tbody>
<tr>
<td>ENGL 136</td>
<td>Survey of American Literature: 1850 to the Present</td>
<td>Summer 2018</td>
<td>3</td>
<td>DE modalities only</td>
<td>Requesting: Online, mixed modalities/hybrid</td>
<td>- CSU General Education Pattern Certificate of Achievement</td>
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<td>Rationale: Adding DE components to provide the English Program with greater flexibility.</td>
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<td>Program Impact:</td>
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<td>- MJC-GE Pattern</td>
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<td>- Univ Preparation, Language Studies A.A. Univ Prep - Area of Emphasis</td>
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<td>- University Preparation, Emphasis in Humanities A.A. Degree</td>
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<tr>
<td>M/S/U (E. LUCAS, M. GARCIA)</td>
<td>Adopt DE for ENGL 136</td>
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<tr>
<td>ENGL 137</td>
<td>Survey of English Literature to the late 18th Century</td>
<td>Summer 2018</td>
<td>3</td>
<td>DE modalities only</td>
<td>Requesting: Online, mixed modalities/hybrid</td>
<td>- CSU General Education Pattern Certificate of Achievement</td>
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<td>- IGETC Pattern Certificate of Achievement</td>
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<td>- MJC-GE Pattern</td>
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<td>- University Preparation, Emphasis in Humanities A.A. Degree</td>
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<tr>
<td>M/S/U (E. LUCAS, M. GARCIA)</td>
<td>Adopt DE for ENGL 137</td>
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<tr>
<td>ENGL 138</td>
<td>Survey of English Literature: Late Eighteenth Century to Present</td>
<td>Summer 2018</td>
<td>3</td>
<td>DE modalities only</td>
<td>Requesting: Online, mixed modalities/hybrid</td>
<td>- CSU General Education Pattern Certificate of Achievement</td>
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<td>Rationale: Adding DE components to provide the English Program with greater flexibility.</td>
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<td>Program Impact:</td>
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<td>- English AA-T Associate of Arts for Transfer</td>
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<td>- General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>- Humanities A.A. Degree</td>
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<td>- IGETC Pattern Certificate of Achievement</td>
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<td>- University Preparation, Emphasis in Humanities A.A. Degree</td>
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<tr>
<td>M/S/U (E. LUCAS, M. GARCIA)</td>
<td>Adopt DE for ENGL 138</td>
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</tr>
</tbody>
</table>
ENGL 151  Folklore  3
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
M/S/U (E. LUCAS, M. GARCIA) to ADOPT DE for ENGL 151

ENGL 156  The Bible As Literature: The Hebrew Canon and Intertestamental Writings  3
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Requesting: Online, mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
M/S/U (E. LUCAS, M. GARCIA) to ADOPT DE for ENGL 156

ENGL 157  The Bible As Literature: The New Testament  3
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
M/S/U (E. LUCAS, M. GARCIA) to MODIFY DE for ENGL 157

ENGL 163  Introduction to Shakespeare  3
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Requesting: Online, mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
M/S/U (E. LUCAS, M. GARCIA) to ADOPT DE for ENGL 163
ENGL 168

Adolescent Literature

Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
ENGL 168, ENGL 174, and ENGL 179 pulled as a block for discussion by T. Guy, who noted that it seemed that ENGL 168, ENGL 174, and ENGL 179 were upper division courses at the CSU's and he questioned why an upper division course should be opened to students outside our immediate community. T. Guy mentioned that anybody in the United States could be taking these online classes and that they may be led to believe that they were fulfilling lower division requirements at a community college and then be surprised that it was an upper division class.

Discussion ensued in regards to:

- That ENGL 168, ENGL 174, and ENGL 179 were submitted for Distance Education consideration only and the issue of the online and hybrid modalities should be the only consideration at this time. That ENGL 168, ENGL 174, and ENGL 179 are scheduled for course review in spring 2019.
- That the Curriculum Committee should continue with our current processes and not be changing procedures “mid-stream”.
- Not making decisions based on issues that are new and haven’t been addressed before, such as lower division verses upper division comparable courses.
- With increasing online and hybrid teaching modalities, the student population is expanding and changing as it includes more students from all over the United States.
- What is our responsibility to our local students verses the extended online student population?
- Does “Truth in Advertising” include online students that think they are looking at lower division courses because MJC is a community college, when in fact the courses may be upper division?
- Scheduling a training day to cover the changing environment of online and hybrid modalities, possibly on Curriculum Training Day September 7, 2018.

M/S/C (T. AKERS-PORTER, J. FORTE) to MODIFY DE for ENGL 168

Motion Passed:
1 NAY (T. Guy)
1 ABSTENTION (P. Mendez)

ENGL 169

Children’s Literature

Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (E. LUCAS, M. GARCIA) to MODIFY DE for ENGL 169
ENGL 171
Introduction to African-American Literature 3
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Requesting: Online, mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
M/S/U (E. LUCAS, M. GARCIA) to ADOPT DE for ENGL 171

ENGL 173
Intro to Latin American Literature 3
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Spanish AA-T Associate of Arts for Transfer
M/S/U (E. LUCAS, M. GARCIA) to MODIFY DE for ENGL 173

ENGL 174
Introduction to Modern Asian Literature 3
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE components to provide the English Program with greater flexibility.
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Associate of Arts for Transfer
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
ENGL 168, ENGL 174, and ENGL 179 pulled as a block for discussion by T. Guy (See notes on ENGL 168)
M/S/C (T. AKERS-PORTER, J. FORTE) to MODIFY DE for ENGL 174

Motion Passed:
1 NAY (T. Guy)
1 ABSTENTION (P. Mendez)
ENGL 179  
Introduction to Native American Literature, Mythology, and the Oral Tradition  
Effective: Summer 2018  
MODIFY: DE modalities only  
Rationale: Adding DE components to provide the English Program with greater flexibility.  
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- English AA-T Associate of Arts for Transfer  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Univ Preparation: Language Studies A.A. Univ Prep - Area of Emphasis  
ENGL 168, ENGL 174, and ENGL 179 pulled as a block for discussion by T. Guy (See notes on ENGL 168)  
M/S/C (T. AKERS-PORTER, J. FORTE) to ADOPT DE for ENGL 179  

Motion Passed:  
1 NAY (T. Guy)  
1 ABSTENTION (P. Mendez)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)
VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:  

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>UNITS</th>
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<tbody>
<tr>
<td>FIRE SCIENCE PROGRAM</td>
<td></td>
</tr>
<tr>
<td>A.S. Degree: Fire Science</td>
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<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
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</tr>
<tr>
<td>MODIFY: Catalog description, PLOs, semester preference, required courses, elective courses</td>
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<tr>
<td>Rationale: Program is being revised to show recent course modifications.</td>
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<tr>
<td>M/S/U (M. GARCIA, J. FORTE) to MODIFY A.S. DEGREE: FIRE SCIENCE</td>
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<tr>
<td>FIRE SCIENCE PROGRAM</td>
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<tr>
<td>Certificate of Achievement: Fire Science</td>
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<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
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<tr>
<td>MODIFY: Catalog description, PLOs, semester preference, required courses, elective courses</td>
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<tr>
<td>Rationale: Certificate is being revised to remove inactivated courses from elective courses list.</td>
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<tr>
<td>M/S/U (M. GARCIA, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT: FIRE SCIENCE</td>
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<tr>
<td>GENERAL STUDIES PROGRAM</td>
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<tr>
<td>A.A. Degree: General Studies, Emphasis in Humanities</td>
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<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
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<tr>
<td>MODIFY: Required courses</td>
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<tr>
<td>Rationale: Updated award to reflect recent course changes.</td>
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<tr>
<td>M/S/U (M. GARCIA, J. FORTE) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN HUMANITIES</td>
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<tr>
<td>GENERAL STUDIES PROGRAM</td>
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<tr>
<td>A.A. Degree: General Studies, Emphasis in Language and Rationality</td>
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<tr>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
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<tr>
<td>MODIFY: Required courses</td>
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<tr>
<td>Rationale: Award is being updated to reflect recent course changes.</td>
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<tr>
<td>M/S/U (M. GARCIA, J. FORTE) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN LANGUAGE AND RATIONALITY</td>
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</table>
REV: 9/12/2018 10:24 AM

Curriculum Committee Minutes – April 10, 2018

MODIFY: MUSIC PROGRAM
A.A. Degree: Music
Effective: Upon CCCCO Approval (Summer 2019)

MODIFY: Electives
Rationale: Program is being updated to show new titles for MUSP 151 and MUSP 153.

M/S/U (M. GARCIA, J. FORTE) to MODIFY A.A. DEGREE: MUSIC

MODIFY: THEATRE PROGRAM
A.A. Degree: Theatre
Effective: Upon CCCCO Approval (Summer 2019)

MODIFY: Required courses, electives, total units
Rationale: Program is being updated to reflect curriculum changes.

M/S/U (M. GARCIA, J. FORTE) to MODIFY A.A. DEGREE: THEATRE

MODIFY: THEATRE PROGRAM
A.A.-T Degree: Theatre Arts
Effective: Upon CCCCO Approval (Summer 2019)

MODIFY: Required core, list A, award footer
Rationale: AA-T is being modified for clarity during 5 year review.

M/S/U (M. GARCIA, J. FORTE) to MODIFY A.A.-T DEGREE: THEATRE ARTS

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

MODIFY: FIRE ACADEMY PROGRAM
Skills Recognition Award: Fire Academy
Effective: Upon BOT Approval (Summer 2019)

MODIFY: Required courses, semester preference
Rationale: Updating Skills Recognition to reflect recent course modifications. Changing from FSCI to FTECH and changing course #s.

M/S/U (M. GARCIA, J. FORTE) to MODIFY SKILLS RECOGNITION AWARD: FIRE ACADEMY

MODIFY: THEATRE PROGRAM
Skills Recognition Award: Design & Technical Theatre
Effective: Upon BOT Approval (Summer 2019)

MODIFY: Required courses
Rationale: Program is being updated to reflect course revisions and inactivations.

M/S/U (M. GARCIA, J. FORTE) to MODIFY SKILLS RECOGNITION AWARD: DESIGN & TECHNICAL THEATRE

MODIFY: THEATRE PROGRAM
Skills Recognition Award: Theatre Performance
Effective: UponBOT Approval (Summer 2019)

MODIFY: Catalog description, total units
Rationale: Catalog Description modified for clarity.

M/S/U (M. GARCIA, J. FORTE) to MODIFY SKILLS RECOGNITION AWARD: THEATRE PERFORMANCE

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(Noone)
IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: CSU Executive Order 1110
   L. Senechal
   L. Senechal supplied the above link for Frequently Asked Questions on CSU Executive Order 1110.

2. Academic Senate
   C. Redwing
   C. Redwing noted that there was no new business to report, but gave the Curriculum Committee a head’s up that in the fall the Academic Senate will be addressing the Pathway Funding Application and Credit by Examination.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process
   B. Adams
   Postponed to the September 11, 2018 Curriculum Committee meeting.

Informational Items

1. Sunset List
   Curriculum Committee

OUT OF COMPLIANCE COURSES

Currently on Agenda, Launched into Approval Stream, or at Technical Review Level:

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>BIO 145</td>
<td>HUMSR 111</td>
<td>MUSA 123</td>
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<tr>
<td>CMPGR 263</td>
<td>HUMSR 117</td>
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<td>ENGR 127</td>
<td>HUMSR 142</td>
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<tr>
<td>HUMSR 110</td>
<td>HUMSR 143</td>
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Courses Awaiting Originator Action or No Proposal Created to Update Course:

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<th>Course</th>
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<tbody>
<tr>
<td>AGEC 225</td>
<td>FSCI 351</td>
<td>SPAN 52</td>
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<tr>
<td>FSCI 312</td>
<td>FSCI 375</td>
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<tr>
<td>FSCI 350</td>
<td>SPAN 51</td>
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</table>

*Removed courses from original list that have been approved and are awaiting action/inactivation

COURSES NOT OFFERED IN THE LAST 2 ACADEMIC YEARS/LAST DATE OFFERED PROVIDED

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>AGM 50 (2012)</td>
<td>FSCI 366 (Last offered in 2014/Now proposed as FTECH 342)</td>
<td>FSCI 375 (2011)</td>
</tr>
<tr>
<td>FSCI 351 (2014)</td>
<td>FSCI 367 (Not Offered)</td>
<td>SOCI 154 (2005)</td>
</tr>
</tbody>
</table>

*Removed courses from original list that have been recently offered, scheduled to be offered, inactivated/proposed for inactivation, or approved per exemption.

B. Adams reported that the Sunset List, shown above, has been updated to reflect the progress that had been made with courses that were first reported in the fall. B. Adams noted the Sunset List policy had a positive impact and shortened the out of compliance courses list.
XI. NEW BUSINESS

Action Items

1. Curriculum Committee Proposed Meeting Schedule for 2018-2019  
   B. Adams

   B. Adams noted that the submission deadlines for course/program updates are listed on the CurricUNET front page.

   **M/S/U (L. SENECHAL, E. MAKI) to accept the 2018-2019 Curriculum Committee meeting dates.**

2. Expedited Curriculum Approval Guidelines  
   B. Adams

   B. Adams noted that the Expedited Curriculum Approval Guidelines were last updated in October 9, 2007 and asked if the committee had a chance to review the linked document.

   **M/S/U (E. LUCAS, T. AKERS-PORTER) to approve the Expedited Curriculum Approval Guidelines as a first reading with a second reading scheduled for the September 11, 2018 Curriculum Committee meeting.**

Informational Items

1. AB 705  
   T. Akers-Porter

   T. Akers-Porter spoke on Assembly Bill 705 Initial Guidance Language which she noted was an assembly bill that is prescriptive in how faculty treats remediation for English and mathematics, with some mention of ESL. T. Akers-Porter mentioned that two-thirds of the law was aimed at placing students using Multiple Measures, mainly high school GPA and course work. She also noted that the math department spent a lot of time working on the Multiple Measures piece which would bypass the accuplacer test and look at data such as GPA and the last course taken in high school. T. Akers-Porter mentioned that the math faculty workgroup based their decision making off of the Multiple Measures Assessment Project (MMAP) research team’s data. Because of the collected data, the placement process was changed to include Multiple Measures. T. Akers-Porter referred to the AB 705 Implementation Timeline under spring 2018 noting the first item “Strategize ways to make high school data primary in the assessment and placement process” which was completed. She noted the second item “Begin curricular exploration and development consistent with the law”. Under AB 705, students can only be placed into remedial coursework (credit or noncredit courses that are part of a sequence) when they are “highly unlikely to succeed” in the transfer-level course and when placement into the remedial coursework increases the probability of completing transfer-level coursework relative to the probability of completion. T. Akers-Porter noted that the definition of “highly unlikely to succeed” was discussed among the faculty, which they discovered was incredibly prescriptive. She revealed that although there are no clear guidelines for mathematics, at this time, there was for English and she referred to Table 1: Chancellor’s Office AB 705 Compliant Multiple Measures Decision Rules: Transfer-level English from the attached link.

   T. Akers-Porter highlighted from the attached link:

   - Services may include but are not limited to academic support, English language acquisition support, time management and study skills training, affective development, financial planning, and accommodations as needed. Across this state, this has been accomplished in a variety of ways: co-requisite support courses; learning support centers; supplemental instruction; or a combination of these. Among these strategies, co-requisite support has been mostly widely studied in its capacity to amplify student success.
   - Changes in instructional methodology and strong support infrastructure are also essential to optimize student achievement. Faculty, who have been on the cutting edge of these reforms, note that these elements are equally important for student success.
   - While this guidance is a first step for colleges to begin planning, other questions remain. Some of those questions around how to address the implications of AB 705 for ESL students, and a subcommittee are working on those answers. Questions also remain about the implementation for transfer-level math and statistics, and that guidance will be forthcoming this spring.
2. Curriculum Year in Review

B. Adams noted the amount of work the committee completed during the 2017-2018 year:
- 44 Course Adoptions
- 178 Course Modifications
- 47 Course Inactivations
- 46 DE Only Proposals
- 11 New Programs
- 42 Modified Programs

B. Adams noted other business that was accomplished included:
  - Comparable Courses Criteria
  - CTE 2-Year Review Forms and Policies

3. Textbooks on the Course Outline of Record

L. Senechal

Postponed to the September 11, 2018 Curriculum Committee meeting.

XII. PUBLIC COMMENT

M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:43 PM
Curriculum Committee

MINUTES
Tuesday, September 11, 2018
Yosemite 213 2:40 PM


Members Absent: R. Mand (ASMJC), M. Motroni

Others Present: K. Addington (Administrative Technician), S. Circle (English Department), J. Fantazia (Allied Health), E. Hondoy (DSPS), B. Hunt (Allied Health)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from K. Butler to accommodate guests. As a result, B. Adams moved New Business Action Item #1, Sunset List Exemption (IIS 18), after Approval of the Minutes, and RSCR pulled courses were moved to follow the Course Discussion Agenda blanket course approval.

II. APPROVAL OF MINUTES April 10, 2018

Hearing no objections, the minutes of April 10, 2018 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

DANCE 142 (Summer 2018/CCC000592715)
DANCE 143 (Summer 2018/CCC000592716)
DANCE 144 (Summer 2018/CCC000592717)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Columbia College Course Equivalencies

Equivalency Established
(None)

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved:

**ENGL 106** Creative Writing: Short Fiction 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Content, methods of instruction
Rationale: ENGL 106 was approved at the April 10, 2018 Curriculum Committee meeting with the following course correction; Course Content item E., "Guest lecturers as appropriate" was moved to the Methods of Instruction (MOI). This information is listed for the purpose of the record.

**THETR 175** Stage Costuming 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Textbooks
Rationale: THETR 175 was approved at the April 10, 2018 Curriculum Committee meeting with the friendly amendment to add Rebecca Cunningham (2009) "The Magic Garment" (2nd/e) back to the COR with the justification that it was the most recent edition and is listed here for the purpose of the record.

V. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

**AG 390XABCD** Agricultural Skills Training 0.5-4
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: This course is being inactivated because it is no longer being offered. New courses have been created to fit the needs of the program.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRYPE, M. GARCIA) to INACTIVATE AG 390XABCD

**AGGE 191XAB** Agriculture Field Studies 0.5-2
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: This course is being inactivated because it is no longer being offered.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRYPE, M. GARCIA) to INACTIVATE AGGE 191XAB
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>CCCIOP Proposal Type</th>
<th>Effective Date</th>
<th>Proposal Type</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 259</td>
<td>Pack Animal - Walk/Ride</td>
<td>Inactivation</td>
<td>Summer 2019</td>
<td>Inactivation</td>
<td>The course is being inactivated because it is not being offered.</td>
<td>- Equine Science Certificate of Achievement</td>
</tr>
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<td><strong>M/S/U (R. CRIPE, M. GARCIA) to INACTIVATE ANSC 259</strong></td>
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<tr>
<td>CMPGR 268</td>
<td>Flash: Web Graphics and Animation 1</td>
<td>Inactivation</td>
<td>Summer 2019</td>
<td>Inactivation</td>
<td>Course is no longer being offered.</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired</td>
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<td>academic programs in CurricUNET to include this course as an option and to officially change the status</td>
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<td>to Program-Applicable).</td>
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<td><strong>M/S/U (R. CRIPE, M. GARCIA) to INACTIVATE CMPGR 268</strong></td>
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<tr>
<td>COMM 122</td>
<td>Introduction to Readers' Theatre</td>
<td>Inactivation</td>
<td>Summer 2019</td>
<td>Inactivation</td>
<td>Course is being inactivated because it does not fit into Universities' Pathways. COMM 122 is cross listed with THETR 122. Both COMM 122 and THETR 122 are being inactivated.</td>
<td>CSU General Education Pattern Certificate of Achievement - Communication Studies A.A. Degree -</td>
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<td></td>
<td>Communication Studies AA-T Degree - General Studies, Emphasis in Humanities A.A. Degree - MJC-GE Pattern</td>
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<td><strong>M/S/U (R. CRIPE, M. GARCIA) to INACTIVATE COMM 122/THETR 122</strong></td>
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<tr>
<td>THETR 122</td>
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</tr>
<tr>
<td>COMM 124</td>
<td>Advanced Readers' Theatre</td>
<td>Inactivation</td>
<td>Summer 2019</td>
<td>Inactivation</td>
<td>Course is being inactivated because it does not fit into Universities' Pathways. COMM 124 is cross listed with THETR 124. Both COMM 124 and THETR 124 are being inactivated.</td>
<td>CSU General Education Pattern Certificate of Achievement - Communication Studies A.A. Degree -</td>
</tr>
<tr>
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<td></td>
<td></td>
<td>Communication Studies AA-T Degree - General Studies, Emphasis in Humanities A.A. Degree - MJC-GE Pattern</td>
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<td></td>
<td><strong>M/S/U (R. CRIPE, M. GARCIA) to INACTIVATE COMM 124/THETR 124</strong></td>
<td></td>
</tr>
</tbody>
</table>
PE 100  Introduction to Physical Education  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: This course is perceived as too similar to PE 124, Introduction to Kinesiology, by many CSU campuses. Because of this, schools often accept either this course or PE 124. Since PE 124 is the foundational course for the AD-T in Kinesiology and has a course descriptor, we are inactivating this course.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRYPE, M. GARCIA) to INACTIVATE PE 100

PE 110  Officiating: Spring Sports  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: This course has not been taught for several years and is no longer part of the degree option for students.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRYPE, M. GARCIA) to INACTIVATE PE 110

PE 115  Officiating: Fall Sports  3
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: This course has not been taught for several years and is no longer part of the degree option for students.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRYPE, M. GARCIA) to INACTIVATE PE 115

PEW 163  Soccer 2  1
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: This course is not generating student interest and needs to be inactivated. We offer general soccer classes that all students can take.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRYPE, M. GARCIA) to INACTIVATE PEW 163
MODIFICATIONS/REACTIVATIONS:

ADJU 213  Patrol Procedures
CCCQ Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: DE modalities, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (A). Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
-- Administration of Justice A.S. Degree
-- Administration of Justice A.S.T Degree
ADJU 213, AG 130, AG 249, AG 285, AGEC 215, AGM 251, and ANSC 243 pulled as a block for discussion by L. Senechal (See notes on AG 130)
P. Mendez agreed to a friendly amendment to remove ADJU 213, AG 285, and AGEC 215 from the block approval.
ADJU 213 withdrawn by E. Kerr, division representative, thereby removing it from the agenda for consideration.
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>CCCCOC Proposal Type</th>
<th>Effective</th>
<th>MODIFIED</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| AG 115  | Introduction to Agricultural Education & Careers                            | Non-Substantial      | Summer 2019 | Methods of instruction | Course update for periodic review. | (None)                  | (None)                  | (None)            | Transfers to CSU | (None)     | Approved for: (MJC Guidance) | 1 - Agricultural Environmental Science Certificate of Achievement  
2 - Agricultural Environmental Science A.S. Degree  
3 - Agriculture Business A.S. Degree  
4 - Agriculture Science Certificate of Achievement (pending)  
5 - Agriculture Science A.S. Degree  
6 - Agriculture: Sales, Service A.S. Degree  
7 - Agriculture: Sales, Service Technician Certificate of Achievement  
8 - Animal Science A.S. Degree  
9 - Artificial Insemination Technician Certificate of Achievement  
10 - Commercial Floristry Technician Certificate of Achievement  
11 - Crop Science A.S. Degree  
12 - Dairy Science A.S. Degree  
13 - Environmental Horticultural Science A.S. Degree  
14 - Equine Science A.S. Degree (pending)  
15 - Fruit Science A.S. Degree  
16 - Irrigation Technology A.S. Degree  
17 - Irrigation Technology Certificate of Achievement  
18 - Landscape Design Certificate of Achievement  
19 - Mechanized Agriculture A.S. Degree  
20 - Mechanized Agriculture Technician Certificate of Achievement  
21 - Poultry Science A.S. Degree  
22 - Soil Science A.S. Degree  
23 - Veterinary Technology A.S. Degree  
M/S/U (R. CRIPE, M. GARCIA) to MODIFY AG 115  
M/S/U (M. GARCIA, T. AKERS-PORTER) to MAINTAIN PLACEMENT of AG 115 on MJC GUIDANCE |
| AG 120  | Introduction to Agriculture Education                                        | Non-Substantial      | Summer 2019 | Methods of instruction | Typical assignments, methods of instruction, textbooks | (None)                  | (None)                  | (None)            | Transfers to CSU | (None)     | (None)                | 1 - Veterinary Technology A.S. Degree  
2 - Crop Science A.S. Degree  
3 - Dairy Science A.S. Degree  
4 - Environmental Horticultural Science A.S. Degree  
5 - Equine Science A.S. Degree (pending)  
6 - Fruit Science A.S. Degree  
7 - Irrigation Technology A.S. Degree  
8 - Irrigation Technology Certificate of Achievement  
9 - Mechanized Agriculture A.S. Degree  
10 - Mechanized Agriculture Technician Certificate of Achievement  
11 - Poultry Science A.S. Degree  
12 - Soil Science A.S. Degree  
M/S/U (R. CRIPE, M. GARCIA) to MODIFY AG 120 |
AG 130  Agriculture Education Early Field Experience
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Methods of instruction
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ADJU 213, AG 130, AG 249, AG 285, AGEC 215, AGM 251, and ANSC 243 pulled as a block for discussion by L. Senechal who commented that when doing her Articulation Officer’s (AO) technical audit she is consistently finding courses that don’t present opportunities for course to course articulation at the baccalaureate level. L. Senechal noted that as a committee we have done our comparable courses discussion, passed a motion, and are currently waiting for the Academic Senate to codify our Comparable Course Criteria document. She mentioned that although she believes faculty are acting in good faith, and trying to do what is good for our students, they are not aware of how these courses move into the transfer institutions.

L. Senechal expressed the importance in pursuing articulation when we are telling students these are baccalaureate level courses, in that they will apply toward their baccalaureate degree experience, hopefully beyond elective credit. She questioned, are we actually sending students in the right direction by calling them baccalaureate level, when actually what we are trying to do is train students for employment after completing a Certificate or Vocational Associate Degree. L. Senechal also asked should these courses be called part of a baccalaureate experience. Alternatively, is there another way that we can give students an associate degree that we are not calling baccalaureate?

L. Senechal mentioned that California State University (CSU) has given California Community Colleges the responsibility and authority to self-determine what we call baccalaureate Level (CSU Executive Order 167). She further noted that at the Curriculum Institute this summer it was said that local associate degrees could be used for terminal associate degrees in Career Technical Education (CTE).

L. Senechal passed out a CSU Academic Senate paper, “Considerations Involved in Determining What Constitutes a Baccalaureate Level Course”. Under “Course Expectations” The coursework criteria for CTE, which included:

• Enhances understanding of occupational and professional fields usually requiring experience in higher education as prerequisite to employment in such fields may be considered baccalaureate level if it includes attention to appropriate theories and concepts.

• Provides instruction in occupational fields not usually requiring experience in higher education as prerequisite to such fields may be considered baccalaureate level if the primary emphasis is upon understanding the theories and concepts that underlie practice rather than only upon the development of technical skills required for immediate employment.

L. Senechal’s research did not show a clear baccalaureate crosswalk, and she struggled to identify how these courses serve our transfer students, and wondered if all 100-299 courses are truly being designed for students who plan get an upper division experience in a given major. L. Senechal suggested that we might be on a journey of discovery when looking at courses 100-299 in CTE as we ask the question: “Is this course teaching skills or is this course teaching the theory that underlines the skills?” L. Senechal asked for input from representatives in the CTE area.

S. Amador explained some of the challenges that the Agriculture and Environmental Science division had with developing articulation agreements with agricultural schools in California as well as other state colleges. S. Amador noted that although on an individual basis articulation was not necessarily difficult,
it was difficult to articulate on paper. With the different articulation requirements of each university along with other recording factors it has been a challenge to put articulation in writing. The Ag division is finding that students are actually getting credit for course work at the universities but it is not on ASSIST or other official documents.

L. Senechal noted that it would benefit our students if we could get such “Hand-Shake” agreements in writing. She mentioned that the channels are getting jammed because it’s not clear what students we are serving with our degrees at what point in their educations.

T. Guy recalled discussions the committee had during the spring in which questions such as “what do we do if we can’t find comparable courses” or “what do we do when we realize our classes are being taught as an upper division course” were deliberated. T. Guy mentioned how narratives could be given by the faculty on why particular comparable courses were given. T. Guy also noted that he thought S. Amador gave a good example of what we can do if we can’t find comparable courses for classes that don’t fit the “cookie cutter” scenario and that most agriculture students already have a good understanding of how articulation within the agricultural field works.

T. Akers-Porter suggested exploring the idea of aligning with C-IDs where applicable to protect our students.

S. Amador noted that it was difficult to align with the C-IDs because of the diversity of many universities in their agricultural programs, but agreed that it would be good practice to explore the possibilities.

J. Forte suggested the prospect of establishing a Transfer Admission Guarantee (TAG) agreement with the universities when courses do not align with a C-ID.

P. Mendez questioned the responsibility of faculty, concerning comparable courses, while in transition of implementing the pending “Course Quality and Currency Criteria” document (currently pending review by the Academic Senate Executive Council), which was finalized at the March 20, 2018 Curriculum Committee meeting and addresses comparable courses. L. Senechal remarked that she is advising faculty to follow this criteria although it is not official. She noted that being proactive on this matter would not hurt the students. C. Redwing mentioned that the Academic Senate is scheduled to address the Curriculum document on Thursday, September 13, 2018.

J. Hamilton supported being proactive, noting that there are outside forces impacting educational institutions in standardizing operating procedures.

T. Guy also questioned the reduction in units on AGM 251, he noted that there were no noticeable changes in content. S. Amador mentioned that with the advancement in technology faculty was able to reduce class hours without sacrificing content.

Discussion ensued encompassing transferable courses, articulation, student impact, and the changing times.

**P. Mendez agreed to a friendly amendment to remove ADJU 213, AG 285, and AGEC 215 from the block approval.**

**M/S/U (P. MENDEZ, K. BUTLER) to MODIFY AG 130**
AG 249

Agriculture Internship

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Field trips, description, outcomes

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who receive instructor approval for the purpose of identifying an internship site and outlining learning objectives for the internship.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Agricultural Environmental Science A.S. Degree
- Agricultural Environmental Science Certificate of Achievement
- Agriculture Business A.S. Degree
- Agriculture Science Certificate of Achievement (pending)
- Agriculture Science A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Fruit Science A.S. Degree
- Irrigation Technology Certificate of Achievement
- Irrigation Technology A.S. Degree
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate of Achievement
- Poultry Science A.S. Degree
- Soil Science A.S. Degree
- Veterinary Technology A.S. Degree

ADJU 213, AG 130, AG 249, AG 285, AGEC 215, AGM 251, and ANSC 243 pulled as a block for discussion by L. Senechal (See notes on AG 130)

M/S/U (P. MENDEZ, K. BUTLER) to MODIFY AG 249

M/S/U (L. SENECHAL, K. BUTLER) to MAINTAIN REQUISITES for AG 249
AG 259ABCD

Agricultural Work Experience  1-4

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Description

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be following an agriculture major course of study.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Agricultural Environmental Science Certificate of Achievement
- Agricultural Environmental Science A.S. Degree
- Agriculture Business A.S. Degree
- Agriculture Science A.S. Degree
- Agriculture Science Certificate of Achievement (pending)
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Equine Science A.S. Degree (pending)
- Fruit Science A.S. Degree
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement
- Landscape Design Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate of Achievement
- Poultry Science A.S. Degree
- Soil Science A.S. Degree
- Veterinary Technology A.S. Degree

M/S/U (R. CRIPED, M. GARCIA) to MODIFY AG 259ABCD

M/S/U (L. SENECHAL, K. BUTLER) to MAINTAIN REQUISITES for AG 259ABCD
AG 285

Agricultural Communications

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Outcomes, objectives, content, typical assignments, methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:

- Agricultural Environmental Science A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement

ADJU 213, AG 130, AG 249, AG 285, AGEC 215, AGM 251, and ANSC 243 pulled as a block for discussion by L. Senechal [See notes on AG 130]
P. Mendez agreed to a friendly amendment to remove ADJU 213, AG 285, and AGEC 215 from the block approval.

AG 285 withdrawn by S. Amador, division representative, thereby removing it from the agenda for consideration.

AGEC 50

Survey of Agricultural Economics

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Objectives, content, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not Transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

AGEC 50 pulled for discussion by B. Salerno who questioned why there is a lab component for an economics class and what are discussion hours? B. Adams noted that discussion hours are calculated like lecture and that we typically see discussion in our practicums. This course is included in the 2+2 Program or Bridge agreements with the high schools. S. Amador reported that originally, AGEC 50 was written for the high schools for articulation purposes and students in high school would come here to take these courses.

M/S/U (P. MENDEZ, K. BUTLER) to MODIFY AGEC 50
AGEC 200

Agricultural Accounting and Analysis
CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: Requesting: (C-ID AG-AB 128)
General Education Status: (None)
Program Impact:
- Agricultural Environmental Science A.S. Degree
- Agricultural Science A.S. Degree
- Agriculture Animal Sciences AS-T Degree
- Agriculture Business A.S. Degree
- Agriculture Business AS-T Degree
- Agriculture Plant Science AS-T Degree
- Agriculture Science A.S. Degree
- Agriculture Science Certificate of Achievement (pending)
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Equine Science A.S. Degree (pending)
- Fruit Science A.S. Degree
- Heavy Machinery Management Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Poultry Science A.S. Degree
- Soil Science A.S. Degree

M/S/U (R. CRIPÉ, M. GARCIA) to MODIFY AGEC 200
AGEC 210  Elements of Agricultural Economics
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Advisory, DE modalities, outcomes, requisite skills
Rationale: Course update for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to be enrolled in or have satisfactorily completed MATH 30 or qualification by MJC assessment process;
Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 29 or satisfactorily complete MATH 30 or qualification by MJC assessment process.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID AG-AB 124)
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D2), (IGETC: 4B)
Program Impact:
- Agricultural Environmental Science A.S. Degree
- Agricultural Science A.S. Degree
- Agriculture Animal Sciences AS-T Degree
- Agriculture Business A.S. Degree
- Agriculture Business AS-T Degree
- Agriculture Plant Science AS-T Degree
- Agriculture Science A.S. Degree
- Agriculture Science Certificate of Achievement (pending)
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Equine Science A.S. Degree (pending)
- Fruit Science A.S. Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Mechanized Agriculture A.S. Degree
- Poultry Science A.S. Degree
- Soil Science A.S. Degree
- Veterinary Technology A.S. Degree
M/S/U (R. CRIPE, M. GARCIA) to MODIFY AGEC 210
M/S/U (L. SENECHAL, K. BUTLER) to MODIFY REQUISITES for AGEC 210
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for AGEC 210
M/S/U (M. GARCIA, J. FORTE) to MAINTAIN PLACEMENT of AGEC 210 on GE PATTERN(S)
AGEC 215  
**Agricultural Marketing**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGEC 210.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Agriculture: Sales, Service A.S. Degree  
- Agriculture: Sales, Service Technician Certificate of Achievement

**ADJU 213, AG 130, AG 249, AG 285, AGEC 215, AGM 251, and ANSC 243 pulled as a block for discussion by L. Senechal** (See notes on AG 130)

P. Mendez agreed to a friendly amendment to remove ADJU 213, AG 285, and AGEC 215 from the block approval.

AGEC 215 withdrawn by S. Amador, division representative, thereby removing it from the agenda for consideration.

AGEC 220  
**Introduction to Agribusiness Management**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Field trips, typical assignments, outcomes  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGEC 200.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** Approved for: (C-ID AG-AB 104)  
**General Education Status:** (None)  
**Program Impact:**  
- Agriculture Business A.S. Degree  
- Agriculture Business AS-T Degree  
- Agriculture: Sales, Service A.S. Degree  
- Heavy Machinery Management Certificate of Achievement  
- Poultry Science A.S. Degree

**AGEC 220 pulled for discussion by T. Guy** who noticed that there was only one Course Learning Outcome (CLO) listed with multiple ideas and questioned if the CLO should be separated out into additional CLOs. B. Adams noted that the faculty would be contacted and the CLO would be revised based on recommendations and then placed as a consent agenda item on the next agenda, which has been past practice. J. Hamilton recommended an outcomes assessment workgroup guide be given to new faculty.

**M/S/U (P. MENDEZ, J. FORTE) to MODIFY AGEC 220**  
**M/S/U (L. SENECHAL, K. BUTLER) to MAINTAIN REQUISITES for AGEC 220**
<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective Date</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
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</thead>
</table>
| AGM 251     | Farm Construction and Materials                  | 3     | Substantial         | Summer 2019    | MODIFY                                                                   | Rationale: Course update for periodic review.                                             | (None)                   | (None)               | Transfers to CSU | (None)      | (None)                  | - Mechanized Agriculture A.S. Degree  
- Mechanized Agriculture Technician Certificate of Achievement  
**ADJU 213, AG 130, AG 249, AG 285, AGEC 215, AGM 251, and ANSC 243 pulled as a block for discussion by L. Senechal (See notes on AG 130)**  
**M/S/U (P. MENDEZ, K. BUTLER) to MODIFY AGM 251**  
**M/S/U (L. SENECHAL, K. BUTLER) to MAINTAIN REQUISITES for AGM 251** |
| ANSC 243    | Equine Fitting and Showing                       | 2     | Non-Substantial     | Summer 2019    | MODIFY                                                                   | Rationale: Course update for periodic review.                                             | (None)                   | (None)               | Transfers to CSU | (None)      | (None)                  | - Equine Science A.S. Degree (pending)  
- Equine Science Certificate of Achievement  
**ADJU 213, AG 130, AG 249, AG 285, AGEC 215, AGM 251, and ANSC 243 pulled as a block for discussion by L. Senechal (See notes on AG 130)**  
**M/S/U (P. MENDEZ, K. BUTLER) to MODIFY ANSC 243** |
NURSE 275

Nursing Process: Medical-Surgical

CCCCO Proposal Type: Non-Substantial

Effective: Fall 2019

MODIFY: Materials fee

Rationale: The ADN program received notice of material fee changes. The cost of the Kaplan resources have been divided equally over two semesters. The ATI skills videos are scheduled to increase. Some of the skill set fees increased and some decreased based on the contents of the kits, and these fees will be in effect for a period of two semesters. Additionally, if the increased materials fees are not updated and passed on to the students, the college is left with paying the increased fees. This fee change is effective for fall 2019.

Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in NURSK 800; Maintaining: (L) Enrollment limited to students who have been accepted into the Associate Degree Nursing Program.

Distance Education Status: Maintaining: Teleclass

Materials Fee Status: Increasing fee from $230.00 to $240.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree

M/S/U (R. CRIPÉ, M. GARCIA) to MODIFY NURSE 275

M/S/U (L. SENECHAL, K. BUTLER) to MAINTAIN REQUISITES for NURSE 275

M/S/U (R. CRIPÉ, T. AKERS-PORER) to MAINTAIN DE for NURSE 275

M/S/U (K. BUTLER, T. AKERS-PORER) to INCREASE FEE for NURSE 275

PEC 106

Badminton

(Previously PEC 106A)

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

REACTIVATE/MODIFY: Variable, hours, field trips, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: This course is being updated to current curriculum standards in order to offer this course to students. Badminton is currently a viable course offering and there is increasing student interest in this course.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU and UC

C-ID Status: (None)

General Education Status: Requesting: (MJC Activities)

Program Impact:
- Kinesiology A.A. Degree

M/S/U (R. CRIPÉ, M. GARCIA) to REACTIVATE/MODIFY PEC 106

M/S/U (M. GARCIA, T. AKERS-PORER) to REQUEST PLACEMENT of PEC 106 on MJC ACTIVITIES
<table>
<thead>
<tr>
<th>PEC 161</th>
<th>Indoor-Outdoor Soccer</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Previously PEW 164)</td>
<td>CCCCO Proposal Type: Non-Substantial</td>
<td></td>
</tr>
<tr>
<td>Effective: Summer 2019</td>
<td>MODIFY: Discipline, number, title, description, outcomes, objectives, typical assignments, methods of evaluation</td>
<td></td>
</tr>
<tr>
<td>Rationale: This course is being modified to change the course from a women's course to co-ed. The course has always been taught as a co-ed course, but that has not been reflected in the course heading. The division believes this will more accurately reflect the course and how it is taught. The general areas of the course will be updated as well for currency.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enrollment Restrictions: (None)</td>
<td>Distance Education Status: (None)</td>
<td></td>
</tr>
<tr>
<td>Materials Fee Status: (None)</td>
<td>Articulation Status: Requesting: CSU and UC</td>
<td></td>
</tr>
<tr>
<td>C-ID Status: (None)</td>
<td>General Education Status: Requesting: (MJC Activities)</td>
<td></td>
</tr>
<tr>
<td>Program Impact:</td>
<td>- Kinesiology A.A. Degree</td>
<td></td>
</tr>
<tr>
<td>- Kinesiology A.A.-T Degree</td>
<td><strong>M/S/U (R. CRipe, M. Garcia) to MODIFY PEC 161</strong></td>
<td></td>
</tr>
<tr>
<td><strong>M/S/U (M. Garcia, T. AKers-PORTer) to REQUEST PLACEMENT of PEC 161 on MJC ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RSCR 222</th>
<th>Cardiopulmonary Anatomy and Physiology</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCCCO Proposal Type: Non-Substantial</td>
<td>Effective: Summer 2019</td>
<td></td>
</tr>
<tr>
<td>MODIFY: Prerequisite, textbooks</td>
<td>Rationale: AP 150 has been inactivated. AP 150 is being removed from the prerequisite.</td>
<td></td>
</tr>
<tr>
<td>Enrollment Restrictions: Removing: (P) Satisfactory completion of AP 150 or ANAT 125 and PHYSO 101; Requesting: (P) Satisfactory completion of ANAT 125 and PHYSO 101.</td>
<td>Distance Education Status: (None)</td>
<td></td>
</tr>
<tr>
<td>Materials Fee Status: (None)</td>
<td>Articulation Status: Transfers to CSU</td>
<td></td>
</tr>
<tr>
<td>C-ID Status: (None)</td>
<td>General Education Status: (None)</td>
<td></td>
</tr>
<tr>
<td>Program Impact:</td>
<td>- Respiratory Care A.S. Degree</td>
<td></td>
</tr>
<tr>
<td><strong>RSCR 222, RSCR 230, RSCR 244, RSCR 250, RSCR 251, and RSCR 255 pulled as a block for discussion by T. Guy</strong> who was interested in hearing the reason for the change in units with no apparent change in course content</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

J. Fantazia noted that the Respiratory Care A.S. Degree had to be redesigned. The Respiratory Care Program was originally designed to start in the spring, with a summer course, whereas now the program has a fall start. Consequently, the summer coursework had to be incorporated within the program. A fourth semester was added, but then the program became “unit heavy”. Therefore, units were taken from RSCR 255 “Clinical 4” and added to RSCR 230 “Clinical 1”, without changing the content of the courses because the knowledge obtained in clinical work at the hospital is accumulative knowledge of all the courses.

B. Hunt added that although there was no change in course content, hours were added to each clinical rotation to support the student’s cumulative knowledge.

L. Senechal questioned if RSCR 255 course content was also covered in previous course experiences, which would result in the required accumulative course knowledge.

B. Adams asked if the Respiratory Care Program’s outside accrediting agency required certification to substantiate the course competency structure that could also be attached within the course record for documentation purposes.
B. Hunt mentioned that the Commission on Accreditation for Respiratory Care (CoARC) had the Therapist Multiple Choice (TMC) Detailed Content Outline Comparison with Proposed Curriculum documents which evaluated the student’s competency. B. Hunt further noted that the CoARC’s TMC Detailed Content Outline Comparison documentation could be included in the course’s Attached Files folder and added that she would send the information to H. Townsend for attaching. B. Hunt also mentioned the faculty’s concern for excess units, noting that the total degree units with MJC’s Bachelor’s Degree in Respiratory Care would be over 120 units.

T. Guy applauded the RSCR faculty’s attempt to pull back on course units to ease the load and financial burden on students.

B. Adams expressed appreciation to the RSCR faculty for being available to answer questions. She noted that having faculty at the meetings makes it much easier when explanations are needed in the review of courses and/or programs.

M/S/U (M. GARCIA, P. MENDEZ) to MODIFY RSCR 222
M/S/U (L. SENECHAL, K. BUTLER) to MODIFY REQUISITES for RSCR 222

RSCR 230
Clinical 1

<table>
<thead>
<tr>
<th>CCCCO Proposal Type:</th>
<th>Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Summer 2019</td>
</tr>
<tr>
<td><strong>MODIFY:</strong></td>
<td>Units, hours, objectives</td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>Units are being updated.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Maintaining: (C) Concurrent enrollment in RSCR 220.</td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU</td>
</tr>
<tr>
<td><strong>C-ID Status:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- Respiratory Care A.S. Degree</td>
</tr>
</tbody>
</table>

**RSCR 222, RSCR 230, RSCR 244, RSCR 250, RSCR 251, and RSCR 255 pulled as a block for discussion by T. Guy** (See notes on RSCR 222)

M/S/U (M. GARCIA, P. MENDEZ) to MODIFY RSCR 230
M/S/U (L. SENECHAL, K. BUTLER) to MAINTAIN REQUISITES for RSCR 230

RSCR 244
Neonatal-Pediatric Respiratory Care

<table>
<thead>
<tr>
<th>CCCCO Proposal Type:</th>
<th>Non-Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Summer 2019</td>
</tr>
<tr>
<td><strong>MODIFY:</strong></td>
<td>Prerequisite, LOE, methods of instruction, requisite skills</td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>Course prerequisites updated to reflect current change in program course sequence.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong></td>
<td>Removing: (P) Satisfactory completion of RSCR 240 and RSCR 242; Requesting: (P) Satisfactory completion of RSCR 240; Requesting: (L) Enrollment limited to students who are accepted into the Respiratory Care Program.</td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>Articulation Status:</strong></td>
<td>Transfers to CSU</td>
</tr>
<tr>
<td><strong>C-ID Status:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>General Education Status:</strong></td>
<td>(None)</td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
<td>- Respiratory Care A.S. Degree</td>
</tr>
</tbody>
</table>

**RSCR 222, RSCR 230, RSCR 244, RSCR 250, RSCR 251, and RSCR 255 pulled as a block for discussion by T. Guy** (See notes on RSCR 222)

M/S/U (M. GARCIA, P. MENDEZ) to MODIFY RSCR 244
M/S/U (L. SENECHAL, K. BUTLER) to MODIFY REQUISITES for RSCR 244
RSCR 250

Clinical 3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, corequisite, LOE, outcomes, content
Rationale: We re-sequenced the courses in the respiratory care AS program and need to update this course with a change. Deleted the co-requisite of RSCR 240.
Enrollment Restrictions: Removing: (P) Satisfactory completion of RSCR 232; Requesting: (P) Satisfactory completion of RSCR 232 and RSCR 240; Removing: (C) Concurrent enrollment in RSCR 240 and RSCR 242; Requesting: (C) Concurrent enrollment in RSCR 242; Removing: (L) Enrollment limited to students accepted into the Respiratory Care Program; Requesting: (L) Enrollment limited to students who are accepted into the Respiratory Care Program
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care A.S. Degree

RSCR 222, RSCR 230, RSCR 244, RSCR 250, RSCR 251, and RSCR 255 pulled as a block for discussion by T. Guy (See notes on RSCR 222)
M/S/U (M. GARCIA, P. MENDEZ) to MODIFY RSCR 250
M/S/U (L. SENECHAL, K. BUTLER) to MODIFY REQUISITES for RSCR 250

RSCR 251

Neonatal & Pediatric Clinical Practice I

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, LOE, outcomes, requisite skills
Rationale: Course update proposal to reflect change in program course sequence.
Enrollment Restrictions: Removing: (P) Satisfactory completion of RSCR 242; Maintaining: (C) Concurrent enrollment in RSCR 244; Requesting: (L) Enrollment limited to students who are accepted into the Respiratory Care Program.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care A.S. Degree

RSCR 222, RSCR 230, RSCR 244, RSCR 250, RSCR 251, and RSCR 255 pulled as a block for discussion by T. Guy (See notes on RSCR 222)
M/S/U (M. GARCIA, P. MENDEZ) to MODIFY RSCR 251
M/S/U (L. SENECHAL, K. BUTLER) to MODIFY REQUISITES for RSCR 251
RSCR 255
Clinical 4
CCCGO Proposal Type: Substantial
Effective: Summer 2019
MODIFY: Units, hours, LOE
Rationale: Changing units for this course to align with the program format changes.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 244; Maintaining: (C)
Concurrent enrollment in RSCR 246; Removing: (L) Enrollment limited to students accepted into the
Associate Degree Respiratory program; Requesting: (L) Enrollment limited to students who are
accepted into the Respiratory Care Program.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care A.S. Degree
RSCR 222, RSCR 230, RSCR 244, RSCR 250, RSCR 251, and RSCR 255 pulled as a block for
discussion by T. Guy (See notes on RSCR 222)
M/S/U (M. GARCIA, P. MENDEZ) to MODIFY RSCR 255
M/S/U (L. SENECHAL, K. BUTLER) to MODIFY REQUISITES for RSCR 255
M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for RSCR 255

NEW COURSES:
(Non
DE (Distance Education) Only Proposals
FTECH 307 Fire Science Tactics & Strategy 3
(Previously FSCI 332)
Effective: Summer 2019
MODIFY: DE modalities only
Rationale: The course modifications were approved at the April 10, 2018 Curriculum Committee
meeting but the DE proposal was withdrawn from the agenda by the division representative, R. Cripe. It
was noted at the meeting that the answer "Use of Canvas", on the DE addendum, was too brief.
Consequently, the information for the question "Describe how the methods selected will allow students
to meet the course learning outcomes of the course" has been updated to show the following answer:

"Students will view instructor lectures and access all assignments on-line during the semester. The
instructor may assign on-line reading activities. Completion of assignments including quizzes, and
discussion boards will illustrate student's ability to meet outcomes. Students will complete and submit
assigned materials via online instructional software, allowing timely feedback and guidance on areas
needing improvement. The online portion of the class includes quizzes, viewing of text and web-based
materials, videos, and homework assignment/turn-in. Midterm and final exams will be administered in
the classroom based on dates in the course syllabus."
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for FTECH 307

VI. PROGRAM NOTIFICATION AGENDA

Program Activity
(Non

Rev 9/26/2018 2:54 PM
CCC CO Program Approvals: New/Substantial Change

- Non-Credit Certificate: 21st Century Employability Skills (NWoW) (36582)
- Non-Credit Certificate: English Language Instruction for College: Academic Language Skills (36583)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

Hearing no objections, the following program changes were approved.

MODIFY: KINESIOLOGY PROGRAM
A.A.-T Degree: Kinesiology 20-23
Effective: Summer 2019

Rationale: The A.A.-T in Kinesiology had a small non-substantial change approved by the Curriculum Committee on January 23, 2018. H. Townsend submitted the non-substantial change in the Chancellor’s Office Curriculum Inventory (COCI). The Chancellor’s Office sent the award back with a revision request that an AAM (Articulation Agreement by Major) from any CSU be provided showing PEM 141A listed as this is a required process when courses are listed under an AAM area on a Chancellor’s Office Template (COT). H. Townsend and L. Senechal performed a thorough search in the ASSIST database and could not provide an AAM showing PEM 141A. The faculty author was notified and she asked that PEM 141A be removed from List C as an option. PEM 141A has been removed from the COT and from the A.A.-T in Kinesiology proposal in CurricUNET and was resubmitted for approval. This information is here for the purpose of the record.

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)

(None)
Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval  
(Formerly the CCC-510)

(Not applicable)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval  
(Formerly the CCC-511)

**MODIFICATIONS:**

<table>
<thead>
<tr>
<th>PROGRAM NAME</th>
<th>MOD/FIY</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGRICULTURAL ENVIRONMENTAL SCIENCE PROGRAM A.S. Degree: Agricultural Environmental Science Effective: Upon CCCCO Approval (Summer 2019) MODIFY: Semester preference, program requirements, total units Rationale: Degree is being modified to reflect the removal of recent courses that have been inactivated.</td>
<td>MODIFY</td>
<td>32 (Previously 31)</td>
</tr>
<tr>
<td>AGRICULTURAL ENVIRONMENTAL SCIENCE PROGRAM Certificate of Achievement: Agricultural Environmental Science Effective: Upon CCCCO Approval (Summer 2019) MODIFY: Semester preference, program requirements, total units Rationale: Certificate is being modified to reflect the removal of recent courses that have been inactivated.</td>
<td>MODIFY</td>
<td>23 (Previously 22)</td>
</tr>
<tr>
<td>AGRICULTURAL MECHANICS PROGRAM A.S. Degree: Mechanized Agriculture Effective: Upon CCCCO Approval (Summer 2019) MODIFY: Program requirements, total units Rationale: Updating Agriculture electives section by removing recent course inactivations. This changes the total units for the award.</td>
<td>MODIFY</td>
<td>30-32 (Previously 30-31)</td>
</tr>
<tr>
<td>AGRICULTURAL MECHANICS PROGRAM Certificate of Achievement: Mechanized Agriculture Technician Effective: Upon CCCCO Approval (Summer 2019) MODIFY: Program requirements, program footer Rationale: Updating award to show removal of recently inactivated courses.</td>
<td>MODIFY</td>
<td>30</td>
</tr>
<tr>
<td>ENVIRONMENTAL HORTICULTURE SCIENCE PROGRAM Certificate of Achievement: Commercial Floristry Technician Effective: Upon CCCCO Approval (Summer 2019) MODIFY: Program learning outcomes, program requirements, program headers, total units Rationale: Certificate is being modified to reflect the update of recent courses listed within the certificate.</td>
<td>MODIFY</td>
<td>21 (Previously 35)</td>
</tr>
</tbody>
</table>

M/S/U (M. GARCIA, K. BUTLER) to MODIFY A.S. DEGREE: AGRICULTURAL ENVIRONMENTAL SCIENCE

M/S/U (M. GARCIA, K. BUTLER) to MODIFY CERTIFICATE OF ACHIEVEMENT: AGRICULTURAL ENVIRONMENTAL SCIENCE

M/S/U (M. GARCIA, K. BUTLER) to MODIFY A.S. DEGREE: MECHANIZED AGRICULTURE

M/S/U (M. GARCIA, K. BUTLER) to MODIFY CERTIFICATE OF ACHIEVEMENT: MECHANIZED AGRICULTURE TECHNICIAN

M/S/U (M. GARCIA, K. BUTLER) to MODIFY CERTIFICATE OF ACHIEVEMENT: COMMERCIAL FLORISTRY TECHNICIAN
MODIFY:
ENVIRONMENTAL HORTICULTURE SCIENCE PROGRAM
Certificate of Achievement: Landscape and Park Maintenance 23-24 (Previously 24)
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Semester preference, program requirements, total units
Rationale: Need to update our certificate to better represent our industry.
M/S/U (M. GARCIA, K. BUTLER) to MODIFY CERTIFICATE OF ACHIEVEMENT: LANDSCAPE AND PARK MAINTENANCE

MODIFY:
ENVIRONMENTAL HORTICULTURE SCIENCE PROGRAM
Certificate of Achievement: Nursery Production 21
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: (None)
Rationale: Certificate is being modified to reflect the update of recent courses listed within the certificate.
M/S/U (M. GARCIA, K. BUTLER) to MODIFY CERTIFICATE OF ACHIEVEMENT: NURSERY PRODUCTION

MODIFY:
HISTORY PROGRAM
A.A.-T Degree: History 18
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Program requirements
Rationale: Award is being updated to reflect recent course inactivations.
M/S/U (M. GARCIA, K. BUTLER) to MODIFY A.A.-T DEGREE: HISTORY

MODIFY:
MEDICAL ASSISTING PROGRAM
Certificate of Achievement: Medical Assisting 35.5-36.5 (Previously 35.5)
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Program description, program learning outcomes, award instructions, program requirements, total units
Rationale: Adding courses to required courses area to create a pathway for students.
M/S/U (M. GARCIA, K. BUTLER) to MODIFY CERTIFICATE OF ACHIEVEMENT: MEDICAL ASSISTING

MODIFY:
PHYSICAL EDUCATION PROGRAM
A.A. Degree: Physical Education 22-24
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Title, catalog description, program learning outcomes, program requirements
Rationale: Award is being modified to reflect the removal of PE 100, the addition of HE 110 as a required course, and the "clean up" of several activity courses that have been in-activated, re-named, or re-activated. The title of the award is also being changed back to Physical Education and the catalog description has been updated.
M/S/U (M. GARCIA, K. BUTLER) to MODIFY A.A. DEGREE: PHYSICAL EDUCATION

MODIFY:
RESPIRATORY CARE PROGRAM
A.S. Degree: Respiratory Care 60.5-62.5 (Previously 67-69)
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Program learning outcomes, semester preferences, program requirements, award instructions, total units
Rationale: Updating award to reflect a change to program requisites.
M/S/U (M. GARCIA, K. BUTLER) to MODIFY A.S. DEGREE: RESPIRATORY CARE
INACTIVATIONS:

INACTIVATE: ENVIRONMENTAL HORTICULTURE SCIENCE PROGRAM
Certificate of Achievement: Landscape Design 29
Effective: Upon BOT Approval (Summer 2019)
INACTIVATE
Rationale: Program is being inactivated as it will no longer be offered and needs to be removed from
the catalog.
M/S/U (M. GARCIA, K. BUTLER) to INACTIVATE CERTIFICATE OF ACHIEVEMENT: LANDSCAPE
DESIGN

Program Changes that do not require Chancellor's Office Notification/Application for Approval
(No)

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval
(No)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the
Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter (Summer 2018), ASSIST Development Update  L. Senechal
FAQ and Information on AB 705
L. Senechal called attention to the new C-ID newsletter and the different disciplines before the C-ID reviewers.

2. Academic Senate  C. Redwing
No Report

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process (Postponed until the September 25, meeting)  B. Adams

2. Expedited Curriculum Approval Guidelines (Postponed until the September 25, meeting)  B. Adams
Informational Items

1. **2017-2018 Sunset List**

OUT OF COMPLIANCE COURSES

Currently on Agenda, Launched into Approval Stream, or at Technical Review Level:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGEC 225</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AGM 50 (on list for last offered date)</td>
<td>FSCI 367</td>
<td>HUMSR 142</td>
</tr>
<tr>
<td>FSCI 312</td>
<td>FSCI 375</td>
<td>HUMSR 143</td>
</tr>
<tr>
<td>FSCI 323</td>
<td>HUMSR 110</td>
<td></td>
</tr>
<tr>
<td>FSCI 350</td>
<td>HUMSR 111</td>
<td></td>
</tr>
</tbody>
</table>

Courses Awaiting Originator Action or No Proposal Created to Update or No Current Section Listed to Offer Course:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 51</td>
<td>SPAN 52</td>
<td></td>
</tr>
</tbody>
</table>

*Removed courses from original list that have been approved and are awaiting action/inactivation

COURSES NOT OFFERED IN THE LAST TWO ACADEMIC YEARS/LAST DATE OFFERED PROVIDED


GEOG 109 (2012) SPAN 52 (Never)

*Removed courses from original list that have been recently offered, scheduled to be offered, inactivated/proposed for inactivation, or approved per exemption. Please Note: IIS 18 is on the agenda today with a request to remove the course from the list.

**XI. NEW BUSINESS**

Action Items

1. **Sunset List Exemption**

   a. **IIS 18**  
      **Computer Access Projects**

   **Rationale for Removal from Sunset List:** Please remove IIS 18 from the Sunset list as IIS 18 is being changed to be a non-credit course and will be attached to a new CDCP. IIS 18 will be offered in the near future as it will be a part of a certificate. Some of these courses have not been offered due to lack of faculty or funding. We now have two full time counselors and several adjunct counselors who are qualified and ready to teach IIS courses.

   **M/S/U (L. SENECHAL, M. GARCIA) to exempt IIS 18 from the Sunset List**

Informational Items

1. **AB705 Compliance**

   S. Circle, noted that the English Department is back at the table because of AB705. She went on to report that for High School students with a GPA of 1.9, we should have a 43% average success rate for those students enrolling directly into a Transfer-Level English Composition course and additional academic and co-requisite support should be provided to improve success rates.

   S. Circle mentioned that she gave a presentation to the English Department showing ENGL 45 and ENGL 50 were below the 43% success rate. S. Circle continued, that with AB705, if you are going to require students to take two
semesters, you will have to give data showing they are more likely to success above and beyond 43% in one year, we cannot do that (we are currently 10% below that).

S. Circle informed the committee that the English department was discussing inactivating ENGL 45, 49, and 50. She also indicated that the English Department was in discussions with the Reading Department to develop a two-hour noncredit corequisite support class, which will be taught by faculty from the Reading Department. The faculty will be working with the course material from the ENGL 100 class and would give additional support to students. S. Circle mentioned that the new course would tentatively be called ENGL 100 Plus. S. Circle indicated that continued discussions are being pursued to work out particulars of the new courses, including the technical details. S. Circle mentioned although the success rate of students enrolling in ENGL 45, 49, and/or 50 is relatively high; we are losing most students at the exit points. She noted when students are enrolled directly into ENGL 100 courses the “throughput” almost doubles.

T. Akers-Porter added that the Chancellor’s guidelines include that a college may require students to enroll in additional concurrency support if it is determined that this support would increase the likelihood of success. She included that the determination of additional support should be documented. T. Akers-Porter cautioned that this would be more than a curriculum only change. T. Akers-Porter noted that the effects of AB 705 will be felt in other areas including, but not limited to, the learning centers, student support services, market resources, tutoring, and the way the college supports their students as part of this community, she noted that we should be looking at these changes as holistically and comprehensively as possible.

J. Zellet mentioned that this data was given as advance notice of changes coming to the college because of AB 705. J. Zellet noted success still matters, but the emphasis will be more on the throughput with comprehensive student support. J. Zellet recommended the AB 705 webpage for further information.

S. Circle commented that course proposals would be brought through with a fall 2019 effective date. H. Townsend noted she would need to have the Colleague database updated with new course information by November 1, 2018 to make the 2019-2020 MJC catalog. The new courses will need to be submitted by the dean in CurricUNET by the October 1 deadline to make the last meeting (October 23) that consists of courses approved for the 2019-2020 catalog.

L. Senechal embedded an Articulation Officers (AO) email stream (FAQ and Information on AB 705) she received regarding secondary considerations of AB705 implementation in which L. Senechal highlighted:

“AB 705 does not address other disciplines outside mathematics, English and ESL. Mathematics departments and curriculum committees should be cognizant of other disciplines’ needs for support courses. The science disciplines may wish to work with the mathematics department to determine appropriate preparation for science courses requiring intermediate algebra (or the prerequisite required of CSU or UC).”

2. **2018-2023 Curriculum Review Matrix**  
B. Adams

B. Adams noted the attached link for updates to the 2018-2023 Curriculum Review Matrix and the information is here for the purpose of the record.

3. **Curriculum Committee Training Day**  
B. Adams

B. Adams reported the Curriculum Committee Training Day had a good attendance and thanked H. Duarte and the EOPS Department for providing lunch.

**XII. PUBLIC COMMENT**

Before the meeting began B. Adams welcomed new Curriculum Committee members: A. Saleh from Arts, Humanities, and Communication (replacing E. Maki), M. Motroni from PE (replacing P. Brogan), J. Peterson from Technical Education (replacing E. Turner/A.DeAngelis), and J. Richmond from Science, Math, and Engineering (replacing E. Lucas).
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from L. Senechal to accommodate guest.

II. APPROVAL OF MINUTES September 11, 2018

Hearing no objections, the minutes of September 11, 2018 were approved as stated.

III. NEW BUSINESS

Action Items

1. Sunset List Exemption
   a. GEOG 109 Introduction to Geographic Information Systems 3 Units

   Rationale for Removal from Sunset List: GEOG 109 is an introductory GIS (geographical information science) course. It has a c-id at the state and needs to be offered to provide students with a full geography program for the AAT at MJC. I am working with CSU Stan to modify the COR as most universities have a GIS course as a capstone (senior) graduation requirement. This means that we need to revamp the contents of the course as lower division.

   ENVIR 109 was cross-listed in the 1990s to give agriculture and resource students GIS experience and the agriculture program was willing to fund the software.

   It's appropriate for Geography to take ownership of the course moving forward and pull it more wholly into our department and the Geography TMC.

   M/S/U (T. GUY, L. SENEchal) to exempt GEOG 109 from the Sunset List

   P. Mendez requested the status on ENVIR 109. H. Townsend noted that ENVIR 109 was inactivated.
Informational Items

1. 2018-2019 Sunset List

OUT OF COMPLIANCE COURSES

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Course Number</th>
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<th>Course Number</th>
<th>Course Name</th>
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<tr>
<td>ADJU 210</td>
<td>ENGL 138</td>
<td>MUST 134</td>
<td>PEC 175</td>
<td>PEM 114</td>
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<td>ADJU 217</td>
<td>ENGL 169</td>
<td>PE 141</td>
<td>PEC 176</td>
<td>PEM 140</td>
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<td>ANSC 215</td>
<td>ENGL 49</td>
<td>PE 142</td>
<td>PEC 178</td>
<td>PEM 163</td>
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<td>ANTHR 102</td>
<td>HIST 105</td>
<td>PE 143</td>
<td>PEC 179</td>
<td>PEM 165</td>
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<td>ANTHR 104</td>
<td>HUMSR 144</td>
<td>PE 144</td>
<td>PEC 183</td>
<td>PEM 196</td>
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<td>ANTHR 130</td>
<td>MATH 49</td>
<td>PEA 800</td>
<td>PEC 184</td>
<td>PEW 164</td>
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<td>CMPGR 266</td>
<td>MUSA 122</td>
<td>PEC 102</td>
<td>PEC 191</td>
<td>PEW 180</td>
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<tr>
<td>ECON 101</td>
<td>MUSA 124</td>
<td>PEC 131</td>
<td>PEC 192</td>
<td>PHILO 123</td>
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<tr>
<td>ECON 102</td>
<td>MUSE 156</td>
<td>PEC 145</td>
<td>PEC 195</td>
<td>PHILO 140</td>
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<tr>
<td>ENGL 131</td>
<td>MUST 123</td>
<td>PEC 147</td>
<td>PEC 197</td>
<td>RSCR 220</td>
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<tr>
<td>ENGL 135</td>
<td>MUST 124</td>
<td>PEC 159</td>
<td>PEM 108</td>
<td>RSCR 246</td>
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<tr>
<td>ENGL 136</td>
<td>MUST 131</td>
<td>PEC 160</td>
<td>PEM 112</td>
<td>SOCIO 101</td>
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<tr>
<td>ENGL 137</td>
<td>MUST 132</td>
<td>PEC 163</td>
<td>PEM 113</td>
<td>THETR 164</td>
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</table>

COURSES NOT OFFERED IN THE LAST TWO ACADEMIC YEARS / LAST DATE OFFERED PROVIDED

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Course Number</th>
<th>Course Name</th>
<th>Course Number</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 260 (SU 2015)</td>
<td>MUSG 122 (SP 2016)</td>
<td>PEC 160 (SP 2016)</td>
<td>PLSC 235 (SP 2016)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANTHR 192 (SU 2015)</td>
<td>PE 116 (FA 2015)</td>
<td>PEC 179 (SP 2016)</td>
<td>REC 110 (SP 2016)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GEO 160 (SP 2012)</td>
<td>PEC 135 (SP 2012)</td>
<td>PEC 141X (SU 2015)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B. Adams commented that the Divisions did good with the 2017-2018 Sunset List and alerted the committee of the new 2018-2019 Sunset List.

2. Center of Excellence Follow-up Presentation

N. Seronello

N. Seronello spoke on the Center of Excellence (COE) and the importance of Labor Market Analysis reports. N. Seronello noted that regarding market information for Career Technical Education (CTE) programs, there is a new program recommendation requirement by the region for any substantial program changes or new programs. N. Seronello mentioned that because we are a two year college we are held to an accountability measure in the State of California. N. Seronello spoke on how the COE provides a brief overview of Labor Market Information (LMI) sources, tailored to the questions that colleges commonly ask related to developing programs, curriculum, writing grants, program review, and regional planning. N. Seronello mentioned that the Regional Centers of Excellence across California support the community colleges by providing customized data on high growth, emerging, and economically-critical industries and occupations and their related workforce needs; noting that the purpose of the COE is to verify that jobs are actually out there for the proposed programs, so students don’t accrual unnecessary debt. She also talked about how the COE crosswalks the California Community College TOP code programs to Standard Occupational Classification (SOC) codes and titles.

B. Adams displayed the Labor Market Analysis (LMI) report for the Agricultural Science program, provided by the COE, as an example of the extensive and customized data available through the Center of Excellence. B. Adams questioned, in terms of the Curriculum Committee, were there certain things, as we review a program, which we may key in on for LMI labor report. N. Seronello noted that the “Recommendations” and “Skills” sections would be key areas to focus on for the committee, although she preferred that the entire document be considered.

N. Seronello referenced the Summary page of the LMI report as the “nuts and bolts” of what the Chancellor’s Office is looking for, but also noted that the Chancellor’s Office is referring back to the COE for program benchmarks. N. Seronello recommended working with the Deputy Sector Navigator and/or the Prop 39 Director because of their expertise along with the program’s Advisory Board.

Rev.10/10/2018 10:00 AM 2 Curriculum Committee Minutes – September 25, 2018
N. Seronello summarized the key findings in a Labor Market Analysis report which included:

- **Occupational demand** — The largest occupations
- **Wages** — The highest paid occupations
- **Employers** — Top employers in the region
- **Job titles** — The most common occupational titles in job postings
- **Skills and certifications** — The top baseline skill, specialized skill, and top certification requirements
- **Education** — The education required
- **Supply** — Analysis of community college completions in the region
- **Recommendation** — Based on a comparison of occupational demand and community college supply

N. Seronello proceeded to answer specific questions from the committee related to the COE, how the data is obtained for their reports, how to interpret and use the available data, general benchmarks for the different programs, and recommendations for areas of concern.

**IV. COURSE NOTIFICATION AGENDA**

**CCCCO Course Approvals**

(None)

**Course Activity Report**

(None)

**C-ID Approvals**

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

**Columbia College Course Equivalencies**

<table>
<thead>
<tr>
<th>Equivalency</th>
<th>Established</th>
</tr>
</thead>
<tbody>
<tr>
<td>(None)</td>
<td></td>
</tr>
</tbody>
</table>

**V. COURSE CONSENT AGENDA**

*Hearing no objections, the following course changes were approved.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>CCCC0 Proposal Type</th>
<th>Effective</th>
<th>Course Type</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGE220</td>
<td>Introduction to Agribusiness Management</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>MODIFY: Outcomes</td>
<td></td>
</tr>
</tbody>
</table>

**Rationale:** Course pulled for discussion at the September 10, 2018 meeting due to a discussion about a need for a revision to the outcomes. Outcomes have been revised and are here for the purpose of the record.

1. Diagram the decision making process of an agriculture business manager.
2. Distinguish the steps in the financial planning process of an agriculture business.
3. Compare and contrast agriculture businesses on their organizational structures such as sole proprietor, partnership, and corporations.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Proposal Type</th>
<th>Effective Date</th>
<th>Modify</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELIC 910</td>
<td>Academic Language Skills: Sentence Structure</td>
<td></td>
<td>Summer 2019</td>
<td>MODIFY</td>
<td>Updating grading policy to show course as non-graded.</td>
</tr>
<tr>
<td>ELIC 911</td>
<td>Academic Language Skills: Verb Tenses</td>
<td></td>
<td>Summer 2019</td>
<td>MODIFY</td>
<td>Updating grading policy to show course as non-graded.</td>
</tr>
<tr>
<td>ELIC 912</td>
<td>Academic Language Skills: Verb Forms</td>
<td></td>
<td>Summer 2019</td>
<td>MODIFY</td>
<td>Updating grading policy to show course as non-graded.</td>
</tr>
<tr>
<td>ELIC 913</td>
<td>Academic Language Skills: Nouns, Pronouns, Articles</td>
<td></td>
<td>Summer 2019</td>
<td>MODIFY</td>
<td>Updating grading policy to show course as non-graded.</td>
</tr>
<tr>
<td>ELIC 914</td>
<td>Academic Language Skills: Reading</td>
<td></td>
<td>Summer 2019</td>
<td>MODIFY</td>
<td>Updating grading policy to show course as non-graded.</td>
</tr>
<tr>
<td>ELIC 915</td>
<td>Academic Language Skills: Writing</td>
<td></td>
<td>Summer 2019</td>
<td>MODIFY</td>
<td>Updating grading policy to show course as non-graded.</td>
</tr>
</tbody>
</table>

### VI. COURSE DISCUSSION AGENDA

**INACTIVATIONS:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Proposal Type</th>
<th>Effective Date</th>
<th>INACTIVATE</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSCI 312</td>
<td>Fire Investigation 2A</td>
<td>Inactivation</td>
<td>Summer 2019</td>
<td>INACTIVATE</td>
<td>Course is no longer being offered.</td>
</tr>
</tbody>
</table>

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 312**
FSCI 323  Fire Hydraulics  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
INACTIVATE  
Rationale: Course is no longer being offered.  
Program Impact:  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 323

FSCI 327  Fire Apparatus and Equipment  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
INACTIVATE  
Rationale: Course is no longer being offered.  
Program Impact:  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 327

FSCI 337  Wildland Fire Control  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
INACTIVATE  
Rationale: Course is no longer being offered.  
Program Impact:  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 337

FSCI 350  Fire Command 1A  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
INACTIVATE  
Rationale: Course is being inactivated as it is no longer being offered.  
Program Impact:  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 350

FSCI 351  Fire Command 1B  
CCCCCO Proposal Type: Inactivation  
Effective: Summer 2019  
INACTIVATE  
Rationale: Course is being inactivated as it is no longer being offered.  
Program Impact:  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 351
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| FSCI 353    | Training Instructor 1B     | 2.5   | Inactivation        | Summer 2019      | Course is no longer being offered. | - Fire Science Certificate of Achievement  
- Fire Science A.S. Degree    |
|             | **INACTIVATE**             |       |                     |                  | [M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 353] |                                                                        |
| FSCI 354    | Fire Prevention 1A         | 2.5   | Inactivation        | Summer 2019      | Course is no longer being offered. | - Fire Science Certificate of Achievement  
- Fire Science A.S. Degree    |
|             | **INACTIVATE**             |       |                     |                  | [M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 354] |                                                                        |
| FSCI 357    | Fire Investigation 1       | 2.5   | Inactivation        | Summer 2019      | Course is no longer being offered. | - Fire Science Certificate of Achievement  
- Fire Science A.S. Degree    |
|             | **INACTIVATE**             |       |                     |                  | [M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 357] |                                                                        |
| FSCI 367    | Fire Investigation 1B      | 2.5   | Inactivation        | Summer 2019      | Course is no longer being offered. | Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). |
|             | **INACTIVATE**             |       |                     |                  | [M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 367] |                                                                        |
| FSCI 369    | Training Instructor 1C     | 2.5   | Inactivation        | Summer 2019      | Course is no longer being offered. | Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). |
|             | **INACTIVATE**             |       |                     |                  | [M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 369] |
FSCI 373  Fire Instructor 2A  2.5
CCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 373

FSCI 374  Fire Instructor 2B  2.5
CCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 374

FSCI 375  Fire Instructor 2C  2
CCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (M. GARCIA, R. CRIPE) to INACTIVATE FSCI 375

MODIFICATIONS:

AGM 50  Preparation for Mechanical Technology  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of $35.00
Articulation Status: Not Transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (M. GARCIA, R. CRIPE) to MODIFY AGM 50
M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN FEE for AGM 50
AGM 235  Irrigation and Drainage
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: (None) Outcomes
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Agriculture Animal Sciences AS-T Degree
- Agriculture Business AS-T Degree
- Agriculture Business A.S. Degree
- Agriculture Plant Science AS-T Degree
- Irrigation Construction and Installation Certificate of Achievement
- Irrigation Design Certificate of Achievement
- Irrigation Management Certificate of Achievement
- Irrigation Technology Certificate of Achievement
- Irrigation Technology A.S. Degree
- Soil Science A.S. Degree

AGM 235 pulled for discussion by T. Guy who questioned if item #2 under the Course Learning Outcomes (CLOs) would be considered one outcome or should the CLO be broken into multiple CLOs.

B. Adams offered, with the committee’s approval, to work with S. Amador for clarification of the CLO and then follow up with a notification of any modifications to AGM 235 on the October 9, 2018 agenda for documentation purposes.

M/S/U (P. MENDEZ, T. GUY) to MODIFY AGM 235

AGM 236  Advanced Irrigation and Drainage
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of AGM 235.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Management Certificate of Achievement
- Irrigation Technology A.S. Degree

AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy who noted that the comparable courses at the universities had prerequisites and MJC’s courses don’t, suggesting that we are not aligning with the transfer institutions. T. Guy also suggested that the AGM courses would fit better as 300 level courses.

M/S/ (T. AKERS-PORTER, S. CASSIDY) to MODIFY AGM 236
AGM 236 withdrawn by J. Haynes, the division representative, due to the comparable course and course number discussion, thereby removing it from the agenda for consideration.
AGM 237  Irrigation Wells, Pumps, and Drive Systems  

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  

**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  

**Program Impact:**  
- Irrigation Construction and Installation Certificate of Achievement  
- Irrigation Design Certificate of Achievement  
- Irrigation Technology A.S. Degree  
- Irrigation Technology Certificate of Achievement  

**AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy**  
(See notes on AGM 236)  

*M/S/ (T. AKERS-PORTER, S. CASSIDY) to MODIFY AGM 237*  
AGM 237 withdrawn by J. Haynes, the division representative, due to the comparable course and course number discussion, thereby removing it from the agenda for consideration.  

AGM 238  Irrigation System Design  

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  

**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  

**Program Impact:**  
- Irrigation Design Certificate of Achievement  
- Irrigation Technology A.S. Degree  
- Irrigation Technology Certificate of Achievement  

**AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy**  
(See notes on AGM 236)  

*M/S/ (T. AKERS-PORTER, S. CASSIDY) to MODIFY AGM 238*  
AGM 238 withdrawn by J. Haynes, the division representative, due to the comparable course and course number discussion, thereby removing it from the agenda for consideration.
AGM 239 Irrigation System Installation and Maintenance

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Construction and Installation Certificate of Achievement
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement

AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy
(See notes on AGM 236)
M/S/_ (T. AKERS-PORTER, S. CASSIDY) to MODIFY AGM 239
AGM 239 withdrawn by J. Haynes, the division representative, due to the comparable course and course number discussion, thereby removing it from the agenda for consideration.

ANSC 240 Beef Fitting and Showing

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Objectives, methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (M. GARCIA, R. CRipe) to MODIFY ANSC 240
ANSC 241

Sheep Fitting and Showing  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Methods of instruction  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**ANSC 241 pulled for discussion by T. Guy** who observed that no classes were listed for CSU Chico or CSU Fresno under Comparable Courses.

J. Haynes mentioned that comparable courses exist and she will work with faculty to obtain the information along with any articulation agreements. B. Adams offered, with the committee’s approval, to update ANSC 241 once information is obtained and then add as a notification on the October 9, 2018 agenda for documentation purposes.

**M/S/U (R. CRYPE, J. HAYNES) to MODIFY ANSC 241**

ANSC 258

Horsemanship  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Title, field trips, repeat policy, methods of instruction, textbooks  
Rationale: Course update for periodic review. Title has been changed.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Equine Science A.S. Degree (pending)  
- Equine Science Certificate of Achievement  

**ANSC 258 pulled for discussion by T. Guy** who observed that no classes were listed for CSU Chico or CSU Fresno under Comparable Courses.

J. Haynes mentioned that comparable courses exist and she will work with faculty to obtain the information. B. Adams offered, with the committee’s approval, to update ANSC 258 once information is obtained and then add as a notification on the October 9, 2018 agenda for documentation purposes.

**M/S/U (P. MENDEZ, S. CASSIDY) to MODIFY ANSC 258**
ANSC 260  
Advanced Horsemanship  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Equine Science Certificate of Achievement  
ANSC 260 pulled for discussion by T. Guy who observed that no classes were listed for CSU Chico or CSU Fresno under Comparable Courses.  

L. Senechal commented on what the CSU expects of our courses when we call them baccalaureate. She noted that the CSUs want to see more theory and practice not just skills, but are trusting us to self-determine what that looks like. After reviewing the course outline, L. Senechal recommended ANSC 260 would fit better as a 300 level course.  

J. Haynes mentioned that as CTE courses many of the ANSC sequences lean heavily on skill based course work. J. Haynes commented that she thought the college was moving away from 300 level courses because they were no longer advantageous for students.  

L. Senechal noted that discussion has lead us astray to the mission of each level of course numbering, giving a false value to the baccalaureate. L. Senechal mentioned that 300 level courses have a different function and should be numbered accordingly; she added that the courses are not of less value, that they just have a different purpose. L. Senechal continued, that CTE are those students who finish and go out and get a job, whereas the transfer students have to reach the next level to obtain their degree and recommended that ANSC 260 be numbered accordingly.  

M/S/U (T. AKERS-PORTER, P. MENDEZ) to MODIFY ANSC 260.  
ANSC 260 withdrawn by J. Haynes, the division representative, due to the comparable course and course number discussion, thereby removing it from the agenda for consideration.  

ANSC 265  
Introduction to Colt Training  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Field trips, outcomes, objectives, methods of instruction  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Equine Science A.S. Degree (pending)  
- Equine Science Certificate of Achievement  
ANSC 265 pulled for discussion by T. Guy who observed that no class was listed for CSU Chico under Comparable Courses.  

B. Adams offered, with the committee’s approval, to update ANSC 265 once a comparable course is obtained for CSU Chico and then add as a notification on the October 9, 2018 agenda for documentation purposes.  
M/S/U (R. CRIPÉ, S. BERGER) to MODIFY ANSC 265
CLDDV 103
Child Growth and Development
CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
Modify: Advisory, DE modalities, outcomes, typical assignments, methods of evaluation, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Teleclass
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC CHILD 1)
C-ID Status: Approved for: (C-ID CDEV 100)
Program Impact:
- Associate Teacher Certificate of Achievement
- CSU General Education Pattern Certificate of Achievement
- Child Development A.S. Degree
- Early Childhood Education AS-T Degree
- Early Interventionist Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Master Teacher Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

M/S/U (M. GARCIA, R. CRYPE) to MODIFY CLDDV 103
CLDDV 103, CLDDV 107, and CLDDV 121 pulled as a block for discussion by S. Berger who commented on how the requisite is addressed in CurricUNET, noting that the requisite skills seemed incomplete.

H. Townsend noted that because of AB705 she spoke with J. Daly regarding the advisory in which she was given language to replace the course advisory of ENGL 50. H. Townsend also mentioned that she removed the ENGL 50 match from the requisite skills.

T. Akers-Porter questioned how important are requisite skills on an advisory. B. Adams mentioned that in having an advisory you are recommending this skill for success, so there has to be something they are able to do to succeed, therefore there should be that alignment. B. Adams noted that it is this committee’s charge and if the sentence structure doesn’t align or seems inadequate, it should be addressed.

J. Zellet suggested that this would be a good opportunity to put our heads together and offer some standardized language now that the advisory can become a general recommendation that is not tied to anything. J. Zellet mentioned that it is important to have consistency in the specialized language which would also be comprehensive to our students. J. Zellet noted that this is just one of many implications of AB705.

L. Senechal recommended, that once standardized language is developed for the advisories, a feature be added to CurricUNET to auto-populate the desired language.

H. Townsend questioned if the standardized language could be approved by the October 23, 2018 Curriculum Committee meeting for catalog purposes as well as in building sections for upcoming spring and summer courses.

J. Zellet noted the importance of the recently established AB705 implementation Task Force charged with looking at the institutional wide implications of implementing AB705. J. Zellet referred to an Excel spreadsheet that Santa Rosa Community College had put together covering a number of the implications of implementing AB705 from computer issues, to curricular issues, to changing policy.
issues, and noted that as information develops these documents may become a good source of reference. J. Zellet relayed that although not here yet, help was on its way.

With the approval of the committee, B. Adams and H. Townsend will work with L. Stephan on the consistency of language for the advisory for CLDDV 103, CLDDV 107, and CLDDV 121 as well as the requisite skills. B. Adams mentioned that a notification of changes would be added to the October 9, 2018 agenda for documentation purposes.

B. Adams also noted that as resolutions resulting from the implementation of AB705 develop, modifications to courses for the purpose of consistency would be reflected on the agenda for informational purposes.

M/S/U (T. AKERS-PORTER, S. BERGER) to MODIFY REQUISITES for CLDDV 103
M/S/U (R. CRIPE, L. SENECHAL) to MODIFY DE for CLDDV 103
M/S/U (L. SENECHAL, P. MENDEZ) to MAINTAIN PLACEMENT of CLDDV 103 on GE PATTERN(S)

CLDDV 107

Introduction to Curriculum

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Advisory, DE modalities, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills
Rationale: Course update for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Teleclass
Materials Fee Status: (None)
Articulation Status: Transfers to CSU; (CC CHILD 35)
C-ID Status: Approved for: (C-ID ECE 130)
General Education Status: (None)

Program Impact:
- Associate Teacher Certificate of Achievement
- Child Development A.S. Degree
- Early Childhood Education AS-T Degree
- Master Teacher Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

CLDDV 107 pulled for discussion by T. Guy who questioned if item #2 under the Course Learning Outcomes (CLOs) would be considered one outcome or should the CLO be broken into multiple CLOs. L. Stephan noted that the CLO was considered as one environmental experience. C. Howard recommended changing “Identify the teachers’ role…” to “Demonstrate the teachers’ role…” for better accurateness. T. Akers-Porter commented that guidance from the Outcomes Assessment Workgroup (OAW) would be helpful when developing CLOs.

T. Guy also observed that no classes were listed for CSU Chico or CSU Fresno under Comparable Courses. B. Adams noted that CLDDV 107 had a C-ID approval and referenced the Course Articulation Summary in Attached Files for a list of comparable courses.

B. Adams offered, with the committee’s approval, to make the recommended changes to CLDDV 107 and then follow up with a notification of the updates on the October 9, 2018 agenda for documentation purposes.

M/S/U (P. MENDEZ, T. AKERS-PORTER) to MODIFY CLDDV 107
CLDDV 103, CLDDV 107, and CLDDV 121 pulled as a block for discussion by S. Berger
(See notes on CLDDV 103)
M/S/U (T. AKERS-PORTER, S. BERGER) to MODIFY REQUISITES for CLDDV 107
M/S/U (R. CRIPE, L. SENECHAL) to MODIFY DE for CLDDV 107
CLDDV 121  
Guidance of Young Children  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Advisory, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course update for periodic review and alignment to the California Community College Curriculum Alignment Project, CAP Transitional Kindergarten Course "Strategies for Working with Challenging Behaviors".  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU; (CC CHILD 23)  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Child Development A.S. Degree  
- Early Interventionist Certificate of Achievement  
- Master Teacher Certificate of Achievement  
- Site Supervisor Certificate of Achievement  
- Teacher Certificate of Achievement  

**M/S/U (M. GARCIA, R. CRIPE) to MODIFY CLDDV 121 CLDDV 103, CLDDV 107, and CLDDV 121 pulled as a block for discussion by S. Berger**  
(See notes on CLDDV 103)  

**M/S/U (T. AKERS-PORTER, S. BERGER) to MODIFY REQUISITES for CLDDV 121**  
**M/S/U (R. CRIPE, L. SENECHAL) to MAINTAIN DE for CLDDV 121**

ELIC 23  
Low Intermediate Listening and Speaking  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Prerequisite, requisite skills  
**Rationale:** Removing prerequisite due to course being an elective, non-transferable course. Students are likely to select the appropriate class for their own level of ability.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ELW 906 or qualification by the MJC assessment process.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**M/S/U (M. GARCIA, R. CRIPE) to MODIFY ELIC 23**  
**M/S/U (M. GARCIA, R. CRIPE) to REMOVE REQUISITES for ELIC 23**  
**M/S/U (R. CRIPE, L. SENECHAL) to MAINTAIN DE for ELIC 23**
ELIC 33
Intermediate Listening and Speaking
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, requisite skills
Rationale: Removing prerequisite due to course being an elective, non-transferable course. Students are likely to select the appropriate class for their own level of ability.
Enrollment Restrictions: Removing: (P) Satisfactory completion of ELIC 23.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (M. GARCIA, R. CRIPE) to MODIFY ELIC 33
M/S/U (M. GARCIA, R. CRIPE) to REMOVE REQUISITES for ELIC 33
M/S/U (R. CRIPE, L. SENECHAL) to MAINTAIN DE for ELIC 33

ELIC 43
Advanced Listening and Speaking
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, textbooks, requisite skills
Rationale: Removing prerequisite due to course being an elective, non-transferable course. Students are likely to select the appropriate class for their own level of ability.
Enrollment Restrictions: Removing: (P) Satisfactory completion of ELIC 33.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (M. GARCIA, R. CRIPE) to MODIFY ELIC 43
M/S/U (M. GARCIA, R. CRIPE) to REMOVE REQUISITES for ELIC 43
M/S/U (R. CRIPE, L. SENECHAL) to MAINTAIN DE for ELIC 43
<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>Notes</th>
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<td>ELIC 53</td>
<td>Advanced High Listening and Speaking</td>
<td>3</td>
<td>Non-Substantial</td>
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<td>CCCCOC Proposal Type: Non-Substantial</td>
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<tr>
<td></td>
<td>MODIFY: Prerequisite, textbooks, requisite skills</td>
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<td></td>
<td>Rationale: Removing prerequisite due to course being an elective, non-transferable course. Students are likely to select the appropriate class for their own level of ability.</td>
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<td>Enrollment Restrictions: Removing: (P) Satisfactory completion of ELIC 43.</td>
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<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
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<td>EMS 350</td>
<td>First Responder with Healthcare Provider CPR</td>
<td>3.5</td>
<td>Substantial</td>
<td>Summer 2019</td>
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<td></td>
<td>MODIFY: Units, hours, objectives, content</td>
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<td>Rationale: CA State EMS Agency mandated instructional &amp; training hours have increased (Third party regulating body).</td>
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<td>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AP 50 and/or satisfactorily complete MDAST 321.</td>
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<td>Materials Fee Status: Maintaining fee of $50.00</td>
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<td></td>
<td>- Fire Science A.S. Degree</td>
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<td></td>
<td>- Fire Science Certificate of Achievement</td>
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<td>M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN FEE for EMS 350</td>
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</table>
NR 200

Soils

CCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY (None)

Rationale: Course update for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: Approved for: (C-ID AG-PS 128 L)

General Education Status: Approved for: (MJC-GE: A ), (CSU-GE: B1, B3), (IGETC: 5A, 5C)

Program Impact:
- Agricultural Science A.S. Degree
- Agriculture Business A.S-T Degree
- Agriculture Business A.S. Degree
- Agriculture Plant Science AS-T Degree
- Agriculture Science A.S. Degree
- Agriculture Science Certificate of Achievement (pending)
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Earth Sciences A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Fruit Science A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- Irrigation Management Certificate of Achievement
- Irrigation Technology Certificate of Achievement
- Irrigation Technology A.S. Degree
- Landscape and Park Maintenance Certificate of Achievement
- Landscape Design Certificate of Achievement
- MJC-GE Pattern
- Mechanized Agriculture A.S. Degree
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Soil Science A.S. Degree
- Veterinary Technology A.S. Degree

M/S/U (M. GARCIA, R. CRIME) to MODIFY NR 200

M/S/U (L. SENECHAL, P. MENDEZ) to MAINTAIN PLACEMENT of NR 200 on GE PATTERN(S)
NR 222  Native Tree and Shrub Identification  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Agricultural Environmental Science Certificate of Achievement
- Agricultural Environmental Science A.S. Degree
- Agricultural Sciences A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Landscape and Park Maintenance Certificate of Achievement
- Landscape Design Certificate of Achievement
- Nursery Production Certificate of Achievement
- Soil Science A.S. Degree

NR 222 pulled for discussion by T. Guy who questioned the 1998 edition of Peterson Field Guide to Western Trees as the most recent textbook available, noting that a Barnes and Noble’s search revealed a 2015 western tree guide. B. Adams noted that sometimes a specific authored textbook might be the best for that discipline. L. Senechal recommended working with CurricUNET to address the issue to better utilize the text field, possibly by adding a compound field requesting the most current preferred addition “to date” with an explanation why the faculty prefers a particular textbook.

With the approval of the committee, B. Adams and L. Senechal offered to connect with T. Gravatt to clarify the preferred text and then follow up with a notification of any changes on the October 9, 2018 agenda for documentation purposes.

M/S/U (S. CASSIDY, P. MENDEZ) to MODIFY NR 222

NEW COURSES:
(None)

DE (Distance Education) Only Proposals

ENGL 161  Film Appreciation  3
Effective: Spring 2019
MODIFY: DE modalities only
Rationale: English department is updating all courses to be able to be taught both online and in a hybrid format.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

ENGL 161 pulled for discussion by T. Guy who referred back to previous conversations on distance educations (DE) where 1-99 percent of the hybrid course could be done face-to-face and questioned why this course was limited to a 50/50 percent ratio.

H. Townsend mentioned that D. Gilbert, may be unfamiliar with the 1-99 present hybrid ratio. B. Adams and division representative, C. Howard, will verify with D. Gilbert in changing the DE to reflect the 1-99
percent look. B. Adams noted that a notification of changes will be added to the October 9, 2018 agenda for documentation purposes.

J. Zellet, referring to the block scheduling aspect, noted that the committee needs to remember we can’t schedule classes in such a way that it destroys the student’s capability to enroll in more than six units or affects financial aid.

M/S/U (L. SENECHAL, P. MENDEZ) to ADOPT DE for ENGL 161

VII. PROGRAM NOTIFICATION AGENDA

Program Activity
(Non)

CCCCO Program Approvals: New/Substantial Change
(Non)

Regional Consortium CTE Program Approvals: New/Substantial Change
(Non)

ACCJC Program Approvals: New/Substantial Change
(Non)

ACCJC DE Substantive Change Proposal Needed
(Non)

Program learning outcomes for the following programs were modified in CurricUNET
(Non)

VIII. PROGRAM CONSENT AGENDA
(Non)
IX. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

ADOPT

AGRICULTURE SCIENCE CERTIFICATE PROGRAM
Certificate of Achievement: Agriculture Science ................................................................. 14
Effective: Upon CCCCO and ACCJC Approval

ADOPT

Rationale: This certificate is being added to reflect and recognize student achievement in the
Agriculture and Environmental Science Division. This will also allow the department to capture
students who have completed these classes across all program areas.

Certificate of Achievement: Agriculture Science pulled for discussion by T. Guy noticed the
similarities between the Certificate of Achievement in Agriculture Science, the A.S. Degree in
Agricultural Environmental Science, and the Certificate of Achievement in Agricultural Environmental
Science. T. Guy reviewed the justification for this new program, stating, “This certificate is being added
to reflect and recognize student achievement in the Agriculture and Environmental Science Division.
This will also allow the department to capture students who have completed these classes across all
program areas.” T. Guy questioned the benefits of having a 12 unit certificate that you could get half
way through and is this part of the thinking we want to go into.

J. Zellet mentioned that in CTE areas there could be a logical reason for putting together stackable
certificates, which would constitute exit points. J. Zellet continued that if you notice you have a whole
certificate or degree and notice that your students are repeatedly reaching employability before
completing those awards, you have an exit point in which you can seal-the-deal. If you students are
employable, they can come back and continue to the next level.

B. Adams notified the committee that it lost quorum and would not be able to vote on the Certificate of
Achievement: Agriculture Science at this point and that the award will be added to the October 9, 2018
agenda.

M/S (S. CASSIDY, T. GUY) to ADOPT CERTIFICATE OF ACHIEVEMENT: AGRICULTURE
SCIENCE

CERTIFICATE OF ACHIEVEMENT: AGRICULTURE SCIENCE WITHDRAWN by division
representative, J. Haynes, thereby removing it from the agenda for consideration.

Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>COMPUTER PROGRAMMING SPECIALIST PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Certificate of Achievement: Computer Programming Specialist</td>
</tr>
<tr>
<td></td>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
</tr>
<tr>
<td></td>
<td>MODIFY: Total units</td>
</tr>
<tr>
<td></td>
<td>Rationale: Updating award to reflect course unit change for CSCI 274.</td>
</tr>
<tr>
<td>M/S/U (P. MENDEZ, T. AKERS-PORTER) to MODIFY CERTIFICATE OF ACHIEVEMENT: COMPUTER PROGRAMMING SPECIALIST</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>GENERAL STUDIES WITH EMPHASIS PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A.A. Degree: General Studies, Emphasis in Humanities</td>
</tr>
<tr>
<td></td>
<td>Effective: Upon CCCCO Approval (Summer 2019)</td>
</tr>
<tr>
<td></td>
<td>MODIFY: Required courses</td>
</tr>
<tr>
<td></td>
<td>Rationale: Award is being updated to reflect recent course inactivations.</td>
</tr>
<tr>
<td>M/S/U (P. MENDEZ, T. AKERS-PORTER) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN HUMANITIES</td>
<td></td>
</tr>
</tbody>
</table>

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

MODIFY: ETHNIC STUDIES PROGRAM

<table>
<thead>
<tr>
<th>MODIFY:</th>
<th>ETHNIC STUDIES PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skills Recognition Award: Ethnic Studies</td>
<td>15</td>
</tr>
<tr>
<td>Effective: Upon BOT Approval (Summer 2019)</td>
<td></td>
</tr>
<tr>
<td>MODIFY: Program header, program requirements, description</td>
<td></td>
</tr>
<tr>
<td>Rationale: Award is being updated to reflect recent course inactivations.</td>
<td></td>
</tr>
<tr>
<td>M/S/U (P. MENDEZ, T. AKERS-PORTER) to MODIFY SKILLS RECOGNITION AWARD: ETHNIC STUDIES</td>
<td></td>
</tr>
</tbody>
</table>

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

X. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter (Summer 2018), ASSIST Development Update
   L. Senechal
   FAQ and Information on AB705
   L. Senechal mentioned that with AB705, make sure when modifying curriculum you keep in mind those courses and disciplines that are going to need algebra as a prerequisite in a major. L. Senechal reasoned that students may need to demonstrate algebra competency in the upper divisions.

2. Academic Senate
   C. Redwing
   No Report
XI. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process (Postponed until the October 9, meeting)  
   B. Adams

2. Expedited Curriculum Approval Guidelines (Postponed until the October 9, meeting)  
   B. Adams

Informational Items

1. AB705 Compliance  
   J. Zellet, L. Maki, J. Abbott

   J. Zellet recommended that the committee go to the College Council website to review the College Council minutes because the charge for the AB705 Task Force was presented and should be posted.

XII. PUBLIC COMMENT

M/S/U(R. CRIPED L. STEPHAN) to adjourn at 5:17 PM
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from T. Guy to accommodate guests.

II. APPROVAL OF MINUTES  

September 25, 2018

Hearing no objections, the minutes of September 25, 2018 were approved as stated.

III. NEW BUSINESS

Action Items

1. DE Addendum Revisions  

M. Smedshammer

M. Smedshammer presented a modified Distance Education (DE) Addendum document to the Curriculum Committee for their consideration.

The Accrediting Commission for Community and Junior Colleges (ACCJC) is looking at how MJC ensures that regular effective contact is occurring with our online courses and although the revised DE Addendum is just one piece, it is an important piece. The Online Education Committee (formally the Distance Education Committee) worked on a resolution for guidelines on what constitutes regular effective contact for online classes, which would lineup with what was passed at the Academic Senate.

M. Smedshammer reviewed the changes in the proposed DE Addendum document which included recommending that the online and hybrid DE Addendums be combined into one online form. M. Smedshammer noted that the Methods of Instruction (MOI) section of the form would remain the same as the current DE Addendum except for “hybrid” would be noted on the “On-campus Orientation Sessions” and “Group Meetings/Review Sessions” indicating that the two MOIs are exclusive to the hybrid modality. M. Smedshammer mentioned that item #3 “Regular and Effective Contact Methods and Examples” was changed to mirror exactly what exists in the Academic Senate guidelines for what is
regular effective contact. M. Smedshammer noted this section includes examples of what regular effective contact is, for each category, as well as a comment box for other methods not covered. M. Smedshammer concluded with the last item, which addresses hybrid courses only, which he noted already exists on the current form.

M. Smedshammer then proceeded to answer questions and address concerns from the committee, which included, but were not limited to:

- The removal of the question relating to Title 5 from the proposed DE Addendum document
- Recommendations on addressing the Teleclass modality used by Allied Health
- Concerns on integrating the new form into CurricUNET and current discussions on updating and/or changing our outdated CurricUNET system.
- Possible “stop-gap” solutions to implementing the proposed revisions to the DE Addendum
- Recommendations to follow up with each department/division for feedback
- Corresponding timelines with deadlines such as accreditation and catalog

M/S/U (L. SENECHAL, T. AKERS-PORTER) to accept the Distance Education Addendum document as a first reading and have it come back as a second reading.

Motion Passed:
0 NAYS
1 ABSTENTION (C. Howard)

**Informational Items**

1. **PCAH – Development Criteria for CCCC0 Program and Course Approvals**  
   B. Adams

   B. Adams provided hard copies of excerpts from the Program and Course Approval Handbook (PCAH), 6th Edition regarding Development Criteria as a review guide for new course and award proposals coming through the Curriculum Committee in the near future. B. Adams noted that the excerpts described what the five Criteria in developing proposals were all about and would be a good reference document.

   L. Senechal noted that with the new edition of the PCAH comes more responsibility for the Curriculum Committee including B. Adams as Co-Chair and J. Zellet as VP of Instruction, who have to certify that the rules are being followed. B. Adams included that any course or program can be pulled at any time to be reviewed for compliance by the California Community Colleges Chancellor’s Office (CCCCO).

**IV. COURSE NOTIFICATION AGENDA**

**CCCO Course Approvals**

(None)

**Course Activity Report**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>Action</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>FTECH 341</td>
<td>Fire Apparatus Driver/Operator 1A</td>
<td>MODIFY</td>
<td>Materials fee item</td>
</tr>
</tbody>
</table>

Rationale: A materials fee audit was completed in summer 2018. This course had a materials fee listed but the item was not specific. Item changed on active record from “State Required Materials” to “State Fire Training Cert” and “Instructional Course Manual SFT”. This information is here for the purpose of the record.
FTECH 342  Fire Apparatus Driver/Operator 1B  2
**MODIFY:** Materials fee item
**Rationale:** A materials fee audit was completed in summer 2018. This course had a materials fee listed but the item was not specific. Item changed on active record from “State Required Materials” to “State Fire Training Cert” and “Instructional Course Manual SFT”. This information is here for the purpose of the record.

MACH 208  Computer Aided Manufacturing  2
**MODIFY:** Materials fee item
**Rationale:** A materials fee audit was completed in summer 2018. This course had a materials fee listed but the item was not specific. Item changed on active record from “Materials for projects” to “Steel and Aluminum Stock”. This information is here for the purpose of the record.

**C-ID Approvals**

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

**Columbia College Course Equivalencies**

Equivalency Established
(None)

**V. COURSE CONSENT AGENDA**

*Hearing no objections, the following course changes were approved.*

**AGM 235**  Irrigation and Drainage  3
**CCCCO Proposal Type:** Non-Substantial
**Effective:** Summer 2019
**MODIFY:** Outcomes
**Rationale:** Course pulled at the September 25, 2018 meeting due to discussion regarding the Course Learning Outcomes. Outcomes have been revised and are here for the purpose of the record.
1. Recommend improvements for various irrigation situations.
2. Develop irrigation schedules for specific situations using crop evapotranspiration rates, soil moisture content, and irrigation method.

**ANSC 241**  Sheep Fitting and Showing  2
**CCCCO Proposal Type:** Non-Substantial
**Effective:** Summer 2019
**MODIFY:** Comparable courses
**Rationale:** ANSC 241 was pulled at the September 25, 2018 meeting for discussion regarding the comparable courses listed. It was noted at the meeting that the comparable courses field for ANSC 241 would be updated by B. Adams. B. Adams updated the comparable courses with CSU Fresno course, ANSC 81 - Introduction to Livestock, Meat, and Dairy Evaluation. This information is here for the purpose of the record.

**ANSC 258**  Horsemanship  3
**CCCCO Proposal Type:** Non-Substantial
**Effective:** Summer 2019
**MODIFY:** Comparable courses
**Rationale:** ANSC 258 was pulled at the September 25, 2018 meeting for discussion regarding the comparable courses listed. It was noted at the meeting that the comparable courses field for ANSC 258 would be updated by B. Adams. B. Adams updated the comparable courses with CSU Fresno course, ATHL 181 – Equestrian. This information is here for the purpose of the record.
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>Proposal Type</th>
<th>Effective Start</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANSC 265</td>
<td>Introduction to Colt Training</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>ANSC 265 was pulled at the September 25, 2018 meeting for discussion regarding the comparable courses listed. It was noted at the meeting that the comparable courses field for ANSC 265 would be updated by B. Adams. B. Adams updated the comparable courses with CSU Fresno course, ANSC 56 – Beginning Colt Training. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>CLDDV 103</td>
<td>Child Growth and Development</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>CLDDV 103 pulled at the September 25, 2018 meeting due to discussion regarding changes in requisite skills due to AB705. It was noted at the meeting that B. Adams would work with faculty to update requisite skills to align with AB705. B. Adams modified the requisite skills for CLDDV 103. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>CLDDV 107</td>
<td>Introduction to Curriculum</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>CLDDV 107 pulled at the September 25, 2018 meeting due to discussion regarding Course Learning Outcomes (CLOs) and changes in requisite skills due to AB705. It was noted at the meeting that B. Adams would work with faculty on the recommended updates to CLDDV 107. B. Adams modified the requisite skills for CLDDV 121 and the CLOs were updated to read: 1. Differentiate between various curriculum models, approaches, environments, and standards for early learning including indicators of quality. 2. Demonstrate the teachers' role in early childhood programs, including planning, implementing, and evaluating activities and environments. 3. Select and apply developmentally appropriate teaching strategies and theories to curriculum and environment design. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>CLDDV 121</td>
<td>Guidance of Young Children</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>CLDDV 121 pulled at the September 25, 2018 meeting due to discussion regarding changes in requisite skills due to AB705. It was noted at the meeting that B. Adams would work with faculty to update requisite skills to align with AB705. B. Adams modified the requisite skills for CLDDV 121. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>ENGL 161</td>
<td>Film Appreciation</td>
<td>3</td>
<td></td>
<td>Spring 2019</td>
<td>Course pulled for discussion at the September 25, 2018 meeting due to discussion regarding the hybrid's contact ratio. It was noted at the meeting that B. Adams and C. Howard would connect with D. Gilbert to verify the preferred hybrid course contact ratio. The DE Addendum has been updated to read: 1-99% of this hybrid course will be done face-to-face. This information is here for the purpose of the record.</td>
</tr>
</tbody>
</table>
NR 222  
**Native Tree and Shrub Identification**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Textbooks  
**Rationale:** Course pulled at the September 25, 2018 meeting due to discussion regarding textbooks. It was noted at the meeting that B. Adams and L. Senechal would connect with T. Gravatt to verify preferred text. B. Adams updated textbook justification to reflect that the 1998 edition of Peterson Field Guide to Western Trees was still one of the best guides in the field. This information is here for the purpose of the record.

VI. COURSE DISCUSSION AGENDA

INACTIVATIONS:

**ARTS, HUMANITIES & COMMUNICATIONS**

**ART 178**  
**Advanced Photography**  
**CCCO Proposal Type:** Inactivation  
**Effective:** Summer 2019  
**INACTIVATE**  
**Rationale:** Course is no longer being offered.  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, M. GARCIA) to INACTIVATE ART 178

MODIFICATIONS:

**AGRICULTURE & ENVIRONMENTAL SCIENCES**

**ANSC 260**  
**Advanced Horsemanship**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Equine Science Certificate of Achievement

M/S/U (R. CRIPE, M. GARCIA) to MODIFY ANSC 260
BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

ADJU 213  
Patrol Procedures  

CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: DE modalities, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.  
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Administration of Justice A.S. Degree  
- Administration of Justice AS-T Degree  

M/S/U (R. CRipe, M. Garcia) to MODIFY ADJU 213  
M/S/U (R. CRipe, J. Forte) to MAINTAIN REQUISITES for ADJU 213  
M/S/U (R. CRipe, T. AKers-Porter) to MODIFY DE for ADJU 213

HIST 116  
Women in American History  

CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Advisory, field trips, outcomes, methods of instruction, textbooks, requisite skills  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC HIST 21)  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D4, D6), (IGETC: 4D, 4F)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

HIST 116 and HIST 129 pulled as a block for discussion by T. Guy who recommended that the comparable courses for HIST 116 be updated to the more appropriate CSU Chico – HIST 116 Women in History and UC Davis – HISTORY 72A American Women & Gender. T. Guy also recommended that the comparable courses for HIST 129 be updated to include CSU Bakersfield – Introduction to California History 2100 and California Polytechnic University, San Luis Obispo – HIST 208 Survey of California History. With the approval of the committee, B. Adams agreed to update the comparable course field with the recommended courses and will add as a notification on the October 23, 2018 agenda for documentation purposes.

S. Berger noted the summative language for the HIST courses was not written as we typically see. E. Kerr mentioned that the summative evaluations for the HIST courses were written to match what is typically seen in the HIST C-IDs.

M/S/U (R. CRipe, T. Guy) to MODIFY HIST 116  
HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger who had concerns on how AB705 effected the requisites for the HIST courses. C. Howard mentioned that ENGL 50 is being inactivated and ENGL 45 can no longer be required because of
AB705. C. Howard noted that ENGL 45 would continue on the books for now, as the effects of AB705 on students are determined. C. Howard continued that with the implementation of AB705, requisites have become an issue, noting that students need some level of English composition when entering ENGL 100 or ENGL 101.

B. Adams mentioned that it has been recommended that consistent language be crafted to address the issues with requisites, possibly with help from the English department. T. Akers-Porter noted that the Math department, with the assistance of the English department, settled on “meets eligibility requirements for ENGL 101” for their advisory.

L. Senechal questioned how students are being informed of AB705 and its effects on them. J. Zellet mentioned that getting the information on AB705 out to the students is just one of the issues that the AB705 Task Force will be addressing.

B. Adams mentioned that the Instruction office, with the help of the English division representatives, would connect with the departments to construct consistent language to use as an advisory. B. Adams noted that the advisory language would then be noted as a consent item on the October 23, 2018 agenda.

M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 116
M/S/U (R. CRIFE, T. AKERS-PORTER) to MAINTAIN DE for HIST 116
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 116 on GE PATTERN(S)

HIST 125 History of Mexico

<table>
<thead>
<tr>
<th>CCCCO Proposal Type:</th>
<th>Non-Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Summer 2019</td>
</tr>
<tr>
<td>MODIFY:</td>
<td>Advisory, textbooks</td>
</tr>
<tr>
<td>Rationale:</td>
<td>Course is being updated for periodic review.</td>
</tr>
<tr>
<td>Enrollment Restrictions:</td>
<td>Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.</td>
</tr>
<tr>
<td>Distance Education Status:</td>
<td>Maintaining: Mixed modalities/hybrid, online</td>
</tr>
<tr>
<td>Materials Fee Status:</td>
<td>(None)</td>
</tr>
<tr>
<td>Articulation Status:</td>
<td>Transfers to CSU and UC</td>
</tr>
<tr>
<td>CID Status:</td>
<td>(None)</td>
</tr>
<tr>
<td>General Education Status:</td>
<td>Approved for: (MJC-GE: B), (CSU-GE: D3, D6), (IGETC: 4C, 4F)</td>
</tr>
<tr>
<td>Program Impact:</td>
<td>CSU General Education Pattern Certificate of Achievement</td>
</tr>
<tr>
<td></td>
<td>Ethnic Studies Skills Recognition Award</td>
</tr>
<tr>
<td></td>
<td>General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree</td>
</tr>
<tr>
<td></td>
<td>History AA-T Degree</td>
</tr>
<tr>
<td></td>
<td>IGETC Pattern Certificate of Achievement</td>
</tr>
<tr>
<td></td>
<td>MJC-GE Pattern</td>
</tr>
<tr>
<td></td>
<td>Spanish AA-T Degree</td>
</tr>
</tbody>
</table>

**HIST 125 pulled for discussion by T. Guy**, who noted that he could not find a second lower division comparable course for HIST 125 and was concerned if students taking this course would have to re-take a History of Mexico course at a transfer university. T. Guy recommended that the course be more specific regarding the course’s articulation. E. Kerr mentioned that most of the Latino students taking HIST 125 are not History majors and are taking this course for personal enrichment. Discussion ensued regarding truth in advertising, articulation of Baccalaureate level courses, and course numbering.

M/S/WITHDRAWN (T. AKERS-PORTER, H. DUARTE) motion withdrawn by E. Kerr, division representative, due to comparable course discussion, thereby removing it from the agenda for consideration.
HIST 129  
History of California

CCCO Proposal Type: Non-Substantial  
Effective: Summer 2019

MODIFY: Advisory, description, outcomes, content, typical assignments, methods of instruction

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC HIST 11)

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D6), (IGETC: 4F)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

HIST 116 and HIST 129 pulled as a block for discussion by T. Guy  
(See notes on HIST 116)

M/S/U (R. CRIPLE, T. GUY) to MODIFY HIST 129

HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger  
(See notes on HIST 116)

M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 129

HIST 129 pulled for discussion by J. Peterson who noted that the section of the DE Addendum pertaining to Title 5 was incomplete. With the approval of the committee, B. Adams noted she would work with E. Kerr to get the appropriate boxes checked and then would be noted as a consent item on the October 23, 2018 agenda for documentation purposes.

M/S/U (J. FORTE, L. SENECHAL) to MAINTAIN DE for HIST 129

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 129 on GE PATTERN(S)
HIST 145

History of Latin America

CCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Advisory, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D6), (IGETC: 4F)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A.
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Spanish AA-T Degree

M/S/U (J. FORTE, R. CRIPE) to MODIFY HIST 145

HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger (See notes on HIST 116)

M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 145

HIST 145 pulled for discussion by T. Guy who noted that the section of the DE Addendum pertaining to Title 5 was incomplete. With the approval of the committee, B. Adams noted she would work with E. Kerr to get the appropriate boxes checked and then the changes will be noted as a consent item on the October 23, 2018 agenda for documentation purposes.

M/S/U (T. GUY, E. KERR) to MAINTAIN DE for HIST 145

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 145 on GE PATTERN(S)
HIST 154
African Americans Through the 19th Century

CCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Advisory, outcomes, typical assignments, textbooks, requisite skills
Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a - Group a, D3, D6), (IGETC: 4C, 4F)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A.
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

**HIST 154 and HIST 155 pulled as a block for discussion by T. Guy** who recommended that the comparable courses for HIST 154 be updated to read CSU Long Beach – AFRS 120 African American History to 1865 and CSU Northridge – AFRS 271 African American History to 1865. T. Guy also recommended that the comparable courses for HIST 155 be updated to include CSU Long Beach – AFRS 121 African American History Since 1865 and CSU Northridge – AFRS 272 African American History Since 1865. With the approval of the committee, B. Adams agreed to update the comparable course field with the recommended courses and add as a notification on the October 23, 2018 agenda for documentation purposes.

M/S/U (M. GARCIA, T. GUY) to MODIFY HIST 154

**HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger** (See notes on HIST 116)

M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 154

M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for HIST 154

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 154 on GE PATTERN(S)
HIST 155  
African Americans in the 20th and 21st Centuries  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Advisory, outcomes, textbooks, requisite skills  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.  
Distance Education Status: Maintaining: Online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a - Group a, D3, D6), (IGETC: 4C, 4F)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A.  
- History AA-T Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

HIST 154 and HIST 155 pulled as a block for discussion by T. Guy (See notes on HIST 154)  
M/S/U (M. GARCIA, T. GUY) to MODIFY HIST 155  
HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger (See notes on HIST 116)  
M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 155  
M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for HIST 155  
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 155 on GE PATTERN(S)
HUMSR 101

Introduction to Human Services

CCCCC Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, DE modalities, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Telecourse

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B)

Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern

HUMSR 101 pulled for discussion by T. Guy who recommended that the comparable course field for HUMSR 101 be cleaned up to include only CSU Monterey Bay – CHHS 215 and CSU Fullerton – HUSR 201. With the approval of the committee, B. Adams agreed to update the comparable course field with the recommended courses and add as a consent item on the October 23, 2018 agenda for documentation purposes. L. Senechal recommended that the HUMSR courses be revisited by the division for consideration of C-ID approval.

M/S/U (K. BUTLER, S. BERGER) to MODIFY HUMSR 101
M/S/U (R. CRYPE, J. FORTE) to MODIFY REQUISITES for HUMSR 101
M/S/U (R. CRYPE, T. AKERS-PORTER) to MODIFY DE for HUMSR 101
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMSR 101 on GE PATTERN(S)
HUMSR 110  Introduction to Interviewing and Counseling  3  
CCCSSO Proposal Type: Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Title, advisory, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid; Removing: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Chemical Dependency Counseling A.A. Degree  
- Chemical Dependency Counseling Certificate of Achievement  
- Gerontology Skills Recognition Award  
- Human Services A.A. Degree  
- Human Services Certificate of Achievement  

**HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy who had concerns with the lack of lower division comparable courses available for the HUMSR courses. L. Senechal expressed her concerns that the courses seemed more like paraprofessional courses. B. Adams noted that the HUMSR courses are currently out of compliance. J. Zellet requested that the committee consider a grace period be approved for the HUMSR courses because this was a one-person program that is currently in transition. L. Senechal offered her assistance in the updates once the position is filled.**  
**M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that the Curriculum Committee would see updates of these courses within one year.**  
**M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 110**  
**M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for HUMSR 110**
HUMSR 111  Counseling in Chemical Dependency  3  
**CCCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Advisory, DE modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 110 and satisfactorily complete ENGL 100 or ENGL 101.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Chemical Dependency Counseling A.A. Degree  
- Chemical Dependency Counseling Certificate of Achievement  
**HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)**  
**M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that the Curriculum Committee would see updates of these courses within one year.**  
**M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 111**  
**M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for HUMSR 111**

HUMSR 117  Intervention and Treatment Strategies in Chemical Dependency  3  
**CCCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Title, advisory, DE modalities, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of HUMSR 111 and HUMSR 116; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Chemical Dependency Counseling A.A. Degree  
- Chemical Dependency Counseling Certificate of Achievement  
**HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)**  
**M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.**  
**M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 117**  
**M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for HUMSR 117**
HUMSR 119
Introduction to Group Leadership and Group Process 3

CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Title, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Chemical Dependency Counseling Certificate of Achievement
- Chemical Dependency Counseling A.A. Degree
- Human Services A.A. Degree
- Human Services Certificate of Achievement

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)
M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for HUMSR 119

HUMSR 120
Ethical and Professional Issues 3

CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Title, advisory, description, outcomes, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- Human Services Certificate of Achievement
- Human Services A.A. Degree

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)
M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.
M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 120
M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for HUMSR 120
HUMSR 142  Introduction to Psychosocial Rehabilitation

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 110 and satisfactorily complete ENGL 100 or ENGL 101.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Telecourse

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B)

Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern
- Psychosocial Rehabilitation Skills Recognition Award

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)

M/S/U (T. AKERS-PORTE, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.

M/S/U (R. CRIPPE, J. FORTE) to ADOPT REQUISITES for HUMSR 142

M/S/U (R. CRIPPE, T. AKERS-PORTER) to MODIFY DE for HUMSR 142

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMSR 142 on GE PATTERN(S)
HUMSR 143
Psychosocial Rehabilitation Practice

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Prerequisite, DE modalities, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review. Removed the telecourse modality.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of HUMSR 142.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Telecourse

Materials Fee Status: (None)

Articulation Status: Transfers to CSU
C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B)

Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern
- Psychosocial Rehabilitation Skills Recognition Award

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)
M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.

M/S/U (R. CRIPE, J. FORTE) to ADOPT REQUISITES for HUMSR 143
M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for HUMSR 143
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMSR 143 on GE PATTERN(S)

PUBLIC SAFETY

EMS 390
Emergency Medical Technician 1

CCCCO Proposal Type: Substantial
Effective: Summer 2019

MODIFY: Units, hours, description, textbooks

Rationale: CA State EMS Agency mandated instructional & training hours have increased (Third party regulating body).

Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in EMS 389; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.

Distance Education Status: (None)

Materials Fee Status: Maintaining fee of $60.00

Articulation Status: Not transferable; (CC EMS 4)
C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Emergency Medical Services Certificate of Achievement
- Emergency Medical Technician Skills Recognition Award
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

EMS 390 pulled for discussion by J. Petersen who requested clarification for the increase in hours and units for EMS 390. R. Cripe referred to Title 22 of the California State EMS Authority and the Mountain Valley EMS Authority in which instructional time had been increased. R. Cripe noted that in reviewing EMS 390, it was determined that lab hours and additional course hours were needed to cover,
in depth, the 2018 Prehospital Emergency Care, 11th edition textbook and stay within the regulations of Title 22 of the California State EMS Authority.

**M/S/U (R. CRIPÉ, K. BUTLER) to MODIFY EMS 390**

**M/S/U (R. CRIPÉ, J. FORTE) to MAINTAIN REQUISITES for EMS 390**

**M/S/U (J. PETERSON, R. CRIPÉ) to MAINTAIN FEE for EMS 390**

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### FTECH 321XABC

**Fire Service In-Service Training/EMS**

CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Prerequisite, advisory, DE modalities  
**Rationale:** Course update to remove FSCI from advisory.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EMS 389 and EMS 390 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301 and EMS 390; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid; Requesting: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  

**M/S/U (R. CRIPÉ, M. GARCIA) to MODIFY FTECH 321XABC**

**M/S/U (R. CRIPÉ, J. FORTE) to MODIFY REQUISITES for FTECH 321XABC**

**M/S/U (R. CRIPÉ, T. AKERS-PORTER) to MODIFY DE for FTECH 321XABC**

### FTECH 322XABC

**Fire Service In-Service Training/Special Operations**

CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Prerequisite, advisory, DE modalities  
**Rationale:** Course update to remove FSCI from advisory.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and FTECH 318 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, Haz-Mat FRO, and LARRO, which meets State of California Fire Marshal training level.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid; Requesting: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Fire Science Certificate of Achievement  
- Fire Science A.S. Degree  

**M/S/U (R. CRIPÉ, M. GARCIA) to MODIFY FTECH 322XABC**

**M/S/U (R. CRIPÉ, J. FORTE) to MODIFY REQUISITES for FTECH 322XABC**

**M/S/U (R. CRIPÉ, T. AKERS-PORTER) to MODIFY DE for FTECH 322XABC**
FTECH 323XABC  Fire Service In-Service Training/Command & Control  0.5-3
CCCOC Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, advisory, DE modalities
Rationale: Course update to remove FSCI from advisory.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 305 and FSCI 350 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, and ICS 200, which meets State of California Fire Marshal training level.
Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree
M/S/U (R. CRYPE, M. GARCIA) to MODIFY FTECH 323XABC
M/S/U (R. CRYPE, J. FORTE) to MODIFY REQUISITES for FTECH 323XABC
M/S/U (R. CRYPE, T. AKERS-PORER) to MODIFY DE for FTECH 323XABC

FTECH 324XABC  Fire Service In-Service Training/Administration  0.5-3
CCCOC Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, advisory, DE modalities
Rationale: Course update to remove FSCI from advisory.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 356 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, and Workplace Harassment training, which meets State of California Fire Marshal training level.
Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree
M/S/U (R. CRYPE, M. GARCIA) to MODIFY FTECH 324XABC
M/S/U (R. CRYPE, J. FORTE) to MODIFY REQUISITES for FTECH 324XABC
M/S/U (R. CRYPE, T. AKERS-PORER) to MODIFY DE for FTECH 324XABC
FTECH 325XABC  Fire Service In-Service Training/Operations  0.5-3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, advisory, DE modalities
Rationale: Course update to remove FSCI from advisory.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and FSCI 305 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, Haz-Mat FRO, and LARRO, which meets State of California Fire Marshal training level.
Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (R. CRIPE, M. GARCIA) to MODIFY FTECH 325XABC
M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for FTECH 325XABC
M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for FTECH 325XABC

SCIENCE, MATHEMATICS & ENGINEERING

MATH 9  Accelerated Intro to Math  2

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Description, content, typical assignments, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, M. GARCIA) to MODIFY MATH 9

T. Guy commented that with AB705 he thought that these non-transferable math courses were going away. T. Akers-Porter replied that due to AB705 some math courses might be inactivated. T. Akers-Porter noted that because the math courses were up for periodic review and the recent passage of AB705 coming at the same time, there has not been enough time to exam the data to determine what the course of action should be. T. Akers-Porter mentioned that for now the Mathematics department is focused on transfer level courses and keeping the status quo for non-transferable courses. B. Adams mentioned that T. Akers-Porter and herself were part of the AB705 Task Force and it was recommended that the Curriculum Committee be updated on the effects AB705 was having on our students and what adjustments were being made as things progressed as we proceed with the implementation of AB705.

M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for MATH 9
MATH 10  
Introduction to Math  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Content, methods of evaluation, textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: Maintaining: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Not transferable; (CC MATH 601)  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (R. CRIPE, M. GARCIA) to MODIFY MATH 10** (See notes on MATH 9)  
**M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for MATH 10**

MATH 19  
Accelerated Pre-Algebra  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
**MODIFY:** Description, objectives, content, typical assignments, methods of evaluation, textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 9 or MATH 10 or qualification by the MJC assessment process.  
Distance Education Status: Maintaining: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (R. CRIPE, M. GARCIA) to MODIFY MATH 19** (See notes on MATH 9)  
**M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for MATH 19**  
**M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for MATH 19**
MATH 20

Pre-Algebra

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Description, objectives, content, typical assignments, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 9 or MATH 10 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable; (CC MATH 602)
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRipe, M. GARCIA) to MODIFY MATH 20 (See notes on MATH 9)
M/S/U (R. CRipe, J. FORTE) to MAINTAIN REQUISITES for MATH 20
M/S/U (R. CRipe, T. AKERS-PORTER) to MAINTAIN DE for MATH 20

NEW COURSES:

(None)

DE (Distance Education) Only Proposals

FTECH 304 Building Construction for Fire Protection 3
Effective: Spring 2019
MODIFY: DE modalities only
Rationale: Adding hybrid modality.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (R. CRipe, T. AKERS-PORTER) to ADOPT DE for FTECH 304

MDAST 322 Medical Assisting Administrative Procedures 3.5
Effective: Spring 2019
MODIFY: DE modalities only
Rationale: Adding hybrid to this course.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree

M/S/U (R. CRipe, T. AKERS-PORTER) to ADOPT DE for MDAST 322

MDAST 323 Medical Assisting Clinical Procedures 3
Effective: Spring 2019
MODIFY: DE modalities only
Rationale: To offer the course as hybrid.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree

M/S/U (R. CRipe, T. AKERS-PORTER) to ADOPT DE for MDAST 323
MDAST 324  Introduction to Disease and Pharmacology 4
Effective: Spring 2019
MODIFY: DE modalities only
Rationale: To offer the course as hybrid.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for MDAST 324

MDAST 325  Medical Assisting Laboratory Procedures 3
Effective: Spring 2019
MODIFY: DE modalities only
Rationale: To offer the course as hybrid.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for MDAST 325

VII. PROGRAM NOTIFICATION AGENDA

Program Activity
(None)

CCCCO Program Approvals: New/Substantial Change
(None)

Regional Consortium CTE Program Approvals: New/Substantial Change
(None)

ACCJC Program Approvals: New/Substantial Change
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VIII. PROGRAM CONSENT AGENDA
(None)
IX. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval (Formerly the CCC-501)  
(None)

Application for Approval - New Noncredit Programs - Requires CCCCO Approval (Formerly the CCC-460)  
(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval (Formerly the CCC-510)  
(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:  
(None)

INACTIVATIONS:  
(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval  
(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval  
(None)

X. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter: October 2018  
   L. Senechal

2. Academic Senate: April 26, 2018 Approved Minutes  
   C. Redwing

XI. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process (Postponed until the October 23, meeting)  
   B. Adams
2. **Expedited Curriculum Approval Guidelines**

B. Adams pointed out that one of the criteria of expedited proposals for imminent need was compliance with the law.

*M/S/U (L. Senechal, J. Forte) to reaffirm the Expedited Curriculum Approval Guidelines document*

Informational Items

1. **AB705 Compliance**

   J. Zellet, L. Maki, J. Abbott

   **2018-2019 Sunset List**

   Curriculum Committee

   **OUT OF COMPLIANCE COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 210</td>
<td>ENGL 138</td>
<td>MUST 134</td>
<td>PEC 175</td>
</tr>
<tr>
<td>ADJU 217</td>
<td>ENGL 169</td>
<td>PE 141</td>
<td>PEC 176</td>
</tr>
<tr>
<td>ANSC 215</td>
<td>ENGL 49</td>
<td>PE 142</td>
<td>PEC 178</td>
</tr>
<tr>
<td>ANTH 102</td>
<td>HIST 105</td>
<td>PE 143</td>
<td>PEC 179</td>
</tr>
<tr>
<td>ANTH 104</td>
<td>HUMSR 144</td>
<td>PE 144</td>
<td>PEC 183</td>
</tr>
<tr>
<td>ANTH 130</td>
<td>MATH 49</td>
<td>PEA 800</td>
<td>PEC 184</td>
</tr>
<tr>
<td>CMPGR 266</td>
<td>MUSA 122</td>
<td>PEC 102</td>
<td>PEC 191</td>
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<tr>
<td>ECON 101</td>
<td>MUSA 124</td>
<td>PEC 131</td>
<td>PEC 192</td>
</tr>
<tr>
<td>ECON 102</td>
<td>MUSE 156</td>
<td>PEC 145</td>
<td>PEC 195</td>
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<td>ENGL 131</td>
<td>MUST 123</td>
<td>PEC 147</td>
<td>PEC 197</td>
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<td>ENGL 135</td>
<td>MUST 124</td>
<td>PEC 159</td>
<td>PEC 199</td>
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<td>ENGL 136</td>
<td>MUST 131</td>
<td>PEC 160</td>
<td>PEM 112</td>
</tr>
<tr>
<td>ENGL 137</td>
<td>MUST 132</td>
<td>PEC 163</td>
<td>PEM 113</td>
</tr>
</tbody>
</table>

   **COURSES NOT OFFERED IN THE LAST TWO ACADEMIC YEARS / LAST DATE OFFERED PROVIDED**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGE 55 (FA 2013)</td>
<td>MUSG 122 (SP 2016)</td>
<td>PEC 160 (SP 2016)</td>
<td>PLSC 235 (SP 2016)</td>
</tr>
<tr>
<td>ANSC 260 (SU 2015)</td>
<td>PE 116 (FA 2015)</td>
<td>PEC 179 (SP 2016)</td>
<td>REC 110 (SP 2016)</td>
</tr>
<tr>
<td>ANTH 192 (SU 2015)</td>
<td>PEA 108 (FA 2014)</td>
<td>PEC 190 (SP 2016)</td>
<td>SOCI 154 (FA 2005)</td>
</tr>
<tr>
<td>GEOL 160 (SP 2012)</td>
<td>PEC 135 (SP 2012)</td>
<td>PEM 141X (SU 2015)</td>
<td></td>
</tr>
<tr>
<td>MUSG 121 (FA 2015)</td>
<td>PEC 145 (SU 2015)</td>
<td>PEM 180 (FA 2015)</td>
<td></td>
</tr>
</tbody>
</table>

**XII. PUBLIC COMMENT**

*M/S/U (R. Cripe, J. Forte) to adjourn at 4:55 PM*
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from T. Akers-Porter to move Unfinished Business Action Item #1, AB705 Taskforce item, after III. New Business Informational Item #2 and before IV. Course Notification Agenda.

T. Guy requested that the agenda be rearranged to accommodate all guests.

M/S/U (T. GUY, M. BOYD) to limit discussion and debate to 20 minutes per item and 2 minutes per person. (Non-debatable, 2/3 majority vote required)

Motion Passed:

II. APPROVAL OF MINUTES

October 9, 2018

Hearing no objections, the minutes of October 9, 2018 were approved as stated.

III. NEW BUSINESS

Action Items

(None)
Informational Items

1. **Curriculum Review Matrix – Fall 2018**  
   B. Adams  
   B. Adams referred to the Curriculum Review Matrix as a reminder of courses up for review this fall and suggested that the division representatives follow up with the appropriate faculty.

2. **CCCCO First Friday Memo**  
   B. Adams  
   B. Adams encouraged members to read the Chancellor’s Office First Friday Memo for information on various topics such as:
   - Assembly Bill 705
   - Guided Pathways Planning
   - Basic Needs
   - Chancellor’s Office Curriculum Inventory System (COCI)

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**IV. COURSE NOTIFICATION AGENDA**

**CCCCO Course Approvals**

(None)

**Course Activity Report**

(None)

**C-ID Approvals**

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

**Columbia College Course Equivalencies**

<table>
<thead>
<tr>
<th>Equivalency</th>
<th>Established</th>
</tr>
</thead>
<tbody>
<tr>
<td>(None)</td>
<td></td>
</tr>
</tbody>
</table>

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**V. COURSE CONSENT AGENDA**

*Hearing no objections, the following course changes were approved.*

**Proposed Replacement Language for Advisories, Corequisites and Prerequisites where ENGL 45, 49, 50 and ELIC 151 Currently Exist**

At the October 9, 2018 Curriculum Committee meeting it was discussed that due to the passage of AB705 and the proposed inactivation of ENGL 49 and ENGL 50, language should be in place to replace any advisory, prerequisite or corequisite where ENGL 45, 49, 50 and ELIC 151 exist currently. C. Howard provided H. Townsend with non-course advisory language via email. The proposed advisory is the following:

> Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent, or to exhibit proficiency in college-level essay writing skills.

The advisory will show in all course management systems and the catalog effective Summer 2019 upon approval.
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>Modify</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 116</td>
<td>Women in American History</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Comparable courses</td>
<td>HIST 116 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable courses field at the meeting with CSU Chico – HIST 116 Women in History and UC Davis – HISTORY 72A American Women &amp; Gender. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>HIST 129</td>
<td>History of California</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Comparable courses, DE modalities</td>
<td>HIST 129 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed and incomplete Distance Education Title 5 question. B. Adams updated the comparable courses field at the meeting with CSU Bakersfield – Introduction to California History 2100 and California Polytechnic University, San Luis Obispo – HIST 208 Survey of California History. B. Adams also worked with the division representative, E. Kerr, to complete the DE modality by checking the following boxes for Title 5: Telephone Contact, Email, Class Announcements, Discussion Boards, Question &amp; Answers Discussion Forum, Grading Feedback, Grading Rubrics, and Office Hours. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>HIST 145</td>
<td>History of Latin America</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>DE modalities</td>
<td>HIST 145 was pulled at the October 9, 2018 meeting for discussion regarding incomplete Distance Education Title 5 question. B. Adams worked with the division representative, E. Kerr, to complete the DE modality by checking the following boxes for Title 5: Telephone Contact, Email, Class Announcements, Discussion Boards, Question &amp; Answers Discussion Forum, Grading Feedback, Grading Rubrics, and Office Hours. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>HIST 154</td>
<td>African Americans Through the 19th Century</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Comparable courses</td>
<td>HIST 154 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable courses field at the meeting with CSU Long Beach – AFRS 120 African American History to 1865 and CSU Northridge – AFRS 271 African American History to 1865. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>HIST 155</td>
<td>African Americans in the 20th and 21st Centuries</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Comparable courses</td>
<td>HIST 155 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable courses field at the meeting with CSU Long Beach – AFRS 121 African American History Since 1865 and CSU Northridge – AFRS 272 African American History Since 1865. This information is here for the purpose of the record.</td>
</tr>
</tbody>
</table>
HUMSR 101  Introduction to Human Services  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Comparable courses
Rationale: HUMSR 101 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable courses field with CSU Monterey Bay – CHHS 215 and CSU Fullerton – HUSR 201. This information is here for the purpose of the record.

VI. COURSE DISCUSSION AGENDA

MODIFICATIONS/REACTIVATIONS; INACTIVATIONS; ADOPTIONS; DE ONLY:

ARTS, HUMANITIES & COMMUNICATIONS

COMM 100  Fundamentals of Public Speaking  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Field trips, outcomes, methods of instruction, textbooks
Rationale: Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. The hybrid modality in the DE addendum was updated to reflect current distance learning terminology and techniques.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC SPCOM 1)
C-ID Status: Approved for: (C-ID COMM 110)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: A1), (IGETC: 1C)
Program Impact:
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- Communication Studies A.A. Degree
- Communication Studies Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Retail Management (WAFC) Certificate of Achievement

M/S/U (R. CRipe, T. AKERS-PORTER) to MODIFY COMM 100
M/S/U (P. MENDEZ, R. CRipe) to MAINTAIN DE for COMM 100
M/S/U (R. CRipe, M. GARCIA) to MAINTAIN PLACEMENT of COMM 100 on GE PATTERN(S)
COMM 102

Introduction to Human Communication

CCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Outcomes, textbooks

Rationale: Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. The hybrid modality in the DE addendum was updated to reflect current distance learning terminology and techniques.

Enrollment Restrictions: (None)

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC SPCOM 4)

C-ID Status: Approved for: (C-ID COMM 115)

General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: A1), (IGETC: 1C)

Program Impact:
- Agriculture: Sales, Service Technician Certificate of Achievement
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Communication Studies A.A. Degree
- Communication Studies AA-T Degree
- Communication Studies Certificate of Achievement
- Elementary Teacher Education AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Retail Management (WAFC) Certificate of Achievement

M/S/U (R. CRIPÉ, T. AKERS-PORTER) to MODIFY COMM 102

M/S/U (P. MENDEZ, R. CRIPÉ) to MAINTAIN DE for COMM 102

M/S/U (R. CRIPÉ, M. GARCÍA) to MAINTAIN PLACEMENT of COMM 102 on GE PATTERN(S).
COMM 104

Argumentation

CCCOCO Proposal Type: Non-Substantial

Effective: Summer 2019

**MODIFY:** Prerequisite, DE modalities, typical assignments, methods of instruction, textbooks

**Rationale:** Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. Here are a list of minor edits/changes:
- Clarified the percentage of online v. f2f instruction in the hybrid format (DE Addendum)
- Fixed minor spelling, outlining, and capitalization errors throughout proposal.
- Edited the DE addendums to reflect current online learning terminology and technology.
- Removed a textbook which has not been revised since 2004. Replaced with a textbook published in 2018.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ENGL 101; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101.

**Distance Education Status:** Maintaining: Online; Requesting: Mixed modalities/hybrid

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC; (CC SPCOM 2)

**C-ID Status:** Approved for: (C-ID COMM 120)

**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: A3), (IGETC: 1B)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- Communication Studies A.A. Degree
- Communication Studies Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

\[
\text{M/S/U (R. CRYPE, T. AKERS-PORTE) to MODIFY COMM 104} \\
\text{M/S/U (R. CRYPE, J. FORTE) to MODIFY REQUISITEs for COMM 104} \\
\text{M/S/U (P. MENDEZ, R. CRYPE) to MODIFY DE for COMM 104} \\
\text{M/S/U (R. CRYPE, M. GARCIA) to MAINTAIN PLACEMENT of COMM 104 on GE PATTERN(S)}
\]

COMM 105

Intercollegiate Speech and Debate

CCCOCO Proposal Type: Non-Substantial

Effective: Summer 2019

**MODIFY:** Title, typical assignments, textbooks

**Rationale:** Course is being updated to adhere to Fall 2018 scheduled review. Title change is to align with nomenclature trends at CSUs.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU; (CC SPCOM 7)

**C-ID Status:** Approved for: (C-ID COMM 160 B)

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**
- Communication Studies A.A. Degree
- Communication Studies AA-T Degree

\[
\text{M/S/U (R. CRYPE, T. AKERS-PORTE) to MODIFY COMM 105} \\
\text{M/S/U (R. CRYPE, M. GARCIA) to MAINTAIN PLACEMENT of COMM 105 on MJC ACTIVITIES}
\]
COMM 120
Oral Interpretation  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Description, objectives, content

Rationale: Course is being updated to adhere to curriculum review matrix and C-ID with scheduled periodic review in Fall 2018. Small changes to aid with clarity and accuracy of course information and its alignment with C-ID descriptor. Changes in Catalog Description, objectives, content, text rationale, and comparable courses.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC DRAMA 20)
C-ID Status: Approved for: (C-ID COMM 170)
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C1)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Communication Studies A.A. Degree
- Communication Studies AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern

M/S/U (R. CRIBE, T. AKERS-PORTER) to MODIFY COMM 120
M/S/U (R. CRIBE, M. GARCIA) to MAINTAIN PLACEMENT of COMM 120 on GE PATTERN(S)

COMM 132
Introduction to Mass Communication  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Description, objectives, content, typical assignments, methods of evaluation, textbooks

Rationale: Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. Small changes made in MOE, Objectives, Assignments, Hybrid Distance Ed, and Textbooks for clarification and currency.

Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID JOUR 100)
General Education Status: Approved for: (MJC-GE: C, D2), (CSU-GE: C1, D7), (IGETC: 3A, 4G)

Program Impact:
- Communication Studies AA-T Degree
- Communication Studies A.A. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- Marketing A.S. Degree
- MJC-GE Pattern

M/S/U (R. CRIBE, T. AKERS-PORTER) to MODIFY COMM 132
M/S/U (P. MENDEZ, R. CRIBE) to MAINTAIN DE for COMM 132
M/S/U (R. CRIBE, M. GARCIA) to MAINTAIN PLACEMENT of COMM 132 on GE PATTERN(S)
COMM 400  Organizational Behavior 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: DE modalities, outcomes, typical assignments, methods of evaluation, textbooks
Rationale: Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018.
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree program.
Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care B.S. Degree
M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY COMM 400
M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for COMM 400
M/S/U (P. MENDEZ, R. CRIPE) to MODIFY DE for COMM 400

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

BUSAD 210  Business Communication 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review and to add ENGL 100 to the prerequisite.
Enrollment Restrictions: Removing: (P) Satisfactory completion of ENGL 101; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: Approved for: (C-ID BUS 115)
General Education Status: Approved for: (MJC-GE: D2)
Program Impact:
- Bookkeeping Certificate of Achievement
- Business Administration AS-T Degree
- Business Administration A.S. Degree
- Business Operations Management A.S. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Logistics and Supply Chain Management A.S. Degree
- MJC-GE Pattern
- Marketing A.S. Degree
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement
M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY BUSAD 210
M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for BUSAD 210
M/S/U (P. MENDEZ, R. CRIPE) to MAINTAIN DE for BUSAD 210
M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of BUSAD 210 on GE PATTERN(S)
BUSAD 238  Advertising & Sales Promotion  3
(Previously BUSAD 358)  CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Number, transferability, description, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Requesting: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Marketing A.S. Degree

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY BUSAD 238
M/S/U (P. MENDEZ, R. CRIPE) to MAINTAIN DE for BUSAD 238

BUSAD 245  Principles of Marketing  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Field trips, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU; (CC BUSAD 30)
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Accounting A.S. Degree
- Bookkeeping A.S. Degree
- Business Administration A.S. Degree
- Business Operations Management A.S. Degree
- Marketing A.S. Degree
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY BUSAD 245
M/S/U (P. MENDEZ, R. CRIPE) to MAINTAIN DE for BUSAD 245
### BUSAD 350  
**Business Computations**  
*Previously BUSAD 50*  
**CCCGO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Number, description  
**Rationale:** Course update for periodic review. Number change because course is vocational non-transfer. 50 came with the course from Math when it was Math 50.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 19 or MATH 20 or qualification by the MJC assessment process.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Accounting A.S. Degree  
- Accounting Certificate of Achievement  
- Accounting Clerk Certificate of Achievement  
- Bookkeeping Certificate of Achievement  
- Office Administration Certificate of Achievement  
- Retail Management (WAFC) Certificate of Achievement  

**M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY BUSAD 350**  
**M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for BUSAD 350**  
**M/S/U (P. MENDEZ, R. CRIPE) to MAINTAIN DE for BUSAD 350**

### BUSAD 380  
**Customer Service**  
**CCCGO Proposal Type:** Substantial  
**Effective:** Summer 2019  
**REACTIVATE/MODIFY:** Units, hours, field trips, grading policy, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Reactivation and update for inclusion in the Customer Service Academy Skills Recognition Award.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Requesting: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Customer Service Academy Skills Recognition Award (pending)  

**M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY BUSAD 380**  
**M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 380**
BUSAD 235  
**Introduction to Entrepreneurship**

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval

**ADOPT**

**Rationale:** The Central Valley/Mother Lode Region Sector Profile Report dated June 2018 (attached) shows 809 average annual job openings for Business Operations Specialists in the Small Business and Entrepreneurship sector from 2017 – 2020, with demand projected to increase over time. Of 871 total students taking Small Business and Entrepreneurship courses in the region during the 2016 – 2017 academic year, 45 percent were Hispanic and 10% were African American. Offering this course at MJC would enhance economic opportunities for underserved student populations while also meeting a workforce demand for small business owners and managers in the city and region. In addition, this course would provide entrepreneurial education to majors and non-majors looking to start a business, and would also benefit people in the workforce looking to more effectively approach their jobs with an entrepreneurial mindset focused on minimizing costs, maximizing productivity, and increasing profits.

**Enrollment Restrictions:** (None)

**Distance Education Status:** Requesting: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Marketing A.S. Degree

**M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT BUSAD 235**

**M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 235**

BUSAD 381

**Communication in the Workplace**

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO approval

**ADOPT**

**Rationale:** Course written for inclusion in the Customer Service Academy Skills Recognition Award.

**Enrollment Restrictions:** (None)

**Distance Education Status:** Requesting: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Customer Service Academy Skills Recognition Award (pending)
- Marketing A.S. Degree

**BUSAD 381 and BUSAD 387 pulled as a block for discussion by T. Guy** who mentioned that the Communication Studies Department would like to have been included in the discussion of the creation of BUSAD 381 and BUSAD 387, as they mirror in content COMM 102 Introduction to Human Communication and COMM 106 Group & Organizational Communication. T. Guy also noted his concern that Communications Studies was not listed as a discipline or that students would be unable to reach the Course Learning Outcomes (CLO) in nine hours.

T. Akers-Porter questioned policy when two disciplines overlap when no collaboration between the departments had been pursued.

C. Redwing noted that the Academic Senate encourages collegiality in cooperation, but as the collaboration between departments is a process concern, the Academic Senate has no authority unless it becomes an equitable issue.

B. Salerno mentioned that BUSAD 381 and BUSAD 387 are part of a Customer Service Academy developed in conjunction with Merced and Columbia College. B. Salerno also noted that BUSAD 381 and BUSAD 387 are part of a 10 course series of 1/2 unit, non-baccalaureate, vocational courses that are skilled based, for our student demographic as well as the community at large. B. Salerno continued, mentioning that the 10 course series work together to form a five-unit Skills Recognition Award and
BUSAD 381 and BUSAD 387 don’t have the same level of course content as the Communication Studies courses.

With the approval of the BUSAD faculty present, Communication Studies was added to the list of disciplines for BUSAD 381 and BUSAD 387.

**M/S/C (P. MENDEZ, S. CASSIDY) to ADOPT BUSAD 381**

**Motion Passed:**


0 NAYS

2 ABSTENTIONS (S. Berger, T. Guy)

**M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 381**

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**BUSAD 382**  
**Attitude in the Workplace**  
0.5  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval  
**ADOPT**  
**Rationale:** Course written for inclusion in the Customer Service Academy Skills Recognition Award.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Requesting: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**
- Customer Service Academy Skills Recognition Award (pending)

**M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT BUSAD 382**

**M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 382**

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**BUSAD 383**  
**Values and Ethics**  
0.5  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval  
**ADOPT**  
**Rationale:** Course written for inclusion in the Customer Service Academy Skills Recognition Award.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Requesting: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**
- Customer Service Academy Skills Recognition Award (pending)

**M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT BUSAD 383**

**M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 383**
BUSAD 384  Team Building  0.5  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award.  
Enrollment Restrictions: (None)  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Customer Service Academy Skills Recognition Award (pending)  
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT BUSAD 384  
M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 384

BUSAD 385  Time Management  0.5  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award.  
Enrollment Restrictions: (None)  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Customer Service Academy Skills Recognition Award (pending)  
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT BUSAD 385  
M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 385

BUSAD 386  Stress Management  0.5  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award.  
Enrollment Restrictions: (None)  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Customer Service Academy Skills Recognition Award (pending)  
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT BUSAD 386  
M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 386
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>Action</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSAD 387</td>
<td>Conflict Resolution</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td>Course written for inclusion in the Customer Service Academy Skills Recognition Award.</td>
<td>(None)</td>
<td>Mixed modalities/hybrid, online</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>- Customer Service Academy Skills Recognition Award (pending)</td>
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<td><strong>BUSAD 381 and BUSAD 387 pulled as a block for discussion by T. Guy</strong> (See notes on BUSAD 381)</td>
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<td><strong>M/S/C (P. MENDEZ, S. CASSIDY) to ADOPT BUSAD 387</strong></td>
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<td><strong>0 NAYS</strong></td>
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<td><strong>2 ABSTENTIONS (S. Berger, T. Guy)</strong></td>
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<td><strong>M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 387</strong></td>
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<td><strong>M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT BUSAD 388</strong></td>
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<tr>
<td>BUSAD 388</td>
<td>Decision Making and Problem Solving</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td>Course written for inclusion in the Customer Service Academy Skills Recognition Award.</td>
<td>(None)</td>
<td>Mixed modalities/hybrid, online</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>- Customer Service Academy Skills Recognition Award (pending)</td>
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<td><strong>M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT BUSAD 388</strong></td>
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<td><strong>M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 388</strong></td>
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<tr>
<td>BUSAD 389</td>
<td>Managing Organization Change</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td>Course written for inclusion in the Customer Service Academy Skills Recognition Award.</td>
<td>(None)</td>
<td>Mixed modalities/hybrid, online</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>- Customer Service Academy Skills Recognition Award (pending)</td>
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<td><strong>M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT BUSAD 389</strong></td>
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<td><strong>M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for BUSAD 389</strong></td>
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</table>
### CSCI 220

**Business Information Systems**  
**CCCGO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Prerequisite, advisory, outcomes, textbooks, requisite skills  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of CSCI 201 or CSCI 270 or CSCI 200; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CSCI 200 or CSCI 201 or CSCI 270.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC CCTIS 10)  
**C-ID Status:** Approved for: [C-ID ITIS 120](#)  
**General Education Status:** (None)  
**Program Impact:**  
- Accounting Certificate of Achievement  
- Accounting A.S. Degree  
- Bookkeeping Certificate of Achievement  
- Business Administration AS-T Degree  
- Business Operations Management A.S. Degree  
- Computer Applications Specialist Certificate of Achievement  
- Computer Graphics Applications Certificate of Achievement  
- Computer Graphics Applications A.S. Degree  
- Computer Information Systems A.S. Degree  
- Computer Science A.S. Degree  
- International Business Certificate of Achievement  
- Retail Management (WAFC) Certificate of Achievement  

**M/S/U (R. CRIPE, T. AKERS-PORTE R) to MODIFY CSCI 220**  
**M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for CSCI 220**  
**M/S/U (P. MENDEZ, R. CRIPE) to MAINTAIN DE for CSCI 220**

### OFADM 260

**Intermediate Microsoft Excel**  
**CCCGO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Title  
**Rationale:** Course is being updated to change the course title. All content has remained the same.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and OFADM 259.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Microsoft Computer Applications Certificate of Achievement (pending)  
- Office Administration Certificate of Achievement  
- Office Administration A.S. Degree  
- Office Computer Applications Certificate of Achievement  

**M/S/U (R. CRIPE, T. AKERS-PORTE R) to MODIFY OFADM 260**  
**M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for OFADM 260**  
**M/S/U (P. MENDEZ, R. CRIPE) to MAINTAIN DE for OFADM 260**
OFADM 232
Advanced Word Processing and Desktop Publishing
3
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is being inactivated due to program restructuring.
Program Impact:
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
M/S/U (R. CRIPE, T. AKERS-PORTER) to INACTIVATE OFADM 232

OFADM 317
Introduction to Adobe Acrobat
1
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: New course proposal. Advisory Committee recommendation for students to have Adobe Acrobat skills for employment.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch, and/or satisfactorily complete OFADM 353 and/or have the ability to confidently navigate the Windows operating system.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: Requesting: (C-ID BSOT 125X)
General Education Status: (None)
Program Impact:
- Office Administration Certificate of Achievement
- Office Administration A.S. Degree
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT OFADM 317
M/S/U (R. CRIPE, J. FORTE) to ADOPT REQUISITES for OFADM 317
M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for OFADM 317

OFADM 318
Introduction to Publisher and Productivity Apps
1
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: New course proposal. The elimination of OFADM 232, Advanced Word Processing and Desktop Publishing (3 units) and the need to utilize publishing software and productivity apps in an office setting.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch, and/or satisfactorily complete OFADM 353 and/or have the ability to confidently navigate the Windows operating system.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Marketing A.S. Degree
- Office Administration Certificate of Achievement
- Office Administration A.S. Degree
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT OFADM 318
M/S/U (R. CRIPE, J. FORTE) to ADOPT REQUISITES for OFADM 318
M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for OFADM 318
SOCSC 109  Introduction to Education-Practicum in Tutoring  3  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Description, objectives, content, typical assignments, methods of instruction, textbooks, prerequisite skills  
Rationale: Updating course to clarify the articulation requirements for Liberal Studies/Elementary Education AA-T Degree.  
Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who provide fingerprint and TB clearance.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Elementary Teacher Education AA-T Degree  
SOCS 109 and SOCSC 110 pulled as a block for discussion by T. Guy who mentioned both SOCSC 109 and SOCSC 110 have the same CSU Fresno comparable course. E. Kerr noted that some Teacher Education Programs only require one lower level observational based class, where others like CSU Stanislaus requires two, as a result both SOCSC 109 and SOCSC 110 can articulate to the same class. With the approval of the committee, B. Adams and L. Senechal will work with E. Kerr to replace the CSU Fresno information with another institution that aligns better with the SOCSC courses and then follow up with a notification of the updates on the November 13, 2018 agenda for documentation purposes.  
M/S/U (M. GARCIA, S. CASSIDY) to MODIFY SOCSC 109  
M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for SOCSC 109  

SOCSC 110  Introduction to Elementary Education  3  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course is being updated to clearly identify course with C-ID descriptor, EDUC 200, and to update the Elementary Education AA-T degree.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC EDUC 11)  
C-ID Status: Approved for: (C-ID EDUC 200)  
General Education Status: Approved for: (MJC-GE B)  
Program Impact:  
- Elementary Teacher Education AA-T Degree  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- MJC-GE Pattern  
SOCS 109 and SOCSC 110 pulled as a block for discussion by T. Guy (See notes on SOCSC 109)  
M/S/U (M. GARCIA, S. CASSIDY) to MODIFY SOCSC 110  
M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for SOCSC 110  
SOCS 110 pulled for discussion by L. Senechal who mentioned her concerns with the authors request for IGETC 4. L. Senechal noted that IGETC 4 was removed from the agenda until she could get clarification of intent from the author.  
M/S/U (M. GARCIA, L. SENECHAL) to MAINTAIN PLACEMENT of SOCSC 110 on GE PATTERN(S)
PUBLIC SAFETY

FTECH 376  Fire Instructional Methodology 1  2
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: Moving former fire courses from FSCI to FTECH and rebuilding this course as per major changes from State Fire Training. Also alignment with C-ID draft descriptor in process.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FTECH 301 and/or possess a CA Firefighter 1 certificate.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: Requesting fee of $100.00
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRipe, T. AKERS-PORtEr) to ADOPT FTECH 376
M/S/U (R. CRipe, J. FORtE) to ADOPT REQUISITES for FTECH 376
M/S/U (P. MENDEZ, R. CRipe) to ADOPT DE for FTECH 376
M/S/U (R. CRipe, M. GARCIA) to ADOPT FEE for FTECH 376

SCIENCE, MATHEMATICS & ENGINEERING

MATH 101  Mathematical Ideas and Applications  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Content, typical assignments, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC MATH 6)
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
M/S/U (R. CRipe, T. AKERS-PORtEr) to MODIFY MATH 101
M/S/U (R. CRipe, J. FORtE) to MAINTAIN REQUISITES for MATH 101
M/S/U (P. MENDEZ, R. CRipe) to MAINTAIN DE for MATH 101
M/S/U (R. CRipe, M. GARCIA) to MAINTAIN PLACEMENT of MATH 101 on GE PATTERN(S)
MATH 111

College Algebra

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Objectives, methods of evaluation

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)

Program Impact:
- Agricultural Sciences A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (R. CRIPÉ, T. AKERS-PORTER) to MODIFY MATH 111

M/S/U (R. CRIPÉ, J. FORTE) to MAINTAIN REQUISITES for MATH 111

M/S/U (P. MENDEZ, R. CRIPÉ) to MAINTAIN DE for MATH 111

M/S/U (R. CRIPÉ, M. GARCÍA) to MAINTAIN PLACEMENT of MATH 111 on GE PATTERN(S)
MATH 134

Elementary Statistics

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, description, content, methods of evaluation, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process; Removing: Maintaining: (A) Before enrolling in this course, students are strongly advised to also enroll in Math 135-Problem Solving Skills and Technology for MATH 134; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 135 and meet eligibility requirements for English 101.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC MATH 2)

C-ID Status: Approved for: (C-ID MATH 110)

General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)

Program Impact:
- Administration of Justice AS-T Degree
- Agricultural Sciences A.S. Degree
- Agriculture Animal Sciences AS-T Degree
- Agriculture Business AS-T Degree
- Agriculture Plant Science AS-T Degree
- Anthropology AA-T Degree
- Biological Sciences A.S. Degree
- Business Administration AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- Kinesiology AA-T Degree
- MJC-GE Pattern
- Mathematics AS-T Degree
- Psychology for Transfer AA-T Degree
- Public Health Science AS-T Degree
- Sociology AA-T Degree

M/S/U (R. CRPE, T. AKERS-PORTER) to MODIFY MATH 134

MATH 134 pulled for discussion by T. Akers-Porter who requested that the advisory to MATH 134 be maintained to read: “Before enrolling in this course, students are strongly advised to also enroll in Math 135-Problem Solving Skills and Technology for MATH 134”. With the committee’s approval, the advisory will remain “as is” with a notification added to the November 13, 2018 agenda.

M/S/U (T. AKERS-PORTER, S. BERGER) to MAINTAIN REQUISITES for MATH 134

M/S/U (P. MENDEZ, R. CRPE) to MAINTAIN DE for MATH 134

M/S/U (R. CRIPDE, M. GARCIA) to MAINTAIN PLACEMENT of MATH 134 on GE PATTERN(S)
MATH 174  Introduction to Differential Equations & Linear Algebra  5
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 173
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID MATH 910S)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Mathematics AS-T Degree

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY MATH 174
M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for MATH 174
M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of MATH 174 on GE PATTERN(S),
**MATH 32**

Support Course for Math 101  
CCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval

ADOPT

Rationale: This course is being proposed to align with AB705 legislation.

Enrollment Restrictions: Requesting: (C) Concurrent enrollment in MATH 101.

Distance Education Status: Requesting: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

*MATH 32, MATH 33, and MATH 34 pulled as a block for discussion by H. Duarte* who had concerns on the amount of units students would need to complete their math requirement. H. Duarte continued, if a student struggles and fails their math classes, and if they are a full-time student, it may jeopardize their financial aid thereby putting the student at a disadvantage. H. Duarte suggested reducing the units for any of the three math courses, because the goal is not to give the students additional homework or have the separate learning outcomes, but it’s to help the student pass their main math course such as MATH 134.

T. Akers-Porter mentioned that corequisite course work is the number one suggestion for services to help the student succeed in transfer level math. T. Akers-Porter noted that although she understands it’s a lot of units at once, the new Math sequence had the possibility of reducing units from 14-17 down to 6-7 units and also removing four exit points, she continued that the goal in financial aid is for the student to get the most out of each course unit. T. Akers-Porter concluded that you have to look at what the transfer level course requires and what the student needs to know to be successful only in that transfer level course; it is all about giving our students options.

Discussion ensued encompassing student scenarios and committee concerns, which T. Akers-Porter referred back to her presentation and the work of the AB705 Taskforce, she also noted that AB705 has required the Math department to think outside-the-box and adjustments to the Math Sequence may be needed as more information and statistics are collected.

M/S/C (M. GARCIA, T. GUY) to ADOPT MATH 32

Motion Passed:

1 NAY (H. Duarte)  
3 ABSTENTIONS (J. Forte, A. Saleh, B. Salerno)

M/S/U (R. CRIPE, J. FORTE) to ADOPT REQUISITES for MATH 32

M/S/U (P. MENDEZ, R. CRIPE) to ADOPT DE for MATH 32
MATH 33  Support Course for Math 111  3
CCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT
Rationale: This course is being proposed to align with AB705 legislation.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 30 or qualification by the MJC assessment process; Requesting: (C) Concurrent enrollment in MATH 111.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

MATH 32, MATH 33, and MATH 34 pulled as a block for discussion by H. Duarte  (See notes on MATH 32)
M/S/C (M. GARCIA, T. GUY) to ADOPT MATH 33

Motion Passed:
1 NAY (H. Duarte)
3 ABSTENTIONS (J. Forte, A. Saleh, B. Salerno)

MATH 33 pulled for discussion by T. Akers-Porter who proposed that MATH 111 be added to MATH 33 as a corequisite. With the committee’s approval, B. Adams added MATH 111 as a corequisite and the skills were also matched with assistance from T. Akers-Porter.

M/S/U (M. GARCIA, T. AKERS-PORTER) to ADOPT REQUISITES for MATH 33
MATH 34  Support Course for Math 134
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: This course is being proposed to align with AB705 legislation.
Enrollment Restrictions: Requesting: (C) Concurrent enrollment in MATH 134; Requesting (A) Before enrolling in this course, students are strongly advised to meet eligibility requirements for English 101.
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

MATH 32, MATH 33, and MATH 34 pulled as a block for discussion by H. Duarte (See notes on MATH 32)
M/S/C (M. Garcia, T. Guy) to ADOPT MATH 34

Motion Passed:
1 NAY (H. Duarte)
3 ABSTENTIONS (J. Forte, A. Saleh, B. Salerno)

M/S/U (R. Cripe, J. Forte) to ADOPT REQUISITES for MATH 34
M/S/U (P. Mendez, R. Cripe) to ADOPT DE for MATH 34

MATH 191  Linear Algebra
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: To improve articulation of the course to transfer institutions.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 173.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC; Requesting: (CC MATH 26)
C-ID Status: Requesting: (C-ID MATH 250)
General Education Status: Requesting: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. Cripe, J. Akers-Porter) to ADOPT MATH 191
M/S/U (R. Cripe, J. Forte) to ADOPT REQUISITES for MATH 191
M/S/U (R. Cripe, M. Garcia) to REQUEST PLACEMENT of MATH 191 on GE PATTERN(S)
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>Action</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 193</td>
<td>Ordinary Differential Equations</td>
<td>3</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td>To improve articulation of the course to transfer institutions.</td>
<td>(C) Concurrent enrollment in or satisfactory completion of MATH 191.</td>
<td>(None)</td>
<td>(None)</td>
<td>Requesting: CSU and UC; Requesting: (CC MATH 28)</td>
<td>(None)</td>
<td></td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
<tr>
<td>MATH 928</td>
<td>Elementary Algebra for Non-STEM Majors 1</td>
<td>0</td>
<td>New Non-Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td>To further support students in the non-credit program as an alternative to credit coursework.</td>
<td>(P) Satisfactory completion of MATH 924.</td>
<td>(None)</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td></td>
<td>Proficiency in Elementary Algebra Certificate of Competency (pending)</td>
</tr>
<tr>
<td>MATH 929</td>
<td>Elementary Algebra for Non-STEM Majors 2</td>
<td>0</td>
<td>New Non-Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td>To further support students in the non-credit program as an alternative to credit coursework.</td>
<td>(P) Satisfactory completion of MATH 928.</td>
<td>(None)</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td></td>
<td>Proficiency in Elementary Algebra Certificate of Competency (pending)</td>
</tr>
</tbody>
</table>
MATH 988
Intermediate Algebra for Non-Stem Majors 1

CCCCO Proposal Type: New Non-Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: To further support students in the non-credit program as an alternative to credit coursework.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 929.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Proficiency in Intermediate Algebra Certificate of Competency (pending)

M/S/U (R. CRPE, T. AKERS-PORTER) to ADOPT MATH 988
M/S/U (R. CRPE, J. FORTE) to ADOPT REQUISITES for MATH 988

MATH 989
Intermediate Algebra for Non-Stem Majors 2

CCCCO Proposal Type: New Non-Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: To further support students in the non-credit program as an alternative to credit coursework.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 988.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Proficiency in Intermediate Algebra Certificate of Competency (pending)

M/S/U (R. CRPE, T. AKERS-PORTER) to ADOPT MATH 989
M/S/U (R. CRPE, J. FORTE) to ADOPT REQUISITES for MATH 989

STUDENT SERVICES

GUIDE 111
Career Exploration

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Materials fee
Rationale: Course is being updated to add material fees for career interest tests that are given to students.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 49 or satisfactorily complete READ 40 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: Requesting fee of $23.00
Articulation Status: Transfers to CSU: (CC GUIDE 11)
C-ID Status: (None)
General Education Status: Approved for: (MJC: Guidance)
Program Impact:
- CSU General Education

GUIDE 111 pulled for discussion by T. Guy who had questions regarding comparable courses. L. Senechal recommended that because of the University of California Transferable Course Agreement (UCTCA), which allows for some college success courses to transfer, that the Student Services Department research all their courses for articulation possibilities.
M/S/withdrawn (M. GARCIA, C. MULDER) motion withdrawn by division representative, M. Garcia, thereby removing it from the agenda for consideration.
### GUIDE 109

**International Student/New American Focus**

<table>
<thead>
<tr>
<th>CCCC0 Proposal Type:</th>
<th>Inactivation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Summer 2019</td>
</tr>
</tbody>
</table>

**INACTIVATE**

**Rationale:** Course is no longer being offered and needs to be inactivated.

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

*M/S/U (R. CRIPE, T. AKERS-PORTER) to INACTIVATE GUIDE 109*

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### IIS 901

<table>
<thead>
<tr>
<th>Improving Learning Potential</th>
<th>0 (Previously 2)</th>
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<tbody>
<tr>
<td>(Previously IIS 13)</td>
<td></td>
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</tbody>
</table>

**CCCCO Proposal Type:** Substantial

**Effective:** Summer 2019

**MODIFY:** Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status), objectives, content, textbooks, advisory

**Rationale:** Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.

**Enrollment Restrictions:** (None) Requesting: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Learning Strategies: Academic Skills Certificate of Competency (pending)

*M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY IIS 901 with the friendly amendment to add an advisory consistent with the other IIS courses. M. Garcia noted that the Student Services Department requested that IIS 901 and IIS 903 have the same advisory as IIS 902, IIS 904, IIS 905, and IIS 906.*

*M/S/U (R. CRIPE, J. FORTE) to ADOPT REQUISITES for IIS 901*

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### IIS 902

<table>
<thead>
<tr>
<th>Math Strategies for Disabled Students</th>
<th>0 (Previously 1)</th>
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<tbody>
<tr>
<td>(Previously IIS 20)</td>
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</table>

**CCCCO Proposal Type:** Substantial

**Effective:** Summer 2019

**MODIFY:** Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status)

**Rationale:** Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Learning Strategies: Academic Skills Certificate of Competency (pending)

*M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY IIS 902*

*M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for IIS 902*
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
<th>Requisites</th>
</tr>
</thead>
</table>
| IIS 903 | Making the Move: Transition to College | Substantial | Summer 2019 | Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate. | (None) | (None) | Not transferable | (None) | (None) | (None) | - Learning Strategies: Academic Skills Certificate of Competency (pending) | M/S/U (R. CRYPE, T. AKERS-PORTER) to MODIFY IIS 903  
M/S/U (R. CRYPE, J. FORTE) to ADOPT REQUISITES for IIS 903 with the friendly amendment to add an advisory consistent with the other IIS courses. (See note on IIS 901) |
| IIS 904 | Computer Access 1 | Substantial | Summer 2019 | Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate. | Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program. | (None) | Not transferable | (None) | (None) | (None) | - Learning Strategies: Technical Skills Certificate of Competency (pending) | M/S/U (R. CRYPE, T. AKERS-PORTER) to MODIFY IIS 904  
M/S/U (R. CRYPE, J. FORTE) to MAINTAIN REQUISITES for IIS 904 |
IIS 905  Adapted Keyboarding  0 (Previously 2)
(Previously IIS 15)

<table>
<thead>
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</tr>
</thead>
<tbody>
<tr>
<td>Effective: Summer 2019</td>
</tr>
</tbody>
</table>

**MODIFY:** Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status), description

**Rationale:** Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Learning Strategies: Technical Skills Certificate of Competency (pending)

M/S/U (R. CRIBE, T. AKERS-PORTER) to MODIFY IIS 905

M/S/U (R. CRIBE, J. FORTE) to MAINTAIN REQUISITES for IIS 905

IIS 906  Computer Access Projects  0 (Previously 2)
(Previously IIS 18)

<table>
<thead>
<tr>
<th>CCCC0 Proposal Type: Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective: Summer 2019</td>
</tr>
</tbody>
</table>

**MODIFY:** Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status), content

**Rationale:** Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Learning Strategies: Technical Skills Certificate of Competency (pending)

M/S/U (R. CRIBE, T. AKERS-PORTER) to MODIFY IIS 906

M/S/U (R. CRIBE, J. FORTE) to MAINTAIN REQUISITES for IIS 906

**VII. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

(None)

**CCCCC0 Program Approvals: New/Substantial Change**

(None)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(None)

**ACCJC Program Approvals: New/Substantial Change**

(None)
ACCJC DE Substantive Change Proposal Needed

(Nothing)

Program learning outcomes for the following programs were modified in CurricUNET

(Nothing)

VIII. PROGRAM CONSENT AGENDA

(Nothing)

IX. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

AGRICULTURE & ENVIRONMENTAL SCIENCES

ADOPT: AGRICULTURE SCIENCE PROGRAM
Certificate of Achievement: Agriculture Science 14
Effective: Upon CCCCO and ACCJC Approval

ADOPT
Rationale: This certificate is being added to reflect and recognize student achievement in the Agriculture and Environmental Science Division. This will also allow the department to capture students who have completed these classes across all program areas.

M/S/U (A. SALEH, J. FORTE) to ADOPT CERTIFICATE OF ACHIEVEMENT: AGRICULTURE SCIENCE

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

ADOPT: OFFICE ADMINISTRATION PROGRAM
Certificate of Achievement: Microsoft Computer Applications 6-8
Effective: Upon CCCCO and ACCJC Approval

ADOPT
Rationale: Student recognition for successful completion of Microsoft Office Suite.

CERTIFICATE OF ACHIEVEMENT: MICROSOFT COMPUTER APPLICATIONS pulled for discussion by T. Guy who noted that the Certificate of Achievement for Microsoft Computer Applications shows six to eight units. T. Guy also noted a certificate cannot be less than eight units. H. Townsend noted that the OFADM faculty wanted to replace OFADM 256 Introduction to Microsoft Word (1 unit) with OFADM 231 Intermediate Word Processing (3 units) resulting in an eight required program units for the Certificate of Achievement for Microsoft Computer Application. With the approval of the committee, B. Adams changed the required courses in CurricUNET for the Certificate of Achievement for Microsoft Computer Applications as requested.

M/S/U (P. MENDEZ, S. CASSIDY) to ADOPT CERTIFICATE OF ACHIEVEMENT: MICROSOFT COMPUTER APPLICATIONS
Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)

SCIENCE, MATHEMATICS & ENGINEERING

ADOPT:

MATHEMATICS NON-CREDIT PROGRAM
Certificate of Competency: Proficiency in Elementary Algebra 0
Effective: Upon CCCCO
ADOPT
Rationale: A noncredit Certificate of Competency: Proficiency in Elementary Algebra. This sequence of noncredit Elementary Algebra courses is designed to prepare students for higher level courses by providing students with a foundation in Elementary Algebra. Completion of this certificate also benefits students in other programs or careers where knowledge of fundamental arithmetic concepts is essential for success.

M/S/U (A. SALEH, J. FORTE) to ADOPT CERTIFICATE OF COMPETENCY: PROFICIENCY IN ELEMENTARY ALGEBRA

ADOPT:

MATHEMATICS NON-CREDIT PROGRAM
Certificate of Competency: Proficiency in Intermediate Algebra 0
Effective: Upon CCCCO
ADOPT
Rationale: A noncredit Certificate of Competency: Proficiency in Intermediate Algebra. This sequence of noncredit intermediate algebra courses is designed to prepare students for higher level courses by providing students with a foundation in intermediate algebra. Completion of this certificate also benefits students in other programs or careers where knowledge of intermediate algebra concepts is essential for success.

M/S/U (A. SALEH, J. FORTE) to ADOPT CERTIFICATE OF COMPETENCY: PROFICIENCY IN INTERMEDIATE ALGEBRA

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

ARTS, HUMANITIES & COMMUNICATIONS

MODIFY:

ART PROGRAM
A.A. Degree: Art 21 (Previously 20)
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Semester preference, elective header, elective courses, total units
Rationale: The Art A.A. is being updated to include the new class Art 151-Survey of Asian Art. Two category titles have also been updated. "Art History and Appreciation Area" has been updated to "Art History Area." Art appreciation was removed from this degree several years ago.

M/S/U (A. SALEH, J. FORTE) to MODIFY A.A. DEGREE: ART
ART PROGRAM
A.A.T Degree: Art History 18-20
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Semester preference, list A header, list A courses, list B header, list C header, list C courses
Rationale: This program is being updated to add the new course Art 151-Survey of Islamic Art. Art 151 was added to List A, and also included on List C. Since Art 169 will no longer be the only course that can satisfy list A it has also been added to list C as an elective option. An unnecessary or was removed from List B behind Art 170. Lists A and B were updated on the recommended semester a student should take them.

M/S/U (A. SALEH, J. FORTE) to MODIFY A.A.T DEGREE: ART HISTORY

ART PROGRAM
A.A.T Degree: Studio Arts 24
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: List A courses
Rationale: This program is being updated to add the new course ART 151-Survey of Islamic Art. A missing “or” was also added between Art 147 and 148. These are two types of Painting 1 courses, and a student should only take one or the other.

M/S/U (A. SALEH, J. FORTE) to MODIFY A.A.T DEGREE: STUDIO ARTS

COMMUNICATION STUDIES PROGRAM
A.A. Degree: Communication Studies 21
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Elective courses
Rationale: Award has been updated to remove COMM 122 and COMM 124 from the electives list. The two courses have been approved for inactivation, effective Summer 2019. Award has been reviewed as part of scheduled Fall 2018 curriculum review.

M/S/U (A. SALEH, J. FORTE) to MODIFY A.A. DEGREE: COMMUNICATION STUDIES

COMMUNICATION STUDIES PROGRAM
A.A.-T Degree: Communication Studies 18
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: List B courses, list C courses
Rationale: Award has been updated to remove COMM 122 and COMM 124 from the electives list. The two courses have been approved for inactivation, effective Summer 2019. COMM 133 now has an AAM and has been moved from List C to List B on COT. Award has been reviewed as part of scheduled Fall 2018 curriculum review.

M/S/U (A. SALEH, J. FORTE) to MODIFY A.A.-T DEGREE: COMMUNICATION STUDIES

COMMUNICATION STUDIES PROGRAM
Certificate of Achievement: Communication Studies 12
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Catalog description
Rationale: Award is part of scheduled Fall 2018 curriculum review. Award has been reviewed by faculty. There are no revisions needed at this time.

M/S/U (A. SALEH, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT: COMMUNICATION STUDIES

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

ACCOUNTING PROGRAM
A.S. Degree: Accounting 25
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Required courses, elective courses
Rationale: Award is being updated to reflect recent title changes to OFADM courses.

M/S/U (A. SALEH, J. FORTE) to MODIFY A.S. DEGREE: ACCOUNTING
MODIFY:
ACCOUNTING PROGRAM
Certificate of Achievement: Accounting Clerk 15.5-19.5 (Previously 15.5-17)
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Catalog description, program learning outcomes, program requirements, required courses, required courses header, total units
Rationale: To offer more flexibility in student course completion to meet the same objectives.
M/S/U (A. SALEH, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT: ACCOUNTING CLERK

ACCOUNTING PROGRAM
Certificate of Achievement: Accounting: Entry-Level Bookkeeper 16 (Previously 25)
(Formerly Listed As: Bookkeeping)
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Title, catalog description, program requirements, required courses header, semester preference, required courses, elective courses, total units
Rationale: Award is being updated to reflect job market needs and periodic curriculum review.
M/S/U (A. SALEH, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT: ACCOUNTING: ENTRY-LEVEL BOOKKEEPER

ACCOUNTING PROGRAM
Certificate of Achievement: Accounting: Full-Charge Bookkeeper 28 (Previously 27)
(Formerly Listed As: Accounting)
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Title, program learning outcomes, program requirements, required courses header, semester preference, required courses, total units
Rationale: Award is being updated to reflect job market needs and periodic curriculum review.
M/S/U (A. SALEH, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT: ACCOUNTING: FULL-CHARGE BOOKKEEPER

BUSINESS ADMINISTRATION PROGRAM
A.S.-T Degree: Business Administration 27-28
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Catalog description, program learning outcomes, semester preference, List a courses, List b courses
Rationale: Program update for periodic review.
M/S/U (A. SALEH, J. FORTE) to MODIFY A.S.-T DEGREE: BUSINESS ADMINISTRATION

ELEMENTARY TEACHER EDUCATION PROGRAM
A.A.-T Degree: Elementary Teacher Education 48-60
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Required courses, list C courses
Rationale: Award is being updated to improve transfer and articulation process for MJC students who earn the AA-T degree and are transferring to CSU, Stanislaus.
A.A.-T Degree: Elementary Teacher Education pulled for discussion by M. Garcia who recommended a Humanities course also be added to List C. The committee agreed that a Humanities course would fit under List C and suggested that the department do some research and possibly bring the award back in the spring.
M/S/U (M. GARCIA, L. SENECHAL) to MODIFY A.A.-T DEGREE: ELEMENTARY TEACHER EDUCATION

MARKETING PROGRAM
A.S. Degree: Marketing 30 (Previously 27-30)
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Program learning outcomes, program requirements, semester preference, required courses, elective courses, total units
Rationale: Updating award for periodic review and to reflect the recent title change to OFADM courses for summer 2019.
M/S/U (A. SALEH, J. FORTE) to MODIFY A.S. DEGREE: MARKETING
MODIFY:
OFFICE ADMINISTRATION PROGRAM
Certificate of Achievement: Office Administration 32-33
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Catalog description, required courses
Rationale: Award is being updated to reflect recently approved OFADM course title changes.
M/S/U (A. SALEH, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT: OFFICE ADMINISTRATION

MODIFY:
OFFICE ADMINISTRATION PROGRAM
A.S. Degree: Office Administration 28-29 (Previously 29-30)
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Required courses header, semester preference, required courses, total units
Rationale: Award is being updated to reflect recently approved OFADM course title changes.
M/S/U (A. SALEH, J. FORTE) to MODIFY A.S. DEGREE: OFFICE ADMINISTRATION

MODIFY:
OFFICE ADMINISTRATION PROGRAM
Certificate of Achievement: Office Computer Applications 15-16
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Required courses
Rationale: Award is being updated to reflect recently approved OFADM course title changes.
M/S/U (A. SALEH, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT: OFFICE COMPUTER APPLICATIONS

MODIFY:
OFFICE ADMINISTRATION PROGRAM
Certificate of Achievement: Office Support 18-19
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Required courses
Rationale: Award is being updated to reflect recently approved OFADM course title changes.
M/S/U (A. SALEH, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT: OFFICE SUPPORT

MODIFY:
OFFICE ADMINISTRATION PROGRAM
Certificate of Achievement: Records Management/Data Entry Specialist 15-16
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Required courses
Rationale: Award is being updated to reflect recently approved OFADM course title changes.
M/S/U (A. SALEH, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT: RECORDS MANAGEMENT/DATA ENTRY SPECIALIST

MODIFY:
RETAIL MANAGEMENT (WAFC) PROGRAM
Certificate of Achievement: Retail Management (WAFC) 24-28
Effective: Upon CCCCO Approval (Summer 2019)
MODIFY: Program requirements, program learning outcomes, required courses
Rationale: Updating award for periodic review. Changed program requirements, updated BUSAD 50 to show as BUSAD 350 and a small change to the outcomes.
M/S/U (A. SALEH, J. FORTE) to MODIFY CERTIFICATE OF ACHIEVEMENT: RETAIL MANAGEMENT (WAFC)

INACTIVATIONS:
BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

INACTIVATE:
BOOKKEEPING PROGRAM
A.S. Degree: Bookkeeping 28
Effective: Summer 2019
INACTIVATE
Rationale: Award is being inactivated as it is no longer being offered.
M/S/U (A. SALEH, J. FORTE) to INACTIVATE A.S. DEGREE: BOOKKEEPING
INACTIVATE: OFFICE ADMINISTRATION PROGRAM  
A.S. Degree: Clerical  
Effective: Summer 2019  
Rationale: Award is being inactivated as it is no longer being offered.  
M/S/U (A. SALEH, J. FORTE) to INACTIVATE A.S. DEGREE: CLERICAL

INACTIVATE: OFFICE ADMINISTRATION PROGRAM  
Certificate of Achievement: Clerical  
Effective: Summer 2019  
Rationale: Award is being inactivated as it is no longer being offered.  
M/S/U (A. SALEH, J. FORTE) to INACTIVATE CERTIFICATE OF ACHIEVEMENT: CLERICAL

Program Changes that do not require Chancellor's Office Notification/Application for Approval

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

INACTIVATE: BOOKKEEPING PROGRAM  
Skills Recognition Award: Entry-level Bookkeeper  
Effective: Upon BOT Approval (Summer 2019)  
Rationale: Award is being inactivated as it is no longer being offered.  
M/S/U (A. SALEH, J. FORTE) to INACTIVATE SKILLS RECOGNITION AWARD: ENTRY-LEVEL BOOKKEEPER

ADOPT: BUSINESS ADMINISTRATION PROGRAM  
Skills Recognition Award: Customer Service Academy  
Effective: Upon BOT Approval (Summer 2019)  
Rationale: The Customer Service Academy program offers education and training to develop and advance employee workplace skills. Each course is designed to empower students with the skills needed to effectively work with customers and co-workers. Courses focus on 10 key areas of study to develop workplace skills in communication, service, team building, attitudes, values & ethics, time and stress management, managing conflict, decision making and managing organizational change. Students who complete this 5-unit skills recognition program will be equipped to better interact with their colleagues and gain skills to deliver quality internal and external customer service.  
M/S/U (A. SALEH, J. FORTE) to ADOPT SKILLS RECOGNITION AWARD: CUSTOMER SERVICE ACADEMY

X. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter: October 2018  
2. Academic Senate: September 20, 2018 Approved Minutes
XI. UNFINISHED BUSINESS

Action Items

1. DE Addenda Revisions  
   M. Smedshammer

   T. Guy expressed concerns with where to house the DE Addenda Revisions document when considering the document’s usability and recommended adding the document to the Curriculum Manual housed on the Curriculum Committee webpage. T. Guy also noted concerns with students turning off Canvas’ announcements from instructors using the Canvas teaching system.

   L. Senechal expressed her concerns of housing the DE Addenda Revisions document within the outdated CurricUNET system with its limitations, issues, and lack of technical support.

   C. Redwing expressed his concerns with the approval timeline of the DE Addenda Revisions document in lieu of the upcoming accreditation and the efforts to ensure that regular effective contact is occurring with our online courses.

   P. Mendez suggested that the committee was looking at two different issues, one with the DE Addenda Revisions document and the other the implementation of the document.

   M/S/F (T. GUY, ___) to amend the document rather than being a form incorporated in CurricUNET, that it be included in the Curriculum Handbook as a guide.

   M/S/withdrawn (L. SENECHAL, T. GUY) to postpone the vote on the DE Addenda Revisions Document while CurricUNET is consulted on implementation of the document within the CurricUNET system.

   M/S/C (P. MENDEZ, J. FORTE) to accept the DE Addenda Revisions Document as stated.

   Motion Passed:


   **1 NAY** (T. Guy)

   **0 ABSTENTIONS**

2. Curriculum Review Process (Postponed until the November 13, meeting)  
   B. Adams

Informational Items

1. **AB705 Compliance**,  
   J. Zellet, L. Maki, J. Abbott

   **AB705 Curriculum Presentation (FA2018), Math Pathways (10/23/18 Draft), FAQ on AB705**

   T. Akers-Porter, a member of the AB705 Taskforce, gave a presentation on AB705 Curriculum Updates for fall 2018. She noted the two key issues that needed to be addressed were placement and persistence. T. Akers-Porter mentioned that students have been fundamentally under placed in mathematics and statistics show a student’s Grade Point Average (GPA) was a better predictor of student success than taking a placement test. T. Akers-Porter noted that the Math department worked with their high school counterparts on a GPA Crosswalk which was forwarded to Student Services last year.

   T. Akers-Porter stated that there is some revolutionary thinking that says “get rid of the exit points, we can do better” and that is where AB705 comes in. T. Akers-Porter noted that our job according to AB705 legislation is to:

   - Increase the numbers of students who enter and complete transfer-level English and mathematics/quantitative reasoning in one year.
   - Minimize the disproportionate impact on students created through inaccurate placement processes.
   - Increase the number of ESL students who complete transfer-level English within a three-year time frame.
   - Colleges must use of one of the following in assessing students: high school coursework, high school grades, HS GPA.
   - Students may not be placed into remedial courses that delay/deter educational progress unless placement research suggests they are “highly unlikely” to succeed in transfer-level course
• Placement must “maximize probability that a student enter and complete transfer-level coursework in English and math within a one-year timeframe”
• Colleges can require “additional concurrent support…during the same semester that they take a transfer-level English or mathematics course.”

T. Akers-Porter referred to the AB705 Implementation Timeline noting that we need to be fully compliant by fall 2019. T. Akers-Porter commented on the steps that have already been completed in the implementation process and noted that the Mathematics department has submitted their AB705 compliant curriculum changes for approval. She also commented that although extensive research and efforts have been made to comply with the AB705 legislation, there is no existing model to follow and modifications might need to be made as data is gathered and examined.

T. Akers-Porter communicated from the California Community Colleges Chancellor’s Office (CCCCO) that “as a matter of good practice, colleges should periodically evaluate the effectiveness of their placement recommendations to students. Assuring the effectiveness of both placement policies and curricula is an ongoing effort. All colleges are expected to report the outcomes of their choices to the Chancellor’s Office whether the default placement rules are implemented or some other design is developed.”

T. Akers-Porter’s extensive presentation also included: (See links above for additional information)
• Wrap Around Services
• Frequently Asked Questions
• Statistics/Liberal Arts Proposed Pathways
• BSTEM Proposed Pathways
• Some Challenges/Unknowns
• AB705 Taskforce

Discussion ensued as specific questions were asked and answered regarding effects of AB705.

2. 2018-2019 Sunset List

OUT OF COMPLIANCE COURSES

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COURSES NOT OFFERED IN THE LAST TWO ACADEMIC YEARS / LAST DATE OFFERED PROVIDED

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XII. PUBLIC COMMENT

M/S/U (R. CRIPPE, L. SENECHAL) to adjourn at 5:15 PM