APPROVED 3/26/2019

Curriculum Committee

MINUTES

Tuesday, March 12, 2019
Yosemite 213, 2:40 PM
THIS MEETING IS BEING RECORDED


Members Absent: K. Aguilar

Others Present: K. Addington (Administrative Technician), S. Amador (Agriculture), R. Campbell (Instruction), P. Wall (Business)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request to accommodate guests, along with a request from B. Adams, to move the Academic Senate Report up to after the blanket approvals and before the separate discussion (similar to the recommended order noted by C. Howard during public comment at the February 12, 2019 meeting). L. Senechal also requested that New Business Informational Item #3 Baccalaureate Level Courses follow the Academic Senate Report.

II. APPROVAL OF MINUTES

November 13, 2018 and February 26, 2019

Hearing no objections, the minutes of November 13, 2018 and February 26, 2019 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

FTECH 330 (CCC000602903/Effective SU 2019)
PCE 151 (CCC000602904/Effective SU 2019)
PCE 152 (CCC000602905/Effective SU 2019)
PCE 153 (CCC000602906/Effective SU 2019)
READ 901 (CCC000602633/Effective SU 2019)

Course Activity Report

(No report)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
### C-ID Approvals (C-ID Website)

<table>
<thead>
<tr>
<th>C-ID Descriptor</th>
<th>MJC Course(s)</th>
<th>Approval Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-ID AG-AB 104</td>
<td>AGEC 220</td>
<td>Spring 2018</td>
</tr>
<tr>
<td>C-ID ANTH 110</td>
<td>ANTHR 110</td>
<td>Summer 2018</td>
</tr>
<tr>
<td>C-ID EMS-PM 100X</td>
<td>EMS 311</td>
<td>Summer 2018</td>
</tr>
<tr>
<td>C-ID EMS-PM 102X</td>
<td>EMS 312</td>
<td>Summer 2018</td>
</tr>
<tr>
<td>C-ID EMS 101 X</td>
<td>EMS 313</td>
<td>Spring 2018</td>
</tr>
<tr>
<td>C-ID EMS 103 X</td>
<td>EMS 314</td>
<td>Summer 2018</td>
</tr>
<tr>
<td>C-ID EMS 105X</td>
<td>EMS 316</td>
<td>Summer 2018</td>
</tr>
<tr>
<td>C-ID ENGR 150</td>
<td>ENGR 127</td>
<td>Summer 2019</td>
</tr>
<tr>
<td>C-ID FIRE 100 X</td>
<td>FTECH 301</td>
<td>Summer 2019</td>
</tr>
<tr>
<td>C-ID FIRE 110 X</td>
<td>FTECH 302</td>
<td>Summer 2019</td>
</tr>
<tr>
<td>C-ID FIRE 120 X</td>
<td>FTECH 303</td>
<td>Summer 2019</td>
</tr>
<tr>
<td>C-ID FIRE 130 X</td>
<td>FTECH 304</td>
<td>Summer 2019</td>
</tr>
<tr>
<td>C-ID FIRE 140 X</td>
<td>FTECH 305</td>
<td>Summer 2019</td>
</tr>
<tr>
<td>C-ID FIRE 150 X</td>
<td>FTECH 306</td>
<td>Summer 2019</td>
</tr>
<tr>
<td>C-ID BIOL 150</td>
<td>ZOOL 101</td>
<td>Summer 2017</td>
</tr>
</tbody>
</table>

### Columbia College Course Equivalencies

<table>
<thead>
<tr>
<th>Equivalency</th>
<th>Established</th>
</tr>
</thead>
<tbody>
<tr>
<td>(None)</td>
<td></td>
</tr>
</tbody>
</table>

### IV. COURSE CONSENT AGENDA

**Hearing no objections, the following course changes were approved:**

PEC 178 Tournament Tennis 1

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Advisory, requisite skills  

**Rationale:** At the February 26, 2019 Curriculum Committee meeting M. Garcia recommended adding PEC 176 Intermediate Tennis as an advisory to PEC 178. This information is here for the purpose of the record.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 177; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 176.
V. COURSE DISCUSSION AGENDA

* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.

MODIFICATIONS/REACTIVATIONS; INACTIVATIONS; ADOPTIONS:

AGRICULTURE & ENVIRONMENTAL SCIENCES

AG 202  Supervision in Agriculture Industry Skills  2

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: This course will be part of the required courses for students participating in our west campus housing program.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

AG 203  Agriculture Management Decisions  2

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: This course is part of a four part course series written to replace the current courses offered for west campus student interns.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.
AGM 212  Mechanical Systems Design & Evaluation 1  
**CCOC Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** (None)  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:** Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**AGM 212, AGM 213, RSCR 246, BUSAD 203, BUSAD 209, BUSAD 246, and BUSAD 249ABCD pulled as a block for discussion by T. Guy** who noted that none of the listed courses show even one lower division comparable course. S. Amador mentioned that the two AGM courses have been approved in the past and that with the attachment of the Advisory Committee minutes the courses would meet the revised Quality and Currency Criteria once approved by the Academic Senate. S. Amador noted that the Agricultural Division was attempting to be proactive.  

Discussion ensued which included, but was not limited to:  
- Consistency in applying policy: Policy verses historical practice  
- Pulling courses until the revised Quality and Currency Criteria document is approved by the Academic Senate  
- The Academic Senate’s timeline on approving the revised Quality and Currency Criteria document  
- Advisory Committee minutes evidencing support and need for the course as proposed  
- 300 level course designations with aggressive advertising showing community need  
- University bound students verses vocational bound students  
- Ultimately what is the academic ramifications for the students  

**M/S/C (P. MENDEZ, L. SENECHAL) to MODIFY AGM 212**  
**Motion Passed:**  

| 1 NAY | T. Guy |
| 1 ABSTENTION | H. Duarte |
AGM 213
Mechanical Systems Design & Evaluation 2

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Title, content, methods of evaluation
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

AGM 212, AGM 213, RSCR 246, BUSAD 203, BUSAD 209, BUSAD 246, and BUSAD 249ABCD pulled as a block for discussion by T. Guy (See notes on AGM 212)

M/S/C (P. MENDEZ, L. SENECHAL) to MODIFY AGM 213

Motion Passed:
1 NAY (T. Guy)
1 ABSTENTION (H. Duarte)

AGM 236
Advanced Irrigation and Drainage

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of AGM 235
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Management Certificate of Achievement
- Irrigation Technology A.S. Degree

* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.
AGM 237  Irrigation Wells, Pumps, and Drive Systems  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Construction and Installation Certificate of Achievement
- Irrigation Design Certificate of Achievement
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement

* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.

AGM 238  Irrigation System Design  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Design Certificate of Achievement
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement

* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.

AGM 239  Irrigation System Installation and Maintenance  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Construction and Installation Certificate of Achievement
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement

* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.
Allied Health / Family & Consumer Science

RSCR 246

Current Issues in Respiratory Care

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

**Modify:** Prerequisite, LOE, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: To bring into compliance with required course review.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of RSCR 240 and RSCR 242; Removing: (L) Enrollment limited to students who are admitted to Respiratory Care program; Requesting: (L) Enrollment limited to students accepted into the Associate Degree Respiratory Care Program.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

Program Impact:
- Respiratory Care A.S. Degree

AGM 212, AGM 213, RSCR 246, BUSAD 203, BUSAD 209, BUSAD 246, and BUSAD 249ABCD pulled as a block for discussion by T. Guy (See notes on AGM 212)

M/S/C (P. Mendez, L. Senechal) to MODIFY RSCR 246

Motion Passed:


1 NAY (T. Guy)

1 ABSTENTION (H. Duarte)

**MODIFY REQUISITES for RSCR 246**
ARTS, HUMANITIES & COMMUNICATIONS

HUMAN 101

Introduction to the Humanities 3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020

**MODIFY** Advisory, content, typical assignments, methods of evaluation, textbooks

**Rationale:** This course is being updated for periodic review. Changes were made to the course content, methods of evaluation, course assignments, and the distance education addendum.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to be eligible for ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

**M/S/U (R. CRIPÉ, J. FORTE) to MODIFY HUMAN 101**

**M/S/C (M. GARCÍA, J. BEEBE) to MODIFY REQUISITES for HUMAN 101**

**Motion Passed:**

0 NAYS
1 ABSTENTION (P. Mendez)

**M/S/U (T. AKERS-PORTER, P. MENDEZ) to MAINTAIN DE for HUMAN 101**

**M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMAN 101 on GE PATTERN(S)**
HUMAN 105 Early Humanistic Traditions 3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Advisory, content, methods of instruction, textbooks, requisite skills
Rationale: This course is being updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC HUMAN 1)
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (R. CRIPE, J. FORTE) to MODIFY HUMAN 105
M/S/C (M. GARCIA, J. BEEBE) to MODIFY REQUISITES for HUMAN 105

Motion Passed:
0 NAYS
1 ABSTENTION (P. Mendez)

M/S/U (T. AKERS-PORTER, P. MENDEZ) to MAINTAIN DE for HUMAN 105
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMAN 105 on GE PATTERN(S)
HUMAN 106  Humanities in the Modern World  3

CCCGO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: Advisory, content, methods of instruction, textbooks, requisite skills

Rationale: This course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC HUMAN 2)

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (R. CRIPE, J. FORTE) to MODIFY HUMAN 106

S. Berger questioned the use of asterisks in the objectives. B. Adams noted that an asterisk was use to indicate multi-cultural, although it has generally been phased out.

M/S/C (M. GARCIA, J. BEEBE) to MODIFY REQUISITES for HUMAN 106

Motion Passed:


0 NAYS

1 ABSTENTION (P. Mendez)

M/S/U (T. AKERS-PORTER, P. MENDEZ) to MAINTAIN DE for HUMAN 106

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMAN 106 on GE PATTERN(S)
HUMAN 110  

**East Meets West**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Advisory, description, outcomes, content, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** This course is being updated for periodic review. Changes were made to the catalog description, course content, and the second CLO.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC HUMAN 3)  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Humanities A.A. Degree  
- Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

**M/S/U (R. CRIPES, J. FORTE)** to MODIFY HUMAN 110  
**M/S/C (M. GARCIA, J. BEEBE)** to MODIFY REQUISITES for HUMAN 110  

**Motion Passed:**

0 NAYS  
1 ABSTENTION (P. Mendez)  

**M/S/U (T. AKERS-PORTER, P. MENDEZ)** to MAINTAIN DE for HUMAN 110  
**M/S/U (L. SENECHAL, T. AKERS-PORTER)** to MAINTAIN PLACEMENT of HUMAN 110 on GE PATTERN(S)
HUMAN 130

Introduction to Western Religions

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: Advisory, content, methods of instruction, textbooks, requisite skills

Rationale: This course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to be eligible for ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (R. CRIPE, J. FORTE) to MODIFY HUMAN 130

M/S/C (M. GARCIA, J. BEEBE) to MODIFY REQUISITES for HUMAN 130

Motion Passed:


0 NAYS

1 ABSTENTION (P. Mendez)

M/S/U (T. AKERS-PORTER, P. MENDEZ) to MAINTAIN DE for HUMAN 130

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMAN 130 on GE PATTERN(S)
HUMAN 140  Introduction to World Mythology
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Advisory, content, textbooks, requisite skills
Rationale: This course is being updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/U (R. CRIPE, J. FORTE) to MODIFY HUMAN 140
M/S/C (M. GARCIA, J. BEEBE) to MODIFY REQUISITES for HUMAN 140

Motion Passed:
0 NAYS
1 ABSTENTION (P. Mendez)

M/S/U (T. AKERS-PORTER, P. MENDEZ) to MAINTAIN DE for HUMAN 140
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMAN 140 on GE PATTERN(S)
HUMAN 196
Humanities Special Topics: Social Justice
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Advisory, content, textbooks, requisite skills
Rationale: This course is being updated for periodic review. A small addition was made to the content area.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility and have completed HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101 and satisfactorily complete HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Humanities A.A. Degree

* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.

HUMAN 197
Humanities Special Topics: Nature and Civilization
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Advisory, content, methods of instruction, textbooks
Rationale: This course is being updated for periodic review. A small addition was made to the content area.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility and have satisfactorily completed HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101 and satisfactorily complete HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Humanities A.A. Degree

* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.
**HUMAN 198**  
*Humanities Special Topics: Place and Identity*  
3  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Advisory, content, methods of instruction, textbooks  
**Rationale:** This course is being updated for periodic review. A small addition was made to the content area.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility and have satisfactorily completed HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101 and satisfactorily complete HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Humanities A.A. Degree  
*Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.*

**MUSG 121**  
*History of Western Music 1*  
3  
**CCCCO Proposal Type:** Inactivation  
**Effective:** Summer 2020  
**INACTIVATE**  
**Rationale:** Course has not been offered in two years and there are no plans to offer in the near future.  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Music A.A. Degree  
*M/S/U (R. CRIPÉ, J. FORTE) to INACTIVATE MUSG 121*

**MUSG 122**  
*History of Western Music 2*  
3  
**CCCCO Proposal Type:** Inactivation  
**Effective:** Summer 2020  
**INACTIVATE**  
**Rationale:** Course has not been offered in two years and there are no plans to offer in the near future.  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Music A.A. Degree  
*M/S/U (R. CRIPÉ, J. FORTE) to INACTIVATE MUSG 122*
**BUSINESS, BEHAVIORAL & SOCIAL SCIENCES**

<table>
<thead>
<tr>
<th>BUSAD 200</th>
<th>Financial Accounting on Spreadsheet</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCCCCO Proposal Type: Non-Substantial</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Effective: Summer 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong> Title, objectives, content, textbooks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rationale: Course update for periodic review.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in or satisfactory completion of BUSAD 201 or BUSAD 310; Maintaining: (A) Before enrolling in this course, students are strongly advised to have prior knowledge of the accounting cycle if currently enrolled in BUSAD 310.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Distance Education Status: Maintaining: Mixed modalities/hybrid, online</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials Fee Status: (None)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Articulation Status: Transfers to CSU</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C-ID Status: (None)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Education Status: (None)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Impact:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Accounting A.S. Degree</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Accounting: Entry-Level Bookkeeper Certificate of Achievement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Accounting: Full-Charge Bookkeeper Certificate of Achievement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Business Administration A.S. Degree</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Business Operations Management A.S. Degree</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BUSAD 203</th>
<th>Computer Accounting</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCCCCO Proposal Type: Non-Substantial</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Effective: Summer 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong> Description, content, methods of instruction, textbooks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rationale: Course update for periodic review.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enrollment Restrictions: Maintaining: (P) Satisfactory completion of BUSAD 201 or BUSAD 310; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to satisfy the prerequisite.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Distance Education Status: Maintaining: Mixed modalities/hybrid, online</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials Fee Status: (None)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Articulation Status: Transfers to CSU</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C-ID Status: (None)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Education Status: (None)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Impact:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Accounting A.S. Degree</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Accounting Clerk Certificate of Achievement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Accounting: Entry-Level Bookkeeper Certificate of Achievement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Accounting: Full-Charge Bookkeeper Certificate of Achievement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Business Administration A.S. Degree</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

AGM 212, AGM 213, RSCR 246, BUSAD 203, BUSAD 209, BUSAD 246, and BUSAD 249ABCD pulled as a block for discussion by T. Guy (See notes on AGM 212)

**M/S/C (P. MENDEZ, L. SENECHAL) to MODIFY BUSAD 203**

**Motion Passed:**


1 NAY (T. Guy)

1 ABSTENTION (H. Duarte)

* to MAINTAIN REQUISITES for BUSAD 203
* to MAINTAIN DE for BUSAD 203
BUSDAD 208  
**Introduction to International Business**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 248.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Business Administration A.S. Degree  
- Business Operations Management A.S. Degree  
- Ethnic Studies Skills Recognition Award  
- International Business Certificate of Achievement  
- Logistics and Supply Chain Management Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- Logistics and Supply Chain Management Skills Recognition Award  
- Marketing A.S. Degree  

*Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.*  

BUSDAD 209  
**Import/Export Fundamentals**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Business Operations Management A.S. Degree  
- International Business Certificate of Achievement  
- Logistics and Supply Chain Management Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- Logistics and Supply Chain Management Skills Recognition Award  
- Marketing A.S. Degree  

AGM 212, AGM 213, RSCR 246, BUSAD 203, BUSAD 209, BUSAD 246, and BUSAD 249ABCD *pulled as a block for discussion by T. Guy (See notes on AGM 212)* 

M/S/C (P. MENDEZ, L. SENECHAL) to MODIFY BUSAD 209  

Motion Passed:  
1 NAY (T. Guy)  
1 ABSTENTION (H. Duarte)  

To MAINTAIN DE for BUSAD 209
BUSAD 246
Retail Management
3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Regularly scheduled periodic curriculum review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Marketing A.S. Degree
- Retail Management (WAFC) Certificate of Achievement
AGM 212, AGM 213, RSCR 246, BUSAD 203, BUSAD 209, BUSAD 246, and BUSAD 249ABCD pulled as a block for discussion by T. Guy (See notes on AGM 212)

M/S/C (P. MENDEZ, L. SENECHAL) to MODIFY BUSAD 246

Motion Passed:
1 NAY (T. Guy)
1 ABSTENTION (H. Duarte)

BUSAD 249ABCD
Business Internship
1-4
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Business Administration A.S. Degree
AGM 212, AGM 213, RSCR 246, BUSAD 203, BUSAD 209, BUSAD 246, and BUSAD 249ABCD pulled as a block for discussion by T. Guy (See notes on AGM 212)

M/S/C (P. MENDEZ, L. SENECHAL) to MODIFY BUSAD 249ABCD

Motion Passed:
1 NAY (T. Guy)
1 ABSTENTION (H. Duarte)
**BUSAD 274**  
**Human Resources Management**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Field trips, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Accounting A.S. Degree  
- Business Administration A.S. Degree  
- Business Operations Management A.S. Degree  
- Human Resources Skills Recognition Award  
- Marketing A.S. Degree  
- Retail Management (WAFC) Certificate of Achievement  
- Supervisory Management A.S. Degree  
- Supervisory Management Certificate of Achievement  

*Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.*

**BUSAD 300**  
**Machine Calculation**  
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Advisory, requisite skills  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 10 or MATH 913 or qualification by the MJC assessment process.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Accounting A.S. Degree  
- Accounting Clerk Certificate of Achievement  
- Accounting: Entry-Level Bookkeeper Certificate of Achievement  
- Accounting: Full-Charge Bookkeeper Certificate of Achievement  
- Records Management/Data Entry Specialist Certificate of Achievement

**M/S/U (R. CRIPE, J. FORTE) to MODIFY BUSAD 300**  
**M/S/C (M. GARCIA, J. BEEBE) to MODIFY REQUISITES for BUSAD 300**  
T. Akers-Porter recommended MATH 913 be added as an additional advisory option to BUSAD 300. Course author, L. Kropp, approved the addition of MATH 913 as an advisory.  

**Motion Passed:**  
0 NAYS  
1 ABSTENTION (P. Mendez)
BUSDAD 310  Introduction to Accounting with QuickBooks  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Title, advisory, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review and to align with the new C-ID descriptor BSOT 127 X.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 300 or satisfactorily complete BUSAD 50; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 350.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: Requesting: (C-ID BSOT 127 X)
General Education Status: (None)
Program Impact:
- Accounting A.S. Degree
- Accounting Clerk Certificate of Achievement
- Accounting: Entry-Level Bookkeeper Certificate of Achievement
- Accounting: Full-Charge Bookkeeper Certificate of Achievement
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement

M/S/U (R. CRIPE, J. FORTE) to MODIFY BUSAD 310
M/S/C (M. GARCIA, J. BEEBE) to MODIFY REQUISITES for BUSAD 310

Motion Passed:
0 NAYS
1 ABSTENTION (P. Mendez)

M/S/U (T. AKERS-PORTER, P. MENDEZ) to ADOPT DE for BUSAD 310
BUSAD 319  
**Payroll Accounting**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Prerequisite, advisory, objectives, content, typical assignments, textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of BUSAD 310 or BUSAD 201; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 201 and/or BUSAD 310.  
**Distance Education Status:** Maintaining: Mixed modalities/online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Accounting A.S. Degree  
- Accounting: Full-Charge Bookkeeper Certificate of Achievement  
- Human Resources Skills Recognition Award  
**M/S/U (R. CRIPE, J. FORTE) to MODIFY BUSAD 319**  
**M/S/C (M. GARCIA, J. BEEBE) to MODIFY REQUISITES for BUSAD 319**  
**Motion Passed:**  
0 NAYS  
1 ABSTENTION (P. Mendez)  

BUSAD 320  
**Applied Accounting with QuickBooks**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Title, prerequisite, advisory, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluations, textbooks, requisite skills  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of BUSAD 310; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 310 and BUSAD 350.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Accounting: Entry-Level Bookkeeper Certificate of Achievement  
- Accounting: Full-Charge Bookkeeper Certificate of Achievement  
**M/S/U (R. CRIPE, J. FORTE) to MODIFY BUSAD 320**  
**M/S/C (M. GARCIA, J. BEEBE) to MODIFY REQUISITES for BUSAD 320**  
**Motion Passed:**  
0 NAYS  
1 ABSTENTION (P. Mendez)
BUSAD 336  Tax Accounting  4 (Previously 3)
CCCCCO Proposal Type: Substantial
Effective: Summer 2020
MODIFY: Units, hours, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review and to be recognized as a CTEC-approved qualifying education course which meets the state-mandated educational requirement for becoming a tax preparer.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 201 and/or BUSAD 310.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Accounting A.S. Degree
- Accounting: Full-Charge Bookkeeper Certificate of Achievement
M/S/U (R. CRipe, J. FORTE) to MODIFY BUSAD 336
M/S/C (M. GARCIA, J. BEEBE) to MAINTAIN REQUISITES for BUSAD 336
L. Kropp requested a correction to the agenda, noting that the advisory should read BUSAD 201 or BUSAD 310, not “and”. B. Adams mentioned that the advisory was correct in CurricUNet.

Motion Passed:
0 NAYS
1 ABSTENTION (P. Mendez)

M/S/U (T. AKERS-PORTER, P. MENDEZ) to MAINTAIN DE for BUSAD 336

BUSAD 351  Elements of Supervision  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Description, outcomes, objectives, content, methods of instruction, methods of evaluations, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Marketing A.S. Degree
M/S/U (R. CRipe, J. FORTE) to MODIFY BUSAD 351
M/S/U (T. AKERS-PORTER, P. MENDEZ) to MAINTAIN DE for BUSAD 351
Human Relations in Business

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020

MODIFY: Description, objectives, content, typical assignments, methods of instruction, methods of evaluations, textbooks

Rationale: Regularly scheduled periodic curriculum review.

Enrollment Restrictions: (None)

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: Requesting: (MJC-GE: B)

Program Impact:
- Accounting A.S. Degree
- Human Resources Skills Recognition Award
- Marketing A.S. Degree
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement

* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

Certificate of Achievement: Microsoft Computer Applications (37500)
Certificate of Competency: Proficiency in Elementary Algebra (37461)
Certificate of Competency: Proficiency in Intermediate Algebra (37462)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

Certificate of Achievement: Agriculture Science (Effective Summer 2019)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)
VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

TECHNICAL EDUCATION

ADOPT: AUTobody/Collision Program
Certificate of Achievement: Auto Body/Collision Refinishing Technician 11
Effective: Upon CCCCO and ACCJC Approval

ADOPT
Rationale: The request for this proposal is to convert an existing Auto Body/Refinishing skills recognition award to an Auto Body/ Collision Refinishing Technician Certificate of Achievement Award.
Aligning college certificates with ICAR Pro Level 1 designations.
* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.

Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(Non)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

AGRICULTURE & ENVIRONMENTAL SCIENCES

MODIFY: Agriculture Business Program
Certificate of Achievement: Agriculture: Sales, Service Technician 32
Effective: Upon CCCCO Approval (Summer 2020)

MODIFY: Program requirements
Rationale: Award is being updated to reflect the addition of AGM 235 as an "or" option.
* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.

MODIFY: Agricultural Mechanics Program
A.S. Degree: Irrigation Technology 29
Effective: Upon CCCCO Approval (Summer 2020)

MODIFY: Program requirements
Rationale: Updating award for periodic review.
* Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.
MODIFY:

AGRICULTURAL MECHANICS PROGRAM
Certificate of Achievement: Irrigation Technology
Effective: Upon CCCCO Approval (Summer 2020)
Rationale: Updating award for periodic review.

*Due to time constraints, all pending business items (items pulled for discussion and not addressed) were moved to the March 26, 2019 agenda.*

INACTIVATIONS:

(Nothing)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(Nothing)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter: December 2018
   
   No Report

2. Academic Senate: Approved Minutes: February 7, 2019
   
   C. Redwing

   C. Redwing’s Academic Senate report comprised of an update on the process of the implementation of Resolution: F18-E which included:
   
   - Constituting the sub-committee and a request for those interested in serving on the sub-committee to contact him or B. Adams
   - Agreeing on and uniformly using the same data sources for consistency when using the second option of “using the median unit value among California Community Colleges if higher than the C-ID minimum”
   - Documentation of collegial consultation with programs affected by the unit value determination prior to vote.

   C. Redwing also included in his Academic Senate report an update on the proposed Quality and Currency Criteria document which included, but was not limited to:
   
   - Concerns that the Quality and Currency Criteria document would not pass the Academic Senate “as is”
   - Rectification of the document to reach some middle ground before presenting it to the full Academic Senate
   - Concerns with the 100-level courses and the requirement for two existing CSU/UC lower-division comparable courses
   - Demonstrable community need as a valuable criteria for 200 and 300-level courses

   Discussion ensued which included, but was not limited to:
   
   - Being transparent to students in the transferability of courses, informing students which courses are truly transferable to which system, and the challenges of MJC counselors and evaluators in advising students
   - CurricUNET’s Comparable Course field: States the need for two comparable courses, the field’s limitations, when was the field established, and adhering to historical past practices (although inconvenient at times)
   - A comparable course requirement option of one comparable course plus demonstration of community need, advisory committee documentation expectations, and what constitutes community need
   - The requirement of only needing one comparable course at the state level and the consequences and/or ramifications of making policy that exceeds minimum state requirements
   - The CCC Program and Course Approval Handbook (PCAH) regulations
   - The benefits of faculty being trained on program mapping for their degrees and certificates programs (Guided Pathways) and implications of Guided Pathways to course quality and currency
• Concerns with passing policy in the middle of developing/implementing Guided Pathways
• Articulation Officers at other community colleges articulate lower division major prep only, with hardly any room to use electives at the lower division level – faculty need to be better informed on course articulation
• Course articulation and Baccalaureate level courses (see New Business Informational Item #3 for supplemental discussion points)
• The use of 1-99 level or 300 level course designations, supporting documentation requirements, cultural interpretation, and aggressive advertising

M/S/WITHDRAWN (L. SENECHAL, J. FORTE) to postpone action on the new version of the Course Quality and Currency Criteria and follow existing policy until further informed by Pathways and Professional Development.

Discussion continued on the pros and cons of splitting the Course Quality and Currency Criteria documents into two separate documents to accommodate the different concerns with the 100 and 200 level comparable course requirements.

M/S/U (T. AKERS-PORTER, J. FORTE) to amend the Quality and Currency Criteria document, as passed by the Curriculum Committee, in the 100-199 section, to delineate the second bullet point for two existing CSU/UC articulation agreements to include instead one existing CSU comparable course if requesting CSU transferability and one comparable course if requesting UC transferability.

X. NEW BUSINESS

Action Items

1. KIN Prefix Proposal (Postponed until the March 26, 2019 meeting)  B. Adams/M. Motroni
2. PE to KIN Crosswalk (Postponed until the March 26, 2019 meeting)  B. Adams/M. Motroni
3. Online Education Committee – Curriculum Committee Representative  B. Adams

M/S/U (M. GARCIA, P. MENDEZ) to appoint T. Akers-Porter to the OEC Committee as the Curriculum Committee Representative

Informational Item

1. CCCCO First Friday Memo (Postponed until the March 26, 2019 meeting)  B. Adams
2. Certificate of Achievement Unit Thresholds (Postponed until the March 26, 2019 meeting)  H. Townsend
3. Baccalaureate Level Courses  L. Senechal

L. Senechal distributed information on baccalaureate level courses to appendage the discussion on comparable courses and the Quality and Currency Criteria document in which she highlighted:

• The need for faculty to understand that we are given the privilege by the CSUs in designating courses at our college as baccalaureate level and the recommendation for caution so that the privilege is not taken away.
• That although we are allowed to self-determine a baccalaureate level course at the CSUs, at the UCs there is a short window once a year (in June) that we are able to request permission to submit a course as a baccalaureate level course.
• That the option of determining baccalaureate level is with Articulation Officers, discipline faculty, and local curriculum guidelines.
• L. Senechal recommended taking ownership and developing guidelines to define what we believe baccalaureate curriculum to be.
• L. Senechal quoted from the California Articulation Policies and Procedures Handbook (page 20)

**Courses Transferable to the California State University**

CSU Executive Order 167 authorizes California Community Colleges to identify courses that are baccalaureate level and appropriate for transfer to the CSU. This articulation agreement is commonly known as the Baccalaureate List or the “Bacc List”. Community college articulation officers, in the consultation with appropriate discipline faculty on their campuses, and in adherence to local curriculum guidelines, determine which courses are appropriate for inclusion on the Bacc List.

M/S/U (L. SENECHAL, A. SALEH) that the Academic Senate and Curriculum Committee form a workgroup to discuss what it means a be a baccalaureate upper division or lower division course.

**XI. UNFINISHED BUSINESS**

**Action Items**

1. **Curriculum Review Process** (Postponed until the March 26, 2019 meeting)  
   B. Adams/C. Redwing

2. **Curriculum Committee Bylaws** (Postponed until the March 26, 2019 meeting)  
   Curriculum Committee

3. **Statement of Noncredit** (Postponed until the March 26, 2019 meeting)  
   Curriculum Committee

**Informational Items**

(None)

**XII. PUBLIC COMMENT**

M/S/U (R. CRIPE, J. BEEBE) to adjourn at 5:17 PM.