

Course Quality and Currency Criteria

Approved by the MJC Curriculum Committee
March 20, 2018

The following criteria have been set forth in response to the March 24, 2017 MJC Curriculum Committee motion: [Review of Curriculum for Quality and Currency](#). Course proposal types that fall within the number ranges specified below shall supply the evidence indicated in CurricUNET. Committee-endorsed, streamlined enhancements to facilitate this process will be forthcoming in CurricUNET. Until then, authors will be asked to provide evidence in the *Comparable Courses* and/or *Attached files* modules.

COURSE NMBR CURRICUNET PROPOSAL TYPE and EVIDENCE REQUIRED

1-99 New, Substantial Change Proposals (as outlined by CCCCO or CIAC[†])

- Demonstrate approval for **OR** strong alignment with a finalized C-ID descriptor, **OR**
- Provide example of one similar course from another accredited college/ university, or research and/or similar evidence substantiating the new/revised model, **OR**
- Write a departmental narrative detailing the pedagogical and/or evidenced need for new or substantially changed curriculum

100-199 New, Modified, or Periodic Review Proposals*[†]

- Demonstrate approval for **OR** strong alignment with a finalized C-ID descriptor, **OR**
- Two existing CSU/UC articulation agreements for the course in question (course updates only) **OR**
- Two comparable** lower-division courses offered in the current catalog year at a CSU and/or UC if requested.
 - o *to demonstrate the potential relevance and value of the course content and credit earned in the context of an earned baccalaureate degree*
 - o *to guide four-year course-to-course articulation efforts upon local approval*

200-299 New, Modified, or Periodic Review Proposals *[†]

- Approval for **OR** strong alignment with a finalized C-ID descriptor, **OR**
- CTE Advisory Committee meeting minutes evidencing support and need for the course as proposed **OR**
- One existing CSU/UC articulation agreement for the course in question (course updates only) **OR**
- One comparable** lower-division course offered in the current academic year at a CSU and/or UC.
 - o *to demonstrate the relevance and value of the course content and credit earned in the context of an earned baccalaureate degree*
 - o *to guide four-year course-to-course articulation efforts upon local approval*

300-399 New, Modified, or Periodic Review Proposals

- Approval for **OR** strong alignment with finalized C-ID descriptor, **OR**
- CTE Advisory Committee meeting minutes evidencing support / need for the course as proposed

400-999 N/A (Because courses do not transfer or observe CTE protocols, no quality or currency evidence is needed at this time.)

[†] Because articulation agreements can be adversely impacted by changes to prerequisites, CIAC (California Intersegmental Articulation Council) regards a **prerequisite/co-requisite**, unit, or **significant content change** as a "substantial change" will trigger re-review of agreements

* When proposing or revising families or series of "courses related in content", authors shall uniquely validate each series course to show the sequence is necessary in entirety for transfer success. Evidence may be validated through articulation agreements and/or UC/CSU program/sequence requirements. While curricular formats may vary by institution, we want to ensure that students are not obliged to complete coursework that may not be able to be articulated with the receiving institution, and/or delay transfer goals.

** Comparable courses are defined by the CIAC handbook: courses (or sequences of courses) on a 'sending' campus that are comparable to, or acceptable in lieu of, specific course requirements at a 'receiving' campus.