I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from L. Senechal to accommodate guests.

II. APPROVAL OF MINUTES

February 12, 2019

Hearing no objections, the minutes of February 12, 2019 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

MATH 928 (CCC000602072/Effective SU 2019)
MATH 929 (CCC000602073/Effective SU 2019)
MATH 988 (CCC000602348/Effective SU 2019)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.
## IV. COURSE CONSENT AGENDA

**Hearing no objections, the following course changes were approved:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Equivalency</th>
<th>Established</th>
<th>CCCCO Proposal Type: Non-Substantial</th>
<th>Effective</th>
<th>MODIFIED: Outcomes, content</th>
<th>Rationale</th>
</tr>
</thead>
</table>
| ADJU 310    | Communications in Criminal Justice          |             |             |                                      | 3                 |                            | ADJU 310 was pulled at the February 12, 2019 Curriculum Committee meeting for discussion regarding CLOs and content. B. Adams worked with faculty to update CLOs and content after the meeting. This information is here for the purpose of the record. CLO #2 was modified to read: Describe the importance of police reports as they relate to criminal prosecution. Under Content Item D – Verbal communication skills, the following was added:  
  - Obtaining voluntary compliance through verbalization  
  - Effective communication to obtain information for police reports |
| PEC 102     | Water Aerobics                              |             |             |                                      | 1                 |                            | During the February 12, 2019, Curriculum Committee meeting minor language changes were made to the CLOs for PEC 102. This information is here for the purpose of the record.  
  - Demonstrate the skills necessary to successfully participate in aquatic exercises to improve or maintain the following components of fitness: cardiorespiratory endurance, muscular strength and endurance, and flexibility.  
  - Demonstrate the ability to use aquatic equipment such as noodles and dumbbells correctly to add or modify exercises while in the water. |
| REC 100     | Introduction to Recreation and Leisure Studies |             |             |                                      | 3                 |                            | REC 100 was pulled at the February 12, 2019, 2019 Curriculum Committee meeting for discussion regarding Typical Assignment Item #1. H. Townsend worked with faculty to modify the wording of assignment #1 to read more clearly. This information is here for the purpose of the record.  
  - Complete an interview paper with a professional in the Kinesiology field. |
THETR 164  Improvisational Acting  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Outcomes, objectives, methods of instruction
Rationale: During the February 12, 2019, Curriculum Committee meeting minor changes were made to THETR 164. This information is here for the purpose of the record.

- Removal of Recommended Objective Item #1, as it was a repeat of Required Objective Item #5 "Critically analyze the work of the class and other performance ensembles"
- "Possible field trips" was added to Methods of Instruction
- CLO #1 was modified to read: Create character, environment, relationship and story without a script"
- Removal of IGETC for consideration

V. COURSE DISCUSSION AGENDA

MODIFICATIONS/REACTIVATIONS; INACTIVATIONS; ADOPTIONS:

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

ANTHR 102  Cultural Anthropology  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: DE modalities, methods of instruction, textbooks
Rationale: Course update for periodic review. Textbooks updated.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Teleweb
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC ANTHR 2)
C-ID Status: Approved for: (C-ID ANTH 120)
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D1), (IGETC: 4A)
Program Impact:
- Anthropology AA-T Degree
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Geography AA-T Degree
- History AA-T Degree
- Human Services A.A. Degree
- Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Sociology AA-T Degree

M/S/U (R. CRIPKE, L. SENECHAL) to MODIFY ANTHR 102
M/S/U (J. FORTE, P. MENDEZ) to MODIFY DE for ANTHR 102
M/S/U (L. SENECHAL, P. MENDEZ) to MAINTAIN PLACEMENT of ANTHR 102 on GE PATTERN(S)
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>CCCCO Proposal Type:</th>
<th>Effective:</th>
<th>MODIFY:</th>
<th>Rationale:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>C-ID Status:</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
</tr>
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<tr>
<td>ANTHR 104</td>
<td>Linguistic Anthropology</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2020</td>
<td>Advisory, methods of instruction, textbooks</td>
<td>Course update for periodic review. Textbooks updated.</td>
<td>(A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.</td>
<td>Maintaining: Mixed modalities/hybrid, online</td>
<td>(None)</td>
<td>Transfers to CSU and UC; (CC ANTHR 10)</td>
<td>Approved for: (C-ID ANTH 130)</td>
<td>Approved for: (MJC-GE: B, C), (CSU-GE: C2, D1), (IGETC: 3B, 4A)</td>
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</tr>
<tr>
<td>ANTHR 130</td>
<td>Archaeology &amp; Cultural Prehistory</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2020</td>
<td>Methods of instruction, textbooks</td>
<td>Course update for periodic review. Textbooks updated.</td>
<td>(None)</td>
<td>Transfers to CSU and UC; (CC ANTHR 10)</td>
<td>(None)</td>
<td>(None)</td>
<td>Approved for: (MJC-GE: B), (CSU-GE: D1), (IGETC: 4A)</td>
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GEOG 105  
**Economic Geography**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Objectives, content, textbooks  
**Rationale:** Course is being updated for submittal for C-ID GLST 102 (Global Studies) and for increased articulation opportunities. Course content is the same. Global Studies is a new discipline at the state level. CSUs do not focus on economic geography, yet GLST is new discipline to cover that content.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Requesting: ([C-ID GLST 102](#))  
**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D2, D5), (IGETC: 4B, 4E)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- Geography AA-T Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

**M/S/U (R. CRipe, L. Senechal) to MODIFY GEOG 105**  
**M/S/U (J. Forte, P. Mendez) to MAINTAIN DE for GEOG 105**  
**M/S/U (L. Senechal, P. Mendez) to MAINTAIN PLACEMENT of GEOG 105 on GE PATTERN(S)**  

GEOG 107  
**Introduction to Global Studies**  
**CCCCO Proposal Type:** New Credit Course  
**Effective:** Upon CCCCO approval  
**ADOPT**  
**Rationale:** State created a new area of emphasis, Global Studies, and many local schools (UC Berkeley, Brandman, CSU Monterey Bay, Univ. of the Pacific) have offered traditional geography courses with this department title.  
**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.  
**Distance Education Status:** Requesting: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: CSU and UC  
**C-ID Status:** Requesting: ([C-ID GLST 101](#))  
**General Education Status:** Requesting: (MJC-GE: B), (CSU-GE: D), (IGETC: 4)  
**Program Impact:**  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  

**M/S/U (R. CRipe, L. Senechal) to ADOPT GEOG 107**  
**M/S/U (J. BEEBE, S. CASSIDY) to ADOPT REQUISITES for GEOG 107**  
**M/S/U (J. FORTE, P. MENDEZ) to ADOPT DE for GEOG 107**  
**M/S/U (L. SENECHAL, P. MENDEZ) to ADOPT PLACEMENT of GEOG 107 on GE PATTERN(S)**
SOCSC 130  Introduction to LGBTQ Studies  3  
CCCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: This course is being proposed to align with CID SJS 130, which is a required core option in the ADT in Social Justice Studies, a California Community College-approved program with an approved program with official “Transfer Model Curriculum” status.  
Enrollment Restrictions: (None)  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU and UC  
C-ID Status: Requesting: (C-ID SJS 130)  
General Education Status: Requesting: (MJC-GE: B), (CSU-GE: D, E), (IGETC: 4)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (R. CRIPE, L. SENECHAL) to ADOPT SOCSC 130  
M/S/U (J. FORTE, P. MENDEZ) to ADOPT DE for SOCSC 130  
SOCSC 130 pulled for discussion by M. Garcia who questioned if SOCSC 130 satisfied all the criteria for CSU-GE: Area E. Articulation Officer, L. Senechal, recommended requesting Area E for SOCSC 130 and referred to the attached files where she provided information on Community Colleges with similar course outlines that were also approved for Area E. B. Hutchison expounded on the course content and mentioned that modifications could be accommodated if necessary to better align with the CSU-GE: Area E criteria.  
M/S/U (L. SENECHAL, C. HUDELSON) to ADOPT PLACEMENT of SOCSC 130 on GE PATTERN(S)

LITERATURE & LANGUAGE ARTS / LEARNING RESOURCES

ENGL 111  Creative Writing: Creative Nonfiction  3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 100 or ENGL 101.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2)  
Program Impact:  
- English AA-T Degree  
- General Studies, Emphasis in Humanities A.A. Degree  
- MJC-GE Pattern  
M/S/U (R. CRIPE, L. SENECHAL) to MODIFY ENGL 111  
M/SU (J. BEEBE, S. CASSIDY) to MAINTAIN REQUISITES for ENGL 111  
M/S/U (L. SENECHAL, P. MENDEZ) to MAINTAIN PLACEMENT of ENGL 111 on GE PATTERN(S)
### PHYSICAL, RECREATIONAL & HEALTH EDUCATION

**PEC 145**

**Advanced Golf**

<table>
<thead>
<tr>
<th>CCCC Proposal Type:</th>
<th>Non-Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Summer 2020</td>
</tr>
</tbody>
</table>

**Modify:** Outcomes, objectives

**Rationale:** Course update for periodic review.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to complete PEC 144.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**
- Physical Education A.A. Degree

**M/S/U (R. CRIPE, L. SENECHAL) to MODIFY PEC 145**

**M/S/U (J. BEEBE, S. CASSIDY) to MAINTAIN REQUISITES for PEC 145**

**M/S/U (M. GARCIA, J. FORTE) to MAINTAIN PLACEMENT of PEC 145 on MJC ACTIVITIES**

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**PEC 178**

**Tournament Tennis**

<table>
<thead>
<tr>
<th>CCCC Proposal Type:</th>
<th>Non-Substantial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective:</td>
<td>Summer 2020</td>
</tr>
</tbody>
</table>

**Modify:** Advisory, requisite skills

**Rationale:** Removing advisory as advisory course is set to be inactivated summer 2019.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 177; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 176.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**
- Physical Education A.A. Degree

**M/S/U (R. CRIPE, L. SENECHAL) to MODIFY PEC 178**

**M/S/U (J. BEEBE, S. CASSIDY) to MODIFY REQUISITES for PEC 178**

M. Garcia recommended an advisory of PEC 176 Intermediate Tennis be added to PEC 178. With the approval of the division representative, M. Motroni, the advisory of PEC 176 was added after the meeting as a friendly amendment.

**M/S/U (M. GARCIA, J. FORTE) to MAINTAIN PLACEMENT of PEC 178 on MJC ACTIVITIES**
PEC 191  Powerlifting  1  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 195 or PEW 192.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Physical Education A.A. Degree  
M/S/U (R. CRIPÉ, L. SENECHAL) to MODIFY PEC 191  
M/S/U (J. BEEBE, S. CASSIDY) to MAINTAIN REQUISITES for PEC 191  
M/S/U (M. GARCÍA, J. FORTE) to MAINTAIN PLACEMENT of PEC 191 on MJC ACTIVITIES

PEC 195  Weight Training  1  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Kinesiology AA-T Degree  
- Physical Education A.A. Degree  
M/S/U (R. CRIPÉ, L. SENECHAL) to MODIFY PEC 195  
M/S/U (M. GARCÍA, J. FORTE) to MAINTAIN PLACEMENT of PEC 195 on MJC ACTIVITIES

PEC 197  Advanced Weight Training  1  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 195.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Physical Education A.A. Degree  
M/S/U (R. CRIPÉ, L. SENECHAL) to MODIFY PEC 197  
M/S/U (J. BEEBE, S. CASSIDY) to MAINTAIN REQUISITES for PEC 197  
M/S/U (M. GARCÍA, J. FORTE) to MAINTAIN PLACEMENT of PEC 197 on MJC ACTIVITIES

DE (Distance Education) Only Proposals

(None)
VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval

(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO Approval

(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval

(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval

(Formerly the CCC-511)

MODIFICATIONS:

(None)
INACTIVATIONS:
(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval
(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. **Articulation:** C-ID Newsletter: December 2018
   
   L. Senechal
   
   No Report

2. **Academic Senate:** January 24, 2019 Approved Minutes
   
   C. Redwing
   
   C. Redwing noted that Resolution: F18-E passed its second read at the February 21, 2019 Academic Senate meeting.
   
   C. Redwing gave a short editorial on Resolution: F18-E in which he mentioned:
   
   - The genuine compromise that was obtained with Resolution: F18-E
   - The two-year Sunset clause in which Resolution: F18-E would be reviewed
   - That although Resolution: F18-E presented a frame work for determining unit values at MJC it would be the responsibility of the Curriculum Committee to develop an implementation process.
   - That the standard unit value for courses intended for general education will be the unit value on the C-ID descriptor in the “minimum unit” field OR the median unit value among California Community Colleges if higher than the C-ID minimum
   - In cases where the discipline experts make a determination, a two-thirds vote of the Curriculum Committee would be required to overturn that determination, unless there is a federal or state education law or regulation which would make the high credit-unit value course non-compliant.
   - That affected disciplines would be consulted before a unit value above the minimum stated on the C-ID would be determined

   Conversation ensued where interpretation and concerns were discussed and/or clarified.

   **M/S/U (P. MENDEZ, J. FORTE) that a sub-committee be formed to draft a process for the implementation of Resolution: F18-E**

X. NEW BUSINESS

Action Items

1. **Curriculum Committee Bylaws**
   
   Curriculum Committee
   
   B. Adams mentioned that it would be a good time to review the Curriculum Committee’s Bylaws in response to S. Berger’s concerns regarding the Curriculum Committee meetings’ time frame.
   
   Extensive discussion ensued regarding, but was not limited to, meeting time restraints which included:
   
   - Options in the event that a meeting goes over due to volume and/or discussion
   - The Academic Senate’s Bylaws regarding their meeting time parameters and exceptions
   - A Pro/Con option where each side of a debate gets equal representation
   - Time management: putting a limit on time spent per agenda item and/or the number of courses/awards per agenda, and suggestions for prioritizing what goes on the agenda
   - Parliamentary procedure, the use of “Call to Question”, and/or using the Pro/Con debate to manage time
   - Using suggested tools to manage remaining Curriculum Committee meetings
Other topics discussed include:

- Reducing the size of the Curriculum Committee
- Division of labor; assigning individual representatives for specific areas of the technical review process
- Pre-meeting time lines (no late submissions, no after deadline “quick” fixes, sending back courses/programs that don’t pass technical review)
- Streamlining the process and being solution focused as a committee and individually
- Upgrading the outdated curriculum management system (more user friendly, less cumbersome)

Due to the extensive discussion related to time management and other Curriculum Committee issues, B. Adams recommended continuing the conversation at the March 12, 2019 meeting as Unfinished Business.

2. **Statement on Noncredit**

   B. Adams mentioned that she and H. Townsend had done some research on the issue of homework for noncredit, in response to T. Akers-Porter request for clarification at a previous meeting. B. Adams suggested that the subject be carried over to the March 12, 2019 meeting as Unfinished Business so further research can be done, as information so far has been sparse.

**Informational Items**

1. **CCCCO First Friday Memo**

   B. Adams recommended the committee members review the First Friday Memo for pertinent curriculum information.

**XI. UNFINISHED BUSINESS**

**Action Items**

1. **Curriculum Review Process**

   B. Adams mentioned, as noted in the Academic Senate Standing Report, that the Curriculum Committee is tasked with developing an implementation process based on policy. B. Adams encouraged faculty interested in participating on the sub-committee to contact her or C. Redwing.

**Informational Items**

1. **CTE 2-Year Review Forms – Fall 2019**

   B. Adams mentioned that the CTE 2-Year Review forms will be due starting this fall 2019 and recommended that the Advisory Committees begin to compile information on CTE programs and requisites. B. Adams noted that the forms are available on the Curriculum Committee webpage under Resources: Faculty Author/CurricUNET Resources.

**XII. PUBLIC COMMENT**

M/S/U (R. CRIP, L. SENECHAL) to adjourn at 4:23 PM