I. APPROVAL OF ORDER OF AGENDA

M/S/U (C. HUDELSON, J. BEEBE) to approve the order of the agenda as stated with the request from T. Guy to accommodate guests.

II. APPROVAL OF MINUTES  

January 22, 2019

M/S/C (P. MENDEZ, J. FORTE) to approve the minutes of January 22, 2019 as stated.

Motion Passed:


0 NAYS

2 ABSTENTIONS (S. Cassidy, C. Howard)

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

MATH 989 (CCC000601718)/Effective Summer 2019

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
Course Activity Report

MATH 989, a non-credit course, was submitted in the COCI inventory a few months ago and recently sent back by the non-credit Chancellor’s office reviewer who requested that the outside-of-class hours be removed from the COR. This was her rationale for the need to request immediate removal of the outside-of-class hours:

Outside-of-Class Hours (“homework”, etc.) is authorized in noncredit. However, including Outside-of-Class Hours into the calculation of the student “contact” hour is not permitted, which is what the course proposal record and COR reflected and resulted in the revision request. The Outside-of-Class Hours field was inadvertently added to COCI 2.0 and the Chancellor’s Office has asked the developers to remove the field.

There are instances such as the noncredit distance education student attendance accounting procedure that authorizes the computation of Outside-of-Class Hours to be included for the purposes of computing noncredit distance education FTES (58003.1 (f)(2)), of which, applicable data fields are not included in COCI.

Below is an excerpt of title 5, section 58007 (Noncredit Courses) which specifies:

§ 58007. Noncredit Courses.

Contact hours of enrollment in noncredit courses, except for noncredit courses using the alternative attendance accounting procedure described in subdivision (f)(2) of section 58003.1, shall be based upon the count of students present at each course meeting. Full-time equivalent student in noncredit courses shall be computed by dividing the sum of contact hours of enrollment by 525, except for noncredit courses using the alternative attendance accounting procedure described in section 58003.1(f)(2).

Nonresidents may be claimed for purposes of calculating full-time equivalent student only if they are living in California during the period of attendance and are otherwise eligible for such purposes as provided in this chapter. Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

Additionally, for noncredit course hours, the COCI “course hours” data collected is intended to align with title 5, section 55002(c)(2), which specifies the contact hours requirement in the COR.

In order to resubmit to the reviewer and receive approval of the course, CurricUNET was revised to not show outside-of-class hours for all of the currently active non-credit courses. The course outline of record for all active non-credit courses now only shows contact and total student learning hours. This information is here for the purpose of the record.

PSYCH 110  Human Sexualities

CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: PSYCH 110 was pulled at the January 22, 2019 Curriculum Committee meeting with questions regarding splitting CLO item #2. The author, L. Carlstrom, was contacted who responded, “I like it the way it is. We often talk about “psychosocial” influences. Sometimes it’s hard to separate the two. The main distinction we make is between biological influences (genes, hormones, anatomy) and psychosocial influences. So, gender identity has a strong biological basis but gender role beliefs are usually shaped by psychosocial/sociocultural influences.” PSYCH was approved “As Is”. This information is listed for the purpose of the record.

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

Columbia College Course Equivalencies

Equivalency Established
(None)
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ENGL 100</td>
<td>Intensive Reading, Writing, and Reasoning</td>
<td>5</td>
</tr>
<tr>
<td>ENGL 101</td>
<td>Composition and Reading</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 101</td>
<td><strong>Effective:</strong> Summer 2019 <strong>EXPEDITED</strong></td>
<td></td>
</tr>
</tbody>
</table>

Rationale for Expedited Approval: We now understand that we can place students based on GPA and self-guided placement, and also, we want to keep prior course achievement as the pre-requisite course for both ENGL 100 and ENGL 101 for the next year or so while we continue to figure out what will happen with that course (ENGL 45). In order to meet the needs of AB 705 and our placement processes we are in the process of creating with IT, the English department, therefore, asks for approval of a summer 2019 effective date for an addition of the much needed prerequisites for ENGL 100 and ENGL 101.

MODIFY: Advisory, prerequisite
Rationale: At the October 23, 2018 Curriculum Committee meeting the committee voted, effective summer 2019, to replace ENGL 45, 49, 50 and ELIC 151 with an advisory statement on all courses where ENGL 45, 49, 50 and ELIC 151 were listed as a requisite. After much thought and discussion by the English department, it was found that ENGL 100 and ENGL 101 should not have an advisory listed but instead a prerequisite effective summer 2019. The English department is requesting that the current summer 2019 advisory for ENGL 100 and ENGL 101 be replaced with the following proposed prerequisite in CurricUNET, Colleague and the upcoming 2019-2020 catalog:

ENGL 100:
Remove: (A) **Recommended for Success:** Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent, or to exhibit proficiency in college-level essay writing skills.
Request: (P) **Satisfactory completion of ENGL 45 or qualification by the MJC assessment process.**

ENGL 101:
Remove: (A) **Recommended for Success:** Before enrolling in this course, students are strongly advised to satisfactorily complete READ 184 or qualification by the MJC assessment process, satisfactorily complete an MJC English composition course or the equivalent, or to exhibit proficiency in college-level essay writing skills.
Request: (P) **Satisfactory completion of ELIC 151 or ENGL 45 or qualification by the MJC assessment process.**

HIST 105
Western Civilization Since 1648
3
CCCO Proposal Type: Non-Substantial
**Effective:** Summer 2020
**MODIFY:** Advisory
Rationale: HIST 105 was approved at the January 22, 2019 Curriculum Committee meeting with the modification of “or ENGL 100” being added as an advisory after the meeting, with the approval of the author. This information is listed for the purpose of the record.

PEC 152
Intermediate Beach Volleyball
1
CCCO Proposal Type: New Credit Course
**Effective:** Upon CCCCO approval
**MODIFY:** Comparable courses
Rationale: PEC 152 was pulled at the January 22, 2019 Curriculum Committee meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable course listed for UC Santa Barbara to Intermediate Volleyball, ES 1-40B. This information is here for the purpose of the record.
PEC 153  Power Beach Volleyball  1

CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval

MODIFY: Comparable courses
Rationale: PEC 153 was pulled at the January 22, 2019 Curriculum Committee meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable courses listed for UC Santa Barbara to Intermediate Volleyball, ES 1-40C and CSU Long Beach to Volleyball III KIN 172C. This information is here for the purpose of the record.

V. COURSE DISCUSSION AGENDA

MODIFICATIONS/REACTIVATIONS; INACTIVATIONS; ADOPTIONS:

AGRICULTURE & ENVIRONMENTAL SCIENCES

AG 202  Supervision in Agriculture Industry Skills  2

CCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval

ADOPT:

Rationale: This course will be part of the required courses for students participating in our west campus housing program.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

AG 202, AG 203, AGM 212, AGM 213, AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy who had concerns regarding the comparable courses and requisite skills. J. Haynes explained that the courses pertaining to agricultural interns, housed and working on the west campus, were developed to give value to the intern’s accumulative work experience. Addressing the issue with comparable courses, J. Haynes indicated that because of the nature of the courses, an exact match was non-existent and that the closest matches were courses listed under “Special Topics”.

J. Haynes clarification included, but was not limited to:
- 300 level courses not an option
- The alternative of Advisory Committee meeting minutes in lieu of comparable courses
- The Academic Senate’s approval of the Quality and Currency Criteria document
- Attempting to avoid wasted units

Discussion ensued which included, but was not limited to:
- Guaranteed articulation agreements
- State requirements and PCAH five criteria for curriculum development
- Discussions with the transfer institutions to formalized pathways of transfer
- A holistic view of the effect on transfer students and protecting the student
- Career Technical Education (CTE) courses and/or non-typical courses

M/S/WITHDRAWN (P. MENDEZ, J. FORTE) motion withdrawn by division representative, J. Haynes, thereby removing it from the agenda for consideration and with the understanding that the courses would be brought back once the Advisory Committee documentation is obtained and the Academic Senate approves the Quality and Currency Document.
**AG 203** Agriculture Management Decisions

CCCCO Proposal Type: New Credit Course

**Effective:** Upon CCCCO approval

**ADOPT**

**Rationale:** This course is part of a four-part course series written to replace the current courses offered for west campus student interns.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

- Stand Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

**AG 202, AG 203, AGM 212, AGM 213, AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy** (See notes on AG 202)

M/S/WITHDRAWN (P. MENDEZ, J. FORTE) motion withdrawn by division representative, J. Haynes, thereby removing it from the agenda for consideration and with the understanding that the courses would be brought back once the Advisory Committee documentation is obtained and the Academic Senate approves the Quality and Currency Document.
AGM 200

Introduction to Mechanical Technology

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: Typical assignments, methods of instruction

Rationale: Course update for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: Maintaining fee of $35.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Agricultural Environmental Science Certificate of Achievement
- Agricultural Science A.S. Degree
- Agriculture A.S. Degree
- Agriculture Science A.S. Degree
- Agriculture Science Certificate of Achievement
- Agriculture Welding Fabrication Certificate of Achievement
- Agriculture Welding Repair Certificate of Achievement
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Equine Science A.S. Degree (In process)
- Fruit Science A.S. Degree
- Heavy Machinery Management Certificate of Achievement
- Irrigation Technology A.S. Degree
- Landscape and Park Maintenance Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate of Achievement
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Soil Science A.S. Degree
- Veterinary Technology A.S. Degree

M/S/U (R. CRIPPS, S. CASSIDY) to MODIFY AGM 200

M/S/U (J. BEEBE, J. FORTE) to MAINTAIN FEE for AGM 200
AGM 212  Mechanical Systems Design & Evaluation 1

CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

AG 202, AG 203, AGM 212, AGM 213, AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy (See notes on AG 202)

M/S/WITHDRAWN (P. MENDEZ, J. FORTE) motion withdrawn by division representative, J. Haynes, thereby removing it from the agenda for consideration and with the understanding that the courses would be brought back once the Advisory Committee documentation is obtained and the Academic Senate approves the Quality and Currency Document.

AGM 213  Mechanical Systems Design & Evaluation 2

CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Title, content, methods of evaluation
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable).

AG 202, AG 203, AGM 212, AGM 213, AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy (See notes on AG 202)

M/S/WITHDRAWN (P. MENDEZ, J. FORTE) motion withdrawn by division representative, J. Haynes, thereby removing it from the agenda for consideration and with the understanding that the courses would be brought back once the Advisory Committee documentation is obtained and the Academic Senate approves the Quality and Currency Document.
AGM 236 | Advanced Irrigation and Drainage | 3
---
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY** (None)  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of AGM 235  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Irrigation Management Certificate of Achievement  
- Irrigation Technology A.S. Degree

AGM 237 | Irrigation Wells, Pumps, and Drive Systems | 3
---
**CCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2020  
**MODIFY** (None)  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Irrigation Construction and Installation Certificate of Achievement  
- Irrigation Design Certificate of Achievement  
- Irrigation Technology A.S. Degree  
- Irrigation Technology Certificate of Achievement

AG 202, AG 203, AGM 212, AGM 213, AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy (See notes on AG 202)

M/S/WITHDRAWN (P. MENDEZ, J. FORTE) motion withdrawn by division representative, J. Haynes, thereby removing it from the agenda for consideration and with the understanding that the courses would be brought back once the Advisory Committee documentation is obtained and the Academic Senate approves the Quality and Currency Document.
AGM 238 Irrigation System Design

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
  – Irrigation Design Certificate of Achievement
  – Irrigation Technology A.S. Degree
  – Irrigation Technology Certificate of Achievement

AG 202, AG 203, AGM 212, AGM 213, AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy (See notes on AG 202)

M/S/Withdrawn (P. MENDEZ, J. FORTE) motion withdrawn by division representative, J. Haynes, thereby removing it from the agenda for consideration and with the understanding that the courses would be brought back once the Advisory Committee documentation is obtained and the Academic Senate approves the Quality and Currency Document.

AGM 239 Irrigation System Installation and Maintenance

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
  – Irrigation Construction and Installation Certificate of Achievement
  – Irrigation Technology A.S. Degree
  – Irrigation Technology Certificate of Achievement

AG 202, AG 203, AGM 212, AGM 213, AGM 236, AGM 237, AGM 238, and AGM 239 pulled as a block for discussion by T. Guy (See notes on AG 202)

M/S/Withdrawn (P. MENDEZ, J. FORTE) motion withdrawn by division representative, J. Haynes, thereby removing it from the agenda for consideration and with the understanding that the courses would be brought back once the Advisory Committee documentation is obtained and the Academic Senate approves the Quality and Currency Document.
ARTS, HUMANITIES & COMMUNICATIONS

MUST 123  
Music Theory 3  
3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Field trips, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
Rationale: Course update for periodic review. Course is currently out of compliance.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MUST 122; Maintaining: (A) Before enrolling in this course, students are strongly advised to be concurrently enrolled in MUST 133.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC MUSIC 21A)  
C-ID Status: Approved for: (C-ID MUS 140)  
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Music A.A. Degree  
- Music AA-T Degree  
M/S/U (R. CRIPÉ, S. CASSIDY) to MODIFY MUST 123  
M/S/U (T. AKERS-PORTER, J. BEEBE) to MAINTAIN REQUISITES for MUST 123  
M/S/U (T. AKERS-PORTER, L. SENECHAL) to MAINTAIN PLACEMENT of MUST 123 on GE PATTERN(S)  

MUST 124  
Music Theory 4  
3  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Description, outcomes, objectives, content, methods of instruction, textbooks  
Rationale: Course update for periodic review. Course is currently out of compliance.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MUST 123.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC MUSIC 21B)  
C-ID Status: Approved for: (C-ID MUS 150)  
General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Music A.A. Degree  
- Music AA-T Degree  
M/S/U (R. CRIPÉ, S. CASSIDY) to MODIFY MUST 124  
M/S/U (T. AKERS-PORTER, J. BEEBE) to MAINTAIN REQUISITES for MUST 124  
M/S/U (T. AKERS-PORTER, L. SENECHAL) to MAINTAIN PLACEMENT of MUST 124 on GE PATTERN(S)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>MODIFY</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUST 131</td>
<td>Aural Skills 1</td>
<td>Non-Substantial</td>
<td>Summer 2020</td>
<td>MODIFY Advisory, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation</td>
<td>Course update for periodic review. Course is currently out of compliance.</td>
<td>(C) Concurrent enrollment in or satisfactory completion of MUST 121: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101 and concurrently enroll in a lab experience such as MUST 130, Practica Musica; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC; (CC MUSIC 4A)</td>
<td>Approved for: (C-ID MUS 125)</td>
<td>Removing: (MJC Activities)</td>
<td>- Music A.A. Degree</td>
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<td>- Music AA-T Degree</td>
</tr>
</tbody>
</table>

**M/S/U (R. CRYPE, S. CASSIDY) to MODIFY MUST 131**

**M/S/U (T. AKERS-PORTER, J. BEEBE) to MODIFY REQUISITES for MUST 131**

**M/S/U (L. SENECHAL, T. AKERS-PORTER) to REMOVE PLACEMENT of MUST 131 on MJC ACTIVITIES**
THETR 164  Improvisational Acting  
CCCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2020  
**MODIFY:** Outcomes, objectives, content, typical assignments, methods of instruction, textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 160.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC Activities); Requesting: (IGETC: 3A, 3B)  
**Program Impact:**  
- Theatre A.A. Degree  
- Theatre Performance Skills Recognition Award  

**THETR 164 pulled for discussion by T. Guy** who, as division representative and with approval of the course author, requested the following modifications to THETR 164:  
- Remove Recommended Objective item #1, as it was a repeat of Required Objective item #5 “Critically analyze the work of the class and other performance ensembles”  
- Add “Possible field trips” to Methods of Instruction  

S. Berger recommended adding the word “Create” to the beginning of CLO item #1 “Create character, environment, relationship and story without a script”.  
All noted modifications were made at the meeting by B. Adams, as a friendly amendment.  

**M/S/U (T. AKERS-PORTER, P. MENDEZ) to MODIFY THETR 164**  

**M/S/U (T. AKERS-PORTER, J. BEEBE) to MAINTAIN REQUISITES for THETR 164**  

**M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of THETR 164 on MJC ACTIVITIES**  

**THETR 164 pulled for discussion by T. Guy** who noted that the request for IGETC was done in error and requested that it be removed for consideration. B. Adams removed the request in CurricUNET.  

**M/S/U (J. FORTE, T. AKERS-PORTER) to MAINTAIN PLACEMENT of THETR 164 on GE PATTERN(S)**
B. Adams mentioned that CurricUNET would not close the field with just one entry.

Discussion ensued regarding comparable courses covering, but was not limited to:

- Comparable course requirements and/or options
- When will the Academic Senate be addressing comparable courses
- Career Technical Education (CTE) courses and/or non-typical courses
- State requirements and PCAH five criteria for curriculum development
- Documentation of the Articulation agreements with the universities

M/S/U (T. AKERS-PORTER, J. BEEBE) to MAINTAIN REQUISITES for ADJU 217
M/S/U (R. CRipe, J. FORTE) to MODIFY DE for ADJU 217
M/S/U (T. AKERS-PORTER, L. SENECHAL) to MAINTAIN PLACEMENT of ADJU 217 on GE PATTERN(S)
ADJU 234
Introduction to Crime
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Title, field trips, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks
Rationale: Course update for periodic review and for modifications to align with C-ID descriptor.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: Requesting: (C-ID SOCI 160)
General Education Status: Requesting: (CSU-GE: D3); Requesting: (IGETC: 4)
Program Impact:
- Administration of Justice AS-T Degree
- Administration of Justice A.S. Degree

M/S/U (R. CRYPE, S. CASSIDY) to MODIFY ADJU 234
M/S/U (R. CRYPE, J. FORTE) to MODIFY DE for ADJU 234
M/S/U (T. AKERS-PORTE, L. SENECHAL) to ADOPT PLACEMENT of ADJU 234 on GE PATTERN(S)

ADJU 310
Communications in Criminal Justice
(Previously ADJU 210)
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Number, DE modalities, transferability, description, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review, changing the course number to a 300 level course because the course does not include theory; it is technical in nature.
Enrollment Restrictions: (None)
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Removing: CSU transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Administration of Justice AS-T Degree
- Administration of Justice A.S. Degree

ADJU 310 pulled for discussion by T. Guy who mentioned that the course title seemed misleading and suggested a course title that would bring more clarity for students. G. Hausmann explained the “Communications in Criminal Justice” course title for ADJU 310 to T. Guy’s satisfaction.
S. Berger commented that CLO #2 seemed a bit vague and asked how the CLO would be assessed. G. Hausmann responded that assessment is done through multiple choice, fill-ins, and essays. G. Hausmann also noted he would be willing to modify the language to bring more clarity to the CLO.
S. Berger questioned the course content for ADJU 310. J. Zellet recommended expounding on the different types/circumstances of verbal communication for the content section. B. Adams mentioned, with the committee’s approval, that she would work with the faculty of ADJU 310 to update the content and CLOs and that the modifications would be added to the February 26, 2019 consent agenda for documentation purposes.

M/S/U (R. CRYPE, A. SALEH) to MODIFY ADJU 310
M/S/U (R. CRYPE, J. FORTE) to ADOPT DE for ADJU 310
**PHYSICAL, RECREATIONAL & HEALTH EDUCATION**

**PE 108**

**Care and Prevention of Athletic Injuries**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2020

**MODIFY:** Typical assignments, methods of instruction, textbooks

**Rationale:** Periodic review and update to adhere to the curriculum matrix and to ensure the course meets current curriculum standards.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Athletic Training /Sports Medicine A.S. Degree
- Physical Education A.A. Degree

**PE 108, PE 141, PE 142, PE 143, and PE 144 pulled as a block for discussion by T. Guy** who had concerns regarding comparable courses. J. DeRollo explained the complexity of the Athletic Training courses and the challenges of obtaining traditional comparable courses. J. DeRollo assured the committee that she was personally in contact with the universities and that students are currently being accepted at their transfer universities.

Discussion ensued regarding, but was not limited to:

- Skilled based courses and repeatability
- Meeting the State regulations for repeatability
- The different rules for CSU and UCs versus Community College rules for repeatability
- Elective units and meeting requirements at the receiving institution
- Benefits of having an articulated process

**M/S/C (T. AKERS-PORTER, M. MOTRONI) to MODIFY PE 108**

**Motion Passed:**


2 NAYS (T. Guy, P. Mendez)

1 ABSTENTION (S. Berger)

**PE 111**

**Application of Sports Medicine**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2020

**MODIFY:** Objectives, methods of evaluation, textbooks

**Rationale:** Periodic review and update to adhere to curriculum matrix and ensure course meets current curriculum standards.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of PE 108.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Athletic Training /Sports Medicine A.S. Degree
- Physical Education A.A. Degree

**M/S/U (R. CRIPE, S. CASSIDY) to MODIFY PE 111**

**M/S/U (T. AKERS-PORTER, J. BEEBE) to MAINTAIN REQUISITES for PE 111**
PE 141
Supervision in Athletic Training

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Description, objectives, methods of instruction
Rationale: Periodic review and update of curriculum to bring course into compliance and meet current curriculum standards.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PE 108.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
- Athletic Training /Sports Medicine A.S. Degree

PE 108, PE 141, PE 142, PE 143, and PE 144 pulled as a block for discussion by T. Guy
(See notes on PE 108)

M/S/C (T. AKERS-PORTER, M. MOTRONI) to MODIFY PE 141

Motion Passed:
2 NAYS (T. Guy, P. Mendez)
1 ABSTENTION (S. Berger)

M/S/U (T. AKERS-PORTER, J. BEEBE) to MAINTAIN REQUISITES for PE 141

PE 142
Supervision in Athletic Training

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Field trips, description, methods of instruction
Rationale: Periodic review and update to bring course into compliance and update curriculum to meet current standards.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PE 141.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

PE 108, PE 141, PE 142, PE 143, and PE 144 pulled as a block for discussion by T. Guy
(See notes on PE 108)

M/S/C (T. AKERS-PORTER, M. MOTRONI) to MODIFY PE 142

Motion Passed:
2 NAYS (T. Guy, P. Mendez)
1 ABSTENTION (S. Berger)

M/S/U (T. AKERS-PORTER, J. BEEBE) to MAINTAIN REQUISITES for PE 142
PE 143  Supervision in Athletic Training 3 2
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Field trips, description, methods of instruction
Rationale: Periodic review and update to bring course into compliance and to meet current curriculum standards.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PE 142.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

PE 108, PE 141, PE 142, PE 143, and PE 144 pulled as a block for discussion by T. Guy
(See notes on PE 108)
M/S/C (T. AKERS-PORTER, M. MOTRONI) to MODIFY PE 143

Motion Passed:
2 NAYS (T. Guy, P. Mendez)
1 ABSTENTION (S. Berger)

M/S/U (T. AKERS-PORTER, J. BEEBE) to MAINTAIN REQUISITES for PE 143

PE 144  Supervision in Athletic Training 4 2
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Field trips, description, methods of instruction
Rationale: Periodic review and update to bring course into compliance and meet current curriculum standards.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PE 143.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

PE 108, PE 141, PE 142, PE 143, and PE 144 pulled as a block for discussion by T. Guy
(See notes on PE 108)
M/S/C (T. AKERS-PORTER, M. MOTRONI) to MODIFY PE 144

Motion Passed:
2 NAYS (T. Guy, P. Mendez)
1 ABSTENTION (S. Berger)

M/S/U (T. AKERS-PORTER, J. BEEBE) to MAINTAIN REQUISITES for PE 144
PEC 102

Water Aerobics
CCC CO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY (None) Outcomes
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Physical Education A.A. Degree

M/S/U (R. CRIP E, S. CASSIDY) to MODIFY PEC 102
During blanket approval, S. Berger recommended minor language changes to the Course Learning Outcomes. With the approval of the course author, M. Motroni, modifications were made during the meeting as a friendly amendment.

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 102 on MJC ACTIVITIES

PEC 131

Aerobics 2
CCC CO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Advisory, outcomes, methods of instruction, requisite skills
Rationale: Course update for periodic review.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to complete PEC 128.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
- Physical Education A.A. Degree

M/S/U (R. CRIP E, S. CASSIDY) to MODIFY PEC 131
During blanket approval, B. Salerno noted a typographical error on the Course Outline of Record for PEC 131, with the approval the committee, the typo was corrected by B. Adams as a friendly amendment.

M/S/U (T. AKERS-PORTER, J. BEEBE) to ADOPT REQUISITES for PEC 131
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 131 on MJC ACTIVITIES
<table>
<thead>
<tr>
<th>PEC 163</th>
<th>Aikido 2 Intermediate</th>
<th>1</th>
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<tbody>
<tr>
<td>CCCCO Proposal Type: Non-Substantial</td>
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<tr>
<td>Effective: Summer 2020</td>
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<td></td>
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<tr>
<td>MODIFY: Field trips, outcomes</td>
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<tr>
<td>Rationale: Course is being updated for periodic review.</td>
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<tr>
<td>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 162 or hold Kyu rank from an Aikido Dojo.</td>
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<tr>
<td>Distance Education Status: (None)</td>
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<tr>
<td>Materials Fee Status: (None)</td>
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<tr>
<td>Articulation Status: Transfers to CSU and UC</td>
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<tr>
<td>C-ID Status: (None)</td>
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<td>General Education Status: Approved for: (MJC Activities)</td>
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<tr>
<td>Program Impact:</td>
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<td></td>
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<tr>
<td>- Kinesiology AA-T Degree</td>
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<td></td>
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<tr>
<td>- Physical Education A.A. Degree</td>
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<tr>
<td>M/S/U (R. CRIBE, S. CASSIDY) to MODIFY PEC 163</td>
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<tr>
<td>M/S/U (T. AKERS-PORTER, J. BEEBE) to MAINTAIN REQUISITES for PEC 163</td>
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<tr>
<td>M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 163 on MJC ACTIVITIES</td>
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<thead>
<tr>
<th>PEC 147</th>
<th>Gymnastics</th>
<th>1</th>
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</thead>
<tbody>
<tr>
<td>CCCCO Proposal Type: Inactivation</td>
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<tr>
<td>Effective: Summer 2020</td>
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<tr>
<td>INACTIVATE</td>
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<tr>
<td>Rationale: Course has not been offered for at least two years.</td>
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<tr>
<td>Program Impact:</td>
<td></td>
<td></td>
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<tr>
<td>- Physical Education A.A. Degree</td>
<td></td>
<td></td>
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<tr>
<td>M/S/U (R. CRIBE, S. CASSIDY) to INACTIVATE PEC 147</td>
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<thead>
<tr>
<th>PEC 159</th>
<th>Spirit Leadership Training</th>
<th>3</th>
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<tbody>
<tr>
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<td></td>
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<tr>
<td>Effective: Summer 2020</td>
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<tr>
<td>INACTIVATE</td>
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<tr>
<td>Rationale: Course is not being planned for offering at this time or future semesters.</td>
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<tr>
<td>Program Impact:</td>
<td></td>
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<tr>
<td>- Physical Education A.A. Degree</td>
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<tr>
<td>M/S/U (R. CRIBE, S. CASSIDY) to INACTIVATE PEC 159</td>
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<thead>
<tr>
<th>PEC 179</th>
<th>Track and Field</th>
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<tbody>
<tr>
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<td>Effective: Summer 2020</td>
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<td></td>
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<tr>
<td>INACTIVATE</td>
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<tr>
<td>Rationale: Course is no longer used due to conditioning and training courses.</td>
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<tr>
<td>Program Impact:</td>
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<tr>
<td>- Kinesiology AA-T Degree</td>
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<tr>
<td>- Physical Education A.A. Degree</td>
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<tr>
<td>M/S/U (R. CRIBE, S. CASSIDY) to INACTIVATE PEC 179</td>
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</table>
PEM 108  Baseball
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Methods of evaluation  
Rationale: Periodic review and update to bring course into compliance and to meet current curriculum standards.  
Enrollment Restrictions: (None)  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC Activities)  
Program Impact:  
- Physical Education A.A. Degree  
PEM 108 pulled for discussion by T. Guy who had concerns regarding comparable courses.  
B. Adams noted that California Polytechnic University, Pomona, and CSU Fullerton were added to the comparable course field before the meeting in response to T. Guy’s comment in Technical Review.  
M/S/U (L. SENECHAL, S. BERGER) to MODIFY PEM 108  
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEM 108 on MJC ACTIVITIES  

REC 100  Introduction to Recreation and Leisure Studies  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
ADOPT  
Rationale: Creating REC 100 to offer more course variety but also because we are in the process of creating a Sport and Leisure Management Certificate of Achievement where this course will be attached.  
Enrollment Restrictions: (None)  
Distance Education Status: Requesting: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (R. CRIPE, S. CASSIDY) to ADOPT REC 100  
During blanket approval, S. Berger questioned the language of item #1 under Evidence of Critical Thinking. B. Adams mentioned that she would work with the course author, M. Motroni, to modify the wording of assignment #1 to read more clearly. B. Adams noted that the modification would be added to the February 26, 2019 agenda for documentation purposes.  
M/S/U (R. CRIPE, J. FORTE) to ADOPT DE for REC 100  

DE (Distance Education) Only Proposals  
(Nothing)  

VI. PROGRAM NOTIFICATION AGENDA  
Program Activity  
(Nothing)
CCCCO Program Approvals: New/Substantial Change
(None)

Regional Consortium CTE Program Approvals: New/Substantial Change
(None)

ACCJC Program Approvals: New/Substantial Change
(None)

ACCJC DE Substantive Change Proposal Needed
(None)

Program learning outcomes for the following programs were modified in CurricUNET
(None)

VII. PROGRAM CONSENT AGENDA
(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)
(None)

Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)
(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)
(None)
Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

AGRICULTURE & ENVIRONMENTAL SCIENCES

MODIFY: AGRICULTURE BUSINESS PROGRAM
Certificate of Achievement: Agriculture: Sales, Service Technician
Effective: Upon CCCCO Approval (Summer 2020)
MODIFY: Program requirements
Rationale: Award is being updated to reflect the addition of AGM 235 as an “or” option.
CERTIFICATE OF ACHIEVEMENT: AGRICULTURE: SALES, SERVICE TECHNICIAN withdrawn by division representative, J. Haynes, thereby removing it from the agenda for consideration.

MODIFY: AGRICULTURAL MECHANICS PROGRAM
A.S. Degree: Irrigation Technology
Effective: Upon CCCCO Approval (Summer 2020)
MODIFY: Program requirements
Rationale: Updating award for periodic review.
A.S. DEGREE: IRRIGATION TECHNOLOGY withdrawn by division representative, J. Haynes, thereby removing it from the agenda for consideration.

MODIFY: AGRICULTURAL MECHANICS PROGRAM
Certificate of Achievement: Irrigation Technology
Effective: Upon CCCCO Approval (Summer 2020)
MODIFY: Program requirements
Rationale: Updating award for periodic review.
CERTIFICATE OF ACHIEVEMENT: IRRIGATION TECHNOLOGY withdrawn by division representative, J. Haynes, thereby removing it from the agenda for consideration.

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

MODIFY: ADMINISTRATION OF JUSTICE PROGRAM
A.S. Degree: Administration of Justice
Effective: Upon CCCCO Approval (Summer 2020)
MODIFY: Program learning outcomes, program requirements
Rationale: The A.S. Degree is being revised to reflect an inactivated course and changing a 200 level course to a 300 level course.
M/S/U (R. CRIPES, S. CASSIDY) to MODIFY A.S. DEGREE: ADMINISTRATION OF JUSTICE

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)
IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter: December 2018
   L. Senechal
   L. Senechal recommended the C-ID Newsletter for information regarding what’s happening with C-IDs. L. Senechal also mentioned an energetic discussion that is emerging concerning C-ID approval for AP Exams and recommended getting involved.

2. Academic Senate: November 29, 2018, December 6, 2019 Approved Minutes
   C. Redwing
   No report

X. NEW BUSINESS

Action Items

1. Curriculum Committee Bylaws
   Curriculum Committee
   M/S/U (T. GUY, L. SENECHAL) to postpone discussion on the Curriculum Committee Bylaws until the February 26, 2019 meeting

Informational Items

1. CCCCCO First Friday Memo
   B. Adams
   B. Adams recommended the committee members review the First Friday Memo for pertinent curriculum information.

2. CTE 2-Year Review Forms – Fall 2019
   B. Adams
   B. Adams noted that information on the CTE 2-Year Review Forms will be moved to Unfinished Business on the February 26, 2019 agenda.

XI. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process (Postponed until a future meeting)
   B. Adams/C. Redwing

Informational Items

(None)

XII. PUBLIC COMMENT

C. Howard noted that since the Academic Senate is doing so much that affects the Curriculum Committee, she recommended giving an Academic Senate update at the beginning of the meeting.

B. Adams recommended the use of the new Suggestion Box for any recommendations, suggestions, and/or comments on improving the efficiency of the committee.

M/S/U (R. CRIPÉ, L. SENECHAL) to adjourn at 5:03 PM