I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES

February 25, 2020

Hearing no objections, the minutes of February 25, 2020 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals
(None)

Course Activity Report
(None)

C-ID Approvals (C-ID Website)
(None)

Columbia College Course Equivalencies

<table>
<thead>
<tr>
<th>Equivalency</th>
<th>Established</th>
</tr>
</thead>
<tbody>
<tr>
<td>(None)</td>
<td>(None)</td>
</tr>
</tbody>
</table>
IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

MODIFICATIONS/REATIVATIONS; INACTIVATIONS; ADOPTIONS:

(Nonne)

DE (Distance Education) Only Proposals

(Nonne)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(Nonne)

Regional Consortium CTE Program Approvals: New/Substantial Change

(Nonne)

CCCCCO Program Approvals: New/Substantial Change

(Nonne)

ACCJC Program Approvals: New/Substantial Change

Certificate of Achievement: Emergency Medical Technician (Approved 2/24/2020)
Certificate of Achievement: Fire Academy (Approved 2/24/2020)

ACCJC DE Substantive Change Proposal Needed

(Nonne)

VII. PROGRAM CONSENT AGENDA

(Nonne)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval
(Formerly the CCC-501)

(Nonne)

Application for Approval - New Noncredit Programs - Requires CCCCCO Approval
(Formerly the CCC-460)

(Nonne)
Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

MODIFY: HUMANITIES PROGRAM
A.A. Degree: Humanities 18-20
Effective: Upon CCCCO Approval (Summer 2021)

MODIFY: Required courses, elective courses
Rationale: Revisions are being made to the degree to add the new course Art 151-Survey of Islamic Art, make the core area more typical core offerings, and update a few courses in the electives lists.

M/S/U (T. AKERS-PORTER, M. GARCIA) to MODIFY A.A. DEGREE: HUMANITIES

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter - January

   L. Senechal reported on her attendance at the regional CIAC (California Intersegmental Articulation Council) meeting where Credit for Prior Learning was discussed. L. Senechal noted that it was recommended that Credit for Prior Learning should not be fully implemented in regards to student transcripts until it was known what the UC and CSUs are looking for.

2. Academic Senate

   S. Circle reported that the “Evidence to Support Unit Value Proposal per Academic Senate Resolution F18-E” form and “Unit Value Review Process to Respond to Concerns about Unit Values for New or Active Courses” document were approved by the Academic Senate. S. Circle commented on a report given by L. Cavazos on opportunities of UC transfer for MJC students. S. Circle also mentioned there were a few spots left for those interested in the May 4-7, 2020 Innovative Collaboration Retreat.

3. eLumen Transition

   J. Zellet/B. Adams

   B. Adams reported that the eLumen Transition team was about 75-80 percent complete with the system configurations. B. Adams referred to the eLumen Transition Update email J. Zellet sent out to the college on March 4, 2020 and noted that she still expects it will be April before the production site will be up and running, at which time training can start.
Discussion ensued regarding a collaborative solution for bringing DE Only approvals forward in a timely manner. To keep things moving and satisfy the Brown Act for transparency, the Curriculum Committee agreed on the following procedure/timeline for any DE Only proposals that request a summer 2020 start date to be added to the March 24, 2020 Curriculum Committee Agenda.

- 3/11/2020 – DE Addendum fillable PDF posted
- 3/17/2020 – DE Addenda due (by 5:00 P.M.) to mjccurriculum@mjc.edu.
- 3/24/2020 – Curriculum Committee Meeting

As a separate discussion of DE, J. Zellet commented on a temporary CCCCO Emergency Distance Education (DE) blanket approval to facilitate Remote Learning.

J. Zellet informed the Curriculum Committee of the process being established, as well as other pertinent information, should the college be instructed to stop meeting face to face which included, but was not limited to:

- The decision to stop meeting face-to-face would not be the District or the MJC Administration’s decision alone, but would be in concert with the Stanislaus County of Health, Stanislaus County of Education, and Stanislaus State.
- Communication would be sent to the campus community.
- “Remote Learning” or “Remote Education” are the terms the college is using when talking about including classes that do not have a formal Curriculum Committee approved Distance Ed Addendum and that the DE blanket approval would be removed once the crisis is over.
- “One Pager” information sheets would be sent to faculty and staff indicating how we are, to the best of our ability, going to provide reasonable accommodations for our students with disabilities.
- J. Zellet commended M. Smedshammer and the online education team on their efforts.
- A recommendation to use Zoom to practice teaching remotely.
- To the best of our ability, provide students with equitable access to the tools that they would need to access their courses remotely.
- The importance that students continue to meet the Course Learning Outcomes and that instructors have regular contact with their students.
- Instructional Continuity and Remote Learning FAQs

4. Externally-Funded Program Development
   B. Adams

No Report

X. NEW BUSINESS

Action Items

(None)

Informational Items

1. Shadow Placement Courses
   B. Adams/H. Townsend

   B. Adams noted that the Shadow Placement Courses spreadsheet has been updated for TUTOR 120.

2. YCCD Intradistrict Course Equivalency Ad Hoc Workgroup Meeting
   L. Senechal

   L. Senechal reviewed the linked document noting the goal is to improve the existing equivalence process and tackle some existing problems with process and technology, as well as to address the current state of equivalencies and to propose a definition of course equivalence.
L. Senechal expanded on the considerations for “Course Attributes” such as:

- Unit Value, Rigor, General Education Pattern Approval, C-ID Approval, Course-to-Course or Lower-Division Major Prep Articulation, and External Accreditation.

L. Senechal also relayed what Columbia College agreed to be their “core” vs. “ideal” equivalency considerations which include:

- Core (required for equivalency determination)
  - Content
  - Degree applicability & transferability (to include AA/AS, CSU, UC)
  - General Education Pattern Approval (to include local AA/AS, CSU-GE, IGETC, AI)
  - Outside agency requirements (example NATEF, Automotive Technology courses)

- Ideal (desirable, but not required, for equivalency determination)
  - Unit value, C-ID approval, and Lower division major preparation

L. Senechal asked, with Columbia College’s equivalency considerations in mind, what essentials for determining equivalencies would the committee recommend?

Discussion ensued which include, but was not limited to:

- To add “prerequisites” to the required Core Equivalencies
- That the misalignment between course prerequisites is inequitable for students trying to get into some programs
- Recommendation for an Intradistrict Curriculum Screening Committee/Taskforce
- Equivalency guideline example: “Rule of Seven” – Courses must have a specific seven core elements to be considered equivalent
- Collaboration between both college’s Academic Senate, Curriculum Committees, and Articulation Officers
- Course equivalency and the different campus cultures
- Technology: sharing data, programing, and program inconsistencies
- Adapting to the changing State regulations and requirements
- How do we move forward as a District (not as separate colleges) in supporting our students?
- Support throughout the District, MJC, and Columbia constituents

As a result of the above discussion, the MJC Curriculum Committee requested that PREREQUISITE be added to the list of CORE equivalency determinations.

3. **Cooperative Work Experience Education Plan**

B. Adams

As a result of recent Curriculum Committee discussion on internships, B. Adams brought to the attention of the committee the Cooperative Work Experience Education (CWEE) Plan, which she noted was created District-wide and approved by the Academic Senate. B. Adams mentioned that the District is required, by the CCCCO, to have a Cooperative Work Experience Education Plan in place.

Discussion ensued regarding the YCCD CWEE Plan and the responsibilities of those involved. Committee members asked questions which were answered by those familiar with the CWEE program.

4. **Equity and Curriculum**

B. Adams/J. Zellet

J. Zellet introduced a PowerPoint presentation (see link above) on Equity and Curriculum – Where the two come together.

J. Zellet emphasized the Decision Making Principles provided by President Houpis.

S. Circle, the co-chair leading the meeting, ended the presentation to move to Unfinished Business.

S. Circle questioned the importance of the items listed under Unfinished Business and if they could be postponed until the March 24, 2020 Curriculum Committee meeting due to the time restraints.

T. Akers-Porter asked about requesting volunteers for the SUR Committee. J. Zellet deferred to Robert’s Rules of Order. J. Haynes noted that according to Robert’s Rules of Order, when there is a need for a vote, or requests for an action (e.g. request for volunteers or sub-committee) that involves or has to do with a particular committee (e.g. Curriculum Committee) that request needs to appear as an “Action Item” on the committee’s agenda. S. Circle recommended that a formal request for SUR Committee volunteers be listed on the March 24, 2020 Curriculum Committee Agenda under New Business: Action Item.
XI. UNFINISHED BUSINESS

Action Items

1. **MJC Associates Degree Requirements** (Didn’t get to this item during meeting) 
   B. Adams/L. Senechal
2. **Content Overlap** (Didn’t get to this item during meeting) 
   Sub-Committee

Informational Items

1. **CTE 2-Year Review Forms – Fall 2019** (Didn’t get to this item during meeting) 
   B. Adams

XII. PUBLIC COMMENT

*The Curriculum Committee meeting was adjourned at 5:02 PM by the Co-chair, S. Circle.*