I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES

February 11, 2020

Hearing no objections, the minutes of February 11, 2020 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

TUTOR 120 (CCC000612942/Effective SU 2020)

Course Activity Report

(None)

C-ID Approvals (C-ID Website)

<table>
<thead>
<tr>
<th>C-ID Descriptor</th>
<th>MJC Course(s)</th>
<th>Approval Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-ID ENGR 130</td>
<td>ENGR 135</td>
<td>Summer 2020</td>
</tr>
</tbody>
</table>

Columbia College Course Equivalencies

<table>
<thead>
<tr>
<th>Equivalency</th>
<th>Established</th>
</tr>
</thead>
<tbody>
<tr>
<td>(None)</td>
<td></td>
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</tbody>
</table>

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

MODIFICATIONS/REACTIVATIONS; INACTIVATIONS; ADOPTIONS:

ANSC 215
Animal Health and Sanitation
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2021
MODIFY: Outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID AG-AS 136 L)
General Education Status: (None)
Program Impact:
- Agricultural Sciences A.S. Degree
- Agriculture Animal Sciences AS-T Degree
- Animal Science A.S. Degree
- Dairy Science A.S. Degree
- Equine Science Certificate of Achievement
- Poultry Science A.S. Degree
- Small Animal Veterinary Technician Certificate of Achievement

M/S/U (R. CRYPE, J. HAYNES) to MODIFY ANSC 215
ART 193

Photographic Lighting

CCCGO Proposal Type: New Credit Course
Effective: Upon CCCCO approval

ADOPT

Rationale: This course will prepare students for how to utilize lighting for both personal and professional purposes, and will help our students gain confidence in how to control lighting in their photographic practice. The detailed and dedicated training offered in photographic lighting will prepare students for work in both fine art and vocational fields in photography.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ART 173

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: Requesting: (MJC Activities)

Program Impact:
- Photography Certificate of Achievement (In process)

M/S/U (R. CRIPE, J. HAYNES) to ADOPT ART 193

Division representative, E. Maki, noted that the course author requested the following language modifications be made to ART 193, which were approved by the committee as a friendly amendment.

- Under “Required Objectives b.” and “Lab Objectives 3.”
  Understand and employ Demonstrate knowledge of scientific and aesthetic properties of light to enhance intent in making original photographs.
- Under “Course Learning Outcomes”
  1. Understand Analyze lighting strategies employed in both studio and natural lighting scenarios.
  2. Understand Identify how to use both artificial and ambient lighting tools and equipment, and identify when and how to use these tools on-location and in-studio.

With the approval of the Curriculum Committee, B. Adams noted that she would update CurricUNET with the approved modifications for ART 193 before forwarding the course.

M/S/U (T. AKERS-PORTER, R. CRIPE) to ADOPT REQUISITES for ART 193

M/S/U (E. MAKI, C. HOWARD) to ADOPT PLACEMENT of ART 193 on MJC ACTIVITIES
CSCI 295
Internship in Computer Science Discussion – (Second Reading)

CCCOO Proposal Type: Non-Substantial
Effective: Summer 2021

MODIFY: DE modalities, textbooks
Rationale: Periodic Review - Update textbook list.
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in CSCI 296ABC.
Distance Education Status: Maintaining: Hybrid; Requesting: Online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRipe, J. HAYNES) to MODIFY CSCI 295

M/S/U (T. AKERS-PORTER, R. CRipe) to MAINTAIN REQUISITES for CSCI 295

M/S/U (K. CHU, T. AKERS-PORTER) to MODIFY DE for CSCI 295

Division representative, K. Chu, noted that the course author requested the DE Addendum answer for CSCI 295 be updated, which was approved by the committee as a friendly amendment.

- (DE question) “IN HYBRID OR TELECLASS COURSES, DESCRIBE WHAT PARTS OF THE COURSE ARE DONE FACE-TO-FACE AND WHAT PARTS ARE DONE ONLINE.”
  
  (Answer) Discussions of the course are conducted face-to-face or online depending on the needs of the internships offered in a particular semester. As an example, there can be several face-to-face discussions throughout the semester to maintain in person contact with students and the remaining required discussions held online.

CSCI 296ABC
Internship in Computer Science – (Second Reading)

CCCOO Proposal Type: Non-Substantial
Effective: Summer 2021

MODIFY: Methods of instruction, textbooks, content, objectives
Rationale: Periodic Review.
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in CSCI 295.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRipe, J. HAYNES) to MODIFY CSCI 296ABC

Division representative, K. Chu, noted that the course author requested the following additions be made to CSCI 296ABC, which were approved by the committee as a friendly amendment.

- Under “Required Lab Content”
  A. Individualized student placement for field study as related to Computer Science.
  B. For CSCI 296A, work 54 hours for the semester in the individualized field placement.
  C. For CSCI 296B, work 108 hours for the semester in the individualized field placement.
  D. For CSCI 296C, work 162 hours for the semester in the individualized field placement.

- Under “Required Lab Objectives”
  1. Explain how an internship in Computer Science relates to theories and concepts in computing.
  2. Describe the goals and challenges of organizations addressing computer technology issues.
  3. Recognize the value of computing technology in the workplace.
  4. Recognize the challenges relating to training and working in teams.

M/S/U (T. AKERS-PORTER, R. CRipe) to MAINTAIN REQUISITES for CSCI 296ABC
DE (Distance Education) Only Proposals

(Nothing)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(Nothing)

Regional Consortium CTE Program Approvals: New/Substantial Change

(Nothing)

CCCCO Program Approvals: New/Substantial Change

Certificate of Achievement: Emergency Medical Technician (39094)
Certificate of Achievement: Fire Academy (39095)
Certificate of Competency: English Language Instruction for College: Academic Reading and Writing Skills for Success (38989)

ACCJC Program Approvals: New/Substantial Change

(Nothing)

ACCJC DE Substantive Change Proposal Needed

(Nothing)

VII. PROGRAM CONSENT AGENDA

(Nothing)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval

(Formerly the CCC-501)

ADOPT:

ART PROGRAM
Certificate of Achievement: Photography 17
Effective: Upon CCCCO and ACCJC Approval

ADOPT

Rationale: This Certificate of Achievement in photography is being developed for non-majors who wish to gain experience in the fundamentals of a photographic studio practice. It is recommended for students wishing to work in the industry, and coursework can also be applied to transfer or the completion of the A.A. degree in Photography.

M/S/U (E. MAKI, T. AKERS-PORTER) to ADOPT CERTIFICATE OF ACHIEVEMENT: PHOTOGRAPHY

Application for Approval - New Noncredit Programs - Requires CCCCO Approval

(Formerly the CCC-460)

(Nothing)
Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

(None)

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. **Articulation:** C-ID Newsletter - January
   
   L. Senechal reported that she and J. Hughes met with E. Pfleging, E. Creighton, and L. Michtavy from Columbia College regarding Intradistrict Equivalencies. L. Senechal noted there are significant technical issues with operationalizing the current Intradistrict Equivalencies and the need to have the existing equivalencies working accurately for students before addressing a common course numbering system. L. Senechal mentioned the goal is to improve the existing equivalence process and tackle some existing problems with process and technology by developing a review document to address the current state of equivalencies and to propose a definition of course equivalence. L. Senechal noted that Columbia College Curriculum Committee is doing the same thing in parallel.

2. **Academic Senate**
   
   No Report

3. **eLumen Transition**
   
   J. Zellet/B. Adams
   
   B. Adams reported on the progress of the technical configuration of eLumen. B. Adams noted she expects the transition of data into eLumen in a couple of weeks, but mentioned that an immense amount of manual input will also be necessary. B. Adams reported that review of all the data would be required once the transition has taken place, that she still expects it will be April before the production site will be up and running, and when training can start. B. Adams mentioned that she will speak to J. Zellet regarding sending out an updated timeline via email to the campus.

4. **Externally-Funded Program Development**
   
   No Report

X. NEW BUSINESS

**Action Items**

(None)
Informational Items

1. CTE 2-Year Review Forms – Fall 2019  
   B. Adams
   B. Adams reminded the committee regarding the need for Career Technical Education programs to follow through and submit their Fall 2019 CTE 2-Year Review Forms to either herself or H. Townsend as soon as possible via email.

2. CCCCCO Periodic Curriculum Review – Webinar  
   B. Adams/J. Zellet
   B. Adams informed the committee members regarding a CCCCCO Periodic Curriculum Review – Webinar on Wednesday, February 26, 2020 at 10:00AM. B. Adams mentioned she would forward the webinar information to the Curriculum Committee for those who may be interested. B. Adams noted that the Chancellor’s office will be starting their Periodic Curriculum Review process of the curriculum of each California Community College.

XI. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process  
   S. Circle
   MJC Curriculum Committee Unit Review Process Draft 2-20-20, F-18E Evidence Form 2-20-20
   Drafts of the updated Curriculum Committee Unit Review Process document and F-18E Evidence Form were distributed as S. Circle explained the modifications made to the documents based on the Curriculum Committee’s previous recommendations.
   Discussion ensued with additional clarification of the Review Process and Evidence Form requirements, as well as requests for additional minor edits. Discussion included, but was not limited to:
   - Explanation of the “Therefore” statements of the Academic Senate’s Resolution F-18E
   - That Resolution F-18E doesn’t currently cover Program Impact or the Curriculum Five Year Review Process
   - That Resolution F-18E is up for review in 2021 at which time concerns with Program Impact and the Curriculum Five Year Review Process could be addressed
   - Edits to the column headers on the “Evidence to Support Unit Value Proposal per Academic Senate Resolution F18-E” form include:
     o Replacing “’19-’20” with “Current Academic Year”
     o Adding a column for “Prefix and Course Number” or “Course ID” before the Title of Corresponding Course column
     o Adding “or Direct Link” to the Page # column
   - Edits to the “Unit Value Review Process to Respond to Concerns about Unit Values for New or Active Courses” document include:
     o Adding “or within two Curriculum Committee meetings” to item 3c

   For clarity, B. Adams recommended voting on the “Evidence to Support Unit Value Proposal per Academic Senate Resolution F18-E” form and “Unit Value Review Process to Respond to Concerns about Unit Values for New or Active Courses” document separately. B. Adams also noted that the updated forms would be attached to the March 10, 2020 Curriculum Committee agenda as a Notification Item.

   M/S/U (E. MAKI, L. SENECHAL) to approve the “Evidence to Support Unit Value Proposal per Academic Senate Resolution F18-E” form

   M/S/U (E. MAKI, S. CASSIDY) to approve the “Unit Value Review Process to Respond to Concerns about Unit Values for New or Active Courses” document
2. **MJC Associates Degree Requirements**

   B. Adams/L. Senechal

   B. Adams referred to the MJC Associates Degree Requirements document that was passed out at the February 11, 2020 Curriculum meeting and encouraged discussion on the currency of local MJC-GE requirements.

   Discussion ensued regarding MJC Activity Requirements which included, but was not limited to:
   - Degrees not being completed because students lack Activity and/or Guidance classes
   - Looking into the option of having the MJC Activity requirement waived
   - Mechanisms that are already in place, agreements with evaluators, and transparency for the students
   - Re-defining what are “Activities” in regards to the changing student demographics, diversity, and expanded opportunities

   B. Adams noted that she would work with L. Senechal, M. Garcia, and E. Maki to redefine and update the language for the local MJC-GE requirements.

   J. Houpis spoke to the issue of Social Justice and Student Equity, noting that 80 percent of our students are students of color and most come from poor neighborhoods and from High Schools that have not prepared them for a college education. J. Houpis expressed his desire to see strong statements from the Curriculum Committee noting the importance of developing and supporting equity minded curriculum.

   Discussion ensued regarding Student Equity which included, but was not limited to:
   - How can we as a college be preactive and aggressive in addressing equity issues across curriculum
   - How to operationalize a strong equity plan across curriculum
   - Including Student Equity minded declarations in the MJC and Curriculum Mission Statements
   - Professional Development workshops for faculty willing to develop equity motivated curriculum
   - Requesting the Academic Senate to create a resolution to support equity minded curriculum
   - Integrating equity into the course syllabus
   - Reaching out to other colleges with strong equity programs for direction
   - Developing a collection of courses across the curriculum that are equity minded

3. **Content Overlap**

   Sub-Committee

   B. Adams noted that the Content Overlap sub-committee is scheduled to meet on March 3, 2020 and will report out at the March 10, 2020 Curriculum Committee meeting.

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**Informational Items**

(None)

**XII. PUBLIC COMMENT**

J. Houpis mentioned a new Bond Measure presented to the Board of Trustee that would fund a list of needed new buildings and/or the remodeling of existing buildings at Modesto Junior College.

*M/S/U (E. MAKI, M. GARCIA) to adjourn at 4:38 PM*