I. APPROVAL OF ORDER OF AGENDA

*Hearing no objections, the order of the agenda was approved as stated.*

II. APPROVAL OF MINUTES

*November 26, 2019*

*Hearing no objections, the minutes of November 26, 2019 were approved as stated.*

III. COURSE NOTIFICATION AGENDA

**CCCCO Course Approvals**

- ELW 911 (CCC000611178/Effective SU 2020)
- PEC 105 (CCC000609519/Effective SU 2020)
- PEVM 121 (CCC000609520/Effective SU 2020)
- PEVM 123XA (CCC000609604/Effective SU 2020)

**Course Activity Report**

(None)

**C-ID Approvals (C-ID Website)**

(None)

**Columbia College Course Equivalencies**

<table>
<thead>
<tr>
<th>Equivalency</th>
<th>Established</th>
</tr>
</thead>
<tbody>
<tr>
<td>(None)</td>
<td></td>
</tr>
</tbody>
</table>

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

ENGL 151  Folklore  3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020

MODIFY: Textbooks

Rationale: Updating to include representative readings. Course must be resubmitted to UC Transfer Articulation office by June 2020 to retain UC Transferable status and IGETC approval. This information is here for the purpose of the record.

RSCR 255  Clinical 4  4.5 (Previously 2)

CCCCCO Proposal Type: Reactivation/Inactivation
Effective: Reactivate/Spring 2020, Inactivate/Summer 2020 Expedited

Rationale for Expedited Approval: Respiratory Care department submitted curriculum changes to increase the clinical hours and unit count from 1.0 to 2.5 for RSCR 230. In order to maintain the program unit count, we decreased the clinical hours and unit count for RSCR 255 from 4.5 to 2.0. This curriculum change was approved in the summer of 2019. What we failed to identify was that the students who were currently enrolled in the program and had taken RSCR 230 for only 1.0 unit would be impacted in spring, 2020 when RSCR 255 was now only 2.0 units. This is a problem for our students in completing the program within four semesters and graduating on time.

As a program with external accreditation (Commission on Accreditation of Respiratory Care), we are required to have our students complete 800 or more clinical hours. RSCR 230 at 1.0 is 60 hours and RSCR 255 at 4.5 is 240 hours. RSCR 255 at 2.0 units is only 108 hours. This means the students who started the program in fall, 2018 will be short 132 clinical hours. Additionally, these students are currently scheduled to complete the required clinical hours even though the unit count does not accurately reflect the total number of clinical hours.

REACTIVATE/INACTIVATE

Rationale: Reactivate RSCR 255 at 4.5 units for spring, 2020 only so students in current section can be moved to a new section at correct units and hours for spring cohort. Then, inactivate the RSCR 255 4.5 unit course effective summer 2020 and reactivate the old record of RSCR 255 at 2 units effective summer 2020 for future cohort.

SIGN 119  Deaf Studies  3

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2020

MODIFY: General education

Rationale: SIGN 119 was brought through at the September 26, 2017 Curriculum Committee meeting requesting CSU-GE and IGETC, but didn’t request MJC-GE: B, C. MJC-GE eligibility was not requested and was also overlooked during Articulation review. This information is here for the purpose of the record.

General Education Status: Requesting: (MJC-GE: B, C); Requested: (CSU-GE: D7), (IGETC: G4) (Approved on September 26, 2017)
V. COURSE DISCUSSION AGENDA

MODIFICATIONS/REACTIVATIONS; INACTIVATIONS; ADOPTIONS:

CLDDV 127 Infant/Toddler Practicum

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2021

MODIFY: LOE, grading policy, outcomes, textbooks
Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CLDDV 101 and CLDDV 103 and CLDDV 107 and CLDDV 109 and CLDDV 121 and CLDDV 125; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent, or to exhibit proficiency in college-level essay writing skills; Removing: (L) Enrollment limited to students who can demonstrate TB clearance; Requesting: (L) Enrollment limited to students who can demonstrate TB clearance and students must have current vaccinations for pertussis and measles.

Distance Education Status: Maintaining: Hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU; (CC CHILD 44)
C-ID Status: Approved for: (C-ID ECE 210)
General Education Status: (None)
Program Impact:
- Child Development A.S. Degree
- Early Childhood Education AS-T Degree
- Early Interventionist Certificate of Achievement
- Master Teacher Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY CLDDV 127
M/S/U (T. AKERS-PORTER, J. FORTE) to MODIFY REQUISITES for CLDDV 127
M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN DE for CLDDV 127
CLDDV 128  
Preschool Practicum  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2021  
MODIFY: LOE, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CLDDV 101 and CLDDV 103 and CLDDV 107 and CLDDV 109 and CLDDV 121 and CLDDV 125; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent, or to exhibit proficiency in college-level essay writing skills; Removing: (L) Enrollment limited to students who can demonstrate TB clearance; Requesting: (L) Enrollment limited to students who can demonstrate TB clearance and students must have current vaccinations for pertussis and measles.  
Distance Education Status: Maintaining: Hybrid  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU; (CC CHILD 16)  
C-ID Status: Approved for: (C-ID ECE 210)  
General Education Status: (None)  
Program Impact:  
- Child Development A.S. Degree  
- Early Childhood Education AS-T Degree  
- Early Interventionist Certificate of Achievement  
- Master Teacher Certificate of Achievement  
- Site Supervisor Certificate of Achievement  
- Teacher Certificate of Achievement  

M/S/U (R. CRIFE, T. AKERS-PORTER) to MODIFY CLDDV 128  
M/S/U (T. AKERS-PORTER, J. FORTE) to MODIFY REQUISITES for CLDDV 128  
M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN DE for CLDDV 128

CLDDV 151  
Supervision in Children’s Programs  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2021  
MODIFY: Advisory, description, methods of instruction, requisite skills  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CLDDV 101 and CLDDV 103 and CLDDV 107 and CLDDV 109 and have experience working in the field.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU; (CC CHILD 31)  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Site Supervisor Certificate of Achievement  

M/S/U (R. CRIFE, T. AKERS-PORTER) to MODIFY CLDDV 151  
M/S/U (T. AKERS-PORTER, J. FORTE) to ADOPT REQUISITES for CLDDV 151
CLDDV 154  
Adult Relationships & Mentoring in School  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2021  
MODIFY: Advisory, description, methods of instruction, textbooks, requisite skills  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CLDDV 101 and CLDDV 103 and CLDDV 107 and CLDDV 109 and have experience working in the field.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU; (CC CHILD 17)  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Master Teacher Certificate of Achievement  
- Site Supervisor Certificate of Achievement  
M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY CLDDV 154  
M/S/U (T. AKERS-PORTER, J. FORTE) to ADOPT REQUISITES for CLDDV 154

CLDDV 163  
Curriculum and Strategies for Children with Special Needs  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2021  
MODIFY: Objectives, typical assignments, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CLDDV 103; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent, or to exhibit proficiency in college-level essay writing skills.  
Distance Education Status: Maintaining: Hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Child Development A.S. Degree  
- Early Interventionist Certificate of Achievement  
- Master Teacher Certificate of Achievement  
- Site Supervisor Certificate of Achievement  
- Teacher Certificate of Achievement  
M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY CLDDV 163  
P. Mendez noted the lack of comparable courses for CLDDV 163, CLDDV 173, and CLDDV 292.  
H. Townsend mentioned that articulation documentation was added to Attached Files for the CLDDV courses. J. Brennan commented on the California Early Childhood Educator Competencies document, also added to the Attached Files.  
M/S/U (T. AKERS-PORTER, J. FORTE) to MAINTAIN REQUISITES for CLDDV 163  
M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN DE for CLDDV 163
CLDDV 173  Autism: Overview and Treatment  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2021  
**MODIFY:** Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, CB24 (program status)  
Rationale: Course update for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: Maintaining: Online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (R. CRIPPE, T. AKERS-PORTER) to MODIFY CLDDV 173**  
**M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN DE for CLDDV 173**

CLDDV 292  Math, Science, & History for Young Children  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2021  
**MODIFY:** Title, grading policy, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course update for periodic review and aligning with the Curriculum Alignment Project Transitional Kindergarten (CAP-TK).  
Enrollment Restrictions: (None)  
Distance Education Status: Requesting: Online  
Materials Fee Status: (None)  
Articulation Status: Transfer to CSU; (CC CHILD 12 + CHILD 13)  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
**M/S/U (R. CRIPPE, T. AKERS-PORTER) to MODIFY CLDDV 292**  
**M/S/U (E. MAKI, T. AKERS-PORTER) to ADOPT DE for CLDDV 292**
CSCI 200
Technical Computer Literacy

CCCGO Proposal Type: Non-Substantial  
Effective: Summer 2021  
MODIFY: Objectives, textbooks  
Enrollment Restrictions: (None)  
Distance Education Status: Maintaining: Hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: Requesting: (C-ID BSOT 105X)  
General Education Status: Approved for: (MJC-GE: D2)  
Program Impact:  
-- Computer Applications Specialist Certificate of Achievement  
-- General Studies, Emphasis in Language and Rationality A.A. Degree  
-- MJC-GE Pattern  

M/S/(R. CRIPPE, T. AKERS-PORTE) to MODIFY CSCI 200  
M. Garcia mentioned that the typical assignments were not written as typically seen by the Curriculum Committee. M. Garcia also expressed concern with the formative and summative assessments for CSCI 200 and CSCI 201.

Discussion ensued which included, but was not limited to:  

- Assignment language  
- Outdated information (e.g., MySpace)  
- Course requirements and possible available C-IDs

CSCI 200 withdrawn by division representative, K. Chu, thereby removing it from the agenda for consideration.

CSCI 201
General Computer Literacy

CCCGO Proposal Type: Non-Substantial  
Effective: Summer 2021  
MODIFY: Textbooks  
Rationale: Periodic Review – Updating textbook list.  
Enrollment Restrictions: (None)  
Distance Education Status: Maintaining: Hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: D2)  
Program Impact:  
-- Accounting A.S. Degree  
-- Computer Applications Specialist Certificate of Achievement  
-- Computer Network Technician Certificate of Achievement  
-- General Studies, Emphasis in Language and Rationality A.A. Degree  
-- MJC-GE Pattern  
-- Retail Management (WAFC) Certificate of Achievement  

M/S/(R. CRIPPE, T. AKERS-PORTE) to MODIFY CSCI 201  
(See note on CSCI 200)  

CSCI 201 withdrawn by division representative, K. Chu, thereby removing it from the agenda for consideration.
### CSCI 204

**Discrete Structures for Computer Science**  
*CCCO Proposal Type:* Non-Substantial  
*Effective:* Summer 2021  
**MODIFY:** Methods of instruction, textbooks  
**Rationale:** Periodic Review - Update textbook list and ensure that only CSCI labels are present.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of CSCI 271 and MATH 90 or qualification by the MJC placement process.  
**Distance Education Status:** Maintaining: Hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Approved for: *(C-ID: COMP 152)*  
**General Education Status:** Approved for: *(MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)*  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Computer Science A.S. Degree  
- Computer Science AS-T Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

**M/S/U (R. CRIPE, T. AKERS-PORRER) to MODIFY CSCI 204**  
P. Mendez requested clarification on the reasoning for the amount of lecture and lab hours/units.  

*Discussion ensued which included, but was not limited to:*  
- Lecture/lab guiding principles  
- Possible benefits of lecture/lab ratio options  
- C-ID requirements  
- Student needs  

**M/S/U (T. AKERS-PORRER, J. FORTE) to MAINTAIN REQUISITES for CSCI 204**  
S. Berger questioned the prerequisite of MATH 90 for CSCI 204. L. Senechal explained that MATH 90 was an articulation requirement.  

**M/S/U (E. MAKI, T. AKERS-PORRER) to MAINTAIN DE for CSCI 204**  

### CSCI 210

**Introduction to UNIX/Linux System and Programming**  
*CCCO Proposal Type:* Non-Substantial  
*Effective:* Summer 2021  
**MODIFY:** Textbooks  
**Rationale:** Periodic Review - Updating textbook list.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of CSCI 270.  
**Distance Education Status:** Maintaining: Hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Computer Electronics Certificate of Achievement  
- Computer Electronics A.S. Degree  
- Computer Network Administration Certificate of Achievement  
- Computer Network Technician Certificate of Achievement  
- Computer Programming Specialist Certificate of Achievement  
- Computer Science A.S. Degree  

**M/S/U (R. CRIPE, T. AKERS-PORRER) to MODIFY CSCI 210**  

**M/S/U (T. AKERS-PORRER, J. FORTE) to MAINTAIN REQUISITES for CSCI 210**  

**M/S/U (E. MAKI, T. AKERS-PORRER) to MAINTAIN DE for CSCI 210**
CSCI 231  Database Programming with SQL  
CCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2021  
**MODIFY:** Textbooks  
**Rationale:** Periodic Review - Updating textbook list.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of CSCI 230 or CSCI 270.  
**Distance Education Status:** Maintaining: Hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** Submitted for: (C-ID ITIS 180)  
**General Education Status:** (None)  
**Program Impact:**  
- Computer Science A.S. Degree  
  
**M/S/U (R. CRIPÉ, T. AKERS-PORTE) to MODIFY CSCI 231**  
**M/S/U (T. AKERS-PORTE, J. FORTE) to MAINTAIN REQUISITES for CSCI 231**  
**M/S/U (E. MAKI, T. AKERS-PORTE) to MAINTAIN DE for CSCI 231**

CSCI 241  Advanced Networking & Security  
CCCO Proposal Type: Non-Substantial  
**Effective:** Summer 2021  
**MODIFY:** Textbooks  
**Rationale:** Periodic Review - Update textbook list.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of CSCI 240.  
**Distance Education Status:** Maintaining: Hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** Submitted for: (C-ID ITIS 160)  
**General Education Status:** (None)  
**Program Impact:**  
- Computer Network Administration Certificate of Achievement  
- Computer Science A.S. Degree  
  
**M/S/U (R. CRIPÉ, T. AKERS-PORTE) to MODIFY CSCI 241**  
**M/S/U (T. AKERS-PORTE, J. FORTE) to MAINTAIN REQUISITES for CSCI 241**  
**M/S/U (E. MAKI, T. AKERS-PORTE) to MAINTAIN DE for CSCI 241**
CSCI 271  Problem Solving and Programming 1
CCCGO Proposal Type: Non-Substantial
Effective: Summer 2021
MODIFY: Description, outcomes, methods of instruction, textbooks
Rationale: Periodic Review - Updating textbook list and adding a programming language in course
description. Needed to correct a mistake in the listed CLOs for the course. Some of them belong to a
different class. The correct CLOs are in place.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CSCI 270.
Distance Education Status: Maintaining: Hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID COMP 122)
General Education Status: Approved for: (MJC-GE: D2)
Program Impact:
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree
- Computer Science AS-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Mathematics AS-T Degree
M/S/U (R. CRYPE, T. AKERS-PORTER) to MODIFY CSCI 271
M/S/U (T. AKERS-PORTER, J. FORTE) to MAINTAIN REQUISITES for CSCI 271
M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN DE for CSCI 271
M/S/U (L. SENECHAL, P. MENDEZ) to MAINTAIN PLACEMENT of CSCI 271 on GE PATTERN(S)

CSCI 272  Problem Solving and Programming 2
CCCGO Proposal Type: Non-Substantial
Effective: Summer 2021
MODIFY: Description, outcomes, methods of instruction, textbooks
Rationale: Periodic Review - Updating textbook list and adding a programming language in course
description. Needed to correct a mistake in the listed CLOs for the course. Some of them belong to a
different class. The correct CLOs are in place.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CSCI 271.
Distance Education Status: Maintaining: Hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID COMP 132)
General Education Status: Approved for: (MJC-GE: D2)
Program Impact:
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree
- Computer Science AS-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
M/S/U (R. CRYPE, T. AKERS-PORTER) to MODIFY CSCI 272
M/S/U (T. AKERS-PORTER, J. FORTE) to MAINTAIN REQUISITES for CSCI 272
M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN DE for CSCI 272
M/S/U (L. SENECHAL, P. MENDEZ) to MAINTAIN PLACEMENT of CSCI 272 on GE PATTERN(S)
CSCI 273  Assembly Language Programming

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2021
MODIFY: Methods of instruction, textbooks
Rationale: Periodic Review - Updating textbook list.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CSCI 271.
Distance Education Status: Maintaining: Hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for: (C-ID COMP 142)
General Education Status: Approved for: (MJC-GE: D2)

Program Impact:
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Science A.S. Degree
- Computer Science AS-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

M/S/U (R. CRipe, T. AKERS-PORTER) to MODIFY CSCI 273
M/S/U (T. AKERS-PORTER, J. FORTE) to MAINTAIN REQUISITES for CSCI 273
M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN DE for CSCI 273
M/S/U (L. SENECHAL, P. MENDEZ) to MAINTAIN PLACEMENT of CSCI 273 on GE PATTERN(S)

TUTOR 120  Introduction to Tutoring Mathematics

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: We are creating TUTOR 120 in order to systematically train all math tutors (per State requirements) who serve the students seeking help in mathematics in the Learning Centers.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 29 or MATH 30 or qualification by the MJC placement process.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRipe, T. AKERS-PORTER) to ADOPT TUTOR 120
M/S/U (T. AKERS-PORTER, J. FORTE) to ADOPT REQUISITES for TUTOR 120

S. Berger questioned the MATH prerequisites as well as the absence of a LOE for TUTOR 120. T. Akers-Porter explained the prerequisites for TUTOR 120 as an articulation requirement. T. Akers-Porter also addressed the issue regarding the absence of a LOE, stating that the author wanted to leave TUTOR 120 open to all interested students. T. Akers-Porter also noted that the course is taught in an active learning group environment.

DE (Distance Education) Only Proposals

(None)
VI. PROGRAM NOTIFICATION AGENDA

Program Activity

MODIFY: ANTHROPOLOGY PROGRAM
A.A.-T Degree: Anthropology 18-26.5 (Previously 18-26)
Effective: Summer 2020
MODIFY: Total units
Rationale: This program was approved at the October 22, 2019 meeting. The state caught that the units should show as 18-26.5 due to the 1.5 unit elective course listed in the last list. This information is here for the purpose of the record.

MODIFY: KINESIOLOGY PROGRAM
A.A.-T Degree: Kinesiology 20-23
Effective: Summer 2020
MODIFY: Movement-Based Courses
Rationale: The AA-T in Kinesiology came through with an update on November 26, 2019. The award was submitted to the state and the state alerted that an AAM (articulation by major) from a CSU needed to show PEM 141XA. No AAM could be found. With the authors permission, PEM 141XA was removed from the proposal. This information is here for the purpose of the record.

Regional Consortium CTE Program Approvals: New/Substantial Change
Certificate of Achievement: Design & Technical Theatre
Certificate of Achievement: Entrepreneurship
Certificate of Achievement: Recording Arts

CCCCCO Program Approvals: New/Substantial Change
Certificate of Achievement: Entrepreneurship (38869)
Certificate of Achievement: Design & Technical Theatre (38764)
Certificate of Achievement: Recording Arts (38763)
Certificate of Competency: English for Citizenship (38776)

ACCJC Program Approvals: New/Substantial Change
Certificate of Achievement: Design & Technical Theater (Approved 1/2/2020)
Certificate of Achievement: Recording Arts (Approved 1/2/2020)

ACCJC DE Substantive Change Proposal Needed
(None)
VII. PROGRAM CONSENT AGENDA

*Hearing no objections, the following program changes were approved.*

**MODIFY:**

<table>
<thead>
<tr>
<th>GENERAL STUDIES PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.A. Degree: General Studies, Emphasis in Humanities 18</td>
</tr>
<tr>
<td>A.A. Degree: General Studies, Emphasis in Language &amp; Rationality</td>
</tr>
<tr>
<td>A.A. Degree: General Studies, Emphasis in Social &amp; Behavioral Science</td>
</tr>
</tbody>
</table>

*Effective:* Summer 2020

**MODIFY:** Program requirements

Program/Emphasis Requirements: For this non-transfer emphasis, complete a minimum of 18 units from the list below. Of that 18 units, select a minimum of two disciplines. Students may not double-count units with General Education courses.

*Rationale:* In a departmental review of a course substitution request, that faculty discovered the program requirements language states the students will choose two disciplines with six units from each at minimum; however, the degrees listed above include some disciplines that have only one course listed. The statement on completion of six units is being removed from the program requirements language.

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)

**ADOPT:**

| ENGLISH LANGUAGE INSTRUCTION FOR COLLEGE PROGRAM |
| Certificate of Competency: English Language Instruction for College: Academic Reading and Writing Skills For Success 0 |
| *Effective:* Upon CCCCO |

**ADOPT**

**Rationale:** The courses included in this certificate were originally included as part of the certificate - English Language Instruction for College: Academic Language Skills for Success. However, based on the future implementation of Guided Student Pathways, it was recommended to separate the courses within the original certificate to promote a greater number of certificate completions within the department. The department has decided to create this new, two-course certificate to focus on academic reading and writing skills.

*M/S/U (T. AKERS-PORTER, S. CASSIDY) to ADOPT CERTIFICATE OF COMPETENCY: ENGLISH LANGUAGE INSTRUCTION FOR COLLEGE: ACADEMIC READING AND WRITING SKILLS FOR SUCCESS*

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)
MODIFICATIONS:

MODIFY:

CHEMICAL DEPENDENCY COUNSELING PROGRAM
Certificate of Achievement: Chemical Dependency Counseling 36 39 (Previously 36)
Effective: Upon CCCCO Approval (Summer 2020) Expedited!

Rationale for Expedited Approval: Expedited approval is warranted by meeting the following imminent need criteria: to ensure student progression within program, and to avoid potential loss of program accreditation. Some courses that were included in the current, active certificate have been inactivated and new courses have been approved. The certificate is being updated in order to comply with CAADe curriculum requirements.

MODIFY: Description, PLOs, program requirements, required courses, total units

Rationale: Program is being updated to align with the CAADe curriculum and to reflect new courses, updates, and inactivations.

M/S/U (T. AKERS-PORTER, S. CASSIDY) to MODIFY CERTIFICATE OF ACHIEVEMENT: CHEMICAL DEPENDENCY COUNSELING

G. Haussmann requested a friendly amendment to correct unit calculations for the Certificate of Achievement: Chemical Dependency Counseling, which was accepted by the committee. The following corrections include:

- The Catalog Description was corrected to say 36 units instead of 39 units
- The Program Requirements was corrected to say 36 units instead of 39 units
- The Skills Courses Header was corrected to show “Complete 12 units” instead of “Complete 15 units”
- The Total Units for the Certificate was corrected to show 36 units instead of 39 units

M/S/U (P. MENDEZ, J. FORTE) to EXPEDITE MODIFICATIONS of CERTIFICATE OF ACHIEVEMENT: CHEMICAL DEPENDENCY COUNSELING

MODIFY:

CHEMICAL DEPENDENCY COUNSELING PROGRAM
A.A. Degree: Chemical Dependency Counseling 36
Effective: Upon CCCCO Approval (Summer 2020) Expedited!

Rationale for Expedited Approval: Expedited approval is warranted by meeting the following imminent need criteria: to ensure student progression within program, and to avoid potential loss of program accreditation. Some courses that were included in the current, active degree have been inactivated and new courses have been approved. The degree is being updated in order to comply with CAADe curriculum requirements.

MODIFY: Description, program requirements, required courses

Rationale: Program is being updated to align with the CAADe curriculum and to reflect new courses, updates, and inactivations.

M/S/U (T. AKERS-PORTER, S. CASSIDY) to MODIFY A.A. DEGREE: CHEMICAL DEPENDENCY COUNSELING

M/S/U (P. MENDEZ, J. FORTE) to EXPEDITE MODIFICATIONS OF A.A. DEGREE: CHEMICAL DEPENDENCY COUNSELING

MODIFY:

COMPUTER SCIENCE PROGRAM
Certificate of Achievement: Computer Network Administration 15
Effective: Upon CCCCO Approval (Summer 2021)

MODIFY: (None)

Rationale: Periodic Review. There are no changes to this program at this time. Program meets current needs.

M/S/U (T. AKERS-PORTER, S. CASSIDY) to MODIFY CERTIFICATE OF ACHIEVEMENT: COMPUTER NETWORK ADMINISTRATION
MODIFY: COMPUTER SCIENCE PROGRAM
Certificate of Achievement: Computer Network Technician 16
Effective: Upon CCCCO Approval (Summer 2021)
MODIFY: (None)
Rationale: Periodic Review. There are no changes to this program at this time. Program meets current needs.
M/S/U (T. AKERS-PORTER, S. CASSIDY) to MODIFY CERTIFICATE OF ACHIEVEMENT: COMPUTER NETWORK TECHNICIAN

MODIFY: COMPUTER SCIENCE PROGRAM
Certificate of Achievement: Computer Programming Specialist 15
Effective: Upon CCCCO Approval (Summer 2021)
MODIFY: (None)
Rationale: Periodic Review. There are no changes to this program at this time. Program meets current needs.
M/S/U (T. AKERS-PORTER, S. CASSIDY) to MODIFY CERTIFICATE OF ACHIEVEMENT: COMPUTER PROGRAMMING SPECIALIST

MODIFY: COMPUTER SCIENCE PROGRAM
A.S.-T Degree: Computer Science 28
Effective: Upon CCCCO Approval (Summer 2021)
MODIFY: (None)
Rationale: Periodic Review. There are no changes to this program at this time. Program meets current needs.
M/S/U (T. AKERS-PORTER, S. CASSIDY) to MODIFY A.S.-T DEGREE: COMPUTER SCIENCE

MODIFY: ENGLISH FOR LIFE AND WORK PROGRAM
Certificate of Competency: English for Life and Work: Elementary 0
Effective: Upon CCCCO Approval (Summer 2021)
MODIFY: (None)
Rationale: Program is being updated as part of 5 year review cycle. This program has been in existence for a number of years. The sequence of courses meets the requirements of and has been coded for Career Development/College Preparation (CDCP) status.
M/S/U (T. AKERS-PORTER, S. CASSIDY) to MODIFY CERTIFICATE OF COMPETENCY: ENGLISH FOR LIFE AND WORK: ELEMENTARY

MODIFY: ENGLISH FOR LIFE AND WORK PROGRAM
Certificate of Competency: English for Life and Work: Proficient 0
Effective: Upon CCCCO Approval (Summer 2021)
MODIFY: (None)
Rationale: Program is being updated as part of 5 year review cycle. No changes are being made. This program has been in existence for a number of years. The sequence of courses meets the requirements of and has been coded for Career Development/College Preparation (CDCP) status.
M/S/U (T. AKERS-PORTER, S. CASSIDY) to MODIFY CERTIFICATE OF COMPETENCY: ENGLISH FOR LIFE AND WORK: PROFICIENT
MODIFY: ENGLISH LANGUAGE INSTRUCTION FOR COLLEGE PROGRAM
Certificate of Competency: English Language Instruction for College: Academic Language Skills For Success 0
(Previously: Certificate of Competency: English Language Instruction for College: Academic Language Skills)
Effective: Upon CCCCO Approval (Summer 2021)
MODIFY: Title, PLOs, program requirements, required courses
Rationale: This certificate originally included 6 non-credit courses. However, based on the future implementation of Guided Student Pathways, it was recommended to separate the courses within this certificate to promote a greater number of certificate completions within the department. The department has decided to revise this certificate to focus on academic language skills, and a newly created certificate will focus on academic reading and writing skills. Language skills workshops offered in the past year have proven to be very successful and popular with students with requests for more regular and structured offerings. Students of all levels in the English language often require refresher workshops and modules that can assist students in gaining a better understanding of gaps in their funds of knowledge about the language. Such modules can also assist new potential program students work on important language skills to assist them in assessing into higher levels of English programs.
M/S/U (T. AKERS-PORTER, S. CASSIDY) to MODIFY CERTIFICATE OF COMPETENCY: ENGLISH LANGUAGE INSTRUCTION FOR COLLEGE: ACADEMIC LANGUAGE SKILLS FOR SUCCESS

INACTIVATIONS:
(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval
(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

   L. Senechal
   L. Senechal recommended the C-ID Newsletter to keep members informed of what’s happening with C-IDs.
   L. Senechal also commented on an interesting function of the new ASSIST NextGen system. L. Senechal noted that articulation agreements would be disclosing more information as to why there may be a gap or why a course is not articulated, giving more of the behind the scene’s reasoning.

2. Academic Senate
   S. Circle
   S. Circle mentioned that Legislation is now requiring California Community Colleges to have a districtwide policy for Credit for Prior Learning (CPL). MJC and Columbia College Senate Exec, Curriculum Co-chairs, articulation officers, and VPs of Instruction are working together to create this districtwide policy that must be approved by December 31st of this year. S. Circle noted interested faculty will be invited to participate to help create the procedure for how students’ prior learning will be assessed. This is a new policy that is likely to impact most disciplines, so inclusive participation in crafting procedures for assessing learning is key. For a sample of typical policy and procedure at CCs, please see Palomar CPL Policy and Palomar CPL Procedure samples (linked).
3. **eLumen Transition**  
   J. Zellet/B. Adams  
   B. Adams report included, but was not limited to:  
   - The Instruction Office team’s weekly spring check-in meetings with the eLumen representative are on Wednesdays  
   - Work is still being done on the technical configuration of the new eLumen curriculum management system, noting differences in terminology/procedures between CurricUNET and eLumen  
   - The Start-up date has been pushed out two more months, at a minimum  
   - CurricUNET is not open to any course/program submissions or modifications  

4. **Externally-Funded Program Development**  
   B. Adams  
   B. Adams summarized an e-mail from J. Abbott noting that there are no direct curricular implications at this point regarding Externally-Funded Program Development.  

---  

**X. NEW BUSINESS**  

**Action Items**  

1. **Content Overlap**  
   T. Akers-Porter  
   T. Akers-Porter recommended updating the current “Modesto Junior College Curriculum Review Process” approved by the Curriculum Committee September 23, 2008. T. Akers-Porter suggested adding more detail to the procedures to cover collaboration and accountability in regards to content overlap.  
   Discussion ensued which included, but was not limited to:  
   - Showing collegiality in the collaboration amongst colleagues equals respectful behavior/communication  
   - The need to be aware of and collaborating with colleagues when the possibility of content overlap may exist and what kinds of steps could be implemented to ensure that colleagues are collaborating  
   - Questions on identifiers to indicate that an overlap in content may exist  
   - The procedural aspect of at what level of the review process should content overlap be addressed  
   - Using an introductory Rubric/Checklist  
   - City College of San Francisco Content Overlap Procedures as an example  
   Due to time constraints, it was determined by the Curriculum Committee to continue the discussion of Content Overlap as Unfinished Business at the February 11, 2020 meeting.  

2. **MJC Graduation Requirements 2020 - AB705 Mathematics Competency Update**  
   L. Senechal  
   L. Senechal highlighted the updates to the MJC Graduation Requirements document related to the Mathematics section, which included the addition of the following statements:  
   - Completion of MATH 89, MATH 989, or course from CSU-GE: B4 or IGETC: 2, or equivalent** course with a grade of C or higher  
   - MJC Math Placement Score of 11-14, based on High School cumulative GPA or coursework verifiable on official transcript.  
   - High school coursework used to clear the mathematics competency must have been completed within the last 10 years, and be verifiable on official transcripts. Students with older transcripts must demonstrate mathematics competency through other options listed above.  
   **M/S/U (L. SENECHAL, T. AKERS-PORTER) to approve MJC Graduation Requirements 2020 – AB705 Mathematics Competency Update**  

3. **Shadow Placement Courses**  
   B. Adams/H. Townsend  
   B. Adams commented on the updated Shadow Placement Courses list.  
   **M/S/U (P. MENDEZ, L. SENECHAL) to accept Shadow Placement Courses**
Informational Items

1. **CCCCO Program and Course Approval Handbook 7th edition**

   B. Adams

   B. Adams mentioned that the 7th edition of the PCAH is now available to the committee and can be accessed through the Curriculum web page.

2. **AB705: ESL Regulations • Notice of Rulemaking 45 Day Comment**

   B. Adams

   B. Adams referred to the above informational documents indicating that our English language learners are also included under the AB705 umbrella.

XI. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process** (Postponed until the February 11, 2020 meeting)

   S. Circle

   *MJC Curriculum Committee Unit Review Process Draft, F-18E Evidence Form*

2. **Fall-Summer Academic Year for MJC Catalogs** (Postponed until the February 11, 2020 meeting)

   L. Senechal

3. **MJC Associates Degree Requirements** (Postponed until the February 11, 2020 meeting)

   B. Adams/L. Senechal

Informational Items

1. **MJC-GE Area Credit for Comparable Columbia Courses** (Postponed until the February 11, 2020 meeting)

   L. Senechal

XII. PUBLIC COMMENT

B. Adams mentioned that the Annual Curriculum Committee Training is typically held on the first Friday in September, which she noted would be part of the Labor Day Weekend this year. B. Adams surveyed the committee as to scheduling the Curriculum Committee training on September 11, 2020 instead, which was found to be preferred by committee members.

*M/S/U (E. MAKI, E. TURNER) to adjourn at 5:05 PM*