I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

III. NEW BUSINESS

Action Items

(None)

Informational Items

1. Curriculum Review Matrix – Fall 2018
   B. Adams
2. CCCC First Friday Memo
   B. Adams

IV. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

Columbia College Course Equivalencies

<table>
<thead>
<tr>
<th>Equivalency</th>
<th>Established</th>
</tr>
</thead>
<tbody>
<tr>
<td>(None)</td>
<td></td>
</tr>
</tbody>
</table>
V. COURSE CONSENT AGENDA

Proposed Replacement Language for Advisories, Corequisites and Prerequisites where ENGL 45, 49, 50 and ELIC 151 Currently Exist

At the October 9, 2018 Curriculum Committee meeting it was discussed that due to the passage of AB705 and the proposed inactivation of ENGL 49 and ENGL 50, language should be in place to replace any advisory, prerequisite or corequisite where ENGL 45, 49, 50 and ELIC 151 exist currently. C. Howard provided H. Townsend with non-course advisory language via email. The proposed advisory is the following:

Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent, or to exhibit proficiency in college-level essay writing skills.

The advisory will show in all course management systems and the catalog effective Summer 2019 upon approval.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective Date</th>
<th>Modification Details</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 116</td>
<td>Women in American History</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td></td>
<td>HIST 116 was pulled at the October 9, 2018 meeting for discussion regarding comparable courses listed. B. Adams updated the comparable courses field at the meeting with CSU Chico – HIST 116 Women in History and UC Davis – HISTORY 72A American Women &amp; Gender. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>HIST 129</td>
<td>History of California</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td></td>
<td>HIST 129 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed and incomplete Distance Education Title 5 question. B. Adams updated the comparable courses field at the meeting with CSU Bakersfield – Introduction to California History 2100 and California Polytechnic University, San Luis Obispo – HIST 208 Survey of California History. B. Adams also worked with the division representative, E. Kerr, to complete the DE modality by checking the following boxes for Title 5: Telephone Contact, Email, Class Announcements, Discussion Boards, Question &amp; Answers Discussion Forum, Grading Feedback, Grading Rubrics, and Office Hours. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>HIST 145</td>
<td>History of Latin America</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td></td>
<td>HIST 145 was pulled at the October 9, 2018 meeting for discussion regarding incomplete Distance Education Title 5 question. B. Adams worked with the division representative, E. Kerr, to complete the DE modality by checking the following boxes for Title 5: Telephone Contact, Email, Class Announcements, Discussion Boards, Question &amp; Answers Discussion Forum, Grading Feedback, Grading Rubrics, and Office Hours. This information is here for the purpose of the record.</td>
</tr>
<tr>
<td>HIST 154</td>
<td>African Americans Through the 19th Century</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td></td>
<td>HIST 154 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable courses field at the meeting with CSU Long Beach – AFRS 120 African American History to 1865 and CSU Northridge – AFRS 271 African American History to 1865. This information is here for the purpose of the record.</td>
</tr>
</tbody>
</table>
VI. COURSE DISCUSSION AGENDA

MODIFICATIONS/REACTIVATIONS; INACTIVATIONS; ADOPTIONS; DE ONLY:

ARTS, HUMANITIES & COMMUNICATIONS

COMM 100  Fundamentals of Public Speaking  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Field trips, outcomes, methods of instruction, textbooks
Rationale: Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. The hybrid modality in the DE addendum was updated to reflect current distance learning terminology and techniques.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC SPCOM 1)
C-ID Status: Approved for: (C-ID COMM 110)
General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: A1), (IGETC: 1C)
Program Impact:
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- Communication Studies A.A. Degree
- Communication Studies Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Retail Management (WAFC) Certificate of Achievement
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type:</th>
<th>Effective:</th>
<th>MODIFY:</th>
<th>Rationale:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>C-ID Status:</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 102</td>
<td>Introduction to Human Communication</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Outcomes, textbooks</td>
<td>Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. The hybrid modality in the DE addendum was updated to reflect current distance learning terminology and techniques.</td>
<td>(None)</td>
<td>Maintaining: Mixed modalities/hybrid</td>
<td>(None)</td>
<td>Transfers to CSU and UC; (CC SPCOM 4)</td>
<td>Approved for: (C-ID COMM 115)</td>
<td>Approved for: (MJC-GE: D2), (CSU-GE: A1), (IGETC: 1C)</td>
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<tr>
<td></td>
<td>COMM 104 Argumentation</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Prerequisite, DE modalities, typical assignments, methods of instruction, textbooks</td>
<td>Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. Here are a list of minor edits/changes: -Clarified the percentage of online v. f2f instruction in the hybrid format (DE Addendum) -Fixed minor spelling, outlining, and capitalization errors throughout proposal. -Edited the DE addendums to reflect current online learning terminology and technology. -Removed a textbook which has not been revised since 2004. Replaced with a textbook published in 2018.</td>
<td>Removing: (P) Satisfactory completion of ENGL 101; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101.</td>
<td>Maintaining: Online; Requesting: Mixed modalities/hybrid</td>
<td>(None)</td>
<td>Transfers to CSU and UC; (CC SPCOM 2)</td>
<td>Approved for: (C-ID COMM 120)</td>
<td>Approved for: (MJC-GE: D2), (CSU-GE: A3), (IGETC: 1B)</td>
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</tbody>
</table>
### COMM 105
**Intercollegiate Speech and Debate**

| CCCC0 Proposal Type: Non-Substantial |
| Effective: Summer 2019 |
| **MODIFY:** Title, typical assignments, textbooks |
| **Rationale:** Course is being updated to adhere to Fall 2018 scheduled review. Title change is to align with nomenclature trends at CSUs. |
| **Enrollment Restrictions:** (None) |
| **Distance Education Status:** (None) |
| **Materials Fee Status:** (None) |
| **Articulation Status:** Transfers to CSU; (CC SPCOM 7) |
| **C-ID Status:** Approved for: ([C-ID COMM 160 B](#)) |
| **General Education Status:** Approved for: (MJC Activities) |
| **Program Impact:** |
| - Communication Studies A.A. Degree |
| - Communication Studies AA-T Degree |

### COMM 120
**Oral Interpretation**

| CCCC0 Proposal Type: Non-Substantial |
| Effective: Summer 2019 |
| **MODIFY:** Description, objectives, content |
| **Rationale:** Course is being updated to adhere to curriculum review matrix and C-ID with scheduled periodic review in Fall 2018. Small changes to aid with clarity and accuracy of course information and its alignment with C-ID descriptor. Changes in Catalog Description, objectives, content, text rationale, and comparable courses. |
| **Enrollment Restrictions:** (None) |
| **Distance Education Status:** (None) |
| **Materials Fee Status:** (None) |
| **Articulation Status:** Transfers to CSU and UC; (CC DRAMA 20) |
| **C-ID Status:** Approved for: ([C-ID COMM 170](#)) |
| **General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1) |
| **Program Impact:** |
| - CSU General Education Pattern Certificate of Achievement |
| - Communication Studies A.A. Degree |
| - Communication Studies AA-T Degree |
| - General Studies, Emphasis in Humanities A.A. Degree |
| - MJC-GE Pattern |
COMM 132  
**Introduction to Mass Communication**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Description, objectives, content, typical assignments, methods of evaluation, textbooks  
**Rationale:** Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. Small changes made in MOE, Objectives, Assignments, Hybrid Distance Ed, and Textbooks for clarification and currency.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Approved for: (C-ID JOUR 100)  
**General Education Status:** Approved for: (MJC-GE: C, D2), (CSU-GE: C1, D7), (IGETC: 3A, 4G)  
**Program Impact:**  
- Communication Studies AA-T Degree  
- Communication Studies A.A. Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Humanities A.A. Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- Marketing A.S. Degree  
- MJC-GE Pattern

COMM 400  
**Organizational Behavior**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** DE modalities, outcomes, typical assignments, methods of evaluation, textbooks  
**Rationale:** Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018.  
**Enrollment Restrictions:** Maintaining: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree program.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid; Requesting: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Respiratory Care B.S. Degree
## BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

### BUSAD 210  
**Business Communication**  
3  
**CCC CO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Prerequisite, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course update for periodic review and to add ENGL 100 to the prerequisite.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ENGL 101; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** Approved for: (C-ID BUS 115)  
**General Education Status:** Approved for: (MJC-GE: D2)  
**Program Impact:**  
- Bookkeeping Certificate of Achievement  
- Business Administration AS-T Degree  
- Business Administration A.S. Degree  
- Business Operations Management A.S. Degree  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- Logistics and Supply Chain Management A.S. Degree  
- MJC-GE Pattern  
- Marketing A.S. Degree  
- Office Administration A.S. Degree  
- Office Administration Certificate of Achievement  
- Retail Management (WAFC) Certificate of Achievement  
- Supervisory Management A.S. Degree  
- Supervisory Management Certificate of Achievement

### BUSAD 238  
**Advertising & Sales Promotion**  
3  
(Previously BUSAD 358)  
**CCC CO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Number, transferability, description, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Requesting: Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Marketing A.S. Degree
### BUSAD 245
**Principles of Marketing**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Field trips, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course update for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU; (CC BUSAD 30)  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Accounting A.S. Degree  
- Bookkeeping A.S. Degree  
- Business Administration A.S. Degree  
- Business Operations Management A.S. Degree  
- Marketing A.S. Degree  
- Retail Management (WAFC) Certificate of Achievement  
- Supervisory Management A.S. Degree  
- Supervisory Management Certificate of Achievement

### BUSAD 350
(Previously BUSAD 50)  
**Business Computations**  

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Number, description  
**Rationale:** Course update for periodic review. Number change because course is vocational non-transfer. 50 came with the course from Math when it was Math 50.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 19 or MATH 20 or qualification by the MJC assessment process.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Accounting A.S. Degree  
- Accounting Certificate of Achievement  
- Accounting Clerk Certificate of Achievement  
- Bookkeeping Certificate of Achievement  
- Office Administration Certificate of Achievement  
- Retail Management (WAFC) Certificate of Achievement
BUSAD 380  
Customer Service  
CCOCO Proposal Type: Substantial  
Effective: Summer 2019  
**REACTIVATE/MODIFY:** Units, hours, field trips, grading policy, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Reactivation and update for inclusion in the Customer Service Academy Skills Recognition Award.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Requesting: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Customer Service Academy Skills Recognition Award (pending)

BUSAD 235  
Introduction to Entrepreneurship  
CCOCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
**Rationale:** The Central Valley/Mother Lode Region Sector Profile Report dated June 2018 (attached) shows 809 average annual job openings for Business Operations Specialists in the Small Business and Entrepreneurship sector from 2017 – 2020, with demand projected to increase over time. Of 871 total students taking Small Business and Entrepreneurship courses in the region during the 2016 – 2017 academic year, 45 percent were Hispanic and 10% were African American. Offering this course at MJC would enhance economic opportunities for underserved student populations while also meeting a workforce demand for small business owners and managers in the city and region. In addition, this course would provide entrepreneurial education to majors and non-majors looking to start a business, and would also benefit people in the workforce looking to more effectively approach their jobs with an entrepreneurial mindset focused on minimizing costs, maximizing productivity, and increasing profits.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Requesting: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Marketing A.S. Degree

BUSAD 381  
Communication in the Workplace  
CCOCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
**Rationale:** Course written for inclusion in the Customer Service Academy Skills Recognition Award.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Requesting: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Customer Service Academy Skills Recognition Award (pending)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type:</th>
<th>Effective:</th>
<th>Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award.</th>
<th>Distance Education Status: Requesting: Mixed modalities/hybrid, online</th>
<th>Articulation Status: Not transferable</th>
<th>General Education Status:</th>
<th>Program Impact:</th>
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<tbody>
<tr>
<td>BUSAD 382</td>
<td>Attitude in the Workplace</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>Adopt</td>
<td></td>
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<td>- Customer Service Academy Skills Recognition Award (pending)</td>
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<tr>
<td>BUSAD 383</td>
<td>Values and Ethics</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>Adopt</td>
<td></td>
<td></td>
<td>- Customer Service Academy Skills Recognition Award (pending)</td>
<td></td>
</tr>
<tr>
<td>BUSAD 384</td>
<td>Team Building</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>Adopt</td>
<td></td>
<td></td>
<td>- Customer Service Academy Skills Recognition Award (pending)</td>
<td></td>
</tr>
<tr>
<td>BUSAD 385</td>
<td>Time Management</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>Adopt</td>
<td></td>
<td></td>
<td>- Customer Service Academy Skills Recognition Award (pending)</td>
<td></td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
<td>CCCCO Proposal Type:</td>
<td>Effective:</td>
<td>Adopted</td>
<td>Rationale:</td>
<td>Enrollment Restrictions:</td>
<td>Distance Education Status:</td>
<td>Materials Fee Status:</td>
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<td>BUSAD 386</td>
<td>Stress Management</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td></td>
<td>Course written for inclusion in the Customer Service Academy Skills Recognition Award.</td>
<td>(None)</td>
<td>Requesting: Mixed modalities/hybrid, online</td>
<td>(None)</td>
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<td>BUSAD 387</td>
<td>Conflict Resolution</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td></td>
<td>Course written for inclusion in the Customer Service Academy Skills Recognition Award.</td>
<td>(None)</td>
<td>Requesting: Mixed modalities/hybrid, online</td>
<td>(None)</td>
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<tr>
<td>BUSAD 388</td>
<td>Decision Making and Problem Solving</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td></td>
<td>Course written for inclusion in the Customer Service Academy Skills Recognition Award.</td>
<td>(None)</td>
<td>Requesting: Mixed modalities/hybrid, online</td>
<td>(None)</td>
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<tr>
<td>BUSAD 389</td>
<td>Managing Organization Change</td>
<td>0.5</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td></td>
<td>Course written for inclusion in the Customer Service Academy Skills Recognition Award.</td>
<td>(None)</td>
<td>Requesting: Mixed modalities/hybrid, online</td>
<td>(None)</td>
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</table>
CSCI 220

**Business Information Systems**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019

**MODIFY:** Prerequisite, advisory, outcomes, textbooks, requisite skills  
**Rationale:** Course update for periodic review.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of CSCI 201 or CSCI 270 or CSCI 200; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CSCI 200 or CSCI 201 or CSCI 270.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC; (CC CCTIS 10)

**C-ID Status:** Approved for: (C-ID ITIS 120)

**General Education Status:** (None)

**Program Impact:**
- Accounting Certificate of Achievement  
- Accounting A.S. Degree  
- Bookkeeping Certificate of Achievement  
- Business Administration AS-T Degree  
- Business Operations Management A.S. Degree  
- Computer Applications Specialist Certificate of Achievement  
- Computer Graphics Applications Certificate of Achievement  
- Computer Graphics Applications A.S. Degree  
- Computer Information Systems A.S. Degree  
- Computer Science A.S. Degree  
- International Business Certificate of Achievement  
- Retail Management (WAFS) Certificate of Achievement

OFADM 260

**Intermediate Microsoft Excel**

**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019

**MODIFY:** Title  
**Rationale:** Course is being updated to change the course title. All content has remained the same.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and OFADM 259.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Microsoft Computer Applications Certificate of Achievement (pending)  
- Office Administration Certificate of Achievement  
- Office Administration A.S. Degree  
- Office Computer Applications Certificate of Achievement

OFADM 232

**Advanced Word Processing and Desktop Publishing**

**CCCCO Proposal Type:** Inactivation  
**Effective:** Summer 2019

**INACTIVATE**

**Rationale:** Course is being inactivated due to program restructuring.

**Program Impact:**
- Office Administration A.S. Degree  
- Office Administration Certificate of Achievement
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>CCCC Proposal Type</th>
<th>Effective</th>
<th>Adoption Action</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFADM 317</td>
<td>Introduction to Adobe Acrobat</td>
<td>1</td>
<td>New Credit Course</td>
<td>Upon CCCC approval</td>
<td>Adopt</td>
<td>New course proposal. Advisory Committee recommendation for students to have Adobe Acrobat skills for employment.</td>
<td>Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch, and/or satisfactorily complete OFADM 353 and/or have the ability to confidently navigate the Windows operating system.</td>
<td>Requesting: Mixed modalities/hybrid, online</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(C-ID BSQT 125X)</td>
<td>(None)</td>
<td>- Office Administration Certificate of Achievement - Office Administration A.S. Degree</td>
</tr>
<tr>
<td>OFADM 318</td>
<td>Introduction to Publisher and Productivity Apps</td>
<td>1</td>
<td>New Credit Course</td>
<td>Upon CCCC approval</td>
<td>Adopt</td>
<td>New course proposal. The elimination of OFADM 232, Advanced Word Processing and Desktop Publishing (3 units) and the need to utilize publishing software and productivity apps in an office setting.</td>
<td>Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch, and/or satisfactorily complete OFADM 353 and/or have the ability to confidently navigate the Windows operating system.</td>
<td>Requesting: Mixed modalities/hybrid, online</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>- Marketing A.S. Degree - Office Administration Certificate of Achievement - Office Administration A.S. Degree</td>
</tr>
<tr>
<td>SOCSC 109</td>
<td>Introduction to Education-Practicum in Tutoring</td>
<td>3</td>
<td>Non-Substantial</td>
<td>Summer 2019</td>
<td>Modify</td>
<td>Description, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills</td>
<td>Updating course to clarify the articulation requirements for Liberal Studies/Elementary Education AA-T Degree.</td>
<td>(None)</td>
<td>(None)</td>
<td>Transfers to CSU and UC</td>
<td>(None)</td>
<td>(None)</td>
<td>- Elementary Teacher Education AA-T Degree</td>
</tr>
</tbody>
</table>
SOCSC 110
Introduction to Elementary Education
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated to clearly identify course with C-ID descriptor, EDUC 200, and to update the Elementary Education AA-T degree.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC EDUC 11)
C-ID Status: Approved for: (C-ID EDUC 200)
General Education Status: Approved for: (MJC-GE B)
Program Impact:
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern

PUBLIC SAFETY

FTECH 376
Fire Instructional Methodology 1
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: Moving former fire courses from FSCI to FTECH and rebuilding this course as per major changes from State Fire Training. Also alignment with C-ID draft descriptor in process.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FTECH 301 and/or possess a CA Firefighter 1 certificate.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: Requesting fee of $100.00
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
### SCIENCE, MATHEMATICS & ENGINEERING

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| MATH 101 | Mathematical Ideas and Applications | 3     | Non-Substantial     | Summer 2019| Content, typical assignments, methods of evaluation, textbooks, requisite skills | Course is being updated for periodic review. | Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process. | | Maintaining: Mixed modalities/hybrid | | | - CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern |
| MATH 111 | College Algebra                    | 3     | Non-Substantial     | Summer 2019| Objectives, methods of evaluation | Course is being updated for periodic review. | Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process. | | Maintaining: Mixed modalities/hybrid | | | - Agricultural Sciences A.S. Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern |
MATH 134  
**Elementary Statistics**  
**CCCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Advisory, description, content, methods of evaluation, requisite skills  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process; Removing: (A) Before enrolling in this course, students are strongly advised to also enroll in Math 135-Problem Solving Skills and Technology for MATH 134; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 135 and meet eligibility requirements for English 101.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC MATH 2)  
**C-ID Status:** Approved for: [**C-ID MATH 110**](#)  
**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)  
**Program Impact:**  
- Administration of Justice AS-T Degree  
- Agricultural Sciences A.S. Degree  
- Agriculture Animal Sciences AS-T Degree  
- Agriculture Business AS-T Degree  
- Agriculture Plant Science AS-T Degree  
- Anthropology AA-T Degree  
- Biological Sciences A.S. Degree  
- Business Administration AS-T Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- Kinesiology AA-T Degree  
- MJC-GE Pattern  
- Mathematics AS-T Degree  
- Psychology for Transfer AA-T Degree  
- Public Health Science AS-T Degree  
- Sociology AA-T Degree  

MATH 174  
**Introduction to Differential Equations & Linear Algebra**  
**CCCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Methods of evaluation, textbooks  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 173  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** Approved for: [**C-ID MATH 910S**](#)  
**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
- Mathematics AS-T Degree
### MATH 32
**Support Course for Math 101**
CCCCO Proposal Type: New Credit Course  
**Effective:** Upon CCCCO approval

**ADOPT**

**Rationale:** This course is being proposed to align with AB705 legislation.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in MATH 101.

**Distance Education Status:** Requesting: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

### MATH 33
**Support Course for Math 111**
CCCCO Proposal Type: New Credit Course  
**Effective:** Upon CCCCO approval

**ADOPT**

**Rationale:** This course is being proposed to align with AB705 legislation.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of MATH 30 or qualification by the MJC assessment process.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

### MATH 34
**Support Course for Math 134**
CCCCO Proposal Type: New Credit Course  
**Effective:** Upon CCCCO approval

**ADOPT**

**Rationale:** This course is being proposed to align with AB705 legislation.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in MATH 134; Requesting (A) Before enrolling in this course, students are strongly advised to meet eligibility requirements for English 101.

**Distance Education Status:** Requesting: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
<table>
<thead>
<tr>
<th>CURRICULUM COMMITTEE AGENDA – OCTOBER 23, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MATH 191</strong> Linear Algebra 3</td>
</tr>
<tr>
<td><strong>CCCCO Proposal Type:</strong> New Credit Course</td>
</tr>
<tr>
<td><strong>Effective:</strong> Upon CCCCO approval</td>
</tr>
<tr>
<td><strong>ADOPT</strong></td>
</tr>
<tr>
<td><strong>Rationale:</strong> To improve articulation of the course to transfer institutions.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong> Requesting: (P) Satisfactory completion of MATH 173.</td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong> (None)</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong> (None)</td>
</tr>
<tr>
<td><strong>Articulation Status:</strong> Requesting: CSU and UC; Requesting: (CC MATH 26)</td>
</tr>
<tr>
<td><strong>C-ID Status:</strong> Requesting: <em>(C-ID MATH 250)</em></td>
</tr>
<tr>
<td><strong>General Education Status:</strong> Requesting: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)</td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
</tr>
<tr>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
<tr>
<td><strong>MATH 193</strong> Ordinary Differential Equations 3</td>
</tr>
<tr>
<td><strong>CCCCO Proposal Type:</strong> New Credit Course</td>
</tr>
<tr>
<td><strong>Effective:</strong> Upon CCCCO approval</td>
</tr>
<tr>
<td><strong>ADOPT</strong></td>
</tr>
<tr>
<td><strong>Rationale:</strong> To improve articulation of the course to transfer institutions.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong> Requesting: (C) Concurrent enrollment in or satisfactory completion of MATH 191.</td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong> (None)</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong> (None)</td>
</tr>
<tr>
<td><strong>Articulation Status:</strong> Requesting: CSU and UC; Requesting: (CC MATH 28)</td>
</tr>
<tr>
<td><strong>C-ID Status:</strong> Requesting: <em>(C-ID MATH 240)</em></td>
</tr>
<tr>
<td><strong>General Education Status:</strong> Requesting: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)</td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
</tr>
<tr>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</td>
</tr>
<tr>
<td><strong>MATH 928</strong> Elementary Algebra for Non-STEM Majors 1 0</td>
</tr>
<tr>
<td><strong>CCCCO Proposal Type:</strong> New Non-Credit Course</td>
</tr>
<tr>
<td><strong>Effective:</strong> Upon CCCCO approval</td>
</tr>
<tr>
<td><strong>ADOPT</strong></td>
</tr>
<tr>
<td><strong>Rationale:</strong> To further support students in the non-credit program as an alternative to credit coursework.</td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong> Requesting: (P) Satisfactory completion of MATH 924.</td>
</tr>
<tr>
<td><strong>Distance Education Status:</strong> (None)</td>
</tr>
<tr>
<td><strong>Materials Fee Status:</strong> (None)</td>
</tr>
<tr>
<td><strong>Articulation Status:</strong> Not transferable</td>
</tr>
<tr>
<td><strong>C-ID Status:</strong> (None)</td>
</tr>
<tr>
<td><strong>General Education Status:</strong> (None)</td>
</tr>
<tr>
<td><strong>Program Impact:</strong></td>
</tr>
<tr>
<td>- Proficiency in Elementary Algebra Certificate of Competency (pending)</td>
</tr>
<tr>
<td>Course Code</td>
</tr>
<tr>
<td>------------</td>
</tr>
<tr>
<td>MATH 929</td>
</tr>
<tr>
<td>MATH 988</td>
</tr>
<tr>
<td>MATH 989</td>
</tr>
</tbody>
</table>
STUDENT SERVICES

GUIDE 111  
Career Exploration 1
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Materials fee
Rationale: Course is being updated to add material fees for career interest tests that are given to students.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 49 or satisfactorily complete READ 40 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: Requesting fee of $23.00
Articulation Status: Transfers to CSU; (CC GUIDE 11)
C-ID Status: (None)
General Education Status: Approved for: (MJC: Guidance)
Program Impact:
- CSU General Education

GUIDE 109  
International Student/New American Focus 1
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is no longer being offered and needs to be inactivated.

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

IIS 901  
Improving Learning Potential (Previously IIS 13)
CCCCO Proposal Type: Substantial
Effective: Summer 2019
MODIFY: Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status), objectives, content, textbooks,
Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Learning Strategies: Academic Skills Certificate of Competency (pending)
IIS 902  Math Strategies for Disabled Students  0 (Previously 1)
(Previously IIS 20)
CCCCCO Proposal Type: Substantial
Effective: Summer 2019
MODIFY: Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status)
Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Learning Strategies: Academic Skills Certificate of Competency (pending)

IIS 903  Making the Move: Transition to College  0 (Previously 1)
(Previously IIS 21)
CCCCCO Proposal Type: Substantial
Effective: Summer 2019
MODIFY: Number, CB04 (credit status), units, CB08 (basic skills status), hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status)
Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Learning Strategies: Academic Skills Certificate of Competency (pending)

IIS 904  Computer Access 1  0 (Previously 2)
(Previously IIS 16)
CCCCCO Proposal Type: Substantial
Effective: Summer 2019
MODIFY: Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status)
Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Learning Strategies: Technical Skills Certificate of Competency (pending)
IIS 905
(Previously IIS 15)
Adapted Keyboarding

CCCCCO Proposal Type: Substantial

Effective: Summer 2019

MODIFY: Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status), description

Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Learning Strategies: Technical Skills Certificate of Competency (pending)

IIS 906
(Previously IIS 18)
Computer Access Projects

CCCCCO Proposal Type: Substantial

Effective: Summer 2019

MODIFY: Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status), content

Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Learning Strategies: Technical Skills Certificate of Competency (pending)

VII. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)
Program learning outcomes for the following programs were modified in CurricUNET

(None)

VIII. PROGRAM CONSENT AGENDA

(None)

IX. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval

(Formerly the CCC-501)

AGRICULTURE & ENVIRONMENTAL SCIENCES

ADOPT: AGRICULTURE SCIENCE PROGRAM
Certificate of Achievement: Agriculture Science
Effective: Upon CCCCO and ACCJC Approval

ADOPT

Rationale: This certificate is being added to reflect and recognize student achievement in the Agriculture and Environmental Science Division. This will also allow the department to capture students who have completed these classes across all program areas.

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

ADOPT: OFFICE ADMINISTRATION PROGRAM
Certificate of Achievement: Microsoft Computer Applications
Effective: Upon CCCCO and ACCJC Approval

ADOPT

Rationale: Student recognition for successful completion of Microsoft Office Suite.

Application for Approval - New Noncredit Programs - Requires CCCCO Approval

(Formerly the CCC-460)

SCIENCE, MATHEMATICS & ENGINEERING

ADOPT: MATHEMATICS NON-CREDIT PROGRAM
Certificate of Competency: Proficiency in Elementary Algebra
Effective: Upon CCCCO

ADOPT

Rationale: A noncredit Certificate of Competency: Proficiency in Elementary Algebra. This sequence of noncredit Elementary Algebra courses is designed to prepare students for higher level courses by providing students with a foundation in Elementary Algebra. Completion of this certificate also benefits students in other programs or careers where knowledge of fundamental arithmetic concepts is essential for success.
ADOPT:  
**MATHEMATICS NON-CREDIT PROGRAM**  
Certificate of Competency: Proficiency in Intermediate Algebra  
**0**  
**Effective:** Upon CCCCO  
ADOPT  
**Rationale:** A noncredit Certificate of Competency: Proficiency in Intermediate Algebra. This sequence of noncredit intermediate algebra courses is designed to prepare students for higher level courses by providing students with a foundation in intermediate algebra. Completion of this certificate also benefits students in other programs or careers where knowledge of intermediate algebra concepts is essential for success.

**Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval**  
(Formerly the CCC-510)  
(None)

**Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval**  
(Formerly the CCC-511)

**MODIFICATIONS:**

**UNITS**

**ARTS, HUMANITIES & COMMUNICATIONS**

**MODIFY:**  
**ART PROGRAM**  
A.A. Degree: Art  
**Effective:** Upon CCCCO Approval (Summer 2019)  
**21 (Previously 20)**  
**Rationale:** The Art A.A. is being updated to include the new class Art 151-Survey of Asian Art. Two category titles have also been updated. "Art History and Appreciation Area" has been updated to "Art History Area." Art appreciation was removed from this degree several years ago.

**MODIFY:**  
**ART PROGRAM**  
A.A.-T Degree: Art History  
**Effective:** Upon CCCCO Approval (Summer 2019)  
**18-20**  
**Rationale:** This program is being updated to add the new course Art 151-Survey of Islamic Art. Art 151 was added to List A, and also included on List C. Since Art 169 will no longer be the only course that can satisfy list A it has also been added to list C as an elective option. An unnecessary or was removed from List B behind Art 170. Lists A and B were updated on the recommended semester a student should take them.

**MODIFY:**  
**ART PROGRAM**  
A.A.-T Degree: Studio Arts  
**Effective:** Upon CCCCO Approval (Summer 2019)  
**24**  
**Rationale:** This program is being updated to add the new course ART 151-Survey of Islamic Art. A missing "or" was also added between Art 147 and 148. These are two types of Painting 1 courses, and a student should only take one or the other.

**MODIFY:**  
**COMMUNICATION STUDIES PROGRAM**  
A.A. Degree: Communication Studies  
**Effective:** Upon CCCCO Approval (Summer 2019)  
**21**  
**Rationale:** Award has been updated to remove COMM 122 and COMM 124 from the electives list. The two courses have been approved for inactivation, effective Summer 2019. Award has been reviewed as part of scheduled Fall 2018 curriculum review.
COMMUNICATION STUDIES PROGRAM
A.A.-T Degree: Communication Studies 18
Effective: Upon CCCCO Approval (Summer 2019)

MODIFY: List B courses, list C courses
Rationale: Award has been updated to remove COMM 122 and COMM 124 from the electives list. The two courses have been approved for inactivation, effective Summer 2019. COMM 133 now has an AAM and has been moved from List C to List B on COT. Award has been reviewed as part of scheduled Fall 2018 curriculum review.

COMMUNICATION STUDIES PROGRAM
Certificate of Achievement: Communication Studies 12
Effective: Upon CCCCO Approval (Summer 2019)

MODIFY: Catalog description
Rationale: Award is part of scheduled Fall 2018 curriculum review. Award has been reviewed by faculty. There are no revisions needed at this time.

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

ACCOUNTING PROGRAM
A.S. Degree: Accounting 25
Effective: Upon CCCCO Approval (Summer 2019)

MODIFY: Required courses, elective courses
Rationale: Award is being updated to reflect recent title changes to OFADM courses.

ACCOUNTING PROGRAM
Certificate of Achievement: Accounting Clerk 15.5-19.5 (Previously 15.5-17)
Effective: Upon CCCCO Approval (Summer 2019)

MODIFY: Catalog description, program learning outcomes, program requirements, required courses, required courses header, total units
Rationale: To offer more flexibility in student course completion to meet the same objectives.

ACCOUNTING PROGRAM
Certificate of Achievement: Accounting: Entry-Level Bookkeeper 16 (Previously 25)
(Formerly Listed As: Bookkeeping)
Effective: Upon CCCCO Approval (Summer 2019)

MODIFY: Title, catalog description, program requirements, required courses header, semester preference, required courses, elective courses, total units
Rationale: Award is being updated to reflect job market needs and periodic curriculum review.

ACCOUNTING PROGRAM
Certificate of Achievement: Accounting: Full-Charge Bookkeeper 28 (Previously 27)
(Formerly Listed As: Accounting)
Effective: Upon CCCCO Approval (Summer 2019)

MODIFY: Title, program learning outcomes, program requirements, required courses header, semester preference, required courses, total units
Rationale: Award is being updated to reflect job market needs and periodic curriculum review.

BUSINESS ADMINISTRATION PROGRAM
A.S.-T Degree: Business Administration 27-28
Effective: Upon CCCCO Approval (Summer 2019)

MODIFY: Catalog description, program learning outcomes, semester preference, List a courses, List b courses
Rationale: Program update for periodic review.
MODIFY:

**ELEMENTARY TEACHER EDUCATION PROGRAM**
A.A.-T Degree: Elementary Teacher Education 48-60
Effective: Upon CCCCO Approval (Summer 2019)

**MODIFY:** Required courses, list C courses

**Rationale:** Award is being updated to improve transfer and articulation process for MJC students who earn the AA-T degree and are transferring to CSU, Stanislaus.

MODIFY:

**MARKETING PROGRAM**
A.S. Degree: Marketing 30 (Previously 27-30)
Effective: Upon CCCCO Approval (Summer 2019)

**MODIFY:** Program learning outcomes, program requirements, semester preference, required courses, elective courses, total units

**Rationale:** Updating award for periodic review and to reflect the recent title change to OFADM courses for summer 2019.

MODIFY:

**OFFICE ADMINISTRATION PROGRAM**
Certificate of Achievement: Office Administration 32-33
Effective: Upon CCCCO Approval (Summer 2019)

**MODIFY:** Catalog description, required courses

**Rationale:** Award is being updated to reflect recently approved OFADM course title changes.

MODIFY:

**OFFICE ADMINISTRATION PROGRAM**
A.S. Degree: Office Administration 28-29 (Previously 29-30)
Effective: Upon CCCCO Approval (Summer 2019)

**MODIFY:** Required courses header, semester preference, required courses, total units

**Rationale:** Award is being updated to reflect recently approved OFADM course title changes.

MODIFY:

**OFFICE ADMINISTRATION PROGRAM**
Certificate of Achievement: Office Computer Applications 15-16
Effective: Upon CCCCO Approval (Summer 2019)

**MODIFY:** Required courses

**Rationale:** Award is being updated to reflect recently approved OFADM course title changes.

MODIFY:

**OFFICE ADMINISTRATION PROGRAM**
Certificate of Achievement: Office Support 18-19
Effective: Upon CCCCO Approval (Summer 2019)

**MODIFY:** Required courses

**Rationale:** Award is being updated to reflect recently approved OFADM course title changes.

MODIFY:

**OFFICE ADMINISTRATION PROGRAM**
Certificate of Achievement: Records Management/Data Entry Specialist 15-16
Effective: Upon CCCCO Approval (Summer 2019)

**MODIFY:** Required courses

**Rationale:** Award is being updated to reflect recently approved OFADM course title changes.

MODIFY:

**RETAIL MANAGEMENT (WAFC) PROGRAM**
Certificate of Achievement: Retail Management (WAFC) 24-28
Effective: Upon CCCCO Approval (Summer 2019)

**MODIFY:** Program requirements, program learning outcomes, required courses

**Rationale:** Updating award for periodic review. Changed program requirements, updated BUSAD 50 to show as BUSAD 350 and a small change to the outcomes.
INACTIVATIONS:

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

INACTIVATE: BOOKKEEPING PROGRAM
A.S. Degree: Bookkeeping
Effective: Summer 2019

Rationale: Award is being inactivated as it is no longer being offered.

INACTIVATE: OFFICE ADMINISTRATION PROGRAM
A.S. Degree: Clerical
Effective: Summer 2019

Rationale: Award is being inactivated as it is no longer being offered.

INACTIVATE: OFFICE ADMINISTRATION PROGRAM
Certificate of Achievement: Clerical
Effective: Summer 2019

Rationale: Award is being inactivated as it is no longer being offered.

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

INACTIVATE: BOOKKEEPING PROGRAM
Skills Recognition Award: Entry-level Bookkeeper
Effective: Upon BOT Approval (Summer 2019)

Rationale: Award is being inactivated as it is no longer being offered.

ADOPT: BUSINESS ADMINISTRATION PROGRAM
Skills Recognition Award: Customer Service Academy
Effective: Upon BOT Approval (Summer 2019)

Rationale: The Customer Service Academy program offers education and training to develop and advance employee workplace skills. Each course is designed to empower students with the skills needed to effectively work with customers and co-workers. Courses focus on 10 key areas of study to develop workplace skills in communication, service, team building, attitudes, values & ethics, time and stress management, managing conflict, decision making and managing organizational change. Students who complete this 5-unit skills recognition program will be equipped to better interact with their colleagues and gain skills to deliver quality internal and external customer service.

X. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter: October 2018
   L. Senechal

2. Academic Senate: September 20, 2018 Approved Minutes
   C. Redwing
XI. UNFINISHED BUSINESS

Action Items

1. DE Addenda Revisions  
   M. Smedshammer
2. Curriculum Review Process  
   B. Adams

Informational Items

1. AB705 Compliance  
   J. Zellet, L. Maki, J. Abbott
2. 2018-2019 Sunset List  
   Curriculum Committee

OUT OF COMPLIANCE COURSES

| ADJU 210 | ENGL 138 | MUST 134 | PEC 175 | PEM 114 |
| ADJU 217 (launched) | ENGL 169 | PE 141 | PEC 176 | PEM 140 |
| ANSC 215 | ENGL 39 (launched) | PE 142 | PEC 178 | PEM 163 |
| ANTHR 102 | HIST 105 (launched) | PE 143 | PEC 179 | PEM 165 |
| ANTHR 104 | HUMSR 144 | PE 144 | PEC 183 | PEM 196 |
| ANTHR 130 | MATH 49 (launched) | PEA 800 | PEC 184 | PEW 164 |
| CMPGR 266 | MUSA 122 | PEC 102 | PEC 191 | PEW 180 |
| ECON 101 | MUSA 124 | PEC 131 | PEC 192 | PHILO 123 (Launched) |
| ECON 102 | MUSE 156 | PEC 145 | PEC 195 | PHILO 140 (Launched) |
| ENGL 131 | MUST 123 | PEC 147 | PEC 197 | RSCR 220 |
| ENGL 135 | MUST 124 | PEC 159 | PEC 198 | RSCR 246 |
| ENGL 136 | MUST 131 | PEC 160 | PEC 112 | SOCIO 101 |
| ENGL 137 | MUST 132 | PEC 163 | PEM 113 | THETR 164 |

COURSES NOT OFFERED IN THE LAST TWO ACADEMIC YEARS / LAST DATE OFFERED PROVIDED

| AGE 55 (FA 2013) | MUSG 122 (SP 2016) | PEC 160 (SP 2016) | PLSC 235 (SP 2016) |
| ANTHR 192 (SU 2015) | PE 116 (FA 2015) | PEC 179 (SP 2016) | REC 110 (SP 2016) |
| GEOL 160 (SP 2012) | PEC 135 (SP 2012) | PEC 141X (SU 2015) |
| MUSG 121 (FA 2015) | PEC 145 (SU 2015) | PEW 180 (FA 2015) |

XII. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from T. Guy to accommodate guests.

II. APPROVAL OF MINUTES

September 25, 2018

Hearing no objections, the minutes of September 25, 2018 were approved as stated.

III. NEW BUSINESS

Action Items

1. DE Addendum Revisions

M. Smedshammer

M. Smedshammer presented a modified Distance Education (DE) Addendum document to the Curriculum Committee for their consideration.

The Accrediting Commission for Community and Junior Colleges (ACCJC) is looking at how MJC ensures that regular effective contact is occurring with our online courses and although the revised DE Addendum is just one piece, it is an important piece. The Online Education Committee (formerly the Distance Education Committee) worked on a resolution for guidelines on what constitutes regular effective contact for online classes, which would lineup with what was passed at the Academic Senate.

M. Smedshammer reviewed the changes in the proposed DE Addendum document which included recommending that the online and hybrid DE Addendums be combined into one online form. M. Smedshammer noted that the Methods of Instruction (MOI) section of the form would remain the same as the current DE Addendum except for “hybrid” would be noted on the “On-campus Orientation Sessions” and “Group Meetings/Review Sessions” indicating that the two MOIs are exclusive to the hybrid modality. M. Smedshammer mentioned that item #3 “Regular and Effective Contact Methods and Examples” was changed to mirror exactly what exists in the Academic Senate guidelines for what is...
regular effective contact. M. Smedshammer noted this section includes examples of what regular effective contact is, for each category, as well as a comment box for other methods not covered. M. Smedshammer concluded with the last item, which addresses hybrid courses only, which he noted already exists on the current form.

M. Smedshammer then proceeded to answer questions and address concerns from the committee, which included, but were not limited to:

- The removal of the question relating to Title 5 from the proposed DE Addendum document
- Recommendations on addressing the Teleclass modality used by Allied Health
- Concerns on integrating the new form into CurricUNET and current discussions on updating and/or changing our outdated CurricUNET system.
- Possible "stop-gap" solutions to implementing the proposed revisions to the DE Addendum
- Recommendations to follow up with each department/division for feedback
- Corresponding timelines with deadlines such as accreditation and catalog

**M/S/U (L. SENECHAL, T. AKERS-PORTER) to accept the Distance Education Addendum document as a first reading and have it come back as a second reading.**

Motion Passed:


0 NAYS
1 ABSTENTION (C. Howard)

Informational Items

1. **PCAH – Development Criteria for CCCCO Program and Course Approvals**

   B. Adams

   B. Adams provided hard copies of excerpts from the Program and Course Approval Handbook (PCAH), 6th Edition regarding Development Criteria as a review guide for new course and award proposals coming through the Curriculum Committee in the near future. B. Adams noted that the excerpts described what the five Criteria in developing proposals were all about and would be a good reference document.

   L. Senechal noted that with the new edition of the PCAH comes more responsibility for the Curriculum Committee including B. Adams as Co-Chair and J. Zellet as VP of Instruction, who have to certify that the rules are being followed.

   B. Adams included that any course or program can be pulled at any time to be reviewed for compliance by the California Community Colleges Chancellor's Office (CCCCO).

IV. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>FTECH 341</th>
<th>Fire Apparatus Driver/Operator 1A</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>MODIFY</strong> Materials fee item</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rationale:</td>
<td>A materials fee audit was completed in</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>summer 2018. This course had a materials</td>
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<td>fee listed but the item was not specific.</td>
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<tr>
<td></td>
<td>Item changed on active record from</td>
<td></td>
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<tr>
<td></td>
<td>&quot;State Required Materials&quot; to &quot;State</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fire Training Cert&quot; and &quot;Instructional</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Course Manual SFT&quot;. This information is</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>here for the purpose of the record.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Curriculum Committee Minutes – October 9, 2018

FTECH 342  Fire Apparatus Driver/Operator 1B  2
MODIFY: Materials fee item
Rationale: A materials fee audit was completed in summer 2018. This course had a materials fee listed but the item was not specific. Item changed on active record from “State Required Materials” to “State Fire Training Cert” and “Instructional Course Manual SFT”. This information is here for the purpose of the record.

MACH 208  Computer Aided Manufacturing  2
MODIFY: Materials fee item
Rationale: A materials fee audit was completed in summer 2018. This course had a materials fee listed but the item was not specific. Item changed on active record from “Materials for projects” to “Steel and Aluminum Stock”. This information is here for the purpose of the record.

C-ID Approvals
Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

Columbia College Course Equivalencies

Equivalency Established
(No

V. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

AGM 235  Irrigation and Drainage  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Outcomes
Rationale: Course pulled at the September 25, 2018 meeting due to discussion regarding the Course Learning Outcomes. Outcomes have been revised and are here for the purpose of the record.
1. Recommend improvements for various irrigation situations.
2. Develop irrigation schedules for specific situations using crop evapotranspiration rates, soil moisture content, and irrigation method.

ANSC 241  Sheep Fitting and Showing  2
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Comparable courses
Rationale: ANSC 241 was pulled at the September 25, 2018 meeting for discussion regarding the comparable courses listed. It was noted at the meeting that the comparable courses field for ANSC 241 would be updated by B. Adams. B. Adams updated the comparable courses with CSU Fresno course, ANSC 81 - Introduction to Livestock, Meat, and Dairy Evaluation. This information is here for the purpose of the record.

ANSC 258  Horsemanship  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Comparable courses
Rationale: ANSC 258 was pulled at the September 25, 2018 meeting for discussion regarding the comparable courses listed. It was noted at the meeting that the comparable courses field for ANSC 258 would be updated by B. Adams. B. Adams updated the comparable courses with CSU Fresno course, ATHL 181 – Equestrian. This information is here for the purpose of the record.
ANSC 265  Introduction to Colt Training  3

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Comparable courses
Rationale: ANSC 265 was pulled at the September 25, 2018 meeting for discussion regarding the comparable courses listed. It was noted at the meeting that the comparable courses field for ANSC 265 would be updated by B. Adams. B. Adams updated the comparable courses with CSU Fresno course, ANSC 56 – Beginning Colt Training. This information is here for the purpose of the record.

CLDDV 103  Child Growth and Development  3

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Requisite skills
Rationale: CLDDV 103 pulled at the September 25, 2018 meeting due to discussion regarding changes in requisite skills due to AB705. It was noted at the meeting that B. Adams would work with faculty to update requisite skills to align with AB705. B. Adams modified the requisite skills for CLDDV 103. This information is here for the purpose of the record.

CLDDV 107  Introduction to Curriculum  3

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Requisite skills, outcomes
Rationale: CLDDV 107 pulled at the September 25, 2018 meeting due to discussion regarding Course Learning Outcomes (CLOs) and changes in requisite skills due to AB705. It was noted at the meeting that B. Adams would work with faculty on the recommended updates to CLDDV 107. B. Adams modified the requisite skills for CLDDV 121 and the CLOs were updated to read:

1. Differentiate between various curriculum models, approaches, environments, and standards for early learning including indicators of quality.
2. Demonstrate the teachers' role in early childhood programs, including planning, implementing, and evaluating activities and environments.
3. Select and apply developmentally appropriate teaching strategies and theories to curriculum and environment design.

This information is here for the purpose of the record.

CLDDV 121  Guidance of Young Children  3

CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Requisite skills
Rationale: CLDDV 121 pulled at the September 25, 2018 meeting due to discussion regarding changes in requisite skills due to AB705. It was noted at the meeting that B. Adams would work with faculty to update requisite skills to align with AB705. B. Adams modified the requisite skills for CLDDV 121. This information is here for the purpose of the record.

ENGL 161  Film Appreciation  3

Effective: Spring 2019
MODIFY: DE modalities only
Rationale: Course pulled for discussion at the September 25, 2018 meeting due to discussion regarding the hybrid’s contact ratio. It was noted at the meeting that B. Adams and C. Howard would connect with D. Gilbert to verify the preferred hybrid course contact ratio. The DE Addendum has been updated to read: 1-99% of this hybrid course will be done face-to-face. This information is here for the purpose of the record.
NR 222 Native Tree and Shrub Identification 3
CCC CO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Textbooks
Rationale: Course pulled at the September 25, 2018 meeting due to discussion regarding textbooks. It was noted at the meeting that B. Adams and L. Senechal would connect with T. Gravatt to verify preferred text. B. Adams updated textbook justification to reflect that the 1998 edition of Peterson Field Guide to Western Trees was still one of the best guides in the field. This information is here for the purpose of the record.

VI. COURSE DISCUSSION AGENDA

INACTIVATIONS:

UNIT(S)

ARTS, HUMANITIES & COMMUNICATIONS

ART 178 Advanced Photography 2
CCC CO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is no longer being offered.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIP E, M. GARCIA) to INACTIVATE ART 178

MODIFICATIONS:

AGRICULTURE & ENVIRONMENTAL SCIENCES

ANSC 260 Advanced Horsemanship 3
CCC CO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Equine Science Certificate of Achievement

M/S/U (R. CRIP E, M. GARCIA) to MODIFY ANSC 260
BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

ADJU 213  
Patrol Procedures  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: DE modalities, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.  
Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Administration of Justice A.S. Degree  
- Administration of Justice AS-T Degree  
M/S/U (R. CRIPÉ, M. GARCIA) to MODIFY ADJU 213  
M/S/U (R. CRIPÉ, J. FORTE) to MAINTAIN REQUISITES for ADJU 213  
M/S/U (R. CRIPÉ, T. AKERS-PORTER) to MODIFY DE for ADJU 213

HIST 116  
Women in American History  
CCCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Advisory, field trips, outcomes, methods of instruction, textbooks, requisite skills  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC; (CC HIST 21)  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D4, D6), (IGETC: 4D, 4F)  
Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AA-T Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  
HIST 116 and HIST 129 pulled as a block for discussion by T. Guy who recommended that the comparable courses for HIST 116 be updated to the more appropriate CSU Chico – HIST 116 Women in History and UC Davis – HISTORY 72A American Women & Gender. T. Guy also recommended that the comparable courses for HIST 129 be updated to include CSU Bakersfield – Introduction to California History 2100 and California Polytechnic University, San Luis Obispo – HIST 208 Survey of California History. With the approval of the committee, B. Adams agreed to update the comparable course field with the recommended courses and will add as a notification on the October 23, 2018 agenda for documentation purposes.

S. Berger noted the summative language for the HIST courses was not written as we typically see. E. Kerr mentioned that the summative evaluations for the HIST courses were written to match what is typically seen in the HIST C-IDs.  
M/S/U (R. CRIPÉ, T. GUY) to MODIFY HIST 116  
HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger who had concerns on how AB705 effected the requisites for the HIST courses. C. Howard mentioned that ENGL 50 is being inactivated and ENGL 45 can no longer be required because of
AB705. C. Howard noted that ENGL 45 would continue on the books for now, as the effects of AB705 on students are determined. C. Howard continued that with the implementation of AB705, requisites have become an issue, noting that students need some level of English composition when entering ENGL 100 or ENGL 101.

B. Adams mentioned that it has been recommended that consistent language be crafted to address the issues with requisites, possibly with help from the English department. T. Akers-Porter noted that the Math department, with the assistance of the English department, settled on “meets eligibility requirements for ENGL 101” for their advisory.

L. Senechal questioned how students are being informed of AB705 and its effects on them. J. Zellet mentioned that getting the information on AB705 out to the students is just one of the issues that the AB705 Task Force will be addressing.

B. Adams mentioned that the Instruction office, with the help of the English division representatives, would connect with the departments to construct consistent language to use as an advisory. B. Adams noted that the advisory language would then be noted as a consent item on the October 23, 2018 agenda.

M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 116
M/S/U (R. CRIFE, T. AKERS-PORTER) to MAINTAIN DE for HIST 116
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 116 on GE PATTERN(S)

HIST 125

History of Mexico

CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Advisory, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D3, D6), (IGETC: 4C, 4F)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Spanish AA-T Degree

HIST 125 pulled for discussion by T. Guy who noted that he could not find a second lower division comparable course for HIST 125 and was concerned if students taking this course would have to re-take a History of Mexico course at a transfer university. T. Guy recommended that the course be more specific regarding the course’s articulation. E. Kerr mentioned that most of the Latino students taking HIST 125 are not History majors and are taking this course for personal enrichment. Discussion ensued regarding truth in advertising, articulation of Baccalaureate level courses, and course numbering.

M/S/Withdrawn (T. AKERS-PORTER, H. DUARTE) motion withdrawn by E. Kerr, division representative, due to comparable course discussion, thereby removing it from the agenda for consideration.
**HIST 129 History of California**

** CCCCO Proposal Type:** Non-Substantial  
** Effective:** Summer 2019  
** MODIFY:** Advisory, description, outcomes, content, typical assignments, methods of instruction  
** Rationale:** Course is being updated for periodic review.  
** Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.  
** Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
** Materials Fee Status:** (None)  
** Articulation Status:** Transfers to CSU and UC; (CC HIST 11)  
** C-ID Status:** (None)  
** General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D6), (IGETC: 4F)  
** Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- History AAT Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

**HIST 116 and HIST 129 pulled as a block for discussion by T. Guy** (See notes on HIST 116)  
** M/S/U (R. CRIPÉ, T. GUY) to MODIFY HIST 129**  

**HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger** (See notes on HIST 116)  
** M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 129**  

**HIST 129 pulled for discussion by J. Peterson** who noted that the section of the DE Addendum pertaining to Title 5 was incomplete. With the approval of the committee, B. Adams noted she would work with E. Kerr to get the appropriate boxes checked and then would be noted as a consent item on the October 23, 2018 agenda for documentation purposes.  
** M/S/U (J. FORTE, L. SENECHAL) to MAINTAIN DE for HIST 129**  
** M/S/U (L. SENECHAL, T. AKERS-PORTR) to MAINTAIN PLACEMENT of HIST 129 on GE PATTERN(S)**
<table>
<thead>
<tr>
<th>HIST 145</th>
<th>History of Latin America</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCCCO Proposal Type: Non-Substantial</td>
<td></td>
</tr>
<tr>
<td>Effective: Summer 2019</td>
<td></td>
</tr>
<tr>
<td><strong>MODIFY:</strong> Advisory, textbooks, requisite skills</td>
<td></td>
</tr>
<tr>
<td><strong>Rationale:</strong> Course is being updated for periodic review.</td>
<td></td>
</tr>
<tr>
<td><strong>Enrollment Restrictions:</strong> Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.</td>
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<tr>
<td><strong>Distance Education Status:</strong> Maintaining: Mixed modalities/hybrid, online</td>
<td></td>
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<tr>
<td><strong>Materials Fee Status:</strong> (None)</td>
<td></td>
</tr>
<tr>
<td><strong>Articulation Status:</strong> Transfers to CSU and UC</td>
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<tr>
<td><strong>C-ID Status:</strong> (None)</td>
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<tr>
<td><strong>General Education Status:</strong> Approved for: (MJC-GE: B), (CSU-GE: D6), (IGETC: 4F)</td>
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</tbody>
</table>

**Program Impact:**
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A.
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Spanish AA-T Degree

M/S/U (J. FORTE, R. CRIPE) to **MODIFY HIST 145**

HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger  
(See notes on HIST 116)

M/S/U (L. SENECHAL, J. FORTE) to **MODIFY REQUISITES for HIST 145**

HIST 145 pulled for discussion by T. Guy who noted that the section of the DE Addendum pertaining to Title 5 was incomplete. With the approval of the committee, B. Adams noted she would work with E. Kerr to get the appropriate boxes checked and then the changes will be noted as a consent item on the October 23, 2018 agenda for documentation purposes.

M/S/U (T. GUY, E. KERR) to **MAINTAIN DE for HIST 145**

M/S/U (L. SENECHAL, T. AKERS-PORTER) to **MAINTAIN PLACEMENT of HIST 145 on GE PATTERN(S)**
HIST 154  African Americans Through the 19th Century  3
CCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Advisory, outcomes, typical assignments, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a - Group a, D3, D6), (IGETC: 4C, 4F)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A.
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

HIST 154 and HIST 155 pulled as a block for discussion by T. Guy who recommended that the comparable courses for HIST 154 be updated to read CSU Long Beach – AFRS 120 African American History to 1865 and CSU Northridge – AFRS 271 African American History to 1865. T. Guy also recommended that the comparable courses for HIST 155 be updated to include CSU Long Beach – AFRS 121 African American History Since 1865 and CSU Northridge – AFRS 272 African American History Since 1865. With the approval of the committee, B. Adams agreed to update the comparable course field with the recommended courses and add as a notification on the October 23, 2018 agenda for documentation purposes.

M/S/U (M. GARCIA, T. GUY) to MODIFY HIST 154
HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger (See notes on HIST 116)
M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 154
M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for HIST 154
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 154 on GE PATTERN(S)
HIST 155  
African Americans in the 20th and 21st Centuries  

CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Advisory, outcomes, textbooks, requisite skills  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.  
Distance Education Status: Maintaining: Online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU and UC  
C-ID Status: (None)  
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a - Group a, D3, D6), (IGETC: 4C, 4F)  

Program Impact:  
- CSU General Education Pattern Certificate of Achievement  
- Ethnic Studies Skills Recognition Award  
- General Studies, Emphasis in Social and Behavioral Sciences A.A.  
- History AA-T Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern  

HIST 154 and HIST 155 pulled as a block for discussion by T. Guy  
See notes on HIST 154  
MODIFY HIST 155  
M/S/U (M. GARCIA, T. GUY)  

HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger  
See notes on HIST 116  
MODIFY REQUISITES for HIST 155  
M/S/U (L. SENECHAL, J. FORTE)  

MODIFY DE for HIST 155  
M/S/U (L. SENECHAL, T. AKERS-PORTER)  

MAINTAIN PLACEMENT of HIST 155 on GE PATTERN(S)
HUMSR 101

Introduction to Human Services

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

**MODIFY**: Advisory, DE modalities, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale**: Course is being updated for periodic review.

**Enrollment Restrictions**: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or qualification by the MJC assessment process.

**Distance Education Status**: Maintaining: Mixed modalities/hybrid, online; Removing: Telecourse

**Materials Fee Status**: (None)

**Articulation Status**: Transfers to CSU

**C-ID Status**: (None)

**General Education Status**: Approved for: (MJC-GE: B)

**Program Impact**:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern

**HUMSR 101 pulled for discussion by T. Guy** who recommended that the comparable course field for HUMSR 101 be cleaned up to include only CSU Monterey Bay – CHHS 215 and CSU Fullerton – HUSR 201. With the approval of the committee, B. Adams agreed to update the comparable course field with the recommended courses and add as a consent item on the October 23, 2018 agenda for documentation purposes. L. Senechal recommended that the HUMSR courses be revisited by the division for consideration of C-ID approval.

**M/S/U (K. BUTLER, S. BERGER) to MODIFY HUMSR 101**

**M/S/U (R. CRIBE, J. FORTE) to MODIFY REQUISITES for HUMSR 101**

**M/S/U (R. CRIBE, T. AKERS-PORTER) to MODIFY DE for HUMSR 101**

**M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMSR 101 on GE PATTERN(S)**
HUMSR 110

Introduction to Interviewing and Counseling

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Title, advisory, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.

Distance Education Status: Maintaining: Mixed modalities/hybrid; Removing: Online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- Gerontology Skills Recognition Award
- Human Services A.A. Degree
- Human Services Certificate of Achievement

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy who had concerns with the lack of lower division comparable courses available for the HUMSR courses. L. Senechal expressed her concerns that the courses seemed more like paraprofessional courses. B. Adams noted that the HUMSR courses are currently out of compliance. J. Zellet requested that the committee consider a grace period be approved for the HUMSR courses because this was a one-person program that is currently in transition.

L. Senechal offered her assistance in the updates once the position is filled.

M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that the Curriculum Committee would see updates of these courses within one year.

M/S/U (R. CRIPÉ, J. FORTE) to MODIFY REQUISITES for HUMSR 110

M/S/U (R. CRIPÉ, T. AKERS-PORTER) to MODIFY DE for HUMSR 110
HUMSR 111  Counseling in Chemical Dependency  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Advisory, DE modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 110 and satisfactorily complete ENGL 100 or ENGL 101.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)
M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that the Curriculum Committee would see updates of these courses within one year.
M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 111
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for HUMSR 111

HUMSR 117  Intervention and Treatment Strategies in Chemical Dependency  3
CCCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Title, advisory, DE modalities, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of HUMSR 111 and HUMSR 116; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.
Distance Education Status: Requesting: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)
M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.
M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 117
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for HUMSR 117
HUMSR 119  
**Introduction to Group Leadership and Group Process**  
3  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Title, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** (None)  
**Distance Education Status:** Requesting: Mixed modalities/hybrid  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Chemical Dependency Counseling Certificate of Achievement  
- Chemical Dependency Counseling A.A. Degree  
- Human Services A.A. Degree  
- Human Services Certificate of Achievement  
*HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy* (See notes on HUMSR 110)  
*M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.*  
*M/S/U (R. CRIPÉ, T. AKERS-PORTER) to ADOPT DE for HUMSR 119*  

HUMSR 120  
**Ethical and Professional Issues**  
3  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2019  
**MODIFY:** Title, advisory, description, outcomes, methods of evaluation, textbooks  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.  
**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
- Chemical Dependency Counseling A.A. Degree  
- Human Services Certificate of Achievement  
*HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy* (See notes on HUMSR 110)  
*M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.*  
*M/S/U (R. CRIPÉ, J. FORTE) to MODIFY REQUISITES for HUMSR 120*  
*M/S/U (R. CRIPÉ, T. AKERS-PORTER) to MAINTAIN DE for HUMSR 120*
HUMSR 142  Introduction to Psychosocial Rehabilitation  3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019

MODIFY: Advisory, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 110 and satisfactorily complete ENGL 100 or ENGL 101.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Telecourse

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B)

Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern
- Psychosocial Rehabilitation Skills Recognition Award

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)

M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.

M/S/U (R. CRIPE, J. FORTE) to ADOPT REQUISITES for HUMSR 142

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for HUMSR 142

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMSR 142 on GE PATTERN(S)
HUMSR 143
Psychosocial Rehabilitation Practice

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, DE modalities, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated for periodic review. Removed the telecourse modality.
Enrollment Restrictions: Requesting: (P) Satisfactory completion of HUMSR 142.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Telecourse
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: B)
Program Impact:
- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern
- Psychosocial Rehabilitation Skills Recognition Award

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)
M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.
M/S/U (R. CRIPE, J. FORTE) to ADOPT REQUISITES for HUMSR 143
M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for HUMSR 143
M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMSR 143 on GE PATTERN(S)

PUBLIC SAFETY

EMS 390
Emergency Medical Technician 1

CCCCO Proposal Type: Substantial
Effective: Summer 2019
MODIFY: Units, hours, description, textbooks
Rationale: CA State EMS Agency mandated instructional & training hours have increased (Third party regulating body).
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in EMS 389; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.
Distance Education Status: (None)
Materials Fee Status: Maintaining fee of $60.00
Articulation Status: Not transferable; (CC EMS 4)
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Emergency Medical Services Certificate of Achievement
- Emergency Medical Technician Skills Recognition Award
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

EMS 390 pulled for discussion by J. Peterson who requested clarification for the increase in hours and units for EMS 390. R. Cripe referred to Title 22 of the California State EMS Authority and the Mountain Valley EMS Authority in which instructional time had been increased. R. Cripe noted that in reviewing EMS 390, it was determined that lab hours and additional course hours were needed to cover,
in depth, the 2018 Prehospital Emergency Care, 11th edition textbook and stay within the regulations of Title 22 of the California State EMS Authority.

**M/S/U (R. CRIBE, K. BUTLER) to MODIFY EMS 390**

**M/S/U (R. CRIBE, J. FORTE) to MAINTAIN REQUISITES for EMS 390**

**M/S/U (J. PETERSON, R. CRIBE) to MAINTAIN FEE for EMS 390**

### FTECH 321XABC

**Fire Service In-Service Training/EMS**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2019

**MODIFY:** Prerequisite, advisory, DE modalities

**Rationale:** Course update to remove FSCI from advisory.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EMS 389 and EMS 390 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301 and EMS 390; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid; Requesting: Online

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

**M/S/U (R. CRIBE, M. GARCIA) to MODIFY FTECH 321XABC**

**M/S/U (R. CRIBE, J. FORTE) to MODIFY REQUISITES for FTECH 321XABC**

**M/S/U (R. CRIBE, T. AKERS-PORTER) to MODIFY DE for FTECH 321XABC**

### FTECH 322XABC

**Fire Service In-Service Training/Special Operations**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2019

**MODIFY:** Prerequisite, advisory, DE modalities

**Rationale:** Course update to remove FSCI from advisory.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and FTECH 318 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, Haz-Mat FRO, and LARRO, which meets State of California Fire Marshal training level.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid; Requesting: Online

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

**M/S/U (R. CRIBE, M. GARCIA) to MODIFY FTECH 322XABC**

**M/S/U (R. CRIBE, J. FORTE) to MODIFY REQUISITES for FTECH 322XABC**

**M/S/U (R. CRIBE, T. AKERS-PORTER) to MODIFY DE for FTECH 322XABC**
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>CCCCO Proposal Type</th>
<th>Effective</th>
<th>Prerequisite, Advisory, DE Modalities</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
<th>Distance Education Status</th>
<th>Program Impact</th>
<th>Articulation Status</th>
<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
</table>
| FTECH 323XABC | Fire Service In-Service Training/Command & Control | 0.5-3 | Non-Substantial     | Summer 2019 | Prerequisite, advisory, DE modalities  | Course update to remove FSCI from advisory. | Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 305 and FSCI 350 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, and ICS 200, which meets State of California Fire Marshal training level. | Online | Non transferable | None | (None) | (None) | - Fire Science Certificate of Achievement  
- Fire Science A.S. Degree | Maintaining: Mixed modalities/hybrid; Requesting: Online |
| FTECH 324XABC | Fire Service In-Service Training/Administration  | 0.5-3 | Non-Substantial     | Summer 2019 | Prerequisite, advisory, DE modalities  | Course update to remove FSCI from advisory. | Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 356 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, and Workplace Harassment training, which meets State of California Fire Marshal training level. | Online | Non transferable | None | (None) | (None) | - Fire Science Certificate of Achievement  
- Fire Science A.S. Degree | Maintaining: Mixed modalities/hybrid; Requesting: Online |
FTECH 325XABC  Fire Service In-Service Training/Operations  0.5-3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Prerequisite, advisory, DE modalities
Rationale: Course update to remove FSCI from advisory.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and FSCI 305 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, Haz-Mat FRO, and LARRO, which meets State of California Fire Marshal training level.
Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (R. CRipe, M. GARCIA) to MODIFY FTECH 325XABC
M/S/U (R. CRipe, J. FORTE) to MODIFY REQUISITES for FTECH 325XABC
M/S/U (R. CRipe, T. AKERS-PORTE) to MODIFY DE for FTECH 325XABC

SCIENCE, MATHEMATICS & ENGINEERING

MATH 9  Accelerated Intro to Math  2

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Description, content, typical assignments, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRipe, M. GARCIA) to MODIFY MATH 9

T. Guy commented that with AB705 he thought that these non-transferable math courses were going away. T. Akers-Porter replied that due to AB705 some math courses might be inactivated. T. Akers-Porter noted that because the math courses were up for periodic review and the recent passage of AB705 coming at the same time, there has not been enough time to exam the data to determine what the course of action should be. T. Akers-Porter mentioned that for now the Mathematics department is focused on transfer level courses and keeping the status quo for non-transferable courses. B. Adams mentioned that T. Akers-Porter and herself were part of the AB705 Task Force and it was recommended that the Curriculum Committee be updated on the effects AB705 was having on our students and what adjustments were being made as things progressed as we proceed with the implementation of AB705.

M/S/U (R. CRipe, T. AKERS-PORTE) to MAINTAIN DE for MATH 9
MATH 10  
Introduction to Math  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Content, methods of evaluation, textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: (None)  
Distance Education Status: Maintaining: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Not transferable; (CC MATH 601)  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (R. CRIPÉ, M. GARCIA) to MODIFY MATH 10  
(See notes on MATH 9)  
M/S/U (R. CRIPÉ, T. AKERS-PORTER) to MAINTAIN DE for MATH 10

MATH 19  
Accelerated Pre-Algebra  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2019  
MODIFY: Description, objectives, content, typical assignments, methods of evaluation, textbooks  
Rationale: Course is being updated for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 9 or MATH 10 or qualification by the MJC assessment process.  
Distance Education Status: Maintaining: Mixed modalities/hybrid  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  
M/S/U (R. CRIPÉ, M. GARCIA) to MODIFY MATH 19  
(See notes on MATH 9)  
M/S/U (R. CRIPÉ, J. FORTE) to MAINTAIN REQUISITES for MATH 19  
M/S/U (R. CRIPÉ, T. AKERS-PORTER) to MAINTAIN DE for MATH 19
MATH 20

Pre-Algebra

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Description, objectives, content, typical assignments, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 9 or MATH 10 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Not transferable; (CC MATH 602)
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRIPE, M. GARCIA) to MODIFY MATH 20 (See notes on MATH 9)
M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for MATH 20
M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for MATH 20

NEW COURSES:

(None)

DE (Distance Education) Only Proposals

FTECH 304  Building Construction for Fire Protection  3
Effective: Spring 2019
MODIFY: DE modalities only
Rationale: Adding hybrid modality.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for FTECH 304

MDAST 322  Medical Assisting Administrative Procedures  3.5
Effective: Spring 2019
MODIFY: DE modalities only
Rationale: Adding hybrid to this course.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for MDAST 322

MDAST 323  Medical Assisting Clinical Procedures  3
Effective: Spring 2019
MODIFY: DE modalities only
Rationale: To offer the course as hybrid.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for MDAST 323
MDAST 324  Introduction to Disease and Pharmacology

**Effective:** Spring 2019
**MODIFY:** DE modalities only
**Rationale:** To offer the course as hybrid.
**Distance Education Status:** Requesting: Mixed modalities/hybrid

Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree

*M/S/U (R. CRIPPE, T. AKERS-PORTE) to ADOPT DE for MDAST 324*

MDAST 325  Medical Assisting Laboratory Procedures

**Effective:** Spring 2019
**MODIFY:** DE modalities only
**Rationale:** To offer the course as hybrid.
**Distance Education Status:** Requesting: Mixed modalities/hybrid

Program Impact:
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree

*M/S/U (R. CRIPPE, T. AKERS-PORTE) to ADOPT DE for MDAST 325*

**VII. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

(None)

**CCCCO Program Approvals: New/Substantial Change**

(None)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(None)

**ACCJC Program Approvals: New/Substantial Change**

(None)

**ACCJC DE Substantive Change Proposal Needed**

(None)

**Program learning outcomes for the following programs were modified in CurricUNET**

(None)

**VIII. PROGRAM CONSENT AGENDA**

(None)
IX. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCO and ACCJC Approval
(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCO and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCO Approval (Formerly the CCC-511)

MODIFICATIONS: UNITS

(None)

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

X. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter: October 2018

   L. Senechal

2. Academic Senate: April 26, 2018 Approved Minutes

   C. Redwing

XI. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process (Postponed until the October 23, meeting)

   B. Adams
2. **Expedited Curriculum Approval Guidelines**

B. Adams

B. Adams pointed out that one of the criteria of expedited proposals for imminent need was compliance with the law.

*M/S/U (L. SENECHAL, J. FORTE) to reaffirm the Expedited Curriculum Approval Guidelines document*

**Informational Items**

1. **AB705 Compliance**

   J. Zellet, L. Maki, J. Abbott

2. **2018-2019 Sunset List**

   Curriculum Committee

**OUT OF COMPLIANCE COURSES**

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**Courses not offered in the last two academic years / last date offered provided**

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**XII. PUBLIC COMMENT**

*M/S/U (R. CRIPÉ, J. FORTE) to adjourn at 4:55 PM*