

V. COURSE CONSENT AGENDA

Proposed Replacement Language for Advisories, Corequisites and Prerequisites where ENGL 45, 49, 50 and ELIC 151 Currently Exist

At the October 9, 2018 Curriculum Committee meeting it was discussed that due to the passage of AB705 and the proposed inactivation of ENGL 49 and ENGL 50, language should be in place to replace any advisory, prerequisite or corequisite where ENGL 45, 49, 50 and ELIC 151 exist currently. C. Howard provided H. Townsend with non-course advisory language via email. The proposed advisory is the following:

Before enrolling in this course, students are strongly advised to satisfactorily complete an MJC English composition course or the equivalent, or to exhibit proficiency in college-level essay writing skills.

The advisory will show in all course management systems and the catalog effective Summer 2019 upon approval..

HIST 116	Women in American History CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Comparable courses Rationale: HIST 116 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable courses field at the meeting with CSU Chico – HIST 116 Women in History and UC Davis – HISTORY 72A American Women & Gender. This information is here for the purpose of the record.	3
HIST 129	History of California CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Comparable courses, DE modalities Rationale: HIST 129 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed and incomplete Distance Education Title 5 question. B. Adams updated the comparable courses field at the meeting with CSU Bakersfield – Introduction to California History 2100 and California Polytechnic University, San Luis Obispo – HIST 208 Survey of California History. B. Adams also worked with the division representative, E. Kerr, to complete the DE modality by checking the following boxes for Title 5: Telephone Contact, Email, Class Announcements, Discussion Boards, Question & Answers Discussion Forum, Grading Feedback, Grading Rubrics, and Office Hours. This information is here for the purpose of the record.	3
HIST 145	History of Latin America CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: DE modalities Rationale: HIST 145 was pulled at the October 9, 2018 meeting for discussion regarding incomplete Distance Education Title 5 question. B. Adams worked with the division representative, E. Kerr, to complete the DE modality by checking the following boxes for Title 5: Telephone Contact, Email, Class Announcements, Discussion Boards, Question & Answers Discussion Forum, Grading Feedback, Grading Rubrics, and Office Hours. This information is here for the purpose of the record.	3
HIST 154	African Americans Through the 19th Century CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Comparable courses Rationale: HIST 154 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable courses field at the meeting with CSU Long Beach – AFRS 120 African American History to 1865 and CSU Northridge – AFRS 271 African American History to 1865. This information is here for the purpose of the record.	3

HIST 155	<p>African Americans in the 20th and 21st Centuries 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Comparable courses Rationale: HIST 155 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable courses field at the meeting with CSU Long Beach – AFRS 121 African American History Since 1865 and CSU Northridge – AFRS 272 African American History Since 1865. This information is here for the purpose of the record.</p>
HUMSR 101	<p>Introduction to Human Services 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Comparable courses Rationale: HUMSR 101 was pulled at the October 9, 2018 meeting for discussion regarding the comparable courses listed. B. Adams updated the comparable courses field with CSU Monterey Bay – CHHS 215 and CSU Fullerton – HUSR 201. This information is here for the purpose of the record.</p>

VI. COURSE DISCUSSION AGENDA

UNIT(S)

MODIFICATIONS/REACTIVATIONS; INACTIVATIONS; ADOPTIONS; DE ONLY:

ARTS, HUMANITIES & COMMUNICATIONS

COMM 100	<p>Fundamentals of Public Speaking 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Field trips, outcomes, methods of instruction, textbooks Rationale: Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. The hybrid modality in the DE addendum was updated to reflect current distance learning terminology and techniques. Enrollment Restrictions: (None) Distance Education Status: Maintaining: Mixed modalities/hybrid Materials Fee Status: (None) Articulation Status: Transfers to CSU and UC; (CC SPCOM 1) C-ID Status: Approved for: (C-ID COMM 110) General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: A1), (IGETC: 1C) Program Impact:</p> <ul style="list-style-type: none"> - Agriculture: Sales, Service A.S. Degree - Agriculture: Sales, Service Technician Certificate of Achievement - CSU General Education Pattern Certificate of Achievement - Communication Studies AA-T Degree - Communication Studies A.A. Degree - Communication Studies Certificate of Achievement - Elementary Teacher Education AA-T Degree - General Studies, Emphasis in Language and Rationality A.A. Degree - IGETC Pattern Certificate of Achievement - MJC-GE Pattern - Medical Assisting Certificate of Achievement - Medical Assisting A.S. Degree - Nursing: Associate Degree Nursing Program (RN) A.S. Degree - Retail Management (WAFC) Certificate of Achievement
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COMM 102**Introduction to Human Communication****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Outcomes, textbooks**Rationale:** Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. The hybrid modality in the DE addendum was updated to reflect current distance learning terminology and techniques.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC SPCOM 4)**C-ID Status:** Approved for: ([C-ID COMM 115](#))**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: A1), (IGETC: 1C)**Program Impact:**

- Agriculture: Sales, Service Technician Certificate of Achievement
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Communication Studies A.A. Degree
- Communication Studies AA-T Degree
- Communication Studies Certificate of Achievement
- Elementary Teacher Education AA-T Associate of Arts for Transfer
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Retail Management (WAFC) Certificate of Achievement

COMM 104**Argumentation****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Prerequisite, DE modalities, typical assignments, methods of instruction, textbooks**Rationale:** Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. Here are a list of minor edits/changes: -Clarified the percentage of online v. f2f instruction in the hybrid format (DE Addendum) -Fixed minor spelling, outlining, and capitalization errors throughout proposal. -Edited the DE addendums to reflect current online learning terminology and technology. -Removed a textbook which has not been revised since 2004. Replaced with a textbook published in 2018.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ENGL 101; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101.**Distance Education Status:** Maintaining: Online; Requesting: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC SPCOM 2)**C-ID Status:** Approved for: ([C-ID COMM 120](#))**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: A3), (IGETC: 1B)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- Communication Studies A.A. Degree
- Communication Studies Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

COMM 105**Intercollegiate Speech and Debate****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Title, typical assignments, textbooks**Rationale:** Course is being updated to adhere to Fall 2018 scheduled review. Title change is to align with nomenclature trends at CSUs.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU; (CC SPCOM 7)**C-ID Status:** Approved for: ([C-ID COMM 160 B](#))**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

- Communication Studies A.A. Degree
- Communication Studies AA-T Degree

COMM 120**Oral Interpretation****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Description, objectives, content**Rationale:** Course is being updated to adhere to curriculum review matrix and C-ID with scheduled periodic review in Fall 2018. Small changes to aid with clarity and accuracy of course information and its alignment with C-ID descriptor. Changes in Catalog Description, objectives, content, text rationale, and comparable courses.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC DRAMA 20)**C-ID Status:** Approved for: ([C-ID COMM 170](#))**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Communication Studies A.A. Degree
- Communication Studies AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern

COMM 132**Introduction to Mass Communication****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Description, objectives, content, typical assignments, methods of evaluation, textbooks**Rationale:** Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018. Small changes made in MOE, Objectives, Assignments, Hybrid Distance Ed, and Textbooks for clarification and currency.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Approved for: ([C-ID JOUR 100](#))**General Education Status:** Approved for: (MJC-GE: C, D2), (CSU-GE: C1, D7), (IGETC: 3A, 4G)**Program Impact:**

- Communication Studies AA-T Degree
- Communication Studies A.A. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- Marketing A.S. Degree
- MJC-GE Pattern

COMM 400**Organizational Behavior****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** DE modalities, outcomes, typical assignments, methods of evaluation, textbooks**Rationale:** Course is being updated to adhere to curriculum review matrix with scheduled periodic review in Fall 2018.**Enrollment Restrictions:** Maintaining: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree program.**Distance Education Status:** Maintaining: Mixed modalities/hybrid; Requesting: Online**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Respiratory Care B.S. Degree

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

BUSAD 210	Business Communication CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Prerequisite, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks Rationale: Course update for periodic review and to add ENGL 100 to the prerequisite. Enrollment Restrictions: Removing: (P) Satisfactory completion of ENGL 101; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101. Distance Education Status: Maintaining: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Transfers to CSU C-ID Status: Approved for: (C-ID BUS 115) General Education Status: Approved for: (MJC-GE: D2) Program Impact: <ul style="list-style-type: none">- Bookkeeping Certificate of Achievement- Business Administration AS-T Degree- Business Administration A.S. Degree- Business Operations Management A.S. Degree- General Studies, Emphasis in Language and Rationality A.A. Degree- Logistics and Supply Chain Management A.S. Degree- MJC-GE Pattern- Marketing A.S. Degree- Office Administration A.S. Degree- Office Administration Certificate of Achievement- Retail Management (WAFC) Certificate of Achievement- Supervisory Management A.S. Degree- Supervisory Management Certificate of Achievement	3
BUSAD 238 (Previously BUSAD 358)	Advertising & Sales Promotion CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Number, transferability, description, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks Rationale: Course update for periodic review. Enrollment Restrictions: (None) Distance Education Status: Maintaining: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Requesting: Transfers to CSU C-ID Status: (None) General Education Status: (None) Program Impact: <ul style="list-style-type: none">- Marketing A.S. Degree	3

BUSAD 245

Principles of Marketing

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Field trips, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course update for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU; (CC BUSAD 30)

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Accounting A.S. Degree
- Bookkeeping A.S. Degree
- Business Administration A.S. Degree
- Business Operations Management A.S. Degree
- Marketing A.S. Degree
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement

BUSAD 350

(Previously BUSAD 50)

Business Computations

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Number, description

Rationale: Course update for periodic review. Number change because course is vocational non-transfer. 50 came with the course from Math when it was Math 50.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 19 or MATH 20 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Office Administration Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement

BUSAD 380	<p>Customer Service 0.5 (Previously 1)</p> <p>CCCCO Proposal Type: Substantial</p> <p>Effective: Summer 2019</p> <p>REACTIVATE/MODIFY: Units, hours, field trips, grading policy, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks</p> <p>Rationale: Reactivation and update for inclusion in the Customer Service Academy Skills Recognition Award.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: Requesting: Mixed modalities/hybrid, online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Customer Service Academy Skills Recognition Award (pending)
BUSAD 235	<p>Introduction to Entrepreneurship 3</p> <p>CCCCO Proposal Type: New Credit Course</p> <p>Effective: Upon CCCCCO approval</p> <p>ADOPT</p> <p>Rationale: The Central Valley/Mother Lode Region Sector Profile Report dated June 2018 (attached) shows 809 average annual job openings for Business Operations Specialists in the Small Business and Entrepreneurship sector from 2017 – 2020, with demand projected to increase over time. Of 871 total students taking Small Business and Entrepreneurship courses in the region during the 2016 – 2017 academic year, 45 percent were Hispanic and 10% were African American. Offering this course at MJC would enhance economic opportunities for underserved student populations while also meeting a workforce demand for small business owners and managers in the city and region. In addition, this course would provide entrepreneurial education to majors and non-majors looking to start a business, and would also benefit people in the workforce looking to more effectively approach their jobs with an entrepreneurial mindset focused on minimizing costs, maximizing productivity, and increasing profits.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: Requesting: Mixed modalities/hybrid, online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Marketing A.S. Degree
BUSAD 381	<p>Communication in the Workplace 0.5</p> <p>CCCCO Proposal Type: New Credit Course</p> <p>Effective: Upon CCCCCO approval</p> <p>ADOPT</p> <p>Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: Requesting: Mixed modalities/hybrid, online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Customer Service Academy Skills Recognition Award (pending)

BUSAD 382	<p>Attitude in the Workplace 0.5 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award. Enrollment Restrictions: (None) Distance Education Status: Requesting: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: - Customer Service Academy Skills Recognition Award (pending)</p>
BUSAD 383	<p>Values and Ethics 0.5 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award. Enrollment Restrictions: (None) Distance Education Status: Requesting: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: - Customer Service Academy Skills Recognition Award (pending)</p>
BUSAD 384	<p>Team Building 0.5 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award. Enrollment Restrictions: (None) Distance Education Status: Requesting: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: - Customer Service Academy Skills Recognition Award (pending)</p>
BUSAD 385	<p>Time Management 0.5 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award. Enrollment Restrictions: (None) Distance Education Status: Requesting: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: - Customer Service Academy Skills Recognition Award (pending)</p>

BUSAD 386	<p>Stress Management 0.5 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award. Enrollment Restrictions: (None) Distance Education Status: Requesting: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: - Customer Service Academy Skills Recognition Award (pending)</p>
BUSAD 387	<p>Conflict Resolution 0.5 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award. Enrollment Restrictions: (None) Distance Education Status: Requesting: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: - Customer Service Academy Skills Recognition Award (pending)</p>
BUSAD 388	<p>Decision Making and Problem Solving 0.5 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award. Enrollment Restrictions: (None) Distance Education Status: Requesting: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: - Customer Service Academy Skills Recognition Award (pending)</p>
BUSAD 389	<p>Managing Organization Change 0.5 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: Course written for inclusion in the Customer Service Academy Skills Recognition Award. Enrollment Restrictions: (None) Distance Education Status: Requesting: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: - Customer Service Academy Skills Recognition Award (pending)</p>

CSCI 220

Business Information Systems

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prerequisite, advisory, outcomes, textbooks, requisite skills

Rationale: Course update for periodic review.

Enrollment Restrictions: Removing: (P) Satisfactory completion of CSCI 201 or CSCI 270 or CSCI 200; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CSCI 200 or CSCI 201 or CSCI 270.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC CCTIS 10)

C-ID Status: Approved for: ([C-ID ITIS 120](#))

General Education Status: (None)

Program Impact:

- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Bookkeeping Certificate of Achievement
- Business Administration AS-T Degree
- Business Operations Management A.S. Degree
- Computer Applications Specialist Certificate of Achievement
- Computer Graphics Applications Certificate of Achievement
- Computer Graphics Applications A.S. Degree
- Computer Information Systems A.S. Degree
- Computer Science A.S. Degree
- International Business Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement

OFADM 260

Intermediate Microsoft Excel

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Title

Rationale: Course is being updated to change the course title. All content has remained the same.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and OFADM 259.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Microsoft Computer Applications Certificate of Achievement (pending)
- Office Administration Certificate of Achievement
- Office Administration A.S. Degree
- Office Computer Applications Certificate of Achievement

OFADM 232

Advanced Word Processing and Desktop Publishing

3

CCCCO Proposal Type: Inactivation

Effective: Summer 2019

INACTIVATE

Rationale: Course is being inactivated due to program restructuring.

Program Impact:

- Office Administration A.S. Degree
- Office Administration Certificate of Achievement

OFADM 317	<p>Introduction to Adobe Acrobat 1</p> <p>CCCCO Proposal Type: New Credit Course</p> <p>Effective: Upon CCCCC approval</p> <p>ADOPT</p> <p>Rationale: New course proposal. Advisory Committee recommendation for students to have Adobe Acrobat skills for employment.</p> <p>Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch, and/or satisfactorily complete OFADM 353 and/or have the ability to confidently navigate the Windows operating system.</p> <p>Distance Education Status: Requesting: Mixed modalities/hybrid, online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: Requesting: (C-ID BSOT 125X)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Office Administration Certificate of Achievement - Office Administration A.S. Degree
OFADM 318	<p>Introduction to Publisher and Productivity Apps 1</p> <p>CCCCO Proposal Type: New Credit Course</p> <p>Effective: Upon CCCCC approval</p> <p>ADOPT</p> <p>Rationale: New course proposal. The elimination of OFADM 232, Advanced Word Processing and Desktop Publishing (3 units) and the need to utilize publishing software and productivity apps in an office setting.</p> <p>Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch, and/or satisfactorily complete OFADM 353 and/or have the ability to confidently navigate the Windows operating system.</p> <p>Distance Education Status: Requesting: Mixed modalities/hybrid, online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Marketing A.S. Degree - Office Administration Certificate of Achievement - Office Administration A.S. Degree
SOCSC 109	<p>Introduction to Education-Practicum in Tutoring 3</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2019</p> <p>MODIFY: Description, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills</p> <p>Rationale: Updating course to clarify the articulation requirements for Liberal Studies/Elementary Education AA-T Degree.</p> <p>Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who provide fingerprint and TB clearance.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Elementary Teacher Education AA-T Degree

SOCSC 110

Introduction to Elementary Education

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated to clearly identify course with C-ID descriptor, EDUC 200, and to update the Elementary Education AA-T degree.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC EDUC 11)

C-ID Status: Approved for: [\(C-ID EDUC 200\)](#)

General Education Status: Approved for: (MJC-GE B)

Program Impact:

- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern

PUBLIC SAFETY

FTECH 376

Fire Instructional Methodology 1

2

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: Moving former fire courses from FSCI to FTECH and rebuilding this course as per major changes from State Fire Training. Also alignment with C-ID draft descriptor in process.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FTECH 301 and/or possess a CA Firefighter 1 certificate.

Distance Education Status: Requesting: Mixed modalities/hybrid

Materials Fee Status: Requesting fee of \$100.00

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

SCIENCE, MATHEMATICS & ENGINEERING

MATH 101	Mathematical Ideas and Applications CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Content, typical assignments, methods of evaluation, textbooks, requisite skills Rationale: Course is being updated for periodic review. Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process. Distance Education Status: Maintaining: Mixed modalities/hybrid Materials Fee Status: (None) Articulation Status: Transfers to CSU and UC; (CC MATH 6) C-ID Status: (None) General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A) Program Impact: <ul style="list-style-type: none">- CSU General Education Pattern Certificate of Achievement- General Studies, Emphasis in Language and Rationality A.A. Degree- IGETC Pattern Certificate of Achievement- MJC-GE Pattern	3
MATH 111	College Algebra CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Objectives, methods of evaluation Rationale: Course is being updated for periodic review. Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process. Distance Education Status: Maintaining: Mixed modalities/hybrid Materials Fee Status: (None) Articulation Status: Transfers to CSU and UC C-ID Status: (None) General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A) Program Impact: <ul style="list-style-type: none">- Agricultural Sciences A.S. Degree- CSU General Education Pattern Certificate of Achievement- General Studies, Emphasis in Language and Rationality A.A. Degree- IGETC Pattern Certificate of Achievement- MJC-GE Pattern	3

MATH 134**Elementary Statistics****4****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Advisory, description, content, methods of evaluation, requisite skills**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process; Removing: (A) Before enrolling in this course, students are strongly advised to also enroll in Math 135-Problem Solving Skills and Technology for MATH 134; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 135 and meet eligibility requirements for English 101.**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC MATH 2)**C-ID Status:** Approved for: ([C-ID MATH 110](#))**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)**Program Impact:**

- Administration of Justice AS-T Degree
- Agricultural Sciences A.S. Degree
- Agriculture Animal Sciences AS-T Degree
- Agriculture Business AS-T Degree
- Agriculture Plant Science AS-T Degree
- Anthropology AA-T Degree
- Biological Sciences A.S. Degree
- Business Administration AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- Kinesiology AA-T Degree
- MJC-GE Pattern
- Mathematics AS-T Degree
- Psychology for Transfer AA-T Degree
- Public Health Science AS-T Degree
- Sociology AA-T Degree

MATH 174**Introduction to Differential Equations & Linear Algebra****5****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Methods of evaluation, textbooks**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 173**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Approved for: ([C-ID MATH 910S](#))**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Mathematics AS-T Degree

MATH 32	<p>Support Course for Math 101 3 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: This course is being proposed to align with AB705 legislation. Enrollment Restrictions: Requesting: (C) Concurrent enrollment in MATH 101. Distance Education Status: Requesting: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
MATH 33	<p>Support Course for Math 111 3 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: This course is being proposed to align with AB705 legislation. Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 30 or qualification by the MJC assessment process. Distance Education Status: (None) Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
MATH 34	<p>Support Course for Math 134 3 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: This course is being proposed to align with AB705 legislation. Enrollment Restrictions: Requesting: (C) Concurrent enrollment in MATH 134; Requesting (A) Before enrolling in this course, students are strongly advised to meet eligibility requirements for English 101. Distance Education Status: Requesting: Mixed modalities/hybrid, online Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>

MATH 191	<p>Linear Algebra 3</p> <p>CCCCO Proposal Type: New Credit Course</p> <p>Effective: Upon CCCCCO approval</p> <p>ADOPT</p> <p>Rationale: To improve articulation of the course to transfer institutions.</p> <p>Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 173.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Requesting: CSU and UC; Requesting: (CC MATH 26)</p> <p>C-ID Status: Requesting: (C-ID MATH 250)</p> <p>General Education Status: Requesting: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)</p> <p>Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
MATH 193	<p>Ordinary Differential Equations 3</p> <p>CCCCO Proposal Type: New Credit Course</p> <p>Effective: Upon CCCCCO approval</p> <p>ADOPT</p> <p>Rationale: To improve articulation of the course to transfer institutions.</p> <p>Enrollment Restrictions: Requesting: (C) Concurrent enrollment in or satisfactory completion of MATH 191.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Requesting: CSU and UC; Requesting: (CC MATH 28)</p> <p>C-ID Status: Requesting: (C-ID MATH 240)</p> <p>General Education Status: Requesting: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)</p> <p>Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
MATH 928	<p>Elementary Algebra for Non-STEM Majors 1 0</p> <p>CCCCO Proposal Type: New Non-Credit Course</p> <p>Effective: Upon CCCCCO approval</p> <p>ADOPT</p> <p>Rationale: To further support students in the non-credit program as an alternative to credit coursework.</p> <p>Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 924.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact: - Proficiency in Elementary Algebra Certificate of Competency (pending)</p>

MATH 929	<p>Elementary Algebra for Non-STEM Majors 2 0</p> <p>CCCCO Proposal Type: New Non-Credit Course</p> <p>Effective: Upon CCCCCO approval</p> <p>ADOPT</p> <p>Rationale: To further support students in the non-credit program as an alternative to credit coursework.</p> <p>Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 928.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Proficiency in Elementary Algebra Certificate of Competency (pending)
MATH 988	<p>Intermediate Algebra for Non-Stem Majors 1 0</p> <p>CCCCO Proposal Type: New Non-Credit Course</p> <p>Effective: Upon CCCCCO approval</p> <p>ADOPT</p> <p>Rationale: To further support students in the non-credit program as an alternative to credit coursework.</p> <p>Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 929.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Proficiency in Intermediate Algebra Certificate of Competency (pending)
MATH 989	<p>Intermediate Algebra for Non-Stem Majors 2 0</p> <p>CCCCO Proposal Type: New Non-Credit Course</p> <p>Effective: Upon CCCCCO approval</p> <p>ADOPT</p> <p>Rationale: To further support students in the non-credit program as an alternative to credit coursework.</p> <p>Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 988.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Proficiency in Intermediate Algebra Certificate of Competency (pending)

STUDENT SERVICES

- GUIDE 111** **Career Exploration** **1**
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2019
MODIFY: Materials fee
Rationale: Course is being updated to add material fees for career interest tests that are given to students.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 49 or satisfactorily complete READ 40 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: Requesting fee of \$23.00
Articulation Status: Transfers to CSU; (CC GUIDE 11)
C-ID Status: (None)
General Education Status: Approved for: (MJC: Guidance)
Program Impact:
- CSU General Education
- GUIDE 109** **International Student/New American Focus** **1**
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: Course is no longer being offered and needs to be inactivated.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- IIS 901** **Improving Learning Potential** **0** (Previously 2)
(Previously IIS 13) **CCCCO Proposal Type:** **Substantial**
Effective: Summer 2019
MODIFY: Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status), objectives, content, textbooks,
Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Learning Strategies: Academic Skills Certificate of Competency (pending)

IIS 902
(Previously IIS 20)

Math Strategies for Disabled Students

0 (Previously 1)

CCCCO Proposal Type: Substantial

Effective: Summer 2019

MODIFY: Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status)

Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Learning Strategies: Academic Skills Certificate of Competency (pending)

IIS 903
(Previously IIS 21)

Making the Move: Transition to College

0 (Previously 1)

CCCCO Proposal Type: Substantial

Effective: Summer 2019

MODIFY: Number, CB04 (credit status), units, CB08 (basic skills status), hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status)

Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Learning Strategies: Academic Skills Certificate of Competency (pending)

IIS 904
(Previously IIS 16)

Computer Access 1

0 (Previously 2)

CCCCO Proposal Type: Substantial

Effective: Summer 2019

MODIFY: Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status)

Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Learning Strategies: Technical Skills Certificate of Competency (pending)

IIS 905
(Previously IIS 15)

Adapted Keyboarding
CCCCO Proposal Type: Substantial
Effective: Summer 2019

0 (Previously 2)

MODIFY: Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status), description
Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Learning Strategies: Technical Skills Certificate of Competency (pending)

IIS 906
(Previously IIS 18)

Computer Access Projects
CCCCO Proposal Type: Substantial
Effective: Summer 2019

0 (Previously 2)

MODIFY: Number, CB04 (credit status), units, hours, repeat policy, grading policy, CB11 (classification code), CB22 (noncredit category), CB24 (program status), content
Rationale: Course update to change from credit to non-credit. Course is being added to a new career development and college preparation (CDCP) certificate.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS program.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Learning Strategies: Technical Skills Certificate of Competency (pending)

VII. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

ADOPT: **MATHEMATICS NON-CREDIT PROGRAM**
Certificate of Competency: Proficiency in Intermediate Algebra 0
Effective: Upon CCCC

ADOPT

Rationale: A noncredit Certificate of Competency: Proficiency in Intermediate Algebra. This sequence of noncredit intermediate algebra courses is designed to prepare students for higher level courses by providing students with a foundation in intermediate algebra. Completion of this certificate also benefits students in other programs or careers where knowledge of intermediate algebra concepts is essential for success.

Substantial Changes to an Approved Credit Program – Requires CCCC and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC Approval
(Formerly the CCC-511)

MODIFICATIONS:

UNITS

ARTS, HUMANITIES & COMMUNICATIONS

MODIFY: **ART PROGRAM**
A.A. Degree: Art 21 (Previously 20)
Effective: Upon CCCC Approval (Summer 2019)
MODIFY: Semester preference, elective header, elective courses, total units
Rationale: The Art A.A. is being updated to include the new class Art 151-Survey of Asian Art. Two category titles have also been updated. "Art History and Appreciation Area" has been updated to "Art History Area." Art appreciation was removed from this degree several years ago.

MODIFY: **ART PROGRAM**
A.A.-T Degree: Art History 18-20
Effective: Upon CCCC Approval (Summer 2019)
MODIFY: Semester preference, list A header, list A courses, list B header, list C header, list C courses
Rationale: This program is being updated to add the new course Art 151-Survey of Islamic Art. Art 151 was added to List A, and also included on List C. Since Art 169 will no longer be the only course that can satisfy list A it has also been added to list C as an elective option. An unnecessary or was removed from List B behind Art 170. Lists A and B were updated on the recommended semester a student should take them.

MODIFY: **ART PROGRAM**
A.A.-T Degree: Studio Arts 24
Effective: Upon CCCC Approval (Summer 2019)
MODIFY: List A courses
Rationale: This program is being updated to add the new course ART 151-Survey of Islamic Art. A missing "or" was also added between Art 147 and 148. These are two types of Painting 1 courses, and a student should only take one or the other.

MODIFY: **COMMUNICATION STUDIES PROGRAM**
A.A. Degree: Communication Studies 21
Effective: Upon CCCC Approval (Summer 2019)
MODIFY: Elective courses
Rationale: Award has been updated to remove COMM 122 and COMM 124 from the electives list. The two courses have been approved for inactivation, effective Summer 2019. Award has been reviewed as part of scheduled Fall 2018 curriculum review.

MODIFY: **COMMUNICATION STUDIES PROGRAM**
A.A.-T Degree: Communication Studies 18
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: List B courses, list C courses
Rationale: Award has been updated to remove COMM 122 and COMM 124 from the electives list. The two courses have been approved for inactivation, effective Summer 2019. COMM 133 now has an AAM and has been moved from List C to List B on COT. Award has been reviewed as part of scheduled Fall 2018 curriculum review.

MODIFY: **COMMUNICATION STUDIES PROGRAM**
Certificate of Achievement: Communication Studies 12
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Catalog description
Rationale: Award is part of scheduled Fall 2018 curriculum review. Award has been reviewed by faculty. There are no revisions needed at this time.

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

MODIFY: **ACCOUNTING PROGRAM**
A.S. Degree: Accounting 25
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Required courses, elective courses
Rationale: Award is being updated to reflect recent title changes to OFADM courses.

MODIFY: **ACCOUNTING PROGRAM**
Certificate of Achievement: Accounting Clerk 15.5-19.5 (Previously 15.5-17)
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Catalog description, program learning outcomes, program requirements, required courses, required courses header, total units
Rationale: To offer more flexibility in student course completion to meet the same objectives.

MODIFY: **ACCOUNTING PROGRAM**
Certificate of Achievement: Accounting: Entry-Level Bookkeeper 16 (Previously 25)
(Formerly Listed As: Bookkeeping)
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Title, catalog description, program requirements, required courses header, semester preference, required courses, elective courses, total units
Rationale: Award is being updated to reflect job market needs and periodic curriculum review.

MODIFY: **ACCOUNTING PROGRAM**
Certificate of Achievement: Accounting: Full-Charge Bookkeeper 28 (Previously 27)
(Formerly Listed As: Accounting)
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Title, program learning outcomes, program requirements, required courses header, semester preference, required courses, total units
Rationale: Award is being updated to reflect job market needs and periodic curriculum review.

MODIFY: **BUSINESS ADMINISTRATION PROGRAM**
A.S.-T Degree: Business Administration 27-28
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Catalog description, program learning outcomes, semester preference, List a courses, List b courses
Rationale: Program update for periodic review.

- MODIFY:** **ELEMENTARY TEACHER EDUCATION PROGRAM**
A.A.-T Degree: Elementary Teacher Education 48-60
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Required courses, list C courses
Rationale: Award is being updated to improve transfer and articulation process for MJC students who earn the AA-T degree and are transferring to CSU, Stanislaus.
- MODIFY:** **MARKETING PROGRAM**
A.S. Degree: Marketing 30 (Previously 27-30)
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Program learning outcomes, program requirements, semester preference, required courses, elective courses, total units
Rationale: Updating award for periodic review and to reflect the recent title change to OFADM courses for summer 2019.
- MODIFY:** **OFFICE ADMINISTRATION PROGRAM**
Certificate of Achievement: Office Administration 32-33
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Catalog description, required courses
Rationale: Award is being updated to reflect recently approved OFADM course title changes.
- MODIFY:** **OFFICE ADMINISTRATION PROGRAM**
A.S. Degree: Office Administration 28-29 (Previously 29-30)
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Required courses header, semester preference, required courses, total units
Rationale: Award is being updated to reflect recently approved OFADM course title changes.
- MODIFY:** **OFFICE ADMINISTRATION PROGRAM**
Certificate of Achievement: Office Computer Applications 15-16
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Required courses
Rationale: Award is being updated to reflect recently approved OFADM course title changes.
- MODIFY:** **OFFICE ADMINISTRATION PROGRAM**
Certificate of Achievement: Office Support 18-19
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Required courses
Rationale: Award is being updated to reflect recently approved OFADM course title changes.
- MODIFY:** **OFFICE ADMINISTRATION PROGRAM**
Certificate of Achievement: Records Management/Data Entry Specialist 15-16
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Required courses
Rationale: Award is being updated to reflect recently approved OFADM course title changes.
- MODIFY:** **RETAIL MANAGEMENT (WAFC) PROGRAM**
Certificate of Achievement: Retail Management (WAFC) 24-28
Effective: Upon CCCCCO Approval (Summer 2019)
MODIFY: Program requirements, program learning outcomes, required courses
Rationale: Updating award for periodic review. Changed program requirements, updated BUSAD 50 to show as BUSAD 350 and a small change to the outcomes.

INACTIVATIONS:

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

INACTIVATE:	<u>BOOKKEEPING PROGRAM</u> A.S. Degree: Bookkeeping Effective: Summer 2019 INACTIVATE Rationale: Award is being inactivated as it is no longer being offered.	28
INACTIVATE:	<u>OFFICE ADMINISTRATION PROGRAM</u> A.S. Degree: Clerical Effective: Summer 2019 INACTIVATE Rationale: Award is being inactivated as it is no longer being offered.	30
INACTIVATE:	<u>OFFICE ADMINISTRATION PROGRAM</u> Certificate of Achievement: Clerical Effective: Summer 2019 INACTIVATE Rationale: Award is being inactivated as it is no longer being offered.	32

Program Changes that do not require Chancellor's Office Notification/Application for Approval

BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

INACTIVATE:	<u>BOOKKEEPING PROGRAM</u> Skills Recognition Award: Entry-level Bookkeeper Effective: Upon BOT Approval (Summer 2019) INACTIVATE Rationale: Award is being inactivated as it is no longer being offered.	14
ADOPT:	<u>BUSINESS ADMINISTRATION PROGRAM</u> Skills Recognition Award: Customer Service Academy Effective: Upon BOT Approval (Summer 2019) ADOPT Rationale: The Customer Service Academy program offers education and training to develop and advance employee workplace skills. Each course is designed to empower students with the skills needed to effectively work with customers and co-workers. Courses focus on 10 key areas of study to develop workplace skills in communication, service, team building, attitudes, values & ethics, time and stress management, managing conflict, decision making and managing organizational change. Students who complete this 5-unit skills recognition program will be equipped to better interact with their colleagues and gain skills to deliver quality internal and external customer service.	5

X. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. **Articulation:** C-ID Newsletter: [October 2018](#) **L. Senechal**
2. **Academic Senate:** [September 20, 2018 Approved Minutes](#) **C. Redwing**

XI. UNFINISHED BUSINESS

Action Items

1. DE Addenda Revisions
2. Curriculum Review Process

M. Smedshammer
B. Adams

Informational Items

1. [AB705 Compliance](#)
2. 2018-2019 Sunset List

J. Zellet, L. Maki, J. Abbott
Curriculum Committee

OUT OF COMPLIANCE COURSES

ADJU 210	ENGL 138	MUST 134	PEC 175	PEM 114
ADJU 217 (launched)	ENGL 169	PE 141	PEC 176	PEM 140
ANSC 215	ENGL 49 (launched)	PE 142	PEC 178	PEM 163
ANTHR 102	HIST 105 (launched)	PE 143	PEC 179	PEM 165
ANTHR 104	HUMSR 144	PE 144	PEC 183	PEM 196
ANTHR 130	MATH 49 (launched)	PEA 800	PEC 184	PEW 164
CMPGR 266	MUSA 122	PEC 102	PEC 191	PEW 180
ECON 101	MUSA 124	PEC 131	PEC 192	PHILO 123 (Launched)
ECON 102	MUSE 156	PEC 145	PEC 195	PHILO 140 (Launched)
ENGL 131	MUST 123	PEC 147	PEC 197	RSCR 220
ENGL 135	MUST 124	PEC 159	PEM 108	RSCR 246
ENGL 136	MUST 131	PEC 160	PEM 112	SOCIO 101
ENGL 137	MUST 132	PEC 163	PEM 113	THETR 164

COURSES NOT OFFERED IN THE LAST TWO ACADEMIC YEARS / LAST DATE OFFERED PROVIDED

AGEC 55 (FA 2013)	MUSG 122 (SP 2016)	PEC 160 (SP 2016)	PLSC 235 (SP 2016)
ANTHR 192 (SU 2015)	PE 116 (FA 2015)	PEC 179 (SP 2016)	REC 110 (SP 2016)
GEOG 109 (FA 2012)	PEA 108 (FA 2014)	PEC 190 (SP 2016)	SOCIO 154 (FA 2005)
GEOL 160 (SP 2012)	PEC 135 (SP 2012)	PEM 141X (SU 2015)	
MUSG 121 (FA 2015)	PEC 145 (SU 2015)	PEW 180 (FA 2015)	

XII. PUBLIC COMMENT



Curriculum Committee

MINUTES

Tuesday, October 9, 2018

Yosemite 213, 2:40 PM

Members Present: B. Adams (Co-chair), T. Akers-Porter, S. Berger, K. Butler, S. Cassidy, R. Cripe, H. Duarte, J. Forte, M. Garcia, T. Guy, M. Boyd (for J. Haynes), C. Howard, E. Kerr, J. Peterson, C. Redwing (Co-chair), J. Richmond, A. Saleh, B. Salerno, L. Senechal, N. Sill (Deans' Cabinet Representative), L. Stephan, H. Townsend, J. Zellet (VP Instruction)

Members Absent: J. Hughes, R. Mand (ASMJC), P. Mendez, M. Motroni

Others Present: K. Addington (Administrative Technician), P. Bettencourt (Dean of Instruction and Student Learning), L. DeFreitas (Allied Health), P. Fikse (Director Student Financial Services), K. Godinez (Student Financial Services), M. Smedshammer (Distance Education Coordinator)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from T. Guy to accommodate guests.

II. APPROVAL OF MINUTES

September 25, 2018

Hearing no objections, the minutes of September 25, 2018 were approved as stated.

III. NEW BUSINESS

Action Items

1. DE Addendum Revisions

M. Smedshammer

M. Smedshammer presented a modified Distance Education (DE) Addendum document to the Curriculum Committee for their consideration.

The Accrediting Commission for Community and Junior Colleges (ACCJC) is looking at how MJC ensures that regular effective contact is occurring with our online courses and although the revised DE Addendum is just one piece, it is an important piece. The Online Education Committee (formally the Distance Education Committee) worked on a resolution for guidelines on what constitutes regular effective contact for online classes, which would lineup with what was passed at the Academic Senate.

M. Smedshammer reviewed the changes in the proposed DE Addendum document which included recommending that the online and hybrid DE Addendums be combined into one online form. M. Smedshammer noted that the Methods of Instruction (MOI) section of the form would remain the same as the current DE Addendum except for "hybrid" would be noted on the "On-campus Orientation Sessions" and "Group Meetings/Review Sessions" indicating that the two MOIs are exclusive to the hybrid modality. M. Smedshammer mentioned that item #3 "Regular and Effective Contact Methods and Examples" was changed to mirror exactly what exists in the Academic Senate guidelines for what is

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

regular effective contact. M. Smedshammer noted this section includes examples of what regular effective contact is, for each category, as well as a comment box for other methods not covered. M. Smedshammer concluded with the last item, which addresses hybrid courses only, which he noted already exists on the current form.

M. Smedshammer then proceeded to answer questions and address concerns from the committee, which included, but were not limited to:

- The removal of the question relating to Title 5 from the proposed DE Addendum document
- Recommendations on addressing the Teleclass modality used by Allied Health
- Concerns on integrating the new form into CurricUNET and current discussions on updating and/or changing our outdated CurricUNET system.
- Possible “stop-gap” solutions to implementing the proposed revisions to the DE Addendum
- Recommendations to follow up with each department/division for feedback
- Corresponding timelines with deadlines such as accreditation and catalog

M/S/U (L. SENECHAL, T. AKERS-PORTER) to accept the Distance Education Addendum document as a first reading and have it come back as a second reading.

Motion Passed:

17 AYES (T. Akers-Porter, S. Berger, K. Butler, S. Cassidy, R. Cripe, H. Duarte, J. Forte, M. Garcia, T. Guy, M. Boyd, E. Kerr, J. Peterson, J. Richmond, A. Saleh, B. Salerno, L. Senechal, L. Stephan)

0 NAYS

1 ABSTENTION (C. Howard)

Informational Items

1. **PCAH – Development Criteria for CCCC Program and Course Approvals**

B. Adams

B. Adams provided hard copies of excerpts from the Program and Course Approval Handbook (PCAH), 6th Edition regarding Development Criteria as a review guide for new course and award proposals coming through the Curriculum Committee in the near future. B. Adams noted that the excerpts described what the five Criteria in developing proposals were all about and would be a good reference document.

L. Senechal noted that with the new edition of the PCAH comes more responsibility for the Curriculum Committee including B. Adams as Co-Chair and J. Zellet as VP of Instruction, who have to certify that the rules are being followed. B. Adams included that any course or program can be pulled at any time to be reviewed for compliance by the California Community Colleges Chancellor's Office (CCCCO).

IV. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

FTECH 341

Fire Apparatus Driver/Operator 1A

2

MODIFY: Materials fee item

Rationale: A materials fee audit was completed in summer 2018. This course had a materials fee listed but the item was not specific. Item changed on active record from “State Required Materials” to “State Fire Training Cert” and “Instructional Course Manual SFT”. This information is here for the purpose of the record.

ANSC 265	<p>Introduction to Colt Training 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Comparable courses Rationale: ANSC 265 was pulled at the September 25, 2018 meeting for discussion regarding the comparable courses listed. It was noted at the meeting that the comparable courses field for ANSC 265 would be updated by B. Adams. B. Adams updated the comparable courses with CSU Fresno course, ANSC 56 – Beginning Colt Training. This information is here for the purpose of the record.</p>
CLDDV 103	<p>Child Growth and Development 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Requisite skills Rationale: CLDDV 103 pulled at the September 25, 2018 meeting due to discussion regarding changes in requisite skills due to AB705. It was noted at the meeting that B. Adams would work with faculty to update requisite skills to align with AB705. B. Adams modified the requisite skills for CLDDV 103. This information is here for the purpose of the record.</p>
CLDDV 107	<p>Introduction to Curriculum 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Requisite skills, outcomes Rationale: CLDDV 107 pulled at the September 25, 2018 meeting due to discussion regarding Course Learning Outcomes (CLOs) and changes in requisite skills due to AB705. It was noted at the meeting that B. Adams would work with faculty on the recommended updates to CLDDV 107. B. Adams modified the requisite skills for CLDDV 121 and the CLOs were updated to read.</p> <ol style="list-style-type: none"> 1. Differentiate between various curriculum models, approaches, environments, and standards for early learning including indicators of quality. 2. Demonstrate the teachers' role in early childhood programs, including planning, implementing, and evaluating activities and environments. 3. Select and apply developmentally appropriate teaching strategies and theories to curriculum and environment design. <p>This information is here for the purpose of the record.</p>
CLDDV 121	<p>Guidance of Young Children 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Requisite skills Rationale: CLDDV 121 pulled at the September 25, 2018 meeting due to discussion regarding changes in requisite skills due to AB705. It was noted at the meeting that B. Adams would work with faculty to update requisite skills to align with AB705. B. Adams modified the requisite skills for CLDDV 121. This information is here for the purpose of the record.</p>
ENGL 161	<p>Film Appreciation 3 Effective: Spring 2019 MODIFY: DE modalities only Rationale: Course pulled for discussion at the September 25, 2018 meeting due to discussion regarding the hybrid's contact ratio. It was noted at the meeting that B. Adams and C. Howard would connect with D. Gilbert to verify the preferred hybrid course contact ratio. The DE Addendum has been updated to read: 1-99% of this hybrid course will be done face-to-face. This information is here for the purpose of the record.</p>

NR 222	<p>Native Tree and Shrub Identification CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Textbooks Rationale: Course pulled at the September 25, 2018 meeting due to discussion regarding textbooks. It was noted at the meeting that B. Adams and L. Senechal would connect with T. Gravatt to verify preferred text. B. Adams updated textbook justification to reflect that the 1998 edition of Peterson Field Guide to Western Trees was still one of the best guides in the field. This information is here for the purpose of the record.</p>	3
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VI. COURSE DISCUSSION AGENDA

INACTIVATIONS:

UNIT(S)

ARTS, HUMANITIES & COMMUNICATIONS

ART 178	<p>Advanced Photography CCCCO Proposal Type: Inactivation Effective: Summer 2019 INACTIVATE Rationale: Course is no longer being offered. Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). M/S/U (R. CRIPE, M. GARCIA) to INACTIVATE ART 178</p>	2
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MODIFICATIONS:

AGRICULTURE & ENVIRONMENTAL SCIENCES

ANSC 260	<p>Advanced Horsemanship CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Textbooks Rationale: Course update for periodic review. Enrollment Restrictions: (None) Distance Education Status: (None) Materials Fee Status: (None) Articulation Status: Transfers to CSU C-ID Status: (None) General Education Status: (None) Program Impact: - Equine Science Certificate of Achievement M/S/U (R. CRIPE, M. GARCIA) to MODIFY ANSC 260</p>	3
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AB705. C. Howard noted that ENGL 45 would continue on the books for now, as the effects of AB705 on students are determined. C. Howard continued that with the implementation of AB705, requisites have become an issue, noting that students need some level of English composition when entering ENGL 100 or ENGL 101.

B. Adams mentioned that it has been recommended that consistent language be crafted to address the issues with requisites, possibly with help from the English department. T. Akers-Porter noted that the Math department, with the assistance of the English department, settled on "meets eligibility requirements for ENGL 101" for their advisory.

L. Senechal questioned how students are being informed of AB705 and its effects on them. J. Zellet mentioned that getting the information on AB705 out to the students is just one of the issues that the AB705 Task Force will be addressing.

B. Adams mentioned that the Instruction office, with the help of the English division representatives, would connect with the departments to construct consistent language to use as an advisory. B. Adams noted that the advisory language would then be noted as a consent item on the October 23, 2018 agenda.

M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 116

M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for HIST 116

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 116 on GE PATTERN(S)

HIST 125

History of Mexico

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D3, D6), (IGETC: 4C, 4F)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Spanish AA-T Degree

HIST 125 pulled for discussion by T. Guy who noted that he could not find a second lower division comparable course for HIST 125 and was concerned if students taking this course would have to re-take a History of Mexico course at a transfer university. T. Guy recommended that the course be more specific regarding the course's articulation. E. Kerr mentioned that most of the Latino students taking HIST 125 are not History majors and are taking this course for personal enrichment. Discussion ensued regarding truth in advertising, articulation of Baccalaureate level courses, and course numbering.

M/S/WITHDRAWN (T. AKERS-PORTER, H. DUARTE) motion withdrawn by E. Kerr, division representative, due to comparable course discussion, thereby removing it from the agenda for consideration.

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, description, outcomes, content, typical assignments, methods of instruction

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC HIST 11)

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D6), (IGETC: 4F)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

HIST 116 and HIST 129 pulled as a block for discussion by T. Guy (See notes on HIST 116)

M/S/U (R. CRIPE, T. GUY) to MODIFY HIST 129

HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger (See notes on HIST 116)

M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 129

HIST 129 pulled for discussion by J. Peterson who noted that the section of the DE Addendum pertaining to Title 5 was incomplete. With the approval of the committee, B. Adams noted she would work with E. Kerr to get the appropriate boxes checked and then would be noted as a consent item on the October 23, 2018 agenda for documentation purposes.

M/S/U (J. FORTE, L. SENECHAL) to MAINTAIN DE for HIST 129

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 129 on GE PATTERN(S)

History of Latin America**CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Advisory, textbooks, requisite skills**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D6), (IGETC: 4F)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A.
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Spanish AA-T Degree

M/S/U (J. FORTE, R. CRIPE) to MODIFY HIST 145**HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger (See notes on HIST 116)****M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 145****HIST 145 pulled for discussion by T. Guy** who noted that the section of the DE Addendum pertaining to Title 5 was incomplete. With the approval of the committee, B. Adams noted she would work with E. Kerr to get the appropriate boxes checked and then the changes will be noted as a consent item on the October 23, 2018 agenda for documentation purposes.**M/S/U (T. GUY, E. KERR) to MAINTAIN DE for HIST 145****M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 145 on GE PATTERN(S)**

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, outcomes, typical assignments, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a - Group a, D3, D6), (IGETC: 4C, 4F)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A.
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

HIST 154 and HIST 155 pulled as a block for discussion by T. Guy who recommended that the comparable courses for HIST 154 be updated to read CSU Long Beach – AFRS 120 African American History to 1865 and CSU Northridge – AFRS 271 African American History to 1865. T. Guy also recommended that the comparable courses for HIST 155 be updated to include CSU Long Beach – AFRS 121 African American History Since 1865 and CSU Northridge – AFRS 272 African American History Since 1865. With the approval of the committee, B. Adams agreed to update the comparable course field with the recommended courses and add as a notification on the October 23, 2018 agenda for documentation purposes.

M/S/U (M. GARCIA, T. GUY) to MODIFY HIST 154

HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger (See notes on HIST 116)

M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 154

M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for HIST 154

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 154 on GE PATTERN(S)

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, outcomes, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: a - Group a, D3, D6), (IGETC: 4C, 4F)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A.
- History AA-T Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

HIST 154 and HIST 155 pulled as a block for discussion by T. Guy (See notes on HIST 154)

M/S/U (M. GARCIA, T. GUY) to MODIFY HIST 155

HIST 116, HIST 129, HIST 145, HIST 154, and HIST 155 pulled as a block for discussion by S. Berger (See notes on HIST 116)

M/S/U (L. SENECHAL, J. FORTE) to MODIFY REQUISITES for HIST 155

M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for HIST 155

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HIST 155 on GE PATTERN(S)

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, DE modalities, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Telecourse

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B)

Program Impact:

- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern

HUMSR 101 pulled for discussion by T. Guy who recommended that the comparable course field for HUMSR 101 be cleaned up to include only CSU Monterey Bay – CHHS 215 and CSU Fullerton – HUSR 201. With the approval of the committee, B. Adams agreed to update the comparable course field with the recommended courses and add as a consent item on the October 23, 2018 agenda for documentation purposes. L. Senechal recommended that the HUMSR courses be revisited by the division for consideration of C-ID approval.

M/S/U (K. BUTLER, S. BERGER) to MODIFY HUMSR 101

M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 101

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for HUMSR 101

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMSR 101 on GE PATTERN(S)

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Title, advisory, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.

Distance Education Status: Maintaining: Mixed modalities/hybrid; Removing: Online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- Gerontology Skills Recognition Award
- Human Services A.A. Degree
- Human Services Certificate of Achievement

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143

pulled as a block for discussion by T. Guy who had concerns with the lack of lower division comparable courses available for the HUMSR courses. L. Senechal expressed her concerns that the courses seemed more like paraprofessional courses. B. Adams noted that the HUMSR courses are currently out of compliance. J. Zellet requested that the committee consider a grace period be approved for the HUMSR courses because this was a one-person program that is currently in transition.

L. Senechal offered her assistance in the updates once the position is filled.

M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that the Curriculum Committee would see updates of these courses within one year.

M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 110

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for HUMSR 110

HUMSR 111**Counseling in Chemical Dependency****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Advisory, DE modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 110 and satisfactorily complete ENGL 100 or ENGL 101.**Distance Education Status:** Requesting: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)**M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that the Curriculum Committee would see updates of these courses within one year.****M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 111****M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for HUMSR 111****HUMSR 117****Intervention and Treatment Strategies in Chemical Dependency****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Title, advisory, DE modalities, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of HUMSR 111 and HUMSR 116; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.**Distance Education Status:** Requesting: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)**M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.****M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 117****M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for HUMSR 117**

HUMSR 119**Introduction to Group Leadership and Group Process****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Title, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** Requesting: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Chemical Dependency Counseling Certificate of Achievement
- Chemical Dependency Counseling A.A. Degree
- Human Services A.A. Degree
- Human Services Certificate of Achievement

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)

M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.

M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for HUMSR 119

HUMSR 120**Ethical and Professional Issues****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Title, advisory, description, outcomes, methods of evaluation, textbooks**Rationale:** Course is being updated for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- Human Services Certificate of Achievement
- Human Services A.A. Degree

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)

M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.

M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for HUMSR 120

M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for HUMSR 120

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Advisory, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 110 and satisfactorily complete ENGL 100 or ENGL 101.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Telecourse

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: B)

Program Impact:

- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern
- Psychosocial Rehabilitation Skills Recognition Award

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)

M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.

M/S/U (R. CRIPE, J. FORTE) to ADOPT REQUISITES for HUMSR 142

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for HUMSR 142

M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMSR 142 on GE PATTERN(S)

HUMSR 143**Psychosocial Rehabilitation Practice****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Prerequisite, DE modalities, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course is being updated for periodic review. Removed the telecourse modality.**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of HUMSR 142.**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online; Removing: Telecourse**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** Approved for: (MJC-GE: B)**Program Impact:**

- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern
- Psychosocial Rehabilitation Skills Recognition Award

HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 pulled as a block for discussion by T. Guy (See notes on HUMSR 110)**M/S/U (T. AKERS-PORTER, S. CASSIDY) to approve HUMSR 110, HUMSR 111, HUMSR 117, HUMSR 119, HUMSR 120, HUMSR 142, and HUMSR 143 with the contingency that Curriculum Committee will see updates of these courses within one year.****M/S/U (R. CRIPE, J. FORTE) to ADOPT REQUISITES for HUMSR 143****M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for HUMSR 143****M/S/U (L. SENECHAL, T. AKERS-PORTER) to MAINTAIN PLACEMENT of HUMSR 143 on GE PATTERN(S)****PUBLIC SAFETY****EMS 390****Emergency Medical Technician 1****8 (Previously 6)****CCCCO Proposal Type:** Substantial**Effective:** Summer 2019**MODIFY:** Units, hours, description, textbooks**Rationale:** CA State EMS Agency mandated instructional & training hours have increased (Third party regulating body).**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in EMS 389; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.**Distance Education Status:** (None)**Materials Fee Status:** Maintaining fee of \$60.00**Articulation Status:** Not transferable; (CC EMS 4)**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Emergency Medical Services Certificate of Achievement
- Emergency Medical Technician Skills Recognition Award
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

EMS 390 pulled for discussion by J. Peterson who requested clarification for the increase in hours and units for EMS 390. R. Cripe referred to Title 22 of the California State EMS Authority and the Mountain Valley EMS Authority in which instructional time had been increased. R. Cripe noted that in reviewing EMS 390, it was determined that lab hours and additional course hours were needed to cover,

in depth, the 2018 Prehospital Emergency Care, 11th edition textbook and stay within the regulations of Title 22 of the California State EMS Authority.

M/S/U (R. CRIPE, K. BUTLER) to MODIFY EMS 390

M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for EMS 390

M/S/U (J. PETERSON, R. CRIPE) to MAINTAIN FEE for EMS 390

FTECH 321XABC

Fire Service In-Service Training/EMS

0.5-3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prerequisite, advisory, DE modalities

Rationale: Course update to remove FSCI from advisory.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EMS 389 and EMS 390 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301 and EMS 390; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.

Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (R. CRIPE, M. GARCIA) to MODIFY FTECH 321XABC

M M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for FTECH 321XABC

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for FTECH 321XABC

FTECH 322XABC

Fire Service In-Service Training/Special Operations

0.5-3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prerequisite, advisory, DE modalities

Rationale: Course update to remove FSCI from advisory.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and FTECH 318 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, Haz-Mat FRO, and LARRO, which meets State of California Fire Marshal training level.

Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (R. CRIPE, M. GARCIA) to MODIFY FTECH 322XABC

M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for FTECH 322XABC

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for FTECH 322XABC

FTECH 323XABC

Fire Service In-Service Training/Command & Control

0.5-3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prerequisite, advisory, DE modalities

Rationale: Course update to remove FSCI from advisory.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 305 and FSCI 350 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, and ICS 200, which meets State of California Fire Marshal training level.

Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Fire Science Certificate of Achievement

- Fire Science A.S. Degree

M/S/U (R. CRIPE, M. GARCIA) to MODIFY FTECH 323XABC

M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for FTECH 323XABC

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for FTECH 323XABC

FTECH 324XABC

Fire Service In-Service Training/Administration

0.5-3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prerequisite, advisory, DE modalities

Rationale: Course update to remove FSCI from advisory.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 356 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, and Workplace Harassment training, which meets State of California Fire Marshal training level.

Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Fire Science Certificate of Achievement

- Fire Science A.S. Degree

M/S/U (R. CRIPE, M. GARCIA) to MODIFY FTECH 324XABC

M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for FTECH 324XABC

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for FTECH 324XABC

FTECH 325XABC

Fire Service In-Service Training/Operations

0.5-3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prerequisite, advisory, DE modalities

Rationale: Course update to remove FSCI from advisory.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and FSCI 305 and FSCI 301 or similar course trainings; Requesting: (P) Satisfactory completion of FTECH 301; Maintaining: (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, Haz-Mat FRO, and LARRO, which meets State of California Fire Marshal training level.

Distance Education Status: Maintaining: Mixed modalities/hybrid; Requesting: Online

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Fire Science Certificate of Achievement

- Fire Science A.S. Degree

M/S/U (R. CRIPE, M. GARCIA) to MODIFY FTECH 325XABC

M/S/U (R. CRIPE, J. FORTE) to MODIFY REQUISITES for FTECH 325XABC

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY DE for FTECH 325XABC

SCIENCE, MATHEMATICS & ENGINEERING

MATH 9

Accelerated Intro to Math

2

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Description, content, typical assignments, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, M. GARCIA) to MODIFY MATH 9

T. Guy commented that with AB705 he thought that these non-transferable math courses were going away. T. Akers-Porter replied that due to AB705 some math courses might be inactivated. T. Akers-Porter noted that because the math courses were up for periodic review and the recent passage of AB705 coming at the same time, there has not been enough time to exam the data to determine what the course of action should be. T. Akers-Porter mentioned that for now the Mathematics department is focused on transfer level courses and keeping the status quo for non-transferable courses. B. Adams mentioned that T. Akers-Porter and herself were part of the AB705 Task Force and it was recommended that the Curriculum Committee be updated on the effects AB705 was having on our students and what adjustments were being made as things progressed as we proceed with the implementation of AB705.

M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for MATH 9

MATH 10

Introduction to Math

4

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Content, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable; (CC MATH 601)

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, M. GARCIA) to MODIFY MATH 10 (See notes on MATH 9)

M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for MATH 10

MATH 19

Accelerated Pre-Algebra

4

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Description, objectives, content, typical assignments, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 9 or MATH 10 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, M. GARCIA) to MODIFY MATH 19 (See notes on MATH 9)

M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for MATH 19

M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for MATH 19

MATH 20**Pre-Algebra**

5

CCCCO Proposal Type: Non-Substantial**Effective:** Summer 2019**MODIFY:** Description, objectives, content, typical assignments, methods of evaluation, textbooks**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 9 or MATH 10 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Not transferable; (CC MATH 602)**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, M. GARCIA) to MODIFY MATH 20 (See notes on MATH 9)**M/S/U (R. CRIPE, J. FORTE) to MAINTAIN REQUISITES for MATH 20****M/S/U (R. CRIPE, T. AKERS-PORTER) to MAINTAIN DE for MATH 20****NEW COURSES:**

(None)

DE (Distance Education) Only Proposals**FTECH 304****Building Construction for Fire Protection**

3

Effective: Spring 2019**MODIFY:** DE modalities only**Rationale:** Adding hybrid modality.**Distance Education Status:** Requesting: Mixed modalities/hybrid**Program Impact:**

- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for FTECH 304**MDAST 322****Medical Assisting Administrative Procedures**

3.5

Effective: Spring 2019**MODIFY:** DE modalities only**Rationale:** Adding hybrid to this course.**Distance Education Status:** Requesting: Mixed modalities/hybrid**Program Impact:**

- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree

M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for MDAST 322**MDAST 323****Medical Assisting Clinical Procedures**

3

Effective: Spring 2019**MODIFY:** DE modalities only**Rationale:** To offer the course as hybrid.**Distance Education Status:** Requesting: Mixed modalities/hybrid**Program Impact:**

- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree

M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for MDAST 323

MDAST 324	<p>Introduction to Disease and Pharmacology</p> <p>Effective: Spring 2019</p> <p>MODIFY: DE modalities only</p> <p>Rationale: To offer the course as hybrid.</p> <p>Distance Education Status: Requesting: Mixed modalities/hybrid</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Medical Assisting Certificate of Achievement - Medical Assisting A.S. Degree <p>M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for MDAST 324</p>	4
MDAST 325	<p>Medical Assisting Laboratory Procedures</p> <p>Effective: Spring 2019</p> <p>MODIFY: DE modalities only</p> <p>Rationale: To offer the course as hybrid.</p> <p>Distance Education Status: Requesting: Mixed modalities/hybrid</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Medical Assisting Certificate of Achievement - Medical Assisting A.S. Degree <p>M/S/U (R. CRIPE, T. AKERS-PORTER) to ADOPT DE for MDAST 325</p>	3

VII. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VIII. PROGRAM CONSENT AGENDA

(None)

IX. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval (Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCCO Approval (Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCCO and ACCJC Approval (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCCO Approval (Formerly the CCC-511)

MODIFICATIONS:

UNITS

(None)

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval

(None)

X. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. **Articulation:** C-ID Newsletter: [October 2018](#) **L. Senechal**
2. **Academic Senate:** [April 26, 2018 Approved Minutes](#) **C. Redwing**

XI. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process** (Postponed until the October 23, meeting) **B. Adams**

2. [Expedited Curriculum Approval Guidelines](#)

B. Adams

B. Adams pointed out that one of the criteria of expedited proposals for imminent need was compliance with the law.

M/S/U (L. SENECHAL, J. FORTE) to reaffirm the Expedited Curriculum Approval Guidelines document

Informational Items

1. [AB705 Compliance](#)

J. Zellet, L. Maki, J. Abbott

2. 2018-2019 Sunset List

Curriculum Committee

OUT OF COMPLIANCE COURSES

ADJU 210	ENGL 138	MUST 134	PEC 175	PEM 114
ADJU 217	ENGL 169	PE 141	PEC 176	PEM 140
ANSC 215	ENGL 49	PE 142	PEC 178	PEM 163
ANTHR 102	HIST 105	PE 143	PEC 179	PEM 165
ANTHR 104	HUMSR 144	PE 144	PEC 183	PEM 196
ANTHR 130	MATH 49	PEA 800	PEC 184	PEW 164
CMPGR 266	MUSA 122	PEC 102	PEC 191	PEW 180
ECON 101	MUSA 124	PEC 131	PEC 192	PHILO 123
ECON 102	MUSE 156	PEC 145	PEC 195	PHILO 140
ENGL 131	MUST 123	PEC 147	PEC 197	RSCR 220
ENGL 135	MUST 124	PEC 159	PEM 108	RSCR 246
ENGL 136	MUST 131	PEC 160	PEM 112	SOCIO 101
ENGL 137	MUST 132	PEC 163	PEM 113	THETR 164

COURSES NOT OFFERED IN THE LAST TWO ACADEMIC YEARS / LAST DATE OFFERED PROVIDED

AGEC 55 (FA 2013)	MUSG 122 (SP 2016)	PEC 160 (SP 2016)	PLSC 235 (SP 2016)
ANSC 260 (SU 2015)	PE 116 (FA 2015)	PEC 179 (SP 2016)	REC 110 (SP 2016)
ANTHR 192 (SU 2015)	PEA 108 (FA 2014)	PEC 190 (SP 2016)	SOCIO 154 (FA 2005)
GEOL 160 (SP 2012)	PEC 135 (SP 2012)	PEM 141X (SU 2015)	
MUSG 121 (FA 2015)	PEC 145 (SU 2015)	PEW 180 (FA 2015)	

XII. PUBLIC COMMENT

M/S/U (R. CRIPE, J. FORTE) to adjourn at 4:55 PM