



Curriculum Committee

AGENDA

Tuesday, November 21, 2017
Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

November 7, 2017

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

Columbia College Course Equivalencies

(None)

IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

(None)

UNIT(S)

MODIFICATIONS/REACTIVATIONS:

ASTRO 141	<p>Introduction to Astrophysics 3</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2019</p> <p>REACTIVATE/MODIFY: Advisory, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills</p> <p>Rationale: Reactivating course. New student demand for a high level astronomy course with increased physics population.</p> <p>Enrollment Restrictions: Requesting: (P) Satisfactory completion of PHYS 101 or PHYS 142; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 161 or qualification by the MJC assessment process.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Requesting: CSU and UC</p> <p>C-ID Status: (None)</p> <p>General Education Status: Requesting: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)</p> <p>Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
CSCI 201	<p>General Computer Literacy 3</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2019</p> <p>MODIFY: Typical assignments, methods of instruction, textbooks</p> <p>Rationale: Course is being updated for periodic review.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: Maintaining: Mixed modalities/hybrid, online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>C-ID Status: (None)</p> <p>General Education Status: Approved for: (MJC-GE: D2)</p> <p>Program Impact:</p> <ul style="list-style-type: none">- Accounting Certificate of Achievement- Accounting A.S. Degree- Business Administration A.S. Degree- Business Administration AS-T Degree- Business Operations Management A.S. Degree- Computer Applications Specialist Certificate of Achievement- Computer Network Technician Certificate of Achievement- Computer Science A.S. Degree- Elementary Teacher Education AA-T Degree- General Studies, Emphasis in Language and Rationality A.A. Degree- International Business Certificate of Achievement- Landscape Design Certificate of Achievement- Marketing A.S. Degree- MJC-GE Pattern- Retail Management (WAFC) Certificate of Achievement

ELTEC 236	<p>HMI & Industrial Communications 2</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2019</p> <p>MODIFY: Objectives, textbooks</p> <p>Rationale: Required periodic review and update of contents.</p> <p>Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ELTEC 232.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Automation Technician Skills Recognition Award
MATH 111	<p>College Algebra 3</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2019</p> <p>MODIFY: Title, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills</p> <p>Rationale: Course is being updated to meet the needs of transfer level students, including those that may want to transition into the STEM pathway.</p> <p>Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.</p> <p>Distance Education Status: Requesting: Mixed modalities/hybrid</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>C-ID Status: Requesting: (C-ID MATH 150)</p> <p>General Education Status: Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Agricultural Sciences A.S. Degree - CSU General Education Pattern Certificate of Achievement - General Studies, Emphasis in Language and Rationality A.A. Degree - IGETC Pattern Certificate of Achievement - MJC-GE Pattern
NURSE 52	<p>Nurse Assistant 5.5 (Previously 5)</p> <p>CCCCO Proposal Type: Substantial</p> <p>Effective: Summer 2019</p> <p>MODIFY: Units, hours, objectives, content, typical assignments, methods of instruction</p> <p>Rationale: Course update to show change in hours. Senate bill 449 states that this class must have at least 60 contact hours.</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to obtain a GED or High School diploma; Maintaining: (L) Enrollment limited to students with no prior felony convictions.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Nurse Assistant Skills Recognition Award

OFADM 256

Introduction to Microsoft Word

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Title, description

Rationale: Name change to reflect software title used in industry. Job announcements list the specific application name and a change in course name will better reflect identification of software used.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 and/or have the ability to keyboard by touch.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Human Resources Skills Recognition Award
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree

OFADM 259

Introduction to Microsoft Excel

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Title, description

Rationale: Name change to reflect software title used in industry. Job announcements list the specific application name and a change in course name will better reflect identification of software used.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Human Resources Skills Recognition Award
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Marketing A.S. Degree
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Office Support Certificate of Achievement

OFADM 261

Introduction to Microsoft Access

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Title, description

Rationale: Name change to reflect software title used in industry. Job announcements list the specific application name and a change in course name will better reflect identification of software used.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 353 and satisfactorily complete OFADM 256 and/or satisfactorily complete OFADM 259.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Office Administration A.S. Degree
- Office Administration Certificate of Achievement
- Office Computer Applications Certificate of Achievement
- Records Management/Data Entry Specialist Certificate of Achievement

OFADM 262

Introduction to Microsoft PowerPoint

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Title, description

Rationale: Name change to reflect software title used in industry. Job announcements list the specific application name and a change in course name will better reflect identification of software used.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to demonstrate basic knowledge of computer use and have the ability to keyboard by touch.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Logistics And Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Office Administration A.S. Degree
- Office Computer Applications Certificate of Achievement
- Office Support Certificate of Achievement

RSCR 242

Critical Care Procedures

4.5

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prerequisite, description, objectives, content, methods of instruction, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of RSCR 222 and RSCR 224 and MICRO 101; Maintaining: (L) Enrollment limited to students who are accepted into the Respiratory care Program.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Respiratory Care A.S. Degree

NEW COURSES:

BUSAD 801

21st Century Employability Skills 1

0

CCCCO Proposal Type: New Non-Credit Course

Effective: Upon CCCC approval

ADOPT

Rationale: New World of Work is funded through the CCCC and provides employability skills necessary in the 21st century. Course is being added to a proposed noncredit Certificate of Completion.

Enrollment Restrictions: (None)

Distance Education Status: Requesting: Mixed modalities/hybrid, online

Materials Fee Status: Requesting fee of \$10.00

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- 21st Century Employability Skills (NWoW) Certificate of Completion (pending)

BUSAD 802

21st Century Employability Skills 2

0

CCCCO Proposal Type: New Non-Credit Course

Effective: Upon CCCC approval

ADOPT

Rationale: New World of Work is funded through the CCCC and provides employability skills necessary in the 21st century. Course is being added to a proposed noncredit Certificate of Completion.

Enrollment Restrictions: (None)

Distance Education Status: Requesting: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- 21st Century Employability Skills (NWoW) Certificate of Completion (pending)

ELIC 910

Academic Language Skills: Sentence Structure

0

CCCCO Proposal Type: New Non-Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have enough basic computer literacy to complete follow-up course activities and assessments in an online environment.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- English Language Instruction for College: Academic Language Skills Certificate of Completion

ELIC 911

Academic Language Skills: Verb Tenses

0

CCCCO Proposal Type: New Non-Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have sufficient computer literacy to complete follow-up course activities and assessments in an online environment.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- English Language Instruction for College: Academic Language Skills Certificate of Completion

ELIC 912

Academic Language Skills: Verb Forms

0

CCCCO Proposal Type: New Non-Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare students to perform better on placement assessments.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have sufficient computer literacy to complete follow-up course activities and assessments in an online environment.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- English Language Instruction for College: Academic Language Skills Certificate of Completion

ELIC 913

Academic Language Skills: Nouns, Pronouns, Articles

0

CCCCO Proposal Type: New Non-Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have sufficient computer literacy to complete follow-up course activities and assessments in an online environment.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- English Language Instruction for College: Academic Language Skills Certificate of Completion

ELIC 914

Academic Language Skills: Reading

0

CCCCO Proposal Type: New Non-Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have sufficient computer literacy to complete follow-up course activities and assessments in an online environment.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- English Language Instruction for College: Academic Language Skills Certificate of Completion

ELIC 915

Academic Language Skills: Writing

0

CCCCO Proposal Type: New Non-Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: There are a number of language learners who have fundamental gaps in their understanding of the English language. There is a need for non-credit modular courses that can provide an overview of important concepts in the English language without requiring a student to take an entire semester-long course. Such modular courses can provide the instruction students need to better succeed in academic courses they are currently taking, supplement instruction, prepare students to take academic courses, and/or prepare student to perform better on placement assessments.

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to demonstrate a high-beginning level of academic English language proficiency and have sufficient computer literacy to complete follow-up course activities and assessments in an online environment.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- English Language Instruction for College: Academic Language Skills Certificate of Completion

DE (Distance Education) Only Proposals

LOGST 200

Introduction to Logistics

3

Effective: Spring 2018

MODIFY: DE modalities only

Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education.

Distance Education Status: Requesting: Online

Program Impact:

- Logistics and Supply Chain Management Skills Recognition Award

LOGST 201	<p>Operations Management and Lean Principles 3</p> <p>Effective: Spring 2018 MODIFY: DE modalities only Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education. Distance Education Status: Requesting: Online Program Impact:</p> <ul style="list-style-type: none"> - Logistics And Supply Chain Management Certificate of Achievement - Logistics and Supply Chain Management A.S. Degree - Logistics and Supply Chain Management Skills Recognition Award
LOGST 202	<p>Introduction to Supply Chain Management 3</p> <p>Effective: Spring 2018 MODIFY: DE modalities only Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education. Distance Education Status: Requesting: Online Program Impact:</p> <ul style="list-style-type: none"> - Logistics And Supply Chain Management Certificate of Achievement - Logistics and Supply Chain Management A.S. Degree - Logistics and Supply Chain Management Skills Recognition Award
LOGST 203	<p>Introduction to Transportation Management 3</p> <p>Effective: Spring 2018 MODIFY: DE modalities only Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education. Distance Education Status: Requesting: Online Program Impact:</p> <ul style="list-style-type: none"> - Logistics And Supply Chain Management Certificate of Achievement - Logistics and Supply Chain Management A.S. Degree - Logistics and Supply Chain Management Skills Recognition Award
LOGST 205	<p>Introduction to Warehouse Management 3</p> <p>Effective: Spring 2018 MODIFY: DE modalities only Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education. Distance Education Status: Requesting: Online Program Impact:</p> <ul style="list-style-type: none"> - Logistics And Supply Chain Management Certificate of Achievement - Logistics and Supply Chain Management A.S. Degree - Logistics and Supply Chain Management Skills Recognition Award

LOGST 206	Introduction to Purchasing and Contracting Effective: Spring 2018 MODIFY: DE modalities only Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education. Distance Education Status: Requesting: Online Program Impact: <ul style="list-style-type: none"> - Logistics And Supply Chain Management Certificate of Achievement - Logistics and Supply Chain Management A.S. Degree - Logistics and Supply Chain Management Skills Recognition Award 	3
LOGST 207	Introduction to Customer Service Effective: Spring 2018 MODIFY: DE modalities only Rationale: Adding online courses to increase student access to the Logistics program. Online courses will offer schedule flexibility to current and potential students who are holding a job while trying to get an education. Distance Education Status: Requesting: Online Program Impact: <ul style="list-style-type: none"> - Logistics And Supply Chain Management Certificate of Achievement - Logistics and Supply Chain Management A.S. Degree - Logistics and Supply Chain Management Skills Recognition Award 	3

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

MODIFY: **NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM**
A.S. Degree: Nursing: Associate Degree Nursing Program (RN) **65.5-67.5** (Previously 60-62)
Effective Term: Upon CCCCCO Approval
MODIFY: Total units, elective units
Rationale: The A.S. Degree in Nursing recently was approved at the October 10, 2017 Curriculum Committee meeting. The department noted that the total units listed for the degree when the award came through for approval was wrong due to the addition of ENGL 100 for 5 units. The award footer information which has been included every year in the catalog which states a student must also take 5.5 elective units was also missing in CurricUNET. The total units now are at 65.5-67.5. This important information was missing in CurricUNET. The information was updated in CNET and is here for the purpose of the record.

MODIFY: **NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM**
A.S. Degree: Nursing: LVN to ADN (RN) Advanced Placement Pathway **51.5-60** (Previously 52.5-58)
Effective Term: Upon CCCCCO Approval
MODIFY: Total units, elective units
Rationale: The A.S. Degree in Nursing LVN to AND (RN) Advanced Placement Pathway recently was approved at the October 24, 2017 Curriculum Committee meeting. The department noted that the total units listed for the degree when the award came through for approval was wrong due to the addition of ENGL 100 for 5 units. The award footer information which has been included every year in the catalog which states a student must also take 5.5 elective units was also missing in CurricUNET. The total units now are at 51.5-60. This important information was missing in CurricUNET. The information was updated in CNET and is here for the purpose of the record.

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval (Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCCO and ACCJC Approval (Formerly the CCC-460)

ADOPT: **BUSINESS ADMINISTRATION PROGRAM**
Certificate of Completion: 21st Century Employability Skills (NWoW) **0**
Effective: Upon CCCCCO and ACCJC Approval
ADOPT
Rationale: Program courses teach "Top 10" 21st Century Employability Skills and provides digital badging for completers. New World of Work funded through CCC.

ADOPT: **ACADEMIC ENGLISH LANGUAGE SKILLS FOR SUCCESS PROGRAM**
Certificate of Competency: English Language Instruction for College: **0**
Academic Language Skills
Effective: Upon CCCCCO and ACCJC Approval
ADOPT
Rationale: Language skills workshops offered in the past year have proven to be very successful and popular with students with requests for more regular and structured offerings. Students of all levels in the English language often require refresher workshops and modules that can assist students in gaining a better understanding of gaps in their funds of knowledge about the language. Such modules can also assist new potential program students work on important language skills to assist them in assessing into higher levels of English programs.

Substantial Changes to an Approved Credit Program – Requires CCCC and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC Approval
(Formerly the CCC-511)

MODIFICATIONS:

UNITS

(None)

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation, Adult Education, and the Academic Senate will be provided electronically as an appendix to the minutes.

1. [Articulation: C-ID Newsletter \(Nov.\)](#) L. Miller
2. Academic Senate S. Circle

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process B. Adams
2. Comparable Courses Workgroup L. Miller
[Approved Motion: Review of Curriculum for Quality and Currency](#)
[Comparable Course Criteria – 10.24.17 draft](#)
3. CTE 2-Year Reviews B. Adams
[CTE 2-Year Review Form – 10.10.17 draft](#)
[CTE 2-Year Review Form for Prerequisites – 10.10.17 draft](#)
4. [Code Alignment Project](#) L. Miller
5. [Proposal to Create ARBC Prefix](#) J. Daly
6. [2018-2019 Catalog Pathways](#) Committee Members

Informational Items

1. [Guided Pathways](#)

J. Hamilton

XI. NEW BUSINESS

Action Items

1. [2018-2022 Curriculum Review Matrix Draft](#)

B. Adams

Informational Items

1. [CCCCO First Friday Update](#)

B. Adams

XII. PUBLIC COMMENT



Curriculum Committee

MINUTES

Tuesday, November 7, 2017

Yosemite 213 2:40 PM

Members Present: B. Adams (Co-chair), T. Akers-Porter, P. Brogan, S. Cassidy, S. Circle (Co-chair), R. Cripe, A. DeAngelis, M. Garcia, T. Guy, J. Hamilton (VP Instruction), C. Howard, J. Hughes, E. Kerr, E. Lucas, E. Maki, L. Miller, M. Neves (ASMJC), N. Sill, L. Stephan, H. Townsend

Members Absent: A. Peek (for S. Berger), K. Butler, H. Duarte, J. Forte, J. Haynes, P. Mendez, B. Salerno

Others Present: J. Abbott (Dean of Institutional Effectiveness), K. Addington (Administrative Technician), P. Bettencourt (Dean of Instruction and Student Learning), E. Degerman (Student)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was modified to include the request by T. Guy to accommodate guests by moving New Business Informational Item #1 Noncredit Curriculum to the top of the agenda and the request by L. Miller to move Unfinished Business Informational Item #1 Guided Pathways between Unfinished Business Action Items #1 and #2 was approved.

II. APPROVAL OF MINUTES

October 10 & 24, 2017

Hearing no objections, the minutes of October 10 & 24, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

Columbia College Course Equivalencies

Equivalency	Established
MJC ASTRO 160 = CC ASTRO 40	10/19/17

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

IV. COURSE CONSENT AGENDA

Hearing no objections, the following AP Exam Policy changes were approved.

AP Policy Change on Acceptance of Credit

- AP EXAM:** [Computer Science Principles](#) **3**
Effective: Fall 2017 **Expedited!**
ADOPT CREDIT POLICY
Rationale: In a March 30, 2017 CCCCCO Memo "[Policy Change: Advanced Placement Credit](#)" California Community Colleges were directed via [AB 1985](#) to institute a uniform AP policy across the system, meaning that all CCCs will grant GE credit and minimum units according to the policy. Two exams were included in this list that are not currently reflected in the MJC policy, *Computer Science Principles*, and *Seminar*. This action would reconcile those omissions.
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE ADOPTION of AP EXAM: COMPUTER SCIENCE PRINCIPLES
- AP EXAM:** [Seminar](#) **0**
Effective: Fall 2017 **Expedited!**
ADOPT CREDIT POLICY
Rationale: In a March 30, 2017 CCCCCO Memo "[Policy Change: Advanced Placement Credit](#)" California Community Colleges were directed via [AB 1985](#) to institute a uniform AP policy across the system, meaning that all CCCs will grant GE credit and minimum units according to the policy. Two exams were included in this list that are not currently reflected in the MJC policy, *Computer Science Principles*, and *Seminar*. This action would reconcile those omissions.
M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE ADOPTION of AP EXAM: SEMINAR

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

- READ 62** **College Vocabulary** **3**
CCCCO Proposal Type: Inactivation
Effective: Summer 2019
INACTIVATE
Rationale: This course has not been offered in the Reading Department for several years. There are currently no plans to activate the course in the foreseeable future.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE READ 62

MODIFICATIONS/REACTIVATIONS:

CMPGR 225	<p>3D Graphics and Animation</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2018 Expedited!</p> <p>Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.</p> <p>MODIFY: Advisory, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills</p> <p>Rationale: Course update for periodic review and for currency.</p> <p>Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and resizing windows, the Start Menu, understanding how a computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, and deleting files; using portable flash memory and other common storage devices; Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.</p> <p>Distance Education Status: Maintaining: Mixed modalities/hybrid, online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none">- Computer Graphics Applications Certificate of Achievement- Computer Graphics Applications A.S. Degree <p>M/S/U (R. CRIFE, E. LUCAS) to MODIFY CMPGR 225</p> <p>M/S/U (E. LUCAS, R. CRIFE) to MODIFY REQUISITES for CMPGR 225</p> <p>M/S/U (L. MILLER, R. CRIFE) to MAINTAIN DE for CMPGR 225</p> <p>M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of CMPGR 225</p>	3
CMPGR 263	<p>Internet Literacy</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2018 Expedited!</p> <p>Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.</p> <p>MODIFY: Description, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills</p> <p>Rationale: Course update for periodic review.</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.</p> <p>Distance Education Status: Maintaining: Mixed modalities/hybrid, online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none">- Computer Applications Specialist Certificate of Achievement- Computer Graphics Applications A.S. Degree- Computer Graphics Applications Certificate of Achievement <p>CMPGR 263 pulled for discussion by E. Maki who had concerns with the description and the outdated information within the content. E. Maki also questioned the textbook and how CMPGR 263 fits into the Computer Graphic discipline. T. Akers-Porter questioned the comparable courses.</p> <p>M/S/WITHDRAWN (E. MAKI, M. GARCIA) motion withdrawn by division representative, E. Kerr, who will take CMPGR 263 back to the author with the committee's concerns.</p>	3

CMPGR 267

Dreamweaver in Website Design

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: Title, description, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement

M/S/U (R. CRIPE, E. LUCAS) to MODIFY CMPGR 267

M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for CMPGR 267

M/S/U (L. MILLER, R. CRIPE) to MAINTAIN DE for CMPGR 267

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of CMPGR 267

ELTEC 205

Electronics Fabrication and Assembly Techniques

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: Typical assignments

Rationale: Course update for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: Maintaining fee of \$30.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree

M/S/U (R. CRIPE, E. LUCAS) to MODIFY ELTEC 205

M/S/U (M. GARCIA, S. CASSIDY) to MAINTAIN FEE for ELTEC 205

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 205

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: **Advisory**, typical assignments

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete **MATH 19** or MATH 20 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: Maintaining fee of \$22.50

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: A)

Program Impact:

- Automotive Technician A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Electronics A.S. Degree
- Computer Network Technician Certificate of Achievement
- Electrical Installer Skills Recognition Award
- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement
- MJC-GE Pattern
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement

M/S/U (R. CRIPE, E. LUCAS) to MODIFY ELTEC 208

M/S/U (E. LUCAS, R. CRIPE) to MODIFY REQUISITES for ELTEC 208

T. Akers-Porter recommended adding MATH 19 as an advisory to ELTEC 208 which was approved by divisions representative, A. DeAngelis.

M/S/U (L. MILLER, R. CRIPE) to MAINTAIN DE for ELTEC 208

M/S/U (M. GARCIA, S. CASSIDY) to MAINTAIN FEE for ELTEC 208

M/S/U (T. AKERS-PORTER, L. MILLER) to MAINTAIN PLACEMENT of ELTEC 208 on GE PATTERN

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 208

ELTEC 221**Instrumentation Devices and Systems****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Objectives, typical assignments, methods of instruction**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ELTEC 208.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Automation Technician Skills Recognition Award
- Electrician Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree

ELTEC 221 pulled for discussion by E. Lucas who noted the Methods of Instruction (MOI) seemed rather "wordy". With the approval of the committee, the reference to "as assigned" was removed from MOI item #2. B. Adams noted she would follow-up with the author to verify the wording of the remaining MOIs.

M/S/U (R. CRIFE, L. MILLER) to MODIFY ELTEC 221**M/S/U (E. LUCAS, R. CRIFE) to MAINTAIN REQUISITES for ELTEC 221****M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 221****ELTEC 226****Motors, Controls and Controllers****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Textbooks**Rationale:** Course update for periodic review.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ELTEC 208; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 223 and/or satisfactorily complete ELTEC 230.

Distance Education Status: (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree

M/S/U (R. CRIFE, E. LUCAS) to MODIFY ELTEC 226**M/S/U (E. LUCAS, R. CRIFE) to MAINTAIN REQUISITES for ELTEC 226****M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 226**

ELTEC 229**Commercial & Industrial Wiring****3.5****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Methods of instruction, textbooks**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ELTEC 208.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrical Installer Skills Recognition Award
- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement

M/S/U (R. CRIPE, E. LUCAS) to MODIFY ELTEC 229**M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for ELTEC 229****M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 229****ELTEC 230****Blueprint Reading for Electricians****2****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Typical assignments**Rationale:** Required periodic review and update of contents.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrical Installer Skills Recognition Award
- Electrician Certificate of Achievement

M/S/U (R. CRIPE, E. LUCAS) to MODIFY ELTEC 230**M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 230**

ELTEC 234**Introduction to PACs: Programmable Automation Controllers****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** (None)**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ELTEC 232; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 212.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Automation Technician Skills Recognition Award
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement

M/S/U (R. CRIPE, E. LUCAS) to MODIFY ELTEC 234**M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for ELTEC 234****M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 234****ELTEC 265****Troubleshooting Techniques****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Typical assignments**Rationale:** Course update for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Maintenance Machinist 2 Certificate of Achievement
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement

ELTEC 265 pulled for discussion by E. Lucas who noted that the comparable courses look more like programs. L. Miller noted that historically this department can justify transferability because students who attend CSU Institutions are currently able to take a community college Technical Associate Degree and transfer it to a CSU for a degree in Applied Studies.

M/S/U (R. CRIPE, E. KERR) to MODIFY ELTEC 265**M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 265**

ELTEC 300

Survey of Applied Technologies

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: Textbooks

Rationale: Required periodic review and update of contents.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Maintenance Machinist 2 Certificate of Achievement

M/S/U (R. CRIPE, E. LUCAS) to MODIFY ELTEC 300

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 300

ELTEC 322

Technical Measurements

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: Typical assignments

Rationale: Course update for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree

M/S/U (R. CRIPE, E. LUCAS) to MODIFY ELTEC 322

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of ELTEC 322

MUSA 161**Elementary Strings**

1

CCCCO Proposal Type: Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Advisory, program status, typical assignments, methods of instruction, textbooks**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to have access to a string instrument. There are some instruments available to borrow.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSA 161**M/S/U (E. LUCAS, R. CRIPE) to ADOPT REQUISITES for MUSA 161****M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of MUSA 161 on MJC ACTIVITIES****M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of MUSA 161****MUSA 162****Intermediate Strings**

1

CCCCO Proposal Type: Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Typical assignments, methods of instruction, requisite skills**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 161.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSA 162**M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for MUSA 162****M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of MUSA 162 on MJC ACTIVITIES****M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of MUSA 162**

PEC 169

Intermediate Swimming

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: Outcomes, objectives, methods of evaluation, requisite skills

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 168.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:

- Kinesiology AA-T Degree

- Kinesiology A.A. Degree

M/S/U (R. CRIPE, E. LUCAS) to MODIFY PEC 169

M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for PEC 169

M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 169 on MJC ACTIVITIES

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of PEC 169

PEC 170

Advanced Swimming

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: Advisory, requisite skills

Rationale: Course update for periodic review.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to demonstrate basic swimming skills; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 169.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:

- Kinesiology AA-T Degree

- Kinesiology A.A. Degree

M/S/U (R. CRIPE, E. LUCAS) to MODIFY PEC 170

M/S/U (E. LUCAS, R. CRIPE) to MODIFY REQUISITES for PEC 170

M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 170 on MJC ACTIVITIES

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of PEC 170

PEC 171

Swim for Fitness

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: Objectives

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who can swim in deep water.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:

- Kinesiology AA-T Degree

- Kinesiology A.A. Degree

M/S/U (R. CRIPE, E. LUCAS) to MODIFY PEC 171

M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for PEC 171

M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 171 on MJC ACTIVITIES

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of PEC 171

PEC 187

Pilates for Fitness

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: (None)

Rationale: Course update for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:

- Kinesiology AA-T Degree

- Kinesiology A.A. Degree

M/S/U (R. CRIPE, E. LUCAS) to MODIFY PEC 187

M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEC 187 on MJC ACTIVITIES

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of PEC 187

PEM 162

Soccer

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: (None)

Rationale: Course update for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:

- Kinesiology A.A. Degree

M/S/U (R. CRIPE, E. LUCAS) to MODIFY PEM 162

M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of PEM 162 on MJC ACTIVITIES

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of PEM 162

THETR 160**Fundamentals of Acting****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** (None)**Rationale:** Course update for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC DRAMA 42)**C-ID Status:** Approved for: [\(C-ID THTR 151\)](#)**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- Theatre AA-T Degree
- Theatre A.A. Degree
- Theatre Performance Skills Recognition Award

M/S/U (R. CRIPE, E. LUCAS) to MODIFY THETR 160**M/S/U (T. AKERS-PORTER, L. MILLER) to MAINTAIN PLACEMENT of THETR 160 on GE PATTERN(S)****M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of THETR 160****THETR 161****Intermediate Acting****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Objectives, content, methods of instruction, textbooks**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of THETR 160.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Approved for: [\(C-ID THTR 152\)](#)**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- Theatre AA-T Degree
- Theatre A.A. Degree
- Theatre Performance Skills Recognition Award

THETR 161 and THETR 196 pulled as a block for discussion by M. Garcia who questioned the *Methods of Instruction (MOI)* "Attendance at college and professional theatre" which was changed to "Possible field trips" at the meeting with the approval of the division representative, E. Maki.**M/S/U (E. MAKI, L. MILLER) to MODIFY THETR 161****M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for THETR 161****M/S/U (T. AKERS-PORTER, L. MILLER) to MAINTAIN PLACEMENT of THETR 161 on GE PATTERN(S)****M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of THETR 161**

THETR 196

Stage Management

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!**

Rationale for Expedited Approval: Course met meeting deadline for summer 2018 effective date.

MODIFY: Outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 100.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:

- Design & Technical Theatre Skills Recognition Award

- Theatre A.A. Degree

THETR 161 and THETR 196 pulled as a block for discussion by M. Garcia who questioned the Methods of Instruction (MOI) "Visitations to theatres" which was changed to "Possible field trips" at the meeting with the approval of the division representative, E. Maki.

M/S/U (E. MAKI, L. MILLER) to MODIFY THETR 196

M/S/U (E. LUCAS, R. CRIPE) to MAINTAIN REQUISITES for THETR 196

M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of THETR 196 on MJC ACTIVITIES

M/S/U (S. CASSIDY, A. DEANGELIS) to EXPEDITE MODIFICATIONS of THETR 196

NEW COURSES:

EMS 315

Paramedic Clinical Practicum

6

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: New course offering and in alignment with newly established CCCCCO C-ID.

Enrollment Restrictions: Requesting: (C) Concurrent enrollment in or satisfactory completion of EMS 313.

Distance Education Status: (None)

Materials Fee Status: Requesting fee of \$150.00

Articulation Status: Not transferable

C-ID Status: Requesting: (C-ID EMS 104X)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, E. LUCAS) to ADOPT EMS 315

M/S/U (E. LUCAS, R. CRIPE) to ADOPT REQUISITES for EMS 315

M/S/U (M. GARCIA, S. CASSIDY) to ADOPT FEE for EMS 315

EMS 316**Paramedic Field Internship****10****CCCCO Proposal Type:** New Credit Course**Effective:** Upon CCCCCO approval**ADOPT****Rationale:** New course offering and in alignment with newly established CCCCCO C-ID.**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of EMS 311 and EMS 312 and EMS 313 and EMS 314 and EMS 315.**Distance Education Status:** (None)**Materials Fee Status:** Requesting fee of \$150.00**Articulation Status:** Not transferable**C-ID Status:** Requesting: ([C-ID EMS 105X](#))**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, E. LUCAS) to ADOPT EMS 316**M/S/U (E. LUCAS, R. CRIPE) to ADOPT REQUISITES for EMS 316****M/S/U (M. GARCIA, S. CASSIDY) to ADOPT FEE for EMS 316****LIBR 901****Research Skills 1****0****CCCCO Proposal Type:** New Non-Credit Course**Effective:** Upon CCCCCO approval**ADOPT**

Rationale: This course is part of an introductory sequence of three courses that will lead to a CDCP Certificate of Completion in Research Skills. It will help prepare students for any credit bearing course that requires research and critical thinking. Students can enroll on their own and earn a certificate, and/or the sequence of courses can be assigned to students in credit bearing courses. Demand for this course arises from MJC's institutional Learning Outcome of Information and Technology Literacy. As stated in the narrative for the proposed Certificate of Completion in Research skills, this course and the others in the sequence are "geared to provide basic but proficient research and information literacy skills that are critical for entrance into the workforce, success in academic and vocational programs, and preparation for lifelong learning.

Enrollment Restrictions: (None)**Distance Education Status:** Requesting: Online**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Research Skills Certificate of Completion

M/S/U (R. CRIPE, E. LUCAS) to ADOPT LIBR 901**M/S/U (L. MILLER, R. CRIPE) to ADOPT DE for LIBR 901**

LIBR 902**Research Skills 2****0****CCCCO Proposal Type:** New Non-Credit Course**Effective:** Upon CCCCCO approval**ADOPT**

Rationale: This course is part of an introductory sequence of three courses that will lead to a CDCP Certificate of Completion in Research Skills. It will help prepare students for any credit bearing course that requires research and critical thinking. Students can enroll on their own and earn a certificate, and/or the sequence of courses can be assigned to students in credit bearing courses. Demand for this course arises from MJC's institutional Learning Outcome of Information and Technology Literacy. As stated in the narrative for the proposed Certificate of Completion in Research skills, this course and the others in the sequence are "geared to provide basic but proficient research and information literacy skills that are critical for entrance into the workforce, success in academic and vocational programs, and preparation for lifelong learning.

Enrollment Restrictions: (None)**Distance Education Status:** Requesting: Online**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Research Skills Certificate of Completion

M/S/U (R. CRIPE, E. LUCAS) to ADOPT LIBR 902**M/S/U (L. MILLER, R. CRIPE) to ADOPT DE for LIBR 902****LIBR 903****Research Skills 3****0****CCCCO Proposal Type:** New Non-Credit Course**Effective:** Upon CCCCCO approval**ADOPT**

Rationale: This course is part of an introductory sequence of three courses that will lead to a CDCP Certificate of Completion in Research Skills. It will help prepare students for any credit bearing course that requires research and critical thinking. Students can enroll on their own and earn a certificate, and/or the sequence of courses can be assigned to students in credit bearing courses. Demand for this course arises from MJC's institutional Learning Outcome of Information and Technology Literacy. As stated in the narrative for the proposed Certificate of Completion in Research skills, this course and the others in the sequence are "geared to provide basic but proficient research and information literacy skills that are critical for entrance into the workforce, success in academic and vocational programs, and preparation for lifelong learning.

Enrollment Restrictions: (None)**Distance Education Status:** Requesting: Online**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Research Skills Certificate of Completion

M/S/U (R. CRIPE, E. LUCAS) to ADOPT LIBR 903**M/S/U (L. MILLER, R. CRIPE) to ADOPT DE for LIBR 903**

DE (Distance Education) Only Proposals

SPELL 32	Spelling and Pronunciation Effective: Spring 2018 MODIFY: DE modalities only Rationale: Adding hybrid and online as a modality for this course. Distance Education Status: Requesting: Mixed modalities/hybrid, online Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). M/S/U (L. MILLER, R. CRIPE) to ADOPT DE for SPELL 32	3
THETR 114	Script Analysis CCCCO Proposal Type: Non-Substantial Effective: Summer 2018 MODIFY: DE modalities only Rationale: Course was approved by the Curriculum Committee on October 24, 2017. Course was held due to Distance Education missing percentages and clarification for the oral presentations and group projects included in question #3. Distance Education Status: Maintaining Online; Requesting: Mixed modalities/hybrid Program Impact: - General Studies, Emphasis in Humanities A.A. Degree - MJC-GE Pattern - Theatre Arts AA-T Degree M/S/U (L. MILLER, R. CRIPE) to MODIFY DE for THETR 114	3

MJC-GE Credit for AP Exam

AP EXAM:	<u>Computer Science Principles</u> Effective: Summer 2018 REQUESTING: MJC-GE: D2 CREDIT Rationale: The CCC GE AP list set forth in the March 30, 2017 CCCCCO Memo " Policy Change: Advanced Placement Credit ", are silent on whether AP exam scores with no GE area specified can be used satisfy local General Education breadth requirements . Before the implementation of AB 1985 and the CCC GE AP list of March 30, 2017, Modesto Junior College granted and continues to grant MJC-GE: D2 credit for Computer Science A exam, which has an "assumed prerequisite" a working knowledge of algebra for success. If the committee feels this course is analogous to Computer Science A and shows adequate D2 breadth and depth, MJC-GE:D2 credit is requested. The prerequisite statement for AP in Computer Science Principles reads : <i>It is recommended that a student in the AP Computer Science Principles course should have successfully completed a first year high school algebra course with a strong foundation on basic linear functions and composition of functions, and problem solving strategies that require multiple approaches and collaborative efforts. In addition, students should be able to use a Cartesian (x, y) coordinate system to represents points in a plane. It is important that students and their advisers understand that any significant computer science course builds upon a foundation of mathematical and computational reasoning that will be applied throughout the study of the course.</i> M/S/U (T. AKERS-PORTER, L. MILLER) to ADOPT PLACEMENT of AP EXAM: COMPUTER SCIENCE PRINCIPLES on GE PATTERN <i>L. Miller briefed the Curriculum Committee on the AP Exam: Computer Science Principles policy change, referring to the above links.</i>	3
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VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval

(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCCO and ACCJC Approval

(Formerly the CCC-460)

ADOPT:

RESEARCH SKILLS PROGRAM

Certificate of Completion: Research Skills

0

Effective: Upon CCCCCO and ACCJC Approval

ADOPT

Rationale: Requesting a CDCP certificate of completion for our new online non-credit research skills modules. The program is composed of three 2-hour courses: Research Skills 1, Research Skills 2, and Research Skills 3.

M/S/U (E. LUCAS, L. MILLER) to ADOPT CERTIFICATE OF COMPLETION: RESEARCH SKILLS

S. Cassidy noted Information Literacy is part of the California State Standards for grades K-5 and 6-12, information which she included in "Attached Files" at the course level.

Substantial Changes to an Approved Credit Program – Requires CCCC and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC Approval
(Formerly the CCC-511)

MODIFICATIONS:

UNITS

(None)

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. [Articulation: C-ID Newsletter \(Sept.\)](#) L. Miller
2. Academic Senate S. Circle
No report

X. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process** B. Adams
B. Adams noted the Curriculum Review Process would continue as Unfinished Business. B. Adams mentioned she will bring the new Vice President of Instruction (J. Hamilton), up to speed on the Curriculum Review Process at their next one-on-one meeting.
2. **Comparable Courses Workgroup** (Postponed until the November 21, 2017 meeting) L. Miller
[Approved Motion: Review of Curriculum for Quality and Currency](#)
[Comparable Course Criteria – 10.24.17 draft](#)
3. **CTE 2-Year Reviews** (Postponed until the November 21, 2017 meeting) B. Adams
[CTE 2-Year Review Form – 10.10.17 draft](#)
[CTE 2-Year Review Form for Prerequisites – 10.10.17 draft](#)
4. **Code Alignment Project** (Postponed until the November 21, 2017 meeting) L. Miller

5. [Proposal to Create ARBC Prefix](#) (Postponed until the November 21, 2017 meeting) **J. Daly**
6. [2018-2019 Catalog Pathways](#) (Postponed until the November 21, 2017 meeting) **Committee Members**

H. Townsend noted that J. Todd recommended not changing “placement” to “assessment” at this time, stating that our students understand our assessment process as a “multiple measures assessment process”. H. Townsend suggested inviting A. Guzman to speak on Multiple Measures/Assessment.

Informational Items

1. [Guided Pathways](#) **J. Hamilton**

J. Hamilton reinforced that Guided Pathways is not an initiative but a framework for organization. She noted that no matter what our position at the college, we need to be asking, “What do students need”. J. Hamilton noted that students are taking too long to get a 2-year degree and it’s not entirely their fault. That we are good at getting students here; however, now we need to improve at helping students meet their learning goals in a timely matter.

J. Hamilton’s presentation on “Paving the Path” Modesto Junior College’s Guided Pathways Program included information on:

- Financial constraints for students
 - Federal Pell grant funding
 - MJC caps on financial aid
- 2124 enrolled students that currently have 60+ college-level units and no degree or certificate
- Programs and the completions numbers at MJC for 2016-2017
- 2016-2017 awards granted for programs, degrees, and certificates at MJC

J. Hamilton emphasized that the Curriculum Committee’s decisions on curriculum matter. She mentioned that it’s a privilege to help students achieve their goals and to open the doors to possibilities.

Discussion ensued expressing concerns and questions and on what students need. The conversation was left as unfinished business item due to time constraints; nevertheless continued dialogue was encouraged among coworkers.

XI. NEW BUSINESS

Action Items

(None)

Informational Items

1. [Noncredit Curriculum](#) **J. Abbott/P. Bettencourt**

J. Abbott gave an informational presentation on the [Development of a Noncredit Program](#) in which she talked about:

- Knowing what you can and cannot do with noncredit and the many possible opportunities.
- Due to all noncredit being based on positive attendance, classes are recommended in small chunks.
- The number of students between 15 and 19 is projected to contract by 3% by 2020 and by 7% for those between 20 and 24. Approximately 68% of MJC students are between the ages of 18 and 24.
- Stanislaus County continues to have one of the highest unemployment rates and lowest education attainment rates in the nation. Modesto is 6th lowest in the United States in educational attainment.
- Noncredit can be a bridge to career pathways and an entryway into college programs for adult students who are uncertain about “college”.
- Apportionment for non-credit courses that meet Career Development and College Prep (CDCP) is the same as for credit courses. MUST be at least a 2-course certificate.
- Four different qualifying areas include: ESL, Basic Skills, Vocational Skills, and Workforce preparation.
- Some of the benefits include the focus on skill attainment (not units); classes are repeatable, flexible course hours, and courses that are offered free to students.

Discussion ensued with questions and comments from Curriculum Committee members.

XII. PUBLIC COMMENT

L. Miller introduced Instruction Office student worker, E. Degerman, and commended her on the wonderful job she did in pulling ASSIST articulation summaries and attaching them to the appropriate courses in CurricUNET. The committee also commended her on the huge project.

M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:57 PM