



## Curriculum Committee

# AGENDA

Tuesday, November 7, 2017

Yosemite 213 2:40 PM

### I. APPROVAL OF ORDER OF AGENDA

### II. APPROVAL OF MINUTES

October 10 & 24, 2017

### III. COURSE NOTIFICATION AGENDA

#### CCCCO Course Approvals

(None)

#### Course Activity Report

(None)

#### C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

#### Columbia College Course Equivalencies

Equivalency	Established
MJC ASTRO 160 = CC ASTRO 40	10/19/17

### IV. COURSE CONSENT AGENDA

#### AP Policy Change on Acceptance of Credit

AP EXAM:

[Computer Science Principles](#)

3

Effective: Fall 2017 **Expedited!**

#### **ADOPT CREDIT POLICY**

**Rationale:** In a March 30, 2017 CCCCCO Memo "[Policy Change: Advanced Placement Credit](#)" California Community Colleges were directed via [AB 1985](#) to institute a uniform AP policy across the system, meaning that all CCCs will grant GE credit and minimum units according to the policy. Two exams were included in this list that are not currently reflected in the MJC policy, *Computer Science Principles*, and *Seminar*. This action would reconcile those omissions.

AP EXAM:

[Seminar](#)

0

Effective: Fall 2017 **Expedited!**

**ADOPT CREDIT POLICY**

**Rationale:** In a March 30, 2017 CCCC Memo "[Policy Change: Advanced Placement Credit](#)" California Community Colleges were directed via [AB 1985](#) to institute a uniform AP policy across the system, meaning that all CCCs will grant GE credit and minimum units according to the policy. Two exams were included in this list that are not currently reflected in the MJC policy, *Computer Science Principles*, and *Seminar*. This action would reconcile those omissions.

## **V. COURSE DISCUSSION AGENDA**

### **INACTIVATIONS:**

READ 62

College Vocabulary

3

**CCCCO Proposal Type:** Inactivation

**Effective:** Summer 2019

**INACTIVATE**

**Rationale:** This course has not been offered in the Reading Department for several years. There are currently no plans to activate the course in the foreseeable future.

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

### **MODIFICATIONS/REACTIVATIONS:**

CMPGR 225

3D Graphics and Animation

3

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018 **Expedited!**

**Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.

**MODIFY:** Advisory, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course update for periodic review and for currency.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers including: turning on and off a computer system correctly; starting programs, moving and resizing windows, the Start Menu, understanding how a computer is organized; manipulating a mouse, including selecting, double clicking, and dragging items; naming, saving, and deleting files; using portable flash memory and other common storage devices; Requesting: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

- Computer Graphics Applications Certificate of Achievement
- Computer Graphics Applications A.S. Degree

**CMPGR 263****Internet Literacy****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Description, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Computer Applications Specialist Certificate of Achievement
- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement

**CMPGR 267****Dreamweaver in Website Design****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Title, description, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement

**ELTEC 205****Electronics Fabrication and Assembly Techniques****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Typical assignments**Rationale:** Course update for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** Maintaining fee of \$30.00**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree

**ELTEC 208****Fundamentals of Electricity and Electronics****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Typical assignments**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** Maintaining fee of \$22.50**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** Approved for: (MJC-GE: A)**Program Impact:**

- Automotive Technician A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Electronics A.S. Degree
- Computer Network Technician Certificate of Achievement
- Electrical Installer Skills Recognition Award
- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement
- MJC-GE Pattern
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement

**ELTEC 221****Instrumentation Devices and Systems****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Objectives, typical assignments, methods of instruction**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ELTEC 208.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Automation Technician Skills Recognition Award
- Electrician Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree

<b>ELTEC 226</b>	<p><b>Motors, Controls and Controllers</b> <span style="float: right;"><b>3</b></span></p> <p><b>CCCCO Proposal Type:</b> Non-Substantial</p> <p><b>Effective:</b> Summer 2018 <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> Course met meeting deadline for summer 2018 effective date.</p> <p><b>MODIFY:</b> Textbooks</p> <p><b>Rationale:</b> Course update for periodic review.</p> <p><b>Enrollment Restrictions:</b> Maintaining: (P) Satisfactory completion of ELTEC 208; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 223 and/or satisfactorily complete ELTEC 230.</p> <p><b>Distance Education Status:</b> (None)</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>C-ID Status:</b> (None)</p> <p><b>General Education Status:</b> (None)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Electrician Certificate of Achievement</li> <li>- Electro-Mechanic Certificate of Achievement</li> <li>- Industrial Electronics Certificate of Achievement</li> <li>- Industrial Electronics A.S. Degree</li> </ul>
<b>ELTEC 229</b>	<p><b>Commercial &amp; Industrial Wiring</b> <span style="float: right;"><b>3.5</b></span></p> <p><b>CCCCO Proposal Type:</b> Non-Substantial</p> <p><b>Effective:</b> Summer 2018 <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> Course met meeting deadline for summer 2018 effective date.</p> <p><b>MODIFY:</b> Methods of instruction, textbooks</p> <p><b>Rationale:</b> Course update for periodic review.</p> <p><b>Enrollment Restrictions:</b> Maintaining: (P) Satisfactory completion of ELTEC 208.</p> <p><b>Distance Education Status:</b> (None)</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>C-ID Status:</b> (None)</p> <p><b>General Education Status:</b> (None)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Electrical Installer Skills Recognition Award</li> <li>- Electrician Certificate of Achievement</li> <li>- Electro-Mechanic Certificate of Achievement</li> <li>- Industrial Electronics Certificate of Achievement</li> <li>- Industrial Electronics A.S. Degree</li> <li>- Manufacturing Technology (Interdisciplinary) Certificate of Achievement</li> </ul>
<b>ELTEC 230</b>	<p><b>Blueprint Reading for Electricians</b> <span style="float: right;"><b>2</b></span></p> <p><b>CCCCO Proposal Type:</b> Non-Substantial</p> <p><b>Effective:</b> Summer 2018 <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> Course met meeting deadline for summer 2018 effective date.</p> <p><b>MODIFY:</b> Typical assignments</p> <p><b>Rationale:</b> Required periodic review and update of contents.</p> <p><b>Enrollment Restrictions:</b> (None)</p> <p><b>Distance Education Status:</b> (None)</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>C-ID Status:</b> (None)</p> <p><b>General Education Status:</b> (None)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Electrical Installer Skills Recognition Award</li> <li>- Electrician Certificate of Achievement</li> </ul>

**ELTEC 234****Introduction to PACs: Programmable Automation Controllers****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** (None)**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ELTEC 232; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 212.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Automation Technician Skills Recognition Award
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement

**ELTEC 265****Troubleshooting Techniques****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Typical assignments**Rationale:** Course update for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Maintenance Machinist 2 Certificate of Achievement
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement

**ELTEC 300****Survey of Applied Technologies****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Textbooks**Rationale:** Required periodic review and update of contents.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Maintenance Machinist 2 Certificate of Achievement

**ELTEC 322****Technical Measurements****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Typical assignments**Rationale:** Course update for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree

**MUSA 161****Elementary Strings****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Advisory, program status, typical assignments, methods of instruction, textbooks**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to have access to a string instrument. There are some instruments available to borrow.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**MUSA 162****Intermediate Strings****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Typical assignments, methods of instruction, requisite skills**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 161.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

<b>PEC 169</b>	<p><b>Intermediate Swimming</b> <span style="float: right;"><b>1</b></span></p> <p><b>CCCCO Proposal Type:</b> Non-Substantial</p> <p><b>Effective:</b> Summer 2018 <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> Course met meeting deadline for summer 2018 effective date.</p> <p><b>MODIFY:</b> Outcomes, objectives, methods of evaluation, requisite skills</p> <p><b>Rationale:</b> Course update for periodic review.</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 168.</p> <p><b>Distance Education Status:</b> (None)</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>C-ID Status:</b> (None)</p> <p><b>General Education Status:</b> Approved for: (MJC Activities)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Kinesiology AA-T Degree</li> <li>- Kinesiology A.A. Degree</li> </ul>
<b>PEC 170</b>	<p><b>Advanced Swimming</b> <span style="float: right;"><b>1</b></span></p> <p><b>CCCCO Proposal Type:</b> Non-Substantial</p> <p><b>Effective:</b> Summer 2018 <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> Course met meeting deadline for summer 2018 effective date.</p> <p><b>MODIFY:</b> Advisory, requisite skills</p> <p><b>Rationale:</b> Course update for periodic review.</p> <p><b>Enrollment Restrictions:</b> Removing: (A) Before enrolling in this course, students are strongly advised to demonstrate basic swimming skills; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 169.</p> <p><b>Distance Education Status:</b> (None)</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>C-ID Status:</b> (None)</p> <p><b>General Education Status:</b> Approved for: (MJC Activities)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Kinesiology AA-T Degree</li> <li>- Kinesiology A.A. Degree</li> </ul>
<b>PEC 171</b>	<p><b>Swim for Fitness</b> <span style="float: right;"><b>1</b></span></p> <p><b>CCCCO Proposal Type:</b> Non-Substantial</p> <p><b>Effective:</b> Summer 2018 <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> Course met meeting deadline for summer 2018 effective date.</p> <p><b>MODIFY:</b> Objectives</p> <p><b>Rationale:</b> Course update for periodic review.</p> <p><b>Enrollment Restrictions:</b> Maintaining: (L) Enrollment limited to students who can swim in deep water.</p> <p><b>Distance Education Status:</b> (None)</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>C-ID Status:</b> (None)</p> <p><b>General Education Status:</b> Approved for: (MJC Activities)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Kinesiology AA-T Degree</li> <li>- Kinesiology A.A. Degree</li> </ul>



<b>PEC 187</b>	<p><b>Pilates for Fitness</b> <span style="float: right;"><b>1</b></span></p> <p><b>CCCCO Proposal Type:</b> Non-Substantial</p> <p><b>Effective:</b> Summer 2018 <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> Course met meeting deadline for summer 2018 effective date.</p> <p><b>MODIFY:</b> (None)</p> <p><b>Rationale:</b> Course update for periodic review.</p> <p><b>Enrollment Restrictions:</b> (None)</p> <p><b>Distance Education Status:</b> (None)</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>C-ID Status:</b> (None)</p> <p><b>General Education Status:</b> Approved for: (MJC Activities)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Kinesiology AA-T Degree</li> <li>- Kinesiology A.A. Degree</li> </ul>
<b>PEM 162</b>	<p><b>Soccer</b> <span style="float: right;"><b>1</b></span></p> <p><b>CCCCO Proposal Type:</b> Non-Substantial</p> <p><b>Effective:</b> Summer 2018 <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> Course met meeting deadline for summer 2018 effective date.</p> <p><b>MODIFY:</b> (None)</p> <p><b>Rationale:</b> Course update for periodic review.</p> <p><b>Enrollment Restrictions:</b> (None)</p> <p><b>Distance Education Status:</b> (None)</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>C-ID Status:</b> (None)</p> <p><b>General Education Status:</b> Approved for: (MJC Activities)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Kinesiology A.A. Degree</li> </ul>
<b>THETR 160</b>	<p><b>Fundamentals of Acting</b> <span style="float: right;"><b>3</b></span></p> <p><b>CCCCO Proposal Type:</b> Non-Substantial</p> <p><b>Effective:</b> Summer 2018 <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> Course met meeting deadline for summer 2018 effective date.</p> <p><b>MODIFY:</b> (None)</p> <p><b>Rationale:</b> Course update for periodic review.</p> <p><b>Enrollment Restrictions:</b> (None)</p> <p><b>Distance Education Status:</b> (None)</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Transfers to CSU and UC; (CC DRAMA 42)</p> <p><b>C-ID Status:</b> Approved for: (<a href="#">C-ID THTR 151</a>)</p> <p><b>General Education Status:</b> Approved for: (MJC-GE: C), (CSU-GE: C1)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- CSU General Education Pattern Certificate of Achievement</li> <li>- General Studies, Emphasis in Humanities A.A. Degree</li> <li>- MJC-GE Pattern</li> <li>- Theatre AA-T Degree</li> <li>- Theatre A.A. Degree</li> <li>- Theatre Performance Skills Recognition Award</li> </ul>

**THETR 161****Intermediate Acting****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Objectives, content, methods of instruction, textbooks**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of THETR 160.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Approved for: ([C-ID THTR 152](#))**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- Theatre AA-T Degree
- Theatre A.A. Degree
- Theatre Performance Skills Recognition Award

**THETR 196****Stage Management****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018 **Expedited!****Rationale for Expedited Approval:** Course met meeting deadline for summer 2018 effective date.**MODIFY:** Outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 100.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

- Design & Technical Theatre Skills Recognition Award
- Theatre A.A. Degree

**NEW COURSES:****EMS 315****Paramedic Clinical Practicum****6****CCCCO Proposal Type:** New Credit Course**Effective:** Upon CCCCCO approval**ADOPT****Rationale:** New course offering and in alignment with newly established CCCCCO C-ID.**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in or satisfactory completion of EMS 313.**Distance Education Status:** (None)**Materials Fee Status:** Requesting fee of \$150.00**Articulation Status:** Not transferable**C-ID Status:** Requesting: ([C-ID EMS 104X](#))**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**EMS 316****Paramedic Field Internship****10****CCCCO Proposal Type:** New Credit Course**Effective:** Upon CCCCCO approval**ADOPT****Rationale:** New course offering and in alignment with newly established CCCCCO C-ID.**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of EMS 311 and EMS 312 and EMS 313 and EMS 314 and EMS 315.**Distance Education Status:** (None)**Materials Fee Status:** Requesting fee of \$150.00**Articulation Status:** Not transferable**C-ID Status:** Requesting: ([C-ID EMS 105X](#))**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**LIBR 901****Research Skills 1****0****CCCCO Proposal Type:** New Non-Credit Course**Effective:** Upon CCCCCO approval**ADOPT**

**Rationale:** This course is part of an introductory sequence of three courses that will lead to a CDCP Certificate of Completion in Research Skills. It will help prepare students for any credit bearing course that requires research and critical thinking. Students can enroll on their own and earn a certificate, and/or the sequence of courses can be assigned to students in credit bearing courses. Demand for this course arises from MJC's institutional Learning Outcome of Information and Technology Literacy. As stated in the narrative for the proposed Certificate of Completion in Research skills, this course and the others in the sequence are "geared to provide basic but proficient research and information literacy skills that are critical for entrance into the workforce, success in academic and vocational programs, and preparation for lifelong learning.

**Enrollment Restrictions:** (None)**Distance Education Status:** Requesting: Online**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Research Skills Certificate of Completion

<b>LIBR 902</b>	<p><b>Research Skills 2</b> <span style="float: right;"><b>0</b></span></p> <p><b>CCCCO Proposal Type:</b> New Non-Credit Course</p> <p><b>Effective:</b> Upon CCCCCO approval</p> <p><b>ADOPT</b></p> <p><b>Rationale:</b> This course is part of an introductory sequence of three courses that will lead to a CDCP Certificate of Completion in Research Skills. It will help prepare students for any credit bearing course that requires research and critical thinking. Students can enroll on their own and earn a certificate, and/or the sequence of courses can be assigned to students in credit bearing courses. Demand for this course arises from MJC's institutional Learning Outcome of Information and Technology Literacy. As stated in the narrative for the proposed Certificate of Completion in Research skills, this course and the others in the sequence are "geared to provide basic but proficient research and information literacy skills that are critical for entrance into the workforce, success in academic and vocational programs, and preparation for lifelong learning.</p> <p><b>Enrollment Restrictions:</b> (None)</p> <p><b>Distance Education Status:</b> Requesting: Online</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Not transferable</p> <p><b>C-ID Status:</b> (None)</p> <p><b>General Education Status:</b> (None)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Research Skills Certificate of Completion</li> </ul>
<b>LIBR 903</b>	<p><b>Research Skills 3</b> <span style="float: right;"><b>0</b></span></p> <p><b>CCCCO Proposal Type:</b> New Non-Credit Course</p> <p><b>Effective:</b> Upon CCCCCO approval</p> <p><b>ADOPT</b></p> <p><b>Rationale:</b> This course is part of an introductory sequence of three courses that will lead to a CDCP Certificate of Completion in Research Skills. It will help prepare students for any credit bearing course that requires research and critical thinking. Students can enroll on their own and earn a certificate, and/or the sequence of courses can be assigned to students in credit bearing courses. Demand for this course arises from MJC's institutional Learning Outcome of Information and Technology Literacy. As stated in the narrative for the proposed Certificate of Completion in Research skills, this course and the others in the sequence are "geared to provide basic but proficient research and information literacy skills that are critical for entrance into the workforce, success in academic and vocational programs, and preparation for lifelong learning.</p> <p><b>Enrollment Restrictions:</b> (None)</p> <p><b>Distance Education Status:</b> Requesting: Online</p> <p><b>Materials Fee Status:</b> (None)</p> <p><b>Articulation Status:</b> Not transferable</p> <p><b>C-ID Status:</b> (None)</p> <p><b>General Education Status:</b> (None)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Research Skills Certificate of Completion</li> </ul>

**DE (Distance Education) Only Proposals**

<b>SPELL 32</b>	<p><b>Spelling and Pronunciation</b> <span style="float: right;"><b>3</b></span></p> <p><b>Effective:</b> Spring 2018</p> <p><b>MODIFY:</b> DE modalities only</p> <p><b>Rationale:</b> Adding hybrid and online as a modality for this course.</p> <p><b>Distance Education Status:</b> Requesting: Mixed modalities/hybrid, online</p> <p><b>Program Impact:</b></p> <p>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
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THETR 114

**Script Analysis**

3

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** DE modalities only

**Rationale:** Course was approved by the Curriculum Committee on October 24, 2017. Course was held due to Distance Education missing percentages and clarification for the oral presentations and group projects included in question #3.

**Distance Education Status:** Maintaining Online; Requesting: Mixed modalities/hybrid

**Program Impact:**

- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- Theatre Arts AA-T Degree

**MJC-GE Credit for AP Exam**

AP EXAM:

**[Computer Science Principles](#)**

3

**Effective:** Summer 2018

**REQUESTING: MJC-GE: D2 CREDIT**

**Rationale:** The CCC GE AP list set forth in the March 30, 2017 CCCC Memo "[Policy Change: Advanced Placement Credit](#)", are silent on whether AP exam scores with no GE area specified can be used satisfy local General Education breadth requirements. Before the implementation of AB 1985 and the CCC GE AP list of March 30, 2017, Modesto Junior College granted and continues to grant MJC-GE: D2 credit for [Computer Science A](#) exam, which has an "assumed prerequisite" a working knowledge of algebra for success. If the committee feels this course is analogous to Computer Science A and shows adequate D2 breadth and depth, MJC-GE:D2 credit is requested.

The prerequisite statement for AP in Computer Science Principles [reads](#):

*It is recommended that a student in the AP Computer Science Principles course should have successfully completed a first year high school algebra course with a strong foundation on basic linear functions and composition of functions, and problem solving strategies that require multiple approaches and collaborative efforts. In addition, students should be able to use a Cartesian (x, y) coordinate system to represent points in a plane. It is important that students and their advisers understand that any significant computer science course builds upon a foundation of mathematical and computational reasoning that will be applied throughout the study of the course.*

**VI. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

(None)

**CCCCO Program Approvals: New/Substantial Change**

(None)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(None)

**ACCJC Program Approvals: New/Substantial Change**

(None)

**ACCJC DE Substantive Change Proposal Needed**

(None)

**Program learning outcomes for the following programs were modified in CurricUNET**

(None)

**VII. PROGRAM CONSENT AGENDA**

(None)

**VIII. PROGRAM DISCUSSION AGENDA**

**Application for Approval - New Credit Programs - Requires CCCC and ACCJC Approval**

(Formerly the CCC-501)

(None)

**Application for Approval - New Noncredit Programs - Requires CCCC and ACCJC Approval**

(Formerly the CCC-460)

**ADOPT:**

**RESEARCH SKILLS PROGRAM**

**Certificate of Completion: Research Skills**

0

**Effective:** Upon CCCC and ACCJC Approval

**ADOPT**

**Rationale:** Requesting a CDCP certificate of completion for our new online non-credit research skills modules. The program is composed of three 2-hour courses: Research Skills 1, Research Skills 2, and Research Skills 3.

**Substantial Changes to an Approved Credit Program – Requires CCCC and ACCJC Approval**

(Formerly the CCC-510)

(None)

**Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC**

**Approval** (Formerly the CCC-511)

**MODIFICATIONS:**

UNITS

(None)

**INACTIVATIONS:**

(None)

**Program Changes that do not require Chancellor’s Office Notification/Application for Approval**

(None)

**Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval**

(None)

## **IX. STANDING REPORTS**

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation, Adult Education, and the Academic Senate will be provided electronically as an appendix to the minutes.

1. [Articulation: C-ID Newsletter \(Sept.\)](#) L. Miller
2. Academic Senate S. Circle

## **X. UNFINISHED BUSINESS**

### **Action Items**

1. Curriculum Review Process B. Adams
2. Comparable Courses Workgroup L. Miller  
[Approved Motion: Review of Curriculum for Quality and Currency](#)  
[Comparable Course Criteria – 10.24.17 draft](#)
3. CTE 2-Year Reviews B. Adams  
[CTE 2-Year Review Form – 10.10.17 draft](#)  
[CTE 2-Year Review Form for Prerequisites – 10.10.17 draft](#)
4. [Code Alignment Project](#) (Postponed until the November 21, 2017 meeting) L. Miller
5. [Proposal to Create ARBC Prefix](#) J. Daly
6. [2018-2019 Catalog Pathways](#) Committee Members

### **Informational Items**

1. Guided Pathways J. Hamilton

## **XI. NEW BUSINESS**

### **Action Items**

(None)

### **Informational Items**

1. [Noncredit Curriculum](#) J. Abbott/P. Bettencourt

## **XII. PUBLIC COMMENT**



**Curriculum Committee**

**MINUTES**

**Tuesday, October 10, 2017**

**Yosemite 213 2:40 PM**

**Members Present:** B. Adams (Co-chair), T. Akers-Porter, P. Brogan, S. Cassidy, S. Circle (Co-chair), R. Cripe, A. DeAngelis, M. Garcia, T. Guy, J. Hamilton (VP Instruction), J. Haynes, C. Howard, J. Forte, E. Maki, P. Mendez, L. Miller, M. Neves (ASMJC), B. Salerno, N. Sill, L. Stephan, H. Townsend

**Members Absent:** A. Peek (for S. Berger), K. Butler, H. Duarte, J. Hughes, E. Lucas, Behavioral & Social Sciences Representative (vacant)

**Others Present:** K. Addington (Administrative Technician), L. Collins (COMM), K. Gyuran (COMM), T. Shimp (COMM)

**I. APPROVAL OF ORDER OF AGENDA**

**Hearing no objections, the order of the agenda was approved as stated, with the request from E. Maki to accommodate guests.**

**II. APPROVAL OF MINUTES**

September 26, 2017

**Hearing no objections, the minutes of September 26, 2017 were approved as stated.**

**III. COURSE NOTIFICATION AGENDA**

**CCCCO Course Approvals**

(None)

**Course Activity Report**

(None)

**C-ID Approvals**

<b>C-ID Descriptor</b>	<b>MJC Course(s)</b>	<b>Approval Effective</b>	<b>Expiration Date</b>	<b>Date Approved</b>
BIOL 190	BIO 101	(Null)	(Null)	(Null)
PHS 100	HE 110	Conditional	9/1/2018	(Null)
PHS 103	HE 115	(Null)	(Null)	(Null)

*\* At the time of agenda production, C-ID2, the new C-ID system released over the summer, was not reporting the "null" values listed above which could be found in the previous system. These are important values for record-keeping. It is unclear as to whether they are not going to be a feature in C-ID2, or whether the interface is merely not yet showing them.*

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*



## IV. COURSE CONSENT AGENDA

**Hearing no objections, the following course changes were approved.**

<b>CLDDV 111</b>	<b>Health, Safety, and Nutrition</b> <b>CCCCO Proposal Type:</b> Non-Substantial <b>Effective:</b> Summer 2018 <b>MODIFY:</b> Distance Education <b>Rationale:</b> Course was approved by the Curriculum Committee on September 26, 2017 with the recommendation that the Distance Education Teleclass question be answered more appropriately. B. Adams worked with L. Stephan to modify the answer to read: "Students are able to ask questions during the class period via satellite and receive feedback/answers from the instructor. The off-site students have the ability to participate in the real-time discussions which will enable them to meet the course learning outcomes." This information is here for the purpose of the record.	<b>3</b>
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## V. COURSE DISCUSSION AGENDA

<b><u>INACTIVATIONS:</u></b>		<b>UNIT(S)</b>
<b>GEOL 171XAB</b>	<b>Geology Field Studies</b> <b>CCCCO Proposal Type:</b> Inactivation <b>Effective:</b> Summer 2018 <b>INACTIVATE</b> <b>Rationale:</b> This course has become obsolete due to repeatability changes. Individual courses have been constructed based on the destination of the field of study. <b>Program Impact:</b> - Earth Sciences A.S. Degree <b>M/S/U (L. MILLER, E. MAKI) to INACTIVATE GEOL 171XAB</b>	<b>0.5-2</b>
<b>GEOL 174</b>	<b>Geology Summer Field Studies</b> <b>CCCCO Proposal Type:</b> Inactivation <b>Effective:</b> Summer 2018 <b>INACTIVATE</b> <b>Rationale:</b> Per changes to the repeatability changes to the curriculum, this course has become obsolete. Individual courses have been constructed depending on destination of field of study. <b>Program Impact:</b> - Earth Sciences A.S. Degree <b>M/S/U (L. MILLER, E. MAKI) to INACTIVATE GEOL 174</b>	<b>3</b>
<b>HUMSR 40</b>	<b>Independent Living Skills &amp; Activities</b> <b>CCCCO Proposal Type:</b> Inactivation <b>Effective:</b> Summer 2018 <b>INACTIVATE</b> <b>Rationale:</b> Course is no longer being offered and needs to be inactivated. <b>Program Impact:</b> Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). <b>M/S/U (L. MILLER, E. MAKI) to INACTIVATE HUMSR 40</b>	<b>1.5</b>

<b>SPAN 45XABC</b>	<p><b>Practical Spanish for the Professions</b> <span style="float: right;"><b>0.5-3</b></span>  <b>CCCCO Proposal Type:</b> Inactivation  <b>Effective:</b> Summer 2018  <b>INACTIVATE</b>  <b>Rationale:</b> Course is no longer being offered.  <b>Program Impact:</b>  Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  <b>M/S/U (L. MILLER, E. MAKI) to INACTIVATE SPAN 45XABC</b></p>
<b>SUPR 106</b>	<p><b>Group &amp; Organizational Communication</b> <span style="float: right;"><b>3</b></span>  <b>CCCCO Proposal Type:</b> Inactivation  <b>Effective:</b> Summer 2018  <b>INACTIVATE</b>  <b>Rationale:</b> This course is cross listed with COMM 106. This inactivation is only for the SUPR 106 course as COMM 106 is still being offered.  <b>Program Impact:</b>  - General Studies, Emphasis in Language and Rationality A.A. Degree  - Supervisory Management A.S. Degree  - Supervisory Management Certificate of Achievement  - Supervisory Management In Public Safety Skills Recognition  <b>M/S/U (L. MILLER, E. MAKI) to INACTIVATE SUPR 106</b></p>
<b>SUPR 351</b>	<p><b>Elements of Supervision</b> <span style="float: right;"><b>3</b></span>  <b>CCCCO Proposal Type:</b> Inactivation  <b>Effective:</b> Summer 2018  <b>INACTIVATE</b>  <b>Rationale:</b> This course is cross listed with BUSAD 351. This inactivation is only for the SUPR 351 course as BUSAD 351 is still being offered.  <b>Program Impact:</b>  - Logistics And Supply Chain Management Certificate of Achievement  - Logistics and Supply Chain Management A.S. Degree  - Supervisory Management A.S. Degree  - Supervisory Management Certificate of Achievement  <b>M/S/U (L. MILLER, E. MAKI) to INACTIVATE SUPR 351</b></p>
<b>SUPR 364</b>	<p><b>Total Quality Management</b> <span style="float: right;"><b>3</b></span>  <b>CCCCO Proposal Type:</b> Inactivation  <b>Effective:</b> Summer 2018  <b>INACTIVATE</b>  <b>Rationale:</b> This course is cross listed with BUSAD 364. This inactivation is only for the SUPR 364 course as BUSAD 364 is still being offered.  <b>Program Impact:</b>  - Supervisory Management A.S. Degree  - Supervisory Management Certificate of Achievement  <b>M/S/U (L. MILLER, E. MAKI) to INACTIVATE SUPR 364</b></p>

## **MODIFICATIONS:**

<b>ASTRO 160</b>	<p><b>Introduction to Modern Astronomy</b> <span style="float: right;"><b>3</b></span> <b>CCCCO Proposal Type:</b> Non-Substantial <b>Effective:</b> Summer 2018 <b>MODIFY:</b> Methods of instruction, textbooks <b>Rationale:</b> Course is being updated for periodic review. <b>Enrollment Restrictions:</b> (None) <b>Distance Education Status:</b> (None) <b>Materials Fee Status:</b> (None) <b>Articulation Status:</b> Transfers to CSU and UC; (CC ESC 40 – pending) <b>C-ID Status:</b> (None) <b>General Education Status:</b> Maintaining: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A) <b>Program Impact:</b></p> <ul style="list-style-type: none"><li>- CSU General Education Pattern Certificate of Achievement</li><li>- Earth Sciences A.S. Degree</li><li>- General Studies, Emphasis in Natural Sciences A.A. Degree</li><li>- IGETC Pattern Certificate of Achievement</li><li>- MJC-GE Pattern</li></ul> <p><b>ASTRO 160 pulled for discussion by M. Garcia</b> who referred to the course assignments being consolidated into one sentence. The committee approved separating the sentence into four items, which is typically seen, with the understanding that the modifications would be verified by E. Lucas and the faculty author.</p> <p><b>M/S/U (L. MILLER, S. CASSIDY) to MODIFY ASTRO 160</b> <b>M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of ASTRO 160 on GE PATTERN(S)</b></p>
<b>EMS 350</b>	<p><b>First Responder with Healthcare Provider CPR</b> <span style="float: right;"><b>3</b></span> <b>CCCCO Proposal Type:</b> Non-Substantial <b>Effective:</b> Summer 2018 <b>MODIFY:</b> Methods of instruction <b>Rationale:</b> Course is being updated for periodic review. <b>Enrollment Restrictions:</b> Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AP 50 and/or satisfactorily complete MDAST 321. <b>Distance Education Status:</b> (None) <b>Materials Fee Status:</b> Maintaining fee of \$50.00 <b>Articulation Status:</b> Not transferable; (CC EMS 157) <b>C-ID Status:</b> (None) <b>General Education Status:</b> (None) <b>Program Impact:</b></p> <ul style="list-style-type: none"><li>- Fire Science A.S. Degree</li><li>- Fire Science Certificate of Achievement</li></ul> <p><b>M/S/U (L. MILLER, E. MAKI) to MODIFY EMS 350</b> <b>M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN REQUISITES for EMS 350</b> <b>M/S/U (R. CRIPE, L. MILLER) to MAINTAIN FEE for EMS 350</b></p>

**EMS 390****Emergency Medical Technician 1****6****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Materials fee, content, typical assignments, methods of instruction, textbooks**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in EMS 389; Maintaining: (L)

Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.

**Distance Education Status:** (None)**Materials Fee Status:** Increasing fee from \$45.00 to \$60.00**Articulation Status:** Not transferable; (CC EMS 4)**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Emergency Medical Technician Skills Recognition Award
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

**M/S/U (L. MILLER, E. MAKI) to MODIFY EMS 390****M/S/U (E. MAKI, T. AKERS-PORTER) to MAINTAIN REQUISITES for EMS 390****M/S/U (R. CRIPE, L. MILLER) to INCREASE FEE for EMS 390****GEOL 160****Introduction to Geology****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** DE modalities, outcomes, typical assignments, methods of instruction, textbooks**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** Removing: Telecourse; Requesting: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Approved for: ([C-ID GEOL 100](#))**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

**M/S/U (L. MILLER, E. MAKI) to MODIFY GEOL 160****M/S/U (T. AKERS-PORTER, P. MENDEZ) to MODIFY DE for GEOL 160****M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN PLACEMENT of GEOL 160 on GE PATTERN(S)**

**MUSA 141****Guitar 1****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Description, outcomes, objectives, content, textbooks**Rationale:** Course is being revised to show clear scaffolding as a sequence.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 141****M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 141 on MJC ACTIVITIES****MUSA 142****Guitar 2****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Title, prerequisite, advisory, hours, field trips, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Periodic review and revision for compliance and currency.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MUSA 141; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 142****M/S/U (E. MAKI, T. AKERS-PORTER) to MODIFY REQUISITES for MUSA 142****M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 142 on MJC ACTIVITIES**

**MUSA 143****Guitar 3**

1

**CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Title, prerequisite, advisory, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course catalog description modification, currency and departmental conformity in forms.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MUSA 141; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 143****M/S/U (E. MAKI, T. AKERS-PORTER) to MODIFY REQUISITES for MUSA 143****M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 143 on MJC ACTIVITIES****MUSA 144****Guitar 4**

1

**CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Title, prerequisite, advisory, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Catalog description update, currency and course name change.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MUSA 141; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142 or MUSA 143; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 143.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (L. MILLER, E. MAKI) to MODIFY MUSA 144****M/S/U (E. MAKI, T. AKERS-PORTER) to MODIFY REQUISITES for MUSA 144****M/S/U (M. GARCIA, P. MENDEZ) to MAINTAIN PLACEMENT of MUSA 144 on MJC ACTIVITIES**

## **NEW COURSES:**

### **ELIC 143**

#### **Advanced Listening and Speaking**

3

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCCO approval

#### **ADOPT**

**Rationale:** The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ELIC 33 or qualification by the MJC assessment process.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU

**C-ID Status:** (None)

**General Education Status:** (None)

#### **Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**ELIC 143 and ELIC 153 pulled as a block for discussion by T. Guy** who had questions regarding the transferability of the ELIC 143 and ELIC 153 courses. T. Guy referred back to the English as a Second Language (ESL) Program Redesign 2015 presentation, noting the difference in what was initially described as lower division courses versus the courses currently being proposed.

Articulation Officer, L. Miller, voiced her concern regarding the academic value of courses that are proposed as transfer level and which California State University (CSU) would these courses articulate. L. Miller asked the faculty for a rationale as to what major was ELIC 143 and ELIC 153 preparing student. She relayed to the committee the faculty's rationale for proposing the 100 level courses, as "It is the position of English Language Department that the units from these classes should be made transferable in recognition of and reward for the highly sophisticated linguistic achievement of the students although we understand the opposing view".

J. Hamilton acknowledged the desire for recognition of the student's hard work, nonetheless, recommended that issuing a Certificate would be the appropriate way to acknowledge the student's participation.

Discussion ensued with Communication Studies faculty voicing concerns regarding ELIC 153 mirroring COMM 100's Fundamentals of Public Speaking class, noting that in the description it states "Introduction to communication theory." L. Collins added her concern with adding empty units and the maxing out of units for students. B. Adams noted that the rationales for ELIC 143 and ELIC 153 didn't change from the originally proposed ELIC 43 and ELIC 53 courses and wondered what, if any, content was updated to address the transferability request.

**M/S/WITHDRAWN (P. BROGAN, T. GUY) motion withdrawn by division representative, S. Circle,** who will convey the committee's concerns and recommendations to the faculty author.

**Collegiate Listening and Speaking****CCCCO Proposal Type:** New Credit Course**Effective:** Upon CCCCC approval**ADOPT**

**Rationale:** The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ELIC 143.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Requesting: CSU**C-ID Status:** (None)**General Education Status:** Requesting: (CSU-GE: C2)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**ELIC 143 and ELIC 153 pulled as a block for discussion by T. Guy** who had questions regarding the transferability of the ELIC 143 and ELIC 153 courses. T. Guy referred back to the English as a Second Language (ESL) Program Redesign 2015 presentation, noting the difference in what was initially described as lower division courses versus the courses currently being proposed.

Articulation Officer, L. Miller, voiced her concern regarding the academic value of courses that are proposed as transfer level and which California State University (CSU) would these courses articulate. L. Miller asked the faculty for a rationale as to what major was ELIC 143 and ELIC 153 preparing student. She relayed to the committee the faculty's rationale for proposing the 100 level courses, as "It is the position of English Language Department that the units from these classes should be made transferable in recognition of and reward for the highly sophisticated linguistic achievement of the students although we understand the opposing view".

J. Hamilton acknowledged the desire for recognition of the student's hard work, nonetheless, recommended that issuing a Certificate would be the appropriate way to acknowledge the student's participation.

Discussion ensued with Communication Studies faculty voicing concerns regarding ELIC 153 mirroring COMM 100's Fundamentals of Public Speaking class, noting that in the description it states "Introduction to communication theory." L. Collins added her concern with adding empty units and the maxing out of units for students. B. Adams noted that the rationales for ELIC 143 and ELIC 153 didn't change from the originally proposed ELIC 43 and ELIC 53 courses and wondered what, if any, content was updated to address the transferability request.

**M/S/WITHDRAWN (P. BROGAN, T. GUY) motion withdrawn by division representative, S. Circle,** who will convey the committee's concerns and recommendations to the faculty author.



**ELW 910****English for Citizenship****0****CCCCO Proposal Type:** New Non-Credit Course**Effective:** Upon CCCCCO approval**ADOPT**

**Rationale:** Over the last five years, there has been increased interest and demand from students within our current programs, prospective students in the community, and community organizations to offer a citizenship course.

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELW 902 **or qualification by the MJC assessment process.**

**Distance Education Status:** Requesting Mixed modalities/hybrid

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**ELW 910 pulled for discussion by T. Guy** who questioned 90 lecture hours for a citizenship course and requested clarification.

S. Circle pointed out that the ELW 910 course teaches the English language through content using the material for citizenship and is more than just a course to prepare a student for the Citizenship Exam. She noted that in researching comparable courses from Glendale College and San Francisco City College that 90 hours was standard for their English language courses. S. Circle noted that ELW 910 is a language course and already has a cohort of students.

Discussion ensued regarding:

- ELW 910 as a language course verses a citizenship course
- Breaking down the 90 hours of course time into modules
- The need for development of a citizenship only course
- That language is not something that is learned, language is something that is acquired over time
- Deferring to the content experts in the discipline area, that all the 900 level ELW courses are running at 90 hours, and that ELW 910 is part of the same series of courses

**M/S/U (M. GARCIA, P. MENDEZ) to ADOPT ELW 910**

**M/S/U (E. MAKI, T. AKERS-PORTER) to ADOPT REQUISITES for ELW 910**

**M/S/U (T. AKERS-PORTER, P. MENDEZ) to ADOPT DE for ELW 910**

**DE (Distance Education) Only Proposals****MATH 101****Mathematical Ideas and Applications****3****Effective:** Spring 2018**MODIFY:** DE modalities only

**Rationale:** A DE update is being proposed to increase accessibility to transfer level courses.

**Distance Education Status:** Requesting: Mixed modalities/hybrid

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

**M/S/U (T. AKERS-PORTER, P. MENDEZ) to ADOPT DE for MATH 101**

## VI. PROGRAM NOTIFICATION AGENDA

### Program Activity

(None)

### CCCCO Program Approvals: New/Substantial Change

(None)

### Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

### ACCJC Program Approvals: New/Substantial Change

(None)

### ACCJC DE Substantive Change Proposal Needed

(None)

## VII. PROGRAM CONSENT AGENDA

### Program learning outcomes for the following programs were modified in CurricUNET

<b>MODIFY:</b>	<b>CHEMISTRY PROGRAM</b> A.S.-T Degree: Chemistry Effective: Upon Release of the 2018-2019 Catalog <b>MODIFY:</b> PLOs Rationale: Program Learning Outcomes have been updated. <b>M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S.-T DEGREE: CHEMISTRY</b>	34
<b>MODIFY:</b>	<b>CHEMISTRY PROGRAM</b> A.S. Degree: Chemistry Effective: Upon Release of the 2018-2019 Catalog <b>MODIFY:</b> PLOs Rationale: Program Learning Outcomes have been updated. <b>M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S. DEGREE: CHEMISTRY</b>	28

## VIII. PROGRAM DISCUSSION AGENDA

### Application for Approval - New Credit Programs - Requires CCCC and ACCJC Approval (Formerly the CCC-501)

(None)

### Application for Approval - New Noncredit Programs - Requires CCCC and ACCJC Approval (Formerly the CCC-460)

(None)

**Substantial Changes to an Approved Credit Program – Requires CCCC and ACCJC Approval**  
(Formerly the CCC-510)

(None)

**Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC Approval**  
(Formerly the CCC-511)

**MODIFICATIONS:**

UNITS

**MODIFY:**

**BUSINESS ADMINISTRATION PROGRAM**

**A.S. Degree: Supervisory Management**

24-25

**Effective:** Upon CCCC Approval (Summer 2018)

**MODIFY:** Required courses

**Rationale:** Updating A.S. degree to show removal of cross listed courses. Replacing SUPR courses with COMM and BUSAD.

***M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S. DEGREE: SUPERVISORY MANAGEMENT***

**MODIFY:**

**BUSINESS ADMINISTRATION PROGRAM**

**Certificate of Achievement: Supervisory Management**

21-22

**Effective:** Upon CCCC Approval (Summer 2018)

**MODIFY:** Required courses

**Rationale:** Updating certificate to reflect removal of cross listed courses. Replacing SUPR with COMM and BUSAD.

***M/S/U (P. MENDEZ, P. BROGAN) to MODIFY CERTIFICATE OF ACHIEVEMENT: SUPERVISORY MANAGEMENT***

**MODIFY:**

**NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM**

**A.S. Degree: Nursing: Associate Degree Nursing Program (RN)**

60-62 (Previously 60)

**Effective:** Upon CCCC Approval (Summer 2018)

**MODIFY:** Program requirements, prerequisites, elective courses, award footer, total units

**Rationale:** Degree is being updated to reflect the title change for NURSE 272, and to add prerequisite course changes.

***M/S/U (P. MENDEZ, P. BROGAN) to MODIFY A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)***

**MODIFY:**

**OFFICE ADMINISTRATION PROGRAM**

**Certificate of Achievement: Office Support**

18-19 (Previously 17-18)

**Effective:** Upon CCCC Approval (Summer 2018)

**MODIFY:** Required courses, total units

**Rationale:** Updating award to reflect a new total unit value.

***M/S/U (P. MENDEZ, P. BROGAN) to MODIFY CERTIFICATE OF ACHIEVEMENT: OFFICE SUPPORT***

**INACTIVATIONS:**

**INACTIVATE:**

**BUSINESS ADMINISTRATION PROGRAM**

**Certificate of Achievement: Professional Selling**

21

**Effective:** Summer 2018

**INACTIVATE**

**Rationale:** This certificate is being inactivated because the award no longer meets any local demand.

***M/S/U (P. MENDEZ, P. BROGAN) to INACTIVATE CERTIFICATE OF ACHIEVEMENT: PROFESSIONAL SELLING***

## Program Changes that do not require Chancellor's Office Notification/Application for Approval

### **INACTIVATE:**

#### **ADMINISTRATION OF JUSTICE PROGRAM**

**Skills Recognition Award: Supervisory Management in Public Safety** 12

**Effective:** Summer 2018

### **INACTIVATE**

**Rationale:** Skills Recognition is being inactivated as it is no longer being offered. The award will need to be removed from the 2018-2019 catalog to show accuracy of offerings.

***M/S/U (P. MENDEZ, P. BROGAN) to INACTIVATE SKILLS RECOGNITION AWARD: SUPERVISORY MANAGEMENT IN PUBLIC SAFETY***

## Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

## IX. STANDING REPORTS

1. [Articulation: C-ID Newsletter \(Sept.\)](#)

L. Miller

Items covered are listed in the Articulation link above.

2. [Adult Education](#)

P. Mendez

Items covered are listed in the Adult Education link above.

3. [Academic Senate](#)

S. Circle

S. Circle's report covered the MJC Pathway Liberal Studies proposal which initiated substantial conversation which included:

- J. Hamilton's clarification of the use of the University Center Model where Modesto Junior College invites various four year colleges and universities to give their upper division courses on the MJC campus and she noted that such partnerships are not exclusive to Brandman University
- The Brandman University Proposal – 9.12.17 draft
  - That we take our students and help them get associates degree and then Brandman comes to MJC and offers their upper division classes to our students using our facilities
  - Brandman is interested in offering BA in Liberal Studies with a Multiple Teaching Emphasis degree
- Some colleges, like College of the Canyons, have their own University Center for this kind of program
- This program is for early deciders, students who know the career they want
- The benefit to our students is they could stay at MJC and receive a 4-year degree; potential benefit to MJC and community is graduates stay in the community
- There would be no cost to MJC and MJC faculty
- There is the possibility of Title 1 Teacher loan forgiveness for students
- Students could get a \$100.00 per credit scholarship for utilizing the partnership with Brandman University

Concerns expressed included:

- Impact on courses that MJC teaches, specifically English and Math
- How courses are negotiated between MJC and Brandman University (or any other proposed colleges and/or universities)
- Brandman University recruiting MJC students
- The overlapping of MJC and Brandman courses being a conflict of interest
- Out-sourcing MJC courses – the impact on MJC courses
- The information of the proposed Brandman University draft being designed with more clarity

Other items covered are listed in the Academic Senate link above.

## X. UNFINISHED BUSINESS

### Action Items

1. **Curriculum Review Process** (Postponed indefinitely) **B. Adams**
2. **MJC Certificate & Degree Publications** (Postponed indefinitely) **L. Miller**
3. **Comparable Courses Workgroup** **L. Miller**

[Approved Motion: Review of Curriculum for Quality and Currency Comparable Course Criteria – 09.12.17 draft](#)

Conversation continued from previous Curriculum Committee meetings regarding the Comparable Course Criteria draft which covered:

- Looking for articulation opportunities and focusing on expanding articulation rather than chasing data points
- Lifting the veil on the difference between transfer credit and articulated credit
- Providing tools and support for faculty in the use of ASSIST through trainings and tutorials
- Concerns that curriculum is not held up as faculty are instructed in the use of ASSIST
- The recommendation of providing a second version of the draft, based on the committee's discussion, for consideration at the next Curriculum Committee meeting

4. **CTE 2-Year Reviews** **B. Adams**

[CTE 2-Year Review Form – 10.10.17 draft](#)  
[CTE 2-Year Review Form for Prerequisites – 10.10.17 draft](#)

B. Adams noted that the CTE drafts have been updated per previous discussion and inquired if the committee had received any feedback from their Career Technical Education (CTE) faculty. The CTE 2-Year Review will continue as Unfinished Business at the next meeting allowing time for additional feedback.

5. **Code Alignment Project** (Postponed indefinitely) **L. Miller**
6. **CSU EO 1100 and CSU-GE:D/IGETC 4 Subareas in CurricUNET** **L. Miller**

L. Miller recommended that due to changes in Legacy ASSIST we move forward in requesting curriQūnet (formally known as Governet) remove the sub-area option for General Education and Transfer requests in CurricUNET.

**M/S/U (L. MILLER, E. MAKI) to initiate a request with curriQūnet to remove the sub-areas for CSU-GE:D and IGETC 4 Subareas in CurricUNET.**

B. Adams recommended developing a resource document covering the change of procedure for submitting General Education and Transfer Requests in CurricUNET.

### Informational Items

(None)

## XI. NEW BUSINESS

### Action Items

1. **Proposal to Create ARBC Prefix** **J. Daly**

B. Adams questioned if the proposal letter submitted by J. Daly to create a new ARBC prefix was discussed with the division faculty. She noted that typically the proposal document is signed by a division faculty member.

**M/S/U (E. MAKI, L. MILLER) that this memo request come back with another signature signed by a Language Arts faculty.**

2. [2018-2019 Catalog Pathways](#)

**Committee Members**

B. Adams recommended that the Curriculum Committee review and forward any recommended changes to the University Preparation Pathways page of the 2018-2019 MJC catalog. She noted that 2018-2019 Catalog Pathways will move to Unfinished Business as an action item.

**Informational Items**

1. [Update to Bylaws-Committee Membership](#)

**B. Adams**

B. Adams noted that the Curriculum Committee Bylaws has been updated, per the motion that was passed at the September 26, 2017 meeting, to reflect the addition to the current membership. T. Guy and the Curriculum Committee welcomed N. Sill as the new Deans' Cabinet Representative and mentioned that they look forward to her perspective.

2. **Issues/External Submissions**

**H. Townsend/L. Miller**

[CCCCO COCI 1.5 Update Memo](#)  
[Substantive Change Manual: Substantive Change Review and Approval Process](#)  
<https://c-id.net/>

H. Townsend updated the committee on the timeline for the approval of courses/programs for the summer 2018 effective date; she noted that 123 courses made the October 2, 2017 submission deadline in CurricUNET for the October 24, 2017 Curriculum Committee meeting and the summer 2018 effective date. H. Townsend mentioned that courses and/or programs would also need to be approved by the Board of Trustees, Chancellor's Office, and in some cases where awards are new ACCJC in addition to the Curriculum Committee. H. Townsend informed the committee that due to the Accreditation Site Visit the Modesto Junior College Accreditation team are unable to submit Substantive award changes six months preceding the official visit and will need to wait until January 2018 for the results of the approved report before proceeding with submissions. H. Townsend also covered the approval process and variables that may impact the advancement of courses through the curriculum review/approval process.

B. Adams mentioned some of the different criteria that will be considered to prioritize the courses and/or programs that will make the October 24, 2017 Curriculum Committee meeting.

H. Townsend noted the importance of course inactivations, units, and title changes. If a course is set to be up for an inactivation approval, has a title or unit change and is attached to an award, the award must also come through for approval by the Curriculum Committee at the same time as the course to ensure accuracy for the upcoming catalog.

3. **Guided Pathways**

**J. Hamilton**

J. Hamilton encouraged faculty to attend the Paving the Path: Work Sessions being held on Friday, October 13, 2017 and October 27, 2017 in the Mary Stuart Rogers Building from 12:00PM-2:00PM.

**XII. PUBLIC COMMENT**

***M/S/U (E. MAKI, J. FORTE) to adjourn at 5:00PM***



**UNAPPROVED**

## **Curriculum Committee**

# **MINUTES**

**Tuesday, October 24, 2017**

**Yosemite 213 2:40 PM**

**Members Present:** B. Adams (Co-chair), T. Akers-Porter, A. Peek (for S. Berger), S. Cassidy, S. Circle (Co-chair), R. Cripe, E. Turner (for A. DeAngelis), H. Duarte, M. Garcia, T. Guy, A. Alt (for J. Hamilton), J. Haynes, C. Howard, E. Lucas, E. Maki, L. Miller, B. Salerno, L. Stephan, H. Townsend

**Members Absent:** P. Brogan, K. Butler, J. Hughes, J. Forte, P. Mendez, M. Neves (ASMJC), N. Sill, Behavioral & Social Sciences Representative (vacant)

**Others Present:** K. Addington (Administrative Technician)

## **I. APPROVAL OF ORDER OF AGENDA**

***Hearing no objections, the order of the agenda was approved as stated.***

## **II. APPROVAL OF MINUTES**

**October 10, 2017**

***Review and approval of the October 10, 2017 meeting minutes postponed until the November 7, 2017 meeting.***

## **III. COURSE NOTIFICATION AGENDA**

### **CCCCO Course Approvals**

ELIC 23 (CCC000586651)  
ELIC 33 (CCC000586650)  
EMS 313 (CCC0005866530)  
EMS 314 (CCC000586652)

### **Course Activity Report**

Several FTECH courses were updated and approved at the September 12, 2017 Curriculum Committee meeting with the effective date of summer 2018 but since the full package of courses and programs are coming through at a later date with an effective date of summer 2019, the previously approved FTECH courses effective for summer 2018 will instead be effective summer 2019. The following FTECH courses now have an approval date of summer 2019:

FTECH 301	FTECH 303	FTECH 305
FTECH 302	FTECH 304	FTECH 306

### **C-ID Approvals**

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

## IV. COURSE CONSENT AGENDA

**Hearing no objections, the following course changes were approved.**

At the September 12, 2017 Curriculum Committee meeting a motion was approved to allow for departments to use the P/NP Only progress indicator for non-credit courses. All departments were notified of the motion and some decided to keep their courses as non-graded while others have approved the implementation of the new policy for their non-credit courses. The following non-credit courses have had their grading policy changed in CurricUNET, Datatel, and the 2018-2019 catalog from non-graded to P/NP only:

ELW 901	MATH 911	MATH 924
ELW 902	MATH 912	MUSE 861
ELW 903	MATH 913	MUSE 871
ELW 904	MATH 921	PEA 800
ELW 905	MATH 922	WKFSK 810
ELW 906	MATH 923	

### **MUSA 144**

#### **Guitar 4**

**1**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Upon Curriculum Committee approval

**MODIFY:** CLOs

**Rationale:** MUSA 144 came through as a course update proposal on October 10, 2017. The outcomes were also modified but the October 10, 2017 agenda did not reflect that the outcomes had changed.

This information is here for the purpose of the record.

1. Apply the proper intermediate-to-advanced Left Hand fingering to classical guitar and/or flamenco intermediate-to-advanced works.
2. Execute adequate Right hand techniques to classical and/or flamenco intermediate-to-advanced works.
3. Perform proper left-hand chord formations in a while following a jazz chart.
4. Execute a proper right-hand accompaniment pattern while following a jazz chart.
5. Be able to read music notation on any position.

## V. COURSE DISCUSSION AGENDA

### **INACTIVATIONS:**

**UNIT(S)**

### **AP 150**

#### **Integrative Anatomy and Physiology**

**5**

**CCCCO Proposal Type:** Inactivation

**Effective:** Summer 2018

**INACTIVATE**

**Rationale:** Enrollment in this course is too small to justify it being offered in the future. Furthermore, the programs that use to require this course have changed their requirements rendering this course obsolete.

#### **Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Respiratory Care A.S. Degree

**M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE AP 150**



<b>AUTEC 289</b>	<p><b>Principles of Power Mechanics/Small Engines</b> <span style="float: right;"><b>3</b></span></p> <p><b>CCCCO Proposal Type:</b> Inactivation  <b>Effective:</b> Summer 2018  <b>INACTIVATE</b></p> <p><b>Rationale:</b> Course is no longer being offered. AUTEC 289 is cross listed with AGM 289. AGM 289 is staying active but the cross listed course, AUTEC 289, will be inactivated.</p> <p><b>Program Impact:</b>  Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  <b>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE AUTEC 289</b></p>
<b>CMPET 302</b>	<p><b>Introduction to Industrial Networking</b> <span style="float: right;"><b>1</b></span></p> <p><b>CCCCO Proposal Type:</b> Inactivation  <b>Effective:</b> Summer 2018  <b>INACTIVATE</b></p> <p><b>Rationale:</b> Course is no longer being offered.</p> <p><b>Program Impact:</b>  Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  <b>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE CMPET 302</b></p>
<b>FREN 51</b>	<p><b>Introductory French 1</b> <span style="float: right;"><b>3</b></span></p> <p><b>CCCCO Proposal Type:</b> Inactivation  <b>Effective:</b> Summer 2018  <b>INACTIVATE</b></p> <p><b>Rationale:</b> Course has not been taught in several semesters and the department does not have faculty to teach it.</p> <p><b>Program Impact:</b>  - General Studies, Emphasis in Humanities A.A. Degree  - MJC-GE Pattern  <b>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE FREN 51</b></p>
<b>FREN 52</b>	<p><b>Introductory French 2</b> <span style="float: right;"><b>3</b></span></p> <p><b>CCCCO Proposal Type:</b> Inactivation  <b>Effective:</b> Summer 2018  <b>INACTIVATE</b></p> <p><b>Rationale:</b> Course has not been taught in several semesters and the department does not have faculty to teach it.</p> <p><b>Program Impact:</b>  - General Studies, Emphasis in Humanities A.A. Degree  - MJC-GE Pattern  <b>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE FREN 52</b></p>
<b>PEC 172</b>	<p><b>Lifeguard Training</b> <span style="float: right;"><b>1</b></span></p> <p><b>CCCCO Proposal Type:</b> Inactivation  <b>Effective:</b> Summer 2018  <b>INACTIVATE</b></p> <p><b>Rationale:</b> This course has not been taught in a number of years and there are no plans on teaching it in the near future.</p> <p><b>Program Impact:</b>  Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).  <b>M/S/U (L. MILLER, S. CASSIDY) to INACTIVATE PEC 172</b></p>

## **MODIFICATIONS:**

### **AGM 215**

#### **Machinery Management**

3

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Field trips, typical assignments, methods of instruction, textbooks

**Rationale:** Course update for periodic review.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** Maintaining fee of \$10.00

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

#### **Program Impact:**

- Advanced Heavy Equipment Technician Certificate of Achievement
- Agricultural Environmental Science Certificate of Achievement
- Agricultural Sciences A.S. Degree
- Agriculture Business A.S. Degree
- Agriculture Plant Science AS-T Degree
- Heavy Machinery Management Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate of Achievement

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY AGM 215**

*L. Miller requested that the textbook be updated to the most recent edition [John Deere (2008). Machinery Management (6th/e). Moline, IL John Deere Publication]. Division Representative, J. Haynes agreed to update the textbook at the meeting.*

**M/S/U (T. AKERS-PORTER, R. CRIPE) to MAINTAIN FEE for AGM 215**

### **ANSC 220**

#### **Dairy Industry/Dairy Science**

3

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Outcomes, objectives, content, typical assignments, methods of evaluation, textbooks

**Rationale:** Updating for periodic review.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Approved for: ([C-ID AG-AS 112 L](#))

**General Education Status:** (None)

#### **Program Impact:**

- Agricultural Science A.S. Degree
- Agriculture Animal Sciences AS-T Degree
- Agriculture Business A.S. Degree
- Agriculture Business AS-T Degree
- Artificial Insemination Technician Certificate of Achievement
- Dairy Science A.S. Degree

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY ANSC 220**

**CCCCO Proposal Type:** Substantial

**Effective:** Summer 2018

**MODIFY:** Advisory, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills, credit status (CB04)

**Rationale:** Course is being modified to fill the "Financial Management & Budgeting" requirement for the Retail Management Certificate. This will allow RMC to be taught fully online. In addition, these modifications will make this course more current and facilitate student skills acquisition to meet industry needs.

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualify by placement through the MJC assessment process;

Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 19 or MATH 20 or qualification by the MJC assessment process.

**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Accounting Clerk Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Entry-level Bookkeeper Skills Recognition Award (In process)
- Office Administration Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY BUSAD 50**

*H. Duarte, referring to Methods of Evaluation (MOE), item #1 "Midterm exams including short essay", questioned how short essays are evaluated in a math class. In response, committee members suggested that short essays could be tied into business scenarios, requirements for the Retail Management Certificate, or in the analyzing of financial information to make business decisions. Per technical review comments, B. Salerno approved shortening Methods of Instruction (MOI), items #2 and #4, as well as removing reference to "Canvas" from textbooks "Other" section.*

**BUSAD 50 pulled for discussion by M. Garcia** who requested adding MATH 19 (the accelerated version of MATH 20) to the advisory for BUSAD 50. Division representative, B. Salerno approved the request.

**M/S/U (T. AKERS-PORTER, A. PEEK) to MODIFY REQUISITES for BUSAD 50**

**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for BUSAD 50**

**ELTEC 212****Digital Principles and Circuits****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Typical assignments**Rationale:** Required periodic review and update of contents.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208 and satisfactorily complete MATH 30 or qualification by the MJC assessment process.**Distance Education Status:** (None)**Materials Fee Status:** Maintaining fee of \$36.00**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 212****M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for ELTEC 212****M/S/U (T. AKERS-PORTER, R. CRIPE) to MAINTAIN FEE for ELTEC 212****ELTEC 223****Industrial Electrical Components and Control Devices****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Typical assignments, methods of evaluation**Rationale:** Required course review and update.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Maintenance Operator Skills Recognition Award

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 223****M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for ELTEC 223**

**ELTEC 320****Electrical Safety****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Textbooks**Rationale:** Required periodic review and update of content.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrical Installer Skills Recognition Award
- Electrician Certificate of Achievement
- Electro-Mechanic Certificate of Achievement
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement
- Maintenance Machinist 2 Certificate of Achievement

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 320****ELTEC 321****Photovoltaic Systems****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Advisory, materials fee, description, typical assignments, methods of instruction, textbooks, requisite skills**Rationale:** Course update for periodic review. Advisory has been removed.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ELTEC 208; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AGM 225 or satisfactorily complete ELTEC 229.**Distance Education Status:** (None)**Materials Fee Status:** Removing fee of \$100.25**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY ELTEC 321**

*L. Miller referenced the all capitals in "OFF-Grid" in the course description. After doing some research, L. Miller recommended editing the word to read "Off-Grid" which, with the approval of the committee, was changed at the meeting with the understanding the modification would be verified with the division representative, A. De Angelis.*

**M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for ELTEC 321**

*ELTEC 321 pulled for discussion by R. Cripe who requested the material fees be removed from ELTEC 321. E. Turner noted that due to the course being moved off-site and funded differently a materials fee is no longer required.*

**M/S/U (R. CRIFE, E. TURNER) to REMOVE FEE for ELTEC 321**

**LIBR 100****Research Methods & Media Literacy****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Title, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks**Rationale:** Updating objectives and content to align more closely with CSU-Area E, as information literacy courses will be acceptable for Area E effective fall 2018.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or ELIC 151 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC-GE D2); Requesting: (CSU-GE: E)**Program Impact:**

- General Studies, Emphasis in Language and Rationality A.A. Degree

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY LIBR 100****M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for LIBR 100****M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for LIBR 100****M/S/U (E. LUCAS, A. PEEK) to MODIFY PLACEMENT of LIBR 100 on GE PATTERN(S)****MATH 171****Calculus: First Course****4****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Prerequisites, requisite skills**Rationale:** To remove MATH 121 and MATH 122 as prerequisites, as those courses have been inactivated.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MATH 121 and MATH 122 or MATH 161 and MATH 162 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 161 and MATH 162 or qualification by the MJC assessment process.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC MATH 18A)**C-ID Status:** Approved for: (C-ID: [MATH 210](#), [MATH 900 S](#))**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)**Program Impact:**

- Biological Sciences A.S. Degree

- CSU General Education Pattern Certificate of Achievement

- Chemistry A.S. Degree

- Chemistry AS-T Degree

- Computer Science AS-T Degree

- Earth Sciences A.S. Degree

- General Studies, Emphasis in Language and Rationality A.A. Degree

- Geology AS-T Degree

- IGETC Pattern Certificate of Achievement

- MJC-GE Pattern

- Mathematics AS-T Degree

- Physics AS-T Degree

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY MATH 171****M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for MATH 171****M/S/U (E. LUCAS, A. PEEK) to MAINTAIN PLACEMENT of MATH 171 on GE PATTERN(S)**

**MICRO 111****Plagues of Humankind****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Advisory, outcomes, objectives, content, typical assignments, **methods of evaluation**, textbooks**Rationale:** This course is being updated for periodic review.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 45 or ENGL 50 or ELIC 151 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining: Online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC-GE: A)**Program Impact:**

- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY MICRO 111.***Per technical review comments, division representative E. Lucas approved modifying Formative Evaluation item #2 to read "Graded discussions". The edit to Formative Evaluation item #2 was made at the meeting.***M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for MICRO 111****M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for MICRO 111****M/S/U (E. LUCAS, A. PEEK) to MAINTAIN PLACEMENT of MICRO 111 on GE PATTERN(S)****MUSC 126****Introduction to Music Technology****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Hours, **methods of instruction****Rationale:** Lecture hours of the course need to align with similar course in the program.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** Approved for: [\(C-ID CMUS 100 X\)](#)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

- Recording Arts Skills Recognition Award

**MUSC 126 pulled for discussion by M. Garcia** who requested clarification on the Methods of Instruction (MOI) item #4. Division representative, E. Maki, approved modifying MOI item #4 to read "Discussion/critique of lab projects in class" for clarification.**M/S/U (E. MAKI, E. LUCAS) to MODIFY MUSC 126****M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for MUSC 126****M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of MUSC 126 on MJC ACTIVITIES**

**NURSE 259****Transition into the RN Role****2****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Title, prerequisite, LOE, description, outcomes, objectives, content, typical assignments, textbooks, requisite skills**Rationale:** Updating course requisites.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ANAT 125 and MICRO 101 and PHYSO 101 and ENGL 101; Removing: (L) Enrollment limited to students who are Licensed Vocational Nurses/Licensed Practical Nurses with an active license and IV certification and a score of 62 or greater on the Test of Essential Academic Skills (TEAS); Requesting: (L) Enrollment limited to students who are Licensed Vocational Nurses (LVN)/Licensed Practical Nurses (LPN) and Psychiatric Technicians (PT) with an active license. LVNs and LPNs must have current IV certification. Students must have a Test of Essential Academic Skills (TEAS) score of 427 (62%) or greater. Students must have successfully completed the required prerequisites for the Associate Degree Nursing (ADN) Program; Maintaining: (C) Concurrent enrollment in NURSK 800.**Distance Education Status:** (None)**Materials Fee Status:** Maintaining fee of \$222.00**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY NURSE 259****M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for NURSE 259****M/S/U (T. AKERS-PORTER, R. CRIPE) to MAINTAIN FEE for NURSE 259****NURSE 273****Nursing Process: Maternal-Child****6.5****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Title, typical assignments, methods of instruction, textbooks**Rationale:** Course title and texts are being updated.**Enrollment Restrictions:** Maintaining: (L) Enrollment limited to students who have been accepted into the Associate Degree Nursing program.**Distance Education Status:** Maintaining: Teleclass**Materials Fee Status:** Maintaining fee of \$227.00**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Nursing: Associate Degree Nursing Program (RN) A.S. Degree

- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY NURSE 273****M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for NURSE 273****M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for NURSE 273****M/S/U (T. AKERS-PORTER, R. CRIPE) to MAINTAIN FEE for NURSE 273**



**RSCR 230**

**Clinical 1**

**1**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Advisory, outcomes, typical assignments, textbooks, requisite skills

**Rationale:** Course is being updated for periodic review.

**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in RSCR 220; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AP 150.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

- Respiratory Care A.S. Degree

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY RSCR 230**

**M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for RSCR 230**

**RSCR 240**

**Advanced Cardiopulmonary Physiology**

**4.5**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Typical assignments, methods of instruction, textbooks

**Rationale:** Course due to be reviewed for accuracy and updated.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of RSCR 222 and RSCR 224; Maintaining: (L) Enrollment limited to students who are accepted into the Respiratory Care Program.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

- Respiratory Care A.S. Degree

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY RSCR 240**

**M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for RSCR 240**

**THETR 100****Introduction to Theatre Arts****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Description, textbooks**Rationale:** Course update for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC DRAMA 10)**C-ID Status:** Approved for: [\(C-ID THTR 111\)](#)**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Design & Technical Theatre Skills Recognition Award
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Theatre AA-T Degree
- Theatre A.A. Degree

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 100**

*L. Miller recommended stylistic revisions to the course description; T. Guy provided information for a new 2016 11<sup>th</sup> edition textbook. Course description modifications and the textbook update were made at the meeting with the approval of the division representative, T. Guy.*

**M/S/U (L. MILLER, T. AKERS-PORTER) to MAINTAIN DE for THETR 100****M/S/U (E. LUCAS, A. PEEK) to MAINTAIN PLACEMENT of THETR 100 on GE PATTERN(S)****THETR 114****Script Analysis****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** DE modalities, typical assignments, methods of evaluation, textbooks**Rationale:** Course update for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Online; Requesting: mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Approved for: [\(C-ID THTR 114\)](#)**General Education Status:** Approved for: (MJC-GE: C)**Program Impact:**

- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- Theatre Arts AA-T Degree

**THETR 114 pulled for discussion by T. Guy** who referred to M. Garcia who requested clarification on *Methods of Instruction* item #4 "Attendance at live productions" in regards to field trips. B. Adams noted live productions could be on the MJC campus or as an off-campus field trip. No modifications were made at the meeting.

**M/S/U (E. MAKI, E. LUCAS) to MODIFY THETR 114**

**THETR 114 pulled for discussion by T. Guy** who noted that the Hybrid modality is missing approximate percentages. Questions arose regarding explanation/clarification for the oral presentations and group projects included in question #3.

**M/S/WITHDRAWN (L. MILLER, A. PEEK) motion withdrawn by division representative, T. Guy** so THETR 114 could be "held for changes", the Distance Education (DE) online modality updated, and THETR 144 placed on the November 7, 2017 agenda for DE only approval.

**M/S/U (E. LUCAS, A. PEEK) to MAINTAIN PLACEMENT of THETR 114 on GE PATTERN(S)**

**THETR 133**

**Rehearsal and Performance 1**

**2**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Outcomes

**Rationale:** Course update for periodic review.

**Enrollment Restrictions:** Maintaining: (L) Enrollment limited to students who successfully pass audition process.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Approved for: ([C-ID THTR 191](#))

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**

- Theatre A.A. Degree
- Theatre Arts AA-T Degree
- Theatre Performance Skills Recognition Award

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 133**

**M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for THETR 133**

**M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of THETR 133 on MJC ACTIVITIES**

**THETR 134**

**Rehearsal and Performance 2**

**2**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Outcomes

**Rationale:** Course update for periodic review.

**Enrollment Restrictions:** Maintaining: (L) Enrollment limited to students who successfully pass audition process.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Approved for: ([C-ID THTR 191](#))

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**

- Theatre A.A. Degree
- Theatre Arts AA-T Degree
- Theatre Performance Skills Recognition Award

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 134**

**M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for THETR 134**

**M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of THETR 134 on MJC ACTIVITIES**

**THETR 135****Rehearsal and Performance 3****2****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** LOE, field trips, description, objectives, methods of instruction, textbooks, requisite skills**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Removing: (L) Enrollment limited to successful audition process and get cast in a role; Requesting: (L) Enrollment limited to students who successfully pass audition process.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Approved for: [\(C-ID THTR 191\)](#)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

- Theatre Arts AA-T Degree

**THETR 135 pulled for discussion by M. Garcia** who requested clarification on the Formative and Summative Evaluations only listing one item each. T. Guy explained the structure of the Rehearsal and Performance course series, which justified the number of evaluations. No modifications were made at the meeting. L. Miller expressed her concerns with articulation regarding such "Family" type courses and inquired how they benefit transfer students. T. Guy noted it would depend on the student's objective.

**M/S/U (E. MAKI, T. AKERS-PORTER) to MODIFY THETR 135****M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for THETR 135****M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of THETR 135 on MJC ACTIVITIES****THETR 136****Rehearsal and Performance 4****2****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** LOE, field trips, description, outcomes, methods of instruction, requisite skills**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Removing: (L) Enrollment limited to students who successfully pass the audition process and get cast in a role; Requesting: (L) Enrollment limited to students who successfully pass audition process.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Approved for: [\(C-ID THTR 191\)](#)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

- Theatre Arts AA-T Degree

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 136****M/S/U (L. MILLER, E. LUCAS) to MODIFY REQUISITES for THETR 136****M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of THETR 136 on MJC ACTIVITIES**

**THETR 159**

**Rehearsal and Performance in Musical Theatre**

**2**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Outcomes, typical assignments, methods of instruction, methods of evaluation

**Rationale:** Course update for periodic review.

**Enrollment Restrictions:** Maintaining: (L) Enrollment limited to students who successfully pass audition process.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Approved for: [\(C-ID THTR 191\)](#)

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**

- Theatre A.A. Degree

**M/S/U (L. MILLER, S. CASSIDY) to MODIFY THETR 159**

**M/S/U (L. MILLER, E. LUCAS) to MAINTAIN REQUISITES for THETR 159**

**M/S/U (R. CRIPE, M. GARCIA) to MAINTAIN PLACEMENT of THETR 159 on MJC ACTIVITIES**

**NEW COURSES:**

**AGM 216**

**Agriculture Occupational Safety**

**3**

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCC approval

**ADOPT**

**Rationale:** Safety in the workplace is of utmost importance. In addition local industry has contacted the Ag Department several times asking us to offer training and certification in Forklift and OSHA 10/30.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

- Basic Heavy Equipment Technician Certificate of Achievement

**M/S/U (L. MILLER, S. CASSIDY) to ADOPT AGM 216**

*Division representative, J. Haynes, requested the course title for AGM 216 be changed from "Occupational Health and Safety" to "Agriculture Occupational Safety". There were no other changes made to AGM 216. The course title was updated at the meeting with the approval of the Curriculum Committee.*

**DE (Distance Education) Only Proposals**

(None)

**VI. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

(None)

**CCCCO Program Approvals: New/Substantial Change**

(None)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(None)

**ACCJC Program Approvals: New/Substantial Change**

(None)

**ACCJC DE Substantive Change Proposal Needed**

(None)

**Program learning outcomes for the following programs were modified in CurricUNET**

(None)

**VII. PROGRAM CONSENT AGENDA**

(None)

**VIII. PROGRAM DISCUSSION AGENDA**

**Application for Approval - New Credit Programs - Requires CCCC and ACCJC Approval  
(Formerly the CCC-501)**

(None)

**Application for Approval - New Noncredit Programs - Requires CCCC and ACCJC Approval  
(Formerly the CCC-460)**

(None)

**Substantial Changes to an Approved Credit Program – Requires CCCC and ACCJC Approval  
(Formerly the CCC-510)**

(None)

**Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC  
Approval (Formerly the CCC-511)**

**MODIFICATIONS:**

**UNITS**

**MODIFY:**

**AGRICULTURAL MECHANICS PROGRAM**

**Certificate of Achievement: Basic Heavy Equipment Technician**

**18 (Previously 16)**

**Effective:** Upon CCCC Approval (Summer 2018)

**MODIFY:** Total units, PLOs, required courses

**Rationale:** AGM 214 is being replaced by a newly proposed course, AGM 216.

**M/S/U (R. CRIFE, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT: BASIC HEAVY EQUIPMENT TECHNICIAN**

<b>MODIFY:</b>	<p><b><u>EARTH SCIENCES PROGRAM</u></b>  <b>A.S. Degree: Earth Sciences</b> 29  <b>Effective:</b> Upon CCCC Approval (Summer 2018)  <b>MODIFY:</b> Elective courses  <b>Rationale:</b> Award is being updated to reflect the removal of courses that have been recently inactivated.  <b>M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.S. DEGREE: EARTH SCIENCES</b></p>
<b>MODIFY:</b>	<p><b><u>HUMANITIES PROGRAM</u></b>  <b>A.A. Degree: General Studies, Emphasis in Humanities</b> 18  <b>Effective:</b> Upon CCCC Approval (Summer 2018)  <b>MODIFY:</b> Required courses  <b>Rationale:</b> Updated award to reflect removal of FREN 51 and 52 as they are being inactivated.  <b>M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN HUMANITIES</b></p>
<b>MODIFY:</b>	<p><b><u>LANGUAGE AND RATIONALITY PROGRAM</u></b>  <b>A.A. Degree: General Studies, Emphasis in Language and Rationality</b> 18  <b>Effective:</b> Upon CCCC Approval (Summer 2018)  <b>MODIFY:</b> Required courses  <b>Rationale:</b> Award is being updated to reflect the removal of recently inactivated courses.  <b>M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN LANGUAGE AND RATIONALITY</b></p>
<b>MODIFY:</b>	<p><b><u>LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM</u></b>  <b>A.S. Degree: Logistics and Supply Chain Management</b> 31-34  <b>Effective:</b> Upon CCCC Approval (Summer 2018)  <b>MODIFY:</b> Elective courses  <b>Rationale:</b> Removing SUPR 351 as it is being inactivated and replacing with the BUSAD 351 cross listed course.  <b>M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.S. DEGREE: LOGISTICS AND SUPPLY CHAIN MANAGEMENT</b></p>
<b>MODIFY:</b>	<p><b><u>LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM</u></b>  <b>Certificate of Achievement: Logistics And Supply Chain Management</b> 28-30  <b>Effective:</b> Upon CCCC Approval (Summer 2018)  <b>MODIFY:</b> Elective courses  <b>Rationale:</b> Replacing SUPR 351 with the cross listed course BUSAD 351 as SUPR 351 is being inactivated.  <b>M/S/U (R. CRIPE, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT: LOGISTICS AND SUPPLY CHAIN MANAGEMENT</b></p>
<b>MODIFY:</b>	<p><b><u>NURSING: ASSOCIATE DEGREE NURSING (ADN) PROGRAM</u></b>  <b>A.S. Degree: Nursing: LVN to ADN (RN) Advanced Placement Pathway</b> 52.5-58 (Previously 46)  <b>Effective:</b> Upon CCCC Approval (Summer 2018)  <b>MODIFY:</b> Program requirements, prerequisites, award footer, total units  <b>Rationale:</b> Pathway is being updated to reflect the title change for NURSE 273, and prerequisite changes.  <b>M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY</b></p>
<b>MODIFY:</b>	<p><b><u>RESPIRATORY CARE PROGRAM</u></b>  <b>A.S. Degree: Respiratory Care</b> 69.5-70.5 (Previously 69.5-71)  <b>Effective:</b> Upon CCCC Approval (Summer 2018)  <b>MODIFY:</b> Prerequisites, total units  <b>Rationale:</b> AP 150 is set to be inactivated. For this reason, AP 150 is being removed from the prerequisite requirements.  <b>M/S/U (R. CRIPE, E. LUCAS) to MODIFY A.S. DEGREE: RESPIRATORY CARE</b></p>

**MODIFY:** **RETAIL MANAGEMENT (WAFIC) PROGRAM**  
**Certificate of Achievement - Retail Management (WAFIC)** 24-28 (Previously 25-28)  
**Effective:** Upon CCCCCO Approval (Summer 2018)  
**MODIFY:** Required courses  
**Rationale:** Addition of the BUSAD 50 course as an option will allow our Retail Management Certificate to be offered in a fully online format which is desirable for the students currently working in the retail industry.  
**M/S/U (R. CRIPE, E. LUCAS) to MODIFY CERTIFICATE OF ACHIEVEMENT - RETAIL MANAGEMENT (WAFIC)**

**INACTIVATIONS:**

(None)

**Program Changes that do not require Chancellor’s Office Notification/Application for Approval**

(None)

**Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval**

**ADOPT:** **BOOKKEEPING PROGRAM**  
**Skills Recognition Award: Entry-level Bookkeeper** 14  
**Effective:** Upon BOT Approval  
**ADOPT:**  
**Rationale:** This skills recognition will be targeted for students who wish to obtain job skills for an entry-level position in bookkeeping.  
**M/S/U (R. CRIPE, E. LUCAS) to ADOPT SKILLS RECOGNITION AWARD: ENTRY-LEVEL BOOKKEEPER**

**IX. STANDING REPORTS**

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. **Articulation:** [C-ID Newsletter \(Sept.\)](#) L. Miller  
 Items covered are listed in the Articulation link above.
2. **Academic Senate** S. Circle  
 Items covered are listed in the Academic Senate link above.

**X. UNFINISHED BUSINESS**

**Action Items**

1. **Curriculum Review Process** B. Adams  
 B. Adams noted that with a new Vice President of Instruction (J. Hamilton), the Curriculum Review Process could be brought back at the November 7, 2017 meeting.



2. **Comparable Courses Workgroup**

L. Miller

[Approved Motion: Review of Curriculum for Quality and Currency](#)

[Comparable Course Criteria – 10.24.17 draft](#)

L. Miller reviewed the latest revisions to the Comparable Course Criteria document. L. Miller noted the addition of the “OR (Course updates only) One course currently articulated with a CSU and/or UC” statement she added to levels 100-199 and 200-299.

Discussion ensued covering:

- That some courses don't fall within the parameters of the document and a process to address them would be needed
- Articulation to a California State University (CSU) and/or University of California (UC)
- Struggles with comparable courses that don't exist or no-longer apply to the course
- Needs and expectations of the students for transferable courses
- Courses that don't count towards a Major
- Courses that apply to a Major versus courses that are good for the student
- Upper division courses versus lower division courses
- First-of-their-kind innovated courses
- Courses that meet General Education Area C

***M/S/U (R. CRIFE, A. PEEK) to end the discussion and to send it back to a workgroup to get more clarification from all the different parties that are being affected. (2/3 majority votes required)***

***Motion Passed:***

***15 AYES***

***0 NAYS***

***0 ABSTENTIONS***

***M/S/WITHDRAWN (T. GUY, A. PEEK) to create a new comparable course workgroup.***

*Discussion ensued.*

3. **CTE 2-Year Reviews**

B. Adams

[CTE 2-Year Review Form – 10.10.17 draft](#)

[CTE 2-Year Review Form for Prerequisites – 10.10.17 draft](#)

B. Adams reviewed the goal for the CTE 2-Year Review documents and requested that the committee members continue to discuss the CTE 2-Year Review documents with their Career Technical Education (CTE) faculty and e-mail her any comments or suggestions.

4. **[Code Alignment Project](#)** (Postponed until the November 21, 2017 meeting)

L. Miller

5. **[Proposal to Create ARBC Prefix](#)** (Postponed until the November 7, 2017 meeting)

J. Daly

6. **[2018-2019 Catalog Pathways](#)**

Committee Members

Committee member discussion/recommendations included:

- T. Akers-Porter recommended that “or qualification by the MJC assessment process” be replaced with “or qualification by the MJC placement process” because of the change to Multiple Measures.
- S. Cassidy recommended a check box be added for the IB Exam under the “Reading” and “Writing” on page 112 under Earn an Associate’s degree: #3
- A. Peek questioned why verbiage of “Score of 3, 4, or 5” and not “Score of at least 5 or higher”
- L. Miller requested direction from Literature and Language Arts on IB Exam scoring and in determining which exams apply

B. Adams suggested that the document be updated with the committee’s recommendations for review at the November 7, 2017 meeting.

## Informational Items

### 1. Guided Pathways

J. Hamilton

J. Hamilton was not present at meeting.

## XI. NEW BUSINESS

### Action Items

(None)

### Informational Items

#### 1. [CCCCO First Friday Update](#)

B. Adams

B. Adams noted the topics included in the CCCCCO First Friday Update for October which included:

- Guided Pathways Workshops
- Credit Course Certification
- Basic Skills Initiative
- Curriculum Inventory 2.0

## XII. PUBLIC COMMENT

E. Lucas asked if the next meeting was on the first Tuesday of November, not the second Tuesday. B. Adams noted that due to this year's holiday schedule and semester finals the November Curriculum Committee meetings will be on the first (7<sup>th</sup>) and third (21<sup>st</sup>) Tuesdays in November, instead of the typical second and fourth Tuesdays.

***M/S/U (E. MAKI, E. LUCAS) to adjourn at 4.55PM***