



Curriculum Committee

AGENDA

Tuesday, September 12, 2017
Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

April 11, 2017

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

ART 151 (CCC000582681)
CSCI 295 (CCC000582680)
CSCI 296ABC (CCC000583064)
EMS 311 (CCC000583581)
EMS 312 (CCC000583580)

Course Activity Report

(None)

C-ID Approvals

(None)

IV. COURSE CONSENT AGENDA

- | | | |
|--|--|----------|
| ART 151
(Previously ART 167) | Survey of Islamic Art
CCCCO Proposal Type: Non-Substantial
Effective: Upon CCCCCO Approval
MODIFY: Course number
Rationale: Course was approved by the Curriculum Committee on March 14, 2017 and sent to the state for final approval. When uploading the course in ASSIST for articulation, L. Miller found that the course number had already been used and could not be used again. Research showed that ART 151 would be the next available course number. With approval by the faculty author, ART 167 was changed to ART 151 in CurricUNET and resubmitted for approval in the CCCCCO inventory. | 3 |
| CLDDV 107 | Introduction to Curriculum
CCCCO Proposal Type: Non-Substantial
Effective: Fall 2014
MODIFY: Discipline
Rationale: Course discipline was approved to be "Child Development/Early Childhood Education" by the Curriculum Committee April 16, 2013. P. Bettencourt alerted the Instruction Office that the Course Outline of Record was not displaying the approved discipline and instead was showing an incorrect discipline of "Cardiovascular Technology". B. Adams updated the course in CurricUNET to reflect the approved discipline. This information is here for the purpose of the record. | 3 |

NURSE 259	LVN Transition: Role Change Preparation CCCCO Proposal Type: Non-Substantial Effective: Spring 2018 Expedited! MODIFY: Materials fee Rationale: The Nursing department were notified that effective July 1, 2017 the materials fee for NURSE 259 have increased. The ATI Skills videos are now \$115 which changes the overall fee total from \$217 to \$222. The department has covered the cost difference for fall as they were not notified until after students had enrolled in the course and so that no students would incur an increase fee. H. Townsend will modify the active course record in CurricUNET upon approval of this consent item.	2
TUTOR 800	Introduction to General Tutoring	0
TUTOR 811	Tutoring for ELIC/ELW Students	0
TUTOR 820	Introduction to Tutoring Mathematics CCCCO Proposal Type: Not applicable (never reported) Effective: Fall 2017 Expedited! INACTIVATE Rationale: At the February 28, 2017 Curriculum Committee meeting, TUTOR 800 and TUTOR 811 were approved to be substantially changed effective fall 2017 and TUTOR 820 was approved for adoption. The courses were pulled from the Board of Trustees report at the request of, J. Daly, department dean, as the department had decided not to follow through with the TUTOR changes/adoption. This information is here for the purpose of the record and to ensure that TUTOR 800, TUTOR 811, and TUTOR 820 are not activated in any systems or in the catalog.	0

V. COURSE DISCUSSION AGENDA

<u>INACTIVATIONS:</u>	UNIT(S)
BIO 151XABC Biology Field Studies CCCCO Proposal Type: Inactivation Effective: Summer 2018 INACTIVATE Rationale: Course is no longer being offered and there are no plans to offer in the future. Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).	0.5-3

MODIFICATIONS:**ENGL 101****Composition and Reading****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Prerequisite, outcomes, methods of instruction, textbooks, requisite skills**Rationale:** Course is being updated to add a pre-requisite.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ENGL 45 or ENGL 50 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ELIC 151 or ENGL 45 or ENGL 50 or qualification by the MJC assessment process; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 184 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC ENGL 1A)**C-ID Status:** Approved for: ([C-ID ENGL 100](#))**General Education Status:** Approved for: (MJC-GE: D1), (CSU-GE: A2), (IGETC: 1A)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- Gerontology Skills Recognition Award
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Nursing (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Respiratory Care A.S. Degree
- Retail Management (WAFC) Certificate of Achievement

ENGL 173**Intro to Latin American Literature****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Prerequisite, advisory, DE modalities, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ENGL 45 or ENGL 50 or qualification by the MJC assessment process; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101 or qualification by the MJC assessment process.**Distance Education Status:** Requesting: Online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- English AA-T Degree
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Spanish for Transfer AA-T Degree

FTECH 301
(Previously FSCI 301)

Principles of Emergency Services

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Discipline, title, advisory, description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks

Rationale: New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 50 eligibility; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable; (CC FIRE 1)

C-ID Status: Requesting: ([C-ID FIRE 100 X](#))

General Education Status: (None)

Program Impact:

- Fire Academy Certificate of Achievement (In process)
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

FTECH 302
(Previously FSCI 302)

Fire Prevention

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Discipline, title, corequisite, grading policy, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.

Enrollment Restrictions: Requesting: (C) Concurrent enrollment in or satisfactory completion of FTECH 301.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable; (CC FIRE 2)

C-ID Status: Requesting: ([C-ID FIRE 110 X](#))

General Education Status: (None)

Program Impact:

- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

FTECH 303
(Previously FSCI 303)

Fire Protection Systems

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Discipline, title, advisory, corequisite, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 301; Requesting: (C) Concurrent enrollment in or satisfactory completion of FTECH 301.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable; (CC FIRE 3)

C-ID Status: Requesting: ([C-ID FIRE 120 X](#))

General Education Status: (None)

Program Impact:

- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

FTECH 304
(Previously FSCI 304)

Building Construction for Fire Protection

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Discipline, advisory, corequisite, grading policy, description, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

Rationale: New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 301; Requesting: (C) Concurrent enrollment in or satisfactory completion of FTECH 301.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable; (CC FIRE 4)

C-ID Status: Requesting: ([C-ID FIRE 130 X](#))

General Education Status: (None)

Program Impact:

- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

FTECH 305
(Previously FSCI 305)

Fire Behavior and Combustion

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Discipline, corequisite, grading policy, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.

Enrollment Restrictions: Requesting: (C) Concurrent enrollment in or satisfactory completion of FTECH 301.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable; (CC FIRE 5)

C-ID Status: Requesting: ([C-ID FIRE 140 X](#))

General Education Status: (None)

Program Impact:

- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

FTECH 306
(Previously FSCI 306)

Principles of Fire and Emergency Services Safety and Survival

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Discipline, title, advisory, corequisite, grading policy, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: New C-ID descriptors, CA SFM updated curriculum, and course review. Changing prefix to FTECH.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process; Requesting: (C) Concurrent enrollment in or satisfactory completion of FTECH 301.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: Requesting: ([C-ID FIRE 150 X](#))

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

GEOL 161	<p>Physical Geology 4</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2018</p> <p>MODIFY: Outcomes, content, methods of instruction, textbooks</p> <p>Rationale: Course is being updated for periodic review.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU and UC; (CC ESC 5)</p> <p>C-ID Status: Approved for: (C-ID GEOL 101)</p> <p>General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Anthropology AA-T Degree - CSU General Education Pattern Certificate of Achievement - Earth Sciences A.S. Degree - General Studies, Emphasis in Natural Sciences A.A. Degree - Geology AS-T Degree - IGETC Pattern Certificate of Achievement - MJC-GE Pattern
GEOL 165	<p>Geology of California 3</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2018</p> <p>MODIFY: Methods of instruction, textbooks</p> <p>Rationale: Course is being updated for periodic review.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>C-ID Status: Approved for: (C-ID GEOL 200)</p> <p>General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1), (IGETC: 5A)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - CSU General Education Pattern Certificate of Achievement - General Studies, Emphasis in Natural Sciences A.A. Degree - IGETC Pattern Certificate of Achievement - MJC-GE Pattern
GEOL 166	<p>Historical Geology 4</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2018</p> <p>MODIFY: Outcomes, methods of instruction, textbooks</p> <p>Rationale: Course is being updated for periodic review.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU and UC; (CC ESC 23)</p> <p>C-ID Status: Approved for: (C-ID GEOL 111)</p> <p>General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - CSU General Education Pattern Certificate of Achievement - Earth Sciences A.S. Degree - General Studies, Emphasis in Natural Sciences A.A. Degree - Geology AS-T Degree - IGETC Pattern Certificate of Achievement - MJC-GE Pattern

NURSE 272	<p>Nursing Process: Geriatrics 1 CCCCO Proposal Type: Non-Substantial Effective: Summer 2018 MODIFY: Title, methods of instruction, methods of evaluation, textbooks Rationale: Course title is being updated. Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who are accepted into the Associate Degree Nursing program. Distance Education Status: Maintaining: Teleclass Materials Fee Status: (None) Articulation Status: Transfers to CSU C-ID Status: (None) General Education Status: (None) Program Impact: - Nursing: Associate Degree Nursing Program (RN) A.S. Degree</p>
PHILO 113	<p>Philosophy and Art 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2018 MODIFY: Title, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks Rationale: Course is being updated for periodic review. Enrollment Restrictions: (None) Distance Education Status: (None) Materials Fee Status: (None) Articulation Status: Transfers to CSU and UC C-ID Status: (None) General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B) Program Impact: - CSU General Education Pattern Certificate of Achievement - General Studies, Emphasis in Humanities A.A. Degree - IGETC Pattern Certificate of Achievement - MJC-GE Pattern - Philosophy for Transfer AA-T Degree</p>
PHILO 115	<p>Religion: Philosophical and Comparative Inquiry 3 CCCCO Proposal Type: Non-Substantial Effective: Summer 2018 MODIFY: Field trips, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks Rationale: Course is being updated for compliance. Enrollment Restrictions: (None) Distance Education Status: (None) Materials Fee Status: (None) Articulation Status: Transfers to CSU and UC; (CC HUMAN 4) C-ID Status: (None) General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B) Program Impact: - CSU General Education Pattern Certificate of Achievement - General Studies, Emphasis in Humanities A.A. Degree - IGETC Pattern Certificate of Achievement - MJC-GE Pattern - Philosophy for Transfer AA-T Degree</p>

PHILO 135**Environmental Ethics****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Outcomes, objectives, methods of instruction, methods of evaluation, textbooks**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC PHILO 35)**C-ID Status:** (None)**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)**Program Impact:**

- Agricultural Environmental Science A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Philosophy for Transfer AA-T Degree

PHYS 142**Mechanics, Heat, & Waves****4****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Prerequisite, description, requisite skills**Rationale:** PHYS 142 is being updated because the prerequisite course, MATH 122, and its objectives have moved to the new course MATH 161.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MATH 122 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 161 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC PHYSC 4A; PHYS 4A+PHYS 4B = PHYS 142+PHYS 143)**C-ID Status:** Approved for: (C-ID: [PHYS 100S](#), [PHYS 105](#))**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)**Program Impact:**

- Biological Sciences A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Earth Sciences A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

PHYS 165**Introductory Physics****4****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Advisory, requisite skills**Rationale:** PHYS 165 is being updated to reflect changes made in the MJC Math program, which serve as prerequisites and advisories for Physics courses.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 121 or be eligible for enrollment in MATH 171 as determined by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 161 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

NEW COURSES:**ELIC 23****Low Intermediate Listening and Speaking****3****CCCCO Proposal Type:** New Credit Course**Effective:** Upon CCCCCO approval**ADOPT****Rationale:** The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created.**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ELW 906 or qualification by the MJC assessment process.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ELIC 33	<p>Intermediate Listening and Speaking 3 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created. Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELIC 23. Distance Education Status: (None) Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
EMS 313	<p>Paramedic Theory 2 6 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: New course offering and in alignment with newly established CCCCCO C-ID. Enrollment Restrictions: Requesting: (P) Satisfactory completion of EMS 311; Requesting: (C) Concurrent enrollment in EMS 314. Distance Education Status: (None) Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: Requesting: (C-ID EMS 101 X) General Education Status: (None) Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
EMS 314	<p>Paramedic Lab 2 4 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: New course offering and in alignment with newly established CCCCCO C-ID. Enrollment Restrictions: Requesting: (P) Satisfactory completion of EMS 311; Requesting: (C) Concurrent enrollment in EMS 313. Distance Education Status: (None) Materials Fee Status: Requesting fee of \$250.00 Articulation Status: Not transferable C-ID Status: Requesting: (C-ID EMS 103 X) General Education Status: (None) Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

A.S.-T Degree: Public Health Science (35830)
Certificate of Completion: English for Life and Work: Elementary (35789)
Certificate of Completion: English for Life and Work: Proficient (35790)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

A.S. Degree: Agricultural Environmental Science (Approved 5/3/17)
A.S.-T Agriculture Animal Science (Approved 5/3/17)
A.S.-T Agriculture Business (Approved 5/3/17)
A.S.-T Agriculture Plant Science (Approved 5/3/17)
Certificate of Achievement: Agricultural Environmental Science (Approved 5/3/17)
Certificate of Achievement: Electro-Mechanic (Approved 5/3/17)
Certificate of Completion: English for Life and Work: Elementary (6/12/2017)
Certificate of Completion: English for Life and Work: Proficient (6/12/2017)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

MODIFY:

MAINTENANCE MACHINIST PROGRAM

Certificate of Achievement: Maintenance Machinist

18-20 (Previously 17-20)

Effective: Summer 2018

MODIFY: Total units

Rationale: Certificate came through with a modification and was approved by the Curriculum Committee on April 11, 2017. After submitting the award to the Chancellor's office for a non-substantial change approval, the Chancellor's office requested that the total units be changed as the system only allows for certificate units to be 17 or less or 18 or greater. Faculty decided to change the total units to 18-20. The certificate was resubmitted for approval and approved by the Chancellor's office. This information is here for the purpose of the record.

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval **(Formerly the CCC-501)**

(None)

Application for Approval - New Noncredit Programs - Requires CCCC and ACCJC Approval
(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCC and ACCJC Approval
(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC Approval
(Formerly the CCC-511)

MODIFICATIONS:

UNITS

MODIFY:

ELECTRONICS TECHNOLOGY PROGRAM

Certificate of Achievement: Electro-Mechanic

33.5 (Previously 32)

Effective: Upon CCCC Approval (Requesting Summer 2018)

MODIFY: Total units, program requirements

Rationale: Updating program to reflect recent course changes in the Machining Program (inactivation of MACH 301 and addition of MACH 200). Changes to be reflected on next catalog production cycle.

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

ADOPT:

BUSINESS ADMINISTRATION PROGRAM

Skills Recognition Award: Human Resources

12

Effective: Upon BOT Approval

ADOPT:

Rationale: New "mini" certificate including courses specific to the Human Resources field. This skills recognition is intended to meet immediate needs for students wanting to "go to work" and enter the growing human resources job market with relevant skills.

IX. STANDING REPORTS

1. **Articulation:** [C-ID Newsletter \(May\)](#), [AA17-20 AP Credit Policy Final](#), [CSU Executive Order 1100: Revisions and FAQs](#) **L. Miller**
2. **Adult Education** **P. Mendez**
3. **Academic Senate** **S. Circle**

X. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process** (Postponed indefinitely)
2. **MJC Certificate & Degree Publications** (Postponed indefinitely)
3. **Comparable Courses Workgroup**
[Approved Motion: Review of Curriculum for Quality and Currency](#)
[Comparable Course Criteria – 09.12.17 draft](#)
4. **CTE 2-Year Reviews**
[CTE 2-Year Review Form – 09.12.17 draft](#)
[CTE 2-Year Review Form for Prerequisites – 09.12.17 draft](#)

B. Adams

L. Miller

L. Miller

B. Adams

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. **Non-credit Grading Policy (P/NP or SP)**
2. [Code Alignment Project](#)
3. [Credit Hour Policy](#)

B. Adams/H. Townsend

L. Miller

B. Adams

Informational Items

1. [2017 Curriculum Institute](#)
2. **MJC Curriculum Committee Training Day**
3. **Sunset List**

Institute Attendees

B. Adams

Curriculum Committee

Out of Compliance Courses

AG 305	BIO 145	CSCI 201	HUMSR 103	IIS 16	PEC 172
AG 390XABCD	BIO 50	ENGR 127	HUMSR 110	IIS 18	PEC 187
AGEC 225	CMPET 302	FSCI 312	HUMSR 111	INDIS 100	SOCIO 150
AGEC 50	CMPGR 213	FSCI 336	HUMSR 113	MUSA 123	SOCIO 154
AGGE 191XAB	CMPGR 219	FSCI 350	HUMSR 117	MUSA 152	SOCIO 156
ANAT 180AB	CMPGR 225	FSCI 351	HUMSR 119	MUSP 151	SPAN 45XABC
ANSC 220	CMPGR 235	FSCI 375	HUMSR 142	MUSP 153	SPAN 51
ANSC 236	CMPGR 236	GEOL 171XAB	HUMSR 143	PE 122	SPAN 52
ANTHR 174	CMPGR 263	GEOL 174	HUMSR 40	PEC 169	THETR 159
AP 150	CMPGR 267	HE 118	IIS 15	PEC 171	

Courses Not Offered in the Last 2 Academic Years

AG 390B	BIO 50	FSCI 328	FSCI 375	PEC 142	PHYSO 103
AG 390C	CMPET 302	FSCI 336	GEOG 109	PEC 144	POLSC 111
AGEC 208	CMPGR 268	FSCI 347	GEOL 174	PEC 169	READ 62
AGGE 145	ENGL 156	FSCI 350	HUMSR 40	PEC 172	SOCIO 154
AGM 50	ENGL 171	FSCI 351	IIS 18	PEC 177	SPAN 45A
ANSC 259	FREN 51	FSCI 364	MUSP 151	PEC 186	SPAN 52
ANTHR 174	FREN 52	FSCI 366	MUSP 153	PEM 165	THETR 159
AUTEC 289	FSCI 232	FSCI 367	PE 113	PEW 181	

XII. PUBLIC COMMENT



Curriculum Committee

MINUTES

Tuesday, April 11, 2017

Yosemite 213 2:40 PM

Members Present: B. Adams (Co-chair), T. Akers-Porter, S. Berger, S. Aristotelous (for P. Brogan), S. Cassidy, S. Circle (Co-chair), R. Cripe, A. DeAngelis, H. Duarte, T. Guy, J. Haynes, C. Howard, J. Hughes, C. Lopez-Barragan (ASMJC), L. Miller, N. Sill, J. Stearns (President), H. Townsend

Members Absent: K. Butler, J. Forte, M. Garcia, C. Hudelson, E. Lucas, E. Maki, P. Mendez, L. Stephan

Others Present: K. Addington (Administrative Technician), R. Thoe (MACH), T. Vaughan (CMPET)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with the request to accommodate guest and committee members needing to leave early.

II. APPROVAL OF MINUTES

March 28, 2017

Hearing no objections, the minutes of March 28, 2017 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

(None)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

Upon submission to the Chancellor's Office of the Proficiency in Arithmetic and Proficiency in Pre-Algebra Certificates of Competency that are set to be approved at today's meeting, the following courses will also be submitted to the state as a non-substantial course change due to the need for a change to the course classification status (CB11/change to enhanced funding) and program status (CB24/change to program applicable):

MATH 911
MATH 912
MATH 913

MATH 921
MATH 922

MATH 923
MATH 924

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

		UNIT(S)
ART 178C	Advanced Photography CCCCO Proposal Type: Inactivation Effective: Summer 2018 INACTIVATE Rationale: Course no longer taught as part of the curriculum. Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). M/S/U (R. CRIPE, L. MILLER) to INACTIVATE ART 178C	3
CMPET 212	Digital Principles and Circuits CCCCO Proposal Type: Inactivation Effective: Summer 2018 INACTIVATE Rationale: Course is not being offered. Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). M/S/U (R. CRIPE, L. MILLER) to INACTIVATE CMPET 212	3

MODIFICATIONS:

CHEM 143

Introductory College Chemistry

4

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018 **Expedited!** (Requesting Fall 2017)

NOTE: The Instruction Office has overridden the request for FALL 2017 implementation because scheduling deadlines passed (October 2016), and this course will require both YCCD Board of Trustees approval as well as CCCCCO approval prior to any scheduling taking place.

Rationale for Expedited Approval: The non-stem course offerings in mathematics begin Summer 2017.

MODIFY: Enrollment restrictions, typical assignments, textbooks

Rationale: The math prerequisite is being updated.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 30 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 30 or MATH 89 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC CHEM 14 + 14L)

C-ID Status: Approved for: [\(C-ID CHEM 101\)](#)

General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)

Program Impact:

- Agriculture Animal Sciences AS-T Degree
- Agriculture Business AS-T Degree (pending)
- Agriculture Plant Science AS-T Degree (pending)
- Athletic Training/Sports Medicine A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- Kinesiology AA-T Degree
- MJC-GE Pattern
- Respiratory Care A.S. Degree

M/S/U (R. CRIPE, L. MILLER) to MODIFY CHEM 143

M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for CHEM 143

M/S/U (H. DUARTE, N. SILL) to MAINTAIN DE for CHEM 143

M/S/U (J. HAYNES, T. AKERS-PORTER) to MAINTAIN PLACEMENT of CHEM 143 on GE PATTERN(S)

CMPET 210**Intermediate PC Servicing w/ A+ Certification Training****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course compliance and to update to meet current curriculum standards.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of CMPET 206 or CMPET 214;

Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPET 206.

Distance Education Status: (None)**Materials Fee Status:** Maintaining fee of \$40.00**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Computer Network Technician Certificate of Achievement

M/S/U (R. CRIPE, L. MILLER) to MODIFY CMPET 210**M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for CMPET 210****M/S/U (R. CRIPE, S. CASSIDY) to MAINTAIN FEE for CMPET 210****EMS 391****EMT 1 - Refresher Course****1.5****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Enrollment restrictions, field trips, materials fee, outcomes, content, typical assignments, requisite skills, methods of evaluation, **methods of instruction****Rationale:** Course is being modified for course compliance.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of EMS 390 with a minimum grade of C or better OR equivalent course. with a minimum grade of C or better Must possess an EMT-1 certification; Requesting: (P) Satisfactory completion of EMS 390; Requesting: (L) Enrollment limited to students who possess an EMT-1 certification.**Distance Education Status:** (None)**Materials Fee Status:** Requesting fee of \$5.00**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

EMS 391, EMS 311, and EMS 312 pulled as a block for discussion by S. Berger who commented on the wording of *Methods of Instruction (MOI)* item # 5 (on EMS 391), which was edited to read "Orchestrate simulation scenarios. In simulation scenarios, students have the opportunity to role-play as medical providers, patients, allied agency representatives, and bystanders." In addition, item #6 (on EMS 311 and EMS 312), was edited to read, "Orchestrate simulation scenarios. In simulation scenarios, students have the opportunity to act as medical provider, patient, and allied agency / bystanders."**M/S/U (R. CRIPE, L. MILLER) to MODIFY EMS 391****M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for EMS 391****M/S/U (R. CRIPE, S. CASSIDY) to ADOPT FEE for EMS 391**

MACH 200DE

(Previously MACH 211DE)

Introduction to Manual Machining**4-5****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Number, title, enrollment restrictions, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course update for periodic review and number change.**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete **MATH 19** or MATH 20 or qualification by the MJC assessment process.**Distance Education Status:** (None)**Materials Fee Status:** Increasing fee from \$25.00 to \$35.00**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Basic Machining Skills Recognition Award (formerly CNC Operator)
- Machine Tool Technology A.S. Degree
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Maintenance Machinist Certificate of Achievement (formerly Maintenance Machinist 2)
- Industrial Arts A.S. Degree (In process)

M/S/U (R. CRIPE, L. MILLER) to MODIFY MACH 200DE**M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 200DE** with the addition of MATH 19.*T. Akers-Porter requested that MATH 19 be added to the course advisory for MACH 200DE, which was approved by the MACH faculty.***M/S/U (R. CRIPE, S. CASSIDY) to INCREASE FEE for MACH 200DE****MACH 201CD**

(Previously MACH 212DE)

Manual Machining 2**3-4** (Previously 4-5)**CCCCO Proposal Type:** Substantial**Effective:** Upon CCCCCO approval (Summer 2018)**MODIFY:** Number, variable, title, units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course update for periodic review, course number change, and unit value change.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MACH 211DE or MACH 301; Requesting: (P) Satisfactory completion of MACH 200DE.**Distance Education Status:** (None)**Materials Fee Status:** Increasing fee from \$31.50 to \$35.00**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Machine Tool Technology A.S. Degree
- Maintenance Machinist Certificate of Achievement (formerly Maintenance Machinist 2)

M/S/U (R. CRIPE, L. MILLER) to MODIFY MACH 201CD**M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 201CD****M/S/U (R. CRIPE, S. CASSIDY) to INCREASE FEE for MACH 201CD**

MACH 202CD
(Previously MACH 213)

Manual Machining 3

3-4 (Previously 4)

CCCCO Proposal Type: Substantial

Effective: Upon CCCCCO approval (Summer 2018)

MODIFY: Number, title, units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course updated for periodic review, course number change, and course unit change.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MACH 212DE or MACH 302; Requesting: (P) Satisfactory completion of MACH 201CD.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: Increasing fee from \$30.00 to \$35.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Machine Tool Technology A.S. Degree
- Maintenance Machinist Certificate of Achievement (formerly Maintenance Machinist 2)

M/S/U (R. CRIPE, L. MILLER) to MODIFY MACH 202CD

M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 202CD

M/S/U (H. DUARTE, N. SILL) to MAINTAIN DE for MACH 202CD

M/S/U (R. CRIPE, S. CASSIDY) to INCREASE FEE for MACH 202CD

MACH 205
(Previously MACH 222)

Intro to CNC Machining

2

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Number, title, enrollment restrictions, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

Rationale: Course update for periodic review and course number change.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MACH 211DE or satisfactorily complete MACH 301 or have a working knowledge of the use of manually operated metal cutting lathes and milling machines and be able to use a micrometer to measure to within .001 inch; Requesting: (A) Before enrolling in this course, students are strongly advised to have a working knowledge of Manual or CNC Machine Tools and have experience in the use of precision measuring tools (Micrometers, Vernier Caliper, Etc.).

Distance Education Status: (None)

Materials Fee Status: Increasing fee from \$22.00 to \$30.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Basic Machining Skills Recognition Award (formerly CNC Operator)
- CNC Machinist Skills Recognition Award (formerly CNC Programmer)
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Machine Tool Technology A.S. Degree
- Maintenance Machinist Certificate of Achievement (formerly Maintenance Machinist 2)
- Maintenance Operator Skills Recognition Award (formerly Maintenance Machinist 1)

M/S/U (R. CRIPE, L. MILLER) to MODIFY MACH 205

M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 205

M/S/U (R. CRIPE, S. CASSIDY) to INCREASE FEE for MACH 205

MACH 206
(Previously MACH 218)

CNC Lathe Programming

3 (Previously 2)

CCCCO Proposal Type: Substantial

Effective: Upon CCCCCO approval (Summer 2018)

MODIFY: Number, title, units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course updated for periodic review, course number change, and unit value change.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have previous machining experience using manual or CNC lathes; Requesting: (A) Before enrolling in this course, students are strongly advised to have previous machining experience setting up and/or operating a CNC machine and satisfactorily complete **MATH 19** or **MATH 20** or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: Increasing fee from \$10.00 to \$25.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- CNC Machinist Skills Recognition Award (formerly CNC Programmer)
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Machine Tool Technology A.S. Degree
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)

MACH 206 and MACH 207 pulled as a block for discussion by N. Sill who noted that the course titles of the comparable courses didn't seem to align with CNC programming. L. Miller mentioned that the Comparable Course Workgroup was still working on the new criteria for the comparable courses field in CurricUNET, therefore didn't recommend pulling the course. B. Adams indicated that because of multiple course factors sometime finding two CSU comparable courses isn't an appropriate response to give.

N. Sill questioned if there was a process in place when an existing course load value is changed because of a change in course unit value. B. Adams answered that if the Curriculum Committee determines that the course doesn't have validation for the change in units then the "[Course Justification Proposal Form](#)" is filled out, consequently the justification form is then reviewed by the committee and a recommendation is based on the submitted criteria.

N. Sill recommended that a justification for unit change be included in the course modification rationale. B. Adams mentioned that other MACH course units dropped, nevertheless among the submitted MACH courses the total units remained about the same. R. Thoe noted that the unit change for MACH 206 and MACH 207 was because of technical advancements in the machinist industry and the need for additional instruction for the student's comprehension of the course material.

M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY MACH 206

M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 206 with the addition of MATH 19.

T. Akers-Porter requested that MATH 19 be added to the course advisory for MACH 206, which was approved by the MACH faculty.

M/S/U (H. DUARTE, N. SILL) to MAINTAIN DE for MACH 206

M/S/U (R. CRIPE, S. CASSIDY) to INCREASE FEE for MACH 206

MACH 207
(Previously MACH 219)

CNC Mill Programming

3 (Previously 2)

CCCCO Proposal Type: Substantial

Effective: Upon CCCC approval (Summer 2018)

MODIFY: Number, title, units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course update for periodic review, course number change, and unit value change.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete courses or training that have provided them with experience in the use of manual or CNC milling machines; Requesting: (A) Before enrolling in this course, students are strongly advised to have previous machining experience in setting up and/or operating a CNC machine and satisfactorily complete **MATH 19** or MATH 20 or qualification by the MJC assessment process.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: Increasing fee from \$10.00 to \$25.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- CNC Machinist Skills Recognition Award (formerly CNC Programmer)
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Machine Tool Technology A.S. Degree

MACH 206 and MACH 207 pulled as a block for discussion by N. Sill. (See remarks on MACH 206 M/S/U (R. CRIPE, T. AKERS-PORTER) to MODIFY MACH 207

M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 207 with the addition of MATH 19. T. Akers-Porter requested that MATH 19 be added to the course advisory for MACH 207, which was approved by the MACH faculty.

M/S/U (H. DUARTE, N. SILL) to MAINTAIN DE for MACH 207

M/S/U (R. CRIPE, S. CASSIDY) to INCREASE FEE for MACH 207

MACH 208
(Previously MACH 220)

Computer Aided Manufacturing

2

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Number, title, enrollment restrictions, materials fee, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course update for periodic review. Updated software utilized for class lecture and lab as well as title of course.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to be familiar with basic metal cutting practices, machine tool setup, and calculation of cutting tool speeds and feeds as encountered in the operation of manual lathes and milling machines; and have a working knowledge in the operation of personal computers; and have a basic understanding of formatting, structure, and codes used in the Word Address Format system of CNC programming; Requesting: (A) Before enrolling in this course, students are strongly advised to be familiar with basic metal cutting practices, machine tool setup, and calculation of cutting tool speeds and feeds and have a working knowledge in the operation of personal computers and have a basic understanding of formatting, structure, and codes used in standard G & M code CNC programming format.

Distance Education Status: (None)

Materials Fee Status: Increasing fee from \$15.00 to \$25.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- CNC Machinist Skills Recognition Award (formerly CNC Programmer)
- Computer Electronics A.S. Degree
- Computer Electronics Certificate of Achievement
- Machine Tool Technology A.S. Degree
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)

M/S/U (R. CRIPE, L. MILLER) to MODIFY MACH 208

M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 208

M/S/U (R. CRIPE, S. CASSIDY) to INCREASE FEE for MACH 208

MACH 209
(Previously MACH 223)

Advanced CNC Machine Operations

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Number, enrollment restrictions, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Updating course for periodic review.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MACH 222; Requesting: (P) Satisfactory completion of MACH 205.

Distance Education Status: (None)

Materials Fee Status: Increasing fee from \$10.00 to \$25.00

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- CNC Machinist Skills Recognition Award (formerly CNC Programmer)
- Machine Tool Technology A.S. Degree
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)

MACH 209 pulled for discussion by T. Guy who noticed there was no information listed in the Comparable Courses field for MACH 209. R. Thoe noted that CSU Stanislaus and CSU Los Angeles, which were listed on other MACH courses, were also suitable for MACH 209. With the approval of the MACH faculty, B. Adams added the two CSUs to the Comparable Courses field.

M/S/U (R. CRIPE, T. GUY) to MODIFY MACH 209

M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 209

M/S/U (R. CRIPE, S. CASSIDY) to INCREASE FEE for MACH 209

MACH 357**Machine Trades Print Reading****2****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Enrollment restrictions, content, typical assignments, methods of instruction, methods of evaluation, textbooks**Rationale:** Updating course for periodic review.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers and have the ability to add, subtract, multiply, and divide numbers and have a working knowledge of the English language as applied to manufacturing processes; Requesting: (A) Before enrolling in this course, students are strongly advised to have the ability to add, subtract, multiply, and divide numbers and have a working knowledge of the English language as applied to manufacturing processes.**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Basic Machining Skills Recognition Award (formerly CNC Operator)
- CNC Machinist Skills Recognition Award (formerly CNC Programmer)
- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Machine Tool Technology A.S. Degree
- Maintenance Machinist Certificate of Achievement (formerly Maintenance Machinist 2)
- Maintenance Operator Skills Recognition Award (formerly Maintenance Machinist 1)

M/S/U (R. CRIPE, L. MILLER) to MODIFY MACH 357**M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 357****M/S/U (H. DUARTE, N. SILL) to MAINTAIN DE for MACH 357****MACH 395AB****Advanced Mach Tool Technology Lab****1-2****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Enrollment restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills**Rationale:** Updating course for periodic review.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MACH 211DE or MACH 301 or MACH 218 or MACH 219 or MACH 220 or MACH 222; Requesting: (P) Satisfactory completion of MACH 200DE or MACH 205 or MACH 206 or MACH 207.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Machine Tool Technology Certificate of Achievement (formerly Machine Tool Technology 1)
- Machine Tool Technology A.S. Degree

M/S/U (R. CRIPE, L. MILLER) to MODIFY MACH 395AB**M/S/U (R. CRIPE, L. MILLER) to MODIFY REQUISITES for MACH 395AB**

MUSA 142 ————— Guitar 2 ————— 1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Title, enrollment restrictions, hours, field trips, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Currency and Catalog Description modifications.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MUSA 141; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141 and students should own or have access to an acoustic guitar (not solid body).

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:

-Stand Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIPE) to withdraw course by division representative, T. Guy

MUSA 143 ————— Guitar 3 ————— 1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2018

MODIFY: Title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course Catalog Description modification, currency and Departmental Conformity in forms.

Enrollment Restrictions: Removing: (P) Satisfactory completion of MUSA 141; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142 and students should own or have access to an acoustic guitar (not solid body).

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:

-Stand Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIPE) to withdraw course by division representative, T. Guy

MUSA 144**Guitar 4****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Title, enrollment restrictions, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Catalog description update, currency and course name change.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MUSA 141; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 142 or MUSA 143; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 143 and students should own or have access to an acoustic guitar (not solid body).**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

-Stand Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIPE) to withdraw course by division representative, T. Guy**MUSA 153****Applied Vocal Repertoire 1****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Hours, description, objectives, content, typical assignments, methods of evaluation, textbooks**Rationale:** Course is being updated for periodic review and to convert modality from lab to lecture.**Enrollment Restrictions:** Maintaining: (L) Enrollment limited to students who successfully pass an audition.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC MUSIC 39)**C-ID Status:** Approved for: ([C-ID MUS 160](#))**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

- Music AA-T Degree
- Music A.A. Degree

M/S/U (R. CRIPE, L. MILLER) to MODIFY MUSA 153**M/S/U (R. CRIPE, L. MILLER) to MAINTAIN REQUISITES for MUSA 153****M/S/U (S. CASSIDY, T. AKERS-PORTER) to MAINTAIN PLACEMENT of MUSA 153 on MJC ACTIVITIES**

MUSA 154**Applied Vocal Repertoire 2****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course is being updated for periodic review.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MUSA 153; Maintaining: (L) Enrollment limited to students who successfully pass an audition.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC MUSIC 56)**C-ID Status:** Approved for: [\(C-ID MUS 160\)](#)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

- Music AA-T Degree
- Music A.A. Degree

M/S/U (R. CRIFE, L. MILLER) to MODIFY MUSA 154**M/S/U (R. CRIFE, L. MILLER) to MAINTAIN REQUISITES for MUSA 154****M/S/U (S. CASSIDY, T. AKERS-PORTER) to MAINTAIN PLACEMENT of MUSA 154 on MJC ACTIVITIES****MUSE 861****Community Orchestra****0****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2018**MODIFY:** Enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Updated for compliance.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to previous experience in Instrumental Music; Requesting: (A) Before enrolling in this course, students are strongly advised to have previous experience in Instrumental Music.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIFE, L. MILLER) to MODIFY MUSE 861**M/S/U (R. CRIFE, L. MILLER) to MODIFY REQUISITES for MUSE 861**

NEW COURSES:

EMS 311

Paramedic Theory 1

6

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: New course offering and in alignment with newly established CCCCCO C-ID.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ANAT 125 or PHYSO 101; Requesting: (C) Concurrent enrollment in EMS 312; Requesting: (A) Before enrolling in this course, students are strongly advised to have at least one year full-time EMT work experience or equivalent, complete a college level Medical terminology course, satisfactorily complete ENGL 101 or qualification by the MJC assessment process and satisfactorily complete MATH 89 or MATH 90 or qualification by the MJC assessment process and complete offered Paramedic preparatory course(s) when available; Requesting: (L) Enrollment limited to a) Current EMT Certification or NREMT registration, b) Possess a current basic cardiac life support (CPR) card equivalent to the current American Heart Association's Guidelines for cardiopulmonary resuscitation and Emergency Cardiovascular Care at the healthcare provider level, c) Possess a high school diploma or general education equivalent, d) Complete a pre-enrollment EMS written and skills assessment test.

Distance Education Status: (None)

Materials Fee Status: Requesting fee of \$1,000.00

Articulation Status: Not transferable

C-ID Status: Requesting: ([C-ID EMS-PM 100X](#))

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

EMS 391, EMS 311, and EMS 312 pulled as a block for discussion by S. Berger. (See remarks on EMS 391

M/S/U (R. CRIFE, L. MILLER) to ADOPT EMS 311

M/S/U (R. CRIFE, L. MILLER) to ADOPT REQUISITES for EMS 311

L. Miller recommended that "students who have" be added to the Limitations on Enrollment (LOE). R. Crife stated that the LOE was taken from the new C-ID Descriptor. B. Adams noted that if "students who have" needs to be added to the LOE for catalog or stylist purposes it will be noted as a consent item on a future agenda.

M/S/U (R. CRIFE, S. CASSIDY) to ADOPT FEE for EMS 311

R. Crife elaborated on the materials needed for EMS 311 and EMS 312, which included:

- A preloaded tablet that the students keep with them throughout their training, which includes:
 - Textbooks
 - All the skills worksheets needed
 - Required requisites for each course, location, and agency
 - A 2-year subscription update to any new material
- Department of Transportation (DOT) required uniforms (specific shirts, pants, and steel-toed boots)
- Required field and lab equipment
- Miscellaneous equipment and supplies needed throughout the EMS program

EMS 312

Paramedic Lab 1

4

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: New course offering and in alignment with newly established CCCCCO C-ID.

Enrollment Restrictions: Requesting: (C) Concurrent enrollment in EMS 311.

Distance Education Status: (None)

Materials Fee Status: Requesting fee of \$500.00

Articulation Status: Not transferable

C-ID Status: Requesting: ([C-ID EMS-PM 102X](#))

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

EMS 391, EMS 311, and EMS 312 pulled as a block for discussion by S. Berger. (See remarks on EMS 391)

M/S/U (R. CRIPE, L. MILLER) to ADOPT EMS 312

M/S/U (R. CRIPE, L. MILLER) to ADOPT REQUISITES for EMS 312

M/S/U (R. CRIPE, S. CASSIDY) to ADOPT FEE for EMS 312

R. Cripe elaborated on the materials needed for EMS 311 and EMS 312. (See remarks on EMS 311)

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval (Formerly the CCC-501)

ADOPT: **PUBLIC HEALTH SCIENCE PROGRAM**
A.S.-T Degree: Public Health Science 32-33
Effective: Upon CCCCCO and ACCJC Approval
ADOPT
Rationale: This program is being developed to offer students the opportunity to earn an Associate for Transfer Degree in Public Health Science, a recent addition to the AD-T offerings of the CCCCCO.
M/S/U (T. AKERS-PORTER, S. CASSIDY) to ADOPT A.S.-T DEGREE: PUBLIC HEALTH SCIENCE

Application for Approval - New Noncredit Programs - Requires CCCCCO and ACCJC Approval (Formerly the CCC-460)

ADOPT: **MATHEMATICS NONCREDIT PROGRAM**
Certificate of Competency: Proficiency in Arithmetic 0
Effective: Upon CCCCCO and ACCJC Approval
ADOPT
Rationale: This sequence forms the basis for a certificate that meets the requirements of Career Development College Preparation (CDCP). The Certificate of Competency will provide basic arithmetic skills necessary for students to be competitive in the workforce as well as preparing the student for Pre-Algebra coursework.
M/S/U (T. AKERS-PORTER, R. CRIPE) to ADOPT CERTIFICATE OF COMPETENCY: PROFICIENCY IN ARITHMETIC

ADOPT: **MATHEMATICS NONCREDIT PROGRAM**
Certificate of Competency: Proficiency in Pre-Algebra 0
Effective: Upon CCCCCO and ACCJC Approval
ADOPT
Rationale: This sequence forms the basis for a certificate that meets the requirements of Career Development College Preparation (CDCP). The Certificate of Competency will provide basic Pre-Algebra skills necessary for students to be competitive in the workforce as well as preparing the student for beginning algebra coursework.
M/S/U (T. AKERS-PORTER, R. CRIPE) to ADOPT CERTIFICATE OF COMPETENCY: PROFICIENCY IN PRE-ALGEBRA

Substantial Changes to an Approved Credit Program – Requires CCCCCO and ACCJC Approval (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC Approval (Formerly the CCC-511)

MODIFICATIONS:

UNITS

MODIFY:

BUSINESS ADMINISTRATION PROGRAM

A.S.-T Degree: Business Administration

27-28

Effective: Upon CCCC Approval

MODIFY: Required courses, list A, list B

Rationale: Award is being modified to reflect the removal of CSCI 201 and the addition of CSCI 220.

M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY A.S.-T DEGREE: BUSINESS ADMINISTRATION

MODIFY:

COMMUNICATION STUDIES PROGRAM

A.A. Degree: Communication Studies

21

Effective: Upon CCCC Approval

MODIFY: Electives

Rationale: Program is being updated to include COMM 132 and remove COMM 145 and COMM 180AB from the electives list. The two courses are being inactivated, effective Summer 2018.

M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY A.A. DEGREE: COMMUNICATION STUDIES

MODIFY:

GENERAL STUDIES PROGRAM

A.A. Degree: General Studies, Emphasis in Humanities

18

Effective: Upon CCCC Approval

MODIFY: Required courses

Rationale: Updated award to reflect recent course changes to units, titles, and removal of recent inactivation's.

M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN HUMANITIES

MODIFY:

GENERAL STUDIES PROGRAM

A.A. Degree: General Studies, Emphasis in Language and Rationality

18

Effective: Upon CCCC Approval

MODIFY: Required courses

Rationale: Award is being updated to reflect the removal of recently inactivated courses and recent course title changes.

A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN LANGUAGE AND RATIONALITY pulled for discussion by B. Adams on behalf of M. Garcia who questioned ENGL 100 being included in the General Studies, Emphasis in Language and Rationality A.A. Degree. The Curriculum Committee agreed that ENGL 100 should not be included in the degree because it would be included in MJC-GE: Area D1, therefore, ENGL 100 should not be additionally listed as an option requirement for the General Studies, Emphasis in Language and Rationality A.A. Degree and consequently the Curriculum Committee agreed to remove ENGL 100 from the degree.

M/S/U (R. CRIPE, N. SILL) to MODIFY A.A. DEGREE: GENERAL STUDIES, EMPHASIS IN LANGUAGE AND RATIONALITY with the removal of ENGL 100.

MODIFY:

MACHINE TOOL TECHNOLOGY PROGRAM

A.S. Degree: Machine Tool Technology

29-33 (Previously 30)

Effective: Upon CCCC Approval

MODIFY: Total units, PLOs, program requirements, required courses, electives

Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.

M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY A.S. DEGREE: MACHINE TOOL TECHNOLOGY

MODIFY: **MACHINE TOOL TECHNOLOGY PROGRAM**
Certificate of Achievement: Machine Tool Technology 29-33 (Previously 15-17)
Effective: Upon CCCC Approval
MODIFY: Total units, title, PLOs, program requirements, required courses, electives
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.
M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY CERTIFICATE OF ACHIEVEMENT: MACHINE TOOL TECHNOLOGY

MODIFY: **MAINTENANCE MACHINIST PROGRAM**
Certificate of Achievement: Maintenance Machinist 20 (Previously 21)
Effective: Upon CCCC Approval
MODIFY: Total units, title, description, PLOs, program requirements, required courses, electives
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.
M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY CERTIFICATE OF ACHIEVEMENT: MAINTENANCE MACHINIST

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

MODIFY: **MACHINE TOOL TECHNOLOGY PROGRAM**
Skills Recognition Award: Basic Machining 11-12 (Previously 7)
Effective: Upon BOT Approval
MODIFY: Total units, title, description, PLOs, program requirements, required courses
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.
M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY SKILLS RECOGNITION AWARD: BASIC MACHINING

MODIFY: **MACHINE TOOL TECHNOLOGY PROGRAM**
Skills Recognition Award: CNC Machinist 16-17 (Previously 10)
Effective: Upon BOT Approval
MODIFY: Total units, title, description, PLOs, program requirements, required courses, electives
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.
M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY SKILLS RECOGNITION AWARD: CNC MACHINIST

MODIFY: **MAINTENANCE MACHINIST PROGRAM**
Skills Recognition Award: Maintenance Operator 17 (Previously 9)
Effective: Upon BOT Approval
MODIFY: Total units, title, description, PLOs, program requirements, required courses
Rationale: Machine Tool Technology Spring 2017 update to reflect current industry needs and new course numbering system.
M/S/U (T. AKERS-PORTER, R. CRIPE) to MODIFY SKILLS RECOGNITION AWARD: MAINTENANCE OPERATOR

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Articulation: [C-ID Newsletter \(Feb.\)](#), [AA17-20 AP Credit Policy Final](#)

L. Miller

L. Miller reported:

- The new ASSIST system is now open to Articulation Officers for the updating of curriculum for 2017
- On the e-mail she received from California Community Colleges Chancellor's Office (CCCCO) regarding Policy Change: Advanced Placement (AP) Credit:
 - Community college districts are to adopt and implement a uniformed policy on granting AP Credit.
 - Colleges shall award minimum semester units in the General Education Area as shown on the CCC AP GE List
 - Article 9 Advanced Placement Credit: 79500
 - Begin development and subsequently adopt and implement a uniform policy to award students who pass an AP examination
 - Periodically review and adjust the policy

2. [Adult Education](#)

P. Mendez

B. Adams encouraged the committee to read the hyperlinked report at their convenience.

3. [Academic Senate Report](#)

S. Circle

S. Circle reported on:

- [Resolution S17-C: Clarity on the Standard Practice for Assessing a Course – 1st Reading](#)

S. Circle noted the second "Whereas" that stated "All CLOs for a course, across sections, must be completed during the semester the course is scheduled". L. Miller recommended adding "for CLO assessment" to the second "Whereas".
S. Circle added that a second reading of Resolution S17C is scheduled for the next Academic Senate meeting on April 27, 2017.
- [Program Review: Draft \(eLumen\)](#)

S. Circle reported that Program Review has moved from CurricUNET to eLumen. Program Reviews in eLumen are due by September 15, 2017.
- [Program Review: Process](#)

S. Circle mentioned that the Academic Senate is looking at San Francisco City College as a possible model for Program Review process.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process (Postponed indefinitely)

B. Adams

2. MJC Certificate & Degree Publications (Postponed indefinitely)

L. Miller

3. Comparable Courses Workgroup

L. Miller

L. Miller indicated that she had sent out an e-mail asking for input or ideas for evaluating comparable courses and encouraged those present to send her their thoughts and suggestions for adjusting the comparable course field in CurricUNET to be more transparent.

4. Course Compliance, Last Date Course Offered, and Impact

B. Adams

[Sunset Policy and Procedure \(4.11.17 Draft\)](#)

B. Adams brought up and reviewed the changes made to Sunset Policy and Procedure draft, which had been updated with the committee's input from the March 28, 2017 meeting. Discussion continued with additional modifications being made to the Sunset Policy and Procedure document which included:

- Courses that have not been offered in the last ~~three~~ **two** academic years will also be published on the sunset list and follow the same procedure as out-of-compliance CORs.
- "Faculty should also be aware that various programs may be impacted by inactivations." being added to the paragraph beginning with "If a course is inactivated..."
- "Independent Study and Special Topics courses are exempt." being added to "EXEMPTIONS"
- [Sunset Policy and Procedure Approved 04.11.17](#)

M/S/U (L. MILLER, T. GUY) to approve the "Sunset Policy and Procedure" document

5. CTE 2-Year Reviews

B. Adams

B. Adams noted that the CTE 2-Year Review workgroup made good progress as they looked at Southwestern College as a model. B. Adams mentioned that she would be working on a "Fill-In" form during the summer, noting that the Advisory Committee Meeting minutes will be a key component. She instructed the committee to be looking for a formal document to be presented in the fall.

Informational Items

1. Intradistrict Course Equivalencies

L. Miller

L. Miller notified the committee that the Instruction Office at MJC is doing an audit of all elements that might come to bear on course equivalencies between MJC and Columbia College, which will be shared with faculty from both campuses, probably in the fall.

XI. NEW BUSINESS

Action Items

1. [MOU-Columbia College Public Health Science ADT](#)

B. Adams

B. Adams briefed the Curriculum Committee on Columbia College's request for collaboration with MJC to complete their Public Health Science ADT. She noted that Columbia College is missing HE 112 "Intro to Public Health", which they need to complete their Public Health Science AS-T Degree. B. Adams noted that Columbia College is requesting that the committee approve the submitted "[MOU for Public Health Science AS-T](#)" document. Discussion ensued.

M/S/U (T. AKERS-PORTER, A. DEANGELIS) to approve the "MOU for Public Health Science AS-T" document

Informational Items

1. Curriculum Representatives – Terms Expiring

B. Adams

B. Adams noted that some terms were expiring and to show her gratitude to the wonderful division representatives, Certificates of Appreciation were distributed, and spreadsheets were dispersed indicating courses that were in non-compliance, had missed their review, or were up for review in fall of 2017.

Literature and Language Arts' representative, S. Berger, mentioned that she would temporarily be replaced by A. Peek on the Curriculum Committee for the 2017/2018 fiscal year.

Science, Math, and Engineering representative, T. Akers-Porter expressed her appreciation to B. Adams, as an outstanding leader, and to the Curriculum Committee for their support.

2. Curriculum Year in Review

B. Adams

B. Adams proclaimed, if the committee members felt that it had been a busy year, here is the proof:

- 34 Course Adoptions
- 179 Course Modifications
- 69 Course Inactivations
- 90 DE Only Proposals
- 5 New Programs
- 31 Modified Programs
- 3 Inactivated Programs

B. Adams noted other business that was accomplished included:

- The approval of new ADTs
- A Prefix change
- A change in the “Standing Report” format
- The approval of the “Sunset Policy”

B. Adams continued with what’s coming up in the year ahead which included:

- The final year of the second cycle of the 5-Year Matrix
- A draft of the 2018-2023 Matrix to be presented for approval

XII. PUBLIC COMMENT

M/S/U (R. CRIPE, N. SILL) to adjourn at 4:55 PM