



## Curriculum Committee

# AGENDA

Tuesday, March 28, 2017  
Yosemite 213 2:40 PM

### I. APPROVAL OF ORDER OF AGENDA

### II. APPROVAL OF MINUTES

March 14, 2017

### III. COURSE NOTIFICATION AGENDA

#### CCCCO Course Approvals

ANSC 50 (CCC000581503)  
FTECH 322XABC (CCC000581499)  
FTECH 323XABC (CCC000581500)  
FTECH 324XABC (CCC000581501)  
FTECH 325XABC (CCC000581502)

#### Course Activity Report

(None)

#### C-ID Approvals

C-ID Descriptor	MJC Course(s)	Approval Effective	Date Approved
ENGL 100	ENGL 100	06/01/2017	03/10/2017

### IV. COURSE CONSENT AGENDA

(None)

### V. COURSE DISCUSSION AGENDA

#### INACTIVATIONS:

		UNIT(S)
MATH 121	<p>Pre-Calculus 1</p> <p>CCCCO Proposal Type: Inactivation</p> <p>Effective: Summer 2018</p> <p><b>INACTIVATE</b></p> <p><b>Rationale:</b> MATH 121 is being inactivated due to the course being replaced with MATH 162. This change better aligns with the sequence and content of the state C-ID descriptor.</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- CSU General Education Pattern Certificate of Achievement</li> <li>- General Studies, Emphasis in Language and Rationality A.A. Degree</li> <li>- IGETC Pattern Certificate of Achievement</li> <li>- MJC-GE Pattern</li> </ul>	5

**MATH 122** **Pre-Calculus 2** **5**  
**CCCCO Proposal Type:** Inactivation  
**Effective:** Summer 2018  
**INACTIVATE**  
**Rationale:** MATH 122 is being inactivated due to the course being replaced with MATH 161. This change better aligns with the sequence and content of the state C-ID descriptor.  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Language and Rationality A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern

**MODIFICATIONS:**

**ASTRO 151** **Introduction to Astronomy Lab** **1**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Description, outcomes, objectives, content, methods of instruction, textbooks  
**Rationale:** Course updated for periodic review.  
**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in or satisfactory completion of ASTRO 160.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC  
**C-ID Status:** (None)  
**General Education Status:** Approved for: (MJC-GE: A), (CSU-GE: B3), (IGETC: 5C)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Earth Sciences A.S. Degree  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- IGETC Pattern Certificate of Achievement  
- MJC-GE Pattern

**IIS 15** **Adapted Keyboarding** **2**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** Enrollment restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** Course is scheduled for review.  
**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS Program.  
**Distance Education Status:** (None)  
**Materials Fee Status:** (None)  
**Articulation Status:** Not transferable  
**C-ID Status:** (None)  
**General Education Status:** (None)  
**Program Impact:**  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

IIS 16

**Computer Access 1**

2

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Hours, description, outcomes, enrollment restrictions, objectives, content, typical assignments, methods of instruction, methods of evaluation

**Rationale:** Updating course hours and course description.

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS Program.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

IIS 18

**Computer Access Projects**

2

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Description, outcomes, objectives, enrollment restrictions, content, typical assignments, methods of instruction, methods of evaluation, textbooks

**Rationale:** This update will address current topics in alternate media and software to assist students with disabilities.

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to be accepted into the DSPS Program.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

PEVW 115

**Women's Varsity Golf**

3

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Enrollment restrictions, field trips, outcomes, objectives, content, typical assignments, methods of instruction, textbooks

**Rationale:** Course is being updated for periodic review.

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who successfully pass a tryout.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (None)

**General Education Status:** Approved for: (MJC Activities)

**Program Impact:**

- Kinesiology A.A. Degree
- Physical Education A.A. Degree

**TUTOR 810**  
(Previously TUTOR 110)

**Introduction to Tutoring Composition**

**0** (Previously 1)

**CCCCO Proposal Type:** Substantial

**Effective:** Upon CCCCCO approval

**MODIFY:** Number, units, enrollment restrictions, repeatability, outcomes, typical assignments, textbooks, requisite skills, TOP code, credit status, classification code, course credit status code, noncredit category code, transfer code

**Rationale:** The course is being updated to remove the credit status. The dean has requested that all of the tutoring courses be offered as non-credit so that students may repeat as needed.

**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ENGL 101; Removing: (C) Concurrent enrollment in or satisfactory completion of TUTOR 100; Requesting: (C) Concurrent enrollment in or satisfactory completion of TUTOR 800; Requesting: (L) Enrollment limited to students who are hired as tutors in the Library and Learning Center.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**NEW COURSES:**

(None)

**DE (Distance Education) Only Proposals**

(None)

**VI. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

(None)

**CCCCO Program Approvals: New/Substantial Change**

(None)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(None)

**ACCJC Program Approvals: New/Substantial Change**

(None)

**ACCJC DE Substantive Change Proposal Needed**

(None)

**Program learning outcomes for the following programs were modified in CurricUNET**

(None)

## **VII. PROGRAM CONSENT AGENDA**

(None)

## **VIII. PROGRAM DISCUSSION AGENDA**

**Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval**  
(Formerly the CCC-501)

(None)

**Application for Approval - New Noncredit Programs - Requires CCCCCO and ACCJC Approval**  
(Formerly the CCC-460)

(None)

**Substantial Changes to an Approved Credit Program – Requires CCCCCO and ACCJC Approval**  
(Formerly the CCC-510)

(None)

**Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCCO Approval** (Formerly the CCC-511)

### **MODIFICATIONS:**

UNITS

(None)

### **INACTIVATIONS:**

(None)

**Program Changes that do not require Chancellor’s Office Notification/Application for Approval**

(None)

**Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval**

(None)

## **IX. STANDING REPORTS**

- |   |           |
|---|-----------|
| 1. Articulation: <a href="#">C-ID Newsletter (Feb.)</a>                                       | L. Miller |
| <a href="#">Policy Change: C-ID Course Approval and Associate Degrees for Transfer (ADTs)</a> |           |
| 2. Adult Education  | P. Mendez |
| 3. Academic Senate Report   | S. Circle |

## **X. UNFINISHED BUSINESS**

### **Action Items**

1. **Curriculum Review Process** (Postponed indefinitely) **B. Adams**
2. **MJC Certificate & Degree Publications** (Postponed indefinitely) **L. Miller**
3. **Comparable Courses Workgroup** **L. Miller**  
[Comparable Courses Motion](#)
4. **Course Compliance, Last Date Course Offered, and Impact** **B. Adams**  
[Sunset Policy and Procedure \(3.28.17 Draft\)](#)
5. **CTE 2-Year Reviews** **B. Adams**

### **Informational Items**

(None)

## **XI. NEW BUSINESS**

### **Action Items**

(None)

### **Informational Items**

1. [Noncredit Curriculum](#) **B. Adams/L. Miller**
2. [Intradistrict Course Equivalencies](#) **L. Miller**

## **XII. PUBLIC COMMENT**



**Curriculum Committee**

**MINUTES**

**Tuesday, March 14, 2017**

**Yosemite 213 2:40 PM**

**Members Present:** B. Adams (Co-chair), S. Berger, P. Brogan, S. Cassidy, S. Circle (Co-chair), R. Cripe, J. Daly, A. DeAngelis, H. Duarte, J. Forte, M. Garcia, T. Guy, J. Haynes, C. Howard, C. Lopez-Barragan (ASMJC), E. Lucas, E. Maki, P. Mendez, L. Miller, N. Sill, L. Stephan, H. Townsend

**Members Absent:** T. Akers-Porter, K. Butler, C. Hudelson, J. Hughes

**Others Present:** K. Addington (Administrative Technician), R. Stevenson (ART)

**I. APPROVAL OF ORDER OF AGENDA**

**Hearing no objections, the order of the agenda was approved as stated, with a request from E. Maki to accommodate R. Stevenson.**

**II. APPROVAL OF MINUTES**

*February 28, 2017*

**Hearing no objections, the minutes of February 28, 2017 were approved as stated.**

**III. COURSE NOTIFICATION AGENDA**

**CCCCO Course Approvals**

FTECH 321XABC (CCC000580962)

**Course Activity Report**

<b>CSCI 295</b>	<b>Internship in Computer Science Discussion</b> <b>MODIFY:</b> CurricUNET attached files <b>Rationale:</b> Course was approved at the February 28, 2017 Curriculum Committee meeting contingent upon adding an ASSIST report to the attached files checklist in CurricUNET. B. Adams attached the ASSIST report on behalf of the faculty author. This information is here for the purpose of the record.	<b>1</b>
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<b>CSCI 296ABC</b>	<b>Internship in Computer Science</b> <b>MODIFY:</b> Textbook <b>Rationale:</b> Course was approved at the February 28, 2016 Curriculum Committee meeting. It was noted at the meeting that a textbook might need to be added to the course and if so, the committee would be notified. Per the faculty author's request, H. Townsend added a textbook in CurricUNET for the course titled as, <i>Soft Skills: The Software Developer's Life Manual</i> .	<b>1-3</b>
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*In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

## C-ID Approvals

C-ID Descriptor	MJC Course(s)	Approval Effective	Date Approved
GEOG 111	GEOG 111	06/01/2017	03/08/2017

## IV. COURSE CONSENT AGENDA

**Hearing no objections, the following course changes were approved.**

<b>FTECH 321XABC</b>	<b>Fire Service In-Service Training/EMS</b> <b>CCCCO Proposal Type:</b> Non-Substantial <b>Effective:</b> Upon CCCCC approval <b>MODIFY:</b> Requisites, requisite skills <b>Rationale:</b> Course came through the Curriculum Committee for approval on February 14, 2017 due to a revision request from the CCCCC. After Curriculum Committee approval, the course was resent to the CCCCC for final approval. The course was sent back by the CCCCC with a revision request that the prerequisites be removed and a Limitation on Enrollment (LOE) be added instead to allow the course to be open to students who have completed the equivalent at other colleges as they should also be eligible. The prerequisites were removed. The advisory was updated to include the statement “and FSCI 301 or similar course trainings.” The following LOE was added: <i>Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course which meets State of California Fire Marshal training level.</i>	<b>0.5-3</b>
<b>FTECH 322XABC</b>	<b>Fire Service In-Service Training/Special Operations</b> <b>CCCCO Proposal Type:</b> Non-Substantial <b>Effective:</b> Upon CCCCC approval <b>MODIFY:</b> Requisites, requisite skills <b>Rationale:</b> Course came through the Curriculum Committee for adoption approval on February 14, 2017. Due to a revision request by the CCCCC for a similar course that was recently approved by the committee, FTECH 321XABC, the faculty author decided to revise this course to address concerns that the CCCCC had about prerequisites. See consent agenda item above in regards to the FTECH 321XABC revision request. The prerequisites were removed. The advisory was updated to include the statement “and FSCI 301 or similar course trainings.” The following LOE was added: <i>Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, Haz-Mat FRO, and LARRO, which meets State of California Fire Marshal training level.</i>	<b>0.5-3</b>
<b>FTECH 323XABC</b>	<b>Fire Service In-Service Training/Command &amp; Control</b> <b>CCCCO Proposal Type:</b> Non-Substantial <b>Effective:</b> Upon CCCCC approval <b>MODIFY:</b> Requisites, requisite skills <b>Rationale:</b> Course came through the Curriculum Committee for adoption approval on February 14, 2017. Due to a revision request by the CCCCC for a similar course that was recently approved by the committee, FTECH 321XABC, the faculty author decided to revise this course to address concerns that the CCCCC had about prerequisites. See consent agenda item above in regards to the FTECH 321XABC revision request. The prerequisites were removed. The advisory was updated to include the statement “and FSCI 301 or similar course trainings.” The following LOE was added: <i>Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, and ICS 200, which meets State of California Fire Marshal training level.</i>	<b>0.5-3</b>



- FTECH 324XABC**      **Fire Service In-Service Training/Administration**      **0.5-3**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Upon CCCCCO approval  
**MODIFY:** Requisites, requisite skills  
**Rationale:** Course came through the Curriculum Committee for adoption approval on February 14, 2017. Due to a revision request by the CCCCCO for a similar course that was recently approved by the committee, FTECH 321XABC, the faculty author decided to revise this course to address concerns that the CCCCCO had about prerequisites. See consent agenda item above in regards to the FTECH 321XABC revision request. The prerequisites were removed. The advisory was updated to include the statement “and FSCI 301 or similar course trainings.” The following LOE was added:  
*Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, and Workplace Harassment training, which meets State of California Fire Marshal training level.*
- FTECH 325XABC**      **Fire Service In-Service Training/Operations**      **0.5-3**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Upon CCCCCO approval  
**MODIFY:** Requisites, requisite skills  
**Rationale:** Course came through the Curriculum Committee for adoption approval on February 14, 2017. Due to a revision request by the CCCCCO for a similar course that was recently approved by the committee, FTECH 321XABC, the faculty author decided to revise this course to address concerns that the CCCCCO had about prerequisites. See consent agenda item above in regards to the FTECH 321XABC revision request. The prerequisites were removed. The advisory was updated to include the statement “and FSCI 301 or similar course trainings.” The following LOE was added:  
*Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course, ICS 200, Haz-Mat FRO, and LARRO, which meets State of California Fire Marshal training level.*
- POLSC 165**      **Political Science Research Methods**      **3**  
**CCCCO Proposal Type:** Non-Substantial  
**Effective:** Summer 2018  
**MODIFY:** General Education  
**Rationale:** POLSC 165 was approved on February 28, 2017 for Summer 2018. The faculty author noted in the meeting that the department neglected to formally request CSU-GE and IGETC consideration on the CurricUNET proposal, however, the revisions were being made in response to CSU-GE: D8 breadth review feedback from last spring. L. Miller also overlooked potential GE breadth alignment during AO review. In light of the above, B. Adams indicated that the committee could consider the request at a later meeting since GE requests are reviewed and voted on separately from the course outline. Accordingly, L. Miller has reviewed the content changes and recommends that the committee support resubmission of POLSC 165 for CSU-GE and IGETC consideration in December 2017. To view the proposed Course Outline of Record visit the following link:  
[http://www.curricunet.com/mjc/reports/course\\_outline\\_pdf.cfm?courses\\_id=7746](http://www.curricunet.com/mjc/reports/course_outline_pdf.cfm?courses_id=7746)  
**General Education Status:** Approved for: (MJC-GE: B); Requesting; (CSU-GE: D8), (IGETC: 4H)

## V. COURSE DISCUSSION AGENDA

### **INACTIVATIONS:**

		UNIT(S)
COMM 145	<p><b>Parliamentary Procedure</b> <b>CCCCO Proposal Type:</b> Inactivation <b>Effective:</b> Summer 2018 <b><u>INACTIVATE</u></b> <b>Rationale:</b> This course is cross-listed with AGGE 145. This proposal is to remove the COMM 145 course only. The Communication Studies Department has not offered a section of this course in years. The Communication Studies A.A. Degree will be updated to reflect removal of the course from the electives list. <b>Program Impact:</b> - Communication Studies A.A. Degree <b><i>M/S/U (E. MAKI, R. CRIPE) to INACTIVATE COMM 145</i></b></p>	1
COMM 180AB	<p><b>Communication Studies Lab Tutoring 1</b> <b>CCCCO Proposal Type:</b> Inactivation <b>Effective:</b> Summer 2018 <b><u>INACTIVATE</u></b> <b>Rationale:</b> Course was created before all tutoring courses were housed under Library and Learning Resources. Course is being inactivated because there are no plans to offer in the near future. The Communication Studies A.A. Degree will be updated to reflect removal of the course from the electives list. <b>Program Impact:</b> - Communication Studies A.A. Degree <b><i>M/S/U (E. MAKI, R. CRIPE) to INACTIVATE COMM 180AB</i></b></p>	1-2
SPAN 104	<p><b>Spanish 4</b> <b>CCCCO Proposal Type:</b> Inactivation <b>Effective:</b> Summer 2018 <b><u>INACTIVATE</u></b> <b>Rationale:</b> The course has not been offered in years and we are directing students interested in it to enroll in Spanish 109 or 110. <b>Program Impact:</b> - CSU General Education Pattern Certificate of Achievement - General Studies, Emphasis in Humanities A.A. Degree - IGETC Pattern Certificate of Achievement - Language Studies A.A. Degree - MJC-GE Pattern - Spanish A.A. Degree - Spanish for Transfer AA-T Degree <b><i>M/S/U (E. MAKI, R. CRIPE) to INACTIVATE SPAN 104</i></b></p>	4

## **MODIFICATIONS:**

<b>CMPET 214</b>	<b>Microprocessor Programming &amp; Interfacing</b> <b>CCCCO Proposal Type:</b> Substantial <b>Effective:</b> Summer 2018 <b>MODIFY:</b> Units, enrollment restrictions, hours, materials fee, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills <b>Rationale:</b> Course is being reviewed for currency. ELTEC 214 will be inactivated instead and CMPET 214 will be the sole prefix for this course moving forward. <b>Enrollment Restrictions:</b> Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPET 212 or satisfactorily complete ELTEC 212; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208 and/or satisfactorily complete ELTEC 212. <b>Distance Education Status:</b> (None) <b>Materials Fee Status:</b> Increasing fee from \$34.00 to \$70.00 <b>Articulation Status:</b> Transfers to CSU <b>C-ID Status:</b> (None) <b>General Education Status:</b> (None) <b>Program Impact:</b> <ul style="list-style-type: none"><li>- Automation Technician Skills Recognition Award</li><li>- Computer Electronics A.S. Degree</li><li>- Computer Electronics Certificate of Achievement</li></ul> <b>M/S/U (E. MAKI, R. CRIPE) to MODIFY CMPET 214</b> <b>M/S/U (M. GARCIA, S. CASSIDY) to MODIFY REQUISITES for CMPET 214</b> <b>M/S/U (P. MENDEZ, M. GARCIA) to INCREASE FEE for CMPET 214</b>	<b>3</b> (Previously 4)
<b>ELTEC 232</b>	<b>Introduction to Programmable Logic Controllers</b> <b>CCCCO Proposal Type:</b> Non-Substantial <b>Effective:</b> Summer 2018 <del>Expedited!</del> (Requesting Summer 2017) <b>NOTE:</b> The Instruction Office has overridden the request for SUMMER 2017 implementation because scheduling deadlines passed (October 2016), and this course will require both YCCD Board of Trustees approval as well as CCCCC approval prior to any scheduling taking place. <b>Rationale for Expedited Approval:</b> Many students needed to take this class are coming from industry with many years of experience. The requirement of ELTEC 208 in a programming class adds an unnecessary burden. Those basic concepts needed for this class can be delivered during the lecture segment without detriment of the class contents. <b>MODIFY:</b> Enrollment restrictions, requisite skills <b>Rationale:</b> Course is being updated to show removal of prerequisite. <b>Enrollment Restrictions:</b> Removing: (P) Satisfactory completion of ELTEC 208; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ELTEC 208. <b>Distance Education Status:</b> (None) <b>Materials Fee Status:</b> (None) <b>Articulation Status:</b> Transfers to CSU <b>C-ID Status:</b> (None) <b>General Education Status:</b> (None) <b>Program Impact:</b> <ul style="list-style-type: none"><li>- Automation Technician Skills Recognition Award</li><li>- Computer Electronics A.S. Degree</li><li>- Computer Electronics Certificate of Achievement</li><li>- Electrician Certificate of Achievement (In Process)</li><li>- Electro-Mechanic Certificate of Achievement (In Process)</li><li>- Industrial Electronics Certificate of Achievement</li><li>- Industrial Electronics A.S. Degree</li></ul> <b>M/S/U (E. MAKI, R. CRIPE) to MODIFY ELTEC 232</b> <b>M/S/U (M. GARCIA, S. CASSIDY) to MODIFY REQUISITES for ELTEC 232</b>	<b>3</b>

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2018

**MODIFY:** Enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being updated for compliance.

**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SOCIO 101.

**Distance Education Status:** Requesting: Online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC; (CC SOCIO 2)

**C-ID Status:** Approved for: [\(C-ID SOCI 115\)](#)

**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D0), (IGETC: 4J)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services Certificate of Achievement
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Sociology AA-T Degree

**SOCIO 102 pulled for discussion by C. Howard** who questioned why specific content had been removed from the discussion of topics under social problems. C. Howard assumed it would be problematic. B. Adams noted that no Sociology faculty members were present to address C. Howard's concern; however, the decision to modify the course content may be related to the C-ID for SOCIO 102. The C-ID SOCI 115 was displayed on the screen and it was determined SOCIO 102 included all of the content included on the C-ID. B. Adams pointed out that past practice has been to refer to the expertise of the discipline faculty on issues related to course content. Discussion ensued regarding the Curriculum Committee's options and procedures related to questions regarding course content if no discipline faculty members are present at the meeting.

**M/S/C (N. SILL, T. GUY) to CALL THE QUESTION (2/3 majority votes required)**

**Motion Passed:**

**12 AYES**

**0 NAYS**

**2 ABSTENTIONS**

**M/S/C (N. SILL, P. MENDEZ) to MODIFY SOCIO 102**

**8 AYES** (E. Maki, N. Sill, M. Garcia, L. Miller, P. Brogan, R. Cripe, P. Mendez, B. Adams)

**4 NAYS** (S. Cassidy, T. Guy, J. Forte, C. Howard)

**3 ABSENTIONS** (H. Duarte, S. Berger, L. Stephan)

**M/S/U (M. GARCIA, S. CASSIDY) to ADOPT REQUISITES for SOCIO 102**

**M/S/U (L. MILLER, E. MAKI) to ADOPT DE for SOCIO 102**

**M/S/U (E. MAKI, L. MILLER) to MAINTAIN PLACEMENT of SOCIO 102 on GE PATTERN(S)**

**NEW COURSES:**

**ART 167**

**Survey of Islamic Art**

**3**

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCC approval

**ADOPT**

**Rationale:** This class is being proposed to add a second option for Non-Western Art in the Art History A.D.T., in List A. This is a required element on the Art History TMC. MJC currently only has one class that fulfills this requirement, Survey of Asian Art, and only one professor who can teach it. Survey of Islamic Art will provide MJC students with a greater diversity of art historical offerings, and ensure that a List A option can be offered every year, facilitating Art History completions.

**Enrollment Restrictions:** (None)

**Distance Education Status:** Requesting: Mixed modalities/hybrid, online

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU and UC

**C-ID Status:** (None)

**General Education Status:** Requesting: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)

**Program Impact:**

- Art History AA-T Degree

**M/S/U (E. MAKI, R. CRIPE) to ADOPT ART 167**

**M/S/U (L. MILLER, E. MAKI) to ADOPT DE for ART 167**

**M/S/U (E. MAKI, L. MILLER) to REQUEST PLACEMENT of ART 167 on GE PATTERN(S)**

**DE (Distance Education) Only Proposals**

(None)

**VI. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

(None)

**CCCCO Program Approvals: New/Substantial Change**

(None)

**Regional Consortium CTE Program Approvals: New/Substantial Change**

(None)

**ACCJC Program Approvals: New/Substantial Change**

(None)

**ACCJC DE Substantive Change Proposal Needed**

(None)

**Program learning outcomes for the following programs were modified in CurricUNET**

(None)

## **VII. PROGRAM CONSENT AGENDA**

(None)

## **VIII. PROGRAM DISCUSSION AGENDA**

**Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval**  
(Formerly the CCC-501)

(None)

**Substantial Changes to an Approved Credit Program – Requires CCCCCO and ACCJC Approval**  
(Formerly the CCC-510)

(None)

**Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCCCO Approval** (Formerly the CCC-511)

### **MODIFICATIONS:**

UNITS

(None)

### **INACTIVATIONS:**

(None)

**Program Changes that do not require Chancellor’s Office Notification/Application for Approval**

(None)

**Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval**

(None)

## **IX. STANDING REPORTS**

### **1. Articulation: [C-ID Newsletter](#)**

**L. Miller**

L. Miller’s report covered:

- Her attendance at conferences in Fresno and Sacramento were she received updates on articulation issues between CSU, UC, and California Community Colleges.
- Conversations involving MATH 110 Stats descriptors state wide, including the Stats Pathway. She noted that although the MATH 110 descriptor has been finalized there is still debate on resulting secondary facts.
- Unexpected delays in the implementation of the new ASSIST system due to server issues.
- Due to ASSIST system server issues, the results of CSU-GE reviewers are now unknown. Reviews of the CSU-GE and IGETC breadth are typically scheduled to start January 1, 2017 and dates released by March 31, 2017
- CSU-GE and IGETC breadth submissions for summer 2017 were submitted in December 2016 but are currently on hold.
- The impact of the new ASSIST system’s delays on the MJC 2017-2018 catalog.

2. **Adult Education**

**P. Mendez**

P. Mendez's report covered: (See link for details)

- The closeout of the 2015/2016 expenditures
- R. Luman's report on CATESOL 2016 Conference
- The AE Consortium's use of TOPSpro

3. **Academic Senate Report**

**S. Circle**

S. Circle's report covered:

- The Education Master Plan, 2017-2022 passed the second reading.

## **X. UNFINISHED BUSINESS**

### **Action Items**

1. **Curriculum Review Process**

**B. Adams**

B. Adams noted that she meet with J. Daly and J. Todd regarding the Curriculum Review Process but indicated that due to upcoming changes in the Instruction Office personnel, the Curriculum Review Process would be postponed indefinitely.

2. **MJC Certificate & Degree Publications** (Postponed indefinitely)

**L. Miller**

3. **Comparable Courses Workgroup**

**L. Miller**

L. Miller acknowledged the Comparable Courses Workgroup, consisting of herself, T. Akers-Porter, C. Hudelson, and T. Guy.

L. Miller mentioned some of the questions, goals, and issues the workgroup discussed in regards to the comparable course checklist, which included:

- What is the selection of comparable courses trying to accomplish?
- Accommodating the different types of courses, such as, Transferable, Non-transferable, CTE, and Basic Skill.
- Revamping the CurricUNET interface to be more relevant, efficient, and user friendly.
- Changing the focus of the comparable course field to articulation.

Discussion ensued encompassing:

- What do we want the course to do for the student, and how do they benefit?
- The program review process, how does the course fit within our mission?
- Adjustments to the CurricUNET interface, what are we trying to accomplish?
- An interface that would elicit information from the faculty to establish solid curriculum.
- Changing comparable courses to articulation.
- Rationales for CTE and Basic Skill courses that show demand.
- The definitions of 100, 200, and 300 level courses.
- Developing clearer, more precise definitions for 100, 200, and 300 level courses.

L. Miller requested that committee members e-mail her any suggestions or ideas for improving the comparable course field in CurricUNET.

### **Informational Items**

(None)

## XI. NEW BUSINESS

### Action Items

1. [Curriculum Committee Meeting Schedule for 2017-2018](#)

B. Adams

***M/S/U (E. LUCAS, L. MILLER) to accept the 2017-2018 Curriculum Committee meeting dates.***

2. **Course Compliance, Last Date Course Offered, and Impact**

B. Adams

B. Adams reported on efforts to bring MJC courses and programs into compliance with the state. H. Townsend distributed spreadsheets to each division representative that showed their division's courses that haven't been offered since 2014 or later.

Discussion ensued encompassing:

- The impact of courses listed in the MJC catalog that are not currently being offered
- The impact on the student's educational plan
- How to motivate faculty to update their courses
- Establishing a sunset policy to inactivate courses that have not been updated and are out-of-compliance and that have not been offered within the last three years
- Putting courses that have not been offered in three consecutive years on a one year alert to motivate faculty to action
- Adding an additional rationale column for submitting a justification for keeping a course active (i.e. CTE courses, Musicals, courses with cycles)
- Notifying counselors of those courses with unique scheduling issues

***M/S/U (L. MILLER, E. MAKI) to develop a process to ensure catalog accuracy of available course offerings***

B. Adams volunteered to do the research and create a draft based on best practices from colleges with successful sunset policies.

3. **CTE 2-Year Reviews**

B. Adams

B. Adams, referring to Title 5: Section #55003, expressed her concern regarding consistent documentation of the Career Technical Education (CTE) 2-Year review process. She noted with the upcoming 2017 Accreditation visit we need to show evidence of compliance in a clear and transparent process. B. Adams referenced CTE reporting forms from Southwestern and Moorepark Colleges as examples. Discussion ensued on the various types of existing documentation and the need for consistency of the review process.

***M/S/U (N. SILL, P. MENDEZ) that we develop a workgroup to provide a clear process and procedure to create a consistent method to evaluate the 2-Year CTE requirement.***

B. Adams asked if P. Mendez, N. Sill, and J. Haynes would join her on the workgroup.

### Informational Items

1. [CCCCO First Friday Update](#)

B. Adams

B. Adams encouraged members to read the Chancellor's Office First Friday Update for information on various topics such as:

- Basic Skills Initiative
- Accreditation Resources
- Associate Degree for Transfer
- Distance Education
- Chancellor's Office Curriculum Inventory transition into COCI 2.0

## XII. PUBLIC COMMENT

***M/S/U (E. MAKI, E. LUCAS) to adjourn at 4:39 PM***