



Curriculum Committee

AGENDA

Tuesday, March 22, 2016

Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

March 8, 2016

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

COMM 400 (CCC000571658)
ENGL 45 (CCC000571827)
HE 114 (CCC000571423)
NURSE 278 (CCC000571751)
PHILO 400 (CCC000571660)
RSCR 405 (CCC000571661)
RSCR 410 (CCC000571662)
RSCR 415 (CCC000571663)
RSCR 420 (CCC000571664)
RSCR 425 (CCC000571665)
RSCR 430 (CCC000571666)
SOCIO 400 (CCC000571659)

Course Activity Report

(None)

IV. COURSE CONSENT AGENDA

CMPET 206

Personal Computer Assembly, Upgrading & Repairing

3

Proposed Effective Term: Summer 2016 **Expedited!** To comply with newly revised code or law.

Rationale for Expedited Approval: The reason for changing the materials fee was to provide computer parts to students who would build their own computer to keep. The amount (\$250) was intended to be a maximum amount for such a parts kit. I did not realize that it would be fixed to that amount on the scheduled courses. At the time (over a year ago) we had only old computers for the students to work on, so the kit was a way to provide a more recent computer for the course. Since then we have received newer computers (not the latest, but still OK), which were to be scrapped by Technology Services, that came out of the previous computer labs as a result of the moves to the CAT building. That has greatly helped this situation. As an optional alternative, students who wish build their own custom computer may still do so by purchasing the parts themselves.

MODIFY: Materials fee

Rationale: See rationale for expedited approval.

Materials Fee Status: Decreasing fee from \$250 to \$30

NURWE 361	Work Experience-Nursing A Proposed Effective Term: Fall 2016 Expedited! Rationale for Expedited Approval: NURSE 276 and NURSE 277 are set to be replaced by NURSE 278 effective fall 2016. All courses that had NURSE 276 and 277 as a corequisite or prerequisite came through with a modification to show the placement of NURSE 278 and the removal of NURSE 276 and 277 at the January 26, 2016 Curriculum Committee meeting. NURWE 361 and 362 should have been on the January 26, 2016 meeting to show NURSE 278 as replacing NURSE 276 and NURSE 277 for corequisites but was accidentally missed by the faculty for this important revision. Due to a timeline deadline, the corequisites for NURWE 361 and 362 will be modified in CurricUNET, Datatel, and in the catalog effective for fall 2016. MODIFY: Enrollment restriction Rationale: See rationale for expedited approval.	1
NURWE 362	Work Experience-Nursing B Proposed Effective Term: Fall 2016 Expedited! Rationale for Expedited Approval: NURSE 276 and NURSE 277 are set to be replaced by NURSE 278 effective fall 2016. All courses that had NURSE 276 and 277 as a corequisite or prerequisite came through with a modification to show the placement of NURSE 278 and the removal of NURSE 276 and 277 at the January 26, 2016 Curriculum Committee meeting. NURWE 361 and 362 should have been on the January 26, 2016 meeting to show NURSE 278 as replacing NURSE 276 and NURSE 277 for corequisites but was accidentally missed by the faculty for this important revision. Due to a timeline deadline, the corequisites for NURWE 361 and 362 will be modified in CurricUNET, Datatel, and in the catalog effective for fall 2016. MODIFY: Enrollment restriction Rationale: See rationale for expedited approval.	2
PHYS 152	Problem Solving Skills for Physics 142	1
PHYS 166	Problem Solving Skills and Technology for Physics 165 Proposed Effective Term: Fall 2016 Expedited! Rationale for Expedited Approval: PHYS 152 and PHYS 166 were approved by the Curriculum Committee on 1/12/2016. The Course Outline of Record was showing 18 Disc Hours. The Chancellor's office returned these two courses and asked for clarification on modality. The Chancellor's office noted that the Course Outline of Record shows lecture modality; however, there are references to lab in the outline. H. Townsend contacted K. Meidl, faculty author, to clarify whether the course is a lecture or lab course. K. Meidl confirmed that the course is lecture only. The courses were revised in CurricUNET to remove references to lab.	1
PHYS 112	Problem Solving Skills for Physics 102	1
PHYS 113	Problem Solving and Technology for Physics 103	1
PHYS 121	Problem Solving and Technology for Physics 101	1
PHYS 153	Problem Solving and Technology for Physics 143 Proposed Effective Term: Fall 2016 Expedited! Rationale for Expedited Approval: In anticipation of the Chancellor's office returning these PHYS courses for the same reason noted above, the courses were revised in CurricUNET to remove references to lab.	1
RSCR 405	Healthcare Leadership and Operations Management CCCCO Proposal Type: Non-Substantial Effective: Upon Curriculum Committee approval MODIFY: CLOs Rationale: CLO update only. <ol style="list-style-type: none"> 1. Evaluate the challenges of delivering and maintaining value in healthcare. 2. Analyze and compare organizational management and behavioral theories to current problems within healthcare. 3. Assess the mission, vision, values, culture, and utilization of effective management strategies within the structure of healthcare organizations. 	3

- RSCR 410** **Critical Review of Healthcare Research** **3**
CCCCO Proposal Type: Non-Substantial
Effective: Upon Curriculum Committee approval
MODIFY: CLOs
Rationale: CLO update only.
1. Critically review, analyze, and interpret published research.
 2. Formulate a proposal for research discussing the methodological approach, collection, measurement, and analysis of data.
- RSCR 415** **Disease Management and Healthcare Promotion** **3**
CCCCO Proposal Type: Non-Substantial
Effective: Upon Curriculum Committee approval
MODIFY: CLOs
Rationale: CLO update only.
1. Appraise and weigh each of the drivers within the healthcare system (quality, access, and costs) as it relates to respiratory care.
 2. Analyze the impact of the misallocation of respiratory care on patient outcomes and healthcare cost.
 3. Evaluate the emerging trends and evolving roles of respiratory care practitioners as case or disease managers.
- RSCR 420** **Advanced Pharmacology and Critical Care** **3**
CCCCO Proposal Type: Non-Substantial
Effective: Upon Curriculum Committee approval
MODIFY: CLOs
Rationale: CLO update only.
1. Evaluate components of critical care related to sepsis, shock, and trauma, and the respiratory care practitioner's scope of practice utilizing advanced diagnostic techniques.
 2. Integrate the role of pharmaceuticals, pharmacokinetics, and pharmacodynamics in critical care.
 3. Assess the role of team leader in the cardiopulmonary resuscitation of infants and adults through utilization of ACLS, NRP, and PALS algorithms.
 4. Examine clinical laboratory and diagnostic results which identify critical values and the need for appropriate interventions.
- RSCR 425** **Pulmonary Diagnostics, Rehabilitation, and Sleep** **3**
CCCCO Proposal Type: Non-Substantial
Effective: Upon Curriculum Committee approval
MODIFY: CLOs
Rationale: CLO update only.
1. Evaluate advanced pulmonary diagnostic testing, and differentiate the patho-physiological patterns associated with obstructive and restrictive lung disease.
 2. Differentiate emergency procedures related to respiratory care and airway maintenance during sleep, rehabilitation, and pulmonary diagnostics.
 3. Examine and discuss the goals and benefits of pulmonary rehabilitation.
- RSCR 430** **Capstone Research** **3**
CCCCO Proposal Type: Non-Substantial
Effective: Upon Curriculum Committee approval
MODIFY: CLOs
Rationale: CLO update only.
1. Examine and discuss the evaluative process of research methods and evidence collection by submitting weekly progress reports to faculty advisers.
 2. Integrate the broad range of skills and experiences learned across the curriculum to design and present a research project that evaluates current problems or practices within the field of respiratory care.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

		UNIT
PEC 111	Beginning Racquetball CCCCO Proposal Type: Inactivation Effective: Summer 2017 INACTIVATE Rationale: We no longer offer this course because we do not have a facility. Program Impact: - Kinesiology AA-T Degree - Physical Education A.A. Degree	1
PEC 112	Intermediate Racquetball CCCCO Proposal Type: Inactivation Effective: Summer 2017 INACTIVATE Rationale: We no longer offer this course because we do not have a facility. Program Impact: - Kinesiology AA-T Degree - Physical Education A.A. Degree	1

MODIFICATIONS/REACTIVATIONS:

BIO 180AB	Introduction to Tutoring Biology CCCCO Proposal Type: Non-Substantial Effective: Summer 2017 MODIFY: Content, textbooks Rationale: The course is being updated to meet current curriculum standards. Enrollment Restrictions: Maintaining: (P) Satisfactory completion of BIO 111 or BIO 116 or BIO 101. Distance Education Status: (None) Materials Fee Status: (None) Articulation Status: Transfers to CSU C-ID Status: (None) General Education Status: (None) Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).	1-2
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ELTEC 225**Residential Wiring****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**REACTIVATE/MODIFY:** Title, enrollment restrictions, hours, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills**Rationale:** ELTEC 225 will provide practical foundations for residential wiring and NEC application according California Title 24 requirements.**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ELTEC 208.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Requesting: CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrical Installer Skills Recognition Award (In Process)
- Electrician Certificate of Achievement (In Process)

ELTEC 229**Commercial & Industrial Wiring****3.5****CCCCO Proposal Type:** Non-Substantial**Effective:** Upon CCCCCO approval **Expedited!** (Requesting Fall 2016)**Rationale for Expedited Approval:** Expediting proposed changes will remove material fees for students enrolled in classes and create a significant savings. Changes in COR for this course are focused on content clean up and removal of material fees. The material fee removal is an immediate benefit to students. ELTEC faculty would like to see this passed on immediately.**MODIFY:** Material fees, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Modifications have been made to methods of evaluation, content, objectives, and assignments to ensure the course meets DAS Electrician Trainee and Journey Level Re-certification CA State Requirements. Textbook has been updated and material fees have been removed.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete (INTEC 225 or AGM 225) and (INTEC 208 or ELTEC 208); Requesting: (P) Satisfactory completion of ELTEC 208.**Distance Education Status:** (None)**Materials Fee Status:** Removing fee of \$49.43**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electro-Mechanic Certificate of Achievement (In Process)
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement

ELTEC 232**Introduction to Programmable Logic Controllers****3** (Previously 2)**CCCCO Proposal Type:** Substantial**Effective:** Upon CCCCCO approval**MODIFY:** Units, enrollment restrictions, hours, description, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course is being updated to reflect content, lab and learning goals as the only PLC course in program. Program changes from two PLC courses to PLC, PAC, HMI format. Due to coverage of a wider spectrum of automation course recommended to increase to 3 units.**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ELTEC 208.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Automation Technician Skills Recognition Award (In Process)
- Computer Electronics Certificate of Achievement
- Computer Electronics A.S. Degree
- Electrician Certificate of Achievement (In Process)
- Electro-Mechanic Certificate of Achievement (In Process)
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement

MATH 130**Finite Mathematics****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Objectives, content, textbooks**Rationale:** We are making minor adjustments to repair concerns raised by C-ID reviewers.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 89 or qualification by the MJC assessment process or MATH 90 or qualification by the MJC assessment process.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC: MATH 12)**C-ID Status:** Requesting: ([C-ID MATH 130](#)) (Conditionally approved)**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)**Program Impact:**

- Business Administration AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major

MATH 138**Calculus for Business & Social Sciences****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Objectives, content, textbooks**Rationale:** Modifications for C-ID approval.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 89 or qualification by the MJC assessment process or MATH 90 or qualification by the MJC assessment process.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Requesting: ([C-ID MATH 140](#)) (Conditionally approved)**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: B4), (IGETC: 2A)**Program Impact:**

- Business Administration AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

PHSCI 52**The Way Things Work****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017 **Expedited!** (Requesting Spring 2017)**Rationale for Expedited Approval:** The physics department now has three full-time instructors and additional classes may be offered to increase student access. This course is also beneficial to the students by offering another science course that doesn't have a math prerequisite.**REACTIVATE/MODIFY:** Outcomes, typical assignments**Rationale:** The physics instructors want this course to be reactivated so we can offer this course in the Spring 2017 semester.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** Requesting: (MJC-GE: A)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

NEW COURSES:**ELTEC 235****NEC: National Electrical Codes****4****CCCCO Proposal Type:** New Credit Course**Effective:** Upon CCCCCO approval**ADOPT**

Rationale: The ELTEC 235 course is being proposed because it is needed for students to properly dedicate the time to understand National Electrical Code and how these code regulations apply to electrician professionals in the field. This course is included as a course in the newly proposed Electrician Certificate. The MJC Electronics Department is an approved provider of education and re-training for electrician trainees and journey level electricians. This designation is provided by the California Division of Industrial Relations through the Department of Apprenticeship Standards (DAS). MJC is designated DAS School #136. Courses identified as meeting DAS School approval are reviewed and updated annually with the California Division of Industrial Relations.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ELTEC 208.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Requesting: CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrician Certificate of Achievement (In Process)

ELTEC 322**Technical Measurements****3****CCCCO Proposal Type:** New Credit Course**Effective:** Upon CCCCCO approval**ADOPT**

Rationale: Students in technical fields require additional skills in data collection and value measurement, as well as practical problem-solving ability using measured values, associated formulas, unit conversions, tolerances, and other related characteristics. This course will provide students with a stronger foundation in measurement techniques and data interpretation, whether empirical or theoretical, which will improve success levels in applied technology classes and related electrical and mechanical vocations.

Enrollment Restrictions: (None)**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electrician Certificate of Achievement (In Process)
- Electro-Mechanic Certificate of Achievement (In Process)
- Industrial Electronics A.S. Degree
- Industrial Electronics Certificate of Achievement

TUTOR 115

Tutoring for ESL/ELIC Students

1

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: We are creating TUTOR 115 in order to systematically train all ESL tutors (per State requirements) who serve the needs of our ever growing ESL student population in the Learning Centers.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of ENGL 101; Requesting (C) Concurrent enrollment in or satisfactory completion of TUTOR 100; Requesting: (L) Enrollment limited to students selected as tutors for the Library and Learning Center.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Approvals: Programs

(None)

Consortium Approvals: Programs

(None)

ACCJC Approvals: New Programs

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

MODIFY:

AGRICULTURE ANIMAL SCIENCE PROGRAM

A.S.-T Degree: Agriculture Animal Sciences

20-32 (Previously 20-23)

MODIFY: Total units

Effective: Upon CCCCCO and ACCJC Approval

Rationale: This A.S.-T degree was approved at the November 24, 2015 Curriculum Committee meeting and sent to the state for approval. The program was sent back due to the fact that all C-IDs were not in "approved" status and noted that a revision to the total units was needed because we missed the total possible units a student could achieve if they selected the List B courses for 0-8 units. CurricUNET has been updated to show total units and the COT was also updated in the revision proposal in the CCCCCO inventory. Once all C-IDs have been set to "approved" status, the revised ADT will be resent to the state for final approval.

MODIFY:

AGRICULTURE BUSINESS PROGRAM

A.S.-T Degree: Agriculture Business

22-33 (Previously 22-24)

MODIFY: Total units

Effective: Upon CCCCCO and ACCJC Approval

Rationale: This A.S.-T degree was approved at the November 24, 2015 Curriculum Committee meeting and sent to the state for approval. The program was sent back due to the fact that all C-IDs were not in "approved" status and noted that a revision to the total units was needed because we missed the total possible units a student could achieve if they selected the List B courses for 0-9 units. CurricUNET has been updated to show total units and the COT was also updated in the revision proposal in the CCCCCO inventory. Once all C-IDs have been set to "approved" status, the revised ADT will be resent to the state for final approval.

MODIFY:

AGRICULTURE PLANT SCIENCE PROGRAM

A.S.-T Degree: Agriculture Plant Science

20-32 (Previously 20-23)

MODIFY: Total units

Effective: Upon CCCCCO and ACCJC Approval

Rationale: This A.S.-T degree was approved at the November 24, 2015 Curriculum Committee meeting and sent to the state for approval. The program was sent back due to the fact that all C-IDs were not in "approved" status and noted that a revision to the total units was needed because we missed the total possible units a student could achieve if they selected the List B courses for 0-8 units. CurricUNET has been updated to show the possible total units and the COT was also updated in the revision proposal in the CCCCCO inventory. Once all C-IDs have been set to "approved" status, the revised ADT will be resent to the state for final approval.

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

ADOPT:

ELECTRICIAN PROGRAM

Certificate of Achievement: Electrician

32.5

ADOPT

Effective: Upon CCCCCO and ACCJC Approval

Rationale: This is a necessary complement to our Industrial Electronics program expanding the academic offering of the Electronics Department. Given the constant demand for electrical training, our participation on the State D.A.S. and our several agreements with local industry, a certificate for Electricians will cover the expectation of a wide range of students developing skills in this field.

ADOPT:**ELECTRO-MECHANIC PROGRAM****Certificate of Achievement: Electro-Mechanic****32.5****ADOPT****Effective:** Upon CCCCCO and ACCJC Approval**Rationale:** This is a necessary complement to our Industrial Electronics program expanding the academic offering of the Electronics Department. Given the constant demand for electrical training, our participation on the State D.A.S., and our several agreements with local industry, a certificate for electricians with mechanical skills will cover the expectation of a wide range of students aspiring to positions in this field.**Substantial Changes to an Approved Credit Program (Formerly the CCC-510)**

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)**MODIFICATIONS:****UNITS****MODIFY:****INDUSTRIAL ELECTRONICS PROGRAM****A.S. Degree: Industrial Electronics****32.5 (Previously 33.5-34.5)****MODIFY:** PLOs, program requirements, required courses, elective courses, units**Effective:** Upon CCCCCO Approval**Rationale:** Program updates in consideration of comprehensive skills recognition, certificate and degree review by ELTEC Faculty.**MODIFY:****INDUSTRIAL ELECTRONICS PROGRAM****Certificate of Achievement: Industrial Electronics****32.5 (Previously 33.5-34.5)****MODIFY:** Program requirements, required courses, elective courses, units**Effective:** Upon CCCCCO Approval**Rationale:** Program updates in consideration of comprehensive skills recognition, certificate and degree review by ELTEC Faculty.**INACTIVATIONS:**

(None)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor’s Office Notification/Application for Approval**ADOPT:****AUTOMATION TECHNICIAN PROGRAM****Skills Recognition Award: Automation Technician****15****ADOPT****Effective:** Upon BOT Approval**Rationale:** This Skills Recognition Award is intended for industry professionals and advanced Industrial Electronics students interested in the field of automation.

ADOPT:**ELECTRICAL INSTALLER PROGRAM****Skills Recognition Award: Electrical Installer**

12.5

ADOPT**Effective:** Upon BOT Approval

Rationale: This Skills Recognition Award is intended as a means to help our students to engage the Electrical Industry, or related fields, early on in their technical studies. Many of our students enrolled in ELTEC classes do so in search of job opportunities, and not always with the advantage of time, or enough money, to go through a full-fledged technical program. A skill recognition award will open the door to students needed of a quick pathway to practical skills and a sure way to have them back to continue their technical educations as a resource for personal advancement.

IX. STANDING REPORTS

- | | |
|---|----------------------|
| 1. Transfer Model Curriculum (Associate Degrees for Transfer) | B. Adams |
| 2. Articulation: C-ID , C-ID Newsletter | R. Cranley |
| 3. CurricUNET Implementation/Issues | B. Adams/H. Townsend |
| 4. Adult Education | P. Mendez |
| 5. Academic Senate Report | S. Amador |

X. UNFINISHED BUSINESS**Action Items**

- | | |
|--|----------------------|
| 1. Curriculum Review Process | B. Adams |
| 2. DE Addendum Review | B. Adams |
| 3. Associate Degrees for Transfer and IGETC | J. Hughes/B. Adams |
| 4. CSU Minimum Grades (Executive Order 1100), (K. O'Donnell's email) | J. Hughes/R. Cranley |

Informational Items

(None)

XI. NEW BUSINESS**Action Items**

- | | |
|--|-----------|
| 1. Curriculum Committee Meeting Schedule for 2016-2017 | B. Adams |
| 2. Curriculum Co-Chair Election | S. Amador |

Informational Items

(None)

XII. PUBLIC COMMENT



UNAPPROVED

Curriculum Committee

MINUTES

Tuesday, March 8, 2016

Yosemite 213 2:40 PM

Members Present: B. Adams (Co-chair), S. Amador (Co-chair), S. Berger, S. Cassidy, S. Circle, R. Cranley, R. Cripe, H. Duarte, M. Garcia, T. Guy, J. Haynes, C. Hudelson, E. Lucas, E. Maki, P. Mendez, M. Mondragon (ASMJC), N. Sill, L. Stephan, B. Thames (VP, Instruction)

Members Absent: F. Banielos, J. Beebe, K. Butler, C. Mulder, Science, Mathematics and Engineering Representative (vacant)

Others Present: K. Addington (Administrative Technician), J. Hughes (Evaluator), H. Townsend (Curriculum Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. APPROVAL OF MINUTES

February 23, 2016

Hearing no objections, the minutes of February 23, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

The upper division courses associated with the B.S. degree in Respiratory care proposal were approved by the Curriculum Committee with the transfer status as CSU only on 1/12/2016 (with the exception of RSCR 420 which was approved 1/19/2016). The Chancellor's office notified H. Townsend that the courses cannot not be marked as transferrable when submitting for final approval. R. Cranley removed the transfer status in CurricUNET for the following courses, and the revision is noted here for the purpose of the record:

COMM 400
PHILO 400
RSCR 405, 410, 415, 420, 425, and 430
SOCIO 400

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

The FTECH 321XABC course modification was approved at the February 23, 2016 Curriculum Committee meeting. H. Townsend immediately sent this course to the state for approval because the state had requested the revision. The state returned the course and asked for more revisions. Due to the Chancellor's office request for FTECH 321XABC, the department decided to also revise FTECH 322XABC, 323XABC, 324XABC, and 325XABC. The courses have been marked in CurricUNET as never activated and revised course proposals will all be included on a future agenda for review and approval.

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

- | | |
|--------|--|
| IIS 13 | Improving Learning Potential 2
Proposed Effective Term: Summer 2016 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: IIS 13 came through with a course update on 9/22/2015 effective for summer 2016. The Counseling discipline selected was incorrect. The faculty alerted the Instruction Office that it should be Counseling: Disabled Student Programs and Services and Learning Disabilities: Disabled Students Programs and Services. The change has already been made by H. Townsend in CNET and is here for the purpose of the record.
MODIFY: Discipline
Rationale: See rationale for expedited approval. |
| IIS 20 | Math Strategies for Disabled Students 2
Proposed Effective Term: Summer 2016 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: IIS 20 came through with a course update on 10/27/2015 effective for summer 2016. The Counseling discipline selected was incorrect. The faculty alerted the Instruction Office that it should be Counseling: Disabled Student Programs and Services and Learning Disabilities: Disabled Students Programs and Services. The change has already been made by H. Townsend in CNET and is here for the purpose of the record.
MODIFY: Discipline
Rationale: See rationale for expedited approval. |
| IIS 21 | Making the Move: Transition to College 1
Proposed Effective Term: Summer 2016 Expedited! To comply with newly revised code or law.
Rationale for Expedited Approval: IIS 21 came through with a course update on 9/22/2015 effective for summer 2016. The Counseling discipline selected was incorrect. The faculty alerted the Instruction Office that it should be Counseling: Disabled Student Programs and Services and Learning Disabilities: Disabled Students Programs and Services. The change has already been made by H. Townsend in CNET and is here for the purpose of the record.
MODIFY: Discipline
Rationale: See rationale for expedited approval. |

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

		UNIT
ART 191	<p>Photo Laboratory Technology 2 CCCCO Proposal Type: Inactivation Effective: Summer 2016 Expedited! Rationale for Expedited Approval: To ensure accuracy of catalog offerings. INACTIVATE: Rationale: This course is no longer offered by the Art department. Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE ART 191 M/S/U (P. MENDEZ, S. BERGER) to EXPEDITE INACTIVATION of ART 191</p>	1
CLDDV 48A	<p>Fundamental Skills for Child Development CCCCO Proposal Type: Inactivation Effective: Summer 2016 Expedited! Rationale for Expedited Approval: To ensure removal of this course from the 2016-2017 catalog as it is not being offered. INACTIVATE: Rationale: This course should have been inactivated effective summer 2013 when CLDDV 48B was inactivated. The course was inadvertently left off of the inactivation list for CLDDV courses. Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE CLDDV 48A M/S/U (P. MENDEZ, S. BERGER) to EXPEDITE INACTIVATION of CLDDV 48A</p>	1
THETR 178	<p>Introduction to Scenery Design CCCCO Proposal Type: Inactivation Effective: Summer 2016 Expedited! Rationale for Expedited Approval: To ensure accuracy of catalog offerings. INACTIVATE: Rationale: THETR 178 cannot be aligned with a C-ID course. We would like to inactivate the course as we intend to follow the transfer model curriculum as we build out the theatre program at MJC. Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE THETR 178 M/S/U (P. MENDEZ, S. BERGER) to EXPEDITE INACTIVATION of THETR 178</p>	3

THETR 192

Rehearsal & Performance

2

CCCCO Proposal Type: Inactivation

Effective: Summer 2016 **Expedited!**

Rationale for Expedited Approval: To ensure accuracy of catalog offerings.

INACTIVATE:

Rationale: We would like to inactivate THETR 192. THETR 133, 134, 135, 136 replace the venerable THETR 192.

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (R. CRIPE, E. LUCAS) to INACTIVATE THETR 192

M/S/U (P. MENDEZ, S. BERGER) to EXPEDITE INACTIVATION of THETR 192

MODIFICATIONS:

ELTEC 229

Commercial & Industrial Wiring

3.5

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2017

MODIFY: Material fees, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Modifications have been made to methods of evaluation, content, objectives, and assignments to ensure the course meets DAS Electrician Trainee and Journey Level Re-certification CA State Requirements. Textbook has been updated and material fees have been removed.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete (INTEC 225 or AGM 225) and (INTEC 208 or ELTEC 208); Requesting: (P) Satisfactory completion of ELTEC 208.

Distance Education Status: (None)

Materials Fee Status: Removing fee of \$49.43

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

—Electro-Mechanic Certificate of Achievement (In-Process)

—Industrial-Electronics Certificate of Achievement

—Industrial-Electronics A.S. Degree

—Manufacturing Technology (Interdisciplinary) Certificate of Achievement

ELTEC 229 withdrawn before the meeting by P. Mendez so the course can be included with additional ELTEC courses and associated programs at the March 22, 2016 Curriculum Committee meeting, thereby removing it from the agenda for consideration.

MUSC 111

Recording Arts 1

2

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2017

MODIFY: Description, outcomes, objectives, content, typical assignments

Rationale: This update is necessary due to the five year course review cycle. Requesting course alignment to Commercial Music C-ID CMUS Descriptor 130X.

Enrollment Restrictions: (None)

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: Requesting: (C-ID CMUS 130X)

General Education Status: Approved for: (MJC Activities)

Program Impact:

- Recording Arts Skills Recognition Award

M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSC 111

R. Cranley questioned letter "N" (RECOMMENDED LEARNING GOALS) under Required Objectives. B. Adams noted it was an issue with the template and imbedded within the word report. B. Adams indicated that the "N" should have been a new level of the outline, possibly an "a".

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN DE for MUSC 111

M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of MUSC 111 on MJC ACTIVITIES

MUSC 112

Recording Arts 2

2

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2017

MODIFY: Typical assignments, methods of instruction, textbooks

Rationale: This update is necessary due to the five year course review cycle.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSC 111.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: Approved for: (MJC Activities)

Program Impact:

- Recording Arts Skills Recognition Award

M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSC 112

M/S/U (S. CIRCLE, E. MAKI) to MAINTAIN REQUISITES for MUSC 112

M/S/U (E. MAKI, E. LUCAS) to MAINTAIN DE for MUSC 112

M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of MUSC 112 on MJC ACTIVITIES

MUSC 121**Electronic Music 1****2****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Title, description, outcomes, content, typical assignments, methods of instruction, textbooks**Rationale:** This course update is a part of the five year course review cycle. Request course alignment to Commercial Music C-ID CMUS 110X Descriptor.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** Requesting: ([C-ID CMUS 110X](#))**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

- Recording Arts Skills Recognition Award

MUSC 121 and MUSC 126 pulled as a block for discussion by S. Berger who questioned the formatting of the lab and course content. B. Adams noted that the formatting aligned with the C-ID model. S. Circle added that the C-ID is just the bare minimum and courses can still keep the flavor of the courses. E. Maki added clarification supporting the lab and course content outline.

M/S/U (E. MAKI, E. LUCAS) to MODIFY MUSC 121**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN DE for MUSC 121****M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of MUSC 121 on MJC ACTIVITIES****MUSC 122****Electronic Music 2****2****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Description, typical assignments**Rationale:** This course update is a part of the five year course review cycle.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSC 121 or have previous synthesizer, tape recording and MIDI music studio experience.**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** Approved for: (MJC Activities)**Program Impact:**

- Recording Arts Skills Recognition Award

M/S/U (R. CRIPE, E. LUCAS) to MODIFY MUSC 122**M/S/U (S. CIRCLE, E. MAKI) to MAINTAIN REQUISITES for MUSC 122****M/S/U (E. MAKI, E. LUCAS) to MAINTAIN DE for MUSC 122****M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of MUSC 122 on MJC ACTIVITIES**

MUSC 126 **Introduction to Music Technology** **3** (Previously 2)
CCCCO Proposal Type: Substantial
Effective: Upon CCCCCO approval
MODIFY: Title, units, hours, description, outcomes, objectives, content, methods of instruction, textbooks
Rationale: This course update is a part of the five year course review process. Alignment of content for Commercial Music C-ID CMUS 100X descriptor.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: Requesting: (C-ID CMUS 100X)
General Education Status: Approved for: (MJC Activities)
Program Impact:
 - Recording Arts Skills Recognition Award
MUSC 121 and MUSC 126 pulled as a block for discussion by S. Berger. (See remarks on MUSC 121)
M/S/U (E. MAKI, E. LUCAS) to MODIFY MUSC 126
M/S/U (E. MAKI, E. LUCAS) to MAINTAIN DE for MUSC 126
M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of MUSC 126 on MJC ACTIVITIES

PEVW 130 **Women's Varsity Tennis** **3**
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2017
MODIFY: Hours, outcomes, typical assignments
Rationale: Periodic update and review to meet current curriculum standards. Hours have been fixed to reflect the correct lab hours.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students who successfully pass a tryout.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC Activities)
Program Impact:
 - Physical Education A.A. Degree
M/S/U (R. CRIPE, E. LUCAS) to MODIFY PEVW 130
M/S/U (S. CIRCLE, E. MAKI) to ADOPT REQUISITES for PEVW 130
M/S/U (S. CIRCLE, S. BERGER) to MAINTAIN PLACEMENT of PEVW 130 on MJC ACTIVITIES

NEW COURSES:

PEC 119 **Dance Aerobics** **1**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: To allow students more options for the A.A. in Physical Education.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: Requesting: (MJC Activities)
Program Impact:
 - Physical Education A.A. Degree
M/S/U (R. CRIPE, E. LUCAS) to ADOPT PEC 119
M/S/U (S. CIRCLE, S. BERGER) to REQUEST PLACEMENT of PEC 119 on MJC ACTIVITIES

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Approvals: Programs

(None)

Consortium Approvals: Programs

A.S. Veterinary Technology

ACCJC Approvals: New Programs

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

MODIFICATIONS:

UNITS

MODIFY:

EARTH SCIENCES PROGRAM

A.S. Degree: Univ Prep - Area of Emphasis: Earth Sciences

30 (Previously 31)

MODIFY: Required courses, elective courses, units

Effective: Upon CCCC Approval **Expedited!** (Requesting Summer 2016)

Rationale for Expedited Approval: Reduction in course units reduces overall total units from 31 to 30. At 31 units the degree was over the 60 unit maximum for state approval. To ensure accuracy of catalog offerings expedited approval is needed.

Rationale: Award is being updated to reflect the unit changes to several of the PHYS courses and the NR 200 course.

M/S/U (P. MENDEZ, S. CASSIDY) to MODIFY A.S. DEGREE: UNIV PREP - AREA OF EMPHASIS: EARTH SCIENCES with the understanding that "This class" would be changed to "This program" in CurricUNET and in the 2016-2017 catalog.

M/S/U (E. LUCAS, E. MAKI) to EXPEDITE A.S. DEGREE: UNIV PREP - AREA OF EMPHASIS: EARTH SCIENCES

MODIFY:

PHYSICAL EDUCATION PROGRAM

A.A. Degree: Physical Education

28-30 (Previously 21-25)

MODIFY: PLOs, program requirements, required courses, elective courses, units

Effective: Upon CCCC Approval

Rationale: Award is being modified to reflect recent changes to courses listed within the award. PLOs have also been modified.

M/S/U (P. MENDEZ, S. CASSIDY) to MODIFY A.A. DEGREE: PHYSICAL EDUCATION

INACTIVATIONS:

INACTIVATE:

COMPUTER SCIENCE PROGRAM

A.A. Degree: Computer Science

16-17

INACTIVATE:

Effective: Summer 2016 **Expedited!**

Rationale for Expedited Approval: To ensure accuracy of 2016-2017 catalog offerings.

Rationale: Inactivating the A.A. in Computer Science because the award had some course unit changes which put the award under 18 units.

M/S/U (P. MENDEZ, S. CASSIDY) to INACTIVATE A.A. DEGREE: COMPUTER SCIENCE

M/S/U (E. LUCAS, E. MAKI) to EXPEDITE INACTIVATION of A.A. DEGREE: COMPUTER SCIENCE

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)

B. Adams

B. Adams referred to the Associate Degree for Transfer ([ADT Progress Report](#)) noting that three Agriculture A.S.-T. awards met the deadline of March 1, 2016 (Agriculture Animal Sciences, Agriculture Business, and Agriculture Plant Science). The Progress Report shows that they are now in development along with the A.S.-T. in Spanish Degree. B. Adams commented that the A.S.-T. in Chemistry is currently in the Technical Review queue in CurricUNET and will be on the March 22, 2016 Curriculum Committee Agenda. B. Adams reported that the Chancellor's office is showing four new ADTs with 18 month deadlines. The four ADTs are Child & Adolescent Development, Global Studies, Public Health Science, and Social Justice Studies).

2. Articulation: [C-ID](#), [C-ID Newsletter](#)

R. Cranley

R. Cranley reported:

- We currently have 186 approved C-IDs
- The Fire Science C-IDs have been forwarded for faculty and staff input
- READ 40 and READ 80 C-IDs have been submitted
- C-IDs for MUSC 111, MUSC 121, and MUSC 126 will be submitted once they are pushed through the CurricUNET system

3. CurricUNET Implementation/Issues

B. Adams/H. Townsend

H. Townsend reported that the Outcomes Assessment feature in CurricUNET has been turned off so faculty can no longer create new or edit existing assessments. Faculty will need to use eLumen now for creating or editing assessments. H. Townsend noted that Course Learning Outcome (CLO) Update Only proposals would stay in CurricUNET. B. Adams added that issues with codes and dates carrying over for CLO Update Only proposals are still happening. B. Adams requested if anyone receives the message “No Date on Record” in the curriculum analysis section when completing his or her program review to contact her or H. Townsend so the dates can be manually entered. B. Adams mentioned that H. Townsend added to the CurricUNET home page “For Program Review support: Contact Curtis Martin”.

4. Adult Education

P. Mendez

P. Mendez reported the consortium’s next meeting is scheduled for March 21, 2016 in Oakdale at the Oakdale Culinary Institute at 2:00 p.m.

5. Academic Senate Report

S. Amador

S. Amador reported on the March 3, 2016 Academic Senate meeting:

- The meeting was dominated by an eLumen presentation by N. Gopal
- [Resolution S16-C](#): Cycle of Student Learning Outcome (SLO) Assessment and Program Review was discussed. S. Amador noted that the first “Therefore” “Be it resolved, that the Academic Senate at Modesto Junior College adopt a new cycle of student learning outcomes assessment designed to meaningfully improve our depth of course level assessment data by assessing all courses at least once each academic year beginning Fall 2016” was stricken from the draft. The second and third “Therefore” remained as part of Resolution S16-C.
- “Proposed by the Outcomes Assessment Workgroup” was removed from the resolution as an inaccurate statement.

T. Guy asked for confirmation that the Academic Senate passed the idea that Program Review would be every two years. S. Amador confirmed and added that the Academic Senate requested a yearly report from the Outcomes Assessment Workgroup.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process

B. Adams

B. Adams noted that on February 17, 2016 the one year extension granted to MATH 121, MATH 122, MATH 171, MATH 172, and MATH 173 had expired.

B. Adams mentioned that the Academic Senate reaffirmed the Curriculum Review Process ([Curriculum Review Process](#) which was approved on April 14, 2015 and [Resolution: F15-D](#) “Faculty Rights in Regards to Curriculum Design” which failed November 19, 2015) and that the administration she met with firmly believe that Curriculum should stay in the hands of the faculty. B. Adams commented that there is no indication that the five courses that fall under the Review Process (MATH 121, MATH 122, MATH 171, MATH 172, and MATH 173) had been modified in CurricUNET to follow the C-ID or CSU Stanislaus format.

New Curriculum Committee member, N. Sill requested more information regarding the extension. The motion that passed at the February 17, 2015 Curriculum Committee meeting was restated: “If a course has come before the Curriculum Committee and has then gone back and forth, if after two semesters from the date the course was originally scheduled on

the Curriculum Review Matrix, if the course has still not been approved by the committee and all other means have been satisfied through the curriculum review process, then the discipline faculty will either follow the C-ID or CSU Stanislaus” including the supplementary motion “to direct the math department to align their courses with C-ID or CSU Stanislaus within 2 full semesters from today, February 17, 2015”. Extensive discussion ensued.

B. Adams referred to the Curriculum Review Process, noting that the math courses had gone through the steps in the process, resulting in the one year extension in which they needed to follow C-ID or CSU Stanislaus.

R. Cranley quoted the April 14, 2015 Approved Motion of the Curriculum Review Process “For transferable courses, the standard for C-ID will follow not only the units for C-ID, but also the contact hours associated with that C-ID.

M/S/C (J. HAYNES, S. BERGER) to adhere to the Curriculum Review Process and the C-ID standards for MATH 121, 122, 171, 172, and 173 effective date as of today with an implementation date of fall 2016.

12 AYES (E. Maki, N. Sill, C. Hudelson, T. Guy, L. Stephan, R. Cranley, H. Duarte, M. Garcia, S. Berger, J. Haynes, P. Mendez, R. Cripe)

3 NAYS (E. Lucas, S. Circle, S. Cassidy)

0 ABSENTIONS

Inquiry was made on how the changes would be input in CurricUNET. B. Adams commented this would need to be determined. Regardless of the person(s) responsible for inputting, the integrity of the outline would be ensured.

B. Thames commented she will discuss with B. Adams the process of contacting the Math faculty regarding the committee's decision.

2. **DE Addendum Review**

B. Adams

B. Adams asked if the committee members had a chance to review the recommendations from the Distance Education (DE) Committee. M. Garcia questioned the removal of teleclass as a distance education modality. S. Circle remarked about the replacement of the instructor/student contact narrative box with checkbox options. B. Adams noted there was no mention of Americans with Disabilities Act (ADA) Section 508, but some committee members commented it is probably documented somewhere other than the DE addendum. M. Garcia made a formal request to have B. Adams contact M. Smedshammer regarding the removal of teleclass with the intent of acquiring the source of the recommendation and if the DE Committee's research covered ADA compliance. B. Adams will communicate back to the Curriculum Committee the results of her discussion with M. Smedshammer at the March 22, 2016 Curriculum Committee meeting.

3. **Curriculum Committee Self-Evaluation**

B. Adams

B. Adams noted that no changes were made to the Curriculum Committee Self-Evaluation.

M/S/U (M. GARCIA, C. HUDELSON) to approve the Curriculum Committee Self-Evaluation.

4. **Associate Degrees for Transfer and IGETC**

J. Hughes/B. Adams

M/S/U (M. GARCIA, E. LUCAS) to rescind the motion that was passed at the last meeting that pertained to the ADT degrees and the IGETC-GE or IGETC-UC

M. Garcia noted that not all of the counselors were in agreement with the motion and more discussion was needed. Possible issues and scenarios were discussed. R. Cranley commented on the different transfer requirements between the CSUs and UCs. S. Amador reminded the committee that the intent of this motion is to nullify the motion passed at the previous meeting. When more information is gathered, the topic can be brought back for discussion.

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. Curriculum Committee Bylaws

B. Adams

The following modifications (in red) were made to the draft [Bylaws](#):

- Under "A. Charter" bullet item 3 - **Program** Graduation requirements
- Under "A. Charter" bullet item 5 - Degree, certificate, and **skill recognition award** requirements
- Under "B. Meetings" Meetings are held **from 2:40 to 5:00 p.m.**
- Under "C. Membership - Members"
 - Curriculum **Process** Specialist
 - **Evaluations Representative (ex-officio/non-voting)**
 - Community **and Workforce Development** Representative (elected by Community **and Workforce Development**)
- Under "C. Membership - Faculty Representative by division"
 - Library and Learning **Center**
- Under "F. Self-Evaluation" - **Curriculum Self-Evaluation Schedule: Spring Semester 2016, 2021, 2026, etc.**

M/S/U (E. MAKI, N. SILL) to approve the Bylaws with the noted modifications

2. CSU Minimum Grades ([Executive Order 1100](#)), ([K. O'Donnell's email](#))

J. Hughes/R. Cranley

J. Hughes noted as of fall 2016 the CSUs will no longer accept a "C-" in the "Golden Four" (courses in oral communication, written communication, critical thinking, and mathematics/quantitative reasoning) for certifications. Currently when a student brings in a "C-" on a course from another school that uses a +/- system MJC automatically gives them a "C". J. Hughes observed that MJC will no longer be able to certify a "C-" because MJC must identify where the student took the course and the actual grade the student received. J. Hughes noted that, as MJC currently does not allow a student to repeat a course she requested direction from the Curriculum Committee on the steps needed to initiate student repeat. Discussion ensued. The Curriculum Committee resolved to continue discussion on policies and procedures resulting from Executive Order 1100 as "Unfinished Business" at the March 22, 2016 Curriculum Committee meeting.

Informational Items

(None)

XII. PUBLIC COMMENT

H. Townsend noted that as of this meeting no more expedites for the catalog can be accepted as it goes online March 29, 2016. H. Townsend commented that any additional expedited approvals would be added to the addendum if approved by the Chancellor's office and/or ACCJC before October 2016.

M/S/U (E. LUCAS, E. MAKI) to adjourn at 4:58 PM