



Curriculum Committee

AGENDA

Tuesday, March 8, 2016

Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

February 23, 2016

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

The upper division courses associated with the B.S. degree in Respiratory care proposal were approved by the Curriculum Committee with the transfer status as CSU only on 1/12/2016 (with the exception of RSCR 420 which was approved 1/19/2016). The Chancellor's office notified H. Townsend that the courses cannot not be marked as transferrable when submitting for final approval. R. Cranley removed the transfer status in CurricUNET for the following courses, and the revision is noted here for the purpose of the record:

COMM 400
PHILO 400
RSCR 405, 410, 415, 420, 425, and 430
SOCIO 400

The FTECH 321XABC course modification was approved at the February 23, 2016 Curriculum Committee meeting. H. Townsend immediately sent this course to the state for approval because the state had requested the revision. The state returned the course and asked for more revisions. Due to the Chancellor's office request for FTECH 321XABC, the department decided to also revise FTECH 322XABC, 323XABC, 324XABC, and 325XABC. The courses have been marked in CurricUNET as never activated and revised course proposals will all be included on a future agenda for review and approval.

IV. COURSE CONSENT AGENDA

IIS 13

Improving Learning Potential

2

Proposed Effective Term: Summer 2016 **Expedited!** To comply with newly revised code or law.

Rationale for Expedited Approval: IIS 13 came through with a course update on 9/22/2015 effective for summer 2016. The Counseling discipline selected was incorrect. The faculty alerted the Instruction Office that it should be Counseling: Disabled Student Programs and Services and Learning Disabilities: Disabled Students Programs and Services. The change has already been made by H. Townsend in CNET and is here for the purpose of the record.

MODIFY: Discipline

Rationale: See rationale for expedited approval.

- IIS 20** **Math Strategies for Disabled Students** **2**
Proposed Effective Term: Summer 2016 **Expedited!** *To comply with newly revised code or law.*
Rationale for Expedited Approval: IIS 20 came through with a course update on 10/27/2015 effective for summer 2016. The Counseling discipline selected was incorrect. The faculty alerted the Instruction Office that it should be Counseling: Disabled Student Programs and Services and Learning Disabilities: Disabled Students Programs and Services. The change has already been made by H. Townsend in CNET and is here for the purpose of the record.
MODIFY: Discipline
Rationale: See rationale for expedited approval.
- IIS 21** **Making the Move: Transition to College** **1**
Proposed Effective Term: Summer 2016 **Expedited!** *To comply with newly revised code or law.*
Rationale for Expedited Approval: IIS 21 came through with a course update on 9/22/2015 effective for summer 2016. The Counseling discipline selected was incorrect. The faculty alerted the Instruction Office that it should be Counseling: Disabled Student Programs and Services and Learning Disabilities: Disabled Students Programs and Services. The change has already been made by H. Townsend in CNET and is here for the purpose of the record.
MODIFY: Discipline
Rationale: See rationale for expedited approval.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

- | | | UNIT |
|------------------|--|-------------|
| ART 191 | Photo Laboratory Technology 2
CCCCO Proposal Type: Inactivation
Effective: Summer 2016 Expedited!
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.
INACTIVATE:
Rationale: This course is no longer offered by the Art department.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). | 1 |
| CLDDV 48A | Fundamental Skills for Child Development
CCCCO Proposal Type: Inactivation
Effective: Summer 2016 Expedited!
Rationale for Expedited Approval: To ensure removal of this course from the 2016-2017 catalog as it is not being offered.
INACTIVATE:
Rationale: This course should have been inactivated effective summer 2013 when CLDDV 48B was inactivated. The course was inadvertently left off of the inactivation list for CLDDV courses.
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). | 1 |

THETR 178**Introduction to Scenery Design****3****CCCCO Proposal Type:** Inactivation**Effective:** Summer 2016 **Expedited!****Rationale for Expedited Approval:** To ensure accuracy of catalog offerings.**INACTIVATE:****Rationale:** THETR 178 cannot be aligned with a C-ID course. We would like to inactivate the course as we intend to follow the transfer model curriculum as we build out the theatre program at MJC.**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

THETR 192**Rehearsal & Performance****2****CCCCO Proposal Type:** Inactivation**Effective:** Summer 2016 **Expedited!****Rationale for Expedited Approval:** To ensure accuracy of catalog offerings.**INACTIVATE:****Rationale:** We would like to inactivate THETR 192. THETR 133, 134, 135, 136 replace the venerable THETR 192.**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

MODIFICATIONS:**ELTEC 229****Commercial & Industrial Wiring****3.5****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Material fees, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Modifications have been made to methods of evaluation, content, objectives, and assignments to ensure the course meets DAS Electrician Trainee and Journey Level Re-certification CA State Requirements. Textbook has been updated and material fees have been removed.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete (INTEC 225 or AGM 225) and (INTEC 208 or ELTEC 208); Requesting: (P) Satisfactory completion of ELTEC 208.**Distance Education Status:** (None)**Materials Fee Status:** Removing fee of \$49.43**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Electro-Mechanic Certificate of Achievement (In Process)
- Industrial Electronics Certificate of Achievement
- Industrial Electronics A.S. Degree
- Manufacturing Technology (Interdisciplinary) Certificate of Achievement

MUSC 111	<p>Recording Arts 1 2</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2017</p> <p>MODIFY: Description, outcomes, objectives, content, typical assignments</p> <p>Rationale: This update is necessary due to the five year course review cycle. Requesting course alignment to Commercial Music C-ID CMUS Descriptor 130X.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: Maintaining: Mixed modalities/hybrid</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: Requesting: (C-ID CMUS 130X)</p> <p>General Education Status: Approved for: (MJC Activities)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Recording Arts Skills Recognition Award
MUSC 112	<p>Recording Arts 2 2</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2017</p> <p>MODIFY: Typical assignments, methods of instruction, textbooks</p> <p>Rationale: This update is necessary due to the five year course review cycle.</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSC 111.</p> <p>Distance Education Status: Maintaining: Mixed modalities/hybrid</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: Approved for: (MJC Activities)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Recording Arts Skills Recognition Award
MUSC 121	<p>Electronic Music 1 2</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2017</p> <p>MODIFY: Title, description, outcomes, content, typical assignments, methods of instruction, textbooks</p> <p>Rationale: This course update is a part of the five year course review cycle. Request course alignment to Commercial Music C-ID CMUS 110X Descriptor.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: Maintaining: Mixed modalities/hybrid</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: Requesting: (C-ID CMUS 110X)</p> <p>General Education Status: Approved for: (MJC Activities)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Recording Arts Skills Recognition Award

MUSC 122	<p>Electronic Music 2 2</p> <p>CCCCO Proposal Type: Non-Substantial Effective: Summer 2017 MODIFY: Description, typical assignments Rationale: This course update is a part of the five year course review cycle. Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSC 121 or have previous synthesizer, tape recording and MIDI music studio experience. Distance Education Status: Maintaining: Mixed modalities/hybrid Materials Fee Status: (None) Articulation Status: Transfers to CSU C-ID Status: (None) General Education Status: Approved for: (MJC Activities) Program Impact: - Recording Arts Skills Recognition Award</p>
MUSC 126	<p>Introduction to Music Technology 3 (Previously 2)</p> <p>CCCCO Proposal Type: Substantial Effective: Upon CCCCCO approval MODIFY: Title, units, hours, description, outcomes, objectives, content, methods of instruction, textbooks Rationale: This course update is a part of the five year course review process. Alignment of content for Commercial Music C-ID CMUS 100X descriptor. Enrollment Restrictions: (None) Distance Education Status: Maintaining: Mixed modalities/hybrid Materials Fee Status: (None) Articulation Status: Transfers to CSU C-ID Status: Requesting: (C-ID CMUS 100X) General Education Status: Approved for: (MJC Activities) Program Impact: - Recording Arts Skills Recognition Award</p>
PEVW 130	<p>Women's Varsity Tennis 3</p> <p>CCCCO Proposal Type: Non-Substantial Effective: Summer 2017 MODIFY: Hours, outcomes, typical assignments Rationale: Periodic update and review to meet current curriculum standards. Hours have been fixed to reflect the correct lab hours. Enrollment Restrictions: Requesting: (L) Enrollment limited to students who successfully pass a tryout. Distance Education Status: (None) Materials Fee Status: (None) Articulation Status: Transfers to CSU and UC C-ID Status: (None) General Education Status: Approved for: (MJC Activities) Program Impact: - Physical Education A.A. Degree</p>

NEW COURSES:

PEC 119

Dance Aerobics

1

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCC approval

ADOPT

Rationale: To allow students more options for the A.A. in Physical Education.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU and UC

C-ID Status: (None)

General Education Status: Requesting: (MJC Activities)

Program Impact:

- Physical Education A.A. Degree

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Approvals: Programs

(None)

Consortium Approvals: Programs

A.S. Veterinary Technology

ACCJC Approvals: New Programs

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC- 511)

MODIFICATIONS:

UNITS

MODIFY:

EARTH SCIENCES PROGRAM

A.S. Degree: Univ Prep - Area of Emphasis: Earth Sciences

30 (Previously 31)

MODIFY: Required courses, elective courses, units

Effective: Upon CCCCCO Approval **Expedited!** (Requesting Summer 2016)

Rationale for Expedited Approval: Reduction in course units reduces overall total units from 31 to 30. At 31 units the degree was over the 60 unit maximum for state approval. To ensure accuracy of catalog offerings expedited approval is needed.

Rationale: Award is being updated to reflect the unit changes to several of the PHYS courses and the NR 200 course.

MODIFY:

PHYSICAL EDUCATION PROGRAM

A.A. Degree: Physical Education

28-30 (Previously 21-25)

MODIFY: PLOs, program requirements, required courses, elective courses, units

Effective: Upon CCCCCO Approval

Rationale: Award is being modified to reflect recent changes to courses listed within the award. PLOs have also been modified.

INACTIVATIONS:

INACTIVATE:

COMPUTER SCIENCE PROGRAM

A.A. Degree: Computer Science

16-17

INACTIVATE:

Effective: Summer 2016 **Expedited!**

Rationale for Expedited Approval: To ensure accuracy of 2016-2017 catalog offerings.

Rationale: Inactivating the A.A. in Computer Science because the award had some course unit changes which put the award under 18 units.

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

- | | |
|---|----------------------|
| 1. Transfer Model Curriculum (Associate Degrees for Transfer) | B. Adams |
| 2. Articulation: C-ID , C-ID Newsletter | R. Cranley |
| 3. CurricUNET Implementation/Issues | B. Adams/H. Townsend |
| 4. Adult Education | P. Mendez |
| 5. Academic Senate Report | S. Amador |

X. UNFINISHED BUSINESS

Action Items

- | | |
|---|--------------------|
| 1. Curriculum Review Process | B. Adams |
| 2. DE Addendum Review | B. Adams |
| 3. Curriculum Committee Self-Evaluation | B. Adams |
| 4. Associate Degrees for Transfer and IGETC | J. Hughes/B. Adams |

Informational Items

(None)

XI. NEW BUSINESS

Action Items

- | | |
|--|----------------------|
| 1. Curriculum Committee Bylaws | B. Adams |
| 2. CSU Minimum Grades (Executive Order 1100), (K. O'Donnell's email) | J. Hughes/R. Cranley |

Informational Items

(None)

XII. PUBLIC COMMENT



UNAPPROVED

Curriculum Committee

MINUTES

Tuesday, February 23, 2016

Yosemite 213 2:40 PM

Members Present: B. Adams (Co-chair), S. Amador (Co-chair), P. Bettencourt (for B. Thames), S. Berger, J. Beebe, K. Butler, S. Cassidy, R. Cripe, H. Duarte, M. Garcia, T. Guy, J. Haynes, C. Hudelson, E. Maki, P. Mendez, M. Mondragon (ASMJC), C. Mulder, L. Stephan

Members Absent: F. Banuelos, S. Circle, R. Cranley, E. Lucas, N. Sill, Science, Mathematics and Engineering Representative (vacant)

Others Present: K. Addington (Administrative Technician), A. DeAngelis (ELTEC), J. Hughes (Evaluator), L. Maki (Dean of Science, Mathematics, and Engineering), H. Townsend (Curriculum Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES

February 9, 2016

Hearing no objections, the minutes of February 9, 2016 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

ANSC 272 CCC000570456
LOGST 201 CCC000570458
LOGST 202 CCC000570452
LOGST 203 CCC000570451
LOGST 205 CCC000570453
LOGST 206 CCC000570454
LOGST 207 CCC000570455
LOGST 299BD CCC000570609
PEC 107 CCC000570611
PEC 115 CCC000570610

Course Activity Report

(None)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

BUSAD 210	Business Communication Effective: Upon Curriculum Committee approval MODIFY: CLOs Rationale: To more closely align with course content. <ol style="list-style-type: none">1. Compose a business message that demonstrates reasoning and creativity using specific formatting, tone, and style guidelines.2. Prepare a professional resume listing education, work experience, skills, qualifications, and attributes unique to each student.3. Research, organize, and compose an informative or investigative report that reaches conclusions and/or makes recommendations.	3
BUSAD 320	Bookkeeping 2 Effective: Upon Curriculum Committee approval MODIFY: CLOs Rationale: To more closely align with course material. <ol style="list-style-type: none">1. Identify bookkeeping terminology.2. Analyze and record accounting transactions pertaining to partnerships and corporations.3. Identify and assess ethical issues related to advanced bookkeeping topics.	3
CHEM 133	Problem Solving Skills For CHEM 143 Effective: Summer 2016 Expedited! Rationale for Expedited Approval: CHEM 133 was approved by the Curriculum Committee on January 26, 2016 with an update to the grading policy from a letter grade to pass/fail only. The effective date chosen at the time of approval was summer 2017. The faculty would like to instead expedite this course for summer 2016. Due to scheduling time constraints the Instruction Office has implemented this request effective summer 2016 in Datatel. MODIFY: Implementation date Rationale: See rationale for expedited approval.	1

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

		UNIT
BUSAD 204	Cost Accounting CCCCO Proposal Type: Inactivation Effective: Summer 2016 Expedited! Rationale for Expedited Approval: To ensure that the course is removed from the 2016-2017 catalog, we are asking for expedited approval. INACTIVATE: Rationale: Due to staffing cuts in Business Administration, this course has not been offered in recent years. It is also now considered an upper division course at transfer universities. Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable). M/S/U (J. HAYNES, C. MULDER) to INACTIVATE BUSAD 204 M/S/U (R. CRIPE, E. MAKI) to EXPEDITE INACTIVATION of BUSAD 204	3

MODIFICATIONS:

AGGE 320

Evaluation of Agricultural Products

1

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2017

MODIFY: Field trip, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (J. HAYNES, C. MULDER) to MODIFY AGGE 320

S. Berger asked if “quizzes” should be added to Assignments 1C “Study and preparation for class”, noting that “quizzes” was listed under Methods of Evaluation. B. Adams modified the assignment, with the approval of J. Haynes, to read “Study and preparation for class quizzes.”

ANSC 209

Equine Breeding & Reproduction

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2017

MODIFY: Outcomes, textbooks, requisite skills

Rationale: Course is being updated for periodic review.

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ANSC 207.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Equine Science Certificate of Achievement

M/S/U (J. HAYNES, C. MULDER) to MODIFY ANSC 209

S. Berger noted that “midterm” was listed under Methods of Evaluation but there was nothing regarding preparation for the midterm listed under Assignments. With the approval of J. Haynes, B. Adams added under Assignments “Prepare for midterm exam.”

M/S/U (R. CRIPE, S. BERGER) to MAINTAIN REQUISITES for ANSC 209

ANSC 235	<p>Poultry Diseases and Housing 3</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2017</p> <p>MODIFY: Outcomes, objectives, methods of instruction, methods of evaluation, textbooks</p> <p>Rationale: Course is being updated for periodic review and textbook has been updated.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Poultry Science A.S. Degree <p>M/S/U (J. HAYNES, C. MULDER) to MODIFY ANSC 235</p>
ANSC 251	<p>Veterinary Pharmacy Procedures 2</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2017</p> <p>MODIFY: Enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills</p> <p>Rationale: Course is being updated for periodic review.</p> <p>Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AG 280; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 70 or qualification by MJC assessment process.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Large Animal Veterinary Technician Certificate of Achievement - Veterinary Technician Certificate of Achievement - Veterinary Technology A.S. Degree <p>M/S/U (J. HAYNES, C. MULDER) to MODIFY ANSC 251</p> <p>M/S/U (R. CRIPE, S. BERGER) to MODIFY REQUISITES for ANSC 251</p>
ANSC 252	<p>Veterinary Equipment: Operation, Instrumentation, and Safety 3</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2017</p> <p>MODIFY: Description, outcomes, objectives, content, methods of instruction, textbooks</p> <p>Rationale: Course is being updated for periodic review.</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by MJC assessment process.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Large Animal Veterinary Technician Certificate of Achievement - Veterinary Technician Certificate of Achievement - Veterinary Technology A.S. Degree <p>M/S/U (J. HAYNES, C. MULDER) to MODIFY ANSC 252</p> <p>M/S/U (R. CRIPE, S. BERGER) to MAINTAIN REQUISITES for ANSC 252</p>

ANSC 253	<p>Veterinary Laboratory Procedures</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2017</p> <p>MODIFY: Outcomes, objectives, content, methods of instruction, textbooks</p> <p>Rationale: Course is being updated for periodic review.</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by MJC assessment process.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Large Animal Veterinary Technician Certificate of Achievement - Veterinary Technician Certificate of Achievement - Veterinary Technology A.S. Degree <p>M/S/U (J. HAYNES, C. MULDER) to MODIFY ANSC 253</p> <p>M/S/U (R. CRIPE, S. BERGER) to MAINTAIN REQUISITES for ANSC 253</p>	1
ANSC 254	<p>Veterinary Medical Office Procedures</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2017</p> <p>MODIFY: Outcomes, objectives, content, typical assignments, methods of instruction</p> <p>Rationale: Course is being updated for periodic review.</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by MJC assessment process.</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Large Animal Veterinary Technician Certificate of Achievement - Veterinary Technician Certificate of Achievement - Veterinary Technology A.S. Degree <p>M/S/U (J. HAYNES, C. MULDER) to MODIFY ANSC 254</p> <p>M/S/U (R. CRIPE, S. BERGER) to MAINTAIN REQUISITES for ANSC 254</p>	2

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2016 **Expedited!**

Rationale for Expedited Approval: Course originally approved by the CC 4/12/2015 but was denied by the state due to LOE issue. Course is being revised due to Chancellor's office request and will be resubmitted to the state for approval.

MODIFY: Enrollment restrictions, outcomes, methods of evaluation, requisite skills

Rationale: To provide college units to individuals engaged in completion of mandated fire training.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of EMS 350 and FSCI 301;

Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EMS 389 and EMS 390.

Distance Education Status: Maintaining: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

FTECH 321XABC, FTECH 322XABC, FTECH 323XABC, FTECH 324XABC, FTECH 325XABC pulled as a block for discussion by T. Guy who asked about the variable units; how can a student meet the Course Learning Outcomes (CLOs) in a .5 unit class and how do you differentiate what a student receives by taking the different unit values?

R. Cripe's explanation covered:

- The CLOs are understood and completed in each of the variable units.
- There is a minimum of 240 hours of training required per year with a limit of 3 units.
- The courses are primarily developed for volunteer fire training, however are not limited to firefighters.
- There are five FTECH classes each focusing on different training categories.
- Depending on their position in the department, students would enroll in the desired FTECH course.
- These are stand-alone courses and not intended for development into a future program.

A short discussion ensued covering characteristics of variable unit courses.

S. Berger suggested that on the FTECH courses, the language on the Course Learning Outcomes pertaining to "demonstrate an understanding of professionalism" be modified to read "act professionally during..." B. Adams will work with R. Cripe and S. Berger on the language of the specific CLOs.

Documentation of the results will be noted on the March 8, 2016 agenda.

M/S/U (E. MAKI, R. CRIPE) to MODIFY FTECH 321XABC

M/S/U (R. CRIPE, S. BERGER) to ADOPT REQUISITES for FTECH 321XABC

M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for FTECH 321XABC

M/S/U (R. CRIPE, E. MAKI) to EXPEDITE MODIFICATIONS of FTECH 321XABC

HE 112**Introduction to Public Health****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** DE modalities, outcomes, objectives, methods of evaluation**Rationale:** Course is being updated to align with C-ID descriptor. Hybrid modality is also being proposed.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Online; Requesting: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** Requesting: (C-ID PHS 101) (Conditionally approved)**General Education Status:** Approved for: (MJC-GE: B, E)**Program Impact:**

- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree

- MJC-GE Pattern A.A. Degree Major

M/S/U (J. HAYNES, C. MULDER) to MODIFY HE 112**M/S/U (C. MULDER, R. CRIPE) to MODIFY DE for HE 112****M/S/U (E. MAKI, C. MULDER) to MAINTAIN PLACEMENT of HE 112 on GE PATTERN(S)****NEW COURSES:****FTECH 322XABC****Fire Service In-Service Training / Special Operations****0.5-3****CCCCO Proposal Type:** New Credit Course**Effective:** Upon CCCCCO approval**ADOPT****Rationale:** To provide college units to individuals engaged in completion of mandated fire training.**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350;

Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and FSCI 351 and FSCI 362.

Distance Education Status: Requesting: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. MAKI, R. CRIPE) to ADOPT FTECH 322XABC (See remarks on FTECH 321XABC.)**M/S/U (R. CRIPE, S. BERGER) to ADOPT REQUISITES for FTECH 322XABC****M/S/U (C. MULDER, R. CRIPE) to ADOPT DE for FTECH 322XABC**

FTECH 323XABC	<p>Fire Service In-Service Training / Command & Control 0.5-3</p> <p>CCCCO Proposal Type: New Credit Course</p> <p>Effective: Upon CCCCCO approval</p> <p>ADOPT</p> <p>Rationale: To provide college units to individuals engaged in completion of mandated fire training.</p> <p>Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 305 and FSCI 350.</p> <p>Distance Education Status: Requesting: Mixed modalities/hybrid</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p> <p>M/S/U (E. MAKI, R. CRIPE) to ADOPT FTECH 323XABC (See remarks on FTECH 321XABC.)</p> <p>M/S/U (R. CRIPE, S. BERGER) to ADOPT REQUISITES for FTECH 323XABC</p> <p>M/S/U (C. MULDER, R. CRIPE) to ADOPT DE for FTECH 323XABC</p>
FTECH 324XABC	<p>Fire Service In-Service Training / Administration 0.5-3</p> <p>CCCCO Proposal Type: New Credit Course</p> <p>Effective: Upon CCCCCO approval</p> <p>ADOPT</p> <p>Rationale: To provide college units to individuals engaged in completion of mandated fire training.</p> <p>Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 356.</p> <p>Distance Education Status: Requesting: Mixed modalities/hybrid</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p> <p>M/S/U (E. MAKI, R. CRIPE) to ADOPT FTECH 324XABC (See remarks on FTECH 321XABC.)</p> <p>M/S/U (R. CRIPE, S. BERGER) to ADOPT REQUISITES for FTECH 324XABC</p> <p>M/S/U (C. MULDER, R. CRIPE) to ADOPT DE for FTECH 324XABC</p>

FTECH 325XABC

Fire Service In-Service Training / Operations

0.5-3

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCC approval

ADOPT

Rationale: To provide college units to individuals engaged in completion of mandated fire training.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of FSCI 301 and EMS 350;
Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 304 and FSCI 305.

Distance Education Status: Requesting: Mixed modalities/hybrid

Materials Fee Status: (None)

Articulation Status: Not transferable

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. MAKI, R. CRIPE) to ADOPT FTECH 325XABC (See remarks on FTECH 321XABC.)

M/S/U (R. CRIPE, S. BERGER) to ADOPT REQUISITES for FTECH 325XABC

M/S/U (C. MULDER, R. CRIPE) to ADOPT DE for FTECH 325XABC

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Approvals: Programs

(None)

Consortium Approvals: Programs

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

MODIFICATIONS:

UNITS

MODIFY:

AGRICULTURAL SCIENCES PROGRAM

A.S. Degree: University Preparation, Emphasis in Agricultural Sciences 18

MODIFY: Required course units

Effective: Upon CCCCCO Approval **Expedited!** (Requesting Summer 2016)

Rationale for Expedited Approval: Requesting expedited approval to ensure accuracy of catalog offerings.

Rationale: This program is being modified to show the recent unit change to NR 200 and removal of inactivated courses.

M/S/U (J. HAYNES, C. HUDELSON) to MODIFY A.S. DEGREE: UNIVERSITY PREPARATION, EMPHASIS IN AGRICULTURAL SCIENCES

M/S/U (K. BUTLER, S. BERGER) to EXPEDITE A.S. DEGREE: UNIVERSITY PREPARATION, EMPHASIS IN AGRICULTURAL SCIENCES

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. **Transfer Model Curriculum (Associate Degrees for Transfer)**

B. Adams

B. Adams mentioned that the Chemistry A.S.-T. Degree proposal is still being modified by the chemistry faculty.

B. Adams referred the Curriculum Committee to the California Community Colleges Chancellor's Office (CCCCO) website for a current list of [ADTs](#). P. Bettencourt noted that work is being done in the development of the Public Health Science and Nutrition and Dietetics ADTs.

2. **Articulation: [C-ID](#), [C-ID Newsletter](#)**

R. Cranley

In R. Cranley's absence, B. Adams referred to the above links for the updated Course Identification Numbering System (C-ID) spreadsheet and the February C-ID Newsletter.

B. Adams noted from the newsletter:

- The Math faculty discipline review group (FDRG) convened in mid-January to discuss the recent resolution passed by the ASCCC to consider alternative pre-requisites for C-ID MATH 110 Introduction to Statistics.
- C-ID recently announced the availability of descriptors intended for use within the California community colleges (CCC), geared towards career technical education (CTE) courses.

B. Adams mentioned that faculty interested in the development of TMCs in their particular disciplines, including the CTE disciplines should get involved. P. Mendez mentioned that faculty from the fire and manufacturing technology disciplines were already participating in discussions.

3. **CurricUNET Implementation/Issues**

B. Adams/H. Townsend

H. Townsend reported that the ticket addressing codes and dates carrying over for CLO Update Only proposals noted at February 9, 2016 meeting has been fixed.

4. Adult Education

P. Mendez

P. Mendez reported that the Assembly Bill 104 (AB104) project consortium met on February 22, 2016 and discussed the managing of available funds. P. Mendez noted that the consortium meets monthly with the next meeting scheduled on March 21, 2016 in Oakdale at 2:00 p.m. and are open to the public.

5. Academic Senate Report

S. Amador

S. Amador reported that the Academic Senate meeting scheduled for February 18, 2016 did not meet quorum and no business was accomplished.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process

B. Adams

B. Adams asked for direction on proceeding with the Curriculum Review Process, and it was decided to postpone the discussion until the March 8, 2016 Curriculum Committee meeting.

B. Adams remarked on E. Maki's earlier question regarding actions that could be taken toward non-compliant courses or programs, in which a resolution couldn't be obtained in a timely manner. B. Adams noted that a number of colleges including Mt. San Jacinto College, in southern California, have very clear Sunset Policies. Mt. San Jacinto College's Sunset Policy declares that after one year after notification of non-compliance with no action or resolution, their Curriculum Committee has the authority to inactivate the non-compliant course or program. The Sunset Policy has been reported as a success for Mt. San Jacinto College. B. Adams noted that the committee might want to consider such a policy.

2. [DE Addendum Review](#)

B. Adams

B. Adams asked if the committee members had questions or comments regarding the recommendations from the Distance Education (DE) Committee (see above link). Discussion ensued regarding the issue of teleclass. The Curriculum Committee questioned the DE Committee's statement "While the nursing program does use a live video feed for their Columbia College satellite classes, we have been told that these classes are not designated as "distance education" courses. B. Adams quoted the Title 5 definition: "Distance Education is considered anything where there is a distance or separation of the students and the instructor." It was decided by the Curriculum Committee to postpone the discussion until the March 8, 2016 meeting to allow for further review of the DE Committee's recommendations and formulate any questions or concerns to present back to the DE Committee.

3. Curriculum Committee Self-Evaluation

B. Adams

B. Adams noted that S. Amador suggested that the Self-Evaluation be separated into two documents, one being the actual Curriculum Committee Self-Evaluation report, and the second being the By-Laws. S. Amador explained how the Curriculum Committee By-Laws are incorporated into the Academic Senate By-Laws and noted that the charge of the Curriculum Committee needs to be within those By-Laws, since it is a standing committee of the Academic Senate. S. Amador acknowledged that the Academic Senate By-Laws were unclear on what the charge of the Curriculum Committee was. However, by adding a little more clarification in the language of the By-Laws the Curriculum Committee can clear up some of the issues.

Discussion ensued regarding division representation and quorum.

B. Adams reviewed the actions taken as a result of the Curriculum Committee Self-Evaluation.

B. Adams and S. Amador will make suggested modifications to the Curriculum Committee By-Laws and Curriculum Committee's Self-Evaluation and bring the revised documents back to the Curriculum Committee for an official vote at the March 8, 2016 meeting. It was recommended that the Curriculum Committee By-Laws and Self-Evaluation documents be voted on separately. S. Amador will then introduce the approved documents to the Academic Senate.

Informational Items

(None)

XI. NEW BUSINESS

Action Items

1. Course and Program Compliance

B. Adams/H. Townsend

H. Townsend reviewed the two compliance reports distributed to the Curriculum Committee members. One report listed courses that have not been reviewed by the Curriculum Committee since 2010 or later. The other report covered courses that have not been offered since 2013 or later, including courses attached to programs and patterns.

B. Adams explained how to use the [Compliance Spreadsheet](#) and how to access it on the Curriculum Committee webpage. She also noted some courses have been sent back to authors for changes and have been sitting in the author queue for a long time. C. Mulder requested that a monthly report be given to division representatives listing proposals that are in author queue that need changes so that reps know and can contact the faculty authors to assist in making changes and relaunching the proposals.. B. Adams asked for input from the division deans present (P. Bettencourt, L. Maki, and P. Mendez). Discussion ensued regarding the reports, questions were asked and answered, and possible explanations for the non-compliant courses were considered.

B. Adams, noting previous unsuccessful efforts, requested input or an action recommendation from the Curriculum Committee on the A.A. Degree in Computer Science which is non-compliant because the award has had a recent reduction in total major units. C. Hudelson offered to speak with J. Zamora in regard to resolving the issues with the A.A. Degree in Computer Science. For catalog purposes, H. Townsend requested a resolution by March 1, 2016. E. Maki inquired about options if a resolution can't be obtained in a timely manner. Options and timelines were discussed.

2. Associate Degrees for Transfer and IGETC

J. Hughes/B. Adams

J. Hughes referred to the California Community Colleges Chancellor's Office (CCCCO), Transfer Model Curriculum (TMC) Templates page. J. Hughes mentioned that the templates refer only to California State University (CSU) or Intersegmental General Education Transfer Curriculum (IGETC) and is vague as to if it is an IGETC (CSU only) or an IGETC (UC only) transfer pattern, creating a loophole. J. Hughes commented that the counselors are wanting to follow the University of California (UC) only transfer pattern which does not require speech, although it does require a foreign language. However, the intent of these degrees was designed to follow the CSU transfer pattern and not the UC pattern. J. Hughes stated that this is a statewide discussion among all community colleges whether to allow the UC only pattern or stay strictly with the CSU pattern.

J. Hughes noted that there are pros and cons to both. A student's intent may be to transfer to a UC and not get in, so they apply to a CSU but doesn't qualify because they don't have the "Golden Four" (courses in oral communication, written communication, critical thinking, and mathematics/quantitative reasoning).

B. Adams referred to an e-mail string on the issue of ADT degrees and IGETC noting:

- K. O'Donnell, from the CSU Chancellor's Office, indicated that it was a "non-issue" when responding to the question "Can someone following the IGETC (UC only) transfer pattern and they don't have the speech or the Golden Four still get the ADT?"
- That if K. O'Donnell indicated that the IGETC (UC only) transfer pattern was compliant with the CSU Chancellor's Office, and since it was a local policy, adopting the IGETC (UC only) transfer pattern would be okay.
- It seemed that many schools are allowing the IGETC (UC only) transfer pattern as long as the student is aware that if they apply to a CSU, they will need to complete the speech requirement.
- Many schools were very specific in their catalogs making it clear to student that if they are following the IGETC (UC only) transfer pattern and decide to go to a CSU they will still need to complete the speech requirement.

Discussion ensued regarding an IGETC (UC only) transfer policy.

M/S/U (M. GARCIA, E. MAKI) to approve to earn the A.A.-T or A.S.-T, a student can follow either the CSU (IGETC) or the UC (IGETC) pattern.

B. Adams noted that she would work with J. Hughes and H. Townsend to develop language for the catalog and present it to the Curriculum Committee at the March 8, 2016 meeting for documentation. B. Adams commented that the approval of the motion of students following the CSU or UC IGETC transfer pattern should be communicated to the counselors and that it includes students who have recently applied.

Informational Items

(None)

XII. PUBLIC COMMENT

P. Mendez introduced A. DeAngelis who will be replacing J. Beebe as the Technical Education representative for the Curriculum Committee next year.

T. Guy congratulated M. Maki and L. Maki on their son's first place award in the Novice Division of the Northern California Championships in Debate.

J. Hughes observed that on our transfer patterns, we require a "C" or better grade, which apparently is a local requirement. The state will now accept a "D" grade on transfer patterns, but the "D" cannot be on the Golden Four. J. Hughes noted that our ADTs would also have to allow a "D".

M/S/U (E. MAKI, K. BUTLER) to adjourn at 4:47 PM