



**Curriculum Committee**

**AGENDA**

**Tuesday, March 17, 2015**

**Yosemite 213 2:40 PM**

**I. APPROVAL OF ORDER OF AGENDA**

**II. APPROVAL OF MINUTES**

*March 03, 2015*

**III. COURSE NOTIFICATION AGENDA**

**CCCCO COURSE APPROVALS**

ART 192 (CCC000560553)  
MICRO 111 (CCC000560554)  
THETR 114 (CCC000560552)

**Course Activity Report**

(None)

**IV. COURSE CONSENT AGENDA**

(None)

**V. COURSE DISCUSSION AGENDA**

**INACTIVATIONS**

(None)

## MODIFICATIONS

MATH 171

**Calculus: First Course**

4 (previously 5)

**CCCCO Proposal Type:** Substantial Change

**Effective:** Summer 2015 Expedited

**Rationale for Expedited Approval:** Course was submitted before deadline for the summer 2015 effective date.

**MODIFY:** Units, hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation.

**Rationale:** Course is being updated to improve alignment with C-ID descriptor

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 121 and MATH 122 or qualification by the MJC assessment process.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to UC and CSU, (CC MATH 18A)

**C-ID Status:** Approved for: (C-ID MATH 210), (C-ID MATH 900S)

**General Education Status:** Maintaining: (MJC-GE: D2 ) (CSU-GE: B4 ) (IGETC: 2)

**Program Impact:**

- Chemistry A.S. Univ Prep - Area of Emphasis
- Computer Science AS-T Degree (In progress)
- Earth Sciences A.S. Univ Prep - Area of Emphasis
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- MJC-GE Pattern A.A. Degree Major
- Mathematics AS-T Degree
- Physical Science A.S. Degree
- Physics AS-T Degree
- University Preparation, Emphasis in Physics A.S. Degree
- University Preparation, Emphasis in Biological Sciences A.S. Degree

**MATH 172****Calculus: Second Course**

4 (previously 5)

**CCCCO Proposal Type:** Substantial Change**Effective:** Summer 2015 **Expedited****Rationale for Expedited Approval:** Course was submitted before deadline for the summer 2015 effective date.**MODIFY:** Units, hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.**Rationale:** Course is being updated to improve alignment with C-ID descriptor.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 171**Distance Education Status:** (none)**Materials Fee Status:** (none)**Articulation Status:** Transfers to CSU and UC, (CC MATH 18B)**C-ID Status:** Approved for ([C-ID MATH 220](#)), ([MATH 900S](#))**General Education Status:** Maintaining: (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Univ Prep - Area of Emphasis
- Computer Science AS-T Degree (In progress)
- Earth Sciences A.S. Univ Prep - Area of Emphasis
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Geology AS-T Degree
- MJC-GE Pattern A.A. Degree Major
- Mathematics AS-T Degree
- Physical Science A.S. Degree
- Physics AS-T Degree
- University Preparation, Emphasis in Physics A.S. Univ Prep - Area of Emphasis
- University Preparation, Emphasis in Biological Sciences A.S. Univ Prep - Area of Emphasis

**SIGN 125****ASL: Beginning Communication With the Deaf**

3

**CCCCO Proposal Type:** Non Substantial Change**Effective:** Summer 2016**MODIFY:** Description, outcomes, objectives, typical assignments, methods of instruction, textbooks.**Rationale:** Updating course to remain compliant. Course has not been updated in over five years because discipline has not had a full-time faculty member for the last 4 to 5 years. Modifications have been made to methods of instruction, objectives, and textbooks.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the MJC assessment process.**Distance Education Status:** (none)**Materials Fee Status:** (none)**Articulation Status:** Transfers to CSU and UC**C-ID Status:** (none)**General Education Status:** Maintaining: (MJC-GE: C), (CSU-GE: C2), (IGETC: 6A)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Univ Preparation: Language Studies A.A. Univ Prep - Area of Emphasis

**SIGN 126**

**ASL: Intermediate Communication With the Deaf**

**3**

**CCCCO Proposal Type:** Non Substantial Change

**Effective:** Summer 2016

**MODIFY:** Outcomes, typical assignments, methods of instruction.

**Rationale:** Updating course to remain compliant. Course has not been updated in over five years because the discipline has not had a full-time faculty member for the last four to five years. Modifications have been made to methods of instruction.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of SIGN 125.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (none)

**General Education Status:** Maintaining: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Univ Preparation: Language Studies A.A. Univ Prep - Area of Emphasis

**SIGN 127**

**ASL: Advanced Communication With the Deaf**

**3**

**CCCCO Proposal Type:** Non Substantial Change

**Effective:** Summer 2016

**MODIFY:** Outcomes, typical assignments, methods of instruction.

**Rationale:** Updating course to remain compliant. Course has not been updated in over five years because discipline has not had a full-time faculty member for the last few years. Modifications have been made to methods of instruction.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of SIGN 126.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (none)

**General Education Status:** Maintaining: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Univ Preparation: Language Studies A.A. Univ Prep - Area of Emphasis

## NEW COURSES

FSCI 262

### **Fire Academy Physical Training**

1

**Effective:** Upon CCCC approval

#### **ADOPT:**

**Rationale:** Fire Academy students undergo physical training and assessment through each fire academy each morning. This course will provide proper identification of this physical preparation, education and training.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in FSCI 362 or FSCI 363

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU

**General Education Status:** Requesting: (MJC Activities)

#### **Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

## DE (DISTANCE EDUCATION) ONLY PROPOSALS

(None)

## VI. PROGRAM NOTIFICATION AGENDA

### Program Activity

(None)

### CCCO Approvals: Programs

(None)

### Program learning outcomes for the following programs were modified in CurricUNET

(None)

## VII. PROGRAM CONSENT AGENDA

(None)

## VIII. PROGRAM DISCUSSION AGENDA

### Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

**Substantial Changes to an Approved Credit Program (Formerly the CCC-510)**

**MODIFICATIONS**

- MODIFY:** **ANTHROPOLOGY PROGRAM**  
**A.A.-T Anthropology** 19-25 (previously 19-27)  
**MODIFY:** List A requirements, total units  
**Effective:** Upon CCCCCO Approval  
**Rationale:** This program is being modified to show the corrected units for MATH 134.
- MODIFY:** **BUSINESS ADMINISTRATION PROGRAM**  
**A.S.-T: Business Administration** 27-28 (previously 29)  
**MODIFY:** List A requirements, List B requirements, total units  
**Effective:** Upon CCCCCO Approval  
**Rationale:** Award is being modified to reflect unit changes to MATH 134 course.
- MODIFY:** **KINESIOLOGY PROGRAM**  
**A.A.-T: Kinesiology** 23-25 (previously 23-26)  
**MODIFY:** List A, total units  
**Effective:** Upon CCCCCO Approval  
**Rationale:** Award is being modified to reflect unit changes to MATH 134 course.
- MODIFY:** **PSYCHOLOGY PROGRAM**  
**A.A.-T: Psychology** 19-21 (previously 20-22)  
**MODIFY:** Required core, total units  
**Effective:** Upon CCCCCO Approval  
**Rationale:** The Psychology for Transfer degree is being updated because of a change in unit value for MATH 134. The required core is being reduced from 11 units to 10 units.
- MODIFY:** **SOCIOLOGY PROGRAM**  
**A.A.-T: Sociology** 19 (previously 20)  
**MODIFY:** Required core, total units  
**Effective:** Upon CCCCCO Approval  
**Rationale:** This transfer degree is being updated because of change in unit value to MATH 134. Required core is now 10 units rather than 11 units.

**Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC- 511)**

**MODIFICATIONS**

- MODIFY:** **AGRICULTURE PROGRAM**  
**A.S.: Agriculture: Sales, Service** 30  
**MODIFY:** Program learning outcomes, required courses, program footer  
**Effective:** Summer 2015 **Expedited!**  
**Rationale:** Program is being modified to reflect unit value changes to AG 249 and program learning outcomes updates.  
**Rationale for Expedited Approval:** To ensure accuracy of catalog offerings.
- MODIFY:** **AGRICULTURE PROGRAM**  
**A.S.: UPE Area of Emphasis in Agricultural Sciences** 18  
**MODIFY:** Program learning outcomes, required courses, program footer  
**Effective:** Summer 2015 **Expedited!**  
**Rationale:** This program is being modified to show the updated units for MATH 134.  
**Rationale for Expedited Approval:** To ensure accuracy of catalog offerings.

**MODIFY:** **BIOLOGICAL SCIENCES PROGRAM**  
A.S.: UPE Area of Emphasis in Biological Sciences 21-22 (previously 23)  
**MODIFY:** Required courses, total units  
Effective: Summer 2015 **Expedited!**  
Rationale: Award is being updated to reflect unit changes to several courses.  
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.

**MODIFY:** **EARTH SCIENCES PROGRAM**  
A.S.: UPE Area of Emphasis in Earth Sciences 31  
**MODIFY:** Elective courses  
Effective: Summer 2015 **Expedited!**  
Rationale: The program is being updated to reflect the correct units for BIO 101.  
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.

**MODIFY:** **HUMANITIES PROGRAM**  
A.A.: General Studies, Emphasis in Humanities 18  
**MODIFY:** Required courses  
Effective: Summer 2015 **Expedited!**  
Rationale: Updated courses to reflect recent changes to units and addition of new courses.  
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.

**MODIFY:** **LANGUAGE AND RATIONALITY PROGRAM**  
A.A.: General Studies, Emphasis in Language and Rationality 18  
**MODIFY:** Required courses  
Effective: Summer 2015 **Expedited!**  
Rationale: Award is being updated to reflect unit changes to several courses.  
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.

**MODIFY:** **NATURAL SCIENCES PROGRAM**  
A.A.: General Studies, Emphasis in Natural Sciences 18  
**MODIFY:** Required courses  
Effective: Summer 2015 **Expedited!**  
Rationale: Award has been updated to reflect unit change to BIO 101.  
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.

**MODIFY:** **SOCIAL & BEHAVIORAL SCIENCES PROGRAM**  
A.A.: General Studies, Emphasis in Social and Behavioral Sciences 18  
**MODIFY:** Required courses  
Effective: Summer 2015 **Expedited!**  
Rationale: Revisions to courses made due to unit changes and new course additions.  
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.

#### **INACTIVATIONS**

**INACTIVATE:** **ENVIRONMENTAL SCIENCES PROGRAM**  
A.S.: UPE Area of Emphasis in Environmental Sciences 18  
Effective: Summer 2015 **Expedited!**  
Rationale: Various revisions to courses have altered the composition of the award. A review of DataMart indicates that students are not applying for the degree.  
Rationale for Expedited Approval: To ensure accuracy of catalog offerings.

#### **Program Changes that do not require Chancellor's Office Notification/Application for Approval**

.(None)

## **IX. STANDING REPORTS**

- |   |                  |
|---|------------------|
| 1. Transfer Model Curriculum (Associate Degrees for Transfer)           | B. Adams         |
| 2. Articulation: <a href="#">C-ID</a> , <a href="#">C-ID Newsletter</a> | R. Cranley       |
| 3. CurricUNET Implementation/Issues                                     | B. Adams         |
| 4. Outcomes Assessment Workgroup (OAW)                                  | K. Ennis/E. Kerr |
| 5. AB 86 and SB1070 Legislation   | P. Mendez        |

## **X. UNFINISHED BUSINESS**

### **Action Items**

- |  |          |
|--|----------|
| 1. Curriculum Review Process               | B. Adams |
| A. <a href="#">Narrative and Flowchart</a> |          |

### **Informational Items**

(None)

## **XI. NEW BUSINESS**

### **Action Items**

(None)

### **Informational Items**

- |   |          |
|---|----------|
| 1. <a href="#">Carnegie Unit Values-Lecture vs. Lab</a> | B. Adams |
|---|----------|

## **XII. PUBLIC COMMENT**





**Curriculum Committee**

**MINUTES**

**Tuesday, March 03, 2015**

**Yosemite 213 2:40 PM**

Members Present: B. Adams (Co-chair), M. Adams, J. Beebe, S. Berger, S. Circle, R. Cranley, R. Cripe, M. Garcia, E. Kerr, L. Lanigan, E. Lucas, E. Maki, P. Mendez, C. Mulder, J. Stearns (President)

Members Absent: M. Boyd, H. Duarte, K. Ennis, L. Hatch, M. Lynch, C. Martin (Co-chair), M. Robles, C. Vaughn, M. Zepeda (ASMJC)

Others Present: K. Addington (Administrative Technician), T. Huffman (Heald College), J. Hughes (Evaluator), H. Townsend (Accreditation/Assessment Process Specialist)

**I. APPROVAL OF ORDER OF AGENDA**

**Hearing no objections, the order of agenda was approved as stated.**

**II. APPROVAL OF MINUTES**

*February 17, 2015*

**Hearing no objections, the minutes of February 17, 2015 were approved with corrections.**

S. Berger noted that her statement listed in the February 17, 2015 meeting was incorrect. She wanted the minutes revised to say the following:

*S. Berger noted that the ELIC department would be working with English in discussing norming and procedures. S. Berger noted that the final R/W course will be a prerequisite to English 101, not an ESL equivalent to English 50.*

**III. COURSE NOTIFICATION AGENDA**

**Hearing no objections, the committee was notified of the following CCCCCO course approvals.**

**CCCCO COURSE APPROVALS**

ANTHR 191(CCC000560429)  
HE 112 (CCC000560428)

**Course Activity Report**

(None)

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

## IV. COURSE CONSENT AGENDA

**Hearing no objections, the following course changes were approved.**

*It was discovered that the ADJU department does not need to collect a materials fee for Livescan or the required Department of Justice Form. Students will acquire the Livescan at the location of their choice and pick up the Department of Justice form from our YCCD Security Office. This change was implemented in Datatel for spring 2014 but not corrected in CurricUNET.*

**ADJU 215 Introduction to Firearms 3**  
**Proposed Effective Term:** Spring 2014 **Expedited**  
**Rationale for Expedited Approval:** This does not affect Datatel as the Datatel database is correct. The edit to the materials fee only needs to be fixed in CurricUNET. The currently active course was approved effective spring 2014.  
**MODIFY** Removing: Materials fee  
**Rationale:** Course was approved at the 1/21/2014 meeting for a removal of the materials fee. The course was still showing a materials fee in CurricUNET but not in Datatel. H. Townsend removed the materials fee in CNET. The course appears here for the purpose of the record.

**ADJU 216 Advanced Firearms and Range Application 3**  
**Proposed Effective Term:** Spring 2014 **Expedited**  
**Rationale for Expedited Approval:** This does not affect Datatel as the Datatel database is correct. The edit to the materials fee only needs to be fixed in CurricUNET. The currently active course was approved effective spring 2014.  
**MODIFY** Removing: Materials fee  
**Rationale:** Course was approved at the 1/21/2014 meeting for a removal of the materials fee. The course was still showing a materials fee in CurricUNET but not in Datatel. H. Townsend removed the materials fee in CNET. The course appears here for the purpose of the record.

*The PE division inadvertently left the "Coaching" discipline off all of the PEVW and PEVM courses when they were submitted to the committee for review and approval. These courses should be assigned to both PE and Coaching disciplines; this is common practice among community colleges as it allows for qualified coaches without a Masters in Physical Education to coach. This applies to the following courses effective summer 2015:*

PEVM 100	PEVW 100
PEVM 101XABC	PEVW 100
PEVM 105	PEVW 101
PEVM 106	PEVW 102XABC
PEVM 107XABC	PEVW 103
PEVM 110	PEVW 104XABC
PEVM 111XABC	PEVW 115
PEVM 115	PEVW 116XABC
PEVM 116XABC	PEVW 120
PEVM 120	PEVW 121XABC
PEVM 122	PEVW 123
PEVM 125	PEVW 124XABC
PEVM 130	PEVW 125
PEVM 131XABC	PEVW 130
PEVM 135	PEVW 135
PEVM 140	PEVW 136XABC
PEVM 141XABC	PEVW 140
PEVM 145	PEVW 141XABC
	PEVW 145

## V. COURSE DISCUSSION AGENDA

### INACTIVATIONS

(None)

### MODIFICATIONS

ADJU 219

**Corrections Firearms Training**

3 (previously 1.5)

**CCCCO Proposal Type:** Substantial Change

**Effective:** Summer 2016

**MODIFY** Units, enrollment restrictions, hours, field trip policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** This course needs to be updated with correct number of lecture units/hours to follow Carnegie unit values.

**Enrollment Restrictions:** Removing: (L) Before enrolling in this course, students are strongly advised to \$32 to purchase the Dept. of Justice Form from the Security Office at Modesto Junior College, and \$25 for the cost of fingerprints. (L) Enrollment limited to LENF 388. This course is restricted under state and federal laws. Also, please see attached sheet. Refer to California Penal Code Sections. Maintaining: (P) Satisfactory completion of ADJU 215. Requesting: (L) Enrollment limited to students who have submitted a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This course is restricted under California Penal Code Section 12021, course requires handling and possessing of firearms. Convicted felons, persons addicted to any narcotic or convicted of any offense involving the violent use of a firearm are not allowed to enroll in the course based on Penal Code Section 12021. Students are required to pass clearance from Dept. of Justice before they may legally handle firearms.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU only

**C-ID Status:** (none)

**General Education Status:** (none)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

**ADJU 219 pulled for discussion by S. Circle** expressing concern with the increase in units from 1.5 to 3, B. Adams referred to the Course Compare Report pointing to the increase in class hours from 45 units of class time to 54. P. Mendez questioned the change of Lecture/Lab to Lecture only. Discussion ensued, no changes were made to ADJU 219.

**M/S/U (E. LUCAS, S. CIRCLE) to MODIFY ADJU 219**

**M/S/U (S. CIRCLE, M. ADAMS) to MODIFY REQUISITES FOR ADJU 219**

ANSC 214

Livestock Feeding and Nutrition

3

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Summer 2016

**MODIFY** Description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks

**Rationale:** Course is being updated to align with C-ID descriptor.

**Enrollment Restrictions:** (none)

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Requesting/In Progress: ([CID AG-AS 132L](#))

**General Education Status:** (none)

**Program Impact:**

- Animal Science A.S. Degree
  - Artificial Insemination Technician Certificate of Achievement
  - Poultry Science A.S. Degree
  - University Preparation, Emphasis in Agricultural Sciences A.S. Univ Prep - Area of Emphasis
- modifications were made during the Curriculum Committee meeting.*

**ANSC 214 pulled for discussion by E. Lucas** due to concerns with the methods of instruction.

*Modifications were made during the Curriculum Committee meeting. S. Circle expressed concerns with the lab objectives. Modifications were made during the Curriculum Committee meeting.*

**M/S/U (E. MAKI, M. GARCIA) to MODIFY ANSC 214**

ART 173

Basic Digital Photography

3

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Summer 2016

**MODIFY** Title

**Rationale:** Course is being updated to change course title.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 170.

**Distance Education Status:** (none)

**Materials Fee Status:** Maintaining fee of: \$20

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** Requesting/In Progress: ([CID ARTS 260](#))

**General Education Status:** Maintaining: Activities

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

**M/S/U (E. LUCAS, M. GARCIA) to MODIFY ART 173**

**M/S/U (S. CIRCLE, M. ADAMS) to MAINTAIN REQUISITES for ART 173**

**M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN FEE for ART 173**

**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of ART 173 on ACTIVITIES**

**BIO 128** **Sierra Nevada Natural History** **3**

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Summer 2016

**REACTIVATE/MODIFY** Title, hours, DE modalities, Transfer level, General education, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

**Rationale:** Course is being reactivated because of new demand from students and community. Revisions have been made to course title, content, methods of instruction, assignments, methods of evaluation, textbook edition.

**Enrollment Restrictions:** (none)

**Distance Education Status:** Requesting: Mixed modalities/hybrid, online

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU, Requesting: UC

**C-ID Status:** (none)

**General Education Status:** Requesting: (MJC-GE: A), (CSU-GE: B2)

**Program Impact:**

-Stand Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program Applicable)

***BIO 128 withdrawn before the meeting by division representative E. Lucas, thereby removing it from the agenda for consideration.***

**PEVM 122** **Men's Varsity Soccer** **3**

**CCCCO Proposal Type:** Non-Substantial Change

**Effective:** Summer 2016

**MODIFY** Enrollment restrictions, hours, outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks

**Rationale:** This course is being modified to update CLOs, objectives, and to review content area.

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students who demonstrate intercollegiate athletic skills as determined by the coaching staff.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU and UC

**C-ID Status:** (none)

**General Education Status:** Maintaining: Activities

**Program Impact:**

- Physical Education A.A. Degree

***M/S/U (E. LUCAS, M. GARCIA) to MODIFY PEVM 122***

***M/S/U (S. CIRCLE, M. ADAMS) to ADOPT REQUISITES for PEVM 122***

***M/S/U (E. MAKI, E. LUCAS) to MAINTAIN PLACEMENT of PEVM 122 on ACTIVITIES***

**TUTOR 110**  
(Previously ENGL 183)

**Introduction to Tutoring Composition**

1 (previously 2)

**Proposal Type:** Substantial Change

**Effective:** Upon CCCCCO Approval

**REACTIVATE/MODIFY** Discipline, number, units, enrollment restrictions, hours, field trip policy, grading policy, description, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** This course is being proposed in order to parallel other divisions' and departments' past, present, and future efforts to institutionalize positive changes in MJC's learning environment arising from STEM grant monies. Title V requires that, in order to gain positive attendance for tutoring, MJC's tutors be trained in a General Tutoring class. MJC's Library & Learning Center recently reduced its original TUTOR 50 class of two units down to a one unit TUTOR 100 class with the plan that individual divisions and departments might develop one-unit, subject-matter specific Tutor courses. MJC's Literature and Language Arts wants to spearhead this effort for its Writing Center. 2. Due to pulled funding, Literature and Language Arts no longer has a faculty liaison for the Writing Center to train tutors; TUTOR 110 is designed so that our Writing Center can maintain its history of providing quality writing assistance to MJC students across the curriculum.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of ENGL 101. Requesting: (C) Concurrent enrollment in or satisfactory completion of TUTOR 100.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (none)

**General Education Status** (none)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

**M/S/U (E. LUCAS, M. GARCIA) to REACTIVATE/MODIFY TUTOR 110**

**M/S/U (S. CIRCLE, M. ADAMS) to ADOPT REQUISITES for TUTOR 110**

**M/S/U (M. ADAMS, E. MAKI) to EXPEDITE MODIFICATIONS for TUTOR 110**

**NEW COURSES**

(None)

**DE (DISTANCE EDUCATION) ONLY PROPOSALS**

**PHILO 101**

**Philosophy**

3

**Effective:** Spring 2015 **Expedited!**

**Rationale for Expedited Approval:** We would like to offer this as a summer online option or even late start spring 2015. To ensure student progression within program.

**MODIFY** DE modalities only

**Rationale:** Add distance education component.

**Distance Education Status:** Requesting: Online, mixed modalities/hybrid

**Program Impact:**

- Liberal Studies A.A. Univ Prep - Area of Emphasis
- Philosophy for Transfer AA-T Degree

**M/S/U (E. MAKI, E. KERR) TO ADOPT DE for PHILO 101** B. Adams noted that PHILO 101 is asking for a spring 2015 effective date. The spring semester started January 2015. A discussion ensued regarding Board of Trustees action on a course that is asking to start later in the semester using the distance education mode. The committee discussed the viability of offering a late class through the delivery method of distance education.

**M/S/C (M. ADAMS, E. MAKI) to EXPEDITE DE MODALITIES for PHILO 101**

**12 AYES** (M. Adams, J. Beebe, S. Berger, S. Circle, R. Cranley, R. Cripe, E. Kerr, L. Lanigan, E. Lucas, E. Maki, P. Mendez, C. Mulder)

**1 NAY** (M. Garcia)

**0 ABSENCES**

## **VI. PROGRAM NOTIFICATION AGENDA**

### **Program Activity**

(None)

### **CCCCO Approvals: Programs**

(None)

### **Program learning outcomes for the following programs were modified in CurricUNET**

(None)

## **VII. PROGRAM CONSENT AGENDA**

(None)

## **VIII. PROGRAM DISCUSSION AGENDA**

### **Application for Approval - New Credit Programs (Formerly the CCC-501)**

(None)

### **Substantial Changes to an Approved Credit Program (Formerly the CCC-510)**

(None)

### **Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)**

### **MODIFICATIONS**

#### **MODIFY:**

#### **ELEMENTARY TEACHER EDUCATION PROGRAM**

**A.A.-T: Elementary Teacher Education**

**48**

**MODIFY:** Required courses, total units

**Effective:** Upon CCCCCO Approval

**Rationale:** This program is being updated to include PHSCI 180, a new course approved by the Curriculum Committee and submitted to the CCCCCO for approval.

***M/S/U (E. LUCAS, S. CIRCLE) to MODIFY A.A.-T: ELEMENTARY TEACHER EDUCATION***

### **INACTIVATIONS**

(None)

### **Program Changes that do not require Chancellor's Office Notification/Application for Approval**

(None)

## **IX. STANDING REPORTS**

### **1. Transfer Model Curriculum (Associate Degrees for Transfer): [ADT Status, SB 440](#) B. Adams**

B. Adams announced that the CCCCCO sent a memo on February 27, 2015 detailing the SB 440 ADT requirement. B. Adams reminded the committee of the upcoming June 30, 2015 deadline. She referred to the section of the memo where the following was stated:

“Regardless of the SB 440 requirement, all colleges are still required to create ADTs in every major and area of emphasis offered by that college for any TMCs approved after the 2013-14 academic year. Please note that CCCs have 18-months after the approved TMC Template is posted on the CCCCCO website to create these ADTs. For more information refer to the above ADT Status link.”

S. Circle expressed concerns about the ADT deadlines. B. Adams referred to the ADT Status report for clarification of specific deadline concerns.

### **2. Articulation: [C-ID, Executive Order 1100](#) R. Cranley**

R. Cranley reported that we currently have 151 approved C-IDs. The C-ID Descriptors/Status of MJC Course Submissions Excel sheet can be viewed at the above C-ID link.

R. Cranley alerted the committee that the California State University Office of the Chancellor recently sent out Executive Order 1100. The order outlines the CSU General Education Breadth requirements. R. Cranley highlighted the effects to the community colleges of Executive Order 1100.

R. Cranley emailed the committee prior to the meeting. The e-mail detailed the following information in regards to Executive Order 1100:

- E.O.s (Executive Orders from the CSU dictate how they operate at their campuses. Many times, there is a trickle-down effect to the community colleges. The new Executive Order 1100 covers the following three topics which affects our transfer students. The phase-in is expected to take a year or two to implement.

1. Establishes a minimum grade of C for “Golden Four” courses in written communication, oral communication, critical thinking, quantitative reasoning, and math, so that grade requirements are now the same both for GE certification and for transfer admission eligibility
2. Phases out the use of “subareas” within Area D on the California State University – General Education (CSU-GE) which will be implemented when notified the system is fully in place.
3. Permits the delay of some lower-division GE until after transfer to the CSU, for community college students and who earn certain STEM Associate Degrees for Transfer. Note: At this point and time, the only ADTs that can use the CSU-GE STEM or IGETC-STEM are the Biology ADT and Chemistry ADT. MJC has neither at this time and the publication of the program was briefly discussed. B. Adams suggested it would put in an Addendum due to the time frames with the printed catalog.



**3. CurricUNET Implementation/Issues**

**B. Adams**

B. Adams reported that the ticket she put in for the request to have Activities displayed on the Word Report has been resolved. H. Townsend reported that the tickets she had in to Governet have been fixed.

**4. Outcomes Assessment Workgroup (OAW)**

**K. Ennis/E. Kerr**

E. Kerr reported that the Outcomes Assessment Workgroup (OAW) discussed Course Learning Outcomes (CLOs) for independent study courses and are looking at having instructors create one or two CLO's for their individual course \ that reflect the actual independent studies being done. The next OAW meeting is scheduled for March 6, 2015.

**5. AB 86 and SB1070 Legislation**

**P. Mendez**

P. Mendez reported that the March 1, 2015 AB 86 Legislation Report has been submitted with little changes and can now be viewed on the State wide website at the following link:

<http://ab86.cccco.edu/>

Information was given on the 2015/2016 maintenance and efforts of K12 and Consortia resources during quarter 1 and 2. Statistics were given in the drop of adult services throughout California.

S. Circle voiced concern on the AB 86 legislation and the impact it would have on the English Department. She was especially concerned about ENGL 49 and ENGL 50 effects. S. Circle communicated extreme interest in being a part of the Consortium discussions.

P. Mendez expressed the importance of having more representation at the AB 86 table, such as Academic Senate members, Curriculum Committee members as well as English, Reading, Math, and CTE Instructors.

M. Adams conveyed concern that previous meetings were scheduled during normal faculty work hours. P. Mendez noted that he was aware and made known that future meetings will be listed on their website:

[http://www.mjc.edu/instruction/teched/ab86consortium/ab86\\_meetings\\_resources.php](http://www.mjc.edu/instruction/teched/ab86consortium/ab86_meetings_resources.php)

P. Mendez reported that they were waiting on the SB1070 (Pathway Development) Regional Director's report.

## **X. UNFINISHED BUSINESS**

### **Action Items**

**1. Curriculum Review Process**

**B. Adams**

B. Adams noted that transferable courses were addressed at the last Curriculum Committee meeting, but non-transferable courses still needed to be addressed. R. Cripe added that there are three categories to be covered:

- transferable – which has been addressed
- non-Transferable, that is State & Federal certification or licencing
- everything else

### **Informational Items**

(None)

## **XI. NEW BUSINESS**

### **Action Items**

#### **1. Curriculum Committee Goals**

**B. Adams**

B. Adams proposed implementing an internal self-certification goal of completing additional ADTs, perhaps having three more ADTs completed by fall of 2015. J. Stearns expressed the State Chancellor's Office highest priority is to meet the deadlines for ADTs. The committee agreed that setting internal goals would be beneficial in continuing progress on ADTs.

***M/S/U (M. ADAMS, E. MAKI) to implement a goal of having three more ADTs completed by fall of 2015.***

#### **2. Distance Education Only Proposals – Effective Dates**

**B. Adams**

The committee discussed the effective date for DE only proposals. H. Townsend reported that DE only proposals do not effect catalog and is not reflected on the course outline which is reported to the CCCCCO. DE is entered into Datatel by the Division Secretaries for scheduling. If a faculty member wants to offer the course through a distance education mode, the secretaries would be the only ones to know if the course can actually make the schedule regardless of when the Curriculum Committee approves the course for distance education.

***M/S/U (C. MULDER, E. KERR) for any DE only proposal, if approved at the Curriculum Committee meeting, the effective date is the date that it is approved at the meeting.***

### **Informational Items**

J. Stearns reported that two CCCCCO representatives visited the campus on February 26, 2015 because of the recent approval of the MJC Respiratory Care four-year degree pilot. They toured Glacier Hall and were thrilled to see the facilities. She added that the State Chancellor Office representatives didn't feel that there will be any push back from the CSU regarding our degree proposal.

J. Stearns also reported that the Board of Governors are concerned that some of our CSU colleagues have not come forward in support of the baccalaureate degrees and are working with everyone to get them to a place where they are comfortable in carrying out the Legislation indicating Community Colleges would have 15 Pilots. J. Stearns informed the committee that P. Bettencourt and herself will be attending the Board of Governors' meeting on March 16, 2015. J. Stearns shared that we will be using our existing internal processes for the approval of the four-year Respiratory Care pilot, but our submittal to the State will be on paper.

## **XII. PUBLIC COMMENT**

***M/S/U (E. MAKI, M. ADAMS) to adjourn at 4:52 PM***