



Curriculum Committee

AGENDA

Tuesday, February 17, 2015

Yosemite 213, 2:40 PM

View the agenda, previous meeting minutes, and meeting documents at:

http://www.mjc.edu/governance/curriculum/documents/agendas/2015_02_17_agenda.pdf

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

2015

February 03,

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROVALS

ART 194 (CCC000559986)

ART 195 (CCC000559985)

ART 196 (CCC000559984)

CHEM 122 (CCC000559983)

CHEM 123 (CCC000560064)

CHEM 133 (CCC000560104)

COMM 133 (CCC000560071)

GEOL 172 (CCC000560072)

GEOL 173 (CCC000560073)

GEOL 175 (CCC000560074)

GEOL 180 (CCC000560075)

GEOL 185 (CCC000560103)

GEOL 191 (CCC000560102)

NURSE 273 (CCC000559987)

PEVM 107XABC (CCC000560154)

PEVM 111XABC (CCC000560153)

PEVM 131XABC (CCC000560152)

PEVW 104XABC (CCC000560151)

PEVW 116XABC (CCC000560150)

PEVW 124XABC (CCC000560149)

PEVW 136XABC (CCC000560148)

Course Activity Report

ART 196	Art Independent Study C Effective: summer 2015 MODIFY Grading policy Rationale: The course came through for adoption on October 7, 2014. The course outline of record showed the course as a non-graded course which was an error. The course grading policy is A-F or P/NP only. The course was updated in Datatel and is here for the purpose of the record.	3
CLDDV 173	Autism: Overview and Treatment CCCCO Proposal Type: Not applicable Effective: summer 2015 MODIFY Course effective date Rationale: This course was approved by the Curriculum Committee November 4, 2014 with an effective date of fall 2015. The faculty intended this course effective summer 2015 and not fall 2015 as it was approved. S. Kincade approved the effective date change. The course was updated in Datatel and is here for the purpose of the record.	3
CLDDV 291	Creative Activities for Young Children CCCCO Proposal Type: Not applicable Effective: summer 2015 MODIFY Course effective date Rationale: This course was approved by the Curriculum Committee November 04, 2014 with an effective date of fall 2015. The faculty intended this course effective summer 2015 and not fall 2015 as it was approved. S. Kincade approved the effective date change. The course was updated in Datatel and is here for the purpose of the record.	3
CLDDV 292	Math & Science Curriculum for Young Children CCCCO Proposal Type: Not applicable Effective: summer 2015 MODIFY Course effective date Rationale: This course was approved by the Curriculum Committee November 18, 2014 with an effective date of fall 2015. The faculty intended this course effective summer 2015 and not fall 2015 as it was approved. S. Kincade approved the effective date change. The course was updated in Datatel and is here for the purpose of the record.	3

IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

INACTIVATION

POLSC 111	War & Peace: From Lenin to Al Qaeda CCCCO Proposal Type: Inactivation Effective: summer 2016 INACTIVATE Rationale: We don't currently have a faculty member who specializes in this course topic. This course is also more of an "elective." At the present time, we would like to focus on offering more of our core courses that our students need most for transfer. Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101. Distance Education Status: (none) Materials Fee Status: (none) Articulation Status: Transfers to CSU and UC C-ID Status: (none) General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H) Program Impact: <ul style="list-style-type: none">- CSU General Education Pattern Certificate of Achievement- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree- MJC-GE Pattern A.A. Degree	3
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MODIFICATIONS

ESL 47	English Language 6 CCCCO Proposal Type: Non-Substantial Change Effective: fall 2015 Expedited! Rationale for Expedited Approval: Originally the idea was to request a DE Addendum before the cutoff date for fall 2015 approval, but because this course needed to be updated to remain compliant before requesting a DE addendum, and because of the Curriculum Committee's hold on 5 unit courses, the Department decided to wait to pursue a DE addendum. However, now that the CC Course Justification Proposal Form has been approved and can be completed if needed, we wish to pursue expedited approval of this course in order to pilot a hybrid course next fall before adding other hybrids to their course offerings in order to modify future hybrid courses as needed. MODIFY Enrollment restrictions, field trip policy, DE modalities, content, typical assignments, methods of instruction, methods of evaluation, textbooks Rationale: The ESL Department was granted an extension on our 5-year review cycle, and we are currently taking the 2014-2015 year to research other community college ESL programs, complete site visits, and revise the entire Academic Credit ESL Program in order to better meet the needs of our students. We plan to work on course revisions during spring and summer 2015 with the goal of submitting courses to Curriculum Committee at the beginning of fall 2015. In addition, we have decided to add hybrid offerings at our highest levels. Although we will be revising all ESL courses next spring/summer, as well as decreasing the number of units, we wish to keep ESL 47 at 5 units for the current time and request expedited approval in order to pilot a hybrid course. Otherwise, we cannot offer it as a hybrid until fall 2016. (Please note that we are planning to reduce the number of units in all of our courses from 5 to 4 or 3 when we complete major course revisions next spring/summer. It should also be noted that even if this course is not approved for DE next fall, it will remain at 5 units regardless until fall 2016.) Jillian Daly, Dean of Lit/Lang, has also expressed her support for requesting an expedited update and DE approval of this course.	5
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Enrollment Restrictions: Removing: Placement in ESL 47 through assessment process or satisfactory completion of ESL 45 or equivalent course.

Distance Education Status: Requesting: mixed modalities/hybrid

Materials Fee Status: (none)

Articulation Status: Not a transferrable course.

C-ID Status: (none)

General Education Status: (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

POLSC 101

American Politics

3

CCCCO Proposal Type: Non-Substantial Change

Effective: summer 2016

MODIFY Outcomes, objectives, content, methods of instruction, textbooks

Rationale: Course is being updated for periodic review. Modifications made to content, objectives, methods of instruction; textbook updated.

Enrollment Restrictions: (none)

Distance Education Status: Maintaining: Online, mixed modalities/hybrid

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC. (CC: POLSC 10)

C-ID Status: Approved for: ([CID POLS 110](#))

General Education Status: Approved for: (MJC-GE: B), (CSU-GE: Group b, D8), (IGETC: 4H)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree
- Political Science AA-T Degree

POLSC 102

The Constitution and Rights of Persons

3

CCCCO Proposal Type: Non-Substantial Change

Effective: summer 2016

MODIFY Title, outcomes, objectives, content, methods of instruction, textbooks

Rationale: Periodic review, with minor modifications to content, methods of instruction, and objectives. Course title has been modified and textbook has also been updated.

I would like to change the title from "The Constitution and Rights of Americans" to "The Constitution and Rights of Persons." One reason is that when discussing our rights, the U.S. Constitution uses the word "persons" many times. However, the Constitution actually does not speak of "Americans" or "the rights of Americans." In addition, there are important constitutional questions that relate to people who are not U.S. citizens (e.g., the rights of undocumented persons, the rights of suspected foreign terrorists, and the rights of the unborn.)

Enrollment Restrictions: (none)

Distance Education Status: Maintaining: Online, mixed modalities/hybrid

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: (none)

General Education Status: Maintaining: (MJC-GE: B) (CSU-GE: Group b, D8), (IGETC: 4H)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree
- Political Science AA-T Degree

POLSC 110

International Relations

3

CCCCO Proposal Type: Non-Substantial Change

Effective: summer 2016

MODIFY Enrollment restrictions, objectives, content, methods of instruction, typical assignments, textbooks, requisite skills

Rationale: Course is being updated for periodic review. Modifications have been made to enrollment restrictions, objectives, content, methods of instruction, typical assignments, textbooks and requisite skills.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC. (CC POLSC 14)

C-ID Status: Approved for: ([CID POLS 140](#))

General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree
- Political Science AA-T Degree

POLSC 120

California Politics and Problems

3

CCCCO Proposal Type: Non-Substantial Change

Effective: summer 2016

MODIFY Outcomes, objectives, methods of instruction, typical assignments, textbooks

Rationale: Course is being updated for periodic review. Updates were made to outcomes, objectives, methods of instruction, typical assignments, and textbooks.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: (none)

General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: Group b, D8), (IGETC: 4H)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Human Services A.A. Degree
- MJC-GE Pattern A.A. Degree
- Political Science AA-T Degree

POLSC 130

Political Theory

3

CCCCO Proposal Type: Non-Substantial Change

Effective: summer 2016

MODIFY Description, outcomes, objectives, methods of instruction, textbooks

Rationale: Course has been updated for periodic review. The following modifications were made: description, outcomes, objectives, methods of instruction, and textbooks.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: Approved for: ([CID POLS 120](#))

General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- Political Science AA-T Degree

POLSC 131	<p>American Political Thought 3</p> <p>CCCCO Proposal Type: Non-Substantial Change</p> <p>Effective: summer 2016</p> <p>MODIFY Description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks</p> <p>Rationale: Course is up for periodic review. The following items were updated: Description, outcomes, objectives, content, typical assignments, methods of instruction, and textbooks.</p> <p>Enrollment Restrictions: (none)</p> <p>Distance Education Status: Maintaining: mixed modalities/hybrid, online</p> <p>Materials Fee Status: (none)</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>C-ID Status: (none)</p> <p>General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - CSU General Education Pattern Certificate of Achievement - General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree - MJC-GE Pattern A.A. Degree - Political Science AA-T Degree
POLSC 140	<p>Comparative Politics 3</p> <p>CCCCO Proposal Type: Non-Substantial Change</p> <p>Effective: summer 2016</p> <p>MODIFY Enrollment restrictions, DE modalities, description, outcomes, objectives, methods of instruction, textbooks</p> <p>Rationale: Course is being updated for periodic review. The following items were modified: Enrollment restrictions, DE modalities, description, outcomes, objectives, methods of instruction, and textbooks.</p> <p>Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101 and POLSC 101.</p> <p>Distance Education Status: Requesting: Online, mixed modalities/hybrid</p> <p>Materials Fee Status: (none)</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>C-ID Status: Approved for: (CID POLS 130)</p> <p>General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - CSU General Education Pattern Certificate of Achievement - General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree - MJC-GE Pattern A.A. Degree - Political Science AA-T Degree
POLSC 180	<p>Human Rights 3</p> <p>CCCCO Proposal Type: Non-Substantial Change</p> <p>Effective: summer 2016</p> <p>MODIFY Outcomes, textbooks</p> <p>Rationale: Course is being updated for periodic review. Textbook has been updated.</p> <p>Enrollment Restrictions: (none)</p> <p>Distance Education Status: Maintaining: online, mixed modalities/hybrid</p> <p>Materials Fee Status: (none)</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>C-ID Status: (none)</p> <p>General Education Status: Maintaining: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Political Science AA-T Degree

POLSC 195

Political Internship Discussion

1

CCCCO Proposal Type: Non-Substantial Change

Effective: summer 2016

MODIFY Title, description, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review. Modifications made to course title, content, and objectives. Textbook has also been updated.

In addition, I would like to change the title from "Internship in Political Science Discussion" to "Political Internship Discussion." I think the new title would be more concise.

Enrollment Restrictions: Maintaining: (C) POLSC 196

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU only

C-ID Status: (none)

General Education Status: (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

POLSC 196

Political Internship

1

CCCCO Proposal Type: Substantial Change

Effective: summer 2016

MODIFY Variable, units, title, hours, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review. Modifications made to course title, course number, unit values (variable unit course of 1-3 units to fixed unit course of 1 unit), hours, content, methods of evaluation, methods of instruction, and objectives. Textbook has also been updated.

In addition, I would like to change the title from "Internship in Political Science" to "Political Internship." I think the new title would be more concise.

Enrollment Restrictions: Maintaining: (C) POLSC 195

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU only

C-ID Status: (none)

General Education Status: (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

NEW COURSES

(None)

DE (DISTANCE EDUCATION) ONLY PROPOSALS

OFADM 320

Telephone Techniques

1

CCCCO Proposal Type: Non-Substantial Change

Effective: summer 2015 **Expedited!**

Rationale for Expedited Approval: Currently, the course is offered only once a year and has never been taught during a summer semester. We are attempting different semesters and types of offerings to meet enrollment demands. The hybrid format will allow flexibility for students attempting some of our other one-unit courses this summer.

MODIFY DE modalities only

Rationale: We are attempting to teach the course in a new hybrid format for the summer 2015 semester to be more creative in our offerings. This will allow for some course content to be delivered more flexibly for the student.

Distance Education Status: Requesting: mixed modalities/hybrid

Program Impact:

- Clerical A.S. Degree
- Office Administration Certificate of Achievement
- Office Support Certificate of Achievement

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Approvals: Programs

Certificate: Automotive Service (33158)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC- 511)

MODIFICATIONS

MODIFY **AUTOBODY PROGRAM**
AS: Autobody/Refinishing 22
(previously 30)
MODIFY Required courses, total units
Effective: Upon CCCC Approval
Rationale: This program is being revised to account for changes in unit values to required courses. AUBDY 301, 302, 321 and 322 have been approved by the Curriculum Committee with the unit value changes.

MODIFY: **AUTOBODY PROGRAM**
CERT: Autobody/Collision Repair 19
(previously 23)
MODIFY Required courses, total units
Effective: Upon CCCC Approval
Rationale: This program is being modified due to the removal of MATH 20, AUTECH 311 and the inactivation of AUBDY 115.

MODIFY: **THEATRE PROGRAM**
A.A.-T: Theatre Arts 18
MODIFY Required courses, total units
Effective: Upon CCCC Approval
Rationale: A.A.-T is being modified to align with revised COT and to remove courses that have been proposed for inactivation.

INACTIVATIONS

INACTIVATE: **A.A. University Preparation, Emphasis in Liberal Studies** 19-20
Effective: summer 2015 **Expedited!**
Expedited! To ensure accuracy of catalog offerings
Rationale: The program is being inactivated because the ADT in Elementary Teacher Education has been approved and active in the Chancellor's Office Inventory. In addition, with course inactivations and other actions, there are no longer any courses listed in the activities requirement. The ADT in Elementary Teacher Education will facilitate student transfer to a CSU for teacher preparation.

Program Changes that do not require Chancellor's Office Notification/Application for Approval

MODIFY: **AUTOBODY PROGRAM**
SR: Autobody/Refinishing **Expedited!** 11
(previously 10)
MODIFY Required courses, total units
Effective: Upon Board of Trustees Approval
Rationale: This program is being revised due to the removal of AUBDY 115, AUBDY 399 and the addition of AUBDY 301.

IX. STANDING REPORTS

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|---|------------------|
| 1. Transfer Model Curriculum (Associate Degrees for Transfer) | B. Adams |
| 2. C-ID | R. Cranley |
| 3. CurricUNET Implementation/Issues | B. Adams |
| 4. Outcomes Assessment Workgroup (OAW) | K. Ennis/E. Kerr |
| 5. AB 86 and SB1070 Legislation | P. Mendez |

X. UNFINISHED BUSINESS

Action Items

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| 1. Curriculum Review Process | B. Adams |
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Informational Items

(None)

XI. NEW BUSINESS

Action Items

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| 1. Curriculum Committee Goals | B. Adams |
| 2. Request to Change ESL Prefix to ELIC (English Language Instruction for College) | S. Berger |
| 3. Distance Education Only Proposals – Effective Dates | B. Adams/S. Kincade |

Informational Items

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| 1. Math Assessment Results | M. Adams |
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XII. PUBLIC COMMENT