



Curriculum Committee

AGENDA

Tuesday, November 18, 2014

Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

November 4, 2014

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROVALS

PEC 162
TUTOR 100
BUSAD 351

UC TCA RESULTS

From: Liz Sanchez [<mailto:liz@assist.org>]

Sent: Wednesday, November 05, 2014 10:44 AM

To: Ruth Cranley

Cc: Jennifer Forsberg; Nancy Purcille; Lindsey Spedding; Ryan Novero; Liz Sanchez

Subject: FW: Modesto Junior College 14-15 TCA - Second Review

Hello, Ruth, and All ~

The funkiness of mid-term changes....

The courses mentioned below all have the SU15 mid-term changes to the units. Future mid-term (SU,W,S) technical changes do not display in the e-mail notification.

The **automated** e-mail notifications, just as the CSU Xferable and UC Xferable lists, only display the current information. When we get the 15-16 academic year up in ASSIST (next June), The lists in ASSIST will show the mid-term changes.

Same thing with a a future fall term course was added for approval in OSCAR, say F15, the course will be in the automated e-mail notification, but will not display in ASSIST until we have the 15-16 academic year up in ASSIST in June.

This is the way ASSIST has always worked with the mid-term changes. Hopefully, in NextGen, the data will show right away in all places. If you ever want to double-check your mid-term changes, use the Maintenance Reports and look at the Active Courses list, using the most recent year at the top of the list.

Liz
ASSIST Coordination Site

From: Ruth Cranley [<mailto:cranleyr@mjc.edu>]
Sent: Tuesday, October 28, 2014 11:40 AM
To: Jennifer Forsberg; Nancy Purcille
Cc: Brian Sanders
Subject: FW: Modesto Junior College 14-15 TCA - Second Review

Hi Jennifer and Nancy,

Thank you for the quick response.

I forwarded MJC's results to our Deans and Curriculum Committee. Our eagle eye Dean of Science, Math, and Engineering spotted a few typo errors in the analysis report. Please correct and redistribute the report to me, the folks you cc'd in the below email, and to the person updating the ASSIST database. "No harm no foul."

I highlighted the courses that contain the errors in the report below. I also attached the 2nd Review/Appeals Form and OSCAR Campus summary Report to support the reason for the changes. In summary, **CHEM 143 should reflect 4 units not 5 units; MATH 105 should reflect 3 units not 4 units; and Math106 should reflect 3 units and not 4 units.**

Thank you for your anticipated assistance.

Ruth Cranley, AO
Modesto Junior College

From: Jennifer Forsberg [<mailto:Jennifer.Forsberg@ucop.edu>]
Sent: Monday, October 27, 2014 3:52 PM
To: Ruth Cranley
Cc: Aurelia Long; Barbara Love; Cindy Bevc; Dale Leaman; Dawn Hovey; Jane King; Kim Alexander; Myrna Aguilar; Susan Fauroat; Yoly Woo-Hoogenstyn; Deborah Jean Roscoe; Nancy Purcille; jolene.sedita@ucr.edu; Lori Quillen; Deborah McCaskey; Hannah Frankel
Subject: Modesto Junior College 14-15 TCA - Second Review

Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College TCA for 14-15. This information is currently being entered into the ASSIST database. Subscribers to the ASSIST-L listserv will be notified via email when this new TCA has been published at www.assist.org. For information on subscribing to the ASSIST-L email listserv, visit http://info.assist.org/assist_1_about.html.

The following is a summary of our actions on your newly submitted courses:

New courses approved as UC Transferable:

CHEM 122 Structure and Reactivity: Organic Chemistry 1 4

CHEM 123 Structure and Reactivity: Organic Chemistry 2 4

COMM 123 Storytelling 3

Same as: THETR 123

ENGL 111 Creative Writing: Creative Nonfiction 3

* PEA 116 Adapted Run/Walk 1

* Any or all of these PE Activity courses combined: maximum credit, 4 units

* PEA 141 Adapted Fitness 1

* Any or all of these PE Activity courses combined: maximum credit, 4 units

PEVM 101XABC Training and Conditioning for Basketball .5-3
PEVM 107XABC Training and Conditioning for Basketball .5-3
PEVM 111XABC Training and Conditioning for Cross Country .5-3
PEVM 116XABC Training and Conditioning for Football .5-3
PEVM 131XABC Training and Conditioning for Tennis .5-3
PEVM 141XABC Training and Conditioning for Water Polo .5-3
PEVW 102XABC Training and Conditioning for Basketball .5-3
PEVW 104XABC Women's Varsity Cross Country .5-3
PEVW 121XABC Training and Conditioning for Softball .5-3
PEVW 124XABC Training and Conditioning for Soccer .5-3
PEVW 141XABC Training and Conditioning for Volleyball .5-3
PHSCI 180 Conceptual Physical Science: Hands On Approach 4
THETR 114 Script Analysis 3
THETR 135 Rehearsal and Performance 3 2
THETR 136 Rehearsal and Performance 4 2
THETR 154 Dance Rehearsal & Performance 3 2
THETR 168 Dance Rehearsal & Performance 4 2
THETR 176 Modern Dance 4 1
Same as: PEC 149
THETR 196 Stage Management 3

Courses re-reviewed and approved as UC Transferable:

o CHEM 143 Introductory College Chemistry 5 **Note:** There is a delay in ASSIST system's report update. While ASSIST understands that CHEM 143 has been approved as a four-unit course effective SU15, this report populates pulling current course data, which is why the unit values are reflected as such. This data will update in ASSIST once our new proposals become active.

o 142,143 and 150 combined: maximum credit, one course

No credit for 142,143 or 150 if taken after 101

o CHEM 150 Exploring Our Chemical Environment 3

o 142,143 and 150 combined: maximum credit, one course

No credit for 142,143 or 150 if taken after 101

MATH 105 Structure of Mathematics 1 4 **Note:** There is a delay in ASSIST system's report update. While ASSIST understands that CHEM 143 has been approved as a three-unit course effective SU15, this report populates pulling current course data, which is why the unit values are reflected as such. This data will update in ASSIST once our new proposals become active.

MATH 106 Structure of Mathematics 2 4 **Note:** There is a delay in ASSIST system's report update. While ASSIST understands that CHEM 143 has been approved as a three-unit course effective SU15, this report populates pulling current course data, which is why the unit values are reflected as such. This data will update in ASSIST once our new proposals become active.

Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:

ART 194 Art Independent Study A 1
ART 195 Art Independent Study B 2
ART 196 Art Independent Study C 3

Courses not approved as UC Transferable:

TUTOR 100 Introduction to General Tutoring 1
No Comparable course

Courses which require additional review or campus action:

NONE

Courses removed by the college:

ART 181 Basic Photography 1 1.5
ART 182 Basic Photography 2 1.5

Jennifer Forsberg
University of California Office of the President
Student Affairs/Transfer Articulation Analyst
1111 Franklin Street, 9th Floor
Oakland, CA 94607
(510) 987-0907

Course Activity Report

On 10/07/14, MATH 106 and MATH 106 proposals came before the Curriculum Committee and were approved with rationales stating "periodic review." The department was asked to provide more robust rationales for the changes made in anticipation of increased scrutiny from the CCCCCO. They obliged and their revised rationales follow.

MATH 105 **Structure of Mathematics 1** (9/23/14) **3** (previously 4)
Revised Rationale Revised in order to bring this course into better alignment with state norms. Content was compared to the newly available C-ID descriptor to ensure alignment, and unit values of similar courses across the state were evaluated.

MATH 106 **Structure of Mathematics 2** (9/23/14) **3** (previously 4)
Revised Rationale Revised in order to bring this course into better alignment with state norms. Content was compared to the newly available C-ID descriptor to ensure alignment, and unit values of similar courses across the state were evaluated.

The following course actions took place to reconcile course records for the upcoming catalog and academic year.

BUSAD 208 **Introduction to International Business** **3**
AGEC 208 **Effective:** Immediately
Modification: CLOs
Rationale: Course proposal was updated at the 03/04/14 Curriculum meeting, however the CLOs still needed revision. L. Kropp provided revisions to OAW Chair, which were approved at the 11/07/14 OAW meeting. They appear here for the purpose of the committee's record and have been updated in CurricUNET and Datatel.

BUSAD 218 **Business Law** **4**
Effective: Immediately
Modification: CLOs
Rationale: Course proposal was updated at the 03/04/14 Curriculum meeting, however the CLOs still needed revision. L. Kropp provided revisions to OAW Chair, which were subsequently approved at the 11/07/14 OAW meeting. They appear here for the purpose of the committee's record and have been updated in CurricUNET and Datatel.

NURSE 272	Nursing Process: Geriatric Nursing (10/7/14) Proposal Type: New Credit Course Effective: Upon CCCCCO Approval Correction Course title Rationale: Course proposal was submitted with an incomplete course title. CurricUNET has been corrected.	1
NURSE 273	Nursing Process: Maternal-Child Nursing (10/7/14) Proposal Type: New Credit Course Effective: Upon CCCCCO Approval Correction Course title Rationale: Course proposal was submitted with an incomplete course title. CurricUNET has been corrected.	6½

IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

ANSC 379	Small Animal Medicine & Behavior Proposal Type: Inactivation Effective: Summer 2015 Expedited! Rationale: To ensure accuracy of catalog information for 2015-2016 INACTIVATE Rationale: This course is no longer a part of the vet tech or animal science curriculum. Articulation Status: (none) General Education Status (none) Program Impact: - Stand-Alone	2
NURSE 260	Nursing Process: Pharmacology Proposal Type: Inactivation Effective: Summer 2015 Expedited! Rationale: To ensure accuracy of catalog information for 2015-2016 INACTIVATE Rationale: The course is being inactivated because the nursing faculty have revised curriculum and created a new course numbering system. This course will be replaced with NURSE 270 which was approved by the Curriculum Committee at the 9/9/2014 meeting. Faculty are also requesting summer 2015 effective date for catalog purposes Articulation Status: Transfers to CSU General Education Status (none) Program Impact: - Stand-Alone	2

NURSE 261	<p>Nursing Process; Fundamentals 8 CCCCO Proposal Type: Inactivation Effective: Summer 2015 Expedited! Rationale: To ensure accuracy of catalog information for 2015-2016 INACTIVATE Rationale: Course is being inactivated because the Nursing faculty have revised curriculum and created a new course numbering system. This course will be replaced with NURSE 271, which was approved by Curriculum Committee at 10/7/14 meeting. Faculty are also requesting Summer 2015 effective date for catalog purposes. Articulation Status: Transfers to CSU General Education Status (none) Program Impact: - Associate Degree Nursing Program Curriculum (for RN) A.S. Degree</p>
NURSE 262	<p>Nursing Process: Skills ½ Unit CCCCO Proposal Type: Inactivation Effective: Summer 2015 Expedited! Rationale: To ensure accuracy of catalog information for 2015-2016 INACTIVATE Rationale: ADN Nursing faculty propose combining NURSE262, NURSE263 and NURSE264. These courses will be combined into NURSE 273. Expedited Effective Summer 2015. NURSE262 should not appear in the next catalog for 2015-2016 Articulation Status: Transfers to CSU General Education Status (none) Program Impact: - Associate Degree Nursing Program Curriculum (for RN) A.S. Degree</p>
NURSE 263	<p>Nursing Process: Maternity 4 CCCCO Proposal Type: Inactivation Effective: Summer 2015 Expedited! Rationale: To ensure accuracy of catalog information for 2015-2016 INACTIVATE Rationale: ADN Nursing faculty propose combining NURSE 262, NURSE 263 and NURSE 264. These courses will be combined into NURSE 273. Expedited Effective Summer 2015. NURSE 262 should not appear in the next catalog for 2015-2016 Articulation Status: Transfers to CSU General Education Status (none) Program Impact: - Associate Degree Nursing Program Curriculum (for RN) A.S. Degree</p>
NURSE 264	<p>Nursing Process: Pediatrics 4½ CCCCO Proposal Type: Inactivation Effective: Summer 2015 Expedited! Rationale: To ensure accuracy of catalog information for 2015-2016 INACTIVATE Rationale: ADN Nursing faculty propose combining NURSE 262, NURSE 263 and NURSE 264. These courses will be combined into NURSE 273. Expedited Effective Summer 2015. Articulation Status: Transfers to CSU General Education Status (none) Program Impact: - Associate Degree Nursing Program Curriculum (for RN) A.S. Degree</p>

NURSE 265	<p>Nursing Process: Medical-Surgical CCCCO Proposal Type: Inactivation Effective: Summer 2015 Expedited! Rationale: To ensure accuracy of catalog information for 2015-2016 INACTIVATE Rationale: The course is being inactivated because the nursing faculty have revised curriculum and created a new course numbering system. This course will be replaced with NURSE 275 which was approved by the Curriculum Committee at the 10/7/2014 meeting. Faculty are also requesting summer 2015 effective date for catalog purposes. Articulation Status: Transfers to CSU General Education Status (none) Program Impact: - Associate Degree Nursing Program Curriculum (for RN) A.S. Degree - Nursing: LVN to ADN Upgrade A.S. Degree</p>	6
NURSE 266	<p>Nursing Process: Mental Health CCCCO Proposal Type: Inactivation Effective: Summer 2015 Expedited! Rationale: To ensure accuracy of catalog information for 2015-2016 INACTIVATE Rationale: Course is being inactivated because the Nursing faculty have revised curriculum and created a new course numbering system. This course will be replaced with NURSE 274, which was approved by Curriculum Committee at 10/7/14 meeting. Faculty are also requesting Summer 2015 effective date for catalog purposes. Articulation Status: Transfers to CSU General Education Status (none) Program Impact: - Associate Degree Nursing Program Curriculum (for RN) A.S. Degree - Nursing: LVN to ADN Upgrade A.S. Degree</p>	4
NURSE 267	<p>Nursing Process – Adv. Medical – Surgical CCCCO Proposal Type: Inactivation Effective: Summer 2015 Expedited! Rationale: To ensure accuracy of catalog information for 2015-2016 INACTIVATE Rationale: Course is being inactivated because the Nursing faculty have revised curriculum and created a new course numbering system. This course will be replaced with NURSE 276 and 277, which are slated for the 11/18/14 Curriculum Committee meeting agenda. Contingent on approval of NURSE 276 and 277, this course should be inactivated. Faculty are also requesting Summer 2015 effective date for catalog purposes. Articulation Status: Transfers to CSU General Education Status (none) Program Impact: - Associate Degree Nursing Program Curriculum (for RN) A.S. Degree - Nursing: LVN to ADN Upgrade A.S. Degree</p>	11

MODIFICATIONS

- AG 115** **Introduction to Agricultural Education & Careers** **1**
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, content, typical assignments, methods of instruction, methods of evaluation
Rationale: Periodic update.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: Maintaining (MJC Guidance)
Program Impact:
- Agricultural Science A.S. Degree
- Agriculture Business A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- Fruit Science A.S. Degree
- Landscape Design Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate of Achievement
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Recreational Land Management A.S. Degree
- Recreational Land Management Certificate of Achievement
- Soil Science A.S. Degree
- AG 120** **Introduction to Agriculture Education** **2**
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic update.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

AG 130

Agriculture Education Early Field Experience

2

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Periodic review.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

AGEC 200

Agricultural Accounting and Analysis

3

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY outcomes, objectives, content, typical assignments, methods of evaluation, textbooks

Rationale: Course is scheduled in Spring 2014 curriculum review matrix. As per past email from Mark Anglin, AGECE 200 should be submitted for CID AG-AB 128.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

C-ID Status: AGECE 200: requesting [C-ID AGAB 128](#) (3 units)

General Education Status: (none)

Program Impact:

- Agricultural Science A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- Fruit Science A.S. Degree
- Heavy Machinery Management Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Recreational Land Management Certificate of Achievement
- Recreational Land Management A.S. Degree
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

AGEC 210

Elements of Agricultural Economics

3

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

Rationale: Course is being updated to align with C-ID descriptor. Will submit AGECE 210 for AG-AB 124 alignment once approved by curriculum committee. Content was modified and textbook was updated.

Enrollment Restrictions: Maintaining (A) Students are strongly advised to be enrolled in or to have satisfactorily completed MATH 70 or qualification by the MJC assessment process.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU, UC

C-ID Status: Requesting [C-ID AGAB 124](#) (3 units)

General Education Status: Approved for (MJC-GE: B)(CSU-GE: D2)(IGETC: 4B)

Program Impact:

- Agricultural Science A.S. Degree
- Agriculture Business A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- Fruit Science A.S. Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern
- Mechanized Agriculture A.S. Degree
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Recreational Land Management A.S. Degree
- Recreational Land Management Certificate of Achievement
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

ANSC 224

Dairy Feeds & Feeding

3

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being modified to revise CLOs and objectives and to update textbook.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Artificial Insemination Technician Certificate of Achievement
- Dairy Science A.S. Degree

AUTEC 200

Automotive Service Management

3

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY textbooks

Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Autobody/Refinishing A.S. Degree
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCCO approval)
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician A.S. Degree

AUTEC 311

Basic Automotive Systems

4

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY outcomes, content, typical assignments, methods of instruction, textbooks

Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated and minor revisions were made to methods of instruction and assignments.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: Maintaining fee of \$27

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCCO approval)
- Automotive Diagnosis Certificate of Achievement (pending CCCCCO approval)
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement

AUTEC 317 **Auto Heating & Air Conditioning** **3½**
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY content, typical assignments, textbooks
Rationale: Course is being updated to comply with the college curriculum review process; textbook has been updated.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311 or AGM 241
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of \$32
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Advanced Heavy Equipment Technician Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician A.S. Degree
- Automotive Technician Certificate of Achievement
- Maintenance Mechanic Certificate of Achievement

AUTEC 319 **A8: Engine Performance** **3½**
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY content, methods of instruction
Rationale: Course is being updated to comply with the college curriculum review process; minor revision to methods of instruction with removal of one entry that referred to an assignment.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 368, and (C) Concurrent enrollment in or satisfactory completion of AUTEC 369
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of \$20
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Diagnosis Certificate of Achievement (pending CCCCCO approval)
- Automotive Maintenance Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician A.S. Degree
- Automotive Technician Certificate of Achievement
- Maintenance Mechanic Certificate of Achievement

AUTEC 320 **L1: Advanced Engine Performance** **4**
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY methods of instruction
Rationale: Course is being updated to comply with college curriculum review process; minor revisions to course title and methods of instruction.
Enrollment Restrictions: Maintaining (P) Satisfactory completion AUTEC 319
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of \$30
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Diagnosis Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree

AUTEC 321

A5: Brakes Systems

3½

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY objectives, content, typical assignments, methods of instruction, textbooks

Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated and methods of instruction were revised.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311

Distance Education Status: (none)

Materials Fee Status: Maintaining fee of \$40

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Autobody/Refinishing A.S. Degree
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCCO approval)
- Automotive Maintenance Certificate of Achievement (pending CCCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician Certificate of Achievement
- Maintenance Mechanic Certificate of Achievement

AUTEC 322

A4: Steering, Suspension and Alignment

3½

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY textbooks

Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311

Distance Education Status: (none)

Materials Fee Status: Maintaining fee of \$25

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Autobody/Refinishing A.S. Degree
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCCO approval)
- Automotive Maintenance Certificate of Achievement (pending CCCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement

AUTEC 323

A2: Automatic Transmission & Transaxles

3½

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY typical assignments, textbooks

Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311

Distance Education Status: (none)

Materials Fee Status: Maintaining fee of \$20

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement

AUTEC 324

A3: Manual Transmissions & Drive Axles

3½

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY outcomes, content, textbooks

Rationale: Due for periodic review.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311

Distance Education Status: (none)

Materials Fee Status: Maintaining fee of \$25

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement

AUTEC 368

Automotive Electricity/Electronic Systems 1

3½

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY content, typical assignments, methods of instruction, textbooks

Rationale: Course is being updated to comply with the college curriculum review process; minor revisions only - textbook was updated and one entry in Methods of Instruction that referred to assignments was removed.

Enrollment Restrictions: Maintaining (C) Concurrent enrollment in or satisfactory completion of AUTEC 311

Distance Education Status: (none)

Materials Fee Status: Maintaining fee of \$43.66

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCCO approval)
- Automotive Diagnosis Certificate of Achievement (pending CCCCCO approval)
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement

AUTEC 369

A6: Automotive Electricity 2

4

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY methods of instruction, textbooks

Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated and methods of instruction were revised.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 368

Distance Education Status: (none)

Materials Fee Status: Maintaining fee of \$30

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Automotive Diagnosis Certificate of Achievement (pending CCCCCO approval)
- Automotive Maintenance Certificate of Achievement
- Automotive Service Certificate of Achievement (pending CCCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement

AUTEC 373

Clean Air Car Course

5

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY outcomes, objectives, typical assignments, methods of instruction, textbooks

Rationale: Course is being updated to comply with the college curriculum review process; textbooks field and methods of instruction were revised.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 320 and (A) Before enrolling in this course, students are strongly advised to contact the instructor teaching the class.

Distance Education Status: (none)

Materials Fee Status: Maintaining fee of \$10

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Automotive Diagnosis Certificate of Achievement (pending CCCCCO approval)

CLDDV 292

Math & Science Curriculum for Young Children

3

CCCCO Proposal Type: Reactivate/Non-Substantial Change

Effective: Fall 2015 **Expedited!** *To facilitate Workforce Training demands*

Rationale for Expedited Approval: Child development professionals are required to complete additional coursework after earning their certificates/degrees to maintain the Child Development Permit. Students who complete the program need additional certificate applicable courses to keep current.

REACTIVATE/MODIFY enrollment restrictions, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: We are reactivating this course, which was inactivated during the budget crunch, in order to meet the Master Teacher Certificate requirements, and the Intervention certificate and to provide professional development for child development majors. Modifications have been made to content, objectives, methods of instruction, methods of evaluation, assignments, requisites, and textbooks.

Enrollment Restrictions: Removing (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50, CLDDV 103, or (CLDDV 104 and CLDDV 105.)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

EMS 389

Emergency Medical Technician 1 – Clinical

1/2

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2015 **Expedited!** *To avoid loss of program accreditation*

Rationale for Expedited Approval: At present EMS 389 and 390 hours do not meet the minimum 136 hours of didactic and skill lab and 24 hours of supervised clinical experience

MODIFY title, repeat policy, description, content

Rationale: Course has been updated to reflect clinical rotations for students to meet minimum requirements for an EMT-1 Certification; revisions were made to content section and workbook was updated.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of EMS 350, and (C) Concurrent enrollment in EMS 390

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Emergency Medical Services Certificate of Achievement
- Fire Academy Certificate of Achievement
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

EMS 390

Emergency Medical Technician 1

6

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2015 **Expedited!** *To comply with newly revised code or law*

Rationale for Expedited Approval: Present hours are less than mandated by the California Emergency Medical Services authority.

<http://www.emsa.ca.gov/Media/Default/PDF/ch2emt04012013.pdf>

MODIFY hours, description, objectives, content, typical assignments, textbooks

Rationale: Course hours are not aligned with national registry standards. Further, course outline has been updated to reflect skill lab elements of course and textbook information has been updated.

Enrollment Restrictions: Maintaining (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course that meets State of California Fire Marshal training level, and Requesting (C) Concurrent enrollment in EMS 389

Distance Education Status: (none)

Materials Fee Status: Maintaining fee of \$35

Articulation Status: Not a transfer level course

C-ID Status: (none)

General Education Status: (none)

Program Impact:

- Emergency Medical Services Certificate of Achievement
- Fire Academy Certificate of Achievement
- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

ENSCI 108

Environmental Conservation

3

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY field trips, DE modalities, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated to add DE component. Methods of instruction, methods of evaluation, and objectives were modified. Textbook was also updated and books that are no longer used were deleted.

Enrollment Restrictions: (none)

Distance Education Status: Requesting (Online, Mixed Modalities)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU, UC

C-ID Status: (none)

General Education Status: Approved for (MJC-GE: A)(CSU-GE: B2)(IGETC: 5B)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern

NURSE 276

(Previously NURSE 267)

Nursing Process: Advanced Medical-Surgical

6 (previously 11)

CCCCO Proposal Type: Substantial Change

Effective: Summer 2015 **Expedited!** To ensure accuracy of catalog information for 2015-2016

Rationale for Expedited Approval: Course proposal was initially submitted by 2015-2016 deadline

MODIFY: course number, title, units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, typical assignment, methods of instruction, methods of evaluation, textbooks. requisite skills

Rationale: Course within nursing program changing to align with TMC. Course number and unit value changing.

Enrollment Restrictions: Requesting: (L) Enrollment limited to students accepted into the ADN program. Removing (P) Satisfactory completion of NURSE 265 and NURSE 266, and (C) NURSK 800

Distance Education Status: Maintaining (Teleclass)

Materials Fee Status: Increasing fee from \$80 to \$251

Articulation Status: Transfers to CSU

General Education Status: (none)

Program Impact:

- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway

PEVM 130

Men's Varsity Tennis

3

CCCCO Proposal Type: Non-Substantial Change

Effective: Summer 2016

MODIFY outcomes, objectives, typical assignments, methods of instruction, methods of evaluation

Rationale: Periodic review to update and meet current curriculum standards.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU, UC

C-ID Status: (none)

General Education Status: Approved for (MJC Activities)

Program Impact:

- Physical Education A.A. Degree

NEW COURSES

NURSE 277

Nursing Process: Leadership and Preceptorship

4

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCCO approval

Rationale for Expedited Approval: Course proposal was initially submitted by 2015-2016 deadline

ADOPT

Rationale: Course within nursing program changing to align with TMC. Course number and unit value changing.

Enrollment Restrictions: Requesting (P) Satisfactory completion of NURSE 276

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

General Education Status: (none)

Program Impact:

- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway

DE (DISTANCE EDUCATION) ONLY PROPOSALS

(NONE)

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

(None)

Program Activity

MODIFY:

Early Intervention Program

C: Early Interventionist

24

MODIFY: Award title

Effective: Summer 2015

Rationale: Revisions reflect changes initiated by department in 2009, which included inactivation of Early Intervention Assistant 1 and renaming of Early Intervention Assistant 2 to Early Interventionist. While other revisions were proposed, requisite state paperwork was not completed which prevented implementation of the proposed changes. However, the inactivation of Early Intervention Assistant 1 left the second title in the series with an erroneous title. This title was corrected at the CCCC in Summer 2014 following the advice of the CCCC.

MODIFY:

Art History Program

AA-T: Art History

18-20

CCCCO Application: Non-Substantial Change

MODIFY: List B requirements

Effective: Upon CCCC Approval

Rationale: Recent revisions to the AA-T in Art History included "or" statements which are redundant in List B. The department would like them to be removed. Per R. Stevenson, "the "or"s for Art History are redundant, since List B is a 3 unit requirement, only requiring on of those courses. Both "or"s (one on each form) could be removed in this case."

MODIFY:

Studio Arts Program

AA-T: Studio Arts

24

CCCCO Application: Non-Substantial Change

MODIFY: requirements

Effective: Upon CCCC Approval

Rationale: Recent revisions to the COT for the AA-T in Art History neglected to include "or" statements. The department would like them to be added at to the COT. Per R. Stevenson, all three "or"s are in the right place on the CurricUNET template. They should be added to the COT on file in the CCC Inventory between ART 147 and ART 148 and between ART 170 and ART 173.

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(NONE)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(NONE)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

MODIFICATIONS

(NONE)

INACTIVATIONS

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

MODIFY:

Spanish Program

AA: Spanish

24

CCCCO Application: Non-Substantial Change

MODIFY: program learning outcomes

Effective: Summer 2015 **Expedited!** *To ensure accuracy of catalog information for students.*

Rationale: The Spanish department has decided to reduce the number of PLOs to assess for the AA: Spanish (from 17 to 3).

1. Communicate orally in Spanish in real-life situations at an intermediate proficiency level.
2. Communicate in writing in Spanish at an intermediate proficiency level with minimal errors in grammar, spelling, and mechanics.
3. Explain main ideas and compose simple narratives about various cultural materials produced in Spanish.

IX. STANDING REPORTS

- | | |
|---|--------------------|
| 1. Transfer Model Curriculum (Associate Degrees for Transfer) | B. Adams |
| 2. C-ID | R. Cranley |
| 3. CurricUNET Implementation/Issues | B. Adams/L. Miller |
| 4. Outcomes Assessment Workgroup (OAW) | K. Ennis/E. Kerr |
| 5. AB 86 and SB1070 Legislation | P. Mendez |

X. UNFINISHED BUSINESS

Action Items

- | | |
|------------------------------|----------|
| 1. Curriculum Review Process | B. Adams |
|------------------------------|----------|

Informational Items

- | | |
|--|----------|
| 1. CurricUNET Training for Deans and Representatives | B. Adams |
|--|----------|

XI. NEW BUSINESS

Action Items

- | | |
|---------------------------------|----------|
| 1. Curriculum Committee Mission | B. Adams |
|---------------------------------|----------|

Informational Items

(NONE)

XII. PUBLIC COMMENT



Curriculum Committee

MINUTES

Tuesday, November 4, 2014

Yosemite 213 2:40 PM

Members Present:	B. Adams (Co-chair), M. Adams, D. Gilbert (for S. Berger FA14), M. Morales (for M. Boyd), R. Cranley, K. Ennis, H. Duarte, M. Garcia, L. Hatch, E. Kerr, S. Kincade (VP, Instruction), K. Butler (for L. Lanigan), M. Lynch, M. Zepeda (ASMJC), E. Lucas, E. Maki, M. Robles, C. Vaughn
Members Absent:	J. Beebe, C. Mulder, C. Martin (Co-chair)
Others Present:	L. Miller (Curriculum Specialist), H. Townsend (Accreditation/Assessment Process Specialist), B. Newell (HIST), H. Louie (GUIDE)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES

October 21, 2014

Hearing no objections, the minutes of October 21, 2014 were approved.

III. COURSE NOTIFICATION AGENDA

CLARIFICATION OF 09/23/14 MOTION REGARDING PROCESS

M. Morales was present to clarify the intent of his motion on 09/23/2014 regarding Curriculum Committee process. B. Adams had also documented the process that exists in anticipation that it might go forward to the Academic Senate if the Course Proposal Justification form was approved later in the meeting. She presented a working document called "Curriculum Review Process" to illustrate the process under currently under discussion.

M. Morales acknowledged that past practice has allowed for courses with identified issues to be withdrawn for the purpose of improving the proposal without the committee taking any formal action. He noted that such instances suggest that the course proposal never existed, and technically, should not appear on the minutes. That process has worked, and continues to work efficiently.

He noted there currently is no process to delineate what happens to a course proposal that is withdrawn from the agenda with specific recommendations for improvement, but upon resubmission, the proposal does not incorporate the recommendations. What does the committee do? No formal process currently exists for such scenarios.

His motion served to initiate development of an equitable process for those scenarios, but did not serve to stop the informal process of withdrawing courses to reconcile issues. His ultimate goal was to make the process more efficient in doing so. His motion would simply create a clear procedure (Course Justification Proposal now in draft form) for those scenarios wherein the course proposal comes back without the committee's concerns addressed.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

CCCCO COURSE APPROVALS

(NONE)

Course Activity Report

Hearing no objections, the committee was notified of the following corrections to the record.

The Curriculum Committee minutes and CurricUNET approvals from 10/07/2014 did not fully accurately reflect the intentions of the faculty for the following courses due to a system issue.

CMPGR 213 ART — 103	Applied Computer Graphics (10/07/2014) CCCCO Proposal Type: Course Inactivation MODIFY course IDs, cross-listings (remove ART 103) Activity Rationale: This ART 103 “course inactivation” proposal approved on 10/07/14 erroneously inactivated the CMPGR 213 iteration of the course in CurricUNET. The record needs to show that the departments did not intend to inactivate CMPGR 213 and the system needed to be corrected. CurricUNET was corrected on 10/29/14 by removing the cross-listing from the ART 103 course inactivation now “Approved-Awaiting Inactivation”. Original Rationale: The Art department no longer offers this course, and has no plans to do so in the foreseeable future. CMPGR 213 should continue on without a cross-listing with ART 103 Program Impact: - Art A.A. Degree M/S/U (K. ENNIS, L. LANIGAN) to INACTIVATE ART 103	3
CMPGR 219 ART — 119	Computer Graphics Portfolio Review CCCCO Proposal Type: Course Inactivation (10/07/2014) MODIFY course IDs, cross-listings (remove ART 119) Activity Rationale: This ART 119 “course inactivation” proposal approved on 10/07/14 erroneously inactivated the CMPGR 219 version of the course in CurricUNET. The record needs to show that the departments did not intend to inactivate CMPGR 219 and that the system needed to be corrected. CurricUNET was corrected on 10/29/14 by removing the cross-listing from the ART 119 course inactivation now “Approved-Awaiting Inactivation”. Original Rationale: The Art department no longer offers this course, and has no plans to do so in the foreseeable future. CMPGR 219 should continue on without a cross-listing with Art 119. Program Impact: - Art A.A. Degree M/S/U (K. ENNIS, L. LANIGAN) to INACTIVATE ART 119	3

Hearing no objections, the committee was notified of the following revised rationales

On 10/07/14, numerous Chemistry proposals came before the Curriculum Committee and were approved with rationales stating “periodic review.” The department was asked to provide more robust rationales for the changes made in anticipation of increased scrutiny from the CCCC. They obliged and their revised rationales follow.

CHEM 101	General Chemistry 1 (10/07/14) Revised Rationale Periodic review. We carefully compared the CHEM 101 outline with CID CHEM 110 and ensured that all components were present. Textbooks were updated. Minor adjustments were made to content and objectives. Student learning outcomes were simplified and standardized across the collection of chemistry courses.	5
-----------------	---	----------

CHEM 102	<p>General Chemistry 2 (10/07/14) 5 Revised Rationale Periodic review. The CHEM 102 outline was compared closely and adjusted according to the CID CHEM 120 outline. Textbooks were updated and minor adjustments were made to other aspects of the outline. Student learning outcomes were standardized across chemistry courses.</p>
CHEM 142	<p>Pre-General Chemistry (10/07/14) 3 Revised Rationale Periodic review. This course has been updated to include current textbooks, slight adjustments to objectives, content, and other components. The course continues to serve as an effective preparation for general chemistry for science majors (CHEM 101/102).</p>
CHEM 143	<p>Introductory College Chemistry (10/07/14) 4 (previously 5) Revised Rationale This course has been carefully compared with the C-ID CHEM 101 and adjusted in order to be sure to incorporate all the necessary elements. In addition, the units and contact hours have been reduced to align with the 4-unit minimum for C-ID CHEM 101, allowing the college to obtain the Nursing Transfer Model that requires a 4-unit chemistry course.</p>
CHEM 144	<p>Fundamentals of Organic and Biochemistry (10/07/14) 4 Revised Rationale Periodic review. This course outline was compared with C-ID CHEM 102 to ensure that all components were addressed. Adjustments were made to ensure content coverage for this C-ID descriptor. Other course elements were updated as needed, such as textbooks, content and objectives.</p>
CHEM 150	<p>Exploring Our Chemical Environment (10/07/14) 3 Revised Rationale Periodic review. The course outline was compared with C-ID CHEM 100 and adjusted to ensure that all components were in alignment with the C-ID descriptor. Minor adjustments were made to other outline fields.</p>
CHEM 164	<p>Introductory Chemistry Laboratory (10/07/14) 2 Revised Rationale: Periodic review. The course outline was reviewed and compared with the content in CHEM 150 and CHEM 142 to ensure that pairing either of these courses with CHEM 164 would serve as a lab science general education requirement for MJC students.</p>

IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

- THETR 156 **Rehearsal and Performance in Comedy** 2
CCCCO Proposal Type: Inactivation
Effective: Summer 2015 **Expedited!**
Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the course is no longer being offered. Rehearsal and Performance courses were created that align with C-ID.
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for CID THTR 191
General Education Status Approved for (MJC Activities)
Program Status:
- Theatre A.A. Degree
- Theatre AA-T Degree
M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 156
- THETR 157 **Rehearsal and Performance in Drama** 2
CCCCO Proposal Type: Inactivation
Effective: Summer 2015 **Expedited!**
Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the course is no longer being offered. Rehearsal and Performance courses were created that align with C-ID
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for CID THTR 191
General Education Status Approved for (MJC Activities)
Program Status:
- Theatre A.A. Degree
- Theatre AA-T Degree
M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 157
- THETR 158 **Rehearsal and Performance in Classical Theatre** 2
CCCCO Proposal Type: Inactivation
Effective: Summer 2015 **Expedited!**
Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the course is no longer being offered. Rehearsal and Performance courses were created that align with C-ID.
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for CID THTR 191
General Education Status Approved for (MJC Activities)
Program Status:
- Theatre A.A. Degree
- Theatre AA-T Degree
M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 158

THETR 197

Broadway/Europe Theatre Travel

1

CCCCO Proposal Type: Inactivation

Effective: Summer 2015 **Expedited!**

Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016

INACTIVATE

Rationale: Course has not been offered since Spring 2009 and there are no plans to offer within the next two years.

Articulation Status: Transfers to CSU

C-ID Status: Approved for CID THTR 191

General Education Status (none)

Program Status:

- Stand-Alone

M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 197

MODIFICATIONS

ADJU 205

Community Relations

3

Proposal Type: Non Substantial Change

Effective: Summer 2016

MODIFY enrollment restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Course is being updated for periodic review. An advisory was added and the textbook was updated.

Enrollment Restrictions: Requesting (A) Satisfactory completion of ADJU 201

Distance Education Status: Maintaining (Online)

Materials Fee Status: (none)

Articulation Status: Transfers to UC and CSU

C-ID Status: CID AJ 160 is available, but discipline faculty indicate they do not seek CID alignment at this time because the courses are not similar enough.

General Education Status (none)

Program Impact:

- Administration of Justice AS-T Degree

- Administration of Justice A.S. Degree

M/S/U (M. LYNCH, M. GARCIA) to MODIFY ADJU 205

M/S/U (E. LUCAS, C. VAUGHN) to ADOPT REQUISITES for ADJU 205

M/S/U (E. LUCAS, E. KERR) to MAINTAIN DE for ADJU 205

AUBDY 301

Automotive Collision Repair 1

4 (previously 5)

Proposal Type: Substantial Change

Effective: Summer 2016

MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations

Enrollment Restrictions: Maintaining (A) Concurrent enrollment in AUBDY 321

Distance Education Status: (none)

Materials Fee Status: Increasing fee from \$45 to \$75

Articulation Status: (none)

C-ID Status: (none)

General Education Status (none)

Program Impact:

- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing Skills Recognition Award
- Autobody/Refinishing A.S. Degree

M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 301

M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 301

M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 301

AUBDY 302

Automotive Collision Repair 2

4 (previously 5)

Proposal Type: Substantial Change

Effective: Summer 2016

MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.

Rationale: Periodic review. Modifications reflect PLO assessments, and Stanislaus Regional Transportation Advisory Committee recommendations.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUBDY 301

Distance Education Status: (none)

Materials Fee Status: Increasing fee from \$50 to \$75

Articulation Status: (none)

C-ID Status: (none)

General Education Status (none)

Program Impact:

- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing A.S. Degree

M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 302

M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 302

M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 302

AUBDY 303

Automotive Collision Repair 3

4

Proposal Type: Non Substantial Change

Effective: Summer 2016

MODIFY hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUBDY 302

Distance Education Status: (none)

Materials Fee Status: Increasing fee from \$50 to \$75

Articulation Status: (none)

C-ID Status: (none)

General Education Status (none)

Program Impact:

- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing A.S. Degree

M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 303

M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 303

M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 303

AUBDY 321

Automotive Spray Refinishing 1

3 (previously 2)

Proposal Type: Substantial Change

Effective: Summer 2016

MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations.

Enrollment Restrictions: Requesting (A) concurrent enrollment in AUBDY 301.

Distance Education Status: (none)

Materials Fee Status: Increasing fee from \$35 to \$75

Articulation Status: (none)

C-ID Status: (none)

General Education Status (none)

Program Impact:

- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing A.S. Degree
- Autobody/Refinishing Skills Recognition Award

M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 321

M/S/U (E. LUCAS, C. VAUGHN) to ADOPT REQUISITES for AUBDY 321

M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 321

AUBDY 322

Automotive Spray Refinishing 2

4 (previously 3)

Proposal Type: Substantial Change

Effective: Summer 2016

MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations.

Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUBDY 321 and AUBDY 301.

Distance Education Status: (none)

Materials Fee Status: Increasing fee from \$50 to \$75

Articulation Status: (none)

C-ID Status: (none)

General Education Status (none)

Program Impact:

- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing Skills Recognition Award
- Autobody/Refinishing A.S. Degree

M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 322

M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 322

M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 322

Autism: Overview and Treatment**Proposal Type:** Non Substantial Change**Effective:** Fall 2015 **Expedited!****Rationale for Expedited Approval:** Child development professionals are required to complete additional coursework after earning their certificates/degrees to maintain the Child Development Permit. Students who complete the program need additional certificate applicable courses to keep current.**REACTIVATE/MODIFY** outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation**Rationale:** We are reactivating this course, which was inactivated during the budget crunch, in order to meet the Master Teacher Certificate requirements, and the Intervention certificate and to provide professional development for child development majors.**Enrollment Restrictions:** (none)**Distance Education Status:** (none)**Materials Fee Status:** (none)**Articulation Status:** Transfers to CSU**C-ID Status:** (none)**General Education Status** (none)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

CLDDV 173 and CLDDV 291 pulled for discussion by M. Adams due to concerns that this course and CLDDV 291 did not provide a comparable transfer course in CurricUNET. If the course is being proposed for reactivation, shouldn't this be provided? This was an interesting question, since the committee does not frequently see reactivated courses. B. Adams explained that the CCCCO does not require evidence of comparable CSU courses when reactivating. R. Cranley explained that course titles can vary so widely in disciplines that it is difficult to isolate a comparable course on title alone, but noted she had found two that seemed similar after a lengthy ASSIST search. Since this was a new issue, it seemed that it might benefit the committee to have a policy on transfer status in the instance of reactivation. CSU EO 167 establishes that transferability is locally determined so long as the college observes criteria for transfer level courses established within the Executive Order.

M/S/U (R. CRANLEY, L. HATCH) to establish a Curriculum Committee policy wherein, in the instance a department is reactivating a transfer-level course, CSU TRANSFERABILITY will be automatically reinstated, and the department will not be required to supply evidence of comparable CSU courses in CurricUNET following similar policy for course updates. It remains that reactivated courses will still require routine approval processes for UC TRANSFER requests and MJC-GE, CSU-GE, and IGETC PATTERN placement.

M/S/U (L. HATCH, E. MAKI) to MODIFY CLDDV 173

M/S/U (M. LYNCH, P. MENDEZ) to EXPEDITE MODIFICATIONS of CLDDV 173

Creative Activities for Young Children**Proposal Type:** Non Substantial Change**Effective:** Fall 2015 **Expedited!****Rationale for Expedited Approval:** Child development professionals are required to complete additional coursework after earning their certificates/degrees to maintain the Child Development Permit. Students who complete the program need additional certificate applicable courses to keep current.**REACTIVATE/MODIFY** enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills**Rationale:** We are reactivating this course, which was inactivated during the budget crunch, in order to meet the Master Teacher Certificate requirements, and the Intervention certificate and to provide professional development for child development majors.**Enrollment Restrictions:** Maintaining (A) Satisfactory completion of ENGL 50; Removing (A) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105)**Distance Education Status:** (none)**Materials Fee Status:** (none)**Articulation Status:** Transfers to CSU**C-ID Status:** (none)**General Education Status** (none)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

CLDDV 173 and CLDDV 291 pulled for discussion by M. Adams. See notes on CLDDV 193 for issues on CSU transferability. This course was also pulled due to the fact that the fourth Method of Instruction contained more than one method of instruction. The group agreed and revised the item during the meeting by separating the group into unique items on the list of Methods. He also was concerned with CSU transferability for CLDDV 291 and CLDDV 173. See notes on CLDDV 173.

M/S/U (L. HATCH, E. MAKI) to MODIFY CLDDV 291**M/S/U (E. LUCAS, C. VAUGHN) to REINSTATE REQUISITES for CLDDV 291****M/S/U (M. LYNCH, P. MENDEZ) to EXPEDITE MODIFICATIONS of CLDDV 291**

FAMLF 131

Family Relationships

3

Proposal Type: Non Substantial Change

Effective: Fall 2015 **Expedited!** To avoid loss of course articulation

Rationale for Expedited Approval: Course is seriously out of compliance and has not been updated since it was rolled into Curricunet.

MODIFY DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Periodic review for course compliance. We would like to add an online and hybrid modality.

Enrollment Restrictions: (none)

Distance Education Status: Requesting: Mixed Modalities/Hybrid, Online

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: (none)

General Education Status Approved for (MJC-GE: E)(CSU-GE: D7, E)(IGETC: 4G) Requesting (MJC-GE: B)

Program Impact:

- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

M/S/U (M. LYNCH, M. GARCIA) to MODIFY FAMLF 131

M/S/U (E. LUCAS, E. KERR) to ADOPT DE for FAMLF 131

M/S/U (L. HATCH, M. LYNCH) to MODIFY PLACEMENT OF FAMLF 131 on GE PATTERN(S)

Request to EXPEDITE FAMLF 131 pulled for discussion by R. Cranley due to concerns that the rationale for expediting would suggest that there is an issue with articulation, but she was not able to confirm this. The rationale showed that there are concerns about compliance underscoring the need to expedite. L. Miller clarified that effective date does not drive compliance, the curriculum committee review date does. The department needs DE modalities implemented. B. Adams noted that DE implementation is not one of the categories recommended in best practices, but perhaps the college should evaluate the current list of options to see if more are appropriate.

M/S/C (M. GARCIA, P. MENDEZ) to EXPEDITE MODIFICATIONS of FAMLF 131

14 AYES

3 NAYS (M. Garcia, K. Ennis, R. Cranley)

0 ABSTENTIONS

PE 105

Defensive Football Theory

2

CCCCO Proposal Type: Non Substantial Change

Effective: Summer 2015 **Expedited!**

Rationale for Expedited Approval: Course proposal met the deadline for 2015-2016 approvals.

MODIFY outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation

Rationale: Periodic review

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU, UC

C-ID Status: (none)

General Education Status (none)

Program Impact:

- Physical Education A.A. Degree

M/S/U (M. LYNCH, M. GARCIA) to MODIFY PE 105

M/S/U (M. LYNCH, P. MENDEZ) to EXPEDITE MODIFICATIONS of PE 105

NEW COURSES

ANTHR 191

Anthropology of the Colorado Plateau

3

Proposal Type: New Credit Course

Effective: Upon CCCC approval

ADOPT

Rationale: Adopting for repeatability compliance

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

General Education Status: (none)

C-ID Status: (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (M. LYNCH, M. GARCIA) to ADOPT ANTHR 191

HE 112

Introduction to Public Health

3

Proposal Type: New Credit Course

Effective: Upon CCCC approval

ADOPT

Rationale: The course is needed to begin the process of adding a AS-T in Public Health Science and preparing students for transfer.

Enrollment Restrictions: (none)

Distance Education Status: Requesting: Online

Materials Fee Status: (none)

Articulation Status: Transfers to CSU. Requesting UC

General Education Status: Requesting (MJC-GE: B, E) (CSU-GE: D7, E)

C-ID Status: (draft descriptor in progress)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (M. LYNCH, M. GARCIA) to ADOPT HE 112

M/S/U (E. LUCAS, E. KERR) to ADOPT DE for HE 112

M/S/U (L. HATCH, M. LYNCH) to PLACE HE 112 on GE PATTERN(S)

Independent Studies in History**CCCCO Proposal Type:** New Credit Course**Effective:** Upon CCCCCO Approval**ADOPT**

Rationale: New independent studies course is being proposed because HIST 199 will be inactive effective Summer 2014. Changes are being made because of repeatability changes to independent studies courses.

Enrollment Restrictions: Requesting (L) Enrollment limited to students who receive instructor approval of completed Independent Study proposal.

Distance Education Status: (none)

Materials Fee Status: (none)

Transfer Status: Transfers to CSU

C-ID Status: (none)

General Education Status (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

HIST 193 ABC pulled for discussion by P. Mendez due to concerns that the course as written seemed to be more of a traditional course than what is customarily seen in an Independent Study format. Other concerns were raised, such as the lack of clarity on how the course content varies by unit value completed. B. Newell explained that the course is designed to dovetail with CSU Stanislaus, and that the different unit value is related to the length of the paper the student is required to write. R. Cranley noted that she had questions, and sought the approved Independent Study form to help guide her inquiry but could not find it. M. Robles explained that it was located in the division offices or on PiratesNet. R. Cranley requested that it be placed on the curriculum website, and L. Miller agreed to facilitate this. One member commented that the content of the outline was too specific for Independent Study. Would a student have the ability to come to any history instructor and ask to complete a project of his or her own choosing, such as a research paper? E. Kerr spoke on behalf of the History department to report that the other department faculty members are not in support of this proposal. They are not opposed to the content of the proposal; in fact, they believe it should be a course, but not an independent study course. She explained that the department's culture has always been that, if a faculty member wants to propose a course, regardless of the department's opinion, that individual should have the right to bring it before the curriculum committee for consideration.

M/S/C (L. HATCH, M. GARCIA) to CALL THE QUESTION (to stop debate, 2/3 majority of 17 votes required – 12 of 17)

Motion Passed:**13 AYES****3 NAYS** (M. Adams, R. Cranley, D. Gilbert)**1 ABSTENTION** (N. Gopal)**M/S/FAILED(C. VAUGHN, E. LUCAS) to ADOPT HIST 193 ABC****Motion Failed:****2 AYES** (M. Garcia, K. Ennis)**8 NAYS** (P. Mendez, R. Cranley, C. Vaughn, L. Hatch, E. Kerr, H. Duarte, M. Robles, E. Maki)**7 ABSTENTIONS** (K. Butler, R. Cranley, M. Adams, M. Lynch, N. Gopal, D. Gilbert, E. Lucas)**DE (DISTANCE EDUCATION) ONLY PROPOSALS**

NURSE 272

Geriatric Nursing

1

CCCCO Proposal Type: (Not Applicable)

Effective: Summer 2015 **Expedited!**

Rationale for Expedited Approval: DE-only proposal is requesting Summer 2015 approval so it aligns with approval date for the course proposal.

DE ONLY

Rationale: Course was approved on 10/07/14 without a DE addendum, however, the department had intended to develop one.

Distance Education Status: Requesting (Teleclass)

Transfer Status: Transfers to CSU

C-ID Status: (none)

General Education Status (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

During discussion of blanket approval of Distance Education addenda, M. Adams asked for a definition of the term "teleclass", and the answer given was: a class session that meets at the same time in two different locations (e.g. MJC and Columbia), with an instructor and instructional materials being broadcast live to the students gathered at the other location. Because of the physical distance that separates the instructor and students, this course configuration still warrants a distance education addenda and review process.

M/S/U (E. LUCAS, E. KERR) to MODIFY DE for NURSE 272

NURSE 273

Maternal-Child Nursing

6 ½

CCCCO Proposal Type: (Not Applicable)

Effective: Summer 2015 **Expedited!**

Rationale for Expedited Approval: DE-only proposal is requesting Summer 2015 approval so it aligns with approval date for the course proposal.

DE ONLY

Rationale: Course was approved on 10/07/14 without a DE addendum; however, the department had intended to develop one.

Distance Education Status: Requesting (Teleclass)

Articulation Status: Transfers to CSU

General Education Status (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (E. LUCAS, E. KERR) to MODIFY DE for NURSE 273

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

(None)

Program Activity

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(NONE)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

MODIFY: MASTER TEACHER PROGRAM

Certificate of Achievement: Master Teacher in Infant-Toddler Development and Programs 32

MODIFY: Add new award in existing program (created from an existing award, "C: Master Teacher"), program structure, required courses, elective courses (new), program learning outcomes

Effective: Upon CCCC Approval

Rationale: Revisions to bring the certificate into alignment with recent course changes.

M/S/U (L. HATCH, C. VAUGHN) to APPROVE MODIFICATIONS to C: Master Teacher in Infant-Toddler Development and Programs

Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC- 511)

MODIFICATIONS

(NONE)

INACTIVATIONS

MODIFY: GEOGRAPHY PROGRAM

A.A.: University Preparation, Emphasis in Geography 18

INACTIVATE

Effective: Summer 2015 **Expedited!**

Rationale: The department faculty wanted to inactivate this award upon approval of the ADT in Geography

Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016

M/S/U (L. HATCH, C. VAUGHN) to INACTIVATE AA: University Preparation, Emphasis in Geography

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

- 1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams**
There are no new ADT approvals to report. The TMC for Economics is available, but there is no requirement to build it since there is no existing economics award on record for MJC, therefore there is no 18-month “timer” to complete it. B. Adams has built the COT (Chancellor’s Office Template) for the award, which will make it easier to put the award forward when/if the Economics faculty wish to do so. E. Kerr indicated the division thought the new Economics faculty member might be approached next semester about creating the award, as this is his first semester. B. Adams reminded the committee that the ADT in Chemistry is not yet available at the Chancellor’s Office. The local TMC Plan and Progress chart will also be updated so that it makes distinction between new TMCs and existing TMCs.
- 2. C-ID R. Cranley**
The C-ID system is down for maintenance until November 6, 2014. Presently, MJC has 140 courses approved for C-ID. She commended Dave DeGroot, Articulation Officer at Alan Hancock College for being a solid advocate for issues being encountered in the development and maintenance of ADTs. He has been asking excellent questions on the unclear fate of self-certified ADTs that have not been developed in areas where there is an existing award by the December 31 deadline. What will happen to those campuses and existing awards? There have been no answers.
- 3. CurricUNET Implementation/Issues B. Adams/L. Miller**
Governet “issue” tickets have been submitted for the spell-check feature, the DE addendum, and the fact that ENGL 162 course outline report generates an error.
- 4. Outcomes Assessment Workgroup (OAW) K. Ennis/E. Kerr**
The group has not met, but will meet on Friday, November 7, 2014. There will be a report at the November 18 meeting.
- 5. AB 86 and SB1070 Legislation P. Mendez**
AB86 planning meetings are continuing and the Consortium has completed the October 31, 2014 report. According to our Hanover Research Group there are 58,000 individuals in the Stanislaus Mother Lode Region, aged 18-49 with no high school education. The research also indicates that 84% of 18-49 year olds without a post-secondary education are not currently enrolled in school. In our Region 5 (Central Valley and Mother Lode Colleges) enrollment in adult education programs served 5.6% of the eligible population in 2008-09 to 2.6% in 2013-14. Recent information indicates that the Governor is looking at moving funding forward to facilitate FY2015-16 further planning or implementation. Dialog in AB86 and SB1070 circles is moving from broad discussion to special topics in Basic Skills, ESL, CTE/Apprenticeship and Disability Services. The biggest concern for the AB86 Consortium and adult education partners across the state has been the 500 million dollar line item being in the 2015-16FY proposed budget to maintain the current base funding for these programs. For this reason, stakeholders are asking for an extension of the planning period. Why is this so? As a college, our perspective has been normally focused on higher education and preparing students to be ready for college. AB86 is asking community colleges to also review fundamental and deeper issues within the community, and work with partners in assisting adult learners. The October 31, 2014 report is being drafted and vetted. P. Mendez hopes to distribute it to the college by the end of the week.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process

B. Adams

B. Adams opened discussion noting that the earlier item on clarification of M. Morales 09/23/14 motion would play a role in this item as well. This topic is now twofold; it involves the "Course Proposal Justification Form" now in development, as well as the Curriculum Review process itself. She prefaced discussion noting that the Academic Senate asked that the committee come to resolution on this topic at this meeting, so that it can approve any process and form at the 11/06/14 Academic Senate meeting.

Curriculum Review Process Document

The committee started by looking at the Curriculum Review Process document and revised it to close the loop on hypothetical scenarios with unresolved course proposals. Specifically, it refined the process to determine what should happen in the instance that a course update proposal is sent back to the author, then resubmitted to the committee with the Course Proposal Justification form and process complete, and is still not approved by the Committee. What happens to the course? Does it revert to the prior iteration of the course? And if so, how does this affect compliance? Ultimately, the group agreed to the following language:

MJC Curriculum Committee

Curriculum Review Process

The following procedure will be followed when a course is pulled for discussion at a curriculum committee meeting.

1. Course is pulled for discussion at meeting.
2. Item(s) is resolved at meeting or withdrawn at meeting (with no objections) and brought back at a future meeting after the rep and author have revised. The course is approved and the Course Justification Proposal Form does not need to be completed.
3. Item(s) cannot be resolved at the meeting or at a future meeting after the rep and author have revised. The Committee does not approve the course and requests the Course Justification Proposal Form is completed. The Curriculum Co-Chair unlocks the course proposal for editing purposes.
4. Author completes Course Justification Proposal Form and attaches to CNET course proposal.
5. Course proposal is placed on next available Curriculum Committee meeting agenda for discussion.
6. If the course proposal is approved, the course is moved through the approval stream for completion of implementation process.
7. If the course update proposal is not approved, the active compliant version stays in effect. In the event the course is not compliant, existing law and procedures apply.
8. If it is a new course proposal that isn't approved, it may be brought back to the committee in the future with revisions addressing the concerns of the committee.

ITEM CONTINUES>

Course Proposal Justification Form

The committee also looked at the working draft of the *Course Proposal Justification Form*, and reviewed it to provide any further improvements. One member asked that Sections 3B4 –*Support Data* and 3B5- *Configuration of Contact Hours* be flipped in order on the document, because information gleaned in one section informs the other. It was also asked that language under 3C—*Narrative Justification* make it clear that the process take into account student demographics and preparedness. Additionally, it was requested that language under Section 1—*Course Proposal Questions/Concerns* make it clear what policies are bearing influence on the proposal's return. The form prompts were edited to accommodate these requests, and instructional language was provided to make it clear that the reason for a proposal's return is commonly due to concerns about compliance with Title 5, ASCCC Course Outline of Record, and/or best practices.

M/S/U (E. LUCAS, E. MAKI) to forward the "CURRICULUM REVIEW PROCESS" document and "COURSE PROPOSAL JUSTIFICATION FORM" as a Curriculum Committee recommendation to the Academic Senate.

2. Proposed Advising Grid for 2015-2016 Catalog

B. Adams

H. Louie was present to introduce and respond to inquiries about her drafted Advising Grid which she would like to appear in the 2015-2016 MJC catalog. She originally developed the grid to help students in her Guidance classes, but her colleagues found it useful when advising students. Some questions were asked and modest suggestions were made, but the committee was supportive.

M/S/U (M. GARCIA, P. MENDEZ) to ADOPT and PLACE the PROPOSED ADVISING GRID in the 2015-2016 CATALOG

Informational Items

1. CurricUNET Training for Deans and Representatives

B. Adams

This item definitely postponed until the next meeting.

XI. NEW BUSINESS

Action Items

1. Curriculum Committee Mission

B. Adams

This item definitely postponed until the next meeting.

Informational Items

(NONE)

XII. PUBLIC COMMENT

M/S/U (E. Maki, E. Lucas) to adjourn at 5:02 PM

Modesto Junior College ADN Program Curriculum – Info for CurricUNET

Current courses					Proposed courses				Changes	Requisites	
Semester & Course #	Name	Theory units	Clinical units	Semester & Course #	Name	Theory units	Clinical units		P – prerequisite C – Co-requisite LOE – limit on enrollment		
1 st	N260	Pharmacology	2	0	1 st	N270	Pharmacology	2	0	New course number.	C: Concurrent enrollment in NURSK 800. LOE: Limited to students who have been accepted into the Associate Degree Nursing Program.
	N261	Fundamental	4	4		N271	Fundamental	3 (-1u)	3.5 (-0.5u)	Decreased units, new course number.	Same as above
				2 nd	N272	Geriatric	0.5	0.5	New geriatric course.	Same as above	
2 nd	N262	Skills	0		0.5	N273	Maternal Child	3 (-2 u)	3.5	Decreased units. Combined N262, N263 & N264 to create a new course.	Same as above
	N263	Maternity	2.5	1.5							
	N264	Pediatrics	2.5	2							
3 rd	N265	Med-Surg	3	3	3 rd	N275	Med-Surg	3.5 (+0.5u)	3.5 (+0.5u)	Increased units, new course number.	Same as above
	N266	Mental Health	3	1		N274	Mental Health	2 (-1 unit)	1	Decreased units, new course number	Same as above
4 th	N267	Adv Med-Surg & Preceptorship	4.5	6.5	4 th	N276	Adv Med-Surg	3 (0.5 unit)	3 (-0.5 unit)	Decreased units, new course number.	Same as above
						N277	Preceptorship	1	3	New preceptorship course.	P: Satisfactory completion of NURSE 276. C: Concurrent enrollment in NURSK 800.

These courses will be inactivated (Summer 2015) when the new course numbers are activated for Fall 2015: N260, N261, N262, N263, N264, N265, N266, and N267.

Course Proposal Justification Form

COURSE:

COURSE ID

COURSE TITLE

units

Overview

The Curriculum Committee is unable to resolve a given issue with this course. Your course has been pulled from a Curriculum Committee agenda during a meeting to address concerns/questions surrounding one or more course proposal element.

NOTE: *This form may also be appended to a course proposal at the time of proposal submission by authoring discipline.*

SECTION 1: Course Proposal Questions/Concerns

Elements within the CurricUNET "Course Checklist" areas of your course proposal raised questions/concerns at the Curriculum Committee meeting. Those elements, and the questions/concerns surrounding them are identified and described below.

Course Originator Instructions:

Please review this form with your representative, complete it, and attach it to the course proposal in CurricUNET in the *Attached Files* field. You are advised to attend the meeting at which this course proposal will be re-reviewed to answer any potential questions from the committee. **Please note: All courses are required to complete Section 2, Course Impact Review.**

Summary of Committee Concerns:

This proposal has been returned due to issues that can include, but are not limited to; compliance with Title 5, CCCC Course and Program Approval Handbook, ASCCC Course Outline of Record; and/or best practices.
(Representative: Please give specific reasons the reason the proposal was returned here.)

Checkbox 1: Course Cover

- | | |
|--|---|
| <input type="checkbox"/> Department | <input type="checkbox"/> Cross-listed courses |
| <input type="checkbox"/> Course Number: | <input type="checkbox"/> Catalog description |
| <input type="checkbox"/> Course Title | <input type="checkbox"/> Rationale: |
| <input type="checkbox"/> Proposed as Honors Course | <input type="checkbox"/> Request for Expedited Approval |
| <input type="checkbox"/> DE Addendum | <input type="checkbox"/> <CID request>: |
| <input type="checkbox"/> Disciplines | |

Area 3: Units/Hours

- | | |
|--|---|
| <input type="checkbox"/> Units (if checked, complete Section 3) | <input type="checkbox"/> Unit Variability |
| <input type="checkbox"/> Hours: (if checked, complete Section 3) | |

Area 4: Technical Details

- | | |
|---|---|
| <input type="checkbox"/> Grading | <input type="checkbox"/> Open-Entry/Open Exit |
| <input type="checkbox"/> Repeatability | <input type="checkbox"/> Materials Fee |
| <input type="checkbox"/> Field Trip Requirement | |

Area 5: Course Learning Outcomes (CLOs)

Area 6: Methods of Evaluation

- | | |
|---|---|
| <input type="checkbox"/> Formative Evaluation | <input type="checkbox"/> Summative Evaluation |
|---|---|

Area 7: Objectives

- | | |
|---|---|
| <input type="checkbox"/> Required Objectives | <input type="checkbox"/> Matching Assessments |
| <input type="checkbox"/> Recommended Objectives | |

Area 8: Lab Objectives

- | | | |
|--|---|---|
| <input type="checkbox"/> Required Lab Objectives | <input type="checkbox"/> Recommended Lab Objectives | <input type="checkbox"/> Matching Lab Assessments |
|--|---|---|

Area 9: Content

- | | |
|---|--|
| <input type="checkbox"/> Required Content | <input type="checkbox"/> Recommended Content |
|---|--|

Area 10: Lab Content

- | | |
|---|--|
| <input type="checkbox"/> Required Lab Content | <input type="checkbox"/> Recommended Lab Content |
|---|--|

Area 11: Methods of Instruction

Area 12: Assignments

- | | |
|---|--|
| <input type="checkbox"/> Evidence of Appropriate Workload for Units | <input type="checkbox"/> Evidence of Critical Thinking |
|---|--|

Area 13: Distance Education

Mixed Modalities/Hybrid

- Description
- Methods of Instruction
- Appropriate student-instructor contact
- Methods to achieve Course Objectives
- Rationale for differing Methods of Evaluation

Teleclass Addendum

- Description
- Methods of Instruction
- Appropriate student-instructor contact
- Methods to achieve Course Objectives
- Rationale for differing Methods of Evaluation

Online Modality Addendum

- Description
- Methods of Instruction in
- Appropriate student-instructor contact
- Methods to achieve Course Objectives
- Rationale for differing Methods of Evaluation

Area 14: Texts and Other Readings

- Books
- Manuals
- Periodicals
- Other

Area 15: Requisite Skills

Area 16: Requisites/ Limits on Enrollment

- Prerequisites
 - Assessment Exists
 - Requisite Options
 - <New Content Review Process Options?>
- Advisories
- Co-Requisites
 - Assessment Exists
 - Requisite Options
 - <New Content Review Process Options?>
- Limitations on Enrollment

Area 17: Comparable Courses

Area 18: General Education/Transfer

- MJC-GE Request/Status
- CSU-GE Request/Status
- IGETC Request/Status
- Guidance Request/Status
- Activities Request/Status

Area 19: Library

- Confirmation
- Special Concerns/Needs

Area 20: Attached Files

SECTION 2: Course Impact Review

Please review the impact of the course proposal on courses and programs across the curriculum.

2A: Course Level

Identify the course's academic level:

- | | |
|--|--|
| <input type="checkbox"/> Basic Skills (1-49) | <input type="checkbox"/> Transfer/Baccalaureate Degree Level (100-299) |
| <input type="checkbox"/> ESL (01-49, 900-999) | <input type="checkbox"/> Vocational, Assoc. Degree, Non-Transferable (300-399) |
| <input type="checkbox"/> Associate Degree/Non-Transferable (50-99) | <input type="checkbox"/> Non-credit (800-999) |

2B: Impact on Sequences

Review the impact of this proposal on prerequisite sequences. Review the Course Impact Report from CurricUNET to show any/all courses (and cross-listed courses) that require this course as a prerequisite:

COURSE ID	TITLE	UNITS
-----------	-------	-------

Not all are listed here, but review has taken place.

2C: Program and Award Impact

Review the impact of this course on program awards across the curriculum. To do so, review the *Course Impact Report* in CurricUNET to show what awards/breadth patterns include this course in requirements. Indicate whether course is part of any awards (program-applicable). Check all that apply:

- This is a **stand-alone** course, and therefore does not require **1D: Program-Applicable** review.
- This course is **program applicable** because it is included in one or more awards/GE breadth patterns. Please check all that apply and continue to 1D: Program-Applicable Review.

<input type="checkbox"/> Skills Recognition(s)	<input type="checkbox"/> Associate Degree(s) for Transfer
<input type="checkbox"/> Certificate(s)	<input type="checkbox"/> GE Breadth Pattern(s)
<input type="checkbox"/> Associate Degree(s)	

2D: Program-Applicable Courses

Please identify all program awards for which this course is required/elective.

AWARD TYPE/GE PATTERN	TITLE / GE AREA CODE (e.g. B1)	OPTION (Awards only)
AA		REQ
AA		REQ
AA		REQ
AA		REQ
AA		REQ
AA		REQ
AA		REQ
AA		REQ
AA		REQ
AA		REQ
AA		REQ
AA		REQ

Not all awards are listed here, but program-impact review has taken place.

SECTION 3: Units/Hours Review

In the event that a course proposal has been returned to the originating faculty for unit value questions/concerns, please review and supply the following information, taking into account the following definitions*.

- **LECTURE HOURS/UNITS** (Ratio of in-class to homework hours is 1:2) An instructional method that primarily uses full-class or group content delivery. May include some small group work, presentations, and discussion.
- **LAB HOURS/UNITS** (Ratio of in-class to homework hours is 3:0) An instructional method where students primarily work independently or in groups to develop or practice skills in a laboratory, workshop, studio, court, field, or other specialized instructional space. Instructor supervised and directs activity at the student or small group level for most of the class period.
- **INTEGRATED LAB HOURS/UNITS** (Ratio of in-class to Homework Hours is 2:1) An instructional method where the instructor switches between lecture and lab instruction in the same class period and classroom.

**Definitions derived from multiple sources, including Title 5, PCAH. (Source: Napa Valley College Curriculum)*

3A: Course Unit Overview

Please show how the unit values and modalities/hours are changing or unchanging with this proposal.

PROPOSED COURSE VALUES

UNITS

LECTURE hours (term)

LAB hours (term)

ACTIVE COURSE VALUES

UNITS

LECTURE (term)

LAB hours (term)

3B: State Norms

How does the course as proposed compare to courses across the State in terms of breadth and depth? Use CID-approved courses, other CIDs, ASSIST, CurricUSEARCH as resources to help answer this question. **NOTE:** Limit comparisons between colleges to those that have been reviewed in the last 5 years and have been C-ID approved *if applicable*. The reason for this is that old courses have not been reviewed under new standards and are out of compliance.

3B1: Transfer Institution Equivalent Course Unit Values (transfer-level courses only)

Please identify similar courses offered at target transfer institutions. Empty fields for a university will imply that no equivalent course is offered at that institution.

“Highest Rate of Transfer” Schools: CSU System

CSU STANISLAUS offers:

Not applicable for major

Course ID: _____ Title: _____

Articulation exists: **Y** **N**

UNITS

LECTURE hours (term)

LAB hours per term

SACRAMENTO STATE offers:

Not applicable for major

Course ID: _____ Title: _____

Articulation exists: **Y** **N**

UNITS

LECTURE hours (term)

LAB hours (term)

FRESNO STATE offers:

Not applicable for major

Course ID: _____ Title: _____

Articulation exists: **Y** **N**

UNITS

LECTURE hours (term)

LAB hours (term)

CSU EAST BAY offers:

Not applicable for major

Course ID: _____ Title: _____

Articulation exists: **Y** **N**

UNITS

LECTURE hours (term)

LAB hours (term)

“Highest Rate of Transfer” Schools: UC System

UC DAVIS offers:

Not applicable for major
Course ID: _____ Title: _____
Articulation exists: **Y N**

UNITS
LECTURE hours (term)
LAB hours (term)

UC MERCED offers:

Not applicable for major
Course ID: _____ Title: _____
Articulation exists: **Y N**

UNITS
LECTURE hours (term)
LAB hours (term)

UC SANTA CRUZ offers:

Not applicable for major
Course ID: _____ Title: _____
Articulation exists: **Y N**

UNITS
LECTURE hours (term)
LAB hours (term)

UC BERKELEY offers:

Not applicable for major
Course ID: _____ Title: _____
Articulation exists: **Y N**

UNITS
LECTURE hours (term)
LAB hours (term)

Target Institution(s) for Major or Articulation

Major:

(Other Institution) offers:

Course ID: _____ Title: _____
Articulation exists: **Y N**

UNITS
LECTURE hours (term)
LAB hours (term)

(Other Institution) offers:

Course ID: _____ Title: _____
Articulation exists: **Y N**

UNITS
LECTURE hours (term)
LAB hours (term)

(Other Institution) offers:

Course ID: _____ Title: _____
Articulation exists: **Y N**

UNITS
LECTURE hours (term)
LAB hours (term)

(Other Institution) offers:

Course ID: _____ Title: _____
Articulation exists: **Y N**

UNITS
LECTURE hours (term)
LAB hours (term)

3B2: Community College Equivalent Course Unit Values

Please identify similar courses offered at community colleges. Typically these would be colleges within from the region or a region with similar demographics. Empty fields for a given school will imply that no equivalent course is offered at that institution. If you would like to include information beyond what is prompted below, please attach additional data and address in Section 3# *Narrative*, below.

MERCED COLLEGE offers:

Course ID: _____ Title: _____

UNITS

LECTURE hours (term)

LAB hours per term

(Other Institution) offers:

Course ID: _____ Title: _____

UNITS

LECTURE hours (term)

LAB hours (term)

DELTA COLLEGE offers:

Course ID: _____ Title: _____

UNITS

LECTURE hours (term)

LAB hours (term)

(Other Institution) offers:

Course ID: _____ Title: _____

UNITS

LECTURE hours (term)

LAB hours (term)

COLUMBIA COLLEGE offers:

Course ID: _____ Title: _____

UNITS

LECTURE hours (term)

LAB hours (term)

(Other Institution) offers:

Course ID: _____ Title: _____

UNITS

LECTURE hours (term)

LAB hours (term)

3B3: C-ID Unit Value (transfer courses only):

C-ID descriptor unit “minimums” reflect the minimum number of units that CCC/CSU (DIG) discipline faculty have collegially agreed reflect the instructional time necessary to cover the content in the descriptor. The CID descriptor is assumed to be the essential or “minimum” content covered in a course to be eligible for C-ID. **CID Eligibility:**

Yes, there is a C-ID available for this course: (CID _____)

MJC has been approved for this descriptor. It will expire on _____ .

MJC plans to request CID approval.

CID Content Review

Is the course attempting to cover more content than the C-ID descriptors detail? YES NO

If yes, please explain.

3B4: Configuration of Contact Hours

How does the configuration of modalities and contact hours compare to transfer universities and regional community colleges? Is the proposed format similar or dissimilar?

In this field, please explain, cite research and/or courses used for comparison.

(College Name) offers:
 Course ID: Title:
UNITS
 LECTURE hours (term)
 LAB hours per term

(College Name) offers:
 Course ID: Title:
UNITS
 LECTURE hours (term)
 LAB hours per term

(College Name) offers:
 Course ID: Title:
UNITS
 LECTURE hours (term)
 LAB hours (term)

(College Name) offers:
 Course ID: Title:
UNITS
 LECTURE hours (term)
 LAB hours (term)

(College Name) offers:
 Course ID: Title:
UNITS
 LECTURE hours (term)
 LAB hours (term)

(College Name) offers:
 Course ID: Title:
UNITS
 LECTURE hours (term)
 LAB hours (term)

(College Name) offers:
 Course ID: Title:
UNITS
 LECTURE hours (term)
 LAB hours (term)

(College Name) offers:
 Course ID: Title:
UNITS
 LECTURE hours (term)
 LAB hours (term)

3B5: Support Data

Provide support data demonstrating the measurable benefit described below in 3C: Narrative Justification.

MJC SUCCESS RATES: Provide success rates for the proposed MJC course to help justify the request for a higher than typical unit course. This information can be gleaned through your division office using the *Section Detail Report*.

TERM	NO. OF SECTIONS OFFERED	COURSE ID	TITLE	# ENROLLED STUDENTS AT CENSUS ACROSS SECTIONS	# ENROLLED AT COURSE END DATE ACROSS SECTIONS	EARNED C or BETTER ACROSS SECTIONS
SU12						
SU12						
SU12						
SU12						
SU12						
SU12						

STATEWIDE/REGIONAL SUCCESS RATES (OPTIONAL): If there are statewide/regional success rates available or data you wish to provide for the comparable course to aid in review of the proposed course, attach any reports or supplemental data in Attached Files.

MANDATES:

Are there any mandates or regulations that justify the number of units as proposed for this course? Please identify and describe them here:

ASSESSMENT FINDINGS:

Are CLO assessments up-to-date for the proposed course? YES NO **Last Term Assessed: SU12**

Are there outcomes assessment findings that support the course unit value as configured? Please explain:

3C: Narrative Justification

The following are typical considerations of the Curriculum Committee.

STUDENT CONSIDERATIONS

- Financial Aid
- Scheduling Flexibility
- Available course offerings
- Student demographics and preparedness
- Ability to persist toward identified goals
- Required instructor/student contact hours?
- Cost for enrollment/materials
- Total Contact Time plus Outside-of-Class Time
- Units Available for Degree/Transfer
- Eligibility for Priority Registration
- Ability to pursue more than one major
- Contact Time as it relates to student success
- Maintaining full-time status (12 units)

INSTITUTIONAL CONSIDERATIONS

- Articulation Considerations
- Scheduling Resources
- Budgetary Considerations

EXTERNAL CONSIDERATIONS

- California Community College Chancellor's Office (CCCCO)
- Ed Code
- Title 5
- The Community

A) **What is the need for and/or benefit of the proposed configuration of unit(s)/hours? Explain:**

B) **Is this benefit measurable? Explain.**

3D: Alternative Approaches for Student Success

Have you considered alternative model programs or other approaches that might also yield positive outcomes at MJC?

Yes No

Explain: