



Curriculum Committee

AGENDA

Tuesday, March 18, 2014

Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

March 4, 2014

III. COURSE NOTIFICATION AGENDA

AGM	211	Advanced Agricultural Welding Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of "Approved – Awaiting Activation" disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.	3
AGM	212	Mechanical Systems Design & Evaluation I Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of "Approved – Awaiting Activation" disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.	3
AGM	213	Mechanical Systems Design & Evaluation 2 Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of "Approved – Awaiting Activation" disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.	3
AGM	235	Irrigation and Drainage Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of "Approved – Awaiting Activation" disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.	3
AGM	251	Farm Construction and Materials Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of "Approved – Awaiting Activation" disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.	4

AGM	262	<p>Hydraulics/Pneumatics Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.</p>	3
ANSC	241	<p>Sheep Fitting and Showing Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.</p>	2
ANSC	243	<p>Equine Fitting and Showing Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.</p>	2
ANSC	258	<p>Beginning Horsemanship Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.</p>	3
ANSC	259	<p>Pack Animal-Walk/Ride Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.</p>	2
ANSC	260	<p>Advanced Horsemanship Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.</p>	3
ANSC	265	<p>Introduction to Colt Training Effective: Upon Approval MODIFY Outcomes Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.</p>	3

EHS 235 Plant Propagation/Production 3
 PLSC 235
Effective: Upon Approval
MODIFY Outcomes
Rationale: Course was recently updated and is currently in the status of “Approved – Awaiting Activation” disallowing authors from making changes. The Instruction Office has revised the CLOs in the locked proposal on behalf of the department.

The following two courses were approved at the 03/04/2014 meeting. Recent English department discussion about the English basic skills sequence has resulted in the following actions.

ENGL 20 Grammar Review (03/04/14) 1
Effective: Summer 2015
MODIFY outcomes, number, objective, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course Update for Curriculum 5 year Review Cycle. We are also renumbering our Basic Skills courses, so course number is changing from English 48 to English 20.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Program Impact:
 - Stand Alone
APPROVED PROPOSAL WITHDRAWN BY ENGLISH DEPARTMENT ON 03/18/2014 for the following reasons (statement by Dean J. Daly): “The English Dept. met today (03/14/04) and would like to request that both ENGL 20 and ENGL 30 be pulled from Board approval at this time. The department is in the process of researching Basic Skills English sequences and unit values across the state, and are planning some site visits in May and early fall semester; therefore, we have determined that at this time it would be best to hold off on renumbering the sequence until we determine if other changes must occur on the course outlines.” The Instruction Office will set the previously approved proposals to the status of “Never Activated” in CurricUNET. The course authors will then have the option to revise using the “never activated” version or the active versions of ENGL 48 and ENGL 50 if/when they go to revise after doing their research.
~~During blanket approval of course modifications, S. Berger asked about the use of the phrase referring to analysis of “public discourse” in the context of Methods of Evaluation. Is this about sentence structure, or is this about analysis of ideas. It seemed to be a higher order evaluative skill for this basic skills course. There was lively discussion. S. Circle stated that she was happy just to state “examinations.” It was modified in CurricUNET at the meeting.~~
M/S/U (C. VAUGHN, S. BERGER) to MODIFY ENGL 20

ENGL 30 Basic English Skills (03/04/14) 5
Effective: Summer 2015
MODIFY outcomes, number, objective, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: We are in a five-year review cycle and are updating the course. We are also renumbering our Basic Skills courses. This is the 2nd course in our new renumbered sequence.
Enrollment Restrictions: Maintaining (C) concurrent enrollment in or satisfactory completion of READ 40 or qualification by MJC assessment process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Program Impact:
 - Stand Alone

APPROVED PROPOSAL WITHDRAWN BY ENGLISH DEPARTMENT 03/18/2014 for the reasons noted on ENGL 20

M/S/U (C. VAUGHN, S. BERGER) to MODIFY ENGL 30

M/S/U (S. CIRCLE, M. GARCIA) to MAINTAIN REQUISITES for ENGL 30

CCCCO COURSE APPROVALS

(NONE)

Course Activity Report

(NONE)

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

UNITS

(NONE)

MODIFICATIONS/REACTIVATIONS

BUSAD 249ABCD

Business Internship

1-4

Effective: Summer 2015 **Expedited!**

Rationale for Expedited Approval: To ensure student progression within program.

MODIFY Variable, units, hours, repeat policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.

Rationale: To ensure catalog update is accurate and all busad courses are up to date.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Program Impact:

- Business Administration A.S. Degree

BUSAD 319

Payroll Accounting

3

Effective: Fall 2014 **Expedited!**

Rationale for Expedited Approval: To ensure student progression within program.

MODIFY enrollment restrictions, DE modalities, description, outcomes, content, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.

Rationale: Program review cycle - given the number of classes to update, extra time was required.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of BUSAD 310 or BUSAD 201. Removing (A) Students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used as a prerequisite.

Distance Education Status: Requesting: Online Course, Maintain: Mixed Modalities/Hybrid Course

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Program Impact:

- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Bookkeeping A.S. Degree
- Bookkeeping Certificate of Achievement

BUSAD 320

Bookkeeping 2

3

Effective: Fall 2014 **Expedited!**

Rationale for Expedited Approval: To ensure student progression within program.

MODIFY DE Modalities, enrollment restrictions, field trip policy, repeat policy, grading policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.

Rationale: To update catalog with all busad courses being reviewed for the assigned curriculum cycle.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of BUSAD 310

Distance Education Status: Removing: Online Course

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Program Impact:

- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree

BUSAD 336

Tax Accounting

3

Effective: Fall 2014 **Expedited!**

Rationale for Expedited Approval: To ensure student progression within program.

MODIFY DE Modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.

Rationale: Program review cycle - given the number of classes to update, extra time was required.

Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 201 or satisfactorily complete BUSAD 310.

Distance Education Status: Requesting: Online Course, Mixed Modalities/Hybrid Course

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Program Impact:

- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Bookkeeping A.S. Degree

- Bookkeeping Certificate of Achievement

BUSAD 358

Sales and Advertising Promotion

3

Effective: Fall 2014 **Expedited!**

Rationale for Expedited Approval: To facilitate Workforce Training demands .

MODIFY title, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.

Rationale: Program review cycle - given the number of classes to update, extra time was required .

Enrollment Restrictions: None

Distance Education Status: Requesting: Mixed Modalities/Hybrid Course; Maintaining: Online Course.

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE

Program Impact:

- Marketing A.S. Degree
- Professional Selling Certificate of Achievement

BUSAD 364

SUPR 364

Total Quality Management

3

Effective: Summer 2015

MODIFY description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.

Rationale: Course is being updated for BUSAD curriculum review .

Enrollment Restrictions: Maintain: (A) before enrolling in this course, students are strongly advised to satisfactorily complete SUPR 351 or satisfactorily complete BUSAD 240.

Distance Education Status: Maintain: Online Course, Mixed Modalities/Hybrid Course

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Program Impact:

- Business Operations Management A.S. Degree
- Marketing A.S. Degree

GEOG 110

World Regional Geography

3

Effective: Summer 2015

MODIFY objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.

Rationale: Periodic Review. Submit for CID GEOG 125.

Enrollment Restrictions: Maintain (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: Maintain: Online course, Mixed Modalities/Hybrid Course, Removing: Telecourse, Teleweb

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE:B) (CSU-GE: D5) (IGETC: 4E)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree (PENDING APPROVAL)
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- Geography AA-T Degree (PENDING APPROVAL)
- History AA-T Degree (PENDING APPROVAL)
- MJC-GE Pattern A.A. Degree
- Political Science AA-T Degree (PENDING APPROVAL)

MICRO 101

Microbiology

4

Effective: Fall 2014 **Expedited!**

Rationale for Expedited Approval: To ensure student progression within program.

MODIFY DE modalities

Rationale: The need is two-fold. First, for the students in the program. Many of the students in the program travel long distances for classes. If we could offer the lecture portion of this course online, students would only need to make the drive once weekly to campus for lab. Many of our students are in economic hardship and just cannot afford the extra gas or days off work to come to campus more often. Secondly, there is a strong push from administration to have more distance ed courses for our student population for financial reasons I believe.

Enrollment Restrictions: Maintain: (P) satisfactory completion of BIO 116 or BIO 101 or BIO 111 and CHEM 143.

Distance Education Status: Requesting: Mixed Modalities/Hybrid Course

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE:A) (CSU-GE: B2, B3) (IGETC: 5B, 5C)

Program Impact:

- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern
- Nursing: LVN to ADN Upgrade Pathway
- Respiratory Care A.S. Degree

SUPR 351
BUSAD 351

Elements of Supervision

3

Effective: Fall 2014 **Expedited!**

Rationale for Expedited Approval: To ensure student progression within program.

MODIFY hours, DE modalities, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.

Rationale: Program review cycle - given the number of classes to update, extra time was required.

Enrollment Restrictions: None

Distance Education Status: Requesting: Online Course, Mixed Modalities/Hybrid Course

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Program Impact:

- Office Administration A.S. Degree
- Retail Management (WAFB) Certificate of Achievement
- Supervisory Management A.S. Degree

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

(NONE)

Program Activity

(NONE)

VII. PROGRAM CONSENT AGENDA

(NONE)

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor's Office Notification/Application for Approval

- MODIFY:** **Agricultural Science Program**
A. S. Degree: Agricultural Science 30
MODIFY: Required courses, Elective courses, internship/work experience must be Agriculture related.
Effective: Summer 2014
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.
- MODIFY:** **Agricultural Business Program**
A. S. Degree: Agricultural Business 30
MODIFY: Required courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.
- MODIFY:** **Agriculture: Sales, Service Program**
Certificate of Achievement: Agriculture: Sales, Service Technician 32
MODIFY: Required courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the certificate.

MODIFY: **Animal Science Program**
A.S. Degree: Animal Science 30
MODIFY: (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Section I. Agriculture Career Courses had to be revised because of a unit change to the Ag 249 class. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer as well. This revision does not change the substance of the degree in any way.

MODIFY: **Artificial Insemination Program**
Certificate of Achievement: Artificial Insemination Technician 30
MODIFY: (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

MODIFY: **Crop Science Program**
A.S. Degree: Crop Science 29
MODIFY: Breadth courses, Major courses (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Program is being updated to modify Area IV of degree requirements. Additionally Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

MODIFY: **Dairy Science Program**
A.S. Degree: Dairy Science 30
MODIFY: Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the Ag 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer as well. This revision does not change the substance of the degree in any way.

MODIFY: **Environmental Horticultural Sciences Program**
A.S. Degree: Environmental Horticultural Science 30
MODIFY: Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Section I: Agriculture Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer as well. This revision does not change the substance of the degree in any way.

MODIFY:**Forestry Program****A.S. Degree: Forestry****30****MODIFY:** Career courses, (internship/work experience must be Agriculture related).**Effective:** Summer 2014**Rationale:** Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.**Certificate of Achievement: Forestry Technician****35****MODIFY:** Career courses, (internship/work experience must be Agriculture related).**Effective:** Summer 2014**Rationale:** Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.**MODIFY:****Fruit Science Program****A.S. Degree: Fruit Science****29****MODIFY:** Career courses, Breadth courses, (internship/work experience must be Agriculture related).**Effective:** Summer 2014**Rationale:** Program is being updated to modify Area IV degree requirements. Additionally Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.**MODIFY:****Landscape and Park Maintenance Program****Certificate of Achievement: Landscape and Park Maintenance****41****MODIFY:** Career courses, (internship/work experience must be Agriculture related).**Effective:** Summer 2014**Rationale:** Section I: Agriculture Career Courses had to be revised because of a unit change to the Ag 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.**MODIFY:****Mechanized Agriculture Program****A.S. Degree: Mechanized Agriculture****30-31****MODIFY:** Program requirements, Career courses, (internship/work experience must be Agriculture related).**Effective:** Summer 2014**Rationale:** Section I: Agriculture Career Courses had to be revised because of a unit change to the Ag 249 class. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer as well. This revision does not change the substance of the degree in any way.**Certificate of Achievement: Mechanized Agriculture Technician****30****MODIFY:** Program requirements, Career courses, (internship/work experience must be Agriculture related).**Effective:** Summer 2014**Rationale:** Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

MODIFY: **Nursery Production Program**
Certificate of Achievement: Nursery Production 41
MODIFY: Program requirements, Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

MODIFY: **Poultry Science Program**
A.S. Degree: Poultry Science 30
MODIFY: Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the Ag 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

MODIFY: **Recreational Land Management Program**
A.S. Degree: Recreational Land Management 30
MODIFY: Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

Certificate of Achievement: Recreational Land Management 35
MODIFY: Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

MODIFY: **Soil Science Program**
A.S. Degree: Soil Science 30
MODIFY: Career courses, (internship/work experience must be Agriculture related).
Effective: Summer 2014
Rationale: Section I: Agriculture Career Courses had to be revised because of a unit change to the AG 249 course. The total number of units to complete the program does not change however. This change also necessitated a change to the Award Footer. This revision does not change the substance of the degree in any way.

Application for Approval - New Credit Programs (Formerly the CCC-501)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

MODIFICATIONS

(NONE)

INACTIVATIONS

(NONE)

IX. STANDING REPORTS

- | | |
|---|--------------------|
| 1. Transfer Model Curriculum (Associate Degrees for Transfer) | B. Adams |
| 2. C-ID | R. Cranley |
| 3. CurricUNET Implementation/Issues | B. Adams/L. Miller |
| 4. Outcomes Assessment Workgroup (OAW) | K. Ennis |

X. UNFINISHED BUSINESS

Action Items

- | | |
|---|-----------|
| 1. Policies for Prerequisites/Corequisites/Advisories | M. Robles |
|---|-----------|

Informational Items

(NONE)

XI. NEW BUSINESS

Informational Items

- | | |
|--|----------|
| 1. Disciplines List Revisions Disciplines List Revisions | B. Adams |
| 2. ASCCC Curriculum Regional Meeting Update | B. Adams |

Action Items

(NONE)

XII. PUBLIC COMMENT



Curriculum Committee

MINUTES

Tuesday, March 04, 2014

Yosemite 213 2:40 PM

Members Present: B. Adams (Co-chair), M. Adams, S. Berger, S. Circle, R. Cranley, K. Ennis, M. Garcia, J. Hamilton (Co-Chair/President-Elect Academic Senate), L. Hatch, E. Kerr, L. Lanigan, E. Lucas, M. Lynch, E. Maki, M. Morales, E. Orozco-Wittke, M. Robles, C. Vaughn

Members Absent: Student Services Rep. (Vacant), J. Beebe, P. Mendez, C. Mulder, S. Kincade (VP, Instruction), L. Lopez (ASMJC),

Others Present: K. Butler, L. Gerasimchuk (Instruction Office Technician), JL. Miller (Curriculum Specialist),

I. APPROVAL OF ORDER OF AGENDA

M/S/U (E. MAKI, C. MULDER) to approve the order of the agenda.

II. APPROVAL OF MINUTES

February 18, 2014

M/S/U (E. LUCAS, M. LYNCH) to approve the minutes of February 18, 2014

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following activities.

CCCCO COURSE APPROVALS

- GEOL 187 (CCC000553090)
- GEOL 192 (CCC000553089)
- PEC 137 (CCC000553088)
- THETR 176 (CCC000553087)

Course Activity Report

(NONE)

IV. COURSE CONSENT AGENDA

(NONE)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS		UNITS
CLDDV 266	<p>Mentor Teacher Seminar Effective: Summer 2015 INACTIVATE Rationale: Course is no longer being offered. Program Impact: - Stand Alone M/S/U (C. VAUGHN, S. BERGER) to INACTIVATE CLDDV 266</p>	1/2
CLDDV 267	<p>Director Seminar Effective: Summer 2015 INACTIVATE Rationale: Course is no longer being offered. Program Impact: - Stand-Alone M/S/U (C. VAUGHN, S. BERGER) to INACTIVATE CLDDV 267</p>	1/2
CLDDV 349ABCD	<p>Work Experience Effective: Summer 2015 INACTIVATE Rationale: Course is no longer being offered. Program Impact: - Stand-Alone M/S/U (C. VAUGHN, S. BERGER) to INACTIVATE CLDDV 349ABC</p>	1-4
CLDDV 360	<p>Group Activities for Young Children Effective: Summer 2015 INACTIVATE Rationale: Course is no longer being offered. Program Impact: - Stand-Alone M/S/U (C. VAUGHN, S. BERGER) to INACTIVATE CLDDV 360</p>	1
FAMLF 355XA	<p>The Child in the Family Effective: Summer 2015 INACTIVATE Rationale: Course is no longer being offered. Program Impact: - Stand-Alone M/S/U (C. VAUGHN, S. BERGER) to INACTIVATE FAMLF 355XA</p>	½, 1

MODIFICATIONS/REACTIVATIONS

ADJU 232

Juvenile Justice Procedures

3

Effective: Summer 2015

MODIFY enrollment restrictions, description, objective, content, methods of instruction, requisite skills.

Rationale: Course received C-ID conditional approval so it's being updated to revise based on C-ID comments.

Enrollment Restrictions: Requesting (A) Before enrolling in this course students are strongly advised to satisfactorily complete ADJU 201

Distance Education Status: Maintaining: Online

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Program Impact:

- Administration of Justice A.S. Degree
- Administration of Justice AS-T Degree

M/S/U (C. VAUGHN, S. BERGER) to MODIFY ADJU 232

M/S/U (S. CIRCLE, M. GARCIA) to MODIFY REQUISITES for ADJU 232

M/S/U (E. MAKI, M. LYNCH) to MAINTAIN DE for ADJU 232

Introduction to International Business

Effective: ~~Fall 2014~~ ~~Expedited~~ **Summer 2015 (expedite proposal failed)**

Rationale for Expedited Approval:

MODIFY DE Modalities, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Program review cycle - given the number of classes to update, extra time was required.

Enrollment Restrictions: Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 248.

Distance Education Status: Requesting: Online, Mixed Modalities/Hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Program Impact:

- Business Administration A.S. Degree
- Business Operations Management A.S. Degree
- International Business Certificate of Achievement
- Marketing A.S. Degree

BUSAD 208 and BUSAD 209 pulled as a block for discussion by M. ADAMS due to concerns that the last Method of Instruction doesn't seem to read correctly. It seems very student-centered as opposed to instruction-centered. It was agreed that this could be fixed by B. Adams during the co-chair approval process.

M/S/U (M. ADAMS, L. HATCH) to MODIFY BUSAD 208/AGEC 208 and BUSAD 209

M/S/U (S. CIRCLE, M. GARCIA) to MAINTAIN REQUISITES for BUSAD 208/AGEC 208

M/S/U (E. MAKI, M. LYNCH) to ADOPT DE for BUSAD 208/AGEC 208

During blanket discussion of expedited proposals, M. Adams raised concerns that the proposals did not meet criteria for imminent need. There was lively discussion and speculation about why the proposals were proposed for expediting. It was noted that the authors admitted to struggling to find the most appropriate rationale for expediting the proposals. Was this an issue of the author(s) trying to comply with the Review Matrix timelines? Was this related to the department trying to respond to administrative pressures to offer more courses online? B. Adams talked about operational timelines, and L. Miller remarked that while there are benefits to expediting proposals on one side for the student, there are also risks to the student, in that more implementation mistakes can be made on expedited timelines, such as accuracy of the catalog. B. Adams explained that were these proposals only Distance Education addenda, it might be easier to expedite them, but the fact that substantial course revisions are included in the proposals, that the issue becomes much more complicated. It was noted that the criterion, "ensure student success in a program" was a bit ambiguous, and that one could rationalize that easily. There was discussion of best practices in course approval and questions about the number of sections that would be affected. It was clarified that there would be a handful of sections affected. One member wanted to make sure that this question was deliberated fully and equitably in the future when other courses are in this situation. Some members asked what was best for students, and the group agreed that consideration of this was important. They looked to the representative for the area who indicated he did not necessarily see the need for expediting the proposals. B. Adams posed that the issue may be that some faculty are not clear on our process and how implementation works. Some authors may propose expediting courses for the purpose of complying with the matrix schedule, when in fact all they need is to have those courses reviewed by the committee on time. Implementation is a separate issue.

M/S/FAILED (S. CIRCLE, E. LUCAS) to EXPEDITE MODIFICATIONS of BUSAD 208/AGEC 208

0 AYES

13 NAYS

2 ABSTENTIONS (E. LUCAS, M. LYNCH)

Import/Export Fundamentals

Effective: Fall 2014 ~~Expedited!~~ **Summer 2015 (expedite proposal failed)**

Rationale for Expedited Approval: Program review cycle - given the number of classes to update, extra time was required. Distance Ed addendum required for cost effective offering on a regular basis.

MODIFY DE Modalities, field trip policy, repeat policy, grading policy, description, outcomes, content, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for BUSAD curriculum review cycle.

Enrollment Restrictions: None

Distance Education Status: Requesting: Online, Mixed Modalities/Hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Program Impact:

- Business Operations Management A.S. Degree
- International Business Certificate of Achievement
- Marketing A.S. Degree

BUSAD 208 and BUSAD 209 pulled as a block for discussion by M. ADAMS (see discussion notes on BUSAD 208/AGEC 208)

M/S/U (M. ADAMS, L. HATCH) to MODIFY BUSAD 208/AGEC 208 and BUSAD 209

During blanket discussion of Distance Education proposals, E. LUCAS wanted clarification on the meaning of "percentage of DE based upon student desire." B. Adams explained that this could mean that the faculty will change the percentage of the course offered online in a future semester based upon student success or demand.

M/S/U (E. MAKI, M. LYNCH) to ADOPT DE for BUSAD 209

RATIONALES FOR EXPEDITED PROPOSALS questioned during blanket approval of expedited proposals. See discussion notes and voting outcomes on BUSAD 208/AGEC 208

M/S/FAILED (S. CIRCLE, E. LUCAS) to EXPEDITE MODIFICATIONS of BUSAD 209

Effective: Fall 2014. ~~Expedited!~~ **Summer 2015 (expedite proposal failed)**

Rationale for Expedited Approval: Course needs to align with C-ID descriptor. Already approved. Resubmitting to align with BUSAD curriculum calendar.

MODIFY DE Modalities, objectives, methods of evaluation.

Rationale: Course is being updated for BUSAD curriculum review cycle.

Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to be a third-semester Business Major.

Distance Education Status: Requesting: Online, Mixed Modalities/Hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC, Approved for (CC: BUSAD 18)

General Education Status: Not approved for GE

Program Impact:

- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Business Administration AS-T Degree
- Business Operations Management A.S. Degree
- Computer Information Systems A.S. Degree
- International Business Certificate of Achievement
- Marketing A.S. Degree
- Real Estate A.S. Degree
- Real Estate Certificate of Achievement
- Real Estate Broker Certificate of Achievement
- Real Estate Salesperson Skills Recognition Award

M/S/U (C. VAUGHN, S. BERGER) to MODIFY BUSAD 218

During blanket approval of enrollment restrictions, E. Lucas questioned what was meant by the advisory of being a "3rd semester student" How does that work? B. Adams explained that the authors' intent was to suggest that through completion of any number of BUSAD courses it can help prepare students for concepts covered in this course.

M/S/U (S. CIRCLE, M. GARCIA) to MAINTAIN REQUISITES for BUSAD 218

M/S/U (E. MAKI, M. LYNCH) to ADOPT DE for BUSAD 218

RATIONALES FOR EXPEDITED PROPOSALS questioned during blanket approval of expedited proposals. See discussion notes and voting outcomes on BUSAD 208/AGEC 208

M/S/FAILED (S. CIRCLE, E. LUCAS) to EXPEDITE MODIFICATIONS of BUSAD 218

BUSAD 248

Introduction to Business

3

Effective: Fall 2014. ~~Expedited!~~ Summer 2015 (expedite proposal failed)

Rationale for Expedited Approval: Program review cycle - given the number of classes to update, extra time was required.

MODIFY description, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Curriculum review cycle for BUSAD.

Enrollment Restrictions: None

Distance Education Status: Maintaining: Online, Mixed Modalities/Hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC, Approved for (CC:BUSAD 20) (C-ID: BUS 110=Introduction to Business) (C-ID Number: BUS 110)

General Education Status: Not approved for GE.

Program Impact:

- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Business Administration AS-T Degree
- Business Administration A.S. Degree
- Business Operations Management A.S. Degree
- International Business Certificate of Achievement
- Marketing A.S. Degree
- Professional Selling Certificate of Achievement
- Supervisory Management Certificate of Achievement
- Supervisory Management A.S. Degree

M/S/U (C. VAUGHN, S. BERGER) to MODIFY BUSAD 248

M/S/U (E. MAKI, M. LYNCH) to MAINTAIN DE for BUSAD 248

RATIONALES FOR EXPEDITED PROPOSALS questioned during blanket approval of expedited proposals. See discussion notes and voting outcomes on BUSAD 208/AGEC 208

M/S/FAILED (S. CIRCLE, E. LUCAS) to EXPEDITE MODIFICATIONS of BUSAD 248

BUSAD 377

Human Relations in Business

3

Effective: Summer 2015

MODIFY DE Modalities, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Periodic Review.

Enrollment Restrictions: None

Distance Education Status: Requesting: Mixed Modalities/Hybrid; Maintaining: Online.

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE

Program Impact:

- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Bookkeeping A.S. Degree
- Bookkeeping Certificate of Achievement
- Marketing A.S. Degree
- Office Administration A.S. Degree
- Professional Selling Certificate of Achievement
- Retail Management (WAFB) Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement

M/S/U (C. VAUGHN, S. BERGER) to MODIFY BUSAD 377

M/S/U (E. MAKI, M. LYNCH) to MODIFY DE for BUSAD 377

ENGL 20

Grammar Review

1

Effective: Summer 2015

MODIFY outcomes, number, objective, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course Update for Curriculum 5 year Review Cycle. We are also renumbering our Basic Skills courses, so course number is changing from English 48 to English 20.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Program Impact:

- Stand Alone

During blanket approval of course modifications, S. Berger asked about the use of the phrase referring to analysis of "public discourse" in the context of Methods of Evaluation. Is this about sentence structure, or is this about analysis of ideas. It seemed to be a higher order evaluative skill for this basic skills course. There was lively discussion. S. Circle stated that she was happy just to state "examinations." It was modified in CurricUNET at the meeting.

M/S/U (C. VAUGHN, S. BERGER) to MODIFY ENGL 20

ENGL 30

Basic English Skills

5

Effective: Summer 2015

MODIFY outcomes, number, objective, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: We are in a five-year review cycle and are updating the course. We are also renumbering our Basic Skills courses. This is the 2nd course in our new renumbered sequence.

Enrollment Restrictions: Maintaining (C) concurrent enrollment in or satisfactory completion of READ 40 or qualification by MJC assessment process.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Program Impact:

- Stand Alone

M/S/U (C. VAUGHN, S. BERGER) to MODIFY ENGL 30

M/S/U (S. CIRCLE, M. GARCIA) to MAINTAIN REQUISITES for ENGL 30

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

(NONE)

Program Activity

(NONE)

VII. PROGRAM CONSENT AGENDA

(NONE)

VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(NONE)

Application for Approval - New Credit Programs (Formerly the CCC-501)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

MODIFY

Geography

18

ADOPT: AA-T in Geography

Effective Term: (Upon CCCCCO Approval)

Rationale: To conform with SB1440

S. Circle pulled the AA-T in Geography concerned about two courses lacking C-ID approval. B.

Adams explained that the structure of the program is approved, and there is nothing preventing the application for the program moving forward locally while we garner approval for the two courses needing C-IDs. She rationalized that it is beneficial for herself and L. Miller to have lead time to prepare the applications for the state, and reminded the committee that the proposal still needs to go before the Board of Trustees. She assured S. Circle that the courses requiring C-ID approval are coming before the committee very soon. C. Hudelson is working on them because she knows the ADT needs them. S. Circle asked why a dean was writing curriculum. It was explained that there are no full-time geography instructors at this time.

M/S/U (E. LUCAS, E. KERR) to ADOPT AA-T in GEOGRAPHY

Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC- 511)

MODIFICATIONS

(NONE)

INACTIVATIONS

(NONE)

IX. STANDING REPORTS

- 1. Transfer Model Curriculum (Associate Degrees for Transfer)** **B. Adams**
B. Adams showed the committee the updated TMC Plan and Progress chart, available on the curriculum website. She announced that the Economics TMC had been finalized at the state level. The only degree that still requires local approval that is included on the self-certification is the AS-T in Computer Science.
- 2. C-ID** **R. Cranley**
Two weeks ago, we had 111 C-ID approvals, now the college has 114. MJC is still in the lead for submissions. Today, we gleaned approval for EASCI 161, ART 169, PHYS 142 and GEOG 104.
- 3. CurricUNET Implementation/Issues** **B. Adams/L. Miller**
B. Adams explained that the repeatability interface is under reconstruction to address some deficiencies so authors may find that it does not work correctly. She explained how the new repeat interface will allow users to select the repeats, and then provide a rationale. In the instance of CSU/UC transferability, the users will be prompted to provide evidence. L. Miller shared that the improvements are in place for admins to test on the college's "development" or test system.

4. **Outcomes Assessment Workgroup (OAW)**
The group has not met.

K. Ennis

X. UNFINISHED BUSINESS

Action Items

1. **Policies for Prerequisites/Corequisites/Advisories**
M. Robles was out last week at a conference. The group has not met.

M. Robles

Informational Items

(NONE)

XI. NEW BUSINESS

Informational Items

1. **Approval Dates/Expedited Approval Requests** **B. Adams**
B. Adams noted that there had been robust discussion about this issue in the meeting. She encouraged representatives to pay close attention to requests for expediting course proposals, and to confirm that expedited approval is truly necessary for any proposal in the stream, and to help their colleagues better understand what warrants expedited action. She reported that a statewide search of best practices for expedited approval she found only one college, Chaffey, with a similar process in place. She posed that the committee may want to review the expedited proposal policy in the future to make sure it is working as intended.
2. **Curriculum Review Matrix** **B. Adams**
B. Adams noted that while we are doing well in some departments, there are others for which there has been no review according to matrix timelines. Going back to Fall 2013, there has been no review of AG or AUBDY, for example. She reminded the group that the deadline for faculty to submit for the last spring meeting is Monday, March 24. S. Circle asked why English was showing two programs instead of one. She reminded the group that the numbers of course and programs on the matrix are representative of the curriculum at the time the matrix was created. For example, English will show two awards, when in fact there is only one now, because the committee inactivated the AA in English after the document was produced.

Action Items

(NONE)

XII. PUBLIC COMMENT

M. Robles announced the performance of "Ain't I A Woman" and encouraged representatives to attend.

S. Circle, liaison to the Distance Education committee, wanted to share discussion that took place at the last two DE Committee meeting about the role of the curriculum committee in review of Distance Education proposals, and whether there is a problem. She solicited additional input from L. Miller, who is also a DE Committee member. L. Miller stated that her perception was not so much that the DE Committee perceived any problem with the existing DE review process, so much as raising questions about what the process is supposed to do and whether or not it is working. She mentioned she had spoken informally with B. Adams to get a sense of what she believes the charge and scope of the Curriculum

Committee is in relation to review of distance education proposals. B. Adams explained that the role of the committee is to assess whether there is effective student-instructor contact, and that the group is also assumed to evaluate whether the course is appropriate for the distance education medium. B. Adams gave an example of an Oral Communication course, which, if offered online would lose its General Education approval because of the requirement for speeches to be presented in front of a live audience and faculty member. One member noted that the DE Addendum could be more effective, that it is just “checking boxes.” B. Adams noted that caution should be taken when evaluating DE proposal to make sure the process is looking at it from a course-centered perspective as opposed to an instructor-centered perspective. How an instructor builds a course online is analogous to classroom teaching methods. Many agreed that evaluation of online course quality was not the purview of the curriculum committee. J. Hamilton asked about quality control. It was noted that the online course should not be too different from the face-to-face offering. Any differences in the online environment versus face-to-face environment should not be discernable when taking into account what appears on the course outline.

M/S/U to ADJOURN at 3:46 PM

AGRICULTURE & ENVIRONMENTAL SCIENCES

AGM – AGRICULTURE MECHANICS

COURSE LEARNING OUTCOMES

AgM 211 – Advanced Agricultural Welding **(Approved Awaiting Activation)**

1. Identify samples of different metals commonly used in agriculture welding applications.
 2. Demonstrate proper welding methods used to join various metals used in agriculture welding applications.
 3. Pass an American Welding Society certification test.
-

AgM 212 – Mechanical Systems Design & Evaluation I **(Approved Awaiting Activation)**

1. Analyze and select a proper drive system for a variety of equipment situations.
 2. Design and assemble an off-highway vehicle.
-

AgM 213 – Mechanical Systems Design & Evaluation 2 **(Approved Awaiting Activation)**

1. Describe various methods used in agriculture equipment testing and evaluation.
 2. Set up and analyze appropriate evaluation equipment for off-highway vehicles' performance.
-

AgM 235 – Irrigation and Drainage **(Approved Awaiting Activation)**

1. Identify and evaluate various irrigation methods.
 2. Develop irrigation schedules for specific situations using crop evapotranspiration rates, soil moisture content, and irrigation method.
-

AgM 251 – Farm Construction and Materials **(Approved Awaiting Activation)**

1. Create a plan for common agriculture shop projects that includes a bill of materials and working drawings
 2. Construct an agriculture project.
-

AgM 262 – Hydraulics/Pneumatics **(Approved Awaiting Activation)**

1. Identify and explain the various components and functions of a complete hydraulic system
 2. Calculate hydraulic cylinder speeds and forces.
-

AGRICULTURE & ENVIRONMENTAL SCIENCES

ANSC – ANIMAL SCIENCE

COURSE LEARNING OUTCOMES

AnSc 241 – Sheep Fitting and Showing **(Approved Awaiting Activation)**

1. Select a prospect lamb using standard criteria.
 2. Feed a lamb so it properly attains market weight.
 3. Train and fit sheep for exhibition.
-

AnSc 243 – Equine Fitting and Showing **(Approved Awaiting Activation)**

1. Select a horse using standard selection criteria.
 2. Feed an equine so it properly attains and maintains the proper weight.
 3. Train and fit equine for exhibition.
-

AnSc 258 – Beginning Horsemanship **(Approved Awaiting Activation)**

1. Demonstrate beginning equine handling, safety and riding techniques
2. Describe basic equine behavior

AnSc 259 – Pack Animal – Walk/Ride **(Approved Awaiting Activation)**

1. Demonstrate common techniques utilized in the packing industry.
2. Demonstrate common safety procedures employed in the packing industry.

AnSc 260 – Advanced Horsemanship **(Approved Awaiting Activation)**

1. Demonstrate advanced level riding ability in a riding arena situation.
2. Demonstrate advanced level equine safety techniques

AnSc 265 –Introduction to Colt Training **(Approved Awaiting Activation)**

1. Demonstrate techniques in handling and training the green horse.
 2. Identify common equine tack.
-

AGRICULTURE & ENVIRONMENTAL SCIENCES

EHS – ENVIRONMENTAL HORTICULTURE SCIENCE

COURSE LEARNING OUTCOMES

EHS 235 – Plant Propagation/Production **(Approved Awaiting Activation)**

1. Demonstrate various strategies of plant propagation, including various asexual techniques, seeding, cuttings, budding and grafting.
 2. Analyze cultural considerations of nursery stock production.
-

Letitia Miller

From: Heather Townsend
Sent: Tuesday, March 11, 2014 4:18 PM
To: Mark Anglin
Cc: Barbara Adams; Mike Morales; Letitia Miller; Eileen Kerr
Subject: RE: PLSC CLO revisions

Hi Mark,

I made sure that all of the courses (PLSC) listed on the list you sent are now showing as CLO Updates in the system. Mike can just go in to the CLO area, delete the old CLOs and put in the new ones. Once he is finished he can just hit submit and the CLOs should make the next OAW agenda in April. PLSC 235 was pending (approved by the Curriculum Committee as a course update on 10/22/13 for summer 2014 which meant that I had to go in to revise the CLO. Barbara, I put documentation of previous CLOs in attached files for this one. Barbara and Eileen, can you add PLSC 235 to your next agendas as a notification or consent item. Here are the new CLOs for this one:

PLSC 235 – Plant Propagation/Production

1. Implement various strategies of plant propagation, including asexual techniques, seeding, cuttings, budding and grafting.
2. Analyze cultural considerations of nursery stock production.

Thank you,

Heather ☺

From: Mark Anglin
Sent: Tuesday, March 11, 2014 3:32 PM
To: Heather Townsend
Cc: Barbara Adams; Mike Morales; Letitia Miller
Subject: RE: PLSC CLO revisions

Heather:

Here they are.

Mark Anglin

From: Heather Townsend
Sent: Tuesday, March 11, 2014 3:31 PM
To: Mark Anglin; Barbara Adams
Cc: Mike Morales; Letitia Miller
Subject: RE: PLSC CLO revisions

Great news! Letitia just told me that I can change the proposal type for you in the system and then hit submit. Please send me a list of all of the courses that you want identified as a "CLO update only."

Thanks,

Heather ☺

From: Mark Anglin
Sent: Tuesday, March 11, 2014 3:23 PM
To: Heather Townsend; Barbara Adams
Cc: Mike Morales
Subject: RE: PLSC CLO revisions

Heather:

He really has not made any changes to the courses themselves at this point. Therefore would all he have to do is go into each course, go to 'CLO update only', enter them and then submit?

Does that sound correct?

Thanks!

Mark

From: Heather Townsend
Sent: Tuesday, March 11, 2014 2:58 PM
To: Mark Anglin; Barbara Adams
Cc: Mike Morales
Subject: RE: PLSC CLO revisions

I noticed that they have not been fully launched yet they are all awaiting his action or completion. He can just delete the proposals (scissor icon) and then do "CLO Update Onlys" on them.

Heather ☺

From: Mark Anglin
Sent: Tuesday, March 11, 2014 2:44 PM
To: Barbara Adams
Cc: Heather Townsend; Mike Morales
Subject: PLSC CLO revisions

Barbara:

When Mike and I went in to CurricUNET to update his CLOs we found that he had copied and every course as if he was going to complete a course revision. He did this before he figured out how to enter the CLO assessments. It is not time for his courses to be revised. All we want to do is update the CLOs only.

What should we do?

Mark A. Anglin

Dean, Agriculture & Environmental Sciences
Director, Career Technical Education
anglinm@mjc.edu
(209) 575-6198



Letitia Miller

From: Ruth Cranley
Sent: Monday, March 10, 2014 3:51 PM
To: _MJC Curriculum Committee; _IAC Deans
Subject: FW: [CaCurricChairs] FW: IGETC For STEM [2 Attachments]

FYI

Attachment is at the bottom of the page.

Ruth

From: CaCurricChairs@yahoogroups.com [<mailto:CaCurricChairs@yahoogroups.com>] **On Behalf Of** Michelle Pilati
Sent: Monday, March 10, 2014 12:18 PM
To: <CaCurricChairs@yahoogroups.com>
Subject: [CaCurricChairs] FW: IGETC For STEM [2 Attachments]

[Attachment(s) from Michelle Pilati included below]

Greetings! Some news from the IGETC for STEM front (see attached and below).

A few things to note - IGETC for STEM is proposed for the nursing MC, the engineering MC, and the biology TMC - all which are not yet in final form.

While there was hope that IGETC for STEM might be used for computer science, it has been determined that at least half of the determinations of similar by CSU would be lost if that happened. As a consequence, it is unlikely that adding that option will happen.

The CSU is also discussing a CSU GE breadth for STEM. Stay tuned for more information...

Michelle

Michelle L. Pilati, Ph.D.
Faculty Coordinator, C-ID (www.c-id.net)
Immediate Past President, Academic Senate for California Community Colleges (www.asccc.org)
Professor of Psychology, Rio Hondo College
mpilati@riohondo.edu

From: ciac-bounces@lists.csuchico.edu [ciac-bounces@lists.csuchico.edu] on behalf of NARRIE_ESTELA
[NARRIE_ESTELA@smc.edu]
Sent: Monday, March 10, 2014 12:12 PM
To: ciac@lists.csuchico.edu
Cc: James Postma; Nancy Purcille
Subject: [CIAC] IGETC For STEM

Colleagues:

IGETC for STEM has been approved by ICAS and both the CSU and UC for use with ADT degrees that permit IGETC for STEM. To date, that is only Chemistry. We will update the Standards to reflect this new pattern. Please share this email with your evaluators.

Best,

Estela

Estela Narrie, MEd.

Articulation Officer/Counseling Faculty

Santa Monica College

1900 Pico Blvd.

Santa Monica, CA 90405

phone: 310-434-8557

fax: 310-434-4007

narrie_estela@smc.edu

Attachment(s) from Michelle Pilati | [View attachments on the web](#)

2 of 2 File(s)



IGETC STEM DOCS..pdf



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11.0 IGETC For STEM

STEM Students who are eligible to use the IGETC for STEM Majors

Students preparing for a major in science, technology, engineering, or mathematics are eligible to complete IGETC for STEM Majors, a separate IGETC track designed specifically for these disciplines. For certification under IGETC for STEM Majors, students must complete the following:

- All courses in Areas 1 (except 1C for UC bound students), 2, and 5 of the traditional IGETC; and
- Two courses in Area 3 and two courses in Area 4, as well as one course for UC-bound students who have not satisfied 6A through proficiency

One remaining lower-division general education course in Area 3 and one remaining lower-division general education course in Area 4 will be completed after transfer. This general education plan will allow STEM students to concentrate on the required lower division math and science courses needed for success in the major. These deferred lower division general education courses must be replaced in coursework before transfer with calculus and/or major science courses required by the major. Students are eligible to complete the IGETC for STEM Majors option only if it would be impossible for them to complete both major/major preparation coursework and either IGETC and/or the CSU GE Breadth plan within 60 units prior to transfer. ***This option will apply only for majors in which the TMC explicitly indicates the availability of the option.*** As of March 2014 only Chemistry allows for IGETC for STEM.

Alternatively, STEM students may complete the traditional IGETC. However, IGETC and IGETC for STEM Majors may not be appropriate for those colleges or majors which prefer that transfer students follow a more prescribed lower-division curriculum.

If any specific AS-T degree allows IGETC for STEM Majors as its general education pattern, the specific courses that should replace the deferred lower division general education courses may be indicated on the Transfer Model Curriculum (TMC) for that discipline.

Students transferring to the UC should refer to the following website for information on colleges and majors which do not recommend IGETC or IGETC for STEM Majors:
<http://www.universityofcalifornia.edu/admissions/counselors/transfer/advising/igetc/index.html>

1.1 Areas of Distribution For IGETC

The Intersegmental General Education Transfer Curriculum is comprised of courses taught at California Community Colleges that satisfy specific areas of general education:

AREA 1 - ENGLISH COMMUNICATION

1A: English Composition (one course - 3 semester or 4-5 quarter units)

1B: Critical Thinking - English Composition (one course - 3 semester or 4-5 quarter units)

1C: Oral Communication (CSU requirement only) (one course - 3 semester or 4-5 quarter units)

AREA 2A - MATHEMATICAL CONCEPTS & QUANTITATIVE REASONING (one course - 3 semester or 4-5 quarter units)

AREA 3 - ARTS AND HUMANITIES (Three courses, with one from the Arts and one from the Humanities. 9 semester or 12-15 quarter units)

3A: ARTS

3B: HUMANITIES

AREA 4 - SOCIAL and BEHAVIORAL SCIENCES (Three courses from at least two academic disciplines. 9 semester or 12-15 quarter units)

AREA 5 - PHYSICAL and BIOLOGICAL SCIENCES (Two courses, with one from the Physical Science and one from the Biological Science, at least one of the two courses must include a laboratory. 7-9 semester units or 9-12 quarter units)

5A: PHYSICAL SCIENCE

5B: BIOLOGICAL SCIENCE

AREA 6 - LANGUAGE OTHER THAN ENGLISH (UC Requirement Only) (Proficiency equivalent to two years of high school study in the same language.)

1.2 Areas of Distribution For IGETC For STEM

The Intersegmental General Education Transfer Curriculum for Science, Technology, Engineering, Math is comprised of courses taught at California Community Colleges that satisfy specific areas of general education. This option will apply **only** for majors in which the TMC explicitly indicates the availability of the option.

AREA 1 - ENGLISH COMMUNICATION

1A: English Composition (one course - 3 semester or 4-5 quarter units)

1B: Critical Thinking - English Composition (one course - 3 semester or 4-5 quarter units)

1C: Oral Communication (CSU requirement only) (one course - 3 semester or 4-5 quarter units)

AREA 2A - MATHEMATICAL CONCEPTS & QUANTITATIVE REASONING (one course - 3 semester or 4-5 quarter units)

AREA 3 - ARTS AND HUMANITIES (At least two courses. One from the Arts and one from the Humanities. 6 semester or 8 quarter units)

3A: ARTS

3B: HUMANITIES

AREA 4 - SOCIAL and BEHAVIORAL SCIENCES (At least two courses from at least two academic disciplines. 6 semester or 8 quarter units)

AREA 5 - PHYSICAL and BIOLOGICAL SCIENCES (two courses, with one from the Physical Science and one from the Biological Science, at least one of the two courses must include a laboratory. 7-9 semester units or 9-12 quarter units)

5A: PHYSICAL SCIENCE

5B: BIOLOGICAL SCIENCE

AREA 6 - LANGUAGE OTHER THAN ENGLISH (UC Requirement Only) (Proficiency equivalent to two years of high school study in the same language.)

Full descriptions of these six areas and their subareas begin in Section 10.0. Details about IGETC For STEM can be found in section 11.0

12.5 IGETC For STEM Form

Intersegmental General Education Transfer Curriculum IGETC Certification

Name: _____ Student ID#: _____
(Last) (First) (Middle)

Transferring to: ___ UC ___ CSU School: _____ Date of Birth: ____/____/____

A minimum "C" grade is required in each college course for IGETC. A "C" is defined as a minimum 2.0 grade points on a 4.0 scale."	Units Comp.
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AREA 1 – ENGLISH COMMUNICATION CSU: 3 courses required, one each from Group A, B and C.
 UC: 2 courses required, one each from Group A and B.

1A	English Composition (one course – 3 semester or 4-5 quarter units) Course: _____ College: _____ Advanced Placement (No IB score accepted for this area):	
1B	Critical Thinking – English Composition (one course – 3 semester or 4-5 quarter units) Course: _____ College: _____ (No AP or IB scores accepted for this area)	
1C	Oral Communication (CSU requirement only) (one course – 3 semester or 4-5 quarter units) Course: _____ College: _____ (No AP or IB scores accepted for this area)	

AREA 2A – MATHEMATICAL CONCEPTS & QUANTITATIVE REASONING (one course – 3 semester or 4-5 quarter units)
 Course: _____ College: _____ Advanced Placement/International Baccalaureate:

AREA 3 – ARTS AND HUMANITIES (At least 2 courses, with at least one from the Arts and one from the Humanities. 6 semester or 8 quarter units)

3A	ARTS Course: _____ College: _____ Advanced Placement/International Baccalaureate:	
3B	HUMANITIES Course: _____ College: _____ Advanced Placement/International Baccalaureate:	

AREA 4 – SOCIAL and BEHAVIORAL SCIENCES (At least 2 courses from at least two academic disciplines. 6 semester or 8 quarter units)

	Course: _____ College: _____ Advanced Placement/International Baccalaureate:	
	Course: _____ College: _____ Advanced Placement/International Baccalaureate:	

AREA 5 – PHYSICAL and BIOLOGICAL SCIENCES (At least 2 courses, with one from the Physical Science and one from the Biological Science, at least one of the two courses must include a laboratory. 7-9 semester units or 9-12 quarter units)

5A	PHYSICAL SCIENCE Course: _____ College: _____ Advanced Placement/International Baccalaureate: _____	
5B	BIOLOGICAL SCIENCE Course: _____ College: _____ Advanced Placement/International Baccalaureate: _____	
5C	LABORATORY Course: _____ College: _____ Advanced Placement/International Baccalaureate: _____	

AREA 6 – LANGUAGE OTHER THAN ENGLISH (UC Requirement Only) (Proficiency equivalent to two years of high school study in the same language.)
 1. Course: _____ College: _____ Advanced Placement/International Baccalaureate:
 2. Completed in High School:
 3. Other:

CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION & AMERICAN IDEALS (not part of IGETC; may be completed prior to transfer, 6 units)
 Course: _____ College: _____ Advanced Placement/International Baccalaureate:
 Course: _____ College: _____ Advanced Placement/International Baccalaureate:

IGETC certified for: ___ UC ___ CSU Date: _____

Signature: _____ Phone #: () _____

Certified by (print name): _____ Title: _____

Letitia Miller

From: Susan Kincade
Sent: Friday, March 14, 2014 1:13 PM
To: Barbara Adams; Letitia Miller; Ruth Cranley
Subject: Fwd: Disciplines List Revisions

Just FYI,

Begin forwarded message:

From: Holly Macriss <hollym@ASCCC.ORG>
Date: March 14, 2014 at 1:09:09 PM PDT
To: <CIO-ALL@LISTSERV.CCCCO.EDU>
Subject: Disciplines List Revisions
Reply-To: <hollym@asccc.org>

Dear Colleagues:

It is time to once again begin the formal review of the Disciplines List, which establishes the minimum qualifications for the faculty of California Community Colleges. This review occurs in a two-year cycle. We recently completed such a review, culminating with proposals being voted on at the Spring 2013 Plenary Session and then adopted by the Board of Governors at their November 2013 meeting. This letter is to inform you that we will begin accepting revisions to the Disciplines List this month and to provide you with resource materials that will be useful in submitting changes.

- Enclosure 1—Discipline List Proposal Process: This document provides you with a guide to the discipline review process.
- Enclosure 2—Discipline List Review Timeline: This timeline provides information about key deadlines. Please pay attention to the hearing dates, as each proposal must be heard in at least one hearing. **Please note that the final day to accept proposals is September 30, 2014.**
- Enclosure 3—Revisions to the Discipline List Form: This form is used to submit revisions.
- Enclosure 4—FAQs on Minimum Qualifications: This FAQs document clarifies some common misunderstandings about minimum qualifications.

Please send this packet of materials to division/department chairs, curriculum committee members, your senators, vice president of instruction, and anyone else that might benefit from this information. All information contained in this packet is also be available on our website by clicking [here](#).

Regretfully, the changes adopted by the Board of Governors at their November meeting are not yet published. However, for your reference a copy of the latest Disciplines List is available from our [website](#). In addition, a summary of the November Board of Governors changes is also included on this page ([Enclosure 5](#)).

IMPORTANT NOTE: A [Disciplines List Revision Handbook](#) will be discussed and debated at the upcoming Spring Plenary Session. If this handbook is adopted, the Disciplines List Revision process will be slightly modified. If you submit a revision, you will be contacted if additional information is needed.

If you have any questions, please contact us at disciplineslist@asccc.org. Please indicate **Disciplines List** on the subject line of the email.



2013-14 Curriculum Regional Meetings

March 14, 2014 - March 15, 2014

DEADLINE TO REGISTER/APPLICATION DEADLINE: March 7, 2014

South/North

The primordial stew that is Title 5 continues to be stirred by internal and external pressures meant to improve, refine, and otherwise reconfigure the hearts of our colleges. The Academic Senate for California Community Colleges is again hosting regional curriculum meetings to assist colleges navigating expectations regarding AD-Ts, the launch of IGETC for STEM, determining the appropriate instructional offerings to support student success, and the implementation of repeatability requirements while maintaining the standards and integrity that best serve our students. Attendees are encouraged to bring other curricular issues and practical examples of repeatability issues solved locally. Curriculum chairs or committee members, Academic Senate leaders, administrators and support staff are welcome to attend.

DATES & LOCATIONS

Southern

Friday, March 14, 2014

San Diego Continuing Education

North City Campus of Excellence in Business, Computers and Information Technology - Multi-Purpose Room

8355 Aero Dr., San Diego, CA 92123 ([Get directions](#))

https://maps.google.com/maps?q=8355+Aero+Dr.+San+Diego,+CA&daddr=8355+Aero+Dr.+San+Diego,+CA+92123&hl=en&ll=32.809568,-117.146358&spn=0.004346,0.007564& sill=32.780311,-117.127175&sspn=0.007541,0.014591&geocode=%3BCdOrv5Xp73QmFT6I9AEd4HwE-SnIMXT_3P_bqDEik64eqmtltw&om=1&s=AARTsJrI6cnVI35XmJVE2nlRYmkONIXBA&hnear=8355+Aero+Dr.+San+Diego,+California+92123&tm&z=17 Parking is available in the parking structure adjacent from the multi-purpose room. No parking pass/fee required.

Northern

Saturday, March 15, 2014

Diablo Valley College - Trophy Room ([Campus Map](http://www.dvc.edu/pdfs/CampusMapPHC.pdf#page=1&zoom=auto,0,1821) (<http://www.dvc.edu/pdfs/CampusMapPHC.pdf#page=1&zoom=auto,0,1821>))

321 Golf Club Road, Pleasant Hill, CA 94523-1529 ([Get directions](#)) (<http://www.dvc.edu/org/campuses/phc/directions.htm>)

The Trophy Room is on the north side of the cafeteria building (CC on the map). There is no need for a parking permit. Parking lot 8 is the best for access to the Trophy Room. There is some construction going, but there are signs for pedestrian access.

AGENDA* CURRICULUM CREEPING ON THE DOWN LOW

10:00 am to 3:00 pm - Morning coffee/pastries and lunch provided

10:00 AM Welcome

10:15 – 11:45 AM Statewide Update

1. 1440, 440, C-ID and TMCs
2. IGETC for STEM
3. Concern about the Creeping Unit

11:45 – 12:00 PM Types of Course Offering

12:00 – 12:30 PM Lunch

12:30 – 1:45 PM Line in the Sand – Credit and Noncredit Curricular Options

1. Progress Indicators
2. AB86 and Adult Ed. Primer
3. Articulation and Coordination using CB21 Coding

1:45 – 2:15 PM Courses Related in Content

2:15 – 3:00 PM Question and Answer

**subject to change*

REGISTRATION

