



**Curriculum Committee**

**AGENDA**

**Tuesday, December 3, 2013**

**Yosemite 213 2:40 PM**

**I. APPROVAL OF ORDER OF AGENDA**

**II. APPROVAL OF MINUTES**

*November 19, 2013*

**III. COURSE NOTIFICATION AGENDA**

**CCCCO APPROVALS**

MATH 89 (CCC000550073)

**Course Activity Report**

(NONE)

**IV. COURSE CONSENT AGENDA**

Rationale for Proposed Changes									
GENERAL (200's)	CMPSC	OS (210's)	CMPSC	Info Systems (220's)	CMPSC	Databases (230's)	CMPSC	Networking (240's)	CMPSC
CSCI 200	203	CSCI 210	206	CSCI 220	202	CSCI 230	275	CSCI 240	263
CSCI 201	201	CSCI 211	210	CSCI 221	213	CSCI 231	225	CSCI 241	281
CSCI 202		CSCI 212	286	CSCI 222	214	CSCI 232	220	CSCI 242	289
CSCI 203	103	CSCI 213	264	CSCI 223	278	CSCI 233		CSCI 243	
CSCI 204	219	CSCI 214		CSCI 224	231	CSCI 234		CSCI 244	
CSCI 205		CSCI 215		CSCI 225		CSCI 235		CSCI 245	
CSCI 206		CSCI 216		CSCI 226		CSCI 236		CSCI 246	
CSCI 207		CSCI 217		CSCI 227		CSCI 237		CSCI 247	
CSCI 208		CSCI 218		CSCI 228		CSCI 238		CSCI 248	
CSCI 209		CSCI 219		CSCI 229		CSCI 239		CSCI 249	

Existing Course Catalog ID's

WEB (250's)	CMPSC	FUTURE USE	Programming (270's)	CMPSC	FUTURE USE	ADVANCED (290's)	CMPSC
CSCI 250	CPMGR 264	CSCI 260	CSCI 270	204	CSCI 280	CSCI 290	294
CSCI 251		CSCI 261	CSCI 271	205	CSCI 281	CSCI 291	
CSCI 252	216	CSCI 262	CSCI 272	261	CSCI 282	CSCI 292	
CSCI 253	276	CSCI 263	CSCI 273	241	CSCI 283	CSCI 293	
CSCI 254		CSCI 264	CSCI 274	291	CSCI 284	CSCI 294	
CSCI 255		CSCI 265	CSCI 275		CSCI 285	CSCI 295	
CSCI 256		CSCI 266	CSCI 276		CSCI 286	CSCI 296	
CSCI 257		CSCI 267	CSCI 277		CSCI 287	CSCI 297	
CSCI 258		CSCI 268	CSCI 278		CSCI 288	CSCI 298	298
CSCI 259		CSCI 269	CSCI 279		CSCI 289	CSCI 299	

## V. COURSE DISCUSSION AGENDA

### **INACTIVATIONS**

- ADJU 240 Drug Awareness 1/2**  
**Effective:** Summer 2014 **Expedited!** *To ensure accuracy of curricular offerings in the 2014-2015 catalog*  
**INACTIVATE**  
**Rationale:** This course has not been offered for some time and there are no plans to offer it at this point.  
**Program Impact:**  
- Stand-Alone
- ADJU 242 Domestic Violence Prevention 1/2**  
**Effective:** Summer 2014 **Expedited!** *To ensure accuracy of curricular offerings in the 2014-2015 catalog*  
**INACTIVATE**  
**Rationale:** This course is currently not being offered and there are no plans to do so in the future.  
**Program Impact:**  
- Stand-Alone
- ENGL 349AD Work Experience 1-4**  
**Effective:** Summer 2014 **Expedited!** *To ensure accuracy of curricular offerings in the 2014-2015 catalog*  
**INACTIVATE**  
**Rationale:** This course has never been taught and the course outline was never completed. I want to clean up our list of Active Courses so that it accurately reflects courses we offer  
**Program Impact:**  
- Stand-Alone
- INTEC 301 Employability Skills 1 2**  
**Effective:** Summer 2014 **Expedited!** *To ensure accuracy of curricular offerings in the 2014-2015 catalog*  
**INACTIVATE**  
**Rationale:** Industrial Technology Program discontinued. Clean up of courses in system but not being offered.  
**Program Impact:**  
- Construction - Carpentry Skills Recognition Award  
- Industrial Technology - Systems A.S. Degree
- INTEC 376 Mechanical Blueprint Reading 2**  
**Effective:** Summer 2014 **Expedited!** *To ensure accuracy of curricular offerings in the 2014-2015 catalog*  
**INACTIVATE**  
**Rationale:** Industrial Technology Program discontinued. Clean up of courses in system but not being offered.  
**Program Impact:**  
- Stand-Alone

**MUSE 885 Evening Jazz Band 0**  
**Effective:** Summer 2014 **Expedited!** *To ensure accuracy of curricular offerings in the 2014-2015 catalog*  
**INACTIVATE**  
**Rationale:** Course denied at the state level. Course has never been implemented, scheduled, or taught.  
**Program Impact:**  
 - Stand-Alone

**MODIFICATIONS/REACTIVATIONS**

**BUSAD 246 Retail Management 3**  
**Effective:** Summer 2014 **Expedited!** To avoid loss of program accreditation.  
**Rationale for Expedited Approval:** Course is being reactivated because it is now part of the Retail Management Program which we are updating during our periodic curriculum review.  
**REACTIVATE/MODIFY** Title, Hours, DE Modalities, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** We just learned that the Retail Management (WAFC) Program curriculum is being updated and BUSAD 246 is now the capstone course for this program. We need this course in the 2014-15 catalog to retain accreditation with the WAFC Retail Management Certificate program.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting: Online Course, Mixed Modalities/Hybrid Course  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Program Impact:**  
 - Retail Management (WAFC) Certificate of Achievement

**CLDDV 127 Infant/Toddler Practicum 3**  
 (from CLDDV 127ABCDE) **Effective:** Summer 2015  
**MODIFY** Unit variability, enrollment restrictions, hours, repeat policy, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**NOTE:** CLDDV 127A, 127B, 127D, 127E will require inactivation in Datatel and CCC Inventory  
**Rationale:** To align with Statewide CAP (Curriculum Alignment Project) for Child Development programs, add a limitation on enrollment (fingerprinting), changes to course description, course learning outcomes, objectives, course content, request hybrid component for one-lecture portion of the course, and eliminating the variable units.  
**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50. Maintaining: (L) Enrollment limited to students who can demonstrate TB clearance. Requesting: (P) Satisfactory completion of CLDDV 121 and CLDDV 125. Removing: (C) Satisfactory completion of or concurrent enrollment in CLDDV 125.  
**Distance Education Status:** Requesting Mixed Modalities/Hybrid Course  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE; Approved for (CC-CHILD 16)  
**Program Impact:**  
 - Site Supervisor Certificate of Achievement  
 - Early Childhood Education AS-T Degree (in progress)  
 - Early Intervention Assistant 1 Certificate of Achievement  
 - Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement  
 - Master Teacher: Working With Children With Special Needs Certificate of Achievement  
 - Teacher Certificate of Achievement

**CLDDV 128**  
(from CLDDV 128BCDE)

**Preschool Practicum**

**3**

**Effective:** Summer 2015

**MODIFY** Unit variability, enrollment restrictions, hours, repeat policy, DE modalities, general education, repeat policy, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, methods of evaluation, requisite skills

**NOTE:** CLDDV 128B, 128C, 128D, 128E will require inactivation in Datatel and CCC Inventory

**Rationale:** To align with Statewide CAP (Curriculum Alignment Project) for Child Development programs, add a limitation on enrollment (fingerprinting), changes to course description, course learning outcomes, objectives, course content, request hybrid component for one-lecture portion of the course, and eliminating the variable units.

**Enrollment Restrictions:** Maintaining (A) satisfactorily completion of ENGL 50 or qualification by assessment process, Maintaining (LOE) provide TB clearance; Requesting (P) Satisfactory completion of CLDDV 121 and CLDDV 125; Removing (P) satisfactory completion of CLDDV 101 or CLDDV 103 or (CLDDV 104 and CLDDV 105), and removing (A) satisfactorily prior completion or concurrent enrollment in CLDDV 121.

**Distance Education Status:** Requesting Mixed Modalities/Hybrid Course

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE. Approved for (IGETC: 4G)

**Program Impact:**

- Site Supervisor Certificate of Achievement
- Early Childhood Education AS-T Degree (in progress)

**CMPGR 226**

**3D Graphics and Animation 2**

**3**

**Effective:** Summer 2015

**MODIFY** Repeat policy, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills

**Rationale:** Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix.

**Enrollment Restrictions:** Maintain (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 225.

**Distance Education Status:** Maintaining: Online course, Mixed Modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Program Impact:**

- Computer Graphics Applications A.S. Degree

**CMPGR 284**

**Beginning After Effects**

**3**

**Effective:** Summer 2015

**MODIFY** Title, repeat policy, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills

**Rationale:** Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix. Course title is being modified to reflect current industry standards.

**Enrollment Restrictions:** Maintaining (A) Before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.

**Distance Education Status:** Maintaining: Online course, Mixed Modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Maintaining Activities

**Program Impact:**

- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement

**CMPSC 205**  
(CSCI 271 in SU14)

**Problem Solving and Programming 1**

**3** (previously 4)

**Effective:** Summer 2015

**MODIFY Units**, hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being updated to align with C-ID descriptor, COMP 122. This course is also included in the Computer Science TMC.

**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of CMPSC 204.

**Distance Education Status:** Maintaining: Online course, Mixed Modalities/Hybrid Course

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC; (Requesting CID COMP 122)

**General Education Status:** Approved for (MJC-GE:D2) (CC: CMPSC 22)

**Program Impact:**

- Certificate: Computer Electronics Certificate of Achievement
- Computer Electronics A.S. Degree
- Computer Electronics A.A. Degree Major
- Computer Electronics A.S. Degree
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree
- Computer Science AS-T Degree (in progress)
- Computer Science A.A. Degree
- Electronics Technology-Computer Electronics Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree

**CMPSC 241**  
(CSCI 273 in SU14)

**Assembly Language Programming**

**3** (previously 4)

**Effective:** Summer 2015

**MODIFY Units**, hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being updated to align with C-ID descriptor, COMP 142. This course is also included in the Computer Science TMC.

**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of CMPSC 205.

**Distance Education Status:** Maintaining: Online course, Mixed Modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC; (Requesting C-ID COMP 142)

**General Education Status:** Approved for (MJC-GE:D2)

**Program Impact:**

- Certificate: Computer Electronics Certificate of Achievement
- Computer Electronics A.S. Degree
- Computer Electronics A.A. Degree Major
- Computer Electronics A.S. Degree
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree
- Computer Science AS-T Degree (in progress)
- Computer Science A.A. Degree
- Electronics Technology-Computer Electronics Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

**CMPSC 261**  
(CSCI 272 in SU14)

**Problem Solving and Programming 2**

3 (previously 4)

**Effective:** Summer 2015

**MODIFY** Units, hours, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being updated to align with C-ID descriptor, COMP 132. This course is also included in the Computer Science TMC.

**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of CMPSC 205

**Distance Education Status:** Maintaining: Online course, Mixed Modalities/Hybrid Course

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC. (CC: CMPSC 24)

**General Education Status:** Approved for (MJC-GE: D2)

**Program Impact:**

- Computer Programming Specialist Certificate of Achievement
- Computer Science AS-T Degree (in progress)
- Computer Science A.A. Degree
- Computer Science A.S. Degree
- Computer Science A.S.
- Electronics Technology-Computer Electronics Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

**PEA 116**

**Adapted Run/Walk**

1

**Effective:** Summer 2014 **Expedited!** *To comply with newly revised code or law.*

**Rationale for Expedited Approval:** Due to repeatability, would like to update and reactivate this course for disabled students to provide for them a credit course vs. a non credit course.

**REACTIVATE/MODIFY** repeat policy, general education, outcomes, objectives, content, typical assignments, methods of instruction, textbooks

**Rationale:** Due to repeatability, would like to update and reactivate this course for disabled students to provide for them a credit course vs. a non credit course.

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to provide medical verification of physical or learning disability.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and Requesting UC

**General Education Status:** Requesting: (MJC: Activities)

**Program Impact:**

- Stand-Alone

**PEA 141**

**Adapted Fitness**

1

**Effective:** Summer 2014 **Expedited!** *To comply with newly revised code or law.*

**Rationale for Expedited Approval:** Due to loss of repeatability in physical education, this course is being reactivated.

**REACTIVATE/MODIFY** Hours, repeat policy, transfer, general education, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

**Rationale:** Due to loss of repeatability in physical education, this course is being reactivated.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to provide medical verification of disability and recommendation of medical specialist.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and Requesting UC

**General Education Status:** Requesting (MJC: Activities)

**Program Impact:**

- Stand-Alone

**Abnormal Psychology**

**Effective:** Summer 2014 **Expedited!** *To align with C-ID descriptor*

**Rationale for Expedited Approval:** to update for CI-D PSYCH 120 which was conditionally approved on 9/30/13.

**MODIFY** Outcomes, content

**Rationale:** Course was also changed to align with C-ID PSYCH 120.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC; Requesting (CID PSYCH 120)

**General Education Status:** Approved for (MJC-GE:B) (CSU-GE: D9) (IGETC: 4I)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern
- Psychology for Transfer AA-T Degree (in progress)

## NEW COURSES

- MUST 141**                      **Musicianship and Guided Listening 1**                      **1**  
**Effective:** Upon CCCCCO approval **Expedited!**  
**Rationale for Expedited Approval:** To substitute for MUST 130, Practica Musica, a course that was sequential within the music major track and repeatable 3 times.  
**ADOPT**  
**Rationale:** The class is being created to meet the new laws about course repeatability.  
**Enrollment Restrictions:** Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Requesting (MJC: Activities)  
**Program Impact:**  
- Stand-Alone
- MUST 142**                      **Musicianship and Guided Listening 2**                      **1**  
**Effective:** Upon CCCCCO approval **Expedited!**  
**Rationale for Expedited Approval:** To substitute for MUST 130, Practica Musica, a course that was sequential within the music major track and repeatable 3 times.  
**ADOPT**  
**Rationale:** The class is being created to meet the new laws about course repeatability.  
**Enrollment Restrictions:** Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Requesting (MJC: Activities)  
**Program Impact:**  
- Stand-Alone
- MUST 143**                      **Musicianship and Guided Listening 3**                      **1**  
**Effective:** Upon CCCCCO approval **Expedited!**  
**Rationale for Expedited Approval:** To substitute for MUST 130, Practica Musica, a course that was sequential within the music major track and repeatable 3 times.  
**ADOPT**  
**Rationale:** The class is being created to meet the new laws about course repeatability.  
**Enrollment Restrictions:** Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Requesting (MJC: Activities)  
**Program Impact:**  
- Stand-Alone



MUST 144	<p><b>Musicianship and Guided Listening 4</b> <span style="float: right;">1</span></p> <p><b>Effective:</b> Upon CCCCCO approval <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> To substitute for MUST 130, Practica Musica, a course that was sequential within the music major track and repeatable 3 times.</p> <p><b>ADOPT</b></p> <p><b>Rationale:</b> The class is being created to meet the new laws about course repeatability.</p> <p><b>Enrollment Restrictions:</b> Requesting (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 101.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfer to CSU</p> <p><b>General Education Status:</b> Requesting (MJC: Activities)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Stand-Alone</li> </ul>
THETR 135	<p><b>Rehearsal and Performance 3</b> <span style="float: right;">2</span></p> <p><b>Effective:</b> Upon CCCCCO approval</p> <p><b>ADOPT</b></p> <p><b>Rationale:</b> This course is being proposed for training techniques that will give the student intermediate acting skills that will apply to a role in a fully mounted production. If it is approved via curriculum, Ruth will submit for CID THTR 191. Based on a conversation with M. Sundquist on 11.21.13, this course will reside in the THTR ADT if that is the route they take for "4 experiences". I will reflect this on the CID EXCEL sheet. (R. Cranley)</p> <p><b>Enrollment Restrictions:</b> Requesting (L) enrollment limited to students who successfully pass the audition process and get cast in a role.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU. Requesting UC. Requesting (CID THETR 191)</p> <p><b>General Education Status:</b> Requesting (MJC: Activities)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Stand-Alone</li> </ul>
THETR 136	<p><b>Rehearsal and Performance 4</b> <span style="float: right;">2</span></p> <p><b>Effective:</b> Upon CCCCCO approval</p> <p><b>ADOPT</b></p> <p><b>Rationale:</b> This course is being proposed for an advanced acting experience in a fully mounted theatre production. Ruth will submit for CID THTR 191 if approved via curriculum. Based on a conversation with M. Sundquist on 11.21.13, this course will reside in the THTR ADT if that is the route they take for "4 experiences". I will reflect this on the CID EXCEL sheet. (R. Cranley).</p> <p><b>Enrollment Restrictions:</b> Requesting (L) Enrollment limited to students who successfully pass the audition process and get cast in a role.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU. Requesting UC. Requesting (C-ID THTR 191)</p> <p><b>General Education Status:</b> Requesting (MJC: Activities)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Stand-Alone</li> </ul>

THETR 154

**Dance Rehearsal & Performance 3**

2

**Effective:** Upon CCCC approval

**ADOPT**

**Rationale:** This course is the 3rd Rehearsal & Performance in a sequence of 4 levels of dance performance. This course develops the student's ability to perform with expression, further their intermediate/advanced technical skills related to the Jazz and Modern genre.

**Enrollment Restrictions:** Requesting (L) Enrollment limited to students who successfully pass the audition process.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU. Requesting UC. Requesting (C-ID THTR 191)

**General Education Status:** Requesting (MJC: Activities)

**Program Impact:**

- Stand-Alone

THETR 168

**Dance Rehearsal & Performance 4**

2

**Effective:** Upon CCCC approval

**ADOPT**

**Rationale:** This course is the fourth in a sequence of 4 levels of rehearsal and performance.

**Enrollment Restrictions:** Requesting (L) Enrollment limited to students who successfully pass the audition process.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU. Requesting UC. Requesting (C-ID THTR 191)

**General Education Status:** Requesting (MJC: Activities)

**Program Impact:**

- Stand-Alone

**VI. PROGRAM NOTIFICATION AGENDA**

CCCCO Approvals: Programs

**VII. PROGRAM CONSENT AGENDA**

**VIII. PROGRAM DISCUSSION AGENDA**

Program Changes that do not require Chancellor's Office Notification/Application for Approval

**MODIFY:** Bookkeeping Program

**C: Bookkeeping**

25

**Effective Term:** Summer 2014 **Expedited!** *To ensure accuracy of program offerings in the college catalog*

**MODIFY** Program learning outcomes, required courses, elective courses

**Rationale:** Update for BUSAD review cycle.

**MODIFY:** International Business Program

**C: International Business**

17

**Effective Term:** Summer 2014 **Expedited!** *To ensure accuracy of program offerings in the college catalog*

**MODIFY** Program learning outcomes, required courses

**Rationale:** This revision is part of the regular Business Administration curriculum review cycle. These changes are proposed for the 2014-15 catalog to update required and elective courses and descriptions and correct any errors in the certificate.

**MODIFY:** Real Estate Program

**Effective Term:** Summer 2014 **Expedited!** *To ensure accuracy of program offerings in the college catalog*

**Adopt New Award in Existing Program SRA: Real Estate Salesperson** 9-10

**Rationale:** This is a new "mini" award (skills recognition award) including only courses needed to sit for the Real Estate Salesperson exam. This award is intended to meet immediate needs for students wanting to enter the recovering real estate job market. This skills recognition certificate is based on current research of the CA Department of Real Estate and includes education requirements for the Real Estate Salesperson's license exam. These changes are proposed for the 2014-15 catalog to allow students to immediately begin earning this award.

**MODIFY:** Supervisory Management Program

**C: Supervisory Management**

21

**Effective Term:** Summer 2014 **Expedited!** *To ensure accuracy of program offerings in the college catalog*

**MODIFY** Program learning outcomes, elective courses

**Rationale:** This update is part of the regular Business Administration curriculum review cycle. These changes are proposed for the 2014-15 catalog to discontinue the Supervisory Management AA degree, and update required and elective courses in the remaining AS and certificate.

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC- 511)

**MODIFICATIONS**

**MODIFY:** Accounting Program

**C: Accounting**

27-28 (previously 24)

**Effective Term:** Upon CCCCCO Approval

**MODIFY** Program learning outcomes, required courses, elective courses, certificate units

**Rationale:** Revision of this certificate is part of our regular BUSAD curriculum review cycle.

**AS: Accounting**

25 (previously 30)

**Effective Term:** Upon CCCCCO Approval

**MODIFY** Program learning outcomes, required courses, elective courses, units in major

**Rationale:** This revision is part of the regular Business Administration curriculum update.

**C: Accounting Clerk**

14½ - 18½ (previously 14½)

**Effective Term:** Upon CCCCCO Approval

**MODIFY** Program learning outcomes, required courses, units in major  
**Rationale:** This revision is part of the regular Business Administration curriculum update.

**MODIFY:** **Bookkeeping Program**

**AS: Bookkeeping** 28 (previously 30)

**Effective Term:** Upon CCCCCO Approval

**MODIFY** Program learning outcomes, required courses, elective courses, major units

**Rationale:** This program revision is part of the Busad curriculum review cycle.

**MODIFY:** **Business Operations Management Program**

**AS: Business Operations Management** 28 - 30 (previously 30)

**MODIFY:** Program learning outcomes, program requirements, required courses, elective courses, major units

**Effective Term:** Upon CCCCCO Approval

**Rationale:** This update is part of the regularly scheduled Busad curriculum review cycle. These changes are proposed for the 2014-15 catalog to discontinue AA degree, update required and elective courses and descriptions and correct any errors in the remaining AS.

**MODIFY:** **Marketing Program**

**AS: Marketing** 27-30 (previously 30)

**MODIFY** Certificate units, program learning outcomes, required courses

**Effective Term:** Upon CCCCCO Approval

**Rationale:** This update is part of the ongoing Busad curriculum update review cycle. These changes are proposed for the 2014-15 catalog to discontinue AA degree, update required and elective courses and descriptions and correct any errors in the remaining AS.

**MODIFY:** **Professional Selling**

**C: Professional Selling** 21 (previously 30)

**MODIFY** Certificate units, program learning outcomes, required courses,

**Effective Term:** Upon CCCCCO Approval

**Rationale:** This update is part of the regularly scheduled BUSAD curriculum update. These changes are proposed for the 2014-15 catalog to update required and elective courses and descriptions and correct any errors in the certificate.

**MODIFY:** **Retail Management (WAFC) Program**

**C: Retail Management** 25-28 (previously 27)

**MODIFY** Certificate units, required courses, major units

**Effective Term:** Upon CCCCCO Approval

**Rationale:** This program update is part of the regular BUSAD curriculum update cycle as well as major updates to align with curriculum updates being made by the Western Association of Food Chains through a \$12 million grant. Changes to our Retail Management program bring our program into alignment with their revised curriculum, making our completing students eligible for industry specific awards .

**MODIFY:** Real Estate Program

**AS: Real Estate** 26 (previously 30)

**MODIFY** Program Learning Outcomes, required courses, major units

**Effective Term:** Upon CCCCCO Approval

**Rationale:** This update is part of the continuing Business Administration curriculum review cycle. These changes are proposed for the 2014-15 catalog to discontinue AA degree, update required and elective courses and descriptions and correct any errors in the remaining AS and certificate. Changes also include updating courses to meet current CA Department of Real Estate education requirements for the Real Estate Broker's license exam.

**C: Real Estate Broker** (formerly "Real Estate") 26(no changes)

**MODIFY** Award Title, program learning outcomes, program structure, required courses

**Effective Term:** Upon CCCCCO Approval

**Rationale:** This certificate is being updated as part of our regular Business administration curriculum review cycle. These changes are proposed for the 2014-15 catalog to discontinue AA degree, update required and elective courses and descriptions and correct any errors in the remaining AS and certificate. Changes also include updating courses to meet current CA Department of Real Estate education requirements for the Real Estate Broker's license exam.

**MODIFY:** Supervisory Management

**AS: Supervisory Management** 24-25 (previously 30)

**MODIFY** Program learning outcomes, elective courses, major units

**Effective Term:** Upon CCCCCO Approval

**Rationale:** This update is part of the ongoing Busad curriculum update review cycle. These changes are proposed for the 2014-15 catalog to discontinue the Supervisory Management AA degree, and update required and elective courses in the remaining AS and certificate .

## **IX. STANDING REPORTS**

- |   |                    |
|---|--------------------|
| 1. Transfer Model Curriculum (Associate Degrees for Transfer) | B. Adams           |
| 2. C-ID   | R. Cranley         |
| 3. CurricUNET Implementation/Issues                           | B. Adams/L. Miller |
| 4. Outcomes Assessment Workgroup (OAW)                        | K. Ennis           |

## **X. UNFINISHED BUSINESS**

### **Action Items**

- |   |                   |
|---|-------------------|
| 1. Policies for Prerequisites/Corequisites/Advisories             | M. Robles         |
| 2. Independent Study Course Outlines                              | B. Adams/M.Robles |
| 3. Resolution FL13-A "Moving Courses through the Approval Stream" | M. Adams          |

**Informational Items**

*(NONE)*

**XI. NEW BUSINESS**

**Informational Items**

*(NONE)*

**Action Items**

1. Distance Education Committee Representative

J. Hamilton

**XII. PUBLIC COMMENT**



## Curriculum Committee

# MINUTES

**Tuesday, November 19, 2013**

**Yosemite 213 2:40 PM**

**Members Present:** B. Adams (Co-chair), M. Adams, J. Beebe, M. Boyd, S. Circle, R. Cranley, K. Ennis, M. Garcia, J. Hamilton (Co-Chair/President-Elect Academic Senate), L. Hatch, E. Kerr, S. Kincade (VP, Instruction) L. Lanigan, M. Lynch, C. Mulder, E. Maki, Orozco-Wittke, S. Berger, C. Vaughn

**Members Absent:** L. Lopez (ASMJC) Student Services Rep. (Vacant), E. Lucas, P. Mendez, M. Robles

**Others Present:** L. Gerasimchuk (Administrative Technician), J. Hughes, Evaluations, L. Miller (Curriculum Specialist), J. Todd

## I. APPROVAL OF ORDER OF AGENDA

**Hearing no objections, the order of the agenda was approved**

## II. APPROVAL OF MINUTES

November 5, 2013

**Hearing no objections, the meeting minutes of November 5, 2013 were approved**

## III. COURSE NOTIFICATION AGENDA

**The committee was notified of the following UC Transfer Agreement updates**

**R. Cranley explained that this report reflects changes approved as the result of a second window for submission of new and revised proposals. These results should reflect anything that was submitted for TCA consideration through September 2013.**

### UC Transfer Course Agreement (TCA) –

Received by Ruth Cranley from Jennifer Forsberg of the UCOP on 10/22/2013

Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College

TCA for 13-14. This information is currently being entered into the ASSIST database. Subscribers to the ASSIST-L listserv will be notified via email when this new TCA has been published at [www.assist.org](http://www.assist.org). For information on subscribing to the ASSIST-L email listserv, visit [http://info.assist.org/assist\\_1\\_about.html](http://info.assist.org/assist_1_about.html).

The following is a summary of our actions on your newly submitted courses:

#### **New courses approved as UC Transferable:**

ART 129	Figure Drawing	2	3
ART 158	Painting	3	3
ART 159	Painting	4	3

MUSA 162 Intermediate Strings 1  
 PEC 160 Spring Spirit Leadership Training 1  
 \* PEM 196 Advanced Wrestling 1  
     \* Any or all of these PE Activity courses combined: maximum credit, 4 units  
 \* PEW 163 Soccer 2 1  
     \* Any or all of these PE Activity courses combined: maximum credit, 4 units  
 \* PEW 181 Defensive Softball 1  
     \* Any or all of these PE Activity courses combined: maximum credit, 4 units  
 POLSC 180 Human Rights 3  
 SOCSOC 109 Introduction to Education - Practicum in Tutoring 3  
 THETR 117 Ballet 3 1  
     Same as: PEC 139  
 THETR 118 Ballet 4 1  
     Same as: PEC 146  
 THETR 130 Jazz 3 Intermediate/Advanced 1  
     Same as: PEC 132  
 THETR 133 Rehearsal and Performance 1 2  
 THETR 134 Rehearsal and Performance 2 2  
 THETR 149 Dance and Repertory Touring Competition 1  
 THETR 151 Dance Rehearsal & Performance 1 2  
 THETR 152 Dance Rehearsal & Performance 2 2  
 THETR 153 Contemporary Pop Dance Rehearsal and Performance 2  
 THETR 155 Dance Workshop Performance 2

**Courses re-reviewed and approved as UC Transferable:**

\* BIO 101 Biological Principles 5  
     \* 101 and 111 combined: maximum credit, one course  
 ECON 101 Principles of Macroeconomics 3  
 ECON 102 Principles of Microeconomics 3  
 MUST 132 Aural Skills 2 1  
 \* PEC 159 Fall Spirit Leadership Training 2  
     \* Any or all of these PE Activity courses combined: maximum credit, 4 units

**Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:**

NONE

**Courses not approved as UC Transferable:**

PE 141 Supervision in Athletic Training 2  
*Practical and applied*  
 PE 142 Supervision in Athletic Training 2 2  
*Practical and applied*  
 PE 143 Supervision in Athletic Training 3 2  
*Practical and applied*  
 PE 144 Supervision in Athletic Training 4 2  
*Practical and applied*

**Courses which require additional review or campus action:**



NONE

**Courses removed by the college:**

NONE

**CCCCO Approvals: Courses**

(NONE)

**Course Activity Report**

***The committee was notified of the following course activity***

PEA 800	<b>Adaptive Exercise for Mature Adults</b> <b>MODIFY</b> Hours Rationale: Faculty author selected 35 hours in error and wanted 54. The 35 hour value was approved with the course revision proposal on 01/22/2013. This has been corrected in Datatel and in the proposal now "approved awaiting activation" in CurricUNET.	0
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**IV. COURSE CONSENT AGENDA**

(NONE)

**V. COURSE DISCUSSION AGENDA**

**INACTIVATIONS**

CLDDV 126CDE	<b>Inclusion Special Needs Practicum</b> Effective: Summer 2015 <b>INACTIVATE</b> Rationale: Course is not going to be offered. Program Impact: - Child Development Site Supervisor Certificate of Achievement - Master Teacher Certificate of Achievement - Site Supervisor Certificate of Achievement - Teacher Certificate of Achievement <b>M/S/U (M. LYNCH, L. HATCH) to INACTIVATE CLDDV 126 CDE</b>	3
SIGN 349D	<b>Work Experience</b> Effective: Summer 2015 <b>INACTIVATE</b> Rationale: This course is not currently offered and I am not sure of the last time it was offered. Trying to clean up the courses so that they accurately reflect what we are offering. Program Impact: - Stand-Alone <b>M/S/U (M. LYNCH, L. HATCH) to INACTIVATE SIGN 349D</b>	4

## MODIFICATIONS/REACTIVATIONS

- ANSC 241**      **Sheep Fitting and Showing**      **2**  
**Effective:** Summer 2015 ~~Spring 2014~~ **Expedited!** Expedited implementation request removed by the Instruction Office because this course is already reflected as repeatable 3X in Datatel for Spring 2014. Additionally, there is no need to expedite course proposals for CLO updates.  
**Rationale for Expedited Approval:** Need to update course content to reflect repeatability.  
**MODIFY** Outcomes, content, typical assignments.  
**Rationale:** Need to update course content to reflect repeatability.  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Program Impact:**  
- Stand-Alone  
**M/S/U (M. LYNCH, L. HATCH) to MODIFY ANSC 241**
- ART 102**      **Introduction to Computer Graphics**      **3**  
**CMPGR 202**  
**Effective:** Summer 2015  
**MODIFY** Title, materials fee, DE modalities, description, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.  
**Rationale:** This course is being updated to match C-ID descriptor ARTS 250 and inclusion in the Art History and Studio Arts A.D.T.'s.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintain Online and Hybrid.  
**Materials Fee Status:** Removing fee of \$10  
**Articulation Status:** Transfers to CSU and UC. Requesting (C-ID ARTS 250)  
**General Education Status:** Removing (MJC: Activities); Requesting Area C (Humanities), Approved for (CSU-GE:C1)  
**Program Impact:**  
- Art A.A. Degree  
- Art Gallery / Museum Studies Skills Recognition Award  
- Art History AA-T Degree  
- CSU-GE Certificate of Achievement  
- Studio Arts AA-T Degree  
**M/S/U (M. LYNCH, L. HATCH) to MODIFY ART 102/CMPGR 202**  
**M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for ART 102/CMPGR 202**  
**M/S/U (L. HATCH, M. LYNCH) to REMOVE FEE for ART 102/CMPGR 202**  
**M/S/U (L. HATCH, C. MULDER) to REQUEST PLACEMENT OF ART 102/CMPGR 202 on GE PATTERN(S)**  
**Activities modification pulled for discussion by M. Garcia** due to concerns that this course is the only remaining activities option for the AA: University Preparation, Emphasis in Liberal Studies. What is the intent of this degree with the incoming AA-T in Elementary Teacher Education. Will it be kept or inactivated? Is this a temporary concern? There was lengthy discussion about how this affects students within MJC and those who transfer. It was noted that the college does not reflect courses on both Activities and the MJC-GE pattern. After the GE alignment project in Spring of 2011, great efforts were put into aligning the GE patterns to ensure that students were given equitable credit for work done in all patterns.  
**M/S/U (J. BEEBE, K. ENNIS) to REMOVE ART 102/CMPGR 202 from ACTIVITIES**

ART 173

### Digital Imaging for Photographers

3

**Effective:** Summer 2015

**MODIFY** Content, outcomes, objectives, typical assignments.

**Rationale:** Course is being updated to revise materials fees, content and objectives. Course will also be resubmitted to CID site for CID# ARTS 260. It is currently in the "IP" status.

**Enrollment Restrictions:** Maintaining (A) before enrolling in this course, students are strongly advised to satisfactorily complete ART 170.

**Distance Education Status:** None

**Materials Fee Status:** Maintaining fee of \$20

**Articulation Status:** Transfers to CSU and UC. Requesting (C-ID ARTS 260)

**General Education Status:** Approved for (MJC: Activities)

**Program Impact:**

- Art A.A. Degree
- Art History AA-T Degree
- Photography A.A. Degree
- Studio Arts AA-T Degree

**M/S/U (M. LYNCH, L. HATCH) to MODIFY ART 173**

**M/S/U (S. CIRCLE, L. HATCH) to MAINTAIN REQUISITES for ART 173**

**M/S/U (L. HATCH, M. LYNCH) to MAINTAIN FEE for ART 173**

**M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of ART 173 on ACTIVITIES**

ART 175

### Color Photography

3

**Effective:** Summer 2015

**MODIFY** Outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbook, materials fee itemization, requisite skills.

**Rationale:** Course is being updated to reflect different content and objectives.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ART 172. Removing: or (P) satisfactorily complete ART 186.

**Distance Education Status:** None.

**Materials Fee Status:** Maintaining fee of \$45.

**Articulation Status:** Transfer to CSU and UC.

**General Education Status:** Approved for (MJC: Activities)

**Program Impact:**

- Art A.A. Degree
- Photography A.A. Degree

**M/S/U (M. LYNCH, L. HATCH) to MODIFY ART 175**

**M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for ART 175**

**M/S/U (L. HATCH, M. LYNCH) to MAINTAIN FEE for ART 175**

**M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of ART 175 on ACTIVITIES**

CLDDV 122

**Care and Education for Infants and Toddlers**

3

**Effective:** Summer 2015

**MODIFY** Title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.

**Rationale:** We have applied for this course to be part of the Early Childhood Curriculum Alignment Project and are addressing deficiencies they have noted.

**Enrollment Restrictions:** Requesting (P) Satisfactory completion of CLDDV 125 and (A) satisfactory completion of CLDDV 121. Removing (P) Satisfactory completion of CLDDV 101 and CLDDV 103 or (CLDDV 104 and CLDDV 105).

**Distance Education Status:** None

**Materials Fee Status:** None.

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE.

**Program Impact:**

- Early Intervention Assistant 1 Certificate of Achievement
- Early Intervention Assistant 2 Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement

**CLDDV 122, CLDDV 150, CLDDV 151, CLDDV 154 pulled for discussion by S. Circle due to concerns about "missing" comparable courses** B. Adams explained that, since the course is not requesting new GE, that there is no need for comparable courses to be checked off (completed.) The committee agreed to this procedure previously.

**M/S/U (C. MULDER, M. GARCIA) to MODIFY CLDDV 122, CLDDV 150, CLDDV 151, and CLDDV 154**

**M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for CLDDV 122**

CLDDV 150

**Administration in Children's Programs**

3

**Effective:** Summer 2015

**MODIFY** Title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills.

**Rationale:** Updating course to reflect changes in state curriculum alignment program.

**Enrollment Restrictions:** Removing (P) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105)

**Distance Education Status:** None.

**Materials Fee Status:** None.

**Articulation Status:** Transfers to CSU. Approved for (CC CHILD 30)

**General Education Status:** Not approved for GE

**Program Impact:**

- Site Supervisor Certificate of Achievement

**CLDDV 122, CLDDV 150, CLDDV 151, CLDDV 154 pulled for discussion by S. Circle due to concerns about "missing" comparable courses** (See discussion notes on CLDDV 122)

**M/S/U (C. MULDER, M. GARCIA) to MODIFY CLDDV 122, CLDDV 150, CLDDV 151, and CLDDV 154**

**M/S/U (S. CIRCLE, L. HATCH) to REMOVE REQUISITES for CLDDV 150**

CLDDV 151

**Supervision in Children's Programs**

3

**Effective:** Summer 2015

**MODIFY** Title, enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills

**Rationale:** To meet the Curriculum Alignment Project requirements

**Enrollment Restrictions:** Removing (P) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105)

**Distance Education Status:** Not approved for DE

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU. Approved for (CC CHILD 31)

**General Education Status** Not approved for GE

**Program Impact:**

- Site Supervisor Certificate of Achievement

**CLDDV 122, CLDDV 150, CLDDV 151, CLDDV 154 pulled for discussion by S. Circle due to concerns about "missing" comparable courses (See discussion notes on CLDDV 122)**

**M/S/U (C. MULDER, M. GARCIA) to MODIFY CLDDV 122, CLDDV 150, CLDDV 151, and CLDDV 154**

**M/S/U (S. CIRCLE, L. HATCH) to REMOVE REQUISITES for CLDDV 151**

CLDDV 154

**Adult Relationship & Mentoring in School**

3

**Effective:** Summer 2015

**MODIFY** Title, enrollment restrictions, repeat policy, content, description, methods of instruction, outcomes, methods of instruction, typical assignments, requisite skills.

**Rationale:** New guidelines from the Curriculum Alignment Project.

**Enrollment Restrictions:** Removing (P) Satisfactory completion of CLDDV 101 and CLDDV 103 or (CLDDV 104 and CLDDV 105).

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Not approved for GE

**Program Impact:**

- Early Intervention Assistant 2 Certificate of Achievement

- Master Teacher Certificate of Achievement

- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement

- Master Teacher: Working With Children With Special Needs Certificate of Achievement

- Site Supervisor Certificate of Achievement

**CLDDV 122, CLDDV 150, CLDDV 151, CLDDV 154 pulled for discussion by S. Circle due to concerns about "missing" comparable courses (See discussion notes on CLDDV 122)**

**M/S/U (C. MULDER, M. GARCIA) to MODIFY CLDDV 122, CLDDV 150, CLDDV 151, and CLDDV 154**

**M/S/U (S. CIRCLE, L. HATCH) to REMOVE REQUISITES for CLDDV 154**

CLDDV 160

**Introduction to Children with Special Needs**

3

**Effective:** Summer 2015

**MODIFY** Title, enrollment restrictions, description, outcomes, objectives, content, methods of instruction, typical assignments, methods of evaluation, textbooks, requisite skills.

**Rationale:** Alignment with the State Curriculum Alignment Project (CAP).

**Enrollment Restrictions:** Maintaining (A) Satisfactory completion of CLDDV 103 and ENGL 50 or qualification by MJC assessment process; Removing or (A) Satisfactory completion of (CLDDV 104 and CLDDV 105)

**Distance Education Status:** None.

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status:** Approved for (MJC-GE:B)

**Program Impact:**

- Site Supervisor Certificate of Achievement
- Early Intervention Assistant 2 Certificate of Achievement
- MJC-GE Pattern
- Master Teacher: Working with Children with Special Needs Certificate of Achievement

**M/S/U (M. LYNCH, L. HATCH) to MODIFY CLDDV 160**

**M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for CLDDV 160**

**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF CLDDV 160 on GE PATTERN(S)**

CLDDV 163

**Curriculum and Strategies for Children with Special Needs**

3

**Effective:** Summer 2015

**MODIFY** Title, Enrollment restrictions, requisite skills, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation.

**Rationale:** Alignment with the State Curriculum Alignment Project (CAP)

**Enrollment Restrictions:** Requesting (P) Satisfactory completion of CLDDV 103; Maintaining (A) satisfactory completion of ENGL 50 or qualification by MJC assessment process.

**Distance Education Status:** Maintaining Online, Mixed Modalities/Hybrid, Teleclass.

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU, Approved for (CC: CHILD 19)

**General Education Status:** Not approved for GE

**Program Impact:**

- Early Intervention Assistant 1 Certificate of Achievement
- Early Intervention Assistant 2 Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

**CLDDV 163 pulled for discussion by S. Circle due to concerns about a discrepancy between the voting grid and the agenda. The document was corrected.**

**M/S/U (C. VAUGHN, L. HATCH) to MODIFY CLDDV 163**

**M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for CLDDV 163**

**M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for CLDDV 163**

CLDDV 262

Diversity in Educational Settings

3

Effective: Summer 2015

**MODIFY** Enrollment restrictions, DE Modalities, content, outcomes, objectives, typical assignments, methods of instruction, requisite skills.

**Rationale:** Course is being updated for C-ID approval.

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of CLDDV 103; and (A) Satisfactory completion of ENGL 50 or qualification by MJC assessment process; Removing or (P) satisfactorily completion of (CLDDV 104, and (CLDDV 104 and CLDDV 105)

**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course, Removing: Teleclass.

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU, Requesting: (C-ID CID ECE 230)

**General Education Status:** Approved for (MJC-GE:B) (CSU-GE: D7).

**Program Impact:**

- Early Childhood Education AA-T Degree
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern
- Master Teacher Certificate of Achievement
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Master Teacher: Working With Children With Special Needs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement

**M/S/U (M. LYNCH, L. HATCH) to MODIFY CLDDV 262**

**M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for CLDDV 262**

**M/S/U (E. MAKI, S. CIRCLE) to MODIFY DE for CLDDV 262**

**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF CLDDV 262 on GE PATTERN(S)**

CMPGR 268

Flash: Web Graphics and Animation 1

3

Effective: Summer 2015

**MODIFY** Enrollment restrictions, materials fee, DE modalities, content, outcomes, objectives, typical assignments, methods of instruction, methods evaluation, textbooks, requisite skills.

**Rationale:** Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix.

**Enrollment Restrictions:** Maintaining: (A) satisfactory completion of CMPGR 202 or ART 102

**Distance Education Status:** Maintaining Online Course, Requesting Mixed modalities/Hybrid Course.

**Materials Fee Status:** Removing fee of \$10.

**Articulation Status:** Transfers to CSU Approved for (CC: CMPSC 19)

**General Education Status:** Not approved for GE

**Program Impact:**

- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement

**M/S/U (M. LYNCH, L. HATCH) to MODIFY CMPGR 268**

**M/S/U (S. CIRCLE, L. HATCH) to MAINTAIN REQUISITES for CMPGR 268**

**M/S/U (E. MAKI, S. CIRCLE) to MODIFY DE for CMPGR 268**

**M/S/U (L. HATCH, M. LYNCH) to REMOVE FEE for CMPGR 268**

**CMPSC 202**

**Business Information Systems**

**3**

**Effective:** Summer 2015

**MODIFY** Outcomes, objectives, content, typical assignments, methods of evaluation, requisite skills.

**Rationale:** Course is being updated to align with C-ID descriptor, ITIS 120. (Note: R. Cranley has indicated that this course has recently been approved for C-ID# ITIS 120)

**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of CMPSC 201 or CMPSC 204 or CMPSC 203.

**Distance Education Status:** Maintaining Hybrid.

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC. Approved for (C-ID ITIS 120)

**General Education Status:** Not approved for GE

**Program Impact:**

- Accounting Certificate of Achievement
- Accounting A.S. Degree
- Bookkeeping Certificate of Achievement
- Business Operations Management A.S. Degree
- Business Operations: Management A.A. Degree (pending inactivation)
- Computer Applications Specialist Certificate of Achievement
- Computer Graphics Applications Certificate of Achievement
- Computer Graphics Applications A.S. Degree
- Computer Information Systems A.A. Degree
- Computer Science A.S. Degree
- International Business Certificate of Achievement
- Retail Management (W AFC) Certificate of Achievement

**M/S/U (M. LYNCH, L. HATCH) to MODIFY CMPSC 202**

**M/S/U (S. CIRCLE, L. HATCH) to MAINTAIN REQUISITES for CMPSC 202**

**M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for CMPSC 202**

**CMPSC 204**

**Introduction to Programming**

**3**

**Effective:** Summer 2015

**MODIFY** Outcomes, description, objectives, content, methods of evaluation, textbooks, requisite skills.

**Rationale:** Course is being updated to align with C-ID descriptor, COMP 112.

**Enrollment Restrictions:** Removing (A) before enrolling in this course, students are strongly advised to satisfactorily complete MATH 90.

**Distance Education Status:** Maintaining Mixed Modalities/Hybrid, Online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC, Requesting: (C-ID COMP 112)

**General Education Status:** Not approved for GE

**Program Impact:**

- Computer Electronics A.S. Degree
- Computer Electronics A.A. Degree
- Computer Programming Specialist Certificate of Achievement
- Computer Science A.S. Degree

**M/S/U (M. LYNCH, L. HATCH) to MODIFY CMPSC 204**

**M/S/U (S. CIRCLE, L. HATCH) to REMOVE REQUISITES for CMPSC 204**

**M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for CMPSC 204**



CMPSC 219

**Discrete Structures for Computer Science**

3 (previously 4)

**Effective:** Summer 2015.

**MODIFY Units**, enrollment restrictions, hours, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being updated to align with CID# COMP 152. This course is also included in the Computer Science TMC.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of CMPSC 205; and Removing MATH 121; Requesting: MATH 90 or qualification by the MJC assessment process.

**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course

**Materials Fee Status:** None.

**Articulation Status:** Transfer to CSU and UC. Requesting: CID# COMP 152.

**General Education Status:** Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)

**Program Impact:**

- Computer Science A.A. Degree
- Computer Science AS-T Degree (In progress)
- General Studies, Emphasis in Language and Rationality A.A. Degree

**M/S/U (M. LYNCH, L. HATCH) to MODIFY CMPSC 219**

**M/S/U (S. CIRCLE, L. HATCH) to MODIFY REQUISITES for CMPSC 219**

**M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for CMPSC 219**

**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF CMPSC 219 on GE PATTERN(S)**

ENGL 108

**Creative Writing: Autobiography**

3

**Effective:** Summer 2015

**MODIFY** Field trip policy, repeat policy, outcomes, content, methods of instruction, methods of evaluation, textbooks.

**Rationale:** This course is in the fall 2013 curriculum review cycle.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of ENGL 101

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC.

**General Education Status:** Approved for (MJC: Activities)

**Program Impact:**

- English AA-T Degree

**M/S/U (M. LYNCH, L. HATCH) to MODIFY ENGL 108**

**M/S/U (M. BOYD, M. GARCIA) to MAINTAIN REQUISITES for ENGL 108**

**ENGL 108 REQUISITES pulled for discussion by S. Circle when discussion arose, S. Circle indicated she had no issues with course**

**M/S/U (E. MAKI, S. CIRCLE) to MODIFY DE for ENGL 108**

**M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of ENGL 108 on ACTIVITIES**

MUSC 112

**Recording Arts 2**

2

**Effective:** Spring 2014-Summer 2014 **Expedited!** ~~To ensure student progression within program Registration for Spring has begun, removal of the fee would require extensive work to refund student monies, rebuild sections, and reenroll of students. We can expedite for Summer/Fall 2014.~~

**Rationale for Expedited Approval:** Course is being updated to remove materials fees, remove cross-listing with RATV, add Lab Objective and Lab Content.

**MODIFY** Field trip policy, repeat policy, materials fee, DE Modalities, description, outcomes, objectives, content, methods of instruction, typical assignments, methods of evaluation, textbooks, requisite skills.

**Rationale:** We would like to have the materials fee removed for the Spring 2014 semester.

**Enrollment Restrictions:** Maintaining: (A) Satisfactory completion of MUSC 111.

**Distance Education Status:** Requesting: mixed modalities/hybrid

**Materials Fee Status:** Removing \$5 fee

**Articulation Status:** Transfer to CSU

**General Education Status:** Approved for (MJC: Activities)

**Program Impact:**

- Recording Arts Skills Recognition Award

**M/S/U (M. LYNCH, L. HATCH) to MODIFY MUSC 112**

**M/S/U (S. CIRCLE, L. HATCH) to MAINTAIN REQUISITES for MUSC 112**

**M/S/U (E. MAKI, S. CIRCLE) to ADOPT DE for MUSC 112**

**M/S/U (L. HATCH, M. LYNCH) to REMOVE FEE for MUSC 112**

**M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of MUSC 112 on ACTIVITIES**

**M/S/U (K. ENNIS, E. MAKI) to EXPEDITE MODIFICATIONS of MUSC 112**

MUSC 126

**Music Production for Multimedia**

2

**Effective:** Summer 2015

**MODIFY** Field trip policy, repeat policy, grading policy, DE Modalities, outcomes, objectives, content, methods of instruction, methods of evaluation, typical assignments, textbooks.

**Rationale:** The course is required for the Recording Arts Skills Recognition Award and lab content should be consistent with the other classes in the program.

**Enrollment Restrictions:** None

**Distance Education Status:** Requesting Mixed Modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Approved for (MJC: Activities)

**Program Impact:**

- Recording Arts Skills Recognition Award

**M/S/U (M. LYNCH, L. HATCH) to MODIFY MUSC 126**

**M/S/U (E. MAKI, S. CIRCLE) to ADOPT DE for MUSC 126**

**M/S/U (C. VAUGHN, S. BERGER) to MAINTAIN PLACEMENT of MUSC 126 on ACTIVITIES**

PHILO 101

**Philosophy**

3

**Effective:** Summer 2015

**MODIFY** Description, objectives, content, typical assignments, methods of evaluation, methods of instruction, textbooks.

**Rationale:** Course is being updated to align with C-ID PHIL 100 descriptor.

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC; Approved for (CC PHILO 1) Requesting (C-ID PHIL 100)

**General Education Status:** Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC: 3B)

**Program Impact:**

- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- History AA-T Degree
- MJC-GE Pattern

**M/S/U (M. LYNCH, L. HATCH) to MODIFY PHILO 101**

**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF PHILO 101 on GE PATTERN(S)**

PHILO 103  
CMPSC 103

**Symbolic Logic**

3

**Effective:** Summer 2015 ~~2014~~ **Expedited!** NOTE: *Expedited approval is not necessary to begin the C-ID review process nor to update CLOs.*

**Rationale for Expedited Approval:** CLO update, requesting CID# PHIL 210.

**MODIFY** Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.

**Rationale:** CLO update, Requesting (CID# PHIL 210)

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC. Requesting (CID PHIL 210)

**General Education Status:** Approved for (MJC-GE:D2) (CSU-GE:A3)

**Program Impact:**

- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern

**M/S/U (M. LYNCH, L. HATCH) to MODIFY PHILO 103/CMPSC 103**

**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF PHILO 103/CMPSC 103 on GE PATTERN(S)**

PHILO 111

**Ethics: Theory and Application**

3

**Effective:** Summer 2015

**MODIFY** Description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks.

**Rationale:** CLO update.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining Online Course, ~~Telecourse~~, Mixed Modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC. Requesting (CID PHIL 120)

**General Education Status:** Approved for (MJC-GE:C) (CSU-GE:C2) (IGETC: 3B)

**Program Impact:**

- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern
- University Preparation, Emphasis in Humanities A.A. Degree

**M/S/U (M. LYNCH, L. HATCH) to MODIFY PHILO 111**

**M/S/U (E. MAKI, S. CIRCLE) to MAINTAIN DE for PHILO 111**

**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF PHILO 111 on GE PATTERN(S)**

PHILO 120

**History of Philosophy: Ancient**

3

**Effective:** Summer 2014 2015 **Expedited!** NOTE: *Expedited approval is not necessary to begin the C-ID review process nor to update CLOs.*

**Rationale for Expedited Approval:** CLO update. Requesting (CID PHIL 130)

**MODIFY** Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks.

**Rationale:** Last of six courses submitted to align with C-ID.

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC. Requesting (CID PHIL 130).

**General Education Status:** Approved for (MJC-GE:C) (CSU-GE: C2) (IGETC: 3B).

**Program Impact:**

- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- History AA-T Degree
- University Preparation, Emphasis in Humanities A.A. Degree

**M/S/U (M. LYNCH, L. HATCH) to MODIFY PHILO 120**

**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF PHILO 120 on GE PATTERN(S)**

PHILO 121

History of Philosophy: Modern

3

Effective: Summer 2015

**MODIFY** Description, objectives, content, typical assignments, methods of instruction, textbooks.

**Rationale:** CLO update, CID# align with C-ID descriptor PHIL 140

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC. (Requesting CID PHIL 140)

**General Education Status:** Approved for (MJC-GE:C) (CSU-GE: C2) (IGETC: 3B)

**Program Impact:**

- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- History AA-T Degree
- University Preparation, Emphasis in Humanities A.A. Degree

**M/S/U (M. LYNCH, L. HATCH) to MODIFY PHILO 121**

**M/S/U (L. HATCH, C. MULDER) to MAINTAIN PLACEMENT OF PHILO 121 on GE PATTERN(S)**

PSYCH 102

Research Methods

3

**Effective:** Summer 2014 **Expedited!** NOTE: While expedited approval is not necessary to begin the C-ID review process, it is required to update enrollment restrictions most accurately and efficiently in Datatel.

**Rationale for Expedited Approval:** Course is being updated to add prerequisite of statistics so it may be submitted and approved for C-ID.

**MODIFY** Enrollment restrictions, Description, objectives, content, typical assignments, methods of instruction, textbooks.

**Rationale:** Course is also being changed to align with C-ID descriptor PSYCH 200.

**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of PSYCH 101. Requesting; and (P) satisfactory completion of MATH 134; Maintain (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC. Requesting (C-ID PSYCH 200)

**General Education Status:** Not approved for GE

**Program Impact:**

- Anthropology AA-T Degree
- Psychology AA-T Degree (in progress)

**M/S/U (M. LYNCH, L. HATCH) to MODIFY PSYCH 102**

**M/S/U (E. MAKI, L. HATCH) to MODIFY REQUISITES for PSYCH 102**



- class. Is it typical that a student would receive an "incomplete" grade in a course so that they must complete a lab project in MACH 390-MACH 395 courses?
6. With the content of each of these new courses so similar, how are they scheduled? Are they stacked?
  7. Why are there now 5 lab classes up to 3 units each when in the past there was 1 class for up to 3 units for 3 completions?
  8. How many Machine Tool Tech instructors are required?
  9. How many students come through this program?

What is the fate of MACH 395A-C? Will it remain? If it is to be inactivated why is it reflected on the Certificate of achievement: maintenance machinists 2. It is also in Curricunet reflecting 2 repeats and 3 completions.

## MACH 391 ABC

### Advanced Lab for Manual Milling Operations

1-3

**Effective:** Upon CCCCCO approval

**Rationale for Expedited Approval:** "The proposed series of courses addresses the non-repeatability issue of general lab courses (specifically MACH 395) to meet various program requirements in the Machine Tool Technology area. Students for many years have been advised to pursue a course of study that often requires the taking of MACH 395 more than once and without this expedited approval many will be inappropriately delayed in completing their course of study."

#### **ADOPT**

**Rationale:** "Addresses the repeatability issue. Program updates in Machine Tool Technology 1, Machine Tool Technology 2, and Maintenance Machinist 2 to follow. This course, along with others, will more specifically designate the skill developing areas that the student is to address in the lab and will thus not be required to be repeated as was the more generic MACH 395 course to develop required skill levels."

**Enrollment Restrictions:** Requesting (P) Satisfactory completion of MACH 211DE or MACH 301.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer

**General Education Status:** Not eligible for GE placement

**Program Impact:**

- Stand-Alone

**MACH 390 ABC, MACH 391 ABC, MACH 392 ABC, MACH 393 ABC, MACH 394 ABC, pulled for discussion by R. Cranley See discussion notes on MACH 390 ABC.**

**M/S/ (E. MAKI, S. BERGER) to approve MACH 390 FAILED**

**MACH 390 ABC, MACH 391 ABC, MACH 392 ABC, MACH 393 ABC, MACH 394 ABC, MAC WITHDRAWN by Division Representative (J. BEEBE)**







## VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

## VII. PROGRAM CONSENT AGENDA

## VIII. PROGRAM DISCUSSION AGENDA

Program Changes that do not require Chancellor's Office Notification/Application for Approval

- MODIFY:** **C: Maintenance Machinist 2** 21  
**MODIFY:** Program requirements, Required Courses, elective courses  
**Effective:** Summer 2014 **Expedited** *To ensure accuracy of curricular offerings in the MJC Catalog*  
**Rationale:** Periodic review, to modify the requirements, and to remove courses that are no longer being offered. To correct math errors in unit calculation as printed in the 2013-2014 MJC catalog .  
**C: MAINTENANCE MACHINIST 2 pulled for discussion by R. CRANLEY** *due to concerns that one course, ELTEC 300, appeared in the program as a zero unit course. What is this? The number should indicate that it is not a noncredit course*  
**M/S/ (K. ENNIS, S. CIRCLE) to MODIFY C: MAINTENANCE MACHINIST 2**  
**C: MAINTENANCE MACHINIST 2 WITHDRAWN by DIV REPRESENTATIVE (J. BEEBE)**

Application for Approval - New Credit Programs (Formerly the CCC-501)

- ADOPT:** **Equine Science Program**  
**ADOPT:** **C: Equine Science** 14  
**Effective Term:** (Upon CCCCCO Approval)  
**Rationale:** The Equine Science courses currently offered under the Animal Science degree program are stand alone. This certificate program would allow students at Modesto Junior College interested specifically in Equine Science to achieve a certificate in this specialized area. This program would also improve the skill and knowledge level of Animal Science majors in the equine area.  
**M/S/U (S. CIRCLE, E. MAKI) to ADOPT C: EQUINE SCIENCE**

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

- MODIFY:** **Communication Studies Program** (formerly Speech Communication) 12  
**Adopt New Award in Existing Program C: Communication Studies**  
**Effective Term:** Upon CCCCCO Approval  
**NOTE:** This award is currently offered locally as a Skills Recognition Award. Skills Recognition Awards are not recognized at the state level and therefore do not appear on student transcripts. This certificate conversion would change that. For that reason modifications to the existing SRA as proposed are listed below.  
**MODIFY Award type, title, program learning outcomes, required area course options**  
**Rationale:** Program is being updated after faculty review of award. In addition, the faculty wish to change this from a local skills recognition award to a state-approved certificate. They have completed the narrative template and wish to submit the proposal to CCCCCO for certificate approval.  
**M/S/U (S. CIRCLE, E. MAKI) to MODIFY C: COMMUNICATION STUDIES**

**Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)**

**MODIFICATIONS**

**MODIFY:** Communication Studies Program (formerly “Speech Communication”)

**AA: Communication Studies** 21 (previously 20)

**MODIFY** Award title, program learning outcomes, required courses, elective courses, major units

**Effective Term:** Upon CCCCCO Approval

**Rationale:** Program is being updated to reflect course inactivation proposals. The SPCOM faculty determined some courses should be inactivated when conducting their scheduled curriculum review. The Forensic program has inactivated three courses and aligned the remaining course with C-ID descriptor, as the specific courses would not qualify for C-ID and courses that have C-ID descriptors must be approved in order for the ADT to be offered. Some courses from List C have also been removed.

**M/S/U (S. CIRCLE, E. MAKI) to MODIFY AA: COMMUNICATION STUDIES**

**INACTIVATIONS**

**INACTIVATE:** AA: Bookkeeping 22

**Effective:** Summer 2014 **Expedited!** To ensure accuracy of available curricular offerings in the catalog

**Rationale:** To comply with SP-11 CC2

**M/S/U (S. CIRCLE, E. MAKI) to INACTIVATE AA: BOOKKEEPING**

**INACTIVATE:** AA: Business Operations: Management 20

**Effective:** Summer 2014 **Expedited!** To ensure accuracy of available curricular offerings in the catalog

**Rationale:** To comply with SP-11 CC2

**M/S/U (S. CIRCLE, E. MAKI) to INACTIVATE AA: BUSINESS OPERATIONS: MANAGEMENT**

**INACTIVATE:** AA: Marketing 20

**Effective:** Summer 2014 **Expedited!** To ensure accuracy of available curricular offerings in the catalog

**Rationale:** To comply with SP-11 CC2

**M/S/U (S. CIRCLE, E. MAKI) to INACTIVATE AA: MARKETING**

**INACTIVATE:** AA: Real Estate 20

**Effective:** Summer 2014 **Expedited!** To ensure accuracy of available curricular offerings in the catalog

**Rationale:** To comply with SP-11 CC2

**M/S/U (S. CIRCLE, E. MAKI) to INACTIVATE AA: REAL ESTATE**

**INACTIVATE:** AA: Supervisory Management 21

**Effective:** Summer 2014 **Expedited!** To ensure accuracy of available curricular offerings in the catalog

**Rationale:** To comply with SP-11 CC2

**M/S/U (S. CIRCLE, E. MAKI) to INACTIVATE AA: SUPERVISORY MANAGEMENT**

## **IX. STANDING REPORTS**

1. **Transfer Model Curriculum (Associate Degrees for Transfer)** **B. Adams**

**AS-T Psychology:** Today's approval of PSYCH 102 is good news. This will allow the AS-T in Psychology, which has been approved by the Board of Trustees, to be forwarded to the CCCC. A quick review of the narrative will be done soon to expedite this process.

**AS-T: Elementary Teacher:** Development of the program and application continues to progress.

**AS-T Early Childhood Education:** B. Adams will meet with the CLDDV faculty tomorrow. The department is working on the narrative.

**AA-T Philosophy:** The template is complete. B. Anelli is working on the narrative.

A memo has been released by the CCCC plainly establishing that work needs to be done by June 2014. Modesto Junior College is on track to accomplish this.

2. **C-ID** **R. Cranley**

77 C-IDs have been approved as of today. MJC is no longer in the top four institutions statewide for C-ID approvals. After today, 12 courses can be submitted. In two weeks, R. Cranley will update the Curriculum Website showing statuses of all pending applications.

3. **CurricUNET Implementation/Issues** **B. Adams/L. Miller**

B. Adams received an email reporting that the phrase "master of the course goal" has been completed. A review of one of the courses on agenda revealed it has been removed.

4. **Outcomes Assessment Workgroup (OAW)** **K. Ennis**

OAW has not met since the last meeting. They meet monthly. The group is working hard, and E. Kerr has been a great addition to the team. Ideas are being generated and people are "getting proactive."

## **X. UNFINISHED BUSINESS**

### **Action Items**

1. **Policies for Prerequisites/Corequisites/Advisories** **M. Robles**  
(None)

2. **Independent Study Course Outlines** **B. Adams**

M. Robles was not present to discuss, however, B. Adams asked if members had comment on documents that M. Robles had previously distributed. E. Kerr wondered about the phrase referring to students having prior approval. S. Circle noted that the "approval of agreement" section and the idea of an "automatic incomplete." This does not seem right. B. Adams noted this could be removed. S. Circle continued by saying that the student should confirm that he or she has met with the instructor ahead of time. There is nothing in the existing agreement establishing that "I have met with my instructor and discussed my project." It was agreed that S. Circle would forward her remarks to B. Adams to share with M. Robles. S. Berger noted that there are no details as to how the student is to be evaluated. B. Adams suggested that there be a "Faculty to complete" section. E. Kerr commented that we might want to make a policy regarding faculty obligation. S. Circle was concerned that nowhere is the student asked to show evidence of competence in the major. M. Garcia replied that this is established through previous course completions in the major. S. Kincade reminded the group that Independent Study courses have generated audit exceptions, and that they are asking for rosters, grades. B. Adams reframed it as "an opportunity to improve the policy and procedure." J. Hamilton suggested that it be regarded as positive attendance. There could be a proposed calendar of meeting dates, times,

and perhaps put on Microsoft Outlook. It was clarified that the obligation per unit for independent study is 18 hours. Such an approach would emphasize accountability. B. Adams noted that this feedback could be incorporated on the initial draft form.

## Informational Items

(NONE)

## XI. NEW BUSINESS

### Informational Items

(NONE)

### Action Items

#### 1. Course Unit Values and Contact Hours

J. Todd

J. Todd, Academic Senate President, reported that the Accreditation Site Visit went well. Meetings he attended “couldn’t have gone any better.” We demonstrated a clear faculty role in the assessment process. He did warn that we are apt to need further discussion on the link between CLOs, the MJC Course Outline of Record and assessment.

Regarding *Course Unit Values and Contact Hours*, he reported he has been busily attending different Academic Senate of California Community Colleges (ASCCC) events such as the Plenary Session, and Curriculum Regional Meetings. It is clear that regarding some “high unit” courses, some disciplines are at an impasse, with their course outlines held up in the approval process. He added that the present administration has made its position evident: the college administration is not recommending the offering of 5-unit courses due to the current climate of higher education and state initiatives. It is not a Math-only situation, but across disciplines that offer 5-unit classes. He went on to state that until now the Curriculum Committee hasn’t had to ask difficult questions about unit values in relation to contact hours, or weigh the effects of contact hours in relation to broader college and student success issues. Also, there is the opportunity to free resources that can be allocated to other things, like counseling and helping students build educational plans. Student experience, breadth of education, completion rates and student learning will need to be in alignment.

As Senate President, J. Todd has met with colleagues and administrators from across the state, past ASCCC presidents, even an at-large Senator whose discipline is Math. All are having the same struggle with the issue of unit values and their corresponding contact hours. He is asking all of them “who has oversight of contact hours and units?” They all delineate that *content* is the purview of faculty. Contact hours—or resources—do not belong to faculty. J. Todd empathizes with the instructional concerns of discipline faculty and the need to reimagine our courses, content and pedagogy at this moment. And, we are truly at an impasse, so the question remains, “how do we move past it?”

General discussion amongst the Curriculum Committee members with a variety of questions ensued. S. Kincade offered to allocate resources to bring in state faculty leadership. She noted that MJC faculty leadership have had the opportunity to hear conversations at the state level but more faculty could benefit from the presentations. J. Todd reminded the group that the AS-T in Computer Science is in jeopardy. Timelines are dictating that the college takes action. We may lose the program by failing to comply with SB1440 timelines. It was further noted that J. Zamora and the Computer Science department already did work to bring down CMPSC course units.

2. **Forwarding Courses/Programs in Approval Stream Process**

**M. Adams**

M. Adams opened by supporting E. Kerr's suggestion during discussion of Action Item 1. He agreed that no policy or procedure exists to address the situation we are in with courses being held at an administrative level. When we think of it as a *checks and balances* process, we see that both parties have veto power. M. Adams stated that we've got to develop a way to get past the impasse. He distributed the most current ASCCC "Good Practices for Approval" documents, noting they might guide the college in resolving this issue. He said, "I would like to save Computer Science. This is my motivating issue. A lot of things have been more philosophical or hypothetical. And as James was saying, there is some time pressure on [developing the AS-T in Computer Science]."

Again, general discussion amongst the Curriculum Committee members with a variety of questions ensued.

K. Ennis pointed out that, while the the Board of Trustees can say "no" to any proposal, a codified process will demonstrate that Curriculum Committee thoughtfully addressed the issue, validated its decisions, and provide evidence of discussion that has taken place. It will establish that the Academic Senate, via the Curriculum Committee, has taken a formal position on this.

J. Todd offered to work with M. Adams, J. Hamilton, and B. Adams to develop a resolution, at least 72 hours in advance of the next curriculum committee meeting. At this point, J. Todd reminded the group that the pressing issue with the Math courses is the AS-T in Computer Science which cannot be approved at the CCCC because it exceeds the allowable units for the award.

J. Hamilton reminded the group that "10+1" establishes that curriculum is the purview faculty, and that curriculum is the purview of this committee. What we're talking about is that unit values impact budgetary decisions. There are areas where curriculum design has administrative tinges to it. That's what we're talking about: course unit values and contact hours which impact budget, which is the purview of administration, not faculty. Even if the curriculum committee has said "Curriculum is our 10+1 right", we speak to pedagogy, we speak to content, that's what we have. If it is not approved at the administrative levels, it is because they speak to their budgetary purview." S. Kincade concurred that faculty need to be involved in the authoring phase of any alternatives.

B. Adams proposed that the committee draft a resolution—or perhaps two different resolutions, one addressing dual proposals, one addressing the actual procedure and process itself. It was resolved that B. Adams, J. Hamilton, M. Adams, and J. Todd would craft a resolution for the next meeting.

## **XII. PUBLIC COMMENT**

**M/S/U (E. MAKI, \_\_\_\_\_) to ADJOURN at 5:28 PM**

**Modesto Junior College  
Curriculum Committee  
Resolution: FL13-A  
CURRICULUM APPROVAL STREAM**

- Proposed by:** Michael Adams (Curriculum Committee Representative)  
Jennifer Hamilton (Co-Chair Curriculum Committee, AS President Elect)  
James Todd (Academic Senate President)
- Whereas:** Faculty are primarily responsible for the design and content of course outlines of record; and
- Whereas:** The current climate of higher education and pressing state educational initiatives have prompted administration to recommend limits on contact hours for particular “high unit” courses; and
- Whereas:** Disagreements between discipline faculty and administration over unit values and their corresponding contact hours for particular courses can lead to the prevention of courses from being considered by the Curriculum Committee if they are not approved at the level of the Dean; and
- Whereas:** Taking action to approve or deny courses is fundamental to the purpose and expertise of the Curriculum Committee; and
- Whereas:** Good practices of curriculum approval describe a system wherein faculty design and recommend courses, and the Board of Trustees either accepts or denies those recommendations;
- Therefore:** **Be it resolved**, that in the event a course is not being approved at the Dean level because of an impasse between faculty and administration about unit values and contact hours on the proposed Course Outline of Record, the faculty representative may ask that a vote requiring a 2/3 majority to succeed be held in the Curriculum Committee to cause the course to be moved forward to the next level of approval; and
- Therefore:** **Be it resolved**, that in the event a course is not moved forward as described or the Curriculum Committee does not ultimately approve a course due to concerns about unit values or their corresponding contact hours, the Curriculum Committee will recommend that discipline faculty work with administration to develop a Course Outline of Record that would eliminate such concerns.