



## Curriculum Committee

# AGENDA

Tuesday, October 08, 2013

Yosemite 213 2:40 PM

### I. APPROVAL OF ORDER OF AGENDA

### II. APPROVAL OF MINUTES

September 24, 2013

### III. COURSE NOTIFICATION AGENDA

CCCCO Approvals: Courses

(NONE)

### IV. COURSE CONSENT AGENDA

ADJU 215

Firearms and Range Application

**Effective:** Spring 2014 **Expedited!**

**MODIFY:** Enrollment Restrictions, Materials fees

**Rationale:** Course was approved at 9/10/13 meeting. Since that meeting, Penal Code Section has changed and the materials fees have changed. The District requires both state and federal background check for the Department of Justice form.

**Enrollment Restrictions:** Modifying: (L) Enrollment limited to students who have submitted a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This course is restricted under California Penal Code Section 29800; course requires handling and possessing of firearms. Convicted felons, persons addicted to any narcotic or convicted of any offense involving the violent use of a firearm are not allowed to enroll in the course based on Penal Code Section 29800.

**Materials Fees:** Increase from \$57 to \$74

### V. COURSE DISCUSSION AGENDA

#### **INACTIVATIONS**

EHS

62

Preparatory Ornamental Shrub and Tree

3

**Effective:** Summer 2014

**INACTIVATE**

**Program Impact:**

Stand-Alone

## MODIFICATIONS/REACTIVATIONS

ADJU	216	<p><b>Advanced Firearms and Range Application</b> <span style="float: right;">3</span></p> <p><b>Effective:</b> Spring 2014 <b>Expedited!</b></p> <p><b>Rationale for Expedited Approval:</b> To ensure student progression within program.</p> <p><b>MODIFY</b> Units, hours, enrollment restrictions, repeat policy, description, outcomes, objectives, content, methods of instruction, methods of evaluation, requisite skills.</p> <p><b>Rationale:</b> ADJU 216 is the next course for the progression of the firearms curriculum. Furthermore, the course needs to be updated with correct number of lecture units/hours to follow Carnegie unit values.</p> <p><b>Enrollment Restrictions:</b> Maintaining: (P) Satisfactory completion of ADJU 215; Requesting: (L) Enrollment limited to students who have submitted a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This course is restricted under California Penal Code Section 29800; course requires handling and possessing of firearms. Convicted felons, persons addicted to any narcotic or convicted of any offense involving the violent use of a firearm are not allowed to enroll in the course based on Penal Code Section 29800.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> Requesting fee of \$74</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"><li>- Administration of Justice A.S. Degree</li><li>- Administration of Justice AS-T Degree</li></ul>
BUSAD	50	<p><b>Business Computations</b> <span style="float: right;">3</span></p> <p><b>Effective:</b> Summer 2014</p> <p><b>MODIFY</b> Methods of instruction</p> <p><b>Rationale:</b> This course was just approved effective Fall 2013. We are resubmitting to align with BUSAD curriculum review cycle.</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualify by placement through the MJC assessment process.</p> <p><b>Distance Education Status:</b> Maintaining Online Course, Mixed Modalities/Hybrid Course</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Does not transfer</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"><li>- Accounting Certificate of Achievement</li><li>- Bookkeeping A.S. Degree</li><li>- Clerical A.S. Degree</li></ul>

**BUSAD 200**

**Spreadsheet Skills for Financial Accounting**

**2**

**Effective:** Summer 2014

**MODIFY** Enrollment restrictions, description, objectives, content, methods of instruction, assignments, textbooks, methods of evaluation.

**Rationale:** Periodic Curriculum Review

**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of BUSAD 310 or (C) concurrent enrollment in or satisfactory completion of BUSAD 201; Removing: (P) satisfactory completion of BUSAD 320.

**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE.

**Program Impact:**

- Accounting A.A. Degree
- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Bookkeeping A.A. Degree
- Marketing A.S. Degree

**BUSAD 201**

**Financial Accounting**

**4**

**Effective:** Summer 2014

**MODIFY** Assignments, textbooks, outcomes, methods of evaluation.

**Rationale:** Curriculum review cycle for BUSAD.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 310 and ENGL 50 or qualify by Assessment Process.

**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for (CC: BUSAD 2A) (C-ID: ACCT 110=Financial Accounting)

**Program Impact:**

- Accounting Certificate of Achievement
- Accounting A.A. Degree
- Accounting A.S. Degree
- Business Administration A.A. Degree
- Business Administration AS-T Degree
- Business Operations: Management A.A. Degree
- Computer Information Systems A.A. Degree
- International Business Certificate of Achievement
- Marketing A.S. Degree
- Professional Selling Certificate of Achievement
- Real Estate A.S. Degree
- Real Estate Certificate of Achievement
- Real Estate A.A. Degree Major
- Supervisory Management A.S. Degree
- Retail Management (WAFB) Certificate of Achievement
- Supervisory Management A.A. Degree

**BUSAD 202**

**Managerial Accounting**

**4**

**Effective:** Summer 2014

**MODIFY** Assignments, textbooks.

**Rationale:** Curriculum cycle for BUSAD

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of BUSAD 201

**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status** Approved for (CC: BUSAD 2B) (C-ID: ACCT 120=Managerial Accounting)

**Program Impact:**

- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Accounting A.A. Degree
- Accounting A.S. Degree
- Business Administration A.A. Degree
- Business Administration AS-T Degree
- Computer Information Systems A.A. Degree

**BUSAD 203**

**Computer Accounting**

**3**

**Effective:** Summer 2014

**MODIFY** Enrollment restrictions, repeat policy, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks.

**Rationale:** This course is being updated in our normal curriculum review cycle.

**Enrollment Restrictions:** Maintaining: (P) satisfactory completion of BUSAD 201 or BUSAD 310; Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to satisfy the prerequisite.

**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE.

**Program Impact:**

- Accounting Certificate of Achievement
- Accounting A.A. Degree
- Accounting A.S. Degree
- Bookkeeping A.S. Degree
- Bookkeeping Certificate of Achievement
- Bookkeeping A.A. Degree

**BUSAD 210**

**Business Communication**

**3**

**Effective:** Summer 2014

**MODIFY** Content

**Rationale:** This course is part of the new TMC.

**Enrollment Restrictions:** Maintaining: (P) satisfactory completion of ENGL 101.

**Distance Education Status:** Maintaining Online Course, Mixed modalities/Hybrid Course

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Approved for (C-ID: BUS 115= Business Communication); (MJC-GE:D2)

**Program Impact:**

- Bookkeeping A.S. Degree
- Business Administration AS-T Degree
- Business Operations: Management A.A. Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Marketing A.A. Degree
- Office Administration Certificate of Achievement
- Office Administration A.A. Degree
- Office Administration A.S. Degree
- Professional Selling Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.A. Degree
- Supervisory Management A.S. Degree
- Word Processing Certificate of Achievement

**BUSAD 230**

**Personal Finance**

**3**

**Effective:** Summer 2014

**MODIFY** Textbooks.

**Rationale:** Curriculum review cycle for BUSAD.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining Online Course, Mixed modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Approved for (MJC-GE:E)

**Program Impact:**

- Accounting Certificate of Achievement
- Bookkeeping A.S. Degree

**BUSAD 240**

**Principles of Management**

**3**

**Effective:** Summer 2014

**MODIFY** Textbooks, content, outcomes, objectives, methods of instruction, methods of evaluation.

**Rationale:** This course is being updated in our normal curriculum review cycle.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining Online Course, Mixed modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Approved for (MJC-GE:B); (CC: BUSAD 40)

**Program Impact:**

- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Bookkeeping A.S. Degree
- Business Operations: Management A.A. Degree
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Retail Management (WAFB) Certificate of Achievement
- Supervisory Management A.A. Degree
- Supervisory Management A.S. Degree

**BUSAD 245**

**Principles of Marketing**

**3**

**Effective:** Summer 2014

**MODIFY** Textbooks, outcomes.

**Rationale:** Curriculum review cycle for BUSAD.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining Online Course, Mixed modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Approved for (CC: BUSAD 30)

**Program Impact:**

- Accounting A.S. Degree
- Bookkeeping A.A. Degree
- Bookkeeping A.S. Degree
- Business Operations: Management A.A. Degree
- Marketing A.A. Degree
- Professional Selling Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management A.A. Degree

**BUSAD 274**

**Human Resources Management**

**3**

**Effective:** Summer 2014

**MODIFY** Textbooks, methods of evaluation.

**Rationale:** Curriculum review cycle for BUSAD.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining Online Course, Mixed modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Program Impact:**

- Accounting A.S. Degree
- Accounting Certificate of Achievement
- Bookkeeping A.S. Degree
- Retail Management (WAFB) Certificate of Achievement
- Supervisory Management Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management A.A. Degree
- Supervisory Management in Public Safety Skills Recognition Award

**BUSAD 300**

**Machine Calculation**

**2**

**Effective:** Summer 2014

**MODIFY** Hours, description, content, requisite skills, methods of instruction, objectives, outcomes, methods of evaluation.

**Rationale:** It is part of the BUSAD program scheduled for fall 2013 curriculum review cycle

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualify by placement through the MJC assessment process

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Program Impact:**

- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.A. Degree
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Clerical A.S. Degree
- Records Management/Data Entry Specialist Certificate of Achievement

BUSAD 310

**Bookkeeping 1**

3

**Effective:** Summer 2014

**MODIFY** Enrollment restrictions, content, objectives, outcomes, assignments, textbooks, methods of evaluation.

**Rationale:** This course is undergoing revision during our regular Curriculum Review Cycle.

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 300; Requesting: (A) or satisfactorily complete BUSAD 50.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Program Impact:**

- Accounting Certificate of Achievement
- Accounting Clerk Certificate of Achievement
- Bookkeeping Certificate of Achievement
- Bookkeeping A.A. Degree
- Bookkeeping Certificate of Achievement
- Bookkeeping A.S. Degree
- Clerical A.S. Degree
- Clerical Certificate of Achievement
- Marketing A.S. Degree
- Office Administration A.S. Degree
- Professional Selling Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management A.A. Degree

CLDDV 111

**Health, Safety, and Nutrition**

3

**Effective:** Summer 2014

**MODIFY** Content, methods of instruction, assignments, objectives, outcomes, methods of evaluation.

**Rationale:** We have applied for this course to be part of the Early Childhood Curriculum Alignment Project and are addressing deficiencies they have noted.

**Enrollment Restrictions:** Maintaining (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualify by Assessment Process.

**Distance Education Status:** Maintaining: Online Course; Mixed modalities/Hybrid Course, Teleclass.

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU. Proposed for (CID ECE 220)

**General Education Status:** Approved for (MJC-GE:E) Approved for (CC: CHILD 31)

**Program Impact:**

- Child Development Site Supervisor Certificate of Achievement
- Early Childhood Education AA-T Degree (in progress)
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Master Teacher Certificate of Achievement
- Master Teacher Certificate in Working With Children With Special Needs –
- Master Teacher in Infant-Toddler Development and Programs Certificate of Achievement
- Site Supervisor Certificate of Achievement
- Teacher Certificate of Achievement



<b>CMPGR 215</b>	<p><b>Business Presentation Graphics</b> <span style="float: right;"><b>3</b></span></p> <p><b>Effective:</b> Summer 2014</p> <p><b>MODIFY</b> Content, outcomes, textbook, requisite skills.</p> <p><b>Rationale:</b> Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix.</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.</p> <p><b>Distance Education Status:</b> Maintaining Online Course, Mixed Modalities/Hybrid Course.</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU.</p> <p><b>General Education Status:</b> Approved for (CC:CMPS 11)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Business Operations: Management A.A. Degree</li> <li>- Computer Graphics Applications Certificate of Achievement</li> <li>- Computer Graphics Applications A.S. Degree</li> <li>- Marketing A.A. Degree</li> <li>- Office Administration A.S. Degree</li> <li>- Word Processing Certificate of Achievement</li> <li>- Office Administration Certificate of Achievement</li> </ul>
<b>CMPGR 252</b>	<p><b>Desktop Publishing for Computer Graphics</b> <span style="float: right;"><b>3</b></span></p> <p><b>Effective:</b> Summer 2014</p> <p><b>MODIFY</b> Objectives, content, textbooks, requisite skills.</p> <p><b>Rationale:</b> Course is being updated to adhere to the Spring 2013 schedule on curriculum review matrix.</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) before enrolling in this course, students are strongly advised to be able to demonstrate basic computer skills such as creating and navigating folders and files.</p> <p><b>Distance Education Status:</b> Maintaining Online Course, Mixed Modalities/Hybrid Course.</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU.</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- Computer Graphics Applications Certificate of Achievement</li> <li>- Computer Graphics Applications A.S. Degree</li> </ul>
<b>GEOG 104</b>	<p><b>California Geography</b> <span style="float: right;"><b>3</b></span></p> <p><b>Effective:</b> Summer 2014</p> <p><b>MODIFY</b> DE modalities, content, methods of instruction, textbooks.</p> <p><b>Rationale:</b> Periodic Review</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.</p> <p><b>Distance Education Status:</b> Requesting: Online Course, Mixed Modalities/Hybrid Course.</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC.</p> <p><b>General Education Status:</b> Approved for (MJC: GE: B) (CSU-GE: D5) (IGETC: 4E)</p> <p><b>Program Impact:</b></p> <ul style="list-style-type: none"> <li>- CSU General Education Pattern Certificate of Achievement</li> <li>- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree</li> <li>- Geography AA-T Degree (in progress)</li> <li>- MJC-GE Pattern A.A. Degree Major</li> </ul>

SPAN 101

**Spanish 1**

5

**Effective:** Summer 2014

**MODIFY** Field trip, outcomes, objectives, content, methods of instruction, methods of evaluation, requisite skills.

**Rationale:** Course is being updated for compliance and to adhere to curriculum review matrix.

**Enrollment Restrictions:** None.

**Distance Education Status:** Maintaining Online Course, Mixed Modalities/Hybrid Course.

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for (MJC: GE: C) (CSU-GE: C2) (IGETC: 6A)

**Program Impact:**

- Art History AA-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Spanish AA-T Degree (in progress)
- University Preparation, Emphasis in Humanities A.A. Degree

SPAN 102

**Spanish 2**

5

**Effective:** Summer 2014

**MODIFY** Field trip, repeat policy, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills.

**Rationale:** Course is being updated for compliance and to adhere to curriculum review matrix.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of SPAN 101.

**Distance Education Status:** Maintaining; Online course and Mixed Modalities/Hybrid

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for (MJC: GE: C) (CSU-GE: C2) (IGETC: 3B, 6A)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- Spanish A.A. Degree

## **NEW COURSES**

(NONE)

## **VI. PROGRAM NOTIFICATION AGENDA**

### **CCCCO Approvals: Programs**

*AA-T: Anthropology*

## **VII. PROGRAM CONSENT AGENDA**

## **VIII. PROGRAM DISCUSSION AGENDA**

### **Program Learning Outcomes**

(NONE)

### **Program Changes that do not require Chancellor's Office Notification/Application for Approval**

#### **Application for Approval - New Credit Programs (Formerly the CCC-501)**

(NONE)

#### **Substantial Changes to an Approved Credit Program (Formerly the CCC-510)**

(NONE)

#### **Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC- 511)**

#### **AA-T: Art History**

**18-20**

**MODIFY** Outcomes, List B requirements

**Effective:** Upon CCCCCO Approval

**Rationale:** This program is being updated to add courses that may now be included in the TMC template.

#### **AA-T: Studio Arts**

**24**

**MODIFY** Outcomes, List B requirements.

**Effective:** Upon CCCCCO Approval

**Rationale:** This program is being updated to add courses that may now be included in the TMC template.

## **IX. STANDING REPORTS**

- |   |                    |
|---|--------------------|
| 1. Transfer Model Curriculum (Associate Degrees for Transfer) | B. Adams           |
| 2. C-ID   | R. Cranley         |
| 3. CurricUNET Implementation/Issues                           | B. Adams/L. Miller |
| 4. Outcomes Assessment Workgroup (OAW)                        | K. Ennis           |

## **X. UNFINISHED BUSINESS**

### **Action Items**

- |   |           |
|---|-----------|
| 1. Policies for Prerequisites/Corequisites/Advisories<br>No report. | M. Robles |
| 2. Independent Study Course Outlines                                | B. Adams  |

### **Informational Items**

- |   |           |
|---|-----------|
| 1. Equating Courses and Repetitions<br>Postponed Indefinitely | L. Miller |
|---|-----------|

## **XI. NEW BUSINESS**

### **Informational Items**

- |   |                     |
|---|---------------------|
| 1. CurricUNET Formatting and Articulation Reports | B. Adams/R. Cranley |
|---|---------------------|

### **Action Items**

- |  |           |
|--|-----------|
| 1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization<br><i>No Report</i> | L. Miller |
| 2. Course Substitution   | M. Garcia |
| 3. Relationship of Hours to Units  | B. Adams  |
| 4. CurricUNET Change to Units/Hours Field  | B. Adams  |

## **XII. PUBLIC COMMENT**



## Curriculum Committee

# MINUTES

**Tuesday, September 24, 2013**

**Yosemite 213 2:40 PM**

**Members Present:** B. Adams (Co-chair), M. Adams, J. Beebe, M. Boyd, R. Cranley, K. Ennis, M. Garcia, J. Hamilton (Co-Chair/President-Elect Academic Senate), E. Kerr, S. Kincade (VP, Instruction), L. Lopez (ASMJC), E. Lucas, M. Lynch, E. Maki, L. Hatch, S. Berger, J. Sola, C. Vaughn

**Members Absent:** S. Circle, L. Lanigan, C. Mulder, E. Orozco-Wittke, M. Robles, Student Services Rep. (Vacant),

**Others Present:** J. Hughes (Evaluations), L. Miller (Curriculum Specialist)

### I. APPROVAL OF ORDER OF AGENDA

**Hearing no objections, the order of the agenda was approved as stated.**

### II. APPROVAL OF MINUTES

September 10, 2013

**Hearing no objections, the minutes of 09/10/13 were approved.**

### III. COURSE NOTIFICATION AGENDA

#### CCCCO Approvals: Courses

(NONE)

#### Course Modifications

<b>AG 249</b>	<p><b>Agriculture Internship</b>  <b>Effective:</b> Fall 2013  <b>Modify:</b> Enrollment restrictions  <b>Enrollment Restrictions:</b> Requesting (L): Enrollment limited to students who receive instructor approval for the <u>purpose of identifying an internship site and outlining learning objectives for the internship.</u>  <b>Rationale:</b> This course was originally approved on 10/23/2012 with no enrollment restrictions. CCCCCO review of the COR highlighted that the course was lacking a required limitation on enrollment per § 55254 of Title 5, <i>Student Qualifications</i>. On 09/10/12, the Curriculum Committee approved the LOE of "limited to students who receive instructor approval. The application was submitted and again sent back. The reviewer, in a phone conversation with L. Miller, expressed a desire to see criteria for the LOE within the LOE. The department decided that the amended LOE above provides the criteria. The application will be resubmitted following Curriculum Committee approval.</p>	<b>2</b>
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**Hearing no objections, the committee was notified of the modifications to AG 249.**

NURWE 362

**Work Experience - Nursing**

2

**Effective:** Summer 2013

**REACTIVATE**

**Rationale:** NURWE 362 had not been offered since 2010, so it was proposed for inactivation and the committee approved it at the 1/22/13 meeting, with a Summer 2013 effective date. Our Nursing department has been contacted by Sonora Regional Medical Center with a proposal to offer internship opportunities to approximately 12 MJC students this summer; therefore, the students would need to be enrolled in NURWE 362. The Nursing department is requesting reactivation of NURWE 362 effective Summer 2013 so the students may take part in this opportunity. The reactivation proposal will be completed in CurricUNET and the item is to appear as a notification item on the first fall agenda if approved. The course was last updated in 2009 and is in compliance.

**Hearing no objections, the committee was notified of the modifications to NURWE 362.**

**IV. COURSE CONSENT AGENDA**

(NONE)

**V. COURSE DISCUSSION AGENDA**

**INACTIVATIONS**

ART 189 AB

**Photo Laboratory Technology**

1,2

**Effective:** Summer 2014

**INACTIVATE**

**Program Impact:**

Stand-Alone

**M/S/U (E. MAKI, M. LYNCH) to INACTIVATE ART 189AB**

SPCOM 101

**Voice & Articulation**

3

**Effective:** Summer 2014

**INACTIVATE**

**Program Impact:**

- Communication Studies AA-T Degree
- Retail Management (WAFB) Certificate of Achievement
- Speech Communication AA Degree

**M/S/U (E. MAKI, M. LYNCH) to INACTIVATE SPCOM 101**

SPCOM 109

**Women in Management**

3

**Effective:** Summer 2014

**INACTIVATE**

**Program Impact:**

- Communication Studies AA-T Degree
- Speech Communication Skills Recognition Award
- Speech Communication AA Degree

**M/S/U (E. MAKI, M. LYNCH) to INACTIVATE SPCOM 109**



SPCOM 115	<b>Forensics Platform Speeches</b> <b>Effective:</b> Summer 2014 <b>INACTIVATE:</b> <b>Program Impact:</b> Communication Studies AA-T Degree Speech Communication AA Degree <b>M/S/U (E. MAKI, M. LYNCH) to INACTIVATE SPCOM 115</b>	2
SPCOM 125	<b>Forensics Interpretation Events</b> <b>Effective:</b> Summer 2014 <b>INACTIVATE:</b> <b>Program Impact:</b> Communication Studies AA-T Degree Speech Communication AA Degree <b>M/S/U (E. MAKI, M. LYNCH) to INACTIVATE SPCOM 125</b>	2
SPCOM 135	<b>Forensics Limited Preparation Events</b> <b>Effective:</b> Summer 2014 <b>INACTIVATE:</b> <b>Program Impact:</b> Communication Studies AA-T Degree Speech Communication AA Degree <b>M/S/U (E. MAKI, M. LYNCH) to INACTIVATE SPCOM 135</b>	2

**MODIFICATIONS/REACTIVATIONS**

AGM 251	<b>Farm Construction and Materials</b> <b>Effective:</b> Summer 2014 <b>MODIFY</b> Enrollment restrictions, field trip policy, SAM code, outcomes, objectives content, methods of instruction, methods of evaluation, textbooks, requisite skills <b>Rationale:</b> Periodic review. Agriculture Mechanics (AGM) scheduled review in FALL 2012. <b>Enrollment Restrictions:</b> Maintaining (A) Satisfactory completion of AGM 210, Removing (A) Satisfactory completion of AGM 200. <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfers to CSU <b>General Education Status:</b> Not approved <b>Program Impact:</b> - Mechanized Agriculture A.S. Degree - Mechanized Agriculture Technician Certificate <b>M/S/U (E. MAKI, M. LYNCH) to MODIFY AGM 251</b> <b>M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for AGM 251</b>	4
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FSCI 362

**Basic Fire Academy**

8

**Effective:** Spring 2014 **Expedited!**

**Rationale for Expedited Approval:** Advisory committee has recommended the removal of prerequisites because of the impact it has had on Fall 2013 enrollment. The Fire Academy was cancelled for Fall 2013 because of a lack of students meeting all of the prerequisites that were implemented effective Summer 2013.

**MODIFY** Enrollment restrictions, objectives, content, requisite skills.

**Rationale:** Course is being modified to remove prerequisites. The removal of prerequisites has been recommended by the advisory committee, as they have had an adverse impact on enrollment in the Basic Fire Academy.

**Enrollment Restrictions:** Removing (P) Satisfactory completion of FSCI 304 and FSCI 305 and EMS 390. Maintaining (P) Satisfactory completion of FSCI 301. Requesting: (P) Satisfactory completion of EMS 350. Maintaining (L) Enrollment limited to students who are accepted into the Fire Academy program by Fire Academy Selection Committee and who possess CPAT certification, per NFPA 1582 regulation..

**Distance Education Status:** None

**Materials Fee Status:** Maintaining \$305

**Articulation Status:** Does not transfer

**General Education Status:** Not eligible for GE placement

**Program Impact:**

- Fire Science A.S. Degree
- Fire Science Certificate of Achievement

**M/S/U (E. MAKI, M. LYNCH) to MODIFY FSCI 362**

**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for FSCI 362**

**M/S/U (E. LUCAS, P. MENDEZ) to MAINTAIN FEE for FSCI 362**

**M/S/U (L. HATCH, M. BOYD) to EXPEDITE MODIFICATIONS of FSCI 362**

**M/S/F (FAIL1,FAIL2) to MODIFY FSCI 362**

HE 101

**Emergency Medical Response: CPR PRO/Healthcare Provider**

3

**Effective:** Spring 2014 **Expedited!**

**Rationale for Expedited Approval:** This course must be updated to align with the C-ID descriptor. It is part of the Kinesiology ADT approved in December.

**MODIFY** Title, **repeat policy**, description, objectives, content

**Rationale:** This course is being updated to align with the C-ID descriptor

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Not approved for GE.

**Program Impact:**

- Athletic Training/Sports Medicine A.S. Degree
- Kinesiology for Transfer A.A.-T Degree
- Physical Education A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY HE 101**

**M/S/U (L. HATCH, M. BOYD) to EXPEDITE MODIFICATIONS of HE 101**

PSYCH 103  
PHYSO 103

**Introduction to Neuroscience**

3

**Effective:** Summer 2014

**MODIFY** Content

**Rationale:** Course is being modified because original submission to C-ID received conditional approval. Changes to content are being made so course may be resubmitted to C-ID for approval.

**Enrollment Restrictions:** Maintaining (P) satisfactory completion of PSYCH 101 and (A) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status** Approved for: (MJC-GE:A)(CSU-GE:B2)(IGETC: 5B)

**Program Impact:**

- CSU-GE Certificate of Achievement
- General Studies: Emphasis in Natural Sciences A.A. Degree
- MJC-GE Pattern
- Psychology A.A.-T Degree (New Program)

**M/S/U (E. MAKI, M. LYNCH) to MODIFY PSYCH 103/PHYSO 103**

**M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for PSYCH 103/PHYSO 103**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF PSYCH 103/PHYSO 103 on GE PATTERN(S)**

SPCOM 100

**Fundamentals of Public Speaking**

3

**Effective:** Summer 2014

**MODIFY** Objectives, content, methods of instruction, methods of evaluation, textbooks

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining: Mixed Modalities/Hybrid

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC. Approved for (C-ID COMM 110) (CC SPCOM 1)

**General Education Status:** Approved for (MJC-GE:D2) (CSU-GE:A1) (IGETC:1C-CSU Only)

**Program Impact:**

- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Nursing: LVN to ADN Upgrade A.S. Degree
- Professional Selling Certificate of Achievement
- Retail Management (WAFC) Certificate of Achievement
- Speech Communication A.A. Degree
- Speech Communication Skills Recognition Award

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 100**

**M/S/U (C. VAUGHN, J. BEEBE) to MAINTAIN DE for SPCOM 100**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 100 on GE PATTERN(S)**

**Effective:** Spring 2013 **Expedited!**

**Rationale for Expedited Approval:** Expedited approval is needed so C-ID submittal may be approved before Fall 2014, which is deadline for approved ADTs to have approved C-IDs for all descriptors included in the TMC template. If C-ID is not submitted and approved before Fall 2014, the AA-T in Communication Studies will be removed from the CCC Inventory.

**MODIFY** Description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks

**Rationale:** Course is being revised to align with the C-ID descriptor, to complete scheduled periodic review, and to adhere to the Fall 2013 Curriculum Review Matrix. Course is conditionally aligned with C-ID.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining: Mixed Modalities/Hybrid

**Materials Fee Status:** None

**Articulation Status:** Transfers to UC and CSU. Conditionally approved for (C-ID SPCOM 180) Approved for CC (SPCOM 4)

**General Education Status** Approved for (MJC-GE:D2)(CSU-GE: A1) (IGETC:1C-CSU Only)

**Program Impact:**

- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Nursing: LVN to ADN Upgrade A.S. Degree
- Retail Management (WAFB) Certificate of Achievement
- Speech Communication A.A. Degree
- Speech Communication Skills Recognition Award

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 102**

**M/S/U (C. VAUGHN, J. BEEBE) to MAINTAIN DE for SPCOM 102**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 102 on GE PATTERN(S)**

**M/S/U (L. HATCH, M. BOYD) to EXPEDITE MODIFICATIONS of SPCOM 102**

SPCOM 103

**Interpersonal Communication**

3

**Effective:** Summer 2014

**MODIFY** Description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix.

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC. Approved for: (C-ID COMM 130)

**General Education Status** Approved for (MJC-GE:B) (CSU-GE:D7) (IGETC:4G)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Medical Assisting Certificate of Achievement
- Speech Communication A.A. Degree
- Speech Communication Skills Recognition Award

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 103**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 103 on GE PATTERN(S)**

SPCOM 104

**Argumentation**

3

**Effective:** Summer 2014

**MODIFY** Content, methods of Instruction, methods of Evaluation, textbooks

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 Curriculum Review Matrix.

**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of ENGL 101.

**Distance Education Status:** Maintaining: Online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC. Approved for (C-ID COMM 120) (CC SPCOM 2)

**General Education Status** Maintaining (MJC-GE:D2) (CSU-GE:A3) (IGETC:1B)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Speech Communication Skills Recognition Award
- Speech Communication A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 104**

**M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for SPCOM 104**

**M/S/U (C. VAUGHN, J. BEEBE) to MAINTAIN DE for SPCOM 104**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 104 on GE PATTERN(S)**

SPCOM 105

**Intercollegiate Forensics**

3

**Effective:** Spring 2014 **Expedited!**

**Rationale for Expedited Approval:** Course is being updated to align with C-ID descriptor and to reflect repeatability. The course meets Title 5 Section 55041(a) criteria #3, intercollegiate academic competition

**MODIFY** Units, title, enrollment restrictions, hours, field trip policy, repeat policy, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being updated to align with C-ID descriptor and to reflect repeatability. The course meets Title 5 section 55041(a), criteria #3, intercollegiate academic competition.

**Enrollment Restrictions:** Modifying: (A) Satisfactory completion of SPCOM 100 or SPCOM 102 or SPCOM 107 or SPCOM 120.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU. Approved for (CC SPCOM 7) Requesting: (CID COMM 160B)

**General Education Status :** Approved for MJC Activities

**Program Impact:**

- Communication Studies AA-T Degree
- Speech Communication A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 105**

**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for SPCOM 105**

**M/S/U (J. BEEBE, E. LUCAS) to MAINTAIN PLACEMENT of SPCOM 105 on ACTIVITIES**

**M/S/U (L. HATCH, M. BOYD) to EXPEDITE MODIFICATIONS of SPCOM 105**

SPCOM 106  
SUPR 106

**Group & Organizational Communication**

3

**Effective:** Summer 2014

**MODIFY** Objectives, content, methods of instruction, textbooks

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix.

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU Approved for (C-ID COMM 140)(CC SPCOM 9)

**General Education Status:** Approved for (MJC-GE: D2)

**Program Impact:**

- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Retail Management (WAFC) Certificate of Achievement
- Speech Communication A.A. Degree
- Speech Communication Skills Recognition Award

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 106/SUPR 106**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 106/SUPR 106 on GE PATTERN(S)**

SPCOM 107

**Introduction to Debate**

3

**Effective:** Summer 2014

**MODIFY** Description, objectives, content, methods of instruction, methods of evaluation, textbooks

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix. The course should also be added to the C-ID numbering system.

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC. Requesting (CID COMM 120)

**General Education Status** Approved for: (MJC-GE:D2) (CSU-GE:A3)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Speech Communication Skills Recognition Award
- Speech Communication A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 107**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 107 on GE PATTERN(S)**

SPCOM 110

**Persuasion**

3

**Effective:** Summer 2014

**MODIFY** Enrollment restrictions, content, methods of instruction, methods of evaluation, textbooks. requisite skills

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix.

**Enrollment Restrictions:** Requesting (A) Satisfactory completion of SPCOM 100

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to UC and CSU. Requesting (C-ID COMM 190)

**General Education Status** Approved for (MJC-DE:D2) (CSU-GE:A1)(IGETC:1C-CSU Only)

**Program Impact:**

- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree CSU
- General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Speech Communication A.A. Degree
- Speech Communication Skills Recognition Award

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 110**

**M/S/U (M. GARCIA, S. BERGER) to MODIFY REQUISITES for SPCOM 110**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 110 on GE PATTERN(S)**

SPCOM 120

**Oral Interpretation**

3

**Effective:** Summer 2014

**MODIFY** Title, outcomes, content, methods of instruction, textbooks

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC. Approved for (C-ID COMM 170) (CC DRAMA 20)

**General Education Status** Approved for (MJC-GE: C)(CSU-GE:C1)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- Speech Communication A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 120**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 120 on GE PATTERN(S)**

SPCOM 122  
THETR 122

**Introduction to Readers' Theatre**

3

**Effective:** Summer 2014

**MODIFY** Outcomes, objectives, content, methods of instruction, methods of evaluation

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status** Approved for (MJC-GE:C)(CSU-GE:C1)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- Speech Communication A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 122/THETR 122**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 122/THETR 122 on GE PATTERN(S)**

SPCOM 123  
THETR 123

### Storytelling

3

**Effective:** Summer 2014

**MODIFY** Outcomes, content, methods of instruction, textbooks

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status** Approved for (MJC-GE:C)(CSU-GE:C1)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- Speech Communication A.A. Degree

**Pulled for discussion by M.Garcia** due to concerns about the currency of textbooks. B. Adams showed that rationales were provided for texts more than 5 years old. In most instances, it was the most current edition of the text available.

**M/S/U (L. HATCH, C. VAUGHN) to MODIFY SPCOM 123/THETR 123**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 123/THETR 123 on GE PATTERN(S)**

SPCOM 124  
THETR 124

### Advanced Readers' Theatre

3

**Effective:** Summer 2014

**MODIFY** Enrollment restrictions, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix

**Enrollment Restrictions:** Maintaining (A) Satisfactory completion of SPCOM 122 or THETR 122

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status** Approved for (MJC-GE:C)(CSU-GE:C1)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- Speech Communication A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 124/THETR 124**

**M/S/U (M. GARCIA, S. BERGER) to MAINTAIN REQUISITES for SPCOM 124/THETR 124**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 124/THETR 124 on GE PATTERN(S)**



SPCOM 130

**Intercultural Communication**

3

**Effective:** Spring 2014 **Expedited!**

**Rationale for Expedited Approval:** This course received conditional approval for one year and the outline must be submitted for final approval before the February deadline.

**MODIFY** Objectives, content

**Rationale:** Course is being revised to align with C-ID descriptor, to complete scheduled periodic review, and to adhere to the Fall 2013 curriculum review matrix.

**Enrollment Restrictions:** None

**Distance Education Status:** Approved for Mixed Modalities/Hybrid, Online

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC, Requesting (C-ID COMM 150) Approved for (CC SPCOM 5)

**General Education Status** Approved for (MJC-GE:B) CSU-GE D3, D7) (IGETC:4C, 4G)

**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Communication Studies AA-T Degree
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
- Speech Communication Skills Recognition Award
- Speech Communication A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 130**

**M/S/U (C. VAUGHN, J. BEEBE) to MAINTAIN DE for SPCOM 130**

**M/S/U (M. LYNCH, L. HATCH) to MAINTAIN PLACEMENT OF SPCOM 130 on GE PATTERN(S)**

**M/S/U (L. HATCH, M. BOYD) to EXPEDITE MODIFICATIONS of SPCOM 130**

SPCOM 145  
AGGE 145

**Parliamentary Procedure**

1

**Effective:** Summer 2014

**MODIFY** Repetitions, objectives, methods of instruction, textbooks

**Rationale:** Course is being updated for scheduled periodic review and to adhere to the Fall 2013 curriculum review matrix

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU

**General Education Status** Not approved for GE.

**Program Impact:**

- Speech Communication A.A. Degree

**M/S/U (E. MAKI, M. LYNCH) to MODIFY SPCOM 145/AGGE 145**

**NEW COURSES**

(NONE)

**VI. PROGRAM NOTIFICATION AGENDA**

**CCCCO Approvals: Programs**

- AA-T History
- AS-T Physics (following IGETC pattern only)

## VII. PROGRAM CONSENT AGENDA

## VIII. PROGRAM DISCUSSION AGENDA

### Program Learning Outcomes

(NONE)

### Program Changes that do not require Chancellor's Office Notification/Application for Approval

#### **AA-T: Communication Studies**

18

**MODIFY:** Outcomes, requirement sequencing, List B requirements, List C requirements

**Effective:** SUMMER 2014 (with CCCCCO Approval)

**Rationale:** Program is being updated to reflect course inactivation proposals. The SPCOM faculty determined some courses should be inactivated when conducting their scheduled curriculum review. The Forensic program has inactivated three courses and aligned the remaining course with C-ID descriptor, as the specific courses would not qualify for C-ID and courses that have C-ID descriptors must be approved in order for the ADT to be offered. Some courses from List C have also been removed.

**M/S/U (S. BERGER, P. MENDEZ) to MODIFY AA-T: Communication Studies**

#### Application for Approval - New Credit Programs (Formerly the CCC-511)

(NONE)

#### Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(NONE)

#### Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC- 511)

(NONE)

## IX. STANDING REPORTS

### 1. **Transfer Model Curriculum (Associate Degrees for Transfer)**

**B. Adams**

B. Adams alerted the committee to the future need for revisions to approved ADTs. These revisions can be due to new articulation agreements, or new C-IDs established locally or at the state. The committee should be prepared to see these in the future.

She reported that the MJC [TMC Plan and Progress sheet](#), which details our progress on developing, submitting and garnering approval for ADTs, has been updated and is available on the web. Some of our departments are unable to create ADTs due to high unit values. Some programs are unable to put forth ADTs due to high unit values of courses in other areas. She explained that Computer Science is looking at ways to reduce units in their courses to address high units; however, with those reductions in place, the awards are still two units over the allowed number in the [Computer Science TMC template](#). In total, 8 of 23 TMCs still require local development and curriculum, district, and state level approval.

### 2. **C-ID**

**R. Cranley**

R. Cranley explained that a handful of MJC faculty and administrators, as well as her colleagues in articulation, have expressed concern that, if we do not get ADTs approved and in place for programs in which a TMC exists, that our existing [comparable local](#) AA or AS degrees will be inactivated by the CCCCCO. R. Cranley wanted to find evidence of this set of conditions from the CCCCCO so she could confirm or correct this understanding. She explained that no one has been able to respond to her queries. She anecdotally reported that there are some that speculate this fear is coming from what may end up being a conservative CCCCCO regulatory response to more directive language in [SB440](#), (now on the Governor's desk awaiting signature.) Once a bill becomes law, educational code is written to implement the law. The impact of the bill is not fully understood until it is interpreted and implemented. In any case, R.

Cranley explained that explicit language stating to the effect that existing AA and AS degrees will be deactivated has not been found nor validated by anyone she has contacted.

She informed the committee that 62 C-IDs are currently approved, and that 8-9 will be submitted for consideration after this meeting.

M. Boyd asked the status of AG descriptors and MJC courses. R. Cranley explained that Agriculture is “on hold” statewide. This is because the Agriculture C-ID descriptors were originally developed in 2008, and that, by law, the descriptors are valid for 5 years. The descriptors need to be reviewed for currency. This process will begin when they find CSU and CCC faculty to be reviewers.

3. **CurricUNET Implementation/Issues**

**B. Adams/L. Miller**

B. Adams showed the committee that the issue with requisite skills had been addressed by CurricUNET. She pointed out that the drag and drop feature of CLOs had been put in place as well. She explained that her request to add the correct “effective years” value into the program module was also working correctly, noting that she had requested not just the “14-15” year, but the “15-16” year also.

E. Kerr pointed out that the Course Outline of Record report generated by CurricUNET contains some errant language in Section III.A. “Mastery of the following course objectives will help students achieve the course goal.” This language was in place when course outlines had the “overall goal” field. The group agreed that this was no longer germane to the outline.

**M/S/U (E. KERR, E. MAKI) to strike “Mastery of the following objectives will enable the student to achieve the overall course goal” on the Course Outline of Record under III. DESIRED LEARNING A. OBJECTIVES**

4. **Outcomes Assessment Workgroup (OAW)**

**K. Ennis**

No report. (K. Ennis explained that the group is meeting once a month now.)

## **X. UNFINISHED BUSINESS**

### **Action Items**

1. **Policies for Prerequisites/Corequisites/Advisories**

**M. Robles**

No report.

2. **Independent Study Course Outlines**

**B. Adams**

B. Adams explained that we still need to make progress on the use of course numbers 191-194 for Independent Study. All independent study courses are to be inactivated in Summer 2014. She explained that some of the issues with independent study courses may lie in the fact that divisions are not necessarily using the same form, and that perhaps the development of a single form would help streamline the process. Other issues remain unresolved, such as, how many units of independent study should be allowed, noting that many CSUs will only accept 6. Are we doing students a favor by allowing them to earn 12 units? Departments have leeway in the development of course outlines for Independent Study courses; however, they need to be careful to ensure that each course in a sequence of independent study courses related in content need to have unique objectives and unique content. She suggested that authors look at ASSIST for guidance in development of courses.

### **Informational Items**

1. **Equating Courses and Repetitions**

**L. Miller**

Postponed Indefinitely

## **XI. NEW BUSINESS**

### **Informational Items**

1. **Program and Course Approval Handbook, 5<sup>th</sup> Edition**

**B. Adams**

B. Adams announced that the [5<sup>th</sup> Edition CCC Program and Course Approval Handbook](#) has been finalized and approved. It has been in draft for almost a year. This new version provides specific instructions on a number of issues and also how to develop, submit, and revise ADTs, specifically, page 128. This publication is available on the [CCCCO Academic Affairs/ Curriculum website](#).

## **Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**

**L. Miller**

No Report

2. **Course Substitution**

**M. Garcia**

M. Garcia asked the committee, on behalf of the counseling department, to explain why the new (Spring 2012) Course Substitution Form requires students to wait until their last semester in their major to apply for a course substitution. He gave examples of how this negatively affected students and the counseling process. B. Adams thought it may have originated from a need to prevent students from substituting too many courses, forcing the question “when is a degree not a degree?” B. Adams asked M. Garcia if the counseling department had a recommendation on how to revise the form. It did not. It was asked what the process was at Columbia College. J. Hughes stated that course substitution is determined through the petitions process. Some members explained that the previous form was prone to abuses. Some committee members noted that M. Robles was not present to provide insight on the issue. It was decided that this topic should be moved to Unfinished Business at the next meeting rather than taking any specific action at the meeting.

## **XII. PUBLIC COMMENT**

B. Adams distributed copies of the new [Curriculum Matrix](#) to committee members.

M. Adams announced that the committee should be prepared to see MATH courses coming in for periodic review. The group should anticipate seeing major changes to courses. The department is creating a course called MATH 89 which should provide an alternative to MATH 90 for non STEM (Science, Technology, Engineering, and Mathematics) majors. It is a “lower unit” version of MATH 90. There are also plans of making a 1-unit practicum class for statistics. It is interesting to note that this has been taking place informally on Fridays for some time, and is well attended. He explained that they are looking at high unit values of statistics courses. Is it possible to teach these at a lower unit value? Some Math faculty members are doing site visits to assess how others teach these courses for fewer units.

STATE OF CALIFORNIA

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

1102 Q street  
Sacramento, Ca 95811-6549  
(916) 445-8752  
<http://www.cccco.edu>



10/03/2013

Kincade, Susan  
College CIO  
MODESTO

Dear Colleague:

In compliance with California Education Code section 70901 and California Code of Regulations, Title 5, Subchapter 2. Approval by the Chancellor, the California Community Colleges Chancellor's Office Academic Affairs Division has reviewed and approved the following instructional program:

**CURRICULUM INVENTORY RECORD**

**College:** 592

**Credit Status:** Credit

**Program Title:** Anthropology

**Program Award:** A.A.-T Degree

**Program Control Number:** 32241

**TOP Code:** 220200

**Program Goal(s):** Transfer

For a program to be recognized by the U.S. Department of Education, the Accrediting Commission for Community and Junior Colleges/Western Association of Schools and Colleges (ACCJC/WASC) must approve the program as a substantive change. Once a program is approved by the California Community Colleges Chancellor's Office (CCCCO), colleges must follow the steps outlined in the ACCJC Manual ([www.accjc.org](http://www.accjc.org)). Please note: colleges are not eligible to collect state apportionment or federal support for granting this award without first receiving approval from the Chancellor's Office and the ACCJC.

For questions regarding this review please submit your written inquiry to [curriculum@cccco.edu](mailto:curriculum@cccco.edu).

Sincerely,

Academic Affairs Division  
California Community Colleges Chancellor's Office