



Curriculum Committee

AGENDA

Tuesday, February 05, 2013

Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

January 22, 2013

III. COURSE NOTIFICATION AGENDA

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

- | | | | |
|-------|-----|---|---|
| CLDDV | 293 | Music, Birth To K: Theory and Practice
Effective: Summer 2013 Expedited!
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE:
Rationale: Course is no longer being offered. Course is cross-listed with MUST 103, which will also be inactivated.
Program Impact:
Stand Alone | 3 |
| | | | |
| INTDS | 230 | Drafting for Interiors
Effective: Summer 2013 Expedited!
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE:
Rationale: Program is being discontinued.
Program Impact:
<ol style="list-style-type: none">1. Certificate of Achievement: Interior Design2. Interior Design A.A. Degree3. Interior Design A.S. Degree | 3 |

NURWE 361 Nursing: Work Experience 1
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE:
Rationale: Course is no longer being offered.
Program Impact:
 1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree

UPDATE

PLACEMENT OF COURSES IN DISCIPLINES:

None

MODIFICATIONS/REACTIVATIONS

ADJU 201 Introduction to Administration of Justice 3
Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.*
Rationale for Expedited Approval: Course needs to align with C-ID descriptor included on Administration of Justice TMC.
MODIFY: Description, content, methods of instruction, typical assignments, objectives, methods of evaluation, textbooks.
Enrollment Restrictions: None
Distance Education Status: Maintaining Online
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D8) (IGETC: 4H)
Rationale: This course is being reviewed to ensure it aligns with C-I descriptor, included on TMC.
Program Impact:
 1. Administration of Justice A.A. Degree
 2. Administration of Justice A.S. Degree
 3. Administration of Justice for Transfer AS-T Degree (*pending*)
 4. CSU General Education Pattern Certificate of Achievement
 5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
 6. MJC-GE Pattern

ADJU 202 Principles/Procedures of Justice System 3
Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.*
Rationale for Expedited Approval: Course is being updated to align with C-ID descriptor included on Administration of Justice TMC.
MODIFY: Description, content, methods of instruction, typical assignments, objectives, methods of evaluation, textbooks, outcomes.
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.
Distance Education Status: Maintaining Online
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: B)
Rationale: This course is being updated to align with C-ID descriptor.
Program Impact:
 1. Administration of Justice A.A. Degree
 2. Administration of Justice A.S. Degree
 3. Administration of Justice for Transfer AS-T (*pending*)

Concepts of Criminal Law

3

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.***Rationale for Expedited Approval:** Course is being updated to align with C-ID descriptor which is included in Administration of Justice TMC.**MODIFY:** Content, methods of instruction, typical assignments, objectives, methods of evaluation, textbooks, outcomes.**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201 and satisfactorily complete ADJU 202.**Distance Education Status:** Maintaining Online**Materials Fee Status:** None**Articulation Status:** Transfer to CSU and UC**General Education Status:** Approved for (MJC-GE: B) (CSU-GE: D0) (IGETC: 4J)**Rationale:** This course is being updated to align with C-ID descriptor.**Program Impact:**

1. Administration of Justice A.A. Degree
2. Administration of Justice A.S. Degree
3. Administration of Justice for Transfer AS-T (pending)

Biological Anthropology

3

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.***Rationale for Expedited Approval:** C-ID alignment needed for submission of anthropology AA-T TMC.**MODIFY:** Title, content, methods of instruction, typical assignments, objectives, textbooks.**Enrollment Restrictions:** None.**Distance Education Status:** Maintaining Online, Mixed Modalities/Hybrid Course**Materials Fee Status:** None**Articulation Status:** Transfer to CSU and UC**General Education Status:** Approved for (MJC-GE: A) (CSU-GE: B2, D1) (IGETC: 5B); Request (IGETC:4A)**Rationale:** C-ID course alignment--expedited request.**Program Impact:**

1. Anthropology for Transfer AA-T Degree (pending)
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Natural Sciences A.A. Degree
4. MJC-GE Pattern A.A. Degree Major

Cultural Anthropology

3

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.***Rationale for Expedited Approval:** Course is being updated to be submitted for C-ID approval.**MODIFY:** Description, content, methods of instruction, objectives, textbooks.**Enrollment Restrictions:** None.**Distance Education Status:** Maintaining Online, Mixed Modalities/Hybrid Course, Teleweb**Materials Fee Status:** None**Articulation Status:** Transfer to CSU and UC**General Education Status:** Approved for (MJC-GE: B) (CSU-GE: D1) (IGETC: 4A); Requesting: (C-ID: ANTH 120=Introduction to Cultural Anthropology)**Rationale:** Course is being updated to align with C-ID descriptor which is part of Anthropology TMC.**Program Impact:**

1. Anthropology for Transfer AA-T Degree (pending)
2. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
3. CSU General Education Pattern Certificate of Achievement
4. Ethnic Studies Skills Recognition Award
5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
6. Geography for Transfer AA-T Associate of Arts for Transfer (pending)
7. Human Services A.A. Degree

8. MJC-GE Pattern A.A. Degree Major
9. Nursing: LVN to ADN Upgrade A.S. Degree
10. University Preparation, Emphasis in Humanities A.A. Degree

ANTHR 104

Linguistic Anthropology

3

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.*

Rationale for Expedited Approval: Course is being updated to align with C-ID descriptor included on Anthropology TMC.

MODIFY: Description, content, methods of instruction, objectives, textbooks.

Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: Maintaining Online, Mixed Modalities/Hybrid Course.

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: B, C) (CSU-GE: C2, D1) (IGETC: 3B, 4A)

Rationale: Course is being updated to be submitted for C-ID approval.

Program Impact:

1. Anthropology for Transfer AA-T Degree (pending)
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Humanities A.A. Degree
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. MJC-GE Pattern

ANTHR 105

Biological Anthropology Laboratory

1

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.*

Rationale for Expedited Approval: Course is being updated for C-ID alignment.

MODIFY: Title, description, content, outcomes, methods of instruction, objectives, textbooks, methods of evaluation.

Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in or satisfactory completion of ANTHR 101.

Distance Education Status: None.

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: A) (CSU-GE: B3) (IGETC: 5C)

Rationale: We will be submitting our TMC for the AA-T in anthropology and require C-ID alignment for courses.

Program Impact:

1. Anthropology for Transfer AA-T Degree (pending)
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Natural Sciences A.A. Degree
4. MJC-GE Pattern

ANTHR 130

Archaeology & Cultural Prehistory

3

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.*

Rationale for Expedited Approval: Course is being updated for C-ID alignment.

MODIFY: Description, content, methods of instruction, objectives, textbooks.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: B) (CSU-GE: D1) (IGETC: 4A)

Rationale: We are submitting the TMC for the AA-T in anthropology and need our courses to align with the C-ID descriptors.

Program Impact:

1. Anthropology for Transfer AA-T Degree (pending)
2. CSU General Education Pattern Certificate of Achievement

Business Communication**3****Effective:** Summer 2013 **Expedited!** To align with C-ID descriptor.**Rationale for Expedited Approval:** We are aligning with the C-ID outline.**MODIFY:** Enrollment restrictions, content, DE modalities, outcomes, general education, methods of instruction, objectives, textbooks, methods of evaluation.**Enrollment Restrictions:** Modifying: (A) Satisfactory completion of ENGL 101 to (P) satisfactory completion of ENGL 101**Distance Education Status:** Requesting: Mixed Modalities/Hybrid Course; Maintaining: Online Course**Materials Fee Status:** None**Articulation Status:** Transfer to CSU**General Education Status:** Approved for (MJC-GE: D2)**Rationale:** This course is part of the new TMC.**Program Impact:**

1. Business Administration for Transfer AS-T Degree (*Pending*)
2. Business Operations: Management A.A. Degree
3. General Studies, Emphasis in Language and Rationality A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. Marketing A.A. Degree
6. Office Administration Certificate of Achievement
7. Office Administration A.A. Degree
8. Office Administration A.S. Degree
9. Professional Selling Certificate of Achievement
10. Retail Management (WAFC) Certificate of Achievement
11. Supervisory Management A.A. Degree
12. Supervisory Management A.S. Degree
13. Word Processing Certificate of Achievement

Emergency Response/CPR FPR**3****Effective:** Summer 2013 **Expedited!** To align with C-ID descriptor.**Rationale for Expedited Approval:** This course is being modified to update the text and make minor changes to the outline to align with C-ID descriptors.**MODIFY:** Repeat policy, materials fee, content, description, outcomes, methods of instruction, typical assignments, objectives, textbooks, methods of evaluation.**Enrollment Restrictions:** None**Distance Education Status:** None**Materials Fee Status:** Increasing fee from \$8 to \$27**Articulation Status:** Transfer to CSU and UC**General Education Status:** Not approved for GE**Rationale:** This course must be updated to align with C-ID descriptor. It is part of the Kinesiology TMC approved in December.**Program Impact:**

1. Athletic Training /Sports Medicine A.S. Degree
2. Kinesiology for Transfer AS-T Degree (*Pending*)
3. Physical Education A.A. Degree

Psychology in Everyday Life**3****Effective:** Summer 2014**MODIFY:** DE modalities, content, outcomes, methods of instruction, methods of evaluation, typical assignments, requisite skills, textbooks.**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 49.**Distance Education Status:** Requesting Online**Materials Fee Status:** None**Articulation Status:** Does not transfer**General Education Status:** Approved for (MJC-GE: B)**Rationale:** Course is being updated for periodic review and to adhere to curriculum review matrix.

Program Impact:

1. Dental Assisting Certificate of Achievement
2. Human Services A.A. Degree
3. MJC-GE Pattern A.A. Degree Major
4. Medical Assisting Certificate of Achievement

PSYCH 101

General Psychology

3

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.*

Rationale for Expedited Approval: Course is being updated for periodic review, to adhere to the curriculum review matrix, and to align with the C-ID descriptor included on TMC template.

MODIFY: Description, content, outcomes, methods of instruction, objectives, textbooks.

Enrollment Restrictions: Modifying: (A) satisfactory completion of ENGL 101 to (A) satisfactory completion of ENGL 50.

Distance Education Status: Maintaining Online

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: B) (CSU-GE: D9) (IGETC: 4I)

Rationale: Course is being updated to align with the C-ID descriptor included on the Psychology TMC template and other TMC templates.

Program Impact:

1. Administration of Justice for Transfer AS-T (Pending)
2. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
3. Athletic Training /Sports Medicine A.S. Degree
4. CSU General Education Pattern Certificate of Achievement
5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
6. Human Services A.A. Degree
7. MJC-GE Pattern A.A. Degree Major
8. Medical Assisting Certificate of Achievement
9. Nursing A.S. Degree
10. Respiratory Care A.S. Degree
11. University Preparation, Emphasis in Humanities A.A. Degree

PSYCH 102

Research Methods

3

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.*

Rationale for Expedited Approval: Course is being updated for periodic review and to adhere to curriculum review matrix. Course is also being changed to align with C-ID descriptor PSYCH 200.

MODIFY: Description, content, grading policy, methods of instruction, objectives, outcomes, textbooks.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PSYCH 101; Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Not approved for GE

Rationale: Course is also being changed to align with C-ID descriptor PSYCH 200.

Program Impact:

1. Anthropology for Transfer AA-T Degree (Pending)

PSYCH 103
PHYSO 103

Introduction to Neuroscience

3

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.*

Rationale for Expedited Approval: To match C-ID in preparation for Psychology TMC.

MODIFY: Description, content, methods of instruction, objectives, outcomes, textbooks.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of PSYCH 101; Request (A) satisfactory completion of ENGL 50. **PHYSO 103:** Maintain (P) satisfactorily completion of PSYCH 101; request (A) satisfactory completion of ENGL 50.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: A) (CSU-GE: B2) (IGETC: 5B)

Rationale: Course is being aligned with C-ID.

Program Impact:

1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

PSYCH 104

Introduction to Social Psychology

3

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.*

Rationale for Expedited Approval: Course is being updated for periodic review and to adhere to curriculum review matrix. The course changes have also been made to align with C-ID PSYCH 170.

MODIFY: Title, description, DE modalities, content, methods of instruction, objectives, outcomes, textbooks, methods of evaluation, requisite skills.

Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101 and satisfactorily complete ENGL 101.

Distance Education Status: Requesting Online Course

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE:B, E) (CSU-GE: D9, E) (IGETC:4I)

Rationale: The course changes have also been made to align with C-ID PSYCH 170.

Program Impact:

1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Language and Rationality A.A. Degree
3. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
4. Human Services A.A. Degree
5. MJC-GE Pattern A.A. Degree Major

PSYCH 105

Abnormal Psychology

3

Effective: Summer 2013 **Expedited!** *To align with C-ID descriptor.*

Rationale for Expedited Approval: Course is being updated for periodic review and to adhere to curriculum review matrix. The course changes have also been made to align with C-ID PSYCH 170.

MODIFY: Enrollment restrictions, description, content, methods of instruction, objectives, outcomes, typical assignments, textbooks.

Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101; Removing: and be familiar with the theories of personality, experimental design, introductory information on diagnostic categories, diagnosis and treatment of mental illnesses.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: B) (CSU-GE: D9) (IGETC: 4I)

Rationale: Course was also changed to align with C-ID PSYCH 120.

Program Impact:

1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

PSYCH 110

Human Sexualities

3

Effective: Summer 2013 **Expedited!** To align with C-ID descriptor.

Rationale for Expedited Approval: Course is being updated for periodic review and to adhere to curriculum review matrix. It is also included on the Psychology TMC template and being aligned with C-ID PSYCH 130.

MODIFY: Hours, DE modalities, general education, description, content, methods of instruction, objectives, outcomes, typical assignments, textbooks.

Enrollment Restrictions: None

Distance Education Status: Maintaining Online, Hybrid

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: E) (CSU- GE: E); Requesting: (IGETC-4I)

Rationale: Align with C-ID descriptor and PSYCH TMC.

Program Impact:

1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Language and Rationality A.A. Degree
3. Human Services Certificate of Achievement
4. Human Services A.A. Degree
5. MJC-GE Pattern A.A. Degree Major

PSYCH 111

Psychology of Gender

3

Effective: Summer 2014

MODIFY: Typical assignments, textbooks, description

Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC-GE: B) (CSU- D4, D9) (IGETC: 4D, 4I)

Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.

Program Impact:

1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

PSYCH 118
HUMSR 118

Pharmacology of Abused Substances

3

Effective: Summer 2014

MODIFY: Enrollment restrictions, outcomes, textbooks, methods of instruction.

Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete HUMSR 116 or required satisfactorily complete PSYCH 101.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU

General Education Status: Not approved for GE

Rationale: Course is being updated or periodic review and to adhere to curriculum review matrix.

Program Impact:

Stand Alone

PSYCH 130

Personal Adjustment

3

Effective: Summer 2013 **Expedited!** To align with C-ID descriptor.

Rationale for Expedited Approval: Course is being updated for periodic review and to adhere to curriculum review matrix. Course is being changed to align with C-ID descriptor PSYCH 115.

MODIFY: Grading policy, general education, typical assignments, textbooks, description, content, objectives, methods of instruction, outcomes.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU

General Education Status: Approved for (MJC-GE: E) (CSU- GE: E); Requesting: (CSU-GE: D9)

Rationale: Course is being changed to align with C-ID descriptor PSYCH 115.

Program Impact:

1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Language and Rationality A.A. Degree
3. Human Services Certificate of Achievement
4. MJC-GE Pattern A.A. Degree Major

THETR 164

Improvisational Acting

3

Effective: Summer 2014

MODIFY: Enrollment restrictions, repeat policy, general education, typical assignments, textbooks, content, objectives, methods of instruction, outcomes, methods of evaluation, requisite skills.

Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete THETR 160.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC: Activities);

Rationale: Course update.

Program Impact:

1. Theatre A.A. Degree

NEW COURSES

POLSC 180

Human Rights

3

Effective: Summer 2014

ADOPT

Enrollment Restrictions: None

Distance Education Status: Requesting Mixed Modalities/Hybrid course, Online course

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Requesting (MJC-GE:B) (CSU-GE:D8) (IGETC-4H)

Rationale: The class fulfills a major need at the college. Currently, there are no courses offered on human rights, and this topic is very important in relation to political science and global justice.

Program Impact:

Stand Alone

<p>THETR 117 PEC 131 PEC 139 (02/05 AM)</p>	<p>Ballet 3 1</p> <p>Effective: Summer 2013 Expedited! <i>To comply with newly revised code or law.</i></p> <p>Rationale for Expedited Approval: Course is being proposed because of Title 5 repeatability changes.</p> <p>ADOPT</p> <p>Enrollment Restrictions: (A) Satisfactory completion of THETR 177</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: CSU and UC (Requesting)</p> <p>General Education Status: Requesting (MJC-Activities)</p> <p>Rationale: Students need a class that builds on what they learned in Ballet 2, a class that will take them to an Advanced Intermediate level of Classical Ballet technique. Many students entering MJC are beyond a beginning level of ballet technique and need a class that will accommodate their technical level.</p> <p>Program Impact: Stand Alone</p>
<p>THETR 118 PEC 139 PEC 146 (02/05 AM)</p>	<p>Ballet 4 1</p> <p>Effective: Summer 2013 Expedited! <i>To comply with newly revised code or law.</i></p> <p>Rationale for Expedited Approval: To allow students to continue to study ballet, building on the skills developed in Ballet 3. This course may offer students the opportunity to work en pointe.</p> <p>ADOPT</p> <p>Enrollment Restrictions: (A) Satisfactory completion of THETR 117</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: CSU and UC (Requesting)</p> <p>General Education Status: Requesting (MJC-Activities)</p> <p>Rationale: Course is being proposed to comply with new Title 5 repeatability changes.</p> <p>Program Impact: Stand Alone</p>
<p>THETR 130 PEC 132</p>	<p>Jazz 3 Intermediate/Advanced 1</p> <p>Effective: Summer 2013 Expedited! <i>To comply with newly revised code or law.</i></p> <p>Rationale for Expedited Approval: This course is being built as part of a family of courses for Jazz Dance Technique. This would be Jazz Dance 3 out of 4. Jazz Dance 4 is also being created to broaden the family and complete the family.</p> <p>ADOPT</p> <p>Enrollment Restrictions: Requesting: (A) satisfactory completion of THETR 188 and THETR 177.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: CSU and UC (Requesting)</p> <p>General Education Status: Requesting (MJC-Activities)</p> <p>Rationale: To ensure student progression from level 2 to level 3 because of Title 5 repeatability changes.</p> <p>Program Impact: Stand Alone</p>

- THETR 133 Rehearsal and Performance 1 1**
Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*
Rationale for Expedited Approval: We are developing a sequence of courses focused on the process of rehearsing and performing a play. New state requirements for course repeatability have led us to this approach. Students will have the opportunity to participate in a maximum of four productions during their 4 semester stay at MJC.
ADOPT
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC:Activities).
Rationale: The theatre rehearsal and performance curriculum is being re-written in order to conform to the new repeatability requirements.
Program Impact:
Stand Alone
- THETR 134 Rehearsal and Performance 2 2**
Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*
Rationale for Expedited Approval: Course is being created to address Title 5 repeatability changes.
ADOPT
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC-Activities).
Rationale: Course is being created to comply with Title 5 repeatability changes.
Program Impact:
Stand Alone
- THETR 149 Dance Repertory Touring Competition 2**
Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*
Rationale for Expedited Approval: This course will be an elective course in the MJC AA dance degree.
ADOPT
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC: Activities)
Rationale: MJC has been a member of the American College Dance Festival national organization since 2003. Each year, MJC students travel within and out of the American College Dance Festival regional conferences. Students have the opportunity to observe other dance programs and assess their own training in comparison to transfer dance programs. With the impending MJC AA dance degree, it is beneficial for the MJC students to experience the workshop and competitive conference of ACDFA and to evaluate other programs and determine where they might enroll to continue their education in dance..
Program Impact:
Stand Alone

- THETR 151** **Dance Rehearsal & Performance 1** **2**
Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*
Rationale for Expedited Approval: This course will be an elective course in the MJC AA dance degree.
ADOPT
Enrollment Restrictions: Request (L) students who successfully pass audition process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC: Activities)
Rationale: MJC has been a member of the American College Dance Festival national organization since 2003. Each year, MJC students travel within and out of the American College Dance Festival regional conferences. Students have the opportunity to observe other dance programs and assess their own training in comparison to transfer dance programs. With the impending MJC AA dance degree, it is beneficial for the MJC students to experience the workshop and competitive conference of ACDFA and to evaluate other programs and determine where they might enroll to continue their education in dance.
Program Impact:
Stand Alone
- THETR 152** **Dance Rehearsal & Performance 2** **2**
Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*
Rationale for Expedited Approval: Expedited approval being requested to comply with repeatability changes.
ADOPT
Enrollment Restrictions: Request (L) students who successfully pass audition process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC: Activities)
Rationale: Theatre, Dance courses are no longer repeatable, leveled courses in rehearsal and performance courses will ensure appropriate experience and learning development needed for transfer.
Program Impact:
Stand Alone
- THETR 153** **Contemporary Pop Dance Rehearsal and Performance** **2**
Effective: Summer 2013 **Expedited!** *To ensure student progression within program.*
Rationale for Expedited Approval: To be a chosen elective for the AA Degree in Dance.
ADOPT
Enrollment Restrictions: Request (L) students who successfully pass audition process.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: CSU and UC (Requesting)
General Education Status: Requesting (MJC: Activities)
Rationale: With the implementation of the AA Degree in Dance this offering fulfill a student required elective.
Program Impact:
Stand Alone

Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*

Rationale for Expedited Approval: Requirements for the dance AA degree include Fundamentals of Choreography. The Dance Workshop Performance will give students from the dance program and choreography classes an opportunity to work creatively through the artistic process from audition to rehearsal to performance.

ADOPT

Enrollment Restrictions: Request (L) students who successfully pass audition process.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: CSU and UC (Requesting)

General Education Status: Requesting (MJC: Activities)

Rationale: This course is being created to comply with new state regulations in regards to repeatability.

Program Impact:

Stand Alone

VI. PROGRAM NOTIFICATION AGENDA

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor's Office Denials: PROGRAMS

Chancellor's Office Updates

Program Learning Outcomes

(None)

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor's Office Notification/Application Application for Approval - New Credit Programs (Formerly the CCC-501)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC-511)

IX. STANDING REPORTS

- | | |
|--|---------------------------|
| 1. Transfer Model Curriculum | B. Adams |
| 2. C-ID | R. Cranley |
| 3. CurricUNET Implementation/Issues | B. Adams/L. Miller |
| 4. Outcomes Assessment Workgroup | K. Ennis |

Proposal for Outcomes Assessment Workgroup – Curriculum Committee Liaison Role and CLO/PLO Review Procedures

Proposed by: Kathleen Ennis, Library Curriculum Rep; Barbara Adams, Curriculum Co-Chair

For Consideration at 12/04/12 Curriculum Committee Meeting

1. The Outcomes Assessment Workgroup-Curriculum Committee (OAW-CC) Liaison role will be designated for the lead person who reviews CLOs/PLOs included with course and program proposals.
2. The OAW-CC Liaison will have “Curriculum Rep” status for all divisions. This permission level will allow the liaison to review courses/programs as soon as authors have submitted them into the CurricUNET approval stream for Curriculum Representative review (Level 2).
3. As soon as a course or program is submitted by the author, the Liaison receives an email notification. CLOs/PLOs are then evaluated using the following basic criteria.
 - a. Are there an appropriate number of outcomes?
 - b. Do they accurately reflect the course?
 - c. Are they distinguishable from the objectives/content?
 - d. Are they clear to someone outside the discipline?
 - e. Do they use Bloom’s Taxonomy to express developmental levels of learning?
 - f. Do they NOT include the phrase “Demonstrate the ability to.....”?
4. Any problematic outcomes are addressed immediately via an email to author notifying him/her there is an issue with the CLOs/PLOs. The original CLOs/PLOs are included in this email, as well the specific problem(s) identified. When appropriate, suggestions for improvement are made. Copies of this email are sent to the division Curriculum Representative, as well as to the Curriculum Co-Chair. Authors are reminded that all changes must be made by Curriculum Co-Chair, since courses/programs are inaccessible to authors and reps once they enter the approval stream.
5. E-mail contacts, as well as all subsequent email/telephone/in-person exchanges, are logged in the *CLO/PLO Review* document.
6. When course/program reaches “Curriculum Committee Member” status (Level 5), the Liaison re-evaluates outcomes to ensure any corrections agreed upon by the author have been made by the Curriculum Co-Chair. For documentation purposes, a brief summary of CLO/PLO improvement process is entered into the “Comments” section at this time. For any CLOs/PLOs that are still in question, the author and Curriculum Representative will be notified via email one last time.
7. Any courses with problematic outcomes at the time of Curriculum Committee meeting will be identified within the Standing Report and forwarded on to OAW.
8. Any programs with problematic objectives at the time of Curriculum Committee meeting will be pulled for discussion and, if needed, withdrawn.
9. Curriculum Committee OAW-CC Liaison Reports will be forwarded to Curriculum Co-Chair for archiving.
10. All documentation (*CLO/PLO Review*, bi-weekly *Curriculum Committee OAW-CC Liaison Report*, and any requested emails) will be forwarded to OAW Co-Chair for archiving, as well as summarized during the OAW Standing Report.

X. UNFINISHED BUSINESS

Action Items

1. **Course Substitutions for Academic Awards** M. Robles
Postponed until December
2. **Outcomes Assessments and Curriculum Modifications** L. Miller
3. **Policies for Prerequisites/Corequisites/Advisories** M. Robles
Postponed until December
4. **Repeatability** B. Adams

Informational Items

1. **Equating Courses and Repetitions** L. Miller
Postponed Indefinitely
2. **Independent Study and Work Experience Course Outlines** B. Adams

XI. NEW BUSINESS

Informational Item

1. **Curriculum Review Matrix 13-18** B. Adams

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller
No Report
2. **Curriculum Review Matrix for 2013-2018** B. Adams

XII. PUBLIC COMMENT



Curriculum Committee

MINUTES

Tuesday, January 22, 2013

Yosemite 213 2:40 PM

- Members Present: B. Adams (Co-Chair), M. Adams, S. Berger, S. Circle, B. Clayton (ASMJC), R. Cranley, K. Ennis, M. Garcia, J. Hamilton (Co-Chair), L. Hatch, E. Kerr, L. Lanigan, E. Lucas, M. Lynch, E. Maki, C. Mulder, M. Robles, J. Sola
- Members Absent: J. Beebe, M. Boyd (Ag/Environmental Sciences), Community & Economic Development Rep. (Vacant), S. Kincade (Vice President of Instruction), Student Services Rep. (Vacant), C. Vaughn
- Others Present: J. Weaver (Instructor – Machine Tool Technology), A. Bethel (Executive Secretary/Recorder), J. Hughes (Admissions & Records Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

December 4, 2012

Hearing no objections, the minutes of December 4, 2012 were approved with correction to AS-T: Administration of Justice (pg. 6) as noted by M. Garcia.

III. COURSE NOTIFICATION AGENDA

- | | | |
|--------------|---|-----|
| ARCH 349BCD | Work Experience
Effective: Summer 2013 Expedited!
Rationale for Expedited Approval: To ensure accuracy of Datatel records. No course outline has existed for this course. Shells are to be created, then inactivated in CurricUNET.
INACTIVATE:
Program Impact:
Stand Alone | 2-4 |
| ARCH 399ABCD | Independent Study/Special Problems
Effective: Summer 2013 Expedited!
Rationale for Expedited Approval: To ensure accuracy of Datatel records. No course outline has existed for this course. Shells are to be created, then inactivated in CurricUNET.
INACTIVATE:
Program Impact:
Stand Alone | 1-4 |

DAIND 312	<p>Warehousing/Dry and Refrigerated 1</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Dairy Industry A.S. Degree 2. Dairy Industry Technician Certificate of Achievement
MUST 103	<p>Music, Birth to K: Theory and Practice 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. This course was created in Datatel and the catalog to replace MUSIC 176 when the Music department created a new course numbering system. Because these courses were not given new course IDs in the course numbering conversion project, it was not clear whether the Music department planned to inactivate them, so this discrepancy occurred. CurricUNET has no record of MUST 103. The Music and Child Development program faculty agree the intention is to inactivate the CLDDV/MUST courses in all systems.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Child Development Master Teacher Certificate, 6-Unit "Music" option (as CLDDV 293)
MUST 106	<p>Music, Birth to K: Application 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. This course was created in Datatel and the catalog to replace MUSIC 177 when the Music department created a new course numbering system. Because these courses were not given new course IDs in the course numbering conversion project, it was not clear whether the Music department planned to inactivate them, so this discrepancy occurred. CurricUNET has no record of MUST 103. The Music and Child Development program faculty agree the intention is to inactivate the CLDDV/MUST courses in all systems.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Child Development Master Teacher Certificate, 6-Unit "Music" option (as CLDDV 294)

The Committee was notified of the courses needing expedited inactivation.

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

CMPSC 270	<p>Understanding Data Communications 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <p>Stand Alone</p> <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE CMPSC 270</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of CMPSC 270</p>
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CMPSC 801	<p>Data Base Management System Workshop 0</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact: Stand Alone</p> <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE CMPSC 801</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of CMPSC 801</p>
CMPSC 803	<p>Spreadsheet Workshop 0</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact: Stand Alone</p> <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE CMPSC 803</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of CMPSC 803</p>
CMPSC 805	<p>Word Processing Workshop 0</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact: Stand Alone</p> <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE CMPSC 805</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of CMPSC 805</p>
INTDS 120	<p>Color Theory and Application 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 120</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 120</p>
INTDS 130	<p>Fabrics for Interiors 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 130</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 130</p>

INTDS 140	<p>Rendering and Rapid Visualization 3</p> <p>Effective: Summer 2013 <i>Expedited!</i></p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 140</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 140</p>
INTDS 145	<p>Fundamentals of Lighting Design 3</p> <p>Effective: Summer 2013 <i>Expedited!</i></p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 145</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 145</p>
INTDS 190	<p>Sustainable and Green Design 3</p> <p>Effective: Summer 2013 <i>Expedited!</i></p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 190</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 190</p>
INTDS 200	<p>Interior Design Fundamentals 3</p> <p>Effective: Summer 2013 <i>Expedited!</i></p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 200</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 200</p>

INTDS 201	<p>Housing Concepts 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 201</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 201</p>
INTDS 202	<p>Period/Contemporary Furniture 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 202</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 202</p>
INTDS 204	<p>Interior Environment 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 204</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 204</p>
INTDS 205	<p>Commercial Facility Planning 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 205</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 205</p>

INTDS 220	<p>Interior Finishes Construction Materials 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 220</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 220</p>
INTDS 235	<p>Space Planning 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 235</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 235</p>
INTDS 260	<p>Textiles For Fashion and Interiors 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 260</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 260</p>
INTDS 270	<p>Business & Professional Practices 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 270</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 270</p>

INTDS 298	<p>Special Topics in Interior Design 1</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Certificate of Achievement: Interior Design 2. Interior Design A.A. Degree 3. Interior Design A.S. Degree <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 298</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 298</p>
INTDS 299	<p>Independent Study/Special Problems 1-3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <p>Stand Alone</p> <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 299</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 299</p>
INTDS 349	<p>Work Experience 1-4</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <p>Stand Alone</p> <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 349</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 349</p>
INTDS 399	<p>Independent Study/Special Problems 1-4</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <p>Stand Alone</p> <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE INTDS 399</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of INTDS 399</p>
MATH 88	<p>Algebra with Applications 3</p> <p>Effective: Summer 2013 Expedited!</p> <p>Rationale for Expedited Approval: Math 88 was created several years ago but has never been taught. The math department inactivated several other courses that are not being taught in order for the catalog to be cleaned up and present an accurate list of current offerings to our students. But Math 88 was stuck in the approval queue and unalterable at the time. The department requests that the inactivation of Math 88 be expedited in order to remove it from the 2013-14 catalog and present an accurate picture to our students.</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <p>Stand Alone</p> <p>M/S/U (M. Lynch, J. Sola) to INACTIVATE MATH 88</p> <p>M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of MATH 88</p>

- MDAST 352** **Medical Coding/CPT** **3**
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE:
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to INACTIVATE MDAST 352
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of MDAST 352
- MDAST 353** **Medical Coding/I C D** **3**
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE:
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to INACTIVATE MDAST 353
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of MDAST 353
- MDAST 354** **Intermediate Medical Coding/ICD9CM** **3**
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE:
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to INACTIVATE MDAST 354
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of MDAST 354
- NURWE 362** **Work Experience-Nursing** **3**
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE:
Program Impact:
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
M/S/U (M. Lynch, J. Sola) to INACTIVATE NURWE 362
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of NURWE 362
- NURWE 385** **Work Experience-Vocational Nursing 1** **4**
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
INACTIVATE:
Program Impact:
Stand Alone
M/S/U (M. Lynch, J. Sola) to INACTIVATE NURWE 385
M/S/U (C. Mulder, M. Garcia) to EXPEDITE INACTIVATION of NURWE 385

INTDS 298 appeared in duplicate on the agenda. Second instance of INTDS 298 was removed.

UPDATES

PLACEMENT OF COURSES IN DISCIPLINES:

BUSAD 200	Spreadsheet Skills for Financial Accounting Modify: Disciplines Proposed Discipline(s): ACCOUNTING, BUSINESS EDUCATION Rationale for Disciplines: "BUSAD 200 is a course which requires expertise in both accounting and Excel Spreadsheet Software. The discipline selected for this course requires an educational background accounting." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 200	2
BUSAD 203	Computer Accounting Modify: Disciplines Proposed Discipline(s): ACCOUNTING, BUSINESS EDUCATION Rationale for Disciplines: "BUSAD 203 is a course that covers expertise in accounting and accounting software. The discipline selected for this course requires an educational background accounting." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 203	3
BUSAD 208	Introduction to International Business Modify: Disciplines Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT, MARKETING Rationale for Disciplines: "BUSAD 208 is a course that covers an overview of international business. The disciplines selected for this course require an educational background in business administration and management." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 208	3
BUSAD 209	Import/Export Fundamentals Modify: Disciplines Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT, MARKETING Rationale for Disciplines: "BUSAD 209 is a course that covers the procedures involved in importing and exporting product in the business environment. The disciplines selected for this course require an educational background in business and management." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 209	3
BUSAD 218	Business Law Modify: Disciplines Proposed Discipline(s): ACCOUNTING, BUSINESS, LAW, MANAGEMENT Rationale for Disciplines: "BUSAD 218 is a course that covers the legal aspects of business in society. The disciplines selected for this course require an educational background in the elements taught in the business law class." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 218	4
BUSAD 240	Principles of Management Modify: Disciplines Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT Rationale for Disciplines: "BUSAD 240 is a course that covers the management aspects of business in society. The disciplines selected for this course require an educational background in the elements taught in the management class." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 240	3

BUSAD 245	Principles of Marketing Modify: Disciplines Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT, MARKETING Rationale for Disciplines: “BUSAD 245 is a course that covers marketing aspects of business. The disciplines selected for this course require an educational background in business and marketing.” M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 245	3
BUSAD 248	Introduction to Business Modify: Disciplines Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT Rationale for Disciplines: “BUSAD 248 is a course that covers the general introductory aspects of business. The disciplines selected for this course require an educational background in the elements taught in the business course.” M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 248	3
BUSAD 249	Business Internship Modify: Disciplines Proposed Discipline(s): ACCOUNTING, BANKING AND FINANCE, BUSINESS, BUSINESS EDUCATION, MANAGEMENT, MARKETING, OFFICE TECHNOLOGIES Rationale for Disciplines: “BUSAD 249 is a course that covers the oversight of students in a work environment in the various areas of business. The disciplines selected for this course require an educational background in the elements within business.” M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 249	4
BUSAD 274	Human Resources Management Modify: Disciplines Proposed Discipline(s): BUSINESS, MANAGEMENT Rationale for Disciplines: “BUSAD 274 is a course that covers personnel aspects of business. The disciplines selected for this course require an educational background in business and human resource management.” M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 249	3
BUSAD 300	Machine Calculations Modify: Disciplines Proposed Discipline(s): ACCOUNTING, BUSINESS EDUCATION Rationale for Disciplines: “BUSAD 300 is an applications course that teaches the use of a desk top ten-key calculator. The disciplines selected for this course require an educational background Business education and Accounting.” M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 300	2
BUSAD 310	Bookkeeping I Modify: Disciplines Proposed Discipline(s): ACCOUNTING, BUSINESS EDUCATION Rationale for Disciplines: “BUSAD 310 is a course that covers the basic accounting cycle. The disciplines selected for this course require an educational background in the fundamentals of accounting.” M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 310	3

BUSAD 319	Payroll Accounting Modify: Disciplines Proposed Discipline(s): ACCOUNTING Rationale for Disciplines: "BUSAD 319 is a course that covers the business payroll practice and procedures. The discipline selected for this course requires an educational background in accounting and payroll." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 319	3
BUSAD 320	Bookkeeping 2 Modify: Disciplines Proposed Discipline(s): ACCOUNTING Rationale for Disciplines: "BUSAD 320 is a course that covers more advanced topics of bookkeeping. The disciplines selected for this course require an educational background accounting and bookkeeping." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 320	3
BUSAD 331	Beginning Computer Accounting Software Modify: Disciplines Proposed Discipline(s): ACCOUNTING Rationale for Disciplines: "BUSAD 331 is a course that covers the application of accounting software. The disciplines selected for this course require an educational background in Accounting." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 331	1
BUSAD 332	Intermediate Computer Accounting Modify: Disciplines Proposed Discipline(s): ACCOUNTING Rationale for Disciplines: "BUSAD 332 is a course that covers more advanced features of accounting software. The disciplines selected for this course require an educational background in Accounting." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 332	1
BUSAD 333	Computer Accounting Software Modify: Disciplines Proposed Discipline(s): ACCOUNTING Rationale for Disciplines: "BUSAD 333 is a course that covers the basic and advanced applications of accounting software. The disciplines selected for this course require an educational background in Accounting." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 333	2
BUSAD 336	Income Tax Accounting Modify: Disciplines Proposed Discipline(s): ACCOUNTING Rationale for Disciplines: "BUSAD 336 is a course that covers individual and small business taxation. The discipline selected for this course requires an educational background in accounting and tax." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 336	3
BUSAD 358	Sales and Advertising Promotion Modify: Disciplines Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT, MARKETING Rationale for Disciplines: "BUSAD 258 is a course that covers personal selling and advertising. The disciplines selected for this course require an educational background in business, marketing and management." M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 358	3

BUSAD 364	Total Quality Management Modify: Disciplines Proposed Discipline(s): BUSINESS, BUSINESS EDUCATION, MANAGEMENT Rationale for Disciplines: “BUSAD 364 is a course that covers a variety of quality management issues in the international economy. The disciplines selected for this course require an educational background in business or management.” M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 364	3
BUSAD 377	Human Resources in Business Modify: Disciplines Proposed Discipline(s): BUSINESS, MANAGEMENT Rationale for Disciplines: “BUSAD 218 is a course that covers the human relations aspects in business. The disciplines selected for this course require an educational background in business and management.” M/S/U (M. Lynch, J. Sola) to MODIFY BUSAD 377	3
OFADM 201	Intermediate Keyboarding 1 Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: “OFADM 201 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development and document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.” M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 201	1
OFADM 202	Intermediate Keyboarding 2 Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: “OFADM 202 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development and document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.” M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 202	2
OFADM 203	Intermediate Keyboarding 3 Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: “OFADM 203 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development and document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.” M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 203	3
OFADM 302	Beginning Document Processing Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: “OFADM 302 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development and document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.” M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 302	1.5

OFADM 301	Beginning Keyboarding Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: <i>“OFADM 301 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</i> M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 301	1.5
OFADM 303	Keyboarding for Speed and Accuracy Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: <i>“OFADM 303 requires an instructor who has a background in keyboarding methodology in order to enable the student to gain the skills necessary for keyboarding speed and development. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</i> M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 303	0.5
OFADM 304	Professional English for Business Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: <i>“OFADM 304 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</i> M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 304	3
OFADM 305	Records Management Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: <i>“OFADM 305 requires an instructor who has a background in records management and database software in order to enable the student to gain the skills necessary for effective record and document organization. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</i> M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 305	3
OFADM 311	Business Editing and Proofreading Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: <i>“OFADM 311 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</i> M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 311	3
OFADM 231	Intermediate Word Processing Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: <i>“OFADM 231 requires an instructor who has a background in word processing software in order to enable the student to gain the skills necessary for effective utilization of the software for document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”</i> M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 231	3

OFADM 232	Advanced Word Processing and Desktop Publishing Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: "OFADM 232 requires an instructor who has a background in word processing software in order to enable the student to gain the skills necessary for effective utilization of the software for document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies." M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 232	3
OFADM 313	Office Skills Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: "OFADM 313 requires an instructor who has experience in the office environment in order to enable the student to learn employable skills that are required for office work. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies." M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 313	3
OFADM 314	Office Procedures & Technologies Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: "OFADM 314 requires an instructor who has experience in the office environment in order to enable the student to utilize and demonstrate skills that are required for office work. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies." M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 314	3
OFADM 315	Today's Office Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: "OFADM 315 requires an instructor who has experience in the office environment in order to enable the student to perform duties required within an office and oversee student interns. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology." M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 315	2
OFADM 320	Telephone Techniques Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: "OFADM 320 requires an instructor who has experience in the office environment in order to enable the student to learn and practice telephone techniques that are required within an office. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology." M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 320	1
OFADM 328	Machine Transcription 1 Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: "OFADM 328 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective transcription, editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology." M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 328	1

OFADM 329	Machine Transcription 2 Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: “OFADM 329 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective transcription, editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.” M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 329	2
OFADM 330	Beginning Word Processing Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: “OFADM 330 requires an instructor who has a background in word processing software in order to enable the student to gain the skills necessary for effective utilization of the software for document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.” M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 330	3
OFADM 353	Introduction to Computers and Windows Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: “OFADM 353 requires an instructor who has a background in Windows operating software in order to enable the student to gain the skills necessary for effective software utilization. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.” M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 353	1
OFADM 356	Introduction to Word Processing Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: “OFADM 356 requires an instructor who has a background in word processing software in order to enable the student to gain the skills necessary for effective utilization of the software for document creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.” M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 356	1
OFADM 359	Introduction to Spreadsheet Software Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: “OFADM 359 requires an instructor who has a background in spreadsheet software in order to enable the student to gain the skills necessary for effective utilization of the software for worksheet creation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.” M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 359	1
OFADM 361	Introduction to Databases Modify: Disciplines Proposed Discipline(s): OFFICE TECHNOLOGIES Rationale for Disciplines: “OFADM 361 requires an instructor who has a background in database software in order to enable the student to gain the skills necessary for effective utilization of the database software to organize information and work with stored information. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.” M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 361	1

OFADM 362	<p>Introduction to Business Presentation Software 1</p> <p>Modify: Disciplines</p> <p>Proposed Discipline(s): OFFICE TECHNOLOGIES</p> <p>Rationale for Disciplines: “OFADM 362 requires an instructor who has a background in business presentation software in order to enable the student to gain the skills necessary for effective utilization of the software for slide design and creation for a presentation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”</p> <p>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 362</p>
OFADM 363	<p>Understanding the Internet 1</p> <p>Modify: Disciplines</p> <p>Proposed Discipline(s): OFFICE TECHNOLOGIES</p> <p>Rationale for Disciplines: “OFADM 363 requires an instructor who has strong internet experience in browser software in order to enable the student to gain the skills necessary for effective internet navigation. Such faculty are those who have met the minimum qualifications for the discipline of Office Technologies.”</p> <p>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 363</p>
OFADM 364	<p>Grammar in the Office 1</p> <p>Modify: Disciplines</p> <p>Proposed Discipline(s): OFFICE TECHNOLOGIES</p> <p>Rationale for Disciplines: “OFADM 364 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</p> <p>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 364</p>
OFADM 366	<p>Proofreading Techniques 1</p> <p>Modify: Disciplines</p> <p>Proposed Discipline(s): OFFICE TECHNOLOGIES</p> <p>Rationale for Disciplines: “OFADM 366 requires an instructor who has a strong background in grammar, punctuation, and proofreading used in the business environment in order to enable the student to gain and apply the skills necessary for effective editing, rewriting, and punctuation of business documents. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</p> <p>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 366</p>
OFADM 375	<p>10-Key on the Computer 1</p> <p>Modify: Disciplines</p> <p>Proposed Discipline(s): OFFICE TECHNOLOGIES</p> <p>Rationale for Disciplines: “OFADM 375 requires an instructor who has a background in alpha-numeric data entry used in the business environment in order to enable the student to gain and apply the skills necessary for speed and accuracy development in utilizing the keyboard and 10-key pad. Such faculty are those who have met the minimum qualifications for the discipline of Office Technology.”</p> <p>M/S/U (M. Lynch, J. Sola) to MODIFY OFADM 375</p>

Typographical error in BUSAD 200 listing was noted in the agenda and has been corrected in these minutes. An incorrect title was shown for OFADM 361 in the agenda and has been corrected in these minutes.

MODIFICATIONS/REACTIVATIONS

AGM 212	Mechanical Systems Design & Evaluation 1 Effective: Summer 2014 MODIFY: Repeat policy, content, methods of instruction, typical assignments, objectives, methods of evaluation, textbooks, outcomes. Enrollment Restrictions: None Distance Education Status: None Materials Fee Status: None Articulation Status: Transfer to CSU General Education Status: Not approved for GE Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012 Program Impact: Stand Alone <i>M/S/U (M. Lynch, J. Sola) to MODIFY AGM 212</i>	3
AGM 213	Mech. Systems Design & Evaluation 2 Effective: Summer 2014 MODIFY: Repeat policy, content, methods of instruction, typical assignments, objectives, textbooks, outcomes. Enrollment Restrictions: None Distance Education Status: None Materials Fee Status: None Articulation Status: Transfer to CSU General Education Status: Not approved for GE Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012 Program Impact: Stand Alone <i>M/S/U (M. Lynch, J. Sola) to MODIFY AGM 213</i>	3
AGM 235	Irrigation and Drainage Effective: Summer 2014 MODIFY: Content, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation. Enrollment Restrictions: None Distance Education Status: None Materials Fee Status: None Articulation Status: Transfer to CSU General Education Status: Not approved for GE Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012 Program Impact: 1. Crop Science A.S. Degree 2. Fruit Science A. S. Degree 3. Soil Science A. S. Degree <i>M/S/U (M. Lynch, J. Sola) to MODIFY AGM 235</i>	3

CMPSC 210

Unix/Linux Administration

3

Effective: Summer 2014

MODIFY: Methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CMPSC 206.

Distance Education Status: Online course, Mixed Modalities/Hybrid Course

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Not approved for GE

Rationale: Course is being updated to revise CLOs.

Program Impact:

Stand Alone

CMPSC 210 WITHDRAWN from agenda due to the fact It was sent back after technical review and was not returned prior to the meeting. Faculty author requested the course be withdrawn; B. Adams withdrew on his behalf

ECON 101

Principles of Macroeconomics 3

Effective: Summer 2013 **Expedited!** To align with C-ID descriptor.

Rationale for Expedited Approval: This course is being aligned with C-ID curriculum standards for economics to facilitate TMC process for business degree.

MODIFY: Field trip, content, enrollment restrictions, typical assignments, methods of instruction, objectives, textbooks, outcomes, methods of evaluation.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 70 or qualification by the MJC assessment process. Requesting: (A) Before enrolling in this course, students are strongly advised to have successfully completed Math 90 or qualification by the MJC assessment process.

Distance Education Status: Maintaining Online course

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MCJ-GE: B) (CSU-GE: D2) (IGETC: 4B)

Rationale: This course outline needs to be updated to align with C-ID course descriptor in economics for TMC process for business degree.

Program Impact:

1. Business Administration for Transfer AS-T Associate of Science for Transfer (pending)
2. CSU General Education Pattern Certificate of Achievement
3. City & Regional Planning A.S. Degree
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. MJC-GE Pattern A.A. Degree Major
6. University Preparation, Emphasis in Agricultural Sciences A. A. Univ Prep-Area of Emphasis

M/S/U (M. Lynch, J. Sola) to MODIFY ECON 101

M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for ECON 101

M/S/U (M. Adams, S. Circle) to MAINTAIN ONLINE METHOD OF INSTRUCTION for ECON 101

M/S/U (C. Mulder, L. Lanigan) APPROVAL of PLACEMENT of ECON 101 on (MCJ-GE: B) (CSU-GE: D2) (IGETC: 4B)

M/S/U (C. Mulder, M. Garcia) to EXPEDITE MODIFICATIONS of ECON 101

ECON 102**Principles of Microeconomics****3****Effective:** Summer 2013 **Expedited!** To align with C-ID descriptor.**Rationale for Expedited Approval:** Econ 102 is being updated to align with C-ID course descriptor to facilitate TMC process for business degree.**MODIFY:** Content, enrollment restrictions, requisite skills, methods of instruction, objectives, textbooks, outcomes, methods of evaluation.**Enrollment Restrictions:** Requesting: (P) Satisfactory completion of MATH 70 or qualification by the MJC assessment process. Requesting: (A) Before enrolling in this course, students are strongly advised to have successfully completed Math 90 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining Online course**Materials Fee Status:** None**Articulation Status:** Transfer to CSU and UC**General Education Status:** Approved for (MCJ-GE: B) (CSU-GE: D2) (IGETC: 4B)**Rationale:** The business AA degree requires that students take economics courses. Econ 102 needs to be aligned with the C-ID descriptor for economics to facilitate the TMC process for the business degree.**Program Impact:**

1. Business Administration for Transfer AS-T Associate of Science for Transfer (pending)
2. CSU General Education Pattern Certificate of Achievement
3. City & Regional Planning A.S. Degree
4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
5. MJC-GE Pattern A.A. Degree Major

M/S/U (M. Lynch, J. Sola) to MODIFY ECON 102**M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for ECON 102****M/S/U (M. Adams, S. Circle) to MAINTAIN ONLINE METHOD OF INSTRUCTION for ECON 102****M/S/U (C. Mulder, L. Lanigan) APPROVAL of PLACEMENT of ECON 102 on (MCJ-GE: B) (CSU-GE: D2) (IGETC: 4B)****M/S/U (C. Mulder, M. Garcia) to EXPEDITE MODIFICATIONS of ECON 102****ELTEC 230****Blueprint Reading for Electricians****2****Effective:** Summer 2014**MODIFY:** Description, units, content, enrollment restrictions, hours, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.**Enrollment Restrictions:** Removing: (A) before enrolling in this course, students are strongly advised to complete AGM 225 and ELTEC 229 or INTEC 229 and ELTEC 226 or INTEC 226.**Distance Education Status:** None**Materials Fee Status:** None**Articulation Status:** Transfer to CSU**General Education Status:** Not approved for GE**Rationale:** Periodic course review**Program Impact:**

1. Certificate Industrial Electronics A.S. Degree

M/S/U (M. Lynch, J. Sola) to MODIFY ELTEC 230**M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for ELTEC 230**

MACH 218**Introduction to CNC Lathe Programming****2****Effective:** Summer 2014**MODIFY:** Discipline, requisite skills, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to have previous machining experience using manual or CNC lathes.**Distance Education Status:** Requesting: Mixed Modalities/Hybrid Course**Materials Fee Status:** Maintaining fee of \$10**Articulation Status:** Transfer to CSU**General Education Status:** Not approved for GE**Rationale:** Periodic review**Program Impact:**

1. CNC Programmer Skills Recognition Award
2. Machine Tool Technology 2 Certificate of Achievement

M/S/U (M. Lynch, J. Sola) to MODIFY MACH 218**M/S/U (L. Hatch, S. Circle) MAINTAIN REQUISITES for MACH 218****M/S/U (M. Adams, S. Circle) to MODIFY METHOD OF INSTRUCTION to include MIXED MODALITY/HYBRID for MACH 218****M/S/U (M. Lynch, S. Berger) to MAINTAIN MATERIALS FEE FOR MACH 218****MACH 219****Introduction to CNC Mill Programming****2****Effective:** Summer 2014**MODIFY:** Discipline, content, requisite skills, methods of instruction, typical assignments, objectives, textbooks, outcomes.**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete courses or training that have provided them with experience in the use of manual or CNC milling machines.**Distance Education Status:** Requesting: Mixed Modalities/Hybrid Course**Materials Fee Status:** Maintaining fee of \$10**Articulation Status:** Transfer to CSU**General Education Status:** Not approved for GE**Rationale:** Periodic review and the addition hybrid status to the lecture portion of the course.**Program Impact:**

1. CNC Operator Skills Recognition Award
2. CNC Programmer Skills Recognition Award
3. Machine Tool Technology 2 Certificate of Achievement

M/S/U (M. Lynch, J. Sola) to MODIFY MACH 219**M/S/U (L. Hatch, S. Circle) MAINTAIN REQUISITES for MACH 219****M/S/U (M. Adams, S. Circle) to MODIFY METHOD OF INSTRUCTION to include MIXED MODALITY/HYBRID for MACH 219****M/S/U (M. Lynch, S. Berger) to MAINTAIN MATERIALS FEE FOR MACH 219**

MACH 301**Machine Shop 1****3****Effective:** Summer 2014**MODIFY:** Discipline, content, enrollment restrictions, requisite skills, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.**Enrollment Restrictions:** Requesting: (A) before enrolling in this course, students are strongly advised to be able to speak, read and understand English.**Distance Education Status:** None**Materials Fee Status:** Maintaining fee of \$25**Articulation Status:** Does not transfer**General Education Status:** Not approved for GE**Rationale:** Periodic review.**Program Impact:**

1. Automotive Technician Certificate of Achievement
2. Automotive Technician A.S. Degree
3. General Plant Maintenance Certificate of Achievement
4. Maintenance Machinist 1 Skills Recognition Award
5. Maintenance Machinist 2 Certificate of Achievement
6. Maintenance Mechanic Certificate of Achievement
7. Printing Maintenance Certificate of Achievement

M/S/U (M. Lynch, J. Sola) to MODIFY MACH 301**M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for MACH 301****M/S/U (M. Lynch, S. Berger) to MAINTAIN MATERIALS FEE FOR MACH 301****MACH 302****Machine Shop 2****3****Effective:** Summer 2013 **Expedited!** *To ensure student progression within program.***Rationale for Expedited Approval:** In CurricUNET, this course was inadvertently changed to "archived" status even though it is currently being taught and is scheduled to be taught in the Spring of 2013.**MODIFY:** Discipline, content, enrollment restrictions, requisite skills, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MACH 211 or MACH 301**Distance Education Status:** None**Materials Fee Status:** Maintaining fee of \$20**Articulation Status:** Does not transfer**General Education Status:** Not approved for GE**Rationale:** Periodic Review.**Program Impact:**

1. Maintenance Machinist 1 Skills Recognition Award
2. Maintenance Machinist 2 Certificate of Achievement

M/S/U (M. Lynch, J. Sola) to MODIFY MACH 302**M/S/U (L. Hatch, S. Circle) MAINTAIN REQUISITES for MACH 302****M/S/U (M. Lynch, S. Berger) to MAINTAIN MATERIALS FEE FOR MACH 302****M/S/U (C. Mulder, M. Garcia) to EXPEDITE MODIFICATIONS of MACH 302**

MACH 303

Machine Shop 3

3

Effective: Summer 2013 **Expedited!** To ensure student progression within program.

Rationale for Expedited Approval: In CurricUNET, the course was inadvertently put in "archived" status even though it is currently being taught and is scheduled to be taught in the Spring of 2013. This situation needs to be resolved ASAP.

MODIFY: Discipline, description, content, enrollment restrictions, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of MACH 212 or MACH 302

Distance Education Status: Requesting: Mixed Modalities/Hybrid Course

Materials Fee Status: Maintaining fee of \$25

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic Review.

Program Impact:

- 1. Maintenance Machinist 2 Certificate of Achievement

M/S/U (M. Lynch, J. Sola) to MODIFY MACH 303

M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for MACH 303

M/S/U (M. Adams, S. Circle) to MODIFY METHOD OF INSTRUCTION to include MIXED MODALITY/HYBRID for MACH 303

M/S/U (M. Lynch, S. Berger) to MAINTAIN MATERIALS FEE FOR MACH 303

M/S/U (C. Mulder, M. Garcia) to EXPEDITE MODIFICATIONS of MACH 303

PEA 800

Adaptive Exercise for Mature Adults

0

Effective: Summer 2014

MODIFY: Description, content, enrollment restrictions, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.

Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to seek physician(s)' recommendations on exercise limitations and advisories.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Update and review to meet current curriculum standards and to ensure a repeatable course is available for disability students.

Program Impact:

- Stand Alone

M/S/U (M. Lynch, J. Sola) to MODIFY PEA 800

M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for PEA 800

PEC 145

Advanced Golf

1

Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*

Rationale for Expedited Approval: Reactivate and update to meet current curriculum standards, address Title 5 changes to repeatability, and provide an advanced level training course for athletics.

MODIFY: Number, description, content, hours, requisite skills, enrollment restrictions, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.

Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete PEC 144

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Requesting: (MJC: Activities)

Rationale: This course is being brought back to address the changes of Title 5 repeatability.

Program Impact:

Stand Alone-PE Program

M/S/U (M. Lynch, J. Sola) to MODIFY PEC 145 PEC 145 listed as Stand Alone under Program Impact on Agenda. C. Mulder noted that course is part of the PE Program.

M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for PEC 145

M/S/U (E. Maki, E. Kerr) to PLACE PEC 145 on ACTIVITIES

M/S/U (C. Mulder, M. Garcia) to EXPEDITE MODIFICATIONS of PEC 145

PEM 196

Advanced Wrestling

1

Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*

Rationale for Expedited Approval: Expedited approval is being requested so this course maintains repeatability. Repeatability is allowed for this course since it is a conditioning course for intercollegiate athletics, and meets criteria #2 of Title 55041(a).

MODIFY: Content, units, repetition, hours, methods of instruction, typical assignments, objectives, textbooks, outcomes, methods of evaluation.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC: Activities)

Rationale: Periodic review and update to meet current curriculum standards.

Program Impact:

Stand Alone-PE Program

M/S/U (M. Lynch, J. Sola) to MODIFY PEM 196 PEM 196 is listed as Stand Alone under Program Impact on Agenda. C. Mulder noted that course is part of the PE Program.

M/S/U (L. Hatch, S. Circle) MODIFY REQUISITES for PEM 196

M/S/U (E. Maki, E. Kerr) to PLACE PEM 196 on ACTIVITIES

M/S/U (C. Mulder, M. Garcia) to EXPEDITE MODIFICATIONS of PEM 196

NEW COURSES

None

I. PROGRAM NOTIFICATION AGENDA

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor's Office Denials: PROGRAMS

Chancellor's Office Updates

Program Learning Outcomes

None

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

None

Program Changes that do not require Chancellor's Office Notification/Application

C: Child Development Site Supervisor 32
MODIFY: Program learning outcomes, program requirements, required courses
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: Update certificate to align with recent changes in program and courses.
M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE in CHILD DEVELOPMENT SITE SUPERVISOR
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C; CHILD DEVELOPMENT SITE SUPERVISOR

SR: Design and Technical Theatre
MODIFY: Required courses
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. This course proposal has not been completed in CurricUNET, but appears here for the purpose of meeting catalog production deadlines.

Skills Recognition Award: Design & Technical Theatre

- To earn a Skills Recognition Award, the student must complete the following coursework. Each course must be completed with a grade of C or better.

REQUIRED COURSES - Complete 15 units

THETR 100 [NP] Introduction to Theatre Arts.	3
THETR 175 [1] Stage Costuming	3
THETR 178 [2] Introduction to Scenery Design	3
THETR 182 [1] Practical Stage Lighting.	3
THETR 183 [2] Fundamentals of Stage Make-up 1	4
THETR 174 [1] Stage Makeup	3
THETR 190A [NP] Theatre Production Workshop.	1
THETR 196 [NP] Theatre Management.	1
Total Units for Skills Recognition Award	17

M/S/U (J. Sola, S. Circle) to MODIFY the SKILLS RECOGNITION AWARD in DESIGN & TECHNICAL THEATRE

M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO SR: DESIGN AND TECHNICAL THEATRE

C: Machine Tool Technology 2 30
MODIFY: Required courses
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: Periodic review and to remove from the requirements classes that are no longer offered.
M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE in MACHINE TOOL TECHNOLOGY 2
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C; MACHINE TOOL TECHNOLOGY 2

- C: Maintenance Machinist 2** **21**
MODIFY: Program learning outcomes, required courses, elective courses
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: Periodic review and to modify the requirements to remove courses that are no longer being offered.
M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE in MAINTENANCE MACHINIST 2
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C: MAINTENANCE MACHINIST 2
- SR: Psychosocial Rehabilitation** **9**
MODIFY: Program learning outcomes, required courses.
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: The Psychosocial Rehabilitation (PSR) program comes from the emerging need in the human services field to recruit and hire qualified persons to provide services for children and adults who have mental health problems, including consumers and family members as employees in the mental health system. Completion of the Psychosocial Rehabilitation program will provide the SKILLS RECOGNITION holder with a core curriculum of essential skills necessary for jobs in the human services field and provide the nine units of college credit necessary to sit for the national test-based certification exam, enabling people to become certified psychosocial Rehabilitation Practitioners. This core set of courses not only provides a basic education for people entering the human services profession but also provides training and growth opportunities for existing human service employees. In addition, this SKILLS RECOGNITION will serve as another step in an educational and career ladder leading to a Human Services SKILLS RECOGNITION and/or Degree. All coursework will be applicable as electives and/or meet the requirements for the Human Services degrees at MJC.
M/S/U (J. Sola, S. Circle) to MODIFY the SKILLS RECOGNITION AWARD in PSYCHOSOCIAL REHABILITATION
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO SR: PSYCHOSOCIAL REHABILITATION
- C: Teacher** **24**
MODIFY: Program learning outcomes, program requirements, required courses, elective courses.
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: Update and bring in line with recent program changes
M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE for TEACHER
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C: TEACHER

Application for Approval - New Credit Programs (Formerly the CCC-501)

AA-T	Anthropology for Transfer ADOPT Effective: Summer 2013 (contingent upon CCCCCO Approval) Expedited! Rationale for Expedited Implementation: To facilitate MJC's institutional compliance with SB 1440 by Fall 2013. Rationale: This program is being proposed for compliance with SB 1440 and to streamline student transfer to CSU. Catalog Description: All academic subfields of anthropology are emphasized at MJC, including biological anthropology, cultural anthropology, linguistic anthropology and archaeology. Students will learn how to utilize and apply anthropology and its scientific and humanistic modalities. Across broad coursework, students will discover the uniqueness of being biologically human and engage the role of culture and language in the histories and politics of an interconnected, global world. M/S/U (J. Sola, S. Circle) to ADOPT the AA-T: ANTHROPOLOGY FOR TRANSFER M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO AA-T: ANTHROPOLOGY FOR TRANSFER	19-21
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Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

None

Non-Substantial Changes to Approved Program or Change of Active-Inactive Status (Formerly the CCC- 511)

AWARD INACTIVATIONS

AA:	Business Administration INACTIVATE Effective: Summer 2013 Expedited! Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. Rationale: The A.A. degree is being inactivated because a current A.S. degree exists and an A.S.-T proposal has been approved by the Curriculum Committee and submitted to the Chancellor's Office for approval. The A.A. degree is being inactivated to align with the recommendation of the Board of Governors, the State Academic Senate, and MJC Curriculum Committee Resolution SP11-CC2, that CTE programs shall be designated as an A.S. degree. The program will maintain the current A.S. degree in Business Administration. M/S/U (J. Sola, S. Circle) to INACTIVATE AA: BUSINESS ADMINISTRATION M/S/U (J. Sola, S. Circle) to EXPEDITE INACTIVATION OF AA: BUSINESS ADMINISTRATION	20
AA:	Clerical INACTIVATE Effective: Summer 2013 Expedited! Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog. Rationale: The Clerical A.A. degree is being discontinued so that we have only an A.S. Clerical degree. M/S/U (J. Sola, S. Circle) to INACTIVATE AA: CLERICAL M/S/U (J. Sola, S. Circle) to EXPEDITE INACTIVATION OF AA: CLERICAL	20

- AA: Office Administration** **20**
INACTIVATE
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: The Office Administration A.A. degree is being discontinued so that we have only an Office Administration A.S. degree.
M/S/U (J. Sola, S. Circle) to INACTIVATE AA: OFFICE ADMINISTRATION
M/S/U (J. Sola, S. Circle) to EXPEDITE INACTIVATION OF AA: OFFICE ADMINISTRATION

AWARD MODIFICATIONS

- C: Associate Teacher** **12**
MODIFY: Program learning outcomes, required courses, total units
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: To reflect modifications in the program.
M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE for ASSOCIATE TEACHER
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C: ASSOCIATE TEACHER
- AS: Clerical** **29 ½**
MODIFY: Program structure (removing elective coursework requirement), required courses, total units
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: To update Clerical program award to an A.S. degree only.
M/S/U (J. Sola, S. Circle) to MODIFY the AS: CLERICAL
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO AS: CLERICAL
- C: Landscape Design** **30**
MODIFY: Elective courses, (removing 3 units of Elective courses- BOT 110), total units
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: Due to multiple course inactivations, the Landscape Design certificate was no longer accurate and students could not complete it as written.
- REQUIRED COURSES - Complete 21 units**
- | | |
|---|---|
| NR 200 [2] Soils..... | 4 |
| EHS 201 [1,2] Plant Identification and Usage 1..... | 3 |
| EHS 202 [1,2] Plant Identification and Usage 2..... | 3 |
| EHS 210 [1] Introduction to Environmental Horticulture..... | 3 |
| EHS 215 [3] Landscape Design..... | 3 |
| AG 115 [1] Introduction to Agricultural Education and Careers | 1 |
| AG 349A-D [NP] Agriculture Work Experience..... | 4 |
- ELECTIVE COURSES - Complete 9 units**
- | | |
|---|------|
| EHS 276 [NP] Landscape Maintenance..... | 3 |
| EHS 278 [NP] Landscape Construction and Installation..... | 3 |
| NR 222 [NP] Native Tree & Shrub Identification..... | 3 |
| CMPSC 201 [NP] General Computer Literacy..... | 3 OR |
| AGEC 225 [NP] Agriculture Computer Applications..... | 3 |
- Total Units for Certificate of Achievement..... 30**
- M/S/U (J. Sola, S. Circle) to MODIFY the CERTIFICATE for LANDSCAPE DESIGN**
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO C: LANDSCAPE DESIGN

- C: Master Teacher** **32**
MODIFY: Program learning outcomes, required courses, elective courses, (removing 6 units specialization option), total units.
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: Revisions to bring the certificate into alignment with recent course changes

Item pulled from the agenda. M. Garcia noted that course unit totals did not add up to the 32 units shown as needed to earn certificate. L. Hatch will take it back to her division for further review and revision.

- AS: Office Administration** **27 ½**
MODIFY: Program description, program learning outcomes, program requirements, required courses, elective courses, total units.
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog.
Rationale: To update Office Administration program award to an A.S. degree only.
M/S/U (J. Sola, S. Circle) to MODIFY the AS: OFFICE ADMINISTRATION
M/S/U (J. Sola, S. Circle) to EXPEDITE MODIFICATION TO AS: OFFICE ADMINISTRATION

IX. STANDING REPORTS

1. **Transfer Model Curriculum** **B. Adams**
 B. Adams noted the TMC for Anthropology the committee just approved was completed at the TMC Workshop held January 9. B. Adams conducted a TMC workshop and received kudos from committee members for the quality of the workshop. Other workshops are being planned; several at the secondary review level. She also reported that she and L. Miller now are notified when approvals come through.
2. **C-ID** **R. Cranley**
 R. Cranley reported that she updated her records to include 29 courses have now been awarded C-ID numbers. There are 81 currently being reviewed, 6 were denied and 8 are conditionally approved. Denied and conditionally approved courses need to go back through the Curriculum Committee for approval before changes can be forwarded to her for resubmission. If a course has been denied or conditionally approved a C-ID#, an explanation/comment will accompany the response.
3. **CurricUNET Implementation/Issues** **B. Adams/L. Miller**
 B. Adams reported that when requesting inactivations in CurricUNET, rationale for the proposal must be included in the space provided. Without a rationale, the proposal shell will not be created. Edits to the rationale can also now be made during technical review.
4. **Outcomes Assessment Workgroup K. Ennis**
 K. Ennis reported that the Outcomes Assessment Work Group will now meet on the same dates/times as the Curriculum Committee. She will meet individually with James Todd, Outcomes Assessment Coordinator, to receive updates for reporting to the Curriculum Committee. She reported that many of the CLOs have been updated. B. Adams noted that a process for review of CLOs was previously developed and will ensure that the process is included in the next agenda so a formal vote may take place. Kathleen noted that the OAW is in need of a full slate of representatives.

X. UNFINISHED BUSINESS

Action Items

- 1. Course Substitutions for Academic Awards** **M. Robles**
Agenda item was previously postponed until December. M. Robles stated that there is still no report.
- 2. Outcomes Assessments and Curriculum Modifications** **L. Miller**
Report postponed in L. Miller's absence.
- 3. Policies for Prerequisites/Corequisites/Advisories** **M. Robles**
M. Robles reported that there was one meeting in the spring and the group has not met since. It is the interest of the group to propose a plan for validating prerequisites through content review. The governor is considering basing our apportionment on the number of students who successfully complete courses rather than the number of students who are enrolled by the census date.
- 4. Repeatability** **B. Adams**
B. Adams reported that the summer roll has taken place. After the roll, repeatability was stripped from all courses and is being added back in as is deemed necessary. As an example, two of the courses approved at the meeting, Ag Mechanics 1 and 2, are no longer repeatable as there is no intercollegiate competition component. A list of repeatable courses will be made available for review at either the next meeting or the meeting following. There was discussion of how to handle recertification of CPR and EMT.

Informational Items

- 1. Equating Courses and Repetitions** **L. Miller**
Postponed Indefinitely
- 2. Independent Study and Work Experience Course Outlines** **B. Adams**
Postponed Indefinitely, but B. Adams added that it will eventually have to be discussed as Independent Study will no longer be eligible for repeatability.
- 3. Preview of Curriculum Changes and Impacts on 13-14 Catalog** **B. Adams for L. Miller**
(included in [agenda PDF](#))
B. Adams shared a copy of the TMC Certification Worksheet report that was sent to CCCCCO. M. Robles suggested that for the committee's information that an additional column listing TMCs approved by the Curriculum Committee might be useful.

B. Adams noted that L. Miller had provided draft copies of approved changes to the catalog through the December 6th meeting. She shared that L. Miller had asked committee members to review the draft and if corrections were needed, to print the page, note changes in red ink and forward the mark ups to Lilia Gerasimchuk. There was no due date provided. A. Bethel stated that she would check with L. Miller and ask her to forward a due date to the committee.

J. Hughes asked and it was determined that unit count issues need to be forwarded to B. Adams (Auto Maintenance/Auto Technician for example). Changes will need to be brought forward on a future agenda.

XI. NEW BUSINESS

Informational Items

None

Action Items

- 1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** **L. Miller**
No Report
- 2. Proposed Curriculum Meeting Dates for 2013-2014** **L. Miller/B. Adams**
Annual Curriculum Training (Friday)

09/06/13

Fall Meetings (Tuesdays, 2:40 PM)

09/10/13

09/24/13

10/08/13

10/22/13- Last meeting for 2014-2015 approvals

11/05/13- 2014-2015 approvals begin

11/19/13

12/03/13

Spring Meetings (Tuesdays, 2:40 PM)

01/21/14

02/04/14

02/18/14

03/04/14

03/18/14

04/01/14

04/15/14

After discussion of start dates for fall 2013 and spring 2014 semesters,

M/S/U(L. Hatch, E. Maki) M/ /U to ADOPT the PROPOSED CURRICULUM COMMITTEE MEETING DATES for 2013-2014.

XII. PUBLIC COMMENT

None.

Meeting adjourned at approximately 4 p.m.

CURRICULUM REVIEW MATRIX • • • 2013-2018

fall

MEETING 1
MEETING 2
MEETING 3
MEETING 4
MEETING 5
MEETING 6

2013	
Course Updates by Discipline (# courses)	Approvals take effect:
AGGE (5), GEOG (6)	Summer 2015
ATHLTRN/SPTSMED (3), SPCOM (19)	
BUSAD (29)	
MATH (19)	
WKFSK (6), AUBDY (5)	
ENGL-COMP (10)	
Courses reviewed: 102	

2014	
Course Updates by Discipline	Approvals take effect:
EHS (18)	Summer 2016
ART (14/37), COLSK (1)	
CMPSC (26)	
BIO (10), BOT, (2), ZOO (1)	
ESL (20)	
PEVM (12), WELD (6)	
Courses reviewed: 110	

2015	
Course Updates by Discipline	Approvals take effect:
ANSC (20/40)	Summer 2017
MUST (10), MUSG (6), MUSI (1), MUSP (2)	
HIST (17), IIS (6)	
EASCI (2), METEO (1), GEOL (5)	
PEC (20)	
READ (5), SPELL (3)	
Courses reviewed: 98	

2016	
Course Updates by Discipline	Approvals take effect:
PLSC (10), PHILO (12)	Summer 2017
MDAST (10), FSCI (14/38),	
OFADM (15/33)	
TUTOR (3), REC (1), PEA (5)	
MUSA (20)	
FAMLF (3)	
Courses Reviewed: 93	

2017	
Course Updates by Discipline	Approvals take effect:
AGM (22)	Summer 2018
THETR (16/33)	
PSYCH (11), SOCIO (7)	
SPAN (11), ITAL (3), FREN (6) GERM (4)	
VOCWE (2), ELTEC (13)	
ASTRO (2), SIGN (3)	
Courses Reviewed: 103	

spring

MEETING 1
MEETING 2
MEETING 3
MEETING 4
MEETING 5
MEETING 6

2014	
Course Updates by Discipline	Approvals take effect:
AGEC (13), HUMAN (6)	Summer 2015
NURSE (11), NURSK, (1)	
ANTHR (11), CHEM (10)	
FDNTR (1), GUIDE (6)	
PE (25)	
ENGL-LIT (24), AUTECH (14)	
Courses reviewed: 122	

2015	
Course Updates by Discipline	Approvals take effect:
ART (23/37)	Summer 2016
HE (4), POLSC (13)	
RLES (6), ECON (3)	
CMPET(8), PHYS (8)	
PEVW (11)	
LIBR (1), EMS (5)	
Courses reviewed: 82	

2016	
Course Updates by Discipline	Approvals take effect:
ANSC(20/40),	Summer 2017
MUSC (5), MUSE, (14)	
ANAT (2), AP (2), MICRO (1), PHYSO (2)	
PEC (27/47), STSK (2)	
INDIS (1), SUPR (3)	
SM (2)	
Courses reviewed: 81	

2017	
Course Updates by Discipline	Approvals take effect:
SOCSC (6), GERON (1)	Summer 2017
PEM (8)	
OFADM (18/33)	
CLDDV (20)	
FSCI (20/38), FTECH (2)	
MACH (17)	
Courses Reviewed: 92	

2018	
Course Updates by Discipline	Approvals take effect:
ENSCI (2), NR (8), PEW (5)	Summer 2018
THETR (17/33)	
CMPGR (23)	
ADJU (24)	
HUMSR (18)	
PEW (5)	
Courses Reviewed: 97	