



Curriculum Committee

AGENDA

Tuesday, December 4, 2012

Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

November 20, 2012

III. COURSE NOTIFICATION AGENDA

Chancellor's Office Approvals: COURSES

ART 158
ART 159
AUTEK 200
MACH 357
PEC 131
PEW 181

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

- | | |
|-----------|--|
| ADJU 206 | <p>Multicultural Issues Within Public Safety 3
Effective: Summer 2013 Expedited!
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: Course has not been offered for the last 13 years
INACTIVATE:
Program Impact:</p> <ol style="list-style-type: none">1. Administration of Justice A.A. Degree (pending inactivation)2. Administration of Justice A.S. Degree3. Administration of Justice for Transfer AS-T Associate of Science for Transfer (pending Board of Trustees and CCCCCO approval)4. Ethnic Studies Skills Recognition Award |
| PEM 112 X | <p>Beginning Basketball ½
Effective: Summer 2013 Expedited!
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: The course is being modified in order to comply with the new Title 5 repeatability requirements. The modification of units will result in an inactivation of a unit variant.
INACTIVATE:
Program Impact:</p> <ol style="list-style-type: none">1. Physical Education A.A. Degree |

PEM 114 X **Advanced Basketball** ½
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: The course is being modified in order to comply with the new Title 5 repeatability requirements. The modification of units will result in an inactivation of a unit variant.
INACTIVATE:
Program Impact:
 1. Physical Education A.A. Degree

THETR 170 X **Hip Hop** ½
 PEC 120 X
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Approval: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: The course is being modified in order to comply with the new Title 5 repeatability requirements. The modification of units will result in an inactivation of a unit variant.
INACTIVATE:
Program Impact:
 1. Physical Education A.A. Degree

UPDATES

PLACEMENT OF COURSES IN DISCIPLINES:

(None)

MODIFICATIONS/REACTIVATIONS

BUSAD 218 **Business Law** 4
Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*
Rationale for Expedited Approval: Minor updates to align with C-ID descriptor; update text.
MODIFY: Enrollment restrictions, typical assignments, description, content, textbooks, objectives, methods of evaluation, outcomes.
Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to Third Semester Business Major.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE
Rationale: Course needs to align with C-ID descriptor.
Program Impact:

1. Accounting Certificate of Achievement
2. Accounting A.A. Degree
3. Accounting A.S. Degree
4. Business Administration A.A. Degree
5. Business Administration for Transfer AS-T Degree (pending Board of Trustees and CCCCCO approval)
6. Business Operations: Management A.A. Degree
7. Computer Information Systems A.A. Degree
8. International Business Certificate of Achievement
9. Marketing A.S. Degree
10. Real Estate A.S. Degree
11. Real Estate Certificate of Achievement
12. Real Estate A.A. Degree Major

MUST 123 Music Theory 3 3

Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*

Rationale for Expedited Approval: Periodic Review and to align with C-ID descriptor.

MODIFY: Description, title, content, typical assignments, textbooks, objectives, methods of evaluation, methods of intrusions, outcomes, requisite skills.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MUST 122; (C) Concurrent enrollment in MUST 130; (A) before enrolling in this course, students are strongly advised to be concurrently enrolled in MUST 133.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Requesting: (MJC-GE: C) (CSU-GE: C1) (IGETC: 3A)

Rationale: This course is included in the Music TMC proposal and the course needs to be comparable to the C-ID descriptor.

Program Impact:

1. A.A.-T Music for Transfer AA-T Degree (pending CCCC approval)
2. CSU General Education Pattern Certificate of Achievement
3. Music A.A. Degree

PEM 112 Beginning Basketball 1

Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*

Rationale for Expedited Approval: Periodic Review and update to meet current curriculum standards.

MODIFY: Units, hours, field trip, repeat policies, description, content, objectives, textbooks, outcomes, typical assignments, methods of evaluation.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC: Activities)

Rationale: This course is currently repeatable 3 times. In order to comply with the new Title 5 repeatability guidelines, we are requesting expedited approval.

Program Impact:

1. Physical Education A.A. Degree

PEM 114 Advanced Basketball 1

Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*

Rationale for Expedited Approval: Periodic review and update to meet current curriculum standards

NOTE: Inactivation of X variant required. (Changing from PEM 114XA to PEM 114.)

MODIFY: Units, hours, repetition, description, content, outcomes, objectives, methods of evaluation, typical assignments, methods of instruction, textbooks.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Approved for (MJC: Activities)

Rationale: This course is currently repeatable 3 times. The course is being modified in order to comply with the new Title 5 repeatability requirements.

Program Impact:

1. Physical Education A.A. Degree

THETR 170
PEC 120

Hip Hop 1

Effective: Summer 2013 **Expedited!** *To comply with newly revised code or law.*

Rationale for Expedited Approval: This course is out of compliance and it is listed in the Kinesiology TMC

NOTE: Inactivation of X variants required. (Changing from THETR 170XA/PEC 120XA to THETR 170/PEC 120.) PEC 120 will be built from existing PEC 120 record in Datatel, and will need to be equated to old PEC 120 A record.

MODIFY: Units, hours, field trip, content, objectives, methods of evaluation, typical assignments.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU and UC

General Education Status: Maintaining (MJC: Activities)

Rationale: Periodic course update

Program Impact:

1. Theatre A.A. Degree
2. Physical Education A.A. Degree
3. Kinesiology for Transfer A.S.-T. Degree (pending approval by Board of Trustees and CCCCCO)

NEW COURSES

PE 142

Supervision in Athletic Training 2 2

Effective: **Expedited!** Summer 2013 *To comply with newly revised code or law*

Rationale for Expedited Approval: This new course is being created to address the new Title 5 repeatability restrictions.

ADOPT

Enrollment Restrictions: Requesting: (P) Satisfactory completion of PE 141

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale: The current version of this course is repeatable 3 times. In order to comply with the new Title 5 changes to repeatability, the current course was modified and new courses had to be created.

Program Impact:
Stand Alone

PE 143

Supervision in Athletic Training 3 2

Effective: **Expedited!** Summer 2013 *To comply with newly revised code or law*

Rationale for Expedited Approval: This course is being created to address the Title 5 changes to repeatability

ADOPT

Enrollment Restrictions: Requesting: (P) Satisfactory completion of PE 142

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale: The current version of this course is offered 4 times to enable students to prepare for entrance into a university level Athletic Training program. With the new restrictions on repeatability, it is necessary to implement new courses to enable our students to continue their university preparation.

Program Impact:
Stand Alone

PE	144	<p>Supervision in Athletic Training 4</p> <p>Effective: Expedited! Summer 2013 <i>To comply with newly revised code or law</i></p> <p>Rationale for Expedited Approval: This new course is being created to address the new Title 5 repeatability changes.</p> <p>ADOPT</p> <p>Enrollment Restrictions: Requesting: (P) Satisfactory completion of PE 143</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: The current version of this course is repeatable 3 times. In order to comply with the new Title 5 repeatability changes, the current course was revised and new courses had to be created.</p> <p>Program Impact: Stand Alone</p>	2
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VI. PROGRAM NOTIFICATION AGENDA

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor's Office Denials: PROGRAMS

Chancellor's Office Updates

Program Learning Outcomes

AS-T: Administration of Justice

Effective: Summer 2013, **Expedited!**

Rationale for Expedited Approval: To ensure the accuracy of PLOs and elective course options for TMC application

Rationale: An elective course was erroneously included in the TMC template. It has been removed from the TMC template because it was intended for inactivation.

Modify: elective course options, program learning outcomes

EXPECTED LEARNING OUTCOMES

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate's Degree for Transfer in Administration of Justice will be able to:

1. Explain the roles that the three components of the administration of justice system play in society and how these components interact with one another to provide public safety.
2. Define the role of policing and recognize importance of building and maintaining favorable community relations.
3. Interpret, assess and compare competing types of evidence and data.
4. Identify the legal and societal restrictions placed by society on the administration of justice system in carrying out its role or providing for the public safety of society.

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application

CCC-501: Application for Approval - New Credit Programs

CCC-510: Substantial Changes to an Approved Credit Program

(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

- AA: Administration of Justice 21
INACTIVATE
 Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: The A.A. degree is being inactivated because a current A.S. degree exists and an A.S.-T proposal has been approved by the Curriculum Committee that will be submitted to the Chancellor’s Office for approval. The A.A. Degree is being inactivated to align with the recommendations of the Board of Governors, the State Academic Senate, and MJC Curriculum Committee Resolution SP11-CC2, that CTE programs shall be designated as an A.S. degree. The program will maintain the current A.S. degree in Administration of Justice.

- AA: Autobody/Collision Repair 24
INACTIVATE
 Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: The A.A. Degree is being inactivated to align with the recommendations of the Board of Governors, the State Academic Senate, and MJC Curriculum Committee Resolution SP11-CC2, that CTE programs shall be designated as an A.S. degree. The program will maintain the current A.S. degree in Auto Body Collision Repair.

IX. STANDING REPORTS

- 1. Transfer Model Curriculum B. Adams
 CCCCO Memo (11/30/2012)
[“SB 1440 Student Transfer Achievement Reform Act and SB 1415 Common Course Numbering System”](#)
- 2. C-ID R. Cranley
- 3. CurricUNET Implementation/Issues B. Adams/L. Miller
- 4. Outcomes Assessment Workgroup K. Ennis

X. UNFINISHED BUSINESS

Action Items

- | | |
|--|--------------------------|
| 1. Course Substitutions for Academic Awards
Postponed until December | M. Robles |
| 2. Outcomes Assessments and Curriculum Modifications | J. Todd/L. Miller |
| 3. Policies for Prerequisites/Corequisites/Advisories
Postponed until December | M. Robles |
| 4. Repeatability | B. Adams |

Informational Items

- | | |
|---|------------------|
| 1. Equating Courses and Repetitions
Postponed Indefinitely | L. Miller |
| 2. Independent Study and Work Experience Course Outlines
Postponed Indefinitely | B. Adams |

XI. NEW BUSINESS

Action Items

- | | |
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| 1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization
No Report | L. Miller |
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Informational Items

(NONE)

XII. PUBLIC COMMENT



Curriculum Committee

MINUTES

Tuesday, November 20, 2012

Yosemite 213 2:40 PM

Members Present: B. Adams (Co-chair), M. Adams, M. Boyd, S. Circle, R. Cranley, K. Ennis, M. Garcia, E. Kerr, L. Lanigan, M. Lynch, C. Mulder, E. Maki, S. Berger, P. Upton, J. Todd (Co-Chair/President-Elect Academic Senate), C. Vaughn

Members Absent: J. Beebe, D. Dyrssen, L. Hatch (ASMJC Rep.), S. Kincade (VP, Instruction), Community & Economic Development Rep, (Vacant), Student Services Rep. (Vacant), M. Robles, J. Sola

Others Present: P. Brennan (Community Education), L. Kropp (BUSAD), N. Sill (BUSAD), H. Townsend (Instruction Office)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved with the condition that the attendance of the BUSAD faculty would be taken into consideration when determining the order in which to review and vote on course proposals.

II. APPROVAL OF MINUTES

November 6, 2012

Hearing no objection, the minutes of November 6, 2012 were approved.

III. COURSE NOTIFICATION AGENDA

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

Curriculum Committee approval pending, the Instruction Office has authorized the expedited inactivation of the following inactivation proposals for 2013-2014 in order to help facilitate a more accurate catalog, to ensure accuracy of curricular offerings for students in 2013-2014, and to simplify the alignment of course outcomes to programs and program outcomes.

Table with 3 columns: ID (ADJU 299), Description (Independent Study/Special Problems), and Count (2). Includes text: Effective: Summer 2013 Expedited!, INACTIVATE, Program Impact: Stand Alone, M/S/U (M. Garcia, K. Ennis) to INACTIVATE ADJU 299, M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ADJU 299

BOT	110	Plant Biology Effective: Summer 2013 Expedited! INACTIVATE: Program Impact: <ol style="list-style-type: none"> 1. CSU General Education Pattern Certificate of Achievement 2. General Studies, Emphasis in Natural Sciences A.A. Degree 3. Landscape Design Certificate of Achievement 4. MJC-GE Pattern A.A. Degree Major M/S/U (M. Garcia, K. Ennis) to INACTIVATE BOT 110 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of BOT 110	3
INTDS	100	Careers in Design Effective: Summer 2013 Expedited! INACTIVATE: Program Impact: <ol style="list-style-type: none"> 1. Interior Design A.A. Degree 2. Interior Design A.S. Degree M/S/U (M. Garcia, K. Ennis) to INACTIVATE INTDS 100 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of INTDS 100	2
SOCIO	131	Sociology of Medicine: Cross-Cultural Effective: Summer 2013 Expedited! INACTIVATE: Program Impact: <ol style="list-style-type: none"> 1. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree 2. MJC-GE Pattern A.A. Degree Major M/S/U (M. Garcia, K. Ennis) to INACTIVATE SOCIO 131 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of SOCIO 131	3

Curriculum Committee approval pending, the Instruction Office has authorized the expedited inactivation of the following inactivation proposals. While the Engineering program was inactivated due to program discontinuance in Fall 2011 and struck from the catalog, these courses were still active, creating problems for transfer students. The courses were still active because they were still in the approval queue for modifications.

ENGR	100	Intro to Engineering & Architecture Effective: Spring 2013 Expedited! INACTIVATE: Program Impact: <ol style="list-style-type: none"> 1. Construction Management A.S. Degree 2. Engineering A.S. Degree 3. Engineering Drafting Technology A.S. Degree 4. Engineering Technology A.S. Degree M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 100 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 100	1
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ENGR 101	<p>Plane Surveying</p> <p>Effective: Spring 2013 Expedited!</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Architectural Drafting Technology A.S. Degree 2. Architecture/Architectural Engineering A.S. Degree 3. City & Regional Planning A.S. Degree 4. Construction Management A.S. Degree 5. Engineering A.S. Degree <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 101</p> <p>M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 101</p>	3
ENGR 121	<p>Introduction to Engineering</p> <p>Effective: Spring 2013 Expedited!</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <p>Stand Alone</p> <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 121</p> <p>M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 121</p>	4
ENGR 130	<p>Properties of Materials</p> <p>Effective: Spring 2013 Expedited!</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Construction Management A.S. Degree 2. Engineering A.S. Degree <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 130</p> <p>M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 130</p>	4
ENGR 135	<p>Engineering Mechanics</p> <p>Effective: Spring 2013 Expedited!</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Construction Management A.S. Degree 2. Engineering A.S. Degree <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 135</p> <p>M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 135</p>	3
ENGR 140	<p>Introduction to Circuit Analysis (w/o Lab)</p> <p>Effective: Spring 2013 Expedited!</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <p>Stand Alone</p> <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 140</p> <p>M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 140</p>	3
ENGR 141	<p>Introduction to Circuit Analysis (with Lab)</p> <p>Effective: Spring 2013</p> <p>INACTIVATE:</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Construction Management A.S. Degree <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 141</p> <p>M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 141</p>	4

ENGR 198A	<p>Special Topics Effective: Spring 2013 Expedited! INACTIVATE: Program Impact: Stand Alone M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 198A M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 198A</p>	1
ENGR 199	<p>Independent Study/Special Problems Effective: Spring 2013 Expedited! INACTIVATE: Program Impact: Stand Alone M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 199 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 199</p>	1-3
ENGR 349	<p>Work Experience Effective: Spring 2013 Expedited! INACTIVATE: Program Impact: Stand Alone M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 349 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 349</p>	1-4
ENGR 399	<p>Special Topics Engineering Effective: Spring 2013 Expedited! INACTIVATE: Program Impact: Stand Alone M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGR 399 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGR 399</p>	1-3
ENGTG 210	<p>Intro to computer Assisted Drafting Effective: Spring 2013 Expedited! INACTIVATE: Program Impact:</p> <ol style="list-style-type: none"> 1. Architectural Drafting Technology A.S. Degree 2. Architecture/Architectural Engineering A.S. Degree 3. City & Regional Planning A.S. Degree 4. Computer Graphics Applications A.S. Degree 5. Computer Graphics Applications Certificate of Achievement 6. Landscape Architecture A.S. Degree 7. Landscape Design Certificate of Achievement <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTG 210 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTG 210</p>	1
ENGTG 211	<p>Intermediate Computer Assisted Drafting Effective: Spring 2013 Expedited! INACTIVATE: Program Impact:</p> <ol style="list-style-type: none"> 1. Architectural Drafting Technology A.S. Degree 2. Architecture/Architectural Engineering A.S. Degree 3. City & Regional Planning A.S. Degree 4. Landscape Architecture A.S. Degree <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTG 211 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTG 211</p>	1

ENGTC 212	<p>Advanced Computer Assisted Drafting Effective: Spring 2013 Expedited! INACTIVATE: Program Impact:</p> <ol style="list-style-type: none"> 1. Engineering Drafting Technology A.S. Degree 2. Engineering Technology A.S. Degree <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTC 212 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTC 212</p>	1
ENGTC 215	<p>Introduction to Solid Modeling Effective: Spring 2013 Expedited! INACTIVATE: Program Impact:</p> <p style="padding-left: 20px;">Stand Alone</p> <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTC 215 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTC 215</p>	1
ENGTC 349	<p>Work Experience Effective: Spring 2013 Expedited! INACTIVATE: Program Impact:</p> <p style="padding-left: 20px;">Stand Alone</p> <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTC 349 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTC 349</p>	1-4
ENGTC 375	<p>Construction Blueprint Reading Effective: Spring 2013 Expedited! INACTIVATE: Program Impact:</p> <ol style="list-style-type: none"> 1. Building and Safety Code Administration Certificate of Achievement 2. Construction - Carpentry Skills Recognition Award 3. Construction - General Skills Recognition Award 4. Engineering Drafting Technology A.S. Degree 5. General Plant Maintenance Certificate of Achievement 6. Home Building Technologies A.S. Degree <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTC 375 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTC 375</p>	2
ENGTC 399	<p>Independent Study/Special Problems Effective: Spring 2013 Expedited! INACTIVATE: Program Impact:</p> <p style="padding-left: 20px;">Stand Alone</p> <p>M/S/U (M. Garcia, K. Ennis) to INACTIVATE ENGTC 399 M/S/U (C. Mulder, E. Maki) to EXPEDITE INACTIVATION of ENGTC 399</p>	1

UPDATES

PLACEMENT OF COURSES IN DISCIPLINES:

(None)

MODIFICATIONS/REACTIVATIONS

AGM	50	Preparation for Mechanical Technology Effective: Summer 2014 MODIFY: Materials fee, content, typical assignments, textbooks, objectives, methods of evaluation, methods of instruction, outcomes. Enrollment Restrictions: None Distance Education Status: None Materials Fee Status: Increasing fee from \$25 to \$35 Articulation Status: Does not transfer General Education Status: Not approved for GE Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012 Program Impact: Stand Alone M/S/U (M. Garcia, K. Ennis) to MODIFY AGM 50 M/S/U (M. Boyd, M. Lynch) to MODIFY FEE for AGM 50	3
AGM	200	Introduction to Mechanical Technology Effective: Summer 2014 MODIFY: Materials fee, content, typical assignments, textbooks, objectives, methods of evaluation, methods of instruction, outcomes. Enrollment Restrictions: None Distance Education Status: None Materials Fee Status: Increasing fee from \$25 to \$35 Articulation Status: Transfer to CSU General Education Status: Not approved for GE Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012 Program Impact: <ol style="list-style-type: none">1. Agricultural Science A.S. Degree2. Agriculture Business A.S. Degree3. Agriculture Laboratory Technician Certificate of Achievement4. Agriculture Laboratory Technician A.S. Degree5. Agriculture Laboratory Technician Certificate of Achievement6. Agriculture: Sales, Service A.S. Degree7. Agriculture: Sales, Service Technician Certificate of Achievement8. Animal Science A.S. Degree9. Commercial Floristry Technician Certificate of Achievement10. Crop Science A.S. Degree11. Dairy Industry A.S. Degree12. Dairy Science A.S. Degree13. Environmental Horticultural Science A.S. Degree14. Food Processing Certificate of Achievement15. Food Processing A.S. Degree16. Food Processing Certificate of Achievement17. Forestry A.S. Degree18. Forestry Technician Certificate of Achievement19. Fruit Science A.S. Degree20. Heavy Machinery Management Certificate of Achievement21. Landscape and Park Maintenance Certificate of Achievement22. Mechanized Agriculture A.S. Degree23. Mechanized Agriculture Technician Certificate of Achievement24. Nursery Production Certificate of Achievement25. Poultry Science A.S. Degree26. Recreational Land Management A.S. Degree27. Soil Science A.S. Degree28. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis	3

M/S/U (M. Garcia, K. Ennis) to MODIFY AGM 200
M/S/U (M. Boyd, M. Lynch) to MODIFY FEE for AGM 200

AGM 210 Agricultural Welding 3

Effective: Summer 2014

MODIFY: Materials fee, description, content, typical assignments, textbooks, objectives, methods of evaluation, methods of intrusions, outcomes.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: Increasing fee from \$25 to \$35

Articulation Status: Transfer to CSU

General Education Status: Not approved for GE

Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012

Program Impact:

1. Agricultural Science A.S. Degree
2. Basic Heavy Equipment Technician Certificate of Achievement
3. Mechanized Agriculture A.S. Degree
4. Mechanized Agriculture Technician Certificate of Achievement

M/S/U (M. Garcia, K. Ennis) to MODIFY AGM 210

M/S/U (M. Boyd, M. Lynch) to MODIFY FEE for AGM 210

AGM 211 Advanced Agricultural Welding 3

Effective: Summer 2014

MODIFY: Enrollment restrictions, materials fee, content, objectives, textbooks, requisite skills, learning outcomes, description, typical assignments.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of AGM 210; Removing: (A) before enrolling in this course, students are strongly advised to high school welding two years.

Distance Education Status: None

Materials Fee Status: Increasing fee from \$25 to \$35

Articulation Status: Transfer to CSU

General Education Status: Not approved for GE

Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012

Program Impact:

1. Mechanized Agriculture A.S. Degree
2. Mechanized Agriculture Technician Certificate of Achievement
3. Welding A.S. Degree

AGM 211 pulled for discussion by M. Adams noting that the Methods of Instruction needed editing. Course was opened in CNET and the Methods of Instruction were revised to "Instructor led demonstration."

M/S/U (M. Adams, M. Boyd) with friendly amendment to MODIFY AGM 211

M/S/U (C. Mulder, C. Vaughn) to MAINTAIN PREREQUISITE and REMOVE ADVISORY for AGM 211

M/S/U (M. Boyd, M. Lynch) to MODIFY FEE for AGM 211

AGM 225 Principles of Electrical Wiring 3

Effective: Summer 2014

MODIFY: Content, outcomes, objectives, methods of evaluation, typical assignments, methods of instruction.

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: Maintaining fee of \$25

Articulation Status: Transfer to CSU

General Education Status: Not approved for GE

Rationale: Periodic review. Agriculture Mechanics Scheduled review is Fall 2012

Program Impact:

1. Mechanized Agriculture A.S. Degree
2. Mechanized Agriculture Technician Certificate of Achievement

M/S/U (M. Garcia, K. Ennis) to MODIFY AGM 225

M/S/U (M. Boyd, M. Lynch) to MODIFY FEE for AGM 225

Effective: Summer 2013 **Expedited!** To comply with newly revised code or law.

Rationale for Expedited Approval: This course must be submitted for C-ID approval.

MODIFY: Enrollment restrictions, description, outcomes objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Enrollment Restrictions: Maintaining (A) Satisfactory completion of BUSAD 310 Removing (A) ENGL 101 placement eligibility Requesting (A) Satisfactory completion of ENGL 50.

Distance Education Status: Maintaining: Online, Mixed Modalities/Hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC

General Education Status: Not approved for GE

Rationale: This course is being modified in order to update content and to more closely align with C-ID descriptor

Program Impact:

1. Accounting Certificate of Achievement
2. Accounting A.A. Degree
3. Accounting A.S. Degree
4. Business Administration A.A. Degree
5. Business Administration for Transfer AS-T Associate of Science for Transfer *New Program* (*pending adoption on 11/20/2012*)
6. Business Operations: Management A.A. Degree
7. Computer Information Systems A.A. Degree
8. International Business Certificate of Achievement
9. Marketing A.S. Degree
10. Professional Selling Certificate of Achievement
11. Real Estate Certificate of Achievement
12. Real Estate A.A. Degree Major
13. Real Estate A.S. Degree
14. Retail Management (WAFB) Certificate of Achievement
15. Supervisory Management A.S. Degree
16. Supervisory Management A.A. Degree

M/S/U (M. Garcia, K. Ennis) to MODIFY BUSAD 201

M/S/U (C. Mulder, C. Vaughn) to MAINTAIN ADVISORY for BUSAD 201

M/S/U (S. Circle, C. Vaughn) to MAINTAIN DE for BUSAD 201

M/S/U (C. Mulder, E. Maki) to EXPEDITE MODIFICATIONS of BUSAD 201

Managerial Accounting

Effective: Summer 2013 **Expedited!** To comply with newly revised code or law.

Rationale for Expedited Approval: This course must be submitted for C-ID approval.

MODIFY: Enrollment restrictions, description, outcomes objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills

Enrollment Restrictions: Maintaining (P) Satisfactory completion of BUSAD 201

Distance Education Status: Maintaining: Online, Mixed Modalities/Hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC

General Education Status: Not approved for GE

Rationale: This course is part of the BUSAD TMC curriculum and we are attempting to align this course with the C-ID outline.

Program Impact:

1. Accounting A.S. Degree
2. Accounting A.A. Degree
3. Accounting Certificate of Achievement
4. Accounting A.S. Degree
5. Accounting A.A. Degree
6. Business Administration A.A. Degree
7. Business Administration for Transfer AS-T Associate of Science for Transfer (*pending adoption on 11/20/2012*)
8. Computer Information Systems A.A. Degree

M/S/U (M. Garcia, K. Ennis) to MODIFY BUSAD 202

M/S/U (C. Mulder, C. Vaughn) to MAINTAIN PREREQUISITE for BUSAD 202

M/S/U (S. Circle, C. Vaughn) to MAINTAIN DE for BUSAD 202

M/S/U (C. Mulder, E. Maki) to EXPEDITE MODIFICATIONS of BUSAD 202

Music Theory 4

Effective: Summer 2013 **Expedited!**

Rationale for Expedited Approval: To ensure course compliance for TMC application going forward to the CCCCO this week. Course was last reviewed in 2000.

MODIFY: Enrollment restrictions, field trip policy, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills

Enrollment Restrictions: Maintaining (P) Satisfactory completion of MUST 123; and (C) Concurrent enrollment in or previous satisfactory completion of MUST 130 is required, Removing (A) Concurrent enrollment in MUST 134

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC

General Education Status: Approved for (CSU-GE:C1) (IGETC:3A), Requesting (MJC-GE:C)

Rationale: Periodic review

Program Impact:

1. AA-T Associate of Arts for Transfer
2. Music A.A. Degree

MUST 124 pulled for discussion by M. Adams noting that the Methods of Instruction are problematic. M. Adams stated that they were more like assignments. E. Maki (AHC rep) requested to remove the problematic Methods of Instruction.

M/S/U (E. Maki, M. Lynch) with friendly amendment to MODIFY MUST 124

M/S/U (C. Mulder, C. Vaughn) to MAINTAIN PREREQUISITE and CONCURRENT ENROLLMENT for MUST 124

M/S/U (C. Mulder, E. Kerr) to MAINTAIN placement on CSU-GE:C1 and IGETC:3A and APPROVE GE PROPOSAL for MUST 124

M/S/U (C. Mulder, E. Maki) to EXPEDITE MODIFICATIONS of MUST 124

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor's Office Notification/Application

CCC-501: Application for Approval - New Credit Programs

- AS-T: **Administration of Justice for Transfer** 19-22 Units
ADOPT
Effective: Summer 2013, pending YCCD and CCCCCO approval **Expedited!**
Rationale for Expedited Implementation: To ensure MJC's compliance with SB 1440
Rationale: This program is being proposed to align with the transfer model curriculum created in response to SB1440. This degree will benefit students who desire to transfer to a CSU.
AS-T in Administration of Justice for Transfer Pulled for discussion by K. Ennis noting that the program learning outcomes needed modification. K. Ennis said that it seems like these PLOS just address transfer and not so much of what the faculty member wants the student to be able to do. B. Adams noted that this AS-T degree will be going to the Board for approval on December 12, 2012. B. Adams suggested that K. Ennis work with the faculty member to revise the PLOs because this degree needs to go on the next Board agenda for approval. K. Ennis will work with the faculty member to revise the PLOs, and this degree will come back as a notification item on the next agenda.
M/S/U (M. Lynch, C. Vaughn) to ADOPT the AS-T in Administration of Justice for Transfer
M/S/U (C. Mulder, E. Maki) to EXPEDITE the ADOPTION of the AS-T in Administration of Justice for Transfer
- AS-T: **Business Administration for Transfer** 21-27 Units
ADOPT
Effective: Summer 2013, pending YCCD and CCCCCO approval **Expedited!**
Rationale for Expedited Implementation: To ensure MJC's compliance with SB 1440
Rationale: This program is being proposed to align with the transfer model curriculum created in response to SB1440. This degree will benefit students who desire to transfer to a CSU.
AS-T in Business Administration for Transfer Pulled for discussion by K. Ennis noting that the program learning outcomes needed modification. K. Ennis noted that these PLOs were much better but needed clarification on the outcome that had discussed ethics. N. Sill mentioned that she had updated her PLOS but forgot to update them in the CNET database. N. Sill said that she had more outcomes than CNET was showing. B. Adams pulled up the corrected PLOs for the committee to review. K. Ennis said that they looked perfect. B. Adams noted she will add the two additional PLOs in the CNET field when she forwards the course at co-chair level.
M/S/U (M. Lynch, C. Vaughn) to ADOPT the AS-T in Business Administration for Transfer
M/S/U (C. Mulder, E. Maki) to EXPEDITE the ADOPTION of the AS-T in Business Administration for Transfer

AS-T: Kinesiology for Transfer **23-26 Units**
ADOPT
Effective: Summer 2013, pending YCCD and CCCC approval **Expedited!**
Rationale for Expedited Implementation: To ensure MJC's compliance with SB 1440
Rationale: This program is being created to allow students to complete the Transfer Model Curriculum in the area of Kinesiology.
AS-T in Kinesiology for Transfer Pulled for discussion by M. Garcia noting that the word report showing the units was displaying incorrectly. B. Adams noted that the template is much clearer and correct which is the document being submitted to the State. B. Adams noted the units and the blocks of courses are correct in CNET, but the system will not allow her to move the required core to the top of the report.
M/S/U (C. Mulder, P. Upton) to ADOPT the AS-T in Kinesiology for Transfer
M/S/U (C. Mulder, E. Maki) to EXPEDITE the ADOPTION of the AS-T in Kinesiology for Transfer

CCC-510: Substantial Changes to an Approved Credit Program
(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status
(None)

AA: Interior Design
INACTIVATE
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: This program has been discontinued.
M/S/C (P. Upton, R. Cranley) to INACTIVATE the AA in Interior Design
13 ayes, 1 nay, 0 abstentions
M/S/C (C. Mulder, M. Garcia) to EXPEDITE the INACTIVATION of the AA in Interior Design
13 ayes, 1 nay, 0 abstentions

AS: Interior Design
INACTIVATE
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: This program has been discontinued.
M/S/C (P. Upton, R. Cranley) to INACTIVATE the AS in Interior Design
13 ayes, 1 nay, 0 abstentions
M/S/C (C. Mulder, M. Garcia) to EXPEDITE the INACTIVATION of the AS in Interior Design
13 ayes, 1 nay, 0 abstentions

C: Interior Design
INACTIVATE
Effective: Summer 2013 **Expedited!**
Rationale for Expedited Implementation: To ensure students receive accurate information about the availability of curricular offerings in the 2013-2014 catalog
Rationale: This program has been discontinued.
M/S/C (P. Upton, R. Cranley) to INACTIVATE the C in Interior Design
13 ayes, 1 nay, 0 abstentions
M/S/C (C. Mulder, M. Garcia) to EXPEDITE the INACTIVATION of the C in Interior Design
13 ayes, 1 nay, 0 abstentions

IX. STANDING REPORTS

- 1. Transfer Model Curriculum** **B. Adams**
B. Adams gave an update on the TMC's. B Adams noted that R. Cranley sent an email out to the committee showing a worksheet sent out by the CCCC that is due by January 31, 2013. The committee discussed the details of the worksheet, asking about the college's progress on transfer degree proposals. She informed the committee the Art History, Studio Arts, and Theatre Arts proposals had been submitted. She showed the committee some comments posted on the curriculum chair listserv, regarding timelines of submittals to the CCC Inventory. Based on the listserv discussion, it is unclear of turnaround time for approvals. B. Adams said that she and R. Cranley plan to give a TMC and CID presentation November 28, 2012 from 2:00 to 3:00 in Pirates' Village Room 102. B. Adams mentioned that as more TMCs are being created and submitted to the committee, one important aspect should be noted. It is imperative to update out-of-compliance courses included on the TMC template for a transfer degree before the template is sent to the CCC Inventory.
- 2. C-ID** **R. Cranley**
R. Cranley noted that before TMC proposals are submitted, the author must look at the C-ID descriptor for courses included in the template. R. Cranley stated if the author sends her an email, she can send the course descriptor(s) for his/her review. She mentioned that in the past the C-ID was voluntary. She said that now our courses must match the C-IDs listed on the TMC. R. Cranley plans to look at all of the courses within the TMC's that have come through today and plans to submit the course outline. In addition to this, R. Cranley said that she is going to send an Excel sheet by department with the C-IDs to the Deans and Curriculum representatives. She stated that she is willing to meet with faculty to assist with C-ID's. M. Adams noted that the C-ID's were not particularly difficult for him.
- 3. CurricUNET Implementation/Issues** **B. Adams/L. Miller**
B. Adams noted that a CurricUNET ticket was issued for the drag and drop feature in CNET. B. Adams said that the unit values for new courses were not sticking so it has been fixed.
- 4. Outcomes Assessment Workgroup** **K. Ennis**
K. Ennis mentioned that she was meeting with B. Adams to discuss the format for CLO and PLO proposals that come through the committee for approval. K. Ennis noted a few CLOs that she had looked at before the start of the meeting and the issues that she thought they may have. H. Townsend noted that the process for the CLOs in OAW is that the work group (OAW) will look at the CLOs that came through Curriculum two weeks prior to the OAW meeting as a Consent Agenda item. The next OAW meeting is scheduled for November 27, 2012. At this meeting, the OAW will look at the CLOs that came through the Curriculum Committee on November 6, 2012. S. Circle asked for clarification about the CLOs when one is updating the outlines for C-ID approval. She asked if we should also update the CLOs. J. Todd said that the CLOs should also be updated.

X. UNFINISHED BUSINESS

Action Items

- 1. Course Substitutions for Academic Awards** **M. Robles**
Postponed until December
- 2. Outcomes Assessments and Curriculum Modifications** **J. Todd/L. Miller**
No Report
- 3. Policies for Prerequisites/Corequisites/Advisories** **M. Robles**
Postponed until December
- 4. Repeatability** **B. Adams**
B. Adams read an email from the Curriculum Chair Listserv created by Richard Mahon, a previous Chair of the Academic Senate's Curriculum Committee. The email discussed the Federal Title V regulation changes

regarding repeatability. Mr. Mahon said that now the Federal Title V regulation has evidently changed to permit only a single repetition of a past class for a total of two iterations which means that the CSUs and UCs will likely need to include their courses. B. Adams said that locally almost everyone turned in their courses which showed repeats; H. Townsend then made an Excel sheet of the data for record.

**Modesto Junior College
Curriculum Committee
A Standing Committee of the Academic Senate
Resolution: F12-CC3
DRAFT**

Physical Education Conditioning/Training and Varsity Athletics TOP Codes

Proposed by: Cheryl Mulder, PE Curriculum Rep; Barbara Adams, Curriculum Co-Chair

- Whereas:** New Title 5 regulations regarding course repeatability at California Community Colleges will become effective fall 2013; and
- Whereas:** Revisions to §55041, Course Repeatability, impact physical education conditioning/training and varsity athletics courses; and
- Whereas:** Currently, some physical education conditioning/training and varsity athletics courses are not coded with the correct TOP codes; and
- Therefore:** **Be it resolved** that the Curriculum Committee recommends that all physical education conditioning/training and varsity athletics courses that are incorrectly coded be modified to reflect the correct TOP codes.
- Therefore:** **Be it further resolved**, that modifying the TOP codes for those incorrectly coded courses will not be done via course modifications, but rather, manually through the Instruction Office, which will provide a list of physical education conditioning/training and varsity athletics courses which have had the TOP codes modified.

Therefore: Be it further resolved, the MJC Curriculum Committee recommends the MJC Academic Senate approve the procedure to revise TOP codes for appropriate physical education conditioning/training and varsity athletics courses in order to be in compliance with revisions

M/S/U (M. Adams, E. Kerr) to approve Resolution: F12-CC3

Informational Items

1. **Equating Courses and Repetitions**
Postponed Indefinitely

L. Miller

2. **Independent Study and Work Experience Course Outlines**
Postponed Indefinitely

B. Adams

XI. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller
No Report

Informational Items

1. **Community Services Offerings** B. Adams
<http://extranet.cccco.edu/Portals/1/AA/Credit/CommunitySvcsOfferingGuidelinesFinal10.24.12.pdf>
P. Brennan said that Community Education charges the same as what a student would pay for a three unit class plus any additional fees. She noted that the money is split between the department offering (for example: MJC Arts Division) and Community Ed because they are fee funded. P. Brennan said that they are working with some of the MJC programs that have been cut to offer classes in Community Ed. She said that the Community Education Department also offers Sallie Mae Loans for those in need of financial assistance for programs such as Phlebotomy, Paralegal and Pharmacy Tech taken in Community Education. P. Brennan says that Community Ed tries to offer what the community wants. She said that the programs are not credit classes. She said the instructors are on contract and usually paid hourly. Community Education is a small business within the College.

XII. PUBLIC COMMENT

K. Ennis asked for an update regarding the Prerequisite Committee. B. Adams said that they have met once as a subcommittee to draft a plan but are not planning to meet again until December because of other curriculum changes and priorities.

**CALIFORNIA COMMUNITY COLLEGES
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November 30, 2012

TO: Chief Instructional Officers
Chief Student Services Officers

FROM: Barry Russell
Vice Chancellor of Academic Affairs

SUBJECT: SB 1440 Student Transfer Achievement Reform Act and
SB 1415 Common Course Numbering System

This memorandum provides information regarding SB 1440 *Student Transfer Achievement Reform Act* and SB 1415 *Common Course Numbering System*, the timeline to amend all active AA-T and AS-T degrees to include C-ID descriptors, and a new AA-T and AS-T proposal submission process.

BACKGROUND

The passage of SB 1440 *Student Transfer Achievement Reform Act* and SB 1415 *Common Course Numbering System* serve as catalysts for cross-cutting systemic changes that positively impact the transfer pathway and the course articulation process to better serve California students. Although not included in SB 1440, Transfer Model Curricula (TMC) were developed as a means of establishing common degree requirements. SB 1415 initiated the *Course Identification Numbering System (C-ID)* as a way to establish course to course articulation among the community colleges and between the California State Universities.

As noted in previous memos and pursuant to SB 1440, the Academic Senates for the California Community Colleges and the California State University continue to develop statewide Transfer Model Curricula (TMC) in the most popular 120-unit transfer majors to the California State University. The development of these TMC requires an alignment with common course numbering through the *Course Identification Numbering System (C-ID)* process. To date, all 22 issued TMC templates include a series of approved C-ID descriptors and all future TMC templates under review will include C-ID descriptors.

The use of common course numbering has been debated in academic and legislative circles for many years, and the legislature has long wanted to impose a common course number system to facilitate the transfer path among the segments of higher education. Most recently, SB 1415 (Brulte), *Common Course Numbering System*, mandated that, "...not later than June 1, 2006, the California Community Colleges and the California State University shall adopt, and the University of California and private postsecondary institutions may adopt, a common course numbering system for the 20 highest-demand majors in the respective segments..." The C-ID system was established to meet the legislated mandate for a common course numbering system among California's public colleges and universities and offers a means of one-to-many articulation with four-year universities and across all 112 community colleges.

TIMELINE TO AMEND ACTIVE AA-T AND AS-T DEGREES

The initial set of AA-T and AS-T implementation instructions permitted community colleges to self-certify that courses listed by the college on the AA-T and AS-T TMC template aligned with the C-ID descriptor. It also permitted the use of course-to-course articulation with one California State University in lieu of an approved C-ID descriptor.

In an effort to assure statewide articulation and to better align the implementation of AA-T and AS-T degrees, colleges are now required to adopt C-ID descriptors where applicable. Colleges may no longer use articulation in lieu of an approved C-ID descriptor. Articulation will only be permitted if no C-ID descriptor exists. Colleges will need to review and amend all active AA-T and AS-T degrees where “self-certification” of C-ID was used and where course-to-course articulation was used in lieu of a C-ID descriptor.

NEW AA-T AND AS-T DEGREE APPROVAL PROCESS

Effective January 1, 2013, all AA-T and AS-T proposals submitted to the Chancellor’s Office for review and approval must demonstrate that courses included in the degree have been submitted for C-ID numbers, where descriptors exist. The course’s C-ID number may be in pending or final status. Articulation may only be used for courses where no C-ID descriptor exists.

REPLACE SELF-CERTIFICATION WITH C-ID EXISTING AA-T AND AS-T DEGREES

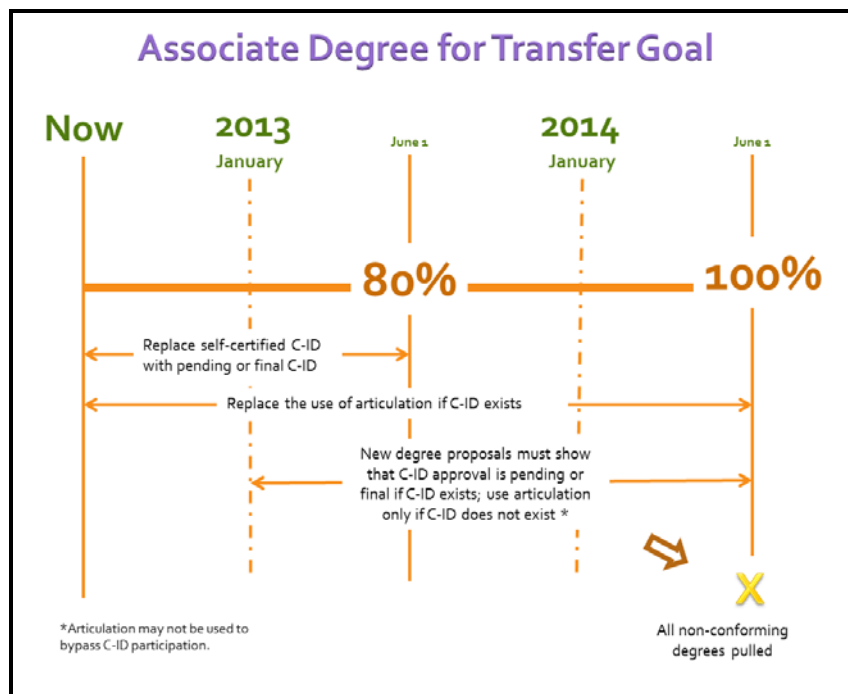
By June 1, 2013, for any existing AA-T and AS-T degrees that included a self-certification that a course or courses matched a C-ID descriptor, colleges are required to submit those courses for C-ID approval where descriptors exist.

REPLACE ARTICULATION WITH AA-T AND AS-T WITH PENDING C-ID NUMBERS

By June 1, 2014, colleges must replace all course-to-course articulation used for all AA-T and AS-T degrees by showing that all course(s) have awarded pending or final C-ID status. Articulation may only be used where no C-ID descriptor is available. The Chancellor’s Office will begin deactivating all noncompliant AA-T and AS-T degrees beginning June 2014 that do not have approved C-ID numbers for courses where descriptors exist.

The illustration below depicts the implementation of the timelines noted:

Figure 1. Illustration of the AA-T and AS-T CID Adoption Timeline
Shared at the CCC CIO Conference



CONTACT: Submit written inquires to curriculum.cccco.edu.

- cc: L. Michalowski
- S. Montemayor Lenz
- J. Spano
- B. Quinn
- J. Adams, ASCCC

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**CORRECTION**

November 21, 2012

TO: Chief Executive Officers
Chief Instructional Officers
Chief Student Services Officers
Academic Senate Presidents

FROM: Erik Skinner, Executive Vice Chancellor
Barry Russell, Vice Chancellor, Academic Affairs

SUBJECT: AA-T and AS-T Goals – Attaining 100 Percent by College

This memorandum provides critical information regarding the Board of Governors AA-T and AS-T goals and outlines steps to be taken by colleges to meet the 100 percent goal. While the 100 percent goal applies to each college; the number of degrees needed to meet the goal by college will vary depending upon the number of active AA and AS degrees offered and college plans to establish AA-T and AS-T degrees that align with available Transfer Model Curriculum (TMC) templates.

For the past 18 months, the California Community Colleges have been working diligently to fulfill the requirements of Senate Bill 1440 (Padilla), the *Student Transfer Achievement Reform Act*. At this time, a total of 501 AA-T and AS-T degrees have been approved. For the most recent listing of approved AA-T and AS-T degrees by college, visit: [What's New on the Academic Affairs Division web page](#).

AA-T AND AS-T GOALS AND CONTINUED DEVELOPMENT

On May 22, 2012, then Chancellor Jack Scott, issued a statewide memorandum indicating,

“To spur progress toward this objective [AA-T and AS-T development], the California Community Colleges Board of Governors has adopted a goal of each college having AA-T and AS-T degrees approved by Fall of 2013 in 80 percent of the majors they offer in which there is a TMC and in 100 percent by Fall of 2014. While this goal is ambitious, it is imperative that we move rapidly to help more students move efficiently through our two systems because too many students are being shut out by California’s current budget situation.”

As we move forward, it is critical that community colleges continue to develop AA-T and AS-T degrees in all 60-unit majors in which their students seek to transfer. This effort will ensure that community college students have a viable transfer pathway to CSU campuses across the state. In turn, the Chancellor’s Office is requiring colleges to meet the 100 percent goal and the California State University (CSU) has committed to designate at least one AA-T or AS-T degree pathway for each major at each campus where it is offered.

COLLEGE CERTIFICATION

To certify both the total number of active AA and AS degrees offered and aligned with TMC curriculum as well as college plans to establish AA-T and AS-T degrees, complete steps 1- 5 below:

Step 1: Column A. Indicate active (existing) AA and AS degrees offered in disciplines aligned with TMC template curriculum (these may be reasonably eligible to build an AA-T or AS-T using existing AA or AS degrees). Provide a total for this column.

A list of active degrees can be secured easily by using the CCC Curriculum Inventory search tool. TMC templates are available on the Academic Affairs Division website.

Step 2: Column B. Indicate active (existing) AA-T or AS-T degrees. Provide a total for this column.

Step 3: Column C. Indicate planned AA-T or AS-T degrees that match approved TMCs. Provide a total for this column.

Step 4: By January 31, 2013, certify the total number of AA-T and AS-T degrees to be offered by Fall 2014 using the attached *California Community College AA-T and AS-T Certification Form*.

*Note: By fall 2014, the number of AA-T and AS-T degrees to be offered by the college should equal Column A (the total number of active AA and AS degrees offered in disciplines **aligned** with TMC template curriculum). You should make these determinations in consultation with your local Academic Senate.*

Step 5: The certification is due by January 31, 2013. A postmark or electronic submission to curriculum@cccoco.edu is acceptable.

CALCULATING PROGRESS TOWARDS THE COLLEGE-SPECIFIC AA-T AND AS-T GOAL

To calculate progress to date, divide the total number of degrees in Column B by the total number of degrees in Column A. The 100 percent goal will be met when the total number of degrees in Column A is equal to the total of degrees listed in Columns B and C. These must be accomplished by June 2014.

CONTACT: Sally Montemayor Lenz, Dean, Curriculum and Instruction, by email at slenz@cccoco.edu or submit written inquires to curriculum@cccoco.edu.

cc: L. Michalowski
S. Montemayor Lenz
J. Spano
B. Quinn
AAD Staff
J. Adams